Westville Board of Education Comprehensive Annual Financial Report For the Year Ended June 30, 2015 SCHOOL DISTRICT

OF

WESTVILLE, NEW JERSEY

Westville Board of Education Westville, New Jersey

Comprehensive Annual Financial Report For the Fiscal Year Ended June 30, 2015

#### COMPREHENSIVE ANNUAL FINANCIAL REPORT

of the

Westville Board of Education Westville, New Jersey

For the Fiscal Year Ended June 30, 2015

Prepared by:

Westville Board of Education Administration

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# INTRODUCTORY SECTION



Home of the Parkview Panthers

Scott D. Henry BOE Secretary/Business Administrator shenry@gatewayhs.com

#### WESTVILLE SCHOOL DISTRICT

Gateway Business Services 775 Tanyard Road Woodbury Heights, NJ 08097 Phone: (856) 848-8203 Fax: (856) 848-2049

> Shannon M. Whalen, Ed.D. Superintendent of Schools <u>swhalen@gatewayhs.com</u>

November 20, 2015

Honorable President and Members of the Board of Education Westville School District 101 Birch Avenue Westville, New Jersey 08093

Dear Members of the Board:

The comprehensive annual financial report of the Westville School District (District) for the fiscal year ended June 30, 2015, is hereby submitted. Responsibility for both the accuracy of the data and completeness and fairness of the presentation, including all disclosures, rests with the management of the Board of Education (Board). To the best of our knowledge and belief, the data presented in this report is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operations of the various funds and account groups of the District. All disclosures necessary to enable the reader to gain an understanding of the District's financial activities have been included.

The comprehensive annual financial report is presented in four sections: introductory, financial, statistical and single audit. The introductory section includes this transmittal letter, the District's organizational chart and a list of principal officials. The financial section includes the general purpose financial statements and schedules, as well as the auditor's report thereon. The statistical section includes selected financial and demographic information, generally presented on a multi-year basis. The District is required to undergo an annual single audit in conformity with the provisions of the Single Audit Act of 1984, and the U.S. Office of Management and Budget OMB Circular A-133 Compliance Supplement and the New Jersey State Grant Compliance Supplement that are applicable to each of its major Federal and State programs for the fiscal year ended

June 30, 2015. Information related to this single audit, including the auditor's report on the internal control structure and compliance with applicable laws and regulations and findings and recommendations, are included in the single audit section of this report.

 Reporting Entity and its Services: Westville School District is an independent reporting entity within the criteria adopted by the GASB as established by GASB Statement No. 14. All Funds and account groups of the District are included in this report. The Westville Board of Education and all its schools constitute the District's reporting entity. The District provides a full range of educational services appropriate to the grade levels prekindergarten through six. These include regular as well as special education for Handicapped youngsters. The District completed the 2014-2015 fiscal year with an enrollment of 362, which is 10 students less than the previous year's enrollment.

The following details the changes in the student enrollment of the District over the last ten years:

|             | Average Daily | Percent       |
|-------------|---------------|---------------|
| Fiscal Year | Enrollment    | <u>Change</u> |
| 2014-2015   | 355.2         | -3.79%        |
| 2013-2014   | 369.3         | +6.88%        |
| 2012-2013   | 345.5         | -1.45%        |
| 2011-2012   | 350.6         | +5.09%        |
| 2010-2011   | 333.6         | -6.00%        |
| 2009-2010   | 354.9         | +5.41%        |
| 2008-2009   | 336.7         | +2.87%        |
| 2007-2008   | 327.3         | -12.99%       |
| 2006-2007   | 376.2         | +0.75%        |
| 2005-2006   | 373.4         | +3.40%        |

2. **Major Initiatives**: The Board of Education's goal to raise student achievement has been a strong influence in curriculum development. The District now tracks individual student growth through local assessments as well as state assessments. The following details the most recent NJASK scores from the 2013-2014 school year:

| <u>Grade</u> | Language Arts | <u>% Change</u> | Math  | <u>% Change</u> |
|--------------|---------------|-----------------|-------|-----------------|
| 3            | 76.8%         | +9.3%           | 97.7% | +9.3%           |
| 4            | 37.8%         | -10.1%          | 77.8% | -13.8%          |
| 5            | 38.7%         | -15.7%          | 81.6% | -1.1%           |
| 6            | 58.5%         | -12.4%          | 77.4% | -16.1%          |

The State of New Jersey has implemented a new state wide assessment, the Partnership for Assessment of Readiness for College and Careers (PARCC) for the year 2014-2015. Results of the PARCC assessment are not available at this time.

- 3. **Economic Condition and Outlook**: The Borough of Westville is one square mile, which is fully developed with no room for additional growth in either business or housing. The population of the town is expected to remain relatively stable, however, one-third of the residential properties are rental units, which can result in fluctuating enrollments.
- 4. Internal Accounting Controls: Management of the District is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the District are protected from loss, theft, or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles (GAAP). The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived, and (2) the valuation of costs and benefits requires estimates and judgments by management.

- 4. Internal Accounting Controls (Continued): As a recipient of federal and state financial assistance, the District also is responsible for ensuring that an adequate internal control structure is in place to ensure compliance with applicable laws and regulations related to those programs. This internal control structure is also subject to periodic evaluation by the District management. As part of the District's single audit described earlier, tests are made to determine the adequacy of the internal control structure, including that portion related to federal and state financial assistance programs, as well as to determine that the District has complied with applicable laws and regulations.
- 5. **Budgetary Controls**: In addition to internal accounting controls, the District maintains budgetary controls. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget. Annual appropriated budgets are adopted for the general fund, the special revenue fund, and the debt service fund. Project-length budgets are approved for the capital improvements accounted for in the capital projects fund. The final budget amount as amended for the fiscal year is reflected in the financial section.

An encumbrance accounting system is used to record outstanding purchase commitments on a line item basis. Open encumbrances at year-end are either cancelled or are included as re-appropriations of fund balance in the subsequent year. Those amounts to be reappropriated are reported as reservations of fund balance on June 30, 2015.

- 6. Accounting System and Reports: The District's accounting records reflect generally accepted accounting principles, as promulgated by the Governmental Accounting Standards Board (GASB). The accounting system of the District is organized on the basis of funds and account groups. These funds and account groups are explained in "Notes to the Financial Statements," Note 1.
- 7. **Debt Administration**: On June 30, 2015, the District's outstanding debt issues included \$189,000 general obligation bonds.
- 8. **Cash Management**: The investment policy of the District is guided in large part by state statute as detailed in "Notes to the Financial Statements," Note 2. The District has adopted a cash management plan which requires it to deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). GUDPA was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. The law requires governmental units to deposit public funds only in public depositories located in New Jersey, where the funds are secured in accordance with the Act.
- 9. **Risk Management**: The Board carries various forms of insurance, including but not limited to; general liability, automobile liability and comprehensive/collision, hazard and theft insurance on property and contents, and fidelity bonds through the Gloucester, Salem and Cumberland School Districts Joint Insurance Fund.
- 10. Other Information: Independent Audit State statutes require an annual audit by Independent certified public accountants or registered municipal accountants. The accounting firm of Petroni & Associates LLC was selected by the Board. In addition to meeting the requirements set forth in state statues, the audit also was designed to meet the provisions of the Single Audit Act of 1984, and the related U.S. Office of Management and Budget Circular A-133, and the New Jersey Circular Letter OMB 04-04 and/or 15-08.

- 10. **Other Information (Continued)**: The auditor's report on the general purpose financial statements and combining and individual fund statements and schedules is included in the financial section of this report. The auditor's reports related specifically to the single audit are included in the single audit section of this report.
- 11. **Acknowledgments**: We would like to express our appreciation to the members of the Westville Board of Education for their concern in providing fiscal accountability to the citizens and tax payers of the School District, and thereby contributing their full support to the development and maintenance of our financial operation. The preparation of this report could not have been accomplished without the efficient and dedicated services of our financial and accounting staff.

Respectfully submitted,

Shannon Whalen

Scott D. Henry

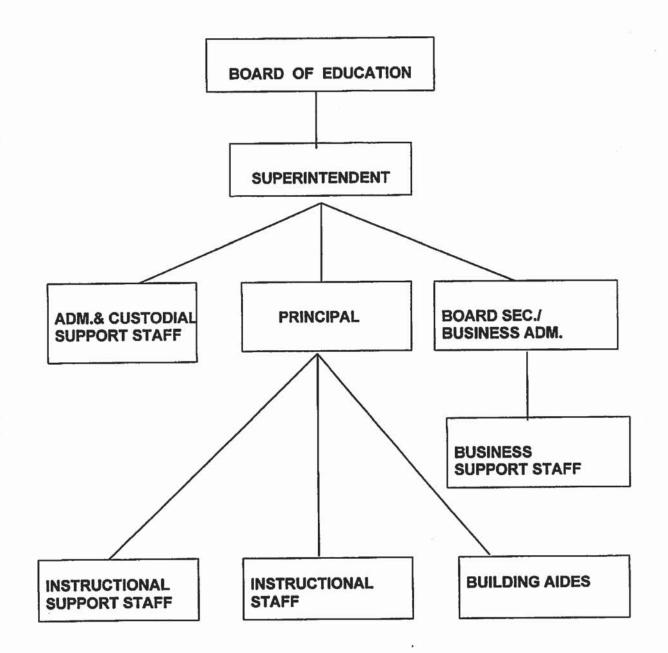
Dr. Shannon Whalen Superintendent

Scott D. Henry School Business Administrator/ Board Secretary

# WESTVILLE BOARD OF EDUCATION

ORGANIZATIONAL CHART

(UNIT CONTROL)



## WESTVILLE BOARD OF EDUCATION Westville, NJ 08093

## **ROSTER OF OFFICIALS**

June 30, 2015

## MEMBERS OF THE BOARD OF EDUCATION

**Term Expires** 

| Robert Miller, President         | 2015 |
|----------------------------------|------|
| Jesse McCullough, Vice President | 2017 |
| Wendy Baxter                     | 2015 |
| Stephanie DeVage                 | 2015 |
| Donna Domico                     | 2016 |
| Lynn Lucas                       | 2016 |
| Alyson Young                     | 2016 |
| Colleen Collins                  | 2017 |
| Scott Magill                     | 2017 |

# **OTHER OFFICIALS**

Dr. Shannon Whalen, Superintendent Scott D. Henry, School Business Administrator/Board Secretary Richard M. Burr, Treasurer Joseph F. Betley, Esq., Solicitor

## WESTVILLE BOARD OF EDUCATION Westville, NJ 08093

## **CONSULTANTS AND ADVISORS**

### ARCHITECT

Spiezle Architectural Group 120 Sanhican Drive Trenton, NJ 08618

## AUDIT FIRM

Petroni & Associates LLC 102 West High Street, Suite 100 Glassboro, NJ 08028

### ATTORNEY

Capehart & Scatchard Laurel Corporate Center, Suite 300 8000 Midlantic Drive Mount Laurel, NJ 08054

## **OFFICIAL DEPOSITORY**

First Colonial Community Bank 321 Broadway Westville, NJ 08093

# **FINANCIAL SECTION**

# <u>PETRONI & ASSOCIATES LLC</u>

#### Certified Public Accountants • Registered Municipal Accountants 102 West High Street, Suite 100 • P.O. Box 279 • Glassboro, NJ 08028 (856) 881-1600 • Fax (856) 881-6860

MEMBER: AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS

<u>Nick L. Petroni, CPA, RMA</u>

Mary A. Carey, RMA Wendy G. Fama, CPA Denise R. Nevico, CPA Deanna L. Roller, CPA, RMA

## **INDEPENDENT AUDITOR'S REPORT**

Honorable President and Members of the Board of Education Westville School District 101 Birch Avenue Westville, New Jersey 08093

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Board of Education of the Westville School District, in the County of Gloucester, State of New Jersey, as of and for the fiscal year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments; the auditor considers internal control relevant to the District's preparation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control.

Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Westville Board of Education as of June 30, 2015, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information identified in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Westville Board of Education's basic financial statements. The combining and individual non-major fund financial statements and schedule of expenditures of federal awards, as required by Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations,* the schedule of state financial assistance as required by NJ OMB 04-04 and/or 15-08, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid,* and the introductory and statistical sections are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual non-major fund financial statements, schedule of expenditures of federal awards, as required by Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations,* and the schedule of state financial assistance as required by NJ OMB 04-04 and/or 15-08, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid,* is the responsibility of management and was

derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements, schedule of expenditures of federal awards, as required by Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations,* and the schedule of state financial assistance as required by NJ OMB Circulars 04-04 and/or 15-08, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid,* is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subject to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 20, 2015, on our consideration of the Westville Board of Education's internal control over financial reporting and our test of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of our audit performed in accordance with *Government Auditing Standards* in considering Westville Board of Education's internal control over financial reporting and compliance.

**PETRONI & ASSOCIATES LLC** 

Mild D. R. to

Nick L. Petroni Certified Public Accountant Licensed Public School Accountant #542

November 20, 2015

# **REQUIRED SUPPLEMENTARY INFORMATION – PART 1**

The discussion and analysis of Westville Elementary School District's financial performance provides an overall review of the School District's financial activities for the fiscal year ended June 30, 2015. The intent of this discussion and analysis is to look at the School District's financial performance as a whole; readers should also review the notes to the basic financial statements and financial statements to enhance their understanding of the School District's financial performance.

#### **Financial Highlights**

Key financial highlights for 2015 are as follows:

- General revenues accounted for \$5,631,144 in revenue or 92 percent of all revenues. Program specific revenues in the form of charges for services and operating grants accounted for \$529,382 or 8 percent to total revenues of \$6,160,526.
- The School District had \$6,379,921 in expenses; only \$529,382 of these expenses were offset by program specific charges for services and grants.
- Among major funds, the General Fund had \$5,433,346 in revenues and \$5,630,265 in expenditures. The General Fund's balance decreased \$196,919 over 2014.

#### Using this Generally Accepted Accounting Principal's Report (GAAP)

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand Westville Elementary School District as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The Statement of Net Position and Statement of Activities provide information about the activities of the whole School District, presenting both an aggregate view of the School District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For Governmental Funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the School District's most significant funds with all other non-major funds presented in total in one column. In the case of Westville Elementary School District, the General Fund is by far the most significant fund.

#### **Reporting the School District as a Whole**

#### Statement of Net Position and the Statement of Activities

While this document contains the large number of funds used by the School District to provide programs and activities, the view of the School District as a whole looks at all financial transactions and asks the question, "How did we do financially during 2015?" The Statement of Net Position and the Statement of Activities answer this question. These statements include all assets and liabilities using the accrual basis of accounting similar to the accounting used by most private-sector companies. This basis of accounting takes into account, all of the current year's revenues and expenses, regardless of when cash is received or paid.

These two statements report the School District's net position and changes in those assets. This change in net position is important because it tells the reader that, for the School District as a whole, the financial position of the School District has improved or diminished. The causes of this change may be the result of many factors, some financial, and some not. Non-financial

#### Statement of Net Position and the Statement of Activities (Continued)

factors include the School District's property tax base, current laws in New Jersey restricting revenue growth, facility condition, required educational programs and other factors.

In the Statement of Net Position and the Statement of Activities, the School District reports governmental activities. Governmental activities are the activities where most of the School District's programs and services are reported including, but not limited to, instruction, support services, operation and maintenance of plant facilities, pupil transportation and extracurricular activities. The School District does not have any business like activities.

#### **Reporting the School District's Most Significant Funds**

#### **Fund Financial Statements**

Fund financial reports provide detailed information about the School District's major funds. The School District uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the School District's most significant funds. The School District's major governmental funds are the General Fund, Special Revenue Fund, Capital Projects Fund and Debt Service Fund.

#### **Governmental Funds**

The School District's activities are reported in Governmental Funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in the future years. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The Governmental Fund statements provide a detailed short-term view of the School District's general government operations and the basic services it provides. Governmental Fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and Governmental Funds is reconciled in the financial statements.

#### The School District as a Whole

Recall that the Statement of Net Position provides the perspective of the School District as a whole.

Table 1 provides a summary of the School District's net position for 2015 compared to 2014.

#### The School District as a Whole (Continued) Table 1 - Net Position

|   | 2015            | 2014            |
|---|-----------------|-----------------|
| Current & other assets                  | \$<br>543,692   | \$<br>811,276   |
| Capital assets                          | 3,979,610       | 4,105,594       |
| Total assets                            | 4,523,302       | 4,916,870       |
|   |                 |                 |
| Deferred outflows                       | <br>77,442      |                 |
|   |                 |                 |
| Long-term liabilities                   | 311,290         | 485,601         |
| Other liabilities                       | 103,453         | 96,320          |
| Net pension liability                   | <br>1,026,044   |                 |
| Total liabilities                       | <br>1,440,787   | 581,921         |
|   |                 |                 |
| Deferred Inflows                        | <br>138,877     |                 |
|   |                 |                 |
| NET POSITION                            |                 |                 |
| Invested in capital assets, net of debt | 3,790,610       | 3,736,594       |
| Restricted                              | 395,734         | 593,890         |
| Unrestricted                            | <br>(1,165,264) | <br>4,465       |
| Total net position                      | \$<br>3,021,080 | \$<br>4,334,949 |

Total net position decreased by \$1,313,869. Cash and cash equivalents decreased by \$254,835, receivables decreased by \$12,749 and capital assets decreased by \$125,984. Unrestricted net position, the part of net position that can be used to finance day to day activities, without constraints established by grants or legal requirements of the School District, decreased by \$1.169.729. This was mainly due to a prior period adjustment of pension liability in the amount of \$1,094,474 required by the adoption of GASB Statements No. 68 and 71 (See Note 2 in the Notes to the Financial Statements).

### The School District as a Whole (Continued)

Table 2 shows the changes in net position for fiscal year 2015 with comparative data from 2014.

#### Table 2 - Changes in Net Position

|                                  |    | 2015      | 2014          |
|----------------------------------|----|-----------|---------------|
| REVENUES:                        |    |           |               |
| Program revenues:                |    |           |               |
| Charges for services             | \$ | 157,100   | \$<br>152,430 |
| Operating grants & contributions |    | 372,282   | 325,382       |
| General revenues:                |    |           |               |
| Property taxes                   |    | 2,467,322 | 2,371,975     |
| Grants & entitlements            |    | 3,036,081 | 2,942,586     |
| Other                            |    | 127,741   | <br>213,960   |
| Total revenues                   |    | 6,160,526 | <br>6,006,333 |
|                                  |    |           |               |
| EXPENSES:                        |    |           |               |
| Instruction                      |    | 2,830,399 | 2,676,083     |
| Support                          |    | 3,377,080 | 2,981,898     |
| Interest on long-term debt       |    | 11,160    | 17,735        |
| Capital outlay                   |    | 18,302    | 17,414        |
| Depreciation                     |    | 142,980   | <br>141,043   |
| Total expenses                   |    | 6,379,921 | <br>5,834,173 |
|                                  | •  |           | 170 100       |
| Change in net position           | \$ | (219,395) | <br>172,160   |

#### **Governmental Activities**

The unique nature of property taxes in New Jersey creates the need to routinely seek voter approval for the School District operations. Property taxes made up 40 percent of revenues for governmental activities for the Westville Elementary School District for fiscal year 2015.

Instruction comprises 45 percent of the District expenses. Support services expenses make up 53 percent of the expenses.

The Statement of Activities shows the cost of program services and the charges for services and grants offsetting those services. Table 3 shows the total cost of services and the net cost of services for the fiscal year 2015 with comparative data from 2014. That is, it identifies the cost of these services supported by tax revenue and unrestricted State entitlements.

#### Governmental Activities (Continued) Table 3 - Statement of Activities

|  | 2015 |              |    |             | 20 | 014          |    |             |
|--|------|--------------|----|-------------|----|--------------|----|-------------|
|  | T    | otal Cost of | Ν  | let Cost of | Т  | otal Cost of | Ν  | let Cost of |
|  |      | Services     |    | Services    |    | Services     |    | Services    |
| Instruction                              | \$   | 2,830,399    | \$ | 2,553,868   | \$ | 2,676,083    | \$ | 2,430,421   |
| Support services:                        |      |              |    |             |    |              |    |             |
| Tuition                                  |      | 218,219      |    | 218,219     |    | 44,907       |    | 44,907      |
| Student & instructional related services |      | 932,247      |    | 679,396     |    | 858,451      |    | 626,301     |
| School administrative services           |      | 159,848      |    | 159,848     |    | 157,614      |    | 157,614     |
| General & business administrative        |      |              |    |             |    |              |    |             |
| services                                 |      | 222,483      |    | 222,483     |    | 220,109      |    | 220,109     |
| Plant operations & maintenance           |      | 296,944      |    | 296,944     |    | 293,345      |    | 293,345     |
| Pupil transportation                     |      | 233,416      |    | 233,416     |    | 161,889      |    | 161,889     |
| Employee benefits                        |      | 1,313,923    |    | 1,313,923   |    | 1,245,583    |    | 1,245,583   |
| Interest on long-term debt               |      | 11,160       |    | 11,160      |    | 17,735       |    | 17,735      |
| Capital outlay                           |      | 18,302       |    | 18,302      |    | 17,414       |    | 17,414      |
| Depreciation                             |      | 142,980      |    | 142,980     |    | 141,043      |    | 141,043     |
| Total expenses                           | \$   | 6,379,921    | \$ | 5,850,539   | \$ | 5,834,173    | \$ | 5,356,361   |

Instruction expenses included activities directly dealing with the teaching of pupils and the interaction between teacher and student.

Pupils and instructional staff expenses include the activities involved with assisting staff with the content and process of teaching to students.

General administration, school administration and business administration expenses include expenses associated with administrative and financial supervision of the District.

Operation and maintenance of facilities activities involve keeping the school grounds, buildings and equipment in an effective working condition.

Pupil transportation includes activities involved with the conveyance of students to and from school, as well as to and from school activities, as provided by state law.

Employee benefits include the board share of health benefits and the state on-behalf payments for TPAF pension and social security.

Interest and fiscal charges involve the transactions associated with the payment of interest and other related charges to debt of the School District.

#### The School District's Funds

The School District's major funds are accounted for using the modified accrual basis of accounting. All governmental funds had total revenues of \$5,996,788 and expenditures of \$6,728,327.

### **General Fund Budgeting Highlights**

The School District's budget is prepared according to New Jersey law, and is based on accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The most significant budgeted fund is the General Fund.

During the course of the fiscal 2015 year, the School District amended its General Fund budget as needed. The School District uses program based budgeting and the budgeting systems are designed to tightly control total program budgets but provide flexibility for program management.

The General Fund expenditures did not exceed the revenues and other financing sources of the School District for the year.

#### **Capital Assets**

At the end of the fiscal year 2015, the School District had \$3,979,610 invested in land, buildings, furniture and equipment, and vehicles. Table 4 shows fiscal 2015 balances compared to 2014.

#### Table 4 - Capital Assets (Net of Depreciation) at June 30, 2015

|                                     | 2015         | 2014         |
|-------------------------------------|--------------|--------------|
| Buildings and building improvements | \$ 3,943,438 | \$ 4,079,959 |
| Machinery and equipment             | 36,172       | 25,635       |
|                                     | \$ 3,979,610 | \$ 4,105,594 |

Capital assets decreased by \$125,984 from fiscal year 2014 to fiscal year 2015.

#### **Debt Administration**

At June 30, 2015, the School District had \$311,290 as outstanding debt. Of this amount \$122,290 is for compensated absences. The remaining \$189,000 is made up of the District's outstanding serial bonds.

#### **Contacting the School District's Financial Management**

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the School District's finances and to show the School District's accountability for the money it receives. If you have questions about this report or need additional information, contact Scott D. Henry, School Business Administrator/Board Secretary at Gateway Business Services, 775 Tanyard Road, Woodbury Heights, NJ 08097 or e-mail at <u>shenry@gatewayhs.com</u>.

