



STATE OF NEW JERSEY

DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: August 6, 2025
To: Local Educational Agency Leads
Route To: ESEA Program Directors, Grant Directors, School Business Administrators
From: Martin Egan, Director
Office of Grants Management
Deadline: September 19, 2025

Fiscal Year 2026 Elementary and Secondary Education Act (ESEA) Consolidated Subgrant Application Will Be Available on or About August 7, 2025

The FY 2026 ESEA Consolidated Subgrant Application will be available on or about August 7, 2025. The application includes ESEA Consolidated; Needs Assessment; Title I, Part A; Title I, Part D; Title I SIA; Title II, Part A; Title III; Title III Immigrant; Title IV, Part A; and Title V, Part B. The U.S. Department of Education's delay in releasing allocations to States in turn delayed release of this application; therefore, Local Education Agencies (LEAs) may only charge expenditures to the grants as of August 7th. Applications will be available in the New Jersey Grants Management System (NJGMS) platform. NJGMS must be accessed through the Electronic Web-Enabled Grant (EWEG) system by clicking on the NJGMS bridge link. New users should contact their district web administrator for access and authorizations.

LEAs must create and submit their ESEA Consolidated Subgrant application no later than **September 19, 2025**.

FY 2026 ESEA Consolidated Subgrant Application

The NJDOE limits annual changes to the ESEA Consolidated Application to those required by federal regulations and guidance and those that will increase user-friendliness and accessibility.

The changes for FY 2026 include:

1. **NJ Grants Management System** – All LEAs must log into EWEG to access the NJGMS platform. LEAs will then create or open the application by selecting the ESEA tile on the Dashboard.
2. **Organization Profile** – All LEAs must agree to the Assurances found in the Organization Profile Application. The Assurances must be agreed upon prior to creating an application.
3. **UEI SAM** – LEAs only need to update this application if the UEI has been renewed through [Sam.gov](https://sam.gov) or if there is a change in the SAM Contact.
4. **TPAF/FICA Rates (All Titles)** – The estimated combined TPAF/FICA rate is 64% (FICA=7.65% TPAF=56.35%). Please note this is an estimated amount and will be adjusted when you file your FY26 ESEA Final Expenditure Report.

5. **Budget (All Titles)** – All of the Salaries and Benefits (Instructional/Non-Instructional) are on one page of the application. LEAs will use the drop-down menu on each budget line item to indicate if the salary is 100-100, 200-100, or 200-200. In addition, all the Instructional and Non-Instructional Expenditures are on one page of the application. LEAs will use the chart at the top of the page to select the coordinating function-object code for each budget line item.

Annual School Plan

As required by ESEA, LEAs serving schools identified as in need of Comprehensive or Targeted support, as well as any school operating a Title I Schoolwide program in the 2025-2026 school year, must complete an Annual School Plan (ASP) no later than August 29, 2025, using the NJDOE's Annual School Plan System (ASPS) accessed through [NJDOE Homeroom](#). The ASP must reflect the interventions mutually agreed upon by the school, LEA, and NJDOE Comprehensive Support and Improvement Team.

Equitable Services for Nonpublic Schools

LEAs are required to engage in timely and meaningful consultation with nonpublic school officials to determine their needs and the services the LEA will provide. The nonpublic equitable share is calculated in the ESEA application and varies by title. For Title I, Part A, LEAs are required to identify the number of students who reside in their district and attend nonpublic schools either inside or outside of their geographic area. The equitable share is calculated in the Title I, Part A Eligibility subsection based on information the LEA enters.

To ensure equitable services are provided in a timely manner, pursuant to requirements under ESEA, as amended by the *Every Student Succeeds Act* (ESSA), LEAs must obligate all funds allocated for equitable services in the school year for which they are appropriated.

Consortium/Refusals/Transfers

When an LEA's Title III allocation is less than \$10,000, the LEA must either join a consortium with other LEAs to reach the \$10,000 threshold or refuse the funds. There is no minimum budget amount for any of the other titles, but LEAs may choose to form a consortium for Title II, Part A; Title III Immigrant; and Title IV, Part A. **All consortium applications are due no later than September 5, 2025.** Follow the instructions below to create or participate in a consortium.

1. Lead District (Applicant) creates the consortium.
2. Participant District(s) confirm participation in the consortium.
3. Lead District submits the consortium after all participants have confirmed.
4. The Office of Grants Management (OGM) approves the consortium and transfers the participant districts' allocations to the Lead District.

The Lead District is responsible for entering all program and budget information on behalf of the Participant Districts. Participant Districts are required to communicate any expenditures to the Lead District by the 15th of every program month per U.S. Office of Management and Budget Guidelines.

LEAs may refuse funds by using the Navigation side panel of the FY 2026 ESEA Original Application and selecting Allocations. LEAs can then complete the Refused Funds checkboxes at the bottom of the page.

LEAs may also transfer funds via the Allocation page by completing the chart for Transfers. LEAs may transfer funds out of Title II, Part A or Title IV, Part A into any of the following titles for which they received an FY26 allocation:

- Title I, Part A
- Title I, Part C
- Title I, Part D
- Title II, Part A
- Title III
- Title III Immigrant
- Title IV, Part A
- Title V, Part B

ESSA prohibits the transfer of funds out of any Part A, C or D of Title I.

LEAs considering transferring some or all their Title II, Part A and/or Title IV, Part A funds are required to engage in timely and meaningful consultation, in accordance with section 8501 of the ESSA, with appropriate private school officials (ESSA section 5103(e)(2)).

Resources

Links to online resources will be posted on the [OGM Resources](#) website as they become available and will include the *ESEA Application Getting Started Guide*. The Office of Grants Management will be holding multiple technical assistance workshops, webinars, and office hours through the month of August. Please check the [NJDOE Events Webpage](#) for dates, times, locations, and registration.

Submission

When an LEA successfully submits an application, it receives an automatic email notification through the NJGMS system that the application has been submitted in “substantially approved form.” This is only a preliminary approval; the application will be reviewed and given final approval by the NJDOE staff. NJDOE staff will be available for support Monday through Friday during regular business hours. LEAs can also send an email to the [EWEG Help Desk](#).

Review and Approval

Section 8452(b)(2) and (4) of the ESEA, as amended by ESSA, imposes restrictions on the length of time available for the review and approval of applications. The NJDOE is required to approve an application within 120 days of submission. If the NJDOE returns an application for revision to the LEA, the LEA must revise and resubmit the application within 45 days, otherwise the application will be deemed disapproved. Therefore, it is important for the LEA to keep their contact information in the NJGMS system current, monitor email notifications, and respond to any revision requests for the NJDOE in a timely manner.

Contacts

For questions or additional information regarding the FY 2026 ESEA Allowable Uses or Programs, contact the NJDOE’s Office of Supplemental Programs at [Title One Help Desk](#) (titleone@doe.nj.gov) or call (609) 376-9080. Questions regarding title allocations may be sent to the [Office of Fiscal and Data Services Help Desk](#) (ofds@doe.nj.gov). For questions or additional

information regarding the FY 2026 ESEA Consolidated Application, contact the Office of Grants Management at [EWEG Help Desk \(eweghelp@doe.nj.gov\)](mailto:eweghelp@doe.nj.gov) or call (609) 376-9089.

c: Members, State Board of Education
NJDOE Staff
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group