

# **Comprehensive Annual Financial Report**

**of the**

**Gloucester County  
Vocational-Technical School District**

**Deptford, New Jersey**

**For The Fiscal Year Ended  
June 30, 2018**

**GLOUCESTER COUNTY VOCATIONAL TECHNICAL SCHOOL DISTRICT**  
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## **INTRODUCTORY SECTION**



## GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT

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1360 TANYARD ROAD · SEWELL, NEW JERSEY 08080  
856-468-1445 · FAX 856-468-3397

February 20, 2019

Honorable President and  
Members of the Board of Education  
Gloucester County Vocational-Technical School District  
County of Gloucester, New Jersey

Dear Board Members:

The comprehensive annual financial report of the Gloucester County Vocational-Technical School District (District), a component unit of the County of Gloucester, New Jersey, for the fiscal year ended June 30, 2018 is hereby submitted. Responsibility for both the accuracy of the data and the completeness and fairness of the presentation, including all disclosures, rests with the management of the Board of Education (Board). To the best of our knowledge and belief, the data presented in this report are accurate in all material respects and are reported in a manner designed to present fairly the financial position and results of operations of the various funds of the District. All disclosures necessary to enable the reader to gain an understanding of the District's financial activities have been included.

The comprehensive annual financial report is presented in four sections: introductory, financial, statistical and single audit. The introductory section includes this transmittal letter, the District's organizational chart and a list of principal officials. The financial section is presented in accordance with Governmental Accounting Standards Board Statement No. 34 and includes the Report of Independent Auditors, the Management and Discussion Analysis, the basic financial statements, required supplementary information, and the combining and individual fund financial statements. The statistical section includes selected financial and demographic information, generally presented on a multi-year basis. The District is required to undergo an annual single audit in conformity with the provisions of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance); and the State Treasury Circular 15-08-OMB, "*Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid.*" Information related to this single audit, including the auditor's report on the internal control structure and compliance with applicable laws and regulations and findings and questions, are included in the single audit section of this report.

### **1. Reporting Entity and Its Services**

The Gloucester County Vocational-Technical School District, a component unit of the County of Gloucester, New Jersey, is a reporting entity within the criteria adopted by the Governmental Accounting Standards Board (GASB) as established by NCGA Statement No. 3. All funds of the District are included in this report. The Gloucester County Vocational-Technical School District and all of its programs and projects constitute the District's reporting entity.

The Gloucester County Vocational-Technical School District is one of 21 county career-technical schools in New Jersey. The District successfully completed its conversion from a shared-time vocational program to a comprehensive full-time high school. Applications for acceptance to the District's school, Gloucester County Institute of Technology, continue to exceed seats available. A list of programs offered to incoming students in the 2017-2018 school year follows:

A. Career-Technical Programs

- Construction Technology
- Cosmetology
- Culinary Arts
- Performing Arts (Dance/Drama)
- Transportation Technology

B. Academies

- Allied Health and Medical Science
- Engineering
- Finance and Business Management
- Information Technology and Digital Communication

C. Shared-Time Vocational Programs – Senior Year Option

- Emergency Response (Fire Science and Law Enforcement)

D. Post-Secondary Adult Programs

- |                                    |  |
|------------------------------------|--|
| Career-Technical Training Programs | Adult Regional High School                                   |
| Customized Training Programs       | Youth One Stop Program/<br>Youth Education and Career Center |

E. Community Use of Facilities

- |                   |                |
|-------------------|----------------|
| Aquatics Center   | Fitness Center |
| Gymnasiums        | Kitchens       |
| Television Studio |                |

**2. Major Initiatives**

A. Current Year Accomplishments

Gloucester County Vocational-Technical School District's Gloucester County Institute of Technology (GCIT) used to be called area education's best-kept secret, but the record number of applicants substantiates its solid reputation and growing popularity in the county, making GCIT a school of choice for many high school students.

Thanks to our supportive Board of Education, faculty, staff, parents, and students, GCIT is ranked high on the list of New Jersey high schools, winning a best practice award on two occasions and the coveted NJ Star School designation from the New Jersey Department of Education.



Since its inception in 2000, full-time Academy Programs offer students a well-rounded education, integrating career, academic, and industry excellence. Students who pursue post-secondary high school goals have been successful in both attaining college and/or post-secondary training goals.

The diverse academy student population at GCIT is afforded high-tech instruction as students participate in interactive distance learning and receive complementary and cutting-edge instruction via mobile computer labs, software, and smart-board technology.

Career-Technical programs at GCIT prepare students for careers in demand through hands-on learning—integrating academics and industry standards. A record number of students have applied for admission to GCIT indicating the necessity of career-technical education and post-secondary opportunity.

Career-Technical students have several options awaiting them upon graduation. These options include entering the workforce, apprenticeship programs, and a pathway to college or other post-secondary training options. GCIT participates in an articulation agreement with Rowan College at Gloucester County through which GCIT students may earn college credits while still in high school.

With guidance from business and industry, our school-to-careers program provides valuable work experience, income, and graduation credits for interested students.

#### B. District Goals for 2017-2018

- Maintain and enhance all current programs for the school district
- Reconfigure the Bankbridge Development Center Annex at GCIT by relocating the program to the Bankbridge Development Center and utilizing the Annex and 100 office suites at GCIT for shared use between the Vocational-Technical School District (expanded CTE classrooms) and the Special Services School District (CRESS)
- Continue to enhance the Structured Learning Experiences and Work-Study opportunities
- Complete the design of the GCIT Collegiate High School program in partnership with Rowan College of Gloucester County for students who plan to participate in September 2018
- Review current labor trends and contract settlements in preparation to begin contract negotiations with the Vocational-Technical Education Association
- Continue to maintain close supervision of fiscal operations and seek every opportunity to reduce operating costs through attrition and shared services. Develop salary ranges and guides for all non-association faculty members
- Develop and implement a strategic marketing and social media plan designed to improve communication and community awareness

### 3. Internal Accounting Controls

Management of the District is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the District are protected from loss, theft or misuse, and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with Generally Accepted Accounting Principles (GAAP).

The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

As a recipient of federal and state financial assistance, the District also is responsible for ensuring that adequate internal controls are in place to ensure compliance with applicable laws and regulations related to those programs. Internal controls are also subject to periodic evaluation by the District management.

As part of the District's single audit described earlier, tests are made to determine the adequacy of the internal controls, including that portion related to federal and state financial assistance programs, as well as to determine that the District has complied with applicable laws and regulations.

#### **4. Budgetary Controls**

In addition to internal accounting controls, the District maintains budgetary controls. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the Board of School Estimate. Annual appropriated budgets are adopted for the general fund and the special revenue fund. Project-length budgets are approved for the capital improvements accounted for in the capital projects funds. The final budget amount as amended for the fiscal year is reflected in the financial section.

An encumbrance accounting system is used to record outstanding purchase commitments on a line item basis. Open encumbrances at year-end are either canceled or are included as re-appropriations of fund balance in the subsequent year. Those amounts to be re-appropriated are reported as assignments of fund balance at June 30, 2018.

#### **5. Accounting System and Reports**

The District's accounting records reflect generally accepted accounting principles, as promulgated by the Governmental Accounting Standards Board (GASB). The accounting system of the District is organized on the basis of funds.

#### **6. Cash Management**

The investment policy of the District is guided in large part by state statute as detailed in "The Notes to the Financial Statements", Note 2. The District has adopted a cash management plan which requires it to deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act ("GUDPA"). GUDPA was enacted in 1970 to protect Governmental Units from a loss of funds on deposit with a failed banking institution in New Jersey. The law requires governmental units to deposit public funds only in public depositories located in New Jersey, where the funds are secured in accordance with the Act.

## 7. Risk Management

The Board carries various forms of insurance, including, but not limited to, general liability, automobile liability and comprehensive/collision, hazard and theft insurance on property and contents, fidelity bonds, worker's compensation, disability, and student insurance. During 2017-2018 insurance coverage of the Gloucester County Vocational-Technical School District was carried via the New Jersey School Insurance Group, administered by Hardenbergh Insurance Group.


## 8. Other Information

Independent Audit – State statutes require an annual audit by independent certified public accountants. The accounting firm of Bowman & Company LLP was selected by the Gloucester County Vocational-Technical Board of Education. In addition to meeting the requirements set forth in state statutes, the audit also was designed to meet the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance); and the State Treasury Circular 15-08-OMB, “*Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid.*” The auditor's report on the basic financial statements is included in the financial section of this report. The auditor's reports related specifically to the single audit are included in the single audit section of this report.

## 9. Acknowledgments

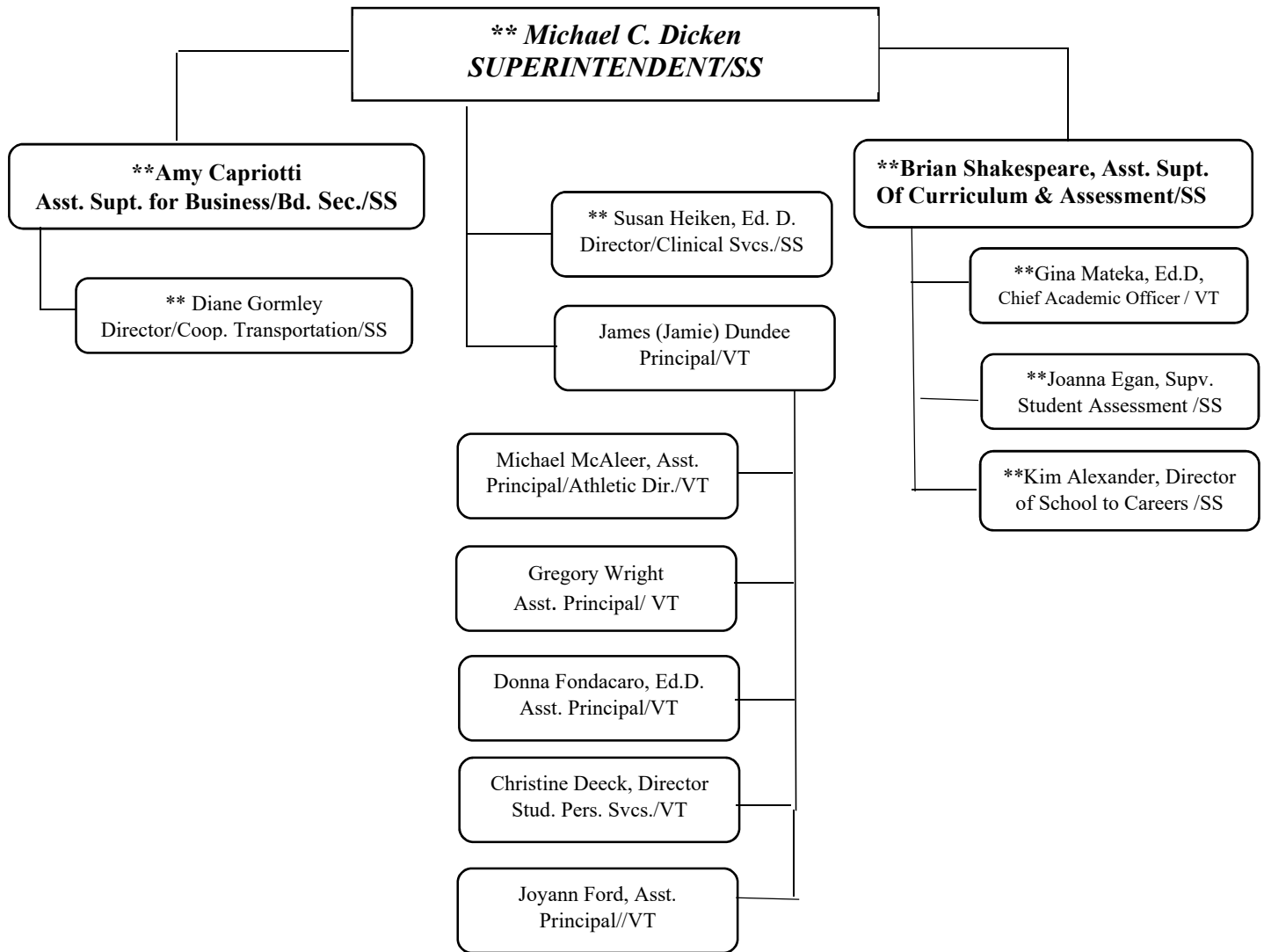
We would like to express our appreciation to the members of The Board of Education of the Special Services School District and the Vocational School District of the County of Gloucester, and to the Gloucester County Board of Chosen Freeholders for their concern in providing fiscal accountability to the citizens and taxpayers of the School District and thereby contributing their full support to the development and maintenance of our financial operation. The preparation of this report could not have been accomplished without the efficient and dedicated services of our Business Office Staff.

Respectfully submitted,

  
Michael C. Dicken  
Superintendent

  
Amy Capriotti, CPA  
Assistant Superintendent for Business/Board Secretary

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**



**GCVTSD**

**Administrative Organization Chart**

**2017-2018 School Year**

GCVTSD Administrators – VT  
GCSSSD Administrators – SS

\*\* Shared employment with SS & VT

**BOARD OF EDUCATION  
GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT  
SEWELL, NEW JERSEY**

**ROSTER OF OFFICIALS**

**JUNE 30, 2018**

**Members of the Board of Education**

**Term  
Expires**

Marlene A. McConnell, President	6/30/2020
Albert F. Frattali, Vice President	6/30/2018
Donna Ragonese	6/30/2019
John Robinson	6/30/2019
Bryan J. Bush	6/30/2018
Anthony W. Wilcox	6/30/2020
Ave' Altersitz, Executive County Superintendent	

**Other Officials**

Michael Dicken, Superintendent  
Brian P. Shakespeare, Assistant Superintendent for Curriculum and Assessment  
Amy Capriotti, Assistant Superintendent for Business/Board Secretary  
Lisa Finnegan, Director of Accounting

**BOARD OF EDUCATION  
GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**

**CONSULTANTS AND ADVISORS**

**Audit Firm**

Bowman & Company LLP  
6 North Broad Street, Suite 201  
Woodbury, New Jersey 08096

**Attorneys**

**Board Solicitor**

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**Labor Attorney**

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Westmont, New Jersey 08108

**Construction Attorney**

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Parker McCay  
9000 Midlantic Drive, Suite 300  
Mt. Laurel, New Jersey 08054

**Official Depositories**

Bank of America  
1355 N. Delsea Drive  
Deptford, NJ 08096

**FINANCIAL SECTION**

## **INDEPENDENT AUDITOR'S REPORT**

The Honorable President and  
Members of the Board of Education  
Gloucester County Vocational Technical School District  
County of Gloucester, New Jersey

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Gloucester County Vocational Technical School District, a component unit of the County of Gloucester, State of New Jersey, as of and for the fiscal year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and in compliance with audit requirements as prescribed by the Division of Administration and Finance, Department of Education, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Gloucester County Vocational Technical School District, a component unit of the County of Gloucester, State of New Jersey, as of June 30, 2018, and the respective changes in financial position and, where applicable, cash flows thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.



**Emphasis of Matter**

*Adoption of New Accounting Principles*

As discussed in note 1 to the financial statements, during the fiscal year ended June 30, 2018, the School District adopted new accounting guidance, Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits other than Pensions*. The adoption of this new accounting principle resulted in a material note disclosure (see note 9). Our opinion is not modified with respect to this matter.

**Other Matters**

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedule of the School District's proportionate share of the net pension liability, schedule of the School District's pension contributions as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Gloucester County Vocational Technical School District's basic financial statements. The introductory section, combining statements and related major fund supporting statements and schedules, and statistical section are presented for purposes of additional analysis, as required by the Division of Administration and Finance, Department of Education, State of New Jersey, and are not a required part of the basic financial statements. The accompanying schedules of expenditures of federal awards and state financial assistance, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and State of New Jersey Circular 15-08-OMB, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*, respectively, are also presented for purposes of additional analysis and are not a required part of the basic financial statements.

The accompanying combining statements and related major fund supporting statements and schedules and schedules of expenditures of federal awards and state financial assistance are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying combining statements and related major fund supporting statements and schedules and schedules of expenditures of federal awards and state financial assistance are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory section and statistical section listed in the table of contents have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated February 20, 2019 on our consideration of the Gloucester County Vocational Technical School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Gloucester County Vocational Technical School District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Gloucester County Vocational Technical School District's internal control over financial reporting and compliance.

Respectfully submitted,



BOWMAN & COMPANY LLP  
Certified Public Accountants  
& Consultants



Michael J. Welding  
Certified Public Accountant  
Public School Accountant No. CS 00886

Woodbury, New Jersey  
February 20, 2019

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE  
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

**INDEPENDENT AUDITOR'S REPORT**

The Honorable President and  
Members of the Board of Education  
Gloucester County Vocational Technical School District  
County of Gloucester, New Jersey

We have audited, in accordance with the auditing standards generally accepted in the United States of America, the standards applicable to financial statement audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and in compliance with audit requirements as prescribed by the Division of Administration and Finance, Department of Education, State of New Jersey, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Gloucester County Vocational Technical School District, a component unit of the County of Gloucester, State of New Jersey, as of and for the fiscal year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements, and have issued our report thereon dated February 20, 2019. Our report on the financial statements included an emphasis of matter paragraph describing the adoption of a new accounting principle resulting in a material note disclosure.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Gloucester County Vocational Technical School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School District's internal control. Accordingly, we do not express an opinion on the effectiveness of the Gloucester County Vocational Technical School District's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Gloucester County Vocational Technical School District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*, and audit requirements as prescribed by the Division of Administration and Finance, Department of Education, State of New Jersey.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and audit requirements as prescribed by the Division of Administration and Finance, Department of Education, State of New Jersey, and federal and state awarding agencies and pass-through entities, in considering the School District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,



BOWMAN & COMPANY LLP  
Certified Public Accountants  
& Consultants



Michael J. Welding  
Certified Public Accountant  
Public School Accountant No. CS 00886

Woodbury, New Jersey  
February 20, 2019

**REQUIRED SUPPLEMENTARY INFORMATION**  
**PART I**

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2018  
(Unaudited)**

The discussion and analysis of the Gloucester County Vocational-Technical School District's (the School District or "GCVTSD") financial performance provides an overall review of the School District's financial activities for the fiscal year ended June 30, 2018. The intent of this discussion and analysis is to review the School District's financial performance as a whole; readers are advised to read it in conjunction with the basic financial statements and the notes to the financial statements to enhance their understanding of the School District's performance.

The Management's Discussion and Analysis (MD&A) section of the Comprehensive Annual Financial Report ("CAFR") is an element of Required Supplementary Information specified in the Governmental Accounting Standard's Board's (GASB) Statement Number 34 – Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments that was issued in June 1999. Certain comparative information between the current year (2017-2018) and the prior year (2016-2017) is required to be presented in the MD&A.

### **FINANCIAL HIGHLIGHTS**

Key financial highlights for the 2017-2018 fiscal year are as follows:

- During the fiscal year ended June 30, 2018, the School District adopted new accounting guidance, Governmental Accounting Standards Board (GASB) Statement No. 75 – *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. The notes to the financial statements provide a more thorough discussion of the implementation of this GASB Statement and the effects to the financial statements.
- The School District's net position decreased by a total of \$597,432.14 as a result of this year's operations. Net position of our business-type activities decreased by \$267,334.98. Net position of our governmental activities decreased by \$330,050.94.
- During the year, the School District generated \$19,239,299.00 in revenues from governmental activities, an increase of \$1,007,191.23 from the previous fiscal year. This variance can be partially attributed to an additional allocation of the county appropriation to the governmental activities of the School District, as well as, increased tuition revenue and increased state aid.
- In the School District's business-type activities, operating revenues decreased by \$180,620.95; operating expenses increased by \$15,726.61. These changes are attributable to a change in the allocation of the county appropriation.

### **USING THIS COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)**

This annual report consists of three parts: management's discussion and analysis (this section), the basic financial statements, and required supplementary information. These statements are organized so the reader can first understand the School District as a financial whole. The statements then proceed to provide an increasingly detailed look at specific financial activities.

- The first two statements are *government-wide financial statements* that provide both *long-term* and *short-term* information about the School District's *overall* financial status.
- The remaining statements are *fund financial statements* that focus on the School District's most significant funds, reporting on the School District's operations in *more detail* than the government-wide financial statements.
  - The *governmental funds statements* tell how basic services such as regular and special education were financed in the short-term, as well as what remains for future spending.
  - *Proprietary funds statements* offer short- and long-term financial information about the activities the district operates like a business.
  - *Fiduciary funds statements* provide information about the financial relationships in which the School District acts solely as a trustee or agent for the benefit of others.

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONT'D)  
FOR THE FISCAL YEAR ENDED JUNE 30, 2018  
(Unaudited)**

The financial statements also include notes that explain some of the information in the statements and provide more detailed data. The statements are followed by a section of required supplementary information that further explains and supports the financial statements with a comparison of the School District's budget for the year.

**Reporting the School District as a Whole**

The Statement of Net Position includes all of the School District's assets, deferred outflow of resources, liabilities, and deferred inflow of resources and uses the accrual basis of accounting similar to the accounting used by most private-sector businesses. All of the current year's revenue and expenses are accounted for in the Statement of Activities regardless of when cash is received or paid. These statements report the School District's *net position* and how they have changed. Net position are the difference between the School District's assets, deferred inflows, liabilities, and deferred outflows and represent one way to measure the School District's financial health or *position*.

- Over time, increases or decreases in the School District's net position are an indicator of whether its financial position is improving or deteriorating, respectively.
- To assess the School District's overall health, additional non-financial factors such as changes in the School District's property tax base, current laws and policies affecting school districts in New Jersey, educational programs offered, the condition of school buildings and other facilities, and other factors must be considered.

In the government-wide financial statements, the School District's activities are divided into two categories:

- *Governmental activities*: Most of the School District's basic services are included here, such as alternative and special education. State Aid, the County tax levy and, to a lesser degree, tuition, finance most of these activities.
- *Business-type activities*: The School District charges fees to help it cover the costs of certain services it provides. The School District's enterprise funds are included here.

**Reporting the School District's Most Significant Funds**

The *fund financial statements* focus on the School District's most significant funds, reporting on the School District's operations in *more detail* than the government-wide financial statements. Funds are accounting devices the School District uses to keep track of specific sources of funding and spending on particular programs. The School District has three kinds of funds:

- *Governmental funds*: Most of the School District's basic services are included in governmental funds, which generally focus on how cash and other financial assets that can be converted to cash flow in and out, and the balances left at year-end that are available for future spending. Consequently, the governmental funds statements provide a detailed short-term view that helps the reader determine whether there are more or fewer financial resources that are available for spending in the near future to finance the School District's programs. Because this information does not encompass the additional long-term focus of the government-wide statements, additional information provided at the bottom of the governmental funds statements explains the relationship (or difference) between them.
- *Proprietary funds*: Services for which the School District charges a fee are generally reported in proprietary funds. Proprietary funds are reported in the same way as the government-wide statements. The School District's *enterprise funds* (one type of proprietary fund) are the same as its business-type activities but provide more detail and additional information, such as cash flows. *Internal service funds* (the other kind of proprietary fund) report activities that provide supplies and services for other programs and activities. The School District currently does not maintain any internal service funds.

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONT'D)  
FOR THE FISCAL YEAR ENDED JUNE 30, 2018  
(Unaudited)**

- *Fiduciary funds:* The School District is the trustee, or *fiduciary*, for assets that belong to others, such as scholarship funds and student activity funds. The School District acts solely as a *trustee* or *agent* for the benefit of others to whom the resources belong. The School District is responsible for ensuring that the assets reported in these funds are used only for their intended purposes and by those to whom the assets belong. The School District excludes these activities from the government-wide financial statements because it may not use these assets to finance its operations.

**FINANCIAL ANALYSIS OF THE SCHOOL DISTRICT AS A WHOLE**

**Net position**

The School District's overall financial position and operations for the past two years are summarized as follows based on the information included in the government-wide financial statements.

The School District's net position at fiscal year-end June 30, 2017 is \$36,981,627.39. This is a \$1,489,976.39 decrease from last year's net position of \$38,471,603.78. The following table provides a summary of the School District's net position:

**Summary of Net Position**

	<u>June 30, 2018</u>	<u>June 30, 2017</u>	<u>Change</u>	<u>% Change</u>
Current and Other Assets	\$ 4,812,568.31	\$ 4,579,289.20	\$ 233,279.11	5.09%
Capital Assets	41,451,194.61	42,007,580.85	(556,386.24)	-1.32%
<b>Total Assets</b>	<b>46,263,762.92</b>	<b>46,586,870.05</b>	<b>(323,107.13)</b>	<b>-0.69%</b>
Deferred Outflow of Resources - Related to Pensions	2,569,233.02	3,640,059.00	(1,070,825.98)	-29.42%
Long-Term Liabilities	9,406,584.91	12,353,643.37	(2,947,058.46)	-23.86%
Other Liabilities	757,130.77	574,360.29	182,770.48	31.82%
<b>Total Liabilities</b>	<b>10,163,715.68</b>	<b>12,928,003.66</b>	<b>(2,764,287.98)</b>	<b>-21.38%</b>
Deferred Inflow of Resources - Related to Pensions	2,285,085.01	317,298.00	1,967,787.01	620.17%
Net Position:				
Net Investment in Capital Assets	41,408,057.12	41,941,622.82	(533,565.70)	-1.27%
Restricted	391,899.55	391,897.20	2.35	0.00%
Unrestricted (Deficit)	(5,415,761.42)	(5,351,892.63)	(63,868.79)	1.19%
<b>Total Net Position</b>	<b>\$ 36,384,195.25</b>	<b>\$ 36,981,627.39</b>	<b>\$ (597,432.14)</b>	<b>-1.62%</b>

The following table provides an illustration of the impact of the School District's Net Position for the implementation of GASB 68.

**Statement of Net Position - Effect of Pension Related Items**

	<u>June 30, 2018</u>	<u>June 30, 2017</u>	<u>Change</u>	<u>% Change</u>
Deferred Outflows Related to Pensions	\$ 2,569,233.02	\$ 3,640,059.00	\$(1,070,825.98)	-29.42%
Less: Net Pension Liability	(8,729,741.00)	(11,606,675.00)	2,876,934.00	-24.79%
Less: Deferred Inflows Related to Pensions	(2,285,085.01)	(317,298.00)	(1,967,787.01)	620.17%
	<b>\$ (8,445,592.99)</b>	<b>\$ (8,283,914.00)</b>	<b>\$ (161,678.99)</b>	<b>1.95%</b>



**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONT'D)  
FOR THE FISCAL YEAR ENDED JUNE 30, 2018  
(Unaudited)**

**Changes in Net position**

The following table provides a summary of the School District's changes in net position:

**Summary of Changes in Net Position**

<b>Revenues:</b>	<u>June 30, 2018</u>	<u>June 30, 2017</u>	<u>Change</u>	<u>% Change</u>
Program Revenues:				
Charges for Services	\$ 894,915.62	\$ 968,816.36	\$ (73,900.74)	-7.63%
Federal & State Categorical Grants	7,288,170.42	9,265,214.29	(1,977,043.87)	-21.34%
General Revenues:				
County Appropriation	8,200,000.00	8,000,000.00	200,000.00	2.50%
Federal & State Grants	8,180,811.07	7,847,753.60	333,057.47	4.24%
Tuition & Fees	3,640,941.31	3,277,489.08	363,452.23	11.09%
Other	235,193.22	305,132.64	(69,939.42)	-22.92%
<b>Total Revenues</b>	<u>28,440,031.64</u>	<u>29,664,405.97</u>	<u>(1,224,374.33)</u>	<u>-4.13%</u>
<b>Expenses:</b>				
Instruction:				
Regular	4,603,854.06	4,609,976.01	(6,121.95)	-0.13%
Special Education	230,030.92	208,466.30	21,564.62	10.34%
Vocational	4,408,835.31	4,186,616.64	222,218.67	5.31%
Other Instruction	595,629.39	619,599.18	(23,969.79)	-3.87%
Student Services:				
Student and Instruction Related	2,930,022.14	2,718,699.00	211,323.14	7.77%
General Administrative Services	354,614.98	301,496.78	53,118.20	17.62%
School Administrative Services	553,850.99	498,634.23	55,216.76	11.07%
Central Services	357,321.44	343,560.21	13,761.23	4.01%
Administrative Information Technology	31,508.04	37,354.08	(5,846.04)	-15.65%
Plant Operations and Maintenance	2,655,707.97	2,788,884.92	(133,176.95)	-4.78%
Care and Upkeep of Grounds	73,442.13	45,761.74	27,680.39	60.49%
Security	255,463.15	284,132.34	(28,669.19)	-10.09%
Student Transportation Services	68,215.74	65,280.72	2,935.02	4.50%
Transfers - Board Contributions	-	53,359.75	(53,359.75)	-100.00%
Unallocated Benefits	9,963,930.97	12,344,715.69	(2,380,784.72)	-19.29%
Support Services	433,525.94	547,166.78	(113,640.84)	-20.77%
Special Schools	236,482.81	231,376.80	5,106.01	2.21%
Food Service	385,047.16	393,490.63	(8,443.47)	-2.15%
Other Enterprise Funds	899,980.64	875,810.56	24,170.08	2.76%
<b>Total Expenses</b>	<u>29,037,463.78</u>	<u>31,154,382.36</u>	<u>(2,116,918.58)</u>	<u>-6.79%</u>
<b>Increase (Decrease) in Net Position</b>	(597,432.14)	(1,489,976.39)	892,544.25	(0.60)
<b>Beginning Net Position</b>	<u>36,981,627.39</u>	<u>38,471,603.78</u>	<u>(1,489,976.39)</u>	<u>-3.87%</u>
<b>Ending Net Position</b>	<u>\$ 36,384,195.25</u>	<u>\$ 36,981,627.39</u>	<u>\$ (597,432.14)</u>	<u>-1.62%</u>

**THE SCHOOL DISTRICT'S FUNDS**

Governmental funds reported ending fund balances of \$3,190,807.92. Assigned fund balance includes \$2,866,431.00 designated for subsequent year's expenditures and \$168,658.93 reserved for encumbrances. Restricted fund balances include the capital reserve account with \$223,447.55 of funds available, the maintenance reserve account with \$168,452.00 of funds available. The unassigned general fund balance has a deficit of \$236,181.56 due to the delayed State Aid payment of \$802,319.00.

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONT'D)  
FOR THE FISCAL YEAR ENDED JUNE 30, 2018  
(Unaudited)**

**GENERAL FUND BUDGETARY HIGHLIGHTS**

Reimbursements for pension and Social Security contributions of \$2,308,627.55 are non-budgeted items in both revenues and appropriations.

**CAPITAL ASSETS**

The School District's investment in capital assets, net of accumulated depreciation, for governmental and business-type activities as of June 30, 2018 and 2017, was \$41,261,410.67 and \$41,821,704.71, respectively. See Note 7 for additional information about changes in capital assets during the fiscal year.

