AUDITORS' MANAGEMENT REPORT ON ADMINISTRATIVE FINDINGS -FINANCIAL, COMPLIANCE AND PERFORMANCE of the **Borough of Dunellen School District Board of Education Dunellen, New Jersey** For the Fiscal Year Ended June 30, 2016

AUDITORS' MANAGEMENT REPORT ON ADMINISTRATIVE FINDINGS FINANCIAL, COMPLIANCE AND PERFORMANCE

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Tax ID Number 22-6001757



VM ASSOCIATES, INC.

Vincent M. Montanino, RMA, PSA Michael S. Zambito, CPA, RMA Antonia Russo, Associate

Report of Independent Auditors

Honorable President and Members of the Board of Education Borough of Dunellen School District County of Middlesex, New Jersey

We have audited, in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards issued by the Comptroller General of the United States, the basic financial statements of the Board of Education of the Borough of Dunellen School District in the County of Middlesex for the year ended June 30, 2016, and have issued our report thereon dated November 30, 2016.

As part of our audit, we performed procedures required by the New Jersey Department of Education, and the findings and results thereof are disclosed on the following pages, as listed in the accompanying table of contents.

This report is intended for the information of the Borough of Dunellen School District's management and the New Jersey Department of Education. However, this report is a matter of public record and its distribution is not limited.

> Vincent M. Montanino Public School Accountant License No. CS000495

Michael S. Zambito

Certified Public Accountant License No. 20CC00789500

Dated: November 30, 2016

111 Howard Boulevard Suite 212 P.O. Box 397 Mt. Arlington, NJ 07856 Phone: 973-770-5491 Fax: 973-770-5494 vm associates@msn.com

Administrative Findings – Financial, Compliance and Performance

Scope of Audit

The audit covered the financial transactions of the Board Secretary/School Business Administrator and the Treasurer of School Moneys, the activities of the Board of Education and the records of the various funds under the auspices of the Board of Education.

Administrative Practices and Procedures

Insurance

Insurance coverage was carried in the amounts as detailed on Exhibit J-20, Insurance Schedule contained in the district's CAFR.

Official Bonds

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Brian P. De Lucia	Board Secretary/Business Administrator	\$ 25,000.00
Michael T. Catapano	Treasurer of School Monies	212,500.00

Treasurer of School Moneys was bonded in accordance with provisions of Title 18A:17-32 within the minimum limits of State Board promulgated schedules.

There is a Public Employee's Faithful Performance Blanket Position Bond with the Selective Insurance Company of America covering all other employees with multiple coverage of \$10,000.00

Tuition Charges

Provisions of N.J.A.C. 6A:23-3.1 (f)3 are not applicable.

Financial Planning, Accounting and Reporting

Examination of Claims

Claims paid during the period under review were examined on a test basis to determine that they are submitted on Board vouchers, itemized, signed by the officials as to approval for payment, endorsement for receipt of materials, allocated to the proper accounts, charged to the proper fiscal period and in agreement with bill list set forth in the approved minutes of the Board.

The review and inquiry indicate good scrutiny on the part of the Board and Board Officials regarding expenditures.

Financial Planning, Accounting and Reporting (Continued)

Payroll Account

The net salaries of all employees of the Board were deposited in the Payroll Account. Employees' payroll deductions and the Board's required payroll contributions were deposited in the Payroll Agency Account.

All payrolls were approved by the Superintendent and were certified by the President of the Board and the Board Secretary/Business Administrator.

Salary withholdings were promptly remitted to the proper agencies, including health benefits withholding due to the general fund.

Payrolls were delivered to the Treasurer of School Moneys with a warrant made to his order for the full amount of each payroll.

Reserve for Encumbrances and Accounts Payable

A review of outstanding issued purchase orders was made as of June 30 for proper classification of orders as reserve for encumbrances and accounts payable.

