# SCHOOL DISTRICT

OF

LAKE COMO

# LAKE COMO BOARD OF EDUCATION LAKE COMO, NEW JERSEY

# COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2016

# COMPREHENSIVE ANNUAL FINANCIAL REPORT

# **OF THE**

# LAKE COMO BOARD OF EDUCATION

# LAKE COMO, NEW JERSEY

# FOR THE FISCAL YEAR ENDED JUNE 30, 2016

**PREPARED BY** 

LAKE COMO BOARD OF EDUCATION FINANCE DEPARTMENT

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**INTRODUCTORY SECTION** 

Lake Como Board of Education P.O. Box 569 Belmar, NJ 07719 732-681-8888

Honorable President and Members of the Board of Education Lake Como School District County of Monmouth

Dear Board Members:

The comprehensive annual financial report of the Lake Como School District for the Fiscal Year ended June 30, 2016, is hereby submitted. Responsibility for both the accuracy of the data and completeness and fairness of the presentation, including all disclosures, rests with the management of the Lake Como Board of Education. To the best of our knowledge and belief, the data presented in this report is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operations of the various funds and account groups of the district. All disclosures necessary to enable the reader to gain an understanding of the District's financial activities have been included.

The Lake Como District is a non-operating District. The district sends students to various K through 12 schools for regular and special education. There were 180 students in the 2015-2016 school year and 189 students in the 2014-2015 school year.

The economy of the Borough of the Lake Como is stable. The business district consists of restaurants, professional offices and retail establishments. The population increases in the summer and decreases for the remainder of the year.

During the 2015/2016 school year, the Lake Como Board of Education consisted of a five member Board of Education. The Board put a Public question on the ballot in November, 2012 to reduce the number of board seats from 9 to 5 board members. The voters of Lake Como passed this question and over the past 3 years the membership was reduced. The expenses of the district are managed by strict quality control methods, to ensure compliance with applicable laws and regulations according to GAAP. Revenues and expenditures are monitored to review cost analysis on appropriations approved by the voters of the community.

Sincerely,

Goretta Hill

Loretta Hill Business Administrator/ Board Secretary

# LAKE COMO BOARD OF EDUCATION

# ROSTER OF OFFICIALS

# JUNE 30, 2016

Jacquelyn DeVoti	2018
Doreen Higgins	2016
Barbara Carol Hope	2017
Joseph Oleszkiewicz	2016
Debbie Russo	2017

Loretta Hill

School Business Administrator

## LAKE COMO BOARD OF EDUCATION

## **CONSULTANTS AND ADVISORS**

### Audit Firm

Robert A. Hulsart and Company 2807 Hurley Pond Road P.O. Box 1409 Wall, NJ 07719

#### Attorney

Adams Gutierrez & Lattiboudere LLC 1037 Raymond Boulevard Suite 900 Newark, NJ 07102

## **Official Depository**

TD Bank Warren Avenue Spring Lake Heights, NJ 07762

#### Insurers

N.J. School Boards Association Insurance Group 450 Veterans Drive Burlington, NJ 08016

> Boynton & Boynton 21 Cedar Avenue Fair Haven, NJ 07704

# **FINANCIAL SECTION**

Robert A. Hulsart and Company

CERTIFIED PUBLIC ACCOUNTANTS

ARMOUR S. HULSART, C.P.A., R.M.A., P.S.A. (1959-1992) ROBERT A. HULSART, C.P.A., R.M.A., P.S.A. ROBERT A. HULSART, JR., C.P.A., P.S.A.

RICHARD J. HELLENBRECHT, JR., C.P.A., P.S.A.

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#### **INDEPENDENT AUDITOR'S REPORT**

Honorable President and Members of the Board of Education Lake Como School District County of Monmouth Lake Como, New Jersey

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Board of Education of the Lake Como School District, in the County of Monmouth, State of New Jersey, as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Board of Education of the Lake Como School District, in the County of Monmouth, State of New Jersey, as of June 30, 2016, and the respective changes in financial position and, where applicable, cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Other Matters**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information as listed in the table of contents presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Government Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The accompanying introductory section and other supplementary information such as the combining and individual fund financial statements, long-term debt schedules, and statistical information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standard generally accepted in the United States of America. In our opinion, the accompanying introductory section and other supplementary information such as the combining and individual fund financial statements, long-term debt schedules, and statistical information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The accompanying introductory section and other supplementary information such as the combining and individual fund financial statements, long-term debt schedules, and statistical information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

The accompanying schedules of expenditures of federal awards and state financial assistance are presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and New Jersey OMB's Circular 15-08, Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid respectively, and are not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

## Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 21, 2016 on our consideration of the Lake Como's Board of Education internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Lake Como Board of Education's internal control over financial reporting and compliance.

Respectfully submitted,

## **ROBERT A. HULSART AND COMPANY**

Robert A. Hulsart Licensed Public School Accountant No. 322 Robert A. Hulsart and Company Wall Township, New Jersey

October 21, 2016

REQUIRED SUPPLEMENTARY INFORMATION PART I

### **MANAGEMENT'S DISCUSSION AND ANALYSIS**

## FOR THE FISCAL YEAR ENDED JUNE 30, 2016

The discussion and analysis of Lake Como School District's financial performance provides an overall review of the School District's financial activities for the fiscal year ended June 30, 2016. The intent of this discussion and analysis is to look at the School District's financial performance as a whole; it should be read in conjunction with the Comprehensive Annual Financial Report's (CAFR) Letter of Transmittal which is found in the Introductory Section, and the School Board's financial statements found in the Financial Section and the notes thereto.

## **Financial Highlights**

Key Financial highlights for the 2015-2016 fiscal year are as follows:

- General revenues accounted for \$3,645,041 in revenue or 100% percent of all revenues.
- Total assets of governmental activities increased by \$575,953.
- The School District had \$3,069,088 in expenses. General revenues (primarily property taxes) of \$3,645,041 were adequate to provide for these programs.
- The General Fund had \$3,645,041 in revenues and \$3,068,088 in expenditures. The General Fund's balance increased \$575,953 from 2015.

#### Using this Comprehensive Annual Financial Report (CAFR)

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand Lake Como School District as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities

The *Statement of Net Position and Statement of Activities* provide information about the activities of the whole school district, presenting both an aggregate view of the School District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. In the case of Lake Como School District, the General Fund is the only fund.

#### Using this Comprehensive Annual Financial Report (CAFR) – (Continued)

The School Board's auditor has provided assurance in his Independent Auditor's Report, located immediately preceding this Management's Discussion and Analysis, that the Basic Financial Statements are fairly stated. A user of this report should read the Independent Auditor's Report carefully to ascertain the level of assurance being provided for each of the other parts of the Financial Section.

#### **Reporting the School District as a Whole**

#### Statement of Net Position and the Statement of Activities

While this document contains the large number of funds used by the School District to provide programs and activities, the view of the School District as a whole looks at all financial transactions and asks the question, "How did we do financially during the 2015-2016 fiscal year?" The Statement of Net Position and the Statement of Activities helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting similar to the accounting used by most private-sector companies. This basis of accounting takes into account, all of the current year's revenues and expenses regardless of when cash is received or paid.

These two statements report the School District's net position and changes in those assets. This change in net position is important because it tells the reader that, for the school district as a whole, the financial positions of the School District has improved or diminished. The causes of this change may be the result of many factors, some financial, and some not. Non-financial factors include the School District's property tax base, current laws in New Jersey restricting revenue growth, facility condition, required educational programs and other factors.

In the Statement of Net Position and the Statement of Activities, the School District has the following type of activity:

• Governmental activities – All of the School District's programs and services are reported here including, but not limited to, support services, general administration and pupil transportation.

#### **Reporting the School District's Most Significant Funds**

#### **Fund Financial Statements**

The analysis of the School District's major (all) funds begins on Exhibit A-1. Fund financial reports provide detailed information about the School District's major funds. The School District uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the School District's most significant funds. The School District only has one major governmental fund - General Fund.

