



STATE OF NEW JERSEY

# DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: August 22, 2025

To: Local Educational Agency Leads, Directors of Approved Private Schools for Students with Disabilities

Route To: District Testing Coordinators, District Technology Coordinators, School Test Coordinators

From: Jorden Schiff, Ed.D., Assistant Commissioner  
Division of Teaching and Learning Services

Deadline: September 10, 2025 for Live Virtual Webinars and In-Person Training Registration

## **NJSLA-Adaptive and NJGPA-Adaptive Fall 2025 Field Test: Mandatory Training and Other Resources**

This memorandum provides local educational agencies (LEAs) and approved private schools for students with disabilities (APSSDs) with information about optional training modules and mandatory training sessions in preparation for the New Jersey Student Learning Assessments-Adaptive (NJSLA-Adaptive) and New Jersey Graduation Proficiency Assessment-Adaptive (NJGPA-Adaptive) fall field test.

### **Training Overview**

The New Jersey Department of Education (Department), in partnership with Cambium Assessment, Inc. (CAI), is providing a variety of training options for LEAs and APSSDs prior to the administration of the NJSLA-Adaptive and NJGPA-Adaptive fall field test.

Standalone, asynchronous training modules will be available **beginning the week of September 8, 2025**. These training modules will be available to everyone, providing an introduction to the platforms and activities associated with the new statewide assessments. While these standalone training modules are optional and do not replace the separate, mandatory training that district testing coordinators (DTCs) and technology coordinators (TCs) must complete, they provide an early opportunity for interested individuals to begin familiarizing themselves with the new adaptive assessment platforms. These training modules will be accessible on the [New Jersey Assessments Portal Testing Personnel](#) webpage. Modules that will be available include:

- Technology Requirements
- Test Information Distribution Engine (TIDE) Overview
- Test Delivery System (TDS) Overview
- Test Administration Interface Overview
- Generic Test Administration Course
- Student Interface Overview
- Universal Tools Overview

Mandatory half-day training sessions for DTCs and TCs will be delivered as live virtual webinars and in-person trainings. The live virtual webinars will occur **during the weeks of September 15 and September 29, 2025**. In-person trainings will occur **during the week of September 22, 2025**. DTCs and TCs may satisfy the mandatory training requirement by attending either a live virtual webinar or an in-person training.

The content of the live virtual webinars and in-person trainings will be identical and include opportunities for DTCs and TCs to ask questions and engage in hands-on practice activities prior to the NJSLA-Adaptive and NJGPA-Adaptive fall field test administration, regardless of the mode they choose. The topics that will be addressed during the live virtual webinars and in-person trainings include:

- Roles and Responsibilities
- Technology Infrastructure
- Registering Students
- Preparing Students
- Preparing Test Administrators
- Online Test Administration

Training materials will be available to download **the week of September 8, 2025** from the [New Jersey Assessments Portal Testing Personnel](#) webpage. **For use during the hands-on practice activities, participants are strongly encouraged to have an additional device available for the live virtual webinars or bring their own device for in-person trainings.**

### Registration for Mandatory Training

The primary DTC and TC for every LEA and APSSD must register for and attend a live virtual webinar, an in-person training, or both. For in-person training, each LEA or APSSD may register no more than two individuals, which should be limited to the DTC, TC, or the chief school administrator. The two-person limit does not apply to virtual training, for which LEAs and APSSDs may register the DTC, TC, chief school administrator, or school test coordinators (STCs). Please note, STC participation in the live virtual webinars may not serve as a substitute for local turnkey training.

Registration for live virtual webinars and in-person training is open from **August 22 through September 10, 2025** and is available on the [New Jersey Assessments Portal Mandatory Training](#) webpage.

After registration has closed, registered participants will receive email confirmations with more detailed information. Live virtual webinar email confirmations will include the training date, time, and link for the webinar. In-person training email confirmations will include the training location, date, and time. **In-person training participants will be required to present a digital or printed copy of the emailed confirmation during check-in on the training date.**

### Live Virtual Webinar Training Session Dates and Times

Date	Time
September 16, 2025 AM Session	Sign-in: 8:25 a.m. Training: 8:30 a.m. to 11:30 a.m.

Date	Time
September 16, 2025 PM Session	Sign-in: 12:25 p.m. Training: 12:30 p.m. to 3:30 p.m.
September 17, 2025 AM Session	Sign-in: 8:25 a.m. Training: 8:30 a.m. to 11:30 a.m.
September 17, 2025 PM Session	Sign-in: 12:25 p.m. Training: 12:30 p.m. to 3:30 p.m.
September 18, 2025 AM Session	Sign-in: 8:25 a.m. Training: 8:30 a.m. to 11:30 a.m.
September 30, 2025 AM Session	Sign-in: 8:25 a.m. Training: 8:30 a.m. to 11:30 a.m.
September 30, 2025 PM Session	Sign-in: 12:25 p.m. Training: 12:30 p.m. to 3:30 p.m.
October 1, 2025 AM Session	Sign-in: 8:25 a.m. Training: 8:30 a.m. to 11:30 a.m.
October 1, 2025 PM Session	Sign-in: 12:25 p.m. Training: 12:30 p.m. to 3:30 p.m.
October 2, 2025 AM Session	Sign-in: 8:25 a.m. Training: 8:30 a.m. to 11:30 a.m.