Classification of Expenditures

The coding of expenditures was tested for proper classification in accordance with N.J.A.C. 6A:23-2.2 (f) as part of our test of transactions of randomly selected expenditure items. We also reviewed the coding of all expenditures included in our compliance and single audit testing procedures. In addition to randomly selecting a test sample, our sample selection specifically targeted administrative coding classifications to determine overall reliability and compliance with N.J.A.C. 6A:23-8.2. As a result of the procedures performed, no errors were noted and no additional procedures were deemed necessary to test the propriety of expenditure classification.

A. General Classification Findings

No errors noted.

B. Administrative Classification Finding

No errors noted.

Board Secretary's Records

The prescribed contractual order system was followed.

Monthly certifications of line-item appropriations and fund status were filed in accordance with N.J.A.C. 6A:23-2.12 and Division of Finance Policy Bulletin 200-11.

Acknowledgment of the Board's receipt of the Board Secretary's and Treasurer's monthly financial reports was included in the minutes.

The school district's double entry system of accounting records were maintained in accordance with the Department of Education's prescribed GAAP Technical Systems Manual, pursuant to N.J.S.A. 18A:4-14 and N.J.A.C. 6A:23-2.1.

Financial Planning, Accounting and Reporting (Continued)

Board Secretary's Records (Continued)

The general fixed asset records were updated for the additions and disposals of general fixed assets made during the year.

All budget appropriation transfers and appropriation of Fund Balance/Additional Revenues were in accordance with N.J.A.C. 6A:23.

Treasurer's Records

The Treasurer performed cash reconciliations for the general operating account, capital projects fund, payroll account and payroll agency account in accordance with N.J.S.A. 18A:17-36.

All cash receipts tested were promptly deposited.

The Treasurer's records were in agreement with the records of the Board Secretary.

Elementary and Secondary Education Act (E.S.E.A.)/Improving America's School Act (IASA), as reauthorized by the No Child Left Behind Act of 2001

The E.S.E.A./NCLB financial exhibits are contained within the Special Revenue Section of the CAFR. This section of the CAFR documents the financial position pertaining to the projects under Titles I, II, and III of the Elementary and Secondary Education Act as amended and reauthorized.

The study of compliance for E.S.E.A. indicated no areas of noncompliance and/or questionable costs.

Other Special Federal and/or State Projects

The district's Special Projects were approved as listed on Schedule A and Schedule B located in the CAFR.

Our audit of the federal and state funds on a test basis, indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

The financial exhibits are contained within the Special Revenue section of the CAFR. This section of the CAFR documents the financial position pertaining to the aforementioned special projects.

The study of compliance for Special Federal and/or State Projects indicated no areas of noncompliance and/or questionable costs.

T.P.A.F. Reimbursement

Our audit procedures included a test of the amount claimed for reimbursement filed with the Department of Education for district employees who are members of the Teachers Pension and Annuity Fund. No exceptions were noted.

School Purchasing Programs

Contracts and Agreements Requiring Advertisement for Bids

Effective April 17, 2000, N.J.S.A. 18A:18A (Public School Contracts Law) was revised by P.L. 1999, c. 440 (originally known as Assembly bill No. 35190). The associated rules were drafted by the Division of Local Government Services in the Department of Community Affairs, with consultation from the Commissioner of Education.

N.J.S.A. 18A:18A-1 et seq. (Public School Contracts Law), the associated rules and related information on the statute, and school contracts in general is available on the website http://www.state.nj.us/njded/pscl/index.html.

Effective July 1, 2015 and thereafter the bid thresholds in accordance with N.J.S.A. 18A:18A-2 and 18A:18A-3(a) and 18A:39-3 (Transportation) are \$40,000 (with a Qualified Purchasing Agent) and \$29,000.00 (without a Qualified Purchasing Agent) and \$18,800.00 respectively.

The Board of Education has named Brian P. De Lucia, as the District's Qualified Purchasing Agent.