## Reporting the School District's Most Significant Funds - Continued

#### **Governmental Funds**

The School District's activities are reported in Governmental Funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in the future years. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The Governmental Fund statements provide a detailed short-term view of the School District's general government operations and the basic services it provides. Governmental Fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and Governmental Funds is reconciled in the financial statements.

### The School District as a Whole

Table 1 provides a summary of the School District's net position for the fiscal years ended 2015 and 2016.

Assets	2015	2016
Current and Other Assets	<u>\$ 768,900</u>	1,344,853
Total Assets	<u>\$ 768,900</u>	<u>1,344,853</u>
Liabilities		
<u>Net Position</u>		
Restricted	\$ 549,230	1,121,091
Unrestricted	219,670	223,762
Total Net Position	<u>\$ 768,900</u>	<u>1,344,853</u>

## Table 1 Net Position

Table 2 shows the changes in net position for fiscal years ended 2015 and 2016.

# Table 2 **Changes in Net Position** 2015 General Revenues \$ 3,022,000 Grants and Entitlements 618,514

Other Total Revenues	3,640,514	<u>507</u> 3,645,041
Program Expenses		
Support Services: Tuition	3,210,174	2,890,398
General Administration	26,195	29,565
Pupil Transportation	152,459	137,877
Charter Schools	2 2 2 2 2 2 2	11,248
Total Expenses	3,388,828	3,069,088
Increase/(Decrease) in Net Position	\$	575,953

## **Governmental Activities**

Revenues

Property Taxes

The unique nature of property taxes in New Jersey creates the need to routinely seek voter approval for the School District operations. Property taxes made up 83% percent of revenues for governmental activities for the Lake Como Public School District for fiscal year 2016. The District's total revenues were \$3,645,041 for the fiscal year ended June 30, 2016. State Grants accounted for another 17%.

## The School Board' Funds

The School Board uses funds to control and manage money for particular purposes. The Fund's basic financial statements allow the School Board to demonstrate its stewardship over and accountability for resources received from the Borough of Lake Como's taxpayer's and other entities, including the State of New Jersey and the Federal Government. These statements also allow the reader to obtain more insight into the financial workings of the School Board, and assess further the School Board's overall financial health.

2016

3,022,000

622.534

#### The School Board' Funds - (Continued)

As the School Board completed the fiscal year ended June 30, 2016, it reported a combined net position balance of \$1,344,853. The Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities presents the reader with a detailed explanation of the differences between the net change in fund balances and changes in activities.

The School Board's budget is prepared according to New Jersey law, and is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The most significant budgeted fund is the General Fund.

Over the course of the year, the School Board revises its budget as it attempts to take into consideration unexpected changes in revenue and expenditures.

A schedule showing the School Board's original and final budget compared with actual operating results is provided in the section of the CAFR, entitled Budgetary Comparison Schedules. The School Board generally did better than had been budgeted in its General Fund since it practices conservative budgetary practices in which revenues are forecasted very conservatively and expenditures are budgeted with worst-case scenarios in mind.

#### **Capital Assets**

At June 30, 2016, the School District had no capital assets.

#### **Debt Administration**

At June 30, 2016, the School District had no outstanding debt.

## **Economic Factors and Next Year's Budget**

The Borough of Lake Como is primarily a residential community, with very few ratables. The majority of revenues needed to operate the District are derived from homeowners through property tax assessments and collections, which is voted by the residents annually.

The \$223,762 is unrestricted net position for all governmental activities represent the accumulated results of all past years' operations. It means that if the School Board had to pay off all bills today, including all of the School Board's noncurrent liabilities such as compensated absences, the School Board would have a balance of \$223,762.

At this time, the most important factor affecting the budget is the unsettled situation with State Aid. While State aid may be frozen, the District may experience growth in student population. The tax levy will be the area that will need to absorb any increase in budget obligations.

In conclusion, the Lake Como School District has committed itself to financial excellence for many years. In addition, the School District's system for financial planning, budgeting, and internal financial controls are well regarded. The School District plans to continue its sound fiscal management to meet the challenge of the future.

## **Contacting the School District's Financial Management**

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the School District's finances and to show the School District's accountability for the money it receives. If you have questions about this report or need additional information contact Ms. Loretta Hill, School Business Administrator/Board Secretary at Lake Como Board of Education, P.O. Box 569, Lake Como, NJ 07719.

**BASIC FINANCIAL STATEMENTS** 

DISTRICT-WIDE FINANCIAL STATEMENTS – A

# STATEMENT OF NET POSITION

## Exhibit A-1

# JUNE 30, 2016

	Governmental Activities	Total	
Assets			
Cash-Unrestricted	\$ 194,260	194,260	
Cash-Restricted	1,121,091	1,121,091	
Receivables, Net	29,502	29,502	
Total Assets	\$ 1,344,853	1,344,853	
Net Position			
Restricted For:			
Other Purposes	\$ 668,709	668,709	
Excess Surplus	452,382	452,382	
Unrestricted	223,762	223,762	
Total Net Position	\$ 1,344,853	1,344,853	

The accompanying notes to financial statements are an integral part of this statement.

# **STATEMENT OF ACTIVITIES**

# JUNE 30, 2016

					-	_
		D			Expense) Revenue a	
		Program Revenues		Cha	anges in Net Position	
		Character from	<b>Operating</b>	Commental	Dusings Trues	
	<b>F</b>	Charges for	Grants and	Governmental	Business-Type	Total
Enveronting (Deveronment	Expenses	Services	Contributions	<u>Activities</u>	Activities	<u> </u>
<u>Functions/Programs</u> Governmental Activities:						
Support Services:	¢ 7 000 200			(2, 900, 209)		(2 800 208)
Tuition	\$ 2,890,398			(2,890,398)		(2,890,398)
Support Services	2,475			(2,475)		(2,475)
General and Business Administrative Services	27,090			(27,090)		(27,090)
Pupil Transportation	137,877			(137,877)		(137,877)
Charter School-Tuition	11,248			(11,248)		(11,248)
Total Government Activities	3,069,088	180 		(3,069,088)		(3,069,088)
Total Primary Government	3,069,088		-	(3,069,088)		(3,069,088)
General Revenues and Transfers						
Taxes:						
Property Taxes, Levied for General Purpose, Net				3,022,000		3,022,000
Miscellaneous				507		507
Federal and State Aid Not Restricted				622,534		622,534
Total General Revenues and Transfers				3,645,041	-	3,645,041
Change in Net Position				575,953	-	575,953
Net Position - Beginning				768,900		768,900
Net Position - Ending				\$ 1,344,853		1,344,853

The accompanying Notes to Financial Statements are an integral part of this statement.

FUND FINANCIAL STATEMENTS – B

15.

## **BALANCE SHEET**

# **GOVERNMENTAL FUNDS**

## JUNE 30, 2016

	General Fund	Total Governmental Funds
Assets	<b>•</b> • • • • • • •	
Cash and Cash Equivalents-Unrestricted	\$ 194,260	194,260
Cash and Cash Equivalents-Restricted	1,121,091	1,121,091
Receivables from Other Governments	29,502	29,502
Total Assets	\$ 1,344,853	1,344,853
Fund Balances		
Restricted To:		
Tuition Reserve	\$ 275,000	275,000
Emergency Reserve	250,000	250,000
Assigned Balances		
Excess Surplus	438,677	438,677
Withdrawal From Tuition Reserve	125,000	125,000
Excess Surplus-Designated For Subsequent Years Expenditures	13,655	13,655
Designated for Subsequent Years Expenditures	18,415	18,415
Yead End Encumbrances	344	344
Unassigned		
General Fund	223,762	223,762
Total Fund Balances	1,344,853	1,344,853
Total Liabilities and Fund Balances	\$ 1,344,853	1,344,853
Net Position of Governmental Activities		\$ 1,344,853

The accompanying Notes to Financial Statements are an integral part of this Statement

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

# **GOVERNMENTAL FUNDS**

## JUNE 30, 2016

	General Fund	Total Governmental Funds
Revenues:		
Local Sources:		
Local Tax Levy	\$ 3,022,000	3,022,000
Miscellaneous	507	507
Total Local Sources	3,022,507	3,022,507
State Sources	622,534	622,534
Total Revenues	3,645,041	3,645,041
Expenditures: Support Services and Undistributed Costs:		
Tuition	2,890,398	2,890,398
Support Services	2,475	2,475
Pupil Transportation	137,877	137,877
General Administrative Services	27,090	27,090
Charter School-Tuition	11,248	11,248
Total Expenditures	3,069,088	3,069,088
Excess (Deficiency) of Revenues Over (Under) Expenditures	575,953	575,953
Net Change in Fund Balances	575,953	575,953
Fund Balance - July 1	768,900	768,900
Fund Balance - June 30	\$ 1,344,853	1,344,853

The accompanying Notes to Financial Statements are an integral part of this statement.

