



UNIVERSITY  
HEIGHTS  
CHARTER SCHOOL

**COMPREHENSIVE ANNUAL  
FINANCIAL REPORT  
FOR THE FISCAL YEAR ENDED  
JUNE 30, 2017**

**PREPARED BY  
UNIVERSITY HEIGHTS CHARTER SCHOOL**

# UNIVERSITY HEIGHTS CHARTER SCHOOL

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74 HARTFORD STREET NEWARK, NEW JERSEY 07103 TEL: 973-623-1965 FAX: 973-623-8511 WWW.UHCS-NEWARK.ORG

November 7, 2017

The Commissioner  
New Jersey Department of Education  
Riverview Executive Plaza – Bldg. 100  
P. O. Box 500  
Trenton, New Jersey 08625-0500

Dear Commissioner:

We hereby submit the Comprehensive Annual Financial Report of the University Heights Charter School (the “Charter School” or “UHCS”) for the fiscal year ended June 30, 2017.

Responsibility for both the accuracy of the data and completeness and fairness of the presentation, including all disclosures, rests with the management of the Charter School. To the best of our knowledge and belief, the data presented in this report is accurate in all material respects and are reported in a manner designed to fairly present the financial position and result of operations of the various funds of the Charter School. All disclosures necessary to enable the reader to gain an understanding of the Charter School’s financial activities have been included.

Governmental Accounting Standards Board (GASB) requires that management provide a narrative introduction overview and analysis to accompany the basic financial statements in the form of Management’s Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. University Heights Charter School’s MD&A can be found immediately following the Independent Auditor’s Report.

The Comprehensive Annual Financial Report is presented in four sections: introductory, financial, statistical and single audit. The introductory section includes this transmittal letter, the Charter School’s organizational chart and a list of principal officials. The financial section includes the independent auditor’s report, management’s discussion and analysis (MD&S) and the basic financial statements including the Charter School-wide financial statements presented in conformity with Governmental Accounting Standards Board Statement No. 34. The basic financial statements also include individual fund financial statements and required supplemental information (RSI). The statistical section includes selected financial and demographic information, generally presented on a multi-year basis.

The Charter School is required to undergo an annual single audit in conformity with the provisions of the *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and the New Jersey OMB's Circular 15-08, "*Single Audit Policy for Recipients of Federal Grants, State Grants, and State Aid*". Information related to this single audit, including the auditor's report on internal control and compliance with applicable *laws and regulations* and findings and recommendations are included in the single audit section of this report.

**1) Reporting Entity and Its Services**

The University Heights Charter School (UHCS) is an independent reporting entity within the criteria adopted by the Government Accounting Standards Board (GASB) as established by National Council on Governmental Accounting (NCGA) Statement No. 3. All funds and account groups of the Charter School are included in this report.

The overarching mission of the UHCS is to inspire and empower its students, families and staff with opportunities to successfully shape and transform their lives by becoming successful, lifelong learners who possess the critical-thinking, academic, advocacy, and leadership skills required to continuously open new doors in their lives and the lives of others.

UHCS is open to all Newark students on a space available basis and does not discriminate in its admission policies or practices on the basis of intellectual or athletic ability, measures of achievement or aptitude, status as a handicapped person, proficiency in the English language, or any other basis that would be illegal if used by a charter school.

UHCS has completed its seventh year of service to the children and families of Newark. By the end of 2016-2017 school year the Charter School had a student enrollment of 706.

**2) Economic Condition and Outlook**

The City of Newark is the largest city in the State of New Jersey. It serves as the county seat for Essex County, with County, State and Federal Courts as well as governmental offices attracting a large number of law firms to the central business district.

Business such as Standard Chartered Bank, Audible.Com and Pitney-Bowes are bringing more than 180 jobs to our city. These businesses are expected to open in Newark's South Ward.

Newark is a transportation hub serviced by the Interstate Highway system, NJ Transit, Amtrak Rail Links, and Newark International Airport, as well as container and cargo facilities at Port Newark-Elizabeth.

2) **Economic Condition and Outlook** - continued

It is also the insurance, finance and banking capital of the State. Headquartered in Newark are a number of large financial institutions, including the prudential Insurance Company, Blue Cross Blue Shield of New Jersey, as well as the State's largest public utility, Public Service Electric and Gas Company. Newark is the site of the University of Medicine and Dentistry of New Jersey, the New Jersey Institute of Technology, the Newark campus of Rutgers University, Seton Hall Law School and Essex County College. Covering over 320 acres, these five colleges serve a population of approximately 45,000 students and faculty.

The City of Newark is currently undergoing a revaluation of property holdings. Among the concerns voiced in conjunction with this change is the potential effect of any redistribution of property tax burden on economic activity and on the ability of local government to maintain and improve services including its tax contributions for public school purposes.

The City of Newark has experienced a surge of large-scale economic development projects initiated by the private sector over the last decade, including the construction of a new arena for the professional hockey team, the New Jersey Devils, which opened in October 2007.

3) **Charter School Enrollment, Demographics and Other Highlights**

- **Enrollment Growth & Expansion Approval:** In 2016-2017, the school added new seats, for a total of 700. In February 2016 the NJ Department of Education approved the school's additional expansion request from a previously approved 750 students in grades PreK-8 to 1050 in grades PreK-8 by the 2019-2020 school year. In its letter the department noted that, "University Heights Charter School has a history of providing a high quality education to its students."
- **Strong Academic Performance:** The most recent NJ Department of Education School Performance Report (2015-2016) ranked UHCS in the 94<sup>th</sup> percentile in English Language Arts state test performance compared to schools serving similar demographics. The school also reached 100% of state assessment participation goals.
- **Strategic Planning:** Parent, staff, and board input was compiled by the Strategic Planning Committee, facilitated by the NJ Charter Schools Association, to develop a comprehensive 4-year strategic plan (2017-2020). Priorities include continued improvement in academic performance, expanding opportunities for the development of the whole child, and purchase of the upper school building.



3) **Charter School Enrollment, Demographics and Other Highlights** - *continued*

- **Implementation of School-wide Free Meal Service:** University Heights Charter School was successful in implementing a new option under the National School Lunch and School Breakfast programs called the Community Eligibility Provision whereby school serving high poverty populations can serve free breakfast, lunch, and snack to all students without needing to verify each individual student's family income status.
- **Future Ready Technology Initiative:** In partnership with Robert Treat Academy Charter School, University Heights Charter School was awarded \$245,290 from the NJ Department of Education to improve Digital Learning readiness. The partnership was one of only four groups in the state, and the only charter applicant, approved for the grant. In addition to acquisition of 150 new laptops and 100 new tablets, the grant was also used to support 4 full days of professional development in digital learning as well as an online course in blended learning.

4) **Internal Accounting Controls**

Management of the Charter School is responsible for establishing and maintaining internal control designed to ensure the assets of the Charter School are protected from loss, theft or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles (GAAP). The system of internal control is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

As a recipient of federal awards and state financial assistance, the Charter School also is responsible for ensuring that adequate system of internal controls is in place to ensure compliance with applicable laws and regulations related to those programs. This system of internal control is also subject to periodic evaluation by the Charter School's management.

As part of the Charter School's single audit described earlier, tests are made to determine the adequacy of the system of internal controls, including that portion related to federal awards and state financial assistance programs, as well as to determine that the Charter School has complied with applicable laws and regulations.

5) **Budgetary Controls**

In addition to internal accounting controls, the Charter School maintains budgetary controls. The objective of these budgetary controls is to ensure compliance with the statutory requirements of charter school budgets. Annual appropriated budgets are adopted for general and special revenue funds. The final budget amount, as amended for the fiscal year is reflected in the financial section.

An encumbrance accounting system is used to record outstanding purchase commitments on a line item basis. Open encumbrances at year end are either canceled or are included as re-appropriations of fund balance in the subsequent year. The Charter School’s Board approved a resolution (in the prior year ended June 30, 2013) to reserve \$1 million of the fund balance.

During the 2016-2017 fiscal school, the Charter School continued its efforts to improve its audit status and operational processes and procedures, correcting deficiencies identified in previous audits and reviews and on maintaining general compliance with sound fiscal practices.

6) **Accounting System and Report**

The Charter School’s accounting records reflect generally accepted accounting principles (GAAP), as promulgated by the Governmental Accounting Standards Board (GASB). The accounting records also reflect New Jersey State Statute (N.J.S.A 18:4-14) that requires a uniform system of double-entry bookkeeping consistent with the GAAP established by GASB for us in all school districts and charter school. The accounting system is organized on the basis of funds in accordance with the Uniform Charter of Accounts (Handbook 2R2) for New Jersey Public Schools. These funds are explained in “Notes to the Financial Statements”, Note 1.

7) **Financial Statement Information at Fiscal Year-End**

As demonstrated by the various statements and schedules included in the financial section of this report, the Charter School continues to meet its responsibility for sound financial management. The following schedule presents a summary of the General Fund, and Special Revenue Funds for the fiscal year ended June 30, 2017 fiscal year:

**Summary of the General Fund  
and Special Revenue Fund Revenues**

<b>Revenue</b>	<b>2017</b>	<b>2016</b>	<b>Increase/ (decrease)</b>	<b>% Change</b>
Local sources	\$ 1,398,563	\$ 1,501,799	\$ (103,236)	-6.87%
State sources	10,950,279	9,310,698	1,639,581	17.61%
Federal sources	542,236	566,141	(23,905)	-4.22%
	<u>\$ 12,891,078</u>	<u>\$ 11,378,638</u>	<u>\$ 1,512,440</u>	<u>13.29%</u>

7) **Financial Statement Information at Fiscal Year-End** – *continued*

The Charter School experienced a general increase in revenue of about 13% which is partly consistent with the general increase in state funding during 2017 as a result of an increase in enrollment.

The following schedule presents a summary of general fund and special revenue expenditures for the fiscal year ended June 30, 2017:

**Summary of the General Fund  
and Special Revenue Fund Expenditures**

<b>Expenditures</b>	<b>2017</b>	<b>2016</b>	<b>Increase/ (decrease)</b>	<b>% Change</b>
Instruction	\$ 5,014,827	\$ 4,434,780	\$ 580,047	13.08%
Administrative	4,440,828	2,695,722	1,745,106	64.74%
Support	3,398,537	3,513,067	(114,530)	-3.26%
Capital outlay	-	-	-	0.00%
	<u>\$ 12,854,192</u>	<u>\$ 10,643,569</u>	<u>\$ 2,210,623</u>	<u>20.77%</u>

The Charter School’s expenditures increase by about 20% which was partly due to increase in enrollment.

8) **Cash Management**

The investment policy of the Charter School is guided in large part by state statute as detailed in “Notes to the Financial Statements”. The Charter School has adopted a cash management plan, which requires it to deposit public funds in public depositories protected from loss under the provision of the Governmental Unit Deposit Protection Act (“GUDPA”). GUDPA was enacted in 1970 to protect Governmental Units from loss of funds on deposit with a failed banking institution in New Jersey. The law requires governmental units to deposit public funds in public depositories located in New Jersey, where the funds are secured in accordance with the Act.

9) **Risk Management**

The Board carries various forms of insurance, including but not limited to general liability and comprehensive/collision, hazard and theft insurance on property and contents, fidelity bonds and worker’s compensation.

10) **Other Information**

**Independent Audit**

State statute requires an annual audit by independent Certified Public Accountants or registered Municipal Accountants. The Charter School appointed the accounting firm of Olugbenga Olabintan, CPA.

In addition to meeting the requirements set forth in state statutes, the audit also was designed to meet the requirements of *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and New Jersey OMB Circular Letter 15-08 “*Single Audit Policy for Recipients of Federal Grants, State Grants, and State Aid*”. The auditor’s report on the basic financial statements is included in the financial section of this report. The auditor’s reports related specifically to the single audit are included in the single audit section of this report.

The 2016-2017 school year was one of great strides in terms of academic achievement at the University Heights Charter School. In addition, it continues to enjoy a strong financial position through careful stewardship of its resources. The next school year promises to be one that builds upon these successes with additional progress in all areas of the School’s operations, and particularly in the area of student achievement.

11) **Acknowledgments**

A note of appreciation is extended to the Finance Committee of the Charter School for their ongoing support and commitment to fiscal integrity and to the University Heights Charter School Board of Trustees for their selfless dedication to improving student achievement.

A special note of appreciation is extended to the Business Office and to all of the business operations staff members for their untiring efforts to improve processes, procedures and audit outcomes. Their contributions in support of the students and staff of the University Heights Charter School are truly noteworthy. The preparation of this report could not have been accomplished without the efficient and dedicated services of our financial, accounting and administrative staff.

Respectively submitted

*Michael Falkowski*

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Michael Falkowski  
Board Secretary/School Business Administrator

**UNIVERSITY HEIGHTS CHARTER SCHOOL**

**ROSTER OF TRUSTEES AND OFFICERS**

**JUNE 30, 2017**

**Members of Board of Trustees**

Nicole Butler, Board President

Miyoshi West, Board Vice President

Elaine Hughes, Trustee

Katherine Liu, Trustee

Theresa Mitchell, Trustee

Elizabeth Rainey-Goka, Trustee

Kimaada Sills, Trustee

Warren Tranquada, Trustee

Anuja Vejalla, Trustee

Marianne Walker, Trustee

**Administration**

Tamara Cooper – Executive Director

Michael Falkowski – School Business Administrator/Board Secretary

**UNIVERSITY HEIGHTS CHARTER SCHOOL**

**CONSULTANTS AND ADVISORS**

**Independent Auditors**

Olugbenga Olabintan  
Certified Public Accountant/Consultant  
137 Camden Street  
Newark, NJ 07103

**Attorney**

Johnston Law Firm LLC  
75 Midland Avenue Suite 1  
Montclair, NJ 07042

**Official Depository**

City National Bank of New Jersey  
900 Broad Street  
Newark, NJ 07102

## **Financial Section**

# *Olugbenga Olabintan*

**Certified Public Accountant/Consultant**

137 Camden Street, Suite #3  
Newark, NJ 07103

Tel: (201) 230-7518  
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E-mail: oolabintan@aol.com

## **Independent Auditors' Report**

The Honorable President and  
Members of the Board of Trustees  
University Heights Charter School  
Newark, New Jersey  
County of Essex

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the University Heights Charter School, (the "Charter School") in the County of Essex, State of New Jersey as of and for the fiscal year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Charter School's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States *and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.



We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Charter School as of June 30, 2017, and the respective changes in financial position and, where applicable, cash flows, thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the *Management's Discussion and Analysis and Budgetary Comparison Information, and Pension Information* as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Supplementary and Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Charter School's basic financial statements. The accompanying supplementary information, which consists of the introductory section, combining and individual nonmajor fund financial statements, financial schedules and statistical tables are presented for purposes of additional analysis and are not required part of the basic financial statements. The accompanying schedules of expenditures of federal awards and state financial assistance are presented for purposes of additional analysis as required by the *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the provisions of New Jersey Department of the Treasury Circular Letter 15-08 OMB, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*, respectively, and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statement, schedule of expenditures of federal awards and schedule of state financial assistance are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in

accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly presented, in all material respects, in relation to the basic financial statements as a whole.

The introductory section, financial schedules and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

#### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated November 7, 2017 on our consideration of the Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Charter School's internal control over financial reporting and compliance.

*Olugbenga Olabintan, CPA*

November 7, 2017  
Newark, New Jersey

OLUGBENGA OLABINTAN  
Certified Public Accountant/Consultant



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Olugbenga Olabintan, CPA  
Licensed Public School Accountant  
No. 20CS00230200

## **Required Supplementary Information**

### **Part I**

#### **Management's Discussion and Analysis**

The Management's Discussion and Analysis (MD&A) provides an analysis of the Charter School's overall financial position and results of operations.

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**Management's Discussion and Analysis**  
**Year Ended June 30, 2017**  
**(Unaudited)**

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**Introduction**

This section of the University Heights Charter School's annual financial report presents our discussion and analysis of the Charter School's financial performance and provides an overview of the Charter School's financial activities for the fiscal year ended June 30, 2017. It should be read in conjunction with the transmittal letter at the front of this report and the Charter School's financial statements, which follow this section.

Management's Discussion and Analysis (MD&A) is an element of Required Supplementary Information specified in the Governmental Accounting Standard Board's (GASB) Statement No. 34, *Basic Financial Statement – and Management's Discussion and Analysis- for State and Local Governments*. Certain comparative information between the current fiscal year and the prior fiscal year is required to be presented in the MD&A.

**Financial Highlights**

Key financial highlights for fiscal year 2017 are as follows:

- Net position of governmental activities ended the fiscal year with \$457,942. Net position of business-type activities, which represent food service operations/after care and summer instructional programs, ended the fiscal year with \$76,784.
- General revenues accounted for \$11,299,386 in revenue or 84 percent of total revenues of \$13,429,172. Program specific revenues, in the form of charges for services, grants, and contributions accounted for \$2,129,786 or 16 percent of total revenues.
- The Charter School had \$13,766,631 in expenses related to governmental activities; \$1,591,692 of these expenses is offset by operating grants and contributions. General revenues (primarily State aid) of \$11,269,598 helped to provide for the balance of these programs.
- The General Fund reported fund surplus at June 30, 2017, of \$2,718,968 of which \$1 million was designated by a resolution of the Charter School's Board for future capital expenditures. Further, \$75,000 of the General Fund surplus was restricted for the Charter School escrow as required by an agreement with the New Jersey Department of Education.

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**Management's Discussion and Analysis**  
**Year Ended June 30, 2017**  
**(Unaudited)**

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**Using the Basic Financial Statements**

This annual report consists of a series of basic financial statements, required supplementary information, other supplementary information and notes to those statements and information.

The report is organized so the reader can understand the University Heights Charter School as a financial whole, or as an entire operating entity. The first two basic financial Statements, the Statement of Net Position and the Statement of Activities, are governmental-wide financial statements and provide overall information about the activities of the entire Charter School, presenting both an aggregate view of the Charter School's finances and a long-term view of those finances. The remaining basic financial statements are fund financial statements that focus on the individual parts of the government, reporting the Charter School's operation in more detail than the government-wide statements. The fund financial statements also look at the Charter School's most significant funds with all other non-major funds presented in total in a single column. For the University Heights Charter School, the General Fund is the most significant fund.

The governmental funds statements tell how general government services were financed in the short-term as well as what remains for future spending.

Proprietary fund statements offer short and long-term financial information about the activities, the government operates like a business, such as food service.

Fiduciary fund statements provide information about financial relationship in which the Charter School acts solely as a trustee or agent for the benefits of others, to whom the resources in question belong.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of Required Supplementary Information that further explains and supports the information in the financial statements.

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**Management's Discussion and Analysis**  
**Year Ended June 30, 2017**  
**(Unaudited)**

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**Reporting the Charter School as a Whole**

**Statement of Net Position and Statements of Activities**

While this report contains the fund used by the Charter School to provide programs and activities, the view of the Charter School as a whole looks at all financial transactions and asks the question, "how did we do financially during fiscal year 2017?" The statements of Net Position and the Statement of Activities answer this question. These Statements include all the Charter School's assets and liabilities using the accrual basis of accounting similar to the accounting system used by most private sector companies. This basis of accounting takes into account all of the current year's revenues and expenses regardless of when cash was received or paid.

**Statement of Net Position and Statement of Activities-continued**

These two statements report the Charter School's net position and changes in those assets. This change in net position is important because it identifies whether the financial position of the Charter School has improved or diminished for the Charter School as a whole. The cause of this change may be the result of many factors some financial, some not. Non-financial factors include the property tax base of the School District where the Charter School is located, current educational funding laws in New Jersey, facilities conditions, required educational programs, and other factors. In the Statements of Net Position and the Statements of Activities, the Charter School is divided into two distinct kinds of activities:

**Governmental Activities** – Most of the Charter School's programs and services are reported here including instructions, extracurricular activities, curriculum, staff development, special education and other support services, operation and maintenance of plant, pupil transportation, health services and general administration.

**Business-Type Activity** – Services are provided on a charge for goods or services or reimbursement basis to recover the expenses of the goods or services provided. The food service operations/after care programs enterprise fund is reported as a business activity.

**Reporting the Charter School's Most Significant Funds**

**Fund Financial Statements**

Fund financial reports provide detailed information about the Charter School's major funds-not the Charter School as a whole. Funds are accounting devices that the Charter School uses to keep track of a multitude of financial transactions. The Charter School's only major governmental fund is the General Fund.

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**Management's Discussion and Analysis**  
**Year Ended June 30, 2017**  
**(Unaudited)**

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**Governmental Funds**

Most of the Charter School's activities are reported in governmental funds, which focus on how monies flow into and out of those funds and the balances left at fiscal year-end for spending in future periods. These funds are reported using an accounting method called modified accrual accounting. Which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statement provides a detailed short-term view of the Charter School's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or less financial resources that can be spent in the near future to finance educational programs. The relationship, or differences, between governmental activities reported in the Statement of Net Position and the Statement of Activities and the governmental funds are reconciled in the financial statements.

**Enterprise Fund**

The enterprise fund uses the same basis of accounting as business-type activities; therefore, these statements are essentially the same.

