

WAYNE TOWNSHIP PUBLIC SCHOOLS
COUNTY OF PASSAIC
AUDITORS' MANAGEMENT REPORT ON
ADMINISTRATIVE FINDINGS - FINANCIAL,
COMPLIANCE AND PERFORMANCE
FISCAL YEAR ENDED JUNE 30, 2017

WAYNE TOWNSHIP PUBLIC SCHOOLS
COUNTY OF PASSAIC
AUDITORS' MANAGEMENT REPORT ON ADMINISTRATIVE FINDINGS –
FINANCIAL, COMPLIANCE AND PERFORMANCE
FISCAL YEAR ENDED JUNE 30, 2017
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November 10, 2017

The Honorable President and Members
of the Board of Education
Wayne Township Public Schools
County of Passaic, NJ

We have audited, in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Board of Education of Wayne Township Public Schools in the County of Passaic for the fiscal year ended June 30, 2017, and have issued our report thereon dated November 10, 2017.

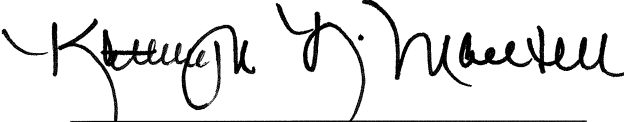
As part of our audit, we performed procedures required by the New Jersey Department of Education, and the findings and results thereof are disclosed on the following pages, as listed in the accompanying table of contents. This letter does not affect our report dated November 10, 2017, on the financial statements of the Board.

We will review the status of the comments, during our next audit engagement. We have already discussed any comments and suggestions with various management personnel, and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the suggestions.

This report is intended for the information of the Wayne Township Public Schools' management and the New Jersey Department of Education. However, this report is a matter of public record and its distribution is not limited.



NISIVOCCIA LLP



Kathryn L. Mantell
Licensed Public School Accountant #884
Certified Public Accountant

WAYNE TOWNSHIP PUBLIC SCHOOLS
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE
AND PERFORMANCE
FISCAL YEAR ENDED JUNE 30, 2017

Scope of Audit

The audit covered the financial transactions of the Board Secretary/School Business Administrator and Treasurer, the activities of the Board of Education, the records of the various funds under the auspices of the Board of Education.

Administrative Practices and Procedures

Insurance

Multi-peril insurance coverage was carried in the amounts as detailed on Exhibit J-20, Insurance Schedule contained in the District's CAFR.

Officials in Office and Surety Bonds

<u>Name</u>	<u>Position</u>	<u>Coverage</u>
Heather L. McNamara-Kreitz	Treasurer	\$ 550,000
Michael J. Donow	Interim School Business Administrator/Board Secretary	100,000

Tuition Charges

A comparison of tentative tuition charges and actual certified tuition charges was made. The actual costs were different than estimated costs. The Board made a proper adjustment to the billings to sending districts for the change in per pupil costs in accordance with N.J.A.C. 6A:23-3.1(f)3.

Financial Planning, Accounting and Reporting

Examination of Claims

An examination of claims paid on a test basis, during the period under review did not indicate any discrepancies with respect to signatures, certification or supporting documentation.

Payroll Account and Position Control Roster

The net salaries of employees of the Board were deposited in the Payroll Account. Employees' payroll deductions and employer's share of fringe benefits were deposited in the Payroll Agency Account.

All payrolls were approved by the Superintendent and certified by the President of the Board and the School Business Administrator, and the Superintendent.

Salary withholdings were promptly remitted to the proper agencies, including health benefits withholding due to the general fund.

The required certification (ECERT1) of compliance with requirements for income tax on compensation of administrators (superintendent, assistant superintendents and business administrators) to the NJ Department of Treasury was filed by the March 15 due date.

WAYNE TOWNSHIP PUBLIC SCHOOLS
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE
AND PERFORMANCE
FISCAL YEAR ENDED JUNE 30, 2017
(Continued)

Financial Planning, Accounting and Reporting (Cont'd)

Reserve for Encumbrances and Accounts Payable

A review of outstanding issued purchase orders was made on a test basis as of June 30, for proper classification of orders as reserve for encumbrances and accounts payable.