In accordance with N.J.S.A. 18A:18A-3.a., the Board of Education has increased the bid threshold from \$36,000.00 to \$40,000.00.

It is pointed out that the Board of Education has the responsibility of determining whether the commitments and expenditures are in compliance with the statutes and, where question arises as to whether any contract or agreement might result in violation of these statutes the Board attorney's opinion should be sought before commitment is made.

Inasmuch as the system of records is not required to provide and therefore did not provide for an accumulation of payments by categories for the performance of any work or the furnishings or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear cut violations existed. None were disclosed.

The results of our examination indicated that no individual payments, contracts or agreements were made "for the provision or performance of any goods or services," in excess of the statutory limit where there had been no advertising for bids in accordance with the provision of N.J.S.A. 18A:18A-4.

Resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 18A:18A-5.

The system of records is not required to provide and therefore did not provide for an accumulation of purchases for which the school board used contracts entered into by the State Department of Purchase and Property pursuant to Ch. 114, P.L. 1977, therefore, the extent of such purchases could not reasonably be ascertained. Our examination did reveal however, that Chrome Books were purchased through the use of State contracts.

School Food Service

The financial transactions and statistical records of the school food service fund were maintained in satisfactory condition. The financial accounts, meal count records and eligibility applications were reviewed on a test check basis.

Cash receipts and bank records were reviewed for timely deposit.

The number of meals claimed for reimbursement were verified against sales and meal count records. As part of the claims review process the Edit Check Worksheet was completed. Reimbursement vouchers were properly computed and filed timely.

Applications for free and reduced price meals were reviewed for completeness and accuracy. The number of free and reduced price meals claimed as served did not exceed the number of valid applications on file, times the number of operating days, on a school by school basis. The free and reduced priced meal policy is uniformly administered throughout the school system. The required verification procedures for free and reduced price applications were completed and available for review.

Expenditures were separately recorded as food, labor and other costs. Vendor invoices were reviewed and costs verified. Inventory records on food supply items were currently maintained and properly applied in determining the cost of food and supplies used.

The cash disbursements records reflected expenditures for program related goods and services. The District utilizes a food service management company and is depositing and expending program monies in accordance with N.J.S.A. 18A:17-34, and 19-1 through 19-4.1. The appropriate revenue and expenditure records were maintained in order to substantiate the non-profit status of the school food service. Net cash resources did not exceed three months average expenditures.

The food service management company had a service audit performed in accordance with AICPA Statement on Auditing Standards (SAS) #70, as amended by SAS #88 (effective February, 2000).

Food Distribution Program commodities were received and a separate inventory was maintained on a first-in, first-out basis.

Exhibits reflecting Child Nutrition Program operations are included in the section entitled Proprietary Funds (Exhibits B-4, B-5, B-6).

Student Activity Funds

Cash receipts and disbursement records were maintained in satisfactory condition.

All receipts were promptly deposited in the bank.

Payment authorizations were presented for audit and vendor invoices were available for examination.

The Board adopted a formal board policy that all financial and bookkeeping controls are adequate to ensure appropriate fiscal accountability and sound business practices.

Athletic Account

A cash receipts and disbursement record was maintained in satisfactory condition.

All receipts were promptly deposited in the bank.

Bills and invoices were available for comparison with the cash disbursements record.

Application for State School Aid

Our audit procedures included a test of information reported in the October 15, 2015 Application for State School Aid (A.S.S.A.) for on-roll, private schools for the disabled, low-income and bilingual education. We also performed a review of the district procedures related to its completion. The information on the A.S.S.A. was compared to the district workpapers with exceptions. The information that was included on the workpapers could not be verified without exceptions. The results of our procedures are presented in the Schedule of Audited Enrollments.

The district maintained workpapers on the prescribed state forms or their equivalent.

The district has adequate written procedures for the recording of student enrollment data.

