

**BOARD OF EDUCATION  
BOROUGH OF AUDUBON  
COUNTY OF CAMDEN**

**AUDITORS MANAGEMENT REPORT  
ON ADMINISTRATIVE FINDINGS  
- FINANCIAL, COMPLIANCE AND PERFORMANCE  
FOR THE FISCAL YEAR ENDED  
JUNE 30, 2017**

***INVERSO & STEWART***  
Marlton, New Jersey

**AUDITORS MANAGEMENT REPORT ON ADMINISTRATIVE FINDINGS  
- FINANCIAL, COMPLIANCE AND PERFORMANCE**

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**AUDITORS' MANAGEMENT REPORT ON ADMINISTRATIVE  
FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE**

The Honorable President and  
Members of the Board of Education  
Audubon School District  
Audubon, New Jersey

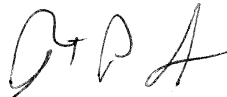
I have audited, in accordance with generally accepted audit standards and *Government Auditing Standards*, issued by the Comptroller General of the United States, the basic financial statements of the Board of Education of the Audubon School District, in the County of Camden for the year ended June 30, 2017, and have issued my report thereon dated October 12, 2017.

As part of my audit, I performed procedures required by the New Jersey Department of Education, and the findings and results thereof are disclosed on the following pages, as listed in the accompanying table of contents.

This report is intended for the information of the Audubon Board of Education and the New Jersey Department of Education. However, this report is a matter of public record and its distribution is not limited.

Respectfully submitted,

***INVERSO & STEWART, LLC***  
Certified Public Accountants



Robert P. Inverso  
Public School Accountant No. CS001095

Marlton, New Jersey  
October 12, 2017

## **ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE**

### **Scope of Audit**

The audit covered the financial transactions of the Board Secretary/School Business Administrator and the Treasurer of School Moneys, the activities of the School District, and the records of the various funds under the auspices of the Board of Education.

### **Administrative Practices and Procedures**

#### **Insurance**

Fire insurance coverage was carried in the amounts as detailed on Exhibit J-20 Insurance Schedule contained in the School District's CAFR.

#### **Officials Bonds**

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Robert Delengowski	Board Secretary/School Business Administrator	\$ 75,000
Mary Lynam	Treasurer	250,000

There is a Public Employees' Faithful Performance Blanket Position Bond covering all other employees with multiple coverage of \$500,000.

#### **Tuition Charges**

A comparison of tentative tuition charges and actual certified tuition charges was made. The School District made the proper adjustment to the billings to sending districts in accordance with *N.J.A.C. 6:23A-3.1(f)3*.

### **Financial Planning, Accounting and Reporting**

#### **Examination of Claims**

An examination of claims paid during the period under audit did not indicate any discrepancies with respect to signatures, certifications or supporting documentation.

#### **Payroll Account**

The net salaries of all employees of the School District were deposited in the Payroll Account. Employees' payroll deductions and employer's share of fringe benefits were deposited in the Payroll Agency Account.

All payrolls were approved by the Superintendent and were certified by the President of the Board and the Board Secretary/Business Administrator.

Salary withholdings were promptly remitted to the proper agencies, including health benefits withholding due to the general fund.

Payrolls were delivered to the secretary of the board who then deposited with warrants in separate bank accounts for net payroll and withholdings.

## **Financial Planning, Accounting and Reporting (Continued)**

### **Payroll Account (Continued)**

The required certification (E-CERT1) of compliance with requirements for income tax on compensation of administrators to the NJ Dept. of Treasury was filed by the March 15 due date.

The Payroll Account records were maintained in satisfactory condition.

### **Employee Position Control Roster**

No exceptions were noted during my examination of the Employee Position Control Roster.

### **Reserve for Encumbrances and Accounts Payable**

A review of outstanding issued purchase orders was made as of June 30 for proper classification of orders as reserve for encumbrances and accounts payable. My review did not indicate any material discrepancies with respect to classification of orders.

### **Obligations of Federal Grant Awards and Requests for Reimbursement of Expenditures against those Federal Grant Awards**

No exceptions were noted during my examination of obligations of federal grant awards and requests for reimbursement of expenditures against those federal grant awards made during the period under audit.

### **Travel**

No exceptions were noted in my study of compliance for travel expenses.

