

**HUNTERDON COUNTY VOCATIONAL  
SCHOOL DISTRICT**

**COMPREHENSIVE ANNUAL  
FINANCIAL REPORT**

**JUNE 30, 2018**

**Responsibility of the Management of  
Hunterdon County Vocational School District  
Hunterdon County, New Jersey**



# HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT

## COMPREHENSIVE ANNUAL FINANCIAL REPORT

For the Fiscal Year Ended June 30, 2018

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# HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT

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**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**

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**HUNTERDON COUNTY  
VOCATIONAL SCHOOL DISTRICT**  
www.HCVSD.org

**Kim Metz, Ed.D., Superintendent**  
**Corinne Steinmetz, Business Administrator**  
**District Board Office**  
**8 Bartles Corner Road, Ste. 201**  
**Flemington, NJ 08822**  
**908-788-1119**  
**908-806-4839 Fax**

February 25, 2019

Honorable President and  
Members of the Board of Education  
Hunterdon County Vocational School District  
8 Bartles Corner Road, Suite 2  
Flemington, NJ 09822

Dear Board Members:

The comprehensive annual financial report of the Hunterdon County Vocational Board School District for the fiscal year ended June 30, 2018 is hereby submitted. Responsibility for both the accuracy of the data and completeness and fairness of the presentation, including all disclosures, rests with the management of the Board of Education. To the best of our knowledge and belief, the data presented in this report is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operations of the various funds and account groups of the District. All disclosures necessary to enable the reader to gain an understanding of the District's financial activities have been included.

The comprehensive annual financial report is presented in four sections: introduction, financial, statistical and single audit. The introduction section includes this transmittal letter, the District's organizational chart and a list of principal officials. The financial section includes the general purpose financial schedules, as well as the auditor's report thereon. The statistical section includes selected financial and demographic information, generally presented on a multi-year basis. The District is required to undergo an annual single audit in conformity with the provisions of the Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) and the State Treasury OMB Circular Letter 15-08, "Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid Payments." Information related to this single audit, including the auditor's report of the internal control structure and compliance with applicable laws and regulations and findings and recommendations are included in the single audit section of this report.

**1. REPORTING ENTITY AND ITS SERVICES:** The Hunterdon County Vocational School District is an independent reporting entity within the criteria adopted by the GASB as established by NCGA Statement No. 14. All funds and account groups of the District are included in this report. The Hunterdon County Vocational Board of Education and all its schools constitute the District's entire reporting entity. The District provides a full range of educational services appropriate to grade levels nine through twelve.

**2. GRANTS:** During the 2017-18 school year the District was successful in obtaining grants to develop and implement vocational programs and services. Grants included:



Apprenticeship Coordinator (Hunterdon & Somerset Counties)- \$25,000

A goal of the Apprenticeship Coordinator grants is to fund an apprenticeship coordinator in every county in New Jersey to promote apprenticeship opportunities. The coordinator's role is to identify and establish new apprenticeship programs, provide technical assistance to secondary schools, employers, unions and colleges seeking to establish linkages and provide information to Workforce Investment Boards, One-Stop Centers and other governmental agencies, community-based and faith-based organizations. Based on the success of previous years and interest, for the fourth year HCVSD had the opportunity to be the lead agency for both Hunterdon and Somerset County's Apprenticeship Coordinator grants. The county apprenticeship coordinator was successful in carrying out their role and to supervise, approve and coordinate delivery of related instruction, maintain records and participate in apprenticeship related activities and events for both counties and increase the number of registered apprentices.

Perkins Secondary- \$37,283 Perkins Secondary Reserve - \$16,474

Perkins Secondary funds were used to enhance and expand secondary CTE programs. This year funds were used to purchase a point of sale system for culinary arts, and several pieces other equipment items for the automotive, nursing, graphic arts, and culinary arts programs. In addition, funds focused on activities to address the enrollment of non-traditional students.

Perkins Post Secondary - \$97,223

Post Secondary Perkins grant funds are used to enhance and expand post-secondary CTE programs. This year grant funds were used for several pieces of equipment for the culinary arts, automotive, and autobody programs. Funds were also used to address the enrollment of non-traditional students.

ESSA Title 1A - \$1086 and Title IIA - \$4057

NCLB funds were used to purchase computers for students at risk. Students were able to utilize them to access their work beyond the school day. This gave at-risk students an opportunity to further their studies and to improve their educational experiences and accomplishments. In addition, funds were used for professional development and teacher resources to help student achievement.

Workforce Investment Board - \$80,000

The Greater Raritan Workforce Investment Board had offered a Youth Services grant program. The goal of the program was to improve educational achievement with industry-based recognized credentials, prepare youth for employment, and provide mentoring, guidance and counseling support. The grant funds consisted of three components; a Hunterdon and Somerset Community Outreach Service Programs and a Youth Work Readiness/Subsidized Employment Program. HCVSD took on the role as Hunterdon County's community outreach services. HCVSD obtained the Outreach Service Program for Hunterdon County. As part of the grant funds, an Outreach Community Specialist was employed to identify youth that were eligible for receiving services and meet a set of criteria. Once identified, the Youth Employment Services (YES) Program assessed the applicant's work readiness and developed an Individualized Services Strategy that included specific career goals and actions to be taken to meet the overall goals of the grant. The grant funds were also used to market the program to residents of the county.

County Vocational School District Partnership Grant: Cohort #1, \$590,000

The County Vocational School District Partnership Grant is a state-funded partnership program between county vocational schools and other entities to expand access and student opportunities for CTE secondary students. HCVSD was awarded one of the 39-month grant awards in 2015 from the New Jersey Department of Education (NJDOE) to develop the district's first four-year, full-time CTE program in computer science. Titled as the Computer Science and Software Engineering Academy, the academy is partnered with Delaware Valley Regional High School District utilizing the Project Lead the Way (PLTW) Computer Science four-year curriculum as the foundation. Beginning in September 2015, the first freshmen class had 34 students enrolled with continued enrollment since then. The first graduating class from the academy will be in June 2019. The program has been focusing on dual college credits, related industry credentials, internships and real job experiences. Post-secondary partners include Raritan Valley Community College, Rowan University, Rutgers, the State University, Kean University and NJ Institute of Technology.

County Vocational School District Partnership Grant: Cohort #2, \$600,000

In 2016, a second grant opportunity through the NJDOE was offered. The district was approved for another 39-month grant award. This second grant focused on developing and implementing a second four-year full-time CTE academy in biomedical sciences. Titled as the Biomedical Science Academy, the academy is partnered with North Hunterdon High School utilizing the Project Lead the Way (PLTW) Biomedical Sciences four-year curriculum as the foundation. The first freshmen class of 22 students started in September 2016 with the first graduating class to be in June 2020. Similar to the CSA, the program focuses on dual college credits, related industry credentials, internships and real job experiences. Post-secondary partners include Raritan Valley Community College, Rowan University and Rutgers, the State University.

County Vocational School District Partnership Grant: Cohort #3, \$330,000

In 2017, a third 39-month NJDOE grant opportunity was awarded to HCVSD. This grant focused on developing and implementing a third four-year full-time Environmental Sustainability and Engineering Academy (ESEA) with an additional shared-time program option for junior and seniors. The Academy is partnered with Voorhees High School and held partially at Hunterdon County Educational Education Service Commission's 40 acre environmental and agriculture facility. The academy and program utilizes the Curriculum for Agricultural Science Education (CASE). ESEA students will be able to earn college credits through HCVSD's partnerships with Raritan Valley Community College, Rowan College at Burlington County, Rutgers University, and Centenary University.

County Vocational School District Partnership Grant; Cohort #4, \$500,000

During the spring of 2018, a fourth 39-month NJDOE Grant opportunity was awarded to HCVSD. The focus for this grant is to develop and implement a two-year shared-time Heavy Equipment Operators Program (HEOP). Being the first of its kind in New Jersey for high school students, the program is designed to provide students with hands-on training opportunities through the use of heavy equipment simulators. Students will learn how to operate various pieces of construction equipment including backhoes, dozers and excavators.

Hands-on training will be supplemented with classroom instruction from nationally recognized curricula, including blueprint reading, site preparation, job estimating, OSHA 10 certification and CDL training. HEOP will be held and in partnership with the International Union of Operating Engineers Local 825. The program will offer articulation agreements with post-secondary institutions and apprenticeship options, providing students with multiple career pathways upon graduation. The first class will begin September 2018.

**3. INTERNAL ACCOUNTING CONTROLS:** Management of the District is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the District are protected from loss, theft or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principals (GAAP). The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

As a recipient of federal and state financial assistance, the District also is responsible for ensuring that an adequate internal control structure is in place to ensure compliance with applicable laws and regulations related to those programs. This internal control structure is also subject of periodic evaluation by the District management.

As part of the District's single audit described earlier, tests are made to determine the adequacy of the internal control structure, including that portion related to federal and state financial assistance programs, as well as to determine that the District has complied with applicable laws and regulations.

**4. BUDGETARY CONTROLS:** In addition to internal accounting controls, the District maintains budgetary controls. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the voters of the municipality. Annual appropriated budgets are adopted for the general fund and the special revenue fund. The final budget amount as amended for the fiscal year is reflected in the financial section. Budgetary controls are meant to be complex enough to maintain fiscal integrity



and insure compliance, but permit the District to be flexible enough to meet the demands of a dynamic marketplace and changing district and community needs.

An encumbrance accounting system is used to record outstanding purchase commitments on a line item basis. Open encumbrances at year-end are either canceled or are included as re-appropriation of fund balance in the subsequent year. Those amounts to be re-appropriated are reported as reservations of fund balance at June 30, 2017.

**5. ACCOUNTING SYSTEM AND REPORTS:** The District's accounting records reflect that generally accepted accounting principles, as promulgated by the Governmental Accounting Standards Board (GASB). The accounting system of the District is organized on the basis of funds and account groups. These funds and account groups are explained in "Notes to the Financial Statements", Note 1.

**6. CASH MANAGEMENT:** The investment policy of the District is guided in large part by state statute as detailed in "Notes to the Financial Statements" Note 1. The District has adopted a cash management plan that requires it to deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act ("GUDPA").

GUDPA was enacted in 1970 to protect Governmental Units from a loss of funds on deposit with a failed banking institution in New Jersey. The law requires governmental units to deposit public funds only in public depositories located in New Jersey, where funds are secured in accordance with the Act.

**7. RISK MANAGEMENT:** The Board carried various forms of insurance, including but not limited to general liability, automobile liability and comprehensive/collision, hazard and theft insurance on property and contents, and fidelity bonds. Refer to the insurance schedule for more information.

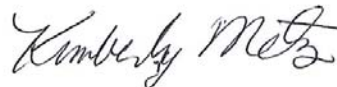
**8. INDEPENDENT AUDIT:** State statutes require an annual audit by independent certified public accountants or registered municipal accountants. The accounting firm of BKC, CPAs, PC, was appointed by the Board. In addition to meeting the requirements set forth in state statutes, the audit also was designed to meet the requirements of the Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) and the State Treasury OMB Circular Letter 15-08, "Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid Payments." The auditor's report on the general-purpose financial statements and schedules is included in the financial section of this report. The auditor's reports related specifically to the single audit are included in the single audit section of this report.

**9. ACKNOWLEDGEMENTS:** We would like to express our appreciation to the members of the Hunterdon County Vocational District Board of Education for their concern in providing fiscal accountability to the citizens and taxpayers of the school district and thereby contributing their full support to the development and maintenance of the district's financial operation. The preparation of this report could not have been accomplished without the efficient and dedicated services of our financial and accounting staff.

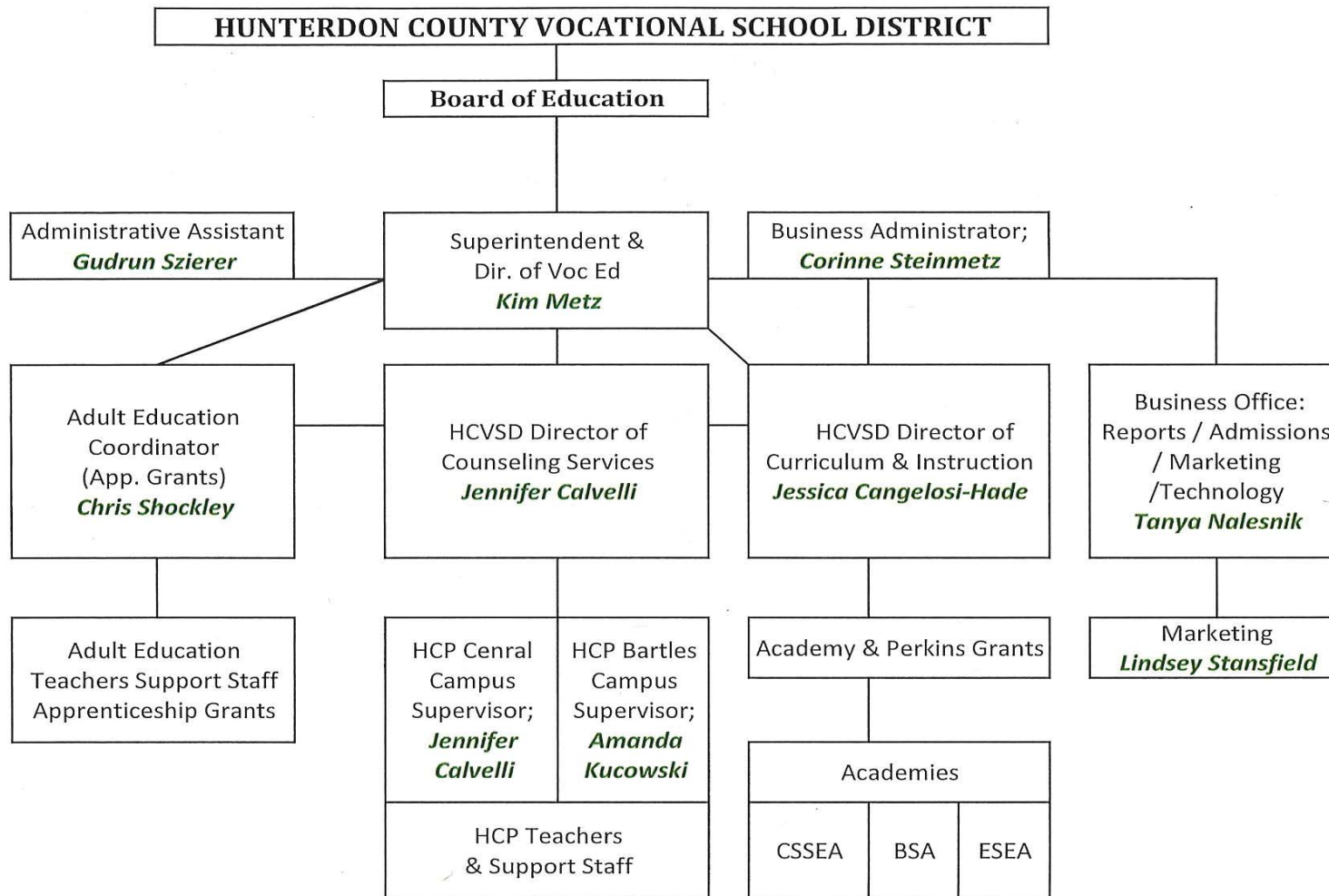
Respectfully submitted,



Corinne Steinmetz  
Business Administrator/Board Secretary



Dr. Kimberly Metz  
Superintendent



**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Flemington, New Jersey**  
**Roster of Officials**  
**June 30, 2018**

<b>Members of the Board of Education</b>	<b>Title</b>	<b>Term Expires</b>
Elizabeth Martin	President	2019
Kevin Gilman	Vice-President	2018
John Phillips		2021
Catherine Hebson McVicker, Ed. D		2021
Lenore Cortina Ed.D		2021
Howard J. Opdyke, II		2021
Juan Torres	Interim Co. Ex. Superintendent	No Term

**Other Officials**

Dr. Kimberly Metz	Superintendent
Corinne Steinmetz	Board Secretary/School Business Administrator
Vex & Gage Labor & Employment Law Firm	Solicitor
Suzanne Lagay	Freeholder Liaison
John King	Freeholder Liaison

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Flemington, New Jersey**  
**Consultants & Advisors**  
**June 30, 2018**

**AUDIT FIRM**

BKC, CPAs, PC  
114 Broad Street  
Flemington, NJ 08822

**ATTORNEY**

Howard A. Vex, Esq.  
The Vex Labor & Employment Law Firm  
2001 Route 46, Suite 310  
Parsippany, NJ 07054

**OFFICIAL DEPOSITORY**

Investors Bank  
Three Bridges, NJ 08887



Certified Public Accountants, PC

[www.bkc-cpa.com](http://www.bkc-cpa.com)

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## Independent Auditors' Report

Honorable President and  
Members of the Board of Education  
Hunterdon County Vocational School District  
County of Hunterdon, New Jersey

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Hunterdon County Vocational School District (the District) in the County of Hunterdon, as of and for the year ended June 30, 2018, and the related Notes to the Financial Statements, which collectively comprise the District's Basic Financial Statements as listed in the Table of Contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Hunterdon County Vocational School District, as of June 30, 2018, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### Change in Accounting Principle

As discussed in Note 7 to the financial statements, in 2018 the District adopted new accounting guidance, *GASB Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. Our opinion is not modified with respect to this matter.

### Other Matters

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, Budgetary Comparison Schedules, Schedules Related to Accounting and Reporting for Pensions, and Schedules Related to Accounting and Reporting for Other Postemployment Employee Benefits listed in the Table of Contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the District's Basic Financial Statements. The introduction section, combining and individual fund financial statements, and statistical section, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Schedule of Expenditures of Federal Awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards and Schedule of Expenditures of State Financial Assistance required by New Jersey OMB's Circular 15-08, Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid are also not a required part of the basic financial statements. The combining and individual non-major fund financial statements, Schedule of Expenditures of Federal Awards, and Schedule of Expenditures of State Financial Assistance are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America.

In our opinion, the combining and individual fund financial statements, Schedule of Expenditures of Federal Awards, and Schedule of Expenditures of State Financial Assistance are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introduction and statistical sections have not been subject to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated February 25, 2019 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the District's internal control over financial reporting and compliance.

*BKC, CPAs, PC*

**BKC, CPAs, PC**

*MU*

Michael A. Holk, CPA, PSA

February 25, 2019  
Flemington, New Jersey

**REQUIRED SUPPLEMENTARY INFORMATION - PART I**



**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Management's Discussion and Analysis**  
**For the Fiscal Year Ended June 30, 2018**  
**Unaudited**

The discussion and analysis of Hunterdon County Vocational School District's (HCVSD) provides an overall review to the School District's financial activities for the year ended June 30, 2018. The intent of this discussion and analysis is to look at the School District's performance as a whole; readers should also review the notes to the basic financial statements and the financial statements to enhance their understanding of the School District's financial performance. Information contained in this section is qualified by the more detailed information contained elsewhere in the district's financial statements, notes to financial statements and any accompanying materials. To the extent this discussion contains any forward-looking statements of the district's plans, objectives, expectations and prospects, the actual results could differ materially from those discussed herein.

HCVSD was created by resolution of the Hunterdon County Board of Chosen Freeholders on May 12, 1992. The District is fiscally independent. Policymaking and legislative authority are vested in the Board of Education consisting of five members. The Board of Education is responsible, among other things, for developing policy, adopting the budget, supervising committees and hiring the superintendent. The superintendent and business administrator are responsible for carrying out the policies of the Board of Education and overseeing the day-to-day operations of the District. The Board of Education is appointed by the Freeholders. It had been the custom that a representative from each sending school district is appointed and serves a four-year term.

The 2017-18 school year saw another great year for district growth due in large part of developing and implementing full-time academies. During this year, the district had implemented their third four-year academy. Due to these efforts and promoting the career and technical education now at the grammar school level, has put most of the district programs at capacity with the academies having at least double the number of applicants than the seats available.

As a county vocational school, reorganization occurs the first week of November each year. Elizabeth Martin was elected as the incumbent President of the Board of Education and Kevin Gilman as Vice President.

Superintendent Dr. Kimberly Metz continued her efforts to inform the Board of Education, the staff and all other stakeholders of the current status and future vision of the administration and district as she approaches retirement. Dr. Metz is on target for carrying a strategic plan that was developed with the input from Board members, Freeholders, staff, members of the community, local business owners, sending districts and other stakeholders. The strategic plan included such activities as the expansion of academies and program offerings, partnerships with the community, marketing efforts and re-establishing the district's Education Foundation.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Management's Discussion and Analysis**  
**For the Fiscal Year Ended June 30, 2018**  
**Unaudited**

**Financial Highlights**

Key financial highlights for 2018 are as follows:

- General Revenues accounted for \$4,231,637 in revenue, or 47.31% of all revenues. Program specific revenues in the form of charges for services, (including tuition) and operating and capital grants accounted for \$4,712,614 or 52.69% of total revenues of \$8,944,251.
- The school district has \$8,440,929 in expenses; only \$4,712,614 of these expenses was offset by program specific charges for services (including tuition), grants or contributions, with the remainder, primarily property taxes, supporting the programs.
- Among major funds, the General Fund had \$6,931,107 in revenues and \$6,649,324 in expenditures. The General Fund's balance increased by \$281,783 from the previous year.

**Using this Comprehensive Annual Financial Report (CAFR)**

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can view the HCVSD in the context of a financial whole, an entire operating entity. The financial statements then proceed to provide an increasingly detailed look at specific financial activities.

These financial statements are comprised of three elements: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

The Statement of Net Position and Statement of Activities provide information about the activities of the whole School District, presenting both an aggregate view of the School District's finances and a long-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. For HCVSD, the general fund is by far the most significant fund.

**Reporting the School District as a Whole**

**Statement of Net Position and the Statement of Activities**

While this document contains the large number of funds used by the School District to provide programs and activities, the view of the School district as a whole looks at all financial transactions and asks, "How did we do financially during 2018?" The Statement of Net Position and the Statement of Activities helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting similar to the accounting used by most private-sector companies. This basis of accounting takes into consideration all of the current year's revenues and expenses regardless of when cash is received or paid.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Management's Discussion and Analysis**  
**For the Fiscal Year Ended June 30, 2018**  
**Unaudited**

These two statements report the School District's net position and changes in position. This change in net position is important because it tells the reader whether the financial position of the School District has or has not improved. Changes in the District's financial position may be the result of many factors, including the School District's property tax base, current laws in New Jersey restricting revenue growth, facility status, required educational programs and other factors.

The Statement of Net Position and Activities is separated into two distinct kinds of activities.

- **Governmental Activities** - All of the School District's programs and services are reported here including, but not limited to, instruction, support services, facility rentals and related charges, and extracurricular activities.
- **Business-Type Activities** - This service is provided on a charge for goods or services basis, to recover all the expenses of the goods or services provided. The special services enterprise fund is reported as a business activity.

**Reporting the School District's Most Significant Funds**

**Fund Financial Statements**

Fund financial reports provide detailed information about the District's funds. The District's governmental funds include the general fund, and special revenue fund.

**Governmental Funds**

The School District's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in the future years. These funds measure and report the operating results by measuring cash on hand and other assets that can be easily converted to cash. The governmental fund statements provide a detailed short-term view of the District's general government operations and the basic services it provides. Governmental fund information helps to determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is reconciled in the financial statements.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Management's Discussion and Analysis**  
**For the Fiscal Year Ended June 30, 2018**  
**Unaudited**

**The School District as a Whole**

Recall that the Statement of Net Position provides the perspective of the School District as a whole.

Table 1 provides a summary of the School District's net position for 2018 compared to 2017.

