

# **BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**

**COMPREHENSIVE ANNUAL  
FINANCIAL REPORT OF THE  
BOROUGH OF MERCHANTVILLE  
BOARD OF EDUCATION**

**FISCAL YEAR ENDED  
JUNE 30, 2018**

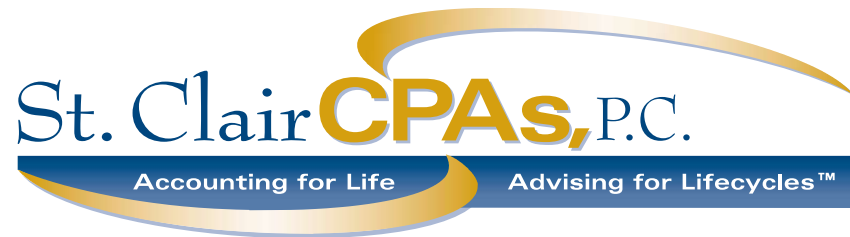


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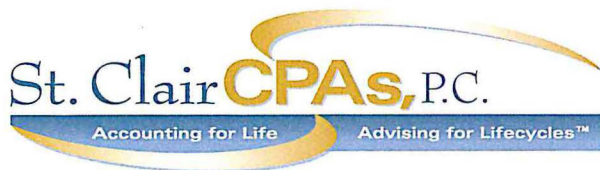
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**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**JUNE 30, 2018**

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February 26, 2019

Honorable President and  
Members of the Board of Education  
Borough of Merchantville School District  
County of Camden, New Jersey

Dear Honorable President and Members of the Board:

The Comprehensive Annual Financial Report of the Borough of Merchantville School District (District) for the fiscal year ended June 30, 2018, is hereby submitted. Responsibility for both the accuracy of the data and completeness and fairness of the presentation, including all disclosures, rests with the management of the Board of Education. To the best of our knowledge and belief, the data presented in this report is accurate in all material respects and is reported in a manner designed to present fairly the basic financial statements and results of operations of the District. All disclosures necessary to enable the reader to gain an understanding of the District's financial activities have been included.

The Comprehensive Annual Financial Report is presented in four sections: introductory, financial, statistical, and single audit. The introductory section includes this transmittal letter, the District's organizational chart, and a roster of officials. The financial section includes the Management's Discussion and Analysis, the basic financial statements, schedules, and notes as well as the auditors' report thereon. The statistical section includes selected financial and demographic information, financial trends, and the fiscal capacity of the District generally presented on a multi-year basis. The District is required to undergo an annual single audit in conformity with the provisions of *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and the State of New Jersey Circular 15-08 OMB, *Single Audit Policy for Recipients of Federal Grants, State Grants, and State Aid*. Information related to this single audit, including the auditors' report on the internal control and compliance with applicable laws, regulations, contracts and grants, along with findings and questioned costs, are included in the single audit section of this report.

1. REPORTING ENTITY AND ITS SERVICES:

The Borough of Merchantville School District (District) is an independent reporting entity within the criteria adopted by the Governmental Accounting Standards Board (GASB) as established by Statement No. 14. All funds of the District are included in this report. The Borough of Merchantville Board of Education and all its schools constitute the District's reporting entity.

2. ECONOMIC CONDITION AND OUTLOOK:

Merchantville Borough is not experiencing any measurable growth in development or expansion.

The District provides a full range of educational services appropriate to grade levels K through 8. These include regular as well as special education for handicapped students. The District completed the 2017-2018 fiscal year with a June enrollment of 418 students. The following details the changes in the student enrollment of the District over the last ten years:

<u>Average Daily Enrollment</u>		
<u>Fiscal Year</u>	<u>Student Enrollment</u>	<u>Percent Change</u>
2017-18	417.6	7.02%
2016-17	388.3	4.45%
2015-16	371.0	2.62%
2014-15	381.0	0.27%
2013-14	380.0	1.33%
2012-13	375.0	6.23%
2011-12	353.0	9.29%
2010-11	323.0	(7.45%)
2009-10	349.0	(1.43%)
2008-09	354.0	(0.28%)

3. INTERNAL ACCOUNTING CONTROLS:

Management of the District is responsible for establishing and maintaining an internal control process designed to ensure that the assets of the District are protected from loss, theft or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles (GAAP). The internal control process is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

As a recipient of federal awards and state financial assistance, the District is also responsible for ensuring that an adequate internal control process is in place to ensure compliance with applicable laws and regulations related to those programs. This internal control process is also subject to periodic evaluation by the District's management.

As a part of the District's single audit described earlier, tests are made to determine the adequacy of the internal control process, including that portion related to federal awards and state financial assistance programs, as well as to determine that the District has complied with applicable laws, regulations, contracts and grants.

4. BUDGETARY CONTROLS:

In addition to internal accounting controls, the District maintains budgetary controls. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the voters of the municipality. Annual appropriated budgets are adopted for the General Fund, the Special Revenue Fund, and the Debt Service Fund. Project-length budgets are approved for the capital improvements accounted for in the Capital Projects Fund. The final budget amount as amended for the fiscal year is reflected in the financial section.

An encumbrance accounting system is used to record outstanding purchase commitments on a line item basis. Open encumbrances at year-end are either canceled or are included as reappropriations of fund balance in the subsequent year. Those amounts to be reappropriated are reported as reservations of fund balance at fiscal year-end.

5. ACCOUNTING SYSTEM AND REPORTS:

The District’s accounting records reflect U.S. generally accepted accounting principles, as promulgated by the Governmental Accounting Standards Board (GASB). The accounting system of the District is organized on the basis of funds. These funds are explained in “Notes to the Financial Statements,” Note 1.

6. FINANCIAL INFORMATION AT FISCAL YEAR-END:

As demonstrated by the various statements and schedules included in the financial section of this report, the District continues to meet its responsibility for sound financial management. The following schedule presents a summary of the General Fund, Special Revenue Fund, Capital Projects Fund and Debt Service Fund revenues for the fiscal year ended June 30, 2018, and the amount and percentage of changes in relation to prior year revenues:

<u>Revenue</u>	<u>Amount</u>	<u>Percent of Total</u>	<u>Increase (Decrease) from 2017</u>
Local sources	\$ 5,460,557	53.66%	\$ 303,177
State sources	4,387,406	43.12%	627,257
Federal sources	327,604	3.22%	54,789
	<u>\$ 10,175,567</u>	<u>100.00%</u>	<u>\$ 985,223</u>

The increases in revenue from local sources is mainly attributable to an increase in the Local Tax Levy in the amount of \$547,598, offset by decreases in miscellaneous revenues, tuition revenues, and debt service fund of \$69,239, \$8,622, and \$168,843.

The increases in state sources are due to increases in special education, equalization, and other aid including TPAF and OPEB contributions.

The increase in federal sources is mainly due to increases in IDEA Part B and Temporary Emergency Impact Aid.

The following schedule presents a summary of General Fund, Special Revenue Fund, Capital Projects Fund and Debt Service Fund expenditures for the fiscal year ended June 30, 2018, and the percentage of increases and decreases in relation to prior year amounts.

<u>Expenditures</u>	<u>Amount</u>	<u>Percent of Total</u>	<u>Increase (Decrease) from 2017</u>
Current expenses			
Instruction	\$ 2,905,972	29.73%	\$ (330,828)
Undistributed expenditures	6,692,625	68.48%	1,645,149
Capital outlay	-	0.00%	(70,507)
Debt service			
Principal	126,000	1.29%	(124,000)
Interest	47,515	0.50%	(35,968)
Total	<u>\$ 9,772,112</u>	<u>100.00%</u>	<u>\$ 1,083,846</u>

The changes in instruction and in undistributed expenditures are attributable to various differences in General and Special Revenue budgets, particularly in instructional expenditures and support services relating to salaries and benefits and maintenance costs.

The change in debt service expenditures is the result of the scheduled principal and interest payment amounts on the outstanding debt principal.



7. DEBT ADMINISTRATION:

As of June 30, 2018, the balance of outstanding bonds was \$1,500,000.

8. CASH MANAGEMENT:

The investment policy of the District is guided in large part by state statute as detailed in "Notes to the Financial Statements," Note 2. The District has adopted a cash management plan which requires it to deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act ("GUDPA"). GUDPA was enacted in 1970 to protect Governmental Units from a loss of funds on deposit with a failed banking institution in New Jersey. The law requires governmental units to deposit public funds only in public depositories located in New Jersey, where the funds are secured in accordance with the Act.

9. RISK MANAGEMENT:

The Board carries various forms of insurance, including but not limited to, general liability, automobile liability and comprehensive/collision, hazard and theft insurance on property and contents, cyber liability, and fidelity bonds.

10. INDEPENDENT AUDIT:

State statutes require an annual audit by independent certified public accountants or registered municipal accountants. Frances Sperling Feldbaum, CPA of the accounting firm St. Clair CPAs, P.C., was selected by the Board's Audit Committee. In addition to meeting the requirements set forth in state statutes, the audit was also designed to meet the requirements of the Uniform Guidance and the State of New Jersey Circular 15-08 OMB *Single Audit Policy for Recipients of Federal Grants, State Grants, and State Aid*. The auditors' report on the basic financial statements and combining and individual fund statements and schedules is included in the financial section of this report. The auditors' reports related specifically to the single audit are included in the single audit section of this report.

11. ACKNOWLEDGMENTS:

We would like to express our appreciation to the members of the Borough of Merchantville School District Board of Education for their concern in providing fiscal accountability to the citizens and taxpayers of the public school district and thereby contributing their full support to the development and maintenance of our financial operation. The preparation of this report could not have been accomplished without the efficient and dedicated services of our financial and accounting staff.

