

**MINE HILL TOWNSHIP BOARD OF EDUCATION
COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

Mine Hill, New Jersey

COMPREHENSIVE ANNUAL

FINANCIAL REPORT

of the

Mine Hill Township Board of Education

Mine Hill, New Jersey

For The Fiscal Year Ended June 30, 2017

Prepared by

Business Office

**MINE HILL TOWNSHIP BOARD OF EDUCATION
TABLE OF CONTENTS**

Page

INTRODUCTORY SECTION

Letter of Transmittal	i-iii
Organizational Chart	iv
Roster of Officials	v
Consultants and Advisors	vi

FINANCIAL SECTION

Independent Auditor's Report	1-3
------------------------------	-----

REQUIRED SUPPLEMENTARY INFORMATION – PART I

Management's Discussion and Analysis	4-15
--------------------------------------	------

Basic Financial Statements

A. District-Wide Financial Statements

A-1 Statement of Net Position	16
A-2 Statement of Activities	17

B. Fund Financial Statements

Governmental Funds

B-1 Balance Sheet	18
B-2 Statement of Revenues, Expenditures, and Changes in Fund Balances	19
B-3 Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities	20

Proprietary Funds

B-4 Statement of Net Position	21
B-5 Statement of Revenues, Expenses, and Changes in Fund Net Position	22
B-6 Statement of Cash Flows	23

Fiduciary Funds

B-7 Statement of Fiduciary Net Position	24
B-8 Statement of Changes in Fiduciary Net Position	25

Notes to the Financial Statements	26-59
--	--------------

**MINE HILL TOWNSHIP BOARD OF EDUCATION
TABLE OF CONTENTS**

Page

REQUIRED SUPPLEMENTARY INFORMATION - PART II

C. Budgetary Comparison Schedules

C-1	Budgetary Comparison Schedule – General Fund	60-65
C-2	Budgetary Comparison Schedule – Special Revenue Fund	66
C-3	Budgetary Comparison Schedule – Note to Required Supplementary Information	67

REQUIRED SUPPLEMENTARY INFORMATION - PART III

L. Schedules Related to Accounting and Reporting for Pensions

L-1	Required Supplementary Information – Schedule of the District’s Proportionate Share of the Net Pension Liability – Public Employees Retirement System	68
L-2	Required Supplementary Information – Schedule of District Contributions – Public Employees Retirement System	69
L-3	Required Supplementary Information – Schedule of the District’s Proportionate Share of the Net Pension Liability – Teachers Pension and Annuity Fund	70
L-4	Notes to Required Supplementary Information	71

OTHER SUPPLEMENTARY INFORMATION

D. School Level Schedules – Not Applicable

E. Special Revenue Fund

E-1	Combining Schedule of Revenues, Expenditures and Changes in Fund Balance - Special Revenue Fund – Budgetary Basis	72
E-2	Preschool Education Aid Schedule of Expenditures – Budgetary Basis – Not Applicable	73

F. Capital Projects Fund

F-1	Summary Schedule of Project Expenditures	74
F-2	Summary Schedule of Revenues, Expenditures and Changes in Fund Balance	75
F-2a –		
F-2b	Schedule of Project Revenues, Expenditures, Project Balance and Project Status	76-79

**MINE HILL TOWNSHIP BOARD OF EDUCATION
TABLE OF CONTENTS**

		<u>Page</u>
G.	Proprietary Funds	
	<i>Enterprise Fund</i>	
G-1	Combining Statement of Net Position	80
G-2	Combining Statement of Revenues, Expenses and Changes in Net Position	80
G-3	Combining Statement of Cash Flows	80
H.	Fiduciary Funds	
H-1	Combining Statement of Agency Assets and Liabilities	81
H-2	Statement of Changes in Fiduciary Net Position – Not Applicable	82
H-3	Student Activity Agency Fund Statement of Activity	83
H-4	Student Activity Agency Fund Schedule of Receipts and Disbursements	83
H-5	Payroll Agency Fund Schedule of Receipts and Disbursements	84
I.	Long-Term Debt	
I-1	Schedule of Serial Bonds Payable	85
I-2	Schedule of Obligations under Capital Leases	86
I-3	Debt Service Fund Budgetary Comparison Schedule	87
J.	STATISTICAL SECTION (Unaudited)	
J-1	Net Position by Component	88
J-2	Changes in Net Position	89-90
J-3	Fund Balances – Governmental Funds	91
J-4	Changes in Fund Balances - Governmental Funds	92
J-5	General Fund Other Local Revenue by Source	93
J-6	Assessed Value and Actual Value of Taxable Property	94
J-7	Direct and Overlapping Property Tax Rates	95
J-8	Principal Property Taxpayers	96
J-9	Property Tax Levies and Collections	97
J-10	Ratios of Outstanding Debt by Type	98
J-11	Ratios of Net General Bonded Debt Outstanding	99
J-12	Direct and Overlapping Governmental Activities Debt	100
J-13	Legal Debt Margin Information	101
J-14	Demographic Statistics	102
J-15	Principal Employers	103
J-16	Full-Time Equivalent District Employees by Function/Program	104
J-17	Operating Statistics	105
J-18	School Building Information	106
J-19	Schedule of Required Maintenance for School Facilities	107
J-20	Schedule of Insurance	108

**MINE HILL TOWNSHIP BOARD OF EDUCATION
TABLE OF CONTENTS**

Page

K.

SINGLE AUDIT SECTION

K-1	Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards	109-110
K-2	Report on Compliance with Requirements that could have a Direct and Material Effect On Each Major Program and on Internal Control Over Compliance in Accordance With New Jersey OMB Circular 15-08 – Independent Auditor’s Report	111-113
K-3	Schedule of Expenditures of Federal Awards	114
K-4	Schedule of Expenditures of State Financial Assistance	115
K-5	Notes to the Schedules of Expenditures of Federal Awards and State Financial Assistance	116-117
K-6	Schedule of Findings and Questioned Costs – Part 1 – Summary of Auditor’s Results	118
K-7	Schedule of Findings and Questioned Costs – Part 2 – Schedule of Financial Statement Findings	119
K-7	Schedule of Findings and Questioned Costs – Part 3 – Schedule of Federal and State Award Findings and Questioned Costs	120
K-8	Summary Schedule of Prior Year Findings	121

INTRODUCTORY SECTION

MINE HILL TOWNSHIP BOARD OF EDUCATION
42 CANFIELD AVENUE SCHOOL
MINE HILL, NEW JERSEY 07803-3085

Lee S. Nittel
Superintendent

Carolina Rodriguez
Business Administrator

Adam Zygmunt
Principal

Marie Giantomasi
Director of Special
Education & Child
Study Team Services

Board of Education

Bridget Mauro
President

Jill Del Rio
Vice President

Kathleen Bartnick
Peter Bruseo
Karen Bruseo
Debbie Giordano
Dina Mikulka

Phone: 973-366-0590
Fax: 973-366-8786

Web Page:
www.minehillcas.org

September 15, 2017

Honorable President and
Members of the Board of Education of
Mine Hill Township School District
Mine Hill, New Jersey 07803

Dear Board Members:

The comprehensive annual financial report of the Mine Hill Township School District (the "District") for the fiscal year ended June 30, 2017 is hereby submitted. Responsibility for both the accuracy of the data and completeness and fairness of the presentation, including all disclosures, rests with the management of the Board of Education (the "Board"). To the best of our knowledge and belief, the data presented in this report is accurate in all material respects and is reported in a manner designed to present fairly the basic financial statements and results of operations of the District. All disclosures necessary to enable the reader to gain an understanding of the District's financial activities have been included.

The comprehensive annual financial report is presented in four sections: introductory, financial, statistical and single audit. The introductory section includes this transmittal letter, the District's organizational chart and a list of principal officials. The financial section includes the Independent Auditors' Report, the management's discussion and analysis, the basic financial statements and notes providing an overview of the District's financial position and operating results, and supplementary schedules providing detailed budgetary information. The statistical section includes selected financial and demographic information, financial trends and the fiscal capacity of the District, generally presented on a multi-year basis. The District is required to undergo an annual single audit in conformity with the provisions of the Single Audit Act Amendments of 1996 and New Jersey's OMB Circular 15-08, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*. Information related to this single audit, including the auditors' reports on the internal control and compliance with applicable laws, regulations, contracts and grants along with findings and questioned costs, is included in the single audit section of this report.

1) Reporting Entity and Its Services

The Mine Hill Township School District is an independent reporting entity within the criteria adopted by the Governmental Accounting Standards Board ("GASB"). All funds of the District are included in this report. The Mine Hill Township Board of Education and its school constitute the District's reporting entity.

2) Economic Condition and Outlook

The Mine Hill Township Board of Education continues to provide a high quality education while maintaining a fiscally conservative approach. The Board has controlled costs and been mindful of the impact of its decisions on the local taxpayer. The result is that Mine Hill has consistently ranked near the bottom in per pupil spending in the county, while providing its students with an excellent education. This excellence in education has made Mine Hill a lighthouse district in Morris County.

3) Major Initiatives

The District's curriculum is aligned with the New Jersey Core Curriculum Content Standards. We have developed an extensive assistive technology laboratory that has greatly increased our ability to address the special needs of students. The Canfield Avenue School is a Blue Ribbon Original choice school. The focus of the Board is to maintain a high level of academic excellence and a nurturing environment that promotes educational improvement. Technology improvements in both infrastructure and hardware helped keep the District and the students moving forward to the 21st Century goals.

During the 2016-2017 school year, the District has maintain a full staff of administrators, while continuing shared service relationships with Morris Hills Public Schools for Child Study Team services, as well as many other sharing projects such as snow removal and lawn maintenance with Mine Hill Township. These initiatives keep the costs in line with the District's goals and objectives.

4) Internal Accounting Controls

Management of the District is responsible for establishing and maintaining an internal control system designed to ensure that the assets of the District are protected from loss, theft or misuse and to ensure that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles (GAAP). The internal control system is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management. As a recipient of federal and state awards, the District also is responsible for ensuring that an adequate internal control system is in place to ensure compliance with applicable laws and regulations related to those programs. This internal control system is also subject to periodic evaluation by the District's management. As part of the District's single audit described earlier, tests are made to determine the adequacy of the internal control, including that portion related to major federal and state award programs, as well as to determine that the District has complied with applicable laws, regulations, contracts and grants.

5) Budgetary Controls

In addition to internal accounting controls, the District maintains budgetary controls. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the voters of the municipality. Annual appropriated budgets are adopted for the general fund, the special revenue fund and the debt service fund. Project length budgets are approved for the capital improvements accounted for in the capital projects fund. The final budget amount as amended for the fiscal year is reflected in the financial section. An encumbrance accounting system is used to record outstanding purchase commitments on a line item basis. Open encumbrances at year-end are either canceled or are included as re-appropriations of fund balance in the subsequent year. Those amounts to be re-appropriated are reported as fund balance restrictions, commitments and assignments at June 30, 2017.

6) Accounting System and Reports

The District's accounting records reflect generally accepted accounting principles, as promulgated by the GASB. The accounting system of the District is organized on the basis of funds. These funds are explained in "Notes to the Financial Statements".

7) Cash Management

The investment policy of the District is guided in large part by state statute as detailed in "Notes to the Financial Statements". The District has adopted a cash management plan which requires it to deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act ("GUDPA"). GUDPA was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. The law requires governmental units to deposit public funds only in public depositories located in New Jersey, where the funds are secured in accordance with the Act.

8) Risk Management

The Board carries various forms of insurance, including, but not limited to, general liability, excess liability, automobile liability and comprehensive/collision, hazard and theft insurance on property and contents, and fidelity bonds. The School Alliance Insurance Fund ("SAIF") oversees risk management for the District. A schedule of insurance coverage is found on Exhibit J-20. The District is a member of the School Alliance Insurance Fund ("SAIF"). The SAIF is a risk-sharing public entity risk pool that is both an insured and self-administered group of school districts established for the purpose of providing low-cost insurance coverage to its members. Additional information on the SAIF is included in the "Notes to the Basic Financial Statements".

9) Other Information

Independent Audit - State statutes require an annual audit by independent certified public accountants or registered municipal accountants. The accounting firm of Lerch Vinci & Higgins was selected by the Board of Education. In addition to meeting the requirements set forth in state statutes, the audit also was designed to meet the requirements of the Single Audit Act Amendments of 1996 and New Jersey's OMB Circular 15-08, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*. The auditors' report on the basic financial statements and specific required supplementary information is included in the financial section of this report. The auditors' reports related specifically to the single audit and *Government Auditing Services* are included in the single audit section of this report.

10) Acknowledgment

We would like to express our appreciation to the members of the Mine Hill Township Board of Education for their continuing commitment to provide fiscal accountability to the citizens and taxpayers of Mine Hill and thereby contributing their full support to the development and maintenance of our financial operation. The preparation of this report could not have been accomplished with the efficient and dedicated services of our financial and accounting staff.

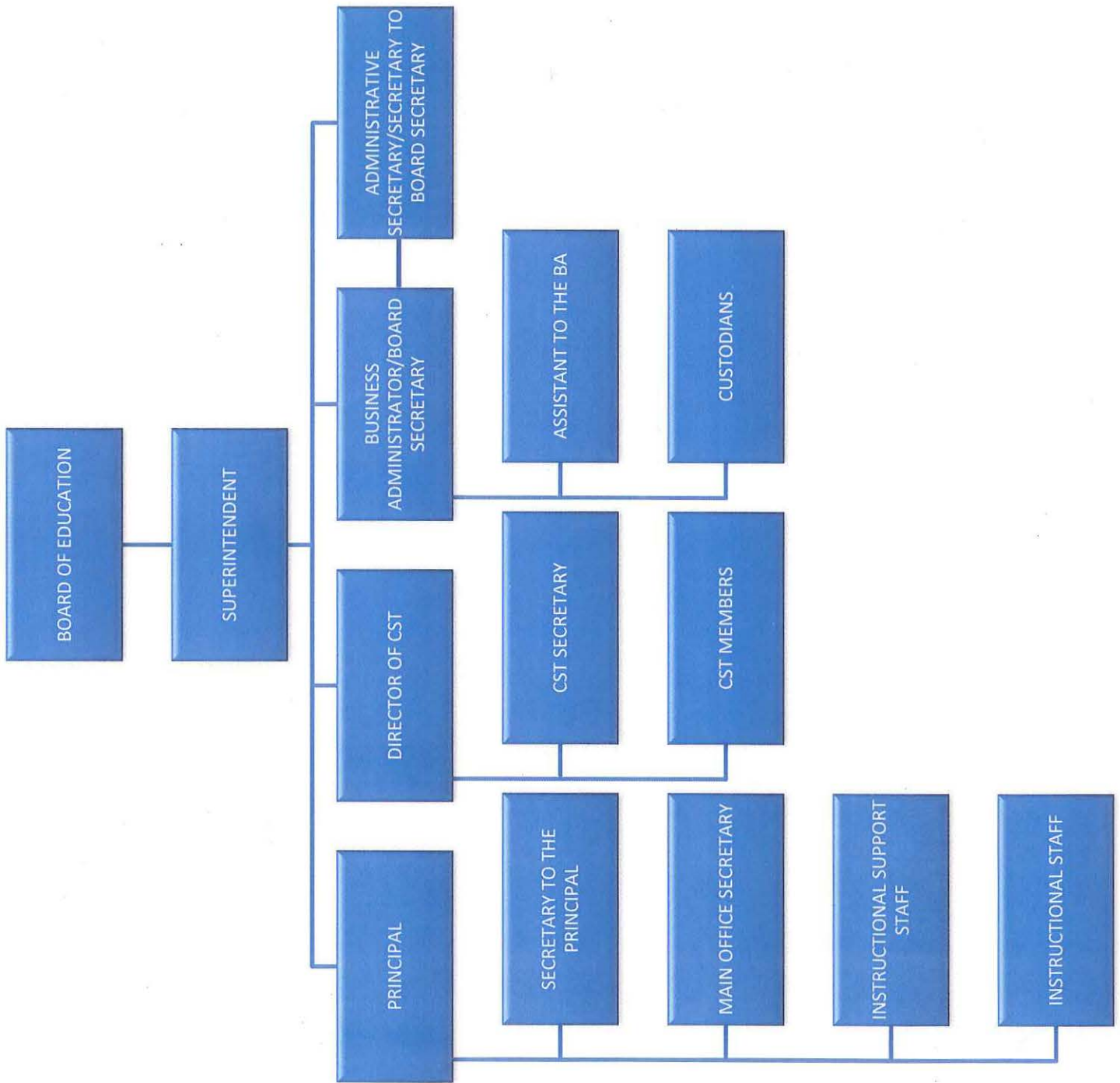
Respectfully submitted,

Lee S. Nittel
Superintendent of Schools

Carolina Rodriguez
Business Administrator/Board Secretary

Lee S. Nittel

Carolina Rodriguez



**MINE HILL TOWNSHIP BOARD OF EDUCATION
 ROSTER OF OFFICIALS
 JUNE 30, 2017**

<u>Members of the Board of Education</u>	<u>Term Expires</u>
Bridget Mauro, President	2018
Jill Del Rio, Vice President	2019
Katie Bartnick	2017
Karen Bruseo	2018
Pete Bruseo	2017
Brianna O'Brien	2017
Dina Mikulka	2019

<u>Other Officials</u>	<u>Title</u>
Lee S. Nittel	Superintendent of Schools
Carolina Rodriguez	Business Administrator/Board Secretary
Lisa Palmieri	Treasurer of School Monies
Marc H. Zitomer	School Board Attorney
Isabel Machado	School Board Attorney

MINE HILL TOWNSHIP BOARD OF EDUCATION
Consultants and Advisors

Board Attorney

Marc H. Zitomer
Schenck, Price, Smith & King, LLP
220 Park Avenue
P.O. Box 991
Florham Park, New Jersey 07932

Isabel Machado
Machado Law Group
1 Cleveland Place
Springfield, New Jersey 07081

Board Auditor

Lerch, Vinci & Higgins, LLP
17-17 Route 208
Fair Lawn, New Jersey 07410

Official Depositories

Lakeland Bank
350 North Main Street
Wharton, New Jersey 07885

State of New Jersey Cash Management Fund
Division of Investments
Department of Treasury
Trenton, New Jersey 08625

FINANCIAL SECTION



LERCH, VINCI & HIGGINS, LLP

CERTIFIED PUBLIC ACCOUNTANTS
REGISTERED MUNICIPAL ACCOUNTANTS

DIETER P. LERCH, CPA, RMA, PSA
GARY J. VINCI, CPA, RMA, PSA
GARY W. HIGGINS, CPA, RMA, PSA
JEFFREY C. BLISS, CPA, RMA, PSA
PAUL J. LERCH, CPA, RMA, PSA
DONNA L. JAPHET, CPA, PSA
JULIUS B. CONSONI, CPA, PSA
ANDREW D. PARENTE, CPA, RMA, PSA

ELIZABETH A. SHICK, CPA, RMA, PSA
ROBERT W. HAAG, CPA, PSA
DEBORAH K. LERCH, CPA, PSA
RALPH M. PICONE, CPA, RMA, PSA
DEBRA GOLLE, CPA
CINDY JANACEK, CPA, RMA
MARK SACO, CPA
SHERYL M. NICOLOSI, CPA, PSA

INDEPENDENT AUDITOR'S REPORT

Honorable President and Members
of the Board of Trustees
Mine Hill Township Board of Education
Mine Hill, New Jersey

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Mine Hill Township Board of Education, as of and for the fiscal year ended June 30, 2017 and the related notes to the financial statements, which collectively comprise the Board of Education's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in the Government Auditing Standards, issued by the Comptroller General of the United States and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Mine Hill Township Board of Education as of June 30, 2017, and the respective changes in financial position and, where applicable, cash flows thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information and pension information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

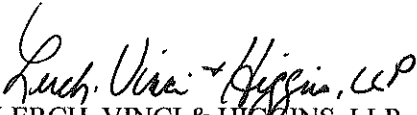
Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Mine Hill Township Board of Education's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements, financial schedules, statistical section, schedule of expenditures of federal awards and schedule of expenditures of state financial assistance as required by New Jersey OMB Circular 15-08, Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid, are presented for purposes of additional analysis and are not a required part of the basic financial statements of the Mine Hill Township Board of Education.


The combining and individual nonmajor fund financial statements, schedule of expenditures of federal awards and schedule of expenditures of state financial assistance are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements, schedules of expenditures of federal awards and state financial assistance are fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory section, financial schedules and statistical section have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated September 22, 2017 on our consideration of the Mine Hill Township Board of Education's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Mine Hill Township Board of Education's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Mine Hill Township Board of Education's internal control over financial reporting and compliance.


LERCH, VINCI & HIGGINS, LLP
Certified Public Accountants
Public School Accountants


Gary J. Vinci
Public School Accountant
PSA Number CS00829

Fair Lawn, New Jersey
September 22, 2017

MANAGEMENT'S DISCUSSION AND ANALYSIS

MINE HILL TOWNSHIP BOARD OF EDUCATION

Management's Discussion and Analysis

This section of the Mine Hill Township Board of Education's comprehensive annual financial report presents our discussion and analysis of the District's financial performance during the fiscal year that ended on June 30, 2017. Please read it in conjunction with the transmittal letter at the front of this report and the District's financial statements, which immediately follow this section.

The Management's Discussion and Analysis (MD&A) is an element of Required Supplementary Information specified in the Governmental Accounting Standard Board's (GASB) Statement No. 34 – Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments issued in June 1999.

FINANCIAL HIGHLIGHTS

Key financial highlights for the 2016-2017 fiscal year include the following:

- The net position of the Mine Hill Township Board of Education at the close of the fiscal year was \$6,444,372.
- Overall revenues were \$12,021,373. General revenues accounted for \$9,314,575 or 77% of all revenues. Program specific revenues in the form of charges for services and grants and contributions accounted for \$2,706,798 or 23% of total revenues.
- The school district had \$10,893,484 in expenses for governmental activities; only \$2,570,147 of these expenses were offset by program specific charges, grants or contributions. General revenues (predominantly property taxes) of \$9,314,468 were adequate to provide funding for these programs.
- As of the close of the current fiscal year, the District's governmental funds reported a combined ending fund balance of \$2,572,398. The General Fund balance at June 30, 2017 was \$1,622,699, an increase of \$191,584 when compared with the beginning balance of \$1,431,115 at July 1, 2016.
- The General Fund unassigned budgetary basis fund balance at June 30, 2017 was \$374,446, which represents an decrease of \$47,486 compared to the ending unassigned budgetary basis fund balance at June 30, 2016 of \$421,932.
- The school district maintains a Capital Reserve balance of \$1,348,680 and a Maintenance Reserve balance of \$232,000 at June 30, 2017.

MINE HILL TOWNSHIP BOARD OF EDUCATION

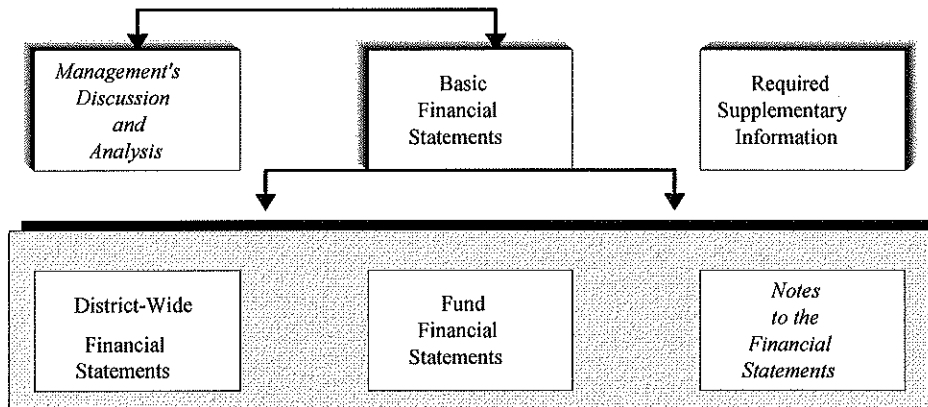
Management's Discussion and Analysis

OVERVIEW OF THE FINANCIAL STATEMENTS

The financial section of the annual report consists of four parts – Independent Auditor's Report, required supplementary information which includes the management's discussion and analysis (this section), the basic financial statements, and supplemental information. The basic financial statements include two kinds of statements that present different views of the District:

- The first two statements are district wide financial statements that provide both short-term and long-term information about the District's overall financial status.
- The remaining statements are fund financial statements that focus on individual parts of the District, reporting the District's operations in more detail than the district-wide statements.
 - The governmental funds statements tell how basic services were financed in the short term as well as what remains for future spending.
 - Proprietary funds statements offer short-term and long-term financial information about the activities the district operated like businesses.
 - Fiduciary funds statements provide information about the financial relationships in which the District acts solely as a trustee or agent for the benefit of others to whom the resources belong.

The financial statements also include notes that explain some of the information in the statements and provide more detailed data. The table below presents how the various parts of this annual report are arranged and related to one another.



MINE HILL TOWNSHIP BOARD OF EDUCATION

Management's Discussion and Analysis

The major features of the District's financial statements, including the portion of the District's activities they cover and the types of information they contain are summarized below. The remainder of this overview section of management's discussion and analysis highlights the structure and contents of each of the statements.

Major Features of the District-Wide and Fund Financial Statements

	District-Wide Statements	Fund Financial Statements		
		Governmental Funds	Proprietary Funds	Fiduciary Funds
Scope	Entire district (except fiduciary funds)	The activities of the district that are not proprietary or fiduciary, such as instruction, special education, building maintenance and administration	Activities the district operates similar to a private business: enterprise funds - food service and adult education	Instances in which the district administers resources on behalf of someone else, such as unemployment, payroll agency, and student activities
Required financial Statements	Statements of net position Statement of activities	Balance Sheet Statement of revenues, expenditures and changes in fund balances	Statement of net position Statement of revenues, expenses, and changes in fund net position Statement of cash flows	Statements of fiduciary net position, Statement of changes in fiduciary net position
Accounting Basis and Measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial focus	Accrual accounting and economic resources focus	Accrual accounting and economic resources focus
Type of asset/liability Information	All assets, deferred outflows/inflows of resources and liabilities, both financial and capital, short-term and long-term	Generally assets and deferred outflows of resources are expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets or long-term liabilities included	All assets, deferred outflows/inflows of resources and liabilities, both financial and capital and short-term and long-term	All assets, deferred outflows/inflows of resources and liabilities, both short-term and long-term funds do not currently contain capital assets.
Type of inflow/outflow Information	All revenues and expenses during year, regardless of when cash is received or Paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and the related liability is due and payable.	All revenues and expenses during the year, regardless of when cash is received or paid.	All additions and dedications during the year, regardless of when cash is received or paid.

District-Wide Financial Statements

The district-wide statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the District's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two district-wide statements report the District's net position and how they have changed. Net position – the difference between the District's assets, deferred outflows of resources, liabilities and deferred inflows of resources – is one way to measure the District's financial health or position.

MINE HILL TOWNSHIP BOARD OF EDUCATION

Management's Discussion and Analysis

District-Wide Financial Statements (continued)

- Over time, increases or decreases in the District's net position are an indicator of whether its financial position is improving or deteriorating, respectively.
- To assess the overall health of the District you need to consider additional non-financial factors such as changes in the District's property tax base and the condition of school buildings and other facilities.

In the district-wide financial statements the District's activities are shown in two categories:

- *Governmental activities* – Most of the District's basic services are included here, such as regular and special education, transportation, administration and plant operations and maintenance. Property taxes and state aid finances most of these activities.
- *Business type activities* – These funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The District's Food Service Fund is included under this category.

Fund Financial Statements

The fund financial statements provide more detailed information about the District's funds – focusing on its most significant or “major” funds – not the District as a whole. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs:

- Some funds are required by State law and bond covenants.
- The District establishes other funds to control and manage money for particular purposes or to show that it is properly using certain revenues (federal and state grants).

The District has three kinds of funds:

- *Governmental Funds* – Most of the District's basic services are included in governmental funds, which generally focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps to determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. Because this information does not encompass the additional long-term focus of the district-wide statements, we provide additional information at the bottom of the governmental funds statements that explains the relationship (or differences) between them.

- *Proprietary Funds* – Services for which the District charges a fee are generally reported in proprietary funds. Proprietary funds are reported in the same way as the district-wide statements.

MINE HILL TOWNSHIP BOARD OF EDUCATION

Management's Discussion and Analysis

Fund Financial Statements (continued)

Enterprise Funds –These funds are established to account for operations that are financed and operated in a manner similar to private business enterprises. The stated intent is that costs of providing goods or services to the students on a continuing basis are financed or recovered primarily through user charges. The District currently has only one enterprise fund.

- *Fiduciary Funds* – The District is the trustee, or fiduciary, for assets that belong to others. The District is responsible for ensuring that the assets reported in these funds are used only for their intended purposes and by those to whom the assets belong. All of the District's fiduciary activities are reported in a separate statement of fiduciary net position and a statement of changes in fiduciary net position. We exclude these activities from the district-wide financial statements because the District cannot use these assets to finance its operations.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the district-wide and fund financial statements. The notes to the financial statements can be found following the basic financial statements.