### **Classification of Expenditures**

The coding of expenditures was tested for proper classification in accordance with *N.J.A.C. 6A:23A-16.2(f)* as part of my test of transactions of randomly selected expenditure items. I also reviewed the coding of all expenditures included in my compliance and single audit testing procedures. In addition to randomly selecting a test sample, my sample selection specifically targeted administrative coding classifications to determine overall reliability and compliance with *N.J.A.C. 6A:23A-8.2*. My review did not indicate any material discrepancies with respect to classification of expenditures.

### **Board Secretary/Business Administrator's Records**

Our review of the financial accounting records maintained by the board secretary disclosed the following:

#### **Finding No. 2017-001:**

The district transferred from Instruction – Community Services Programs/Operations, an amount that on a cumulative basis exceeded 10 per cent of the total amount in the original budget.

#### **Recommendation:**

That county superintendent approval be requested for any transfer from an advertised appropriation amount as defined under *N.J.A.C. 6A:23A-13.3(f)*, which is cumulatively more than 10 percent of that amount.

**Financial Planning, Accounting and Reporting (Continued)**

**Treasurer's Records**

The financial and accounting records of the Treasurer were maintained in good condition.

**Elementary and Secondary Education Act of 1965 (E.S.E.A.)/ Improving America's Schools Act (I.A.S.A.) as reauthorized by the No Child Left Behind Act of 2001 (N.C.L.B.)**

The E.S.E.A./NCLB financial exhibits are contained within the Special Revenue Section of the CAFR. This section of the CAFR documents the financial position pertaining to the projects under Titles I and II of the Elementary and Secondary Education Act, as amended by the No Child Left Behind Act.

**Other Special Federal and/or State Projects**

The School District's Special Projects were approved as listed on Schedule A and Schedule B located in the CAFR.

My audit of the federal and state funds on a test basis indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

The financial exhibits are contained within the Special Revenue Section of the CAFR. This section of the CAFR documents the financial position pertaining to the aforementioned special projects.

The study of compliance for the special projects indicated no exceptions.

**T.P.A.F. Reimbursement**

My audit procedures included a test of the biweekly reimbursements filed with the Department of Education for School District employees who are members of the Teachers Pension and Annuity Fund. No exceptions were noted.

**T.P.A.F. Reimbursement to the State for Federal Salary Expenditures**

The amount of the expenditure charged to the current year's Final Reports for all federal awards for the school district to reimburse the state for the TPAF/FICA payments made by the State on behalf of the school district for those employees whose salaries are identified as being paid from federal funds was made prior to the end of the 60 day grant liquidation period required by the Office of Grants Management. The expenditure was reviewed subsequent to the reimbursement and no exceptions were noted.

**Nonpublic State Aid**

Not applicable.

**School Purchasing Programs**

**Contracts and Agreements Requiring Advertisement for Bids**

The bid thresholds in accordance with N.J.S.A. 18A:18A-2 and 18A:18A-3(a) are \$40,000 (with a Qualified Purchasing Agent) and \$29,000 (without a Qualified Purchasing Agent), respectively. The law regulating bidding for public school student transportation contracts under N.J.S.A. 18A:39-3 is \$18,800.

### **School Purchasing Programs (Continued)**

The School District has the responsibility of determining whether the expenditures in any category will exceed the statutory thresholds within the contract year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Solicitor's opinion should be sought before a commitment is made.

Based on the results of my examination, I did not note any individual payments, contracts, or agreements made for the performance of any work or goods or services, in excess of the statutory thresholds where there had been no advertising for bids in accordance with the provision of N.J.S.A. 18A:18A-4.

Resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 18A:18A-5.

### **School Food Service**

The financial transactions and statistical records of the school food service fund were reviewed. The financial accounts, meal count records and eligibility applications were reviewed on a test-check basis. No exceptions were noted.

Cash receipts and bank records were reviewed for timely deposit.

The School District utilizes a food service management company (FSMC) and is depositing and expending program monies in accordance with N.J.S.A. 18A:17-34, and 19-1 through 19-4.1.

Provisions of the FSMC contract/addendum were reviewed and audited. The FSMC contract does not include a guarantee.

Expenditures were separately recorded as food, labor and other costs. Vendor invoices were reviewed and costs verified. Inventory records on food and supply items were currently maintained and properly applied in determining the cost of food and supplies used.