# **BASIC FINANCIAL STATEMENTS**

# DISTRICT-WIDE FINANCIAL STATEMENTS

# WESTVILLE SCHOOL DISTRICT Statement of Net Position June 30, 2015

|   | Governmental | Total        |
|---|--------------|--------------|
|   | Activities   |              |
| ASSETS  |              |              |
| Cash and cash equivalents                                       | \$ 274,696   | \$ 274,696   |
| Receivables, net  | 267,483      | 267,483      |
| Restricted assets:  |              |              |
| Capital reserve account - cash                                  | 1,513        | 1,513        |
| Capital assets, net   | 3,979,610    | 3,979,610    |
| Total assets  | 4,523,302    | 4,523,302    |
| DEFERRED OUTFLOWS OF RESOURCES                                  |              |              |
| Deferred outflows related to pension                            | 77,442       | 77,442       |
| LIABILITIES   |              |              |
| Accounts payable  | 101,667      | 101,667      |
| Deferred revenue  | 1,786        | 1,786        |
| Noncurrent liabilities:   |              |              |
| Due within one year   | 189,000      | 189,000      |
| Due beyond one year   | 122,290      | 122,290      |
| Net pension liability   | 1,026,044    | 1,026,044    |
| Total liabilities   | 1,440,787    | 1,440,787    |
| DEFERRED INFLOWS OF RESOURCES                                   |              |              |
| Deferred Inflows related to pension                             | 138,877      | 138,877      |
| NET POSITION  |              |              |
| Invested in capital assets, net of related debt Restricted for: | 3,790,610    | 3,790,610    |
| Other purposes  | 395,734      | 395,734      |
| Unrestricted  | (1,165,264)  | (1,165,264)  |
| Total net position  | \$ 3,021,080 | \$ 3,021,080 |

#### WESTVILLE SCHOOL DISTRICT Statement of Activities For the Year Ended June 30, 2015

|   |  | Program Revenues |                        |    | Net (Expense) Revenue and<br>Changes in Net Position              |  |  |                             |  |
|---|--|------------------|------------------------|----|---|--|--|-----------------------------|--|
| Functions/Programs  | Expenses   |                  | narges for<br>Services | C  | Operating<br>Grants and<br>ontributions                           | Capital<br>Grants and<br>Contributions | Governmental<br>Activities   | Business-type<br>Activities | Total  |
| Governmental activities:<br>Instruction:  |  |                  |                        |    |   |  |  |                             |  |
| Regular<br>Special education<br>Other special instruction<br>Other instruction  | \$ 1,520,723<br>1,128,926<br>163,824<br>16,926   |                  |                        | \$ | 276,531   |  | \$ (1,520,723)<br>(852,395)<br>(163,824)<br>(16,926)   |                             | \$ (1,520,723)<br>(852,395)<br>(163,824)<br>(16,926)   |
| Support services:<br>Tuition<br>Student & instructional related services<br>School administrative services<br>General & business administrative services<br>Plant operations & maintenance<br>Pupil transportation<br>Employee benefits<br>Interest on long-term debt<br>Capital outlay<br>Unallocated depreciation | 218,219<br>932,247<br>159,848<br>222,483<br>296,944<br>233,416<br>1,313,923<br>11,160<br>18,302<br>142,980   | \$               | 157,100                |    | 95,751  |  | (218,219)<br>(679,396)<br>(159,848)<br>(222,483)<br>(296,944)<br>(233,416)<br>(1,313,923)<br>(11,160)<br>(18,302)<br>(142,980) |                             | (218,219)<br>(679,396)<br>(159,848)<br>(222,483)<br>(296,944)<br>(233,416)<br>(1,313,923)<br>(11,160)<br>(18,302)<br>(142,980) |
| Total governmental activities   | 6,379,921  |                  | 157,100                |    | 372,282   |  | (5,850,539)  | -<br>-                      | (5,850,539)  |
| Total primary government  | \$ 6,379,921   | \$               | 157,100                | \$ | 372,282   |  | \$ (5,850,539)   |                             | \$ (5,850,539)   |
|   | General revenues:<br>Taxes:<br>Property taxes, levied for general purposes<br>Taxes levied for debt service<br>Federal and state aid not restricted<br>Tuition<br>Miscellaneous income<br>Prior year payables canceled |                  |                        |    | \$ 2,276,162<br>191,160<br>3,036,081<br>66,013<br>55,090<br>6,638 |  | \$ 2,276,162<br>191,160<br>3,036,081<br>66,013<br>55,090<br>6,638  |                             |  |
|   | Total general revenues, special items, extraordinary items and transfers   |                  |                        |    |   | 5,631,144                              | -  | 5,631,144                   |  |
|   | Change in net position   |                  |                        |    | (219,395)   | -                                      | (219,395)  |                             |  |
|   | Net position - beginning<br>Prior period adjustment of pension liability<br>Restated net position - beginning  |                  |                        |    | 4,334,949<br>(1,094,474)<br>3,240,475                             | -                                      | 4,334,949<br>(1,094,474)<br>3,240,475  |                             |  |
|   | Net position - end   |                  |                        |    | \$ 3,021,080  |  | \$ 3,021,080   |                             |  |

## FUND FINANCIAL STATEMENTS

#### WESTVILLE SCHOOL DISTRICT Balance Sheet Governmental Funds June 30, 2015

|   | Major Funds                                      |                               |                             |                         |   |
|---|--|-------------------------------|-----------------------------|-------------------------|---|
|   | General<br>Fund                                  | Special<br>Revenue<br>Fund    | Capital<br>Projects<br>Fund | Debt<br>Service<br>Fund | Total<br>Governmental<br>Funds                    |
| ASSETS  |  |                               |                             |                         |   |
| Cash and cash equivalents<br>Receivables from other governments<br>Other receivables<br>Interfund accounts receivable<br>Restricted cash and cash equivalents                     | \$ 434,704<br>22,992<br>56,501<br>1,265<br>1,513 | \$ 122,187                    | \$ 64,638                   |                         | \$ 434,704<br>209,817<br>56,501<br>1,265<br>1,513 |
| Total assets  | \$ 516,975                                       | \$ 122,187                    | \$ 64,638                   |                         | 703,800   |
| LIABILITIES AND FUND BALANCES   |  |                               |                             |                         |   |
| Liabilities:<br>Deficit in cash<br>Accounts payable<br>Interfund accounts payable<br>Deferred revenue   | \$ 83,324  | \$ 110,722<br>18,343<br>1,786 | \$ 64,538<br>100            |                         | 175,260<br>101,667<br>100<br>1,786                |
| Total liabilities   | 83,324   | 130,851                       | 64,638                      |                         | 278,813   |
| Fund balances:<br>Restricted for:<br>Excess surplus - current year<br>Excess surplus - prior year -   | 38,100   |                               |                             |                         | 38,100  |
| designated for subsequent year's<br>expenditures<br>Capital reserve<br>Assigned to:<br>Designated by the BOE for  | 314,162<br>1,513                                 |                               |                             |                         | 314,162<br>1,513                                  |
| subsequent year's expenditures<br>Other purposes  | 35,845<br>6,114                                  |                               |                             |                         | 35,845<br>6,114                                   |
| Unassigned:<br>General fund<br>Special revenue fund   | 37,917   | (8,664)                       |                             |                         | 37,917<br>(8,664)                                 |
| Total fund balances   | 433,651  | (8,664)                       |                             |                         | 424,987   |
| Total liabilities and fund balances   | \$ 516,975                                       | \$ 122,187                    | \$ 64,638                   |                         | ,   |
| Amounts reported for governmental activities in the<br>net position (A-1) are different because:<br>Capital assets used in governmental activities are                            | e not financial                                  |                               |                             |                         |   |
| resources and therefore are not reported in the<br>of assets is \$6,688,962 and the accumulated<br>is \$2,709,352 (See Note 7).   |  |                               |                             |                         | 3,979,610   |
| Internal service funds are used by management<br>certain activities to individual funds. Assets an<br>internal service fund are included in governn<br>statement of net position. | d liabilities of the                             |                               |                             |                         | 15,252  |
| Long-term liabilities, including bonds payable, are payable in the current period and therefore are   |  |                               |                             |                         |   |
| liabilities in the funds (See Note 8).  |  |                               |                             |                         | (311,290)   |
| Net pension liability adjustment  |  |                               |                             |                         | 6,995   |
| The cumulative effect of the change in accounting p<br>of GASB Statement No. 68 is reported as a prior<br>liability (See Note 2)  |  |                               |                             |                         | (1,094,474)                                       |
|   |  |                               |                             |                         |   |
| Net position of governmental activities   |  |                               |                             |                         | \$ 3,021,080                                      |

#### WESTVILLE SCHOOL DISTRICT Statement of Revenues, Expenditures, and Changes in Fund Balances Governmental Funds For the Year Ended June 30, 2015

|  | Major Funds   |                            |                             |                         |   |
|--|---|----------------------------|-----------------------------|-------------------------|---|
|  | General<br>Fund   | Special<br>Revenue<br>Fund | Capital<br>Projects<br>Fund | Debt<br>Service<br>Fund | Total<br>Governmental<br>Funds  |
| REVENUES:  |   |                            |                             |                         |   |
| Local sources:<br>Local tax levy<br>Tuition charges<br>Miscellaneous   | \$ 2,276,162<br>66,013<br>55,090  |                            |                             | \$ 191,160              | \$ 2,467,322<br>66,013<br>55,090  |
| State sources<br>Federal sources<br>Local sources  | 2,397,265<br>3,036,081  | \$86,880<br>284,687<br>715 |                             | 191,160                 | 2,588,425<br>3,122,961<br>284,687<br>715                                    |
| Total revenues   | 5,433,346   | 372,282                    |                             | 191,160                 | 5,996,788   |
| EXPENDITURES:  |   |                            |                             |                         |   |
| Current:<br>Regular instruction<br>Special education instruction<br>Other special instruction<br>Other instruction<br>Support:   | 1,515,438<br>767,775<br>163,824<br>16,926                                   | 361,151                    |                             |                         | 1,515,438<br>1,128,926<br>163,824<br>16,926                                 |
| Tuition<br>Student & instruction related services<br>School administrative services<br>Other administrative services<br>Plant operations and maintenance<br>Pupil transportation<br>Unallocated benefits | 218,219<br>679,580<br>159,848<br>222,483<br>296,944<br>233,416<br>1,320,514 | 95,751                     |                             |                         | 218,219<br>775,331<br>159,848<br>222,483<br>296,944<br>233,416<br>1,320,514 |
| Debt service:<br>Principal<br>Interest<br>Capital outlay   | 35,298  |                            |                             | 180,000<br>11,160       | 180,000<br>11,160<br>35,298   |
| Total expenditures   | 5,630,265   | 456,902                    |                             | 191,160                 | 6,278,327   |
| Excess (deficiency) of revenues over<br>expenditures   | (196,919)   | (84,620)                   |                             |                         | (281,539)   |
| Other financing sources (uses):<br>Transfers In<br>Transfers out   | 6,413<br>(84,820)   | 84,820                     |                             |                         | 91,233<br>(84,820)  |
| Total other financing sources (uses)   | (78,407)  | 84,820                     |                             |                         | 6,413   |
| Net change in fund balances  | (275,326)   | 200                        |                             |                         | (275,126)   |
| Fund balance - July 1  | 708,977   | (8,864)                    |                             |                         | 700,113   |
| Fund balance - June 30   | \$ 433,651  | \$ (8,664)                 |                             |                         | \$ 424,987  |

#### WESTVILLE SCHOOL DISTRICT Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities Total net change in fund balances - Governmental Funds (from B-2) \$ (275,126) Amounts reported for governmental activities in the statement of activities (A-2) are different because: Capital outlays are reported in Governmental Funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the period. Depreciation expense (142,980) Capital outlays 16,996 (125, 984)Repayment of debt principal is an expenditure in the Governmental Funds, but the repayment reduces long-term liabilities in the statement of net position and is not reported in the statement of activities. Bond principal 180.000 Internal service funds are used by management to charge the costs of certain activities to individual funds. Net revenue (expense) of internal service funds if reported with governmental activities. 409 In the statement of activities, certain operating expenses, e.g., compensated absences are measured by the amounts earned during the year. In the Governmental Funds, however, expenditures for these items are reported in the amount of financial resources used (paid). When the earned amount exceeds the paid amount, the difference is a reduction in the reconciliation; when the paid amount exceeds the earned amount the difference is an addition to the reconciliation. (5,689)Pension contributions are reported in governmental funds as expenditues. However, in the statement of activities, the contributions are adjusted for actuarial valuation adjustments 6,995 Change in net position of governmental activities (219,395) \$

# WESTVILLE SCHOOL DISTRICT Statement of Net Position Proprietary Funds June 30, 2015

|                           | Activitie<br>Interr | Governmental<br>Activities -<br>Internal<br>Service Fund |  |
|---------------------------|---------------------|--|--|
| ASSETS                    |                     |  |  |
| Current assets:           |                     |  |  |
| Cash and cash equivalents | <u>\$</u> 1         | 5,252  |  |
| NET POSITION              | <b>^</b>            |  |  |
| Unrestricted              | <u>\$</u> 1         | 5,252  |  |

## WESTVILLE SCHOOL DISTRICT Statement of Revenues, Expenses, and Changes in Fund Net Position Proprietary Funds For the Year Ended June 30, 2015

|   | Governmental<br>Activities -<br>Internal<br>Service Fund |  |
|---|--|--|
| Operating revenues:<br>Fees from other LEA's  | \$   | 157,100  |
| Operating expenses:<br>Salaries - supervisor of instruction<br>Salaries - secretarial/clerical<br>Other salaries<br>Employee benefits<br>Purchased professional/educational services<br>Other purchased services<br>General supplies<br>Other objects |  | 102,107<br>18,378<br>1,060<br>26,845<br>2,970<br>950<br>1,701<br>2,905 |
| Total operating expenses  |  | 156,916  |
| Operating income (loss)   |  | 184  |
| Prior year payable canceled   |  | 225  |
| Change in net position  |  | 409  |
| Total net position - beginning  |  | 14,843   |
| Total net position - ending   | \$   | 15,252   |

# EXHIBIT B-6

# WESTVILLE SCHOOL DISTRICT Statement of Cash Flows Proprietary Funds For the Year Ended June 30, 2015

|   | Ac       | vernmental<br>ctivities -<br>nternal<br>rvice Fund |
|---|----------|--|
| CASH FLOWS FROM OPERATING ACTIVITIES:   |          |  |
| Receipts from other LEA's<br>Payments to employees<br>Payments for employee benefits<br>Payments to suppliers | \$       | 157,100<br>(121,545)<br>(26,845)<br>(8,526)        |
| Net cash provided by (used for) operating activities  |          | 184  |
| Balances - beginning of year  | _        | 15,068   |
| Balances - end of year  | \$       | 15,252   |
| Reconciliation of operating income (loss) to net cash provided (used) by operating activities:                | \$       | 184  |
| Operating income (loss)   | <u>Ф</u> | 104  |
| Net cash provided by (used for) operating activities  | \$       | 184  |

See accompanying notes to the basic financial statements.

# WESTVILLE SCHOOL DISTRICT Statement of Fiduciary Net Position Fiduciary Funds June 30, 2015

|   | Com | nployment<br>pensation<br>Trust | Agency<br>Fund |        |  |
|---|-----|---------------------------------|----------------|--------|--|
| ASSETS  |     |                                 |                |        |  |
| Cash and cash equivalents<br>Interfund receivable | \$  | 9,401<br>1,852                  | \$             | 59,658 |  |
| Total assets                                      |     | 11,253                          |                | 59,658 |  |
| LIABILITIES                                       |     |                                 |                |        |  |
| Payroll deductions and withholdings               |     |                                 |                | 47,700 |  |
| Payable to student groups                         |     |                                 |                | 8,941  |  |
| Interfund payable                                 |     |                                 |                | 3,017  |  |
| Total liabilities                                 |     |                                 |                | 59,658 |  |
| NET POSITION                                      |     |                                 |                |        |  |
| Held in trust for unemployment claims             | \$  | 11,253                          |                |        |  |

See accompanying notes to the basic financial statements.

# WESTVILLE SCHOOL DISTRICT Statement of Changes in Fiduciary Net Position Fiduciary Funds For the Year Ended June 30, 2015

|  | Unemployment<br>Compensation<br>Trust |             |  |
|--|---------------------------------------|-------------|--|
| ADDITIONS:<br>Contributions<br>Interest earned | \$                                    | 5,576<br>19 |  |
| Total additions                                |                                       | 5,595       |  |
| DEDUCTIONS:<br>Unemployment claims             |                                       | 1,105       |  |
| Change in net position                         |                                       | 4,490       |  |
| Net position - beginning of year               |                                       | 6,763       |  |
| Net position - end of year                     | \$                                    | 11,253      |  |

See accompanying notes to the basic financial statements.

NOTES TO THE FINANCIAL STATEMENTS

# NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Introduction

The Westville School District is an instrumentality of the State of New Jersey, established to function as an educational institution. The Board consists of elected officials who are responsible for the fiscal control of the District. A Superintendent is appointed by the Board and is responsible for the administrative control of the District.

The financial statements of the Board of Education of Westville School District have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to Governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing Governmental accounting and financial reporting principles. In its accounting and financial reporting, the District follows the pronouncements of the Governmental Accounting Standards Board (GASB). The more significant accounting policies established in (GAAP) and used by the District are discussed below.

# A. Reporting Entity

The Westville School District is a Type II District located in the County of Gloucester, State of New Jersey. As a Type II District, the School District functions independently through a Board of Education. The Board is comprised of nine members elected to three-year terms. The purpose of the District is to educate students in grades K-6.

The primary criterion for including activities within the District's reporting entity, as set forth in Section 2100 of the GASB <u>Codification of Governmental Accounting and Financial Reporting</u> <u>Standards</u>, is whether:

- the organization is legally separate (can sue or be sued in their own name)
- the District holds the corporate powers of the organization
- the District appoints a voting majority of the organization's Board
- the District is able to impose its will on the organization
- the organization has the potential to impose a financial benefit/burden on the District
- there is a fiscal dependency by the organization on the District

Based on the aforementioned criteria, the District has no component units.

#### **B.** Basic Financial Statements – District-Wide Statements

The District's basic financial statements include both District-wide (reporting the District as a whole) and fund financial statements (reporting the District's major funds.) Both the District-wide and fund financial statements categorize primary activities as either governmental or business-type. The District's general, special revenue, capital projects and debt service are classified as governmental activities. The District does not have a business-type activity. Fiduciary funds are excluded from the government-wide financial statements.

# NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **B.** Basic Financial Statements – District-Wide Statements (Continued)

In the District-wide Statement of Net Position, both the governmental activities columns (a) are presented on a consolidated basis by column, (b) and are reported on a full accrual, economic resource basis which recognizes all long-term assets and receivables as well as long-term debt and obligations. The District's net position are reported in three parts: invested in capital assets, net of related debt; restricted net position; and unrestricted net position. The District first utilizes restricted resources to finance qualifying activities.

The District-wide Statement of Activities reports both the gross and net costs of each of the District's functions. The functions are also supported by general government revenues (property taxes, tuition, certain intergovernmental revenues, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenue, operating, and capital grants. Program revenues must be directly associated with the function (regular instruction, special education, student and instruction related services, etc.). Operating grants include operating specific and discretionary (either operating or capital) grants while the capital grants column reflects capital specific grants.

The net costs (by function) are normally covered by general revenue (property taxes, tuition, interest income, etc.).

The District does not allocate indirect costs such as depreciation expense, on-behalf TPAF Pension contributions, and reimbursed TPAF Social Security Contributions.

The District-wide focus is more on the sustainability of the District as an entity and the change in the District's net position resulting from the current year's activities.

#### C. Basic Financial Statements - Fund Financial Statements

The financial transactions of the District are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, reserves, fund equity, revenues, and expenditures/expenses. The various funds are reported by generic classification within the financial statements.

The emphasis in fund financial statements is on the major funds in either the governmental or business-type activities categories. Non-major funds by category are summarized into a single column. GASB 34 sets forth minimum criteria (percentage of assets, liabilities, revenues or expenditures/expenses of either fund category or the governmental and enterprise combined) for the determination of major funds. The non-major funds are combined in a column in the fund financial statements. The State of New Jersey Department of Education (NJDOE) has elected to require New Jersey Districts to treat each governmental fund as a major fund in accordance with the option in GASB No. 34, paragraph 76. The NJDOE believes that the presentation of all funds as major is important for public interest and to promote consistency among district financial reporting models.

The District's Fiduciary Funds are presented in the Fiduciary Fund financial statement by type. Since by definition these assets are being held for the benefit of a third party and cannot be used to address activities or obligations of the government, these funds are not incorporated into the District-wide statements.

# NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### C. Basic Financial Statements - Fund Financial Statements (Continued)

The District reports the following Governmental Funds:

#### **GOVERNMENTAL FUNDS**

The focus of the Governmental Funds' measurement (in the fund statements) is upon determination of financial position and change in financial position (sources, uses and balances of financial resources) rather than upon net income. The following is a description of the Governmental Funds of the District:

**General Fund** - The General Fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund. Included are certain expenditures for vehicles and movable instructional or non-instructional equipment which are classified in the Capital Outlay Subfund.

As required by the New Jersey State Department of Education, the District included budgeted capital outlay in this fund. Generally accepted accounting principles as they pertain to governmental entities state that General Fund resources may be used to directly finance capital outlays for long-lived improvements as long as the resources in such cases are derived exclusively from unrestricted revenues.

Resources for budgeted capital outlay purposes are normally derived from State of New Jersey Aid, District taxes and appropriated fund balance. Expenditures are those that result in the acquisition of or additions to fixed assets for land, existing buildings, improvements of grounds, construction of buildings, additions to or remodeling of buildings, and the purchase of built-in equipment. These resources can be transferred from and to Current Expense by Board resolution.

**Special Revenue Fund** - The Special Revenue Fund is used to account for the proceeds of specific revenue from state and federal governments, (other than major capital projects, Debt Service or the Enterprise Funds) and local appropriations that are legally restricted to expenditures for specified purposes.

**Capital Projects Fund** - The Capital Projects Fund is used to account for all financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds). The financial resources are derived from temporary notes or serial bonds that are specifically authorized by the voters as a separate question on the ballot either during the annual election or at a special election.

**Debt Service Fund** - The Debt Service Fund is used to account for the accumulation of resources for, and the payment of principal and interest on bonds issued to finance major property acquisition, construction, and improvement programs.

#### **PROPRIETARY FUNDS**

The focus of the Proprietary Funds measurement is upon the determination of operating income, changes in net assets, financial position and cash flows. The generally accepted accounting principles applicable are those similar to business in the private sector. The following are descriptions of the Proprietary Funds of the District:

# NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### C. Basic Financial Statements - Fund Financial Statements (Continued)

**Internal Service Fund** - The Internal Service Fund accounts for the financing of services provided by one department to other departments of the School District, or to other governments on a cost-reimbursement basis.

### **FIDUCIARY FUNDS**

The Fiduciary Fund category is comprised of Trust and Agency Funds. Trust Funds are used to account for assets held by the District in a trustee capacity or as an agent for individuals, private organizations, other governments and therefore are not available to support District's programs. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

#### D. Basis of Accounting

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported on the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

Both governmental in the District-wide financial statements and the proprietary and fiduciary fund financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

The governmental funds financial statements are reported on the modified accrual basis of accounting. Under this method, revenues are recorded when they become both susceptible to accrual; i.e. both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Revenue from federal, state, or other grants designated for payment of specific school district expenditures is recognized when the related expenditures are incurred; accordingly, when such funds are received, they are recorded as deferred revenues until earned. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. The exception to this general rule is that principal and interest on general long-term debt, claims and judgments, and compensated absences, are recorded when due.

# E. Budgets/Budgetary Control

Annual appropriated budgets are prepared in the spring of each year for the General, Special Revenue, and Debt Service Funds. The budgets are submitted to the county office for approval and are approved as long as the District budget is within State mandated CAP's, there is no public vote on the budget. If the budget exceeds State mandated CAP's, the voters have an opportunity to approve or reject the budget at the regular election held in November. Budgets are prepared using the modified accrual basis of accounting, except for the Special Revenue Fund as described later. The legal level of budgetary control is established at line item accounts within each fund. Line item accounts are defined as the lowest (most specific) level of detail as established pursuant to the minimum chart of accounts referenced in NJAC 6:23-2(g). Budget amendments/transfers of appropriations may be made by School Board resolution at any time during the fiscal year and are subject to two-thirds majority vote by the School Board and, under certain circumstances, require approval by the County Superintendent of Schools. All budget amounts presented in the accompanying supplementary information reflect the

# NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

# E. Budgets/Budgetary Control (Continued)

original budget and the amended budget (which have been adjusted for legally authorized revisions of the annual budgets during the year).

Formal budgetary integration into the accounting system is employed as a management control device during the year. For Governmental Funds there are no substantial differences between the budgetary basis of accounting and generally accepted accounting principles with the exception of the legally mandated revenue recognition of the one or more June state aid payments for budgetary purposes only and the Special Revenue Fund as noted below. Encumbrance accounting is also employed as an extension of formal budgetary integration in the governmental fund types. Unencumbered appropriations lapse at fiscal year-end.

The accounting records of the Special Revenue Fund are maintained on the grant accounting budgetary basis. The grants accounting budgetary basis differs from GAAP in that the grant accounting budgetary basis recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. Sufficient supplemental records are maintained to allow for the presentation of GAAP basis financial reports.

#### F. Encumbrances

Under encumbrance accounting purchase orders, contracts, and other commitments for the expenditure of resources are recorded to reserve a portion of the applicable appropriation. Open encumbrances in governmental funds, other than Special Revenue Fund, are reported as reservations of fund balances at fiscal year-end as they do not constitute expenditures or liabilities but rather commitments related to unperformed contracts for goods and services.

Open encumbrances in the Special Revenue Fund, for which the District has received advances are reflected in the balance sheet as deferred revenues at fiscal year-end.

The encumbered appropriation authority carries over into the next fiscal year. An entry will be made at the beginning of the next fiscal year to increase the appropriation reflected in the certified budget by the outstanding encumbrance amount as of the current fiscal year-end.

