



STATE OF NEW JERSEY

DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: October 30, 2024
To: Chief School Administrators
Route To: All District Principals, Assistant/Vice Principals, Web User Administrators, and School/District Certification Staff
From: Jorden Schiff, Ed.D., Assistant Commissioner
Division of Teaching and Learning Services
Deadline: December 13, 2024

Release of Median Student Growth Percentiles (mSGPs) for 2023-2024

Today, the New Jersey Department of Education (NJDOE) is releasing mSGP reports through [NJ SMART](#). The mSGP score reports are accessible only to those school staff with proper data access permissions. When accessing the reports, please be mindful to protect educators' confidentiality. Supervisors will need to verify and share mSGP reports with qualifying educators.

The window to finalize and certify the 2023-2024 educator evaluation scores opens on November 13, 2024. This process is completed in the Educator Information System (EIS), found in [NJDOE's Homeroom webpage](#). Personnel with appropriate levels of authorization (i.e., superintendents or superintendents' designees) must access, verify and certify summative scores using the EIS.

Key steps/actions

- The November 13, 2024, opening of the EIS certification window constitutes notification to districts of the final summative rating for educators whose 2023-2024 evaluations include mSGP. Any educator receiving an mSGP score with a Partially Effective or Ineffective summative rating must be placed on a Corrective Action Plan (CAP) within 25 working days of November 13, 2024.
- Component scores and summative ratings for all staff, including those receiving mSGPs, are available through the EIS. Districts will have the opportunity to review evaluation data, correct any errors and certify local evaluation ratings by December 13, 2024. All districts must certify 2023-2024 evaluation scores.
- After receiving mSGP scores from the NJDOE and certifying evaluation scores within the EIS, each district should input summative evaluation data into the New Jersey Educator Certification (NJEdCert) Portal through NJDOE's Homeroom webpage for any provisional teachers who received an mSGP. This facilitates the issuance of standard certificates for these provisional teachers.
- Districts should go to the [Department's SGP webpage](#) for resources and detailed steps for accessing, sharing, verifying and correcting mSGP scores.

Source Data Used to Calculate mSGP Scores

The 2023-2024 mSGP data available today is based on data submissions for the 2023-2024 school year. To calculate mSGPs, the NJDOE matched student school and course assignments with corresponding SGP scores for those students assigned to each educator. The median score on an educator's roster is his or her 2023-2024 mSGP score. In addition, for the first time since the 2018-2019 school year, teachers who qualify with at least two consecutive years of mSGP data will earn a score based on their 2023-2024 mSGP score or the median of the previous two years combined – whichever is most advantageous to the educator. These scores are developed using course roster information submitted by districts. The accuracy of these scores rely on quality of the district

submissions within [NJ SMART](#). For detailed information on SGPs and mSGPs, please visit the [Department's SGP webpage](#).

Confidentiality

Evaluation data of each employee must be confidential in accordance with the TEACHNJ Act and N.J.S.A. 18A:6-120.d and 121.d. Further, such individual data is exempt from the Open Public Records Act (OPRA) and should not be released to the public. The 2023-2024 mSGP score reports are accessible only to those with proper data access permissions, and districts must ensure confidentiality of individual personnel data. The NJDOE strongly recommends that districts store mSGP data in each teacher's personnel file or in another secure manner that is easily accessible to the educator, either electronically or on paper. Educator mSGP data should be handled in the same secure manner with which one would treat, handle, and store any part of a confidential personnel record.

Note About Corrective Action Plans

For educators who receive an "Ineffective" or "Partially Effective" summative evaluation rating after the start of the school year, the CAP must be developed within 25 working days of the district's receipt of the rating. For teachers qualifying for an mSGP score, the Department defines "district's receipt of rating" as the date on which districts receive access to the EIS, which is November 13, 2024. If you have educators who are likely to require a CAP but are still waiting to receive mSGP scores and summative ratings, you should prepare for this process in advance by reviewing CAP requirements and CAP resources with those educators. As a reminder, those educators who qualified for the mSGP score, and were placed on a CAP following receipt of that score last school year, must remain on this CAP until their next summative rating is received.

Contact information

For specific questions, contact the NJDOE at edueval@doe.nj.gov.

c: Members, State Board of Education
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