

**PASSAIC COUNTY TECHNICAL AND  
VOCATIONAL HIGH SCHOOL  
(A COMPONENT UNIT OF THE COUNTY OF PASSAIC)  
WAYNE, NEW JERSEY  
COMPREHENSIVE ANNUAL FINANCIAL REPORT  
FOR THE FISCAL YEAR ENDED  
JUNE 30, 2017**

**PASSAIC COUNTY TECHNICAL  
AND  
VOCATIONAL HIGH SCHOOL**

**Passaic County Technical and Vocational High School  
(a component unit of the County of Passaic)  
Wayne, New Jersey**

**Comprehensive Annual Financial Report  
For The Fiscal Year Ended June 30, 2017**

**COMPREHENSIVE ANNUAL**

**FINANCIAL REPORT**

**of the**

**Passaic County Technical and Vocational High School**

**(a component unit of the County of Passaic)**

**For The Fiscal Year Ended June 30, 2017**

**Prepared by**

**Passaic County Technical and Vocational High School**

**Business Office**

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## **INTRODUCTORY SECTION**



# Passaic County Technical Institute

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**Diana C. Lobosco**

*Chief School Administrator*

**Richard J. Giglio**

*Business Administrator*

September 27, 2017

To the Citizens and  
Honorable President and  
Members of the Board of Education  
Passaic County Technical Institute  
County of Passaic  
Wayne, New Jersey

The Comprehensive Annual Financial Report of the Passaic County Technical Institute for the fiscal year ended June 30, 2017 is hereby submitted. Responsibility for both the accuracy of the data and completeness and fairness of the presentation, including all disclosures, rests with the management of the Board of Education. To the best of our knowledge and belief, the data presented in this report is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operations of the District. All disclosures necessary to enable the reader to gain an understanding of the District's financial activities have been included.

The Comprehensive Annual Financial Report is presented in four sections: introductory, financial, statistical and single audit. The introductory section includes this transmittal letter, the District's organizational chart and a list of principal officials. The financial section includes the management's discussion and analysis, the basic financial statements and schedules, as well as the auditor's report thereon. The statistical section includes selected financial and demographic information, generally presented on a multi-year basis. The District is required to undergo an annual single audit in conformity with the provisions of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) and the State Treasury Circular Letter 15-08 OMB, "Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid Payments." Information related to this single audit, including the auditor's report on the internal control structure and compliance with applicable laws and regulations and findings and recommendations, are included in the single audit section of this report.

1. **REPORTING ENTITY AND ITS SERVICES**

The Passaic County Technical Institute is an independent reporting entity within the criteria adopted by the Governmental Accounting Standards Board as established by GASB Statement #14. All funds and account groups of the District are included in this report. The Passaic County Technical Institute Board of Education constitutes the District's reporting entity

The District is a county vocational school district that services eleven districts in the County of Passaic and approximately five out-of-county districts. The students are accepted through a point system based on criteria such as: elementary test results, attendance records, vocational aptitude, and administrative recommendations.

The District provides a full range of educational services appropriate to grade levels 9 through 12. These include regular and special needs vocational training, as well as a full academic component for regular and special needs students. The District completed the 2016-2017 fiscal year with an enrollment of 3,428 students, which is 41 more students than the previous year's enrollment. The following details the changes in the student enrollment of the District over the last ten years.

<b>AVERAGE DAILY ENROLLMENT</b>		
<b><u>FISCAL YEAR</u></b>	<b><u>STUDENT ENROLLMENT</u></b>	<b><u>PERCENT CHANGE</u></b>
2007-2008	2799.4	12.66
2008-2009	3058.5	9.26
2009-2010	3150.8	3.02
2010-2011	3250.3	3.16
2011-2012	3237.5	.26
2012-2013	3244.5	.22
2013-2014	3251.0	.20
2014-2015	3331.6	2.48
2015-2016	3331.0	.00
2016-2017	3444.0	3.40

The causes for the fluctuations in enrollment each year can vary, but are dependent on spacing for programs, enrollment interest in programs, returning to the home districts, or suspensions.

2. **ECONOMIC CONDITION AND OUTLOOK**

The Passaic County area has experienced a tremendous change from a dependence in the manufacturing industry to one of non-manufacturing services. Growth in retailing, wholesaling, finance and insurance has changed the economy from blue collar to white collar, from narrow to more diversified. Passaic County continues to attract large corporate employers. Additionally, many national and regional retail chains have chosen Passaic County in which to do business.

### 3. MAJOR INITIATIVES

#### A. STAFF DEVELOPMENT

During the 2016-2017 school year the district provided two full-day and three half-days for professional development. However, the full range of the district's staff development program encompasses many on-line independent activities in which teachers have been engaged. These include graduate level courses with tuition reimbursement and opportunities to attend conferences, seminars and meetings as well as an array of workshops. The focus of these activities is consistent with the New Jersey Student Learning Standards, New Jersey Professional Development Standards, The TEACHNJ Act of 2012 and subsequent amendments, School Improvement Panel, PARCC testing, the NJSLS-Science Standards and the requirement for 21<sup>st</sup> Century CTE programs.

Over 9,500 hours of professional development were recorded in the district's professional development database during school year 2016-2017. Our diverse faculty attended an equally diverse set of offerings ranging from pedagogical to career and technical training.

As a comprehensive vocational high school, our needs are unique and cross the spectrum from issues involving pedagogy, counseling, academic subjects, basic skills and ESL and a full range of vocational education areas. Meeting these needs is a monumental challenge. Our 359 teachers attended seminars and workshops designed to provide high quality and relevant professional development. We have developed an application which allows us to both analyze the type and level of participation of each of our staff members. Professional development is evaluated on a regular basis for alignment with individual Professional Growth Plans, TEACH NJ and PARCC testing data. As the implementation of the PARCC testing began in April 2017, teachers received the necessary training to administer and proctor the PARCC test to 2,588 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> grade students. 2,364 in Math

PCTI also continues a commitment to excellence in technology. On-line classes are offered at no charge to teachers. These courses are part of our effort to enhance the technological proficiencies of our entire staff to maximize our large investment in educational technology. As "the magnet school for technology" in our county, we are proud to state that the courses offered are state-of-the-art and include choices that integrate technology into the curriculum. These offerings were made available to faculty during school time, after school, on weekends and during the summer. PCTI offered extensive technology training in Canvas LMS, Google Chrome and PowerSchool as well as on going in-service workshops related to teaching in a one-to-one educational environment.

PCTI funds allocated to outside seminars and release time are provided in the spirit of enhancing faculty teaching skills and pedagogy. Follow-up evaluation is conducted and documented for each conference attended by staff. Additionally, a survey is distributed to all staff who participate in district sponsored PD activities. Administration continues to receive training for the Stronge Evaluation Model with all certified in Inter-rater reliability.

In conclusion, staff development has turned a new page, both nationally and at Passaic County Technical Institute, where the administration and teaching staff have joined in an unprecedented alliance to provide staff development that meets the needs of teachers and students alike. The School Improvement Panel has been instituted and has provided leadership in identifying and addressing the needs of the school community.

Comprised of two teachers and six administrators, the School Improvement Panel has created a long-range professional development plan. It should be noted that PCTI's professional development plan is distributed to the entire administrative team. It is an integral part of the planning process in developing professional improvement plans throughout the entire district. Survey results are carefully monitored and are the determining factor in planning PD activities committed to the goals of TEACHNJ.

## B. COMMUNICATIONS

The Administration, Board of Education and staff of Passaic County Technical Institute remain committed to keeping an open line of communication with parents and the community. Communication continues to be a priority as PCTI expands and enhances its programs and offerings to ensure that our students are well-prepared to compete in our global society. At the start of the 2016-2017 school year we welcomed over 920 Freshmen students, bringing our daytime student enrollment to more than 3,400 students. In addition, our adult and continuing education programs serve approximately 1,000 adult students throughout the year. Therefore, it is essential that the PCTI mission is effectively communicated to our newcomers, parents, upperclassmen and staff, as well as to the greater community.

Our communication efforts are many and varied. Prior to the opening of school, a specially designed welcome orientation program is planned not only for our 920 incoming freshmen, but for their parents as well. Two nights are set aside for this welcoming program where students and parents are acclimated to the PCTI experience while school policies, procedures and expectations are clearly outlined for all. In addition, a freshmen orientation program takes place for 3 days in August to further assist students in making the transition to PCTI a smooth and exciting experience. Parents are also encouraged to attend and actively participate in PTSO (Parent/Teacher/Student Organization) monthly meetings and principal's parent meetings. A special annual Student Activities/Art Calendar is developed and presented to parents and staff in September containing valuable information about sports and school functions, PTSO meeting dates, school holidays and closures, school/staff contact information and more. Parents are encouraged to take part in functions such as Financial Aide Workshops, Saturday Computer Workshops, Back-to-School Night, Open House, Alumni Homecoming Day, School Musical Production, and the PTSO sponsored scholarship fundraising events. Our Saturday Academy and Saturday Stem Academy programs for 7<sup>th</sup> and 8<sup>th</sup> graders is run during the Summer, Fall and Spring semesters and exposes prospective parents and students to the many learning opportunities available at PCTI.

PCTI's district website and publications also assist us in communicating with parents and the community on an ongoing basis. Our district website is key in communicating PCTI's programs, activities, events and daily announcements to the PCTI community and beyond. Our district publications, which include PCTI's "Technician" newsletter, as well as the district's annual report, district video, program brochures, media publications, press releases, social media venues and other informational publications also assist us in this regard. Our Open House welcomed over 3500 parents and students interested in a PCTI Education. A special informational picture booklet detailing the many programs offered at PCTI including the 14 schools and academies from which to choose, as well as academics, athletics, student activities and the application process, was designed by the Communications staff and provided to our Open House visitors. In addition, a special "Campus Quick Guide" brochure was developed to assist prospective students and parents how to navigate through our large campus and Open House events. Special Saturday tours for prospective students and parents are hosted on Saturdays in November, December and January to give visitors a more intimate look at the school and facilities. Throughout the year, a comprehensive communications packet is provided to all visitors and prospective students & parents and includes the many publications, annual report, newsletters, informational booklet and other interesting details about the school. Our "Tech Bullpen" school store provides PCTI "Spirit-Wear" for students, staff and families to keep PCTI spirit alive and . Our business and industry leaders and partners remain on our communications listings and play a key role in serving on our Business Partner Advisory Council. Their participation and interest in our school provides direction and vision enabling PCTI to meet the challenges of the ever-changing workplace.

PCTI continues to be an active and bustling campus as we continue to receive requests from hundreds of State, County, and other outside agencies during the year. At any given time of day or evening, weekdays and weekends, numerous functions are hosted on our campus.

Character education and patriotism are vital components to the district's culture and we remain very proud of our students, who continuously display a spirit of generosity, respect, and compassion for others. Students donate thousands of hours every year assisting in the community and take their personal and civic responsibilities most seriously, bringing to life the six pillars of character education: respect, responsibility, trustworthiness, caring, fairness and citizenship. Our outside entrance marquee and in-school monitors throughout the campus serve as a daily reminder of activities & events and student & staff accomplishments, and display character building quotes as well. Our students continue to be ambassadors for our school and demonstrate the true ideals, traditions and expectations of our student body throughout the year. The extraordinary spirit of both students and staff gave birth to our communication campaigns, "Supercharged" Wellness, "Embracing Change", "Attitude is Everything", "It Starts with One: One Person, One School, One Community, One World" and "Like No Place Else" campaigns, and the 2016-17 "Can't Stop the Feeling" campaign. All have raised a heightened awareness among the entire school community focusing on positive values, attitudes, teamwork, environmental, and wellness themes.

### C. CURRICULUM

The 2016-2017 school year continued with a new era in curriculum implementation at PCTI. This marked the decade year of the “Schools of” paradigm which is defined as “smaller schools-within-a-school.” The ten schools and four academies now in effect remain as semi-autonomous, independent schools. At PCTI, more than 359 skilled and dedicated staff of professionals teach not only academics and technological skills, but also promote civic responsibility while delivering the curriculum in specialized career areas including:

- . Academy of Finance
- . Academy of Medical Arts
- . Academy of Information Technology
- . Academy of Criminal Justice
- . School of Applied Technology
- . School of Cosmetology
- . School of Automotive Technology
- . School of Culinary Arts
- . School of Education & Human Services
- . School of Communication Arts
- . School of Construction Technology
- . School of Business Careers
- . School of Performing Arts
- . School of Engineering Technology (Project Lead the Way)

PCTI's challenging academic component includes many high level courses. From Physics to Forensics, PCTI students take advantage of a rigorous academic curriculum that prepares them for acceptance at some of the nation's finest four-year colleges and universities. Students may take honors courses in English, Science, Mathematics and Social Studies. Advanced Placement courses in English, U.S. History, Calculus and Spanish are also available to qualified students. Recognizing the value of preparing our students to succeed in a global society we now include Japanese, Chinese and Arabic language studies in our curriculum. Gifted and Talented, Bilingual/ESL, Special Needs and Basic Skills Improvement programs address the needs of the students with special learning requirements. The campus also serves as the North Jersey Regional Center for the Hearing Impaired. PCTI's numerous student activities also provide students with the opportunity to test their knowledge and skills in regional, state and national competition. At PCTI students are encouraged to enjoy "a total high school experience" which challenges them to Believe...Achieve...and Succeed...at all levels.

PCTI one-to-one initiative is in full implementation. A total of 3,323 students were issued Chrome books in the 2016-2017 school year. Chrome books played an essential role in administering the PARCC testing. Extensive curriculum revisions were authored in 2016-2017. The curriculum is web based with easy access available to the entire campus. The level of commitment to our long range plan is evident in the progress shown toward updating all areas.

The district's "College Connections" program includes agreements with 12 colleges where both juniors and seniors earn college credit at a reduced fee. Students in Computer Science, Engineering - Project Lead The Way, Academy of Medical Arts, The Academy of Finance, Criminal Justice and Child Development can earn as many as 22 college credits by taking college courses provided by area colleges and universities. A collaborative effort with Seton Hall University dubbed Project Acceleration will give over 200 of our seniors the opportunity to earn up to 22 college credits in Calculus, Computer Science, AP History, French, Spanish, Japanese, Sociology and Chemistry. An agreement with SUNY and Seton Hall University's middle college program will give our students a head start at these prestigious institutions. On the career side, technical majors continue to offer the opportunity for internships and cooperative education placements in area businesses and firms. As a result of such programs, graduates are well prepared for the academic rigors of college or entry-level career employment.

Assessment continues to be a priority at Passaic County Technical Institute. Student performance on PARCC testing is most important. The curriculum includes after school programs to assist students experiencing difficulties in Language Arts and Mathematics. In addition, Passaic County Technical Institute continues to offer ACT prep classes to improve student scores.

#### D. TECHNOLOGY

PCTI's truly "converged network" is illustrated by our devotion to deliver all communication and data services either wirelessly or over a single set of wires. Technologies such as Telephony, Public Address, Video distribution, Surveillance and Access Control have been unified and are delivered via IP to all corners of the campus. We continue to invest in state-of-the-art video surveillance and access control technologies in order to provide a safe environment for our students and staff. From any location on campus, our security staff can monitor the 200+ surveillance cameras or, for areas equipped with access control, perform a full lockdown.

Each PCTI classroom has a wealth of technology that is typically seen only in corporate or university environments. The Technology Department constantly researches new and cutting-edge technologies to both enhance PCTI's technological prowess and provide our students with the highest in performance and reliability.

Accomplishments and Enhancements for the 2016-2017 school year included:

- Installed state-of-the-art wireless LAN controllers to accommodate the significant growth in wireless devices used on the campus
- Delivered high-speed Wi-Fi service to all athletic fields
- Instituted a 1:1 laptop program for all instructional faculty
- Modernized datacenter infrastructure with high speed network connectivity and flash storage

- Streamlined the 504 & I&RS forms by integrating them into the student information special education module
- Increased surveillance system storage capacity to allow for longer retention times of higher quality footage
- Significantly improved the backup and recovery systems to allow for point-in-time recovery of data and virtualized servers

PCTI considers there to be two fundamental equalizers in life today, one being education, and the other the Internet. PCTI is dedicated to working to eliminate the barriers of time, distance and socioeconomic status. In the past, these barriers have prevented many individuals from gaining access to educational opportunities. Technology is truly changing the way we work, live, play and learn.

## **E. FACILITY AND BUILDING RENOVATIONS**

Major projects completed in the 2016-2017 school year were:

	<u>Estimated Cost</u>
1. B-Wing Extension	\$2,590,580
2. A-Wing Roof replacement	375,518

In March 2014, PCTI was approved for a school facilities project pursuant to Section 5 of the Educational Facilities Construction and Financing Act, P.L. 2000, c.72 and the New Jersey Department of Education implementing regulators at N.J.A.C. 6A:26-1 at seq. The approved project includes demolition of the Q Building, construction of an addition to the H-Wing, renovations to B-Wing and the removal of Temporary Classroom Units. Preliminary project cost is \$8,155,622. Under this act, the project qualifies for 75.4088% State Aid, or \$6,150,057. The District funded the remaining balance. The initial phase of this project (construction of an addition to the H-Wing and removal of the temporary classroom units) was completed during the summer of 2015. A bid was awarded in January 2016 for the second phase of the project (B-wing renovation) and this was completed during the summer of 2016, in time for the opening of school September 2016.

In addition, a bid was awarded in May 2017 for the F Wing bathroom renovation which will be done during the summer of 2017. Cost of this project is \$424,834.

### **STEM ACADEMY**

On April 14, 2015, at its public meeting, the Board of Chosen Freeholders of the County of Passaic, adopted a resolution supporting the implementation of a new STEM Academy at PCTI and expressed the intention of issuing bonds as necessary to effectuate the implementation.

On August 16, 2016, The County authorized a bond ordinance providing an appropriation of \$30,000,000 for this project. On April 25, 2017 The County amended this bond ordinance and substituted in lieu thereof \$36,000,000 for the appropriation and debt authorization. PCTI anticipates receiving approximately 50% debt service aid on this



project through special legislation under the Educational Facilities Construction and Financing Act.

Bids for the construction were awarded in the Spring of 2017, with the initial 300 students attending September 2018.

4) **INTERNAL ACCOUNTING CONTROLS**

Management of the District is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the District are protected from loss, theft or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles (GAAP). The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management. As a recipient of federal and state financial assistance, the District also is responsible for ensuring that an adequate internal control structure is in place to ensure compliance with applicable laws and regulations related to those programs. This internal control structure is also subject to periodic evaluation by the District management.

As part of the District's single audit described earlier, tests are made to determine the adequacy of the internal control structure, including that portion related to federal and state financial assistance programs, as well as to determine that the District has complied with applicable laws and regulations.

5) **BUDGETARY CONTROLS**

In addition to internal accounting controls, the District maintains budgetary controls. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the School Board of Estimates. Annual appropriated budgets are adopted for the general fund and the special revenue fund. Project-length budgets are approved for the capital improvements accounted for in the capital projects fund. The final budget amount as amended for the fiscal year is reflected in the financial section.

An encumbrance accounting system is used to record outstanding purchase commitments on a line item basis. Open encumbrances at year-end are either canceled or are included as re-appropriations of fund balance in the subsequent year. Those amounts to be re-appropriated are reported as reservations of fund balance at June 30, 2017.

6) **ACCOUNTING SYSTEM AND REPORTS**

This year the School District has prepared financial statements following GASB Statement 34, "Basic Financial Statements-and Management's Discussion and Analysis- for State and Local Governments." GASB 34 creates new basic financial statements for reporting on the School District's financial activities as follows:

***Government-wide financial statements***-These statements are prepared on an accrual basis of accounting, which is similar to the basis of accounting followed by many businesses. The government-wide statements distinguish between those activities of the School District that are governmental and those that are considered business-type activities.

***Fund financial statements***-These statements present information for individual major funds rather than by fund type. Non-major funds are presented in total in one column. Governmental funds use the modified accrual basis of accounting and include a reconciliation to the governmental activities accrual information presented in the government-wide financial statements. Proprietary and fiduciary funds use the accrual basis of accounting.

***Statements of budgetary comparisons***-These statements present comparisons of actual information to the legally adopted budget. The budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances.

As part of this new reporting model, management is responsible for preparing a Management Discussion and Analysis of the School District. This discussion is located in the financial section of this report following the audit opinion and provides an assessment of the School District finances for 2017 and a discussion of current issues that affect the outlook for the future.

7) **CASH MANAGEMENT**

The Cash Management policy of the District is guided by State statute that requires the District to deposit public funds in public depositories from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). GUDPA was enacted in 1970 to protect Governmental Units from a loss of funds on deposit with a failed banking institution in New Jersey. The law requires governmental units to deposit public funds only in public depositories located in New Jersey, where the funds are secured in accordance with the Act. The District's bank of record is Columbia Bank.

8) **DEBT ADMINISTRATION**

At June 30, 2017, the District does not have any debt service. All bonded long-term debt is included in the County of Passaic debt structure.

9) **RISK MANAGEMENT**

The Board carries various forms of insurance, including but not limited to general liability, automobile, property, computer, worker's compensation, excess liability, supplemental worker's compensation, and fidelity bonds. The District's agent of record is Employee Benefits Consulting Services Group, Wayne, New Jersey.

10) **OTHER INFORMATION**

**Independent Audit** - State statutes require an annual audit by independent certified public accountants or registered municipal accountants. The accounting firm, Ferraioli, Wielkotz, Cerullo & Cuva, was selected by the Board. In addition to meeting the requirements set forth in state statutes, the audit also was designed to meet the requirements of Title 2 U.S. Code of Federal Regulations for Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) and the State Treasury Circular Letter 15-08 OMB, "Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid Payments." The auditor's report on the general purpose financial statements and combining and individual fund statements and schedules is included in the financial section of this report. The auditor's reports related specifically to the single audit are included in the single audit section of this report.

11) **ACKNOWLEDGMENTS**

We would like to extend our appreciation to the Board of Education Commissioners of the Passaic County Technical Institute for their support in providing fiscal accountability to the taxpayers of the County of Passaic. It is through their contributions toward the development and maintenance of our financial operations that the preparation of this report could be possible.

We would be remiss if we did not recognize the efforts of our financial and accounting staff who, on a daily basis, maintain the integrity and efficiency of the financial information from which this report is derived. Their dedicated services are greatly appreciated.

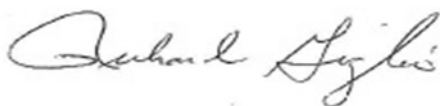
Respectfully Submitted,



Diana C. Lobosco  
Chief School Administrator



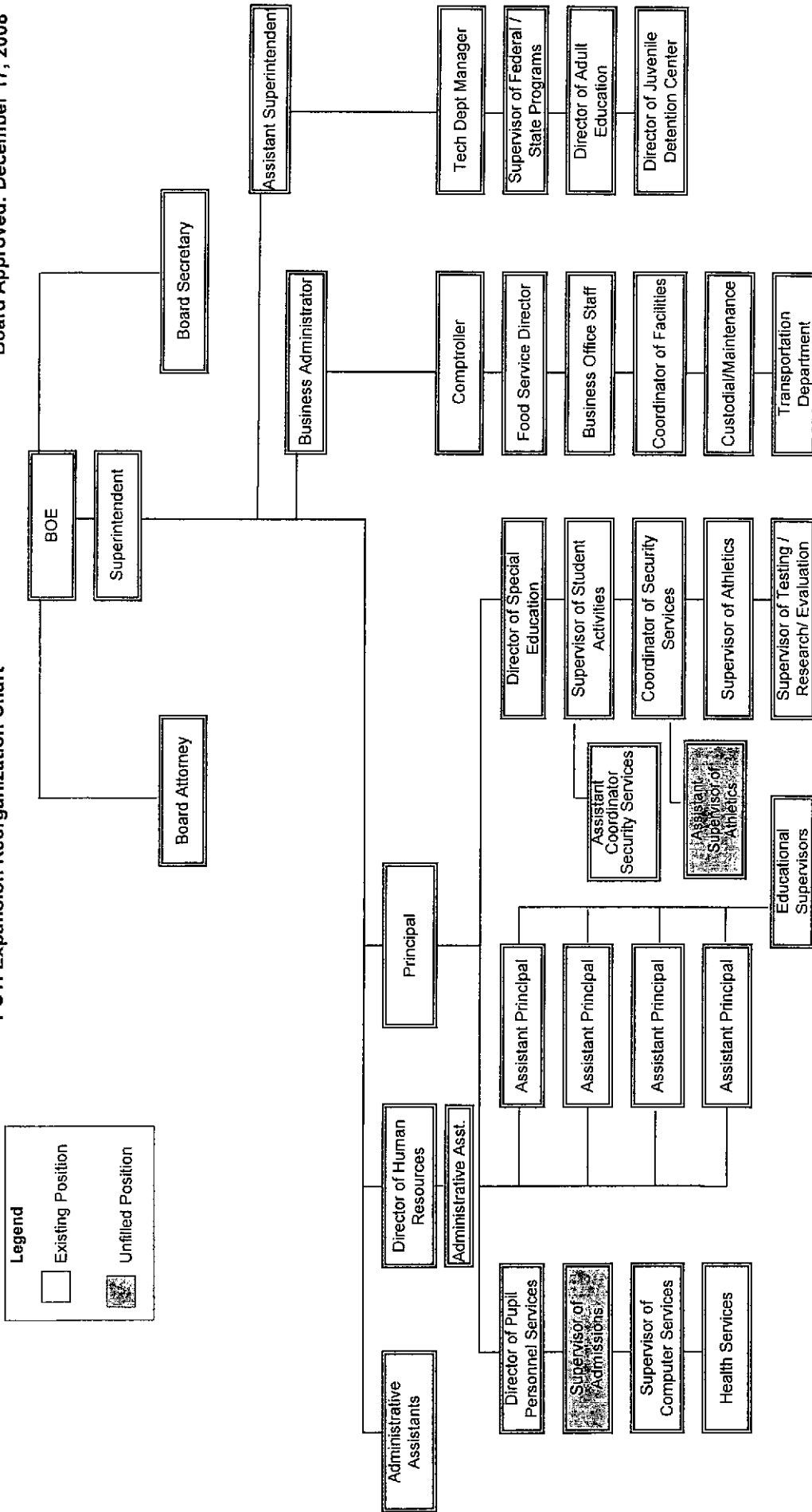
Mae Remer  
Board Secretary



Richard J. Giglio  
School Business Administrator

PCTI Expansion Reorganization Chart

Board Approved: December 17, 2008



**PASSAIC COUNTY TECHNICAL INSTITUTE  
BOARD OF EDUCATION**  
Wayne, New Jersey

**ROSTER OF OFFICIALS**  
June 30, 2017

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Mae Remer, Board Secretary

Richard J. Giglio, School Business Administrator

Rita Pascrell, Treasurer

Gerald S. Keegan, Esq., Board Counsel

Albert C. Buglione, Esq., Board Counsel

**PASSAIC COUNTY TECHNICAL INSTITUTE  
BOARD OF EDUCATION**  
Wayne, New Jersey

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Wayne, NJ 07470

***OFFICIAL DEPOSITORY***

Columbia Bank  
19-01 State Route 208  
Fair Lawn, NJ 07410

**FINANCIAL SECTION**

# Ferraioli, Wielkotz, Cerullo & Cuva, P.A.

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## INDEPENDENT AUDITOR'S REPORT

The Honorable President and  
Members of the Board of Trustees  
Passaic County Technical and Vocational High School District  
County of Passaic, New Jersey

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Board of Education of the Passaic County Technical and Vocational High School, a component unit of the County of Passaic, State of New Jersey, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Office of School Finance, Department of Education, State of New Jersey, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.





Honorable President and  
Members of the Board of Education  
Page 2.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Passaic County Technical and Vocational High School District Board of Education, in the County of Passaic, State of New Jersey, as of June 30, 2017, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis and Budgetary Comparison Information identified in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Passaic County Technical and Vocational High School District Board of Education's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements and schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the schedule of expenditures of state financial assistance as required by NJ OMB 15-08 and the statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the schedule of expenditures of state financial assistance as required by NJ OMB 15-08 are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements, schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and the schedule of expenditures of state financial assistance as required by NJ OMB 15-08 are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory section and statistical data section has not been subject to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 27, 2017 on our consideration of the Passaic County Technical and Vocational High School District Board of Education's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that

Honorable President and  
Members of the Board of Education  
Page 4.

report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Passaic County Technical and Vocational High School District Board of Education's internal control over financial reporting and compliance.

*James Cerullo*

James Cerullo, C.P.A.  
Licensed Public School Accountant  
No. 881

*Ferraioli, Wielkocz, Cerullo & Cuva, P.A.*

FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A.  
Certified Public Accountants  
Pompton Lakes, New Jersey

September 27, 2017

**REQUIRED SUPPLEMENTARY  
INFORMATION - PART I**

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL DISTRICT  
MANAGEMENT DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

As management of the Passaic County Technical and Vocational High School District (the “School District”), we offer readers of the School District’s financial statements this narrative overview and analysis of the financial activities of Passaic County Technical and Vocational High School District for the fiscal year ended June 30, 2017.

The management’s discussion and analysis is provided at the beginning of the audit to provide an overall review of the past and current position of the School District’s financial condition. This summary should not be taken as a replacement for the audit which consists of the financial statements and other supplemental information that presents all the School District’s revenues and expenditures by program for the General Fund, Special Revenue Fund, Capital Projects Fund and Enterprise Fund.

**FINANCIAL HIGHLIGHTS**

- In total, net position increased \$6,674,396.00. Net position of governmental activities increased \$6,493,737.44 while net position of business-type activity increased by \$180,658.56. These variances are primarily the result of excess revenues and unexpended budget appropriations in 2016-17 and increased revenues of the business-type activities.
- General revenues accounted for \$103,141,413.06 in revenue or 94.89 percent of all district revenues. Program specific revenues in the form of charges for services and sales, grants and contributions accounted for \$5,553,330.99 or 5.11 percent of total revenues of \$108,694,744.05.
- The School District had \$99,834,619.13 in expenses related to governmental activities; only \$3,187,375.50 of these expenses were offset by program specific charges for services, grants or contributions. General revenues (primarily grants, entitlements and property taxes) of \$103,140,981.07 were adequate to provide for these programs.

**USING THIS ANNUAL REPORT**

This discussion and analysis are intended to serve as an introduction to the Passaic County Technical and Vocational High School District’s basic financial statements. The Passaic County Technical and Vocational High School District’s basic financial statements are comprised of three components: 1) district-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL DISTRICT  
MANAGEMENT DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

**USING THIS ANNUAL REPORT, (continued)**

**District-Wide Financial Statements**

The *district-wide financial statements* are designed to provide readers with a broad overview of the Passaic County Technical and Vocational High School District's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the Passaic County Technical and Vocational High School District's assets and liabilities using the accrual basis of accounting, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Passaic County Technical and Vocational High School District is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

Both of the district-wide financial statements distinguish functions of the Passaic County Technical and Vocational High School District that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the Passaic County Technical and Vocational High School District include instruction, support services and special schools. The business-type activities of the Passaic County Technical and Vocational High School District include the food service program and student store.

**Fund Financial Statements**

A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Passaic County Technical and Vocational High School District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of these funds of the Passaic County Technical and Vocational High School District can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL DISTRICT  
MANAGEMENT DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

**USING THIS ANNUAL REPORT, (continued)**

**Governmental Funds**

*Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the district-wide financial statements. However, unlike the district-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflow of spendable resources*, as well as on balances of *spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a District's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the district-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the district-wide financial statements. By doing so, readers may better understand the long-term impact of the District's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Passaic County Technical and Vocational High School District maintains three individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund, special revenue fund, and capital projects fund which are all considered to be major funds.

