BOARD OF EDUCATION OF THE BOROUGH OF CLAYTON SCHOOL DISTRICT COUNTY OF GLOUCESTER

AUDITOR'S MANAGEMENT REPORT ON ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE

FOR THE FISCAL YEAR ENDED JUNE 30, 2015



Auditor's Management Report on Administrative Findings - Financial, Compliance and Performance

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AUDITOR'S MANAGEMENT REPORT ON ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE, AND PERFORMANCE

The Honorable President and Members of the Board of Education Borough of Clayton School District County of Gloucester, New Jersey

We have audited, in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards issued by the Comptroller General of the United States, the basic financial statements of the Board of Education of the Borough of Clayton School District, in the County of Gloucester, State of New Jersey, as of and for the fiscal year ended June 30, 2015, which were separately issued in the Comprehensive Annual Financial Report dated December 21, 2015.

As part of our audit, we also performed procedures required by the Division of Administration and Finance, Department of Education, State of New Jersey, and the findings and results thereof are disclosed on the following pages, as listed in the accompanying table of contents.

This report is issued in conjunction with the Comprehensive Annual Financial Report of the Board of Education of the Borough of Clayton School District, for the fiscal year ended June 30, 2015, and is intended for the information of the School District's management and the New Jersey Department of Education and should not be used by anyone other than these specified parties.

Respectfully submitted,

BOWMAN & COMPANY LLP Certified Public Accountants

Bourran + Congany LCP

la Walton

& Consultants

Glen J. Walton

Certified Public Accountant Public School Accountant

No. 20CS00205000

Voorhees, New Jersey December 21, 2015

ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE

SCOPE OF AUDIT

The audit covered the financial transactions of the Board Secretary / School Business Administrator and the Treasurer of School Moneys, the activities of the Board of Education, and the records of the various funds under the auspices of the Board of Education.

ADMINISTRATIVE PRACTICES AND PROCEDURES

Insurance

Fire insurance coverage was carried in the amounts as detailed on Exhibit J-20, Insurance Schedule contained in the School District's Comprehensive Annual Financial Report ("CAFR").

Official Bonds (N.J.S.A. 18A: 17-26, 18A:17-32, 18A:13-13)

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Frances Adler	Board Secretary / School Business Administrator	\$20,000
Deborah Swietanski	Treasurer	\$200,000

There is a Public Employees' Faithful Performance Blanket Position Bond with Dalton Company covering all other employees with multiple coverage of \$1,000,000.

Tuition Charges

A comparison of tentative tuition charges and actual certified tuition charges was made. The actual costs were less than estimated costs. The School District made a proper adjustment to the billings to sending districts for the decrease in per pupil costs in accordance with N.J.A.C. 6A:23A-17.1(f)3.

FINANCIAL PLANNING, ACCOUNTING AND REPORTING

Examination of Claims

An examination of claims paid during the fiscal year under audit did not indicate any material discrepancies with respect to signatures, certification or supporting documentation.

Payroll Account

The net salaries of sampled employees of the School District were deposited in the Net Payroll Account. Employees' payroll deductions and the employer's share of fringe benefits were deposited in the Payroll Agency Account.

Sampled payrolls were approved by the Superintendent and were certified by the President of the Board and the Board Secretary / Business Administrator.

Sampled salary withholdings were promptly remitted to the proper agencies, including health benefit premium withholdings due to the General Fund.

Payrolls were delivered to the Board Secretary who then deposited warrants in separate bank accounts for net payroll and withholdings.

FINANCIAL PLANNING, ACCOUNTING AND REPORTING (CONT'D)

Employee Position Control Roster

A sample of the Employee Position Control Roster indicated that it was in satisfactory condition.

Encumbrances and Accounts Payable

A sample of outstanding issued purchase orders was made as of June 30 for proper classification of orders as encumbrances and accounts payable. Our sample did not indicate any reportable noncompliance with respect to classification of orders.

Travel

A sample of travel expenditures during the fiscal year under audit did not indicate any reportable noncompliance.

