

# **Comprehensive Annual Financial Report**

**of the**

**Borough of Garwood School District**

**County of Union**

**Garwood, New Jersey**

**For the Fiscal Year Ended June 30, 2018**

**Prepared by**

**Borough of Garwood School District  
Business Office**



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**INTRODUCTORY SECTION**

# GARWOOD PUBLIC SCHOOLS

Debra LeBrun  
School Business Administrator/Board Secretary  
400 Second Avenue  
Garwood, New Jersey 07027

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Telephone (908) 789-0331  
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February 4, 2019

Honorable President and  
Members of the Board of Education  
Garwood School District  
County of Union  
Garwood, New Jersey 07027

Dear Board Members:

The comprehensive annual financial report of the Garwood School District for the fiscal year ended June 30, 2018 is hereby submitted. Responsibility for both the accuracy of the data and completeness and fairness of the presentation including all disclosures rests with the management of the Garwood Board of Education. To the best of our knowledge and belief, the data presented in this report is accurate in all material respects and is reported in a manner accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operations of the various funds of the District. All disclosures necessary to enable the reader to gain an understanding of the District's financial activities have been included.

The comprehensive annual financial report is presented in four sections: introductory, financial, statistical and single audit. The introductory section includes this transmittal letter and a list of principal officials. The financial section includes the general-purpose financial statements and schedules, as well as the auditor's report thereon. The statistical section includes selected financial and demographic information, generally presented on a multi-year basis. The District is required to undergo an annual single audit in conformity with the provisions of the Single Audit Act and the U.S. Office of Management and Budget Uniform Guidance, and the state Treasury Circular Letter 15-08 OMB, "Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid". Information related to this single audit, including the auditor's report on the internal control structure and compliance with applicable laws and regulations and findings and recommendations, are included in the single audit section of this report.



- 1) **REPORTING ENTITY AND ITS SERVICES:** Garwood School District is an independent reporting entity with the criteria adopted by the GASB as established by GASB Statement No. 14. All funds and account groups of the District are included in this report. The Garwood Board of Education and all its schools constitute the District’s reporting entity.

The District provides a full range of educational services appropriate to grade levels Pre-kindergarten through grade 8. These include regular, as well as special education for handicapped youngsters. The following details the changes in the student enrollment of the District over the last ten years.

<b><u>Fiscal Year</u></b>	<b><u>Average Daily Enrollment Student Enrollment</u></b>	<b><u>Percent Change</u></b>
2017-2018	375.0	(1.58)
2016-2017	381.0	4.67
2015-2016	364.0	(2.15)
2014-2015	372.0	Zero
2013-2014	372.0	(3.37)
2012-2013	385.0	(1.28)
2011-2012	390.0	(1.23)
2010-2011	395.0	(4.60)
2009-2010	405.0	(0.73)
2008-2009	408.0	4.60
2007-2008	418.0	2.70
2006-2007	407.0	(0.097)
2005-2006	411.0	5.38
2004-2005	390.0	3.15

- 2) **ECONOMIC CONDITION AND OUTLOOK:** Garwood is a small borough attempting to deal with a variety of evolving factors that could impact its future development and the already burdened taxpayers. The most pressing issues include the loss of major industries, large vacant industrial properties, proposed increased housing development and state/federal mandates that do not come with implementation funding.

- 3) **MAJOR INITIATIVES:** Helping prepare pupils for life in the twenty-first century continues to be a major area of focus. For our students to excel in a world we can not yet imagine, they must have the ability as adults to teach themselves and others the information to solve the future’s problems. Critical thinking and problem solving skills are among the most essential skills we can nurture. Our students will need to be able to adapt to the rapid changes they will see in their lifetime and it will be essential that they have the knowledge of “how to learn.” Articulation, planning and implementation activities revolved around learning “how to learn” while addressing the N.J. Learning Standards, and using an integrated language arts program, hands-on social studies and science, presenting an inquiry based mathematics program in K-8.

The primary level program in grades Pre-kindergarten – Grade 2 continues to focus on the use of developmentally appropriate strategies and resources. Strategies to provide a gradual transition toward giving pupils more responsibility for their own learning are being implemented in the intermediate grades (3-5). The district continues to refine its middle school concept in grades 6-8.

- 4) **INTERNAL ACCOUNTING CONTROLS:** Management of the District is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the District are protected from loss, theft or misuse and to ensure that adequate accounting data are compiled to allow for preparation of financial statements in conformity with generally accepted accounting principles (GAAP). The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

As a recipient of federal and state financial assistance, the District also is responsible for ensuring that an adequate internal control structure is place to ensure compliance with applicable laws and regulations related to those programs. This internal control structure is also subject to periodic evaluation by the District management.

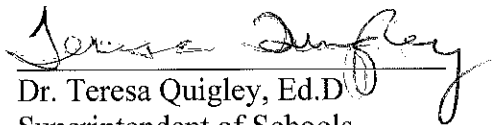
As part of the district’s single audit described earlier, tests are made to determine the adequacy of the internal control structure, including portion related to federal and state financial assistance programs, as well as to determine that the District has complied with applicable laws and regulations.


- 5) **BUDGETARY CONTROLS:** In addition to internal accounting controls, the District maintains budgetary controls. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the voters of the municipality. The voters of the municipality adopt annual appropriated budgets. Annual appropriated budgets are adopted for the general fund and the special revenue fund. Project-length budgets are approved for the capital improvements accounted for in the capital projects fund. The final budget amount as amended for the fiscal year is reflected in the financial section. An encumbrance accounting system is used to record outstanding purchase commitments on a line item basis. Open encumbrances at year-end are either canceled or are included as re-appropriation of fund balance in the subsequent year. Those amounts to be re-appropriated are reported as reservations of fund balance on June 30, 2018.

- 6) **ACCOUNTING SYSTEM AND REPORTS:** The District’s accounting records reflect generally accepted accounting principles, as promulgated by the Governmental Accounting Standards Board (GASB). The accounting system of the District is organized on the basis of funds and account groups. These funds and account groups are explained in “Notes to the Financial Statements”, Note 1.
- 7) **FINANCIAL INFORMATION AT FISCAL YEAR-END:** As demonstrated by the various statements and schedules included in the financial section of this report, the District continues to meet its responsibility for sound financial management.
- 8) **CASH MANAGEMENT:** The investment policy of the District is guided in large part by state statute and detailed in “Notes to the financial statements”, Note 2. The District requires that all public funds be deposited in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (“GUDPA”). GUDPA was enacted in 1970 to protect Governmental Units from a loss of funds on deposit with a failed banking institution in New Jersey. The law requires governmental units to deposit public funds only in public depositories located in New Jersey, where the funds are secured in accordance with the Act.
- 9) **RISK MANAGEMENT:** The Board carries various forms of insurance, including but not limited to general liability, automobile liability and comprehensive/collision, hazard and theft insurance on property and contents, and fidelity bonds. The SBA/BS has established a Risk Management Committee made up of the SBA, Principal, School Nurse, Supervisor of Building and Grounds and the SAIF Insurance Agent.
- 10) **OTHER INFORMATION:**
- a. Independent Audit – State statutes requires an annual audit by independent certified public accountants or registered municipal accountants. The accounting firm of Suplee, Clooney, and Company, CPA’s, was selected by the Board of Education. In addition to meeting the requirements set forth in state statutes, the audit also was designed to meet the requirements of the Single Audit Act and the related Uniform Guidance and state Treasury Circular Letter 15-08. The auditor’s report on the basic financial statements and combining and individual funds statement and schedules is included in the financial section of this report. The auditor’s reports related specifically to the single audit and included in the single audit section of this report.
  - b. It must also be noted that the district was awarded full certification for a seven-year period as a result of monitoring activities conducted by the New Jersey Department of Education.

- 11) **ACKNOWLEDGMENTS:** We would like to express our appreciation to the members of the Garwood Board of Education for their concern in providing fiscal accountability to the citizens and taxpayers of the school district and thereby contributing their full support to the development and maintenance of our financial operation.

Respectfully submitted,

  
\_\_\_\_\_  
Dr. Teresa Quigley, Ed.D.  
Superintendent of Schools

  
\_\_\_\_\_  
Debra LeBrun  
School Business Administrator/Board  
Secretary

GARWOOD BOARD OF EDUCATION  
GARWOOD, NJ

ROSTER OF OFFICIALS  
JUNE 30, 2018

<u>Members of the Board of Education</u>	<u>Term Expires</u>
Susan Groning	2019
Salvator Piarulli	2019
Tina Simitz	2019
Amanda Langston – Vice President	2018
Tracey Roland	2018
Mary Ann Kjetsaa	2018
Christine Guerriero – President	2020
Linda Koenig	2020
Albert DelConte	2020

Other Officials:

Dr. Teresa Quigley – Superintendent

Eric Larson – School Business Administrator/Board Secretary

Raymond Krov – Treasurer

# GARWOOD BOARD OF EDUCATION

## Consultants & Advisors

### **Architect**

Solutions Architecture, LLC  
81 Clay Street  
Newark, NJ 07104

### **Audit Firm**

Suplee, Clooney & Company  
308 East Broad Street  
Westfield, New Jersey 07090

### **Attorney**

Scarinci & Hollenbeck, L.L.C.  
1100 Valley Brook Road  
P.O. Box 790  
Lyndhurst, NJ 07071

Schwartz Simon Edelstein & Celso LLC  
100 Jefferson Road Suite 200  
Whippany, New Jersey 07981

### **Official Depository**

Investors Savings Bank  
North Avenue  
Cranford, New Jersey 07016

**FINANCIAL SECTION**



# SUPLEE, CLOONEY & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

308 East Broad Street, Westfield, New Jersey 07090-2122

Telephone 908-789-9300

Fax 908-789-8535

E-mail info@scnco.com

## **INDEPENDENT AUDITOR'S REPORT**

Honorable President and Members  
of the Board of Education  
Borough of Garwood School District  
County of Union  
Garwood, New Jersey 07027

### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Borough of Garwood School District, in the County of Union, State of New Jersey (the "District") as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, audit requirements prescribed by the Division of Finance, Department of Education, State of New Jersey and State of New Jersey *OMB Circular 15-08* "Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid." Those standards and provisions require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.



## SUPLEE, CLOONEY & COMPANY

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the District as of June 30, 2018, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Emphasis of Matter***

#### *Change in Accounting Principle*

As discussed in Note 7 to the basic financial statements, during the fiscal year ended June 30, 2018, the District adopted Governmental Accounting Standards Board Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions (OPEB)*. Our opinion is not modified with respect to this matter.

### ***Other Matters***

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis and budgetary comparison information in Exhibit C-1 through C-3, the schedules related to accounting and reporting for pensions in Exhibit L-1 through L-4 and the schedules related to accounting and reporting for postretirement benefits other than pensions (OPEB) in Exhibit M-1 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

# SUPLEE, CLOONEY & COMPANY

## *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The accompanying supplementary information schedules such as the introductory section, combining statements and individual fund financial statements, the statistical section and the Schedules of Expenditures of Federal Awards and State Financial Assistance, as listed in the table of contents, as required by the State of New Jersey's OMB Circular 15-08, "Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid," and the State of New Jersey, Department of Education, Division of Finance, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial statements and the Schedules of Expenditures of Federal Awards and State Financial Assistance, as listed in the table of contents, as required by the State of New Jersey's OMB Circular 15-08, "Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid," and the State of New Jersey, Department of Education, Division of Finance is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The other information, such as the introductory and statistical sections, has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

## ***Other Reporting Required by Government Auditing Standards***

In accordance with Government Auditing Standards, we have also issued our report dated February 4, 2019 on our consideration of the Borough of Garwood School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the District's internal control over financial reporting and compliance.

  
\_\_\_\_\_  
CERTIFIED PUBLIC ACCOUNTANT

  
\_\_\_\_\_  
PUBLIC SCHOOL ACCOUNTANT NO. 948

February 4, 2019

**REQUIRED SUPPLEMENTARY INFORMATION – Part I**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
(UNAUDITED)**

**BOROUGH OF GARWOOD SCHOOL DISTRICT  
GARWOOD, NEW JERSEY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED JUNE 30, 2018  
UNAUDITED**

The Management's Discussion and Analysis of the Borough of Garwood School District (the "District") offers readers of the District's financial statements a narrative overview of the financial activities for the fiscal year ended June 30, 2018. The intent of this discussion is to look at the District's financial performance as a whole; therefore readers should also review the transmittal letter at the front of this report, along with the District's financial statements and notes to the financial statements to enhance their understanding of the District's financial performance.

The Management's Discussion and Analysis (MD&A) is an element of the Required Supplementary Information (RSI) specified in the Governmental Accounting Standards Board's (GASB) Statement Number 34, Basic Financial Statements and Management's Discussion and Analysis of State and Local Governments issued in June 1999. Certain comparative information between the current fiscal year (2017-2018) and the prior fiscal year (2016-2017) is required to be presented in the MD&A.

**Financial Highlights**

- Revenue from governmental activities accounted for \$11,111,661.27 or 98 percent of total school district revenue. The other 2 percent of revenue was generated by the business type activities.
- In fiscal year 2018 the District implemented GASB 75 "Accounting and Financial Reporting for Post-employment Benefits Other Than Pensions". Prior year information has not been restated.

**Overview of the Financial Statements**

This Comprehensive Annual Financial Report ("CAFR") consists of three parts: Management's Discussion and Analysis (this section), The Basic Financial Statements, and Required Supplementary Information. The Basic Financial Statements include two kinds of statements that present different views of the District, District-wide Financial Statements and Fund Financial Statements.

- District-wide Financial Statements provide both short-term and long-term information about the District's overall financial status.
- Fund Financial Statements report the District's operations in more detail than the District-wide statements on individual parts of the District, the Governmental Funds, Proprietary Funds and Fiduciary Funds.
- Governmental Funds Statements tell how basic services such as regular and special education were financed in the short-term as well as what remains for future spending.
- Proprietary Funds Statements offer short and long-term financial information about the activities the District operates like a business, which include food services.

**BOROUGH OF GARWOOD SCHOOL DISTRICT  
GARWOOD, NEW JERSEY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED JUNE 30, 2018  
UNAUDITED**

- Fiduciary Funds Statements provide information about the financial relationships in which the District acts solely as a trustee or agent for the benefit of others.

The notes to financial statements are also included, which are an integral part of the financial statements. The information in the notes provides detailed data on the District's financial operations.

Required supplementary information further explains and supports the financial statements with a comparison of the District's budget for the year. Exhibit A-1 reflects how the various parts of this annual report are arranged and related to one another.

**District-wide Financial Statements**

The District-wide Financial Statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The statement of net positions includes all of the District's assets and liabilities. All current year's revenue and expenses are accounted for in the statement of activities regardless of when cash is received or disbursed.

The District-wide Financial Statements report the District's net positions and how they have changed. Net positions, the difference between the District's assets and liabilities, is one way to measure the District's financial health or position. Over time, increases or decreases in the District's net positions are an indicator of whether its financial position has improved or diminished. The causes of this change may be a result of many factors, some financial and some not. Non-financial factors include the District's property tax base, current laws in New Jersey restricting revenue growth, facility condition, required educational programs and other factors.

In the District-wide Financial Statements, the District's activities are divided into two categories, governmental and business-type activities.

- Governmental activities - All of the District's programs and services are reported here including, but not limited to regular and special education instruction, support services, operation and maintenance of plant facilities, pupil transportation and extracurricular activities. Property taxes and state formula aid finance most of these activities.
- Business-type activities - These services are provided on a charge for goods or services basis to recover all the expenses of the goods or services provided. District charges fees to help it cover the costs of certain services it provided. The food service activities (i.e. food, commodities and supplies) are reported as business activities.

**BOROUGH OF GARWOOD SCHOOL DISTRICT  
GARWOOD, NEW JERSEY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED JUNE 30, 2018  
UNAUDITED**

**Fund Financial Statements**

The fund financial statements provide more detailed information about the District's funds, focusing on major funds. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs. Some funds are required by state law and by bond covenants. The District establishes other funds to control and manage money for particular purposes (i.e. long-term debt) or to show that it is properly using certain restricted revenues (i.e. entitlement grants).

The District maintains three financial funds:

- **Governmental Funds:** The District's activities reported in governmental funds focus on how money flows into and out of those funds and the balances left at year-end available for spending in the future years. These funds are reported using an accounting method called modified accrual accounting that measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the District's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental activities (reported in the government-wide Statement of Net Position and Statement of Activities) and governmental funds statements is reconciled in the financial statements.
- **Proprietary Funds:** Services for which the District charges a fee are generally reported in proprietary funds. Proprietary funds are reported in the same way as the District-wide financial statements. The District's enterprise funds (one type of proprietary fund) are the same as its business-type activities but provide more detail and additional information, such as cash flow.
- **Fiduciary Funds:** The District is the trustee, or fiduciary, for assets that belong to others, such as scholarship funds and the student activities funds. The District is responsible for ensuring that the assets reported in these funds are used only for their intended purposes and by those to whom the assets belong. The District excludes these activities from the District-wide financial statements because it cannot use these assets to finance its operations.

**Financial Analysis of the District as a Whole**

The District's combined net positions have decreased from the 2016-2017 fiscal year. The net positions from governmental funds decreased \$603,430.47. Net positions from business-type activities decreased \$1,312.27. Table A-1 below reflects the District's net positions as a whole. Table A-2 reflects the changes in net positions from operating results.

**BOROUGH OF GARWOOD SCHOOL DISTRICT  
GARWOOD, NEW JERSEY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED JUNE 30, 2018  
UNAUDITED**

**Table A-1  
Condensed Statement of Net Positions**

	<u>FY 2018</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2017</u>	<u>Change</u>
Current and							
Other Assets	\$2,012,351.00	\$2,054,439.32	\$28,439.43	\$25,909.79	\$2,040,790.43	\$2,080,349.11	-1.90%
Capital Assets	4,060,660.27	4,855,735.98	16,274.03	20,195.77	4,076,934.30	4,875,931.75	-16.39%
<b>Total Assets</b>	<b>6,073,011.27</b>	<b>6,910,175.30</b>	<b>44,713.46</b>	<b>46,105.56</b>	<b>6,117,724.73</b>	<b>6,956,280.86</b>	<b>-12.05%</b>
Deferred Outflows							
Refunding Bonds	120,913.10	127,890.24			120,913.10	127,890.24	-5.46%
Pension Related	792,450.00	677,124.00			792,450.00	677,124.00	
<b>Total Deferred Outflows</b>	<b>913,363.10</b>	<b>805,014.24</b>	<b>-</b>	<b>-</b>	<b>913,363.10</b>	<b>805,014.24</b>	
Long-Term							
Liabilities	8,238,847.27	8,698,168.15			8,238,847.27	8,698,168.15	-5.28%
Short-Term							
Liabilities	201,457.60	234,021.42	2,104.69	2,184.52	203,562.29	236,205.94	-13.82%
<b>Total Liabilities</b>	<b>8,440,304.87</b>	<b>8,932,189.57</b>	<b>2,104.69</b>	<b>2,184.52</b>	<b>8,442,409.56</b>	<b>8,934,374.09</b>	<b>-5.51%</b>
Deferred Inflows							
Pension Related	391,578.00	25,078.00			391,578.00	25,078.00	
<b>Total Deferred Outflows</b>	<b>391,578.00</b>	<b>25,078.00</b>	<b>-</b>	<b>-</b>	<b>391,578.00</b>	<b>25,078.00</b>	
Net Positions:							
Net Investment							
In Capital							
Assets (Deficit)	(2,124,652.90)	(1,651,910.93)	16,274.03	20,195.77	(2,108,378.87)	(1,631,715.16)	29.21%
Restricted	1,618,999.83	1,341,774.95			1,618,999.83	1,341,774.95	20.66%
Unrestricted (Deficit)	(1,339,855.43)	(931,942.05)	26,334.74	23,725.27	(1,313,520.69)	(908,216.78)	44.63%
<b>Total Net Positions</b>	<b>(\$1,845,508.50)</b>	<b>(\$1,242,078.03)</b>	<b>\$42,608.77</b>	<b>\$43,921.04</b>	<b>(\$1,802,899.73)</b>	<b>(\$1,198,156.99)</b>	<b>50.47%</b>



**BOROUGH OF GARWOOD SCHOOL DISTRICT  
GARWOOD, NEW JERSEY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED JUNE 30, 2018  
UNAUDITED**

**Table A-2  
Changes in Net Positions from Operating Results**

	<u>FY 2018</u>	<u>FY 2017</u>
Revenue:		
Program Revenue:		
Charges for Services	\$78,820.51	\$84,403.79
Operating Grants and Contributions	2,304,223.45	1,922,156.79
General Revenue:		
Property Taxes	8,168,612.00	8,024,545.00
Federal and State Aid	552,944.00	516,996.20
Other	134,536.78	111,510.21
Total Revenue	<u>11,239,136.74</u>	<u>10,659,611.99</u>
Expenses/Indirect Allocations:		
Instruction	7,510,505.03	6,939,091.72
Student & Instructional Related Services	951,447.33	916,291.08
Administrative and Business	877,509.32	744,517.17
Maintenance & Operations	877,016.72	811,947.72
Transportation	436,040.61	344,834.17
Other	1,191,360.48	1,188,187.04
Total Expenses	<u>11,843,879.48</u>	<u>10,944,868.90</u>
Increase/(Decrease) in Net Positions	<u>(\$604,742.74)</u>	<u>(\$285,256.91)</u>

**Sources of Revenue for Fiscal Year 2018**

The District's total revenue for the 2017-2018 school year was \$11,239,136.74 as reflected in Table A-3 below. Property taxes accounted for 72.69 percent of the total revenue with the other 27.31 percent consisting of federal and state aid, charges for service, operating grants & contributions, and miscellaneous sources.

**BOROUGH OF GARWOOD SCHOOL DISTRICT  
GARWOOD, NEW JERSEY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED JUNE 30, 2018  
UNAUDITED**

**Table A-3  
Sources of Revenue**

<u>Sources of Revenue</u>	<u>FY 2018</u>		<u>FY 2017</u>	
	<u>Amount</u>	<u>Percentage</u>	<u>Amount</u>	<u>Percentage</u>
Property Taxes	\$8,168,612.00	72.69%	\$8,024,545.00	75.29%
Federal & State Aid Unrestricted	552,944.00	4.92%	516,996.20	4.85%
Operating Grants & Contributions	2,304,223.45	20.50%	1,922,156.79	18.03%
Charges for Services	\$78,820.51	0.70%	84,403.79	0.79%
Other Sources	134,536.82	1.20%	111,510.21	1.05%
	<u>\$11,239,136.78</u>	<u>100.00%</u>	<u>\$10,659,611.99</u>	<u>100.00%</u>

**Expenses & Indirect Costs Allocated for the Fiscal Year 2018**

The total expenditures for the 2017-2018 fiscal year for all programs and services were \$11,843,879.48. Table A-4 below summarizes these program costs. The District's expenses are predominantly related to instructing, providing services and transporting students, grades kindergarten through twelve, which accounts for 75.12 percent of the total District costs. Administrative and business expenses account for the costs of the Office of the Superintendent of Schools, the Business Office, and the Principal's Offices in both school buildings. Maintenance and operations account for the costs of keeping the school buildings and grounds safe, clean and in good operating condition, and includes all the utility costs related to the school facilities. Other costs include interest on long-term debt, unallocated depreciation expense and the costs of the business-type activities of the proprietary funds.

**Table A-4  
Expenses & Indirect Costs Allocated**

<u>Expense Category</u>	<u>FY 2018</u>		<u>FY 2017</u>	
	<u>Amount</u>	<u>Percentage</u>	<u>Amount</u>	<u>Percentage</u>
Instruction	\$7,510,505.03	63.41%	\$6,939,091.72	63.40%
Student & Instructional Related Services	951,447.33	8.03%	916,291.08	8.37%
Administrative and Business	877,509.32	7.41%	744,517.17	6.80%
Maintenance & Operations	877,016.72	7.40%	811,947.72	7.42%
Transportation	436,040.61	3.68%	344,834.17	3.15%
Other	1,191,360.48	10.06%	1,188,187.04	10.86%
	<u>\$11,843,879.48</u>	<u>100.00%</u>	<u>\$10,944,868.90</u>	<u>100.00%</u>

**BOROUGH OF GARWOOD SCHOOL DISTRICT  
GARWOOD, NEW JERSEY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED JUNE 30, 2018  
UNAUDITED**

**Governmental Activities**

Table A-5 presents the net cost (total cost less fees generated by the activities and intergovernmental aid provided for specific programs) of six major District activities: instruction, student and instructional services, administration and business, maintenance and operations, transportation, and other. The net cost shows the financial burden placed on the District's taxpayers and the state by each of these functions.

**Table A-5  
Net Cost of Governmental Activities**

<u>Function/Program</u>	<u>FY 2018</u>		<u>FY 2017</u>	
	<u>Amount</u>	<u>Percentage</u>	<u>Amount</u>	<u>Percentage</u>
Instruction	\$5,667,041.79	59.89%	\$5,297,443.34	59.26%
Student & Instruction Related Services	723,151.52	7.64%	730,584.35	8.17%
Administrative and Business	752,241.05	7.95%	696,059.28	7.79%
Maintenance & Operations	820,351.01	8.67%	811,947.72	9.08%
Transportation	434,165.22	4.59%	344,834.17	3.86%
Other	1,063,884.97	11.25%	1,057,439.46	11.83%
	<u>\$9,460,835.56</u>	<u>100.00%</u>	<u>\$8,938,308.32</u>	<u>100.00%</u>

**General Fund Budgeting Highlights**

The District's budget is prepared according to New Jersey Statutes and is based on accounting for certain transactions on a basis of modified accrual and encumbrance accounting.

Over the course of the year, the Board of Education approved revisions to the general fund budget as needed. These budget amendments were necessary for the following reasons:

- Realign budgeted salary accounts as needed to account for staff transfers to various programs.
- Realigned appropriations in accordance with the prescribed chart of accounts as modified by the comprehensive educational improvement and financing act.
- Transferred from unexpended appropriations to purchase teaching materials and equipment to meet various program needs.