**The Charter School as a Whole**

The perspective of the Statement of Net Position is of the Charter School as a whole. Net Position may serve over time as useful indicator of a government's financial position. In the case of the Charter School, assets exceeded liabilities by \$534,726 at the close of 2017. The following table provides a summary of net position relating to the Charter School's governmental and business type activities:

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**Management's Discussion and Analysis**  
**Year Ended June 30, 2017**  
**(Unaudited)**

**The Charter School as a Whole - continued**

	Governmental Activities		Business Type Acvtivities		Total	
	2017	2016	2017	2016	2017	2016
<b>Assets</b>						
Current assets	\$ 2,944,970	\$ 3,198,632	\$ 162,729	\$ 231,577	\$ 3,107,699	\$ 3,430,209
Capital assets, net	-	8,334	-	-	-	8,334
Deferred outflows of resources	3,411,859	2,296,329	-	-	3,411,859	2,296,329
<b>Total assets</b>	<b>6,356,829</b>	<b>5,503,295</b>	<b>162,729</b>	<b>231,577</b>	<b>6,519,558</b>	<b>5,734,872</b>
<b>Liabilities</b>						
Current liabilities	226,002	486,762	85,945	175,754	311,947	662,516
Long term liabilites	5,672,885	3,624,759	-	-	5,672,885	3,624,759
Deferred inflows of resources	-	58,279	-	-	-	58,279
<b>Total liabilities</b>	<b>5,898,887</b>	<b>4,169,800</b>	<b>85,945</b>	<b>175,754</b>	<b>5,984,832</b>	<b>4,345,554</b>
<b>Net Position</b>						
<b>Invested in</b>						
capital assets						
(net of related debt)	-	8,334	-	-	-	8,334
Restricted for cash escrow	75,000	75,000	-	-	75,000	75,000
Unrestricted, designated	1,000,000	1,000,000	-	-	1,000,000	1,000,000
Unrestricted	(617,058)	250,161	76,784	55,823	(540,274)	305,984
<b>Total net position</b>	<b>\$ 457,942</b>	<b>\$ 1,333,495</b>	<b>\$ 76,784</b>	<b>\$ 55,823</b>	<b>\$ 534,726</b>	<b>\$ 1,389,318</b>

The largest portion of the Charter School's net position is its current assets. The Charter School uses these current assets to provide services.

The total net position of the Charter School decreased by \$884,380 during the current fiscal year ended June 30, 2017. Operating grants and contributions decreased by about 4% percent.

The table that follows reflects the change in net position for fiscal year 2017.



**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**Management's Discussion and Analysis**  
**Year Ended June 30, 2017**  
**(Unaudited)**

**The Charter School as a Whole**

	Governmental Activities	Governmental Activities	Business Type Activities	Business Type Activities	Total	
	2017	2016	2017	2016	2017	2016
<b>Revenues</b>						
<b>Program Revenues:</b>						
Charge for Services	\$ -	\$ -	\$124,616	\$181,895	\$124,616	\$181,895
Operating grants and Contributions	1,591,692	1,801,250	413,478	295,229	2,005,170	2,096,479
<b>Total Program Revenues</b>	<b>1,591,692</b>	<b>1,801,250</b>	<b>538,094</b>	<b>477,124</b>	<b>2,129,786</b>	<b>2,278,374</b>
<b>General Revenues:</b>						
Local Aid	1,291,207	1,245,587	-	-	1,291,207	1,245,587
Federal and State Aid	9,900,823	8,204,502	-	-	9,900,823	8,204,502
Miscellaneous	107,356	127,299	-	-	107,356	127,299
Transfers	(29,788)	-	29,788	-	-	-
<b>Total general Revenues</b>	<b>11,269,598</b>	<b>9,577,388</b>	<b>29,788</b>	<b>-</b>	<b>11,299,386</b>	<b>9,577,388</b>
<b>Total Revenues</b>	<b>12,861,290</b>	<b>11,378,638</b>	<b>567,882</b>	<b>477,124</b>	<b>13,429,172</b>	<b>11,855,762</b>
<b>Expenses:</b>						
Instructions	5,014,827	4,434,780	-	-	5,014,827	4,434,780
Administrative & Support Services	8,743,471	6,780,607	-	-	8,743,471	6,780,607
Unallocated depreciation	8,333	8,333	-	-	8,333	8,333
Food Service	-	-	347,770	358,586	347,770	358,586
After Care Program	-	-	199,151	158,571	199,151	158,571
<b>Total Expenses</b>	<b>13,766,631</b>	<b>11,223,720</b>	<b>546,921</b>	<b>517,157</b>	<b>14,313,552</b>	<b>11,740,877</b>
<b>Change in Net Position</b>	<b>\$ (905,341)</b>	<b>\$ 154,918</b>	<b>\$ 20,961</b>	<b>\$ (40,033)</b>	<b>\$ (884,380)</b>	<b>\$ 114,885</b>

**Governmental Activities**

The Statement of Activities reflects the cost of program services and the charges for services and operating grants and contributions offsetting those services. The table below, for government activities, indicates the total cost of services and the net cost of services. It identifies the cost of these services supported by unrestricted state entitlements for the fiscal year ended June 30, 2017.

	<b>Total Cost of Services</b>	<b>Net Cost of Services</b>
Instruction	\$ 5,014,827	\$ 4,006,944
Administrative & Support Services	8,743,471	8,159,662
Unallocated Depreciation	8,333	8,333
<b>Total Expenses</b>	<b>\$ 13,766,631</b>	<b>\$ 12,174,939</b>

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**Management's Discussion and Analysis**  
**Year Ended June 30, 2017**  
**(Unaudited)**

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**Business-Type Activity**

The business-type activity of the Charter School consists of the food service operation and the after-school program. These programs had revenues of \$538,094 and operating expenses of \$546,921 for fiscal year 2017. The Charter School intended to have food services and after-school programs be self-operating without assistance from the General Fund. However, during the year ended June 30, 2017, both programs recorded a current year net deficit of \$(8,827) and an end of year net surplus of \$ \$76,784.

**The Charter School's Funds**

The Charter School's governmental funds are accounted for using the modified accrual basis of accounting. All governmental funds had revenues of \$12,891,078 and expenditures of \$12,883,980. The positive change in fund balance for the year enabled the Charter School to meet its current costs.

The Charter School's budget is prepared according to New Jersey law and is based on accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The most significant budgeted fund is the general fund.

During the course of fiscal 2017, the Charter School amended its General Fund budget as needed. The Charter School uses state-aid and other revenue-based budget. The budgeting systems are designed to tightly control total budget, but provide flexibility for Charter School's management teams.

The State of New Jersey reimbursed the Charter School \$244,646 during the year ended June 30, 2017 for the employer's share of social security contributions for TPAF members. The State also paid \$847,301 into the TPAF pension - representing on-behalf employer's portion of the TPAF Pension System Contributions, TPAF Post-Retirement Medical Benefits Contributions and TPAF Long Term Disability Insurance Premium for the Charter School. The unbudgeted amounts were included in both revenues and expenditures.

**Capital Assets**

At the end of fiscal year 2017, the Charter School had \$-0- invested in capital assets in its governmental activities.

**Long-term liabilities**

The Charter School had \$5,672,885 and \$3,624,759 at June 30, 2017 and 2016, respectively, in net pension liability regarding the Public Employees Retirement System. More detailed information about the Charter School's long term obligations is presented in the notes to the financial statements.

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**Management's Discussion and Analysis**  
**Year Ended June 30, 2017**  
**(Unaudited)**

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**Economic Factors and Next Year's Budget**

The State of New Jersey and indeed the entire United States continue to face serious budgetary constraints and a result of the sharp downturn in the economy. These impact the amount of state and federal aids allocated to charter schools. This reality was taken into account when adopting the general fund budget for 2017-2018. Nothing was done to compromise the quality of the programs in place in our Charter School during the regular instructional day. The budget was prepared to ensure that all students have the textbooks, materials, supplies, equipment and programs they need to meet New Jersey's Core Curriculum Content Standards. The budget was adopted with a redirection of funds to maintain the quality of the regular school day.

**Contacting the Charter School's Financial Management**

This financial report is designed to provide our citizens, taxpayers, investors, and creditors with a general overview of the Charter School's finances and to reflect the Charter School's accountability for the monies it receives. Questions about this report or additional financial information needs should be directed to:

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**Business Office**  
**74 Hartford Street**  
**Newark, New Jersey 07103**

## **Basic Financial Statements**

## **Government-wide Financial Statements**

**The government-wide financial statements provide a financial overview of the Charter School's operations. These financial statements present the financial position and operating results of all governmental activities and business-type activities as of and for the Year Ended June 30, 2017.**

UNIVERSITY HEIGHTS CHARTER SCHOOL

A-1

Statement of Net Position

June 30, 2017

	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>
<b>Assets</b>			
Cash and cash equivalents	\$ 2,289,402	\$ 102,678	\$ 2,392,080
Restricted cash and cash equivalents	75,261	-	75,261
Accounts receivable	190,228	60,051	250,279
Other current assets	302,709	-	302,709
Interfund receivables	87,370	-	87,370
Capital assets (net of accum deprec of \$8,333)	-	-	-
Total assets	<u>2,944,970</u>	<u>162,729</u>	<u>3,107,699</u>
<b>Deferred outflows of resources</b>			
Pension deferred outflows	<u>3,411,859</u>	<u>-</u>	<u>3,411,859</u>
Total assets and deferred outflows of resources	<u>\$ 6,356,829</u>	<u>\$ 162,729</u>	<u>\$ 6,519,558</u>
<b>Liabilities</b>			
Accounts payable and accrued expenses	\$ 25,358	\$ -	\$ 25,358
Intergovernmental payables - other	164,159	-	164,159
Deferred revenue	36,485	-	36,485
Interfunds payables	-	85,945	85,945
Net pension liability	<u>5,672,885</u>	<u>-</u>	<u>5,672,885</u>
Total liabilities	<u>5,898,887</u>	<u>85,945</u>	<u>5,984,832</u>
<b>Deferred inflows of resources</b>			
Pension deferred inflows	<u>-</u>	<u>-</u>	<u>-</u>
Total liabilities and deferred inflows of resources	<u>5,898,887</u>	<u>85,945</u>	<u>5,984,832</u>
<b>Net position</b>			
Invested in capital assets	-	-	-
Restricted for charter school escrow	75,000	-	75,000
Unrestricted, designated	1,000,000	-	1,000,000
Unrestricted, undesignated	<u>(617,058)</u>	<u>76,784</u>	<u>(540,274)</u>
Total net position	<u>457,942</u>	<u>76,784</u>	<u>534,726</u>
Total liabilities, deferred inflows of resources & net position	<u>\$ 6,356,829</u>	<u>\$ 162,729</u>	<u>\$ 6,519,558</u>

See independent auditor's report and accompanying notes to basic financial statements.

UNIVERSITY HEIGHTS CHARTER SCHOOL

A-2

Statement of Activities

Year ended June 30, 2017

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position		Totals
		Charges for Services	Operating Grants and Contributions	Governmental Activities	Business-type Activities	
<b>Governmental activities:</b>						
<b>Instruction:</b>						
Regular	\$ 5,014,827	\$ -	\$ 1,007,883	\$ (4,006,944)	\$ -	\$ (4,006,944)
<b>Administrative &amp; Support services:</b>						
General administration	5,344,934	-	-	(5,344,934)	-	(5,344,934)
Support services	3,398,537	-	583,809	(2,814,728)	-	(2,814,728)
Unallocated depreciation	8,333	-	-	(8,333)	-	(8,333)
Capital outlay	-	-	-	-	-	-
Total governmental activities	<u>13,766,631</u>	<u>-</u>	<u>1,591,692</u>	<u>(12,174,939)</u>	<u>-</u>	<u>(12,174,939)</u>
<b>Business-type activities:</b>						
Food service	347,770	32	413,478	-	65,740	65,740
After care	199,151	124,584	-	-	(74,567)	(74,567)
Total business-type activities	<u>546,921</u>	<u>124,616</u>	<u>413,478</u>	<u>-</u>	<u>(8,827)</u>	<u>(8,827)</u>
Total primary government	<u>\$ 14,313,552</u>	<u>\$ 124,616</u>	<u>\$ 2,005,170</u>	<u>(12,174,939)</u>	<u>(8,827)</u>	<u>(12,183,766)</u>
<b>General revenues, transfers and special items:</b>						
Local sources				1,291,207	-	1,291,207
Federal and state sources				9,900,823	-	9,900,823
Miscellaneous				107,356	-	107,356
Transfer				(29,788)	29,788	-
Total general revenues, transfers and special items				<u>11,269,598</u>	<u>29,788</u>	<u>11,299,386</u>
Change in net position				(905,341)	20,961	(884,380)
Net position - beginning				1,333,495	55,823	1,389,318
Net position - ending				<u>\$ 428,154</u>	<u>\$ 76,784</u>	<u>\$ 504,938</u>

See independent auditor's report and accompanying notes to basic financial statements.

## **Funds Financial Statements**



## **Governmental Funds**

**UNIVERSITY HEIGHTS CHARTER SCHOOL  
Governmental Funds**

B-1

**Balance Sheet**

**June 30, 2017**

	<b>General Fund</b>	<b>Special Revenue Fund</b>	<b>Totals Governmental Funds</b>
<b>Assets</b>			
Cash and cash equivalents	\$ 1,739,875	\$ 549,527	\$ 2,289,402
Restricted Cash and cash equivalents	75,261	-	75,261
State	93,792	96,436	190,228
Federal	-	-	-
Other	-	-	-
Other current assets	302,709	-	302,709
Interfund receivable	696,848	-	696,848
<b>Total assets</b>	<b>\$ 2,908,485</b>	<b>\$ 645,963</b>	<b>\$ 3,554,448</b>
 <b>Liabilities and Fund Balances</b>			
Accounts payable and accrued expenses	\$ 25,358	\$ -	\$ 25,358
Interfund accounts payables	-	609,478	609,478
Intergovernmental payables - other	164,159	-	164,159
Other liabilities	-	-	-
Deferred revenue	-	36,485	36,485
<b>Total liabilities</b>	<b>189,517</b>	<b>645,963</b>	<b>835,480</b>
 <b>Fund balances:</b>			
Restricted for charter school escrow	75,000	-	75,000
Designated	1,000,000	-	1,000,000
Undesignated	1,643,968	-	1,643,968
<b>Total fund balances</b>	<b>2,718,968</b>	<b>-</b>	<b>2,718,968</b>
<b>Total liabilities and fund balances</b>	<b>\$ 2,908,485</b>	<b>\$ 645,963</b>	

Amounts reported for governmental activities in the statement of net position (A-1) are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds:

Cost of capital assets	\$ 25,000	
Accumulated depreciation	(25,000)	
	<b>\$ -</b>	<b>-</b>

Deferred Outflows related to pension contributions subsequent to the Net Pension Liability measurement date and other deferred items are not current financial resources and therefore are not reported in the fund statements. (See Note 7)

3,411,859

Deferred Inflows related to pension actuarial gains from experience and differences in actual return and assumed returns and other deferred items are not reported as liabilities in the fund statements. (See Note 7)

-

Long-term liabilities, including Net Pension Liability, are not due and payable in the current period and therefore are not reported as liabilities in the funds (see Note 7)

(5,672,885)

Net position of governmental activities - A-1

**\$ 457,942**

*See independent auditor's report and accompanying notes to basic financial statements.*

**UNIVERSITY HEIGHTS CHARTER SCHOOL  
Governmental Funds**

**B-2**

**Statement of Revenues, Expenditures and Changes in Fund Balances  
Year ended June 30, 2017**

	<b>General Fund</b>	<b>Special Revenue Fund</b>	<b>Total</b>
	<u>          </u>	<u>          </u>	<u>          </u>
<b>Revenues:</b>			
Local sources:			
Local	\$ 1,291,207	\$ -	\$ 1,291,207
Miscellaneous	107,356	-	107,356
Total revenues - local sources	<u>1,398,563</u>	<u>-</u>	<u>1,398,563</u>
Federal sources	-	542,236	542,236
State sources	8,808,876	1,049,456	9,858,332
Reimbursed TPAF-Social Security (non-budgeted)	244,646	-	244,646
TPAF pension and post retirement medical and long-term disability premium benefits on-behalf payments (non-budgeted)	<u>847,301</u>	<u>-</u>	<u>847,301</u>
 Total revenues	 <u>11,299,386</u>	 <u>1,591,692</u>	 <u>12,891,078</u>
 Current expense:			
Instruction	4,006,944	1,007,883	5,014,827
Administrative	3,348,881	-	3,348,881
Support services	2,814,728	583,809	3,398,537
Capital outlay	-	-	-
Reimbursed and on-behalf payments:	-	-	-
Reimbursed TPAF-Social Security (non-budgeted)	244,646	-	244,646
TPAF pension and post retirement medical and long-term disabili premium benefits on-behalf payments (non-budgeted)	<u>847,301</u>	<u>-</u>	<u>847,301</u>
 Total expenditures	 <u>11,262,500</u>	 <u>1,591,692</u>	 <u>12,854,192</u>
 Excess (deficiency) of revenues over (under) expenditures before other financing sources	 36,886	 -	 36,886
 Other financing sources:			
Transfer to cover food deficit	<u>(29,788)</u>	<u>-</u>	<u>(29,788)</u>
 Excess (deficiency) of revenues over (under) expenditures after other financing sources	 7,098	 -	 7,098
 Fund balances, beginning of year	 <u>2,711,870</u>	 <u>-</u>	 <u>2,711,870</u>
 Fund balances, end of year	 <u><u>\$ 2,718,968</u></u>	 <u><u>\$ -</u></u>	 <u><u>\$ 2,718,968</u></u>

*See independent auditor's report and accompanying notes to basic financial statements.*

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**Reconciliation of the Statement of Revenues, Expenditures**  
**And Changes in Fund Balances of Governmental Funds**  
**to the Statement of Activities**  
**Year ended June 30, 2017**

**B-3**

**Total net change in fund balances - governmental funds (B-2)** \$ 7,098

**Amounts reported for governmental activities in the Statement of Activities (A-2) are different because:** -

Capital outlays are reported in governmental funds as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation expenses in the period. Additionally, in the Statement of Activities gains or (losses) are recognized upon disposition.

	Depreciation expense	\$ (8,333)	
	Capital outlays	<u>-</u>	(8,333)

Pension contributions are reported in governmental funds as expenditures. However, in the statement of activities, the contributions are adjusted for actuarial valuation adjustments, including service and interest costs, administrative costs, investment returns, and experience/assumption. This is the amount by which net pension liability and deferred inflows/outflows related to pension changed during the period (904,106)

**Change in net position of governmental activities (A-2)** \$ (905,341)

*See independent auditor's report and accompanying notes to basic financial statements.*

## **Proprietary Funds**

**UNIVERSITY HEIGHTS CHARTER SCHOOL  
Proprietary Funds**

**B-4**

**Statement of Net Position**

**June 30, 2017**

Assets	
Cash	\$ 102,678
Accounts receivable:	-
Federal	59,181
State	870
Total current assets	<u>\$ 162,729</u>
Liabilities	
Current liabilities:	
Interfund payable - general fund	85,945
Accounts payable	-
Total current liabilities	<u>\$ 85,945</u>
Net position	
Unrestricted	76,784
Total net position	<u><u>\$ 76,784</u></u>

*See independent auditor's report and accompanying notes to basic financial statements.*

**UNIVERSITY HEIGHTS CHARTER SCHOOL  
Proprietary Funds**

**B-5**

**Statement of Revenues, Expenditures and Changes in Net Position**

**Year ended June 30, 2017**

Operating revenues:	
Charges for services:	
Daily sales - nonreimbursable programs	\$ 124,513
Miscellaneous revenue	103
	124,616
Operating expenses:	
Cost of sales	323,820
Salaries	23,950
Employee benefits	-
Professional /Technical service	199,151
Supplies and materials	-
Depreciation	-
Miscellaneous	-
Total operating expenses	546,921
Operating income (loss)	(422,305)
Nonoperating revenues:	
State sources:	
State School Lunch Program	5,856
Federal sources:	
National School Lunch Program	314,899
National School Breakfast Program	73,840
After School Snacks	18,883
Total nonoperating revenues	413,478
Net income/(loss) before contributions & transfers	(8,827)
Other financing sources:	
Transfer in/(out) - General Fund to Food Program	29,788
	29,788
Change in net position	20,961
Total net position-beginning of year	55,823
Total net position-end of year	\$ 76,784

*See independent auditor's report and accompanying notes to basic financial statements.*

**UNIVERSITY HEIGHTS CHARTER SCHOOL  
Proprietary Fund**

**B-6**

**Statement of Cash Flows**

**Year ended June 30, 2017**

**Cash flows from operating activities**

Operating loss	\$ (422,305)
Adjustment to reconcile operating profit/(loss) to net cash (used in)/provided by operating activities:	
Changes in assets and liabilities:	
Accounts receivable	(4,588)
Due to/(from) general fund	(64,272)
Accounts payable	(25,537)
Net cash (used in)/provided by operating activities	<u>(516,702)</u>

**Cash flows from noncapital financing activities**

Cash received from state reimbursements	5,856
Cash received from federal reimbursements	407,622
Operating subsidies and transfers from other funds	29,788
Net cash provided by noncapital financing activities	<u>443,266</u>

**Cash flows from investing activities**

	-
Net change in cash and cash equivalents	(73,436)
Cash and cash equivalents, beginning	176,114
Cash and cash equivalents, ending	<u>\$ 102,678</u>

*See independent auditor's report and accompanying notes to basic financial statements.*



## **Fiduciary Funds**

**UNIVERSITY HEIGHTS CHARTER SCHOOL  
Fiduciary Funds**

**B-7**

**Statement of Fiduciary Net Position**

**June 30, 2017**

	Unemployment Insurance Fund	Agency Fund Payroll	Student Activity Fund	Development Fund	Flex Funding Trust	Total
<b>Assets</b>						
Cash and cash equivalents	\$ 67,829	\$ (6,105)	\$ 9,298	\$ 7,530	\$ -	\$ 78,552
Total assets	\$ 67,829	\$ (6,105)	\$ 9,298	\$ 7,530	\$ -	\$ 78,552
<b>Liabilities and fund balances</b>						
Liabilities:						
Payroll deductions and withholdings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interfund payables	-	(6,105)	-	7,530	-	1,425
Account payable - due to students group	-	-	9,298	-	-	9,298
Total liabilities	-	\$ (6,105)	\$ 9,298	\$ 7,530	\$ -	10,723
<b>Net Position</b>						
Total liabilities and net position	67,829					67,829
	\$ 67,829					\$ 78,552

*See independent auditor's report and accompanying notes to basic financial statements.*

**UNIVERSITY HEIGHTS CHARTER SCHOOL  
Fiduciary Funds**

**B-8**

**Statement of Changes in Fiduciary Net Position**

**Year ended June 30, 2017**

	New Jersey Unemployment Benefits
Revenues:	
General fund appropriation	\$ 54,376
Total revenues	<u>54,376</u>
Expenditures:	
Payments to NJ Unemployment Compensation Fund	40,836
Total expenditures	<u>40,836</u>
Excess(deficiency) of revenue over(under) expenditures	13,540
Net position, beginning	<u>54,289</u>
Net position, ending	<u><u>\$ 67,829</u></u>

*See independent auditor's report and accompanying notes to basic financial statements.*

## **Notes to Basic Financial Statements**

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**(County of Essex)**  
**Notes to the Basic Financial Statements**  
**Year Ended June 30, 2017**

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**1 Description of the Charter School and Reporting Entity**

University Heights Charter School (the “Charter School” was incorporated in the State of New Jersey in September 2006 as a non-for-profit corporation for the purpose of operating and maintaining a public school under a charter granted by the State of New Jersey, which promotes comprehensive educational reform by infusing innovation into the public education system. It is an instrumentality of the State of New Jersey, established to function as an education institution. The Charter School’s Board of Trustees (the Board) is responsible for the fiscal control of the Charter School. An Executive Director/School Lead Person is appointed by Board and is responsible for the administrative control of the Charter School. Under the existing the statutes, the Charter School’s duties and powers include, but not limited to the development and adoption of a school program; the establishment, organization and operation of schools; and the acquisition, maintenance and disposition of school property.