Other Information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the District's budget process. The District adopts an annual expenditure budget for the general, special revenue and debt service funds. A budgetary comparison statement has been provided for these funds as required supplementary information. The required supplementary information can be found following the notes to the financial statements.

Combining statements and schedules are presented immediately following the major budgetary comparisons.

DISTRICT-WIDE FINANCIAL ANALYSIS

Changes in Net Position may serve over time as a useful indicator of a government's financial position. In the case of the District, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$6,444,372 as of June 30, 2017. See the following schedule:

MINE HILL TOWNSHIP BOARD OF EDUCATION

Management's Discussion and Analysis

By far the largest portion of the District's net position reflects its investment in capital assets (e.g., land and improvements, buildings and improvements, vehicles, furniture and equipment), less any related debt used to acquire those assets that are still outstanding. The District uses these capital assets to provide services to its students; consequently, these assets are not available for future spending. Although the District's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

Statement of Net Position As of June 30, 2017 and 2016

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total</u>	
	<u>2017</u>	<u>2016</u>	<u>2017</u>	<u>2016</u>	<u>2017</u>	<u>2016</u>
Assets						
Current and Other Assets	\$ 2,700,230	\$ 1,679,763	\$ 25,932	\$ 28,749	\$ 2,726,162	\$ 1,708,512
Capital Assets	5,975,214	6,152,580	10,500	10,781	5,985,714	6,163,361
Total Assets	<u>8,675,444</u>	<u>7,832,343</u>	<u>36,432</u>	<u>39,530</u>	<u>8,711,876</u>	<u>7,871,873</u>
Deferred Outflows of Resources						
Deferred Amounts on Net Pension Liability	397,593	156,783			397,593	156,783
Deferred Amounts on Debt Refunding	17,535	21,005	-	-	17,535	21,005
Total Deferred Outflow of Resources	<u>415,128</u>	<u>177,788</u>	<u>-</u>	<u>-</u>	<u>415,128</u>	<u>177,788</u>
Total Assets and Deferred Outflow of Resources	<u>9,090,572</u>	<u>8,010,131</u>	<u>36,432</u>	<u>39,530</u>	<u>9,127,004</u>	<u>8,049,661</u>
Liabilities						
Current Liabilities	133,221	172,353	2,283	2,590	135,504	174,943
Non-Current Liabilities	2,444,441	2,272,441	-	-	2,444,441	2,272,441
Total Liabilities	<u>2,577,662</u>	<u>2,444,794</u>	<u>2,283</u>	<u>2,590</u>	<u>2,579,945</u>	<u>2,447,384</u>
Deferred Inflows of Resources						
Deferred Amounts on Net Pension Liability	101,033	144,593			101,033	144,593
Deferred Commodities Revenue	-	-	1,654	1,629	1,654	1,629
Total Liabilities and Deferred Inflows of Resources	<u>2,678,695</u>	<u>2,589,387</u>	<u>3,937</u>	<u>4,219</u>	<u>2,682,632</u>	<u>2,593,606</u>
Net Position:						
Net Investment in Capital Assets	5,052,749	5,053,585	10,500	10,781	5,063,249	5,064,366
Restricted	2,530,379	1,467,791	-	-	2,530,379	1,467,791
Unrestricted	(1,171,251)	(1,100,632)	21,995	24,530	(1,149,256)	(1,076,102)
Total Net Position	<u>\$ 6,411,877</u>	<u>\$ 5,420,744</u>	<u>\$ 32,495</u>	<u>\$ 35,311</u>	<u>\$ 6,444,372</u>	<u>\$ 5,456,055</u>

MINE HILL TOWNSHIP BOARD OF EDUCATION

Management's Discussion and Analysis

Changes in Net Position For the Fiscal Years Ended June 30, 2017 and 2016

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total</u>	
	<u>2017</u>	<u>2016</u>	<u>2017</u>	<u>2016</u>	<u>2017</u>	<u>2016</u>
Revenues						
Program Revenues						
Charges for Services	\$ 33,356	\$ 5,061	\$ 76,166	\$ 78,294	\$ 109,522	\$ 83,355
Operating Grants and Contributions	2,536,791	1,899,274	60,485	62,215	2,597,276	1,961,489
General Revenues						
Property Taxes	6,824,964	6,697,328			6,824,964	6,697,328
State Aid - Unrestricted	2,374,844	2,336,862			2,374,844	2,336,862
Other	114,660	60,576	107	68	114,767	60,644
Total Revenues	<u>11,884,615</u>	<u>10,999,101</u>	<u>136,758</u>	<u>140,577</u>	<u>12,021,373</u>	<u>11,139,678</u>
Expenses						
Instruction						
Regular	5,685,605	5,339,403			5,685,605	5,339,403
Special Education	1,942,774	2,392,872			1,942,774	2,392,872
Other Instruction	93,536	91,459			93,536	91,459
School Sponsored Activities and Athletics	26,553	41,372			26,553	41,372
Support Services						
Student and Instruction Related Serv.	875,366	662,389			875,366	662,389
General Administrative Services	391,213	394,263			391,213	394,263
School Administrative Services	306,042	311,275			306,042	311,275
Central Services	297,468	266,601			297,468	266,601
Plant Operations and Maintenance	505,316	550,001			505,316	550,001
Pupil Transportation	749,869	691,000			749,869	691,000
Interest on Long-Term Debt	19,740	44,483			19,740	44,483
Food Services	-	-	139,574	144,043	139,574	144,043
Total Expenses	<u>10,893,482</u>	<u>10,785,118</u>	<u>139,574</u>	<u>144,043</u>	<u>11,033,056</u>	<u>10,929,161</u>
Change in Net Position	991,133	213,983	(2,816)	(3,466)	988,317	210,517
Net Position, Beginning of Year	<u>5,420,744</u>	<u>5,206,761</u>	<u>35,311</u>	<u>38,777</u>	<u>5,456,055</u>	<u>5,245,538</u>
Net Position, End of Year	<u>\$ 6,411,877</u>	<u>\$ 5,420,744</u>	<u>\$ 32,495</u>	<u>\$ 35,311</u>	<u>\$ 6,444,372</u>	<u>\$ 5,456,055</u>

MINE HILL TOWNSHIP BOARD OF EDUCATION

Management's Discussion and Analysis

Governmental Activities. The District's total governmental activities' revenues, which includes State and Federal grants, were \$11,884,615 for the fiscal year ended June 30, 2017. Property taxes of \$6,824,964 represented 57% percent of revenues. Another significant portion of revenues came from State aid; total State, Federal and local aid was \$4,911,635.

The total cost of all governmental activities programs and services was \$10,893,482. The District's expenses are predominantly related to educating and caring for students. Instruction totaled \$7,748,468 (71%) of total expenditures. Student support services, exclusive of administration, total \$875,366 or (8%) of total expenditures.

Total governmental activities revenues were greater than expenses increasing net position \$991,133 from the previous year.

Net Cost of Governmental Activities. The District's total cost of services was \$10,893,482. After applying program revenues, derived from charges for services and operating grants and contributions of \$2,570,147; the net cost of services of the District is \$8,323,335.

Total and Net Cost of Governmental Activities For the Fiscal Years Ended June 30, 2017 and 2016

<u>Functions/Programs</u>	<u>Cost of Services</u>		<u>Net Cost of Services</u>	
	<u>2017</u>	<u>2016</u>	<u>2017</u>	<u>2016</u>
Governmental Activities				
Instruction				
Regular	\$ 5,685,605	\$ 5,339,403	\$ 4,190,874	\$ 4,403,195
Special Education	1,942,774	2,392,872	1,196,565	1,704,560
Other Instruction	93,536	91,459		166
School Sponsored Activities and Athletics	26,553	41,372	26,553	25,027
Support Services				
Student and Instruction Related Svcs.	875,366	662,389	810,632	638,600
General Administrative Services	391,213	394,263	391,213	394,263
School Administrative Services	306,042	311,275	229,191	249,192
Central Services	297,468	266,601	297,468	266,601
Plant Operations and Maintenance	505,316	550,001	463,505	509,696
Pupil Transportation	749,869	691,000	697,594	645,000
Interest on Long-Term Debt	19,740	44,483	19,740	44,483
	\$ 10,893,482	\$ 10,785,118	\$ 8,323,335	\$ 8,880,783
Total Governmental Activities				

Business-Type Activities – The District's total business-type activities revenues were \$136,758 for the fiscal year ended June 30, 2017. Charges for services accounted for 56% of total revenues.

The total cost of all business-type activities programs and services was \$139,574. The District's expenses are related to Food Service programs provided to all students, teachers and administrators within the District.

Total business-type activities expenses exceeded revenues, decreasing net position by \$2,816 from the prior year balance.

MINE HILL TOWNSHIP BOARD OF EDUCATION

Management's Discussion and Analysis

FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The focus of the District's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the District's financing requirements. In particular, unassigned fund balance may serve as a useful measure of the District's net resources available for spending at the end of the fiscal year.

The financial performance of the District as a whole is reflected in its governmental funds as well. As the District completed the year, its governmental funds reported a combined fund balance of \$2,572,398. At June 30, 2016, the fund balance was \$1,509,907.

Revenues for the District's governmental funds were \$10,810,537, while total expenses were \$9,748,046.

General Fund - The General Fund is the chief operating fund of the District and includes the primary operations in providing educational services to students including pupil transportation activities and capital outlay projects.

The following schedule presents a summary of General Fund Revenues.

	Fiscal Years		Amount of	Percent
	Ended June 30,			
	<u>2017</u>	<u>2016</u>	<u>Change</u>	<u>Change</u>
Local Sources	\$ 6,765,830	\$ 6,553,690	\$ 212,140	3.24%
State Sources	<u>3,638,692</u>	<u>3,455,661</u>	<u>183,031</u>	5.30%
Total Revenues	<u>\$ 10,404,522</u>	<u>\$ 10,009,351</u>	<u>\$ 395,171</u>	3.95%

Total General Fund Revenues increased by \$395,171 or 4% over the previous year.

State aid revenues increased \$183,031 primarily due to an increased TPAF pension contribution from the State of New Jersey.

MINE HILL TOWNSHIP BOARD OF EDUCATION

Management's Discussion and Analysis

The following schedule presents a summary of General Fund expenditures.

	Fiscal Years		Amount of	Amount of
	Ended June 30,			
	<u>2017</u>	<u>2016</u>	<u>Change</u>	<u>Change</u>
Current				
Instruction	\$ 6,285,929	\$ 6,849,634	\$ (563,705)	-8.23%
Undistributed Expenditures	2,973,986	2,793,931	180,055	6.44%
Capital Outlay	<u>33,815</u>	<u>149,336</u>	<u>(115,521)</u>	-77.36%
 Total Expenditures	 <u>\$ 9,293,730</u>	 <u>\$ 9,792,901</u>	 <u>\$ (499,171)</u>	 -5.10%

The 2016-2017 General Fund revenues and other financing sources exceeded the expenditures and other financing uses by \$191,584. As a result, total fund balance increased to \$1,622,699 at June 30, 2017. The unassigned fund balance (deficit) increased from \$(20,488) at June 30, 2016 to \$(26,121) at June 30, 2017.

Special Revenue Fund - The Special Revenue Fund includes all restricted Federal and State sources utilized in the operations of the district in providing educational services to students with special needs.

Revenues of the Special Revenue Fund were \$198,865, for the fiscal year ended June 30, 2017. Federal sources accounted for all of the Special Revenue Fund's revenue.

Total Special Revenue Fund revenues decreased by \$10,110 from the previous year.

Expenditures of the Special Revenue Fund were \$198,865. Instructional expenditures were \$189,152 or 95% of total expended for the fiscal year ended June 30, 2017.

Capital Projects - The General Fund transferred \$998,000 to the Capital Projects Fund to provide resources for the HVAC Project. Expenditures and other financing uses were \$140,865. The fund balance increased from \$78,792 at June 30, 2016 to \$935,927 at June 30, 2017.

Proprietary Funds

The District maintains an Enterprise Fund to account for activities that are supported in part through user fees.

Enterprise Funds - The District uses the Enterprise Fund to report activities related to the Food Services program. The District's Enterprise Funds provide the same type of information found in the district-wide financial statements, business-type activities, but in more detail. Factors concerning the finances of these Funds have already been addressed in the discussion of the District's business-type activities.

MINE HILL TOWNSHIP BOARD OF EDUCATION

Management's Discussion and Analysis

GENERAL FUND BUDGETARY HIGHLIGHTS

The District's budget is prepared according to New Jersey Department of Education guidelines, and is based on accounting for certain transactions on the basis of cash receipts, disbursements and encumbrances. The most significant budgetary fund is the General Fund.

Over the course of the year, the District revised the annual operating budget several times. These budget amendments are detailed on Exhibit C-1 of the CAFR.

CAPITAL ASSETS

The District's investment in capital assets for its governmental and business type activities as of June 30, 2017 amounts to \$5,985,714 (net of accumulated depreciation). The capital assets consist of land, site improvements, buildings and building improvements, and equipment. Depreciation charges for fiscal year 2016-17 amounted to \$273,254 for governmental activities and \$3,738 for business-type activities.

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>	
	<u>2017</u>	<u>2016</u>	<u>2017</u>	<u>2016</u>
Land	\$ 59,696	\$ 59,696		
Construction in Progress	52,448	135,060		
Site Improvements	148,254	148,254		
Buildings and Building Improvements	9,451,248	9,280,457		
Machinery and Equipment	<u>900,738</u>	<u>893,029</u>	<u>\$ 76,715</u>	<u>\$ 73,258</u>
Total	10,612,384	10,516,496	76,715	73,258
Less: Accumulated Depreciation	<u>(4,637,170)</u>	<u>(4,363,916)</u>	<u>(66,215)</u>	<u>(62,477)</u>
Total	<u>\$ 5,975,214</u>	<u>\$ 6,152,580</u>	<u>\$ 10,500</u>	<u>\$ 10,781</u>

Additional information on the District's capital assets is presented in the Notes to the financial statements.

MINE HILL TOWNSHIP BOARD OF EDUCATION

Management's Discussion and Analysis

LONG TERM LIABILITIES

At year end, the District's long-term liabilities consisted of compensated absences payable of \$128,276, bonds payable of \$940,000 and net pension liability of \$1,376,165.

Outstanding Long-Term Liabilities

	<u>2017</u>	<u>2016</u>
Bonds Payable	\$ 940,000	\$ 1,120,000
Compensated Absences Payable	128,276	132,410
Net Pension Liability	<u>1,376,165</u>	<u>1,020,031</u>
Total	<u>\$ 2,444,441</u>	<u>\$ 2,272,441</u>

Additional information of the District's long-term liabilities is presented in the Notes to the financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

Many factors were considered by the District's administration during the process of developing the fiscal year 2017/2018 budget. The primary factors were the District's projected student population, the condition of the facility, the condition of the New Jersey economy, and the economic difficulties that face the region. Going forward beyond 2017/2018, the District will be faced with the potential of level or reduced State aid and a strict 2% budget CAP.

The District's total budget for 2017/2018 is \$10,143,547. The Mine Hill Township Board of Education looks forward to working within the State mandated budget CAP restrictions while maintaining a high level of academic standard; providing a high quality of education for area students at a reasonable cost to taxpayers.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report or need additional information contact the Office of the School Business Administrator, Mine Hill Township Board of Education, 42 Canfield Avenue, Mine Hill, NJ 07803.

FINANCIAL STATEMENTS

MINE HILL TOWNSHIP BOARD OF EDUCATION
STATEMENT OF NET POSITION
AS OF JUNE 30, 2017

	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total</u>
ASSETS			
Cash and Cash Equivalents	\$ 2,045,106	\$ 8,946	\$ 2,054,052
Internal Balances	(6,027)	6,027	-
Other Receivables	27,749		27,749
Receivables from Other Governments, net	633,402	3,982	637,384
Inventory		6,977	6,977
Capital Assets Not Being Depreciated	112,144		112,144
Capital Assets, Being Depreciated, net	<u>5,863,070</u>	<u>10,500</u>	<u>5,873,570</u>
Total Assets	<u>8,675,444</u>	<u>36,432</u>	<u>8,711,876</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred Amounts on Net Pension Liability	397,593		397,593
Deferred Amounts on Debt Refunding	<u>17,535</u>	-	<u>17,535</u>
Total Deferred Outflows of Resources	<u>415,128</u>	-	<u>415,128</u>
Total Assets and Deferred Outflows of Resources	<u>9,090,572</u>	<u>36,432</u>	<u>9,127,004</u>
LIABILITIES			
Current Liabilities			
Accounts Payable	127,708		127,708
Accrued Interest Payable	5,389		5,389
Unearned Revenue	124	2,283	2,407
Noncurrent Liabilities			
Due Within One Year	180,000		180,000
Due Beyond One Year	<u>2,264,441</u>	-	<u>2,264,441</u>
Total Liabilities	<u>2,577,662</u>	<u>2,283</u>	<u>2,579,945</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred Amounts on Net Pension Liability	101,033		101,033
Deferred Commodities Revenue	<u>-</u>	<u>1,654</u>	<u>1,654</u>
Total Liabilities and Deferred Inflows of Resources	<u>2,678,695</u>	<u>3,937</u>	<u>2,682,632</u>
NET POSITION			
Net Investment in Capital Assets	5,052,749	10,500	5,063,249
Restricted for			
Capital Projects	2,284,607		2,284,607
Debt Service	13,772		13,772
Other Purposes	232,000		232,000
Unrestricted	<u>(1,171,251)</u>	<u>21,995</u>	<u>(1,149,256)</u>
Total Net Position	<u>\$ 6,411,877</u>	<u>\$ 32,495</u>	<u>\$ 6,444,372</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
Governmental Activities							
Instruction							
Regular	\$ 5,685,605	\$ 33,356	\$ 1,461,375		\$ (4,190,874)		\$ (4,190,874)
Special Education	1,942,774		746,209		(1,196,565)		(1,196,565)
Other Instruction	93,536		93,536		-		-
School Sponsored Activities and Athletics	26,553				(26,553)		(26,553)
Support Services							
Student and Instruction Related Services	875,366		64,734		(810,632)		(810,632)
General Administration Services	391,213				(391,213)		(391,213)
School Administration Services	306,042		76,851		(229,191)		(229,191)
Central Services	297,468				(297,468)		(297,468)
Plant Operations and Maintenance	505,316		41,811		(463,505)		(463,505)
Pupil Transportation	749,869		52,275		(697,594)		(697,594)
Interest on Long-Term Debt	19,740	-	-	-	(19,740)	-	(19,740)
Total Governmental Activities	<u>10,893,482</u>	<u>33,356</u>	<u>2,536,791</u>	<u>-</u>	<u>(8,323,335)</u>	<u>-</u>	<u>(8,323,335)</u>
Business-Type Activities							
Food Service	<u>139,574</u>	<u>76,166</u>	<u>60,485</u>	<u>-</u>	<u>-</u>	<u>\$ (2,923)</u>	<u>(2,923)</u>
Total Business-Type Activities	<u>139,574</u>	<u>76,166</u>	<u>60,485</u>	<u>-</u>	<u>-</u>	<u>(2,923)</u>	<u>(2,923)</u>
Total Primary Government	<u>\$ 11,033,056</u>	<u>\$ 109,522</u>	<u>\$ 2,597,276</u>	<u>\$ -</u>	<u>(8,323,335)</u>	<u>(2,923)</u>	<u>(8,326,258)</u>
General Revenues							
Property Taxes, Levied for							
General Purposes					6,617,814		6,617,814
Debt Service					207,150		207,150
Investment Earnings					21,536	107	21,643
State Aid Not Restricted					2,374,844		2,374,844
Miscellaneous Income					93,124	-	93,124
Total General Revenues					<u>9,314,468</u>	<u>107</u>	<u>9,314,575</u>
Change in Net Position					991,133	(2,816)	988,317
Net Position, Beginning of Year					<u>5,420,744</u>	<u>35,311</u>	<u>5,456,055</u>
Net Position, End of Year					<u>\$ 6,411,877</u>	<u>\$ 32,495</u>	<u>\$ 6,444,372</u>

The accompanying Notes to the Financial Statements are an Integral Part of this Statement

FUND FINANCIAL STATEMENTS

MINE HILL TOWNSHIP BOARD OF EDUCATION
GOVERNMENTAL FUNDS
BALANCE SHEET
AS OF JUNE 30, 2017

	<u>General</u> <u>Fund</u>	<u>Special</u> <u>Revenue</u> <u>Fund</u>	<u>Capital</u> <u>Projects</u> <u>Fund</u>	<u>Debt</u> <u>Service</u> <u>Fund</u>	<u>Total</u> <u>Governmental</u> <u>Funds</u>
ASSETS					
Cash and Cash Equivalents	\$ 1,095,407		\$ 935,927	\$ 13,772	\$ 2,045,106
Due from Other Funds	74,001				74,001
Receivables, Net					
Receivables from Other Governments	<u>587,026</u>	<u>\$ 46,376</u>	<u>-</u>	<u>-</u>	<u>633,402</u>
Total Assets	<u>\$ 1,756,434</u>	<u>\$ 46,376</u>	<u>\$ 935,927</u>	<u>\$ 13,772.00</u>	<u>\$ 2,752,509</u>
LIABILITIES AND FUND BALANCES					
Liabilities					
Accounts Payable	\$ 127,708				\$ 127,708
Due to Other Funds	6,027	\$ 46,252			52,279
Unearned Revenue	<u>-</u>	<u>124</u>	<u>-</u>	<u>-</u>	<u>124</u>
Total Liabilities	<u>133,735</u>	<u>46,376</u>	<u>-</u>	<u>-</u>	<u>180,111</u>
Fund Balances					
Restricted Fund Balance					
Capital Reserve	1,348,680				1,348,680
Maintenance Reserve	232,000				232,000
Excess Surplus	50,000				50,000
Capital Projects			\$ 935,927		935,927
Debt Service				\$ 13,772	13,772
Assigned Fund Balance					
Encumbrances	18,140				18,140
Unassigned Fund Balance	<u>(26,121)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(26,121)</u>
Total Fund Balances	<u>1,622,699</u>	<u>-</u>	<u>935,927</u>	<u>13,772</u>	<u>2,572,398</u>
Total Liabilities and Fund Balances	<u>\$ 1,756,434</u>	<u>\$ 46,376</u>	<u>\$ 935,927</u>	<u>\$ 13,772</u>	

Amounts reported for governmental activities in the statement of net position (A-1) are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. The cost of the assets is \$10,612,384 and the accumulated depreciation is \$4,637,170. 5,975,214

Interest on long-term debt is not accrued in the Governmental Funds, but rather is recognized as an expenditure when due. (5,389)

Amounts resulting from the refunding of debt are reported as deferred outflows of resources on the statement of net position and amortized over the life of the debt 17,535

Certain amounts resulting from the measurement of the net pension liability are reported as either deferred inflows of resources or deferred outflows of resources on the statement of net position and deferred over future years.

Deferred Outflows of Resources	\$ 397,593	
Deferred Inflows of Resources	<u>(101,033)</u>	
		296,560

Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported as liabilities in the funds

Bonds Payable	(940,000)	
Net Pension Liability	(1,376,165)	
Compensated Absences	<u>(128,276)</u>	
		<u>(2,444,441)</u>

Net Position of Governmental Activities		<u>\$ 6,411,877</u>
---	--	---------------------

MINE HILL TOWNSHIP BOARD OF EDUCATION
GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Capital Projects Fund</u>	<u>Debt Service Fund</u>	<u>Total Governmental Funds</u>
REVENUES					
Local Sources					
Property Tax Levy	\$ 6,617,814			\$ 207,150	\$ 6,824,964
Tuition	33,356				33,356
Interest	21,536				21,536
Miscellaneous	93,124	-	-	-	93,124
Total - Local Sources	<u>6,765,830</u>	<u>-</u>	<u>-</u>	<u>207,150</u>	<u>6,972,980</u>
Intergovernmental					
State Sources	3,638,692			-	3,638,692
Federal Sources	-	\$ 198,865	-	-	198,865
Total Intergovernmental Sources	<u>3,638,692</u>	<u>198,865</u>	<u>-</u>	<u>-</u>	<u>3,837,557</u>
Total Revenues	<u>10,404,522</u>	<u>198,865</u>	<u>-</u>	<u>207,150</u>	<u>10,810,537</u>
EXPENDITURES					
Current					
Instruction					
Regular Instruction	4,510,529				4,510,529
Special Education Instruction	1,750,310	95,616			1,845,926
Other Instruction		93,536			93,536
School Sponsored Activities and Athletics	25,090				25,090
Support Services					
Student and Instruction Related Services	818,234	9,713			827,947
General Administration Services	375,635				375,635
School Administration Services	252,479				252,479
Central Services	282,914				282,914
Plant Operations and Maintenance	495,323				495,323
Pupil Transportation	749,401				749,401
Debt Service					
Principal				180,000	180,000
Interest and Other Charges				13,378	13,378
Capital Outlay	33,815	-	\$ 62,073	-	95,888
Total Expenditures	<u>9,293,730</u>	<u>198,865</u>	<u>62,073</u>	<u>193,378</u>	<u>9,748,046</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>1,110,792</u>	<u>-</u>	<u>(62,073)</u>	<u>13,772</u>	<u>1,062,491</u>
OTHER FINANCING SOURCES (USES)					
Transfers In	78,792		998,000		1,076,792
Transfers Out	(998,000)	-	(78,792)	-	(1,076,792)
Total Other Financing Sources and Uses	<u>(919,208)</u>	<u>-</u>	<u>919,208</u>	<u>-</u>	<u>-</u>
Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	191,584	-	857,135	13,772	1,062,491
Fund Balance, Beginning of Year	<u>1,431,115</u>	<u>-</u>	<u>78,792</u>	<u>-</u>	<u>1,509,907</u>
Fund Balance, End of Year	<u>\$ 1,622,699</u>	<u>\$ -</u>	<u>\$ 935,927</u>	<u>\$ 13,772</u>	<u>\$ 2,572,398</u>

The accompanying Notes to the Financial Statements are an Integral Part of this Statement

**MINE HILL TOWNSHIP BOARD OF EDUCATION
RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
WITH THE DISTRICT-WIDE STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

Total Net Change in Fund Balances - Governmental Funds (Exhibit B-2) **\$ 1,062,491**

Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities those costs are shown in the statement and allocated over their estimated useful lives as depreciation expense.

Capital Outlay	\$ 95,888	
Depreciation Expense	<u>(273,254)</u>	
		(177,366)

The issuance of long-term debt (e.g. bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets. This amount is the net effect of these differences in the treatment of long-term debt and related items.

Principal Repayments	
Bonds Payable	180,000

Governmental Funds report the effect of issuance costs, premiums, discount and deferred amounts on refundings in the statement of activities.

Amortization of Deferred Amount on Refunding	(3,470)
--	---------

Interest on long-term debt in the statement of activities differs from the amount reported in the governmental funds because interest is recorded as an expenditure in the funds when it is due, and thus requires the use of current financial resources. In the statement of activities, however, interest expense is recognized as the interest accrues, regardless of when it is due.