# **RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES**

# AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS Exhibit B-3

# TO THE STATEMENT OF ACTIVITIES

## JUNE 30, 2016

Total Net Change in Fund Balances - Governmental Funds (From B-2)	\$ 575,953
Change in Net Position of Governmental Activities	\$ 575,953

The accompanying Notes to Financial Statements are an integral part of this statement.

NOTES TO FINANCIAL STATEMENTS

#### **BOARD OF EDUCATION**

#### LAKE COMO SCHOOL DISTRICT

## **NOTES TO THE FINANCIAL STATEMENTS**

## JUNE 30, 2016

#### NOTE 1: <u>Summary of Significant Accounting Policies</u>

The financial statements of the Board of Education (Board) of the Lake Como School District (District) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Board's accounting policies are described below.

#### A. <u>Reporting Entity</u>:

The Board is an instrumentality of the State of New Jersey, established to function as an educational institution. The Board consists of elected officials and is responsible for the fiscal control of the District. A superintendent is appointed by the Board and is responsible for the administrative control of the District.

The primary criterion for including activities within the District's reporting entity, as set forth in Section 2100 of the GASB <u>Codification of Government Accounting and Financial</u> <u>Reporting Standards</u>, is the degree of oversight responsibility maintained by the District. Oversight responsibility includes financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations and accountability for fiscal matters. The combined financial statements include all funds and account groups of the District over which the Board exercises operating control. The District is a non-operating District, sending all of its elementary and high school students to other districts on a tuition basis. There were no additional entities required to be included in the reporting entity under the criteria as described above, in the current fiscal year. Furthermore the District is not includable in any other reporting entity on the basis of such criteria.

## B. Fund Accounting:

The accounts of the District are maintained in accordance with the principles of fund accounting to ensure observance of limitations and restrictions on the resources available. The principles of fund accounting require that resources be classified for accounting and reporting purposes into funds or account groups in accordance with activities or objectives specified for the resources. Each fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources. Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types".

### NOTE 1: <u>Summary of Significant Accounting Policies (Continued)</u>

## **Governmental Fund Types**

<u>General Fund</u>: The general fund is the general operating fund of the District and is used to account for all expendable financial resources except those required to be accounted for in another fund.

<u>Special Revenue Fund</u>: The District accounts for the proceeds of specific revenue sources (other than expendable trust or major capital projects) that are legally restricted to expenditures for specified purposes in the special revenue funds.

<u>Capital Projects Fund</u>: The capital projects fund is used to account for all financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds).

<u>Debt Service Fund</u>: The debt service fund is used to account for the accumulation of resources for, and the payment of principal and interest on bonds issued to finance major property acquisition, construction and improvement programs.

## **Proprietary Fund Type**

<u>Enterprise Fund</u>: To account for operations that are financed and operated in a manner similar to private business enterprises, in which the intent of the District is that the costs of providing goods or services to the District on a continuing basis be financed or recovered primarily through user charges.

## **Fiduciary Fund Types**

<u>Trust and Agency Funds</u>: The trust and agency funds are used to account for assets held by the District on behalf of outside parties, including other governments, or on behalf of other funds within the District.

<u>Unemployment Compensation Trust Fund</u>: The trust fund is used to account for assets held under the terms of a formal trust agreement. The District reimburses the costs of unemployment benefits paid by the New Jersey Department of Labor.

<u>Agency Funds (Payroll and Student Activities Fund)</u>: Agency funds are used to account for the assets that the District holds on behalf of others as their agent. Agency funds are custodial in nature and do not involve measurement of results of operations.

## NOTE 1: <u>Summary of Significant Accounting Policies (Continued)</u>

## C. Basis of Accounting:

The modified accrual basis of accounting is used for measuring financial position and operating results of all governmental fund types, expendable trust funds and agency funds. Under the modified accrual basis of accounting, revenues are recognized when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized in the accounting period in which the fund liability is incurred, except for principal and interest on general long-term debt which are recorded when due.

Ad Valorem (Property) Taxes are susceptible to accrual as under New Jersey State Statute a municipality is required to remit to its school district the entire balance of taxes in the amount voted upon or certified, prior to the end of the school year. The District records the entire approved tax levy as revenue (accrued) at the start of the fiscal year, since the revenue is both measurable and available. The District is entitled to receive moneys under the established payment schedule and the unpaid amount is considered to be an "accounts receivable".

The accrual basis of accounting is used for measuring financial position and operating results of proprietary fund types and nonexpendable trust funds. Under this method, revenues are recorded in the accounting period in which they are earned and expenses are recorded at the time liabilities are incurred.

## D. <u>Encumbrances</u>:

Under encumbrance accounting purchase orders, contracts and other commitments for the expenditure of resources are recorded to reserve a portion of the applicable appropriation. Open encumbrances in governmental funds other than the special revenue fund are reported as reservations of fund balances at fiscal year end as they do not constitute expenditures or liabilities but rather commitments related to unperformed contracts for goods and services.

Open encumbrances in the special revenue fund for which the District has received advances are reflected in the balance sheet as deferred revenues at fiscal year end.

The encumbered appropriation authority carries over into the next fiscal year. An entry will be made at the beginning of the next fiscal year to increase the appropriation reflected in the certified budget by the outstanding encumbrance amount as of the current fiscal year end.

## E. <u>Short-Term Interfund Receivables/Payables</u>:

Short-Term interfund receivables/payables represents amounts that are owed, other than charges for good or services rendered to/from a particular fund in the District and that are due within one year. There were no interfunds as of June 30, 2016.

## F. Fixed Assets

Lake Como is a sending district only and has no fixed assets as of June 30, 2016.

## NOTE 2: Cash and Cash Equivalents and Investments

Cash and cash equivalents includes petty cash, change funds, amounts in deposits, and short term investments with original maturities of three months or less.

Investments are stated at cost, which approximates market. The District classifies certificates of deposit, which have original maturity dates of more than three months but less than twelve months from the date of purchase, as investments.

## **Deposits**

New Jersey statutes require that school districts deposit public funds in public depositories located in New Jersey which are insured by the Federal Deposit Insurance Corporation, the Federal Savings and Loan Insurance Corporation, or by any other agency of the United States that insures deposits made in public depositories. School districts are also permitted to deposit public funds in the State of New Jersey Cash Management Fund.

New Jersey statutes require public depositories to maintain collateral for deposits of public funds that exceed depository insurance limits as follows:

The market value of the collateral must equal at least 5% of the average daily balance of collected public funds on deposit.

In addition to the above collateral requirement, if the public funds deposited exceed 75% of the capital funds of the depository, the depository must provide collateral having a market value at least equal to 100% of the amount exceeding 75%.

All collateral must be deposited with the Federal Reserve Bank of New York, the Federal Reserve Bank of Philadelphia, the Federal Home Loan Bank of New York, or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000.000.

#### Investments

New Jersey statutes permit the District to purchase the following types of securities:

- a. Bonds or other obligations of the United States or obligations guaranteed by the United States.
- b. Bonds of any Federal Intermediate Credit Bank, Federal Home Loan Bank, Federal National Mortgage Agency or any United States Bank for cooperatives which have a maturity date not greater than twelve months from the date of purchase.
- c. Bonds or other obligations of the school district.

