

**COMPREHENSIVE ANNUAL  
FINANCIAL REPORT  
OF  
DOWNE TOWNSHIP SCHOOL DISTRICT  
BOARD OF EDUCATION  
NEWPORT, NEW JERSEY  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

**Prepared by  
Township of Downe Board of Education  
Finance Department**

**DOWNE TOWNSHIP SCHOOL DISTRICT  
OUTLINE OF CAFR**

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## **INTRODUCTORY SECTION**

# **DOWNE TOWNSHIP BOARD OF EDUCATION**

Administrative Office  
220 Main Street, Newport, NJ 08345  
**Voice:** (856) 447-3878 **Fax:** (856) 447-5130

**Sherri Miller**  
Superintendent/Principal

**Lisa DiNovi**  
School Business Administrator/  
Board Secretary

November 22, 2017

Honorable President and  
Members of the Board of Education  
Downe Township District  
Cumberland County, New Jersey

Dear Board Members:

The comprehensive annual financial report of the Downe Township District for the fiscal year ended June 30, 2017, is hereby submitted. Responsibility for both the accuracy of the data and completeness and fairness of the presentation, including all disclosures, rests with the management of the Downe Township Board of Education. To the best of our knowledge and belief, the data presented in this report is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operations of the various funds and account groups of the district. All disclosures necessary to enable the reader to gain an understanding of the District's financial activities have been included.

The comprehensive annual financial report is presented in four sections: introductory, financial, statistical and single audit. The introductory section includes this transmittal letter, the District's organizational chart and a list of principal officials. The financial section includes the general purpose financial statements and schedules, as well as the auditor's report thereon. The statistical section includes selected financial and demographic information, generally presented on a multi-year basis. The District is required to undergo an annual single audit in conformity with the provisions of the Single Audit Act Amendments of 1996 and the U.S. Office of Management and Budget, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards 2 CFR 200 and NJ Treasury Circular OMB 15-08, "Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid Payments." Information related to this single audit, including the auditor's report on the internal control structure and compliance with applicable laws and regulations and findings and recommendations, are included in the single audit section of this report.

1. **REPORTING ENTITY AND ITS SERVICES:** Downe Township School District is an independent reporting entity within the criteria adopted by the GASB as established by GASB Statement No. 14. All funds and account groups of the District are included in this report. The Downe Township Board of Education and all its schools constitute the District's reporting entity.

The District provides a full range of educational services appropriate to grade levels Pre-K through 8. These include regular and special education for handicapped youngsters. The District completed the 2016-2017 fiscal year with an enrollment of 180 students, which is an increase from the previous year's enrollment. The following details the changes in the student enrollment of the district over the last years.

## Average Daily Enrollment

<u>Fiscal Year</u>	<u>Student Enrollment</u>	<u>Percent Change</u>
2016-17	180	1%
2015-16	179	(6%)
2014-15	194	3%
2013-14	189	4%
2012-13	182	1%

2011-12	181	7%
2010-11	167	(4%)
2009-10	174	5%
2008-09	167	(3%)

2. **ECONOMIC CONDITION AND OUTLOOK:** Downe Township, Cumberland County, is a rural community located on the Delaware Bay in the southern tip of Cumberland County in New Jersey. Almost half of Downe's 35,712 acres is marsh land, and more than 11,500 of these areas are owned outright by the State of New Jersey. Moreover, the state maintains control over much of the rest of the township through the Coastal Area Facilities Review Act (CAFRA) and Wetlands and Fresh Water wetlands Acts regulations. Currently over 85% of the township remains underdeveloped and is either woodland or wetland which gives rise to low population density (33.% persons per square mile) in county. There are over 800 residential homes in the township, about 400 of which are mobile structures. The township is geographically isolated and there are few recreational activities or enrichment opportunities for youngsters. In addition, residents must go outside the community for basic medical and mental health services. Within Downe's borders there are three small communities. Fortescue, a fishing resort on the bay, has a seasonal tourist/sports fisherman economy; Dividing Creek and Newport have limited commercial activity primarily consisting of service stations and small grocery stores. Industrial development is minimal; what exists centers around natural resources and involves agriculture and sand mining. According to the 2016 NJ Annual Labor Force Estimates, the unemployment rate in Downe Township is 6.7%

The district is a rural school system and classified in the lowest category by the New Jersey State Department of Education with respect to indicators of social economic status. The seven socioeconomic variables that were utilized from the 1990 United States Census were: (a) education level, (b) occupational status, (c) density, (d) urbanization, (e) income, (f) unemployment, and (g) poverty. According to a 1990 publication by the New Jersey State Department of Education entitled "School District Guidelines: how to Interpret and Use the Class, School, and District Summary Reports":

The variables were combined using a statistical technique called principal components analysis, which resulted in a single measure of socioeconomic status for each district. Districts were then ranked according to their value on this measure and divided into 10 equally-sized groups. Hence, DFGs range from A (lowest socioeconomic districts) to J (highest socioeconomic district).

Downe Township has a DFG rating of A. This is the lowest range of socioeconomic classification.

The future outlook for District financing continues to depend primarily upon the ability and willingness of the Governor and State Legislature to provide funding for education and on the availability of tax revenue to the State. State revenue is extremely sensitive to economic conditions.

3. **INTERNAL ACCOUNTING CONTROLS:** Management of the District is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the District are protected from loss, theft or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles (GAAP). The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

As a recipient of federal and state financial assistance, the District also is responsible for ensuring that an adequate internal control structure is in place to ensure compliance with applicable laws and regulations related to those programs. This internal control structure is also subject to periodic evaluation by the District management.

As part of the District's single audit described earlier, tests are made to determine the adequacy of the internal control structure, including that portion related to federal and state financial assistance programs, as well as to determine that the District has complied with applicable laws and regulations.

4. **BUDGETARY CONTROLS:** In addition to internal accounting controls, the District maintains budgetary controls. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the voters of the municipality. Annual appropriated budgets are adopted for the general fund, the special revenue fund, and the debt service fund. Project-length budgets are approved for the capital improvements accounted for in the capital projects fund. The final budget amount as amended for the fiscal year is reflected in the financial section.

An encumbrance accounting system is used to record outstanding purchase commitments on a line item basis. Open encumbrances at year-end are either canceled or are included as reappropriation of fund balance in the subsequent year. Those amounts to be reappropriated are reported as reservations of fund balance at June 30, 2017.

5. **ACCOUNTING SYSTEM AND REPORTS:** The District's accounting records reflect generally accepted accounting principals, as promulgated by the Governmental Accounting Standards Board (GASB). The accounting system of the District is organized on the basis of funds and account groups. These funds and account groups are explained in "Notes to the Financial Statements", note 1.
6. **FINANCIAL INFORMATION AT FISCAL YEAR-END:** As demonstrated by the various statements and schedules included in the financial section of this report, the district continues to meet its responsibility for sound financial management. The following schedule presents a summary of the general fund, special revenue fund and debt service fund revenues for the fiscal year ended June 30, 2017 and the amount and percentage of increases in relation to prior year revenues.

Revenue	Amount	% of Total	Increase/ (Decrease) for June 30, 2017	% of Increase/ (Decrease)
Local Sources	\$ 1,502,100.	34.53%	\$ 118,832.	7.91%
State Sources	2,682,798.	61.67%	2,103.	0.08%
Federal Sources	165,314.	3.80%	(3,815.)	-2.31%
<b>Total</b>	<b>\$ 4,350,212.</b>	<b>100.00 %</b>	<b>\$ 117,120.</b>	<b>2.69%</b>

The following schedule presents a summary of general fund, special revenue fund and debt service expenditures for the fiscal year ended June 30, 2017 and the percentage of increases and decreases in relation to prior year amounts.

Expenditures	Amount	% of Total	Increase/ (Decrease) for June 30, 2017	% of Increase/ (Decrease)
<b>Current Expense:</b>				
Instruction Expense	\$ 1,335,030.	32.87%	\$ (7,872.)	-0.59%
Undistributed Expense	2,723,204.	67.06%	(90,657.)	-3.33%
Capital Outlay	2,704.	0.07%	0.	0.00%
<b>Total</b>	<b>\$ 4,060,938.</b>	<b>100.00%</b>	<b>\$ (98,529.)</b>	<b>-2.43%</b>

7. **DEBT ADMINISTRATION:** At June 30, 2017, the District's outstanding debt issues included \$0 of general obligation bonds and \$0 capital lease.



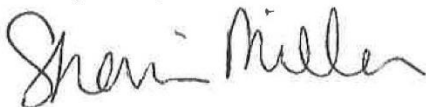
8. **CASH MANAGEMENT:** The investment policy of the District is guided in large part by state statute as detailed in "Notes to the Financial Statements", Note 2. The District has adopted a cash management plan which requires it to deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). GUDPA was enacted in 1970 to protect Governmental Units from a loss of funds on deposit with a failed banking institution in New Jersey. The law requires governmental units to deposit public funds only in public depositories located in New Jersey, where the funds are secured in accordance with the Act.
9. **RISK MANAGEMENT:** The Board carries various forms of insurance, including but not limited to, general liability, automobile liability and comprehensive/collision, hazard and theft insurance on property and contents, and fidelity bonds.
10. **OTHER INFORMATION:**

**Independent Audit** - State statutes require an annual audit by independent certified public accountants or registered municipal accountants. The accounting firm of Triantos & Delp, CPA, LLC, was selected by the Board. In addition to meeting the requirements set forth in state statutes, the audit also was designed to meet the requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards 2 CFR 200 and NJ Treasury Circular OMB 15-08. The auditor's report on the general purpose financial statements and combining and individual fund statements and schedules are included in the financial section of this report. The auditor's reports related specifically to the single audit are included in the single audit section of this report.

11. **ACKNOWLEDGEMENTS:**

We would like to express our appreciation to the members of the Downe Township Board of Education for their concern in providing fiscal accountability to the citizens and taxpayers of the school district and thereby contributing their full support to the development and maintenance of our financial operation. The preparation of this report could not have been accomplished without the efficient and dedicated services of our financial and accounting staff.

Respectfully submitted,



Sherri Miller  
Superintendent/Principal



Lisa DiNovi  
Business Administrator/Board Secretary

**DOWNE TOWNSHIP BOARD OF EDUCATION  
NEWPORT, NEW JERSEY**

**ROSTER OF OFFICIALS  
JUNE 30, 2017**

<b><u>Members of the Board of Education</u></b>	<b><u>Term Expires</u></b>
Stultz Taylor, President	2019
Marie Blizzard	2019
Jesse Briggs	2017
John Cerrito	2017
Dyron Corley	2017
Marylou Henderson	2018
Vicki Issertell	2018
Zachary King	2018
Darla Saulin	2019

**Other Officials**

Sherri Miller, Superintendent/Principal

Lisa DiNovi, School Business Administrator/Board Secretary

Georgiana Scharnagl, Treasurer of School Monies

Frank DiDomenico, Solicitor

**DOWNE TOWNSHIP BOARD OF EDUCATION**  
**Consultants and Advisors**

**Audit Firm**

Triantos & Delp, CPA, LLC  
645 South Main Road  
Vineland, NJ 08360

**Attorney**

Frank DiDomenico, Attorney at Law  
8 LaSalle Drive  
P.O. Box 1356  
Vineland, NJ 08360-01356

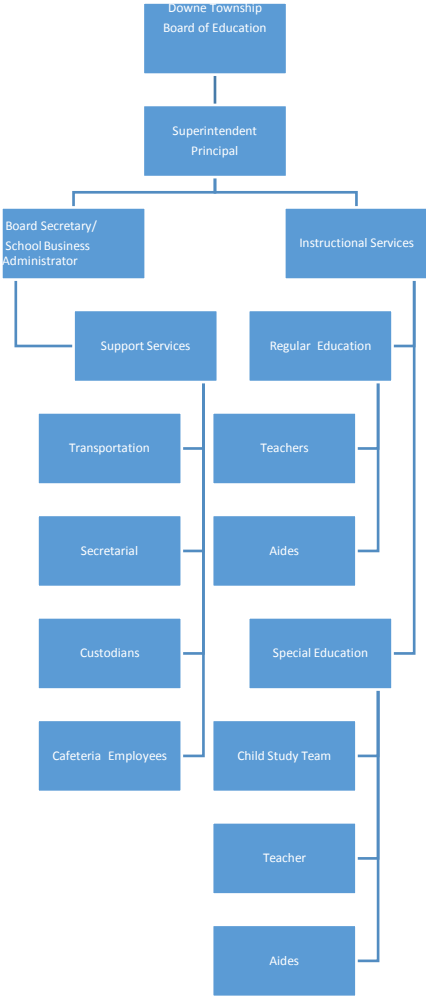
**Official Depository**

OceanFirst  
2745 S Delsea Drive  
Vineland, NJ 08360

**Architects & Planner**

Manders/Merighi Associates  
Architects & Planner  
1138 East Chestnut Avenue  
Vineland, NJ 08360

# ORGANIZATIONAL CHART



## **FINANCIAL SECTION**

## INDEPENDENT AUDITOR'S REPORT

The Honorable President and  
Members of the Board of Education  
Downe Township School District  
County of Cumberland, New Jersey

### **Report on Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Board of Education of the Downe Township School District in the County of Cumberland, in the State of New Jersey, as of and for the fiscal year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Board of Education's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

INDEPENDENT AUDITOR'S REPORT  
(Continued)

**Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Downe Township Board of Education in the County of Cumberland, State of New Jersey, as of June 30, 2017, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Matters**

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, Budgetary Comparison Information, Schedules Related to Accounting and Reporting for Pension, and Notes to the Required Supplemental Information as identified in the table of contents be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's response to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Downe Township Board of Education's basic financial statements. The accompanying schedule of expenditures of federal awards as required by Title 2 U.S Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, (Uniform Guidance)*, and schedule of expenditures of state awards as required by New Jersey OMB's Circular 15-08, *Single Audit Policy for Recipients of Federal Grants, State Grants, and State Aid* are presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying introductory information, statistical sections, combining and individual non-major fund financial statements are also presented for purposes of additional analysis and are not a required part of the basic financial statements.

The accompanying combining and individual non-major fund financial statements, schedule of expenditures of federal awards, and schedule of expenditure of state awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying combining and individual non-major fund financial statements, schedule of expenditures of federal awards, and schedule expenditures of state awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

INDEPENDENT AUDITOR'S REPORT  
(Continued)

The introductory informational and statistical section have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated November 22, 2017 on our consideration of the Downe Township Board of Education's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Downe Township Board of Education's internal control over financial reporting and compliance.

Respectfully submitted,



Samuel A. Delp, Jr.  
Public School Accountant, #745  
Triantos & Delp  
Certified Public Accountants, LLC

November 22, 2017



**REQUIRED SUPPLEMENTARY INFORMATION–PART I**

# **MANAGEMENT'S DECISION AND ANALYSIS**

# **DOWNE TOWNSHIP BOARD OF EDUCATION**

Administrative Office  
220 Main Street, Newport, NJ 08345  
Voice: (856) 447-3878 Fax: (856) 447-5130

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

This section of Downe Township Board of Education (DTBOE) annual financial report presents our discussion and analysis of the District's financial performance during the fiscal year that ended on June 30, 2017. Please read it in conjunction with the transmittal letter at the front of this report and the District's financial statements, which immediately follow this section.

### **OVERVIEW OF THE FINANCIAL STATEMENTS**

This annual report consists of three parts - management's discussion and analysis (this section), the basic financial statements, and required supplementary information. The basic financial statements include two kinds of statements that present different views of the district.

- The first two statements are *district-wide financial statements* that provide both *short-term and long-term* information about the District's *overall* financial status.
- The remaining statements are *fund financial statements* that focus on *individual parts* of the District, reporting the District's operations in more detail than the district-wide statements.
- The *governmental funds* statements tell how *basic* services like regular and special education were financed in the *short term* as well as what remains for future spending.
- *Proprietary funds* statements offer *short* and *long-term* financial information about the activities of the district operates *like businesses*.
- *Fiduciary funds* statements provide information about the financial relationships in which the District acts solely as a *trustee or agent* for the benefit of others.

The financial statements also include *notes* that explain some of the information in the statements and provide more detailed data. The statements are followed by a section of *required supplementary information* that further explains and supports the financial statements with a comparison of the District's budget for the year.

Figure A-1  
Major Features of District-Wide and Fund Financial Statements  
Fund Financial Statements

	<b>District-Wide Statements</b>	<b>Governmental Funds</b>	<b>Proprietary Funds</b>	<b>Fiduciary Funds</b>
Scope	Entire district (except fiduciary funds)	The activities of the district that are not proprietary or fiduciary, such as special education and building maintenance	Activities the district operates similar to private businesses: food services and adult education	Instances in which the district administers resources on behalf of someone else, such as scholarship programs and student activities monies
Required financial statements	Statement of net assets - Statement of activities	-Balance sheet -Statement of revenues, expenditures, and changes in fund balances	-Statement of net assets -Statement of revenues, expenses, and changes in fund net assets -Statement of cash flows	-Statement of fiduciary net assets -Statement of changes in fiduciary net assets
Accounting basis and measurement focus	Accrual accounting and economic resources focus	Modified Accrual accounting and current financial resources focus	Accrual accounting and economic resources focus	Accrual accounting and economic resources focus
Type of asset/liability Information	All assets and liabilities both financial and capital, short-term and long term	Generally assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets or long-term liabilities included	All assets and liabilities both financial and capital and short-term and long-term	All assets and liabilities both short-term and long-term; the district's funds do not currently contain capital assets, although they can
Type of inflow/outflow information	All revenues and expenses during the year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year expenditures when goods or services have been received and the related liability is due and payable	All revenues and expenses during the year, regardless of when cash is received or paid	All additions and deductions during the year, regardless of when cash is received or paid

Figure A-1 summarizes the major features of the District's financial statements, including the portion of the District's activities they cover and the type of information they contain. The remainder of this overview section of management's discussion and analysis highlights the structure and contents of each of the statements.

### District-wide Statements

The district-wide statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the District's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two district-wide statements report the District's *net position* and how it has changed. Net position - the difference between the District's assets and deferred outflows and liabilities and deferred inflows- are one way to measure the District's financial health or *position*.

- Over time, increases or decreases in the District's net assets are an indicator of whether its financial position is improving or deteriorating, respectively.
- To assess the overall health of the District, you need to consider additional non-financial factors such as changes in the District's property tax base and the condition of school building and other facilities.

In the district-wide financial statements, the District's activities are divided into two categories:

- *Governmental activities* - Most of the District's basic services are included here, such as regular and special education, transportation, and administration. Property taxes and state formula aid finance most of these activities.

- *Business-type activities* - The District charges fees to help it cover the cost for certain services it provides. The District's food services program is included here.

## Fund Financial Statements

The fund financial statements provide more detailed information about the District's *funds*, focusing on its most significant or "major" funds - not the District as a whole. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs:

- Some funds are required by State Law and by bond covenants.
- The District establishes other funds to control and manage money for particular purposes (like completing approved capital projects) or to show that it is properly using certain revenues (like federal grants).

The District has four kinds of funds:

- *Governmental Fund* - Most of the District's basic services are included in governmental funds, which generally focus on (1) how *cash and other financial assets* that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed *short-term* view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. Because this information does not encompass the additional long-term focus of the district-wide statements, we provide additional information with the governmental funds statements that explains the relationship (or differences between them).
- *Proprietary funds* - Services for which the District charges a fee are generally reported in proprietary funds. Proprietary funds are reported in the same way as the district-wide statements. In fact, the District's *enterprise funds* (one type of proprietary fund) are the same as its business-type activities, but provide more detail and additional information, such as cash flow.
- *Internal service funds* (the other kind of proprietary fund) are utilized to report activities that provide supplies and services for the District's other programs and activities and for other Districts (student transportation).
- *Fiduciary funds* - The District is the trustee, or *fiduciary*, for assets that belong to others, such as the scholarship fund and the student activities funds. The District is responsible for ensuring that the assets reported in these funds are used only for their intended purposes and by those to whom the assets belong. We exclude these activities from the district-wide financial statements because the District cannot use these assets to finance its operations.

## FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE (in thousands)

**Net position:** The District's *combined* net position is \$212 on June 30, 2017 (see Table A-1). Business-type activities have a deficit net position as of June 30, 2017. The balance of the total net position, which is \$320 is attributed to governmental activities.

**Changes in net position** (in thousands): The District's total revenues are \$4,974 for the fiscal period ending June 30, 2017 (see Table A-2). Property taxes and state formula aid accounted the majority of the District's revenue (67%).

The District's expenses are predominantly related to educating and caring for students 50%. The purely administrative activities of the District accounted for 5% of total costs. Total revenue surpassed expenses, increasing net position approximately \$166 from last year, entirely in governmental activities.

**Governmental Activities**

Revenues for the District's governmental activities amounted to \$4,908. Total expenses amounted to \$4,742. The increase in net position in governmental activities was \$166 for 2017.

**Business-type Activities**

Revenues of the District's business-type activities amounted to \$66 and expenses were \$68. Factors contributing to these results included:

- Food Services – Transfer from general fund - \$9.

**FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS** (in thousands)

The financial performance of the District as a whole reflects the district's efforts to reduce the budget in order to reduce the local taxes. As the district completed the year, its governmental funds reported *combined* balances of \$1,040. Local source revenues was less than anticipated in the 2017 budget by \$3.

**General Fund Budgetary Highlights** (in thousands)

Over the course of the year, the District revised the annual operating budget several times. These budget amendments were all of the same category:

- Transfers between budgetary line accounts to prevent overruns.

The District's final budget anticipated utilizing \$124 in fund balance and \$2 in prior year encumbrance to fund the appropriation plan for this fiscal period. The actual result was an increase in fund balance of \$282.

Actual expenditures for capital outlay amounted to \$3 in the Operating Fund and \$0 in the capital projects fund.

**CAPITAL ASSET AND DEBT ADMINISTRATION** (in thousands)**Capital Assets**

By the end of 2017, the District had invested \$2,275 in a broad range of capital assets, including school buildings, athletic facilities, computer and audiovisual equipment, and administrative offices. (see Table A-3) (More detailed information about capital assets can be found in Note 7 to the financial statements.) Total depreciation expense for the year was \$42 while building improvements and additions to equipment and furniture amounted to \$0.

**Long-term Debt**

At year-end, the District has outstanding bonds in the amount of \$0 and capital lease principal in the amount of \$0. (More detailed information about long-term debt can be found in Note 9 to the financial statements).

The state limits the amount of general obligation debt the District can issue to 3 percent of the equalized valuation of all taxable property within the District. As of June 30, 2017, the District's limit is \$4,678.

**FACTORS BEARING ON THE DISTRICT'S FUTURE**

As in past years, the restriction on the amount the school may raise in taxes is a concern for future budgets and unforeseen expenditures, however, becoming a choice district has helped in the budget process.

**CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT**

This financial report is designed to provide our citizens, taxpayers, customers, investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Sherri Miller, Superintendent/Principal, Downe Township Board of Education, 220 Main Street, Newport, NJ 08345.

Table A-1  
Downe Township Board of Education's Net Position  
(in thousands of dollars)

	Governmental Activities		Business-type Activities		Total School District		Total Percentage Change 2016-2017
	2016	2017	2016	2017	2016	2017	
Current and Noncurrent Assets	\$ 825.	\$ 1,095.	\$ 2.	\$ 2.	\$ 827.	\$ 1,097.	32.6%
Capital Assets	550.	507.	4.	4.	554.	511.	-7.8%
<b>Total Assets</b>	<u>\$ 1,375.</u>	<u>\$ 1,602.</u>	<u>\$ 6.</u>	<u>\$ 6.</u>	<u>\$ 1,381.</u>	<u>\$ 1,608.</u>	<u>16.4%</u>
<b>Deferred Outflows of Resources</b>	<u>\$ 249.</u>	<u>\$ 494.</u>	<u>\$ 20.</u>	<u>\$ 35.</u>	<u>\$ 0.</u>	<u>\$ 529.</u>	<u>0.0%</u>
Current Liabilities	\$ 121.	\$ 103.	\$ 27.	\$ 25.	\$ 148.	\$ 128.	-13.5%
Noncurrent Liabilities	1,262.	1,570.	98.	116.	1,360.	1,686.	24.0%
<b>Total Liabilities</b>	<u>\$ 1,383.</u>	<u>\$ 1,673.</u>	<u>\$ 125.</u>	<u>\$ 141.</u>	<u>\$ 1,508.</u>	<u>\$ 1,814.</u>	<u>20.3%</u>
<b>Deferred Inflows of Resources</b>	<u>\$ 87.</u>	<u>\$ 103.</u>	<u>\$ 7.</u>	<u>\$ 8.</u>	<u>\$ 0.</u>	<u>\$ 111.</u>	<u>0.0%</u>
<b>Net Position</b>							
Invested in Capital Assets	\$ 550.	\$ 507.	\$ 4.	\$ 4.	\$ 554.	\$ 511.	-7.8%
Net of Related Debt	725.	1,010.	0.	0.	725.	1,010.	39.3%
Restricted	(1,121.)	(1,197.)	(110.)	(112.)	(1,231.)	(1,309.)	6.3%
Unrestricted	\$ 154.	\$ 320.	\$ (106.)	\$ (108.)	\$ 48.	\$ 212.	341.7%
<b>Total Net Position</b>							

Table A-2  
Downe Township Board of Education's  
Changes in Net Position  
(in thousands of dollars)

	Governmental Activities		Business-type Activities		Total School District		Total Percentage Change 2016-2017
	2016	2017	2016	2017	2016	2017	
<b>Revenues</b>							
Program Revenues							
Charges for Services	\$ 44.	\$ 31.	\$ 8.	\$ 13.	\$ 52.	\$ 44.	-15.4%
Federal & State Categorical Grants	676.	909.	49.	44.	725.	953.	31.4%
General Revenues							
Property Taxes	1,338.	1,464.	0.	0.	1,338.	1,464.	9.4%
State Formula Aid	1,885.	1,867.	0.	0.	1,885.	1,867.	-1.0%
Other	669.	637.	7.	9.	676.	646.	-4.4%
<b>Total Revenues</b>	<b>\$ 4,612.</b>	<b>\$ 4,908.</b>	<b>\$ 64.</b>	<b>\$ 66.</b>	<b>\$ 4,676.</b>	<b>\$ 4,974.</b>	<b>6.4%</b>
<b>Expenses</b>							
Instruction - Related	\$ 1,374.	\$ 1,359.	\$ 0.	\$ 0.	\$ 1,374.	\$ 1,359.	-1.1%
Student Support Services	1,095.	975.	77.	68.	1,172.	1,043.	-11.0%
Maintenance & Operations	248.	219.	0.	0.	248.	219.	-11.7%
Transportation	373.	354.	0.	0.	373.	354.	-5.1%
Administration	245.	243.	0.	0.	245.	243.	-0.8%
Other	1,254.	1,592.	0.	0.	1,254.	1,592.	27.0%
<b>Total Expenses</b>	<b>\$ 4,589.</b>	<b>\$ 4,742.</b>	<b>\$ 77.</b>	<b>\$ 68.</b>	<b>\$ 4,666.</b>	<b>\$ 4,810.</b>	<b>3.1%</b>
<b>Increase/(decrease) in Net Position</b>	<b>\$ 23.</b>	<b>\$ 166.</b>	<b>\$ (13.)</b>	<b>\$ (2.)</b>	<b>\$ 10.</b>	<b>\$ 164.</b>	<b>1540.0%</b>



Table A-3  
Downe Township Board of Education's Capital Assets  
(Net of Depreciation)  
(in thousands of dollars)