**BOROUGH OF GARWOOD SCHOOL DISTRICT  
GARWOOD, NEW JERSEY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED JUNE 30, 2018  
UNAUDITED**

**Capital Assets**

Table A-6 reflects the comparative balances of capital assets net of depreciation. The detail of the changes in capital assets is reflected in Note 3 to the financial statements.

**Table A-6  
Capital Assets (Net of Depreciation)**

	Governmental Activities		Business-Type Activities		Total School District		Total Percentage Change
	<u>FY 2018</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2017</u>	
Land and Site Improvements	\$210,806.00	\$210,806.00			\$210,806.00	\$210,806.00	0.00%
Building and Building Improvements	3,743,174.25	4,548,320.34			3,743,174.25	4,548,320.34	-17.70%
Machinery and Equipment	<u>106,680.02</u>	<u>96,609.64</u>	<u>\$16,274.03</u>	<u>\$20,195.77</u>	<u>122,954.05</u>	<u>116,805.41</u>	<u>5.26%</u>
Total Assets	<u><u>\$4,060,660.27</u></u>	<u><u>\$4,855,735.98</u></u>	<u><u>\$16,274.03</u></u>	<u><u>\$20,195.77</u></u>	<u><u>\$4,076,934.30</u></u>	<u><u>\$4,875,931.75</u></u>	<u><u>-16.39%</u></u>

**Debt Administration**

At June 30, 2018 the District had \$8,238,847.27 of outstanding long-term debt, consisting of bonds payable, capital leases payable, net pension liability and compensated absences. The District will continue to pay down its debt, as the obligations are due. Table A-7 reflects the comparison of outstanding debt for the past two fiscal years. More information of the District's long-term debt is presented in Note 4 to the financial statements.

**BOROUGH OF GARWOOD SCHOOL DISTRICT  
GARWOOD, NEW JERSEY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED JUNE 30, 2018  
UNAUDITED**

**Table A-7  
Outstanding Long-term Debt**

	Total School Debt		Total Percentage Change
	FY 2018	FY 2017	
Capital Leases	\$116,226.27	\$155,537.15	-25.27%
Compensated Absences	73,175.00	58,275.00	25.57%
Net Pension Liability	1,859,446.00	2,004,356.00	-7.23%
Bonds Payable	6,190,000.00	6,480,000.00	-4.48%
	<u>\$8,238,847.27</u>	<u>\$8,698,168.15</u>	<u>-5.28%</u>

**Contacting the District's Financial Management**

This financial report is designed to provide our citizens, taxpayers, investors, and creditors with a general overview of the School District's finances and to show the District's accountability for the money it receives. If you have any questions about this report or need additional information, contact the Business Administrator/Board Secretary's office, Garwood Board of Education, 400 Second Avenue, Garwood, New Jersey 07027. Also, please visit our website to learn more about our School District.

## **BASIC FINANCIAL STATEMENTS**

The basic financial statements provide a financial overview of the District's operations. These financial statements present the financial position and operating results of all funds as of June 30, 2018.

## **DISTRICT-WIDE FINANCIAL STATEMENTS**

The statement of net positions and the statement of activities display information about the District. These statements include the financial activities of the overall district, except for fiduciary activities. Eliminations have been made to minimize the double counting of internal activities. These statements distinguish between the governmental and business-type activities of the District.

BOROUGH OF GARWOOD SCHOOL DISTRICT  
STATEMENT OF NET POSITIONS  
JUNE 30, 2018

	GOVERNMENTAL ACTIVITIES	BUSINESS-TYPE ACTIVITIES	TOTAL
<b>ASSETS:</b>			
Cash and cash equivalents	\$ 190,535.37	\$ 25,240.17	\$ 215,775.54
Receivables, net	99,461.63	2,574.39	102,036.02
Inventory		624.87	624.87
Restricted assets:			
Restricted cash and cash equivalents	1,722,354.00		1,722,354.00
Capital assets:			
Land	210,806.00		210,806.00
Other capital assets, net	3,849,854.27	16,274.03	3,866,128.30
Total assets	<u>\$ 6,073,011.27</u>	<u>\$ 44,713.46</u>	<u>\$ 6,117,724.73</u>
<b>DEFERRED OUTFLOW OF RESOURCES:</b>			
Related to pensions	\$ 792,450.00	\$	\$ 792,450.00
Deferred amount on refunding bonds	120,913.10		120,913.10
Total deferred outflow of resources	<u>\$ 913,363.10</u>	<u>\$</u>	<u>\$ 913,363.10</u>
<b>LIABILITIES:</b>			
Accounts payable	\$ 91,693.61	\$	\$ 91,693.61
Unearned revenue	6,409.82	2,104.69	8,514.51
Accrued interest payable	103,354.17		103,354.17
Noncurrent liabilities:			
Due within one year:			
Bonds and leases payable	344,310.88		344,310.88
Due beyond one year:			
Bonds and leases payable	5,961,915.39		5,961,915.39
Compensated absences payable	73,175.00		73,175.00
Net pension liability	1,859,446.00		1,859,446.00
Total liabilities	<u>\$ 8,440,304.87</u>	<u>\$ 2,104.69</u>	<u>\$ 8,442,409.56</u>
<b>DEFERRED INFLOW OF RESOURCES:</b>			
Related to pensions	\$ 391,578.00	\$	\$ 391,578.00
Total deferred inflow of resources	<u>\$ 391,578.00</u>	<u>\$</u>	<u>\$ 391,578.00</u>
Net investment in capital assets	\$ (2,124,652.90)	\$ 16,274.03	\$ (2,108,378.87)
Restricted for:			
Capital projects	945,043.54		945,043.54
Debt service (Deficit)	(103,354.17)		(103,354.17)
Other purposes	777,310.46		777,310.46
Unrestricted (Deficit)	<u>(1,339,855.43)</u>	<u>26,334.74</u>	<u>(1,313,520.69)</u>
Total net positions	<u>\$ (1,845,508.50)</u>	<u>\$ 42,608.77</u>	<u>\$ (1,802,899.73)</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.



BOROUGH OF GARWOOD SCHOOL DISTRICT  
STATEMENT OF ACTIVITIES  
JUNE 30, 2018

FUNCTIONS/PROGRAMS	EXPENSES	INDIRECT EXPENSES ALLOCATION	PROGRAM REVENUES		NET (EXPENSE) REVENUE AND CHANGES IN NET POSITION	
			CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS	GOVERNMENTAL ACTIVITIES	BUSINESS-TYPE ACTIVITIES
Governmental Activities:						
Instruction:						
Regular	\$ 3,287,377.61	\$ 1,464,970.34	\$	\$ 1,066,027.08	\$ (3,686,320.87)	\$ (3,686,320.87)
Special education	1,817,482.39	817,874.82		732,639.42	(1,902,717.79)	(1,902,717.79)
Other	60,849.57	61,950.31		44,796.75	(78,003.13)	(78,003.13)
Support services:						
Student and instruction related services	554,031.72	397,415.61		228,295.81	(723,151.52)	(723,151.52)
General administrative services	216,700.18	90,480.38		26,325.30	(280,855.26)	(280,855.26)
School administrative services	182,623.12	131,175.11		70,371.73	(243,426.50)	(243,426.50)
Central services	131,222.09	71,752.75		22,084.70	(180,890.14)	(180,890.14)
Administration information technology	32,481.00	21,074.71		6,486.56	(47,069.15)	(47,069.15)
Plant operations and maintenance	684,910.97	192,105.75		56,665.71	(820,351.01)	(820,351.01)
Student transportation services	429,947.52	6,093.09		1,875.39	(434,165.22)	(434,165.22)
Unallocated benefits	3,254,892.87	(3,254,892.87)				
Unallocated depreciation	829,733.06				(829,733.06)	(829,733.06)
Interest on long term debt	232,839.64				(232,839.64)	(232,839.64)
Total governmental activities	\$ 11,715,091.70	\$	\$	\$ 2,255,568.45	\$ (9,459,523.29)	\$ (9,459,523.29)
Business-type activities:						
Food Service Fund	128,787.78		78,820.51	48,655.00		(1,312.27)
Total business-type activities	\$ 128,787.78	\$	\$ 78,820.51	\$ 48,655.00	\$ (1,312.27)	\$ (1,312.27)
Total primary government	\$ 11,843,879.48	\$	\$ 78,820.51	\$ 2,304,223.45	\$ (9,459,523.29)	\$ (9,460,835.56)
General Revenues:						
Taxes:						
Property taxes - general					\$ 7,648,762.00	\$ 7,648,762.00
Property taxes - debt service					519,850.00	519,850.00
Federal and state aid not restricted					552,944.00	552,944.00
Miscellaneous income					134,536.82	134,536.82
Total general revenues					\$ 8,856,092.82	\$ 8,856,092.82
Change in net position					\$ (603,430.47)	\$ (604,742.74)
Net position - beginning					(1,242,078.03)	(1,198,156.99)
Net position - ending					\$ 42,608.77	\$ (1,802,899.73)

The accompanying Notes to the Financial Statements are an integral part of this statement.

## **MAJOR FUND FINANCIAL STATEMENTS**

The Individual fund financial statements and schedules present more detailed information for the individual fund in a format that segregates information by fund type.

BOROUGH OF GARWOOD SCHOOL DISTRICT  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2018

	<u>GENERAL</u> <u>FUND</u>	<u>SPECIAL</u> <u>REVENUE</u> <u>FUND</u>	<u>TOTAL</u> <u>GOVERNMENTAL</u> <u>FUNDS</u>
<b>ASSETS AND OTHER DEBITS:</b>			
Assets:			
Cash and cash equivalents	\$ 1,904,729.55	\$ 8,159.82	\$ 1,912,889.37
Accounts receivable:			
State	93,980.73		93,980.73
Other	<u>5,480.90</u>		<u>5,480.90</u>
Total assets	<u>\$ 2,004,191.18</u>	<u>\$ 8,159.82</u>	<u>\$ 2,012,351.00</u>
<b>FUND BALANCES:</b>			
Liabilities:			
Accounts payable	\$ 13,096.61	\$ 1,750.00	\$ 14,846.61
Unearned revenue		<u>6,409.82</u>	<u>6,409.82</u>
Total liabilities	<u>\$ 13,096.61</u>	<u>\$ 8,159.82</u>	<u>\$ 21,256.43</u>
Fund balances:			
Restricted for:			
Capital reserve	\$ 945,043.54		\$ 945,043.54
Tuition adjustment reserve	300,000.00		300,000.00
Maintenance reserve	152,310.46		152,310.46
Excess surplus - current year	175,000.00		175,000.00
Excess surplus - designated for subsequent years expenditures	150,000.00		150,000.00
Assigned for:			
Year-end encumbrances	25,284.57		25,284.57
Unassigned	<u>243,456.00</u>		<u>243,456.00</u>
Total fund balances	<u>\$ 1,991,094.57</u>	<u>\$</u>	<u>\$ 1,991,094.57</u>
Total liabilities and fund balances	<u>\$ 2,004,191.18</u>	<u>\$ 8,159.82</u>	<u>\$ 2,012,351.00</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF GARWOOD SCHOOL DISTRICT  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2018

Total Fund Balances (Brought Forward)	\$	1,991,094.57
Amounts Reported for Governmental Activities in the Statement of Net Assets (A-1) are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.		
Cost of Assets	\$ 13,221,569.53	
Accumulated Depreciation	<u>(9,160,909.26)</u>	4,060,660.27
Long term liabilities, including bonds payable, and other related amounts that are not due and payable in the current period and therefore are not reported as liabilities in the funds.		
Serial bonds payable	\$ (6,190,000.00)	
Original Issue Premium, net	(322,641.98)	
Deferred Amount on Refunding Bonds, net	443,555.08	
Capital leases payable	(116,226.27)	
Net pension liability	(1,859,446.00)	
Compensated absences payable	<u>(73,175.00)</u>	(8,117,934.17)
Deferred outflows and inflows of resources are applicable to future periods and therefore are not reported in the funds.		
Deferred outflows:		
Pension related		792,450.00
Deferred inflows:		
Pension related		(391,578.00)
Certain liabilities are not due and payable in the current period and therefore, are not reported in the governmental funds.		
Account payable - pension related	\$ (76,847.00)	
Accrued Interest Payable	<u>(103,354.17)</u>	<u>(180,201.17)</u>
Net Positions of Governmental Activities	\$	<u><u>(1,845,508.50)</u></u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF GARWOOD SCHOOL DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

	GENERAL FUND	SPECIAL REVENUE FUND	DEBT SERVICE FUND	TOTAL GOVERNMENTAL FUNDS
<b>REVENUES:</b>				
Local sources:				
Local tax levy	\$ 7,648,762.00	\$	\$ 519,850.00	\$ 8,168,612.00
Miscellaneous revenues	134,536.82	7,783.81		142,320.63
Total revenues-local sources	\$ 7,783,298.82	\$ 7,783.81	\$ 519,850.00	\$ 8,310,932.63
State sources	\$ 1,311,195.60	\$	\$	\$ 1,311,195.60
Federal sources		138,263.00		138,263.00
Total revenues	\$ 9,094,494.42	\$ 146,046.81	\$ 519,850.00	\$ 9,760,391.23
<b>EXPENDITURES:</b>				
Current expense:				
Instruction:				
Regular	\$ 1,463,580.65	\$ 7,783.81	\$	\$ 1,471,364.46
Special education	760,921.60	138,263.00		899,184.60
Other instruction	61,734.52			61,734.52
Support services:				
Tuition	2,736,080.84			2,736,080.84
Student and instruction related services	554,916.67			554,916.67
General administrative services	217,585.13			217,585.13
School administrative services	183,508.07			183,508.07
Central services	132,107.04			132,107.04
Administration information technology	33,365.95			33,365.95
Plant operations and maintenance	685,795.92			685,795.92
Student transportation services	430,832.47			430,832.47
Employee benefits	1,766,034.87			1,766,034.87
Capital outlay	65,118.69			65,118.69
Debt service:				
Principal			290,000.00	290,000.00
Interest			229,850.00	229,850.00
Total expenditures	\$ 9,091,582.42	\$ 146,046.81	\$ 519,850.00	\$ 9,757,479.23
Excess (deficiency) of revenues over (under) expenditures	\$ 2,912.00	\$	\$	\$ 2,912.00
Net change in fund balances	\$ 2,912.00	\$	\$	\$ 2,912.00
Fund balances, July 1, 2017	1,988,182.57	-0-	-	1,988,182.57
Fund balances, June 30, 2018	\$ 1,991,094.57	\$ -0-	\$ -0-	\$ 1,991,094.57

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF GARWOOD SCHOOL DISTRICT  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

Total net change in fund balances - governmental funds (from B-2)	\$	2,912.00
Amounts reported for governmental activities in the statement of activities (A-2) are different because:		
Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation exceeded capital outlays in the period.		
Depreciation expense	\$ (829,733.06)	
Capital outlays (Net, excl. uncapitalized outlays)	<u>34,657.35</u>	(795,075.71)
Repayment of bond principal is an expenditure in the governmental funds, but repayment reduces long-term liabilities in the statement of net position and is not reported in the statements of activities.		
Paid - principal on bond		290,000.00
Proceeds from debt issues are a financing source in the governmental funds. They are not revenue in the statement of activities; issuing debt increases long-term liabilities in the statement of net position.		
Original issue premium on refunding bonds	\$ 18,617.62	
Deferred amount on refunding bond payments to escrow agent	<u>(25,594.76)</u>	(6,977.14)
Repayment of long-term debt is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position and is not reported in the statement of activities.		
Payment of capital leases payable		39,310.88
In the statement of activities, interest on long-term debt is accrued, regardless of when due. In governmental funds, interest is reported when due. The accrued interest is an addition in the reconciliation.		
		3,987.50
District pension contributions are reported as expenditures in the governmental funds when made. However, they are reported as deferred outflows of resources in the Statement of Net Position because the reported net pension liability is measured a year before the District's report date. Pension expense, which is the change in the net pension liability adjusted for changes in deferred outflows and inflows of resources related to pensions, is reported in the Statement of Activities.		
District pension contributions	\$ 73,999.00	
Less: Pension expense	<u>(196,687.00)</u>	(122,688.00)
In the statement of activities, certain expenses, e.g., compensated absences (vacations) are measured by the amounts earned during the year. In governmental funds, however, expenditures for these items are reported in the amount of financial resources used (paid). When the earned amount exceeds the paid amount, the difference is a reduction in the reconciliation (-); when the paid amount exceeds the earned amount the difference is an addition to the reconciliation (+).		
Increase in compensated absences payable	\$ <u>(14,900.00)</u>	<u>(14,900.00)</u>
Change in net position of governmental activities	\$	<u><u>(603,430.47)</u></u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

**OTHER FUNDS**

EXHIBIT "B-4"

BOROUGH OF GARWOOD SCHOOL DISTRICT  
STATEMENT OF NET POSITION  
PROPRIETARY FUNDS - ENTERPRISE FUNDS  
JUNE 30, 2018

	<u>BUSINESS-TYPE</u> <u>ACTIVITIES</u> <u>ENTERPRISE FUND</u> <u>FOOD</u> <u>SERVICE</u>
<b>ASSETS</b>	
Current assets:	
Cash and cash equivalents	\$ 25,240.17
Accounts receivable:	
State	100.29
Federal	2,474.10
Inventories	624.87
Total current assets	\$ 28,439.43
Noncurrent assets:	
Furniture, machinery & equipment	\$ 60,808.89
Less accumulated depreciation	(44,534.86)
Total noncurrent assets	\$ 16,274.03
Total assets	\$ 44,713.46
<b>LIABILITIES</b>	
Current liabilities:	
Prepaid lunch fees	\$ 1,776.98
Unearned revenue	327.71
Total current liabilities	\$ 2,104.69
Total liabilities	\$ 2,104.69
<b>NET POSITION</b>	
Net investment in capital assets	\$ 16,274.03
Unrestricted	26,334.74
Total net position	\$ 42,608.77



BOROUGH OF GARWOOD SCHOOL DISTRICT  
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION  
PROPRIETARY FUNDS - ENTERPRISE FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

		<u>BUSINESS-TYPE ACTIVITIES ENTERPRISE FUND FOOD SERVICE</u>
<b>OPERATING REVENUES</b>		
Charges for services:		
Daily Sales - Reimbursable	\$	61,651.51
Daily Sales - Nonreimbursable		<u>17,169.00</u>
Total operating revenues	\$	<u>78,820.51</u>
<b>OPERATING EXPENSES</b>		
Cost of sales - Reimbursable	\$	55,482.43
Cost of sales - Nonreimbursable		8,421.00
Salaries		39,783.53
Employee benefits		7,177.08
Other purchased services		7,604.00
Miscellaneous		6,398.00
Depreciation		<u>3,921.74</u>
Total operating expenses	\$	<u>128,787.78</u>
Operating income (loss)	\$	<u>(49,967.27)</u>
<b>NONOPERATING REVENUES (EXPENSES)</b>		
State sources		
State school lunch program	\$	1,558.28
Federal sources		
National school lunch program		38,846.37
National food distribution commodities		<u>8,250.35</u>
Total nonoperating revenues (expenses)	\$	<u>48,655.00</u>
Change in net position	\$	(1,312.27)
Total net position - July 1		<u>43,921.04</u>
Total net position - June 30	\$	<u><u>42,608.77</u></u>

BOROUGH OF GARWOOD SCHOOL DISTRICT  
STATEMENT OF CASH FLOWS  
PROPRIETARY FUNDS - ENTERPRISE FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

	<u>BUSINESS-TYPE</u> <u>ACTIVITIES</u> <u>ENTERPRISE FUND</u> <u>FOOD</u> <u>SERVICE</u>
Cash flows from operating activities:	
Receipts from customers	\$ 78,647.04
Payments to employees	(39,783.53)
Payments to employee benefits	(7,177.08)
Payment to suppliers	(77,352.12)
	(45,665.69)
Net cash provided (used for) by operating activities	\$ (45,665.69)
Cash flows from noncapital financing activities:	
State sources	\$ 1,559.93
Federal sources	47,495.87
	49,055.80
Net cash provided by (used for) noncapital financing activities	\$ 49,055.80
Net increase (decrease) in cash and cash equivalents	\$ 3,390.11
Cash and cash equivalents- July 1	21,850.06
Cash and cash equivalents- June 30	25,240.17
Operating income (loss)	\$ (49,967.27)
Adjustments to reconcile operating income (loss) to cash provided (used) by operating activities:	
Depreciation	3,921.74
Change in assets and liabilities:	
(Increase) Decrease in inventory	553.31
Increase (Decrease) in prepaid sales	(173.47)
	(45,665.69)
Net cash provided (used) by operating activities	\$ (45,665.69)

BOROUGH OF GARWOOD SCHOOL DISTRICT  
STATEMENTS OF FIDUCIARY NET POSITION  
JUNE 30, 2018

	<u>AGENCY FUNDS</u>		<u>STATE UNEMPLOYMENT COMPENSATION TRUST</u>
	<u>STUDENT ACTIVITY &amp; ATHLETICS</u>	<u>PAYROLL &amp; AGENCY</u>	
<b>ASSETS</b>			
Cash and cash equivalents	\$ <u>21,942.91</u>	\$ <u>6,577.15</u>	\$ <u>59,005.79</u>
Total assets	\$ <u>21,942.91</u>	\$ <u>6,577.15</u>	\$ <u>59,005.79</u>
<b>LIABILITIES</b>			
Due to student groups	\$ <u>21,942.91</u>	\$	\$
Payroll deductions and withholdings	<u>                    </u>	<u>6,577.15</u>	<u>                    </u>
Total liabilities	\$ <u>21,942.91</u>	\$ <u>6,577.15</u>	\$ <u>                    </u>
<b>NET POSITION</b>			
Held in trust for state unemployment	\$ <u>                    </u>	\$ <u>                    </u>	\$ <u>59,005.79</u>
Total net position	\$ <u><u>-0-</u></u>	\$ <u><u>-0-</u></u>	\$ <u><u>59,005.79</u></u>

BOROUGH OF GARWOOD SCHOOL DISTRICT  
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
FIDUCIARY FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

	<u>STATE UNEMPLOYMENT COMPENSATION TRUST</u>
ADDITIONS:	
Contributions:	
Withholdings	\$ 6,427.20
Total contributions	<u>\$ 6,427.20</u>
Investment earnings:	
Interest	\$ 631.46
Net investment earnings	<u>\$ 631.46</u>
Total additions	<u>\$ 7,058.66</u>
DEDUCTIONS:	
Unemployment claims	\$ 3,581.20
Total deductions	<u>\$ 3,581.20</u>
Change in net position	<u>\$ 3,477.46</u>
Net position - July 1	<u>\$ 55,528.33</u>
Net position - June 30	<u><u>\$ 59,005.79</u></u>

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the Borough of Garwood School District have been prepared in conformity with U.S. generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Board's accounting policies are described below.

**Reporting Entity**

The Borough of Garwood School District is a Type II District located in Union County, New Jersey. The District is an instrumentality of the State of New Jersey, established to function as an educational institution. The District is governed by a nine member board elected to three-year terms and is responsible for the fiscal control of the District. A superintendent is appointed by the Board and is responsible for the administrative control of the District.

The primary criterion for including activities within the District's reporting entity are set forth in Statement No. 39 of the Governmental Accounting Standards Board entitled "*Determining Whether Certain Organizations are Component Units*" (GASB 39) as codified in Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards.

Organizations that are legally separate, tax-exempt entities and that meet *all* of the following criteria should be discreetly presented as component units. These criteria are:

1. The economic resources received or held by the separate organization are entirely or almost entirely for the direct benefit of the primary government.
2. The primary government, or its component units, is entitled to, or has the ability to otherwise access, a majority of the economic resources of the organization.
3. The economic resources received or held by an individual organization that the specific primary government, or its component units, is entitled to, or has the ability to otherwise access, are significant to that primary government.

The combined financial statements include all funds of the District over which the Board exercises operating control. The operations of the District include one elementary school. There were no additional entities required to be included in the reporting entity under the criteria as described above, in the current fiscal year. Furthermore, the District is not includable in any other reporting entity on the basis of such criteria.

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Basis of Presentation**

The District's basic financial statements consist of District-wide statements, including a Statement of Net Positions and a Statement of Activities, and fund financial statements which provide a more detailed level of financial information.

District-Wide Statements: The Statement of Net Position and the Statement of Activities display information about the District as a whole. These statements include the financial activities of the overall District, except for fiduciary activities. Eliminations have been made to minimize the double-counting of internal activities. These statements distinguish generally between the governmental and business-type activity of the District. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties.

The Statement of Net Position presents the financial condition of the governmental and business-type activity of the District at fiscal year end. The Statement of Activities presents a comparison between direct expenses and program revenues for the business-type activity of the District and for each function of the District's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirement of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as generally revenues. The comparison of direct expenses with program revenues identifies the extent to which each governmental function or business segment is self-financing or draws from the general revenues of the District.

Fund Financial Statements: During the fiscal year, the District segregates transactions related to certain District functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. The fund financial statements provide information about the District's funds, including its fiduciary funds. Separate statements for each fund category - governmental, proprietary, and fiduciary - are presented. The New Jersey Department of Education (NJDOE) has elected to require New Jersey districts to treat each governmental fund as a major fund in accordance with the option noted in GASB No. 34, paragraph 76. The NJDOE believes that the presentation of all funds as major is important for public interest and to promote consistency among district financial reporting models.

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Governmental Fund Types**

**General Fund** - The general fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund. Included are certain expenditures for vehicles and movable instructional or non-instructional equipment which are classified in the Capital Outlay sub-fund.

As required by the New Jersey State Department of Education, the District includes budgeted capital outlay in this fund. Generally accepted accounting principles as they pertain to governmental entities state that General Fund resources may be used to directly finance capital outlays for long-lived improvements as long as the resources in such cases are derived exclusively from unrestricted revenues. Resources for budgeted capital outlay purposes are normally derived from State of New Jersey Aid, district taxes and appropriated fund balance. Expenditures are those that result in the acquisition of or additions to fixed assets for land, existing buildings, improvements of grounds, construction of buildings, additions to or remodeling of buildings and the purchase of built-in equipment. These resources can be transferred from and to Current Expense by board resolution.