The cash disbursements records reflected expenditures for program related goods and services. The appropriate revenue and expenditure records were maintained in order to substantiate the non-profit status of the school food service. Net cash resources did not exceed three months average expenditures.

Time sheets were reviewed and labor costs verified. Payroll records were maintained on all School District food service employees authorized by the Board of Education. No exceptions were noted.

The number of meals claimed for reimbursement was compared to sales and meal count records. As part of the claims review process the Edit Check Worksheet was completed. Reimbursement claims were submitted/certified in a timely manner. No exceptions were noted.

Applications for free and reduced price meals were reviewed for completeness and accuracy. The number of free and reduced price meals claimed as served was compared to the number of valid applications and/or to the list of directly certified students on file, times the number of operating days, on a school-by-school basis. The free and reduced price meal and free milk policy was reviewed for uniform administration throughout the School District. The required verification procedures for free and reduced price applications were completed and available for review. No exceptions were noted.

USDA Food Distribution Program commodities were received and a separate inventory was maintained on a first-in, first-out basis. No exceptions were noted.

The Statement of Revenues, Expenses, and Changes in Fund Net Assets (CAFR Schedule B-5) does separate program and non-program revenue and program and non-program cost of goods sold.

**School Food Service (Continued)**

Exhibits reflecting Child Nutrition Program operations are included in the section entitled Enterprise Funds, Section G of the CAFR.

**Student Body Activities**

The financial records for the Student Activity Fund were maintained in satisfactory condition.

**Community Education Program**

The financial records for the Community Education Program Fund were maintained in satisfactory condition.

**After School Program**

The financial records for the After School Program Fund were maintained in satisfactory condition.

**Application for State School Aid**

My audit procedures included a test of information reported in the October 15, 2016 Application for State School Aid (A.S.S.A.) for on-roll, private schools for the handicapped, low-income and bilingual. I also performed a review of the District procedures related to its completion. The information on the A.S.S.A. was compared to the District workpapers without exception. The information that was included on the workpapers was verified without exception. The results of my procedures are presented in the Schedule of Audited Enrollments.

The District maintained workpapers on the prescribed state forms or their equivalent.

The District has adequate written procedures for the recording of student enrollment data.

**Pupil Transportation**

My procedures included a test of on roll status reported in the 2015-2017 District Report of Transported Resident Students (DRTRS). The information that was included on the DRTRS was verified to the DRTRS Eligibility Summary Report without exception. The results of my procedures are presented in the Schedule of Audited Enrollments.

My procedures also included a review of transportation related contracts and purchases. Based on my review, the School District complied with proper bidding procedures and award of contracts. No exceptions were noted in my review of transportation related purchases of goods and services.

**Facilities and Capital Assets**

Not Applicable.

**Testing for Lead of all Drinking Water in Educational Facilities**

The School District adhered to all the requirements of N.J.A.C. 26-1.2 and 12.4 related to the testing for lead of all drinking water in educational facilities.



**Follow-up on Prior Years' Findings**

In accordance with government auditing standards, my procedures included a review of all prior year findings. Corrective action was taken on the prior year findings.

**Acknowledgment**

I received the complete cooperation of all the officials of the Audubon School District and I greatly appreciate the courtesies extended to the members of the audit team.

Respectfully submitted,

***INVERSO & STEWART, LLC***  
Certified Public Accountants



Robert P. Inverso  
Certified Public Accountant  
Public School Accountant

October 12, 2017

SCHEDULE OF MEAL COUNT ACTIVITY

AUDUBON SCHOOL DISTRICT  
 FOOD SERVICE FUND  
 NUMBER OF MEALS SERVED AND (OVER) UNDERCLAIM  
 ENTERPRISE FUND  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2017