Pupil Transportation

Our audit procedures included a test of on roll status reported in the 2015-2016 District Report of Transported Resident Student (DRTRS). The information that was included on the DRTRS was verified to the DRTRS Eligibility Summary Report without exception. The results of our procedures are presented in the Schedule of Audited Enrollments.

Our procedures also included a review of transportation related contracts and purchases. Based on our review, the district complied with proper bidding procedures and award of contracts. No exceptions were noted in our review of transportation related purchases of goods and services.

Facilities and Capital Assets

Not Applicable

Status of Prior Years' Audit Findings/Recommendations

Not Applicable

Acknowledgment

We wish to express our appreciation for the assistance and courtesies extended to us by Board officials and employees during the course of our audit.

SCHEDULE OF MEAL COUNT ACTIVITY

BOARD OF EDUCATION BOROUGH OF DUNELLEN

FOOD SERVICE FUND NUMBER OF MEALS SERVED ENTERPRISE FUNDS FOR THE FISCAL YEAR ENDED JUNE 30, 2016

<u>Program</u>	Meal <u>Category</u>	Meals <u>Claimed</u>	Meals <u>Tested</u>	Meals <u>Verified</u>	<u>Difference</u>
National School Lunch (Regular Rate)	Paid Reduced Free Total	51,566 14,988 <u>53,342</u> <u>119,896</u>	51,566 14,988 <u>53,342</u> <u>119,896</u>	51,566 14,988 <u>53,342</u> <u>119,896</u>	-0- -0- <u>-0-</u> <u>-0-</u>
School Breakfast (Severe Rate)	Paid Reduced Free Total	7,406 3,647 <u>18,842</u> <u>29,895</u>	7,406 3,647 18,842 29,895	7,406 3,647 <u>18,842</u> <u>29,895</u>	-0- -0- <u>-0-</u> <u>-0-</u>
School Breakfast					

Paid Reduced Free Total

SCHEDULE OF AUDITED ENROLLMENTS	D ENROLLMENTS									
			BO,	BOARD OF EDUCATION	Z					
		,	BOR	BOROUGH OF DUNELLEN	Z					
	APPLI	APPLICATION FOR STA	TE SCHOOL	AID SUMMARY ENROLLMENT AS	OLLMENT AS OF	OCTOBER 15,	2015			
	2014-2015 A	2014-2015 Application for State	te School Aid	Sal	Sample for Verification	uc .	Prive	ate Schools	Private Schools for Disabled	О
	Reported on	Reported on		Sample	Verified per	Errors per				
	A.S.S.A.	Workpapers		Selected from	Registers	Registers				
	_	_ l	Errors	9	On Roll	On Roll	Private	Sample for	Sample	Sample
	Full Shared	Full Shared	Full Shared		Full Shared	Full Shared	Schools	Verification		Errors
Half Day Preschool			1			1				
Full Day Preschool	7	7		7	7					
Half Day Kindergarten			1			1				
Full Day Kindergarten	68	68	ı	89	89	1				
One	99	99	1	99	99	1				
Two	78	78	1	78	78	1				
Three	87	87	1		87	r				
Four	78	78	1		78	1				
Five	78	78	1	78	78	1				
Six	82	82			82	ı				
Seven	92	92	ī		95	1				
Eight	81	81	J		81	1				
Nine	91	91	ı	91	91	1				
Ten	78	78	1	78	78	1				
Eleven	7.1	71	1	71	7.1	1				
Twelve	7.1	71	J	71	71	1				
Post-Graduate						1				
Adult H.S. (15+CR.)			ı			1				
Adult H.S. (1-14CR.)		1	I	1	1	1				
Subtotal	1.031	1,031	1	1,031	1,031 -	1				
So Ed. Flementen	78	78		70	70					
Sp Ed - Middle School	23	23	1 1		23	1	' '	' (' (•
Sp Ed - High School	24 -	24 -			24		1 1.0	1 17.	7 12	
Subtotal		95		95			7	7	<u> </u>	
							1			
Co. Voc Regular			F			1				1
Co. Voc. Ft. Post Sec.	1	1	[1	1	1	•	•	•	•
Totals	1,126	1,126 -	I I	1,126 -	1,126		7	7	7	1
Doroto Creat			7000							
r elcellage Ellol			<u>0.00%</u> <u>0.00%</u>			<u> 0.00% </u>				0.00%