**Special Revenue Fund** – The Special Revenue Fund is used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. Thus, the Special Revenue Fund is used to account for the proceeds of specific revenue from State and Federal Governments (other than major capital projects, debt service or the enterprise funds) and local appropriations that are legally restricted or committed to expenditures for specified purposes.

**Capital Projects Fund** - The Capital Projects Fund is used to account for and report financial resources that are restricted, committed or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets (other than those financed by proprietary funds). The financial resources are derived from temporary notes or serial bonds that are specifically authorized by the voters as a separate question on the ballot either during the annual election or at a special election, funds appropriated from the General Fund, and from aid provided by the State to offset the cost of approved capital projects.

**Debt Service Fund** – Debt service funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Proprietary Fund**

**Enterprise Fund** - The enterprise fund accounts for all revenues and expenses pertaining to cafeteria operations. The food service fund is utilized to account for operations that are financed and operated in a manner similar to private business enterprises. The stated intent is that the cost (i.e. expenses including depreciation and indirect costs) of providing goods or services to the students on a continuing basis are financed or recovered primarily through user charges.

**Fiduciary Fund Types**

**Agency Funds** - The agency funds are used to account for assets held by the district on behalf of others and are custodial in nature. The agency funds included in this category are as follows:

**Unemployment Compensation Insurance Trust Fund** - A trust fund used to account for assets to finance the costs of unemployment benefits. Since the Board has adopted the direct reimbursement method, the District is under obligation to appropriate sufficient funds out of its general fund and hold them in trust for this purpose.

**Payroll and Student Activities Funds (Agency)** - These are agency funds used to account for the assets that the District holds on behalf of others as their agent. Agency funds are custodial in nature and do not involve measurement of results of operations.

**Basis of Accounting - Measurement Focus**

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements.

District-wide, Proprietary, and Fiduciary Fund Financial Statements: The District-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and modified accrual basis of accounting arise in the recognition of revenue, the recording of unearned revenue, and in the presentation of expenses versus expenditures. Ad Valorem (Property) Taxes are susceptible to accrual as under New Jersey State Statute a municipality is required to remit to its school district the entire balance of taxes in the amount voted upon or certified, prior to the end of the school year. The District records the entire approved tax levy as revenue (accrued) at the start of the fiscal year, since the revenue is both measurable and available.



**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Basis of Accounting - Measurement Focus (Continued)**

The District is entitled to receive monies under the established payment schedule and the unpaid amount is considered to be an "accounts receivable". Revenue from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied. Governmental Fund Financial Statements: Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. "Measurable" means the amount of the transactions can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

All governmental and business type activities and enterprise funds of the District follow FASB Statements and Interpretations issued on or before November 30, 1989, Account Research Bulletins, unless those pronouncements conflict with GASB pronouncements.

**Budgets/Budgetary Control**

Annual appropriated budgets are prepared in the spring of each year for the general, special revenue, and debt service funds. The budgets are submitted to the county office. In accordance with P.L. 2011, c. 202, which became effective January 17, 2012, the District elected to move the School Board election to the date of the November general election thereby eliminating the vote on the annual base budget unless required by the mandated State budget CAP. The legal level of budgetary control is established at line item accounts within each fund. Line item accounts are defined as the lowest (most specific) level of detail as established pursuant to the minimum chart of accounts referenced in N.J.A.C. 6A:23-2.2(f)1. Expenditures may not legally exceed budgeted appropriations at the line item level. All budget amendments and transfer must be approved by School Board resolution. Budget amendments during the year ended June 30, 2018 totaled net \$27,312.00, representing prior unbudgeted state aids and other allowable approved modifications. All budget amounts presented in the accompanying supplementary information reflect the original budget and the amended budget (which have been adjusted for legally authorized revisions of the annual budgets during the year).

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Budgets/Budgetary Control (Continued)**

Appropriations, except remaining project appropriations, encumbrances, and unexpended grant appropriations, lapse at the end of each fiscal year. The capital projects fund presents the remaining project appropriations compared to current year expenditures.

Formal budgetary integration into the accounting system is employed as a management control device during the year. For governmental funds there are no substantial differences between the budgetary basis of accounting and generally accepted accounting principles with the exception of the legally mandated recognition of the last state aid payment for budgetary purposes only and the special revenue fund as noted below. Encumbrance accounting is also employed as an extension of formal budgetary integration in the governmental fund types. Unencumbered appropriations lapse at fiscal year end.

The accounting records of the special revenue fund are maintained on the grant accounting budgetary basis. The grant accounting budgetary basis differs from GAAP in that the grant accounting budgetary basis recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. Sufficient supplemental records are maintained to allow for the presentation of GAAP basis financial records.

**Encumbrance Accounting**

Under encumbrance accounting, purchase orders, contracts and other commitments for the expenditure of resources are recorded to reserve a portion of the applicable appropriation. Open encumbrances in governmental funds other than the special revenue fund are reported as assigned fund balances at fiscal year end as they do not constitute expenditures or liabilities but rather commitments related to unperformed contracts for goods and services.

Open encumbrances in the special revenue fund and capital projects fund for which the District has received advances are reflected in the balance sheet as unearned revenues at fiscal year end.

The encumbered appropriation authority carries over into the next fiscal year. An entry will be made at the beginning of the next fiscal year to increase the appropriation reflected in the certified budget by the outstanding encumbrance amount as of the current fiscal year end.

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Interfunds**

Interfund receivables and payables arise from transactions between particular funds and are considered short term in duration. The interfund transactions are recorded by all funds affected in the period in which the transactions are executed and are part of the district's available expendable resources.

**Inventories and Prepaid Expenses**

Inventories of materials and supplies held for consumption in the governmental funds are recorded as expenditures at the time of purchase and year end balances are not reported in the financial statements.

Inventories of food and/or supplies in the food service fund are recorded at cost on a first-in, first-out basis or, in the case of Food Distribution Commodities, at stated value which approximates market.

Prepaid expenses which benefit future periods, other than those recorded in the enterprise fund, are recorded as an expenditure in the year of purchase.

**Capital Assets**

The District has an established formal system of accounting for its capital assets. Capital Assets used for governmental purposes, which include land, buildings and improvements, and furniture and equipment, are only reported in the district-wide financial statements. The District generally defines capital assets as assets with an initial cost of \$2,000.00 or more and an estimated useful life in excess of one year. Purchased or constructed capital assets are reported at cost. Donated capital assets are valued at their acquisition values on the date received. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized. In fiscal year 2016, the District implemented GASB 72. The objective of this is to improve financial reporting by clarifying the definition of fair value for financial reporting purposes, establishing general principles for measuring fair value, providing additional fair value application guidance, and enhancing disclosures about fair value measurement. These improvements are based in part on the concepts and definitions established in Concepts Statement No. 6, Measurement of Elements of Financial Statements, and other relevant literature. Capital assets are depreciated in the district-wide statements using the straight-line method over the following estimated useful lives:

<b><u>Asset Class</u></b>	<b><u>Estimated Useful Lives</u></b>
School Buildings	50
Building Improvements	20
Electrical/Plumbing	30
Vehicles	8
Office & Computer Equipment	5-10
Instructional Equipment	10
Ground Equipment	15

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Compensated Absences**

The District accounts for compensated absences (e.g., unused sick days) as directed by Governmental Accounting Standards Board Statement No. 16 (GASB 16), "Accounting for Compensated Absences." A liability for compensated absences attributable to services already rendered and not contingent on a specific event that is outside the control of the employer and employee is accrued as employees earn the rights to the benefits.

District employees are granted varying amounts of sick days in accordance with the District's employment contract and personnel policy. Per the most recent GEA contract, upon retirement, employees with at least 12 years of continuous service in this District, who retires to receive a pension from TPAF, shall be compensated for all accumulated sick leave at the rate of \$50 per day to a maximum payment of \$9,000. Terms vary for administration and other non-GEA contracts in accordance with their individual agreements.

The liability for compensated absences was accrued using the termination payment method, whereby the liability is calculated based on the amount of sick days that are expected to become eligible for payment upon retirement. The District estimates its accrued compensated absences liability based on the accumulated sick days at the balance sheet date by those employees who are currently eligible to receive retirement payments.

For the District-wide Statements, the current portion is the amount estimated to be used in the following year. In accordance with GAAP, for the governmental funds, in the Fund Financial Statements, all of the compensated absences are considered long-term and therefore, are not a fund liability and represents a reconciling item between the fund level and District-wide presentations.

**Fund Equity**

Fund balance restrictions are used to indicate that portion of the fund balance that is not available for expenditures or is legally segregated for a specific future use. Designations of portions of the fund balances are established to indicate tentative plans for financial utilization in a future period. The unassigned fund balances represent the amount available for future budgetary operations.

Unassigned net position represents the remains of the District's equity in the cumulative earnings of the food service fund.

**Unearned Revenue**

Unearned revenue in the special revenue and capital projects funds represents funds which have been received but not yet earned. A corresponding accounts receivable has also been established for any open encumbrances at year end which is allowable under generally accepted accounting principles.

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Accrued Liabilities and Long-Term Obligations**

All payables, accrued liabilities, and long-term obligations are reported on the District-wide financial statements. In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of the funds. However, contractually required pension contributions and compensated absences that are paid from governmental funds are reported as liabilities on the fund financial statements only to the extent that they are due for payment during the current year. Bonds are recognized as a liability on the fund financial statements when due.

**Net Position**

GASB 63 provides guidance for reporting net position in the statement of financial position and related disclosures. Net Position represents the difference between assets and liabilities. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balance of any borrowing used for the acquisition, construction, or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the District or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The District's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net positions are available.

**Fund Balance Reserves**

Under GASB 54, in the fund financial statements, governmental funds report the following classifications of fund balance:

Non-Spendable – includes amounts that cannot be spend because they are either not spendable in form or are legally or contractually required to be maintained intact.

Restricted – includes amounts restricted by external sources (creditors, laws of other governments, etc.) or by constitutional provision or enabling legislation. The District reports the Capital Reserve, Emergency Reserve, Maintenance Reserve, Tuition Reserve, and Excess Surplus as Restricted Fund Balance.

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Fund Balance Reserves (Continued)**

Committed – includes amounts that can only be used for specific purposes. Committed fund balance is reported pursuant to resolutions passed by the Board of Education, the District's highest level of decision making authority. Commitments may be modified or rescinded only through resolutions approved by the Board of Education.

Assigned – includes amount that the District intends to use for a specific purpose, but do not meet the definition of restricted or committed fund balance. Under the District's policy, amounts may be assigned by the Business Administrator. The District reports Year End Encumbrances and amounts Designated for Subsequent Year's Expenditures as Assigned Fund Balance.

Unassigned – is the residual classification for the general fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund. The general fund should be the only fund that reports a positive unassigned fund balance amount. In other governmental funds, if expenditures incurred for specific purposes exceeded the amounts restricted, committed, or assigned to those purposes, it may be necessary to report a negative unassigned fund balance.

When an expenditure is incurred for purposed for which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balance are available, he District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed.

**Revenues Exchange and Non-Exchange Transactions**

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On the modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the District, available means within sixty days of the fiscal year end.

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Revenues Exchange and Non-Exchange Transactions (Continued)**

Non-exchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, income taxes, grants, entitlements, and donations. On the accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from property taxes is recognized in the period in which the income is earned. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the District must provide local resources to be used for a specific purpose; and expenditure requirements, in which the resources are provided to the District on a reimbursement basis. On the modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized. Under the modified accrual basis, the following revenue sources are considered both measurable and available at fiscal year end: property taxes available as an advance, interest, and tuition.

**Proprietary Funds Revenues and Expenses**

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the School District enterprise funds are charges to customers for sales of food service. Operating expenses for enterprise funds include the cost of sales and services, administrative expense and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

**Allocation of Indirect Expenses**

The District reports all direct expenses by function in the Statement of Activities. Direct expenses are those that are clearly identifiable with a function. Indirect expenses are allocated to functions but are reported separately in the Statement of Activities. Employee benefits, including the employer's share of social security, workers compensation, and medical and dental benefits, were allocated based on salaries of the program. Depreciation expense, where practicable, is specifically identified by function in the Statement of Activities. Depreciation expense that could not be attributed to a specific function is considered an indirect expense and is reported separately in the Statement of Activities.

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Extraordinary and Special Items**

Extraordinary items are transactions or events that are unusual in nature and infrequent of occurrence. Special items are transactions or events that are within control of management and are either unusual in nature or infrequent in occurrence. Neither of these types of transactions occurred during the fiscal year.

**Management Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

**Accounting and Financial Reporting for Pensions**

In the District-Wide Financial Statements for purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the District's proportionate share of the New Jersey Public Employees Retirement System ("PERS") and the Teachers' Pension and Annuity Fund ("TPAF") and the additions to/deductions from these retirement systems' fiduciary net position have been determined on the same basis as they were reported by PERS and TPAF. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

In the Governmental Fund Financial Statements the year end Net pension liability is not required to be reflected. Pension related revenues and expenditures are reflected based on amounts that are normally expected to be liquidated with available financial resources for required pension contributions. Expenditures for PERS are recognized based upon billings made by the State of New Jersey due April 1<sup>st</sup> of each fiscal year. TPAF contributions are paid on the District's behalf by the State of New Jersey. The Governmental Fund Financial Statements reflects both a revenue and expenses for this pension contribution.



**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. Currently, the District has only two items that qualify for reporting in this category, deferred amounts from refunding debt and deferred amounts related to pensions.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The District has one item that qualifies in this category, deferred amounts related to pension.

**NOTE 2: CASH AND CASH EQUIVALENTS AND INVESTMENTS**

The Board considers petty cash, change funds, cash in banks, certificates of deposits, deposits in the New Jersey Cash Management Fund, deposits in the governmental money market fund, deposits in the New Jersey Asset and Rebate Management Program and short term investments with original maturities of three months or less as cash and cash equivalents. Investments are stated at cost, which approximates market.

**Deposits**

New Jersey statutes permit the deposit of public funds in public depositories which are located in New Jersey and which meet the requirements of the Governmental Unit Deposit Protection Act (GUDPA). GUDPA requires a bank that accepts public funds to be a public depository. A public depository is defined as a state bank, a national bank, or a savings bank, which is located in the State of New Jersey, the deposits of which are insured by the Federal Deposit Insurance Corporation. The statutes also require public depositories to maintain collateral for deposits of public funds that exceed certain insurance limits. All collateral must be deposited with the Federal Reserve Bank or a Banking Institution that is a member of the Federal Reserve System, and has capital funds of not less than \$25,000,000.00. Under (GUDPA), if a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the full amount of the deposits to the governmental unit.

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 2: CASH AND CASH EQUIVALENTS AND INVESTMENTS (CONTINUED)**

**Deposits (Continued)**

The Borough of Garwood School District had the following cash and cash equivalents at June 30, 2018:

	<b><u>Cash in Bank</u></b>	<b><u>Reconciling Items</u></b>	<b><u>Reported Total</u></b>
General Fund	\$ 2,522,764.07	\$ (\$618,034.52)	\$ 1,904,729.55
Special Revenue Fund	8,159.82		8,159.82
Enterprise Fund	25,240.17		25,240.17
Fiduciary Fund	104,646.89	(17,121.04)	87,525.85
	<b><u>\$ 2,660,810.95</u></b>	<b><u>\$ (\$635,155.56)</u></b>	<b><u>\$ 2,025,655.39</u></b>

**Custodial Credit Risk – Deposits** – Custodial credit risk is the risk that in the event of a bank failure, the deposits may not be returned. The District does not have a specific deposit policy for custodial credit risk other than those policies that adhere to the requirements of statute. As of June 30, 2018, based upon the coverage provided by FDIC and NJGUDPA, no amount of the bank balance was exposed to custodial credit risk. Of the cash on balance in the bank, \$250,000.00 was covered by Federal Depository Insurance and \$2,410,810.95 was covered under the provisions of NJGUDPA.

**Investments**

The purchase of investments by the Board is strictly limited by the express authority of the N.J.S.A. 18A:20-37 Education, Administration of School Districts. Permitted investments include any of the following type of securities:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
2. Government money market mutual funds which are purchased from an investment company or investment trust which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. 80a-1 et seq., and operated in accordance with 17 C.F.R. § 270.2a-7 and which portfolio is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. § 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities in which direct investment may be made pursuant to paragraphs (1) and (3) of N.J.S.A. 18A:20-37. These funds are also required to be rated by a nationally recognized statistical rating organization.

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 2: CASH AND CASH EQUIVALENTS AND INVESTMENTS (CONTINUED)**

**Investments (Continued)**

3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
4. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located.
5. Bonds or other obligations, having a maturity date not more than 397 days from date of purchase, approved by the Division of Investment of the Department of Treasury for investment by School Districts;
6. Local government investment pools that are fully invested in U.S. Government securities that meet the definition of eligible security pursuant to 17 C.F.R. § 270a-7 and repurchase agreements that are collateralized by such U.S. Government securities in which direct investment may be made pursuant to paragraphs (1) and (3) of N.J.S.A. 18A:20-37. This type of investment is also required to be rated in the highest category by a nationally recognized statistical rating organization.
7. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C. 52:18A-90.4); or
8. Agreements for the repurchase of fully collateralized securities if:
  - a. the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection;
  - b. the custody of collateral is transferred to a third party;
  - c. the maturity of the agreement is not more than 30 days;
  - d. the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C. 17:19-41); and
  - e. a master repurchase agreement providing for the custody and security of collateral is executed.

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 2: CASH AND CASH EQUIVALENTS AND INVESTMENTS (CONTINUED)**

**Investments (Continued)**

At June 30, 2018, the District had no outstanding investments.

Based upon the limitation set forth by New Jersey Statutes 18A:20-37 and its existing investment practices, the District is generally not exposed to credit risks, custodial credit risks, concentration of credit risks and interest rate risks for its investments, nor is it exposed to foreign currency risks for its deposits and investments.

**NOTE 3: CHANGE IN CAPITAL ASSETS**

Capital asset activity for the year ended June 30, 2018 was as follows:

	<b><u>Beginning Balance</u></b>	<b><u>Additions</u></b>	<b><u>Ending Balance</u></b>
Governmental activities:			
Capital assets that are not depreciated:			
Land	\$ 210,806.00	\$ _____	\$ 210,806.00
Total capital assets that are not depreciated	<u>\$ 210,806.00</u>	<u>\$ _____</u>	<u>\$ 210,806.00</u>
Capital assets being depreciated:			
Building and building improvements	\$ 12,623,074.49	\$ _____	\$ 12,623,074.49
Machinery and equipment	353,031.69	34,657.35	387,689.04
Total capital assets being depreciated	<u>\$ 12,976,106.18</u>	<u>\$ 34,657.35</u>	<u>\$ 13,010,763.53</u>
Total gross assets	<u>\$ 13,186,912.18</u>	<u>\$ 34,657.35</u>	<u>\$ 13,221,569.53</u>
Less: accumulated depreciation for:			
Building and building improvements	\$ (8,074,754.15)	\$ (805,146.09)	\$ (8,879,900.24)
Machinery and equipment	(256,422.05)	(24,586.97)	(281,009.02)
	<u>\$ (8,331,176.20)</u>	<u>\$ (829,733.06)</u>	<u>\$ (9,160,909.26)</u>
Governmental activities capital assets, net	<u>\$ 4,855,735.98</u>	<u>\$ (795,075.71)</u>	<u>\$ 4,060,660.27</u>
Business type activities:			
Machinery and equipment	\$ 60,808.89	\$ _____	\$ 60,808.89
Less: accumulated depreciation	<u>(40,613.12)</u>	<u>(3,921.74)</u>	<u>(44,534.86)</u>
Proprietary fund capital assets, net	<u>\$ 20,195.77</u>	<u>\$ (3,921.74)</u>	<u>\$ 16,274.03</u>

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 4: LONG-TERM LIABILITIES**

Bonds are issued by the District pursuant to the provisions of Title 18A, Education, of the New Jersey Statutes and are required to be approved by the voters of the municipality through referendum. The proceeds of bonds are recorded in the Capital Projects Fund and are restricted to the use for which they were approved in the bond referendum. All bonds are retired in annual installments within the statutory period of usefulness.

School Bonds issued by the District are entitled to and benefit from the provision of the New Jersey School Board Reserve Act P.L. 1980 c.72. Basically, funds are held by the State of New Jersey within its State Fund for the Support of Free Public Schools as a school bond reserve pledged by law to secure payment of principal and interest due on such bonds in the event of the inability of the issuer to make payments.

At June 30, 2018, the District had no bonds or notes authorized but not issued.

The following is a summary of changes in liabilities that effect other long-term obligations for the year ended June 30, 2018.

	Balance			Balance	Due Within
	<u>6/30/17</u>	<u>Increases</u>	<u>Decreases</u>	<u>6/30/18</u>	<u>One Year</u>
Bonds	\$6,480,000.00		\$290,000.00	\$6,190,000.00	\$305,000.00
Capital Leases	155,537.15		39,310.88	116,226.27	39,310.88
Compensated Absences	58,275.00	\$14,900.00		73,175.00	
Net Pension Liability	<u>2,004,356.00</u>		<u>144,910.00</u>	<u>1,859,446.00</u>	
	<u>\$8,698,168.15</u>	<u>\$14,900.00</u>	<u>\$474,220.88</u>	<u>\$8,238,847.27</u>	<u>\$344,310.88</u>

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 4: LONG-TERM LIABILITIES (CONTINUED)**

Under New Jersey Statutes the District may incur debt in an amount not to exceed 3% of the averaged equalized valuation basis of real property. For the fiscal year ended June 30, 2018, the District borrowing capacity under N.J.S. 18A:24-19 would be as follows:

<u>Year</u>	<u>Equalized Valuation Of Real Property</u>
2017	\$730,897,807.00
2016	665,962,884.00
2015	<u>629,753,291.00</u>
Average equalized valuation of property	<u>675,537,994.00</u>
School borrowing margin (3% of above)	<u>20,266,139.82</u>
Net bonded school debt and authorized but not issued as of June 30, 2018	<u>6,190,000.00</u>
School borrowing power available	<u>\$14,076,139.82</u>

**Capital Leases Payable**

The District has entered into various capital leases. The following is a schedule of the future minimum lease payments under capital leases, and the present value of the net minimum lease payments at June 30, 2018:

<u>Fiscal Year June 30,</u>	<u>Amount</u>
2019	\$43,331.30
2020	43,331.30
2021	<u>34,805.30</u>
Total Minimum Lease Payments	<u>\$121,467.90</u>
Less: Amounts Representing Interest	<u>(\$5,241.63)</u>
Present Value of Minimum Lease Payments	<u><u>\$116,226.27</u></u>

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 4: LONG-TERM LIABILITIES (CONTINUED)**

**Debt Service Requirements**

The annual requirements to amortize all bonded debt outstanding as of June 30, 2018, including interest payments, are as follows:

Fiscal Year <u>June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$305,000.00	\$225,500.00	\$530,500.00
2020	315,000.00	216,350.00	531,350.00
2021	330,000.00	206,900.00	536,900.00
2022	345,000.00	193,700.00	538,700.00
2023	360,000.00	179,900.00	539,900.00
2024	375,000.00	165,500.00	540,500.00
2025	390,000.00	154,250.00	544,250.00
2026	405,000.00	142,550.00	547,550.00
2027	420,000.00	130,400.00	550,400.00
2028	440,000.00	117,800.00	557,800.00
2029	460,000.00	100,200.00	560,200.00
2030	480,000.00	81,800.00	561,800.00
2031	500,000.00	62,600.00	562,600.00
2032	530,000.00	42,600.00	572,600.00
2033	535,000.00	21,400.00	556,400.00
	<u>\$6,190,000.00</u>	<u>\$2,041,450.00</u>	<u>\$8,755,650.00</u>

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 5: PENSION PLANS**

**Description of Plans** - All required employees of the District are covered by either the Public Employees' Retirement System or the Teachers' Pension and Annuity Fund which have been established by state statute and are administered by the New Jersey Division of Pension and Benefits (Division). According to the State of New Jersey Administrative Code, all obligations of both Systems will be assumed by the State of New Jersey should the Systems terminate. The Division issues a publicly available financial report that includes the financial statements and required supplementary information for the Public Employees Retirement System and the Teachers' Pension and Annuity Fund. These reports may be obtained by writing to the Division of Pensions and Benefits, PO Box 295, Trenton, New Jersey, 08625.

**Teachers' Pension and Annuity Fund (TPAF)** - The Teachers' Pension and Annuity Fund was established as of January 1, 1955, under the provisions of N.J.S.A. 18A:66 to provide retirement benefits, death, disability and medical benefits to certain qualified members. The Teachers' Pension and Annuity Fund is considered a cost-sharing multiple-employer plan with a special funding situation, as under current statute, all employer contributions are made by the State of New Jersey on behalf of the District and the system's other related non-contributing employers. Membership is mandatory for substantially all teachers or members of the professional staff certified by the State Board of Examiners, and employees of the Department of Education who have titles that are unclassified, professional and certified.

**Public Employees' Retirement System (PERS)** - The Public Employees' Retirement System (PERS) was established as of January 1, 1955 under the provision of N.J.S.A. 43:15A to provide retirement, death, disability and medical benefits to certain qualified members. The Public Employees' Retirement System is a cost-sharing multiple-employer plan. Membership is mandatory for substantially all full-time employees of the State of New Jersey or any county, municipality, school district, or public agency, provided the employee is not required to be a member of another state-administered retirement system or other state or local jurisdiction.

**Defined Contribution Retirement Program (DCRP)** - The Defined Contribution Retirement Program (DCRP) was established under the provision of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007 to provide coverage to elected and certain appointed officials, effective July 1, 2007. Membership is mandatory for such individuals with vesting occurring after one year of membership.



**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 5: PENSION PLANS (CONTINUED)**

**Significant Legislation**

Effective June 28, 2011, P.L. 2011, c. 78 enacted certain changes in the operations and benefit provisions of the TPAF and the PERS systems.

**Pension Plan Design Changes**

Effective June 28, 2011, P.L. 2011, c. 78, new members of TPAF and PERS, hired on or after June 28, 2011, will need 30 years of creditable service and have attained the age of 65 for receipt of the early retirement benefit without a reduction of 1/4 of 1% for each month that the member is under age 65. New members will be eligible for a service retirement benefit at age 65.