**Table 1**  
**Net Position**

	06/30/2018	06/30/2017	Variance	
			Dollars	Percent
<b>ASSETS</b>				
Current & Other Assets	\$ 5,312,365	\$ 4,992,859	\$ 319,506	6.40%
Capital Assets	10,636,641	10,666,841	(30,200)	-0.28%
Total Assets	<u>15,949,006</u>	<u>15,659,700</u>	<u>289,306</u>	1.85%
Deferred Outflows of Resources	<u>842,933</u>	<u>748,675</u>	<u>94,258</u>	12.59%
<b>LIABILITIES</b>				
Long Term Liabilities	2,395,947	2,949,921	(553,974)	-18.78%
Other Liabilities	<u>117,852</u>	<u>65,607</u>	<u>52,245</u>	79.63%
Total Liabilities	<u>2,513,799</u>	<u>3,015,528</u>	<u>(501,729)</u>	-16.64%
Deferred Inflows of Resources	<u>569,600</u>	<u>187,629</u>	<u>381,971</u>	203.58%
<b>NET POSITION</b>				
Net Investment in Capital Assets	10,636,641	10,666,841	(30,200)	-0.28%
Restricted	2,977,766	2,962,181	15,585	0.53%
Unrestricted	<u>94,133</u>	<u>(423,804)</u>	<u>517,937</u>	-122.21%
Total Net Position	<u>\$13,708,540</u>	<u>\$13,205,218</u>	<u>\$ 503,322</u>	3.81%

Current assets have increased \$319,506 and unrestricted net position has increased \$517,937.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Management's Discussion and Analysis**  
**For the Fiscal Year Ended June 30, 2018**  
**Unaudited**

Table 2 shows changes in net position for fiscal year ending June 30, 2018 with comparison to June 30, 2017.

**Table 2**  
**Changes in Net Position**

	06/30/2018	06/30/2017	Variance	
			Dollars	Percent
<b>REVENUES</b>				
Program Revenues				
Charges for Services	\$ 3,747,863	\$ 3,351,377	\$ 396,486	11.83%
Operating Grants	964,751	663,633	301,118	45.37%
General Revenues				
County Taxes	1,613,641	1,613,641	-	0.00%
Unrestricted Grants	2,558,526	2,144,208	414,318	19.32%
Investment Income	45,867	20,071	25,796	128.52%
Other	13,603	25,994	(12,391)	-47.67%
Total Revenues	<u>8,944,251</u>	<u>7,818,924</u>	<u>1,125,327</u>	14.39%
<b>PROGRAM EXPENSES</b>				
Instruction				
Regular	3,768,314	3,633,668	134,646	3.71%
Special	87,663	127,472	(39,809)	-31.23%
Other	27,254	57,669	(30,415)	-52.74%
Support Services				
Student & Instructional Related Services	1,660,878	1,192,910	467,968	39.23%
General & Business Administration	638,089	746,449	(108,360)	-14.52%
School Administration	471,894	419,797	52,097	12.41%
Maintenance	1,134,543	733,833	400,710	54.61%
Transportation	14,984	17,891	(2,907)	-16.25%
Special Schools	37,934	37,934	-	0.00%
Special Services	579,791	488,787	91,004	18.62%
Interest and other charges	19,585	32,355	(12,770)	-39.47%
Total Expenses	<u>8,440,929</u>	<u>7,488,765</u>	<u>952,164</u>	12.71%
Increase (Decrease) in Net Position	<u>\$ 503,322</u>	<u>\$ 330,159</u>	<u>\$ 173,163</u>	52.45%

Undefined = \*

**Governmental Activities**

County taxes made up 18.04% of revenues for Governmental Funds for fiscal year 2018. The district's total revenues for Governmental Funds were \$7,895,858 for the fiscal year ended June 30, 2018. Tuition revenue in a total amount of \$3,741,198 accounted for 47.38% of total revenues. The remaining revenues for Governmental Funds were from interest on investments, state aid, federal grants, and miscellaneous income.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Management's Discussion and Analysis**  
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**Unaudited**

**Business-Type Activities**

**Special services**

Special services programs had operating revenues of \$5,063 and operating expenses of \$19,585, resulting in a net loss of \$14,522 for fiscal year 2018.

**Governmental Activities**

The Statement of Activities shows the cost of program services and the charges for services and grants offsetting those services. Table 3 shows the total cost of services and the net cost of services. The net cost shows the financial burden that was placed on the District's taxpayers by each of these functions.

**Table 3**  
**Cost of Governmental Services**

	Total Cost of Services		Net Cost of Services	
	06/30/18	06/30/17	06/30/18	06/30/17
Instruction	\$ 3,883,231	\$ 3,818,809	\$ 34,929	\$ 562,599
Support Services				
Student & Instructional				
Related Services	1,660,878	1,192,910	1,105,245	855,027
General & Business Administration	638,089	746,449	638,089	746,449
School Administration	471,894	419,797	471,894	419,797
Plant Operations & Maintenance	1,134,543	733,833	1,132,941	732,694
Pupil Transportation	14,984	17,891	14,984	17,891
Interest and other charges	37,934	37,934	37,934	37,934
Special Schools	579,791	488,787	277,777	97,522
Customized Training	19,585	32,355	14,522	3,842
	<u>\$ 8,440,929</u>	<u>\$ 7,488,765</u>	<u>\$ 3,728,315</u>	<u>\$ 3,473,755</u>

Instruction expenses include activities directly dealing with the teaching of pupils and the interaction between teacher and student including extracurricular activities.

Pupils and instructional services include the activities involved with assisting staff with the content and process of teaching to students, including curriculum and staff development.

General administration, school administration, and business administration include expenses associated with administrative and financial supervision of the District.

Maintenance and operation of facilities activities involve the rental of the facilities, cost of utilities, and maintaining equipment in effective working condition.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Management's Discussion and Analysis**  
**For the Fiscal Year Ended June 30, 2018**  
**Unaudited**

Curriculum and staff development includes expenses related to planning, research, development and evaluation of support services, as well as the reporting of this information internally and to the public.

Pupil transportation includes activities involved with the conveyance of students to and from school activities and field trips.

**The District's Revenues**

As demonstrated by the various statements and schedules included in the financial section of this report, the District continues to meet its responsibility for sound financial management. Revenues came primarily from four sources: tax levy, tuition, state aid, and federal and state grants. The major source of operating revenue, about 69.60% continues to be from local sources including tax levy, outside tuition, and miscellaneous revenues. State aid and federal aid represents about 30.40% of the total revenues.

The following schedule represents a summary of the revenues of the general and special revenue funds for the fiscal year ended June 30, 2018.

Revenue	Amount	Percent of Total
Local sources	\$ 5,495,911	69.60%
State sources	2,341,047	29.65%
Federal sources	58,900	0.75%
Total	<u>\$ 7,895,858</u>	100.00%

**The District's Expenditures**

The following schedule represents a summary of general and special revenue fund expenditures for the fiscal year ended June 30, 2018.

Expenditures	Amount	Percent of Total
Current:		
Instruction	\$ 3,116,296	40.93%
Undistributed expenditures	3,704,802	48.66%
Capital Outlay	337,586	4.43%
Interest and Other Charges	37,934	0.50%
Adult Vocational	417,457	5.48%
Total	<u>\$ 7,614,075</u>	100.00%

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Management's Discussion and Analysis**  
**For the Fiscal Year Ended June 30, 2018**  
**Unaudited**

**General Fund Budgeting Highlights**

The School District's budget is prepared according to New Jersey law, and is based on accounting for certain transactions on a basis of modified accrual and encumbrance accounting. The most significant budgeted fund is the general fund.

The School District's budget is prepared according to New Jersey law, and is based on accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The most significant budgeted fund is the general fund.

During the course of fiscal year, the School District amended its general fund budget as needed. The School District uses program-based budgeting and the budgeting systems are designed to tightly control program budgets but provide flexibility for program management.

For the general fund, budget basis revenue and other financing sources was \$119,556 over the original budgeted estimates of \$6,370,874. This difference was due primarily to additional state aid for adult and post-graduate programs.

**Capital Assets**

Table 4 provides a summary of the School District's capital assets net of depreciation at June 30, 2018 with a comparison to June 30, 2017.

**Table 4**  
**Capital Assets (Net of Depreciation)**

	06/30/18	06/30/17	Variance	
			Dollars	Percent
Land	\$ 1,129,855	\$ 1,129,855	\$ -	0.00%
Construction in Progress	51,433	772,472	(721,039)	-93.34%
Buildings & Improvements	8,590,588	8,111,029	479,559	5.91%
Furniture & Equipment	850,814	636,743	214,071	33.62%
Vehicles	13,951	16,742	(2,791)	-16.67%
	<u>\$10,636,641</u>	<u>\$10,666,841</u>	<u>\$ (30,200)</u>	<u>-0.28%</u>

**For the Future**

Space is still the dominant problem facing HCVSD. Initiating new and emerging programs to meet the need of a changing economy present tremendous challenges in terms of space and revenue. For the past several years and again for the 2017-18 school year, HCVSD has kept the local tax levy at or below 2% increase. As the district increases program offerings to meet occupational demands, so does the need to increase space and revenues to support those programs.



**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Management's Discussion and Analysis**  
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**Unaudited**

HCVSD board members and administration continue to move ahead for the betterment of vocational education in the county and continue to find ways to expand and improve programs while trying to conserve funds. The district had the fortunate opportunity to expand program offerings of offering full-time academies with the use of start-up grant funds. Other new programs with minimal overhead costs included partnerships with sending districts and allowing students to attend Raritan Valley Community College as part of their studies.

HCVSD continues to stay abreast of all the current educational trends such as implementing a new evaluation system to help improve instruction for all students, specific technology training for educators that will enable teachers to implement technology into their programs and update security equipment to enhance the safety of students and staff. By keeping up-to-date in program operations and delivery, it will best prepare students for post-secondary opportunities.

**Contacting the School District**

This financial report is designed to provide our citizens, and taxpayers, with a general overview of the School District's finances and to show the School Districts accountability for the money it receives. If you have questions about this report or need additional information contact the Office of the School Business Administrator, Hunterdon County Vocational School District, 8 Bartles Corner Road - Suite 2, Flemington, New Jersey 08822.

## **DISTRICT-WIDE FINANCIAL STATEMENTS**

The Statement of Net Position and the Statement of Activities display information about the District. These statements include the financial activities of the overall District, except for fiduciary activities. Eliminations have been made to minimize the double counting of internal activities. These statements distinguish between the governmental and business-type activities of the District.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Statement of Net Position**  
**June 30, 2018**

	Governmental Activities	Business-Type Activities	Total
<b>Assets</b>			
Cash and cash equivalents	\$ 1,599,825	\$ 393,967	\$ 1,993,792
Receivables, net	330,807	-	330,807
Other assets	10,000	-	10,000
<b>Restricted assets</b>			
Capital reserve - cash	2,537,619	-	2,537,619
Maintenance reserve - cash	440,100	-	440,100
Capital projects - cash	47	-	47
<b>Capital assets, net</b>			
Land	1,129,855	-	1,129,855
Other capital assets, net of depreciation	9,506,786	-	9,506,786
Total assets	<u>15,555,039</u>	<u>393,967</u>	<u>15,949,006</u>
<b>Deferred outflows of resources</b>			
Deferred amount on pension activity	842,933	-	842,933
<b>Liabilities</b>			
Accounts payable	77,612	-	77,612
Unearned revenue	29,965	10,275	40,240
<b>Long-term liabilities</b>			
Due beyond one year	2,395,947	-	2,395,947
Total liabilities	<u>2,503,524</u>	<u>10,275</u>	<u>2,513,799</u>
<b>Deferred inflows of resources</b>			
Deferred amount on pension liability	569,600	-	569,600
<b>Net position</b>			
Net investment in capital assets	10,636,641	-	10,636,641
<b>Restricted for</b>			
Capital projects	47	-	47
Capital reserve	2,537,619	-	2,537,619
Maintenance reserve	440,100	-	440,100
Unrestricted	(289,559)	383,692	94,133
<b>Total net position</b>	<u>\$ 13,324,848</u>	<u>\$ 383,692</u>	<u>\$ 13,708,540</u>

See accompanying notes to financial statements.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Statement of Activities**  
**For the Fiscal Year Ended June 30, 2018**

Functions/Programs	Direct Expenses	Indirect Expenses Allocation	Program Revenues			Net (Expense) Revenue & Changes in Net Position		
			Charges for Services	Operating Grants & Contribution	Capital Grants & Contribution	Governmental Activities	Business-Type Activities	Total
<b>Governmental activities</b>								
Instruction								
Regular	\$ 3,026,811	\$ 741,503	\$ 3,439,184	\$ 409,118	\$ -	\$ 79,988	\$ -	\$ 79,988
Special education	63,882	23,781	-	-	-	(87,663)	-	(87,663)
Other instruction	25,603	1,651	-	-	-	(27,254)	-	(27,254)
Support services								
Students and instruction related services	1,228,907	431,971	-	555,633	-	(1,105,245)	-	(1,105,245)
General and business administration services	523,038	115,051	-	-	-	(638,089)	-	(638,089)
School administration services	356,606	115,288	-	-	-	(471,894)	-	(471,894)
Plant operations and maintenance	1,110,593	23,950	1,602	-	-	(1,132,941)	-	(1,132,941)
Pupil transportation	12,193	2,791	-	-	-	(14,984)	-	(14,984)
Special schools	417,457	162,334	302,014	-	-	(277,777)	-	(277,777)
Interest on long-term debt	37,934	-	-	-	-	(37,934)	-	(37,934)
Total governmental activities	<u>6,803,024</u>	<u>1,618,320</u>	<u>3,742,800</u>	<u>964,751</u>	<u>-</u>	<u>(3,713,793)</u>	<u>-</u>	<u>(3,713,793)</u>
<b>Business-type activities</b>								
Special services	19,585	-	5,063	-	-	-	(14,522)	(14,522)
Total business-type activities	<u>19,585</u>	<u>-</u>	<u>5,063</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(14,522)</u>	<u>(14,522)</u>
Total primary government	<u>\$ 6,822,609</u>	<u>\$ 1,618,320</u>	<u>\$ 3,747,863</u>	<u>\$ 964,751</u>	<u>\$ -</u>	<u>(3,713,793)</u>	<u>(14,522)</u>	<u>(3,728,315)</u>
General revenues, special items & transfers								
County taxes levied for general purposes						1,613,641	-	1,613,641
Federal & state aid not restricted						2,558,526	-	2,558,526
Investment earnings						45,867	-	45,867
Miscellaneous income						13,603	-	13,603
Total general revenues, special items & transfers						<u>4,231,637</u>	<u>-</u>	<u>4,231,637</u>
Change in net position						517,844	(14,522)	503,322
Net position - beginning						12,807,004	398,214	13,205,218
Net position - ending						<u>\$ 13,324,848</u>	<u>\$ 383,692</u>	<u>\$ 13,708,540</u>

See accompanying notes to financial statements.

## **FUND FINANCIAL STATEMENTS**

The individual fund statements and schedules present more detailed information for the individual fund in a format that segregates information by fund type.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Governmental Funds**  
**Balance Sheet**  
**June 30, 2018**

	General Fund	Special Revenue Fund	Capital Project Fund	Total Governmental Funds
<b>Assets</b>				
Cash and cash equivalents	\$ 1,599,825	\$ -	\$ -	\$ 1,599,825
Due from other funds	311,228	1,577	-	312,805
Receivables from other governments				
State	-	309,331	-	309,331
Other	14,693	6,783	-	21,476
Security deposit	10,000	-	-	10,000
Restricted cash and cash equivalents	<u>2,977,719</u>	<u>-</u>	<u>47</u>	<u>2,977,766</u>
<b>Total assets</b>	<u><u>\$ 4,913,465</u></u>	<u><u>\$ 317,691</u></u>	<u><u>\$ 47</u></u>	<u><u>\$ 5,231,203</u></u>
<b>Liabilities and fund balances</b>				
<b>Liabilities</b>				
Due to other funds	\$ 1,577	\$ 311,228	\$ -	\$ 312,805
Accounts payable	71,149	6,463	-	77,612
Unearned revenue	29,965	-	-	29,965
<b>Total liabilities</b>	<u>102,691</u>	<u>317,691</u>	<u>-</u>	<u>420,382</u>

See accompanying notes to financial statements.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Governmental Funds**  
**Balance Sheet (continued)**  
**June 30, 2018**

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Capital Project Fund</u>	<u>Total Governmental Funds</u>
Liabilities and fund balances				
Fund balances				
Restricted fund balance				
Capital projects fund balance	\$ -	\$ -	\$ 47	\$ 47
Excess surplus - designated for subsequent year's expenditures	433,142	-	-	433,142
Excess surplus - current year	101,349	-	-	101,349
Capital reserve	2,537,619	-	-	2,537,619
Maintenance reserve	440,100	-	-	440,100
Committed fund balance				
Encumbrances	830,486	-	-	830,486
Assigned fund balance				
Designated for subsequent year's expenditures	200,000	-	-	200,000
Unassigned fund balance	268,078	-	-	268,078
Total fund balances	<u>4,810,774</u>	<u>-</u>	<u>47</u>	<u>4,810,821</u>
 Total liabilities and fund balances	 <u>\$ 4,913,465</u>	 <u>\$ 317,691</u>	 <u>\$ 47</u>	

Amounts reported for governmental activities in the Statement of Net Position (A-1) are different because:

Capital assets used in government activities are not financial resources and therefore are not reported in the funds. The cost of the assets are \$14,384,876 and the accumulated depreciation is \$3,748,235. 10,636,641

Deferred outflows and inflows of resources related to pensions are applicable to future periods and, therefore, are not reported in the funds. 273,333

Long-term liabilities, including bonds payable and compensated absences are not due and payable in the current period and therefore are not reported as liabilities in the funds. (2,395,947)

Total net position of governmental activities \$ 13,324,848

See accompanying notes to financial statements.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Governmental Funds**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**For the Fiscal Year Ended June 30, 2018**

	General Fund	Special Revenue Fund	Capital Projects Fund	Total Governmental Funds
<b>Revenues</b>				
<b>Local sources</b>				
County tax levy	\$ 1,613,641	\$ -	\$ -	\$ 1,613,641
Tuition charges				
Individuals	302,014	-	-	302,014
Other LEAs	3,439,184	-	-	3,439,184
Interest on investments	45,867	-	-	45,867
Rents and royalties	1,602	-	-	1,602
Sale of property	2,823	-	-	2,823
Miscellaneous	10,780	80,000	-	90,780
Total local sources	5,415,911	80,000	-	5,495,911
State sources	1,515,196	825,851	-	2,341,047
Federal sources	-	58,900	-	58,900
Total revenues	6,931,107	964,751	-	7,895,858
<b>Expenditures</b>				
<b>Current</b>				
<b>Instructional</b>				
Regular instruction	2,813,211	213,600	-	3,026,811
Special education instruction	63,882	-	-	63,882
Other instruction	25,603	-	-	25,603
<b>Support service &amp; undistributed costs</b>				
Student & instruction related services	673,274	555,633	-	1,228,907
General & business administrative services	523,038	-	-	523,038
School administrative services	356,606	-	-	356,606
Plant operations & maintenance	1,110,593	-	-	1,110,593
Pupil transportation	12,193	-	-	12,193
Unallocated benefits	473,465	-	-	473,465

See accompanying notes to financial statements.



**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Governmental Funds**  
**Statement of Revenues, Expenditures and Changes in Fund Balances (continued)**  
**For the Fiscal Year Ended June 30, 2018**

	General Fund	Special Revenue Fund	Capital Projects Fund	Total Governmental Funds
Expenditures (cont'd)				
Capital outlay	\$ 142,068	\$ 195,518	\$ -	\$ 337,586
Debt service				
Interest & other charges	37,934	-	-	37,934
Special schools	417,457	-	-	417,457
Total expenditures	<u>6,649,324</u>	<u>964,751</u>	<u>-</u>	<u>7,614,075</u>
Excess (deficit) of revenues over (under) expenditures	<u>281,783</u>	<u>-</u>	<u>-</u>	<u>281,783</u>
Net change in fund balance	281,783	-	-	281,783
Fund balances, July 1	<u>4,528,991</u>	<u>-</u>	<u>47</u>	<u>4,529,038</u>
Fund balances, June 30	<u><u>\$ 4,810,774</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 47</u></u>	<u><u>\$ 4,810,821</u></u>

See accompanying notes to financial statements.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Reconciliation of the Statement of Revenues, Expenditures, and Changes in**  
**Fund Balances of Governmental Funds to the Statement of Activities**  
**For the Fiscal Year Ended June 30, 2018**

Total net changes in fund balances - governmental fund (from B-2) \$ 281,783

Amounts reported for governmental activities in the Statement of Activities (A-2) are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expenses. This is the amount by which depreciation exceeds capital outlays in the period:

Capital outlays	\$ 337,586	
Depreciation expense	(367,786)	(30,200)

Governmental funds report district pension contributions as expenditures. However, in the Statement of Activities, the cost of pension benefits earned net of employee contributions is reported as pension expense. (66,833)

In the Statement of Activities, compensated absences and early retirement benefits are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are reported in the amount of financial resources used (paid). When the earned amount exceeds the paid amount, the difference is a reduction in the reconciliation; when the paid amount exceeds the earned amount, the difference is an addition to the reconciliation. 333,094

Change in net position of governmental activities \$ 517,844

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Proprietary Funds**  
**Statement of Net Position**  
**June 30, 2018**

	Special Services
Assets	
Current assets	
Cash and cash equivalents	\$ 393,967
Total assets	393,967
Liabilities	
Unearned revenues	10,275
Total liabilities	10,275
Net position	
Unrestricted	383,692
Total net position	\$ 383,692

See accompanying notes to financial statements.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Proprietary Funds**  
**Statement of Revenues, Expenses, and Changes in Net Position**  
**For the Fiscal Year Ended June 30, 2018**

	<u>Special Services</u>
Operating revenues	
Charges for services	
Program fees	\$ 5,063
Total operating revenues	<u>5,063</u>
Operating expenses	
Salaries	12,079
Support services - employee benefits	3,571
Supplies and materials	<u>3,935</u>
Total operating expenses	<u>19,585</u>
Change in net position	(14,522)
Net position, beginning	<u>398,214</u>
Net position, ending	<u><u>\$ 383,692</u></u>

See accompanying notes to financial statements.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Proprietary Funds**  
**Statement of Cash Flows**  
**For the Fiscal Year Ended June 30, 2018**

	Special Services
Cash flows from operating activities	
Receipts from customers (net)	\$ 15,113
Payments to vendors (net)	(19,585)
Net cash provided by (used for) operating activities	(4,472)
Net increase (decrease) in cash and cash equivalents	(4,472)
Cash and cash equivalents, beginning	398,439
Cash and cash equivalents, ending	\$ 393,967
Reconciliation of operating income (loss) to net cash provided by (used for) operating activities	
Operating income (loss)	\$ (14,522)
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities	
Increase (decrease) in unearned revenue	10,050
Net cash provided by (used for) operating activities	\$ (4,472)

See accompanying notes to financial statements.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Fiduciary Funds**  
**Statement of Net Position**  
**June 30, 2018**

	<u>Unemployment Compensation Fund</u>	<u>Private Purpose Scholarship Fund</u>	<u>Student Activity Agency Fund</u>	<u>Payroll Agency Fund</u>
<b>Assets</b>				
Cash & cash equivalents	\$ 54,363	\$ 20,482	\$ 223,516	\$ 49,693
Total assets	<u>\$ 54,363</u>	<u>\$ 20,482</u>	<u>\$ 223,516</u>	<u>\$ 49,693</u>
<b>Liabilities</b>				
Due to student groups	\$ -	\$ -	\$ 223,516	\$ -
Accounts payable	3,621	-	-	-
Summer pay	-	-	-	44,543
Flexible spending	-	-	-	2,579
Payroll deductions and withholdings	-	-	-	2,571
Total liabilities	<u>3,621</u>	<u>-</u>	<u>\$ 223,516</u>	<u>\$ 49,693</u>
<b>Net position</b>				
Held in trust for unemployment claims and other purposes	<u>\$ 50,742</u>	<u>\$ 20,482</u>		

See accompanying notes to financial statements.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Fiduciary Funds**  
**Combining Statement of Changes in Net Position**  
**Governmental Funds**

	<u>Unemployment Compensation Fund</u>	<u>Private Purpose Scholarship Fund</u>	<u>Total</u>
Additions			
Contributions			
Employee contributions	\$ 3,995	\$ -	\$ 3,995
Awards and donations	-	1,760	1,760
Interest income	500	173	673
Total additions	<u>4,495</u>	<u>1,933</u>	<u>6,428</u>
Deductions			
Scholarship awards	-	1,150	1,150
Unemployment claims	10,916	-	10,916
Total deductions	<u>10,916</u>	<u>1,150</u>	<u>12,066</u>
Change in net position	(6,421)	783	(5,638)
Net position, beginning of the year	<u>57,163</u>	<u>19,699</u>	<u>76,862</u>
Net position, end of the year	<u><u>\$ 50,742</u></u>	<u><u>\$ 20,482</u></u>	<u><u>\$ 71,224</u></u>

See accompanying notes to financial statements.