Classification of Expenditures – General and Administrative

The coding of expenditures was tested for proper classification in accordance with N.J.A.C. 6A:23A-16.2(f) as part of our test of transactions of randomly selected expenditure items. We also reviewed the coding of all expenditures included in our compliance and single audit testing procedures. In addition to randomly selecting a test sample, we reviewed administrative coding classifications to determine overall reliability and compliance with N.J.A.C. 6A:23A-8.2. As a result of the procedures performed, no errors were noted and no additional procedures were deemed necessary to test the propriety of expenditure classifications.

Board Secretary's Records

In planning and performing our audit of the financial statements of the Board, we considered the condition of the Board Secretary's records for the purpose of expressing our opinion on the financial statements and not to provide specific assurance on the condition of the records. Based on these procedures, we have no comments except as noted herein.

Treasurer's Records

In planning and performing our audit of the financial statements of the Board, we considered the condition of the Treasurer's records for the purpose of expressing our opinion on the financial statements and not to provide specific assurance on the condition of the records. Based on these procedures, we have no comments except as noted herein.

No Child Left Behind (N.C.L.B.)

The N.C.L.B. financial exhibits are contained herein within the Special Revenue Section of the District's CAFR. This section of the CAFR documents the financial position pertaining to projects under Title I, II and III of the No Child Left Behind Act.

The study of compliance for the N.C.L.B. did not indicate any area of noncompliance.

Other Special Federal and/or State Projects

The District's Special Projects were approved as listed on Schedule A and Schedule B located in the CAFR.

Our audit of the federal and state funds on a test basis indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

The financial exhibits are contained within the Special Revenue Section of the CAFR. This section of the CAFR documents the financial position pertaining to the aforementioned special projects.

WAYNE TOWNSHIP PUBLIC SCHOOLS
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE
AND PERFORMANCE
FISCAL YEAR ENDED JUNE 30, 2017
(Continued)

Financial Planning, Accounting and Reporting (Cont'd)

T.P.A.F. Reimbursement

Our audit procedures included a test of the biweekly reimbursements filed with the Department of Education for District employees who are members of the Teachers' Pension and Annuity Fund. No exceptions were noted.

T.P.A.F. Reimbursement to the State for Federal Salary Expenditures

The T.P.A.F. Reimbursement to the State for Federal Salary Expenditures was remitted to the State of New Jersey prior to the required deadline of October 1, 2017. The reimbursement form was reviewed and no exceptions were noted.

School Purchasing Programs

Contracts and Agreements Requiring Advertisement for Bids

N.J.S.A. 18A:18A-3 states:

a. "When the cost or price of any contract awarded by the purchasing agent in the aggregate, does not exceed in a contract year the total sum of \$17,500, the contract may be awarded by a purchasing agent when so authorized by resolution of the Board of Education without public advertising for bids and bidding therefore, except that the Board of Education may adopt a resolution to set a lower threshold for the receipt of public bids or the solicitation of competitive quotations. If the purchasing agent is qualified pursuant to subsection b. of section 9 of P.L.1971, c. 198 the Board of Education may establish that the bid threshold may be up to \$25,000. Such authorization may be granted for each contract or by a general delegation of the power to negotiate and award such contracts pursuant to this section.

b. Commencing in the fifth year after the year in which P.L.1999, c. 440 takes effect and every five years thereafter, the Governor, in consultation with the Department of Treasury, shall adjust the threshold amount and the higher threshold amount which the Board of Education is permitted to establish as set forth in subsection a. of this section or the threshold amount resulting from any adjustment under this subsection, in direct proportion to the rise or fall of the index rate as that term is defined in N.J.S.A. 18A:18A-2, and shall round the adjustment to the nearest \$1,000. The Governor shall notify all local school districts of the adjustment no later than June 1 of every fifth year. The adjustment shall become effective on July 1 of the year in which it is made"