The Passaic County Technical and Vocational High School District adopts annual appropriated budgets for its governmental funds except for the capital projects fund. A budgetary comparison statement has been provided for the general fund and special revenue fund to demonstrate compliance with their budgets.

**Proprietary Funds**

The Passaic County Technical and Vocational High School District maintains one proprietary fund. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Passaic County Technical and Vocational High School District uses enterprise funds to account for its food service program and student store.

Proprietary funds provide the same type of information as the district-wide financial statements, only in more detail. The proprietary fund financial statements provide information for the local district services operations.

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL DISTRICT  
MANAGEMENT DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

**USING THIS ANNUAL REPORT, (continued)**

**Fiduciary Funds**

Fiduciary funds are used to account for resources held for the benefit of parties outside the District. Fiduciary funds are *not* reflected in the district-wide financial statements because the resources of those funds are *not* available to support the Passaic County Technical and Vocational High School District's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

**Notes to the Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the district-wide and fund financial statements.

**Other Information**

In addition to the basic financial statements and accompanying notes, this report also presents certain *required supplementary information* concerning budgetary information for the District's major funds.

Our auditor has provided assurance in his independent auditor's report, located immediately preceding this Management's Discussion and Analysis, that the Basic Financial Statements are fairly stated. Varying degrees of assurance are being provided by the auditor regarding the Required Supplemental Information and the Supplemental Information identified above. A user of this report should read the independent auditor's report carefully to ascertain the level of assurance being provided for each of the other parts in the Financial Section.

**DISTRICT-WIDE FINANCIAL ANALYSIS**

The Statement of Net Position provides the perspective of the District as a whole. Net position may, over time, serve as a useful indicator of a government's financial position.

The District's financial position is the product of several financial transactions including the net results of activities, the acquisition and payment of debt, the acquisition and disposal of capital assets and the depreciation of capital assets.

The School District's net positions were \$38,570,286.28 at June 30, 2017 and \$31,895,890.28 at June 30, 2016. Restricted items of net position are reported separately to show legal constraints that limit the School District's ability to use those net position items for day-to-day operations. Our analysis below focuses on the net position for 2017 compared to 2016 (Table 1) and change in net position (Table 2) of the School District.



**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL DISTRICT  
MANAGEMENT DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

**DISTRICT-WIDE FINANCIAL ANALYSIS, (continued)**

**Table 1**

**Net Position  
June 30,**

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total</u>	
	<u>2017</u>	<u>2016</u>	<u>2017</u>	<u>2016</u>	<u>2017</u>	<u>2016</u>
Current and Other Assets	10,142,379.97	9,442,546.13	624,663.03	466,962.03	10,767,043.00	9,909,508.16
Capital Assets	<u>67,000,621.70</u>	<u>57,699,855.64</u>	<u>74,686.71</u>	<u>76,598.71</u>	<u>67,075,308.41</u>	<u>57,776,454.35</u>
Total Assets	<u>77,143,001.67</u>	<u>67,142,401.77</u>	<u>699,349.74</u>	<u>543,560.74</u>	<u>77,842,351.41</u>	<u>67,685,962.51</u>
Deferred Outflows	<u>9,880,451.00</u>	<u>4,098,803.00</u>	—	—	<u>9,880,451.00</u>	<u>4,098,803.00</u>
Current Liabilities	12,833,214.04	10,925,114.98	8,251.30	32,120.86	12,841,465.34	10,957,235.84
Noncurrent Liabilities	<u>35,512,801.79</u>	<u>27,525,236.39</u>	—	—	<u>35,512,801.79</u>	<u>27,525,236.39</u>
Total Liabilities	<u>48,346,015.83</u>	<u>38,450,351.37</u>	<u>8,251.30</u>	<u>32,120.86</u>	<u>48,354,267.13</u>	<u>38,482,472.23</u>
Deferred Inflows	<u>799,249.00</u>	<u>1,406,403.00</u>	—	—	<u>799,249.00</u>	<u>1,406,403.00</u>
Net Position						
Invested in Capital						
Assets	67,000,621.70	57,699,855.64	74,686.71	76,598.71	67,075,308.41	57,776,454.35
Restricted	(8,939,381.64)	(7,614,143.30)	—	—	(8,939,381.64)	(7,614,143.30)
Unrestricted	<u>(20,183,052.22)</u>	<u>(18,701,261.94)</u>	<u>617,411.73</u>	<u>434,841.17</u>	<u>(19,565,640.49)</u>	<u>(18,266,420.77)</u>
Total Net Position	<u>37,878,187.84</u>	<u>31,384,450.40</u>	<u>692,098.44</u>	<u>511,439.88</u>	<u>38,570,286.28</u>	<u>31,895,890.28</u>

The deficit in restricted and unrestricted net position represents the accumulated results of all past years' operations. It means that if we had to pay off all of our bills *today*, including all of our noncapital liabilities (compensated absences, unfunded pension obligations for example), we would have a deficit.

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL DISTRICT  
MANAGEMENT DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

**DISTRICT-WIDE FINANCIAL ANALYSIS, (continued)**

Table 2 below shows the changes in net position for fiscal year 2017 compared to 2016.

**Table 2  
Changes in Net Position  
Year Ended June 30,**

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total</u>	
	<u>2017</u>	<u>2016</u>	<u>2017</u>	<u>2016</u>	<u>2017</u>	<u>2016</u>
<b>Revenues</b>						
Program Revenues:						
Charges for Services and Sales			1,057,768.52	956,705.98	1,057,768.52	956,705.98
Operating Grants and Contributions	3,187,375.50	3,448,226.13	1,308,186.97	1,267,110.19	4,495,562.47	4,715,336.32
General Revenues:						
Taxes:						
County taxes, levied for general purposes	7,044,585.00	7,044,585.00			7,044,585.00	7,044,585.00
Federal and State Aid not Restricted	44,408,698.23	37,922,768.31			44,408,698.23	37,922,768.31
Tuition Received	41,980,870.89	39,442,372.71			41,980,870.89	39,442,372.71
Investment Earnings	1,580.75	1,452.65	431.99	392.79	2,012.74	1,845.44
GED Revenue	101,981.19	5,912.00			101,981.19	5,912.00
Miscellaneous Income	585,453.48	787,473.32			585,453.48	787,473.32
Capital Projects Fund						
By Passaic County	8,150,991.00	2,000,000.00			8,150,991.00	2,000,000.00
Insurance Proceeds	330,068.56				330,068.56	
Federal and State Aid-Capital Outlay	<u>536,751.97</u>	<u>393,948.35</u>			<u>536,751.97</u>	<u>393,948.35</u>
<b>Total Revenues and Transfers</b>	<u>106,328,356.57</u>	<u>91,046,738.47</u>	<u>2,366,387.48</u>	<u>2,224,208.96</u>	<u>108,694,744.05</u>	<u>93,270,947.43</u>

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL DISTRICT  
MANAGEMENT DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

**DISTRICT-WIDE FINANCIAL ANALYSIS, (continued)**

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total</u>	
	<u>2017</u>	<u>2016</u>	<u>2017</u>	<u>2016</u>	<u>2017</u>	<u>2016</u>
<b>Functions/Program Expenses</b>						
Instruction:						
Regular	18,637,048.45	21,443,928.38			18,637,048.45	21,443,928.38
Other Special						
Instruction	4,387,434.59	460,477.05			4,387,434.59	460,477.05
Vocational	14,467,474.44	13,967,643.47			14,467,474.44	13,967,643.47
Other Instruction	3,145,209.13	2,935,343.89			3,145,209.13	2,935,343.89
Support Services:						
Student & Instruction						
Related Services	13,753,524.33	12,300,377.76			13,753,524.33	12,300,377.76
School Administrative						
Services	2,018,897.51	2,084,488.10			2,018,897.51	2,084,488.10
General Administrative						
Services	1,853,333.48	2,280,495.68			1,853,333.48	2,280,495.68
Central Services and Admin.						
Info. Tech.	2,229,399.92	2,320,268.16			2,229,399.92	2,320,268.16
Plant Operations and						
Maintenance	8,712,925.64	8,577,501.50			8,712,925.64	8,577,501.50
Pupil Transportation	1,456,702.90	1,171,995.82			1,456,702.90	1,171,995.82
Unallocated Benefits	24,060,923.12	17,471,581.94			24,060,923.12	17,471,581.94
Special Schools	1,466,110.22	1,400,843.71			1,466,110.22	1,400,843.71
Capital Outlay-						
Non-depreciable	64,947.00	84,377.00			64,947.00	84,377.00
Unallocated depreciation	3,580,688.40	3,202,587.69			3,580,688.40	3,202,587.69
Food Service			2,091,352.90	2,048,140.89	2,091,352.90	2,048,140.89
Student Store			<u>94,376.02</u>	<u>110,057.96</u>	<u>94,376.02</u>	<u>110,057.96</u>
Total Expenses and Transfers	<u>99,834,619.13</u>	<u>89,701,910.15</u>	<u>2,185,728.92</u>	<u>2,158,198.85</u>	<u>102,020,348.05</u>	<u>91,860,109.00</u>
Increase or (Decrease) in						
Net Position	<u>6,493,737.44</u>	<u>1,344,828.32</u>	<u>180,658.56</u>	<u>66,010.11</u>	<u>6,674,396.00</u>	<u>1,410,838.43</u>

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL DISTRICT  
MANAGEMENT DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

**DISTRICT-WIDE FINANCIAL ANALYSIS, (continued)**

**Governmental and Business-Type Activities**

As reported in the Statement of Activities the cost of all of our governmental and business-type activities this year was \$102,020,348.05. However, the amount that our taxpayers ultimately financed for these activities through School District taxes was only \$7,044,585.00 because some of the cost was paid by those who benefitted from the programs \$1,057,768.52, by other governments and organizations who subsidized certain programs with grants and contributions \$4,495,562.47, and by miscellaneous sources \$96,096,396.07.

**MAJOR GOVERNMENTAL FUNDS BUDGETING AND OPERATING HIGHLIGHTS**

The School District's budgets are prepared according to New Jersey law. The most significant budgeted funds are the general fund and the special revenue fund. The capital projects fund is funded by the County of Passaic bond ordinances. Therefore, no budget is presented.

During the fiscal year ended June 30, 2017, the School District amended the budgets of these major governmental funds several times. The general fund was increased by \$21,050.00 for additional miscellaneous revenues. The special revenue fund was increased by \$583,775.43 for increases in federal, state and local grants.

**General Fund**

The general fund actual revenue was \$78,839,484.54. That amount is \$9,090,620.54 above the final amended budget of \$69,748,864.00. The variance between the actual revenues and final budget was the result of non-budgeted on-behalf payments of \$9,074,901.72 for TPAF pension and social security reimbursements and \$15,718.82 for excesses in other anticipated revenues.

The actual expenditures of the general fund were \$78,651,408.67 including transfers which is \$4,404,809.46 above the final amended budget of \$74,246,599.21. The variance between the actual expenditures and final budget was due to non-budget on-behalf payments of \$9,074,901.72 for TPAF pension and social security reimbursements and \$4,670,092.26 of unexpended budgeted funds.

General fund had total revenues of \$78,839,484.54 and total expenditures of \$78,651,408.67 with an ending fund balance of \$10,388,889.47 on the budgetary basis of accounting.

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL DISTRICT  
MANAGEMENT DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

**MAJOR GOVERNMENTAL FUNDS BUDGETING AND OPERATING HIGHLIGHTS, (continued)**

**Special Revenue Fund**

The special revenue fund actual revenue was \$3,724,127.47. That amount is \$204,897.96 below the final amended budget of \$3,929,025.43. The variance between the actual revenues and the final budget was state and federal grant revenue that was anticipated to be spent by fiscal year end. The state and federal grant revenue will be received/realized in the next fiscal year.

The actual expenditures of the special revenue fund were \$3,724,127.47, which is \$204,897.96 below the final amended budget of \$3,929,025.43. The variance between the actual expenditures and the final budget was fully budgeted state and federal grant programs. Expenditures will be incurred in the next fiscal year.

**CAPITAL ASSETS AND DEBT ADMINISTRATION**

**Capital Assets**

At the end of fiscal year 2017 the School District had \$106,990,091.23 invested in sites, buildings, equipment and construction in progress. Of this amount \$39,914,782.82 in depreciation has been taken over the years. We currently have a net book value of \$67,075,308.41. Total additions for the year were \$12,886,819.25, the majority of which was for various technology, office equipment, facility improvements and for construction in progress for facility improvements. Table 3 shows fiscal year 2017 balances compared to 2016.

**Table 3  
Capital Assets at June 30,  
(Net of Depreciation)**

	<u>Governmental Activities</u>		<u>Business Activities</u>		<u>Total</u>	
	<u>2017</u>	<u>2016</u>	<u>2017</u>	<u>2016</u>	<u>2017</u>	<u>2016</u>
Sites and Improvements	2,306,060.44	2,345,793.73			2,306,060.44	2,345,793.73
Buildings and Improvements	46,227,642.28	44,912,119.17			46,227,642.28	44,912,119.17
Furniture, Equipment and Vehicles	9,741,741.46	8,800,850.61	74,686.71	76,598.71	9,816,428.17	8,877,449.32
Construction in Progress	<u>8,725,177.52</u>	<u>1,641,092.13</u>			<u>8,725,177.52</u>	<u>1,641,092.13</u>
	<u>67,000,621.70</u>	<u>57,699,855.64</u>	<u>74,686.71</u>	<u>76,598.71</u>	<u>67,075,308.41</u>	<u>57,776,454.35</u>

For more detailed information, please refer to the Notes to Basic Financial Statements.

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL DISTRICT  
MANAGEMENT DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

**CAPITAL ASSETS AND DEBT ADMINISTRATION, (continued)**

**Debt Administration**

At June 30, 2017, the District does not have any debt. All bonded long-term debt is included in the County of Passaic debt structure.

**ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS**

Many factors were considered by the District's administration during the development of the 2017/2018 budget. The primary factors were the District's projected student enrollment, State Aid and the tuition rate, as well as salary and health benefit increases. Since PCTI's student enrollment was not expected to be increase, State Aid remained flat, and the tuition rate remained the same, the District was forced to explore other cost saving measures to compensate for increasing costs.

PCTI was able to find cost savings through employee retirements and hiring replacements at lower salaries. Employee contributions of health benefits continue to be a major impact on the reduction of health costs, as well as a reasonable increase in the rate. By carefully watching expenses from the previous year, including not replacing certain employees that have left, PCTI was able to generate substantial surplus and appropriated \$4,869,000.00 in 2017/2018, to offset expenses.

**REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the Passaic County Technical and Vocational High School District's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to:

Richard J. Giglio  
School Business Administrator  
Passaic County Technical Institute  
45 Reinhardt Road  
Wayne, NJ 07470

# **BASIC FINANCIAL STATEMENTS**

**DISTRICT-WIDE FINANCIAL STATEMENTS**



**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
**Statement of Net Position**  
**June 30, 2017**

	<b>Governmental Activities</b>	<b>Business-type Activities</b>	<b>Total</b>
<b>ASSETS</b>			
Cash and cash equivalents	4,464,737.53	388,055.93	4,852,793.46
Receivables, net	4,171,332.54	88,581.54	4,259,914.08
Inventory		148,025.56	148,025.56
Restricted assets:			
Capital reserve account - cash	1,506,309.90		1,506,309.90
Capital assets:			
Land and construction in progress	8,725,177.52		8,725,177.52
Other capital assets, net	58,275,444.18	74,686.71	58,350,130.89
Total Assets	<u>77,143,001.67</u>	<u>699,349.74</u>	<u>77,842,351.41</u>
<b>DEFERRED OUTFLOWS</b>			
Deferred Outflows of Resources Related to PERS - Pension	9,880,451.00		9,880,451.00
<b>LIABILITIES</b>			
Accounts payable and accrued liabilities	2,377,538.86	7,018.55	2,384,557.41
Deposits payable	2,000.00		2,000.00
Intergovernmental loans payable	10,289,711.54		10,289,711.54
Unearned revenue	163,963.64	232.75	164,196.39
Noncurrent liabilities:			
Due within one year	3,205.00		3,205.00
Due beyond one year	35,509,596.79		35,509,596.79
Total liabilities	<u>48,346,015.83</u>	<u>7,251.30</u>	<u>48,353,267.13</u>
<b>DEFERRED INFLOWS</b>			
Deferred Inflows of Resources Related to PERS - Pension	799,249.00		799,249.00
<b>NET POSITION</b>			
Invested in capital assets	67,000,621.70	74,686.71	67,075,308.41
Restricted for:			
Capital projects	(8,939,381.64)		(8,939,381.64)
Unrestricted (Deficit)	(20,183,052.22)	617,411.73	(19,565,640.49)
Total net position	<u>37,878,187.84</u>	<u>692,098.44</u>	<u>38,570,286.28</u>

**The accompanying Notes to Basic Financial Statements are an integral part of this statement.**

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
**Statement of Activities**  
**For the Year Ended June 30, 2017**

Functions/Programs	Expenses	Indirect Expenses Allocation	Charges for Services	Program Revenues		Capital Grants and Contributions	Net (Expense) Revenue and Changes in Net Position	
				Operating Grants and Contributions	Governmental Activities		Business-type Activities	Total
Governmental activities:								
Instruction:								
Regular	15,167,340.28	3,469,708.18		1,983,365.14			(16,653,683.32)	(16,653,683.32)
Other special instruction	3,429,800.21	957,634.38					(4,387,434.59)	(4,387,434.59)
Vocational	11,651,748.39	2,815,726.05					(14,467,474.44)	(14,467,474.44)
Other instruction	2,672,804.95	472,404.18					(3,145,209.13)	(3,145,209.13)
Support services:								
Student & instruction related services	11,306,909.07	2,446,615.26		1,204,010.36			(12,549,513.97)	(12,549,513.97)
School administrative services	1,586,935.85	431,961.66					(2,018,897.51)	(2,018,897.51)
General administrative services	1,619,242.90	234,090.58					(1,853,333.48)	(1,853,333.48)
Central Services & Admin. Info. Technology	1,857,545.89	371,854.03					(2,229,399.92)	(2,229,399.92)
Plant operations and maintenance	7,768,633.25	944,292.39					(8,712,925.64)	(8,712,925.64)
Pupil transportation	1,456,702.90	-					(1,456,702.90)	(1,456,702.90)
Unallocated benefits	24,060,923.12						(24,060,923.12)	(24,060,923.12)
Special schools	1,225,976.45	240,133.77					(1,466,110.22)	(1,466,110.22)
Capital outlay - non-depreciable	64,947.00						(64,947.00)	(64,947.00)
Unallocated depreciation	3,580,688.40						(3,580,688.40)	(3,580,688.40)
Total governmental activities	87,450,198.66	12,384,420.47	-	3,187,375.50			(96,647,243.63)	(96,647,243.63)
Business-type activities:								
Food Service	2,091,352.90		923,988.22	1,308,186.97			140,822.29	140,822.29
Student Store	94,376.02		133,780.30				39,404.28	39,404.28
Total business-type activities	2,185,728.92		1,057,768.52	1,308,186.97			180,226.57	180,226.57
Total primary government	89,635,927.58		1,057,768.52	4,495,562.47			(96,647,017.06)	(96,647,017.06)
General revenues:								
Taxes:								
County taxes, levied for general purposes					7,044,585.00			7,044,585.00
Federal and State aid not restricted					44,408,698.23			44,408,698.23
Tuition received					41,980,870.89			41,980,870.89
Investment earnings					1,580.75		431.99	2,012.74
GED revenue					101,981.19			101,981.19
Miscellaneous income					585,453.48			585,453.48
Capital Projects - funded by Passaic County					8,150,991.00			8,150,991.00
Special item - insurance proceeds transformer					330,068.56			330,068.56
Federal and State aid - capital outlay					536,751.97			536,751.97
Total general revenues, special items, extraordinary items and transfers					103,140,981.07		431.99	103,141,413.06
Change in Net Assets					6,493,737.44		180,658.56	6,674,396.00
Net Position—beginning					31,384,450.40		511,439.88	31,895,890.28
Net Position—ending					37,878,187.84		692,098.44	38,570,286.28

The accompanying Notes to Basic Financial Statements are an integral part of this statement.

**FUND FINANCIAL STATEMENTS**

## PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL

**Balance Sheet**  
**Governmental Funds**  
**June 30, 2017**

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Capital Projects Fund</u>	<u>Total Governmental Funds</u>
<b>ASSETS</b>				
Cash and cash equivalents	4,464,737.53			4,464,737.53
Interfund receivables	1,489,745.01			1,489,745.01
Receivables from other governments	121,355.34	590,035.64	1,419,950.32	2,131,341.30
Tuitions receivable	1,959,956.64			1,959,956.64
Other receivables	67,744.64			67,744.64
Restricted cash and cash equivalents	1,506,309.90			1,506,309.90
Total assets	<u>9,609,849.06</u>	<u>590,035.64</u>	<u>1,419,950.32</u>	<u>11,619,835.02</u>
<b>LIABILITIES AND FUND BALANCES</b>				
Liabilities:				
Accounts payable	343,626.01	519,491.00	155,980.00	1,019,097.01
Accrued salaries & benefits	343,119.54	1,763.31		344,882.85
Interfund payables		57,504.73	1,419,950.32	1,477,455.05
Intergovernmental loans payable			10,289,711.54	10,289,711.54
Deposits payable	2,000.00			2,000.00
Unearned revenue	152,687.04	11,276.60		163,963.64
Total liabilities	<u>841,432.59</u>	<u>590,035.64</u>	<u>11,865,641.86</u>	<u>13,297,110.09</u>
Fund Balances:				
Restricted for:				
Capital reserve account	1,506,309.90			1,506,309.90
Excess surplus -- designated for Subsequent year's expenditures	93,017.76			93,017.76
Capital projects fund			(36,612,674.66)	(36,612,674.66)
Committed to:				
Other purposes			26,166,983.12	26,166,983.12
Assigned to:				
Other purposes	89,475.91			89,475.91
Designated by the BOE for subsequent year's expenditures	4,781,356.23			4,781,356.23
Unassigned:				
General fund	2,298,256.67			2,298,256.67
Total Fund balances	<u>8,768,416.47</u>	<u>-</u>	<u>(10,445,691.54)</u>	<u>(1,677,275.07)</u>
Total liabilities and fund balances	<u>9,609,849.06</u>	<u>590,035.64</u>	<u>1,419,950.32</u>	

Amounts reported for governmental activities in the statement of net position (A-1) are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. The cost of the assets is \$106,536,440.56 and the accumulated depreciation is \$39,611,318.86. 67,000,621.70

Accounts Payable for subsequent Pension payment is not a payable in the funds (1,013,559.00)

Deferred Outflows and Inflows of resources are applicable to future periods and therefore are not reported in the funds.

Deferred Outflows of Resources Related to PERS Pension Liability 9,880,451.00

Deferred Inflows of Resources Related to PERS Pension Liability (799,249.00)

Long-term liabilities are not due and payable in the current period and therefore are not reported as liabilities in the funds (see Note 7) (35,512,801.79)

Net position of governmental activities 37,878,187.84

The accompanying Notes to Basic Financial Statements are an integral part of this statement.

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**Governmental Funds**  
**For the Year Ended June 30, 2017**

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Capital Projects Fund</u>	<u>Total Governmental Funds</u>
<b>REVENUES</b>				
Local Sources:				
County Tax levy	7,044,585.00			7,044,585.00
Tuition from LEA's	41,510,236.70			41,510,236.70
Other Tuition	470,634.19			470,634.19
GED revenue	101,981.19			101,981.19
Interest Earned on Capital Reserve	1,580.75			1,580.75
Miscellaneous	585,453.48	23,609.83		609,063.31
Total - Local Sources	49,714,471.31	23,609.83	-	49,738,081.14
State Sources	29,073,276.72	99,161.43		29,172,438.15
Federal Sources	30,479.51	3,601,356.21		3,631,835.72
Total Revenues	<u>78,818,227.54</u>	<u>3,724,127.47</u>	<u>-</u>	<u>82,542,355.01</u>
<b>EXPENDITURES</b>				
Current:				
Regular Instruction	13,183,975.14	1,983,365.14		15,167,340.28
Special education instruction				-
Other Special Instruction	3,429,800.21			3,429,800.21
Vocational Education	11,651,748.39			11,651,748.39
Other Instruction	2,672,804.95			2,672,804.95
Support Services and Undistributed Costs:				
Student & Instruction Related Services	10,102,898.71	1,204,010.36		11,306,909.07
School Administrative Services	1,586,935.85			1,586,935.85
General Administrative Services	1,619,242.90			1,619,242.90
Central Services & Admin. Info. Technology	1,857,545.89			1,857,545.89
Plant Operations and Maintenance	7,768,633.25			7,768,633.25
Pupil Transportation	1,456,702.90			1,456,702.90
Unallocated Benefits	19,493,373.19			19,493,373.19
Special Schools	1,225,976.45			1,225,976.45
Capital Outlay	2,601,770.84	536,751.97	9,477,810.09	12,616,332.90
Total Expenditures	<u>78,651,408.67</u>	<u>3,724,127.47</u>	<u>9,477,810.09</u>	<u>91,853,346.23</u>
Excess (Deficiency) of Revenues over Expenditures	<u>166,818.87</u>	<u>-</u>	<u>(9,477,810.09)</u>	<u>(9,310,991.22)</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Funded by Passaic County			8,150,991.00	8,150,991.00
Total other financing sources and uses	<u>-</u>	<u>-</u>	<u>8,150,991.00</u>	<u>8,150,991.00</u>
Net Change in Fund Balances	166,818.87	-	(1,326,819.09)	(1,160,000.22)
Fund Balance / (Deficit) — July 1	8,601,597.60		(9,118,872.45)	(517,274.85)
Fund Balance / (Deficit) — June 30	<u>8,768,416.47</u>		<u>(10,445,691.54)</u>	<u>(1,677,275.07)</u>

The accompanying Notes to Basic Financial Statements are an integral part of this statement.

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
**Reconciliation of the Statement of Revenues, Expenditures,**  
**and Changes in Fund Balances of Governmental Funds**  
**to the Statement of Activities**  
**For the Year Ended June 30, 2017**

**Total net change in fund balances - governmental funds (from B-2)** (1,160,000.22)

Amounts reported for governmental activities in the statement of activities (A-2) are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense.

This is the amount by which capital outlays exceeded depreciation in the period.

	Depreciation expense	(3,580,688.40)	
	Depreciable Capital outlays	<u>12,881,454.46</u>	9,300,766.06

Repayment of long-term debt is reported as an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets and is not reported in the statement of activities.

In the current year, these amounts consist of:

Principal Payments on Unfunded Pension Obligations	112,816.00
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In the statement of activities, certain operating expenses, e.g., compensated absences (vacations) are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are reported in the amount of financial resources used (paid). When the earned amount exceeds the paid amount, the difference is reduction in the reconciliation (-); when the paid amount exceeds the earned amount the difference is an addition to the reconciliation (+).

(Increase)/Decrease in compensated absences payable	206,104.60
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District pension contributions are reported as expenditures in the governmental funds when made.

However, per GASB No. 68 they are reported as deferred outflows of resources in the Statement of Net Position because the reported net pension liability is measured a year before the District's report date. Pension expense, which is the change in the net pension liability adjusted for changes in deferred outflows and inflows of resources related to pensions, is reported in the Statement of Activities.

	District Pension Contributions	965,294.00	
	Less: Pension Expense	<u>(2,931,243.00)</u>	
	(Increase)/Decrease in Pension Expense		(1,965,949.00)

Per GASB No. 68 Non-employer contributing entities are required to record an increases in revenue and expense for On-behalf TPAF pension payments paid by the State of New Jersey on the Statement of Activities that are in excess of those amounts reported in the fund financial statements

	Increase in On-behalf State Aid TPAF Pension	15,304,942.00
	Increase in On-behalf TPAF Pension Expense	(15,304,942.00)

<b>Change in net position of governmental activities</b>	<u><u>6,493,737.44</u></u>
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**The accompanying Notes to Basic Financial Statements are an integral part of this statement.**

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
**Statement of Net Position**  
**Proprietary Funds**  
**June 30, 2017**

	<b>Business-type Activities - Enterprise Fund</b>		
	<b>Food Service Program</b>	<b>Student Store</b>	<b>Total Enterprise Fund</b>
<b>ASSETS</b>			
Current assets:			
Cash and cash equivalents	326,274.16	61,781.77	388,055.93
Accounts receivable:			
State	1,148.70	-	1,148.70
Federal	77,780.84	-	77,780.84
Other	7,758.00	1,894.00	9,652.00
Inventories	59,504.56	88,521.00	148,025.56
Total current assets	472,466.26	152,196.77	624,663.03
Noncurrent assets:			
Capital assets:			
Equipment	378,150.67	-	378,150.67
Less accumulated depreciation	(303,463.96)	-	(303,463.96)
Total capital assets (net of accumulated depreciation)	74,686.71	-	74,686.71
Total assets	547,152.97	152,196.77	699,349.74
<b>LIABILITIES</b>			
Current liabilities:			
Accounts payable	7,018.55	-	7,018.55
Unearned revenue	232.75	-	232.75
Total current liabilities	7,251.30	-	7,251.30
Total liabilities	7,251.30	-	7,251.30
<b>NET POSITION</b>			
Invested in capital assets net of related debt	74,686.71	-	74,686.71
Unrestricted	465,214.96	152,196.77	617,411.73
Total net position	539,901.67	152,196.77	692,098.44

The accompanying Notes to Basic Financial Statements are an integral part of this statement.