# G. Cash and Cash Equivalents

Cash and cash equivalents include petty cash, change funds, cash in banks, money market accounts, and all highly liquid investments with a maturity of three months or less at the time of purchase and are stated at cost plus accrued interest. U.S. Treasury agency obligations and certificates of deposit with maturities of one year or less when purchased are stated at cost. All other investments are stated at fair value.

For purposes of determining cash equivalents the District considers all investments with an original maturity of three months or less as cash equivalents.

New Jersey School Districts are limited to the types of investments and types of financial institutions they may invest in. New Jersey statute (NJSA 18A:20-37) provides a list of permissible investments that may be purchased by New Jersey school districts.

Additionally, the District has adopted a cash management plan that requires it to deposit public funds in public depositories protected from loss under the provisions of Governmental Unit

# NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

# G. Cash and Cash Equivalents (Continued)

Deposit Protection Act (GUDPA). GUDPA was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey.

NJSA 17:9-41 et. seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a depository unless such funds are secured in accordance with the Act. Public depositories include Savings and Loan institutions, banks (both state and national banks) and savings banks, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value of at least 5% of the average daily balance of collected public funds, to secure the deposits of governmental units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the full amount of their deposits to the governmental units.

#### H. Inventories

Inventories are recorded as expenditures during the year of purchase.

#### I. Interfund Transactions

Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in Governmental Funds. Repayment from funds responsible for particular expenditures/ expenses, to the funds that initially paid for them, are not presented on the financial statements.

On fund financial statements, short-term interfund loans are classified as interfund receivables/ payables. These amounts are eliminated in the Statement of Net Position, except for amounts due between Governmental and Agency Funds, which are presented as internal balances.

#### J. Capital Assets

The District has established a formal system of accounting for its capital assets. Purchased or constructed capital assets are reported at cost. Donated capital assets are valued at their estimated fair market value at the date of donation. The cost of normal maintenance and repairs that do not add to the value of the assets' lives are not capitalized. The capitalization threshold used by school districts in the State of New Jersey is \$2,000.

All reported capital assets, except for land and construction in progress, are depreciated. Depreciation is computed using the straight-line method over the estimated useful lives;

|                         | Estimated    |
|-------------------------|--------------|
| Asset Class             | Useful Lives |
| Site improvements       | 20           |
| Building & improvements | 20-50        |
| Machinery & equipment   | 7-20         |

The District does not possess any material amounts of infrastructure capital assets, such as sidewalks and underground pipes. Such items are considered to be part of the cost of buildings or other improvable property.

# NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### K. Compensated Absences

The District accounts for compensated absences (e.g., unused vacation, sick leave) as directed by Government Accounting Standards Board Statement No. 16 (GASB 16), "Accounting for Compensated Absences." A liability for compensated absences attributable to services already rendered and not contingent on a specific event that is outside the control of the District and its employees, is accrued as the employees earn the rights to the benefits.

District employees are granted varying amounts of vacation and sick leave in accordance with the District's personnel policy and negotiated agreement with the various employee unions.

The liability for compensated absences was accrued using the termination payment method, whereby the liability is calculated based on the amount of sick leave that is expected to become eligible for payment upon termination. The District estimates its accrued compensated absences liability based on the Scholl District's past experience of making termination payments. Salary-based payments for the employer's share of social security and Medicare taxes are included.

For the District-wide statements, the current portion is the amount estimated to be used in the following year. In accordance with GAAP, for the Governmental Funds, in the fund financial statements, all of the compensated absences are considered long-term and therefore, are not a fund liability and represents a reconciling item between the fund level and District-wide presentations.

#### L. Deferred Revenue

Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied. Grants and entitlements received before the eligibility requirements are met are also recorded as deferred revenue.

#### M. Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities, and long-term obligations are reported on the district-wide financial statements. In general, Governmental Fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources; are reported as obligations of the funds. However, contractually required pension contributions and compensated absences that are paid from Governmental Funds are reported as liabilities on the fund financial statements only to the extent that they are due for payment during the current year. Bonds are recognized as a liability on the fund financial statements when due.

#### N. Net Position

Net position represent the difference between assets and liabilities. Net position invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balance of any borrowing used for the acquisition, construction, or improvement of those assets. Funds are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the School District or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

The School District's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted funds are available.

### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### O. Fund Balance

The School District reports fund balance in classifications that comprise a hierarchy based primarily on the extent to which the School District is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. The School District's classifications, and policies for determining such classifications, are as follows:

**Non-spendable** - The non-spendable fund balance classification includes amounts that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. The "not in spendable form" criterion includes items that are not expected to be converted to cash, such as inventories and prepaid amounts.

**Restricted** - The restricted fund balance classification includes amounts that are restricted to specific purposes. Such restrictions, or constraints, are placed on the use of resources either by being (1) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (2) imposed by law through constitutional provisions or enabling legislation.

**Committed** - The committed fund balance classification includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the School District's highest level of decision-making authority, which, for the School District, is the Board of Education. Such formal action consists of an affirmative vote by the Board of Education, memorialized by the adoption of a resolution. Once committed, amounts cannot be used for any other purpose unless the Board of Education removes, or changes, the specified use by taking the same type of action (resolution) it employed to previously commit those amounts.

**Assigned** - The assigned fund balance classification includes amounts that are constrained by the School District's *intent* to be used for specific purposes but are neither restricted nor committed. *Intent* is expressed by either the Board of Education or by the business administrator, to which the Board of Education has delegated the authority to assign amounts to be used for specific purposes.

**Unassigned** - The unassigned fund balance classification is the residual classification for the General Fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the General Fund. The General Fund is the only fund that reports a positive unassigned fund balance amount. In other funds, if expenditures incurred for specific purposes exceed the amounts restricted, committed, or assigned to those purposes, it may be necessary to report a negative unassigned fund balance.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balances are available, the District considers Restricted Funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of Committed Funds, then Assigned Funds, and finally Unassigned Funds, as needed.

# NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### P. Revenues

Substantially all Governmental Fund revenue is accrued. Property taxes are susceptible to accrual and under New Jersey State statute a municipality is required to remit to its school district the entire balance of taxes in the amount voted upon or certified, prior to the end of the school year. The District records the entire approved tax levy as revenue (accrued) at the start of the fiscal year, since the revenue is both measurable and available. The District is entitled to receive moneys under the established payment schedule and the unpaid amount is considered to be an "accounts receivable." Subsidies and grants, which finance either capital or current operations, are reported as non-operating revenue based on GASB No. 33. In applying GASB No. 33 to grant revenues, the provider recognizes liabilities and expenses and recipient recognizes receivables and revenue when the applicable eligibility requirements are met. Resources transmitted before the eligibility requirements are met are reported as advances by the provider and deferred revenue by the recipient.

#### **Q. Expenditures**

Expenses are recognized when the related fund liability is incurred.

#### **R. Accrued Salaries and Wages**

Certain school district employees who provide services the School District over the ten-month academic year have the option to have their salaries evenly disbursed during the entire twelvemonth year. New Jersey statutes require that these earned but undisbursed amounts be retained in a separate bank account.

# S. Allocation of Indirect Expenses

The District reports all direct expenses by function in the Statement of Activities. Direct expenses are those that are clearly identifiable with a function. Indirect expenses are allocated to functions but are reported separately in the Statement of Activities. Employee benefits, including the employer's share of social security, workers compensation, and medical and dental benefits, were allocated based on salaries of that program. Depreciation expense, where practicable, is specifically identified by function and is included in the indirect expense column of the Statement of Activities. Depreciation expense that could not be attributed to a specific function is considered an indirect expense and is reported separately on the Statement of Activities. Interest on long-term debt is considered an indirect expense and is reported separately on the Statement of Activities.

#### T. Extraordinary and Special Items

Extraordinary items are transactions or events that are unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of management and are either unusual in nature or infrequent in occurrence.

#### U. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Accordingly, actual results could differ from those estimates.

# NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### V. Recent Accounting Pronouncements Not Yet Effective

In February 2015, the Governmental Accounting Standards Board (GASB) issued Statement No. 72, "Fair Value Measurement and Application." This statement, which is effective for fiscal periods beginning after June 15, 2015, will not have any effect on the District's financial reporting.

In June 2015, the Governmental Accounting Standards Board (GASB) issued Statement No. 73, "Accounting and Financial Reporting for Pensions and Related Assets That Are Not within the Scope of GASB Statement 68, and Amendments to Certain Provisions of GASB Statements 67 and 68." This statement, which is effective for fiscal periods beginning after June 15, 2016, is anticipated to have an effect on the District's financial reporting.

In June 2015, the Governmental Accounting Standards Board (GASB) issued Statement No. 74, "Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans." This statement, which is effective for fiscal periods beginning after June 15, 2016, is anticipated to have an effect on the District's financial reporting.

In June 2015, the Governmental Accounting Standards Board (GASB) issued Statement No. 75, "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions." This statement, which is effective for fiscal periods beginning after June 15, 2017, is anticipated to have an effect on the District's financial reporting.

In June 2015, the Governmental Accounting Standards Board (GASB) issued Statement No. 76, "The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments." This statement, which is effective for fiscal periods beginning after June 15, 2015, will not have any effect on the District's financial reporting.

# NOTE 2: CHANGE IN ACCOUNTING PRINCIPLE

During the year beginning July 1, 2015, the District adopted the Governmental Accounting Standards Board (GASB) Statement No. 68, "Accounting and Financial Reporting for Pensions," and Statement No, 71 "Pension Transition for Contributions Made Subsequent to the Measurement Date" whose primary objective is to improve accounting and financial reporting for pensions. These statements establish standards for measuring and recognizing liabilities, deferred outflows of resources, and deferred inflows of resources, and expense/expenditures for pension. The effect of this change was to decrease fiscal year ended June 30, 2015, net position by \$1,094,474 which is the prior period adjustment of net pension liability. Financial statements for the fiscal year ended June 30, 2014, have not been restated, and the cumulative effect of the change totaling \$1,094,474, is shown as a one-time debit to net position in the fiscal year ended June 30, 2015, statement of activities.

# NOTE 3: CASH AND CASH EQUIVALENTS

Custodial Credit Risk is the risk that, in the event of a bank failure, the District's deposits may not be returned to it. The District's policy is based on New Jersey statutes requiring cash to be deposited only in New Jersey banking institutions that participate in the New Jersey Governmental Unit Deposit Protection Act (GUDPA), or in qualified investments established in

# NOTE 3: CASH AND CASH EQUIVALENTS (CONTINUED)

NJSA 18A:20-37 that are treated as cash equivalents. The carrying amount of the District's cash and cash equivalents at June 30, 2015 and 2014, was \$345,268 and \$596,423. As of June 30, 2015 and 2014, \$0 of the District's bank balance of \$806,837 and \$812,389, respectively, was exposed to Custodial Credit Risk.

### NOTE 4: INVESTMENTS

As of June 30, 2015, the District did not have any investments.

**Interest Rate Risk** - The District does not have a formal policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. However, NJSA 18A:20-37 limits the length of time for most investments to 397 days.

**Credit Risk** - NJSA 18A:20-37 limits District investments to those specified in the Statutes. The type of allowable investments are: Bonds of the United States of America or of the District or the local units in which the District is located; obligations of federal agencies not exceeding 397 days; Government Money Market Mutual Funds; the State of New Jersey Cash Management Plan; local government investment pools; or repurchase of fully collateralized securities.

**Concentration of Credit Risk** - The District places no limit on the amount the District may invest in any one issuer.

### NOTE 5: RECEIVABLES

Receivables at June 30, 2015, consisted of Intergovernmental and other receivables. All receivables are considered collectible in full. A summary of the principal items of the receivables are as follows:

|             | Gov | vernmental |
|-------------|-----|------------|
|             |     | Activities |
| State aid   | \$  | 87,630     |
| Federal aid |     | 122,187    |
| Other       |     | 56,501     |
|             | \$  | 266,318    |

# NOTE 6: INTERFUND RECEIVABLES AND PAYABLES

The following interfund balances remain on the balance sheet as of June 30, 2015:

|                                 |       | terfund<br>ceivable |    | terfund<br>ayable |
|---------------------------------|-------|---------------------|----|-------------------|
| General fund                    | \$    | \$ 1,265            |    |                   |
| Capital projects fund           |       |                     |    | 100               |
| Unemployment compensation trust | 1,852 |                     |    |                   |
| Agency fund                     |       |                     |    | 3,017             |
|                                 | \$    | 3,117               | \$ | 3,117             |

# NOTE 7: CAPITAL ASSETS

|   | J  | Balance<br>uly 1, 2014 | A  | dditions  | Disposals | Ju | Balance<br>ne 30, 2015 |
|---|----|------------------------|----|-----------|-----------|----|------------------------|
| Governmental activities:                    |    |                        |    |           |           |    |                        |
| Building & building improvements            | \$ | 6,309,344              |    |           |           | \$ | 6,309,344              |
| Machinery & equipment                       |    | 362,622                | \$ | 16,996    |           |    | 379,618                |
| Totals at historical cost                   |    | 6,671,966              |    | 16,996    |           |    | 6,688,962              |
| Less: accumulated depreciation for:         |    |                        |    |           |           |    |                        |
| Building & building improvements            |    | 2,229,385              |    | 136,520   |           |    | 2,365,905              |
| Machinery & equipment                       |    | 336,987                |    | 6,460     |           |    | 343,447                |
| Total accumulated depreciation              |    | 2,566,372              |    | 142,980   |           |    | 2,709,352              |
| Governmental activities capital assets, net | \$ | 4,105,594              | \$ | (125,984) |           | \$ | 3,979,610              |

Capital asset activity for the year ended June 30, 2015, was as follows:

Depreciation was charged as an unallocated expense since it could not be specifically identified to one program/function for governmental activities.

# NOTE 8: GENERAL LONG-TERM DEBT

Bonds are authorized in accordance with State law by the voters of the District through referendums. All bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the Board are General Obligation Bonds.

Permanently funded debt as of June 30, 2015, consisted of the following:

\$1,129,000 General Obligation Refunding Bonds dated July 15, 2005, payable in annual installments through July 15, 2015. Interest is paid semi-annually at the rate of 4% per annum. The balance remaining at June 30, 2015, was \$189,000.

# Long-Term Obligation Activity

Changes in long-term obligations for the fiscal year ended June 30, 2015, are as follows:

|                              | <br>Balance<br>ly 1, 2014 | A  | dditions | De | eductions | <br>Balance<br>e 30, 2015 | <br>ue Within<br>Ine Year |
|------------------------------|---------------------------|----|----------|----|-----------|---------------------------|---------------------------|
| Bonds payable<br>Compensated | \$<br>369,000             |    |          | \$ | 180,000   | \$<br>189,000             | \$<br>189,000             |
| absences                     | <br>116,601               | \$ | 11,032   |    | 5,343     | <br>122,290               |                           |
|                              | \$<br>485,601             | \$ | 11,032   | \$ | 185,343   | \$<br>311,290             | \$<br>189,000             |

# NOTE 8: GENERAL LONG-TERM DEBT (CONTINUED)

#### **Bonds Payable**

Principal and interest due on serial bonds outstanding is as follows:

| Year Ended |    |           |    |          |    |         |  |  |
|------------|----|-----------|----|----------|----|---------|--|--|
| June 30    | F  | Principal |    | Interest |    | Total   |  |  |
| 2016       | \$ | 189,000   | \$ | 3,780    | \$ | 192,780 |  |  |

#### Bonds Authorized but Not Issued

As of June 30, 2015, the Board had no authorized but not issued debt.

#### Other

Interest paid on debt issued by the District is exempt from federal income tax. Because of this, bond holders are willing to accept a lower interest rate than they would on taxable debt. The District temporarily reinvests the proceeds of such debt in higher-yielding taxable securities, especially during construction projects. The federal tax code refers to this as arbitrage.

Earnings in excess of the yield on the debt issue are rebated to the federal government based on the requirements in the Internal Revenue Code. Arbitrage rebate payable represents amounts due to the Internal Revenue Service for interest earned on unspent bond proceeds that exceeds legally allowable returns.

Rebatable arbitrage liabilities related to District debt are not recorded in Governmental Funds. There is no recognition in the balance sheet or income statement until rebatable amounts are due and payable to the federal government. Thus, rebatable arbitrage liabilities related to governmental debt will be accrued as incurred at least annually (at fiscal year-end) on the District-wide financial statements.

For the year ended June 30, 2015, it is not necessary for the Board to establish a liability for arbitrage rebate.

# NOTE 9: PENSION FUNDS

**Description of Plans** - All required employees of the District are covered by either the Public Employees' Retirement System, (PERS) or the Teachers' Pension and Annuity Fund (TPAF), cost-sharing, multiple-employer defined benefit pension plans, which have been established by state statute and is administered by the New Jersey Division of Pension and Benefits (Division). According to the State of New Jersey Administrative Code, all obligations of both Systems will be assumed by the State of New Jersey should the Systems terminate. The Division issues a publicly available financial report that includes the financial statements and required supplementary information for the Public Employees' Retirement System and the Teachers' Pension and Annuity Fund. These reports may be obtained by writing to the Division of Pensions and Benefits, P.O. Box 295, Trenton, New Jersey 08625-0295 or can be accessed on the internet at <a href="http://www.state.nj.us/treasury/pensions/actuarial-rpts.shtml">http://www.state.nj.us/treasury/pensions/actuarial-rpts.shtml</a>.

### NOTE 9: PENSION FUNDS (CONTINUED)

**Teachers' Pension and Annuity Fund (TPAF)** - The Teachers' Pension and Annuity Fund was established as of January 1, 1955, under the provisions of NJSA 18A:66 to provide retirement benefits, death, disability and medical benefits to certain qualified members. The Teachers' Pension and Annuity Fund is considered a cost-sharing, multiple-employer plan with a special funding situation, as under current statute, all employer contributions are made by the State of New Jersey on behalf of the District and the system's other related non-contributing employers. Membership is mandatory for substantially all teachers or members of the professional staff certified by the State Board of Examiners and employees of the Department of Education who have titles that are unclassified, professional, and certified.

**Public Employees' Retirement System (PERS)** - The Public Employees' Retirement System (PERS) was established as of January 1, 1955, under the provisions of NJSA 43:15A to provide retirement, death, disability, and medical benefits to certain qualified members. The Public Employees' Retirement System is a cost-sharing, multiple-employer plan. Membership is mandatory for substantially all full-time employees of the State of New Jersey or any county, municipality, school district or public agency, provided the employee is not required to be a member of another state-administered retirement system or other state or local jurisdiction.

**Funding Policy** - The contribution policy is set by NJSA 43:15A, Chapter 62, P.L. of 1994, Chapter 115, P.L. of 1997, and NJSA 18:66 and requires contributions by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. Effective with the first payroll to be paid on or after October 1, 2011, the employee contributions for TPAF and PERS increased from 5.5% of employee's annual compensation, as defined, to 6.5%. Subsequent increases will be phased in over 7 years (each July 1) to bring the total pension contribution rate to 7.5% as of July 1, 2018. Employers are required to contribute at an actuarially determined rate in both TPAF and PERS. The actuarially determined contribution includes funding for, cost-of-living adjustments, non-contributory death benefits, and post-retirement medical premiums. The current TPAF and PERS rate is 6.92% of covered payroll. The District's contributions to PERS for the years ending June 30, 2015, 2014, and 2013, were \$45,178, \$44,920, and \$47,408, respectively, equal to the required contributions for each year.

During the fiscal year ended June 30, 2015, the State of New Jersey contributed \$361,872 to the TPAF for normal and post-retirement benefits on behalf of the District. Also, in accordance with NJSA 18A:66-66 the State of New Jersey reimbursed the District \$188,808 for TPAF members, as calculated on their base salaries. These amounts have been included in the financial statements, and the combining and individual fund and account group statements, and schedules, as revenues and expenditures, in accordance with GASB 27.

The District's total payroll for the years ended June 30, 2015, 2014, and 2013, were \$3,411,157, \$3,304,894, and \$3,168,803, respectively. Covered payroll was \$409,679, \$394,446, and \$386,696 for PERS and \$2,718,815, \$2,596,412, and \$2,619,663 for TPAF, for the same years.

For the year ended June 30, 2015, The District recognized pension expense of \$38,183. At June 30, 2015, the District reported deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

### NOTE 9: PENSION FUNDS (CONTINUED)

|   | Deferred<br>Outflows of<br>Resources |        | In | eferred<br>flows of<br>esources |
|---|--------------------------------------|--------|----|---------------------------------|
| Changes of assumptions                                    | \$                                   | 32,264 |    |                                 |
| Net difference between projected and actual earning       |                                      |        |    |                                 |
| on pension plan investments                               |                                      |        | \$ | 61,147                          |
| Changes in proportion and differences between District    |                                      |        |    |                                 |
| contributions and proportionate share of contributions    |                                      |        |    | 77,730                          |
| Employer contributions subsequent to the measurement date |                                      | 45,178 |    |                                 |
|   | \$                                   | 77,442 | \$ | 138,877                         |

\$45,178 reported as deferred outflows of resources related to pensions resulting from school district project contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2015. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

| Year Ended |              |
|------------|--------------|
| June 30,   | Amount       |
| 2016       | \$ (28,976)  |
| 2017       | (28,976)     |
| 2018       | (28,976)     |
| 2019       | (28,975)     |
| 2020       | (13,689)     |
| Thereafter | (6,021)      |
|            | \$ (135,613) |

Additional Information – Collective balances at June 30, 2013 and 2014, are as follows:

|   | June 30, 2013     | June 30, 2014  |
|---|-------------------|----------------|
| Collective deferred outflows of resources |                   | \$ 952,194,675 |
| Collective deferred inflows of resources  |                   | 1,479,224,662  |
| Collective net pension liability          | \$ 19,111,986,911 | 18,722,735,003 |
| District's proportion                     | 0.0059616745%     | 0.0054802026%  |

**Defined Contribution Retirement Program** - The Defined Contribution Retirement Program (DCRP) is a cost-sharing, multiple-employer defined contribution pension fund which was established on July 1, 2007, under provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007 (NJAC 43:15C-1 et. seq.). The DCRP provides eligible members, and their beneficiaries, with a tax-sheltered, defined contribution retirement benefit, along with life insurance and disability coverage. Vesting and benefit provision are established by NJSA 43:15C-1 et. seq.

The contribution requirements of plan members are determined by State statute. In accordance with Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, plan members are required to

# NOTE 9: PENSION FUNDS (CONTINUED)

contribute 5.5% of their annual covered salary. The State Treasurer has the right, under the current law, to make temporary reductions in member rates based on the existence of surplus pension assets in the retirement system; however, state statute also requires the return to the normal rate when such surplus pension assets no longer exist. In addition to the employee contributions, the School District's contributes amounts for each pay period to Prudential Financial, not later than the fifth business day after the date on which the employee is paid for that pay period. The School District's contributions for the years ending June 30, 2015, 2014, and 2013, were \$5,915, \$4,159, and \$1,830 for covered employees.

# NOTE 10: POST-RETIREMENT BENEFITS

P.L. 1987, c.384 and P.L. 1990, c.6 required Teachers' Pensions and Annuity Fund (TPAF) and the Public Employees' Retirement System (PERS), respectively, to fund post-retirement medical benefits for those State employees who retire after accumulating 25 years of credited service or on a disability retirement. P.L. 2007, c.103 amended the law to eliminate the funding of post-retirement medical benefits through the TPAF and PERS. It created separate funds outside of the pension plans for the funding and payment of post-retirement medical benefits for retired State employees and retired educational employees. As of June 30, 2014, there were 103,432 retirees eligible for post-retirement medical benefits and the State contributed \$1.04 billion on their behalf. The cost of these benefits is funded through contributions by the State in accordance with P.L. 1994, c.62. Funding of post-retirement medical benefits changed from a pre-funding basis to a pay-as-you-go basis beginning in Fiscal Year 1994.

The State is also responsible for the cost attributable to P.L. 1992, c.126, which provides employer paid health benefits to members of PERS and the Alternate Benefit Program who retired from a board of education or county college with 25 years of service. The State paid \$165.8 million toward Chapter 126 benefits for 18,122 eligible retired members in Fiscal Year 2014.

# NOTE 11: DEFERRED COMPENSATION

The Board offers its employees a choice of various deferred compensation plans created in accordance with Internal Revenue Code Section 403(b). The plans, which are administered by the entities listed below, permit participants to defer a portion of their salary until future years. Amounts deferred under the plans are not available to employees until termination, retirement, death or unforeseeable emergency. The plan administrators are as follows:

| Edward Jones       | Lincoln Investment Planning, Inc. |
|--------------------|-----------------------------------|
| Life of South West | ING/Reliastar                     |

# NOTE 12: COMPENSATED ABSENCES

The District accounts for compensated absences (e.g., unused vacation, sick leave) as directed by Governmental Accounting Standards Board Statement No. 16 (GASB 16), "Accounting for Compensated Absences." A liability for compensated absences attributable to services already rendered and that are not contingent on a specific event that is outside the control of the employer and employee, is accrued as the employees earn the rights to the benefits.