**Funding Changes**

Under the new legislation, the methodology for calculating the unfunded accrued liability payment portion of the employer's annual pension contribution to the PERS, and TPAF. The unfunded actuarial accrued liability (UAAL) will be amortized for each plan over an open-ended 30 year period and paid in level dollars. Beginning with the July 1, 2019 actuarial valuation (July 1, 2018 for PFRS), the UAAL will be amortized over a closed 30 year period until the remaining period reaches 20, when the amortization period will revert to an open-ended 20 year period.

**COLA Suspension**

The payment of automatic cost-of-living adjustment to current and future retirees and beneficiaries are suspended until reactivated as permitted by this law.

**Vesting and Benefit Provisions** The vesting and benefit provisions of PERS are set by N.J.S.A. 43:15A and 43.3B, and N.J.S.A. 18A:6C for TPAF. All benefits vest after ten years of service, except for post-retirement healthcare benefits that vest after 25 years of service.

Members are always fully vested for their own contributions and, after three years of service credit, become vested for 2% of related interest earned on the contributions. In the case of death before retirement, members' beneficiaries are entitled to full interest credited to the members' accounts.

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 5: PENSION PLANS (CONTINUED)**

**Contribution Requirements** The contribution policy is set by N.J.S.A. 43:15A and N.J.S.A. 18:66, and requires contributions by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation.

Effective June 28, 2011, P.L. 2011, c. 78 provides for increases in the employee contribution rates: from 5.5% to 6.5% plus an additional 1% phased-in over 7 years beginning in the first year, meaning after 12 months, after the law's effective date for TPAF and PERS.

Employers are required to contribute at an actuarially determined rate in both TPAF and PERS. The actuarially determined contribution includes funding for cost-of-living adjustments, noncontributory death benefits, and post-retirement medical premiums. Under current statute the District is a non-contributing employer of TPAF (*i.e.* the State of New Jersey makes the employer contribution on behalf of public school districts).

<u>Year</u> <u>June 30,</u>	<u>Three-Year Trend Information for PERS</u>		<u>Net Pension</u> <u>Obligation</u>
	<u>Annual Pension</u> <u>Cost (APC)</u>	<u>Percentage of</u> <u>APC Contributed</u>	
2018	\$74,798.16	100.00%	\$74,798.16
2017	60,189.00	100.00%	60,189.00
2016	54,687.00	100.00%	54,687.00

During the fiscal years ended June 30, 2018, 2017, and 2016, the State of New Jersey contributed \$355,245.00, \$172,478.26, and \$171,195.00 respectively, excluding post-retirement medical and long-term disability insurance, to the TPAF pension system on behalf of the District.

In accordance with N.J.S.A. 18A:66-66 the State of New Jersey reimbursed the District \$173,184.60 during the year ended June 30, 2018 for the employer's share of social security contributions for TPAF members, as calculated on their base salaries. This amount has been included in the basic financial statements, and the combining and individual fund and account group statements and schedules as a revenue and expenditure in accordance with GASB 68.

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 6: ACCOUNTING AND FINANCIAL REPORTING FOR PENSION - GASB 68**

**Public Employees Retirement System (PERS)**

At June 30, 2018, the District reported a liability of \$1,859,446.00 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2016 which was rolled forward to June 30, 2017. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating members, actuarially determined. At June 30, 2017, the District's proportion was 0.0079878609 percent, which was an increase of 0.0012203050 percent from its proportion measured as of June 30, 2016.

For the year ended June 30, 2018, the District recognized pension expense of \$197,303.00 in the government-wide financial statements. This pension expense was based on the pension plans June 30, 2017 measurement date.

At June 30, 2018, the District reported deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	<u>Deferred Inflow of Resources</u>	<u>Deferred Outflow of Resources</u>
Differences between expected and actual experience		\$43,784.00
Changes of assumptions	\$373,241.00	374,614.00
Net difference between projected and actual earnings on pension plan investments		12,662.00
Changes in proportion and differences between District contributions and proportionate share of contributions	18,337.00	284,543.00
District contributions subsequent to the measurement date	<u>                    </u>	<u>76,847.00</u>
	<u>\$391,578.00</u>	<u>\$792,450.00</u>

The \$76,847.00 reported as deferred outflows of resources related to pensions resulting from school district contributions subsequent to the measurement date (i.e. for the school year ending June 30, 2018, the plan measurement date is June 30, 2017) will be recognized as a reduction of the net pension liability in the year ended June 30, 2019.

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 6: ACCOUNTING AND FINANCIAL REPORTING FOR PENSION - GASB 68**  
**(Continued)**

**Public Employees Retirement System (PERS) (Continued)**

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended	
<u>June 30</u>	<u>Amount</u>
2019	\$106,342.00
2020	128,624.00
2021	100,976.00
2022	3,580.00
2023	<u>(15,497.00)</u>
	<u>\$324,025.00</u>

**Actuarial Assumptions**

The total pension liability for the June 30, 2017 measurement date was determined by an actuarial valuation as of July 1, 2016, which rolled forward to June 30, 2017. This actuarial valuation used the following assumptions, applied to all periods in the measurement.

Inflation	2.25 Percent
Salary Increases	
Through 2026	1.65-4.15 Percent (based on age)
Thereafter	2.65-5.15 Percent (based on age)
Investment Rate of Return	7.00 Percent

**Mortality Rate**

Preretirement mortality rates were based on the RP-2000 Employee Preretirement Mortality Table for male and female active participants. For State employees, mortality tables are set back 4 years for males and females. For local employees, mortality tables are set back 2 years for males and 7 years for females. In addition, the tables provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014 projection scale. Postretirement mortality rates were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (set back 1 year for males and females) for service retirements and beneficiaries of former members and a one-year static projection based on mortality improvement Scale AA. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014 projection scale.

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 6: ACCOUNTING AND FINANCIAL REPORTING FOR PENSION - GASB 68**  
**(CONTINUED)**

**Public Employees Retirement System (PERS) (Continued)**

**Actuarial Assumptions (Continued)**

Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

The actuarial assumptions used in the July 1, 2016 valuation were based on the results of an actuarial experience study for the period July 1, 2011 to June 30, 2014. It is likely that future experience will not exactly conform to these assumptions. To the extent that actual experience deviates from these assumptions, the emerging liabilities may be higher or lower than anticipated. The more the experience deviates, the larger the impact on future financial statements.

**Long-Term Rate of Return**

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2017 and 7.65% at June 30, 2016) is determined by the State Treasurer, after consultation with the Directors of the Division of Investment and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 6: ACCOUNTING AND FINANCIAL REPORTING FOR PENSION - GASB 68**  
**(CONTINUED)**

**Public Employees Retirement System (PERS) (Continued)**

**Actuarial Assumptions (Continued)**

**Long-Term Rate of Return (continued)**

Best estimates of arithmetic rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2018 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Absolute return/risk mitigation	5.00%	5.51%
Cash equivalents	5.50%	1.00%
US Treasuries	3.00%	1.87%
Investment grade credit	10.00%	3.78%
Public high yield	2.50%	6.82%
Global diversified credit	5.00%	7.10%
Credit oriented hedge funds	1.00%	6.60%
Debt related private equity	2.00%	10.63%
Debt related real estate	1.00%	6.61%
Private real estate	2.50%	11.83%
Equity related real estate	6.25%	9.23%
U.S. equity	30.00%	8.19%
Non-U.S. developed market equity	11.50%	9.00%
Emerging markets equity	6.50%	11.64%
Buyouts venture capital	8.25%	13.08%
	<u>100.00%</u>	

**Discount Rate**

The discount rate used to measure the total pension liability was 5.00% and 3.98% as of June 30, 2017 and 2016, respectively. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00% and 7.65%, and a municipal bond rate of 3.58% and 2.85% as of June 30, 2017 and 2016, respectively, based on the Bond Buyer Go 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher.

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 6: ACCOUNTING AND FINANCIAL REPORTING FOR PENSION - GASB 68**  
**(CONTINUED)**

**Public Employees Retirement System (PERS) (Continued)**

**Actuarial Assumptions (Continued)**

**Discount Rate (Continued)**

The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 40% of the actuarially determined contributions and the local employer contributed 100% of their actuarially determined contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2040. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2040, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

**Sensitivity of the collective net pension liability to changes in the discount rate**

The following presents the collective net pension liability of the participating employers as of June 30, 2017 respectively, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1-percentage-point higher than the current rate:

	1% Decrease <u>4.00%</u>	At Current Discount Rate <u>5.00%</u>	1% Increase <u>6.00%</u>
District's proportionate share of the pension liability	\$2,306,769.00	\$1,859,446.00	\$1,486,771.00

**Pension Plan Fiduciary Net Position**

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Public Employees Retirement System (PERS). The report may be obtained at State of New Jersey Division of Pensions and Benefits P.O. Box 295 Trenton, New Jersey 08625-0295.

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 6: ACCOUNTING AND FINANCIAL REPORTING FOR PENSION - GASB 68**  
**(CONTINUED)**

**Teachers Pensions and Annuity Fund (TPAF)**

The employer contributions for local participating employers are legally required to be funded by the State in accordance with N.J.S.A 18:66-33. Therefore, these local participating employers are considered to be in a special funding situation as defined by GASB Statement No. 68 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute directly to the plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to report in the financial statements of the local participating employers. However, the notes to the financial statements of the local participating employers must disclose the portion of the nonemployer contributing entities' total proportionate share of the net pension liability that is associated with the local participating employer.

The portion of the TPAF Net Pension Liability that was associated with the District recognized at June 30, 2018 was as follows:

Net Pension Liability:	
Districts proportionate share	-0-
State's proportionate share associated with the District	<u>\$15,185,719</u>
	<u>\$15,185,719</u>

The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2016. The net pension liability associated with the District was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating school districts and the State, actuarially determined. At June 30, 2017, the proportion of the TPAF net pension liability associated with the District was 0.0223064705% which was an increase of 0.0009241407 percent from its proportion measured as of June 30, 2016.

For the year ended June 30, 2018, the District recognized on-behalf pension expense and revenue of \$1,051,900.00 in the government-wide financial statements for contributions provided by the State. This pension expense and revenue was based on the pension plans June 30, 2017 measurement date.



**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 6: ACCOUNTING AND FINANCIAL REPORTING FOR PENSION - GASB 68**  
**(CONTINUED)**

**Teachers Pensions and Annuity Fund (TPAF) (Continued)**

**Actuarial Assumptions**

The total pension liability for the June 30, 2017 measurement date was determined by an actuarial valuation as of July 1, 2016, which was rolled forward to June 30, 2017. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

Inflation rate	2.25%
Salary increases:	
2012-2021	Varies based on experience
Thereafter	Varies based on experience
Investment rate of return	7.00%

**Mortality Rate**

Pre-retirement, post-retirement and disabled mortality rates were based on the experience of TPAF members reflecting mortality improvement on a generational basis based on a 60-year average of Social Security data from 1953 to 2013.

The actuarial assumptions used in the July 1, 2016 valuation were based on the results of an actuarial experience study for the period July 1, 2012 to June 30, 2015.

**Long-Term Expected Rate of Return**

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% and 7.65% at June 30, 2017 and June 30, 2016 respectively) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 6: ACCOUNTING AND FINANCIAL REPORTING FOR PENSION - GASB 68**  
**(CONTINUED)**

**Teachers Pensions and Annuity Fund (TPAF) (Continued)**

**Actuarial Assumptions (Continued)**

**Long-Term Expected Rate of Return (Continued)**

Best estimates of arithmetic real rates of return for each major asset class included in TPAF's target asset allocation as of June 30, 2017 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Absolute return/risk mitigation	5.00%	5.51%
Cash equivalents	5.50%	1.00%
US Treasuries	3.00%	1.87%
Investment grade credit	10.00%	3.78%
Public high yield	2.50%	6.82%
Global diversified credit	5.00%	7.10%
Credit oriented hedge funds	1.00%	6.60%
Debt related private equity	2.00%	10.63%
Debt related real estate	1.00%	6.61%
Private real estate	2.50%	11.83%
Equity related real estate	6.25%	9.23%
U.S. equity	30.00%	8.19%
Non-U.S. developed market equity	11.50%	9.00%
Emerging markets equity	6.50%	11.64%
Buyouts venture capital	8.25%	13.08%
	<u>100.00%</u>	

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 6: ACCOUNTING AND FINANCIAL REPORTING FOR PENSION - GASB 68**  
**(CONTINUED)**

**Teachers Pensions and Annuity Fund (TPAF) (Continued)**

**Actuarial Assumptions (Continued)**

**Discount Rate**

The discount rate used to measure the total pension liability was 4.25% and 3.22% as of June 30, 2017 and 2016, respectively. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00% and 7.65, and a municipal bond rate of 3.58% and 2.85% as of June 30, 2017 and 2016, respectively, based on the Bond Buyer Go 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the contribution rate in the most recent fiscal year. The State contributed 40% of the actuarially determined contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2036. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2036, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability,

**Sensitivity of the Net Pension Liability to Changes in the Discount Rate**

Because the District's proportionate share of the net pension liability is zero, consideration of potential changes in the discount rate is not applicable to the District.

**Pension Plan Fiduciary Net Position**

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Teachers Public and Annuity Fund (TPAF). The report may be obtained at State of New Jersey Division of Pensions and Benefits P.O. Box 295 Trenton, New Jersey 08625-0295.

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 7: ACCOUNTING AND FINANCIAL REPORTING FOR POST-RETIREMENT BENEFITS OTHER THAN PENSIONS – GASB 75**

**Plan Description and Benefits Provided**

The State Health Benefit Local Education Retired Employees Plan is a multiple-employer defined benefit OPEB plan, with that is administered on a pay-as-you-go basis. Accordingly, no assets are accumulated in a qualifying trust that meets the criteria in paragraph 4 of GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. The State Health Benefit Local Education Retired Employees Plan provides medical, prescription drug, and Medicare Part B reimbursement to retirees and their covered dependents of local education employers.

The employer contributions for the participating local education employers are legally required to be funded by the State of New Jersey in accordance with N.J.S.A 52:14-17.32f. Therefore, these local participating employers are considered to be in a special funding situation as defined by GASB Statement No. 75 and the State is treated as a nonemployer contributing entity. According to N.J.S.A 52:14-17.32f, the State provides employer-paid coverage to employees who retire from a board of education or county college with 25 years or more of service credit in, or retires on a disability pension from, one or more of the following plans: the Teachers' Pension and Annuity Fund (TPAF), the Public Employees' Retirement System (PERS), the Police and Firemen Retirement System (PFRS), or the Alternate Benefit Program (ABP). Pursuant to Chapter 78, P.L. 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

**Employees Covered by Benefit Terms**

The State Health Benefit Local Education Retired Employees Plan Membership covered by the benefit terms consisted of the following:

Active Plan Members	\$223,747
Inactive Plan Members or Beneficiaries	
Currently Receiving Benefits	142,331
Inactive Plan Members or Beneficiaries	
Not Yet Receiving Benefits	<u>- 0 -</u>
Total Plan Members	<u>\$366,078</u>

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 7: ACCOUNTING AND FINANCIAL REPORTING FOR POST-RETIREMENT BENEFITS OTHER THAN PENSIONS - GASB 75 (CONTINUED)**

**Total Nonemployer OPEB Liability**

The portion of the Total Nonemployer OPEB Liability that was associated with the District at June 30, 2018 was as follows:

Nonemployer OPEB Liability:	
Districts proportionate share	-0-
State's proportionate share associated with the District	<u>\$16,642,807.00</u>
	<u><u>\$16,642,807.00</u></u>

The Total Nonemployer OPEB Liability as of June 30, 2017 was determined by an actuarial valuation as of June 30, 2016, which was rolled forward to June 30, 2017.

The Total Nonemployer OPEB Liability was determined separately based on actual data of the District.

For the year ended June 30, 2018, the District recognized on-behalf post-employment expense and revenue of \$884,061.00 in the government-wide financial statements for contributions provided by the State. This expense and revenue was based on the plans June 30, 2017 measurement date.

At June 30, 2017, the District's proportion was 0.0310269502 percent, which was an increase of .0000001934 from its proportion measured as of June 30, 2016.

The State, a Nonemployer contributing entity, is the only entity that has a legal obligation to make employer contributions to OPEB for qualified retired PERS, TPAF/ABP and PFRS participants. The District's proportionate share percentage determined under paragraphs 193 and 203 through 205 of GASBS No. 75 is zero percent. Consequently, the District did not recognize any portion of the collective net OPEB liability on the Statement of Net Position.

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 7: ACCOUNTING AND FINANCIAL REPORTING FOR POST-RETIREMENT BENEFITS OTHER THAN PENSIONS - GASB 75 (CONTINUED)**

**Actuarial Assumptions and Other Imputes**

The total OPEB liability in the June 30, 2017 actuarial valuation reported by the State in the State's most recently issued CAFR was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation 2.5 percent			
	<u>TPAF/ABP</u>	<u>PERS</u>	<u>PFRS</u>
Salary Increases			
Through 2026	1.55-4.55%	2.15-4.15%	2.10-8.98%
	Based on years of Service	Based on Age	Based of Age
Thereafter	2.00-5.45%	3.15-5.15%	3.10-9.98
	Based on years of Service	Based on Age	Based of Age

Preretirement mortality rates were based on the RP-2014 Headcount-Weighted Healthy Employee Male/Female mortality table with fully generational mortality improvement projections from the central year using the MP-2017 scale. Post-Retirement mortality rates were based on the RP-2014 Headcount- Weighted Healthy Annuitant Male/Female mortality table with fully generational improvement projections from the central year using the MP-2017 scale. Disability mortality was based on the RP-2014 Headcount-Weighted Disabled Male/Female mortality table with fully generational improvement projections from the central year using the MP-2017 scale.

The actuarial assumptions used in the June 30, 2016 valuation were based on the results of actuarial experience studies for the periods July 1, 2012 - June 30, 2015, July 1, 2010 - June 30, 2013, and July 1, 2011 - June 30, 2014 for TPAF, PFRS and PERS, respectively.

**Health Care Trend Assumptions**

For pre-Medicare preferred provider organization (PPO) medical benefits, this amount initially is 5.9% and decreases to a 5.0% long-term trend rate after nine years. For self-insured post-65 PPO medical benefits, the trend rate is 4.5%. For health maintenance organization (HMO) medical benefits, the trend rate is initially 5.9% and decreases to a 5.0% long-term trend rate after nine years. For prescription drug benefits, the initial trend rate is 10.5% decreasing to a 5.0% long-term trend rate after eight years. For the Medicare Pan B reimbursement, the trend rate is 5.0%. The Medicare Advantage trend rate is 4.5% and will continue in all future years.

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 7: ACCOUNTING AND FINANCIAL REPORTING FOR POST-RETIREMENT BENEFITS OTHER THAN PENSIONS - GASB 75 (CONTINUED)**

**Discount Rate**

The discount rate for June 30, 2017 and 2016 was 3.58% and 2.85%, respectively. This represents the municipal bond return rate as chosen by the Division. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher.

**Changes in the Total Nonemployer OPEB Liability**

Shown below are details regarding the Total Nonemployer OPEB Liability for the Measurement Period from June 30, 2016 to June 30, 2017:

Balance at 6/30/16		\$17,943,327
Changes for the year:		
Service cost	\$587,243	
Interest	522,868	
Changes in assumptions or other inputs	(2,039,342)	
Benefit payments	(385,483)	
Contributions from Members	14,194	
Net change in OPEB Liability		(1,300,520)
Balance at 6/30/17		\$16,642,807

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 7: ACCOUNTING AND FINANCIAL REPORTING FOR POST-RETIREMENT BENEFITS OTHER THAN PENSIONS - GASB 75 (CONTINUED)**

**Sensitivity of the Total Nonemployer OPEB Liability to Changes in the Discount Rate**

The following presents the total nonemployer OPEB liability associated with the District as of June 30, 2017 calculated using the discount rate as disclosed above as well as what the total nonemployer OPEB liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	June 30, 2017		
	1.00% <u>Decrease (2.58%)</u>	At Discount <u>Rate (3.58)</u>	1.00% <u>Increase (4.58%)</u>
State of New Jersey's Share of Nonemployer OPEB Liability Associated with the District	\$19,756,213	\$16,642,807	\$14,173,224

**Sensitivity of the Total Nonemployer OPEB Liability to Changes in Healthcare Trends**

The following presents the total nonemployer OPEB liability associated with the District as of June 30, 2017 respectively, calculated using the healthcare trend rate as disclosed above as well as what the total nonemployer OPEB liability would be if it was calculated using a healthcare trend rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	June 30, 2017		
	1.00% <u>Decrease</u>	Healthcare Cost <u>Trend Rate</u>	1.00% <u>Increase</u>
State of New Jersey's Share of Nonemployer OPEB Liability Associated with the District	\$13,687,100	\$16,642,807	\$20,567,951



**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 7: ACCOUNTING AND FINANCIAL REPORTING FOR POST-RETIREMENT BENEFITS OTHER THAN PENSIONS - GASB 75 (CONTINUED)**

**OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

At June 30, 2017, the State reported deferred outflows of resources and deferred inflows of resources related to retired school employee's OPEB associated with the District from the following sources:

	<u>Deferred Inflow of Resources</u>	<u>Deferred Outflow of Resources</u>
Changes of assumptions	\$1,968,278.00	-
Changes in proportion	-	\$88.00
	<u>\$1,968,278.00</u>	<u>\$88.00</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to retired school employee's OPEB associated with the District will be recognized in OPEB expense as follows:

<u>Year Ended June 30,</u>	<u>Amount</u>
2019	(\$230,460)
2020	(\$230,460)
2021	(\$230,460)
2022	(\$230,460)
2023	(\$230,460)
Total Thereafter	<u>(\$815,890)</u>
	<u>(\$1,968,190)</u>

In accordance with GASBS No. 75, the District's proportionate share of school retirees OPEB is zero. There is no recognition of the allocation of proportionate share of deferred outflows of resources and deferred inflows of resources in the financial statements.

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 7: ACCOUNTING AND FINANCIAL REPORTING FOR POST-RETIREMENT BENEFITS OTHER THAN PENSIONS - GASB 75 (CONTINUED)**

**State Health Benefit Local Education Retired Employee Plan Information**

The New Jersey Division of Pension and Benefits issues publicly available reports on the OPEB plan. Those reports may be obtained by writing to the Division of Pension and Benefits, PO Box 295, Trenton, NJ 08625-0295 or on their website at:

<http://www.state.nj.us/treasury/pensions/gasb-notice-opeb.shtml>

**NOTE 8: LITIGATION**

The Board attorney's letter advises that there is no litigation, pending litigation, claims, contingent liabilities, unasserted claims or assessments or statutory violations which involve the Board of Education and which might materially affect the Board's financial position.

**NOTE 9: CONTINGENCIES**

The Board receives financial assistance from the State of New Jersey and the U.S. Government in the form of grants. Entitlement to the funds is generally conditional upon compliance with terms and conditions of the grant agreements and applicable regulations, including the expenditure of the funds for eligible purposes. The State and Federal grants received and expended in the 2017-2018 fiscal year were subject to the U.S. OMB Uniform Guidance and New Jersey OMB Circular 15-08 which mandates that grant revenues and expenditures be audited in conjunction with the Board's annual audit. Findings and questioned costs, if any, relative to federal awards and state financial assistance programs will be discussed in the Single Audit Section, Schedule of Findings and Questioned Costs. In addition, all grants and cost reimbursements are subject to financial and compliance audits by the grantors. Further, the School Child Nutrition Program is a recipient of federal reimbursements and is subject to certain related federal regulations. These federal reimbursements are subject to subsequent audit and interpretation by the New Jersey Department of Education. The Board management does not believe such an audit would result in material amounts of disallowed costs.

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 10: RISK MANAGEMENT**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions, injuries to employees; and natural disasters. The District maintains commercial coverage covering each of those risks of loss. The administration believes such coverage is sufficient to preclude any significant uninsured losses to the District. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years.

**Property and Liability Insurance** - The District maintains insurance coverage covering each of those risks of loss. The administration believes such coverage is sufficient to preclude any significant uninsured losses to the District. Settled claims have not exceeded the insurance coverage in any of the past three fiscal years.

**New Jersey Unemployment Compensation Insurance** - The District has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the District is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The District is billed quarterly for amounts due to the State. The following table is a summary of District contributions, employee contributions, reimbursements to the State for benefits paid and the ending balance of the District's expendable trust fund for the current and previous two years:

<u>Fiscal Year</u>	<u>Interest Earned</u>	<u>Board &amp; Employee Contributions</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2017-18	\$ 631.46	\$ 6,427.20	\$ 3,581.20	\$ 59,005.79
2016-17	230.27	6,088.16	611.47	55,528.33
2015-16	73.37	25,640.12	6,204.45	49,821.37

**NOTE 11: FUND BALANCE APPROPRIATED**

**General Fund** - Of the \$1,991,094.57 in General Fund Balance at June 30, 2018, \$25,284.57 has been assigned for encumbrances; \$945,043.54 has been restricted in the Capital Reserve Account; \$152,310.46 has been restricted in the Maintenance Reserve Account; \$150,000.00 has been restricted as excess surplus - subsequent years' expenditures; \$175,000.00 has been restricted as excess surplus resulting from current year operations; \$300,000.00 has been restricted for Tuition Reserve; and \$243,456.00 is unassigned.

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 12: CALCULATION OF EXCESS SURPLUS - BUDGETARY BASIS**

In accordance with N.J.S.A.18A:7F-7, as amended by P.L. 2004, c73 (S1701), the Restricted Fund Balance Excess Surplus is a required calculation pursuant to the New Comprehensive Educational Improvement and Financing Act of 1996 (CEIFA). New Jersey school districts are required to restricted General Fund balance at the fiscal year end of June 30 if they did not appropriate a required minimum amount as budgeted fund balance in their subsequent years' budget. The excess fund balance resulting from the year ended June 30, 2018 is \$175,000.00.