Increase in Accrued Interest	(2,892)
------------------------------	---------

In the statement of activities, certain operating expenses - compensated absences - are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (paid):

Increase in PERS Pension Expenses	(71,764)	
Net Decrease in Compensated Absences Liability	<u>4,134</u>	
		<u>(67,630)</u>

Change in Net Position of Governmental Activities (Exhibit A-2) **\$ 991,133**

The accompanying Notes to the Financial Statements are an Integral Part of this Statement.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
 PROPRIETARY FUND
 FOOD SERVICE ENTERPRISE FUND
 STATEMENT OF NET POSITION
 AS OF JUNE 30, 2017**

	<u>Other Non-Major Fund</u>
ASSETS	
Current Assets	
Cash and Cash Equivalents	\$ 8,946
Intergovernmental Receivable	
Federal	3,864
State	118
Due from Other Funds	6,027
Inventories	<u>6,977</u>
Total Current Assets	<u>25,932</u>
Non-Current Assets	
Capital Assets	76,715
Less: Accumulated Depreciation	<u>(66,215)</u>
Total Non-Current Assets	<u>10,500</u>
Total Assets	<u>36,432</u>
LIABILITIES	
Current Liabilities	
Unearned Revenue	<u>2,283</u>
Total Current Liabilities	<u>2,283</u>
Total Liabilities	<u>2,283</u>
DEFERRED INFLOWS OF RESOURCES	
Deferred Commodities Revenue	<u>1,654</u>
Total Liabilities and Deferred Inflows of Resources	<u>3,937</u>
NET POSITION	
Net Investment in Capital Assets	10,500
Unrestricted	<u>21,995</u>
Total Net Position	<u>\$ 32,495</u>

The accompanying Notes to the Financial Statements are an Integral Part of this Statement

**MINE HILL TOWNSHIP BOARD OF EDUCATION
 PROPRIETARY FUND
 FOOD SERVICE ENTERPRISE FUND
 STATEMENT OF REVENUES, EXPENSES AND
 CHANGES IN NET POSITION
 FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

	<u>Other Non-Major Fund</u>
OPERATING REVENUES	
Charges for Services	
Daily Sales -	
Reimbursable	\$ 62,137
Nonreimbursable	<u>14,029</u>
Total Operating Revenues	<u>76,166</u>
OPERATING EXPENSES	
Cost of Sales -	
Reimbursable	62,970
Nonreimbursable	3,003
Salaries and Wages	43,867
Payroll Taxes	6,159
Employee Benefits	4,521
Purchased Professional and Technical Svcs	7,788
Depreciation	3,738
Supplies and Materials	<u>7,528</u>
Total Operating Expenses	<u>139,574</u>
Operating (Loss)	<u>(63,408)</u>
NONOPERATING REVENUES	
State Sources	
School Lunch Program	1,377
Federal Sources	
Special Milk Program	434
School Breakfast Program	5,332
National School Lunch Program	39,937
Food Distribution Program	13,405
Local Sources	
Interest Revenue	<u>107</u>
Total Nonoperating Revenues	<u>60,592</u>
Change in Net Position	(2,816)
Net Position, Beginning of Year	<u>35,311</u>
Net Position, End of Year	<u>\$ 32,495</u>

The accompanying Notes to the Financial Statements are an Integral Part of this Statement

**MINE HILL TOWNSHIP BOARD OF EDUCATION
 PROPRIETARY FUND
 FOOD SERVICE ENTERPRISE FUND
 STATEMENT OF CASH FLOWS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

		<u>Other Non-Major Fund</u>
CASH FLOW FROM OPERATING ACTIVITIES		
Cash Received from Customers	\$	75,859
Cash Payments for Employees		
Salaries & Benefits		(54,547)
Cash Payments to Suppliers for Goods and Services		<u>(71,059)</u>
Net Cash Provided by (Used for) Operating Activities		<u>(49,747)</u>
CASH FLOWS FROM NONCAPITAL FINANCIAL ACTIVITIES		
Cash Received from State and Federal Subsidy Reimbursements		50,616
Interfund Transfers		<u>(734)</u>
Net Cash Provided by (Used for) Noncapital Financing Activities		<u>49,882</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Purchase of Capital Assets		<u>(3,457)</u>
Net Cash Provided by (Used For) Capital and Related Financing Activities		<u>(3,457)</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Interest on Investments		<u>107</u>
Net Cash Provided by (Used for) Investing Activities		<u>107</u>
Net Change in Cash and Cash Equivalents		(3,215)
Cash and Cash Equivalents, Beginning of Year		<u>12,161</u>
Cash and Cash Equivalents, End of Year	\$	<u>8,946</u>
RECONCILIATION OF OPERATING LOSS TO NET CASH USED FOR OPERATING ACTIVITIES		
Operating (Loss)	\$	<u>(63,408)</u>
Adjustments to Reconcile Operating Loss to Net Cash Used for Operating Activities		
Depreciation		3,738
USDA Commodities - Value Used - Food Distribution Program		13,405
Change in Assets and Liabilities		
(Increase) Decrease in Inventories		(3,200)
Increase/(Decrease) in Deferred Commodities Revenue		25
Increase (Decrease) in Unearned Revenue		<u>(307)</u>
Net Cash Provided by (Used for) Operating Activities	\$	<u>(49,747)</u>
Non-Cash Financing Activities		
Valued Received - Food Distribution Program	\$	<u>13,430</u>

The accompanying Notes to the Financial Statements are an Integral Part of this Statement

**MINE HILL TOWNSHIP BOARD OF EDUCATION
FIDUCIARY FUNDS
STATEMENT OF FIDUCIARY NET POSITION
AS OF JUNE 30, 2017**

	<u>Unemployment Compensation Trust</u>	<u>Agency Fund</u>
ASSETS		
Cash and Cash Equivalents	\$ 45,241	\$ 56,626
Due from Other Funds	-	9,549
	<hr/>	<hr/>
Total Assets	<u>\$ 45,241</u>	<u>\$ 66,175</u>
LIABILITIES		
Due to Other Funds	\$ 9,549	\$ 27,749
Payroll Deductions and Withholdings		11,101
Amount Due to Student Groups	-	27,325
	<hr/>	<hr/>
Total Liabilities	<u>\$ 9,549</u>	<u>\$ 66,175</u>
NET POSITION		
Held in Trust for Unemployment Claims	<u>\$ 35,692</u>	

The accompanying Notes to the Financial Statements are an Integral Part of this Statement

**MINE HILL TOWNSHIP BOARD OF EDUCATION
FIDUCIARY FUND
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

	<u>Unemployment Compensation Trust</u>
ADDITIONS	
Contributions:	
Employee	\$ 7,529
Interest Earnings	<u>204</u>
Total Additions	<u>7,733</u>
DEDUCTIONS	
Unemployment Claims	<u>2,360</u>
Change in Net Position	5,373
Net Position , July 1, 2016	<u>30,319</u>
Net Position , June 30, 2017	<u>\$ 35,692</u>

The accompanying Notes to the Financial Statements are an Integral Part of this Statement

NOTES TO THE FINANCIAL STATEMENTS

**MINE HILL TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The Mine Hill Township Board of Education (the “Board” or the “District”) is an instrumentality of the State of New Jersey, established to function as an education institution. The Board consists of seven elected officials and is responsible for the fiscal control of the District. A superintendent is appointed by the Board and is responsible for the administrative control of the District. Under existing statutes, the Board's duties and powers include, but are not limited to, the development and adoption of a school program; the establishment, organization and operation of schools; and the acquisition, maintenance and disposition of school property.

The Board also has broad financial responsibilities, including the approval of the annual budget and the establishment of a system of accounting and budgetary controls.

The reporting entity is composed of the primary government, component units, and other organizations that are included to ensure that the financial statements of the District are not misleading. The primary government consists of all funds, departments, boards and agencies that are not legally separate from the District. For the Mine Hill Township Board of Education this includes general operations, food service and student related activities of the District.

Component units are legally separate organizations for which the District is financially accountable. The District is financially accountable for an organization if the District appoints a voting majority of the organization's governing board and (1) the District is able to significantly influence the programs or services performed or provided by the organization; or (2) the District is legally entitled to or can otherwise access the organization's resources; the District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the District in that the District approves the budget, the issuance of debt or the levying of taxes. Based on the foregoing criteria, the District has no component units. Furthermore, the District is not includable in any other reporting entity as a component unit.

B. New Accounting Standards

During fiscal year 2017, the District adopted the following GASB statements as required:

- GASB No. 73, *Accounting and Financial Reporting for Pensions and Related Assets that Are Not Within the Scope of GASB Statement 68, and Amendments to Certain Provisions of GASB Statements 67 and 68*. The objective of this Statement is to improve the usefulness of information about pensions included in the general purpose external financial reports of state and local governments for making decisions and assessing accountability.
- GASB No. 77, *Tax Abatement Disclosures*. The requirements of this Statement will improve financial reporting by providing disclosure of information about the nature and magnitude of tax abatements that will make these transactions more transparent to financial statement users. As a result, users will be better equipped to understand (1) how tax abatements affect a government's future ability to raise resources and meet its financial obligations and (2) the impact those abatements have on a government's financial position and economic condition.
- GASB No. 80, *Blending Requirements for Certain Component Units – An Amendment of GASB Statement No. 14*. The objective of this Statement is to improve financial reporting by clarifying the financial statement presentation requirements for certain component units. This Statement amends the blending requirements established in paragraph 53 of Statement No. 14. *The Financial Reporting Entity, as amended*.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. New Accounting Standards (Continued)

- GASB No. 82, *Pension Issues – An Amendment of GASB Statements No.67, No.68, and No.73*. The objective of this Statement is to address certain issues that have been raised with respect to Statements No. 67, *Financial Reporting for Pension Plans*, No. 68, *Accounting and Financial Reporting for Pension*, and No. 73, *Accounting and Financial Reporting for Pensions and Related Assets That are Not Within the Scope of GASB Statement 68*, and *Amendments to Certain Provisions of GASB Statements 67 and 68*. Specifically, this Statement addresses issues regarding (1) the presentation of payroll-related measures in required supplementary information, (2) the selection of assumptions and the treatment of deviations from the guidance in an Actuarial Standard of Practice for financial reporting purposes, and (3) the classification of payments made by employers to satisfy employee (plan member) contribution requirements.

Other accounting standards that the District is currently reviewing for applicability and potential impact on the financial statements include:

- GASB No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, will be effective beginning with the fiscal year ending June 30, 2018. The primary objective of this Statement is to improve accounting and financial reporting by state and local governments for postemployment benefits other than pensions (other postemployment benefits or OPEB). It also improves information provided by state and local governmental employers about financial support for OPEB that is provided by other entities.
- GASB No. 84, *Fiduciary Activities*, will be effective with the fiscal year ending June 30, 2020. The objective of this Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. This Statement established criteria for identifying fiduciary activities of all state and local governments.
- GASB No. 85, *Omnibus 2017*, will be effective with the fiscal year ending June 30, 2018. The objective of this Statement is to address practice issues that have been identified during implementation and application of certain GASB Statements. This Statement addresses a variety of topics including issues related to blending component units, goodwill, fair value measurement and application, and post-employment benefits (pensions and other post-employment benefits (OPEB)).
- GASB No. 86, *Certain Debt Extinguishment Issues*, will be effective with the fiscal year ending June 30, 2018. The primary objective of this Statement is to improve consistency in accounting and financial reporting for in-substance defeasance of debt by providing guidance for transactions in which cash and other monetary assets acquired with only existing resources – resources other than the proceeds of refunding debt are placed in an irrevocable trust for the sole purpose of extinguishing debt. This Statement also improves accounting and financial reporting for prepaid insurance on debt that is extinguished and notes to financial statements for debt that is defeased in substance.
- GASB No. 87, *Leases*, will be effective with the fiscal year ending June 30, 2021. The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract.

C. Basis of Presentation - Financial Statements

The financial statements include both district-wide financial statements (based on the District as a whole) and fund financial statements (based on specific District activities or objectives). Both the district-wide and fund financial statements categorize activities as either governmental activities or business-type activities. While separate district-wide and fund financial statements are presented, they are interrelated. In the district-wide financial statements, the governmental activities column incorporates data from governmental funds and internal service funds, while business-type activities incorporate data from the District's enterprise funds. Fiduciary funds are excluded from the district-wide financial statements.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Basis of Presentation - Financial Statements (Continued)

District-Wide Financial Statements

The district-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Board of Education. All fiduciary activities are reported only in the fund financial statements. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by property taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. In the statement of net position, both the governmental and business-type activities columns (a) are presented on a consolidated basis by column, and (b) reflect on a full accrual economic resource basis, which incorporates long-term assets and receivables as well as long-term debt and obligations.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or other governmental entities, including other school districts, who purchase, use, or directly benefit from goods or services provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Property taxes, unrestricted state aid and other items not properly included among program revenues are reported instead as general revenues.

As a general rule the effect of interfund activity has been eliminated from the district-wide financial statements. Exceptions to this general rule are charges between the Board's proprietary and fiduciary funds since elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Fund Financial Statements

Separate fund financial statements are provided for governmental, proprietary, and fiduciary activities, even though the latter are excluded from the district-wide financial statements. The emphasis of fund financial statements is on major individual governmental and enterprise funds, each reported as separate columns in the fund financial statements. All remaining governmental and enterprise funds are aggregated and reported as nonmajor funds. The District considers all of its governmental funds to be major funds.

The District reports the following major governmental funds:

The *general fund* is the School District's primary operating fund. It accounts for all financial resources of the District, except those to be accounted for in another fund.

The *special revenue fund* accounts for the proceeds of specific revenue sources legally restricted to expenditures for specified purposes. This fund accounts for federal, state and local financial programs, with the exception of grants for major capital projects and the child nutrition programs.

The *capital projects fund* accounts for the proceeds from the sale of bonds, lease purchases and other revenues used for the acquisition or construction of capital facilities and other capital assets, other than those financed by the proprietary funds.

The *debt service fund* accounts for the accumulation of resources that are restricted, committed or assigned for the payment of principal and interest on long-term general obligation debt of governmental funds.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Basis of Presentation - Financial Statements (Continued)

Fund Financial Statements (Continued)

The District reports the following non-major proprietary funds which are organized to be self-supporting through user charges:

The *food service fund* accounts for the activities of the school cafeteria, which provides food service to students as well as a la carte and catering services for teachers and special events.

Additionally, the government reports the following fund types:

The *fiduciary trust fund* is used to account for resources legally held in trust for the state unemployment insurance claims, payroll related activities and student related activities which are supported and controlled by student organizations and clubs. All resources of the fund, including any earnings on invested resources, may be used to support the intended purpose. There is no requirement that any portion of these resources be preserved as capital.

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds". Any residual balances outstanding between the governmental activities and business-type activities are reported in the district-wide financial statements as "internal balances".

Reclassifications

Certain amounts presented in the prior year data may have been reclassified in order to be consistent with the current year's presentation.

D. Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as current financial resources or economic resources. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The district-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements with the exception of the agency fund which does not have a measurement focus. All assets, all liabilities and all deferred outflows/inflows of resources associated with these operations (with the exception of the fiduciary funds) are included on the Statement of Net Position. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when susceptible to accrual (i.e. when they are both measurable and available). Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Board considers revenues to be available if they are collected within 60 days after year-end. Expenditures are recorded when a liability is incurred, as under accrual basis of accounting, with the exception of debt service expenditures as well as expenditures related to compensated absences and claims and judgments which are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of long-term debt and acquisitions under capital leases are reported as other financing sources.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. Measurement Focus and Basis of Accounting (Continued)

Property taxes, tuition, unrestricted state aid, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Entitlements (formula-type grants and aid) are recorded as revenues when all eligibility requirements are met, including any time requirements, and the amount is received during the period or within the availability period for this revenue source. Expenditure-driven grants and similar awards (reimbursement-type grants and awards) are recognized as revenue when the qualifying expenditures have been incurred and all other eligibility requirements imposed by the grantor or provider have been met, and the amount is received during the period or within the availability period for this revenue source. All other revenue items are considered to be measurable and available only when cash is received by the District.

When both restricted and unrestricted resources are available for use, it is the Board's policy to use restricted resources first, then unrestricted resources as they are needed.

E. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance

1. Cash, Cash Equivalents and Investments

Cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

Investments are reported at fair value and are limited by N.J.S.A. 18A:20-37.

2. Receivables

All receivables are reported at their gross value, and where appropriate, are reduced by the estimated portion that is expected to be uncollectible.

3. Inventories

The cost of inventories of the governmental fund types are recorded as expenditures at the time individual inventory items are purchased.

Food Service Fund inventories, exclusive of the federal commodities, are valued at cost, using the first-in first-out (FIFO) method and consist of food and expendable supplies. The cost of such inventories is recorded as expenses when consumed rather than when purchased. The United States Department of Agriculture (USDA) commodity portion of the Food Service Fund inventory consists of food donated by the USDA. It is valued at estimated market prices by the USDA. The amount of unused commodities at year-end is reported as deferred inflows of resources.

4. Capital Assets

Capital assets, which include property, plant and equipment, are reported in the applicable governmental or business-type activities columns in the district-wide financial statements. Capital assets are defined by the Board as assets with an initial, individual cost of \$2,000 and an estimated useful life in excess of two years. The District was able to estimate the historical cost for the initial reporting of these capital assets through back trending. As the District constructs or acquires additional capital assets each period, they are capitalized and reported at historical cost. Donated capital assets are recorded at acquisition value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend its useful life are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

E. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance (Continued)

4. Capital Assets (Continued)

Land and construction in progress are not depreciated. The other property, plant, and equipment of the District is depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Land Improvements	20
Buildings	50
Building Improvements	10-50
Machinery and Equipment	10-15
Vehicles	8
Computer Equipment	5

5. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future periods and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Board has two items which arise only under the accrual basis of accounting that qualify for reporting in this category. One item is the deferred amounts on refunding of debt which results from the loss on a debt refunding reported in the district-wide statement of net position. Deferred amounts on debt refunding result from the loss on the transaction when the debt's reacquisition price is greater than the carrying value of the refunded debt. These amounts are deferred and amortized over the shorter of the life of the refunded or refunding debt. The other item that qualifies for reporting in this category is the deferred amounts on net pension liability. Deferred amounts on net pension liability are reported in the district-wide statement of net position and result from: (1) differences between expected and actual experience; (2) changes in assumptions; (3) net difference between projected and actual investment earnings on pension plan investments; (4) changes in proportion and differences between employer contributions and proportionate share of contributions; and (5) contributions made subsequent to the measurement date. These amounts are deferred and amortized over future years.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to future periods and so will not be recognized as an inflow of resources (revenue) until that time. The Board has two types of items, which arise only under the accrual basis of accounting that qualify for reporting in this category. Accordingly, one item is the deferred commodities revenue, reported in both the district-wide and the proprietary funds statements of net position. The deferred commodities revenue represents the estimated market value of the donated and unused Federal commodities at year end. This amount is deferred and recognized as an inflow of resources in the period the commodities are consumed. The other item that qualifies for reporting in this category is the deferred amounts on net pension liability. Deferred amounts on net pension liability are reported in the district-wide statement of net position and result from: (1) differences between expected and actual experience; (2) changes in assumptions; (3) net difference between projected and actual investment earnings on pension plan investments; and (4) changes in proportion and differences between employer contributions and proportionate share of contributions. These amounts are deferred and amortized over future years.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

E. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance (Continued)

6. *Compensated Absences*

It is the District's policy to permit employees to accumulate (with certain restrictions) earned but unused personal and sick leave benefits. A long-term liability of accumulated personal and sick leave and salary related payments has been recorded in the governmental activities in the district-wide financial statements, representing the Board's commitment to fund such costs from future operations. A liability is reported in the governmental funds only to the amount actually due at year end as a result of employee resignations and retirements.

7. *Pensions*

In the district-wide financial statements, for purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the retirement systems sponsored and administered by the State of New Jersey and additions to/deductions from these retirement systems' fiduciary net position have been determined on the same basis as they are reported by the retirement systems. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

In the governmental fund financial statements, net pension liabilities represent amounts normally expected to be liquidated with expendable available financial resources for required pension contributions that are due and payable at year end. Pension expenditures are recognized based on contractual pension contributions that are required to be made to the pension plan during the fiscal year.

8. *Long-Term Obligations*

In the district-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities statement of net position. Losses resulting from debt refundings are classified as deferred outflows of resources and losses resulting from debt refundings are also deferred and amortized over the life of the refunded bonds or new bonds whichever is less using the effective interest method. Bonds payable are reported included the unmodified bond premium or discounts. Bond issuance costs are treated as an expense.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

9. *Net Position/Fund Balance*

District-Wide Statements

In the district-wide statements, there are three classes of net position:

- **Net Investment in Capital Assets** – consists of net capital assets (cost less accumulated depreciation) reduced by outstanding balances of related debt obligations from the acquisition, construction or improvement of those assets. Deferred outflows of resources and deferred inflows of resources attributable to the acquisition, construction or improvement of those assets or related debt also should be included.
- **Restricted Net Position** – reports net position when constraints placed on the residual amount of noncapital assets are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.
- **Unrestricted Net Position** – any portion of net position not already classified as either net investment in capital assets or net position – restricted is classified as net position – unrestricted.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

E. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance (Continued)

9. *Net Position/Fund Balance (Continued)*

Governmental Fund Statements

Fund balance categories are designed to make the nature and extent of the constraints placed on the District's fund balance more transparent. These categories are comprised of a hierarchy based primarily on the extent to which the District is bound to observe constraints imposed upon the use of the resources reported in governmental funds.

Restricted Fund Balance – Amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.

Capital Reserve – This restriction was created by the District in accordance with NJAC 6A:23A-14.1 to fund future capital expenditures (See Note 2D.)

Maintenance Reserve – This restriction was created by the Board in accordance with NJAC 6A:23A-14.2 to accumulate funds for the required maintenance of school facilities in accordance with the EFCA (NJSA 18A:7G-9) for a thorough and efficient education. (See Note 2E)

Excess Surplus – This restriction was created in accordance with NJSA 18A:7F-7 to represent the June 30, 2017 audited excess surplus that is required to be appropriated in the 2018/2019 original budget certified for taxes.

Capital Projects – Represents fund balance restricted specifically for capital acquisitions and improvements in the Capital Projects Fund.

Debt Service – Represents fund balance restricted specifically for the repayment of long-term debt principal and interest in the Debt Service Fund.

Assigned Fund Balance – Amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority.

Encumbrances – Represent outstanding purchase orders for goods or services approved by management for specific purposes from available resources of the current year for which the goods and materials have not yet been received or the services have not yet been rendered at June 30.

Unassigned Fund Balance – Represents fund balance that has not been restricted, committed or assigned to specific purposes within the governmental funds.

F. Revenues and Expenditures/Expenses

1. *Program Revenues*

Amounts reported as program revenues in the district-wide statement of activities include 1) charges to customers or applicants for goods or services, provided, 2) operating grants and contributions, and 3) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all property taxes, unrestricted state aid, investment earnings and miscellaneous revenues.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

F. Revenues and Expenditures/Expenses (Continued)

2. *Property Taxes*

Property taxes are levied pursuant to law and are collected by the municipality and are transferred to the District as requested. Property tax revenues are recognized in the year they are levied and become available. Property taxes collected in advance of the year-end for which they are levied and transferred to the District are reported as deferred inflows of resources. The tax bills are mailed annually in June by the municipal tax collector and are levied and due in four quarterly installments on August 1, November 1, February 1 and May 1 of the fiscal year. When unpaid, taxes or any other municipal lien, or part thereof, on real property, remains in arrears on April 1st in the year following the calendar year levy when the same became in arrears, the tax collector of the municipality shall, subject to the provisions of New Jersey Statute, enforce the lien by placing the property on a tax sale. The municipality may institute annual "in rem" tax foreclosure proceedings to enforce the tax collection or acquisition of title to the property.

3. *Tuition Revenues and Expenditures*

Tuition Revenues - Tuition charges were established by the Board of Education based on estimated costs. The charges are subject to adjustment when the final costs are determined and certified by the State Department of Education.

Tuition Expenditures - Tuition charges for the fiscal years 2015-2016 and 2016-2017 were based on rates established by the receiving district. These rates are subject to change when the actual costs have been certified by the State Department of Education.

4. *Proprietary Funds, Operating and Nonoperating Revenues and Expenses*

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the food service enterprise fund are charges to customers for sales and services. Operating expenses for food service enterprise fund include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses. Federal and State subsidies for the food service operation are considered nonoperating revenues.

NOTE 2 STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Information

In accordance with the requirements of the New Jersey Department of Education ("the Department"), the District annually prepares its operating budget for the forthcoming year. The budget, except for the general fund and special revenue fund, which is more fully explained below and in the notes to the required supplementary information, is prepared in accordance with accounting principles generally accepted in the United States of America and serves as a formal plan for expenditures and the proposed means for financing them. Capital lease transactions are accounted for on the GAAP basis.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 2 STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY (Continued)

A. Budgetary Information (Continued)

The annual budget is adopted in the spring of the preceding year for the general, special revenue and debt service funds. The District is not required to adopt an annual budget for the capital projects fund. The budget is submitted to the county superintendent for review and approval prior to adoption. Prior to the 2012/2013 budget year, the annual budget was required to be voted upon at the annual school election held on the third Tuesday in April. On January 17, 2012, Chapter 202 of the Laws of P.L. 2011 was approved which established procedures for moving the date of a school district's annual school election from April to the general election in November. Under the new law, districts that have their school board members elected in November no longer have to submit their budgets that meet levy cap requirements for voter approval beginning with the 2012/2013 budget year. Only a school board decision to exceed the tax levy cap would require voter approval for the additional amount on the November ballot. The Board previously adopted a resolution to move its annual election to the date of the general elections in accordance with the law; therefore voter approval of the annual budget is not required.

Budget adoptions and amendments are recorded in the District's board minutes. The budget is amended by the Board of Trustees as needed throughout the year. The budget for revenues, other resources, other uses, and fund balances is prepared by fund source and amount. The budget for expenditures is prepared by fund, program, function, object and amount. The legal level of budgetary control is established at the line item account within each fund. Line item accounts are defined as the lowest (most specific) level of detail as established pursuant to the minimum chart of accounts referenced in N.J.A.C. 6:20-2A.2(m)1. The Board approved several budget transfers during 2016/2017. Also, during 2016/2017 the Board increased the original budget by \$452,034. The increase was funded by additional capital reserve appropriations, grant awards and the reappropriation of prior year general fund encumbrances.

Formal budgetary integration into the accounting system is employed as a management control device during the year. For governmental funds there are no substantial differences between the budgetary basis of accounting and accounting principles generally accepted in the United States of America, with the exception of the legally mandated revenue recognition of certain state aid payments for budgetary purposes only and the treatment of encumbrances in the special revenue fund as described in the Notes to Required Supplementary Information (RSI). Encumbrance accounting is also employed as an extension of formal budgetary integration in the governmental fund types. Unencumbered appropriations lapse at fiscal year end.

Encumbrance accounting is employed in the governmental funds. Under encumbrance accounting, purchase orders, contracts and other commitments for the expenditure of resources are recorded to reserve a portion of the applicable appropriation. Open encumbrances in governmental funds other than the special revenue fund are reported as committed and/or assigned fund balances at fiscal year end as they do not constitute expenditures or liabilities but rather commitments related to unperformed contracts for goods and services which are reappropriated and honored during the subsequent fiscal year.

B. Excess Expenditures Over Appropriations

The following is a summary of expenditures in excess of available appropriations. The overexpended appropriations resulted in unfavorable variances.

	<u>Final Budget</u>	<u>Actual</u>	<u>Unfavorable Variance</u>
General Fund			
Unallocated Benefits – Employee Benefits			
Social Security Contributions	\$68,289	\$70,368	\$(2,079)

The above variances were offset with other available resources.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 2 STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY (Continued)

C. Deficit Fund Equity (Continued)

The District has an unassigned fund balance deficit of \$26,121 in the General Fund as of June 30, 2017 as reported in the fund financial statements (modified accrual basis). NJSA 18A:22-44.2 provides that in the event a state school aid payment is not made until the following school budget year, districts must record these delayed state aid payments as revenue, for budget purposes only, in the current school budget year. The statute provides legal authority for school districts to recognize this revenue in the current budget year. GASB Statement No. 33, "Accounting and Financial Reporting for Nonexchange Transactions", requires that intergovernmental transactions (revenue, expenditure, asset, liability) should be recognized in symmetry (i.e., if one government recognizes an asset, the other government recognizes a liability). Since the State of New Jersey is recording certain 2016/2017 budgeted state aid payments in the subsequent fiscal year, the school district cannot recognize such payments on the GAAP (fund) financial statements until the year the State records the payable. Due to the timing difference of recording these delayed state aid payments, the General Fund deficit does not alone indicate that the District is facing financial difficulties; however, unless the State of New Jersey budgets the delayed payments in future years, the District may also report fund deficits in the future.

Pursuant to NJSA 18A:22-44.2, any negative unreserved, undesignated (i.e., unassigned) general fund balance that is reported as a direct result of a delay in the payment of state aid until the following fiscal year, is not considered as a violation of New Jersey Statute or regulation and is not considered an item in need of corrective action. The District's deficit in the GAAP (fund) financial statements of \$26,121 in the General Fund less than the delayed state aid payments balance at June 30, 2017.

D. Capital Reserve

A capital reserve account was established by the District. The accumulation of funds will be used for capital outlay expenditures in subsequent fiscal years. The capital reserve is maintained in the general fund and its activity is included in the general fund annual budget.

Funds placed in the capital reserve are restricted to capital projects in the district's approved Long Range Facilities Plan (LRFP). Upon submission of the LRFP to the Department, a district may increase the balance in the capital reserve by appropriating funds in the annual general fund budget certified for taxes or by transfer by board resolution at year end of any unanticipated revenue or unexpended line-item appropriation amounts or both. A district may also appropriate additional amounts when the express approval of the voters has been obtained either by a separate proposal at budget time or by a special question at one of the four special elections authorized pursuant to N.J.S.A. 19:60-2. Pursuant to N.J.A.C. 6:23A-14.1(g), the balance in the reserve cannot at any time exceed the local support costs of uncompleted capital projects in its approved LRFP.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 2 STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY (Continued)

D. Capital Reserve (Continued)

The activity of the capital reserve for the fiscal year ended June 30, 2017 is as follows:

Balance, July 1, 2016		\$ 1,267,888
Increased by:		
Unexpended Capital Projects Transferred to Capital Reserve	\$ 78,792	
Cancelled Capital Project Approved in District Budget	100,000	
Deposits Approved by Board Resolution	<u>1,000,000</u>	
		<u>1,178,792</u>
Decreased by:		
Withdrawal Approved by Board Resolution	358,000	
Withdrawal Approved in District Budget	<u>740,000</u>	
		<u>1,098,000</u>
Balance, June 30, 2017		<u>\$ 1,348,680</u>

The withdrawals from the capital reserve were for use in a department approved facilities project, consistent with the district's Long Range Facilities Plan.