N.J.S.A. 18A:18A-4 states, "Every contract for the provision or performance of any goods or services the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the Board of Education to the lowest responsible bidder after public advertising for bids and bidding therefore, except as is provided otherwise in this chapter or specifically by any other law"

Effective July 1, 2015 and thereafter the bid thresholds in accordance with N.J.S.A. 18A:18A-2 and 18A:18A-3(a) are \$40,000 (with a Qualified Purchasing Agent) and \$29,000 (without a Qualified Purchasing Agent), respectively. The law regulating bidding for public school student transportation contracts under N.J.S.A. 18A:39-3 is \$18,800.

WAYNE TOWNSHIP PUBLIC SCHOOLS
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE
AND PERFORMANCE
FISCAL YEAR ENDED JUNE 30, 2017
(Continued)

School Purchasing Programs (Cont'd)

Contracts and Agreements Requiring Advertisement for Bids (Cont'd)

The Board of Education has the responsibility of determining whether the expenditures in any category will exceed the statutory thresholds within the contract year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Attorney's opinion should be sought before a commitment is made.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed. General compliance was noted.

The results of our examination indicated that no individual payments, contracts, or agreements were made "for the performance of any work or the furnishing or hiring of any materials or supplies", in excess of the statutory thresholds where there had been no advertising for bids in accordance with the provision of N.J.S.A. 18A:18A-4.

Resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 18A:18A-5.

The system of records did not provide for an accumulation of purchases for which the school board used contracts entered into by the State Department of Purchase and Property pursuant to Ch. 114, P.L. 1977, therefore, the extent of such purchases could not reasonably be ascertained.

School Food Service

The school food service program was not selected as a major federal and/or state program. We inquired of school management, or the appropriate school food service personnel, as to whether the SFA had any Child Nutrition Program reimbursement overclaims or underclaims. No exceptions were noted.

We also inquired of school management, or appropriate school food service personnel, as to whether the SFA's expenditures of school food service revenues were limited to allowable direct and indirect costs. No exceptions were noted.

Non-program foods were purchased, prepared or offered for sale. The Statement of Revenue, Expenses and Changes in Net Position in the CAFR Schedule B-5 does separate program and non-program revenue and program and non-program cost of goods sold.

Exhibits reflecting Child Nutrition Program operations are included in the section entitle Proprietary Funds, Section G of the District's CAFR.

Extended Day Program Enterprise Fund

In planning and performing our audit of the financial statements of the Board, we considered the condition of the Extended Day Program Enterprise Fund records for the purpose of expressing our opinion on the financial statements and not to provide specific assurance on the condition of the records. Based on these procedures, we have no comments except as noted herein.

WAYNE TOWNSHIP PUBLIC SCHOOLS
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE
AND PERFORMANCE
FISCAL YEAR ENDED JUNE 30, 2017
(Continued)

Student Body Activities

In planning and performing our audit of the financial statements of the Board, we considered the condition of the records of the Student Activities Fund for the purpose of expressing our opinion on the financial statements and not to provide specific assurance on the condition of the records. Based on these procedures, we have no comments except as noted herein.

Application for State School Aid

Our audit procedures included a test of information reported in the October 14, 2016 Application for State School Aid (A.S.S.A.) for on-roll, private schools for the disabled, low income and bilingual students. We also performed a review of the District procedures related to its completion. The information on the A.S.S.A. was compared to the District workpapers with several but minor exceptions in reporting Resident Low Income and Resident LEP NOT Low Income students. The information that was included on the workpapers was verified on a test basis with no exceptions. The results of our procedures are presented in the Schedule of Audited Enrollments.

Pupil Transportation

Our audit procedures included a test of on-roll status reported in the 2016-2017 District Report of Transported Resident Students (DRTRS). The information that was included on the DRTRS was verified to the DRTRS Eligibility Summary Report on a test basis with two minor exceptions. The results of our procedures are presented in the Schedule of Audited Enrollments.

