



STATE OF NEW JERSEY

DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: February 12, 2025
To: Local Educational Agency Leads
Route To: School Safety Specialist Candidates
From: Ambrose F. Duckett III, Assistant Commissioner
Division of Field Support and Services
Register By: February 27, 2025

School Safety Specialist Training to Be Held in March/April

The New Jersey Department of Education's five-day School Safety Specialist (SSS) certification training will be held March 7, 11, 21, 28, and April 4, at the New Jersey Forensic Technology Center auditorium, 1200 Negron Drive, Hamilton Township (Mercer County).

To attend the training and receive the School Safety Specialist certification, candidates must:

- Be a school administrator or a school employee with expertise in school safety and security;
- Be an employee of a Local Education Agency (LEA) designated by the Chief School Administrator who shall be responsible for the supervision and oversight for all school safety and security personnel;
- Complete Readiness and Emergency Management for Schools (REMS) Implementing the Incident Command System for Schools (ICS) online course; and
- Complete all five days of training.

[Register online](#) for this training. There is no cost to attend this training.

Prior to attending the training program, SSS designees should complete the REMS online course [ICS - Implementing the Incident Command System for Schools](#). This online prerequisite for the SSS training program takes approximately two hours to complete. Issues or concerns with this online course should be directed to REMS at info@remstacenter.org. Upon completion of the course, maintain a copy of your Certificate of Attendance.

In accordance with N.J.S.A. 18A:17-43.3, responsibilities of the SSS include supervising and providing oversight for all school safety and security personnel; ensuring safety and security policies and procedures comply with state laws and regulations; and providing the necessary training and resources to LEAs in matters relating to school safety and security. The SSS will also serve as the LEA's liaison with local law enforcement, as well as national, state, and community agencies and organizations, in matters of school safety and security.

Questions regarding the SSS training program or requirements can be directed to the Office of School Preparedness and Emergency Planning at school.security@doe.nj.gov or (609) 376-3574.

c: Members, State Board of Education
NJDOE Staff
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group