A reporting entity is comprised of the primary government, component units and other organizations that are included to ensure that the financial statements of the Charter School are not misleading. The primary government consists of all funds, departments, boards and agencies that are not legally separate from the Charter School. For the Charter School, this includes general operations, food service and student related activities of the Charter School.

The primary criterion for including activities within the Charter School’s reporting entity, as set forth in Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards, is the degree of oversight responsibility maintained by the Charter School. Oversight responsibility includes financial interdependency, selection of governing authority, designation of management, and ability to significantly influence operations and accountability for fiscal matters. The combined financial statements include all funds of the Charter School over which the Board exercises operating control. Based on the aforementioned criteria, the Charter School has no component units to be included in the reporting entity. Further, the Charter School is not includable in any other reporting entity on the basis of such criteria.

The University Heights Charter School Board of Trustees also has broad financial responsibilities, including the approval of the annual budget and the establishment of a system of accounting and budgetary controls.

Its mission is to establish a character school to serve as a neighborhood resource and as a model for other similar schools. The University Heights Charter School is committed to achieving the New Jersey Core Curriculum Content Standards and producing high academic achievement by all students. The Charter School will integrate a holistic curriculum, utilize learner center techniques, family and care giver centered approaches, comprehensive community involvement, cutting edge technology and an intimate nurturing environment that will enhance positive self-images.

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**(County of Essex)**  
**Notes to the Basic Financial Statements**  
**Year Ended June 30, 2017**

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**2 Summary of Significant Accounting Policies**

This summary of significant accounting policies of University Heights Charter School is presented to assist in understanding the Charter School's financial statements and notes are a representation of the Charter School's management, who is responsible for their integrity and objectivity. These accounting policies conform to generally accepted accounting principles in the United States as applied to governmental units and have been consistently applied in the preparation of these financial statements.

The financial statements of the University Heights Charter School (the "Charter School") have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. GASB is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The Charter School also applies Financial Accounting Standards Board (FASB) pronouncements issued on or before November 30, 1989, to its governmental and business-type activities and to its enterprise fund unless they conflict with or contradict GASB pronouncements. The most significant of the Charter School's accounting policies are described below:

**A Basis of Presentation**

The Charter School's basic financial statements consist of government-wide statements, including a statement of net position and a statement of activities, and fund financial statements that provide a more detailed level of financial information.

**Charter School Government-wide Financial Statements**

The statement of net position and the statement of activities display information about the Charter School as a whole. These statements include the financial activities of the Charter School, except for fiduciary funds.

The statement of net position presents the financial condition of the governmental and business-type activities of the Charter School at year-end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the Charter School's governmental and business-type activities. Direct expenses are those that are specifically associated with a service, program or department and are therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues of the Charter School, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the Charter School.

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**(County of Essex)**  
**Notes to the Basic Financial Statements**  
**Year Ended June 30, 2017**

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**2 Summary of Significant Accounting Policies - *continued***

The governmental activities generally are financed through federal and state awards, taxes and other non-exchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services.

**Fund Financial Statements**

Fund financial statements of the Charter School are organized into funds, each of which is considered to be separate accounting entities. Each fund is accounted for by providing a separate set of self-balancing accounts that constitute its assets, liabilities, fund equity, revenues, and expenditure/expenses. Funds are organized into three major categories: governmental, proprietary, and fiduciary. An emphasis is placed on major funds within the governmental and proprietary categories. A fund is considered major if it is the primary operating fund of the Charter School. The New Jersey Department of Education (NJDOE) requires that all funds be reported as major, as it is considered important for public interest and to promote consistency among Charter Schools financial reporting in the State of New Jersey.

**B Fund Accounting**

The Charter School segregates transactions related to certain Charter School functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Charter School at a more detailed level.

**Governmental Funds**

Governmental funds are those funds through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the Charter Schools' major governmental funds:

**General Fund** - The General Fund is the primary operating fund of the Charter School. It is used to account for all financial resources except those that are legally or administratively required to be accounted for in another fund. Included are certain expenditures for vehicles and movable instructional or non-instructional equipment which are classified in the Capital Outlay sub-fund.

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**(County of Essex)**  
**Notes to the Basic Financial Statements**  
**Year Ended June 30, 2017**

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**2 Summary of Significant Accounting Policies - *continued***

As required by the New Jersey Department of Education, the Charter School included budgeted capital outlay in this fund. Generally accepted accounting principles as they pertain to governmental entities state that General Fund resources may be used to directly finance capital outlays for long-lived improvements as long as the resources in such cases are derived exclusively from unrestricted revenues.

Resources for budgeted capital outlay purposes are normally derived from State of New Jersey aid and appropriated fund balance. Expenditures are those that result in the acquisition of or additions to fixed assets for land, existing buildings, improvements of ground, construction of buildings, additions to or remodeling of buildings and the purchase of built-in equipment. These resources can be transferred from and to current expense by board resolution.

***Special Revenue Fund*** - The Special Revenue Fund is used to account for the proceeds of specific revenue from State and Federal Government, (other than major Capital Projects, Debt Service or the Enterprise Funds) and local appropriations that legally restricted to expenditures for specified purposes.

***Capital Projects Fund*** - The Capital Projects Fund is used to account for all financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds). The financial resources are derived from temporary notes or serial bonds that are specifically authorized by the voters as a separate question on the ballot either during the annual election or at a special election. As of June 30, 2017, there was no Capital Projects Fund.

**Proprietary Funds**

The focus of Proprietary Funds' measurement is upon determination of net income, changes in net position, financial position and cash flows. The generally accepted accounting principles applicable are those to similar to business in the private sector. The following is a description of the Proprietary Funds of the Charter School:

***Enterprise Funds*** - The Enterprise Fund is utilized to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the Charter School is that the cost (i.e. expenses including depreciation and indirect costs) of providing goods and services to the students on a continuing basis be financed or recovered primarily through user charges; or where the Charter School has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriated for capital maintenance, public policy, management control, accountability or other purposes.



**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**(County of Essex)**  
**Notes to the Basic Financial Statements**  
**Year Ended June 30, 2017**

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**2 Summary of Significant Accounting Policies - *continued***

All proprietary funds are accounted for on a cost of services or “capital maintenance” measurement focus. This means that all assets and all liabilities, whether current or non-current, associated with their activity are included on their balance sheets. Their reported fund equity (net total assets) is segregated into contributed capital and unreserved retained earnings, if applicable. Proprietary fund type operating statements present increases (revenue) and decreases (expenses) in net total assets.

**Fiduciary Funds**

Fiduciary or trust and Agency Funds are used to account for assets held by the Charter School in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. This fund category includes:

***Trust Funds*** - Expendable Trust Funds (unemployment compensation) are accounted for in essentially the same manner as the governmental funds. The unemployment compensation trust fund is used to account for contributions from employees and the employer (the Charter School) and interest earned on the balance as well as payments to the State for reimbursements of unemployment claims.

***Agency Funds*** – Agency funds (*Payroll, Health Benefits and Student Activity Fund*) are used to account for the assets that the Charter School holds on behalf of others as their agent. Agency funds are custodial in nature and do not involved measurement of results of operations.

**C Measurement Focus and Basis of Accounting**

***Measurement focus*** is a term used to describe “which” transactions are recorded within the various financial statements. ***Basis of accounting*** refers to “when” transactions are recorded regardless of the measurement focus applied.

**Measurement Focus**

On the government-wide statements of net position and the statement of activities, both governmental and business-like activities are presented using the economic resources measurement focus. The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds and expendable trust funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statement of these funds present increases (i.e., revenues and other financing sources), and decreases (i.e. Expenditures and other finances uses) during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**(County of Essex)**  
**Notes to the Basic Financial Statements**  
**Year Ended June 30, 2017**

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**2 Summary of Significant Accounting Policies - *continued***

All proprietary funds are accounted for on a flow economic resources measurement focus. With this measurement focus, the accounting objectives are the determination of operating income, changes in net position (or cost recovery), financial position, and cash flow. All assets and all liabilities, whether current or non-current, associated with their activities are included on the balance sheet. Fund equity (i.e., net total assets) is classified as net position.

**Basis of Accounting**

In the government wide statement of net position and statements of activities, both governmental and business like activities are presented using the accrual basis of accounting. Under the accrual basis of accounting revenues are recognized when earned and expenses are recognized when the liability, resulting from exchange and exchange like transactions, is incurred (i. e the exchange takes place).

In the fund financial statements, governmental fund and agency funds are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when they become both measurable and available. “Measurable” means the amount of the transaction can be determine and “available” means collectible with the current period or soon enough thereafter to be used to pay liabilities of the current period. State equalization monies are recognized as revenue during the period in which they are appropriated. A one-year availability period is used for revenue recognition for all other governmental funds revenues.

**D Budgets/Budgetary Control**

Annual appropriated budgets are prepared in the spring of each year for the general and special revenue fund. The budgets are submitted to the County Office and the Education Commissioner for approval. Budgets except for the special revenue fund which is prepared using a non-GAAP budgetary basis, are prepared using the modified accrual basis of accounting. The legal level of budgetary control is established at line item accounts within each fund. Line item accounts are defined as the lowest (most specific) level of detail as established pursuant to the minimum chart of accounts referenced in N.J.A.C. 6:20-2A.2(m)1. Transfers of appropriations may be made by Charter School Board resolution at any time during the fiscal year subject to the limitation of P.L. 2004 c73 (S1701). The Board of Trustees did not make any material supplemental budgetary appropriations during the fiscal year.

Formal budgetary integration into the accounting system is employed as a management control device during the year. For governmental funds, there are no substantial differences between the budgetary basis of accounting and generally accepted accounting principles, with the exception of the Special Revenue Fund as noted below.

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**(County of Essex)**  
**Notes to the Basic Financial Statements**  
**Year Ended June 30, 2017**

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**2 Summary of Significant Accounting Policies - *continued***

Encumbrance accounting is also employed as an extension of formal budgetary integration in the governmental funds types. Unencumbered appropriations lapse at fiscal year end.

The accounting records of the special revenue fund are maintained on the grant accounting budgetary basis. The grant accounting budgetary basis differs from GAAP in that the grant accounting budgetary basis recognized encumbrances as expenditures and also recognized the related revenues, whereas the GAAP basis does not. Sufficient supplemental records are maintained to allow of the presentation of GAAP basis financial reports.

**E Cash, Cash Equivalent and Investments**

Cash and cash equivalents include petty cash, change funds, cash in banks and all highly liquid investment with a maturity of three months or less at the time of purchases and are stated at cost plus accrued interest. US Treasury and agency obligations and certificates of deposit with maturities of one year or less when purchases are stated at cost. All other investments are stated at fair value.

New Jersey Charter Schools are limited as to the types of the investments and types of financial institution they may invest in. New Jersey statute 18A:20-37 provides a list of permissible investment that may be purchased by New Jersey Charter Schools.

Additionally, the Charter School has adopted a cash management plan that requires it to deposit public fund in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (“GUDPA”). GUDPA was enacted in 1970 to protect Governmental Units from loss funds on deposit with a failed banking institution in New Jersey.

N.J.S.A. 17:9-41 et. seq. established the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Act. Public depositories include Savings and Loan Institutions, bank (both state and national banks) and saving bank the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposit of Governmental Units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the full amount of their deposits to the Governmental Units.

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**(County of Essex)**  
**Notes to the Basic Financial Statements**  
**Year Ended June 30, 2017**

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**2 Summary of Significant Accounting Policies - *continued***

**F Short-Term Interfund Receivables/Payables**

On the fund financial statement, receivable and payables resulting from short-term (due within one year) interfund loans are classified as interfund Receivable/Payable. Interfund balances within governmental activities and within business-type activities are eliminated on the Government Wide Statements of Net Position.

**G Inventories and Prepaid Expenses**

Inventories and prepaid expenses, which benefit future periods, other than those recorded in the enterprise fund are recorded as expenditure during the year of purchase. Inventories in the proprietary funds are valued at cost, which approximates market, using the first-in-first-out (FIFO) method.

**H Capital Assets**

Capital assets, which include leasehold improvements, equipment, furniture & fixtures and vehicles are reported in the applicable governmental or business-type activities columns of the Government-wide financial statements. Capital assets are defined by the Charter School as assets with initial, individual cost of more than \$2,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or through estimation procedures performed by an independent appraisal company.

The cost of normal repairs and maintenance that do not add to the value of the asset or materially extend the assets lives are not capitalized. Donated capital assets are capitalized at estimated fair market value on the date donated. Depreciation of capital assets is computed and recorded by the straight-line method.

The cost of normal repairs and maintenance that do not add to the value of the asset or materially extend the assets lives are not capitalized. Donated capital assets are capitalized at estimated fair market value on the date donated. Depreciation of capital assets is computed and recorded by the straight-line method. The following estimated useful lives are used to compute depreciation:

Description of Capital Asset	Estimated Lives (Years)
Equipment	3 to 5

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**(County of Essex)**  
**Notes to the Basic Financial Statements**  
**Year Ended June 30, 2017**

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**2 Summary of Significant Accounting Policies - *continued***

**I Compensated Absences**

Compensated absences are those absences for which employees will be paid, such as vacation, sick leave, and sabbatical leave. A liability for compensated absences that are attributable to services already rendered, and that are not contingent on specific event that is outside the control of the Charter School and its employees, is accrued as the employees earn the rights to the benefits. Compensated absences that relate to future services, or that are contingent on specific event that is outside the control of the Charter School and its employees, are accounted for in the period in which such services are rendered or in which such events take place.

For governmental fund financial statements, the current portion of unpaid compensated absences is in the amount expected to be paid using expendable available resources. These amounts are recorded in the account “compensated absences payable” in the fund from which the employees who have accumulated unpaid leave are paid. The noncurrent portion of the liability is not reported.

The entire sick leave and vacation leave liabilities are reported on the school-wide financial statements.

The Charter School had no compensated absences as of June 30, 2017.

**J Accrued Liabilities and Long-Term Obligations**

All payables, accrued liabilities, and long-term obligations are reported on the government-wide financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of the funds. However, the non-current portion of compensated absences and mortgage payable (if any) that will be paid from governmental funds are reported as liabilities on the fund financial statements only to the extent that they are normally expected to be paid with expendable, available financial resources.

**K Deferred Revenue**

Deferred revenue in special revenue fund represent cash that has been received but not yet earned.

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**(County of Essex)**  
**Notes to the Basic Financial Statements**  
**Year Ended June 30, 2017**

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**2 Summary of Significant Accounting Policies - *continued***

**L Fund Balance and Equity**

In February 2009, the GASB issued GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions (“GASB 54”). GASB 54 is effective for periods beginning after June 15, 2010 and establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which government is bound to observe constraints imposed upon the use of resources reported in governmental funds. Under GASB 54, fund balances in the governmental funds financial statements are reported under the modified accrual basis of accounting and classified into the following five categories, as defined below:

1. Nonspendable – includes amounts that cannot be spent because they either (a) not in spendable form or (b) legally or contractually required to be maintained intact. Assets included in this fund balance category include prepaid assets, inventories, long-term receivables, and corpus of any permanent funds.
2. Restricted – includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.
3. Committed – includes amounts that can be used only for the specific purposes determined by a formal action of the government’s highest level of decision-making authority.
4. Assigned – amounts intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed.
5. Unassigned – includes all spendable amounts not contained in the other classifications.

When both restricted and unrestricted resources are available for use, it is the Charter School’s policy to use restricted resources first, then unrestricted resources as they are needed. For the unrestricted fund balance, the Charter School first spends committed funds, then assigned funds, and finally, unassigned funds.

*In the year ended June 30, 2012 the Board of the Charter School (by a resolution) designated \$1,000,000 of the fund balance for future capital expenditures. Also, during the year ended June 30, 2014, the Charter School funded a restricted cash escrow account in the amount of \$75,000 as required by an agreement with the New Jersey Department of Education.*

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**(County of Essex)**  
**Notes to the Basic Financial Statements**  
**Year Ended June 30, 2017**

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**2 Summary of Significant Accounting Policies - *continued***

**M Net Position**

Net position represents the difference between assets and liabilities in the Government-wide financial statements. Net position invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balance of any long-term debt used to build or acquire the capital assets. Net position are reported as restricted in the Government-wide financial statements when there are limitations imposed on their use through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

**N Management Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates that affect the recorded amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

**O On-Behalf Payments**

Revenues and expenditures of the General Fund include payment made by the state of New Jersey for Pension and social security contributions for certified teacher members of the New Jersey Teachers' Pension and Annuity Fund. The amounts are not required to be included in the Charter School's annual budget.

**P New Accounting Standards**

During the prior fiscal year ended June 30, 2016, the Charter School adopted the following GASB statements:

**GASB 68, *Accounting and Financial Reporting for Pensions*** - The objective of this Statement is to improve accounting and financial reporting by state and local governments for pensions. It also improves information provided by state and local governmental employers about financial support for pensions that is provided by other entities. This Statement replaces the requirements of Statement No. 27, *Accounting for Pensions by State and Local Governmental Employers*, as well as the requirements of Statement No. 50, *Pension Disclosures*, as they relate to pensions that are provided through pension plans administered as trusts or equivalent arrangements that meet certain criteria.

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**(County of Essex)**  
**Notes to the Basic Financial Statements**  
**Year Ended June 30, 2017**

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**2 Summary of Significant Accounting Policies - continued**

**GASB 71, Pension Transition for Contributions Made Subsequent to the Measurement Date- an amendment of GASB Statement No. 68**, should be applied simultaneously with the provisions of Statement No. 68. The objective of this Statement is to address an issue regarding application of the transition provisions of Statement No. 68, *Accounting and Financial Reporting for Pensions*. The issue relates to amounts associated with contributions, if any, made by a state or local government employer or non-employer contributing entity to a defined benefit pension plan after the measurement date of the government's beginning net pension liability.

**3 Deposits and Investments**

New Jersey statutes require that Charter Schools deposit public funds in public depositories located in New Jersey that are insured by the Federal Deposit Insurance Corporation, the Federal Savings and Loan Insurance Corporation, or by any other agency of the United States that insures deposits made in public depositories. Charter schools are also permitted to deposit public funds in the State of New Jersey Cash Management Fund (NJCMF), the New Jersey Arbitrage Rebate Management Fund (NJARM) and the M.B.I.A Class. New Jersey statutes require public depositories to maintain collateral for deposits of public funds that exceed depository insurance limits as follows: The market value of the collateral must equal at least 5% of the average daily balance of collected funds on deposit.