## NOTE 2: Cash and Cash Equivalents and Investments (Continued)

As of June 30, 2016, cash and cash equivalents and investments of the District consisted of the following:

	Cash and Cash
	<u>Equivalents</u>
Checking Accounts	<u>\$ 1,315,351</u>

#### **Credit Risk Categories**

All bank deposits and investments as of the balance sheet date are classified as to credit risk by the following category described below:

FDIC	\$ 250,000
GUPDA	1,167,149
	<u>\$ 1,417,149</u>

The carrying amount of the Board's cash, cash equivalents and investments at June 30, 2016 was \$1,315,351 and the bank balance was \$1,417,149. Of the bank balance, \$250,000 was covered by federal depository insurance and \$1,167,149 was covered by a collateral pool maintained by the banks as required by New Jersey statues.

### NOTE 3: <u>Pension Plans</u>

**Description of Plans** – All required employees of the District are covered by either the Public Employees' Retirement System or the Teachers' Pension and Annuity Fund which have been established by state statute and are administered by the New Jersey Division of Pension and Benefits (Division). According to the State of New Jersey Administrative Code, all obligations of both Systems will be assumed by the State of New Jersey should the Systems terminate. The Division issues a publicly available financial report that includes the financial statements and required supplementary information for the Public Employees Retirement System and the Teacher's Pension and Annuity Fund. These reports may be obtained by writing to the Division of Pensions and Benefits, PO Box 295, Trenton, New Jersey, 08625.

<u>Teachers' Pension and Annuity Fund (TPAF)</u> – The Teachers' Pension and Annuity Fund was established as of January 1, 1955, under the provisions of N.J.S.A. 18A:66 to provide retirement benefits, death, disability and medical benefits to certain qualified members. The Teachers' Pension and Annuity Fund is considered a cost-sharing multiple-employer plan with a special funding situation, as under current statute, all employer contributions are made by the State of New Jersey on behalf of the District and the system's other related non-contributing employers. Membership is mandatory for substantially all teachers or members of the professional staff certified by the State Board of Examiners, and employees of the Department of Education who have titles that are unclassified, professional and certified.

## NOTE 3: <u>Pension Plans (Continued)</u>

**Public Employees' Retirement System (PERS)** – The Public Employees' Retirement System (PERS) was established as of January 1, 1955 under the provisions of N.J.S.A. 43:15A to provide retirement, death, disability and medical benefits to certain qualified members. The Public Employees Retirement System is a cost-sharing multiple-employer plan. Membership is mandatory for substantially all full-time employees of the State of New Jersey or any county, municipality, school district, or public agency, provided the employee is not required to be a member of another state-administered retirement system or other state or local jurisdiction.

**Vesting and Benefit Provisions** – The vesting and benefit provisions for PERS are set by N.J.S.A. 43:15A, 43.3B, and N.J.S.A. 18A:6C for TPAF. All benefits vest after eight to ten years of service, except for medical benefits that vest after 25 years of service. Retirement benefits for age and service are available at age 60 and are generally determined to be 1/60 of the final average salary for each year of service credit, as defined. Final average salary equals the average salary for the final three years of service prior to retirement (or highest three years' compensation if other than the final three years). Members may seek early retirement after achieving 25 years of service credit or they may elect deferred retirement after achieving eight to ten years of service in which case benefits would begin the first day of the month after the member attains normal retirement age. The TPAF and PERS provide for specified medical benefits for members who retire after achieving 25 years of qualified service, as defined, or under the disability provision of the System.

Members are always fully vested for their own contributions and, after three years of service credit, become vested for 2% of related interest earned on the contribution. In the case of death before retirement, members' beneficiaries are entitled to full interest credited to the members' accounts.

Significant Legislation - During the year ended June 30, 1997, legislation was enacted Chapter 114, P.L. 1997) authorizing the New Jersey Economic Development Authority to issue bonds, notes or other obligations for the purpose of financing, in full or in part, the State of New Jersey's portion of the unfunded accrued liability under the State of New Jersey retirement systems. Additional legislation enacted during the year ended June 30, 1997 (Chapter 115, P.L. 1997), changed the asset valuation method from market related value to full-market value. This legislation also contains a provision to reduce the employee contribution rate by  $\frac{1}{2}$  of 1% to 4.5% for calendar years 1998 and 1999, and to allow for a reduction in the employee's rate after calendar year 1999, providing excess valuation assets are available. The legislation also provided that the Districts' normal contributions to the Fund may be reduced based on the revaluation of assets. Due to recognition of the bond proceeds and the change in asset valuation method as a result of enactment of Chapters 114 and 115, all unfunded accrued liabilities were eliminated, except for the unfunded liability for local early retirement incentive benefits, accordingly, the pension costs for TPAF and PERS were reduced.

**Funding Policy** – The contribution policy is set by New Jersey State Statutes and contributions are required by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. TPAF and PERS provide for employee contributions of 6.78% of employees' annual compensation, as defined. Employers are required to contribute at an actuarially determined rate in both TPAF and PERS. The actuarially determined contribution includes funding for cost-of-living adjustments, noncontributory death benefits, and post-retirement medical premiums. Under current statute the District is a non-contributing employer of the TPAF.

#### NOTE 3: <u>Pension Plans (Continued)</u>

Legislation enacted during 1993 provides early retirement incentives for certain members of TPAF and PERS who met certain age and service requirements and who applied for retirement between certain dates in the 1994 fiscal year. The early retirement incentives included: (a) an additional five years of service credit for employees at least age 50 with a minimum of 25 years of service; (b) free health benefits for employees at least 60 years old with at least 20 years of service; and (c) an additional \$500 per month for two years for employees at least age 60 with 10 years but less than 20 years of service. The Board will assume the increased cost for the early retirement as it affects their districts.

<b>Three-Year Trend Information for PERS</b>										
	Annual	Percentage	Net							
Year	Pension	of APC	Pension							
<b>Funding</b>	Cost (APC)	<b>Contributed</b>	<b>Obligation</b>							
6/30/16	None	100%	0							
6/30/15	None	100%	0							
6/30/14	None	100%	0							
Three-Year Trend Information for TPAF (Paid On-Behalf of the District)										
<u>inree-year</u>	Trend Information for	<u>IPAF (Palo Un-Ben</u>	alf of the District)							
<u>1 nree- y ear</u>	Annual	Percentage	alf of the District) Net							
<u>1 nree- x ear</u> Year										
······	Annual	Percentage	Net							
Year	Annual Pension	Percentage of APC	Net Pension							
Year <u>Funding</u>	Annual Pension <u>Cost (APC)</u>	Percentage of APC <u>Contributed</u>	Net Pension <u>Obligation</u>							
Year <u>Funding</u> 6/30/16	Annual Pension <u>Cost (APC)</u> None	Percentage of APC <u>Contributed</u> 100%	Net Pension <u>Obligation</u> 0							

The District had no employees for the year 2015-2016

#### NOTE 4: <u>Post-Retirement Benefits</u>

P.L. 1987, c. 384 and P.L. 1990, c.6 required Teachers' Pensions and Annuity Fund (TPAF) and the Public Employees' Retirement System (PERS), respectively, to fund postretirement medical benefits for those State employees who retire after accumulating 25 years of credited service or on a disability retirement. P.L. 2007, c. 103 amended the law to eliminate the funding of post-retirement medical benefits through the TPAF and PERS. It created separate funds outside of the pension plans for the funding and payment of post-retirement medical benefits for retired State employees and retired educational employees. As of June 30, 2015, there were 107,314 retirees receiving post-retirement medical benefits is funded through contributions by the State in accordance with P.L. 1994, c.62. Funding of post-retirement medical premiums changed from a prefunding basis to a pay-as-you-go basis beginning in Fiscal Year 1994.

The State is also responsible for the cost attributable to P.L. 1992 c. 126, which provides free health benefits to members of PERS and the Alternate Benefit Program who retired from a board of education or county college with 25 years of service. The State paid \$214.1 million toward Chapter 126 benefits for 19,056 eligible retired members in Fiscal Year 2015.

## NOTE 5: <u>Contingent Liabilities</u>

It is the opinion of the Board that there is no litigation threatened or pending that would materially affect the financial position of the School District.

Negligence and other types of liability suits of which the Board is aware appear to be within the stated policy limits and would be deferred by the respective carriers.