	Governmental Activities		Business-type Activities		Total School District		Total Percentage Change 2016-2017
	2016	2017	2016	2017	2016	2017	
Land	\$ 15.	\$ 15.	\$ 0.	\$ 0.	\$ 15.	\$ 15.	0.0%
Construction in Progress	0.	0.	0.	0.	0.	0.	100.0%
Site Improvement	284.	262.	0.	0.	284.	262.	-7.7%
Buildings & Improvements	167.	157.	0.	0.	167.	157.	-6.0%
Machinery & Equipment	84.	73.	4.	4.	88.	77.	-12.5%
<b>Total</b>	<b>\$ 550.</b>	<b>\$ 507.</b>	<b>\$ 4.</b>	<b>\$ 4.</b>	<b>\$ 554.</b>	<b>\$ 511.</b>	<b>-7.8%</b>

## **BASIC FINANCIAL STATEMENTS**

## **DISTRICT-WIDE FINANCIAL STATEMENTS**

DOWNE TOWNSHIP SCHOOL DISTRICT  
STATEMENT OF NET POSITION  
JUNE 30, 2017

	Governmental Activities	Business-Type Activities	Total
<b>ASSETS:</b>			
Cash and Cash Equivalents	\$ 1,005,100.	\$ 0.	\$ 1,005,100.
Receivables, Net	89,514.	1,924.	91,438.
Capital assets, Net	507,536.	3,706.	511,242.
Total Assets	<u>1,602,150.</u>	<u>5,630.</u>	<u>1,607,780.</u>
<b>DEFERRED OUTFLOWS OF RESOURCES:</b>			
	<u>493,560.</u>	<u>34,591.</u>	<u>528,151.</u>
<b>LIABILITIES:</b>			
Accounts Payable	17,178.	0.	17,178.
Accounts Payable-Pension	50,431.	3,933.	54,364.
Interfund Payable	(20,618.)	20,618.	0.
Unearned Revenue	56,269.	0.	56,269.
Noncurrent Liabilities			
Due within one year	11,842.	0.	11,842.
Due in more than one year	59,146.	1,700.	60,846.
Net pension liability	1,497,986.	114,247.	1,612,233.
Total Liabilities	<u>1,672,234.</u>	<u>140,498.</u>	<u>1,812,732.</u>
<b>DEFERRED INFLOWS OF RESOURCES:</b>			
	<u>103,104.</u>	<u>7,927.</u>	<u>111,031.</u>
<b>NET POSITION:</b>			
Invested in Capital Assets, net of related debt	507,536.	3,706.	511,242.
Restricted for:			
Capital Projects	125,373.	0.	125,373.
Other Purposes.	884,609.	0.	884,609.
Unrestricted	(1,197,146.)	(111,910.)	(1,309,056.)
Total Net Position	<u>\$ 320,372.</u>	<u>\$ (108,204.)</u>	<u>\$ 212,168.</u>

See Accompanying Notes to Basic Financial Statements

DOWNE TOWNSHIP SCHOOL DISTRICT  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2017

Functions/Programs	Program Revenues			Net (Expense) Revenue and Changes in Net Assets			
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Total
Governmental activities:							
Instruction:							
Regular	\$ 723,949.	\$ 0.	\$ 0.	\$ 0.	\$ (723,949.)	\$ 0.	\$ (723,949.)
Special education	539,027.	0.	0.	0.	(539,027.)	0.	(539,027.)
Other special instruction	92,960.	0.	0.	0.	(92,960.)	0.	(92,960.)
Other instruction	4,499.	0.	0.	0.	(4,499.)	0.	(4,499.)
Support services:							
Tuition	520,725.	0.	0.	0.	(520,725.)	0.	(520,725.)
Student & instruction related services	453,914.	0.	0.	0.	(453,914.)	0.	(453,914.)
School administrative services	51,852.	0.	0.	0.	(51,852.)	0.	(51,852.)
General and business administrative services	100,252.	0.	0.	0.	(100,252.)	0.	(100,252.)
Central services	83,845.	0.	0.	0.	(83,845.)	0.	(83,845.)
Admin info teches	6,768.	0.	0.	0.	(6,768.)	0.	(6,768.)
Plant operations and maintenance	218,950.	0.	0.	0.	(218,950.)	0.	(218,950.)
Pupil transportation	353,950.	22,087.	0.	0.	(331,863.)	0.	(331,863.)
Employee benefits	1,579,691.	0.	908,694.	0.	(670,997.)	0.	(670,997.)
Internal service fund	8,931.	8,932.	0.	0.	1.	0.	1.
State debt service assessment	2,704.	0.	0.	0.	(2,704.)	0.	(2,704.)
Total governmental activities	4,742,017.	31,019.	908,694.	0.	(3,802,304.)	0.	(3,802,304.)
Business-type activities:							
Food Service	68,320.	12,957.	44,495.	0.	0.	(10,868.)	(10,868.)
Total business-type activities	68,320.	12,957.	44,495.	0.	0.	(10,868.)	(10,868.)
Total primary government	\$ 4,810,337.	\$ 43,976.	\$ 953,189.	\$ 0.	\$ (3,802,304.)	\$ (10,868.)	\$ (3,813,172.)
General revenues:							
Taxes:							
Property taxes, levied for general purposes, net		\$ 1,464,606.	\$ 0.	\$ 0.	\$ 1,464,606.	\$ 0.	\$ 1,464,606.
Federal and State aid not restricted		1,867,181.			1,867,181.	0.	1,867,181.
Federal and State aid restricted		630,116.			630,116.	0.	630,116.
Tuition received		11,200.			11,200.	0.	11,200.
Investment Earnings		2,350.			2,350.	0.	2,350.
Miscellaneous Income		1,857.			1,857.	0.	1,857.
Transfers		(8,673.)			(8,673.)	8,673.	0.
Total general revenues, special items, extraordinary items and transfers		3,968,637.			3,968,637.	8,673.	3,977,310.
Change in Net Position		166,333.			166,333.	(2,195.)	164,138.
Net Position—beginning		154,039.			154,039.	(106,009.)	48,030.
Net Position—ending		\$ 320,372.			\$ 320,372.	\$ (108,204.)	\$ 212,168.

## **FUND FINANCIAL STATEMENTS**

## **GOVERNMENTAL FUNDS**

DOWNE TOWNSHIP SCHOOL DISTRICT  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2017

	General Fund	Special Revenue Fund	Capital Projects Fund	Debt Service Fund	Permanent Fund	Total Governmental Funds
<b>Assets:</b>						
Cash and cash equivalents	\$ 1,002,338.	\$ 0.	\$ 0.	\$ 0.	\$ 0.	\$ 1,002,338.
Due from other funds	82,596.	0.		0.	0.	82,596.
Receivables from other governments	25,806.	52,529.	0.	0.	0.	78,335.
<b>Total assets</b>	<b>\$ 1,110,740.</b>	<b>\$ 52,529.</b>	<b>\$ 0.</b>	<b>\$ 0.</b>	<b>\$ 0.</b>	<b>\$ 1,163,269.</b>
<b>Liabilities and Fund Balances:</b>						
<b>Liabilities:</b>						
Accounts payable	\$ 17,178.	\$ 0.	\$ 0.	\$ 0.	\$ 0.	\$ 17,178.
Interfund payable	4,500.	45,048.	0.	0.	0.	49,548.
Unearned revenue	0.	56,269.	0.	0.	0.	56,269.
<b>Total liabilities</b>	<b>21,678.</b>	<b>101,317.</b>	<b>0.</b>	<b>0.</b>	<b>0.</b>	<b>122,995.</b>
<b>Fund Balances:</b>						
<b>Restricted for:</b>						
Excess surplus -- designated for subsequent year's expenditures	361,618.	0.	0.	0.	0.	361,618.
Excess surplus --current year	247,145.	0.	0.	0.	0.	247,145.
Maintenance reserve	174,277.	0.	0.	0.	0.	174,277.
Emergency reserve	33,432.	0.	0.	0.	0.	33,432.
Capital reserve	125,373.	0.	0.	0.	0.	125,373.
Tuition reserve	30,000.	0.	0.	0.	0.	30,000.
<b>Committed to:</b>						
Other purposes	27,383.	0.	0.	0.	0.	27,383.
<b>Assigned to:</b>						
Designated by BOE for subsequent year's expenditures	10,754.	0.	0.	0.	0.	10,754.
<b>Unassigned:</b>						
General fund	79,080.	0.	0.	0.	0.	79,080.
Special revenue fund	0.	(48,788.)	0.	0.	0.	(48,788.)
<b>Total fund balances</b>	<b>1,089,062.</b>	<b>(48,788.)</b>	<b>0.</b>	<b>0.</b>	<b>0.</b>	<b>1,040,274.</b>
<b>Total liabilities and fund balances</b>	<b>\$ 1,110,740.</b>	<b>\$ 52,529.</b>	<b>\$ 0.</b>	<b>\$ 0.</b>	<b>\$ 0.</b>	

Amounts reported for *governmental activities* in the statement of net assets (A-1) are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. The cost of the assets is \$ 2,290,453. and the accumulated depreciation is \$ 1,782,917. (See Note 7).	\$ 507,536.
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported as liabilities in the funds (see Note 9).	(70,988.)
Internal service fund net assets	1,511.
<b>Pension related items:</b>	
Deferred outflow of resources	\$ 493,560.
Deferred inflow of resources	(103,104.)
Pension account payable	(50,431.)
Net pension liability	(1,497,986.)
<b>Total pension related items</b>	<b>(1,157,961.)</b>
<b>Net assets of governmental activities</b>	<b>\$ 320,372.</b>

See Accompanying Notes to the Basic Financial Statements



DOWNE TOWNSHIP SCHOOL DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2017

	General Fund	Special Revenue Fund	Capital Projects Fund	Debt Service Fund	Permanent Fund	Total Governmental Funds
<b>REVENUES:</b>						
Local sources:						
Local tax levy	\$ 1,464,606.	\$ 0.	\$ 0.	\$ 0.	\$ 0.	\$ 1,464,606.
Tuition charges	11,200.	0.	0.	0.	0.	11,200.
Transportation	22,087.	0.	0.	0.	0.	22,087.
Interest earned	2,350.	0.	0.	0.	0.	2,350.
Miscellaneous	355.	1,502.	0.	0.	0.	1,857.
Total local sources	1,500,598.	1,502.	0.	0.	0.	1,502,100.
State sources	2,212,763.	470,035.	0.	0.	0.	2,682,798.
Federal sources	5,233.	160,081.	0.	0.	0.	165,314.
Total revenues	3,718,594.	631,618.	0.	0.	0.	4,350,212.
<b>EXPENDITURES:</b>						
Current:						
Regular instruction	701,931.	0.	0.	0.	0.	701,931.
Special education instruction	250,265.	285,375.	0.	0.	0.	535,640.
Other special instruction	92,960.	0.	0.	0.	0.	92,960.
Other instruction	4,499.	0.	0.	0.	0.	4,499.
Support services:						
Tuition	520,725.	0.	0.	0.	0.	520,725.
Student & instruction related services	305,977.	147,937.	0.	0.	0.	453,914.
Other administrative services	95,805.	0.	0.	0.	0.	95,805.
School administrative services	47,405.	0.	0.	0.	0.	47,405.
Central services	83,845.	0.	0.	0.	0.	83,845.
Admin Info Tech	6,768.	0.	0.	0.	0.	6,768.
Plant operations and maintenance	215,986.	0.	0.	0.	0.	215,986.
Pupil transportation	348,870.	0.	0.	0.	0.	348,870.
Employee benefits	753,701.	196,185.	0.	0.	0.	949,886.
Capital outlay	2,704.	0.	0.	0.	0.	2,704.
Total expenditures	3,431,441.	629,497.	0.	0.	0.	4,060,938.
Excess (deficiency) of revenues over exp.	287,153.	2,121.	0.	0.	0.	289,274.
<b>OTHER FINANCING SOURCES (USES):</b>						
Transfers out	(8,673.)	0.	0.	0.	0.	(8,673.)
Total other financing sources and uses	(8,673.)	0.	0.	0.	0.	(8,673.)
Net change in fund balance	278,480.	2,121.	0.	0.	0.	280,601.
Fund balance - July 1	810,582.	(50,909.)	0.	0.	0.	759,673.
Fund balance - June 30	\$ 1,089,062.	\$ (48,788.)	\$ 0.	\$ 0.	\$ 0.	\$ 1,040,274.

See Accompanying Notes to the Basic Financial Statements

DOWNE TOWNSHIP SCHOOL DISTRICT  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2017

Total net changes in fund balances - governmental funds (from B-2) \$ 280,601.

Amounts reported for governmental activities in the statement of activities (A-2)  
are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. Due to the cancellation of a previously approved capital project as described in Note 20, certain expenditures which had been classified as capital for budgetary purposes have not been capitalized in the district-wide financial statements.

This is the amount by which capital outlays exceeded depreciation in the period.

	Depreciation expense	\$ (42,343.)	
	Capital outlays	<u>0.</u>	(42,343.)

Disposition of fixed assets 0.

Repayment of bond and capital lease principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets and is not reported in the statement of activities.

Bonds	0.	
Capital leases	<u>0.</u>	0.

Proceeds from debt issues and capital leases are a financing source in the governmental funds. They are not revenue in the statement of activities; issuing debt increases long-term liabilities in the statement of net assets. 0.

In the statement of activities, certain operating expenses, e.g., compensated absences (vacations) are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are reported in the amount of financial resources used (paid). When the earned amount exceeds the paid amount, the difference is reduction in the reconciliation (-); when the paid amount exceeds the earned amount the difference is an addition to the reconciliation (+). 2,796.

Adjustment to pension expense (632,601.)

Adjustment to on-behalf pension 557,879.

Net increase/(decrease) in internal service fund 1.

Change in net assets of governmental activities \$ 166,333.

See Accompanying Notes to the Basic Financial Statements

## **PROPRIETARY FUNDS**

DOWNE TOWNSHIP SCHOOL DISTRICT  
STATEMENT OF NET POSITION  
PROPRIETARY FUND  
JUNE 30, 2017

	Business-Type Activities Enterprise Fund	Governmental Activities Internal Service Fund
	Totals	
<b>ASSETS:</b>		
Current Assets:		
Cash and cash equivalents	\$ 0.	\$ 2,762.
Accounts receivable	1,924.	1,245.
Total current assets	1,924.	4,007.
Noncurrent assets:		
Furniture, machinery & equipment	45,648.	0.
Less accumulated depreciation	(41,942.)	0.
Total noncurrent assets	3,706.	0.
Total assets	5,630.	4,007.
Deferred Outflow of Resources:	34,591.	0.
<b>LIABILITIES:</b>		
Current Liabilities:		
Accounts payable	0.	0.
Pension account payable	3,933.	0.
Interfund payable	20,618.	2,496.
Total current liabilities	24,551.	2,496.
Long-term debt:		
Compensated absences	1,700.	0.
Net pension liability	114,247.	0.
Total long-term debt	115,947.	0.
Total liabilities	140,498.	2,496.
Deferred Inflow of Resources:	7,927.	0.
<b>NET POSITION:</b>		
Invested in capital assets	3,706.	0.
Unrestricted	(111,910.)	1,511.
Total net position	\$ (108,204.)	\$ 1,511.

See Accompanying Notes to the Basic Financial Statements

DOWNE TOWNSHIP SCHOOL DISTRICT  
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION  
PROPRIETARY FUND  
JUNE 30, 2017

	Business-Type Activities Enterprise Fund	Governmental Activities - Internal Service Fund
	Food Service	
Operating revenues:		
Changes for services:		
Daily sales - reimbursable	\$ 10,891.	\$ 0.
Daily sales - non-reimbursable	2,066.	
Charges for service	0.	8,932.
Total operating revenues	<u>12,957.</u>	<u>8,932.</u>
Operating expenses		
Cost of sales - reimbursable	41,759.	0.
Cost of sales - non-reimbursable	0.	0.
Salaries	20,951.	8,297.
Employee benefits	4,433.	634.
Repairs & Maintenance	787.	0.
Depreciation expense	390.	0.
Total operating expenses	<u>68,320.</u>	<u>8,931.</u>
Operating income/(loss)	<u>(55,363.)</u>	<u>1.</u>
Nonoperating revenues (expenses):		
State sources:		
State school lunch program	638.	0.
Federal sources:		
National school breakfast program	8,655.	0.
National school lunch program	29,114.	0.
USDA Commodities	6,088.	0.
Total nonoperation revenues (expenses)	<u>44,495.</u>	<u>0.</u>
Income (loss) before contribution & transfers	(10,868.)	1.
Capital contributions:		
Transfer in (out)	8,673.	0.
Change in net assets	(2,195.)	1.
Net position - beginning	<u>(106,009.)</u>	<u>1,510.</u>
Total net position - ending	<u>\$ (108,204.)</u>	<u>\$ 1,511.</u>

See Accompanying Notes to the Basic Financial Statements

DOWNE TOWNSHIP SCHOOL DISTRICT  
STATEMENT OF CASH FLOWS  
PROPRIETARY FUND  
FOR YEAR ENDED JUNE 30, 2017

	Business-Type Activities Enterprise Funds Food Service Fund	Governmental Activities - Internal Service Fund
<b>CASH FLOWS FROM OPERATING ACCT.:</b>		
Receipts from customers	\$ 12,957.	\$ 8,932.
Payments to employees	(20,610.)	(8,297.)
Payment for employees benefits	0.	(635.)
Payments to suppliers	(36,459.)	0.
Payment to other	0.	0.
Net cash provided by (used for) operating account	<u>(44,112.)</u>	<u>0.</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>		
State sources	640.	0.
Federal sources	37,934.	0.
Operating Transfer	8,673.	0.
Interfund loan	(3,135.)	0.
Net cash provided by (used for) non-capital financing activities	<u>44,112.</u>	<u>0.</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES:</b>		
Purchase of equipment	0.	0.
Net cash provided by investing activities	<u>0.</u>	<u>0.</u>
Net increase/(decrease) in cash & cash equivalents	0.	0.
Balances - beginning of year	0.	2,762.
Balances - end of year	<u>\$ 0.</u>	<u>\$ 2,762.</u>
<b>Reconciliation of operating income (loss)</b>		
to net cash provided (used) by operating activities:		
Operating income (loss)	\$ (55,363.)	\$ 1.
Adjust to reconcile operating income		
(loss) to net cash provided by (used for) operating activities		
Depreciation	390.	0.
Federal commodities	6,088.	0.
(Increase)/decrease in accounts receivable	0.	(555.)
(Increase)/decrease in deferred outflows	(14,556.)	0.
Increase/(decrease) in compensated absences payable		0.
Increase/(decrease) in accounts payable	336.	0.
Increase/(decrease) in pension accounts payable	340.	
Increase/(decrease) in interfund payable	0.	554.
Increase/(decrease) in deferred inflows	984.	0.
Increase/(decrease) in net pension liabilities	17,669.	0.
Total adjustments	<u>11,251.</u>	<u>(1.)</u>
Net cash provided by (used for) oper activities	<u>\$ (44,112.)</u>	<u>\$ 0.</u>

See Accompanying Notes to the Basic Financial Statements

## **FIDUCIARY FUNDS**

DOWNE TOWNSHIP SCHOOL DISTRICT  
STATEMENT OF FIDUCIARY NET POSITION  
AS OF JUNE 30, 2017

	Unemployment Compensation Trust	Student Activity	Payroll/ Agency Fund
<b>ASSETS:</b>			
Cash & Cash Equivalents	\$ 26,314.	\$ 23,677.	\$ 26,555.
Due from General	4,500.	0.	0.
Due from Agency	11,906.	0.	0.
Total Assets	<u>\$ 42,720.</u>	<u>\$ 23,677.</u>	<u>\$ 26,555.</u>
<b>DEFERRED OUTFLOW OF RESOURCES:</b>			
	<u>0.</u>	<u>0.</u>	<u>0.</u>
<b>LIABILITIES:</b>			
Payable to General	\$ 0.	\$ 0.	\$ 14,434.
Payable to Student Groups	0.	23,677.	0.
Payable to Unemployment Account	0.	0.	11,906.
Payroll Deductions and Withholding	0.	0.	215.
Total Liabilities	<u>0.</u>	<u>23,677.</u>	<u>26,555.</u>
<b>DEFERRED INFLOW OF RESOURCES:</b>			
	<u>0.</u>	<u>\$ 0.</u>	<u>\$ 0.</u>
<b>NET POSITION:</b>			
Held in Trust for Unemployment Claims and Other Purposes	<u>\$ 42,720.</u>		

See Accompanying Notes to the Basic Financial Statements



DOWNE TOWNSHIP SCHOOL DISTRICT  
COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
FIDUCIARY FUND  
FOR FISCAL YEAR ENDED JUNE 30, 2017

	<u>Unemployment Compensation Trust</u>
ADDITIONS:	
Contributions:	
Plan member	\$    3,358.
Interest	54.
Board Contribution	0.
Net Investment Earnings	<u>          3,412.</u>
Total Additions	<u>          3,412.</u>
DEDUCTIONS:	
Unemployment claims	<u>          1,896.</u>
Total Deductions	<u>          1,896.</u>
Change in Net Position	1,516.
NET POSITION - BEGINNING OF THE YEAR	<u>          41,204.</u>
NET POSITION- END OF THE YEAR	<u><u>          \$    42,720.</u></u>

See Accompanying Notes to the Basic Financial Statements

## **NOTES TO FINANCIAL STATEMENTS**

**DOWNE TOWNSHIP SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
FOR FISCAL YEAR ENDED JUNE 30, 2017**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Downe Township School District is an instrumentality of the State of New Jersey, established to function as an educational institution. The Board consists of elected officials and is responsible for the fiscal control of the District. A chief school administrator is appointed by the Board and is responsible for the administrative control of the District.

The financial statements of the Board of Education (Board) of the Downe Township School District (District) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. In its accounting and financial reporting, the District follows the pronouncements of the Governmental Accounting Standards Board (GASB). The more significant accounting policies established in GAAP and used by the District are discussed below.

**A. Reporting Entity**

The Downe Township School District is a Type II district located in the County of Cumberland, State of New Jersey. As a Type II District, the School District functions independently through a Board of Education. The board is comprised of nine (9) members elected to three (3) year terms. The purpose of the district is to educate students in grades K-8. The Downe Township School District had an enrollment at June 30, 2017 of 180 students.

The primary criterion for including activities within the District's reporting entity, as set forth in Section 2100 of the GASB *Codification of Governmental Accounting and Financial Reporting Standards*, is whether:

- the organization is legally separate (can sue or be sued in their own name)
- the District holds the corporate powers of the organization
- the District appoints a voting majority of the organization's board
- the District is able to impose its will on the organization
- the organization has the potential to impose a financial benefit/burden on the District
- there is a fiscal dependency by the organization on the District

Based on the aforementioned criteria, the District had no component units.

**B. Basic Financial Statements – Governmental Wide Financial Statements**

The District's basic financial statements include both government-wide (reporting the District as a whole) and fund financial statements (reporting the District's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business type. The District's general and special revenue activities are classified as governmental activities. The District's food service program is classified as business-type activities.

In the governmental-wide Statement of Net Position, both the governmental and business-type activities column (a) are presented on a consolidated basis by column, (b) and are reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The District's net position are reported in three parts-invested in capital assets, net of related debt; restricted net position; and unrestricted net position. The District first utilizes restricted resources to finance qualifying activities.

The government-wide Statement of Activities reports both the gross and net cost of each of the District's functions and business-type activities. The functions are also supported by general government revenues (property taxes, tuition, certain intergovernmental revenues, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Program revenues must be directly associated with the function (regular instruction, vocational programs, student & instruction related services, etc.) or a business-type activity. Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants. Program revenue include charges paid by the recipient of the goods or services offered by the program, and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenue, are presented as general revenues of the school district.

The net costs (by function or business-type activity) are normally covered by general revenue (property taxes, federal and state aid, interest income, etc.).

**DOWNE TOWNSHIP SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
FOR FISCAL YEAR ENDED JUNE 30, 2017**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** – (Continued)

**B. Basic Financial Statements – Governmental Wide Financial Statements** – (Continued)

The government-wide focus is more on the sustainability of the District as an entity and the change in the District's net position resulting from the current year's activities. Fiduciary funds are not included in the government-wide statements.

**C. Basic Financial Statements – Fund Financial Statements**

The financial transactions of the District are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, reserves, fund equity, revenues and expenditures/expenses. The various funds are reported by generic classification within the financial statements.

The emphasis in fund financial statements is on the major funds in either the governmental or business-type activities categories. Nonmajor funds by a category are summarized into a single column. GASBS No. 34 sets forth minimum criteria (percentage of the assets, liabilities, revenues or expenditures/expenses of either fund category of the governmental and enterprise combined) for the determination of major funds. The nonmajor funds are combined in a column in the fund financial statements. The State of New Jersey Department of Education has mandated that all New Jersey School Districts must report all governmental funds as major, regardless of the fund meeting the GASB definition of a major fund. However, the criteria are applied to proprietary funds.

The following fund types are used by the District:

1. Governmental Funds:

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the District:

- a. General Fund: The general fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund. Included are certain expenditures for vehicles and movable instructional or non-instructional equipment which are classified in the Capital Outlay sub-fund.

As required by the New Jersey State Department of Education, the District includes budgeted Capital Outlay in this fund. Generally accepted accounting principles as they pertain to governmental entities state that General Fund resources may be used to directly finance capital outlays for long-lived improvements as long as the resources in such cases are derived exclusively from unrestricted revenues.

Resources for budgeted capital outlay purposes are normally derived from State of New Jersey Aid, district taxes and appropriated fund balance. Expenditures are those that result in the acquisition of or additions to capital assets for land, existing buildings, improvements of grounds, construction of buildings, additions to or remodeling of buildings and the purchase of built-in equipment. These resources can be transferred from and to Current Expense by board resolution.

- b. Special Revenue Fund: The Special Revenue Fund is used to account for the proceeds of specific revenue from State and Federal Government, (other than major capital projects, Debt Service or the Enterprise Funds) and local appropriations that are legally restricted to expenditures for specified purposes.
- c. Capital Projects Fund: The capital projects fund is used to account for all financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds). The financial resources are derived from temporary notes or serial bonds that are specifically authorized by the voters as a separate question on the ballot either during the annual election or at a special election. The District has no Capital Projects Fund.
- d. Debt Service Fund: The debt service fund is used to account for the accumulation of resources for, and the payment of, principal and interest on bonds issued to finance major property acquisition, construction, and improvement programs. The District currently has no outstanding bonds and therefore, has not included a Debt Service Fund.

**DOWNE TOWNSHIP SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
FOR FISCAL YEAR ENDED JUNE 30, 2017**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** – (Continued)

**C. Basic Financial Statements – Fund Financial Statements** – (Continued)

Fund Balances – Governmental Funds

In the fund financial statements, governmental funds report the following classifications of fund balance:

Nonspendable – includes amounts that cannot be spent because they are either not spendable in form or are legally or contractually required to be maintained intact.

Restricted – includes amounts restricted by external sources (creditors, laws of other governments, etc.) or by constitutional provision or enabling legislation.

Committed – includes amounts that can only be used for specific purposes. Committed fund balance is reported pursuant to resolutions passed by the Board of Education, the District's highest level of decision making authority. Commitments may be modified or rescinded only through resolutions approved by the Board of Education.

Assigned – includes amounts that the District intends to use for a specific purpose, but do not meet the definition of restricted or committed fund balance. Under the District's policy, amounts may be assigned by the Business Administrator.

