



**PRINCETON PUBLIC SCHOOLS
PRINCETON, NEW JERSEY**

**MANAGEMENT REPORT ON
ADMINISTRATIVE FINDINGS—
FINANCIAL, COMPLIANCE AND PERFORMANCE
JUNE 30, 2016**

**AUDITORS' MANAGEMENT REPORT ON ADMINISTRATIVE FINDINGS
FINANCIAL, COMPLIANCE AND PERFORMANCE**

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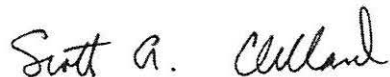
INDEPENDENT AUDITORS' REPORT

Honorable President and Members
of the Board of Education
Princeton Public Schools
County of Mercer, New Jersey

We have audited, in accordance with generally accepted audit standards and *Government Auditing Standards*, issued by the Comptroller General of the United States, the basic financial statements of Princeton Public Schools, County of Mercer as of and for the year ended June 30, 2016, and have issued our report thereon dated October 19, 2016.

As part of our audit, we performed procedures required by the New Jersey Department of Education, and the findings and results thereof are disclosed on the following pages, as listed in the accompanying table of contents.

This report is intended for the information of the Princeton Public Schools' management and Board members, and the New Jersey Department of Education. However, this report is a matter of public record and its distribution is not limited.



Scott A. Clelland
Licensed Public School Accountant
No. 1049



WISS & COMPANY, LLP

October 19, 2016
Livingston, New Jersey

PRINCETON PUBLIC SCHOOLS
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE

JUNE 30, 2016

Scope of Audit

The audit covered the financial transactions of the Board Secretary/School Business Administrator and Treasurer of School Monies, the activities of the Board of Education and the records of the various funds under the auspices of the Board of Education.

Administrative Practices and Procedures

Insurance

Insurance coverage was carried in the amounts as detailed on J-20, Insurance Schedule contained in the District's CAFR.

Official Bonds (N.J.S.A. 18A:17-26, 18A:17-32, 18A:13-13)

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Stephanie Kennedy	Business Administrator/Board Secretary	\$ 375,000
John Calavano	Treasurer of School Monies	450,000
Jennifer Micale	Comptroller/ Assistant Board Secretary	375,000

There is a Public Employee's Dishonesty Blanket Bond covering all other employees with multiple coverage of \$500,000.

Tuition Charges

A comparison of tentative tuition charges and actual certified tuition charges was made. The District made a proper adjustment to the billings to sending Districts for the increase or decrease in per pupil costs in accordance with *N.J.A.C. 6A:23A-17.1(f)3*.

Financial Planning, Accounting and Reporting

Examination of Claims

An examination of claims paid during the period did not indicate any discrepancies with respect to signatures, certification or supporting documentation.

Payroll Account and Position Control Roster

The net salaries of all employees of the Board were deposited in the payroll account. Employees' payroll deductions and employer's share of fringe benefits were deposited in the payroll agency account.

PRINCETON PUBLIC SCHOOLS
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE

JUNE 30, 2016

All payrolls tested were approved by the Superintendent and were certified by the President of the Board and the Board Secretary/School Business Administrator.

Salary withholdings were promptly remitted to the proper agencies, including health benefits withholding due to the general fund.

Payrolls were delivered to the secretary of the board who then deposited with warrants in separate bank accounts for net payroll and withholdings.

No exceptions were noted during our testing of payroll.

An inquiry and subsequent review of the Position Control Roster did not identify any inconsistencies between the payroll records, employee benefit records, the general ledger accounts to where wages are posted, and the Position Control Roster.

Reserve for Encumbrances and Accounts Payable

A review of outstanding issued purchase orders was made as of June 30 for proper classification of orders as reserve for encumbrances and accounts payable. No exceptions were noted.

Classification of Expenditures

The coding of expenditures was tested for proper classification in accordance with *N.J.A.C. 6A:23A-16.2 (f)* as part of our test of transactions of randomly selected expenditure items. We also reviewed the coding of all expenditures included in our compliance and single audit testing procedures. In addition to randomly selecting a test sample, we also selected a sample of administrative coding classifications to determine overall reliability and compliance with *N.J.A.C. 6A:23A-8.3*. As a result of the procedures performed, a transaction error rate of 0% was noted and no additional procedures were deemed necessary to test the propriety of expenditure classification.

Board Secretary's Records

Our review of the financial and accounting records maintained by the Board Secretary did not identify any exceptions.

