



STATE OF NEW JERSEY

# DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: May 14, 2025  
To: Local Educational Agency Leads  
Route To: School Business Administrators  
From: Dave Corso, Assistant Commissioner  
Division of Finance and Business Services  
Deadline: May 30, 2025

## Important Updates for Menstrual Product Cost Reimbursement

The purpose of this memorandum is to advise school districts, charter schools, and renaissance school projects (collectively “districts”) that the deadline for requesting reimbursement of costs related to the implementation of [P.L. 2023, c. 147](#) has been extended to May 30, 2025.

### Key steps/actions

The law requires school districts to provide direct access to menstrual products in at least 50 percent of female and gender-neutral school bathrooms in schools that serve any combination of grades six through twelve, and further requires the State to reimburse districts for the program’s associated costs. Extending the deadline until May 30, 2025 will provide additional time for districts to ensure accuracy of the data, and ensure that all costs incurred for the current year are included. The extension will also allow time for any school district to make corrections to previous requests, if necessary.

Please note the following critical reminders regarding your data submission:

- Please follow the detailed submission instructions provided in the [DOE Homeroom](#) application, [Menstrual Product Reimbursement Program](#).
- Submit only one spreadsheet that includes *all expenses* related to program implementation for the 2024-2025 school year.
- Corrections or additions can be made only by uploading an entirely new file.
- Any new or additional upload(s) will overwrite the district’s previous upload(s).
- If a school district has already submitted accurate data for reimbursement for costs incurred to implement the program in the 2024-2025 school year, then no further action is necessary.
- All requests for reimbursement are due by Friday, May 30, 2025.

### Contact Information

Questions regarding the Menstrual Product Reimbursement Program 2024-2025 data collection process should be submitted to the Office of School Finance at [staid@doe.nj.gov](mailto:staid@doe.nj.gov).

c: Members, State Board of Education  
NJDOE Staff  
Statewide Parent Advocacy Network  
Garden State Coalition of Schools  
NJ LEE Group