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
**Statement of Revenues, Expenses, and Changes in Fund Net Position**  
**Proprietary Funds**  
**For the Year Ended June 30, 2017**

	<b>Business-type Activities - Enterprise Fund</b>		
	<b>Food Service Program</b>	<b>Student Store</b>	<b>Total Enterprise Fund</b>
Operating revenues:			
Charges for services:			
Daily sales - reimbursable programs	149,081.41	-	149,081.41
Daily sales - non-reimbursable programs	7,641.80	-	7,641.80
Special functions	767,265.01	-	767,265.01
Miscellaneous	-	133,780.30	133,780.30
Total operating revenues	923,988.22	133,780.30	1,057,768.52
 Operating expenses:			
Cost of sales - reimbursable programs	884,459.43	82,216.19	966,675.62
Cost of sales - non-reimbursable programs/special functions	403,320.09		403,320.09
Salaries	593,278.05	10,747.56	604,025.61
Employee benefits	118,034.80	822.21	118,857.01
Cleaning repair & maintenance	49,977.30	-	49,977.30
Purchased services	31,352.00	-	31,352.00
Miscellaneous expense	-	-	-
General supplies	3,654.44	590.06	4,244.50
Depreciation	7,276.79	-	7,276.79
Total Operating Expenses	2,091,352.90	94,376.02	2,185,728.92
Operating income (loss)	(1,167,364.68)	39,404.28	(1,127,960.40)
 Nonoperating revenues (expenses):			
State sources:			
State school lunch program	17,980.98		17,980.98
Federal sources:			
National school lunch program	949,913.44		949,913.44
National school breakfast program	208,713.23		208,713.23
Food distribution program	131,579.32		131,579.32
Interest and investment revenue	363.67	68.32	431.99
Total nonoperating revenues (expenses)	1,308,550.64	68.32	1,308,618.96
Income (loss) before contributions & transfers	141,185.96	39,472.60	180,658.56
 Transfers in (out)	-	-	-
Change in net position	141,185.96	39,472.60	180,658.56
Total net position—beginning	398,715.71	112,724.17	511,439.88
Total net position—ending	539,901.67	152,196.77	692,098.44

**The accompanying Notes to Basic Financial Statements are an integral part of this statement.**



**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
**Statement of Cash Flows**  
**Proprietary Funds**  
**For the Year Ended June 30, 2017**

	<b>Business-type Activities - Enterprise Fund</b>		
	<b>Food Service Program</b>	<b>Student Store</b>	<b>Total Enterprise Fund</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts from customers	929,865.37	132,709.80	1,062,575.17
Payments to employees	(595,357.93)	(10,747.56)	(606,105.49)
Payments for employee benefits	(116,893.71)	(822.21)	(117,715.92)
Payments to suppliers	(1,282,089.08)	(126,350.56)	(1,408,439.64)
Net cash provided by (used for) operating activities	<u>(1,064,475.35)</u>	<u>(5,210.53)</u>	<u>(1,069,685.88)</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>			
State Sources	17,677.95		17,677.95
Federal Sources	1,136,690.66		1,136,690.66
Net cash provided by (used for) non-capital financing activities	<u>1,154,368.61</u>	<u>-</u>	<u>1,154,368.61</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>			
Purchases of capital assets	(5,364.79)	-	(5,364.79)
Net cash provided by (used for) capital and related financing activities	<u>(5,364.79)</u>	<u>-</u>	<u>(5,364.79)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Interest and dividends	363.67	68.32	431.99
Net cash provided by (used for) investing activities	<u>363.67</u>	<u>68.32</u>	<u>431.99</u>
Net increase (decrease) in cash and cash equivalents	84,892.14	(5,142.21)	79,749.93
Balances—beginning of year	241,382.02	66,923.98	308,306.00
Balances—end of year	<u>326,274.16</u>	<u>61,781.77</u>	<u>388,055.93</u>
<b>Reconciliation of operating income (loss) to net cash provided (used) by operating activities:</b>			
Operating income (loss)	(1,167,364.68)	39,404.28	(1,127,960.40)
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities			
Depreciation and net amortization	7,276.79	-	7,276.79
Food Distribution Program Donated Commodities	131,579.32		131,579.32
(Increase) decrease in accounts receivable, net	5,877.15	(1,070.50)	4,806.65
(Increase) decrease in inventories	(18,359.02)	(42,159.66)	(60,518.68)
Increase (decrease) in unearned revenue	(772.25)		(772.25)
Increase (decrease) in accounts payable	(22,712.66)	(1,384.65)	(24,097.31)
Total adjustments	<u>102,889.33</u>	<u>(44,614.81)</u>	<u>58,274.52</u>
Net cash provided by (used for) operating activities	<u>(1,064,475.35)</u>	<u>(5,210.53)</u>	<u>(1,069,685.88)</u>

The accompanying Notes to Basic Financial Statements are an integral part of this statement.

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
**Statement of Fiduciary Net Position**  
**Fiduciary Funds**  
**June 30, 2017**

	<u>Unemployment Compensation Trust Fund</u>	<u>Scholarship Fund</u>	<u>Agency Fund</u>
<b>ASSETS</b>			
Cash and cash equivalents	636,778.68	46,362.50	2,819,232.23
Total assets	<u>636,778.68</u>	<u>46,362.50</u>	<u>2,819,232.23</u>
<b>LIABILITIES</b>			
Payable to student groups			326,615.65
Due to General Fund			12,289.96
Summer payroll due employees			2,416,623.99
Payroll deductions and withholdings			48,118.20
Reserve for Employee's FSA/DDC			15,584.43
Total liabilities	<u>-</u>	<u>-</u>	<u>2,819,232.23</u>
<b>NET POSITION</b>			
Held in trust for unemployment claims and other purposes	<u>636,778.68</u>		
Reserved for scholarships		<u>46,362.50</u>	

The accompanying Notes to Basic Financial Statements are an integral part of this statement.

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
**Statement of Changes in Fiduciary Net Position**  
**Fiduciary Funds**  
**For the Year Ended June 30, 2017**

	<b>Unemployment Compensation Trust Fund</b>	<b>Scholarship Fund</b>
<b>ADDITIONS</b>		
Contributions:		
Plan member	55,948.46	-
Other	-	8,500.00
Total Contributions	55,948.46	8,500.00
Investment earnings:		
Interest	611.87	51.94
Net investment earnings	611.87	51.94
Total additions	56,560.33	8,551.94
<b>DEDUCTIONS</b>		
Unemployment claims	25,662.35	
Scholarships awarded		46,400.00
Total deductions	25,662.35	46,400.00
Change in net position	30,897.98	(37,848.06)
Net position—beginning of the year	605,880.70	84,210.56
Net position—end of the year	636,778.68	46,362.50

**The accompanying Notes to Basic Financial Statements are an integral part of this statement**

**NOTES TO THE FINANCIAL STATEMENTS**

**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 1. DESCRIPTION OF THE SCHOOL DISTRICT AND REPORTING ENTITY:**

The Board of Education (“Board”) of the Passaic County Technical and Vocational High School District (“District”) is an instrumentality of the State of New Jersey, established to function as an educational institution. The Board consists of officials appointed by the County of Passaic Board of Chosen Freeholders and the County Superintendent of Schools and is responsible for the fiscal control of the District. A superintendent is appointed by the Board and is responsible for the administrative control of the District. Under existing statutes, the Board’s duties and powers include, but are not limited to, the development and adoption of a school program; the establishment, organization and operation of schools; and the acquisition, maintenance and disposition of school property.

The Board also has broad financial responsibilities, including the approval of the annual budget and the establishment of a system of accounting and budgetary controls.

Governmental Accounting Standards Board publication, Codification of Governmental Accounting and Financial Reporting Standards, Section 2100, “Defining the Financial Reporting Entity” establishes standards to determine whether a governmental component unit should be included in the financial reporting entity. The basic criterion for inclusion or exclusion from the financial reporting entity is the exercise of oversight responsibility over agencies, boards and commissions by the primary government. The exercise of oversight responsibility includes financial interdependency and a resulting financial benefit or burden relationship, selection of governing authority, designation of management, ability to significantly influence operations, and accountability for fiscal matters. In addition, certain legally separate, tax-exempt entities that meet specific criteria (i.e. benefit of economic resources, access/entitlement to economic resources, and significance) should be included in the financial reporting entity. The combined financial statements include all funds of the District over which the Board exercises operating control. The operations of the District include a high school located in the Township of Wayne. There were no additional entities required to be included in the reporting entity under the criteria as described above, in the current fiscal year. Furthermore, the District is not includable in any other reporting entity on the basis of such criteria.

**NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:**

The financial statements of the Board of Education of the Passaic County Technical and Vocational High School District have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the board’s accounting policies are described below.

**A. Basis of Presentation:**

The Board’s basic financial statements consist of District-wide statements, including a statement of net position and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)**

**District-wide Financial Statements:**

The statement of net position and the statement of activities display information about the Board as a whole. These statements include the financial activities of the overall District, except for the fiduciary funds. The statements distinguish between those activities of the Board that are governmental and those that are considered business-type activities.

The statement of net position presents the financial condition of the governmental and business-type activities of the Board at year-end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the governmental activities and for the business-type activities of the Board. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Board, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each business segment or governmental function is self-financing or draws from the general revenues of the Board.

**Fund Financial Statements:**

During the fiscal year, the School District segregates transactions related to certain School District functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. The fund financial statements provide information about the District's funds, including its fiduciary funds. Separate statements for each fund category - *government*, *proprietary*, and *fiduciary* - are presented. The New Jersey Department of Education (NJDOE) has elected to require New Jersey districts to treat each governmental fund as a major fund in accordance with the option noted in GASB No. 34, paragraph 76. The NJDOE believes that the presentation of all funds as major is important for public interest and to promote consistency among district financial reporting models. The various funds of the Board are grouped into the categories governmental, proprietary and fiduciary.

**GOVERNMENTAL FUNDS**

Governmental funds are those through which most governmental functions of the Board are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the Board's governmental funds:

**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)**

**GOVERNMENTAL FUNDS, (continued)**

**General Fund** - The General Fund is the general operating fund of the Board. It is used to account for all financial resources except those required to be accounted for in another fund. Included are certain expenditures for vehicles and movable instructional or noninstructional equipment which are classified in the Capital Outlay subfund.

As required by the New Jersey State Department of Education, the Board includes budgeted Capital Outlay in this fund. Accounting principles generally accepted in the United States of America as they pertain to governmental entities state that General Fund resources may be used to directly finance capital outlays for long-lived improvements as long as the resources in such cases are derived exclusively from unrestricted revenues.

Resources for budgeted capital outlay purposes are normally derived from State of New Jersey Aid, District taxes and appropriated fund balance. Expenditures are those that result in the acquisition of or additions to fixed assets for land, existing buildings, improvements of grounds, construction of buildings, additions to or remodeling of buildings and the purchase of built-in equipment. These resources can be transferred from and to Current Expense by board resolution.

**Special Revenue Fund** - The Special Revenue Fund is used to account for the proceeds of specific revenue from State and Federal Government, (other than major capital projects, Debt Service or the Enterprise Funds) and local appropriations that are legally restricted to expenditures for specified purposes.

**Capital Projects Fund** - The Capital Projects Fund is used to account for all financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds). The financial resources are derived from sale of bonds by the County of Passaic, lease purchases and other revenues.

**PROPRIETARY FUNDS**

The focus of Proprietary Fund measurement is upon determination of net income, changes in net position, financial position and cash flows. The accounting principles generally accepted in the United States of America applicable are those similar to businesses in the private sector. Proprietary funds are classified as enterprise or internal service; the Board has no internal service funds. The following is a description of the Proprietary Funds of the Board:

**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)**

**PROPRIETARY FUNDS, (continued)**

**Enterprise Funds** - The Enterprise Funds are utilized to account for operations that are financed and operated in a manner similar to private business enterprises -- where the intent of the Board is that the costs (i.e. expenses including depreciation and indirect costs) of providing goods or services to the students on a continuing basis be financed or recovered primarily through user charges; or, where the Board has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

The Board's Enterprise Fund is comprised of the Food Service Fund and School Store.

**FIDUCIARY FUNDS**

**Fiduciary Fund** - Fiduciary Fund reporting focuses on net position and changes in net position. The Fiduciary Funds are used to account for assets held by the Board in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. Fiduciary Funds include Unemployment Compensation Insurance and the Passaic County Technical and Vocational High School Scholarship Funds, Payroll Fund, Employee Flexible Spending Account/Dependent Child Care Account and Student Activities Fund.

**B. Measurement Focus:**

**District-wide Financial Statements**

The District-wide statements (i.e., the statement of net position and the statement of activities) are prepared using the economic resources measurements focus and the accrual basis of accounting. All assets and liabilities associated with the operation of the Board are included on the statement of net position, except for fiduciary funds.

**Fund Financial Statements**

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the District-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.



**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)**

**B. Measurement Focus: (continued)**

Like the District-wide statements, all proprietary fund types are accounted for on a flow of economic resources measurement focus. All assets and all liabilities associated with the operation of these funds are included on the statement of net position. The statement of changes in fund net position presents increases (i.e., revenues) and decreases (i.e., expenses) in net total assets. The statement of cash flows provides information about how the Board finances and meets the cash flow needs of its proprietary activities.

**C. Basis of Accounting:**

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. The District-wide financial statements and the financial statements of the proprietary and fiduciary funds are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue, and in the presentation of expenses versus expenditures.

**Revenues - Exchange and Non-exchange Transactions**

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year.

Nonexchange transactions, in which the Board receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the Board must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the Board on a reimbursement basis. On a modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized. Under GAAP, in accordance with GASB No. 33, Accounting and Financial Reporting for Nonexchange Transactions, the last state aid payment is not considered revenue to the school district if the state has not recorded the corresponding expenditure, even though state law dictates recording the revenue.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at year-end: ad valorem property taxes, tuition, unrestricted grants and interest.

**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)**

**C. Basis of Accounting: (continued)**

**Expenses/Expenditures**

On the accrual basis of accounting, expenses are recognized at the time they are incurred. The fair value of donated commodities used during the year is reported in the operating statement as an expense with a like amount reported as donated commodities revenue.

The measurement of focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds.

**D. Budgets/Budgetary Control:**

Annual appropriated budgets are adopted in the spring of the preceding year for the general, and special revenue funds. The budgets are submitted to the county superintendents office for approval. Budgets are prepared using the modified accrual basis of accounting, except for the special revenue fund as described later. The legal level of budgetary control is established at line item accounts within each fund. Line item accounts are defined as the lowest (most specific) level of detail as established pursuant to the minimum chart of accounts referenced in N.J.A.C. 6A:23-2(g)1. Transfers of appropriations may be made by School Board resolution at any time during the fiscal year. The Board of Education made a supplemental budget appropriation in the general fund budget during the fiscal year for other special schools. The special revenues fund was increased by \$583,775.43 for additional aid allotted to the District.

Formal budgetary integration into the accounting system is employed as a management control device during the year. For governmental funds there are no substantial differences between the budgetary basis of accounting and accounting principles generally accepted in the United States of America with the exception of the legally mandated revenue recognition of the last state aid payment for budgetary purposes only and special revenue fund as noted below. Encumbrance accounting is also employed as an extension of formal budgetary integration in the governmental fund types. Unencumbered appropriations lapse at fiscal year end.

The accounting records of the special revenue fund are maintained on the grant accounting budgetary basis. The grant accounting budgetary basis differs from GAAP in that the grant accounting budgetary basis recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. Sufficient supplemental records are maintained to allow for the presentation of GAAP basis financial reports.

**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)**

**E. Encumbrances:**

Under encumbrance accounting purchase orders, contracts and other commitments for the expenditure of resources are recorded to reserve a portion of the applicable appropriation. Open encumbrances in governmental funds, other than the special revenue fund, are reported as reservations of fund balances at fiscal year end as they do not constitute expenditures or liabilities but rather commitments related to unperformed contracts for goods and services.

Open encumbrances in the special revenue fund, for which the Board has received advances, are reflected in the balance sheet as unearned revenues at fiscal year end.

The encumbered appropriation authority carries over into the next fiscal year. An entry will be made at the beginning of the next fiscal year to increase the appropriation reflected in the certified budget by the outstanding encumbrance amount as of the current fiscal year end.

**F. Cash, Cash Equivalents and Investments:**

Cash and cash equivalents include petty cash, change funds, cash in banks and all highly liquid investments with a maturity of three months or less at the time of purchase and are stated at cost plus accrued interest. U.S. Treasury and agency obligations and certificates of deposit with maturities of one year or less when purchased are stated at cost. All other investments are stated at fair value.

New Jersey school districts are limited as to the types of investments and types of financial institutions they may invest in. New Jersey statute 18A:20-37 provides a list of permissible investments that may be purchased by New Jersey school districts.

Additionally, the Board has adopted a cash management plan that requires it to deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act ("GUDPA"). GUDPA was enacted in 1970 to protect Governmental Units from a loss of funds on deposit with a failed banking institution in New Jersey.

N.J.S.A. 17:9-41 et. seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Act. Public depositories include Savings and Loan institutions, banks (both state and national banks) and savings banks the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of Governmental Units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the full amount of their deposits to the Governmental Units.

**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)**

**G. Tuition Revenues/Receivable:**

Tuition charges were established by the Board of Education based on estimated costs. The charges are subject to adjustment when the final costs have been determined.

**H. Inventories:**

On District-wide financial statements, inventories are presented at cost, which approximates market on a first-in, first-out basis and are expensed when used.

On fund financial statements inventories are valued at cost, which approximates market, using the first-in-first-out (FIFO) method. Inventories of proprietary funds consist of food and goods held for resale, as well as supplies, and are expensed when used.

**I. Prepaid Items:**

Payments made to vendors for services that will benefit periods beyond June 30, 2014, are recorded as prepaid items using the consumption method. A current asset for the prepaid amount is recorded at the time of purchase and an expenditure/expense is reported in the year in which services are consumed.

**J. Short-Term Interfund Receivables/Payables:**

On fund financial statements, receivables and payables resulting from short-term interfund loans are classified as "interfund receivables/payables." These amounts are eliminated in the governmental and business-type activities columns of the statement of net position, except for the net residual amounts due between governmental and business-type activities, which are presented as internal balances.

**K. Capital Assets:**

General capital assets are those assets not specifically related to activities reported in the enterprise fund. These assets generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the district -wide statement of net position but are not reported in the fund financial statements. Capital assets utilized by the enterprise fund are reported both in the business-type activity column of the District-wide statement of net position and in the fund.

All capital assets acquired or constructed during the year are recorded at actual cost. Donated fixed assets are valued at their estimated fair market value on the date received. The capital assets acquired or constructed prior to June 30, 1993 are valued at cost based on historical records or through estimation procedures performed by an independent appraisal company. Donated capital assets are valued at their estimated fair market value on the date received. The Board maintains a capitalization threshold of \$2,000.00. The Board does not possess any infrastructure. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value fo the asset or materially extend an asset's life are not.

**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)**

**K. Capital Assets: (continued)**

All reported capital assets except land and construction in progress are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

<u>Description</u>	<u>Governmental Activities Estimated Lives</u>	<u>Business-Type Activity Estimated Lives</u>
Sites and Improvements	20 years	N/A
Buildings and Improvements	7-50 years	N/A
Furniture, Equipment and Vehicles	5-20 years	5-20 years

**L. Compensated Absences:**

Compensated absences are those absences for which employees will be paid, such as vacation, sick leave, and sabbatical leave. A liability for compensated absences that are attributable to services already rendered, and that are not contingent on a specific event that is outside the control of the Board and its employees, is accrued as the employees earn the rights to the benefits. Compensated absences that relate to future services, or that are contingent on a specific event that is outside the control of the Board and its employees, are accounted for in the period in which such services are rendered or in which such events take place.

For the District-wide Statements, the current portion is the amount estimated to be used in the following year. In accordance with GAAP, for the governmental funds, in the Fund Financial Statements, all of the compensated absences are considered long-term and therefore, are not a fund liability and represents a reconciling item between the fund level and District-wide presentations.

**M. Unearned Revenue:**

Unearned revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

Unearned revenue in the special revenue fund represents cash that has been received but not yet earned. See Note 2(E) regarding the special revenue fund.

**N. Accrued Liabilities and Long-term Obligations:**

All payables, accrued liabilities and long-term obligations are reported in the District-wide financial statements.

**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)**

**N. Accrued Liabilities and Long-term Obligations: (continued):**

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds. However, claims and judgements, compensated absences, special termination benefits and contractually required pension contributions that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment in the current year. Bonds, long-term obligations, and capital leases that will be paid from governmental funds are recognized as a liability in the fund financial statements when due.

**O. Accounting and Financial Reporting for Pensions:**

In fiscal year 2015, the District implemented GASB 68. This Statement amends GASB Statement No. 27. It improves accounting and financial reporting by state and local governments for pensions. It also improves information provided by state and local government employers about financial support for pensions that is provided by other entities. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for pensions with regard to providing decision useful information, supporting assessments of accountability and interperiod equity, and creating additional transparency. This Statement replaces the requirement of Statement No. 27, *Accounting for Pension by State and Local Governmental Employers*, as well as the requirements of Statement No. 50, *Pension Disclosures*, as they relate to pensions that are provided through pension plans administered as trusts or equivalent arrangements that meet certain criteria. The requirements of Statements 27 and 50 remain applicable for pensions that are not covered by the scope of this Statement.

The District has also implemented GASB Statement 71, Pension Transition for Contributions made Subsequent to the Measurement Date-an amendment to GASB No. 68. The objective of this Statement is to address an issue regarding application of the transition provisions of Statement No. 68, Accounting and Financial Reporting for Pensions. The issue relates to amounts associated with contributions, if any, made by a state or local government employer or nonemployer contributing entity to a defined benefit pension plan after the measurement date of the government's beginning net pension liability.

Statement 68 requires a state or local government employer (or nonemployer contributing entity in a special funding situation) to recognize a net pension liability measured as of a date (the measurement date) no earlier than the end of its prior fiscal year. If a state or local government employer or nonemployer contributing entity makes a contribution to a defined benefit pension plan between the measurement date of the reported net pension liability and the end of the government's reporting period, Statement 68 requires that the government recognize its contribution as a deferred outflow of resources.

**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)**

**O. Accounting and Financial Reporting for Pensions: (continued)**

In addition, Statement 68 requires recognition of deferred outflows of resources and deferred inflows of resources for changes in the net pension liability of a state or local government employer or nonemployer contributing entity that arise from other types of events. At transition to Statement 68, if it is not practical for an employer or nonemployer contributing entity to determine the amounts of all deferred outflows of resources and deferred inflows of resources related to pensions, paragraph 137 of Statement 68 required that beginning balances for deferred outflows of resources and deferred inflows of resources not be reported. Consequently, if it is not practical to determine the amounts of all deferred outflows of resources and deferred inflows of resources related to pensions, contributions made after the measurement date of the beginning net pension liability could not have been reported as deferred outflows of resources at transition. This could have resulted in a significant understatement of an employer or nonemployer contributing entity's beginning net position and expense in the initial period of implementation.

This Statement amends paragraph 137 of Statement 68 to require that, at transition, a government recognize a beginning deferred outflow of resources for its pension contributions, if any, made subsequent to the measurement date of the beginning net pension liability. Statement 68, as amended, continues to require that beginning balances for other deferred outflows of resources and deferred inflows of resources related to pensions be reported at transition only if it is practical to determine all such amounts.

**P. Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. Currently, the District has only one item that qualifies for reporting in this category, deferred amounts related to pension.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The District has one item that qualifies in this category, deferred amounts related to pension.

**Q. Fund Balances:**

Fund balance is divided into five classifications based primarily on the extent to which the Board is bound to observe constraints imposed upon the resources in the governmental funds. The classifications are as follows:

**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)**

**Q. Fund Balances: (continued)**

- **Nonspendable** fund balance includes amounts that are not in a spendable form (inventory, for example) or are required to be maintained intact (the principal of an endowment fund, for example).
- **Restricted** fund balance includes amounts that can be spent only for the specific purposes stipulated by external resource providers (for example, grant providers), constitutionally, or through enabling legislation (that is, legislation that creates a new revenue source and restricts its use). Effectively, restrictions may be changed or lifted only with the consent of resource providers.
- **Committed** fund balance includes amounts that can be used only for the specific purposes determined by a formal action of the Board's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.
- **Assigned** fund balance comprises amounts *intended* to be used by the Board for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.
- **Unassigned** fund balance is the residual classification for the general fund and includes all amounts not contained in the other classifications. Unassigned amounts are technically available for any purpose. If another governmental fund has a fund balance deficit, then it will be reported as a negative amount in the unassigned classification in that fund. Positive unassigned amounts will be reported only in the general fund.

**R. Net Position:**

Net position represent the difference between assets and liabilities. Net position invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net position are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Board or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

The Board applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net position are available.



**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)**

**S. Operating Revenues and Expenses:**

Operating revenues are those revenues that are generated directly from the primary activity of the proprietary funds. For the Board, these revenues are sales for food service. Operating expenses are necessary costs incurred to provide the good or service that is the primary activity of the fund.

**T. Contributed Capital:**

Contributions of capital in proprietary fund financial statements arise from outside contributions of fixed assets, or from grants or outside contributions of resources restricted to capital acquisition and construction.

**U. Extraordinary and Special Items:**

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the Board and that are either unusual in nature or infrequent in occurrence. During the year, the District received \$330,068.56 from insurance proceeds caused by a damaged transformer.

**V. Allocation of Indirect Expenses:**

The District reports all direct expenses by function in the Statement of Activities. Direct expenses are those that are clearly identifiable with a function. Indirect expenses are allocated to functions but are reported separately in the Statement of Activities. Employee benefits, including the employer's share of social security, workers compensation, and medical and dental benefits, were allocated based on salaries of that program. TPAF on-behalf contributions and changes in compensated absences have not been allocated and have been reported as unallocated benefits on the Statement of Activities. Depreciation expense, where practicable, is specifically identified by function and is included in the indirect expense column of the Statement of Activities. Depreciation expense that could not be attributed to a specific function is considered an indirect expense and is reported separately on the Statement of Activities as unallocated depreciation.

**W. Use of Estimates:**

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that effect certain reports, amounts and disclosures. Accordingly, actual results could differ from those estimates.

**Passaic County Technical and Vocational High School District**  
**Notes to the Basic Financial Statements**  
**for the fiscal year ended June 30, 2017**

**NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)**

**X. Recent Accounting Pronouncements:**

The Government Accounting Standards Board issued GASB Statement No. 72, *Fair Value Measurement and Application*. This Statement is effective for fiscal years beginning after June 15, 2015. This Statement addresses accounting and financial reporting issues related to fair value measurements. The definition of *fair value* is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. This Statement also provides guidance for determining a fair value measurement for financial reporting purposes. This Statement also provides guidance for applying fair value to certain investments and disclosures related to all fair value measurements. The District had no transactions of this type for the year ended June 30, 2017.

The Government Accounting Standards Board issued GASB Statement No. 73, *Accounting and Financial Reporting for Pensions and Related Assets That Are Not Within the Scope of GASB Statement 68 and Amendments to Certain Provisions of GASB Statements 67 and 68*. This Statement is effective for fiscal years beginning after June 15, 2015 – except those provisions that address employers and governmental nonemployer contributing entities for pensions that are not within the scope of Statement 68, which are effective for financial statements for fiscal years beginning after June 15, 2016. The District is currently reviewing what effect, if any, this Statement might have on future financial statements.

The Government Accounting Standards Board issued GASB Statement No. 74, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*. This Statement applies to OPEB plans and basically parallels GASB Statement 67 and replaces GASB Statement 43 and is effective for fiscal years beginning after June 15, 2016. The District is currently reviewing what effect, if any, this Statement might have on future financial statements.

The Government Accounting Standards Board issued GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. This Statement applies to government employers who provided OPEB plans to their employees and basically parallels GASB Statement 68 and replaces GASB Statement 45. The Statement is effective for fiscal years beginning after June 15, 2017. The District is currently reviewing what effect, if any, this Statement might have on future financial statements.

The Government Accounting Standards Board issued GASB Statement No. 76, *The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments*, which reduces the GAAP hierarchy to two categories of authoritative GAAP from the four categories under GASB Statement No. 55, *The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments*. The first category of authoritative GAAP consists of GASB Statements of Governmental Accounting Standards. The second category comprises GASB Technical Bulletins and Implementation Guides, as well as guidance from the American Institute of Certified Public Accountants that is cleared by the GASB. The District is currently reviewing what effect, if any, this Statement might have on future financial statements.

**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)**

**X. Recent Accounting Pronouncements: (continued)**

The Government Accounting Standards Board issued GASB Statement No. 77, *Tax Abatement Disclosures*, which improve financial reporting by giving users of financial statements essential information that is not consistently or comprehensively reported to the public at present. Disclosure of information about the nature and magnitude of tax abatements will make these transactions more transparent to financial statement users. As a result, users will be better equipped to understand (1) how tax abatements affect a government's future ability to raise resources and meet its financial obligations and (2) the impact those abatements have on a government's financial position and economic condition. The District believes this Statement will have no impact on future financial statements.

The Government Accounting Standards Board issued GASB Statement No. 78, *Pensions Provided through Certain Multiple-Employer Defined Benefit Pension Plans*, which establishes the criteria for identifying the applicable pension plans and addresses measurement and recognition for pension liabilities, expense and expenditures; note disclosures of descriptive information about the plan, benefit terms, and contributions items; and required supplementary information presenting required contribution amounts for the past 10 fiscal years. The District is currently reviewing what effect this Statement might have on future financial statements.

The Government Accounting Standards Board issued GASB Statement No. 79, *Certain External Investment Pools and Pool Participation*, which permits qualifying external investment pools to measure pool investments at amortized cost for financial reporting purposes. The District is currently reviewing what effect this Statement might have on future financial statements.

The Government Accounting Standards Board issued GASB Statement No. 80, *Blending Requirements for Certain Component Units*, which provides clarity about how certain component units incorporated as not-for-profit corporations should be presented in the financial statements of the primary state or local government. The District does not believe this Statement will have any effect on future financial statements.

In March 2016, the Government Accounting Standards Board issued GASB Statement No. 81, *Irrevocable Split-Interest Agreements*. The objective of this Statement is to improve accounting and financial reporting for irrevocable split-interest agreements by providing recognition and measurement guidance for situations in which a government is a beneficiary of the agreement. The District does not believe this Statement will have any effect on future financial statements.

In March 2016, the Government Accounting Standards Board issued GASB Statement No. 82, *Pension Issues - an Amendment of GASB Statements No. 67, No. 68 and No. 73*. The objective of this Statement is to address certain issues that have been raised with respect to Statement No. 67, *Financial Reporting for Pension Plans*, No. 68, *Accounting and Financial Reporting for Pensions*, and No. 73, *Accounting and Financial Reporting for Pensions and Related Assets That Are Not Within the Scope of GASB Statement 68*,

**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)**

**X. Recent Accounting Pronouncements: (continued)**

*and Amendments to Certain Provisions of GASB Statements 67 and 68.* This Statement is effective for reporting periods beginning after June 15, 2016. Specifically, this Statement addresses issues regarding (1) the presentation of payroll-related measures in required supplementary information, (2) the selection of assumptions and the treatment of deviations from the guidance in an Actuarial Standard of Practice.

In November 2016, the Government Accounting Standards Board issued GASB Statement No. 83, *Certain Asset Retirement Obligations*. This Statement establishes criteria for determining the timing and pattern of recognition of a liability and a corresponding deferred outflows of resources for asset retirement obligations (AROs). The District does not believe this Statement will have any effect on future financial statements.

In January 2017, the Government Accounting Standards Board issued GASB Statement No. 84, *Fiduciary Activities*. This Statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus on the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify component units and postemployment benefit arrangements that are fiduciary activities. The District is currently evaluating the effects, if any, this Statement may have on future financial statements.

In March 2017, the Government Accounting Standards Board issued GASB Statement No. 85, *Omnibus 2017*, which addresses practice issues that have been identified during the implementation and application of certain GASB statements. This Statement addresses a variety of topics including issues relating to blending component units, goodwill, fair value measurement and application, and postemployment benefits. The District is currently reviewing what effect, if any, this Statement might have on future financial statements.

In May 2017, the Governmental Accounting Standards Board issued GASB Statement No. 86, *Certain Debt Extinguishment Issues*, which improves consistency in accounting and financial reporting for in-substance defeasance of debt by providing guidance for transactions in which cash and other monetary assets acquired with only existing resources—resources other than the proceeds of refunding debt—are placed in an irrevocable trust for the sole purpose of extinguishing debt. This Statement also improves accounting and financial reporting for prepaid insurance on debt that is extinguished and notes to financial statements for debt that is defeased in substance. The requirements of this Statement are effective for reporting periods beginning after June 15, 2017. The District is currently reviewing what effect, if any, this Statement might have on future financial statements.

**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 3. CASH AND CASH EQUIVALENTS AND INVESTMENTS:**

**Cash**

**Custodial Credit Risk - Deposits**

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The District's policy is based on New Jersey Statutes requiring cash be deposited only in New Jersey based banking institutions that participate in New Jersey Governmental Depository Protection Act (GUDPA) or in qualified investments established in New Jersey Statutes 18A:20-37 that are treated as cash equivalents. As of June 30, 2017, \$-0- of the District's bank balance of \$15,217,215.38 was exposed to custodial credit risk.