General Fund Expenditures Fiscal Year Ended June 30, 2018	\$9,091,582.42
Less:	
On-Behalf TPAF Pension and Social Security Reimbursement	758,251.60
Adjusted General Fund Expenditures	\$8,333,330.82
Excess Surplus Percentage	2.00%
2% of Adjusted 2016-17 General Fund Expenditures	\$166,666.62
Greater of line above or \$250,000.00	250,000.00
Add: Allowable Adjustments	37,426.00
Maximum Unreserved/Undesignated Fund Balance	\$287,426.00
Total Unassigned/Unrestricted Fund Balance	462,426.00
Excess Surplus	\$175,000.00

**NOTE 13: CAPITAL RESERVE ACCOUNT**

A capital reserve account was originally established by the Borough of Garwood School District for the accumulation of funds for use as capital outlay expenditures in subsequent fiscal years. The capital reserve account is maintained in the general fund and its activity is included in the general fund annual budget. The balance remaining in the reserve as of June 30, 2018 is \$945,043.54.

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 13: CAPITAL RESERVE ACCOUNT (CONTINUED)**

Funds placed in the capital reserve account are restricted to capital projects in the district's approved Long Range Facilities Plan (LRFP). Upon submission of the LRFP to the department, a district may increase the balance in the capital reserve by appropriating funds in the annual general fund budget certified for taxes. A district may also appropriate additional amounts when the express approval of the voters has been obtained either by a separate proposal at budget time or by a special question at one of the four special elections authorized pursuant to N.J.S.A. 19:60-2. Pursuant to N.J.A.C. 6:23A-5.1(d)7, the balance in the account cannot at any time exceed the local support costs of uncompleted capital projects in its approved LRFP.

The activity of the capital reserve for the year ending June 30, 2018 is as follows:

Beginning balance, July 1, 2017	\$833,617.16
Increased by:	
Board approved transfer to capital reserve	111,426.38
Ending balance, June 30, 2018	\$945,043.54

**NOTE 14: TUITION RESERVE ACCOUNT**

A tuition reserve was established by the District in accordance with N.J.A.C. 6A:23-3.1(f). This reserve is for formal sending/receiving relationships between two district board of educations established under subchapter 3 of the business service code pursuant to N.J.S.A. 18A:38-19. The maximum amount that may be restricted at year end is 10% of the estimated contract year.

The activity of the tuition reserve for the year ending June 30, 2018 is as follows:

Beginning balance, July 1, 2017	\$300,000.00
Add: Board resolutions	150,000.00
Less: Withdrawals - Adopted budget	(150,000.00)
Ending balance, June 30, 2018	\$300,000.00

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 15: MAINTENANCE RESERVE ACCOUNT**

A maintenance reserve was established through a board resolution by the Borough of Garwood School District for the accumulation of funds for the required maintenance of a facility in accordance with N.J.S.A. 18A:7G-9 as amended by P.L. 2004, c. 73 (S1701). N.J.S.A. 18A:7G-31(c), 18A:7G-13 and N.J.A.C. 6A:23A-14.2 permits districts, by board resolution, to transfer undesignated general fund balance to the maintenance reserve account if approved in the district's original budget certified for taxes or if the district received voter approval by a separate proposal at budget time or by special question at one of the four special elections authorized pursuant to N.J.S.A.19:60-2. N.J.S.A. 18A:7F-41(a), 18A:7F-41(b) and N.J.A.C.6A:23A-14.3 permit a district board of education to transfer by board resolution (prior to June 30) any unanticipated revenue or unexpended line-item appropriation amounts to the maintenance reserve for withdrawal in subsequent school years.

The activity of the maintenance reserve for the year ending June 30, 2018 is as follows:

Beginning balance, July 1, 2017	\$165,499.46
Less: Board approved transfer for various projects	(13,189.00)
Ending balance, June 30, 2018	\$152,310.46

**NOTE 16: INVENTORY**

Inventory in the Food Service Fund at June 30, 2018 consisted of the following:

Food, Commodities and Supplies     \$624.87

**NOTE 17: DEFERRED COMPENSATION**

The District offers its employees a choice of the deferred compensation plans created in accordance with Internal Revenue Code Section 403(b) and 457. The plans permit participants to defer a portion of their salary until future years. Amounts deferred under the plans are not available to employees until termination, retirement, death, or unforeseeable emergency. Since the District does not have any property or rights to the plan assets and no fiduciary relationship exists between the District and the deferred compensation plan, the plan assets are not included in the District's financial statements as of June 30, 2018.

**Borough of Garwood School District**  
**Notes to the Financial Statements**  
**June 30, 2018**

**NOTE 18: COMPENSATED ABSENCES**

The District accounts for compensated absences (e.g. unused vacation and sick leave) as directed by Governmental Accounting Standards Board Statement No. 16 (GASB 16), "Accounting for Compensated Absences". A liability for compensated absences attributable to services already rendered and not contingent on a specific event that is outside the control of the employer and employee is accrued as employees earn the rights to the benefits.

District employees are granted varying amounts of vacation and sick leave in accordance with the District's personnel policy. Upon termination, employees are paid for accrued vacation. The District's policy permits employees to accumulate unused sick leave and carry forward the amount to subsequent years. Upon retirement, employees shall be paid by the District for the unused sick leave in accordance with the District's agreements with the various employee unions.

The liability for vested compensated absences of the governmental fund types are recorded in the district-wide statement of net position. As of June 30, 2018, a liability existed for compensated absences for governmental fund-types in the district-wide Statement of Net Position of \$73,175.00.

The liability for vested compensated absences of the proprietary fund types is recorded within those funds as the benefits accrue to employees. As of June 30, 2018 no liability existed for compensated absences in the proprietary funds.

For additional descriptive information see Note 1, Summary of Significant Accounting Policies.

**NOTE 19: SUBSEQUENT EVENTS**

The District has evaluated subsequent events occurring after the financial statement date through February 4, 2019 which is the date the financial statements were available to be issued. Based upon this evaluation, the District has determined that there are no subsequent events needed to be disclosed.

**NOTE 20: RESTRICTED ASSETS**

The funds set aside for the capital reserve, maintenance reserve, and tuition reserve are classified as restricted assets (cash and cash equivalents) as they are restricted for use for future requirements.

**REQUIRED SUPPLEMENTARY INFORMATION – Part II**



**BUDGETARY COMPARISON SCHEDULES**

BOROUGH OF GARWOOD SCHOOL DISTRICT  
BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
FISCAL YEAR ENDED JUNE 30, 2018

	<u>ORIGINAL BUDGET</u>	<u>BUDGET TRANSFERS</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FINAL TO ACTUAL</u>
<b>REVENUES:</b>					
Local sources:					
Local tax levy	\$ 7,648,762.00	\$	\$ 7,648,762.00	\$ 7,648,762.00	\$
Other local government units	12,000.00		12,000.00	12,000.00	
Tuition from other governmental sources within state	15,057.00		15,057.00	38,213.10	23,156.10
Unrestricted miscellaneous revenues	35,000.00		35,000.00	84,323.72	49,323.72
<b>Total revenues-local sources</b>	<b>\$ 7,710,819.00</b>	<b>\$</b>	<b>\$ 7,710,819.00</b>	<b>\$ 7,783,298.82</b>	<b>\$ 72,479.82</b>
State sources:					
Extraordinary aid	\$ 47,574.00	\$	\$ 47,574.00	\$ 83,260.00	\$ 35,686.00
Categorical special education aid	309,298.00	14,123.00	323,421.00	323,421.00	
Equalization aid	77,425.00		77,425.00	77,425.00	
Categorical security aid	11,310.00		11,310.00	11,310.00	
Adjustment aid	5,768.00		5,768.00	5,768.00	
PARCC Readiness Aid	5,120.00		5,120.00	5,120.00	
Per Pupil Growth Aid	5,120.00		5,120.00	5,120.00	
Professional Learning Community Aid	4,840.00		4,840.00	4,840.00	
Categorical transportation aid	36,355.00		36,355.00	36,355.00	
Other state aids				1,740.00	1,740.00
On-behalf TPAF pension (non-budgeted)				355,245.00	355,245.00
On-behalf TPAF post-retirement medical (non-budgeted)				229,446.00	229,446.00
On-behalf TPAF long-term disability insurance (non-budgeted)				376.00	376.00
Reimbursed TPAF social security cont. (non-budgeted)				173,184.60	173,184.60
<b>Total - state sources</b>	<b>\$ 502,810.00</b>	<b>\$ 14,123.00</b>	<b>\$ 516,933.00</b>	<b>\$ 1,312,610.60</b>	<b>\$ 795,677.60</b>
<b>Total revenues</b>	<b>\$ 8,213,629.00</b>	<b>\$ 14,123.00</b>	<b>\$ 8,227,752.00</b>	<b>\$ 9,095,909.42</b>	<b>\$ 868,157.42</b>

BOROUGH OF GARWOOD SCHOOL DISTRICT  
BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
FISCAL YEAR ENDED JUNE 30, 2018

	<u>ORIGINAL BUDGET</u>	<u>BUDGET TRANSFERS</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FINAL TO ACTUAL</u>
<b>EXPENDITURES:</b>					
<b>CURRENT EXPENSE:</b>					
Instruction - regular programs:					
Salaries of teachers:					
Kindergarten	\$ 148,492.00	\$ (30,290.00)	\$ 118,202.00	\$ 117,624.40	\$ 577.60
Grades 1-5	746,480.00	(55,752.00)	690,728.00	687,658.11	3,069.89
Grades 6-8	486,875.00	(4,164.00)	482,711.00	479,226.50	3,484.50
Regular programs - home instruction:					
Salaries of teachers	2,000.00	7,011.25	9,011.25	9,011.25	
Purchased Professional-Educational Services		3,657.75	3,657.75	2,294.00	1,363.75
Regular programs - undistributed instruction:					
Other salaries for instruction	31,546.00	30,121.00	61,667.00	58,436.30	3,230.70
Other Purchased Services (400-500 series)		529.90	529.90	529.90	
General supplies	119,749.90	(6,519.91)	113,229.99	64,568.46	48,661.53
Textbooks	40,879.25	(9,809.38)	31,069.87	30,118.44	951.43
Other objects	5,000.00	9,634.39	14,634.39	14,113.29	521.10
Total regular programs - instruction	\$ 1,581,022.15	\$ (55,581.00)	\$ 1,525,441.15	\$ 1,463,580.65	\$ 61,860.50
Learning and language disabilities					
Salaries of teachers	\$ 132,608.00	\$ 1,376.00	\$ 133,984.00	\$ 131,744.00	\$ 2,240.00
Other salaries for instruction	53,388.00	(21,602.00)	31,786.00	28,770.00	3,016.00
General supplies	2,000.00		2,000.00	817.65	1,182.35
Total learning and language disabilities	\$ 187,996.00	\$ (20,226.00)	\$ 167,770.00	\$ 161,331.65	\$ 6,438.35
Special education instruction:					
Resource room/resource center:					
Salaries of teachers	\$ 389,233.00	\$ 41,193.00	\$ 430,426.00	\$ 429,694.49	\$ 731.51
Other salaries for instruction	78,602.00	45,641.54	124,243.54	124,243.54	
General supplies	3,500.00	(1,758.54)	1,741.46	440.05	1,301.41
Total resource room/resource center:	\$ 471,335.00	\$ 85,076.00	\$ 556,411.00	\$ 554,378.08	\$ 2,032.92
Preschool disabilities - part time:					
Salaries of teachers	\$ 26,137.00	\$ 15,934.00	\$ 42,071.00	\$ 41,815.20	\$ 255.80
Other salaries for instruction	21,540.00	(16,863.00)	4,677.00	3,077.22	1,599.78
General supplies	1,000.00		1,000.00	319.45	680.55
Total preschool disabilities - part time	\$ 48,677.00	\$ (929.00)	\$ 47,748.00	\$ 45,211.87	\$ 2,536.13
Total special education	\$ 708,008.00	\$ 63,921.00	\$ 771,929.00	\$ 760,921.60	\$ 11,007.40

BOROUGH OF GARWOOD SCHOOL DISTRICT  
BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
FISCAL YEAR ENDED JUNE 30, 2018

	<u>ORIGINAL BUDGET</u>	<u>BUDGET TRANSFERS</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FINAL TO ACTUAL</u>
Basic skills/remedial - instruction	\$ 7,890.00	\$ (790.00)	\$ 7,100.00	\$	\$ 7,100.00
Salaries of teachers	110.00		110.00		110.00
General supplies					
Total basic skills/ remedial - instruction	\$ 8,000.00	\$ (790.00)	\$ 7,210.00	\$	\$ 7,210.00
School-spon. Co/extra curr. Actvts.- inst:					
Salaries	\$ 25,112.00	\$ 13,803.00	\$ 38,915.00	\$ 38,006.00	\$ 909.00
Total school-spon. Co/extra curr. Actvts.-inst	\$ 25,112.00	\$ 13,803.00	\$ 38,915.00	\$ 38,006.00	\$ 909.00
School-sponsored athletics- instruction:					
Salaries	\$ 18,455.00	\$ 769.00	\$ 19,224.00	\$ 19,224.00	\$
Purchased services (300-500 series)	7,500.00	(1,683.00)	5,817.00	2,650.00	3,167.00
Supplies and Materials	1,750.00	145.00	1,895.00	1,854.52	40.48
Total school sponsored athletics - instruction	\$ 27,705.00	\$ (769.00)	\$ 26,936.00	\$ 23,728.52	\$ 3,207.48
Undistributed expenditures:					
Instruction (tuition):					
Tuition to other LEAs within the state-regular	\$ 1,544,287.10	\$ 41,512.00	\$ 1,585,799.10	\$ 1,585,798.10	\$ 1.00
Tuition to other LEAs within the state-special	358,890.40	(8,278.00)	350,612.40	322,891.82	27,720.58
Tuition to county voc school dist-regular	216,000.00	15,100.00	231,100.00	231,100.00	
Tuition to county voc school dist-special	14,250.00	2,800.00	17,050.00	13,050.00	4,000.00
Tuition to priv.sch. For the disabled W/I state	650,606.95	4,811.00	655,417.95	583,240.92	72,177.03
Total undistributed expenditures - instruction (tuition)	\$ 2,784,034.45	\$ 55,945.00	\$ 2,839,979.45	\$ 2,736,080.84	\$ 103,898.61
Health services:					
Salaries	\$ 65,696.00	\$ 7,396.00	\$ 73,092.00	\$ 71,744.50	\$ 1,347.50
Purchased professional and technical services	1,250.00	500.00	1,750.00	1,750.00	
Other purchased services (400-500 series)	600.00	2,797.50	3,397.50	2,581.38	816.12
Supplies and materials	900.00		900.00	673.75	226.25
Total health services	\$ 68,446.00	\$ 10,693.50	\$ 79,139.50	\$ 76,749.63	\$ 2,389.87
Speech, OT, PT, and related SVCS:					
Salaries	\$ 112,662.00	\$ (13,116.00)	\$ 99,546.00	\$ 99,417.10	\$ 128.90
Purchased professional - educational services	65,000.00	4,296.00	69,296.00	64,408.25	4,887.75
Supplies and materials	1,500.00	1,454.00	2,954.00	2,953.98	0.02
Total speech, OT, PT, and related SVCS	\$ 179,162.00	\$ (7,366.00)	\$ 171,796.00	\$ 166,779.33	\$ 5,016.67

BOROUGH OF GARWOOD SCHOOL DISTRICT  
BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
FISCAL YEAR ENDED JUNE 30, 2018

	<u>ORIGINAL BUDGET</u>	<u>BUDGET TRANSFERS</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FINAL TO ACTUAL</u>
Guidance:					
Salaries of other professional staff	\$ 62,849.00	\$ (20,861.00)	\$ 41,988.00	\$ 41,860.00	\$ 128.00
Supplies and materials	1,500.00	100.00	1,600.00	1,586.62	13.38
Total guidance	\$ 64,349.00	\$ (20,761.00)	\$ 43,588.00	\$ 43,446.62	\$ 141.38
Child study teams:					
Salaries of other professional staff	\$ 180,913.00	\$ 5,365.00	\$ 186,278.00	\$ 186,277.61	\$ 0.39
Salaries of secretarial and clerical assistance	7,771.00	8,385.00	16,156.00	16,155.08	0.92
Purchased professional - educational services	1,500.00	125.00	1,625.00	1,175.00	450.00
Other purchased prof. and tech. services	750.00	(505.00)	245.00	245.00	0.00
Misc pur serv (400-500 series or than resid costs)	300.00	(112.00)	188.00	188.00	0.00
Supplies and materials	2,000.00	400.51	2,400.51	2,398.81	1.70
Other objects	100.00	(33.51)	66.49	50.00	16.49
Total child study teams	\$ 193,334.00	\$ 13,625.00	\$ 206,959.00	\$ 206,056.50	\$ 902.50
Improvement of instructional services:					
Salary of supervisor of instruction	\$ 61,507.00	\$ (7,090.00)	\$ 54,417.00	\$ 31,149.84	\$ 23,267.16
Other objects	16,940.00	(750.00)	16,190.00	10,209.75	5,980.25
Total Improvement of instructional services	\$ 78,447.00	\$ (7,840.00)	\$ 70,607.00	\$ 41,359.59	\$ 29,247.41
Education media serv./library:					
Salaries	\$	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$
Salaries of Technology Coordinators	21,853.00	(21,853.00)			
Supplies and materials	250.00		250.00		250.00
Total education media serv./library	\$ 22,103.00	\$ (1,853.00)	\$ 20,250.00	\$ 20,000.00	\$ 250.00
Instructional staff training services:					
Salaries of other professional staff	\$ 1,650.00	\$ (479.00)	\$ 1,171.00	\$ 525.00	\$ 646.00
Other purchased services (400-500 series)	5,000.00	479.00	5,479.00	5,479.00	0.00
Total Instructional staff training services	\$ 6,650.00	\$	\$ 6,650.00	\$ 525.00	\$ 6,125.00

BOROUGH OF GARWOOD SCHOOL DISTRICT  
BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
FISCAL YEAR ENDED JUNE 30, 2018

	<u>ORIGINAL BUDGET</u>	<u>BUDGET TRANSFERS</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FINAL TO ACTUAL</u>
Support service - general administration:					
Salaries	\$ 141,883.00	\$ (6,642.00)	\$ 135,241.00	\$ 135,214.79	\$ 26.21
Legal services	28,000.00	(5,507.00)	22,493.00	17,208.88	5,284.12
Audit fees	20,200.00	2,103.00	22,303.00	19,650.00	2,653.00
Other purchased professional services	7,500.00	10,688.00	18,188.00	14,500.00	3,688.00
Communications / telephone	24,000.00	(3,896.00)	20,104.00	15,919.46	4,184.54
BOE other purchased services	2,750.00	2,149.88	4,899.88	2,722.58	2,177.30
Misc. purchased services (400-500) [O/T 530 & 585]	4,500.00	1,144.00	5,644.00	3,647.00	1,997.00
General supplies	2,100.00	534.00	2,634.00	1,601.06	1,032.94
Miscellaneous expenditures	4,000.00	(235.00)	3,765.00	1,764.52	2,000.48
BOE membership dues and fees	5,500.00	1,201.12	6,701.12	5,356.84	1,344.28
Total support service - general administration	\$ 240,433.00	\$ 1,540.00	\$ 241,973.00	\$ 217,585.13	\$ 24,387.87
Support services - school administration:					
Salaries of principals/ program directors	\$ 101,986.00	\$ 3,966.59	\$ 105,952.59	\$ 105,952.59	\$
Salaries of secretarial and clerical assistants	36,775.00	3,386.00	40,161.00	38,039.07	2,121.93
Purchased professional and technical services	10,750.00	3,441.00	14,191.00	10,683.25	3,507.75
Other purchased services (400-500 series)	26,477.00	4,944.41	31,421.41	25,578.48	5,842.93
Supplies and materials	2,464.91	627.00	3,091.91	1,492.81	1,599.10
Other objects	1,300.00	466.00	1,766.00	1,761.87	4.13
Total support services - school administration	\$ 179,752.91	\$ 16,831.00	\$ 196,583.91	\$ 183,508.07	\$ 13,075.84
Central services:					
Salaries	\$ 107,409.00	\$ 6,531.00	\$ 113,940.00	\$ 113,433.76	\$ 506.24
Purchased professional services	11,059.00	2,510.00	13,569.00	7,843.92	5,725.08
Misc. purchased services (400-500) [O/T 594]	11,797.00	2,907.00	14,704.00	9,716.83	4,987.17
Supplies and materials	2,000.00	474.00	2,474.00	965.15	1,508.85
Miscellaneous expenditures	1,000.00	237.00	1,237.00	147.38	1,089.62
Total central services	\$ 133,265.00	\$ 12,659.00	\$ 145,924.00	\$ 132,107.04	\$ 13,816.96
Administration information technology:					
Salaries	\$ 32,780.00	\$ 539.00	\$ 33,319.00	\$ 33,316.96	\$ 2.04
Purchased technical services	3,000.00	2,863.00	5,863.00	48.99	5,814.01
Total administration information technology	\$ 35,780.00	\$ 3,402.00	\$ 39,182.00	\$ 33,365.95	\$ 5,816.05
Required maintenance for school facilities:					
Salaries	\$ 27,864.00	\$ 70.00	\$ 27,934.00	\$ 27,931.75	\$ 2.25
Cleaning, repair, and maintenance services	145,275.00	1,780.00	147,055.00	145,081.72	1,973.28
General supplies	13,112.00		13,112.00	10,959.55	2,152.45
Total required maintenance for school facilities	\$ 186,251.00	\$ 1,850.00	\$ 188,101.00	\$ 183,973.02	\$ 4,127.98

BOROUGH OF GARWOOD SCHOOL DISTRICT  
BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
FISCAL YEAR ENDED JUNE 30, 2018

	<u>ORIGINAL BUDGET</u>	<u>BUDGET TRANSFERS</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FINAL TO ACTUAL</u>
Custodial services:					
Salaries	\$ 275,316.00	\$ (1,073.00)	\$ 274,243.00	\$ 263,660.61	\$ 10,582.39
Purchased professional and technical services	2,350.00		2,350.00	750.00	1,600.00
Cleaning, repair, and maintenance services	4,785.00		4,785.00	4,330.92	454.08
Lease purchase payments energy savings impr. prog.	26,280.00		26,280.00	26,279.30	0.70
Other purchased property services	7,000.00		7,000.00	6,369.91	630.09
Insurance	43,443.00		43,443.00	42,199.07	1,243.93
Miscellaneous purchased services	1,750.00	520.00	2,270.00	2,088.79	181.21
General supplies	50,443.28	(17,320.00)	33,123.28	28,241.25	4,882.03
Energy (natural gas)	30,000.00	2,100.00	32,100.00	26,756.12	5,343.88
Energy (electricity)	120,000.00	(23,706.00)	96,294.00	96,035.64	258.36
Fuel	2,500.00		2,500.00	1,312.69	1,187.31
Miscellaneous expenditures	1,700.00	2,100.00	3,800.00	3,798.60	1.40
Total custodial services	\$ 565,567.28	\$ (37,379.00)	\$ 528,188.28	\$ 501,822.90	\$ 26,365.38
Total operation and maintenance of plant services	\$ 751,818.28	\$ (35,529.00)	\$ 716,289.28	\$ 685,795.92	\$ 30,493.36
Student transportation services:					
Salaries for pupil transportation (bet home & sch)-reg.	\$ 8,811.00	\$ 833.54	\$ 9,644.54	\$ 9,632.54	\$ 12.00
Cleaning, repair, & maint services	4,000.00	(833.54)	3,166.46	3,111.26	55.20
Contract service aid in lieu payments-nonpub school	15,810.00	(757.20)	15,052.80	12,333.33	2,719.47
Contract service (home and school)-joint agreements	140,704.03	(12,000.00)	128,704.03	124,212.08	4,491.95
Special education joint agreements	123,278.13	48,400.00	171,678.13	171,677.73	0.40
Contract service (spl.ed.students)- ESCs & CTSA	100,578.00	16,527.75	117,105.75	109,865.53	7,240.22
General supplies	2,000.00	(211.62)	1,788.38		1,788.38
Other objects	1,100.00	(1,100.00)			
Total student transportation services	\$ 396,281.16	\$ 50,858.93	\$ 447,140.09	\$ 430,832.47	\$ 16,307.62

BOROUGH OF GARWOOD SCHOOL DISTRICT  
BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
FISCAL YEAR ENDED JUNE 30, 2018

	<u>ORIGINAL BUDGET</u>	<u>BUDGET TRANSFERS</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FINAL TO ACTUAL</u>
Unallocated benefits - employee benefits:					
Social security contributions	\$ 71,000.00	\$ 9,435.76	\$ 80,435.76	\$ 80,435.76	\$
Other retirement contributions - PERS	72,100.00	7,586.22	79,686.22	69,740.33	9,945.89
Unemployment compensation	3,012.00	(3,012.00)			
Workmen's compensation	30,876.00	1,567.02	32,443.02	32,443.02	
Health benefits	925,912.00	(146,638.03)	779,273.97	770,859.56	8,414.41
Tuition reimbursement	10,000.00		10,000.00	2,130.00	7,870.00
Other employee benefits	18,000.00	34,174.60	52,174.60	52,174.60	
Total unallocated benefits - employee benefits	\$ 1,130,900.00	\$ (96,886.43)	\$ 1,034,013.57	\$ 1,007,783.27	\$ 26,230.30
On-behalf TPAF pension (non-budgeted)	\$	\$	\$	\$ 355,245.00	\$ (355,245.00)
On-behalf TPAF post-retirement medical (non-budgeted)				229,446.00	(229,446.00)
On-behalf TPAF long-term disability insurance (non-budgeted)				376.00	(376.00)
Reimbursed TPAF social security cont. (non-budgeted)				173,184.60	(173,184.60)
				\$ 758,251.60	\$ (758,251.60)
<b>TOTAL UNDISTRIBUTED EXPENDITURES</b>	\$ 6,264,755.80	\$ (4,681.00)	\$ 6,260,074.80	\$ 6,740,226.96	\$ (480,152.16)
<b>TOTAL EXPENDITURES - CURRENT EXPENSE</b>	\$ 8,614,602.95	\$ 15,903.00	\$ 8,630,505.95	\$ 9,026,463.73	\$ (395,957.78)
<b>CAPITAL OUTLAY:</b>					
Undistributed expenditure - security	\$ 28,869.00	\$ 11,409.00	\$ 40,278.00	\$ 35,441.69	\$ 4,836.31
Total equipment	\$ 28,869.00	\$ 11,409.00	\$ 40,278.00	\$ 35,441.69	\$ 4,836.31
Facilities acquisition and construction services:					
Architectural/engineering services	\$ 500.00		\$ 500.00		\$ 500.00
Construction services	19,165.00		19,165.00		19,165.00
Assessment for debt service on SDA funding	29,677.00		29,677.00	29,677.00	
Total facilities acquisition and construction services	\$ 49,342.00		\$ 49,342.00	\$ 29,677.00	\$ 19,665.00
<b>TOTAL CAPITAL OUTLAY</b>	\$ 78,211.00	\$ 11,409.00	\$ 89,620.00	\$ 65,118.69	\$ 24,501.31
<b>GENERAL FUND GRAND TOTAL</b>	\$ 8,692,813.95	\$ 27,312.00	\$ 8,720,125.95	\$ 9,091,582.42	\$ (371,456.47)