Respectfully submitted,



Mr. Scott Strong, Chief School Administrator/Principal

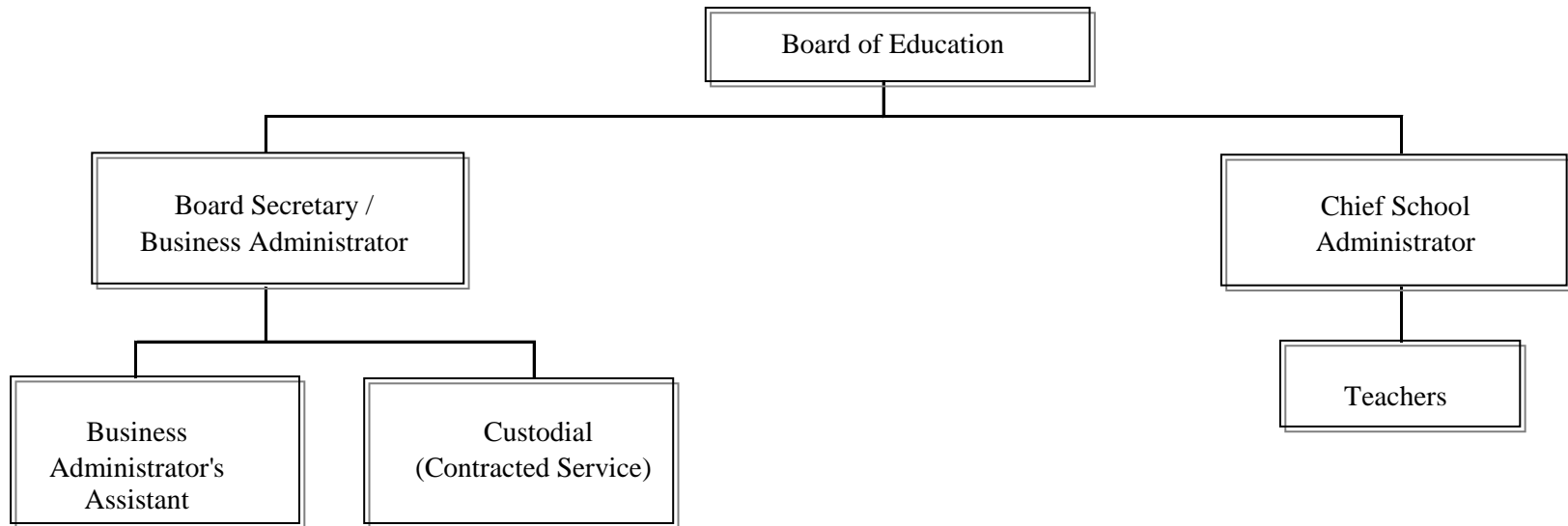


Mr. Greg Gontowski, School Business Administrator/Board Secretary



**ORGANIZATIONAL CHART**

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
BOARD OF EDUCATION  
ORGANIZATIONAL CHART  
(UNIT CONTROL)  
JUNE 30, 2018**



**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
ROSTER OF OFFICIALS  
JUNE 30, 2018**

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<b><u>MEMBERS OF THE BOARD OF EDUCATION</u></b>	<b><u>TERM EXPIRES</u></b>
Elliot Honigfeld, President	2021
Jennifer Perno, Vice President	2019
Gina Adams	2019
Marc Carcanague	2021
Kerry DiSmone	2019
Lynn Geddes	2020
Daniel Licata	2021
Craig Nussbaum	2020
Anjali Stocker	2020

**OTHER OFFICIALS**

Scott Strong, Chief School Administrator/Principal

Greg Gontowski, School Business Administrator, Purchasing Agent/Board Secretary

Leonard J. Wood, Jr., Esq., Solicitor

**AUDIT FIRM**

St. Clair CPAs, P.C.  
28 South Centre Street  
Merchantville, New Jersey 08109

**ATTORNEY**

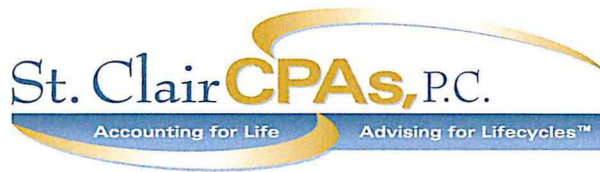
Leonard J. Wood, Jr., Esquire  
Wade, Long, Wood and Kennedy  
1250 Chews Landing Road  
Laurel Springs, New Jersey 08021

**INSURANCE BROKER OF RECORD**

Hardenbergh Insurance Group  
P.O. Box 1000  
Main Street Plaza 1000  
Voorhees, New Jersey 08043

**OFFICIAL DEPOSITORY**

1<sup>st</sup> Colonial Community Bank  
1040 Haddon Avenue  
Collingswood, New Jersey 08108



## INDEPENDENT AUDITORS' REPORT

Honorable President and  
Members of the Board of Education  
Borough of Merchantville School District  
County of Camden, New Jersey

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Board of Education Borough of Merchantville School District (District), in the County of Camden, State of New Jersey as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditors' Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Board of Education Borough of Merchantville School District, in the County of Camden, State of New Jersey, as of June 30, 2018, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Emphasis of Matter**

### *Adoption of New Accounting Principle*

As discussed in Note 1 to the financial statements, during the fiscal year ended June 30, 2018, the District adopted new accounting guidance, Governmental Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits other than Pensions – an amendment of GASB Statement No. 45 and GASB Statement No. 74*. As discussed in Note 8 to the financial statements, there is no effect on the net position of the District.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedule of the District's proportionate share of the net pension liability - PERS, schedule of the District's contributions – PERS, schedule of the District's proportionate share of the net position liability – TPAF, schedule of the District's proportionate share of the net OPEB liability, schedule of the District's OPEB contributions, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise of the Board of Education Borough of Merchantville School District, in the County of Camden, State of New Jersey's basic financial statements. The introductory section, combining and individual non-major fund financial statements and statistical section, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards and state financial assistance is presented for purposes of additional analysis as required by *Title 2, U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and the New Jersey OMB's Circular 15-08 OMB, Single Audit Policy for Recipients of Federal Grants, State Grants, and State Aid respectively, and are also not a required part of the basic financial statements.

*Other Information* (continued)

The combining and individual non-major fund financial statements, long-term debt schedules and the schedule of expenditures of federal awards and state financial assistance are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual non-major fund financial statements and the schedule of expenditures of federal awards and state financial assistance are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory and statistical sections listed in the table of contents have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated February 26, 2019 on our consideration of the Board of Education Borough of Merchantville School District, in the County of Camden, State of New Jersey's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Board of Education Borough of Merchantville School District, in the County of Camden, State of New Jersey's internal control over financial reporting and compliance.



Frances Sperling Feldbaum, CPA  
Licensed Public School Accountant  
License No. 20CS00248900



St. Clair CPAs, P.C.  
Certified Public Accountants

Merchantville, New Jersey  
February 26, 2019



## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2018**

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UNAUDITED

**Overview**

The Management's Discussion and Analysis of the Borough of Merchantville School District's (District) financial performance provides an overall review of the School District's financial activities for the fiscal year ended June 30, 2018. The intent of this discussion and analysis is to look at the School District's financial performance as a whole; readers should also review the notes to the basic financial statements to enhance their understanding of the School District's financial performance.

**Financial Highlights**

Key financial highlights for 2018 are as follows:

- ❖ General revenues accounted for \$5,574,561 in revenue or 54% percent of all revenues. Program specific revenues in the form of charges for services, operating grants and contributions, and capital grants and contributions accounted for \$4,715,010 or 46% percent of total revenues of \$10,289,571.
- ❖ Total assets of governmental activities increased by \$304,262, cash and cash equivalents increased by \$728,180, receivables decreased by \$212,671, and capital assets decreased by \$218,391.
- ❖ The School District had \$9,989,768 in expenses; only \$4,837,253 of these expenses were offset by program specific charges for services, grants or contributions. Property taxes in the amount of \$5,419,833 were adequate to provide for these programs.
- ❖ The General Fund had \$9,350,047 in revenues and \$8,946,592 in expenditures. The General Fund's fund balance increased \$403,455 over fiscal year ended June 30, 2017, before other financing sources (uses).

**Using this Comprehensive Annual Financial Report (CAFR)**

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand the Borough of Merchantville School District as a financial whole and entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The Statement of Net Position (Deficit) and Statement of Activities provide information about the activities of the whole School District, presenting both an aggregate view of the School District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. In the case of the Borough of Merchantville School District, the General Fund is by far the most significant fund.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2018**

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**Reporting the School District as a Whole**

**Statement of Net Position (Deficit) and the Statement of Activities**

While this document contains the large number of funds used by the School District to provide programs and activities, the view of the School District as a whole looks at all financial transactions and asks the question, "How did we do financially during 2018?" The Statement of Net Position (Deficit) and the Statement of Activities helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting similar to the accounting used by most private-sector companies. This basis of accounting takes into account, all of the current year's revenues and expenses regardless of when cash is received or paid.

These two statements report the School District's net position and changes in those positions. This change in net position is important because it tells the reader that, for the School District as a whole, the financial position of the School District has improved or diminished. The cause of this change may be the result of many factors, some financial, and some not. Non-financial factors include the School District's property tax base, current laws in the State of New Jersey restricting revenue growth, facility condition, required educational programs and other factors.

In the Statement of Net Position (Deficit) and the Statement of Activities, the School District is divided into two distinct kinds of activities:

- ❖ Governmental activities – All of the School District's programs and services are reported here including, but not limited to, instruction, support services, operation and maintenance of plant facilities, pupil transportation and extracurricular activities.
- ❖ Business-type activities – This service is provided on a charge for goods or services basis to recover all the expense of the goods or services provided. The Food Service Enterprise Fund is reported as a business activity.

**Reporting the School District's Most Significant Funds**

**Fund Financial Statements**

The analysis of the School District's major (all) funds can be found in the Basic Financial Statements section. Fund financial reports provide detailed information about the School District's major funds. The School District uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the School District's most significant funds. The School District's major governmental funds are the General Fund, Special Revenue Fund, Capital Projects Fund and Debt Service Fund.

**Governmental Funds**

The School District's activities are reported in governmental funds, which focuses on how money flows into and out of those funds and the balances left at year-end available for spending in the future years. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can be readily converted to cash. The governmental fund statements provide a detailed short-term view of the School District's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Position (Deficit) and the Statement of Activities) and governmental funds is reconciled in the financial statements.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2018**

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**Proprietary Fund**

The Proprietary Fund is an enterprise fund which uses the accrual basis of accounting.

**Notes to the Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the District-Wide and Fund Financial statements. The notes to the financial statements can be found following the basic financial statement section.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2018**

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**The School District as a Whole**

Recall that the Statement of Net Position provides the perspective of the School District as a whole.

Table 1 provides a summary of the School District's net position as of June 30, 2018 and 2017.