In addition to the above collateral requirement, if the public funds deposited exceed 75% of the capital funds of the depository, the depository must provide collateral having a market value at least equal to 100% of the amount exceeding 75%. All collateral must be deposited with the Federal Reserve Bank of New York, the Federal Reserve Bank of Philadelphia, the Federal Home Loan Bank of New York, or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000. The Charter School's cash and cash equivalents are classified below to inform financial statement users about the extent to which the Charter School's deposits and investments are exposed to custodial credit risk. As of June 30, 2017, the Charter School's carrying amount of deposits and investments are as follows:

	General Fund	Special Revenue	Enterprise Funds	Agency Funds	Total
Operating A/C	\$ 1,739,875	\$ 549,527	\$ 102,678	\$ 78,553	\$ 2,470,633
Restricted-Escrow	75,260	-	-	-	75,260
<b>Total</b>	<b>\$ 1,815,135</b>	<b>\$ 549,527</b>	<b>\$ 102,678</b>	<b>\$ 78,553</b>	<b>\$ 2,545,893</b>



**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**(County of Essex)**  
**Notes to the Basic Financial Statements**  
**Year Ended June 30, 2017**

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**3 Deposits and Investments - *continued***

Operating cash accounts are held in the Charter School's name by one banking institution. At June 30, 2017, the Charter School's carrying amount of deposits was \$2,545,893 and the bank balance was \$2,978,754. Of the bank balance, \$250,000 of the Charter School's cash deposits on June 30, 2017 were secured by federal deposit insurance and \$2,728,754 was covered by a collateral pool maintained by the bank as required by New Jersey statutes in accordance with the New Jersey Governmental Unit Deposit Protection Act ("GUDPA").

**Establishment of an Escrow Account**

During the previous year ended June 30, 2014, the Charter School established and funded an Escrow Account pursuant to an agreement signed with the New Jersey Department of Education. The required maximum is \$75,000. The Charter School funded the entire maximum of \$75,000. The agreement stipulates that the intended use of the escrow amount is "to pay for legal and audit expenses and any other outstanding pension benefits that would be associated with a dissolution should it occur."

GASB Statement No. 40 requires that the Charter School disclose whether its deposits are exposed to custodial risk (risk that in the event of failure of the counterparty, the Charter School would not be able to recover the value of its deposit or investment). In general deposits are considered to be exposed to custodial risk by three categories described below:

**Category 1** - Insured or collateralized with securities held by the Charter School or by its agent in the Charter School's name. **Category 2** - Collateralized with securities held by the pledging public depository's trust department or agent in the Charter School's name. **Category 3** - Uncollateralized, including any deposits that are collateralized with securities held by the pledging public depository, or by its trust department or agent, but not in the Charter School's name. The Charter School does not have a policy for the management of the custodial risk, other than depositing all of its funds in banks covered by GUDPA.

**Investments**

New Jersey statutes permit the Charter School to purchase the following types of securities:

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**(County of Essex)**  
**Notes to the Basic Financial Statements**  
**Year Ended June 30, 2017**

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**3 Deposits and Investments - continued**

1. Bonds or other obligations of the United States or obligations guaranteed by the United States.
2. Bonds of any Federal Intermediate Credit Bank, Federal Home Loan Bank, Federal national Mortgage Agency or of any United States Bank for Cooperatives which have a maturity date not greater than twelve months from the date of purchase.
3. Bonds or other obligations of the Charter School.
4. New Jersey Cash Management Fund, New Jersey Arbitrage Rebate Management Fund and MBIA CLASS.

As of June 30, 2017, the Charter School did not hold any investments.

**4 Capital Assets**

The following schedule is a summarization of the governmental activities changes in capital assets for the year ended June 30, 2017:

<b>Governmental activities</b>	<b>Beginning Balance</b>	<b>Net Additions (Deletions)</b>	<b>Ending Balance</b>
<b>Capital assets, being depreciated:</b>			
Equipment	\$ 25,000	\$ -	\$ 25,000
Less accumulated depreciation for:			
Equipment	(16,667)	(8,333)	(25,000)
Total capital assets net	<u>\$ 8,333</u>	<u>\$ (8,333)</u>	<u>\$ -</u>

Depreciation expense of \$8,333 was charged to an unallocated function.

**5 Lease Obligations**

The Charter School leases its facilities under two operating lease agreements:

**74 Hartford Street, Newark, New Jersey** – a 58 month lease that originated on September 1, 2008 through June 30, 2013 covering 35,753 square foot space housing the elementary school classrooms and administrative offices. It was renewed for 60 months – July 1, 2013 through June 30, 2018. Further renewed in 2017 for another 60 months – July 1, 2018 through June 30, 2023. The amount paid under this lease in 2017 was \$500,629.

**New Jersey Institute of Technology Lease** – 105 Lock Street, Newark, New Jersey a - 12-month lease that originated on -August 1, 2016 through July 31, 2017 housing the administrative offices at a monthly lease payment of \$3,298. The amount paid under this lease in 2017 was \$37,799. The lease was renewed for another 12-month period through July 31, 2018.

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
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**5 Lease Obligations - continued**

**Saint Lucy Roman Catholic Lease** – 106 7<sup>th</sup> Avenue, Newark, New Jersey - a 49-month lease that originated on June 1, 2017 through June 30, 2021 housing classrooms at a monthly lease payment of \$17,000. The amount paid under this lease in 2017 was \$17,000.

**66-78 Morris Avenue, Newark, New Jersey** – a two-year lease commencing July 1, 2013 through June 30, 2016 covering 31,238 square foot space housing the middle school classrooms and administrative offices. After June 30, 2017, the lease provides for automatic renewal to coincide with the date of each successive renewal of the Charter School’s Charter by the New Jersey Department of Education. However, the lease has an “Ultimate Expiration Date” of June 30, 2042 – 29 years from the July 1, 2013 commencement date. The amount paid under this lease in 2017 was \$888,133 which includes additional payments to reimburse the landlord for property insurance and property taxes.

Future minimum lease payments under the facilities lease agreements are as follows:

<b>Year ending June 30:</b>	<b>74 Hartford Street Lease</b>	<b>66-78 Morris Avenue Lease</b>	<b>NJIT Lease</b>	<b>Saint Lucy Lease</b>	<b>Total</b>
2018	\$ 510,655	\$ 1,146,924	\$ 39,580	\$ 204,000	\$ 1,901,159
2019	525,975	1,244,280	3,298	210,120	1,983,673
2020	536,494	1,272,276	-	216,424	2,025,194
2021	547,224	1,300,902	-	222,916	2,071,042
2022	558,169	1,300,902	-	-	1,859,071
Thereafter	569,332	33,911,449	-	-	34,480,781
	<u>\$ 3,247,849</u>	<u>\$ 40,176,733</u>	<u>\$ 42,878</u>	<u>\$ 853,460</u>	<u>\$ 44,320,920</u>

**Purchase Option**

Commencing on the 37<sup>th</sup> full calendar month of the 66-78 Morris Avenue lease term, (that is on July 1, 2017), to and including on the completion of the 72<sup>nd</sup> calendar month (June 30, 2019), the Charter School as the tenant has the option to purchase the property for a purchase price as stipulated in the lease agreement. The tenant can exercise the option by delivering a notice to the landlord. The purchase price increases for each year the tenant delays the exercise of the option. The following table summarizes the agreed upon purchase prices for each year the purchase option is available:

<b>Lease Year</b>	<b>Purchase Option Period</b>	<b>Agreed Purchase Price</b>
4	7/1/2016 thru 6/30/2017	\$ 13,192,331
5	7/1/2017 thru 6/30/2018	13,220,422
6	7/1/2018 thru 6/30/2019	13,219,230

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**6 Pension Plans**

**Description of Plans**

Substantially all of the employees of the Charter School are covered by either the Public Employee's Retirement System or the Teacher's Pension and Annuity Fund (both of which are contributory defined benefits plans). Both were established by state statute and are administered by the New Jersey Division of Pension and Benefit (Division). According to the State of New Jersey Administrative Code, all obligations of both Systems will be assumed by the State of New Jersey should the Systems terminate. The Division issues a publicly available financial report that includes the financial statements and required supplementary information for the Public Employees Retirements System and the Teacher's Pension and Annuity Fund. These reports may be obtained by writing to the Division of Pensions and Benefits, PO Box 295, Trenton, New Jersey, 08625.

**Teachers' Pension and Annuity Fund (TPAF)**

The Teachers' Pension and Annuity Fund was established as of January 1, 1955, under the provisions of N.J.S.A. 18A:66 to provide coverage including post-retirements health care to substantially all full time certified teachers or professional staff of the public school systems in the State. The Teacher's Pension and Annuity Fund is considered a cost-sharing multiple-employer plan with a special funding situation, as under current statute, all employer contributions are made by the State of New Jersey on behalf of the Charter School and the systems other related non-contributing employers. Membership is mandatory for substantially all teachers or members of the professional staff certified by the State Board of Examiners, and employees of the Department of Education who have titles that are unclassified, professional and certified.

**Public Employees' Retirement System (PERS)**

The Public Employees' Retirement Systems (PERS) was established as of January 1, 1955 under the provisions of N.J.S.A. 43:15A to provide coverage including post-retirement health care to substantially all full time employees of the State or any county municipality, Charter School, or public agency provided the employee is not a member of another state-administered retirement system. The public Employees' Retirement System is a cost-sharing multiple-employer plan. Membership is mandatory for substantially all full time employees of the State of New Jersey or any county, municipality, Charter School, or public agency, provided the employee is not required to be a member of another state administered retirement system or other state or local jurisdiction.

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**6 Pension Plans - *continued***

**Defined Contribution Retirement Program (DCRP)**

The Defined Contribution Retirement Program (DCRP) was established under the provision of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007 to provide coverage to elected and certain appointed officials, effective July 1, 2007. Membership is mandatory for such individuals with vesting occurring after one year of membership.

**Vesting and Benefit Provisions**

The vesting and benefit provisions for PERS are set by N.J.S.A 43:15a and 4303B and N.J.S.A. 18A: for TPAF. All benefits vest after eight to ten years of service, except for medical benefits that vest after 25 years of service. Retirement benefits for age and service are available at age 55 and are generally determined to be 1/55 of the final average salary for each year of service credit as defined. Final average salary equals the average salary for the final three years of service prior to retirement (or highest three years' compensation if other than the final three years).

Members may seek early retirement after achieving 25 years of service credit or they may elect deferred retirement after achieving eight to ten years of service in which case benefits would begin the first day of the month after the member attains normal retirement age. The TPAF and PERS provides for specified medical benefits for member who retire after achieving 25 years of qualified service, as defined, or under the disability provisions of the System.

Members are always fully vested for their own contributions and, after three years of service credit, become vested for 2% of related interest earned on the contributions. In the case of death before retirement, members' beneficiaries are entitled to full interest credited to the member's accounts.

**Significant Legislation**

Effective June 28, 2011, P.L. 2011, c. 78 enacted certain changes in the operations and benefit provisions of the TPAF and the PERS systems.

**Pension Plan Design Changes**

Effective June 28, 2011, P.L. 2011, c. 78, new members of TPAF and PERS, hired on or after June 28, 2011, will need 30 years of creditable service and have attained the age of 65 for receipt of the early retirement benefit without a reduction of 1/4 of 1% for receipt of the early retirement benefit without a reduction of 1/4 of 1% for each month that the member is under age 65. New members will be eligible for a service retirement benefit at age 65.

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**6 Pension Plans - *continued***

**Funding Changes**

Under the new legislation, the methodology for calculating the unfunded accrued liability payment portion of the employer's annual pension contribution to the PERS, and TPAF. The unfunded actuarial accrued liability (UAAL) will be amortized for each plan over an open-ended 30 year period and paid in level dollars. Beginning with the July 1, 2019 actuarial valuation (July 1, 2018 for PERS), the UAAL will be amortized over a closed 30 year period until the remaining period reaches 20, when the amortization period will revert to an open-ended 20 year period.

**COLA Suspension**

The payment of automatic cost-of-living adjustment to current and future retirees and beneficiaries are suspended until reactivated as permitted by this law.

**Contribution Requirements**

The contribution policy is set by N.J.S.A. 43:15A and N.J.S.A. 18:66, and requires contributions by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation.

Effective June 28, 2011, P.L. 2001, c. 78 provides for increases in the employee contribution rates: from 5.5% to 6.5% plus an additional 1% phased-in over 7 years beginning in the first year, meaning after 12 months, after the law's effective date for TPAF and PERS.

Employers are required to contribute at an actuarially determined rate in both TPAF and PERS. The actuarially determined contribution includes funding for cost-of-living adjustments, non-contributory death benefits, and post-retirement medical premiums. Under current statute the charter school is a non-contributing employer of TPAF (i.e., the State of New Jersey makes the employer contribution on behalf of public school districts and charter school).

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**6 Pension Plans - *continued***

**Annual Pension Costs (APC)**

Per the requirements of GASB Statement No. 27 for the year ended June 30, 2011 for TPAF, which is a cost sharing plan with special funding situations, annual pension cost differs from the annual required contribution. For PERS, which is a cost sharing multi-employer defined benefit pension plan, the annual pension cost equals contributions made. TPAF employer contributions are made annually by the State of New Jersey to the pension system on behalf of the Board.

PERS employer contributions are made annually by the Board to the pension system in accordance with Chapter 114, P.L. 1997. In the DCRP, which is a defined contribution plan, member contributions are matched by a 3% employer contribution.

The Charter School's contribution to PERS for the year ended June 30, 2017 was \$174,726.

In accordance with N.J.S.A 18A:66-66 the State of New Jersey reimbursed the Charter School \$244,646 during the year ended June 30, 2017 for the employer's share of social security contributions for TPAF members, as calculated on their base salaries. Also the State paid \$847,301 into the TPAF pension - representing on-behalf employer's portion of the TPAF Pension System Contributions, TPAF Post-Retirement Medical Benefits Contributions and TPAF Long Term Disability Insurance Premium for the Charter School. These amounts have been included in the school wide financial statements and the fund financial statements as a revenue and expenditure in accordance with GASB No. 24.

**7 Pension Plans – GASB 68 Disclosures**

**Teachers' Pension and Annuity Fund (TPAF)**

***Summary of Significant Accounting Policies***

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Teachers' Pension and Annuity Fund (TPAF) and additions to/deductions from the TPAF's fiduciary net position have been determined on the same basis as they are reported by the TPAF.

For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

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**7 Pension Plans – GASB 68 Disclosures - *continued***

**Teachers' Pension and Annuity Fund (TPAF) - *continued***

***Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension***

The employer contributions for the Charter School are legally required to be funded by the State in accordance with N.J.S.A 18:66-33. Therefore, the Charter School (employer) is considered to be in a special funding situation as defined by GASB Statement No. 68 and the State is treated as a non-employer contributing entity. Since the Charter School (employer) does not contribute directly to the plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to report in the financial statements of the Charter School. However, the state's portion of the net pension liability that was associated with the Charter School was \$357,067 as measured on June 30, 2016 and \$17,114,852 as measured on June 30, 2015, respectively.

For the year ended June 30, 2017, the Charter School recognized pension expense of \$26,829 and revenue of \$26,829 for support provided by the State. The measurement period for the pension expense and revenue reported in the Charter School's financial statements (A-2) at June 30, 2017 is based upon changes in the collective net pension liability with a measurement period of June 30, 2015 through June 30, 2016. Accordingly, the pension expense and the related revenue associated with the support provided by the State are based upon the changes in the collective net pension liability between July 1, 2015 and June 30, 2016.

Although the Charter School does not report net pension liability or deferred outflows or inflows related to the TPAF, the following schedule illustrates the collective net pension liability and deferred items and the State's portion of the net pension liability associated with the Charter School. The collective amounts are the total of all New Jersey local governments participating in the TPAF plan.

	<b><u>June 30, 2016</u></b>	<b><u>June 30, 2015</u></b>
Collective deferred outflows of resources	\$ 17,414,701,002	\$ 7,521,378,257
Collective deferred inflows of resources	\$ 134,532,594	\$ 554,399,005
Collective net pension liability (non-employer State of New Jersey)	\$78,666,367,052	\$63,204,270,305
State's portion of the net pension liability that was associated with the Charter School	\$ 357,067	\$ 17,114,852
State's portion of the net pension liability that was associated with the Charter School as a percentage of the collective net pension liability	0.000454%	0.027079%



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**7 Pension Plans – GASB 68 Disclosures - *continued***

**Teachers' Pension and Annuity Fund (TPAF) - *continued***

***Actuarial Assumptions***

The total pension liability for the June 30, 2016 measurement date was determined by an actuarial valuation as of July 1, 2015, which was rolled forward to June 30, 2016. The total pension liability for the June 30, 2015 measurement date was determined by an actuarial valuation as of July 1, 2014. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

Inflation rate	2.5%
Salary increases: 2012-2021	Varies based on experience
Salary increases: thereafter	Varies based on experience
Investment rate of return	7.65%

Pre-retirement, post retirement and disabled mortality rates were based on the experience of TPAF members reflecting mortality improvement on a generational basis based on a 60-year average of Social Security data from 1953 to 2013.

The actuarial assumptions used in the July 1, 2015 valuation were based on the results of an actuarial experience study for the period July 1, 2012 to June 30, 2015.

***Long-Term Expected Rate of Return***

In accordance with State statute, the long-term expected rate of return on plan investments (7.65% at June 30, 2016) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in TPAF's target asset allocation as of June 30, 2016 are summarized in the following table:

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**7 Pension Plans – GASB 68 Disclosures - *continued***

**Teachers' Pension and Annuity Fund (TPAF) - *continued***

***Long-Term Expected Rate of Return - continued***

<b>Asset Class</b>	<b>Target Allocation</b>	<b>Long Term Expected Real Rate of Return</b>
US Cash	5.00%	0.39%
US Government Bonds	1.50%	1.28%
US Credit Bonds	13.00%	2.76%
US Mortgages	2.00%	2.38%
US Inflation-Indexed Bonds	1.50%	1.41%
US High Yield Bonds	2.00%	4.70%
US Equity Market	26.00%	5.14%
Foreign-Developed Equity	13.25%	5.91%
Emerging Market Equities	6.50%	8.16%
Private Real Estate Property	5.25%	3.64%
Timber	1.00%	3.86%
Farmland	1.00%	4.39%
Private Equity	9.00%	8.97%
Commodities	0.50%	2.87%
Hedge Funds - MultiStrategy	5.00%	3.70%
Heage Funds - Equity Hedge	3.75%	4.72%
Hedge Funds - Distressed	3.75%	3.49%

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**7 Pension Plans – GASB 68 Disclosures - *continued***

**Teachers' Pension and Annuity Fund (TPAF) - *continued***

***Discount Rate***

The discount rate used to measure the State's total pension liability was 3.22% and 4.13% as of June 30, 2016 and 2015, respectively. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.65%, and a municipal bond rate of 2.85% and 3.80% as of June 30, 2016 and 2015, respectively, based on the Bond Buyer Go 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers (State of New Jersey) will be made based on the average of the last five years. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2029. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2029, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

***Sensitivity of the Charter School's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate***

Since the Charter School's has no proportionate share of the net pension liability because of the special funding situation, the Charter School would not be sensitive to any changes in the discount rate. Detailed information about the pension plan's sensitivity of the collective net pension liability to changes in the discount rate is available in the separately issued State of New Jersey Divisions of Pensions and Benefits financial report at: <http://www.nj.gov/treasury/pensions/pdf/financial/gasb68-tpaf16.pdf>

***Pension Plan Fiduciary Net Position***

Detailed information about the pension plan's fiduciary net position is available in the separately issued State of New Jersey Divisions of Pensions and Benefits financial report at: <http://www.nj.gov/treasury/pensions/financial-rprts-home.shtml>.

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**7 Pension Plans – GASB 68 Disclosures - *continued***

**Public Employees' Retirement System (PERS)**

***Summary of Significant Accounting Policies***

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the PERS and additions to/deductions from PERS fiduciary net position have been determined on the same basis as they are reported by PERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

***Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension***

At June 30, 2017, the Charter School reported a liability of \$5,672,885 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2016, and the total pension liability to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2015, which was rolled forward to June 30, 2016. The total pension liability for the June 30, 2015 measurement date was determined by an actuarial valuation as of July 1, 2015. The Charter School's proportion of the net pension liability is based on the ratio of the contributions as an individual employer to total contributions to the PERS during the years ended June 30, 2016 and 2015. At June 30, 2016, the Charter School's proportion was 0.0191540675% which was an increase of 0.0030067063% from its proportion measured as of June 30, 2015 which was 0.0161473612%.

