



STATE OF NEW JERSEY

DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: November 5, 2025
To: Local Educational Agency Leads
Route To: Human Resource Directors
From: Jordan Schiff, Ed.D., Assistant Commissioner
Division of Teaching and Learning Services
Deadline: Registration is not required

Provisional Educator Process Virtual Training Session for School District Certification Staff

The Office of Recruitment, Preparation, and Certification will conduct training sessions for staff members of local education agencies (LEAs), focusing on the requirements and procedures for the Provisional Educator Process. These sessions will cover topics such as registering an educator for a provisional certification, submitting a provisional renewal, completing a conversion to the standard certification, entering a final summative rating, and processing a termination in the educator certification system (NJEdCert). Registration is not required.

Training Session Details

Date and Time	Meeting Link
Wednesday, November 12, 2025 10 a.m. to 12 p.m.	Training Session - Wednesday November 12, 2025
Wednesday, January 14, 2026 10 a.m. to 12 p.m.	Training Session - Wednesday January 14, 2025

Contact Information

Questions may be directed to customer service by contacting the Customer Service Call Center at (609) 292-2070, Monday through Friday from 8 a.m. to 7 p.m., or by emailing altroute@doe.nj.gov.

c: Members, State Board of Education
NJDOE Staff
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group