Table 1  
Net Position

	<u>2018</u>	<u>2017</u>
<b>Assets</b>		
Current and other assets	\$ 2,103,705	\$ 1,591,737
Capital assets, net	<u>2,954,859</u>	<u>3,174,164</u>
Total Assets	<u>5,058,564</u>	<u>4,765,901</u>
<b>Deferred Outflows of Resources</b>		
Related to Pensions	<u>523,957</u>	<u>516,831</u>
Total Assets and Deferred Outflows of Resources	<u>\$ 5,582,521</u>	<u>\$ 5,282,732</u>
<b>Liabilities</b>		
Long-term liabilities	\$ 2,597,240	\$ 2,929,439
Other liabilities	<u>374,340</u>	<u>384,179</u>
Total Liabilities	<u>2,971,580</u>	<u>3,313,618</u>
<b>Deferred Inflows of Resources</b>		
Related to Pensions	<u>219,781</u>	<u>-</u>
<b>Net Position</b>		
Net investment in capital assets	1,454,859	1,548,164
Restricted	1,787,523	1,471,732
Unrestricted	<u>(851,222)</u>	<u>(1,050,782)</u>
Total Net Position	<u>2,391,160</u>	<u>1,969,114</u>
Total Liabilities, Deferred Inflows of Resources and Net Position	<u>\$ 5,582,521</u>	<u>\$ 5,282,732</u>

Total assets increased as a result of an increase in cash and deferred outflows of resources related to pensions. Total liabilities decreased as a result of reduction in bonds payable.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2018**

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**The School District as a Whole (Continued)**

Table 2 shows changes in net position for fiscal year 2018.

Table 2  
Changes in Net Position

	<u>2018</u>	<u>2017</u>
<b>Revenues</b>		
Program revenues		
Charges for services	\$ 37,525	\$ 32,606
Operating grants and contributions	4,799,728	4,117,563
General revenues		
Property taxes	5,419,833	5,041,078
Other	154,728	152,754
Total Revenues	<u>10,411,814</u>	<u>9,344,001</u>
<b>Program Expenses</b>		
Instruction	2,905,972	3,236,800
Support services		
Pupils and instructional staff	2,735,152	2,370,951
General administration, school administration, and business	3,074,561	1,594,549
Operation and maintenance of plant facilities	499,259	763,064
Pupil transportation	398,451	373,791
Interest on long-term debt	47,515	83,483
Food service	119,809	134,398
Unallocated depreciation	209,048	121,371
Total Expenses	<u>9,989,768</u>	<u>8,678,407</u>
Increase (decrease) in net position	<u>\$ 422,046</u>	<u>\$ 665,594</u>

**Governmental Activities**

The unique nature of property taxes in New Jersey creates the need to routinely seek voter approval for the School District's operations. Property taxes made up 52% of revenues for governmental activities for the Borough of Merchantville School District for the fiscal year 2018. The School District's total revenues for only governmental activities were \$10,289,571 for the fiscal year ended June 30, 2018. Federal, State and local grants accounted for 46%. The total cost of governmental program and services was \$9,869,959. Instruction comprises 29% of the School District's expenses.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2018**

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**Business-Type Activities**

Revenues for the School District's business-type activities (food service program) were comprised of charges for services as well as federal and state reimbursements.

- ❖ Food service revenues exceeded expenses by \$2,434.
- ❖ Charges for services represents \$37,525 or 31% of business type activities revenue. This represents amounts paid by patrons for daily food services.
- ❖ Federal and state reimbursements for meals, including payments for free and reduced lunches and donated commodities was \$84,718.

**Governmental Activities**

The Statement of Activities shows the cost of program services and the charges for services and grants offsetting those services. Table 3 shows the total cost of services and the net cost of services. The net cost shows the financial burden that was placed on the School District's taxpayers by each of these functions.

Table 3

	2018		2017	
	Total Cost of Services 2018	Net Cost of Services 2018	Total Cost of Services 2017	Net Cost of Services 2017
<b>Program Expenses</b>				
Instruction	\$ 2,905,972	\$ 681,863	\$ 3,236,800	\$ 1,185,010
Support services				
Pupils and instructional staff	2,735,152	2,453,395	2,370,951	2,081,930
General administration, school administration, and business	3,074,561	931,148	1,594,549	332,314
Operation and maintenance of plant facilities	499,259	499,259	763,064	390,002
Pupil transportation	398,451	373,823	373,791	349,163
Interest and long-term debt	47,515	6,412	83,483	51,255
Unallocated depreciation	209,048	209,048	121,371	121,371
<b>Total Expenses</b>	<b>\$ 9,869,959</b>	<b>\$ 5,154,949</b>	<b>\$ 8,544,009</b>	<b>\$ 4,511,045</b>

Instruction expenses include activities directly dealing with the teaching of pupils and the interaction between teacher and student, including extracurricular activities. Extracurricular activities include expenses related to student activities provided by the School District, which are designated to provide opportunities for students to participate in school events, public events, or a combination of these for the purpose of motivation, enjoyment and skill improvement.



**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2018**

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**Governmental Activities (Continued)**

Pupils and instructional staff include the activities involved with assisting staff with the content and process of teaching to students, including curriculum and staff development. Curriculum and staff development includes expenses related to planning, research, development and evaluation of support services, as well as the reporting of this information internally and to the public.

General administration, school administration and business activities include expenses associated with administrative and financial supervision of the School District.

Operation and maintenance of plant facilities activities involve keeping the school grounds, buildings and equipment in an effective working condition.

Pupil transportation includes activities involved with the conveyance of students to and from school, as well as to and from school activities, as provided by state law.

Interest and fiscal charges involve the transactions associated with the payment of interest and other related charges to debt of the School District.

Other includes unallocated depreciation.

**The School District's Funds**

The School District's major funds are accounted for using the modified accrual basis of accounting. All governmental funds (i.e., General Fund, Special Revenue Fund, Capital Projects and Debt Service Fund presented in the fund financial statements) had total revenues of \$10,175,567 and expenditures of \$9,772,112. The net change in fund balance for the year was in the General Fund, as an increase of \$403,455. The School District is able to meet current operating costs with no urgent need for additional funds.

As demonstrated by the various statements and schedules included in the financial section of this report, the School District continues to meet its responsibility for sound financial management. The following schedule presents a summary of the revenues of the governmental funds for the fiscal year ended June 30, 2018, and the amount of increases and decreases in relation to prior year revenues.

<u>Revenue</u>	<u>Amount</u>	<u>Percent of Total</u>	<u>Increase (Decrease) from 2017</u>
Local sources	\$ 5,460,557	53.66%	\$ 303,177
State sources	4,387,406	43.12%	627,257
Federal sources	327,604	3.22%	54,789
	<u>\$ 10,175,567</u>	<u>100.00%</u>	<u>\$ 985,223</u>

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2018**

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**The School District's Funds (Continued)**

The increases in revenue from local sources is attributable to an increase in the Local Tax Levy in the amount of \$378,755, an increase of other governmental revenues of \$682,046, and a decrease of \$168,843 in the Debt Service Fund.

The increases in state sources are due to increases in other aid including equalization aid, other unrestricted aid, and the on-behalf OPEB contributions.

The increase in federal sources is due to an increase in federal awards in the Special Revenue Fund.

The following schedule presents a summary of General Fund, Special Revenue Fund, Capital Projects Fund and Debt Service Fund expenditures for the fiscal year ended June 30, 2018.

<u>Expenditures</u>	<u>Amount</u>	<u>Percent of Total</u>	<u>Increase (Decrease) from 2017</u>
Current expenses			
Instruction	\$ 2,905,972	29.73%	\$ (330,828)
Undistributed expenditures	6,692,625	68.48%	1,645,149
Capital outlay	-	0.00%	(70,507)
Debt service			
Principal	126,000	1.29%	(124,000)
Interest	47,515	0.50%	(35,968)
Total	<u>\$ 9,772,112</u>	<u>100.00%</u>	<u>\$ 1,083,846</u>

Expenditures have increased over prior year mostly due to an increase in student supporting services. Revenues exceeded expenditures during the fiscal year, resulting in an increase to fund balance.

The changes in Debt Service are attributed to normal scheduled interest and principal payments on outstanding bonds.

**General Fund Budgeting Highlights**

The School District's budget is prepared according to New Jersey law, and is based on accounting for certain transactions on a basis of modified accrual and encumbrance accounting. The most significant budgeted fund is the General Fund.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2018**

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**General Fund Budgeting Highlights (Continued)**

During the course of the fiscal year 2018, the School District amended its General Fund budget as needed. The School District uses program based budgeting and the budgeting systems are designed to tightly control total program budgets but provide flexibility for program management.

- ❖ Staffing changes based on student needs.
- ❖ Additional costs for student transportation both in regular education and special education.
- ❖ Accounting changes in maintenance and operations.
- ❖ Changes in appropriations to prevent budget overruns.

**Capital Assets**

At the end of the fiscal year 2018, the School District had \$7,194,715 invested in land, buildings, furniture and equipment. Table 4 shows fiscal year 2018 balances compared to 2017, net of depreciation.

Table 4  
Capital Assets

	<u>2018</u>	<u>2017</u>
Land	\$ 153,671	\$ 153,671
Construction in progress	-	2,042,560
Building and improvements	2,791,700	967,071
Machinery and equipment	<u>9,488</u>	<u>10,862</u>
	<u>\$ 2,954,859</u>	<u>\$ 3,174,164</u>

**Debt Administration**

At June 30, 2018, the School District had \$1,500,000 as outstanding debt for bonds for school renovations.

**For the Future**

The Borough of Merchantville School District is in very good financial condition presently. A major concern of the School District is the increased reliance on local property taxes and the reduction of state funding. The School District has an increase in the budget for 2017-2018. As a result, the district will still be able to provide needed services at the high level of quality to which the School District holds itself. However, future finances are not without challenges as the community continues to grow and governmental funding sources are limited.

The Borough of Merchantville School District is primarily a residential community with very few ratables; thus, the tax burden is focused on homeowners. During the budget process in the spring, it was a concern to the Administration and Board of Education how future budgets would be financed. The School District is also closely monitoring administrative costs. Therefore, the Board of Education and the Administration will continue to review all cost centers in the School District.

In conclusion, the School District has committed itself to financial excellence for many years. In addition, the School District's system for financial planning, budgeting, and internal financial controls are well regarded. The School District plans to continue its sound fiscal management to meet the challenges of the future.

The Borough of Merchantville School District did not need to go to a vote for the school budget for the 2016-2017 and 2017-2018 school years due to the budget being under the cap.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2018**

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**Contacting the School District's Financial Management**

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the School District's finances and to show the School District's accountability for the money it receives. If you have questions about this report or need additional information contact Greg Gontowski, School Business Administrator/Board Secretary at Borough of Merchantville Board of Education, c/o Merchantville School District, 130 S. Centre Street, Merchantville, New Jersey 08109 or email at [Gontowski@merchantville.K12.nj.us](mailto:Gontowski@merchantville.K12.nj.us).

