

**State of New Jersey  
Department of Education  
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**Kearny School District**  
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*New Jersey K to 12 Education*

Perkins Monitoring Report  
July 2019

**District:** Kearny School District  
**County:** Middlesex  
**Dates On-Site:** March 29, 2019  
**Case #:** PM-0001-19

**Funding Sources**

Program	Funding Award
Carl D. Perkins	\$60,746
Total Funds	<u>\$60,746</u>

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**Background**

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The Carl D. Perkins Act requires grant recipients to provide career and technical education programs to eligible secondary students and postsecondary students. The laws further require that state education agencies such as the New Jersey Department of Education (NJDOE) monitor the implementation of federal programs by sub-recipients and determine whether the funds are being used by the district for their intended purpose and achieving the overall objectives of the funding initiatives.

**Introduction**

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The NJDOE visited the Kearny School District to monitor the district's use of federal funds and the related program plans, where applicable, to determine whether the district's programs are meeting the intended purposes and objectives, as specified in the current year application and authorizing statutes and to determine whether the funds were spent in accordance with the program requirements, federal and state laws, and applicable regulations. The on-site visit included staff interviews and documentation reviews related to the requirements of the Perkins grant the period July 1, 2018 through March 27, 2019.

The scope of work performed included the review of documentation including the grant application, grant award, articulation agreements, programs of study, advisory committee meeting records, student demographics, district professional development plan, board minutes, payroll records, accounting records, purchase orders, most recent Comprehensive Annual Financial Report, an interview of the program administrator regarding the Perkins grant, as well as current district policies and procedures. The monitoring team members also conducted interviews with district personnel, reviewed the supporting documentation for a sample of expenditures and conducted internal control reviews.

**Expenditures Reviewed**

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A sampling of purchase orders and/or payroll costs allocated to the Perkins grant during the period July 1, 2018 through March 27, 2019 were reviewed.

**General District Overview of Uses of Title I and IDEA Funds**

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The district used Perkins funds for costs including but not limited to: equipment, materials/supplies, professional development and student assessments.

**Detailed Findings and Recommendations**

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**Finding 1:**

The district provided an articulation agreement for the Computer Systems Networking program of study which is not sufficiently current. Although the document defines a multi-year

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postsecondary articulated credit understanding which includes the current year, the agreement was not updated annually as required.

**Citation:**

Perkins § 135 (b) FY19 Perkins Guidelines

**Required Action:**

The district must maintain current articulation agreements on file for all approved CTE programs of study which are signed and dated. The articulation agreements must be signed annually by the district superintendent and college president.

The NJDOE thanks you for your time and cooperation during the monitoring visit and looks forward to a successful resolution of all findings and implementation of all recommendations contained in this report.

If you have any questions, please contact Jane Griesinger at (609) 376-3896 or [jane.griesinger@doe.nj.gov](mailto:jane.griesinger@doe.nj.gov) or Graylin Diggs at (609) 376-3896 or [graylin.diggs@doe.nj.gov](mailto:graylin.diggs@doe.nj.gov).