



STATE OF NEW JERSEY

DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: December 3, 2025

To: Local Educational Agency Leads

Route To: District Technology Leaders, State Assessment Coordinators, State Assessment Technology Contacts

From: Jorden Schiff, Ed.D., Assistant Commissioner
Division of Teaching and Learning Services

Deadline: Update NJTRAx data by December 23, 2025

NJTRAx Technology Readiness

The New Jersey Department of Education (NJDOE) advises all school districts, Charter Schools, and Renaissance Schools to update their records within the NJTRAx Technology Readiness Tool, which serves as the state's technology infrastructure database, by **December 23, 2025**. While participation in NJTRAx is voluntary, maintaining up-to-date NJTRAx Technology Readiness records enables schools to accurately assess their technology readiness for the spring state assessment administration.

In addition, the NJTRAx student-to-device ratio for each school will appear on the 2025-2026 New Jersey School Performance Reports. Updating NJTRAx Technology Readiness data will result in an accurate reflection of each school's level of technology readiness in public reports. Making the NJTRAx updates will also maximize the usefulness of the NJTRAx readiness reports, which can be used for budgetary and planning purposes.

To get started, log into the NJTRAx [Technology Readiness Tool](#), click on the Technology Readiness section, and update district and school records by **December 23, 2025**. Note: Devices that are no longer in service should be removed from NJTRAx during the process of updating each school's records. For step-by-step directions, see the [NJ Digital Learning](#) site.

Contact Information

For questions regarding NJTRAx or recent staffing changes that require your NJTRAx login credentials to be updated, please contact innovation@doe.nj.gov.

c: Members, State Board of Education
NJDOE Staff
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group