PROGRAM	MEALS CATEGORY	MEALS CLAIMED	MEALS TESTED	MEALS VERIFIED	DIFFERENCE	RATE	(OVER) UNDER CLAIM
National School Lunch (Regular rate)	Paid	42,081	42,081	42,081	0	0.30	
	Reduced	6,291	6,291	6,291	0	2.76	
	Free	<u>31,693</u>	<u>31,693</u>	<u>31,693</u>	<u>0</u>	3.16	
	Total	<u>80,065</u>	<u>80,065</u>	<u>80,065</u>	<u>0</u>		<u>0</u>
National School Lunch	HHFKA-PB Lunch Only	<u>80,065</u>	<u>80,065</u>	<u>80,065</u>	<u>0</u>	0.06	<u>0</u>
School Breakfast (Severe Need)	Paid	1,834	1,834	1,834	0	2.04	
	Reduced	568	568	568	0	1.74	
	Free	<u>5,840</u>	<u>5,840</u>	<u>5,840</u>	<u>0</u>	0.29	
	Total	<u>8,242</u>	<u>8,242</u>	<u>8,242</u>	<u>0</u>		<u>0</u>
TOTAL NET OVERCLAIM - FEDERAL							<u>\$ -</u>

PROGRAM	MEALS CATEGORY	MEALS CLAIMED	MEALS TESTED	MEALS VERIFIED	DIFFERENCE	RATE	(OVER) UNDER CLAIM
State Reimbursement - National School Lunch (Regular rate)	Paid	42,081	42,081	42,081	0	0.040	
	Reduced	6,291	6,291	6,291	0	0.055	
	Free	<u>31,693</u>	<u>31,693</u>	<u>31,693</u>	<u>0</u>	0.055	
	Total	<u>80,065</u>	<u>80,065</u>	<u>80,065</u>	<u>0</u>		<u>0</u>
TOTAL NET OVERCLAIM - STATE							<u>\$ -</u>

**AUDUBON SCHOOL DISTRICT  
NET CASH RESOURCE SCHEDULE**

Net cash resources did not exceed three months of expenditures  
Proprietary Funds - Food Service  
For the fiscal year ended June 30, 2017

<u>Net Cash Resources:</u>	<b>Food Service B - 4/5</b>	
<b>CAFR * Current Assets</b>		
B-4 Cash & Cash Equivalents	\$ (8,063)	
B-4 Intergovernmental Accounts Receivable	-	
B-4 Other Accounts Receivable	6,455	
B-4 Interfund Accounts Receivable	-	
 <b>CAFR Current Liabilities</b>		
B-4 Less: Accounts Payable		
B-4 Less: Compensated Absences Payable		
B-4 Less: Interfund Accounts Payable		
B-4 Less: Unearned revenue	<u>(3,379)</u>	
<b>Net Cash Resources</b>	<u><u>\$ (4,987)</u></u>	<b>( A )</b>
 <b><u>Net Adjustment To Total Operating Expense:</u></b>		
B-5 Total Operating Expense	476,277	
B-5 Less: Depreciation	<u>(2,640)</u>	
Adjusted Total Operating Expense	<u><u>\$ 473,637</u></u>	<b>( B )</b>
 <b><u>Average Monthly Operating Expense:</u></b>		
B / 10	<u><u>\$ 47,364</u></u>	<b>( C )</b>
 <b><u>Three times monthly Average:</u></b>		
3 X C	<u><u>\$ 142,091</u></u>	<b>( D )</b>

TOTAL IN BOX A	\$ (4,987)
LESS TOTAL IN BOX D	<u>(142,091)</u>
NET	<u><u>(147,078)</u></u>
From above:	
<b>A is greater than D, cash exceeds 3 X average monthly operating expenses.</b>	
<b>D is greater than A, cash does not exceed 3 X average monthly operating expenses.</b>	

\*Inventories are not to be included in total current assets.

SOURCE - USDA resource management comprehensive review form.



Schedule of Audited Enrollments

**Audubon Borough School District**

Application for State School Aid Summary

Enrollment as of October 15, 2016

	<u>Resident LEP NOT Low Income</u>			<u>Sample for Verification</u>		
	<u>Reported on ASSA as NOT Low Income</u>	<u>Reported on Workpapers as NOT Low Income</u>	<u>Errors</u>	<u>Sample Selected from Workpapers</u>	<u>Verified to Application and Register</u>	<u>Sample Errors</u>
Full Day K	0	0		0	0	
One	0	0		0	0	
Two	0	0		0	0	
Three	1	1		1	1	
Four	0	0		0	0	
Five	0	0		0	0	
Six	0	0		0	0	
Seven	0	0		0	0	
Eight	0	0		0	0	
Nine	0	0		0	0	
Ten	0	0		0	0	
Eleven	0	0		0	0	
Twelve	0	0		0	0	
Subtotal	<u>1</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>1</u>	<u>0</u>
SpEd Elementary	0	0		0	0	
SpEd Middle School	0	0		0	0	
SpEd High School	0	0		0	0	
Subtotal	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Totals	<u><u>1</u></u>	<u><u>1</u></u>	<u><u>0</u></u>	<u><u>1</u></u>	<u><u>1</u></u>	<u><u>0</u></u>
Percentage Error			<u><u>-0-</u></u>			<u><u>-0-</u></u>

