



STATE OF NEW JERSEY

# DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: January 15, 2025  
To: Local Educational Agency Leads  
Route To: ESEA Project Directors and School Business Administrators  
From: Kathy Ehling, Assistant Commissioner  
Division of Educational Services  
Deadline: February 28, 2025

## State Fiscal Year 2024 (SFY24) ESSER Performance Report

To satisfy federal reporting requirements, all local educational agencies (LEAs) that received Coronavirus Response and Relief Supplemental Appropriations (CRRSA) or American Rescue Plan (ARP) Act Elementary and Secondary School Emergency Relief (ESSER) fund allocations must submit an ESSER Performance Report for State Fiscal Year 2024 (SFY24) (i.e., July 1, 2023, through June 30, 2024).

The SFY24 ESSER Performance Report is now available through the [Electronic Web-Enabled Grant \(EWEG\) system](#). LEAs must complete and submit the report by February 28, 2025.

To assist LEAs in planning and preparing to complete the report, the New Jersey Department of Education (NJDOE) has made resources available through the [Federal Program Insights](#) application in Homeroom, including an ESSER Performance Report planning document and a tool to ensure that expenditures reported on the "Mandatory Expended Uses Part I" subtab align with expenditures reported on the "Mandatory Expended Uses Part II" subtab.

To assist LEAs in accurately completing the SFY24 ESSER Performance Report, the NJDOE is offering three 60-minute Technical Assistance (TA) sessions on January 21 at 10:30 a.m., January 22 at 1:30 p.m., and January 23 at 10:30 a.m. Please visit the [NJDOE's Events Registration](#) page to register for a session. These sessions will briefly overview the report.

In addition, NJDOE will offer office hours every Friday from 10:00 to 11:00 a.m. starting January 24 until the application closes. You may access all office-hour sessions through the NJDOE's Events Registration webpage.

For any questions about collecting or submitting data for the ESSER Performance Report, please email [ESSER.Report@doe.nj.gov](mailto:ESSER.Report@doe.nj.gov). Your prompt attention to this federal requirement is appreciated.

C: Members, State Board of Education  
NJDOE Staff  
Statewide Parent Advocacy Network  
Garden State Coalition of Schools  
NJ LEE Group