E. Maintenance Reserve

A maintenance reserve account was established by the District. The accumulation of funds will be used for required maintenance of school facilities expenditures in subsequent fiscal years. The maintenance reserve is maintained in the General Fund and its activity is included in the General Fund annual budget.

Funds placed in the maintenance reserve are restricted to required maintenance activities for a school facility as reported in the comprehensive maintenance plan. A District may appropriate funds into the maintenance reserve in the annual General Fund budget certified for taxes or by transfer by board resolution at year end of any unanticipated revenue or unexpended line item appropriation amounts or both. Pursuant to N.J.A.C. 6A:23A-14.2(g), the balance in the reserve cannot at any time exceed four percent of the replacement cost of the school district's school facilities for the current year.

The activity of the maintenance reserve for the fiscal year ended June 30, 2017 is as follows:

Balance, July 1, 2016	\$ 121,111
Increased by	
Deposits Approved by Board Resolution	<u>110,889</u>
Balance, June 30, 2017	<u>\$ 232,000</u>

The June 30, 2017 comprehensive maintenance plan indicated a maximum maintenance reserve amount of \$350,470.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 2 STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY (Continued)

F. Transfers to Capital Outlay

During the 2016/2017 school year, the district transferred \$7,709 to the equipment capital outlay accounts.

G. Calculation of Excess Surplus

In accordance with N.J.S.A. 18A:7F-7, as amended, the restricted fund balance for Excess Surplus is a required calculation pursuant to the New Jersey Comprehensive Educational Improvement and Financing Act of 1996 (CEIFA). New Jersey school districts are required to restrict General Fund fund balance in excess of 2% of budget expenditures at the fiscal year end of June 30 if they did not appropriate a required minimum amount as budgeted fund balance in their subsequent year's budget. The excess fund balance at June 30, 2017 is \$50,000. This amount will be appropriated in the 2018/2019 original budget certified for taxes.

NOTE 3 DETAILED NOTES ON ALL FUNDS

A. Cash Deposits and Investments

Cash Deposits

The Board's deposits are insured through either the Federal Deposit Insurance Corporation (FDIC), National Credit Union Share Insurance Fund (NCUSIF), Securities Investor Protection Corporation (SIPC) or New Jersey's Governmental Unit Deposit Protection Act (GUDPA). The Board is required to deposit their funds in a depository which is protecting such funds pursuant to GUDPA. The New Jersey Governmental Unit Deposit Protection Act requires all banks doing business in the State of New Jersey to pledge collateral equal to at least 5% of the average amount of its public deposits and 100% of the average amount of its public funds in excess of the lesser of 75% of its capital funds or \$200 million for all deposits not covered by the FDIC.

Bank balances are insured up to \$250,000 in the aggregate by the FDIC for each bank. NCUSIF insures credit union accounts up to \$250,000 in the aggregate for each financial institution. SIPC replaces cash claims up to a maximum of \$250,000 for each failed brokerage firm. At June 30, 2017, the book value of the Board's deposits were \$2,155,919 and bank and brokerage firm balances of the Board's deposits amounted to \$2,978,862. The Board's deposits which are displayed on the various fund balance sheets as "cash and cash equivalents" are categorized as:

Depository Account

Insured	\$ 2,975,894
Uninsured and Collateralized	<u>2,968</u>
	<u>\$ 2,978,862</u>

**MINE HILL TOWNSHIP BOARD OF EDUCATION
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 3 DETAILED NOTES ON ALL FUNDS (Continued)

A. Cash Deposits and Investments (Continued)

Cash Deposits (Continued)

Custodial Credit Risk – Deposits – Custodial credit risk is the risk that in the event of a bank failure, the government’s deposits may not be returned to it. The Board does not have a policy for custodial credit risk. As of June 30, 2017 the Board’s bank balance of \$2,968 was exposed to custodial credit risk as follows:

Depository Account

Uninsured and Collateralized:

Collateral held by pledging financial institution's trust department not in the Board's name	\$ <u>2,968</u>
	<u>\$ 2,968</u>

Investments

The Board is permitted to invest public funds in accordance with the types of securities authorized by N.J.S.A. 18A:20-37. Examples of the allowable investments are bonds or other obligations of the United States or obligations guaranteed by the United States of America, Government Money Market Mutual Funds, bonds or other obligations of the school district or bonds or other obligations of the local unit or units within which the school district is located, Local Government investment pools, and agreements or the repurchase of fully collateralized securities, if transacted in accordance with the above statute.

As of June 30, 2017, the Board had no outstanding investments.

Interest Rate Risk – The Board does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk – State law limits investments as noted above (N.J.S.A. 18A:20-37). The District does not have an investment policy that would further limit its investment choices.

Concentration of Credit Risk – The Board places no limit in the amount the District may invest in any one issuer.

Investment and interest earnings in the Capital Projects Fund are assigned to the General Fund in accordance with Board policy.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 3 DETAILED NOTES ON ALL FUNDS (Continued)

B. Receivables

Receivables as of June 30, 2017 for the district's individual major and nonmajor funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	<u>General</u>	<u>Special Revenue</u>	<u>Food Service</u>	<u>Total</u>
Receivables:				
Intergovernmental-				
Federal		\$ 46,376	\$ 3,864	\$ 50,240
State	\$ 21,571		118	21,689
Local	<u>565,455</u>	<u>-</u>	<u>-</u>	<u>565,455</u>
Gross Receivables	587,026	46,376	3,982	637,384
Less: Allowance for Uncollectibles	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Total Receivables	<u>\$587,026</u>	<u>\$ 46,376</u>	<u>\$ 3,982</u>	<u>\$637,384</u>

C. Unearned Revenue

Governmental funds report unearned revenue in connection with resources that have been received, but not yet earned. At the end of the current fiscal year, the various components of unearned revenue reported in the governmental funds were as follows:

Special Revenue Fund	
Unencumbered Grant Draw Downs	<u>\$ 124</u>
 Total Unearned Revenue for Governmental Funds	 <u>\$ 124</u>

**MINE HILL TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 3 DETAILED NOTES ON ALL FUNDS (Continued)

D. Capital Assets

Capital asset activity for the fiscal year ended June 30, 2017 was as follows:

	<u>Balance, July 1, 2016</u>	<u>Increases</u>	<u>Decreases</u>	<u>Transfers</u>	<u>Balance, June 30, 2017</u>
Governmental Activities:					
Capital Assets, Not Being Depreciated:					
Land	\$ 59,696				\$ 59,696
Construction in Progress	135,060	\$ 52,448	-	\$ (135,060)	52,448
Total Capital Assets, Not Being Depreciated	<u>194,756</u>	<u>52,448</u>	<u>-</u>	<u>(135,060)</u>	<u>112,144</u>
Capital Assets, Being Depreciated:					
Site Improvements	148,254				148,254
Buildings and Building Improvements	9,280,457	\$ 35,731		135,060	9,451,248
Machinery and Equipment	893,029	7,709	-	-	900,738
Total Capital Assets Being Depreciated	<u>10,321,740</u>	<u>43,440</u>	<u>-</u>	<u>135,060</u>	<u>10,500,240</u>
Less Accumulated Depreciation for:					
Site Improvements	(146,691)	(1,042)			(147,733)
Buildings and Building Improvements	(3,624,589)	(235,559)			(3,860,148)
Machinery and Equipment	(592,636)	(36,653)	-	-	(629,289)
Total Accumulated Depreciation	<u>(4,363,916)</u>	<u>(273,254)</u>	<u>-</u>	<u>-</u>	<u>(4,637,170)</u>
Total Capital Assets, Being Depreciated, Net	<u>5,957,824</u>	<u>(229,814)</u>	<u>-</u>	<u>135,060</u>	<u>5,863,070</u>
Governmental Activities Capital Assets, Net	<u>\$ 6,152,580</u>	<u>\$ (177,366)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,975,214</u>

**MINE HILL TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 3 DETAILED NOTES ON ALL FUNDS (Continued)

D. Capital Assets (Continued)

	Balance, <u>July 1, 2016</u>	<u>Increases</u>	<u>Decreases</u>	Balance, <u>June 30, 2017</u>
Business-Type Activities:				
Capital Assets, Not Being Depreciated:				
Machinery and Equipment	\$ 73,258	3,457	-	\$ 76,715
Total Capital Assets, Not Being Depreciated	<u>73,258</u>	<u>3,457</u>	<u>-</u>	<u>76,715</u>
Less Accumulated Depreciation for:				
Machinery and Equipment	(62,477)	\$ (3,738)	-	(66,215)
Total Accumulated Depreciation	<u>(55,290)</u>	<u>(3,738)</u>	<u>-</u>	<u>(66,215)</u>
Business-Type Activities Capital Assets, Net	<u>\$ 17,968</u>	<u>\$ (281)</u>	<u>\$ -</u>	<u>\$ 10,500</u>

Depreciation expense was charged to functions/programs of the District as follows:

Governmental Activities:

Instruction		
Regular		\$ 265,505
Support Services		
Student and Instruction Related Services		791
Plant Operations and Maintenance		<u>6,958</u>
Total Depreciation Expense - Governmental Activities		<u>\$ 273,254</u>

Business-Type Activities:

Food Service Fund		<u>\$ 3,738</u>
Total Depreciation Expense - Business-Type Activities		<u>\$ 3,738</u>

**MINE HILL TOWNSHIP BOARD OF EDUCATION
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 3 DETAILED NOTES ON ALL FUNDS (Continued)

D. Capital Assets (Continued)

Construction and Other Significant Commitments

The District has the following active construction projects as of June 30, 2017:

<u>Project</u>	<u>Spent to Date</u>	<u>Remaining Commitment</u>
HVAC Project	\$ 52,448	<u>\$ 836,552</u>

E. Interfund Receivables, Payables, and Transfers

The composition of interfund balances as of June 30, 2017, is as follows:

Due to/from Other Funds

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General Fund	Special Revenue	\$ 46,252
General Fund	Payroll Agency Fund	27,749
Food Service Fund	General Fund	6,027
Payroll Agency Fund	Unemployment Fund	<u>9,549</u>
Total		<u>\$ 89,577</u>

The above balances are the result of revenues earned or other financing sources received in one fund which are due to another fund and/or expenditures paid by one fund on behalf of another fund and/or to cover cash balances which were in an overdraft position.

The District expects all interfund balances to be liquidated within one year.

Interfund transfers

	<u>Transfer In:</u>		
	<u>General</u>	<u>Capital Projects</u>	<u>Total</u>
Transfer Out:			
General Fund		\$ 998,000	\$ 998,000
Capital Projects Fund	\$ 78,792	-	<u>78,792</u>
Total transfers out	<u>\$ 78,792</u>	<u>\$ 998,000</u>	<u>\$ 1,076,792</u>

The above transfers are the result of revenues earned and/or other financing sources received in one fund to finance expenditures in another fund.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 3 DETAILED NOTES ON ALL FUNDS (Continued)

F. Leases

Operating Leases

The District leases postage machines and copiers under noncancelable operating leases. Lease payments for the fiscal year ended June 30, 2017 were \$25,752. The future minimum lease payments for these operating leases are as follows:

Fiscal Year Ending <u>June 30,</u>	<u>Amount</u>
2018	28,121
2019	23,492
2020	17,100
2021	16,344
2022	<u>9,534</u>
Total	<u>\$ 94,591</u>

G. Long-Term Debt

General Obligation Bonds

The Board issued general obligation bonds to provide funds for the acquisition and construction of major capital facilities and other capital assets. The full faith and credit of the Board are irrevocably pledged for the payment of the principal of the bonds and the interest thereon.

Bonds payable at June 30, 2017 are comprised of the following issues:

\$1,120,000, 2016 Refunding Bonds, due in annual installments of \$180,000 to \$195,000 through March 1, 2022, interest at 1.720% \$940,000

The Board's schedule of principal and interest for long-term debt issued and outstanding is as follows:

Governmental Activities:

Fiscal Year Ending <u>June 30,</u>	<u>Serial Bonds</u>		<u>Total</u>
	<u>Principal</u>	<u>Interest</u>	
2018	\$ 180,000	\$ 16,168	\$ 196,168
2019	185,000	13,072	198,072
2020	190,000	9,890	199,890
2021	190,000	6,622	196,622
2022	<u>195,000</u>	<u>3,354</u>	<u>198,354</u>
Total	<u>\$ 940,000</u>	<u>\$ 49,106</u>	<u>\$ 989,106</u>

**MINE HILL TOWNSHIP BOARD OF EDUCATION
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 3 DETAILED NOTES ON ALL FUNDS (Continued)

G. Long-Term Debt (Continued)

Statutory Borrowing Power

The Board's remaining borrowing power under N.J.S. 18A:24-19, as amended, at June 30, 2017 was as follows:

3% of Equalized Valuation Basis (Municipal)	\$ 12,721,194
Less: Net Debt	<u>940,000</u>
Remaining Borrowing Power	<u>\$ 11,781,194</u>

H. Other Long-Term Liabilities

Changes in Long-Term Liabilities

Long-term liability activity for the fiscal year ended June 30, 2017, was as follows:

	Balance, July 1, 2016	Additions	Reductions	Balance, June 30, 2017	Due Within One Year
Governmental Activities:					
Bonds Payable	\$ 1,120,000		\$ 180,000	\$ 940,000	\$ 180,000
Compensated Absences	132,410		4,134	128,276	
Net Pension Liability	<u>1,020,031</u>	<u>\$ 397,413</u>	<u>41,279</u>	<u>1,376,165</u>	<u>-</u>
Governmental Activity Long-Term Liabilities	<u>\$ 2,341,867</u>	<u>\$ 397,413</u>	<u>\$ 225,413</u>	<u>\$ 2,444,441</u>	<u>\$ 180,000</u>

For the governmental activities, the liabilities for compensated absences and net pension liability are generally liquidated by the general fund.

NOTE 4 OTHER INFORMATION

A. Risk Management

The District is exposed to various risks of loss related to property, general liability, automobile coverage, theft of, damage to and destruction of assets; errors and omissions; injuries to employees; student accident; termination of employees and natural disasters. The Board has obtained commercial insurance coverage to guard against these events to minimize the exposure to the District should they occur. A complete schedule of insurance coverage can be found in the statistical section of this Comprehensive Annual Financial Report.

The District is a member of the School Excess Liability Fund (SELF). The Group is a risk sharing public entity pool, established for the purpose of insuring against worker's compensation claims.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 4 OTHER INFORMATION (Continued)

A. Risk Management (Continued)

The relationship between the Board and the insurance fund is governed by a contract and by-laws that have been adopted by resolution of each unit's governing body. The Board is contractually obligated to make all annual and supplementary contributions to the fund, to report claims on a timely basis, cooperate with the management of the fund, its claims administrator and attorneys in claims investigation and settlement, and to follow risk management procedures as outlined by the fund. Members have a contractual obligation to fund any deficit of the fund attributable to a membership year during which they were a member.

SELF provides its members with risk management services, including the defense of and settlement of claims and to establish reasonable and necessary loss reduction and prevention procedures to be followed by the members. Complete financial statements of the respective insurance funds are on file with the School's Business Administrator.

There has been no significant reduction in insurance coverage from the previous year nor have there been any settlements in excess of insurance coverage's in any of the prior three years.

The District has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan the District is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The District is billed quarterly for amounts due to the State. The following is a summary of District contributions, employee contributions, reimbursements to the State for benefits paid and the ending balance of the District's fiduciary trust fund for the current and previous two years:

<u>Fiscal Year Ended June 30,</u>	<u>District Contributions</u>	<u>Employee Contributions</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2017		\$ 7,529	\$ 2,360	\$ 35,692
2016			4,614	30,319
2015	\$ 42,489		31,561	34,807

B. Contingent Liabilities

The District is a party defendant in some lawsuits, none of a kind unusual for a school district of its size and scope of operation. In the opinion of the Board's Attorney the potential claims against the District not covered by insurance policies would not materially affect the financial condition of the District.

Federal and State Awards – The Board participates in a number of federal and state programs that are fully or partially funded by grants received from other governmental units. Expenditures financed by grants are subject to audit by the appropriate grantor government. If expenditures are disallowed due to noncompliance with grant program regulations, the Board may be required to reimburse the grantor government. As of June 30, 2017, significant amounts of grant expenditures have not been audited by the various grantor agencies but the Board believes that disallowed expenditures, if any, based on subsequent audits will not have a material effect on any of the individual governmental funds or the overall financial position of the District.

C. Federal Arbitrage Regulations

The District is subject to Section 148 of the Internal Revenue Code as it pertains to the arbitrage rebate on all tax-exempt obligations, both long and short-term debt. Under the 1986 Tax Reform Act, the Internal Revenue Service (IRS) required that all excess earnings from investment proceeds be rebated to the IRS. Arbitrage, for purposes of these regulations, is defined as the difference between the yield on the investment and the yield on the obligations issued. If there are excess earnings, this amount may be required to be rebated to the IRS. At June 30, 2017, the District has not estimated its arbitrage earnings due to the IRS, if any.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 4 OTHER INFORMATION (Continued)

D. Employee Retirement Systems and Pension Plans

The State of New Jersey sponsors and administers the following contributory defined benefit public employee retirement systems (retirement systems) covering substantially all eligible Board employees:

Public Employees' Retirement System (PERS) – Established in January 1955, under the provisions of N.J.S.A. 43:15A to provide coverage, including post-retirement health care, to substantially all full time employees of the State or any county, municipality, school district, or public agency provided the employee is not a member of another State-administered retirement system. Membership is mandatory for such employees and vesting occurs after 10 years of service for pension benefits and 25 years for post-retirement health care coverage. PERS is a cost sharing multi-employer defined benefit pension plan.

Teachers' Pension and Annuity Fund (TPAF) – Established in January 1955, under the provisions of N.J.S.A. 18A:66 to provide coverage including post-retirement health care to substantially all full time certified teachers or professional staff of the public school systems in the State. Membership is mandatory for such employees and vesting occurs after 10 years of service for pension benefits and 25 years for post-retirement health care coverage. TPAF is a cost sharing plan with special funding situations.

The State of New Jersey sponsors and administers the following defined contribution public employee retirement program covering certain state and local government employees which include those Board employees who are eligible for pension coverage.

Defined Contribution Retirement Program (DCRP) – established under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2008 to provide coverage to elected, certain appointed officials, and certain Board employees not eligible for enrollment in PERS or TPAF. Effective July 1, 2007 membership is mandatory for such individuals with vesting occurring after one (1) year of membership. DCRP is a defined contribution pension plan.

Other Pension Funds

The State established and administers a Supplemental Annuity Collective Trust Fund (SACT) which is available to active members of the State-administered retirement systems to purchase annuities to supplement the guaranteed benefits provided by their retirement system. The state or local government employers do not appropriate funds to SACT.

The cost of living increase for PERS and TPAF, are funded directly by each of the respective systems but are currently suspended as a result of reform legislation.

According to state law, all obligations of each retirement system will be assumed by the State of New Jersey should any retirement system be terminated.

The State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, issues publicly available financial reports that include the financial statements and required supplementary information of each of the above systems. The financial reports may be accessed via the New Jersey, Division of Pensions and Benefits, website at www.state.nj.us/treasury/pensions.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 4 OTHER INFORMATION (Continued)

D. Employee Retirement Systems and Pension Plans (Continued)

Basis of Accounting

The financial statements of the retirement systems are prepared on the accrual basis of accounting. Employer contributions are recognized when payable to the retirement systems. Benefits or refunds are recognized when due and payable in accordance with the terms of the retirement systems.

Investment Valuation

Investments are reported at fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates. Mortgages are valued on the basis of future principal and interest payments, and are discounted at prevailing interest rates for similar instruments. The fair value of real estate investments is based on independent appraisals. Investments that do not have an established market are reported at estimated fair values.

The State of New Jersey, Department of the Treasury, Division of Investment, issues publicly available financial reports that include the financial statements of the State of New Jersey Cash Management Fund. The financial reports may be obtained in writing to the State of New Jersey, Department of the Treasury, Division of Investment, P.O. Box 290, Trenton, New Jersey 08625-0290 or at www.state.nj/treasury/doinvest.

Funding Status and Funding Progress

As of July 1, 2015, the most recent actuarial valuation date, the aggregate funded ratio for the State administered TPAF and local PERS retirement systems, is 28 percent with an unfunded actuarial accrued liability of \$108.6 billion. The aggregate funded ratio and unfunded accrued liability for the State-funded TPAF system is 22.33 percent and \$79.0 billion, and the aggregate funded ratio and unfunded accrued liability for local PERS is 40.14 percent and \$29.6 billion, respectively.

The funded status and funding progress of the retirement systems is based on actuarial valuations which involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. These amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the probability of future events.

Actuarial calculations reflect a long-term perspective and are based on the benefits provided under the terms of the retirement systems in effect at the time of each valuation and also consider the pattern of the sharing of costs between the employer and members at that point in time. The projection of benefits for financing reporting purposes does not explicitly incorporate the potential effects of legal or contractual funding limitations on the pattern of cost sharing between the employer and members in the future.

Actuarial Methods and Assumptions

In the July 1, 2015 actuarial valuation, the projected unit credit was used as the actuarial cost method, and the five year average of market value was used as the asset valuation method for the retirement systems. The actuarial assumptions included (a) an investment rate of return for the retirement systems of 7.65 percent and (b) projected salary increases applied through the year 2026 of 1.65-5.15 percent based on age for the PERS and varying percentages based on experience for TPAF.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 4 OTHER INFORMATION (Continued)

D. Employee Retirement Systems and Pension Plans (Continued)

Employer and Employee Pension Contributions

The contribution policy is set by laws of the State of New Jersey and contributions are required by active members and participating employers. Plan member and employer contributions may be amended by State of New Jersey legislation with the amount of contributions by the State of New Jersey contingent upon the Annual Appropriations Act. As defined, the retirement systems require employee contributions based on 7.06% for PERS, 7.06% for TPAF and 5.50% for DCRP of the employee's annual compensation.

Annual Pension Costs (APC)

Per the requirements of GASB Statement No. 27 *Accounting for Pensions by State and Local Government Employees*, for the fiscal year ended June 30, 2017 for TPAF, which is a cost sharing plan with special funding situations, the annual pension cost differs from the annual required contribution. For PERS, which is a cost sharing multi-employer defined benefit pension plan, the annual pension cost equals contributions made. TPAF employer contributions are made annually by the State of New Jersey to the pension system on behalf of the Board. PERS employer contributions are made annually by the Board to the pension system in accordance with Chapter 114, P.L. 1997. In the DCRP, which is a defined contribution plan, member contributions are matched by a 3% employer contribution.

During the fiscal years ended June 30, 2017, 2016 and 2015 the Board was required to contribute for PERS and DCRP and the State of New Jersey was required to contribute for TPAF, respectively for normal cost pension and accrued liability contributions (including non-contributory group life insurance (NCGI)) the following amounts:

Fiscal Year Ended June 30,	<u>PERS</u>	On-behalf <u>TPAF</u>	<u>DCRP</u>
2017	\$ 41,279	\$ 254,388	\$ 3,154
2016	39,555	179,949	3,065
2015	43,361	105,271	2,369

In addition for fiscal year 2016/2017 the District contributed \$168 for PERS and the State contributed \$357 for TPAF for Long Term Disability Insurance Premium (LTDI).

The PERS contributions are recognized in the governmental fund financial statements (modified accrual basis) as an expenditure. The on-behalf TPAF contributions are recognized in the governmental fund financial statements (modified accrual basis) as both a revenue and expenditure in accordance with GASB No. 24. The DCRP contributions are recognized in the governmental fund financial statements (modified accrual basis) as an expenditure, as well as, the district-wide financial statements (accrual basis) as an expense.

Also, in accordance with N.J.S.A. 18A:66-66 the State of New Jersey reimbursed the Board \$173,767 during the fiscal year ended June 30, 2017 for the employer's share of social security contributions for TPAF members as calculated on their base salaries. This amount has been recognized in the district-wide financial statements (accrual basis) and the governmental fund financial statements (modified accrual basis) as a revenue and expense/expenditure in accordance with GASB No. 24.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 4 OTHER INFORMATION (Continued)

D. Employee Retirement Systems and Pension Plans (Continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

Public Employees Retirement System (PERS)

At June 30, 2017, the District reported in the statement of net position (accrual basis) a liability of \$1,376,165 for its proportionate share of the PERS net pension liability. The net pension liability was measured as of June 30, 2016 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The District's proportionate share of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating governmental entities, actuarially determined. At June 30, 2016, the District's proportionate share was .00465 percent, which was an increase of .00011 percent from its proportionate share measured as of June 30, 2015 of .00454 percent.

For the fiscal year ended June 30, 2017, the District recognized in the district-wide statement of activities (accrual basis) pension expense of \$113,043 for PERS. At June 30, 2017, the District reported deferred outflows of resources and deferred inflows of resources related to PERS pension from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference Between Expected and Actual Experience	\$ 25,593	
Changes of Assumptions	285,068	
Net Difference Between Projected and Actual Earnings on Pension Plan Investments	52,474	
Changes in Proportion and Differences Between Borough Contributions and Proportionate Share of Contributions	<u>34,458</u>	<u>\$ 101,033</u>
Total	<u>\$ 397,593</u>	<u>\$ 101,033</u>

At June 30, 2017, the amounts reported as deferred outflows of resources and deferred inflows of resources related to PERS pension will be recognized in pension expense as follows:

Fiscal Year Ending <u>June 30,</u>	<u>Total</u>
2018	\$ 66,529
2019	66,529
2020	66,529
2021	66,529
2022	30,444
Thereafter	<u>-</u>
	<u>\$ 296,560</u>

**MINE HILL TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 4 OTHER INFORMATION (Continued)

D. Employee Retirement Systems and Pension Plans (Continued)

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources
Related to Pensions (Continued)**

Public Employees Retirement System (PERS) (Continued)

Actuarial Assumptions

The District's total pension liability for the June 30, 2016 measurement date was determined by an actuarial valuation as of July 1, 2015, which was rolled forward to June 30, 2016. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

Inflation Rate	3.08%
Salary Increases:	
Through 2026	1.65-4.15% Based on Age
Thereafter	2.65-5.15% Based on Age
Investment Rate of Return	7.65%
Mortality Rate Table	RP-2000

Assumptions for mortality improvements are based on Society of Actuaries Scale AA.

The actuarial assumptions used in the July 1, 2015 valuation were based on the results of an actuarial experience study for the period July 1, 2011 to June 30, 2014.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 4 OTHER INFORMATION (Continued)

D. Employee Retirement Systems and Pension Plans (Continued)

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources
Related to Pensions (Continued)**

Public Employees Retirement System (PERS) (Continued)

Long-Term Expected Rate of Return

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rate of return (expected returns, net of pension plans investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plans' target asset allocation as of June 30, 2016 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Cash	5.00%	0.87%
U.S. Treasuries	1.50%	1.74%
Investment Grade Credit	8.00%	1.79%
Mortgages	2.00%	1.67%
High Yield Bonds	2.00%	4.56%
Inflation-Indexed Bonds	1.50%	3.44%
Broad US Equities	26.00%	8.53%
Developed Foreign Equities	13.25%	6.83%
Emerging Market Equities	6.50%	9.95%
Private Equity	9.00%	12.40%
Hedge Funds/Absolute Return	12.50%	4.68%
Real Estate (Property)	2.00%	6.91%
Commodities	0.50%	5.45%
Global Debt ex US	5.00%	-0.25%
REIT	5.25%	5.63%

Discount Rate

The discount rate used to measure the total pension liabilities of the PERS plan was as follows:

<u>Year</u>	<u>Measurement Date</u>	<u>Discount Rate</u>
2017	June 30, 2016	3.98%

**MINE HILL TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 4 OTHER INFORMATION (Continued)

D. Employee Retirement Systems and Pension Plans (Continued)

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources
Related to Pensions (Continued)**

Public Employees Retirement System (PERS) (Continued)

Discount Rate (Continued)

The following table represents the crossover period, if applicable, for the PERS defined benefit plan:

Period of Projected Benefit

Payments for which the Following
Rates were Applied:

Long-Term Expected Rate of Return Through June 30, 2034

Municipal Bond Rate * From July 1, 2034
and Thereafter

* The municipal bond return rate used is 2.85% as of the measurement date of June 30, 2016. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher.

Sensitivity of Net Pension Liability

The following presents the District's proportionate share of the PERS net pension liability calculated using the discount rate of 3.98%, as well as what the District's proportionate share of the PERS net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.98 percent) or 1-percentage-point higher (4.98 percent) than the current rate:

	1% Decrease <u>(2.98%)</u>	Current Discount Rate <u>(3.98%)</u>	1% Increase <u>(4.98%)</u>
District's Proportionate Share of the PERS Net Pension Liability	\$ <u>1,686,330</u>	\$ <u>1,376,165</u>	\$ <u>1,120,097</u>

The sensitivity analysis was based on the proportionate share of the District's net pension liability at June 30, 2016. A sensitivity analysis specific to the District's net pension liability was not provided by the pension system.