BOROUGH OF GARWOOD SCHOOL DISTRICT  
BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
FISCAL YEAR ENDED JUNE 30, 2018

	<u>ORIGINAL BUDGET</u>	<u>BUDGET TRANSFERS</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FINAL TO ACTUAL</u>
Excess (deficiency) of revenues	\$ (479,184.95)	\$ (13,189.00)	\$ (492,373.95)	\$ 4,327.00	\$ 496,700.95
Over (under) expenditures					
Excess (deficiency) of revenues and other financing sources	\$ (479,184.95)	\$ (13,189.00)	\$ (492,373.95)	\$ 4,327.00	\$ 496,700.95
Over (under) expenditures and other financing sources (uses)					
Fund balance, July 1				\$ 2,030,737.57	
Fund balance, June 30				\$ 2,035,064.57	
Recapitulation:					
Reserve for encumbrances				\$ 25,284.57	
Capital reserve				945,043.54	
Tuition reserve				300,000.00	
Maintenance reserve				152,310.46	
Excess surplus FY2018 (designated for FY2020)				175,000.00	
Excess surplus FY2017 (designated for FY2019)				150,000.00	
Unrestricted fund balance				287,426.00	
				\$ 2,035,064.57	
Reconciliation to Government Fund Statements					
Last state aid payments not recognized on GAAP basis				(43,970.00)	
fund balance per governmental funds (GAAP)				\$ 1,991,094.57	

BOROUGH OF GARWOOD SCHOOL DISTRICT  
BUDGETARY COMPARISON SCHEDULE  
SPECIAL REVENUE FUND  
FOR FISCAL YEAR ENDED JUNE 30, 2018

	<u>ORIGINAL BUDGET</u>	<u>BUDGET TRANSFERS/ AMENDMENTS</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FINAL TO ACTUAL</u>
REVENUES:					
Federal sources	\$ 124,573.00	\$ 28,682.00	\$ 153,255.00	\$ 138,263.00	\$ (14,992.00)
Other sources		14,193.63	14,193.63	7,783.81	(6,409.82)
Total revenues	<u>\$ 124,573.00</u>	<u>\$ 42,875.63</u>	<u>\$ 167,448.63</u>	<u>\$ 146,046.81</u>	<u>\$ (21,401.82)</u>
EXPENDITURES:					
Instruction:					
Salaries of teachers	\$ 31,000.00	\$ (3,353.00)	\$ 27,647.00	\$ 27,647.00	\$ 4,000.00
Purchased professional and technical services		4,000.00	4,000.00		
Tuition	86,573.00	16,302.00	102,875.00	102,875.00	
General supplies		14,193.63	14,193.63	7,783.81	6,409.82
Total instruction	<u>\$ 117,573.00</u>	<u>\$ 31,142.63</u>	<u>\$ 148,715.63</u>	<u>\$ 138,305.81</u>	<u>\$ 10,409.82</u>
Support services:					
Purchased professional & technical services		\$ 3,053.00	\$ 3,053.00		\$ 3,053.00
Personal services - employee benefits	7,000.00	741.00	7,741.00	7,741.00	
Other purchased services		7,939.00	7,939.00		7,939.00
Total support services	<u>\$ 7,000.00</u>	<u>\$ 11,733.00</u>	<u>\$ 18,733.00</u>	<u>\$ 7,741.00</u>	<u>\$ 10,992.00</u>
Total expenditures	<u>\$ 124,573.00</u>	<u>\$ 42,875.63</u>	<u>\$ 167,448.63</u>	<u>\$ 146,046.81</u>	<u>\$ 21,401.82</u>

BOROUGH OF GARWOOD SCHOOL DISTRICT  
BUDGETARY COMPARISON SCHEDULE  
BUDGET TO GAAP RECONCILIATION  
NOTE TO REQUIRED SUPPLEMENTARY INFORMATION  
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

	GENERAL FUND	SPECIAL REVENUE FUND
<b>Sources/inflows of resources</b>		
Actual amounts (budgetary) "revenues" from the budgetary comparison schedules	\$ 9,095,909.42	\$ 146,046.81
Difference - budget to GAAP		
Grant accounting budgetary basis differs from GAAP in that encumbrances are recognized as expenditures, and related revenue is recognized.		
State aid payment recognized for GAAP statements in the current year, previously recognized for budgetary purposes.	42,555.00	
State aid payment recognized for budgetary purposes, not recognized for GAAP statements until the subsequent year.	(43,970.00)	
Total revenues as reported on the statement of revenues, expenditures and changes in fund balances - governmental funds.	\$ 9,094,494.42	\$ 146,046.81
<b>Uses/outflows of resources</b>		
Actual amounts (budgetary basis) "total outflows" from the budgetary comparison schedules	\$ 9,091,582.42	\$ 146,046.81
Difference - budget to GAAP		
Encumbrances for supplies and equipment ordered but not received are reported in the year the order is placed for budgetary purposes, but in the year the supplies are received for financial purposes		
Total expenditures as reported on the statement of revenues, expenditures and changes in fund balances - governmental funds.	\$ 9,091,582.42	\$ 146,046.81

**REQUIRED SUPPLEMENTARY INFORMATION – Part III**

**SCHEDULES RELATED TO ACCOUNTING AND REPORTING FOR PENSION (GASB 68)**

Borough of Garwood School District  
Schedule of the District's Proportionate Share of the Net Pension Liability  
Public Employees Retirement System  
Last Ten Years

Measurement Date Year Ending June 30,	District's Proportion of the Net Pension Liability (Asset)	District's Proportionate Share of the Net Pension Liability (Asset)	District's Covered-Employee Payroll	District's Proportion Share of the Net Pension Liability (Asset) as a percentage of its Covered-Employee Payroll	Plan Fiduciary Net Position as a percentage of the total Pension Liability
2013	0.0063502717%	\$ 1,213,663.00	\$ 440,331.00	275.63%	48.72%
2014	0.0065612502%	1,228,445.00	456,528.00	269.08%	52.08%
2015	0.0063609372%	1,427,903.00	532,289.00	268.26%	47.92%
2016	0.0067675559%	2,004,356.00	562,448.00	356.36%	40.14%
2017	0.7987860900%	1,859,446.00	530,357.00	350.60%	48.10%

Note: Schedule is intended to show ten year trend. Additional years will be reported as they become available.

Borough of Garwood School District  
Schedule of the District's Contributions  
Public Employees Retirement System  
Last Ten Years

Fiscal Year Ending <u>June 30,</u>	Contractually Required <u>Contribution</u>	Contributions in Relation to the Contractually Required <u>Contributions</u>	Contribution Deficiency ( <u>Excess</u> )	District's Covered- Employee <u>Payroll</u>	Contributions as a Percentage of Covered- Employee <u>Payroll</u>
2014	\$ 54,090	\$ 54,090	\$ -0-	\$ 440,331.00	12.28%
2015	54,687	54,687	-0-	456,528.00	11.98%
2016	60,122	60,122	-0-	532,289.00	11.29%
2017	60,423	60,423	-0-	562,448.00	10.74%
2018	60,423	76,847	-0-	530,357.00	14.49%

Note: Schedule is intended to show ten year trend. Additional years will be reported as they become available.

Borough of Garwood School District  
Schedule of the District's Proportionate Share of the Net Pension Liability  
Teachers Pension and Annuity Fund  
Last Ten Years

Measurement Date Year Ending June 30,	District's Proportion of the Net Pension Liability (Asset)	District's Proportionate Share of the Net Pension Liability (Asset)	District's Covered-Employee Payroll	District's Proportion Share of the Net Pension Liability (Asset) as a percentage of its Covered-Employee Payroll	Plan Fiduciary Net Position as a percentage of the total Pension Liability
2013	0.0220427373%	\$ -0-	\$ 2,153,504.00	-0-	33.76%
2014	0.0233245398%	-0-	2,211,999.00	-0-	33.64%
2015	0.0225228924%	-0-	2,385,564.00	-0-	28.71%
2016	0.0213823298%	-0-	2,425,099.00	-0-	22.33%
2017	0.0223064705%	-0-	2,415,309.00	-0-	25.41%

Note: Schedule is intended to show ten year trend. Additional years will be reported as they become available.



Borough of Garwood School District  
Schedules Related To Accounting And Reporting For Pension  
Notes to the Required Supplementary Information Part III  
For The Fiscal Year Ended June 30, 2018

PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS)

Change in benefit terms:     None

Change in assumptions:     The discount rate changed from 3.98% to 5.00% as of  
June 30, 2017.

TEACHERS PENSION AND ANNUITY FUND (TPAF)

Change in benefit terms:     None

Change in assumptions:     The discount rate changed from 3.22% to 4.25% as of  
June 30, 2017.

**SCHEDULE RELATED TO ACCOUNTING AND REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (GASB 75)**

BOROUGH OF GARWOOD SCHOOL DISTRICT  
SCHEDULE OF CHANGES IN THE TOTAL  
OPEB LIABILITY AND RELATED RATIOS  
LAST TEN YEARS

	Fiscal Year Ended June <u>30, 2018</u>
Changes for the year:	
Service cost	\$587,243
Interest	522,868
Changes in assumptions or other inputs	(2,039,342)
Benefit payments	(385,483)
Contributions from Members	14,194
Net changes	(1,300,520)
Beginning Balance	\$17,943,327
Ending Balance	\$16,642,807
Covered Employee Payroll	2,945,666
Total OPEB Liability as a percentage of Covered Employee Payroll	-0-
Change of Benefit Terms:	
No Change in Benefits terms between the June 30, 2016 actuarial valuation and the June 30, 2017 actuarial valuation.	
Change of Assumptions:	
The Discount Rate Changed from 2.85% at the June 30, 2016 measurement date to 3.58% at the 6/30/2017 measurement date.	
Note: Schedule is intended to show ten year trend. Additional years will be reported as they become available.	

**OTHER SUPPLEMENTARY INFORMATION**

**SPECIAL REVENUE FUND DETAIL STATEMENTS**

Special revenue funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specific purposes.

BOROUGH OF GARWOOD SCHOOL DISTRICT  
SPECIAL REVENUE FUND  
COMBINING SCHEDULE OF REVENUES AND EXPENDITURES  
BUDGETARY BASIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

	<u>IDEA BASIC</u>	<u>IDEA PRESCHOOL</u>	<u>NCLB TITLE I A</u>	<u>NCLB TITLE II A</u>	<u>LOCAL/OTHER</u>	<u>TOTAL</u>
<b>REVENUES:</b>						
Federal sources	\$ 99,661.00	\$ 3,214.00	\$ 27,708.00	\$ 7,680.00	\$	\$ 138,263.00
Other sources					7,783.81	7,783.81
<b>Total revenues</b>	<u>\$ 99,661.00</u>	<u>\$ 3,214.00</u>	<u>\$ 27,708.00</u>	<u>\$ 7,680.00</u>	<u>\$ 7,783.81</u>	<u>\$ 146,046.81</u>
<b>EXPENDITURES:</b>						
Instruction:						
Salaries of teachers	\$	\$	\$ 21,647.00	\$ 6,000.00	\$	\$ 27,647.00
Tuition	99,661.00	3,214.00				102,875.00
General supplies					7,783.81	7,783.81
<b>Total instruction</b>	<u>\$ 99,661.00</u>	<u>\$ 3,214.00</u>	<u>\$ 21,647.00</u>	<u>\$ 6,000.00</u>	<u>\$ 7,783.81</u>	<u>\$ 138,305.81</u>
Support services:						
Personal services - employee benefits	\$	\$	\$ 6,061.00	\$ 1,680.00	\$	\$ 7,741.00
<b>Total support services</b>	<u>\$</u>	<u>\$</u>	<u>\$ 6,061.00</u>	<u>\$ 1,680.00</u>	<u>\$</u>	<u>\$ 7,741.00</u>
<b>Total expenditures</b>	<u>\$ 99,661.00</u>	<u>\$ 3,214.00</u>	<u>\$ 27,708.00</u>	<u>\$ 7,680.00</u>	<u>\$ 7,783.81</u>	<u>\$ 146,046.81</u>

## FIDUCIARY FUNDS DETAIL STATEMENTS

Fiduciary funds are used to account for assets when a school district is functioning either as a trustee or as an agent for another party.

### **Unemployment Compensation**

#### **Insurance Trust Fund:**

This trust fund is used to account for board contributions which are utilized to pay unemployment compensation claims as they arise.

#### **Student Activity Fund:**

This agency fund is used to account for student funds held at the schools.

#### **Payroll Agency Fund:**

This agency fund is used to account for the payroll transactions of the school district including childcare and medical flexible spending.

BOROUGH OF GARWOOD SCHOOL DISTRICT  
COMBINING STATEMENTS OF FIDUCIARY NET POSITION  
JUNE 30, 2018

	AGENCY FUNDS		TRUST FUNDS		
	STUDENT ACTIVITY & ATHLETICS	PAYROLL & AGENCY	TOTAL AGENCY	UNEMPLOYMENT COMPENSATION	TOTAL TRUST
<b>ASSETS</b>					
Cash and cash equivalents	\$ 21,942.91	\$ 6,577.15	\$ 28,520.06	\$ 59,005.79	\$ 59,005.79
Total assets	\$ 21,942.91	\$ 6,577.15	\$ 28,520.06	\$ 59,005.79	\$ 59,005.79
<b>LIABILITIES</b>					
Payroll deductions and withholdings Due to student groups	\$ 21,942.91	\$ 6,577.15	\$ 6,577.15 21,942.91	\$	\$
Total liabilities	\$ 21,942.91	\$ 6,577.15	\$ 28,520.06	\$	\$
<b>NET POSITION</b>					
Held in trust for state unemployment	\$	\$	\$	\$ 59,005.79	\$ 59,005.79
Total net position	\$ -0-	\$ -0-	\$ -0-	\$ 59,005.79	\$ 59,005.79



BOROUGH OF GARWOOD SCHOOL DISTRICT  
COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
FIDUCIARY FUNDS  
FOR THE FISCAL YEARS ENDED JUNE 30, 2018 AND 2017

	STATE UNEMPLOYMENT COMPENSATION TRUST	
	2018	2017
ADDITIONS:		
Contributions:		
Withholdings	\$ 6,427.20	\$ 6,088.16
Total contributions	\$ 6,427.20	\$ 6,088.16
Investment earnings:		
Interest	\$ 631.46	\$ 230.27
Net investment earnings	\$ 631.46	\$ 230.27
Total additions	\$ 7,058.66	\$ 6,318.43
DEDUCTIONS:		
Trust expenditures:		
Unemployment claims	\$ 3,581.20	\$ 611.47
Total deductions	\$ 3,581.20	\$ 611.47
Change in net position	\$ 3,477.46	\$ 5,706.96
Net position beginning of year	\$ 55,528.33	\$ 49,821.37
Net position end of year	\$ 59,005.79	\$ 55,528.33

BOROUGH OF GARWOOD SCHOOL DISTRICT  
STUDENT ACTIVITY AGENCY FUND  
SCHEDULE OF RECEIPTS AND DISBURSEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

	<u>BALANCE</u> <u>JUNE 30, 2017</u>	<u>ADDITIONS</u>	<u>DELETIONS</u>	<u>BALANCE</u> <u>JUNE 30, 2018</u>
<b>ASSETS:</b>				
Cash and cash equivalents	\$ 25,899.75	\$ 51,770.25	\$ 55,727.09	\$ 21,942.91
Total assets	<u>\$ 25,899.75</u>	<u>\$ 51,770.25</u>	<u>\$ 55,727.09</u>	<u>\$ 21,942.91</u>
<b>LIABILITIES:</b>				
Due student groups:				
General activity fund	\$ 22,496.45	\$ 49,242.98	\$ 50,588.09	\$ 21,151.34
Athletic fund	<u>3,403.30</u>	<u>2,527.27</u>	<u>5,139.00</u>	<u>791.57</u>
Total liabilities	<u>\$ 25,899.75</u>	<u>\$ 51,770.25</u>	<u>\$ 55,727.09</u>	<u>\$ 21,942.91</u>

BOROUGH OF GARWOOD SCHOOL DISTRICT  
PAYROLL AGENCY FUNDS  
SCHEDULE OF RECEIPTS AND DISBURSEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

	<u>BALANCE</u> <u>JUNE 30, 2017</u>	<u>ADDITIONS</u>	<u>DEDUCTIONS</u>	<u>BALANCE</u> <u>JUNE 30, 2018</u>
ASSETS:				
Cash and cash equivalents	\$ <u>6,801.52</u>	\$ <u>3,778,809.04</u>	\$ <u>3,779,033.41</u>	\$ <u>6,577.15</u>
Total assets	\$ <u><u>6,801.52</u></u>	\$ <u><u>3,778,809.04</u></u>	\$ <u><u>3,779,033.41</u></u>	\$ <u><u>6,577.15</u></u>
LIABILITIES:				
Payroll and deductions	\$ <u>6,801.52</u>	\$ <u>3,778,809.04</u>	\$ <u>3,779,033.41</u>	\$ <u>6,577.15</u>
Total liabilities	\$ <u><u>6,801.52</u></u>	\$ <u><u>3,778,809.04</u></u>	\$ <u><u>3,779,033.41</u></u>	\$ <u><u>6,577.15</u></u>

**LONG-TERM LIABILITY SCHEDULES**

The Long-Term schedules are used to reflect the outstanding principal balances of the long-term liabilities of the District. This includes obligations under Serial Bonds and Capital Leases.

BOROUGH OF GARWOOD SCHOOL DISTRICT  
LONG-TERM LIABILITY  
SCHEDULE OF SERIAL BONDS  
JUNE 30, 2018

<u>ISSUE</u>	<u>DATE OF ISSUE</u>	<u>AMOUNT OF ISSUE</u>	<u>ANNUAL MATURITIES</u>		<u>INTEREST RATE</u>	<u>BALANCE JUNE 30, 2017</u>	<u>RETIRED</u>	<u>BALANCE JUNE 30, 2018</u>
			<u>DATE</u>	<u>AMOUNT</u>				
School Bonds	8/22/12	\$ 7,140,000.00	7/15/18	\$ 305,000.00	3.000%			
			7/15/19	315,000.00	3.000%			
			7/15/20	330,000.00	4.000%			
			7/15/21	345,000.00	4.000%			
			7/15/22	360,000.00	4.000%			
			7/15/23	375,000.00	3.000%			
			7/15/24	390,000.00	3.000%			
			7/15/25	405,000.00	3.000%			
			7/15/26	420,000.00	3.000%			
			7/15/27	440,000.00	4.000%			
			7/15/28	460,000.00	4.000%			
			7/15/29	480,000.00	4.000%			
			7/15/30	500,000.00	4.000%			
			7/15/31	530,000.00	4.000%			
			7/15/32	535,000.00	4.000%			
						\$ 6,480,000.00	\$ 290,000.00	\$ 6,190,000.00
						\$ 6,480,000.00	\$ 290,000.00	\$ 6,190,000.00

BOROUGH OF GARWOOD SCHOOL DISTRICT  
SCHEDULE OF OBLIGATIONS UNDER CAPITAL LEASES  
 AS OF JUNE 30, 2018

<u>PURPOSE</u>	<u>DATE OF LEASE</u>	<u>TERM OF LEASE</u>	<u>AMOUNT OF ORIGINAL LEASE PRINCIPAL</u>	<u>INTEREST</u>	<u>BALANCE JULY 1, 2017</u>	<u>RETIRED</u>	<u>BALANCE JUNE 30, 2018</u>
Copies	1/28/16	5	\$ 76,725.39	\$ 8,534.61	\$ 55,383.33	\$ 14,997.82	\$ 40,385.51
Lighting	4/1/16	5	140,467.50	7,329.00	100,153.82	24,313.06	75,840.76
					\$ 155,537.15	\$ 39,310.88	\$ 116,226.27

BOROUGH OF GARWOOD SCHOOL DISTRICT  
DEBT SERVICE FUND  
COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL  
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
REVENUES:			
Local Sources:			
Local Tax Levy	\$ <u>519,850.00</u>	\$ <u>519,850.00</u>	\$ _____
Total Revenues	\$ <u>519,850.00</u>	\$ <u>519,850.00</u>	\$ _____
EXPENDITURES:			
Regular Debt Service:			
Interest	\$ 229,850.00	\$ 229,850.00	\$ _____
Redemption of Principal	<u>290,000.00</u>	<u>290,000.00</u>	_____
Total Debt Service	\$ <u>519,850.00</u>	\$ <u>519,850.00</u>	\$ _____
Total Expenditures	\$ <u>519,850.00</u>	\$ <u>519,850.00</u>	\$ _____
Financing Sources Over (Under) Expenditures		\$ - 0 -	
Fund Balance, July 1		_____ - 0 -	
Fund Balance, June 30		\$ <u>_____ - 0 -</u>	

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**STATISTICAL SECTION**  
**(UNAUDITED)**

BOROUGH OF GARWOOD SCHOOL DISTRICT  
STATISTICAL SECTION

<u>Contents</u>	<u>Page</u>
Financial Trends:	
These schedules contain trend information to help the reader understand how the district's financial performance and well being have changed over time.	J-1 to J-5
Revenue Capacity:	
These schedules contain information to help the reader assess the district's most significant local revenue source, the property tax.	J-6 to J-9
Debt Capacity:	
These schedules present information to help the reader assess the affordability of the district's current levels of outstanding debt and the district's ability to issue additional debt in the future.	J-10 to J-13
Demographic and Economic Information:	
These schedules offer demographic and economic indicators to help the reader understand the environment within which the district's financial activities take place.	J-14 to J-15
Operating Information:	
These schedules contain service and infrastructure data to help the reader understand how the information in the district's financial report relates to the services the district provides and the activities it performs.	J-16 to J-20

Sources

Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial reports (CAFR) for the relevant year.