<b>Capital Assets</b>		
	<u>June 30, 2018</u>	<u>June 30, 2017</u>
Capital Assets (Net of Depreciation):		
Construction in Progress	\$ 55,345.50	\$ 33,223.30
Furniture, Fixtures and Equipment	1,704,729.84	1,695,340.05
Building and Improvements	39,339,086.66	39,920,804.69
Land Improvements	<u>162,248.67</u>	<u>172,336.67</u>
Total Capital Assets	<u>\$ 41,261,410.67</u>	<u>\$ 41,821,704.71</u>

**ECONOMIC FACTORS AND NEXT YEAR'S BUDGET**

Like the rest of the United States, the State of New Jersey is making a gradual recovery from the failing economy. For that reason, there is no assurance that state and federal funding can be maintained at current levels. The Gloucester County Board of Chosen Freeholders has a history of maintaining adequate funding for the School District through generous contributions to ensure that the Board of Education of the Special Services School District and the Vocational School District of the County of Gloucester ("Board of Education") and administration could continue to carry out the School District's mission, yet Gloucester County is also feeling the impact of the economy and is experiencing significant unemployment. Currently the demand for admission to GCIT continues to exceed the spaces available, validating the need for career-technical education and post-secondary opportunities. The level of interest in the Gloucester County Vocational-Technical School District remains high, particularly in terms of those seeking career training.

The Board of Education plans for the School District's future by working closely with the Gloucester County Workforce Investment Board and area colleges to ensure that the programs it offers are relevant in the current economy.

**CONTACTING THE SCHOOL DISTRICT'S FINANCIAL MANAGEMENT**

This financial report is designed to provide New Jersey citizens and taxpayers and our customers with a general overview of the School District's finances and to demonstrate the School District's accountability for the appropriations and grants that it receives. If you have questions about this report or need additional financial information, contact the School District Office, 1360 Tanyard Road, Sewell, NJ 08080.

## **BASIC FINANCIAL STATEMENTS**

**GOVERNMENT-WIDE FINANCIAL STATEMENTS**

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**  
Statement of Net Position  
June 30, 2018

	Governmental Activities	Business-Type Activities	Total
<b>ASSETS:</b>			
Cash and Cash Equivalents	\$ 2,305,751.34	\$ 1,250,182.20	\$ 3,555,933.54
Receivables, net	737,301.00	31,044.48	768,345.48
Inventory		23,802.94	23,802.94
Restricted Assets:			
Restricted Cash and Cash Equivalents:			
Capital Reserve Account	223,447.55		223,447.55
Maintenance Reserve Account	168,452.00		168,452.00
Capital Assets, net (Note 7)	<u>41,261,410.67</u>	<u>189,783.94</u>	<u>41,451,194.61</u>
<b>Total Assets</b>	<u>44,696,362.56</u>	<u>1,494,813.56</u>	<u>46,191,176.12</u>
<b>DEFERRED OUTFLOWS OF RESOURCES:</b>			
Related to Pensions (Note 9)	<u>2,358,555.90</u>	<u>210,677.12</u>	<u>2,569,233.02</u>
<b>LIABILITIES:</b>			
Accounts Payable	74,646.22	1,601.60	76,247.82
Accounts Payable - Related to Pensions	344,475.83	30,770.18	375,246.01
Accrued Salaries and Benefits	49,244.25	14,333.17	63,577.42
Unearned Revenue	120,253.50	6,235.00	126,488.50
Noncurrent Liabilities (Note 8):			
Due within One Year	42,984.22		42,984.22
Due beyond One Year	<u>8,690,746.14</u>	<u>715,838.77</u>	<u>9,406,584.91</u>
<b>Total Liabilities</b>	<u>9,322,350.16</u>	<u>768,778.72</u>	<u>10,091,128.88</u>
<b>DEFERRED INFLOWS OF RESOURCES:</b>			
Related to Pensions (Note 9)	<u>2,097,708.03</u>	<u>187,376.98</u>	<u>2,285,085.01</u>
<b>NET POSITION:</b>			
Net Investment in Capital Assets	41,218,273.18	189,783.94	41,408,057.12
Restricted for:			
Capital	223,447.55		223,447.55
Maintenance	168,452.00		168,452.00
Unrestricted (Deficit)	<u>(5,975,312.46)</u>	<u>559,551.04</u>	<u>(5,415,761.42)</u>
<b>Total Net Position</b>	<u>\$ 35,634,860.27</u>	<u>\$ 749,334.98</u>	<u>\$ 36,384,195.25</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**

Statement of Activities  
For the Fiscal Year Ending June 30, 2018

Functions / Programs	Program Revenues			Net (Expense) Revenue and Changes in Position		
	Expenses	Charges for Services	Operating Grants and Contributions	Governmental Activities	Business-Type Activities	Total
<b>Governmental Activities:</b>						
Instruction:						
Regular	\$ 4,603,854.06	\$	515,911.95	(4,087,942.11)	\$	(4,087,942.11)
Special Instruction	230,030.92			(230,030.92)		(230,030.92)
Vocational	4,408,835.31			(4,408,835.31)		(4,408,835.31)
School Sponsored Cocurricular Activities	194,035.79			(194,035.79)		(194,035.79)
School Sponsored Athletics	401,593.60			(401,593.60)		(401,593.60)
Undistributed Expenditures and Support Services:						
Attendance and Social Work	21,943.40			(21,943.40)		(21,943.40)
Health Services	235,721.06			(235,721.06)		(235,721.06)
Student - Related Services	493,799.45			(493,799.45)		(493,799.45)
Students - Regular	1,032,297.12			(1,032,297.12)		(1,032,297.12)
Students - Special	377,056.23			(377,056.23)		(377,056.23)
Improvement of Instruction Services	416,721.00			(416,721.00)		(416,721.00)
Educational Media Services/School Library	329,223.17			(329,223.17)		(329,223.17)
Instructional Staff Training Services	23,260.71			(23,260.71)		(23,260.71)
General Administration	354,614.98			(354,614.98)		(354,614.98)
School Administration	553,850.99			(553,850.99)		(553,850.99)
Central Services	357,321.44			(357,321.44)		(357,321.44)
Administration Information Technology	31,508.04			(31,508.04)		(31,508.04)
Operation and Maintenance of Plant Services	2,655,707.97			(2,655,707.97)		(2,655,707.97)
Care and Upkeep of Grounds	73,442.13			(73,442.13)		(73,442.13)
Security	255,463.15			(255,463.15)		(255,463.15)
Student Transportation Services	68,215.74			(68,215.74)		(68,215.74)
Unallocated Benefits	8,714,543.42		5,016,614.00	(3,697,929.42)		(3,697,929.42)
On-Behalf Pension Contributions	686,183.00		686,183.00	-		-
Reimbursed TPAF Social Security	563,204.55		563,204.55	-		-
Support Services	433,525.94		433,525.94	-		-
Special Schools	236,482.81			(236,482.81)		(236,482.81)
<b>Total Governmental Activities</b>	<b>27,752,435.98</b>	<b>-</b>	<b>7,215,439.44</b>	<b>(20,536,996.54)</b>	<b>-</b>	<b>(20,536,996.54)</b>
<b>Business-Type Activities:</b>						
Food Service	385,047.16	\$ 291,185.63	72,730.98	\$	(21,130.55)	(21,130.55)
Other Enterprise Funds	899,980.64	603,729.99			(296,250.65)	(296,250.65)
<b>Total Business-Type Activities</b>	<b>1,285,027.80</b>	<b>894,915.62</b>	<b>72,730.98</b>	<b>-</b>	<b>(317,381.20)</b>	<b>(317,381.20)</b>
<b>Total Government</b>	<b>\$ 29,037,463.78</b>	<b>\$ 894,915.62</b>	<b>\$ 7,288,170.42</b>	<b>(20,536,996.54)</b>	<b>(317,381.20)</b>	<b>(20,854,377.74)</b>

(Continued)

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**

Statement of Activities  
For the Fiscal Year Ending June 30, 2018

	Net (Expense) Revenue and Changes in Net Position		
	Governmental Activities	Business-Type Activities	Total
General Revenues, Transfers and Special Items:			
County Appropriations	\$ 8,150,000.00	\$ 50,000.00	\$ 8,200,000.00
Federal and State Aid not Restricted	8,180,811.07		8,180,811.07
Tuition Received	3,495,592.31		3,495,592.31
Non-Resident Fees	145,349.00		145,349.00
Miscellaneous Income	235,193.22		235,193.22
Total General Revenues	<u>20,206,945.60</u>	<u>50,000.00</u>	<u>20,256,945.60</u>
Change in Net Position	(330,050.94)	(267,381.20)	(597,432.14)
Net Position -- July 1	<u>35,964,911.21</u>	<u>1,016,716.18</u>	<u>36,981,627.39</u>
Net Position -- June 30	<u>\$ 35,634,860.27</u>	<u>\$ 749,334.98</u>	<u>\$ 36,384,195.25</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**FUND FINANCIAL STATEMENTS**



## GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT

Governmental Funds  
Balance Sheet  
June 30, 2018

	General <u>Fund</u>	Special Revenue <u>Fund</u>	Total Governmental <u>Funds</u>
<b>ASSETS:</b>			
Cash and Cash Equivalents	\$ 2,305,751.34		\$ 2,305,751.34
Interfunds Receivable - Governmental Funds	170,708.93		170,708.93
Interfunds Receivable - Other Funds	4,000.00		4,000.00
Receivables from Other Governments	33,562.59	\$ 213,570.59	247,133.18
Receivables - Tuition	486,167.82		486,167.82
Restricted Cash and Cash Equivalents:			
Capital Reserve Account	223,447.55		223,447.55
Maintenance Reserve Account	168,452.00		168,452.00
<b>Total Assets</b>	<b>\$ 3,392,090.23</b>	<b>\$ 213,570.59</b>	<b>\$ 3,605,660.82</b>
<b>LIABILITIES AND FUND BALANCES:</b>			
<b>Liabilities:</b>			
Accounts Payable	\$ 39,293.80	\$ 35,352.42	\$ 74,646.22
Accrued Salaries and Benefits	41,735.01	7,509.24	49,244.25
Interfunds Payable - Governmental Funds		170,708.93	170,708.93
Unearned Revenue	120,253.50		120,253.50
<b>Total Liabilities</b>	<b>201,282.31</b>	<b>213,570.59</b>	<b>414,852.90</b>
<b>Fund Balances:</b>			
<b>Restricted:</b>			
Capital Reserve Account	223,447.55		223,447.55
Maintenance Reserve Account	168,452.00		168,452.00
<b>Assigned</b>			
Other Purposes	168,658.93		168,658.93
Subsequent Year's Expenditures	2,866,431.00		2,866,431.00
<b>Unassigned:</b>			
General Fund (Deficit)	(236,181.56)		(236,181.56)
<b>Total Fund Balances</b>	<b>3,190,807.92</b>	<b>-</b>	<b>3,190,807.92</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 3,392,090.23</b>	<b>\$ 213,570.59</b>	

Amounts reported for *governmental activities* in the statement of net position (A-1) are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. The cost of the assets is \$86,289,209.80 and the accumulated depreciation is \$45,027,799.13	41,261,410.67
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported as liabilities in the funds.	(719,828.12)
Net Pension Liability	(8,013,902.24)
Accounts Payable related to the April 1, 2019 Required PERS pension contribution that is not to be liquidated with current financial resources.	(344,475.83)
Deferred Outflows of Resources - Related to Pensions	2,358,555.90
Deferred Inflows of Resources - Related to Pensions	(2,097,708.03)
Net position of governmental activities	<b>\$ 35,634,860.27</b>

The accompanying Notes to Financial Statements are an integral part of this statement.

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**  
 Governmental Funds  
 Statement of Revenues, Expenditures, and Changes in Fund Balances  
 For the Fiscal Year Ending June 30, 2018

	General Fund	Special Revenue Fund	Total Governmental Funds
<b>REVENUES:</b>			
County Appropriations	\$ 8,150,000.00		\$ 8,150,000.00
Tuition Charges	3,495,592.31		3,495,592.31
Non-Resident Fees	145,349.00		145,349.00
Rents and Royalties	150,000.00		150,000.00
Other Restricted Miscellaneous Revenues		\$ 11,319.92	11,319.92
Unrestricted Miscellaneous Revenue	85,193.22		85,193.22
State Sources	10,359,430.55	123,902.00	10,483,332.55
Federal Sources	-	944,224.04	944,224.04
<b>Total Revenues</b>	<b>22,385,565.08</b>	<b>1,079,445.96</b>	<b>23,465,011.04</b>
<b>EXPENDITURES:</b>			
<b>Current:</b>			
Regular Instruction	3,926,446.26	515,911.95	4,442,358.21
Special Instruction	230,030.92		230,030.92
Vocational Programs	3,502,299.59		3,502,299.59
School Sponsored Cocurricular Activities	194,035.79		194,035.79
School Sponsored Athletics	401,593.60		401,593.60
<b>Undistributed Expenditures and Support Services:</b>			
Attendance and Social Work	21,943.40		21,943.40
Health Services	235,721.06		235,721.06
Student - Related Services	493,799.45		493,799.45
Students - Regular	1,032,297.12		1,032,297.12
Students - Special	377,056.23		377,056.23
Improvement of Instruction Services	416,721.00		416,721.00
Educational Media Services/School Library	316,684.64		316,684.64
Instructional Staff Training Services	23,260.71		23,260.71
General Administration	333,299.48		333,299.48
School Administration	502,443.02		502,443.02
Central Services	357,321.44		357,321.44
Administration Information Technology	31,508.04		31,508.04
Operation and Maintenance of Plant Services	2,570,433.58		2,570,433.58
Care and Upkeep of Grounds	73,442.13		73,442.13
Security	255,463.15		255,463.15
Student Transportation Services	68,215.74		68,215.74
Unallocated Benefits	3,596,887.32		3,596,887.32
On-Behalf Pension Contributions	1,745,423.00		1,745,423.00
Reimbursed TPAF Social Security Contributions	563,204.55		563,204.55
Support Services		433,525.94	433,525.94
Capital Outlay	571,086.39	130,008.07	701,094.46
Special Schools	236,482.81		236,482.81
<b>Total Expenditures</b>	<b>22,077,100.42</b>	<b>1,079,445.96</b>	<b>23,156,546.38</b>
<b>Net Change in Fund Balances</b>	<b>308,464.66</b>	<b>-</b>	<b>308,464.66</b>
<b>Fund Balance -- July 1</b>	<b>2,882,343.26</b>	<b>-</b>	<b>2,882,343.26</b>
<b>Fund Balance -- June 30</b>	<b>\$ 3,190,807.92</b>	<b>\$ -</b>	<b>\$ 3,190,807.92</b>

The accompanying Notes to Financial Statements are an integral part of this statement.

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**  
 Reconciliation of the Statement of Revenues, Expenditures  
 and Changes in Fund Balances of Governmental Funds  
 to the Statement of Activities  
 For the Fiscal Year Ending June 30, 2018

Total Net Change in Fund Balances - Governmental Funds	\$	308,464.66
<p>Amounts reported for governmental activities in the statement of activities (A-2) are different because:</p> <p>Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the period.</p>		
Depreciation Expense	\$ (1,253,853.00)	
Capital Outlays	<u>693,558.96</u>	(560,294.04)
Repayment of capital leases is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position and is not reported in the statement of activities.		22,820.54
In the statement of activities, certain operating expenses, e.g., compensated absences (vacations) are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are reported in the amount of financial resources used (paid). When the earned amount exceeds the paid amount, the difference is reduction in the reconciliation (-); when the paid amount exceeds the earned amount the difference is an addition to the reconciliation (+).		47,037.77
Governmental funds report School District pension contributions as expenditures. However in the statement of activities, the cost of pension benefits earned is reported as pension expense. This is the amount by which pension benefits earned exceeded the School District's pension contributions in the current period.		<u>(148,079.87)</u>
Change in Net Position of Governmental Activities	\$	<u><u>(330,050.94)</u></u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**  
 Proprietary Funds  
 Combining Statement of Net Position  
 June 30, 2018

	Business-Type Activities - Enterprise Funds		
	Food Service	Other Enterprise Funds	Total
<b>ASSETS:</b>			
<b>Current Assets:</b>			
Cash and Cash Equivalents	\$ 87,710.65	\$ 1,162,471.55	\$ 1,250,182.20
Accounts Receivable:			
State	291.64		291.64
Federal	9,402.96		9,402.96
Other	1,691.63	19,658.25	21,349.88
Inventory	6,368.36	17,434.58	23,802.94
<b>Total Current Assets</b>	<u>105,465.24</u>	<u>1,199,564.38</u>	<u>1,305,029.62</u>
<b>Noncurrent Assets:</b>			
Furniture, Fixtures and Equipment	2,405.00	440,416.61	442,821.61
Less Accumulated Depreciation	(240.50)	(252,797.17)	(253,037.67)
<b>Total Noncurrent Assets</b>	<u>2,164.50</u>	<u>187,619.44</u>	<u>189,783.94</u>
<b>Total Assets</b>	<u>107,629.74</u>	<u>1,387,183.82</u>	<u>1,494,813.56</u>
<b>DEFERRED OUTFLOWS OF RESOURCES:</b>			
Related to Pensions (Note 9)	<u>53,953.90</u>	<u>156,723.22</u>	<u>210,677.12</u>
<b>LIABILITIES :</b>			
<b>Current Liabilities:</b>			
Accounts Payable		1,601.60	1,601.60
Accounts Payable - Related to Pensions	7,880.17	22,890.01	30,770.18
Accrued Salaries and Benefits	240.56	14,092.61	14,333.17
Unearned Revenue		6,235.00	6,235.00
<b>Total Current Liabilities</b>	<u>8,120.73</u>	<u>44,819.22</u>	<u>52,939.95</u>
<b>Noncurrent Liabilities:</b>			
Net Pension Liability	<u>183,324.56</u>	<u>532,514.2</u>	<u>715,838.77</u>
<b>Total Noncurrent Liabilities</b>	<u>183,324.56</u>	<u>532,514.21</u>	<u>715,838.77</u>
<b>Total Liabilities</b>	<u>191,445.29</u>	<u>577,333.43</u>	<u>768,778.72</u>
<b>DEFERRED INFLOWS OF RESOURCES:</b>			
Related to Pensions (Note 9)	<u>47,986.79</u>	<u>139,390.19</u>	<u>187,376.98</u>
<b>NET POSITION:</b>			
Net Investment in Capital Assets	2,164.50	187,619.44	189,783.94
Unrestricted (Deficit)	(80,012.94)	639,563.98	559,551.04
<b>Total Net Position (Deficit)</b>	<u>\$ (77,848.44)</u>	<u>\$ 827,183.42</u>	<u>\$ 749,334.98</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**  
 Proprietary Funds  
 Combining Statement of Revenues, Expenses and Changes in Net Position  
 For the Fiscal Year Ending June 30, 2018

	Business-Type Activities - Enterprise Fund		
	Food Service	Other Enterprise Funds	Total
<b>OPERATING REVENUES:</b>			
Charges for Services:			
Daily Sales - Reimbursable Programs	\$ 91,660.90		\$ 91,660.90
Daily Sales - Non-Reimbursable Programs	176,038.73		176,038.73
County Budget Appropriation		\$ 50,000.00	50,000.00
Other Revenue	23,486.00	603,729.99	627,215.99
<b>Total Operating Revenues</b>	<b>291,185.63</b>	<b>653,729.99</b>	<b>944,915.62</b>
<b>OPERATING EXPENSES:</b>			
Cost of Goods Sold - Reimbursable Programs	74,558.84		74,558.84
Cost of Goods Sold - Non-Reimbursable Programs	112,078.84	40,314.99	152,393.83
Salaries	147,158.97	457,105.40	604,264.37
Employee Benefits	48,643.04	126,638.44	175,281.48
Purchased Technical Services		12,879.91	12,879.91
Other Purchased Services		2,457.41	2,457.41
Postage Expense		180.34	180.34
Maintenance	398.00	36,659.07	37,057.07
General Supplies	1,464.97	56,857.48	58,322.45
Utilities		129,097.51	129,097.51
Miscellaneous	504.00	4,553.00	5,057.00
Depreciation	240.50	33,237.09	33,477.59
<b>Total Operating Expenses</b>	<b>385,047.16</b>	<b>899,980.64</b>	<b>1,285,027.80</b>
<b>Operating Income (Loss)</b>	<b>(93,861.53)</b>	<b>(246,250.65)</b>	<b>(340,112.18)</b>
<b>NONOPERATING REVENUES (EXPENSES):</b>			
State Sources:			
State School Lunch Program	1,814.43		1,814.43
Federal Sources:			
National School Lunch Program	46,796.04		46,796.04
National School Breakfast Program	7,919.55		7,919.55
Food Distribution Program	16,200.96		16,200.96
<b>Total Non Operating Revenues (Expenses)</b>	<b>72,730.98</b>	<b>-</b>	<b>72,730.98</b>
<b>Change in Net Position</b>	<b>(21,130.55)</b>	<b>(246,250.65)</b>	<b>(267,381.20)</b>
<b>Total Net Position (Deficit) -- July 1</b>	<b>(56,717.89)</b>	<b>1,073,434.07</b>	<b>1,016,716.18</b>
<b>Total Net Position (Deficit) -- June 30</b>	<b>\$ (77,848.44)</b>	<b>\$ 827,183.42</b>	<b>\$ 749,334.98</b>

The accompanying Notes to Financial Statements are an integral part of this statement.

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**  
 Proprietary Funds  
 Combining Statement of Cash Flows  
 For the Fiscal Year Ending June 30, 2018

	Business-Type Activities - Enterprise Fund		
	Food Service	Other Enterprise Funds	Total
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>			
Receipts from Customers	\$ 290,262.08	\$ 621,914.80	\$ 912,176.88
County Budget Appropriation		50,000.00	50,000.00
Payments to Employees	(146,918.41)	(458,200.15)	(605,118.56)
Payments for Employee Benefits	(36,031.92)	(97,758.69)	(133,790.61)
Payments to Suppliers	(177,196.23)	(293,018.74)	(470,214.97)
Net Cash Provided by (used for) Operating Activities	<u>(69,884.48)</u>	<u>(177,062.78)</u>	<u>(246,947.26)</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>			
State Sources	1,584.01		1,584.01
Federal Sources	64,116.61		64,116.61
Net Cash Provided by (used for) Non-Capital Financing Activities	<u>65,700.62</u>	<u>-</u>	<u>65,700.62</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>			
Purchases of Capital Assets		(37,385.39)	(37,385.39)
Net Cash Provided by (used for) Capital and Related Financing Activities	<u>-</u>	<u>(37,385.39)</u>	<u>(37,385.39)</u>
Net Increase (Decrease) in Cash and Cash Equivalents	(4,183.86)	(214,448.17)	(218,632.03)
Balances -- July 1	91,894.51	1,376,919.72	1,468,814.23
Balances -- June 30	<u>\$ 87,710.65</u>	<u>\$ 1,162,471.55</u>	<u>\$ 1,250,182.20</u>
<b>Reconciliation of Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities:</b>			
Operating Income (Loss)	\$ (93,861.53)	\$ (246,250.65)	\$ (340,112.18)
Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided by (used for) Operating Activities:			
Depreciation and Net Amortization	240.50	33,237.09	33,477.59
(Increase) Decrease in Accounts Receivable, net	(923.55)	21,285.75	20,362.20
(Increase) Decrease in Other Current Assets	11,808.42	(9,985.76)	1,822.66
Increase (Decrease) in Accounts Payable		765.22	765.22
Increase (Decrease) in Other Current Liabilities		(3,100.94)	(3,100.94)
Increase (Decrease) in Accrued Salaries	240.56	(1,836.50)	(1,595.94)
Increase (Decrease) in Accrued Liabilities Related to Pension	12,611.12	28,823.01	41,434.13
Total Adjustments	<u>23,977.05</u>	<u>69,187.87</u>	<u>93,164.92</u>
Net Cash Provided by (used for) Operating Activities	<u>\$ (69,884.48)</u>	<u>\$ (177,062.78)</u>	<u>\$ (246,947.26)</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**  
 Fiduciary Funds  
 Statement of Fiduciary Net Position  
 June 30, 2018

	<u>Trust Funds</u>	<u>Agency Funds</u>	
	Unemployment Compensation <u>Trust</u>	Student Activity	<u>Payroll</u>
<b>ASSETS:</b>			
Cash and Cash Equivalents	\$ 126,034.08	\$ 102,812.35	\$ 55,080.33
Total Assets	<u>126,034.08</u>	<u>\$ 102,812.35</u>	<u>\$ 55,080.33</u>
<b>LIABILITIES:</b>			
Interfund Accounts Payable:			
Due General Fund			\$ 4,000.00
Payable to Student Groups		\$ 102,812.35	
Payroll Deductions and Withholdings			<u>51,080.33</u>
Total Liabilities	<u>-</u>	<u>\$ 102,812.35</u>	<u>\$ 55,080.33</u>
<b>NET POSITION:</b>			
Held in Trust for Unemployment Claims and Other Purposes	<u>126,034.08</u>		
Total Net Position	<u>\$ 126,034.08</u>		

The accompanying Notes to Financial Statements are an integral part of this statement.

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**

Fiduciary Funds

Statement of Changes in Fiduciary Net Position

For the Fiscal Year Ending June 30, 2018

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	<u>Unemployment Compensation Trust</u>
ADDITIONS:	
Contributions:	
Plan member	\$ <u>34,863.53</u>
Total Additions	<u>34,863.53</u>
DEDUCTIONS:	
Quarterly Contribution Reports	14,752.35
Unemployment Claims	<u>1,197.44</u>
Total Deductions	<u>15,949.79</u>
Change in Net Position	18,913.74
Net Position -- July 1	<u>107,120.34</u>
Net Position -- June 30	<u>\$ <u>126,034.08</u></u>

The accompanying Notes to Financial Statements are an integral part of this statement.



**GLOUCESTER COUNTY VOCATIONAL TECHNICAL SCHOOL DISTRICT**

Notes to Financial Statements  
For the Fiscal Year Ended June 30, 2018

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**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the Gloucester County Vocational Technical School District, a component unit of the County of Gloucester (the "School District"), have been prepared to conform with accounting principles generally accepted in the United States of America ("GAAP") as applied to governmental units. The Governmental Accounting Standards Board ("GASB") is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The following is a summary of the more significant of these policies.

**Description of the Financial Reporting Entity**

The School District is a Type I district located in the County of Gloucester, State of New Jersey. As a Type I district, the School District functions independently through a Board of Education (the "Board"). The Board is comprised of seven members, six members are appointed by the Director of the Board of Chosen Freeholders, and the seventh member is the County School Superintendent. The Superintendent is appointed by the Board to act as executive officer of the School District. The purpose of the School District is to educate students in grades 9 through 12 in a job skill in addition to giving them academic training necessary to receive a high school diploma. The School District has an approximate enrollment at June 30, 2018 of 1,411 Secondary and 173 Post-Secondary students.

The primary criterion for including activities within the School District's reporting entity, as set forth in Section 2100 of the Governmental Accounting Standards Board *Codification of Governmental Accounting and Financial Reporting Standards*, is the degree of oversight responsibility maintained by the School District. Oversight responsibility includes financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations and accountability for fiscal matters. The financial statements include all funds of the School District over which the Board exercises operating control.

**Component Units**

In evaluating how to define the School District for financial reporting purposes, management has considered all potential component units. The decision to include any potential component units in the financial reporting entity was made by applying the criteria set forth in GASB Statements No. 14, *The Financial Reporting Entity*, as amended by GASB Statement No. 39, *Determining Whether Certain Organizations are Component Units*, GASB Statement No. 61, *The Financial Reporting Entity: Omnibus - an amendment of GASB Statements No. 14 and No. 34*, and GASB Statement No. 80, *Blending Requirements for Certain Component Units - an amendment of GASB Statement No. 14*. Blended component units, although legally separate entities, are in-substance part of the government's operations. Each discretely presented component unit is reported in a separate column in the government-wide financial statements to emphasize that it is legally separate from the government.

The basic-but not the only-criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the government and / or its citizens.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)****Component Units (Cont'd)**

A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the government is able to exercise oversight responsibilities. Finally, the nature and significance of a potential component unit to the primary government could warrant its inclusion within the reporting entity.

Based upon the application of these criteria, the School District has no component units, but is a component unit of the County of Gloucester.

**Government-wide and Fund Financial Statements**

The School District's basic financial statements consist of government-wide statements, and fund financial statements which provide a more detailed level of financial information.

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by property taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are specifically associated with a service, program, or department and, therefore, clearly identifiable to a particular function. It is the policy of the School District to not allocate indirect expenses to functions in the statement of activities. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Property taxes and other items not properly included among program revenues are reported instead as general revenues.

In regards to the fund financial statements, the School District segregates transactions related to certain functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. Fund financial statements report detailed information about the School District. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a single column. Fiduciary funds are reported by fund type.

**Measurement Focus, Basis of Accounting and Financial Statement Presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recorded when they are deemed both available and measurable. Available means when revenues are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the School District considers revenues to be available if they are collected within sixty (60) days of the end of the current fiscal year. Measurable means that the amount of revenue can be determined. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)****Measurement Focus, Basis of Accounting and Financial Statement Presentation (Cont'd)**

County appropriation, tuition, reimbursable-type grants, and interest associated with the current fiscal year are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal year. All other revenue items are considered to be measurable and available only when cash is received by the School District.

The School District reports the following major governmental funds:

**General Fund** - The general fund is the primary operating fund of the School District. It is used to account for all financial resources except those required to be accounted for in another fund. Included are certain expenditures for vehicles and movable instructional or non-instructional equipment classified in the capital outlay sub-fund.

As required by the New Jersey State Department of Education, the School District includes budgeted capital outlay in this fund. Accounting principles generally accepted in the United States of America, as they pertain to governmental entities, state that general fund resources may be used to directly finance capital outlays for long-lived improvements as long as the resources in such cases are derived exclusively from unrestricted revenues.

Resources for budgeted capital outlay purposes are normally derived from State of New Jersey aid, County appropriations, and appropriated fund balance. Expenditures are those which result in the acquisition of or additions to capital assets for land, existing buildings, improvements of grounds, construction of buildings, additions to, or remodeling of buildings, and the purchase of built-in equipment.

**Special Revenue Fund** - The special revenue fund is used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects.

**Capital Projects Fund** - The capital projects fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditures for capital outlays, including the acquisition or construction of capital facilities and other capital assets, other than those financed by proprietary funds. The financial resources are derived from New Jersey Economic Development Authority grants, temporary notes, serial bonds which are specifically authorized by the voters as a separate question on the ballot either during the annual election or at a special election, or from the general fund by way of transfers from capital outlay or the capital reserve account.

Proprietary funds are used to account for the School District's ongoing organizations and activities, which are operated and financed in a manner similar to those found in the private sector. The measurement focus is upon the determination of net income. Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. All items not meeting this definition are reported as nonoperating revenues and expenses.

The School District reports the following major proprietary funds:

**Enterprise Funds**

**Food Service Fund** - This fund accounts for the financial transactions related to the food service operations of the School District.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)****Measurement Focus, Basis of Accounting and Financial Statement Presentation (Cont'd)****Enterprise Funds (Cont'd)**

***Aquatics & Fitness*** - This fund accounts for financial activity related to the Floyd D. McLean Fitness and the GCIT Aquatics Center utilized by many different individuals and organizations.