**Investments**

**Investment Rate Risk**

The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. However, New Jersey Statutes 18A:20-37 limits the length of time for most investments to 397 days.

**Credit Risk**

New Jersey Statutes 18A:20-37 limits school district investments to those specified in the Statutes. The type of allowable investments are Bonds of the United States of America, bonds or other obligations of the school district or bonds or other obligations of the local unit or units within which the school district is located; obligations of federal agencies not exceeding 397 days; government money market mutual funds; the State of New Jersey Cash Management Plan; local government investment pools; or repurchase of fully collateralized securities.

**Concentration of Credit Risk**

The District places no limit on the amount the District may invest in any one issuer.

**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 4. RECEIVABLES:**

Receivables at June 30, 2017, consisted of accounts receivable, other, interfund and intergovernmental. All receivables are considered collectible in full. A summary of the principal items of receivables follows:

	Governmental Fund Financial <u>Statements</u>	Enterprise Fund	District Wide Financial <u>Statements</u>
State Aid	\$129,400.77	\$1,148.70	\$130,549.47
Federal Aid	581,990.21	77,780.84	659,771.05
Passaic County	1,419,950.32		1,419,950.32
Tuition	1,959,956.64		1,959,956.64
Interfunds	1,489,745.01		12,289.96
Other	<u>67,744.64</u>	<u>9,652.00</u>	<u>77,396.64</u>
Gross Receivables	5,648,787.59	88,581.54	4,259,914.08
Less: Allowance for Uncollectibles			
Total Receivables, Net	<u>\$5,648,787.59</u>	<u>\$88,581.54</u>	<u>\$4,259,914.08</u>

**NOTE 5. INTERFUND BALANCES AND ACTIVITY:**

Balances due to/from other funds at June 30, 2017, consist of the following:

\$57,504.73	Due to the General Fund from the Special Revenue Fund representing short term loans.
12,289.96	Due to the General Fund from the Agency Fund representing short term loans.
<u>1,419,950.32</u>	Due to the General Fund from the Capital Projects Fund representing short term loans.
<u>\$1,489,745.01</u>	

It is anticipated that all interfunds will be liquidated during the fiscal year.

There were no operating transfers to or from other funds at June 30, 2017.

**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 6. CAPITAL ASSETS:**

Capital asset activity for the fiscal year ended June 30, 2017 was as follows:

	<u>Balance 6/30/16</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance 6/30/17</u>
<b>Governmental Activities</b>				
Capital Assets, Not Being Depreciated				
Construction in Progress	<u>\$1,641,092.13</u>	<u>\$8,623,223.15</u>	<u>(\$1,539,137.76)</u>	<u>\$8,725,177.52</u>
Total Capital Assets, Not Being Depreciated	<u>1,641,092.13</u>	<u>8,623,223.15</u>	<u>(1,539,137.76)</u>	<u>8,725,177.52</u>
Capital Assets Being Depreciated				
Sites and Improvements	2,986,968.00	37,014.30		3,023,982.30
Buildings and Improvements	67,872,783.54	1,501,966.71	1,539,137.76	70,913,888.01
Furniture, Equipment and Vehicles	<u>21,326,055.43</u>	<u>2,719,250.30</u>	<u>(96,413.00)</u>	<u>23,948,892.73</u>
Total Capital Assets, Being Depreciated	<u>92,185,806.97</u>	<u>4,258,231.31</u>	<u>1,442,724.76</u>	<u>97,886,763.04</u>
Less Accumulated Depreciation:				
Sites and Improvements	(641,174.27)	(76,747.59)		(717,921.86)
Buildings and Improvements	(22,960,664.37)	(1,725,581.36)		(24,686,245.73)
Furniture, Equipment and Vehicles	<u>(12,525,204.82)</u>	<u>(1,778,359.45)</u>	<u>96,413.00</u>	<u>(14,207,151.27)</u>
Total Accumulated Depreciation	<u>(36,127,043.46)</u>	<u>(3,580,688.40)</u>	<u>96,413.00</u>	<u>(39,611,318.86)</u>
Total Capital Assets, Being Depreciated, Net	<u>56,058,763.51</u>	<u>677,542.91</u>	<u>1,539,137.76</u>	<u>58,275,444.18</u>
Governmental Activities Capital Assets, Net	<u>\$57,699,855.64</u>	<u>\$9,300,766.06</u>	<u>\$0.00</u>	<u>\$67,000,621.70</u>
	<u>Balance 6/30/16</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance 6/30/17</u>
<b>Business-Type Activity</b>				
Furniture and Equipment	<u>\$372,785.88</u>	<u>\$5,364.79</u>	\$	<u>\$378,150.67</u>
Totals	<u>372,785.88</u>	<u>5,364.79</u>	<u>0.00</u>	<u>378,150.67</u>
Less Accumulated Depreciation				
Furniture and Equipment	<u>(296,187.17)</u>	<u>(7,276.79)</u>	—	<u>(303,463.96)</u>
Total Accumulated Depreciation	<u>(296,187.17)</u>	<u>(7,276.79)</u>	<u>0.00</u>	<u>(303,463.96)</u>
Business-Type Activity Capital Assets, Net	<u>\$76,598.71</u>	<u>(\$1,912.00)</u>	<u>\$0.00</u>	<u>\$74,686.71</u>

Depreciation expense was not allocated to governmental functions. It appears on the statement of activities as “unallocated depreciation”.

**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 7. LONG-TERM OBLIGATION ACTIVITY:**

Changes in long-term obligations for the fiscal year ended June 30, 2017 were as follows:

	<u>Balance</u> <u>June 30, 2016</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance</u> <u>June 30, 2017</u>	<u>Amounts</u> <u>Due Within</u> <u>One Year</u>
Unfunded Pension Obligations	\$133,969.00	\$	(\$112,816.00)	\$21,153.00	\$3,205.00
Net Pension Liability - PERS	23,874,625.00	8,306,486.00		32,181,111.00	0.00
Compensated absences payable	<u>3,516,642.39</u>	<u>11,533.60</u>	<u>(217,638.20)</u>	<u>3,310,537.79</u>	<u>0.00</u>
	<u>\$27,525,236.39</u>	<u>\$8,318,019.60</u>	<u>(\$330,454.20)</u>	<u>\$35,512,801.79</u>	<u>\$3,205.00</u>

**NOTE 8. OPERATING LEASES:**

The District has commitments to lease copiers and computers under an operating lease that expires in 2021. Total operating lease payments made during the year ended June 30, 2017 were \$380,153.65. Future minimum lease payments are as follows:

<u>Year</u> <u>Ending</u>	<u>Amount</u>
6/30/18	\$308,499.17
6/30/19	228,627.95
6/30/20	197,404.38
6/30/21	<u>195,081.67</u>
Total future minimum lease payments	<u>\$929,613.17</u>

**NOTE 9. DESCRIPTION OF FACILITY LEASING ARRANGEMENTS:**

The District conducts the LPN Program from leased facilities. The lease expired on June 30, 2017 and was not renewed.

Rental expense, under operating leases, was \$98,808.00 for the year ended June 30, 2017.



**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 10. PENSION PLANS:**

**Description of Plans** - All required employees of the District are covered by either the Public Employees' Retirement System or the Teachers' Pension and Annuity Fund which have been established by state statute and are administered by the New Jersey Division of Pension and Benefits (Division). According to the State of New Jersey Administrative Code, all obligations of both Systems will be assumed by the State of New Jersey should the Systems terminate. The Division issues a publicly available financial report that includes the financial statements and required supplementary information for the Public Employees Retirement System and the Teachers' Pension and Annuity Fund. These reports may be obtained by writing to the Division of Pensions and Benefits, PO Box 295, Trenton, New Jersey, 08625 or reports can be accessed on the internet at: [http://www.state.nj.us/treasury/pensions/annrpts\\_archive.htm](http://www.state.nj.us/treasury/pensions/annrpts_archive.htm).

**Teachers' Pension and Annuity Fund (TPAF)** - The Teachers' Pension and Annuity Fund was established as of January 1, 1955, under the provisions of N.J.S.A. 18A:66 to provide retirement benefits, death, disability and medical benefits to certain qualified members. The Teachers' Pension and Annuity Fund is considered a cost-sharing multiple-employer plan with a special funding situation, as under current statute, all employer contributions are made by the State of New Jersey on behalf of the District and the system's other related non-contributing employers. Membership is mandatory for substantially all teachers or members of the professional staff certified by the State Board of Examiners, and employees of the Department of Education who have titles that are unclassified, professional and certified.

**Benefits Provided**

The vesting and benefit provisions are set by N.J.S.A. 18A:66. TPAF provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of TPAF. Members are fully vested for their own contributions and, after three years of service credit, become vested for 2% of related interest earned on the contributions. In the case of death before retirement, members' beneficiaries are entitled to full interest credited to the members' accounts.

The following represents the membership tiers for TPAF:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to July 1, 2007
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 10. PENSION PLANS: (continued)**

Service retirement benefits of 1/55<sup>th</sup> of final average salary for each year of service credit is available to Tiers 1 and 2 members upon reaching age 60 and to Tier 3 members upon reaching age 62. Service retirement benefits of 1/60a of final average salary for each year of service credit is available to Tier 4 members upon reaching age 62 and to Tier 5 members upon reaching age 65. Early retirement benefits are available to Tiers 1 and 2 members before reaching age 60, to Tiers 3 and 4 before age 62 with 25 or more years of service credit and Tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 50 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

**Public Employees' Retirement System (PERS)** - The Public Employees' Retirement System (PERS) was established as of January 1, 1955 under the provisions of N.J.S.A. 43:15A to provide retirement, death, disability and medical benefits to certain qualified members. The Public Employees' Retirement System is a cost-sharing multiple-employer plan. Membership is mandatory for substantially all full-time employees of the State of New Jersey or any county, municipality, school district, or public agency, provided the employee is not required to be a member of another state-administered retirement system or other state or local jurisdiction.

**Benefits Provided**

The vesting and benefit provisions are set by N.J.S.A. 43:15A. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of PERS.

The following represents the membership tiers for PERS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to July 1, 2007
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 10. PENSION PLANS: (continued)**

Service retirement benefits of 1/55<sup>th</sup> of final average salary for each year of service credit is available to Tiers 1 and 2 members upon reaching age 60 and to Tier 3 members upon reaching age 62. Service retirement benefits of 1/60a of final average salary for each year of service credit is available to Tier 4 members upon reaching age 62 and to Tier 5 members upon reaching age 65. Early retirement benefits are available to Tiers 1 and 2 members before reaching age 60, to Tiers 3 and 4 before age 62 with 25 or more years of service credit and Tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 50 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

**Defined Contribution Retirement Program**

Prudential Financial jointly administers the DCRP investments with the NJ Division of Pensions and Benefits. If an employee is ineligible to enroll in the PERS or PFRS, the employee may be eligible to enroll in the DCRP. DCRP provides eligible members with a tax-sheltered, defined contribution retirement benefit, along with life insurance and disability coverage. Vesting is immediate upon enrollment for members of the DCRP.

The State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, issues publicly available financial reports that include the financial statements and required supplementary information of the DCRP. The financial reports may be obtained by writing to the State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, PO Box 295, Trenton, New Jersey, 08625-0295.

Employers are required to contribute at an actuarially determined rate. Employee contributions are based on percentages of 5.50% for DCRP of employees' annual compensation, as defined. The DCRP was established July 1, 2007, under the provisions of Chapter 92, P.L. 2007 and expanded under the provisions of Chapter 89, P.L. 2008. Employee contributions for DCRP are matched by a 3% employer contribution.

**Contributions Requirements Fund Based Statements**

The Board's contribution to PERS and DCRP, equal to the required contributions for each year as reported in the fund based statements, were as follows:

<u>Year</u>	<u>PERS</u>	<u>DCRP</u>
<u>Ending</u> 6/30/17	\$965,294.00	\$24,517.82
6/30/16	914,370.00	18,488.70
6/30/15	903,997.00	12,115.33

**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 10. PENSION PLANS: (continued)**

The State of New Jersey contribution to TPAF (paid on-behalf of the District) for normal and post retirement benefits have been included in the fund-based statements as revenues and expenditures in accordance with GASB 24, paragraphs 7 through 13, as follows:

<u>Year</u> <u>Ending</u>	<u>Pension</u> <u>Contributions</u>	<u>Post-Retirement</u> <u>Medical</u> <u>Contributions</u>	<u>NCGI</u> <u>Premium</u>	<u>Long-Term</u> <u>Liability</u>
6/30/17	\$3,487,342.00	\$3,011,032.00	\$126,354.00	\$4,915.00
6/30/16	2,441,050.00	3,051,406.00	151,598.00	
6/30/15	1,591,890.00	2,708,942.00	114,529.00	

In addition, the post-retirement medical benefits are included in the district-wide financial statements.

Also, in accordance with N.J.S.A. 18A:66-66 the State of New Jersey reimbursed the Board \$2,445,258.72 during the year ended June 30, 2016 for the employer's share of social security contributions for TPAF members as calculated on their base salaries. This amount has been included in the fund-based statements as revenues and expenditures in accordance with GASB 24, paragraphs 7 through 13.

**ACCOUNTING AND FINANCIAL REPORTING FOR PENSION IN THE DISTRICT-WIDE STATEMENTS PER - GASB NO. 68**

**Public Employees Retirement System (PERS)**

At June 30, 2017, the District had a liability of \$32,181,111.00 for its proportionate share of the PERS net pension liability. The net pension liability was measured as of June 30, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating governmental entities, actuarially determined. At June 30, 2016, the District's proportion was 0.1086570823 percent, which was an increase of 0.0023018218 percent from its proportion measured as of June 30, 2015.

**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 10. PENSION PLANS: (continued)**

For the year ended June 30, 2017, the District recognized pension expense of \$2,931,243.00. At June 30, 2017, deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Changes of assumptions	\$6,666,207.00	\$
Difference in actual and expected experience	598,471.00	
Net difference between projected and actual earnings on pension plan investments	1,227,095.00	
Changes in proportion and differences between District contributions and proportionate share of contributions	375,119.00	799,249.00
District contributions subsequent to the measurement date	<u>1,013,559.00</u>	<u>                    </u>
Total	<u>\$9,880,451.00</u>	<u>\$799,249.00</u>

The \$1,013,559.00 reported as deferred outflows of resources related to pensions resulting from school district contributions subsequent to the measurement date (i.e. for the school year ending June 30, 2017, the plan measurement date is June 30, 2016) will be recognized as a reduction of the net pension liability in the year ended June 30, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions (excluding changes in proportion) will be recognized in pension expense as follows:

Year ended June 30:	
2017	\$1,911,846
2018	1,911,846
2019	2,214,937
2020	1,860,871
2021	592,273

**Changes in Proportion**

The previous amounts do not include employer specific deferred outflows of resources and deferred inflows of resources related to changes in proportion. These amounts should be recognized (amortized) by each employer over the average of the expected remaining service lives of all plan members, which is 5.57, 5.72 and 6.44 years for 2016, 2015 and 2014 amounts, respectively.

**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 10. PENSION PLANS: (continued)**

**Additional Information**

Local Group Collective balances at June 30, 2016 and June 30, 2015 are as follows:

	<u>June 30, 2016</u>	<u>June 30, 2015</u>
Collective deferred outflows of resources	\$8,685,338,380	\$3,578,755,666
Collective deferred inflows of resources	870,133,595	993,410,455
Collective net pension liability	29,617,131,759	22,447,996,119
District s Proportion	0.1086570823%	0.1063552605%

**Actuarial Assumptions**

The total pension liability for the June 30, 2016 measurement date was determined by an actuarial valuation as of July 1, 2015, which rolled forward to June 30, 2016. This actuarial valuation used the following assumptions, applied to all periods in the measurement.

Inflation	3.08 Percent
Salary Increases:	
Through 2016	1.65-4.15 Percent (based on age)
Thereafter	2.65-5.15 Percent (based on age)
Investment Rate of Return	7.65 Percent

The actuarial assumptions used in the June 30, 2015 valuation were based on the results of an actuarial experience study for the period July 1, 2011 to June 30, 2014. It is likely that future experience will not exactly conform to these assumptions. To the extent that actual experience deviates from these assumptions, the emerging liabilities may be higher or lower than anticipated. The more the experience deviates, the larger the impact on future financial statements.

**Mortality Rates**

Pre-retirement mortality rates were based on the RP-2000 Employee Pre-retirement Mortality Table for male and female active participants. For State employees, mortality tables are set back 4 years for males and females. For local employees, mortality tables are set back 2 years for males and 7 years for females. In addition, the tables provide for future improvements in mortality from the base year of 2013 using a

**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 10. PENSION PLANS: (continued)**

generational approach based on the plans actuary’s modified MP-2014 projection scale. Post-retirement mortality rates were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (setback 1 year for males and females) for service retirements and beneficiaries of former members and a one year static projection based on mortality improvement Scale AA. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary’s modified MP-2014 projection scale. Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

**Long-Term Rate of Return**

In accordance with State statute, the long-term expected rate of return on plan investments (7.65% at June 30, 2016) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2016 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Cash	5.00%	.87%
U.S. Treasuries	1.50%	1.74%
Investment Grade Credit	8.00%	1.79%
Mortgages	2.00%	1.67%
High Yield Bonds	2.00%	4.56%
Inflation-Indexed Bonds	1.50%	3.44%
Broad U.S. Equities	26.00%	8.53%
Developed Foreign Markets	13.25%	6.83%
Emerging Market Equities	6.50%	9.95%
Private Equity	9.00%	12.40%
Hedge Funds/Absolute Returns	12.50%	4.68%
Real Estate (Property)	2.00%	6.91%
Commodities	.50%	5.45%
Global Debt ex US	5.00%	-0.25%
REIT	5.25%	5.63%

**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 10. PENSION PLANS: (continued)**

**Discount Rate**

The discount rate used to measure the total pension liability was 3.98% and 4.90% as of June 30, 2016 and 2015, respectively. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.65%, and a municipal bond rate of 2.85% and 3.80% as of June 30, 2016 and 2015, respectively, based on the Bond Buyer GO 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the contribution rate in the most recent fiscal year. The State contributed 30% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2034. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2034, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

**Sensitivity of the Collective Net Pension Liability to Changes in the Discount Rate**

The following presents the collective net pension liability of the participating employers as of June 30, 2016, respectively, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is 1 -percentage point lower or 1- percentage-point higher than the current rate:

	<u>June 30, 2016</u>		
	1%	At Current	1%
	Decrease	Discount Rate	Increase
	<u>2.98%</u>	<u>3.98%</u>	<u>4.98%</u>
District's proportionate share of the pension liability	\$39,434,196	\$32,181,111	\$26,193,061

**Pension Plan Fiduciary Net Position**

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Public Employees Retirement System (PERS).



**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 10. PENSION PLANS: (continued)**

**Teachers Pensions and Annuity Fund (TPAF)**

The employer contributions for local participating employers are legally required to be funded by the State in accordance with N.J.S.A 18:66-33. Therefore, these local participating employers are considered to be in a special funding situation as defined by GASB Statement No. 68 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute directly to the plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to report in the financial statements of the local participating employers. However, the notes to the financial statements of the local participating employers must disclose the portion of the nonemployer contributing entities' total proportionate share of the net pension liability that is associated with the local participating employer.

The portion of the TPAF Net Pension Liability that was associated with the District recognized at June 30, 2017 was as follows:

Net Pension Liability:	
District's proportionate share	\$ -0-
State's proportionate share associated with the District	<u>251,791,635</u>
	<u>\$251,791,635</u>

The net pension liability was measured as of June 30, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2015 rolled forward to June 30, 2016. The net pension liability associated with the District was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating school districts and the State, actuarially determined. At June 30, 2016, the proportion of the TPAF net pension liability associated with the District was 0.3200753317%.

For the year ended June 30, 2017, the District recognized on-behalf pension expense and revenue of \$18,918,638.00 for contributions provided by the State in the District-Wide Financial Statements.

**Actuarial Assumptions**

The total pension liability for the June 30, 2016 measurement date was determined by an actuarial valuation as of July 1, 2015, which was rolled forward to June 30, 2016. The total pension liability for the June 30, 2015 measurement date was determined by an actuarial valuation as of July 1, 2014 which was rolled forward to June 30, 2015. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 10. PENSION PLANS: (continued)**

Inflation rate	2.50%
Salary Increases:	
2012-2021	Varies based on experience
Thereafter	Varies based on experience
Investment Rate of Return	7.65%

**Mortality Rates**

Pre-retirement, post-retirement and disabled mortality rates were based on the experience of TPAF members reflecting mortality improvement on a generational basis based on a 60-year average of Social Security data from 1953 to 2013.

The actuarial assumptions used in the July 1, 2015 valuation were based on the results of an actuarial experience study for the period July 1, 2012 to June 30, 2015.

**Long-Term Expected Rate of Return**

In accordance with State statute, the long-term expected rate of return on plan investments (7.65% at June 30, 2016) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in TPAF's target asset allocation as of June 30, 2016 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Cash	5.00%	0.39%
US Government Bonds	1.50%	1.28%
US Credit Bonds	13.00%	2.76%
US Mortgages	2.00%	2.38%
US Inflation-Indexed Bonds	1.50%	1.41%
US High Yield Bonds	2.00%	4.70%
US Equity Market	26.00%	5.14%
Foreign-Developed Equity	13.25%	5.91%

**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 10. PENSION PLANS: (continued)**

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Emerging Markets Equity	6.50%	8.16%
Private Real Estate Property	5.25%	3.64%
Timber	1.00%	3.86%
Farmland	1.00%	4.39%
Private Equity	9.00%	8.97%
Commodities	0.50%	2.87%
Hedge Funds - MultiStrategy	5.00%	3.70%
Hedge Funds - Equity Hedge	3.75%	4.72%
Hedge Funds - Distressed	3.75%	3.49%
	<u>100.00%</u>	

**Discount Rate**

The discount rate used to measure the total pension liability was 3.22% and 4.13% as of June 30, 2016 and 2015, respectively. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.65%, and a municipal bond rate of 2.85% and 3.80% as of June 30, 2016 and 2015, respectively, based on the Bond Buyer Go 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the contribution rate in the most recent fiscal year. The State contributed 30% of the actuary determined contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2029. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2026, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

**Sensitivity of the Net Pension Liability to Changes in the Discount Rate**

Because the District's proportionate share of the net pension liability is zero, consideration of potential changes in the discount rate is not applicable to the District.

**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 11. POST-RETIREMENT BENEFITS:**

Chapter 384 of Public Laws 1987 and Chapter 6 of Public Laws 1990 required Teachers' Pension and Annuity Fund (TPAF) and the Public Employees' Retirement System (PERS), respectively, to fund post-retirement medical benefits for those State employees who retire after accumulating 25 years of credited service or on a disability retirement. P.L. 2007, c.103 amended the law to eliminate the funding of post-retirement medical benefits through the TPAF and PERS. It created separate funds outside of the pension plans for the funding and payment of post-retirement medical benefits for retired State employees and retired educational employees. As of June 30, 2016, there were 110,512 retirees receiving post-retirement medical benefits, and the State contributed \$1.37 billion on their behalf. The cost of these benefits is funded through contributions by the State in accordance with P.L. 1994 Chapter 62. Funding of post-retirement medical premiums changed from a prefunding basis to a pay-as-you-go basis beginning in fiscal year 1994.

The State is also responsible for the cost attributable to P.L. 1992 Chapter 126, which provides employer paid health benefits to members of PERS and the Alternate Benefit Program who retired from a board of education or county college with 25 years of service. The State paid \$231.2 million toward Chapter 126 benefits for 20,045 eligible retired members in Fiscal Year 2016.

The School Employees Health Benefits Program (SEHBP) Act is found in New Jersey Statutes Annotated, Title 52, Article 17.25 et. seq. Rules governing the operation and administration of the program are found in Title 17, Chapter 9 of the New Jersey Administrative Code. The State of New Jersey Division of Pensions and Benefits issues a publicly available financial report that includes financial statements and required supplementary information for SEHBP. That report may be obtained from the Treasury website at: <http://www.nj.gov/treasury/pensions/pdf/financial/2015divisioncombined.pdf>.

**NOTE 12. DEFERRED COMPENSATION:**

The Board offers its employees a choice of the following deferred compensation plans created in accordance with Internal Revenue Code Section 403(b). The plans, which are administered by the entities listed below, permits participants to defer a portion of their salary until future years. Amounts deferred under the plans are not available to employees until termination, retirement, death or unforeseeable emergency. The plan administrators are as follows:

Ameriprise  
MetLife  
AXA Equitable

Lincoln Investment  
Grant American Life  
Valic

**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 13. RISK MANAGEMENT:**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

**Property and Liability Insurance** - The District maintains commercial insurance coverage for property, liability, student accident and surety bonds. A complete schedule of insurance coverage can be found in the Statistical Section of this Comprehensive Annual Financial Report.

There has been no significant reduction in insurance coverage from the previous year nor have there been any settlements in excess of insurance coverages.

**New Jersey Unemployment Compensation Insurance** - The District has elected to fund its New Jersey Unemployment Compensation Insurance under the “Benefit Reimbursement Method”. Under this plan, the District is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The District is billed quarterly for amounts due to the State. The following is a summary of District contributions, employee contributions, reimbursements to the State for benefits paid and the ending balance of the District’s expendable trust fund for the current and previous two years:

<u>Fiscal Year</u>	<u>Interest Earnings/ District Contributions</u>	<u>Employee Contributions</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2016-2017	\$611.87	\$55,948.46	\$25,662.35	\$636,778.68
2015-2016	606.48	53,713.91	55,322.07	605,880.70
2014-2015	596.81	53,290.56	52,012.85	606,882.38

**NOTE 14. CAPITAL RESERVE ACCOUNT:**

A capital reserve account was established by the Passaic County Technical and Vocational High Board of Education by inclusion of \$1.00 on September 26, 2000 for the accumulation of funds for use as capital outlay expenditures in subsequent fiscal years. The capital reserve account is maintained in the general fund and its activity is included in the general fund annual budget.

Funds placed in the capital reserve account are restricted to capital projects in the district’s approved Long Range Facilities Plan (LRFP). A district may increase the balance in the capital reserve by appropriating funds in the annual general fund budget certified for taxes or by transfer by board resolution at year end of any unanticipated revenue or unexpended line-item appropriation amounts, or both. A district may also appropriate additional amounts when the express approval of the voters has been obtained either by a separate proposal at budget time or by a special question at one of the four special elections authorized pursuant to *N.J.S.A. 19:60-2*. Pursuant to *N.J.A.C. 6A:23A-14.1(g)*, the balance in the account cannot at any time exceed the local support costs of uncompleted capital projects in its approved LRFP.

**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 14. CAPITAL RESERVE ACCOUNT: (continued)**

The activity of the capital reserve for the July 1, 2016 to June 30, 2017 fiscal year is as follows:

Beginning balance, July 1, 2016		\$1,504,729.15
Increase – Interest Earnings	\$1,580.75	
– Board Resolution	<u>0.00</u>	
		<u>1,580.75</u>
Ending balance, June 30, 2017		<u>\$1,506,309.90</u>

**NOTE 15. DEFICIT FUND BALANCES:**

The District has an accumulated deficit of \$10,445,691.54 in the Capital Projects Fund as of June 30, 2017. This deficit is the result of the County of Passaic utilizing temporary financing to fund expenditures for certain capital projects. As the County permanently finances these appropriations, the District will realize as revenues the proceeds of the financing. This deficit does not indicate that the District is facing financial difficulties and is permitted practice under accounting principles generally accepted in the United States of America.

**NOTE 16. FUND BALANCE APPROPRIATED:**

**General Fund [Exhibit B-1]** - Of the \$8,768,416.47 General Fund fund balance at June 30, 2017, \$89,475.91 is reserved for encumbrances; \$93,017.76 is reserved as excess surplus in accordance with N.J.S.A. 18A:7F-7; (\$93,017.76 of the total reserve for excess surplus has been appropriated and included an anticipated revenue for the year ending June 30, 2018); \$1,506,309.90 has been reserved in the Capital Reserve Account; \$4,775,982.24 has been appropriated and included as anticipated revenue for the year ending June 30, 2018; \$2,298,256.67 is unreserved and undesignated; and \$5,373.99 is Semi Funds designated for future use.

**NOTE 17. CALCULATION OF EXCESS SURPLUS:**

In accordance with N.J.S.A. 18A:7F-7, as amended, the designation for Reserved Fund Balance — Excess Surplus is a required calculation pursuant to the New Jersey Comprehensive Educational Improvement and Financing Act of 1996 (CEIFA). New Jersey school districts are required to reserve General Fund fund balance at the fiscal year end of June 30 if they did not appropriate a required minimum amount as budgeted fund balance in their subsequent years' budget. The excess fund balance at June 30, 2017 is \$93,017.76 of which \$0.00 is the result of current year operations.

**Passaic County Technical and Vocational High School District  
Notes to the Basic Financial Statements  
for the fiscal year ended June 30, 2017**

**NOTE 18. INVENTORY:**

Inventory in the Enterprise Funds at June 30, 2017 consisted of the following:

Food	\$49,303.06
Supplies	<u>98,722.50</u>
	<u>\$148,025.56</u>

The United States Department of Agriculture (USDA) commodity portion of the Food Service Fund inventory consists of food donated by USDA. It is valued at estimated market prices by USDA. The amount of unused commodities at year end is reported on Schedule A as deferred revenue.

**NOTE 19. REVOLVING LINE OF CREDIT:**

The Board entered into an agreement with Columbia Bank for a \$3,000,000.00 revolving line of credit. The line of credit is to be utilized for cash flow purposes. During the 2016-2017 school year, the Board did not utilize this line of credit.

**NOTE 20. CONTINGENT LIABILITIES:**

**Litigation:**

The Board is involved in several claims and lawsuits incidental to its operations. In the opinion of the administration and legal counsel, the ultimate resolution of these matters will not have a material adverse effect on the financial position of the District.

**Grants:**

The Board received financial assistance from federal and state agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the Board at June 30, 2017.

**NOTE 21. SUBSEQUENT EVENTS:**

The District has evaluated subsequent events through September 27, 2017, the date which the financial statements were available to be issued and no other items were noted for disclosure.