## **BASIC FINANCIAL STATEMENTS**

## **DISTRICT-WIDE FINANCIAL STATEMENTS**

The statement of net position and the statement of activities display information about the District. These statements include the financial activities of the overall District, except for fiduciary activities. Eliminations have been made to minimize the double-counting of internal activities. These statements distinguish between the governmental and business-type activities of the District.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**STATEMENT OF NET POSITION (DEFICIT)**  
**JUNE 30, 2018**

**Exhibit A-1**

	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>
<b>ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>			
Cash and cash equivalents	\$ 1,548,289	\$ 4,438	\$ 1,552,727
Due from other funds	95,114	-	95,114
Other receivables	-	5,984	5,984
Receivables from other governments	442,719	4,796	447,515
Inventory	-	2,365	2,365
Capital assets, net	<u>2,946,807</u>	<u>8,052</u>	<u>2,954,859</u>
<b>TOTAL ASSETS</b>	<u>5,032,929</u>	<u>25,635</u>	<u>5,058,564</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Related to pensions	<u>523,957</u>	-	<u>523,957</u>
<b>TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>			
	<u>\$ 5,556,886</u>	<u>\$ 25,635</u>	<u>\$ 5,582,521</u>
<b>LIABILITIES AND DEFERRED INFLOWS OF RESOURCES</b>			
Accounts payable	45,336	6,407	51,743
Interfund payable	-	85,114	85,114
Payable to state government	-	-	-
Compensated absences, non current	127,313	-	127,313
Bonds payable, current	125,000	-	125,000
Bonds payable, non-current	1,375,000	-	1,375,000
Net pension liability	1,094,927	-	1,094,927
Unearned revenue	<u>112,483</u>	-	<u>112,483</u>
<b>TOTAL LIABILITIES</b>	<u>2,880,059</u>	<u>91,521</u>	<u>2,971,580</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Related to pensions	<u>219,781</u>	-	<u>219,781</u>
<b>NET POSITION (DEFICIT)</b>			
Net investment in capital assets	1,446,807	8,052	1,454,859
Restricted for encumbrances	-	-	-
Restricted for other purposes	1,787,523	-	1,787,523
Unrestricted			
Designated for capital projects	-	-	-
Unreserved, undesignated	<u>(777,284)</u>	<u>(73,938)</u>	<u>(851,222)</u>
<b>TOTAL NET POSITION (DEFICIT)</b>	<u>2,457,046</u>	<u>(65,886)</u>	<u>2,391,160</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION (DEFICIT)</b>			
	<u>\$ 5,556,886</u>	<u>\$ 25,635</u>	<u>\$ 5,582,521</u>

The accompanying notes are an integral part of this statement.



**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
STATEMENT OF ACTIVITIES  
YEAR ENDED JUNE 30, 2018**

**Exhibit A-2**

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Assets		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
Governmental activities							
Instruction							
Regular	\$ 2,151,434	\$ -	\$ 1,968,943	\$ -	\$ (182,491)	\$ -	\$ (182,491)
Special education	355,114	-	236,151	-	(118,963)	-	(118,963)
Other special instruction	399,425	-	19,015	-	(380,410)	-	(380,410)
Support services							
Instruction	1,976,886	-	-	-	(1,976,886)	-	(1,976,886)
Student and instruction related services	758,267	-	281,757	-	(476,510)	-	(476,510)
School administrative services	244,994	-	544,852	-	299,858	-	299,858
General and business administrative services	295,920	-	68,414	-	(227,506)	-	(227,506)
Operation and maintenance of plant facilities	499,259	-	-	-	(499,259)	-	(499,259)
Pupil transportation	398,451	-	24,628	-	(373,823)	-	(373,823)
Employee benefits	863,081	-	-	-	(863,081)	-	(863,081)
Transfers to charter schools	140,419	-	-	-	(140,419)	-	(140,419)
On-behalf TPAF contributions	633,146	-	633,146	-	-	-	-
Reimbursement of TPAF contributions	181,245	-	181,245	-	-	-	-
On-behalf OPEB contributions	715,756	-	715,756	-	-	-	-
Interest on long-term debt	47,515	-	41,103	-	(6,412)	-	(6,412)
Unallocated depreciation	209,048	-	-	-	(209,048)	-	(209,048)
Total governmental activities	<u>9,869,959</u>	<u>-</u>	<u>4,715,010</u>	<u>-</u>	<u>(5,154,949)</u>	<u>-</u>	<u>(5,154,949)</u>
Business-type activities							
Food service	119,809	37,525	84,718	-	-	2,434	2,434
Total business-type activities	<u>119,809</u>	<u>37,525</u>	<u>84,718</u>	<u>-</u>	<u>-</u>	<u>2,434</u>	<u>2,434</u>
Total primary government	<u>\$ 9,989,768</u>	<u>\$ 37,525</u>	<u>\$ 4,799,728</u>	<u>-</u>	<u>(5,154,949)</u>	<u>2,434</u>	<u>(5,152,515)</u>
General revenues							
Taxes							
Property taxes, levied for general purpose					5,287,421	-	5,287,421
Taxes levied for debt service					132,412	-	132,412
Tuition received					16,001	-	16,001
Other local government					-	-	-
Miscellaneous income					24,723	-	24,723
Transfers					114,004	-	114,004
Total general revenues, special items, extraordinary items and transfers					<u>5,574,561</u>	<u>-</u>	<u>5,574,561</u>
Change in net position					419,612	2,434	422,046
Net position (deficit), beginning					<u>2,037,434</u>	<u>(68,320)</u>	<u>1,969,114</u>
Net position (deficit), ending					<u>\$ 2,457,046</u>	<u>\$ (65,886)</u>	<u>\$ 2,391,160</u>

The accompanying notes are an integral part of this statement.

## **FUND FINANCIAL STATEMENTS**

The individual fund statements and schedules present more detailed information for the individual fund in a format that segregates information by fund type.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
GOVERNMENTAL FUNDS  
BALANCE SHEET  
JUNE 30, 2018**

**Exhibit B-1**

	General Fund	Special Revenue Fund	Capital Projects Fund	Debt Service Fund	Total Governmental Funds
<b>ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>					
Cash and cash equivalents	\$ 1,548,289	\$ -	\$ -	\$ -	\$ 1,548,289
Due from other funds	185,767	-	-	-	185,767
Receivables from other governments	222,890	219,829	-	-	442,719
<b>TOTAL ASSETS</b>	<u>1,956,946</u>	<u>219,829</u>	<u>-</u>	<u>-</u>	<u>2,176,775</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>					
	-	-	-	-	-
<b>TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>	<u>\$ 1,956,946</u>	<u>\$ 219,829</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,176,775</u>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES (DEFICIT)</b>					
Liabilities					
Accounts payable	\$ 28,643	\$ 16,693	\$ -	\$ -	\$ 45,336
Interfund payable	-	90,653	-	-	90,653
Payable to other governments	-	-	-	-	-
Unearned revenue	-	112,483	-	-	112,483
<b>TOTAL LIABILITIES</b>	<u>28,643</u>	<u>219,829</u>	<u>-</u>	<u>-</u>	<u>248,472</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>					
	-	-	-	-	-
Fund balances (deficit)					
Nonspendable	-	-	-	-	-
Restricted for:					
Maintenance reserve	80,000	-	-	-	80,000
Excess surplus	858,195	-	-	-	858,195
Reserve for excess surplus - designated for subsequent year's expenditures	839,328	-	-	-	839,328
Capital reserve	10,000	-	-	-	10,000
Committed	-	-	-	-	-
Assigned					
Special revenue fund	-	-	-	-	-
Capital projects fund	-	-	-	-	-
Debt service fund	-	-	-	-	-
Other purposes	75,137	-	-	-	75,137
Unassigned	65,643	-	-	-	65,643
<b>TOTAL FUND BALANCES (DEFICIT)</b>	<u>1,928,303</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,928,303</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES (DEFICIT)</b>	<u>\$ 1,956,946</u>	<u>\$ 219,829</u>	<u>\$ -</u>	<u>\$ -</u>	

Amounts reported for *governmental activities* in the statement of net position (deficit) (A-1) are different because:

Capital assets used in governmental activities are not financial resources and therefore, are not reported in the governmental funds. The cost of the assets is \$7,197,715 and the accumulated depreciation is \$4,247,908.	2,946,807
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore, are not reported as liabilities in the funds.	(1,627,313)
Net pension liability	(1,094,927)
Deferred outflows of resources - related to pensions	523,957
Deferred inflows of resources - related to pensions	(219,781)
Net position of governmental activities	<u>\$ 2,457,046</u>

The accompanying notes are an integral part of this statement.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
GOVERNMENTAL FUNDS**

**Exhibit B-2**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES (DEFICIT)  
YEAR ENDED JUNE 30, 2018**

	General Fund	Special Revenue Fund	Capital Projects Fund	Debt Service Fund	Total Governmental Funds
<b>REVENUES</b>					
Local sources					
Local tax levy	\$ 5,287,421	\$ -	\$ -	\$ 132,412	\$ 5,419,833
Tuition charges	16,001	-	-	-	16,001
Interest earned on investments	5,110	-	-	-	5,110
Miscellaneous	19,613	-	-	-	19,613
<b>TOTAL LOCAL SOURCES</b>	<b>5,328,145</b>	<b>-</b>	<b>-</b>	<b>132,412</b>	<b>5,460,557</b>
State sources	4,021,902	324,401	-	41,103	4,387,406
Federal sources	-	327,604	-	-	327,604
<b>TOTAL REVENUES</b>	<b>9,350,047</b>	<b>652,005</b>	<b>-</b>	<b>173,515</b>	<b>10,175,567</b>
<b>EXPENDITURES</b>					
Current					
Regular instruction	2,010,539	140,895	-	-	2,151,434
Special education instruction	355,114	-	-	-	355,114
Other instruction	283,206	116,219	-	-	399,425
Support services and undistributed costs					
Instruction	1,976,886	-	-	-	1,976,886
Student and instruction related services	413,201	345,066	-	-	758,267
School administrative services	211,971	33,023	-	-	244,994
General and business administrative services	295,920	-	-	-	295,920
Operation and maintenance of plant facilities	499,259	-	-	-	499,259
Pupil transportation	398,451	-	-	-	398,451
Employee benefits	831,480	16,802	-	-	848,282
Transfers to charter schools	140,419	-	-	-	140,419
On-behalf TPAF contributions	633,146	-	-	-	633,146
Reimbursement TPAF Social Security contributions	181,245	-	-	-	181,245
On-behalf OPEB contributions	715,756	-	-	-	715,756
Debt service					
Principal	-	-	-	126,000	126,000
Interest and other charges	-	-	-	47,515	47,515
Capital outlay- construction services	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>8,946,592</b>	<b>652,005</b>	<b>-</b>	<b>173,515</b>	<b>9,772,112</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>403,455</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>403,455</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers in (out)	-	-	114,004	-	114,004
<b>TOTAL OTHER FINANCING SOURCES AND USES</b>	<b>-</b>	<b>-</b>	<b>114,004</b>	<b>-</b>	<b>114,004</b>
<b>NET CHANGES IN FUND BALANCES (DEFICIT)</b>	<b>403,455</b>	<b>-</b>	<b>114,004</b>	<b>-</b>	<b>517,459</b>
<b>FUND BALANCE, (DEFICIT) BEGINNING</b>	<b>1,524,848</b>	<b>-</b>	<b>(114,004)</b>	<b>-</b>	<b>1,410,844</b>
<b>FUND BALANCE, (DEFICIT) ENDING</b>	<b>\$ 1,928,303</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,928,303</b>

The accompanying notes are an integral part of this statement.