SCHEDULE OF AUDITED ENROLLMENTS (CONTINUED)	TED ENROLLME	NTS (CONTINUED)										
					BOARD OF	BOARD OF EDUCATION	NO					
					BOROUGH	BOROUGH OF DUNELLEN	LEN					
		APPI	LICATIO	LICATION FOR STATE SC	SCHOOL AID SUM	MARY ENF	SUMMARY ENROLLMENT AS OF C	OCTOBER 15, 2015				
	Resi	Resident Low Income		Samp	Sample for Verification		Resident	nt LEP Low Income		Sample	e for Verification	
	Reported on	Reported on		Sample	Verified to		Reported on	Reported on		Sample	Verified to	
	A.S.S.A.	Workpapers		Selected from	Application	Sample	A.S.S.A. as	Workpapers as		Selected from	Test Score	Sample
	as Low Income	G	Errors	Workpapers	and Register	Errors	LEP Low Income	LEP Low Income	Errors	Workpapers	and Register	Errors
Half Day Preschool			'			,			-			
Full Day Preschool	-	•	-			ļ ·		'				•
Half Day Kindergarten			-			'			'		•	•
Full Day Kindergarten	23	23	'	11	-	,	9	G	•	ď	cc	
One	33	33	-	16	16	-	5	52		15	ייי	
Two	43	43	•	22	22	,	9	9	•	9	9 (4	
Three	42	42		41	14	1	6	6	'	6	o o	
Four	42	42	,	21	21	,	3	3	ı	6.	o (**	
Five	35	35	•	13	13	1	2	2	ľ	2	2	-
Six	44	44	1	21	21	-	•				•	1
Seven	47	47	1	18	18	'	2	2		2	2	1
Eight	37	37	'	13	13	-	ı		'		-	
Nine	34	34	'	15	15	'	-	-	ı			•
Ten	33	33	'	4	14	'	9	9	·	9	9	1
Eleven	34	34	1	13	13	1	9	3		6	С.	
Twelve	31	31	•	11	11	1		-				
Post-Graduate						ı					-	'
Adult H.S. (15+CR.)						,						
Adult H.S. (1-14CR.)	1		ı	1	ı							ī
Subtotal	027	0.470							'	1		1
Subtotal	4/0	4/0	'	707	707	1	44	44	1	44	44	'
Sp Ed - Elementary	27	27	1	13	13	,	-		,		-	
Sp Ed - Middle School	17	17	,	8	8	ı	-		•			
Sp Ed - High School	18	18		6	6	1	1		-	. 1	. 1	'
Subtotal	62	62		30	30	1	2	2	'	2	2] '
										7	7	
Co. Voc Regular						1	1	ı	1			1
Co. Voc. Ft. Post Sec.			'	1	'	'	*	-	'		1	1
Totals	540	540	'	232	232	1	46	46	1	46	46	1
Percentage Frror			7000			/80000			200			
			***			<u> </u>			<u>www.</u>			0.00%