Pension Plan Fiduciary Net Position

Detailed information about the PERS pension plan's fiduciary net position is available in the separately issued financial report from the State of New Jersey, Department of the Treasury, Division of Pension and Benefits. The financial report may be accessed via the New Jersey, Division of Pensions and Benefits, website at www.state.nj.us/treasury/pensions.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 4 OTHER INFORMATION (Continued)

D. Employee Retirement Systems and Pension Plans (Continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)

Teachers Pension and Annuity Fund (TPAF)

In accordance with GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*, the District is not required to recognize a net pension liability for TPAF. The State of New Jersey is the only entity that has a legal obligation to make employer contributions to TPAF on behalf of the District. Accordingly, the District's proportionate share percentage determined under Statement No. 68 is zero percent and the State's proportionate share is 100% of the net pension liability attributable to the District for TPAF. Therefore, in addition, the District does not recognize any portion of the TPAF collective deferred outflows of resources and deferred inflows of resources.

For the fiscal year ended June 30, 2017, the District recognized in the district-wide statement of activities (accrual basis) pension expense of \$1,328,466 for TPAF. This amount has been included in the district-wide statement of activities (accrual basis) as a revenue and expense in accordance with GASB No. 24.

At June 30, 2017 the State's proportionate share of the net pension liability attributable to the District is \$17,680,798. The nonemployer allocation percentages are based on the ratio of the State's contributions made as an employer and nonemployer towards the actuarially determined contribution amount adjusted by locations who participated in the State early retirement incentives to total contributions to TPAF during the year ended June 30, 2016. At June 30, 2016, the state's share of the net pension liability attributable to the District was .02248 percent, which was an increase of .00301 percent from its proportionate share measured as of June 30, 2015 of .01947 percent.

Actuarial Assumptions

The total pension liability for the June 30, 2016 measurement date was determined by an actuarial valuation as of July 1, 2015, which was rolled forward to June 30, 2016. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement.

Inflation Rate	2.50%
Salary Increases:	
2012-2021	Varies based on experience
Thereafter	Varies based on experience
Investment Rate of Return	7.65%

Assumptions for mortality rates were based on the experience of TPAF members reflecting mortality improvement on a generational bases based on a 60-year average of Social Security data from 1953 to 2013.

The actuarial assumptions used in the July 1, 2015 valuation were based on the results of an actuarial experience study for the period July 1, 2012 to June 30, 2015.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 4 OTHER INFORMATION (Continued)

D. Employee Retirement Systems and Pension Plans (Continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)

Teachers Pension and Annuity Fund (TPAF) (Continued)

Long-Term Expected Rate of Return

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rate of return (expected returns, net of pension plans investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plans' target asset allocation as of June 30, 2016 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
US Cash	5.00%	0.39%
US Government Bonds	1.50%	1.28%
US Credit Bonds	13.00%	2.76%
US Mortgages	2.00%	2.38%
US Inflation-Indexed Bonds	1.50%	1.41%
US High Yield Bonds	2.00%	4.70%
US Equity Market	26.00%	5.14%
Foreign-Developed Equity	13.25%	5.91%
Emerging Markets Equity	6.50%	8.16%
Private Real Estate Property	5.25%	3.64%
Timber	1.00%	3.86%
Farmland	1.00%	4.39%
Private Equity	9.00%	8.97%
Commodities	0.50%	2.87%
Hedge Funds - MultiStrategy	5.00%	3.70%
Hedge Funds - Equity Hedge	3.75%	4.72%
Hedge Funds - Distressed	3.75%	3.49%

**MINE HILL TOWNSHIP BOARD OF EDUCATION
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 4 OTHER INFORMATION (Continued)

D. Employee Retirement Systems and Pension Plans (Continued)

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources
 Related to Pensions (Continued)**

Teachers Pension and Annuity Fund (TPAF) (Continued)

Discount Rate

The discount rate used to measure the total pension liabilities of the TPAF plan was as follows:

<u>Year</u>	<u>Measurement Date</u>	<u>Discount Rate</u>
2017	June 30, 2016	3.22%

The following table represents the crossover period, if applicable, for the TPAF defined benefit plan:

Period of Projected Benefit

Payments for which the Following
 Rates were Applied:

Long-Term Expected Rate of Return	Through June 30, 2029
Municipal Bond Rate *	From July 1, 2029 and Thereafter

* The municipal bond return rate used is 2.85% as of the measurement date of June 30, 2016. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher.

Sensitivity of Net Pension Liability

The following presents the State's proportionate share of the TPAF net pension liability attributable to the District calculated using the discount rate of 3.22% as well as what the State's proportionate share of the TPAF net pension liability attributable to the District that would be if it were calculated using a discount rate that is 1-percentage-point lower (2.22 percent) or 1-percentage-point higher (4.22 percent) than the current rate:

	1% Decrease <u>(2.22%)</u>	Current Discount Rate <u>(3.22%)</u>	1% Increase <u>(4.22%)</u>
State's Proportionate Share of the TPAF Net Pension Liability Attributable to the District	<u>\$ 21,114,824</u>	<u>\$ 17,680,798</u>	<u>\$ 14,876,473</u>

The sensitivity analysis was based on the State's proportionate share of the net pension liability attributable to the District at June 30, 2016. A sensitivity analysis specific to the State's proportionate share of the net pension liability attributable to the District at June 30, 2016 was not provided by the pension system.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 4 OTHER INFORMATION (Continued)

D. Employee Retirement Systems and Pension Plans (Continued)

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources
Related to Pensions (Continued)**

Teachers Pension and Annuity Fund (TPAF) (Continued)

Pension Plan Fiduciary Net Position

Detailed information about the TPAF pension plan's fiduciary net position is available in the separately issued financial report from the State of New Jersey, Department of the Treasury, Division of Pension and Benefits. The financial report may be accessed via the New Jersey, Division of Pensions and Benefits, website at www.state.nj.us/treasury/pensions.

E. Post-Retirement Medical Benefits

The State of New Jersey sponsors and administers the post-retirement health benefit program plans for school districts. The Plans are classified as either single employer plans or cost sharing multiple employer defined benefit plans depending on the plan the eligible employee is covered under.

As a result of implementing Governmental Accounting Standards Board (GASB) Statement No. 43, *Financial Reporting for Post-employment Benefit Plans Other than Pension Plans* (OPEB), effective for Fiscal Year 2007, the State Health Benefits Program (SHBP), and the Prescription Drug Program (PDP), and Post-Retirement Medical (PRM) of the PERS and TPAF are combined and reported as Pension and Other employee Benefit Trust Funds in the State's Comprehensive Annual Financial Report (CAFR). Specifically, SHBP-State, and the PRM of the PERS are combined and reported as a Health Benefits Program Fund – State classified as a single employer plan. The SHBP-Local, PDP-Local, and the PRM of the TPAF-Local are combined and reported as Health Benefits Program Fund –Local Government classified as a cost-sharing multiple-employer plan in the State's CAFR. The post-retirement benefit programs had a total of 584 state and local participating employers and contributing entities for Fiscal Year 2016.

The State of New Jersey sponsors and administers the following health benefit programs covering certain state and local government employees, including those Board employees and retirees eligible for coverage.

Health Benefits Program Fund (HBPF) – Local Education (including Prescription Drug Program Fund) – The State of New Jersey provides paid coverage to members of the Teachers' Pension and Annuity Fund who retire from a board of education or county college with 25 years of service or on a disability retirement. Under the provisions of P.L. 1992, c.126, the State also provides paid coverage to members of the Public Employees' Retirement System and Alternate Benefits Program who retire from a board of education or county college with 25 years of service or on a disability retirement if the member's employer does not provide this coverage. Certain local participating employers also provide post-retirement medical coverage to their employees. Retirees who are not eligible for state paid health coverage at retirement can continue in the program if their employer participates in this program or if they are participating in the health benefits plan of their former employer and are enrolled in Medicare parts A and B by paying the cost of the insurance for themselves and their covered dependents. Also, education employees are eligible for the PDP coverage after 60 days of employment.

The State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, issues publicly available financial reports that include the financial statements and required supplementary information of the above Fund. The financial reports may be accessed via the State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, website at www.state.nj.us/treasury/pensions.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 4 OTHER INFORMATION (Continued)

E. Post-Retirement Medical Benefits (Continued)

Basis of Accounting

The financial statements of the health benefit programs are prepared on the accrual basis of accounting. Employer contributions are recognized when payable to the health benefit programs. Benefits or refunds are recognized when due and payable in accordance with the terms of the health benefit programs.

Significant Legislation

P.L. 2011, c.78, effective October 2011, sets new employee contribution requirements towards the cost of employer-provided health benefit coverage. Employees are required to contribute a certain percentage of the cost of coverage. The rate of contribution is determined based on the employee's annual salary and the selected level of coverage. The increased employee contributions will be phased in over a 4-year period for those employed prior to this new legislation's effective date with a minimum contribution required to be at least 1.5% of salary.

Investment Valuation

Investments are reported at fair value. Investments that do not have an established market are reported at estimated fair values.

Funded Status and Funding Progress

As of July 1, 2015, the most recent actuarial valuation date, the State had a \$84.3 billion unfunded actuarial accrued liability for other post-employment benefits (OPEB) which is made up to \$25.9 billion for state active and retired members and \$41.6 billion for education employees and retirees that become the obligation of the State of New Jersey upon retirement.

The funded status and funding progress of the OPEB includes actuarial valuations which involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. These amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the probability of future events.

Actuarial calculations reflect a long-term perspective and are based on the benefits provided under the terms of the OPEB in effect at the time of each valuation and also consider the pattern of the sharing of costs between the employer and members at the point in time. The projection of benefits for financial reporting purposes does not explicitly incorporate the potential effects of legal or contractual funding limitations on the pattern of cost sharing between the employer and members in the future.

Actuarial Methods and Assumptions

In the July 1, 2015, OPEB actuarial valuation, the projected unit credit was used as the actuarial cost method, and the market value was used as asset valuation method for the OPEB. The actuarial assumptions included an assumed investment rate of return of 4.50 percent.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 4 OTHER INFORMATION (Continued)

E. Post-Retirement Medical Benefits (Continued)

Post-Retirement Medical Benefits Contributions

P.L. 1987, c. 384 and P.L. 1990, c.6 required the Teachers' Pension and Annuity Fund (TPAF) and Public Employees' Retirement System (PERS), respectively to fund post-retirement medical benefits for those State employees and education employees who retire after accumulating 25 years of credited service or on a disability retirement. As of June 30, 2016, there were 110,512 , retirees receiving post-retirement medical benefits and the State contributed \$1.37 billion on their behalf. The cost of these benefits is funded through contributions by the State and in accordance with P.L. 1994, c.62. Funding of post-retirement medical benefits changed from a pre-funding basis to a pay-as-you-go basis beginning in Fiscal Year 1994.

The State is also responsible for the cost attributable to P.L. 1992, c.126, which provides employer paid health benefits to members of PERS and the Alternate Benefit Program (ABP) who retired from a board of education or county college with 25 years of service. The State paid \$231.2 million toward Chapter 126 benefits for 20,045 eligible retired members in Fiscal Year 2016.

The School Employees Health Benefits Program (SEHBP) Act is found in New Jersey Statutes Annotated, Title 52, Article 17.25 et.seq. Rules governing the operation and administration of the program are found in Title 17, Chapter 9 of the New Jersey Administrative Code. The State of New Jersey Division of Pensions and Benefits issues a publicly available financial report that includes financial statements and required supplementary information for SEHBP. That report may be obtained from the Treasury website at: <http://www.nj.gov/treasury/pensions/pdf/financial/2015divisioncombined.pdf>.

The State sets the contribution rate based on a pay as you go basis and not on the annual required contribution of the employers (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) of the plan over a period not to exceed thirty years. The State's contributions to the State Health Benefits Program Fund for TPAF retirees' post-retirement benefits on behalf of the School District for the fiscal years ended June 30, 2017, 2016 and 2015 were \$211,963, \$214,270 and \$167,118, respectively, which equaled the required contributions for each year. The State's contributions to the State Health Benefits Program Fund for PERS retirees' post-retirement benefits on behalf of the School District was not determined or made available by the State of New Jersey.

REQUIRED SUPPLEMENTARY INFORMATION - PART II

BUDGETARY COMPARISON SCHEDULES

**MINE HILL TOWNSHIP BOARD OF EDUCATION
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

	Original Budget	Adjustments	Final Budget	Actual	Variance Final To Actual
REVENUES					
Local Sources					
Local Tax Levy	\$ 6,617,814		\$ 6,617,814	\$ 6,617,814	
Interest			-	21,536	\$ 21,536
Tuition	-		-	33,356	33,356
Miscellaneous	40,000	(22,000)	18,000	93,124	75,124
Total Local Sources	6,657,814	(22,000)	6,635,814	6,765,830	130,016
State Sources					
School Choice Aid	1,102,996		1,102,996	1,102,996	
Transportation Aid	51,150		51,150	51,150	
Special Education Aid	348,338		348,338	348,338	
Equalization Aid	1,210,639		1,210,639	1,210,639	
Security Aid	41,980		41,980	41,980	
Additional Adjustment Aid	60,785		60,785	60,785	
PARCC Readiness Aid	5,480		5,480	5,480	
Per Pupil Growth Aid	5,480		5,480	5,480	
Prof Learning Comm Aid	5,070		5,070	5,070	
Extraordinary Aid				122,742	122,742
Non-Public Transportation Aid				1,704	1,704
On-behalf TPAF					
Pension Contributions - Normal Cost				245,493	245,493
Pension Contributions - NCGI				8,895	8,895
Post Retirement Medical Cont.				211,963	211,963
Long-Term Disability Insurance Cont.				357	357
Social Security Payments - Non Budget	-	-	-	173,767	173,767
Total State Sources	2,831,918	-	2,831,918	3,596,839	764,921
Total Revenues	9,489,732	(22,000)	9,467,732	10,362,669	894,937
EXPENDITURES					
Instruction - Regular Programs					
Salaries of Teachers					
Preschool	65,108	\$ (4,607)	60,501	57,750	2,751
Kindergarten	177,231	26,825	204,056	198,624	5,432
Grades 1-5	1,395,464	(77,050)	1,318,414	1,302,903	15,511
Grades 6-8	135,748	52,340	188,088	188,088	-
Regular Program - Home Instruction					
Salaries of Teachers	2,000	(1,050)	950	800	150
Purchased Prof. - Ed. Services	8,000	-	8,000	2,530	5,470
Other Purch. Serv.	500	-	500	500	-
Regular Programs - Undistributed Instruction					
Purchased Technical Services	5,200	22,392	27,592	27,592	-
Other Purch. Serv.	32,800	1,949	34,749	34,749	-
General Supplies	132,470	(3,748)	128,722	121,057	7,665
Total Regular Programs	1,954,521	17,051	1,971,572	1,934,093	37,479
Special Education - Instruction					
Visual Impairments					
Purchased Professional-Educational Svs.	1,700	-	1,700	-	1,700
Total Visual Impairments	1,700	-	1,700	-	1,700
Multiple Disabilities					
Salaries of Teachers	58,775	-	58,775	57,305	1,470
Other Salaries for Instruction	74,807	-	74,807	63,272	11,535
General Supplies	1,002	(540)	462	391	71
Total Multiple Disabilities	134,584	(540)	134,044	120,968	13,076

**MINE HILL TOWNSHIP BOARD OF EDUCATION
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

	<u>Original Budget</u>	<u>Adjustments</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final To Actual</u>
EXPENDITURES					
CURRENT (Continued)					
Special Education (Continued)					
Resource Room / Resource Center					
Salaries of Teachers	\$ 126,248	\$ (9,943)	\$ 116,305	\$ 100,423	\$ 15,882
Other Salaries for Instruction	118,860	9,943	128,803	117,813	10,990
General Supplies	2,500	(1,008)	1,492	1,476	16
Total Resource Room / Resource Center	<u>247,608</u>	<u>(1,008)</u>	<u>246,600</u>	<u>219,712</u>	<u>26,888</u>
Total Special Education	<u>383,892</u>	<u>(1,548)</u>	<u>382,344</u>	<u>340,680</u>	<u>41,664</u>
School Sponsored Co/Extra Curricular Activities					
Salaries	15,700	2,216	17,916	17,916	-
Supplies and Materials	1,000	(757)	243	243	-
Total School Sponsored Co/Extra Curricular Activities	<u>16,700</u>	<u>1,459</u>	<u>18,159</u>	<u>18,159</u>	<u>-</u>
Total Instruction	<u>2,355,113</u>	<u>16,962</u>	<u>2,372,075</u>	<u>2,292,932</u>	<u>79,143</u>
Undistributed Expenditures					
Instruction					
Tuition to Other LEAs Within the State - Regular	1,664,783	(69,539)	1,595,244	1,467,544	127,700
Tuition to Other LEAs Within the State - Special	821,328	(3,962)	817,366	618,699	198,667
Tuition to Co. Voc. School District - Regular	100,100	-	100,100	74,325	25,775
Tuition to Priv. Sch. for the Handicap Within the State	876,037	(77,334)	798,703	599,078	199,625
Tuition - State Facilities	32,306	-	32,306	32,306	-
Total Undistributed Expenditures - Instruction	<u>3,494,554</u>	<u>(150,835)</u>	<u>3,343,719</u>	<u>2,791,952</u>	<u>551,767</u>
Attendance & Social Work					
Salaries	1,900		1,900	1,900	
Purchased Professional and Technical Services	-	625	625	625	-
Total Attendance & Social Work	<u>1,900</u>	<u>625</u>	<u>2,525</u>	<u>2,525</u>	<u>-</u>
Health Services					
Salaries	55,775	2,067	57,842	57,842	
Purchased Professional and Technical Services	4,000	4,145	8,145	7,914	231
Other Purch. Services	200	24	224	224	
Supplies and Materials	3,000	(1,208)	1,792	1,792	
Other Objects	250	(250)	-	-	-
Total Health Services	<u>63,225</u>	<u>4,778</u>	<u>68,003</u>	<u>67,772</u>	<u>231</u>
Speech, OT, PT & Related Services					
Purch. Prof. Ed Services	178,000	(36,240)	141,760	115,291	26,469
Supplies and Materials	1,800	-	1,800	716	1,084
Total Speech, OT, PT & Related Services	<u>179,800</u>	<u>(36,240)</u>	<u>143,560</u>	<u>116,007</u>	<u>27,553</u>
Other Support Services - Extra Services					
Purchased Professional - Educational Services	41,322	87,824	129,146	128,882	264
Total Other Support Services - Extra Services	<u>41,322</u>	<u>87,824</u>	<u>129,146</u>	<u>128,882</u>	<u>264</u>
Guidance					
Salaries of Other Professional Staff	57,688	2,888	60,576	60,576	
Other Purch. Prof. & Tech. Serv.	1,000	(1,000)			
Other Purchased Services	500	(484)	16	14	2
Supplies and Materials	500	1,358	1,858	1,850	8
Other Objects	500	(486)	14	-	14
Total Guidance	<u>60,188</u>	<u>2,276</u>	<u>62,464</u>	<u>62,440</u>	<u>24</u>

**MINE HILL TOWNSHIP BOARD OF EDUCATION
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

	<u>Original Budget</u>	<u>Adjustments</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final To Actual</u>
EXPENDITURES					
CURRENT (Continued)					
Undistributed Expenditures (Continued)					
Child Study Team					
Salaries of Secretarial and Clerical Assistants	\$ 29,504	-	\$ 29,504	\$ 29,504	
Other Salaries	2,000	\$ (710)	1,290	1,290	
Purchased Professional - Educational Svcs.	124,858	2,713	127,571	127,571	
Other Purchased Services	2,000	-	2,000	1,966	\$ 34
Supplies and Materials	4,115	(2,422)	1,693	1,686	7
Other Objects	800	(712)	88	17	71
Total Child Study Team	163,277	(1,131)	162,146	162,034	112
Improvement of Instructional Services					
Salaries of Other Prof. Staff	3,750	30,976	34,726	34,726	-
Total Improvement of Instructional Services	3,750	30,976	34,726	34,726	-
Educational Media Services/School Library					
Salaries	59,863	-	59,863	59,863	
Other Purchased Services	51,050	(2,985)	48,065	34,538	13,527
Supplies and Materials	9,000	(75)	8,925	8,921	4
Total Educational Media Serv./School Library	119,913	(3,060)	116,853	103,322	13,531
Staff Training Services					
Purchased Professional/Educational Services	30,000	2,220	32,220	32,220	
Other Purchased Services	1,500	829	2,329	2,321	8
Supplies and Materials	100	(100)	-	-	-
Other Objects	1,000	(1,000)	-	-	-
Total Staff Training Services	32,600	1,949	34,549	34,541	8
Support Services General Administration					
Salaries	183,507	7,340	190,847	190,847	
Legal Services	12,000	25,016	37,016	37,016	
Audit Fees	21,000	(815)	20,185	20,185	
Architectural/Engineering Services	10,000	-	10,000	375	9,625
Other Purchased Prof. Serv.	-	4,435	4,435	4,435	
Purchased Technical Services	7,000	(6,440)	560	560	-
Communications/Telephone	16,500	1,788	18,288	17,381	907
BOE Other Purchased Prof. Serv.	4,000	(1,051)	2,949	2,007	942
Other Purchased Services	500	1,771	2,271	2,271	-
General Supplies	3,400	2,302	5,702	5,702	-
BOE In-House Training/Meeting Supplies	48	(48)	-	-	-
Miscellaneous Expenditures	1,000	1,211	2,211	2,211	-
BOE Membership Dues and Fees	7,600	(603)	6,997	6,997	-
Total Support Services General Administration	266,555	34,906	301,461	289,987	11,474
Support Services School Administration					
Salaries of Principal/Asst. Principals/Program Dir.	114,330	(19,551)	94,779	92,279	2,500
Salaries of Secretarial and Clerical Assistants	64,407	3,597	68,004	68,004	
Other Purchased Services	13,400	(5,792)	7,608	6,571	1,037
Supplies and Materials	6,000	(1,010)	4,990	4,981	9
Other Objects	1,200	2,825	4,025	1,977	2,048
Total Support Services School Administration	199,337	(19,931)	179,406	173,812	5,594
Central Services					
Salaries	165,645	12,652	178,297	178,297	
Purchased Prof. Services	4,000	(2,867)	1,133	1,133	
Purchased Technical Services	14,000	6,931	20,931	20,931	
Miscellaneous Purchased Services	9,400	15	9,415	9,101	314
Supplies and Materials	3,000	(71)	2,929	2,921	8
Misc. Expenditures	2,000	(441)	1,559	1,559	-
Total Central Services	198,045	16,219	214,264	213,942	322

**MINE HILL TOWNSHIP BOARD OF EDUCATION
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

	<u>Original Budget</u>	<u>Adjustments</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final To Actual</u>
EXPENDITURES					
CURRENT (Continued)					
Undistributed Expenditures (Continued)					
Required Maintenance for School Facilities					
Salaries	\$ 55,613	\$ (54,433)	\$ 1,180		\$ 1,180
Cleaning, Repair and Maintenance	122,000	(3,097)	118,903	\$ 74,260	44,643
General Supplies	2,387	-	2,387	831	1,556
Total Required Maintenance for School Facilities	180,000	(57,530)	122,470	75,091	47,379
Custodial Services					
Salaries	27,553	8,075	35,628	35,628	
Purchased Prof. And Technical Serv.	147,401	76,467	223,868	223,366	502
Cleaning, Repair and Maint. Serv.	6,800	1,250	8,050	7,511	539
Other Purchased Property Services	4,850	2,807	7,657	7,556	101
Insurance	38,486	(246)	38,240	37,786	454
Miscellaneous Purchased Services	3,000	(2,370)	630		630
General Supplies	1,000	1,168	2,168	2,168	-
Energy (Natural Gas)	52,500	(4,742)	47,758	29,209	18,549
Energy (Electricity)	60,500	(2,516)	57,984	44,212	13,772
Energy (Gasoline)	450	-	450	-	450
Total Custodial Services	342,540	79,893	422,433	387,436	34,997
Care & Upkeep of Grounds					
Cleaning, Repair, and Maintenance Services	6,500	4,315	10,815	10,815	-
General Supplies	300	(95)	205	-	205
Total Care & Upkeep of Grounds	6,800	4,220	11,020	10,815	205
Security					
Salaries		1,555	1,555	1,555	-
Cleaning, Repair, and Maintenance Services	7,700	-	7,700	6,042	1,658
Total Security	7,700	1,555	9,255	7,597	1,658
Student Transportation Services					
Salaries of Non-Instructional Aides	3,800	1,926	5,726	5,726	
Management Fee - ESC & CTA Trans. Program	5,900	(1,874)	4,026	611	3,415
Contracted Services (Other than Between Home and School)-					
Vendors	8,600	-	8,600	7,321	1,279
Contracted Services (Spl. Ed. Students) - Vendors	4,500	-	4,500		4,500
Contracted Services (Spl. Ed. Students) - Joint Agreements	50,000	(41,000)	9,000		9,000
Contracted Services (Reg. Students) - ESC's	311,439	6,504	317,943	317,287	656
Contracted Services (Spl. Ed. Students) - ESC's	361,492	8,075	369,567	369,567	-
Contracted Services - Aide in Lieu - Non-Public	20,000	33,746	53,746	46,674	7,072
Contracted Services - Aide in Lieu - Choice	7,325	(7,325)	-	-	-
Total Student Transportation Services	773,056	52	773,108	747,186	25,922
Regular Programs - Instruction -Employee Benefits					
Health Benefits	419,607	(419,607)	-	-	-
Total Reg. Prog. - Instruction -Employee Benefits	419,607	(419,607)	-	-	-
Special Programs - Instruction -Employee Benefits					
Health Benefits	203,530	(203,530)	-	-	-
Total Spec. Prog. - Instruction -Employee Benefits	203,530	(203,530)	-	-	-
Attendance and Social Work -Employee Benefits					
Health Benefits	1,394	(1,394)	-	-	-
Total Attendance and Social Work -Employee Ben.	1,394	(1,394)	-	-	-

**MINE HILL TOWNSHIP BOARD OF EDUCATION
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

	<u>Original Budget</u>	<u>Adjustments</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final To Actual</u>
EXPENDITURES					
CURRENT(Continued)					
Undistributed Expenditures (Continued)					
Health Services -Employee Benefits					
Health Benefits	\$ 13,940	\$ (13,940)	-	-	-
Total Health Services -Employee Benefits	<u>13,940</u>	<u>(13,940)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other Support Services -Guidance - Employee Benefits					
Health Benefits	13,940	(13,940)	-	-	-
Total Other Support Services -Students - Regular- Employee Benefits	<u>13,940</u>	<u>(13,940)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other Support Services -Child Study Team - Employee Benefits					
Health Benefits	13,940	(13,940)	-	-	-
Total Other Support Services -Students - Special- Employee Benefits	<u>13,940</u>	<u>(13,940)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Educational Media Services -School Library - Employee Benefits					
Health Benefits	13,940	(13,940)	-	-	-
Total Educational Media Services -School Library - Employee Benefits	<u>13,940</u>	<u>(13,940)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Support Services -General Administration - Employee Benefits					
Health Benefits	26,487	(26,487)	-	-	-
Total Support Services -General Administration - Employee Benefits	<u>26,487</u>	<u>(26,487)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Support Services -School Administration - Employee Benefits					
Health Benefits	20,911	(20,911)	-	-	-
Total Support Services -School Administration - Employee Benefits	<u>20,911</u>	<u>(20,911)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Support Services -Central Services - Employee Benefits					
Health Benefits	20,911	(20,911)	-	-	-
Total Support Services -Central Services - Employee Benefits	<u>20,911</u>	<u>(20,911)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Operation and Maintenance of Plant Services - Employee Benefits					
Health Benefits	31,505	(31,505)	-	-	-
Total Operation and Maintenance of Plant Services- Employee Benefits	<u>31,505</u>	<u>(31,505)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Transportation Services - Employee Benefits					
Health Benefits	2,788	(2,788)	-	-	-
Total Transportation Services- Employee Benefits	<u>2,788</u>	<u>(2,788)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Allocated Benefits - Employee Benefits	<u>782,893</u>	<u>(782,893)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Unallocated Benefits - Employee Benefits					
Social Security Contributions	68,289		\$ 68,289	\$ 70,368	\$ (2,079)
Other Retirement Contributions - PERS	64,458	5,413	69,871	43,734	26,137
Other Retirement Contributions - Regular		5,000	5,000	3,154	1,846
Unemployment	20,000	(10,413)	9,587	9,587	-
Workers Compensation	35,742	-	35,742	20,084	15,658
Health Benefits		738,385	738,385	714,037	24,348
Tuition Reimbursement	6,000	-	6,000	3,100	2,900
Other Employee Benefits	13,000	15,000	28,000	7,500	20,500
Total Unallocated Benefits - Employee Benefits	<u>207,489</u>	<u>753,385</u>	<u>960,874</u>	<u>861,977</u>	<u>98,897</u>