**GOVERNMENTAL FUNDS**

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES**

**AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES**

**YEAR ENDED JUNE 30, 2018**

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TOTAL NET CHANGES IN FUND BALANCES (DEFICIT) - GOVERNMENTAL FUNDS (from B-2)	\$ 517,459
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Amounts reported for governmental activities in the statement of activities (A-2) are different because:

Capital outlays are reported in governmental funds as expenditures. However, on the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation exceeded capital outlays in the current fiscal year.

Depreciation expense	(209,048)	(209,048)
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Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets and is not reported in the statement of activities.

126,000

In the statement of activities, certain operating expenses, e.g., compensated absences (vacations and sick pay) are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are reported in the amount of financial resources used (paid). This amount is the net effect of the difference in the treatment of compensated absences.

72,039

Governmental funds report District pension contributions as expenditures. However in the statement of activities, the cost of pension benefits earned is reported as pension expense.

(86,838)

<b>CHANGE IN NET POSITION (DEFICIT) OF GOVERNMENTAL ACTIVITIES</b>	<b>\$ 419,612</b>
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The accompanying notes are an integral part of this statement.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
 PROPRIETARY FUND - FOOD SERVICES FUND  
 STATEMENT OF NET POSITION (DEFICIT)  
 JUNE 30, 2018**

**Exhibit B-4**

**ASSETS AND DEFERRED OUTFLOWS OF RESOURCES**

**CURRENT ASSETS**

Cash and cash equivalents	\$ 4,438
Accounts receivable	
State	99
Federal	4,697
Other	5,984
Inventory	<u>2,365</u>

**TOTAL CURRENT ASSETS** 17,583

**FIXED ASSETS**

Equipment	30,698
Accumulated depreciation	<u>(22,646)</u>
	<u>8,052</u>

**DEFERRED OUTFLOWS OF RESOURCES** -

**TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES** \$ 25,635

**LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION (DEFICIT)**

**LIABILITIES**

Accounts payable	6,407
Interfund payable	<u>85,114</u>

**TOTAL LIABILITIES** 91,521

**DEFERRED INFLOWS OF RESOURCES** -

**NET POSITION (DEFICIT)**

Net investment in capital assets	8,052
Reserved for encumbrances	-
Unrestricted	<u>(73,938)</u>

**TOTAL NET POSITION (DEFICIT)** (65,886)

**TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES  
 AND NET POSITION (DEFICIT)** \$ 25,635

The accompanying notes are an integral part of this statement.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**PROPRIETARY FUND - FOOD SERVICES FUND**  
**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION (DEFICIT)**  
**YEAR ENDED JUNE 30, 2018**

**Exhibit B-5**

**OPERATING REVENUE**

Local sources	
Daily sales - reimbursable programs	
School lunch program	\$ -
Daily sales - non-reimbursable programs	37,525
<b>TOTAL OPERATING REVENUE</b>	<u>37,525</u>

**OPERATING EXPENSES**

Salaries	111,550
Depreciation	914
Supplies and materials	-
Cost of sales	7,345
<b>TOTAL OPERATING EXPENSES</b>	<u>119,809</u>

OPERATING LOSS (82,284)

**NON-OPERATING REVENUES**

State sources	
State school lunch program	1,549
State school breakfast program	-
Federal sources	
National school lunch program	65,716
National school breakfast program	6,458
Food distribution program	10,995
Management fee refund	-
<b>TOTAL NON-OPERATING REVENUES</b>	<u>84,718</u>

LOSS BEFORE OPERATING TRANSFERS IN (OUT) 2,434

OPERATING TRANSFERS IN (OUT)

Operating transfers in - general fund	<u>-</u>
<b>CHANGES IN NET POSITION (DEFICIT)</b>	2,434

DEFICIT, BEGINNING (68,320)

DEFICIT, ENDING \$ (65,886)

The accompanying notes are an integral part of this statement.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
 PROPRIETARY FUND - FOOD SERVICES FUND  
 STATEMENT OF CASH FLOWS  
 YEAR ENDED JUNE 30, 2018**

**Exhibit B-6**

<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	
Receipts from customers	\$ 37,525
Payments to employees	(111,550)
Payments to suppliers	4,740
<b>NET CASH USED BY OPERATING ACTIVITIES</b>	<u>(69,285)</u>
 <b>CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES</b>	
State sources	1,549
Federal sources	72,174
Interfund	-
Other	-
<b>NET CASH PROVIDED BY NON-CAPITAL FINANCING ACTIVITIES</b>	<u>73,723</u>
 <b>NET INCREASE IN CASH AND CASH EQUIVALENTS</b>	 4,438
 <b>CASH AND CASH EQUIVALENTS, BEGINNING</b>	 <u>-</u>
 <b>CASH AND CASH EQUIVALENTS, ENDING</b>	 <u>\$ 4,438</u>
 <b>RECONCILIATION OF OPERATING LOSS TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES</b>	
Operating loss	\$ (82,284)
Depreciation	914
Donated commodities received during the year	10,995
Increase in accounts receivable	8,728
Decrease in inventory	(749)
Increase in accounts payable	(6,889)
Total adjustments	<u>12,999</u>
 <b>NET CASH USED BY OPERATING ACTIVITIES</b>	 <u>\$ (69,285)</u>

The accompanying notes are an integral part of this statement.



**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
 FIDUCIARY FUNDS  
 STATEMENT OF FIDUCIARY NET POSITION  
 JUNE 30, 2018**

**Exhibit B-7**

	<u>Expendable Trust Funds</u>	<u>Agency Funds</u>
<b>ASSETS</b>		
Cash and cash equivalents	\$ 25,765	\$ 29,991
Prepaid payroll deductions and withholding	<u>-</u>	<u>2,030</u>
<b>TOTAL ASSETS</b>	<b><u>\$ 25,765</u></b>	<b><u>\$ 32,021</u></b>
<b>LIABILITIES</b>		
Payroll deductions and withholding	\$ -	\$ 2,748
Interfund payable	-	10,000
Due to student groups	<u>-</u>	<u>14,273</u>
<b>TOTAL LIABILITIES</b>	<b><u>-</u></b>	<b><u>27,021</u></b>
<b>NET POSITION</b>		
Unreserved	-	5,000
Reserved for unemployment claims	24,716	-
Principal portion - expendable trust	<u>1,049</u>	<u>-</u>
<b>TOTAL NET POSITION</b>	<b><u>25,765</u></b>	<b><u>5,000</u></b>
<b>TOTAL LIABILITIES AND NET POSITION</b>	<b><u>\$ 25,765</u></b>	<b><u>\$ 32,021</u></b>

The accompanying notes are an integral part of this statement.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
 FIDUCIARY FUNDS  
 STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
 YEAR ENDED JUNE 30, 2018**

**Exhibit B-8**

	<u>Expendable Trust Funds</u>	<u>Agency Funds</u>
<b>ADDITIONS</b>		
Local sources		
Interest	\$ 89	\$ -
Withholdings	<u>5,047</u>	<u>-</u>
<b>TOTAL ADDITIONS</b>	<u>5,136</u>	<u>-</u>
<b>DEDUCTIONS</b>		
Undistributed expenditures - unemployment benefits	15,171	-
Bank fees	<u>-</u>	<u>-</u>
<b>TOTAL DEDUCTIONS</b>	15,171	-
<b>CHANGE IN NET POSITION</b>	(10,035)	-
NET POSITION, BEGINNING	<u>35,800</u>	<u>5,000</u>
<b>NET POSTION, ENDING</b>	<u>\$ 25,765</u>	<u>\$ 5,000</u>

The accompanying notes are an integral part of this statement.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

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NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Borough of Merchantville School District (District) Board of Education (Board) have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Board's accounting policies are described below.

**Reporting Entity**

The Borough of Merchantville School District is a Type II district located in the County of Camden, State of New Jersey. As a Type II district, the School District functions independently through a Board of Education. The Board is comprised of nine members elected to three-year terms and staggered so that three members are elected each year. The purpose of the District is to educate students in grades K-8. The School District had an approximate enrollment as of June 30, 2018 of 418 students.

The primary criteria for including activities within the District's reporting entity, as set forth in Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards is whether:

- the organization is legally separate (can sue or be sued in their own name)
- the District holds the corporate powers of the organization
- the District appoints a voting majority of the organization's board
- the District is able to impose its will on the organization
- the organization has the potential to impose a financial benefit/burden on the District
- there is a fiscal dependency by the organization on the District

Based on the aforementioned criteria, the District had no component units.

**Basis of Presentation**

The District's basic financial statements consist of district-wide statements, including a statement of net position and a statement of activities, and fund financial statements, which provide a more detailed level of financial information.

*District-Wide Financial Statements*

The statement of net position (deficit) and the statement of activities display information about the financial activities of the overall District, except for fiduciary activities. Eliminations have been made to minimize the double counting of internal activities. These statements distinguish between the *governmental* and *business-type activities* of the District. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

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NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

**Basis of Presentation (Continued)**

The statement of net position (deficit) presents the financial condition of the governmental and business-type activities of the District at the fiscal year end.

The statement of activities presents a comparison between direct expenses and program revenues for each different business-type activity of the District and for each function of the District's governmental activities.

- Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Indirect expenses, expenses of the District related to the administration and support of the District's programs, such as personnel and accounting are not allocated to programs.
- Program revenues include (a) charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes and state formula aid, are presented as general revenues.

