



STATE OF NEW JERSEY DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: July 15, 2026
To: Local Educational Agency Leads
Route To: Principals and School Leads, Web User Administrators
From: Kimberly A. Murray, Ed.D., Acting Assistant Commissioner
Division of Educational Services
Deadline: August 3, 2026 5 p.m.

Action Required: Update and Review NJSLEDS Course Roster and CTE Submissions

The New Jersey Statewide Longitudinal Education System (NJSLEDS) Course Roster and Career and Technical (CTE) Submissions are currently open for their official windows and **will close on August 3, 2026, at 5 p.m.** The data that local educational agencies (LEAs) submit to the Course Roster and CTE Submissions will be used for reporting in the 2025-2026 School Performance Reports.

Key Steps/Actions

LEAs should carefully review, update, and certify that their records are current and error-free by the August 3 deadline.

Additional Information and Resources

The NJSLEDS Course Roster Submission is a collection of student-level transcript data that matches students to the teachers. LEAs must ensure that all students, teachers, and courses are reported and that the most appropriate subject area and course identifiers (SCED codes) are used. The data from this submission is used to report on:

- Advanced Placement (AP) and International Baccalaureate (IB) courses;
- Dual enrollment coursework;
- Structured learning experiences (SLEs); and
- Course participation in mathematics, science, social studies, world languages, computer science, and visual and performing arts.

Refer to the [April 15, 2026 broadcast](#) for more details about the course roster submission and updates for the 2025-2026 submission. Resources, including the revised SCED Course Code List and the School Performance Reports: Course Roster Guidance, can be found on the [NJSLEDS Course Roster User Resources page](#).

The **NJSLEDS CTE Submission** is a collection of student-level data that provides a comprehensive overview of students who are enrolled in career and technical education (CTE) programs. The CTE Submission is required for all school districts that have a CTE program. The data from this submission is used to report on:

- CTE participant and concentrator rates;
- CTE program enrollment;
- Work-based learning, and
- Industry-valued credentials earned.

Resources for the CTE Submission are available on the [NJSLEDS Career and Technical Education User Resources page](#).

The [School Performance Resources page](#) includes additional resources, including the [School Performance Reports Data Quality Guidance document](#), which includes common data submission issues and how to check data before submission deadlines.

Contact Information

Contact reportcard@doe.nj.gov with any questions about the School Performance Reports or how NJSLEDS data is used to produce the data in the reports. Contact the NJSLEDS Help Desk using the [NJSLEDS Help Desk Web Form](#) or by phone at 609-376-3970 with any questions about submitting data in NJSLEDS.