**NOTES TO THE FINANCIAL STATEMENTS**



**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

Note 1 - Summary of significant accounting policies

The financial statements of the Hunterdon County Vocational School District (the District) have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to local Governmental Units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant accounting policies of the District are described below.

The basic financial statements include:

A Management's Discussion and Analysis (MD&A) providing an analysis of the Districts over-all financial position and results of operations.

Basic financial statements prepared using full-accrual accounting for all of the District's activities.

A. Reporting entity

The District is a component unit of the County of Hunterdon, established to function as an educational institution to provide vocational education to the students of Hunterdon County. The Board consists of five appointed members and is responsible for the fiscal control of the District. A superintendent is appointed by the Board and is responsible for the administrative control of the District. The District had an approximate enrollment at June 30, 2018 of 357 students.

B. Government-wide and fund financial statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the non-fiduciary activities of the District. For the most part, the effect of interfund activity has been removed from these statements.

The Statement of Activities demonstrates the degree to which the direct expenses of a given program are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific program. Program revenues include 1) charges to students or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function.

Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. The District has elected to treat all of its governmental funds as major funds and they are reported as separate columns in the fund financial statements.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

Note 1 - Summary of significant accounting policies (continued)

C. Measurement focus, basis of accounting, and financial statement presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, early retirement, arbitrage rebates, and post-employment healthcare benefits, are recorded only when payment is due.

County taxes, tuition and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. As under New Jersey State Statute, a municipality is required to remit to its school district the entire property tax balance, in the amount voted upon or certified prior to the end of the school year. The District records the entire approved tax levy as revenue (accrued) at the start of the fiscal year, since the revenue is both measurable and available. The District is entitled to receive moneys under the established payment schedule and the unpaid amount is considered to be accounts receivable. All other revenue items are considered to be measurable and available only when the District receives cash.

Amounts reported as program revenues include 1) charges to students for tuition, fees, rental, material, supplies, or services, provided, 2) operating grants and contributions, and 3) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all property taxes, and unrestricted State Aids.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted, as they are needed.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

Note 1 - Summary of significant accounting policies (continued)

C. Measurement focus, basis of accounting, and financial statement presentation (continued)

The District reports the following major governmental funds:

*General Fund* - The general fund is the general operating fund of the District and is used to account for all financial resources except those required to be accounted for in another fund. Included are certain expenditures for vehicles and movable instructional or non-instructional equipment, which are classified in the capital outlay sub-fund.

As required by the New Jersey State Department of Education, the District includes budgeted capital outlay in this fund. Generally accepted accounting principles as they pertain to governmental entities state that general fund resources may be used to directly finance capital outlays for long-lived improvements as long as the resources in such cases are derived exclusively from unrestricted revenues.

Resources for budgeted capital outlay purposes are normally derived from State of New Jersey Aid, district taxes and appropriated fund balance. Expenditures are those that result in the acquisition of or additions to fixed assets for land, existing buildings, improvements of grounds, construction of buildings, additions to or remodeling of buildings and the purchase of built-in equipment. These resources can be transferred from and to current expense by Board Resolution.

*Special Revenue Fund* - The District accounts for the proceeds of specific revenue sources from State and Federal Government (other than major capital projects, debt service or the enterprise funds) and local appropriations that are legally restricted to expenditures for specified purposes in the special revenue fund.

*Capital Projects Fund* - The capital projects fund is used to account for all financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds). The financial resources are derived from temporary notes or serial bonds that are specifically authorized by the voters as a separate question on the ballot either during the annual election or at a special election.

Additionally, the District reports the following fund types:

Proprietary fund types

*Proprietary Fund* - The focus of proprietary fund measurement is upon determination of net income, financial position and cash flows. The generally accepted accounting principles applicable are those similar to businesses in the private sector. The following is a description of the proprietary funds of the District.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

Note 1 - Summary of significant accounting policies (continued)

C. Measurement focus, basis of accounting, and financial statement presentation (continued)  
Proprietary fund types (continued)

*Enterprise Fund* - The enterprise fund is utilized to account for operations that are financed and operated in a manner similar to private business enterprises. The stated intent is that the cost (i.e., expenses including depreciation and indirect costs) of providing goods or services to the students on a continuing basis are financed or recovered primarily through user charges; or, where the District has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

The District's enterprise fund is comprised of the special services fund.

All proprietary funds are accounted for on a current financial resource's measurement focus. This means that all assets and liabilities, whether current or noncurrent, associated with their activity are included on their balance sheets. Their reported fund equity (total net position) segregated into contributed capital and unreserved retained earnings, if applicable. Proprietary fund type operating statements present increases (revenues) and decreases (expenses) in total net position.

Depreciation of all exhaustive fixed assets used by proprietary funds is charged as an expense against their operations. Accumulated depreciation is reported on proprietary fund balance sheets. Depreciation has been provided over the estimated useful lives using the straight-line method. The estimated useful lives are as follows:

Equipment	12 Years
Light trucks & vehicles	4 Years
Heavy trucks & vehicles	6 Years

Fiduciary fund types

*Trust and Agency Funds* - This fund is used to account for assets held by the District in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. Agency funds are custodial in nature and do not involve measurement of results of operations. The following is a description of the trust and agency funds of the District.

*Unemployment Compensation Trust Fund* - This fund is used to account for the portion of employee deductions for unemployment compensation required to be deposited and accumulated for future unemployment claims under the Benefit Reimbursement Method.

*Student Activities Agency Fund* - This fund is used to account for funds derived from athletic events or other activities of pupil organizations and accumulated for payment of student group activities.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

Note 1 - Summary of significant accounting policies (continued)  
Fiduciary fund types (continued)

*Payroll Agency Fund* - This fund accounts for the withholding and remittance of employee salary deductions.

*Private Purpose Scholarship Fund* - This fund is used to account for scholarship accounts donated to the District to be utilized for scholarship awards to qualifying students.

D. Budgets/budgetary control

Annual appropriated budgets are prepared in the Spring of each year for the general, special revenue, and debt service funds. The budgets are submitted to the County office and, if necessary, are voted upon at the annual school election in November. Budgets are prepared using the modified accrual basis of accounting. The legal level of budgetary control is established at line-item accounts within each fund. Line-item accounts are defined as the lowest (most specific) level of detail as established pursuant to the minimum Chart of Accounts referenced in N.J.A.C. 6:20-2A.2(m)1. All budget amendments must be approved by School Board Resolution. Budget amendments during the year ended June 30, 2018 were insignificant.

Formal budgetary integration into the accounting system is employed as a management control device during the year. For governmental funds there are no substantial differences between the budgetary basis of accounting and generally accepted accounting principles with the exception of the legally mandated revenue recognition of the last state aid payment for budgetary purposes only and the special revenue fund as noted below. Encumbrance accounting is also employed as an extension of formal budgetary integration in the governmental fund types. Unencumbered appropriations lapse at fiscal year-end.

The accounting records of the special revenue fund are maintained on the grant accounting budgetary basis. The grant accounting budgetary basis differs from GAAP in that the grant accounting budgetary basis recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. Sufficient supplemental records are maintained to allow for the presentation of GAAP basis financial reports.

E. Encumbrances

Under encumbrance accounting purchase orders, contracts and other commitments for the expenditure of resources are recorded to reserve a portion of the applicable appropriation. Open encumbrances in governmental funds other than the special revenue fund are reported as reservations of fund balances at fiscal year-end as they do not constitute expenditures or liabilities but rather commitments related to unperformed contracts for goods and services.

Open encumbrances in the special revenue fund for which the District has received advances are reflected in the balance sheet as unearned revenues at fiscal year-end.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

Note 1 - Summary of significant accounting policies (continued)

E. Encumbrances (continued)

The encumbered appropriation authority carries over into the next fiscal year. An entry will be made at the beginning of the next fiscal year to increase the appropriation reflected in the certified budget by the outstanding encumbrance amount as of the current fiscal year-end.

F. Tuition receivable

Tuition charges were established by the Board of Education based on estimated costs. The charges are subject to adjustment when the final costs have been determined.

G. Short-term interfund receivable and payables

Short-term interfund receivables and payables represent amounts that are owed, other than charges for goods or services rendered to/from a particular fund in the District and that are due within one year.

H. Inventories and prepaid items

Inventories and prepaid items, which benefit future periods, other than those recorded in the enterprise fund are recorded as expenditures during the year of purchase.

Enterprise fund inventories are valued at cost, which approximates market, using the first-in-first-out (FIFO) method. Prepaid items in the enterprise fund represent payments made to vendors for services that will benefit periods beyond June 30, 2018.

I. Capital assets

Capital assets, which include land, land improvements, buildings and improvements, vehicles and furniture and equipment, are reported in the government-wide financial statements. The District defines capital assets as assets with an initial, individual cost of more than \$2,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

All reported capital assets, except for land and construction in progress, of the District are depreciated using the straight-line method over the following estimated lives:

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

Note 1 - Summary of significant accounting policies (continued)

I. Capital assets

Assets	Years
Buildings	50
Building improvements & portable classroom	50
Land improvements	20
Furniture	20
Maintenance equipment	15
Musical instruments	10
Athletic equipment	10
Audio visual equipment	10
Office equipment	5 - 10
Computer equipment	5 - 10
Vehicles	5 - 10

J. Compensated absences

The District accounts for compensated absences (e.g., unused vacation and sick leave) as directed by Governmental Accounting Standards Board Statement Number 16 (GASB 16), Accounting for Compensated Absences. A liability for compensated absences attributable to services already rendered and not contingent on a specific event that is outside the control of the employer and employee is accrued as employees earn the rights to the benefits.

District employees are granted varying amounts of vacation and sick leave in accordance with the District's personnel policy. The District's policy permits employees to accumulate unused sick leave and carry forward the full amount to subsequent years. Upon retirement employees shall be paid by the District for the unused sick leave in accordance with the Districts' agreements with the various employee unions.

The liability for compensated absences was accrued using the vesting method, whereby the liability is calculated by vesting balances as of the balance sheet date for which a payment is probable. Salary related payments for the employer's share of Social Security and Medicare taxes are included.

For the government-wide statements, the current portion is the amount estimated to be used in the following year. In accordance with GAAP, in the fund financial statements, all of the compensated absences are considered long-term and therefore are not a fund liability. This represents a reconciling item between the fund and government-wide presentations.

K. Unearned revenue

Unearned revenue in the general fund and special revenue fund represents cash, which has been received but not yet earned. See Note 1 (E) regarding the special revenue fund.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

Note 1 - Summary of significant accounting policies (continued)

L. Long-term obligations

In the government-wide financial statements and in internal service fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable Statement of Net Position.

Bonds issued on behalf of the School District are the responsibility of the County of Hunterdon and are reported in the County's financial statements.

M. Net position

Net position represents the difference between the summation of assets and deferred outflows of resources, and the summation of liabilities and deferred inflows of resources. Net position is classified into the following three components:

- Net investment in capital assets - This component represents capital assets, net of accumulated depreciation, net of outstanding balances of borrowings used for the acquisition, construction, or improvement of those assets.
- Restricted - Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the School District or through external restrictions imposed by credits, grantors, or laws or regulations of their governments.
- Unrestricted - Net position is reported as unrestricted when it does not meet the criteria of the other two components of net position.

The School District applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

N. Fund balances - governmental funds

In the fund financial statements, governmental funds report the following classifications of fund balance:

- Non-spendable - includes amounts that cannot be spent because they are either not spendable in form or are legally or contractually required to be maintained intact.
- Restricted - includes amounts restricted by external sources (creditors, laws of other governments, etc.) or by constitutional provision or enabling legislation.
- Committed - includes amounts that can only be used for specific purposes. Committed fund balance is reported pursuant to resolutions passed by the Board of Education, the District's highest level of decision-making authority. Commitments may be modified or rescinded only through resolutions approved by the Board of Education.



**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

Note 1 - Summary of significant accounting policies (continued)

N. Fund balances - governmental funds (continued)

- Assigned - includes amounts that the District intends to use for a specific purpose, but do not meet the definition of restricted or committed fund balance. Under the District's policy, amounts may be assigned by the Business Administrator.
  
- Unassigned - includes amounts that have not been assigned to other funds or restricted, committed or assigned to a specific purpose within the general fund. The District reports all amounts that meet the unrestricted General Fund Balance Policy described below as unassigned:

When expenditure is incurred for purposes which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When expenditure is incurred for which committed, assigned, or unassigned fund balance are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed.

O. Use of estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and the accompanying notes. Actual results could differ from those estimates.

P. Allocation of indirect expenses

Certain expenses, which have not been charged to a specific function in the District's fund financial statements, have been allocated to the functions for the government-wide statements. Employee benefits, on-behalf TPAF Pension Contributions, reimbursed TPAF Social Security Contributions and compensated absences accruals have been allocated based on salaries by function. Depreciation expense which was not specifically identified by function has been allocated based on the current year expenses by function.

Q. Deferred outflows/inflows of resources

In addition to assets, the Statement of Net Position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. Currently, the District has one item that qualifies for reporting in this category, deferred amount on pension activity. In addition to liabilities, the Statement of Net Position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to future periods and so will not be recognized as an inflow of resources (revenue) until that time. The District has one item that qualifies for reporting in this category, deferred amount on pension activity.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

Note 2 - Deposits, cash equivalents, and investments

Cash and cash equivalents include petty cash, change funds, cash and certificates of deposit in banks. As of June 30, 2018, the District had no investments.

New Jersey governmental units are required by N.J.S.A. 40A:5-14 to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or in the New Jersey Cash Management Fund. N.J.S.A. 40A:5-15.1 provides a list of investments which may be purchased by New Jersey governmental units. In addition, other State statutes permit investments in obligations issued by local authorities and other state agencies. The State of New Jersey does not place any limit on the amount that the District may invest with any one issuer.

New Jersey School Districts are limited as to the types of investments and types of financial institutions they may invest in. New Jersey Statute 18A:20-37 provides a list of permissible investments that may be purchased by New Jersey School Districts.

N.J.S.A. 17:9-41 e.t. seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Act. Public depositories include savings and loan institutions, banks (both state and national banks) and saving banks the deposits of which are federally insured.

Custodial credit risk is the risk that, in the event of a bank failure, the District's deposits might not be recovered. The District does not have a policy for custodial credit risk. New Jersey statutes require cash be deposited only in New Jersey based banking institutions that participate in the New Jersey Governmental Unit Deposit Protection Act (GUDPA) or in qualified investments established in New Jersey Statutes 40A:5-15.1(a) that are treated as cash equivalents. Under the act, the first \$250,000 of governmental deposits in each insured depository is protected by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the District in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled trust funds, employee salary withholdings, or funds that may pass to the District relative to the happening of a future condition.

As of June 30, 2018, the District's bank balances were exposed to custodial credit risk as follows:

Insured by the FDIC	\$ 250,000
Insured by GUDPA	5,436,938
Total bank balances	\$ 5,686,938

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

Note 2 - Deposits, cash equivalents, and investments (continued)

Deposits at June 30, 2018 appear in the financial statements as summarized below:

Cash and cash equivalents		<u>\$ 5,319,612</u>
	<u>Ref.</u>	
Unrestricted cash and cash equivalents		
Governmental funds, Balance Sheet	B-1	\$ 1,599,825
Enterprise funds, Statement of Net Position	B-4	393,967
Fiduciary funds, Statement of Net Position	B-7	348,054
Restricted cash and cash equivalents		
Governmental funds, Balance Sheet	B-1	<u>2,977,766</u>
Total cash and cash equivalents		<u>\$ 5,319,612</u>

Note 3 - Capital assets

Capital asset activity for the fiscal year ended June 30, 2018 is as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Governmental activities				
Capital assets, not being depreciated				
Land	\$ 1,129,855	\$ -	\$ -	\$ 1,129,855
Construction in progress	<u>772,472</u>	<u>-</u>	<u>772,472</u>	<u>-</u>
Total	<u>1,902,327</u>	<u>-</u>	<u>772,472</u>	<u>1,129,855</u>
Capital assets, being depreciated				
Land improvements	180,777	6,400	-	187,177
Building & improvements	10,692,763	785,837	-	11,478,600
Furniture & equipment	1,203,172	317,822	(12,900)	1,508,094
Buses & other vehicles	<u>81,150</u>	<u>-</u>	<u>-</u>	<u>81,150</u>
Total	<u>12,157,862</u>	<u>1,110,059</u>	<u>(12,900)</u>	<u>13,255,021</u>
Accumulated depreciation				
Land improvements	126,545	9,199	-	135,744
Building & improvements	2,635,966	252,046	-	2,888,012
Furniture & equipment	566,429	103,751	(12,900)	657,280
Buses & other vehicles	<u>64,408</u>	<u>2,791</u>	<u>-</u>	<u>67,199</u>
Total	<u>3,393,348</u>	<u>367,787</u>	<u>(12,900)</u>	<u>3,748,235</u>
Total capital assets, being depreciated, net	<u>8,764,514</u>	<u>742,272</u>	<u>-</u>	<u>9,506,786</u>
Transfers	<u>-</u>	<u>(772,472)</u>	<u>(772,472)</u>	<u>-</u>
Governmental activities capital assets, net	<u>\$ 10,666,841</u>	<u>\$ (30,200)</u>	<u>\$ -</u>	<u>\$ 10,636,641</u>

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

Note 3 - Capital assets (continued)

Depreciation expense was charged to governmental functions in the current year as follows:

Instruction	
Regular	\$ 195,221
Special education	4,120
Other instruction	1,651
Support services	
Student & instruction	79,261
General & business administration	33,734
School administration	23,000
Plant maintenance	1,084
Transportation	2,791
Adult Education	26,925
Total depreciation expense, governmental activities	\$ 367,787

Note 4 - Long-term debt

Long-term liability activity for the year ended June 30, 2018 is as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Governmental activities					
Compensated absences payable	\$ 571,878	\$ -	\$ 333,094	\$ 238,784	\$ -
PERS net pension liability	2,378,043	-	220,880	2,157,163	-
Total governmental activities long-term liabilities	\$ 2,949,921	\$ -	\$ 553,974	\$ 2,395,947	\$ -

Note 5 - Pension plans

Description of systems

Substantially all of the Board's employees participate in one of the following contributory defined benefit public employee retirement systems which have been established by State statute: the Teachers' Pension and Annuity Fund (TPAF), Public Employees' Retirement System (PERS) and the Defined Contribution Retirement Program (DCRP). The PERS and TPAF systems are sponsored and administered by the State of New Jersey. The DCRP system is administered by Prudential Financial for the Division of Pensions and Benefits. The TPAF retirement system is considered a cost-sharing multiple-employer plan with a special funding situation, as under current statute, all employer contributions are made by the State of New Jersey on behalf of the Board and the system's other related non-contributing employers. The PERS and DCRP are considered cost sharing multiple-employer plans.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

Note 5 - Pension plans (continued)

Plan description

The State of New Jersey, Public Employees' Retirement System (PERS) is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the Division). For additional information about PERS, please refer to Division's Comprehensive Annual Financial Report (CAFR) which can be found at [www.state.nj.us/treasury/pensions](http://www.state.nj.us/treasury/pensions).

The vesting and benefit provisions are set by N.J.S.A. 43:15A. PERS provides retirement, death and disability benefits. All benefits vest after 10-years of service, except for medical benefits, which vest after 25-years of service or under the disability provisions of PERS.

The following represents the membership tiers for PERS:

Tier	Definition
1	Members enrolled prior to July 1, 2007
2	Members eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55th of final average salary for each year of service credit is available to Tiers 1 and 2 members upon reaching age 60 and to Tier 3 members upon reaching age 62. Service retirement benefits of 1/60th of final average salary for each year of service credit is available to Tier 4 members upon reaching age 62 and Tier 5 members upon reaching age 65. Early retirement benefits are available to Tiers 1 and 2 members before reaching age 60, Tiers 3 and 4 before age 62 with 25 or more years of service credit and Tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective Tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25-years of service. Deferred retirement is available to members who have at least 10-years of service credit and have not reached the service retirement age for the respective Tier.

Allocation methodology and reconciliation to financial statements

Although the Division administers one cost-sharing multiple-employer defined benefit pension plan, separate (sub) actuarial valuations are prepared to determine the actuarial determined contribution rate by group. Following this method, the measurement of the collective net pension liability, deferred outflows of resources, deferred inflows of resources, and pension expense excluding that attributable to employer-paid member contributions are determined separately for each individual employer of the state and local groups of the plan.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

Note 5 - Pension plans (continued)

A. Public employees' retirement systems (PERS) (continued)

Allocation methodology and reconciliation to financial statements (continued)

To facilitate the separate (sub) actuarial valuations, the Division maintains separate accounts to identify additions, deductions, and fiduciary net position applicable to each group. The allocation percentages presented for each group in the Schedule of Employer Allocations are applied to amounts presented in the Schedules of Pension Amounts by Employer. The allocation percentages for each group as of June 30, 2017 are based on the ratio of each employer's contributions to total employer contributions of the group for the fiscal year ended June 30, 2017.

GASB Statement No. 68, Accounting and Financial Reporting for Pensions, requires participating employers in PERS to recognize their proportionate share of the collective net pension liability, collective deferred outflows of resources, collective deferred inflows of resources and collective pension expense excluding that attributable to employer-paid member contributions. The employer allocation percentages presented in the Division's Schedule of Employer Allocations and applied to amounts presented in the Schedule of Pension Amounts by Employer are based on the ratio of the contributions as an individual employer to total contributions to the PERS during the State fiscal year ended June 30, 2017. Employer allocation percentages have been rounded for presentation purposes, therefore amounts presented in the Schedule of Pension Amounts by Employer may result in immaterial differences.

Contributions

The contribution policy for PERS is set by N.J.S.A. 43:15A and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's pension contribution is based on an actuarially determined amount which includes the employer portion of the normal cost and an amortization of the unfunded accrued liability. Funding for noncontributory group insurance benefits is based on actual claims paid. For fiscal year 2017, the State's pension contribution was less than the actuarial determined amount.

The local employers' contribution amounts are based on an actuarially determined rate which includes the normal cost and unfunded accrued liability. Chapter 19, PL 2009 provided an option for local employers of PERS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in State fiscal year 2009. Such employers will be credited with the full payment and any such amounts will not be included in their unfunded liability. The Actuaries will determine the unfunded liability of those retirement systems, by employer, for the reduced normal and accrued liability contributions provided under this law. This unfunded liability will be paid by the employer in level annual payments over a period of 15-years beginning with the payments due in the fiscal year ended June 30, 2012 and will be adjusted by the rate of return on the actuarial value of assets.

The contribution rate was 7.20% effective July 1, 2016 and will increase annually on July 1<sup>st</sup> until eventually reaching 7.50% of base salary effective July 1, 2018.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

Note 5 - Pension plan (continued)

A. Public employees' retirement systems (PERS) (continued)

Collective net pension liability and actuarial information

Components of net pension liability

The components of the District's allocable share of the net pension liability for PERS as of June 30, 2017:

	2017
Total pension liability	\$ 4,156,379
Plan fiduciary net position	1,999,216
Net pension liability	\$ 2,157,163

Plan fiduciary net position as a percentage of the total pension liability 48.10%

The total pension liability for the June 30, 2017 measurement date was determined by an actuarial valuation as of July 1, 2016, which was rolled forward to June 30, 2017. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

Inflation rate	2.25%
Salary increases (based on age)	
Through 2026	1.65% - 4.15%
Thereafter	2.65% - 5.15%
Investment rate of return	7.00%

Preretirement mortality rates were based on the RP-2000 Employee Preretirement Mortality Table for male and female active participants. For local employees, mortality tables are set back two years for males and seven years for females. In addition, the tables provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014 projection scale. Postretirement mortality rates were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (set back one year for males and females) for service retirements and beneficiaries of former members and a one-year static projection based on mortality improvement scale AA. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014 projection scale. Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back three years for males and set forward one year for females).

