

**Mantua Township School  
Board of Education  
Comprehensive Annual Financial Report  
For the Fiscal Year Ended June 30, 2018**

**MANTUA TOWNSHIP SCHOOL DISTRICT**

**MANTUA, NEW JERSEY**

**Mantua Township School Board of Education  
Mantua, New Jersey**

**Comprehensive Annual Financial Report  
For the Fiscal Year Ended June 30, 2018**

**COMPREHENSIVE ANNUAL  
FINANCIAL REPORT**

of the

**Mantua Township School Board of Education  
Mantua, New Jersey**

**For the Fiscal Year Ended June 30, 2018**

Prepared by:

**Mantua Township School  
Board of Education Administration**

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## INTRODUCTORY SECTION



# MANTUA TOWNSHIP PUBLIC SCHOOLS

DR. H. SIMMERMAN ADMINISTRATION BUILDING  
684 MAIN STREET  
SEWELL, NJ 08080  
(856) 468-2225 (PHONE) (856)468-5563 (FAX)

**Michelle H. Daminger**  
*Board Secretary-Business Office  
Coordinator*

**Dr. Robert Fisicaro**  
*Superintendent*

**Theresa Labbree**  
*Supervisor of Curriculum  
and Technology*

January 22, 2019

Honorable President and  
Members of the Board of Education  
Township of Mantua School District  
684 Main Street  
Sewell, New Jersey 08080

Dear Board Members:

The comprehensive annual financial report of the Township of Mantua School District (District) for the fiscal year ended June 30, 2018, is hereby submitted. Responsibility for both the accuracy of the data and completeness and fairness of the presentation, including all disclosures, rests with the management of the Board of Education (Board). To the best of our knowledge and belief, the data presented in this report is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operations of the various funds and account groups of the District. All disclosures necessary to enable the reader to gain an understanding of the District's financial activities have been included.

The comprehensive annual financial report is presented in four sections: introductory, financial, statistical, and single audit. The introductory section includes this transmittal letter, the District's organizational chart, and a list of principal officials. The financial section includes under the new Governmental Accounting Standards Board Statement No. 34, the Independent Auditor's Report, Management Discussion and Analysis (MD&A), and the basic financial statements including the District-wide statements, fund statements, notes to the financial statements, required supplementary information other than MD&A including budgetary comparison schedules, and other supplementary information. The statistical tables include selected financial and demographic information, generally presented on a multi-year basis. The District is required to undergo an annual single audit in conformity with the provisions of the Single Audit Act Amendments of 1996, and the *Uniform Administrative Requirements, Costs Principles, Audit Requirements for Federal Awards (Uniform Guidance)*, "Audits of State and Local Governments," and the New Jersey OMB's Circular Letter 15-08, "Single Audit Policy for Recipients of Federal Grants, State Grants, and State Aid Payments." Information related to this single audit, including the auditor's report on the internal control structure and compliance with applicable laws and regulations and findings and recommendations, are included in the single audit section of this report.

**1. REPORTING ENTITY AND ITS SERVICES:** The Township of Mantua School District is an independent reporting entity within the criteria set forth in Section 2100 of the *GASB Codification of Governmental Accounting and Financial Reporting Standards*. All funds and account groups of the District are included in this report. The Township of Mantua Board of Education and all its schools constitute the District's reporting entity.

For the 2017/2018 school year, the District's three elementary schools were organized as follows:

- Centre City            Pre-K-3 with special education programs for learning and/or language disability, multiple disability, and preschool disability pupils.  
A resource room for supplemental special education services is also available.
  
- J. Mason Tomlin        4-6 with special education programs for learning and/or language disability, and multiple disability pupils.  
A resource room for supplemental special education services is also available.
  
- Sewell                    Pre-K-3 with a resource room for offering special education, supplementary services, and special education programs for multiple disability pupils and learning and/or language disability.

The following details the changes in the student enrollment of the District over the last ten years.

<u>Fiscal Year</u>	<u>Average Daily Enrollment</u> <u>Student Enrollment</u>	<u>Percent Change</u>
2017-2018	1,279	.39%
2016-2017	1,274	2.49%
2015-2016	1,243	-2.12%
2014-2015	1,270	-3.24%
2013-2014	1,312	-1.51%
2012-2013	1,332	-4.34%
2011-2012	1,393	-2.62%
2010-2011	1,430	-4.86%
2009-2010	1,503	-3.84%
2008-2009	1,563	1.30%

**2. INSTRUCTIONAL PROGRAMS:** In addition to the basic elementary curriculum emphasizing reading, writing, and arithmetic, each of the District's schools provide:

- Remedial instruction
- Resource room instruction for classifiable learning disabilities
- Speech and language development services
- Computer instruction
- Art and music instruction
- Library programs
- Physical education instruction
- Guidance and child study team services
- A full time nurse at each school
- Foreign language instruction
- Character education
- Cultural studies

**2. INSTRUCTIONAL PROGRAMS (CONTINUED):** All curricular materials are reviewed annually and updated as determined necessary after each review.

Student academic performance is measured utilizing iReady for Grades 3-6 and Dibels for grades Kindergarten-2. This is a program which measures student's abilities in reading and mathematics. This assessment is administered in the fall, winter, and in the spring. The assessment provides immediate feedback regarding student's abilities and provides teachers with specific information which can be used to enhance instruction.

Parent and community involvement in the schools is provided through a number of opportunities at both the local and district levels. In addition to individual school parent associations, these affiliations include school based planning teams, the District Advisory Council, the Municipal Alliance and cooperative efforts with the Township recreation, environmental groups, and planning board. School Based Planning and Intervention and Referral Service Teams function at each school to further refine planning for student and school needs.

**3. INTERNAL ACCOUNTING CONTROLS:** The Business Administrator is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the District are protected from loss, theft or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles (GAAP). The internal control structure is designed to provide reasonable, but no absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by the District management.

As part of the District's single audit described earlier, tests are made to determine the adequacy of the internal control structure, including that portion related to federal and state financial assistance programs, as well as to determine that the District has complied with applicable laws and regulations.

**4. BUDGETARY CONTROLS:** In addition to internal accounting controls, the District maintains budgetary controls. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the voters of the municipality. Annual appropriated budgets are adopted for the General Fund, the Special Revenue Fund, and the Debt Service Fund. Project-length budgets are approved for the capital improvements accounted for in the Capital Projects Fund. The final budget amount as amended for the fiscal year is reflected in the financial section.

An encumbrance accounting system is used to record outstanding purchase commitments on a line item basis. Open encumbrances at year-end are either canceled or are included as reappropriations of fund balance in the subsequent year. Those amounts to be re-appropriated are reported as committed to fund balance at June 30, 2018.

**5. ACCOUNTING SYSTEM AND REPORTS:** The District's accounting records reflect generally accepted accounting principles, as promulgated by the Governmental Accounting Standards Board (GASB). The accounting system of the District is organized on the basis of funds and account groups. These funds and account groups are explained in "Notes to the Financial Statements," Note 1.

**6. DEBT ADMINISTRATION:** At June 30, 2018, the District's outstanding debt issues included \$1,710,000 of general obligation bonds. The proceeds of this bond issue were placed in the District's Capital Projects Fund for use to provide funds for capital improvements to the District's buildings and grounds. These improvements include renovations and additions to the various schools and the purchase of furniture, fixtures, and equipment for the additions.

**7. CASH MANAGEMENT:** The investment policy of the District is guided in large part by state statute as detailed in "Notes to the Financial Statements," Note 3. The District has adopted a cash management plan which requires it to deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). GUDPA was enacted in 1970 to protect Governmental Units from a loss of funds on deposit with a failed banking institution in New Jersey. New Jersey Statutes require governmental units to deposit public funds in institutions as described in Note 2, "Notes to the Financial Statements."

**8. RISK MANAGEMENT:** The Board carries various forms of insurance, including but not limited to general liability, automobile liability and comprehensive/collision, hazard and theft insurance on property and contents, and fidelity bonds.

**9. OTHER INFORMATION:**

**Independent Audit** - State statutes require an annual audit by independent certified public accountants or registered municipal accountants. The Board selected the accounting firm of Petroni & Associates LLC. In addition to meeting the requirements set forth in state statutes, the audit also was designed to meet the requirements of the Single Audit Act Amendments of 1996, and the *Uniform Administrative Requirements, Costs Principles, Audit Requirements for Federal Awards (Uniform Guidance)*, "Audits of State and Local Governments," and the New Jersey OMB's Circular Letter 15-08, "Single Audit Policy for Recipients of Federal Grants, State Grants, and State Aid Payments. The auditor's report on the general purpose financial statements and combining and individual fund statements and schedules is included in the financial section of this report. The auditor's reports related specifically to the single audit are included in the single audit section of this report.

**10. ACKNOWLEDGMENTS:** We would like to express our appreciation to the members of the Mantua Township Board for their concern in providing fiscal accountability to the citizens and taxpayers of the School District and thereby contributing their full support to the development and maintenance of our financial operation. The preparation of this report could not have been accomplished without the efficient and dedicated services of our financial and accounting staff.

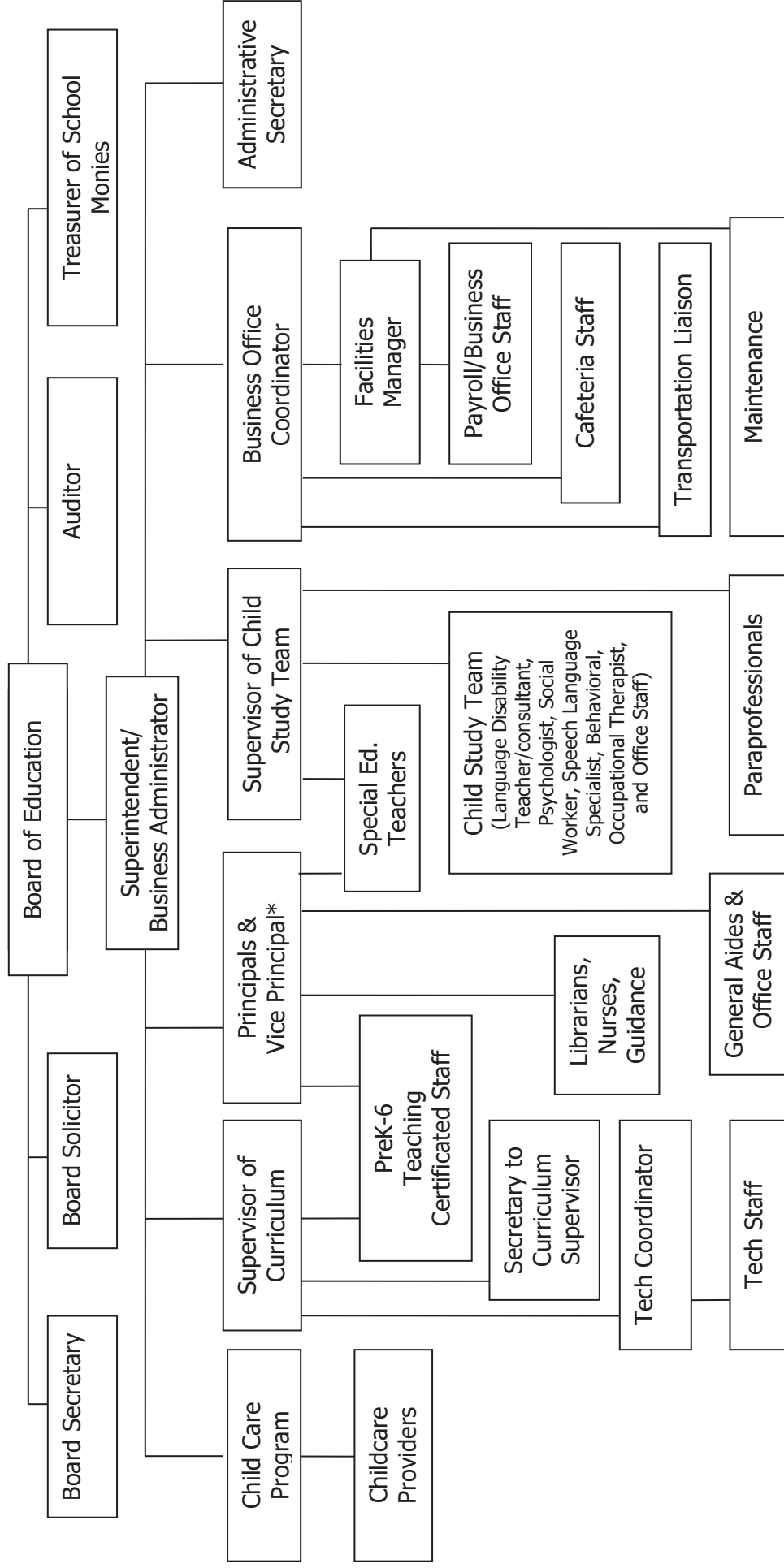
Respectfully submitted,

Dr. Robert Fisicaro  
Dr. Robert Fisicaro  
Superintendent

Michelle H. Daminger  
Michelle H. Daminger  
Board Secretary-Business  
Office Coordinator

# MANTUA TOWNSHIP BOARD OF EDUCATION

## ORGANIZATIONAL CHART



\*Centre City and JMT Schools

**MANTUA TOWNSHIP BOARD OF EDUCATION**  
Mantua, New Jersey

**ROSTER OF OFFICIALS**  
June 30, 2018

**Board of Education Members**

<u>Board Member</u>	<u>Office Held</u>	<u>Term Date</u>
Bonnie Nuss	President	2020
Mary Porter	Vice President	2020
Fran Adler	Board Member	2019
Thomas Gregg	Board Member	2018
James Hochberg	Board Member	2020
Michael Magilton	Board Member	2018
Stephen Reiners	Board Member	2018
Rich Wessell	Board Member	2019
Ashley Zimmerman	Board Member	2019

OTHER OFFICIALS

Dr. Robert Fisicaro, Superintendent/Business Administrator

Michelle H. Daminger, Board Secretary/Business Office Coordinator

Frank P. Cavallo Jr., Solicitor

**MANTUA TOWNSHIP BOARD OF EDUCATION**  
**Mantua, New Jersey**

**CONSULTANTS AND ADVISORS**

**Auditor**

Petroni & Associates LLC  
102 West High Street, Suite 100  
Glassboro, NJ 08028

Contact: Nick Petroni  
Certified Public Accountant

**Solicitor**

Parker McCay  
9000 Midlantic Drive, Suite 300  
P.O. Box 5054  
Mount Laurel, NJ 08054

Contact: Frank P. Cavallo, Jr.

**Depository**

Fulton Bank of New Jersey  
450 Bridgeton Pike  
Mantua, NJ 08051

## FINANCIAL SECTION



# PETRONI & ASSOCIATES LLC

Certified Public Accountants • Registered Municipal Accountants  
102 West High Street, Suite 100 • P.O. Box 279 • Glassboro, NJ 08028  
(856) 881-1600 • Fax (856) 881-6860

MEMBER: AMERICAN INSTITUTE OF  
CERTIFIED PUBLIC ACCOUNTANTS

Nick L. Petroni, CPA, RMA

Kevin A. Bergeron, CPA  
Mary A. Carey, RMA  
Wendy G. Fama, CPA  
Denise R. Nevico, CPA  
Deanna L. Roller, CPA, RMA

## INDEPENDENT AUDITOR'S REPORT

Honorable President and  
Members of the Board of Education  
Mantua Township School District  
684 Main Street  
Sewell, New Jersey 08080

### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Board of Education of the Mantua Township School District, in the County of Gloucester, State of New Jersey, as of and for the fiscal year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States and audit requirements as prescribed by the, Office of School Finance, Department of Education, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Board's preparation and fair presentation of the

financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the district's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Board of Education, Mantua, New Jersey, as of June 30, 2018, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information identified in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Mantua Township Board of Education's basic financial statements. The combining and individual non-major fund financial statements and schedule of expenditures of Federal Awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Costs Principles, Audit Requirements for Federal Awards (Uniform Guidance)*, and the schedule of state financial assistance as required by New Jersey OMB's Circular 15-08, *Single Audit Policy for Recipients of Federal Grants, State Grants, and State Aid*, and the other information, such as introductory and statistical sections are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual non-major fund financial statements, schedule of expenditures of Federal and State Awards, is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied

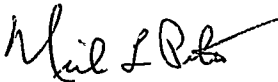
in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual non-major fund financial statements, schedule of expenditures of Federal and State Awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, Audit Requirements for Federal Awards (Uniform Guidance), and the schedule of state financial assistance as required by New Jersey OMB's Circular 15-08, *Single Audit Policy for Recipients of Federal Grants, State Grants, and State Aid*, is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subject to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated January 22, 2019, on our consideration of the Mantua Township Board of Education's internal control over financial reporting and our test of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of our audit performed in accordance with *Government Auditing Standards* in considering Mantua Township Board of Education's internal control over financial reporting and compliance.

PETRONI & ASSOCIATES LLC



Nick L. Petroni  
Certified Public Accountant  
Licensed Public School Accountant #542  
Glassboro, New Jersey

January 22, 2019

## REQUIRED SUPPLEMENTARY INFORMATION – PART I

Mantua Township School District  
Management's Discussion and Analysis  
Fiscal Year Ended June 30, 2018  
Unaudited

This section of the Mantua Township School District's Comprehensive Annual Financial Report presents our discussion and analysis of the District's financial performance during the fiscal year ending on June 30, 2018. Please read it in conjunction with the transmittal letter at the front of this Report and the District's financial statements, which immediately follows this Section.

### **Overview of the Financial Statements**

This Annual Report consists of three parts: Management's Discussion and Analysis (this section), the basic financial statements, and required supplementary information. The basic financial statements include two kinds of statements that present different views of the District:

- The first two statements are *District-wide financial statements* that provide both *short-term and long-term* information about the District's *overall* financial status.
- The remaining statements are *fund financial statements* that focus on *individual parts* of the District, reporting the District's operations in *more detail* than the District-wide statements.
- The *governmental funds statements* tell how *basic* services such as regular and special education were financed in the *short-term* as well as what remains for future spending.
- *Proprietary funds statements* offer *short-term and long-term* financial information about activities the District operates *like businesses, such as food service*.
- *Fiduciary funds statements* provide information about the financial relationships in which the District acts solely as a *trustee or agent* for the benefit of others.

The financial statements also include *notes* that explain some of the information in the statements and provide more detailed data. The statements are followed by a section of *required supplementary information* that further explains and supports the financial statements with a comparison of the District's budget for the year.

Figure A-1 below summarizes the major features of the District's financial statements, including the portion of the District's activities they cover and the types of information they contain. The remainder of this overview section of Management's Discussion and Analysis highlights the structure and contents of each of the statements.

Mantua Township School District  
Management's Discussion and Analysis  
Fiscal Year Ended June 30, 2018  
Unaudited

**Figure A-1: Major Features of the District-wide and Fund Financial Statements**

	<b>District-wide Statements</b>	<b>Governmental Funds</b>	<b>Proprietary Funds</b>	<b>Fiduciary Funds</b>
<b>Scope</b>	Entire District (except fiduciary funds)	The activities of the District that are not proprietary or fiduciary, such as special education and building maintenance	Activities the District operates similar to private businesses: food services	Instances in which the District administers resources on behalf of someone else, such as scholarship programs and student activities monies
<b>Required Financial Statements</b>	<ul style="list-style-type: none"> <li>• Statement of net position</li> <li>• Statement of activities</li> </ul>	<ul style="list-style-type: none"> <li>• Balance Sheet</li> <li>• Statement of revenues, expenditures, and changes in fund balances</li> </ul>	<ul style="list-style-type: none"> <li>• Statement of net position</li> <li>• Statement of revenues, expenses, and changes in fund net position</li> <li>• Statement of cash flows</li> </ul>	<ul style="list-style-type: none"> <li>• Statement of fiduciary net position</li> <li>• Statement of changes in fiduciary net position</li> </ul>
<b>Accounting Basis and Measurement Focus</b>	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus	Accrual accounting and economic resources focus	Accrual accounting and economic resources focus
<b>Type of Asset/Liability Information</b>	All assets and liabilities, both financial and capital and short-term and long-term	Generally assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets or long-term liabilities included	All assets and liabilities, both financial and capital, and short-term and long-term	All assets and liabilities, both short-term and long-term; funds do not currently contain capital assets, although they can
<b>Type of Inflow/Outflow Information</b>	All revenues and expenses during the year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and the related liability is due and payable	All revenues and expenses during the year, regardless of when cash is received or paid	All additions and deductions during the year, regardless of when cash is received or paid

Mantua Township School District  
Management's Discussion and Analysis  
Fiscal Year Ended June 30, 2018  
Unaudited

**District-wide Financial Statements**

The District-wide statements report information about the District as a whole using accounting methods similar to those used by private sector companies. The Statement of Net Position includes all of the District's assets and liabilities. All of the current year's revenues and expenses are accounted for in the Statement of Activities regardless of when cash is received or paid.

The two District-wide statements report the District's *net position* and how they have changed. Net position - the difference between the District's assets and liabilities - are one way to measure the District's overall financial health or *position*.

- Over time, increases or decreases in the District's net position are an indicator of whether its financial position is improving or deteriorating, respectively.
- To assess the overall financial condition of the District, you need to consider additional non-financial factors such as changes in the District's property tax base and the condition of school building and other facilities.

In the District-wide financial statements, the District's activities are divided into two categories:

- **Governmental Activities** - Most of the District's basic services are included here, such as regular and special education, transportation, and administration. Property taxes and state aid finance most of these activities.
- **Business-type Activities** - The District charges fees to help it cover the costs of certain services it provides. The District's food service program and child care program would be included here.

**Fund Financial Statements**

The fund financial statements provide more detailed information about the District's *funds*, focusing on its most significant or "major" funds - not the District as a whole. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs:

- Some funds are required by state law and by bond covenants.
- The District establishes other funds to control and manage money for particular purposes, (such as repaying its long-term debts or completing approved capital projects) or to show that it is properly using certain revenues (such as federal grants).

The District has four kinds of funds:

- **Governmental Funds** - Most of the District's basic services are included in Governmental Funds, which generally focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out; and (2) the balances left at year-end that are available for spending. Consequently, the Governmental Funds statements provide a detailed short-term view that helps the reader determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. Because this information does not encompass the additional long-term focus of the District-wide statements, additional information at the bottom of the Governmental Funds statements explains the relationship (or differences) between them.

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**Fund Financial Statements (Continued)**

- **Proprietary Funds** - Services for which the District charges a fee are generally reported in Proprietary Funds. Proprietary Funds are reported in the same way as the District-wide statements. In fact, the District's *Enterprise Funds* (one type of Proprietary Fund) are the same as its Business-type Activities, but provide more detail and additional information, such as cash flow.
- **Internal Service Funds** - (the other kind of Proprietary Fund) are optional and utilized to report activities that provide supplies and services for other district programs and activities and for other districts.
- **Fiduciary Funds** - The District is the trustee, or *fiduciary*, for assets that belong to others, such as the Student Activity Fund. The District is responsible for ensuring that the assets reported in these funds are used only for their intended purposes and by those to whom the assets belong. The District excludes these activities from the District-wide financial statements because the District cannot use these assets to finance its operations.

**Notes to the Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the District-wide and fund financial statements. The notes to the financial statements can be found listed in the index of this report.



Mantua Township School District  
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**Financial Analysis of the District as a Whole**

	<b>Net Position</b>					
	FY 2018		FY 2017		Total	
	Governmental	Business- Type	Governmental	Business- Type	FY 2018	FY 2017
<b>Assets</b>						
Current and other assets	\$ 2,023,119	\$ 353,129	\$ 1,859,139	\$ 476,732	\$ 2,376,248	\$ 2,335,871
Capital assets	18,416,047	19,967	18,778,198	3,971	18,436,014	18,782,169
Total assets	<u>20,439,166</u>	<u>373,096</u>	<u>20,637,337</u>	<u>480,703</u>	<u>20,812,262</u>	<u>21,118,040</u>
<b>Deferred Outflows of Resources</b>						
Loss on refunding issue	13,855		24,941		13,855	24,941
Deferred outflows related to pension	414,165		2,582,378		414,165	2,582,378
Deferred outflows related to OPEB	39,131				39,131	
Total deferred outflows of resources	<u>428,020</u>		<u>2,582,378</u>		<u>428,020</u>	<u>2,607,319</u>
<b>Liabilities</b>						
Noncurrent liabilities	2,549,805	21,397	3,548,504	22,140	2,571,202	3,570,644
Other liabilities	232,295	416	367,524	37,554	232,711	405,078
Net pension liability	64,996,365		9,187,726		64,996,365	
Net OPEB liability	55,117,258		59,375,138		55,117,258	59,375,138
Total liabilities	<u>122,895,723</u>	<u>21,813</u>	<u>72,478,892</u>	<u>59,694</u>	<u>122,917,536</u>	<u>63,350,860</u>
<b>Deferred Inflows of Resources</b>						
Deferred inflows related to pension	1,328,086		189,802		1,328,086	189,802
Deferred inflows related to OPEB	6,518,497				6,518,497	
	<u>7,846,583</u>		<u>189,802</u>		<u>7,846,583</u>	<u>189,802</u>
<b>Net position</b>						
Invested in capital assets						
Net of related debt	16,634,634	19,967	16,029,625	3,971	16,654,601	16,033,596
Restricted	1,961,412		1,689,752		1,961,412	1,689,752
Unrestricted	(69,932,035)	331,316	(67,143,415)	417,038	(69,600,719)	(66,726,377)
Total net position	<u>\$ (51,335,989)</u>	<u>\$ 351,283</u>	<u>\$ (49,424,038)</u>	<u>\$ 421,009</u>	<u>\$ (50,984,706)</u>	<u>\$ (49,003,029)</u>

**Net Position** - The District's combined total net position was (\$50,984,706) on June 30, 2018, (see Exhibit A-1). Approximately .68% of the total net position are from Business-type Activities, while the balance of the total net position of 96.7% is attributable to Governmental Activities. There was a decrease from the prior year of \$1,981,677.

Mantua Township School District  
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**Financial Analysis of the District as a Whole (Continued)**

**Changes in Net Position**

	FY 2018		FY 2017		Total	
	Governmental	Business-Type	Governmental	Business-Type	FY 2018	FY 2017
<b>REVENUES:</b>						
Program revenues:						
Charges for services	\$ 83,575	\$ 671,615	\$ 82,298	\$ 619,671	\$ 755,190	\$ 701,969
Operating grants & contributions	613,164	179,938	677,508	167,890	793,102	845,398
General revenues:						
Property taxes	13,620,246		13,405,132		13,620,246	13,405,132
Grants and entitlements	9,450,816		9,036,353		9,450,816	9,036,353
Other	550,470		270,144		550,470	270,144
Total revenues	<u>24,318,271</u>	<u>851,553</u>	<u>23,471,435</u>	<u>787,561</u>	<u>25,169,824</u>	<u>24,258,996</u>
<b>EXPENSES:</b>						
Instruction	9,555,791		9,335,690		9,555,791	9,335,690
Student support services	2,040,551		2,022,595		2,040,551	2,022,595
General administrative services	404,896		414,145		404,896	414,145
School administration	708,063		787,267		708,063	787,267
Central services	248,830		214,941		248,830	214,941
Administrative information technology	196,050		157,593		196,050	157,593
Plant operations & maintenance	1,895,363		1,691,019		1,895,363	1,691,019
Pupil transportation	834,215		875,736		834,215	875,736
Employee benefits	9,582,240		7,381,027		9,582,240	7,381,027
Interest on debt	67,440		93,331		67,440	93,331
Unallocated depreciation	680,889		691,660		680,889	691,660
Transfer of funds to charter school	15,894		15,894		15,894	15,894
Food service		403,606		328,473	403,606	328,473
Childcare		517,673		358,180	517,673	358,180
Total expenses	<u>26,230,222</u>	<u>921,279</u>	<u>23,680,898</u>	<u>686,653</u>	<u>27,151,501</u>	<u>24,367,551</u>
Transfers						
Increase (decrease) in net position	<u>\$ (1,911,951)</u>	<u>\$ (69,726)</u>	<u>\$ (209,463)</u>	<u>\$ 100,908</u>	<u>\$(1,981,677)</u>	<u>\$ (108,555)</u>

**Changes in Net Position** - The District's total revenues are \$25,169,824 for the fiscal period ended June 30, 2018, (see Exhibit A-2). The revenue breakout for all funds is as follows: property taxes 54.11%; state formula aid 37.55%; state and federal aid for specific programs 3.15%; and the remainder 5.19% from miscellaneous resources.

