



STATE OF NEW JERSEY

# DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: July 16, 2025  
To: Local Educational Agency Leads  
Route To: School Safety Specialist Candidates  
From: Ambrose F. Duckett, III, Assistant Commissioner  
Division of Field Support and Services  
Register By: August 4, 2025

## School Safety Specialist Training to Be Held in August

The New Jersey Department of Education's five-day School Safety Specialist (SSS) certification training will be held August 11-15, at the Brick Township Public School District, 101 Hendrickson Avenue, Brick (Ocean County).

To attend the training and receive the School Safety Specialist certification, candidates must:

- Be a school administrator or a school employee with expertise in school safety and security;
- Be an employee of a Local Education Agency (LEA) designated by the Chief School Administrator;
- Complete Readiness and Emergency Management for Schools (REMS) Implementing the Incident Command System for Schools (ICS) online course; and
- Complete all five days of training sessions.

[Register online](#) for this training. There is no cost to attend.

Prior to attending the training program, SSS designees should complete the REMS online course [ICS - Implementing the Incident Command System for Schools](#). This online prerequisite for the SSS training program takes approximately two hours to complete. Issues or concerns with this online course should be directed to REMS at [info@remstacenter.org](mailto:info@remstacenter.org). Upon completion of the course, maintain a copy of your Certificate of Attendance.

Per N.J.S.A 18A:17-43.3, responsibilities of the SSS include supervising and providing oversight for all school safety and security personnel; ensuring safety and security policies and procedures comply with state laws and regulations; and providing the necessary training and resources to LEAs in matters relating to school safety and security. The SSS will also serve as the LEA's liaison with local law enforcement, as well as national, state and community agencies and organizations, in matters of school safety and security.

Questions regarding the SSS training program or requirements can be directed to the Office of School Preparedness and Emergency Planning at [school.security@doe.nj.gov](mailto:school.security@doe.nj.gov) or (609) 376-3574.

c: Members, State Board of Education  
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