



# STATE OF NEW JERSEY DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

**Date:** March 25, 2026  
**To:** Local Educational Agency Leads  
**Route To:** Homeroom Administrators  
**From:** Shashi Yellambhatla, Chief Information Technology Officer  
Division of Administrative Services  
**Deadline:** May 15, 2026

## County District School (CDS) System Open Period and CDS System Changes

The County District School (CDS) System, located on the New Jersey Department of Education's (NJDOE) [Homeroom](#) website, collects and tracks data about educational entities in New Jersey that receive state or federal funds. The CDS data is critical to statewide and federal educational operations.

All local educational agencies (LEAs), including charter schools and renaissance school projects, are required to review and update their respective CDS System information for the 2026-2027 school year. Approved Private Schools for Students with Disabilities (APSSDs) are not required to log in at this time, but will receive information about making updates later.

The CDS System will be open from April 1, 2026, through May 15, 2026, to provide LEAs the opportunity to update district and school-level data. LEAs must review and certify data annually regardless of any changes to the school codes or supporting information. Data from the CDS System is used across the NJDOE for a wide variety of purposes, including federal reporting requirements. It is imperative to ensure that the data accurately reflects updates for the upcoming school year.

This open period is the only time that LEAs can enter the system to update all district and school-level information and attributes. However, contact information can be updated at any time during the year.

During the open period and until July 1, 2026, districts and charter schools still need to maintain contacts for the 2025-2026 school year. Therefore, it may be necessary to update contacts for both school years by logging in to the 2025-2026 school year, then logging in to the 2026-2027 school year and updating each year accordingly. Contacts updated in one year only during this time do not automatically carry over to the next year.

### New this year

- Facebook, Instagram, and X – Fields are available in both the District and School Information Sections for Facebook, Instagram, and X usernames.
- Post Graduate (PG) grade level has been eliminated – In the School Information Section, there will no longer be a PG grade level option as it is not used for any NJDOE reporting.
- Adult Education grade selection – The use of Adult Education, A1, and A2 will only be allowed for approved Adult Education Schools. All other schools with grades PK-12 will no longer be allowed to use these designators.

Complete instructions on how LEAs can update the CDS System will be available on the [Welcome Page](#) of the CDS System beginning April 1, 2026.

For questions, please email [CDShelp@doe.nj.gov](mailto:CDShelp@doe.nj.gov).