Treasurer's Records

No exceptions were noted during our review of the financial and accounting records maintained by the Treasurer.

PRINCETON PUBLIC SCHOOLS
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE

JUNE 30, 2016

Elementary and Secondary Education Act (E.S.E.A.)/Improving America's Schools Act (IASA) as reauthorized by the No Child Left Behind Act of 2001

The E.S.E.A./NCLB financial exhibits are contained within the Special Revenue Section of the Comprehensive Annual Financial Report (CAFR). This section of the CAFR documents the financial position pertaining to the projects under the NCLB Act as amended and reauthorized.

The study of compliance for E.S.E.A. indicated no areas of noncompliance and/or questionable costs.

Other Special Federal and/or State Projects

The District's special projects were approved as listed on Schedules A (K-3) and B (K-4) located in the CAFR.

Our audit of the federal and state funds on a test basis indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

The financial exhibits are contained within the Special Revenue Section of the CAFR. This section of the CAFR documents the financial position pertaining to the aforementioned special projects.

The study of compliance for the special projects indicated no instances of noncompliance that are required to be reported in accordance with OMB Uniform Guidance or State OMB 15-08.

T.P.A.F. Reimbursement

Our audit procedures included a test of the biweekly reimbursement filed with the Department of Education for District employees who are members of the Teachers Pension and Annuity Fund. No exceptions were noted.

T.P.A.F. Reimbursement to the State for Federal Salary Expenditures

The amount of the expenditure charged to the current year's Final Report(s) for all federal awards for the school district to reimburse the State for the TPAF/FICA payments made by the State on-behalf of the school district for those employees whose salaries are identified as being paid from federal funds was made prior to the end of the 90 day grant liquidation period required by the Office of Grants Management. The expenditure was reviewed subsequent to the reimbursement and no exceptions were noted.

Non-Public State Aid

Our review of the Nonpublic State Aid completion reports disclosed no exceptions.

PRINCETON PUBLIC SCHOOLS
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE

JUNE 30, 2016

School Purchasing Programs

Contracts and Agreements Requiring Advertisement for Bids

The bid thresholds in accordance with *N.J.S.A. 18A:18A-2* and *18A:18A-3(a)* are \$40,000 (with a Qualified Purchasing Agent) and \$29,000 (without a Qualified Purchasing Agent), respectively. The law regulating bidding for public school transportation contracts under *N.J.S.A. 18A:39-3* is \$18,800 for 2015-16.

The District Board of Education has the responsibility of determining whether the expenditures in any category will exceed the statutory thresholds within the contract year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Solicitor's opinion should be sought before a commitment is made.

Procedures were performed on a test basis, to indicate if any individual payments, contracts, or agreements were made for the performance of any work or goods or services, in excess of the statutory thresholds where there had been no advertising for bids in accordance with the provision of *N.J.S.A. 18A:18A-4*, as amended.

Resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" per *N.J.S.A. 18A:18A-5*.

School Food Service

The school food service program was not selected as a major federal and/or State program. However, the program expenditures exceeded \$100,000 in federal and/or State support. Accordingly, we inquired of school management and appropriate school food service personnel as to whether the SFA had any Child Nutrition Program reimbursement overclaims or underclaims and as to whether the SFA's expenditures of food service revenues were limited to allowable direct and indirect costs. No exceptions were noted.

Exhibits reflecting Child Nutrition Program operations are included in the B-4 through B-6 section of the CAFR.

During our testing of the food service enterprise fund, we noted the following:

Finding 2016-01:

Finding:

We were unable to determine if the District was in compliance with the New Jersey Department of Agriculture's requirement for the District to verify three percent of free and reduced lunch applications. The District utilized the 2014-2015 Income Eligibility Guidelines when completing the 2015-2016 Verification Collection Report, and therefore, we could not determine if the number of error prone applications included on this report was accurate.

PRINCETON PUBLIC SCHOOLS
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE

JUNE 30, 2016

Recommendation:

We suggest the District utilize the applicable year's Income Eligibility Guideline when determining the number of error prone applications to be tested on the Verification Collection Report.

Student Body Activities

During our review of the student activity funds' cash receipts, the following item was noted:

Finding 2016-02:

Finding:

Not all cash receipts were promptly deposited pursuant to *N.J.A.C. 6A:23A-16.12*.

