



STATE OF NEW JERSEY

DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: October 29, 2025
To: Local Educational Agency Leads
Route To: Principals, School Leads, Web User Administrators
From: Kathy Ehling, Assistant Commissioner
Division of Educational Services
Deadline: December 8, 2025, 5 p.m.

Action Required: Update NJSLEDS Performance Reports Submission for 2024-2025 School Performance Reports

The New Jersey Statewide Longitudinal Education Data System (NJSLEDS) Performance Reports submission opened on September 22, 2025, and the official submission window will close on December 8, 2025, at 5 p.m. The data collected through this submission will populate the narratives in the school-level and district-level School Performance Reports for the 2024-2025 school year, which will be released in spring 2026. This broadcast provides reminders about this fall's submission.

NJSLEDS Performance Reports Submission

The NJSLEDS Performance Reports Submission gives local educational agencies (LEAs) an opportunity to share information about schools across eighteen different topics, such as School Safety, Sports and Athletics, and Parent and Community Involvement. These topics were selected based on stakeholder feedback and represent the areas in which stakeholders have expressed the most interest.

The [NJSLEDS Performance Reports Submission User Resources page](#) includes the data handbook for the submission, the excel template for the upload file, webinar slides, and an FAQ document.

Key Action Items

LEAs should make sure to complete the following by the deadline:

1. Upload a new file with data to appear in the 2024-2025 reports.
2. Make sure a record is submitted for each school in the LEA with Record Indicator = S, as well as a separate record for the district with Record Indicator = D.
 - a. The information provided in the school-level records will appear in the school-level School Performance Reports, and the information provided in the district-level record will appear in the district-level School Performance Reports.
 - b. LEAs with only one school should make sure to submit one school-level record and one district-level record, even if the information is the same.
3. Review the narrative information that was submitted by using the Performance Reports Submission Narrative Preview report under Reports in NJSLEDS. Use this report to check for typos, issues with formatting, and make sure all the information appears correctly for each school and the district.
4. Ensure that all data is accurate, and all errors are resolved before the deadline.

Special Topic Field: Attendance

Each year, the New Jersey Department of Education (NJDOE) uses the Special Topic field to give LEAs an opportunity to provide a narrative on relevant topics. For the 2024-2025 reports, the Special Topic field will continue to be "Attendance," as this remains a priority issue across the state.

As outlined in New Jersey Statute 18A:38-25.1, if 10% or more of the students enrolled in a public school are chronically absent, the school shall develop and present a Corrective Action Plan (CAP) to their local Board of Education. In this special topic field, all schools will have an opportunity to outline evidence-based practices, actions and activities that have been implemented and/or are being successfully implemented to improve and maintain regular school attendance.

It is recommended that schools that had 10% or more students chronically absent during the 2023-2024 school year complete this Special Topic Field using their CAP as a reference. If schools did not have 10% or more students chronically absent, LEAs may still want to share strategies believed to positively impact regular student attendance in their schools.

Reminder: Required Intervention and Referral Services Fields

Last year, six required fields were added to the Performance Reports Submission to collect information on coordinating systems for planning and delivering Intervention and Referral Services designed to assist all general and special education students. The availability of a coordinated system of supports and interventions is required by regulation (N.J.A.C. 6A:16-8.1), but the manner in which it is delivered is decided by each LEA. The six required fields are:

- **TieredModelIntervention:** Indicator of whether school provides multiple levels/tiers of instruction or intervention that progressively provide all general and all special education students with support based on a response to instruction or intervention.
- **InterventionReferralModel:** Indicator of the model the school is using to implement a coordinated system for planning and delivering Intervention and Referral Services designed to assist all general and special education students who are experiencing learning, behavior, or health difficulties, and to assist staff who have difficulties in addressing students’ learning, behavior, or health needs.
- **PBSIS:** Indicator of whether schools use Positive Behavior Supports in Schools (PBSIS) or the New Jersey Positive Behavior Supports in Schools (NJPBSIS) in addition to the model(s) for intervention and referral services.
- **UniversalScreeningKto3, UniversalScreening4to8, UniversalScreening9to12:** Indicators of whether schools use Universal Screening instruments in the indicated grade levels.

The collection of this information will continue to inform the NJDOE regarding how many of New Jersey’s schools are implementing the New Jersey Tiered System of Supports and/or other multi-tiered systems of supports (MTSS) models. This information will not be reported in the 2024-2025 School Performance Reports, but the NJDOE may include this information in future reports.

Contact Information

Resources for this submission are available on the [Performance Reports User Resources webpage](#). Contact the NJSLEDS help desk at 609-376-3970 or helpdesk-sleds@doe.nj.gov with questions about the submission in NJSLEDS. Contact reportcard@doe.nj.gov with questions about the School Performance Reports.

- c: Members, State Board of Education
NJDOE Staff
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group