For the year ended June 30, 2017, the Charter School recognized pension expense of \$1,044,468. At June 30, 2017, the Charter School reported deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

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**7 Pension Plans – GASB 68 Disclosures - continued**

**Public Employees’ Retirement System (PERS) - continued**

***Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension - continued***

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ 105,498	\$ -
Changes in assumptions	1,175,119	-
Net difference between projected and actual earnings on pension plan investments	216,312	-
Changes in proportion and differences between Charter School's contributions and proportionate share of contributions	1,914,930	-
Charter School's contributions subsequent to the measurement date	174,726	-
<b>Total</b>	<b>\$ 3,586,585</b>	<b>\$ -</b>

\$174,726 reported as deferred outflows of resources related to pensions resulting from school Charter School contributions subsequent to the measurement date (i.e. for the school year ending June 30, 2017, the plan measurement date is June 30, 2016) will be recognized as a reduction of the net pension liability measured as of June 30, 2017. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<b>Year Ending June 30:</b>	<b>Pension Expense</b>
2017	\$ 768,149
2018	768,149
2019	889,927
2020	747,668
2021	237,966
Thereafter	-
	<b>\$ 3,411,859</b>

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**7 Pension Plans – GASB 68 Disclosures - continued**

**Public Employees’ Retirement System (PERS) - continued**

***Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension - continued***

	<b>June 30, 2016</b>	<b>June 30, 2015</b>
Collective deferred outflows of resources	\$ 8,685,338,380	\$ 3,578,755,666
Collective deferred inflows of resources	\$ 870,133,595	\$ 993,410,455
Collective net pension liability (Non-State Local Group)	\$ 29,617,131,759	\$ 22,447,996,119
Charter School's portion of the net pension liability	\$ 5,672,885	\$ 3,624,759
Charter School's proportion (percentage)	0.01915407%	0.01614736%

***Actuarial Assumptions***

The collective total pension liability for the June 30, 2016 measurement date was determined by an actuarial valuation as of July 1, 2015, which was rolled forward to June 30, 2016. This actuarial valuation used the following actuarial assumptions:

Inflation rate	3.08%
Salary increases: through 2026	1.65-4.15% based on age
Salary increases: thereafter	2.65-5.15% based on age
Investment rate of return	7.65%

Pre-retirement mortality rates were based on the RP-2000 Employee Preretirement Mortality Table for male and female active participants. For State employees, mortality tables are set back 4 years for males and females. For local employees, mortality tables are set back 2 years for males and 7 years for females. In addition, the tables provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary’s modified MP-2014 projection scale. Post-retirement mortality rates were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (set-back 1 year for males and females) for service retirements and beneficiaries of former members and a one-year static projection based on mortality improvement Scale AA. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary’s modified MP-2014 projection scale. Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

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**7 Pension Plans – GASB 68 Disclosures - *continued***

**Public Employees’ Retirement System (PERS) - *continued***

***Long-Term Expected Rate of Return***

The actuarial assumptions used in the July 1, 2015 valuation were based on the results of an actuarial experience study for the period July 1, 2011 to June 30, 2014. It is likely that future experience will not exactly conform to these assumptions. To the extent that actual experience deviates from these assumptions, the emerging liabilities may be higher or lower than anticipated. The more the experience deviates, the larger the impact on future financial statements. In accordance with State statute, the long-term expected rate of return on plan investments (7.65% at June 30, 2016) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in PERS’s target asset allocation as of June 30, 2016 are summarized in the following table:

<b>Asset Class</b>	<b>Target Allocation</b>	<b>Long Term Expected Real Rate of Return</b>
Cash	5.00%	0.87%
U.S. Treasuries	1.50%	1.74%
Investment Grade Credit	8.00%	1.79%
Mortgages	2.00%	1.67%
High Yield Bonds	2.00%	4.56%
Inflation Indexed Bonds	1.50%	3.44%
Broad U.S. Equities	26.00%	8.53%
Developed Foreign Equities	13.25%	6.83%
Emerging Market Equities	6.50%	9.95%
Private Equity	9.00%	12.40%
Hedge Funds/Absolute Return	12.50%	4.68%
Real Estate (Property)	2.00%	6.91%
Commodities	50.00%	5.45%
Global Debt ex US	5.00%	-0.25%
REIT	5.25%	5.63%

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**7 Pension Plans – GASB 68 Disclosures - *continued***

**Public Employees’ Retirement System (PERS) - *continued***

***Discount Rate***

The discount rate used to measure the total pension liability was 3.98% as of June 30, 2016. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.65% and a municipal bond rate of 2.85% as of June 30, 2016 based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 30% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the plan’s fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2034.

Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2034 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

***Sensitivity of the Charter School’s Proportionate Share of the Net Pension Liability to Changes in the Discount Rate***

The following presents the Charter School’s proportionate share of the net pension liability measured as of June 30, 2016 and 2015, respectively, calculated using the discount rate of 3.98% and 4.90%, respectively, as well as what the Charter School’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current rate:



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**7 Pension Plans – GASB 68 Disclosures - continued**

**Public Employees’ Retirement System (PERS) - continued**

*Sensitivity of the Charter School’s Proportionate Share of the Net Pension Liability to Changes in the Discount Rate - continued*

	<b>2016</b>		
	<b>1% Decrease (2.98%)</b>	<b>Current Discount Rate (3.98%)</b>	<b>1% Increase (4.98%)</b>
Charter School's proportionate share of the pension liability	\$ 6,951,459	\$ 5,672,885	\$ 4,617,312
	<b>2015</b>		
	<b>1% Decrease (3.90%)</b>	<b>Current Discount Rate (4.90%)</b>	<b>1% Increase (5.90%)</b>
Charter School's proportionate share of the pension liability	\$ 4,505,132	\$ 3,624,759	\$ 2,886,661

***Pension Plan Fiduciary Net Position***

Detailed information about the pension plan’s fiduciary net position is available in the separately issued State of New Jersey Divisions of Pensions and Benefits financial report at: <http://www.nj.gov/treasury/pensions/financial-rprts-home.shtml>

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**(County of Essex)**  
**Notes to the Basic Financial Statements**  
**Year Ended June 30, 2017**

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**8 Post Retirement Benefits**

P.L. 1987, c. 384 and P.L. 1990, c.6 required Teachers' Pensions and Annuity Fund (TPAF) and the Public Employees' Retirement System (PERS), respectively, to fund post-retirement medical benefits for those state employees who retire after accumulating 25 years of credited service or on a disability retirement. P.L. 2007, c.103 amended the law to eliminate the funding of post-retirement medical benefits through the TPAF and PERS. It created separate funds outside of the pension plans for the funding and payment of post-retirement medical benefits for retired state employees and retired educational employees.

As of June 30, 2016, there were 110,512 retirees receiving post-retirement medical benefits, and the State contributed \$1.37 billion on their behalf. The cost of these benefits is funded through contributions by the State in accordance with P.L. 1994, c.62. Funding of post-retirement medical benefits changed from a pre-funding basis to a pay-as-you-go basis beginning in Fiscal Year 1994.

The State is also responsible for the cost attributable to P.L. 1992, c.126, which provides employer paid health benefits to members of PERS and the Alternate Benefit Program (APB) who retired from a board of education or county college with 25 years of service. The State paid \$231.2 million toward Chapter 126 benefits for 20,045 eligible retired members in Fiscal Year 2016.

**9 Deferred Compensation**

The Charter School offers its employees a deferred compensation plan created in accordance with the IRS code 403(b). The plan which is administered by AXA Equitable permits participants to defer a portion of their salaries until future years.

**10 Contingent Liabilities**

The Charter School participates in a number of federal and state programs that are fully or partially funded by grants received from other governmental units. Expenditures financed by grants are subject to audit by the appropriate grantor government. If expenditures are disallowed due to noncompliance with grant program regulations, the Charter School may be required to reimburse the grantor government. As of June 30, 2017, significant amounts of grant expenditures have not been audited by the various grantor agencies but the Charter School believes that disallowed expenditures, if any, based on subsequent audits will not have a material effect on any of the individual governmental funds or the overall financial position of the Charter School.

The Charter School's attorney's letter advises that on or about February 29, 2016, the Commissioner for the New Jersey Department of Education granted the Charter School's application to increase its enrollment for four years on a limited basis.

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**(County of Essex)**  
**Notes to the Basic Financial Statements**  
**Year Ended June 30, 2017**

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**10 Contingent Liabilities - *continued***

On April 1, 2016 Education Law Center (ELC) filed an appeal arising from the Commissioner’s approval of the Charter School’s enrollment expansion request. ELC’s appeal also challenged expansion requests for other Newark charter schools. The Court has consolidated the appeals. Per the attorney, given the inherent uncertainties of appellate litigation, it is not possible to guarantee the outcome of the appeal. However, in the opinion of counsel, ELC’s arguments are novel and do not appear to have support under the New Jersey Charter School Program Act, N.J.S.A, 18A:36A-1 et seq.

**11 Economic Dependency**

The Charter School receives a substantial amount of its support from federal and state governments. A significant reduction in the level of support, if it were to occur, could have an effect on the Charter School’s programs and activities.

**12 Risk Management**

The Charter School is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

**Property and Liability Insurance** - The Charter School maintains commercial insurance coverage for property, liability and surety bonds. A complete schedule of insurance coverage can be found in the Statistical Section (UNAUDITED) of this Comprehensive Annual Financial Report.

**New Jersey Unemployment Compensation** - The Charter School has elected to fund its New Jersey Unemployment Compensation Insurance under the “Benefit Reimbursement Method”. Under this plan, the Charter School is required to reimburse the New Jersey Unemployment Trust Fund For benefits paid to its former employees and charged to its account with the State. The Charter School is billed quarterly for amounts due to the State. The following table is a summary of Charter School contributions, employee contributions, reimbursements to the State for benefits paid and ending balance of the Charter School’s expendable trust fund for the current and previous two years:

<u>Fiscal Year</u>	<u>Beginning Balance</u>	<u>Charter School Contributions</u>	<u>Employee Contributions</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2016-2017	\$ 54,289	\$ 54,376	\$ -	\$ 40,836	\$ 67,829
2015-2016	43,371	7,130	97,748	93,960	54,289
2014-2015	32,131	2,969	19,266	10,995	43,371

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**(County of Essex)**  
**Notes to the Basic Financial Statements**  
**Year Ended June 30, 2017**

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**13 Interfund Receivables, Payables and Transfers**

The composition of interfund balances as of June 30, 2017 is as follows:

<b>Fund</b>	<b>Interfund Receivable</b>	<b>Interfund Payable</b>
General Fund	\$ 696,848	\$ -
Special Revenue Fund	-	609,478
Enterprise Fund		85,945
Trust and Agency Fund	-	1,425
	<u>\$ 696,848</u>	<u>\$ 696,848</u>

The above balances are the results of revenues earned or other financing sources received in one fund which are due to another fund and/or expenditures paid by one fund on behalf of another fund and/or to cover cash balances which were in negative position. Liquidation of this interfund balances is expected within the next fiscal year.

**14 Receivables**

Receivables as of June 30, 2017 consist of accounts, intergovernmental, grants and miscellaneous. All receivables are considered collectible in full. A summary of the principal items of intergovernmental receivables are as follows:

State aid	\$ 191,098
Federal aid	59,181
Other	-
Total receivables	<u>\$ 250,279</u>

**15 Subsequent Events**

The Charter School has evaluated all subsequent events occurring through the date of the independent auditor's report which is the date the financial statements were available to be issued. Based on this evaluation, the Charter School has determined that no subsequent events require disclosure in the financial statements.

**16 Fund Balance Appropriated – General Fund (Exhibit B- 1)**

Of the \$2,718,968 General Fund balance at June 30, 2017, \$1,000,000 is reserved for future expenditures, \$75,000 is reserved for a cash escrow account as required by an agreement with New Jersey Department of Education. \$1,643,968 is unreserved and undesignated.

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**(County of Essex)**  
**Notes to the Basic Financial Statements**  
**Year Ended June 30, 2017**

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**17 Reconciliation of Government-Wide and Fund Financial Statements**

**Explanation of Certain Differences Between the Governmental Fund Balance Sheet (B-1) and the Government-wide Statement of Net Position (A-1).**

The governmental fund balance sheet includes reconciliation between fund balance – total governmental funds and net position - governmental activities as reported in the Government-wide statement of net position. One element of that reconciliation explains that long-term liabilities, including deferred pension liability are not due and payable in the current period and therefore are not reported in the funds. The reconciliation is as follows:

Fund balance per B-1	\$ 2,718,968
Cost of capital assets net accumulated depreciation	-
Pension deferred outflows	3,411,859
Pension deferred inflows	-
Deferred pension liability as of June 30, 2017	(5,672,885)
Net position (per A-1) as of June 30, 2017	<u>\$ 457,942</u>

Required Supplementary Information

Part II

Budgetary Comparison

**UNIVERSITY HEIGHTS CHARTER SCHOOL  
General Fund**

C-1

**Budget Comparison Schedule**

**Year ended June 30, 2017**

	<u>Original Budget</u>	<u>Budget Transfers</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final to Actual</u>
<b>Revenues</b>					
Local Sources:					
Local tax levy	\$ 1,236,616	\$ 54,591	\$ 1,291,207	1,291,207	\$ -
Miscellaneous	-	-	-	107,356	107,356
Total revenues -local sources	<u>1,236,616</u>	<u>54,591</u>	<u>1,291,207</u>	<u>1,398,563</u>	<u>107,356</u>
State Sources:					
State aid	8,370,499	438,377	8,808,876	8,808,876	-
Reimbursed TPAF-Social Security (non-budgeted)	-	-	-	244,646	244,646
TPAF pension and post retirement medical and long-term disability premium benefits on-behalf payments (non-budgeted)	-	-	-	847,301	847,301
	<u>8,370,499</u>	<u>438,377</u>	<u>8,808,876</u>	<u>9,900,823</u>	<u>1,091,947</u>
Total revenues	<u>9,607,115</u>	<u>492,968</u>	<u>10,100,083</u>	<u>11,299,386</u>	<u>1,199,303</u>
<b>Expenditures</b>					
Current expense:					
Instruction					
Salaries of teachers	3,472,982	(255,671)	3,217,311	3,213,062	4,249
Other salaries for instruction	325,101	26,687	351,788	349,562	2,226
Purchased profesional technical services	77,250	(3,331)	73,919	70,185	3,734
Other purchased services	197,000	(57,549)	139,451	135,633	3,818
General educational supplies	241,250	(43,668)	197,582	192,569	5,013
Textbooks	5,000	(5,000)	-	-	-
Miscellaneous expenses	44,955	978	45,933	45,933	-
	<u>4,363,538</u>	<u>(337,554)</u>	<u>4,025,984</u>	<u>4,006,944</u>	<u>19,040</u>

**UNIVERSITY HEIGHTS CHARTER SCHOOL  
General Fund**

C-1

**Budget Comparison Schedule**

**Year ended June 30, 2017**

	<u>Original Budget</u>	<u>Budget Transfers</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final to Actual</u>
Administrative cost:					
Salaries	954,104	54,821	1,008,925	1,003,691	5,234
Total benefit costs	1,472,831	31,110	1,503,941	1,589,854	(85,913)
Professional /Technical service	192,250	343,458	535,708	530,825	4,883
Other purchased services	40,000	(17,225)	22,775	14,020	8,755
Communications and Telephones	28,500	96,835	125,335	125,335	-
Supplies and materials	28,000	7,921	35,921	35,146	775
Miscellaneous expenses	37,200	14,618	51,818	50,010	1,808
	<u>2,752,885</u>	<u>531,538</u>	<u>3,284,423</u>	<u>3,348,881</u>	<u>(64,458)</u>
Support services:					
Salaries	961,881	79,805	1,041,686	1,011,836	29,850
Purchased prof/tech service	247,400	(46,791)	200,609	189,031	11,578
Other purchased services	75,000	4,062	79,062	79,062	-
Rent on land and buildings	1,376,201	(73,879)	1,302,322	1,294,046	8,276
Insurance-fidelity, liability property	136,438	(57,603)	78,835	78,604	231
Supplies and materials	43,750	6,224	49,974	45,786	4,188
Energy & Utilities	100,000	2,435	102,435	79,650	22,785
Miscellaneous expenses	-	-	-	-	-
Transportation other than to/from school	70,000	(8,987)	61,013	36,713	24,300
Total support services	<u>3,010,670</u>	<u>(94,734)</u>	<u>2,915,936</u>	<u>2,814,728</u>	<u>101,208</u>



**UNIVERSITY HEIGHTS CHARTER SCHOOL  
General Fund**

C-1

**Budget Comparison Schedule**

**Year ended June 30, 2017**

	<u>Original Budget</u>	<u>Budget Transfers</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final to Actual</u>
Capital outlay:					
Instructional equipment	-	-	-	-	-
Non-instructional equipment	-	-	-	-	-
Total capital outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Reimbursed TPAF-Social Security (non-budgeted)	-	-	-	244,646	(244,646)
TPAF pension and post retirement medical and long-term disability premium benefits on-behalf payments (non-budgeted)	-	-	-	847,301	(847,301)
Total expenditures	<u>10,127,093</u>	<u>99,250</u>	<u>10,226,343</u>	<u>11,262,500</u>	<u>(1,036,157)</u>
Excess (deficiency) of revenues over (under) expenditures before other financing sources	(519,978)	393,718	(126,260)	36,886	(163,146)
Other financing sources:					
Transfer to cover food deficit	(134,190)	99,249	(34,941)	(29,788)	(5,153)
Excess (deficiency) of revenues over (under) expenditures after other financing sources	(654,168)	492,967	(161,201)	7,098	(168,299)
Fund balances, beginning of year	<u>2,711,870</u>	<u>-</u>	<u>2,711,870</u>	<u>2,711,870</u>	<u>-</u>
Fund balances, end of year	<u>\$ 2,057,702</u>	<u>\$ 492,967</u>	<u>\$ 2,550,669</u>	<u>\$ 2,718,968</u>	<u>\$ (168,299)</u>

**UNIVERSITY HEIGHTS CHARTER SCHOOL  
Special Revenue Fund**

C-2

**Budget Comparison Schedule**

**Year ended June 30, 2017**

	<u>Original Budget</u>	<u>Budget Transfers</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final to Actual</u>
<b>Revenues</b>					
Federal sources	\$ 542,236	\$ -	\$ 542,236	\$ 542,236	\$ -
State sources	71,558	-	71,558	71,558	-
Local sources	-	-	-	-	-
Total revenues -all sources	<u>613,794</u>	<u>-</u>	<u>613,794</u>	<u>613,794</u>	<u>-</u>
<b>Expenditures</b>					
Current Expenditures:					
Instruction:					
Salaries of teachers	466,501	-	466,501	466,501	-
Purchased Prof. and technical services	-	-	-	-	-
Other purchased services	-	-	-	-	-
General supplies	37,649	-	37,649	37,649	-
Miscellaneous expenditures	-	-	-	-	-
Total instruction	<u>504,150</u>	<u>-</u>	<u>504,150</u>	<u>504,150</u>	<u>-</u>
Support services					
Support services salaries	-	-	-	-	-
Employee benefits	109,644	-	109,644	109,644	-
Purchased professional services	-	-	-	-	-
Other purchased services	-	-	-	-	-
Supplies	-	-	-	-	-
Miscellaneous expenditures	-	-	-	-	-
Total support services	<u>109,644</u>	<u>-</u>	<u>109,644</u>	<u>109,644</u>	<u>-</u>
Capital Outlay:					
Facilities acquisition and construction services					
Instructional equipment	-	-	-	-	-
Noninstructional equipment	-	-	-	-	-
Construction services	-	-	-	-	-
Total facilities acquisition and construction services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total expenditures	<u>\$ 613,794</u>	<u>\$ -</u>	<u>\$ 613,794</u>	<u>\$ 613,794</u>	<u>\$ -</u>

## Notes to Required Supplementary Information

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**Note to Required Supplementary Information**  
**Budget to GAAP Reconciliation**

C-3

Year ended June 30, 2017

		General Fund		Special Revenue Fund
<b>Sources/inflows of resources</b>				
Actual amounts (budgetary basis) "revenue"				
from the budgetary comparison schedule:	[C-1]	\$ 11,299,386		
	[C-2]			\$ 613,794
Difference - budget to GAAP:				
Grant accounting budgetary basis differs from GAAP in that encumbrances are recognized as expenditures, and the related revenue is recognized.		-		-
Total revenues as reported on the statement of revenues, expenditures and changes in fund balances - governmental funds	[B-2]	\$ 11,299,386		\$ 613,794
<b>Uses/outflows of resources</b>				
Actual amounts (budgetary basis) "total outflows" from the budgetary comparison schedule				
	[C-1]	\$ 11,262,500		
	[C-2]			\$ 613,794
Differences - budget to GAAP				
Encumbrances for supplies and equipment ordered but not received are reported in the year the order is placed for budgetary purposes, but in the year the supplies are received for financial reporting purposes.				-
Transfers to and from other funds are presented as outflows of budgetary resources but are not expenditures for financial reporting purposes.				
Net transfer (outflows) to general fund		-		-
Total expenditures as reported on the statement of revenues, expenditures, and changes in fund balances - governmental funds	[B-2]	\$ 11,262,500		\$ 613,794

Note 1) The general fund budget basis of the use/outflow of resources is GAAP, therefore no reconciliation is required.

**UNIVERSITY HEIGHTS CHARTER SCHOOL**

**L-1**

**Schedule of the Charter School's Proportionate Share of the Net Pension Liability - PERS  
Last Four Fiscal Years**

	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Charter School's proportion of the net pension liability (assets)	0.0191540675%	0.0016147361%	0.0093650353%	0.0037243213%
Charter School's proportionate share of the net pension liability (assets)	<u>5,672,885</u>	<u>3,624,759</u>	<u>1,753,391</u>	<u>711,792</u>
Charter School's covered employee payroll	\$ 1,512,150	\$ 1,297,532	\$ 930,308	\$ 421,187
Charter School's proportionate share of the net pension liability (assets) as a percentage of its covered employee payroll	375.15%	279.36%	188.47%	169.00%
Plan fiduciary net position as a percentage of the total pension liability - local	40.14%	47.93%	52.08%	48.72%

**Note**

Until a full ten year trend is compiled, information will be presented for those years for which information is available.

