

New Jersey Department of Education, Office of School Facilities  
**Educational School Project – FEA Fee Transmittal Form**

The Final Educational Adequacy (FEA) submission requires a review fee, as calculated in Form DOE-123 within the Project Application Workbook. The review fee, Form DOE-123, and this FEA Fee Transmittal Form must be mailed to the Office at School Facilities at **PO Box 500, Trenton, NJ 08625**.

**Do not mail the FEA review fee until after the FEA submission has been emailed to [Submission.Project@doe.nj.gov](mailto:Submission.Project@doe.nj.gov) and the assigned NJDOE Reviewer, if known.**

A separate fee submission is needed for each educational project application. All fields on this form must be completed. Submissions with incomplete fields or that include multiple projects will be returned.

**Project and Fee Information**

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13-Digit State Project Number: \_\_\_\_\_

County: \_\_\_\_\_

District Name: \_\_\_\_\_

School Name: \_\_\_\_\_

Date FEA Submission Emailed to [Submission.Project@doe.nj.gov](mailto:Submission.Project@doe.nj.gov):

Review Fee Amount Calculated in Form DOE-123: \$ \_\_\_\_\_

**Contact Information**

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District

Consultant

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Firm: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

**Submission Assurances**

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Check the box to confirm compliance with submission requirements. Email [Submission.Project@doe.nj.gov](mailto:Submission.Project@doe.nj.gov) for guidance if a box cannot be checked. Do not mail the FEA Fee Submission unless all items are in compliance.

- The FEA submission has been emailed to the Office of School Facilities.
- The mailed FEA Fee Submission will include (1) this transmittal form, (2) Form DOE-123, and (2) the review fee payment.
- Form DOE-123 is accurately completed, with the project costs matching those found in Form DOE-130, and includes the State Project Number.
- The check amount exactly matches the fee calculated in Form DOE-123 and is made payable to "Treasurer, State of New Jersey."
- The State Project Number is noted on the check.

FEA Fee Submission transmitted by:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_