Recommendation:

We suggest the schools implement procedures to ensure cash receipts be deposited timely.

Application for State School Aid

Our audit procedures included a test of information reported in the October 15, 2015 Application for State School Aid (ASSA) for on-roll, private schools for the handicapped, low-income and bilingual. We also performed a review of the District procedures related to its completion. The information on the ASSA was compared to the District workpapers with minor exceptions as identified in the Schedule of Audited Enrollments.

The District maintained workpapers on the prescribed state forms or their equivalent.

The District has adequate written procedures for the recording of student enrollment data.

Pupil Transportation

Our audit procedures included a test of on-roll status reported in the 2015-16 District Report of Transported Resident Students (DRTRS). The information that was included on the DRTRS was verified to the DRTRS Eligibility Summary Report without exception. The results of our procedures are presented in the Schedule of Audited Enrollments, with minor differences identified.

Our procedures also included a review of transportation related contracts and purchases. Based on our review, the District complied with proper bidding procedures and award of contracts. The bid specifications for the purchase of buses were in compliance with applicable statutes. No exceptions were noted in our review of transportation related purchases of goods and services.

PRINCETON PUBLIC SCHOOLS
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE

JUNE 30, 2016

Facilities and Capital Assets

Our procedures included a review of the New Jersey Schools Development Authority (“NJSDA”) grant agreement for consistency with recording NJSDA revenue, transfer of local funds from the general fund or from the capital reserve account and awarding of contracts for eligible facilities construction. No exceptions were noted.

Follow-up on Prior Year’s Findings

In accordance with *Government Auditing Standards*, our procedures included a review of all prior year recommendations including findings. Since there were no prior year comments, corrective action was not required.

There were no audit reports issued by the Office of Fiscal Accountability and Compliance (OFAC) during the 2016 fiscal year.

Acknowledgment

We received the complete cooperation of all the officials of the School District and we greatly appreciate the courtesies extended to the members of the audit team.

PRINCETON PUBLIC SCHOOLS
SCHEDULE OF AUDITED ENROLLMENTS
APPLICATION FOR STATE SCHOOL AID SUMMARY
ENROLLMENT AS OF OCTOBER 15, 2015

	2016-17 Application for State School Aid (10/15/15 data)						Sample for Verification						Private Schools for Disabled			
	Reported on A.S.S.A. On Roll		Reported on Workpapers On Roll		Errors		Sample Selected from Workpapers		Verified per Registers On Roll		Errors per Registers On Roll		Reported on A.S.S.A. as Private Schools	Sample for Verification	Sample Verified	Sample Errors
	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Schools	Verification	Verified	Errors
Half Day Preschool	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Full Day Preschool	23.0	-	23.0	-	-	-	-	-	-	-	-	-	-	-	-	-
Half Day Kindergarten	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Full Day Kindergarten	182.0	-	182.0	-	-	-	30	-	30	-	-	-	-	-	-	-
One	191.0	-	191.0	-	-	-	27	-	27	-	-	-	-	-	-	-
Two	195.0	-	195.0	-	-	-	39	-	39	-	-	-	-	-	-	-
Three	173.0	-	173.0	-	-	-	21	-	21	-	-	-	-	-	-	-
Four	165.0	-	165.0	-	-	-	15	-	15	-	-	-	-	-	-	-
Five	157.0	-	157.0	-	-	-	12	-	12	-	-	-	-	-	-	-
Six	206.0	-	206.0	-	-	-	21	-	21	-	-	-	-	-	-	-
Seven	226.0	-	226.0	-	-	-	19	-	19	-	-	-	-	-	-	-
Eight	193.0	-	193.0	-	-	-	17	-	17	-	-	-	-	-	-	-
Nine	350.0	-	350.0	-	-	-	23	-	23	-	-	-	-	-	-	-
Ten	367.0	1.0	367.0	1.0	-	-	15	-	15	-	-	-	-	-	-	-
Eleven	326.0	2.0	326.0	2.0	-	-	10	-	10	-	-	-	-	-	-	-
Twelve	329.0	3.0	329.0	3.0	-	-	12	-	12	-	-	-	-	-	-	-
Post-Graduate	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Adult H.S. (15 + CR)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Adult H.S. (1-14 CR)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal	3,083.0	6.0	3,083.0	6.0	-	-	261	-	261	-	-	-	-	-	-	-
Special Education Elementary School	183.0	-	183.0	-	-	-	31	-	31	-	-	-	2.0	2.0	2.0	-
Special Education Middle School	107.0	-	107.0	-	-	-	16	-	16	-	-	-	4.0	4.0	3.0	1.0
Special Education High School	207.0	8.0	207.0	8.0	-	-	19	-	19	-	-	-	10.0	8.0	8.0	-
Subtotal	497.0	8.0	497.0	8.0	-	-	66	-	66	-	-	-	16.0	14.0	13.0	1.0
County Vocational - Regular	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
County Vocational - First Post Secondary	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	3,580.0	14.0	3,580.0	14.0	-	-	327	-	327	-	-	-	16.0	14.0	13.0	1.0
Percentage Error					0.0%	0.0%							0.0%	0.0%		7.1%