Our procedures also included a review of transportation related contracts and purchases. Based on our review, the District complied with proper bidding procedures and award of contracts.

Travel Expense and Reimbursement Policy

Travel regulations require each District to adopt a formal policy and procedure pertaining to travel and expense reimbursement for its employees and board members. The regulations include requirements for the District to establish a maximum travel amount for the year and to ensure that the maximum amount is not exceeded. The regulations also require that all travel must be preapproved by the Board of Education and Superintendent and that a brief report detailing the key issues addressed at the travel event must be submitted after the travel event has occurred. Based upon the results of our testing, we have no comments.

Facilities and Capital Assets

Our procedures included a review of the SDA grant agreements for consistency with recording SDA revenue, transfer of local funds from the general fund or from the capital reserve account, and awarding of contracts for eligible facilities construction. Based on these procedures, we have no comments except as noted below.

WAYNE TOWNSHIP PUBLIC SCHOOLS
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE
AND PERFORMANCE
FISCAL YEAR ENDED JUNE 30, 2017
(Continued)

Management Suggestions

Student Activities

We believe it is important that the District be aware that any pupil organization which is part of the activity program of the School District, places at least indirect responsibility for supervision and control of that organization with the Board of Education. We suggest that the Board formally approve each school club or activity. As directed by the New Jersey Department of Education, collections related to fund raising for outside organizations should not be maintained in the District's Student Activity Funds.

Surety Bond – Business Administrator

The statutory requirement for surety coverage for the Treasurer's position was based upon the Treasurer's performance of collection, disbursement, and investment of the District's main funds. Over time, those duties have been assumed by the School Business Administrator. As a result, the person most intimately involved in the handling of the District's main funds is not required to be bonded in an amount commensurate with his/her related responsibilities. We suggest that the District consider increasing the bond of the Business Administrator to an amount at least equal to the amount required for the Treasurer.

Miscellaneous

Governmental Accounting Standards Board Statements

The next Governmental Accounting Standards Board ("GASB") statement which will have a significant impact on the District will be GASB#75, *Accounting and Financial Reporting for Postemployment Benefits Other than Pensions*, will be effective for the fiscal year ending June 30, 2018. This standard replaces GASB#45, *Accounting and Financial Reporting for Postemployment Benefits Other than Pensions*. It is similar to GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*, in that successful implementation of this standard will require the provision of certain key financial and non-financial information from the New Jersey Division of Pensions.

WAYNE TOWNSHIP PUBLIC SCHOOLS
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE
AND PERFORMANCE
FISCAL YEAR ENDED JUNE 30, 2017
(Continued)

Status of Prior Year Findings/Recommendations

There were no prior year recommendations.

WAYNE TOWNSHIP PUBLIC SCHOOLS
SCHEDULE OF AUDITED ENROLLMENT
APPLICATION FOR STATE SCHOOL AID SUMMARY
ENROLLMENT AS OF OCTOBER 14, 2016

	2017-2018 Application for State School Aid						Sample for Verification					
	Reported on ASSA On Roll		Reported on Workpapers On Roll		Errors		Sample Selected from Workpapers		Verified per Registers On Roll		Errors per Registers on Roll	
	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared
Half Day Preschool:												
3 Years Old	50		50				50		50			
4 Years Old	44		44				44		44			
5 Years Old			1		(1)		1		1			
Kindergarten:												
Half Day	361		361				361		361			
Full Day	25		25				25		25			
Grade One	481		481				481		481			
Grade Two	461		461				461		461			
Grade Three	477		477				477		477			
Grade Four	535		535				535		535			
Grade Five	506		506				506		506			
Grade Six	544		544				544		544			
Grade Seven	543		543				543		543			
Grade Eight	596		596				596		596			
Grade Nine	530		530				530		530			
Grade Ten	571		571				571		571			
Grade Eleven	597		597				597		597			
Grade Twelve	585		585				585		585			
Subtotal	6,906		6,907		(1)		6,907		6,907			
Special Education:												
Elementary School	426		426				25		25			
Middle School	283	1	283	1			25		25			
High School	348	2	348	2			25		25			
Subtotal	1,057	3	1,057	3			75		75			
Totals	7,963	3	7,964	3	(1)	- 0 -	6,982	- 0 -	6,982	- 0 -	- 0 -	- 0 -
Percentage Error					-0.01%	0.00%				0.00%	0.00%	