Schedule of Audited Enrollments

**Audubon Borough School District**

Application for State School Aid Summary

Enrollment as of October 15, 2016

12

	Resident Low Income			Sample for Verification			Resident LEP Low Income			Sample for Verification		
	Reported on ASSA as Low Income	Reported on Workpapers as Low Income	Errors	Sample Selected from Workpapers	Verified to Application and Register	Sample Errors	Reported on ASSA as LEP Low Income	Reported on Workpapers as LEP Low Income	Errors	Sample Selected from Workpapers	Verified to Test Score and Register	Sample Errors
Half Day Pre K 3												
Half Day Pre K 4												
Full Day K	21	21		11	11							
One	14	14		7	7							
Two	11	11		5	5							
Three	13	13		6	6							
Four	18	18		9	9		1	1		1	1	
Five	11	11		5	5							
Six	13	13		7	7		1	1		1	1	
Seven	14	14		7	7							
Eight	17	17		8	8		2	2		2	2	
Nine	17	17		9	9							
Ten	14	14		7	7		1	1		1	1	
Eleven	25	25		12	12							
Twelve	20	20		10	10							
	<u>208</u>	<u>208</u>	<u>0</u>	<u>103</u>	<u>103</u>	<u>0</u>	<u>5</u>	<u>5</u>	<u>0</u>	<u>5</u>	<u>5</u>	<u>0</u>
SpEd Elementary	26	26		13	13							
SpEd Middle School	19	19		10	10							
SpEd High School	38	38		19	19							
Subtotal	<u>83</u>	<u>83</u>	<u>0</u>	<u>42</u>	<u>42</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Totals	<u>291</u>	<u>291</u>	<u>0</u>	<u>145</u>	<u>145</u>	<u>0</u>	<u>5</u>	<u>5</u>	<u>0</u>	<u>5</u>	<u>5</u>	<u>0</u>
Percentage Error			<u>-0-</u>			<u>-0-</u>			<u>-0-</u>			<u>-0-</u>

Transportation											
	Reported on DRTRS by DOE	Reported on DRTRS by District	Errors	Tested	Verified	Errors					
							Reported	Recalculated			
Reg. Public School , col. 1	3	3		3	3						
Reg. Special Education, col. 4	8	8		8	8		Avg. Mileage - Regular Including Grade PK students	5.2	5.2		
Transported-Non-Public, col. 3	0	0		0	0		Avg. Mileage - Regular Excluding Grade PK students	5.2	5.2		
Special Needs, Col. 6	16	16		16	16		Avg. Mileage - Special Ed. with Special Needs	16.5	16.5		
	<u>27</u>	<u>27</u>	<u>0</u>	<u>27</u>	<u>27</u>	<u>0</u>					
Percentage Error			<u>-0-</u>			<u>3%</u>					

**AUDUBON SCHOOL DISTRICT**  
**EXCESS SURPLUS CALCULATION**

**SECTION 3 - All Districts**

Restricted Fund Balance - Excess Surplus [(U2)-(M)] IF NEGATIVE ENTER -0- \$ \_\_\_\_\_ (E)

**Recapitulation of Excess Surplus as of June 30, 2017**

Reserved Excess Surplus - Designated for Subsequent Year's Expenditures	\$	45,925	(C3)
Reserved Excess Surplus [(E)]	\$	_____	(E)
 Total [(C3) + (E)]		 45,925	 (D)

**Detail of Allowable Adjustments**

Impact Aid	\$	_____	(H)
Sale & Lease-back	\$	_____	(I)
Extraordinary Aid	\$	_____	(J1)
Additional Nonpupic School Transportation Aid	\$	_____	(J2)
Current Year School Bus Advertising Revenue	\$	_____	(J3)
Family Crisis Transportation Aid	\$	_____	(J4)
 Total Adjustments [(H)+(I)+(J1)+(J2)+(J3)+(J4)]		 _____	 (K)