**UNIVERSITY HEIGHTS CHARTER SCHOOL**

L-2

**Schedule of the Charter School's Contributions - PERS  
Last Four Fiscal Years**

	<u>2016</u>	<u>Fiscal Year Ended June 30,</u> <u>2015</u>	<u>2014</u>	<u>2013</u>
Contractually required contribution	\$ 174,726	\$ 138,824	\$ 77,204	\$ 28,062
Contribution in relation to the contractually required contribution	<u>(174,726)</u>	<u>(138,824)</u>	<u>(77,204)</u>	<u>(28,062)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Charter School's covered employee payroll	\$ 1,512,150	\$ 1,297,532	\$ 930,308	\$ 421,187
Contributions as a percentage of covered employee payroll	11.55%	10.70%	8.30%	6.66%

**Note**

<p>Until a full ten year trend is compiled, information will be presented for those years for which information is available.</p>
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**UNIVERSITY HEIGHTS CHARTER SCHOOL**

**Schedule of the Charter School's Proportionate Share of the Net Pension Liability - TPAF  
Last Four Fiscal Years**

	<b>Fiscal Year Ended June 30,</b>			
	<b>2016</b>	<b>2015</b>	<b>2014</b>	<b>2013</b>
Charter School's proportion of the net pension liability (assets)**	N/A	N/A	N/A	N/A
Charter School's proportionate share of the net pension liability (assets)**	N/A	N/A	N/A	N/A
State's proportionate share of the net pension liability (assets) associated with the Charter School	\$ 357,067	\$ 17,114,852	\$ 9,313,923	\$ 8,206,263
<b>Total</b>	<b>\$ 357,067</b>	<b>\$ 17,114,852</b>	<b>\$ 9,313,923</b>	<b>\$ 8,206,263</b>
Charter School's covered employee payroll	\$ 3,171,437	\$ 3,889,303	\$ 3,623,716	\$ 2,186,626
Charter School's proportionate share of the net pension liability (assets) as a percentage of its covered employee payroll**	N/A	N/A	N/A	N/A
Plan fiduciary net position as a percentage of the total pension liability	22.33%	28.71%	33.64%	33.76%

**\*\*Note**

TPAF is a special funding situation as defined by GASB Statement No. 68 in which the State of New Jersey is 100% responsible for contributions to the plan. Since the Charter School (employer) does not contribute directly to the plan there is no net pension liability to report in the financial statements of the Charter School.

**Note**

Until a full ten year trend is compiled, information will be presented for those years for which information is available.

**Note to Required Supplementary Information**  
**Pension Schedules**  
**Year ended June 30, 2017**

**Public Employees' Retirement System (PERS)**

Changes of benefit terms. The vesting and benefit provisions are set by N.J.S.A. 43:15A. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of PERS.

Changes of assumptions. Mortality rates were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (setback 1 year for females) with adjustments for mortality improvements from the base year of 2012 Based on Projection Scale AA.

**Teacher's Pension and Annuity Fund (TPAF)**

Changes of benefit terms. The vesting and benefit provisions are set by N.J.S.A. 18A:66. TPAF provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of TPAF. Members are always fully vested for their own contributions and, after three years of service credit, become vested for 2% of related interest earned on the contributions. In the case of death before retirement, members' beneficiaries are entitled to full interest credited to the members' accounts.

Changes of assumptions. Mortality rates were based on the RP-2000 Health Annuitant Mortality Table for Males or Females, as appropriate, with adjustments for mortality improvements based on Scale AA. Pre-retirement mortality improvements for active members are projected using Scale AA from the base year of 2000 until the valuation date plus 15 years to account for future mortality improvement. Post-retirement mortality improvements for non-disabled annuitants are projected using Scale AA from the base year of 2000 for males and 2003 for females until the valuation date plus 7 years to account for future mortality improvement.



## Other Supplementary Information

## School Level Schedules

## Special Revenue Fund

**UNIVERSITY HEIGHTS CHARTER SCHOOL  
Special Revenue Fund**

E-1

**Combining Schedule of Program, Revenue and Expenditures  
Budgetary Basis**

**Year ended June 30, 2017**

	<b>Title IA Title IA</b>	<b>Title IIA Title IIA</b>	<b>I.D.E.A. Part B</b>	<b>I.D.E.A. Preschool</b>	<b>Future Ready New Jersey Grant</b>	<b>Total</b>
<b>Revenues</b>						
Federal sources	\$ 421,768	\$ 1,704	\$ 115,263	\$ 3,501	\$ -	\$ 542,236
State sources	-	-	-	-	71,558	71,558
Local sources	-	-	-	-	-	-
Total revenues -all sources	<u>\$ 421,768</u>	<u>\$ 1,704</u>	<u>\$ 115,263</u>	<u>\$ 3,501</u>	<u>\$ 71,558</u>	<u>\$ 613,794</u>
<b>Expenditures</b>						
<b>Instruction</b>						
Salaries of teachers	\$ 348,007	\$ 1,704	\$ 91,478	\$ -	\$ 25,312	\$ 466,501
Purchased Prof. and technical services	-	-	-	-	-	-
Other purchased services	-	-	-	-	-	-
General supplies	-	-	-	3,501	34,148	37,649
Miscellaneous expenditures	-	-	-	-	-	-
Total instruction	<u>348,007</u>	<u>1,704</u>	<u>91,478</u>	<u>3,501</u>	<u>59,460</u>	<u>504,150</u>
<b>Support services</b>						
Support services salaries	-	-	-	-	-	-
Employee benefits	73,761	-	23,785	-	12,098	109,644
Purchased professional services	-	-	-	-	-	-
Other purchased services	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Miscellaneous expenditures	-	-	-	-	-	-
Total support services	<u>73,761</u>	<u>-</u>	<u>23,785</u>	<u>-</u>	<u>12,098</u>	<u>109,644</u>
<b>Facilities acquisition and construction services</b>						
Instructional equipment	-	-	-	-	-	-
Noninstructional equipment	-	-	-	-	-	-
Construction services	-	-	-	-	-	-
Total facilities acquisition and construction services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total expenditures	<u>\$ 421,768</u>	<u>\$ 1,704</u>	<u>\$ 115,263</u>	<u>\$ 3,501</u>	<u>\$ 71,558</u>	<u>\$ 613,794</u>

**UNIVERSITY HEIGHTS CHARTER SCHOOL  
Special Revenue Fund**

E-2

**Schedule of Preschool Education  
Aid Expenditures - Budgetary Basis**

**Year ended June 30, 2017**

	<b>Original Budget</b>	<b>Budget Transfers</b>	<b>Final Budget</b>	<b>Actual</b>	<b>Variance</b>
<b>Expenditures</b>					
<b>Instruction</b>					
Salaries of teachers	\$ 314,397	\$ -	\$ 314,397	\$ 314,397	\$ -
Other salaries for instruction	161,484	-	161,484	161,484	-
Other purchased services	3,600	-	3,600	3,600	-
General supplies	24,252	-	24,252	24,252	-
Other objects	-	-	-	-	-
<b>Total instruction</b>	<b>503,733</b>	<b>-</b>	<b>503,733</b>	<b>503,733</b>	<b>-</b>
<b>Support services</b>					
Salaries of Supervisor of Instruction	-	-	-	-	-
Salaries of Principals/Assistant Principals/Prog Directors	34,580	-	34,580	34,580	-
Salaries of Other Prof Staff	38,558	-	38,558	38,558	-
Salaries of Secretarial & Clerical Assistants	27,300	-	27,300	27,300	-
Other Salaries - Fiscal Specialist	68,380	-	68,380	68,380	-
Other Salaries - Custodian	-	-	-	-	-
Other Salaries - Security Guard	-	-	-	-	-
Family/Parent Liason	15,882	-	15,882	15,882	-
Facilitator/Coach	15,882	-	15,882	15,882	-
Personnel Services - Employee benefits	148,440	-	148,440	148,440	-
Other Purchased Prof - Education Services	-	-	-	-	-
Cleaning, Repairs and Maintenance Services	-	-	-	-	-
Rentals	125,143	-	125,143	125,143	-
<b>Total support services</b>	<b>474,165</b>	<b>-</b>	<b>474,165</b>	<b>474,165</b>	<b>-</b>
<b>Facilities acquisition and construction services</b>					
Instructional equipment	-	-	-	-	-
Noninstructional equipment	-	-	-	-	-
Construction services	-	-	-	-	-
<b>Total facilities acquisition and construction services</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total expenditures</b>	<b>\$ 977,898</b>	<b>\$ -</b>	<b>\$ 977,898</b>	<b>\$ 977,898</b>	<b>-</b>

**Calculation of Budget and Carryover**

Total 2016-2017 preschool education aid allocation	\$ 951,215
Add: actual carryover June 30, 2016	26,683
Total preschool education aid funds available for 2016-2017 budget	<u>977,898</u>
Less: 2016-2017 budgeted preschool education aid	(977,898)
Available and unbudgeted preschool education aid funds as of June 30, 2016	-
Add: June 30, 2017 unexpended preschool education aid	-
2016-2017 actual carryover - preschool education aid	<u>\$ -</u>
2016-2017 preschool education aid carryover budgeted in 2017-2018	<u>\$ -</u>

Capital Projects Fund  
At June 30, 2017, there was no capital project fund.

## Enterprise Fund

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**Enterprise Funds**

**G-1**

**Combining Statement of Net Position**

**June 30, 2017**

	<u>Food Services</u>	<u>After-Care Program</u>	<u>Total</u>
<b>Assets</b>			
Current assets:			
Cash	\$ 59,519	\$ 43,159	\$ 102,678
Accounts receivable:	-	-	-
Federal	59,181	-	59,181
State	870	-	870
Total current assets	<u>\$ 119,570</u>	<u>\$ 43,159</u>	<u>\$ 162,729</u>
 <b>Liabilities</b>			
Current liabilities:			
Interfund payable - general fund	\$ 82,616	\$ 3,329	\$ 85,945
Accounts payable	-	-	-
Total current liabilities	<u>\$ 82,616</u>	<u>\$ 3,329</u>	<u>\$ 85,945</u>
 <b>Net position</b>			
Unrestricted	\$ 36,954	\$ 39,830	\$ 76,784
Total net position	<u><u>\$ 36,954</u></u>	<u><u>\$ 39,830</u></u>	<u><u>\$ 76,784</u></u>



**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**Enterprise Fund**

**G-2**

**Combining Statement of Revenues, Expenditures and Changes in Net Position**

**Year ended June 30, 2017**

	<u>Food Services</u>	<u>After-Care Program</u>	<u>Total</u>
Operating revenues:			
Charges for services:			
Daily sales - nonreimbursable programs	\$ 2	\$124,511	\$ 124,513
Miscellaneous revenue	30	73	103
	<u>32</u>	<u>124,584</u>	<u>124,616</u>
Operating expenses:			
Cost of sales	323,820	-	323,820
Salaries	23,950	-	23,950
Employee benefits	-	-	-
Professional /Technical service	-	199,151	199,151
Supplies and materials	-	-	-
Depreciation	-	-	-
Miscellaneous	-	-	-
Total operating expenses	<u>347,770</u>	<u>199,151</u>	<u>546,921</u>
Operating income (loss)	<u>(347,738)</u>	<u>(74,567)</u>	<u>(422,305)</u>
Nonoperating revenues:			
State sources:			
State School Lunch Program	5,856	-	5,856
Federal sources:			
National School Lunch Program	314,899	-	314,899
National School Breakfast Program	73,840	-	73,840
After School Snacks	18,883	-	18,883
Total nonoperating revenues	<u>413,478</u>	<u>-</u>	<u>413,478</u>
Net income/(loss) before contributions & transfers	65,740	(74,567)	(8,827)
Other financing sources:			
Transfer in/(out) - General Fund to Food Program	29,788	-	29,788
	<u>29,788</u>	<u>-</u>	<u>29,788</u>
Change in net position	95,528	(74,567)	20,961
Total net position-beginning of year	<u>(58,574)</u>	<u>114,397</u>	<u>55,823</u>
Total net position-end of year	<u>\$ 36,954</u>	<u>\$ 39,830</u>	<u>\$ 76,784</u>

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**Enterprise Fund**

**G-3**

**Statement of Cash Flows**

**Year ended June 30, 2017**

	Food Services	After-Care Program	Total
<b>Cash flows from operating activities</b>			
Operating loss	\$ (347,738)	\$ (74,567)	\$ (422,305)
Adjustment to reconcile operating profit/(loss) to net cash (used in)/provided by operating activities:			-
Changes in assets and liabilities:			
Accounts receivable	(4,588)	-	(4,588)
Due to/(from) general fund	(64,272)	-	(64,272)
Accounts payable	(18,004)	(7,533)	(25,537)
Net cash (used in)/provided by operating activities	(434,602)	(82,100)	(516,702)
			-
<b>Cash flows from noncapital financing activities</b>			
Cash received from state reimbursements	5,856	-	5,856
Cash received from federal reimbursements	407,622	-	407,622
Operating subsidies and transfers from other funds	29,788	-	29,788
Net cash provided by noncapital financing activities	443,266	-	443,266
<b>Cash flows from investing activities</b>			
	-	-	-
Net change in cash and cash equivalents	8,664	(82,100)	(73,436)
Cash and cash equivalents, beginning	50,855	125,259	176,114
Cash and cash equivalents, ending	\$ 59,519	\$ 43,159	\$ 102,678

## Fiduciary Fund

**UNIVERSITY HEIGHTS CHARTER SCHOOL  
Fiduciary Funds**

**H-1**

**Combining Statement of Fiduciary Net Position**

**June 30, 2017**

	Unemployment Insurance Fund	Agency Fund Payroll	Student Activity Fund	Development Fund	Flex Funding Trust	Total
<b>Assets</b>						
Cash and cash equivalents	\$ 67,829	\$ (6,105)	\$ 9,298	\$ 7,530	\$ -	\$ 78,552
Total assets	\$ 67,829	\$ (6,105)	\$ 9,298	\$ 7,530	\$ -	\$ 78,552
<b>Liabilities and net position</b>						
Liabilities:						
Payroll deductions and withholdings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interfund payables	-	(6,105)		7,530	-	1,425
Account payable - due to students group	-	-	9,298	-	-	9,298
Total liabilities	-	\$ (6,105)	\$ 9,298	\$ 7,530	\$ -	10,723
<b>Net position</b>						
Total net position	67,829					67,829
	\$ 67,829					\$ 78,552

**UNIVERSITY HEIGHTS CHARTER SCHOOL  
Fiduciary Funds**

H-2

**Combining Statement of Changes in Fiduciary Net Position  
Unemployment Compensation Insurance Trust Fund**

**Year ended June 30, 2017**

	<u>New Jersey Unemployment Benefits</u>
Revenues:	
General fund appropriation	\$ 54,376
Total revenues	<u>54,376</u>
Expenditures:	
Payments to NJ Unemployment Compensation Fund	<u>40,836</u>
Total expenditures	<u>40,836</u>
Excess(deficiency) of revenue over(under) expenditures	13,540
Net position, beginning	<u>54,289</u>
Net position, ending	<u><u>\$ 67,829</u></u>

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**Student Activity Agency Fund**  
**Schedule of Receipts and Disbursements**

H-3

Year ended June 30, 2017

	<u>Balance June 30, 2016</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Balance June 30, 2017</u>
<b>Assets</b>				
Parent council fund	\$ 21,693	\$ 32,701	\$ 45,096	\$ 9,298
Total assets	<u>\$ 21,693</u>	<u>\$ 32,701</u>	<u>\$ 45,096</u>	<u>\$ 9,298</u>

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**Payroll Agency Fund**  
**Schedule of Receipts and Disbursements**

Year ended June 30, 2017

	<u>Balance June 30, 2016</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Balance June 30, 2017</u>
<b>Assets</b>				
Cash and cash equivalents	\$ 1,737	\$ 6,458,056	\$ 6,465,898	\$ (6,105)
Total assets	<u>\$ 1,737</u>	<u>\$ 6,458,056</u>	<u>\$ 6,465,898</u>	<u>\$ (6,105)</u>
<b>Liabilities</b>				
Payroll deductions and withholdings	\$ -	\$ 6,458,056	\$ 6,458,056	\$ -
Interfund payable	1,737	-	7,842	(6,105)
Total liabilities	<u>\$ 1,737</u>	<u>\$ 6,458,056</u>	<u>\$ 6,465,898</u>	<u>\$ (6,105)</u>

Long Term Debt  
At June 30, 2017, there was no long term debt.



**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**Long-Term Debt**  
**Schedule of Obligations Under Renovation Loan**

I-2

Year ended June 30, 2017

**NONE**

<u>Interest Rate Payable</u>	<u>Amount of Original Issue</u>	<u>Amount Outstanding June 30, 2016</u>	<u>Acquired Current Year</u>	<u>Retired Current Year</u>	<u>Amount Outstanding June 30, 2017</u>
		\$ -	\$ -	\$ -	\$ -

## Statistical Section

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**County of Essex, New Jersey**

J-1

**NET POSITION BY COMPONENT**  
**Last Ten Fiscal Years**  
*(accrual basis of accounting)*  
**(Unaudited)**

	<b>Fiscal Year Ended June 30,</b>									
	<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>	<b>2013</b>	<b>2012</b>	<b>2011</b>	<b>2010</b>	<b>2009</b>	<b>2008</b>
<b>Governmental activities</b>										
Invested in capital assets, net of related debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Restricted	-	-	-	-	-	-	-	-	-	-
Unrestricted	382,942	1,250,161	1,086,910	1,406,235	1,408,170	1,227,335	412,186	262,023	256,765	64,149
<b>Total governmental activities net position</b>	<b>\$ 382,942</b>	<b>\$ 1,250,161</b>	<b>\$1,086,910</b>	<b>\$1,406,235</b>	<b>\$1,408,170</b>	<b>\$1,227,335</b>	<b>\$ 412,186</b>	<b>\$ 262,023</b>	<b>\$ 256,765</b>	<b>\$ 64,149</b>
<b>Business-type activities</b>										
Invested in capital assets, net of related debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Restricted	-	-	-	-	-	-	-	-	-	-
Unrestricted	76,784	55,823	95,856	46,947	27,869	28,759	19,819	-	-	13,964
<b>Total business-type activities</b>	<b>\$ 76,784</b>	<b>\$ 55,823</b>	<b>\$ 95,856</b>	<b>\$ 46,947</b>	<b>\$ 27,869</b>	<b>\$ 28,759</b>	<b>\$ 19,819</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,964</b>
<b>School-wide</b>										
Invested in capital assets, net of related debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Restricted	-	-	-	-	-	-	-	-	-	-
Unrestricted	459,726	1,305,984	1,182,766	1,453,182	1,436,039	1,256,094	432,005	262,023	256,765	78,113
<b>Total charter school net position</b>	<b>\$ 459,726</b>	<b>\$ 1,305,984</b>	<b>\$1,182,766</b>	<b>\$1,453,182</b>	<b>\$1,436,039</b>	<b>\$1,256,094</b>	<b>\$ 432,005</b>	<b>\$ 262,023</b>	<b>\$ 256,765</b>	<b>\$ 78,113</b>

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
County of Essex, New Jersey

J-2

**CHANGES IN NET POSITION**  
Last Ten Fiscal Years  
(accrual basis of accounting)  
(Unaudited)

	Fiscal Year Ended June 30,									
	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
<b>Expenses</b>										
Governmental activities										
Instruction										
Regular	\$ 5,014,827	\$ 4,434,780	\$ 4,787,049	\$ 4,538,387	\$ 2,608,578	\$ 1,931,957	\$ 1,598,616	\$ 1,470,715	\$ 1,496,285	\$ 951,829
Support Services:										
General administration	5,344,934	3,267,540	1,521,234	2,171,631	1,591,916	1,056,420	695,455	718,454	764,275	582,314
School administrative services	2,551,236	3,505,103	2,982,956	2,872,305	928,629	894,196	1,206,689	1,083,713	963,855	841,836
On-behalf TPAF/FICA Reimbursements	847,301	7,964	378,801	199,382	168,616	118,741	-	-	-	-
Capital outlay	-	-	-	-	-	-	-	-	-	3,321
Unallocated depreciation	8,333	8,333	8,333	-	-	-	-	-	-	-
Total governmental activities expenses	<u>13,766,631</u>	<u>11,223,720</u>	<u>9,678,373</u>	<u>9,781,705</u>	<u>5,297,739</u>	<u>4,001,314</u>	<u>3,500,760</u>	<u>3,272,882</u>	<u>3,224,415</u>	<u>2,379,300</u>
Business-type activities:										
Food service	347,770	358,586	325,215	342,285	192,167	163,830	122,959	139,409	147,510	127,266
Child Care	199,151	158,571	35,071	27,277	19,228	9,127	12,138	11,022	-	-
Total business-type activities expense	<u>546,921</u>	<u>517,157</u>	<u>360,286</u>	<u>369,562</u>	<u>211,395</u>	<u>172,957</u>	<u>135,097</u>	<u>150,431</u>	<u>147,510</u>	<u>127,266</u>
Total charter school expenses	<u>\$ 14,313,552</u>	<u>\$ 11,740,877</u>	<u>\$ 10,038,659</u>	<u>\$ 10,151,267</u>	<u>\$ 5,509,134</u>	<u>\$ 4,174,271</u>	<u>\$ 3,635,857</u>	<u>\$ 3,423,313</u>	<u>\$ 3,371,925</u>	<u>\$ 2,506,566</u>
<b>Program Revenues</b>										
Governmental activities:										
Charges for services:										
Operating grants and contributions	\$ 1,591,692	\$ 1,801,250	\$ 1,687,552	\$ 1,999,421	\$ 244,316	\$ 499,521	\$ 344,030	\$ 465,918	\$ 410,884	\$ 60,021
Capital grants and contributions	-	-	25,000	-	-	-	-	-	-	-
Total governmental activities program revenues	<u>1,591,692</u>	<u>1,801,250</u>	<u>1,712,552</u>	<u>1,999,421</u>	<u>244,316</u>	<u>499,521</u>	<u>344,030</u>	<u>465,918</u>	<u>410,884</u>	<u>60,021</u>
Business-type activities:										
Charges for services										
Food service	32	2,144	15,535	42	10,512	7,484	9,125	8,452	5,579	7,118
Child care	124,584	179,751	81,341	46,355	26,110	20,411	28,682	16,938	-	13,964
Operating grants and contributions	413,478	295,229	312,319	257,536	173,883	154,002	117,109	80,190	85,979	31,675
Capital grants and contributions	-	-	-	-	-	-	-	44,851	41,988	88,473
Total business type activities program revenues	<u>538,094</u>	<u>477,124</u>	<u>409,195</u>	<u>303,933</u>	<u>210,505</u>	<u>181,897</u>	<u>154,916</u>	<u>150,431</u>	<u>133,546</u>	<u>141,230</u>
Total charter school program revenues	<u>\$ 2,129,786</u>	<u>\$ 2,278,374</u>	<u>\$ 2,121,747</u>	<u>\$ 2,303,354</u>	<u>\$ 454,821</u>	<u>\$ 681,418</u>	<u>\$ 498,946</u>	<u>\$ 616,349</u>	<u>\$ 544,430</u>	<u>\$ 201,251</u>