*Fund Financial Statements*

During the fiscal year, the School District segregates transactions related to certain school district functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. The fund financial statements provide information about the District's funds, including its fiduciary funds. Separate statements for each fund category – *governmental*, *proprietary*, and *fiduciary* – are presented. The New Jersey Department of Education (NJDOE) has elected to require New Jersey districts to treat each governmental fund as a major fund in accordance with the option noted in GASB No. 34, paragraph 76. The NJDOE believes that the presentation of all funds as major is important for public interest and to promote consistency among district financial reporting.

**Fund Accounting**

**GOVERNMENTAL FUNDS**

The focus of Governmental Fund measurement is upon determination of financial position and changes in financial position (sources, uses and balances of financial resources) rather than upon net income. The District reports the following major governmental funds:

**General Fund** – The General Fund is the general operating fund of the District. It is used to account for all financial resources not accounted for and reported in another fund. Included are certain expenditures for vehicles and movable instructional or noninstructional equipment which are classified in the capital outlay subfund.

As required by the New Jersey Department of Education, the District includes budgeted capital outlay in this fund. Generally accepted accounting principles, as they pertain to governmental entities, state that General Fund resources may be used to directly finance capital outlays for long-lived improvements as long as the resources in such cases are derived exclusively from unrestricted revenues.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

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NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

**Fund Accounting (Continued)**

**GOVERNMENTAL FUNDS (Continued)**

**General Fund (Continued)**

Resources for budgeted capital outlay purposes are normally derived from State of New Jersey aid, district taxes and appropriated fund balance. Expenditures are those that result in the acquisition of or additions to, fixed assets for land, existing buildings, improvements of grounds, construction of buildings, additions to or remodeling of buildings and the purchase of built-in equipment. These resources can be transferred from and to Current Expense by board resolution.

**Special Revenue Fund** – The Special Revenue Fund is used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

**Capital Projects Fund** – The Capital Projects Fund is used to account for and report all financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities or other capital assets.

**Debt Service Fund** – The Debt Service Fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest on bonds issued to finance major property acquisition, construction and improvement programs.

**PROPRIETARY FUNDS**

The focus of Proprietary Fund measurement is upon determination of net income, financial position and cash flows. The generally accepted accounting principles applicable are those similar to businesses in the private sector. The following is a description of the Proprietary Funds of the District.

**Enterprise Fund** – The Enterprise Fund is utilized to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the District is that the costs (i.e. expenses including depreciation and indirect costs) of providing goods or services to the students on a continuing basis be financed or recovered primarily through user charges; or where the District has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

The District's Enterprise Fund is comprised of the Food Service Fund. All proprietary funds are accounted for on a cost of services or "capital maintenance" measurement focus. This means that all assets and all liabilities, whether current or noncurrent, associated with the fund's activity are included on the balance sheet. The reported fund equity (net position) is segregated into contributed capital and unreserved retained earnings, if applicable. Proprietary fund type operating statements present increases (revenues) and decreases (expenses) in net position.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

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NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

**Fund Accounting (Continued)**

**PROPRIETARY FUNDS (Continued)**

**Enterprise Fund (Continued)**

Depreciation of all exhaustive fixed assets used by Proprietary Funds is charged as an expense against operations. Accumulated depreciation is reported on Proprietary Fund balance sheets. Depreciation has been provided over the estimated useful lives using the straight-line method. The estimated useful lives are as follows:

Food Service Fund:	
Equipment	12 Years

**FIDUCIARY FUNDS**

Fiduciary Funds include Expendable Trust, Nonexpendable Trust and Agency Funds. The measurement of focus of the Expendable Trust Funds is the same as for governmental funds. The measurement focus of Nonexpendable Trust Funds is similar to Proprietary Funds. Agency Funds are purely custodial (assets equal liabilities) and thus do not involve measurement of results of operations. The following is a description of the Fiduciary Funds of the District:

**Expendable Trust Fund** – An Expendable Trust Fund is accounted for in essentially the same manner as the governmental fund types, using the same measurement focus and basis of accounting. Expendable Trust Funds account for assets where both the principal and interest may be spent. The District's Expendable Trust Funds include the Unemployment Compensation Insurance Fund and the Scholarship Trust Fund.

**Nonexpendable Trust Fund** – A Nonexpendable Trust Fund is used to account for assets held under the terms of a formal trust agreement, whereby the District is under obligation to maintain the trust principal. The District does not maintain a Nonexpendable Trust Fund.

**Agency Funds** – Agency Funds are used to account for the assets the District holds on behalf of others as their agent. Agency funds are custodial in nature and do not involve measurement of results of operations. Agency funds include Payroll, Flexible Spending, and Student Activity Funds.

**Trust and Agency Funds** – The Trust and Agency Funds are used to account for assets held by the District in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds.

**Basis of Accounting**

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

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NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

**Basis of Accounting (Continued)**

*District-Wide, Proprietary, and Fiduciary Fund Financial Statements:* The District-Wide statements report using the economic resources measurement focus and the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting; the enterprise fund and fiduciary funds use the accrual basis of accounting. Differences in the accrual and modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue, and in the presentation of expenses versus expenditures. Ad Valorem (Property) Taxes are susceptible to accrual, as under New Jersey State Statute a municipality is required to remit to its school district the entire balance of taxes in the amount voted upon or certified, prior to the end of the school year. The District records the entire approved tax levy as revenue (accrued) at the start of the fiscal year, since the revenue is both measurable and available. The District is entitled to receive monies under the established payment schedule and the unpaid amount is considered to be an “accounts receivable”. Revenue for grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

*Governmental Fund Financial Statements:* Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

In accordance with the provisions of GASB Statement 65, certain items previously reported as assets and liabilities are now reported as deferred outflows of resources and deferred inflows of resources. Specifically, grant revenue previously reported as deferred revenue is now reported as a deferred inflow of resources.

**Budgets/Budgetary Control**

Annual appropriated budgets are prepared in the spring of each year for the General, Special Revenue, and Debt Service Funds. The budgets are submitted to the county office for approval and are voted on at the annual school election on the third Tuesday in April. Budgets are prepared using the modified accrual basis of accounting, except for the Special Revenue Fund as described later. The legal level of budgetary control is established at line item accounts within each fund. Line item accounts are defined as the lowest (most specific) level of detail as established pursuant to the minimum chart of accounts referenced in N.J.A.C. 6A:23A-16.2(f)1. All budget amendments/transfers must be approved by School Board Resolution.

Formal budgetary integration into the accounting systems is employed as a management control device during the year. For governmental funds there are no substantial differences between the budgetary basis of accounting and generally accepted accounting principles with the exception of the legally mandated revenue recognition of the one or more June state aid payments for budgetary purposes only and the Special Revenue Fund as noted below. Encumbrance accounting is also employed as an extension of formal budgetary integration in the governmental fund types. Unencumbered appropriations lapse at fiscal year-end.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

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NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

**Budgets/Budgetary Control (Continued)**

The accounting records of the Special Revenue Fund are maintained on the budgetary basis. The budgetary basis differs from GAAP in that the budgetary basis recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. Sufficient supplemental records are maintained to allow for the presentation of GAAP basis financial reports.

The budget, as detailed on Exhibits C-1 and C-2, includes all amendments to the adopted budget, if any.

Exhibit C-3 presents a reconciliation of the general fund revenues and special revenue fund revenues and expenditures from the budgetary basis of accounting, as presented in the general fund budgetary comparison schedule and the special revenue fund budgetary comparison schedule, to the GAAP basis of accounting as presented in the statement of revenues, expenditures and changes in fund balances – governmental funds. Note that the School District does not report encumbrances outstanding at fiscal year-end as expenditures in the general fund since the general fund budget follows the modified accrual basis of accounting, with the exception of the aforementioned revenue recognition policy for the one or more June state aid payments.

**Encumbrances**

Under encumbrance accounting, purchase orders, contracts and other commitments for the expenditure of resources are recorded to reserve a portion of the applicable appropriation. Open encumbrances in governmental funds, other than the Special Revenue Fund, are reported as reservations of fund balances at fiscal year-end as they do not constitute expenditures or liabilities but rather commitments related to unperformed contracts for goods and services.

The encumbered appropriation authority carries over into the next fiscal year. An entry will be made at the beginning of the next fiscal year to increase the appropriation reflected in the certified budget by the outstanding encumbrance amount as of the current fiscal year end.

**Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates.

**Cash, Cash Equivalents, and Investments**

Cash and cash equivalents include petty cash, change funds, cash in bank and all highly liquid investments with maturity of three months or less at the time of purchase and are stated at cost plus accrued interest. U.S. Treasury and agency obligations and certificates of deposit with a maturity of one year or less when purchased are stated at cost. All other investments are stated at fair value.

New Jersey school districts are limited as to the types of investments and types of financial institutions they may invest in. New Jersey statute 18A:20-37 provides a list of permissible investments that may be purchased by New Jersey school districts.



**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

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NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Additionally, the District has adopted a cash management plan that requires it to deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (“GUDPA”). GUDPA was enacted in 1970 to protect Governmental Units from a loss of funds on deposit with a failed banking institution in New Jersey.

N.J.S.A. 17:9-41 et. seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Act. Public depositories include Savings and Loan institutions, banks (both state and national banks) and savings banks, the deposits of which are federally insured. All public depositories must pledge collateral having a market value at least equal to five percent of the average daily balance of collected public funds to secure the deposits of Governmental Units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the full amount of their deposits to Governmental Units.

**Tuition Receivable**

Tuition charges were established by the Board of Education based on estimated costs. The charges are subject to adjustment when the final costs have been determined.

**Tuition Payable**

Tuition charges for the fiscal year ended June 30, 2018, are based on rates established by the receiving district. These rates are subject to change when the actual costs have been determined.

**Inventory and Prepaid Expenses**

Inventory and prepaid expenses, which benefit future periods, other than those recorded in the Enterprise Fund, are recorded as expenditures during the year of purchase.

Inventory in the Enterprise Fund is valued at cost, which approximates market, using the first-in-first-out (FIFO) method.