The District's predominant expenses are related to instruction and student support services which is approximately 42.7%. Employee benefits are 35.29%; plant operations and maintenance accounts for 6.98%; transportation expenses accounts for 3.07%; school administration, general administration, central services, and administrative information technology account for 5.73%; interest on debt is .25%; Business-type Activities account for 3.39%; unallocated depreciation is 2.5%; transfer to charter school accounts for .06% of the District's expenses.

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**Business-Type Activities**

Revenues of the District's Business-type Activities (food and nutrition services and after school child care) were comprised of charges for services, federal and state reimbursements, and investment earnings.

- Business-type Activities expenditures exceeded revenues by \$69,726 (see Exhibit B-5).

**Governmental Activities**

Revenues for Governmental Activities (see Exhibit B-2) were \$24,234,696, while total expenses amounted to \$23,947,334. This resulted in an increase in net position in Governmental Activities of \$287,362 for fiscal year 2018.

The Statement of Activities shows the cost of program services and the charges for services and grants offsetting those services. The table below shows the total cost of services and the net cost of services. The net cost shows the financial burden that was placed on the District's taxpayers by each of these functions.

	Total Cost of Services	Net Cost of Services	Total Cost of Services	Net Cost of Services
	FY 2018		FY 2017	
Instruction:	\$ 9,555,791	\$ 9,006,385	\$ 9,335,690	\$ 8,747,784
Support services:				
Student support services	2,040,551	1,955,551	2,022,595	1,909,434
School administration	708,063	708,063	787,267	787,267
General administrative services	404,896	404,896	414,145	414,145
Central services	248,830	248,830	214,941	214,941
Administration information technology	196,050	196,050	157,593	157,593
Plant operations & maintenance	1,895,363	1,895,363	1,691,019	1,691,019
Pupil transportation	834,215	834,215	875,736	875,736
Employee benefits	9,582,240	9,519,907	7,381,027	7,322,288
Interest on debt	67,440	67,440	93,331	93,331
Transfer of funds to charter school	15,894	15,894	15,894	15,894
Food service	403,606	(5,690)	328,473	(69,800)
Other proprietary funds	517,673	75,416	358,180	(31,108)
Depreciation	680,889	680,889	691,660	691,660
<b>Total expenses</b>	<b>\$ 27,151,501</b>	<b>\$ 25,603,209</b>	<b>\$ 24,367,551</b>	<b>\$ 22,820,184</b>

Instruction expenses include activities directly dealing with the teaching of pupils and the interaction between teacher and student, including extracurricular activities.

Pupils and instructional staff include the activities involved with assisting staff with the content and process of teaching to students, including curriculum and staff development.

General administration, school administration, and business include expenses associated with administrative and financial supervision of the District.

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**Governmental Activities (Continued)**

Operation and maintenance of facilities involve keeping the school grounds, buildings, and equipment in an effective working condition.

Pupil transportation includes activities involved with the conveyance of students to and from school, as well as to and from school activities, as provided by State law. "Other" includes special schools and unallocated depreciation and capital outlay.

**The School District's Funds**

All Governmental Funds (i.e., General Fund, Special Revenue Fund, and Debt Service Fund presented in the fund-based statements) are accounted for using the modified accrual basis of accounting. Total revenues amounted to \$24,234,696 and expenditures were \$23,947,334 (see Exhibit B-2). The Schedules included in the financial section of this Report demonstrate that the District continues to meet its responsibility for sound financial management.

The following schedules present a summary of the revenues of the Governmental Funds for the fiscal year ended June 30, 2018, and the amount and percentage of increases and decreases in relation to prior year revenues.

Revenue	Amount	Percent of Total	Increase (Decrease) from 2017	Percent of Increase (Decrease)
Local sources	\$ 14,174,817	58.49%	\$ 496,275	3.63%
State sources	9,460,466	39.04%	367,447	5.46%
Federal sources	599,413	2.47%	(18,163)	80.36%
	<u>\$ 24,234,696</u>	<u>100.00%</u>	<u>\$ 845,559</u>	<u>3.62%</u>

The increase in local revenue was due to an increase in tuition revenue for \$62,382 and a tax increase of \$245,021.

The following schedules present a summary of General Fund, Special Revenue Fund, and Debt Service Fund expenditures for the fiscal year ended June 30, 2018, and the amount and percentage of increases and decreases in relation to prior year expenditures.

Expenditures	Amount	Percent of Total	Increase (Decrease) from 2017	Percent of Increase (Decrease)
Current expense:				
Instruction	\$ 9,475,438	39.57%	\$ 244,649	2.65%
Undistributed	13,335,067	55.68%	628,005	4.94%
Capital outlay	102,229	0.43%	102,229	
Debt service:				
Principal	915,000	3.82%	(35,000)	-3.68%
Interest	119,600	0.50%	(23,750)	-16.57%
	<u>\$ 23,947,334</u>	<u>100.00%</u>	<u>\$ 916,133</u>	<u>3.98%</u>

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**The School District's Funds (Continued)**

The largest portion of General Fund expenditures is for salaries and benefits. The District is a service entity and as such is labor intensive. This is typical for a service industry in both the public sector and private industry.

Instructional expenditures are up \$244,649 over the prior year; employee benefits are down \$635,409 over the prior year. Salaries reflect contractual increases over the prior year based on the union contract.

**Financial Analysis of the District's Funds**

The strong financial performance of the District as a whole is primarily reflected in its Governmental Funds. As the District completed the year, its Governmental Funds reported *combined* fund balances of \$1,746,880 (see Exhibit B-1).

**General Fund Budgetary Highlights**

Over the course of the year, the District revised the annual operating budget several times. These budget amendments fall into the following category:

- Transfers between budgetary line accounts to prevent overruns.
- Appropriation of revenue due to tuition costs.

This fiscal year was completed utilizing a zero based budgeting as implemented by the Board of Education and Administration. This process allowed us to more accurately account for our expenditures by school. Principals became more aware of their appropriation limitations and managed their individual school budgets effectively.

**Capital Asset and Debt Administration**

**Capital Assets**

The Mantua Township School investment in capital assets for its governmental and business-type activities as of June 30, 2018, amounts to \$18,436,014 (net of accumulated depreciation). This investment in capital assets includes land, buildings, equipment, and furniture (see table below). More detailed information about capital assets can be found in Note 6 to the financial statements.

**Mantua Township School District's Capital Assets**

	FY 2018		FY 2017		Total	
	Governmental	Business-Type	Governmental	Business-Type	FY 2018	FY 2017
Land	\$ 110,027		\$ 110,027		\$ 110,027	\$ 110,027
Land improvements	346,076		278,856		346,076	278,856
Buildings	17,248,582		17,787,237		17,248,582	17,787,237
Machinery & equipment	711,362	\$ 19,967	602,078	\$ 3,971	731,329	606,049
	<u>\$ 18,416,047</u>	<u>\$ 19,967</u>	<u>\$ 18,778,198</u>	<u>\$ 3,971</u>	<u>\$ 18,436,014</u>	<u>\$ 18,782,169</u>

**Debt Administration**

At June 30, 2018, the School District had \$2,549,805 of outstanding debt. Of this amount, \$768,370 is for compensated absences, \$71,435 unamortized premium, and \$1,710,000 of serial bonds; for school construction.

Mantua Township School District  
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**Debt Administration (Continued)**

**Outstanding Debt at June 30**

	FY 2018	FY 2017	Percentage Change
Compensated absences	\$ 768,370	\$ 794,923	-3.34%
Unamortized premium	71,435	128,581	-44.44%
Refunding bonds of 2011	1,710,000	2,625,000	-34.86%
Total	<u>\$ 2,549,805</u>	<u>\$ 3,548,504</u>	-28.14%

**Factors Bearing on the District's Future**

At the time these financial statements were prepared and audited, the District was aware of the following existing circumstances that could significantly affect its financial health in the future:

- State Formula Aid for the fiscal year 2017-2018 had no change over the prior year budgeted amount
- District enrollment for 2017-2018 based on the October 15<sup>th</sup> count was 1,267 compared to 1,265 in 2016-2017.
- The District's special revenue is an unpredictable revenue source. The District avails itself of every grant opportunity to increase educational opportunities for the students.

**Contacting the District's Financial Management**

This Financial Report is designed to provide the District's citizens, taxpayers, customers, investors, and creditors with a general overview of the District's finances and to demonstrate the District's accountability of the money it receives. If you have questions about this report or need additional financial information, contact the Office of the Board Secretary, Michelle H. Daminger, Mantua Township Board of Education, 684 Main Street, Sewell, New Jersey 08080.

## **BASIC FINANCIAL STATEMENTS**

**DISTRICT-WIDE FINANCIAL STATEMENTS**



MANTUA TOWNSHIP SCHOOL DISTRICT  
Statement of Net Position  
June 30, 2018

	Governmental Activities	Business-type Activities	FY 2018
<b>ASSETS</b>			
Cash and cash equivalents	\$ 1,040,208	\$ 332,485	\$ 1,372,693
Interfund receivable	10,080		10,080
Receivables	297,424	9,593	307,017
Inventory		11,051	11,051
Restricted assets:			
Restricted cash and cash equivalents	290,537		290,537
Capital reserve account - cash	384,871		384,871
Capital assets:			
Non-depreciable	110,027		110,027
Assets net of depreciation	18,306,020	19,967	18,325,987
Total assets	<u>20,439,167</u>	<u>373,096</u>	<u>20,812,263</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Loss on refunding bond issue	13,855		13,855
Deferred outflows related to pension	414,165		414,165
Deferred outflows related to OPEB	39,131		39,131
Total deferred outflows of resources	<u>467,151</u>		<u>467,151</u>
<b>LIABILITIES</b>			
Accounts payable	173,783	416	174,199
Payable to state government	37,849		37,849
Deferred revenue - local	6,831		6,831
Accrued interest	13,833		13,833
Noncurrent liabilities:			
Due within one year	968,091		968,091
Due beyond one year	1,581,714	21,397	1,603,111
Net pension liability	6,496,365		6,496,365
	55,117,258		55,117,258
Total liabilities	<u>64,395,724</u>	<u>21,813</u>	<u>64,417,537</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Deferred inflows related to pension	1,328,086		1,328,086
Deferred inflows related to OPEB	6,518,497		6,518,497
	<u>7,846,583</u>		<u>7,846,583</u>
<b>NET POSITION</b>			
Invested in capital assets, net of related debt	16,634,634	19,967	16,654,601
Restricted for:			
Capital projects	384,871		384,871
Other purposes	1,576,541		1,576,541
Unrestricted	(69,932,035)	331,316	(69,600,719)
Total net position	<u>\$ (51,335,989)</u>	<u>\$ 351,283</u>	<u>\$ (50,984,706)</u>

See accompanying notes to the basic financial statements.

MANTUA TOWNSHIP SCHOOL DISTRICT  
Statement of Activities  
For the Year Ended June 30, 2018

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position		Total
		Charges for Services	Operating Grants and Contributions	Governmental Activities	Business-type Activities	
<b>Governmental activities:</b>						
Instruction:						
Regular	\$ 5,335,334			\$ (5,335,334)		\$ (5,335,334)
Special education	3,165,392		\$ 465,831	(2,699,561)		(2,699,561)
Other special education	995,189	\$ 83,575		(911,614)		(911,614)
Other instruction	59,876			(59,876)		(59,876)
Support services:						
Student & instructional related services	2,040,551		85,000	(1,955,551)		(1,955,551)
General administrative services	404,896			(404,896)		(404,896)
School administrative services	708,063			(708,063)		(708,063)
Central services	248,830			(248,830)		(248,830)
Administrative information technology	196,050			(196,050)		(196,050)
Plant operations & maintenance	1,895,363			(1,895,363)		(1,895,363)
Pupil transportation	834,215			(834,215)		(834,215)
Employee benefits	9,582,240		62,333	(9,519,907)		(9,519,907)
Interest on long-term debt	67,440			(67,440)		(67,440)
Transfer of funds to charter school	15,894			(15,894)		(15,894)
Unallocated depreciation	680,889			(680,889)		(680,889)
<b>Total governmental activities</b>	<b>26,230,222</b>	<b>83,575</b>	<b>613,164</b>	<b>(25,533,483)</b>		<b>(25,533,483)</b>
<b>Business-type activities:</b>						
Food service	403,606	229,358	179,938		\$ 5,690	5,690
Other activities	517,673	442,257			(75,416)	(75,416)
<b>Total business-type activities</b>	<b>921,279</b>	<b>671,615</b>	<b>179,938</b>		<b>(69,726)</b>	<b>(69,726)</b>
<b>Total primary government</b>	<b>\$ 27,151,501</b>	<b>\$ 755,190</b>	<b>\$ 793,102</b>	<b>\$ (25,533,483)</b>	<b>\$ (69,726)</b>	<b>\$ (25,603,209)</b>
<b>General revenues:</b>						
Property taxes, levied for general purpose, net				\$ 12,940,208		\$ 12,940,208
Taxes levied for debt service				680,038		680,038
Federal and state aid not restricted				9,450,816		9,450,816
Tuition charges				346,577		346,577
Investment earnings				5,897		5,897
Miscellaneous income				197,996		197,996
<b>Total general revenues, special items, extraordinary items, and transfers</b>				<b>23,621,532</b>		<b>23,621,532</b>
<b>Change in net position</b>				<b>(1,911,951)</b>	<b>\$ (69,726)</b>	<b>(1,981,677)</b>
<b>Net position - beginning</b>				<b>9,951,100</b>	<b>421,009</b>	<b>10,372,109</b>
<b>Prior period adjustment of OPEB liability</b>				<b>(59,375,138)</b>		<b>(59,375,138)</b>
<b>Restated net position at the beginning of the period</b>				<b>(49,424,038)</b>	<b>421,009</b>	<b>(49,003,029)</b>
<b>Net position - end</b>				<b>\$ (51,335,989)</b>	<b>\$ 351,283</b>	<b>\$ (50,984,706)</b>

See accompanying notes to the basic financial statements.

## **FUND FINANCIAL STATEMENTS**

MANTUA TOWNSHIP SCHOOL DISTRICT  
Balance Sheet  
Governmental Funds  
June 30, 2018

	General Fund	Special Revenue Fund	Totals FY 2018
<b>ASSETS</b>			
Cash and cash equivalents	\$ 1,149,859		\$ 1,149,859
Interfund receivable	10,080		10,080
Receivables from other governments	29,814	\$ 267,610	297,424
Restricted cash and cash equivalents	675,408		675,408
Total assets	<u>\$ 1,865,161</u>	<u>\$ 267,610</u>	<u>2,132,771</u>
<b>LIABILITIES AND FUND BALANCES</b>			
Liabilities:			
Cash overdraft		\$ 167,428	167,428
Accounts payable	\$ 111,450	62,333	173,783
Payable to state government		37,849	37,849
Deferred revenue - local	6,831		6,831
Total liabilities	<u>118,281</u>	<u>267,610</u>	<u>385,891</u>
Fund balances:			
Restricted for:			
Excess surplus - current year	678,415		678,415
Excess surplus - prior year designated for subsequent year's expenditures	346,571		346,571
Maintenance reserve	290,537		290,537
Capital reserve account	384,871		384,871
Assigned to:			
Other purposes	261,018		261,018
Unassigned:			
General fund	(214,532)		(214,532)
Total fund balances	<u>1,746,880</u>		<u>1,746,880</u>
Total liabilities and fund balances	<u>\$ 1,865,161</u>	<u>\$ 267,610</u>	

See accompanying notes to the basic financial statements.

MANTUA TOWNSHIP SCHOOL DISTRICT  
Balance Sheet  
Governmental Funds  
June 30, 2018

Amounts reported for governmental activities in the Statement of Net Position (A-1) are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. The cost of assets is \$34,722,995 and the accumulated depreciation is \$16,306,948 (see Note 6).	\$ 18,416,047
Deferred bond issuance costs are expenses in the Governmental Funds in the year the bonds are issued, but are capitalized in the Statement of Net Position.	13,855
Interest on long-term debt in the Statement of Activities is accrued, regardless of when due.	(13,833)
Net pension liability adjustment for GASB Statements No. 68 & 71	(7,410,286)
Net OPEB liability adjustment for GASB Statement No. 75	(2,221,486)
The cumulative effect of the change in accounting principles for adoption of GASB Statement No. 75 is reported as a prior period adjustment of OPEB liability (see Note 24).	(59,375,138)
Premiums are recorded in Governmental Funds in the year the bonds are issued but are capitalized in the Statement of Net Position. The premium for the 2011 series is \$471,457, the amortization is \$57,146, and the accumulated amortization is \$400,022.	(71,435)
Internal Service Funds are used by management to charge the costs of certain activities, such as related services to other Districts. Assets and liabilities of the Internal Service Fund of \$57,777 are included in the Governmental Activities in the Statement of Net Position.	57,777
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported as liabilities in the funds (see Note 7).	<u>(2,478,370)</u>
Net position of Governmental Activities	<u>\$ (51,335,989)</u>

See accompanying notes to the basic financial statements.

MANTUA TOWNSHIP SCHOOL DISTRICT  
Statement of Revenues, Expenditures, and Changes in Fund Balances  
Governmental Funds  
For the Year Ended June 30, 2018

	General Fund	Special Revenue Fund	Debt Service Fund	Totals FY 2018
<b>REVENUES:</b>				
Local tax levy	\$ 12,940,208		\$ 680,038	\$ 13,620,246
Tuition charges	346,577			346,577
Interest earned on investments	5,470			5,470
Interest earned on capital reserve funds	427			427
Miscellaneous	197,996	\$ 4,101		202,097
	13,490,678	4,101	680,038	14,174,817
State sources	9,055,969	49,935	354,562	9,460,466
Federal sources	40,285	559,128		599,413
<b>Total revenues</b>	<b>22,586,932</b>	<b>613,164</b>	<b>1,034,600</b>	<b>24,234,696</b>
<b>EXPENDITURES:</b>				
Current:				
Regular instruction	5,337,316			5,337,316
Special education instruction	2,707,004	465,831		3,172,835
Other special instruction	905,411			905,411
Other instruction	59,876			59,876
Support services & undistributed costs:				
Student & instruction related services	1,948,479	85,000		2,033,479
General administrative services	402,271			402,271
School administrative services	723,708			723,708
Central services	247,120			247,120
Administrative information technology	204,356			204,356
Plant operations and maintenance	2,138,123			2,138,123
Pupil transportation	824,498			824,498
Employee benefits	6,683,285	62,333		6,745,618
Debt service:				
Principal			915,000	915,000
Interest and other charges			119,600	119,600
Capital outlay	102,229			102,229
Transfer of funds to charter school	15,894			15,894
<b>Total expenditures</b>	<b>22,299,570</b>	<b>613,164</b>	<b>1,034,600</b>	<b>23,947,334</b>
<b>Net change in fund balances</b>	<b>287,362</b>			<b>287,362</b>
Fund balance - July 1	1,459,518			1,459,518
<b>Fund balance - June 30</b>	<b>\$ 1,746,880</b>			<b>\$ 1,746,880</b>

See accompanying notes to the basic financial statements.

MANTUA TOWNSHIP SCHOOL DISTRICT  
 Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances  
 of Governmental Funds to the Statement of Activities  
 For the Year Ended June 30, 2018

Total net change in fund balances - Governmental Funds (from B-2)		\$ 287,362
<p>Amounts reported for Governmental Activities in the Statement of Activities (A-2) are different because:</p> <p>Capital outlays are reported in Governmental Funds as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the period.</p>		
Capital outlay	\$ 370,417	
Depreciation expense	<u>(732,568)</u>	(362,151)
<p>Repayment of debt principal is an expenditure in the Governmental Funds, but the repayment reduces long-term liabilities in the Statement of Net Position and is not reported in the Statement of Activities.</p>		
Bond principal payments		915,000
<p>Governmental Funds report the effect of issuance costs and similar items when debt is first issued, whereas these amounts are deferred and amortized in the Statement of Activities. This amount is the net effect of the difference in the treatment of the long-term debt related items.</p>		
Amortization of bond issuance costs		(11,086)
Amortization of premiums on bonds		57,146
<p>In the Statement of Activities, interest on long-term debt is accrued, regardless of when due. In the Governmental Funds, interest is reported when due. The accrued interest is an addition in the reconciliation.</p>		
		6,100
<p>Internal Service Funds are used by management to charge costs of certain activities such as related services. The operating income of \$5,747 are included in the Governmental Activities and Statement of Net Position.</p>		
		5,747
<p>Pension contributions are reported in Governmental Funds as expenditures. However, in the Statement of Activities, the contributions are adjusted for actuarial valuation adjustments.</p>		
		(615,136)
<p>OPEB contributions are reported in Governmental Funds as expenditures. However, in the Statement of Activities, the contributions are adjusted for actuarial valuation adjustments.</p>		
		(2,221,486)
<p>In the Statement of Activities, certain operating expenses, e.g., compensated absences are measured by the amounts earned during the year. In the Governmental Funds, however, expenditures for these items are reported in the amount of financial resources used (paid). When the earned amount exceeds the paid amount, the difference is a reduction in the reconciliation; when the paid amount exceeds the earned amount the difference is an addition to the reconciliation.</p>		
		<u>26,553</u>
Change in net position of Governmental Activities		<u><u>\$ (1,911,951)</u></u>

See accompanying notes to the basic financial statements.

MANTUA TOWNSHIP SCHOOL DISTRICT  
Statement of Net Position  
Proprietary Funds  
June 30, 2018

	Business-type Activities - Enterprise Funds			Governmental Activities
	Food Service	Latchkey Program	Totals FY 2018	Internal Service Fund
<b>ASSETS</b>				
Current assets:				
Cash and cash equivalents	\$ 107,884	\$ 224,601	\$ 332,485	\$ 57,777
Accounts receivable	8,707	886	9,593	
Inventories	11,051		11,051	
Total current assets	<u>127,642</u>	<u>225,487</u>	<u>353,129</u>	<u>57,777</u>
Noncurrent assets:				
Furniture, machinery & equipment	406,270	8,299	414,569	
Less: accumulated depreciation	(394,118)	(484)	(394,602)	
Total noncurrent assets	<u>12,152</u>	<u>7,815</u>	<u>19,967</u>	
Total assets	<u>139,794</u>	<u>233,302</u>	<u>373,096</u>	<u>57,777</u>
<b>LIABILITIES</b>				
Current liabilities:				
Accounts payable	416		416	
Compensated absences	21,397		21,397	
Total current liabilities	<u>21,813</u>		<u>21,813</u>	
<b>NET POSITION</b>				
Invested in capital assets, net of related debt	12,152	7,815	19,967	
Unrestricted	105,829	225,487	331,316	57,777
Total net position	<u>\$ 117,981</u>	<u>\$ 233,302</u>	<u>\$ 351,283</u>	<u>\$ 57,777</u>

See accompanying notes to the basic financial statements.



MANTUA TOWNSHIP SCHOOL DISTRICT  
Statement of Revenues, Expenses, and Changes in Fund Net Position  
Proprietary Fund  
For the Year Ended June 30, 2018

	Business-type Activities Enterprise Funds			Governmental Activities
	Food Service Fund	Latchkey Program	Totals FY 2018	Internal Service Fund
<b>OPERATING REVENUES:</b>				
Local sources:				
Daily sales - reimbursable programs:	\$ 144,530		\$ 144,530	
Daily sales - non-reimbursable programs	84,797		84,797	
Special function/miscellaneous	31		31	
Other		\$ 442,257	442,257	\$ 83,575
<b>Total operating revenue</b>	<b>229,358</b>	<b>442,257</b>	<b>671,615</b>	<b>83,575</b>
<b>OPERATING EXPENSES:</b>				
Salaries	153,505	402,672	556,177	77,828
Employee benefits	11,433	30,313	41,746	
Supplies and materials	34,745	56,820	91,565	
Purchased property services	4,269		4,269	
Cleaning, repair, and maintenance	10,619		10,619	
Depreciation	1,339	484	1,823	
Cost of sales - reimbursable	144,121		144,121	
Cost of sales - non-reimbursable	38,962		38,962	
Miscellaneous other expenses	4,613	27,384	31,997	
<b>Total operating expenses</b>	<b>403,606</b>	<b>517,673</b>	<b>921,279</b>	<b>77,828</b>
<b>Operating income (loss)</b>	<b>(174,248)</b>	<b>(75,416)</b>	<b>(249,664)</b>	<b>5,747</b>
<b>NON-OPERATING REVENUES:</b>				
State sources:				
National school lunch program - state	4,325		4,325	
Federal sources:				
National school lunch program	119,250		119,250	
Breakfast program	17,677		17,677	
Food distribution program	32,112		32,112	
Capital contributions for fixed assets	6,574		6,574	
<b>Total non-operating revenues (expenses)</b>	<b>179,938</b>		<b>179,938</b>	
<b>Net income loss</b>	<b>5,690</b>	<b>(75,416)</b>	<b>(69,726)</b>	<b>5,747</b>
<b>Total net position - beginning</b>	<b>112,291</b>	<b>308,718</b>	<b>421,009</b>	<b>52,030</b>
<b>Total net position - ending</b>	<b>\$ 117,981</b>	<b>\$ 233,302</b>	<b>\$ 351,283</b>	<b>\$ 57,777</b>

See accompanying notes to the basic financial statements.

MANTUA TOWNSHIP SCHOOL DISTRICT  
Statement of Cash Flows  
Proprietary Funds  
For the Year Ended June 30, 2018

	Business-type Activities Enterprise Funds			Governmental Activities
	Food Service Fund	Latchkey Program	Totals FY 2018	Internal Service Fund
Cash flows from operating activities:				
Receipts from customers	\$ 229,514	\$ 442,257	\$ 671,771	\$ 83,575
Payments to suppliers	(204,846)	(121,743)	(326,589)	
Payments to employees	(154,247)	(402,672)	(556,919)	(77,828)
Payments for employee benefits	(11,433)	(30,313)	(41,746)	
Net cash provided (used) by operating activities	(141,012)	(112,471)	(253,483)	5,747
Cash flows from non-capital financing activities:				
Cash received from state & federal reimbursements	140,909		140,909	
Net cash provided by non-capital financing activities	140,909		140,909	
Cash flows from investing activities:				
Capital expenditures	(2,946)	(8,299)	(11,245)	
Net cash provided by investing activities	(2,946)	(8,299)	(11,245)	
Net increase in cash and cash equivalents	(3,049)	(120,770)	(123,819)	5,747
Cash and cash equivalents - July 1	110,933	345,371	456,304	52,030
Cash and cash equivalents - June 30	\$ 107,884	\$ 224,601	\$ 332,485	\$ 57,777
Reconciliation of operating income (loss) to net cash provided (used) by operating activities:				
Operating income (loss)	\$ (174,248)	\$ (75,416)	\$ (249,664)	\$ 5,747
Adjustments to reconcile operating income (loss) to cash provided (used) by operating activities:				
Depreciation	1,339	484	1,823	
Food distribution program	32,112		32,112	
Change in assets and liabilities:				
(Increase) decrease in inventory	(30)		(30)	
(Increase) decrease in accounts receivable	156		156	
Increase (decrease) in accounts payable	401	(37,539)	(37,138)	
Increase in compensated absences	(742)		(742)	
	\$ (141,012)	\$ (112,471)	\$ (253,483)	\$ 5,747

See accompanying notes to the basic financial statements.