**REQUIRED SUPPLEMENTARY  
INFORMATION - PART II**



**BUDGETARY COMPARISON SCHEDULES**

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL  
Budgetary Comparison Schedule  
General Fund  
For the Year Ended June 30, 2017**

	<u>Original Budget</u>	<u>Budget Transfers/ Adjustments</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final to Actual</u>
<b>REVENUES:</b>					
Local Sources:					
County Tax Levy	7,044,585.00		7,044,585.00	7,044,585.00	-
Tuition from LEA's	41,591,565.00		41,591,565.00	41,510,236.70	(81,328.30)
Other Tuition	514,303.00	12,050.00	526,353.00	470,634.19	(55,718.81)
GED Revenue	102,000.00	9,000.00	111,000.00	101,981.19	(9,018.81)
Interest Earned on Capital Reserve			-	1,580.75	1,580.75
Miscellaneous	384,363.00		384,363.00	585,453.48	201,090.48
<b>Total - Local Sources</b>	<u>49,636,816.00</u>	<u>21,050.00</u>	<u>49,657,866.00</u>	<u>49,714,471.31</u>	<u>56,605.31</u>
State Sources:					
Equalization Aid	17,588,035.00		17,588,035.00	17,588,035.00	-
Special Education Aid	2,034,174.00		2,034,174.00	2,034,174.00	-
Security Aid	297,893.00		297,893.00	297,893.00	-
PARCC Readiness Aid	32,860.00		32,860.00	32,860.00	-
Per Pupil Growth Aid	32,860.00		32,860.00	32,860.00	-
Professional Learning Community Aid	33,810.00		33,810.00	33,810.00	-
On-behalf TPAF NCGI Premium (non-budgeted)			-	126,354.00	126,354.00
On-behalf TPAF Pension Contributions (non-budgeted)			-	3,487,342.00	3,487,342.00
On-behalf TPAF Post Retirement Medical (non-budgeted)			-	3,011,032.00	3,011,032.00
On-behalf TPAF LTDI (non-budgeted)			-	4,915.00	4,915.00
TPAF Social Security (Reimbursed - Non-Budgeted)			-	2,445,258.72	2,445,258.72
<b>Total - State Sources</b>	<u>20,019,632.00</u>	<u>-</u>	<u>20,019,632.00</u>	<u>29,094,533.72</u>	<u>9,074,901.72</u>
Federal Sources:					
Medical Assistance Program	71,366.00		71,366.00	30,479.51	(40,886.49)
<b>Total - Federal Sources</b>	<u>71,366.00</u>	<u>-</u>	<u>71,366.00</u>	<u>30,479.51</u>	<u>(40,886.49)</u>
<b>TOTAL REVENUES</b>	<u>69,727,814.00</u>	<u>21,050.00</u>	<u>69,748,864.00</u>	<u>78,839,484.54</u>	<u>9,090,620.54</u>
<b>EXPENDITURES:</b>					
<b>Current Expense:</b>					
<b>Regular Programs - Grade 9-12 - Instruction</b>					
Salaries of Teachers	15,022,251.00	(2,960,344.00)	12,061,907.00	12,016,083.81	45,823.19
Other Salaries for Instruction	505,904.00	(272,904.00)	233,000.00	231,938.70	1,061.30
Purchased Professional-Educational Services	26,200.00	(10,000.00)	16,200.00	3,690.86	12,509.14
Purchased Technical Services	23,500.00	2,000.00	25,500.00	10,246.50	15,253.50
Other Purchased Services (400-500 series)	365,488.00	102,556.00	468,044.00	445,465.83	22,578.17
General Supplies	444,289.00	(61,066.00)	383,223.00	304,480.38	78,742.62
Textbooks	254,306.00	(163,690.00)	90,616.00	56,718.96	33,897.04
Other Objects	22,500.00	13,200.00	35,700.00	22,353.89	13,346.11
<b>Regular Programs - Home Instruction:</b>					
Salaries of Teachers	80,000.00	15,000.00	95,000.00	88,292.17	6,707.83
Purchased Professional-Educational Services	16,000.00		16,000.00	4,704.04	11,295.96
<b>TOTAL REGULAR PROGRAMS - INSTRUCTION</b>	<u>16,760,438.00</u>	<u>(3,335,248.00)</u>	<u>13,425,190.00</u>	<u>13,183,975.14</u>	<u>241,214.86</u>
<b>Basic Skills/Remedial - Instruction</b>					
Salaries of Teachers	438,552.00	2,893,295.00	3,331,847.00	3,322,249.79	9,597.21
Purchased Professional-Educational Services	1,500.00		1,500.00	-	1,500.00
Other Purchased Services (400-500 series)	16,758.00	2,832.00	19,590.00	12,832.26	6,757.74
General Supplies	9,000.00		9,000.00	5,978.42	3,021.58
Textbooks	2,000.00	(2,000.00)	-	-	-
Other Objects	8,250.00	(832.00)	7,418.00	6,087.00	1,331.00
<b>Total Basic Skills/Remedial - Instruction</b>	<u>476,060.00</u>	<u>2,893,295.00</u>	<u>3,369,355.00</u>	<u>3,347,147.47</u>	<u>22,207.53</u>
<b>Bilingual Education - Instruction</b>					
Salaries of Teachers	139,077.00	(56,000.00)	83,077.00	82,555.00	522.00
Other Purchased Services (400-500 series)	250.00		250.00	38.74	211.26
General Supplies	4,000.00		4,000.00	-	4,000.00
Other Objects	2,000.00		2,000.00	59.00	1,941.00
<b>Total Bilingual Education - Instruction</b>	<u>145,327.00</u>	<u>(56,000.00)</u>	<u>89,327.00</u>	<u>82,652.74</u>	<u>6,674.26</u>
<b>Regular Vocational Programs - Instruction</b>					
Salaries of Teachers	9,633,799.00	(231,329.00)	9,402,470.00	9,044,394.55	358,075.45
Other Salaries for Instruction	98,367.00	33,027.00	131,394.00	130,554.30	839.70
Purchased Professional-Educational Services	9,600.00		9,600.00	-	9,600.00
Purchased Technical Services	15,000.00		15,000.00	-	15,000.00
Other Purchased Services (400-500 series)	313,133.00	50,730.56	363,863.56	259,800.98	104,062.58
General Supplies	1,415,946.00	32,061.28	1,448,007.28	1,215,808.04	232,199.24
Textbooks	223,272.00	(58,427.00)	164,845.00	98,198.24	66,646.76
Other Objects	132,820.00	(8,896.84)	123,923.16	39,861.23	84,061.93
<b>Total Regular Vocational Programs - Instruction</b>	<u>11,841,937.00</u>	<u>(182,834.00)</u>	<u>11,659,103.00</u>	<u>10,788,617.34</u>	<u>870,485.66</u>

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL  
Budgetary Comparison Schedule  
General Fund  
For the Year Ended June 30, 2017**

	<u>Original Budget</u>	<u>Budget Transfers/ Adjustments</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final to Actual</u>
<b>Special Vocational Programs - Instruction</b>					
Salaries of Teachers	858,901.00	(1,000.00)	857,901.00	829,848.08	28,052.92
Other Salaries for Instruction	25,988.00	27,000.00	52,988.00	6,328.15	46,659.85
Purchased Professional-Educational Services	4,000.00		4,000.00		4,000.00
Purchased Technical Services	29,519.00	(10,000.00)	19,519.00		19,519.00
Other Purchased Services (400-500 series)	8,472.00		8,472.00	5,544.00	2,928.00
General Supplies	20,500.00	3,626.00	24,126.00	21,410.82	2,715.18
<b>Total Special Vocational Programs - Instruction</b>	<u>947,380.00</u>	<u>19,626.00</u>	<u>967,006.00</u>	<u>863,131.05</u>	<u>103,874.95</u>
<b>TOTAL VOCATIONAL PROGRAMS</b>	<u>12,789,317.00</u>	<u>(163,208.00)</u>	<u>12,626,109.00</u>	<u>11,651,748.39</u>	<u>974,360.61</u>
<b>School-Sponsored Cocurricular Activities - Instruction</b>					
Salaries	524,339.00	(17,000.00)	507,339.00	485,160.27	22,178.73
Purchased Services (300-500 series)	112,500.00	(47,400.00)	65,100.00	57,650.25	7,449.75
Supplies and Materials	217,500.00	(6,500.00)	211,000.00	210,381.78	618.22
Other Objects	201,600.00	70,900.00	272,500.00	236,289.95	36,210.05
<b>Total School-Sponsored Cocurricular Activities - Instruction</b>	<u>1,055,939.00</u>	<u>-</u>	<u>1,055,939.00</u>	<u>989,482.25</u>	<u>66,456.75</u>
<b>School-Sponsored Athletics - Instruction</b>					
Salaries	982,164.00	15,000.00	997,164.00	995,477.78	1,686.22
Purchased Services (300-500 series)	62,858.00	6,325.00	69,183.00	61,766.89	7,416.11
Supplies and Materials	288,900.00	(14,500.00)	274,400.00	272,440.95	1,959.05
Other Objects	142,250.00	21,175.00	163,425.00	154,673.76	8,751.24
<b>Total School-Sponsored Athletics - Instruction</b>	<u>1,476,172.00</u>	<u>28,000.00</u>	<u>1,504,172.00</u>	<u>1,484,359.38</u>	<u>19,812.62</u>
<b>Other Instructional Programs - Instruction</b>					
Salaries	193,775.00	16,600.00	210,375.00	198,963.32	11,411.68
<b>Total Other Instructional Programs - Instruction</b>	<u>193,775.00</u>	<u>16,600.00</u>	<u>210,375.00</u>	<u>198,963.32</u>	<u>11,411.68</u>
<b>TOTAL INSTRUCTION</b>	<u>32,897,028.00</u>	<u>(616,561.00)</u>	<u>32,280,467.00</u>	<u>30,938,328.69</u>	<u>1,342,138.31</u>
<b>Undistributed Expend. - Attend. &amp; Social Work</b>					
Salaries	1,078,707.00	(15,871.00)	1,062,836.00	1,062,181.37	654.63
Purchased Professional and Technical Services	5,500.00	9,600.00	15,100.00	14,707.94	392.06
Other Purchased Services (400-500 series)	12,372.00		12,372.00	11,115.00	1,257.00
Supplies and Materials	20,728.00	(11,965.00)	8,763.00	2,812.21	5,950.79
<b>Total Undistributed Expend. - Attend. &amp; Social Work</b>	<u>1,117,307.00</u>	<u>(18,236.00)</u>	<u>1,099,071.00</u>	<u>1,090,816.52</u>	<u>8,254.48</u>
<b>Undist. Expend. - Health Services</b>					
Salaries	562,938.00	(68,472.00)	494,466.00	484,189.54	10,276.46
Purchased Professional and Technical Services	32,500.00		32,500.00	26,565.00	5,935.00
Other Purchased Services (400-500 series)	1,200.00		1,200.00	888.00	312.00
Supplies and Materials	15,000.00	500.00	15,500.00	15,270.34	229.66
Other Objects	4,320.00	(300.00)	4,020.00	3,899.00	121.00
<b>Total Undistributed Expenditures - Health Services</b>	<u>615,958.00</u>	<u>(68,272.00)</u>	<u>547,686.00</u>	<u>530,811.88</u>	<u>16,874.12</u>
<b>Undist. Expend. - Guidance</b>					
Salaries of Other Professional Staff	2,286,895.00	60,889.00	2,347,784.00	2,346,938.37	845.63
Salaries of Secretarial and Clerical Assistants	391,226.00	13,791.00	405,017.00	403,650.51	1,366.49
Other Salaries	112,965.00	(6,760.00)	106,205.00	105,639.72	565.28
Purchased Professional - Educational Services	2,500.00	4,400.00	6,900.00	5,555.00	1,345.00
Other Purchased Prof. and Tech. Services	196,050.00	20,000.00	216,050.00	136,108.47	79,941.53
Other Purchased Services (400-500 series)	14,768.00	7,000.00	21,768.00	16,862.81	4,905.19
Supplies and Materials	93,613.87	(12,500.00)	81,113.87	66,409.84	14,704.03
Other Objects	7,700.00	(2,100.00)	5,600.00	4,978.00	622.00
<b>Total Undist. Expend. - Guidance</b>	<u>3,105,717.87</u>	<u>84,720.00</u>	<u>3,190,437.87</u>	<u>3,086,142.72</u>	<u>104,295.15</u>
<b>Undist. Expend. - Child Study Team</b>					
Salaries of Other Professional Staff	1,042,822.00	158,676.00	1,201,498.00	1,201,241.26	256.74
Salaries of Secretarial and Clerical Assistants	178,491.00	8,994.00	187,485.00	187,484.09	0.91
Purchased Professional - Educational Services	500.00		500.00		500.00
Other Purchased Prof. and Tech. Services	2,400.00	13,100.00	15,500.00	14,130.30	1,369.70
Other Purchased Services (400-500 series)	7,672.00	2,830.00	10,502.00	9,284.29	1,217.71
Supplies and Materials	6,700.00		6,700.00	4,828.16	1,871.84
Other Objects		35.00	35.00	35.00	-
<b>Total Undist. Expend. - Child Study Team</b>	<u>1,238,585.00</u>	<u>183,635.00</u>	<u>1,422,220.00</u>	<u>1,417,003.10</u>	<u>5,216.90</u>
<b>Undist. Expend. - Improvement of Instructional Services</b>					
Salaries of Supervisor of Instruction	1,507,384.00	(97,665.00)	1,409,719.00	1,407,621.03	2,097.97
Salaries of Secretarial and Clerical Assistants	434,053.00	(4,244.00)	429,809.00	379,088.74	50,720.26
Purchased Prof- Educational Services		783.00	783.00		783.00
Other Purch Prof. and Tech. Services		50,400.00	50,400.00	40,600.00	9,800.00
Other Purch Services (400-500)	11,240.00	3,000.00	14,240.00	13,219.58	1,020.42
Supplies and Materials	38,360.00	(3,000.00)	35,360.00	21,894.56	13,465.44
Other Objects	22,300.00		22,300.00	18,588.46	3,711.54
<b>Total Undist. Expend. - Improvement of Inst. Services</b>	<u>2,013,337.00</u>	<u>(50,726.00)</u>	<u>1,962,611.00</u>	<u>1,881,012.37</u>	<u>81,598.63</u>

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL  
Budgetary Comparison Schedule  
General Fund  
For the Year Ended June 30, 2017**

	<u>Original Budget</u>	<u>Budget Transfers/ Adjustments</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final to Actual</u>
<b>Undist. Expend. - Educational Media Serv./Sch. Library</b>					
Salaries	976,978.00	13,679.00	990,657.00	954,528.85	36,128.15
Salaries of Technology Coordinators	165,859.00	354.00	166,213.00	166,212.96	0.04
Purchased Professional and Technical Services	668,033.00	22,200.00	690,233.00	666,569.38	23,663.62
Other Purchased Services (400-500 series)	15,272.00	13,000.00	28,272.00	26,377.76	1,894.24
Supplies and Materials	464,931.87	(132,611.00)	332,320.87	241,755.17	90,565.70
Other Objects	1,564.00		1,564.00	564.00	1,000.00
<b>Total Undist. Expend. - Educational Media Serv./Sch. Library</b>	<u>2,292,637.87</u>	<u>(83,378.00)</u>	<u>2,209,259.87</u>	<u>2,056,008.12</u>	<u>153,251.75</u>
<b>Undist. Expend. - Instructional Staff Training Serv.</b>					
Purchased Professional - Educational Serv	34,500.00	9,000.00	43,500.00	40,992.00	2,508.00
Other Purchased Services (400-500 series)	1,000.00		1,000.00	112.00	888.00
<b>Total Undist. Expend. - Instructional Staff Training Serv.</b>	<u>35,500.00</u>	<u>9,000.00</u>	<u>44,500.00</u>	<u>41,104.00</u>	<u>3,396.00</u>
<b>Undist. Expend. - Supp. Serv. - General Administration</b>					
Salaries	822,082.00	20,000.00	842,082.00	832,293.34	9,788.66
Legal Services	176,326.00	8,300.00	184,626.00	182,691.98	1,934.02
Audit Fees	49,500.00		49,500.00	48,500.00	1,000.00
Architectural / Engineering Services	300,000.00	(76,300.00)	223,700.00	76,725.59	146,974.41
Other Purchased Professional Services	7,000.00		7,000.00	5,200.00	1,800.00
Purchased Technical Services	16,000.00	(1,000.00)	15,000.00		15,000.00
Communications/Telephone	281,452.00	(37,200.00)	244,252.00	230,668.84	13,583.16
BOE Other Purchased Services	6,000.00	2,000.00	8,000.00	7,794.25	205.75
Misc. Purchased Services (400-500 series)	62,798.00	5,200.00	67,998.00	56,408.09	11,589.91
General Supplies	38,500.00	12,700.00	51,200.00	42,852.10	8,347.90
Miscellaneous Expenditures	95,838.00	27,000.00	122,838.00	113,714.36	9,123.64
BOE Membership Dues and Fees	26,000.00		26,000.00	22,394.35	3,605.65
<b>Total Undist. Expend. - Supp. Serv. - General Administration</b>	<u>1,881,496.00</u>	<u>(39,300.00)</u>	<u>1,842,196.00</u>	<u>1,619,242.90</u>	<u>222,953.10</u>
<b>Undist. Expend. - Support Serv. - School Administration</b>					
Salaries of Principals/Assistant Principals/Prog. Directors	1,413,043.00	(180,638.00)	1,232,405.00	1,229,857.81	2,547.19
Salaries of Secretarial and Clerical Assistants	262,102.00	54,614.00	316,716.00	305,952.90	10,763.10
Purchased Professional and Technical Services	6,000.00		6,000.00		6,000.00
Other Purchased Services (400-500 series)	10,920.00	1,095.00	12,015.00	7,615.74	4,399.26
Supplies and Materials	37,000.00	(1,545.00)	35,455.00	33,269.43	2,185.57
Other Objects	7,320.00	4,690.00	12,010.00	10,239.97	1,770.03
<b>Total Undist. Expend. - Support Serv. - School Administration</b>	<u>1,736,385.00</u>	<u>(121,784.00)</u>	<u>1,614,601.00</u>	<u>1,586,935.85</u>	<u>27,665.15</u>
<b>Undist. Expend. - Central Services</b>					
Salaries	1,378,418.00	(166,123.00)	1,212,295.00	1,207,484.43	4,810.57
Purchased Professional Services	541,000.00	183,000.00	724,000.00	440,034.37	283,965.63
Purchased Technical Services	17,000.00	3,000.00	20,000.00	17,672.50	2,327.50
Miscellaneous Purchased Services (400-500 series)	41,172.00	5,535.00	46,707.00	45,420.99	1,286.01
Supplies and Materials	24,047.00	(2,900.00)	21,147.00	17,923.63	3,223.37
Miscellaneous Expenditures	9,685.00	5,200.00	14,885.00	14,392.35	492.65
<b>Total Undist. Expend. - Central Services</b>	<u>2,011,322.00</u>	<u>27,712.00</u>	<u>2,039,034.00</u>	<u>1,742,928.27</u>	<u>296,105.73</u>
<b>Undist. Expend. - Admin. Information Technology</b>					
Salaries	127,795.00		127,795.00	114,617.62	13,177.38
<b>Total Undist. Expend. - Admin. Information Technology</b>	<u>127,795.00</u>	<u>-</u>	<u>127,795.00</u>	<u>114,617.62</u>	<u>13,177.38</u>
<b>Undist. Expend. - Required Maint. for School Facilities</b>					
Salaries	985,303.00		985,303.00	911,688.50	73,614.50
Cleaning, Repair and Maintenance Services	1,152,260.00		1,152,260.00	956,094.39	196,165.61
General Supplies	156,000.00		156,000.00	75,839.18	80,160.82
Other Objects	5,900.00		5,900.00	5,884.00	16.00
<b>Total Undist. Expend. - Required Maint. for School Facilities</b>	<u>2,299,463.00</u>	<u>-</u>	<u>2,299,463.00</u>	<u>1,949,506.07</u>	<u>349,956.93</u>
<b>Undist. Expend. - Custodial Services</b>					
Salaries	1,944,705.00	(94,347.00)	1,850,358.00	1,604,516.67	245,841.33
Purchased Professional and Technical Services	316,532.00	(2,835.00)	313,697.00	208,592.26	105,104.74
Cleaning, Repair and Maintenance Services	155,240.00		155,240.00	129,068.12	26,171.88
Rental of Land & Building Other than Lease Purchase Agreement	12,516.00	5,500.00	18,016.00	3,606.88	14,409.12
Other Purchased Property Services	77,500.00	18,000.00	95,500.00	91,495.16	4,004.84
Insurance	547,061.00	(2,000.00)	545,061.00	529,374.75	15,686.25
Miscellaneous Purchased Services	1,000.00	1,500.00	2,500.00	1,722.71	777.29
General Supplies	251,300.00	43,365.00	294,665.00	262,732.83	31,932.17
Energy (Natural Gas)	111,215.00	32,000.00	143,215.00	130,658.81	12,556.19
Energy (Electricity)	1,114,470.00	(112,500.00)	1,001,970.00	788,879.25	213,090.75
Energy (Oil)	300,000.00	(90,254.00)	209,746.00	156,056.22	53,689.78
Energy (Gasoline)	25,000.00	20,000.00	45,000.00	15,751.71	29,248.29
Other Objects	8,000.00		8,000.00	6,414.00	1,586.00
<b>Total Undist. Expend. - Custodial Service</b>	<u>4,864,539.00</u>	<u>(181,571.00)</u>	<u>4,682,968.00</u>	<u>3,928,869.37</u>	<u>754,098.63</u>
<b>Undist. Expend. - Care &amp; Upkeep of Grounds</b>					
Purchased Professional and Technical Services	109,000.00	14,000.00	123,000.00	114,014.65	8,985.35
General Supplies	11,000.00	(3,000.00)	8,000.00	2,585.68	5,414.32
<b>Total Undist. Expend. - Care &amp; Upkeep of Towns</b>	<u>120,000.00</u>	<u>11,000.00</u>	<u>131,000.00</u>	<u>116,600.33</u>	<u>14,399.67</u>

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL  
Budgetary Comparison Schedule  
General Fund  
For the Year Ended June 30, 2017**

	<u>Original Budget</u>	<u>Budget Transfers/ Adjustments</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final to Actual</u>
<b>Undist. Expend. - Security</b>					
Salaries	941,465.00	(48,100.00)	893,365.00	841,163.07	52,201.93
Purchased Professional and Technical Services	946,443.00	(37,653.00)	908,790.00	892,389.33	16,400.67
General Supplies	20,000.00	30,000.00	50,000.00	39,295.08	10,704.92
Other Objects	2,000.00		2,000.00	810.00	1,190.00
<b>Total Undist. Expend. - Security</b>	<u>1,909,908.00</u>	<u>(55,753.00)</u>	<u>1,854,155.00</u>	<u>1,773,657.48</u>	<u>80,497.52</u>
<b>Total Undist. Expend. - Operation &amp; Maint. Of Plant Services</b>	<u>9,193,910.00</u>	<u>(226,324.00)</u>	<u>8,967,586.00</u>	<u>7,768,633.25</u>	<u>1,198,952.75</u>
<b>Undist. Expend. - Student Transportation Services</b>					
Cleaning, Repair and Maintenance Services	10,000.00	6,000.00	16,000.00	9,884.05	6,115.95
Contract Services (Other than Between Home & School)-Vendors	1,036,558.00	326,667.00	1,363,225.00	1,359,533.12	3,691.88
Miscellaneous Purchased Services - Transportation	44,900.00	11,500.00	56,400.00	54,061.47	2,338.53
General Supplies	24,000.00	8,400.00	32,400.00	26,256.79	6,143.21
Transportation Supplies	6,000.00		6,000.00	5,069.32	930.68
Other Objects	2,000.00		2,000.00	1,898.15	101.85
<b>Total Undist. Expend. - Student Transportation Services</b>	<u>1,123,458.00</u>	<u>352,567.00</u>	<u>1,476,025.00</u>	<u>1,456,702.90</u>	<u>19,322.10</u>
<b>ALLOCATED BENEFITS</b>			-		
<b>Operation and Maintenance of Plant Service:</b>			-		-
Other Employee Benefits	20,000.00	(20,000.00)	-	-	-
<b>Total Operation and Maintenance of Plant Service Benefits</b>	<u>20,000.00</u>	<u>(20,000.00)</u>	-	-	-
<b>UNALLOCATED BENEFITS</b>					
Social Security Contributions	836,656.00	(28,742.00)	807,914.00	806,657.50	1,256.50
Other Retirement Contributions - PERS	982,967.00	(10,000.00)	972,967.00	971,634.50	1,332.50
Other Retirement Contributions - Regular		27,800.00	27,800.00	27,270.07	529.93
Other Retirement Contributions - ERIP	119,673.00		119,673.00	119,673.00	-
Workmen's Compensation	489,458.00	(28,500.00)	460,958.00	459,221.04	1,736.96
Health Benefits	8,194,486.00	(309,293.00)	7,885,193.00	7,512,358.75	372,834.25
Tuition Reimbursement	114,000.00		114,000.00	91,285.77	22,714.23
Other Employee Benefits	125,000.00	88,100.00	213,100.00	212,732.64	367.36
Unused Sick Payment to Terminated/Retired Staff	200,000.00	30,000.00	230,000.00	217,638.20	12,361.80
<b>TOTAL UNALLOCATED BENEFITS</b>	<u>11,062,240.00</u>	<u>(230,635.00)</u>	<u>10,831,605.00</u>	<u>10,418,471.47</u>	<u>413,133.53</u>
On-behalf TPAF NCGI Premium (non-budgeted)			-	126,354.00	(126,354.00)
On-behalf TPAF Pension Contributions (non-budgeted)			-	3,487,342.00	(3,487,342.00)
On-behalf TPAF Post Retirement Medical (non-budgeted)			-	3,011,032.00	(3,011,032.00)
On-behalf TPAF LTDI (non-budgeted)			-	4,915.00	(4,915.00)
Reimbursed TPAF Social Security Contributions (non-budgeted)			-	2,445,258.72	(2,445,258.72)
<b>TOTAL ON-BEHALF CONTRIBUTIONS</b>	-	-	-	<u>9,074,901.72</u>	<u>(9,074,901.72)</u>
<b>TOTAL PERSONAL SERVICES - EMPLOYEE BENEFITS</b>	<u>11,062,240.00</u>	<u>(230,635.00)</u>	<u>10,831,605.00</u>	<u>19,493,373.19</u>	<u>(8,661,768.19)</u>
<b>TOTAL UNDISTRIBUTED EXPENDITURES</b>	<u>37,575,648.74</u>	<u>(201,021.00)</u>	<u>37,374,627.74</u>	<u>43,885,332.69</u>	<u>(6,510,704.95)</u>
<b>TOTAL GENERAL CURRENT EXPENSE</b>	<u>70,472,676.74</u>	<u>(817,582.00)</u>	<u>69,655,094.74</u>	<u>74,823,661.38</u>	<u>(5,168,566.64)</u>
<b>CAPITAL OUTLAY</b>					
<b>Equipment</b>					
<b>Regular Programs - Instruction:</b>					
Grades 9-12	32,000.00	29,800.00	61,800.00	27,158.00	34,642.00
<b>Vocational Programs:</b>					
Vocational Programs - Regular Programs	107,500.00	152,585.00	260,085.00	161,085.63	98,999.37
<b>Other Instructional Programs:</b>					
School-Sponsored and Other Instructional Program	355,278.26	47,600.00	402,878.26	357,339.00	45,539.26
<b>Undistributed:</b>					
Undist.Expend.-Support Serv.-Students - Reg.	8,000.00		8,000.00		8,000.00
Undist.Expend.-Support Serv.-Inst. Staff	842,783.89	565,750.00	1,408,533.89	1,383,545.44	24,988.45
Undistributed Expenditures - General Admin.		12,335.00	12,335.00	12,335.00	-
Undistributed Expenditures - Req. Maint. For School Facilities	370,413.13	13,000.00	383,413.13	72,067.58	311,345.55
Undistributed Expenditures - Custodial Services	50,000.00	(13,000.00)	37,000.00	3,325.00	33,675.00
<b>Total Equipment</b>	<u>1,765,975.28</u>	<u>808,070.00</u>	<u>2,574,045.28</u>	<u>2,016,855.65</u>	<u>557,189.63</u>
<b>Facilities Acquisition and Construction Services</b>					
Construction Services	619,968.19	-	619,968.19	519,968.19	100,000.00
Assesment for Debt Service on SDA Funding	64,947.00	-	64,947.00	64,947.00	-
<b>Total Facilities Acquisition and Construction Services</b>	<u>684,915.19</u>	-	<u>684,915.19</u>	<u>584,915.19</u>	<u>100,000.00</u>
<b>TOTAL CAPITAL OUTLAY</b>	<u>2,450,890.47</u>	<u>808,070.00</u>	<u>3,258,960.47</u>	<u>2,601,770.84</u>	<u>657,189.63</u>

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL  
Budgetary Comparison Schedule  
General Fund  
For the Year Ended June 30, 2017**

	<u>Original Budget</u>	<u>Budget Transfers/ Adjustments</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final to Actual</u>
<b>SPECIAL SCHOOLS</b>					
<b>Post Secondary Programs - Instruction</b>					
Salaries of Teachers	448,517.00	(6,383.00)	442,134.00	442,112.62	21.38
General Supplies	4,600.00	(286.00)	4,314.00	1,899.44	2,414.56
Textbooks	2,000.00	(1,937.42)	62.58		62.58
Other Objects	10,500.00	4,150.00	14,650.00	10,416.50	4,233.50
<b>Total Post Secondary Programs - Instruction</b>	<u>465,617.00</u>	<u>(4,456.42)</u>	<u>461,160.58</u>	<u>454,428.56</u>	<u>6,732.02</u>
<b>Post Secondary Programs - Support Services</b>					
Salaries	123,618.00	31,411.00	155,029.00	151,381.30	3,647.70
Personal Services - Employee Benefits	127,369.00	(33,116.94)	94,252.06	94,233.69	18.37
Other Purchased Services (400-500 series)	184,810.00	11,512.36	196,322.36	190,530.37	5,791.99
Supplies and Materials	16,488.00	(5,350.00)	11,138.00	10,757.26	380.74
<b>Total Post Secondary Programs - Support Services</b>	<u>452,285.00</u>	<u>4,456.42</u>	<u>456,741.42</u>	<u>446,902.62</u>	<u>9,838.80</u>
<b>Total Post Secondary Programs</b>	<u>917,902.00</u>	<u>-</u>	<u>917,902.00</u>	<u>901,331.18</u>	<u>26,409.62</u>
<b>Other Special Schools - Support Services</b>					
Salaries	28,000.00	11,113.00	39,113.00	37,424.82	1,688.18
Other Purchased Services (400-500 series)		7,340.00	7,340.00	6,078.40	1,261.60
Supplies and Materials	15,000.00	2,129.00	17,129.00	9,434.80	7,694.20
Other Objects	12,000.00	780.00	12,780.00	11,104.10	1,675.90
<b>Total Other Special Schools - Support Services</b>	<u>55,000.00</u>	<u>21,362.00</u>	<u>76,362.00</u>	<u>64,042.12</u>	<u>12,319.88</u>
<b>Total Other Special Schools</b>	<u>55,000.00</u>	<u>21,362.00</u>	<u>76,362.00</u>	<u>64,042.12</u>	<u>12,319.88</u>
<b>Accred. Even./Adult H.S./Post-Grad.-Supp. Service</b>					
Salaries		200.00	200.00	144.27	55.73
<b>Total Accred. Even./Adult H.S./Post-Grad.-Supp. Service</b>	<u>-</u>	<u>200.00</u>	<u>200.00</u>	<u>144.27</u>	<u>55.73</u>
<b>Total Accred. Even./Adult H.S./Post-Grad.</b>	<u>-</u>	<u>200.00</u>	<u>200.00</u>	<u>144.27</u>	<u>55.73</u>
<b>Adult Education-Local-Instruction</b>					
Salaries of Teachers	2,300.00	(94.02)	2,205.98	1,172.71	1,033.27
Other Salaries for Instruction	1,000.00	674.00	1,674.00	1,581.98	92.02
General Supplies	4,000.00	(243.98)	3,756.02	3,756.02	-
Other Objects	500.00	(500.00)	-		-
<b>Total Adult Education-Local-Instruction</b>	<u>7,800.00</u>	<u>(164.00)</u>	<u>7,636.00</u>	<u>6,510.71</u>	<u>1,125.29</u>
<b>Adult Education-Local -Support Serv.</b>					
Salaries	32,462.00	100.00	32,562.00	32,365.45	196.55
Personal Services - Employee Benefits	8,100.00	64.00	8,164.00	7,825.20	338.80
<b>Total Adult Education-Local -Support Serv.</b>	<u>40,562.00</u>	<u>164.00</u>	<u>40,726.00</u>	<u>40,190.65</u>	<u>535.35</u>
<b>Total Adult Education-Local</b>	<u>48,362.00</u>	<u>-</u>	<u>48,362.00</u>	<u>46,701.36</u>	<u>1,660.64</u>
<b>Vocational Evening-Local-Instruction</b>					
Salaries of Teachers	95,000.00		95,000.00	61,110.29	33,889.71
General Supplies	15,000.00	(240.00)	14,760.00	10,832.63	3,927.37
Other Objects		240.00	240.00		240.00
<b>Total Vocational Evening-Local-Instruction</b>	<u>110,000.00</u>	<u>-</u>	<u>110,000.00</u>	<u>71,942.92</u>	<u>38,057.08</u>
<b>Vocational Evening-Local-Support Services</b>					
Salaries	45,768.00		45,768.00	23,629.80	22,138.20
Personal Services - Employee Benefits	8,950.00		8,950.00	5,859.14	3,090.86
Other Purchased Services (400-500 series)	14,000.00		14,000.00	8,559.76	5,440.24
<b>Total Vocational Evening-Local-Support Services</b>	<u>68,718.00</u>	<u>-</u>	<u>68,718.00</u>	<u>38,048.70</u>	<u>30,669.30</u>
<b>Total Vocational Evening-Local</b>	<u>178,718.00</u>	<u>-</u>	<u>178,718.00</u>	<u>109,991.62</u>	<u>68,726.38</u>
<b>GED Test Centers</b>					
Salaries	102,000.00	8,000.00	110,000.00	102,856.27	7,143.73
Personal Services - Employee Benefits		1,000.00	1,000.00	909.63	90.37
<b>Total GED Test Centers</b>	<u>102,000.00</u>	<u>9,000.00</u>	<u>111,000.00</u>	<u>103,765.90</u>	<u>7,234.10</u>
<b>TOTAL SPECIAL SCHOOLS</b>	<u>1,301,982.00</u>	<u>30,562.00</u>	<u>1,332,544.00</u>	<u>1,225,976.45</u>	<u>106,567.55</u>
<b>TOTAL EXPENDITURES</b>	<u>74,225,549.21</u>	<u>21,050.00</u>	<u>74,246,599.21</u>	<u>78,651,408.67</u>	<u>(4,404,809.46)</u>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<u>(4,497,735.21)</u>	<u>-</u>	<u>(4,497,735.21)</u>	<u>188,075.87</u>	<u>4,685,811.08</u>
<b>Other Financing Sources/(Uses):</b>					
Operating Transfer In:					
Operating Transfer Out:					
<b>Total Other Financing Sources/(Uses):</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Sources (Uses)</b>	<u>(4,497,735.21)</u>	<u>-</u>	<u>(4,497,735.21)</u>	<u>188,075.87</u>	<u>4,685,811.08</u>