Classification of Expenditures

The coding of expenditures was reviewed for proper classification in accordance with N.J.A.C. 6A:23A-16.2(f) as part of our randomly sampled expenditure items. We also reviewed the coding of all expenditures included in our compliance and single audit sampling procedures. In addition, a sample was selected that specifically targeted administrative coding classifications to determine overall reliability and compliance with N.J.A.C. 6A:23A-8.3. Our samples did not indicate any reportable noncompliance with respect to classification of expenditures.

Board Secretary's Records

Our audit of the financial and accounting records maintained by the Board Secretary indicted that they were in satisfactory condition.

Treasurer of School Moneys' Records

Our audit of the financial and accounting records maintained by the Treasurer of School Moneys indicated that they were in satisfactory condition.

Elementary and Secondary Education Act (E.S.E.A.) / Improving America's Schools Act (I.A.S.A.) as reauthorized by the No Child Left Behind Act (N.C.L.B.) of 2001

The E.S.E.A. / N.C.L.B. financial exhibits are contained within the Special Revenue Section of the CAFR. This section of the CAFR documents the financial position pertaining to the projects under Titles I, IIA, and III of the Elementary and Secondary Education Act as amended and reauthorized.

The audit of compliance for E.S.E.A did not indicate any reportable noncompliance.

Other Special Federal and / or State Projects

The School District's Other Special Projects were approved as listed Exhibits K-3 and K-4 located in the CAFR.

Our audit of the federal and state funds on a sample basis indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

The financial exhibits are contained within the Special Revenue Section of the CAFR. This section of the CAFR documents the financial position pertaining to the aforementioned other special projects.

The audit of compliance for Other Special Projects did not indicate any reportable noncompliance.

T.P.A.F. Reimbursement

Our audit procedures included a sample of the biweekly reimbursements filed with the Department of Education for School District employees who are members of the Teachers' Pension and Annuity Fund. No exceptions were noted.

SCHOOL PURCHASING PROGRAMS

Contracts and Agreements Requiring Advertisement for Bids

N.J.S.A. 18A:18A-1 et seq. (Public School Contracts Law), the associated rules and related information on the statute, and the school contracts in general are available on the website:

http://www.state.nj.us/dca/divisions/dlgs/programs/lpcl.html.

Current statute is posted on the New Jersey Legislature website at:

http://lis.njleg.state.nj.us/cgibin/om_isapi.dll?clientID=1319801&depth=2&expandheadings=off&headingswithhits=on&infobase=statutes.nfo&softpage=TOC_Frame_Pg42.

Based on the results of our audit, we did not note any individual payments, contracts, or agreements made for the performance of any work or goods or services, in excess of the statutory thresholds where there had been no advertising for bids in accordance with the provision of N.J.S.A. 18A:18A-4, amended.

Resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 18A:18A-5.

SCHOOL FOOD SERVICE

The financial transactions and statistical records of the school food service fund were audited. The financial accounts, meal count records and eligibility applications were reviewed on a sample basis. No exceptions were noted.

Cash receipts and bank records were sampled for timely deposit. No exceptions were noted.

The School District utilizes a food service management company (FSMC) and is depositing and expending program monies in accordance with N.J.S.A. 18A:17-34, and 19-1 through 19-4.1. Provisions of the FSMC contract / addendum were reviewed and audited. The FSMC contract includes an operating results provision which guarantees that the food service program will break even. The operating results provision has been met.

Expenditures should be separately recorded as food, labor and other costs. Vendor invoices were sampled and costs verified. Inventory records on food and supply items were currently maintained and properly applied in determining the cost of food and supplies used.

The cash disbursements records reflected expenditures for program related goods and services. The appropriate revenue and expenditure records were maintained in order to substantiate the non-profit status of the school food service. Net cash resources did exceed three months average expenditures.

Sampled time sheets were reviewed and labor costs verified. Payroll records were maintained on all School food service employees authorized by the School District. No exceptions were noted.

The number of meals claimed for reimbursement was compared to sales and meal count records. As part of the claims review process, the Edit Check Worksheet was completed. Reimbursement claims were submitted / certified in a timely manner.