# NOTE 12: COMPENSATED ABSENCES (CONTINUED)

District employees are granted varying amounts of vacation and sick leave in accordance with the District's personnel policy and negotiated agreements with the various employee unions.

The liability for vested compensated absences is recorded in the District-wide *Statement of Net Position*. The current portion of the compensated absence balance is not considered material to the governmental funds total liabilities and, is therefore not shown separately from the amount due in more than one year.

# NOTE 13: LABOR CONTRACTS

As of June 30, 2015, the District has a total of approximately 100 employees. Of this total, approximately 40 employees are represented by the Westville Education Association whose union agreement expired on June 30, 2015.

#### NOTE 14: RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

#### **Property and Liability Insurance:**

The District maintains commercial insurance coverage for property, liability, student accidents and surety bonds. A complete schedule of insurance coverage can be found in the Statistical Section of this Comprehensive Annual Financial Report. Any potential liability of the District, with respect to loss claims, would be equal to the deductibles associated with policies and events which may exceed coverage limits. There have been no significant reductions in insurance coverage amounts.

#### New Jersey Unemployment Compensation Insurance:

The District has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method." Under this plan, the District is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. This District is billed quarterly for amounts due to the State. The following is a summary of District contributions, employee contributions, reimbursements to the State for benefits paid and the ending balance of the District's expendable trust fund for the current and previous two years:

| Year Ended | District     | Employee     | Amount     | Ending    |
|------------|--------------|--------------|------------|-----------|
| June 30,   | Contribution | Contribution | Reimbursed | Balance   |
| 2015       | None         | \$ 5,545     | \$ 1,105   | \$ 11,253 |
| 2014       | None         | 5,659        | 3,187      | 6,763     |
| 2013       | \$ 24,388    | 10,366       | 32,946     | 4,281     |

# NOTE 15: CAPITAL RESERVE ACCOUNT

A capital reserve account was established by the Westville Board of Education by inclusion of \$65,713 in the original 2007-2008 annual capital outlay budget, for the accumulation of funds, for use as capital outlay expenditures in subsequent fiscal years. The capital reserve account is maintained in the general fund and its activity is included in the general fund annual budget.

# NOTE 15: CAPITAL RESERVE ACCOUNT (CONTINUED)

Funds placed in the capital reserve account are restricted to capital projects in the District's approved Long Range Facilities Plan (LRFP). Upon submission of the LRFP to the department, a district may increase the balance in the capital reserve by appropriating funds in the annual General Fund Budget certified for taxes or by transfer by board resolution at year-end of any unanticipated revenue or unexpended line-item appropriation amounts, or both. A district may also appropriate additional amounts when the express approval of the voters has been obtained either by a separate proposal at budget time or by a special question at one of the four special elections authorized pursuant to NJSA 19:60-2. Pursuant to NJAC 6A:23A-14.1(g), the balance in the account cannot at any time exceed the local support costs of uncompleted capital projects in its approved LRFP.

There was no activity in the capital reserve fund during the year. The balance as of June 30, 2015, is \$1,513.

The June 30, 2015, LRFP balance of local support costs, of uncompleted capital projects at June 30, 2015, is \$615,000.

#### NOTE 16: FUND BALANCE APPROPRIATED

Restrictions of fund balances of Governmental Funds are established to either (1) satisfy legal covenants that require a portion of the fund balance to be segregated or (2) identify the portion of the fund balance that is not appropriate for future expenditures.

The District follows the State of New Jersey's minimum fund balance policy for New Jersey Public School Districts (NJSA 18A:7F-7). Pursuant to that policy, an undesignated fund balance of 2% of the general fund budget or \$250,000, whichever is greater may be maintained.

Specific classifications of fund balance are summarized below:

#### Restricted

General Fund - In accordance with NJSA 18A:7F-7, \$352,262 is restricted as excess surplus (\$314,162 of the total restricted amount has been appropriated and included as anticipated revenue for the year ending June 30, 2016). As of June 30, 2015, \$1,513 has been restricted in the capital reserve account.

#### Assigned

General Fund - The District has appropriated and included as an anticipated revenue for the year ending June 30, 2016, \$35,845 of general fund balance as of June 30, 2015. As of June 30, 2015, the District had \$6,114 of encumbrances outstanding for purchase orders and contracts signed by the District, but not completed, as of the close of the fiscal year.

#### Unassigned

General Fund - As of June 30, 2015, \$37,917 of fund balance was unassigned.

Special Revenue Fund - As of June 30, 2015, the fund balance was a deficit of \$8,664, thus resulting in the fund balance classification of unassigned

# NOTE 17: CALCULATION OF EXCESS SURPLUS

The designation of Reserve Fund Balance - Excess surplus is a required calculation pursuant NJSA 18A:7F-7, as amended. New Jersey School Districts are required to reserve General Fund - fund balance at the fiscal year-end of June 30 if they did not appropriate a required minimum amount as budgeted fund balance in their subsequent years' budget. The excess fund balance at June 30, 2015, is \$352,262.

# NOTE 18: DEFICIT FUND BALANCES

The District has a deficit fund balance of \$8,664 in the Special Revenue Fund as of June 30, 2015, as reported in the fund statements (modified accrual basis). NJSA 18A:22-44.2 provides that in the event a state school aid payment is not made until the following school budget year, districts must record the delayed one or more June state aid payments as revenue, for budget purposes only, in the current school budget year. The bill provides legal authority for school districts to recognize this revenue in the current budget year. For intergovernmental transactions, GASB Statement No. 33 requires that recognizes an asset, the other government recognizes a liability. Since the state is recording the June state aid payment(s) in the subsequent fiscal year, the School District cannot recognize the June state aid payment(s) on the GAAP financial statements until the year the State records the payable. Due to the timing difference of recording the June state aid payment(s), the Special Revenue Fund balance deficit does not alone indicate that the District is facing financial difficulties.

# NOTE 19: CONTINGENT LIABILITIES

The District participates in federal and state assisted grant programs. These programs are subject to program compliance audits by the grantors or their representatives. The District is potentially liable for expenditures which may be disallowed pursuant to the terms of these grant programs. Management is not aware of any material items of noncompliance which would result in the disallowance of program expenditures.

It is the opinion of the administration and legal counsel, that there exists no litigation or contingent liability that may be pending against the Westville School District that would have a material or adverse effect on the Board or the financial position of the District.

#### NOTE 20: ECONOMIC DEPENDENCY

The District is heavily reliant on state aid and local tax levy to fund the District's operations. State sources accounted for approximately 56% of the District's 2014-2015 general fund revenue, while local tax levy accounted for approximately 42%.

# NOTE 21: SUBSEQUENT EVENTS

Management has reviewed and evaluated all events and transactions that occurred between June 30, 2015 and November 20, 2015, the date that the financial statements were available to be issued for possible disclosure and recognition in the financial statements, and no items have come to the attention of the District that would require disclosure.

# **REQUIRED SUPPLEMENTARY INFORMATION - PART II**

**BUDGETARY COMPARISON SCHEDULES** 

|  | Original<br>Budget  | Budget<br>Transfers | Final<br>Budget   | Actual   | Variance<br>Final to Actual                   |
|--|---|---------------------|---|--|---|
| REVENUES:  |   |                     |   |  |   |
| Local sources:<br>Local tax levy<br>Tuition<br>Miscellaneous   | \$ 2,276,162<br>151,500<br>20,000                         |                     | \$ 2,276,162<br>151,500<br>20,000                         | \$ 2,276,162<br>66,013<br>55,090   | \$ (85,487)<br>35,090                         |
| Total - local sources  | 2,447,662   |                     | 2,447,662   | 2,397,265  | (50,397)                                      |
| State sources:<br>Categorical transportation aid<br>Categorical special education aid<br>Equalization aid<br>Categorical security aid<br>PARCC readiness aid<br>Per pupil growth aid<br>Extraordinary aid<br>Nonpublic school transportation reimbursement<br>TPAF post retirement medical (on-behalf/non-budgeted)<br>TPAF pensions contributions (on-behalf/non-budgeted)<br>Reimbursed TPAF social security contributions<br>(non-budgeted) | 3,217<br>170,596<br>2,274,046<br>17,739<br>3,250<br>3,250 |                     | 3,217<br>170,596<br>2,274,046<br>17,739<br>3,250<br>3,250 | 3,217<br>170,596<br>2,274,046<br>17,739<br>3,250<br>3,250<br>2,338<br>870<br>222,018<br>139,854<br>188,808 | 2,338<br>870<br>222,018<br>139,854<br>188,808 |
| Total - state sources  | 2,472,098   |                     | 2,472,098   | 3,025,986  | 553,888                                       |
| Total revenues   | \$ 4,919,760  |                     | \$ 4,919,760  | \$ 5,423,251   | \$ 503,491                                    |

|   | Original<br>Budget | Budget<br>Transfers | Final<br>Budget | Actual     | Variance<br>Final to Actual |
|---|--------------------|---------------------|-----------------|------------|-----------------------------|
| EXPENDITURES:                                 |                    |                     |                 |            |                             |
| Current expense:                              |                    |                     |                 |            |                             |
| Regular programs - instruction:               |                    |                     |                 |            |                             |
| Kindergarten - salaries of teachers           | \$ 179,620         | \$ 106              | \$ 179,726      | \$ 179,726 |                             |
| Grades 1-5 - salaries of teachers             | 950,747            | 64,638              | 1,015,385       | 1,015,385  |                             |
| Grades 6-8 - salaries of teachers             | 174,056            | (110)               | 173,946         | 173,941    | \$5                         |
| Regular programs - home instruction:          |                    |                     |                 |            |                             |
| Salaries of teachers                          | 500                | 668                 | 1,168           | 1,168      |                             |
| Purchased professional educational services   | 500                | 2,296               | 2,796           | 2,796      |                             |
| General supplies                              | 100                | (100)               |                 |            |                             |
| Regular programs - undistributed instruction: |                    |                     |                 |            |                             |
| Other salaries for instruction                | 29,829             | 25,027              | 54,856          | 54,856     |                             |
| Purchased professional educational services   | 500                | (500)               |                 |            |                             |
| Other purchased services                      | 12,000             | (354)               | 11,646          | 11,646     |                             |
| General supplies                              | 88,641             | (9,313)             | 79,328          | 75,609     | 3,719                       |
| Other objects                                 | 4,500              | (4,189)             | 311             | 311        |                             |
| Total regular programs - instruction          | 1,440,993          | 78,169              | 1,519,162       | 1,515,438  | 3,724                       |
| Special education instruction:                |                    |                     |                 |            |                             |
| Learning and/or language disabilities:        |                    |                     |                 |            |                             |
| Salaries of teachers                          | 142,132            | 1,452               | 143,584         | 143,584    |                             |
| Other salaries for instruction                | 34,239             | (2,356)             | 31,883          | 31,883     |                             |
| General supplies                              | 600                | 367                 | 967             | 967        |                             |
| Total learning and/or language disabilities   | 176,971            | (537)               | 176,434         | 176,434    |                             |

|  | Original<br>Budget | Budget<br>Transfers | Final<br>Budget | Actual  | Variance<br>Final to Actual |
|--|--------------------|---------------------|-----------------|---------|-----------------------------|
| Resource room/resource center:           |                    |                     |                 |         | <u></u>                     |
| Salaries of teachers                     | 349,811            | (30,066)            | 319,745         | 319,745 |                             |
| Other salaries for instruction           | 165,500            | 8,033               | 173,533         | 166,715 | 6,818                       |
| General supplies                         | 1,112              | (312)               | 800             | 796     | 4                           |
| Total resource room/resource center      | 516,423            | (22,345)            | 494,078         | 487,256 | 6,822                       |
| Preschool disabilities - part-time:      |                    |                     |                 |         |                             |
| Salaries of teachers                     | 85,877             | (500)               | 85,377          | 85,284  | 93                          |
| Other salaries for instruction           | 20,795             | (3,281)             | 17,514          | 17,514  |                             |
| General supplies                         | 3,975              | (2,687)             | 1,288           | 1,287   | 1                           |
| Total preschool disabilities - part-time | 110,647            | (6,468)             | 104,179         | 104,085 | 94                          |
| Total special education - instruction    | 804,041            | (29,350)            | 774,691         | 767,775 | 6,916                       |
| Basic skills/remedial instruction:       |                    |                     |                 |         |                             |
| Salaries of teachers                     | 181,458            | (18,585)            | 162,873         | 162,872 | 1                           |
| General supplies                         | 2,088              | (1,113)             | 975             | 743     | 232                         |
| Total basic skills/remedial instruction  | 183,546            | (19,698)            | 163,848         | 163,615 | 233                         |
| Bilingual education:                     |                    |                     |                 |         |                             |
| General supplies                         | 450                |                     | 450             | 209     | 241                         |
| Total bilingual education                | 450                | -                   | 450             | 209     | 241                         |

|   | Original<br>Budget | Budget<br>Transfers | Final<br>Budget | Actual    | Variance<br>Final to Actual |
|---|--------------------|---------------------|-----------------|-----------|-----------------------------|
| School-spon. cocurricular activities - instruction:         |                    |                     | <u> </u>        |           |                             |
| Salaries  | 14,500             | (2,685)             | 11,815          | 11,815    |                             |
| Other purchased services                                    | 7,500              | (2,325)             | 5,175           | 4,247     | 928                         |
| General supplies  | 5,100              | (4,236)             | 864             | 864       |                             |
| Other objects   | 150                |                     | 150             |           | 150                         |
| Total school-spon. cocurricular activities - instruction    | 27,250             | (9,246)             | 18,004          | 16,926    | 1,078                       |
| Total instructions  | 2,456,280          | 19,875              | 2,476,155       | 2,463,963 | 12,192                      |
| Undistributed expenditures - instruction:                   |                    |                     |                 |           |                             |
| Tuition to other LEA's within the state - regular           | 12,000             | 32,394              | 44,394          | 43,518    | 876                         |
| Tuition to CSSD & regional day schools                      | 108,768            | 54,841              | 163,609         | 163,609   |                             |
| Tuition to private schools for the disabled - within state  | 39,000             | (27,907)            | 11,093          | 11,092    | 1                           |
| Total undistributed expenditures - instruction              | 159,768            | 59,328              | 219,096         | 218,219   | 877                         |
| Undistributed expenditures - attendance & social work:      |                    |                     |                 |           |                             |
| Purchased professional and technical services               | 3,750              | (112)               | 3,638           | 3,638     |                             |
| Total undistributed expenditures - attendance & social work | 3,750              | (112)               | 3,638           | 3,638     |                             |
| Undistributed expenditures - health services:               |                    |                     |                 |           |                             |
| Salaries  | 77,850             | (10,606)            | 67,244          | 67,231    | 13                          |
| Purchased professional and technical services               | 2,500              | (2,144)             | 356             | 273       | 83                          |
| Supplies and materials                                      | 481                | 261                 | 742             | 741       | 1                           |
| Other objects   | 150                | (86)                | 64              | _         | 64                          |
| Total undistributed expenditures - health services          | 80,981             | (12,575)            | 68,406          | 68,245    | 161                         |

|   | Original<br>Budget                         | Budget<br>Transfers                      | Final<br>Budget                       | Actual                                | Variance<br>Final to Actual |
|---|--|--|---------------------------------------|---------------------------------------|-----------------------------|
| Undistributed expenditures - speech, OT, PT & related services:<br>Salaries<br>Supplies and materials   | 140,736<br>2,241                           | (3,885)<br>(733)                         | 136,851<br>1,508                      | 136,851<br>1,508                      |                             |
| Total undistributed expenditures - speech, OT, PT & related services  | 142,977                                    | (4,618)                                  | 138,359                               | 138,359                               |                             |
| Undistributed expenditures - child study team:<br>Salaries of other professional staff<br>Purchased professional - educational services<br>Purchased professional - technical services<br>Supplies and materials<br>Other objects | 80,948<br>108,000<br>124,500<br>850<br>150 | 3,744<br>(320)<br>66,673<br>648<br>(150) | 84,692<br>107,680<br>191,173<br>1,498 | 84,692<br>107,678<br>188,303<br>1,467 | 2<br>2,870<br>31            |
| Total undistributed expenditures - child study team   | 314,448                                    | 70,595                                   | 385,043                               | 382,140                               | 2,903                       |
| Undistributed expenditures - improvement of inst. services:<br>Salaries of other professional staff<br>Purchased professional - educational services<br>Other purchased services<br>Supplies and materials                        | 4,000<br>31,800<br>3,500<br>6,000          | (3,300)<br>370<br>(3,500)<br>(1,937)     | 700<br>32,170<br>4,063                | 624<br>32,170<br>4,062                | 76<br>1                     |
| Total undistributed expenditures - improvement of inst. services  | 45,300                                     | (8,367)                                  | 36,933                                | 36,856                                | 77                          |

|  | Original<br>Budget | Budget<br>Transfers | Final<br>Budget | Actual  | Variance<br>Final to Actual |
|--|--------------------|---------------------|-----------------|---------|-----------------------------|
| Undist. expend edu. media serv./school library:        |                    |                     |                 |         |                             |
| Salaries of technology coordinators                    | 45,361             |                     | 45,361          | 45,361  |                             |
| Other purchased services                               | 1,000              | (1,000)             |                 |         |                             |
| Supplies and materials                                 | 3,415              | (481)               | 2,934           | 2,466   | 468                         |
| Total undist. expend edu. media serv./school library   | 49,776             | (1,481)             | 48,295          | 47,827  | 468                         |
| Undist. expend instructional staff training            |                    |                     |                 |         |                             |
| Other salaries   | 3,000              | (2,500)             | 500             | 500     |                             |
| Purchased professional/educational services            | 1,000              | (407)               | 593             | 455     | 138                         |
| Other purchased services                               | 1,000              | 561                 | 1,561           | 1,560   | 1                           |
| Supplies and materials                                 | 500                | (154)               | 346             |         | 346                         |
| Total undist. expend instructional staff training      | 5,500              | (2,500)             | 3,000           | 2,515   | 485                         |
| Undist. expend supp. serv general administration:      |                    |                     |                 |         |                             |
| Salaries   | 21,286             | 1,000               | 22,286          | 22,259  | 27                          |
| Legal services   | 5,000              | 2,000               | 7,000           | 6,632   | 368                         |
| Audit fees   | 12,500             | (1,000)             | 11,500          | 11,500  |                             |
| Other purchased professional services                  | 50,000             | (7,000)             | 43,000          | 37,992  | 5,008                       |
| Purchased technical services                           | 5,500              | (1,000)             | 4,500           | 4,000   | 500                         |
| Communications/telephone                               | 24,400             | (2,000)             | 22,400          | 14,776  | 7,624                       |
| BOE - other purchased services                         | 1,000              |                     | 1,000           |         | 1,000                       |
| Miscellaneous purchased services                       | 17,750             | (3,590)             | 14,160          | 9,535   | 4,625                       |
| General supplies                                       | 3,500              |                     | 3,500           | 347     | 3,153                       |
| Miscellaneous expenditures                             | 250                |                     | 250             |         | 250                         |
| BOE membership dues and fees                           | 4,000              |                     | 4,000           | 3,054   | 946                         |
| Total undist. expend supp. serv general administration | 145,186            | (11,590)            | 133,596         | 110,095 | 23,501                      |

|   | Original<br>Budget | Budget<br>Transfers | Final<br>Budget | Actual  | Variance<br>Final to Actual |
|---|--------------------|---------------------|-----------------|---------|-----------------------------|
| Undist. expend supp. serv school administration:                  | 0                  |                     | <u> </u>        |         |                             |
| Salaries of principals/asst. principals/program directors         | 112,452            |                     | 112,452         | 112,452 |                             |
| Salaries of secretarial and clerical assistants                   | 40,121             | (2,168)             | 37,953          | 37,887  | 66                          |
| Purchased professional and technical services                     | 100                | (56)                | 44              |         | 44                          |
| Other purchased services  | 6,750              | (150)               | 6,600           | 4,252   | 2,348                       |
| Supplies and materials  | 3,100              | 1,024               | 4,124           | 4,123   | 1                           |
| Other objects   | 1,700              | (150)               | 1,550           | 1,134   | 416                         |
| Total undist. expend supp. serv school administration             | 164,223            | (1,500)             | 162,723         | 159,848 | 2,875                       |
| Undist. expend central services:                                  |                    |                     |                 |         |                             |
| Salaries  | 38,800             | (3,000)             | 35,800          | 35,528  | 272                         |
| Purchased professional services                                   | 62,000             | (2,000)             | 60,000          | 59,330  | 670                         |
| Purchased technical services                                      | 15,000             |                     | 15,000          | 13,600  | 1,400                       |
| Miscellaneous purchased services                                  | 4,000              |                     | 4,000           | 2,973   | 1,027                       |
| Supplies and materials  | 1,500              |                     | 1,500           | 857     | 643                         |
| Miscellaneous expenditures  | 100                |                     | 100             | 100     |                             |
| Total undist. expend central services                             | 121,400            | (5,000)             | 116,400         | 112,388 | 4,012                       |
| Undist. expend required maintenance for school facilities:        |                    |                     |                 |         |                             |
| Cleaning, repair and maintenance services                         | 38,000             | (5,000)             | 33,000          | 25,852  | 7,148                       |
| Total undist. expend - required maintenance for school facilities | 38,000             | (5,000)             | 33,000          | 25,852  | 7,148                       |

|   | Original<br>Budget | Budget<br>Transfers | Final<br>Budget | Actual  | Variance<br>Final to Actual |
|---|--------------------|---------------------|-----------------|---------|-----------------------------|
| Undist. expend custodial services:                        |                    |                     |                 |         |                             |
| Salaries  | 110,744            | (9,760)             | 100,984         | 100,482 | 502                         |
| Cleaning, repair and maintenance services                 | 29,000             | (1,750)             | 27,250          | 13,099  | 14,151                      |
| Other purchased property services                         | 5,000              |                     | 5,000           | 2,044   | 2,956                       |
| Insurance   | 9,500              | (3,000)             | 6,500           | 6,480   | 20                          |
| General supplies  | 17,500             | 3,110               | 20,610          | 19,107  | 1,503                       |
| Energy (electricity)                                      | 115,000            | (10,000)            | 105,000         | 101,314 | 3,686                       |
| Salaries of non-instructional aides                       | 18,250             | (453)               | 17,797          | 17,797  |                             |
| Energy (gas/heat)   | 20,000             | (5,000)             | 15,000          | 10,769  | 4,231                       |
| Total undist. expend custodial services                   | 324,994            | (26,853)            | 298,141         | 271,092 | 27,049                      |
| Security:   |                    |                     |                 |         |                             |
| Purchased professional and technical services             | 25,000             | (25,000)            |                 |         |                             |
| Total security  | 25,000             | (25,000)            |                 |         |                             |
| Undist. expend student transportation services:           |                    |                     |                 |         |                             |
| Contract services (other than bet. home & school) vendors | 3,300              | (3,300)             |                 |         |                             |
| Contract services (bet. home & school) joint agreements   | 64,000             | (10,774)            | 53,226          | 53,226  |                             |
| Contract services (sp. ed. students) joint agreements     | 62,000             | 25,825              | 87,825          | 87,825  |                             |
| Contract services (sp. ed. students) ESC's & CTSA's       | 12,000             | 78,622              | 90,622          | 87,043  | 3,579                       |
| Contract services - aid in lieu of payments               | 11,000             | (5,678)             | 5,322           | 5,322   |                             |
| Total undist. expend student transportation services      | 152,300            | 84,695              | 236,995         | 233,416 | 3,579                       |

|  | Original<br>Budget | Budget<br>Transfers | Final<br>Budget | Actual    | Variance<br>Final to Actual                   |
|--|--------------------|---------------------|-----------------|-----------|---|
| Unallocated benefits - employee benefits:  |                    |                     |                 |           | <u>· · · · · · · · · · · · · · · · · · · </u> |
| Social security contributions  | 59,250             |                     | 59,250          | 55,576    | 3,674   |
| Other retirement contributions - PERS  | 61,000             | (9,907)             | 51,093          | 51,093    |   |
| Unemployment compensation  | 35,000             | (34,908)            | 92              |           | 92  |
| Workmen's compensation   | 19,500             | (3,500)             | 16,000          | 15,552    | 448   |
| Health benefits  | 685,714            | (37,502)            | 648,212         | 618,929   | 29,283  |
| Tuition reimbursement  | 12,000             | (2,000)             | 10,000          | 9,630     | 370   |
| Other employee benefits  | 21,560             |                     | 21,560          | 19,054    | 2,506   |
| Total unallocated benefits - employee benefits   | 894,024            | (87,817)            | 806,207         | 769,834   | 36,373  |
| On-behalf contributions:<br>On-behalf TPAF pensions contributions (non-budgeted)<br>On-behalf TPAF OPEB (post retirement medical) contrib. |                    |                     |                 | 139,854   | (139,854)                                     |
| (non-budgeted)<br>Reimbursed TPAF social security contributions  |                    |                     |                 | 222,018   | (222,018)                                     |
| (non-budgeted)   |                    |                     |                 | 188,808   | (188,808)                                     |
| Total on-behalf contributions  |                    |                     |                 | 550,680   | (550,680)                                     |
| Total personal services - employee benefits  | 894,024            | (87,817)            | 806,207         | 1,320,514 | (514,307)                                     |
| Total undistributed expenditures   | 2,667,627          | 22,205              | 2,689,832       | 3,131,004 | (441,172)                                     |
| Total general current expense  | 5,123,907          | 42,080              | 5,165,987       | 5,594,967 | (428,980)                                     |

|  | Original<br>Budget | Budget<br>Transfers | Final<br>Budget  | Actual           | Variance<br>Final to Actual |
|--|--------------------|---------------------|------------------|------------------|-----------------------------|
| Facilities acquisitions and construction services:<br>Construction services<br>Assessment for debt service                     | 18,000<br>18,302   |                     | 18,000<br>18,302 | 16,996<br>18,302 | 1,004                       |
| Total facilities acquisitions and construction services  | 36,302             |                     | 36,302           | 35,298           | 1,004                       |
| Total capital outlay   | 36,302             |                     | 36,302           | 35,298           | 1,004                       |
| Total expenditures   | 5,160,209          | 42,080              | 5,202,289        | 5,630,265        | (427,976)                   |
| Excess (deficiency) of revenues over (under) expenditures  | (240,449)          | (42,080)            | (282,529)        | (207,014)        | 931,467                     |
| Other financing sources:<br>Operating transfer in:<br>Prior year payables canceled   |                    |                     |                  | 6,413            | (6,413)                     |
| Operating transfer out:<br>Transfer to special revenue fund  | (127,394)          | 42,080              | (85,314)         | (84,820)         | (494)                       |
| Total other financing sources  | (127,394)          | 42,080              | (85,314)         | (78,407)         | (6,907)                     |
| Excess (deficiency) of revenues and other financing sources<br>Over (under) expenditures and other financing sources<br>(uses) | (367,843)          |                     | (367,843)        | (285,421)        | 924,560                     |
| Fund balance - July 1  | 934,363            |                     | 934,363          | 934,363          |                             |
| Fund balance - June 30   | \$ 566,520         |                     | \$ 566,520       | \$ 648,942       | \$ 924,560                  |

|   | Original<br>Budget | Budget<br>Transfers | Final<br>Budget | Actual     | Variance<br>Final to Actual |
|---|--------------------|---------------------|-----------------|------------|-----------------------------|
| Recapitulation:                                       |                    |                     |                 |            |                             |
| Restricted fund balance:                              |                    |                     |                 |            |                             |
| Capital reserve                                       |                    |                     |                 | \$ 1,513   |                             |
| Excess surplus - designated for subsequent            |                    |                     |                 |            |                             |
| year's expenditures                                   |                    |                     |                 | 314,162    |                             |
| Excess surplus - current year                         |                    |                     |                 | 38,100     |                             |
| Assigned fund balance:                                |                    |                     |                 |            |                             |
| Designated for subsequent year's expenditures         |                    |                     |                 | 35,845     |                             |
| Year-end encumbrances                                 |                    |                     |                 | 6,114      |                             |
| Unassigned fund balance                               |                    |                     |                 | 253,208    |                             |
| Reconciliation to governmental fund statements (GAAP) |                    |                     |                 | 648,942    |                             |
| Last state aid payment not recognized on GAAP basis   |                    |                     |                 | (215,291)  |                             |
| Fund balance per Governmental Funds (GAAP)            |                    |                     |                 | \$ 433,651 | :                           |