PRINCETON PUBLIC SCHOOLS
SCHEDULE OF AUDITED ENROLLMENTS
APPLICATION FOR STATE SCHOOL AID SUMMARY (continued)
ENROLLMENT AS OF OCTOBER 15, 2015

	Resident Low Income			Sample for Verification			Resident LEP Low Income			Sample for Verification		
	Reported on A.S.S.A. as Low Income	Reported on Workpapers as Low Income	Errors	Sample Selected from Workpapers	Verified to Application and Register	Sample Errors	Reported on A.S.S.A. as LEP Low Income	Reported on Workpapers as LEP Low Income	Errors	Sample Selected from Workpapers	Verified to Test Score and Register	Sample Errors
Half Day Preschool	-	-	-	-	-	-	-	-	-	-	-	-
Full Day Preschool	-	-	-	-	-	-	-	-	-	-	-	-
Half Day Kindergarten	-	-	-	-	-	-	-	-	-	-	-	-
Full Day Kindergarten	32.0	32.0	-	19.0	19.0	-	9.0	9.0	-	2	2	-
One	23.0	23.0	-	14.0	14.0	-	7.0	7.0	-	5	5	-
Two	36.0	36.0	-	20.0	20.0	-	10.0	10.0	-	5	5	-
Three	16.0	16.0	-	8.0	8.0	-	3.0	3.0	-	1	1	-
Four	15.0	15.0	-	8.0	8.0	-	2.0	2.0	-	1	1	-
Five	16.0	16.0	-	9.0	9.0	-	-	-	-	-	-	-
Six	18.0	18.0	-	11.0	9.0	2	4.0	4.0	-	3	3	-
Seven	20.0	20.0	-	14.0	14.0	-	4.0	4.0	-	3	3	-
Eight	12.0	12.0	-	7.0	7.0	-	1.0	1.0	-	1	1	-
Nine	21.0	21.0	-	14.0	14.0	-	5.0	5.0	-	4	4	-
Ten	19.5	19.5	-	11.0	11.0	-	1.5	1.5	-	1	1	-
Eleven	16.0	16.0	-	9.0	9.0	-	2.0	2.0	-	2	2	-
Twelve	18.5	18.5	-	12.0	12.0	-	0.5	0.5	-	-	-	-
Post-Graduate	-	-	-	-	-	-	-	-	-	-	-	-
Adult H.S. (15 + CR)	-	-	-	-	-	-	-	-	-	-	-	-
Adult H.S. (1-14 CR)	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal	263.0	263.0	-	156.0	154.0	2	49.0	49.0	-	28	28	-
Special Education Elementary School	68.0	68.0	-	22.0	22.0	-	9.0	9.0	-	-	-	-
Special Education Middle School	33.0	33.0	-	9.0	9.0	-	-	-	-	-	-	-
Special Education High School	44.5	44.5	-	10.0	10.0	-	1.0	1.0	-	-	-	-
Subtotal	145.5	145.5	-	41.0	41.0	-	10.0	10.0	-	-	-	-
County Vocational - Regular	-	-	-	-	-	-	-	-	-	-	-	-
County Vocational - First Post Secondary	-	-	-	-	-	-	-	-	-	-	-	-
Total	408.5	408.5	-	197.0	195.0	2	59.0	59.0	-	28	28	-
Percentage Error			0.0%			1.0%			0.0%			0.0%