Sampled applications for free and reduced price meals were reviewed for completeness and accuracy. The number of free and reduced price meals claimed as served was compared to the number of valid applications and / or to the list of directly certified students on file, times the number of operating days, on a school-by-school basis. The free and reduced price meal and free milk policy was reviewed for uniform administration throughout the school system. The required verification procedures for free and reduced price applications were completed and available for audit.

USDA Food Distribution Program commodities were received and a single inventory was maintained on a first-in, first-out basis. No exceptions were noted.

SCHOOL FOOD SERVICE (CONT'D)

Exhibits reflecting Child Nutrition Program operations are included in the section entitled Enterprise Funds, Section G of the CAFR.

The following item was noted during our review of the records of Food Service:

Finding No. 2015-001

Condition

Net cash resources exceeded three months average expenditures.

STUDENT BODY ACTIVITIES

Our audit of the financial and accounting records for student activities indicated that they were in satisfactory condition.

APPLICATION FOR STATE SCHOOL AID

Our audit procedures included a sample of information reported in the October 15, 2014 Application for State School Aid ("A.S.S.A.") for on-roll, private schools for the disabled, low-income, and bilingual. We also performed an inspection of the School District procedures related to its completion. The information on the A.S.S.A. was compared to the School District workpapers without exception. The information that was included on the workpapers was verified without exception. The results of our procedures are presented in the Schedule of Audited Enrollments.

The School District maintained workpapers on the prescribed State forms or their equivalent.

The School District has adequate written procedures for the recording of student enrollment data.

PUPIL TRANSPORTATION

Our audit procedures included a test of on-roll status reported in the 2014-2015 District Report of Transported Resident Students ("DRTRS"). The information that was reported on the DRTRS was verified to the DRTRS Eligibility Summary Report without exception. The results of our procedures are presented in the Schedule of Audited Enrollments.

Our procedures also included a sample of transportation related contracts and purchases. Based on our sample, the School District complied with proper bidding procedures and award of contracts. No exceptions were noted in our sample of transportation related purchases of goods and services.

FOLLOW-UP ON PRIOR YEAR'S FINDINGS

In accordance with government auditing standards, our procedures included a review of all prior year recommendations. Corrective action had been taken on all prior year findings with the exception of the following, which are repeated in this year's recommendations noted as current year finding 2015-001:

Finding No. 2014-001

Condition

Net cash resources exceeded three months average expenditures.

Current Status:

This condition has not been corrected for the year ended June 30, 2015. See current year finding number 2015-001.

ACKNOWLEDGMENT

We received the complete cooperation of all of the officials of the School District and we greatly appreciate the courtesies extended to the members of the audit team.

Respectfully submitted,

BOWMAN & COMPANY LLP Certified Public Accountants

Bounan + Congany LCP

Yla Walton

& Consultants

Glen J. Walton

Certified Public Accountant Public School Accountant

No. 20CS00205000

Schedule of Meal Count Activity
Food Service Fund
Number of Meals Served and (Over) / Underclaim - Federal
Enterprise Fund
For the Fiscal Year Ended June 30, 2015

<u>Program</u>	Meal <u>Category</u>	Meals <u>Claimed</u>	Meals <u>Tested</u>	Meals <u>Verified</u>	<u>Difference</u>	<u>Rate</u>	Estimated (Over) / Under <u>Claim</u>
National School Lunch	Paid	38,374	4,314	4,314	-	\$ 0.28	\$ -
(High Rate)	Reduced	15,587	1,698	1,698	-	2.58	-
	Free	80,921	8,853	8,853	-	2.98	-
	HHFKA*	134,882	14,865	14,865		0.06	
	Total	269,764	29,730	29,730			
School Breakfast	Paid	4,789	438	438	-	0.28	-
(Severe Needs Rate)	Reduced	2,776	299	299	-	1.32	-
	Free	30,297	3,153	3,153		1.62	
	Total	37,862	3,890	3,890			
Special Milk	Paid	4,445	665	665	-	0.2300	-
	Free	4,550	428	428		Average Cost	
	Total	8,995	1,093	1,093			
After School Snacks (Non-Area Eligible)	Paid				-	0.07	-
(Non-Area Eligible)	Reduced				-	0.41	-
	Free					0.82	
	Total						
Total Net Underclaim / (Overclaim)							\$ -