MANTUA TOWNSHIP SCHOOL DISTRICT  
Statement of Fiduciary Net Position  
Fiduciary Funds  
June 30, 2018

	Scholarship Trust Fund	Agency Funds	Totals FY 2018
<b>ASSETS</b>			
Current assets:			
Cash and cash equivalents	\$ 1,121	\$ 54,861	\$ 55,982
Total assets	<u>\$ 1,121</u>	<u>54,861</u>	<u>55,982</u>
<b>LIABILITIES</b>			
Current liabilities:			
Payroll deductions and withholdings		8,063	8,063
Due to student groups		36,718	36,718
Interfund payable - General Fund		10,080	10,080
Total current liabilities		<u>54,861</u>	<u>54,861</u>
<b>NET POSITION</b>			
Held in trust for scholarships	<u>\$ 1,121</u>		<u>\$ 1,121</u>

See accompanying notes to the basic financial statements.

MANTUA TOWNSHIP SCHOOL DISTRICT  
Statement of Changes in Fiduciary Net Position  
Fiduciary Fund  
For the Year Ended June 30, 2018

	Scholarship Trust Fund
<b>ADDITIONS</b>	
Contributions:	
Other	\$ 250
Investment earnings:	
Interest	1
Total additions	251
<b>DEDUCTIONS</b>	
Scholarship payments	200
Change in net position	51
Net position - beginning of year	1,070
Net position - end of year	\$ 1,121

See accompanying notes to the basic financial statements.

## **NOTES TO THE FINANCIAL STATEMENTS**

**MANTUA TOWNSHIP SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Introduction**

The Mantua Township School District is an instrumentality of the State of New Jersey, established to function as an educational institution. The Board consists of elected officials who are responsible for the fiscal control of the District. A Superintendent is appointed by the Board and is responsible for the administrative control of the District.

The financial statements of the Board of Education of Mantua Township School District have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. In its accounting and financial reporting, the District follows the pronouncements of the Governmental Accounting Standards Board (GASB).

The more significant accounting policies established in (GAAP) and used by the District are discussed below.

**A. Reporting Entity**

The Mantua Township School District is a Type II District located in the County of Gloucester, State of New Jersey. As a Type II District, the School District functions, independently through a Board of Education. The Board is comprised of nine members elected to three-year terms. The purpose of the District is to educate students in grades PreK-8.

The primary criterion for including activities within the District's reporting entity, as set forth in Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards, is whether:

- the organization is legally separate (can sue or be sued in their own name)
- the District holds the corporate powers of the organization
- the District appoints a voting majority of the organization's Board
- the District is able to impose its will on the organization
- the organization has the potential to impose a financial benefit/burden on the District
- there is a fiscal dependency by the organization on the District

Based on the aforementioned criteria, the District has no component units.

**B. Government-wide Statements**

The School District's basic financial statements include both Government-wide (reporting the District as a whole) and fund financial statements (reporting the District's major funds). Both the Government-wide and fund financial statements categorize primary activities as either governmental or business-type. The District's general, special revenue, capital projects, and debt service are classified as Governmental Activities. The District's food service and latchkey programs are classified as Business-type Activities.

In the Government-wide Statement of Net Position, both the Governmental and Business-type Activities columns (a) are presented on a consolidated basis by column, (b) and are reported on a full accrual, economic resource basis which recognizes all long-term assets and receivables as well as long-term debt and obligations. The District's net position is reported in three parts:

**MANTUA TOWNSHIP SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**B. Government-wide Statements (Continued)**

invested in capital assets, net of related debt; restricted net position; and unrestricted net position. The District first utilizes restricted resources to finance qualifying activities.

The Government-wide Statement of Activities reports both the gross and net costs of each of the District's functions and Business-type Activities (food service and latchkey). The functions are also supported by general government revenues (property taxes, tuition, certain intergovernmental revenues, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenue, operating, and capital grants. Program revenues must be directly associated with the function (regular instruction, vocational programs, student, and instruction related services, etc.) or Business-type Activities. Operating grants include operating specific and discretionary (either operating or capital) grants while the capital grants column reflects capital specific grants.

The net costs (by function or Business-type Activity) are normally covered by general revenue (property taxes, tuition, interest income, etc.).

The District does allocate indirect costs such as depreciation expense, on-behalf TPAF Pension contributions, and TPAF Social Security Contributions.

The government-wide focus is more on the sustainability of the District as an entity and the change in the District's net position resulting from the current year's activities.

**C. Fund Financial Statements**

The financial transactions of the District are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, reserves, fund equity, revenues, and expenditures/expenses. The various funds are reported by generic classification within the financial statements.

The District reports the following Governmental Funds:

**GOVERNMENTAL FUNDS**

The focus of the Governmental Funds' measurement (in the fund statements) is upon determination of financial position and change in financial position (sources, uses and balances of financial resources) rather than upon net income. The following is a description of the Governmental Funds of the District:

**General Fund** - The General Fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund. Included are certain expenditures for vehicles and movable instructional or non-instructional equipment which are classified in the Capital Outlay Subfund.

As required by the New Jersey State Department of Education, the District included budgeted capital outlay in this fund. Generally accepted accounting principles as they pertain to governmental entities state that General Fund resources may be used to directly finance capital outlays for long-lived improvements as long as the resources in such cases are derived exclusively from unrestricted revenues.

**MANTUA TOWNSHIP SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**General Fund (Continued)** - Resources for budgeted capital outlay purposes are normally derived from State of New Jersey Aid, District taxes, and appropriated fund balance. Expenditures are those that result in the acquisition of or additions to fixed assets for land, existing buildings, improvements of grounds, construction of buildings, additions to or remodeling of buildings, and the purchase of built-in equipment. These resources can be transferred from and to Current Expense by Board resolution.

**Special Revenue Fund** - The Special Revenue Fund is used to account for the proceeds of specific revenue from state and federal governments, (other than major capital projects, Debt Service or the Enterprise Funds) and local appropriations that are legally restricted to expenditures for specified purposes.

**Capital Projects Fund** - The Capital Projects Fund is used to account for all financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds). The financial resources are derived from temporary notes or serial bonds that are specifically authorized by the voters as a separate question on the ballot either during the annual election or at a special election.

**Debt Service Fund** - The Debt Service Fund is used to account for the accumulation of resources for, and the payment of principal and interest on bonds issued to finance major property acquisition, construction, and improvement programs.

**PROPRIETARY FUNDS**

The focus of the Proprietary Funds measurement is upon the determination of operating income, changes in net assets, financial position, and cash flows. The generally accepted accounting principles applicable are those similar to business in the private sector. The following are descriptions of the Proprietary Funds of the District:

**Enterprise Funds** - The Enterprise Funds account for all revenues and expenses pertaining to the Board's operations that are financed and operated in a manner similar to private business enterprises. The stated intent is that the cost (i.e. expenses including depreciation and indirect costs) of providing goods or services on a continuing basis are financed or recovered primarily through user charges.

The District's Enterprise Funds are comprised of the Food Service Fund and the Latchkey Program Fund.

**Internal Service Fund** - The Internal Service Fund accounts for the financing of services provided by one department to other departments of the School District, or to other governments on a cost-reimbursement basis.

**FIDUCIARY FUNDS**

Fiduciary Funds are used to report assets held by the District in a trustee capacity or as an agent for individuals, private organizations, or other governments and therefore not available to support District programs. The reporting focus is on net position. Changes in net position and are reported using accounting principles similar to Proprietary Funds.



**MANTUA TOWNSHIP SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**FIDUCIARY FUNDS (CONTINUED)**

The emphasis in fund financial statements is on the major funds in either the Governmental or Business-type Activities categories. Non-major funds by category are summarized into a single column. GASB No. 34 sets forth minimum criteria (percentage of assets, liabilities, revenues or expenditures/expenses of either fund category or the governmental and enterprise combined) for the determination of major funds. The non-major funds are combined in a column in the fund financial statements.

The District's Fiduciary Funds are presented in the Fiduciary Fund financial statements by type. Since by definition these assets are being held for the benefit of a third party and cannot be used to address activities or obligations of the government, these funds are not incorporated into the Government-wide statements.

The Fiduciary Funds include Student Activity Fund, Payroll, and Payroll Agency Funds which are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

**D. Basis of Accounting**

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported on the financial statements. It also related to the timing of the measurement made, regardless of the measurement focus applied.

Both Governmental and Business-type Activities in the Government-wide financial statements and the Proprietary and Fiduciary Fund financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

The Governmental Funds financial statements are reported on the modified accrual basis of accounting. Under this method, revenues are recorded when they become both susceptible to accrual; i.e. both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or within 60 days after year-end. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. The exception to this general rule is that principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. Proceeds of general obligation long-term debt, if any, is recognized when due.

The accounting records of the Special Revenue Fund are maintained on the grant accounting budgetary basis. The grant accounting budgetary basis differs from GAAP in that the grant accounting budgetary basis recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. Sufficient supplemental records are maintained to allow for the presentation of GAAP basis financial reports.

**E. Cash and Cash Equivalents**

Cash and cash equivalents include petty cash, change funds, cash in banks, money market accounts, and all highly liquid investments with a maturity of three months or less at the time of purchase and are stated at cost plus accrued interest. U.S. Treasury agency obligations and

**MANTUA TOWNSHIP SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**E. Cash and Cash Equivalents (Continued)**

certificates of deposit with maturities of one year or less when purchased are stated at cost. All other investments are stated at fair value.

For purposes of determining cash equivalents, the District considers all investments with an original maturity of three months or less as cash equivalents.

New Jersey School Districts are limited to the types of investments and types of financial institutions they may invest in. (NJSA 18A:20-37) provides a list of permissible investments that may be purchased by New Jersey School Districts.

Additionally, the District has adopted a cash management plan that requires it to deposit public funds in public depositories protected from loss under the provisions of Governmental Unit Deposit Protection Act (GUDPA). GUDPA was enacted in 1970 to protect Governmental Units from a loss of funds on deposit with a failed banking institution in New Jersey.

NJSA 17:9-41 et seq. establishes the requirements for the security of deposits of Governmental Units. The statute requires that no Governmental Unit shall deposit public funds in a depository unless such funds are secured in accordance with the Act. Public depositories include Savings and Loan institutions, banks (both state and national banks), and savings banks the deposits of which are federally insured. All public depositories must pledge collateral, having a market value of at least 5% of the average daily balance of collected public funds, to secure the deposits of Governmental Units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the full amount of their deposits to the Governmental Units.

**F. Inventories**

Inventories in the General Fund consist of expendable supplies held for the District's use and are carried at cost using first-in first-out method. Inventories in the Enterprise Fund are valued at cost, which approximates market, using first-in first-out method. Inventory in the Food Service Fund at June 30, 2018, consisted of the following:

Food - commodities	\$	5,543
Supplies		1,018
Food		<u>4,490</u>
	\$	<u><u>11,051</u></u>

The value of federal donated commodities are reflected in Schedule A (required by Single Audit Law of 1984) is the difference between market value and cost of the commodities at the date of purchase and has been included as an item of non-operating revenue in the financial statements.

**G. Capital Assets**

Capital assets purchased or acquired with an original cost of \$2,000 or more are reported at historical costs or estimated historical cost. Donated capital assets are valued at their estimated fair market value on the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs

**MANTUA TOWNSHIP SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**G. Capital Assets (Continued)**

and maintenance are expensed as incurred. Depreciation on all assets is computed using the straight-line method over the estimated useful lives:

<u>Asset Class</u>	<u>Estimated Useful Lives</u>
Site improvements	15-20
Building & improvements	20-50
Machinery & equipment	5-20

GASB No. 34 requires the District to report and depreciate new infrastructure assets. Infrastructure assets include roads, parking lots, underground pipe, etc. Neither their historical costs nor related depreciation has historically been reported in the financial statements. The District has included infrastructure assets in the current fiscal year.

**H. Revenues**

Substantially all Governmental Fund revenue is accrued. Property taxes are susceptible to accrual and under New Jersey State statute a municipality is required to remit to its school district the entire balance of taxes in the amount voted upon or certified, prior to the end of the school year. The District records the entire approved tax levy as revenue (accrued) at the start of the fiscal year, since the revenue is both measurable and available. The District is entitled to receive monies under the established payment schedule and the unpaid amount is considered to be an "accounts receivable." Subsidies and grants to Proprietary Funds, which finance either capital or current operations, are reported as non-operating revenue. In respect to grant revenues, the provider recognizes liabilities and expenses and recipient recognizes receivables and revenue when the applicable eligibility requirements, including requirements are met. Resources transmitted before the eligibility requirements are met are reported as advances by the provider and deferred revenue by the recipient.

**I. Expenditures**

Expenses are recognized when the related fund liability is incurred. Inventory costs reported in the period when inventory items are used, rather than in the period purchased.

**J. Compensated Absences**

Compensated absences are those absences for which employees will be paid, such as vacation, sick leave, and sabbatical leave. A liability for compensated absences that are attributable to services already rendered and that are not contingent on a specific event that is outside the control of the District and its employees, is accrued as the employees earn the rights to the benefits. Compensated absences that relate to future services, or that are contingent on a specific event that is outside the control of the District and its employees, are accounted in the period in which such services are rendered or in which such events take place. In Governmental Funds, compensated absences that are expected to be liquidated with expendable available financial resources are reported as expenditures and fund liability in the fund that will pay for the compensated absences. The remainder of the compensated absence liability is reported in the District-wide Financial Statements as a Governmental Activity.

In Proprietary and similar Trust Funds, compensated absences are recorded as an expense and liability of the fund that will pay for them.

**MANTUA TOWNSHIP SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**K. Interfund Receivables/Payables**

Transfers between Governmental and Business-type Activities on the District-wide statements are reported in the same manner as general revenues. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in Governmental Funds and after non-operating revenues/expenses in the Enterprise Fund. Repayment from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

On fund financial statements, short-term interfund loans are classified as interfund receivables/payables. These amounts are eliminated in the Statement of Net Position, except for amounts due between Governmental and Business-type Activities or Governmental and Agency Funds, which are presented as internal balances.

**L. Accrued Salaries and Wages**

None of the School District's employees who provide services to the District over the ten month academic year, have the option to have their salaries evenly disbursed during the entire twelve month year.

**M. Budgets/Budgetary Control**

Annual appropriated budgets are prepared in the spring of each year for the General, Special Revenue and Debt Service Funds. The budgets are submitted to the county office for approval and are approved as long as the District budget is within State mandated CAP's, there is no public vote on the budget. If the budget exceeds State mandated CAP's, the voters have an opportunity to approve or reject the budget at the regular election held in November. Budgets are prepared using the modified accrual basis of accounting, except for the Special Revenue Fund, as described later. The legal level of budgetary control is established at line item accounts within each fund. Line item accounts are defined as the lowest (most specific) level of detail as established pursuant to the minimum chart of accounts referenced in NJAC 6:23-2(g). Budget amendments/transfers of appropriations must be made by School Board resolution at any time during the fiscal year and are subject to two-thirds majority vote by the School Board and under certain circumstances require approval by the County Superintendent of Schools. All budget amendments presented in the accompanying supplementary information reflect the original budget and the amended budget (which have been adjusted for legally authorized revisions of the annual budgets during the year).

Appropriations, except remaining project appropriations, encumbrances, and unexpended grant appropriations, lapse at the end of each fiscal year. The Capital Projects Fund presents the remaining project appropriations compared to current year expenditures.

Formal budgetary integration into the accounting system is employed as a management control device during the year. For Governmental Funds there are no substantial differences between the budgetary basis of accounting and generally accepted accounting principles with the exception of the legally mandated revenue recognition of the June state aid payments for budgetary purposes only and the Special Revenue Fund as noted below. Encumbrance accounting is also employed as an extension of formal budgetary integration in the governmental fund types. Unencumbered appropriations lapse at fiscal year-end.

**MANTUA TOWNSHIP SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**M. Budgets/Budgetary Control (Continued)**

The accounting records of the Special Revenue Fund are maintained on the grant accounting budgetary basis. The grants accounting budgetary basis differs from GAAP in that the grant accounting budgetary basis recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. Sufficient supplemental records are maintained to allow for the presentation of GAAP basis financial reports.

**N. Encumbrances**

Under encumbrance accounting purchase orders, contracts, and other commitments for the expenditure of resources are recorded to reserve a portion of the applicable appropriation. Open encumbrances in Governmental Funds, other than Special Revenue Fund, are reported as reservations of fund balances at fiscal year-end as they do not constitute expenditures or liabilities but rather commitments related to unperformed contracts for goods and services.

Open encumbrances in the Special Revenue Fund, for which the District has received advances are reflected in the balance sheet as deferred revenues at fiscal year-end.

The encumbered appropriation authority carries over into the next fiscal year. An entry will be made at the beginning of the next fiscal year to increase the appropriation reflected in the certified budget by the outstanding encumbrance amount as of the current fiscal year-end.

**O. Deferred Revenue**

Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied. Grants and entitlements received before the eligibility requirements are met are also recorded as deferred revenue.

**P. Accrued Liabilities and Long-Term Obligations**

All payables, accrued liabilities, and long-term obligations are reported on the District-wide financial statements. In general, Governmental Fund payables and accrued liabilities that once incurred; are paid in a timely manner and in full from current financial resources; are reported as obligations of the funds. However, contractually required pension contributions and compensated absences that are paid from Governmental Funds, are reported as liabilities on the fund financial statements, only to the extent that they are due for payment during the current year. Bonds are recognized as a liability on the fund financial statements when due.

**Q. Allocation of Indirect Expenses**

The District reports all direct expenses by function in the Statement of Activities. Direct expenses are those that are clearly identifiable with a function. Indirect expenses are allocated to functions but are reported separately in the Statement of Activities. Employee benefits, including the employer's share of social security, workers compensation, and medical and dental benefits, were allocated based on salaries of that program. Depreciation expense, where practicable, is specifically identified by function and is included in the indirect expense column of the Statement of Activities. Depreciation expense that could not be attributed to a specific function is considered an indirect expense and is reported separately on the Statement of Activities. Interest on long-term debt is considered an indirect expense and is reported separately on the Statement of Activities.

**MANTUA TOWNSHIP SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**R. Extraordinary and Special Items**

Extraordinary items are transactions or events that are unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of management and are either unusual in nature or infrequent in occurrence. Neither of these types of transactions occurred during the fiscal year.

**S. Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Accordingly, actual results could differ from those estimates.

**T. Net Position**

Net position represents the difference between assets and liabilities. Net position invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balance of any borrowing used for the acquisition, construction, or improvement of those assets. Net position are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the School District or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The School District's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position are available.

**U. Fund Balance Reserves**

**Fund Balance** - The School District reports fund balance in classifications that comprise a hierarchy based primarily on the extent to which the School District is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. The School District's classifications, and policies for determining such classifications, are as follows:

**Non-spendable** - The non-spendable fund balance classification includes amounts that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. The "not in spendable form" criterion includes items that are not expected to be converted to cash, such as inventories and prepaid amounts.

**Restricted** - The restricted fund balance classification includes amounts that are restricted to specific purposes. Such restrictions, or constraints, are placed on the use of resources either by being (1) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (2) imposed by law through constitutional provisions or enabling legislation.

**Committed** - The committed fund balance classification includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the School District's highest level of decision-making authority, which, for the School District, is the Board of Education. Such formal action consists of an affirmative vote by the Board of Education, memorialized by the adoption of a resolution. Once committed, amounts cannot be used for any other purpose unless the Board of Education removes, or changes, the specified use by taking the same type of action (resolution) it employed to previously commit those amounts.

**MANTUA TOWNSHIP SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**U. Fund Balance Reserves (Continued)**

**Assigned** - The assigned fund balance classification includes amounts that are constrained by the School District's *intent* to be used for specific purposes but are neither restricted nor committed. *Intent* is expressed by either the Board of Education or by the business administrator, to which the Board of Education has delegated the authority to assign amounts to be used for specific purposes.

**Unassigned** - The unassigned fund balance classification is the residual classification for the General Fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund. The General Fund is the only fund that reports a positive unassigned fund balance amount. In other funds, if expenditures incurred for specific purposes exceed the amounts restricted, committed, or assigned to those purposes, it may be necessary to report a negative unassigned fund balance.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balances are available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balance are available. The District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed.

**V. Recent Accounting Pronouncements Not Yet Effective**

In November 2017, the Governmental Accounting Standards Board (GASB) issued Statement No. 83, "Certain Asset Retirement Obligations." This statement, which is effective for fiscal periods beginning after June 15, 2018, will not have any effect on the District's financial reporting.

In January 2018, the Governmental Accounting Standards Board (GASB) issued Statement No. 84, "Fiduciary Activities." This statement, which is effective for fiscal periods beginning after December 31, 2018, will not have any effect on the District's financial reporting.

In June 2018, the Governmental Accounting Standards Board (GASB) issued Statement No. 87, "Leases." This statement, which is effective for fiscal periods beginning after December 15, 2019, will not have any effect on the District's financial reporting.

In April 2018, the Governmental Accounting Standards Board (GASB) issued Statement No. 88, "Certain Disclosures Related to Debt, Including Direct Borrowings and Direct Placements." This statement, which is effective for fiscal periods beginning after June 15, 2018. Management has not yet determined the impact of this Statement on the financial statements.

In June 2018, the Governmental Accounting Standards Board (GASB) issued Statement No. 89, "Accounting for Interest Costs Incurred Before the End of a Construction Period." This statement, which is effective for fiscal periods beginning after December 15, 2019. Management has not yet determined the impact of this Statement on the financial statements.

**MANTUA TOWNSHIP SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**V. Recent Accounting Pronouncements Not Yet Effective (Continued)**

In August 2018, the Governmental Accounting Standards Board (GASB) issued Statement No. 90, "Majority Equity Interests-an Amendment of GASB Statements No. 14 and No. 61." This statement which is effective for fiscal periods beginning after December 15, 2018, will not have any effect on the District's financial reporting.

**NOTE 2: CASH AND CASH EQUIVALENTS**

Custodial Credit Risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District's policy is based on New Jersey statutes requiring cash to be deposited only in New Jersey banking institutions that participate in the New Jersey Governmental Unit Deposit Protection Act (GUDPA) or in qualified investments established in NJSA 18A:20-37 that are treated as cash equivalents. The carrying amount of the District's cash and cash equivalents at June 30, 2018 and 2017, was \$2,104,083 and \$2,136,619. As of June 30, 2018 and 2017, \$0 of the District's bank balance of \$3,290,805 and \$2,483,533, respectively, was exposed to Custodial Credit Risk.

**NOTE 3: INVESTMENTS**

As of June 30, 2018 and 2017, the District did not have any investments.

**Interest Rate Risk** - The District does not have a formal policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. However, NJSA 18A:20-37 limits the length of time for most investments to 397 days.

**Credit Risk** - NJSA 18A:20-37 limits District investments to those specified in the Statutes. The type of allowable investments are: Bonds of the United States of America or of the District or the local units in which the District is located; obligations of federal agencies not exceeding 397 days; Government Money Market Mutual Funds; the State of New Jersey Cash Management Plan; local government investment pools; or repurchase of fully collateralized securities.

**Concentration of Credit Risk** - The District places no limit on the amount the District may invest in any one issuer.

**NOTE 4: RECEIVABLES**

Receivables at June 30, 2018, (see Exhibit B-1 and B-4) consisted of intergovernmental and property taxes receivable. All receivables are considered collectible in full. A summary of the principal items of the intergovernmental receivables are as follows:

	Governmental Activities	Business-type Activities
State aid	\$ 27,256	\$ 274
Other	2,558	886
Federal aid	267,610	8,433
	<u>\$ 297,424</u>	<u>\$ 9,593</u>



**MANTUA TOWNSHIP SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 5: CAPITAL RESERVE ACCOUNT**

A capital reserve account was established by the Board of Education by inclusion of \$1,000 on October 9, 2000, for the accumulation of funds for use as capital outlay expenditures in subsequent fiscal years. The capital reserve account is maintained in the General Fund and its activity is included in the General Fund annual budget.

Funds placed in the capital reserve account are restricted to capital projects in the District's approved Long Range Facilities Plan (LRFP). Upon submission of the LRFP to the department, a district may increase the balance in the capital reserve by appropriating funds in the annual general fund budget certified for taxes or by transfer by board resolution at year-end of any unanticipated revenue or unexpended line-item appropriation amounts, or both. A district may also appropriate additional amounts when the express approval of the voters has been obtained either by a separate proposal at budget time or by a special question at one of the four special elections authorized pursuant to NJSA 19:60-2. Pursuant to NJAC 6A:23A-14.1(g), the balance in the account cannot at any time exceed the local support costs of uncompleted capital projects in its approved LRFP. The June 30, 2018, LRFP balance does not exceed the capital reserve balance.

Beginning balance, July 1, 2017	\$ 284,444
Interest earnings	427
Board resolution	<u>100,000</u>
Ending balance, June 30, 2018	<u><u>\$ 384,871</u></u>

**NOTE 6: CAPITAL ASSETS**

Activity for capital assets capitalized by the District group is summarized below for the fiscal year ended June 30, 2018.

**MANTUA TOWNSHIP SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 6: CAPITAL ASSETS (CONTINUED)**

	Balance July 1, 2017	Additions	Disposals/ Adjustments	Balance June 30, 2018
Governmental activities:				
Capital assets not being depreciated:				
Sites (land)	\$ 110,027			\$ 110,027
Total capital assets not being depreciated	110,027			110,027
Land improvements	768,630	\$ 91,407		860,037
Building & building improvements	31,690,332	78,700		31,769,032
Machinery & equipment	1,783,589	200,310		1,983,899
Totals at historical cost	34,242,551	370,417		34,612,968
Less: accumulated depreciation				
Land improvements	(489,774)	(24,187)		(513,961)
Building & building improvements	(13,903,096)	(617,355)		(14,520,451)
Machinery & equipment	(1,181,510)	(91,026)		(1,272,536)
Total accumulated depreciation	(15,574,380)	(732,568)		(16,306,948)
Governmental activities capital assets, net	\$ 18,778,198	\$ (362,151)	None	\$ 18,416,047
Business-type activities:				
Machinery & equipment	\$ 396,750	\$ 17,819		\$ 414,569
Less: accumulated depreciation	(392,779)	(1,823)		(394,602)
Business-type capital assets, net	\$ 3,971	\$ 15,996	None	\$ 19,967

Depreciation was charged to the following governmental programs:

Instruction	\$ 34,788
Support administration	4,187
Transportation	9,717
Operation and maintenance	2,987
Unallocated	680,889
Total	<u>\$ 732,568</u>

**NOTE 7: GENERAL LONG-TERM DEBT**

Bonds are authorized in accordance with State law by the voters of the municipality through referendums. All bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the Board are General Obligation Bonds.

Permanently funded debt as of June 30, 2018, consisted of the following:

\$7,580,000 Refunding Bonds of 2011 dated December 8, 2011, payable in annual installments through March 1, 2020. Interest is paid semi-annually at an interest rate from 4.721% to 5%. The remaining balance as of June 30, 2018, was \$1,710,000.