Unassigned – includes amounts that have not been assigned to other funds or restricted, committed or assigned to a specific purpose within the General Fund. The District reports all amounts that meet the unrestricted General Fund Balance Policy described below as unassigned:

The details of the fund balances are included in the Governmental Funds Balance Sheet. When an expenditure is incurred for purposes for which both restricted or unrestricted fund balance is available, the District considers restricted funds to be spent first. When an expenditure is incurred for which committed, assigned or unassigned fund balance are available, the District considers amounts to have been spent first out of committed, then assigned funds and finally unassigned funds as needed.

2. Proprietary Funds:

The focus of proprietary fund measurement is upon determination of operating income, changes in net position, financial position, and cash flows. The generally accepted accounting principles applicable are those similar to businesses in the private sector. The following is a description of the proprietary funds of the District:

- a. Enterprise Funds are required to be used to account for operations for which a fee is charged to external users of goods or services and the activity (a) is financed with debt that is solely secured by a pledge of the net revenues, (b) has third party requirements that the cost of providing services, including capital costs, be recovered with fees and charges or (c) establishes fees and charges based on a pricing policy designated to recover similar costs. The District operates a food service fund to provide a child nutrition program for the students of the district.
- b. Internal Service Fund are used to charge costs for certain activities to individual funds or other governmental entities.

3. Fiduciary Funds:

Fiduciary Funds are used to report assets held in a trustee or agency capacity for others and therefore are not available to support District programs. The reporting focus is on net position and changes in net position, and is reported using accounting principles similar to proprietary funds.

The District's fiduciary funds are presented in the fiduciary fund financial statements by type (pension, private purpose and agency). Since by definition these assets are being held for the benefit of a third party (other local governments, private parties, pension participants, etc.), and cannot be used to address activities or obligations of the government, these funds are not incorporated into the entity-wide statements.

**DOWNE TOWNSHIP SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
FOR FISCAL YEAR ENDED JUNE 30, 2017**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** – (Continued)

**C. Basic Financial Statements – Fund Financial Statements** – (Continued)

All fund internal activity is eliminated when carried to the Government-wide statements.

**D. Basis of Accounting**

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

1. Accrual:

Both governmental and business-type activities in the government-wide financial statements and the proprietary and fiduciary fund financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

2. Modified Accrual:

The governmental fund financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. “Available” means collectible within the current period or within 60 days after year end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt, if any, is recognized when due.

**E. Financial Statement Amounts**

1. Cash and Cash Equivalents:

Cash and cash equivalents include petty cash, change funds, cash in banks and all highly liquid investments with a maturity of three months or less at the time of purchase and are stated at cost plus accrued interest. U.S. Treasury and agency obligations and certificates of deposit with maturities of one year or less when purchased are stated at cost. All other investments are stated at fair value.

New Jersey school districts are limited as to the types of investments and types of financial institutions they may invest in. New Jersey statute 18A:20-37 provides a list of permissible investments that may be purchased by New Jersey school districts.

Additionally, the District has adopted a cash management plan that requires it to deposit public funds in public funds in public depositories protected from loss under the provisions of the Government Unit Deposit Protection Act (“GUDPA”). GUDPA was enacted in 1970 to protect Governmental Units from a loss of funds on deposit with a failed banking institution in New Jersey.

NJSA 17:9-41 et. seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Act. Public depositories include Savings and Loan institutions, banks (both state and national banks) and savings banks the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of Governmental Units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the full amount of their deposits to the Governmental units.

2. Investments:

Investments, including deferred compensation and pension funds, are stated at fair value, (quoted market price or the best available estimate). Interest earned on investments in the Capital Projects Fund is transferred to the general or debt service fund.

**DOWNE TOWNSHIP SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
FOR FISCAL YEAR ENDED JUNE 30, 2017**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** – (Continued)

**E. Financial Statement Amounts** – (Continued)

3. Inventories:

Inventories and prepaid expenses, which benefit future periods, other than those recorded in the enterprise fund are recorded as an expenditure during the year of purchase.

On district-wide financial statements and in the enterprise fund inventories are valued at cost, which approximates market, using the first-in-first-out (FIFO) method. Prepaid expenses in the Enterprise Fund represent payments made to vendors for services that will benefit periods beyond June 30, 2016.

4. Capital Assets:

Capital assets purchased or acquired with an original cost of \$2,000 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extended the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Buildings	20-50 years
Machinery and equipment	5-10 years
Improvements	10-20 years
Infrastructure Assets	50-65 years

Infrastructure assets include roads, parking lots, underground pipe, etc. The District includes all infrastructure assets as depreciable assets in the financial statements.

5. Revenues:

Substantially all governmental fund revenues are accrued. Property taxes are susceptible to accrual and under New Jersey State Statutes a municipality is required to remit to its school district the entire balance of taxes in the amount certified, prior to the end of the school year. The District records the entire approved tax levy as revenue (accrued) at the start of the fiscal year, since the revenue is both measurable and available. Subsidies and grants to proprietary funds, which finance either capital or current operations are reported as non operating revenue. In respect to grant revenues, the provider recognizes liabilities and expenses and the recipient recognizes receivables and revenue when the applicable eligibility requirements, including time requirements are met. Resources transmitted before the eligibility requirements are met are reported as advances by the provider and unearned revenue by the recipient. Program revenues are reported as reductions to expenses in the statement of activities.

6. Expenditures:

Expenses are recognized when the related fund liability is incurred. Inventory costs other than those reported in the enterprise fund are reported in the period when inventory items are purchased, rather than in the period used.

7. Compensated Absences:

Compensated absences are those absences for which employees will be paid, such as vacation, sick leave, and sabbatical leave. A liability for compensated absences that are attributable to services already rendered, and that are not contingent on a specific event that is outside the control of the District and its employees, is accrued as the employees earn the rights to the benefits. Compensated absences that relate to future services, or that are contingent on a specific event that is outside the control of the District and its employees, are accounted for in the period in which such services are rendered or in which such events take place.

In governmental and similar trust funds, compensated absences that are expected to be liquidated with expendable available financial resources are reported as both an expenditure and a fund liability in the fund that will pay for the compensated absences. The remainder of the compensated absences liability is reported in the District-wide Financial Statements as a Governmental Activity.

**DOWNE TOWNSHIP SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
FOR FISCAL YEAR ENDED JUNE 30, 2017**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** – (Continued)

**E. Financial Statement Amounts** – (Continued)

7. **Compensated Absences:** (Continued)

In proprietary and similar trust funds, compensated absences are recorded as an expense and liability of the fund that will pay for them.

8. **Interfund Activity:**

Interfund activity is reported as loans, services provided, reimbursements or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefitting fund and reduces its related costs as reimbursement. All other interfund transactions are treated as transfers. Transfers between governmental or proprietary funds are netted as part of the reconciliation to the government-wide financial statements.

9. **Budgets/Budgetary Control:**

Annual appropriation budgets are prepared in the spring of each year for the general, special revenue, and debt service funds. The budgets are submitted to the county office for approval and, as long as the District budget is within State mandated CAPs, there is no public vote on the budget. If the budget exceeds State mandated CAPs, the voters have an opportunity to approve or reject the budget at the regular election held in November. Budgets are prepared using the modified accrual basis of accounting, except for the special revenue fund as described later. The legal level of budgetary control is established at line item accounts within each fund. Line item accounts are defined as the lowest (most specific) level of detail as established pursuant to the minimum chart of accounts referenced in N.J.A.C. 6:23-2(g). Transfers of appropriations may be made by School Board resolution at any time during the fiscal year and are subject to two-thirds majority vote by the School Board and under certain circumstances require approval by the County Superintendent of Schools.

Formal budgetary integration into the accounting system is employed as a management control device during the year. For governmental funds there are no substantial differences between the budgetary basis of accounting and generally accepted accounting principles with the exception of the legally mandated revenue recognition of the last state aid payment for budgetary purposes only and the special revenue fund as noted below. Encumbrance accounting is also employed as an extension of formal budgetary integration in the governmental fund types. Unencumbered appropriations lapse at fiscal year end.

The accounting records of the special revenue fund are maintained on the grant accounting budgetary basis. The grant accounting budgetary basis differs from GAAP in that the grant accounting budgetary basis recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. Sufficient supplemental records are maintained to allow for the presentation of GAAP basis financial reports.

10. **Tuition Receivables:**

Tuition charges were established by the Boards of Education based on estimated costs. The nonresident tuition charge for fiscal years 2016/17 was \$11,200.

11. **Tuition Payable:**

Tuition charges for the fiscal years 16/17 were based on rates established by the receiving district. These rates are subjected to change when the actual costs have been determined.

12. **Use of Estimates:**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those results.



**DOWNE TOWNSHIP SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
FOR FISCAL YEAR ENDED JUNE 30, 2017**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** – (Continued)

**E. Financial Statement Amounts** – (Continued)

13. Allocation of Costs:

In the government-wide statement of activities, the District has not allocated unallocated benefits to various programs.

14. Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Teachers' Pension and Annuity Fund (TPAF) and Public Employee Retirement System (PERS) and additions to/deductions from the fiduciary net position have been determined on the same basis as they are reported by the TPAF and PERS. For this purpose, benefits payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefits terms. Investments are reported at fair value.

**NOTE 2 - CASH AND CASH EQUIVALENTS AND INVESTMENTS**

Cash and cash equivalents includes petty cash, change funds, cash in banks and highly liquid investments with a maturity of three months or less at the time of purchase and are stated at cost plus accrued interest.

Investments are stated at cost, or amortized cost, which approximates market. The Board classifies U.S. Treasury with Agency obligations and certificates of deposit, which have original maturity dates of more than three months but less than twelve months from the date of purchase, as investments stated at cost. All other investments are stated at fair value.

New Jersey school districts are limited as to the types of investments and types of financial institutions in which they may invest. N.J.S.A. 18A:20-37 provides a list of permissible investments that may be purchased by New Jersey school districts as follows:

- a.) Bonds or other obligations of the United States or obligations guaranteed by the United States.
- b.) Bonds or any Federal Intermediate Credit Bank, Federal Home Loan Bank, Federal National Mortgage Agency or of any United States Bank for Cooperatives which have a maturity date not greater than twelve months from the date of purchase.
- c.) Bonds or other obligations of the school district.

School districts are also permitted to deposit public funds in the State of New Jersey Cash Management Fund. As of June 30, 2017, the District had no funds on deposit with the New Jersey Cash Management.

**Deposits:**

N.J.S.A. 17:9-41, et seq, establish requirements for the security of deposits of governmental units. The statutes require that school districts deposit public funds in public depositories secured in accordance with the Governmental Unit Deposit Protection Act, which is a multiple financial institution collateral pool enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution located in New Jersey, which are insured by the Federal Deposit Insurance Corporation, the Federal Savings and Loan Insurance Corporation, or by any other agency of the United States that insures deposits made in public depositories.

Public depositories include State or federally chartered banks, savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured.

All public depositories must pledge collateral, having a market value at least equal to 5% of the average daily balance of collected public funds on deposit, to secure the deposits of Governmental Units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the full amount of their deposits to Governmental Units.

All collateral must be deposited with the Federal Reserve Bank of New York, the Federal Reserve Bank of Philadelphia, the Federal Home Loan Bank of New Jersey, or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000.

**DOWNE TOWNSHIP SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
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**NOTE 2 - CASH AND CASH EQUIVALENTS AND INVESTMENTS** (Cont'd)

The school district has adopted a cash management plan that requires it to deposit public funds in public depositories protected from loss under the Governmental Unit Deposit Protection Act and approves a list of authorized depository institutions based on an evaluation of solicited responses and presentation of GUDPA certifications provided by the financial institutions.

As of June 30, 2017, cash and cash equivalents in the fund financial statements of the District consisted of the following:

	Cash and Cash Equivalents
Checking account	\$ 1,080,551.
TOTAL	\$ 1,080,551.

Custodial Credit Risk:

Custodial credit presents a risk that in the event of a bank failure, the School District's deposits may not be returned to it. The School District's formal policy regarding custodial credit risk is in compliance with N.J.S.A. 17:9-41 et seq. that the School District deposit all public funds in public depositories protected from loss under the provisions of GUDPA Act as previously described.

The District does not place a limit on the amount that may be invested in any one issuer. As of June 30, 2017, the District's bank balance of \$1,137,977 was insured or collateralized as follows:

Insured by Depository Insurance	\$ 250,000.
Collateralized under GUDPA	887,977.
TOTAL	\$ 1,137,977.

Interest Rate Risk

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment.

Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligations. The District does not have a policy that restricts investment choices beyond Title 18A:20-37.

**NOTE 3 - CAPITAL RESERVE ACCOUNT**

A capital reserve account was established by New Jersey school districts for the accumulation of funds for capital outlay expenditures in subsequent fiscal years. The Capital Reserve Account is maintained in the General Fund and its activity is included in the General Fund annual budget. Funds placed in the capital reserve account are restricted to capital projects in the district's approved Long Range Facilities Plan (LRFP). Upon submission of the LRFP to the department, a district may deposit funds into the capital reserve at any time upon board resolution through the transfer of undesignated, unreserved general fund balance that is anticipated in the budget certified for taxes. Post-April, 2005 transfers must be in compliance with P.L.2005, C73(S1701). Pursuant to N.J.A.C. 6A:23A-14.1(g) the balance in the account cannot at any time exceed the local support cost of uncompleted capital projects of \$504,809 as shown in the approved LRFP.

The activity of the capital reserve for the July 1, 2016 to June 30, 2017 fiscal year is as follows:

Beginning Balance, July 1, 2016	\$ 125,171.
Interest earnings	202.
Deposits	
Approved in 2016/2017 Budget	0.
Board Resolution	0.
Withdrawals	
Approved in 2016/2017 Budget	0.
Board Resolution	0.
Ending balance, June 30, 2017	\$ 125,373.

**DOWNE TOWNSHIP SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
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**NOTE 4 - MAINTENANCE RESERVE**

The Maintenance reserve account is used to accumulate funds for the required maintenance of a facility in accordance with the EFCFA (*N.J.S.A.* 18A:7G-9) as amended by P.L. 2004, c. 73 (S1701). Districts may increase the balance in the maintenance reserve account by appropriating funds in the annual general fund budget certified for taxes (*N.J.A.C.* 6A:23-2.14) or by transfer by board resolution at year end of any anticipated revenue or unexpended line item appropriations, or both.

The activity of the maintenance reserve for the July 1, 2016 to June 30, 2017 year is as follows:

Beginning Balance July 1, 2016	\$ 104,277.
Deposits – Board Resolution	95,000.
Withdrawals – 2016/2017 Budget	<u>(25,000.)</u>
Ending balance June 30, 2017	<u>\$ 174,277.</u>

The June 30, 2017 maximum maintenance reserve amount is \$174,277.

**NOTE 5 - EMERGENCY RESERVE**

P.L. 2007, c.62 (*N.J.S.A.* 18A:7F-41), effective for years beginning July 1, 2007, provides that districts may establish a current expense emergency reserve account and appropriate funds in the district’s annual budget or through a transfer by board resolution at year end of any unanticipated revenue and unexpended line-item appropriation amounts. The account balance is not to exceed \$250,000 or one percent of the district’s general fund budget up to a maximum of \$1,000,000; whichever is greater. Districts were permitted to establish an emergency reserve fund through the budget process. Withdrawals require approval by the Commissioner.

An emergency reserve was established by the Township of Downe Board of Education in the 2007-2008 budget in the amount of \$50,000. The activity in the emergency reserve for the July 1, 2016 to June 30, 2017 fiscal year is as follows:

Beginning Balance July 1, 2016	\$ 33,432.
Increase	0.
Withdrawals	<u>0.</u>
Ending balance June 30, 2017	<u>\$ 33,432.</u>

**NOTE 6 - TUITION RESERVE ACCOUNTS**

If at the end of the contract year a district board of education anticipates that a tuition adjustment will be required in the second year following the contract year, the district board of education may restrict fund balance up to 10 percent of the estimated tuition cost in the contract year, in a reserve for tuition adjustments. The tuition reserve is available only for districts that have a sending/receiving relationship. Full appropriation shall be made in the second year and any remaining balance shall be reserved and designated in the subsequent year’s budget. (*N.J.A.C.* 6A:23-3.1(f)(8)).

As of June 30, 2017, the district has reserved the following amounts in the tuition reserve accounts:

2016-2017	<u>30,000.</u>
TOTAL	<u>\$ 30,000.</u>

**DOWNE TOWNSHIP SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
FOR FISCAL YEAR ENDED JUNE 30, 2017**

**NOTE 7 - FIXED ASSETS**

Capital asset activity for the year ended June 30, 2017 was as follows:

	Beginning Balance	Additions	Retirements	Adjustments	Ending Balance
<b>Governmental Activities:</b>					
Capital Assets that are not Being Depreciated:					
Land	\$ 15,000.	\$ 0.	\$0.	\$0.	\$ 15,000.
Construction in progress	0.	0.	0.	0.	0.
Total Capital Assets not being Depreciated	15,000.	0.	0.	0.	15,000.
Bldg & Bldg Improvements	1,095,315.	0.	0.	0.	1,095,315.
Site Improvements	548,172.	0.	0.	0.	548,172.
Machinery & Equipment	631,966.	0.	0.	0.	631,966.
Totals at Historical Cost	2,275,453.	0.	0.	0.	2,275,453.
Less: Accum Deprec for:					
Bldg & Bldg Improvements	(928,453.)	(9,550.)	0.	0.	(938,003.)
Site Improvements	(264,349.)	(21,831.)	0.	0.	(286,180.)
Machinery & Equipment	(547,772.)	(10,962.)	0.	0.	(558,734.)
Total Accum Depreciation	(1,740,574.)	(42,343.)	0.	0.	(1,782,917.)
Total Capital Assets being depreciated net of Accum Depreciation	689,681.	(42,343.)	0.	0.	492,536.
<b>Government Activities Capital Assets, net</b>					
	\$ 704,681.	\$ (42,343.)	\$ 0.	\$ 0.	\$ 507,536.
<b>Business-type Activities:</b>					
Equipment	\$ 45,648.	\$ 0.	\$ 0.	\$ 0.	\$ 45,648.
Less Accum Dep for:					
Equipment	(41,552.)	(390.)	0.	0.	(41,942.)
<b>Business-type Activ Capital Assets, net</b>					
	\$ 4,096.	\$ (390.)	\$ 0.	\$ 0.	\$ 3,706.

**\*Depreciation Expense was Charged to Governmental Functions as Follows:**

Instruction:	
Regular	\$ (22,018.)
Special Education	(3,387.)
Support Services:	
School Administration	(4,446.)
General and Business Administrative Services	(4,446.)
Plant Operations and Maintenance	(2,964.)
Pupil Transportation	(5,080.)
Total Depreciation Expense	<u>\$ (42,343.)</u>

**NOTE 8 - OPERATING LEASES**

The District has a commitment for copiers under an operating lease. The lease is for a term of 60 months. Total operating lease payments made during the year ended June 30, 2017 were \$12,156. Future minimum lease payments are as follows:

<u>Year</u>	<u>Amount</u>
June 30, 2018	10,277.
June 30, 2019	8,927.
June 30, 2020	1,442.
TOTAL	<u>\$ 20,646.</u>

**DOWNE TOWNSHIP SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
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**NOTE 9 - GENERAL LONG-TERM DEBT**

Type of Debt	Balance at 06/30/16	Issued	Retired	Balance at 06/30/17	Amounts Due Within 1 Year
Compensated Absences Payable	\$ 73,784.	0.	\$ (2,796.)	\$ 70,988.	\$ 11,842.
Total	\$ 73,784.	\$ 0.	\$ (2,796.)	\$ 70,988.	\$ 11,842.

**A. Bonds Payable:**

Bonds are authorized in accordance with State laws by the voters of the municipality through referendums. All bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the Board are general obligation bonds.

As of June 30, 2017, the District had no bonds outstanding, nor were there any bonds authorized but not issued.

**B. Capital Leases Payable:**

The District has no capital leases.

**NOTE 10 – PENSION PLANS**

**A. Public Employees’ Retirement System (PERS)**

Plan Description – The State of New Jersey, Public Employees’ Retirement System (PERS) is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the Division). For additional information about PERS, please refer to Division’s Comprehensive Annual Financial Report (CAFR) which can be found at [www.state.nj.us/treasury/pensions/annrprts.shtml](http://www.state.nj.us/treasury/pensions/annrprts.shtml).

The vesting and benefits provisions are set by N.J.S.A. 43:15A. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of PERS.

The following represents the membership tiers for PERS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to July 1, 2007
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55th of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60th of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 before age 62 with 25 or more years of service credit and tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

Contributions - The contribution policy for PERS is set by N.J.S.A. 15A and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's pension contribution is based on an actuarially determined amount which includes the employer portion of the normal cost and an amortization of the unfunded accrued liability. Funding for noncontributory group insurance benefits is based on actual claims paid. For fiscal year 2016, the State's pension contribution was less than the actuarial determined amount.

**DOWNE TOWNSHIP SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
FOR FISCAL YEAR ENDED JUNE 30, 2017**

**NOTE 10 – PENSION PLANS** – (Continued)

A. Public Employees’ Retirement System (PERS) – (Continued)

The local employers' contribution amounts are based on an actuarially determined rate which includes the normal cost and unfunded accrued liability. Chapter 19, P.L. 2009 provided an option for local employers of PERS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in State fiscal year 2009. Such employers will be credited with the full payment and any such amounts will not be included in their unfunded liability. The actuaries will determine the unfunded liability of those retirement systems, by employer, for the reduced normal and accrued liability contributions provided under this law. This unfunded liability will be paid by the employer in level annual payments over a period of 15 years beginning with the payments due in the fiscal year ended June 30, 2012 and will be adjusted by the rate of return on the actuarial value of assets.

Pension Liability, Pension Expense and Deferred Outflows/Inflows of Resources - At June 30, 2017, the School District reported a liability of \$1,612,233 for its proportionate share of the PERS net pension liability. The net pension liability was measured as of June 30, 2016. The total pension liability used to calculate the net pension liability was determined using update procedures to roll forward the total pension liability from an actuarial valuation as of July 1, 2015, to the measurement date of June 30, 2016. The School District’s proportion of the net pension liability was based on the School District’s actual contributions to the plan relative to the total of all participating employers’ contributions for the year ended June 30, 2016. The School District’s proportion measured as of June 30, 2016, was .0054435814%, which was a decrease of .0003329875% from its proportion measured as of June 30, 2015.

For the year ended June 30, 2017, the School District recognized full accrual pension expense of \$127,515 in the government-wide financial statements. This pension expense was based on the pension plans June 30, 2016 measurement date. At June 30, 2017 the School District reported deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expended and actual experience	\$ 29,983.	\$ 0.
Changes of assumptions	333,968.	0.
Net difference between projected and actual earnings on pension plan investments	61,476.	0.
Changes in proportion and difference between School District contributions and proportionate share of contributions	0.	111,031.
School District contributions subsequent to the measurement date	102,724.	0.
Total	\$ 528,151.	\$ 111,031.

\$102,724 was reported as deferred outflows of resources related to pensions resulting from school district contributions subsequent to the measurement date (i.e. for the school year ending June 30, 2017, the plan measurement date is June 30, 2016) will be recognized as a reduction of the net pension liability in the year ended June 30, 2017. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30,	
2018	\$ 70,783.
2019	70,783.
2020	82,004.
2021	68,897.
2022	21,929.
Total	\$ 314,396.

*Actuarial Assumptions*

The collective total pension liability for the June 30, 2016 measurement date was determined by an actuarial valuation as of July 1, 2015, which was rolled forward to June 30, 2016. This actuarial valuation used the following actuarial assumptions:

**DOWNE TOWNSHIP SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
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**NOTE 10 – PENSION PLANS** – (Continued)

A. Public Employees’ Retirement System (PERS) – (Continued)

Inflation rate	3.08 %
Salary increases:	
Through 2026	1.65 – 4.15% based on age
Thereafter	2.65 – 5.15% based on age
Investment rate of return	7.65%

Pre-retirement mortality rates were based on the RP-2000 Employee Preretirement Mortality Table for male and female active participants. For State employees, mortality tables are set back 4 years for males and females. For local employees, mortality tables are set back 2 years for males and 7 years for females. In addition, the tables provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary’s modified MP-2014 projection scale. Post-retirement mortality rate were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (setback 1 year for males and females) for service retirements and beneficiaries of former members and a one-year static projection based on the mortality improvement Scale AA. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary’s modified MP-2014 projection scales. Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

The actuarial assumptions used in the July 1, 2015 valuation were based on the results of an actuarial experience study for the period July 1, 2011 to June 30, 2014. It is likely that future experience will not exactly conform to these assumptions. To the extent that actual experience deviates from these assumptions, the emerging liabilities may be higher or lower than anticipated. The more the experience deviates, the larger the impact on future financial statements.

In accordance with State statute, the long-term expected rate of return on plan investments (7.65% at June 30, 2016) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PERS’s target asset allocation as of June 30, 2016 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Cash	5.00%	0.87%
U.S. Treasuries	1.50%	1.74%
Investment Grade Credit	8.00%	1.79%
Mortgages	2.00%	1.67%
High Yield Bonds	2.00%	4.56%
Inflation-Indexed Bonds	1.50%	3.44%
Broad US Equities	26.00%	8.53%
Developed Foreign Equities	13.25%	6.83%
Emerging Market Equities	6.50%	9.95%
Private Equity	9.00%	12.40%
Hedge Funds/Absolute Return	12.50%	4.68%
Real Estate (Property)	2.00%	6.91%
Commodities	0.50%	5.45%
Global Debt ex US	5.00%	-0.25%
REIT	5.25%	5.63%

**DOWNE TOWNSHIP SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
FOR FISCAL YEAR ENDED JUNE 30, 2017**

**NOTE 10 – PENSION PLANS** – (Continued)

A. Public Employees’ Retirement System (PERS) – (Continued)

*Discount Rate*

The discount rate used to measure the total pension liability was 3.98% as of June 30, 2016. The single blended discount rate was based on long-term expected rate of return on pension plan investments of 7.65%, and a municipal bond rate of 2.85% as of June 30, 2016 based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipals bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 30% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the plan’s fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2034. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2034 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

*Sensitivity of the School District’s proportionate share of the Net Pension Liability to Changes in the Discount Rate*

The following presents the School District’s proportionate share of the net pension liability as of June 30, 2016, calculated using the discount rate of 3.98% as well as what the School District’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	1% Decrease (2.98%)	Current Discount Rate (3.98%)	1% Increase (4.98%)
School District’s proportionate share of the net pension liability	\$ 3,124,156.	\$ 2,549,535.	\$ 2,075,133.

Three-Year Trend Information for PERS

<u>Year Funding</u>	<u>Annual Pension Cost (APC)</u>	<u>Percentage Of APC Contributed</u>
June 30, 2017	\$ 48,360.	100%
June 30, 2016	49,663.	100%
June 30, 2015	49,612.	100%

A. Teacher’s Pension and Annuity (TPAF)

Plan Description - The State of New Jersey, Teachers' Pension and Annuity Fund (TPAF) is a cost sharing multiple-employer defined benefit pension plan with a special-funding situation, by which the State of New Jersey (the State) is responsible to fund 100% of the employer contributions, excluding any local employer early retirement incentive (ERI) contributions. TPAF is administered by the State of New Jersey, Division of Pensions and Benefits (the Division). For additional information about TPAF, please refer to Division's Comprehensive Annual Financial Report (CAFR) which can be found at [www.state.nj.us/treasury/pensions/annrprts.shtml](http://www.state.nj.us/treasury/pensions/annrprts.shtml).