^{*} For "Federal Performance Based Lunch" Healthy Hunger-Free Kids Act of 2010

Schedule of Meal Count Activity
Food Service Fund
Number of Meals Served and (Over) / Underclaim - State
Enterprise Fund
For the Fiscal Year Ended June 30, 2015

Program	Meal <u>Category</u>	Meals <u>Claimed</u>	Meals <u>Tested</u>	Meals <u>Verified</u>	<u>Difference</u>	<u>Rate</u>	Estimated (Over) / Und <u>Claim</u>	
National School Lunch	Paid	38,374	4,314	4,314	-	\$ 0.040	\$ -	
(Regular Rate)	Reduced	15,587	1,698	1,698	-	0.055	-	
	Free	80,921	8,853	8,853		0.055		
	Total	134,882	14,865	14,865				
Total Net Underclaim / (Overclaim)							<u>\$ -</u>	

Schedule of Net Cash Resources
Net Cash Resources Did/Did Not Exceed Three Months of Expenditures
Proprietary Funds - Food Service Fund
For the Fiscal Year Ended June 30, 2015

Net Cash Resources:			Food Service B - 4/5	
CAFR B-4 B-4	Current Assets Cash & Cash Equivalents Due from Other Governments Due from Other Funds	\$	185,640	
B-4	Other Accounts Receivable		23,972	
CAFR B-4 B-4 B-4	Current Liabilities Less Accounts Payable Less Accruals Less Due to Other Funds Less Unearned Revenue		(12,254)	
	Net Cash Resources	\$	197,358	(A)
Net Adjusted Total Operating I	Expense:			
B-5 B-5	Total Operating Expenditures Less Depreciation	\$	649,704 (10,330)	
	Adjusted Total Operating Expense	\$	639,374	(B)
Average Monthly Operating Ex	xpense:			
	B / 10	\$	63,937	(C)
Three Times Monthly Average	<u>.</u>			
	3 X C	\$	191,812	(D)
TOTAL IN BOX A LESS TOTAL IN BOX D NET	\$ 197,358 191,812 \$ 5,546			
	ls 3 X average monthly operating expenses. ot exceed 3 X average monthly operating ex	penses.		

26900

BOROUGH OF CLAYTON SCHOOL DISTRICT
Application for State School Aid Summary
Schedule of Audited Enrollments
Enrollment as of October 15, 2014

	2015-2016	2015-2016 Application for State School Aid	School Aid	0)	Sample for Verification		Priv	Private Schools for the Disabled	or the Disable	ō
	Reported on A.S.S.A.	Reported on Workpapers On Roll	Errors	Sample Selected from Workpapers	Verified per Registers On Roll	Errors per Registers On Roll	Reported on A.S.S.A. as Private	Sample for Verifi-	Sample	
	Full Shared	Full Shared	Full Shared	Full Shared	Full Shared	Full Shared	Schools	cation	Verified	Errors
Half Day Preschool	69	69		69	69					
Full Day Preschool	10	10		10	10					
Half Day Kindergarten										
Full Day Kindergarten	101	101		86	86					
One	106	106		105	105					
Two	92	92		06	06					
Three	113	113		112	112					
Four	93	93		93	93					
Five	100	100		100	100					
Six	81	81		81	81					
Seven	06	06		88	88					
Eight	98	98		98	98					
Nine	96	96		92	92					
Ten	70	70		69	69					
Eleven	81	81		80	80					
Twelve	99	99		99	99					
O Post-Graduate										
Adult H.S. (1-14CR.)									j	
Subtotal	1,254	1,254	•	1,242	1,242	•	'	1		•
Special Education-Elementary	73	73		13	13		4	4	4	
Special Education-Middle School	54	54		10	10		_	_	_	
Special Education-High School	29	29		12	12		4	က	3	
Subtotal	194	194	•	35	35	1	6	80	80	1
Co. Voc Regular Co. Voc. Ft. Post Sec.										
Subtotal										
Totals	1,448	1,448	'	1,277	1,277	·	6	8	ω	'
Percentage Error					•					

