



STATE OF NEW JERSEY

# DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: August 27, 2025  
To: Local Educational Agency Leads  
Route To: School Business Administrators, Board Secretaries  
From: David F. Corso, Assistant Commissioner/Chief Financial Officer  
Division of Finance and Business Services  
Deadline: October 1, 2025

## Federal Programs: Pension and Social Security Reimbursement to the State of New Jersey for Contributions Paid by the State

### Statutory Requirement

Pursuant to N.J.S.A. 18A:66-90, Local Education Agencies (LEAs) must reimburse the State for the increased cost of Teachers' Pension and Annuity Fund (TPAF) and Social Security contributions when those costs are funded, in whole or in part, from federal allocations to the public employer.

The statute provides, in part:

*"The State shall be reimbursed by the public employer from any funds allocated to the public employer by the federal government in an amount equal to the increased cost to the State of the pensions and benefits payable to members of the Teachers' Pension and Annuity Fund whose salaries are paid from such federal funds."*

This requirement applies whether the federal funds cover all or part of the salary of a TPAF member. The obligation applies annually, regardless of whether the LEA has an amount due.

### New TPAF Reimbursement Management System

To standardize and streamline the reimbursement process, the Department has launched the TPAF Reimbursement Management System in Homeroom. This application fully replaces the prior PDF form and eliminates the acceptance of paper checks or ACH payments made outside the system.

### Key Requirements for FY 2024-2025 Submissions

1. **Mandatory Use for Current-Year Activity** – All FY 2024-2025 reimbursement submissions, including original entries and revisions, must be completed within the TPAF Reimbursement Management System.
2. **Electronic Payments Only** – All ACH payments must be initiated directly within the application. PDF forms, emailed submissions, physical checks, and ACH payments made outside the application will not be accepted or processed.
3. **Annual Submission Requirement** – All LEAs must submit the form each year, even if no reimbursement is owed.
  - If reimbursement is required, enter the salary and benefit data, upload supporting documentation (if necessary), and submit payment through the system.
  - If no reimbursement is owed, certify "No Reimbursement Due" within the system.

4. **Prior-Year Revisions** – Any adjustments or corrections for fiscal years prior to FY 2024-2025 must be processed outside of the TPAF Reimbursement Management System. LEAs should contact [tpaf@doe.nj.gov](mailto:tpaf@doe.nj.gov) for instructions and required forms for prior-year revisions.

#### **FY 2024-2025 TPAF Rate**

The Department of Education has been notified by the Department of the Treasury's Division of Pensions and Benefits that the State's contribution to TPAF for Fiscal Year 2024-2025 will be 44.94%. This is the rate to be applied to federally funded TPAF-member salaries when calculating reimbursement.

The new TPAF Reimbursement Management System will also display the 2024-2025 **final** pension rate and Social Security rate for calendar year 2024 of **7.65%** of the first **\$168,600** of gross wages, and **1.45%** of gross wages in excess of **\$168,600**. For calendar year 2025, the rate is **7.65%** of the first **\$176,100** of gross wages and **1.45%** of gross wages in excess of **\$176,100**.

#### **Deadline for FY 2024-2025**

The FY 2024-2025 TPAF Reimbursement Form and any applicable ACH payment must be submitted through the TPAF Reimbursement Management System **no later than October 1, 2025**.

- Submissions are date- and time-stamped within the application.
- Late submissions may result in follow-up from the Department and could be recorded as noncompliance.
- LEAs are strongly encouraged to submit well before the deadline to allow for internal review and payment processing.

#### **Guidance and Support**

The [TPAF Reimbursement Management System User Guide](#) contains step-by-step instructions for:

- Accessing and navigating the application;
- Entering salary and benefit data;
- Uploading supporting documentation;
- Initiating ACH payments through the system, and;
- Certifying "No Reimbursement Due."

For questions, including prior-year revisions, contact [tpaf@doe.nj.gov](mailto:tpaf@doe.nj.gov). Include your LEA code, district name, and "TPAF Reimbursement" in the subject line for prompt assistance.

c: Members, State Board of Education  
NJDOE Staff  
Statewide Parent Advocacy Network  
Garden State Coalition of Schools  
NJ LEE Group