***Automotive*** - This fund accounts for financial activity related to student "Live Work" being provided to various outside customers for work performed on automotive vehicles and other recreational-type modes of transportation.

***Culinary Arts*** – This fund accounts for the financial transactions related to the operations of the restaurant at the Gloucester County Vocational Technical School.

***GCEN*** - This fund accounts for the financial activity related to the operations of the Channel 5 Television Studio for the School District.

***Cosmetology Clinic*** - This fund accounts for the financial transactions related to the operations of the Hair Salon in providing services such as haircuts, perms, highlighting, etc.

***Community Evening*** – This fund accounts for the financial transactions related to providing community based classes which vary from year to year.

***Dance*** – This fund accounts for the financial activity related to the production of the spring dance show which provides funds for scholarships, National Honor Society induction ceremonies and supplies for the program.

***Drama*** – This fund accounts for the financial activity related to drama productions throughout the school which provide funds for scholarships and improvements to the theatre program.

***Vending Machines*** – This fund accounts for the financial activity related to providing various water based beverages to the school population and community visitors.

Additionally, the School District reports the following fund types:

Fiduciary funds are used to account for assets held by the School District on behalf of outside related organizations or on behalf of other funds within the School District. The fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds, and agency funds.

The School District maintains the following fiduciary funds:

***Agency Funds*** - Agency funds are used to account for assets held by the School District in a trustee capacity or as an agent for individuals, private organizations, other governments, and / or other funds (i.e., payroll and student activities). The School District retains no equity interest in these funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The School District maintains the following agency funds: student activity fund and payroll fund.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

***Private-Purpose Trust Funds*** - Private-purpose trust funds are used to account for the principal and income for all other trust arrangements that benefit individuals, private organizations, or other governments. The School District maintains the following private-purpose trust funds:

***New Jersey Unemployment Compensation Insurance Trust Fund*** - Revenues consist of contributions that have been included in the annual budget of the School District, employee payroll withholdings, and interest income. Expenditures represent claims incurred for unemployment.

As a general rule, the effect of internal/interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as program revenues include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all County appropriations.

**Budgets / Budgetary Control**

Annual appropriated budgets are prepared in the spring of each fiscal year for the general and special revenue funds and are submitted to the county office of education. The budgets are voted upon at the Board of School Estimates meeting in April. Budgets are prepared using the modified accrual basis of accounting. The legal level of budgetary control is established at line item accounts within each fund. Line item accounts are defined as the lowest (most specific) level of detail as established pursuant to the minimum chart of accounts referenced in N.J.A.C. 6A:23A-16.2(f)1. Transfers of appropriations may be made by school board resolution at any time during the fiscal year in accordance with N.J.A.C. 6A:23A-13.3.

Formal budgetary integration into the accounting system is employed as a management control device during the year. For governmental funds there are no substantial differences between the budgetary basis of accounting and generally accepted accounting principles, with the exception of the legally mandated revenue recognition of the one or more June state aid payments for budgetary purposes only, and the special revenue fund. N.J.S.A. 18A:22-44.2 provides that in the event a state school aid payment is not made until the following school budget year, school districts must record the delayed one or more June state aid payments as revenue, for budget purposes only, in the current school budget year. The bill provides legal authority for school districts to recognize this revenue in the current budget year. Encumbrance accounting is also employed as an extension of formal budgetary integration in the governmental fund types. Unencumbered appropriations lapse at fiscal year-end.

The accounting records of the special revenue fund are maintained on the budgetary basis. The budgetary basis differs from GAAP in that the budgetary basis recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. Sufficient supplemental records are maintained to allow for the presentation of GAAP basis financial reports.

The budget, as detailed on exhibit C-1 and exhibit C-2 includes all amendments to the adopted budget, if any.

Exhibit C-3 presents a reconciliation of the general fund revenues and special revenue fund revenues and expenditures from the budgetary basis of accounting, as presented in the general fund budgetary comparison schedule and the special revenue fund budgetary comparison schedule, to the GAAP basis of accounting as presented in the statement of revenues, expenditures and changes in fund balances - governmental funds. Note that the School District does not report encumbrances outstanding at fiscal year-end as expenditures in the general fund since the general fund budget follows the modified accrual basis of accounting, with the exception of the aforementioned revenue recognition policy for the one or more June state aid payments.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)****Encumbrances**

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of funds are recorded to assign a portion of the applicable appropriation, is utilized for budgetary control purposes. Encumbrances are a component of fund balance at fiscal year-end as they do not constitute expenditures or liabilities, but rather commitments related to unperformed contracts for goods and services. Open encumbrances in the governmental funds, other than the special revenue fund, which have not been previously restricted, committed, or assigned, should be included within committed or assigned fund balance, as appropriate.

Open encumbrances in the special revenue fund, however, for which the School District has received advances of grant awards, are reflected on the balance sheet as unearned revenues at fiscal year-end.

The encumbered appropriation authority carries over into the next fiscal year. An entry will be made at the beginning of the next fiscal year to increase the appropriation reflected in the certified budget by the outstanding encumbrance amount as of the current fiscal year end.

**Cash, Cash Equivalents and Investments**

Cash and cash equivalents, for all funds, include petty cash, change funds, cash in banks and all highly liquid investments with a maturity of three months or less at the time of purchase and are stated at cost plus accrued interest. Such is the definition of cash and cash equivalents used in the statement of cash flows for the proprietary funds. U.S. treasury and agency obligations and certificates of deposit with maturities of one year or less when purchased are stated at cost. All other investments are stated at fair value.

New Jersey school districts are limited as to the types of investments and types of financial institutions they may invest in. N.J.S.A. 18A:20-37 provides a list of permissible investments that may be purchased by New Jersey school districts.

N.J.S.A. 17:9-41 et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act ("GUDPA"), a multiple financial institutional collateral pool, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks, savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of governmental units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the governmental units.

**Inventories**

Inventories are valued at cost, which approximates market. The costs are determined on a first-in, first-out method.

The cost of inventories in the governmental fund financial statements is recorded as expenditures when purchased rather than when consumed.

Inventories recorded on the government-wide financial statements and in the proprietary fund types are recorded as expenses when consumed rather than when purchased.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)****Tuition Receivable**

Tuition charges were established by the School District based on estimated costs. The charges are subject to adjustment when the final costs are determined.

**Prepaid Expenses**

Prepaid expenses recorded on the government-wide financial statements and in the proprietary fund types represent payments made to vendors for services that will benefit periods beyond June 30, 2018. The School District had no prepaid expenses for the fiscal year ended June 30, 2018.

In the governmental fund financial statements, however, payments for prepaid items are fully recognized as expenditures in the fiscal year of payment. No asset for the prepayment is created, and no expenditure allocation to future accounting periods is required (*non-allocation method*). This is consistent with the basic governmental concept that only expendable financial resources are reported by a specific fund.

**Short-Term Interfund Receivables / Payables**

Short-term interfund receivables / payables (internal balances) represent amounts that are owed, other than charges for goods or services rendered to / from a particular fund within the School District, and that are due within one year. Such balances are eliminated in the statement of net position to minimize the grossing up of internal balances, thus leaving a net amount due between the governmental and business-type activities that are eliminated in the total government column. Balances with fiduciary activities are not considered to be internal balances; therefore, such balances appear on the statement of net position as accounts receivable or accounts payable.

**Capital Assets**

Capital assets represent the cumulative amount of capital assets owned by the School District. Purchased capital assets are recorded as expenditures in the governmental fund financial statements and are capitalized at cost on the government-wide statement of net position and proprietary fund statement of net position. In the case of gifts or contributions, such capital assets are recorded at acquisition value at the time received.

The School District's capitalization threshold is \$2,000.00. Other costs incurred for repairs and maintenance is expensed as incurred. All reported capital assets, except land and construction in progress, are depreciated. Depreciation is computed using the straight-line method over the following estimated useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Furniture, Fixtures and Equipment	5 - 20 Years
Buildings and Improvements	10 - 50 Years
Land Improvements	10 - 20 Years

The School District does not possess any infrastructure assets.

**Deferred Outflows and Deferred Inflows of Resources**

The statement of net position reports separate sections for deferred outflows of resources and deferred inflows of resources. Deferred outflows of resources, reported after total assets, represents a reduction of net position that applies to a future period(s) and will be recognized as an outflow of resources (expense) at that time. Deferred inflows of resources, reported after total liabilities, represents an acquisition of net position that applies to a future period(s) and will be recognized as an inflow of resources (revenue) at that time.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)****Deferred Outflows and Deferred Inflows of Resources (Cont'd)**

Transactions are classified as deferred outflows of resources and deferred inflows of resources only when specifically prescribed by the Governmental Accounting Standards Board (GASB) standards. The School District is required to report the following as deferred outflows of resources and deferred inflows of resources: defined benefit pension plans and postemployment benefit plans.

**Tuition Payable**

Tuition charges for the fiscal years ended June 30, 2018 and 2017 were based on rates established by the receiving district. These rates are subject to change when the actual costs have been determined.

**Unearned Revenue**

Unearned revenue arises when assets are recognized before revenue recognition criteria have been satisfied and is recorded as a liability until the revenue is both measurable and the School District is eligible to realize the revenue.

**Compensated Absences**

Compensated absences are payments to employees for accumulated time such as paid vacation, paid holidays, sick pay, and sabbatical leave. A liability for compensated absences that is attributable to services already rendered, and that are not contingent on a specific event that is outside the control of the School District and its employees, is accrued as the employees earn the rights to the benefits. Compensated absences that relate to future services, or that are contingent on a specific event that is outside the control of the School District and its employees, are accounted for in the period in which such services are rendered or in which such events take place.

The School District uses the vesting method to calculate the compensated absences amount. The entire compensated absence liability, including the employer's share of applicable taxes, is reported on the government-wide financial statements. The portion related to employees in the proprietary funds is recorded at the fund level. The current portion is the amount estimated to be used in the following fiscal year. Expenditures are recognized in the governmental funds as payments come due each period, for example, as a result of employee resignations and retirements. Compensated absences not recorded at the fund level represent a reconciling item between the fund level and government-wide presentations.

**Accrued Liabilities and Long-Term Obligations**

All payables, accrued liabilities, and long-term obligations are reported in the government-wide financial statements, and all payables, accrued liabilities, and long-term obligations payable from proprietary funds are reported on the proprietary fund financial statements. In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner, and in full from current financial resources, are reported as obligations of the funds. However, claims and judgments, compensated absences, special termination benefits, and contractually required pension contributions that will be paid from governmental funds, are reported as a liability in the fund financial statements only to the extent that they are normally expected to be paid with expendable available financial resources.

**Pensions**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Teachers' Pension and Annuity Fund ("TPAF") and the Public Employees' Retirement System ("PERS"), and additions to/deductions from TPAF's and PERS' fiduciary net position have been determined on the same basis as they are reported by the plans. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.



**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)****Net Position**

Net position represents the difference between the summation of assets and deferred outflows of resources, and the summation of liabilities and deferred inflows of resources. Net position is classified into the following three components:

***Net Investment in Capital Assets*** - This component represents capital assets, net of accumulated depreciation, net of outstanding balances of borrowings used for the acquisition, construction, or improvement of those assets.

***Restricted*** - Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the School District or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

***Unrestricted*** - Net position is reported as unrestricted when it does not meet the criteria of the other two components of net position.

The School District applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

**Fund Balance**

The School District reports fund balance in classifications that comprise a hierarchy based primarily on the extent to which the School District is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. The School District's classifications, and policies for determining such classifications, are as follows:

***Nonspendable*** - The nonspendable fund balance classification includes amounts that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. The "not in spendable form" criterion includes items that are not expected to be converted to cash, such as inventories and prepaid amounts.

***Restricted*** - The restricted fund balance classification includes amounts that are restricted to specific purposes. Such restrictions, or constraints, are placed on the use of resources either by being (1) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (2) imposed by law through constitutional provisions or enabling legislation.

***Committed*** - The committed fund balance classification includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the School District's highest level of decision-making authority, which, for the School District, is the Board of Education. Such formal action consists of an affirmative vote by the Board of Education, memorialized by the adoption of a resolution. Once committed, amounts cannot be used for any other purpose unless the Board of Education removes, or changes, the specified use by taking the same type of action (resolution) it employed to previously commit those amounts.

***Assigned*** - The assigned fund balance classification includes amounts that are constrained by the School District's *intent* to be used for specific purposes, but are neither restricted nor committed. *Intent* is expressed by either the Board of Education or by the business administrator, to which the Board of Education has delegated the authority to assign amounts to be used for specific purposes. Such authority of the business administrator is established by way of a formal job description for the position and standard operating procedures, approved by the Board of Education.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)****Fund Balance (Cont'd)**

**Unassigned** - The unassigned fund balance classification is the residual classification for the general fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund. The general fund is the only fund that reports a positive unassigned fund balance amount. In other governmental funds, if expenditures incurred for specific purposes exceed the amounts restricted, committed, or assigned to those purposes, it may be necessary to report a negative unassigned fund balance.

When expenditures are incurred for purposes for which both restricted and unrestricted fund balances are available, it is the policy of the School District to spend restricted fund balances first. Moreover, when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications can be used, it is the policy of the School District to spend fund balances, if appropriate, in the following order: committed, assigned, then unassigned.

**Interfund Activity**

Transfers between governmental and business-type activities on the government-wide statements are reported in the same manner as general revenues. Exchange transactions between funds are reported as revenues in the seller funds and as expenditures / expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources / uses in governmental funds and after non-operating revenues / expenses in proprietary funds. Reimbursements from funds responsible for particular expenditures / expenses to the funds that initially paid for them are not presented on the financial statements.

**Accounting Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

**Impact of Recently Issued Accounting Principles****Recently Issued and Adopted Accounting Pronouncements**

The School District implemented the following GASB Statements for the fiscal year ended June 30, 2018:

Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. The primary objective of this Statement is to improve accounting and financial reporting by state and local governments for postemployment benefits other than pensions (other postemployment benefits or OPEB). It also improves information provided by state and local governmental employers about financial support for OPEB that is provided by other entities. The adoption of this Statement required the School District to recognize a revenue and expense on the government-wide statement of activities for the State's proportionate share of the postemployment expense associated with the School District. In addition, the School District was required to include additional note disclosures (see note 9) and required supplementary information related to postemployment benefits.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)****Impact of Recently Issued Accounting Principles (Cont'd)****Recently Issued and Adopted Accounting Pronouncements (Cont'd)**

Statement No. 85, *Omnibus 2017*. This Statement addresses practice issues that have been identified during implementation and application of certain GASB Statements. This Statement addresses a variety of topics including issues related to blending component units, goodwill, fair value measurement and application, and postemployment benefits (pensions and other postemployment benefits [OPEB]). The adoption of this Statement had no impact on the basic financial statements of the School District.

**Recently Issued Accounting Pronouncements**

The GASB has issued the following Statements that will become effective for the School District for fiscal years ending after June 30, 2018:

Statement No. 84, *Fiduciary Activities*. The objective of this Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. This Statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and postemployment benefit arrangements that are fiduciary activities. The Statement will become effective for the School District in the fiscal year ending June 30, 2020. Management is currently evaluating whether or not this Statement will have an impact on the basic financial statements of the School District.

Statement No. 87, *Leases*. The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities. The Statement will become effective for the School District in the fiscal year ending June 30, 2021. Management is currently evaluating whether or not this Statement will have an impact on the basic financial statements of the School District.

**Note 2: CASH AND CASH EQUIVALENTS**

**Custodial Credit Risk Related to Deposits** - Custodial credit risk is the risk that, in the event of a bank failure, the School District's deposits might not be recovered. Although the School District does not have a formal policy regarding custodial credit risk, N.J.S.A. 17:9-41 et seq. requires that governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). Under the Act, the first \$250,000.00 of governmental deposits in each insured depository is protected by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the School District in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled agency funds such as salary withholdings, and student activity funds, or funds that may pass to the School District relative to the happening of a future condition. Such funds are classified as uninsured and uncollateralized.

**Note 2: CASH AND CASH EQUIVALENTS (CONT'D)**

As of June 30, 2018, the School District's bank balances of \$4,671,890.56 were exposed to custodial credit risk as follows:

Insured by FDIC and GUDPA	\$ 4,490,567.22
Uninsured and Uncollateralized	<u>181,323.34</u>
Total	<u>\$ 4,671,890.56</u>

**Note 3: CAPITAL RESERVE ACCOUNT**

A capital reserve account was established by the School District by inclusion of \$10,000.00 on September 27, 2001 for the accumulation of funds for use as capital outlay expenditures in subsequent fiscal years. The capital reserve account is maintained in the general fund and its activity is included in the general fund annual budget.

Funds placed in the capital reserve account are restricted to capital projects in the School District's approved Long Range Facilities Plan ("LRFP"). Upon submission of the LRFP to the Department, a school district may increase the balance in the capital reserve by appropriating funds in the annual general fund budget certified for taxes or by transfer by board resolution at fiscal year-end (June 1 to June 30) of any unanticipated revenue or unexpended line-item appropriation amounts, or both. A school district may also appropriate additional amounts when the express approval of the voters has been obtained by either a separate proposal at budget time or by a special question at one of the four special elections authorized pursuant to N.J.S.A. 19:60-2. Pursuant to N.J.A.C. 6A:23A-14.1(g), the balance in the account cannot at any time exceed the local support costs of uncompleted capital projects in its approved LRFP.

The activity of the capital reserve for the July 1, 2017 to June 30, 2018 fiscal year is as follows:

Beginning Balance, July 1, 2017	\$ 223,446.20
Increased by:	
Interest Earnings	<u>1.35</u>
Ending Balance, June 30, 2018	<u>\$ 223,447.55</u>

The June 30, 2018 LRFP balance of local support costs of uncompleted projects exceeds the capital reserve balance at June 30, 2018.

**Note 4: ACCOUNTS RECEIVABLE**

Accounts receivable at June 30, 2018 consisted of accounts (fees for services) and intergovernmental awards / grants. All receivables are considered collectible in full due to the stable condition of federal and state programs, the current fiscal year guarantee of federal funds, and the regulated budgetary control of governmental entities in New Jersey.

**Note 4: ACCOUNTS RECEIVABLE (CONT'D)**

Accounts receivable as of fiscal year end for the School District's individual major and fiduciary funds, in the aggregate, are as follows:

Description	Governmental Funds			Proprietary Funds		Total Business-Type Activities	Total
	General Fund	Special Revenue Fund	Total Governmental Activities	Food Service Fund	Proprietary Fund		
Federal Awards		\$ 204,063.59	\$ 204,063.59	\$ 9,402.96		\$ 9,402.96	\$ 213,466.55
State Awards		9,507.00	9,507.00	291.64		291.64	9,798.64
Tuition Charges	\$ 486,167.82		486,167.82				486,167.82
Other	33,562.59		33,562.59			-	33,562.59
Provided Services			-	1,691.63	\$ 19,658.25	21,349.88	21,349.88
	<u>\$ 519,730.41</u>	<u>\$ 213,570.59</u>	<u>\$ 733,301.00</u>	<u>\$ 11,386.23</u>	<u>\$ 19,658.25</u>	<u>\$ 31,044.48</u>	<u>\$ 764,345.48</u>

**Note 5: INVENTORY**

Inventory recorded at June 30, 2018 in business-type activities on the government-wide statement of net position, and on the food service and other enterprise fund statement of net position, consisted of the following:

Food	\$ 23,040.01
Supplies	<u>762.93</u>
	<u>\$ 23,802.94</u>

**Note 6: CAPITAL ASSETS**

Capital asset activity for the fiscal year ended June 30, 2018 is as follows:

	Balance July 1, 2017	Increases	Transfers	Decreases	Balance June 30, 2018
<b>Governmental Activities:</b>					
Capital Assets, not being Depreciated:					
Construction in Progress	\$ 33,223.30	\$ 399,335.95	\$ (377,213.75)		\$ 55,345.50
Total Capital Assets, not being Depreciated	<u>33,223.30</u>	<u>399,335.95</u>	<u>(377,213.75)</u>	<u>-</u>	<u>55,345.50</u>
Capital Assets, being Depreciated:					
Furniture, Fixtures and Equipment	5,333,579.32	294,223.01			5,627,802.33
Buildings and Improvements	80,021,945.22		377,213.75		80,399,158.97
Land Improvements	206,903.00				206,903.00
Total Capital Assets, being Depreciated	<u>85,562,427.54</u>	<u>294,223.01</u>	<u>377,213.75</u>	<u>-</u>	<u>86,233,864.30</u>
Total Capital Assets, Cost	<u>85,595,650.84</u>	<u>693,558.96</u>	<u>-</u>	<u>-</u>	<u>86,289,209.80</u>
Less Accumulated Depreciation for:					
Furniture, Fixtures and Equipment	(3,638,239.27)	(284,833.22)			(3,923,072.49)
Buildings and Improvements	(40,101,140.53)	(958,931.78)			(41,060,072.31)
Land Improvements	(34,566.33)	(10,088.00)			(44,654.33)
Total Accumulated Depreciation	<u>(43,773,946.13)</u>	<u>(1,253,853.00)</u>	<u>-</u>	<u>-</u>	<u>(45,027,799.13)</u>
Total Capital Assets, being Depreciated, Net	<u>41,788,481.41</u>	<u>(959,629.99)</u>	<u>377,213.75</u>	<u>-</u>	<u>41,206,065.17</u>
Governmental Activities Capital Assets, Net	<u>\$ 41,821,704.71</u>	<u>\$ (560,294.04)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 41,261,410.67</u>

**Note 6: CAPITAL ASSETS (CONT'D)**

	<u>Balance</u> <u>July 1, 2017</u>	<u>Increases</u>	<u>Transfers</u>	<u>Decreases</u>	<u>Balance</u> <u>June 30, 2018</u>
<b>Business-Type Activities:</b>					
Capital Assets, being Depreciated:					
Furniture, Fixtures and Equipment	\$ 405,436.22	\$ 37,385.39			\$ 442,821.61
Less Accumulated Depreciation for:					
Furniture, Fixtures and Equipment	(219,560.08)	(33,477.59)			(253,037.67)
Business-Type Activities Capital Assets, Net	<u>\$ 185,876.14</u>	<u>\$ 3,907.80</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 189,783.94</u>

Depreciation expense was charged to functions / programs of the School District as follows:

<b>Governmental Activities:</b>	
Instruction-Regular	\$ 184,316.39
Instruction-Vocational	689,619.15
Instruction - Community Services Programs/Operations	216,916.57
Undistributed Exp-Ed Media Services/School Library	12,538.53
Undistributed Exp-General Admin	21,315.50
Undistributed Exp-School Admin	51,407.97
Undistributed Exp-Oper & Maint of Plant Services	<u>77,738.89</u>
Total Depreciation Expense - Governmental Activities	<u>\$ 1,253,853.00</u>
<b>Business-Type Activities:</b>	
Automotive	
Aquatics & Fitness	\$ 18,029.61
Culinary Arts	4,751.56
Food Service	240.50
GCEN	<u>10,455.92</u>
Total Depreciation Expense - Business-Type Activities	<u>\$ 33,477.59</u>

**Note 7: LONG-TERM LIABILITIES**

During the fiscal year ended June 30, 2018, the following changes occurred in long-term obligations for governmental activities:

	<u>Balance</u> <u>July 1, 2017</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance</u> <u>June 30, 2018</u>	<u>Due within</u> <u>One Year</u>
<b>Governmental Activities:</b>					
Other Liabilities:					
Obligations under Capital Lease	\$ 65,958.03		\$ (22,820.54)	\$ 43,137.49	\$ 24,131.87
Compensated Absences	723,728.40	\$ 65,114.37	(112,152.14)	676,690.63	18,852.35
Net Pension Liability (note 8)	10,689,747.68	2,773,314.69	(5,449,160.14)	8,013,902.24	
Total Other Liabilities	<u>11,479,434.11</u>	<u>2,838,429.06</u>	<u>(5,584,132.82)</u>	<u>8,733,730.36</u>	<u>42,984.22</u>
Governmental Activities Long-Term Liabilities	<u>\$ 11,479,434.11</u>	<u>\$ 2,838,429.06</u>	<u>\$ (5,584,132.82)</u>	<u>\$ 8,733,730.36</u>	<u>\$ 42,984.22</u>

Obligations under capital lease, compensated absences and net pension liability are liquidated by the general fund.

**Note 7: LONG-TERM LIABILITIES (CONT'D)**

During the fiscal year ended June 30, 2018, the following changes occurred in long-term obligations for business-type activities:

	<u>Balance</u>			<u>Balance</u>	<u>Due within</u>
	<u>July 1, 2017</u>	<u>Additions</u>	<u>Deductions</u>	<u>June 30, 2018</u>	<u>One Year</u>
<b>Business-Type Activities:</b>					
Other Liabilities:					
Net Pension Liability (note 8)	\$ 916,927.32	\$ 274,895.31	\$ (475,983.86)	\$ 715,838.76	
Business-Type Activities Long-Term Liabilities	\$ 916,927.32	\$ 274,895.31	\$ (475,983.86)	\$ 715,838.76	\$ -

**Obligations under Capital Lease** - The School District is leasing copiers with a total cost of \$112,872.52 under capital leases. All capital leases are for terms of five years. Capital leases are depreciated in a manner consistent with the School District's depreciation policy for owned assets.

The following is a schedule of the future minimum lease payments under these capital leases, and the present value of the net minimum lease payments at June 30, 2018.

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
<u>Ending June 30,</u>			
2019	\$ 24,131.87	\$ 1,802.65	\$ 25,934.52
2020	19,005.62	446.27	19,451.89
Total	\$ 43,137.49	\$ 2,248.92	\$ 45,386.41

**Compensated Absences** - As previously stated, compensated absences will be paid from the fund from which the employees' salaries are paid. Refer to note 14 for a description of the School District's policy.

**Net Pension Liability** - For details on the net pension liability, refer to note 8. The School District's annual required contribution to the Public Employees' Retirement System is budgeted and paid from the general fund on an annual basis.

**Note 8: PENSION PLANS**

A substantial number of the School District's employees participate in one of the following defined benefit pension plans: the Teachers' Pension and Annuity Fund ("TPAF") and the Public Employees' Retirement System ("PERS"), which are administered by the New Jersey Division of Pensions and Benefits (the "Division"). In addition, several School District employees participate in the Defined Contribution Retirement Program, which is a defined contribution pension plan. This plan is administered by Prudential Financial for the Division. Each plan has a Board of Trustees that is primarily responsible for its administration. The Division issues a publicly available financial report that includes financial statements, required supplementary information and detailed information about the PERS and TPAF plan's fiduciary net position which can be obtained by writing to or at the following website:

State of New Jersey  
Division of Pensions and Benefits  
P.O. Box 295  
Trenton, New Jersey 08625-0295  
<http://www.nj.gov/treasury/pensions/gasb-notices.shtml>

**Note 8: PENSION PLANS (CONT'D)****General Information about the Pension Plans****Plan Descriptions**

**Teachers' Pension and Annuity Fund** - The Teachers' Pension and Annuity Fund is a cost-sharing multiple-employer defined benefit pension plan, with a special funding situation, which was established as of January 1, 1955, under the provisions of N.J.S.A. 18A:66. The State of New Jersey (the "State") is responsible to fund 100% of the employer contributions, excluding any local employer early retirement incentive (ERI) contributions. The TPAF's designated purpose is to provide retirement benefits, death, disability and medical benefits to certain qualified members. Membership in the TPAF is mandatory for substantially all teachers or members of the professional staff certified by the State Board of Examiners, who have titles that are unclassified, professional and certified. The TPAF's Board of Trustees is primarily responsible for the administration of the TPAF.

**Public Employees' Retirement System** - The Public Employees' Retirement System is a cost-sharing multiple-employer defined benefit pension plan which was established as of January 1, 1955, under the provisions of N.J.S.A. 43:15A. The PERS's designated purpose is to provide retirement, death, disability and medical benefits to certain qualified members. Membership in the PERS is mandatory for substantially all full-time employees of the School District, provided the employee is not required to be a member of another state-administered retirement system or other state pensions fund or local jurisdiction's pension fund. The PERS's Board of Trustees is primarily responsible for the administration of the PERS.

**Defined Contribution Retirement Program** - The Defined Contribution Retirement Program is a multiple-employer defined contribution pension fund established on July 1, 2007 under the provisions of Chapter 92, P.L. 2007, and Chapter 103, P.L. 2007 (N.J.S.A. 43:15C-1 et. seq.). The DCRP is a tax-qualified defined contribution money purchase pension plan under Internal Revenue Code (IRC) § 401(a) et seq., and is a "governmental plan" within the meaning of IRC § 414(d). The DCRP provides retirement benefits for eligible employees and their beneficiaries. Individuals covered under DCRP are employees enrolled in TPAF or PERS on or after July 1, 2007, who earn salary in excess of established "maximum compensation" limits; employees enrolled in New Jersey State Police Retirement System (SPRS) or the Police and Firemen's Retirement System (PFRS) after May 21, 2010, who earn salary in excess of established "maximum compensation" limits; employees otherwise eligible to enroll in TPAF or PERS on or after November 2, 2008, who do not earn the minimum annual salary for tier 3 enrollment but who earn salary of at least \$5,000.00 annually; and employees otherwise eligible to enroll in TPAF or PERS after May 21, 2010 who do not work the minimum number of hours per week required for tiers 4 or 5 enrollment, but who earn salary of at least \$5,000.00 annually.

**Vesting and Benefit Provisions**

**Teachers' Pension and Annuity Fund** - The vesting and benefit provisions are set by N.J.S.A. 18A:66. TPAF provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of TPAF. Members are always fully vested for their own contributions and, after three years of service credit, become vested for 2% of related interest earned on the contributions. In the case of death before retirement, members' beneficiaries are entitled to full interest credited to the members' accounts.



**Note 8: PENSION PLANS (CONT'D)****General Information about the Pension Plans (Cont'd)****Vesting and Benefit Provisions (Cont'd)**

**Teachers' Pension and Annuity Fund (Cont'd)** - The following represents the membership tiers for TPAF:

**Tier Definition**

- 1 Members who were enrolled prior to July 1, 2007
- 2 Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
- 3 Members who were eligible to enroll on or after November 2, 2008 and prior to May 21, 2010
- 4 Members who were eligible to enroll after May 21, 2010 and prior to June 28, 2011
- 5 Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55<sup>th</sup> of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60<sup>th</sup> of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 with 25 years or more of service credit before age 62, and tier 5 before age 65 with 30 years or more of service credit. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the retirement age for his/her respective tier. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

**Public Employees' Retirement System** - The vesting and benefit provisions are set by N.J.S.A. 43:15A. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of the PERS.

The membership tiers for PERS are the same as previously noted for TPAF.

Service retirement benefits of 1/55<sup>th</sup> of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60<sup>th</sup> of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 with 25 years or more service credit before age 62 and tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

**Defined Contribution Retirement Program** - Eligible members are provided with a defined contribution retirement plan intended to qualify for favorable Federal income tax treatment under IRC Section 401(a), a noncontributory group life insurance plan and a noncontributory group disability benefit plan. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employee contributions shall immediately become and shall at all times remain fully vested and nonforfeitable. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employer contributions shall be vested and nonforfeitable on the date the participant commences the second year of employment or upon his or her attainment of age 65, while employed by an employer, whichever occurs first.