	Transportation						Average mileage - regular including Grade PK students	Reported	Recalculated
	Reported on DRTS by DOE/County	Reported on DRTS by District	Errors	Tested	Verified	Errors			
Regular - Public	1,011	1,011	-	193	193	-			
Transported Non-Public	136	136	-	26	26	-			
AIL - Non Public	170	170	-	33	33	-			
Special Education-Public	7	7	-	1	1	-			
Special Education Needs	57	57	-	11	11	-			
Totals	1,381	1,381	-	264	264	-			
Percentage Error			0.0%			0.0%			
Average mileage - regular excluding Grade PK students							3.5	3.5	
Average mileage - special education with special needs							8.1	8.1	

PRINCETON PUBLIC SCHOOLS

SCHEDULE OF AUDITED ENROLLMENTS
APPLICATION FOR STATE SCHOOL AID SUMMARY

ENROLLMENT AS OF OCTOBER 15, 2015

	Resident LEP NOT Low Income			Sample for Verification		
	Reported on A.S.S.A. as NOT Low Income	Reported on Workpapers as NOT Low Income	Errors	Sample Selected from Workpapers	Verified to Application and Register	Sample Errors
Half Day Preschool	-	-	-	-	-	-
Full Day Preschool	-	-	-	-	-	-
Half Day Kindergarten	-	-	-	-	-	-
Full Day Kindergarten	7.0	7.0	-	5.0	5.0	-
One	12.0	12.0	-	9.0	9.0	-
Two	11.0	11.0	-	10.0	10.0	-
Three	14.0	14.0	-	11.0	11.0	-
Four	8.0	8.0	-	7.0	7.0	-
Five	5.0	5.0	-	3.0	3.0	-
Six	13.0	13.0	-	9.0	9.0	-
Seven	8.0	8.0	-	4.0	4.0	-
Eight	13.0	13.0	-	9.0	9.0	-
Nine	10.0	10.0	-	6.0	6.0	-
Ten	6.0	6.0	-	4.0	4.0	-
Eleven	2.0	2.0	-	-	-	-
Twelve	-	-	-	-	-	-
Post-Graduate	-	-	-	-	-	-
Adult H.S. (15 + CR)	-	-	-	-	-	-
Adult H.S. (1-14 CR)	-	-	-	-	-	-
Subtotal	109.0	109.0	-	77.0	77.0	-
Special Education Elementary School	-	-	-	-	-	-
Special Education Middle School	-	-	-	-	-	-
Special Education High School	1.0	1.0	-	-	-	-
Subtotal	1.0	1.0	-	-	-	-
County Vocational - Regular	-	-	-	-	-	-
County Vocational - First Post Secondary	-	-	-	-	-	-
Total	110.0	110.0	-	77.0	77.0	-
Percentage Error			0.0%			0.0%

PRINCETON PUBLIC SCHOOLS
EXCESS SURPLUS CALCULATION

June 30, 2016

SECTION 1 - Regular District

A. 2% Calculation of Excess Surplus

2015-16 Total General Fund Expenditures per the CAFR, Ex. C-1	\$ <u>86,303,125</u> (B)
Increased by:	
Transfer from Capital Outlay to Capital Projects Fund	\$ _____ - (B1a)
Transfer from Capital Reserve to Capital Projects Fund	\$ <u>1,094,795</u> (B1b)
Transfer from General Fund to SRF for PreK-Regular	\$ _____ - (B1c)
Transfer from General Fund to SRF for PreK-Inclusion	\$ _____ - (B1d)
Decreased by:	
On-Behalf TPAF Pension & Social Security	\$ <u>7,999,923</u> (B2a)
Assets Acquired Under Capital Leases	\$ _____ - (B2b)
Adjusted 2015-16 General Fund Expenditures [(B) + (B1s) - (B2s)]	\$ <u>79,397,997</u> (B3)
2% of Adjusted 2015-16 General Fund Expenditures [(B3) times .02]	\$ <u>1,587,960</u> (B4)
Enter Greater of (B4) or \$250,000	\$ <u>1,587,960</u> (B5)
Increased by: Allowable Adjustment*	\$ <u>892,711</u> (K)
Maximum Unassigned/Undesignated/Unreserved Fund Balance [(B5) + (K)]	\$ <u>2,480,671</u> (M)