	Private Schools for Disabled				
	Reported on ASSA as Private Schools	Sample for Verifi- cation	Sample Verified	Sample Errors	
	Special Education:				
	Elementary School	10	2	2	
Middle School	19	3	3		
High School	37	4	4		
Subtotals	66	9	9		
Totals	66	9	9	-0-	
Percentage Error			0.00%		

WAYNE TOWNSHIP PUBLIC SCHOOLS
SCHEDULE OF AUDITED ENROLLMENT
APPLICATION FOR STATE SCHOOL AID SUMMARY
ENROLLMENT AS OF OCTOBER 14, 2016

	Resident Low Income			Sample for Verification		
	Reported on ASSA as Low Income	Reported on Workpapers as Low Income	Errors	Sample Selected from Workpapers	Verified to Application and Register	Sample Errors
Kindergarten:						
Half Day	22	22		3	3	
Full Day	12	11	1	2	2	
Grade One	44	43	1	5	5	
Grade Two	37	37		4	4	
Grade Three	52	51	1	5	5	
Grade Four	59	58	1	5	5	
Grade Five	47	47		5	5	
Grade Six	43	42	1	4	4	
Grade Seven	32	32		3	3	
Grade Eight	47	47		5	5	
Grade Nine	47	47		5	5	
Grade Ten	30	28	2	3	3	
Grade Eleven	45	44	1	5	5	
Grade Twelve	38	38		4	4	
Subtotal	<u>555</u>	<u>547</u>	<u>8</u>	<u>58</u>	<u>58</u>	<u>- 0 -</u>
Special Education:						
Elementary School	74	76	(2)	7	7	
Middle School	55	53	2	5	5	
High School	66	62	4	6	6	
Subtotal	<u>195</u>	<u>191</u>	<u>4</u>	<u>18</u>	<u>18</u>	<u>- 0 -</u>
Totals	<u>750</u>	<u>738</u>	<u>12</u>	<u>76</u>	<u>76</u>	<u>- 0 -</u>
Percentage Error			<u>1.60%</u>			<u>0.00%</u>

WAYNE TOWNSHIP PUBLIC SCHOOLS
SCHEDULE OF AUDITED ENROLLMENT
APPLICATION FOR STATE SCHOOL AID SUMMARY
ENROLLMENT AS OF OCTOBER 14, 2016

	<u>Resident LEP Low Income</u>			<u>Sample for Verification</u>		
	<u>Reported on ASSA as LEP Low Income</u>	<u>Reported on Workpapers as LEP Low Income</u>	<u>Errors</u>	<u>Sample Selected from Workpapers</u>	<u>Verified to Test Scores, Application and Register</u>	<u>Sample Errors</u>
Kindergarten:						
Half Day	5	5		2	2	
Full Day	1	1		1	1	
Grade One	5	5		2	2	
Grade Two	3	3		1	1	
Grade Three	11	11		2	2	
Grade Four	6	6		2	2	
Grade Five	3	3		1	1	
Grade Six	1	1		1	1	
Grade Seven	2	2		1	1	
Grade Eight	4	4		2	2	
Grade Nine	6	6		2	2	
Grade Ten	4	4		2	2	
Grade Eleven	3	3		1	1	
Grade Twelve	3	3		1	1	
	<u>57</u>	<u>57</u>	<u>- 0 -</u>	<u>21</u>	<u>21</u>	<u>- 0 -</u>
Totals						
Special Education:						
Elementary School	2	2		1	1	
Subtotal	<u>2</u>	<u>2</u>		<u>1</u>	<u>1</u>	
Totals	<u>59</u>	<u>59</u>	<u>- 0 -</u>	<u>22</u>	<u>22</u>	<u>- 0 -</u>
Percentage Error			<u>0.00%</u>			<u>0.00%</u>