### WESTVILLE SCHOOL DISTRICT Budgetary Comparison Schedule Special Revenue Fund For the Fiscal Year Ended June 30, 2015

|  | Original<br>Budget           | Budget<br>Transfers | Final<br>Budget              | Actual                     | Variance<br>Final to Actual |
|--|------------------------------|---------------------|------------------------------|----------------------------|-----------------------------|
| REVENUES:<br>State sources<br>Federal sources<br>Local sources | \$86,680<br>298,142<br>1,000 |                     | \$86,680<br>298,142<br>1,000 | \$86,680<br>282,817<br>715 | \$                          |
| Total revenues   | \$ 385,822                   |                     | \$ 385,822                   | \$ 370,212                 | \$ 15,610                   |
| EXPENDITURES:<br>Instruction:                                  |                              |                     |                              |                            |                             |
| Salaries of teachers<br>Other salaries for instruction         | \$    205,657<br>25,489      | \$ 3,907            | \$     209,564<br>25,489     | \$    206,004<br>25,489    | \$ 3,560                    |
| Other purchased services Tuition                               | 2,076<br>94,129              | 84<br>(1,999)       | 2,160<br>92,130              | 1,371<br>92,130            | 789                         |
| General supplies   | 34,851                       | 435                 | 35,286                       | 34,287                     | 999                         |
| Total instruction  | 362,202                      | 2,427               | 364,629                      | 359,281                    | 5,348                       |
| Support services:  |                              |                     |                              |                            |                             |
| Salaries   | 2,630                        | 153                 | 2,783                        | 1,890                      | 893                         |
| Personal services - employee benefits                          | 60,857                       | (3,699)             | 57,158                       | 52,310                     | 4,848                       |
| Purchased professional - educational services                  | 19,748                       | 1,144               | 20,892                       | 20,892                     |                             |
| Purchased professional - technical services                    | 13,157                       | (223)               | 12,934                       | 11,750                     | 1,184                       |
| Other purchased services                                       | 11,059                       | 268                 | 11,327                       | 8,909                      | 2,418                       |
| Supplies and materials   | 989                          | (70)                | 919                          |                            | 919                         |
| Total support services   | 108,440                      | (2,427)             | 106,013                      | 95,751                     | 10,262                      |
| Total expenditures   | 470,642                      |                     | 470,642                      | 455,032                    | 15,610                      |
| Other financing sources:<br>Transfer in from general fund      | 84,820                       |                     | 84,820                       | 84,820                     |                             |
| 5  | ·                            |                     |                              | ·                          |                             |
| Total outflows   | \$ 385,822                   |                     | \$ 385,822                   | \$ 370,212                 | \$ 15,610                   |

# NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION - PART II

#### WESTVILLE SCHOOL DISTRICT Required Supplementary Information Budget-to-GAAP Reconciliation Note to RSI For the Fiscal Year Ended June 30, 2015

# Note A: Explanation of differences between budgetary inflows and outflows and GAAP revenues and expenditures

|   | <br>General<br>Fund | Special<br>Revenue<br>Fund |
|---|---------------------|----------------------------|
| Sources/inflows of resources:<br>Actual amounts (budgetary basis) "revenue" from the budgetary<br>comparison schedule   | \$<br>5,423,251     | \$<br>370,212              |
| Difference - budget to GAAP:<br>Grant accounting budgetary basis differs from GAAP in that<br>encumbrances are recognized as expenditures, and the related  |                     |                            |
| revenue is recognized.  |                     | 1,870                      |
| State aid payment recognized for GAAP purposes in the current year, previously recognized for budgetary purposes.   | 225,386             | 8,864                      |
| State aid payment recognized for budgetary purposes, not recognized for GAAP statements until the subsequent year.  | <br>(215,291)       | <br>(8,664)                |
| Total revenues as reported on the statement of revenues, expenditures and changes in fund balances - Governmental Funds   | \$<br>5,433,346     | \$<br>372,282              |
| Uses/outflows of resources:<br>Actual amounts (budgetary basis) "total outflows" from the budgetary<br>comparison schedule.   | \$<br>5,630,265     | \$<br>455,032              |
| Difference - budget to GAAP:<br>Encumbrances for supplies and equipment ordered but not received<br>are reported in the year the order is placed for budgetary purposes,<br>but in the year the supplies are received for financial reporting |                     |                            |
| purposes.   |                     | 1,870                      |
| Total expenditures as reported on the statement of revenues,<br>expenditures and changes in fund balances - Governmental Funds  | \$<br>5,630,265     | \$<br>456,902              |

# **REQUIRED SUPPLEMENTARY INFORMATION - PART III**

# SCHEDULES RELATED TO ACCOUNTING AND REPORTING FOR PENSIONS (GASB 68)

EXHIBIT L-1

# WESTVILLE SCHOOL DISTRICT

### Schedule of the District's Proportionate Share of the Net Pension Liability - PERS Current Fiscal Year

|   | -   | iscal Year<br>Ended<br>ne 30, 2015 |
|---|-----|------------------------------------|
| District's proportion of the net pension liability (asset)  | 0.0 | 054802026%                         |
| District's proportionate share of the net pension liability (asset)   | \$  | 1,026,044                          |
| District's covered- employee payroll  |     | 371,523                            |
| District's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll |     | 276.17%                            |
| Plan fiduciary net position as a percentage of the total pension liability  |     | 52.08%                             |

# WESTVILLE SCHOOL DISTRICT Schedule of District Contributions - PERS Current Fiscal Year

|   | Fiscal Year<br>Ended<br>June 30, 2015 |         |  |
|---|---------------------------------------|---------|--|
| Contractually required contribution                                     | \$                                    | 45,178  |  |
| Contributions in relation to the contractually required<br>contribution |                                       | 45,178  |  |
| Contribution deficiency (excess)  |                                       | None    |  |
| District's covered-employee payroll                                     | \$                                    | 371,523 |  |
| Contributions as a percentage of covered-employee<br>payroll            |                                       | 12.16%  |  |

### WESTVILLE SCHOOL DISTRICT Schedule of the District's Proportionate Share of the Net Pension Liability - TPAF Current Fiscal Year

|   | -   | Fiscal Year<br>Ended<br>ine 30, 2015 |
|---|-----|--------------------------------------|
| District's proportion of the net pension liability (asset)  | 0.0 | 263441591%                           |
| District's proportionate share of the net pension liability (asset)   | \$  | 14,080,096                           |
| District's covered-employee payroll   |     | 2,521,121                            |
| District's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll |     | 558.49%                              |
| Plan fiduciary net position as a percentage of the total pension liability  |     | 33.64%                               |

The data in the above schedule represents the allocation of the State of New Jersey's obligation *on behalf* of the District.

The Teachers' Pension and Annuity Fund (TPAF) On-behalf Payments is a Cost Sharing, Multi-Employer Defined Benefit Plan with a Special Funding Situation - 100% Legal Obligation of the State of New Jersey (State).

Since the State is the only entity with a legal obligation, the District's proportionate share percentage determined under paragraph 48 of GASB No. 68 is zero percent. Accordingly, the District did not recognize any portion of the TPAF collective net pension liability on the Statement of Net Position (A-1). Also on the A-1, and for the same reasons, the District did not recognize any portion of TPAF collective deferred outflows of resources and TPAF deferred inflows of resources.

#### WESTVILLE SCHOOL DISTRICT NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION – PART III JUNE 30, 2015

#### NOTE 1: CONTRIBUTIONS

The contribution policy for PERS is set by NJSA 15A and requires contributions by active members and contributing employers. The District's contribution amount was based on an actuarially determined rate which includes the normal cost and unfunded accrued liability.

#### NOTE 2: ACTUARIAL ASSUMPTIONS

The total pension liability for the June 30, 2014 measurement date was determined by an actuarial valuation as of July 1, 2013, which was rolled forward to June 30, 2014. The total pension liability for the June 30, 2013 measurement date was determined by an actuarial valuation as of July 1, 2013. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

| Inflation rate            | 3.01%                     |
|---------------------------|---------------------------|
| Salary increases:         |                           |
| 2012-2021                 | 2.15 – 4.40% based on age |
| Thereafter                | 3.15 – 5.40% based on age |
| Investment rate of return | 7.90%                     |

Mortality rates were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (setback 1 year for females) with adjustments for mortality improvements from the base year of 2012 based on Projection Scale AA.

The actuarial assumptions used in the July 1, 2013 valuation were based on the results of an actuarial experience study for the period July 1, 2008 to June 30, 2011.

Detailed information about the pension plan's fiduciary net position is available in the separately issued State of New Jersey Division of Pensions and Benefits financial report at: <u>http://www.nj</u>. <u>gov/treasury/pensions/employer-home.shtml</u>.

OTHER SUPPLEMENTARY INFORMATION

# SPECIAL REVENUE FUND

#### WESTVILLE SCHOOL DISTRICT Special Revenue Fund Combining Schedule of Program Revenues and Expenditures - Budgetary Basis For the Fiscal Year Ended June 30, 2015

|   | l  | Total<br>Brought<br>Forward<br>khibit E-1a)    | <br>Title I            | C  | Title I<br>arryover | <br>Title II<br>Part A |    |     |    |  |
|---|----|--|------------------------|----|---------------------|------------------------|----|-----|----|--|
| REVENUES:<br>Federal sources<br>State sources<br>Local sources  | \$ | 163,842<br>86,680<br>715                       | \$<br>101,863          | \$ | 3,741               | \$<br>12,921           | \$ | 450 | \$ | 282,817<br>86,680<br>715                       |
| Total revenues  | \$ | 251,237  | \$<br>101,863          | \$ | 3,741               | \$<br>12,921           | \$ | 450 | \$ | 370,212  |
| EXPENDITURES:<br>Instruction:<br>Salaries of teachers<br>Other salaries for instruction<br>Other purchased services<br>Tuition<br>General supplies  | \$ | 109,828<br>25,489<br>1,371<br>92,130<br>33,630 | \$<br>82,714<br>657    | \$ | 3,617               | \$<br>9,845            |    |     | \$ | 206,004<br>25,489<br>1,371<br>92,130<br>34,287 |
| Total instruction   |    | 262,448  | 83,371                 |    | 3,617               | 9,845                  |    |     |    | 359,281  |
| Support services:<br>Salaries of teachers<br>Personal services - employees benefits<br>Purchased professional educational services<br>Purchased professional technical services<br>Other purchased services |    | 240<br>33,968<br>20,892<br>10,500<br>8,009     | 1,500<br>16,092<br>900 |    | 124                 | 150<br>2,126<br>800    | \$ | 450 |    | 1,890<br>52,310<br>20,892<br>11,750<br>8,909   |
| Total support services  |    | 73,609   | <br>18,492             |    | 124                 | <br>3,076              |    | 450 |    | 95,751   |
| Total expenditures  |    | 336,057  | <br>101,863            |    | 3,741               | <br>12,921             |    | 450 |    | 455,032  |
| Other financing sources (uses):<br>Transfer in from general fund  |    | 84,820   |                        |    |                     |                        |    |     |    | 84,820   |
| Total outflows  | \$ | 251,237  | \$<br>101,863          | \$ | 3,741               | \$<br>12,921           | \$ | 450 | \$ | 370,212  |

#### WESTVILLE SCHOOL DISTRICT Special Revenue Fund Combining Schedule of Program Revenues and Expenditures - Budgetary Basis For the Fiscal Year Ended June 30, 2015

|   | I  | Total<br>Brought<br>Forward<br>hibit E-1b) | IDEA<br>Basic                 | Ba | EA<br>asic<br>yover | IDEA<br>eschool | Pr | IDEA<br>eschool<br>arryover | Total<br>Carried<br>Forward                          |
|---|----|--|-------------------------------|----|---------------------|-----------------|----|-----------------------------|--|
| REVENUES:<br>Federal sources<br>State sources<br>Local sources  | \$ | 49,384<br>86,680<br>715                    | \$<br>109,089                 | \$ | 1                   | \$<br>2,723     | \$ | 2,645                       | \$<br>163,842<br>86,680<br>715                       |
| Total revenues  | \$ | 136,779                                    | \$<br>109,089                 | \$ | 1                   | \$<br>2,723     | \$ | 2,645                       | \$<br>251,237  |
| EXPENDITURES:<br>Instruction:<br>Salaries of teachers<br>Other salaries for instruction<br>Other purchased services<br>Tuition<br>General supplies<br>Total instruction                                     | \$ | 109,828<br>25,489<br>1,371<br>32,194       | \$<br>92,129<br>580<br>92,709 | \$ | 1                   |                 | \$ | 856                         | \$<br>109,828<br>25,489<br>1,371<br>92,130<br>33,630 |
| I otal instruction  |    | 168,882                                    | <br>92,709                    |    | 1                   |                 |    | 000                         | <br>262,448  |
| Support services:<br>Salaries of teachers<br>Personal services - employees benefits<br>Purchased professional educational services<br>Purchased professional technical services<br>Other purchased services |    | 240<br>33,968<br>10,500<br>8,009           | 16,380                        |    |                     | \$<br>2,723     |    | 1,789                       | <br>240<br>33,968<br>20,892<br>10,500<br>8,009       |
| Total support services  |    | 52,717                                     | <br>16,380                    |    |                     | <br>2,723       |    | 1,789                       | <br>73,609   |
| Total expenditures  |    | 221,599                                    | 109,089                       |    | 1                   | 2,723           |    | 2,645                       | 336,057  |
| Other financing sources (uses):<br>Transfer in from general fund  |    | 84,820                                     |                               |    |                     |                 |    |                             | <br>84,820   |
| Total outflows  | \$ | 136,779                                    | \$<br>109,089                 | \$ | 1                   | \$<br>2,723     | \$ | 2,645                       | \$<br>251,237  |

#### WESTVILLE SCHOOL DISTRICT Special Revenue Fund Combining Schedule of Program Revenues and Expenditures - Budgetary Basis For the Fiscal Year Ended June 30, 2015

|  | Race to<br>the Top |     |    | Ed Connect<br>Comp        |    | Preschool<br>Education<br>Aid<br>(Exhibit E-2) |    | Exxon<br>Grant |    | Total<br>Carried<br>Forward                     |
|--|--------------------|-----|----|---------------------------|----|--|----|----------------|----|---|
| REVENUES:<br>Federal sources<br>State sources<br>Local sources   | \$                 | 760 | \$ | 48,624                    | \$ | 86,680   | \$ | 715            | \$ | 49,384<br>86,680<br>715                         |
| Total revenues   | \$                 | 760 | \$ | 48,624                    | \$ | 86,680   | \$ | 715            | \$ | 136,779   |
| EXPENDITURES:<br>Instruction:<br>Salaries of teachers<br>Other salaries for instruction<br>Other purchased services<br>General supplies<br>Total instruction |                    |     | \$ | 1,371<br>29,504<br>30,875 | \$ | 109,828<br>25,489<br>2,215<br>137,532          | \$ | 475            | \$ | 109,828<br>25,489<br>1,371<br>32,194<br>168,882 |
| Support services:<br>Salaries of teachers<br>Personal services - employees benefits<br>Purchased professional technical services<br>Other purchased services | \$                 | 760 |    | 10,500<br>7,249           |    | 33,968   |    | 240            |    | 240<br>33,968<br>10,500<br>8,009                |
| Total support services   |                    | 760 |    | 17,749                    |    | 33,968   |    | 240            |    | 52,717  |
| Total expenditures   |                    | 760 |    | 48,624                    |    | 171,500  |    | 715            |    | 221,599   |
| Other financing sources (uses):<br>Transfer in from general fund   |                    |     |    |                           |    | 84,820   |    |                |    | 84,820  |
| Total outflows   | \$                 | 760 | \$ | 48,624                    | \$ | 86,680   | \$ | 715            | \$ | 136,779   |

#### WESTVILLE SCHOOL DISTRICT Special Revenue Fund Preschool Education Aid Schedule of Expenditures - Budgetary Basis For the Fiscal Year Ended June 30, 2015

|  | Total           |        |                 |    |                           |  |  |  |
|--|-----------------|--------|-----------------|----|---------------------------|--|--|--|
|  | Budgeted        | Actual | Variance        |    |                           |  |  |  |
| EXPENDITURES:<br>Instruction:<br>Salaries of teachers  | \$ 109,828      | \$     | 109,828         |    |                           |  |  |  |
| Other salaries for instruction<br>General supplies   | 25,489<br>2,215 | Ψ      | 25,489<br>2,215 |    |                           |  |  |  |
| Total instruction  | 137,532         |        | 137,532         |    |                           |  |  |  |
| Support services:<br>Personal services - employees benefits  | 33,968          |        | 33,968          |    |                           |  |  |  |
| Total expenditures   | \$ 171,500      | \$     | 171,500         |    |                           |  |  |  |
| <b>CALCULATION OF BUDGET &amp; CARRYOVER</b>   |                 |        |                 |    |                           |  |  |  |
| Total revised 2014-15 Preschool Education Aid Allocation<br>Add: Actual ECPA/EPA Carryover (June 30, 2014)<br>Add: Budgeted Transfer from the General Fund 2014-15 |                 |        |                 | \$ | 86,640<br>1,541<br>84,820 |  |  |  |
| Total Preschool Education Aid Funds Available for 2014-15 B<br>Less: 2014-15 Budgeted Preschool Education Aid<br>(including prior-year budgeted carryover)         | udget           |        |                 |    | 173,001<br>(171,500)      |  |  |  |
| Available & Unbudgeted Preschool Education Aid Funds as of Add: June 30, 2015, Unexpended Preschool Education Aid  | f June 30, 2015 |        |                 |    | 1,501                     |  |  |  |
| 2014-15 Preschool Education Aid Carryover  |                 |        |                 | \$ | 1,501                     |  |  |  |
| 2014-15 Preschool Education Aid Carryover<br>Budgeted for Preschool Programs 2015-16   |                 |        |                 |    | None                      |  |  |  |

# **PROPRIETARY FUNDS**

# WESTVILLE SCHOOL DISTRICT Internal Service Fund Combining Schedule of Net Position For the Fiscal Year Ended June 30, 2015

|                           | Curriculum<br>Consortium<br>Program |
|---------------------------|-------------------------------------|
| ASSETS                    |                                     |
| Cash and cash equivalents | \$ 15,252                           |
| NET POSITION              |                                     |
| Unrestricted              | \$ 15,252                           |

# WESTVILLE SCHOOL DISTRICT Internal Service Fund Combining Schedule of Revenues, Expenses, and Changes in Fund Net Position For the Fiscal Year Ended June 30, 2015

|  | Curriculum<br>Consortium<br>Program |                        |  |  |  |
|--|-------------------------------------|------------------------|--|--|--|
| Operating revenues:<br>Fees from other LEA's   | \$                                  | 157,100                |  |  |  |
| Operating expenses:<br>Salaries - supervisor of instruction                                  | <u> </u>                            | 102,107                |  |  |  |
| Salaries - secretarial/clerical<br>Other salaries  |                                     | 18,378<br>1,060        |  |  |  |
| Employee benefits<br>Purchased professional/educational services<br>Other purchased services |                                     | 26,845<br>2,970<br>950 |  |  |  |
| General supplies<br>Other objects  |                                     | 1,701<br>2,905         |  |  |  |
| Total operating expenses   |                                     | 156,916                |  |  |  |
| Operating income (loss)  |                                     | 184                    |  |  |  |
| Prior year payable canceled  |                                     | 225                    |  |  |  |
| Change in net position<br>Total net position - beginning                                     |                                     | 409<br>14,843          |  |  |  |
| Total net position - ending  | \$                                  | 15,252                 |  |  |  |

# WESTVILLE SCHOOL DISTRICT Internal Service Fund Combining Schedule of Cash Flows For the Fiscal Year Ended June 30, 2015

|  | С  | Curriculum<br>onsortium<br>Program          |
|--|----|---|
| Cash flows from operating activities:<br>Receipts from other LEA's<br>Payments to employees<br>Payments for employee benefits<br>Payments to suppliers | \$ | 157,100<br>(121,545)<br>(26,845)<br>(8,526) |
| Net cash provided by (used for) operating activities   |    | 184   |
| Balance - beginning of year  |    | 15,068                                      |
| Balance - end of year  | \$ | 15,252                                      |
| Reconciliation of operating income (loss) to net cash provided (used) by operating activities:   |    |   |
| Operating income (loss)  | \$ | 184   |
| Net cash provided by (used for) operating activities   | \$ | 184   |

### FIDUCIARY FUNDS

# WESTVILLE SCHOOL DISTRICT Combining Statement of Fiduciary Net Position For the Fiscal Year Ended June 30, 2015

|  | mployment<br>pensation<br>Trust | Agency<br>Funds                          | <br>Total<br>2015                      |
|--|---------------------------------|--|--|
| ASSETS<br>Cash and cash equivalents<br>Interfund receivable  | \$<br>9,401<br>1,852            | \$<br>59,658                             | \$<br>69,059<br>1,852                  |
| Total assets   | \$<br>11,253                    | \$<br>59,658                             | <br>70,911                             |
| <b>LIABILITIES</b><br>Payroll deductions and withholdings<br>Due to student groups<br>Interfund payable<br>Total liabilities |                                 | \$<br>47,700<br>8,941<br>3,017<br>59,658 | <br>47,700<br>8,941<br>3,017<br>59,658 |
| <b>NET POSITION</b><br>Held in trust for unemployment  |                                 |  |  |
| claims   | \$<br>11,253                    |  | 11,253                                 |
| Total net position   | \$<br>11,253                    |  | \$<br>11,253                           |