**Note 8: PENSION PLANS (CONT'D)****General Information about the Pension Plans (Cont'd)****Contributions**

**Teachers' Pension and Annuity Fund** - The contribution policy is set by N.J.S.A. 18A:66 and requires contributions by active members and contributing employers. Pursuant to the provisions of Chapter 78, P.L. 2011, the active member contribution rate increased from 5.5% of annual compensation to 6.5% plus an additional 1% phased-in over 7 years beginning in July 2012. The member contribution rate was 7.34% in State fiscal year 2018. The phase-in of the additional incremental member contribution rate takes place in July of each subsequent State fiscal year. The State's contribution is based on an actuarially determined amount, which includes the normal cost and unfunded accrued liability. For fiscal year 2017, the State's pension contribution was less than the actuarial determined amount.

Under current statute, all employer contributions are made by the State of New Jersey on-behalf of the School District and all other related non-contributing employers. No normal or accrued liability contribution by the School District has been required over several preceding fiscal years. These on-behalf contributions by the State of New Jersey are considered a special funding situation, under the definition of GASB 68, *Accounting and Financial Reporting for Pensions*.

The School District's contractually required contribution rate for the fiscal year ended June 30, 2018 was 9.95% of the School District's covered payroll, of which 0.00% of payroll was required from the School District and 100.00% of payroll was required from the State of New Jersey. The School District was not required to make any contributions to the pension plan during the fiscal year ended June 30, 2018 because of the 100.00% special funding situation with the State of New Jersey.

Based on the most recent TPAF measurement date of June 30, 2017, the State's contractually required contribution, on-behalf of the School District, to the pension plan for the fiscal year ended June 30, 2018 was \$767,818.00, and was paid by April 1, 2018. School District employee contributions to the pension plan during the fiscal year ended June 30, 2018 were \$571,023.47.

**Public Employees' Retirement System** - The contribution policy is set by N.J.S.A. 43:15A and requires contributions by active members and contributing employers. Members contribute at a uniform rate. Pursuant to the provisions of Chapter 78, P.L. 2011, the active member contribution rate increased from 5.5% of annual compensation to 6.5% plus an additional 1% phased-in over seven years beginning in July 2012. The member contribution rate was 7.34% in State fiscal year 2018. The phase-in of the additional incremental member contribution rate takes place in July of each subsequent State fiscal year. The rate for members who are eligible for the Prosecutors Part of PERS (Chapter 366, P.L. 2001) was 10%. Employer contribution amounts are based on an actuarially determined amount, which includes the normal cost and unfunded accrued liability.

The School District's contractually required contribution rate for the fiscal year ended June 30, 2018 was 14.01% of the School District's covered payroll. This amount was actuarially determined as the amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, including an additional amount to finance any unfunded accrued liability.

Based on the most recent PERS measurement date of June 30, 2017, the School District's contractually required contribution to the pension plan for the fiscal year ended June 30, 2018 was \$375,246.00, and was paid by April 1, 2018. School District employee contributions to the pension plan during the fiscal year ended June 30, 2018 were \$198,582.37.

**Note 8: PENSION PLANS (CONT'D)****General Information About the Pension Plans (Cont'd)****Contributions (Cont'd)**

**Defined Contribution Retirement Program** - The contribution policy is set by N.J.S.A. 43:15C-3 and requires contributions by active members and contributing employers. In accordance with Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, plan members are required to contribute 5.5% of their annual covered salary. In addition to the employee contributions, the School District contributes 3% of the employees' base salary, for each pay period, to Prudential Financial not later than the fifth business day after the date on which the employee is paid for that pay period.

For the fiscal year ended June 30, 2018, employee contributions totaled \$1,936.72, and the School District recognized pension expense, which equaled the required contributions, of \$1,271.17. There were no forfeitures during the fiscal year.

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

**Teachers' Pension and Annuity Fund** - At June 30, 2018, the School District was not required to report a liability for its proportionate share of the net pension liability because of a 100% special funding situation by the State of New Jersey.

The State's proportionate share of net pension liability, attributable to the School District is as follows:

School District's Proportionate Share of Net Pension Liability	\$ -
State of New Jersey's Proportionate Share of Net Pension Liability Associated with the School District	46,102,525.00
	<u>\$ 46,102,525.00</u>

The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2016. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2017. For the June 30, 2017 measurement date, the School District's proportion of the net pension liability was based on a projection of the School District's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers and the State of New Jersey, actuarially determined. At June 30, 2017, the School District proportion was 0.00% due to the 100% special funding situation with the State of New Jersey. For the June 30, 2017 measurement date, the State's proportionate share of the TPAF net pension liability associated with the School District was .0683774238%, which was a decrease of .0035045489% from its proportion measured as of June 30, 2016.

For the fiscal year ended June 30, 2018, the School District recognized \$3,193,749.00 in pension expense and revenue, in the government-wide financial statements, for the State of New Jersey on-behalf TPAF pension contributions. This pension expense and revenue was based on the pension plans June 30, 2017 measurement date.

**Public Employees' Retirement System** - At June 30, 2018, the School District reported a liability of \$8,729,741.00 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2016. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2017. The School District's proportion of the net pension liability was based on a projection of the School District's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. For the June 30, 2017 measurement date, the School District's proportion was .0375014626%, which was a decrease of .0016875961% from its proportion measured as of June 30, 2016.

**Note 8: PENSION PLANS (CONT'D)****Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)**

**Public Employees' Retirement System (Cont'd)** - For the fiscal year ended June 30, 2018, the School District recognized pension expense of \$536,923.00, in the government-wide financial statements. This pension expense was based on the pension plans June 30, 2017 measurement date.

At June 30, 2018, the School District reported deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	<b><u>Deferred Outflows of Resources</u></b>	<b><u>Deferred Inflows of Resources</u></b>
Differences between Expected and Actual Experience	\$ 205,555.00	\$ -
Changes of Assumptions	1,758,742.00	1,752,294.00
Net Difference between Projected and Actual Earnings on Pension Plan Investments	59,444.00	-
Changes in Proportion and Differences between School District Contributions and Proportionate Share of Contributions	170,246.00	532,791.00
School District Contributions Subsequent to the Measurement Date	<u>375,246.00</u>	<u>-</u>
	<b><u>\$ 2,569,233.00</u></b>	<b><u>\$ 2,285,085.00</u></b>

\$375,246.00, included in deferred outflows of resources, will be included as a reduction of the net pension liability in the fiscal year ending June 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<b><u>Year Ending June 30,</u></b>	
2019	\$ 112,768.00
2020	217,375.00
2021	97,811.00
2022	(304,661.00)
2023	<u>(214,391.00)</u>
	<b><u>\$ (91,098.00)</u></b>

**Note 8: PENSION PLANS (CONT'D)****Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)**

**Public Employees' Retirement System (Cont'd)** – The amortization of the above other deferred outflows of resources and deferred inflows of resources related to pensions will be over the following number of years:

	<b><u>Deferred Outflows of Resources</u></b>	<b><u>Deferred Inflows of Resources</u></b>
Differences between Expected and Actual Experience		
Year of Pension Plan Deferral:		
June 30, 2014	-	-
June 30, 2015	5.72	-
June 30, 2016	5.57	-
June 30, 2017	5.48	-
Changes of Assumptions		
Year of Pension Plan Deferral:		
June 30, 2014	6.44	-
June 30, 2015	5.72	-
June 30, 2016	5.57	-
June 30, 2017	-	5.48
Net Difference between Projected and Actual Earnings on Pension Plan Investments		
Year of Pension Plan Deferral:		
June 30, 2014	-	5.00
June 30, 2015	-	5.00
June 30, 2016	5.00	-
June 30, 2017	5.00	-
Changes in Proportion and Differences between School District Contributions and Proportionate Share of Contributions		
Year of Pension Plan Deferral:		
June 30, 2014	6.44	6.44
June 30, 2015	5.72	5.72
June 30, 2016	5.57	5.57
June 30, 2017	5.48	5.48

**Note 8: PENSION PLANS (CONT'D)****Actuarial Assumptions**

The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2016. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2017. This actuarial valuation used the following actuarial assumptions, applied to all periods included in the measurement:

	<u>TPAF</u>	<u>PERS</u>
Inflation	2.25%	2.25%
Salary Increases:		
2012-2021	Varies Based on Experience	-
Through 2026	-	1.65% - 4.15% Based on Age
Thereafter	Varies Based on Experience	2.65% - 5.15% Based on Age
Investment Rate of Return	7.00%	7.00%
Period of Actuarial Experience		
Study upon which Actuarial		
Assumptions were Based	July 1, 2012 - June 30, 2015	July 1, 2011 - June 30, 2014

For TPAF, pre-retirement, post-retirement and disabled mortality rates were based on the experience of TPAF members reflecting mortality improvement on a generational basis based on a 60-year average of Social Security data from 1953 to 2013.

For PERS, pre-retirement mortality rates were based on the RP-2000 Employee Preretirement Mortality Table for male and female active participants. Mortality tables are set back 2 years for males and 7 years for females. In addition, the tables provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014 projection scale. Post-retirement mortality rates were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (set back 1 year for males and females) for service retirements and beneficiaries of former members and a one-year static projection based on mortality improvement Scale AA. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014 projection scale. Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

For TPAF and PERS, in accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2017) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in TPAF's and PERS's target asset allocation as of June 30, 2017 are summarized in the following table:

**Note 8: PENSION PLANS (CONT'D)****Actuarial Assumptions (Cont'd)**

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Absolute Return/Risk Mitigation	5.00%	5.51%
Cash Equivalents	5.50%	1.00%
U.S. Treasuries	3.00%	1.87%
Investment Grade Credit	10.00%	3.78%
Public High Yield	2.50%	6.82%
Global Diversified Credit	5.00%	7.10%
Credit Oriented Hedge Funds	1.00%	6.60%
Debt Related Private Equity	2.00%	10.63%
Debt Related Real Estate	1.00%	6.61%
Private Real Asset	2.50%	11.83%
Equity Related Real Estate	6.25%	9.23%
U.S. Equity	30.00%	8.19%
Non-U.S. Developed Markets Equity	11.50%	9.00%
Emerging Markets Equity	6.50%	11.64%
Buyouts/Venture Capital	8.25%	13.08%
	<u>100.00%</u>	

**Discount Rate** - The discount rates used to measure the total pension liability at June 30, 2017 were 4.25% and 5.00% for TPAF and PERS, respectively. For TPAF and PERS, the respective single blended discount rates were based on the long-term expected rate of return on pension plan investments of 7.00%, and a municipal bond rate of 3.58% as of June 30, 2017, based on the Bond Buyer Go 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rates for TPAF and PERS assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 40% of the actuarially determined amount for TPAF and PERS and the local employers contributed 100% of the actuarially determined amount for PERS. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2036 for TPAF and 2040 for PERS. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2036 for TPAF and 2040 for PERS, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

**Note 8: PENSION PLANS (CONT'D)****Sensitivity of School District's Proportionate Share of Net Pension Liability to Changes in the Discount Rate**

**Teachers' Pension and Annuity Fund (TPAF)** - As previously mentioned, TPAF, has a special funding situation where the State pays 100% of the School District's annual required contribution. As such, the proportionate share of the net pension liability as of June 30, 2017, the pension plans measurement date, attributable to the School District is \$0, and the State of New Jersey's proportionate share of the net pension liability, attributable to the School District, using a discount rate of 4.25%, as well as using a discount rate that is 1% lower or 1% higher than the current rates used is as follows:

	<b>TPAF</b>		
	<b>1% Decrease (3.25%)</b>	<b>Current Discount Rate (4.25%)</b>	<b>1% Increase (5.25%)</b>
School District's Proportionate Share of the Net Pension Liability	\$ -	\$ -	\$ -
State of New Jersey's Proportionate Share of Net Pension Liability associated with the School District	54,771,246.00	46,102,525.00	38,961,195.00
	<u>\$ 54,771,246.00</u>	<u>\$ 46,102,525.00</u>	<u>\$ 38,961,195.00</u>

**Public Employees' Retirement System (PERS)** - The following presents the School District's proportionate share of the net pension liability at June 30, 2017, the plans measurement date, calculated using a discount rate of 5.00%, as well as what the School District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1% lower or 1% higher than the current rates used:

	<b>PERS</b>		
	<b>1% Decrease (4.00%)</b>	<b>Current Discount Rate (5.00%)</b>	<b>1% Increase (6.00%)</b>
School District's Proportionate Share of the Net Pension Liability	\$ 10,829,836.00	\$ 8,729,741.00	\$ 6,980,102.00

**Pension Plan Fiduciary Net Position**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the respective fiduciary net position of the TPAF and PERS and additions to/deductions from TPAF and PERS's respective fiduciary net position have been determined on the same basis as they are reported by TPAF and PERS. Accordingly, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. For additional information about TPAF and PERS, please refer to the plan's Comprehensive Annual Financial Report (CAFR) which can be found at <http://www.nj.gov/treasury/pensions/gasb-notices.shtml>.



**Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB)****STATE HEALTH BENEFIT LOCAL EDUCATION RETIRED EMPLOYEES PLAN****General Information about the OPEB Plan**

**Plan Description and Benefits Provided** - The State Health Benefit Local Education Retired Employees Plan (the "OPEB Plan") is a multiple-employer defined benefit OPEB plan, with a special funding situation, that is administered on a pay-as-you-go basis. Accordingly, no assets are accumulated in a qualifying trust that meets the criteria in paragraph 4 of GASB Statement No. 75 - *Accounting and Financial Reporting for the Postemployment Benefits Other Than Pensions*. The OPEB Plan is administered by the State of New Jersey Division of Pensions and Benefits (the "Division") and is part of the New Jersey State Health Benefits Program (SHBP). The Division issues a publically available financial report that includes financial statements and required supplementary information which can be obtained by writing to or at the following website:

State of New Jersey  
Division of Pensions and Benefits  
P.O. Box 295  
Trenton, New Jersey 08625-0295  
<https://www.nj.gov/treasury/pensions/financial-reports.shtml>

The OPEB Plan provides medical, prescription drug, and Medicare Part B reimbursement to retirees and their covered dependents of local education employers.

**Contributions** - The employer contributions for the participating local education employers are legally required to be funded by the State of New Jersey (the "State") in accordance with N.J.S.A 52:14-17.32f. According to N.J.S.A 52:14-17.32f, the State provides employer-paid coverage to employees who retire from a board of education or county college with 25 years or more of service credit in, or retires on a disability pension from, one or more of the following plans: the Teachers' Pension and Annuity Fund (TPAF), the Public Employees' Retirement System (PERS), the Police and Firemen Retirement System (PFRS), or the Alternate Benefit Program (ABP). Pursuant to Chapter 78, P.L. 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

**Employees Covered by Benefit Terms** - At June 30, 2018, the entire State Health Benefit Local Education Retired Employees OPEB Plan consisted of the following members.

Active Plan Members	223,747
Inactive Plan Members or Beneficiaries Currently Receiving Benefits	142,331
Inactive Plan Members Entitled to but Not Yet Receiving Benefit Payments	-
	<u>366,078</u>

**Total Non-Employer OPEB Liability**

The State of New Jersey, a non-employer contributing entity, is the only entity that has a legal obligation to make employer contributions to the OPEB Plan for qualified retired TPAF, PERS, PFRS and ABP participants. The School District's proportionate share percentage determined under paragraphs 193 and 203 through 205 of GASBS No. 75 is zero percent. Accordingly, the School District did not recognize any portion of the collective net OPEB liability on the Statement of Net Position. The State's proportionate share of the net OPEB liability associated with the School District as of June 30, 2018 was \$39,355,813.00. Since the OPEB liability associated with the School District is 100% attributable to the State, the OPEB liability will be referred to as the total Non-Employer OPEB Liability.

**Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (CONT'D)****STATE HEALTH BENEFIT LOCAL EDUCATION RETIRED EMPLOYEES PLAN (CONT'D)****Total Non-Employer OPEB Liability (Cont'd)**

The total Non-Employer OPEB Liability was measured as of June 30, 2017, and was determined by an actuarial valuation as of June 30, 2016, which was rolled forward to June 30, 2017. The total Non-Employer OPEB Liability as of June 30, 2016 was determined by an actuarial valuation as of June 30, 2016. For the June 30, 2017 measurement date, the State's proportionate share of the Non-Employer OPEB Plan Liability associated with the School District was .0733704866%, which was an increase of .0002309448% from its proportion measured as of June 30, 2016.

**Actuarial Assumptions and Other Inputs** - The actuarial assumptions and other inputs vary for each plan member depending on the pension plan in which the member is enrolled. The actuarial valuation at June 30, 2016 used the following actuarial assumptions, applied to all periods in the measurement:

**Salary Increases -**

	<u>TPAF/ABP (1)</u>	<u>PERS (2)</u>	<u>PFRS (2)</u>
Through 2026	1.55% - 4.55%	2.15% - 4.15%	2.10% - 8.98%
Thereafter	2.00% - 5.45%	3.15% - 5.15%	3.10% - 9.98%

(1) - Based on years of service

(2) - Based on age

**Inflation Rate** - 2.50%.

**Mortality Rates** - Preretirement mortality rates were based on the RP-2014 Headcount-Weighted Healthy Employee Male/Female mortality table with fully generational mortality improvement projections from the central year using the MP-2017 scale. Postretirement mortality rates were based on the RP-2014 Headcount-Weighted Healthy Annuitant Male/Female mortality table with fully generational improvement projections from the central year using the MP-2017 scale. Disability mortality was based on the RP-2014 Headcount-Weighted Disabled Male/Female mortality table with fully generational improvement projections from the central year using the MP-2017 scale.

**Experience Studies** - The actuarial assumptions used in the June 30, 2016 valuation were based on the results of actuarial experience studies for the periods July 1, 2012 - June 30, 2015, July 1, 2010 - June 30, 2013, and July 1, 2011 - June 30, 2014 for TPAF, PFRS and PERS, respectively.

**Health Care Trend Assumptions** - For pre-Medicare preferred provider organization (PPO) medical benefits, this amount initially is 5.9% and decreases to a 5.0% long-term trend rate after nine years. For self-insured post-65 PPO medical benefits, the trend rate is 4.5%. For health maintenance organization (HMO) medical benefits, the trend rate is initially 5.9% and decreases to a 5.0% long-term trend rate after nine years. For prescription drug benefits, the initial trend rate is 10.5% decreasing to a 5.0% long-term trend rate after eight years. For the Medicare Part B reimbursement, the trend rate is 5.0%. The Medicare Advantage trend rate is 4.5% and will continue in all future years.

**Discount Rate** - The discount rate for June 30, 2017 and 2016 was 3.58% and 2.85%, respectively. This represents the municipal bond return rate as chosen by the Division. The source is the Bond Buyer GO 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher.

**Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (CONT'D)****STATE HEALTH BENEFIT LOCAL EDUCATION RETIRED EMPLOYEES PLAN (CONT'D)****Total Non-Employer OPEB Liability (Cont'd)**

**Changes in the Total Non-Employer OPEB Liability** - The below table summarizes the State's proportionate share of the change in the Total Non-Employer OPEB Liability associated with the School District:

Balance at June 30, 2017		\$ 42,297,902.00
Changes for the Year:		
Service Cost	\$ 1,792,778.00	
Interest Cost	1,244,161.00	
Changes in Assumptions	(5,101,030.00)	
Gross Benefit Payments	(911,564.00)	
Member Contributions	<u>33,566.00</u>	
Net Changes		<u>(2,942,089.00)</u>
Balance at June 30, 2018		<u><u>\$ 39,355,813.00</u></u>

There were no changes in benefit terms between the June 30, 2016 measurement date and the June 30, 2017 measurement date.

Changes of assumptions and other inputs reflect a change in the discount rate from 2.85% for the June 30, 2016 measurement date to 3.58% for the June 30, 2017 measurement date.

**Sensitivity of the Total Non-Employer OPEB Liability to Changes in the Discount Rate** - The State's proportionate share of the total Non-Employer OPEB Liability as of June 30, 2017, associated with the School District, using a discount rate of 3.58%, as well as using a discount rate that is 1% lower or 1% higher than the current rate used is as follows:

	<b>1% Decrease <u>(2.58%)</u></b>	<b>Current Discount Rate <u>(3.58%)</u></b>	<b>1% Increase <u>(4.58%)</u></b>
State of New Jersey's Proportionate Share of the Total Non-Employer OPEB Liability Associated with the School District	<u>\$ 46,718,189.41</u>	<u>\$ 39,355,813.00</u>	<u>\$ 33,515,906.06</u>

**Sensitivity of the Total Non-Employer OPEB Liability to Changes in the Healthcare Cost Trend Rates** - The State's proportionate share of the total Non-Employer OPEB Liability as of June 30, 2017, associated with the School District, using a healthcare cost trend rates that are 1% lower or 1% higher than the current healthcare cost trend rate used is as follows:

	<b>1% Decrease</b>	<b>Healthcare Cost Trend Rates</b>	<b>1% Increase</b>
State of New Jersey's Proportionate Share of the Total Non-Employer OPEB Liability Associated with the School District	<u>\$ 32,366,351.66</u>	<u>\$ 39,355,813.00</u>	<u>\$ 48,637,735.41</u>

**Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (CONT'D)**

**STATE HEALTH BENEFIT LOCAL EDUCATION RETIRED EMPLOYEES PLAN (CONT'D)**

**Total Non-Employer OPEB Liability (Cont'd)**

**OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to the Non-Employer OPEB Liability** - For the fiscal year ended June 30, 2018, the School District recognized \$1,792,778.00 in OPEB expense and revenue, in the government-wide financial statements, for the State's proportionate share of the OPEB Plan's OPEB Expense, associated with the School District. This expense and revenue was based on the OPEB Plan's June 30, 2017 measurement date.

In accordance with GASBS No. 75, the School District's proportionate share of the OPEB liability is zero. As such, there is no recognition of the allocation of proportionate share of deferred outflows of resources and deferred inflows of resources by the School District. However, at June 30, 2018, the State's proportionate share of the total Non-Employer OPEB Liability's deferred outflows of resources and deferred inflows of resources, associated with School District, from the following sources are as follows:

	<b><u>Deferred Outflows of Resources</u></b>	<b><u>Deferred Inflows of Resources</u></b>
Changes in Proportion	\$ 105,536.00	\$ -
Changes of Assumptions or Other Inputs	<u>-</u>	<u>4,654,454.00</u>
	<b><u>\$ 105,536.00</u></b>	<b><u>\$ 4,654,454.00</u></b>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to the State's proportionate share of the total Non-Employer OPEB Liability, associated with the School District, will be recognized in OPEB expense as follows:

<b><u>Year Ending June 30,</u></b>	
2019	\$ (532,660.06)
2020	(532,660.06)
2021	(532,660.06)
2022	(532,660.06)
2023	(532,660.06)
Thereafter	<u>(1,885,617.71)</u>
	<b><u>\$ (4,548,918.00)</u></b>

**Note 10: ON-BEHALF PAYMENTS**

For the fiscal year ended June 30, 2018, the School District has recognized as revenues and expenditures on-behalf payments made by the State for normal costs and post-retirement medical costs related to TPAF, in the fund financial statements. The amounts recognized as revenues and expenditures in the fund financial statements for normal costs, non-contributory insurance, post-retirement medical costs, and long-term disability insurance were \$1,034,144.00, \$25,096.00, \$684,141.00, and \$2,042.00, respectively.

**Note 11: RISK MANAGEMENT**

The School District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

**New Jersey Unemployment Compensation Insurance** - The School District has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the School District is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The School District is billed quarterly for amounts due to the State.

The following is a summary of the activity of the School District's private-purpose trust fund for the unemployment claims for the current and previous two fiscal years:

<u>Fiscal Year Ended June 30,</u>	<u>School District Contributions</u>	<u>Employee Contributions</u>	<u>Claims Incurred</u>	<u>Ending Balance</u>
2018	-	\$ 34,863.53	\$ 15,949.79	\$ 126,034.08
2017	-	34,505.04	28,489.16	107,120.34
2016	-	33,149.02	60,343.77	101,104.46

**Joint Insurance Fund** - The School District is a member of the New Jersey School Board Association Insurance Group. The Fund provides its members with the following coverage:

Workers' Compensation including Employer's Liability  
 General Liability including Police Professional and Employee Benefit Liability  
 Automobile Liability  
 Blanket Crime including Public Employee Dishonesty  
 Property Including Boiler and Machinery  
 Public Officials and Employment Practices Liability  
 Volunteer Directors and Officers Liability  
 Cyber Liability

The following coverages are provided to the Fund's member local units by their membership in the Municipal Excess Liability Joint Insurance Fund (MEL):

Excess Workers' Compensation  
 Excess General Liability  
 Non-Owned Aircraft Liability  
 Excess Auto Liability  
 Fidelity and Performance (Blanket)  
 Excess Property including Boiler and Machinery  
 Crime including Excess Public Employee and Public Official Coverage

Environmental Impairment Liability coverage is provided to the Fund's member local units by the Fund's membership in the New Jersey Municipal Environmental Risk Management Fund.

**Note 11: RISK MANAGEMENT (CONT'D)**

**Joint Insurance Fund (Cont'd)** - Contributions to the Fund, including a reserve for contingencies, are payable in two installments and are based on actuarial assumptions determined by the Fund's actuary. The Commissioner of Banking and Insurance may order additional assessments to supplement the Fund's claim, loss retention, or administrative accounts to assure the payment of the Fund's obligations.

The School District's agreement with the Pool provides that the Pool will be self-sustaining through member premiums and will reinsure through the Municipal Excess Liability Joint Insurance Fund, which is an insurance pool formed by all the other joint insurance funds.

For more information regarding claims, coverages and deductibles, the Fund publishes its own financial report for the year ended June 30, 2018, which can be obtained from:

New Jersey Schools Insurance Group  
6000 Midlantic Drive, Suite 300 North  
Mount Laurel, New Jersey 08054

**Note 12: DEFERRED COMPENSATION**

The School District offers its employees a choice of five (5) deferred compensation plans created in accordance with Internal Revenue Code Sections 403(b) and 457. The plans, which are administered by the entities listed below, permit participants to defer a portion of their salary until future years. Amounts deferred under the plans are not available to employees until termination, retirement, death, or unforeseeable emergency. The plan administrators are as follows:

Advanced Asset Planning Service  
Lincoln Investment Planning Resources Trust  
Advantage Capital  
The Equitable  
Voya Financial

**Note 13: COMPENSATED ABSENCES**

The School District accounts for compensated absences (e.g., unused vacation, sick leave) as directed by Governmental Accounting Standards Board Statement No. 16 (GASB 16), *Accounting for Compensated Absences*. A liability for compensated absences attributable to services already rendered and not contingent on a specific event that is outside the control of the employer and employee is accrued as employees earn the rights to the benefits.

School District employees who are employed for ten months are entitled to ten paid sick leave days per fiscal school year. School District employees who are employed for twelve months are entitled to twelve paid sick leave days per fiscal school year. Unused sick leave may be accumulated and carried forward to the subsequent years. School District employees are entitled to two personal days which may be carried forward to subsequent years. Vacation days not used during the year may not be accumulated and carried forward. Benefits paid in any future year will be calculated according to formulas outlined in the School Districts' agreements with the various employee unions and included in the current years' budget.

The liability for vested compensated absences is recorded within those funds as the benefits accrue to employees. At June 30, 2018, the liability for compensated absences reported on the government-wide statement of net position was \$676,690.63.

**Note 14: INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS**

The composition of interfund balances as of June 30, 2018 is as follows:

<u>Fund</u>	<u>Interfunds Receivable</u>	<u>Interfunds Payable</u>
General	\$ 174,708.93	
Special Revenue		\$ 170,708.93
Fiduciary		4,000.00
	<u>\$ 174,708.93</u>	<u>\$ 174,708.93</u>

The interfund receivables and payables above predominately resulted from payments made by certain funds on behalf of other funds. During the fiscal year 2019, the School District expects to liquidate such interfunds, depending upon the availability of cash flow.

**Note 15: CONTINGENCIES**

**Grantor Agencies** - Amounts received or receivable from grantor agencies could be subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the School District expects such amount, if any, to be immaterial.

**Litigation** - The School District is a defendant in several legal proceedings that are in various stages of litigation. It is believed that the outcome, or exposure to the School District, from such litigation is either unknown or potential losses, if any, would not be material to the financial statements.

**Note 16: CONCENTRATIONS**

The School District depends on financial resources flowing from, or associated with, both the federal government and the State of New Jersey. As a result of this dependency, the School District is subject to changes in specific flows of intergovernmental revenues based on modifications to federal and State laws and federal and State appropriations.

**Note 17: DEFICIT FUND BALANCES**

The School District has a deficit fund balance of \$236,181.56 in the general fund as of June 30, 2018 as reported in the fund statements (modified accrual basis). N.J.S.A. 18A:22-44.2 provides that in the event a state school aid payment is not made until the following school budget year, school districts must record the delayed one or more June state aid payments as revenue, for budget purposes only, in the current school budget year. The statute provides legal authority for school districts to recognize this revenue in the current budget year. For intergovernmental transactions, GASB Statement No. 33 requires that recognition (revenue, expenditure, asset, liability) should be in symmetry, i.e., if one government recognizes an asset, the other government recognizes a liability. Since the State is recording the June state aid payments in the subsequent fiscal year, the School District cannot recognize the June state aid payment on the GAAP financial statements until the year the State records the payable. Due to the timing difference of recording the June state aid payments, the general and special revenue fund balance deficit does not alone indicate that the School District is facing financial difficulties.

**Note 17: DEFICIT FUND BALANCES (CONT'D)**

Pursuant to N.J.S.A. 18A:22-44.2 any negative unassigned general fund balance that is reported as a direct result from a delay in the June payments of state aid until the following fiscal year, is not considered in violation of New Jersey statute and regulation nor in need of corrective action. The School District deficit in the GAAP funds statements of \$236,181.56 is less than the June state aid payments.

**Note 18: FUND BALANCES****NONSPENDABLE**

As stated in note 1, the nonspendable fund balance classification includes amounts that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. The District did not have any nonspendable fund balances as of June 30, 2018.

**RESTRICTED**

As stated in note 1, the restricted fund balance classification includes amounts that are restricted to specific purposes. Such restrictions, or constraints, are placed on the use of resources by either of the following: (1) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (2) imposed by law through constitutional provisions or enabling legislation. Specific restrictions of the School District's fund balance are summarized as follows:

**General Fund**

**For Capital Reserve Account** - As of June 30, 2018, the balance in the capital reserve account is \$223,447.55. These funds are restricted for future capital outlay expenditures for capital projects in the School District's approved Long Range Facilities Plan (LRFP).

**For Maintenance Reserve Account** - As of June 30, 2018, the balance in the maintenance reserve account is \$168,452.00. These funds are restricted for the required maintenance of school facilities in accordance with the Educational Facilities Construction and Financing Act (EFCFA) (N.J.S.A. 18A:7G-9) as amended by P.L. 2004, c. 73 (S1701).

**COMMITTED**

As stated in note 1, the committed fund balance classification includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the School District's highest level of decision-making authority, which is the Board of Education. The District did not have any committed fund balances as of June 30, 2018.