The vesting and benefit provisions are set by N.J.S.A. 18A:66. TPAF provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of TPAF. Members are always fully vested for their own contributions and, after three years of service credit, become vested for 2% of related interest earned on the contributions. In the case of death before retirement, members' beneficiaries are entitled to full interest credited to the members' accounts.



**DOWNE TOWNSHIP SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
FOR FISCAL YEAR ENDED JUNE 30, 2017**

**NOTE 10 – PENSION PLANS** – (Continued)

**B. Public Employees’ Retirement System (PERS)** – (Continued)

The following represents the membership tiers for TPAF:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to July 1, 2007
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55th of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60th of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 before age 62 with 25 or more years of service credit, and tier 5 before age 65 with 30 or more years of service credit. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the retirement age for his/her respective tier. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

Contributions - The contribution policy for TPAF is set by N.J.S.A 18A:66 and requires contributions by active members and contributing employers. Pursuant to the provisions of Chapter 78, P.L. 2011, the active member contribution rate increased from 5.5% of annual compensation to 6.5% plus an additional 1% phased-in over 7 years beginning in July 2012. The member contribution rate was 7.2% in State fiscal year 2017. The State's pension contribution is based on an actuarially determined amount which includes the employer portion of the normal cost and an amortization of the unfunded accrued liability. Funding for noncontributory group insurance benefits is based on actual claims paid. For fiscal year 2016, the State's pension contribution was less than the actuarial determined amount.

As mentioned previously, the employer contributions for local participating employers are legally required to be funded by the State in accordance with N.J.S.A 18:66-33. Therefore, the School District is considered to be in a special funding situation as defined by GASB Statement No. 68 and the State is treated as a nonemployer contributing entity. Since the School District does not contribute directly to the plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to report in the financial statements of the local participating employers.

Pension Liability and Pension Expense - The State’s proportionate share of the TPAF net pension liability, attributable to the School District as of June 30, 2016 was \$9,313,811. The School District’s proportionate share was \$0.

The net pension liability was measured as of June 30, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2015, which was rolled forward to June 30, 2016. The State’s proportionate share of the net pension liability associated with the District was based on projection of the State’s long-term contributions to the pension plan associated with the District relative to the projected contributions by the State associated with all participating school districts, actuarially determined. At June 30, 2016, the State proportionate share of the TPAF net pension liability attributable to the School District was .0118396358%, which a decrease of .0003650503% from its proportion measured as of June 30, 2015.

For the fiscal year ended June 30, 2017, the School District recognized \$699,803 in on-behalf pension expense and revenue in the government-wide financial statements, for the State of New Jersey on-behalf TPAF pension contributions. This pension expense and revenue was based on the pension plans June 30, 2016 measurement date.

Actuarial Assumptions – The total pension liability for the June 30, 2016 measurement date was determined by an actuarial valuation as of July 1, 2015, which was rolled forward to June 30, 2016. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

**DOWNE TOWNSHIP SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
FOR FISCAL YEAR ENDED JUNE 30, 2017**

**NOTE 10 – PENSION PLANS** – (Continued)

B. Teacher’s Pension and Annuity (TPAF) – (Continued)

Inflation rate	2.50%
Salary increases: 2012-2021	Varied based on experience
Thereafter	Varied based on experience
Investment rate of return	7.90%

Pre-retirement, post-retirement and disabled mortality rates were based on the experience of TPAF members reflecting mortality improvement on generational basis based on a 60-year average of Social Security data from 1953 to 2013.

The actuarial assumptions used in the July 1, 2015 valuation were based on the results of an actuarial experience study for the period July 1, 2012 to June 30, 2015.

Long-Term Expected Rate of Return - In accordance with State statute, the long-term expected rate of return on plan investments (7.65% at June 30, 2016) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in TPAF's target asset allocation as of June 30, 2016 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
U.S. Cash	5.00%	0.39%
U.S. Government Bonds	1.50%	1.28%
U.S. Credit Bonds	13.00%	2.76%
U.S. Mortgages	2.00%	2.38%
U.S. Inflation-Indexed Bonds	1.50%	1.41%
U.S. High Yield Bonds	2.00%	4.70%
U.S. Equity Market	26.00%	5.14%
Foreign-Developed Equity	13.25%	5.91%
Emerging Market Equity	6.50%	8.16%
Private Real Estate Property	5.25%	3.64%
Timber	1.00%	3.86%
Farmland	1.00%	4.39%
Private Equity	9.00%	8.97%
Commodities	0.50%	2.87%
Hedge Funds – Multi-Strategy	5.00%	3.70%
Hedge Funds – Equity Hedge	3.75%	4.72%
Hedge Funds - Distressed	3.75%	3.49%

**DOWNE TOWNSHIP SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
FOR FISCAL YEAR ENDED JUNE 30, 2017**

**NOTE 10 – PENSION PLANS** – (Continued)

B. Teacher’s Pension and Annuity (TPAF) – (Continued)

Discount Rate - The discount rate used to measure the total pension liability was 3.22% as of June 30, 2016. The single blended discount rate was based on long-term expected rate of return on pension plan investments of 7.65%, and a municipal bond rate of 2.85% as of June 30, 2016, based on the Bond Buyer Go 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipals bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the contribution rate in the most recent fiscal year. The State contributed 30% of the actuarially determined contributions. Based on those assumptions, the plan’s fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2029. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2029, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of the School District’s proportionate share of the Net Pension Liability to Changes in the Discount Rate – As previously mentioned, TPAF has a special funding situation where the State pays 100% of the School District’s annual required contribution. The following represents the State’s proportionate share of the net pension liability, attributable to the School District calculated using the discount rate of 3.22% as well as what the State’s proportionate share of the net pension liability, attributable to the School District’s would be if it were calculated using a discount rate that is 1- percentage point lower or 1-percentage point higher than the current rate:

	<b>At 1% Decrease (2.22%)</b>	<b>At current discount rate (3.22%)</b>	<b>At 1% Increase (4.22%)</b>
State of New Jersey’s Proportionate Share of Net Pension Liability associated with School District	\$ 11,120,770.	\$ 9,313,811.	\$ 7,836,560.

Pension Plan Fiduciary Net Position - For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Teachers’ Pension and Annuity Fund (TPAF) and additions to/deductions from the TPAF’s fiduciary net position have been determined on the same basis as they are reported by the TPAF. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Three-Year Trend Information for TPAF  
(Paid on Behalf of the District)

<u>Year Funding</u>	<u>Pension Contribution</u>	<u>Post-Retirement Medical (PRM) Contribution</u>	<u>Long-Term Disability Insurance</u>	<u>Total Contribution</u>
June 30, 2017	\$ 141,927.	\$ 118,257.	\$ 440.	\$ 260,624.
June 30, 2016	94,793.	112,872.	0.	207,665.
June 30, 2015	65,983.	104,748.	0.	170,731.

During the fiscal years ended June 30, 2017, 2016 and 2015, in accordance with NJSA 18A:66-66 the State of New Jersey reimbursed the Board \$90,191; 91,820; and \$95,048; during the same fiscal years for the employer’s share of social security contributions for TPAF members as calculated on their base salaries. These amounts, which are not required to be budgeted, have been included in the financial statements, and the combining and individual fund and account group statements and schedules as revenues and expenditures in accordance in GASB 27.

C. Defined Contribution Plan (DCRP)

Plan Description - The Defined Contribution Retirement Program (DCRP) was established July 1, 2007, under the provisions of N.J.S.A. 43:15C-1 et seq. The DCRP provides eligible members with a tax sheltered, defined contribution retirement benefit, along with life insurance and disability coverage.

**DOWNE TOWNSHIP SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
FOR FISCAL YEAR ENDED JUNE 30, 2017**

**NOTE 10 – PENSION PLANS** – (Continued)

C. Defined Contribution Plan (DCRP)

Individuals eligible for membership in the DCRP include:

- State or local officials who are elected or appointed on or after July 1, 2007;
- Employees enrolled in the Public Employees’ Retirement System (PERS) or Teachers’ Pension and Annuity Fund (TPAF) on or after July 1, 2007, who earn salary in excess of established “maximum compensation” limits;
- Employees enrolled in the Police and Firemen’s Retirement System (PFRS) or State Police Retirement System (SPRS) after May 21, 2010, who earn salary in excess of established “maximum compensation” limits;
- Employees otherwise eligible to enroll in the PERS or TPAF on or after November 2, 2008, who do not earn the minimum annual salary for PERS or TPAF Tier 3 enrollment but who earn salary of at least \$5,000 annually. The minimum salary in 2017 is \$8,300 and is subject to adjustment in future years.
- Employees otherwise eligible to enroll in the PERS or TPAF after May 21, 2010, who do not work the minimum number of hours per week required for PERS or TPAF Tier 4 or Tier 5 enrollment but who earn salary of at least \$5,000 annually. The minimum number is 35 hours per week for State employees, or 32 hours per week for local government or local education employees.

Contributions - The contribution policy is set by N.J.S.A. 43:15C-3 and requires active members and contribution employers. When enrolled in the DCRP, members are required to contribute 5.5% of their base salary to a tax-deferred investment account established with Prudential Financial, which jointly administers the DCRP investments with the Division of Pension and Benefits. Member contributions are matched by a 3% contribution from the School District.

For the year ended June 30, 2017, employee contributions totaled \$4,811, and the School District recognized an expense for payments made to the Defined Contribution Retirement program in the amount of \$2,624.

**NOTE 11 - POST RETIREMENT BENEFITS**

P.L. 1987, c. 384 and P.L. 1990, c.6 required Teachers’ Pensions and Annuity Fund (TPAF) and the Public Employees’ Retirement System (PERS), respectively, to fund post-retirement medical benefits for those State employees who retire after accumulating 25 years of credited service or on a disability retirement. P.L. 2007, c.103 amended the law to eliminate the funding of post-retirement medical benefits through the TPAF and PERS. It created separate funds outside of the pension plans for the funding and payment of post-retirement medical benefits for retired state employees and retired educational employees. As of June 30, 2016, there were 110,512 retirees receiving post-retirement medical benefits, and the State contributed \$1.37 billion on their behalf. The cost of these benefits is funded through contributions by the State in accordance with P.L. 1994, c.62. Funding of post-retirement medical benefits changed from a pre-funding basis to a pay-as-you-go basis beginning in Fiscal Year 1994.

The State is also responsible for the cost attributable to P.L. 1992, c.126, which provides employer paid health benefits to members of PERS, and the Alternate Benefit Program who retired from a board of education or county college with 25 years of service. The State paid \$231.2 million toward Chapter 126 benefits for 20,045 eligible retired members in Fiscal Year 2016.

GASB statement #45 requires certain disclosures relating to governmental entities obligations for other post-employment benefits (OPEB), which are post-employment benefits other than pensions. The District does not provide post-employment benefits other than pension. Healthcare provided to eligible TPAF and PERS board of education retirees through the NJ State Health Benefits Program are paid by the State of New Jersey and as such, no district OPEB liability exists.

The School Employees Health Benefits Program (SEHBP) Act is found in New Jersey Statutes Annotated, Title 52, Article 17.25 et.seq. Rules governing the operation and administration of the program are found in Title 17, Chapter 9 of the New Jersey Administrative Code. The State of New Jersey Division of Pensions and Benefits issues a publicly available financial report that includes financial statements and required supplementary information for SEHBP. That report may be obtained from the Treasury website at:

<http://www.nj.gov/treasury/pensions/pdf/financial/2015divisioncombined.pdf>

**DOWNE TOWNSHIP SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
FOR FISCAL YEAR ENDED JUNE 30, 2017**

**NOTE 12 - COMPENSATED ABSENCES**

The District accounts for compensated absences (e.g., unused vacation, sick leave) as directed by Government Accounting Standards Board Statement No. 16 (GASB 16), "Accounting for Compensated Absences". A liability for compensated absences attributable to services already rendered and not contingent on a specific event that is outside the control of the employer and employee is accrued as employees earn the rights to the benefits.

District employees are granted varying amounts of vacation and sick leave in accordance with the District's personnel policy. Upon termination, employees are paid for accrued vacation. The District's policy permits employees to accumulate unused sick leave and carry forward the full amount to subsequent years. Upon retirement employees shall be paid by the District for the unused sick leave in accordance with the District's agreements with the various employee unions.

The liability for vested compensated absences of the governmental activities is recorded as long-term debt in the district-wide statements. The current portion of the compensated absences balance is not considered material to the applicable funds total liabilities, and therefore, is not shown separately from the long-term liability balance of compensated absences.

The liability for vested compensated absences of the proprietary fund types is recorded within those funds as the benefits accrue to employees. As of June 30, 2017, a liability existed for compensated absences in the Food Service Fund in the amount of \$1,830.

**NOTE 13 - DEFERRED COMPENSATION**

The Board offers its employees a choice of the following deferred compensation plans created in accordance with Internal Revenue Code Section 403(b). The plans, which are administered by the entities listed below, permits participants to defer a portion of their salary until future years. Amounts deferred under the plans are not available to employees until termination, retirement, death or unforeseeable emergency. The plan administrators are as follows:

GWN Investors  
Lincoln Investments  
Travelers Insurance Group  
Franklin Investors  
Capital Guardian

**NOTE 14 - RISK MANAGEMENT**

The District is exposed to various types of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

**Property and Liability Insurance** – The District maintains commercial insurance coverage for property, liability, student accident and surety bonds. A complete schedule of insurance coverage can be found in the Statistical Section of this Comprehensive Annual Financial Report.

**New Jersey Unemployment Compensation Insurance** – The District has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the District is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The District is billed quarterly for amounts due to the State. The following is a summary of District contributions, employee contributions, reimbursements to the State for benefits paid and the ending balance of the District's expendable trust fund for the current and previous two years:

<u>Fiscal Year</u>	<u>District Contributions</u>	<u>Employee Contributions</u>	<u>Interest Income</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2016-2017	\$ 0.	\$ 3,358.	\$ 54.	\$ 1,896.	\$ 42,720.
2015-2016	0.	3,564.	61.	115.	41,204.
2014-2015	0.	3,308.	112.	1,113.	37,694.

**DOWNE TOWNSHIP SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
FOR FISCAL YEAR ENDED JUNE 30, 2017**

**NOTE 15 - INTERFUND RECEIVABLES AND PAYABLES AND TRANSFERS**

The following interfund balances remained on the balance sheet at June 30, 2017.

<u>Fund</u>	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
General Fund	\$ 82,596.	\$ 4,500.
Special Revenue Fund	0.	45,048.
Enterprise Fund	0.	20,618.
Internal Service Fund	0.	2,496.
Fiduciary Fund	4,500.	14,434.
	<u>\$ 87,096.</u>	<u>\$ 87,096.</u>

The balance due to the general fund from the enterprise fund resulted from loans made to provide working capital for the food service fund. The balance is scheduled to be collected in the subsequent year. The balance due from the special revenue fund to the general fund as of June 30, 2017 is a result of the general fund cash being used to pay grant funded expenditures in advance of the grant funds being received from the funding agencies. All remaining balances resulted from the time lag between the dates services are provided and reimbursement occur, transactions are recorded in the accounting system and payments between funds are made.

	Transfer To	Transfer From
General Fund	\$ 0.	\$ 8,673.
Enterprise Fund	8,673.	0.
Total	<u>\$ 8,673.</u>	<u>\$ 8,673.</u>

The transfer from the General Fund to the Enterprise Fund (Cafeteria) of \$8,673 is a transfer to cover the operating deficit.

**NOTE 16 - CONTINGENT LIABILITIES**

**GRANT PROGRAM**

The Board participates in state and federally assisted grant programs. These programs are subject to program compliance audits by the grantors or their representatives. The Board is potentially liable for any expenditures which may be disallowed pursuant to the terms of these grant programs. Management is not aware of any material items of noncompliance which would result in the disallowance of program expenditures.

**LITIGATION**

The Board is involved in several claims and lawsuits incidental to its operation. In the opinion of the administration and legal counsel, the ultimate resolution of these matters will not have a material adverse effect on the financial position of the District.

**NOTE 17 - TAX ABATEMENTS**

As defined by the Governmental Accounting Standards Board (GASB), a tax abatement is an agreement between a government and an individual or entity in which the government promises to forgo tax revenues and the individual or entity promises to subsequently take a specific action that contributes to economic development or otherwise benefits the government or its citizens. School districts are not authorized by New Jersey statute to enter into tax abatement agreements. However, the county or municipality in which the school district is situated may have entered into tax abatement agreements, and that potential must be disclosed in these financial statements. If the county or municipality entered into tax abatement agreements, those agreements will not directly affect the school district's local tax revenue because N.J.S.A. 54:4-75 and N.J.S.A. 54:4-76 require that amounts so forgiven must effectively be recouped from other taxpayers and remitted to the school district.

For a local school district board of education or board of school estimate that has elected to raise their minimum tax levy using the required local share provisions at N.J.S.A. 18A:7F-5(b), the loss of revenue resulting from the municipality or county having entered into a tax abatement agreement is indeterminate due to the complex nature of the calculation of required local share performed by the New Jersey Department of Education based upon district property value and wealth.

**DOWNE TOWNSHIP SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
FOR FISCAL YEAR ENDED JUNE 30, 2017**

**NOTE 18 - CALCULATION OF EXCESS SURPLUS**

In accordance with N.J.S.A. 18A:7F-7, as amended by P.L. 2004, c.73 (S1701), the designation for Reserved Fund Balance – Excess Surplus is a required calculation pursuant to the New Jersey Comprehensive Educational Improvement and Financing Act of 1996 (CEIFA). New Jersey school districts are required to reserve General Fund fund balance at the fiscal year end of June 30, if they did not appropriate a required minimum amount as budgeted fund balance in their subsequent years' budget. The excess fund balance at June 30, 2017 is \$608,763.

**NOTE 19 - DEFICIT FUND BALANCES**

The District has a deficit fund balances of \$0 in the General Fund and \$(48,788) in the Special Revenue Fund as of June 30, 2017 as reported in the fund statements (modified accrual basis). N.J.S.A. 18A:22-44.2 provides that in the event a state school aid payment is not made until the following school budget year, districts must record the delayed one or more June state aid payment as revenue, for budget purposes only, in the current school budget year. The bill provides legal authority for school districts to recognize this revenue in the current budget year. For intergovernmental transactions, GASB Statement No. 33 requires that recognition (revenue, expenditure, asset, liability) should be in symmetry, i.e., if one government recognizes an asset, the other government recognizes a liability. Since the State is recording the June state aid payment(s) in the subsequent fiscal year, the school district cannot recognize the June state aid payment(s) on the GAAP financial statements until the year the State records the payable. Due to the timing difference of recording the June state aid payment(s), the General and Special Revenue Fund balance deficit does not alone indicate the district is facing financial difficulties.

Pursuant to N.J.S.A. 18A:22-44.2 any negative unreserved, undesignated general fund balance that is reported as a direct result from a delay in the June payment(s) of state aid until the following fiscal year, is not considered in violation of New Jersey statute and regulation nor in need of corrective action. The District deficit in the GAAP funds statements of \$(48,788.) is equal to (or) is less than the last state aid payments.

**NOTE 20 - FUND BALANCE**

**NONSPENDABLE**

As stated in Note 1, the nonspendable fund balance classification includes amounts that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. There are no nonspendable fund balances of the School district as of June 30, 2017.

**RESTRICTED**

As stated in Note 1, the restricted fund balance classification includes amounts that are restricted to specific purposes. Such restrictions, or constraints, are placed on the use of resources by either of the following: (1) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (2) imposed by law through constitutional provisions or enabling legislation. Specific restrictions of the School District's fund balance are summarized as follows:

General Fund:

Excess Surplus: In accordance with N.J.S.A. 18A:7F-7, as amended, the designation of restricted fund balance – excess surplus is the result of a required calculation pursuant to the New Jersey Comprehensive Educational Improvement and Financing Act of 1996 (CEIFA). New Jersey school districts are required to reserve general fund balance at the fiscal year end of June 30 if they did not appropriate a required minimum amount as budgeted fund balance in their subsequent years' budget. The excess fund balance at June 30, 2017 is \$608,863; \$361,618 has been restricted and designated for utilization in the 2017-2018 budget.

Capital Reserve Account: As of June 30, 2017, the balance in the capital reserve account is \$125,373. These funds are restricted for the future approved capital projects of school facilities.

For Maintenance Reserve Account: As of June 30, 2017, the balance in the maintenance reserve account is \$174,277. These funds are restricted for the required maintenance of school facilities in accordance with Educational Facilities Construction and Financing Act (EFCFA) (N.J.S.A. 18A:7G-9) as amended by P.L. 2004, c.73 (S1701).

Emergency Reserve Account: As of June 30, 2017, the balance in the emergency reserve was \$33,432. These funds are restricted for the purpose of financing unanticipated general fund expenditures required for a thorough and efficient education in accordance with N.J.S.A. 18A:7F-41c(1).

**DOWNE TOWNSHIP SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
FOR FISCAL YEAR ENDED JUNE 30, 2017**

**NOTE 20 - FUND BALANCE** – (Continued)

Tuition Reserve Account – In accordance with N.J.A.C. 6A:23-3.1(f)(8), the District has a restricted fund balance in the amount of \$30,000 in a legal reserve for tuition adjustments. This reserve represents foreseeable future tuition adjustments up to a maximum of 10% of the estimated tuition cost of the respective year. Of this amount, \$0 has been appropriated and included as anticipated revenue for the year ended June 30, 2018 and \$30,000 will be appropriated and included as anticipated revenue for the year ended June 30, 2019.

**COMMITTED**

As stated in Note 1, the committed fund balance classification includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the School District's highest level of decision making authority, which, for the School District, is the Board of Education. Such formal action consists of an affirmative vote by the Board of Education, memorialized by the adoption of a resolution. Once committed, amounts cannot be used for any other purpose unless the Board of Education removes, or changes, the specified use by taking the same type of action (resolution) it employed to previously commit those amounts.

Other Purposes: As of June 30, 2017, the School District had \$27,383 of encumbrances outstanding for purchase orders and contracts signed by the School District but not completed as of the close of the fiscal year.

**ASSIGNED**

As stated in Note 1, the assigned fund balance classification includes amounts that are constrained by the School District's *intent* to be used for specific purposes, but are neither restricted nor committed. Specific assignments of the School District's fund balance are summarized as follows:

For Subsequent Year's Expenditures: The School District has appropriated and included as an anticipated revenue for the fiscal year ending June 30, 2018, \$10,754 of general fund balance, \$0 of capital project fund balance, and \$0 of the debt service fund balance at June 30, 2017.

**UNASSIGNED**

As stated in Note 1, the unassigned fund balance classification represents fund balance that has not been restricted, committed, or assigned to specific purposes. The School District's unassigned fund balance is summarized as follows:

General Fund:

As of June 30, 2017, the unassigned fund balance of the general fund was \$79,080.

Special Revenue Fund:

As of June 30, 2017, the unassigned fund balance in the special revenue fund was \$(48,788).

**NOTE 21 - SUBSEQUENT EVENTS**

Management has reviewed and evaluated all events and transactions that occurred from June 30, 2016 through November 22, 2017, the date that the financial statements were available to be issued for possible disclosure and recognition in the financial statements, and no items have come to the attention of the District that would require disclosure.



**REQUIRED SUPPLEMENTARY INFORMATION—PART II**

## **BUDGETARY COMPARISON SCHEDULES**

DOWNE TOWNSHIP SCHOOL DISTRICT  
BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Favorable (Unfavorable)
<b>Revenues:</b>					
Local Sources:					
Local Tax Levy	\$ 1,464,606.	\$ 0.	\$ 1,464,606.	\$ 1,464,606.	\$ 0.
Tuition	6,585.	0.	6,585.	11,200.	4,615.
Transportation	27,378.	0.	27,378.	22,087.	(5,291.)
Interest Earned	0.	0.	0.	2,350.	2,350.
Miscellaneous	4,556.	0.	4,556.	355.	(4,201.)
<b>Total Local Sources</b>	<b>1,503,125.</b>	<b>0.</b>	<b>1,503,125.</b>	<b>1,500,598.</b>	<b>(2,527.)</b>
State Sources:					
Equalization Aid	1,148,599.	0.	1,148,599.	1,148,599.	0.
School Choice Aid	198,816.	0.	198,816.	198,816.	0.
Categorical Transportation Aid	113,283.	0.	113,283.	113,283.	0.
Special Education Aid	109,379.	0.	109,379.	109,379.	0.
Security Aid	40,699.	0.	40,699.	40,699.	0.
Adjustment Aid	241,210.	0.	241,210.	241,210.	0.
PARCC Readiness Aid	1,970.	0.	1,970.	1,970.	0.
Per Pupil Growth Aid	1,970.	0.	1,970.	1,970.	0.
Professional Learning Community Aid	1,840.	0.	1,840.	1,840.	0.
On Behalf TPAF Pension Contribution (Non-Budgeted)	0.	0.	0.	260,624.	260,624.
Reimbursed TPAF Soc. Sec. Contribution (Non-Budgeted)	0.	0.	0.	90,191.	90,191.
Extraordinary Aid	0.	0.	0.	7,562.	7,562.
Additional Non-Public Transportation Aid	0.	0.	0.	348.	348.
<b>Total State Sources</b>	<b>1,857,766.</b>	<b>0.</b>	<b>1,857,766.</b>	<b>2,216,491.</b>	<b>358,725.</b>
Federal Sources:					
Medical Assistance Program	0.	0.	0.	5,233.	5,233.
<b>Total Federal Sources</b>	<b>0.</b>	<b>0.</b>	<b>0.</b>	<b>5,233.</b>	<b>5,233.</b>
<b>Total Revenues</b>	<b>3,360,891.</b>	<b>0.</b>	<b>3,360,891.</b>	<b>3,722,322.</b>	<b>361,431.</b>

DOWNNE TOWNSHIP SCHOOL DISTRICT  
BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Favorable (Unfavorable)
<b>Expenditures:</b>					
<b>Current Expense:</b>					
Regular Programs - Instruction:					
Kindergarten - Salaries of Teachers	\$ 56,440.	\$ 0.	\$ 56,440.	\$ 55,630.	\$ 810.
Grades 1 - 5 - Salaries of Teachers	403,784.	25,000.	428,784.	416,810.	11,974.
Grades 6 - 8 - Salaries of Teachers	199,757.	0.	199,757.	197,845.	1,912.
Home Instruction:					
Salaries of Teachers	1,000.	0.	1,000.	350.	650.
Other Purchased Services	0.	7,100.	7,100.	6,440.	660.
Regular Programs - Undistributed Instruction:					
Purchased Professional - Educational Services	0.	15,250.	15,250.	15,209.	41.
Other Purchased Services	15,209.	(10,000.)	5,209.	1,804.	3,405.
General Supplies	21,450.	(7,100.)	14,350.	7,792.	6,558.
Textbooks	8,000.	(5,250.)	2,750.	51.	2,699.
Total Regular Programs - Instruction	705,640.	25,000.	730,640.	701,931.	28,709.
Special Education - Instruction:					
Learning and/or Language Disabilities:					
Salaries of Teachers	89,344.	0.	89,344.	88,410.	934.
Other Salaries for Instruction	19,390.	12,100.	31,490.	31,398.	92.
General Supplies	1,500.	0.	1,500.	501.	999.
Textbooks	4,000.	0.	4,000.	0.	4,000.
Total Learning and/or Language Disabilities	114,234.	12,100.	126,334.	120,309.	6,025.
Resource Room/Resource Center:					
Salaries of Teachers	129,842.	0.	129,842.	129,579.	263.
General Supplies	400.	0.	400.	377.	23.
Textbooks	250.	0.	250.	0.	250.
Total Resource Room/Resource Center	130,492.	0.	130,492.	129,956.	536.
Total Special Education - Instruction	244,726.	12,100.	256,826.	250,265.	6,561.