# WESTVILLE SCHOOL DISTRICT Combining Statement of Changes in Fiduciary Net Position For the Fiscal Year Ended June 30, 2015

|                             | Unemployment<br>Compensation<br>Trust |        |    |        |  |  |
|-----------------------------|---------------------------------------|--------|----|--------|--|--|
| ADDITIONS:<br>Contributions | \$                                    | 5,576  | \$ | 5,576  |  |  |
| Interest earned             | Ψ                                     | 19     | Ψ  | 19     |  |  |
| Total additions             |                                       | 5,595  |    | 5,595  |  |  |
| DEDUCTIONS:                 |                                       |        |    |        |  |  |
| Unemployment claims         |                                       | 1,105  |    | 1,105  |  |  |
| Change in net position      |                                       | 4,490  |    | 4,490  |  |  |
| Net position - beginning    | _                                     | 6,763  | _  | 6,763  |  |  |
| Net position - end          | \$                                    | 11,253 | \$ | 11,253 |  |  |

### WESTVILLE SCHOOL DISTRICT Student Activity Agency Fund Schedule of Receipts and Disbursements For the Fiscal Year Ended June 30, 2015

|                   | Balance      | Cash      | Cash          | Balance       |  |  |
|-------------------|--------------|-----------|---------------|---------------|--|--|
|                   | July 1, 2014 | Receipts  | Disbursements | June 30, 2015 |  |  |
| SCHOOLS:          |              |           |               |               |  |  |
| Elementary School | \$ 15,937    | \$ 42,978 | \$ 49,974     | \$ 8,941      |  |  |

# WESTVILLE SCHOOL DISTRICT Payroll Agency Fund Schedule of Receipts and Disbursements For the Fiscal Year Ended June 30, 2015

|  |           | Balance<br>July 1, 2014 Additions |    |                                 | <br>Deletions                         | Balance<br>June 30, 2015 |                 |  |
|--|-----------|-----------------------------------|----|---------------------------------|---------------------------------------|--------------------------|-----------------|--|
| ASSETS<br>Cash and cash equivalents  | \$        | 44,500                            | \$ | 4,564,985                       | \$<br>4,558,768                       | \$                       | 50,717          |  |
| Total assets   | \$ 44,500 |                                   | \$ | 4,564,985                       | \$<br>\$ 4,558,768                    |                          | 50,717          |  |
| LIABILITIES<br>Accrued salaries and wages<br>Payroll deductions and<br>withholdings<br>Interfund payable | \$        | 41,509<br>2,991                   | \$ | 2,030,754<br>2,528,420<br>5,811 | \$<br>2,030,754<br>2,522,229<br>5,785 | \$                       | 47,700<br>3,017 |  |
| Total liabilities  | \$        | 44,500                            | \$ | 4,564,985                       | \$<br>4,558,768                       | \$                       | 50,717          |  |

LONG-TERM DEBT

#### WESTVILLE SCHOOL DISTRICT Schedule of Serial Bonds June 30, 2015

|                                    | Date of   | Amount of    | Annual M  | laturities | Interest | Balance       |            | Balance       |
|------------------------------------|-----------|--------------|-----------|------------|----------|---------------|------------|---------------|
| Issue                              | Issue     | Issue        | Date      | Amount     | Rate     | June 30, 2014 | Retired    | June 30, 2015 |
| Refunding School Bonds Series 2005 | 7-15-2005 | \$ 1,129,000 | 7-15-2015 | \$ 189,000 | 4.00%    | \$ 369,000    | \$ 180,000 | \$ 189,000    |

#### WESTVILLE SCHOOL DISTRICT Debt Service Fund Budgetary Comparison Schedule For the Fiscal Year Ended June 30, 2015

|  | Original<br>Budget | Budget<br>Transfers | Final<br>Budget | Actual     | Variance<br>Final to Actual |
|--|--------------------|---------------------|-----------------|------------|-----------------------------|
| REVENUES:                              |                    |                     |                 |            |                             |
| Local sources:<br>Local tax levy       | \$ 191,160         |                     | \$ 191,160      | \$ 191,160 |                             |
| Total revenues                         | 191,160            |                     | 191,160         | 191,160    |                             |
| EXPENDITURES:<br>Regular debt service: |                    |                     |                 |            |                             |
| Interest                               | 11,160             |                     | 11,160          | 11,160     |                             |
| Redemption of principal                | 180,000            |                     | 180,000         | 180,000    |                             |
| Total expenditures                     | \$ 191,160         |                     | \$ 191,160      | \$ 191,160 |                             |

STATISTICAL SECTION (Unaudited)

#### WESTVILLE SCHOOL DISTRICT Statistical Section

| Contents   | Page   |
|--|--------|
| Financial Trends<br>These schedules contain trend information to help the reader understand<br>how the District's financial performance and well-being have changed over time.   | 95-99  |
| <b>Revenue Capacity</b><br>These schedules contain information to help the reader assess the District's<br>most significant local revenue source, the property tax.  | 00-103 |
| Debt Capacity       1         These schedules present information to help the reader assess the affordability of the District's current levels of outstanding debt and the District's ability to issue additional debt in the future.       1                    | 04-107 |
| Demographic and Economic Information         1           These schedules offer demographic and economic indicators to help the reader understand the environment within which the District's financial activities take place.         1                          | 08-109 |
| <b>Operating Information</b><br>These schedules contain service and infrastructure data to help the reader understand<br>how the information in the District's financial report relates to the services the District<br>provides and the activities it performs. | 10-114 |

Sources: Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial reports (CAFR) for the relevant year. The District implemented GASB Statement 34 in the fiscal year ending June 30, 2004; schedules presenting District-wide information include information beginning in that year.

#### WESTVILLE SCHOOL DISTRICT Net Position by Component Last Ten Fiscal Years Unaudited

|   |  |                                   |                                   |                                      | Fiscal Year I                       | Ending June 30,                     |                                    |                                   |                                  |  |
|---|--|-----------------------------------|-----------------------------------|--------------------------------------|-------------------------------------|-------------------------------------|------------------------------------|-----------------------------------|----------------------------------|--|
|   | 2006                                   | 2007                              | 2008                              | 2009                                 | 2010                                | 2011                                | 2012                               | 2013                              | 2014                             | 2015                                   |
| Governmental activities:<br>Invested in capital assets, net of related debt<br>Restricted<br>Unrestricted | \$ 1,612,023<br>1,896,193<br>(114,514) | \$ 3,350,263<br>466,520<br>14,591 | \$ 3,487,552<br>637,962<br>21,632 | \$ 3,536,332<br>679,054<br>(104,064) | \$ 3,602,865<br>452,015<br>(99,631) | \$ 3,637,316<br>448,258<br>(18,315) | \$ 3,657,409<br>315,654<br>156,791 | \$ 3,687,501<br>423,372<br>51,916 | \$ 3,736,594<br>593,890<br>4,465 | \$ 3,790,610<br>395,734<br>(1,165,264) |
| Total governmental activities net position  | \$ 3,393,702                           | \$ 3,831,374                      | \$ 4,147,146                      | \$ 4,111,322                         | \$ 3,955,249                        | \$ 4,067,259                        | \$ 4,129,854                       | \$ 4,162,789                      | \$ 4,334,949                     | \$ 3,021,080                           |
| District-wide:<br>Invested in capital assets, net of related debt<br>Restricted<br>Unrestricted           | \$ 1,612,023<br>1,896,193<br>(114,514) | \$ 3,350,263<br>466,520<br>14,591 | \$ 3,487,552<br>637,962<br>21,632 | \$ 3,536,332<br>679,054<br>(104,064) | \$ 3,602,865<br>452,015<br>(99,631) | \$ 3,637,316<br>448,258<br>(18,315) | \$ 3,657,409<br>315,654<br>156,791 | \$ 3,687,501<br>423,372<br>51,916 | \$ 3,736,594<br>593,890<br>4,465 | \$ 3,790,610<br>395,734<br>(1,165,264) |
| Total District-wide net position  | \$ 3,393,702                           | \$ 3,831,374                      | \$ 4,147,146                      | \$ 4,111,322                         | \$ 3,955,249                        | \$ 4,067,259                        | \$ 4,129,854                       | \$ 4,162,789                      | \$ 4,334,949                     | \$ 3,021,080                           |

#### WESTVILLE SCHOOL DISTRICT Changes in Net Position Last Ten Fiscal Years Unaudited

|   |                                     |                                      |                                      |                                      | Fiscal Year E                                | nding June 30,                       |                                      |  |                                      |                                      |
|---|-------------------------------------|--------------------------------------|--------------------------------------|--------------------------------------|--|--------------------------------------|--------------------------------------|--|--------------------------------------|--------------------------------------|
|   | 2006                                | 2007                                 | 2008                                 | 2009                                 | 2010   | 2011                                 | 2012                                 | 2013   | 2014                                 | 2015                                 |
| Expenses:   |                                     |                                      |                                      |                                      |  |                                      |                                      |  |                                      |                                      |
| Governmental activities:  |                                     |                                      |                                      |                                      |  |                                      |                                      |  |                                      |                                      |
| Instruction:  | <b>•</b> • <b>-•</b> • •••          |                                      | <b>•</b> • • • • • • • •             |                                      | <b>•</b> • • • • • • • • • • • • • • • • • • | <b>•</b> • • • • • • • • • •         | <b>•</b> • • • • • • • •             | <b>•</b> • • • • • • • • • • • • • • • • • • | <b>•</b> • • • • <b>•</b> • • • •    | <b>•</b> • • • • • • • • •           |
| Regular   | \$ 1,721,432                        | \$ 1,815,284                         | \$ 1,305,649                         | \$ 1,534,367                         | \$ 1,527,965                                 | \$ 1,391,395                         | \$ 1,380,231                         | \$ 1,490,696                                 | \$ 1,387,452                         | \$ 1,520,723                         |
| Special education<br>Other special instruction  | 394,037<br>20,065                   | 429,561<br>68,902                    | 932,447<br>155,131                   | 823,287<br>213,086                   | 929,670<br>201,945                           | 969,231<br>295,844                   | 619,840<br>621,575                   | 950,855<br>212,674                           | 1,054,731<br>218,897                 | 1,128,926<br>163,824                 |
| Other instruction   | 20,005                              | 00,902                               | 16,094                               | 11,846                               | 17,212                                       | 295,844<br>7,042                     | 13,364                               | 11,989                                       | 15,003                               | 16,926                               |
| Support services:   |                                     |                                      | 10,004                               | 11,040                               | 17,212                                       | 7,042                                | 10,004                               | 11,505                                       | 10,000                               | 10,520                               |
| Tuition   | 118,378                             | 115,099                              | 67,008                               | 34,268                               | 100,000                                      | 162,752                              | 200,200                              | 67,573                                       | 44,907                               | 218,219                              |
| Student & instructional related services  | 486,040                             | 529,055                              | 650,252                              | 662,833                              | 712,985                                      | 725,959                              | 758,747                              | 803,234                                      | 858,451                              | 932,247                              |
| School administration services  | 189,100                             | 197,376                              | 124,340                              | 131,493                              | 140,306                                      | 141,789                              | 149,321                              | 154,302                                      | 157,614                              | 159,848                              |
| General & business administrative services  | 205,034                             | 222,522                              | 299,945                              | 302,863                              | 251,795                                      | 252,795                              | 224,347                              | 212,485                                      | 220,109                              | 222,483                              |
| Plant operations & maintenance  | 249,409                             | 256,175                              | 294,746                              | 314,078                              | 342,117                                      | 321,982                              | 301,733                              | 276,095                                      | 293,345                              | 296,944                              |
| Pupil transportation  | 74,190                              | 76,855                               | 80,278                               | 73,146                               | 108,327                                      | 103,723                              | 127,491                              | 135,891                                      | 161,889                              | 233,416                              |
| Employee benefits   | 768,108                             | 940,623                              | 1,021,014                            | 896,985                              | 967,697                                      | 1,022,245                            | 1,153,178                            | 1,334,024                                    | 1,245,583                            | 1,313,923                            |
| Interest on long-term debt  | 32,542                              | 84,735                               | 58,445                               | 50,979                               | 43,212                                       | 33,600                               | 28,755                               | 23,473                                       | 17,735                               | 11,160                               |
| Capital outlay  | 91.062                              | 201,336                              | 124 262                              | 11,629                               | 2,485<br>138,940                             | 15,852                               | 16,949                               | 11,869<br>139,908                            | 17,414                               | 18,302<br>142,980                    |
| Unallocated depreciation  | 81,062                              |                                      | 134,263                              | 136,376                              |  | 139,908                              | 139,907                              |  | 141,043                              |                                      |
| Total governmental activities expenses  | 4,339,397                           | 4,937,523                            | 5,139,612                            | 5,197,236                            | 5,484,656                                    | 5,584,117                            | 5,735,638                            | 5,825,068                                    | 5,834,173                            | 6,379,921                            |
| Total District-wide expenses  | 4,339,397                           | 4,937,523                            | 5,139,612                            | 5,197,236                            | 5,484,656                                    | 5,584,117                            | 5,735,638                            | 5,825,068                                    | 5,834,173                            | 6,379,921                            |
| Program revenues:<br>Governmental activities:<br>Charges for services<br>Operating grants & contributions       | 563,690                             | 585,378                              | 130,215<br>544,875                   | 137,505<br>327,146                   | 142,150<br>375,614                           | 144,665<br>415,888                   | 145,705<br>322,015                   | 145,435<br>361,492                           | 152,430<br>325,382                   | 157,100<br>372,282                   |
| Total governmental activities program revenues  | 563,690                             | 585,378                              | 675,090                              | 464,651                              | 517,764                                      | 560,553                              | 467,720                              | 506,927                                      | 477,812                              | 529,382                              |
| Total District program revenues   | 563,690                             | 585,378                              | 675,090                              | 464,651                              | 517,764                                      | 560,553                              | 467,720                              | 506,927                                      | 477,812                              | 529,382                              |
| rotal District program revenues   |                                     |                                      | 010,000                              |                                      | 517,704                                      |                                      | 407,720                              |  | 417,012                              | 525,502                              |
| Net (expense)/revenue:<br>Governmental activities   | (3,775,707)                         | (4,352,145)                          | (4,464,522)                          | (4,732,585)                          | (4,966,892)                                  | (5,023,564)                          | (5,267,918)                          | (5,318,141)                                  | (5,356,361)                          | (5,850,539)                          |
| Total district-wide net expense   | \$ (3,775,707)                      | \$ (4,352,145)                       | \$ (4,464,522)                       | \$ (4,732,585)                       | \$ (4,966,892)                               | \$ (5,023,564)                       | \$ (5,267,918)                       | \$ (5,318,141)                               | \$ (5,356,361)                       | \$ (5,850,539)                       |
| General revenues & other changes in net position:<br>Governmental activities:                                   |                                     |                                      |                                      |                                      |  |                                      |                                      |  |                                      |                                      |
| Property taxes levied for general purposes<br>Taxes levied for debt service<br>Federal and state aid restricted | \$ 1,503,446<br>73,142<br>1,130,925 | \$ 1,633,249<br>143,305<br>2,687,967 | \$ 1,710,375<br>142,677<br>2,729,191 | \$ 1,635,551<br>141,003<br>2,759,521 | \$ 1,700,973<br>136,076<br>2,714,090         | \$ 1,976,358<br>176,464<br>2,704,607 | \$ 2,015,885<br>188,755<br>2,918,332 | \$ 2,100,420<br>193,230<br>2,908,137         | \$ 2,179,240<br>192,735<br>2,942,586 | \$ 2,276,162<br>191,160<br>3,036,081 |
| Tuition received  | 104,236                             | 109,380                              | 138,356                              | 130,773                              | 155,215                                      | 262,666                              | 129,549                              | 121,356                                      | 121,880                              | 66,013                               |
| Miscellaneous income  | 49,879                              | 66,309                               | 59,695                               | 29,913                               | 104,465                                      | 15,479                               | 77,992                               | 28,155                                       | 92,080                               | 55,090                               |
| Prior year (receivable) payable canceled  | 10,010                              | 00,000                               | 00,000                               | 20,010                               | 101,100                                      | 10,110                               | 11,002                               | (222)  | 02,000                               | 6,638                                |
| Total governmental activities   | 2,861,628                           | 4,640,210                            | 4,780,294                            | 4,696,761                            | 4,810,819                                    | 5,135,574                            | 5,330,513                            | 5,351,076                                    | 5,528,521                            | 5,631,144                            |
| Total District-wide   | \$ 2,861,628                        | \$ 4,640,210                         | \$ 4,780,294                         | \$ 4,696,761                         | \$ 4,810,819                                 | \$ 5,135,574                         | \$ 5,330,513                         | \$ 5,351,076                                 | \$ 5,528,521                         | \$ 5,631,144                         |
| Change in net position:<br>Governmental activities  | \$ (914,079)                        | \$ 288,065                           | \$ 315,772                           | \$ (35,824)                          | \$ (156,073)                                 | \$ 112,010                           | \$ 62,595                            | \$ 32,935                                    | \$ 172,160                           | \$ (219,395)                         |
| Total District  | \$ (914,079)                        | \$ 288,065                           | \$ 315,772                           | \$ (35,824)                          | \$ (156,073)                                 | \$ 112,010                           | \$ 62,595                            | \$ 32,935                                    | \$ 172,160                           | \$ (219,395)                         |
| Source: District records  |                                     |                                      |                                      |                                      |  |                                      |                                      |  |                                      | ,                                    |

#### WESTVILLE SCHOOL DISTRICT Fund Balances - Governmental Funds Last Ten Fiscal Years Unaudited

|   |                                    |                           |                          |                            | Fiscal Year End         | ding . | June 30,                     |                                 |                                 |                                   |                                   |
|---|------------------------------------|---------------------------|--------------------------|----------------------------|-------------------------|--------|------------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|
|   | <br>2006                           | <br>2007                  | <br>2008                 | 2009                       | 2010                    |        | 2011                         | 2012                            | 2013                            | <br>2014                          | <br>2015                          |
| General fund:<br>Restricted<br>Assigned<br>Unassigned<br>Reserved<br>Unreserved   | \$<br>244,841<br>29,051            | \$<br>328,891<br>145,695  | \$<br>596,867<br>160,982 | \$ 642,139<br>18,541       | \$ 379,772<br>97,718    | \$     | 232,470<br>234,646<br>79,929 | \$ 315,411<br>222,039<br>43,365 | \$ 423,372<br>185,976<br>26,200 | \$<br>593,890<br>89,628<br>25,459 | \$<br>353,775<br>41,959<br>37,917 |
| Total general fund  | \$<br>273,892                      | \$<br>474,586             | \$<br>757,849            | \$ 660,680                 | \$ 477,490              | \$     | 547,045                      | \$ 580,815                      | \$ 635,548                      | \$<br>708,977                     | \$<br>433,651                     |
| All other governmental funds:<br>Restricted<br>Unassigned<br>Reserved<br>Unreserved, reported in:<br>Special revenue fund<br>Capital projects fund<br>Debt service fund | \$<br>581<br>(20,899)<br>1,735,480 | \$<br>(16,099)<br>137,629 | \$<br>(16,099)<br>41,095 | \$ (12,016)<br>29,466<br>1 | \$ (12,035)<br>243<br>1 | \$     | 243<br>(12,027)              | \$243<br>(11,452)               | \$ (14,340)                     | \$<br>(8,864)                     | \$<br>(8,664)                     |
| Total all other governmental funds  | \$<br>1,715,162                    | \$<br>121,530             | \$<br>24,996             | \$ 17,451                  | \$ (11,791)             | \$     | (11,784)                     | \$ (11,209)                     | \$ (14,340)                     | \$<br>(8,864)                     | \$<br>(8,664)                     |

#### WESTVILLE SCHOOL DISTRICT Changes in Fund Balances - Governmental Funds Last Ten Fiscal Years Unaudited

|  |              |                |              | Fiscal Year End | ding June 30, |              |              |             |              |              |
|--|--------------|----------------|--------------|-----------------|---------------|--------------|--------------|-------------|--------------|--------------|
|  | 2006         | 2007           | 2008         | 2009            | 2010          | 2011         | 2012         | 2013        | 2014         | 2015         |
| Revenues:                                |              |                |              |                 |               |              |              |             |              |              |
| Tax levy                                 | \$ 1,576,588 | \$ 1,776,554   | \$ 1,853,052 | \$ 1,776,554    | \$1,837,049   | \$ 2,152,822 | \$ 2,204,640 | \$2,293,650 | \$ 2,371,975 | \$ 2,467,322 |
| Tuition charges                          | 104,236      | 109,380        | 138,356      | 130,773         | 155,215       | 262,666      | 129,549      | 121,356     | 121,880      | 66,013       |
| Interest earnings                        | 47,898       | 44,047         | 40,343       | 23,589          | 16,571        | 23           | 7,426        | 5,359       | 2,446        | 2,268        |
| Miscellaneous                            | 1,981        | 22,262         | 479          | 6,324           | 87,894        | 15,456       | 70,566       | 25,240      | 89,634       | 53,537       |
| State sources                            | 2,591,350    | 2,926,071      | 3,114,254    | 2,896,207       | 2,470,733     | 2,823,417    | 2,951,153    | 3,046,068   | 3,036,738    | 3,122,961    |
| Federal sources                          | 185,778      | 213,836        | 159,812      | 190,460         | 618,971       | 297,078      | 289,194      | 221,117     | 231,230      | 284,687      |
| Total revenue                            | 4,507,831    | 5,092,150      | 5,306,296    | 5,023,907       | 5,186,433     | 5,551,462    | 5,652,528    | 5,712,790   | 5,853,903    | 5,996,788    |
| Expenditures:                            |              |                |              |                 |               |              |              |             |              |              |
| Instruction:                             |              |                |              |                 |               |              |              |             |              |              |
| Regular instruction                      | 1,721,432    | 1,815,284      | 1,301,542    | 1,534,367       | 1,527,965     | 1,391,395    | 1,380,231    | 1,448,344   | 1,429,009    | 1,515,438    |
| Special education instruction            | 394,037      | 429,561        | 932,447      | 823,287         | 929,670       | 969,231      | 619,840      | 950,855     | 1,054,731    | 1,128,926    |
| Other special instruction                | 20,065       | 68,902         | 155,131      | 213,086         | 201,945       | 295,845      | 621,575      | 212,674     | 218,897      | 163,824      |
| Other instruction                        |              |                | 16,094       | 11,846          | 17,212        | 7,042        | 13,364       | 11,989      | 15,003       | 16,926       |
| Support services:                        |              |                |              |                 |               |              |              |             |              |              |
| Tuition                                  | 118,378      | 115,099        | 67,008       | 34,268          | 100,000       | 162,752      | 200,200      | 67,573      | 44,907       | 218,219      |
| Student & instruction related services   | 485,459      | 529,055        | 531,229      | 562,924         | 579,707       | 589,290      | 621,199      | 654,632     | 705,447      | 775,331      |
| School administrative services           | 189,100      | 197,376        | 124,340      | 131,493         | 140,306       | 141,789      | 149,321      | 154,302     | 157,614      | 159,848      |
| Other administrative services            | 205,034      | 222,522        | 299,945      | 302,863         | 251,795       | 252,795      | 224,347      | 212,485     | 220,109      | 222,483      |
| Plant operations & maintenance           | 249,409      | 256,175        | 294,746      | 314,078         | 342,117       | 321,982      | 301,733      | 276,096     | 293,345      | 296,944      |
| Pupil transportation                     | 74,190       | 76,855         | 80,278       | 73,146          | 108,327       | 103,723      | 127,491      | 135,891     | 161,889      | 233,416      |
| Employee benefits                        | 768,108      | 940,623        | 1,005,683    | 879,499         | 948,651       | 1,022,245    | 1,153,178    | 1,330,783   | 1,248,762    | 1,320,514    |
| Capital outlay                           | 851,027      | 1,510,939      | 116,552      | 36,785          | 48,958        | 35,211       | 16,949       | 11,869      | 32,550       | 35,298       |
| Debt services:                           |              |                |              |                 |               |              |              |             |              |              |
| Principal                                | 110,000      | 130,000        | 155,000      | 160,000         | 159,000       | 155,000      | 160,000      | 170,000     | 175,000      | 180,000      |
| Interest                                 | 32,542       | 84,735         | 58,445       | 50,979          | 43,212        | 33,600       | 28,755       | 23,473      | 17,735       | 11,160       |
| Total expenditures                       | 5,218,781    | 6,377,126      | 5,138,440    | 5,128,621       | 5,398,865     | 5,481,900    | 5,618,183    | 5,660,966   | 5,774,998    | 6,278,327    |
| Excess (deficiency) of revenues          |              |                |              |                 |               |              |              |             |              |              |
| over (under) expenditures                | (710,950)    | (1,284,976)    | 167,856      | (104,714)       | (212,432)     | 69,562       | 34,345       | 51,824      | 78,905       | (281,539)    |
| Other financing sources (uses):          |              |                |              |                 |               |              |              |             |              |              |
| Prior year receivable not recorded       |              |                | 21,200       |                 |               |              |              |             |              |              |
| Prior year( receivable) payable canceled |              |                | (2,327)      |                 |               |              |              | (222)       |              | 6,413        |
| Total other financing sources (uses)     |              |                | 18,873       |                 |               |              |              | (222)       |              | 6,413        |
| Net change in fund balance               | \$ (710,950) | \$ (1,284,976) | \$ 186,729   | \$ (104,714)    | \$ (212,432)  | \$ 69,562    | \$ 34,345    | \$ 51,602   | \$ 78,905    | \$ (275,126) |
| 0  | <u> </u>     |                |              |                 | <u> </u>      | <u> </u>     |              |             |              | <u>·</u>     |
| Debt service as a percentage of          |              |                |              |                 |               |              |              |             |              |              |
| noncapital expenditures                  | 3.37%        | 4.62%          | 4.44%        | 4.32%           | 3.93%         | 3.59%        | 3.49%        | 3.55%       | 3.47%        | 3.16%        |
|  |              |                |              |                 |               |              |              |             |              |              |