**Interfund Transactions**

Transfers between governmental and business-type activities on the district-wide statements are reported in the same manners as general revenues. Flows of cash or goods from one fund to another without a requirement for repayment are reported as Interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after non-operating revenues/expenses in the Enterprise Fund. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

On fund financial statements, short-term interfund loans are classified as interfund receivables/payables. These amounts are eliminated in the statement of net assets, except for amounts due between governmental and business-type activities or governmental and agency funds, which are presented as internal balances.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
 NOTES TO BASIC FINANCIAL STATEMENTS  
 JUNE 30, 2018**

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NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

**Capital Assets**

The District has established a formal system of accounting for its capital assets. Capital assets acquired or constructed are recorded at original cost. Donated fixed assets are valued at their estimated fair market value on the date received. The cost of normal repairs and maintenance that do not add to the value of the asset or materially extend assets' lives are not capitalized. The School District does not possess any infrastructure. The capitalization threshold used by school districts in the State of New Jersey is \$2,000. Capital assets are depreciated in the district-wide financial statements using the straight-line method over the following estimated useful lives:

<u>Asset Class</u>	<u>Estimated Useful Lives</u>
School buildings	50
Building improvements	20-15
Electrical/plumbing	30
Vehicles	8
Office and computer equipment	5-10
Instructional equipment	10
Grounds equipment	15

In the fund financial statements, fixed assets used in governmental fund operations are accounted for as capital outlay expenditures of governmental fund upon acquisition. Fixed assets are not capitalized and related depreciation is not reported in the fund financial statements.

Prior to implementation of GASB Statement No. 34, government funds' capital assets were accounted for in the general fixed assets account group and were not recorded directly as a part of any individual fund's financial statements. Infrastructure of governmental funds was not previously capitalized. Upon implementing GASB 34, Governmental Units are required to account for all capital assets, including infrastructure, in the district-wide statements prospectively from the date of implementation. Retroactive reporting of all major general infrastructure assets is encouraged but not required. The District does not possess any infrastructure assets.

**Compensated Absences**

Compensated absences are those absences for which employees will be paid, such as vacation, sick leave, and sabbatical leave. A liability for compensated absences that are attributable to services already rendered, and that are not contingent on a specific event that is outside the control of the District and its employees, is accrued as the employees earn the rights to the benefits. Compensated absences that relate to future services, or that are contingent on a specific event that is outside the control of the District and its employees, are accounted for in the period in which such services are rendered or in which such events take place.

In governmental and similar trust funds, compensated absences that are expected to be liquidated with expendable available financial resources are reported as expenditure and fund liability in the fund that will pay for the compensated absences. The remainder of the compensated absences liability is reported in the Debt Service Fund.

In proprietary and similar trust funds, compensated absences are recorded as an expense and liability.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

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NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

**Deferred Outflows and Deferred Inflows of Resources**

The Statement of Net Position reports separate sections for deferred outflows of resources and deferred inflows of resources. Deferred outflows of resources, reported after Total Assets, represent reductions of net position that applies to a future period(s) and will be recognized as an outflow of resources (expense) at that time. Deferred inflows of resources, reported after Total Liabilities, represents an acquisition of net position that applies to a future period(s) and will be recognized as an inflow of resources (revenue) at that time.

Transactions are classified as deferred outflows of resources and deferred inflow of resources only when specifically prescribed by the Governmental Accounting Standards Board (GASB) standards. The District is required to report the following as deferred outflows of resources and deferred inflows of resources:

**Defined Benefit Pension Plans** – The difference between expected (actuarial) and actual experience, changes in actuarial assumptions, net difference between projected (actuarial) and actual earnings on pension plan investment, changes in the District's proportion of expense and liabilities to the pension as a whole, differences between the District's pension contribution and its proportionate share of contributions, and the District's pension contributions subsequent to the pension valuation measurement date.

**Unearned Revenue**

Unearned revenue arises when assets are recognized before revenue recognition criteria have been satisfied and is recorded as a liability until the revenue is both measurable and the District is eligible to realize the revenue. Grants and entitlements received before the eligibility requirements are met are also recorded as unearned revenue.

**Long-Term Obligations**

Long-term obligations are reported on the District-Wide financial statements. In general, governmental fund payables and accrued liabilities that once incurred are paid in a timely manner and in full from current resources are reported as obligations of the funds. Bonds are recognized as a liability on the fund financial statements when due.

**Fund Equity**

Contributed capital represents the amount of fund capital contributed to the Proprietary Fund from other funds. Reserves represent those portions of fund equity not available for appropriation for expenditures or legally segregated for a specific future use. Designated fund balances represent plans for future use of financial resources.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

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NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

**Equity Classification**

*Government-Wide Statements*

Equity is classified as net position and displayed in three components:

- a. Net investment in capital assets – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net position – Consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments or, (2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net position – All other net position that does not meet the definition of “restricted” or “net investment in capital assets.”

The District’s policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position are available.

*Fund Statements*

Governmental fund equity is classified as fund balance. For periods beginning after June 30, 2010, fund balance is reported in accordance with GASB No. 54 “*Fund Balance Reporting and Governmental Fund Type Definitions*”. GASB No. 54 established accounting and financial reporting standards for governmental funds. Under GASB No. 54, fund balances are classified under five categories:

- a. Nonspendable – Amounts that cannot be spent because they are either (1) not in spendable form (e.g. inventories, prepaid amounts, long-term loans and notes receivables, property held for resale) or (2) legally or contractually required to be maintained intact (e.g. the corpus or principal of a permanent fund).
- b. Restricted – Amounts that are constrained for a specific purpose through restrictions of external parties (e.g. creditors, grantors, contributors, or laws or regulations of other governments) or by constitutional provision or enabling legislation.
- c. Committed – Committed fund balance are amounts that are constrained for specific purposes imposed by formal action of the government’s highest level of decision-making authority (i.e. amounts that have been committed by a governing body’s legislation, ordinance, or resolution for a specific purpose, such as an amount from specific park and recreation revenues committed by a governing body’s resolution to be used only for park maintenance). The Board of Education is the District’s highest level of decision-making authority.
- d. Assigned – Assigned fund balance is amounts that are constrained by the government’s intent to be used for a specific purpose but are neither restricted nor committed. Intent should be expressed by (1) the governing body itself or (2) a body (e.g. a budget or finance committee) or official to which the governing body has delegated the authority to assign amounts to be used for specific purposes.
- e. Unassigned – Unassigned fund balance is the residual classification for a government’s general fund and includes all amounts that are not constrained as reported in the other classifications.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

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NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

**Operating Revenues and Expenses**

Operating revenues are those revenues that are generated directly from the primary activity of the Enterprise Fund. For the District, these revenues are sales for food service. Operating expenses are necessary costs incurred to provide the service that is the primary activity of the Enterprise Fund.

**Subsequent Events**

The District has evaluated events or transactions that have occurred after June 30, 2018 (the financial statement date) through February 26, 2019, the date that the financial statements were available to be issued. The District did not have any material subsequent events that would require adjustment to or disclosure in the financial statements.

**Impact of Recently Issued Accounting Principles**

Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*: The primary objective of this Statement is to improve accounting and financial reporting by state and local governments for postemployment benefits other than pensions (other postemployment benefits or OPEB). It also improves information provided by state and local governmental employers about financial support for OPEB that is provided by other entities. This Statement becomes effective for the District for fiscal years beginning after June 15, 2017. The District has implemented this Statement for the fiscal year ended June 30, 2018. Refer to Note 8.

NOTE 2 CASH, CASH EQUIVALENTS AND INVESTMENTS

**Deposits**

The District maintains cash balances at a financial institution. Amounts at this institution are insured by the Federal Deposit Insurance Corporation (FDIC). Balances may exceed this limit at times throughout the year. The District has not experienced any losses on such accounts and believes it is not exposed to any significant credit risk on cash and cash equivalents. As of June 30, 2018, the carrying amount of the District's deposits was \$1,552,727 and the bank balance was \$2,117,223.

Custodial credit risk for deposits is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District does not have a formal policy for custodial credit risk; however, they comply with the New Jersey Statute by depositing all funds in depositories covered under GUDPA.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

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NOTE 2 CASH, CASH EQUIVALENTS AND INVESTMENTS (CONTINUED)

**Investments**

**New Jersey Cash Management Fund (Fund)** - All investments in the Fund are governed by the regulations of the Investment Council, which prescribe specific standards designed to ensure the quality of investments and to minimize the risks related to the investments. In all the years of the Division of Investment's (Division) existence, the Division has never suffered a default of principal or interest on any short-term security held by it due to the bankruptcy of a securities issuer; nevertheless, the possibility always exists, and for this reason a reserve is being accumulated as additional protection for the "Other-than-State" participants. In addition to the Council regulations, the Division sets further standards for specific investments and monitors the credit of all eligible securities issuers on a regular basis. As of June 30, 2018, the District had no balance on deposit with the New Jersey Cash Management Fund.

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The average maturity of the District's investments in the Fund is less than one year.

Credit risk is the risk that an insurer or other counterparty to an investment will not fulfill its obligations. The District does not have a formal investment policy that addresses credit risk, however, there were no investments that were subjected to credit risk as of June 30, 2018.

Custodial credit risk is the risk that in the event of the failure of the counterparty to a transaction, the District will not be able to recover the value of the investment or collateral securities that are in the possession of an outside party. The District does not have a formal investment policy that addresses custodial credit risk. The District held no investments that exposed it to custodial credit risk as of June 30, 2018.

Foreign currency risk is the risk that changes in exchange rates will adversely affect the fair value of an investment. The District does not have a formal investment policy that addresses foreign currency risk, however, the District held no investments that were exposed to foreign currency risk as of June 30, 2018.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

NOTE 3 CAPITAL ASSETS

The following schedule is a summarization of the changes in capital assets by source for the fiscal year ended June 30, 2018:

	Balance June 30, 2017	Additions	Transfers or Retirements	Balance June 30, 2018
<b>Governmental activities:</b>				
<i>Capital assets not being depreciated:</i>				
Land	\$ 153,671	\$ -	\$ -	\$ 153,671
Construction in progress	2,042,560	-	(2,042,560)	-
<b>Total capital assets not being depreciated</b>	<u>2,196,231</u>	<u>-</u>	<u>(2,042,560)</u>	<u>153,671</u>
<i>Capital assets being depreciated:</i>				
Site improvements	109,473	-	-	109,473
Building and improvements	4,834,020	2,042,560	(24,642)	6,851,938
Machinery and equipment	141,103	-	(61,470)	79,633
<b>Total capital assets being depreciated</b>	<u>5,084,596</u>	<u>2,042,560</u>	<u>(86,112)</u>	<u>7,041,044</u>
Total capital assets at historical cost	<u>7,280,827</u>	<u>2,042,560</u>	<u>(2,128,672)</u>	<u>7,194,715</u>
Less accumulated depreciation for				
Site improvements	(9,022)	(6,937)	-	(15,959)
Building and improvements	(3,967,400)	(201,651)	15,299	(4,153,752)
Machinery and equipment	(139,207)	(460)	61,470	(78,197)
<b>Total accumulated depreciation</b>	<u>(4,115,629)</u>	<u>(209,048)</u>	<u>76,769</u>	<u>(4,247,908)</u>
Governmental capital assets, net	<u>\$ 3,165,198</u>	<u>\$ 1,833,512</u>	<u>\$ (2,051,903)</u>	<u>\$ 2,946,807</u>
<b>Business-type activities:</b>				
<i>Capital assets being depreciated</i>				
Equipment	\$ 30,698	\$ -	\$ -	\$ 30,698
Less accumulated depreciation	(21,732)	(914)	-	(22,646)
Enterprise fund capital assets, net	<u>\$ 8,966</u>	<u>\$ (914)</u>	<u>\$ -</u>	<u>\$ 8,052</u>

Depreciation expense for governmental activities was \$209,048 as of June 30, 2018 and was not charged to any specific governmental programs, but is reported as a direct expense on the Statement of Activities.