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
**Budgetary Comparison Schedule**  
**General Fund**  
**For the Year Ended June 30, 2017**

	<u>Original Budget</u>	<u>Budget Transfers/ Adjustments</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final to Actual</u>
<b>Fund Balance, July 1</b>	10,200,813.60		10,200,813.60	10,200,813.60	-
<b>Fund Balance, June 30</b>	<u>5,703,078.39</u>	<u>-</u>	<u>5,703,078.39</u>	<u>10,388,889.47</u>	<u>4,685,811.08</u>
<b>Recapitulation of excess (deficiency) of revenues under expenditures</b>					
Adjustment for Prior Year Encumbrances	(909,735.21)		(909,735.21)	(909,735.21)	-
Increase in Capital Reserve:					
Interest			-	1,580.75	1,580.75
Budgeted Fund Balance	<u>(3,588,000.00)</u>		<u>(3,588,000.00)</u>	<u>1,096,240.33</u>	<u>4,684,240.33</u>
	<u>(4,497,735.21)</u>	<u>-</u>	<u>(4,497,735.21)</u>	<u>188,085.87</u>	<u>4,685,821.08</u>
<b>Recapitulation:</b>					
<b>Restricted Fund Balance:</b>					
Reserve for Excess Surplus - Designated for Subsequent Year's Expenditures				93,017.76	
Capital Reserve				1,506,309.90	
<b>Assigned Fund Balance:</b>					
Year End Encumbrances				89,475.91	
Designated for Subsequent Year's Expenditures - ARRA/Semi				5,373.99	
Designated for Subsequent Year's Expenditures				4,775,982.24	
<b>Unassigned Fund Balance</b>				<u>3,918,729.67</u>	
				10,388,889.47	
Reconciliation to Governmental Funds Statements (GAAP):					
Last State Aid Payment not recognized on GAAP basis				<u>(1,620,473.00)</u>	
Fund Balance per Governmental Funds (GAAP)				<u>8,768,416.47</u>	

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
**Budgetary Comparison Schedule**  
**Special Revenue Fund**  
**For the Year Ended June 30, 2017**

	Original Budget	Budget Transfers/ Adjustments	Final Budget	Actual	Variance Final to Actual
<b>REVENUES:</b>					
Local Sources	-	32,790.85	32,790.85	23,609.83	(9,181.02)
State Sources	85,700.00	16,471.58	102,171.58	99,161.43	(3,010.15)
Federal Sources	3,259,550.00	534,513.00	3,794,063.00	3,601,356.21	(192,706.79)
<b>Total Revenues</b>	<b>3,345,250.00</b>	<b>583,775.43</b>	<b>3,929,025.43</b>	<b>3,724,127.47</b>	<b>(204,897.96)</b>
<b>EXPENDITURES:</b>					
<b>Instruction:</b>					
Salaries of Teachers	1,650,933.00	(119,722.12)	1,531,210.88	1,482,495.61	48,715.27
Other Salaries for Instruction	14,000.00	873.70	14,873.70	14,873.70	-
Purchased Professional - Educational Services		78,254.60	78,254.60	75,220.00	3,034.60
Purchased Professional and Technical Services		184,450.00	184,450.00	156,250.00	28,200.00
Other Purchased Services (400-500 series)		1,191.42	1,191.42	-	1,191.42
General Supplies	572,000.00	(308,310.07)	263,689.93	240,630.79	23,059.14
Textbooks		14,460.40	14,460.40	889.80	13,570.60
Other Objects		14,400.00	14,400.00	13,005.24	1,394.76
<b>Total instruction</b>	<b>2,236,933.00</b>	<b>(134,402.07)</b>	<b>2,102,530.93</b>	<b>1,983,365.14</b>	<b>119,165.79</b>
<b>Support services:</b>					
Salaries of Other Professional Staff	376,975.00	(82,417.54)	294,557.46	280,310.88	14,246.58
Other Salaries	106,675.00	8,621.14	115,296.14	112,373.90	2,922.24
Personal Services - Employee Benefits	624,667.00	83,610.90	708,277.90	699,841.44	8,436.46
Other Purchased Professional Services		65,000.00	65,000.00	65,000.00	-
Purchased Technical Services		7,019.00	7,019.00	1,999.00	5,020.00
Other Purchased Services (400-500 series)		58,056.00	58,056.00	40,614.35	17,441.65
Supplies & Materials		6,367.00	6,367.00	3,870.79	2,496.21
Other Objects		1,000.00	1,000.00	-	1,000.00
<b>Total support services</b>	<b>1,108,317.00</b>	<b>147,256.50</b>	<b>1,255,573.50</b>	<b>1,204,010.36</b>	<b>51,563.14</b>
<b>Facilities acquisition and const. serv.:</b>					
Buildings		21,650.00	21,650.00	21,650.00	-
Instructional Equipment		547,133.00	547,133.00	512,963.97	34,169.03
Noninstructional Equipment		2,138.00	2,138.00	2,138.00	-
<b>Total facilities acquisition and const. serv.</b>	<b>-</b>	<b>570,921.00</b>	<b>570,921.00</b>	<b>536,751.97</b>	<b>34,169.03</b>
Total Expenditures	3,345,250.00	583,775.43	3,929,025.43	3,724,127.47	204,897.96
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures and Other Financing Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>



**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
**Required Supplementary Information**  
**Budgetary Comparison Schedule**  
**Note to Required Supplementary Information - Part II**  
**For the Year Ended June 30, 2017**

**Note A - Explanation of Differences between Budgetary Inflows and Outflows and  
GAAP Revenues and Expenditures**

	General Fund	Special Revenue Fund
<b>Sources/inflows of resources</b>		
Actual amounts (budgetary basis) "revenue"		
from the budgetary comparison schedule	78,839,484.54	3,724,127.47
Difference - budget to GAAP:		
Grant accounting budgetary basis differs from GAAP in that encumbrances are recognized as expenditures, and the related revenue is recognized.		
Add Prior Year Encumbrances		
Less Current Year Encumbrances		
The last State aid payment is recognized as revenue for budgetary purposes, and differs from GAAP which does not recognize this revenue until the subsequent year when the State recognizes the related expense (GASB 33).		
State aid payment recognized for budgetary purposes, not recognized for GAAP statements until the subsequent year.	(1,620,473.00)	
State aid payment recognized for GAAP statements in the current year, previously recognized for budgetary purposes.	1,599,216.00	
Total revenues as reported on the statement of revenues, expenditures and changes in fund balances - governmental funds.	78,818,227.54	3,724,127.47
<b>Uses/outflows of resources</b>		
Actual amounts (budgetary basis) "total outflows" from the budgetary comparison schedule	78,651,408.67	3,724,127.47
Differences - budget to GAAP	NONE	
Encumbrances for supplies and equipment ordered but not received are reported in the year the order is placed for <i>budgetary</i> purposes, but in the year the supplies are received for <i>financial reporting</i> purposes.		
Pension expense recognized for GAAP but not for budgetary purposes.	N/A	
Total expenditures as reported on the statement of revenues, expenditures, and changes in fund balances - governmental funds	78,651,408.67	3,724,127.47

**REQUIRED SUPPLEMENTARY  
INFORMATION - PART III**

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
**Schedules of Required Supplementary Information**  
**Schedule of District's Proportionate Share of Net Pension Liability - PERS**  
*Last 10 Fiscal Years\**

<u>Fiscal Year Ending June30,</u>	<u>District's Proportion Share of the Net Pension Liability (Asset)</u>	<u>District's Proportion Share of the Net Pension Liability (Asset)</u>	<u>District's Covered Payroll -PERS Employee's</u>	<u>District's Proportion Share of the Net Pension Liability (Asset) as a percentage of its Covered Payroll</u>	<u>Plan Fiduciary Net Position as a percentage of the total Pension Liability</u>
2015	0.1096570616%	\$ 20,530,801	\$7,332,995	279.98%	52.08%
2016	0.1063552605%	23,874,625	7,345,743	325.01%	47.93%
2017	0.1086570823%	32,181,111	7,507,663	428.64%	59.86%

\* GASB requires that ten years of information be presented. However, since fiscal year 2015 was the first year of GASB 68 implementation ten years is not presented. Each year thereafter, an additional year will be included until ten years of data is presented.

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
**Schedules of Required Supplementary Information**  
**Schedule of District's Contributions - PERS**  
*Last 10 Fiscal Years\**

<u>Fiscal Year Ending June30,</u>	<u>Contractually Required Contribution</u>	<u>Contributions in Relation to the Contractually Required Contributions</u>	<u>Contribution Deficiency (Excess)</u>	<u>District's PERS Covered- Employee Payroll</u>	<u>Contributions as a Percentage of PERS Covered- Employee Payroll</u>
2015	\$ 903,997	\$ 903,997	\$ -	\$7,332,995	12.33%
2016	914,370	914,370	-	7,345,743	12.45%
2017	965,294	965,294	-	7,507,663	12.86%

\* GASB requires that ten years of information be presented. However, since fiscal year 2015 was the first year of GASB 68 implementation ten years is not presented. Each year thereafter, an additional year will be included until ten years of data is presented.

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
**Schedules of Required Supplementary Information**  
**Schedule of District's Proportionate Share of Net Pension Liability - TPAF**  
**Last 10 Fiscal Years\***

Fiscal Year Ending June30,	District's Proportion Share of the Net Pension Liability (Asset)	District's Proportion Share of the Net Pension Liability (Asset)	State's Proportionate Share of the Net Pension Liability Associated with the District (Asset)	District's Covered Payroll -TPAF Employee's	District's Proportion Share of the Net Pension Liability (Asset) as a percentage of its Covered Payroll	Plan Fiduciary Net Position as a percentage of the total Pension Liability
2015	0.3179694117%	\$ -	\$169,944,302	\$32,784,464	0.00%	33.64%
2016	0.3156314236%	\$ -	199,492,538	33,054,451	0.00%	28.71%
2017	0.3200753317%	\$ -	251,791,635	34,678,218	0.00%	28.75%

\* GASB requires that ten years of information be presented. However, since fiscal year 2015 was the first year of GASB 68 implementation ten years is not presented. Each year thereafter, an additional year will be included until ten years of data is presented.

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
**Note to Required Schedules of Supplementary Information - Part III**  
**For the fiscal year ended June 30, 2016**

PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS)

Change in benefit terms

None

Change in assumptions

The calculation of the discount rate used to measure the total pension liability is dependent upon the long-term expected rate of return, and the municipal bond index rate. There was a change in the municipal bond index rate from the prior measurement date (3.80%) to the current measurement date (2.85%), resulting in a change in the discount rate from 4.90% to 3.98%. This change in the discount rate is considered to be a change in actuarial assumptions under GASBS No. 68.

TEACHERS PENSION AND ANNUITY FUND (TPAF)

Change in benefit terms

Change in assumptions

The calculation of the discount rate used to measure the total pension liability is dependent upon the long-term expected rate of return, and the municipal bond index rate. There was a change in the municipal bond index rate from the prior measurement date (3.80%) to the current measurement date (3.22%), resulting in a change in the discount rate from 4.13 to 3.22%. This change in the discount rate is considered to be a change in actuarial assumptions under GASBS No. 68.

## **Supplementary Schedules**

**SPECIAL REVENUE FUND**



**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
**Special Revenue Fund**  
**Combining Schedule of Program Revenues and Expenditures - Budgetary Basis**  
**For the Year Ended June 30, 2017**

	<b>Total</b>	<b>Title I Part A Improving Basic Programs</b>	<b>Title II Part A Teacher and Principal Train./Recruiting</b>	<b>I.D.E.A. Part B Basic</b>	<b>Totals 2017</b>
<b>REVENUES</b>					
Local Sources	23,609.83				23,609.83
State Sources	99,161.43				99,161.43
Federal Sources	754,912.53	1,984,446.18	107,422.12	754,575.38	3,601,356.21
<b>Total Revenues</b>	<b>877,683.79</b>	<b>1,984,446.18</b>	<b>107,422.12</b>	<b>754,575.38</b>	<b>3,724,127.47</b>
<b>EXPENDITURES:</b>					
<b>Instruction:</b>					
Salaries of Teachers	50,992.88	1,142,707.89	33,214.94	255,579.90	1,482,495.61
Other Salaries for Instruction	14,873.70				14,873.70
Purchased Professional - Educational Services	59,175.00			16,045.00	75,220.00
Purchased Professional and Technical Services	-	156,250.00			156,250.00
General Supplies	181,921.74	49,202.66		9,506.39	240,630.79
Textbooks	-			889.80	889.80
Other Objects	10,400.00			2,605.24	13,005.24
<b>Total instruction</b>	<b>317,363.32</b>	<b>1,348,160.55</b>	<b>33,214.94</b>	<b>284,626.33</b>	<b>1,983,365.14</b>
<b>Support services:</b>					
Salaries of Other Professional Staff	39,915.28			240,395.60	280,310.88
Other Salaries	8,621.14	103,752.76			112,373.90
Personal Services - Employee Benefits	30.83	466,802.95	9,207.18	223,800.48	699,841.44
Other Purchased Professional Services	-		65,000.00		65,000.00
Purchased Technical Services	-			1,999.00	1,999.00
Other Purchased Services (400-500 series)	8,909.25	27,951.13		3,753.97	40,614.35
Supplies & Materials	700.00	3,170.79			3,870.79
<b>Total support services</b>	<b>58,176.50</b>	<b>601,677.63</b>	<b>74,207.18</b>	<b>469,949.05</b>	<b>1,204,010.36</b>
<b>Facilities acquisition and const. serv.:</b>					
Construction Services	21,650.00				21,650.00
Instructional Equipment	480,493.97	32,470.00			512,963.97
Noninstructional Equipment	-	2,138.00			2,138.00
<b>Total facilities acquisition and const. serv.</b>	<b>502,143.97</b>	<b>34,608.00</b>	<b>-</b>	<b>-</b>	<b>536,751.97</b>
<b>Total Expenditures</b>	<b>877,683.79</b>	<b>1,984,446.18</b>	<b>107,422.12</b>	<b>754,575.38</b>	<b>3,724,127.47</b>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures and Other Financing Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
 Special Revenue Fund  
 Combining Schedule of Program Revenues and Expenditures - Budgetary Basis  
 For the Year Ended June 30, 2017

	Total Brought Forward (Ex. E-1b)	CTEP- Criminal Justice	NFL Grant	Adult Basic Education	Total Carried Forward
<b>REVENUES</b>					
Local Sources	21,650.00	433.83	1,526.00		23,609.83
State Sources	99,161.43				99,161.43
Federal Sources	649,912.53			105,000.00	754,912.53
<b>Total Revenues</b>	<b>770,723.96</b>	<b>433.83</b>	<b>1,526.00</b>	<b>105,000.00</b>	<b>877,683.79</b>
<b>EXPENDITURES:</b>					
<b>Instruction:</b>					
Salaries of Teachers	-	403.00		50,589.88	50,992.88
Other Salaries for Instruction	-			14,873.70	14,873.70
Purchased Professional - Educational Services	59,175.00				59,175.00
Purchased Professional and Technical Services	-				-
Other Purchased Services (400-500 series)	-		1,526.00	10,000.00	181,921.74
General Supplies	170,395.74				181,921.74
Other Objects	10,400.00				10,400.00
<b>Total instruction</b>	<b>239,970.74</b>	<b>403.00</b>	<b>1,526.00</b>	<b>75,463.58</b>	<b>317,363.32</b>
<b>Support services:</b>					
Salaries of Other Professional Staff	19,000.00			20,915.28	39,915.28
Other Salaries	-			8,621.14	8,621.14
Personal Services - Employee Benefits	-	30.83			30.83
Purchased Professional - Educational Services	-				-
Other Purchased Professional Services	-				-
Purchased Technical Services	-				-
Travel	-				-
Other Purchased Services (400-500 series)	8,909.25				8,909.25
Supplies & Materials	700.00				700.00
Other Objects	-				-
<b>Total support services</b>	<b>28,609.25</b>	<b>30.83</b>	<b>-</b>	<b>29,536.42</b>	<b>58,176.50</b>
<b>Facilities acquisition and const. serv.:</b>					
Construction Services	21,650.00				21,650.00
Instructional Equipment	480,493.97				480,493.97
Noninstructional Equipment	-				-
<b>Total facilities acquisition and const. serv.</b>	<b>502,143.97</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>502,143.97</b>
<b>Total Expenditures</b>	<b>770,723.96</b>	<b>433.83</b>	<b>1,526.00</b>	<b>105,000.00</b>	<b>877,683.79</b>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures and Other Financing Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
**Special Revenue Fund**  
**Combining Schedule of Program Revenues and Expenditures - Budgetary Basis**  
**For the Year Ended June 30, 2017**

	Vocational Education					Total Carried Forward
	NJSBA Safety Grant	Carl Perkins	Carl Perkins Post-Secondary	Carl Perkins Reserve	Apprentice Program	
<b>REVENUES</b>						
Local Sources	21,650.00					21,650.00
State Sources		546,873.53	79,161.43	103,039.00	20,000.00	99,161.43
Federal Sources						649,912.53
<b>Total Revenues</b>	<b>21,650.00</b>	<b>546,873.53</b>	<b>79,161.43</b>	<b>103,039.00</b>	<b>20,000.00</b>	<b>770,723.96</b>
<b>EXPENDITURES:</b>						
<b>Instruction:</b>						
Salaries of Teachers						-
Other Salaries for Instruction						-
Purchased Professional - Educational Services		3,500.00	55,675.00			59,175.00
Other Purchased Professional and Technical Services						-
Other Purchased Services (400-500 series)		116,101.31	9,069.43	45,225.00		170,395.74
General Supplies			10,400.00			10,400.00
Other Objects						-
<b>Total instruction</b>	<b>-</b>	<b>119,601.31</b>	<b>75,144.43</b>	<b>45,225.00</b>	<b>-</b>	<b>239,970.74</b>
<b>Support services:</b>						
Salaries of Other Professional Staff					19,000.00	19,000.00
Other Salaries						-
Personal Services - Employee Benefits						-
Purchased Professional - Educational Services						-
Other Purchased Professional Services						-
Purchased Technical Services						-
Other Purchased Services (400-500 series)		4,592.25	4,017.00		300.00	8,909.25
Supplies & Materials					700.00	700.00
Other Objects						-
<b>Total support services</b>	<b>-</b>	<b>4,592.25</b>	<b>4,017.00</b>	<b>-</b>	<b>20,000.00</b>	<b>28,609.25</b>
<b>Facilities acquisition and const. serv.:</b>						
Construction Services	21,650.00	422,679.97		57,814.00		21,650.00
Instructional Equipment						480,493.97
Noninstructional Equipment						-
<b>Total facilities acquisition and const. serv.</b>	<b>21,650.00</b>	<b>422,679.97</b>	<b>-</b>	<b>57,814.00</b>	<b>-</b>	<b>502,143.97</b>
<b>Total Expenditures</b>	<b>21,650.00</b>	<b>546,873.53</b>	<b>79,161.43</b>	<b>103,039.00</b>	<b>20,000.00</b>	<b>770,723.96</b>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures and Other Financing Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**CAPITAL PROJECTS FUND**

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
**Capital Projects Fund**  
**Summary Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budgetary Basis**  
**For the Year Ended June 30, 2017**

Revenues and Other Financing Sources	
Funded by Passaic County	8,150,991.00
Total Revenues	<u>8,150,991.00</u>
Expenditures and Other Financing Uses	
Purchased Professional and Technical Services	1,605,682.84
Construction Services	<u>7,872,127.25</u>
Total Expenditures	<u>9,477,810.09</u>
Excess (deficiency) or Revenues over (under) Expenditures	(1,326,819.09)
Fund balance - Beginning	<u>(9,118,872.45)</u>
Fund balance - Ending	<u><u>(10,445,691.54)</u></u>

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL  
Capital Projects Fund  
Summary Statement of Project Expenditures  
For the Year Ended June 30, 2017**

Project Title/Issue	Date	Appropriations	Expenditures to Date		Unexpended Balance June 30, 2017
			Prior Years	Current Year	
Professional Services	06/07	95,486.30	95,486.30		
Equipment	06/07	326,110.00	326,110.00		
Construction	09/10	850,000.00	850,000.00		
Construction	09/10	722,713.24	708,661.24		14,052.00
Equipment	09/10	326,435.47	326,435.47		
Equipment	09/10	129,308.00	129,308.00		
Equipment	09/10	100,000.00	100,000.00		
Construction	10/11	789,000.00	789,000.00		
Equipment	10/11	177,515.08	71,764.00		105,751.08
Construction	11/12	333,083.25	333,083.25		
Equipment	11/12	97,213.00	97,213.00		
Equipment and Various Improvments	12/13	951,308.00	597,504.66	61,039.00	292,764.34
Equipment and Various Improvments	13/14	979,308.00	417,703.00		561,605.00
Equipment and Various Improvments	14/15	979,308.00	291,891.00		687,417.00
H-Wing Addition & B-Wing Renovations	14/15	6,250,667.00	5,791,697.00	458,970.00	-
Equipment and Various Improvments	15/16	979,308.00		72,504.34	906,803.66
Equipment and Various Improvments	16/17	979,308.00		404,133.60	575,174.40
Professional Services - STEM Addition	16/17	6,000,000.00		1,605,682.84	4,394,317.16
Construction Services - STEM Addition	16/17	1,899,333.00		1,534,199.61	365,133.39
Construction Services - STEM Addition	16/17	30,000,000.00		5,341,280.70	24,658,719.30
		52,965,404.34	10,925,856.92	9,477,810.09	32,561,737.33
			<u>Analysis</u>		
			Project Balance - June 30, 2017		32,561,737.33
			Unfunded Authorizations		(43,007,428.87)
			Fund Balance (Deficit) - June 30, 2017		(10,445,691.54)

**PROPRIETARY FUNDS**

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
**Combining Statement of Net Position**  
**Enterprise Funds**  
**June 30, 2017**

	<u>Food Service Program</u>	<u>Student Store</u>	<u>Totals</u>
<b>ASSETS</b>			
Current assets:			
Cash and cash equivalents	326,274.16	61,781.77	388,055.93
Accounts receivable:			
State	1,148.70		1,148.70
Federal	77,780.84		77,780.84
Other	7,758.00	1,894.00	9,652.00
Inventories	59,504.56	88,521.00	148,025.56
Total current assets	<u>472,466.26</u>	<u>152,196.77</u>	<u>624,663.03</u>
Noncurrent assets:			
Capital assets:			
Equipment	378,150.67		378,150.67
Less accumulated depreciation	<u>(303,463.96)</u>		<u>(303,463.96)</u>
Total capital assets (net of accumulated depreciation)	<u>74,686.71</u>	-	<u>74,686.71</u>
Total assets	<u><u>547,152.97</u></u>	<u><u>152,196.77</u></u>	<u><u>699,349.74</u></u>
<b>LIABILITIES</b>			
Current liabilities:			
Accounts payable and accrued liabilities	7,018.55		7,018.55
Unearned revenue	232.75		232.75
Total current liabilities	<u>7,251.30</u>	-	<u>7,251.30</u>
<b>NET POSITION</b>			
Invested in capital assets net of related debt	74,686.71		74,686.71
Unrestricted	465,214.96	152,196.77	617,411.73
Total net position	<u><u>539,901.67</u></u>	<u><u>152,196.77</u></u>	<u><u>692,098.44</u></u>



**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
**Combining Statement of Revenues, Expenses, and Changes in Fund Net Position**  
**Enterprise Funds**  
**For the Year Ended June 30, 2017**

	<u>Food Service Program</u>	<u>Student Store</u>	<u>Totals</u>
Operating revenues:			
Charges for services:			
Daily sales - reimbursable programs	149,081.41		149,081.41
Daily sales - non-reimbursable programs	7,641.80		7,641.80
Special functions	767,265.01		767,265.01
Miscellaneous		133,780.30	133,780.30
Total operating revenues	<u>923,988.22</u>	<u>133,780.30</u>	<u>1,057,768.52</u>
Operating expenses:			
Cost of sales - reimbursable programs	884,459.43	82,216.19	966,675.62
Cost of sales - non-reimbursable programs/special functions	403,320.09		403,320.09
Salaries	593,278.05	10,747.56	604,025.61
Employee benefits	118,034.80	822.21	118,857.01
Cleaning repair & maintenance	49,977.30		49,977.30
Purchased services	31,352.00		31,352.00
General supplies	3,654.44	590.06	4,244.50
Depreciation	7,276.79		7,276.79
Total Operating Expenses	<u>2,091,352.90</u>	<u>94,376.02</u>	<u>2,185,728.92</u>
Operating income (loss)	<u>(1,167,364.68)</u>	<u>39,404.28</u>	<u>(1,127,960.40)</u>
Nonoperating revenues (expenses):			
State sources:			
State school lunch program	17,980.98		17,980.98
Federal sources:			
National school lunch program	949,913.44		949,913.44
National school breakfast program	208,713.23		208,713.23
Food distribution program	131,579.32		131,579.32
Interest and investment revenue	363.67	68.32	431.99
Total nonoperating revenues (expenses)	<u>1,308,550.64</u>	<u>68.32</u>	<u>1,308,618.96</u>
Income (loss) before contributions & transfers	141,185.96	39,472.60	180,658.56
Transfers in (out)			-
Change in net position	<u>141,185.96</u>	<u>39,472.60</u>	<u>180,658.56</u>
Total net position—beginning	<u>398,715.71</u>	<u>112,724.17</u>	<u>511,439.88</u>
Total net position—ending	<u>539,901.67</u>	<u>152,196.77</u>	<u>692,098.44</u>

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
**Combining Statement of Cash Flows**  
**Enterprise Funds**  
**For the Year Ended June 30, 2017**

	<u>Food Service Program</u>	<u>Student Store</u>	<u>Totals</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts from customers	929,865.37	132,709.80	1,062,575.17
Payments to employees	(595,357.93)	(10,747.56)	(606,105.49)
Payments for employee benefits	(116,893.71)	(822.21)	(117,715.92)
Payments to suppliers	(1,282,089.08)	(126,350.56)	(1,408,439.64)
Net cash provided by (used for) operating activities	<u>(1,064,475.35)</u>	<u>(5,210.53)</u>	<u>(1,069,685.88)</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>			
State Sources	17,677.95		17,677.95
Federal Sources	1,136,690.66		1,136,690.66
Net cash provided by (used for) non-capital financing activities	<u>1,154,368.61</u>	<u>-</u>	<u>1,154,368.61</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>			
Purchases of capital assets	(5,364.79)		(5,364.79)
Net cash provided by (used for) capital and related financing activities	<u>(5,364.79)</u>	<u>-</u>	<u>(5,364.79)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Interest and dividends	363.67	68.32	431.99
Net cash provided by (used for) investing activities	<u>363.67</u>	<u>68.32</u>	<u>431.99</u>
Net increase (decrease) in cash and cash equivalents	84,892.14	(5,142.21)	79,749.93
Balances—beginning of year	241,382.02	66,923.98	308,306.00
Balances—end of year	<u>326,274.16</u>	<u>61,781.77</u>	<u>388,055.93</u>
<b>Reconciliation of operating income (loss) to net cash provided (used) by operating activities:</b>			
Operating income (loss)	(1,167,364.68)	39,404.28	(1,127,960.40)
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities			
Depreciation and net amortization	7,276.79		7,276.79
Food Distribution Program Donated Commodities	131,579.32		131,579.32
(Increase) decrease in accounts receivable, net	5,877.15	(1,070.50)	4,806.65
(Increase) decrease in inventories	(18,359.02)	(42,159.66)	(60,518.68)
Increase (decrease) in unearned revenue	(772.25)		(772.25)
Increase (decrease) in accounts payable	(22,712.66)	(1,384.65)	(24,097.31)
Total adjustments	<u>102,889.33</u>	<u>(44,614.81)</u>	<u>58,274.52</u>
Net cash provided by (used for) operating activities	<u>(1,064,475.35)</u>	<u>(5,210.53)</u>	<u>(1,069,685.88)</u>

**FIDUCIARY FUND**

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
**Combining Statement of Fiduciary Net Position**  
**Fiduciary Funds**  
**June 30, 2017**

