



# STATE OF NEW JERSEY DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

**Date:** April 15, 2026  
**To:** Local Educational Agency Leads  
**Route To:** Principals, District Test Coordinators, School Test Coordinators, Educators  
**From:** Jordan Schiff, Ed.D., Assistant Commissioner  
Division of Teaching and Learning

## Resources and Readiness Requirements for Spring 2026 Statewide Assessments

The New Jersey Department of Education (NJDOE) is issuing this broadcast as a reminder to schools and districts of key resources and readiness requirements that support preparation for the Spring 2026 administration of statewide assessments. These materials are available on the [NJSLA-A/NJGPA-A website](#) and the [New Jersey Assessments Portal](#), and were developed in response to questions and feedback shared by educators, administrators, and families during recent statewide information sessions and following the initial administration of the NJGPA-Adaptive (NJGPA-A).

Available resources include:

- **Preparing for NJSLA-A One-Pagers for Students and Families** – Documents directing students and families to materials, including free online practice tests, available on the [NJSLA-A/NJGPA-A website](#).
- **Practice Tests** – Available within the [New Jersey Assessments Portal: Practice Tests](#) webpage, grade specific practice tests and grade-banded sample items can help familiarize educators and students with the online testing environment, the available tools, and the various types of test questions.
- **Sample Parent/Guardian Letter** – A customizable and optional communication template for districts, available on the [NJSLA-A/NJGPA-A website](#).
- **NJSLA-A Writing Rubrics** – Information on how writing prompts will be scored, available on the [NJSLA-A/NJGPA-A website](#).
- **On-demand Information Session Presentation** – Recorded session available within the [New Jersey Assessments Portal: Resources](#) under “Resource Type: Trainings”.
- **Test Administrator Scripts** – Available within the [New Jersey Assessments Portal: Testing Personnel](#) webpage under the “Scripts” section. These scripts must be read verbatim by Test Administrators to ensure consistent administration and provide students with clear, standardized directions.

**As districts continue planning for the spring administration, the NJDOE also reminds Local Education Agencies that annual training for District Test Coordinators (DTCs) and Technology**

**Coordinators (TCs) is a required component of assessment readiness for the NJGPA-Adaptive (NJGPA-A), NJSLA-Adaptive (NJSLA-A), and NJSLA-Science (NJSLA-S), as outlined in the [January 21, 2026 NJDOE broadcast](#).** District Test Coordinators (DTCs) and Technology Coordinators (TCs) must be familiar with the new assessment structures, timing, and student instructions prior to test administration to ensure secure and consistent testing practices across districts.

Required training modules are automatically assigned to DTCs and TCs in the Test Information Distribution Engine (TIDE) and are accessed through ClearCourse via TIDE or the [New Jersey Assessments Portal](#). Districts must ensure that all designated coordinators have completed the required training in advance of test administration.

### **Contact Information**

- ClearCourse access or technical support: New Jersey Assessment Help Desk at (855) 616-5600 or email [NJHelpDesk@cambiumassessment.com](mailto:NJHelpDesk@cambiumassessment.com)
- All other inquiries (e.g., training requirements, scheduling concerns, irregularity reports): Office of Assessments at (609) 376-3960 or email [assessment@doe.nj.gov](mailto:assessment@doe.nj.gov)