The actuarial assumptions used in the July 1, 2016 valuation were based on the results of an actuarial experience study for the period July 1, 2011 to June 30, 2014. It is likely that future experience will not exactly conform to these assumptions. To the extent that actual experience deviates from these assumptions, the emerging liabilities may be higher or lower than anticipated. The more the experience deviates, the larger the impact on future financial statements.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

Note 5 - Pension plan (continued)

A. Public employees' retirement systems (PERS) (continued)

Long-term expected rate of return

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2017) is determined by the State Treasurer, after consultation with the Directors of the Division of Investment and Division of Pensions and Benefits, the Board of Trustees, and the Actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2017 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocations</u>	<u>Long-Term Expected Rate of Return</u>
Absolute return/risk mitigation	5.00%	5.51%
Cash equivalents	5.50%	1.00%
U.S. Treasuries	3.00%	1.87%
Investment grade credit	10.00%	3.78%
Public high yield	2.50%	6.82%
Global diversified credit	5.00%	7.10%
Credit oriented hedge funds	1.00%	6.60%
Debt related private equity	2.00%	10.63%
Debt related real estate	1.00%	6.61%
Private real asset	2.50%	11.83%
Equity related real estate	6.25%	9.23%
U.S. equity	30.00%	8.19%
Non-U.S. developed markets equity	11.50%	9.00%
Emerging markets equity	6.50%	11.64%
Buyouts/venture capital	8.25%	13.08%

Discount rate

The discount rate used to measure the total pension liability was 5.00% as of June 30, 2017. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00%, and a municipal bond rate of 3.58% as of June 30, 2017, based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the average of the last five years of contributions made in relation to the last five years of recommended contributions.



**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

Note 5 - Pension plan (continued)

A. Public employees' retirement systems (PERS) (continued)

Discount rate (continued)

Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2040. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2040, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of the collective net pension liability to changes in the discount rate

The following presents the collective net pension liability of the District as of June 30, 2017, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is 1% point lower or 1% point higher than the current rate:

<u>District's Proportionate Share of the Net Pension Liability</u>	<u>2017</u>
At current discount rate (5.00%)	\$ 2,157,163
At a 1% lower rate (4.00%)	2,676,107
At a 1% higher rate (6.00%)	1,724,818

Collective deferred outflows of resources and deferred inflows of resources

At June 30, 2018, the District reported deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 50,794	\$ -
Changes of assumptions	434,594	433,001
Net difference between projected and actual earnings on pension plan investments	14,689	-
Changes in proportion and differences between District contributions and proportionate share of contributions	257,009	136,599
District contributions subsequent to the measurement date	85,847	-
<b>Total</b>	<b>\$ 842,933</b>	<b>\$ 569,600</b>

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

Note 5 - Pension plan (continued)

A. Public employees' retirement systems (PERS) (continued)

Collective deferred outflows of resources and deferred inflows of resources (continued)

The amount reported as deferred outflows of resources related to pensions resulting from School District contributions subsequent to the measurement date (i.e., for the school year ended June 30, 2018, the plan measurement date is June 30, 2017) of \$85,847 will be recognized as a reduction of the net pension liability in the year ended June 30, 2018.

The following presents a summary of changes in the collective deferred outflows of resources and deferred inflows of resources (excluding employer specific amounts) for the year ended June 30, 2017:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Deferred outflows of resources				
Differences between expected and actual experience	\$ 51,040	\$ 15,753	\$ 15,999	\$ 50,794
Changes of assumptions	568,526	-	133,932	434,594
Difference between projected and actual earnings on pension plan investments	104,653	(92,461)	(2,497)	14,689
Deferred inflows of resources				
Changes of assumptions	-	(529,653)	(96,652)	(433,001)
Net of deferred outflows	<u>\$ 724,219</u>	<u>\$ (606,361)</u>	<u>\$ 50,782</u>	<u>\$ 67,076</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions (excluding employer specific amounts, deferrals from District contributions subsequent to the measurement date, and deferrals from change on proportion) will be recognized in pension expense as follows:

Year Ended June 30,

2018	\$ 50,782
2019	76,631
2020	46,434
2021	(61,758)
2022	(45,013)
Total	<u>\$ 67,076</u>

Pension expense

For the year ended June 30, 2018, the District recognized net pension expense of \$152,678, which represents the District's proportionate share of allocable plan pension expense of \$155,592, plus the net amortization of deferred amounts from changes in proportion of \$11,602, and less other adjustments to the net pension liability of \$14,516. The components of allocable pension expense, which exclude amounts attributable to employer paid member contributions and pension expense related to specific liabilities of individual employers, for the District for the year ended June 30, 2017 are as follows:

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

Note 5 - Pension plan (continued)

A. Public employees' retirement systems (PERS) (continued)

Pension expense (continued)

Service cost	\$	100,616
Interest on total pension liability		182,581
Member contributions		(47,861)
Administrative expense		1,252
Expected investment return net of investment expense		(130,362)
Pension expense related to specific liabilities of individual employers		(1,416)
Recognition of deferred inflows/outflows of resources		
Amortization of assumption changes or inputs		37,280
Amortization of expected versus actual experience		15,999
Amortization of projected versus actual investment earnings on pension plan investments		(2,497)
Pension expense	\$	155,592

B. Teacher's pension and annuity fund (TPAF)

Plan description

The State of New Jersey, Teachers' Pension and Annuity Fund (TPAF) is a cost sharing multiple-employer defined benefit pension plan with a special-funding situation, by which the State of New Jersey (the State) is responsible to fund 100% of the employer contributions, excluding any local employer early retirement incentive (ERI) contributions. TPAF is administered by the State of New Jersey, Division of Pensions and Benefits (the Division). For additional information about TPAF, please refer to Division's Comprehensive Annual Financial Report (CAFR) which can be found at [www.state.nj.us/treasury/pensions](http://www.state.nj.us/treasury/pensions).

The vesting and benefit provisions are set by N.J.S.A. 18A:66. TPAF provides retirement, death and disability benefits. All benefits vest after 10-years of service, except for medical benefits, which vest after 25-years of service or under the disability provisions of TPAF. Members are always fully vested for their own contributions and, after three years of service credit, become vested for 2% of related interest earned on the contributions. In the case of death before retirement, members' beneficiaries are entitled to full interest credited to the members' accounts.

The following represents the membership tiers for TPAF:

Tier	Definition
1	Members enrolled prior to July 1, 2007
2	Members eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members eligible to enroll on or after June 28, 2011

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

Note 5 - Pension plan (continued)

B. Teacher's pension and annuity fund (TPAF) (continued)

Plan description (continued)

Service retirement benefits of 1/55th of final average salary for each year of service credit is available to Tiers 1 and 2 members upon reaching age 60 and to Tier 3 members upon reaching age 62. Service retirement benefits of 1/60th of final average salary for each year of service credit is available to Tier 4 members upon reaching age 62 and Tier 5 members upon reaching age 65. Early retirement benefits are available to Tiers 1 and 2 members before reaching age 60, Tiers 3 and 4 before age 62 with 25 or more years of service credit and Tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective Tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25-years of service. Deferred retirement is available to members who have at least 10-years of service credit and have not reached the service retirement age for the respective Tier.

Contributions

The contribution policy for TPAF is set by N.J.S.A. 18A:66 and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's pension contribution is based on an actuarially determined amount which includes the employer portion of the normal cost and an amortization of the unfunded accrued liability. Funding for noncontributory group insurance benefits is based on actual claims paid. For the State fiscal year 2017, the State's pension contribution was less than the actuarial determined amount.

Special funding situation

The employer contributions for local participating employers are legally required to be funded by the State in accordance with N.J.S.A. 18:66-33. Therefore, these local participating employers are considered to be in a special funding situation as defined by GASB Statement No. 68 and the State is treated as a non-employer contributing entity. Since the local participating employers do not contribute directly to the plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to report in the financial statements of the local participating employers. However, the Notes to the Financial Statements of the local participating employers must disclose the portion of the non-employer contributing entities' total proportionate share of the net pension liability that is associated with the local participating employer. During the State fiscal year ending June 30, 2017, the State of New Jersey contributed \$110,200 to the TPAF for normal pension benefits on behalf of the District.

The contribution rate was 7.20% effective July 1, 2016 and will increase annually on July 1<sup>st</sup> until eventually reaching 7.50% of base salary effective July 1, 2018.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

Note 5 - Pension plan (continued)

B. Teacher's pension and annuity fund (TPAF) (continued)

Components of net pension liability

For purposes of reporting required by GASB Statement No. 68, Accounting and Financial Reporting for Pensions, the District's proportionate share of allocable net pension liability, employer pension expense and related revenue, non-employer contributions and their allocable proportionate percentage for fiscal year ended June 30, 2017 is as follows:

	2017
State's proportionate share of net pension liability	\$ 8,849,852
District's proportionate share of net pension liability	-
Employer pension expense and related revenue	613,073
Non-employer contribution	255,327
Allocable proportionate percentage	.0227379633%

The components of the contractually required contribution, which exclude amounts related to specific liabilities of individual employers, for the District for the year ended June 30, 2017 are as follows:

Service cost	\$ 396,089
Interest on total pension liability	432,224
Member contributions	(103,419)
Administrative expense	1,559
Expected investment return net of investment expense	(210,155)
Pension expense related to specific liabilities of individual employers	(47)
Recognition of deferred inflows/outflows of resources	
Amortization of assumption changes or inputs	94,662
Amortization of expected versus actual experience	6,975
Amortization of projected versus actual investment earnings on pension plan investments	(4,815)
Pension expense	\$ 613,073

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

Note 5 - Pension plan (continued)

B. Teacher’s pension and annuity fund (TPAF) (continued)

Collective net pension liability and actuarial information

As detailed earlier, the District was not required to report a liability for its proportionate share of net pension expense for TPAF due to a special funding situation. The State’s proportionate share of the net pension liability for TPAF as of June 30, 2017 is as follows:

	2017
Total pension liability	\$ 11,865,117
Plan fiduciary net position	3,015,265
Net pension liability	\$ 8,849,852

Plan fiduciary net position as a percentage of the total pension liability	25.41%
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The total pension liability for the June 30, 2017 measurement date was determined by an actuarial valuation as of July 1, 2016, which was rolled forward to June 30, 2017. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

Inflation rate	2.25%
Salary increases (based on age)	
2012 - 2021	Varies based on experience
Thereafter	Varies based on experience
Investment rate of return	7.00%

Preretirement, post-retirement, and disabled mortality rates were based on the experience of TPAF members reflecting mortality improvement on a generational basis on a 60-year average of Social Security data from 1953 to 2013.

The actuarial assumptions used in the July 1, 2015 valuation were based on the results of an actuarial study for the period July 1, 2012 to June 30, 2015.

Long-term expected rate of return

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2017) is determined by the State Treasurer, after consultation with the Directors of the Division of Investment and Division of Pensions and Benefits, the Board of Trustees, and the Actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in TPAF’s target asset allocation as of June 30, 2017 are summarized in the following table:

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

Note 5 - Pension plan (continued)  
B. Teacher's pension and annuity fund (TPAF) (continued)  
Long-term expected rate of return (continued)

<u>Asset Class</u>	<u>Target Allocations</u>	<u>Long-Term Expected Rate of Return</u>
Absolute return/risk mitigation	5.00%	5.51%
Cash equivalents	5.50%	1.00%
U.S. Treasuries	3.00%	1.87%
Investment grade credit	10.00%	3.78%
Public high yield	2.50%	6.82%
Global diversified credit	5.00%	7.10%
Credit oriented hedge funds	1.00%	6.60%
Debt related private equity	2.00%	10.63%
Debt related real estate	1.00%	6.61%
Private real asset	2.50%	11.83%
Equity related real estate	6.25%	9.23%
U.S. equity	30.00%	8.19%
Non-U.S. developed markets equity	11.50%	9.00%
Emerging markets equity	6.50%	11.64%
Buyouts/venture capital	8.25%	13.08%

Discount rate

The discount rate used to measure the total pension liability was 4.25% as of June 30, 2017. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00%, and a municipal bond rate of 3.58% as of June 30, 2017, based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the rate in the most recent State fiscal year. The State contributed 40% of the actuarially determined contributions. Based on those assumptions, the plans fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2036. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2036 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

Note 5 - Pension plan (continued)

B. Teacher’s pension and annuity fund (TPAF) (continued)

Sensitivity of the collective net pension liability to changes in the discount rate

The following presents the collective net pension liability of the District as of June 30, 2017, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is 1% point lower or 1% point higher than the current rate:

<u>District’s Proportionate Share of the Net Pension Liability</u>	<u>2017</u>
At current discount rate (4.25%)	\$ 8,849,852
At a 1% lower rate (3.25%)	10,513,902
At a 1% higher rate (5.25%)	7,479,001

C. Defined contribution retirement program

The Defined Contribution Retirement Program (DCRP) was established under the provisions Ch. 92, PL 2007 and expanded under the provisions of Ch. 89, PL 2008 and Ch. 1, PL 2010 to provide eligible members with a tax sheltered, defined contribution retirement benefit, along with life insurance and disability coverage. Employees eligible to enroll in the program include the following: First, employees enrolled in the Public Employees Retirement System (PERS) or Teachers Pension and Annuity Fund (TPAF) on or after July 1, 2007 who earn salary in excess of maximum compensation limits. Also, employees otherwise eligible to enroll in the TPAF and PERS who do not earn the minimum salary (\$8,300 in 2018) but who earn salary of at least \$5,000 annually are eligible to participate. The Program Administrator, Prudential Financial, makes information regarding the program available on its New Jersey Defined Contribution Program Web Site: [www.prudential.com/njdcprp](http://www.prudential.com/njdcprp).

Contribution rates for DCRP provide for employee contributions of 5.50% of annual contractual compensation as defined. The District’s contribution to the DCRP for fiscal year ended 2018 was \$1,017.

D. Other pension plan information

During the year ended June 30, 2018, the State of New Jersey contributed \$138,456 to the TPAF for post-retirement medical benefits, \$5,079 for non-contributory insurance premiums, \$586 for long-term disability insurance, and \$209,289 for normal costs and accrued liability costs on behalf of the Board. Also, in accordance with N.J.S.A. 18A:66-66 the State of New Jersey reimbursed the Board \$101,321 during the year ended June 30, 2018 for the employer's share of Social Security contributions for TPAF members calculated on their base salaries. These amounts have been included in the financial statements and the combining and individual fund and account group statements and schedules as revenues and expenditures in accordance with GASB 68.



**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

Note 6 - Post-retirement benefits

Chapter 384 of PL 1987 and Chapter 6 of PL 1990 required TPAF and PERS, respectively, to fund post-retirement medical benefits for those state employees who retire after accumulating 25-years of credited service or on a disability retirement. Chapter 103 of PL 2007 amended the law to eliminate the funding of post-retirement medical benefits through the TPAF and PERS. It created separate funds outside the pension plans for the funding and payment of post-retirement medical benefits for retired state employees and retired educational employees. As of June 30, 2017, there were 112,966 statewide retirees eligible for post-retirement medical benefits, and the State contributed \$1.39 billion on their behalf. The cost of these benefits is funded through contributions by the State in accordance with Chapter 62 of PL 1994. Funding of post-retirement medical premiums are on a pay-as-you-go basis.

The State is also responsible for the cost attributable to Chapter 126 of PL 1992, which provides free health benefits to members of PERS and the Alternate Benefit Program who retired from a School District or County College with 25-years of service. In fiscal year 2017, the State paid \$238.9 million toward Chapter 126 of PL 1992 benefits for 20,913 eligible retired members.

GASB Statement 75 requires certain disclosures relating to governmental entities obligations for other post-employment benefits (OPEB), which are post-employment benefits other than pensions. The District's only material OPEB obligation is for healthcare provided to eligible retirees through the NJ State Health Benefits Program.

*Plan Description* - The School District participates in the State Health Benefits Program (SHBP), a multiple-employer defined benefit post-employment healthcare plan administered by the State of New Jersey Division of Pensions and Benefits. SHBP was established in 1961 under N.J.S.A. 52:14-17.25 et seq., to provide health benefits to state employees, retirees, and their dependents. Rules governing the operation and administration of the program are found in Title 17, Chapter 9 of the New Jersey Administrative Code, SHBP provides medical, prescription drugs, mental health/substance abuse, and Medicare Part B reimbursement to employees, retirees, and their covered dependents.

The SHBP was extended to employees, retirees, and dependents of participating local public employers in 1964. The School District adopted a Resolution to participate in the SHBP. The State Health Benefits Commission is the executive body established by the statute to be responsible for the operation of the SHBP. The State of New Jersey Division of Pensions and Benefits issues a publicly available financial report that includes financial statements and required supplementary information for the SHBP. That report may be obtained by writing to: State of New Jersey Division of Pensions and Benefits, PO Box 295, Trenton, NJ 08625-0295 or by visiting their website at ([www.nj.gov/treasury/pensions](http://www.nj.gov/treasury/pensions)).

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

Note 6 - Post-retirement benefits (continued)

*Funding Policy* - Post-retirement medical benefits under the plan have been funded on a pay-as-you-go basis. Information regarding the State's annual contributions, annual OPEB cost and net OPEB obligations is available through the State as noted in the previous paragraph.

*Total OPEB liability* – Under a special funding situation, the State, a non-employer contributing entity, is the only entity that has a legal obligation to make employer contributions to OPEB for qualified retired PERS and TPAF participants. Accordingly, the District did not recognize any portion of the collective net OPEB liability on the Statement of Net Position. Therefore, the following OPEB liability note information is reported at the State's level and is not accrued by the District.

Total OPEB Liability

For purposes of reporting required GASB Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions, the District's proportionate share of allocable OPEB liability and employer OPEB expense and related revenue as of June 30, 2017 is as follows:

	2017
State's proportionate share of the OPEB liability	\$ 53,639,841,858
District's proportionate share of the State's OPEB liability	7,029,022
Employer pension expense and related revenue	430,257
Allocable proportionate percentage	.013104106%

Changes in the Total OPEB Liability

	Total OPEB Liability
Total OPEB liability at June 30, 2016	\$ 7,582,545
Service cost	305,291
Interest cost	222,584
Change of benefit terms	-
Differences between expected and actual experiences	-
Changes of assumptions	(924,586)
Member contributions	5,995
Gross benefit payments	(162,807)
Total OPEB liability at June 30, 2017	\$ 7,029,022

There were no changes of the benefit terms from June 30, 2016 to June 30, 2017.

Changes of assumptions and other inputs reflect a change in the discount rate from 2.85% as of June 30, 2016 to 3.58% as of June 30, 2017.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

Note 6 - Post-retirement benefits (continued)

Total OPEB Liability (continued)

The total non-employer OPEB liability as of June 30, 2017 was determined by an actuarial valuation as of June 30, 2016, which was rolled forward to June 30, 2017. The total non-employer OPEB liability as of June 30, 2016 was determined by an actuarial valuation as of June 30, 2016. The actuarial assumptions vary for each plan member depending on the pension plan the member is enrolled in. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

Inflation rate		2.50%
	TPAF	PERS
	(based on years of service)	(based on age)
Salary increases		
Through 2026	1.55% - 4.55%	2.15% - 4.15%
Thereafter	2.00% - 5.45%	3.15% - 5.15%

Preretirement mortality rates were based on the RP-2014 Headcount-Weighted Healthy Employee Male/Female mortality table with fully generational mortality improvement projections from the central year using the MP-2017 scale. Postretirement mortality rates were based on the RP-2014 Headcount-Weighted Healthy Annuitant Male/Female mortality table with fully generational improvement projections from the central year using the MP-2017 scale. Disability mortality was based on the RP-2014 Headcount-Weighted Disabled Male/Female mortality table with fully generational improvement projections from the central year using the MP-2017 scale.

Health Care Trend Assumptions

For pre-Medicare preferred provider organization (PPO) medical benefits, this amount initially is 5.9% and decreases to a 5.0% long-term trend rate after nine years. For self-insured post-65 PPO medical benefits, the trend rate is 4.5%. For health maintenance organization (HMO) medical benefits, the trend rate is initially 5.9% and decreases to a 5.0% long-term trend rate after nine years. For prescription drug benefits, the initial trend rate is 10.5% decreasing to a 5.0% long-term trend rate after eight years. For the Medicare Part B reimbursement, the trend rate is 5.0%. The Medicare Advantage trend rate is 4.5% and will continue in all future years.

Discount rate

The discount rate for June 30, 2017 was 3.58%. This represents the municipal bond return rate as chosen by the Division. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

Note 6 - Post-retirement benefits (continued)

Sensitivity of the Total OPEB Liability to Changes in the Discount Rates

The following presents the total non-employer OPEB liability as of June 30, 2017, using the District's allocable proportionate percentage, calculated using the discount rate as disclosed above as well as what the total non-employer OPEB liability would be if it was calculated using a discount rate that is 1% point lower or 1% point higher than the current rate:

<u>Total OPEB liability (school retirees)</u>	2017
At current discount rate (3.58%)	\$ 7,029,022
At a 1% lower rate (2.58%)	8,343,956
At a 1% higher rate (4.58%)	5,986,004

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates

The following presents the total non-employer OPEB liability, as well as what the total non-employer OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rates:

<u>Total OPEB liability (school retirees)</u>	2017
Healthcare cost trend rate	\$ 7,029,022
At a 1% lower rate (1% decrease)	5,780,691
At a 1% higher rate (1% increase)	8,686,791

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2017, the District recognized OPEB expense of \$430,257 determined by the State as the total OPEB liability for benefits provided through a defined benefit OPEB plan that is not administered through a trust that meets the criteria in paragraph 4 of GASBS No. 75 and in which there is a special funding situation.

In accordance with GASBS No. 75, the District's proportionate share of school retirees OPEB is zero, there is no recognition of the allocation of proportionate share of deferred outflows of resources and deferred inflows of resources.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

Note 7 - Deferred compensation

The Board offers its employees a choice of the following deferred compensation plans created in accordance with Internal Revenue Code Section 403 (b). The plans, which are administered by the entities listed below, permit participants to defer a portion of their salary until future years. Amounts deferred under the plans are not available to employees until termination, retirement, death or unforeseeable emergency. The plan administrators are as follows:

Metlife  
 Variable Annuity Life Insurance Co.  
 AXA Equitable

Note 8 - Interfund receivables and payables

The composition of interfund balances as of June 30, 2018 is as follows:

	Receivable	Payable
General fund	\$ 311,228	\$ 1,577
Special revenue	1,577	311,228
	\$ 312,805	\$ 312,805

The balance due from the general fund to the special revenue fund of \$1,577 represents expenditures to be reimbursed by the general fund. The balance due from the special revenue fund of \$311,228 is due to the general fund for a loan as a result of cash flow issues relating to the delayed receipt of grant revenues.

Note 9 - Contingent liabilities

The District is involved in various legal proceedings that are incidental to its operations. These legal proceedings are not likely to have a material adverse effect on the financial position of the School District.

Amounts received or are receivables from grantor agencies could be subject to audit and adjusted by grantor agencies. Any disallowed claims, including amounts already collected, may result in a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the District expects such amount, if any, to be immaterial.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

Note 10 - Risk management

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

*Property and Liability Insurance* - The District maintains commercial insurance coverage for property, liability, and student accident and surety bonds. There was no significant reduction in insurance coverage from coverage of the prior year. The District did not have any insurance settlements which exceeded insurance coverage for the past three years. A complete Schedule of Insurance Coverage can be found in the Statistical Section of the Comprehensive Annual Financial Report.

*New Jersey Unemployment Compensation Insurance* - The District has elected to fund its NJ Unemployment Compensation Insurance under the Benefit Reimbursement Method. Under this plan, the District is required to reimburse the NJ unemployment trust fund for benefits paid to its former employees and charged to its account with the state. The District is billed quarterly for amounts due to the state. The following is a summary of District contributions, and interest earnings, employee contributions, reimbursements to the State for benefits paid and the ending balance of the District’s unemployment trust fund for the current and previous two years:

<u>Fiscal Year</u>	<u>Board Contrib.</u>	<u>Interest Earnings</u>	<u>Employee Contrib.</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2017 - 2018	\$ -	\$ 500	\$ 3,995	\$ 10,916	\$ 50,742
2016 - 2017	50,000	132	4,042	48,757	57,163
2015 - 2016	-	189	4,445	8,704	51,746

Note 11 - Legal reserve accounts

A capital reserve account was established by the District for the accumulation of funds for use as capital outlay expenditures in subsequent fiscal years. The capital reserve account is maintained in the general fund and its activity is included in the general fund annual budget.