**MINE HILL TOWNSHIP BOARD OF EDUCATION
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

	<u>Original Budget</u>	<u>Adjustments</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final To Actual</u>
EXPENDITURES					
CURRENT(Continued)					
Undistributed Expenditures (Continued)					
On-Behalf TPAF (Non-Budget)					
Pension Contributions - Normal Cost				\$ 245,493	\$ (245,493)
Pension Contributions NCGI				8,895	(8,895)
Post Retirement Medical Cont.				211,963	(211,963)
Long-Term Disability Insurance Cont.				357	(357)
Social Security Payments - Non Budget	-	-	-	173,767	(173,767)
	-	-	-		
Total On-Behalf Payments	-	-	-	640,475	(640,475)
Total Undistributed Expenditures	\$ 7,124,944	\$ (32,962)	\$ 7,091,982	6,912,519	179,463
Total Current Expenditures	9,480,057	(16,000)	9,464,057	9,205,451	258,606
CAPITAL OUTLAY					
Equipment					
Undistributed Expenditures					
Instruction		4,278	4,278	4,278	-
Required Maintenance for School Facilities	-	3,431	3,431	3,431	-
	-	7,709	7,709	7,709	-
Total Undist. Exp. - Non-Instructional Services	-	7,709	7,709	7,709	-
Facilities Acquisition and Construction Serv.					
Construction Svcs		26,106	26,106	26,106	-
Assessment for Debt Service on SDA Funding	11,821	-	11,821	11,821	-
	11,821	26,106	37,927	37,927	-
Total Facilities Acquisition and Construction Services	11,821	26,106	37,927	37,927	-
Total Capital Outlay	11,821	33,815	45,636	45,636	-
Transfer of Funds to Charter Schools	29,210	13,433	42,643	42,643	-
Total Expenditures	9,521,088	31,248	9,552,336	9,293,730	258,606
Excess (Deficiency) of Revenues					
Over/(Under) Expenditures	(31,356)	(53,248)	(84,604)	1,068,939	1,153,543
Other Financing Sources(Uses)					
Transfers In from Capital Projects				78,792	78,792
Capital Reserve Transfer to Capital Projects	(740,000)	(358,000)	(1,098,000)	(998,000)	100,000
	(740,000)	(358,000)	(1,098,000)	(919,208)	178,792
Total Other Financing Sources (Uses)	(740,000)	(358,000)	(1,098,000)	(919,208)	178,792
Excess (Deficiency) of Revenues and Other Financing Sources					
Over/(Under) Expenditures and Other Financing Uses	(771,356)	(411,248)	(1,182,604)	149,731	1,332,335
Fund Balance, Beginning of Year	1,873,535	-	1,873,535	1,873,535	-
Fund Balance, End of Year	\$ 1,102,179	\$ (411,248)	\$ 690,931	\$ 2,023,266	\$ 1,332,335
Recapitulation of Fund Balance					
Restricted Fund Balance					
Capital Reserve				\$ 1,348,680	
Maintenance Reserve				232,000	
Excess Surplus				50,000	
Assigned Fund Balance					
Encumbrances				18,140	
Unassigned Fund Balance				374,446	
Fund Balance (Budgetary Basis)				2,023,266	
Less:					
State Aid not Recognized on GAAP Basis				(400,567)	
Fund Balance (GAAP Basis)				\$ 1,622,699	

**MINE HILL TOWNSHIP BOARD OF EDUCATION
SPECIAL REVENUE FUND
BUDGETARY COMPARISON SCHEDULE
BUDGET (NON-GAAP) AND ACTUAL
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

	<u>Original Budget</u>	<u>Adjustments</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final to Actual</u>
REVENUES					
Intergovernmental					
Federal	\$ 158,221	\$ 62,662	\$ 220,883	\$ 196,754	\$ (24,129)
Local	-	124	124	-	(124)
	<u>158,221</u>	<u>62,786</u>	<u>221,007</u>	<u>196,754</u>	<u>(24,253)</u>
EXPENDITURES					
Instruction					
Salaries	37,737	38,899	76,636	75,446	1,190
Tuition	100,000	11,856	111,856	95,616	16,240
General Supplies	10,759	7,530	18,289	15,979	2,310
	<u>148,496</u>	<u>58,285</u>	<u>206,781</u>	<u>187,041</u>	<u>19,740</u>
Support Services					
Salaries	4,154	-	4,154	4,154	-
Purchased Professional and Technical Services	5,571	3,691	9,262	4,780	4,482
Supplies and Materials	-	810	810	779	31
	<u>9,725</u>	<u>4,501</u>	<u>14,226</u>	<u>9,713</u>	<u>4,513</u>
Total Expenditures	<u>158,221</u>	<u>62,786</u>	<u>221,007</u>	<u>196,754</u>	<u>24,253</u>
Excess (Deficiency) of Revenues Over/(Under) Expenditures	-	-	-	-	-
Fund Balances, Beginning of Year	-	-	-	-	-
Fund Balances, End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**MINE HILL TOWNSHIP BOARD OF EDUCATION
BUDGETARY COMPARISON SCHEDULE
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

Formal budgetary integration into the accounting system is employed as a management control device during the year. For governmental funds there are no substantial differences between the budgetary basis of accounting and accounting principles generally accepted in the United States of America, with the exception of the legally mandated revenue recognition of certain state aid payments for budgetary purposes only and the treatment of encumbrances in the special revenue fund as described below. Encumbrance accounting is also employed as an extension of formal budgetary integration of the governmental fund types. Unencumbered appropriations lapse at fiscal year end.

The accounting records of the Special Revenue Funds are maintained on the grant accounting budgetary basis. The grant accounting budgetary basis differs from GAAP in that the grant accounting budgetary basis recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. Sufficient supplemental records are maintained to allow for the presentation of GAAP basis financial reports.

The following presents a reconciliation of the General and Special Revenue Funds from the budgetary basis of accounting as presented in the Budgetary Comparison Schedule - General Fund and Special Revenue Fund to the GAAP basis of accounting as presented in the Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental Funds.

	General Fund		Special Revenue Fund
Sources/Inflows of Resources			
Actual revenues (budgetary basis)	(C-1) \$ 10,362,669	(C-2)	\$ 196,754
Difference - Budget to GAAP:			
Grant accounting budgetary basis differs from GAAP in that encumbrances are recognized as expenditures, and the related revenue is recognized.			
Encumbrances, June 30, 2016			2,111
State Aid payments recognized for budgetary purposes, not recognized for GAAP statements (current year)	(400,567)		
State Aid payments recognized for GAAP statements, not recognized for Budgetary purposes (prior year)	<u>442,420</u>		<u>-</u>
Total Revenues as reported on the Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds.	(B-2) \$ <u>10,404,522</u>	(B-2)	\$ <u>198,865</u>
Uses/Outflows of Resources			
Actual expenditures (budgetary basis)	(C-1) \$ 9,293,730	(C-2)	\$ 196,754
Differences - budget to GAAP			
Encumbrances for supplies ordered but not received are reported in the year the order is placed for budgetary purposes, but in the year the supplies are received for financial reporting purposes.			
Encumbrances, June 30, 2016	<u>-</u>		<u>2,111</u>
Total Expenditures as reported on the Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds	(B-2) \$ <u>9,293,730</u>	(B-2)	\$ <u>198,865</u>

REQUIRED SUPPLEMENTARY INFORMATION - PART III

**MINE HILL TOWNSHIP BOARD OF EDUCATION
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF THE DISTRICT'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY**

Public Employees Retirement System

Last Four Fiscal Years*

	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
District's Proportion of the Net Position Liability (Asset)	0.00465 %	0.00454 %	0.00535 %	0.00518 %
District's Proportionate Share of the Net Pension Liability (Asset)	\$ 1,376,165	\$ 1,020,031	\$ 1,001,856	\$ 989,462
District's Covered-Employee Payroll	\$ 330,374	\$ 319,652	\$ 345,301	\$ 374,391
District's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered-Employee Payroll	24.01%	31.34%	34.47%	37.84%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	40.14%	47.93%	52.08%	48.72%

* The amounts presented for each fiscal year were determined as of the previous fiscal year-end.

This schedule is presented to illustrate the requirement to show information for 10 years in accordance with GASB Statement No. 68. However, until a full 10-year trend is compiled, the District will only present information for those years for which information is available.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF DISTRICT CONTRIBUTIONS**

Public Employees Retirement System

Last Four Fiscal Years

	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Contractually Required Contribution	\$ 41,279	\$ 39,555	\$ 43,361	\$ 41,206
Contributions in Relation to the Contractually Required Contribution	<u>41,279</u>	<u>39,555</u>	<u>43,631</u>	<u>41,206</u>
Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
District's Covered-Employee Payroll	\$ 330,374	\$ 319,652	\$ 345,301	\$ 374,391
Contributions as a Percentage of Covered-Employee Payroll	12.49%	12.37%	12.64%	11.01%

This schedule is presented to illustrate the requirement to show information for 10 years in accordance with GASB Statement No. 68. However, until a full 10-year trend is compiled, the District will only present information for those years for which information is available.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF THE DISTRICT'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY**

Teachers Pension and Annuity Fund

Last Four Fiscal Years*

	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
District's Proportion of the Net Position Liability (Asset)	0%	0%	0%	0%
District's Proportionate Share of the Net Pension Liability (Asset)	\$0	\$0	\$0	\$0
State's Proportionate Share of the Net Pension Liability (Asset) Associated with the District	<u>17,680,798</u>	<u>12,306,930</u>	<u>11,338,109</u>	<u>10,054,085</u>
Total	<u>\$17,680,798</u>	<u>\$12,306,930</u>	<u>\$11,338,109</u>	<u>\$10,054,085</u>
District's Covered-Employee Payroll	\$ 2,287,613	\$ 2,273,212	\$ 2,092,420	\$ 2,054,589
District's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered-Employee Payroll	0%	0%	0%	0%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	22.33%	28.71%	33.64%	33.76%

* The amounts presented for each fiscal year were determined as of the previous fiscal year-end.

This schedule is presented to illustrate the requirement to show information for 10 years in accordance with GASB Statement No. 68. However, until a full 10-year trend is compiled, the District will only present information for those years for which information is available.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF DISTRICT'S PROPORTIONATE SHARE OF NET PENSION LIABILITY
AND SCHEDULE OF DISTRICT CONTRIBUTIONS
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

Change of Benefit Terms:

None.

Change of Assumptions:

Assumptions used in calculating the net pension liability and statutorily required employer contribution are presented in Note 4D.

SPECIAL REVENUE FUND

**MINE HILL TOWNSHIP BOARD OF EDUCATION
SPECIAL REVENUE FUND
COMBINING SCHEDULE OF PROGRAM REVENUES AND EXPENDITURES - BUDGETARY BASIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

	IDEA		No Child Left Behind			Total
	Part B Basic Regular	Part B Basic Preschool	Title I	Title IIA	Title III	
REVENUES						
Intergovernmental						
Federal	\$ 89,205	\$ 6,411	\$ 86,983	\$ 5,559	\$ 8,596	\$ 196,754
Total Revenues	<u>\$ 89,205</u>	<u>\$ 6,411</u>	<u>\$ 86,983</u>	<u>\$ 5,559</u>	<u>\$ 8,596</u>	<u>\$ 196,754</u>
EXPENDITURES						
Instruction						
Salaries			\$ 66,988		\$ 8,458	\$ 75,446
Tuition	\$ 89,205	\$ 6,411				95,616
General Supplies	-	-	15,841	-	138	15,979
Total Instruction	<u>89,205</u>	<u>6,411</u>	<u>82,829</u>	<u>-</u>	<u>8,596</u>	<u>187,041</u>
Support Services						
Salaries			4,154			4,154
Purchased Professional and Technical Services				\$ 4,780		4,780
Supplies and Materials	-	-	-	779	-	779
Total Support Services	<u>-</u>	<u>-</u>	<u>4,154</u>	<u>5,559</u>	<u>-</u>	<u>9,713</u>
Total Expenditures	<u>\$ 89,205</u>	<u>\$ 6,411</u>	<u>\$ 86,983</u>	<u>\$ 5,559</u>	<u>\$ 8,596</u>	<u>\$ 196,754</u>

**MINE HILL TOWNSHIP BOARD OF EDUCATION
SPECIAL REVENUE FUND
PRESCHOOL EDUCATION AID
SCHEDULE OF EXPENDITURES - BUDGETARY BASIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

THIS SCHEDULE IS NOT APPLICABLE

CAPITAL PROJECTS FUND

MINE HILL TOWNSHIP BOARD OF EDUCATION
 CAPITAL PROJECTS FUND
 SUMMARY SCHEDULE OF PROJECT EXPENDITURES
 FOR THE FISCAL YEAR ENDED JUNE 30, 2017

	<u>Original Amount Authorized</u>	<u>Adjustments</u>		<u>Transfers Current Year</u>	<u>Amended Authorization</u>	<u>Expenditures to Date</u>		<u>Cancelled</u>	<u>Balance June 30, 2017</u>
		<u>Prior Year</u>	<u>Current Year</u>			<u>Prior Years</u>	<u>Current Year</u>		
Renovation of Fire Alarms & HVAC System	\$ 560,002	\$ (224,001)		\$ (123,526)	\$ 212,475	\$ 133,683		\$ 78,792	
Renovation of Classrooms & Bathrooms	368,781	(146,008)		123,526	346,299	346,299			
HVAC Project	630,000		\$ 358,000		988,000		\$ 52,448		\$ 935,552
Renovation of Janitors Closet	10,000	-	-	-	10,000	-	9,625	-	375
	<u>\$ 1,568,783</u>	<u>\$ (370,009)</u>	<u>\$ 358,000</u>	<u>\$ -</u>	<u>\$ 1,556,774</u>	<u>\$ 479,982</u>	<u>\$ 62,073</u>	<u>\$ 78,792</u>	<u>\$ 935,927</u>

Recapitulation of Fund Balance

Restricted for Capital Projects	
Encumbrances	\$ 836,552
Available for Capital Projects	<u>99,375</u>
Fund Balance, GAAP Basis	<u>\$ 935,927</u>

**MINE HILL TOWNSHIP BOARD OF EDUCATION
CAPITAL PROJECTS FUND
SUMMARY SCHEDULE OF PROJECT EXPENDITURES AND
CHANGES IN FUND BALANCE - BUDGETARY BASIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

Revenues and Other Financing Sources	
Transfer from General Fund - Capital Reserve	\$ <u>998,000</u>
Expenditures and Other Financing Uses	
Expenditures:	
Purchased Professional and Technical Services	52,448
Construction Services	9,625
Other Financing Uses:	
Transfers to General Fund - Capital Reserve	<u>78,792</u>
 Total Expenditures and Other Financing Uses	 <u>140,865</u>
 Excess (Deficiency) of Revenue Over (Under) Expenditures Other Financing Sources (Uses)	 857,135
 Fund Balance, July 1, 2016	 <u>78,792</u>
 Fund Balance, June 30, 2017	 <u>\$ 935,927</u>
 Reconciliation to Governmental Funds Statements (GAAP Basis):	
Fund Balance (Budgetary Basis)	<u>\$ 935,927</u>
 Fund Balance Per Governmental Funds (GAAP Basis)	 <u>\$ 935,927</u>

**MINE HILL TOWNSHIP BOARD OF EDUCATION
CAPITAL PROJECTS FUND
SCHEDULE OF PROJECT REVENUES, EXPENDITURES, PROJECT BALANCE
AND PROJECT STATUS - BUDGETARY BASIS
RENOVATIONS OF FIRE ALARMS AND HVAC SYSTEM
DISTRICT-WIDE NETWORK INFRASTRUCTURE
FROM INCEPTION THROUGH THE FISCAL YEAR ENDED JUNE 30, 2017**

	<u>Prior Periods</u>	<u>Current Year</u>	<u>Totals</u>	<u>Revised Authorized Cost</u>
Revenues and Other Financing Sources				
Transfer from Capital Reserve	\$ 18,521		\$ 18,521	\$ 18,521
Transfer from Capital Outlay	<u>317,480</u>	<u>(202,318)</u>	<u>115,162</u>	<u>115,162</u>
 Total Revenues and Other Financing Sources	 <u>336,001</u>	 <u>(202,318)</u>	 <u>133,683</u>	 <u>133,683</u>
Expenditures and Other Financing Uses				
Purchased Professional and Technical Services	<u>133,683</u>	<u>-</u>	<u>133,683</u>	<u>133,683</u>
 Total Expenditures and Other Financing Uses	 <u>133,683</u>	 <u>-</u>	 <u>133,683</u>	 <u>133,683</u>
 Excess of Revenues Over Expenditures	 <u>\$ 202,318</u>	 <u>\$ (202,318)</u>	 <u>\$ -</u>	 <u>\$ -</u>
 Additional Project Information:				
Project Number	3240-030-09-1001			
Grant Date	June 29, 2009			
Bond Authorization Date	N/A			
Bonds Authorized	N/A			
Bonds Issued	N/A			
Original Authorized Cost	\$ 560,002			
Additional Authorized Cost/(Cancelled)	\$ (426,319)			
Revised Authorized Cost	\$ 133,683			
 Percentage Increase Over Original Authorized Cost	 N/A			
Percentage Completion	100.00%			
Original Target Completion Date	September 1, 2011			
Revised Target Completion Date	September 1, 2011			

**MINE HILL TOWNSHIP BOARD OF EDUCATION
CAPITAL PROJECTS FUND
SCHEDULE OF PROJECT REVENUES, EXPENDITURES, PROJECT BALANCE
AND PROJECT STATUS - BUDGETARY BASIS
RENOVATIONS OF CLASSROOMS AND BATHROOMS
FROM INCEPTION THROUGH THE FISCAL YEAR ENDED JUNE 30, 2017**

	<u>Prior Periods</u>	<u>Current Year</u>	<u>Totals</u>	<u>Revised Authorized Cost</u>
Revenues and Other Financing Sources				
Transfer from Capital Reserve	\$ 186,479		\$ 186,479	\$ 186,479
Transfer from Capital Outlay	<u>36,294</u>	<u>123,526</u>	<u>159,820</u>	<u>159,820</u>
 Total Revenues and Other Financing Sources	 <u>222,773</u>	 <u>123,526</u>	 <u>346,299</u>	 <u>346,299</u>
Expenditures and Other Financing Uses				
Purchased Professional and Technical Services	32,534		32,534	32,534
Construction Services	<u>313,765</u>	<u>-</u>	<u>313,765</u>	<u>313,765</u>
 Total Expenditures and Other Financing Uses	 <u>346,299</u>	 <u>-</u>	 <u>346,299</u>	 <u>346,299</u>
 Excess of Revenues Over Expenditures	 <u>\$ (123,526)</u>	 <u>\$ 123,526</u>	 <u>\$ -</u>	 <u>\$ -</u>

Additional Project Information:

Project Number	3240-030-09-1002
Grant Date	June 29, 2009
Bond Authorization Date	N/A
Bonds Authorized	N/A
Bonds Issued	N/A
Original Authorized Cost	\$ 368,781
Additional Authorized Cost/(Cancelled)	\$ (22,482)
Revised Authorized Cost	\$ 346,299

Percentage Increase Over Original
Authorized Cost

Percentage Completion

Original Target Completion Date

Revised Target Completion Date

N/A

100.00%

September 1, 2010

September 1, 2010

**MINE HILL TOWNSHIP BOARD OF EDUCATION
CAPITAL PROJECTS FUND
SCHEDULE OF PROJECT REVENUES, EXPENDITURES, PROJECT BALANCE
AND PROJECT STATUS - BUDGETARY BASIS
HVAC PROJECT
FROM INCEPTION THROUGH THE FISCAL YEAR ENDED JUNE 30, 2017**

	<u>Prior Periods</u>	<u>Current Year</u>	<u>Totals</u>	<u>Revised Authorized Cost</u>
Revenues and Other Financing Sources				
Transfer from Capital Reserve	\$ -	\$ 988,000	\$ 988,000	\$ 988,000
Total Revenues and Other Financing Sources	<u>-</u>	<u>988,000</u>	<u>988,000</u>	<u>988,000</u>
Expenditures and Other Financing Uses				
Purchased Professional and Technical Services		52,448	52,448	170,000
Construction Services	-	-	-	818,000
Total Expenditures and Other Financing Uses	<u>-</u>	<u>52,448</u>	<u>52,448</u>	<u>988,000</u>
Excess of Revenues Over Expenditures	<u>\$ -</u>	<u>\$ 935,552</u>	<u>\$ 935,552</u>	<u>\$ -</u>

Additional Project Information:

Project Number	3240-030-17-2000
Grant Date	N/A
Bond Authorization Date	N/A
Bonds Authorized	N/A
Bonds Issued	N/A
Original Authorized Cost	\$ 630,000
Additional Authorized Cost	\$ 358,000
Revised Authorized Cost	\$ 988,000

Percentage Increase Over Original Authorized Cost	56.83%
Percentage Completion	5.31%
Original Target Completion Date	June 30, 2018
Revised Target Completion Date	June 30, 2018

**MINE HILL TOWNSHIP BOARD OF EDUCATION
CAPITAL PROJECTS FUND
SCHEDULE OF PROJECT REVENUES, EXPENDITURES, PROJECT BALANCE
AND PROJECT STATUS - BUDGETARY BASIS
RENOVATIONS OF JANITORS CLOSET
FROM INCEPTION THROUGH THE FISCAL YEAR ENDED JUNE 30, 2017**

	<u>Prior Periods</u>	<u>Current Year</u>	<u>Totals</u>	<u>Revised Authorized Cost</u>
Revenues and Other Financing Sources				
Transfer from Capital Reserve	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
Total Revenues and Other Financing Sources	<u>-</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
Expenditures and Other Financing Uses				
Construction Services	-	9,625	9,625	10,000
Total Expenditures and Other Financing Uses	<u>-</u>	<u>9,625</u>	<u>9,625</u>	<u>10,000</u>
Excess of Revenues Over Expenditures	<u>\$ -</u>	<u>\$ 375</u>	<u>\$ 375</u>	<u>\$ -</u>

Additional Project Information:

Project Number	N/A
Grant Date	N/A
Bond Authorization Date	N/A
Bonds Authorized	N/A
Bonds Issued	N/A
Original Authorized Cost	\$ 10,000
Additional Authorized Cost/(Cancelled)	\$ -
Revised Authorized Cost	\$ 10,000

Percentage Increase Over Original
Authorized Cost

Percentage Completion

Original Target Completion Date

Revised Target Completion Date

N/A
100.00%
June 30, 2017
June 30, 2017

ENTERPRISE FUND

**MINE HILL TOWNSHIP BOARD OF EDUCATION
ENTERPRISE FUND
STATEMENT OF NET POSITION
AS OF JUNE 30, 2017**

THIS STATEMENT IS NOT APPLICABLE
FINANCIAL STATEMENTS ARE PRESENTED ON EXHIBIT B-4

**STATEMENT OF REVENUES, EXPENSES AND
CHANGES IN NET POSITION
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

THIS STATEMENT IS NOT APPLICABLE
FINANCIAL STATEMENTS ARE PRESENTED ON EXHIBIT B-5

**STATEMENT OF CASH FLOWS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

THIS STATEMENT IS NOT APPLICABLE
FINANCIAL STATEMENTS ARE PRESENTED ON EXHIBIT B-6

FIDUCIARY FUNDS

**MINE HILL TOWNSHIP BOARD OF EDUCATION
FIDUCIARY FUNDS
COMBINING STATEMENT OF AGENCY ASSETS AND LIABILITIES
AS OF JUNE 30, 2017**

	<u>Agency</u>		<u>Total Agency Funds</u>
	<u>Student Activity</u>	<u>Payroll</u>	
ASSETS			
Cash and Cash Equivalents	\$ 27,325	\$ 29,301	\$ 56,626
Due from Other Funds	<u>-</u>	<u>9,549</u>	<u>9,549</u>
Total Assets	<u>\$ 27,325</u>	<u>\$ 38,850</u>	<u>\$ 66,175</u>
LIABILITIES			
Due to Other Funds		\$ 27,749	\$ 27,749
Payroll Deductions and Withholdings		11,101	11,101
Due to Student Groups	<u>\$ 27,325</u>	<u>-</u>	<u>27,325</u>
Total Liabilities	<u>\$ 27,325</u>	<u>\$ 38,850</u>	<u>\$ 66,175</u>

**MINE HILL TOWNSHIP BOARD OF EDUCATION
FIDUCIARY FUNDS
COMBINING STATEMENT OF CHANGES IN NET POSITION
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOT APPLICABLE

**MINE HILL TOWNSHIP BOARD OF EDUCATION
STUDENT ACTIVITY AGENCY FUND
STATEMENT OF ACTIVITY
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

	<u>Balance, July 1, 2016</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Balance, June 30, 2017</u>
Canfield Avenue School	\$ 30,016	\$ 27,194	\$ 29,885	\$ 27,325

**STUDENT ACTIVITY AGENCY FUND
STATEMENT OF RECEIPTS AND DISBURSEMENTS**

	<u>Balance, July 1, 2016</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance, June 30, 2017</u>
ASSETS				
Cash and Cash Equivalents	\$ 35,016	\$ 27,194	\$ 34,885	\$ 27,325
Total Assets	<u>\$ 35,016</u>	<u>\$ 27,194</u>	<u>\$ 34,885</u>	<u>\$ 27,325</u>
LIABILITIES				
Due to Student Groups	\$ 30,016	\$ 27,194	\$ 29,885	\$ 27,325
Due to Other Funds	5,000	-	5,000	-
Total Liabilities	<u>\$ 35,016</u>	<u>\$ 27,194</u>	<u>\$ 34,885</u>	<u>\$ 27,325</u>

**MINE HILL TOWNSHIP BOARD OF EDUCATION
PAYROLL AGENCY FUND
SCHEDULE OF RECEIPTS AND DISBURSEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

	<u>Balance, July 1, 2016</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance, June 30, 2017</u>
ASSETS				
Cash and Cash Equivalents	\$ 48,549	\$ 3,275,254	\$ 3,294,502	\$ 29,301
Due from Other Funds	<u>206</u>	<u>16,872</u>	<u>7,529</u>	<u>9,549</u>
 Total Assets	 <u>\$ 48,755</u>	 <u>\$ 3,292,126</u>	 <u>\$ 3,302,031</u>	 <u>\$ 38,850</u>
LIABILITIES				
Payroll Deductions and Withholdings	\$ 21,005	\$ 3,292,126	\$ 3,302,030	\$ 11,101
Due to Other Funds	<u>27,750</u>	<u>-</u>	<u>1</u>	<u>27,749</u>
 Total Liabilities	 <u>\$ 48,755</u>	 <u>\$ 3,292,126</u>	 <u>\$ 3,302,031</u>	 <u>\$ 38,850</u>

LONG-TERM DEBT

MINE HILL TOWNSHIP BOARD OF EDUCATION
 LONG-TERM DEBT
 SCHEDULE OF SERIAL BONDS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2017

<u>Purpose</u>	<u>Date of Issue</u>	<u>Amount of Issue</u>	<u>Annual Maturities</u>		<u>Interest Rate</u>	<u>Balance, July 1, 2016</u>	<u>Issued</u>	<u>Retired</u>	<u>Balance, June 30, 2017</u>
			<u>Date</u>	<u>Amount</u>					
2016 Refunding Bonds	6/14/2016	\$ 1,120,000	3/1/2018	\$ 180,000	1.720%				
			3/1/2019	185,000	1.720%				
			3/1/2020	190,000	1.720%				
			3/1/2021	190,000	1.720%				
			3/1/2022	195,000	1.720%				
						\$ 1,120,000	\$ -	\$ 180,000	\$ 940,000
						\$ 1,120,000	\$ -	\$ 180,000	\$ 940,000

**MINE HILL TOWNSHIP BOARD OF EDUCATION
LONG-TERM DEBT
SCHEDULE OF OBLIGATIONS UNDER CAPITAL LEASES
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOT APPLICABLE

**MINE HILL TOWNSHIP BOARD OF EDUCATION
DEBT SERVICE FUND
BUDGETARY COMPARISON SCHEDULE
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

	<u>Original Budget</u>	<u>Budget Transfers</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final to Actual</u>
REVENUES					
Local Sources					
Local Tax Levy	\$ 207,150	-	\$ 207,150	\$ 207,150	-
Total Revenues	<u>207,150</u>	<u>-</u>	<u>207,150</u>	<u>207,150</u>	<u>-</u>
EXPENDITURES					
Regular Debt Service					
Interest	52,150	\$ (25,000)	27,150	13,378	\$ 13,772
Redemption of Principal	<u>155,000</u>	<u>25,000</u>	<u>180,000</u>	<u>180,000</u>	<u>-</u>
Total Expenditures	<u>207,150</u>	<u>-</u>	<u>207,150</u>	<u>193,378</u>	<u>13,772</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>13,772</u>	<u>13,772</u>
Fund Balance, Beginning of Year	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance, End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 13,772</u>	<u>\$ 13,772</u>
<u>Recapitulation of Balance</u>					
Available for Subsequent Years Budget				<u>\$ 13,772</u>	

STATISTICAL SECTION

This part of the Mine Hill Township Board of Education's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the government's overall financial health.