	<u>Unemployment Compensation Trust Fund</u>	<u>Scholarship Fund</u>	<u>Agency Fund</u>
<b>ASSETS</b>			
Cash and cash equivalents	636,778.68	46,362.50	2,819,232.23
Total assets	<u>636,778.68</u>	<u>46,362.50</u>	<u>2,819,232.23</u>
<b>LIABILITIES</b>			
Payable to student groups			326,615.65
Due to General Fund			12,289.96
Summer payroll due employees			2,416,623.99
Payroll deductions and withholdings			48,118.20
Reserve for Employee's FSA/DDC			15,584.43
Total liabilities	<u>-</u>	<u>-</u>	<u>2,819,232.23</u>
<b>NET POSITION</b>			
Held in trust for unemployment claims and other purposes	<u>636,778.68</u>		
Reserved for scholarships		<u>46,362.50</u>	

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
**Combining Statement of Changes in Fiduciary Net Position**  
**Fiduciary Funds**  
**For the Year Ended June 30, 2017**

	<b>Unemployment Compensation Trust Fund</b>	<b>Scholarship Fund</b>
<b>ADDITIONS</b>		
Contributions:		
Plan member	55,948.46	
Other		8,500.00
Total Contributions	55,948.46	8,500.00
Investment earnings:		
Interest	611.87	51.94
Net investment earnings	611.87	51.94
Total additions	56,560.33	8,551.94
<b>DEDUCTIONS</b>		
Unemployment claims	25,662.35	
Scholarships awarded		46,400.00
Total deductions	25,662.35	46,400.00
Change in net position	30,897.98	(37,848.06)
Net position—beginning of the year	605,880.70	84,210.56
Net position—end of the year	636,778.68	46,362.50

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
**Student Activity Agency Fund**  
**Schedule of Receipts and Disbursements**  
**For the Year Ended June 30, 2017**

	<u>Balance July 1, 2016</u>	<u>Cash Receipts</u>	<u>Cash Disbursed</u>	<u>Balance June 30, 2017</u>
<b>HIGH SCHOOL:</b>				
General Organization Account	257,274.39	422,081.28	352,740.02	326,615.65
	<u>257,274.39</u>	<u>422,081.28</u>	<u>352,740.02</u>	<u>326,615.65</u>

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL  
 Payroll Agency Fund  
 Schedule of Receipts and Disbursements  
 For the Year Ended June 30, 2017**

	<u>Balance July 1, 2016</u>	<u>Cash Receipts</u>	<u>Cash Disbursed</u>	<u>Balance June 30, 2017</u>
Payroll Deductions and Withholdings	406,075.61	23,291,981.46	23,649,938.87	48,118.20
Summer Payroll	2,277,093.59	2,416,841.77	2,277,311.37	2,416,623.99
Employee's FSA/DDC	<u>15,185.82</u>	<u>55,704.92</u>	<u>55,306.31</u>	<u>15,584.43</u>
	<u><u>2,698,355.02</u></u>	<u><u>25,764,528.15</u></u>	<u><u>25,982,556.55</u></u>	<u><u>2,480,326.62</u></u>

**STATISTICAL SECTION**



## STATISTICAL SECTION (UNAUDITED)

### **Introduction to the Statistical Section**

#### **Financial Trends**

- J-1 Net Assets/Position by Component
- J-2 Changes in Net Assets/Position
- J-3 Fund Balances - Governmental Funds
- J-4 Changes in Fund Balances - Governmental Funds
- J-5 General Fund Other Local Revenue by Source

#### **Revenue Capacity**

- J-6 Assessed Value and Estimated Actual Value of Taxable Property
- J-7 Direct and Overlapping Property Tax Rates
- J-8 Principal Property Taxpayers
- J-9 Property Tax Levies and Collections

#### **Debt Capacity**

- J-10 Ratios of Outstanding Debt by Type
- J-11 Ratios of General Bonded Debt Outstanding
- J-12 Direct and Overlapping Governmental Activities Debt
- J-13 Legal Debt Margin Information

#### **Demographic and Economic Information**

- J-14 Demographic and Economic Statistics
- J-15 Principal Employers

#### **Operating Information**

- J-16 Full-time Equivalent District Employees by Function/Program
- J-17 Operating Statistics
- J-18 School Building Information\*
- J-19 Schedule of Allowable Maintenance Expenditures by School Facility
- J-20 Insurance Schedule

# STATISTICAL SECTION (UNAUDITED) - INTRODUCTION

## J SERIES

<u>Contents</u>	<u>Page</u>
<b>Financial Trends</b> These schedules contain trend information to help the reader understand how the district's financial performance and well-being have changes over time.	<b>J-1 to J-5</b>
<b>Revenue Capacity</b> These schedules contain information to help the reader assess the district's most significant local revenue sources, the property tax.	<b>J-6 to J-9</b>
<b>Debt Capacity</b> These schedules present information to help the reader assess the affordability of the district's current levels of outstanding debt and the district's ability to issue additional debt in the future.	<b>J-10 to J-13</b>
<b>Demographic and Economic Information</b> These schedules offer demographic and economic indicators to help the reader understand the environment within which the district's financial activities take place.	<b>J-14 to J-15</b>
<b>Operating Information</b> These schedules contain service and infrastructure data to help the reader understand how the information in the district's financial report relates to the services the district provides and the activities it performs.	<b>J-16 to J-20</b>
<b>Sources:</b> Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial reports (CAFR) for the relevant year. The district implemented GASB Statement 34 in the fiscal year ending June 30, 2004; schedules presenting district-wide information include information beginning in that year.	

PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL

Net Position by Component,  
Last Ten Fiscal Years

(accrual basis of accounting)

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
<b>Governmental activities</b>										
Invested in capital assets	42,260,441.57	43,251,832.92	44,783,910.14	44,605,267.91	44,461,014.51	47,260,581.07	48,466,318.96	55,271,079.97	57,699,855.64	67,000,621.70
Restricted	1,593,509.21	2,592,349.02	161,672.25	(577,276.01)	600,425.28	(919,441.58)	281,369.18	(6,064,608.81)	(7,614,143.30)	(8,939,381.64)
Unrestricted	(3,453,496.13)	(2,899,131.05)	807,025.18	2,329,645.74	4,788,455.74	5,875,794.62	4,468,941.13	(19,166,849.08)	(18,701,261.94)	(20,183,052.22)
Total governmental activities net position	40,400,454.65	42,945,050.89	45,752,607.57	46,357,637.64	49,849,895.53	52,216,934.11	53,216,629.27	30,039,622.08	31,384,450.40	37,878,187.84
<b>Business-type activities</b>										
Invested in capital assets	17,721.45	25,399.36	20,541.02	17,032.18	13,981.59	34,605.95	36,028.91	65,936.66	76,598.71	74,686.71
Restricted	-	-	-	-	-	-	-	-	-	-
Unrestricted	270,014.56	331,837.82	376,891.87	377,230.10	309,940.17	342,666.13	396,060.23	379,493.11	434,841.17	617,411.73
Total business-type activities net position	287,736.01	357,237.18	397,432.89	394,262.28	323,921.76	377,272.08	432,089.14	445,429.77	511,439.88	692,098.44
<b>District-wide</b>										
Invested in capital assets	42,278,163.02	43,277,232.28	44,804,451.16	44,622,300.09	44,474,996.10	47,295,187.02	48,502,347.87	55,337,016.63	57,776,454.35	67,075,308.41
Restricted	1,593,509.21	2,592,349.02	161,672.25	(577,276.01)	600,425.28	(919,441.58)	281,369.18	(6,064,608.81)	(7,614,143.30)	(8,939,381.64)
Unrestricted	(3,183,481.57)	(2,567,293.23)	1,183,917.05	2,706,875.84	5,098,395.91	6,218,460.75	4,865,001.36	(18,787,355.97)	(18,266,420.77)	(19,565,640.49)
Total district net position	40,688,190.66	43,302,288.07	46,150,040.46	46,751,899.92	50,173,817.29	52,594,206.19	53,648,718.41	30,485,051.85	31,895,890.28	38,570,286.28

Source: CAFR Schedule A-1

GASB No. 63 became effective for the Fiscal Year Ended June 30, 2013 which required a change in language from net assets to net position. This required presentation did not impact any of the balances from the prior years.

PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL  
 Changes in Net Position, Last Ten Fiscal Years  
 (accrual basis of accounting)

	Fiscal Year Ending June 30,									
	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
<b>Expenses</b>										
Governmental activities										
Instruction										
Regular	19,715,035.62	20,090,935.30	21,343,806.67	20,417,921.35	21,291,808.61	20,467,890.21	21,072,951.27	21,799,677.27	21,443,928.38	18,637,048.45
Other special education	437,511.02	517,457.95	523,800.99	401,636.60	480,960.70	450,175.73	689,654.32	660,575.21	460,477.05	4,387,434.59
Vocational	8,928,141.03	10,837,789.66	11,648,392.26	12,190,925.54	12,551,753.21	12,368,758.26	12,632,565.81	13,434,967.22	13,967,643.47	14,467,474.44
Other instruction	1,637,460.04	1,813,483.71	2,107,165.62	2,045,905.85	2,173,289.05	2,237,075.79	2,489,159.61	2,725,227.02	2,935,343.89	3,145,209.13
Support Services:										
Student & instruction related services	11,614,646.56	11,641,650.72	12,100,541.32	12,965,393.36	12,555,309.08	11,779,029.44	11,424,054.33	11,922,617.95	12,300,377.76	13,753,524.33
General administrative services	1,430,613.81	1,416,742.91	1,477,399.18	1,703,493.08	1,653,901.37	1,557,423.86	1,937,001.67	1,620,371.28	2,280,495.68	1,853,333.48
School administrative services	960,857.12	1,066,120.70	2,018,690.07	1,972,079.31	2,225,154.09	2,157,662.66	2,183,444.88	2,195,343.44	2,084,488.10	2,018,897.51
Central Services & Admin Info Technology	1,780,199.29	1,769,764.45	1,974,327.13	1,880,709.97	1,877,837.73	2,106,942.84	2,275,130.59	2,451,295.32	2,320,268.16	2,229,399.92
Plant operations and maintenance	8,975,995.23	9,665,143.06	9,567,051.09	8,555,594.02	8,243,818.71	8,376,982.89	8,625,430.27	8,807,018.09	8,577,501.50	8,712,925.64
Pupil transportation	844,725.46	870,960.09	880,634.00	658,909.02	779,394.54	828,695.58	929,095.46	1,013,172.25	1,171,995.82	1,456,702.90
Unallocated benefits	5,048,584.84	3,661,359.20	3,034,111.93	4,567,810.77	4,752,865.16	6,699,112.03	5,483,835.30	14,370,882.56	17,471,581.94	24,060,923.12
Special Schools	2,410,112.06	2,479,028.61	2,932,736.69	1,474,395.99	1,291,237.51	1,262,795.89	1,273,680.82	1,391,593.22	1,400,843.71	1,466,110.22
Capital Outlay - non-depreciable	29,553.65	34,471.80	7,941.00	89,877.61	47,324.00	210,191.60	322,705.26	437,084.78	84,947.00	64,947.00
Unallocated depreciation	1,950,378.58	2,075,832.74	2,524,867.86	1,806,853.08	2,341,539.03	2,057,030.96	2,620,246.02	2,972,051.86	3,202,587.69	3,580,688.40
Total governmental activities expenses	65,763,814.31	67,940,742.90	72,141,465.81	70,731,505.55	72,266,192.79	72,559,767.74	73,958,955.61	85,801,877.47	89,701,910.15	99,834,619.13
Business-type activities:										
Food service	1,437,645.88	1,567,060.81	1,754,641.76	1,762,996.95	1,745,638.79	1,719,577.21	1,798,065.33	1,972,723.83	2,048,140.89	2,091,352.90
Student Store	8,690.07	5,491.84	14,996.81	26,157.48	41,603.55	81,682.93	77,703.99	107,054.00	110,057.96	94,376.02
Juvenile Detention Education	768,334.01	508,328.52	1,349.50							
Total business-type activities expense	2,214,669.96	2,080,881.17	1,770,988.07	1,789,154.43	1,787,242.34	1,801,260.14	1,875,769.32	2,079,777.83	2,158,198.85	2,185,728.92
Total district expenses	67,978,484.27	70,021,624.07	73,912,453.88	72,520,659.98	74,053,435.13	74,361,027.88	75,834,724.93	87,881,655.30	91,860,109.00	102,020,348.05
<b>Program Revenues</b>										
Governmental activities:										
Operating grants and contributions	6,891,360.96	3,933,015.67	3,996,460.15	4,035,917.88	3,595,129.25	3,430,987.06	3,698,336.59	3,565,207.58	3,448,226.13	3,187,375.50
Total governmental activities program revenues	6,891,360.96	3,933,015.67	3,996,460.15	4,035,917.88	3,595,129.25	3,430,987.06	3,698,336.59	3,565,207.58	3,448,226.13	3,187,375.50
Business-type activities:										
Charges for services										
Food service	553,140.80	659,894.98	711,203.92	669,304.56	607,989.13	634,903.25	689,037.58	774,641.83	836,551.38	923,988.22
Student Store	10,055.63	5,342.09	12,557.59	34,115.46	58,675.80	102,466.39	101,141.85	132,141.32	120,154.60	133,780.30
Juvenile Detention Education			47.72							
Operating grants and contributions	1,421,104.77	1,482,807.26	1,084,656.21	1,080,780.08	1,151,788.14	1,116,616.02	1,140,087.70	1,186,027.55	1,267,110.19	1,308,186.97
Total business type activities program revenues	1,984,301.20	2,147,744.33	1,808,465.44	1,784,200.10	1,818,453.07	1,853,985.66	1,930,267.13	2,092,810.70	2,223,816.17	2,365,955.49
Total district program revenues	8,875,662.16	6,080,760.00	5,804,925.59	5,820,117.98	5,413,582.32	5,284,972.72	5,628,603.72	5,658,018.28	5,672,042.30	5,553,330.99
<b>Net (Expense)/Revenue</b>										
Governmental activities	(58,872,453.35)	(64,007,727.23)	(68,145,005.66)	(66,695,587.67)	(68,671,063.54)	(69,128,780.68)	(70,260,619.02)	(82,236,669.89)	(86,253,684.02)	(96,647,243.63)
Business-type activities	(230,368.76)	66,863.16	37,477.37	(4,954.33)	31,210.73	52,725.52	54,497.81	13,032.87	65,617.32	180,226.57
Total district-wide net expense	(59,102,822.11)	(63,940,864.07)	(68,107,528.29)	(66,700,542.00)	(68,639,852.81)	(69,076,055.16)	(70,206,121.21)	(82,223,637.02)	(86,188,066.70)	(96,467,017.06)

PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL  
 Changes in Net Position, Last Ten Fiscal Years  
 (accrual basis of accounting)

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
<b>General Revenues and Other Changes in Net Position</b>										
Governmental activities:										
Property taxes levied for general purposes, net	7,044,585.00	7,044,585.00	7,044,585.00	7,044,585.00	7,044,585.00	7,044,585.00	7,044,585.00	7,044,585.00	7,044,585.00	7,044,585.00
Unrestricted grants and contributions	17,715,124.81	22,390,012.96	24,565,965.66	21,966,106.69	24,346,462.91	26,301,267.59	25,741,071.78	33,824,114.86	37,922,768.31	44,408,698.23
Tuition Received	33,600,545.50	36,421,752.98	36,929,083.16	37,137,986.96	39,644,580.90	37,166,748.45	37,681,707.34	37,997,988.48	39,442,372.71	41,980,870.89
GED Revenue				21,970.00	60,230.00	85,643.66	56,357.47	89,583.96	5,912.00	101,981.19
Miscellaneous income	284,758.58	367,880.93	479,164.35	363,893.75	411,164.65	399,749.00	322,684.55	475,906.58	788,925.97	587,034.23
Special Item - Funded by Passaic County	2,937,308.00		978,759.00	(57,235.32)				979,000.00	2,000,000.00	8,150,991.00
Special Item - Funds to Passaic County										
Special Item - Insurance Proceeds										
Federal and State Aid - capital outlay	239,493.57	328,091.60	759,711.49	823,310.66	656,297.97	497,825.56	413,908.04	328,557.82	393,948.35	330,068.56
Total governmental activities	61,821,815.46	66,552,323.47	70,757,268.66	67,300,617.74	72,163,321.43	71,495,819.26	71,260,314.18	80,739,736.70	87,598,512.34	103,140,981.07
Business-type activities:										
Investment earnings	8,511.56	2,638.00	2,718.35	1,783.72	1,160.92	624.80	319.25	307.76	392.79	431.99
Transfers					(102,712.17)					
Total business-type activities	8,511.56	2,638.00	2,718.35	1,783.72	(101,551.25)	624.80	319.25	307.76	392.79	431.99
Total district-wide	61,830,327.02	66,554,961.47	70,759,987.01	67,302,401.46	72,061,770.18	71,496,444.06	71,260,633.43	80,740,044.46	87,598,905.13	103,141,413.06
<b>Change in Net Position</b>										
Governmental activities	2,949,362.11	2,544,596.24	2,612,263.00	605,030.07	3,492,257.89	2,367,038.58	999,695.16	(1,496,933.19)	1,344,828.32	6,493,737.44
Business-type activities	(221,857.20)	69,501.16	40,195.72	(3,170.61)	(70,340.52)	53,350.32	54,817.06	13,340.63	66,010.11	180,658.56
Total district	2,727,504.91	2,614,097.40	2,652,458.72	601,859.46	3,421,917.37	2,420,388.90	1,054,512.22	(1,483,592.56)	1,410,838.43	6,674,396.00

Source: CAFR Schedule A-2

GASB No. 63 became effective for the Fiscal Year Ended June 30, 2013 which required a change in language from net assets to net position. This required presentation did not impact any of the balances from the prior years.

PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL  
Fund Balances, Governmental Funds,  
Last Ten Fiscal Years  
(modified accrual basis of accounting)

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
General Fund										
Reserved	1,501,741.60	3,223,401.50	583,439.68							
Unreserved	2,060,669.07	2,234,591.66	4,836,126.55							
Restricted				723,961.54	1,723,961.54	1,000,001.00	4,005,494.38	4,008,770.88	1,597,746.91	1,599,327.66
Committed				391,855.37	1,250,145.66					
Assigned				3,600,000.00	5,732,676.46	8,276,038.75	4,784,779.35	3,509,691.25	4,502,488.65	4,870,832.14
Unassigned				2,296,205.66	2,220,902.81	1,617,684.88	2,289,435.56	1,800,999.91	2,501,362.04	2,298,256.67
Total general fund	3,562,410.67	5,457,993.16	5,419,566.23	7,012,022.57	10,927,686.47	10,893,724.63	11,079,709.29	9,319,462.04	8,601,597.60	8,768,416.47
All Other Governmental Funds										
Reserved	486,037.68	282,192.96	53,345.10	701,472.00	256,115.00	272,612.50	7,086,993.97	763,692.48	701,000.00	26,166,983.12
Committed										
Unreserved, reported in:										
Special revenue fund	(102,201.80)									
Capital projects fund	(394,270.07)	(913,245.44)	(475,112.53)	(1,670,604.38)	(1,905,836.38)	(2,192,055.08)	(9,811,190.79)	(9,837,143.79)	(9,819,872.45)	(36,612,674.66)
Total all other governmental funds	(10,434.19)	(631,052.48)	(421,767.43)	(969,132.38)	(1,649,721.38)	(1,919,442.58)	(2,724,196.82)	(9,073,451.31)	(9,118,872.45)	(10,445,691.54)

Source: CAFR Schedule B-1

GASB No. 54 was implemented in the 2011 fiscal year, which required the presentation of fund balances to be reported in different classifications from those presented in prior years. Prior years have not been restated above, nor are they required to be.

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
**Changes in Fund Balances, Governmental Funds,**  
**Last Ten Fiscal Years**

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
<b>Revenues</b>										
Tax levy	7,044,585.00	7,044,585.00	7,044,585.00	7,044,585.00	7,044,585.00	7,044,585.00	7,044,585.00	7,044,585.00	7,044,585.00	7,044,585.00
Tuition charges	33,600,545.50	36,421,752.98	36,929,083.16	37,137,986.96	39,644,580.90	37,166,748.45	37,681,707.34	37,997,988.48	39,442,372.71	41,980,870.89
Interest earnings	160,797.11	50,155.13	67,088.60	44,357.38	30,606.86	24,929.63	10,977.76	3,276.50	1,452.65	1,580.75
GED Testing fees				21,970.00	60,230.00	85,643.66	56,357.47	89,583.96	5,912.00	101,981.19
Miscellaneous	128,325.88	338,511.77	416,819.26	368,314.38	414,211.56	473,554.81	326,092.29	539,018.08	808,118.32	609,063.31
State sources	21,177,809.72	22,687,527.99	21,469,683.81	21,998,315.48	23,697,073.16	26,330,010.58	25,784,836.86	26,355,072.90	28,331,953.85	29,172,438.15
Federal sources	3,663,805.21	3,942,806.27	7,847,709.98	4,778,241.74	4,867,163.20	3,801,334.19	4,054,094.05	3,858,239.36	3,794,175.94	3,631,835.72
Total revenue	65,775,868.42	70,485,339.14	73,774,969.81	71,393,770.94	75,758,450.68	74,926,806.32	74,958,650.77	75,887,764.28	79,428,570.47	82,542,355.01
<b>Expenditures</b>										
Instruction										
Regular Instruction	16,756,630.25	16,552,555.18	17,174,019.34	16,063,662.21	16,782,997.87	17,110,904.19	17,722,212.17	18,436,384.67	17,931,254.73	15,167,340.28
Other special instruction	348,189.65	422,049.08	409,274.47	305,486.04	373,055.94	367,274.36	562,701.87	544,044.91	377,871.04	3,429,800.21
Vocational education	7,256,774.81	8,814,758.13	9,281,321.45	9,411,268.83	9,769,917.02	10,234,672.43	10,417,683.89	11,151,358.06	11,576,127.42	11,651,748.39
Other instruction	1,375,637.85	1,537,885.06	1,727,563.99	1,644,929.27	1,762,006.47	1,911,473.19	2,138,647.51	2,365,317.29	2,550,493.38	2,672,804.95
Support Services:										
Student & instruction related services	9,652,268.30	9,689,691.35	9,937,948.15	10,398,020.68	10,047,629.75	10,053,671.06	9,669,468.50	10,165,856.43	10,418,296.27	11,306,909.07
General administrative services	1,207,167.36	1,196,599.77	1,212,950.75	1,397,188.74	1,401,210.76	1,386,002.99	1,757,382.97	1,790,734.69	2,089,662.34	1,619,242.90
School Administrative services	761,785.68	855,252.44	1,584,981.88	1,489,467.18	1,694,174.17	1,755,728.74	1,773,672.84	1,437,319.29	1,703,430.66	1,586,935.85
Central Services & Admin. Info. Technology	1,474,880.57	1,464,695.66	1,618,990.41	1,451,924.75	1,462,272.37	1,797,943.53	1,956,976.72	2,132,705.20	1,995,896.53	1,857,545.89
Plant operations and maintenance	7,989,063.57	8,715,228.80	8,445,309.65	7,444,425.84	7,171,641.92	7,584,320.36	7,853,711.22	8,060,250.09	7,794,409.45	7,768,633.25
Pupil transportation	844,725.46	870,960.09	880,634.00	658,909.02	779,394.54	828,695.58	929,095.46	1,013,172.25	1,171,995.82	1,456,702.90
Unallocated employee benefits	13,913,812.49	13,904,365.83	16,062,955.95	17,131,234.25	17,985,908.59	16,051,862.06	15,552,270.95	16,465,411.27	17,660,548.74	19,493,373.19
Special Schools	2,005,338.27	2,084,637.66	2,377,328.25	1,176,838.96	1,048,556.75	1,081,151.75	1,094,907.08	1,199,814.22	1,206,129.31	1,225,976.45
Capital outlay	3,732,660.59	3,101,695.89	3,869,592.40	1,718,088.46	2,244,609.63	5,066,789.12	4,148,689.17	10,213,897.65	5,715,740.36	12,616,332.90
Total expenditures	67,318,934.85	69,210,374.94	74,582,870.69	70,291,444.23	72,523,375.78	75,230,489.36	75,577,420.35	84,976,266.02	82,191,856.05	91,853,346.23
Excess (Deficiency) of revenues over (under) expenditures	(1,543,066.43)	1,274,964.20	(807,900.88)	1,102,326.71	3,235,074.90	(303,683.04)	(618,769.58)	(9,088,501.74)	(2,763,285.58)	(9,310,991.22)
<b>Other Financing sources (uses)</b>										
Funded by County of Passaic	2,937,308.00		978,759.00	(57,235.32)				979,000.00	2,000,000.00	8,150,991.00
Returned to Passaic County										
Transfers out										
Total other financing sources (uses)	2,937,308.00		978,759.00	(57,235.32)				979,000.00	2,000,000.00	8,150,991.00
Net change in fund balances	1,394,241.57	1,274,964.20	170,858.12	1,045,091.39	3,235,074.90	(303,683.04)	(618,769.58)	(8,109,501.74)	(763,285.58)	(1,160,000.22)

PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL

General Fund Other Local Revenue by Source  
Last Ten Fiscal Years

Fiscal Year Ended June 30,	Tuition Charges	Facility Rental	Interest Income	Prior Year Refunds	Management Fee	GED Revenue	E-Rate	Miscellaneous	County Tax Levy	Total
2017	41,980,870.89	123,700.00	6,789.56	87,979.71	186,384.00	101,981.19	121,360.03	60,820.93	7,044,585.00	49,714,471.31
2016	39,442,372.71	118,025.00	8,559.26	7,041.78	181,848.00	5,912.00	431,519.90	41,932.03	7,044,585.00	47,281,795.68
2015	37,997,988.68	102,600.00	8,206.34	54,631.54	178,284.00	89,583.96	96,759.54	35,424.96	7,044,585.00	45,608,064.02
2014	37,681,707.34	113,175.00	10,977.76	7,755.94	178,284.00	56,357.47		12,491.85	7,044,585.00	45,105,334.36
2013	37,166,748.45	123,111.00	24,929.63	7,959.66	174,792.00	85,643.66		68,956.71	7,044,585.00	44,696,726.11
2012	39,644,580.90	118,265.76	30,606.86	61,419.21	171,360.00	60,230.00		29,512.82	7,044,585.00	47,160,560.55
2011	37,137,986.96	124,448.19	44,357.38	25,954.89	168,000.00	21,970.00		1,133.29	7,044,585.00	44,568,435.71
2010	36,929,083.16	75,802.60	67,088.60	52,144.32	168,000.00	83,003.06		33,125.77	7,044,585.00	44,452,832.51
2009	36,421,752.98	63,367.42	50,155.13	42,527.15	162,000.00			49,831.23	7,044,585.00	43,834,218.91
2008	33,600,545.50	57,809.38	160,797.11	18,221.54				47,930.55	7,044,585.00	40,929,889.08

Source: District records.



**Exhibit J-6**

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL  
Assessed Value and Actual Value of Taxable Property  
For the County of Passaic  
Last Ten Fiscal Years**

<b><u>Year Ended December 31,</u></b>	<b><u>Net Assessed Valuation</u></b>	<b><u>Estimated Actual Equalized Valuations</u></b>	<b><u>Percentage of Net Assessed to Estimated Valuations</u></b>
2016	34,661,046,937	46,597,274,203	74.38%
2015	32,820,350,395	45,505,119,344	72.12%
2014	35,314,594,449	46,694,641,422	75.63%
2013	35,516,401,486	47,074,403,060	75.45%
2012	36,091,527,559	49,831,673,730	72.43%
2011	34,115,939,359	53,342,056,687	63.96%
2010	33,772,107,167	55,645,717,304	60.69%
2009	33,948,296,609	57,882,171,238	58.65%
2008	30,307,653,137	56,290,518,188	53.84%
2007	30,268,051,426	52,440,489,938	57.72%

Source: Passaic County, Abstract of Ratables.

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**

**County of Passaic Tax Rates  
Per \$100 of Assessed Valuation  
Last Ten Fiscal Years**

<u>Year Ended December 31,</u>	<u>County</u>
2016	0.74076
2015	0.75096
2014	0.69675
2013	0.66647
2012	0.62558
2011	0.56694
2010	0.52838
2009	0.49370
2008	0.49496
2007	0.48520

Source: Passaic County Board of Taxation.

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**

**Schedule of Principal Taxpayers - County of Passaic**

**Current and Nine Years Ago**

Taxpayer	2016			2007		
	Taxable Assessed Value	Rank Optional	% of District's Equalized Valuation	Taxable Assessed Value	Rank Optional	% of District's Equalized Valuation
Willow Brook Mall	156,000,000	1	0.33%	156,000,000	1	0.30%
Hoffman LaRoche	132,047,700	2	0.28%	132,945,000	2	0.25%
North Jersey District Water	59,146,200	3	0.13%			
Clifton Commons, LLC	40,863,500	4	0.09%	40,863,500	4	0.08%
Toys "R" Us, Inc.	38,527,100	5	0.08%	38,527,100	6	0.07%
Castelton Assoc., LLC	35,026,800	6	0.08%	35,026,800	9	0.07%
Rose Manor Estates	33,028,100	7	0.07%	36,178,100	8	0.07%
Wayne PSC, LLC	32,612,000	8	0.07%			
Public Service	32,535,600	9	0.07%			
Mt. View Crossing	31,970,400	10	0.07%	42,000,000	3	0.08%
Wayne Retail				39,000,000	5	0.07%
Levco Associates				37,330,500	7	0.07%
Morris Clifton Assoc., LLC				34,350,000	10	0.07%
	<u>591,757,400</u>		<u>1.27%</u>	<u>592,221,000</u>		<u>1.13%</u>

Source: Passaic County Board of Taxation.

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**

**County School Tax Levies and Collections  
Last Ten Years**

<u>Fiscal Year Ended June 30,</u>	<u>Taxes Levied for the Fiscal Year</u>	<u>Collected within the Fiscal Year of the Levy<sup>a</sup></u>		<u>Collections in Subsequent Years</u>
		<u>Amount</u>	<u>Percentage of Levy</u>	
2017	7,044,585.00	7,044,585.00	100.00%	
2016	7,044,585.00	7,044,585.00	100.00%	
2015	7,044,585.00	7,044,585.00	100.00%	
2014	7,044,585.00	7,044,585.00	100.00%	
2013	7,044,585.00	7,044,585.00	100.00%	
2012	7,044,585.00	7,044,585.00	100.00%	
2011	7,044,585.00	7,044,585.00	100.00%	
2010	7,044,585.00	7,044,557.00	100.00%	28.00
2009	7,044,585.00	7,044,566.00	100.00%	19.00
2008	7,044,585.00	7,044,575.00	100.00%	10.00

Source: Districts Records

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
**Ratios of Outstanding Debt by Type**  
**Last Ten Fiscal Years**

Fiscal Year Ended June 30,	Governmental Activities			Business-Type Activities		Percentage of Personal Income	Per Capita
	General Obligation Bonds	Certificates of Participation	Capital Leases	Bond Anticipation Notes (BANs)	Capital Leases		

**NOT APPLICABLE**

Exhibit J-11

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
**Ratios of Net General Bonded Debt Outstanding**  
**Last Ten Fiscal Years**

Fiscal Year Ended June 30,	General Bonded Debt Outstanding		Percentage of Actual Taxable Value of Property	Per Capita
	General Obligation Bonds	Net General Bonded Debt Outstanding		

**NOT APPLICABLE**

Exhibit J-12

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
**Direct and Overlapping Governmental Activities Debt**  
**As of June 30, 2017**

<u>Governmental Unit</u>	<u>Debt</u> <u>Outstanding</u>	<u>Estimated</u> <u>Percentage</u> <u>Applicable</u>	<u>Estimated Share</u> <u>of Overlapping</u> <u>Debt</u>
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**NOT APPLICABLE**

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
Legal Debt Margin Information,  
Last Ten Fiscal Years

**NOT APPLICABLE**



**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**

**Demographic and Economic Statistics  
Last Ten Years**

<u>Year Ended June 30,</u>	<u>School District Population (1)</u>	<u>Personal Income in Thousands \$ (2)</u>	<u>Per Capita Income (3)</u>	<u>Unemployment Rate (4)</u>
2017	507,945		N/A	6.10
2016	510,916		N/A	6.90
2015	509,913		47,189	8.10
2014	507,456		43,687	9.90
2013	505,392		41,857	11.30
2012	504,193		41,824	11.10
2011	502,273		41,371	11.30
2010	491,778		39,807	11.20
2009	488,364		38,932	6.80
2008	487,067		39,907	5.30

Source:

- (1) U.S. Bureau of the Census, Population Division,  
(Estimates July 1, 2007-2016)
- (2) Personal income of the District is not available.
- (3) U.S. Department of Commerce, County Information 2006-2015
- (4) N.J. Department of Labor.

PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL  
 Principal Employers,  
 Current Year and Nine Years Ago

Employer	2016		2007	
	Employees	Rank (Optional)	Percentage of Total Employment	Rank (Optional)

NOT AVAILABLE

PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL  
 Full-time Equivalent District Employees by Function/Program,  
 Last Ten Fiscal Years

<u>Function/Program</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Instruction	157	169	180	176	171	172	166	169	172	169
Regular	35	36	42	35	39	42	52	48	37	31
Other special education	108	112	97	109	101	96	95	93	102	107
Vocational	2	2	4	3	3	3	3	3	3	3
Other instruction										
Support Services:										
Student & instruction related services	90	92	97	94	93	90	91	90	92	99
General administrative services	9	10	12	10	8	8	9	9	7	9
School administrative services	7	7	13	12	16	17	17	15	14	13
Business administrative services	21	20	17	17	16	17	16	17	15	13
Plant operations and maintenance	85	86	84	78	77	75	70	70	68	68
Pupil transportation	1	1	1	1	1	1	1	1	1	1
Special Schools	30	31	29	23	19	18	11	12	11	10
Food Service	14	13	13	13	13	12	15	16	14	21
Juvenile Detention Center	10									
ETTC										
Total	569	579	589	571	557	551	546	542	536	543

Source: District Personnel Records

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL**  
**Operating Statistics**  
**Last Ten Fiscal Years**

Fiscal Year	<u>Pupil/Teacher Ratio</u>									
	Fiscal Enrollment	Operating Expenditures <sup>a</sup>	Cost Per Pupil	Percentage Change	Teaching Staff <sup>b</sup>	Senior High School	Average Daily Enrollment (ADE) <sup>c</sup>	Average Daily Attendance (ADA) <sup>c</sup>	% Change in Average Daily Enrollment	Student Attendance Percentage
2008	2,785	63,586,274	22,832	1.51%	300	1:9	2,799.4	2,646.6	12.66%	94.54%
2009	3,020	66,108,679	21,890	-4.12%	317	1:9	3,058.5	2,891.4	9.26%	94.54%
2010	3,110	70,713,278	22,737	3.87%	319	1:09	3,150.8	3,002.1	3.02%	95.28%
2011	3,215	68,573,356	21,329	-6.19%	320	1:10	3,250.3	3,090.1	3.16%	95.07%
2012	3,198	70,278,766	21,976	3.03%	315	1:10	3,237.5	3,086.0	-0.39%	95.32%
2013	3,110	70,163,700	22,561	2.66%	306	1:10	3,244.5	3,086.5	0.22%	95.13%
2014	3,233	71,428,731	22,094	-2.07%	306	1:10	3,251.0	3,106.0	0.20%	95.54%
2015	3,317	74,762,368	22,539	2.02%	313	1:09	3,331.6	3,183.5	2.48%	95.55%
2016	3,387	76,476,116	22,579	0.18%	313	1:09	3,331.0	3,176.0	-0.02%	95.35%
2017	3,428	79,237,013	23,115	2.37%	310	1:11	3,444.0	3,280.0	3.39%	95.24%

**Sources:** District records, ASSA

**Note:** Enrollment based on annual October district count.

a Operating expenditures equal total expenditures less debt service and capital outlay; Schedule J-4

b Teaching staff includes only full-time equivalents of certificated staff.

c Average daily enrollment and average daily attendance are obtained from the School Register Summary (SRS).

PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL  
 School Building Information  
 Last Ten Fiscal Years

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
<b><u>District Building</u></b>										
<b><u>High School</u></b>										
Main, Rocco , T and Q Buildings and F-Wing	430,424	430,424	430,424	430,424	430,424	430,424	430,424	430,424	448,844	442,034
Square Feet	3,016	3,016	3,016	3,016	3,016	3,016	3,016	3,016	3,016	3,016
Capacity (students)	2,517	3,020	3,110	3,215	3,198	3,110	3,233	3,317	3,387	3,428
Enrollment										
<b><u>Other</u></b>										
Business Office	2,871	2,871	2,871	2,871	2,871	2,871	2,871	5,608	5,608	5,608
Square Feet										
Athletic Center	38,595	38,595	38,595	38,595	38,595	38,595	38,595	38,595	38,595	38,595
Square Feet										
Media Center	8,310	8,310	8,310	8,310	8,310	8,310	8,310	8,310	8,310	8,310
Square Feet										

Source: District records, ASSA

PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL  
 GENERAL FUND  
 SCHEDULE OF REQUIRED MAINTENANCE FOR SCHOOL FACILITIES  
 LAST EIGHT FISCAL YEARS

UNDISTRIBUTED EXPENDITURES - REQUIRED MAINTENANCE FOR SCHOOL FACILITIES  
 11-000-261-XXX

School Facilities	Project# (s)	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
Main Building	N/A	1,038,553	1,120,210	1,101,860	981,302	989,300	928,671	911,147	1,204,064	295,802	286,712
Rocco Building	N/A	174,849	188,596	185,507	165,210	166,557	156,350	153,400	202,715	49,801	48,270
T Building	N/A	48,638	52,461	51,602	45,956	46,331	43,492	42,671	56,389	13,853	13,427
Q Building	N/A		29,117	28,640	25,506	25,714	24,138	23,683	31,298	7,689	7,452
F Wing	N/A	201,646	219,550	213,938	190,530	192,083	180,311	176,909	233,781	57,433	55,668
HX Wing	N/A	73,016	89,032								
Phase I Expansion	SP#3995-050-03-0921	226,876	258,577	240,706	214,370	216,117	202,872	199,044	263,032	64,619	62,634
Athletic Center	SP#3995-050-03-0921	152,988	174,365	162,314	144,555	145,733	136,802	134,221	177,368	43,574	42,235
Media Center	SP#3995-050-03-0921	32,940	37,542	34,948	31,124	31,377	29,454	28,897	38,190	9,382	9,094
Grand Total		1,949,506	2,169,450	2,019,515	1,798,553	1,813,212	1,702,090	1,669,972	2,206,837	542,153	525,492

\* School Facilities as defined under EFCFA  
 (N.J.A.C. 6A:26-1.2 and N.J.A.C. 6A:26A-1.3)

Source: District records

**PASSAIC COUNTY TECHNICAL INSTITUTE AND VOCATIONAL HIGH SCHOOL**  
**INSURANCE SCHEDULE**  
**JUNE 30, 2017**

	<u>Coverage</u>	<u>Deductible</u>
School Package Policy - N.J. School Boards Association Insurance Group:		
Property:		
Blanket Building and Contents	\$ 112,187,394	\$ 5,000
Electronic Data processing	7,750,000	\$ 1,000
Equipment Breakdown	100,000,000	\$ 5,000
Liability:		
Comprehensive General Liability	16,000,000	
Bodily Injury from Products & Completed Operations	16,000,000	
Sexual Abuse	16,000,000	
Premises Medical Payments	10,000	
Employee Benefits	16,000,000	
Crime:		
Employee Dishonesty	1,000,000	1,000
Forgery or Alteration	0	0
Money Orders & Counterfeit Paper	50,000	500
Money & Securities	50,000	500
Computer Fraud	1,000,000	1,000
Automobile:		
Comprehensive Automobile Liability	16,000,000	1,000
Uninsured/Underinsured Motorists	1,000,000	
Personal Injury Protection	250,000	
Medical payments	10,000	
Garagekeepers Liability	Included	
Physical Damage Coverage	Included	
Errors and Omissions - N.J. School Boards Association Insurance Group	16,000	10,000
NJUEP Excess Liability (Over \$11,000,000) Markel & Starstone National Ins. Co	24,000,000	
Public Official Bonds - Selective Insurance Co.		
	<u>Name</u>	<u>Position</u>
	Richard Giglio	Business Administrator
		10,000
	Rita Pascrell	Treasurer of School Monies
		350,000
Storage Tank Liability - Zurich	Each Occurrence	1,000,000
	Aggregate	2,000,000
Student Accident Insurance - Bollinger Insurance		
Maximum Benefit Blanket Athletic Coverage Including Football		5,000,000
Workers Compensation - N.J. Schools Insurance Group	Statutory	
Employers Liability		2,000,000

**SINGLE AUDIT SECTION**



# Ferraioli, Wielkotz, Cerullo & Cuva, P.A.

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## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Honorable President and  
Members of the Board of Education  
Passaic County Technical and Vocational High School District  
County of Passaic, New Jersey

We have audited, in accordance with auditing standards generally accepted in the United States of America; audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey; and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities and each major fund and the aggregate remaining fund information of the Board of Education of the Passaic County Technical and Vocational High School District, in the County of Passaic, New Jersey, as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated September 27, 2017.

### ***Internal Control Over Financial Reporting***

In planning and performing our audit on the financial statements, we considered the Passaic County Technical and Vocational High School District Board of Education's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Passaic County Technical and Vocational High School District Board of Education's internal control. Accordingly, we do not express an opinion on the effectiveness of the Passaic County Technical and Vocational High School District Board of Education's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.



Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Passaic County Technical and Vocational High School District Board of Education's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards or the audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey.

***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*James Cerullo*

James Cerullo, C.P.A.  
Licensed Public School Accountant  
No. 881

*Ferraioli, Wielkotz, Cerullo & Cuva, P.A.*

FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A.  
Certified Public Accountants  
Pompton Lakes, New Jersey

September 27, 2017

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## INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE AS REQUIRED BY THE UNIFORM GUIDANCE AND N.J. OMB CIRCULAR 15-08

Honorable President and  
Members of the Board of Education  
Passaic County Technical and Vocational High School District  
County of Passaic, New Jersey

### **Report on Compliance for Each Major Federal and State Program**

We have audited the Board of Education of the Passaic County Technical and Vocational High School District School District in the County of Passaic, New Jersey, compliance with the types of compliance requirements described in the *OMB Compliance Supplements* and the New Jersey State Aid/Grant Compliance Supplement that could have a direct and material effect on each of the Passaic County Technical and Vocational High School District Board of Education's major federal and state programs for the year ended June 30, 2017. The Passaic County Technical and Vocational High School District Board of Education's major federal and state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

### **Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal and state programs.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for each of the Passaic County Technical and Vocational High School District Board of Education's major federal and state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and N.J. OMB Circular 15-08. Those standards, the Uniform Guidance and N.J. OMB Circular 15-08 require that we plan and perform the audit to obtain reasonable assurance about whether



noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal and state program occurred. An audit includes examining, on a test basis, evidence about the Passaic County Technical and Vocational High School District Board of Education's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal and state program. However, our audit does not provide a legal determination of the Passaic County Technical and Vocational High School District Board of Education's compliance.

### ***Opinion on Each Major Federal and State Program***

In our opinion, the Passaic County Technical and Vocational High School District Board of Education complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal and state programs for the year ended June 30, 2017.

### **Report on Internal Control Over Compliance**

Management of the Passaic County Technical and Vocational High School District Board of Education is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Passaic County Technical and Vocational High School District Board of Education's internal control over compliance with the type of requirements that could have a direct and material effect on each major federal and state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal and state program and to test and report on internal control over compliance in accordance with the uniform Guidance and N.J. OMB Circular 15-08, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Passaic County Technical and Vocational High School District Board of Education's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal and state program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal and state program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of

deficiencies, in internal control over compliance with a type of compliance requirement of a federal and state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and N.J. OMB Circular 15-08. Accordingly, this report is not suitable for any other purpose.

*James Cerullo*

James Cerullo, C.P.A.  
Licensed Public School Accountant  
No. 881

*Ferraioli, Wielkocz, Cerullo + Cuva, P.A.*

FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A.  
Certified Public Accountants  
Pompton Lakes, New Jersey

September 27, 2017

PASSAIC COUNTY VOCATIONAL AND TECHNICAL-HIGH SCHOOL  
Schedule of Expenditures of Federal Awards  
for the Fiscal Year Ended June 30, 2017

Federal Grant/Pass-Through Grantor Program Title	Federal CFDA Number	Federal FAIN Number	Grant or State Project Number	Grant Period		Award Amount	Balance at June 30, 2016	Carryover/Adjustments	Cash Received	Budgetary Expenditures	Repayment of Prior Year's Balance	Balance at June 30, 2017		MEMO Cumulative Total Expenditures
				From	To							Accounts Receivable	Deferred Revenue	
<b>U.S. Department of Education Passed-Through State Department of Education:</b>														
<b>General Fund:</b>														
Medical Assistance Program (SEMI)	93.778	1605NI5MAP		07/01/13	06/30/14	\$ 4,753.44	(4,753.44)	4,753.44	(5,373.99)	-	-	-	-	*
Medical Assistance Program (ARRA/SEMI)	93.778	1705NI5MAP		04/01/09	12/31/09	5,373.99		5,373.99	(25,105.52)	-	-	-	-	*
Medical Assistance Program (SEMI)	93.778	1705NI5MAP		07/01/16	06/30/17	25,105.52		25,105.52		-	-	-	-	*
Total General Fund							(4,753.44)	35,232.95	(30,479.51)	-	-	-	-	*
<b>U.S. Department of Agriculture Passed-Through State Department of Education:</b>														
<b>Enterprise Fund:</b>														
U.S.D.A. Commodities Program	10.555	1616INI304NI099	N/A	07/01/15	06/30/16	138,488.54	1,005.00		(131,579.32)	(1,005.00)	-	-	-	*
U.S.D.A. Commodities Program	10.555	1711NI304NI099	N/A	07/01/16	06/30/17	130,807.07		130,807.07			-	232.75		*
School Breakfast Program	10.553	1616INI304NI099	N/A	07/01/15	06/30/16	186,461.14	(12,043.75)	12,043.75			-			*
School Breakfast Program	10.553	1711NI304NI099	N/A	07/01/16	06/30/17	208,713.23		192,099.53	(208,713.23)		(16,613.70)			*
National School Lunch Program	10.555	1616INI304NI099	N/A	07/01/15	06/30/16	923,769.36	(43,801.08)	43,801.08			-			*
National School Lunch Program	10.555	1711NI304NI099	N/A	07/01/16	06/30/17	949,913.44		888,746.30	(949,913.44)		(61,167.14)			*
Total Enterprise Fund							(54,839.83)	1,267,497.73	(1,290,205.99)	-	(77,780.84)	232.75		131,579.32
<b>U.S. Department of Education Passed-Through State Department of Education:</b>														
<b>Special Revenue Fund:</b>														
Title I - Improving Basic Programs	84.010	S010AI50030	NCLB3995-16	07/01/15	06/30/16	21,594,411.00	(419,257.53)	419,257.53			-			*
Title I - Improving Basic Programs	84.010	S010AI60030	NCLB3995-17	07/01/16	06/30/17	2,126,041.00		1,668,442.00	(1,984,446.18)		(316,004.18)			1,984,446.18
								2,087,699.53	(1,984,446.18)		(316,004.18)			1,984,446.18
Title II-A - Teacher & Principal Training/Recruiting	84.367	S367AI50029	NCLB3995-16	07/01/15	06/30/16	145,688.00	(34,461.69)	34,461.69			-			*
Title II-A - Teacher & Principal Training/Recruiting	84.367	S367AI60029	NCLB3995-17	07/01/16	06/30/17	117,434.00		76,216.00	(107,422.12)		(31,206.12)			107,422.12
								110,677.69	(107,422.12)		(31,206.12)			107,422.12
Title III - English Language Acquisition	84.365	S365AI50030	NCLB3995-16	07/01/15	06/30/16	10,597.00	(1,957.14)	1,957.14			-			*
								1,957.14			-			*
I.D.E.A. Part B - Basic Regular	84.027	H027AI50010	IDEA3995-16	07/01/15	06/30/16	837,981.00	(150,354.85)	150,354.85			-			*
I.D.E.A. Part B - Basic Regular	84.027	H027AI60100	IDEA3995-17	07/01/16	06/30/17	794,467.00		598,284.00	(754,575.38)		(156,291.38)			754,575.38
								748,638.85	(754,575.38)		(156,291.38)			763,461.38
Vocational Education:														
Carl Perkins	84.048	V048AI50030	PERK3995-16	07/01/15	06/30/16	483,986.00	(174,330.36)	174,330.36			-			*
Carl Perkins	84.048	V048AI60030	PERK3995-17	07/01/16	06/30/17	548,082.00		490,219.00	(546,873.53)		(56,654.53)			546,873.53
Carl Perkins - Reserve	84.048	V048AI50030	PERK3995-16	07/01/15	06/30/16	109,556.00	(43,075.23)	43,075.23			-			*
Carl Perkins - Reserve	84.048	V048AI60030	PERK3995-17	07/01/16	06/30/17	103,039.00		103,039.00	(103,039.00)		-			103,039.00
								810,663.59	(649,912.53)		(56,654.53)			649,912.53
<b>State Department of Labor &amp; Workforce Dev.</b>														
<b>Pass Thru Paterson Public Schools</b>														
Adult Basic Education	17.258			07/01/15	06/30/16	115,000.00	(37,972.00)	37,972.00			-			*
Adult Basic Education	17.258			07/01/16	06/30/17	105,000.00		83,166.00	(105,000.00)		(21,834.00)			105,000.00
								121,138.00	(105,000.00)		(21,834.00)			105,000.00
Total Special Revenue Fund							(861,408.80)	3,880,774.80	(3,601,356.21)	-	(581,990.21)			3,610,242.21
TOTAL FEDERAL FINANCIAL AWARDS							(921,002.07)	5,183,505.48	(4,922,041.71)		(659,771.05)	232.75		3,772,301.04

See accompanying notes to schedules of expenditures of federal awards and state financial assistance.

BOROUGH OF WOODLAND PARK SCHOOL DISTRICT  
Schedule of Expenditures of State Financial Assistance  
for the Fiscal Year Ended June 30, 2017

State Grantor/Program Title	Grant or State Project Number	Grant Period From To	Award Amount	Balance at June 30, 2016		Caryover/Walkover Amount	Balance at June 30, 2017			MEMO			
				Deferred Revenue/ (Accts. Receivable)	Due To Grantor		Cash Received	Budgetary Expenditures	Adjustment/ Repayment of Prior Year's Balance	Accounts Receivable	Deferred Revenue	Due To Grantor at	Budgetary Receivable
<b>State Department of Education:</b>													
<b>General Fund:</b>													
Equalization Aid	17-495-034-5120-078	07/01/16	17,588,035.00	-	-	-	16,164,386.00	(17,588,035.00)	-	-	-	(1,423,649.00)	17,588,035.00
Special Education Categorical Aid	17-495-034-5120-089	07/01/16	2,034,174.00	-	-	-	1,869,520.00	(2,034,174.00)	-	-	-	(164,654.00)	2,034,174.00
Security Aid	17-495-034-5120-084	07/01/16	297,893.00	-	-	-	273,780.00	(297,893.00)	-	-	-	(24,113.00)	297,893.00
Per Pupil Growth Aid	17-495-034-5120-097	07/01/16	32,860.00	-	-	-	30,200.00	(32,860.00)	-	-	-	(2,660.00)	32,860.00
PARCC Readiness Aid	17-495-034-5120-098	07/01/16	32,860.00	-	-	-	30,200.00	(32,860.00)	-	-	-	(2,660.00)	32,860.00
Professional Learning Community Aid	17-495-034-5120-101	07/01/16	33,810.00	-	-	-	31,073.00	(33,810.00)	-	-	-	(2,737.00)	33,810.00
<b>State Aid - Public Cluster</b>													
On-Behalf TPAF - Post Retirement Medical	17-495-034-5094-001	07/01/16	3,011,032.00	-	-	-	18,399,159.00	(20,019,632.00)	-	-	-	(1,620,473.00)	20,019,632.00
On-Behalf TPAF - Pension	17-495-034-5094-002	07/01/16	3,487,342.00	-	-	-	3,011,032.00	(3,011,032.00)	-	-	-	-	3,011,032.00
On-Behalf TPAF - Non-contributory Insurance	17-495-034-5094-004	07/01/16	126,354.00	-	-	-	3,487,342.00	(3,487,342.00)	-	-	-	-	3,487,342.00
On-Behalf TPAF - Long Term Disability	17-495-034-5094-004	07/01/16	4,915.00	-	-	-	126,354.00	(126,354.00)	-	-	-	-	126,354.00
Reimbursed TPAF - Social Security	16-495-034-5094-003	07/01/15	2,347,239.17	(117,060.26)	-	-	4,915.00	(4,915.00)	-	-	-	-	4,915.00
Reimbursed TPAF - Social Security	17-495-034-5094-003	07/01/16	2,445,258.72	-	-	-	117,060.26	(2,445,258.72)	-	-	-	(121,355.34)	2,445,258.72
Total General Fund				(117,060.26)	-	-	27,469,765.64	(29,094,533.72)	-	-	-	(1,620,473.00)	29,094,533.72
<b>Special Revenue Fund:</b>													
Vocational Education:													
Post Secondary - Perkins State Funds	17-100-034-5062-032	07/01/16	80,076.00	-	-	-	75,466.00	(79,161.43)	-	-	-	(3,695.43)	79,161.43
Apprentice Coordinator	WDP 01-16-0116	07/01/15	24,523.00	(5,418.00)	-	-	5,418.00	(20,000.00)	-	-	-	-	20,000.00
Apprentice Coordinator	WDP 01-17-0116	07/01/16	20,000.00	-	-	-	15,650.00	(4,350.00)	-	-	-	-	20,000.00
Pass Thru: NJ Community Development Corp: School Based Youth Services Program			18,080.00	2,095.58	-	-	-	-	2,095.58	-	-	-	-
Total Special Revenue Fund				(3,322.42)	-	-	96,534.00	(99,161.43)	-	-	-	(6,045.43)	99,161.43
<b>State Department of Agriculture:</b>													
<b>Enterprise Fund:</b>													
National School Lunch Program (State Share)	16-100-010-3350-023	07/01/15	18,535.15	(845.67)	-	-	845.67	(17,980.98)	-	-	-	-	18,535.15
National School Lunch Program (State Share)	17-100-010-3350-023	07/01/16	17,980.98	-	-	-	16,832.28	(17,980.98)	-	-	-	(1,148.70)	18,535.15
Total Enterprise Fund				(845.67)	-	-	17,677.95	(17,980.98)	-	-	-	(1,148.70)	18,535.15
TOTAL				(121,228.35)	-	-	27,583,977.59	(29,211,676.13)	-	-	-	(1,620,473.00)	29,212,303.30
<b>Less On-Behalf TPAF Pension and Annuity Aid</b>													
On-Behalf TPAF - Post Retirement Medical	17-495-034-5094-001	07/01/16	3,011,032.00	-	-	-	3,011,032.00	(3,011,032.00)	-	-	-	-	3,011,032.00
On-Behalf TPAF - Pension	17-495-034-5094-002	07/01/16	3,487,342.00	-	-	-	3,487,342.00	(3,487,342.00)	-	-	-	-	3,487,342.00
On-Behalf TPAF - Non-contributory Insurance	17-495-034-5094-004	07/01/16	126,354.00	-	-	-	126,354.00	(126,354.00)	-	-	-	-	126,354.00
On-Behalf TPAF - Long Term Disability	17-495-034-5094-004	07/01/16	4,915.00	-	-	-	4,915.00	(4,915.00)	-	-	-	-	4,915.00
TOTAL FOR STATE FINANCIAL ASSISTANCE DETERMINATION				(121,228.35)	-	-	20,954,334.59	(22,582,033.13)	-	-	-	(1,620,473.00)	22,582,887.30

**NOTE 1. GENERAL**

The accompanying Schedules of Expenditures of Federal Awards and State Financial Assistance include the activity of all federal and state award programs of the Board of Education, Passaic County Technical and Vocational High School District. The Board of Education is defined in Note 1 to the Board's basic financial statements. All federal and state awards received directly from federal and state agencies, as well as federal and state awards passed through other government agencies is included on the Schedules of Expenditures of Federal Awards and State Financial Assistance.

**NOTE 2. BASIS OF ACCOUNTING**

The accompanying Schedules of Expenditures of Federal Awards and State Financial Assistance are presented on the budgetary basis of accounting with the exception of programs recorded in the food service fund, which are presented using the accrual basis of accounting. These bases of accounting are described in Notes 2(C) and 2(D) to the Board's basic financial statements. The information in these schedules is presented in accordance with the requirements of *2 CFR 200-Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Award*. Therefore, some amounts presented in this schedule may differ in amounts presented in or used in the preparation of the basic financial statements.

**NOTE 3. RELATIONSHIP TO BASIC FINANCIAL STATEMENTS**

The basic financial statements present the general fund and the special revenue fund on a GAAP basis. Budgetary comparison statements or schedules (RSI) are presented for the general fund and special revenue fund to demonstrate finance-related legal compliance in which certain revenue is permitted by law or grant agreement to be recognized in the audit year, whereas for GAAP reporting, revenue is not recognized until the subsequent year or when expenditures have been made.

The general fund is presented in the accompanying schedules on the modified accrual basis with the exception of the revenue recognition of the last state aid payment in the current budget year, which is mandated pursuant to N.J.S.A. 18A:22-44.2. For GAAP purposes, that payment is not recognized until the subsequent budget year due to the state deferral and recording of the last state aid payment in the subsequent year. The special revenue fund is presented in the accompanying schedules on the grant accounting budgetary basis which recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. The special revenue fund also recognizes the last state aid payment in the current budget year, consistent with N.J.S.A. 18A:22-44.2.



**NOTE 3. RELATIONSHIP TO BASIC FINANCIAL STATEMENTS, (continued)**

The net adjustment to reconcile from the budgetary basis to the GAAP basis is \$(21,257.00) for the general fund and \$0.00 for the special revenue fund. See Notes to Required Supplemental Information for a reconciliation of the budgetary basis to the modified accrual basis of accounting for the general and special revenue funds. Awards and financial assistance revenues are reported in the Board’s financial statements on a GAAP basis as follows:

	<u>Federal</u>	<u>State</u>	<u>Total</u>
General Fund	\$30,479.51	\$29,073,276.72	\$29,103,756.23
Special Revenue Fund	3,601,356.21	99,161.43	3,700,517.64
Enterprise Funds	<u>1,290,205.99</u>	<u>17,980.98</u>	<u>1,308,186.97</u>
Total Financial Awards	<u>\$4,922,041.71</u>	<u>\$29,190,419.13</u>	<u>\$34,112,460.84</u>

**NOTE 4. RELATIONSHIP TO FEDERAL AND STATE FINANCIAL REPORTS**

Amounts reported in the accompanying schedules agree with the amounts reported in the related federal and state financial reports.

**NOTE 5. OTHER**

Revenues and expenditures reported under the Food Distribution Program represent current year value received and current year distributions, respectively. The amount reported as TPAF Pension Contributions represents the amount paid by the state on behalf of the District for the year ended June 30, 2017. The amount reported as TPAF Social Security Contributions represents the amount reimbursed by the state for the employer's share of social security contributions for TPAF members for the year ended June 30, 2017.

**NOTE 6. ON-BEHALF PROGRAMS NOT SUBJECT TO STATE SINGLE AUDIT**

On-behalf State Programs for TPAF Pension and Post-Retirement Medical Benefits Contributions are not subject to a State single audit and, therefore, are excluded from major program determination. The Schedule of State Financial Assistance provides a reconciliation of State financial assistance reported in the District’s financial statements and the amounts subject to State single audit and major program determination.

**NOTE 7. INDIRECT COST RATE**

The Passaic County Technical and Vocational High School District has elected not to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL DISTRICT  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

*Section I - Summary of Auditor's Results*

**Financial Statements**

Type of auditor's report issued: unmodified

Internal control over financial reporting:

- 1. Significant deficiencies identified that are not considered to be material weaknesses? \_\_\_\_\_ yes  X  none reported
- 2. Material weakness(es) identified? \_\_\_\_\_ yes  X  no

Noncompliance material to basic financial statements noted? \_\_\_\_\_ yes  X  no

**Federal Awards**

Internal Control over major programs:

- 1. Significant deficiencies identified that are not considered to be material weaknesses? \_\_\_\_\_ yes  X  none reported
- 2. Material weakness(es) identified? \_\_\_\_\_ yes  X  no

Type of auditor's report issued on compliance for major programs: unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200 section .516(a) of the Uniform Guidance? \_\_\_\_\_ yes  X  no

Identification of major programs:

<u>CFDA Number(s)</u>	<u>FEIN Number(s)</u>	<u>Name of Federal Program or Cluster</u>
<u>10.553/10.555</u>	<u>1711NJ304N1099</u>	<u>Child Nutrition Cluster</u>
<u>84.010</u>	<u>5010A160030</u>	<u>Title I - Part A</u>
<u>84.027</u>	<u>H027A160100</u>	<u>IDEA Part B - Basic</u>

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low-risk auditee? \_\_\_\_\_  X  yes \_\_\_\_\_ no

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL DISTRICT  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017  
(continued)**

***Section I - Summary of Auditor's Results, (continued)***

**State Awards**

Dollar threshold used to distinguish between type A and type B programs:     \$ 750,000

Auditee qualified as low-risk auditee?                               X   yes            no

Type of auditor's report issued on compliance for major programs:     unmodified

Internal Control over major programs:

1. Significant deficiencies identified that are not considered to be material weaknesses?            yes       X   none reported

2. Material weakness(es) identified?                                    yes       X   no

Any audit findings disclosed that are required to be reported in accordance with NJ OMB Circular Letter 15-08?            yes       X   no

Identification of major programs:

**State Grant/Project Number(s)**

**Name of State Program**

17-495-034-5120-078  
17-495-034-5120-089  
17-495-034-5120-084  
17-495-034-5120-097  
17-495-034-5120-098  
17-495-034-5120-101  
17-495-034-5095-003

**State Aid Public Cluster:**

Equalization Aid  
Special Education Aid  
Security Aid  
Per Pupil Growth Aid  
PARCC Readiness Aid  
Professional Learning Comm. Aid  
TPAF Social Security

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL DISTRICT  
SCHEDULE OF FINANCIAL, FEDERAL AND STATE FINDINGS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

***Section II - Financial Statement Findings***

None

***Section III - Federal Awards and State Financial Assistance Findings and Questioned Costs***

No matters were reported.

**PASSAIC COUNTY TECHNICAL AND VOCATIONAL HIGH SCHOOL DISTRICT  
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

**Status of Prior Year Findings**

There were no prior year audit findings.