SECTION 2

Total General Fund - Fund Balances @ 6/30/2016 (Per CAFR Budgetary Comparison Schedule C-1)	\$ <u>8,060,809</u> (C)
Decreased by:	
Year-end Encumbrances	\$ <u>100,243</u> (C1)
Legally Restricted - Designated for Subsequent Year's Expenditures	\$ _____ - (C2)
Legally Restricted - Excess Surplus - Designated for Subsequent Year's Expenditures**	\$ <u>147,897</u> (C3)
Other Restricted Fund Balances****	\$ <u>2,222,937</u> (C4)
Assigned Fund Balance - Unreserved - Designated for Subsequent Year's Expenditures	\$ <u>2,397,319</u> (C5)
Total Unassigned Fund Balance [(C)-(C1)-(C2)-(C3)-(C4)-(C5)]	\$ <u>3,192,413</u> (U1)

PRINCETON PUBLIC SCHOOLS
EXCESS SURPLUS CALCULATION

June 30, 2016

SECTION 3

Restricted Fund Balance - Excess Surplus ***
 [(U1)-(M)] IF NEGATIVE ENTER -0- \$ 711,742 (E)

Recapitulation of Excess Surplus as of June 30, 2016

Restricted Excess Surplus - Designated for Subsequent Year's
 Expenditures ** \$ 147,897 (C3)
 Restricted Excess Surplus *** [(E)] \$ 711,742 (E)

 Total Excess Surplus [(C3)+(E)] \$ 859,639 (D)

Footnotes:

* Allowable adjustment to expenditures on line K must be detailed as follows. This adjustment line (as detailed below) is to be utilized when applicable for:

(H) Federal Impact Aid. The passage of P.L.2015, c.46 amended N.J.S.A. 18A:7F-41 to permit a board of education to appropriate federal impact aid funds to establish or supplement a federal impact aid legal reserve in the general fund. Accordingly, effective for the year ending June 30, 2016 the Federal Impact Aid adjustment to expenditures is limited to the portion of Federal Impact Aid Section 8002 and Section 8003 received during the fiscal year and recognized as revenue on the General Fund Budgetary Comparison Schedule, but not transferred to the Federal Impact Aid Reserve – General (8002 or 8003) by board resolution during June 1 to June 30 of the fiscal year under audit. Amounts transferred to the reserve are captured on line (C4);

(I) Sale and Lease-back (Refer to the Audit Program Section II, Chapter 10);

(J1) Extraordinary Aid;

(J2) Additional Nonpublic School Transportation Aid;

(J3) Recognized current year School Bus Advertising Revenue; and

(J4) Family Crisis Transportation Aid.

Detail of Allowable Adjustments

Impact Aid	\$ - (H)
Sales & Lease-back	\$ - (I)
Extraordinary Aid	\$ <u>857,424</u> (J1)
Additional Nonpublic School Transportation Aid	\$ <u>35,287</u> (J2)
Current Year School Bus Advertising Revenue Recognized	\$ - (J3)
Family Crisis Transportation Aid	\$ - (J4)
 Total Adjustments [(H)+(I)+(J1)+(J2)+(J3)+(J4)]	 \$ <u>892,711</u> (K)

** This amount represents the June 30, 2015 Excess Surplus (C3 above) and must be included in the Audit Summary Line 90031.

*** Amounts must agree to the June 30, 2016 CAFR and must agree to Audit Summary Line 90030.

**** Amount for Other Restricted Fund Balances must be detailed for each source. Use in the excess surplus calculation of any legal reserve that is not state mandated or that is not legally imposed by another type of government, such as the judicial branch of government, must have departmental approval. District requests should be submitted to the Division of Administration and Finance prior to September 30.

PRINCETON PUBLIC SCHOOLS
EXCESS SURPLUS CALCULATION

June 30, 2016

Detail of Other Restricted Fund Balance

Statutory restrictions:	
Approved unspent separate proposal	\$ _____ -
Sale/lease-back reserve	\$ _____ -
Capital reserve	<u>\$ 2,222,937</u>
Maintenance reserve	\$ _____ -
Emergency reserve	\$ _____ -
Tuition reserve	\$ _____ -
School Bus Advertising 50% Fuel Offset Reserve - current year	\$ _____ -
School Bus Advertising 50% Fuel Offset Reserve - prior year	\$ _____ -
Impact Aid General Fund Reserve (Sections 8002 and 8003)	\$ _____ -
Impact Aid Capital Fund Reserve (Sections 8007 and 8008)	\$ _____ -
Other state/government mandated reserve	\$ _____ -
[Other Restricted Fund Balance not noted above]****	<u>\$ _____ -</u>
 Total Other Restricted Fund Balance	 <u>\$ 2,222,937 (C4)</u>