DOWNNE TOWNSHIP SCHOOL DISTRICT  
BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Favorable (Unfavorable)
Basic Skills/Remedial - Instruction:					
Salaries of Teachers	\$ 90,056.	\$ 6,200.	\$ 96,256.	\$ 92,218.	\$ 4,038.
General Supplies	0.	800.	800.	742.	58.
Total Basic Skills/Remedial - Instruction	90,056.	7,000.	97,056.	92,960.	4,096.
School Sponsored Co-Curricular Act - Instruction:					
Salaries	4,004.	500.	4,504.	4,499.	5.
Total School Sponsored Co-Curricular Act - Instruction	4,004.	500.	4,504.	4,499.	5.
Total Instruction	1,044,426	44,600	1,089,026	1,049,655	39,371
Undistributed Expenditures:					
Instruction:					
Tuition - Other LEA's Within the State - Regular	181,625.	0.	181,625.	181,625.	0.
Tuition - Other LEA's Within the State - Special	81,376.	47,000.	128,376.	128,116.	260.
Tuition - County Vocational District - Regular	35,000.	9,000.	44,000.	36,000.	8,000.
Tuition - County Vocational District - Special	3,444.	11,100.	14,544.	14,500.	44.
Tuition - Co. Spec. Services and Regional Day Schools	248,034.	(76,752.)	171,282.	87,908.	83,374.
Tuition - Private Schools/Handicapped within State	72,024.	552.	72,576.	72,576.	0.
Total Instruction	621,503.	(9,100.)	612,403.	520,725.	91,678.
Attendance and Social Work Services:					
Salaries	39,741.	(900.)	38,841.	38,795.	46.
Other Purchased Services	600.	(600.)	0.	0.	0.
Supplies and Materials	500.	(500.)	0.	0.	0.
Total Attendance and Social Work Services	40,841.	(2,000.)	38,841.	38,795.	46.

DOWNE TOWNSHIP SCHOOL DISTRICT  
BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Favorable (Unfavorable)
<b>Health Services:</b>					
Salaries	\$ 56,490.	\$ 1,690.	\$ 58,180.	\$ 58,179.	\$ 1.
Purchased Professional Service Nursing	2,500.	1,200.	3,700.	3,250.	450.
Other Purchased Services	100.	(100.)	0.	0.	0.
Supplies and Materials	1,500.	(190.)	1,310.	1,287.	23.
Other Objects	100.	(100.)	0.	0.	0.
<b>Total Health Services</b>	<b>60,690.</b>	<b>2,500.</b>	<b>63,190.</b>	<b>62,716.</b>	<b>474.</b>
<b>Speech, OT, PT &amp; Related Services:</b>					
Salaries	16,000.	(16,000.)	0.	0.	0.
Purchased Professional - Educational Services	48,000.	(300.)	47,700.	36,969.	10,731.
Supplies and Materials	600.	300.	900.	798.	102.
<b>Total Speech, OT, PT, &amp; Related Services:</b>	<b>64,600.</b>	<b>(16,000.)</b>	<b>48,600.</b>	<b>37,767.</b>	<b>10,833.</b>
<b>Other Support Services - Extraordinary Services:</b>					
Salaries	31,613.	26,567.	58,180.	53,975.	4,205.
<b>Total Other Support Services - Extraordinary Services:</b>	<b>31,613.</b>	<b>26,567.</b>	<b>58,180.</b>	<b>53,975.</b>	<b>4,205.</b>
<b>Guidance:</b>					
Other Purchased Services	500.	(500.)	0.	0.	0.
Other Objects	1,000.	(1,000.)	0.	0.	0.
<b>Total Guidance</b>	<b>1,500.</b>	<b>(1,500.)</b>	<b>0.</b>	<b>0.</b>	<b>0.</b>
<b>Child Study Teams:</b>					
Purchased Professional - Educational Services	78,057.	(200.)	77,857.	77,260.	597.
Other Purchased Professional and Technical Serv.	1,000.	200.	1,200.	1,200.	0.
Miscellaneous Purchased Services	1,862.	0.	1,862.	0.	1,862.
Supplies and Materials	300.	200.	500.	476.	24.
Other Objects	800.	(200.)	600.	0.	600.
<b>Total Child Study Teams</b>	<b>82,019.</b>	<b>0.</b>	<b>82,019.</b>	<b>78,936.</b>	<b>3,083.</b>

DOWNE TOWNSHIP SCHOOL DISTRICT  
BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Favorable (Unfavorable)
<b>Improvement of Instructional Services:</b>					
Salaries of Sec. and Clerical Assistance	\$ 28,732.	\$ 2,700.	\$ 31,432.	\$ 30,668.	\$ 764.
Other Purchased Services	5,000.	(2,700.)	2,300.	1,370.	930.
Supplies and Materials	500.	0.	500.	250.	250.
<b>Total Improvement of Instructional Services</b>	<b>34,232.</b>	<b>0.</b>	<b>34,232.</b>	<b>32,288.</b>	<b>1,944.</b>
<b>Educational Media Services - School Library:</b>					
Purchased Professional and Technical Services	10,000.	(7,000.)	3,000.	1,500.	1,500.
<b>Total Educational Media Services - School Library</b>	<b>10,000.</b>	<b>(7,000.)</b>	<b>3,000.</b>	<b>1,500.</b>	<b>1,500.</b>
<b>Support Services - General Administration:</b>					
Salaries	47,862.	(775.)	47,087.	46,746.	341.
Legal Services	4,000.	0.	4,000.	422.	3,578.
Audit Fees	15,800.	(600.)	15,200.	15,200.	0.
Other Purchased Professional Services	0.	4,275.	4,275.	2,825.	1,450.
Communications/Telephone	7,417.	6,290.	13,707.	12,307.	1,400.
BOE Other Purchased Services	1,000.	(1,000.)	0.	0.	0.
Other Purchased Services	15,000.	1,970.	16,970.	14,223.	2,747.
General Supplies	500.	(300.)	200.	170.	30.
BOE In-House Training/Meeting Supplies	400.	(400.)	0.	0.	0.
Miscellaneous Expenditures	0.	1,440.	1,440.	1,399.	41.
BOE Membership Dues and Fees	3,900.	(1,380.)	2,520.	2,513.	7.
<b>Total Support Services - General Administration</b>	<b>95,879.</b>	<b>9,520.</b>	<b>105,399.</b>	<b>95,805.</b>	<b>9,594.</b>
<b>Support Services - School Administration:</b>					
Salaries of Principals/Asst Principals/Program Directors	39,209.	0.	39,209.	39,209.	0.
Salaries of Secretarial and Clerical Assistants	4,337.	0.	4,337.	4,048.	289.
Other Purchased Services	750.	85.	835.	826.	9.
Supplies and Materials	1,800.	4,015.	5,815.	1,893.	3,922.
Other Objects	1,000.	500.	1,500.	1,429.	71.
<b>Total Support Services - School Administration</b>	<b>47,096.</b>	<b>4,600.</b>	<b>51,696.</b>	<b>47,405.</b>	<b>4,291.</b>

DOWNE TOWNSHIP SCHOOL DISTRICT  
BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Favorable (Unfavorable)
Central Services:					
Salaries	\$ 11,567.	\$ (11,567.)	\$ 0.	\$ 0.	\$ 0.
Purchased Professional Services	70,000.	7,800.	77,800.	75,000.	2,800.
Miscellaneous Purchased Services	4,793.	4,300.	9,093.	8,770.	323.
Supplies and Materials	100.	(75.)	25.	0.	25.
Miscellaneous Expenditures	0.	75.	75.	75.	0.
Total Central Services	86,460.	533.	86,993.	83,845.	3,148.
Admin Info Tech:					
Purchased Technical Services	0.	8,000.	8,000.	6,768.	1,232.
Total Admin Info Tech	0.	8,000.	8,000.	6,768.	1,232.
Required Maintenance for School Facilities:					
Cleaning, Repair and Maintenance Services	34,000.	(4,900.)	29,100.	28,839.	261.
General Supplies	10,000.	(7,800.)	2,200.	2,197.	3.
Total Required Maintenance for School Facilities	44,000.	(12,700.)	31,300.	31,036.	264.
Custodial Services:					
Salaries	53,948.	0.	53,948.	52,522.	1,426.
Purchased Professional and Technical Services	2,950.	0.	2,950.	1.	2,949.
Cleaning, Repair and Maintenance Services	37,208.	(17,490.)	19,718.	9,209.	10,509.
Insurance	20,202.	0.	20,202.	18,079.	2,123.
Miscellaneous Purchased Services	230.	0.	230.	135.	95.
General Supplies	13,266.	0.	13,266.	11,582.	1,684.
Energy (Natural Gas )	3,000.	(675.)	2,325.	101.	2,224.
Energy (Electricity )	85,600.	10,000.	95,600.	92,296.	3,304.
Other Objects	400.	675.	1,075.	1,025.	50.
Total Custodial Services	216,804.	(7,490.)	209,314.	184,950.	24,364.
Total Operation and Maintenance of Plant Services	260,804.	(20,190.)	240,614.	215,986.	24,628.



DOWNE TOWNSHIP SCHOOL DISTRICT  
BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Favorable (Unfavorable)
Students Transportation Services:					
Salaries - Between Home & School - Special	\$ 86,592.	\$ (50.)	\$ 86,542.	\$ 62,402.	\$ 24,140.
Salaries - Other than Between Home & School	5,769.	50.	5,819.	5,770.	49.
Management Fee-ESC Transportation Programs	0.	8,000.	8,000.	496.	7,504.
Cleaning, Repair, & Maintenance Services	20,000.	22,555.	42,555.	42,324.	231.
Rental Payments - School Buses	1,000.	(600.)	400.	0.	400.
Lease Purchase Payments - School Buses	16,986.	(5,000.)	11,986.	0.	11,986.
Contracted Services - Aid in Lieu Pay - NonPublic	9,108.	(310.)	8,798.	1,326.	7,472.
Contracted Services - Aid in Lieu Pay - Choice	1,684.	2,410.	4,094.	3,820.	274.
Contracted Services (Home/School) - Vendors	187,071.	(31,400.)	155,671.	145,744.	9,927.
Contracted Services (Sp. Ed. Students) - Vendors	0.	1,500.	1,500.	1,500.	0.
Contracted Services (Sp. Ed. Students) - Joint Agreements	99,960.	(89,700.)	10,260.	0.	10,260.
Contracted Services (Sp. Ed. Students) - ESCs	0.	73,000.	73,000.	72,034.	966.
General Supplies	24,000.	(10.)	23,990.	12,694.	11,296.
Other Objects	550.	210.	760.	760.	0.
<b>Total Students Transportation Services</b>	<b>452,720.</b>	<b>(19,345.)</b>	<b>433,375.</b>	<b>348,870.</b>	<b>84,505.</b>
Allocated Benefits:					
Other Retirement Contributions - Regular	4,215.	(4,215.)	0.	0.	0.
Regular Programs - Instruction	135,730.	(135,730.)	0.	0.	0.
Other Retirement Contributions - Regular	55,258.	(55,258.)	0.	0.	0.
Special Programs - Instruction	81,305.	(81,305.)	0.	0.	0.
Other Retirement Contributions - Regular	4,741.	(4,741.)	0.	0.	0.
Attendance and Social Work Services	4,000.	(4,000.)	0.	0.	0.
Health Services	32,595.	(32,595.)	0.	0.	0.
Other Support Service - Students - Extraordinary	23,574.	(23,574.)	0.	0.	0.
Other Retirement Contributions - Regular	3,457.	(3,457.)	0.	0.	0.
Improvement of Instruction Services	4,816.	(4,816.)	0.	0.	0.
Support Services - General Administration	0.	0.	0.	0.	0.
Support Services - School Administration	4,456.	(4,456.)	0.	0.	0.
Other Retirement Contributions - Regular	2,240.	(2,240.)	0.	0.	0.
Operation and Maintenance of Plant Services	11,550	(11,550)	0.	0.	0.

DOWNE TOWNSHIP SCHOOL DISTRICT  
BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Favorable (Unfavorable)
<b>Allocated Benefits: (Continued)</b>					
Other Retirement Contributions - Regular	\$ 12,218.	\$ (12,218.)	\$ 0.	\$ 0.	\$ 0.
Student Transportation Services	81,062.	(81,062.)	0.	0.	0.
Total Allocated Benefits	461,217.	(461,217.)	0.	0.	0.
<b>Unallocated Benefits:</b>					
Social Security Contributions	44,182.	(2,300.)	41,882.	41,349.	533.
Other Retirement Contributions - PERS	2,240.	68,129.	70,369.	50,044.	20,325.
Workmen's Compensation	18,000.	0.	18,000.	17,794.	206.
Health Benefits	0.	347,488.	347,488.	274,617.	72,871.
Tuition Reimbursement	2,300.	2,200.	4,500.	4,436.	64.
Other Employee Benefits	11,000.	4,400.	15,400.	14,646.	754.
Total Unallocated Benefits	77,722.	419,917.	497,639.	402,886.	94,753.
<b>On Behalf TPAF Pension Contribution (Non-Budgeted)</b>					
Reimbursed TPAF Soc. Sec. Contribution (Non-Budgeted)	0.	0.	0.	260,624.	(260,624.)
	0.	0.	0.	90,191.	(90,191.)
Total Undistributed Expenditures	2,428,896.	(64,715.)	2,364,181.	2,379,082.	(14,901.)
Total Expenditures - Current Expense	3,473,322.	(20,115.)	3,453,207.	3,428,737.	24,470.
<b>Capital Outlay:</b>					
Undistributed Expenditures:					
Equipment:					
Special Schools	0.	21,739.	21,739.	0.	21,739.
Total Equipment	0.	21,739.	21,739.	0.	21,739.

DOWNE TOWNSHIP SCHOOL DISTRICT  
BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Favorable (Unfavorable)
Facilities Acquisition and Construction Services:					
Assessment for Debt Service	\$ 2,704.	\$ 0.	\$ 2,704.	\$ 2,704.	\$ 0.
Total Facilities Acquisition and Construction Services	2,704.	0.	2,704.	2,704.	0.
Total Capital Outlay Expenditures	2,704.	21,739.	24,443.	2,704.	21,739.
Total General Fund	3,476,026.	1,624.	3,477,650.	3,431,441.	46,209.
Excess (Deficiency) of Revenues Over (Under) Expenditures	(115,135.)	(1,624.)	(116,759.)	290,881.	407,640.
Other Financing Sources:					
Operating Transfer In:					
Transfer to/from Food Service Fund	(8,673.)	0.	(8,673.)	(8,673.)	0.
Total Other Financing Sources:	(8,673.)	0.	(8,673.)	(8,673.)	0.
Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Sources (Uses)	(123,808.)	(1,624.)	(125,432.)	282,208.	407,640.
Fund Balance, July 1	985,684.	0.	985,684.	985,684.	0.
Fund Balance, June 30	\$ 861,876.	\$ (1,624.)	\$ 860,252.	\$ 1,267,892.	\$ 407,640.

DOWNE TOWNSHIP SCHOOL DISTRICT  
BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Favorable (Unfavorable)
Recapitulation:					
Restricted Fund Balance:					
Capital Reserve	\$ 125,373.				
Maintenance Reserve	174,277.				
Emergency Reserve	33,432.				
Tuition Reserve	30,000.				
Excess Surplus Designst for Subsequent Year's Expenditures	361,618.				
Excess surplus-current year	247,145.				
Committed Fund Balance:					
Year-end Encumbrances			27,383.		
Assigned Fund Balance:					
Designated for Subsequent Year's Expenditures			10,754.		
Unassigned Fund Balance			257,910.		
			<u>1,267,892.</u>		
45 Reconciliation to Governmental Funds Statements (GAAP):					
Less: State Aid Payments Not Recognized on GAAP Basis			(178,830.)		
Fund Balance per Governmental Funds (GAAP)			<u>\$ 1,089,062.</u>		

DOWNE TOWNSHIP SCHOOL DISTRICT  
BUDGETARY COMPARISON SCHEDULE  
SPECIAL REVENUE FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Favorable (Unfavorable)
<b>REVENUES:</b>					
Local Sources	\$ 2,152.	\$ 0.	\$ 2,152.	\$ 2,152.	\$ 0.
State Sources	487,876.	0.	487,876.	467,914.	(19,962.)
Federal Sources	168,604.	0.	168,604.	160,081.	(8,523.)
<b>Total Revenues</b>	<b>658,632.</b>	<b>0.</b>	<b>658,632.</b>	<b>630,147.</b>	<b>(28,485.)</b>
<b>EXPENDITURES:</b>					
Instruction					
Salaries of Teachers	\$ 170,730.	\$ 0.	\$ 170,730.	\$ 170,480.	\$ 250.
Other Salaries for Instruction	47,165.	(500.)	46,665.	35,986.	10,679.
Other Purchased Services	58,908.	500.	59,408.	59,970.	(562.)
General Supplies	19,501.	0.	19,501.	18,939.	562.
<b>Total Instruction</b>	<b>296,304.</b>	<b>0.</b>	<b>296,304.</b>	<b>285,375.</b>	<b>10,929.</b>
Support Services					
Salaries of Principal/Assistant	19,605.	0.	19,605.	19,604.	1.
Salaries of Other Professional Staff	8,032.	(7,832.)	200.	200.	0.
Salaries of Secretaries & Clerical Assistants	17,407.	0.	17,407.	17,406.	1.
Other Salaries	93,712.	(2,000.)	91,712.	83,681.	8,031.
Personal Services - Employee Benefits	196,185.	0.	196,185.	196,185.	0.
Purchased Professional - Educational Services	788.	0.	788.	788.	0.
Other Purchased Professional Services	9,706.	7,832.	17,538.	11,332.	6,206.
Cleaning/Repair/Maintenance	0.	2,000.	2,000.	2,000.	0.
Other Purchased Services	14,041.	0.	14,041.	10,724.	3,317.
Supplies & Materials	2,852.	0.	2,852.	2,852.	0.
<b>Total Support Services</b>	<b>362,328.</b>	<b>0.</b>	<b>362,328.</b>	<b>344,772.</b>	<b>17,556.</b>
<b>Total Expenditures</b>	<b>658,632.</b>	<b>0.</b>	<b>658,632.</b>	<b>630,147.</b>	<b>28,485.</b>
<b>Total Outflows</b>	<b>658,632.</b>	<b>0.</b>	<b>658,632.</b>	<b>630,147.</b>	<b>28,485.</b>
<b>Excess (Deficiency) of Revenues Over / (Under) Expenditures and Other Financing Sources (Uses)</b>	<b>\$ 0.</b>	<b>\$ 0.</b>	<b>\$ 0.</b>	<b>\$ 0.</b>	<b>\$ 0.</b>

**NOTES TO REQUIRED SUPPLEMENTARY  
INFORMATION – Part II**

DOWNE TOWNSHIP SCHOOL DISTRICT  
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION  
BUDGETARY COMPARISON SCHEDULE  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

Explanation of Differences between Budgetary Inflows and Outflows and GAAP Revenues and Expenditures.

	General Fund	Special Revenue Fund	Capital Projects Fund
Sources/inflows of resources:			
Actual amounts (budgetary) "revenues" from the budgetary comparison schedules	\$ 3,722,322.	\$ 630,147.	\$ 0.
Differences - Budget to GAAP:			
Grant accounting budgetary basis differs from GAAP in that encumbrances are recognized as expenditures, and the related revenue is recognized.	0.	0.	0.
	0.	(650.)	0.
State aid payment recognized for GAAP statement in the current year, previously recognized for budgetary purposes.	175,102.	50,909.	0.
State aid payment recognized for budgetary purposes not recognized for GAAP statements until the subsequent year.	(178,830.)	(48,788.)	0.

Total revenues as reported in the statement of revenues, expenditures and changes in fund balances - governmental funds.

	\$ 3,718,594.	\$ 631,618.	\$ 0.
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Uses/Outflow of resources:

Actual amounts (budgetary basis) "total outflows" from the budgetary comparison schedule.

	3,431,441.	630,147.	0.
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Differences - Budget to GAAP:

Encumbrances for supplies and equipment ordered but not received are reported in the year the order is placed for budgetary purposes, but in the year the supplies are received for financial reporting purposes.

	0.	0.	0.
	0.	(650.)	0.

Total Expenditures as reported on the statement of revenues, expenditures, and changes in fund balances - governmental funds

	\$ 3,431,441.	\$ 629,497.	\$ 0.
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**REQUIRED SUPPLEMENTARY INFORMATION–PART  
III**



**SCHEDULES RELATED TO ACCOUNTING AND  
REPORTING FOR PENSIONS (GASB 68)**

DOWNNE TOWNSHIP SCHOOL DISTRICT  
SCHEDULES OF DISTRICT'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY  
PERS

Last Four Fiscal Years

	Measurement Date Ending June 30,		
	2016	2015	2014
District's proportion of the net pension liability (asset)	0.54435814%	0.00577657%	0.60180600%
District's proportionate share of the net pension liability (asset)	\$ 1,612,233.	\$ 1,296,724.	\$ 1,126,745.
District's covered-employee payroll	\$ 374,318.	\$ 397,037.	\$ 363,529.
District 's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	430.71%	326.60%	309.95%
Plan fiduciary net position as a percentage of the total pension liability	40.14%	47.93%	52.08%
			48.72%

SOURCE: GASB 68 report on Public Employee's Retirement System; District Records

NOTE: This schedule is required by GASB 68 to be show information for a 10 year period. Additional years will be presented as they become available.

DOWNE TOWNSHIP SCHOOL DISTRICT  
SCHEDULE OF DISTRICT CONTRIBUTIONS  
Last Four Fiscal Years

	<u>PERS</u>			
	Fiscal Year Ending June 30,			
	2017	2016	2015	2014
Contractually required contribution	\$ 48,360.	\$ 49,663.	\$ 49,612.	\$ 47,303.
Contributions in relation to the contractually required contribution	(48,360.)	(49,663.)	(49,612.)	(47,303.)
Contribution deficiency (excess)	0.	0.	0.	0.
District's covered-employee payroll	\$374,318	\$397,037	\$ 363,529.	N/A
Contributions as a percentage of covered-employee payroll	12.92%	12.51%	13.65%	N/A

	<u>TPAF</u>			
	Fiscal Year Ending June 30,			
	2017	2016	2015	2014
Contractually required contribution	N/A	N/A	N/A	N/A
Contributions in relation to the contractually required contribution	N/A	N/A	N/A	N/A
Contribution deficiency (excess)	N/A	N/A	N/A	N/A
District's covered-employee payroll	\$1,218,312	\$1,180,073	\$ 1,288,562.	N/A
Contributions as a percentage of covered-employee payroll	N/A	N/A	N/A	N/A

SOURCE: GASB 68 report on Public Employee's Retirement System/Teachers' Pension and Annuity Fund;  
District Records

NOTE: This schedule is required by GASB 68 to be show information for a 10 year period.  
Additional years will be presented as they become available.

DOWNE TOWNSHIP SCHOOL DISTRICT  
SCHEDULES OF THE DISTRICT'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY  
 TPAF

Last Four Fiscal Years

	Measurement Date Ending June 30,		
	2016	2015	2014
District's proportion of the net pension liability (asset)	N/A	N/A	N/A
District's proportionate share of the net pension liability (asset)	N/A	N/A	N/A
State's proportionate share of the net pension liability (asset) associated with the District	\$ 9,313,811.	\$ 7,713,883.	\$ 6,543,501.
Total	<u>\$ 9,313,811.</u>	<u>\$ 7,713,883.</u>	<u>\$ 6,543,501.</u>
District's covered-employee payroll	\$ 1,218,312.	\$ 1,180,073.	\$ 1,288,562.
District's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	N/A	N/A	N/A
Plan fiduciary net position as a percentage of the total pension liability	22.33%	28.71%	33.64%
			33.76%

SOURCE: GASB 68 report on Teachers' Pension and Annuity Fund; District Records

NOTE: This schedule is required by GASB 68 to be show information for a 10 year period. Additional years will be presented as they become available.

**NOTES TO REQUIRED SUPPLEMENTARY  
INFORMATION – Part III**

**DOWNE TOWNSHIP SCHOOL DISTRICT  
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION  
PENSION SCHEDULES  
JUNE 30, 2017**

**Note 1. Teachers' Pension and Annuity Fund (TPAF)**

*Changes of benefits terms.* The vesting and benefits provisions are set by N.J.S.A. 18A:66. TPAF provides retirement, death, and disability benefits. All benefits vest after years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of TPAF. Members are always fully vested for their own contributions and, after three years of service credit, become vented for 2% of related interest earned on the contributions. In the case of death before retirement, members' beneficiaries are entitled to full interest credited to the member's accounts.

*Changes of assumptions.* Mortality rates were based on the RP-2000 Health Annuitant Mortality for Males or Females, as appropriate, with adjustments for mortality improvements based on Scale AA. Pre-retirement mortality improvements for active member are projected using Scale AA from the base year of 2000 until the valuation date plus 15 years to account for future mortality improvement. Post-retirement mortality improvement for non-disabled annuitants are projected using Scale AA from the base year of 2000 for males and 2003 for females until the valuation date plus 7 years to account for future mortality improvement.

**Note 2. Public Employees' Retirement System (PERS)**

*Changes of benefits terms.* The vesting and benefits provisions are set by N.J.S.A. 43:15A. PERS provides retirement, death, and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of PERS.

*Changes of assumptions.* Mortality rates were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (setback 1 year for females) with adjustments for mortality improvements from the base year of 2012 Based on Projection Scale AA.

**Note 3. Schedule of School District's Proportionate Share of the Net Pension Liability – PERS/TPAF and Schedule of Employer's Contribution for PERS/TPAF**

The information presented in these required supplementary schedules was determined as part of the audit of the State of New Jersey Division of Pension and Benefits. Additional information for the pension schedules can be found in the notes to the financial statements.