Funds placed in the capital reserve account are restricted to capital projects in the Districts approved Long Range Facilities Plan (LRFP) and updated annually in the Quality Assurance Annual Report (QAAR). Upon submission of the LRFP to the Department of Education, a District may increase the balance in the capital reserve by appropriating funds in the annual general fund budget certified for taxes. A District may also appropriate additional amounts when the express approval of the voters has been obtained either by a separate proposal at budget time or by a special question at one of the four special elections authorized pursuant to N.J.S.A. 19:60-2. Pursuant to NJAC 6A:26-9.1(d)1, the balance in the account cannot at any time exceed the local support costs of uncompleted capital projects in its approved LRFP.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

Note 11 - Legal reserve accounts

Districts are allowed as per N.J.S.A. 18A:7F-41(a) & 41(b) to deposit to the legal reserves by Board Resolution during the month of June for any unanticipated revenue and/or unexpended line-item appropriation amounts. Pursuant to this State statute, the District deposited \$0 to their maintenance reserve account by Board Resolution in June 2018 as summarized in the following schedule. The following schedule is a summarization of the legal reserve accounts for the current year:

Reserve Type	Beginning Balance	District Contrib.	Interest Earnings	Return Unused Withdrawal	Withdrawal	Ending Balance
Capital	\$ 2,522,034	\$ -	\$ 15,585	\$ -	\$ -	\$ 2,537,619
Maintenance	440,100	-	-	-	-	440,100
Total	<u>\$ 2,962,134</u>	<u>\$ -</u>	<u>\$ 15,585</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,977,719</u>

Note 12 - Fund balances

As described in Note 1 (N), fund balance may be restricted, committed or assigned. An analysis of the general fund balance on June 30, 2018 is as follows:

	2018
<b>Restricted</b>	
Excess surplus - Designated for subsequent year's expenditures. Amount appropriated in the succeeding year's budget to reduce tax requirements.	\$ 433,142
Excess surplus - Represents amount in excess of allowable percentage of expenditures. In accordance with State statute, the excess surplus is designated for utilization in succeeding year's budgets.	101,349
Capital Reserve Account - Represents funds restricted to capital projects in the Districts long range facilities plan.	2,537,619
Maintenance Reserve Account - Represents funds accumulated for the required maintenance of a facility in accordance with the EFCFA (N.J.S.A.18A:76-9).	440,100
<b>Committed</b>	
Year-end encumbrance - Represents fund balance committed for purchase orders that have been issued but goods or services were not received as of June 30.	830,486
<b>Assigned</b>	
Designated surplus - Designated for Subsequent Year's expenditures - Represents amount appropriated in the succeeding year's budget to reduce tax requirements.	200,000
<b>Unassigned</b>	
Undesignated - Represents fund balance which has not been restricted or designated.	371,675
Total fund balance - budgetary basis (Exhibit C-1)	4,914,371
 Last state aid payments not recognized on GAAP basis	 (103,597)
Total fund balance - GAAP basis (Exhibit B-1)	\$ 4,810,774

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Financial Statements**

- Note 13 - Calculation of excess surplus  
In accordance with N.J.S.A. 18A:7F-7, as amended by PL 2004, Ch. 73 (S1701), the designation for Reserved Fund Balance - Excess Surplus is a required calculation pursuant to the New Jersey Comprehensive Educational Improvement and Financing Act of 1996 (CEIFA). New Jersey School Districts are required to reserve General fund balance at the fiscal year end of June 30, if they did not appropriate a required minimum amount as budgeted fund balance in their subsequent years' budget. The excess fund balance at June 30, 2018 is \$101,349.
- Note 14 - Deficit balance in unrestricted net position  
The District is reporting a deficit balance in unrestricted net position for governmental activities as of June 30, 2018 of (\$289,559) on Schedule A-1, Statement of Net Position. The deficit balance is not a negative reflection on the District's financial condition but is the result of reporting required by GASB Statement No. 68 *Accounting and Financial Reporting for Pensions* which allocates the proportionate share of the State's net pension liability for PERS to each contributing entity throughout the State.
- Note 15 - Recent accounting pronouncements not yet effective  
The following is the recent accounting pronouncements which are not yet effective as of the year end date of this report:  
  
In June 2017, the Governmental Accounting Standards Board (GASB) issued Statement No. 87, *Leases*. This statement, which is effective for reporting periods beginning after June 15, 2019, is not expected to have a material impact on the District's financial reporting.
- Note 16 - Adjustment to the compensated absences liability  
During the fiscal year ending June 30, 2018, the District made an adjustment to the compensated absences liability after changing the eligibility criteria for employee inclusion. The result of the adjustment was a reduction in the compensated absence liability totaling \$132,074.
- Note 17 - Subsequent events  
The District has evaluated subsequent events through February 25, 2019, which is the date the financial statements were available to be issued and no additional items were noted for disclosure.



**REQUIRED SUPPLEMENTARY INFORMATION - PART II**

**BUDGETARY COMPARISON SCHEDULES**

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**General Fund**  
**Budgetary Comparison Schedule**  
**For the Fiscal Year Ended June 30, 2018**

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
<b>REVENUES</b>					
Local sources					
County tax levy	\$ 1,613,641	\$ -	\$ 1,613,641	\$ 1,613,641	\$ -
Tuition from other LEAs	3,507,750	-	3,507,750	3,439,184	(68,566)
Tuition from other sources	310,000	-	310,000	302,014	(7,986)
Rents and royalties	-	-	-	1,602	1,602
Sale of property	-	-	-	2,823	2,823
Unrestricted miscellaneous revenues	-	-	-	41,062	41,062
Interest earned on maintenance reserve	1,200	-	1,200	-	(1,200)
Interest earned on capital reserve funds	5,000	-	5,000	15,585	10,585
<b>Total</b>	<b>5,437,591</b>	<b>-</b>	<b>5,437,591</b>	<b>5,415,911</b>	<b>(21,680)</b>
State sources					
Categorical special education aid	132,571	-	132,571	132,571	-
Equalization aid	241,040	-	241,040	241,040	-
Categorical security aid	17,448	-	17,448	17,448	-
Adjustment aid	535,424	-	535,424	535,424	-
PARCC readiness aid	2,080	-	2,080	2,080	-
Per pupil growth aid	2,080	-	2,080	2,080	-
Professional learning community aid	2,640	-	2,640	2,640	-
Aid for adult and post-graduate programs	-	-	-	140,648	140,648
Lead testing for drinking water	-	-	-	588	588
TPAF pension (on-behalf)	-	-	-	214,368	214,368
TPAF social security (reimbursed)	-	-	-	101,321	101,321
TPAF post retirement benefits	-	-	-	138,456	138,456
TPAF long-term disability insurance	-	-	-	586	586
<b>Total</b>	<b>933,283</b>	<b>-</b>	<b>933,283</b>	<b>1,529,250</b>	<b>595,967</b>
<b>Total revenues</b>	<b>\$ 6,370,874</b>	<b>\$ -</b>	<b>\$ 6,370,874</b>	<b>\$ 6,945,161</b>	<b>\$ 574,287</b>
<b>EXPENDITURES</b>					
Current					
Instruction - regular program					
Other purchased services	\$ 1,045,312	\$ (115,258)	\$ 930,054	\$ 929,456	\$ 598
<b>Total</b>	<b>1,045,312</b>	<b>(115,258)</b>	<b>930,054</b>	<b>929,456</b>	<b>598</b>
Regular vocational programs - instruction					
Salaries of teachers	1,123,075	(152,865)	970,210	945,774	24,436
Other salaries for instruction	35,008	200	35,208	35,208	-
Unused vacation payment to terminated/retired staff	6,466	-	6,466	-	6,466
Purchased professional-educational services	238,875	(15,040)	223,835	211,316	12,519
Purchased technical services	93,380	(26,457)	66,923	61,383	5,540
Other purchased services	131,718	(2,520)	129,198	114,090	15,108
General supplies	153,315	22,801	176,116	150,720	25,396
Textbooks	38,055	(12,051)	26,004	7,100	18,904
Other objects	9,310	3,717	13,027	10,358	2,669
<b>Total</b>	<b>1,829,202</b>	<b>(182,215)</b>	<b>1,646,987</b>	<b>1,535,949</b>	<b>111,038</b>

See independent auditors' report.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**General Fund**  
**Budgetary Comparison Schedule (continued)**  
**For the Fiscal Year Ended June 30, 2018**

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
<b>EXPENDITURES (cont'd)</b>					
Special vocational programs - instruction					
Salaries of teachers	\$ 114,365	\$ (53,440)	\$ 60,925	\$ 60,045	\$ 880
Purchased professional-educational services	-	2,190	2,190	2,190	-
Purchased technical services	1,000	(750)	250	-	250
Other purchased services	250	-	250	50	200
General supplies	4,000	-	4,000	1,507	2,493
Textbooks	1,000	-	1,000	-	1,000
Other objects	1,000	-	1,000	90	910
<b>Total</b>	<b>121,615</b>	<b>(52,000)</b>	<b>69,615</b>	<b>63,882</b>	<b>5,733</b>
School-sponsored co/extra curricular activities - instruction					
Salaries	20,000	-	20,000	17,302	2,698
Purchased services	5,000	748	5,748	5,748	-
Supplies and materials	1,000	-	1,000	607	393
Other objects	15,000	(748)	14,252	1,946	12,306
<b>Total</b>	<b>41,000</b>	<b>-</b>	<b>41,000</b>	<b>25,603</b>	<b>15,397</b>
<b>Total instruction regular</b>	<b>\$ 3,037,129</b>	<b>\$ (349,473)</b>	<b>\$ 2,687,656</b>	<b>\$ 2,554,890</b>	<b>\$ 132,766</b>
Undistributed expenditures					
Undistributed expenditures - attendance & social work					
Salaries	156,388	(7,881)	148,507	148,247	260
Purchased professional and technical services	2,000	-	2,000	-	2,000
Other purchased services	3,000	-	3,000	854	2,146
Supplies and materials	3,500	-	3,500	383	3,117
Other objects	10,000	(3,119)	6,881	5,094	1,787
<b>Total</b>	<b>174,888</b>	<b>(11,000)</b>	<b>163,888</b>	<b>154,578</b>	<b>9,310</b>
Undistributed expenditures - health services					
Salaries	-	939	939	939	-
Purchased professional and technical services	36,000	1,758	37,758	37,696	62
Other purchased services	360	-	360	255	105
Supplies and materials	5,440	(2,697)	2,743	1,461	1,282
<b>Total</b>	<b>41,800</b>	<b>-</b>	<b>41,800</b>	<b>40,351</b>	<b>1,449</b>
Undistributed expenditures - guidance					
Salaries of other professional staff	106,685	46,001	152,686	135,980	16,706
Purchased professional - educational services	-	100	100	100	-
Other purchased professional & technical services	-	394	394	394	-
Other purchased services	1,900	15,775	17,675	16,939	736
Supplies and materials	25,000	(18,053)	6,947	1,692	5,255
Other objects	-	2,783	2,783	2,783	-
<b>Total</b>	<b>133,585</b>	<b>47,000</b>	<b>180,585</b>	<b>157,888</b>	<b>22,697</b>

See independent auditors' report.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**General Fund**  
**Budgetary Comparison Schedule (continued)**  
**For the Fiscal Year Ended June 30, 2018**

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
EXPENDITURES (cont'd)					
Undistributed expenditures - improvement of inst. service					
Salaries of supervisor of instruction	\$ 102,031	\$ (33,000)	\$ 69,031	\$ 68,793	\$ 238
Salaries of secretarial & clerical assist	44,172	(4,987)	39,185	27,219	11,966
Other purchased professional & technical services	3,000	-	3,000	1,105	1,895
Other purchased services	5,200	-	5,200	1,763	3,437
Supplies and materials	2,000	-	2,000	1,215	785
Other objects	5,000	(2,357)	2,643	909	1,734
Total	<u>161,403</u>	<u>(40,344)</u>	<u>121,059</u>	<u>101,004</u>	<u>20,055</u>
Undistributed expenditures - edu. media service/sch. library					
Purchased professional and technical services	78,700	144	78,844	78,844	-
Supplies and materials	3,500	8,883	12,383	12,338	45
Other objects	7,500	(149)	7,351	7,128	223
Total	<u>89,700</u>	<u>8,878</u>	<u>98,578</u>	<u>98,310</u>	<u>268</u>
Undistributed expenditures - instructional staff training services					
Other purchased services	1,250	-	1,250	195	1,055
Supplies and materials	1,000	-	1,000	-	1,000
Other objects	500	-	500	50	450
Total	<u>2,750</u>	<u>-</u>	<u>2,750</u>	<u>245</u>	<u>2,505</u>
Undistributed expend. - support service - general admin.					
Salaries	226,894	(72,801)	154,093	154,093	-
Legal services	13,221	335	13,556	8,254	5,302
Audit fees	18,000	-	18,000	18,000	-
Architectural/engineering services	16,500	73,194	89,694	48,000	41,694
Other purchased professional services	6,500	(1,427)	5,073	4,480	593
Purchased technical services	2,050	-	2,050	607	1,443
Communications/telephone	11,000	7,600	18,600	16,847	1,753
BOE other purchased services	23,400	(3,019)	20,381	19,680	701
Misc purch services	15,450	(4,342)	11,108	9,519	1,589
General supplies	15,000	(2,505)	12,495	12,495	-
BOE in-house training/meeting supplies	1,000	(71)	929	-	929
Judgments against the school district	-	18,259	18,259	-	18,259
Miscellaneous expenditures	16,700	-	16,700	15,219	1,481
BOE membership dues and fees	500	(499)	1	-	1
Total	<u>366,215</u>	<u>14,724</u>	<u>380,939</u>	<u>307,194</u>	<u>73,745</u>
Undistributed expend. - support service - school admin.					
Salaries of principals/assistant principals	105,000	64,664	169,664	169,638	26
Salaries of other professional staff	86,125	(31,513)	54,612	54,612	-
Salaries of secretarial and clerical assistants	5,299	-	5,299	5,298	1
Purchased professional and technical services	9,300	(6,361)	2,939	1,355	1,584
Other purchased services	23,450	(10,491)	12,959	11,197	1,762
Supplies and materials	10,250	(4,000)	6,250	5,373	877
Other objects	2,350	-	2,350	1,729	621
Total	<u>241,774</u>	<u>12,299</u>	<u>254,073</u>	<u>249,202</u>	<u>4,871</u>

See independent auditors' report.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**General Fund**  
**Budgetary Comparison Schedule (continued)**  
**For the Fiscal Year Ended June 30, 2018**

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
<b>EXPENDITURES (cont'd)</b>					
Undistributed expenditures - central services					
Salaries	\$ 63,038	\$ (17,323)	\$ 45,715	\$ 36,270	\$ 9,445
Unused vacation payment to terminated/retired staff	194,690	(194,690)	-	-	-
Purchased professional services	-	117,245	117,245	117,245	-
Purchased technical services	2,100	(461)	1,639	1,315	324
Miscellaneous purchased services	1,450	172	1,622	805	817
Supplies and materials	2,000	758	2,758	2,758	-
Other objects	500	-	500	195	305
<b>Total</b>	<b>263,778</b>	<b>(94,299)</b>	<b>169,479</b>	<b>158,588</b>	<b>10,891</b>
Undistributed expend. - required maint. for school facilities					
Salaries	12,517	13,119	25,636	20,895	4,741
Cleaning, repair, and maintenance services	516,479	63,556	580,035	402,495	177,540
General supplies	35,375	(9,800)	25,575	17,539	8,036
<b>Total</b>	<b>564,371</b>	<b>66,875</b>	<b>631,246</b>	<b>440,929</b>	<b>190,317</b>
Undistributed expenditures - custodial services					
Salaries	-	4,999	4,999	4,999	-
Cleaning, repair, and maintenance service	140,000	(29,049)	110,951	97,626	13,325
Rental of land & bldg. other than lease purch agreement	357,555	400,000	757,555	347,663	409,892
Other purchased property services	7,600	2,176	9,776	8,977	799
Insurance	22,000	-	22,000	20,803	1,197
General supplies	25,300	-	25,300	21,838	3,462
Energy (natural gas)	43,033	(4,508)	38,525	34,934	3,591
Energy (electricity)	115,000	3,459	118,459	79,481	38,978
Energy (oil)	3,500	1,050	4,550	3,056	1,494
<b>Total</b>	<b>713,988</b>	<b>378,127</b>	<b>1,092,115</b>	<b>619,377</b>	<b>472,738</b>
Undistributed expenditures - security					
Salaries	29,207	-	29,207	29,207	-
Purchased professional and technical services	350	-	350	336	14
General supplies	103	-	103	103	-
<b>Total</b>	<b>29,660</b>	<b>-</b>	<b>29,660</b>	<b>29,646</b>	<b>14</b>
Undistributed expenditures - student transportation service					
Salaries for pupil trans (other than between home & scho	5,000	-	5,000	-	5,000
Cleaning, repair, & maint. services	2,000	(928)	1,072	725	347
Contr service (oth. than between home & school) - vend	10,000	929	10,929	10,592	337
General supplies	1,500	-	1,500	559	941
Other objects	1,000	-	1,000	89	911
<b>Total</b>	<b>19,500</b>	<b>1</b>	<b>19,501</b>	<b>11,965</b>	<b>7,536</b>
Allocated benefits - employee benefits					
Vocational programs - instruction					
Social security contributions	6,500	2,141	8,641	8,641	-
Other retirement contributions - PERS	11,250	-	11,250	11,147	103
Unemployment compensation	15,200	-	15,200	-	15,200
Workmen's compensation	20,000	-	20,000	17,755	2,245
Health benefits	396,523	(47,141)	349,382	307,739	41,643
Tuition reimbursement	3,000	-	3,000	2,524	476
Other employee benefits	3,000	-	3,000	-	3,000
<b>Total</b>	<b>455,473</b>	<b>(45,000)</b>	<b>410,473</b>	<b>347,806</b>	<b>62,667</b>

See independent auditors' report.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**General Fund**  
**Budgetary Comparison Schedule (continued)**  
**For the Fiscal Year Ended June 30, 2018**

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
<b>EXPENDITURES (cont'd)</b>					
Attendance and social work services					
Social security contributions	\$ 2,800	\$ 1,246	\$ 4,046	\$ 4,046	\$ -
Other retirement contributions - PERS	4,700	281	4,981	4,981	-
Workmen's compensation	1,560	-	1,560	1,419	141
Health benefits	67,376	8,036	75,412	70,551	4,861
<b>Total</b>	<b>76,436</b>	<b>9,563</b>	<b>85,999</b>	<b>80,997</b>	<b>5,002</b>
Other supp services - guidance					
Social security contributions	5,200	2,458	7,658	7,034	624
Other retirement contributions - PERS	9,000	(1,039)	7,961	-	7,961
Workmen's compensation	750	-	750	-	750
Health benefits	58,334	(20,032)	38,302	20,072	18,230
<b>Total</b>	<b>73,284</b>	<b>(18,613)</b>	<b>54,671</b>	<b>27,106</b>	<b>27,565</b>
Improvement of instruction services					
Social security contributions	4,500	-	4,500	2,050	2,450
Other retirement contributions - PERS	7,800	(7,000)	800	648	152
Workmen's compensation	1,561	-	1,561	1,419	142
Health benefits	51,678	(12,312)	39,366	7,178	32,188
Tuition reimbursement	2,500	-	2,500	1,500	1,000
<b>Total</b>	<b>68,039</b>	<b>(19,312)</b>	<b>48,727</b>	<b>12,795</b>	<b>35,932</b>
Support services - general administration					
Social security contributions	4,510	375	4,885	4,885	-
Other retirement contributions - PERS	7,900	1,419	9,319	9,319	-
Workmen's compensation	3,250	-	3,250	2,952	298
Health benefits	45,640	(1,794)	43,846	36,144	7,702
<b>Total</b>	<b>61,300</b>	<b>-</b>	<b>61,300</b>	<b>53,300</b>	<b>8,000</b>
Support services - school administration					
Social security contributions	5,300	-	5,300	4,739	561
Other retirement contributions - PERS	9,300	15,846	25,146	25,146	-
Workmen's compensation	1,750	-	1,750	1,590	160
Health benefits	71,275	7,041	78,316	75,929	2,387
Tuition reimbursement	3,000	-	3,000	-	3,000
Other employee benefits	800	-	800	-	800
<b>Total</b>	<b>91,425</b>	<b>22,887</b>	<b>114,312</b>	<b>107,404</b>	<b>6,908</b>
Support services - central services					
Social Security contributions	4,550	-	4,550	2,140	2,410
Other retirement contributions - PERS	9,000	(8,492)	508	-	508
Workmen's compensation	2,000	-	2,000	1,816	184
Health benefits	5,500	(30)	5,470	-	5,470
<b>Total</b>	<b>21,050</b>	<b>(8,522)</b>	<b>12,528</b>	<b>3,956</b>	<b>8,572</b>

See independent auditors' report.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**General Fund**  
**Budgetary Comparison Schedule (continued)**  
**For the Fiscal Year Ended June 30, 2018**

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
EXPENDITURES (cont'd)					
Required maintenance for school facilities					
Social security contributions	\$ 3,000	\$ 973	\$ 3,973	\$ 3,973	\$ -
Other retirement contributions - PERS	5,500	5,492	10,992	10,992	-
Workmen's compensation	6,300	(624)	5,676	5,676	-
Total	<u>14,800</u>	<u>5,841</u>	<u>20,641</u>	<u>20,641</u>	<u>-</u>
Student transportation services					
Social security contributions	400	(319)	81	-	81
Other retirement contributions - PERS	650	-	650	-	650
Workmen's compensation	250	-	250	228	22
Total	<u>1,300</u>	<u>(319)</u>	<u>981</u>	<u>228</u>	<u>753</u>
Total allocated benefits - employees	<u>\$ 863,107</u>	<u>\$ (53,475)</u>	<u>\$ 809,632</u>	<u>\$ 654,233</u>	<u>\$ 155,399</u>
Unallocated benefits - employee benefits					
Unused sick payment to terminated/retired staff	\$ -	\$ 18,734	\$ 18,734	\$ 18,734	\$ -
Total	<u>-</u>	<u>18,734</u>	<u>18,734</u>	<u>18,734</u>	<u>-</u>
On-behalf TPAF pension contribution	-	-	-	214,368	(214,368)
On-behalf TPAF post retirement medical benefits	-	-	-	138,456	(138,456)
On-behalf TPAF long-term disability insurance	-	-	-	586	(586)
Reimbursed TPAF social security contribution	-	-	-	101,321	(101,321)
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>454,731</u>	<u>(454,731)</u>
Total undistributed expenditures	<u>\$ 3,666,519</u>	<u>\$ 347,520</u>	<u>\$ 4,014,039</u>	<u>\$ 3,496,975</u>	<u>\$ 517,064</u>
Total current	<u>\$ 6,703,648</u>	<u>\$ (1,953)</u>	<u>\$ 6,701,695</u>	<u>\$ 6,051,865</u>	<u>\$ 649,830</u>
Capital outlay					
Equipment					
Vocational programs					
Vocational programs - regular programs	\$ 73,725	\$ 59,260	\$ 132,985	\$ 119,856	\$ 13,129
Undistributed					
Undistributed expenditures - general admin.	-	2,447	2,447	2,447	-
Total equipment	<u>73,725</u>	<u>61,707</u>	<u>135,432</u>	<u>122,303</u>	<u>13,129</u>
Facilities acquisition and construction service					
Architectural/engineering services	50,000	-	50,000	-	50,000
Construction services	275,000	(59,260)	215,740	19,765	195,975
Assessment for debt service on SDA funding	37,934	-	37,934	37,934	-
Total facilities acquisition and construction service	<u>362,934</u>	<u>(59,260)</u>	<u>303,674</u>	<u>57,699</u>	<u>245,975</u>
Total capital outlay	<u>\$ 436,659</u>	<u>\$ 2,447</u>	<u>\$ 439,106</u>	<u>\$ 180,002</u>	<u>\$ 259,104</u>

See independent auditors' report.