**MANTUA TOWNSHIP SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 7: GENERAL LONG-TERM DEBT (CONTINUED)**

**Long-Term Obligation Activity**

Changes in long-term obligations for the fiscal year ended June 30, 2018, are as follows:

	Balance July 1, 2017	Additions	Deductions	Balance June 30, 2018	Due Within One Year
Business-type:					
Compensated absences	\$ 22,140		\$ 743	\$ 21,397	
Governmental:					
Compensated absences	794,923	\$ 81,834	108,387	768,370	\$ 15,945
Unamortized premium	128,581		57,146	71,435	57,146
Serial bonds payable	2,625,000		915,000	1,710,000	895,000
	<u>\$ 3,548,504</u>	<u>\$ 81,834</u>	<u>\$ 1,080,533</u>	<u>\$ 2,549,805</u>	<u>\$ 968,091</u>

**Bonds Payable**

Principal and interest due on serial bonds outstanding is as follows:

Year Ended June 30,	Principal	Interest	Total
2019	\$ 895,000	\$ 83,000	\$ 978,000
2020	815,000	60,750	875,750
	<u>\$ 1,710,000</u>	<u>\$ 143,750</u>	<u>\$ 1,853,750</u>

**Bonds Authorized but Not Issued**

As of June 30, 2018, the Board has \$0 of bonds authorized but not issued.

**Defeased Debt**

On December 8, 2011, the District issued refunding school bonds in the amount of \$7,580,000, with interest rates varying from 2% to 5% to advance refund bonds in the amount of \$7,960,000, with interest rates varying from 3.75% to 5%. After paying issuance costs, the net proceeds were used to purchase U.S. Government securities and those securities were deposited in an irrevocable trust with an escrow agent to provide debt service payments until the bonds are called. The bonds were called for redemption on March 1, 2012. The advance refunding met the requirements for an in-substance debt defeasance and the bonds were removed from the District's financial statements. As a result of the advance refunding, the District recognized an economic gain (difference between the present value of the debt service payments on the old and new debt) of \$872,422.

**Other**

Interest paid on debt issued by the District is exempt from federal income tax. Because of this, bond holders are willing to accept a lower interest rate than they would on taxable debt. The District temporarily reinvests the proceeds of such debt in higher-yielding taxable securities, especially during construction projects. The federal tax code refers to this as arbitrage.

Earnings in excess of the yield on the debt issue are rebated to the federal government based on the requirements in the Internal Revenue Code. Arbitrage rebate payable represents amounts due to the Internal Revenue Service for interest earned on unspent bond proceeds that exceeds legally allowable returns.

**MANTUA TOWNSHIP SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 7: GENERAL LONG-TERM DEBT (CONTINUED)**

**Other (Continued)**

Rebatable arbitrage liabilities related to District debt are not recorded in Governmental Funds. There is no recognition in the balance sheet or income statement until rebatable amounts are due and payable to the federal government. Thus, rebatable arbitrage liabilities related to governmental debt will be accrued as incurred at least annually (at fiscal year-end) on the District-wide financial statements.

For the year ended June 30, 2018, it is not necessary for the Board to establish a liability for arbitrage rebate.

**NOTE 8: PENSION FUNDS**

**Description of Plans** - All eligible employees of the District are covered by the Public Employees' Retirement System, (PERS), or Teachers' Pension and Annuity Fund (TPAF) a cost-sharing, multiple-employer defined benefit pension plan which has been established by state statute and is administered by the New Jersey Division of Pension and Benefits (Division). According to the State of New Jersey Administrative Code, all obligations of the System will be assumed by the State of New Jersey should the Systems terminate. The Division issues a publicly available financial report that includes the financial statements and required supplementary information for the Public Employees' Retirement System and the Teachers' Pension and Annuity Fund. The reports may be obtained by writing to the Division of Pensions and Benefits, P.O. Box 295, Trenton, New Jersey 08625-0295 or can be accessed on the internet at: <http://www.state.nj.us/treasury/pensions/financial-reports.shtml>.

**Teachers' Pension and Annuity Fund (TPAF)** - The Teachers' Pension and Annuity Fund was established as of January 1, 1955, under the provisions of NJSA 18A:66 to provide retirement benefits, death, disability, and medical benefits to certain qualified members. The Teachers' Pension and Annuity Fund is considered a cost-sharing, multiple-employer plan with a special funding situation, as under current statute, all employer contributions are made by the State of New Jersey on behalf of the District and the system's other related non-contributing employers. Membership is mandatory for substantially all teachers or members of the professional staff certified by the State Board of Examiners and employees of the Department of Education who have titles that are unclassified, professional, and certified titles.

**Public Employees' Retirement System (PERS)** - The Public Employees' Retirement System (PERS) was established as of January 1, 1955, under the provisions of NJSA 43:15A to provide retirement, death, disability, and medical benefits to certain qualified members. The Public Employees' Retirement System is a cost-sharing, multiple-employer plan. Membership is generally required for substantially all full-time employees of the State or any county, municipality, school district or public agency provided the employee is not a member of another state-administered retirement system or other state or local jurisdiction.

**MANTUA TOWNSHIP SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 8: PENSION FUNDS (CONTINUED)**

**Funding Policy** - The contribution policy is set by NJSA 43:15A, Chapter 62, P.L. of 1994, Chapter 115, P.L. of 1997, and NJSA 18:66 and requires contributions by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. TPAF and PERS provide for 7.34% of employees' annual compensation, as defined. Subsequent increases will be phased in over 7 years (each July 1) to bring the total pension contribution rate to 7.5% as of July 1, 2018. Employers are required to contribute at an actuarially determined rate in PERS. The actuarially determined contribution includes funding for, cost-of-living adjustments, non-contributory death benefits, and post-retirement medical premiums.

The District's contributions to PERS for the years ending June 30, 2018, 2017, and 2016, were \$261,897, \$276,848, and \$286,535, respectively, equal to the required contributions and retro adjustments for each year. The School District's contributions for TPAF for the years ending June 30, 2018, 2017, and 2016, were \$2,2074,836, \$1,803,561, and \$1,482,466, respectively, were paid by the State of New Jersey on behalf of the Board, equal to the required contributions for each year.

Also, in accordance with NJSA 18A:66-66, the State of New Jersey reimbursed the District for the years ending June 30, 2018, 2017, and 2016; \$666,792, \$1,803,561, and \$1,803,561 for the employer's share of social security contributions for TPAF members, as calculated on their base salaries. This amount has been included in the financial statements, and the combining and individual fund and account group statements and schedules as a revenue and expenditure in accordance with GASB 27.

The Board's total payroll for the years ended June 30, 2018, 2017, and 2016, was \$13,349,134, \$13,239,070, and \$13,129,192, covered payroll was \$9,734,220, \$9,587,483, and \$9,668,172, for TPAF and \$2,029,668, \$2,142,424, and \$2,133,750 for PERS.

For the year ended June 30, 2018, the District recognized pension expense of \$873,667. At June 30, 2018, the District reported deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes of assumptions		\$ 600,534
Net difference between projected and actual earnings on pension plan investments	\$ 76,630	
Difference between expected and actual experience	79,004	
Changes in proportion and differences between District contributions and proportionate share of contributions		727,552
District contributions subsequent to the measurement date	257,531	
	\$ 413,165	\$ 1,328,086

**MANTUA TOWNSHIP SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 8: PENSION FUNDS (CONTINUED)**

\$257,531, reported as deferred outflows of resources related to pensions resulting from School District contributions subsequent to the measurement date (i.e. for the school year ending June 30, 2018, the plan measurement date is June 30, 2017) will be recognized as a reduction of the net pension liability in the year ended June 30, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30,	Amount
2019	\$ (124,241)
2020	(34,335)
2021	(197,001)
2022	(551,386)
2023	(265,489)
Thereafter	0
	<u>\$ (1,172,452)</u>

Additional information – Collective balances at June 30, 2017 and 2016, are as follows:

	June 30, 2017	June 30, 2016
Collective deferred outflows of resources	\$ 6,424,455,842	\$ 8,685,338,380
Collective deferred inflows of resources	5,700,625,981	870,133,595
Collective net pension liability	<u>23,278,401,588</u>	<u>29,617,131,759</u>
District's proportion	0.0279072644%	0.0310216604%

**Defined Contribution Retirement Program** - The Defined Contribution Retirement Program (DCRP) is a cost-sharing, multiple-employer defined contribution pension fund which was established on July 1, 2007, under provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007 (NJAC 43:15C-1 et seq.). The DCRP provides eligible members, and their beneficiaries, with a tax-sheltered, defined contribution retirement benefit, along with life insurance and disability coverage. Vesting and benefit provision are established by NJSA 43:15C-1 et seq.

The contribution requirements of plan members are determined by State statute. In accordance with Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, plan members are required to contribute 5.5% of their annual covered salary. The State Treasurer has the right under the current law to make temporary reductions in member rates based on the existence of surplus pension assets in the retirement system; however, state statute also requires the return to the normal rate when such surplus pension assets no longer exist. In addition to the employee contributions, the School District's contributes amounts for each pay period to Prudential Financial not later than the fifth business day after the date on which the employee is paid for that pay period. The District's contributions to DCRP for the years ending June 30, 2018, 2017, and 2016, were \$35,247, \$22,482, and \$19,621.

**MANTUA TOWNSHIP SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 9: POST-EMPLOYMENT BENEFITS**

P.L. 1987, c.384 and P.L. 1990, c.6 required Teachers' Pensions and Annuity Fund (TPAF) and the Public Employees' Retirement System (PERS), respectively, to fund post-retirement medical benefits for those State employees who retire after accumulating 25 years of credited service or on a disability retirement. P.L. 2007, c.103 amended the law to eliminate the funding of post-retirement medical benefits through the TPAF and PERS. It created separate funds outside of the pension plans for the funding and payment of post-retirement medical benefits for retired State employees and retired educational employees. The cost of these benefits is funded through contributions by the State in accordance with P.L. 1994, c.62. Funding of post-retirement medical benefits changed from a pre-funding basis to a pay-as-you-go basis beginning in Fiscal Year 1994.

The State is also responsible for the cost attributable to P.L. 1992, c.126, which provides employer paid health benefits to members of PERS and the Alternate Benefit Program who retired from a Board of Education or county college with 25 years of service. (GASB Cod. Sec. 2300.106(g)).

The School Employees Health Benefits Program (SEHBP) Act is found in New Jersey Statutes Annotated, Title 52, Article 17.25 et seq. Rules governing the operation and administration of the program are found in Title 17, Chapter 9 of the New Jersey Administrative Code.

No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASBS No. 75.

**Employees Covered by Benefit Terms**

At June 30, 2018, the following employees were covered by the benefit terms:

- **TPAF Participant Retirees**  
As of June 30, 2017, there were 112,966 retirees receiving post-retirement medical benefits and the State contributed \$1.39 billion on their behalf.
- **PERS Participant Retirees**  
The State paid \$238.9 million toward Chapter 126 benefits for 209,913 eligible retired members in Fiscal Year 2017.

**Total OPEB Liability**

The State, a nonemployer contributing entity, is the only entity that has a legal obligation to make employer contributions to OPEB for qualified retired PERS and TPAF participants. The LEA's proportionate share percentage determined under paragraphs 193 and 203 through 205 of GASBS No. 75 is zero percent. Accordingly, the LEA did not recognize any portion of the collective net OPEB liability on the Statement of Net Position. Accordingly, the following OPEB liability note information is reported at the State's level and is not specific to the Board of Education/Board of Trustees. Note that actual numbers will be published in the NJ State's CAFR at: <https://www.nj.gov/treasury/omb/publications/archives.shtml>.

Actuarial assumptions and other imputes. The total OPEB liability in the June 30, 2017, actuarial valuation reported by the State in the State's most recently issued CAFR was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified.

**MANTUA TOWNSHIP SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 9: POST-EMPLOYMENT BENEFITS (CONTINUED)**

Inflation	2.50%
Salary increases	Differs by pension group (e.g. - PERS, TPAF). See Actuarial Assumptions in the Notes to Required Supplementary Information - Note 4.
Discount rate	3.58%

The discount rate was based on the Bond Buyer General Obligation 20-Bond Municipal Bond index.

Mortality rates were based on the RP-2014 headcount-weighted mortality table for healthy and disabled lives with fully generational mortality improvement projections from the central year using Scale MP-2017.

The actuarial assumptions used in the June 30, 2016 valuation were based on the result of an actuarial experience study for the period July 1, 2016 through June 30, 2017.

Changes in the Total OPEB Liability reported by the State of New Jersey:

	Total OPEB Liability
Balance at 6/30/16	<u>\$ 57,831,784,184</u>
Changes for the year:	
Service cost	2,391,878,884
Interest	1,699,441,736
Changes of benefit terms	
Differences between expected and actual experience	
Changes in assumptions or other inputs	(7,086,599,129)
Contributions - Member	45,748,749
Benefit payments	<u>(1,242,412,566)</u>
Net changes	<u>(4,191,942,326)</u>
Balance at 6/30/17	<u><u>\$ 53,639,841,858</u></u>

There were no changes in benefit terms during the year.

Changes in assumptions and other inputs reflect a change in the discount rate from 2.85 percent in 2016 to 3.58 percent in 2017.

Sensitivity of the total OPEB liability to changes in the discount rate. The following represents the total OPEB liability of the State for school board retirees, as well as what the State's total



**MANTUA TOWNSHIP SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 9: POST-EMPLOYMENT BENEFITS (CONTINUED)**

OPEB liability for school board would be if it were calculated using a discount rate that is 1-percent-point lower or 1-percent-point higher than the current discount rate.

	1% Decrease 2.58%	Discount Rate 3.58%	1% Increase 4.58%
Total OPEB Liability (School Retirees)	\$ 63,674,362,200	\$ 53,639,841,858	\$ 45,680,364,953

Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates. The following presents the total OPEB liability of the State, as well as what the State's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rates.

	1% Decrease	Healthcare Cost Trend Rates	1% Increase
Total OPEB Liability (School Retirees)	\$ 44,113,584,560	\$ 53,639,841,858	\$ 66,290,599,457

**OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

For the year ended June 30, 2018, the Board of Education/Board of Trustees recognized OPEB expense of \$2,221,486 determined by the State as the total OPEB liability for benefits provided through a defined benefit OPEB plan that is not administered through a trust that meets the criteria in paragraph 4 of GASB No. 75 and in which there is a special funding situation.

In accordance with GASB No. 75, the Mantua Township Board of Education proportionate share of school retirees OPEB is zero, there is no recognition of the allocation of proportionate share of deferred outflows of resources and deferred inflows of resources. At June 30, 2018, the State reported deferred outflows of resources and deferred inflows of resources related to retired school employee's OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes in proportions	\$ 39,131	
Changes of assumptions or other inputs		\$ 6,518,497
Total	\$ 39,131	\$ 6,518,497

Amounts reported as deferred outflows of resources and deferred inflows of resources related to retired school employee's OPEB will be recognized in OPEB expense as follows:

**MANTUA TOWNSHIP SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 9: POST-EMPLOYMENT BENEFITS (CONTINUED)**

Year ended June 30,	Amount
2019	\$ (758,708)
2020	(758,708)
2021	(758,708)
2022	(758,708)
2023	(758,708)
Thereafter	(2,685,826)
	<u>\$ (6,479,366)</u>

**NOTE 10: DEFERRED COMPENSATION**

The Board offers its employees a choice of various deferred compensation plans created in accordance with Internal Revenue Code Section 403(b). The plans, which are administered by the entities listed below, permit participants to defer a portion of their salary until future years. Amounts deferred under the plans are not available to employees until termination, retirement, death or unforeseeable emergency. The plan administrators are as follows:

Lincoln Investment Planning, Inc.

MetLife

**NOTE 11: COMPENSATED ABSENCES**

The District accounts for compensated absences using the termination method (e.g., unused vacation, sick leave) as directed by Governmental Accounting Standards Board Statement No. 16 (GASB 16), "Accounting for Compensated Absences." A liability for compensated absences that are attributable to services already rendered and that are not contingent on a specific event that is outside the control of the District and its employees, is accrued as the employees earn the rights to the benefits.

District employees are granted varying amounts of vacation and sick leave in accordance with the District's personnel policies. Eligible administrators may bank unused vacation up to the total number of vacation days earned per year. Any unused vacation days which result in an employee exceeding the allowable number of banked days on June 30 of any given year will be forfeited. Teachers are entitled to eleven sick days per school year and are permitted to accumulate these days from year to year with no maximum limit. In order to be reimbursed for unused sick time, the teacher must have a minimum of fifty days accumulated at the end of the academic year in which their retirement is executed. Under the current contract, a teacher will only be reimbursed up to a maximum of (\$7,200) 120 days at a rate of \$60 per day. The District uses the vesting method to record the liability.

For the District-wide *Statement of Net Position*, the liabilities whose average maturities are greater than one year should be reported in two components - the amount due within one year and the amount due in more than one year. The liability for compensated absences in the Governmental Fund at June 30, 2018, is \$768,370. The liability for compensated absences in the Food Service Fund at June 30, 2018, is \$21,397.

**MANTUA TOWNSHIP SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 12: EMPLOYEE BENEFITS**

The District established and maintains a cafeteria plan for health benefits required by NJSA 18A:16-19.1 as amended by P.L. 2011, c.78, s.51. The District entered into a pre-tax benefits plan with AmeriFlex. The medical care reimbursement plan maximum amount for staff was \$2,500.

**NOTE 13: LABOR CONTRACTS**

As of June 30, 2018, there are the following collective bargaining units in the Mantua Township Board of Education. Contracts are continually being negotiated and the following table shows their current status.

	<u>Category</u>	<u>Expiration</u>	<u>Covers</u>
Education Association	Teachers	6/30/2020	All teachers, teaching assistants, nurses, social workers, etc., excluding administrators
Administrator's Association	Administrators	6/30/2020	Principals, Vice-Principals, supervisor of curriculum, and supervisor of special education

**NOTE 14: RISK MANAGEMENT**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

**Property and Liability Insurance:**

The District maintains commercial insurance coverage for property, liability, and surety bonds. A complete schedule of insurance coverage can be found in the Statistical Section (Exhibit J-20) of this Comprehensive Annual Financial Report. During the current fiscal year, the District did not incur claims in excess of coverage amounts.

The District is a member of the New Jersey School Boards Association Insurance Group - ERIC - South. The purpose of this is to permit member Boards of Education to make use of their powers and resources by cooperating on a basis that will be of mutual advantage and to provide a procedure for development, administration, and provision of Risk Management Programs, a Joint Self Insurance Fund, Joint Insurance Purchases and related services for members and their employees for the following:

- Workers Compensation and Employers Liability
- Automobile and Equipment Liability
- General Liability and Property Damage
- School Board Legal Liability
- Boiler and Machinery

**MANTUA TOWNSHIP SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 15: OPERATING LEASES**

The District has commitments to lease copiers under non-cancelable operating leases spanning 48 months. Monthly payments range from \$342 - \$1,596 per month. Total lease payments made during the year ended June 30, 2018, amounted to \$61,868. Future minimum lease payments are as follows:

Year Ended	
June 30,	Amount
2019	\$ 58,795
2020	51,756
2021	51,230
	<u>\$ 161,781</u>

**NOTE 16: FUND BALANCE APPROPRIATED**

Restrictions of fund balances of Governmental Funds are established to either (1) satisfy legal covenants that require a portion of the fund balance to be segregated or (2) identify the portion of the fund balance that is not appropriate for future expenditures.

The District uses restricted/committed amounts to be spent first when both restricted and unrestricted fund balance is available unless there are legal documents/contracts that prohibit doing this, such as a grant agreement requiring dollar for dollar spending. Additionally, the District does not have a formal fund balance spending policy therefore the default spending order requires committed, assigned and then unassigned to be used/spent first when expenditures are made.

The District follows the State of New Jersey's minimum fund balance policy for New Jersey Public School Districts (NJSA 18A:7F-7). Pursuant to that policy, an undesignated fund balance of 2% of the General Fund budget or \$250,000, whichever is greater may be maintained.

Specific classifications of fund balance are summarized below:

**Non-Spendable Fund Balance** - The District had no non-spendable fund balance at June 30, 2018.

**Restricted Fund Balance:**

**Capital Reserve Account** - Of the \$384,871 balance in the capital reserve account at June 30, 2018, \$0 has been designated for utilization in the 2018-2019 budget. These funds are restricted for future capital outlay expenditures for projects in the School District's long range facilities plan.

**Maintenance Reserve Account** - Of the \$290,537 balance in the maintenance reserve account at June 30, 2018, \$0 has been designated for utilization in the 2018-2019 budget. These funds are restricted for required maintenance of school facilities in accordance with the Educational Facilities Construction and Financing Act (EFCFA) (NJSA 18A:7G-9) as amended by P.L. 2004, c.73 (S1701).

**MANTUA TOWNSHIP SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 16: FUND BALANCE APPROPRIATED (CONTINUED)**

**Excess Surplus** - At June 30, 2018, excess surplus created in FY 2017 of \$346,571, will be utilized for expenditures in the 2018-2019 budget, while excess surplus created in FY 2018 of \$678,415 is restricted and will be utilized for budget expenditures in 2019-2020.

**Debt Service Fund** - At June 30, 2018, there was \$0 fund balance.

**Committed Fund Balance** - The District had no committed fund balance at June 30, 2018.

**Assigned Fund Balance** - As of June 30, 2018, the District had \$261,018 of assigned fund balance. The balance consisted of \$261,018 of encumbrances outstanding for purchase orders and contracts signed by the District, but not completed, \$0 funds designated for subsequent year's expenditures that the District has appropriated and included as anticipated revenue for the year ending June 30, 2019.

**Unassigned Fund Balance** - At June 30, 2018, the District has (\$214,532) of unassigned fund balance in the General Fund.

**NOTE 17: CALCULATION OF EXCESS SURPLUS**

The designation of Reserve Fund Balance - Excess surplus is a required calculation pursuant NJSA 18A:7F-7, as amended. New Jersey School Districts are required to reserve General Fund, fund balance at the fiscal year end of June 30 if they did not appropriate a required minimum amount as budgeted fund balance in their subsequent years' budget. The excess fund balance at June 30, 2018, is \$1,024,986.

**NOTE 18: DEFICIT FUND BALANCES**

The District has a deficit fund balance of \$214,532 (Exhibit B-1) in the General Fund as of June 30, 2018, as reported in the fund statements (modified accrual basis). NJSA 18A:22-44.2 provides that in the event June state school aid payments are not made until the following school budget year, districts must record the June state aid payments as revenue, for budget purposes only, in the current school budget year. The bill provides legal authority for school districts to recognize this revenue in the current budget year. For intergovernmental transactions, GASB Statement No. 33 requires that recognition (revenue, expenditure, asset, and liability) should be in symmetry, i.e., if one government recognizes an asset, the other government recognizes a liability. Since the state is recording the June state aid payments in the subsequent fiscal year, the School District cannot recognize the June state aid payments on the GAAP financial statements until the year the State records the payable. Due to the timing difference of recording the June state aid payments, the General Fund balance deficit does not alone indicate that the District is facing financial difficulties.

**NOTE 19: ECONOMIC DEPENDENCY**

The District is heavily reliant on state aid and local tax levy to fund the District operations. State sources funded approximately 39% of the District's 2017-2018 Governmental Fund revenue, while local tax levy accounted for approximately 56.2%.

**MANTUA TOWNSHIP SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 20: INTERFUND RECEIVABLES AND PAYABLES**

The interfund balances remaining on the balance sheet at June 30, 2018.

	From	To
General fund	\$ 10,080	
Agency fund		\$ 10,080
	\$ 10,080	\$ 10,080

**NOTE 21: COMMITMENTS AND CONTINGENCIES**

The School District participates in federal and state assisted grant programs. These programs are subject to program compliance audits by the grantors or their representatives. The School District is potentially liable for expenditures which may be disallowed pursuant to the terms of these grant programs. Management is not aware of any material items of noncompliance which would result in the disallowance of program expenditures.

It is the opinion of the administration and legal counsels, that there exists no litigation or contingent liability that may be pending against the Mantua Township School District that would have a material or adverse effect on the Board or the financial position of the District.

**NOTE 22: TAX ABATEMENTS**

As defined by the Governmental Accounting Standards Board (GASB), a tax abatement is an agreement between a government and an individual or entity in which the government promises to forgo tax revenues and the individual or entity promises to subsequently take a specific action that contributes to economic development or otherwise benefits the government or its citizens. School districts are not authorized by New Jersey statute to enter into tax abatement agreements. However, the county or municipality in which the school district is situated may have entered into tax abatement agreements, and that potential must be disclosed in these financial statements. If the county or municipality entered into tax abatement agreements, those agreements will not directly affect the school district's local tax revenue because NJSA 54:4-75 and NJSA 54:4-76 require that amounts so forgiven must effectively be recouped from other taxpayers and remitted to the school district.

For a local school district Board of Education or board of school estimate that has elected to raise their minimum tax levy using the required local share provisions at NJSA 18A:7F-5(b), the loss of revenue resulting from the municipality or county having entered into a tax abatement agreement is indeterminate due to the complex nature of the calculation of required local share performed by the New Jersey Department of Education based upon district property value and wealth.

The Township of Mantua did not have any tax abatement disclosures for the year ended December 31, 2017.

**MANTUA TOWNSHIP SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 23: SUBSEQUENT EVENTS**

Management has reviewed and evaluated all events and transactions that occurred between June 30, 2018 and January 22, 2019, the date that the financial statements were issued for possible disclosure and recognition in the financial statements, and no items have come to the attention of the District that would require disclosure.

**NOTE 24: CHANGE IN ACCOUNTING PRINCIPLE**

During the year beginning July 1, 2017, the District adopted the Governmental Accounting Standards Board (GASB) Statement No. 75, "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions" whose primary objective is to improve accounting and financial reporting for postemployment benefits other than pensions (OPEB). These statements establish standards for measuring and recognizing liabilities, deferred outflows of resources, and deferred inflows of resources, and expense/expenditures for OPEB.

The effect of this change was to decrease fiscal year ended June 30, 2017, net position by \$59,375,138 which is the prior period adjustment of net OPEB liability. Financial statements for the fiscal year ended June 30, 2017, have not been restated, and the cumulative effect of the change totaling \$59,375,138 is shown as a one-time debit to net position in the fiscal year ended June 30, 2018, Statement of Activities.

