

PRO SE RESIDENCY APPEAL:
N.J.S.A. 18A:38-1/N.J.A.C. 6A:3-8.1/N.J.A.C. 6A:22

To: Commissioner of Education
c/o Director, Office of Controversies and Disputes
New Jersey State Department of Education
100 Riverview Plaza
P.O. Box 500
Trenton, NJ 08625

If possible, please file your Residency Appeal by emailing it to:
ControversiesDisputesFilings@doe.nj.gov

If you are unable to file by email, Residency Appeals may be mailed.

Dear Commissioner: **(Please Print or Type)**

1. My name is _____.

2. My address is: _____
Number Street Town/City Zip Code

3. My phone number is (_____) _____
Area Code Number

4. My email address is _____.

5. The _____ School District located
in _____
Town/City County

will not allow the following child/ren, who reside with me, to attend school under N.J.S.A. 18A:38-1. List name(s) of child/ren and your relationship to them (i.e., parent, guardian/custodian, other).

6. Give a brief explanation of why attendance is being denied, including date of district's decision. Please attach, if possible, a copy of district's written determination. (Additional sheets may be used.)

7. With this letter, I am appealing the district's decision. My claim of entitlement is based upon facts which are true to the best of my knowledge. I understand that if the Commissioner finds that I have abandoned or withdrawn this appeal and/or that the child/ren are ineligible for a free education in this district, I may be assessed tuition costs for the period of the child/ren's ineligible attendance and such assessment may be enforced, or recorded as a judgment against me, in Superior Court.

Signature

Date