## **OTHER SUPPLEMENTARY INFORMATION**

## **SCHOOL BASED BUDGET SCHEDULES**

**N/A**



**SPECIAL REVENUE FUND**

DOWNE TOWNSHIP SCHOOL DISTRICT  
SPECIAL REVENUE FUND  
**COMBINING SCHEDULE OF PROGRAM REVENUES AND EXPENDITURES - BUDGETARY BASIS**  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

	Title I Part A	Title II Part A	I.D.E.A. Part B, Basic	I.D.E.A. Pre-School	Title I ARRA	REAP	Pre-School Education Program	Safety Program	Totals 2017
<b>Revenues:</b>									
Local Sources	\$ 0.	\$ 0.	\$ 0.	\$ 0.	\$ 0.	\$ 0.	\$ 0.	\$ 2,152.	\$ 2,152.
State Sources	0.	0.	0.	0.	0.	0.	467,914.	0.	467,914.
Federal Sources	82,321.	10,092.	57,945.	788.	438.	8,497.	0.	0.	160,081.
<b>Total Revenues</b>	<b>82,321.</b>	<b>10,092.</b>	<b>57,945.</b>	<b>788.</b>	<b>438.</b>	<b>8,497.</b>	<b>467,914.</b>	<b>2,152.</b>	<b>630,147.</b>
<b>Expenditures:</b>									
<b>Instruction:</b>									
Salaries of Teachers	\$ 56,000.	\$ 0.	\$ 0.	\$ 0.	\$ 0.	\$ 0.	\$ 114,480.	\$ 0.	\$ 170,480.
Other Salaries for Instruction	0.	0.	0.	0.	0.	0.	35,986.	0.	35,986.
Other Purchased Services	1,062.	0.	57,945.	0.	0.	963.	0.	0.	59,970.
General Supplies	9,467.	0.	0.	0.	438.	7,534.	1,500.	0.	18,939.
<b>Total Instruction</b>	<b>66,529.</b>	<b>0.</b>	<b>57,945.</b>	<b>0.</b>	<b>438.</b>	<b>8,497.</b>	<b>151,966.</b>	<b>0.</b>	<b>285,375.</b>
<b>Support Services:</b>									
Salaries-Principal/Assistant	0.	0.	0.	0.	0.	0.	19,604.	0.	19,604.
Salaries of Other Professional Staff	0.	0.	0.	0.	0.	0.	200.	0.	200.
Salaries-Secretary/Clerical	0.	0.	0.	0.	0.	0.	17,406.	0.	17,406.
Other Salaries	0.	0.	0.	0.	0.	0.	83,681.	0.	83,681.
Personal Services - Employee Benefits	14,560.	0.	0.	0.	0.	0.	181,625.	0.	196,185.
Purchased Professional - Educational Services	0.	0.	0.	788.	0.	0.	0.	0.	788.
Other Purchased Professional Services	0.	3,500.	0.	0.	0.	0.	7,832.	0.	11,332.
Cleaning/Repair/Maintenance	0.	0.	0.	0.	0.	0.	2,000.	0.	2,000.
Other Purchased Services	1,232.	6,592.	0.	0.	0.	0.	2,900.	0.	10,724.
Supplies and Materials	0.	0.	0.	0.	0.	0.	700.	2,152.	2,852.
<b>Total Support Services</b>	<b>15,792.</b>	<b>10,092.</b>	<b>0.</b>	<b>788.</b>	<b>0.</b>	<b>0.</b>	<b>315,948.</b>	<b>2,152.</b>	<b>344,772.</b>
<b>Total Expenditures</b>	<b>\$ 82,321.</b>	<b>\$ 10,092.</b>	<b>\$ 57,945.</b>	<b>\$ 788.</b>	<b>\$ 438.</b>	<b>\$ 8,497.</b>	<b>\$ 467,914.</b>	<b>\$ 2,152.</b>	<b>\$ 630,147.</b>

DOWNE TOWNSHIP SCHOOL DISTRICT  
SPECIAL REVENUE FUND  
SCHEDULE OF PRE-SCHOOL EDUCATION PROGRAM  
BUDGETARY BASIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

	Budgeted	Total Actual	Variance
Expenditures:			
Instruction:			
Salaries - Teachers	\$ 114,730.	\$ 114,480.	\$ 250.
Other Salaries for Instruction	46,665.	35,986.	10,679.
Supplies	1,500.	1,500.	0.
Total Instruction	162,895.	151,966.	10,929.
Support Services:			
Salaries - Principal/Assistant	19,605.	19,604.	1.
Salaries - Other Professional	200.	200.	0.
Salaries - Secretarial/Clerical	17,407.	17,406.	1.
Other Salaries	91,712.	83,681.	8,031.
Personal Services - Employee Benefits	181,625.	181,625.	0.
Other Purchased services	7,832.	7,832.	0.
Cleaning/Repair/Maintenance	2,000.	2,000.	0.
Travel	1,000.	0.	1,000.
Misc Purch Services	2,900.	2,900.	0.
Supplies	700.	700.	0.
Total Support Services	324,981.	315,948.	9,033.
Total Expenditures	\$ 487,876.	\$ 467,914.	\$ 19,962.

Calculation of Budget and Carryover

Total Revised 2016-2017 Pre-School Education Aid Allocation	\$ 487,876.
Add: Actual PEA carryover (June 30, 2016)	31,495.
Add: Budgeted Transfer from the General Fund 2016-2017	0.
Total Pre-School Education Aid Funds Available for 2016-2017 Budget	519,371.
Less: 2016-2017 Budgeted Pre-School Education Aid Including Prior Year Budget C/O	487,876.
Available and Unbudgeted Pre-School Education Aid Funds as of June 30, 2017	31,495.
Add: June 30, 2017 Unexpended Pre-School Education Aid	19,962.
2016-2017 Carryover - Pre-School Education Aid/Pre-School	\$ 51,457.
2016-2017 Pre-School Education Aid Carryover Budgeted for Pre-School Programs 2017-2018	\$ 31,496.

**CAPITAL PROJECTS FUND**

**N/A**

## **PROPRIETARY FUNDS**

**ENTERPRISE FUND**

DOWNE TOWNSHIP SCHOOL DISTRICT  
ENTERPRISE FUNDS  
COMBINING STATEMENT OF NET POSITION  
AS OF JUNE 30, 2017

	Food Service
<b>ASSETS:</b>	
Current Assets:	
Cash and cash equivalents	\$       0.
Accounts receivable:	
State	32.
Federal	1,892.
Total current assets	1,924.
Fixed assets:	
Equipment	45,648.
Accumulated depreciation	(41,942.)
Total fixed assets	3,706.
Total assets	\$   5,630.
Deferred Outflow of Resources:	\$   34,591.
<b>LIABILITIES:</b>	
Liabilities:	
Current Liabilities:	
Pension account payable	\$   3,933.
Interfund payable	20,618.
Total current liabilities	24,551.
Long-term debt:	
Compensated absences	1,700.
Net pension liability	114,247.
Total long-term debt	115,947.
Total liabilities	140,498.
Deferred Inflow of Resources:	\$    7,927.
<b>NET POSITION:</b>	
Invested in capital assets	3,706.
Unrestricted	(111,910.)
Total net position	\$ (108,204.)

DOWNE TOWNSHIP SCHOOL DISTRICT  
ENTERPRISES  
COMBINING STATEMENT OF REVENUES, EXPENSES,  
AND CHANGES IN NET POSITION  
JUNE 30, 2017

	<u>Food Service Fund</u>
OPERATING REVENUES:	
Local sources:	
Daily sales - reimbursable	\$ 10,891.
Daily sales - non-reimbursable	2,066.
	<u>12,957.</u>
Total operating revenues	
OPERATING EXPENSES:	
Cost of sales - reimbursable	41,759.
Cost of sales - non-reimbursable	0.
Salaries	20,951.
Employee benefits	4,433.
Repairs & Maintenance	787.
Depreciation expense	390.
	<u>68,320.</u>
Total operating expenses	
Operating income/(loss)	<u>(55,363.)</u>
Nonoperating revenues (expenses):	
State sources:	
State school lunch program	638.
Federal sources:	
National school breakfast program	8,655.
National school lunch program	29,114.
USDA Commodities	6,088.
	<u>44,495.</u>
Total nonoperation revenues	
Operating transfer in/(out):	
Operating transfer in	8,673.
	<u>8,673.</u>
Total operating transfers in/out	
Change in net position	(2,195.)
Net position - beginning	<u>(106,009.)</u>
Net position - ending	<u><u>\$ (108,204.)</u></u>



DOWNE TOWNSHIP SCHOOL DISTRICT  
ENTERPRISE FUNDS  
COMBINING STATEMENT OF CASH FLOWS  
FOR YEAR ENDED JUNE 30, 2017

	<u>Food Service Fund</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	
Cash received from customers	\$ 12,957.
Payment to employees	(20,610.)
Cash payments to suppliers	(36,459.)
	(44,112.)
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>	
State sources	640.
Federal sources	37,934.
Operating Transfer	8,673.
Interfund	(3,135.)
	44,112.
Net cash provided by non-capital financing activities	44,112.
Net increase/(decrease) in cash and cash equivalents	0.
Cash and cash equivalents - July 1	0.
	0.
Cash and cash equivalents - June 30	\$ 0.
Reconciliation of operating income/(loss) to net cash provided/(used) by operating activities:	
Operating income/(loss)	\$ (55,363.)
Adjustments to reconcile operating loss to cash provided (used) by operating activities:	
Depreciation	390.
Federal commodities	6,088.
Change in assets and liabilities:	
(Increase)/decrease in deferred outflows	(14,556.)
Increase/(decrease) in accounts payable	0.
Increase/(decrease) in pension accounts payable	336.
Increase/(decrease) in compensated absences payable	340.
Increase/(decrease) in deferred inflows	984.
Increase/(decrease) in net pension liabilities	17,669.
	17,669.
Net cash provided by (used) by operating activities	\$ (44,112.)

## **INTERNAL SERVICE FUND**

DOWNE TOWNSHIP SCHOOL DISTRICT  
INTERNAL SERVICE FUNDS  
COMBINING STATEMENT OF NET POSITION  
AS OF JUNE 30, 2017

	<u>Kids' Center</u>
<b>ASSETS:</b>	
Current Assets:	
Cash and cash equivalents	\$ 2,762.
Accounts receivable	1,245.
Total current assets	4,007.
Total assets	\$ 4,007.
<b>DEFERRED OUTFLOW OF RESOURCES:</b>	
<b>LIABILITIES:</b>	
Liabilities:	
Current Liabilities:	
Interfund payable	\$ 2,496.
Total current liabilities	2,496.
Total liabilities	2,496.
<b>DEFERRED INFLOW OF RESOURCES:</b>	
<b>NET POSITION:</b>	
Unrestricted	1,511.
Total net position	\$ 1,511.

DOWNE TOWNSHIP SCHOOL DISTRICT  
INTERNAL SERVICE FUNDS  
COMBINING STATEMENT OF REVENUES, EXPENSES, AND CHANGES  
IN FUND NET POSITION  
FOR FISCAL YEAR ENDED JUNE 30, 2017

	<u>Kids' Center</u>
OPERATING REVENUES:	
Charges for services	<u>\$ 8,932.</u>
Total operating revenues	<u>8,932.</u>
OPERATING EXPENSES:	
Salaries	8,297.
Employee benefits	<u>634.</u>
Total operating expenses	<u>8,931.</u>
Operating income/(loss)	<u>1.</u>
Change in net position	1.
Net position - July 1	<u>1,510.</u>
Net position - June 30	<u><u>\$ 1,511.</u></u>

DOWNE TOWNSHIP SCHOOL DISTRICT  
INTERNAL SERVICE FUND  
COMBINING STATEMENT OF CASH FLOWS  
FOR YEAR ENDED JUNE 30, 2017

	Kids' Center
CASH FLOWS FROM OPERATING ACTIVITIES	
Receipts from customers and users	\$ 8,932.
Payment to employees	(8,297.)
Payment to employees benefits	(635.)
Payment to other	
	0.
Net cash provided (used) by operating activities	0.
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:	
Repayment of interfund loan	0.
	0.
Net cash provided by non-capital financing activities	0.
Net increase/(decrease) in cash and cash equivalents	0.
Cash and cash equivalents - July 1	2,762.
Cash and cash equivalents - June 30	\$ 2,762.
Reconciliation of operating income/(loss) to net cash provided/(used) by operating activities:	
Operating income/(loss)	\$ 1.
Adjustments to reconcile operating loss to cash provided (used) by operating activities:	
Change in assets and liabilities:	
(Increase)/decrease in accounts receivable	(555.)
Increase/(decrease) in interfund payable	554.
	0.
Net cash provided by (used) by operating activities	\$ 0.

## **FIDUCIARY FUND**

DOWNE TOWNSHIP SCHOOL DISTRICT  
COMBINING STATEMENT OF FIDUCIARY NET POSITION  
AS OF JUNE 30, 2017

	Student Activity	Payroll/ Agency	Unemployment Compensation Trust	Total
<b>ASSETS:</b>				
Cash & Cash Equivalents	\$ 23,677.	\$ 26,555.	\$ 26,314.	\$ 76,546.
Due from General	0.	0.	4,500.	4,500.
Due from Agency	0.	0.	11,906.	11,906.
<b>Total Assets</b>	<b>\$ 23,677.</b>	<b>\$ 26,555.</b>	<b>\$ 42,720.</b>	<b>\$ 92,952.</b>
<b>DEFERRED OUTFLOW OF RESOURCES:</b>				
	0.	0.	0.	0.
<b>LIABILITIES:</b>				
Due to Student Groups	\$ 23,677.	\$ 0.	\$ 0.	\$ 23,677.
Due to General	0.	14,434.	0.	14,434.
Due to Unemployment	0.	11,906.	0.	11,906.
Payroll deductions and withholdings	0.	215.	0.	215.
<b>Total Liabilities</b>	<b>\$ 23,677.</b>	<b>\$ 26,555.</b>	<b>\$ 0.</b>	<b>\$ 50,232.</b>
<b>DEFERRED INFLOW OF RESOURCES:</b>				
	0.	0.	0.	0.
<b>Total Net Position</b>	<b>\$ 0.</b>	<b>\$ 0.</b>	<b>\$ 42,720.</b>	<b>\$ 42,720.</b>

DOWNE TOWNSHIP SCHOOL DISTRICT  
COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
FIDUCIARY FUND  
FOR FISCAL YEAR ENDED JUNE 30, 2017

	<u>Unemployment Compensation Trust</u>
ADDITIONS	
Contribution:	
Plan member	\$    3,358.
Interest	54.
Board contribution	0.
Total contribution	<u>          3,412.</u>
Total additions	<u>          3,412.</u>
DEDUCTIONS:	
Unemployment claims	<u>          1,896.</u>
Total Operating Expenses	<u>          1,896.</u>
Change in Net Position	1,516.
NET POSITION, JULY 1	<u>          41,204.</u>
NET POSITION, JUNE 30	<u><u>          \$    42,720.</u></u>



DOWNE TOWNSHIP SCHOOL DISTRICT  
STUDENT ACTIVITY AGENCY FUND SCHEDULE  
OF RECEIPTS AND DISBURSEMENTS  
FIDUCAIRY FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

	Cash Balance July 1, 2016	Cash Receipts	Cash Disbursements	Cash Balance June 30, 2017
Downe Township School	\$ 18,794.	\$ 26,985.	\$ 22,102.	\$ 23,677.
Total	<u>\$ 18,794.</u>	<u>\$ 26,985.</u>	<u>\$ 22,102.</u>	<u>\$ 23,677.</u>

DOWNE TOWNSHIP SCHOOL DISTRICT  
PAYROLL AGENCY FUND  
SCHEDULE OF RECEIPTS AND DISBURSEMENTS  
FIDUCIARY FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

	Balance July 1, 2016	Additions	Deletions	Balance June 30, 2017
<b>ASSETS:</b>				
Cash & Cash Equivalents	\$ 25,315.	\$ 2,474,693.	\$ 2,473,453.	\$ 26,555.
<b>Total Assets</b>	<b>\$ 25,315.</b>	<b>\$ 2,474,693.</b>	<b>\$ 2,473,453.</b>	<b>\$ 26,555.</b>
<b>LIABILITIES:</b>				
Net Payroll	\$ 0.	\$ 1,052,364.	\$ 1,052,364.	\$ 0.
Payroll Deductions and Withholdings	485.	1,418,971.	1,419,241.	215.
Interfund Payable	16,282.	0.	1,848.	14,434.
Due to Unemployment	8,548.	3,358.	0.	11,906.
<b>Total Liabilities</b>	<b>\$ 25,315.</b>	<b>\$ 2,474,693.</b>	<b>\$ 2,473,453.</b>	<b>\$ 26,555.</b>

**LONG-TERM DEBT**

**N/A**

## **STATISTICAL SECTION**

## **FINANCIAL TRENDS**

DOWNE TOWNSHIP SCHOOL DISTRICT  
NET POSITION BY COMPONENT  
LAST TEN FISCAL YEARS  
*(Accrual Basis of Accounting)*

	FISCAL YEAR ENDING JUNE 30,									
	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
<b>Governmental Activities:</b>										
Invested in Capital Assets, Net of Related Debt	\$ 289,526.	\$ 219,444.	\$ 599,614.	\$ 541,727.	\$ 522,738.	\$ 472,097.	\$ 484,177.	\$ 587,949.	\$ 549,879.	\$ 507,536.
Restricted	941,127.	1,084,613.	81,598.	99,557.	633,683.	960,578.	774,100.	485,744.	724,930.	1,009,982.
Unrestricted	223,547.	99,248.	243,964.	543,850.	161,274.	70,806.	133,835.	(942,784.)	(1,120,770.)	(1,197,146.)
<b>Total Government Activities Net Position</b>	<b>\$ 1,454,200.</b>	<b>\$ 1,403,305.</b>	<b>\$ 925,176.</b>	<b>\$ 1,185,134.</b>	<b>\$ 1,317,695.</b>	<b>\$ 1,503,481.</b>	<b>\$ 1,392,112.</b>	<b>\$ 130,909.</b>	<b>\$ 154,039.</b>	<b>\$ 320,372.</b>
<b>Business-Type Activities:</b>										
Invested in Capital Assets, Net of Related Debt	\$ 4,043.	\$ 2,934.	\$ 2,213.	\$ 1,493.	\$ 773.	\$ 53.	\$ 0.	\$ 4,486.	\$ 4,096.	\$ 3,706.
Unrestricted	(31,882.)	(48,041.)	(71,424.)	(95,807.)	(20,632.)	(13,519.)	(16,661.)	(97,597.)	(110,105.)	(111,910.)
<b>Total Business-Type Activities Net Position</b>	<b>\$ (27,839.)</b>	<b>\$ (45,107.)</b>	<b>\$ (69,211.)</b>	<b>\$ (94,314.)</b>	<b>\$ (19,859.)</b>	<b>\$ (13,466.)</b>	<b>\$ (16,661.)</b>	<b>\$ (93,111.)</b>	<b>\$ (106,009.)</b>	<b>\$ (108,204.)</b>
<b>District-Wide:</b>										
Invested in Capital Assets, Net of Related Debt	\$ 293,569.	\$ 222,378.	\$ 601,827.	\$ 543,220.	\$ 523,511.	\$ 472,150.	\$ 484,177.	\$ 592,435.	\$ 553,975.	\$ 511,242.
Restricted	941,127.	1,084,613.	81,598.	99,557.	633,683.	960,578.	774,100.	485,744.	724,930.	1,009,982.
Unrestricted	191,665.	51,207.	172,540.	448,043.	140,642.	57,287.	117,174.	(1,040,381.)	(1,230,875.)	(1,309,056.)
<b>Total District Net Position</b>	<b>\$ 1,426,361.</b>	<b>\$ 1,358,198.</b>	<b>\$ 855,965.</b>	<b>\$ 1,090,820.</b>	<b>\$ 1,297,836.</b>	<b>\$ 1,490,015.</b>	<b>\$ 1,375,451.</b>	<b>\$ 37,798.</b>	<b>\$ 48,030.</b>	<b>\$ 212,168.</b>

DOWNE TOWNSHIP SCHOOL DISTRICT  
CHANGES IN NET POSITION  
LAST TEN FISCAL YEARS  
(Accrual Basis of Accounting)

	Fiscal Year Ending June 30,									
	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
<b>Expenses</b>										
Governmental Activities:										
Instruction:										
Regular	\$ 1,050,771.	\$ 883,792.	\$ 727,353.	\$ 666,338.	\$ 707,951.	\$ 754,232.	\$ 781,608.	\$ 749,596.	\$ 728,346.	\$ 723,949.
Special Education	378,021.	327,309.	441,147.	463,072.	544,550.	523,336.	564,154.	569,940.	558,441.	539,027.
Other Special Instruction	5,277.	58,859.	95,338.	84,318.	66,620.	69,735.	82,576.	91,407.	84,877.	92,960.
Other Instruction	3,867.	7,731.	6,337.	2,548.	3,640.	4,004.	4,004.	4,004.	3,276.	4,499.
Support Services:										
Tuition	428,370.	443,632.	515,009.	574,352.	356,693.	209,719.	498,711.	779,246.	656,219.	520,725.
Students & Instruction Related Services	458,826.	504,095.	583,194.	321,613.	360,819.	401,387.	354,133.	458,559.	439,276.	453,914.
School Administrative Services	24,618.	68,101.	12,899.	91,474.	96,952.	93,223.	102,413.	73,099.	71,578.	51,852.
General & Business Administrative Services	245,119.	180,265.	232,450.	83,379.	70,819.	78,171.	80,016.	81,613.	86,290.	100,252.
Central Services	0.	0.	0.	69,060.	71,839.	72,103.	74,090.	86,750.	86,792.	90,613.
Plant Operation & Maintenance	242,151.	234,927.	245,514.	218,595.	236,904.	218,160.	273,431.	252,752.	247,758.	218,950.
Pupil Transportation	374,368.	391,091.	389,321.	393,038.	438,812.	402,860.	427,532.	415,234.	373,031.	353,950.
Employee Benefits	947,582.	781,321.	850,295.	681,140.	666,387.	762,701.	744,344.	1,085,803.	1,240,093.	1,579,691.
Internal Service	25,071.	9,935.	10,983.	10,527.	8,671.	10,863.	10,649.	8,269.	9,902.	8,931.
State Debt Service Assessment	0.	0.	0.	100.	58.	1,754.	2,704.	2,704.	2,704.	2,704.
<b>Total Governmental Activities Expenses</b>	<b>4,184,041</b>	<b>3,891,058</b>	<b>4,109,840</b>	<b>3,659,554</b>	<b>3,630,715</b>	<b>3,602,248</b>	<b>4,000,365</b>	<b>4,658,976</b>	<b>4,588,583</b>	<b>4,742,017</b>
Business-Type Activities:										
Food Service	99,098.	74,346.	93,735.	90,684.	93,465.	103,449.	98,602.	70,715.	77,657.	68,320.
<b>Total Business-Type Activities Expenses</b>	<b>99,098.</b>	<b>74,346.</b>	<b>93,735.</b>	<b>90,684.</b>	<b>93,465.</b>	<b>103,449.</b>	<b>98,602.</b>	<b>70,715.</b>	<b>77,657.</b>	<b>68,320.</b>
<b>Total Primary Government</b>	<b>\$ 4,283,139.</b>	<b>\$ 3,965,404.</b>	<b>\$ 4,203,575.</b>	<b>\$ 3,750,238.</b>	<b>\$ 3,724,180.</b>	<b>\$ 3,705,697.</b>	<b>\$ 4,098,967.</b>	<b>\$ 4,729,691.</b>	<b>\$ 4,666,240.</b>	<b>\$ 4,810,337.</b>
Program Revenues										
Governmental Activities:										
Charges for Services:										
Pupil Transportation	\$ 0.	\$ 0.	\$ 0.	\$ 50,320.	\$ 61,030.	\$ 78,410.	\$ 63,771.	\$ 42,883.	\$ 34,292.	\$ 22,087.
Student & Instruction Related	20,382.	9,935.	10,983.	10,511.	9,165.	9,085.	12,426.	8,324.	9,903.	8,932.
Operating Grants & Contributions	440,564.	343,358.	271,255.	187,466.	220,188.	270,209.	231,838.	551,898.	675,694.	908,694.
Capital Grants & contributions	0.	0.	0.	0.	0.	0.	0.	0.	0.	0.
<b>Total Governmental Activities Program Revenues</b>	<b>460,946</b>	<b>353,293</b>	<b>282,238</b>	<b>248,297</b>	<b>290,383</b>	<b>357,704</b>	<b>308,035</b>	<b>603,105</b>	<b>719,889</b>	<b>939,713</b>
Business-Type Activities:										
Charges for Service:										
Food Service	\$ 10,027.	\$ 11,314.	\$ 14,977.	\$ 22,254.	\$ 21,118.	\$ 15,460.	\$ 11,063.	\$ 8,679.	\$ 8,265.	\$ 12,957.
Operating Grants and Contributions	37,409.	30,764.	34,654.	43,033.	52,030.	64,311.	59,344.	54,502.	49,003.	44,495.
<b>Total Business-Type Activities Program Revenues</b>	<b>47,436.</b>	<b>42,078.</b>	<b>49,631.</b>	<b>65,287.</b>	<b>73,148.</b>	<b>79,771.</b>	<b>70,407.</b>	<b>63,181.</b>	<b>57,268.</b>	<b>57,452.</b>
<b>Total District Program Revenues</b>	<b>\$ 508,382.</b>	<b>\$ 395,371.</b>	<b>\$ 331,869.</b>	<b>\$ 313,584.</b>	<b>\$ 363,531.</b>	<b>\$ 437,475.</b>	<b>\$ 378,442.</b>	<b>\$ 666,286.</b>	<b>\$ 777,157.</b>	<b>\$ 997,165.</b>

DOWNE TOWNSHIP SCHOOL DISTRICT  
CHANGES IN NET POSITION  
LAST TEN FISCAL YEARS  
(Accrual Basis of Accounting)

	Fiscal Year Ending June 30,									
	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Net (Expense)/Revenue										
Governmental Activities	\$ (3,723,095.)	\$ (3,537,765.)	\$ (3,827,602.)	\$ (3,411,257.)	\$ (3,340,332.)	\$ (3,244,544.)	\$ (3,692,330.)	\$ (4,055,871.)	\$ (3,868,694.)	\$ (3,802,304.)
Business-Type Activities	(51,662)	(32,268)	(44,104)	(25,397)	(20,317)	(23,678)	(28,195)	(7,534)	(20,389)	(10,868)
<b>Total District-Wide Net Expense</b>	<b>(3,774,757)</b>	<b>(3,570,033)</b>	<b>(3,871,706)</b>	<b>(3,436,654)</b>	<b>(3,360,649)</b>	<b>(3,268,222)</b>	<b>(3,720,525)</b>	<b>(4,063,405)</b>	<b>(3,889,083)</b>	<b>(3,813,172)</b>
General Revenues & Other Changes in Net Position										
Governmental Activities:										
Property Taxes Levied for										
General Purposes, Net	\$ 1,242,771.	\$ 1,240,551.	\$ 1,240,551.	\$ 1,257,152.	\$ 1,257,152.	\$ 1,266,620.	\$ 1,266,620.	\$ 1,311,526.	\$ 1,337,757.	\$ 1,464,606.
Federal and State Aid Not Restricted	1,560,792.	1,766,276.	1,640,820.	1,930,591.	1,771,218.	1,748,711.	1,851,891.	1,854,049.	1,884,618.	1,867,181.
Federal and State Aid Restricted	516,684.	292,146.	249,146.	348,572.	270,992.	420,983.	437,415.	687,033.	665,721.	630,116.
Tuition Received	313,085.	201,197.	236,145.	111,892.	168,332.	8,105.	6,503.	8,115.	4,750.	11,200.
Investment Earnings	43,871.	5,406.	1,399.	4,726.	8,394.	9,535.	5,777.	4,749.	2,115.	2,350.
Miscellaneous Income	3,898.	337.	24,521.	22,465.	71,682.	6,376.	37,755.	10,507.	4,354.	1,857.
Transfers	(30,844.)	(15,000.)	(20,000.)	0.	(94,314.)	(30,000.)	(25,000.)	(16,661.)	(7,491.)	(8,673.)
Disposition of Fixed Assets	0.	0.	0.	(4,183.)	(1,549.)	0.	0.	0.	0.	0.
<b>Total Governmental Activities</b>	<b>3,650,257</b>	<b>3,490,913</b>	<b>3,372,582</b>	<b>3,671,215</b>	<b>3,451,907</b>	<b>3,430,330</b>	<b>3,580,961</b>	<b>3,859,318</b>	<b>3,891,824</b>	<b>3,968,637</b>
Business-Type Activities:										
Investment Earnings	0.	0.	0.	317.	458.	71.	0.	0.	0.	0.
Transfers	30,844.	15,000.	20,000.	0.	94,314.	30,000.	25,000.	16,661.	7,491.	8,673.
<b>Total Business-Type Activities</b>	<b>30,844.</b>	<b>15,000.</b>	<b>20,000.</b>	<b>317.</b>	<b>94,772.</b>	<b>30,071.</b>	<b>25,000.</b>	<b>16,661.</b>	<b>7,491.</b>	<b>8,673.</b>
<b>Total District-Wide</b>	<b>\$ 3,681,101.</b>	<b>\$ 3,505,913.</b>	<b>\$ 3,392,582.</b>	<b>\$ 3,671,532.</b>	<b>\$ 3,546,679.</b>	<b>\$ 3,460,401.</b>	<b>\$ 3,605,961.</b>	<b>\$ 3,875,979.</b>	<b>\$ 3,899,315.</b>	<b>\$ 3,977,310.</b>
Change in Net Position										
Governmental Activities	(72,838.)	(46,852.)	(455,020.)	259,958.	111,575.	185,786.	(111,369.)	(196,553.)	23,130.	166,333.
Business-Type Activities	(20,818.)	(17,268.)	(24,104.)	(25,080.)	74,455.	6,393.	(3,195.)	9,127.	(12,898.)	(2,195.)
<b>Total District</b>	<b>\$ (93,656.)</b>	<b>\$ (64,120.)</b>	<b>\$ (479,124.)</b>	<b>\$ 234,878.</b>	<b>\$ 186,030.</b>	<b>\$ 192,179.</b>	<b>\$ (114,564.)</b>	<b>\$ (187,426.)</b>	<b>\$ 10,232.</b>	<b>\$ 164,138.</b>