## NOTE 6: Equity Balance

At June 30, 2016 the General Fund equity balance was as follows:

Tuition Reserve	\$ 275,000
Emergency Reserve	250,000
Withdrawal From Tuition Reserve	125,000
Excess Surplus	438,677
Designated For Subsequent Years Expenditures	18,415
Designated For Subsequent Years Expenditures-Excess Surplus	13,655
Encumbrances	344
Unrestricted	279,502
2	5 1,400,593

Reserved excess surplus represents a calculation under N.J.S.A. 18A: 7F-7, which identifies an amount of surplus under the statute, which must be restricted for use in the next succeeding budget. Lake Como Board of Education had \$438,677 at June 30, 2016.

2% Calculation of Excess Surplus 2015-2016 Total General Fund Expenditures Per the CAFR	<u>\$ 3,069,088</u>
Adjusted 2015-2016 General Fund Expenditures	<u>\$ 3,069,088</u>
2% of Adjusted 2015-2016 General Fund Expenditures	<u>\$ 61,382</u>
Enter Greater of Above or \$250,000 Increased by Allowable Adjustments	\$ 250,000 29,502
Maximum Unreserved/Undesignated Fund Balance	<u>\$ 279,502</u>

#### NOTE 6: Equity Balance (Continued)

<u>Section 2</u> Total General Fund – Fund Balance @ June 30, 2016	\$ 1,400,593
Decreased By: Other Reserves Withdrawal from Tuition Reserve Encumbrances Designated for Subsequent Years Expenditures – Excess Surplus Designated for Subsequent Years Expenditures	(525,000) (125,000) (344) (13,655) (18,415)
Total Unreserved/Undesignated Fund Balance	<u>\$ 718,179</u>
Reserved Fund Balance – Excess Surplus	<u>\$ 438,677</u>
<u>Section 3</u> Designated for Subsequent Years Expenditures – Excess Surplus Excess Surplus	\$ 13,365 _438,677 <u>\$ 452,092</u>
Detail of Allowable Adjustments Non-Public Transportation Extraordinary Aid	\$ 1,079 
Detail of Reserved Fund Balance Tuition Reserve Emergency Reserve	\$ 275,000 

Unrestricted is surplus not previously committed or reserved for any other purpose.

## NOTE 7: Capital Reserve Account

Capital reserve accounts may be established by New Jersey school districts for the accumulation of funds for use as capital outlay expenditures in subsequent fiscal years. A capital reserve account is maintained in the general fund and or special revenue fund and its activity is included in the annual budget.

The Educational Facilities Construction and Financing Act (EFCFA), P.L. 2000, c. 72, was signed into law on July 18, 2000. This law provided for the establishment of a capital reserve account within 90 days of the effective date of EFCFA (by October 15, 2000).

#### NOTE 7: <u>Capital Reserve Account (Continued)</u>

"A board of education may, by resolution of the board: transfer undesignated general fund balance or excess undesignated general fund balance to the capital reserve account at any time during the budget year; transfer funds from the capital reserve account to the appropriate line item account for the funding of capital projects as contained in the district's long-range facilities plan; and transfer funds from the capital reserve account to the debt service account for the purpose of offsetting principal and interest payments for bonded projects which are included in the district's long-range facilities plan." (N.J.S.A. 18A:7G-31c)

Withdrawals may not be used for current expense. Only funds in a capital reserve account in existence prior to July 18, 2000 can be withdrawn before receiving approval of the district's LRFP and such withdrawals must be for the original purpose deposited. (N.J.A.C. 6:23A-5.1(f)1).

"Any capital reserve account in existence as of July 18, 2000 shall be subject to EFCFA and these regulations." (N.J.A.C. 6:23A-5.1(j)).

As of June 30, 2016, the District had \$0 balance in the Capital Reserve Account.

#### NOTE 8: Significant Accounting Pronouncements

In June 2009, the FASB issued FASB ASC 105, Generally Accepted Accounting Principles, which establishes the FASB Accounting Standards Codification as the sole source of authoritative generally accepted accounting principles. Pursuant to the provisions of FASB ASC 105, the District has updated references to GAAP in its financial statements issued for the period ended June 30, 2016. The adoption of FASB ASC 105 did not impact the District's financial position or results of operations.

In May 2009, the FASB updated ASC 855, Subsequent Events, which is effective for reporting periods ending after June 15, 2009. ASC 855 establishes general standards of accounting for and disclosure of events that occur after the balance sheet date, but before the financial statements are issued, or are available to be issued. The District adopted the amended sections of ASC 855 and it did not have an impact on the District's financial statements. The District evaluated all events or transactions that occurred after June 30, 2016 through October 21, 2016.

# REQUIRED SUPPLEMENTARY INFORMATION PART II

**BUDGETARY COMPARISON SCHEDULES – C** 

## **BUDGETARY COMPARISON SCHEDULE**

## Exhibit C-1 Sheet 1 of 4

## **GENERAL FUND**

## JUNE 30, 2016

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
Revenues:					
Local Sources:					
Local Tax Levy	\$ 3,022,000		3,022,000	3,022,000	-
Miscellaneous				507	507
Total Local Sources	3,022,000	-	3,022,000	3,022,507	507
State Sources:					
Transportation Aid	68,019		68,019	68,019	-
Equalization Aid	168,669		168,669	168,669	-
Special Education Aid	129,283		129,283	129,283	_
Security Aid	47,816		47,816	47,816	-
Adjustment Aid	166,400		166,400	166,400	-
Additional Adjustment Aid	5,829		5,829	5,829	-
PARCC Readiness Aid	1,890		1,890	1,890	-
Per Pupil Growth Aid	1,890		1,890	1,890	-
Extraordinary Aid			-	28,423	28,423
Non Public Transportation Aid			-	1,079	1,079
Total State Sources	589,796		589,796	619,298	29,502
Total Revenues	3,611,796	<u> </u>	3,611,796	3,641,805	30,009

.

### **BUDGETARY COMPARISON SCHEDULE**

Exhibit C-1 Sheet 2 of 4

## **GENERAL FUND**

## JUNE 30, 2016

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
Expenditures:					
Undistributed Expenditures:					
Instruction:					
Tuition to Other LEA - Regular	2,302,603		2,302,603	2,233,885	68,718
Tuition to Other LEA - Special	462,800	(11,250)	451,550	269,646	181,904
Tuition - County Vocational School:					
Regular	53,910		53,910	25,567	28,343
Special	42,400		42,400	21,149	21,251
Tuition-Private School For Disabled	531,406	(2,500)	528,906	307,845	221,061
Tuition-State Facilities	32,306		32,306	32,306	
Total Undistributed Expenditures - Instruction	3,425,425	(13,750)	3,411,675	2,890,398	521,277
Support Services-Speech					
Purchased Technical Services			2,500	2,475	25
Support Services - General Administration:					
Audit Fees	3,800		3,800	3,700	100
Purchased Technical Services	6,000		6,000	5,919	81
Judgements	50,000		50,000		50,000
Total Support Services - General Administration	59,800		59,800	9,619	50,181
Support Services - Central Services:					
Purchased Professional Services	15,086	-	15,086	15,085	1
Purchased Technical Services	2,500		2,500	2,386	114
Total Support Services-Central Services	17,586		17,586	17,471	115

## **BUDGETARY COMPARISON SCHEDULE**

## **GENERAL FUND**

# JUNE 30, 2016

Exhibit C-1 Sheet 3 of 4

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
Student Transportation Services:			<u> </u>		
Contracted Services-Regular Students-ESCs	120,000		120,000	57,255	62,745
Contracted Services-Special Education-ESCs	131,516		131,516	63,089	68,427
Contracted Services-Aid in Lieu	2,700	344	3,044	2,996	48
Contracted Services (Between Home and					
School) - Joint Agreements	15,000		15,000	14,537	463
Total Student Transportation Services	269,216	344	269,560	137,877	131,683
Charter School Tuition		11,250	11,250	11,248	2
Total Expenditures	3,772,027	344	3,772,371	3,069,088	703,283
Excess (Deficiency) of Revenues Over					
(Under) Expenditures	(160,231)	(344)	(160,575)	572,717	733,292