**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**General Fund**  
**Budgetary Comparison Schedule (continued)**  
**For the Fiscal Year Ended June 30, 2018**

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
EXPENDITURES (cont'd)					
Special schools					
Vocational evening-local-instruction					
Salaries of teachers	\$ 175,000	\$ -	\$ 175,000	\$ 125,978	\$ 49,022
Purchased professional and technical services	6,000	(357)	5,643	1,657	3,986
Other purchased services	3,000	313	3,313	2,313	1,000
General supplies	31,500	11,849	43,349	36,309	7,040
Textbooks	20,000	(4,393)	15,607	15,607	-
Other objects	1,500	-	1,500	1,173	327
Total	<u>237,000</u>	<u>7,412</u>	<u>244,412</u>	<u>183,037</u>	<u>61,375</u>
Vocational evening-local-support serv.					-
Salaries	170,569	(1,850)	168,719	110,910	57,809
Personal services - employee benefits	115,345	-	115,345	94,232	21,113
Purchased professional and technical services	7,000	-	7,000	50	6,950
Other purchased services	41,250	(5,564)	35,686	28,663	7,023
Supplies and materials	500	-	500	309	191
Other objects	500	-	500	256	244
Total	<u>335,164</u>	<u>(7,414)</u>	<u>327,750</u>	<u>234,420</u>	<u>93,330</u>
Total special schools	<u>\$ 572,164</u>	<u>\$ (2)</u>	<u>\$ 572,162</u>	<u>\$ 417,457</u>	<u>\$ 154,705</u>
Total expenditures	<u>\$ 7,712,471</u>	<u>\$ 492</u>	<u>\$ 7,712,963</u>	<u>\$ 6,649,324</u>	<u>\$ 1,063,639</u>
Excess (deficiency) of revenues over (under) expenditures	\$ (1,341,597)	\$ (492)	\$ (1,342,089)	\$ 295,837	\$ 1,637,926
Fund balances, July 1	4,618,534	-	4,618,534	4,618,534	-
Fund balances, June 30	<u>\$ 3,276,937</u>	<u>\$ (492)</u>	<u>\$ 3,276,445</u>	<u>\$ 4,914,371</u>	<u>\$ 1,637,926</u>

See independent auditors' report.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**General Fund**  
**Budgetary Comparison Schedule (continued)**  
**For the Fiscal Year Ended June 30, 2018**

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Recapitulation of excess (deficiency) of revenues over (under) expenditures					
Adjustment for prior year encumbrances	\$ (23,565)	\$ -	\$ (23,565)	\$ (23,565)	\$ -
Interest deposit to capital reserve	5,000	-	5,000	15,585	10,585
Interest earned on maintenance reserve	1,200	-	1,200	-	(1,200)
Withdrawal from maintenance reserve	(440,000)	-	(440,000)	-	440,000
Budgeted fund balance	(884,232)	(492)	(884,724)	303,817	1,188,541
Total	<u>\$ (1,341,597)</u>	<u>\$ (492)</u>	<u>\$ (1,342,089)</u>	<u>\$ 295,837</u>	<u>\$ 1,637,926</u>
Recapitulation of fund balance					
Restricted fund balance					
Excess surplus - designated for subsequent year's expenditures				\$ 433,142	
Excess surplus - current year				101,349	
Capital reserve				2,537,619	
Maintenance reserve				440,100	
Committed fund balance					
Year-end encumbrances				830,486	
Assigned fund balance					
Designated for subsequent year's expenditures				200,000	
Unassigned fund balance				<u>371,675</u>	
Fund balance per budgetary basis				4,914,371	
Reconciliation to governmental statements (GAAP)					
Last state aid payments not recognized on GAAP basis				<u>(103,597)</u>	
Fund balance per governmental funds (GAAP)				<u>\$ 4,810,774</u>	

See independent auditors' report.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Special Revenue Fund**  
**Budgetary Comparison Schedule**  
**For the Fiscal Year Ended June 30, 2018**

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
<b>Revenues</b>					
Federal sources	\$ 58,900	\$ -	\$ 58,900	\$ 58,900	\$ -
State sources	1,757,252	-	1,757,252	873,204	(884,048)
Local sources	80,000	-	80,000	80,000	-
<b>Total revenues</b>	<b>\$ 1,896,152</b>	<b>\$ -</b>	<b>\$ 1,896,152</b>	<b>\$ 1,012,104</b>	<b>\$ (884,048)</b>
<b>Expenditures</b>					
<b>Instruction</b>					
Salaries	\$ 130,604	\$ (1,400)	\$ 129,204	\$ 31,704	\$ 97,500
Other purchased services	6,672	(1,800)	4,872	1,779	3,093
Supplies	531,450	(908)	530,542	180,252	350,290
Textbooks	3,300	406	3,706	3,683	23
Other objects	28,632	1,800	30,432	8,247	22,185
<b>Total</b>	<b>700,658</b>	<b>(1,902)</b>	<b>698,756</b>	<b>225,665</b>	<b>473,091</b>
<b>Support services</b>					
Salaries	209,356	(2,600)	206,756	151,748	55,008
Employee benefits	54,605	(506)	54,099	22,401	31,698
Purchased professional educational services	515,521	-	515,521	335,661	179,860
Other purchased professional services	6,363	(160)	6,203	6,203	-
Purchased professional and technical services	45,555	4,506	50,061	15,756	34,305
Other purchased services	21,361	3,551	24,912	17,313	7,599
Supplies	53,538	(100)	53,438	24,589	28,849
Other objects	17,275	(25)	17,250	17,250	-
<b>Total</b>	<b>923,574</b>	<b>4,666</b>	<b>928,240</b>	<b>590,921</b>	<b>337,319</b>
<b>Capital outlay</b>					
Instructional equipment	211,480	(2,764)	208,716	134,120	74,596
Non-instructional equipment	60,440	-	60,440	61,398	(958)
<b>Total</b>	<b>271,920</b>	<b>(2,764)</b>	<b>269,156</b>	<b>195,518</b>	<b>73,638</b>
<b>Total expenditures</b>	<b>\$ 1,896,152</b>	<b>\$ -</b>	<b>\$ 1,896,152</b>	<b>\$ 1,012,104</b>	<b>\$ 884,048</b>

See independent auditors' report.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to Required Supplementary Information**  
**Budget-to-GAAP Reconciliation**

Explanation of Differences Between Budgetary Inflows and Outflows and GAAP Revenues and Expenditures

	General Fund	Special Revenue Fund
<u>Sources/Inflows of Resources</u>		
Actual amounts (budgetary) "revenues" from the budgetary comparison schedules	\$6,945,161	\$ 1,012,104
Difference - budget to GAAP		
Grant accounting budgetary basis differs from GAAP in that encumbrances are recognized as expenditures and the related revenue is recognized:		
Outstanding encumbrances prior year	-	2,867
Outstanding encumbrances current year	-	(50,220)
The last state aid payment is recognized as revenue for budgetary purposes, and differs from GAAP which does not recognize this revenue until the subsequent year when the State recognizes the related expenses (GASB 33):		
State aid receivable prior year	89,543	-
State aid receivable current year	(103,597)	-
Total revenues (GAAP Basis)	<u>\$ 6,931,107</u>	<u>\$ 964,751</u>
<u>Uses/Outflows of Resources</u>		
Actual amounts (budgetary basis) "total outflows" from the budgetary comparison schedule	\$6,649,324	\$ 1,012,104
Grant accounting budgetary basis differs from GAAP in that encumbrances are recognized as expenditures and the related revenue is recognized:		
Outstanding encumbrances prior year	-	2,867
Outstanding encumbrances current year	-	(50,220)
Total expenditures (GAAP Basis)	<u>\$ 6,649,324</u>	<u>\$ 964,751</u>

See independent auditors' report.

**REQUIRED SUPPLEMENTARY INFORMATION - PART III**

**SCHEDULES RELATED TO ACCOUNTING  
AND REPORTING FOR PENSIONS (GASB 68) (UNAUDITED)**

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Schedule of the District's Proportionate Share of the Net Pension Liability - Public Employees Retirement System**  
**Last Ten Fiscal Years**

	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
District's proportion of the net pension liability (asset) - percentage	N/A	0.0092667994%	0.0080292826%	0.0083292254%	0.0079311189%	0.9290231900%	N/A	N/A	N/A	N/A
District's proportion of the net pension liability (asset) - value	N/A	\$ 2,157,163	\$ 2,378,043	\$ 1,869,744	\$ 1,484,922	\$ 1,775,548	N/A	N/A	N/A	N/A
District's covered employee payroll	\$ 569,581	515,922	627,714	531,819	532,069	536,849	N/A	N/A	N/A	N/A
District's proportionate share of the net pension liability (asset) as a percentage of its covered employee payroll	N/A	418.12%	378.84%	351.58%	279.08%	330.74%	N/A	N/A	N/A	N/A
Plan fiduciary net position as a percentage of the total pension liability	N/A	48.10%	40.14%	47.93%	52.08%	48.72%	N/A	N/A	N/A	N/A

N/A - Not Applicable

See independent auditors' report.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Schedule of District's Contributions - Public Employees Retirement System**  
**Last Ten Fiscal Years**

	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Contractually required contribution	\$ 85,847	\$ 71,331	\$ 71,609	\$ 65,383	\$ 70,000	\$ 66,882	\$ 50,190	\$ 43,304	\$ 34,790	\$ 38,415
Contributions in relation to the contractually required contribution	(85,847)	(71,331)	(71,609)	(65,383)	(70,000)	(66,882)	(50,190)	(43,304)	(34,790)	(38,415)
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
District's covered employee payroll	\$ 569,581	\$ 515,922	\$ 627,714	\$ 531,819	\$ 532,069	\$ 536,849	\$ 519,615	\$ 520,000	\$ 410,188	\$ 381,780
Contributions as a percentage of covered employee payroll	15.07%	13.83%	11.41%	12.29%	13.16%	12.46%	9.66%	8.33%	8.48%	10.06%

See independent auditors' report.



**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Schedule of the District's Proportionate Share of the Net Pension Liability - Teacher's Pension and Annuity Fund**  
**Last Ten Fiscal Years**

	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
District's proportion of the net pension liability (asset) - percentage	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	N/A	N/A	N/A	N/A
District's proportion of the net pension liability (asset) - value	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	N/A	N/A	N/A
State's proportionate share of the net pension liability (asset) associated with the District	N/A	8,849,852	10,885,282	8,420,469	7,692,234	7,931,977	N/A	N/A	N/A	N/A
Total	\$ -	\$ 8,849,852	\$ 10,885,282	\$ 8,420,469	\$ 7,692,234	\$ 7,931,977	\$ -	\$ -	\$ -	\$ -
District's covered employee payroll	\$ -	\$ 1,402,475	\$ 1,467,889	\$ 1,391,968	\$ 1,362,171	\$ 1,231,182	N/A	N/A	N/A	N/A
District's proportionate share of the net pension liability (asset) as a percentage of its covered employee payroll	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	N/A	N/A	N/A	N/A
Plan fiduciary net position as a percentage of the total pension liability	N/A	25.41%	22.33%	28.71%	33.64%	33.76%	N/A	N/A	N/A	N/A

N/A - Not Applicable

See independent auditors' report.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Schedule of District's Contributions - Teacher's Pension and Annuity Fund**  
**Last Ten Fiscal Years**

	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Contractually required contribution	\$ 214,368	\$ 147,639	\$ 110,787	\$ 72,027	\$ 60,886	\$ 101,414	\$ 54,687	\$ 5,617	\$ 6,110	\$ 5,908
Contributions in relation to the contractually required contribution	(214,368)	(147,639)	(110,787)	(72,027)	(60,886)	(101,414)	(54,687)	(5,617)	(6,110)	(5,908)
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
District's covered employee payroll	\$ 1,402,236	\$ 1,402,475	\$ 1,467,889	\$ 1,391,968	\$ 1,362,171	\$ 1,231,182	\$ 1,310,220	\$ 1,439,127	\$ 1,658,543	\$ 1,696,572
Contributions as a percentage of covered employee payroll	15.29%	10.53%	7.55%	5.17%	4.47%	8.24%	4.17%	0.39%	0.37%	0.35%

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**SCHEDULES RELATED TO ACCOUNTING AND REPORTING FOR  
OTHER POSTEMPLOYMENT EMPLOYEE BENEFITS (GASB 75) (UNAUDITED)**

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Schedule of the District's Proportionate Share of the Net Other**  
**Postemployment Employee Benefits Liability**  
**Last Ten Fiscal Years**

	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
District's proportionate share of the other post employment employee benefits liability (asset) - percentage	N/A	0.00%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
District's proportionate share of the other post employment employee benefits liability (asset) - value	N/A	\$ -	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
State's proportionate share of the other post employment employee benefits liability (asset) associated with the District	N/A	7,029,022	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
<b>Total</b>	<b>\$ -</b>	<b>\$ 7,029,022</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
District's covered employee payroll	N/A	\$ 1,918,397	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
District's proportionate share of the net pension liability (asset) as a percentage of its covered employee payroll	N/A	0.00%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Plan fiduciary net position as a percentage of the total pension liability	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

N/A - Not Applicable

See independent auditors' report.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Required Supplementary Information - Part III**  
**(Unaudited)**  
**June 30, 2018**

- Note 1 - Special funding situation - TPAF and other post-retirement benefits  
The participating employer allocations included in the supplemental Schedule of Employer Special Funding Allocations and the supplemental Schedule of Special Funding Amounts by Employer for each local employer are provided as each local employer is required to record in their financial statements, as an expense and corresponding revenue, their proportionate share of the pension expense and other post-retirement benefits (OPEB) expense allocated to the State of New Jersey (the State) under the special-funding situation and include their proportionate share of the net pension liability and OPEB liability in their respective notes to their financial statements. For this purpose, the proportionate share was developed based on actual contributions made to the Teachers' Pension and Annuity Fund and for OPEB allocated to employers based upon covered payroll and adjusted by expected State Early Retirement Incentive contributions for the respective fiscal year.
- Note 2 - Changes in assumptions - TPAF  
The discount rate increased from 3.22% in State fiscal year 2016 to 4.25% in State fiscal year 2017. The inflation rate was 2.50% for State fiscal years 2016 and 2.25% in State fiscal year 2017.
- Note 3 - Changes in assumptions - PERS  
The discount rate increased from 3.98% in State fiscal year 2016 to 5.00% in State fiscal year 2017. The inflation rate decreased from 3.08% for State fiscal year 2016 to 2.25% for State fiscal year 2017.
- Note 4 - Changes in assumptions - other post-retirement employee benefits  
The other post-retirement employee benefits discount rate increased from 2.85% in State fiscal year 2016 to 3.58% in State fiscal year 2017. The inflation rate was not available for State fiscal year 2016 and for State fiscal year 2017 was 2.50%.
- Note 5 - Changes in healthcare trend assumptions - other post-retirement employee benefits  
For pre-Medicare Preferred Provider Organization (PPO) medical benefits, this amount initially is 5.9% and decreases to a 5.0% long-term trend rate after nine years. For self-insured post-65 PPO medical benefits, the trend rate is 4.5%. For Health Maintenance Organization (HMO) medical benefits, the trend rate is initially 5.9% and decreases to a 5.0% long-term trend rate after nine years. For prescription drug benefits, the initial trend rate is 10.5% decreasing to a 5.0% long-term trend rate after eight years. For the Medicare Part B reimbursement, the trend rate is 5.0%. The Medicare Advantage trend rate is 4.5% and will continue in all future years.
- Note 6 - Changes in benefit term assumptions - other post-retirement employee benefits  
There were no changes of the benefit terms from June 30, 2016 to June 30, 2017.

## **SPECIAL REVENUE FUND**

### **DETAIL STATEMENTS**

The Special Revenue Fund is used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted expenditures for specific purposes.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Special Revenue Fund**  
**Combining Schedule of Revenues and Expenditures - Budgetary Basis**  
**For the Fiscal Year Ended June 30, 2018**

	Youth Community Outreach	NJ LWD County Apprenticeship	County Vocational			Perkins			NJ Build	ESSA Title IA	ESSA Title IIA	Total
			Biomedical Partnership	Computers	Environment Partnership	Post Secondary	Post Secondary	Secondary Reserve				
Revenues												
Federal sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,474	\$ 37,283	\$ -	\$ -	\$ 1,086	\$ 4,057	\$ 58,900
State sources	-	25,000	236,649	267,606	141,493	-	-	97,223	105,233	-	-	873,204
Local sources	80,000	-	-	-	-	-	-	-	-	-	-	80,000
Total revenues	<u>\$ 80,000</u>	<u>\$ 25,000</u>	<u>\$ 236,649</u>	<u>\$ 267,606</u>	<u>\$ 141,493</u>	<u>\$ 16,474</u>	<u>\$ 37,283</u>	<u>\$ 97,223</u>	<u>\$ 105,233</u>	<u>\$ 1,086</u>	<u>\$ 4,057</u>	<u>\$ 1,012,104</u>
Expenditures												
Instruction												
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,944	\$ -	\$ 28,760	\$ -	\$ -	\$ 31,704
Other purchased services	-	-	37	1,742	-	-	-	-	-	-	-	1,779
Supplies	-	-	40,197	57,390	35,889	2,115	7,770	9,138	27,753	-	-	180,252
Textbooks	-	-	-	-	-	-	-	-	3,683	-	-	3,683
Other objects	-	-	4,247	4,000	-	-	-	-	-	-	-	8,247
Total	<u>-</u>	<u>-</u>	<u>44,481</u>	<u>63,132</u>	<u>35,889</u>	<u>2,115</u>	<u>10,714</u>	<u>9,138</u>	<u>60,196</u>	<u>-</u>	<u>-</u>	<u>225,665</u>
Support services												
Salaries	49,200	17,400	22,200	19,773	5,500	-	7,145	3,500	27,030	-	-	151,748
Employee benefits	11,500	1,331	1,603	1,512	421	-	614	-	5,420	-	-	22,401
Purchased professional educational services	-	-	84,925	158,646	91,990	-	-	-	100	-	-	335,661
Other purchased professional services	1,600	-	-	-	-	-	-	-	-	546	4,057	6,203
Purchased professional and technical services	-	-	-	11,250	-	-	-	-	4,506	-	-	15,756
Other purchased services	4,712	403	1,542	4,276	-	1,224	2,674	-	2,482	-	-	17,313
Supplies	688	1,066	-	6,448	7,693	-	7,650	-	504	540	-	24,589
Other objects	12,300	4,800	-	-	-	-	75	75	-	-	-	17,250
Total	<u>80,000</u>	<u>25,000</u>	<u>110,270</u>	<u>201,905</u>	<u>105,604</u>	<u>1,224</u>	<u>18,158</u>	<u>3,575</u>	<u>40,042</u>	<u>1,086</u>	<u>4,057</u>	<u>590,921</u>
Capital outlay												
Instructional equipment	-	-	20,500	2,569	-	13,135	8,411	84,510	4,995	-	-	134,120
Non instructional equipment	-	-	61,398	-	-	-	-	-	-	-	-	61,398
Total	<u>-</u>	<u>-</u>	<u>81,898</u>	<u>2,569</u>	<u>-</u>	<u>13,135</u>	<u>8,411</u>	<u>84,510</u>	<u>4,995</u>	<u>-</u>	<u>-</u>	<u>195,518</u>
Total expenditures	<u>\$ 80,000</u>	<u>\$ 25,000</u>	<u>\$ 236,649</u>	<u>\$ 267,606</u>	<u>\$ 141,493</u>	<u>\$ 16,474</u>	<u>\$ 37,283</u>	<u>\$ 97,223</u>	<u>\$ 105,233</u>	<u>\$ 1,086</u>	<u>\$ 4,057</u>	<u>\$ 1,012,104</u>

See independent auditors' report.

## **CAPITAL PROJECTS FUND**

### **DETAIL STATEMENTS**

The Capital Projects Fund is used to account for the acquisition and construction of major capital facilities and equipment purchases other than those financed by proprietary funds.



**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Capital Projects Fund**  
**Summary Schedule of Project Expenditures**  
**For the Fiscal Year Ended June 30, 2018**

Description	Approval Date	Revised Budgetary Appropriations	Expenditures to Date		Unexpended Appropriations 06/30/18
			Prior Years	Current Year	
Electrical service/lighting Controls/PA system	04/23/15	\$ 772,519	\$ 772,472	\$ -	\$ 47
		<u>\$ 772,519</u>	<u>\$ 772,472</u>	<u>\$ -</u>	<u>\$ 47</u>

See independent auditors' report.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Capital Projects Fund**  
**Summary Schedule of Revenues, Expenditures,**  
**and Changes in Fund Balance - Budgetary Basis**  
**For the Fiscal Year Ended June 30, 2018**

Revenues and other financing sources	
Operating transfer - capital reserve	\$ -
Total revenues	<u>-</u>
Expenditures and other financing sources	
Operating transfer - capital reserve	-
Total expenditures	<u>-</u>
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses	-
Net position - beginning	<u>47</u>
Net position - ending	<u><u>\$ 47</u></u>

See independent auditors' report.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Capital Projects Fund**  
**Schedule of Project Revenues, Expenditures, Project Balance and Project Status**  
**Budgetary Basis**  
**Electrical Service/Lighting Controls/PA System**  
**For the Fiscal Year Ended June 30, 2018**

	Prior Periods	Current Year	Totals	Revised Authorized Cost
Revenues and other financing sources				
Local sources				
Operating transfer - capital reserve	\$ 472,311	\$ -	\$ 472,311	\$ 472,311
State sources				
School development authority grant	300,208	-	300,208	300,208
Total revenues	<u>772,519</u>	<u>-</u>	<u>772,519</u>	<u>772,519</u>
Expenditures and other financing uses				
Purchased professional services	64,528	-	64,528	64,824
Construction services	707,944	-	707,944	707,648
Transfer to other funds	-	-	-	47
Total expenditures	<u>772,472</u>	<u>-</u>	<u>772,472</u>	<u>772,519</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$ 47</u>	<u>\$ -</u>	<u>\$ 47</u>	<u>\$ -</u>

**Additional Project Information**

Project number	2308-050-14-G3AV
Grant date	4/23/2015
Grant authorized	\$ 300,208
Grant issued	\$ 300,208
Original authorized cost	\$ 750,519
Additional authorized cost	\$ 22,000
Revised authorized cost	\$ 772,519
Percentage completion	99.99%

See independent auditors' report.

## **PROPRIETARY FUND**

### **DETAIL STATEMENTS**

Proprietary Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises - where the intent of the District's Board is that the costs of providing goods or services be financed through user charges.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Enterprise Fund**  
**Statement of Net Position**  
**June 30, 2018**

	<u>Special Services</u>
Assets	
Current assets	
Cash and cash equivalents	\$ 393,967
Total assets	<u>393,967</u>
Liabilities	
Unearned revenues	<u>10,275</u>
Total liabilities	<u>10,275</u>
Net position	
Unrestricted	<u>383,692</u>
Total net position	<u><u>\$ 383,692</u></u>

See independent auditors' report.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Enterprise Fund**  
**Statement of Revenues, Expenses, and**  
**Changes in Net Position**  
**For the Fiscal Year Ended June 30, 2018**

	Special Services
Operating revenues	
Charges for services	
Program fees	\$ 5,063
Total operating revenues	5,063
Operating expenses	
Salaries	12,079
Support services - employee benefits	3,571
Supplies and materials	3,935
Total operating expenses	19,585
Change in net position	(14,522)
Net position, beginning	398,214
Net position, ending	\$ 383,692

See independent auditors' report.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Enterprise Fund**  
**Statement of Cash Flows**  
**For the Fiscal Year Ended June 30, 2018**

	Special Services
Cash flows from operating activities	
Receipts from customers	\$ 15,113
Payments to vendors (net)	(19,585)
Net cash provided by (used for) operating activities	(4,472)
Net increase (decrease) in cash and cash equivalents	(4,472)
Cash and cash equivalents, beginning	398,439
Cash and cash equivalents, ending	\$ 393,967
Reconciliation of operating income (loss) to net cash provided by (used for) operating activities	
Operating income (loss)	\$ (14,522)
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities	
Increase (decrease) in unearned revenues	10,050
Net cash provided by (used for) operating activities	\$ (4,472)

See independent auditors' report.

