



STATE OF NEW JERSEY DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: June 10, 2026
To: Local Educational Agency Leads
From: Thomas McMahon, Director
Office of Fiscal Policy and Planning
Division of Finance and Business Services
Deadline: July 31, 2026

2025-2026 School Register Summary Data Collection

The 2025-2026 School Register Summary (SRS) web application is now accessible to authorized local educational agency (LEA) staff through the New Jersey Department of Education's (NJDOE) [Homeroom webpage](#). Submission of the SRS is a required annual data collection that must be completed by each LEA to satisfy school enrollment and attendance reporting requirements at N.J.A.C. 6A:32-8.1 *et seq.*

Certified 2025-2026 SRS data is due to the NJDOE by **5 p.m. Friday, July 31, 2026.**

Users are encouraged to read the accompanying User Technical Manual prior to completing the application. Access to the SRS requires a user ID and password, which must be obtained through your school's Homeroom Administrator.

Certification by the LEA lead may occur only after all discrepancies ("fatal edits") in the SRS system have been addressed and resolved. Applicable to school districts only is a fatal-edit check designed to ensure that the 2025-26 student enrollment/attendance data entered into the SRS software is consistent with the grade and program cost categories submitted with the district's original 2025-2026 budget certified for taxes. Please note, if a February 1 revision to the original 2025-2026 budget was submitted as part of the 2025-26 budget process, the comparison will be made against the February 1, 2025, revised 2025-2026 budget.

After the July 31, 2026, deadline for data entry and certification, access to the data entry screens will be restricted. To ensure data consistency, the SRS system will be locked on August 1st, and LEA access will be provided only at the discretion of the NJDOE. If the LEA identifies the need to revise certified SRS data after the July 31, 2026, submission deadline, the certifying officer must submit a request to the email address below. Submissions must include a detailed description of, and justification for, the proposed change(s) in the submitted data. Changes to the certified SRS data will only be permitted in extremely limited instances.

Please email questions regarding the SRS system and any requests for changes to data after July 31, 2026, to srshelp@doe.nj.gov.