26900

BOROUGH OF CLAYTON SCHOOL DISTRICT Application for State School Aid Summary Schedule of Audited Enrollments Enrollment as of October 15, 2014

	Res	Si.		Samp	Sample for Verification		Resid	Resident LEP Low Income	Ф	Samp	Sample for Verification	
	Reported on A.S.S.A. as	Keported on Workpapers as		Sample	Verified to		Reported on A.S.S.A. as	Keponed on Workpapers as		Sample	Verned to Application,	
	Low Income	Low	Errors	Selected from Workpapers	Application and Register	Sample Errors	LEP Low Income	LEP Low Income	Errors	Selected from Workpapers	Test Score and Register	Sample Errors
Half Day Preschool												
Full Day Preschool Half Day Kindergarten												
Full Day Kindergarten	51	51		17	17		က	က		ဇ	က	
One	57	57		18	18		9	9 ·		4	4 .	
ow. I	747	/ 4 /		ر د ز	<u>د</u> ز		4 (4 (4 (4 (
Three	55	55		17	17		നയ	mα		n u	m ч	
In Cal	30	30		5 4	9 4		0 0	0 0		o c	n c	
D	54	64		5 4	0 4		v -	v -		۷ ۲	v -	
Seven	51	52.		. 6	19		- m	- m		- m	- m	
Eight	38	38		12	12		· -	· —		· -	· -	
Nine	63	63		20	20		_	-		_	_	
Ten	35	35		13	13		_	_		_	_	
Eleven	34	34		1	7							
Twelve Post-Graduate Adult H.S. (15+CR.) Adult H.S. (1-14CR.)	59	50		o	o							
Subtotal	909	909		194	194		33	33		28	28	
J. Special Education-Flementary	52	52		4	41		ď	ď		0	c	
Special Education-Middle School	35	35		= =	= =		· —	· -		1 ←	1 ←	
Special Education-High School	53	53		13	13							
Subtotal	140	140	1	38	38	1	4	4	1	က	3	
Co. Voc Regular Co. Voc. Ft. Post Sec.												
Subtotal												
Totals	746	746		232	232		37	37		31	31	
Percentage Error												·
•												
	Reported on	Reported on	Transp	Transportation								۵
	DOE/County	District	Errors	Tested	Verified	Errors					Reported	Calculated
Reg Public Schools, Col. 1 Reg SpEd, Col. 4 Transported - Non-Public, Col. 3 Special Needs, Col. 6	224 72 39 52	224 72 39 52		105 34 19 25	105 34 19 25		Reg. Avg. (Miles Reg. Avg. (Miles Spec. Avg. (Mile	Reg. Avg. (Mileage) = Regular Including Grade PK students (Part A) Reg. Avg. (Mileage) = Regular Excluding Grade PK students (Part B Spec. Avg. (Mileage) = Special Ed. with Special Needs	iding Grade P uding Grade I with Special I	K students (Part A) PK students (Part B Needs	5.4 5.5 7.0	5.4 5.5 7.0
Totals	387	387	'	183	183							
Percentage Error												

26900

BOROUGH OF CLAYTON SCHOOL DISTRICT
Application for State School Aid Summary
Schedule of Audited Enrollments
Enrollment as of October 15, 2014

		Resident LEP NOT Low Income		Sam	Sample for Verification	
	Reported on A.S.S.A. as	Reported on Workpapers as		Sample	Verified to	o de la companya de l
	Income	Income	Errors	Workpapers	and Register	Errors
Half Day Preschool Full Day Preschool						
Half Day Kindergarten						
Full Day Kindergarten	4	4		ဂ	က	
One	2	2		2	2	
Two						
Three	2	2		2	2	
Four						
Five						
Six						
Seven						
Eight						
Nine						
Ten						
1 Eleven						
7 Twelve						
Post-Graduate						
Adult H.S. (15+CR.)						
Adult H.S. (1-14CR.)						
Subtotal	80	8	1	7	7	
Special Education-Elementary Special Education-Middle School Special Education-High School						
Subtotal			1		'	1
Co. Voc Regular Co. Voc. Ft. Post Sec.						
Subtotal						
Totals	80	∞		7	7	
Percentage Error		•	1			