**Detail of Other Restricted Fund Balance**

Statutory restrictions:			
Approved unspent separate proposal	\$	_____	
Sale/lease-back reserve	\$	_____	
Capital reserve	\$	115,980	
Maintenance reserve	\$	_____	
Emergency reserve	\$	_____	
Tuition reserve	\$	_____	
School Bus Advertising 50% Fuel Offset Reserve - Current Year	\$	_____	
School Bus Advertising 50% Fuel Offset Reserve - Prior Year	\$	_____	
Impact Aid General Fund Reserve (Sections 8002 and 8003)	\$	_____	
Impact Aid Capital Fund Reserve (Sections 8007 and 8008)	\$	_____	
Other state/government mandated reserves	\$	_____	
 Other Restricted Fund Balance not noted above		 _____	
 Total Other Restricted Fund Balance		 115,980	 (C4)

**AUDUBON SCHOOL DISTRICT**  
**EXCESS SURPLUS CALCULATION**

**SECTION 1 - Regular Districts**

**A. 2% Calculation of Excess Surplus**

2016-2017 Total General Fund Expenditures per the CAFR, Ex C-1	\$ <u>26,149,437</u>	(B)	
Increased by:			
Transfer from Capital Outlay to Capital Projects Fund	\$ _____	(B1a)	
Transfer from Capital Reserve to Capital Projects Fund	\$ _____	(B1b)	
Transfer from General Fund to SRF for PreK-Regular	\$ _____	(B1c)	
Transfer from General Fund to SRF for PreK-Inclusion	\$ _____	(B1d)	
Decreased by:			
On-Behalf TPAF Pension & Social Security	\$ <u>(3,033,820)</u>	(B2a)	
Assets Acquired Under Capital Leases	\$ <u>(80,000)</u>	(B2b)	
Adjusted 2016-17 General Fund Expenditures [(B)+(B1s)+(B2s)]	\$ <u>23,035,617</u>	(B3)	
2% of Adjusted 2015-16 General Fund Expenditures [(B3) times .02]	\$ <u>460,712</u>	(B4)	
Enter Greater of (B4) or \$250,000	\$ <u>460,712</u>	(B5)	
Increased by: Allowable Adjustment	\$ _____	(K)	
Maximum Unreserved/Undesignated Fund Balance [(B5)+(K)]			\$ <u><u>460,712</u></u> (M)

**SECTION 2**

Total General Fund - Fund Balances @ 6-30-17 (Per CAFR Budgetary Comparison Schedule C-1)	\$ <u>683,724</u>	(C)	
Decreased by:			
Year-end Encumbrances	\$ _____	(C1)	
Legally Restricted - Designated for Subsequent Year's Expenditures	\$ _____	(C2)	
Legally Restricted Excess Surplus - Designated for Subsequent Year's Expenditures	\$ <u>45,925</u>	(C3)	
Other Restricted Fund Balances	\$ <u>115,980</u>	(C4)	
Assigned Fund Balance - Unreserved - Designated for Subsequent Year's Expenditures	\$ <u>100,000</u>	(C5)	
Additional Assigned Fund Balance - Unreserved - Designated for Subsequent Year's Expenditures July 1, 2017 - August 1, 2017	\$ _____	(C6)	
Total Unassigned Fund Balance [(C)-(C1)-(C2)-(C3)-(C4)-(C5)-(C6)]			\$ <u><u>421,819</u></u> (U1)



AUDIT RECOMMENDATIONS SUMMARY  
For the Fiscal Year Ended June 30, 2017

Recommendations:

1. Administrative Practices and Procedures

None

2. Financial Planning, Accounting and Reporting

That county superintendent approval be requested for any transfer from an advertised appropriation amount as defined under N.J.A.C. 6A:23A-13.3(f), which is cumulatively more than 10 percent of that amount.

3. School Purchasing Programs

None

4. School Food Service

None

5. Student Body Activities

None

6. Application for State School Aid

None

7. Pupil Transportation

None

8. Facilities and Capital Assets

None

9. Miscellaneous

None

10. Status of Prior Year Audit Findings/Recommendations

A review was performed on the prior year recommendations and corrective action was taken on all prior year findings.