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
County of Essex, New Jersey

J-2

**CHANGES IN NET POSITION**  
Last Ten Fiscal Years  
*(accrual basis of accounting)*  
**(Unaudited)**

	<b>Fiscal Year Ended June 30,</b>									
	<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>	<b>2013</b>	<b>2012</b>	<b>2011</b>	<b>2010</b>	<b>2009</b>	<b>2008</b>
<b>Net (Expense)/Revenue</b>										
Governmental activities	\$ (12,174,939)	\$ (9,422,470)	\$ (7,965,821)	\$ (7,782,284)	\$ (5,053,423)	\$ (3,501,793)	\$ (3,156,730)	\$ (2,806,964)	\$ (2,813,531)	\$ (2,319,279)
Business-type activities	(8,827)	(40,033)	48,909	(65,629)	(890)	8,940	19,819	-	(13,964)	13,964
Total charter school-wide net expense	<u>\$ (12,183,766)</u>	<u>\$ (9,462,503)</u>	<u>\$ (7,916,912)</u>	<u>\$ (7,847,913)</u>	<u>\$ (5,054,313)</u>	<u>\$ (3,492,853)</u>	<u>\$ (3,136,911)</u>	<u>\$ (2,806,964)</u>	<u>\$ (2,827,495)</u>	<u>\$ (2,305,315)</u>
<b>General Revenues and Other Changes in Net Position</b>										
Governmental activities:										
Property taxes levied for general purposes, net	\$ 1,291,207	\$ 1,245,587	\$ 1,196,699	\$ 1,011,300	\$ 679,360	\$ 552,395	\$ 411,829	\$ 338,349	\$ 372,458	\$ 483,324
Grants and contributions	9,900,823	8,204,502	8,206,408	6,923,799	4,549,947	3,757,906	2,862,930	2,471,015	2,560,771	2,097,974
Miscellaneous income	107,356	127,299	13,447	4,957	4,951	6,641	32,134	2,858	72,918	19,743
Transfers	-	-	-	-	-	-	-	(44,851)	(41,988)	(88,473)
Total governmental activities	<u>11,299,386</u>	<u>9,577,388</u>	<u>9,416,554</u>	<u>7,940,056</u>	<u>5,234,258</u>	<u>4,316,942</u>	<u>3,306,893</u>	<u>2,767,371</u>	<u>2,964,159</u>	<u>2,512,568</u>
Business-type activities:										
Transfers	-	-	-	-	-	-	-	44,851	41,988	88,473
Total business-type activities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>44,851</u>	<u>41,988</u>	<u>88,473</u>
Total charter school-wide	<u>\$ 11,299,386</u>	<u>\$ 9,577,388</u>	<u>\$ 9,416,554</u>	<u>\$ 7,940,056</u>	<u>\$ 5,234,258</u>	<u>\$ 4,316,942</u>	<u>\$ 3,306,893</u>	<u>\$ 2,812,222</u>	<u>\$ 3,006,147</u>	<u>\$ 2,601,041</u>
<b>Change in Net Position</b>										
Governmental activities	\$ (875,553)	\$ 154,918	\$ 1,450,733	\$ 157,772	\$ 180,835	\$ 815,149	\$ 150,163	\$ 5,258	\$ 192,616	\$ 281,762
Business-type activities	(8,827)	(40,033)	48,909	(65,629)	(890)	8,940	19,819	-	(13,964)	13,964
Total charter school	<u>\$ (884,380)</u>	<u>\$ 114,885</u>	<u>\$ 1,499,642</u>	<u>\$ 92,143</u>	<u>\$ 179,945</u>	<u>\$ 824,089</u>	<u>\$ 169,982</u>	<u>\$ 5,258</u>	<u>\$ 178,652</u>	<u>\$ 295,726</u>

Source: Charter School's Records

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
County of Essex, New Jersey

J-3

**Fund Balances - Governmental Funds**  
**Last Ten Fiscal Years**  
*(modified accrual basis of accounting)*  
(Unaudited)

	<b>Fiscal Year Ended June 30,</b>									
	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
General Fund										
Unreserved	\$ 2,718,968	\$ 2,711,870	\$ 1,976,801	\$ 1,408,170	\$ 1,408,170	\$ 1,227,335	\$ 412,186	\$ 262,023	\$ 256,765	\$ 64,149
Total general fund	<u>\$ 2,718,968</u>	<u>\$ 2,711,870</u>	<u>\$ 1,976,801</u>	<u>\$ 1,408,170</u>	<u>\$ 1,408,170</u>	<u>\$ 1,227,335</u>	<u>\$ 412,186</u>	<u>\$ 262,023</u>	<u>\$ 256,765</u>	<u>\$ 64,149</u>
All Other Governmental Funds										
Reserved	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unreserved, reported in:										
Special revenue fund	-	-	-	-	-	-	-	-	-	-
Capital projects fund	-	-	-	-	-	-	-	-	-	-
Debt service fund	-	-	-	-	-	-	-	-	-	-
Permanent fund	-	-	-	-	-	-	-	-	-	-
Total all other governmental funds	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Source: Charter School's Records

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
County of Essex, New Jersey

J-4

**Changes in Fund Balances - Governmental Funds**  
**Last Ten Fiscal Years**  
**(Unaudited)**

Function	Fiscal Year Ended June 30,									
	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
<b>Revenues</b>										
Local tax levy	\$ 1,291,207	\$ 1,374,500	\$ 1,288,799	\$ 1,419,135	\$ 734,849	\$ 752,345	\$ 411,829	\$ 338,349	\$ 372,458	\$ 483,324
Miscellaneous	107,356	127,299	13,447	4,957	4,951	6,641	111,110	191,565	225,411	28,543
State sources	10,950,279	9,310,698	9,124,671	7,829,380	4,549,947	3,757,906	2,862,930	2,471,015	2,561,260	2,149,195
Federal sources	542,236	566,141	702,189	686,005	188,827	299,571	265,054	277,211	257,902	-
<b>Total revenue</b>	<b>12,891,078</b>	<b>11,378,638</b>	<b>11,129,106</b>	<b>9,939,477</b>	<b>5,478,574</b>	<b>4,816,463</b>	<b>3,650,923</b>	<b>3,278,140</b>	<b>3,417,031</b>	<b>2,661,062</b>
<b>Expenditures</b>										
Instruction	5,014,827	4,434,780	4,787,049	4,538,387	2,608,578	1,931,957	1,598,616	1,470,715	1,496,285	951,829
Administration	4,440,828	2,695,722	2,459,734	2,171,631	1,591,916	1,056,420	1,206,689	1,083,713	963,855	841,836
Support Services	3,428,325	3,513,067	3,361,757	3,156,394	1,097,245	1,012,937	695,455	718,454	764,275	582,314
Capital Outlay	-	-	25,000	-	-	-	-	-	-	3,321
<b>Total expenditures</b>	<b>12,883,980</b>	<b>10,643,569</b>	<b>10,633,540</b>	<b>9,866,412</b>	<b>5,297,739</b>	<b>4,001,314</b>	<b>3,500,760</b>	<b>3,272,882</b>	<b>3,224,415</b>	<b>2,379,300</b>
<b>Net change in fund balances</b>	<b>\$ 7,098</b>	<b>\$ 735,069</b>	<b>\$ 495,566</b>	<b>\$ 73,065</b>	<b>\$ 180,835</b>	<b>\$ 815,149</b>	<b>\$ 150,163</b>	<b>\$ 5,258</b>	<b>\$ 192,616</b>	<b>\$ 281,762</b>

Source: Charter School's Records

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**County of Essex, New Jersey**

**J-5**

**General Fund Other Local Revenue by Source**  
**Last Ten Fiscal Years**  
**(Unaudited)**

Function	2017	2016	2015	2014	Fiscal Year Ended June 30, 2013	2012	2011	2010	2009	2008
Other local revenues										
Miscellaneous	\$ 107,356	\$ 127,299	\$ 13,447	\$ 4,957	\$ 4,951	\$ 6,641	\$ 32,134	\$ 2,858	\$ 72,918	\$ 19,743
Total other local revenue	<u>\$ 107,356</u>	<u>\$ 127,299</u>	<u>\$ 13,447</u>	<u>\$ 4,957</u>	<u>\$ 4,951</u>	<u>\$ 6,641</u>	<u>\$ 32,134</u>	<u>\$ 2,858</u>	<u>\$ 72,918</u>	<u>\$ 19,743</u>

Source: Charter School's Records



**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**County of Essex, New Jersey**

**Ratio of Outstanding Debt By Type**  
**Last Ten Fiscal Years**

Fiscal Year Ended June 30,	Governmental Activities				Type Activities	Total Charter School	Percentage of Personal Income <sup>a</sup>	Per Capita <sup>a</sup>
	General Obligation Bonds <sup>b</sup>	Certificates of Participation	Capital Leases	Bond Anticipation Notes (BANs)	Capital Leases			
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -

**NO LONG TERM DEBT FOR THE CHARTER SCHOOL**

**Note:** Details regarding the Charter School's outstanding debt can be found in the notes to the financial statements.

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**County of Essex, New Jersey**

**J-14**

**Demographic and Economic Statistics**  
**Last Ten Fiscal Years**  
**(Unaudited)**

<u>Year</u>	<u>Population <sup>a</sup></u>	<u>Personal Income <sup>b</sup></u>	<u>County Per Capita Personal Income <sup>c</sup></u>	<u>Unemployment Rate <sup>d</sup></u>
2008	\$ 277,376	14,738,651,136	\$ 53,136	9.50%
2009	278,154	14,265,962,352	51,288	14.10%
2010	277,347	14,511,904,428	52,324	15.00%
2011	277,984	15,293,011,776	55,014	15.00%
2012	278,414	15,425,249,256	55,404	15.00%
2013	279,499	15,565,858,308	55,692	15.00%
2014	280,980	16,386,472,620	58,319	15.00%
2015	281,944	16,925,098,320	60,030	15.00%
2016	281,764	16,914,292,920	60,030	7.90%
2017	281,764	16,914,292,920	60,030	7.90%

**Source:**

<sup>a</sup> Population information provided by the NJ Dept of Labor and Workforce Development

<sup>b</sup> Personal income has been estimated based upon the municipal population and per capita personal income presented

<sup>c</sup> Personal capital income by municipality estimated based upon the 2010 Cesus published by the US Bureau of Economic Analysis.

<sup>d</sup> Unemployment data provided by the NJ Dept of Labor and Workforce Development

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**County of Essex, New Jersey**

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**Principal Employers**  
**Current Year**  
**(Unaudited)**

**2017**

<u><b>Employer</b></u>	<u><b>Employees</b></u>	<u><b>Rank</b></u> <u><b>[Optional]</b></u>	<u><b>Percentage of Total</b></u> <u><b>Municipal</b></u> <u><b>Employment</b></u>
Newark Liberty International Airport	24,000	1	17.14%
Verizon Communications	17,100	2	12.21%
Prudential Financial, Inc.	16,850	3	12.04%
Continental Airline	11,000	4	7.86%
University of Medicines/Dentistry	11,000	5	7.86%
Public Service Enterprise Group	10,800	6	7.71%
Prudential Insurance	4,492	7	3.21%
City of Newark	3,984	8	2.85%
Horizon Blue Cross & Blue Shield	3,900	9	2.79%
	<hr/> <u>103,126</u>		<hr/> <u>73.67%</u>

Source: Web Site: <http://www.city-data.com/us-cities/The-Northeast/Newark-Economy.html>

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**County of Essex, New Jersey**

J-16

**Full-Time Equivalent Charter School Employees by Function/Program**  
**Last Ten Fiscal Years**  
**(Unaudited)**

<u>Function/Program</u>	Fiscal Year Ended June 30,									
	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Instruction										
Regular	53	50	47	42	26	19	18	17	16	13
Special education	9	8	8	7	5	3	3	3	3	2
Vocational										1
Other instruction	20	19	17	17	8	6	2	6	7	5
Support Services:										
Student & instruction related services	6	6	6	6	3				1	
General administration	1	1	1	5	2	3	4	3	3	4
School administrative services	5	5	5	7	3					
Other administrative services										
Central services	4	4	4	2	2					
Administrative Information Technology	3	3	3	1	1					
Plant operations and maintenance	6	6	6	2	1	4	2	4	3	
Pupil transportation										
Other support services	5	5	5	4	5	4	4	4	3	
Special Schools										
Food Service	2	2	2	2	2	2	1	2	2	
After Care	4	4	4	1	2	2	2	2		
<b>Total</b>	<u>118</u>	<u>113</u>	<u>108</u>	<u>96</u>	<u>60</u>	<u>43</u>	<u>36</u>	<u>41</u>	<u>38</u>	<u>25</u>

**Source:** Charter School Personnel Records

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
County of Essex, New Jersey

J-17

**Operating Statistics**

**Last Ten Fiscal Years  
(Unaudited)**

Fiscal Year	Enrollment	Operating Expenditures <sup>a</sup>	Cost Per Pupil	Percentage Change	Teaching Staff <sup>b</sup>	Pupil/Teacher Ratio		Average Daily Enrollment (ADE) <sup>c</sup>	Average Daily Attendance (ADA) <sup>c</sup>	% Change in Average Daily Enrollment	Student Attendance Percentage
						Kindergarten	Elementary				
2008	128	\$ 2,375,979	\$ 18,562	23.94%	21	1:12	1:12	128	122	9.40%	95.00%
2009	212	3,224,415	15,210	35.71%	21	1:12	1:12	212	201	65.63%	95.00%
2010	198	3,272,882	16,530	1.50%	21	1:12	1:12	198	188	-6.60%	95.00%
2011	223	3,500,760	15,698	6.96%	23	1:12	1:12	223	212	12.63%	95.00%
2012	287	4,001,314	13,942	14.30%	28	1:12	1:12	287	274	28.70%	95.00%
2013	335	5,297,739	15,814	32.40%	39	1:12	1:12	335	315	16.72%	94.03%
2014	540	9,866,412	18,271	86.24%	66	1:12	1:12	543	520	62.09%	94.03%
2015	612	10,608,540	17,334	7.52%	66	1:12	1:12	618	580	13.81%	94.03%
2016	644	12,778,535	19,842	29.52%	77	1:12	1:12	618	580	0.00%	93.85%
2017	706	12,883,980	18,249	21.45%	82	1:12	1:12	618	580	0.00%	93.85%

**Sources:** Charter School records

**Note:** Enrollment based on annual June Charter School count.

- a Operating expenditures equal total expenditures less debt service and capital outlay.
- b Teaching staff includes only full-time equivalents of certificated staff.
- c Average daily enrollment and average daily attendance are obtained from the School Register Summary (SRS).

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**County of Essex, New Jersey**

**School Building Information**  
**Last Ten Fiscal Years**  
**(Unaudited)**

	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>Fiscal Year Ended June 30,</u>			<u>2010</u>	<u>2009</u>	<u>2008</u>
					<u>2013</u>	<u>2012</u>	<u>2011</u>			
Square Feet	50,747	50,753	50,753	50,753	35,753	35,753	35,753	35,753	33,787	33,787
Capacity (students)	700	700	600	600	350	324	324	324	324	324
Enrollment	706	644	612	540	335	287	223	198	212	128

**Source:** School Records

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**County of Essex, New Jersey**

**J-19**

**Schedule of Required Maintenance Expenditures**  
**By School Facility**  
**Last Ten Fiscal Years**  
**(Unaudited)**

2008	\$ 51,560
2009	59,948
2010	52,792
2011	55,245
2012	58,007
2013	58,007
2014	58,007
2015	60,907
2016	63,952
2017	67,150
	-
Total	<u>\$ 585,575</u>

\* School facilities as defined under EFCFA.  
(N.J.A.C. 6A:26-1.2 and N.J.A.C. 6A:26A-1.3)

Source: Charter School records

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**County of Essex, New Jersey**

**J-20**

**Insurance Schedule**

**June 30, 2017**  
**(Unaudited)**

	<b>Coverage</b>
<b>Commercial property and general liability:</b>	
<b>Property:</b>	
Business Personal Property	\$ 967,500
Blanket Hardware/Software	500,000
Boiler & Machinery - property Damage & Extra Expense	100,000,000
Boiler & Machinery - property Damage & Extra Expense	1,000 Deductible
<b>Crime</b>	
Public Employee Dishonesty	100,000
Loss of money & Securities	50,000
Money Orders & Counterfeit	50,000
Forgery Or Alteration	50,000
Computer Fraud	50,000
	1,000 Deductible
<b>Errors &amp; Omissions Liability:</b>	
<b>Coverage A:</b>	
Limit of Liability each policy period	16,000,000
Limit of Liability each policy period	5,000 Deductible
<b>Coverage B:</b>	
Limit each claim	100,000
Limit each policy period	300,000
Limit each claim	5,000 Deductible
<b>General LiABILITY:</b>	
Each Occurrence	16,000,000
Sexual Abuse per occurrence	16,000,000
Sexual Abuse annual pool aggregate	17,000,000
Personal & Advertising Injury per occurrence	16,000,000
Personal & Advertising Injury annual aggregate	16,000,000
Employee Benefits	16,000,000
Medical Payment	10,000
<b>Business Auto:</b>	
Hired and Non-Owned Auto Liability	16,000,000
<b>Workman's Compensation:</b>	
Bodily Injury by Accident	2,000,000 Each Accident
Bodily Injury by Disease	2,000,000 Each Employee
Bodily Injury by Disease	2,000,000 Aggregate Limit
<b>Student Accident:</b>	
Standard Plan Excluding Interscholastic Athletics	<b>Full Excess</b>
<b>Public Officials Bonds:</b>	
Board Secretary/School Business Administrator	240,000
Treasurer of School Monies	240,000

Source: Charter School Records



**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**County of Essex, New Jersey**

**J-21**

**Charter School Performance Framework Financial Indicators**  
**New Term Indicators**

**June 30, 2017**  
**(Unaudited)**

	<b>2017</b>	<b>2016</b>	<b>2015</b>
Cash	\$ 2,392,080	\$ 2,555,791	\$ 1,894,034
Current assets	640,358	799,195	824,847
Capital assets, net			
Total assets	3,032,438	3,354,986	2,718,881
Current liabilities	311,947	662,516	721,374
Long term liabilities			
Total liabilities	311,947	662,516	721,374
Net position	\$ 2,720,491	\$ 2,692,470	\$ 1,997,507
Total revenue	\$ 13,429,172	\$ 11,855,762	\$ 11,538,301
Total expenses	(14,313,552)	(11,740,877)	(10,038,659)
Change in net position	\$ (884,380)	\$ 114,885	\$ 1,499,642

Depreciation expense	\$ 8,333	\$ 8,333	\$ 8,333
Interest expense	-	-	-
Principal payments	-	-	-
Interest payments	-	-	-
Final average daily enrollment	706	644	618
March 30th budgeted enrollment	650	650	625

	<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>Three Year Cumulative</b>
<b>NEAR TERM INDICATORS:</b>				
Current ratio	9.72	5.06	3.77	18.55
Unrestricted days cash	61.00	79.45	68.87	209.32
Enrollment variance	109%	99%	99%	102%
Default	No	No	No	No

Source: Charter School Records

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**County of Essex, New Jersey**

**J-22**

**Charter School Performance Framework Financial Indicators**  
**Sustainability Indicators**

**June 30, 2017**  
**(Unaudited)**

	<b>2017</b>	<b>2016</b>	<b>2015</b>
Cash	\$ 2,392,080	\$ 2,555,791	\$ 1,894,034
Current assets	640,358	799,195	824,847
Capital assets, net	-	-	-
Total assets	<u>3,032,438</u>	<u>3,354,986</u>	<u>2,718,881</u>
Current liabilities	311,947	662,516	721,374
Long term liabilities	-	-	-
Total liabilities	<u>311,947</u>	<u>662,516</u>	<u>721,374</u>
Net position	<u>\$ 2,720,491</u>	<u>\$ 2,692,470</u>	<u>\$ 1,997,507</u>
Total revenue	\$ 13,429,172	\$ 11,855,762	\$ 11,538,301
Total expenses	(14,313,552)	(11,740,877)	(10,038,659)
Change in net position	<u>\$ (884,380)</u>	<u>\$ 114,885</u>	<u>\$ 1,499,642</u>

Depreciation expense	\$ 8,333	\$ 8,333	\$ 8,333
Interest expense	-	-	-
Principal payments	-	-	-
Interest payments	-	-	-
Final average daily enrollment	706	644	618
March 30th budgeted enrollment	650	650	625

	<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>Three Year Cumulative</b>
<b>SUSTAINABILITY INDICATORS:</b>				
Total margin	-6.6%	1.0%	13.0%	94.3%
Liabilities to asset	0.10	0.20	0.27	0.19
Cash flow	\$ (163,711)	\$ 661,757	\$ 519,757	\$ 1,017,803
Debt service coverage ratio	N/A	N/A	N/A	N/A

Source: Charter School Records

## Single Audit Section

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K-1

## **Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards***

The Honorable Chairperson and  
Members of the Board of Trustees  
University Heights Charter School  
County of Essex  
Newark, New Jersey

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and *audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey*, the financial statements of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the University Heights Charter School ("the Charter School"), in the County of Essex, State of New Jersey, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Charter School's basic financial statements, and have issued our report thereon, dated November 7, 2017.