**ASSIGNED**

As stated in note 1, the assigned fund balance classification includes amounts that are constrained by the School District's *intent* to be used for specific purposes, but are neither restricted nor committed. Specific assignments of the School District's fund balance are summarized as follows:

**General Fund**

**For Subsequent Year's Expenditures** - The School District has appropriated and included as an anticipated revenue for the fiscal year ending June 30, 2019 \$2,866,431.00 of general fund balance at June 30, 2018.

**Other Purposes** - As of June 30, 2018, the School District had \$168,658.93 of encumbrances outstanding for purchase orders and contracts signed by the School District, but not completed, as of the close of the fiscal year.



**Note 18: FUND BALANCES (CONT'D)****UNASSIGNED**

As stated in note 1, the unassigned fund balance classification represents fund balance that has not been restricted, committed, or assigned to specific purposes. The School District's unassigned fund balance is summarized as follows:

**General Fund** - As of June 30, 2018, \$(236,181.56) of general fund balance was unassigned.

**REQUIRED SUPPLEMENTARY INFORMATION  
PART II**

**BUDGETARY COMPARISON SCHEDULES**

## GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT

General Fund  
 Budgetary Comparison Schedule  
 For the Fiscal Year Ending June 30, 2018

	Original Budget	Budget Modifications	Final Budget	Actual	Variance Positive (Negative) Final to Actual
<b>REVENUES:</b>					
Local Sources:					
County Budget Appropriation	\$ 8,150,000.00		\$ 8,150,000.00	\$ 8,150,000.00	
Tuition from LEAs	3,102,840.00		3,102,840.00	3,247,276.50	\$ 144,436.50
Tuition	210,000.00		210,000.00	248,315.81	38,315.81
Non-Resident Fees	153,000.00		153,000.00	145,349.00	(7,651.00)
Rents and Royalties	122,002.00		122,002.00	150,000.00	27,998.00
Unrestricted Miscellaneous Revenue	20,000.00		20,000.00	85,193.22	65,193.22
<b>Total - Local Sources</b>	<b>11,757,842.00</b>	<b>-</b>	<b>11,757,842.00</b>	<b>12,026,134.53</b>	<b>268,292.53</b>
State Sources:					
Categorical Special Education Aid	692,109.00		692,109.00	692,109.00	
Equalization Aid	6,963,557.00	\$ 247,923.00	7,211,480.00	7,211,480.00	
Categorical Security Aid	35,659.00		35,659.00	35,659.00	
PARCC Readiness Aid	13,980.00		13,980.00	13,980.00	
Per Pupil Growth Aid	13,980.00		13,980.00	13,980.00	
Professional Learning Community Aid	13,440.00		13,440.00	13,440.00	
Aid for Adult and Post Graduate Programs		105,486.00	105,486.00	105,486.00	
On-Behalf T.P.A.F. Pension Contributions (non-budgeted)					
Normal Cost				1,034,144.00	1,034,144.00
Non-Contributory Insurance				25,096.00	25,096.00
Post-Retirement Medical				684,141.00	684,141.00
Long-Term Disability Insurance Contribution				2,042.00	2,042.00
Reimbursed T.P.A.F. Social Security Contributions (non-budgeted)				563,204.55	563,204.55
<b>Total - State Sources</b>	<b>7,732,725.00</b>	<b>353,409.00</b>	<b>8,086,134.00</b>	<b>10,394,761.55</b>	<b>2,308,627.55</b>
<b>Total Revenues</b>	<b>19,490,567.00</b>	<b>353,409.00</b>	<b>19,843,976.00</b>	<b>22,420,896.08</b>	<b>2,576,920.08</b>
<b>EXPENDITURES:</b>					
Current Expense:					
Regular Programs - Instruction:					
Salaries of Teachers	3,527,531.00	(67,220.94)	3,460,310.06	3,399,902.52	60,407.54
Other Salaries for Instruction	10,000.00	(7,451.65)	2,548.35		2,548.35
Purchased Professional/Educational Services	37,250.00	(14,948.56)	22,301.44	12,868.75	9,432.69
Purchased Technical Services	107,373.00	(1,000.00)	106,373.00	97,597.15	8,775.85
Other Purchased Services	109,746.00	(3,600.00)	106,146.00	75,635.31	30,510.69
General Supplies	309,805.00	28,672.24	338,477.24	299,206.10	39,271.14
Textbooks	135,000.00	(92,501.47)	42,498.53	13,966.71	28,531.82
Other Objects	11,680.00	(298.00)	11,382.00	3,682.00	7,700.00
<b>Total Regular Programs - Instruction</b>	<b>4,248,385.00</b>	<b>(158,348.38)</b>	<b>4,090,036.62</b>	<b>3,902,858.54</b>	<b>187,178.08</b>
Regular Programs - Home Instruction:					
Salaries of Teachers	20,000.00		20,000.00	15,368.32	4,631.68
Purchased Professional/Educational Services	12,000.00		12,000.00	8,219.40	3,780.60
<b>Total Regular Programs - Home Instruction</b>	<b>32,000.00</b>	<b>-</b>	<b>32,000.00</b>	<b>23,587.72</b>	<b>8,412.28</b>
Special Education Instruction - Resource Room (Center):					
Salaries of Teachers	213,400.00	(15,850.00)	197,550.00	195,579.47	1,970.53
Purchased Technical Services		1,500.00	1,500.00	1,500.00	
General Supplies	2,700.00	8,311.31	11,011.31	10,181.63	829.68
Textbooks		22,962.67	22,962.67	22,769.82	192.85
<b>Total Special Education - Instruction - Resource Room (Center)</b>	<b>216,100.00</b>	<b>16,923.98</b>	<b>233,023.98</b>	<b>230,030.92</b>	<b>2,993.06</b>
Special Education Instruction - Home Instruction:					
Salaries of Teachers	6,000.00		6,000.00		6,000.00
Purchased Professional/Educational Services	8,000.00		8,000.00		8,000.00
<b>Total Special Education - Instruction - Home Instruction</b>	<b>14,000.00</b>	<b>-</b>	<b>14,000.00</b>	<b>-</b>	<b>14,000.00</b>
Regular Vocational Programs - Instruction:					
Salaries of Teachers	2,661,400.00	4,462.67	2,665,862.67	2,617,125.57	48,737.10
Other Salaries for Instruction	216,550.00	(4,462.67)	212,087.33	179,193.31	32,894.02
Purchased Professional-Educational Services	61,620.00	3,800.00	65,420.00	40,848.66	24,571.34
Purchased Technical Services	42,500.00	5,900.00	48,400.00	36,199.00	12,201.00
Other Purchased Services	32,800.00	1,242.50	34,042.50	9,674.49	24,368.01
General Supplies	645,810.00	13,445.31	659,255.31	570,157.25	89,098.06
Textbooks	90,000.00	(22,468.55)	67,531.45	32,933.72	34,597.73
Other Objects	34,805.00	11,681.14	46,486.14	16,167.59	30,318.55
<b>Total - Regular Vocational Programs - Instruction</b>	<b>3,785,485.00</b>	<b>13,600.40</b>	<b>3,799,085.40</b>	<b>3,502,299.59</b>	<b>296,785.81</b>
<b>Total Vocational Programs</b>	<b>3,785,485.00</b>	<b>13,600.40</b>	<b>3,799,085.40</b>	<b>3,502,299.59</b>	<b>296,785.81</b>

(Continued)

## GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT

General Fund  
 Budgetary Comparison Schedule  
 For the Fiscal Year Ending June 30, 2018

	Original Budget	Budget Modifications	Final Budget	Actual	Variance Positive (Negative) Final to Actual
EXPENDITURES (CONT'D):					
Current Expense (Cont'd):					
School Sponsored Cocurricular Activities - Instruction:					
Salaries	\$ 58,000.00		\$ 58,000.00	\$ 53,871.88	\$ 4,128.12
Purchased Services	157,500.00		157,500.00	132,645.91	24,854.09
Supplies and Materials	1,000.00		1,000.00	318.00	682.00
Other Objects	25,000.00		25,000.00	7,200.00	17,800.00
Total School Sponsored Cocurricular Activities - Instruction	241,500.00	-	241,500.00	194,035.79	47,464.21
School Sponsored Athletics - Instruction:					
Salaries	308,700.00	\$ 1,219.97	309,919.97	301,708.28	8,211.69
Purchased Services	59,816.50	4,201.50	64,018.00	53,344.32	10,673.68
Supplies and Materials	25,460.00	(3,400.50)	22,059.50	18,351.95	3,707.55
Other Objects	39,900.00	(1,895.97)	38,004.03	28,189.05	9,814.98
Total School Sponsored Athletics - Instruction	433,876.50	125.00	434,001.50	401,593.60	32,407.90
Undistributed Expenditures - Attendance & Social Work:					
Salaries	19,200.00		19,200.00	13,930.00	5,270.00
Purchased Professional and Technical Services	5,642.00	2,371.40	8,013.40	8,013.40	
Supplies and Materials	200.00		200.00		200.00
Total Undistributed Expenditures - Attendance & Social Work	25,042.00	2,371.40	27,413.40	21,943.40	5,470.00
Undistributed Expenditures - Health Services:					
Salaries	208,050.00	3,720.38	211,770.38	211,315.42	454.96
Purchased Professional and Technical Services	8,400.00	4,000.00	12,400.00	7,770.54	4,629.46
Other Purchased Services	2,250.00	150.00	2,400.00	1,066.55	1,333.45
Supplies and Materials	27,911.00	(7,870.38)	20,040.62	15,568.55	4,472.07
Other Objects	300.00		300.00		300.00
Total Undistributed Expenditures - Health Services	246,911.00	0.00	246,911.00	235,721.06	11,189.94
Undistributed Expenditures - Speech, OT, PT & Related Services - Students - Related Service:					
Salaries	469,500.00	(6,709.00)	462,791.00	457,728.26	5,062.74
Purchased Professional - Educational Services	15,000.00	21,709.00	36,709.00	34,745.00	1,964.00
Supplies and Materials		1,326.19	1,326.19	1,326.19	
Total Undistributed Expenditures - Speech, OT, PT & Related Services - Students - Related Services	484,500.00	16,326.19	500,826.19	493,799.45	7,026.74
Undistributed Expenditures - Guidance:					
Salaries of Other Professional Staff	608,625.00	(8,480.39)	600,144.61	584,034.89	16,109.72
Salaries of Secretarial and Clerical Assistants	210,100.00	10,798.64	220,898.64	208,380.80	12,517.84
Other Salaries	71,500.00	(1,625.80)	69,874.20	66,033.42	3,840.78
Unused Vacation Payment to Terminated/Retired Staff	3,750.00	4,594.77	8,344.77	4,796.82	3,547.95
Purchased Professional - Educational Services	112,929.00	-	112,929.00	92,176.76	20,752.24
Other Purchased Professional and Technical Services	46,125.00	3,177.75	49,302.75	31,065.65	18,237.10
Other Purchased Services	37,714.00	(5,175.83)	32,538.17	25,865.37	6,672.80
Supplies and Materials	13,210.00	10,600.00	23,810.00	15,969.26	7,840.74
Other Objects	5,375.00	2,139.97	7,514.97	3,974.15	3,540.82
Total Undistributed Expenditures - Guidance	1,109,328.00	16,029.11	1,125,357.11	1,032,297.12	93,059.99
Undistributed Expenditures - Child Study Teams:					
Salaries of Other Professional Staff	276,600.00	(5,500.00)	271,100.00	237,468.00	33,632.00
Salaries of Secretarial and Clerical Assistants	43,500.00		43,500.00	43,175.04	324.96
Purchased Professional - Educational Services	90,375.00		90,375.00	90,375.00	
Other Purchased Professional and Technical Services		580.00	580.00	560.00	20.00
Other Purchased Services	3,687.00	460.00	4,147.00	4,143.05	3.95
General Supplies	2,000.00	(540.00)	1,460.00	1,181.18	278.82
Other Objects	500.00		500.00	153.96	346.04
Total Undistributed Expenditures - Child Study Teams	416,662.00	(5,000.00)	411,662.00	377,056.23	34,605.77
Undistributed Expenditures - Improvement of Instruction Services					
Services - Instructional Staff:					
Salaries of Other Professional Staff	129,000.00		129,000.00	128,412.00	588.00
Salaries of Secretarial and Clerical Assistants	58,000.00		58,000.00	50,802.22	7,197.78
Other Salaries	34,500.00		34,500.00	9,331.91	25,168.09
Unused Vacation Payment to Terminated/Retired Staff	4,000.00		4,000.00		4,000.00
Purchased Professional - Educational Services	70,000.00	(6,700.00)	63,300.00	58,000.00	5,300.00
Other Purchased Professional and Technical Services	130,075.00	42,142.44	172,217.44	165,891.54	6,325.90
Other Purchased Services	7,042.00		7,042.00	1,813.24	5,228.76

(Continued)

## GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT

General Fund  
 Budgetary Comparison Schedule  
 For the Fiscal Year Ending June 30, 2018

	Original Budget	Budget Modifications	Final Budget	Actual	Variance Positive (Negative) Final to Actual
<b>EXPENDITURES (CONT'D):</b>					
Current Expense (Cont'd):					
Undistributed Expenditures - Improvement of Instruction Services (Cont'd)					
Supplies & Materials	\$ 12,000.00	\$ (8,250.00)	\$ 3,750.00	\$ 1,591.09	\$ 2,158.91
Other Objects	4,000.00	(250.00)	3,750.00	879.00	2,871.00
<b>Total Undistributed Expenditures - Improvement of Instruction Services</b>	<b>448,617.00</b>	<b>26,942.44</b>	<b>475,559.44</b>	<b>416,721.00</b>	<b>58,838.44</b>
Undistributed Expenditures - Educational Media Services / School Library:					
Salaries	1,200.00		1,200.00	1,053.20	146.80
Salaries of Technology Coordinators	223,500.00		223,500.00	197,031.32	26,468.68
Purchased Professional and Technical Services	113,450.00		113,450.00	108,341.51	5,108.49
Other Purchased Services	3,987.00		3,987.00	2,163.38	1,823.62
Supplies and Materials	10,550.00		10,550.00	7,788.23	2,761.77
Other Objects	450.00		450.00	307.00	143.00
<b>Total Undistributed Expenditures - Educational Media Services / School Library</b>	<b>353,137.00</b>	<b>-</b>	<b>353,137.00</b>	<b>316,684.64</b>	<b>36,452.36</b>
Undistributed Expenditures - Instructional Staff Training Services:					
Purchased Professional - Educational Services	15,000.00	4,699.50	19,699.50	19,699.50	
Other Purchased Services	46,500.00	(6,795.35)	39,704.65	3,561.21	36,143.44
<b>Total Undistributed Expenditures - Instructional Staff Training Services</b>	<b>61,500.00</b>	<b>(2,095.85)</b>	<b>59,404.15</b>	<b>23,260.71</b>	<b>36,143.44</b>
Undistributed Expenditures - Support Services - General Administration:					
Legal Services	25,000.00	45,965.03	70,965.03	64,273.14	6,691.89
Audit Fees	55,000.00		55,000.00	53,000.00	2,000.00
Architect / Engineer Services	1,500.00	3,500.00	5,000.00	5,000.00	
Other Purchased Professional Services	9,600.00		9,600.00	8,557.88	1,042.12
Purchased Technical Services	86,450.00	1,350.00	87,800.00	87,725.00	75.00
Communications / Telephone	118,000.00	(9,965.03)	108,034.97	58,976.70	49,058.27
Miscellaneous Purchased Services	35,771.00	(1,350.00)	34,421.00	31,817.36	2,603.64
General Supplies	1,000.00	3,000.00	4,000.00	1,781.00	2,219.00
BOE In-House Training/Meeting Supplies	3,000.00		3,000.00	1,696.00	1,304.00
Miscellaneous Expenditures	15,000.00		15,000.00	14,039.00	961.00
BOE Membership Dues and Fees	6,500.00		6,500.00	6,433.40	66.60
<b>Total Undistributed Expenditures - Support Services - General Administration</b>	<b>356,821.00</b>	<b>42,500.00</b>	<b>399,321.00</b>	<b>333,299.48</b>	<b>66,021.52</b>
Undistributed Expenditures - Support Services - School Administration:					
Salaries of Principals / Assistant Principals	292,000.00	69,892.87	361,892.87	355,866.78	6,026.09
Salaries of Secretarial and Clerical Assistants	175,000.00	(27,680.69)	147,319.31	119,333.59	27,985.72
Unused Vacation Payment		202.05	202.05	202.05	
Purchased Professional and Technical Services	2,850.00	1,500.00	4,350.00	2,352.60	1,997.40
Other Purchased Services	15,600.00	(0.29)	15,599.71	12,039.60	3,560.11
Supplies and Materials	3,000.00	1,730.37	4,730.37	2,528.37	2,202.00
Other Objects	21,000.00		21,000.00	10,120.03	10,879.97
<b>Total Undistributed Expenditures - Support Services - School Administration</b>	<b>509,450.00</b>	<b>45,644.31</b>	<b>555,094.31</b>	<b>502,443.02</b>	<b>52,651.29</b>
Undistributed Expenditures - Central Services:					
Salaries	214,000.00		214,000.00	211,417.92	2,582.08
Purchased Professional Services	1,500.00		1,500.00	1,500.00	
Purchased Technical Services	92,192.00	21,181.17	113,373.17	107,088.75	6,284.42
Miscellaneous Purchased Services	40,796.00	297.57	41,093.57	30,960.71	10,132.86
Supplies and Materials	10,000.00	(2,507.34)	7,492.66	2,758.26	4,734.40
Interest on Lease Purchase Agreements	3,200.00		3,200.00	3,114.00	86.00
Miscellaneous Expenditures	500.00		500.00	481.80	18.20
<b>Total Undistributed Expenditures - Central Services</b>	<b>362,188.00</b>	<b>18,971.40</b>	<b>381,159.40</b>	<b>357,321.44</b>	<b>23,837.96</b>
Undistributed Expenditures - Administrative Information Technology:					
Purchased Technical Services	22,462.00	(500.00)	21,962.00	21,394.41	567.59
Other Purchased Services	10,000.00	500.00	10,500.00	5,794.21	4,705.79
Supplies and Materials	27,000.00	1,400.00	28,400.00	4,319.42	24,080.58
Other Objects-Technology	3,000.00		3,000.00		3,000.00
<b>Total Undistributed Expenditures - Administrative Information Technology</b>	<b>62,462.00</b>	<b>1,400.00</b>	<b>63,862.00</b>	<b>31,508.04</b>	<b>32,353.96</b>
Undistributed Expenditures - Required Maintenance for School Facilities:					
Cleaning, Repair and Maintenance Services	533,400.00	(43,487.56)	489,912.44	124,253.49	365,658.95
General Supplies	42,354.00	10,781.00	53,135.00	49,290.05	3,844.95
Other Objects	2,500.00		2,500.00	1,829.00	671.00
<b>Total Undistributed Expenditures - Required Maintenance for School Facilities</b>	<b>578,254.00</b>	<b>(32,706.56)</b>	<b>545,547.44</b>	<b>175,372.54</b>	<b>370,174.90</b>

(Continued)

## GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT

General Fund  
 Budgetary Comparison Schedule  
 For the Fiscal Year Ending June 30, 2018

	Original Budget	Budget Modifications	Final Budget	Actual	Variance Positive (Negative) Final to Actual
<b>EXPENDITURES (CONT'D):</b>					
Current Expense (Cont'd):					
Undistributed Expenditures - Custodial Services:					
Salaries	\$ 1,284,000.00	\$ 26,798.54	\$ 1,310,798.54	\$ 1,218,514.67	\$ 92,283.87
Purchased Professional and Technical Services	33,750.00	362.50	34,112.50	29,634.77	4,477.73
Cleaning, Repair and Maintenance Services	141,250.00	(35,400.00)	105,850.00	72,488.10	33,361.90
Rental of Land and Buildings Other than Lease Purchase Agreements	1,500.00		1,500.00	1,020.00	480.00
Other Purchased Property Services	43,000.00		43,000.00	14,705.56	28,294.44
Insurance	222,000.00	8,540.33	230,540.33	228,651.25	1,889.08
Miscellaneous Purchases	4,121.00	710.00	4,831.00	4,362.66	468.34
General Supplies	150,054.36	21,192.00	171,246.36	162,078.25	9,168.11
Energy (Natural Gas)	225,000.00		225,000.00	121,753.06	103,246.94
Energy (Electricity)	780,000.00		780,000.00	525,712.97	254,287.03
Energy (Gasoline)	15,000.00	(645.00)	14,355.00	12,701.63	1,653.37
Other Objects	7,000.00		7,000.00	3,438.12	3,561.88
<b>Total Undistributed Expenditures - Custodial Services</b>	<b>2,906,675.36</b>	<b>21,558.37</b>	<b>2,928,233.73</b>	<b>2,395,061.04</b>	<b>533,172.69</b>
Undistributed Expenditures - Care and Upkeep of Grounds:					
Salaries	10,000.00		10,000.00	4,990.30	5,009.70
Cleaning, Repair, and Maintenance Services	70,000.00	4,115.00	74,115.00	59,219.31	14,895.69
General Supplies	15,000.00		15,000.00	9,232.52	5,767.48
<b>Total Undistributed Expenditures - Care and Upkeep of Grounds</b>	<b>95,000.00</b>	<b>4,115.00</b>	<b>99,115.00</b>	<b>73,442.13</b>	<b>25,672.87</b>
Undistributed Expenditures - Security:					
Salaries	50,000.00	(5,640.81)	44,359.19	44,359.19	
Purchased Professional and Technical Services	143,120.00	14,558.37	157,678.37	155,723.50	1,954.87
Cleaning, Repair, and Maintenance Services	4,000.00	28,356.74	32,356.74	31,250.12	1,106.62
General Supplies	5,250.00	19,625.70	24,875.70	24,130.34	745.36
<b>Total Undistributed Expenditures - Security</b>	<b>202,370.00</b>	<b>56,900.00</b>	<b>259,270.00</b>	<b>255,463.15</b>	<b>3,806.85</b>
Total Undistributed Expenditures - Operation and Maintenance of Plant Services					
	3,782,299.36	49,866.81	3,832,166.17	2,899,338.86	932,827.31
Undistributed Expenditures - Student Transportation Services:					
Salaries for Pupil Transportation (Other than Between Home and School)	25,000.00	5,560.00	30,560.00	30,560.00	
Other Purchased Professional and Technical Services	250.00		250.00	45.77	204.23
Cleaning, Repair and Maintenance Services	3,750.00	1,000.00	4,750.00	4,318.26	431.74
Contracted Services - (Other than Between Home and School) - Vendors	67,200.00	(12,560.00)	54,640.00	30,612.92	24,027.08
Misc. Purchased Services - Transportation	250.00	545.00	795.00	795.00	
Transportation Supplies	2,000.00		2,000.00	1,683.79	316.21
Other Objects	300.00	100.00	400.00	200.00	200.00
<b>Total Undistributed Expenditures - Student Transportation Services</b>	<b>98,750.00</b>	<b>(5,355.00)</b>	<b>93,395.00</b>	<b>68,215.74</b>	<b>25,179.26</b>
Unallocated Benefits:					
Social Security Contributions	300,000.00	(451.37)	299,548.63	269,947.62	29,601.01
Other Retirement Contributions - PERS	361,000.00	241.81	361,241.81	331,711.43	29,530.38
Other Retirement Contributions - Regular		1,607.77	1,607.77	1,607.77	
Unemployment Compensation	61,000.00		61,000.00	651.00	60,349.00
Workers Compensation	245,000.00	2,704.73	247,704.73	247,704.73	
Health Benefits	3,250,000.00	(244,383.57)	3,005,616.43	2,540,971.86	464,644.57
Other Employee Benefits	76,000.00	77,495.11	153,495.11	153,006.66	488.45
Unused Sick Payments	30,000.00	21,286.25	51,286.25	51,286.25	
<b>Total Unallocated Benefits</b>	<b>4,323,000.00</b>	<b>(141,499.27)</b>	<b>4,181,500.73</b>	<b>3,596,887.32</b>	<b>584,613.41</b>
Undistributed Expenditures - Food Services					
Transfers to Cover Deficit	150,000.00		150,000.00	-	150,000.00
<b>Total Undistributed Expenditures - Food Services</b>	<b>150,000.00</b>	<b>-</b>	<b>150,000.00</b>	<b>-</b>	<b>150,000.00</b>
On-Behalf T.P.A.F. Pension Contributions (non-budgeted):					
Normal Cost				1,034,144.00	(1,034,144.00)
Non-Contributory Insurance				25,096.00	(25,096.00)
Post-Retirement Medical				684,141.00	(684,141.00)
Long-Term Disability Insurance Contribution				2,042.00	(2,042.00)
Reimbursed T.P.A.F. Social Security Contributions (non-budgeted)				563,204.55	(563,204.55)
<b>Total On-Behalf T.P.A.F. Social Security/Pension Contributions</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,308,627.55</b>	<b>(2,308,627.55)</b>
<b>Total Undistributed Expenditures</b>	<b>12,790,667.36</b>	<b>66,101.54</b>	<b>12,856,768.90</b>	<b>13,015,125.06</b>	<b>(158,356.16)</b>
<b>Total Current Expense</b>	<b>21,762,013.86</b>	<b>(61,597.46)</b>	<b>21,700,416.40</b>	<b>21,269,531.22</b>	<b>430,885.18</b>

(Continued)

## GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT

General Fund  
 Budgetary Comparison Schedule  
 For the Fiscal Year Ending June 30, 2018

	Original Budget	Budget Modifications	Final Budget	Actual	Variance Positive (Negative) Final to Actual
EXPENDITURES (CONT'D):					
Capital Outlay:					
Equipment:					
Regular Program Grades 9-12:					
Instructional Equipment-Technology	\$ 25,500.00		\$ 25,500.00	\$ 22,952.82	\$ 2,547.18
Vocational Programs:					
Instructional		\$ 17,490.00	17,490.00	17,468.53	21.47
Undistributed Expenditures:					
Support School Admin	2,250.00		2,250.00	1,275.16	974.84
Central Services	2,250.00		2,250.00	1,275.16	974.84
Required Maintenance for School Facilities	-	6,555.56	6,555.56	6,555.56	
Other Operations & Maintenance of Plant Services	9,000.00	(1,109.58)	7,890.42	6,169.50	1,720.92
Care and Upkeep of Grounds	7,500.00	385.00	7,885.00	7,885.00	
Security	-	1,445.08	1,445.08	1,445.08	
School Buses- Regular	85,000.00	14,337.85	99,337.85	99,188.13	149.72
Total Equipment	131,500.00	39,103.91	170,603.91	164,214.94	6,388.97
Facilities Acquisition and Construction Services:					
Other Purchased Professional and Technical Services		5,430.50	5,430.50	5,430.45	0.05
Construction Services		358,660.00	358,660.00	338,560.00	20,100.00
Assessment for Debt Service on SDA Funding	62,881.00		62,881.00	62,881.00	
Total Facilities Acquisition & Construction Services	62,881.00	364,090.50	426,971.50	406,871.45	20,100.05
Total Capital Outlay	194,381.00	403,194.41	597,575.41	571,086.39	26,489.02
Special Schools:					
Post-Secondary Programs - Instruction:					
Salaries of Teachers	118,000.00	22,807.53	140,807.53	140,807.53	
Purchased Professional and Technical Services	3,000.00		3,000.00	586.25	2,413.75
General Supplies	10,000.00	3,998.73	13,998.73	13,364.78	633.95
Total Post-Secondary Programs - Instruction	131,000.00	26,806.26	157,806.26	154,758.56	3,047.70
Post-Secondary Programs - Support Services:					
Salaries	47,150.00	(12,000.00)	35,150.00	30,235.00	4,915.00
Personal Services - Employee Benefits	12,634.00	451.37	13,085.37	13,085.37	
Other Purchased Services	30,000.00	(10,598.73)	19,401.27	8,822.49	10,578.78
Supplies and Materials	500.00		500.00	-	500.00
Total Post-Secondary Programs - Support Services	90,284.00	(22,147.36)	68,136.64	52,142.86	15,993.78
Total Post-Secondary Programs	221,284.00	4,658.90	225,942.90	206,901.42	19,041.48
Summer School - Instruction:					
Salaries of Teachers	10,500.00	3,162.00	13,662.00	13,662.00	
Purchased Professional and Technical Services	2,125.00	3,750.00	5,875.00	5,875.00	
General Supplies		94.50	94.50	94.50	
Total Summer School - Instruction	12,625.00	7,006.50	19,631.50	19,631.50	-
Summer School - Support Services:					
Personal Services - Employee Benefits	804.00	241.15	1,045.15	1,045.15	
Supplies and Materials	100.00	(94.50)	5.50		5.50
Total Summer School - Support Services	904.00	146.65	1,050.65	1,045.15	5.50
Accredited Evening / Adult High School - Instruction:					
Salaries of Teachers	1,500.00		1,500.00		1,500.00
Purchased Professional and Technical Services	6,250.00		6,250.00	6,250.00	
General Supplies	250.00		250.00	64.21	185.79
Total Accredited Evening / Adult High School - Instruction	8,000.00	-	8,000.00	6,314.21	1,685.79
Accredited Evening/Adult H.S./Post-Graduate - Support Services:					
Salaries	3,450.00		3,450.00	2,406.41	1,043.59
Personal Services - Employee Benefits	380.00		380.00	184.12	195.88
Total Accredited Evening/Adult H.S./Post-Graduate - Support Services	3,830.00	-	3,830.00	2,590.53	1,239.47
Total Accredited Evening/Adult H.S./Post-Graduate	11,830.00	-	11,830.00	8,904.74	2,925.26
Total Special Schools	246,643.00	11,812.05	258,455.05	236,482.81	21,972.24
Total Expenditures	22,203,037.86	353,409.00	22,556,446.86	22,077,100.42	479,346.44

(Continued)



## GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT

General Fund  
 Budgetary Comparison Schedule  
 For the Fiscal Year Ending June 30, 2018

	Original Budget	Budget Modifications	Final Budget	Actual	Variance Positive (Negative) Final to Actual
Excess (Deficiency) of Revenues Over (Under) Expenditures	(2,712,470.86)	-	(2,712,470.86)	343,795.66	3,056,266.52
Fund Balances, July 1	<u>3,649,331.26</u>		<u>3,649,331.26</u>	<u>3,649,331.26</u>	
Fund Balances, June 30	<u>\$ 936,860.40</u>	<u>\$ -</u>	<u>\$ 936,860.40</u>	<u>\$ 3,993,126.92</u>	<u>\$ 3,056,266.52</u>
<b>Recapitulation:</b>					
Restricted					
Capital Reserve Account				\$ 223,447.55	
Maintenance Reserve Account				168,452.00	
Assigned					
Encumbrances				168,658.93	
Designated for Subsequent Year's Expenditures 2017-2018 Budget				2,866,431.00	
Unassigned					
General Fund				<u>566,137.44</u>	
				3,993,126.92	
Reconciliation to Governmental Funds Statements (GAAP):					
June State Aid Payments Not Recognized on GAAP Basis				<u>802,319.00</u>	
Fund Balance per Governmental Funds (GAAP)				<u>\$ 3,190,807.92</u>	

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**  
 Special Revenue Fund  
 Budgetary Comparison Schedule  
 For the Fiscal Year Ending June 30, 2018

	Original <u>Budget</u>	Budget <u>Modifications</u>	Final <u>Budget</u>	<u>Actual</u>	Variance Positive (Negative) <u>Final to Actual</u>
<b>REVENUES:</b>					
State Sources	\$ 29,750.00	\$ 94,152.00	\$ 123,902.00	\$ 123,902.00	
Federal Sources	965,624.00	(21,399.96)	944,224.04	944,224.04	
Other Sources		11,319.92	11,319.92	11,319.92	
<b>Total Revenues</b>	<u>995,374.00</u>	<u>84,071.96</u>	<u>1,079,445.96</u>	<u>1,079,445.96</u>	
<b>EXPENDITURES:</b>					
<b>Instruction:</b>					
Salaries of Teachers		249,132.72	249,132.72	249,132.72	
Salaries for Other Instruction		2,978.50	2,978.50	2,978.50	
Purchased Professional Technical Services		16,685.50	16,685.50	16,685.50	
Purchased Educational Services		37,727.75	37,727.75	37,727.75	
Supplies and Materials	715,820.00	(512,288.79)	203,531.21	203,531.21	
Miscellaneous Expenditures		4,605.27	4,605.27	4,605.27	
Other Objects		1,251.00	1,251.00	1,251.00	
<b>Total Instruction</b>	<u>715,820.00</u>	<u>(199,908.05)</u>	<u>515,911.95</u>	<u>515,911.95</u>	-
<b>Support Services:</b>					
Salaries of Personnel Services		96,661.68	96,661.68	96,661.68	
Salaries of Other Professional Staff		6,727.50	6,727.50	6,727.50	
Salaries of Secretaries & Clerical Assistants		11,163.50	11,163.50	11,163.50	
Other Salaries		24,711.20	24,711.20	24,711.20	
Other Employee Benefits		53,359.53	53,359.53	53,359.53	
Purchased Educational Services		128,773.51	128,773.51	128,773.51	
Purchased Technical Services	170,811.00	(119,224.00)	51,587.00	51,587.00	
Other Purchased Services		9,142.80	9,142.80	9,142.80	
Purchased Property Services		695.00	695.00	695.00	
Supplies and Materials	108,743.00	(100,176.09)	8,566.91	8,566.91	
Travel		22,633.28	22,633.28	22,633.28	
Miscellaneous Expenditures		14,236.04	14,236.04	14,236.04	
Other Objects		5,267.99	5,267.99	5,267.99	
<b>Total Support Services</b>	<u>279,554.00</u>	<u>153,971.94</u>	<u>433,525.94</u>	<u>433,525.94</u>	-
<b>Facilities Acquisition and Construction Services:</b>					
Instructional Equipment		102,606.00	102,606.00	102,606.00	
Non-Instructional Equipment		27,402.07	27,402.07	27,402.07	
<b>Total Facilities Acquisition and Construction Services</b>		<u>130,008.07</u>	<u>130,008.07</u>	<u>130,008.07</u>	-
<b>Total Expenditures</b>	<u>995,374.00</u>	<u>84,071.96</u>	<u>1,079,445.96</u>	<u>1,079,445.96</u>	
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**

Required Supplementary Information  
Budgetary Comparison Schedule  
Note to RSI  
For the Fiscal Year Ending June 30, 2018

Note A - Explanation of Differences between Budgetary Inflows and Outflows and GAAP Revenues and Expenditures.