**REQUIRED SUPPLEMENTARY INFORMATION - PART II**



## **BUDGETARY COMPARISON SCHEDULES**

MANTUA TOWNSHIP SCHOOL DISTRICT  
 Budgetary Comparison Schedule  
 General Fund  
 For the Fiscal Year Ended June 30, 2018

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
<b>REVENUES:</b>					
Local sources:					
Local tax levy	\$ 12,940,208		\$ 12,940,208	\$ 12,940,208	
Tuition from individuals	180,000		180,000	261,235	\$ 81,235
Tuition from other LEA's within state				85,342	85,342
Interest on investments	5,000		5,000	5,470	470
Interest on capital reserve funds	100		100	427	327
Miscellaneous	42,500		42,500	197,996	155,496
<b>Total - local sources</b>	<b>13,167,808</b>		<b>13,167,808</b>	<b>13,490,678</b>	<b>322,870</b>
State sources:					
Equalization aid	5,286,989		5,286,989	5,286,989	
Special education aid	731,840		731,840	731,840	
Security aid	24,998		24,998	24,998	
Transportation aid	94,099		94,099	94,099	
PARCC readiness aid	11,490		11,490	11,490	
Per pupil growth aid	11,490		11,490	11,490	
Professional learning community aid	10,795		10,795	10,795	
Nonpublic transportation aid				5,220	5,220
Teachers' pension and annuity fund (on-behalf non-budgeted)				1,340,054	1,340,054
TPAF post-retirement (on-behalf non-budgeted)				865,513	865,513
TPAF long-term disability (on-behalf non-budgeted)				2,269	2,269
Reimbursed TPAF social security contributions (non-budgeted)				666,792	666,792
<b>Total - state sources</b>	<b>6,171,701</b>		<b>6,171,701</b>	<b>9,051,549</b>	<b>2,879,848</b>
Federal sources:					
Medicaid reimbursement	21,875		21,875	40,285	18,410
<b>Total - federal sources</b>	<b>21,875</b>		<b>21,875</b>	<b>40,285</b>	<b>18,410</b>
<b>Total revenues</b>	<b>\$ 19,361,384</b>		<b>\$ 19,361,384</b>	<b>\$ 22,582,512</b>	<b>\$ 3,221,128</b>

MANTUA TOWNSHIP SCHOOL DISTRICT  
Budgetary Comparison Schedule  
General Fund  
For the Fiscal Year Ended June 30, 2018

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
EXPENDITURES:					
Current expense:					
Regular programs - instruction:					
Salaries of teachers:					
Preschool		\$ 25,348	\$ 25,348	\$ 24,902	\$ 446
Kindergarten	\$ 512,500	35,284	547,784	547,783	1
Grades 1-5	3,800,295	(245,093)	3,555,202	3,541,630	13,572
Grades 6-8	478,735	57,254	535,989	535,988	1
Regular programs - home instruction:					
Salaries of teachers	5,000	(3,052)	1,948	1,947	1
Regular programs - undistributed instruction:					
Other salaries for instruction	39,000	(16,629)	22,371	22,082	289
Other purchased services (400-500 series)	600	255	855	853	2
General supplies	556,449	174,311	730,760	639,440	91,320
Textbooks	23,702	(12,663)	11,039	11,028	11
Miscellaneous expenditures	1,500	10,163	11,663	11,663	
Total regular programs	5,417,781	25,178	5,442,959	5,337,316	105,643
Learning and/or language disabilities:					
Salaries of teachers	308,220	(275,110)	33,110	33,070	40
Other salaries for instruction	153,525	(98,215)	55,310	54,997	313
General supplies	14,090	(4,631)	9,459	8,710	749
Total learning and/or language disabilities	475,835	(377,956)	97,879	96,777	1,102
Multiple disabilities:					
Salaries of teachers	57,000	135,786	192,786	192,785	1
Other salaries for instruction	157,000	(83,403)	73,597	73,596	1
General supplies	4,065		4,065	3,629	436
Total multiple disabilities	218,065	52,383	270,448	270,010	438
Resource room:					
Salaries of teachers	1,512,500	176,841	1,689,341	1,689,339	2
Other salaries for instruction	239,750	54,675	294,425	294,424	1
General supplies	13,493	839	14,332	9,465	4,867
Textbooks	750	(596)	154	93	61
Total resource room	1,766,493	231,759	1,998,252	1,993,321	4,931
Preschool disabilities - part-time:					
Salaries of teachers	171,500	47,026	218,526	218,524	2
Other salaries for instruction	110,395	10,511	120,906	120,010	896
General supplies	8,892	(4,305)	4,587	4,342	245
Total preschool disabilities - part-time	290,787	53,232	344,019	342,876	1,143

MANTUA TOWNSHIP SCHOOL DISTRICT  
Budgetary Comparison Schedule  
General Fund  
For the Fiscal Year Ended June 30, 2018

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
Home instruction:					
Purchased professional - educational services	8,664	(4,599)	4,065	4,020	45
Total home instruction	8,664	(4,599)	4,065	4,020	45
Total special education	2,759,844	(45,181)	2,714,663	2,707,004	7,659
Basic skills/remedial:					
Salaries of teachers	807,000	56,904	863,904	863,903	1
Other salaries for instruction	84,000	(47,278)	36,722	36,721	1
General supplies	9,891	(3,431)	6,460	4,787	1,673
Total basic skills/remedial	900,891	6,195	907,086	905,411	1,675
Bilingual:					
Salaries of teachers	2,125	(83)	2,042	1,653	389
General supplies	500		500	500	500
Total bilingual	2,625	(83)	2,542	1,653	889
School sponsored co-curricular activities:					
Salaries	45,000	13,224	58,224	58,223	1
Total school sponsored co-curricular activities	45,000	13,224	58,224	58,223	1
School sponsored athletics - instruction:					
Salaries	1,000	(1,000)			
Total school sponsored athletics - instruction	1,000	(1,000)			
Total other instructional programs	949,516	18,336	967,852	965,287	2,565
Total - instruction	9,127,141	(1,667)	9,125,474	9,009,607	115,867
Undistributed expenditures:					
Instruction					
Tuition to other LEA's within state-regular	19,206	28,304	47,510	33,256	14,254
Total tuition	19,206	28,304	47,510	33,256	14,254
Health services:					
Salaries	309,950	(3,254)	306,696	306,695	1
Purchased professional/technical services	9,336	2,255	11,591	11,591	
Other purchased services (400-500 series)	2,600	(72)	2,528	2,528	
Supplies and materials	21,132	226	21,358	20,353	1,005
Total health services	343,018	(845)	342,173	341,167	1,006

MANTUA TOWNSHIP SCHOOL DISTRICT  
Budgetary Comparison Schedule  
General Fund  
For the Fiscal Year Ended June 30, 2018

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
Related services:					
Salaries of teachers	479,120	25,490	504,610	499,482	5,128
Purchased professional - educational services		18,684	18,684	18,684	
General supplies	16,710	(868)	15,842	14,303	1,539
Total related services	495,830	43,306	539,136	532,469	6,667
Guidance services:					
Salaries of other professional staff	158,600	(36,804)	121,796	121,008	788
Purchased professional - education services	4,900	(846)	4,054		4,054
Purchased professional - technical services	48,000	(2,648)	45,352	5,900	39,452
Other purchased services (400-500 series)	325		325	200	125
Supplies and materials	3,557		3,557	1,033	2,524
Total guidance services	215,382	(40,298)	175,084	128,141	46,943
Child study team:					
Salaries of other professional staff	384,285	(8,900)	375,385	369,953	5,432
Salaries of secretarial and clerical assistants	92,510	2,564	95,074	95,073	1
Purchased professional - educational services	6,580	(45)	6,535		6,535
Purchased professional - technical services	57,980	(15,898)	42,082	42,082	
Other purchased services (400-500 series)	2,500		2,500	374	2,126
Supplies and materials	28,204	(1,561)	26,643	19,613	7,030
Other objects	1,050	165	1,215	1,215	
Total child study team services	573,109	(23,675)	549,434	528,310	21,124
Improvement of instructional services/ other support services - instructional staff:					
Salaries of supervisors of instruction	52,742	258	53,000	52,999	1
Salaries of secretarial and clerical assistants	13,304	5,030	18,334	18,333	1
Purchased professional - educational services	4,500	(1,758)	2,742	2,491	251
Other purchased services (400-500 series)	3,000		3,000	2,974	26
Supplies and materials	9,200	(3,530)	5,670	3,307	2,363
Other objects	1,000		1,000	284	716
Total improvement of instructional services/ other support services - instructional staff	83,746		83,746	80,388	3,358
Educational media services/school library:					
Salaries	182,700	(29,237)	153,463	151,772	1,691
Other purchased services (400-500 series)	3,800		3,800	3,726	74
Supplies and materials	34,401	3,881	38,282	27,777	10,505
Total educational media services/school library	220,901	(25,356)	195,545	183,275	12,270

MANTUA TOWNSHIP SCHOOL DISTRICT  
Budgetary Comparison Schedule  
General Fund  
For the Fiscal Year Ended June 30, 2018

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
Instructional staff training:					
Salaries of supervisors of instruction	52,743	257	53,000	52,999	1
Salaries of other professional staff	93,200	(34,952)	58,248	7,700	50,548
Salaries of secretarial and clerical assistants	13,304	5,030	18,334	18,333	1
Purchased professional - educational services	100	12,262	12,362	5,259	7,103
Purchased professional - technical services	3,000		3,000	1,459	1,541
Other purchased services (400-500 series)	52,030	(17,000)	35,030	29,522	5,508
Supplies and materials	1,500	4,738	6,238	6,201	37
<b>Total instructional staff training</b>	<b>215,877</b>	<b>(29,665)</b>	<b>186,212</b>	<b>121,473</b>	<b>64,739</b>
Support services general administration:					
Salaries	208,600		208,600	208,545	55
Legal services	15,000	(11,112)	3,888	3,888	
Audit fees	15,200		15,200	15,200	
Other professional services	14,500	(7,513)	6,987	6,981	6
Communications/telephone	62,140	38,088	100,228	45,607	54,621
Other purchased services (400-500 series)	86,134	(15,326)	70,808	69,907	901
Supplies and materials	19,843	16,855	36,698	36,694	4
Miscellaneous expenditures	5,450	849	6,299	6,294	5
BOE member dues/fees	9,500	(344)	9,156	9,155	1
<b>Total support services general administration</b>	<b>436,367</b>	<b>21,497</b>	<b>457,864</b>	<b>402,271</b>	<b>55,593</b>
Support services school administration:					
Salaries of principals/assistant principals	319,200	100,471	419,671	419,670	1
Salaries of secretarial and clerical assistants	294,100	(45,241)	248,859	248,858	1
Purchased professional - educational services	31,228	197	31,425	31,425	
Other purchased services (400-500 series)	3,604	(1,731)	1,873	1,873	
Supplies and materials	49,523	(28,528)	20,995	15,826	5,169
Other objects	2,246	4,810	7,056	6,056	1,000
<b>Total support services school administration</b>	<b>699,901</b>	<b>29,978</b>	<b>729,879</b>	<b>723,708</b>	<b>6,171</b>
Central services:					
Salaries	206,100	14,927	221,027	220,930	97
Purchased technical services	25,750	(10,605)	15,145	15,145	
Other purchased services (400-500 series)	1,500	(150)	1,350	979	371
Supplies and materials	5,850	(1,793)	4,057	4,056	1
Other objects	1,500	4,510	6,010	6,010	
<b>Total central services</b>	<b>240,700</b>	<b>6,889</b>	<b>247,589</b>	<b>247,120</b>	<b>469</b>

MANTUA TOWNSHIP SCHOOL DISTRICT  
Budgetary Comparison Schedule  
General Fund  
For the Fiscal Year Ended June 30, 2018

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
Administration information technology:					
Salaries	130,500	(28,454)	102,046	101,778	268
Purchased technical services	9,186	(1,000)	8,186	8,186	
Other purchased services (400-500 series)	18,950	(3,409)	15,541	15,541	
Supplies and materials	35,633	45,224	80,857	78,851	2,006
Total administration information technology	194,269	12,361	206,630	204,356	2,274
Required maintenance:					
Cleaning, repair, and maintenance services	118,690	372,585	491,275	413,351	77,924
General supplies	154,900	26,898	181,798	178,296	3,502
Total required maintenance	273,590	399,483	673,073	591,647	81,426
Custodial services:					
Salaries non-instructional aides	218,000	8,780	226,780	226,453	327
Other salaries	630,342	18,872	649,214	646,501	2,713
Purchased professional - technical services	6,500	(6,500)			
Cleaning, repair, and maintenance services	132,503	(119,951)	12,552	12,510	42
Rental of land, building & other lease purchases	8,800		8,800	8,800	
Other purchased property services	44,766	(10,803)	33,963	33,963	
Insurance	100,000	(4,230)	95,770	95,487	283
Miscellaneous purchased services	750	12,260	13,010	485	12,525
General supplies	116,866	(45,313)	71,553	71,553	
Natural gas	70,000	(38,400)	31,600	31,437	163
Electricity	465,000	(45,712)	419,288	419,287	1
Total custodial services	1,793,527	(230,997)	1,562,530	1,546,476	16,054
Total operation & maintenance of plant services	2,067,117	168,486	2,235,603	2,138,123	97,480
Student transportation services:					
Contracted services (other than between home and school) - vendors	125,000	(4,330)	120,670	61,131	59,539
Contracted services (between home and school ) - joint agreements	828,150	(96,098)	732,052	700,124	31,928
Contracted services (special education students) - vendors	73,500	(2,500)	71,000	44,425	26,575
Aid in lieu - nonpublic	15,000	3,818	18,818	18,818	
Total student transportation services	1,041,650	(99,110)	942,540	824,498	118,042

MANTUA TOWNSHIP SCHOOL DISTRICT  
Budgetary Comparison Schedule  
General Fund  
For the Fiscal Year Ended June 30, 2018

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
Unallocated benefits:					
Social security contributions	270,000	(4,100)	265,900	262,076	3,824
Other retirement contributions - PERS	317,000	1,748	318,748	297,449	21,299
Unemployment compensation	55,000	2,352	57,352	57,352	
Workers' compensation	170,000	(6,305)	163,695	132,795	30,900
Health benefits	3,181,850	(139,500)	3,042,350	2,916,753	125,597
Tuition reimbursement	40,000	12,900	52,900	52,884	16
Other employee benefits	130,000		130,000	89,348	40,652
Unused sick payments	25,965	(10,300)	15,665		15,665
Total unallocated benefits	4,189,815	(143,205)	4,046,610	3,808,657	237,953
Teachers' pension and annuity fund (on-behalf non-budgeted)				1,340,054	(1,340,054)
TPAF post-retirement (on-behalf non-budgeted)				865,513	(865,513)
TPAF long-term disability (on-behalf non-budgeted)				2,269	(2,269)
Reimbursed TPAF social security contributions (non-budgeted)				666,792	(666,792)
Total non-budgeted				2,874,628	(2,874,628)
	11,036,888	(51,333)	10,985,555	13,171,840	(2,186,285)
Total expenditures - current expense	20,164,029	(53,000)	20,111,029	22,181,447	(2,070,418)
CAPITAL OUTLAY:					
Equipment:					
Regular programs - instruction:					
General administration		103,000	103,000	102,229	771
Total equipment		103,000	103,000	102,229	771
Total capital outlay		103,000	103,000	102,229	771
Transfer of funds to charter schools	15,894		15,894	15,894	
Total expenditures	20,179,923	50,000	20,229,923	22,299,570	(2,069,647)
Excess (deficiency) of revenues over (under) expenditures	(818,539)	(50,000)	768,539	282,942	1,151,481
Other financing sources (uses):					
Transfer from maintenance reserve		(50,000)	(50,000)		(50,000)
Total other financing sources (uses)		(50,000)	(50,000)		1,101,481
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses	(818,539)		718,539	282,942	1,101,481
Fund balances - July 1	2,072,189		2,072,189	2,072,189	
Fund balances - June 30	\$ 1,253,649		\$ 2,790,728	\$ 2,355,131	\$ 1,101,481



MANTUA TOWNSHIP SCHOOL DISTRICT  
 Budgetary Comparison Schedule  
 General Fund  
 For the Fiscal Year Ended June 30, 2018

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
<b>Recapitulation:</b>					
<b>Restricted fund balance:</b>					
Capital reserve				\$ 384,871	
Maintenance reserve				290,537	
Excess surplus - designated for subsequent year's expenditures				346,571	
Excess surplus - current year				678,415	
<b>Assigned fund balance:</b>					
Year-end encumbrances				261,018	
<b>Unassigned fund balance</b>					
				<u>393,719</u>	
				2,355,131	
Reconciliation to Governmental Fund statements (GAAP):					
Last state aid payment not recognized on GAAP basis				(608,251)	
				<u><u>\$ 1,746,880</u></u>	
Fund balance per Governmental Funds (GAAP)					

MANTUA TOWNSHIP SCHOOL DISTRICT  
 Budgetary Comparison Schedule  
 Special Revenue Fund  
 For the Fiscal Year Ended June 30, 2018

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
<b>REVENUES:</b>					
Federal sources	\$ 416,000	\$ 205,408	\$ 621,408	\$ 559,128	\$ 62,280
State sources	76,500	11,284	87,784	49,935	37,849
Local sources	4,100	1	4,101	4,101	
<b>Total revenues</b>	<b>\$ 496,600</b>	<b>\$ 216,693</b>	<b>\$ 713,293</b>	<b>\$ 613,164</b>	<b>\$ 100,129</b>
<b>EXPENDITURES:</b>					
Instruction:					
Salaries of teachers	\$ 128,305	\$ 24,793	\$ 153,098	\$ 146,384	\$ 6,714
Other salaries for instruction	174,683	26,890	201,573	199,823	1,750
Purchased professional - educational services	13,289		13,289	13,289	
General supplies	73,054	2,467	75,521	9,082	66,439
Tuition	99,764	11,284	111,048	89,958	21,090
Textbooks	7,505		7,505	7,295	210
<b>Total Instruction</b>	<b>496,600</b>	<b>65,434</b>	<b>562,034</b>	<b>465,831</b>	<b>96,203</b>
Support services:					
Salaries		85,000	85,000	85,000	
Personal services - employee benefits		65,259	65,259	62,333	2,926
General supplies		1,000	1,000		1,000
<b>Total support services</b>		<b>151,259</b>	<b>151,259</b>	<b>147,333</b>	<b>3,926</b>
<b>Total expenditures</b>	<b>\$ 496,600</b>	<b>\$ 216,693</b>	<b>\$ 713,293</b>	<b>\$ 613,164</b>	<b>\$ 100,129</b>

**NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION - PART II**

MANTUA TOWNSHIP SCHOOL DISTRICT  
 Required Supplementary Information  
 Budget-to-GAAP Reconciliation  
 Note to RSI  
 For the Fiscal Year Ended June 30, 2018

Note A: Explanation of Differences between Budgetary Inflows and Outflows and GAAP Revenues and Expenditures.

	General Fund		Special Revenue Fund
Sources/inflows of resources:			
Actual amounts (budgetary basis) "revenue" from the budgetary comparison schedule.	\$ 22,582,512	[C-2]	\$ 613,164
State aid payment recognized for budgetary purposes, not recognized for GAAP statements.	(608,251)		
State aid payment recognized for GAAP statements in the current year, previously recognized for budgetary purposes.	612,671		
Total revenues as reported on the statement of revenues, expenditures and changes in fund balances - Governmental Funds.	[B-2] \$ 22,586,932	[B-2]	\$ 613,164
Uses/outflows of resources:			
Actual amounts (budgetary basis) "total outflows" from the budgetary comparison schedule.	[C-1] \$ 22,299,570	[C-2]	\$ 613,164
Total expenditures as reported on the statement of revenues, expenditures and changes in fund balances - Governmental Funds.	[B-2] \$ 22,299,570	[B-2]	\$ 613,164

**REQUIRED SUPPLEMENTARY INFORMATION - PART III**

**SCHEDULES RELATED TO ACCOUNTING AND REPORTING FOR PENSIONS (GASB 68)**

MANTUA TOWNSHIP SCHOOL DISTRICT  
 Schedule of the District's Proportionate Share of the Net Pension Liability - PERS  
 Last Five Fiscal Years

	Fiscal Year Ended				
	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015	June 30, 2014
District's proportion of the net pension liability (asset)	0.0279072644%	0.0310216604%	0.0333284169%	0.0322312771%	0.0304832417%
District's proportionate share of the net pension liability (asset)	\$ 6,496,365	\$ 9,187,726	\$ 7,481,562	\$ 6,034,577	\$ 5,825,953
District's covered-employee payroll	2,142,424	2,133,750	2,275,474	2,505,319	2,508,414
District's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	303.22%	430.59%	328.79%	240.87%	232.26%
Plan fiduciary net position as a percentage of the total pension liability	48.10%	40.13%	47.92%	52.08%	48.72%
Measurement date	06/30/17	06/30/16	06/30/15	06/30/14	06/30/13

MANTUA TOWNSHIP SCHOOL DISTRICT  
 Schedule of District Contributions - PERS  
 Last Five Fiscal Years

	Fiscal Year Ended				
	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015	June 30, 2014
Contractually required contribution	\$ 258,531	\$ 275,592	\$ 286,535	\$ 265,710	\$ 229,685
Contributions in relation to the contractually required contribution	258,531	275,592	286,535	265,710	229,685
Contribution deficiency (excess)	None	None	None	None	None
District's covered-employee payroll	\$ 2,142,424	\$ 2,133,750	\$ 2,275,474	\$ 2,505,319	\$ 2,508,414
Contributions as a percentage of covered-employee payroll	12.07%	12.92%	12.59%	10.61%	9.16%
Measurement date	06/30/17	06/30/16	06/30/15	06/30/14	06/30/13



MANTUA TOWNSHIP SCHOOL DISTRICT  
 Schedule of the District's Proportionate Share of the Net Pension Liability - TPAF  
 Last Five Fiscal Years

	Fiscal Year Ended				
	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015	June 30, 2014
District's proportion of the net pension liability (asset)	0.0873415700%	0.0845201634%	0.0829610868%	0.0838737081%	0.0836229160%
District's proportionate share of the net pension liability (asset)	\$ 58,888,836	\$ 66,488,942	\$ 52,434,950	\$ 44,827,767	\$ 42,262,364
District's covered- employee payroll	9,587,483	9,668,172	9,220,197	8,909,304	8,470,859
District's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	614.23%	687.71%	568.70%	503.16%	498.91%
Plan fiduciary net position as a percentage of the total pension liability	25.41%	22.33%	28.71%	33.64%	33.76%
Measurement date	06/30/17	06/30/16	06/30/15	06/30/14	06/30/13

The data in the above schedule represents the allocation of the State of New Jersey's obligation on behalf of the District.

The Teachers' Pension and Annuity Fund (TPAF) On-behalf Payments is a Cost Sharing, Multi-Employer Defined Benefit Plan with a Special Funding Situation - 100% Legal Obligation of the State of New Jersey (State).

Since the State is the only entity with a Legal Obligation, the District's proportionate share percentage determined under paragraph 48 of GASB No. 68 is zero percent. Accordingly, the District did not recognize any portion of the TPAF collective net pension liability on the Statement of Net Position (A-1). Also on the A-1, and for the same reasons, the District did not recognize any portion of TPAF collective deferred outflows of resources and TPAF deferred inflows of resources.

**SCHEDULE RELATED TO ACCOUNTING AND REPORTING FOR POSTEMPLOYMENT  
BENEFITS OTHER THAN PENSIONS**

MANTUA TOWNSHIP SCHOOL DISTRICT  
 Schedule of Changes in the Total OPEB Liability and Related Ratios

Last Fiscal Year

	<u>Fiscal Year Ended</u>
	<u>2018</u>
Total OPEB Liability	
Service cost	\$ 2,450,752
Interest	1,744,639
Changes of benefit terms	
Differences between expected and actual experience	
Changes of assumptions or other inputs	(7,223,647)
Member contributions	47,009
Benefit payments	(1,276,633)
Net change in total OPEB liability	<u>(4,257,880)</u>
Total OPEB liability - beginning	59,375,138
Total OPEB liability - ending	<u>\$ 55,117,258</u>
Covered employee payroll	\$ 11,729,907
Total OPEB liability as a percentage of covered employee payroll	469.89%

**Notes to Schedule:**

*Changes of benefit terms:*

There were no changes in benefit terms during the year.

*Changes of assumptions:*

Changes of assumptions and other inputs reflect the effects of changes in the discount rate each period. The following is the discount rate used in the period:

2018	3.58%
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**NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION – PART III**

**MANTUA TOWNSHIP SCHOOL DISTRICT  
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION  
JUNE 30, 2018**

**NOTES RELATED TO PENSIONS**

**NOTE 1: CONTRIBUTIONS**

The contribution policy for PERS is set by NJSA 15A and requires contributions by active members and contributing employers. The District's contribution amount was based on an actuarially determined rate which includes the normal cost and unfunded accrued liability.

**NOTE 2: ACTUARIAL ASSUMPTIONS**

The total pension liability for the June 30, 2017, measurement date was determined by an actuarial valuation as of July 1, 2016, which was rolled forward to June 30, 2017. The total pension liability for the June 30, 2017, measurement date was determined by an actuarial valuation as of July 1, 2016. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

Inflation rate	3.08%
Salary increases:	
Through 2026	1.65 – 4.15% based on age
Thereafter	2.65 – 5.15% based on age
Investment rate of return	7.00%

Pre-Retirement mortality rates were based on the RP-2000 Employee Pre-Retirement Mortality Table for male and female active participants. For State employees, mortality tables are set back 4 years for males and females. For local employees, mortality tables are set back 2 years for males and 7 years for females. In addition, the tables provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014 projection scale. Post-retirement mortality rates were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (set back 1 year for males and females) for service retirements and beneficiaries of former members and a one-year static projection based on mortality improvement Scale AA. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014 projection scale. Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

The actuarial assumptions used in the July 1, 2016, valuation were based on the results of an actuarial experience study for the period July 1, 2011 to June 30, 2014. It is likely that future experience will not exactly conform to these assumptions. To the extent that actual experience deviates from these assumptions, the emerging liabilities may be higher or lower than anticipated. The more the experience deviates, the larger the impact on future financial statements.

Detailed information about the pension plan's fiduciary net position is available in the separately issued State of New Jersey Division of Pension and Benefits financial report at: <http://www.state.nj.us/treasury/pensions/gasb-notices.shtml>.

**MANTUA TOWNSHIP SCHOOL DISTRICT  
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION  
JUNE 30, 2018**

**NOTES RELATED TO OTHER POST-EMPLOYMENT BENEFITS**

**NOTE 3: CONTRIBUTIONS**

The employer contributions for the participating local education employers are legally required to be funded by the State of New Jersey in accordance with NJSA 52:14-17.32f. According to NJSA 52:14-17.32f, the State provides employer-paid coverage to employees who retire from a board of education or county college with 25 years or more of service credit in or retires on a disability pension from one or more of the following plans: the Teacher's Pension and Annuity Fund (TPAF) or the Public Employees' Retirement System (PERS). Pursuant to Chapter 78, P.L. 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011, will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

**NOTE 4: ACTUARIAL ASSUMPTIONS**

The total nonemployer OPEB liability as of June 30, 2017, was determined by an actuarial valuation as of June 30, 2016, which was rolled forward to June 30, 2017. The total nonemployer OPEB liability as of June 30, 2016, was determined by an actuarial valuation as of June 30, 2016. The actuarial assumptions vary for each plan member depending on the pension plan the member is enrolled in. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

Inflation rate	2.50%
Salary increases (TPAF):	
Through 2026	1.55 – 4.55% based on years of service
Thereafter	2.00 – 5.45% based on years of service
Salary increases (PERS):	
Through 2026	2.15 – 4.15% based on age
Thereafter	3.15 – 5.15% based on age

Pre-retirement mortality rates were based on the RP-2014 Headcount-Weighted Healthy Employee Male/Female mortality table with fully generational mortality improvement projections from the central year using the MP-2017 scale. Post-retirement mortality rates were based on the RP-2014 Headcount-Weighted Healthy Annuitant Male/Female mortality table with fully generational improvement projections from the central year using the MP-2017 scale. Disability mortality was based on the RP-2014 Headcount-Weighted Disabled Male/Female mortality table with fully generational improvement projections from the central year using the MP-2017 scale.

The actuarial assumptions used in the June 30, 2016, valuation were based on the results of actuarial experience studies for the periods July 1, 2012 – June 30, 2015 and July 1, 2011 – June 30, 2014, for TPAF and PERS, respectively.