### **Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of the Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Charter School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Charter School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey* in considering the Charter School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Olugbenga Olabintan, CPA*

November 7, 2017  
Newark, New Jersey

OLUGBENGA OLABINTAN  
Certified Public Accountant/Consultant



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Olugbenga Olabintan, CPA  
Licensed Public School Accountant  
No. 20CS00230200

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**K-2**

## **Independent Auditors' Report on Compliance for Each Major Federal and State Program and Report on Internal Control over Compliance Required by the Uniform Guidance and State of New Jersey Department of Treasury Circular 15-08-OMB**

The Honorable Chairperson and  
Members of the Board of Trustees  
University Heights Charter School  
County of Essex,  
Newark, New Jersey

### **Compliance**

We have audited the University Heights Charter School, in the County of Essex, State of New Jersey ("the Charter School") compliance with the types of requirements described in the OMB Compliance Supplements and *State of New Jersey Department of Treasury Circular 15-08-OMB Compliance Supplement* that could have a direct and material effect on each of the Charter School's major federal and state programs for the year ended June 30, 2017. The Charter School's major federal and state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

### **Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its state programs.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on compliance for each of the Charter School's major federal and state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; *audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey*; the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance); and New Jersey Department of the Treasury Circular Letter 15-08 OMB *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*.

Those standards, the Uniform Guidance, State of New Jersey Department of Treasury Circular 15-08-OMB and *audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal or state program occurred. An audit includes examining, on a test basis, evidence about the Charter School's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal and state program. However, our audit does not provide a legal determination of the Charter School's compliance.

### **Opinion on Each Major Federal and State Program**

In our opinion, the Charter School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal and state programs for the year ended June 30, 2017.

### **Report on Internal Control over Compliance**

Management of the Charter School is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Charter School's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal and state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal and state program and to test and report on internal control over compliance in accordance with the Uniform Guidance and State of New Jersey Department of Treasury Circular 15-08-OMB, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Charter School's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal or state program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal or state program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal or state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of Uniform Guidance, State of New Jersey Department of Treasury Circular 15-08-OMB and *audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey*. Accordingly, this report is not suitable for any other purpose.

*Olugbenga Olabintan, CPA*

November 7, 2017  
Newark, New Jersey

OLUGBENGA OLABINTAN  
Certified Public Accountant/Consultant

A handwritten signature in black ink, appearing to read 'Olugbenga Olabintan', with a horizontal line underneath it.

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Olugbenga Olabintan, CPA  
Licensed Public School Accountant  
No. 20CS00230200



UNIVERSITY HEIGHTS CHARTER SCHOOL

Schedule of Expenditures of Federal Awards

Year ended June 30, 2017

Federal Grant/ Program Title	Federal C.F.D.A No.	Federal Identification No.	Grant Period	Award Amount	(Accounts Receivable) at June 30, 2016	Deferred Revenue at June 30, 2016	Due to Grantor at June 30, 2016	Adjustments	Carryover (Walkover) Amount	Cash Received	Budgetary Expenditures	Repayment of Prior Years' Balances	(Accounts Receivable) at June 30, 2017	Deferred Revenue at June 30, 2017	Due to Grantor at June 30, 2017
<b>Special Revenue Fund:</b>															
<b>U.S. Department of Education, Pass-Through Programs:</b>															
<b>Passed-Through New Jersey State Department of Education</b>															
Title I Part A - FY 2016-2017	84.010A	S010A160030	7/1/16-6/30/17	\$ 421,768	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 421,768	\$ (421,768)	\$ -	\$ -	\$ -	\$ -
IDEA Part B - FY 2016-2017	84.027	H027A160100	7/1/16-6/30/17	115,263	-	-	-	-	-	115,263	(115,263)	-	-	-	-
IDEA Preschool - FY 2016-2017	84.173	H173A160114	7/1/16-6/30/17	3,501	-	-	-	-	-	3,501	(3,501)	-	-	-	-
Title II A - FY 2016-2017	84.367A	S367A160029	7/1/16-6/30/17	1,704	-	-	-	-	-	1,704	(1,704)	-	-	-	-
Title I Part A - FY 2015-2016	84.010A	S010A150030	7/1/15-6/30/16	449,374	(23,686)	-	-	(2)	-	23,688	-	-	-	-	-
IDEA Part B - FY 2015-2016	84.027	H027A150100	7/1/15-6/30/16	118,176	(12,645)	-	-	-	-	12,645	-	-	-	-	-
IDEA Preschool - FY 2015-2016	84.173	H173A150114	7/1/15-6/30/16	3,386	-	-	-	(3,294)	-	3,294	-	-	-	-	-
Title II A - FY 2015-2016	84.367A	S367A150029	7/1/15-6/30/16	2,905	(2,905)	-	-	-	-	2,905	-	-	-	-	-
<b>Total for U.S. Department of Education, Pass-Through Programs</b>					<b>(39,236)</b>	<b>-</b>	<b>-</b>	<b>(3,296)</b>	<b>-</b>	<b>584,768</b>	<b>(542,236)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Enterprise Fund:</b>															
<b>U.S. Department of Agriculture</b>															
<b>Passed-Through New Jersey Dept of Agriculture</b>															
National School Lunch Program	10.555	171NJ304N1099	7/1/16-6/30/17	314,899	-	-	-	-	-	267,909	(314,899)	-	(46,990)	-	-
National School Lunch Program	10.555	16161NJ304N1099	7/1/15-6/30/16	220,237	(41,389)	-	-	-	-	41,389	-	-	-	-	-
National School Breakfast Program	10.553	171NJ304N1099	7/1/16-6/30/17	73,840	-	-	-	-	-	64,599	(73,840)	-	(9,241)	-	-
National School Breakfast Program	10.553	16161NJ304N1099	7/1/15-6/30/16	57,183	(10,937)	-	-	-	-	10,937	-	-	-	-	-
National After School Snacks	10.555	171NJ304N1099	7/1/16-6/30/17	18,883	-	-	-	-	-	15,933	(18,883)	-	(2,950)	-	-
National After School Snacks	10.555	16161NJ304N1099	7/1/15-6/30/16	13,362	(2,327)	-	-	-	-	2,327	-	-	-	-	-
<b>Total Enterprise Fund/Total U.S. Department of Agriculture</b>					<b>(54,653)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>403,094</b>	<b>(407,622)</b>	<b>-</b>	<b>(59,181)</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures of Federal Awards</b>					<b>\$ (93,889)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (3,296)</b>	<b>\$ -</b>	<b>\$ 987,862</b>	<b>\$ (949,858)</b>	<b>\$ -</b>	<b>\$ (59,181)</b>	<b>\$ -</b>	<b>\$ -</b>

The accompanying Notes to Schedules of Expenditures of Federal Awards and State Financial Assistance are an integral part of this schedule.

UNIVERSITY HEIGHTS CHARTER SCHOOL

Schedule of Expenditures of State Financial Assistance

Year ended June 30, 2017

State Grantor/Program Title	Grant or State Project Number	Grant Period	Award Amount	(Accounts Receivable) at June 30, 2016	Deferred Revenue at June 30, 2016	Due to Grantor at June 30, 2016	Adjustments	Carryover (Walkover) Amount	Cash Received	Budgetary Expenditures	Repayment of Prior Years' Balances	(Accounts Receivable) at June 30, 2017	Deferred Revenue at June 30, 2017	Due to Grantor at June 30, 2017
<b>State Department of Education</b>														
<b>General Fund:</b>														
Equalization Aid	17-495-034-5120-078	7/1/16-6/30/17	\$8,596,376	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,705,126	\$ (8,596,376)	\$ -	\$ (55,409)	\$ -	\$ 164,159
Equalization Aid	16-495-034-5120-078	7/1/15-6/30/16	8,585,299	(1,552)	-	102,410	-	-	1,552	-	(102,410)	-	-	-
Special Education Aid	17-495-034-5120-089	7/1/16-6/30/17	246,440	-	-	-	-	-	246,440	(246,440)	-	-	-	-
Security Aid	17-495-034-5120-084	7/1/16-6/30/17	258,711	-	-	-	-	-	258,711	(258,711)	-	-	-	-
State Adjustment Aid	17-100-034-5120-085	7/1/16-6/30/17	998,556	-	-	-	-	-	962,025	(998,556)	-	(36,531)	-	-
TPAF/FICA Reimbursements	17-495-034-5094-003	7/1/16-6/30/17	244,646	-	-	-	-	-	242,794	(244,646)	-	(1,852)	-	-
TPAF/FICA Reimbursements	17-495-034-5094-003	7/1/15-6/30/16	281,021	(1,941)	-	-	-	-	1,941	-	-	-	-	-
TPAF Post Retirement Medical Contribution	17-495-034-5094-001	7/1/16-6/30/17	383,269	-	-	-	-	-	383,269	(383,269)	-	-	-	-
TPAF Pension Contribution - Normal & NCGI	17-495-034-5094-002	7/1/16-6/30/17	459,981	-	-	-	-	-	459,981	(459,981)	-	-	-	-
TPAF Pension Contribution - Long-Term Disability Insurance	17-495-034-5094-004	7/1/16-6/30/17	4,051	-	-	-	-	-	4,051	(4,051)	-	-	-	-
<b>Total General Fund</b>				<u>(3,493)</u>	<u>-</u>	<u>102,410</u>	<u>-</u>	<u>-</u>	<u>11,265,890</u>	<u>(11,192,030)</u>	<u>(102,410)</u>	<u>(93,792)</u>	<u>-</u>	<u>164,159</u>
<b>Special Revenue Fund:</b>														
Preschool Education Aid	17-495-034-5120-086	7/1/16-6/30/17	977,898	-	-	-	-	26,683	854,779	(977,898)	-	(96,436)	-	-
Preschool Education Aid	16-495-034-5120-086	7/1/15-6/30/16	959,147	(90,326)	26,683	-	-	(26,683)	90,326	-	-	-	-	-
Future Ready New Jersey Competitive Grant	17-TG04-G02	2/1/16-8/31/16	245,290	(173,732)	-	-	-	-	245,290	(71,558)	-	-	-	-
<b>Total Special Revenue Fund</b>				<u>(264,058)</u>	<u>26,683</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,190,395</u>	<u>(1,049,456)</u>	<u>-</u>	<u>(96,436)</u>	<u>-</u>	<u>-</u>
<b>Total State Department of Education</b>				<u>(267,551)</u>	<u>26,683</u>	<u>102,410</u>	<u>-</u>	<u>-</u>	<u>12,456,285</u>	<u>(12,241,486)</u>	<u>(102,410)</u>	<u>(190,228)</u>	<u>-</u>	<u>164,159</u>
<b>State Department of Agriculture</b>														
<b>Enterprise Fund:</b>														
State School lunch program	17-100-010-3350-023	7/1/16-6/30/17	5,856	-	-	-	-	-	4,986	(5,856)	-	(870)	-	-
State School lunch program	16-100-010-3350-023	7/1/15-6/30/16	4,667	(786)	-	-	-	-	786	-	-	-	-	-
<b>Total State Department of Agriculture/Enterprise Fund</b>				<u>(786)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,772</u>	<u>(5,856)</u>	<u>-</u>	<u>(870)</u>	<u>-</u>	<u>-</u>
<b>Total Expenditures of State Financial Assistance</b>				<u>\$ (268,337)</u>	<u>\$ 26,683</u>	<u>\$ 102,410</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 12,462,057</u>	<u>(12,247,342)</u>	<u>\$ (102,410)</u>	<u>\$ (191,098)</u>	<u>\$ -</u>	<u>\$ 164,159</u>
<b>Less Amounts Not Subject to Single Audit:</b>														
TPAF Post Retirement Medical Contribution										383,269				
TPAF Pension Contribution - Normal & NCGI										459,981				
TPAF Pension Contribution - Long-Term Disability Insurance										4,051				
<b>Total Expenditures of State Financial Assistance Subject to Single Audit</b>										<u>\$ (11,400,041)</u>				

The accompanying Notes to Schedules of Expenditures of Federal Awards and State Financial Assistance are an integral part of this schedule.

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**(County of Essex)**

**Notes to Schedules of Expenditures of Federal Awards and State Financial Assistance**  
**Year Ended June 30, 2017**

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**1. General**

The accompanying schedules of expenditures of federal awards and state financial assistance present the activity of all expenditures of federal awards and state financial assistance of the Charter School. All federal and state awards received directly from federal and state agencies, as well as federal awards and state financial assistance passed through other government agencies is included on the schedule of expenditures of federal awards and state financial assistance.

**2. Basis of Accounting**

The accompanying schedules of expenditures of federal awards and state financial assistance are presented on the budgetary basis of accounting with the exception of programs recorded in the enterprise fund, which are presented using the accrual basis of accounting. These bases of accounting are described in Note 1 to the Charter School's basic financial statements. The information in these schedules is presented in accordance with the requirements of *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the provisions of New Jersey Department of the Treasury Circular Letter 15-08 OMB, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*. Therefore, some amounts presented in the schedules may differ from amounts presented in, or used in the preparation of, the basic financial statements.

**3. Relationship to Basic Financial Statements**

Amounts reported in the accompanying schedules agree with amounts reported in the Charter School's basic financial statements. The basic financial statements present the general fund and special revenue fund on a GAAP basis. Budgetary comparison statements and schedules (RSI) are presented for the general fund and special revenue fund to demonstrate finance-related legal compliance in which certain revenue is permitted by law or grant agreement to be recognized in the fiscal year, whereas for GAAP reporting, revenue is not recognized until the subsequent year or expenditures have been made. The general fund is presented in the accompanying schedules on the modified accrual basis. The special revenue fund is presented in the accompanying schedules on the grant accounting budgetary basis, which recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. The net adjustment to reconcile from the budgetary basis to GAAP basis is \$-0- for the general fund and \$-0- for the special revenue fund. See Note 1 (the Notes to Required Supplementary Information) for a reconciliation of the budgetary basis to the modified accrual basis of accounting for the general and special revenue funds (C-3).

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**(County of Essex)**  
**Notes to Schedules of Expenditures of Federal Awards and State Financial Assistance**  
**Year Ended June 30, 2017**

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**3. Relationship to Basic Financial Statements - *continued***

Federal awards and state financial assistance revenues are reported in the Charter School's basic financial statements on a GAAP basis as follows:

	<u>Federal</u>	<u>State</u>	<u>Total</u>
General Fund	\$ -	\$ 11,192,030	\$ 11,192,030
Special Revenue Fund	542,236	1,049,456	1,591,692
Enterprise Fund	407,622	5,856	413,478
Total	<u>\$ 949,858</u>	<u>\$ 12,247,342</u>	<u>\$ 13,197,200</u>

**4. Relationship to Federal and State Financial Reports**

Amounts reported in the accompanying schedules agree with the amounts reported in the related federal and state financial reports.

**5. Other Information**

TPAF Social Security contribution in the amount of \$244,646 represents the amount reimbursed by the State for the employer's share of social security contributions for TPAF members for the fiscal year ended June 30, 2017. The amount reported as TPAF Pension System Contributions, TPAF Post-Retirement Medical Benefits Contributions and TPAF Long Term Disability Insurance Premium in the amount of \$847,301 represents the amount paid by the State on behalf of the Charter School for the fiscal year ended June 30, 2017.

**6. On Behalf Programs Not Subject to State Single Audit**

On-behalf State Programs for TPAF Pension and Post-Retirement Medical Benefits Contributions are not subject to a State single audit and, therefore, are excluded from major program determination. The Schedule of State Financial Assistance provides a reconciliation of State financial assistance reported in the Charter School's financial statements and the amount subject to State single audit and major program determination.

**7. De Minimis Indirect Cost**

The Charter School has not elected to use the ten percent de minimis indirect cost rate allowed under the Uniform Guidance.

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**(County of Essex)**  
**Schedule of Findings and Questioned Costs**  
**Year Ended June 30, 2017**

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**Part I - Summary of Auditors' Results**

**Financial Statements Section**

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

Material weaknesses identified? \_\_\_\_\_ Yes  No

Significant deficiencies identified \_\_\_\_\_ Yes  None reported

Noncompliance material to financial statements noted? \_\_\_\_\_ Yes  No

**Federal Awards:**

Type of auditor's report on compliance for major programs: Unmodified

Internal control over major programs:

Material weaknesses identified? \_\_\_\_\_ Yes  No

Significant deficiencies identified? \_\_\_\_\_ Yes  None reported

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? \_\_\_\_\_ Yes  No

Identification of major programs:

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
84.010A	Title I, Part A, 2016-2017
84.027	IDEA, Part B, 2016-2017

Dollar threshold used to distinguish between Type A and B programs: \$750,000

Auditee qualifies as low-risk auditee? \_\_\_\_\_ yes  No

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**(County of Essex)**  
**Schedule of Findings and Questioned Costs**  
**Year Ended June 30, 2017**

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**Part I Summary of Auditors' Results**

**State Financial Assistance Section**

Dollar threshold used to distinguish between Type A and B programs: \$750,000

Auditee qualifies as low-risk auditee?  yes  No

Type of auditor's report on compliance for major programs: Unmodified

Internal control over major programs:

Material weakness(es) identified?  Yes  No

Significant deficiency(cies) identified?  Yes  None reported

Any audit findings disclosed that are required to be reported  
in accordance with NJ OMB Circulars 15-08 as applicable?  Yes  No

Identification of Major Programs:

<u>State Grant/Program Number(s)</u>	<u>Name of State Program or Cluster</u>
17-495-034-5120-078	Equalization Aid
17-495-034-5120-089	Special Education Aid
17-495-034-5120-084	Security Aid
17-495-034-5120-085	State Adjustment Aid
17-495-034-5120-086	Preschool Education Aid

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**(County of Essex)**  
**Schedule of Findings and Questioned Costs**  
**Year Ended June 30, 2017**

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**Part II – Schedule of Financial Statement Findings**

NONE

**UNIVERSITY HEIGHTS CHARTER SCHOOL**  
**(County of Essex)**  
**Schedule of Findings and Questioned Costs**  
**Year Ended June 30, 2017**

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**Part III – Schedule of Federal Awards and State Financial Assistance**

NONE



**UNIVERSITY HEIGHTS CHARTER SCHOOL  
(County of Essex)  
Summary Schedule of Prior Year Audit Findings  
Year Ended June 30, 2017**

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**There were no prior year's audit findings.**

UNIVERSITY HEIGHTS CHARTER SCHOOL

Schedule of Expenditures of Local Financial Assistance

Year ended June 30, 2017

<u>Local Grantor/Program Title</u>	<u>Grant Period</u>	<u>Award Amount</u>	<u>(Accounts Receivable) at June 30, 2016</u>	<u>Deferred Revenue at June 30, 2016</u>	<u>Due to Grantor at June 30, 2016</u>	<u>Adjustments</u>	<u>Carryover (Walkover) Amount</u>	<u>Cash Received</u>	<u>Budgetary Expenditures</u>	<u>Repayment of Prior Years' Balances</u>	<u>(Accounts Receivable) at June 30, 2017</u>	<u>Deferred Revenue at June 30, 2017</u>	<u>Due to Grantor at June 30, 2017</u>
Newark Charter School Fund	7/1/15-6/30/16	\$ 92,000	\$ (87,013)	\$ -	\$ -	\$ -	\$ -	\$ 87,013	\$ -	\$ -	\$ -	\$ -	\$ -
M&T Bank Grant	7/1/15-6/30/16	5,000	-	5,000	-	-	-	-	-	-	-	5,000	-
Other grants	Various	Not Available	-	-	-	31,485	-	-	-	-	-	31,485	-
<b>Total Special Revenue Fund</b>			<u>(87,013)</u>	<u>5,000</u>	<u>-</u>	<u>31,485</u>	<u>-</u>	<u>87,013</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>36,485</u>	<u>-</u>
<b>Total Local Financial Assistance</b>			<u>\$ (87,013)</u>	<u>\$ 5,000</u>	<u>\$ -</u>	<u>\$ 31,485</u>	<u>\$ -</u>	<u>\$ 87,013</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 36,485</u>	<u>\$ -</u>