	General Fund	Special Revenue Fund
Sources / Inflows of Resources:		
Actual amounts (budgetary basis) "revenue" from the budgetary comparison schedule (C-series)	\$ 22,420,896.08	\$ 1,079,445.96
Difference - Budget to GAAP:		
Grant accounting budgetary basis differs from GAAP in that encumbrances are recognized as expenditures, and the related revenue is recognized.	-	-
The last State aid payment is recognized as revenue for budgetary purposes, and differs from GAAP which does not recognize this revenue until the subsequent year when the State recognizes the related expense (GASB 33) received July 2017.	766,988.00	
The last State aid payment is recognized as revenue for budgetary purposes, and differs from GAAP which does not recognize this revenue until the subsequent year when the State recognizes the related expense (GASB 33) received July 2018.	<u>(802,319.00)</u>	
Total revenues as reported on the statement of revenues, expenditures, and changes in fund balances - governmental funds.	\$ <u>22,385,565.08</u>	\$ <u>1,079,445.96</u>
Uses / Outflows of Resources:		
Actual amounts (budgetary basis) "total expenditures" from the budgetary comparison schedule	\$ 22,077,100.42	\$ 1,079,445.96
Difference - Budget to GAAP:		
Encumbrances for supplies and equipment ordered but not received is reported in the year the order is placed for budgetary purposes, but in the year the supplies are received for financial reporting purposes.	<u>-</u>	<u>-</u>
Total expenditures as reported on the statement of revenues, expenditures, and changes in fund balances - governmental funds (B-2)	\$ <u>22,077,100.42</u>	\$ <u>1,079,445.96</u>

**REQUIRED SUPPLEMENTARY INFORMATION  
PART III**

**ACCOUNTING AND REPORTING FOR PENSIONS**

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**  
 Required Supplementary Information  
 Schedule of the School District's Proportionate Share of the Net Pension Liability  
 Public Employees' Retirement System (PERS)  
 Last Five Plan Years

	<u>Measurement Date Ending June 30,</u>				
	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
School District's Proportion of the Net Pension Liability	0.0375014626%	0.0391890587%	0.0385788915%	0.0411134073%	0.0398350546%
School District's Proportionate Share of the Net Pension Liability	\$ 8,729,741.00	\$ 11,606,675.00	\$ 8,660,188.00	\$ 7,697,554.00	\$ 7,613,270.00
School District's Covered Payroll (Plan Measurement Period)	\$ 2,638,156.00	\$ 2,792,512.00	\$ 2,742,812.00	\$ 2,830,096.00	\$ 2,854,012.00
School District's Proportionate Share of the Net Pension Liability as a Percentage of its Covered Payroll	330.90%	415.64%	315.74%	271.99%	266.76%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	48.10%	40.14%	47.93%	52.08%	48.72%

Note: This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, this presentation will only include information for those years for which information is available.

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**  
 Required Supplementary Information  
 Schedule of the School District's Contributions  
 Public Employees' Retirement System (PERS)  
 Last Five Fiscal Years

	<b>Fiscal Year Ended June 30,</b>				
	<b><u>2018</u></b>	<b><u>2017</u></b>	<b><u>2016</u></b>	<b><u>2015</u></b>	<b><u>2014</u></b>
Contractually Required Contribution	\$ 375,246.00	\$ 347,411.00	\$ 348,150.00	\$ 331,675.00	\$ 338,933.00
Contributions in Relation to the Contractually Required Contribution	<u>(375,246.00)</u>	<u>(347,411.00)</u>	<u>(348,150.00)</u>	<u>(331,675.00)</u>	<u>(338,933.00)</u>
Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
School District's Covered Payroll (Fiscal Year)	\$ 2,679,321.00	\$ 2,561,481.00	\$ 2,533,436.00	\$ 2,701,631.00	\$ 2,623,407.00
Contributions as a Percentage of School District's Covered Payroll	14.01%	13.56%	13.74%	12.28%	12.92%

Note: This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, this presentation will only include information for those years for which information is available.

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**  
 Required Supplementary Information  
 Schedule of the School District's Proportionate Share of the Net Pension Liability  
 Teachers' Pension and Annuity Fund (TPAF)  
 Last Five Plan Years

	<u>Measurement Date Ending June 30,</u>				
	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
School District's Proportion of the Net Pension Liability	0.00%	0.00%	0.00%	0.00%	0.00%
State's Proportion of the Net Pension Liability Associated with the School District	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>
	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>
School District's Proportionate Share of the Net Pension Liability	\$ -	\$ -	\$ -	\$ -	\$ -
State's Proportionate Share of the Net Pension Liability Associated with the School District	<u>46,102,525.00</u>	<u>56,546,936.00</u>	<u>44,352,459.00</u>	<u>39,631,543.00</u>	<u>35,661,474.00</u>
	<u>\$ 46,102,525.00</u>	<u>\$ 56,546,936.00</u>	<u>\$ 44,352,459.00</u>	<u>\$ 39,631,543.00</u>	<u>\$ 35,661,474.00</u>
School District's Covered Payroll (Plan Measurement Period)	\$ 8,640,612.00	\$ 8,203,956.00	\$ 8,494,940.00	\$ 8,312,884.00	\$ 8,531,772.00
School District's Proportionate Share of the Net Pension Liability as a Percentage of its Covered Payroll	0.00%	0.00%	0.00%	0.00%	0.00%
State's Proportionate Share of the Net Pension Liability as a Percentage of its Covered Payroll	533.56%	689.26%	522.10%	476.75%	417.98%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	25.41%	22.33%	28.71%	33.64%	33.76%

Note: This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, this presentation will only include information for those years for which information is available.



**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**  
Required Supplementary Information  
Schedule of School District's Contributions  
Teachers' Pension and Annuity Fund (TPAF)  
Last Ten Fiscal Years

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This schedule is not applicable.

The School District is not required to make any contributions towards TPAF.

There is a special funding situation where the State of New Jersey pays 100% of the required contributions.

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**  
Notes to Required Supplementary Information - Part III  
For the Fiscal Year Ended June 30, 2018

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**Teachers' Pension and Annuity Fund (TPAF)**

*Changes in Benefit Terms* - None

*Changes in Assumptions* - For 2017, the discount rate changed to 4.25% and the long-term expected rate of return changed to 7.00%. For 2016, the discount rate changed to 3.22% and the long-term expected rate of return changed to 7.65% from 7.90%. Further, the demographic assumptions were revised to reflect those recommended on the basis of the July 1, 2012 - June 30, 2015 experience study. For 2015, the discount rate changed to 4.13%. For 2014, the discount rate was at 4.68%.

**Public Employees' Retirement System (PERS)**

*Changes in Benefit Terms* - None

*Changes in Assumptions* - For 2017, the discount rate changed to 5.00% and the long-term rate of return changed to 7.00%. For 2016, the discount rate changed to 3.98%, the long-term expected rate of return changed to 7.65% from 7.90%, demographic assumptions were revised in accordance with the results of the July 1, 2011 - June 30, 2014 experience study and the mortality improvement scale incorporated the plan actuary's modified MP-2014 projection scale. Further, salary increases were assumed to increase between 1.65% and 4.15% (based on age) through fiscal year 2026 and 2.65% and 5.15% (based on age) for each fiscal year thereafter. For 2015, the discount rate changed to 4.90%. In addition, the social security wage base was set at \$118,500 for 2015, increasing 4.00% per annum, compounded annually and the 401(a)(17) pay limit was set at \$265,000 for 2015, increasing 3.00% per annum, compounded annually. For 2014, the discount rate was 5.39%.

**REQUIRED SUPPLEMENTARY INFORMATION  
PART IV**

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**  
 Required Supplementary Information  
 Schedule of Changes in the School District's Total OPEB Liability and Related Ratios  
 Last Plan Year

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	<b>Measurement Date Ending <u>June 30,</u>  <u>2017</u></b>
<b>Total Non-Employer OPEB Liability - State's Proportionate Share of the Total OPEB Liability Associated with the School District</b>	
Changes for the Year:	
Service Cost	\$ 1,792,778.00
Interest Cost	1,244,161.00
Changes in Assumptions	(5,101,030.00)
Gross Benefit Payments	(911,564.00)
Member Contributions	<u>33,566.00</u>
Net Change in Total Non-Employer OPEB Liability	(2,942,089.00)
Total Non-Employer OPEB Liability - Beginning of Fiscal Year	<u>42,297,902.00</u>
Total Non-Employer OPEB Liability - End of Fiscal Year	<u>\$ 39,355,813.00</u>
School District's Covered Payroll (Plan Measurement Period)	<u>\$ 10,154,862.00</u>
State's Proportionate Share of the Total Non-Employer OPEB Liability Associated with the School District as a Percentage of Covered Payroll	387.56%

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, this presentation will only include information for those years for which information is available.

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**

Notes to Required Supplementary Information - Part IV

For the Fiscal Year Ended June 30, 2018

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Changes of Benefit Terms - None

Changes of Assumptions - The discount rate changed from 2.85% as of June 30, 2016 to 3.58% as of June 30, 2017.

**OTHER SUPPLEMENTARY INFORMATION**

**SPECIAL REVENUE FUND**

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**  
 Special Revenue Fund  
 Combining Schedule of Revenues and Expenditures - Budgetary Basis  
 For the Fiscal Year Ending June 30, 2018

	Title I - A	Title II - A	Title IV	Perkins Post Secondary	Perkins Basic Secondary	Perkins Secondary Reserve	I.D.E.A.	Total Carried Forward
<b>REVENUES:</b>								
Federal Sources	\$ 150,352.00	\$ 29,634.00	\$ 10,000.00	\$ 88,902.00	\$ 176,058.00	\$ 43,063.00	\$ 176,185.00	\$ 585,292.00
State Sources								88,902.00
Local Sources								
<b>Total Revenues</b>	<b>\$ 150,352.00</b>	<b>\$ 29,634.00</b>	<b>\$ 10,000.00</b>	<b>\$ 88,902.00</b>	<b>\$ 176,058.00</b>	<b>\$ 43,063.00</b>	<b>\$ 176,185.00</b>	<b>\$ 674,194.00</b>
<b>EXPENDITURES:</b>								
Instruction:								
Salaries of Teachers	\$ 94,033.18			\$ 30,937.88		\$ 72,537.00		\$ 197,508.06
Salaries for Other Instruction								
Purchased Technical Services	1,850.00	\$ 600.00	\$ 600.00	869.00	10,303.00	1,800.00		15,422.00
Purchased Educational Services								
Supplies & Materials	24,827.38			33,758.19	69,547.23	16,246.00	56,345.55	200,724.35
Miscellaneous Expenditures			1,251.00					1,251.00
Other Objects								
<b>Total Instruction</b>	<b>120,710.56</b>	<b>-</b>	<b>1,851.00</b>	<b>34,627.19</b>	<b>110,788.11</b>	<b>18,046.00</b>	<b>128,882.55</b>	<b>414,905.41</b>
Support Services:								
Salaries of Personnel Services		\$ 1,370.00	7,570.07	12,518.00				21,458.07
Salaries of Other Professional Staff								
Salaries of Secretaries & Clerical Assistants								
Other Salaries								
Other Employee Benefits	16,691.74	104.81	578.93	2,366.74			23,107.32	42,849.54
Purchased Educational Services								
Purchased Technical Services	700.00					16,492.00	23,845.00	51,137.00
Other Purchased Services	3,394.80	10,100.00		4,105.00		1,550.00		9,049.80
Purchased Property Services								
Supplies and Materials	3,736.91	18,059.19			800.00		350.13	4,536.91
Travel					3,973.96			22,383.28
Miscellaneous Expenditures	5,117.99			150.00				5,267.99
Other Objects								
<b>Total Support Services</b>	<b>29,641.44</b>	<b>29,634.00</b>	<b>8,149.00</b>	<b>12,668.00</b>	<b>11,245.70</b>	<b>18,042.00</b>	<b>47,302.45</b>	<b>156,682.59</b>
Facilities Acquisition & Construction Services:								
Instructional Equipment				41,606.81	54,024.19	6,975.00		102,606.00
Non-Instructional Equipment								
<b>Total Facilities Acquisition &amp; Construction Services</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>41,606.81</b>	<b>54,024.19</b>	<b>6,975.00</b>	<b>-</b>	<b>102,606.00</b>
<b>Total Expenditures</b>	<b>\$ 150,352.00</b>	<b>\$ 29,634.00</b>	<b>\$ 10,000.00</b>	<b>\$ 88,902.00</b>	<b>\$ 176,058.00</b>	<b>\$ 43,063.00</b>	<b>\$ 176,185.00</b>	<b>\$ 674,194.00</b>

(Continued)



**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**  
 Special Revenue Fund  
 Combining Schedule of Revenues and Expenditures - Budgetary Basis  
 For the Fiscal Year Ending June 30, 2018

	Total Brought Forward	Youth One-Stop for at Risk Summer	Youth One-Stop for at Risk	Apprentice Coordinator	Atlantcare Healthy Schools Healthy Kids	NJSBAIG Grant	Total
<b>REVENUES:</b>							
Federal Sources	\$ 585,292.00	\$ 68,677.37	\$ 290,254.67			\$	\$ 944,224.04
State Sources	88902.00			\$ 35,000.00			123,902.00
Local Sources					\$ 4,000.00	\$ 7,319.92	11,319.92
<b>Total Revenues</b>	<b>\$ 674,194.00</b>	<b>\$ 68,677.37</b>	<b>\$ 290,254.67</b>	<b>\$ 35,000.00</b>	<b>\$ 4,000.00</b>	<b>\$ 7,319.92</b>	<b>\$ 1,079,445.96</b>
<b>EXPENDITURES:</b>							
<b>Instruction:</b>							
Salaries of Teachers	\$ 197,508.06	\$ 13,351.50	\$ 38,273.16				\$ 249,132.72
Salaries for Other Instruction	2,978.50	2,978.50					2,978.50
Purchased Technical Services	15,422.00	304.00	959.50				16,685.50
Purchased Educational Services	200,724.35	1,555.17	37,727.75				37,727.75
Supplies & Materials		865.59	1,251.69				203,531.21
Miscellaneous Expenditures	1251.00		3,739.68				4,605.27
Other Objects							1,251.00
<b>Total Instruction</b>	<b>414,905.41</b>	<b>19,054.76</b>	<b>81,951.78</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>515,911.95</b>
<b>Support Services:</b>							
Salaries of Personnel Services	21,458.07	1,312.50	47,947.11	\$ 25,944.00			96,661.68
Salaries of Other Professional Staff		6,727.50					6,727.50
Salaries of Secretaries & Clerical Assistants			11,163.50				11,163.50
Other Salaries	-	24,222.80	6,652.98		488.40		24,711.20
Other Employee Benefits	42,849.54	3,717.41	120,273.51	104.00	35.60		53,359.53
Purchased Educational Services	51,137.00		25.00	8,500.00		\$ 450.00	128,773.51
Purchased Technical Services	9,049.80						9,142.80
Other Purchased Services	4536.91			68.00			695.00
Purchased Property Services	22,383.28			134.00	3,476.00		8,566.91
Supplies and Materials		5,363.58	8,872.46	250.00			22,633.28
Travel							14,236.04
Miscellaneous Expenditures	5,267.99						5,267.99
Other Objects							
<b>Total Support Services</b>	<b>156,682.59</b>	<b>41,343.79</b>	<b>194,934.56</b>	<b>35,000.00</b>	<b>4,000.00</b>	<b>1,565.00</b>	<b>433,525.94</b>
<b>Facilities Acquisition &amp; Construction Services:</b>							
Instructional Equipment	102,606.00	8,278.82	13,368.33				102,606.00
Non-Instructional Equipment						5,754.92	27,402.07
<b>Total Facilities Acquisition &amp; Construction Services</b>	<b>102,606.00</b>	<b>8,278.82</b>	<b>13,368.33</b>	<b>-</b>	<b>-</b>	<b>5,754.92</b>	<b>130,008.07</b>
<b>Total Expenditures</b>	<b>\$ 674,194.00</b>	<b>\$ 68,677.37</b>	<b>\$ 290,254.67</b>	<b>\$ 35,000.00</b>	<b>\$ 4,000.00</b>	<b>\$ 7,319.92</b>	<b>\$ 1,079,445.96</b>

**PROPRIETARY FUNDS**

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**  
 Proprietary Fund  
 Business-Type Activities - Enterprise Funds  
 Combining Statement of Net Position  
 June 30, 2018

	Food Service	Aquatics & Fitness	Automotive	Culinary Arts	GCEN	Cosmetology Clinic	Community Eventing	Dance	Drama	Vending Machines	Total
<b>ASSETS:</b>											
Current Assets:											
Cash and Cash Equivalents	\$ 87,710.65	\$ 640,281.68	\$ 9,109.87	\$ 391,769.37	\$ (72,586.80)	\$ 87,286.44	\$ 11,565.12	\$ 27,655.20	\$ 64,674.17	\$ 2,726.50	\$ 1,250,182.20
Accounts Receivable:											
State	291.64										291.64
Federal	9,402.96			400.00			399.00				9,402.96
Other	1,691.63	18,859.25		16,227.59						1,206.99	21,349.88
Inventory	6,368.36										23,802.94
Total Current Assets	105,465.24	659,140.93	9,109.87	408,396.96	(72,586.80)	87,286.44	11,954.12	27,655.20	64,674.17	3,933.49	1,305,029.62
Noncurrent Assets:											
Furniture, Fixtures and Equipment	2,405.00	197,178.95	79,341.25	53,721.26	110,175.15						442,821.61
Less Accumulated Depreciation	(240.50)	(81,310.97)	(79,341.25)	(21,522.84)	(70,622.11)						(253,037.67)
Total Noncurrent Assets	2,164.50	115,867.98	-	32,198.42	39,553.04	-	-	-	-	-	189,783.94
Total Assets	107,629.74	775,008.91	9,109.87	440,595.38	(33,033.76)	87,286.44	11,954.12	27,655.20	64,674.17	3,933.49	1,494,813.56
<b>DEFERRED OUTFLOWS OF RESOURCES:</b>											
Related to Pensions (Note 9)	53,953.90	64,230.83			92,492.39						210,677.12
<b>LIABILITIES:</b>											
Current Liabilities:											
Accounts Payable	7,880.17	7.46	159.01	1,435.13	13,508.86						1,601.60
Accounts Payable - Related to Pension	240.56	9,381.15		2,089.92	1,976.27						30,770.18
Accrued Salaries and Benefits		10,026.42					1,875.00				14,333.17
Unearned Revenue		4,360.00									6,235.00
Total Current Liabilities	8,120.73	23,775.03	159.01	3,525.05	15,485.13	-	1,875.00	-	-	-	52,939.95
Noncurrent Liabilities:											
Net Pension Liability	183,324.56	218,243.53			314,270.68						715,838.77
Total Noncurrent Liabilities	183,324.56	218,243.53	-	-	314,270.68	-	-	-	-	-	715,838.77
Total Liabilities	191,445.29	242,018.56	159.01	3,525.05	329,755.81	-	1,875.00	-	-	-	768,778.72
<b>DEFERRED INFLOWS OF RESOURCES:</b>											
Related to Pensions (Note 9)	47,986.79	57,127.13			82,263.06						187,376.98
<b>NET POSITION:</b>											
Net Investment in Capital Assets	2,164.50	115,867.98	8,950.86	32,198.42	39,553.04		10,079.12	27,655.20	64,674.17	3,933.49	189,783.94
Unrestricted (Deficit)	(80,012.94)	424,226.07	8,950.86	404,871.91	(392,113.28)	87,286.44	10,079.12	27,655.20	64,674.17	3,933.49	559,551.04
Total Net Position (Deficit)	(77,848.44)	540,094.05	8,950.86	437,070.33	(352,560.24)	87,286.44	10,079.12	27,655.20	64,674.17	3,933.49	749,334.98

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**  
 Proprietary Fund  
 Business-Type Activities - Enterprise Funds  
 Combining Statement of Revenues, Expenses and Changes in Fund Net Position  
 For the Fiscal Year Ending June 30, 2018

	Food Service	Aquatics & Fitness	Automotive	Culinary Arts	GCEN	Cosmetology Clinic	Community Evening	Dance	Drama	Vending Machines	Total
<b>OPERATING REVENUES:</b>											
Charges for Services:											
Daily Sales - Reimbursable Programs	\$ 91,660.90										\$ 91,660.90
Daily Sales - Non-Reimbursable Programs	176,038.73				50,000.00						176,038.73
County Budget Appropriation				118,877.80	65,335.00	4,831.65	9,909.00	3,699.00	16,676.00	7,159.20	50,000.00
Other Revenue	23,486.00	370,460.64	6,781.70	118,877.80	115,335.00	4,831.65	9,909.00	3,699.00	16,676.00	7,159.20	627,215.99
Total Operating Revenues	291,185.63	370,460.64	6,781.70	118,877.80	115,335.00	4,831.65	9,909.00	3,699.00	16,676.00	7,159.20	944,915.62
<b>OPERATING EXPENSES:</b>											
Cost of Goods Sold - Reimbursable Programs	74,558.84										74,558.84
Cost of Goods Sold - Non-Reimbursable Programs	112,078.84										152,393.83
Salaries	147,158.97	290,601.10		36,175.79	133,602.58		741.75			4,139.20	604,264.37
Employee Benefits	48,643.04	71,031.31		2,460.26	53,090.13		56.74				175,281.48
Purchased Technical Services		9,669.91		772.50	3,210.00			1,065.80	25.90		12,879.91
Other Purchased Services		593.21									2,457.41
Postage Expense		180.34									180.34
Maintenance	398.00	34,605.43		8,068.89	13,395.55	330.55		3,451.18			37,057.07
General Supplies	1,464.97	23,587.62	8,023.69								58,322.45
Utilities		129,097.51									129,097.51
Miscellaneous	504.00	686.00						2,572.00	1,295.00		5,057.00
Depreciation	240.50	18,029.61		4,751.56	10,455.92						33,477.59
Total Operating Expenses	385,047.16	578,082.04	8,023.69	84,388.97	215,807.82	330.55	798.49	7,088.98	1,320.90	4,139.20	1,285,027.80
Operating Income / (Loss)	(93,861.53)	(207,621.40)	(1,241.99)	34,488.83	(100,472.82)	4,501.10	9,110.51	(3,389.98)	15,355.10	3,020.00	(340,112.18)
<b>NONOPERATING REVENUES (EXPENSES):</b>											
State Sources:											
State School Lunch Program	1,814.43										1,814.43
Federal Sources:											
National School Lunch Program	46,796.04										46,796.04
National School Breakfast Program	7,919.55										7,919.55
Food Distribution Program	16,200.96										16,200.96
Total Non Operating Revenues (Expenses)	72,730.98										72,730.98
Change in Net Position	(21,130.55)	(207,621.40)	(1,241.99)	34,488.83	(100,472.82)	4,501.10	9,110.51	(3,389.98)	15,355.10	3,020.00	(267,381.20)
Net Position (Deficit) -- July 1	(56,717.89)	747,715.45	10,192.85	402,581.50	(252,087.42)	82,785.34	968.61	31,045.18	49,319.07	913.49	1,016,716.18
Net Position (Deficit) -- June 30	(77,848.44)	540,094.05	8,950.86	437,070.33	(352,560.24)	87,286.44	10,079.12	27,655.20	64,674.17	3,933.49	749,334.98

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**  
 Proprietary Fund  
 Business-Type Activities - Enterprise Funds  
 Combining Statement of Cash Flows  
 For the Fiscal Year Ending June 30, 2018

	Food Service	Aquatics & Fitness	Automotive	Culinary Arts	GCEN	Cosmetology Clinic	Community Evening	Dance	Drama	Vending Machines	Total
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>											
Receipts from Customers	\$ 290,262.08	\$ 382,455.45	\$ 6,781.70	\$ 118,691.80	\$ 70,335.00	\$ 4,831.65	\$ 11,385.00	\$ 3,699.00	\$ 16,676.00	\$ 7,159.20	\$ 912,176.88
County Budget Appropriation					50,000.00						50,000.00
Payments to Employees	(146,918.41)	(292,707.11)		(32,011.11)	(133,481.93)						(605,118.56)
Payments for Employee Benefits	(36,031.92)	(57,662.13)		(2,460.26)	(37,636.30)						(133,790.61)
Payments to Suppliers	(177,196.23)	(188,431.84)	(8,035.05)	(53,698.39)	(18,659.19)	(335.20)	(798.49)	(7,088.98)	(1,320.90)	(4,650.70)	(470,214.97)
Net Cash Provided by (used for) Operating Activities	(69,884.48)	(166,345.63)	(1,253.35)	30,422.04	(69,442.42)	4,496.45	10,586.51	(3,389.98)	15,355.10	2,508.50	(246,947.26)
<b>CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES:</b>											
State Sources	1,584.01										1,584.01
Federal Sources	64,116.61										64,116.61
Net Cash Provided by (used for) Non-Capital Financing Activities	65,700.62										65,700.62
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>											
Purchases of Capital Assets		(34,400.00)		(2,985.39)							(37,385.39)
Net Cash Provided by (used for) Capital and Related Financing Activities		(34,400.00)		(2,985.39)							(37,385.39)
Net Increase (Decrease) in Cash and Cash Equivalents	(4,183.86)	(200,745.63)	(1,253.35)	27,436.65	(69,442.42)	4,496.45	10,586.51	(3,389.98)	15,355.10	2,508.50	(218,632.03)
Cash and Cash Equivalents -- July 1	91,894.51	841,027.31	10,363.22	364,332.72	(3,144.38)	82,789.99	968.61	31,045.18	49,319.07	218.00	1,468,814.23
Cash and cash equivalents -- June 30	87,710.65	640,281.68	9,109.87	391,769.37	(72,586.80)	87,286.44	11,555.12	27,655.20	64,674.17	2,726.50	1,250,182.20
<b>Reconciliation of Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities:</b>											
Operating Income (Loss)	\$ (93,861.53)	\$ (207,621.40)	\$ (1,241.99)	\$ 34,488.83	\$ (100,472.82)	\$ 4,501.10	\$ 9,110.51	\$ (3,389.98)	\$ 15,355.10	\$ 3,020.00	\$ (340,112.18)
Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided by (used for) Operating Activities:											
Depreciation and Net Amortization	240.50	18,029.61		4,751.56	10,455.92						33,477.59
(Increase) Decrease in Accounts Receivable, net	(923.55)	16,970.75		(286.00)	5,000.00		(399.00)			(511.50)	20,362.20
(Increase) Decrease in Other Current Assets	11,808.42		(11.36)	793.05		(4.65)	1,875.00				1,822.66
Increase (Decrease) in Accounts Payable		(11.82)									765.22
Increase (Decrease) in Other Current Liabilities	240.56	(4,975.84)		148.86	120.65						(3,100.94)
Increase (Decrease) in Accrued Salaries Benefits	12,611.12	(2,106.01)			15,453.83						(1,595.94)
Increase (Decrease) in Accrued Liabilities Related to Pension		13,369.18									41,434.13
Total Adjustments	23,977.05	41,275.77	(11.36)	(4,066.79)	31,030.40	(4.65)	1,475.00			(511.50)	93,164.92
Net Cash Provided by (used for) Operating Activities	(69,884.48)	(166,345.63)	(1,253.35)	30,422.04	(69,442.42)	4,496.45	10,586.51	(3,389.98)	15,355.10	2,508.50	(246,947.26)

**FIDUCIARY FUNDS**

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**  
 Fiduciary Funds  
 Combining Statement of Fiduciary Net Position  
 June 30, 2018

	<u>Trust Funds</u>	<u>Agency Funds</u>		<u>Total</u>
	Unemployment Compensation <u>Trust</u>	Student <u>Activity</u>	<u>Payroll</u>	
<b>ASSETS:</b>				
Cash and Cash Equivalents	\$ 126,034.08	\$ 102,812.35	\$ 55,080.33	\$ 283,926.76
Total Assets	<u>126,034.08</u>	<u>\$ 102,812.35</u>	<u>\$ 55,080.33</u>	<u>283,926.76</u>
<b>LIABILITIES:</b>				
Interfund Accounts Payable:				
Due General Fund			\$ 4,000.00	4,000.00
Payable to Student Groups		\$ 102,812.35		102,812.35
Payroll Deductions and Withholdings			51,080.33	51,080.33
Total Liabilities	<u>-</u>	<u>\$ 102,812.35</u>	<u>\$ 55,080.33</u>	<u>157,892.68</u>
<b>NET POSITION:</b>				
Held in Trust for Unemployment Claims and Other Purposes	<u>126,034.08</u>			<u>126,034.08</u>
Total Net Position	<u>\$ 126,034.08</u>			<u>\$ 126,034.08</u>

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**  
Fiduciary Funds  
Statement of Changes in Fiduciary Net Position  
For the Fiscal Year Ending June 30, 2018

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	<u>Private-Purpose Trust Fund</u>
	<u>Unemployment Compensation Trust</u>
ADDITIONS:	
Contributions:	
Plan Member	\$ <u>34,863.53</u>
Total Additions	<u>34,863.53</u>
DEDUCTIONS:	
Quarterly Contribution Reports	14,752.35
Unemployment Claims	<u>1,197.44</u>
Total Deductions	<u>15,949.79</u>
Change in Net Position	18,913.74
Net Position -- July 1	<u>107,120.34</u>
Net Position -- June 30	\$ <u><u>126,034.08</u></u>



**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**  
 Fiduciary Funds  
 Student Activity Agency Fund Schedule of Receipts and Disbursements  
 For the Fiscal Year Ending June 30, 2018

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	<u>Balance</u> <u>June 30, 2017</u>	<u>Cash</u> <u>Receipts</u>	<u>Cash</u> <u>Disbursements</u>	<u>Balance</u> <u>June 30, 2018</u>
Clubs and Funds	\$ 113,732.14	\$ 710,113.22	\$ 730,117.29	\$ 93,728.07
GCIT Memorial Scholarship	<u>9,084.28</u>	<u>                    </u>	<u>                    </u>	<u>9,084.28</u>
<b>Total</b>	<u>\$ 122,816.42</u>	<u>\$ 710,113.22</u>	<u>\$ 730,117.29</u>	<u>\$ 102,812.35</u>

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**  
 Fiduciary Funds  
 Payroll Agency Fund Schedule of Receipts and Disbursements  
 For the Fiscal Year Ending June 30, 2018

	<u>Balance June 30, 2017</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance June 30, 2018</u>
<b>ASSETS:</b>				
Cash and Cash Equivalents	\$ 62,969.85	\$ 16,224,074.03	\$ 16,231,963.55	\$ 55,080.33
Total Assets	<u>\$ 62,969.85</u>	<u>\$ 16,224,074.03</u>	<u>\$ 16,231,963.55</u>	<u>\$ 55,080.33</u>
Payroll Deductions and Withholdings	\$ 58,969.85	\$ 8,788,405.76	\$ 8,796,295.28	\$ 51,080.33
Net Payroll		7,435,668.27	7,435,668.27	
Interfund Accounts Payable:				
Due General Fund	<u>4,000.00</u>			<u>4,000.00</u>
Total Liabilities	<u>\$ 62,969.85</u>	<u>\$ 16,224,074.03</u>	<u>\$ 16,231,963.55</u>	<u>\$ 55,080.33</u>

**LONG-TERM DEBT**

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**

Schedule of Obligations Under Capital Leases  
For the Fiscal Year Ending June 30, 2018

<u>Series</u>	<u>Date of Lease</u>	<u>Term of Lease</u>	<u>Amount of Original Issue Principal</u>	<u>Interest</u>	<u>Amount Outstanding June 30, 2017</u>	<u>Issued Current Year</u>	<u>Retired Current Year</u>	<u>Amount Outstanding June 30, 2018</u>
GE Capital Info Tech Solutions	April 1, 2015	April 1, 2015 March 1, 2020	\$ 112,872.52	\$ 16,801.08	\$ 65,958.03	-	\$ 22,820.54	\$ 43,137.49

**STATISTICAL SECTION**

## **Financial Trends Information**

Financial trends information is intended to assist the user in understanding and assessing how the School District's financial position has changed over time. Please refer to the following exhibits for a historical view of the School District's financial performance.

GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT

Net Position by Component  
Last Ten Fiscal Years (accrual basis of accounting)  
Unaudited

	Fiscal Year Ending June 30,									
	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
<b>Governmental Activities</b>										
Net Investment in Capital Assets	\$ 41,218,273.18	\$ 41,755,746.68	\$ 42,652,953.30	\$ 43,538,827.64	\$ 43,664,017.08	\$ 44,602,871.09	\$ 45,736,506.48	\$ 47,507,703.13	\$ 47,184,142.41	\$ 38,491,757.68
Restricted	391,899.55	391,897.20	596,275.89	590,844.27	1,154,557.61	836,920.00	311,715.00	111,510.00	4,718,868.74	15,104,394.35
Unrestricted (Deficit)	(5,975,312.46)	(6,182,732.67)	(5,865,375.23)	(7,134,884.39)	695,691.63	(287,985.11)	400,423.81	(93,894.94)	212,629.97	2,320,182.14
<b>Total Governmental Activities Net Position</b>	<b>\$ 35,634,860.27</b>	<b>\$ 35,964,911.21</b>	<b>\$ 37,383,853.96</b>	<b>\$ 36,994,787.52</b>	<b>\$ 45,514,266.32</b>	<b>\$ 45,151,805.98</b>	<b>\$ 46,448,645.29</b>	<b>\$ 47,525,318.19</b>	<b>\$ 52,115,642.12</b>	<b>\$ 55,916,334.07</b>
<b>Business-type Activities</b>										
Net Investment in Capital Assets	\$ 189,783.94	\$ 185,876.14	\$ 156,478.29	\$ 181,152.51	\$ 137,476.38	\$ 124,759.18	\$ 125,762.41	\$ 71,896.05	\$ 70,483.18	\$ 92,727.18
Unrestricted	559,551.04	830,840.04	931,271.53	1,630,365.39	1,379,605.08	1,132,799.30	1,085,322.87	1,495,186.27	1,327,916.41	582,452.86
<b>Total Business-type Activities Net Position</b>	<b>\$ 749,334.98</b>	<b>\$ 1,016,716.18</b>	<b>\$ 1,087,749.82</b>	<b>\$ 1,811,517.90</b>	<b>\$ 1,517,081.46</b>	<b>\$ 1,257,558.48</b>	<b>\$ 1,211,085.28</b>	<b>\$ 1,567,082.32</b>	<b>\$ 1,398,399.59</b>	<b>\$ 675,180.04</b>
<b>Government-wide</b>										
Net Investment in Capital Assets	\$ 41,408,057.12	\$ 41,941,622.82	\$ 42,809,431.59	\$ 43,719,980.15	\$ 43,801,493.46	\$ 44,727,630.27	\$ 45,862,268.89	\$ 47,579,599.18	\$ 47,254,625.59	\$ 38,584,484.76
Restricted	391,899.55	391,897.20	596,275.89	590,844.27	1,154,557.61	836,920.00	311,715.00	111,510.00	4,718,868.74	15,104,394.35
Unrestricted (Deficit)	(5,415,761.42)	(5,351,892.63)	(4,934,103.70)	(5,504,519.00)	2,075,296.71	844,814.19	1,485,746.68	1,401,291.33	1,540,546.38	2,902,635.00
<b>Total Government-wide Net Position</b>	<b>\$ 36,384,195.25</b>	<b>\$ 36,981,627.39</b>	<b>\$ 38,471,603.78</b>	<b>\$ 38,806,305.42</b>	<b>\$ 47,031,347.78</b>	<b>\$ 46,409,364.46</b>	<b>\$ 47,659,730.57</b>	<b>\$ 49,092,400.51</b>	<b>\$ 53,514,041.71</b>	<b>\$ 56,591,514.11</b>

Source: District Records

**NOTES:**

- (1) Source: CAFR Exhibit A-1
- (2) For the fiscal year ended June 30, 2015, the School District adopted GASBS No.s. 68 and 71, which required the School District to record its proportionate share of the net pension liability and related deferred outflows and inflows of resources in the government-wide financial statements. Balances prior to June 30, 2015 are shown as originally reported and have not been restated for this adoption.

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**

Changes in Net Position  
Last Ten Fiscal Years (accrual basis of accounting)  
Unaudited

Fiscal Year Ending June 30,

	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
<b>Net Expenses</b>										
Governmental Activities										
Instruction										
Regular	4,603,854.06	4,609,976.01	4,573,354.00	4,328,882.52	4,291,327.65	4,736,041.35	4,115,757.97	3,853,864.10	3,738,734.36	2,953,460.10
Special Education	230,030.92	208,466.30	168,473.26	270,968.93	612,774.70	626,841.52	631,697.60	543,980.90	440,488.70	536,033.31
Vocational	4,408,835.31	4,186,616.64	4,034,506.72	4,142,624.46	3,906,931.72	4,165,029.46	4,773,904.46	4,373,052.58	4,016,816.39	3,286,730.11
Other Instruction	595,629.39	619,599.18	612,114.35	534,593.90	521,488.05	532,291.72	443,986.75	482,555.36	350,189.33	392,614.32
Support Services:										
Student & Instruction Related Services	2,930,022.14	2,718,699.00	2,611,729.03	2,502,122.84	1,930,281.89	2,020,872.46	1,960,989.49	1,852,970.97	1,749,257.32	1,566,517.74
General Administrative Services	354,614.98	301,496.78	325,726.79	331,325.53	328,351.23	324,806.01	372,782.97	256,838.63	326,663.97	282,346.71
School Administrative Services	553,850.99	488,634.23	468,272.60	591,347.07	604,948.26	614,319.27	593,036.85	686,068.03	677,814.59	714,989.80
Central Services	357,321.44	343,560.21	317,411.62	331,249.95	236,987.27	234,405.31	226,212.28	263,874.94	246,565.36	246,565.36
Administration Information Technology	31,508.04	37,354.08	12,948.06	29,950.71						
Plant Operations and Maintenance	2,655,707.97	2,788,884.92	2,699,599.67	2,753,675.31	2,714,555.78	3,218,080.28	2,223,893.63	2,689,210.85	2,407,022.86	2,258,980.40
Care and Upkeep of Grounds	73,442.13	45,761.74	88,400.86	96,048.06	95,047.06	78,454.75	54,822.19	71,516.22	63,552.97	
Security	255,463.15	284,132.34	355,014.41	343,913.82	364,335.88	373,427.16	311,282.96	353,494.44	306,457.78	
Pupil Transportation	68,215.74	65,280.72	74,517.27	82,333.70	66,245.15	57,878.09	63,820.36	88,293.09	80,230.23	75,526.38
Other Support Services	433,525.94	547,166.78	510,567.50	711,914.64	764,676.97	625,473.00	702,090.01	607,556.13	679,778.33	483,427.03
Unallocated Benefits	8,714,543.42	8,494,172.91	6,114,333.95	5,638,582.32	3,148,950.26	3,124,965.98	3,570,430.56	3,186,694.96	2,753,061.27	2,463,091.82
Transfer to Cover Deficit - Food Service		53,359.75		65,000.00						
On-Behalf Pension Contributions	686,183.00	643,357.00	1,836,309.00	602,270.00	828,028.00	971,490.00	602,728.00	414,450.00	365,581.00	352,718.00
Reimbursed TPAF Social Security Contributions	563,204.55	554,215.78	514,776.63	525,121.17	549,345.37	520,294.72	550,773.96	520,294.72	469,032.52	441,961.52
Capital Outlay					62,881.00	62,880.00		76,928.00	49,138.23	45,181.31
Special Schools	236,482.81	231,376.80	202,477.49	207,965.12	216,487.94	258,993.74	233,692.40	208,913.86	267,602.49	228,747.71
<b>Total Governmental Activities Expenses</b>	<b>27,752,435.98</b>	<b>27,232,111.17</b>	<b>25,534,585.21</b>	<b>24,079,880.40</b>	<b>21,243,644.18</b>	<b>22,551,866.37</b>	<b>21,461,412.44</b>	<b>20,530,557.80</b>	<b>18,967,857.95</b>	<b>16,329,281.64</b>
Business-type Activities:										
Food Service	385,047.16	393,490.63	414,515.93	348,813.61	414,759.53	429,292.31	466,908.64	456,703.27	415,858.13	413,331.52
Enterprise Other	899,980.64	875,810.56	780,439.05	763,886.25	758,078.71	778,723.79	1,212,617.70	1,236,352.75	1,281,772.84	1,887,208.72
<b>Total Business-type Activities Expense</b>	<b>1,285,027.80</b>	<b>1,269,301.19</b>	<b>1,194,954.98</b>	<b>1,112,699.86</b>	<b>1,172,838.24</b>	<b>1,208,016.10</b>	<b>1,679,526.34</b>	<b>1,693,056.02</b>	<b>1,697,630.97</b>	<b>2,300,540.24</b>
<b>Total Government Expenses</b>	<b>29,037,463.78</b>	<b>28,501,412.36</b>	<b>26,729,540.19</b>	<b>25,192,580.26</b>	<b>22,416,482.42</b>	<b>23,759,902.47</b>	<b>23,140,938.78</b>	<b>22,223,613.82</b>	<b>20,665,288.92</b>	<b>18,629,821.88</b>
<b>Program Revenues</b>										
Governmental Activities:										
Operating Grants and Contributions	7,215,439.44	6,494,820.04	5,021,451.48	4,345,303.36	2,480,539.25	2,535,494.28	2,288,304.84	2,071,813.67	2,261,066.24	1,862,296.03
<b>Total Governmental Activities Program Revenues</b>	<b>7,215,439.44</b>	<b>6,494,820.04</b>	<b>5,021,451.48</b>	<b>4,345,303.36</b>	<b>2,480,539.25</b>	<b>2,535,494.28</b>	<b>2,288,304.84</b>	<b>2,071,813.67</b>	<b>2,261,066.24</b>	<b>1,862,296.03</b>
Business-type activities:										
Charges for services										
Food Service	291,185.63	293,881.65	265,237.80	276,053.02	252,128.52	285,975.05	370,455.50	371,389.65	301,924.88	386,049.70
Other	603,729.99	674,934.71	515,936.12	640,454.29	909,790.58	904,831.82	837,938.11	1,534,619.95	2,038,690.10	2,190,763.59
Operating Grants and Contributions	72,730.98	98,020.25	101,133.37	107,728.99	119,454.14	122,923.58	117,503.82	94,585.59	89,614.51	77,508.30
<b>Total Business-type Activities Program Revenues</b>	<b>967,646.60</b>	<b>1,066,836.61</b>	<b>882,307.29</b>	<b>1,024,236.30</b>	<b>1,281,373.24</b>	<b>1,313,730.45</b>	<b>1,325,897.43</b>	<b>2,000,595.19</b>	<b>2,430,229.49</b>	<b>2,654,321.59</b>
<b>Total Government Program Revenues</b>	<b>8,183,086.04</b>	<b>7,561,656.65</b>	<b>5,903,758.77</b>	<b>5,369,539.66</b>	<b>3,761,912.49</b>	<b>3,849,224.73</b>	<b>3,614,202.27</b>	<b>4,072,408.86</b>	<b>4,691,295.73</b>	<b>4,516,617.62</b>
<b>Net (Expense)/Revenue</b>										
Governmental Activities	(20,536,966.54)	(20,737,291.13)	(20,513,133.73)	(19,734,577.04)	(18,763,104.93)	(20,016,392.09)	(19,173,107.60)	(18,458,744.13)	(16,706,591.71)	(14,466,965.61)
Business-type Activities	(317,381.20)	(212,484.58)	(312,647.69)	(88,463.56)	106,535.00	105,714.35	(353,628.91)	307,539.17	732,598.52	353,781.95
<b>Total Government-wide Net Expense</b>	<b>(20,854,377.74)</b>	<b>(20,949,755.71)</b>	<b>(20,825,781.42)</b>	<b>(19,823,040.60)</b>	<b>(18,656,569.93)</b>	<b>(19,910,677.74)</b>	<b>(19,526,736.51)</b>	<b>(18,151,204.96)</b>	<b>(15,973,993.19)</b>	<b>(14,113,204.26)</b>



**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**

Changes in Net Position  
Last Ten Fiscal Years (accrual basis of accounting)  
Unaudited

	Fiscal Year Ending June 30,									
	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
<b>General Revenues and Other Changes in Net Position</b>										
Governmental Activities:										
County Appropriation	\$ 8,150,000.00	\$ 7,900,000.00	\$ 7,800,000.00	\$ 7,675,000.00	\$ 7,625,000.00	\$ 7,608,629.00	\$ 6,937,337.00	\$ 6,937,337.00	\$ 22,937,337.00	\$ 9,000,000.00
Unrestricted Grants and Contributions	8,180,811.07	7,877,157.60	7,890,039.32	7,800,958.67	7,600,047.52	7,425,427.39	7,016,578.61	5,884,404.84	6,838,412.00	5,658,595.00
Restricted Grants and Contributions										
Tuition - LEA's	3,485,592.31	3,147,254.68	3,084,493.52	3,071,994.00	2,945,642.79	2,723,906.87	2,557,307.36	211,765.00	199,844.30	112,203.67
Non-Resident Fees	145,349.00	130,234.50	147,456.00	111,593.12	222,075.00	197,800.00	229,250.00	350,200.00	523,649.41	642,600.00
Miscellaneous Income	235,192.87	300,114.90	232,807.04	188,822.45	323,110.61	230,084.07	264,888.83	106,536.15	147,993.44	207,157.66
Special Item										
Transfers		2,742.19			57,678.65		129,350.07		(435.11)	(610,750.00)
Special Revenue Fund Adjustment			(2,999.00)				(7,501.50)			
Capital Projects Fund Adjustment	0.35									
Cancellation of Prior Year Payable/(Receivable)		(39,155.39)				(41,043.80)	(3,262,004.12)	(587,843.23)	(547.06)	(773,200.47)
Capital Contributions							3,213.95	3,500.00	152,945.12	
Net Adjustment on Disposal of Fixed Assets			(9,547.10)		(54,001.79)	(48,368.83)				5,800.15
<b>Total Governmental Activities</b>	<b>20,206,945.60</b>	<b>19,318,348.38</b>	<b>19,142,249.78</b>	<b>18,828,388.24</b>	<b>18,719,552.78</b>	<b>18,096,434.70</b>	<b>13,868,420.20</b>	<b>12,905,899.76</b>	<b>30,799,199.10</b>	<b>14,242,406.01</b>
Business-type Activities:										
County Appropriation	50,000.00	100,000.00	200,000.00	325,000.00	(57,678.65)		(129,350.07)			610,750.00
Transfers		42,030.94		65,000.00						
Special Item										
Loss on Disposal of Fixed Assets							(9,506.37)	(6,887.24)	74,790.48	(1,052.94)
Capital Contributions				(13,500.00)	(1,562.50)	(2,368.13)		(2,491.73)		
Cancellation of Prior Year Payable/(Receivable)		(600.00)		6,400.00						
Prior Year Revenue Adjustment										
<b>Total Business-type Activities</b>	<b>50,000.00</b>	<b>141,430.94</b>	<b>197,800.00</b>	<b>382,900.00</b>	<b>(59,241.15)</b>	<b>(2,368.13)</b>	<b>(138,856.44)</b>	<b>(9,378.97)</b>	<b>74,790.48</b>	<b>609,697.06</b>
<b>Total Government-wide</b>	<b>\$ 20,256,945.60</b>	<b>\$ 19,459,779.32</b>	<b>\$ 19,340,049.78</b>	<b>\$ 19,211,288.24</b>	<b>\$ 18,660,311.63</b>	<b>\$ 18,094,066.57</b>	<b>\$ 13,729,563.76</b>	<b>\$ 12,896,520.79</b>	<b>\$ 30,873,989.58</b>	<b>\$ 14,852,103.07</b>
<b>Change in Net Position</b>										
Governmental Activities	\$ (330,050.94)	\$ (1,418,942.75)	\$ (1,370,893.95)	\$ (906,208.80)	\$ (43,552.15)	\$ (1,919,957.39)	\$ (5,304,687.40)	\$ (5,552,844.37)	\$ 14,092,607.39	\$ (224,579.60)
Business-type Activities	(267,381.20)	(71,033.64)	(114,847.69)	294,436.44	49,293.85	103,346.22	(492,485.35)	298,160.20	807,389.00	963,478.41
<b>Total Government</b>	<b>\$ (597,432.14)</b>	<b>\$ (1,489,976.39)</b>	<b>\$ (1,485,731.64)</b>	<b>\$ (611,772.36)</b>	<b>\$ 5,741.70</b>	<b>\$ (1,816,611.17)</b>	<b>\$ (5,797,172.75)</b>	<b>\$ (5,254,684.17)</b>	<b>\$ 14,899,996.39</b>	<b>\$ 738,898.81</b>

Source: District Records

**NOTES:**

- (1) Source: CAFR Exhibit A-2
- (2) For the fiscal year ended June 30, 2015, the School District adopted GASBS No's. 68 and 71, which required the School District to record its proportionate share of the net pension liability and related deferred outflows and inflows of resources in the government-wide financial statements. Balances prior to June 30, 2015 are shown as originally reported and have not been restated for this adoption.

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**  
 Fund Balances, Governmental Funds  
 Last Ten Fiscal Years (modified accrual basis of accounting)  
 Unaudited

	Fiscal Year Ending June 30,									
	2018	2017	2016	2015	2014	2013	2011(1)	2010	2009	2008
General Fund										
Reserved	\$ 391,899.55	\$ 391,897.20	\$ 510,877.00	\$ 450,875.00	\$ 450,873.00	\$ 836,920.00	\$ 311,715.00	\$ 111,510.00	\$ 1,872,272.83	\$ 3,053,818.59
Unreserved (Deficit)	3,035,089.93	2,709,247.00	2,625,892.00	1,910,458.70	2,317,066.90	803,911.10	1,359,437.80	813,331.00	(733,982.95)	79,361.74
Restricted	(236,181.56)	(218,800.94)	(474,684.93)	(485,522.29)	(216,615.89)	(233,250.22)	(128,901.72)	(55,805.19)		
Assigned										
Unassigned (Deficit)										
<b>Total General Fund</b>	<b>\$ 3,190,807.92</b>	<b>\$ 2,882,343.26</b>	<b>\$ 2,662,084.07</b>	<b>\$ 1,875,811.41</b>	<b>\$ 2,551,324.01</b>	<b>\$ 1,407,580.88</b>	<b>\$ 1,542,251.08</b>	<b>\$ 869,035.81</b>	<b>\$ 1,138,289.88</b>	<b>\$ 3,133,180.33</b>
All Other Governmental Funds										
Reserved			\$ 85,398.89	\$ 139,969.27					\$ 4,607,364.74	\$ 15,092,894.35
Assigned										
<b>Total All Other Governmental Funds</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 85,398.89</b>	<b>\$ 139,969.27</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,607,364.74</b>	<b>\$ 15,092,894.35</b>

(1) - GASB Statement No. 54 effective for the fiscal year ending June 30, 2011. The objective of this statement is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund type definitions.

Source: District Records



**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**  
 General Fund - Other Local Revenue by Source  
 Last Ten Fiscal Years (modified accrual basis of accounting)  
 Unaudited

	Fiscal Year Ending June 30,									
	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Tuition - LEA's	\$ 3,495,592.31	\$ 3,147,254.58	\$ 3,084,493.52	\$ 3,071,994.00	\$ 3,057,950.49	\$ 2,919,685.79	\$ 2,693,204.37	\$ 2,557,307.36	\$ 211,765.00	\$ 199,844.30
Nonresident Fees	145,349.00	130,234.50	147,456.00	111,593.12	136,730.00	222,075.00	197,800.00	229,250.00	350,200.00	523,649.41
Interest Earned on Investments	150,000.00	124,100.00	157,500.00	130,500.00	178,500.00	175,000.00	2,110.05	5,974.05	15,479.92	26,922.30
Rent							146,035.00			
Summer School							31,286.50			
Miscellaneous	85,193.22	176,014.90	72,308.04	38,322.45	247,261.28	150,753.13	84,673.33	258,914.78	102,462.63	121,071.14
	<u>\$ 3,876,134.53</u>	<u>\$ 3,577,603.98</u>	<u>\$ 3,461,757.56</u>	<u>\$ 3,352,409.57</u>	<u>\$ 3,620,441.77</u>	<u>\$ 3,493,470.92</u>	<u>\$ 3,155,109.25</u>	<u>\$ 3,051,446.19</u>	<u>\$ 679,907.55</u>	<u>\$ 871,487.15</u>

Source: District Records

## **Demographic and Economic Information**

Demographic and economic information is intended (1) to assist users in understanding the socioeconomic environment within which the School District operates and (2) to provide information that facilitates comparisons of financial statement information over time and among school districts. Please refer to the following exhibits for a historical view of the demographic and economic statistics and factors prevalent in the location in which the School District operates.

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**  
 Demographic and Economic Statistics  
 Last Ten Fiscal Years  
 Unaudited

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<u>Year</u>	<u>Population (1)</u>	<u>Personal Income (2)</u>	<u>Per Capita Personal Income (3)</u>	<u>Unemployment Rate (4)</u>
2018	Unavailable	Unavailable	Unavailable	Unavailable
2017	292,206	Unavailable	Unavailable	4.7%
2016	292,330	\$ 14,618,253,980	\$ 50,006	5.1%
2015	291,479	14,223,883,721	48,799	6.1%
2014	290,951	13,559,189,453	46,603	7.1%
2013	289,940	13,096,299,860	45,169	8.5%
2012	289,671	12,986,819,943	44,833	10.0%
2011	289,363	12,583,818,144	43,488	9.3%
2010	288,602	11,951,297,422	41,411	10.0%
2009	289,920	11,843,521,920	40,851	9.2%

**Source:**

- (1) Information provided by the NJ Dept of Labor and Workforce Development
- (2) Personal income has been estimated based upon the municipal population and per capita personal income presented
- (3) Per Capita personal income data provided by the NJ Dept of Labor and Workforce Development
- (4) Unemployment data provided by the NJ Dept of Labor and Workforce Development

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**  
Principal Employers  
Current Year and Ten Years Ago  
Unaudited

<u>Employer</u>	<u>2018</u>			<u>2009</u>		
	<u>Employees</u>	<u>Rank</u>	<u>Percentage of Total County Employment</u>	<u>Employees</u>	<u>Rank</u>	<u>Percentage of Total County Employment</u>
Inspira Medical Center - Woodbury	1,825	1	1.20%			
Underwood Memorial Hospital				1,860	1	1.27%
Rowan University	1,300	2	0.86%	1,300	2	0.88%
Kennedy University Hospital	1,200	3	0.79%	1,200	3	0.82%
Missa Bay	950	4	0.63%	750	6	0.51%
Exxon Mobil Corporation	750	5	0.49%			
U.S. Food Service	725	6	0.48%	900	4	0.61%
Godwin Pumps / ITT	640	7	0.42%	640	8	0.44%
DGI Services	600	8	0.40%			
Paulsboro Refinery LLC	600	9	0.40%			
Direct Group				850	5	0.58%
Valero Refining Co.				550	10	0.37%
Delaware Valley Floral Group	500	10	0.33%			
Sony DADC				550	9	0.37%
US Postal Service				700	7	0.48%
	<u>9,090</u>		<u>6.00%</u>	<u>8,050</u>		<u>6.33%</u>

**Source:** Gloucester County Department of Economic Development

## **Operating Information**

Operating information is intended to provide contextual information about the School District's operations and resources to assist readers in using financial statement information to understand and assess the School District's economic condition. Please refer to the following exhibits for a historical view of the factors and statistics pertinent to the School District's operations.



**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**

Operating Statistics  
Last Ten Fiscal Years  
Unaudited

<u>Fiscal</u>	<u>Enrollment</u>	<u>Operating Expenditures (1)</u>	<u>Cost Per Pupil</u>	<u>Percentage Change</u>	<u>Teaching Staff (2)</u>	<u>Average Daily Enrollment (ADE) (3)</u>	<u>Average Daily Attendance (ADA) (3)</u>	<u>% Change in Average Daily Enrollment</u>	<u>Student Attendance Percentage</u>
2018	1,400.0	\$ 24,379,359.02	\$ 17,413.83	10.67%	106.50	1,388.3	1,323.1	5.18%	95.30%
2017	1,307.0	21,828,182.06	16,700.98	7.22%	109.50	1,303.3	1,243.2	-1.82%	95.39%
2016	1,331.0	20,942,978.67	15,734.77	4.27%	111.50	1,319.9	1,260.9	-0.88%	95.53%
2015	1,339.5	20,863,782.22	15,575.80	-2.80%	108.50	1,327.4	1,266.7	1.68%	95.43%
2014	1,338.0	20,190,065.44	15,089.74	6.64%	109.50	1,331.6	1,289.6	8.14%	96.85%
2013	1,305.0	20,912,181.92	16,024.66	7.45%	110.00	1,305.5	1,262.9	11.08%	96.74%
2012	1,240.0	17,545,630.90	14,149.70	1.68%	107.00	1,231.4	1,195.1	13.32%	97.05%
2011	1,176.0	17,538,853.57	14,913.99	-1.19%	107.00	1,175.3	1,142.1	16.32%	97.18%
2010	1,083.0	15,070,797.15	13,915.79	-7.80%	96.00	1,086.7	1,046.6	20.73%	96.31%
2009	1,003.0	15,138,234.87	15,092.96	-9.77%	72.00	1,010.4	977.9	37.53%	96.78%

**Sources:** District records, ASSA and Schedules J-12, J-14

**Note:** Enrollment based on annual October district count.

- (1) Operating expenditures equal total expenditures less debt service and capital outlay; Schedule J-1
- (2) Teaching staff includes only full-time equivalents of certificated staff.
- (3) Average daily enrollment and average daily attendance are obtained from the School Register Summary (SRS).

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**  
 School Building Information  
 Last Ten Fiscal Years  
 Unaudited

	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
<b>District Building</b>											
<b>Vocational-Technical School</b>											
Gloucester County Institute of Technology (1972)	378,676	378,676	378,676	378,676	378,676	378,676	378,676	378,676	378,676	328,509	297,879
Square Feet											
Capacity (students) <sup>1</sup>											
Enrollment	1,400.0	1,307.0	1,331.0	1,339.5	1,338.0	1,305.0	1,240.0	1,176.0	1,083.0	1,003.0	889.0

Number of Schools at June 30, 2018  
 High School - 1

<sup>1</sup> N.J.S.A. 18A:7G et seq. provides no standard capacity for County Vocational-Technical School Districts due to the specialized programs offered

**Source:** District records, ASSA

Note: Year of original construction is shown in parentheses. Increases in square footage and capacity are the result of additions. Enrollment is based on the annual October district count.