## **FIDUCIARY FUNDS**

### **DETAIL STATEMENTS**

Fiduciary Funds are used to account for funds received by the School District as an agent for individuals, private organizations, other government and/or other funds.



**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Fiduciary Funds**  
**Combining Statement of Net Position**  
**June 30, 2018**

	Unemployment Compensation Fund	Private Purpose Scholarship Fund	Student Activity Agency Fund	Payroll Agency Fund	Total
<b>Assets</b>					
Cash and cash equivalents	\$ 54,363	\$ 20,482	\$ 223,516	\$ 49,693	\$ 348,054
<b>Total assets</b>	<b>\$ 54,363</b>	<b>\$ 20,482</b>	<b>\$ 223,516</b>	<b>\$ 49,693</b>	<b>\$ 348,054</b>
<b>Liabilities</b>					
Due to student groups	\$ -	\$ -	\$ 223,516	\$ -	\$ 223,516
Accounts payable	3,621	-	-	-	3,621
Summer pay	-	-	-	44,543	44,543
Flexible spending	-	-	-	2,579	2,579
Payroll deductions and withholdings	-	-	-	2,571	2,571
<b>Total liabilities</b>	<b>3,621</b>	<b>-</b>	<b>223,516</b>	<b>49,693</b>	<b>276,830</b>
<b>Net position</b>					
Held in trust for unemployment claims and other purposes	\$ 50,742	\$ 20,482	\$ -	\$ -	\$ 71,224

See independent auditors' report.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Fiduciary Funds**  
**Combining Statement of Changes in Net Position**  
**June 30, 2018**

	Unemployment Compensation Fund	Private Purpose Scholarship Fund	Total
<b>Additions</b>			
Contributions			
Employee withholdings	\$ 3,995	\$ -	\$ 3,995
Awards and donations	-	1,760	1,760
Interest income	500	173	673
Total additions	<u>4,495</u>	<u>1,933</u>	<u>6,428</u>
<b>Deductions</b>			
Scholarship awards	-	1,150	1,150
Unemployment claims	10,916	-	10,916
Total deductions	<u>10,916</u>	<u>1,150</u>	<u>12,066</u>
Change in net position	(6,421)	783	(5,638)
Net position, beginning of the year	<u>57,163</u>	<u>19,699</u>	<u>76,862</u>
Net position, end of the year	<u><u>\$ 50,742</u></u>	<u><u>\$ 20,482</u></u>	<u><u>\$ 71,224</u></u>

See independent auditors' report.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Fiduciary Funds**  
**Student Activity Agency Fund**  
**Schedule of Receipts and Disbursements**  
**For the Fiscal Year Ended June 30, 2018**

	Balance 07/01/17	Additions	Deletions	Balance 06/30/18
<b>Assets</b>				
Cash and cash equivalents	\$ 207,401	\$ 162,949	\$ 146,834	\$ 223,516
<b>Total assets</b>	<b>\$ 207,401</b>	<b>\$ 162,949</b>	<b>\$ 146,834</b>	<b>\$ 223,516</b>
<b>Liabilities</b>				
Hunterdon Central Campus	\$ 49,433	\$ 69	\$ 49,502	\$ -
Bartle's Corner Campus	129,823	149,521	95,405	183,939
Culinary arts	26,720	13,349	883	39,186
Marketing account	1,425	10	1,044	391
<b>Total liabilities</b>	<b>\$ 207,401</b>	<b>\$ 162,949</b>	<b>\$ 146,834</b>	<b>\$ 223,516</b>

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**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Fiduciary Funds**  
**Payroll Agency Fund**  
**Schedule of Receipts and Disbursements**  
**For the Fiscal Year Ended June 30, 2018**

	Balance 07/01/17	Additions	Deletions	Balance 06/30/18
<b>Assets</b>				
Cash and cash equivalents	\$ 69,393	\$ 2,640,558	\$ 2,660,258	\$ 49,693
<b>Total assets</b>	<b>\$ 69,393</b>	<b>\$ 2,640,558</b>	<b>\$ 2,660,258</b>	<b>\$ 49,693</b>
<b>Liabilities</b>				
Summer pay	\$ 49,329	\$ 49,256	\$ 54,042	\$ 44,543
Flexible spending	3,057	2,022	2,500	2,579
Payroll deductions and withholdings	17,007	1,124,684	1,139,120	2,571
Net payroll	-	1,464,596	1,464,596	-
<b>Total liabilities</b>	<b>\$ 69,393</b>	<b>\$ 2,640,558</b>	<b>\$ 2,660,258</b>	<b>\$ 49,693</b>

See independent auditors' report.

## **LONG-TERM DEBT SCHEDULES**

The Long-Term Debt Schedules are used to reflect the outstanding principal balances of the general long-term liabilities of the School District. This includes serial bonds outstanding, obligations under capital leases, and early retirement program.

**(NOT APPLICABLE TO THIS REPORT)**

## **STATISTICAL SECTION**

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Statistical Section J Series**

CONTENTS	PAGE
<b>FINANCIAL TRENDS</b>	
These schedules contain trend information to help the reader understand how the District's financial performance and well being have changed over time.	J-1 to J-5
<b>REVENUE CAPACITY</b>	
This schedule contains trend information to help the reader assess the District's most significant local revenue sources, the property tax.	J-6
<b>DEMOGRAPHIC AND ECONOMIC INFORMATION</b>	
This schedule offers demographic and economic indicators to help the reader understand the environment within which the District's financial activities take place.	J-7
<b>OPERATING INFORMATION</b>	
These schedules contain service and infrastructure data to help the reader understand how the information in the District's financial report relates to the services the District provides and the activities it performs.	J-8 to J-11
Sources: Unless otherwise noted, the information in these schedules is derived from the Comprehensive Annual Financial Reports (CAFR) for the relevant year.	

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Net Position by Component**  
**Last Ten Fiscal Years (Accrual Basis of Accounting)**

	Fiscal Year Ending June 30,									
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Government activities										
Net investment in capital assets	\$ 11,575,589	\$ 11,364,335	\$ 11,064,040	\$ 10,827,852	\$ 10,599,330	\$ 10,364,814	\$ 10,134,842	\$ 10,833,606	\$ 10,666,841	\$ 10,636,641
Restricted	672,875	675,039	647,375	901,225	1,403,829	1,907,619	2,537,456	2,262,173	2,962,181	2,977,766
Unrestricted	682,463	515,299	936,188	1,093,737	1,089,099	(1,068,097)	(1,067,619)	(622,776)	(822,018)	(289,559)
Total governmental activities	<u>\$ 12,930,927</u>	<u>\$ 12,554,673</u>	<u>\$ 12,647,603</u>	<u>\$ 12,822,814</u>	<u>\$ 13,092,258</u>	<u>\$ 11,204,336</u>	<u>\$ 11,604,679</u>	<u>\$ 12,473,003</u>	<u>\$ 12,807,004</u>	<u>\$ 13,324,848</u>
Business-type activities										
Unrestricted	\$ 482,313	\$ 440,945	\$ 422,869	\$ 453,708	\$ 439,219	\$ 433,719	\$ 427,638	\$ 402,056	\$ 398,214	\$ 383,692
Total business-type activities	<u>\$ 482,313</u>	<u>\$ 440,945</u>	<u>\$ 422,869</u>	<u>\$ 453,708</u>	<u>\$ 439,219</u>	<u>\$ 433,719</u>	<u>\$ 427,638</u>	<u>\$ 402,056</u>	<u>\$ 398,214</u>	<u>\$ 383,692</u>
District-wide										
Net investment in capital assets	\$ 11,575,589	\$ 11,364,335	\$ 11,064,040	\$ 10,827,852	\$ 10,599,330	\$ 10,364,814	\$ 10,134,842	\$ 10,833,606	\$ 10,666,841	\$ 10,636,641
Restricted	672,875	675,039	647,375	901,225	1,403,829	1,907,619	2,537,456	2,262,173	2,962,181	2,977,766
Unrestricted	1,164,776	956,244	1,359,057	1,547,445	1,528,318	(634,378)	(639,981)	(220,720)	(423,804)	94,133
Total district-wide	<u>\$ 13,413,240</u>	<u>\$ 12,995,618</u>	<u>\$ 13,070,472</u>	<u>\$ 13,276,522</u>	<u>\$ 13,531,477</u>	<u>\$ 11,638,055</u>	<u>\$ 12,032,317</u>	<u>\$ 12,875,059</u>	<u>\$ 13,205,218</u>	<u>\$ 13,708,540</u>

See independent auditors' report.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Changes in Net Position**  
**Last Ten Fiscal Years (Accrual Basis of Accounting)**

	Fiscal Year Ending June 30,									
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Expenses										
Governmental activities										
Instruction										
Vocational education	\$ 2,251,446	\$ 2,218,999	\$ 2,221,863	\$ 2,321,325	\$ 2,082,488	\$ 2,369,806	\$ 2,816,213	\$ 3,096,664	\$ 3,761,140	\$ 3,855,977
Other instruction	51,363	23,223	25,204	40,021	39,418	43,366	33,784	47,409	57,669	27,254
Support services										
Student & instruction related services	809,308	828,593	656,797	591,881	673,562	944,489	873,426	1,126,684	1,192,910	1,660,878
General & business administrative services	653,357	607,792	587,085	575,863	637,242	685,691	623,530	599,850	746,449	638,089
School administration	185,964	199,553	210,065	301,017	300,474	340,249	342,646	385,320	419,797	471,894
Plant operations & maintenance	720,901	753,658	681,217	672,771	660,480	753,556	825,958	765,388	733,833	1,134,543
Pupil transportation	29,424	24,533	24,497	19,047	16,462	21,935	17,062	14,991	17,891	14,984
Interest and other debt charges	-	-	47,529	27,640	37,934	37,934	37,934	37,934	37,934	37,934
Special schools	513,559	460,587	425,601	471,636	477,368	544,346	500,115	460,654	488,787	579,791
Total governmental activities expenses	<u>5,215,322</u>	<u>5,116,938</u>	<u>4,879,858</u>	<u>5,021,201</u>	<u>4,925,428</u>	<u>5,741,372</u>	<u>6,070,668</u>	<u>6,534,894</u>	<u>7,456,410</u>	<u>8,421,344</u>
Business-type activities										
Special services	<u>253,086</u>	<u>48,608</u>	<u>265,846</u>	<u>230,932</u>	<u>234,416</u>	<u>18,438</u>	<u>43,321</u>	<u>49,321</u>	<u>32,355</u>	<u>19,585</u>
Total business-type activities	<u>253,086</u>	<u>48,608</u>	<u>265,846</u>	<u>230,932</u>	<u>234,416</u>	<u>18,438</u>	<u>43,321</u>	<u>49,321</u>	<u>32,355</u>	<u>19,585</u>
Total district expenses	<u>\$ 5,468,408</u>	<u>\$ 5,165,546</u>	<u>\$ 5,145,704</u>	<u>\$ 5,252,133</u>	<u>\$ 5,159,844</u>	<u>\$ 5,759,810</u>	<u>\$ 6,113,989</u>	<u>\$ 6,584,215</u>	<u>\$ 7,488,765</u>	<u>\$ 8,440,929</u>

See independent auditors' report.



**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Changes in Net Position (continued)**  
**Last Ten Fiscal Years (Accrual Basis of Accounting)**

	Fiscal Year Ending June 30,									
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Program revenues										
Governmental activities										
Charges for services	\$ 1,649,513	\$ 1,817,082	\$ 2,112,051	\$ 2,186,689	\$ 2,035,062	\$ 2,365,917	\$ 2,593,739	\$ 3,022,636	\$ 3,322,864	\$ 3,742,800
Operating grants & contributions	506,749	494,030	323,628	340,553	364,725	441,442	361,928	638,950	663,633	964,751
Total governmental activities program revenues	<u>2,156,262</u>	<u>2,311,112</u>	<u>2,435,679</u>	<u>2,527,242</u>	<u>2,399,787</u>	<u>2,807,359</u>	<u>2,955,667</u>	<u>3,661,586</u>	<u>3,986,497</u>	<u>4,707,551</u>
Business-type activities										
Charges for services										
Special services	316,260	7,240	247,770	261,771	219,927	12,938	37,240	23,739	28,513	5,063
Total business-type activities program revenues	<u>316,260</u>	<u>7,240</u>	<u>247,770</u>	<u>261,771</u>	<u>219,927</u>	<u>12,938</u>	<u>37,240</u>	<u>23,739</u>	<u>28,513</u>	<u>5,063</u>
Total district - program revenues	<u>\$ 2,472,522</u>	<u>\$ 2,318,352</u>	<u>\$ 2,683,449</u>	<u>\$ 2,789,013</u>	<u>\$ 2,619,714</u>	<u>\$ 2,820,297</u>	<u>\$ 2,992,907</u>	<u>\$ 3,685,325</u>	<u>\$ 4,015,010</u>	<u>\$ 4,712,614</u>
Net (expense) revenues										
Governmental activities	\$ (3,059,060)	\$ (2,805,826)	\$ (2,444,179)	\$ (2,493,959)	\$ (2,525,641)	\$ (2,934,013)	\$ (3,115,001)	\$ (2,873,308)	\$ (3,469,913)	\$ (3,713,793)
Business-type activities	63,174	(41,368)	(18,076)	30,839	(14,489)	(5,500)	(6,081)	(25,582)	(3,842)	(14,522)
Total district-wide net expenses	<u>\$ (2,995,886)</u>	<u>\$ (2,847,194)</u>	<u>\$ (2,462,255)</u>	<u>\$ (2,463,120)</u>	<u>\$ (2,540,130)</u>	<u>\$ (2,939,513)</u>	<u>\$ (3,121,082)</u>	<u>\$ (2,898,890)</u>	<u>\$ (3,473,755)</u>	<u>\$ (3,728,315)</u>

See independent auditors' report.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Changes in Net Position (continued)**  
**Last Ten Fiscal Years**  
**(Accrual Basis of Accounting)**

	Fiscal Year Ending June 30,									
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
General revenues & other changes in net position										
Governmental activities										
County taxes levied for general purposes, net	\$ 1,448,174	\$ 1,448,174	\$ 1,448,174	\$ 1,448,174	\$ 1,448,174	\$ 1,520,579	\$ 1,550,979	\$ 1,582,001	\$ 1,613,641	\$ 1,613,641
Unrestricted grants & contributions	1,245,821	950,744	1,076,462	1,196,567	1,238,248	1,203,807	1,637,854	1,952,665	2,144,208	2,558,526
County of Hunterdon contribution - financing of capital projects	-	-	(14,819)	-	-	-	-	-	-	-
Investment earnings	20,417	6,954	2,803	17,472	11,310	12,462	13,055	5,589	20,071	45,867
Capital grants deobligated	-	-	-	-	-	-	300,208	-	-	-
Miscellaneous income	31,156	23,700	24,489	6,957	97,353	15,158	13,248	14,830	25,994	13,603
Gain (loss) on sale of capital assets	-	-	-	-	-	(367)	-	-	-	-
Special item - insurance proceeds	-	-	-	-	-	-	-	99,432	-	-
Total governmental activities	<u>2,745,568</u>	<u>2,429,572</u>	<u>2,537,109</u>	<u>2,669,170</u>	<u>2,795,085</u>	<u>2,751,639</u>	<u>3,515,344</u>	<u>3,654,517</u>	<u>3,803,914</u>	<u>4,231,637</u>
Total district-wide	<u>\$ 2,745,568</u>	<u>\$ 2,429,572</u>	<u>\$ 2,537,109</u>	<u>\$ 2,669,170</u>	<u>\$ 2,795,085</u>	<u>\$ 2,751,639</u>	<u>\$ 3,515,344</u>	<u>\$ 3,654,517</u>	<u>\$ 3,803,914</u>	<u>\$ 4,231,637</u>
Change in net position										
Governmental activities	\$ (313,492)	\$ (376,254)	\$ 92,930	\$ 175,211	\$ 269,444	\$ (182,374)	\$ 400,343	\$ 781,209	\$ 334,001	\$ 517,844
Business-type activities	63,174	(41,368)	(18,076)	30,839	(14,489)	(5,500)	(6,081)	(25,582)	(3,842)	(14,522)
Total district	<u>\$ (250,318)</u>	<u>\$ (417,622)</u>	<u>\$ 74,854</u>	<u>\$ 206,050</u>	<u>\$ 254,955</u>	<u>\$ (187,874)</u>	<u>\$ 394,262</u>	<u>\$ 755,627</u>	<u>\$ 330,159</u>	<u>\$ 503,322</u>

See independent auditors' report.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Fund Balances, Governmental Funds**  
**Last Ten Fiscal Years**  
**(Modified Accrual Basis of Accounting)**

	Fiscal Year Ending June 30,									
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
General fund										
Restricted	\$ 1,098,093	\$ 1,096,559	\$ 1,310,252	\$ 1,866,747	\$ 2,421,401	\$ 2,660,806	\$ 2,396,202	\$ 3,406,978	\$ 4,245,915	\$ 3,512,210
Committed	218,133	74,213	204,288	165,262	132,220	101,217	25,329	965	23,565	830,486
Assigned	200,000	166,000	175,095	127,747	108,515	125,000	362,088	259,411	33,593	200,000
Unassigned	151,863	146,711	174,075	162,714	161,137	185,381	220,871	186,491	225,918	268,078
Total general fund	<u>\$ 1,668,089</u>	<u>\$ 1,483,483</u>	<u>\$ 1,863,710</u>	<u>\$ 2,322,470</u>	<u>\$ 2,823,273</u>	<u>\$ 3,072,404</u>	<u>\$ 3,004,490</u>	<u>\$ 3,853,845</u>	<u>\$ 4,528,991</u>	<u>\$ 4,810,774</u>
All other governmental funds										
Restricted, reported in										
Capital projects fund	\$ 29,061	\$ 28,959	\$ -	\$ -	\$ -	\$ -	\$ 698,919	\$ 47	\$ 47	\$ 47
Total all other governmental funds	<u>\$ 29,061</u>	<u>\$ 28,959</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 698,919</u>	<u>\$ 47</u>	<u>\$ 47</u>	<u>\$ 47</u>

See independent auditors' report.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Changes in Fund Balances, Governmental Funds**  
**Last Ten Fiscal Years**  
**(Modified Accrual Basis of Accounting)**

	Fiscal Year Ending June 30,									
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
<b>Revenues</b>										
County tax levy	\$ 1,448,174	\$ 1,448,174	\$ 1,448,174	\$ 1,448,174	\$ 1,448,174	\$ 1,520,579	\$ 1,550,979	\$ 1,582,001	\$ 1,613,641	\$ 1,613,641
Tuition charges	1,649,513	1,817,082	2,112,051	2,186,689	2,031,562	1,930,521	2,591,174	3,022,636	3,321,725	3,741,198
Interest earnings	20,417	6,954	2,803	17,472	11,310	12,462	13,055	5,589	20,071	45,867
Miscellaneous	46,156	29,700	29,349	8,952	202,916	531,562	97,650	201,644	108,035	95,205
State sources	1,286,592	1,003,063	1,198,220	1,421,405	1,458,565	1,492,498	1,759,636	1,848,314	1,850,155	2,341,047
Federal sources	465,978	435,711	197,010	113,720	42,345	53,508	44,603	42,342	58,906	58,900
<b>Total revenues</b>	<b>4,916,830</b>	<b>4,740,684</b>	<b>4,987,607</b>	<b>5,196,412</b>	<b>5,194,872</b>	<b>5,541,130</b>	<b>6,057,097</b>	<b>6,702,526</b>	<b>6,972,533</b>	<b>7,895,858</b>
<b>Expenditures</b>										
Instruction										
Vocational education	1,344,510	1,371,507	1,420,374	1,444,486	1,326,025	1,571,671	1,704,837	1,861,581	2,107,833	2,529,287
Other instruction	44,064	20,963	24,573	36,104	23,981	40,761	31,243	44,054	49,361	25,603
Support services										
Student & instruction related services	369,656	358,572	291,255	273,859	286,526	414,191	400,425	429,317	504,278	552,376
General administration	348,459	302,552	306,637	279,922	302,312	342,303	305,018	298,867	371,693	307,194
School administration services	136,062	149,449	152,417	184,756	206,338	232,579	227,751	256,000	209,971	249,202
Central services/business	144,255	154,283	144,336	148,640	164,837	161,354	148,329	123,321	145,341	158,588
Plant operations & maintenance	686,789	712,615	638,323	625,950	609,790	691,453	774,969	714,078	702,406	1,089,952
Pupil transportation	23,926	18,977	17,504	14,470	12,188	15,782	14,076	12,090	14,849	11,965
Employee benefits	534,013	607,212	619,517	604,741	547,990	527,221	560,839	616,554	611,762	672,967
On-behalf TPAF pension & social security contribution	267,295	251,384	241,494	271,816	313,342	277,324	293,713	352,609	376,064	454,731
Special schools - vocational evening	451,658	409,053	370,636	406,267	416,281	451,058	456,292	434,751	434,143	417,457
Capital outlay	143,866	74,795	9,135	78,448	81,800	86,926	57,138	11,065	18,119	142,068
Capital projects	10,251	-	14,162	-	-	-	51,600	720,872	-	-
Special revenue funds	506,749	494,030	323,628	340,553	364,725	441,442	361,928	638,950	663,633	964,751
Interest & other charges	-	-	47,529	27,640	37,934	37,934	37,934	37,934	37,934	37,934
<b>Total expenditures</b>	<b>5,011,553</b>	<b>4,925,392</b>	<b>4,621,520</b>	<b>4,737,652</b>	<b>4,694,069</b>	<b>5,291,999</b>	<b>5,426,092</b>	<b>6,552,043</b>	<b>6,247,387</b>	<b>7,614,075</b>

See independent auditors' report.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Changes in Fund Balances, Governmental Funds (continued)**  
**Last Ten Fiscal Years**  
**(Modified Accrual Basis of Accounting)**

	Fiscal Year Ending June 30,									
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Excess (deficiency) of revenues over (under) expenditures	\$ (94,723)	\$ (184,708)	\$ 366,087	\$ 458,760	\$ 500,803	\$ 249,131	\$ 631,005	\$ 150,483	\$ 725,146	\$ 281,783
Other financing sources (uses)										
Transfer in (out)	-	-	-	-	-	-	-	-	(50,000)	-
County of Hunterdon contribution - financing of capital projects	-	-	(14,819)	-	-	-	-	-	-	-
Total other financing sources (uses)	-	-	(14,819)	-	-	-	-	-	(50,000)	-
Net change in fund balances	<u>\$ (94,723)</u>	<u>\$ (184,708)</u>	<u>\$ 351,268</u>	<u>\$ 458,760</u>	<u>\$ 500,803</u>	<u>\$ 249,131</u>	<u>\$ 631,005</u>	<u>\$ 150,483</u>	<u>\$ 675,146</u>	<u>\$ 281,783</u>
Total non-capital expenditures	<u>\$ 4,857,436</u>	<u>\$ 4,850,597</u>	<u>\$ 4,550,694</u>	<u>\$ 4,631,564</u>	<u>\$ 4,574,335</u>	<u>\$ 5,167,139</u>	<u>\$ 5,279,420</u>	<u>\$ 5,782,172</u>	<u>\$ 6,191,334</u>	<u>\$ 7,434,073</u>

Source: District Records

NOTE: Non-capital expenditures are total expenditures less capital outlay, capital projects and debt service.