BOROUGH OF GARWOOD SCHOOL DISTRICT  
NET POSITION BY COMPONENT  
UNAUDITED

	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
<b>Governmental activities</b>										
Net investment in capital assets (Deficit)	\$ (2,124,652.90)	\$ (1,651,910.93)	\$ (1,155,512.64)	\$ (686,652.14)	\$ (465,395.65)	\$ 400,805.68	\$ 883,475.83	\$ 1,354,243.59	\$ 2,336,871.03	\$ 2,245,523.47
Restricted	1,618,999.83	1,341,774.95	1,240,925.19	955,087.40	802,545.65	766,562.34	1,146,466.34	1,122,487.82	943,373.87	1,356,272.76
Unrestricted (Deficit)	(1,339,855.43)	(931,942.05)	(1,028,627.53)	(1,010,780.92)	63,543.26	222,467.27	8,617.70	(20,550.06)	13,520.79	369,984.56
Total governmental activities net position	\$ (1,845,508.50)	\$ (1,242,078.03)	\$ (943,214.98)	\$ (742,345.66)	\$ 400,693.26	\$ 1,389,835.29	\$ 2,038,559.87	\$ 2,456,181.35	\$ 3,293,765.69	\$ 3,971,780.79
<b>Business-type activities</b>										
Net investment in capital assets	\$ 16,274.03	\$ 20,195.77	\$ 21,665.82	\$ 25,725.87	\$ 21,981.08	\$ 25,212.57	\$ 28,605.39	\$ 322.74	\$ 484.07	\$ 645.40
Unrestricted	26,334.74	23,725.27	8,649.08	31,443.20	55,671.53	74,044.49	67,235.11	51,135.32	40,048.82	30,498.64
Total business-type activities net position	\$ 42,608.77	\$ 43,921.04	\$ 30,314.90	\$ 57,169.07	\$ 77,652.61	\$ 99,257.06	\$ 95,840.50	\$ 51,458.06	\$ 40,532.89	\$ 31,144.04
<b>District-wide</b>										
Net investment in capital assets (Deficit)	\$ (2,108,378.87)	\$ (1,631,715.16)	\$ (1,133,846.82)	\$ (660,926.27)	\$ (443,414.57)	\$ 426,018.25	\$ 912,081.22	\$ 1,354,566.33	\$ 2,337,355.10	\$ 2,246,168.87
Restricted	1,618,999.83	1,341,774.95	1,240,925.19	955,087.40	802,545.65	766,562.34	1,146,466.34	1,122,487.82	943,373.87	1,356,272.76
Unrestricted (Deficit)	(1,313,520.69)	(908,216.78)	(1,019,978.45)	(979,337.72)	119,214.79	296,511.76	75,852.81	30,585.26	53,569.61	400,483.20
Total district net position	\$ (1,802,899.73)	\$ (1,198,156.99)	\$ (912,900.08)	\$ (685,176.59)	\$ 478,345.87	\$ 1,489,092.35	\$ 2,134,400.37	\$ 2,507,639.41	\$ 3,334,298.58	\$ 4,002,924.83

Source: CAFR Schedule A-1

BOROUGH OF GARWOOD SCHOOL DISTRICT  
CHANGES IN NET POSITION  
UNAUDITED

2018 2017 2016 2015 2014 2013 2012 2011 2010 2009

EXPENSES & INDIRECT ALLOCATIONS

Governmental activities									
Instruction									
Regular	\$ 4,752,347.95	\$ 4,520,329.90	\$ 4,320,853.70	\$ 3,919,320.53	\$ 4,268,253.92	\$ 4,290,546.56	\$ 4,417,789.42	\$ 4,334,814.70	\$ 4,241,412.37
Special education	2,635,357.21	2,292,636.51	2,046,776.08	1,951,065.67	1,751,276.55	1,630,529.42	1,090,932.75	1,171,253.34	1,050,694.74
Other instruction	122,799.88	126,125.31	93,580.38	61,672.53	56,029.82	59,953.04	55,833.88	78,674.46	104,160.28
Support Services:									
Tuition									
Student & instruction related services	951,447.33	916,291.08	764,873.78	723,951.26	650,855.38	646,257.82	649,084.27	684,104.27	754,813.91
General administrative services	307,180.56	274,699.56	247,035.13	271,062.65	243,643.26	230,290.40	220,878.55	219,543.74	278,779.45
School administrative services	313,798.23	275,232.02	255,731.14	248,181.83	216,960.65	220,982.52	201,049.93	234,132.74	190,343.33
Plant operations and maintenance	877,016.72	811,947.72	763,457.78	167,712.53	555,695.66	647,667.78	607,243.78	124,349.39	759,887.06
Student transportation services	436,040.61	344,834.17	390,880.45	30,013.22	291,064.13	346,793.50	264,775.13	39,039.60	243,507.93
Central services	202,974.84	148,092.71	141,667.06	637,760.58	134,221.85	120,659.52	112,796.39	685,628.15	149,478.28
Administration information technology	53,555.71	46,492.94	62,316.20	323,764.62	11,601.63	23,607.10	21,325.76	358,069.30	27,535.28
Interest on long-term debt	232,839.64	242,108.30	250,683.73	262,923.99	271,734.95	332,725.50	340,738.50	348,119.56	352,490.64
Unallocated depreciation	829,733.06	828,937.24	830,609.81	813,482.79	795,670.27	748,869.33	748,869.33	709,719.35	705,582.09
Total governmental activities expenses	\$ 11,715,091.74	\$ 10,827,727.46	\$ 10,188,485.24	\$ 9,410,912.20	\$ 9,247,008.07	\$ 9,187,870.24	\$ 8,723,304.89	\$ 8,740,218.76	\$ 9,046,909.81

Business-type activities:

Food Service	\$ 128,787.78	\$ 117,141.44	\$ 151,088.03	\$ 144,414.43	\$ 147,829.77	\$ 102,426.96	\$ 105,399.55	\$ 101,708.74	\$ 93,280.05
Total business-type activities expense	\$ 128,787.78	\$ 117,141.44	\$ 151,088.03	\$ 144,414.43	\$ 147,829.77	\$ 102,426.96	\$ 105,399.55	\$ 101,708.74	\$ 93,280.05
Total district expenses	\$ 11,843,879.52	\$ 10,944,868.90	\$ 10,319,573.27	\$ 9,555,326.63	\$ 9,394,837.84	\$ 9,290,297.20	\$ 8,828,704.24	\$ 8,841,927.50	\$ 9,138,569.88

PROGRAM REVENUES

Governmental activities:									
Operating grants and contributions	\$ 2,255,568.45	\$ 1,875,813.00	\$ 1,396,825.07	\$ 1,185,024.42	\$ 577,223.97	\$ 628,717.32	\$ 537,905.43	\$ 672,050.35	\$ 641,635.73
Total governmental activities program revenues	\$ 2,255,568.45	\$ 1,875,813.00	\$ 1,396,825.07	\$ 1,185,024.42	\$ 577,223.97	\$ 628,717.32	\$ 537,905.43	\$ 672,050.35	\$ 641,635.73

Business-type activities:

Charges for services									
Food Service	\$ 78,820.51	\$ 84,403.79	\$ 77,742.64	\$ 80,750.60	\$ 81,891.34	\$ 69,042.50	\$ 77,244.57	\$ 65,748.44	\$ 77,043.42
Operating grants and contributions	48,655.00	46,343.79	46,471.22	43,180.29	44,333.98	36,801.02	40,861.96	35,300.58	24,422.88
Total business type activities program revenues	\$ 127,475.51	\$ 130,747.58	\$ 124,213.86	\$ 123,930.89	\$ 126,225.32	\$ 105,843.52	\$ 118,106.53	\$ 112,633.91	\$ 101,466.30
Total district program revenues	\$ 2,383,043.96	\$ 2,006,560.58	\$ 1,521,038.93	\$ 1,308,955.31	\$ 703,449.29	\$ 734,560.84	\$ 656,011.86	\$ 773,099.37	\$ 743,102.03

NET (EXPENSE)/REVENUE

Governmental activities	\$ (9,459,523.29)	\$ (8,951,914.46)	\$ (8,771,640.17)	\$ (8,225,887.78)	\$ (8,669,784.10)	\$ (8,559,152.92)	\$ (8,185,399.26)	\$ (8,207,774.20)	\$ (8,217,049.63)
Business-type activities	(1,312.27)	13,606.14	(26,854.17)	(20,483.54)	(21,604.45)	3,416.56	12,706.98	10,925.17	8,186.25
Total district-wide net expense	\$ (9,460,835.56)	\$ (8,938,308.32)	\$ (8,798,494.34)	\$ (8,246,371.32)	\$ (8,691,388.55)	\$ (8,555,736.36)	\$ (8,172,692.28)	\$ (8,191,849.03)	\$ (8,365,470.61)

BOROUGH OF GARWOOD SCHOOL DISTRICT  
CHANGES IN NET POSITION  
UNAUDITED

	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
<b>GENERAL REVENUES AND OTHER CHANGES IN NET POSITION</b>										
Governmental activities:										
Property taxes levied for general purposes, net	\$ 7,648,762.00	\$ 7,506,145.00	\$ 7,402,118.00	\$ 7,256,978.00	\$ 7,114,684.00	\$ 6,922,412.00	\$ 6,786,679.00	\$ 6,521,505.00	\$ 6,279,668.00	\$ 6,074,104.00
Taxes levied for debt service	519,850.00	518,400.00	516,276.00	388,710.00	303,196.00	336,368.00	336,368.00	465,634.00	465,634.00	514,316.00
Federal and state aids not restricted	562,944.00	516,996.20	503,041.00	520,846.00	522,192.00	524,546.00	447,421.00	291,656.77	637,908.00	533,221.00
Miscellaneous income	134,536.82	111,510.21	149,335.85	129,977.85	105,755.35	127,102.34	124,827.01	86,394.10	313,634.36	340,754.52
Total governmental activities	\$ 8,856,092.82	\$ 8,653,051.41	\$ 8,570,770.85	\$ 8,296,511.85	\$ 8,045,827.35	\$ 7,910,428.34	\$ 7,695,295.01	\$ 7,365,189.87	\$ 7,696,844.36	\$ 7,462,995.52
<b>CHANGE IN NET POSITION</b>										
Governmental activities	\$ (603,430.47)	\$ (298,863.05)	\$ (200,869.32)	\$ 70,624.07	\$ (623,956.75)	\$ (648,724.58)	\$ (490,104.25)	\$ (837,584.33)	\$ (678,015.10)	\$ (754,654.11)
Business-type activities	(1,312.27)	13,606.14	(26,854.17)	(20,483.54)	(21,604.45)	3,416.56	12,706.98	10,925.17	9,388.85	8,186.25
Total district	\$ (604,742.74)	\$ (285,256.91)	\$ (227,723.49)	\$ 50,140.53	\$ (645,561.20)	\$ (645,308.02)	\$ (477,397.27)	\$ (826,659.16)	\$ (668,626.25)	\$ (746,467.86)

Source: CAFR Schedule A-2

BOROUGH OF GARWOOD SCHOOL DISTRICT  
 FUND BALANCES - GOVERNMENTAL FUNDS  
 UNAUDITED

	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
General Fund										
Reserved	\$ 1,722,354.00	\$ 1,449,116.62	\$ 1,262,661.77	\$ 980,162.58	\$ 591,159.56	\$ 384,023.25	\$ 567,178.25	\$ 348,199.73	\$ 313,537.36	\$ 1,259,627.31
Unreserved										
Restricted										
Committed	25,284.57	329,184.95	105,794.47	62,243.08	1,664.90	45,582.02	37,480.88	4,197.60	499,196.63	450,023.73
Assigned	243,456.00	209,881.00	212,924.00	234,015.00	245,409.00	171,240.81	214,493.00	232,346.80		
Unassigned										
Total general fund	\$ 1,991,094.57	\$ 1,988,182.57	\$ 1,581,380.24	\$ 1,276,420.66	\$ 838,233.46	\$ 761,727.08	\$ 819,152.13	\$ 584,744.13	\$ 812,733.99	\$ 1,709,651.04
All Other Governmental Funds										
Reserved	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted:										
Capital projects fund			89,455.09	89,455.09	179,455.09	382,539.09	579,288.09	774,288.09		
Debt service fund					373.53	31,931.61	4,036.36	1,765.12		
Committed:										
Debt service fund				373.90	31,931.00	4,036.00				
Unreserved, reported in:										
Capital projects fund									872,423.82	1,128,221.95
Debt service fund									4,095.13	64,714.05
Total all other governmental funds	\$ 0.00	\$ 0.00	\$ 89,455.09	\$ 89,828.99	\$ 211,759.62	\$ 418,506.70	\$ 583,324.45	\$ 776,053.21	\$ 899,894.95	\$ 1,192,936.00

Source: CAFR Schedule B-1

**BOROUGH OF GARWOOD SCHOOL DISTRICT  
CHANGES IN FUND BALANCES, GOVERNMENTAL FUNDS  
UNAUDITED**

	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
<b>Revenues</b>										
Tax levy	\$ 8,168,612.00	\$ 8,024,545.00	\$ 7,918,394.00	\$ 7,645,688.00	\$ 7,417,860.00	\$ 7,258,780.00	\$ 7,123,047.00	\$ 6,987,139.00	\$ 6,745,302.00	\$ 6,588,420.00
Miscellaneous	142,320.63	111,510.21	149,335.76	129,977.85	108,610.06	128,905.08	124,827.01	87,846.63	315,302.24	346,618.33
State sources	1,311,195.60	1,154,333.46	1,049,267.07	1,001,698.41	941,818.26	988,649.58	802,066.43	641,798.03	1,033,056.47	976,377.47
Federal sources	138,263.00	147,112.00	152,593.00	153,467.00	154,743.00	162,811.00	183,260.00	216,321.00	275,234.00	192,615.45
<b>Total revenue</b>	<b>\$ 9,760,391.23</b>	<b>\$ 9,437,500.67</b>	<b>\$ 9,269,589.83</b>	<b>\$ 8,930,831.26</b>	<b>\$ 8,623,051.32</b>	<b>\$ 8,539,145.66</b>	<b>\$ 8,233,200.44</b>	<b>\$ 7,933,104.66</b>	<b>\$ 8,368,894.71</b>	<b>\$ 8,104,031.25</b>
<b>Expenditures</b>										
Instruction										
Regular instruction	\$ 1,471,364.46	\$ 1,560,547.88	\$ 1,516,090.93	\$ 1,432,331.84	\$ 1,424,484.61	\$ 1,440,894.90	\$ 1,697,264.08	\$ 1,747,721.43	\$ 1,878,718.81	\$ 1,738,364.99
Special education instruction	899,184.60	818,103.08	751,063.39	709,583.20	712,913.83	644,817.17	388,170.47	357,922.14	286,787.49	277,913.42
Other instruction	61,734.52	66,900.21	51,434.64	39,999.98	40,839.63	42,893.22	41,052.42	77,137.12	59,543.09	77,010.00
Support Services:										
Tuition	2,736,080.84	2,356,287.99	2,420,943.29	2,478,757.22	3,071,712.52	2,959,744.32	2,649,608.16	2,619,471.79	2,714,563.64	2,628,309.87
Student & instruction related services	554,916.67	570,371.29	503,448.46	456,021.57	471,034.98	473,802.53	488,667.34	423,466.09	516,466.81	573,674.46
General administrative services	217,585.13	210,910.60	197,491.30	192,753.32	190,532.27	178,677.03	175,593.88	175,612.32	224,946.00	236,353.44
School Administrative services	183,508.07	174,311.92	170,308.28	164,062.35	161,003.79	161,116.08	149,672.11	141,826.62	179,660.74	137,495.79
Administration Information Technology	132,107.04	31,791.70	40,709.74	23,934.98	10,114.51	19,955.28	17,933.98	21,584.92	110,632.81	24,058.49
Central services	33,365.95	107,000.26	105,177.36	109,893.17	97,063.47	86,927.58	99,180.92	118,842.29	35,830.38	126,833.61
Plant operations and maintenance	685,795.92	673,848.28	665,084.53	567,505.70	494,019.36	566,746.72	533,453.82	585,446.53	616,964.28	675,414.08
Student transportation services	430,832.47	341,600.36	380,120.92	318,057.22	287,377.57	344,116.38	261,458.73	308,504.52	358,069.30	243,507.93
Unallocated employee benefits	1,766,034.87	1,634,349.45	1,465,216.77	1,233,369.10	1,200,988.37	1,292,323.15	1,128,514.29	1,081,770.70	985,754.33	1,032,311.87
Capital outlay	65,118.69	55,730.41	398,457.53	377,664.41	80,911.47	37,636.47	29,583.47	66,070.50	1,064,626.13	100,259.95
Debt service:										
Principal	290,000.00	280,000.00	270,000.00	255,000.00	245,000.00	255,000.00	195,000.00	185,000.00	175,000.00	165,000.00
Interest and other charges	229,850.00	238,400.00	246,650.00	255,640.63	265,315.64	256,737.63	336,367.53	344,089.06	351,289.00	358,089.00
Payment of refund escrow agent						577,577.00				
Cost of issuance of refunding bonds						98,552.50				
<b>Total expenditures</b>	<b>\$ 9,757,479.23</b>	<b>\$ 9,120,153.43</b>	<b>\$ 9,182,197.14</b>	<b>\$ 8,614,574.69</b>	<b>\$ 8,753,292.02</b>	<b>\$ 9,437,517.96</b>	<b>\$ 8,191,521.20</b>	<b>\$ 8,254,466.03</b>	<b>\$ 9,558,852.81</b>	<b>\$ 8,394,596.90</b>
Excess (Deficiency) of revenues over (under) expenditures	\$ 2,912.00	\$ 317,347.24	\$ 87,392.69	\$ 316,256.57	\$ (130,240.70)	\$ (898,372.30)	\$ 41,679.24	\$ (321,361.37)	\$ (1,189,958.10)	\$ (290,565.65)
<b>Other Financing sources (uses)</b>										
Refunding bond proceeds						7,140,000.00				
Payment to refunding bonds escrow						(6,884,000.00)				
Original issue premium						420,129.50				
Capital leases										
<b>Total other financing sources (uses)</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 217,192.89</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 676,129.50</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Net change in fund balances</b>	<b>\$ 2,912.00</b>	<b>\$ 317,347.24</b>	<b>\$ 304,585.58</b>	<b>\$ 316,256.57</b>	<b>\$ (130,240.70)</b>	<b>\$ (222,242.80)</b>	<b>\$ 41,679.24</b>	<b>\$ (321,361.37)</b>	<b>\$ (1,189,958.10)</b>	<b>\$ (290,565.65)</b>
Debt service as a percentage of noncapital expenditures	5.36%	5.72%	5.88%	6.20%	5.88%	6.49%	6.51%	6.46%	6.20%	6.31%

Source: CAFR Schedule B-2

BOROUGH OF GARWOOD SCHOOL DISTRICT  
GENERAL FUND OTHER LOCAL REVENUE BY SOURCE  
UNAUDITED

<u>Fiscal Year</u> <u>Ended June 30,</u>	<u>Interest on</u> <u>Investments</u>	<u>Insurance</u> <u>Surplus Refunds</u>	<u>Regional</u> <u>High School</u> <u>Close-Out</u>	<u>Miscellaneous</u>	<u>Total</u>
2018	\$ 30,360.75	\$	\$	53,962.95	\$ 84,323.70
2017	10,006.82			44,825.64	54,832.46
2016	5,980.91			71,038.35	77,019.26
2015	3,916.86			47,831.39	51,748.25
2014	3,141.31			19,987.66	23,128.97
2013	5,104.61			38,197.58	43,302.19
2012	8,031.24			26,050.00	34,081.24
2011	6,253.15			79,634.90	85,888.05
2010	2,391.46			41,295.68	43,687.14
2009	37,539.00	23,160.89	181,555.32	91,198.30	333,453.51

Source: District Records



BOROUGH OF GARWOOD SCHOOL DISTRICT  
ASSESSED VALUE AND ACTUAL VALUE OF TAXABLE PROPERTY  
UNAUDITED

Year	Vacant Land	Residential	Commercial	Industrial	Apartment	Total Assessed Value	Public Utilities (a)	Net Valuation Taxable	Est. Actual (County Equalized Value)	Total Direct School Tax Rate (b)
2018	\$ 2,430,700	\$ 133,737,200	\$ 41,842,700	\$ 3,943,000	\$ 2,092,000	\$ 184,045,600	\$ 117,394	\$ 184,162,994	\$ 25.54%	\$ 4.420
2017	813,500	134,037,600	43,261,900	6,466,300	2,092,000	186,671,300	130,257	186,801,557	28.02%	4.338
2016	845,400	133,637,600	43,561,500	6,466,300	2,092,000	186,602,800	136,185	186,738,985	29.63%	4.273
2015	915,800	133,517,300	43,514,000	6,556,800	2,092,000	186,595,900	134,426	186,730,326	29.21%	4.221
2014	780,700	134,059,600	43,514,000	6,556,800	2,092,000	187,003,100	131,885	187,134,985	29.28%	4.016
2013	744,100	134,238,700	43,514,000	6,556,800	2,092,000	187,145,600	134,057	187,279,657	28.93%	3.952
2012	717,900	134,756,700	43,809,500	6,634,800	2,200,000	188,118,900	89,585	188,208,485	27.99%	*
2011	754,900	134,704,000	43,832,400	6,634,800	2,200,000	188,126,100	98,957	176,319,757	27.76%	3.709
2010	1,024,100	133,906,600	43,779,600	6,634,800	2,200,000	187,545,100	158,145	187,703,245	26.89%	3.668
2009	1,467,800	133,619,500	43,600,800	6,634,800	2,200,000	187,522,900	193,311	187,716,211	27.00%	3.636

\* = Not available at time of audit

Source: District records Tax list summary & Municipal Tax Assessor

Note: Real property is required to be assessed at some percentage of true value (fair or market value) established by each county board of taxation. Reassessment occurs when ordered by the County Board of Taxation

(a): Taxable Value of Machinery, Implements and Equipment of Telephone, Telegraph and Messenger System Companies

(b): Tax rates are per \$100

BOROUGH OF GARWOOD SCHOOL DISTRICT  
DIRECT AND OVERLAPPING PROPERTY TAX RATES  
UNAUDITED

Fiscal Year Ended June 30,	Township of Garwood			Overlapping Rates		Total Direct and Overlapping Tax Rate
	Basic Rate (a)	General Obligation Debt Service (b)	Total Direct School Tax Rate	Borough of Garwood	Union County	
2018	\$4.139	\$0.281	\$4.420	\$3.390	\$2.095	9.905
2017	4.058	0.280	4.338	3.376	1.951	9.665
2016	3.994	0.279	4.273	3.192	1.839	9.304
2015	4.006	0.215	4.221	3.098	1.861	9.180
2014	3.852	0.164	4.016	3.013	1.818	8.847
2013	3.769	0.183	3.952	2.974	1.750	8.676
2012	3.675	0.182	3.857	2.878	1.665	8.400
2011	3.462	0.247	3.709	2.772	1.559	8.040
2010	3.415	0.253	3.668	*	*	3.668
2009	3.352	0.284	3.636	*	*	3.636

\* = Not available at time of audit

Source: District Records and Municipal Tax Collector  
(Rates are per \$100 of assessed value)

NJSA 18A:7F-5d limits the amount that the district can submit for a general fund tax levy. The levy when added to other components of the district's net budget may not exceed the prebudget year net budget by more than the spending growth limitation calculated as follows: the prebudget year net budget increased by the cost of living or 2.5 percent, whichever is greater, plus any spending growth adjustments.

(a) The district's basic tax rate is calculated from the A4F form which is submitted with the budget and the Net valuation taxable

(b) Rates for debt service are based on each year's requirements.

BOROUGH OF GARWOOD SCHOOL DISTRICT  
 PRINCIPAL PROPERTY TAX PAYERS - CURRENT YEAR AND NINE YEARS AGO  
 UNAUDITED

Taxpayer	2018			2009		
	Taxable Assessed Value	Rank [Optional]	% of Total District Net Assessed Value	Taxable Assessed Value	Rank [Optional]	% of Total District Net Assessed Value
ACP Partnership	\$ 4,527,700	1	2.46%	\$ 5,060,800.00	1	2.70%
Garwood Mall Assoc	4,090,800	2	2.22%	4,090,800.00	2	2.18%
Village Supermarket, Inc	3,220,000	3	1.75%	3,728,300.00	3	1.99%
Lofts at Garwood LLC	2,781,200	4	1.51%	2,781,200.00	4	1.48%
Garwood, LLC Home Depot	2,246,100	5	1.22%	2,246,100.00	5	1.20%
Gator Garwood Pitrms, LTD	2,200,000	6	1.19%	2,200,000.00	6	1.17%
Westwood Lanes, Inc	1,460,800	7	0.79%	2,029,900.00	7	1.08%
Garwood Plaza LLC	1,257,600	8	0.68%	1,947,700.00	8	1.04%
Garwood Realty	1,072,500	9	0.58%	1,640,100.00	9	0.87%
South Ave Urban Renewal LLC	1,032,300	10	0.56%	1,374,300.00	10	0.73%
Total	\$ 23,889,000		12.97%	\$ 27,099,200		14.44%

Source: Municipal Tax Assessor

BOROUGH OF GARWOOD SCHOOL DISTRICT  
PROPERTY TAX LEVIES AND COLLECTIONS  
UNAUDITED

Fiscal Year Ended <u>June 30,</u>	Taxes Levied for the <u>Fiscal Year</u>	<u>Collected within the Fiscal Year of the Levy (a)</u>		<u>Collections in Subsequent Years</u>
		<u>Amount</u>	<u>Percentage of Levy</u>	
2018	\$ 8,168,612	\$ 8,168,612	100.00%	\$
2017	8,024,545	7,415,034	92.40%	609,511
2016	7,918,394	7,918,394	100.00%	
2015	7,645,688	7,645,688	100.00%	
2014	7,417,880	7,417,880	100.00%	
2013	7,258,780	7,258,780	100.00%	
2012	7,123,047	6,579,589	92.37%	543,458
2011	6,987,139	6,463,834	92.51%	523,305
2010	6,745,302	6,745,302	100.00%	
2009	6,347,259	6,347,259	100.00%	

Source: District records including the Certificate and Report of School Taxes (A4F form)

Note: School taxes are collected by the Municipal Tax Collector. Under New Jersey State Statute, a municipality is required to remit to the school district the entire property tax balance, the amount voted upon or certified prior to the end of the school year.

BOROUGH OF GARWOOD SCHOOL DISTRICT  
RATIOS OF OUTSTANDING DEBT BY TYPE  
UNAUDITED

Fiscal Year Ended <u>June 30,</u>	<u>Governmental Activities</u>		Total <u>District</u>	Percentage of Personal <u>Income (a)</u>	<u>Per Capita (a)</u>
	General Obligation <u>Bonds</u>	Capital <u>Leases</u>			
2018	\$ 6,190,000.00	\$ 116,226.27	\$ 6,306,226.27	*	\$ 1,430.63
2017	6,480,000.00	155,537.15	6,635,537.15	0.93%	1,511.51
2016	6,760,000.00	194,971.05	6,954,971.05	0.86%	1,594.45
2015	7,030,000.00	15,742.35	7,045,742.35	0.81%	1,620.08
2014	7,285,000.00	29,489.06	7,314,489.06	0.75%	1,689.65
2013	7,530,000.00	42,562.59	7,572,562.59	0.72%	1,763.52
2012	7,529,000.00	13,124.37	7,542,124.37	0.71%	1,767.96
2011	7,724,000.00	23,743.18	7,747,743.18	0.66%	1,828.59
2010	7,909,000.00	33,811.74	7,942,811.74	0.63%	1,753.38
2009	8,084,000.00	43,358.53	8,127,358.53	0.65%	1,851.33

\* = Not available at time of audit

Source: District CAFR Schedules I-1, I-2

Note: Details regarding the district's outstanding debt can be found in the notes to the financial statements.

(a) See Exhibit NJ J-14 for personal income and population data. These ratios are calculated using personal income and population for calendar year.

BOROUGH OF GARWOOD SCHOOL DISTRICT  
RATIOS OF NET BONDED DEBT OUTSTANDING  
UNAUDITED

Fiscal Year Ended <u>June 30,</u>	<u>General Bonded Debt Outstanding</u>		Percentage of Actual Taxable Value (a) of <u>Property</u>	<u>Per Capita (b)</u>
	<u>General Obligation Bonds</u>	<u>Net General Bonded Debt Outstanding</u>		
2018	\$6,190,000.00	\$6,190,000.00	*	1,404.26
2017	6,480,000.00	6,480,000.00	3.47%	1,476.08
2016	6,760,000.00	6,760,000.00	3.62%	1,549.75
2015	7,030,000.00	7,030,000.00	3.76%	1,616.46
2014	7,285,000.00	7,285,000.00	3.89%	1,682.84
2013	7,530,000.00	7,530,000.00	4.02%	1,753.61
2012	7,529,000.00	7,529,000.00	4.00%	1,764.89
2011	7,724,000.00	7,724,000.00	4.38%	1,822.99
2010	7,909,000.00	7,909,000.00	4.21%	1,745.92
2009	8,084,000.00	8,084,000.00	4.31%	1,841.46

\* = Not available at time of audit

Note: Details regarding the district's outstanding debt can be found in the notes to the financial statements.