DOWNE TOWNSHIP SCHOOL DISTRICT  
FUND BALANCES - GOVERNMENTAL FUNDS  
LAST TEN FISCAL YEARS  
 (Modified Accrual Basis of Accounting)

	Fiscal Year Ending June 30,									
	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
General Fund										
Reserved	\$ 941,127.	\$ 1,084,613.	\$ 250,851.	\$ 546,557.	\$ 769,790.	\$ 1,045,474.	\$ 794,945.	\$ 648,511.	\$ 724,930.	\$ 1,009,982.
Unreserved	340,286.	203,485.	160,732.	191,726.	120,122.	93,108.	91,472.	43,495.	85,652.	79,080.
<b>Total General Fund</b>	<b>\$ 1,281,413.</b>	<b>\$ 1,288,098.</b>	<b>\$ 411,583.</b>	<b>\$ 738,283.</b>	<b>\$ 889,912.</b>	<b>\$ 1,138,582.</b>	<b>\$ 886,417.</b>	<b>\$ 692,006.</b>	<b>\$ 810,582.</b>	<b>\$ 1,089,062.</b>
All Other Governmental Funds										
Unreserved, reported in:										
Capital Projects Fund	\$ 0.	\$ 0.	\$ 0.	\$ 0.	\$ 0.	\$ 0.	\$ 133,737.	\$ 50,321.	\$ 0.	\$ 0.
Special Revenue Fund	(17,333.)	(10,796.)	(10,796.)	(12,171.)	(8,114.)	(28,935.)	(27,576.)	(48,788.)	(50,909.)	(48,788.)
<b>Total All Other Governmental Funds</b>	<b>\$ (17,333.)</b>	<b>\$ (10,796.)</b>	<b>\$ (10,796.)</b>	<b>\$ (12,171.)</b>	<b>\$ (8,114.)</b>	<b>\$ (28,935.)</b>	<b>\$ 106,161.</b>	<b>\$ 1,533.</b>	<b>\$ (50,909.)</b>	<b>\$ (48,788.)</b>

DOWNE TOWNSHIP SCHOOL DISTRICT  
CHANGES IN FUND BALANCES, GOVERNMENTAL FUNDS.  
LAST TEN FISCAL YEARS  
(Modified Accrual Basis of Accounting)

	Fiscal Year Ending June 30,									
	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
<b>Revenue</b>										
Tax levy	\$ 1,242,771.	\$ 1,240,551.	\$ 1,240,551.	\$ 1,257,152.	\$ 1,257,152.	\$ 1,266,620.	\$ 1,266,620.	\$ 1,311,526.	\$ 1,337,757.	\$ 1,464,606.
Tuition charges	313,085.	201,197.	236,145.	111,892.	168,332.	8,105.	6,503.	8,115.	4,750.	11,200.
Transportation fees	121,149.	130,856.	69,407.	50,320.	61,030.	78,410.	63,771.	42,883.	34,292.	22,087.
Interest earnings	43,871.	5,406.	1,399.	4,726.	8,394.	9,535.	5,777.	4,749.	2,115.	2,350.
Miscellaneous	3,898.	337.	24,521.	22,465.	71,682.	6,376.	37,755.	10,507.	4,354.	1,857.
State sources	2,186,153.	2,090,047.	1,799,226.	2,216,486.	2,015,003.	2,256,705.	2,362,196.	2,631,647.	2,680,695.	2,682,798.
Federal sources	210,738.	180,877.	292,588.	250,143.	247,395.	183,198.	158,948.	175,214.	169,129.	165,314.
<b>Total Revenue</b>	<b>4,121,665.</b>	<b>3,849,271.</b>	<b>3,663,837.</b>	<b>3,913,184.</b>	<b>3,828,988.</b>	<b>3,808,949.</b>	<b>3,901,570.</b>	<b>4,184,641.</b>	<b>4,233,092.</b>	<b>4,350,212.</b>
<b>Expenditures</b>										
<b>Instruction:</b>										
Regular instruction	998,229.	831,631.	685,895.	624,817.	681,617.	727,898.	753,647.	723,407.	700,580.	701,931.
Special education instruction	369,938.	319,284.	434,769.	456,684.	540,499.	519,285.	559,852.	565,911.	554,169.	535,640.
Other special instruction	5,277.	58,859.	95,338.	84,318.	66,620.	69,735.	82,576.	91,407.	84,877.	92,960.
School sponsored/other instruction	3,867.	7,731.	6,337.	2,548.	3,640.	4,004.	4,004.	4,004.	3,276.	4,499.
<b>Support services:</b>										
Tuition	428,370.	443,632.	515,009.	574,352.	356,693.	209,719.	498,711.	779,246.	656,219.	520,725.
Student & instruction related services	458,826.	504,095.	583,194.	321,613.	360,819.	401,387.	354,133.	458,559.	439,276.	453,914.
General administration	234,510.	101,262.	153,693.	74,995.	65,502.	87,906.	96,767.	76,325.	80,683.	95,805.
School administration services	14,009.	57,569.	4,528.	83,090.	91,635.	72,854.	74,370.	67,811.	65,971.	47,405.
Central services	0.	68,471.	70,386.	69,060.	71,839.	72,103.	74,090.	86,750.	86,792.	90,613.
Plant operations and maintenance	235,077.	227,904.	239,932.	213,006.	233,359.	214,615.	269,667.	249,227.	244,020.	215,986.
Pupil transportation	382,945.	398,285.	400,006.	404,784.	444,950.	396,783.	436,955.	423,990.	381,951.	348,870.
Other support services:										
Employee benefits	939,105.	787,286.	868,511.	673,676.	661,757.	773,057.	736,187.	798,343.	858,949.	949,886.
Capital outlay	64,089.	15,040.	462,754.	4,916.	58.	1,754.	98,680.	142,039.	2,704.	2,704.
<b>Total expenditures</b>	<b>\$ 4,134,242.</b>	<b>\$ 3,821,049.</b>	<b>\$ 4,520,352.</b>	<b>\$ 3,587,859.</b>	<b>\$ 3,578,988.</b>	<b>\$ 3,551,100.</b>	<b>\$ 4,039,639.</b>	<b>\$ 4,467,019.</b>	<b>\$ 4,159,467.</b>	<b>\$ 4,060,938.</b>

DOWNE TOWNSHIP SCHOOL DISTRICT  
CHANGES IN FUND BALANCES, GOVERNMENTAL FUNDS.  
LAST TEN FISCAL YEARS  
(Modified Accrual Basis of Accounting)

	Fiscal Year Ending June 30,									
	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Excess (deficiency) of revenues over (under) expenditures	\$ (12,577.)	\$ 28,222.	\$ (856,515.)	\$ 325,325.	\$ 250,000.	\$ 257,849.	\$ (138,069.)	\$ (282,378.)	\$ 73,625.	\$ 289,274.
Other Financing sources (uses)										
Capital leases (non-budgeted)	57,872.	0.	0.	0.	0.	0.	46,000.	0.	0.	0.
Transfers in	0.	0.	0.	0.	0.	0.	141,196.	0.	50,321.	0.
Transfers out	(30,844.)	(15,000.)	(20,000.)	0.	(94,314.)	(30,000.)	(166,196.)	(16,661.)	(57,812.)	(8,673.)
Total other financing sources (uses)	27,028.	(15,000.)	(20,000.)	0.	(94,314.)	(30,000.)	21,000.	(16,661.)	(7,491.)	(8,673.)
Net change in fund balance	\$ 14,451.	\$ 13,222.	\$ (876,515.)	\$ 325,325.	\$ 155,686.	\$ 227,849.	\$ (117,069.)	\$ (299,039.)	\$ 66,134.	\$ 280,601.
Debt service as a percentage of noncapital expenditures	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Source: District records

Downe Township School District  
General Fund - Other Local Revenue by Source  
Last Ten Fiscal Years  
Unaudited

Fiscal Year Ended June 30,	Tuition	Transportation Fees	Interest on Investments	Prior Year Refunds	Speech Teacher	E-Rate	Miscellaneous	Total
2008	\$ 313,085.	\$ 121,149.	\$ 43,871.	\$ 0.	\$ 0.	\$ 0.	\$ 3,898.	\$ 482,003.
2009	201,197.	130,856.	5,406.	0.	0.	0.	337.	337,796.
2010	236,145.	69,407.	1,399.	16,128.	0.	4,482.	268.	327,829.
2011	111,892.	50,320.	4,726.	0.	0.	10,238.	3,345.	180,521.
2012	168,332.	61,030.	8,394.	42,281.	28,025.	0.	1,376.	309,438.
2013	8,105.	78,410.	9,535.	0.	0.	0.	3,260.	99,310.
2014	6,503.	63,771.	5,777.	26,145.	0.	0.	11,610.	113,806.
2015	8,115.	42,883.	4,749.	0.	0.	0.	9,369.	65,116.
2016	4,750.	34,292.	2,115.	0.	0.	0.	2,240.	43,397.
2017	11,200.	22,087.	2,350.	0.	0.	0.	1,857.	37,494.

Source: District records

## **REVENUE CAPACITY**

DOWNE TOWNSHIP SCHOOL DISTRICT  
ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY  
LAST TEN YEARS  
UNAUDITED

	Year Ended Dec. 31	Net Assessed Valuations	Estimated Full Cash Valuations	Percentage of Net Assessed to Estimated Full Cash Valuations
Downe Township	2007	\$ 76,357,897.	\$ 148,057,649.	51.57%
	2008	74,867,354.	160,883,762.	46.54%
	2009	190,032,974.	187,116,568.	101.56%
	2010	187,960,477.	183,547,265.	102.40%
	2011	186,825,703.	169,503,760.	110.22%
	2012	186,331,180.	158,175,003.	117.80%
	2013	181,648,992.	163,974,030.	110.78%
	2014	178,154,545.	153,055,966.	116.40%
	2015	176,531,505.	158,537,591.	111.35%
	2016	174,390,957.	160,081,581.	108.94%

Source: Abstract of Ratables, County Board of Taxation

DOWNE TOWNSHIP SCHOOL DISTRICT  
DIRECT AND OVERLAPPING PROPERTY TAX RATES  
LAST TEN FISCAL YEARS  
 (Rate per \$100 of Assessed Value)

Fiscal Year Ended June 30,	Downe Township School Direct Rate			Overlapping Rates			Total Direct and Overlapping Tax Rate	Local Fire Districts
	Basic Rate (a)	General Obligation Debt Service (b)	(From J-6) Total Direct School Tax Rate	Municipality of Downe Twp.	Cumberland County			
2007	\$ 1.628	\$ 0.000	\$ 1.628	\$ 0.000	\$ 1.915	\$ 4.174	\$ 0.631	
2008	1.657	0.000	1.657	0.000	2.029	4.352	0.666	
2009	0.653	0.000	0.653	0.000	0.882	1.535	0.000	
2010	0.668	0.000	0.668	0.000	0.886	1.853	0.299	
2011	0.673	0.000	0.673	0.185	0.875	2.037	0.304	
2012	0.680	0.000	0.680	0.203	0.807	2.006	0.316	
2013	0.698	0.000	0.698	0.218	0.887	2.123	0.320	
2014	0.737	0.000	0.737	0.231	0.883	2.190	0.339	
2015	0.758	0.000	0.758	0.259	0.989	2.345	0.339	
2016	0.840	0.000	0.840	0.273	1.026	2.493	0.354	

Source: Municipal Tax Collector

Note: NJSA 18A:7F-5d limits the amount that the district can submit for a general fund tax levy. The levy when added to other components of the district's net budget may not exceed the pre-budget year net budget by more than the spending growth limitation calculated as follows: the pre-budget year net budget increased by the cost of living or 2.5 percent, whichever is greater, plus any spending growth adjustments.

- a The district's basic tax rate is calculated from the A4F form which is submitted with the budget and the Net valuation taxable
- b Rates for debt service are based on each year's requirements

EXHIBIT J-8

DOWNE TOWNSHIP SCHOOL DISTRICT  
PRINCIPAL PROPERTY TAX PAYERS,  
CURRENT YEAR AND NINE YEARS AGO

Taxpayer	2016			2007		
	Taxable Assessed Value	Rank (Optional)	% of Total District Net Assessed Value	Taxable Assessed Value	Rank (Optional)	% of Total District Net Assessed Value
Hanson Aggregates BMC Inc.	\$ 3,795,600.	1	2.18%			
US Silica Company	1,492,900.	2	0.86%			
Heritage Hill Estates, LLC	1,106,500.	3	0.63%			
Taxpayer 1	1,000,800.	4	0.57%			
Taxpayer 2	853,000.	5	0.49%			
Taxpayer 3	675,400.	6	0.39%			
Lake Acres, Inc.	606,000.	7	0.35%			
BNC, 3 Galleria T C/O MF POER & CO.	544,500.	8	0.31%			
Newport Project LP	537,300.	9	0.31%			
Taxpayer 4	536,500.	10	0.31%			
Total	\$ 11,148,500.		6.39%	\$ 0.		0.00%

Information Not Available

Source: Municipal Tax Assessor



DOWNE TOWNSHIP SCHOOL DISTRICT  
PROPERTY TAX LEVIES AND COLLECTIONS  
LAST TEN FISCAL YEARS

Fiscal Year Ended June 30,	Taxes Levies For and Collections	Collected Within the Fiscal Year of the Levy (a)		Collection in Subsequent Year
		Amount	Percentage of Levy	
2008	\$ 1,242,771.	\$ 1,242,771.	100.00%	
2009	1,240,551.	1,240,551.	100.00%	
2010	1,240,551.	1,240,551.	100.00%	
2011	1,257,152.	1,257,152.	100.00%	
2012	1,257,152.	1,257,152.	100.00%	
2013	1,266,620.	1,266,620.	100.00%	
2014	1,266,620.	1,266,620.	100.00%	
2015	1,311,526.	1,311,526.	100.00%	
2016	1,337,757.	1,337,757.	100.00%	
2017	1,464,606.	1,464,606.	100.00%	

Source: District records including the Certificate and Report of School Taxes (A4F Form)

- a School taxes are collected by the Municipal Tax Collector. Under New Jersey State Statute, a municipal is required to remit to the school district the entire property tax balance, in the amount voted upon or certified prior to the end of the the school year.

## **DEBT CAPACITY**

DOWNE TOWNSHIP SCHOOL DISTRICT  
RATIOS OF OUTSTANDING DEBT TYPE  
LAST TEN FISCAL YEARS

Fiscal Year Ended June 30,	Governmental Activities				Bond		Business-Type Activities		Total District	Percentage of Personal Income (a)	Per Capita (a)
	General Obligation Bonds (b)	Certificates of Participation	Capital Leases	Anticipation Notes (BANs)	Capital Leases	Capital Leases					
2008	\$ 0.	\$ 0.	\$ 73,025.	\$ 0.	\$ 0.	\$ 0.	73,025.	0.13%	\$ 43.		
2009	0.	0.	53,795.	0.	0.	0.	53,795.	0.10%	32.		
2010	0.	0.	33,543.	0.	0.	0.	33,543.	0.06%	21.		
2011	0.	0.	12,215.	0.	0.	0.	12,215.	0.02%	8.		
2012	0.	0.	0.	0.	0.	0.	0.	N/A	0.		
2013	0.	0.	0.	0.	0.	0.	0.	N/A	0.		
2014	0.	0.	30,125.	0.	0.	0.	30,125.	0.05%	19.		
2015	0.	0.	15,327.	0.	0.	0.	15,327.	0.03%	10.		
2016	0.	0.	0.	0.	0.	0.	0.	N/A	N/A		
2017	0.	0.	0.	0.	0.	0.	0.	N/A	N/A		

Note: Details regarding the district's outstanding debt can be found in the notes to the financial statements.

- a See Exhibit NJ J-14 for personal income and population data. These ratios are calculated using personal income and population for the prior calendar year.
- b Includes Early Retirement Incentive Plan (ERIP) refunding

DOWNE TOWNSHIP SCHOOL DISTRICT  
RATIOS OF NET GENERAL BONDED DEBT OUTSTANDING  
LAST TEN FISCAL YEARS

Fiscal Year Ended June 30,	General Bonded Debt Outstanding			Percentage of Actual Taxable Value (a) of Property	Per Capita (b)
	General Obligation Bonds	Deductions	Net General Bonded Debt Outstanding		
2008	\$ 0.	\$ 0.	\$ 0.	N/A	N/A
2009	0.	0.	0.	N/A	N/A
2010	0.	0.	0.	N/A	N/A
2011	0.	0.	0.	N/A	N/A
2012	0.	0.	0.	N/A	N/A
2013	0.	0.	0.	N/A	N/A
2014	0.	0.	0.	N/A	N/A
2015	0.	0.	0.	N/A	N/A
2016	0.	0.	0.	N/A	N/A
2017	0.	0.	0.	N/A	N/A

Notes: Details regarding the district's outstanding debt can be found in the notes to the financial statements.

- a See Exhibit NJ J-6 for property tax data.
- b Population data can be found in Exhibit NJ J-14

DOWNE TOWNSHIP SCHOOL DISTRICT  
DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT  
AS OF JUNE 30, 2017

Governmental Unit	Debt Outstanding	Estimated Percentage Applicable (a)	Estimated Share of Overlapping Debt
<b>Debt Repaid With Property Taxes:</b>			
Downe Township	\$ 1,352,260.	100.000%	\$ 1,352,260.
County of Cumberland - Township's Share	92,801,762.	1.812%	1,681,568.
Subtotal, Overlapping Debt			3,033,828.
Downe Township School District Direct Debt			0.
<b>Total Direct &amp; Overlapping Debt</b>			<u><u><u>\$ 3,033,828.</u></u></u>

Sources: Assessed value data used to estimate applicable percentages provided by County Board of Taxation.  
 Debt outstanding data provided by each government unit.

Note: Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the District. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of Downe Twp. This process recognizes that when considering the District's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However, this does not imply that every taxpayer is a resident, and therefore, responsible for repaying the debt, of each overlapping payment.

a For debt repaid with property taxes, the percentage of overlapping debt applicable is estimated using taxable assessed property values. Applicable percentages were estimated by determining the portion of another governmental unit's taxable value that is within the district's boundaries and dividing it by each unit's total taxable value.

DOWNE TOWNSHIP SCHOOL DISTRICT  
LEGAL DEBT MARGIN INFORMATION  
LAST TEN FISCAL YEARS

	FISCAL YEAR									
	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Debt Limit	\$ 4,392,872.	\$ 4,917,082.	\$ 5,287,492.	\$ 5,475,970.	\$ 5,068,690.	\$ 4,900,973.	\$ 4,762,192.	\$ 4,779,669.	\$ 4,721,655.	\$ 4,678,521.
Total Net Debt Applicable to Limit	0.	0.	0.	0.	0.	0.	0.	0.	0.	0.
Legal Debt Margin	\$ 4,392,872.	\$ 4,917,082.	\$ 5,287,492.	\$ 5,475,970.	\$ 5,068,690.	\$ 4,900,973.	\$ 4,762,192.	\$ 4,779,669.	\$ 4,721,655.	\$ 4,678,521.

Total Net Debt Applicable to the Limit as a Percentage of Debt Limit      0.00%      0.00%      0.00%      0.00%      0.00%      0.00%      0.00%      0.00%      0.00%      0.00%

Legal Debt Margin Calculation for Fiscal Year 2017

Equalized Valuation Basis	
2016	\$ 149,597,765.
2015	160,181,926.
2014	158,072,368.
	<u>\$ 467,852,059.</u>
Average Equalized Valuation of Taxable Property	\$ 155,950,686.
Debt Limit (3 % of Average Equalization Value)	4,678,521. (a)
Total Net Debt Applicable to Limit	<u>0.</u>
Legal Debt Margin	<u>\$ 4,678,521.</u>

Source: Equalized valuation bases were obtained from the Annual Report of the State of New Jersey, Department of Treasury, Division of Taxation

(a) Limit set by NJSA 18A:24-19 for a K through 8 district; other % limits would be applicable for other district types.

**DEMOGRAPHIC AND ECONOMIC  
INFORMATION**

DOWNE TOWNSHIP SCHOOL DISTRICT  
DEMOGRAPHIC AND ECONOMIC STATISTICS  
LAST TEN FISCAL YEARS

Year	Population (a)	Personal Income (b)	Per Capita Personal Income ( c )	Unemployment Rate (d)
2007	1,669	\$ 51,852,492.	\$ 31,068.	4.80%
2008	1,681	54,849,349.	32,629.	5.80%
2009	1,685	56,354,825.	33,445.	10.20%
2010	1,582	54,419,218.	34,399.	10.90%
2011	1,580	55,952,540.	35,413.	12.50%
2012	1,572	55,755,696.	35,468.	14.10%
2013	1,562	55,958,650.	35,825.	10.90%
2014	1,552	55,046,336.	35,468.	10.70%
2015	1,519	55,068,307.	36,253.	8.10%
2016	1,526	N/A	N/A	6.70%

**Source:**

- a Population information provided by the NJ Dept of Labor and Workforce Development
- b Personal income has been estimated based upon the municipal population and per capita personal income presented
- c Per capita personal income by county estimated based upon the 2000 Census published by the US Bureau of Economic Analysis
- d Unemployment data provided by the N.J. Dept. of Labor and Workforce Development



EXHIBIT J-15

DOWNE TOWNSHIP SCHOOL DISTRICT  
PRINCIPAL EMPLOYERS  
CURRENT YEAR AND NINE YEARS AGO

Employer	2016			2007		
	Employees	Rank	Percentage of Total Municipal Employment	Employees	Rank	Percentage of Total Municipal Employment
	0		0.00%	0		0.00%

Information Not Available

Source: Top Employer of Cumberland County

## **OPERATING INFORMATION**

DOWNE TOWNSHIP SCHOOL DISTRICT  
FULL-TIME EQUIVALENT DISTRICT EMPLOYEES BY FUNCTION/PROGRAM  
LAST TEN FISCAL YEARS

Function/Program	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Instruction:										
Regular	16	16	16	15.5	16.5	16.5	18	18	16.5	16.5
Special Education	5	6	6	5	5.5	5.5	5.5	4.5	5.5	6.5
Other Special Education		0	0	0	0	0	0	0	0	0
Other Instruction	4	0	0	0	0	0	0	0	0	0
Support Services:										
Student & Instruction Related Services	6	6	6	3	2	2	1	1	1	1
General Administrative Services	1	2	2	2	2	2	2	2	2	2
School Administrative Services	1	1	1	1	1	1	1	1	1	1
Business Administrative Services	1	0	0	0	0	0	0	0	0	0
Plant Operations & Maintenance	2	2.5	2.5	2	2	2	2.5	2.5	2.5	2
Pupil Transportation	5	5	5	4	3.5	3.5	4	4	3.5	3.5
Food Service	1	1.5	1.5	1.5	1.5	1.5	1.5	1	1	1
<b>Total</b>	<b>42</b>	<b>40</b>	<b>40</b>	<b>34</b>	<b>34</b>	<b>34</b>	<b>35.5</b>	<b>34</b>	<b>33</b>	<b>33.5</b>

Source: District Personnel Records

DOWNE TOWNSHIP SCHOOL DISTRICT  
OPERATING STATISTICS  
LAST TEN FISCAL YEARS

Fiscal Year	Enrollment	Operating Expenditures (a)	Cost Per Pupil	Percentage Change	Teaching Staff (b)	Pupil/Teacher Ratio		Average Daily Enrollment (ADA) (c)	Average Daily Attendance (ADA) (c)	% Change In Average Daily Enrollment	Student Attendance Percentage
						Elementary	Middle School				
2008	169	4,070,153.	24,084.	3.29%	22	1:14	N/A	172.0	162.0	(10.60)%	94.19%
2009	167	3,806,009.	22,790.	(5.37)%	22	1:14	N/A	166.7	157.1	(3.08)%	94.20%
2010	172	4,057,598.	23,591.	3.51%	22	1:14	N/A	174.2	163.4	4.50%	93.80%
2011	163	3,587,859.	22,011.	(6.70)%	19	1:12	N/A	166.8	156.6	(4.25)%	93.88%
2012	178	3,803,142.	21,366.	(2.93)%	19	1:14	N/A	180.7	171.0	8.33%	94.63%
2013	189	3,549,346.	18,780.	(12.10)%	19	1:16	N/A	181.9	170.5	0.66%	93.73%
2014	194	3,940,959.	20,314.	8.17%	20	1:16	N/A	189.0	178.9	3.90%	94.66%
2015	191	4,324,980.	22,646.	11.48%	20	1:16	N/A	191.2	181.6	1.16%	94.98%
2016	179	4,156,763.	23,222.	2.54%	19	1:15	N/A	178.3	169.6	-(6.74)%	95.13%
2017	180	4,058,234.	22,546.	(2.91)%	19	1:15	N/A	182.8	172.4	(2.51)%	94.28%

Sources: District records

Note: Enrollment based on annual October district count.

- a Operating expenditures equal total expenditures less debt service and capital outlay; Schedule J-4.
- b Teaching staff includes only full-time equivalents of certificated staff.
- c Average daily enrollment and average daily attendance are obtained from the School Register Summary (SRS).

DOWNE TOWNSHIP SCHOOL DISTRICT  
SCHOOL BUILDING INFORMATION  
LAST TEN FISCAL YEARS

District Building	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
<u>Elementary:</u>										
220 Main Street (1971)	30,035	30,035	30,035	30,035	30,035	30,035	30,035	30,035	30,035	30,035
Square Feet	295	295	295	295	295	295	295	295	295	295
Capacity (Students)	169	167	172	163	163	163	194	191	179	180
Enrollment										
<u>Other:</u>										
Administration Building	1,344	1,344	1,344	1,344	1,344	1,344	1,344	1,344	1,344	1,344
Square Feet										
Transportation - Garage	750	750	750	750	750	750	750	750	750	750
Square Feet										
Storage Shed (1982)	288	288	288	288	288	288	288	288	288	288
Square Feet										
#2 Storage Shed (2002)	768	768	768	768	768	768	768	768	768	768
Square Feet										
#3 Storage Shed (2002)	768	768	768	768	768	768	768	768	768	768
Square Feet										

Number of Schools at June 30, 2017:

- Elementary = 1
- Other = 5

Source: District records, ASSA

Note: Year of original construction is shown in parentheses. LRFp was used to obtain district capacity. Enrollment is based on the annual October district count.

