Notice of Vacancy

The Commissioner of Education invites applications from qualified candidates for the following:

Candidates who have previously applied do not need to reapply.

Reference Number: DOE-067-21 Repost

Title: Education Planner
Range/Title Code: P22/72622
Salary: $59,521.38 - $84,344.10
Position Number: 656029
Issue Date: June 20, 2022

Closing Date: July 18, 2022
Core Hours of Operation: 7:30 a.m. – 5:30 p.m.
Location: Trenton, New Jersey
Division: Division of Field Support and Services, Office of Charter and Renaissance Schools

Description:
Under the direction of the Director, Office of Charter and Renaissance Schools, performs professional planning of educational programs; interprets and prepares data for managerial decisions; assists in the development of proposals and reports on special educational problems, programs, or innovations; does other related work.

Requirements:
Education: Graduation from an accredited college or university with a Bachelor's degree.

Experience: Three (3) years of professional experience in the field of program planning and development, which shall have included responsibilities for the research, negotiation, and writing of proposals for such programs.

Open to the Following:
In accordance with the New Jersey First Act P.L. 2011 c.70, effective September 1, 2011, new public employees are required to obtain New Jersey residency within one (1) year of employment. Applicants must meet the open competitive requirements listed on the job specification on file at the Civil Service Commission. You may access the job specification through the Civil Service Commission’s website Job Specification 72622 (state.nj.us)

Authorization to work: selected candidates must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship and Immigration Services Regulations.

Note: The State of New Jersey does not provide sponsorships for citizenships to the United States.

Forward a cover letter and resume electronically to:
resume3@doe.nj.gov (include the Reference # in the subject line)

The New Jersey State Department of Education is an Equal Opportunity Employer, has an Affirmative Action Program, and will not discriminate against any person because of race, creed, religion, color, national origin/nationality, ancestry, age, sex/gender (including pregnancy), marital status/civil union partnership, familial status, affectional or sexual orientation, gender identity or expression, domestic partnership status, atypical hereditary cellular or blood trait, genetic information, disability, (including perceived disability, physical, mental, and/or intellectual disabilities), or liability for service in the Armed Forces of the United States, and is committed to Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act.