EXCESS SURPLUS CALCULATION

REGULAR DISTRICT / CHARTER SCHOOL

SECTION 1

2% Calculation of Excess Surplus

2014-15 Total General Fund Expenditures per the CAFR Exhibit C-1 Increased by: Transfer from Capital Outlay to Capital Projects Fund Transfer from Capital Reserve to Capital Projects Fund Transfer from General Fund to SRF for PreK-Regular Transfer from General Fund to SRF for Prek-Inclusion	\$ 20,610,898 (B) 735 (B1a) (B1b) 45,216 (B1c) 19,837 (B1d)
Decreased by: On-Behalf TPAF Pension & Social Security Assets Acquired Under Capital Leases	1,751,111 (B2a) (B2b)
Adjusted 2014-15 General Fund Expenditures [(B)+(B1s)-(B2s)] 2% of Adjusted 2014-15 General Fund Expenditures [(B3) times .02] Enter Greater of (B4) or \$250,000 Increased by: Allowable Adjustment *	\$ 18,925,575 (B3) \$ 378,512 (B4) 378,512 (B5) 14,483 (K)
Maximum Unassigned Fund Balance [(B5) + (K)]	\$ 392,995 (M)
SECTION 2	
Total General Fund - Fund Balances at June 30, 2015 (Per CAFR Budgetary Comparison Schedule C-1) Decreased by: Year-End Encumbrances Legally Restricted - Designated for Subsequent Year's Expenditures Legally Restricted - Excess Surplus - Designated for Subsequent Year's Expenditures ** Other Restricted Fund Balances **** Assigned Fund Balance - Designated for Subsequent Year's Expenditures	\$ 1,902,343 (C) 68,869 (C1) - (C2) 483,067 (C3) 166,229 (C4) 507,595 (C5)
(Per CAFR Budgetary Comparison Schedule C-1) Decreased by: Year-End Encumbrances Legally Restricted - Designated for Subsequent Year's Expenditures Legally Restricted - Excess Surplus - Designated for Subsequent Year's Expenditures ** Other Restricted Fund Balances ****	68,869 (C1) - (C2) 483,067 (C3) 166,229 (C4)
(Per CAFR Budgetary Comparison Schedule C-1) Decreased by: Year-End Encumbrances Legally Restricted - Designated for Subsequent Year's Expenditures Legally Restricted - Excess Surplus - Designated for Subsequent Year's Expenditures ** Other Restricted Fund Balances **** Assigned Fund Balance - Designated for Subsequent Year's Expenditures	68,869 (C1) - (C2) 483,067 (C3) 166,229 (C4) 507,595 (C5)
(Per CAFR Budgetary Comparison Schedule C-1) Decreased by: Year-End Encumbrances Legally Restricted - Designated for Subsequent Year's Expenditures Legally Restricted - Excess Surplus - Designated for Subsequent Year's Expenditures ** Other Restricted Fund Balances **** Assigned Fund Balance - Designated for Subsequent Year's Expenditures Total Unassigned Fund Balance [(C)-(C1)-(C2)-(C3)-(C4)-(C5)]	68,869 (C1) - (C2) 483,067 (C3) 166,229 (C4) 507,595 (C5)
(Per CAFR Budgetary Comparison Schedule C-1) Decreased by: Year-End Encumbrances Legally Restricted - Designated for Subsequent Year's Expenditures Legally Restricted - Excess Surplus - Designated for Subsequent Year's Expenditures ** Other Restricted Fund Balances **** Assigned Fund Balance - Designated for Subsequent Year's Expenditures Total Unassigned Fund Balance [(C)-(C1)-(C2)-(C3)-(C4)-(C5)] SECTION 3	68,869 (C1) - (C2) 483,067 (C3) 166,229 (C4) 507,595 (C5) 676,583 (U1)
(Per CAFR Budgetary Comparison Schedule C-1) Decreased by: Year-End Encumbrances Legally Restricted - Designated for Subsequent Year's Expenditures Legally Restricted - Excess Surplus - Designated for Subsequent Year's Expenditures ** Other Restricted Fund Balances **** Assigned Fund Balance - Designated for Subsequent Year's Expenditures Total Unassigned Fund Balance [(C)-(C1)-(C2)-(C3)-(C4)-(C5)] SECTION 3 Restricted Fund Balance - Excess Surplus *** [(U1)-(M)] IF NEGATIVE ENTER -0-	68,869 (C1) - (C2) 483,067 (C3) 166,229 (C4) 507,595 (C5) 676,583 (U1)