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**  
 Schedule of Required Maintenance  
 Last Ten Fiscal Years  
 Unaudited

		2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
UNDISTRIBUTED EXPENDITURES - REQUIRED MAINTENANCE FOR SCHOOL FACILITIES											
11-000-2611-XXX											
	Gross Square Footage										
* School Facilities											
Gloucester County Institute of Technology	378,676	\$ 175,373	\$ 237,251	\$ 231,452	\$ 212,083	\$ 190,033	\$ 600,954	\$ 322,377	\$ 290,746	\$ 217,656	\$ 183,646
Total School Facilities		\$ 175,373	\$ 237,251	\$ 231,452	\$ 212,083	\$ 190,033	\$ 600,954	\$ 322,377	\$ 290,746	\$ 217,656	\$ 183,646

\* School Facilities as defined under EFCFA.  
 (N.J.A.C. 6A:26-1.2 and N.J.A.C. 6A:26A-1.3)

Source: District Records

## GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT

Insurance Schedule

June 30, 2018

Unaudited

	<u>Coverage</u>	<u>Deductible</u>
<b>Automobile Liability (1)</b>		
Bodily Injury and Property Damage	\$ 16,000,000 per occurrence	
Uninsured/Underinsured Motorists - Private Passenger Auto	1,000,000 per accident	
Uninsured/Underinsured Motorists - All Other Vehicles	15,000 Bodily Injury Per Person	
	30,000 Bodily Injury Per Accident	
	5,000 Property Damage Per Accident	
<b>Property (1)</b>		
Blanket Real and Personal Property	\$ 400,000,000 per occurrence NJSIG Limit	\$ 5,000
Blanket Extra Expense	50,000,000 per occurrence NJSIG Limit	5,000
Blanket Valuable Papers and Records	10,000,000 per occurrence NJSIG Limit	5,000
Demolition and Increased Cost of Construction	25,000,000 per occurrence NJSIG Limit	
Loss of Business Income/Tuition	2,900,000	
Pollutant Cleanup and Removal	250,000 per occurrence	
Earthquake	50,000,000 per occurrence/NJSIG annual aggregate	
Terrorism	1,000,000 per occurrence/NJSIG annual aggregate	
<b>Comprehensive General Liability (1)</b>		
Combined Single Limit for Bodily Injury & Property Damage	\$ 16,000,000 Combined Single Limit for Bodily Injury & Property Damage	
Products and Completed Operations	\$ 16,000,000 annual aggregate	
Sexual Abuse	16,000,000 per occurrence	
	17,000,000 annual NJSIG aggregate	
Personal Injury and Advertising Injury	16,000,000 per occurrence/annual aggregate	
Employee Benefits Liability	16,000,000 per occurrence/annual aggregate	\$ 1,000 per claim
Terrorism	1,000,000 per occurrence/NJSIG annual aggregate	
<b>Worker's Compensation - Employers' Liability (1)</b>		
Bodily Injury by Accident	\$ 2,000,000 each accident	
Bodily Injury by Disease	2,000,000 each employee	
Bodily Injury by Disease	2,000,000 aggregate limit	
<b>School Leaders Errors &amp; Omissions (1)</b>		
Coverage A		
Limit of Liability:	\$ 16,000,000 each policy period	\$ 5,000 each claim
Coverage B		
Limit of Liability:	\$ 100,000 each claim	\$ 5,000 each claim
	300,000 each policy period	
<b>Public Official Bonds (2)</b>		
Assistant Superintendent for Business/Board Secretary	\$ 215,000	
<b>Student Accident Policy (3)</b>		
Accident Medical Expense Benefit	\$ 6,000,000	\$ 25,000 2-year deductible incurral period
<b>Catastrophic Student Accident (4)</b>		
Catastrophic Student Accident Coverage	\$ 1,000,000	

(1) - New Jersey School Insurance Group Educational Risk and Insurance Consortium (ERIC South)

(2) - Western Surety

(3) - Monumental Life Insurance Company

(4) - National Union Fire Insurance Company of Pittsburgh, PA

Source: District Records

**SINGLE AUDIT SECTION**

**REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND REPORT ON INTERNAL CONTROL  
OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE AND  
STATE OF NEW JERSEY CIRCULAR 15-08-OMB**

**INDEPENDENT AUDITOR'S REPORT**

The Honorable President and  
Members of the Board of Education  
Gloucester County Vocational Technical School District  
County of Gloucester, New Jersey

**Report on Compliance for Each Major Federal and State Program**

We have audited the Gloucester County Vocational Technical School District's, a component unit of the County of Gloucester, State of New Jersey, compliance with the types of compliance requirements described in the *OMB Compliance Supplement* and the *New Jersey State Grant Compliance Supplement* that could have a direct and material effect on each of the School District's major federal and state programs for the fiscal year ended June 30, 2018. The School District's major federal and state programs are identified in the *Summary of Auditor's Results* section of the accompanying *Schedule of Findings and Questioned Costs*.

***Management's Responsibility***

Management is responsible for compliance with federal and state statutes, regulations, and the terms and conditions of its federal and state awards applicable to its federal and state programs.

***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for each of the School District's major federal and state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; audit requirements as prescribed by the Division of Administration and Finance, Department of Education, State of New Jersey; Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance); and State of New Jersey Circular 15-08-OMB, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*. Those standards, the Uniform Guidance, and State of New Jersey Circular 15-08-OMB, require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal or state program occurred. An audit includes examining, on a test basis, evidence about the Gloucester County Vocational Technical School District's, a component unit of the County of Gloucester, State of New Jersey, compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal and state program. However, our audit does not provide a legal determination of the Gloucester County Vocational Technical School District, a component unit of the County of Gloucester, State of New Jersey, compliance.

### **Opinion on Each Major Federal and State Program**

In our opinion, the Gloucester County Vocational Technical School District, a component unit of the County of Gloucester, State of New Jersey, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal and state programs for the fiscal year ended June 30, 2018.

### **Report on Internal Control Over Compliance**

Management of the Gloucester County Vocational Technical School District, a component unit of the County of Gloucester, State of New Jersey, is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the School District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal and state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal and state program and to test and report on internal control over compliance in accordance with the Uniform Guidance and State of New Jersey Circular 15-08-OMB, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the School District's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal and state program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal and state program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal and state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and State of New Jersey Circular 15-08-OMB. Accordingly, this report is not suitable for any other purpose.

Respectfully submitted,



BOWMAN & COMPANY LLP  
Certified Public Accountants  
& Consultants



Michael J. Welding  
Certified Public Accountant  
Public School Accountant No. CS 00886

Woodbury, New Jersey  
February 20, 2019

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**  
 Schedule of Expenditures of Federal Awards, Schedule A  
 For the Fiscal Year Ended June 30, 2018

Federal Grantor / Pass-through Grantor / Program Title	Federal CFDA Number	Federal FAIN Number	Pass-Through Entity Identifying Number	Program or Award Amount	Grant Period		Balance June 30, 2017	Carryover / (Walkover) Amount
					From	To		
Special Revenue Fund:								
U.S. Department of Education:								
Passed-through State Department of Education:								
No Child Left Behind (E.S.S.A.):								
Title I Grants to Local Educational Agencies	84.010	S010A170030	NCLB177518	\$ 150,352.00	7/1/2017	6/30/2018		
Title I Grants to Local Educational Agencies	84.010	S010A160030	NCLB177517	149,669.00	7/1/2016	6/30/2017	<u>\$ (31,145.00)</u>	
Total Title I							<u>(31,145.00)</u>	<u>-</u>
Improving Teacher Quality (Title II)	84.367	S367A170029	NCLB177518	29,634.00	7/1/2017	6/30/2018		
Improving Teacher Quality (Title II)	84.367	S367A160029	NCLB177517	10,968.00	7/1/2016	6/30/2017	<u>(1,256.00)</u>	
Total Title II							<u>(1,256.00)</u>	<u>-</u>
Student Support and Academic Enrichment (Title IV)	84.424	S424A170031	NCLB177518	10,000.00	7/1/2017	6/30/2018		
Total Title IV							<u>-</u>	<u>-</u>
Individuals with Disabilities Education Act (IDEA)								
Special Education - Grants to States (IDEA, Part B)								
Special Education - Grants to States (IDEA, Part B)	84.027	H027A150100	IDEA177518	176,185.00	7/1/2017	6/30/2018		
Special Education - Grants to States (IDEA, Part B)	84.027	H027A150100	IDEA177517	203,231.00	7/1/2016	6/30/2017	<u>(55,665.00)</u>	
Total IDEA Special Education Cluster							<u>(55,665.00)</u>	<u>-</u>
Career and Technical Education - Basic Grants to States (Perkins IV)								
Secondary Reserve								
Secondary	84.048A	V048A140030	PERK177518	43,063.00	7/1/2017	6/30/2018		
Secondary	84.048A	V048A140030	PERK177518	176,058.00	7/1/2017	6/30/2018		
Secondary	84.048A	V048A140030	PERK177517	178,030.00	7/1/2016	6/30/2017	<u>(13,111.00)</u>	
Total Career and Technical Education - Basic Grants to States Cluster							<u>(13,111.00)</u>	<u>-</u>
Total U.S. Department of Education (State)								
							<u>(101,177.00)</u>	<u>-</u>
U.S. Department of Labor:								
Passed-Through County of Gloucester:								
WIOA Youth Activities:								
Youth One Stop Career Center "At Risk"	17.259	unavailable	unavailable	266,400.00	7/1/2017	6/30/2018		
Youth One Stop Career Center "At Risk"	17.259	unavailable	unavailable	396,483.57	7/1/2016	6/30/2017	<u>(40,030.95)</u>	
Youth Summer Program	17.259	unavailable	unavailable	72,487.00	6/1/2017	9/1/2018	<u>(3,809.62)</u>	
Youth Summer Program	17.259	unavailable	unavailable	91,000.00	6/1/2016	9/1/2017	<u>(565.16)</u>	
Total WIOA Cluster							<u>(44,405.73)</u>	<u>-</u>
Total U.S. Department of Labor								
							<u>(44,405.73)</u>	<u>-</u>
Total Special Revenue Fund								
							<u>(145,582.73)</u>	<u>-</u>
Enterprise Fund:								
U.S. Department of Agriculture								
Passed-through State Department of Education:								
Child Nutrition Cluster:								
School Breakfast Program	10.553	171NJ304N1099	100-030-3350-021	7,919.55	7/1/2017	6/30/2018		
School Breakfast Program	10.553	1616NJ304N1099	100-030-3350-021	9,897.60	7/1/2016	6/30/2017	<u>(592.54)</u>	
Food Distribution Program (Non-Cash Assistance)	10.555	171NJ304N1099	N/A	16,200.96	7/1/2017	6/30/2018		
Food Distribution Program (Non-Cash Assistance)	10.555	1616NJ304N1099	N/A	21,352.42	7/1/2016	6/30/2017	<u>9,643.50</u>	
National School Lunch Program	10.555	171NJ304N1099	100-030-3350-023	46,796.04	7/1/2017	6/30/2018		
National School Lunch Program	10.555	1616NJ304N1099	100-030-3350-023	55,031.20	7/1/2016	6/30/2017	<u>(2,010.48)</u>	
Total Child Nutrition Cluster							<u>7,040.48</u>	<u>-</u>
Total Enterprise Fund								
							<u>7,040.48</u>	<u>-</u>
Total Federal Financial Assistance								
							<u>\$ (138,542.25)</u>	<u>\$ -</u>

The accompanying Notes to Financial Statements and Notes to the Schedules of Expenditures of Federal Awards and State Financial Assistance are an integral part of this schedule.



Cash Received	Budgetary Expenditures			Passed- Through to Subrecipients	Adjustments	Repayment of Prior Years' Balances	Balance at June 30, 2018		
	Pass-Through Funds	Direct Funds	Total Budgetary Expenditures				(Accounts Receivable)	Unearned Revenue	Due to Grantor
\$ 101,963.00 31,145.00	\$ 150,352.00		\$ 150,352.00				\$ (48,389.00)		
133,108.00	150,352.00	-	150,352.00	-	-	-	(48,389.00)	-	-
20,674.00 1,256.00	29,634.00		29,634.00				(8,960.00)		
21,930.00	29,634.00	-	29,634.00	-	-	-	(8,960.00)	-	-
6,027.00	10,000.00		10,000.00				(3,973.00)		
6,027.00	10,000.00	-	10,000.00	-	-	-	(3,973.00)	-	-
132,024.00 55,665.00	176,185.00		176,185.00				(44,161.00)		
187,689.00	176,185.00	-	176,185.00	-	-	-	(44,161.00)	-	-
36,571.00 140,483.00 13,111.00	43,063.00 176,058.00		43,063.00 176,058.00				(6,492.00) (35,575.00)		
190,165.00	219,121.00	-	219,121.00	-	-	-	(42,067.00)	-	-
538,919.00	585,292.00	-	585,292.00	-	-	-	(147,550.00)	-	-
209,994.64 63,885.05 72,379.33 565.16	266,400.00 23,854.67 68,677.37		266,400.00 23,854.67 68,677.37				(56,405.36) (0.57) (107.66)		
346,824.18	358,932.04	-	358,932.04	-	-	-	(56,513.59)		-
346,824.18	358,932.04	-	358,932.04	-	-	-	(56,513.59)	-	-
885,743.18	944,224.04	-	944,224.04	-	-	-	(204,063.59)	-	-
6,308.50 592.54 16,200.96 39,004.13 2,010.48	7,919.55 13,207.58 9,643.50 46,796.04		7,919.55 13,207.58 9,643.50 46,796.04				(1,611.05)	\$ 2,993.38	
64,116.61	77,566.67	-	77,566.67	-	-	-	(9,402.96)	2,993.38	-
64,116.61	77,566.67	-	77,566.67	-	-	-	(9,402.96)	2,993.38	-
\$ 949,859.79	\$ 1,021,790.71	\$ -	\$ 1,021,790.71	\$ -	\$ -	\$ -	\$ (213,466.55)	\$ 2,993.38	\$ -

**GLOUCESTER COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT**  
 Schedule of Expenditures of State Financial Assistance, Schedule B  
 For the Fiscal Year Ended June 30, 2018

State Grantor / Program Title	Grant or State Project Number	Program or Award Amount	Grant Period		Balance at June 30, 2017		Carryover / (Walkover) Amount
			From	To	Unearned Revenue / (Accounts Receivable)	Due to Grantor	
<b>General Fund:</b>							
New Jersey Department of Education:							
Current Expense:							
State Aid - Public Cluster:							
Equalization Aid	18-495-034-5120-078	\$ 7,211,480.00	7/1/2017	6/30/2018			
Equalization Aid	17-495-034-5120-078	6,963,557.00	7/1/2016	6/30/2017	\$ (690,696.31)		
Special Education Categorical Aid	18-495-034-5120-089	692,109.00	7/1/2017	6/30/2018			
Special Education Categorical Aid	17-495-034-5120-089	692,109.00	7/1/2016	6/30/2017	(68,648.41)		
Security Aid	18-495-034-5120-084	35,659.00	7/1/2017	6/30/2018			
Security Aid	17-495-034-5120-084	35,659.00	7/1/2016	6/30/2017	(3,536.92)		
Adult and Post-Graduate Program Aid	18-100-034-5120-510	105,486.00	7/1/2017	6/30/2018			
PARCC Readiness	18-495-034-5120-098	13,980.00	7/1/2017	6/30/2018			
PARCC Readiness	17-495-034-5120-098	13,980.00	7/1/2016	6/30/2017	(1,386.64)		
Per Pupil Growth Aid	18-495-034-5120-097	13,980.00	7/1/2017	6/30/2018			
Per Pupil Growth Aid	17-495-034-5120-097	13,980.00	7/1/2016	6/30/2017	(1,386.64)		
Professional Learning Community Aid	18-495-034-5120-101	13,440.00	7/1/2017	6/30/2018			
Professional Learning Community Aid	17-495-034-5120-101	13,440.00	7/1/2016	6/30/2017	(1,333.08)		
Total State Aid - Public Cluster					(766,988.00)	-	-
Reimbursed TPAF Social Security Contributions	18-495-034-5094-003	563,204.55	7/1/2017	6/30/2018			
Reimbursed TPAF Social Security Contributions	17-495-034-5094-003	554,215.78	7/1/2016	6/30/2017	(26,969.92)		
Total Reimbursed TPAF Social Security Contributions					(26,969.92)	-	-
Lead Testing for Schools Aid	17-495-034-5120-104	2,444.42	7/1/16	6/30/17	(2,444.42)		
Total General Fund					(796,402.34)	-	-
<b>Capital Projects Fund:</b>							
New Jersey School Development Authority:							
Additional State School Building Aid - SDA Grants	1775-010-13-2001-G04	240,758.00	Project Completion		(201,602.61)		
Total Capital Projects Fund					(201,602.61)	-	-
<b>Special Revenue Fund:</b>							
New Jersey Department of Education:							
Apprentice Coordinator	18-100-034-5062-032	35,000.00	7/1/2017	6/30/2018			
Apprentice Coordinator	17-100-034-5062-032	35,000.00	7/1/2016	6/30/2017	(9,820.00)		
Total Apprentice Coordinator					(9,820.00)	-	-
Career and Technical Education - Basic Grants to States (Perkins IV)							
Post Secondary	18-100-034-5062-032	88,902.00	7/1/2017	6/30/2018			
Total Career and Technical Education - Basic Grants to States Cluster					-	-	-
Total State Department of Education					(9,820.00)	-	-
Total Special Revenue Fund					(9,820.00)	-	-
<b>Enterprise Fund:</b>							
New Jersey Department of Agriculture:							
State School Lunch Program	18-100-010-3350-023	1,814.43	7/1/2017	6/30/2018			
State School Lunch Program	17-100-010-3350-023	1,739.03	7/1/2016	6/30/2017	(61.22)		
Total Enterprise Fund					(61.22)	-	-
Total State Financial Assistance subject to Major Program Determination for State Single Audit					(1,007,886.17)	-	-
<b>State Financial Assistance not subject to Calculation for Major Program Determination for State Single Audit:</b>							
General Fund (Non-Cash Assistance):							
New Jersey Department of the Treasury:							
On-behalf T.P.A.F. Pension Contributions:							
Normal Cost	18-495-034-5094-002	1,034,144.00	7/1/2017	6/30/2018			
Non-Contributory Insurance	18-495-034-5094-004	25,096.00	7/1/2017	6/30/2018			
Long-Term Disability Insurance Contribution	18-495-034-5094-004	2,042.00	7/1/2017	6/30/2018			
Post-Retirement Medical	18-495-034-5094-001	684,141.00	7/1/2017	6/30/2018			
Total General Fund (Non-Cash Assistance)					-	-	-
Total State Financial Assistance					\$ (1,007,886.17)	\$ -	\$ -

The accompanying Notes to Financial Statements and Notes to the Schedules of Expenditures of Federal Awards and State Financial Assistance are an integral part of the schedule.

Cash Received	Adjustments	Budgetary Expenditures	Passed-Through to Subrecipients	Repayment of Prior Years' Balances	Balance at June 30, 2018			(Memo Only)	
					(Accounts Receivable)	Unearned Revenue	Due to Grantor	Budgetary Receivable June 30, 2018	Cumulative Total Expenditures
\$ 6,495,945.56		\$ 7,211,480.00			\$ (715,534.44)			\$ (715,534.44)	\$ 7,211,480.00
690,696.31									6,963,557.00
623,436.85		692,109.00			(68,672.15)			(68,672.15)	692,109.00
68,648.41									692,109.00
32,120.86		35,659.00			(3,538.14)			(3,538.14)	35,659.00
3,536.92									35,659.00
95,019.51		105,486.00			(10,466.49)			(10,466.49)	105,486.00
12,592.88		13,980.00			(1,387.12)			(1,387.12)	13,980.00
1,386.64									13,980.00
12,592.88		13,980.00			(1,387.12)			(1,387.12)	13,980.00
1,386.64									13,980.00
12,106.46		13,440.00			(1,333.54)			(1,333.54)	13,440.00
1,333.08									13,440.00
<u>8,050,803.00</u>	<u>-</u>	<u>8,086,134.00</u>	<u>-</u>	<u>-</u>	<u>(802,319.00)</u>	<u>-</u>	<u>-</u>	<u>(802,319.00)</u>	<u>15,818,859.00</u>
534,777.84		563,204.55			(28,426.71)				563,204.55
26,969.92									554,215.78
<u>561,747.76</u>	<u>-</u>	<u>563,204.55</u>	<u>-</u>	<u>-</u>	<u>(28,426.71)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,117,420.33</u>
<u>2,444.42</u>									<u>2,444.42</u>
<u>8,614,995.18</u>	<u>-</u>	<u>8,649,338.55</u>	<u>-</u>	<u>-</u>	<u>(830,745.71)</u>	<u>-</u>	<u>-</u>	<u>(802,319.00)</u>	<u>16,938,723.75</u>
<u>201,602.61</u>									<u>439,701.11</u>
<u>201,602.61</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>439,701.11</u>
25,493.00		35,000.00			(9,507.00)				35,000.00
9,820.00									35,000.00
<u>35,313.00</u>	<u>-</u>	<u>35,000.00</u>	<u>-</u>	<u>-</u>	<u>(9,507.00)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>70,000.00</u>
<u>88,902.00</u>		<u>88,902.00</u>							<u>88,902.00</u>
<u>88,902.00</u>	<u>-</u>	<u>88,902.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>88,902.00</u>
<u>124,215.00</u>	<u>-</u>	<u>123,902.00</u>	<u>-</u>	<u>-</u>	<u>(9,507.00)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>158,902.00</u>
<u>124,215.00</u>	<u>-</u>	<u>123,902.00</u>	<u>-</u>	<u>-</u>	<u>(9,507.00)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>158,902.00</u>
1,522.79		1,814.43			(291.64)				1,814.43
61.22									1,739.03
<u>1,584.01</u>	<u>-</u>	<u>1,814.43</u>	<u>-</u>	<u>-</u>	<u>(291.64)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,553.46</u>
<u>8,942,396.80</u>	<u>-</u>	<u>8,775,054.98</u>	<u>-</u>	<u>-</u>	<u>(840,544.35)</u>	<u>-</u>	<u>-</u>	<u>(802,319.00)</u>	<u>17,540,880.32</u>
1,034,144.00		1,034,144.00							1,034,144.00
25,096.00		25,096.00							25,096.00
2,042.00		2,042.00							2,042.00
684,141.00		684,141.00							684,141.00
<u>1,745,423.00</u>	<u>-</u>	<u>1,745,423.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,745,423.00</u>
<u>\$ 10,687,819.80</u>	<u>\$ -</u>	<u>\$ 10,520,477.98</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (840,544.35)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (802,319.00)</u>	<u>\$ 19,286,303.32</u>

**GLOUCESTER COUNTY VOCATIONAL TECHNICAL SCHOOL DISTRICT**  
Notes to Schedules of Expenditures of Federal Awards and State Financial Assistance  
For the Fiscal Year Ended June 30, 2018

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**Note 1: BASIS OF PRESENTATION**

The accompanying schedules of expenditures of federal awards and state financial assistance (“the schedules”) include federal and state award activity of the Gloucester County Vocational Technical School District (hereafter referred to as the “School District”). The School District is defined in note 1 to the School District’s basic financial statements. The information in these schedules is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and State of New Jersey Circular 15-08-OMB, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*. All federal and state awards received directly from federal and state agencies, as well as federal awards and state financial assistance passed through other government agencies, are included on the schedules. Because these schedules present only a selected portion of the operations of the School District, it is not intended to and does not present the financial position and changes in operations of the School District.

**Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accompanying schedules are presented using the budgetary basis of accounting, with the following exceptions: programs recorded in the capital projects fund are presented on the modified accrual basis of accounting and programs recorded in the enterprise funds are presented using the accrual basis of accounting. These bases of accounting are described in note 1 to the School District’s basic financial statements. Such expenditures are recognized following the cost principles contained in Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and State of New Jersey Circular 15-08-OMB, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*, wherein certain types of expenditures are not allowed or are limited as to reimbursement.

**Note 3: INDIRECT COST RATE**

The School District has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

**Note 4: RELATIONSHIP TO BASIC FINANCIAL STATEMENTS**

The basic financial statements present the general fund and special revenue fund and capital projects fund on a GAAP basis. Budgetary comparison statements or schedules (RSI) are presented for the general fund and special revenue fund to demonstrate finance-related legal compliance in which certain revenue is permitted by law or grant agreement to be recognized in the audit year, whereas for GAAP reporting, revenue is not recognized until the subsequent year or when expenditures have been made.

The general fund is presented in the accompanying schedules on the modified accrual basis with the exception of the revenue recognition of the one or more deferred June state aid payments in the current budget year, which is mandated pursuant to N.J.S.A. 18A:22-44.2. For GAAP purposes, payments are not recognized until the subsequent budget year due to the State deferral and recording of the one or more June state aid payments in the subsequent year. The special revenue fund is presented in the accompanying schedules on the budgetary basis which recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. The special revenue fund also recognizes the one or more June state aid payments in the current budget year, consistent with N.J.S.A. 18A:22-44.2. The capital projects fund is presented in the accompanying schedules on the modified accrual basis of accounting.

**Note 4: RELATIONSHIP TO BASIC FINANCIAL STATEMENTS (CONT'D)**

The net adjustment to reconcile expenditures from the budgetary basis to the GAAP basis is \$(35,331.00) for the general fund and was not required for the special revenue fund. See exhibit C-3, notes to required supplementary information, for a reconciliation of the budgetary basis to the modified accrual basis of accounting for the general and special revenue funds.

Awards and financial assistance expenditures reported in the School District's basic financial statements on a GAAP basis are presented as follows:

<u>Fund</u>	<u>Federal</u>	<u>State</u>	<u>Total</u>
General		\$ 10,359,430.55	\$ 10,359,430.55
Special Revenue	\$ 944,224.04	123,902.00	1,068,126.04
Food Service	<u>70,916.55</u>	<u>1,814.43</u>	<u>72,730.98</u>
Total Awards and Financial Assistance	<u>\$ 1,015,140.59</u>	<u>\$ 10,485,146.98</u>	<u>\$ 11,500,287.57</u>

**Note 5: RELATIONSHIP TO FEDERAL AND STATE FINANCIAL REPORTS**

Amounts reported in the accompanying schedules agree with the amounts reported in the related federal and state financial reports.

**Note 6: REIMBURSED AND ON-BEHALF PAYMENTS**

During the fiscal year ended June 30, 2018, the School District was the recipient of federal and state assistance that represented either a reimbursement to the School District or payments made on-behalf of the School District. Revenues and expenditures reported under the federal food distribution program represent the current year value received and the current year distribution, respectively, of American-grown United States Department of Agriculture foods utilized in the School District's food service program. TPAF Social Security Contributions represents the amount reimbursed by the State for the employer's share of social security contributions for TPAF members for the fiscal year. Lastly, the School District has recognized as revenues and expenditures on-behalf payments made by the State for normal costs, non-contributory insurance, post-retirement medical costs, and long-term disability insurance related to TPAF members.

**Note 7: MAJOR PROGRAMS**

Major programs are identified in the *Summary of Auditor's Results* section of the *Schedule of Findings and Questioned Costs*.

GLOUCESTER COUNTY VOCATIONAL TECHNICAL SCHOOL DISTRICT
Schedule of Findings and Questioned Costs
For the Fiscal Year Ended June 30, 2018

Section 1- Summary of Auditor's Results

Financial Statements

Type of auditor's report issued UNMODIFIED
Internal control over financial reporting:
Material weakness(es) identified? \_\_\_ yes \_\_\_ X no
Significant deficiency(ies) identified? \_\_\_ yes \_\_\_ X none reported
Noncompliance material to financial statements noted? \_\_\_ yes \_\_\_ X no

Federal Awards

Internal control over major programs:
Material weakness(es) identified? \_\_\_ yes \_\_\_ X no
Significant deficiency(ies) identified? \_\_\_ yes \_\_\_ X none reported
Type of auditor's report issued on compliance for major programs UNMODIFIED
Any audit findings disclosed that are required to be reported in accordance with Section 516 of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)? \_\_\_ yes \_\_\_ X no

Identification of major programs:

Table with 3 columns: CFDA Number(s), FAIN Number(s), Name of Federal Program or Cluster. Row 1: 17.259, Unavailable, WIOA Youth Activities.

Dollar threshold used to determine Type A programs \$750,000.00
Auditee qualified as low-risk auditee? \_\_\_ X \_\_\_ yes \_\_\_ no

GLOUCESTER COUNTY VOCATIONAL TECHNICAL SCHOOL DISTRICT
Schedule of Findings and Questioned Costs
For the Fiscal Year Ended June 30, 2018

Section 1- Summary of Auditor's Results (Cont'd)

State Financial Assistance

Internal control over major programs:

Material weakness(es) identified? \_\_\_ yes X no

Significant deficiency(ies) identified? \_\_\_ yes X none reported

Type of auditor's report issued on compliance for major programs UNMODIFIED

Any audit findings disclosed that are required to be reported in accordance with New Jersey Circular 15-08-OMB? \_\_\_ yes X no

Identification of major programs:

GMIS Number(s)

Name of State Program

Table with 2 columns: GMIS Number(s) and Name of State Program. Rows include: 18-495-034-5120-078 Equalization Aid, 18-495-034-5120-089 Special Education Categorical Aid, 18-495-034-5120-084 Security Aid, 18-100-034-5120-510 Adult and Post-Graduate Program Aid, 18-495-034-5120-098 PARCC Readiness, 18-495-034-5120-097 Per Pupil Growth Aid, 18-495-034-5120-101 Professional Learning Community Aid.

Dollar threshold used to determine Type A programs \$750,000.00

Auditee qualified as low-risk auditee? X yes \_\_\_ no

**GLOUCESTER COUNTY VOCATIONAL TECHNICAL SCHOOL DISTRICT**  
Schedule of Findings and Questioned Costs  
For the Fiscal Year Ended June 30, 2018

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***Section 2- Schedule of Financial Statement Findings***

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with *Government Auditing Standards* and with audit requirements as prescribed by the Division of Administration and Finance, Department of Education, State of New Jersey.

None



**GLOUCESTER COUNTY VOCATIONAL TECHNICAL SCHOOL DISTRICT**  
Schedule of Findings and Questioned Costs  
For the Fiscal Year Ended June 30, 2018

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***Section 3- Schedule of Federal Award Findings and Questioned Costs***

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance, including questioned costs, related to the audit of major Federal programs, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

None

**GLOUCESTER COUNTY VOCATIONAL TECHNICAL SCHOOL DISTRICT**  
Schedule of Findings and Questioned Costs  
For the Fiscal Year Ended June 30, 2018

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***Section 4- Schedule of State Financial Assistance Findings and Questioned Costs***

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance, including questioned costs, related to the audit of major State programs, as required by State of New Jersey Circular 15-08-OMB.

None

**GLOUCESTER COUNTY VOCATIONAL TECHNICAL SCHOOL DISTRICT**  
Summary Schedule of Prior Year Audit Findings  
and Questioned Costs as Prepared by Management

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This section identifies the status of prior year findings related to the financial statements and federal awards and state financial assistance that are required to be reported in accordance with *Government Auditing Standards*, Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and State of New Jersey Circular 15-08-OMB.

**FINANCIAL STATEMENT FINDINGS**

None

**FEDERAL AWARDS**

None

**STATE FINANCIAL ASSISTANCE PROGRAMS**

None