Detailed information about the pension plan's fiduciary net position is available in the separately issued State of New Jersey Division of Pensions and Benefits financial report at: <http://www.state.nj.us/treasury/pensions/gasb-notices-opeb.shtml>.

## **OTHER SUPPLEMENTARY INFORMATION**

**SPECIAL REVENUE FUND**



MANTUA TOWNSHIP SCHOOL DISTRICT  
Special Revenue Fund  
Combining Schedule of Program Revenues and Expenditures - Budgetary Basis  
For the Fiscal Year Ended June 30, 2018

	Total Brought Forward Ex. E-1a	Nonpublic Handicapped Services			Totals	
		Supplemental Instruction	Exam & Classification	Corrective Speech	FY 2018	FY 2017
REVENUES:						
Federal sources	\$ 559,128				\$ 559,128	\$ 602,783
State sources	37,847	\$ 793	\$ 2,546	\$ 8,749	49,935	71,459
Local sources	4,101				4,101	3,266
Total revenues	<u>\$ 601,076</u>	<u>\$ 793</u>	<u>\$ 2,546</u>	<u>\$ 8,749</u>	<u>\$ 613,164</u>	<u>\$ 677,508</u>
EXPENDITURES:						
Instruction:						
Salaries of teachers	\$ 146,384				\$ 146,384	\$ 211,902
Other salaries for instruction	199,823				199,823	233,463
Purchased educational services	13,289				13,289	14,400
General supplies	9,082				9,082	9,813
Tuition	77,870	\$ 793	\$ 2,546	\$ 8,749	89,958	26,939
Textbooks	7,295				7,295	9,091
Total instruction	<u>453,743</u>	<u>793</u>	<u>2,546</u>	<u>8,749</u>	<u>465,831</u>	<u>505,608</u>
Support services:						
Salaries	85,000				85,000	85,000
Personal services - employee benefits	62,333				62,333	58,739
General supplies						28,161
Total support services	<u>147,333</u>				<u>147,333</u>	<u>171,900</u>
Total expenditures	<u>\$ 601,076</u>	<u>\$ 793</u>	<u>\$ 2,546</u>	<u>\$ 8,749</u>	<u>\$ 613,164</u>	<u>\$ 677,508</u>

MANTUA TOWNSHIP SCHOOL DISTRICT  
Special Revenue Fund  
Combining Schedule of Program Revenues and Expenditures - Budgetary Basis  
For the Fiscal Year Ended June 30, 2018

	Total Brought Forward Ex. E-1b	Nonpublic Textbooks	Title I Part A	Title II, Part A Teacher & Principal Training & Recruiting	NJ Safety Award	Total Carried Forward
REVENUES:						
Federal sources	\$ 407,396		\$ 125,140	\$ 26,592		\$ 559,128
State sources	30,552	\$ 7,295				37,847
Local sources					\$ 4,101	4,101
Total revenues	<u>\$ 437,948</u>	<u>\$ 7,295</u>	<u>\$ 125,140</u>	<u>\$ 26,592</u>	<u>\$ 4,101</u>	<u>\$ 601,076</u>
EXPENDITURES:						
Instruction:						
Salaries of teachers	\$ 126,199			\$ 20,185		\$ 146,384
Other salaries for instruction	74,683		\$ 125,140			199,823
Purchased educational services	13,289					13,289
General supplies	4,981				\$ 4,101	9,082
Tuition	77,870					77,870
Textbooks		\$ 7,295				7,295
Total instruction	<u>297,022</u>	<u>7,295</u>	<u>125,140</u>	<u>20,185</u>	<u>4,101</u>	<u>453,743</u>
Support services:						
Salaries	85,000					85,000
Personal services - employee benefits	55,926			6,407		62,333
Total support services	<u>140,926</u>			<u>6,407</u>		<u>147,333</u>
Total expenditures	<u>\$ 437,948</u>	<u>\$ 7,295</u>	<u>\$ 125,140</u>	<u>\$ 26,592</u>	<u>\$ 4,101</u>	<u>\$ 601,076</u>

MANTUA TOWNSHIP SCHOOL DISTRICT  
Special Revenue Fund  
Combining Schedule of Program Revenues and Expenditures - Budgetary Basis  
For the Fiscal Year Ended June 30, 2018

	Nonpublic Auxiliary Services		Nonpublic Technology	Nonpublic Nursing Services	IDEA-Part B - Basic	IDEA Preschool	Total Carried Forward
	Compensatory Education	Transportation					
REVENUES:							
Federal sources					\$ 376,682	\$ 30,714	\$ 407,396
State sources	\$ 10,718	\$ 1,564	\$ 4,981	\$ 13,289			30,552
Total revenues	\$ 10,718	\$ 1,564	\$ 4,981	\$ 13,289	\$ 376,682	\$ 30,714	\$ 437,948
EXPENDITURES:							
Instruction:							
Salaries of teachers					\$ 102,885	\$ 23,314	\$ 126,199
Other salaries for instruction					74,683		74,683
Purchased educational services				\$ 13,289			13,289
General supplies			\$ 4,981				4,981
Tuition	\$ 10,718	\$ 1,564			65,588		77,870
Total instruction	10,718	1,564	4,981	13,289	243,156	23,314	297,022
Support services:							
Salaries					85,000		85,000
Personal services - employee benefits					48,526	7,400	55,926
Total support services					133,526	7,400	140,926
Total expenditures	\$ 10,718	\$ 1,564	\$ 4,981	\$ 13,289	\$ 376,682	\$ 30,714	\$ 437,948

## PROPRIETARY FUNDS

MANTUA TOWNSHIP SCHOOL DISTRICT  
Enterprise Funds  
Combining Schedule of Net Position  
For the Fiscal Year Ended June 30, 2018

	Business-type Activities		Totals	
	Food Service Fund	Latchkey Program	FY 2018	FY 2017
<b>ASSETS</b>				
Current assets:				
Cash and cash equivalents	\$ 107,884	\$ 224,601	\$ 332,485	\$ 456,304
Accounts receivable:				
State	274		274	232
Federal	8,433		8,433	8,133
Other		886	886	1,042
Inventory	11,051		11,051	11,021
Total current assets	<u>127,642</u>	<u>225,487</u>	<u>353,129</u>	<u>476,732</u>
Non-current assets				
Machinery and equipment	406,270	8,299	414,569	396,750
Less: accumulated depreciation	(394,118)	(484)	(394,602)	(392,779)
Total non-current assets	<u>12,152</u>	<u>7,815</u>	<u>19,967</u>	<u>3,971</u>
Total assets	<u>139,794</u>	<u>233,302</u>	<u>373,096</u>	<u>480,703</u>
<b>LIABILITIES AND NET POSITION</b>				
Current liabilities:				
Accounts payable	416		416	37,554
Compensated absences	21,397		21,397	22,140
Total current liabilities	<u>21,813</u>		<u>21,813</u>	<u>59,694</u>
Net Position:				
Invested in capital assets, net of related debt	12,152	7,815	19,967	3,971
Unrestricted	105,829	225,487	331,316	417,038
Total net position	<u>\$ 117,981</u>	<u>\$ 233,302</u>	<u>\$ 351,283</u>	<u>\$ 421,009</u>

MANTUA TOWNSHIP SCHOOL DISTRICT  
Enterprise Funds  
Combining Schedule of Revenues, Expenses, and Changes in Fund Net Position  
For the Fiscal Year Ended June 30, 2018

	Business-type Activities		Totals	
	Food Service Fund	Latchkey Program	FY 2018	FY 2017
<b>OPERATING REVENUES:</b>				
Local sources:				
Daily sales - reimbursable programs:	\$ 144,530		\$ 144,530	\$ 136,476
Daily sales - non-reimbursable programs	84,797		84,797	93,907
Special function/miscellaneous	31		31	
Tuition		\$ 442,257	442,257	389,288
<b>Total operating revenue</b>	<b>229,358</b>	<b>442,257</b>	<b>671,615</b>	<b>619,671</b>
<b>OPERATING EXPENSES:</b>				
Salaries	153,505	402,672	556,177	417,017
Employee benefits	11,433	30,313	41,746	31,959
Supplies and materials	34,745	56,820	91,565	59,432
Purchased property services	4,269		4,269	3,522
Cleaning, repair and maintenance services	10,619		10,619	5,544
Depreciation	1,339	484	1,823	655
Cost of sales - reimbursable program	144,121		144,121	119,647
Cost of sales - non-reimbursable program	38,962		38,962	43,070
Miscellaneous other expenses	4,613	27,384	31,997	5,807
<b>Total operating expenses</b>	<b>403,606</b>	<b>517,673</b>	<b>921,279</b>	<b>686,653</b>
<b>Operating income (loss)</b>	<b>(174,248)</b>	<b>(75,416)</b>	<b>(249,664)</b>	<b>(66,982)</b>
<b>NON-OPERATING REVENUES:</b>				
State sources:				
National school lunch program - state	4,325		4,325	3,813
Federal sources:				
National school lunch program	119,250		119,250	118,126
Breakfast program	17,677		17,677	10,163
Food distribution program	32,112		32,112	35,788
Capital contributions for fixed assets	6,574		6,574	
<b>Total non-operating revenues (expenses)</b>	<b>179,938</b>		<b>179,938</b>	<b>167,890</b>
<b>Net income (loss) before contributions</b>	<b>5,690</b>	<b>(75,416)</b>	<b>(69,726)</b>	<b>100,908</b>
<b>Total net position - July 1</b>	<b>112,291</b>	<b>308,718</b>	<b>421,009</b>	<b>320,101</b>
<b>Total net position - June 30</b>	<b>\$ 117,981</b>	<b>\$ 233,302</b>	<b>\$ 351,283</b>	<b>\$ 421,009</b>

MANTUA TOWNSHIP SCHOOL DISTRICT  
Enterprise Funds  
Combining Schedule of Cash Flows  
For the Fiscal Year Ended June 30, 2018

	Business-type Activities		Totals	
	Food Service Fund	Latchkey Program	FY 2018	FY 2017
Cash flows from operating activities:				
Receipts from customers	\$ 229,514	\$ 442,257	\$ 671,771	\$ 621,208
Payments to suppliers	(204,846)	(121,743)	(326,589)	(203,972)
Payments to employees	(154,247)	(402,672)	(556,919)	(431,126)
Payments for employee benefits	(11,433)	(30,313)	(41,746)	(31,959)
Net cash provided (used) by operating activities	<u>(141,012)</u>	<u>(112,471)</u>	<u>(253,483)</u>	<u>(45,849)</u>
Cash flows from non-capital financing activities:				
Cash received from state & federal reimbursements	140,909		140,909	129,997
Net cash provided by non-capital financing activities	<u>140,909</u>		<u>140,909</u>	<u>129,997</u>
Cash flows from investing activities:				
Capital expenditures	(2,946)	(8,299)	(11,245)	
Net cash provided by investing activities	<u>(2,946)</u>	<u>(8,299)</u>	<u>(11,245)</u>	
Net increase in cash and cash equivalents	(3,049)	(120,770)	(123,819)	84,148
Cash and cash equivalents - July 1	110,933	345,371	456,304	372,156
Cash and cash equivalents - June 30	<u>\$ 107,884</u>	<u>\$ 224,601</u>	<u>\$ 332,485</u>	<u>\$ 456,304</u>
Reconciliation of operating income (loss) to net cash provided (used) by operating activities:				
Operating income (loss)	\$ (174,248)	\$ (75,416)	\$ (249,664)	\$ (66,982)
Adjustments to reconcile operating income (loss) to cash provided (used) by operating activities:				
Depreciation	1,339	484	1,823	655
Food distribution program	32,112		32,112	35,788
Change in assets and liabilities:				
(Increase) decrease in inventory	(30)		(30)	(3,387)
(Increase) decrease in accounts receivable	156		156	1,537
Increase (decrease) in accounts payable	401	(37,539)	(37,138)	648
Increase (decrease) in compensated absences	(742)		(742)	(14,108)
	<u>\$ (141,012)</u>	<u>\$ (112,471)</u>	<u>\$ (253,483)</u>	<u>\$ (45,849)</u>

MANTUA TOWNSHIP SCHOOL DISTRICT  
Internal Service Fund  
Combining Schedule of Net Position  
For the Fiscal Year Ended June 30, 2018

	Related Services FY 2018	<u>Totals</u> <u>FY 2017</u>
<b>ASSETS</b>		
Current assets:		
Cash and cash equivalents	\$ 57,777	\$ 52,030
Total current assets	<u>\$ 57,777</u>	<u>\$ 52,030</u>
<b>LIABILITIES AND NET POSITION</b>		
Net position:		
Unrestricted	\$ 57,777	\$ 52,030
Total net position	<u>\$ 57,777</u>	<u>\$ 52,030</u>



MANTUA TOWNSHIP SCHOOL DISTRICT  
Internal Service Fund  
Combining Schedule of Revenues, Expenses, and Changes in Fund Net Position  
For the Fiscal Year Ended June 30, 2018

	Related Services FY 2018	<u>Totals</u> <u>FY 2017</u>
OPERATING REVENUES:		
Local sources:		
Other charges and fees	\$ 83,575	\$ 82,298
Total operating revenue	<u>83,575</u>	<u>82,298</u>
OPERATING EXPENSES:		
Salaries	<u>77,828</u>	<u>76,328</u>
Total operating expenses	<u>77,828</u>	<u>76,328</u>
Operating income (loss)	<u>5,747</u>	<u>5,970</u>
Net income (loss)	5,747	5,970
Total net position - July 1	52,030	46,060
Total net position - June 30	<u><u>\$ 57,777</u></u>	<u><u>\$ 52,030</u></u>

MANTUA TOWNSHIP SCHOOL DISTRICT  
Internal Service Fund  
Combining Schedule of Cash Flows  
For the Fiscal Year Ended June 30, 2018

	Related Services FY 2018	Totals FY 2017
Cash flows from operating activities:		
Receipts from customers	\$ 83,575	\$ 82,298
Payments to employees	(77,828)	(76,328)
Net cash provided (used) by operating activities	5,747	5,970
Net increase in cash and cash equivalents	5,747	5,970
Cash and cash equivalents - July 1	52,030	46,060
Cash and cash equivalents - June 30	\$ 57,777	\$ 52,030
Reconciliation of operating income (loss) to net cash provided (used) by operating activities:		
Operating income (loss)	\$ 5,747	\$ 5,970
	\$ 5,747	\$ 5,970

## **FIDUCIARY FUNDS**

MANTUA TOWNSHIP SCHOOL DISTRICT  
Combining Statement of Fiduciary Net Position  
For the Fiscal Year Ended June 30, 2018

	Scholarship Trust Fund	Agency Funds	Totals	
			FY 2018	FY 2017
<b>ASSETS</b>				
Cash and cash equivalents	\$ 1,121	\$ 54,861	\$ 55,982	\$ 60,071
Total assets	<u>\$ 1,121</u>	<u>54,861</u>	<u>55,982</u>	<u>60,071</u>
<b>LIABILITIES</b>				
Payroll deductions and withholdings		8,063	8,063	4,824
Due to student groups		36,718	36,718	44,097
Interfund payables:				
General fund		10,080	10,080	10,080
Total liabilities		<u>54,861</u>	<u>54,861</u>	<u>59,001</u>
<b>NET POSITION</b>				
Unreserved	\$ 1,121		1,121	1,070
Total net position	<u>\$ 1,121</u>		<u>\$ 1,121</u>	<u>\$ 1,070</u>

## EXHIBIT H-2

MANTUA TOWNSHIP SCHOOL DISTRICT  
Combining Statement of Changes in Fiduciary Net Position  
For the Fiscal Year Ended June 30, 2018

	Scholarship Trust Fund	Totals	
		FY 2018	FY 2017
ADDITIONS:			
Contributions:			
Other	\$ 250	\$ 250	
	<u>250</u>	<u>250</u>	
Investment earnings:			
Interest	1	1	2
Total additions	<u>251</u>	<u>251</u>	<u>2</u>
DEDUCTIONS:			
Scholarship payments	200	200	200
Change in net position	<u>51</u>	<u>51</u>	<u>(198)</u>
Net position - beginning of year	1,070	1,070	1,268
Net position - end of year	<u>\$ 1,121</u>	<u>\$ 1,121</u>	<u>\$ 1,070</u>

## EXHIBIT H-3

MANTUA TOWNSHIP SCHOOL DISTRICT  
Student Activity Agency Fund  
Schedule of Receipts and Disbursements  
For the Fiscal Year Ended June 30, 2018

	Balance July 1, 2017	Cash Receipts	Cash Disbursements	Balance June 30, 2018
ACTIVITIES:				
J. Mason Tomlin	\$ 25,476	\$ 26,447	\$ 48,560	\$ 3,363
Centre City	9,732	15,741	16,186	9,287
Sewell	8,889	11,733	11,922	8,700
District-wide		17,321	1,953	15,368
	<u>\$ 44,097</u>	<u>\$ 71,242</u>	<u>\$ 78,621</u>	<u>\$ 36,718</u>

MANTUA TOWNSHIP SCHOOL DISTRICT  
 Payroll Agency Fund  
 Schedule of Receipts and Disbursements  
 For the Fiscal Year Ended June 30, 2018

	Balance July 1, 2017	Additions	Deletions	Balance June 30, 2018
<b>ASSETS</b>				
Cash and cash equivalents	\$ 14,904	\$ 7,468,758	\$ 7,465,519	\$ 18,143
Total assets	<u>\$ 14,904</u>	<u>\$ 7,468,758</u>	<u>\$ 7,465,519</u>	<u>\$ 18,143</u>
<b>LIABILITIES</b>				
Employees' net pay		\$ 1,302,988	\$ 1,302,988	
Payroll deductions and withholdings	\$ 4,824	6,165,543	6,162,304	\$ 8,063
Interfund payable	10,080	227	227	10,080
Total liabilities	<u>\$ 14,904</u>	<u>\$ 7,468,758</u>	<u>\$ 7,465,519</u>	<u>\$ 18,143</u>

## **LONG-TERM DEBT**

MANTUA TOWNSHIP SCHOOL DISTRICT  
 Schedule of Serial Bonds  
 June 30, 2018

Issue	Date of Issue	Amount of Issue	Annual Maturities		Interest Rate	Balance July 1, 2017	Refunded/ Issued	Retired	Balance June 30, 2018
			Date	Amount					
Refunding Bonds of 2011	12/08/11	\$ 7,580,000	03/01/19	\$ 895,000	4.721%	\$ 2,625,000	None	\$ 915,000	\$ 1,710,000
			03/01/20	815,000	5.000%				



MANTUA TOWNSHIP SCHOOL DISTRICT  
 Budgetary Comparison Schedule  
 Debt Service Fund  
 For the Fiscal Year Ended June 30, 2018

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Positive (Negative) Final to Actual
REVENUES:					
Local sources:					
Local tax levy	\$ 680,038		\$ 680,038	\$ 680,038	
State sources:					
Debt service aid type II	354,562		354,562	354,562	
Total revenues	<u>1,034,600</u>		<u>1,034,600</u>	<u>1,034,600</u>	
EXPENDITURES:					
Regular debt service:					
Interest	119,600		119,600	119,600	
Redemption of principal	915,000		915,000	915,000	
Total regular debt service	<u>1,034,600</u>		<u>1,034,600</u>	<u>1,034,600</u>	
Total expenditures	<u>1,034,600</u>		<u>1,034,600</u>	<u>1,034,600</u>	

**STATISTICAL SECTION  
(UNAUDITED)**

**MANTUA TOWNSHIP SCHOOL DISTRICT  
STATISTICAL SECTION**

<b>Contents</b>	<b>Page</b>
<b>Financial Trends</b> These schedules contain trend information to help the reader understand how the District's financial performance and well-being have changed over time.	109-114
<b>Revenue Capacity</b> These schedules contain information to help the reader assess the District's most significant local revenue source, the property tax.	115-118
<b>Debt Capacity</b> These schedules present information to help the reader assess the affordability of the District's current levels of outstanding debt and the District's ability to issue additional debt in the future.	119-122
<b>Demographic and Economic Information</b> These schedules offer demographic and economic indicators to help the reader understand the environment within which the District's financial activities take place.	123-124
<b>Operating Information</b> These schedules contain service and infrastructure data to help the reader understand how the information in the District's financial report relates to the services the District provides and the activities it performs.	125-129

MANTUA TOWNSHIP SCHOOL DISTRICT  
 Net Position By Component  
 Last Ten Fiscal Years  
 For the Fiscal Year Ended June 30, 2018  
 Unaudited

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Governmental activities										
Invested in capital assets, net of related debt	\$ 11,049,759	\$ 11,828,652	\$ 12,614,208	\$ 13,136,960	\$ 13,771,147	\$ 14,640,335	\$ 15,278,865	\$ 15,744,806	\$ 16,029,625	\$ 16,634,634
Restricted	309,681	336,546	431,307	887,236	1,149,870	644,023	750,814	1,337,538	1,689,752	1,961,412
Unrestricted	(519,697)	(777,544)	(423,882)	(673,857)	(710,644)	(397,104)	(6,516,886)	(6,921,781)	(67,143,415)	(69,932,035)
Total governmental activities net position	<u>\$ 10,839,743</u>	<u>\$ 11,387,654</u>	<u>\$ 12,621,633</u>	<u>\$ 13,350,339</u>	<u>\$ 14,210,373</u>	<u>\$ 14,887,254</u>	<u>\$ 9,512,793</u>	<u>\$ 10,160,563</u>	<u>\$ (49,424,038)</u>	<u>\$ (51,335,989)</u>
Business-type activities										
Invested in capital assets, net of related debt	\$ 33,643	\$ 25,650	\$ 24,892	\$ 21,064	\$ 7,225	\$ 3,134	\$ 1,714	\$ 4,626	\$ 3,971	\$ 19,967
Unrestricted	134,429	130,923	210,259	239,489	207,907	193,313	228,660	315,475	417,038	331,316
Total business-type activities net position	<u>\$ 168,072</u>	<u>\$ 156,573</u>	<u>\$ 235,151</u>	<u>\$ 260,553</u>	<u>\$ 215,132</u>	<u>\$ 196,447</u>	<u>\$ 230,374</u>	<u>\$ 320,101</u>	<u>\$ 421,009</u>	<u>\$ 351,283</u>
District-wide										
Invested in capital assets, net of related debt	\$ 11,083,402	\$ 11,854,302	\$ 12,639,100	\$ 13,158,024	\$ 13,778,372	\$ 14,643,469	\$ 15,280,579	\$ 15,749,432	\$ 16,033,596	\$ 16,654,601
Restricted	309,681	336,546	431,307	887,236	1,149,870	644,023	750,814	1,337,538	1,689,752	1,961,412
Unrestricted	(385,268)	(646,621)	(213,623)	(434,368)	(502,737)	(203,791)	(6,288,226)	(6,606,306)	(66,726,377)	(69,600,719)
	<u>\$ 11,007,815</u>	<u>\$ 11,544,227</u>	<u>\$ 12,856,784</u>	<u>\$ 13,610,892</u>	<u>\$ 14,425,505</u>	<u>\$ 15,083,701</u>	<u>\$ 9,743,167</u>	<u>\$ 10,480,664</u>	<u>\$ (49,003,029)</u>	<u>\$ (50,984,706)</u>

MANTUA TOWNSHIP SCHOOL DISTRICT  
 Changes In Net Assets/Net Position  
 Last Ten Fiscal Years  
 For the Fiscal Year Ended June 30, 2018  
 Unaudited

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
<b>EXPENSES:</b>										
Governmental activities:										
Instruction:										
Regular	\$ 5,288,988	\$ 5,587,824	\$ 4,842,731	\$ 4,953,349	\$ 4,889,701	\$ 5,066,941	\$ 5,634,951	\$ 5,335,790	\$ 5,242,127	\$ 5,335,334
Special education	2,728,714	2,858,615	2,678,462	2,884,883	2,934,866	2,977,078	3,040,232	3,021,984	3,197,538	3,165,392
Other special education	539,714	631,131	639,737	979,109	865,581	892,729	899,205	977,692	840,861	995,189
Other instruction	24,207	25,728	23,010	25,680	27,558	38,082	39,950	43,717	55,164	59,876
Support services:										
Tuition		135,305	277,556	70,221						
Student and instruction and related services	1,899,205	1,899,942	1,729,085	1,765,268	1,888,699	1,980,664	1,959,900	2,120,664	2,022,595	2,040,551
General administration	393,405	343,445	326,272	369,843	398,969	393,533	378,003	383,830	414,145	404,896
School administrative services	757,711	826,899	738,464	736,617	710,083	734,176	714,276	714,895	787,267	708,063
Central services	194,727	134,749	178,605	194,168	186,202	153,580	204,758	219,780	214,941	248,830
Administrative information technology	133,053	170,371	193,570	176,294	156,603	170,226	123,971	168,687	157,593	196,050
Plant operations and maintenance	1,601,315	1,557,647	1,572,575	1,553,622	1,581,753	1,575,484	1,736,359	1,590,091	1,691,019	1,895,363
Pupil transportation	701,528	1,039,964	836,541	1,106,707	970,675	945,874	888,883	723,337	875,736	834,215
Employee benefits	4,210,128	4,605,251	4,709,802	5,081,005	5,401,156	5,632,643	5,906,225	6,433,133	7,381,027	9,582,240
Interest on long-term debt	639,688	573,537	505,788	299,776	238,165	207,756	168,557	129,457	93,331	67,440
Capital outlay	790			52,015	12,008	44,364				
Transfer to charter school				14,144					15,894	15,894
Unallocated depreciation	640,943	623,822	618,514	620,792	648,864	665,946	680,235	685,861	691,660	680,889
Total governmental activities expenses	19,754,116	21,014,230	19,870,712	20,883,493	20,910,883	21,479,076	22,375,505	22,548,918	23,680,898	26,230,222
Business-type activities:										
Food service	407,876	378,126	348,008	361,034	381,728	356,853	352,372	309,950	328,473	403,606
Childcare	316,402	354,111	298,792	308,492	284,346	291,810	312,397	352,368	358,180	517,673
Total business-type activities expense	724,278	732,237	646,800	669,526	666,074	648,663	664,769	662,318	686,653	921,279
Total District expenses	\$ 20,478,394	\$ 21,746,467	\$ 20,517,512	\$ 21,553,019	\$ 21,576,957	\$ 22,127,739	\$ 23,040,274	\$ 23,211,236	\$ 24,367,551	\$ 27,151,501
<b>PROGRAM REVENUES:</b>										
Governmental activities:										
Charges for services										
Operating grants and contributions:					\$ 28,175	\$ 119,585	\$ 119,265	\$ 82,109	\$ 82,298	\$ 83,575
Instruction (special education)	\$ 600,489	\$ 634,793	\$ 596,514	\$ 523,779	488,241	551,605	546,779	425,169	505,608	465,831
Student & instructional related services	1,979	58,358	62,919	35,428	71,967	61,908	62,742	169,875	113,161	85,000
Employee benefits	21,354	39,545	57,328	22,856	22,753	22,352	37,799	62,717	58,739	62,333
Capital outlay					11,817					
Total governmental activities program revenues	623,822	732,696	716,761	582,063	622,953	755,450	766,585	739,870	759,806	696,739

MANTUA TOWNSHIP SCHOOL DISTRICT  
Changes In Net Assets/Net Position  
Last Ten Fiscal Years  
For the Fiscal Year Ended June 30, 2018  
Unaudited