SCHEDULE OF AUDITED ENROLLMENTS (CONTIN	IUED)					
	BOAI	BOARD OF EDUCATION				
	BORO	BOROUGH OF DUNELLEN				
APPLICATION FOR ST	ATE SCHOOL AID	SUMMARY ENROLLMENT	- AS OF	OCTOBER 15, 2015		
	Resident L	Resident LEP NOT Low Income		Sample for Verification	ion	
	Reported on	Reported on	Sample	Verified to		
	A.S.S.A. as	Workpapers as	Selected from		Sample	
	NOT Low Income	NOT Low Income Err	Errors Workpapers	ers and Register	<u>r</u> <u>Errors</u>	
Half Day Braschool						
Full Day Preschool			i I		\$ I	
Half Day Kindergarten			ı			
Full Day Kindergarten	2	2	- 2	2	1	
One	1	1	1			
Тwo				_	1	
Three	2	2	- 2	2	1	
Four	2	2	- 2	2	1	
Five	1	•	1		1	
Six	_	_	1	_	•	
Seven	2	2	- 2	2		
Eight	1	•	1	•	1	
Nine	ı		-		1	
Ten	1	_			•	
Eleven	•	•	-	•	•	
Twelve	~	1		_	1	
Post-Graduate			•		1	
Adult H.S. (15+CR.)			1			
Adult H.S. (1-14CR.)			•		•	
	'		1	'	1	-
Subtotal	12	12	- 12	12	1	
Sp Ed - Elementary		1				
Sp Ed - Middle School			1		1	
Sp Ed - High School	1	•	1		J	
Subtotal	'			3		
Co. Voc Regular			1		•	
Co. Voc. Ft. Post Sec.	'		-	1	3	
Totals	12	12	12	12	1	
Organia Caronical						
reicenage Enoi)	<u>0.00%</u>		0.00%	

SCHEDULE OF AUDITED ENROLLMENTS (CONCLUDED)	ENROLLMENTS	(CONCLUDED)						
				BOAF	BOARD OF EDUCATION	NC		
		APPLICA	APPLICATION FOR STAT		SUMMARY ENR	OLLMEN	E SCHOOL AID SUMMARY ENROLLMENT AS OF OCTOBER 15, 2015	~
			Transportation	ation				
	Reported on	Reported on						
	DRTRS by	DRTRS by						
	DOE	District	Errors	Tested	Verified	Errors		
Reg. Public Schools	6	6	-	6	6	-		
Keg. special Ed.	•	•			1	ŧ		
Transported Non Dublic							Reported	Re-Calculated
Transported - Not-Public		•	1	1	1		-	
Open A long of	7			L	1		1	11.1
opedial Needs	2	C	,	13	GI.	.	udents	11.1
							Avg. Mileage - Special Ed with Special Needs 12.1	121
Totals	24.0	24.0		24.0	24.0			
Percentage Fron			%00 0			%000		
			2			0.00.0		
	-							

EXCESS SURPLUS CALCULATION

REGULAR DISTRICT

SECTION 1

A. 2% Calculation of Excess Surplus

2015-16 Total General Fund Expenditures per the CAFR, Ex.C-7 Increased by:	 \$ _	16,964,576.01 (B)
Transfer from Capital Outlay to Capital Projects Fund Transfer from Maintenance Reserve to Capital Projects Fur Transfer from General Fund to SRF for PreK-Regular Transfer from General Fund to SRF for PreK-Inclusion	\$_ nd\$ \$_ \$_	
Decreased by: On-Behalf TPAF Pension & Social Security Assets Acquired Under Capital Leases	\$_ \$_	1,736,002.96 (B2a) (B2b)
Adjusted 2015-16 General Fund Expenditures [(B)+(B1s)-(B2s)]	\$_	15,847,788.05 (B3)
2% of Adjusted 2015-16 General Fund Expenditures [(B3) times .02] Enter Greater of (B4) or \$250,000 Increased by: Allowable Adjustment * Maximum Unreserved/Undesignated Fund Balance [(B5)+(K)]	\$_ \$_ \$_	316,955.76 (B4) 316,955.76 (B5) 43.694.00 (K) \$ 360,649.76 (M)
SECTION 2		Φ <u>σσσ,στσ. 7σ</u> (IVI)
Total General Fund – Fund Balances @ 6-30-16 (Per CAFR Budgetary Comparison Schedule C-1) Decreased by:	\$_	901,429.66 (C)
Year End Encumbrances Legally Restricted – Designated for Subsequent Year's Expenditures Legally Restricted Excess Surplus – Designated for	\$_ \$_	1,348.95 (C1) (C2)
Subsequent Year's Expenditures ** Other Restricted Fund Balances**** Assigned Fund Balance-Unreserved – Designated	\$ <u>.</u> \$_	(C3) 150,000.00(C4)
for Subsequent Year's Expenditures	\$.	400,000.00(C5)
Total Unassigned Fund Balance [(C)-(C1)-(C2)-(C3)-(C4)-(C5)]		\$ <u>350,080.71</u> (U1)