## BUDGETARY COMPARISON SCHEDULE

## GENERAL FUND

Exhibit C-1 Sheet 4 of 4

## JUNE 30, 2016

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
Fund Balance July 1	827,876		827,876	827,876	
Fund Balance June 30	\$ 667,645	(344)	667,301	1,400,593	733,292
Recapitulation:					
Tuition Reserve				\$ 275,000	
Emergency Reserve				250,000	
Assigned Balances:					
Excess Surplus				438,677	
Withdrawal From Tuition Reserve				125,000	
Year End Encumbrances				344	
Designated for Subsequent Years Expenditures				18,415	
Excess Surplus-Designated for Subsequent Years Expendit	tures			13,655	
Unassigned Fund Balance				279,502	
				1,400,593	
Reconciliation To Government Fund Statements (GAAP):					
Last State Aid Payment Not Recognized on GAAP Basis				(55,740)	
Fund Balance Government Funds (GAAP)				\$ 1,344,853	

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION

## **REQUIRED SUPPLEMENTARY INFORMATION**

## Exhibit C-3

## **BUDGET-TO-GAAP RECONCILIATION**

## NOTE TO RSI

## FOR THE FISCAL YEAR ENDED JUNE 30, 2016

	General Fund			
Sources/Inflows of Resources				
Actual amounts (budgetary) "revenues" from the				
budgetary comparison schedules	\$	3,641,805		
Difference - budget to GAAP:				
State aid payment recognized for GAAP statements in				
the current year, previously recognized for budgetary purposes		58,976		
State aid payment recognized for budgetary purposes, not				
recognized for GAAP statements until the subsequent year.		(55,740)		
Total revenues as reported on the statement of revenues,				
expenditures and changes in fund balances - governmental funds.	\$	3,645,041		
Uses/Outflows of Resources				
Actual amounts (budgetary basis) "total outflows" from				
the budgetary comparison schedule	\$	3,069,088		
Total expenditures as reported on the statement of revenues,				
expenditures, and changes in fund balances - governmental funds.	\$	3,069,088		

# STATISTICAL SECTION

(Unaudited)

#### **NET POSITION BY COMPONENT**

### LAST TEN FISCAL YEARS

### **UNAUDITED**

	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007
Governmental Activities:										
Restricted	\$ 1,121,091	549,230	315,581	15,581	63,954	43,462	55,615	10,465	11,751	9,865
Unrestricted	223,762	219,670	201,633	215,324	(11,086)	(32,457)	(22,809)	130,201	96,666	34,420
Total Governmental Activities	\$ 1,344,853	768,900	517,214	230,905	52,868	11,005	32,806	140,666	108,417	44,285

### **CHANGES IN NET POSITION**

# LAST TEN FISCAL YEARS

## **UNAUDITED**

	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007
Expenses: Governmental Activities	\$ 3,069,088	3,388,828	3,364,949	3,404,625	3,463,716	3,400,278	3,177,381	3,034,513	3,125,136	3,106,950
Net (Expense): Governmental Activities	3,069,088	3,388,828	3,364,949	3,404,625	3,441,115	3,400,278	3,177,381	3,034,513	3,125,136	3,106,950
General Revenues and Other Changes in Net Position Governmental Activities	3,645,041	3,640,514	3,651,258	3,582,662	3,482,978	3,378,477	3,069,521	3,066,762	3,189,268	3,103,726
Change in Net Position: Governmental Activities	\$ 575,953	251,686	286,309	178,037	41,863	(21,801)	(107,860)	32,249	64,132	(3,224)

#### FUND BALANCES, GOVERNMENT FUNDS

#### LAST TEN FISCAL YEARS

### **UNAUDITED**

		2015	2014	2013	2012	2011	2010	2009	2008	2007
General Fund:										
Reserved	\$ 1,121,091	542,230	315,581	15,581	63,954	43,462	55,615	10,465	11,751	9,865
Unreserved	223,762	291,670	201,633	215,324	(11,086)	(32,457)	(22,809)	130,201	96,666	34,420
Total General Fund	\$ 1,344,853	833,900	517,214	230,905	52,868	11,005	32,806	140,666	108,417	44,285

#### **GOVERNMENTAL FUND EXPENDITURES BY FUNCTION**

### LAST TEN FISCAL YEARS

### <u>UNAUDITED</u>

	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007
<u>Revenues:</u>										
Tax Levy	\$ 3,022,000	3,022,000	3,022,000	2,962,779	2,904,685	2,847,730	2,422,294	2,422,294	2,545,601	2,447,693
Other Local Revenue	507				2,677	264	2,587	6,379	2,843	21,468
Federal Aid										
State Aid	622,534	618,892	629,258	618,072	598,217	530,483	644,640	638,089	642,065	634,311
Total Revenues	3,645,041	3,640,892	3,651,258	3,580,851	3,505,579	3,378,477	3,069,521	3,066,762	3,190,509	3,103,472
Expenditures:										
Undistributed:										
Instruction	2,890,398	3,210,174	3,175,480	3,140,687	3,193,505	3,189,654	2,918,129	2,788,646	2,757,249	2,821,043
Students Support: - Special							10,076	12,544	12,669	7,870
Support Services - General Adm./Central	29,565	26,195	24,529	24,853	25,784	24,481	43,581	37,357	39,402	38,292
Student Transportation	137,877	152,459	161,762	151,807	188,707	156,611	165,998	166,061	304,448	228,719
Education Jobs					22,601					
Reimbursed TPAF Pension						1,506	1,443			
Reimbursed TPAF Social Security							1,680	1,358	1,429	1,469
Total Undistributed	3,057,840	3,388,828	3,361,771	3,317,347	3,430,597	3,372,252	3,140,907	3,005,966	3,115,197	3,097,393
Special Schools:										
Transfer to Charter Schools	11,248		3,178	87,278	33,119	28,026	36,474	28,547	9,939	9,557
Total Special Schools	11,248	*	3,178	87,278	33,119	28,026	36,474	28,547	9,939	9,557
Total Governmental Fund Expenditures	3,069,088	3,388,828	3,364,949	3,404,625	3,463,716	3,400,278	3,177,381	3,034,513	3,125,136	3,106,950
Adjustment	*		-	1,811					(1,241)	
Net Change in Fund Balance	\$ 575,953	252,064	286,309	178,037	41,863	(21,801)	(107,860)	32,249	64,132	(3,478)

# LAKE COMO BOARD OF EDUCATION GENERAL FUND OTHER LOCAL REVENUE BY SOURCE LAST TEN FISCAL YEARS UNAUDITED

Year Ended	Interest	Miscellaneous	Total
2007	\$ -	21,468	21,468
2008		2,843	2,843
2009		6,379	6,379
2010	406	2,181	2,587
2011	264		264
2012	27	2,650	2,677
2013	-	-	-
2014	-	-	-
2015	-	-	-
2016	-	507	507

# ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY

## LAST TEN YEARS

## **UNAUDITED**

Year Ended	Net Assessed	Estimated Full Cash Valuations	Percentage of Net Assessed to Estimated Full Cash Valuations
December 31,	Valuations		
2006	\$ 369,811,296	298,848,599	123.98%
2007	374,523,408	355,784,421	105.45%
2008	380,603,647	382,835,840	99.59%
2009	379,528,348	377,602,575	100.51%
2010	382,057,020	390,132,768	97.93%
2011	388,141,600	381,353,508	101.78%
2012	382,057,020	390,132,768	97.93%
2013	381,940,321	374,671,690	101.94%
2014	387,201,400	365,008,861	106.08%
2015	371,082,600	352,941,457	105.29%

Source: Monmouth County.