Contents

Exhibits

Financial Trends

These schedules contain trend information to help the reader understand how the government's financial performance and well-being have changed over time.

J-1 to J-5

Revenue Capacity

These schedules contain information to help the reader assess the government's most significant local revenue source, the property tax.

J-6 to J-9

Debt Capacity

These schedules present information to help the reader assess the affordability of the government's current levels of outstanding debt and the government's ability to issue additional debt in the future.

J-10 to J-13

Demographic and Economic Information

These schedules offer demographic and economic indicators to help the reader understand the environment within which the government's financial activities take place.

J-14 and J-15

Operating Information

These schedules contain service and infrastructure data to help the reader understand how the information in the government's financial report relates to the services the government provides and the activities it performs. J-16 to J-20

Sources: Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial reports for the relevant year.

MINE HILL TOWNSHIP BOARD OF EDUCATION
NET POSITION BY COMPONENT
LAST TEN FISCAL YEARS
(Unaudited)
(accrual basis of accounting)

	Fiscal Year Ended June 30,									
	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Governmental Activities							Restated	Restated		
Net Investment in Capital Assets	\$ 1,837,904	\$ 2,231,711	\$ 6,010,886	\$ 4,840,165	\$ 4,720,183	\$ 4,618,277	\$ 4,661,241	\$ 5,054,597	\$ 5,053,585	\$ 5,052,749
Restricted	470,819	460,537	728,535	217,613	482,863	1,125,158	1,252,857	962,979	1,467,791	2,530,379
Unrestricted	140,536	(23,351)	(73,248)	462,235	262,755	286,664	(151,949)	(810,815)	(1,100,632)	(1,171,251)
Total Governmental Activities Net Position	\$ 2,449,259	\$ 2,668,897	\$ 6,666,173	\$ 5,520,013	\$ 5,465,801	\$ 6,030,099	\$ 5,762,149	\$ 5,206,761	\$ 5,420,744	\$ 6,411,877
Business-Type Activities										
Net Investment in Capital Assets	\$ 7,304	\$ 2,435		\$ 6,481	\$ 3,777	\$ 1,073		\$ 17,698	\$ 10,781	\$ 10,500
Unrestricted	7,850	15,286	17,424	15,520	25,952	32,308	40,952	21,079	24,530	21,995
Total Business-Type Activities Net Position	\$ 15,154	\$ 17,721	\$ 17,424	\$ 22,001	\$ 29,729	\$ 33,381	\$ 40,952	\$ 38,777	\$ 35,311	\$ 32,495
District-Wide										
Net Investment in Capital Assets	\$ 1,845,208	\$ 2,234,146	\$ 6,010,886	\$ 4,846,646	\$ 4,723,960	\$ 4,619,350	\$ 4,661,241	\$ 5,072,295	\$ 5,064,366	\$ 5,063,249
Restricted	470,819	460,537	728,535	217,613	482,863	1,125,158	1,252,857	962,979	1,467,791	2,530,379
Unrestricted/(Deficit)	148,386	(8,065)	(55,824)	477,755	288,707	318,972	(110,997)	(789,736)	(1,076,102)	(1,149,256)
Total District Net Position	\$ 2,464,413	\$ 2,686,618	\$ 6,683,597	\$ 5,542,014	\$ 5,495,530	\$ 6,063,480	\$ 5,803,101	\$ 5,245,538	\$ 5,456,055	\$ 6,444,372

Note 1 - Net Position at June 30, 2011 is restated to reflect the implementation of GASB Statement No. 63, "Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources and Net Position" and GASB Statement No. 65, "Items Previously Reported in Assets and Liabilities".

MINE HILL TOWNSHIP BOARD OF EDUCATION
CHANGES IN NET POSITION
LAST TEN FISCAL YEARS
(Unaudited)
(accrual basis of accounting)

	Fiscal Year Ended June 30,									
	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Expenses										
Governmental Activities										
Instruction										
Regular	\$ 2,437,301	\$ 2,481,856	\$ 2,409,777	\$ 2,292,887	\$ 2,401,705	\$ 2,618,840	\$ 2,893,133	\$ 5,445,147	\$ 5,339,403	\$ 5,685,605
Special Education	427,578	437,530	572,297	697,209	759,755	916,538	658,155	2,232,834	2,392,872	1,942,774
Other Instruction					35,044	63,594	9,642	82,845	91,459	93,536
School Sponsored Activities and Athletics	34,992	37,170	64,655	66,542	51,815	30,244	28,941	57,041	41,372	26,553
Support Services:										
Tuition	2,753,074	2,605,750	2,788,930	3,249,630	3,874,104	3,308,918	3,219,845			
Student & Instruction Related Services	580,257	642,392	610,456	547,789	576,976	672,988	659,025	673,340	662,389	875,366
General Administration Services	346,676	391,061	395,012	424,331	227,860	192,037	260,600	527,587	394,263	391,213
School Administration Services	206,082	238,227	200,921	206,701	218,404	225,160	241,070	300,307	311,275	306,042
Central Services					174,726	179,873	215,116	247,500	266,601	297,468
Plant Operations And Maintenance	653,806	623,065	543,102	439,109	421,542	407,756	453,221	592,629	550,001	505,316
Pupil Transportation	550,023	557,788	516,820	528,155	524,187	625,041	664,871	726,106	691,000	749,869
Capital Outlay						20,255				
Charter Schools	26,859	29,266			8,075		9,516			
Interest On Long-Term Debt	101,849	97,275	92,475	87,375	81,900	76,200	70,230	61,349	44,483	19,740
Total Governmental Activities Expenses	8,118,497	8,141,380	8,194,445	8,539,728	9,356,093	9,337,444	9,383,365	10,946,685	10,785,118	10,893,482
Business-Type Activities:										
Food Service	118,165	140,618	132,064	139,226	149,709	149,048	136,862	137,025	144,043	139,574
Total Business-Type Activities Expense	118,165	140,618	132,064	139,226	149,709	149,048	136,862	137,025	144,043	139,574
Total District Expenses	\$ 8,236,662	\$ 8,281,998	\$ 8,326,509	\$ 8,678,954	\$ 9,505,802	\$ 9,486,492	\$ 9,520,227	\$ 11,083,710	\$ 10,929,161	\$ 11,033,056
Program Revenues										
Governmental Activities:										
Charges For Services:										
Instruction - (Tuition)	\$ 68,644	\$ 19,425	\$ 7,714	\$ 9,543	\$ 42,721	\$ 40,862	\$ 485	\$ -	\$ 5,061	\$ 33,356
Operating Grants And Contributions	1,147,063	794,207	789,407	1,046,026	1,082,773	1,041,022	1,052,530	1,572,615	1,899,274	2,536,791
Total Governmental Activities Program Revenues	1,215,707	813,632	797,121	1,055,569	1,125,494	1,081,884	1,053,015	1,572,615	1,904,335	2,570,147
Business-Type Activities:										
Charges For Services										
Food Service	72,075	79,160	79,473	85,011	97,202	90,247	84,745	75,223	78,294	76,166
Operating Grants And Contributions	42,882	63,971	52,276	52,947	60,178	62,384	59,640	59,581	62,215	60,485
Total Business Type Activities Program Revenues	114,957	143,131	131,749	137,958	157,380	152,631	144,385	134,804	140,509	136,651
Total District Program Revenues	\$ 1,330,664	\$ 956,763	\$ 928,870	\$ 1,193,527	\$ 1,282,874	\$ 1,234,515	\$ 1,197,400	\$ 1,707,419	\$ 2,044,844	\$ 2,706,798
Net (Expense)/Revenue										
Governmental Activities	\$ (6,902,790)	\$ (7,327,748)	\$ (7,397,324)	\$ (7,484,159)	\$ (8,230,599)	\$ (8,255,560)	\$ (8,330,350)	\$ (9,374,070)	\$ (8,880,783)	\$ (8,323,335)
Business-Type Activities	(3,208)	2,513	(315)	(1,268)	7,671	3,583	7,523	(2,221)	(3,534)	(2,923)
Total District-Wide Net Expense	\$ (6,905,998)	\$ (7,325,235)	\$ (7,397,639)	\$ (7,485,427)	\$ (8,222,928)	\$ (8,251,977)	\$ (8,322,827)	\$ (9,376,291)	\$ (8,884,317)	\$ (8,326,258)

MINE HILL TOWNSHIP BOARD OF EDUCATION
CHANGES IN NET POSITION
LAST TEN FISCAL YEARS
(Unaudited)
(accrual basis of accounting)

	Fiscal Year Ended June 30,									
	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
General Revenues and Other Changes in Net Position										
Governmental Activities:										
Property Taxes Levied For General Purposes, Net	\$ 5,728,000	\$ 5,545,000	\$ 5,502,447	\$ 5,722,545	\$ 5,836,996	\$ 6,103,736	\$ 6,351,923	\$ 6,372,601	\$ 6,488,053	\$ 6,617,814
Taxes Levied For Debt Service	101,501	106,575	111,650	120,000	208,775	205,225	210,225	211,090	209,275	207,150
Unrestricted Grants And Contributions	1,098,573	1,774,655	2,387,167	1,622,348	2,096,427	2,492,141	2,443,365	2,332,261	2,336,862	2,374,844
Investment and Miscellaneous Income	320,460	121,156	146,800	51,991	34,189	18,757	46,349	21,095	60,576	114,660
Special Item - Adjustment to Fixed Assets			3,250,296							
Transfers	-	-	(3,760)	-	-	-	-	-	-	-
Total Governmental Activities	7,248,534	7,547,386	11,394,600	7,516,884	8,176,387	8,819,859	9,051,862	8,937,047	9,094,766	9,314,468
Business-Type Activities:										
Investment Earnings	412	55	19	65	57	69	48	46	68	107
Total Business-Type Activities	412	55	19	65	57	69	48	46	68	107
Total District-Wide	\$ 7,248,946	\$ 7,547,441	\$ 11,394,619	\$ 7,516,949	\$ 8,176,444	\$ 8,819,928	\$ 9,051,910	\$ 8,937,093	\$ 9,094,834	\$ 9,314,575
Change in Net Position										
Governmental Activities	\$ 345,744	\$ 219,638	\$ 3,997,276	\$ 32,725	\$ (54,212)	\$ 564,299	\$ 721,512	\$ (437,023)	\$ 213,983	\$ 991,133
Business-Type Activities	(2,796)	2,568	(296)	(1,203)	7,728	3,652	7,571	(2,175)	(3,466)	(2,816)
Total District	\$ 342,948	\$ 222,206	\$ 3,996,980	\$ 31,522	\$ (46,484)	\$ 567,951	\$ 729,083	\$ (439,198)	\$ 210,517	\$ 988,317

MINE HILL TOWNSHIP BOARD OF EDUCATION
 FUND BALANCES - GOVERNMENTAL FUNDS
 LAST TEN FISCAL YEARS
 (Unaudited)
 (modified accrual basis of accounting)

	Fiscal Year Ended June 30,									
	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
General Fund										
Reserved	\$ 506,694	\$ 471,723	\$ 446,254							
Unreserved	217,376	51,489	32,113							
Restricted				\$ 217,613	\$ 482,863	\$ 1,125,158	\$ 1,252,857	\$ 884,187	\$ 1,388,999	\$ 1,630,680
Committed								183,716	-	-
Assigned					17,402	93,573	667,721	269,623	62,604	18,140
Unassigned	-	-	-	304,725	97,728	83,131	68,517	(122,861)	(20,488)	(26,121)
Total General Fund	\$ 724,070	\$ 523,212	\$ 478,367	\$ 522,338	\$ 597,993	\$ 1,301,862	\$ 1,989,095	\$ 1,214,665	\$ 1,431,115	\$ 1,622,699
All Other Governmental Funds										
Reserved		20,188								
Unreserved, Reported in:										
Capital Projects Fund			\$ 270,785							
Debt Service Fund										
Unassigned (Deficit)						\$ (2,925)				
Restricted	-	-	-	\$ 270,785	\$ 270,785	270,785	\$ 270,785	\$ 78,792	\$ 78,792	\$ 949,699
Total All Other Governmental Funds	\$ -	\$ 20,188	\$ 270,785	\$ 270,785	\$ 270,785	\$ 267,860	\$ 270,785	\$ 78,792	\$ 78,792	\$ 949,699

Beginning with Fiscal Year 2010/11, the District implemented GASB Statement No. 54, "Fund Balance Reporting and Governmental Fund Type Definitions". The Statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balance more transparent. This Statement established fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds. Reclassification of prior year fund balance amounts to comply with Statement No. 54 is not required.

MINE HILL TOWNSHIP BOARD OF EDUCATION
CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS
(Unaudited)
(modified accrual basis of accounting)

	Fiscal Year Ended June 30,									
	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Revenues										
Tax Levy	\$ 5,931,350	\$ 5,748,850	\$ 5,706,572	\$ 5,931,720	\$ 6,045,771	\$ 6,308,961	\$ 6,562,148	\$ 6,583,691	\$ 6,697,328	\$ 6,824,964
Tuition Charges	68,644	19,425	7,714	9,543	42,721	40,862	485	-	5,061	33,356
Interest Earned on Capital Reserve					50	946				
Miscellaneous	320,460	121,156	146,800	51,991	34,139	17,811	52,729	21,095	60,576	114,660
State Sources	1,986,201	2,308,847	2,496,554	2,371,201	2,892,599	3,296,201	3,218,244	3,204,559	3,455,661	3,638,692
Federal Sources	157,585	162,740	587,546	207,999	286,601	236,962	271,271	195,491	208,975	198,865
Total Revenue	8,464,240	8,361,018	8,945,186	8,572,454	9,301,881	9,901,743	10,104,877	10,004,836	10,427,601	10,810,537
Expenditures										
Instruction										
Regular Instruction	1,762,334	1,818,650	1,797,660	1,699,401	1,637,758	1,737,652	1,984,588	4,835,868	4,596,060	4,510,529
Special Education Instruction	323,899	344,013	437,380	566,464	577,571	578,747	432,128	2,176,147	2,338,374	1,845,926
Other Instruction					26,400	47,818		82,845	91,459	93,536
School Sponsored Activities and Athletics	21,129	23,613	51,079	53,307	38,382	23,422	24,534	57,395	24,843	25,090
Support Services:										
Tuition	2,753,074	2,605,750	2,788,930	3,249,630	3,874,104	3,444,873	3,352,365			
Student and Inst. Related Services	503,622	558,795	534,192	474,775	519,549	642,263	632,877	659,919	659,741	827,947
General Administration Services	328,678	346,376	350,788	381,817	217,348	182,647	234,497	514,922	360,752	375,635
School Administrative Services	146,256	172,514	155,020	150,949	163,181	174,048	180,312	271,745	278,730	252,479
Central Services					151,396	159,540	186,581	248,832	264,931	282,914
Administration Information Technology	5,111	8,757								
Plant Operations And Maintenance	550,323	558,803	477,361	361,390	371,502	371,671	415,942	583,079	546,728	495,323
Pupil Transportation	550,023	557,788	516,011	527,396	523,281	624,383	664,263	726,137	690,922	749,401
Unallocated Benefits	915,483	884,003	812,400	759,355	900,291	972,254	966,789			
Charter Schools	26,859	29,266			8,075	8,434	9,516			
Capital Outlay	146,165	426,581	610,728	94,824	8,613	24,897	123,027	603,280	149,336	95,888
Debt Service:										
Principal	100,000	105,000	110,000	120,000	125,000	130,000	135,000	145,000	150,000	180,000
Interest and Other Charges	103,349	98,850	94,125	89,175	83,775	78,150	72,300	66,090	59,275	13,378
Cost of Issuance	-	-	-	-	-	-	-	-	30,995	-
Total Expenditures	8,236,305	8,538,759	8,735,674	8,528,483	9,226,226	9,200,799	9,414,719	10,971,259	10,242,146	9,748,046
Excess (Deficiency) of Revenues										
Over (Under) Expenditures	227,935	(177,741)	209,512	43,971	75,655	700,944	690,158	(966,423)	185,455	1,062,491
Other Financing Sources (Uses)										
Payments of Refunding Escrow Agent									(1,089,005)	
Refunding Bond Proceeds									1,120,000	
Transfers In			526,240	-	-	-	-	-	-	1,076,792
Transfers Out			(530,000)	-	-	-	-	-	-	(1,076,792)
Total Other Financing Sources (Uses)	-	-	(3,760)	-	-	-	-	-	30,995	-
Net Change in Fund Balances	\$ 227,935	\$ (177,741)	\$ 205,752	\$ 43,971	\$ 75,655	\$ 700,944	\$ 690,158	\$ (966,423)	\$ 216,450	\$ 1,062,491
Debt Service as a Percentage of										
Noncapital Expenditures	1.24%	1.29%	1.35%	1.42%	1.36%	1.42%	1.45%	1.40%	1.79%	1.86%

**MINE HILL TOWNSHIP BOARD OF EDUCATION
GENERAL FUND OTHER LOCAL REVENUES BY SOURCE
LAST TEN FISCAL YEARS
(Unaudited)**

Fiscal Year Ended June 30	<u>Tuition</u>	<u>Interest on Investments</u>	<u>Prior Year Refunds</u>	<u>Rentals - Use of Facilities</u>	<u>Other</u>	<u>Total</u>
2008	\$ 68,644	\$ 25,753	\$ 202,219	\$ 66,928	\$ 25,560	\$ 389,104
2009	19,425	4,025		95,983	21,148	140,581
2010	7,714	1,534	59,814	71,926	13,526	154,514
2011	9,543	3,526	6,039	35,963	5,463	60,534
2012	42,721	3,200		5,000	25,989	76,910
2013	40,862	4,164			14,593	59,619
2014	485	5,784	8,195		32,370	46,834
2015		6,140			14,955	21,095
2016	5,061	12,553			48,023	65,637
2017	33,356	21,536		18,000	75,124	148,016

Source: School District's Financial Statements

MINE HILL TOWNSHIP BOARD OF EDUCATION
 ASSESSED VALUE AND ACTUAL VALUE OF TAXABLE PROPERTY
 LAST TEN YEARS
 (Unaudited)

Year	Vacant Land	Residential	Farm Reg.	Ofarm	Commercial	Industrial	Apartment	Total Assessed Valuation	Public Utilities ^a	Net Valuation Taxable	Tax-Exempt Property	Estimated Actual (County Equalized) Valuation	Total School Tax Rate ^b
2008	\$ 20,309,600	\$ 454,795,300	\$ 23,700		\$ 28,936,700	\$ 18,655,600	\$ 722,300	\$ 523,443,200	\$ 548,783	\$ 523,991,983	\$ 34,558,000	\$ 534,511,212	1.110
2009	19,709,000	455,905,300	23,700		28,936,700	18,655,600	722,300	523,952,600	697,397	524,649,997	34,558,000	538,663,656	1.090
2010	19,792,300	455,574,500	88,600	\$ 23,700	28,936,200	18,655,600	722,300	523,793,200	935,064	524,728,264	33,890,300	516,868,718	1.110
2011 *	17,577,900	372,376,800	88,600	29,100	27,663,100	20,540,200	592,300	438,868,000	100	438,868,100	32,628,000	497,627,200	1.365
2012	16,828,000	372,524,600	88,600	29,100	27,663,100	20,540,200	592,300	438,265,900	100	438,266,000	35,057,900	460,713,189	1.410
2013	14,735,300	378,557,100	88,600	29,100	27,559,500	19,126,500	592,300	440,688,400	100	440,688,500	35,128,400	447,304,759	1.461
2014	11,901,100	386,049,700	88,600	29,100	27,559,500	19,126,500	592,300	445,346,800	100	445,346,900	35,325,900	439,154,028	1.475
2015	11,548,400	386,414,300	88,600	29,100	27,159,500	18,027,800	592,300	443,860,000	-	443,860,000	35,556,100	422,683,375	1.496
2016	11,548,400	386,731,300	88,600	29,100	27,164,800	18,027,800	592,300	444,182,300	-	444,182,300	35,556,100	423,980,203	1.522
2017	11,396,500	386,520,300	88,600	29,100	28,192,800	19,260,300	592,300	446,079,900	-	446,079,900	35,595,200	432,835,519	1.557

* - Revaluation of real property was effective in this year.

a - Taxable Value of Machinery, Implements and Equipment of Telephone, Telegraph and Messenger System Companies

b - Tax rates are per \$100

Source: Municipal Tax Assessor

**MINE HILL TOWNSHIP BOARD OF EDUCATION
DIRECT AND OVERLAPPING PROPERTY TAX RATES
PER \$100 OF ASSESSED VALUATION
LAST TEN YEARS
(Unaudited)**

<u>Year</u>	<u>School District</u>	<u>Mine Hill Township</u>	<u>Morris County</u>	<u>Total</u>
2008	\$ 1.110	\$ 0.610	\$ 0.240	\$ 1.960
2009	1.090	0.640	0.230	1.960
2010	1.110	0.640	0.230	1.980
2011	* 1.365	0.692	0.267	2.324
2012	1.410	0.724	0.258	2.392
2013	1.461	0.745	0.256	2.462
2014	1.475	0.755	0.254	2.484
2015	1.496	0.758	0.240	2.494
2016	1.522	0.758	0.243	2.523
2017	1.557	0.754	0.253	2.564

* - Revaluation of real property was effective in this year.

Source: Tax Duplicate, Mine Hill Township

MINE HILL TOWNSHIP BOARD OF EDUCATION
 PRINCIPAL PROPERTY TAXPAYERS
 CURRENT YEAR AND NINE YEARS AGO
 (Unaudited)

Taxpayer	2017		2008	
	Taxable Assessed Value	% of Total District Net Assessed Value	Taxable Assessed Value	% of Total District Net Assessed Value
John Crimi/County Concrete	\$ 16,503,200	3.70%	INFORMATION NOT AVAILABLE	
Stowaway Self Storage VI, LLC	4,245,800	0.95%		
Multi-Fab Sales and Service	3,221,000	0.72%		
Mroz Family Properties, LLC	3,085,100	0.69%		
Bruce & Diane Kreeger	2,429,700	0.54%		
B&G Land Management/Benkendorf	1,898,700	0.43%		
National Investment Corp	1,060,700	0.24%		
Lot 1 Block 401 Real Estate Holding	988,200	0.22%		
Bryant, Samuael T, Inc	950,000	0.21%		
Albert Ferrante	894,500	0.20%		
	<u>\$ 35,276,900</u>	<u>7.91%</u>		<u>\$ - 0.00%</u>

Source: Municipal Tax Assessor

MINE HILL TOWNSHIP BOARD OF EDUCATION
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS
(Unaudited)

Fiscal Year Ended June 30,	Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years
		Amount	Percentage of Levy	
2008	\$ 5,931,350	\$ 5,931,350	100.00%	N/A
2009	5,748,850	5,748,850	100.00%	N/A
2010	5,706,572	5,706,572	100.00%	N/A
2011	5,931,720	5,931,720	100.00%	N/A
2012	6,045,771	6,045,771	100.00%	N/A
2013	6,308,961	6,308,961	100.00%	N/A
2014	6,562,148	6,562,148	100.00%	N/A
2015	6,583,691	6,570,419	99.80%	\$ 2,000
2016	6,697,328	6,697,328	100.00%	
2017	6,824,964	6,273,479	91.92%	551,485

MINE HILL TOWNSHIP BOARD OF EDUCATION
RATIOS OF OUTSTANDING DEBT BY TYPE
LAST TEN FISCAL YEARS
(Unaudited)

<u>Fiscal Year</u> <u>Ended June 30,</u>	<u>Governmental Activities</u>		
	<u>General Obligation</u> <u>Bonds</u>	<u>Population</u>	<u>Per Capita</u>
2008	\$ 2,088,000	3,568	\$ 585
2009	1,983,000	3,573	555
2010	1,873,000	3,646	514
2011	1,753,000	3,662	479
2012	1,628,000	3,672	443
2013	1,498,000	3,679	407
2014	1,363,000	3,658	373
2015	1,218,000	3,578	340
2016	1,120,000	3,599	313
2017	940,000	3,599 Est.	261

Source: District records

MINE HILL TOWNSHIP BOARD OF EDUCATION
RATIOS OF NET GENERAL BONDED DEBT OUTSTANDING
LAST TEN FISCAL YEARS
(Unaudited)

<u>General Bonded Debt Outstanding</u>					
Fiscal Year Ended June 30,	General Obligation Bonds	Deductions	Net General Bonded Debt Outstanding	Percentage of Actual Taxable Value of Property	Per Capita
2008	\$ 2,088,000	\$ -	\$ 2,088,000	0.398%	\$ 585
2009	1,983,000	-	1,983,000	0.378%	555
2010	1,873,000	-	1,873,000	0.357%	514
2011	1,753,000	-	1,753,000	0.399%	479
2012	1,628,000	-	1,628,000	0.371%	443
2013	1,498,000	-	1,498,000	0.340%	407
2014	1,363,000	-	1,363,000	0.306%	373
2015	1,218,000	-	1,218,000	0.274%	340
2016	1,120,000	-	1,120,000	0.252%	311
2017	940,000	-	940,000	0.211%	261

Source: District records

MINE HILL TOWNSHIP BOARD OF EDUCATION
COMPUTATION OF DIRECT AND OVERLAPPING OUTSTANDING BONDED DEBT
FOR THE YEAR ENDED DECEMBER 31, 2016
(Unaudited)

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Municipal Debt			
Mine Hill Township (1)	2,790,165	1,095,440	\$ 1,694,725
Mine Hill Township Board of Education	<u>1,120,000</u>	<u>1,120,000</u>	<u>-</u>
	<u>\$ 3,910,165</u>	<u>\$ 2,215,440</u>	<u>1,694,725</u>
Overlapping Debt Apportioned to the Municipality:			
County of Morris (2)			<u>1,049,318</u>
Total Direct and Overlapping Debt			<u>\$ 2,744,043</u>

Sources:

- (1) Mine Hill Township Annual Debt Statement
- (2) Morris County Debt Statement December 31, 2016

MINE HILL TOWNSHIP BOARD OF EDUCATION
 LEGAL DEBT MARGIN INFORMATION
 LAST TEN FISCAL YEARS
 (Unaudited)

	Fiscal Year Ended June 30.									
	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Debt Limit	\$ 12,557,822	\$ 13,292,863	13,253,978	\$ 12,847,860	\$ 12,216,156	\$ 11,627,493	\$ 11,109,097	\$ 12,963,621	\$ 12,755,062	\$ 12,721,194
Total Net Debt Applicable To Limit	<u>2,088,000</u>	<u>1,983,000</u>	<u>1,873,000</u>	<u>1,753,000</u>	<u>1,628,000</u>	<u>1,498,000</u>	<u>1,363,000</u>	<u>1,218,000</u>	<u>1,120,000</u>	<u>940,000</u>
Legal Debt Margin	<u>\$ 10,469,822</u>	<u>\$ 11,309,863</u>	<u>\$ 11,380,978</u>	<u>\$ 11,094,860</u>	<u>\$ 10,588,156</u>	<u>\$ 10,129,493</u>	<u>\$ 9,746,097</u>	<u>\$ 11,745,621</u>	<u>\$ 11,635,062</u>	<u>\$ 11,781,194</u>
Total Net Debt Applicable to the Limit as a Percentage of Debt Limit	16.63%	14.92%	14.13%	13.64%	13.33%	12.88%	12.27%	9.40%	8.78%	7.39%

Legal Debt Margin Calculation for Fiscal Year 2017

Equalized Valuation Basis

2016	\$ 428,830,180
2015	421,479,442
2014	421,809,812

Average Equalized Valuation Of Taxable Property \$ 424,039,811

Debt Limit (3% of Average Equalization Value) \$ 12,721,194
 Total Net Debt Applicable to Limit 940,000

Legal Debt Margin \$ 11,781,194

Source: Township Annual Debt Statements

**MINE HILL TOWNSHIP BOARD OF EDUCATION
DEMOGRAPHIC STATISTICS
LAST TEN YEARS
(Unaudited)**

<u>Year Ended December 31,</u>	<u>Unemployment Rate</u>	<u>Per Capita Income</u>	<u>Population</u>	
2008	3.9	\$ 74,636	3,568	
2009	5.1	70,516	3,573	
2010	5.1	72,780	3,646	
2011	8.8	76,194	3,662	
2012	8.5	78,693	3,672	
2013	8.9	79,094	3,679	
2014	6.6	82,810	3,658	
2015	6.1	86,582	3,578	
2016	5.4	Not Available	3,599	
2017	Not Available	Not Available	3,599	Est.