WAYNE TOWNSHIP PUBLIC SCHOOLS
SCHEDULE OF AUDITED ENROLLMENT
APPLICATION FOR STATE SCHOOL AID SUMMARY
ENROLLMENT AS OF OCTOBER 14, 2016

	<u>Resident LEP NOT Low Income</u>			<u>Sample for Verification</u>		
	<u>Reported on ASSA as LEP NOT Low Income</u>	<u>Reported on Workpapers as LEP NOT Low Income</u>	<u>Errors</u>	<u>Sample Selected from Workpapers</u>	<u>Verified to Test Scores and Register</u>	<u>Sample Errors</u>
Kindergarten:						
Half Day	26	25	1	3	3	
Full Day	1	1		1	1	
Grade One	22	21	1	3	3	
Grade Two	20	17	3	3	3	
Grade Three	9	9		2	2	
Grade Four	6	4	2	2	2	
Grade Five	12	11	1	3	3	
Grade Six	4	4		2	2	
Grade Seven	1	1		1	1	
Grade Eight	5	5		2	2	
Grade Nine	2	2		1	1	
Grade Ten	2	2		1	1	
Grade Eleven	1	1		1	1	
Grade Twelve	4	4		2	2	
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Totals	115	107	8	27	27	- 0 -
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Special Education:						
Elementary School	7	6	1	2	2	- 0 -
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Subtotal	7	6	1	2	2	- 0 -
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Totals	122	113	9	29	29	- 0 -
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Percentage Error			7.38%			0.00%
			<hr/>			<hr/>

WAYNE TOWNSHIP PUBLIC SCHOOLS
SCHEDULE OF AUDITED ENROLLMENT
APPLICATION FOR STATE SCHOOL AID SUMMARY
ENROLLMENT AS OF OCTOBER 14, 2016

	Transportation					
	Reported on DRTRS by DOE	Reported on DRTRS by District	Errors	Tested	Verified	Errors
Regular - Public Schools	2,045	2,045		25	25	
Regular - Special Ed	162	162		16	16	
Transported - Non Public	6	6		2		2
AIL - Non Public	411	411		25	25	
Special Needs - Public	81	81		8	8	
Special Needs - Private	58	58		6	6	
Totals	<u>2,763</u>	<u>2,763</u>	<u>- 0 -</u>	<u>82</u>	<u>80</u>	<u>2</u>
Percentage Error			<u>0.00%</u>			<u>2.44%</u>
				Reported	Re- calculated	
Average Mileage:						
Regular Including Grade PK Students				3.5	3.5	
Regular Excluding Grade PK Students				3.5	3.5	
Special Education with Special Needs				7.0	7.0	

WAYNE TOWNSHIP PUBLIC SCHOOLS
EXCESS SURPLUS CALCULATION
FISCAL YEAR ENDED JUNE 30, 2017

REGULAR DISTRICT

SECTION 1

2% Calculation of Excess Surplus

2016-17 Total General Fund Expenditures per the CAFR, Ex. C-1	<u>\$ 166,759,018</u> (B)	
Increased by:		
Transfer from Capital Outlay to Capital Projects Fund	<u>\$ -0-</u> (B1a)	
Transfer from Capital Reserve to Capital Projects Fund	<u>\$ -0-</u> (B1b)	
Decreased by:		
On-Behalf TPAF Pension and Social Security	<u>\$ 17,676,173</u> (B2a)	
Assets Acquired Under Capital Leases	<u>\$ 1,233,000</u> (B2b)	
Adjusted 2016-17 General Fund Expenditures [(B)+(B1's)-(B2's)]	<u>\$ 147,849,845</u> (B3)	
2% of Adjusted 2016-17 General Fund Expenditures [(B3) times .02]	<u>\$ 2,956,997</u> (B4)	
Enter Greater of (B4) or \$250,000	<u>\$ 2,956,997</u> (B5)	
Increased by: Allowable Adjustments	<u>\$ 718,138</u> (K)	
Maximum Unassigned Fund Balance [(B5)+(K)]		<u>\$ 3,675,135</u> (M)