# LAKE COMO BOARD OF EDUCATION PROPERTY TAX RATES - DIRECT AND OVERLAPPING GOVERNMENTS PER \$100 OF ASSESSED VALUATION LAST TEN YEARS UNAUDITED

**J-**7

Assessment Year	School District		Municipal	County	Total
2006	\$	0.662	0.298	0.244	1.204
2007		0.680	0.351	0.026	1.291
2008		0.636	0.366	0.026	1.268
2009		0.636	0.475	0.262	1.373
2010		0.745	0.606	0.282	1.633
2011		0.748	0.611	0.290	1.649
2012		0.761	0.571	0.290	1.622
2013		0.773	0.589	0.307	1.669
2014		0.781	0.623	0.296	1.700
2015		0.815	0.715	0.295	1.825

Source: Municipal Tax Assessor

# SCHEDULE OF PRINCIPAL TAXPAYERS

# FOR THE YEAR ENDED DECEMBER 31, 2015

# **UNAUDITED**

Taxpayer	Assessed Valuation 2015	As a % of District's Net Assessed Valuation
B & M Estates LLC	\$ 3,451,000	0.89%
Hyde Associates	2,288,400	0.59%
Sentential Publishing Inc.	2,109,200	0.54%
Zeros Enterprise	1,686,000	0.43%
Dynamic Real Estate	1,509,000	0.39%
Payday Realty	1,200,000	0.31%
MBA Lake Como Holdings	1,116,700	0.29%
Laurett South, LLC	1,040,400	0.27%
2014 Main Street, LLC	1,014,700	0.26%
Taxpayer #1	933,500	0.24%
	\$ 16,348,900	4.20%

Source: Municipal Tax Assessor.

# LAKE COMO BOARD OF EDUCATION MUNICIPAL PROPERTY TAX LEVIES AND COLLECTIONS LAST TEN YEARS UNAUDITED

J-9

Year Ended December 31,	Total Tax Levy	Current Tax Collections	Percent of Tax Levy Collected
2006	\$ 4,449,875	4,349,968	98%
2007	4,839,721	4,774,816	98%
2008	4,826,054	4,734,857	98%
2009	5,227,576	5,148,335	98%
2010	6,242,010	6,151,995	98%
2011	6,400,456	6,163,821	96%
2012	6,319,205	6,193,408	98%
2013	6,488,906	6,447,811	99%
2014	6,599,693	6,418,210	97%
2015	6,786,858	6,669,852	98%

Source: Municipal Tax Collector.

## LAKE COMO BOARD OF EDUCATION RATIO OF OUTSTANDING DEBT BY TYPE LAST TEN FISCAL YEARS UNAUDITED

Not Applicable - Lake Como has not issued any debt during the last ten fiscal years.

## LAKE COMO BOARD OF EDUCATION RATIO OF NET GENERAL BONDED DEBT TO ASSESSED VALUE AND NET BONDED DEBT PER CAPITA LAST TEN FISCAL YEARS UNAUDITED

J-11

Not Applicable - Lake Como has not issued any debt during the last ten fiscal years.

## COMPUTATION OF DIRECT AND OVERLAPPING BONDED DEBT

J-12

## FOR THE YEAR ENDED DECEMBER 31, 2015

## **UNAUDITED**

Not Applicable - Lake Como Board of Education has not issued any debt during the last ten fiscal years.

# **COMPUTATION OF LEGAL MARGIN**

# FOR FISCAL YEAR ENDED JUNE 30, 2016

Year	Equalized Balance
2013	\$ 366,506,410
2014	365,541,861
2015	 388,099,480
	\$ 732,048,271
Average Equalized Valuation of Taxable Property	\$ 374,117,815
School Borrowing Margin (4% of \$374,117,815)	14,964,713
Net Bonded School Debt as of June 30, 2016	 -
School Borrowing Margin Available	 14,964,713

# **DEMOGRAPHIC STATISTICS**

# LAST TEN YEARS

# **UNAUDITED**

Year Ended December 31	School District Population **	Personal Income	Per Capita Income*	Unemployment Rate
2006	1,775	\$ 97,088,950	54,698	4.9%
2007	1,783	104,073,710	58,370	4.9%
2008	1,776	104,924,304	59,079	5.6%
2009	1,778	101,038,406	56,827	9.1%
2010	1,760	100,761,760	57,251	9.3%
2011	1,760	105,380,000	59,875	9.3%
2012	1,738	107,750,786	61,997	12.0%
2013	1,726	108,567,126	62,901	13.7%
2014	1,714	N/A	N/A	6.4%
2015	-	N/A	N/A	0.0%

\* County-Wide Statistic \*\* As of July 1

Source: State of New Jersey.

45.

## PRINCIPAL EMPLOYERS

## CURRENT YEAR AND TEN YEARS AGO

J-15

2016

2007

DATA NOT AVAILABLE

DATA NOT AVAILABLE

## LAKE COMO BOARD OF EDUCATION FULL-TIME EQUIVALENT DISTRICT EMPLOYEES BY FUNCTION/PROGRAM LAST TEN FISCAL YEARS UNAUDITED

J-16

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012*</u>	<u>2013*</u>	<u>2014*</u>	<u>2015*</u>	<u>2016*</u>
Function/Program										
Instruction										
Regular	-	-	-	-	-	-	-	-	-	-
Special Education	-	-	-	-	-	-	-	-	-	-
Other Special Education	-	-	-	-	-	-	-	-	-	-
Vocational	-	-	-	-	-	-	-	-	-	-
Other Instruction	-	-	-	-	-	-	-	-	-	-
Nonpublic school programs	-	-	-	-	-	-	-	-	-	-
Adult/continuing education programs	-	-	-	-	-	-	-	-	-	-
Support Services										
Student & instruction related services	-	-	-	-	-	-	-	-	-	-
General administration	-	-	-	-	-	-	-	-	-	-
School administrative services	-	-	-	-	-	-	-	-	-	-
Other administrative services	-	-	-	-	-	-	-	-	-	-
Central Services	0.25	0.25	0.25	0.25	0.25	0.00	0.00	0.00	0.00	0.00
Administrative Information Technology	-	-	-	-	-	-	-	-	-	-
Plant operations & maintenance	-	-	-	-	-	-	-	-	-	-
Pupil transportation	-	-	-		-	-	-	-	-	-
Other support services	-	-	-	-	-	-	-	-	-	-
Special Schools	-	-	-	-	-	-	-	-	-	-
Food Service	-	-	-	-	-	-	-	-	-	-
Child Care	-	-	-	-	-	-	-	-	-	-
Total	0.25	0.25	0.25	0.25	0.25	-	_	-	_	-

\* - Lake Como entered into a shared services agreement with the Belmar School District

Source: District Personnel Records

## LAKE COMO BOARD OF EDUCATION OPERATING STATISTICS LAST TEN FISCAL YEARS PUPIL/TEACHER RATIO UNAUDITED

**J-17** 

Not Applicable - Lake Como is a non-operating District

## LAKE COMO BOARD OF EDUCATION BUILDING INFORMATION LAST TEN FISCAL YEARS UNAUDITED

J-18

Not Applicable - Lake Como does not own a building

## LAKE COMO BOARD OF EDUCATION SCHEDULE OF REQUIRED MAINTENANCE FOR SCHOOL FACILITIES LAST TEN FISCAL YEARS UNAUDITED

J-19

Not Applicable - Lake Como does not own a building

# **INSURANCE SCHEDULE**

# JUNE 30, 2016

# **UNAUDITED**

	Coverage	Deductible
Comprehensive General Liability - Hartford Insurance Co. Insurance Group B.I. and P.D.	\$ 500,000	5,000
Comprehensive Automobile Liability - Hartford Insurance Co Insurance Group		
Non Owned Auto	500,000	-0-
Automobile Medical Payments	10,000	-0-
Worker's Compensation - N.J. School Boards Agreement Limit	100,000 500,000	
Board Secretary/Business Adminstrator - Surety Bond - N.J. N.J. School Boards Assoc.	150,000	-0-
Board of Education Members Liability	1,000,000	

Source: District Records.

SINGLE AUDIT SECTION

Robert A. Hulsart and Company

CERTIFIED PUBLIC ACCOUNTANTS

ARMOUR S. HULSART, C.P.A., R.M.A., P.S.A. (1959-1992) ROBERT A. HULSART, C.P.A., R.M.A., P.S.A. ROBERT A. HULSART, JR., C.P.A., P.S.A.