(a) See Exhibit NJ J-6 for property tax data.

(b) Population data can be found in Exhibit NJ J-14.

BOROUGH OF GARWOOD SCHOOL DISTRICT  
DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT  
AS OF DECEMBER 31, 2017  
UNAUDITED

<u>Governmental Unit</u>	<u>Debt Outstanding</u>	<u>Estimated Percentage Applicable (a)</u>	<u>Estimated Share of Overlapping Debt</u>
Debt repaid with property taxes Borough of Garwood	\$3,885,661.42	100.00%	\$3,885,661.42
Other debt Union County	590,143,495.52	0.08%	<u>451,854.70</u>
Subtotal, overlapping debt			\$4,337,516.12
Borough of Garwood School District Direct Debt			<u>6,190,000.00</u>
Total direct and overlapping debt			<u><u>\$10,527,516.12</u></u>

Source: Municipal Chief Financial Officer, County Treasurer's Office

Note: Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the District. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the district. This process recognizes that, when considering the District's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However this does not imply that every taxpayer is a resident, and therefore responsible for repaying the debt, of each overlapping payment.

(a) For debt repaid with property taxes, the percentage of overlapping debt applicable is estimated using taxable assessed property values. Applicable percentages were estimated by determining the portion of another governmental unit's taxable value that is within the district's boundaries and dividing it by each unit's total taxable value.





BOROUGH OF GARWOOD SCHOOL DISTRICT  
DEMOGRAPHIC AND ECONOMIC STATISTICS  
UNAUDITED

<u>Year</u>	<u>Population (a)</u>	<u>Personal Income (b)</u>	<u>Per Capita Personal Income (c)</u>	<u>Unemployment Rate (d) Garwood</u>
2018	4,408	\$ *	\$ *	*
2017	4,390	271,337,120	61,808	4.50%
2016	4,362	262,108,218	60,089	5.00%
2015	4,349	249,223,794	57,306	5.50%
2014	4,329	237,614,481	54,889	6.00%
2013	4,294	234,662,806	54,649	8.60%
2012	4,266	228,256,596	53,506	5.70%
2011	4,237	217,730,956	51,388	5.60%
2010	4,530	227,578,140	50,238	5.70%
2009	4,390	232,103,690	52,871	5.60%

\* = Not available at time of audit

Source:

- (a) Population information provided by the NJ Dept. of Labor and Workforce Development.
- (b) Personal income has been estimated based upon the municipal population and per capita personal income presented.
- (c) Per capita personal income by municipality estimated based upon the census published by the US Bureau of Economic Analysis.
- (d) Unemployment data provided by the NJ Dept. of Labor and Workforce Development.

EXHIBIT "J-15"

BOROUGH OF GARWOOD SCHOOL DISTRICT  
PRINCIPAL EMPLOYERS - CURRENT YEAR AND TEN YEARS AGO  
UNAUDITED

Employer	2018*			2009*		
	# of Employees	Rank (Optional)	Percentage of Total Employment	# of Employees	Rank (Optional)	Percentage of Total Employment
	*	1	*	*	1	*
	*	2	*	*	2	*
	*	3	*	*	3	*
	*	4	*	*	4	*
	*	5	*	*	5	*
	*	6	*	*	6	*
	*	7	*	*	7	*
	*	8	*	*	8	*
	*	9	*	*	9	*
	*	10	*	*	10	*
	<u>0</u>		<u>0.00%</u>	<u>0</u>		<u>0.00%</u>

Source: Municipal Records  
 \* - Data Not Available

BOROUGH OF GARWOOD SCHOOL DISTRICT  
FULL-TIME EQUIVALENT DISTRICT EMPLOYEES BY FUNCTION/PROGRAM  
UNAUDITED

Function/Program	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Instruction:										
Regular	23.0	22.5	21.4	21.3	21.3	23.0	24.0	*	26.0	26.0
Special education	9.0	10.6	10.7	8.5	8.5	9.3	5.2	*	4.0	4.0
Support Services:										
Student & instruction related services	12.0	12.2	11.9	13.2	13.2	11.0	10.0	*	5.0	5.0
General administrative services	2.0	2.0	2.3	1.4	1.4	4.0	4.0	*	2.0	2.0
School administrative services	1.8	1.8	1.8	1.8	1.8	2.5	3.0	*	3.0	3.0
Plant operations and maintenance	5.7	5.7	5.7	5.7	5.7	6.0	6.0	*	6.0	6.0
Pupil transportation	0.3	0.3	0.3	0.4	0.4	1.0	0.3	*	2.0	2.0
Business administrative services	1.1	1.3	1.1	1.0	1.0	1.5	1.5	*	2.0	2.0
<b>Total</b>	<b>54.9</b>	<b>56.4</b>	<b>55.2</b>	<b>53.3</b>	<b>53.3</b>	<b>58.3</b>	<b>54.0</b>	<b>0.0</b>	<b>48.0</b>	<b>48.0</b>

Source: District Personnel Records

BOROUGH OF GARWOOD SCHOOL DISTRICT  
OPERATING STATISTICS  
UNAUDITED

Fiscal Year	Enrollment	Operating Expenditures (a)	Cost Per Pupil	% Change	Teaching Staff (b)	Pupil/Teacher Ratio	Average Daily Enrollment (c)	Average Daily Attendance (c)	% Change in Average Daily Enrollment	Student Attendance Percentage
2018	388	\$ 9,172,510.54	\$ 23,640.49	6.36%	34	11.4	372	353	-2.36%	94.89%
2017	387	8,601,753.43	22,226.75	-2.14%	35	11.1	381	363	3.25%	95.28%
2016	364	8,267,089.61	22,711.78	9.35%	36	10.1	369	352	-0.81%	95.39%
2015	372	7,726,269.65	20,769.54	-2.54%	37	10.1	372	361	-2.87%	97.04%
2014	383	8,162,064.91	21,310.87	0.49%	38	10.1	383	365	-0.52%	95.30%
2013	389	8,249,650.83	21,207.33	13.67%	32	12.2	385	365	-0.77%	94.81%
2012	409	7,630,570.20	18,656.65	-0.62%	29	14.1	388	383	-1.52%	98.71%
2011	408	7,659,306.47	18,772.81	-3.87%	29	14.0	394	393	-0.25%	99.75%
2010	408	7,967,937.68	19,529.26	4.98%	30	13.6	395	375	0.77%	94.94%
2009	408	7,590,100.00	18,603.19	4.60%	30	13.6	392	370	*	94.44%

\* = Not available at time of audit

Sources: District records

Note: Enrollment based on annual October district count.

(a) Operating expenditures equal total expenditures less debt service and capital outlay.

(b) Teaching staff includes only full-time equivalents of certificated staff.

(c) Average daily enrollment and average daily attendance are obtained from the School Register Summary (SRS).

BOROUGH OF GARWOOD SCHOOL DISTRICT  
SCHOOL BUILDING INFORMATION  
UNAUDITED

	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>
<u>District Buildings</u>										
Elementary School(s):										
Washington School (Building Not Used)										
Square Feet	---	---	---	---	---	---	---	---	11,856	11,856
Capacity (students)	---	---	---	---	---	---	---	---	*	*
Enrollment	---	---	---	---	---	---	---	---	83	73
Elementary/Middle School(s):										
Lincoln Franklin School										
Square Feet	67,487	67,487	67,487	67,487	67,487	67,487	67,487	67,487	67,487	67,487
Capacity (students)	*	*	*	*	*	*	*	*	*	*
Enrollment	387	387	364	372	383	389	409	408	325	335

Number of Schools at June 30, 2018  
Elementary/Middle = 1

Source: District records

\* - data not available

Note: Year of original construction is shown in parentheses, if available. Increases in square footage and capacity are the result of additions. Enrollment is based on the annual October district count.

BOROUGH OF GARWOOD SCHOOL DISTRICT  
SCHEDULE OF REQUIRED MAINTENANCE  
UNAUDITED

Undistributed expenditures - Required maintenance for school facilities - 11-000-261-XXX

	<u>Total</u>	<u>Washington School</u>	<u>Lincoln Franklin School</u>
2018	\$ 183,973.02	\$ -----	\$ 183,973.02
2017	173,897.33	-----	173,897.33
2016	165,163.54	-----	165,163.54
2015	85,234.87	-----	85,234.87
2014	78,911.96	-----	78,911.96
2013	77,108.41	-----	77,108.41
2012	78,646.10	-----	78,646.10
2011	93,033.00	15,668.00	77,365.00
2010	86,652.29	12,997.84	73,654.45
2009	84,450.57	5,048.49	79,402.08
	<hr/>	<hr/>	<hr/>
Total	\$ <u>749,200.74</u>	\$ <u>33,714.33</u>	\$ <u>1,073,356.76</u>

Source: District records

GARWOOD BOARD OF EDUCATION  
INSURANCE SCHEDULE  
6/30/2018  
UNAUDITED

	<u>Coverage</u>	<u>Deductible</u>
Commercial Package Policy - New Jersey Schools Insurance Fund (NJSIG):		
<u>PROPERTY SECTION:</u>		
Blanket Building and Contents (fund limit)	\$ 500,000,000	\$ 5,000
Accounts Receivable	250,000	5,000
Automobile Physical Damage	In Blanket Limit	1,000
Electronic Data Processing Equipment	600,000	5,000
<u>LIABILITY SECTION:</u>		
Comprehensive General Liability	16,000,000	
Automobile Liability	16,000,000	
Employee Benefit Liability	16,000,000	1,000
<u>CRIME:</u>		
Faithful Performance	50,000	1,000
Forgery & Alteration	50,000	1,000
Money & Security	50,000	1,000
Money Orders/Counterfeit	50,000	1,000
Computer Fraud	50,000	1,000
<u>SCHOOL BOARD LEGAL LIABILITY ( NJSIG)</u>	16,000,000	5,000
<u>ENVIRONMENTAL LIABILITY (NJSIG [Zurich]):</u>		
Limit of Liability:		
Incident	1,000,000	100,000
Fund Annual Aggregate	25,000,000	
<u>WORKERS' COMPENSATION (NJSIG):</u>		
(a) Statutory Benefits	Included	
(a) Employer's Liability	5,000,000	
Supplemental Coverage (optional)	Included	
RLI Insurance Company		
Public Employees' Faithful Performance Blanket Position Bond -		
Treasurer - R. Krov	190,000	
Business Administrator - E. Larson	190,000	

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**SINGLE AUDIT SECTION**



# SUPLEE, CLOONEY & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

308 East Broad Street, Westfield, New Jersey 07090-2122

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND  
OTHER MATTERS BASED ON AN AUDIT OF BASIC FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

Honorable President and Members  
of the Board of Education  
Borough of Garwood School District  
County of Union  
Garwood, New Jersey 07027

We have audited, in accordance with the auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Borough of Garwood School District, in the County of Union, State of New Jersey (the "District") as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated February 4, 2019

### ***Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

# SUPLEE, CLOONEY & COMPANY

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## ***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. However, we noted immaterial instances of noncompliance that we have reported to the Board of Education of the Borough of Garwood School District in a separate Auditor's Management Report on Administrative Findings – Financial and Compliance dated February 4, 2019.

## ***Purpose of This Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

  
\_\_\_\_\_  
CERTIFIED PUBLIC ACCOUNTANTS

  
\_\_\_\_\_  
PUBLIC SCHOOL ACCOUNTANT NO. 948

February 4, 2019



**SUPLEE, CLOONEY & COMPANY**

**CERTIFIED PUBLIC ACCOUNTANTS**

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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE  
WITH REQUIREMENTS APPLICABLE TO EACH  
MAJOR STATE FINANCIAL ASSISTANCE PROGRAM  
AND ON INTERNAL CONTROL OVER COMPLIANCE IN  
IN ACCORDANCE WITH THE NEW JERSEY OMB CIRCULAR 15-08**

Honorable President and Members  
of the Board of Education  
Borough of Garwood School District  
County of Union  
Garwood, New Jersey 07027

***Report on Compliance for Each Major State Program***

We have audited the Borough of Garwood School District's, in the County of Union, State of New Jersey (the "District") compliance with the types of compliance requirements described in the New Jersey *OMB State Grant Compliance Supplement* that could have a direct and material effect on each of the District's major state programs for the year ended June 30, 2018. The District's major state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with state statutes, regulations, and the terms and conditions of its state awards applicable to its state programs.

***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for each of the District's major state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and New Jersey *OMB 15-08*. Those standards and New Jersey *OMB 15-08* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state program. However, our audit does not provide a legal determination of the District's compliance.

**Opinion on Each Major State Program**

In our opinion, the District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2018.

**Report on Internal Control Over Compliance**

Management of the District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered District's internal control over compliance with the types of requirements that could have a direct and material effect on each major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major state program and to test and report on internal control over compliance in accordance with New Jersey OMB 15-08, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the State of New Jersey OMB 15-08. Accordingly, this report is not suitable for any other purpose.

  
CERTIFIED PUBLIC ACCOUNTANTS

  
PUBLIC SCHOOL ACCOUNTANT NO. 948

February 4, 2019

BOROUGH OF GARWOOD SCHOOL DISTRICT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

FEDERAL GRANTOR/PASS-THROUGH GRANITOR/PROGRAM TITLE	FEDERAL CFDA NUMBER	FEDERAL AWARD IDENTIFICATION NUMBER	GRANT OR STATE PROJECT NUMBER	GRANT PERIOD	AWARD AMOUNT	BALANCE AT JUNE 30, 2017		BALANCE AT JUNE 30, 2018	
						UNEARNED REVENUE (ACCOUNTS RECEIVABLE)	CASH RECEIVED	UNEARNED REVENUE (ACCOUNTS RECEIVABLE)	BUDGETARY EXPENDITURES
Enterprise Fund									
U.S. Department of Agriculture									
Passed-through State Department of Education:									
Child Nutrition Cluster:									
National School Lunch - Food Distribution	10.555	17171NJ304N1099	N/A	7/1/16-6/30/17	\$ 7,668.93	\$ 234.07	\$	\$ (234.07)	\$ 327.71
National School Lunch - Food Distribution	10.555	17171NJ304N1099	N/A	7/1/17-6/30/18	8,343.99		8,343.99	(8,016.28)	(116.88)
Healthy Hunger Free Kids Act	10-551		N/A	7/1/17-6/30/18	1,816.56		1,699.68	(1,816.56)	(2,367.22)
National School Lunch Program	10.555	17171NJ304N1099	N/A	7/1/17-6/30/18	37,029.81		34,672.59	(37,029.81)	
Total Child Nutrition Cluster					\$	234.07	\$ 44,716.26	\$ (47,096.72)	\$ (2,146.39)
Total U.S. Department of Agriculture					\$	234.07	\$ 44,716.26	\$ (47,096.72)	\$ (2,146.39)
Special Revenue Fund									
U.S. Department of Education									
Passed-through State Department of Education:									
N.C.L.B. Cluster:									
Title I - Part A	84.010	S010A150030	NCLB171017	7/1/17-6/30/18	31,647.00		27,708.00	(27,708.00)	
Title II - Part A	84.367	S367A150029	NCLB171017	7/1/17-6/30/18	8,733.00		7,680.00	(7,680.00)	
Total N.C.L.B. Cluster					\$		\$ 35,388.00	\$ (35,388.00)	\$
I.D.E.A. Special Education Cluster:									
I.D.E.A. Part B - Basic	84.027	S027A150100	IDEA171017	7/1/17-6/30/18	99,661.00		99,661.00	(99,661.00)	
I.D.E.A. Part B - Preschool	84.173	S173A150114	IDEA171017	7/1/17-6/30/18	3,214.00		3,214.00	(3,214.00)	
Total I.D.E.A. Special Education Cluster					\$		\$ 102,875.00	\$ (102,875.00)	\$
Total U.S. Department of Education					\$		\$ 138,253.00	\$ (138,253.00)	\$
Total Federal Financial Assistance					\$	234.07	\$ 182,979.26	\$ (185,359.72)	\$ (2,146.39)

See accompanying notes to schedules of financial assistance.

BOROUGH OF GARWOOD SCHOOL DISTRICT  
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE  
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

STATE GRANTOR/PROGRAM TITLE	GRANT OR STATE PROJECT NUMBER	AWARD AMOUNT	GRANT PERIOD	BALANCE AT JUNE 30, 2017		CASH RECEIVED	BUDGETARY EXPENDITURES	ADJUSTMENTS/ REPAYMENT OF PRIOR YEAR BALANCES	BALANCE AT JUNE 30, 2018		MEMO	
				DEFERRED REVENUE (ACCTS.REC.)	DEFERRED REVENUE (ACCTS.REC.)				BUDGETARY RECEIVABLE	CUMULATIVE TOTAL EXPENDITURES		
<b>General Fund:</b>												
<b>State Aid Cluster:</b>												
Special Education Categorical Aid	18-495-034-5120-089	\$ 323,421.00	7/1/17-6/30/18	\$	\$	293,122.62	(323,421.00)	30,298.38	\$	\$	30,298.38	\$ 323,421.00
Equalization Aid	18-495-034-5120-078	77,425.00	7/1/17-6/30/18			70,171.75	(77,425.00)	7,253.25			7,253.25	77,425.00
Security Aid	18-495-034-5120-084	11,310.00	7/1/17-6/30/18			10,250.47	(11,310.00)	1,059.53			1,059.53	11,310.00
Per Pupil Growth Aid	18-495-034-5120-097	5,120.00	7/1/17-6/30/18			4,640.35	(5,120.00)	479.65			479.65	5,120.00
PARCC Readiness	18-495-034-5120-098	5,120.00	7/1/17-6/30/18			4,640.35	(5,120.00)	479.65			479.65	5,120.00
Professional Learning Community Aid	18-495-034-5120-101	4,840.00	7/1/17-6/30/18			4,386.58	(4,840.00)	453.42			453.42	4,840.00
Adjustment Aid	18-495-034-5120-085	5,768.00	7/1/17-6/30/18			5,227.65	(5,768.00)	540.35			540.35	5,768.00
				\$	\$	392,439.77	(433,004.00)	40,564.23	\$	\$	40,564.23	\$ 433,004.00
<b>Other-General Fund:</b>												
Extraordinary Special Education Costs Aid	18-495-034-5120-473	83,260.00	7/1/17-6/30/18	\$	\$		(83,260.00)		\$	(83,260.00)	83,260.00	83,260.00
Transportation Aid	18-495-034-5120-014	36,355.00	7/1/17-6/30/18			32,949.23	(36,355.00)	3,405.77			3,405.77	36,355.00
Nonpublic School Transportation Costs Aid	Not Available	1,740.00	7/1/17-6/30/18				(1,740.00)			(1,740.00)	1,740.00	1,740.00
Reimbursed TPAF Social Security Contributions	18-495-034-5094-003	173,184.60	7/1/17-6/30/18			164,203.87	(173,184.60)			(8,980.73)	8,980.73	173,184.60
On-behalf TPAF long-term disability insurance	Not Available	376.00	7/1/17-6/30/18			376.00	(376.00)					376.00
On-behalf TPAF pension contributions	18-495-034-5094-002	355,245.00	7/1/17-6/30/18			355,245.00	(355,245.00)					355,245.00
On-behalf TPAF post retirement medical	18-495-034-5094-001	229,446.00	7/1/17-6/30/18			229,446.00	(229,446.00)					229,446.00
				\$	\$	782,220.10	(879,606.60)	3,405.77	\$	(83,980.73)	97,386.50	\$ 879,606.60
<b>Enterprise Fund:</b>												
National School Lunch Program (State Share)	18-100-010-3360-067	1,558.28	7/1/17-6/30/18	\$	\$	1,457.99	(1,558.28)		\$	(100.29)	100.29	\$ 1,558.28
				\$	\$	1,457.99	(1,558.28)		\$	(100.29)	100.29	\$ 1,558.28
				\$	\$	1,176,117.86	(1,314,168.88)	43,970.00	\$	(94,081.02)	138,051.02	\$ 1,314,168.88
<b>Total state financial assistance subject to single audit</b>												

Less: On-behalf amounts not utilized for determination of major programs:  
 On-behalf TPAF long-term disability insurance 376.00  
 On-behalf TPAF pension contributions 355,245.00  
 On-behalf TPAF post retirement medical 229,446.00  
591,050.86

See accompanying notes to schedules of financial assistance.

**Borough of Garwood School District**  
**Notes to the Schedules of Expenditures of Federal Awards**  
**and State Financial Assistance**  
**Year Ended June 30, 2018**

**NOTE 1: GENERAL**

The accompanying schedules of expenditures of federal awards and state financial assistance include federal and state activity of the Board of Education, Borough of Garwood School District. The Board of Education is defined in Note 1 to the Board's basic financial statements. All federal and state awards received directly from the federal and state agencies, as well as federal awards and state financial assistance passed through other government agencies is included on the schedule of expenditures of federal awards and state financial assistance.

**NOTE 2: BASIS OF ACCOUNTING**

The accompanying schedules of federal awards and state financial assistance are presented on the budgetary basis of accounting with the exceptions of programs recorded in the food service fund, which are presented using the accrual basis of accounting. These basis of accounting are described in Note 1 of the Board's basic financial statements. The information in this schedule is presented in accordance with the requirements of U.S. Uniform Guidance and New Jersey OMB Circular 15-08. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements. The District has elected not to use the 10 percent de minimis indirect cost rate as allowed under the Uniform Guidance.

**NOTE 3: RELATIONSHIP TO BASIC FINANCIAL STATEMENTS**

The basic financial statements present the general fund and special revenue fund on a GAAP basis. Budgetary comparison statements or schedule (RSI) are presented for the general fund and special revenue fund to demonstrate finance-regulated legal compliance in which certain revenue is permitted by law or grant agreement to be recognized in the audit year, whereas for GAAP reporting, revenue is not recognized until the subsequent year or when expenditures have been made.

The General fund is presented in the accompanying schedules on the modified accrual basis with the exception of the revenue recognition of the last state aid payment in the current budget year, which is mandated pursuant to N.J.S.A. 18A:22-44.2. For GAAP purposes that payment is not recognized until the subsequent budget year due to the state deferral and recording of the last state aid payment in the subsequent year. The special revenue fund is presented in the accompanying schedules on the grant accounting budgetary basis which recognizes encumbrances as expenditures and also recognizes the related revenue, whereas GAAP basis does not. The special revenue fund also recognizes the last state aid payment in the current budget year, consistent with N.J.S.A. 18A:22-44.2.



**Borough of Garwood School District**  
**Notes to the Schedules of Expenditures of Federal Awards**  
**and State Financial Assistance**  
**Year Ended June 30, 2018**

**NOTE 3: RELATIONSHIP TO BASIC FINANCIAL STATEMENTS (CONTINUED)**

The net adjustment to reconcile from the budgetary basis to the GAAP basis is (\$1,415.00) for the general fund. See the notes to the required supplementary information for a reconciliation of the budgetary basis to the modified accrual basis of accounting for the general and special revenue funds. Federal awards and state financial assistance revenues are reported in the Board's basic financial statements on a GAAP basis as follows:

	<u>Federal</u>	<u>State</u>	<u>Total</u>
General Fund		\$1,311,195.60	\$1,311,195.60
Special Revenue Fund	\$138,263.00		138,263.00
Food Service Fund	<u>47,096.72</u>	<u>1,558.28</u>	<u>48,655.00</u>
Total Awards & Financial Assistance	<u>\$185,359.72</u>	<u>\$1,312,753.88</u>	<u>\$1,498,113.60</u>

**NOTE 4: RELATIONSHIP TO FEDERAL AND STATE FINANCIAL REPORTS**

Amounts reported in the accompanying schedules agree with the amounts reported in the related federal and state financial reports.

**NOTE 5: OTHER**

Revenues and expenditures reported in the Food Distribution Program represent current year value received and current year distributions respectively. The amount reported as TPAF pension contributions, post-retirement medical benefits and long-term disability insurance represents the amount paid by the state on behalf of the district for the year ended June 30, 2018. TPAF Social Security contributions represent the amount reimbursed by the state for the employer's share of Social Security contributions for TPAF members for the year ended June 30, 2018.

**Borough of Garwood School District**  
**Schedule of Findings and Questioned Costs**  
**For the Fiscal Year Ended June 30, 2018**

**Section I – Summary of Auditor’s Results**

**Financial Statements**

- |     |  |            |
|-----|--|------------|
| (1) | Type of Auditor’s Report Issued:   | Unmodified |
| (2) | Internal Control Over Financial Reporting:   |            |
|     | (a) Material weakness identified?  | No         |
|     | (b) Significant deficiencies identified that are not considered to be material weaknesses? | No         |
| (3) | Noncompliance material to basic financial statements noted?                                | No         |

**Federal Program(s)** – Not Applicable

**State Program(s)**

- |     |   |            |
|-----|---|------------|
| (1) | Internal Control Over Major State Programs:   |            |
|     | (a) Material weakness identified?   | No         |
|     | (b) Significant deficiencies identified that are not considered to be material weaknesses?                | No         |
| (2) | Type of Auditor’s Report issued on compliance for major state program(s)?                                 | Unmodified |
| (3) | Any audit findings disclosed that are required to be reported in accordance with N.J. OMB Circular 15-08? | No         |
| (4) | Identification of Major State Program(s):   |            |

<u>Program</u>	<u>Grant Number</u>
Reimbursed TPAF Social Security Contributions	495-034-5094-003

**Borough of Garwood School District**  
**Schedule of Findings and Questioned Costs**  
**For the Fiscal Year Ended June 30, 2018**

**Section I – Summary of Auditor’s Results (Continued)**

**State Program(s) (Continued)**

- (5) Program Threshold Determination:
  - Type A State Program Threshold > \$750,000.00
  - Type B State Program Threshold <= \$750,000.00
  
- (6) Auditee qualified as a low-risk auditee under New Jersey  
OMB Circular 15-08? Yes

**Section II – Financial Statement Audit – Reported Findings Under Government Auditing Standards**

**Internal Control Findings**

None Reported

**Compliance Findings**

None Reported

**Section III – Findings and Questioned Costs Relative to Major Federal and State Programs**

Federal Programs – None Reported  
State Programs – None Reported

**Borough of Garwood School District**  
**Schedule of Prior Year Audit Findings**

Not Applicable