### Live Virtual Webinar Logistics

Participants will be admitted to the morning webinars beginning at 8:25 a.m., with training beginning promptly at 8:30 a.m. For afternoon webinars, participants will be admitted beginning at 12:25 p.m., with training beginning promptly at 12:30 p.m.

### In-Person Training Session Dates, Times, and Locations

Date and Time	Location	Phone Number
September 22, 2025 AM Session Sign-in: 8 a.m. Training: 8:30 a.m. to 11:30 a.m.	Marriott Park Ridge 300 Brae Boulevard Park Ridge, New Jersey 07656	301-207-0800
September 22, 2025 PM Session Sign-in: 12 p.m. Training: 12:30 p.m. to 3:30 p.m.	Marriott Park Ridge 300 Brae Boulevard Park Ridge, New Jersey 07656	301-207-0800
September 23, 2025 AM Session Sign-in: 8 a.m. Training: 8:30 a.m. to 11:30 a.m.	Princeton Hyatt Regency 102 Carnegie Center Princeton, New Jersey 08540	609-987-1234
September 23, 2025 PM Session Sign-in: 12 p.m. Training: 12:30 p.m. to 3:30 p.m.	Princeton Hyatt Regency 102 Carnegie Center Princeton, New Jersey 08540	609-987-1234
September 24, 2025 AM Session Sign-in: 8 a.m. Training: 8:30 a.m. to 11:30 a.m.	Princeton Hyatt Regency 102 Carnegie Center Princeton, New Jersey 08540	609-987-1234
September 24, 2025 PM Session Sign-in: 12 p.m. Training: 12:30 p.m. to 3:30 p.m.	Princeton Hyatt Regency 102 Carnegie Center Princeton, New Jersey 08540	609-987-1234

Date and Time	Location	Phone Number
<b>September 25, 2025</b> <b>AM Session</b> <b>Sign-in: 8 a.m.</b> <b>Training: 8:30 a.m. to 11:30 a.m.</b>	Marriott Park Ridge 300 Brae Boulevard Park Ridge, New Jersey 07656	301-207-0800
<b>September 25, 2025</b> <b>PM Session</b> <b>Sign-in: 12 p.m.</b> <b>Training: 12:30 p.m. to 3:30 p.m.</b>	Marriott Park Ridge 300 Brae Boulevard Park Ridge, New Jersey 07656	301-207-0800
<b>September 26, 2025</b> <b>AM Session</b> <b>Sign-in: 8 a.m.</b> <b>Training: 8:30 a.m. to 11:30 a.m.</b>	Sheraton Atlantic City Convention Center Hotel Two Convention Boulevard Atlantic City, New Jersey 08401	609-344-3535
<b>September 26, 2025</b> <b>PM Session</b> <b>Sign-in: 12 p.m.</b> <b>Training: 12:30 p.m. to 3:30 p.m.</b>	Sheraton Atlantic City Convention Center Hotel Two Convention Boulevard Atlantic City, New Jersey 08401	609-344-3535

### In-person Training Logistics

Check-in for participants registered for morning sessions will be from 8 a.m. to 8:30 a.m., with training beginning promptly at 8:30 a.m. Check-in for participants registered for afternoon sessions will be from 12 p.m. to 12:30 p.m., with training beginning promptly at 12:30 p.m. Participants must present their email confirmation (either digital or printed) at the check-in desk. **Important Note:** If a registered participant is unable to attend, they may designate a substitute from their organization to attend in their place. The substitute must bring the email confirmation. The original registrant is still responsible for completing training during one of the remaining live virtual webinars.

Light refreshments (e.g., coffee, tea, water) will be provided. Participants are expected to arrange for their own lunch.

Severe weather conditions may necessitate the cancellation of training sessions. If a training session is canceled, registered participants will receive an email notification detailing the cancellation and outlining alternative options for completing the training.

### Frequently Asked Questions Webpage

In response to the questions that have been shared since the announcement of the new statewide assessments for ELA and mathematics, a frequently asked questions (FAQ) webpage has been created. This webpage includes questions and answers related to the fall field test, training opportunities, adaptive testing, and testing for districts operating on a block schedule. As additional questions are shared and more information is available, this webpage will be updated.

The FAQs are available on the [Assessment webpage](#).

### Contact Information

For questions, contact the Office of Assessments at (609) 376-3960 or [assessment@doe.nj.gov](mailto:assessment@doe.nj.gov).

c: Members, State Board of Education  
 NJDOE Staff  
 Statewide Parent Advocacy Network

Garden State Coalition of Schools  
 NJ LEE Group