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# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED

## **IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Honorable President and Members of the Board of Education Lake Como School District County of Monmouth Lake Como, New Jersey

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Lake Como Board of Education, County of Monmouth, State of New Jersey as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the Lake Como Board of Education, County of Monmouth, State of New Jersey's basic financial statements, and have issued our report thereon dated October 21, 2016

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Lake Como Board of Education, County of Monmouth, State of New Jersey's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions of the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Lake Como Board of Education, County of Monmouth, State of New Jersey's internal control. Accordingly, we do no express an opinion on the effectiveness of the Lake Como Board of Education, County of Monmouth, State of New Jersey's internal control. A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purposes described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Lake Como Board of Education, County of Monmouth, State of New Jersey's financial statements are free from material misstatement, we performed tests of it compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

**ROBERT A. HULSART AND COMPANY** 

Robert A. Hulsart

Licensed Public School Accountant No. 322 Robert A. Hulsart and Company Wall Township, New Jersey

#### SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

#### FOR THE FISCAL YEAR ENDED JUNE 30, 2016

Not Applicable - No Federal Awards

See Accompanying Notes to Schedules of Financial Assistance.

#### SCHEDULE OF EXPENDITURES OF STATE AWARDS

#### FOR THE FISCAL YEAR ENDED JUNE 30, 2016

State					Balance at Jun	ne30,2015				Adjustment				M	EMO
Grantor/Program		Program			Deferred		Carryover			Repayment of	Balan	ce at June 30, 1	2016		Total
State Department of	Grant or State	or Award	Gran	t Period	Revenue	Due To	(Walkover)	Cash	Budgetary	Prior Years	Accounts	Deferred	Due to	Budgetary	Cumulative
Education:	Project Number	Amount	From	To	Accts. Receivable	Grantor	Amount	Received	Expenditures	Balances	Receivable	Revenue	Grantor	Receivable	Expenditures
Transportation Aid	16-495-034-5120-014	\$ 68,019	7/1/2015	6/30/2016	\$ -			68,019	(68,019)					(7,992)	68,019
Special Education Aid	16-495-034-5120-089	129,283	7/1/2015	6/30/2016				129,283	(129,283)					(11,423)	129,283
Security Aid	16-495-034-5120-084	47,816	7/1/2015	6/30/2016				47,816	(47,816)					(4,941)	47,816
Adjustment Aid	16-495-034-5120-085	166,400	7/1/2015	6/30/2016				166,400	(166,400)					(12,908)	166,400
Equalization Aid	16-495-034-5120-078	168,669	7/1/2015	6/30/2016				168,669	(168,669)					(16,867)	168,669
Additional Adjustment Aid	16-495-034-5120-085	5,829	7/1/2015	6/30/2016				5,829	(5,829)					(1,142)	5,829
PARCC Readiness Aid	16-495-034-5120-098	1,890	7/1/2015	6/30/2016				1,890	(1,890)					(233)	1,890
Per Pupil Growth Aid	16-495-034-5120-097	1,890	7/1/2015	6/30/2016				1,890	(1,890)					(234)	1,890
Non Public Transportation	15-495-034-5120-014	696	7/1/2014	6/30/2015	(696)			696							
Non Public Transportation	16-495-034-5120-014	1,079	7/1/2015	6/30/2016					(1,079)		(1,079)				1,079
Extraordinary Aid	15-495-034-5120-044	27,950	7/1/2014	6/30/2015	(27,950)			27,950							
Extraordinary Aid	16-495-034-5120-044	28,423	7/1/2015	6/30/2016					(28,423)		(28,423)				28,423
Total State Financial Assistance					\$ (28,646)		-	618,442	(619,298)		(29,502)	-	-	(55,740)	619,298

See accompanying Notes to Financial Statements.

Schedule B K-4

#### **BOARD OF EDUCATION**

#### K-5

#### LAKE COMO SCHOOL DISTRICT

#### NOTES TO SCHEDULES OF FINANCIAL ASSISTANCE

#### JUNE 30, 2016

#### NOTE 1: <u>General</u>

The accompanying schedules of expenditures of federal awards and state financial assistance include federal and state award activity of the Board of Education, Lake Como School District. The Board of Education is defined in Note 1 to the Board's general-purpose financial statements. All federal and state awards received directly from federal and state agencies, as well as federal awards and state financial assistance passed through other government agencies is included on the schedule of expenditures of federal awards and state financial assistance.

## NOTE 2: Basis of Accounting

The accompanying schedules of expenditures of awards and financial assistance are presented on the budgetary basis of accounting with the exception of program recorded in the food service fund, which are presented using the accrual basis of accounting. These bases of accounting are described in the Note 1 to the Board's general-purpose financial statements.

#### NOTE 3: <u>Relationship to General Purpose Financial Statements</u>

The general-purpose financial statements present the general fund and special revenue fund on a GAAP basis. Budgetary comparison statements or schedules (RSI) are presented for the general fund and special revenue fund to demonstrate finance-related legal compliance in which certain revenue is permitted by law or grant agreement to be recognized in the audit year, whereas for GAAP reporting, revenue is not recognized until the subsequent year or when expenditures have been made.

The general fund is presented in the accompanying schedules on the modified accrual basis with the exception of the revenue recognition of the last state aid payment in the current budget year, which is mandated pursuant to *N.J.S.A.* 18A:22-44.2. For GAAP purposes that payment is not recognized until the subsequent budget year due to the state deferral and recording of the last state aid payment in the subsequent year.

The net adjustment to reconcile from the budgetary basis to the GAAP basis is \$3,236 for the general fund. See Note 1 for a reconciliation of the budgetary basis to the modified accrual basis of accounting for the general and special revenue funds. Awards and financial assistance revenues are reported in the Board's general-purpose financial statements on a GAAP basis as presented below:

# NOTE 3: Relationship to General Purpose Financial Statements (Continued)

	<b>General Fund</b>
State Assistance	
Actual Amounts (Budgetary) "Revenues" from the	
Schedule of Expenditures of State Financial Assistance	\$ 619,298
The Last State Aid Payment is Recognized as Revenue	
for Budgetary Purposes, and Differs from GAAP	
Which does not Recognize This Revenue Until the	
Subsequent Year When the State Recognizes the Related	
Expense (GASB 33)	3,236
Total State Revenue as Reported on the Statement of Revenues,	
Expenditures and Changes in Fund Balances	<u>\$ 622,534</u>
Federal Assistance	
Actual Amounts (Budgetary) "Revenues" from the	
Schedule of Expenditures of Federal Awards	N/A

# NOTE 4: <u>Relationship to Federal and State Financial Reports</u>

Amounts reported in the accompanying schedules agree with the amounts reported in the related federal and state financial reports.

# SCHEDULE OF FINDINGS AND QUESTIONED COSTS

## FOR THE FISCAL YEAR ENDED JUNE 30, 2016

Part I - Summary of Auditor's Results

Description
Unmodified
YesNo
Yes None Reported
Yes x No

## **Federal Awards**

NOT APPLICABLE

## **State Awards**

NOT APPLICABLE

K-6

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS

## K-6

## FOR THE FISCAL YEAR ENDED JUNE 30, 2016

## Part II - Schedule of Financial Statement Findings

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the basic financial statements that are required to be reported in accordance with Chapter 5.18 of *Government Auditing Standards*.

There are none.

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS

## FOR THE FISCAL YEAR ENDED JUNE 30, 2016

## Part III - Schedule of Federal Awards and State Financial Assistance Findings and Questioned Costs

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance including questioned costs, related to the audit of major federal and state programs, as required by Title 2 U.S. Code of Federal Regulations Part 200 and New Jersey OMB's Circular 15-08, as amended.

## **Current Year Federal Awards**

Not Applicable

### **Current Year State Awards**

Not Applicable

K-6

## SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

K-7

## FOR THE FISCAL YEAR ENDED JUNE 30, 2016

This section identifies the status of prior year findings related to the basic financial statements and federal and state awards that are required to be reported in accordance with Chapter 6.12 of *Government Auditing Standards*, Title 2 U.S. Code of Federal Regulations Part 200 and New Jersey OMB's Circular 15-08.

## **Status of Prior Year Findings**

There were none.