SECTION 3

Restricted Fund Balance – Excess Surplus ***[(U1-(M))] IF NE	EGATIVE ENTER -0-\$	<u>0.00</u> (E)
Recapitulation of Excess Surplus as of June 30, 2016		
Reserved Excess Surplus – Designated for Subsequent Year Expenditures **	's \$	(C3)
Reserved Excess Surplus ***[(E)]	\$	(E)
Total [(C3) + (E)]	\$	(D)

Footnotes

- Allowable adjustment to expenditures online must be detailed as follows. This adjustment line (as detailed below) is to be utilized when applicable for:
 - (H) Federal Impact Aid. The passage of P.L. 2015, c46 amended N.J.S.A. 18A:7F-41 to permit a board of education to appropriate federal impact aid funds to establish or supplement a federal impact aid legal reserve in the general fund. Accordingly, effective for the year ending June 30, 2016 the Federal Impact Aid adjustment to expenditures is limited to the portion of Federal Impact Aid Section 8002 and Section 8003 received during the fiscal year and recognized as revenue on the General Fund Budgetary Comparison Schedule, but not transferred to the Federal Impact Aid Reserve-General (8002 or 8003) by board resolution during June 1 to June 30 of the fiscal year under audit. Amounts transferred to the reserve are captured on line (C4);

- (I) Sale and Lease-back (Refer to the Audit Program Section II, Chapter 10);
- (J1) Extraordinary Aid:
- (J2) Additional Nonpublic School Transportation Aid:
- (J3) Recognized current year School Bus Advertising Revenue; and
- (J4) Family Crisis Transportation Aid.

Detail of Allowable Adjustments

Impact Aid Sale & Lease-back Extraordinary Aid	\$(H) \$(I) \$43,694.00 (J1)
Additional Nonpublic School Transportation Aid Current Year School Bus Advertising	\$(J2)
Revenue Recognized Family Crisis Transportation Aid	\$(J3) \$(J4)
Total Adjustments [(H)+(I)+(J1)+(J2)+(J3)+(J4)	\$ <u>43,694.00</u> (K)

- This amount represents the June 30, 2016 Excess Surplus (C3 above) and must be included in the Audit Summary Line 90031.
- Amount must agree to the June 30, 2016 CAFR and must agree to Audit Summary Line 90030.
- **** Amount for Other Reserved Fund Balances must be detailed for each source. Use in the excess surplus calculation of any legal reserve that is not state mandated or that is not legally imposed by another type of government, such as the judicial branch of government, must have Departmental approval. District requests should be submitted to the Division of Finance prior to September 30.

Detail of Other Restricted Fund Balance

Statutory restrictions:	\$	
Approved unspent separate proposal	\$_	
Sale/lease-back reserve	\$	
Capital reserve	\$	150,000.00
Maintenance reserve	\$_	
Emergency reserve	\$	
Tuition reserve	\$	
School Bus Advertising 50% Fuel Offset Reserve	\$	
School Bus Advertising 50% Fuel Offset Reserve-prior year	\$	
Impact Aid General Fund Reserve (Sections 8002 and 8003)	\$	
Impact Aid General Fund Reserve (Sections 8007 and 8008)	\$	
Other state/government mandated reserve	\$	
[Other Restricted Fund Balance not noted above]****	\$	
Total Other Restricted Fund Balance	\$	150.000.00