Source: New Jersey Department of Labor, Morris County
United States Bureau of Census
School District Records

MINE HILL TOWNSHIP BOARD OF EDUCATION
PRINCIPAL EMPLOYERS
CURRENT YEAR AND NINE YEARS AGO

2017

2008

INFORMATION NOT
AVAILABLE

**MINE HILL TOWNSHIP BOARD OF EDUCATION
FULL-TIME EQUIVALENT DISTRICT EMPLOYEES BY FUNCTION/PROGRAM
LAST SEVEN FISCAL YEARS**

<u>Function/Program</u>	<u>Fiscal Years Ended June 30,</u>						
	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Instruction							
Regular	29.6	29.6	34.3	28.0	28.0	28.0	29.1
Special Education	9.4	9.4	21.0	14.3	14.3	13.6	12.8
Other Instruction	0.3	0.3		1.0	1.0	1.0	1.0
School Sponsored/Other Instruction	7.0	7.0					
Support Services:							
Student & Instruction Related Services	5.5	5.5	3.1	4.1	4.1	4.1	4.36
General Administration Services	1.9	1.9	1.2	2.1	1.9	1.9	2.1
School Administrative Services	2.0	2.0	3.0	3.0	3.1	3.0	3.0
Central Services	1.1	1.1	1.8	2.0	2.0	2.0	2.0
Plant Operations and Maintenance	10.5	10.5	5.0	1.0	2.3	2.3	
Pupil Transportation	0.1	0.1	0.1	0.1	0.1	0.2	0.2
Total	<u>67.4</u>	<u>67.4</u>	<u>69.5</u>	<u>55.6</u>	<u>56.8</u>	<u>56.1</u>	<u>54.56</u>

Source: District Personnel Records

Source: Mine Hill School District Personnel Records

**MINE HILL TOWNSHIP BOARD OF EDUCATION
OPERATING STATISTICS
LAST TEN FISCAL YEARS
(Unaudited)**

Fiscal Year Ended June 30,	Enrollment ^a	Operating Expenditures ^b	Cost Per Pupil ^c	Percentage Change	Teaching Staff	Pupil/Teacher Ratio	Average Daily Enrollment (ADE) ^d	Average Daily Attendance (ADA) ^d	% Change in Average Daily Enrollment	Student Attendance Percentage
2008	364	\$ 7,886,791	\$ 21,667	-4.70%	39	13:1	364	348	3.41%	95.60%
2009	377	7,908,331	20,977	-3.18%	30	13:1	377	358	3.57%	94.96%
2010	376	7,920,821	21,066	0.42%	39	9.7:1	376	361	-0.27%	96.01%
2011	397	8,224,483	20,717	-1.66%	39	13:1	398	382	5.85%	95.98%
2012	425	9,008,838	21,197	2.32%	40	13:1	423	408	6.28%	96.45%
2013	413	8,967,752	21,714	2.44%	41	10:1	412	397	-2.60%	96.36%
2014	387	9,084,392	23,474	8.11%	41	9.4:1	389	373	-5.58%	95.89%
2015	369	10,156,889	27,525	17.26%	37	9.4:1	366	353	-5.91%	96.45%
2016	360	9,852,540	27,368	-0.57%	35	9.4:1	359	344	-1.91%	95.82%
2017	349	9,458,780	27,103	-0.97%	35	9.4:1	352	336	-1.95%	95.45%

Sources: District records

- Note:
- a Enrollment based on annual October district count.
 - b Operating expenditures equal total expenditures less debt service and capital outlay.
 - c Cost per pupil represents operating expenditures divided by enrollment.
 - d Average daily enrollment and average daily attendance are obtained from the School Register Summary (SRS).

MINE HILL TOWNSHIP BOARD OF EDUCATION
 SCHOOL BUILDING INFORMATION
 LAST TEN FISCAL YEARS
 (Unaudited)

	Fiscal Year Ended June 30,									
	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
District Building										
<u>Elementary</u>										
Canfield Avenue School (1923)										
Square Feet	54,466	61,271	61,271	61,271	61,271	61,271	61,271	61,271	61,271	61,271
Capacity (students)	480	470	470	470	470	470	470	470	470	470
Enrollment	364	377	376	397	425	413	387	369	360	349

901

Number of Schools at June 30, 2017:
 Elementary - 1

Note: Year of original construction is shown in parentheses. Enrollment is based on the annual October District count.

Source: District Records

**MINE HILL TOWNSHIP BOARD OF EDUCATION
GENERAL FUND
SCHEDULE OF REQUIRED MAINTENANCE FOR SCHOOL FACILITIES
LAST TEN FISCAL YEARS
(Unaudited)**

<u>Year</u>	<u>Amount</u>
2008	\$ 170,402
2009	183,407
2010	121,825
2011	107,122
2012	110,193
2013	122,991
2014	83,742
2015	123,080
2016	168,606
2017	75,091

**MINE HILL TOWNSHIP BOARD OF EDUCATION
SCHEDULE OF INSURANCE
JUNE 30, 2017
(Unaudited)**

	<u>Coverage</u>	<u>Deductible</u>
School Package Policy -		
School Excess Liability Fund:		
Buildings and Personal Property	\$ 500,000,000	\$ 2,500
Inland Marine - Automobile Physical Damage	Per Schedule	1,000
General Liability, including Automobile and Employee Benefits	5,000,000	
General Aggregate	100,000,000	
Fire Damage	2,500,000	
Medical Expenses	10,000	
Environmental Impairment Liability Fund Aggregate	1,000,000	10,000
Fund Aggregate	25,000,000	
Crime Coverage - Inside/Outside	50,000	1,000
Blanket Employee Dishonesty - Per Loss	500,000	1,000
Boiler and Machinery	100,000,000	2,500
Excess General and Auto Liability	5,000,000	
School Board Legal Liability	5,000,000	5,000
Selective Insurance Company		
Public Employees' Faithful Performance Blanket Position Bond -		
Board Secretary/Business Administrator	195,000	
Treasurer	185,000	

Source: School District's Records

SINGLE AUDIT SECTION



LERCH, VINCI & HIGGINS, LLP

CERTIFIED PUBLIC ACCOUNTANTS
REGISTERED MUNICIPAL ACCOUNTANTS

EXHIBIT K-1

DIETER P. LERCH, CPA, RMA, PSA
GARY J. VINCI, CPA, RMA, PSA
GARY W. HIGGINS, CPA, RMA, PSA
JEFFREY C. BLISS, CPA, RMA, PSA
PAUL J. LERCH, CPA, RMA, PSA
DONNA L. JAPHET, CPA, PSA
JULIUS B. CONSONI, CPA, PSA
ANDREW D. PARENTE, CPA, RMA, PSA

ELIZABETH A. SHICK, CPA, RMA, PSA
ROBERT W. HAAG, CPA, PSA
DEBORAH K. LERCH, CPA, PSA
RALPH M. PICONE, CPA, RMA, PSA
DEBRA GOLLE, CPA
CINDY JANACEK, CPA, RMA
MARK SACO, CPA
SHERYL M. NICOLosi, CPA, PSA

**REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

INDEPENDENT AUDITOR’S REPORT

Honorable President and Members
of the Board of Trustees
Mine Hill Township Board of Education
Mine Hill, New Jersey

We have audited, in accordance with the auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States and audit requirements prescribed by the Office of School Finance, Department of Education, State of New Jersey, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Mine Hill Township Board of Education as of and for the fiscal year ended June 30, 2017 and the related notes to the financial statements, which collectively comprise the Mine Hill Township Board of Education’s basic financial statements and have issued our report thereon dated September 22, 2017

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Mine Hill Township Board of Education’s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the Mine Hill Township Board of Education’s internal control. Accordingly, we do not express an opinion on the effectiveness of the Mine Hill Township Board of Education’s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.


Compliance and Other Matters


As part of obtaining reasonable assurance about whether the Mine Hill Township Board of Education's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey.

However, we noted certain matters that are not required to be reported under Government Auditing Standards that we reported to management of the Mine Hill Township Board of Education in a separate report entitled, "Auditor's Management Report on Administrative Findings – Financial, Compliance and Performance" dated September 22, 2017.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Mine Hill Township Board of Education's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Mine Hill Township Board of Education's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.


LERCH, VINCI & HIGGINS, LLP
Certified Public Accountants
Public School Accountants


Gary J. Vinci
Public School Accountant
PSA Number CS00829

Fair Lawn, New Jersey
September 22, 2017



LERCH, VINCI & HIGGINS, LLP

CERTIFIED PUBLIC ACCOUNTANTS
REGISTERED MUNICIPAL ACCOUNTANTS

EXHIBIT K-2

DIETER P. LERCH, CPA, RMA, PSA
GARY J. VINCI, CPA, RMA, PSA
GARY W. HIGGINS, CPA, RMA, PSA
JEFFREY C. BLISS, CPA, RMA, PSA
PAUL J. LERCH, CPA, RMA, PSA
DONNA L. JAPHET, CPA, PSA
JULIUS B. CONSONI, CPA, PSA
ANDREW D. PARENTE, CPA, RMA, PSA

ELIZABETH A. SHICK, CPA, RMA, PSA
ROBERT W. HAAG, CPA, PSA
DEBORAH K. LERCH, CPA, PSA
RALPH M. PICONE, CPA, RMA, PSA
DEBRA GOLLE, CPA
CINDY JANACEK, CPA, RMA
MARK SACO, CPA
SHERYL M. NICOLosi, CPA, PSA

**REPORT ON COMPLIANCE FOR EACH MAJOR STATE PROGRAM;
REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT
ON THE SCHEDULE OF EXPENDITURES OF STATE FINANCIAL
ASSISTANCE AS REQUIRED BY NEW JERSEY OMB CIRCULAR 15-08**

INDEPENDENT AUDITOR’S REPORT

Honorable President and Members
of the Board of Trustees
Mine Hill Township Board of Education
Mine Hill Township, New Jersey

Report on Compliance for Each Major State Program

We have audited the Mine Hill Township Board of Education’s compliance with the types of compliance requirements described in the New Jersey OMB Circular 15-08 State Aid/Grant Compliance Supplement that could have a direct and material effect on each of the Mine Hill Township Board of Education’s major state programs for the fiscal year ended June 30, 2017. The Mine Hill Township Board of Education’s major state programs are identified in the summary of auditor’s results section of the accompanying schedule of findings and questioned costs.

Management’s Responsibility

Management is responsible for compliance with the requirements of state statutes, regulations, and the terms and conditions of its state financial assistance applicable to its state programs.

Auditor’s Responsibility

Our responsibility is to express an opinion on compliance for each of the Mine Hill Township Board of Education’s major state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey; and New Jersey OMB Circular 15-08, Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid. Those standards and New Jersey Circular require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about the Mine Hill Township Board of Education’s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state program. However, our audit does not provide a legal determination of the Mine Hill Township Board of Education's compliance.

Opinion on Each Major State Program

In our opinion, the Mine Hill Township Board of Education complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the fiscal year ended June 30, 2017.

Report on Internal Control Over Compliance

Management of the Mine Hill Township Board of Education is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Mine Hill Township Board of Education's internal control over compliance with the types of requirements that could have a direct and material effect on each major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major state program and to test and report on internal control over compliance in accordance with the New Jersey OMB Circular 15-08, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Mine Hill Township Board of Education's internal control over compliance.

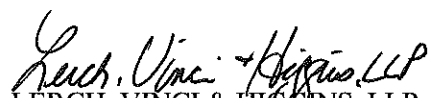
A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.


Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the New Jersey OMB Circular 15-08. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of State Financial Assistance Required by New Jersey OMB Circular 15-08

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Mine Hill Township Board of Education, as of and for the fiscal year ended June 30, 2017 and the related notes to the financial statements, which collectively comprise the Board of Education's basic financial statements. We issued our report thereon dated September 22, 2017, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of state financial assistance as required by New Jersey OMB Circular 15-08 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of state financial assistance is fairly stated in all material respects in relation to the basic financial statements as a whole.


LERCH, VINCI & HIGGINS, LLP
Certified Public Accountants
Public School Accountants


Gary J. Vinci
Public School Accountant
PSA Number CS00829

Fair Lawn, New Jersey
September 22, 2017

MINE HILL TOWNSHIP BOARD OF EDUCATION
 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2017

Federal/Grantor/Pass-Through Grantor/ Program Title	Federal CFDA Number	FAIN Number	Grant or State Project Number	Grant Period	Award Amount	Balance, July 1, 2016		Def Rev Carrvoer	A/R Carrvoer	Cash Received	Budgetary Expenditures	June 30, 2017			MEMO GAAP Receivable
						Unearned Revenue	(Accounts Receivable)					Unearned Revenue	Accounts Receivable	Due to Grantor	
U.S. Department of Agriculture															
Passed-Through State Department of Education															
Enterprise Fund															
National School Lunch Program	10.555	171NJ304N1099	N/A	7/1/16-6/30/17	\$ 39,937					\$ 36,539	\$ 39,937		\$ (3,398)		\$ (3,398)
National School Lunch Program	10.555	16161NJ304N1099	N/A	7/1/15-6/30/16	42,149		\$ (6,301)			6,301					
School Breakfast Program	10.553	171NJ304N1099	N/A	7/1/16-6/30/17	5,332					4,914	5,332		(418)		(418)
School Breakfast Program	10.553	16161NJ304N1099	N/A	7/1/15-6/30/16	6,252		(952)			952					
Special Milk Program	10.556	171NJ304N1099	N/A	7/1/16-6/30/17	434					386	434		(48)		(48)
Special Milk Program	10.556	16161NJ304N1099	N/A	7/1/15-6/30/16	331		(50)			50					
Federal Food Distribution Program	10.555	171NJ304N1099	N/A	7/1/16-6/30/17	13,430					13,430	11,776	\$ 1,654			
Federal Food Distribution Program	10.555	16161NJ304N1099	N/A	7/1/15-6/30/16	13,090	\$ 1,629	-	-	-	-	1,629		-	-	-
Total Child Nutrition Cluster/U.S. Department of Agriculture						<u>1,629</u>	<u>(7,303)</u>	<u>-</u>	<u>-</u>	<u>62,572</u>	<u>59,108</u>	<u>1,654</u>	<u>(3,864)</u>	<u>-</u>	<u>(3,864)</u>
U.S. Department of Education															
Passed-Through State Department of Education															
Special Revenue Fund															
I.D.E.A. Part B, Basic Regular	84.027	H027A160100	IDEA-2870-17	7/1/16-6/30/17	102,907			\$ 2,538	\$ (2,538)	89,205	89,205	16,240	(16,240)		
I.D.E.A. Part B, Basic Regular	84.027	H027A150100	IDEA-2870-16	7/1/15-6/30/16	107,853	2,538	(10,798)	(2,538)	2,538	8,260					
I.D.E.A. Part B, Preschool	84.173	H173A160114	IDEA-2870-17	7/1/16-6/30/17	3,213			3,198	(3,198)		6,411		(6,411)		(6,411)
I.D.E.A. Part B, Preschool	84.173	H173A150114	IDEA-2870-16	7/1/15-6/30/16	3,198	3,198	(3,198)	(3,198)	3,198	-	-	-	-	-	-
Total Special Education Cluster (IDEA)						<u>5,736</u>	<u>(13,996)</u>	<u>-</u>	<u>-</u>	<u>97,465</u>	<u>95,616</u>	<u>16,240</u>	<u>(22,651)</u>	<u>-</u>	<u>(6,411)</u>
No Child Left Behind:															
Title I - Part A	84.010	S010A160030	NCLB-2870-17	7/1/16-6/30/17	83,090			6,927	(6,927)	47,479	86,983	3,054	(42,538)		(39,504)
Title I - Part A	84.010	S010A150030	NCLB-2870-16	7/1/15-6/30/16	84,640	6,927	(26,881)	(6,927)	6,927	19,954					
Title II A	84.367A	S367A160029	NCLB-2870-17	7/1/16-6/30/17	5,590			4,482	(4,482)	5,236	5,559	4,513	(4,836)		(323)
Title II A	84.367A	S367A150029	NCLB-2870-16	7/1/15-6/30/16	6,297	4,482	(5,747)	(4,482)	4,482	1,265					
Title III	84.365	S365A160030	NCLB-2870-17	7/1/17-6/30/17				8,938	(8,938)	8,458	8,596	342	(480)		(138)
Title III	84.365	S365A150030	NCLB-2870-16	7/1/15-6/30/16	18,894	8,938	(13,662)	(8,938)	8,938	4,724					
Total Special Revenue Fund						<u>26,083</u>	<u>(60,286)</u>	<u>-</u>	<u>-</u>	<u>184,581</u>	<u>196,754</u>	<u>24,129</u>	<u>(70,505)</u>	<u>\$ -</u>	<u>(46,376)</u>
Total Federal Financial Awards						<u>\$ 27,712</u>	<u>\$ (67,589)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 247,153</u>	<u>\$ 255,862</u>	<u>\$ 25,783</u>	<u>\$ (74,369)</u>	<u>\$ -</u>	<u>\$ (50,240)</u>

Note - This schedule is not subject to a federal single audit.

MINE HILL TOWNSHIP BOARD OF EDUCATION
 SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
 FOR THE FISCAL YEAR ENDED JUNE 30, 2017

State Grantor/Program Title	Grant or State Project Number	Grant Period	Award Amount	Balance, July 1, 2016		Cash Received	Budgetary Expenditures	June 30, 2017		Memo	
				Unearned Revenue	(Accounts Receivable)			Unearned Revenue	(Accounts Receivable)	GAAP Receivable	Cumulative Total Expenditures
State Department of Education											
General Fund											
Special Education Aid	17-495-034-5120-089	7/1/16-6/30/17	\$ 348,338			\$ 314,164	\$ 348,338	\$ (34,174)		\$ 348,338	
Special Education Aid	16-495-034-5120-089	7/1/15-6/30/16	345,041	\$ (33,835)		33,835					
Equalization Aid	17-495-034-5120-078	7/1/16-6/30/17	1,210,639			1,091,869	1,210,639	(118,770)		1,210,639	
Equalization Aid	16-495-034-5120-078	7/1/15-6/30/16	1,207,054	(118,367)		118,367					
Security Aid	17-495-034-5120-084	7/1/16-6/30/17	41,980			37,862	41,980	(4,118)		41,980	
Security Aid	16-495-034-5120-084	7/1/15-6/30/16	40,270	(3,949)		3,949					
School Choice Aid	17-495-034-5120-068	7/1/16-6/30/17	1,102,996			994,787	1,102,996	(108,209)		1,102,996	
School Choice Aid	16-495-034-5120-068	7/1/15-6/30/16	1,056,060	(103,559)		103,559					
Adjustment Aid	17-495-034-5120-085	7/1/16-6/30/17	60,785			54,822	60,785	(5,963)		60,785	
Adjustment Aid	16-495-034-5120-085	7/1/15-6/30/16	60,785	(5,961)		5,961					
PARCC Readiness	17-495-034-5120-098	7/1/16-6/30/17	5,480			4,942	5,480	(538)		5,480	
PARCC Readiness	16-495-034-5120-098	7/1/15-6/30/16	5,480	(537)		537					
Per Pupil Growth Aid	17-495-034-5120-097	7/1/16-6/30/17	5,480			4,942	5,480	(538)		5,480	
Per Pupil Growth Aid	16-495-034-5120-097	7/1/15-6/30/16	5,480	(537)		537					
Professional Learning Community Aid	17-495-034-5120-101	7/1/16-6/30/17	5,070			4,573	5,070	(497)		5,070	
Total State Aid - Public Cluster						2,774,706	2,780,768	(272,807)		2,780,768	
Transportation Aid	17-495-034-5120-014	7/1/16-6/30/17	51,150			46,132	51,150	(5,018)		51,150	
Transportation Aid	16-495-034-5120-014	7/1/15-6/30/16	45,265	(4,439)		4,439					
Nonpublic School Transportation Costs	17-495-034-5120-014	7/1/16-6/30/17	1,704				1,704	(1,704)	\$ (1,704)	1,704	
Nonpublic School Transportation Costs	16-495-034-5120-014	7/1/15-6/30/16	696	(696)		696					
Total Transportation Aid Cluster						51,267	52,854	(6,722)	(1,704)	52,854	
Extraordinary Special Education Costs Aid	17-100-034-5120-044	7/1/16-6/30/17	122,742				122,742	(122,742)		122,742	
Extraordinary Special Education Costs Aid	16-100-034-5120-473	7/1/15-6/30/16	171,236	(171,236)		171,236					
On-Behalf											
Pension System-NCGI Prem.	17-495-034-5094-004	7/1/16-6/30/17	8,895			8,895	8,895			8,895	
Long-Term Disability Insurance Contributions	17-495-034-5094-004	7/1/16-6/30/17	357			357	357			357	
Pension Benefit Contributions Normal Costs	17-495-034-5094-002	7/1/16-6/30/17	245,493			245,493	245,493			245,493	
Post Retirement-Medical	17-495-034-5094-001	7/1/16-6/30/17	211,963			211,963	211,963			211,963	
Social Security Aid	16-495-034-5094-003	7/1/15-6/30/16	162,278	(8,466)		8,466					
Social Security Aid	17-495-034-5094-003	7/1/16-6/30/17	173,767			173,767	173,767			173,767	
Total General Fund						3,646,150	3,596,839	(402,271)	(1,704)	3,596,839	
Enterprise Fund											
State School Lunch Program	17-100-010-3350-023	7/1/16-6/30/17	1,377			1,259	1,377	(118)	(118)	1,377	
State School Lunch Program	16-100-010-3350-023	7/1/15-6/30/16	1,412	(215)		215					
Total Enterprise Fund						1,474	1,377	(118)	(118)	1,377	
State Financial Assistance Subject to Single Audit Determination											
						3,647,624	3,598,216	(402,389)	(1,822)	3,598,216	
Less: State Aid Not Subject to Single Audit:											
On-Behalf TPAF NCGI Premium	17-495-034-5094-004	7/1/16-6/30/17	8,895			8,895	8,895			8,895	
On-Behalf TPAF Long-Term Disability Insurance Contributions	17-495-034-5094-004	7/1/16-6/30/17	357			357	357			357	
On-Behalf TPAF Pension Contributions	17-495-034-5094-002	7/1/16-6/30/17	245,493			245,493	245,493			245,493	
On-Behalf TPAF Post-Retirement Medical	17-495-034-5094-001	7/1/16-6/30/17	211,963			211,963	211,963			211,963	
Total for State Financial Subject to Single Audit						\$ 3,180,916	\$ 3,131,508	\$ (402,389)	\$ (1,822)	\$ 3,131,508	

115

**MINE HILL TOWNSHIP BOARD OF EDUCATION
NOTES TO THE SCHEDULES OF EXPENDITURES OF
FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 1 GENERAL

The accompanying schedules present the activity of all federal and state financial assistance programs of the Mine Hill Township Board of Education. The Board of Education is defined in Note 1(A) to the Board's financial statements. All federal financial assistance received directly from federal agencies, as well as federal awards and state financial assistance passed through other government agencies is included on the schedule of expenditures of federal awards and state financial assistance.

NOTE 2 BASIS OF ACCOUNTING

The accompanying schedules are prepared and presented using the budgetary basis of accounting with the exception of programs recorded in the food service fund, which are presented using the accrual basis of accounting. These basis of accounting are described in Notes 1(C) to the Board's financial statements. The information in these schedules is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (U.S. Uniform Guidance) and New Jersey OMB Circular 15-08, "Single Audit Policy for Recipients of Federal Grants, State Grants, and State Aid". Therefore, some amounts presented in these schedules may differ from the amounts presented in, or used in the preparation of, the financial statements.

NOTE 3 RELATIONSHIP TO FINANCIAL STATEMENTS

The financial statements present the general fund and special revenue fund on a GAAP basis. Budgetary comparison statements or schedules (RSI) are presented for the general fund and special revenue fund to demonstrate finance-related legal compliance in which certain revenue is permitted by law or grant agreement to be recognized in the audit year, whereas for GAAP reporting, revenue is not recognized until the subsequent year or when expenditures have been made.

The general fund is presented in the accompanying schedules on a modified accrual basis with the exception of the revenue recognition of the delayed state aid payments in the current budget year, which is mandated pursuant to N.J.S.A. 18A:22-44.2. For GAAP purposes, those payments are not recognized until the subsequent year due to the state deferral and recording of certain state aid payments in the subsequent year. The special revenue fund is presented in the accompanying schedules on the grant accounting budgetary basis which recognizes encumbrances as expenditures and also recognizes the related revenues, which may include the delayed state aid payments, whereas the GAAP basis does not. The special revenue fund also recognizes the delayed state aid payments in the current budget year, consistent with N.J.S.A. 18A:22-44.2.

The net adjustment to reconcile from the budgetary basis to the GAAP basis is an increase of \$41,853 for the general fund and an increase of \$2,111 for the special revenue fund. See the Notes to Required Supplementary Information for a reconciliation of the budgetary basis to the modified accrual basis of accounting for the general and special revenue funds. Awards and financial assistance revenues are reported in the Board's financial statements on a GAAP basis as presented as follows:

	<u>Federal</u>	<u>State</u>	<u>Total</u>
General Fund		\$ 3,638,692	\$ 3,638,692
Special Revenue Fund	\$ 198,865		198,865
Food Service Fund	59,108	1,377	60,485
Total Awards Financial Assistance	<u>\$ 257,973</u>	<u>\$ 3,640,069</u>	<u>\$ 3,898,042</u>

**MINE HILL TOWNSHIP BOARD OF EDUCATION
NOTES TO THE SCHEDULES OF EXPENDITURES OF
FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE 4 RELATIONSHIP TO FEDERAL AND STATE FINANCIAL REPORTS

Amounts reported in the accompanying schedules may not necessarily agree with the amounts reported in the related federal and state financial reports due to timing differences between the District's fiscal year and grant program years.

NOTE 5 OTHER INFORMATION

Revenues and expenditures reported under the Food Distribution Program as non-cash assistance represent current year value received and current year distributions, respectively. TPAF Social Security contributions in the amount of \$173,767 represents the amount reimbursed by the State for the employer's share of social security contributions for TPAF members for the fiscal year ended June 30, 2017. The amount reported as TPAF Pension System Contributions in the amount of \$254,388, TPAF Post-Retirement Medical Benefits Contributions in the amount of \$211,963 and TPAF Long-Term Disability Insurance in the amount of \$357 represents the amount paid by the State on behalf of the District for the fiscal year ended June 30, 2017.

NOTE 6 ON-BEHALF PROGRAMS NOT SUBJECT TO STATE SINGLE AUDIT

On-behalf State Programs for TPAF Pension, Post-Retirement Medical Benefits and Long-Term Disability Insurance Contributions are not subject to a State single audit and, therefore, are excluded from major program determination. The Schedule of State Financial Assistance provides a reconciliation of State financial assistance reported in the District's financial statements and the amount subject to State single audit and major program determination.

NOTE 7 DE MINIMIS INDIRECT COST RATE

The District has not elected to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

Part I – Summary of Auditor’s Results

Financial Statement Section

Type of auditors' report issued on financial statements Unmodified

Internal control over financial reporting:

1) Material weakness(es) identified: _____ yes X no

2) Were significant deficiency(ies) identified that were not considered to be material weaknesses? _____ yes X none reported

Noncompliance material to the basic financial statements noted? _____ yes X no

State Awards Section

Internal Control over major programs:

Dollar threshold used to determine Type A programs: \$750,000

Auditee qualified as low-risk auditee? X yes _____ no

Type of auditors' report on compliance for major programs: Unmodified

Internal Control over compliance:

1) Material weakness(es) identified: _____ yes X no

2) Were significant deficiency(ies) identified that were not considered to be material weaknesses? _____ yes X none reported

Any audit findings disclosed that are required to be reported in accordance with N.J. Circular Letter 15-08? _____ yes X no

Identification of major state programs:

<u>GMIS Number(s)</u>	<u>Name of State Program</u>
<u>17-495-034-5120-078</u>	<u>Equalization Aid</u>
<u>17-495-034-5120-068</u>	<u>School Choice Aid</u>
<u>17-495-034-5120-089</u>	<u>Special Education Aid</u>
<u>17-495-034-5120-084</u>	<u>Security Aid</u>
<u>17-495-034-5120-085</u>	<u>Adjustment Aid</u>
<u>17-495-034-5120-098</u>	<u>PARCC Readiness Aid</u>
<u>17-495-034-5120-097</u>	<u>Per Pupil Growth Aid</u>
<u>17-495-034-5120-101</u>	<u>Prof. Learning Community Aid</u>

Federal Awards Section

Not subject to Federal Single Audit.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

Part 2 – Schedule of Financial Statement Findings

This section identifies the significant deficiencies, material weaknesses, fraud, illegal acts, violations of provisions of contracts and grant agreements and abuse related to the financial statements in accordance with Government Auditing Standards.

There are none.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

Part 3 – Schedule of Federal and State Award Findings and Questioned Costs

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance, including questioned costs, related to the audit of major federal and state programs, as required by U.S. Uniform Guidance and New Jersey OMB's Circular 15-08, as amended.

CURRENT YEAR FEDERAL AWARDS

Not Applicable.

CURRENT YEAR STATE AWARDS

There are none.

**MINE HILL TOWNSHIP BOARD OF EDUCATION
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

This section identifies the status of prior-year findings related to the basic statements and federal and state awards that are required to be reported in accordance with U.S. Uniform Guidance and New Jersey OMB's Circular 15-08, as amended.

STATUS OF PRIOR YEAR FINDINGS

There were none.