Footnotes:

This adjustment line (as detailed below) is to be utilized when applicable for:

Federal Impact Aid. The passage of P.L.2015, c46 amended N.J.S.A. 18A:7F-41 to permit a board of education to appropriate federal impact aid funds to establish or supplement a federal impact aid legal reserve in the general fund. Accordingly, effective for the year ending June 30, 2015 the Federal Impact Aid adjustment to expenditures is limited to the portion of Federal Impact Aid Section 8002 and Section 8003 received during the fiscal year and recognized as revenue on the General Fund Budgetary Comparison Schedule, but <u>not</u> transferred to the Federal Impact Aid Reserve - General (8002 or 8003) by board resolution during June 1 to June 30 of the fiscal year under audit. Amounts transferred to the reserve are captured on line (C4).

Sale & Lease-back, Extraordinary Aid, Additional Nonpublic School Transportation Aid, Recognized current year School Bus Advertising Revenue, and Family Crisis Transportation Aid. Refer to the Audit Program Section II, Chapter 10.

* This adjustment line (as detailed below) is to be utilized when applicable for: Impact Aid, Sale and Lease-back (Refer to the Audit Program Section II, Chapter 10), Extraordinary Aid, Additional Nonpublic School Transportation Aid, and recognized current year School Bus Advertising Revenue. Refer to the Audit Program Section II, Chapter 10 for restrictions on the inclusion of Extraordinary Aid and Additional Nonpublic School Transportation Aid.

Detail of Allowable Adjustments

Impact Aid	(H)
Sale & Lease-back	(I)
Extraordinary Aid	(J1)
Additional Nonpublic School Transportation Aid	\$ 14,483 (J2)
Current Year School Bus Advertising Revenue Recognized	(J3)
Family Crisis Transportation Aid	(J4)
Total Adjustments [(H)+(I)+(J1)+(J2)+(J3)]	\$ 14,483 (K)

^{**} This amount represents the June 30, 2014 Excess Surplus (C3 above) and must be included in the Audit Aummary Line 90031. This amount was not appropriated in the 2015-2016 general fund budget.

Detail of Other Restricted Fund Balance

Statutory restrictions:

Statutory restrictions.	
Approved unspent separate proposal	
Sale/lease-back reserve	
Capital reserve	\$ 166,229
Maintenance reserve	
Emergency reserve	
Tuition reserve	
School bus advertising 50% fuel offset reserve - current year	
School bus advertising 50% fuel offset reserve - prior year	
Impact Aid General Fund Reserce (Sections 8002 and 8003)	
Impact Aid Capital Fund Reserve (Section 8007 and 8008)	
Other state/government mandated reserves	
[Other Restricted Fund Balance not noted above]****	
Total Other Restricted Fund Balance	\$ 166,229 (C4)

^{***} Amouts must agree to June 30, 2015 CAFR and must agree to Audit Summary Line 90030.

^{****} Amount for Other Restricted Fund Balances must be detailed for each source. Use in the excess surplus calculation of any legal reserve that is not State mandated or that is not legally imposed by an other type of government, such as the judicial branch of government, must have Departmental approval. District requests should be submitted to the Division of Administration and Finance prior to September 30.