### WESTVILLE SCHOOL DISTRICT General Fund Other Local Revenue by Source Last Ten Fiscal Years Unaudited

| Fiscal Year<br>Ended<br>June 30, | omeless<br>Tuition | Misc | Miscellaneous Annual Totals |    |        |  |  |  |
|----------------------------------|--------------------|------|-----------------------------|----|--------|--|--|--|
|                                  |                    |      |                             |    |        |  |  |  |
| 2006                             |                    | \$   | 1,981                       | \$ | 1,981  |  |  |  |
| 2007                             |                    |      | 22,262                      |    | 22,262 |  |  |  |
| 2008                             |                    |      | 479                         |    | 479    |  |  |  |
| 2009                             |                    |      | 6,324                       |    | 6,324  |  |  |  |
| 2010                             | \$<br>84,709       |      | 3,185                       |    | 87,894 |  |  |  |
| 2011                             |                    |      | 15,479                      |    | 15,479 |  |  |  |
| 2012                             | 68,677             |      | 1,889                       |    | 70,566 |  |  |  |
| 2013                             | 19,240             |      | 3,556                       |    | 22,796 |  |  |  |
| 2014                             | 60,328             |      | 29,306                      |    | 89,634 |  |  |  |
| 2015                             | 47,013             |      | 8,077                       |    | 55,090 |  |  |  |

#### WESTVILLE SCHOOL DISTRICT Assessed Value and Estimated Actual Value of Taxable Property Last Ten Fiscal Years Unaudited

|             |              |                |               |              |              |                |               |                   | Estimated      |          |
|-------------|--------------|----------------|---------------|--------------|--------------|----------------|---------------|-------------------|----------------|----------|
|             |              |                |               |              |              |                |               |                   | Actual         | Total    |
| Fiscal Year |              |                |               |              |              | Total          |               | Net               | (County        | Direct   |
| Ended       |              |                |               |              |              | Assessed       | Public        | Valuation         | Equalized)     | School   |
| June 30,    | Vacant Land  | Residential    | Commercial    | Industrial   | Apartment    | Value          | <br>Utilities | <br>Taxable       | Value          | Tax Rate |
| 2006        | \$ 1,355,700 | \$ 120,807,500 | \$ 23,524,900 | \$ 8,786,100 | \$ 6,317,700 | \$ 160,791,900 | \$<br>284,349 | \$<br>161,076,249 | \$ 221,766,918 | 3 1.041  |
| 2007        | 1,349,900    | 121,303,300    | 21,150,400    | 11,120,000   | 6,317,700    | 161,241,300    | 242,563       | 161,483,863       | 260,554,783    | 3 1.124  |
| 2008        | 1,366,600    | 121,349,500    | 16,897,500    | 15,245,800   | 6,317,700    | 161,177,100    | 229,196       | 161,406,296       | 284,664,606    | 6 1.125  |
| 2009        | 1,389,900    | 121,518,000    | 13,909,100    | 18,484,800   | 6,317,700    | 161,619,500    | 236,623       | 161,856,123       | 290,464,342    | 2 1.117  |
| 2010        | 1,340,600    | 121,692,200    | 14,557,500    | 17,044,800   | 6,285,200    | 160,920,300    | 223,436       | 161,143,736       | 298,263,290    | ) 1.238  |
| 2011        | 1,317,300    | 121,462,400    | 14,532,000    | 17,044,800   | 6,210,200    | 160,566,700    | 197,031       | 160,763,731       | 288,284,470    | ) 1.356  |
| 2012        | 2,753,600    | 191,459,070    | 27,124,600    | 35,202,400   | 11,642,400   | 268,182,070    | 347,069       | 268,529,139       | 261,684,269    | 0.838    |
| 2013        | 2,267,400    | 190,951,470    | 25,496,700    | 33,368,400   | 11,034,600   | 263,118,570    | 328,424       | 263,446,994       | 244,656,105    | 5 0.886  |
| 2014        | 2,376,800    | 190,783,270    | 25,951,100    | 31,439,400   | 10,579,100   | 261,129,670    | 227,089       | 261,356,759       | 261,356,759    | 0.928    |
| 2015        | 2,260,300    | 174,483,200    | 23,193,200    | 26,906,600   | 10,172,500   | 237,015,800    | 227,783       | 237,243,583       | 251,787,293    | 3 1.104  |

Source: Municipal Tax Assessor

#### WESTVILLE SCHOOL DISTRICT Direct and Overlapping Property Tax Rates (Rate Per \$100 of Assessed Value) Last Ten Fiscal Years Unaudited

|                                  | Westville  | School District Dire                  | ect Rate                           |                                    |                         |                  |                      |  |  |
|----------------------------------|------------|---------------------------------------|------------------------------------|------------------------------------|-------------------------|------------------|----------------------|--|--|
| Fiscal Year<br>Ended<br>June 30, | Basic Rate | General<br>Obligation Debt<br>Service | Total Direct<br>School Tax<br>Rate | Gateway High<br>School Tax<br>Rate | Borough of<br>Westville | Local<br>Library | Gloucester<br>County | Total Direct<br>and<br>Overlapping<br>Tax Rate |  |
| 2006                             | 0.993      | 0.048                                 | 1.041                              | 1.419                              | 1.242                   |                  | 0.814                | 4.516  |  |
| 2007                             | 1.033      | 0.091                                 | 1.124                              | 1.549                              | 1.411                   |                  | 0.895                | 4.979  |  |
| 2008                             | 1.038      | 0.087                                 | 1.125                              | 1.643                              | 1.537                   |                  | 2.102                | 6.407  |  |
| 2009                             | 1.028      | 0.089                                 | 1.117                              | 1.690                              | 1.536                   |                  | 0.987                | 5.330  |  |
| 2010                             | 1.146      | 0.092                                 | 1.238                              | 1.730                              | 1.537                   |                  | 1.019                | 5.524  |  |
| 2011                             | 1.245      | 0.111                                 | 1.356                              | 1.723                              | 1.499                   | 0.059            | 0.969                | 5.606  |  |
| 2012                             | 0.766      | 0.072                                 | 0.838                              | 0.978                              | 0.951                   | 0.032            | 0.537                | 3.336  |  |
| 2013                             | 0.811      | 0.075                                 | 0.886                              | 0.968                              | 1.032                   | 0.031            | 0.561                | 3.478  |  |
| 2014                             | 0.853      | 0.075                                 | 0.928                              | 0.977                              | 1.066                   | 0.030            | 0.569                | 3.570  |  |
| 2015                             | 1.018      | 0.086                                 | 1.104                              | 1.096                              | 1.218                   | 0.036            | 0.692                | 4.146  |  |

Source: Municipal Tax Collector

# WESTVILLE SCHOOL DISTRICT Principal Property Taxpayers Current Year and Nine Years Ago Unaudited

|                            |                              | 2015 |   | 2006                         |                |   |  |  |
|----------------------------|------------------------------|------|---|------------------------------|----------------|---|--|--|
|                            | Taxable<br>Assessed<br>Value | Rank | % of Total<br>District Net<br>Assessed<br>Value | Taxable<br>Assessed<br>Value | Rank           | % of Total<br>District Net<br>Assessed<br>Value |  |  |
| Sunoco Inc.                | \$<br>6,153,700              | 1    | 2.44%   |                              |                |   |  |  |
| 712 Broadway LLC           | 2,997,500                    | 2    | 1.19%   |                              |                |   |  |  |
| Peligrino Enterprises LLC  | 2,350,000                    | 3    | 0.93%   |                              |                |   |  |  |
| Woodbine Norse LLC         | 2,150,100                    | 4    | 0.85%   |                              |                |   |  |  |
| Westville Norse LLC        | 2,013,500                    | 5    | 0.80%   |                              |                |   |  |  |
| Arber Properties LLC       | 2,000,000                    | 6    | 0.79%   | Inform                       | nation Not Ava | ailable   |  |  |
| SMS Financial XXIX LLC     | 1,827,500                    | 7    | 0.73%   |                              |                |   |  |  |
| I-295 NS Eight Holding LLC | 1,810,000                    | 8    | 0.72%   |                              |                |   |  |  |
| Brown's Westville LLC      | 1,750,000                    | 9    | 0.70%   |                              |                |   |  |  |
| RAAB Family Partnership LP | <br>1,659,500                | 10   | 0.66%   |                              |                |   |  |  |
|                            | \$<br>24,711,800             |      | 9.81%   |                              |                |   |  |  |

Source: Municipal Tax Assessor

# WESTVILLE SCHOOL DISTRICT Property Tax Levies and Collections Last Ten Fiscal Years Unaudited

|             |    |             | Collected w     | vithin the |                |
|-------------|----|-------------|-----------------|------------|----------------|
| Fiscal Year | Ta | axes Levied | <br>Fiscal Year | of Levy    | Collections in |
| Ended       |    | for the     |                 | Percentage | Subsequent     |
| June 30,    | F  | iscal Year  | Amount          | of Levy    | Years          |
| 2006        | \$ | 1,576,588   | \$<br>1,576,588 | 100.00%    |                |
| 2007        |    | 1,776,554   | 1,776,554       | 100.00%    |                |
| 2008        |    | 1,853,052   | 1,853,052       | 100.00%    |                |
| 2009        |    | 1,776,554   | 1,776,554       | 100.00%    |                |
| 2010        |    | 1,837,049   | 1,837,049       | 100.00%    |                |
| 2011        |    | 2,152,822   | 2,144,822       | 99.63%     |                |
| 2012        |    | 2,204,640   | 2,204,640       | 100.00%    |                |
| 2013        |    | 2,293,650   | 2,293,650       | 100.00%    |                |
| 2014        |    | 2,371,975   | 2,371,975       | 100.00%    |                |
| 2015        |    | 2,467,322   | 2,467,322       | 100.00%    |                |

Source: District records including the Certificate and Report of School Taxes (A4F form).

# WESTVILLE SCHOOL DISTRICT Ratios of Outstanding Debt by Type Last Ten Fiscal Years Unaudited

|                                  |                                | Governmenta                         | I Activities      |  |                   |                                     |            |
|----------------------------------|--------------------------------|-------------------------------------|-------------------|--|-------------------|-------------------------------------|------------|
| Fiscal Year<br>Ended<br>June 30, | General<br>Obligation<br>Bonds | Certificates<br>of<br>Participation | Capital<br>Leases | Bond<br>Anticipation<br>Notes<br>(BAN's) | Total<br>District | Percentage<br>of Personal<br>Income | Per Capita |
| 2006                             | \$ 1,633,000                   |                                     |                   |  | \$ 1,633,000      | 0.98%                               | 366        |
| 2007                             | 1,503,000                      |                                     |                   |  | 1,503,000         | 0.86%                               | 336        |
| 2008                             | 1,348,000                      |                                     |                   |  | 1,348,000         | 0.74%                               | 301        |
| 2009                             | 1,188,000                      |                                     |                   |  | 1,188,000         | 0.65%                               | 266        |
| 2010                             | 1,029,000                      |                                     |                   |  | 1,029,000         | 0.58%                               | 240        |
| 2011                             | 874,000                        |                                     |                   |  | 874,000           | 0.47%                               | 204        |
| 2012                             | 714,000                        |                                     |                   |  | 714,000           | 0.37%                               | 168        |
| 2013                             | 544,000                        |                                     |                   |  | 544,000           | 0.28%                               | 128        |
| 2014                             | 369,000                        |                                     |                   |  | 369,000           | N/A                                 | 87         |
| 2015                             | 189,000                        |                                     |                   |  | 189,000           | N/A                                 | N/A        |

N/A: At the time of CAFR completion this data was not available.

# WESTVILLE SCHOOL DISTRICT Ratios of General Bonded Debt Outstanding Last Ten Fiscal Years Unaudited

|             | General      | Bonded Debt O | utstanding   | Percentage    |     |        |
|-------------|--------------|---------------|--------------|---------------|-----|--------|
| Fiscal Year | General      |               | Net General  | of Actual     |     |        |
| Ended       | Obligation   |               | Bonded Debt  | Taxable Value |     |        |
| June 30,    | Bonds        | Deductions    | Outstanding  | of Property   | Per | Capita |
| 2006        | \$ 1,633,000 |               | \$ 1,633,000 | 1.01%         | \$  | 366    |
| 2007        | 1,503,000    |               | 1,503,000    | 0.93%         |     | 336    |
| 2008        | 1,348,000    |               | 1,348,000    | 0.84%         |     | 301    |
| 2009        | 1,188,000    |               | 1,188,000    | 0.73%         |     | 266    |
| 2010        | 1,029,000    |               | 1,029,000    | 0.64%         |     | 240    |
| 2011        | 874,000      |               | 874,000      | 0.54%         |     | 204    |
| 2012        | 714,000      |               | 714,000      | 0.27%         |     | 168    |
| 2013        | 544,000      |               | 544,000      | 0.21%         |     | 128    |
| 2014        | 369,000      |               | 369,000      | 0.14%         |     | 87     |
| 2015        | 189,000      |               | 189,000      | 0.08%         |     | N/A    |

N/A - At the time of CAFR completion this data was not available.

### WESTVILLE SCHOOL DISTRICT Direct and Overlapping Governmental Activities Debt as of December 31, 2014 Unaudited

| Governmental Unit  | Debt<br>Outstanding                      | Estimated<br>Percentage<br>Applicable | Estimated<br>Share of<br>Overlapping<br>Debt |
|--|--|---------------------------------------|--|
| Debt repaid with property taxes<br>Westville Borough<br>Gloucester County General Obligation Debt<br>Gateway Regional School District Debt | \$ 4,559,100<br>247,430,505<br>6,205,000 | 100.00%<br>0.99%<br>26.92%            | \$ 4,559,100<br>2,449,562<br>1,670,417       |
| Subtotal, overlapping debt   |  |                                       | 8,679,079                                    |
| Westville - District direct debt   |  |                                       | 189,000                                      |
| Total direct and overlapping debt  |  |                                       | \$ 8,868,079                                 |

Sources: Assessed value data used to estimate applicable percentages provided by the Gloucester County Board of Taxation. Debt outstanding data provided by each governmental unit.

#### WESTVILLE SCHOOL DISTRICT Legal Debt Margin Information Last Ten Fiscal Years Unaudited

|  | Equalized | valuation basis            |
|--|-----------|----------------------------|
|  | 2014      | \$ 251,327,883             |
|  | 2013      | 242,662,151                |
|  | 2012      | 247,583,152                |
|  |           | \$ 741,573,186             |
| Average equalized valuation of taxable property                                      |           | \$ 247,191,062             |
| Debt limit (2 1/2% of average equalized value)<br>Total net debt applicable to limit |           | \$    6,179,777<br>189,000 |
| Legal debt margin  |           | \$ 5,990,777               |

|  |                 |              |              |              | Fiscal Yea   | r Ending June 30, |                 |              |              |                 |
|--|-----------------|--------------|--------------|--------------|--------------|-------------------|-----------------|--------------|--------------|-----------------|
|  | <br>2006        | 2007         | 2008         | 2009         | 2010         | 2011              | <br>2012        | 2013         | 2014         | <br>2015        |
| Debt limit   | \$<br>4,938,578 | \$ 5,614,791 | \$ 6,372,151 | \$ 6,937,701 | \$ 7,254,048 | \$ 7,274,410      | \$<br>7,042,679 | \$ 6,624,152 | \$ 6,252,972 | \$<br>6,179,777 |
| Total net debt applicable to limit                                   | <br>1,633,000   | 1,503,000    | 1,348,000    | 1,188,000    | 1,029,000    | 874,000           | <br>714,000     | 544,000      | 369,000      | <br>189,000     |
| Legal debt margin  | \$<br>3,305,578 | \$ 4,111,791 | \$ 5,024,151 | \$ 5,749,701 | \$ 6,225,048 | \$ 6,400,410      | \$<br>6,328,679 | \$ 6,080,152 | \$ 5,883,972 | \$<br>5,990,777 |
| Total net debt applicable to the limit as a percentage of debt limit | 38.35%          | 33.07%       | 26.77%       | 21.15%       | 17.12%       | 12.01%            | 10.14%          | 8.21%        | 5.90%        | 3.06%           |

Source: Equalized valuation basis were obtained from the Annual Report of the State of New Jersey, Department of Treasury, Division of Taxation.

# WESTVILLE SCHOOL DISTRICT Demographic and Economic Statistics Last Ten Fiscal Years Unaudited

| Fiscal Year<br>Ended<br>June 30, | Population | Pe | ersonal Income | er Capita<br>nal Income * | Unemployment<br>Rate |
|----------------------------------|------------|----|----------------|---------------------------|----------------------|
| 2006                             | 4,457      | \$ | 166,887,908    | \$<br>37,444              | 6.00%                |
| 2007                             | 4,479      |    | 174,040,503    | 38,857                    | 5.40%                |
| 2008                             | 4,474      |    | 182,047,060    | 40,690                    | 7.00%                |
| 2009                             | 4,466      |    | 182,440,566    | 40,851                    | 10.30%               |
| 2010                             | 4,285      |    | 177,446,135    | 41,411                    | 10.90%               |
| 2011                             | 4,274      |    | 185,867,712    | 43,488                    | 11.30%               |
| 2012                             | 4,258      |    | 190,898,914    | 44,833                    | 10.90%               |
| 2013                             | 4,244      |    | 191,697,236    | 45,169                    | 13.20%               |
| 2014                             | 4,224      |    | N/A            | N/A                       | 9.40%                |
| 2015                             | N/A        |    | N/A            | N/A                       | N/A                  |

N/A: At the time of CAFR completion this data was not available.

\* Represents information for Gloucester County.

Source:

Population information provided by the NJ Department of Labor and Workforce Development.

Personal income has been estimated based upon the municipal population and per capita personal income presented.

Per capita personal income estimated based upon the Census published by the U.S. Bureau of Economic Analysis.

Unemployment data provided by the NJ Department of Labor and Workforce Development.

# WESTVILLE SCHOOL DISTRICT Principal Employers Current Year and Nine Years Ago Unaudited

|                                     |           | 2015 |                                       |           | 2006          |                                       |
|-------------------------------------|-----------|------|---------------------------------------|-----------|---------------|---------------------------------------|
| Employer                            | Employees | Rank | % of Total<br>Municipal<br>Employment | Employees | Rank          | % of Total<br>Municipal<br>Employment |
| Inspira Health                      | 1,825     | 1    | N/A                                   |           |               |                                       |
| Kennedy Memorial Hospital           | 1,675     | 2    | N/A                                   |           |               |                                       |
| Washington Township School District | 1,631     | 3    | N/A                                   |           |               |                                       |
| Rowan University                    | 1,483     | 4    | N/A                                   |           |               |                                       |
| County of Gloucester                | 1,398     | 5    | N/A                                   | Inforr    | mation Not Av | ailable                               |
| Missa Bay LLC                       | 950       | 6    | N/A                                   |           |               |                                       |
| Monroe Township School District     | 807       | 7    | N/A                                   |           |               |                                       |
| US Foodservices                     | 725       | 8    | N/A                                   |           |               |                                       |
| Exxon Mobil Research & Engineering  | 540       | 9    | N/A                                   |           |               |                                       |
| LaBrea Bakery                       | 525       | 10   | N/A                                   |           |               |                                       |
|                                     | 11,559    |      |                                       |           |               |                                       |

Source: Gloucester County Department of Economic Development and School District.

Note: The information provided is for the County of Gloucester. Information at the municipal level is not available.

#### WESTVILLE SCHOOL DISTRICT Full-time Equivalent District Employees by Function/Program Last Ten Fiscal Years Unaudited

| Function/Program                       | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 |
|--|------|------|------|------|------|------|------|------|------|------|
| Instruction                            |      |      |      |      |      |      |      |      |      |      |
| Regular                                | 26   | 28   | 30   | 31   | 31   | 31   | 30   | 30   | 30   | 31   |
| Special education                      | 6    | 8    | 8    | 7    | 7    | 7    | 7    | 7    | 7.5  | 7.5  |
| Support Services                       |      |      |      |      |      |      |      |      |      |      |
| Student & instruction related services | 13   | 13   | 13   | 15   | 15   | 15   | 14   | 15   | 20   | 21   |
| General administration                 | 3    | 3    | 3    | 3    | 2    | 2    | 4    | 4    | 4    | 4    |
| Plants operations and maintenance      | 3    | 3    | 3    | 3    | 3    | 3    | 3    | 3    | 3    | 3    |
| Total                                  | 51   | 55   | 57   | 59   | 58   | 58   | 58   | 59   | 64.5 | 66.5 |

Source: District Personnel Records

#### WESTVILLE SCHOOL DISTRICT Operating Statistics Last Ten Fiscal Years Unaudited

| Fiscal Year<br>Ended<br>June 30, | Enrollment | Operating<br>xpenditures | (  | Cost per<br>Pupil | Percentage<br>Change | Teaching<br>Staff | Pupil/Teacher<br>Ratio<br>Elementary | Average<br>Daily<br>Enrollment<br>(ADE) | Average<br>Daily<br>Attendance<br>(ADA) | % Change<br>Average<br>Daily<br>Enrollment | Student<br>Attendance<br>Percentage |
|----------------------------------|------------|--------------------------|----|-------------------|----------------------|-------------------|--------------------------------------|---|---|--|-------------------------------------|
| 2006                             | 370        | \$<br>4,135,212          | \$ | 11,176            | -3.33%               | 32                | 8.7                                  | 373                                     | 357                                     | 3.41%                                      | 96%                                 |
| 2007                             | 369        | 4,651,452                |    | 12,606            | 12.79%               | 36                | 9.8                                  | 376                                     | 359                                     | 0.75%                                      | 95%                                 |
| 2008                             | 335        | 4,808,443                |    | 14,354            | 13.87%               | 38                | 9.8                                  | 327                                     | 308                                     | -13.08%                                    | 94%                                 |
| 2009                             | 345        | 4,880,857                |    | 14,147            | -1.44%               | 38                | 9.8                                  | 337                                     | 322                                     | 3.06%                                      | 96%                                 |
| 2010                             | 355        | 5,147,695                |    | 14,501            | 2.50%                | 38                | 9.8                                  | 355                                     | 335                                     | 5.34%                                      | 94%                                 |
| 2011                             | 338        | 5,258,089                |    | 15,556            | 7.28%                | 38                | 8.9                                  | 333                                     | 317                                     | -6.20%                                     | 95%                                 |
| 2012                             | 361        | 5,412,479                |    | 14,993            | -3.62%               | 37                | 9.8                                  | 351                                     | 332                                     | 5.41%                                      | 95%                                 |
| 2013                             | 347        | 5,455,624                |    | 15,722            | 4.86%                | 37                | 9.8                                  | 346                                     | 329                                     | -1.42%                                     | 95%                                 |
| 2014                             | 372        | 5,549,713                |    | 14,919            | -5.11%               | 37.5              | 9.8                                  | 369                                     | 350                                     | 6.65%                                      | 95%                                 |
| 2015                             | 362        | 6,051,869                |    | 16,718            | 12.06%               | 38.5              | 9.2                                  | 355                                     | 338                                     | -3.79%                                     | 95%                                 |

Source: Enrollment based on annual October District count.

#### WESTVILLE SCHOOL DISTRICT School Building Information Last Ten Fiscal Years Unaudited

| District Building   | 2006   | 2007   | 2008   | 2009   | 2010   | 2011   | 2012   | 2013   | 2014   | 2015   |
|---------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| Elementary          |        |        |        |        |        |        |        |        |        |        |
| Square Feet         | 58,250 | 58,250 | 58,250 | 58,250 | 58,250 | 58,250 | 58,250 | 58,250 | 58,250 | 58,250 |
| Capacity (students) | 410    | 410    | 410    | 410    | 410    | 410    | 410    | 410    | 410    | 410    |
| Enrollment          | 370    | 369    | 335    | 345    | 355    | 338    | 361    | 347    | 372    | 355    |

Number of Schools at June 30, 2015 Elementary = 1

Source: District Office

#### WESTVILLE SCHOOL DISTRICT Schedule of Required Maintenance Expenditures by School Facility Last Ten Fiscal Years Unaudited

#### UNDISTRIBUTED EXPENDITURES - REQUIRED MAINTENANCE FOR SCHOOL FACILITIES 11-000-261-xxx

| * School Facilities | Gross Square |           |           |           |           |           |           |           |           |           |           |            |
|---------------------|--------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|
|                     | Footage      | 2006      | 2007      | 2008      | 2009      | 2010      | 2011      | 2012      | 2013      | 2014      | 2015      | Total      |
| Elementary          | 58,250       | \$ 18,654 | \$ 21,920 | \$ 24,300 | \$ 24,167 | \$ 26,304 | \$ 30,976 | \$ 29,469 | \$ 18,044 | \$ 20,566 | \$ 25,852 | \$ 240,252 |

\* School facilities as defined under EFCFA. (NJAC 6A:26-1.2 and NJAC 6:24-1.3)

Source: District records.