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Business-type activities:										
Charges for services:										
Food service	273,794	267,662	238,916	229,876	192,253	182,314	193,868	211,920	230,383	229,358
Childcare	315,636	311,725	348,765	322,445	295,488	312,952	361,102	393,735	389,288	442,257
Operating grants and contributions	126,008	140,492	134,627	142,607	134,353	134,712	139,126	146,390	167,890	179,938
Total business-type activities program revenues	715,438	719,879	722,308	694,928	622,094	629,978	694,096	752,045	787,561	851,553
Total District program revenue	<u>\$ 1,339,260</u>	<u>\$ 1,452,575</u>	<u>\$ 1,439,069</u>	<u>\$ 1,276,991</u>	<u>\$ 1,245,047</u>	<u>\$ 1,385,428</u>	<u>\$ 1,460,681</u>	<u>\$ 1,491,915</u>	<u>\$ 1,547,367</u>	<u>\$ 1,548,292</u>
Net (expense) revenue										
Governmental activities	\$ (19,130,294)	\$ (20,281,534)	\$ (19,153,951)	\$ (20,301,430)	\$ (20,287,930)	\$ (20,723,626)	\$ (21,608,920)	\$ (21,809,048)	\$ (22,921,092)	\$ (25,533,483)
Business-type activities	(8,840)	(12,358)	75,508	25,402	(43,980)	(18,685)	29,327	89,727	100,908	(69,726)
Total District-wide net expense	<u>\$ (19,139,134)</u>	<u>\$ (20,293,892)</u>	<u>\$ (19,078,443)</u>	<u>\$ (20,276,028)</u>	<u>\$ (20,331,910)</u>	<u>\$ (20,742,311)</u>	<u>\$ (21,579,593)</u>	<u>\$ (21,719,321)</u>	<u>\$ (22,820,184)</u>	<u>\$ (25,603,209)</u>
General revenues and other changes in net position										
Governmental activities										
Property taxes levied for government purposes	\$ 10,441,242	\$ 10,858,890	\$ 11,011,650	\$ 11,360,778	\$ 11,587,993	\$ 11,954,753	\$ 12,193,848	\$ 12,438,869	\$ 12,686,478	\$ 12,940,208
Taxes levied for debt service	1,147,034	1,150,986	1,249,379	874,885	778,605	843,305	789,510	753,884	718,654	680,038
Unrestricted grants and contributions	8,242,865	8,509,698	7,720,280	8,144,625	8,315,776	8,097,381	8,416,642	8,736,927	9,036,353	9,450,816
Tuition charges	204,781	247,308	326,089	477,270	298,258	434,411	394,134	456,516	218,354	346,577
Investment earnings	22,725	18,456	15,797	7,178	7,342	4,783	4,403	4,600	4,941	5,897
Miscellaneous income	31,652	44,107	64,735	165,400	159,990	65,874	36,790	66,022	46,849	197,996
Transfers							(4,600)			
Total governmental activities	<u>20,090,299</u>	<u>20,829,445</u>	<u>20,387,930</u>	<u>21,030,136</u>	<u>21,147,964</u>	<u>21,400,507</u>	<u>21,830,727</u>	<u>22,456,818</u>	<u>22,711,629</u>	<u>23,621,532</u>
Business-type activities										
Investment earnings	2,531	859								
Other			3,070		(1,441)					
Transfers							4,600			
Total business-type activities	<u>2,531</u>	<u>859</u>	<u>3,070</u>		<u>(1,441)</u>		<u>4,600</u>			
Total District-wide	<u>\$ 20,092,830</u>	<u>\$ 20,830,304</u>	<u>\$ 20,391,000</u>	<u>\$ 21,030,136</u>	<u>\$ 21,146,523</u>	<u>\$ 21,400,507</u>	<u>\$ 21,835,327</u>	<u>\$ 22,456,818</u>	<u>\$ 22,711,629</u>	<u>\$ 23,621,532</u>
Change in net assets/position										
Governmental activities	\$ 960,005	\$ 547,911	\$ 1,233,979	\$ 728,706	\$ 860,034	\$ 676,881	\$ 221,807	\$ 647,770	\$ (209,463)	\$ (1,911,951)
Business-type activities	(6,309)	(11,499)	78,578	25,402	(45,421)	(18,685)	33,927	89,727	100,908	(69,726)
Total District	<u>\$ 953,696</u>	<u>\$ 536,412</u>	<u>\$ 1,312,557</u>	<u>\$ 754,108</u>	<u>\$ 814,613</u>	<u>\$ 658,196</u>	<u>\$ 255,734</u>	<u>\$ 737,497</u>	<u>\$ (108,555)</u>	<u>\$ (1,981,677)</u>

MANTUA TOWNSHIP SCHOOL DISTRICT  
Fund Balances - Governmental Funds  
Last Ten Fiscal Years  
For the Fiscal Year Ended June 30, 2018  
Unaudited

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
General fund:										
Reserved	\$ 713,707	\$ 590,901								
Unreserved	(253,851)	(265,300)								
Restricted			\$ 431,306	\$ 622,616	\$ 1,115,278	\$ 644,023	\$ 750,814	\$ 1,051,143	\$ 1,185,062	\$ 1,700,394
Assigned			448,570	468,656	337,107	631,472	177,002	286,395	504,690	261,018
Unrestricted			(134,262)	(176,993)	(232,470)	(230,117)	(225,415)	(235,956)	(230,234)	(214,532)
Total general fund	<u>\$ 459,856</u>	<u>\$ 325,601</u>	<u>\$ 745,614</u>	<u>\$ 914,279</u>	<u>\$ 1,219,915</u>	<u>\$ 1,045,378</u>	<u>\$ 702,401</u>	<u>\$ 1,101,582</u>	<u>\$ 1,459,518</u>	<u>\$ 1,746,880</u>
All other governmental funds:										
Restricted										
Unrestricted, reported in:										
Special revenue fund										
Debt service fund		\$ 1	\$ 1	\$ 13,370	\$ 13,368	\$ 13,368	\$ 13,368			
Total all other governmental funds		<u>\$ 1</u>	<u>\$ 1</u>	<u>\$ 13,370</u>	<u>\$ 13,368</u>	<u>\$ 13,368</u>	<u>\$ 13,368</u>			

MANTUA TOWNSHIP SCHOOL DISTRICT  
 Changes in Fund Balances - Governmental Funds  
 Last Ten Fiscal Years  
 Unaudited

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
<b>REVENUES:</b>										
Tax levy	\$ 11,588,276	\$ 12,009,876	\$ 12,261,029	\$ 12,235,663	\$ 12,366,598	\$ 12,798,058	\$ 12,983,358	\$ 13,192,753	\$ 13,405,132	\$ 13,620,246
Tuition charges	204,781	247,308	326,089	477,270	298,258	434,411	394,134	456,516	218,354	346,577
Interest earnings	22,725	18,456	15,797	7,178	7,342	4,783	4,403	4,600	4,941	5,897
Miscellaneous	31,652	44,107	64,735	165,400	163,815	65,874	36,790	78,165	50,115	202,097
State sources	8,370,103	7,674,516	7,783,972	8,000,665	8,386,048	8,147,918	8,453,175	8,809,540	9,093,019	9,460,466
Federal sources	496,584	1,567,878	653,069	726,023	520,681	585,328	610,787	573,005	617,576	599,413
Total revenue	20,714,121	21,562,141	21,104,691	21,612,199	21,742,742	22,036,372	22,482,647	23,114,579	23,389,137	24,234,696
<b>EXPENDITURES:</b>										
Instruction:										
Regular	5,278,018	5,501,889	4,856,422	4,985,839	4,871,991	5,060,593	5,613,728	5,355,375	5,215,899	5,337,316
Special	2,720,059	2,898,351	2,664,262	2,875,313	2,903,643	2,956,847	3,038,268	3,022,457	3,199,450	3,172,835
Other	560,144	612,373	649,577	951,309	854,998	890,181	903,008	916,385	760,276	905,411
School sponsored/other instructional	24,207	25,728	23,010	25,680	27,558	38,082	39,950	43,717	55,164	59,876
Undistributed:										
Student & instruction related services	1,901,680	2,005,980	2,008,796	1,844,184	1,838,093	1,854,507	1,887,606	2,113,140	2,042,932	2,033,479
General administration	389,610	339,805	326,192	369,643	395,504	393,659	386,893	388,853	397,822	402,271
School administration	756,696	818,466	743,744	742,647	707,281	730,529	711,256	716,615	788,735	723,708
Central administration	194,457	135,801	177,805	192,908	184,375	152,275	203,633	220,658	213,703	247,120
Administration information technology	132,306	167,226	193,090	176,094	155,531	177,463	133,520	168,124	156,648	204,356
Operations & maintenance of plant services	1,750,223	1,579,480	1,587,441	1,551,178	1,580,732	1,665,843	1,888,532	1,675,563	1,707,951	2,138,123
Student transportation	698,267	1,036,703	833,280	1,103,446	963,558	941,203	885,027	716,220	871,880	824,498
Employee benefits	4,215,528	4,614,851	4,709,802	5,081,005	5,401,156	5,632,643	5,829,765	6,180,241	6,511,497	6,745,618
Capital outlay	70,777	31,205	10,469	199,106	308,688	490,102	98,688	51,100		102,229
Debt service expenditures:										
Principal	1,335,000	1,355,000	1,395,000	1,020,000	955,000	980,000	980,000	965,000	950,000	915,000
Interest	639,688	573,537	505,788	297,669	289,000	260,350	221,150	181,950	143,350	119,600
Transfer of funds to charter school				14,144					15,894	15,894
Total expenditures	20,666,660	21,696,395	20,684,678	21,430,165	21,437,108	22,224,277	22,821,024	22,715,398	23,031,201	23,947,334
Excess (deficiency of revenues over (under) expenditures	47,461	(134,254)	420,013	182,034	305,634	(187,905)	(338,377)	399,181	357,936	287,362
Other financing sources (uses)										
Refunding bond proceeds				7,580,000						
Bond principal paid from refunding bonds				(7,960,000)						
Costs of issuance				(91,457)						
Premium on refunding bonds				471,457						
Transfers out - food Service							(4,600)			
Total other financing sources (uses)							(4,600)			
Net change in fund balance	\$ 47,461	\$ (134,254)	\$ 420,013	\$ 182,034	\$ 305,634	\$ (187,905)	\$ (342,977)	\$ 399,181	\$ 357,936	\$ 287,362
Debt service as a percentage of noncapital expenditures	9.59%	8.90%	9.19%	6.21%	5.89%	5.71%	5.29%	5.06%	4.75%	4.34%

Source: District records



MANTUA TOWNSHIP SCHOOL DISTRICT  
General Fund Other Local Revenue by Source  
Last Ten Fiscal Years  
Unaudited

Fiscal Year Ended June 30,	Insurance Dividends	Facility Rentals	Restricted Miscellaneous	Miscellaneous	Prior Year Refunds	Other Local	Annual Totals
2009	\$ 16,999			\$ 2,343	\$ 12,310		\$ 31,652
2010	7,385	12,775	\$ 520	9,289	14,138		44,107
2011		15,640	1,012	5,974	42,109		64,735
2012		12,700	845	370	76,188	\$ 75,297	165,400
2013		15,600		3,192	62,028	79,170	159,990
2014		17,895		431	47,548		65,874
2015		19,960		1,724	15,106		36,790
2016		30,765		1,824	33,433		66,022
2017		29,915		228	16,706		46,849
2018		28,725		97,220	72,051		197,996
	<u>\$ 24,384</u>	<u>\$ 183,975</u>	<u>\$ 2,377</u>	<u>\$ 122,595</u>	<u>\$ 391,617</u>	<u>\$ 154,467</u>	<u>\$ 879,415</u>

Source: District records

MANTUA TOWNSHIP SCHOOL DISTRICT  
 Assessed Value and Estimated Actual Value of Taxable Property  
 Last Ten Fiscal Years  
 Unaudited

Fiscal Year Ended June 30,	Vacant Land	Residential	Farm Reg.	Q Farm	Commercial	Industrial	Apartment	Total Assessed Value	Public Utility	Net Valuation Taxable	Estimated Actual (County Equalized Value)	Total Direct School Tax Rate
2009	17,614,100	636,102,700	14,432,000	1,236,400	74,828,500	7,217,800	1,672,000	753,103,500	2,307,158	755,410,658	1,486,736,190	1.5340
2010	16,329,000	644,079,700	14,380,700	1,225,800	78,278,400	7,187,200	1,672,000	763,152,800	2,246,773	765,399,573	1,556,819,257	1.5690
2011	13,462,900	646,079,800	14,473,400	1,230,900	83,909,100	5,845,300	1,672,000	766,673,400	2,261,469	768,934,869	1,564,958,971	1.5950
2012	12,371,200	650,155,200	14,066,000	1,209,800	84,685,900	5,612,300	1,672,000	769,772,400	2,126,051	771,898,451	1,519,056,575	1.4710
2013	20,729,200	1,097,392,800	26,728,600	1,677,400	185,562,100	13,942,400	2,980,000	1,349,012,500	3,863,440	1,352,875,940	1,462,268,545	0.9780
2014	22,472,300	1,094,921,600	26,702,400	2,182,700	171,412,300	11,356,300	2,935,200	1,331,982,800	3,112,020	1,335,094,820	1,380,967,667	0.9590
2015	24,093,800	1,098,246,900	25,239,000	1,606,900	169,010,200	11,086,200	2,935,200	1,332,218,200	2,453,312	1,334,671,512	1,370,664,830	0.9730
2016	22,212,800	1,103,487,500	22,332,500	1,600,100	164,595,800	10,801,900	2,935,200	1,327,965,800	2,514,259	1,330,480,059	1,366,097,416	0.9920
2017	19,704,800	1,100,198,000	23,317,800	1,645,700	163,360,300	10,709,000	2,933,400	1,321,869,000	2,504,124	1,324,373,124	1,351,418,338	1.0120
2018	19,105,000	1,106,029,200	22,063,800	1,606,200	162,860,500	12,486,500	2,933,400	1,327,084,600	2,410,907	1,329,495,507	1,392,205,060	1.0250

Source: Gloucester County Board of Taxation - Abstract of Ratables.

MANTUA TOWNSHIP SCHOOL DISTRICT  
 Direct and Overlapping Property Tax Rates  
 Per \$100 of Assessed Valuation  
 Last Ten Fiscal Years  
 Unaudited

Fiscal Year Ended June 30,	Basic Rate	General Obligation Debt Service	Total Direct School Tax Rate	Overlapping Rates					Total Direct & Overlapping Tax Rate
				Township of Mantua	Fire District	Local Open Space	Regional School	Gloucester County	
2009	1.382	0.152	1.534	0.864	0.097	0.020	1.101	1.165	4.781
2010	1.414	0.155	1.569	0.919	0.100	0.020	1.094	1.206	4.908
2011	1.432	0.163	1.595	0.920	0.101	0.020	1.166	1.206	5.008
2012	1.366	0.105	1.471	0.920	0.097	0.020	1.160	1.146	4.814
2013	0.916	0.062	0.978	0.571	0.060	0.020	0.680	0.641	2.950
2014	0.896	0.063	0.959	0.596	0.059	0.020	0.722	0.668	3.024
2015	0.914	0.059	0.973	0.616	0.067	0.020	0.753	0.681	3.110
2016	0.935	0.057	0.992	0.640	0.072	0.020	0.770	0.724	3.218
2017	0.958	0.054	1.012	0.664	0.079	0.020	0.792	0.732	3.299
2018	0.974	0.051	1.025	0.679	0.082	0.020	0.777	0.754	3.337

Source: Gloucester County Board of Taxation - Abstract of Ratables.

MANTUA TOWNSHIP SCHOOL DISTRICT  
Principal Property Taxpayers  
Current and Nine Years Ago  
Unaudited

Taxpayer	2018		2009	
	Taxable Assessed Value	% of Total District Net Assessed Valuation	Taxable Assessed Value	% of Total District Net Assessed Valuation
Target Corporation	14,676,900	1.10%		
Lowe's Home Center Inc.	13,984,800	1.05%	5,322,200	0.70%
Home Depot	10,197,000	0.77%	6,535,000	0.87%
Kohl's	9,200,000	0.69%	4,334,000	0.57%
Wilkins Industrial Park	7,707,200	0.58%	4,264,800	0.56%
Route 553 Retail LLC	6,713,900	0.50%		
Timberline Plaza	6,713,000	0.50%	3,313,400	0.44%
Bellina Dev. & Brooklawn Out of Lot LLC	6,326,600	0.47%	5,535,900	0.73%
Freeza LLC	4,922,500	0.37%		
Campbells Auto Express	4,685,700	0.35%		
Electric Mobility			4,637,200	0.61%
Paparone Housing Co.			2,997,000	0.40%
K-Tron Corp			2,754,500	0.36%
Spirit Master Funding			3,193,600	0.42%
	<u>85,127,600</u>	<u>6.39%</u>	<u>42,887,600</u>	<u>5.68%</u>

Source: Municipal Tax Assessor

MANTUA TOWNSHIP SCHOOL DISTRICT  
Property Tax Levies and Collections  
Last Ten Fiscal Years  
Unaudited

Fiscal Year Ended June 30,	Taxes Levied for the Fiscal Year	Collected within the Fiscal Year		Collections in Subsequent Year
		Amount	Percent of Levy	
2009	\$ 11,588,276	\$ 11,588,276	100.00%	
2010	11,588,276	11,588,276	100.00%	
2011	12,261,029	12,261,029	100.00%	
2012	12,235,663	11,360,778	92.85%	\$ 874,885
2013	12,366,599	11,491,714	92.93%	
2014	12,798,057	12,798,057	100.00%	
2015	12,983,358	12,983,358	100.00%	
2016	13,192,753	13,192,753	100.00%	
2017	13,405,132	13,405,132	100.00%	
2018	13,620,246	13,620,246	100.00%	

Source: District records including the Certificate and Report of School Taxes (A4F form).

MANTUA TOWNSHIP SCHOOL DISTRICT  
 Ratios of Outstanding Debt by Type  
 Last Ten Fiscal Years  
 Unaudited

Fiscal Year Ended June 30,	Governmental Activities			Business-type	Total District	Percentage of Personal Income
	General Obligation Bonds	Capital Leases	Bond Anticipation Notes	Activities Capital Leases		
2009	\$ 11,605,000		\$ 170,727		\$ 11,775,727	1.86%
2010	10,250,000				10,250,000	1.62%
2011	8,855,000				8,855,000	1.38%
2012	7,455,000				7,455,000	1.12%
2013	6,500,000				6,500,000	0.96%
2014	5,520,000				5,520,000	0.80%
2015	4,540,000				4,540,000	0.64%
2016	3,575,000				3,575,000	0.48%
2017	2,625,000				2,625,000	0.35%
2018	1,710,000				1,710,000	N/A

Note: Details regarding the District's outstanding debt can be found in the notes to the financial statements.

\* See Exhibit J-14 for personal income and population data. These ratios are calculated using personal income and population for the prior calendar year.

MANTUA TOWNSHIP SCHOOL DISTRICT  
 Ratios of General Bonded Debt Outstanding  
 Last Ten Fiscal Years  
 Unaudited

Fiscal Year Ended June 30,	General Bonded Debt Outstanding		Net General Bonded Debt Outstanding	Percentage of Actual Taxable Value of Property	Per capita
	General Obligation Bonds	Deductions			
2009	\$ 11,605,000		\$ 11,605,000	1.54%	\$ 764
2010	10,250,000		10,250,000	1.34%	674
2011	8,855,000		8,855,000	1.15%	578
2012	7,455,000		7,455,000	0.97%	488
2013	6,500,000		6,500,000	0.48%	427
2014	5,520,000		5,520,000	0.41%	364
2015	4,540,000		4,540,000	0.34%	300
2016	3,575,000		3,575,000	0.27%	236
2017	2,625,000		2,625,000	0.20%	174
2018	1,710,000		1,710,000	0.13%	N/A

Note: Details regarding the District's outstanding debt can be found in the notes to the financial statements.

N/A information not available at the completion of the CAFR.

See J-6 for property tax data.

Population data can be found in J-14.

MANTUA TOWNSHIP SCHOOL DISTRICT  
 Direct and Overlapping Governmental Activities Debt  
 As of June 30, 2018  
 Unaudited

Governmental Unit	Debt Outstanding	Estimated Percentage Applicable	Estimated Share of Overlapping Debt
Debt repaid with property taxes			
Township of Mantua	\$ 10,039,067	100.00%	\$ 10,039,067
Clearview Regional High School	13,728,000	48.02%	6,591,925
Gloucester County general obligation debt	225,453,500	5.36%	12,090,558
Subtotal, overlapping debt			28,721,550
Township of Mantua School District			1,710,000
Total direct and overlapping debt			<u>\$ 30,431,550</u>

Sources:

Assessed value data used to estimate applicable percentages provided by the Gloucester County Board of Taxation. Debt outstanding provided by each governmental unit.



MANTUA TOWNSHIP SCHOOL DISTRICT  
 Legal Debt Margin Information  
 Last Ten Fiscal Years  
 Unaudited

Year	Equalized Valuation Basis
2017	\$ 1,408,645,154
2016	1,382,418,950
2015	1,353,134,094
	<u>\$ 4,144,198,198</u>

Average equalized valuation of taxable property \$ 1,381,399,399

Debt limit (2.5% of average equalized value) 34,534,985  
 Total net debt applicable to limit 1,710,000  
 Legal debt margin \$ 32,824,985

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Debt limit	\$ 35,644,522	\$ 37,814,765	\$ 38,353,336	\$ 37,654,019	\$ 36,282,382	\$ 35,095,275	\$ 34,457,202	\$ 34,123,518	\$ 34,261,543	\$ 34,534,985
Total net debt applicable to limit	<u>11,605,000</u>	<u>10,250,000</u>	<u>8,855,000</u>	<u>7,455,000</u>	<u>6,500,000</u>	<u>5,520,000</u>	<u>4,540,000</u>	<u>3,575,000</u>	<u>2,625,000</u>	<u>1,710,000</u>
Legal debt margin	<u>\$ 24,039,522</u>	<u>\$ 27,564,765</u>	<u>\$ 29,498,336</u>	<u>\$ 30,199,019</u>	<u>\$ 29,782,382</u>	<u>\$ 29,575,275</u>	<u>\$ 29,917,202</u>	<u>\$ 30,548,518</u>	<u>\$ 31,636,543</u>	<u>\$ 32,824,985</u>
Total net debt applicable to the limit as a percentage of debt limit	32.56%	27.11%	23.09%	19.80%	17.92%	15.73%	13.18%	10.48%	7.66%	4.95%

MANTUA TOWNSHIP SCHOOL DISTRICT  
Demographic and Economic Statistics  
Last Ten Fiscal Years  
Unaudited

Fiscal Year Ended June 30,	Population	Personal Income	Per Capita Personal Income	Unemployment Rate
2009	15,187	\$ 631,839,948	\$ 41,604	8.90%
2010	15,216	632,392,176	41,561	9.40%
2011	15,312	643,226,496	42,008	9.20%
2012	15,279	664,437,873	43,487	9.40%
2013	15,223	678,078,089	44,543	6.80%
2014	15,175	688,322,825	45,359	6.50%
2015	15,151	706,794,150	46,650	5.30%
2016	15,125	740,883,000	48,984	4.70%
2017	15,057	752,940,342	50,006	4.30%
2018	15,062	N/A	N/A	N/A

N/A information not available at the completion of the CAFR.

Source: Data regarding School District population was provided by the Department of Education.

MANTUA TOWNSHIP SCHOOL DISTRICT  
Principal Employers  
Current and Nine Years Ago  
Unaudited

Employer	2018		2009	
	Employees	Percentage of Total Municipal Employment	Employees	Percentage of Total Municipal Employment
Inspira Health	1,825	1.26%		
Underwood Memorial Hospital			1,860	1.29%
Kennedy Memorial Hospital	1,675	1.16%	1,200	0.83%
Washington Township School District	1,586	1.10%	1,594	1.11%
Rowan University	1,483	1.03%	1,300	0.90%
County of Gloucester	1,368	0.95%	1,600	1.11%
Missa Bay, LLC	950	0.66%	750	0.52%
Monroe Township School District	814	0.56%	775	0.54%
US Foodservices	725	0.50%	800	0.56%
Exxon Mobil Research & Engineering	540	0.37%		
LaBrea Bakery	525	0.36%		
Direct Group			850	0.59%
US Postal Service			700	0.49%
	<u>11,491</u>	<u>7.96%</u>	<u>11,429</u>	<u>7.94%</u>

Source: Gloucester County Economic Development Office and Employer Directly.

Note: The information provided is for the County of Gloucester, information at the municipal level is not readily available.

MANTUA TOWNSHIP SCHOOL DISTRICT  
 Full-time Equivalent District Employees by Function/Program  
 Last Ten Fiscal Years  
 Unaudited

Function/Program	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Instruction										
Regular	84	90	87	82	90	93	101	95	109	96
Special	27	29	31	86	34	35	32	33	36	35
Support services:										
Student & instruction related services	21	25	31	26	17	17	17	18	19	18
General administration	2	2	2	2	4	4	4	4	4	4
School administration	10	11	11	11	11	11	12	12	11	10
Business administrative services	5	5	5	5	5	5	5	5	5	7
Plants operations and maintenance	18	18	16	40	18	18	18	18	18	19
Other support					57	52	52	73	74	68
Food service	15	14	15	13	13	12	12	12	13	12
Childcare	3	9	3	3	3	3	3	3	3	3
Total	<u>185</u>	<u>203</u>	<u>201</u>	<u>268</u>	<u>252</u>	<u>250</u>	<u>256</u>	<u>273</u>	<u>292</u>	<u>272</u>

Source: Employee salary list

MANTUA TOWNSHIP SCHOOL DISTRICT  
Operating Statistics  
Last Ten Fiscal Years  
Unaudited

Fiscal Year Ended June 30,	Enrollment	Operating Expenditures	Cost Per Pupil	Percentage Change	Pupil/Teacher Ratio		Average Daily Enrollment (ADE)	Average Daily Attendance (ADA)	% Change Average Daily Enrollment	Student Attendance Percentage
					Teaching Staff	Elementary				
2009	1,563	\$ 18,621,195	\$ 11,914	70.27%	110	1:14.0	1,562.5	1,504.2	1.25%	96.27%
2010	1,502	19,736,653	13,140	10.29%	111	1:14.09	1,484.7	1,374.9	-4.98%	92.60%
2011	1,450	18,773,421	12,947	-1.47%	119	1.12.62	1,430.1	1,376.5	-3.68%	96.25%
2012	1,409	19,913,390	14,133	9.16%	119	1.12.29	1,392.7	1,346.0	-2.62%	96.65%
2013	1,353	19,884,420	14,697	3.99%	115	1.11.76	1,332.2	1,274.3	-4.34%	95.65%
2014	1,339	20,493,825	15,305	4.14%	128	1.10.46	1,312.1	1,262.0	-1.51%	96.18%
2015	1,304	21,521,186	16,504	7.83%	133	1.09.80	1,269.6	1,218.7	-3.24%	95.99%
2016	1,267	21,517,348	16,983	2.90%	128	1.09.89	1,242.7	1,192.0	-2.12%	95.92%
2017	1,274	21,937,851	17,220	4.34%	145	1.08.79	1,251.3	1,197.5	0.69%	95.70%
2018	1,295	22,810,505	17,614	3.72%	131	1.09.89	1,279.1	1,213.4	2.22%	94.86%

Source: District records

Note: Enrollment based on June district count.  
Teaching staff information from District Staff List.