SECTION 2

Total General Fund - Fund Balances @ 6/30/17 (Per CAFR Budgetary Comparison Schedule C-1)	<u>\$ 10,617,411</u> (C)	
Decreased by:		
Year-End Encumbrances	<u>\$ 1,098,117</u> (C1)	
Legally Restricted:		
Designated for Subsequent Year's Expenditures	<u>\$</u> (C2)	
Excess Surplus - Designated for Subsequent Year's Expenditures	<u>\$ 516,871</u> (C3)	
Other Restricted Fund Balances	<u>\$ 2,974,587</u> (C4)	
Assigned - Designated for Subsequent Year's Expenditures	<u>\$ 1,483,129</u> (C5)	
Additional Assigned Fund Balance - Unreserve - Designated for Subsequent Year's Expenditures 7/1/17-8/1/17	<u>\$ -0-</u> (C6)	
Total Unassigned Fund Balance [(C)-(C1)-(C2)-(C3)-(C4)-(C5)-(C6)]		<u>\$ 4,544,707</u> (U1)

WAYNE TOWNSHIP PUBLIC SCHOOLS
EXCESS SURPLUS CALCULATION
FISCAL YEAR ENDED JUNE 30, 2017
(Continued)

SECTION 3

Restricted Fund Balance - Excess Surplus [(U1)-(M)] IF NEGATIVE, ENTER -0- \$ 869,572 (E)

Recapitulation of Excess Surplus as of June 30, 2017

Restricted Excess Surplus - Designated for Subsequent Year's Expenditures \$ 516,871 (C3)

Restricted Excess Surplus [(E)] \$ 869,572 (E)

Total [(C3)+(E)] \$ 1,386,443 (D)

Detail of Allowable Adjustments

Impact Aid \$ -0- (H)

Sale & Lease-back \$ -0- (I)

Extraordinary Aid \$ 699,711 (J1)

Additional Nonpublic School Transportation Aid \$ 18,427 (J2)

Current Year School Bus Advertising Revenue Realized \$ -0- (J3)

Family Crisis Transportation Aid \$ -0- (J4)

Total Adjustments [(H)+(I)+(J1)+(J2)+(J3)+(J4)] \$ 718,138 (K)

Detail of Other Restricted Fund Balances

Statutory Restrictions:

Approved Unspent Separate Proposal \$ -0-

Sale/Lease-back Reserve \$ -0-

Capital Reserve \$ 2,974,587

Maintenance Reserve \$ -0-

Emergency Reserve \$ -0-

Tuition Reserve \$ -0-

School Bus Advertising 50% Fuel Offset Reserve - Current Year \$ -0-

School Bus Advertising 50% Fuel Offset Reserve - Prior Year \$ -0-

Impact Aid General Fund Reserve (Sections 8002 and 8003) \$ -0-

Impact Aid General Fund Reserve (Sections 8007 and 8008) \$ -0-

Other State/Government Mandated Reserve \$ -0-

Other Restricted Fund Balances Not Noted Above \$ -0-

Total Other Restricted Fund Balances \$ 2,974,587 (C4)

WAYNE TOWNSHIP PUBLIC SCHOOLS
SUMMARY OF RECOMMENDATIONS
FISCAL YEAR ENDED JUNE 30, 2017

It is recommended that:

1. Administrative Practices and Procedures
None
2. Financial Planning, Accounting and Reporting
None
3. Other Special Federal and/or State Projects
None
4. School Purchasing Program
None
5. School Food Service
None
6. Extended Day Program Enterprise Fund
None
7. Student Body Activities
None
8. Application for State School Aid
None
9. Pupil Transportation
None
10. Travel Expense and Reimbursement Policy
None
11. Facilities and Capital Assets
None
12. Status of Prior Year's Findings/Recommendations
There were no prior year recommendations.