See independent auditors' report.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**General Fund - Other Local Revenues by Source**  
**Last Ten Fiscal Years**  
**(Modified Accrual Basis of Accounting)**

	Fiscal Year Ending June 30,									
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Tuition	\$ 1,649,513	\$ 1,817,082	\$ 2,112,051	\$ 2,186,689	\$ 2,031,562	\$ 2,271,525	\$ 2,591,174	\$ 3,022,636	\$ 3,321,725	\$ 3,741,198
Interest income	20,237	6,876	2,781	17,472	11,310	12,462	13,055	14,221	20,071	45,867
Prior year refunds	18,189	1,941	23,980	6,322	96	660	4,266	2,600	7,353	9,095
E-rate	3,070	4,465	-	-	6,050	8,328	2,769	-	8,200	-
Parking permits	-	-	-	-	-	-	-	-	1,255	435
Accounts payable canceled	3,361	4,449	91	-	89,755	-	-	-	-	-
Outstanding checks canceled	-	-	-	-	352	-	-	-	-	-
Close out old payroll account	-	-	-	-	-	-	-	-	-	-
Miscellaneous grants	-	-	-	-	-	4,650	-	-	-	-
Certified nurse assistant program	-	-	-	-	-	4,750	-	-	-	-
Community college culinary program	-	-	-	-	-	62,407	-	-	-	-
Miscellaneous other	-	-	-	266	-	2,520	3,689	-	9,186	1,250
Contributions	-	-	-	-	-	2,500	-	-	-	-
Fund 20 adjustment	1,092	281	193	-	-	-	-	-	-	-
Joint insurance fund - surplus refund	-	1,394	-	-	-	-	-	3,548	-	-
Energy audit	-	11,170	-	-	-	-	-	-	-	-
Use of facilities	-	-	225	-	3,500	4,500	2,565	50	1,139	1,602
New Jersey anti-bullying aid	-	-	-	369	-	-	-	-	-	-
Sale of property	-	-	-	-	-	-	-	-	-	2,823
Sale of scrap metal	1,944	-	-	-	-	-	-	-	-	-
Sale of surplus equipment & materials	3,500	-	-	-	1,100	1,000	2,524	-	-	-
<b>Annual totals</b>	<b>\$ 1,700,906</b>	<b>\$ 1,847,658</b>	<b>\$ 2,139,321</b>	<b>\$ 2,211,118</b>	<b>\$ 2,143,725</b>	<b>\$ 2,375,302</b>	<b>\$ 2,620,042</b>	<b>\$ 3,043,055</b>	<b>\$ 3,368,929</b>	<b>\$ 3,802,270</b>

Source: District Records

See independent auditors' report.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Assessed and Estimated Actual Value of Taxable Property**  
**Last Ten Fiscal Years**

Assessment Year	Net Assessed Values	Estimated Full Cash Valuations	Percentage of Net Assessed to Estimated Full Cash Valuations
2009	\$ 21,247,162,048	\$ 24,133,730,532	88.04%
2010	20,942,758,664	23,830,261,322	87.88%
2011	20,609,364,312	22,905,127,300	89.98%
2012	20,189,729,633	21,861,660,765	92.35%
2013	19,761,317,631	21,222,096,541	93.12%
2014	19,518,056,941	20,723,794,815	94.18%
2015	19,487,429,897	20,824,335,500	93.58%
2016	19,538,546,087	21,116,031,164	92.53%
2017	19,630,486,559	21,425,650,636	91.62%
2018	19,679,306,223	21,490,270,452	91.57%

Source: Abstract of Ratables, County Board of Taxation

See independent auditors' report.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Demographic and Economic Statistics**  
**County of Hunterdon**  
**Last Ten Fiscal Years**

Year	Population (a)	Personal Income (b)	Per Capita Personal Income (c)	Unemployment Rate (d)
2009	130,034	\$ 9,301,071,952	\$ 71,528	6.8%
2010	127,335	9,072,746,085	71,251	7.0%
2011	127,365	9,273,827,745	72,813	6.9%
2012	126,731	9,587,200,150	75,650	7.1%
2013	126,590	9,542,860,560	75,384	5.9%
2014	126,129	9,876,026,829	78,301	4.7%
2015	125,747	10,138,351,875	80,625	4.1%
2016	125,061	10,268,633,649	82,109	3.8%
2017	125,059	N/A	N/A	3.5%
2018	N/A	N/A	N/A	N/A

Sources:

- (a) Population information provided by the NJ Dept of Labor and Workforce Development.
- (b) Personal income has been estimated based upon the municipal population and per capita personal income presented.
- (c) Per capita personal income by County estimated based upon the 2010 census published by the U.S. Bureau of Economic Analysis.
- (d) Unemployment data provided by the NJ Dept of Labor and Workforce Development.

See independent auditors' report.



**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Full Time Equivalent District Employees by Function/Program**  
**Last Ten Fiscal Years**

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Function/Program										
Instruction	23.0	24.0	21.0	17.7	17.0	16.0	15.6	17.2	17.6	16.6
Health services										
Students & related services	5.2	5.0	2.9	3.6	3.6	7.0	6.0	6.0	6.5	7.7
General administration	2.0	2.2	2.3	1.8	1.8	2.0	2.0	1.8	1.8	1.8
School administration services	1.2	3.0	1.5	1.9	1.9	2.0	2.0	2.7	2.7	2.7
Business office	2.2	2.7	2.1	2.1	2.1	3.0	2.3	1.5	1.0	1.0
Other support staff	2.4	2.5	2.1	2.6	2.6	3.0	4.2	1.0	1.0	1.0
Plant operations & maintenance	1.4	2.4	2.5	2.5	2.5	2.0	2.9	2.9	0.9	0.9
Pupil transportation	0.2	0.1	0.1	0.1	0.1	-	0.1	0.1	0.1	0.1
Total	<u>37.6</u>	<u>41.9</u>	<u>34.5</u>	<u>32.3</u>	<u>31.6</u>	<u>35.0</u>	<u>35.1</u>	<u>33.2</u>	<u>31.6</u>	<u>31.8</u>

Source: District Personnel Records

See independent auditors' report.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT  
Operating Statistics  
Last Ten Fiscal Years**

Fiscal Year	Enrollment	Operating Expenditures (a)	Cost Per Pupil	Percentage Change	Full Time Teaching Staff ( b )	Teacher Ratio	Average Daily Enrollment ( ADE ) ( c )	Average Daily Attendance ( ADA ) ( c )	% Change in Average Daily Enrollment	Student Attendance Percentage
2009	507.1	\$ 4,405,776	\$ 8,688	-26.20%	20.0	1 to 25.36	507.1	473.0	35.95%	93.28%
2010	545.1	4,441,544	8,148	-6.22%	24.0	1 to 21.53	545.5	516.7	7.57%	94.72%
2011	503.8	4,180,058	8,297	1.83%	21.0	1 to 23.99	503.8	476.5	-7.64%	94.58%
2012	443.6	4,225,297	9,525	14.80%	17.7	1 to 25.07	443.6	416.8	-11.95%	93.96%
2013	411.0	4,158,054	10,117	6.21%	17.0	1 to 24.18	411.0	381.3	-7.35%	92.77%
2014 (d)	222.5	4,716,081	21,196	109.51%	17.0	1 to 13.08	222.5	211.4	-45.86%	95.01%
2015	243.1	4,823,128	19,840	-6.40%	15.6	1 to 13.39	243.1	231.7	9.26%	95.31%
2016	265.3	5,347,421	20,155	1.59%	17.5	1 to 27.48	265.3	252.5	9.14%	95.18%
2017	296.7	5,347,421	18,023	1.59%	17.6	1 to 16.86	296.7	284.2	11.83%	95.79%
2018	357.0	7,016,616	19,657	9.07%	16.6	1 to 21.50	357.0	343.0	20.31%	96.08%

Source: District Records

- (a) Operating expenditures equal total expenditures less vocational evening school, capital expenditures and debt service.
- (b) Teaching staff includes only full-time equivalents or certificated staff.
- (c) Average Daily Enrollment and Average Daily Attendance are obtained from the School Register Summary (SRS).
- (d) Effective for the school year 2013-2014, the average daily enrollment and average daily attendance are based on a "shared" student basis.

See independent auditors' report.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Schedule of Required Maintenance Expenditures by School Facility**  
**Last Ten Fiscal Years**

Undistributed Expenditures - Required Maintenance for School Facilities

<u>Fiscal Year Ending</u>	<u>Amount</u>	<u>Total</u>
2009	\$ 49,188	\$ 49,188
2010	58,366	58,366
2011	43,460	43,460
2012	33,873	33,873
2013	39,685	39,685
2014	28,833	28,833
2015	55,622	55,622
2016	73,918	73,918
2017	65,989	65,989
2018	440,929	440,929
Total school facilities	<u>\$ 889,863</u>	<u>\$ 889,863</u>

\* School Facilities as Defined Under EFCFA.  
(N.J.A.C. 6A:26-1.2 and N.J.A.C. 6A:26A-1.3)

Source: District Records

See independent auditor's report.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Insurance Schedule**  
**June 30, 2018**  
**(UNAUDITED)**

	<u>Coverage</u>
School Package - School Alliance Insurance Fund	
Property Coverage (Group Policy Maximum)	\$ 250,000,000
General Liability	5,000,000
Excess Liability	5,000,000
Workers Compensation	5,000,000
Automobile Liability	5,000,000
Premise Pollution Liability	1,000,000
Crime & Fidelity	500,000
 Student Accident - Bollinger Specialty	 500,000
 Public Employees' Faithful Performance - Selective Insurance	
Business Administrator's Bond	142,000
 School Leaders Professional Liability - School Alliance Insurance Fund	 5,000,000
 Beautician Liability - Arch Insurance Company	
Each Incident	1,000,000
Aggregate	1,000,000
 Health Care Facility Liability - Princeton Insurance Co	
Each Incident	1,000,000
Aggregate	3,000,000

Source: District Records

See independent auditors' report.

**SINGLE AUDIT SECTION**



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**Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance  
and Other Matters Based on an Audit of Financial Statements Performed in Accordance with  
*Government Auditing Standards***

Honorable President and  
Members of the Board of Education  
Hunterdon County Vocational School District  
County of Hunterdon, New Jersey

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey, the financial statements of the governmental activities, the business-type activities, and the aggregate remaining fund information of the Hunterdon County Vocational School District, County of Hunterdon, the State of New Jersey, (the District), as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated February 25, 2019.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Hunterdon County Vocational School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any

deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### Compliance and Other Matters

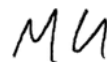
As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



**BKC, CPAs, PC**



Michael A. Holk, CPA, PSA

February 25, 2019  
Flemington, New Jersey



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**Independent Auditors' Report on Compliance for Each Major Program  
and on Internal Control Over Compliance Required by the  
New Jersey OMB Circular Letter 15-08**

Honorable President and  
Members of the Board of Education  
Hunterdon County Vocational School District  
County of Hunterdon, New Jersey

Report on Compliance for Each Major State Program

We have audited the Hunterdon County Vocational School District's, (the District), compliance with the types of compliance requirements described in the New Jersey OMB Circular 15-08 *State Aid/Grant Compliance Supplement* that could have a direct and material effect on each of the District's major state programs for the year ended June 30, 2018. The District's major state programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs.

Management's Responsibility

Management is responsible for compliance with state statutes, regulations, and the terms and conditions of its state awards applicable to its state programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the District's major state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements prescribed by the Office of School Finance, Department of Education, State of New Jersey; and New Jersey OMB Circular 15-08. Those standards, and the OMB Circular 15-08 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state program. However, our audit does not provide a legal determination of the District's compliance.



### Opinion on Each Major State Program

In our opinion, the District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2018.

### Report on Internal Control Over Compliance

Management of the District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the District's internal control over compliance with the types of requirements that could have a direct and material effect on each major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major state program and to test and report on internal control over compliance in accordance with the New Jersey OMB Circular 15-08, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of New Jersey OMB Circular 15-08. Accordingly, this report is not suitable for any other purpose.



**BKC, CPAs, PC**



Michael A. Holk, CPA, PSA

February 25, 2019  
Flemington, New Jersey

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT  
 Schedule of Expenditures of Federal Awards - Schedule A  
 For the Fiscal Year Ended June 30, 2018**

Grantor/Program Title	Federal	Project	Program	Grant	Balance	Carryover	Cash	Budgetary	Adjust-	Repayment	Balance June 30, 2018			
	CFDA										Number	or Award	Period	06/30/17
	Number	Number	Amount	From	To						Balance	Receivable	Revenue	Grantor
U.S. Department of Education passed through State Department of Education Special revenue fund														
ESSA Title I A	84.010A	S010S160030	ESSA-2308-18	\$ 1,086	07/01/17	06/30/18	\$ -	\$ -	\$ 1,086	\$ 1,086	\$ -	\$ -	\$ -	\$ -
ESSA Title II A	84.367A	S367A160029	ESSA-2308-18	4,057	07/01/17	06/30/18	-	-	4,057	4,057	-	-	-	-
Carl D Perkins														
Secondary	84.048A	S048A160030	PERK-2308-18	37,283	07/01/17	06/30/18	-	-	37,283	37,283	-	-	-	-
Secondary - reserve	84.048A	S048A160030	PERK-2308-18	16,474	07/01/17	06/30/18	-	-	16,474	16,474	-	-	-	-
Total special revenue fund							-	-	58,900	58,900	-	-	-	-
Total federal financial assistance							\$ -	\$ -	\$ 58,900	\$ 58,900	\$ -	\$ -	\$ -	\$ -

See independent auditors' report.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Schedule of Expenditures of State Financial Assistance - Schedule B**  
**For the Fiscal Year Ended June 30, 2018**

Grantor/Program Title	Project Number	Program or Award Amount	Grant Period		Balance June 30, 2017		Cash Received	Budgetary Expenditure	Adjustments/Repayments	Balance June 30, 2018			Memo	
			From	To	Deferred Rev. (Accts. Rec)	Due to Grantor				Accounts Receivable	Deferred Revenue	Due to Grantor	Budgetary Receivable	Cumulative Expenditure
State Department of Education														
General fund														
Special education categorical aid	18-495-034-5120-089	\$ 132,571	07/01/17	06/30/18	\$ -	\$ -	\$ 119,783	\$ 132,571	\$ -	\$ -	\$ -	\$ -	\$ 12,788	\$ 132,571
Equalization aid	18-495-034-5120-078	241,040	07/01/17	06/30/18	-	-	217,789	241,040	-	-	-	-	23,251	241,040
Security aid	18-495-034-5120-084	17,448	07/01/17	06/30/18	-	-	15,765	17,448	-	-	-	-	1,683	17,448
Adjustment aid	18-495-034-5120-085	529,253	07/01/17	06/30/18	-	-	478,198	529,253	-	-	-	-	51,055	529,253
Additional adjustment aid	18-495-034-5120-085	6,171	07/01/17	06/30/18	-	-	5,576	6,171	-	-	-	-	595	6,171
PARCC readiness aid	18-495-034-5120-098	2,080	07/01/17	06/30/18	-	-	1,879	2,080	-	-	-	-	201	2,080
Per pupil growth aid	18-495-034-5120-097	2,080	07/01/17	06/30/18	-	-	1,879	2,080	-	-	-	-	201	2,080
Professional learning community aid	18-495-034-5120-101	2,640	07/01/17	06/30/18	-	-	2,385	2,640	-	-	-	-	255	2,640
Adult education program aid	18-100-034-5120-510	140,648	07/01/17	06/30/18	-	-	127,080	140,648	-	-	-	-	13,568	140,648
Lead testing for schools aid	18-495-034-5120-104	588	07/01/17	06/30/18	-	-	588	588	-	-	-	-	-	588
On behalf TPAF pension contribution - teachers' pension & annuity fund	18-495-034-5094-002	209,289	07/01/17	06/30/18	-	-	209,289	209,289	-	-	-	-	-	209,289
On behalf TPAF pension contribution - non-contributory insurance	18-495-034-5094-004	5,079	07/01/17	06/30/18	-	-	5,079	5,079	-	-	-	-	-	5,079
On behalf TPAF pension contribution - post retirement medical	18-495-034-5094-001	138,456	07/01/17	06/30/18	-	-	138,456	138,456	-	-	-	-	-	138,456
On behalf TPAF pension contribution - long-term disability insurance	18-495-034-5094-001	586	07/01/17	06/30/18	-	-	586	586	-	-	-	-	-	586
Reimbursed TPAF social security contribution	18-495-034-5094-003	101,321	07/01/17	06/30/18	-	-	101,321	101,321	-	-	-	-	-	101,321
Total general fund					-	-	1,425,653	1,529,250	-	-	-	-	103,597	1,529,250
Special revenue fund														
Apprenticeship coordinator - Somerset	17-100-034-5062-032	15,000	07/01/16	06/30/17	(4,395)	-	4,395	-	-	-	-	-	-	15,000
Apprenticeship coordinator - Somerset	18-100-034-5062-032	15,000	07/01/17	06/30/18	-	-	7,833	15,000	-	(7,167)	-	-	-	15,000
Apprenticeship coordinator - Hunterdon	17-100-034-5062-032	10,000	07/01/16	06/30/17	(1,007)	-	1,007	-	-	-	-	-	-	10,000
Apprenticeship coordinator - Hunterdon	18-100-034-5062-032	10,000	07/01/17	06/30/18	-	-	5,544	10,000	-	(4,456)	-	-	-	10,000
County vocational comp - computers	15E00147	590,096	04/01/15	06/30/18	(88,040)	-	171,243	267,606	-	(184,403)	-	-	-	551,253
County vocational comp - biomedical	16E00140	600,000	03/01/16	06/30/19	(29,552)	-	212,196	236,649	-	(54,005)	-	-	-	456,322
County vocational comp - environment	17VE02G06	330,000	04/15/17	06/30/20	(2,945)	-	78,805	141,493	-	(65,633)	-	-	-	144,293
Perkins postsecondary	17-100-034-5062-032	92,482	07/01/16	06/30/17	(3,807)	-	3,807	-	-	-	-	-	-	92,482
Perkins postsecondary	18-100-034-5062-032	97,223	07/01/17	06/30/18	-	-	97,223	97,223	-	-	-	-	-	97,223
NJBUILD incarcerated women in construction	NJBInc-1601	200,000	06/30/16	06/29/18	(20,295)	-	81,639	105,233	-	(43,889)	-	-	-	186,874
Total special revenue fund					(150,041)	-	663,692	873,204	-	(359,553)	-	-	-	1,578,447
Total state financial assistance					\$ (150,041)	\$ -	\$ 2,089,345	2,402,454	\$ -	\$ (359,553)	\$ -	\$ -	\$ 103,597	\$ 3,107,697
Less: On behalf TPAF pension system contributions								(353,410)						
Total for state financial assistance - major program determination								\$ 2,049,044						

See independent auditors' report.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Schedule of Expenditures of Federal Awards and State Financial Assistance**  
**For the Fiscal Year Ended June 30, 2018**

Note 1 - General

The accompanying Schedules of Expenditures of Federal Awards and State Financial Assistance present the activity of all federal awards and state financial assistance programs of the Hunterdon County Vocational School District. The District is defined in Note 1 (A) to the District's basic financial statements. All federal awards and state financial assistance received directly from federal and state agencies, as well as federal awards and state financial assistance passed through other government agencies, are included on the Schedules of Expenditures of Federal Awards and State Financial Assistance.

Note 2 - Basis of accounting

The accompanying Schedules of Expenditures of Federal Awards and State Financial Assistance are presented using the budgetary basis of accounting. These bases of accounting are described in Notes 1(C) and 1(D) to the District's basic financial statements.

Note 3 - Relationship of financial statements

The Basic Financial Statements present the general fund and special revenue fund on a GAAP basis. Budgetary comparison statements or schedules are presented for the general fund and special revenue fund to demonstrate finance-related legal compliance in which certain revenue is permitted by law or grant agreement to be recognized in the audit year, whereas for GAAP reporting, revenue is not recognized until the subsequent year or when expenditures have been made.

The general fund is presented in the accompanying schedules on the modified accrual basis with the exception of the revenue recognition of the one or more deferred June state aid payments in the current budget year, which is mandated pursuant to N.J.S.A. 18A:22-44.2. For GAAP purposes payments are not recognized until the subsequent budget year due to the state deferral and recording of the one or more June state aid payments in the subsequent year. The special revenue fund is presented in the accompanying schedules on the budgetary basis which recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not.

The net adjustment to reconcile from the budgetary basis to the GAAP basis is \$14,054 for the general fund and \$47,353 for the special revenue fund. See Exhibit C-3 for a reconciliation of the budgetary basis to the modified accrual basis of accounting for the general and special revenue funds.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Notes to the Schedule of Expenditures of Federal Awards and State Financial Assistance**  
**For the Fiscal Year Ended June 30, 2018**

Note 3 - Relationship of financial statements (continued)

Financial assistance revenues are reported in the District's Basic Financial Statements on a GAAP basis as follows:

	Federal	State	Total
General fund	\$ -	\$ 1,515,196	\$ 1,515,196
Special revenue fund	58,900	825,851	884,751
Total awards and financial assistance	\$ 58,900	\$ 2,341,047	\$ 2,399,947

Note 4 - Relationship to federal and state financial reports

Amounts reported in the accompanying schedules agree with the amounts reported in the related federal and state financial reports.

Note 5 - Other

The amount reported as TPAF Pension Contributions represents the amount paid by the state on behalf of the District for the year ended June 30, 2018. TPAF Social Security Contribution represents the amount reimbursed by the state for the employer's share of Social Security Contributions for TPAF members for the year ended June 30, 2018.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT**  
**Schedule of Findings and Questioned Costs - Section I**  
**For the Fiscal Year Ended June 30, 2018**

Section I - Summary of Auditor's Results

Financial Statements

Type of auditor's report issued Unmodified

Internal Control Over Financial Reporting:

1. Were material weakness(es) identified?       Yes       No
2. Were significant deficiencies identified?       Yes       None reported

Noncompliance material to basic financial statements noted?

Yes       No

Federal Awards

Not Applicable

Internal Control Over Major Programs:

1. Were material weakness(es) identified?       Yes       No
2. Were significant deficiencies identified?       Yes       None reported

What was the type of auditor's report issued on compliance for major programs?

\_\_\_\_\_

Were any audit findings disclosed that are required to be reported in accordance with 2 CFR 200 section .516(a)?

Yes       No

Identification of Major Programs:

CFDA Number(s)	FEIN Number(s)	Name of Federal Program or Cluster
<u>Not Applicable</u>	<u>Not Applicable</u>	<u>Not Applicable</u>

What was the dollar threshold used to distinguish between Type A and Type B programs?

\_\_\_\_\_

Did the auditee qualify as a low-risk auditee?

Yes       No

**Hunterdon County Vocational School District  
Schedule of Findings and Questioned Costs - Section I  
For the Fiscal Year Ended June 30, 2018**

Section I - Summary of Auditor's Results (continued)

State Awards

What was the dollar threshold used to distinguish between Type A and Type B programs? \$750,000

Did the auditee qualify as a low-risk auditee? X Yes    \_\_\_ No

Internal Control Over Major Programs:

- 1. Were material weakness(es) identified? \_\_\_ Yes    X No
- 2. Were there significant deficiencies identified that are not considered to be material weaknesses? \_\_\_ Yes    X None reported

What was the type of auditor's report issued on compliance for major programs? Unmodified

Were any audit findings disclosed that are required to be reported in accordance with NJ OMB Circular Letter 15-08 as applicable? \_\_\_ Yes    X    No

Identification of Major Programs:

<u>State Grant/Project Numbers</u>	<u>Name of State Program</u>
	<i>State Aid Public Cluster:</i>
<i>18-495-034-5120-089</i>	<i>Special Education Categorical Aid</i>
<i>18-495-034-5120-078</i>	<i>Equalization Aid</i>
<i>18-495-034-5120-084</i>	<i>Security Aid</i>
<i>18-495-034-5120-085</i>	<i>Adjustment Aid</i>
<i>18-495-034-5120-097</i>	<i>Per Pupil Growth Aid</i>
<i>18-495-034-5120-098</i>	<i>PARCC Readiness Aid</i>
<i>18-495-034-5120-101</i>	<i>Professional Learning Community Aid</i>
 <i>15E00147</i>	 <i>County Vocational Comp - Computers</i>
<i>16E00140</i>	<i>County Vocational Comp - Biomedical</i>



**Hunterdon County Vocational School District  
Schedule of Findings and Questioned Costs - Section II and III  
For the Fiscal Year Ended June 30, 2018**

Section II - Financial Statement Findings

There were no findings or questioned costs for the year ended June 30, 2018.

Section III - Federal Awards and State Financial Assistance Findings and Questioned Costs

There were no findings or questioned costs for the year ended June 30, 2018.

**HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT  
Summary Schedule of Prior-year Audit Findings  
and Questioned Costs as Prepared by Management  
For the Fiscal Year Ended June 30, 2018**

Status of Prior Year Findings

There were no prior year findings or questioned costs.