DOWNE TOWNSHIP SCHOOL DISTRICT  
SCHEDULE OF REQUIRED MAINTENANCE  
LAST TEN FISCAL YEARS

UNDISTRIBUTED EXPENDITURES - REQUIRED  
 MAINTENANCE FOR SCHOOL FACILITIES  
 11-000-261-xxx

\*School Facilities

Project #(s)	<u>Primary School</u>
2008	\$ 32,362.
2009	31,660.
2010	26,606.
2011	22,446.
2012	28,752.
2013	38,267.
2014	38,471.
2015	58,118.
2016	54,412.
2017	<u>31,036.</u>

Total School Facilities \$ 362,130.

\* School facilities as defined under EFCFA.  
 (N.J.A.C. 6A:26-1.2 and N.J.A.C. 6A:26A-1.3)

Source: District records

DOWNE TOWNSHIP SCHOOL DISTRICT  
INSURANCE SCHEDULE  
JUNE 30, 2017  
UNAUDITED

	Coverage	Deductible
School Package Policy-Alliant Insurance Services, Inc.		
Property-Blanket Building & Contents	\$500,000,000.	\$ 100,000.
Boiler and Machinery	100,000,000.	10,000.
Extra Expense	50,000,000.	
Terrorism	100,000,000.	
Flood Zone Coverage	10,000,000.	
Earthquake	25,000,000.	
Cyber Coverage	2,000,000.	
Comprehensive General Liability and Automobile Liability	5,000,000.	100,000.
Crime and Fidelity	50,000.	1,000.
School Leader Professional Liability	5,000,000.	5,000.
Student Accident Insurance - Berkley Life and Health Insurance Co.	1,000,000.	
Student Accident Insurance Catastrophic - United States Fire Ins Co	1,000,000.	
Workers' Compensation - New Jersey School Boards Association Insurance Group	2,000,000.	
Treasurer's Bond - Georgiana Scharnagl-Selective Insurance Co of America	160,000.	
Business Administrator's Bond -Lisa DiNovi-Selective Insurance Co of America	25,000.	
School Alliance Insurance Fund Liability Coverage-School Alliance Insurance Fund	100,000.	1,000.
Excess Liability Insurance	150,000.	
Pollution Liability Insurance-School Alliance Insurance Fund	1,000,000.	10,000.
Abuse or Molestation	100,000.	

Source: District records

## **SINGLE AUDIT SECTION**



K-1

REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND  
OTHER MATTERS BASED ON AN AUDIT  
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH GOVERNMENT AUDITING STANDARDS

Independent Auditor's Report

Honorable President and  
Members of the Board of Education  
Deerfield Township School District  
County of Cumberland, New Jersey

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Board of Education of the Deerfield Township School District in the County of Cumberland, State of New Jersey, as of and for the fiscal year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise Deerfield Township Board of Education's basic financial statements, and have issued our report thereon dated November 22, 2017.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Deerfield Township Board of Education's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Deerfield Township Board of Education's internal control. Accordingly, we do not express an opinion on the effectiveness of the Deerfield Township Board of Education's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weakness or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Deerfield Township Board of Education's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards*, in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,



Samuel A. Delp, Jr.  
Public School Accountant, #745  
Triantos & Delp  
Certified Public Accountants, LLC

November 22, 2017

K-2

REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL  
CONTROL OVER COMPLIANCE; AND REPORT ON SCHEDULE OF EXPENDITURES OF  
FEDERAL AWARDS, AND REPORT ON SCHEDULE OF EXPENDITURES OF STATE  
AWARDS, REQUIRED BY UNIFORM GUIDANCE AND NEW JERSEY OMB CIRCULAR 15-08

Independent Auditor's Report

Honorable President and  
Members of the Board of Education  
Deerfield Township School District  
County of Cumberland, New Jersey

Report on Compliance for Each State Program

We have audited the Board of Education of the Deerfield Township School District, in the County of Cumberland, State of New Jersey, compliance with the types of compliance requirements described in the *OMB Compliance Supplement* and the *New Jersey State Aid/Grant Compliance Supplement* that could have a direct and material effect on each of Deerfield Township Board of Education's major state programs for the year ended June 30, 2017. Deerfield Township Board of Education's major state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to each of its federal and state programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Deerfield Township Board of Education's major state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirement, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance); and the audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey; and New Jersey OMB's Circular 15-08, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*. Those standards, the Uniform Guidance and New Jersey OMB's Circular 15-08, require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about the Deerfield Township Board of Education's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state program. However, our audit does not provide a legal determination of the Deerfield Township Board of Education's compliance.

Opinion on Each Major State Program

In our opinion, the Board of Education of the Deerfield Township School District, in the County of Cumberland, State of New Jersey, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major state programs for the fiscal year ended June 30, 2017.

Report on Internal Control Over Compliance

Management of the Deerfield Township Board of Education is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Deerfield Township Board of Education's internal control over compliance with the types of requirements that could have a direct and material effect on each major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major state program and to test and report on internal control over compliance in accordance with Uniform Guidance, and the New Jersey State Aid/Grant Compliance Supplement, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Deerfield Township Board of Education's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal or state program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal or state program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal or state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of Uniform Guidance and NJ OMB Circular 15-08. Accordingly, this report is not suitable for any other purpose.

Respectfully submitted,



Samuel A. Delp, Jr.  
Public School Accountant, #745  
Triantos & Delp  
Certified Public Accountants, LLC

November 22, 2017

DOWNE TOWNSHIP SCHOOL DISTRICT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

Federal Grantor/Pass-Through Grantor/ Program Title	Federal CFDA No.	Federal FAIN No.	Grant or State Project Number	Program or Award Amount	Grant Period From To	Balance 6/30/2016	Carryover/ (Walkover) Amount	Cash Received	Budgetary Expenditures	Adjustments
U.S. Department of Education Passed										
General Fund:										
Medical Asst Program	93.778	1605NJ5MAP		\$ 13,994.	07/01/15 - 06/30/16	\$ (5,964.)	0.	\$ 5,964.	\$ 0.	\$ 0.
Medical Asst Program	93.778	1605NJ5MAP		5,233.	07/01/16 - 06/30/17	0.	0.	5,001	(5,233)	0.
Total General Fund						(5,964.)	0.	10,965.	(5,233.)	0.
U.S. Department of Education Passed										
Through State Dept. of Education:										
Special Revenue Fund:										
Title I, Part A	84.010	S010A150030	NCLB-112017	71,792.	07/01/16 - 06/30/17	0.	0.	45,707.	(82,321.)	0.
Title I, Part A	84.010	S010A150030	NCLB-112016	73,202.	07/01/15 - 06/30/16	(40,934.)	0.	40,935.	0.	(1.)
Title II, Part A	84.367	S367A150029	NCLB-112017	8,909.	07/01/16 - 06/30/17	0.	0.	8,372.	(10,092.)	0.
Title II, Part A	84.367	S367A150029	NCLB-112016	9,706.	07/01/15 - 06/30/16	(3,145.)	0.	3,145.	0.	0.
IDEA Part B Basic FT	84.027	H027A150100	FT-112017	57,945.	07/01/16 - 06/30/17	0.	0.	43,752.	(57,945.)	0.
IDEA Part B Basic FT	84.027	H027A150100	FT-112016	61,422.	07/01/15 - 06/30/16	(35,449.)	0.	35,449.	0.	0.
IDEA Preschool	84.173	H173A150114	PS-112017	788.	07/01/16 - 06/30/17	0.	0.	788.	(788.)	0.
IDEA Preschool	84.173	H173A150114	PS-112016	790.	07/01/15 - 06/30/16	(790.)	0.	790.	0.	0.
REAP	84.358A			17,375.	07/01/16 - 06/30/17	0.	0.	0.	0.	0.
REAP	84.358A			15,972.	07/01/15 - 09/30/16	(3.)	0.	8,496.	(8,496.)	0.
Title I, ARRA	84.010	S010A150030	NCLB-112017	438.	07/01/16 - 06/30/17	0.	0.	438.	(438.)	0.
Total Special Revenue Fund						(80,321.)	0.	187,872.	(160,080.)	(1.)
U.S. Department of Agriculture										
Passed through State Dept. of Education										
Enterprise Fund:										
Food Distribution Program	10.555	1616INJ304N109S	N/A	6,088.	07/01/16 - 06/30/17	0.	0.	6,088.	(6,088.)	0.
National School Breakfast Program	10.553	1616INJ304N109S	N/A	8,655.	07/01/16 - 06/30/17	0.	0.	8,235.	(8,655.)	0.
National School Breakfast Program	10.553	1616INJ304N109S	N/A	8,672.	07/01/15 - 06/30/16	(497.)	0.	497.	0.	0.
National School Lunch Program	10.555	1616INJ304N109S	N/A	29,114.	07/01/16 - 06/30/17	0.	0.	27,641.	(29,114.)	0.
National School Lunch Program	10.555	1616INJ304N109S	N/A	27,968.	07/01/15 - 06/30/16	(1,560.)	0.	1,560.	0.	0.
Total Enterprise Fund						(2,057.)	0.	44,021.	(43,857.)	0.
Total Federal Awards						\$ (88,342.)	\$ 0.	\$ 242,858.	\$ (209,170.)	\$ (1.)

The Accompanying Notes to Schedules of Expenditures of Federal Awards and Financial Assistance are an Integral Part of this Schedule.

DOWNE TOWNSHIP SCHOOL DISTRICT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

Federal Grantor/Pass-Through Grantor/ Program Title	Federal CFDA No.	Federal FAIN No.	Grant or State Project Number	Program or Award Amount	Grant Period		Repayment of Prior Yrs' Balances	Balance at June 30, 2017		Due to Grantor	Note
					From	To		Accounts Receivable	Deferred Revenue		
U.S. Department of Education Passed											
General Fund:											
Medical Asst Program	93.778	1605NJ5MAP		\$ 13,994.	07/01/15	06/30/16	\$	0.	\$	0.	0.
Medical Asst Program	93.778	1605NJ5MAP		5,233.	07/01/16	06/30/17		0.	(232.)	0.	0.
<b>Total General Fund</b>								0.	(232.)	0.	0.
U.S. Department of Education Passed											
Through State Dept. of Education:											
Special Revenue Fund:											
Title I, Part A	84.010	S010A150030	NCLB-112017	71,792.	07/01/16	06/30/17		0.	(36,614.)	0.	0.
Title I, Part A	84.010	S010A150030	NCLB-112016	73,202.	07/01/15	06/30/16		0.	0.	0.	0.
Title II, Part A	84.367	S367A150029	NCLB-112017	8,909.	07/01/16	06/30/17		0.	(1,720.)	0.	0.
Title II, Part A	84.367	S367A150029	NCLB-112016	9,706.	07/01/15	06/30/16		0.	0.	0.	0.
IDEA Part B Basic FT	84.027	H027A150100	FT-112017	57,945.	07/01/16	06/30/17		0.	(14,193.)	0.	0.
IDEA Part B Basic FT	84.027	H027A150100	FT-112016	61,422.	07/01/15	06/30/16		0.	0.	0.	0.
IDEA Preschool	84.173	H173A150114	PS-112017	788.	07/01/16	06/30/17		0.	0.	0.	0.
IDEA Preschool	84.173	H173A150114	PS-112016	790.	07/01/15	06/30/16		0.	0.	0.	0.
REAP	84.358A			17,375.	07/01/16	06/30/17		0.	0.	0.	0.
REAP	84.358A			15,972.	07/01/15	09/30/16		0.	(3.)	0.	0.
Title I, ARRA	84.010	S010A150030	NCLB-112017	438.	07/01/16	06/30/17		0.	0.	0.	0.
<b>Total Special Revenue Fund</b>								0.	(52,530.)	0.	0.
U.S. Department of Agriculture											
Passed through State Dept. of Education											
Enterprise Fund:											
Food Distribution Program	10.555	16161NJ304N1095	N/A	6,088.	07/01/16	06/30/17		0.	0.	0.	0.
National School Breakfast Program	10.553	16161NJ304N1095	N/A	8,655.	07/01/16	06/30/17		0.	(420.)	0.	0.
National School Breakfast Program	10.553	16161NJ304N1095	N/A	8,672.	07/01/15	06/30/16		0.	0.	0.	0.
National School Lunch Program	10.555	16161NJ304N1095	N/A	29,114.	07/01/16	06/30/17		0.	(1,473.)	0.	0.
National School Lunch Program	10.555	16161NJ304N1095	N/A	27,968.	07/01/15	06/30/16		0.	0.	0.	0.
<b>Total Enterprise Fund</b>								0.	(1,893.)	0.	0.
<b>Total Federal Awards</b>								\$	\$	(54,655.)	\$

The Accompanying Notes to Schedules of Expenditures of Federal Awards and Financial Assistance are an Integral Part of this Schedule.

DOWNE TOWNSHIP SCHOOL DISTRICT  
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

State Grantor/Program Title	Grant or State Project No.	Program or Award Amount	Grant Period		Balance at June 30, 2016		Cash Received	Budgetary Expenditures	Adjustments/Repayment of Prior Years' Balances
			From	To	Deferred Revenue (Accts Rec.)	Due to Grantor			
State Department of Education:									
General Fund:									
Equalization Aid	17-495-034-5120-078	\$ 1,148,599.	07/01/16	06/30/17	\$ 0.	\$ 0.	\$ 1,148,599.	\$ (1,148,599.)	0.
School Choice Aid	17-495-034-5120-068	198,816.	07/01/16	06/30/17	0.	0.	198,816.	(198,816.)	0.
Categorical Security Aid	17-495-034-5120-084	40,699.	07/01/16	06/30/17	0.	0.	40,699.	(40,699.)	0.
Transportation Aid	17-495-034-5120-014	113,283.	07/01/16	06/30/17	0.	0.	113,283.	(113,283.)	0.
Categorical Special Education Aid	17-495-034-5120-089	109,379.	07/01/16	06/30/17	0.	0.	109,379.	(109,379.)	0.
Adjustment Aid	17-495-034-5120-085	199,790.	07/01/16	06/30/17	0.	0.	199,790.	(199,790.)	0.
Additional Adjustment Aid	17-495-034-5120-085	41,420.	07/01/16	06/30/17	0.	0.	41,420.	(41,420.)	0.
PARCC Readiness Aid	17-495-034-5120-098	1,970.	07/01/16	06/30/17	0.	0.	1,970.	(1,970.)	0.
Per Pupil Growth Aid	17-495-034-5120-097	1,970.	07/01/16	06/30/17	0.	0.	1,970.	(1,970.)	0.
Professional Learning Community Aid	17-495-034-5120-101	1,840.	07/01/16	06/30/17	0.	0.	1,840.	(1,840.)	0.
Extraordinary aid	17-495-034-5120-044	7,562.	07/01/16	06/30/17	0.	0.	0.	(7,562.)	0.
Extraordinary aid	16-495-034-5120-044	9,167.	07/01/15	06/30/16	0.	(9,167.)	9,167.	0.	0.
On-Behalf TPAF Post Retirement Medical	17-495-034-5095-001	118,257.	07/01/16	06/30/17	0.	0.	118,257.	(118,257.)	0.
On-Behalf TPAF Disability Insurance	17-495-034-5095-004	440.	07/01/16	06/30/17	0.	0.	440.	(440.)	0.
On-Behalf TPAF Pension Contrib.	17-495-034-5095-002	141,927.	07/01/16	06/30/17	0.	0.	141,927.	(141,927.)	0.
Reimbursed TPAF Soc. Sec. Contrib.	17-495-034-5095-003	90,191.	07/01/16	06/30/17	0.	0.	90,191.	(90,191.)	0.
Additional Non-Public Transportation	17-495-034-5120	348.	07/01/16	06/30/17	0.	0.	0.	(348.)	0.
Additional Non-Public Transportation	16-495-034-5120	1,587.	07/01/15	06/30/16	0.	(1,587.)	1,587.	0.	0.
Total General Fund					0.	(10,754.)	2,219,335.	(2,216,491.)	0.
Special Revenue Fund:									
Pre-School Education Aid	17-495-034-5120-086	487,876.	07/01/16	06/30/17	0.	0.	487,876.	(467,914.)	(1.)
Pre-School Education Aid	16-495-034-5120-086	509,088.	07/01/15	06/30/16	0.	31,496.	0.	0.	0.
Total Special Revenue Fund					0.	31,496.	487,876.	(467,914.)	(1.)
State Department of Agriculture Enterprise Fund:									
National School Lunch Program (State Share)	17-100-010-3350-023	638.	07/01/16	06/30/17	0.	0.	606.	(638.)	0.
National School Lunch Program (State Share)	16-100-010-3350-023	615.	07/01/15	06/30/16	0.	(34.)	34.	0.	0.
Total Enterprise Fund					0.	(34.)	640.	(638.)	0.
Total State Financial Assistance					0.	20,708.	2,707,851.	(2,685,043.)	(1.)

The Accompanying Notes to Schedules of Expenditures of State Awards and Financial Assistance are an Integral Part of this Schedule.

DOWNE TOWNSHIP SCHOOL DISTRICT  
 SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2017

State Grantor/Program Title	Grant or State Project No.	Program or Award Amount	Grant Period		Balance at June 30, 2017			MEMO		
			From	To	(Accounts Receivable)	Deferred Revenue	Due to Grantor	Budgetary Receivable	Cumulative Total Expend.	Note
State Department of Education:										
General Fund:										
Equalization Aid	17-495-034-5120-078	\$ 1,148,599.	07/01/16	06/30/17	\$ 0.	\$ 0.	0.	114,860.	\$ 1,148,599.	
School Choice Aid	17-495-034-5120-068	198,816.	07/01/16	06/30/17	0.	0.	0.	12,179.	198,816.	
Categorical Security Aid	17-495-034-5120-084	40,699.	07/01/16	06/30/17	0.	0.	0.	4,070.	40,699.	
Transportation Aid	17-495-034-5120-014	113,283.	07/01/16	06/30/17	0.	0.	0.	11,328.	113,283.	
Categorical Special Education Aid	17-495-034-5120-089	109,379.	07/01/16	06/30/17	0.	0.	0.	10,938.	109,379.	
Adjustment Aid	17-495-034-5120-085	199,790.	07/01/16	06/30/17	0.	0.	0.	19,979.	199,790.	
Additional Adjustment Aid	17-495-034-5120-085	41,420.	07/01/16	06/30/17	0.	0.	0.	4,142.	41,420.	
PARCC Readiness Aid	17-495-034-5120-098	1,970.	07/01/16	06/30/17	0.	0.	0.	197.	1,970.	
Per Pupil Growth Aid	17-495-034-5120-097	1,970.	07/01/16	06/30/17	0.	0.	0.	197.	1,970.	
Professional Learning Community Aid	17-495-034-5120-101	1,840.	07/01/16	06/30/17	0.	0.	0.	184.	1,840.	
Extraordinary aid	17-495-034-5120-044	7,562.	07/01/16	06/30/17	(7,562.)	0.	0.	756.	7,562.	
Extraordinary aid	16-495-034-5120-044	9,167.	07/01/15	06/30/16	0.	0.	0.	0.	0.	
On-Behalf TPAF Post Retirement Medical	17-495-034-5095-001	118,257.	07/01/16	06/30/17	0.	0.	0.	0.	118,257.	
On-Behalf TPAF Post Retirement Medical	17-495-034-5095-001	440.	07/01/16	06/30/17	0.	0.	0.	0.	440.	
On-Behalf TPAF Pension Contrib.	17-495-034-5095-002	141,927.	07/01/16	06/30/17	0.	0.	0.	0.	141,927.	
Reimbursed TPAF Soc. Sec. Contrib.	17-495-034-5095-003	90,191.	07/01/16	06/30/17	0.	0.	0.	0.	90,191.	
Additional Non-Public Transportation	17-495-034-5120	348.	07/01/16	06/30/17	(348.)	0.	0.	0.	348.	
Additional Non-Public Transportation	16-495-034-5120	1,587.	07/01/15	06/30/16	0.	0.	0.	0.	0.	
<b>Total General Fund</b>					<b>(7,910.)</b>	<b>0.</b>	<b>0.</b>	<b>178,830.</b>	<b>2,216,491.</b>	
Special Revenue Fund:										
Pre-School Education Aid	17-495-034-5120-086	487,876.	07/01/16	06/30/17	0.	51,457.	0.	48,788.	467,914.	
Pre-School Education Aid	16-495-034-5120-086	509,088.	07/01/15	06/30/16	0.	0.	0.	0.	0.	
<b>Total Special Revenue Fund</b>					<b>0.</b>	<b>51,457.</b>	<b>0.</b>	<b>48,788.</b>	<b>467,914.</b>	
State Department of Agriculture										
Enterprise Fund:										
National School Lunch Program (State Share)	17-100-010-3350-023	638.	07/01/16	06/30/17	(32.)	0.	0.	0.	638.	
National School Lunch Program (State Share)	16-100-010-3350-023	615.	07/01/15	06/30/16	0.	0.	0.	0.	0.	
<b>Total Enterprise Fund</b>					<b>(32.)</b>	<b>0.</b>	<b>0.</b>	<b>0.</b>	<b>638.</b>	
<b>Total State Financial Assistance</b>					<b>\$ (7,942.)</b>	<b>\$ 51,457.</b>	<b>\$ 0.</b>	<b>\$ 227,617.</b>	<b>\$ 2,685,043.</b>	

The Accompanying Notes to Schedules of Expenditures of State Awards and Financial Assistance are an Integral Part of this Schedule.



**DOWNE TOWNSHIP SCHOOL DISTRICT**  
**NOTES TO THE SCHEDULES OF EXPENDITURES OF AWARDS**  
**AND FINANCIAL ASSISTANCE**  
**JUNE 30, 2017**

**NOTE 1 - GENERAL**

The accompanying schedules of expenditures of federal awards and state financial assistance include federal and state award activity of the Board of Education, Downe Township School District. The Board of Education is defined in Note 1 to the Board's basic financial statements. All federal and state awards received directly from federal and state agencies, as well as federal awards and state financial assistance passed through other government agencies is included on the schedule of expenditures of federal awards and state financial assistance.

**NOTE 2 - BASIS OF ACCOUNTING**

The accompanying schedules of expenditures of awards and financial assistance are presented on the budgetary basis of accounting with the exception of programs recorded in the food service fund, which are presented using the accrual basis of accounting. These bases of accounting are described in Note 1 to the Board's basic financial statements. The information in this schedule is presented in accordance with the requirements of 2 CFR 200 - *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the presentation of, the basic financial statements.

**NOTE 3 - RELATIONSHIP TO BASIC FINANCIAL STATEMENTS**

The basic financial statements present the general fund and special revenue fund on a GAAP basis. Budgetary comparison statements or schedules (RSI) are presented for the general fund and special revenue fund to demonstrate finance-related legal compliance in which certain revenue is permitted by law or grant agreement to be recognized in the audit year, whereas for GAAP reporting, revenue is not recognized until the subsequent year or when expenditures have been made.

The general fund is presented in the accompanying schedules on the modified accrual basis with the exception of the revenue recognition of the last state aid payments in the current budget year, which is mandated pursuant to N.J.S.A. 18A:22-44.2. For GAAP purposes, these payments are not recognized until the subsequent budget year due to the state deferral and recording of the last state aid payments in the subsequent year. The special revenue fund is presented in the accompanying schedules on the grant accounting budgetary basis which recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. The special revenue fund also recognizes the last state aid payments in the current budget year, consistent with N.J.S.A. 18A:22-4.2,

The net adjustment to reconcile from the budgetary basis to the GAAP basis is \$(3,728) for the general fund and \$1,471 for the special revenue fund. See *Note 1 (the Notes to Required Supplementary Information)* for a reconciliation of the budgetary basis to the modified accrual basis of accounting for the general and special revenue funds. Awards and financial assistance revenues are reported in the Board's basic financial statements on a GAAP basis as presented as follows:

	<u>Federal</u>	<u>State</u>	<u>Total</u>
General Fund	\$ 6,233.	\$ 2,212,763.	\$ 2,218,996.
Special Revenue Fund	160,081.	470,035.	630,116.
Food Service Fund	43,857.	638.	44,495.
Total Financial Assistance	<u>\$ 210,171.</u>	<u>\$ 2,683,436.</u>	<u>\$ 2,893,607.</u>

**DOWNE TOWNSHIP SCHOOL DISTRICT**  
**NOTES TO THE SCHEDULES OF EXPENDITURES OF AWARDS**  
**AND FINANCIAL ASSISTANCE**  
**JUNE 30, 2017**

**NOTE 4 - RELATIONSHIP TO FEDERAL AND STATE FINANCIAL REPORTS**

Amounts reported in the accompanying schedules agree with the amounts reported in the related federal and state financial reports.

**NOTE 5 - OTHER**

Revenues and expenditures reported under the Food Distribution Program represent current year value received and current year distributions respectively. The amount reported as TPAF Pension Contributions represents the amount paid by the state on behalf of the District for the year ended June 30, 2017. TPAF Social Security Contributions represents the amount reimbursed by the state for the employer's share of social security contributions for TPAF members for the year ended June 30, 2017.

**NOTE 6. SUBRECIPIENTS**

The District had no expenditures to subrecipients during the year ended June 30, 2017.

**NOTE 7. INDIRECT COSTS**

The District has elected not to use the 10% de minimis indirect cost rate as allowed under the Uniform Guidance.

**DOWNE TOWNSHIP SCHOOL DISTRICT**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

*Section I – Summary of Auditor’s Results*

**Financial Statements**

Type of auditor’s report issued: Unmodified

Internal control over financial reporting:

- |    |  |               |                            |
|----|--|---------------|----------------------------|
| 1. | Material weakness(es) identified?  | <u>  </u> Yes | <u>  x  </u> No            |
| 2. | Significant deficiencies identified that are not considered to be material weaknesses? | <u>  </u> Yes | <u>  x  </u> None Reported |

Noncompliance material to general purpose financial statements noted?    Yes   x   No

**Federal Awards**

N/A – No major federal programs

**State Awards**

Dollar threshold used to distinguish between type A and type B programs: \$750,000.

Auditee qualified as low risk auditee?   x   Yes    No

Type of auditor’s report issued on compliance for major programs: Unmodified

Internal Control over major programs:

- |    |  |               |                            |
|----|--|---------------|----------------------------|
| 1. | Material weakness(es) identified?  | <u>  </u> Yes | <u>  x  </u> No            |
| 2. | Significant deficiencies identified that are not considered to be material weaknesses? | <u>  </u> Yes | <u>  x  </u> None reported |

Any audit findings disclosed that are required to be reported in accordance with NJ OMB Circular Letter 15-08    Yes   x   No

**DOWNE TOWNSHIP SCHOOL DISTRICT**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

*Section I – Summary of Auditor’s Results (continued)*

Identification of major programs:

<b><u>GMIS Number(s)</u></b>	<b><u>Name of State Program</u></b>
495-034-5120-078	Equalization Aid
495-034-5120-089	Special Education Aid
495-034-5120-084	Security Aid
495-034-5120-085	Adjustment Aid
495-034-5120-068	School Choice Aid
495-034-5120-085	Additional Adjustment Aid
495-034-5120-098	PARCC Readiness Aid
495-034-5120-097	Per Pupil Growth Aid
495-034-5120-101	Professional Learning Community Aid
495-034-5094-003	TPAF Social Security Reimbursement

*Section II – Financial Statement Findings*

None Reported

*Section III – Federal Awards and State Financial Assistance  
Findings and Questioned Costs*

**Federal Awards**

N/A

**State Awards**

None Reported

**DOWNE TOWNSHIP SCHOOL DISTRICT**  
**SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS**  
**AND QUESTIONED COSTS AS PREPARED BY MANAGEMENT**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

**STATUS OF PRIOR YEAR FINDINGS**

**Finding:**

None Reported