### WESTVILLE SCHOOL DISTRICT Insurance Schedule June 30, 2015 Unaudited

The Westville School District has retained insurance through the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund. The following is a summary of the coverage obtained through this fund.

|  | Coverage         |                |  |  |  |  |
|--|------------------|----------------|--|--|--|--|
| I. Property, Inland Marine and Automobile Physical Damages |                  |                |  |  |  |  |
| A. Limit of Liability                                      | \$ 150,000,000   | Per Occurrence |  |  |  |  |
| 1. GCSSDJIF Self Insured Retention                         | 200,000          | Per Occurrence |  |  |  |  |
| 2. Member District Deductible                              | 500              | Per Occurrence |  |  |  |  |
| 3. Perils Included   | "All Risk"       |                |  |  |  |  |
| B. Property Valuation                                      |                  |                |  |  |  |  |
| 1. Buildings and Contents                                  | Replacement Co   | st             |  |  |  |  |
| 2. Contractors Equipment                                   | Actual Cash Valu |                |  |  |  |  |
| 3. Automobiles   | Actual Cash Valu | е              |  |  |  |  |
| II. Boiler and Machinery                                   |                  |                |  |  |  |  |
| A. Limit of Liability                                      | 125,000,000      |                |  |  |  |  |
| 1. GCSSDJIF Self Insured Retention                         | None             |                |  |  |  |  |
| 2. Member District Deductible                              | 1,000            |                |  |  |  |  |
| III. Crime   |                  |                |  |  |  |  |
| A. Limit of Liability                                      | 500,000          |                |  |  |  |  |
| 1. GCSSDJIF Self Insured Retention                         | 250,000          |                |  |  |  |  |
| 2. Member District Deductible                              | 500              |                |  |  |  |  |
| IV. General and Automobile Liability                       |                  |                |  |  |  |  |
| A. Limit of Liability                                      | 10,000,000       |                |  |  |  |  |
| 1. GCSSDJIF Self Insured Retention                         | 250,000          |                |  |  |  |  |
| 2. Member District Deductible                              | None             |                |  |  |  |  |
| V. Workers' Compensation                                   |                  |                |  |  |  |  |
| A. Limit of Liability                                      | Statutory        |                |  |  |  |  |
| 1. GCSSDJIF Self Insured Retention                         | 250,000          |                |  |  |  |  |
| 2. Member District Deductible                              | None             |                |  |  |  |  |
| VI. Educator's Legal Liability                             |                  |                |  |  |  |  |
| A. Limit of Liability                                      | 10,000,000       |                |  |  |  |  |
| 1. GCSSDJIF Self Insured Retention                         | 100,000          |                |  |  |  |  |
| 2. Member District Deductible                              | None             |                |  |  |  |  |
| VII. Pollution Legal Liability                             |                  |                |  |  |  |  |
| A. Limit of Liability                                      | 3,000,000        |                |  |  |  |  |
| 1. GCSSDJIF Self Insured Retention                         | None             |                |  |  |  |  |
| 2. Member District Deductible                              | 25,000           |                |  |  |  |  |
| VIII. Cyber Liability                                      |                  |                |  |  |  |  |
| A. Limit of Liability                                      | 1,000,000        |                |  |  |  |  |
| 1. GCSSDJIF Self Insured Retention                         | None             |                |  |  |  |  |
| 2. Member District Deductible                              | 25,000           |                |  |  |  |  |
| Public employees' faithful performance bonds -             |                  |                |  |  |  |  |
| Hardenburgh Insurance                                      |                  |                |  |  |  |  |
| Surety Bond - Richard Burr, Treasurer                      | 160,000          |                |  |  |  |  |
| Surety Bond - Scott D. Henry, Business Administrator       | 2,000            |                |  |  |  |  |
| Source: District records.                                  | ·                |                |  |  |  |  |

# SINGLE AUDIT SECTION

# PETRONI & ASSOCIATES LLC

Certified Public Accountants • Registered Municipal Accountants 102 West High Street, Suite 100 • P.O. Box 279 • Glassboro, NJ 08028 (856) 881-1600 • Fax (856) 881-6860 MEMBER: AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS

Nick L. Petroni, CPA, RMA

Mary A. Carey, RMA Wendy G. Fama, CPA Denise R. Nevico, CPA Deanna L. Roller, CPA, RMA

### REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

# **Independent Auditor's Report**

Honorable President and Members of the Board of Education Westville School District 101 Birch Avenue Westville, New Jersey 08093

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Westville School District, in the County of Gloucester, State of New Jersey, as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise Westville School District's basic financial statements, and have issued our report thereon dated November 20, 2015.

### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Westville School District's control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the Westville School District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow Management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Westville School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

**PETRONI & ASSOCIATES LLC** 

Vile L. Pta

Nick L. Petroni Certified Public Accountant Licensed Public School Accountant #542

November 20, 2015

# PETRONI & ASSOCIATES LLC

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### REPORT ON COMPLIANCE FOR EACH MAJOR STATE PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE REQUIRED BY OMB CIRCULAR A-133 AND NEW JERSEY OMB CIRCULAR 04-04 AND/OR 15-08

**Independent Auditor's Report** 

The Honorable President and Members of the Board of Education Westville School District 101 Birch Avenue Westville, New Jersey 08093

### Report on Compliance for Each Major State Program

We have audited the Westville School District's compliance with the types of compliance requirements described in the OMB Circular A-133 Compliance Supplement and the New Jersey State Aid/Grant Compliance Supplement that could have a direct and material effect on each of the Westville School District's major state programs for the year ended June 30, 2015. Westville School District's major state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its state programs.

### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Westville School District's major state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey; OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*; and New Jersey OMB 04-04 and/or 15-08, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid.* Those standards and OMB Circular A-133 and New Jersey OMB 04-04 and/or 15-08, require that we plan and perform the audit to

obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about the Westville School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state program. However, our audit does not provide a legal determination of the Westville School District's compliance.

### **Opinion on Each Major State Program**

In our opinion, the Westville School District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2015.

### **Report on Internal Control Over Compliance**

Management of Westville School District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Westville School District's internal control over compliance with the types of requirements that could have a direct and material effect on each major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major state program and to test and report on internal control over compliance in accordance with OMB Circular A-133, and New Jersey OMB 04-04 and/or 15-08, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Westville School District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance of deficiencies, in internal control over compliance of deficiencies, in internal control over compliance is a deficiency of a state program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133 and New Jersey OMB 04-04 and/or 15-08. Accordingly, this report is not suitable for any other purpose.

### Report on Schedules of Expenditures of Federal Awards and State Financial Assistance Required by OMB Circular A-133 and New Jersey OMB 04-04 and/or 15-08

We have audited the financial statements of Westville School District as of and for the year ended June 30, 2015, and have issued our report thereon dated November 20, 2015, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedules of expenditures of federal awards and state financial assistance are presented for purposes of additional analysis as required by OMB Circular A-133 and New Jersey OMB 04-04 and/or 15-08 and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedules of expenditure of federal awards and state financial assistance are fairly stated in all material respects in relation to the financial statements as a whole.

**PETRONI & ASSOCIATES LLC** 

Mile LPate

Nick L. Petroni Certified Public Accountant Licensed Public School Accountant #542

November 20, 2015

#### SCHEDULE A EXHIBIT K-3

#### WESTVILLE SCHOOL DISTRICT Schedule of Expenditures of Federal Awards for the Fiscal Year Ended June 30, 2015

| Federal Grantor/Pass-Through Grantor/Program Title | Federal<br>CFDA<br>Number | Grant or<br>State Project<br>Number | Program or<br>Award<br>Amount | Grant<br>From | Period<br>To | alance<br>30, 2014 | Carryover<br>(Walkover)<br>Amount | Cash<br>Received | Budgetary<br>Expenditures | Adjustments | Repayment of<br>Prior Years'<br>Balances | Bala<br>Accounts<br>Receivable | nce at June 30, 2<br>Deferred<br>Revenue | 015<br>Due to<br>Grantor | <br>mulative<br>Total<br>enditures |
|--|---------------------------|-------------------------------------|-------------------------------|---------------|--------------|--------------------|-----------------------------------|------------------|---------------------------|-------------|--|--------------------------------|--|--------------------------|------------------------------------|
| U.S. Department of Education                       |                           |                                     |                               |               |              |                    |                                   |                  |                           |             |  |                                |  |                          |                                    |
| Special Revenue Fund:                              |                           |                                     |                               |               |              |                    |                                   |                  |                           |             |  |                                |  |                          |                                    |
| Title I, Part A                                    | 84.010                    | NCLB574015                          | \$ 110,438                    | 7/1/14        | 6/30/15      |                    | \$ 153                            | \$ 71,854        | \$ (101,863)              |             |  | \$ (29,856)                    |  |                          | \$<br>101,863                      |
| Title I, Part A                                    | 84.010                    | NCLB574014                          | 108,659                       | 7/1/13        | 6/30/14      | \$<br>(52,211)     |                                   | 52,211           |                           |             |  |                                |  |                          | 104,765                            |
| Title I, Part A Carryover                          | 84.010                    | NCLB574015                          | 3,894                         | 7/1/14        | 6/30/15      |                    | (153)                             | 3,894            | (3,741)                   |             |  |                                |  |                          | 3,741                              |
| Title II- Part A                                   | 84.367                    | NCLB574015                          | 15,285                        | 7/1/14        | 6/30/15      |                    | 241                               | 8,539            | (12,921)                  |             |  | (4,141)                        |  |                          | 12,921                             |
| Title II- Part A                                   | 84.367                    | NCLB574014                          | 12,596                        | 7/1/13        | 6/30/14      | (10,082)           |                                   | 10,082           |                           |             |  |                                |  |                          | 14,426                             |
| Title II- Part A Carryover                         | 84.367                    | NCLB574015                          | 931                           | 7/1/14        | 6/30/15      |                    | (241)                             | 691              | (450)                     |             |  |                                |  |                          | 450                                |
| IDEA Part B, Basic                                 | 84.027                    | FT574015                            | 109,509                       | 7/1/14        | 6/30/15      |                    |                                   | 22,421           | (109,089)                 |             |  | (86,668)                       |  |                          | 109,089                            |
| IDEA Part B, Basic                                 | 84.027                    | FT574014                            | 98,695                        | 7/1/13        | 6/30/14      | (25)               |                                   | 25               |                           |             |  |                                |  |                          | 98,374                             |
| IDEA Part B, Basic - Carryover                     | 84.027                    | FT574015                            | 1                             | 7/1/14        | 6/30/15      |                    |                                   | 1                | (1)                       |             |  |                                |  |                          | 1                                  |
| IDEA Part B Preschool                              | 84.173                    | FT574015                            | 2,723                         | 7/1/14        | 6/30/15      |                    |                                   | 2,723            | (2,723)                   |             |  |                                |  |                          | 2,723                              |
| IDEA Part B, Preschool - Carryover                 | 84.173                    | FT574015                            | 2,645                         | 7/1/14        | 6/30/15      |                    |                                   | 2,645            | (2,645)                   |             |  |                                |  |                          | 2,645                              |
| IDEA Part B, Preschool - Carryover                 | 84.173                    | FT574014                            | 2,746                         | 9/1/13        | 8/31/14      | (2,699)            |                                   | 2,699            |                           |             |  |                                |  |                          | 2,699                              |
| Race to the Top                                    | 84.413A                   | N/A                                 | 7,155                         | 9/1/11        | 11/30/15     | (760)              |                                   |                  | (760)                     |             |  | (1,520)                        |  |                          | 4,905                              |
| Ed Connect Comp                                    | 84.412A                   | N/A                                 | 49,947                        | 2/1/15        | 11/30/15     |                    |                                   | 48,623           | (48,624)                  |             |  | (1)                            |  |                          | 48,624                             |
| Total Special Revenue Fund                         |                           |                                     |                               |               |              | <br>(65,777)       |                                   | 226,408          | (282,817)                 |             |  | (122,186)                      |  |                          | <br>507,226                        |
| Total Federal Financial Awards                     |                           |                                     |                               |               |              | \$<br>(65,777)     |                                   | \$ 226,408       | \$ (282,817)              |             |  | \$ (122,186)                   |  |                          | \$<br>507,226                      |

The accompanying Notes to Schedules of Expenditures of Awards and Financial Assistance are an integral part of this schedule.

#### SCHEDULE B EXHIBIT K-4

#### WESTVILLE SCHOOL DISTRICT Schedule of Expenditures of State Financial Assistance for the Fiscal Year Ended June 30, 2015

| State Grantor/Program Title                         | Grant or<br>State Project<br>Number | Program or<br>Award     | Grant<br>From | : Period | Balance at<br>June 30, 2014<br>Deferred<br>Revenue<br>(Accounts<br>Receivable) | Cash                    | Budgetary<br>Expenditures   | Adjustments/<br>Repayment of<br>Prior Years'<br>Balances | (Accounts   | nce at June 30, 2<br>Deferred<br>Revenue/<br>Interfund<br>Payable | 2015<br>Due to<br>Grantor | Budgetary  | EMO<br>Cumulative<br>Total |
|---|-------------------------------------|-------------------------|---------------|----------|--|-------------------------|-----------------------------|--|-------------|---|---------------------------|------------|----------------------------|
| · · · · · ·   | Number                              | Amount                  | FIOIII        | 10       | Receivable)  | Received                | Experiatures                | Dalances   | Receivable) | Payable   | Granior                   | Receivable | Expenditures               |
| State Department of Education<br>General Fund:      |                                     |                         |               |          |  |                         |                             |  |             |   |                           |            |                            |
| Categorical Special Education Costs Aid             | 15-495-034-5120-089                 | \$ 170.596              | 7/1/14        | 6/30/15  |  | \$ 170,596              | \$ (170,596)                |  |             |   |                           | \$ 17.058  | \$ 170.596                 |
| Equalization Aid                                    | 15-495-034-5120-089                 | \$ 170,596<br>2.274.046 | 7/1/14        | 6/30/15  |  | \$ 170,596<br>2.274.046 | \$ (170,596)<br>(2,274,046) |  |             |   |                           | 195.493    | 2.274.046                  |
| Security Aid  | 15-495-034-5120-078                 | 17,739                  | 7/1/14        | 6/30/15  |  | 17,739                  | (2,274,040)<br>(17,739)     |  |             |   |                           | 1,772      | 17.739                     |
| Transportation Aid                                  | 15-495-034-5120-004                 | 3.217                   | 7/1/14        | 6/30/15  |  | 3.217                   | (3,217)                     |  |             |   |                           | 320        | 3,217                      |
| PARCC Readiness Aid                                 | 15-495-034-5120-098                 | 3.250                   | 7/1/14        | 6/30/15  |  | 3,250                   | (3,250)                     |  |             |   |                           | 324        | 3,250                      |
| Per Pupil Growth Aid                                | 15-495-034-5120-097                 | 3,250                   | 7/1/14        | 6/30/15  |  | 3,250                   | (3,250)                     |  |             |   |                           | 324        | 3,250                      |
| Extraordinary Aid                                   | 15-100-034-5120-473                 | 2.338                   | 7/1/14        | 6/30/15  |  | -,                      | (2,338)                     |  | \$ (2,338)  |   |                           |            | 2.338                      |
| Nonpublic School Transportation Reimbursement       | N/A                                 | 870                     | 7/1/14        | 6/30/15  |  |                         | (870)                       |  | (870)       |   |                           |            | 870                        |
| Nonpublic School Transportation Reimbursement       | N/A                                 | 845                     | 7/1/13        | 6/30/14  | \$ (845)   | 845                     | ()                          |  | ( /         |   |                           |            | 845                        |
| Reimbursed TPAF Social Security Aid                 | 15-495-034-5094-003                 | 188,808                 | 7/1/14        | 6/30/15  |  | 179,636                 | (188,808)                   |  | (9,172)     |   |                           |            | 188,808                    |
| Reimbursed TPAF Social Security Aid                 | 14-495-034-5095-003                 | 182,731                 | 7/1/13        | 6/30/14  | (9,330)  | 9,330                   |                             |  |             |   |                           |            | 182,159                    |
| On-Behalf TPAF Pension Contribution                 | 15-495-034-5094-006                 | 139,854                 | 7/1/14        | 6/30/15  |  | 139,854                 | (139,854)                   |  |             |   |                           |            | 139,854                    |
| On-Behalf TPAF Postretirement Medical Contributions | 15-495-034-5094-001                 | 222,018                 | 7/1/14        | 6/30/15  |  | 222,018                 | (222,018)                   |  |             |   |                           |            | 222,018                    |
| Total General Fund                                  |                                     |                         |               |          | (10,175)   | 3,023,781               | (3,025,986)                 |  | (12,380)    |   |                           | 215,291    | 3,208,990                  |
| Special Revenue Fund:                               |                                     |                         |               |          |  |                         |                             |  |             |   |                           |            |                            |
| Preschool Education Aid                             | 15-495-034-5120-086                 | 86,640                  | 7/1/14        | 6/30/15  |  | 86,640                  | (86,640)                    |  |             |   |                           | 8,664      | 86,640                     |
| Preschool Education Aid                             | 11-495-034-5120-086                 | 120,351                 | 7/1/10        | 6/30/11  | 1,541  |                         | (40)                        |  |             | \$ 1,501  |                           |            | 118,645                    |
| Total Special Revenue Fund                          |                                     |                         |               |          | 1,541  | 86,640                  | (86,680)                    |  |             | 1,501   |                           | 8,664      | 205,285                    |
| Total State Financial Assistance                    |                                     |                         |               |          | \$ (8,634)   | \$ 3,110,421            | \$ (3,112,666)              |  | \$ (12,380) | \$ 1,501  |                           | \$ 223,955 | \$ 3,414,275               |

The accompanying Notes to Schedules of Expenditures of Awards and Financial Assistance are an integral part of this schedule.

### WESTVILLE SCHOOL DISTRICT NOTES TO THE SCHEDULES OF AWARDS AND FINANCIAL ASSISTANCE JUNE 30, 2015

### NOTE 1: GENERAL

The accompanying schedules of expenditures of federal awards and state financial assistance include federal and state award activity of the Board of Education, Westville School District. The Board of Education is defined in Note 1 to the Board's basic financial statements. All federal and state awards received directly from federal and state agencies, as well as federal awards and state financial assistance passed through other government agencies is included on the schedule of expenditures of federal awards and state financial assistance.

### NOTE 2: BASIS OF ACCOUNTING

The accompanying schedules of expenditures of awards and financial assistance are presented on the budgetary basis of accounting with the exception of programs recorded in the food service fund, which are presented using the accrual basis of accounting. These bases of accounting are described in Note 1 to the Board's basic financial statements. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, Non-Profit Organizations* and New Jersey OMB Circular 04-04 and/or 15-08, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid.* Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

### NOTE 3: RELATIONSHIP TO BASIC FINANCIAL STATEMENTS

The basic financial statements present the General Fund and Special Revenue Fund on a GAAP basis. Budgetary comparison statements or schedules (RSI) are presented for the General Fund and Special Revenue Fund to demonstrate finance-related legal compliance in which certain revenue is permitted by law or grant agreement to be recognized in the audit year, whereas GAAP reporting, revenue is not recognized until the subsequent year or when expenditures have been made.

The General Fund is presented in the accompanying schedules on the modified accrual basis with the exception of the revenue recognition of the last state aid payment in the current budget year, which is mandated pursuant to NJSA 18A:22-44.2. For GAAP purposes that payment is not recognized until the subsequent budget year due to the state deferral and recording of the last state aid payment in the subsequent year. The Special Revenue Fund is presented in the accompanying schedules on the grant accounting budgetary basis which recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. The Special Revenue Fund also recognizes the last state aid payment in the current budget year, consistent with NJSA 18A:22-4.2.

The net adjustment to reconcile from the budgetary basis to the GAAP basis is \$10,095 for the General Fund and \$2,070 for the Special Revenue Fund. See the Notes to Required Supplementary Information for a reconciliation of the budgetary basis to the modified accrual basis of accounting for the General and Special Revenue Funds. Awards and financial assistance revenues are reported in the Board's basic financial statements on a GAAP basis as follows:

### WESTVILLE SCHOOL DISTRICT NOTES TO THE SCHEDULES OF AWARDS AND FINANCIAL ASSISTANCE JUNE 30, 2015

### NOTE 3: RELATIONSHIP TO BASIC FINANCIAL STATEMENTS (CONTINUED)

|                      | Federal    | State        | _  | Total     |
|----------------------|------------|--------------|----|-----------|
| General Fund         |            | \$ 3,036,081 | \$ | 3,036,081 |
| Special Revenue Fund | \$ 284,687 | 86,880       |    | 371,567   |
|                      | \$ 284,687 | \$ 3,122,961 | \$ | 3,407,648 |

### NOTE 4: RELATIONSHIP TO FEDERAL AND STATE FINANCIAL REPORTS

Amounts reported in the accompanying schedules agree with the amounts reported in the related federal and state financial reports.

### NOTE 5: OTHER

The amount reported as TPAF Pension Contributions represents the amount paid by the State on behalf of the District for the year ended June 30, 2015. TPAF Social Security Contributions represents the amount reimbursed by the State for the employer's share of social security contributions for TPAF members for the year ended June 30, 2015.

### WESTVILLE SCHOOL DISTRICT SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE FISCAL YEAR ENDED JUNE 30, 2015

### Section I - Summary of Auditor's Results

### **Financial Statements**

| Type of auditor's report issued:  | -            | Ur          | modified      |  |  |  |  |
|---|--------------|-------------|---------------|--|--|--|--|
| Internal control over financial reporting:<br>1) Material weakness(es) identified?                                  | yes          | Х           | no            |  |  |  |  |
| 2) Significant deficiencies identified that are<br>not considered to be material weaknesses?                        | yes          | Х           | none reported |  |  |  |  |
| Noncompliance material to financial statements noted?   | yes          | х           | no            |  |  |  |  |
| Federal Awards  | N/A          |             |               |  |  |  |  |
| Internal Control over major programs:<br>1) Material weakness(es) identified?                                       | yes          |             | no            |  |  |  |  |
| 2) Significant deficiencies identified that are<br>not considered to be material weaknesses?                        | yes          |             | none reported |  |  |  |  |
| Type of auditor's report issued on compliance for major program   | IS:          |             |               |  |  |  |  |
| Any audit findings disclosed that are required to be reported in accordance with Section .510(a) of Circular A-133? | yes          |             | no            |  |  |  |  |
| Identification of major programs:   |              |             |               |  |  |  |  |
| <u>CFDA Number(s)</u>   | Name of Fede | ral Program | or Cluster    |  |  |  |  |
| Dollar threshold used to distinguish between type A and type B programs:  |              |             |               |  |  |  |  |
| Auditee qualified as low-risk auditee?  | yes          |             | no            |  |  |  |  |

### WESTVILLE SCHOOL DISTRICT SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE FISCAL YEAR ENDED JUNE 30, 2015

### Section I - Summary of Auditor's Results (cont'd

### **State Awards**

| Dollar threshold used to distinguish between type A and type B program  | ns: |   | \$300,000     |
|---|-----|---|---------------|
| Auditee qualified as low-risk auditee?  | yes | Х | no            |
| Internal Control over major programs:<br>1) Material weakness(es) identified?   | yes | Х | no            |
| 2) Significant deficiencies identified that are not considered to be material weaknesses?                                   | yes | x | none reported |
| Type of auditor's report issued on compliance for major programs:   |     | U | nmodified     |
| Any audit findings disclosed that are required to be reported in accordance with NJ OMB Circular Letter 04-04 and/or 15-08? | yes | X | no            |
| Identification of major programs:   |     |   |               |

GMIS Number(s)Name of State Program495-034-5120-089State Aid Cluster:495-034-5120-078Special Education Categorical Aid495-034-5120-078Equalization Aid495-034-5120-084Security Aid495-034-5120-098PARCC Readiness Aid495-034-5120-097Per Pupil Growth Aid

### WESTVILLE SCHOOL DISTRICT SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE FISCAL YEAR ENDED JUNE 30, 2015

# Section II – Financial Statement Findings

No matters were reported.

### Section III – Federal Awards and State Financial Assistance Findings and Questioned Costs

### FEDERAL AWARDS

N/A

## **STATE AWARDS**

No matters were reported

### WESTVILLE SCHOOL DISTRICT SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS AND QUESTIONED COSTS AS PREPARED BY MANAGEMENT FOR THE FISCAL YEAR ENDED JUNE 30, 2015

No matters were reported.