MANTUA TOWNSHIP SCHOOL DISTRICT  
 School Building Information  
 Last Ten Fiscal Years  
 Unaudited

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
<b>Centre City</b>										
Square feet	74,305	74,305	74,305	74,305	74,305	74,305	74,305	74,305	74,305	74,305
Capacity (students)	444	444	444	444	444	444	444	444	444	444
Enrollment	578	576	535	543	502	501	480	479	463	463
<b>J. Mason Tomlin</b>										
Square feet	78,500	78,500	78,500	78,500	78,500	78,500	78,500	78,500	78,500	78,500
Capacity (students)	641	641	641	641	641	641	641	641	641	641
Enrollment	688	633	637	596	588	588	575	557	547	542
<b>Sewell</b>										
Square feet	41,500	41,500	41,500	41,500	41,500	41,500	41,500	41,500	41,500	41,500
Capacity (students)	333	333	333	333	333	333	333	333	333	333
Enrollment	308	294	278	270	263	250	249	231	264	290

Source: District records per Long Range Facilities Plan. Enrollment records at June 30.

Number of Schools at June 30, 2018

Elementary = 3

MANTUA TOWNSHIP SCHOOL DISTRICT  
 General Fund  
 Schedule of Required Maintenance Expenditures by School Facility  
 For the Fiscal Year Ended June 30, 2018

UNDISTRIBUTED EXPENDITURES - REQUIRED  
 MAINTENANCE FOR SCHOOL FACILITIES  
 11-000-261-xxx

* School Facilities	Gross Square Footage	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	Total
Centre City	74,305	\$ 97,600	\$ 85,497	\$ 97,034	\$ 112,312	\$ 55,131	\$ 88,466	\$ 114,301	\$ 53,132	\$ 81,306	\$ 107,372	\$ 794,551
J. Mason Tomlin	78,500	182,657	148,551	74,821	119,804	81,117	83,555	110,212	75,271	100,852	272,964	1,067,147
Sewell	41,500	83,120	68,884	80,147	78,601	44,346	58,563	133,638	54,430	63,136	202,861	784,606
Administration		51,955	43,963	51,934	59,797	11,796	18,793	26,887	18,689	14,249	8,450	254,558
		<u>\$ 415,332</u>	<u>\$ 346,895</u>	<u>\$ 303,936</u>	<u>\$ 370,514</u>	<u>\$ 192,390</u>	<u>\$ 249,377</u>	<u>\$ 385,038</u>	<u>\$ 201,522</u>	<u>\$ 259,543</u>	<u>\$ 591,647</u>	<u>\$ 2,900,862</u>

\* School facilities as defined under EFCA.  
 (NJAC 6A:26-1.2 and NJAC 6:24-1.3)

MANTUA TOWNSHIP SCHOOL DISTRICT  
Insurance Schedule  
June 30, 2018  
Unaudited

	<u>Coverage</u>	<u>Deductible</u>
School package policy - Utica National Insurance Company		
Property - blanket buildings & contents	\$ 61,484,489	
Commercial general liability		
General aggregate limit	3,000,000	
Products - complete operations aggregate limit	3,000,000	
Personal and advertising - injury limit	1,000,000	
Each occurrence limit	1,000,000	
Bodily injury by accident and disease	2,000,000	
Employee benefit program liability - each loss	1,000,000	\$ 1,000
Employee benefit program liability - aggregate limit	3,000,000	
Damage to premises	1,000,000	
Medical expense - any one person	10,000	
Legal liability - each loss	1,000,000	
Legal liability - aggregate limit	3,000,000	
Crime - head of the class Uniflex		
Employee blanket bond/per employee	100,000	500
Employee blanket bond/forgery per occurrence	100,000	500
Inside and outside premise	25,000	500
Commercial inland marine		
Valuable papers & records	100,000	500
Signs	30,000	500
Data processing coverage		
Data processing equipment	300,000	500
Data and media	20,000	500
Blanket extra expense	10,000	
Commercial automobile liability		
Bodily injury and property damage	1,000,000	1,000
Commercial umbrella liability	10,000,000	10,000
Workers' compensation - Educational Risk Insurance Consortium South		
Bodily injury - by accident - each accident	2,000,000	None
Bodily injury - by disease - each employee	2,000,000	None
Bodily injury - by disease - aggregate limit	2,000,000	None
Student accident - Markel Insurance Company		
Accidental death & dismemberment	10,000	
Volunteer workers	25,000	
Public employees' faithful performance bonds -		
The Ohio Casualty Insurance Company		
Employee bond - Dr. Robert Fiscaro, Business Administrator	10,000	
Employee bond - Michelle H. Daminger, Board Secretary	225,000	None

Source: District records



## **SINGLE AUDIT SECTION**

# PETRONI & ASSOCIATES LLC

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Denise R. Nevico, CPA  
Deanna L. Roller, CPA, RMA

## Exhibit K-1

### REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

#### Independent Auditor's Report

The Honorable President and  
Members of the Board of Education  
Mantua Township School District  
684 Main Street  
Sewell, New Jersey 08080

We have audited in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey, the financial statements of the Governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Mantua Township School District, in the County of Gloucester, State of New Jersey, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise Mantua Township School District's basic financial statements, and have issued our report thereon dated January 22, 2019.

#### ***Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the Mantua Township School District's control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the Mantua Township School District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a

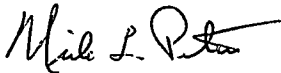
combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs that we consider to be a significant deficiency as item 2018-001.

### ***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Mantua Township School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey.

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

PETRONI & ASSOCIATES LLC



Nick L. Petroni  
Certified Public Accountant  
Licensed Public School Accountant #542  
Glassboro, New Jersey

January 22, 2019

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## Exhibit K-2

**REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL AND STATE PROGRAM;  
REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON THE  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND STATE FINANCIAL  
ASSISTANCE REQUIRED BY *UNIFORM ADMINISTRATIVE REQUIREMENTS, COST  
PRINCIPLES, AUDIT REQUIREMENTS FOR FEDERAL AWARDS (UNIFORM GUIDANCE),  
AND NEW JERSEY OMB'S CIRCULAR 15-08***

### Independent Auditor's Report

The Honorable President and  
Members of the Board of Education  
Mantua Township School District  
684 Main Street  
Sewell, New Jersey 08080

#### ***Report on Compliance for Each Major Federal and State Program***

We have audited the Mantua Township School District's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* and the *New Jersey State Aid/Grant Compliance Supplement* that could have a direct and material effect on each of the Mantua Township School District's major federal and state programs for the year ended June 30, 2018. The Mantua Township School District's major federal and state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

#### ***Management's Responsibility***

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal and state programs.

#### ***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for each of the Mantua Township School District's major federal and state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, Audit Requirements for Federal Awards (Uniform Guidance), *New Jersey State Aid/Grant Compliance*

*Supplement, Audits of States, Local Governments, and Non-Profit Organizations*, and the audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey, and New Jersey OMB's Circular 15-08, Single Audit Policy for Recipients of Federal Grants, State Grants, and State Aid. Those standards, the Uniform Guidance and New Jersey OMB's Circular 15-08, require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal and state programs occurred. An audit includes examining, on a test basis, evidence about the Mantua Township School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal and state programs. However, our audit does not provide a legal determination of the Mantua Township School District's compliance.

### ***Opinion on Each Major Federal and State Program***

In our opinion, the Mantua Township School District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal and state programs for the year ended June 30, 2018.

### **Other Matters**

The results of our auditing procedures disclosed an instance of noncompliance, which is required to be reported in accordance with New Jersey OMB's Circular 15-08 and which is described in the accompanying schedule of findings and questioned costs as item 2018-001. Our opinion on each major federal or state program is not modified with respect to these matters. Mantua Township School District's response to the noncompliance finding identified in our audit is described in the accompanying schedule of findings and questioned costs. Mantua Township School District's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly we express no opinion on the response.

### ***Report on Internal Control Over Compliance***

Management of the Mantua Township School District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Mantua Township School District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal and state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal and state program and to test and report on internal control over compliance in accordance with Uniform Guidance and New Jersey OMB's Circular 15-08, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Mantua Township School District's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal and state programs on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over*

*compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal and state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, we identified certain deficiencies in internal control over compliance, as described in the accompanying schedule of findings and questioned costs as item 2018-001 that we consider to be significant deficiencies.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of Uniform Guidance and New Jersey OMB's Circular 15-08. Accordingly, this report is not suitable for any other purpose.

***Report on Schedules of Expenditures of Federal Awards Required and State Financial Assistance Required by Uniform Guidance and New Jersey OMB's Circular 15-08***

We have audited the financial statements Mantua Township School District as of and for the year ended June 30, 2018, and have issued our report thereon dated January 22, 2019, for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedules of expenditures of Federal Awards and State Financial Assistance are presented for purposes of additional analysis as required by Uniform Guidance and NJ OMB's Circulars 15-08 and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditure of federal awards and state financial assistance is fairly stated in all material respects in relation to the financial statements as a whole.

PETRONI & ASSOCIATES LLC



Nick L. Petroni  
Certified Public Accountant  
Licensed Public School Accountant #542  
Glassboro, New Jersey

January 22, 2019

MANTUA TOWNSHIP SCHOOL DISTRICT  
Schedule of Expenditures of Federal Awards  
For the Fiscal Year Ended June 30, 2018

Federal Grantor/Pass-Through/Grantor/Program Title	Federal CFDA Number	Federal FAIN Number	Grant or State Project Number	Program or Award Amount	Grant Period		Balance at June 30, 2017	Carryover/ (Walkover) Amount	Cash Received	Budgetary Expenditures	Adjustments	Repayment of Prior Years' Balances	Balance at June 30, 2018			MEMO Cumulative Total Expenditures
					From	To							(Accounts Receivable)	Deferred Revenue	Due to Grantor	
U.S. Department of Education																
Passed-through State Department of Education:																
General Fund:																
Medical Assistance Program	93.778	1705NJ5MAP	n/a	\$ 40,285	07/1/17	06/30/18			\$ 40,285	\$ (40,285)						\$ 40,285
Total General Fund									40,285	(40,285)						40,285
U.S. Department of Education																
Passed-through State Department of Education:																
Special Revenue Fund:																
Title I - Part A	84.010	S010A170030	ESEA299018	126,890	07/1/17	06/30/18			81,939	(125,140)			\$ (43,201)			125,140
Title I - Part A	84.010	S010A160030	NCLB299017	132,218	07/1/16	06/30/17	\$ (72,232)		72,232							132,218
Subtotal										(125,140)						
Title II A, Teacher & Principal Training	84.367	S367A170029	ESEA299018	31,325	07/1/17	06/30/18			15,317	(26,592)			(11,275)			26,592
Title II A, Teacher & Principal Training	84.367	S367A160029	NCLB299017	30,448	07/1/16	06/30/17	(17,728)		17,728							28,309
Subtotal										(26,592)						
Special Education Cluster																
IDEA Part B, Basic Regular	84.027A	H027A170100	IDEA299018	427,779	07/1/17	06/30/18			176,052	(376,682)			(200,630)			376,682
IDEA Part B, Basic Regular	84.027A	H027A160100	IDEA299017	505,870	07/1/16	06/30/17	(55,145)		55,145							408,013
IDEA Part B, Preschool	84.173	H173A170114	IDEA299018	35,414	07/1/17	06/30/18			18,210	(30,714)			(12,504)			30,714
IDEA Part B, Preschool	84.173	H173A160114	IDEA299017	35,655	07/1/16	06/30/17	(14,232)		14,232							34,243
Subtotal Special Education Cluster										(407,396)						
Total Special Revenue Fund							(159,337)		450,855	(559,128)			(267,610)			1,161,911
U.S. Department of Agriculture																
Passed-through State Department of Education:																
Enterprise Fund:																
Child Nutrition Cluster																
Food Distribution Program	10.555	171NJ304N1099	N/A	32,112	07/1/17	06/30/18			32,112	(26,569)			\$ 5,543			26,569
Food Distribution Program	10.555	171NJ304N1099	N/A	39,534	07/1/16	06/30/17	6,552			(6,552)						39,534
National School Lunch Program	10.555	171NJ304N1099	N/A	119,250	07/1/17	06/30/18			111,729	(119,250)			(7,521)			119,250
National School Lunch Program	10.555	171NJ304N1099	N/A	118,126	07/1/16	06/30/17	(7,444)		7,444							118,126
National School Breakfast Program	10.553	171NJ304N1099	N/A	17,677	07/1/16	06/30/17			16,765	(17,677)			(912)			17,677
National School Breakfast Program	10.553	171NJ304N1099	N/A	10,163	07/1/16	06/30/17	(689)		689							10,163
Total Enterprise Fund/Child Nutrition Cluster							(1,581)		168,739	(170,048)			(8,433)	5,543		331,319
Total Federal Financial Awards							\$ (160,918)		\$ 659,879	\$ (769,461)			\$ (276,043)	\$ 5,543		\$ 1,533,515

The accompanying notes to the schedules of awards and financial assistance are an integral part of this schedule.

MANTUA TOWNSHIP SCHOOL DISTRICT  
Schedule of Expenditures of State Financial Assistance  
For the Fiscal Year Ended June 30, 2018

State Grantor/Program Title	Grant or State Project Number	Program or Award Amount	Grant Period		Balance at June 30, 2017			Cash Received	Budgetary Expenditures	Adjustments/ Repayment of Prior Year's Expenditures	Balance at June 30, 2018			MEMO	
			From	To	Deferred Revenue (Accounts Receivable)	Due to Grantor	Carryover/ (Walkover) Amount				(Accounts Receivable)	Deferred Revenue	Due to Grantor	Budgetary Receivable	Cumulative Total Expenditures
State Department of Education															
General Fund:															
State Aid Public:															
Equalization Aid	18-495-034-5120-078	\$ 5,286,989	07/1/17	06/30/18				\$ 5,286,989	\$ (5,286,989)					\$ 521,059	\$ 5,286,989
Special Education Categorical Aid	18-495-034-5120-089	731,840	07/1/17	06/30/18			731,840	(731,840)						72,126	731,840
Security Aid	18-495-034-5120-084	24,998	07/1/17	06/30/18			24,998	(24,998)						2,464	24,998
PARCC Readiness Aid	18-495-034-5120-098	11,490	07/1/17	06/30/18			11,490	(11,490)						1,132	11,490
Per Pupil Growth Aid	18-495-034-5120-097	11,490	07/1/17	06/30/18			11,490	(11,490)						1,132	11,490
Professional Learning Community Aid	18-495-034-5120-101	10,795	07/1/17	06/30/18			10,795	(10,795)						1,064	10,795
Transportation Aid	18-495-034-5120-014	94,099	07/1/17	06/30/18			94,099	(94,099)						9,274	94,099
Reimbursement for Nonpublic Transportation	n/a	5,220	07/1/17	06/30/18								\$ (5,220)			5,220
Reimbursement for Nonpublic Transportation	n/a	6,590	07/1/16	06/30/17	\$ (6,590)		6,590								6,590
Reimbursed TPAF Social Security Contributions	18-495-034-5094-003	666,792	07/1/17	06/30/18			666,792	(666,792)							666,792
Reimbursed TPAF Social Security Contributions	17-495-034-5094-003	664,441	07/1/16	06/30/17	(33,142)		33,142								664,441
On-Behalf TPAF Pension	18-495-034-5094-002	1,340,054	07/1/17	06/30/18			1,340,054	(1,340,054)							1,340,054
On-Behalf TPAF Post Retirement Contribution	18-495-034-5094-001	865,513	07/1/17	06/30/18			865,513	(865,513)							865,513
On-Behalf TPAF Long Term Disability Insurance	18-495-034-5094-004	2,269	07/1/17	06/30/18			2,269	(2,269)							2,269
<b>Total General Fund</b>					<b>(39,732)</b>		<b>9,086,061</b>	<b>(9,051,549)</b>				<b>(5,220)</b>		<b>608,251</b>	<b>9,722,580</b>
Special Revenue Fund:															
New Jersey Nonpublic Aid:															
Textbook Aid	18-100-034-5120-064	7,505	07/1/17	06/30/18			7,505	(7,295)				\$ 210			7,295
Textbook Aid	17-100-034-5120-064	9,914	07/1/16	06/30/17		\$ 823				\$ (823)					9,091
Technology	18-100-034-5120-373	5,069	07/1/17	06/30/18			5,069	(4,981)					88		4,981
Technology	17-100-034-5120-373	4,472	07/1/16	06/30/17		470				(470)					4,002
Nursing Services	18-100-034-5120-070	13,289	07/1/17	06/30/18			13,289	(13,289)							13,289
Nursing Services	17-100-034-5120-070	15,480	07/1/16	06/30/17		1,080				(1,080)					14,400
Security	18-100-034-5120-509	21,300	07/1/17	06/30/18			21,300						21,300		
Security	17-100-034-5120-509	17,950	07/1/16	06/30/17		923				(923)					17,027
Auxiliary Services:															
Compensatory Education	18-100-034-5120-067	23,032	07/1/17	06/30/18			23,032	(10,718)						12,314	10,718
Compensatory Education	17-100-034-5120-067	17,020	07/1/16	06/30/17		7,704				(7,704)					9,316
Transportation	18-100-034-5120-067	2,642	07/1/17	06/30/18			2,642	(1,564)					1,078		1,564
Transportation	17-100-034-5120-067	2,727	07/1/16	06/30/17		959				(959)					1,768
Handicapped Services:															
Corrective Speech	18-100-034-5120-066	8,928	07/1/17	06/30/18			8,928	(8,749)					179		8,749
Corrective Speech	17-100-034-5120-066	15,020	07/1/16	06/30/17		3,976				(3,976)					11,044
Examination and Classification	18-100-034-5120-066	3,640	07/1/17	06/30/18			3,640	(2,546)					1,094		2,546
Examination and Classification	17-100-034-5120-066	7,382	07/1/16	06/30/17		4,140				(4,140)					3,242
Supplementary Instruction	18-100-034-5120-066	2,379	07/1/17	06/30/18			2,379	(793)					1,586		793
Supplementary Instruction	17-100-034-5120-066	2,354	07/1/16	06/30/17		785				(785)					1,569
<b>Total Special Revenue Fund</b>						<b>20,860</b>		<b>87,784</b>	<b>(49,935)</b>	<b>(20,860)</b>			<b>37,849</b>		<b>121,394</b>
Debt Service Fund:															
Debt Service Aid Type II	18-495-034-5120-075	354,562	07/1/17	06/30/18			354,562	(354,562)							354,562
State Department of Agriculture															
Enterprise Fund:															
National School Lunch Program (State Share)	18-100-010-3350-023	4,325	07/1/17	06/30/18			4,051	(4,325)				(274)			4,325
National School Lunch Program (State Share)	17-100-010-3350-023	3,813	07/1/16	06/30/17		(232)		232							3,813
<b>Total Enterprise Fund</b>						<b>(232)</b>		<b>4,283</b>	<b>(4,325)</b>			<b>(274)</b>			<b>8,138</b>
<b>Total State Financial Assistance</b>					<b>\$ (39,964)</b>	<b>\$ 20,860</b>		<b>\$ 9,532,690</b>	<b>\$ (9,460,371)</b>	<b>\$ (20,860)</b>	<b>\$ (5,494)</b>		<b>\$ 37,849</b>	<b>\$ 608,251</b>	<b>\$ 10,206,674</b>
Less: On-Behalf TPAF Pension System Contributions															<b>\$ (2,207,836)</b>
<b>Total for State Financial Assistance - Major Program Determination</b>															<b>\$ (7,252,535)</b>

The accompanying notes to the schedules of awards and financial assistance are an integral part of this schedule.



MANTUA TOWNSHIP SCHOOL DISTRICT  
NOTES TO THE SCHEDULES OF  
AWARDS AND FINANCIAL ASSISTANCE  
JUNE 30, 2018

NOTE 1: GENERAL

The accompanying Schedules of Expenditures of Federal Awards and State Financial Assistance include federal and state activity of the Board of Education, Mantua Township School District. The Board of Education is defined in Note 1 to the Board's basic financial statements. All federal and state awards received directly from federal and state agencies, as well as federal awards and state financial assistance passed through other government agencies, is included on the Schedules of Expenditures of Federal Awards and State Financial Assistance.

NOTE 2: BASIS OF ACCOUNTING

The accompanying Schedules of Expenditures of Awards and Financial Assistance are presented on the budgetary basis of accounting with the exception of programs recorded in the Food Service Fund, which are presented using the accrual basis of accounting. These basis of accounting are described in Note 1 to the Board's basic financial statements. The information in this schedule is presented in accordance with the requirements of 2 CFR 200 – *Uniform Administrative Requirements, Costs Principles, Audit Requirements for Federal Awards, Audits of States, Local Governments, and Non-Profit Organizations, New Jersey State Aid/Grant Compliance Supplement*, and New Jersey OMB's Circular 15-08. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

NOTE 3: RELATIONSHIP TO BASIC FINANCIAL STATEMENTS

The basic financial statements present the General Fund and Special Revenue Fund on a GAAP basis. Budgetary comparison statements or schedules (RSI) are presented for the General Fund and Special Revenue Fund to demonstrate finance-related legal compliance in which certain revenue is permitted by law or grant agreement to be recognized in the audit year, whereas for GAAP reporting, revenue is not recognized until the subsequent year or when expenditures have been made.

The General Fund is presented in the accompanying schedules on the modified accrual basis with the exception of the revenue recognition of the one or more deferred June state aid payments in the current budget year, which is mandated pursuant to NJSA 18A:22-44-.2. For GAAP purposes that payment is not recognized until the subsequent budget year due to the state deferral and recording of the one or more June state aid payments in the subsequent year. The Special Revenue Fund is presented in the accompanying schedules on the grant accounting budgetary basis which recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. The Special Revenue Fund also recognizes the June state aid payments in the current budget year, consistent with NJSA 18A:22-4-.2.

MANTUA TOWNSHIP SCHOOL DISTRICT  
NOTES TO THE SCHEDULES OF AWARDS  
AND FINANCIAL ASSISTANCE  
JUNE 30, 2018

NOTE 3: RELATIONSHIP TO BASIC FINANCIAL STATEMENTS (CONTINUED)

The net adjustment to reconcile from the budgetary basis to the GAAP basis is \$4,420 for the General Fund and \$0 for the Special Revenue Fund. See Note 1 (the Notes to Required Supplementary Information) for a reconciliation of the budgetary basis to the modified accrual basis of accounting for the General and Special Revenue Funds. Awards and financial assistance revenues are reported in the Board's basic financial statements on a GAAP basis as presented (See Exhibit B-2 and B-5):

	<u>Federal</u>	<u>State</u>	<u>Total</u>
General Fund	\$ 40,285	\$ 9,055,969	\$ 9,096,254
Special Revenue Fund	559,128	49,935	609,063
Debt Service Fund		354,562	354,562
Food Service Fund	169,039	4,325	173,364
Total Financial Assistance	<u>\$ 768,452</u>	<u>\$ 9,464,791</u>	<u>\$ 10,233,243</u>

NOTE 4: RELATIONSHIP TO FEDERAL AND STATE FINANCIAL REPORTS

Amounts reported in the accompanying schedules agree with the amounts reported in the related federal and state financial reports.

NOTE 5: FOOD DISTRIBUTION PROGRAM

Revenues and expenditures reported under the Food Distribution Program represent current year value received and current year distributions respectively. Non-monetary assistance is reported in the schedule at the market value of the commodities received and disbursed. At June 30, 2018, Mantua Township School District has food commodities totaling \$5,543 in inventory.

NOTE 6: OTHER

The amount reported as TPAF Pension Contributions represents the amount paid by the state on behalf of the District for the year ended June 30, 2018. TPAF Social Security Contributions represents the amount reimbursed by the state for the employer's share of social security contributions for TPAF members for the year ended June 30, 2018.

NOTE 7: INDIRECT COST RATE

The Mantua Township School District has elected not to use the 10 percent de minimis indirect cost rate as allowed under the Uniform Guidance.

MANTUA TOWNSHIP SCHOOL DISTRICT  
NOTES TO THE SCHEDULES OF AWARDS  
AND FINANCIAL ASSISTANCE  
JUNE 30, 2018

NOTE 8: ON-BEHALF PROGRAMS NOT SUBJECT TO STATE SINGLE AUDIT MAJOR  
PROGRAM DETERMINATION

On-behalf State Programs for TPAF Pension and Post-Retirement Medical Benefits Contributions are excluded from State single audit major program determination. The Schedule of State Financial Assistance provides a reconciliation of State Financial assistance reported in the District's financial statements and the amounts subject to State single audit and major program determination.

MANTUA TOWNSHIP SCHOOL DISTRICT  
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2018

**Section I – Summary of Auditor’s Results**

**Financial Statements:**

Type of auditor’s report issued: Unmodified

Internal control over financial reporting:

- 1. Material weakness(es) identified?        Yes   X   No
- 2. Significant deficiencies identified that are not considered to be material weaknesses?   X   Yes        None reported

Noncompliance material to basic financial statements noted?        Yes   X   No

**Federal Awards**

Internal control over major programs:

- 1. Material weakness(es) identified?        Yes   X   No
- 2. Significant deficiencies identified that are not considered to be material weaknesses?        Yes   X   None reported

Type of auditor’s report issued on compliance for major programs:

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200 section .516(a)?        Yes   X   No

Identification of major programs:

CFDA Number	FAIN Number	Name of Federal Program or Cluster
84.027	H027A160100	Special Education Cluster: IDEA Basic
84.173	H173A160114	IDEA Preschool

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low-risk auditee?   X   Yes        No

MANTUA TOWNSHIP SCHOOL DISTRICT  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

**Section I – Summary of Auditor’s Results**

**State Awards**

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low-risk auditee?        Yes   X   No

Internal control over major programs:

1. Material weakness(es) identified?        Yes   X   No

2. Significant deficiencies identified that are not considered to be material weaknesses?   X   Yes        None reported

Type of auditor’s report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with NJ OMB’s Circular 15-08?        Yes   X   No

Identification of major programs:

<u>GMIS Numbers</u>	<u>Name of State Program</u>
	State Aid Public:
495-034-5120-078	Equalization Aid
495-034-5120-089	Special Education Categorical Aid
495-034-5120-084	Security Aid
495-034-5120-098	PARCC Readiness Aid
495-034-5120-097	Per Pupil Growth Aid
495-034-5120-101	Professional Learning Community Aid
495-034-5094-003	Social Security Tax

**Section II – Financial Statement Findings**

Finding: 2018-001

Criteria – NJSA 18A:18A-4 requires the District to advertise for bids when individual payments, contracts, or agreements made for the performance of any work or goods or services, are in excess of the statutory threshold.

Condition – A purchase order was established for Sewell school renovations without advertising for bids.

Questioned Cost - \$157,400.

Effect - Noncompliance with Public Schools Contracts Law.

MANTUA TOWNSHIP SCHOOL DISTRICT  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

**Section II – Financial Statement Findings (Continued)**

Cause - The Business Office did not think the cost would be that substantial and awarded the project to a vendor that had performed other services.

Recommendation – Contracts only be awarded to vendors after public advertisement in compliance with NJSA 18A:18A-4.

View of responsible Officials - The Business Office agrees with this finding and will provide training to ensure staff are aware of the proper procedures are followed for Public Schools Contracts Law.

**Section III – Federal and State Financial Assistance  
Findings and Questioned Costs**

**FEDERAL AWARDS**

None

**STATE AWARDS**

State Aid Public – 495-034-5120-XXX

See 2018-01 listed above

MANTUA TOWNSHIP SCHOOL DISTRICT  
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
AND QUESTIONED COSTS AS PREPARED BY MANAGEMENT  
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

Finding: 2017-001:

Condition

Two exceptions were noted based on our review of outstanding purchase orders as of June 30, as to the proper classification of reserve for encumbrances and accounts payable for \$142,048.

Status of Prior Year Findings:

Corrective action has been taken.

Current Status – N/A