Depreciation expense for business-type activities was \$914 as of June 30, 2018 and is reported as an operating expense on the Statement of Revenues, Expenses and Changes in Net Position (Deficit).

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

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NOTE 4 CAPITAL RESERVE ACCOUNT

The capital reserve account was established by the Borough of Merchantville School District Board of Education by inclusion of \$500 on October 10, 2000, for the accumulation of funds for use as capital outlay expenditures in subsequent fiscal years. The capital reserve account is maintained in the General Fund and its activity is included in the annual General Fund budget.

Funds placed in the capital reserve account are restricted to capital projects in the District's approved Long Range Facilities Plan (LRFP). Upon submission of the LRFP to the department, a district may increase the balance in the capital reserve by appropriating funds in the annual General Fund budget certified for taxes. A district may also appropriate additional amounts when the express approval of the voters has been obtained either by a separate proposal at budget time or by a special question at one of the four special elections authorized pursuant to N.J.S.A. 19:60-2. Pursuant to N.J.A.C. 6A:23A-14.1(g), the balance in the account cannot at any time exceed the local support costs of uncompleted capital projects in its approved LRFP.

The balance of the capital reserve for the year ended June 30, 2018 is \$10,000.

NOTE 5 LONG-TERM OBLIGATIONS

During the fiscal year ended June 30, 2018, the following changes occurred in liabilities reported in the Statement of Net Position (Deficit).

	Balance June 30, 2017	Additions	Deductions	Balance June 30, 2018	Amounts Due Within One Year
Bonds payable	\$ 1,626,000	\$ -	\$ (126,000)	\$ 1,500,000	\$ 125,000
Compensated absences payable	205,762	-	(78,449)	127,313	-
Net pension liability	1,223,677	-	(128,750)	1,094,927	-
	<u>\$ 3,055,439</u>	<u>\$ -</u>	<u>\$ (333,199)</u>	<u>\$ 2,722,240</u>	<u>\$ 125,000</u>

**Bonds Payable**

Bonds are authorized in accordance with state law by the voters of the District through referendums. All bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the District are general obligation bonds.

Principal and interest due on bonds outstanding is as follows:

<u>Years Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 125,000	\$ 47,515	\$ 172,515
2020	125,000	43,750	172,515
2021	125,000	40,000	165,000
2022	125,000	36,250	161,250
2023	125,000	32,500	157,500
2024-2028	575,000	107,675	682,675
2029-2032	300,000	25,838	325,838
	<u>\$ 1,500,000</u>	<u>\$ 333,528</u>	<u>\$ 1,837,293</u>



**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
 NOTES TO BASIC FINANCIAL STATEMENTS  
 JUNE 30, 2018**

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NOTE 5 LONG-TERM OBLIGATIONS (continued)

**Capital Leases**

The District does not currently have any open capital leases as of June 30, 2018.

NOTE 6 OPERATING LEASES

The District has commitments to lease certain office equipment under operating leases expiring December 2020. Future minimum lease payments are as follows:

<u>Years Ending June 30,</u>	<u>Amount</u>
2019	\$ 23,056
2020	19,308
2021	<u>8,045</u>
Total future minimum lease payments	<u>\$ 50,409</u>

Rental payments for the year ended June 30, 2018 were \$41,797.

NOTE 7 PENSION PLANS

**Description of Plans**

All required employees of the District are covered by either the Public Employees' Retirement System or the Teachers' Pension and Annuity Fund, which have been established by state statute and are administered by the New Jersey Division of Pension and Benefits (Division). According to the State of New Jersey Administrative Code, all obligations of both Systems will be assumed by the State of New Jersey should the Systems terminate. The Division issues a publicly available financial report that includes the financial statements and required supplementary information for the Public Employees' Retirement Systems and the Teachers' Pension and Annuity Fund. These reports may be obtained by writing to the Division of Pensions and Benefits, P.O. Box 295, Trenton, New Jersey, 08625.

**Teachers' Pension and Annuity Fund (TPAF)**

The Teachers' Pension and Annuity Fund was established as of January 1, 1955 under the provisions of N.J.S.A. 18A:66 to provide retirement, death, disability and medical benefits to certain qualified members. The Teachers' Pension and Annuity Fund is considered a cost-sharing multiple-employer plan with a special funding situation, as under current statute, all employer contributions are made by the State of New Jersey on behalf of the District and the System's other related noncontributing employers. Membership is mandatory for substantially all teachers or members of the professional staff certified by the State Board of Examiners and employees of the Department of Education who have titles that are unclassified, professional and certified.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

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NOTE 7 PENSION PLANS (continued)

**Public Employees' Retirement System (PERS)**

The Public Employees' Retirement System (PERS) was established as of January 1, 1955 under the provisions of N.J.S.A. 43:15A and 43:3B to provide retirement, death, disability and medical benefits to certain qualified members. The Public Employees' Retirement System is a cost-sharing multiple-employer plan. Membership is mandatory for substantially all full-time employees of the State of New Jersey or any county, municipality, school district, or public agency, provided the employee is not required to be a member of another state-administered retirement system under another state or local jurisdiction.

**Vesting and Benefit Provisions**

The vesting and benefit provisions for PERS are set by N.J.S.A. 43:15A and 43:36B, and N.J.S.A. 18A:66 for TPAF. All benefits vest after eight to ten years of service, except for medical benefits that vest after 25 years of service. Retirement benefits for age and service are available at age 60 and are generally determined to be 1/60 of the final average salary for each year of service credit, as defined. Final average salary equals the average salary for the final three years of service prior to retirement (or highest three years' compensation if other than the final three years). Members may seek early retirement after achieving 25 years of service credit or they may elect deferred retirement after achieving eight to ten years of service in which case benefits would begin the first day of the month after the member attains normal retirement age. The TPAF and PERS provide for specified medical benefits for members who retire after achieving 25 years of qualified service, as defined, or under the disability provisions of the System.

Members are always fully vested for their own contributions and, after three years of service credit, become vested for 2% of related interest earned on the contributions. In the case of death before retirement, members' beneficiaries are entitled to full interest credited to the members' accounts.

**Contribution Requirements**

The contribution requirements of plan members are determined by State statute. In accordance with Chapters 113, 114 and 115, P.L. 1997 and Chapter 62, P.L. 1994, plan members enrolled in the TPAF and PERS, respectively, were required to contribute 5% of their annual covered salary. Effective July 1, 2007, however, in accordance with Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, plan members were required to contribute 5.5% of their annual covered salary. For employees who were enrolled in the retirement system prior to July 1, 2007, the increase was effective with the payroll period that began immediately after July 1, 2007. Pursuant to the provisions of Chapter 78 P.L. 2011, effective October 1, 2011, the active member contribution rate was increased to 6.5%. An additional 1.0% increase will be phased-in over seven years, which began July 1, 2012. The State Treasurer has the right under the current law to make temporary reductions in member rates based on the existence of surplus pension assets in the retirement system; however, statute also requires the return to the normal rate when such surplus pension assets no longer exist. The member contribution rate was 7.34% in State fiscal year 2018.

Under current statute, all employer contributions are made by the State of New Jersey on-behalf of the School District and all other related non-contributing employers. No normal or accrued liability contribution by the district has been required over several preceding fiscal years. These on-behalf contributions by the State of New Jersey are considered a special funding situation, under the definition of GASB 68, *Accounting and Financial Reporting for Pensions*.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

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NOTE 7 PENSION PLANS (continued)

The District's contractually required contribution rate for the fiscal year ended June 30, 2018 was 8.05% of the District's covered-employee payroll, of which 0.00% of payroll was required from the District and 100.00% of payroll was required from the State of New Jersey. The District was not required to make any contributions to the pension plan during the fiscal year ended June 30, 2018 because of the 100.00% special funding situation with the State of New Jersey.

During the fiscal year ended June 30, 2018, the State of New Jersey contributed \$633,146 to the TPAF for normal and post-retirement benefits on behalf of the District. Also, in accordance with N.J.S.A 18A:66-90 the State of New Jersey reimbursed the District \$181,245 during the fiscal year ended June 30, 2018 for the employer's share of the social security contributions for TPAF members, as calculated on their base salaries. This amount has been included in the basic financial statements, and the combining and individual fund and district-wide statements and schedules as a revenue and expenditure.

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

**Teachers' Pension and Annuity Fund** – At June 30, 2018 the District was not required to report a liability for its proportionate share of the net pension liability because of a 100% reduction for State of New Jersey pension support provided to the District. The State's proportionate share of net pension liability, attributable to the District is as follows:

District's proportionate share of net pension liability	\$ -
State of New Jersey's proportionate share of net pension liability associated with the District	15,548,398
	<u>\$ 15,548,398</u>

The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2016. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2017. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers and the State of New Jersey, actuarially determined. At June 30, 2017, the District proportion was 0.00% due to the 100% special funding situation of the State of New Jersey. For the fiscal year ended June 30, 2018, the District recognized \$1,077,114 in revenue and expense, in the Government-Wide Financial Statements, for the State of New Jersey on behalf TPAF contributions.

**Public Employees' Retirement System** – At June 30, 2018, the District reported a liability of \$1,094,927 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2016. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2017. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2017, the District's proportion was 0.0047036183%, which was an increase of 0.000571967% from its proportion measured as of June 30, 2016.

For the fiscal year ended June 30, 2018, the District recognized \$136,749 in the Government-Wide Financial Statements, for pension expense for PERS.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

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NOTE 7 PENSION PLANS (continued)

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)**

**Public Employees' Retirement System (Cont'd) –**

At June 30, 2018, the District reported deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	<u>Outflows of Resources</u>	<u>Inflows of Resources</u>
Differences between expected and actual experience	\$ 25,782	\$ -
Changes of assumptions	220,590	219,781
Net difference between projected and actual earnings on pension plan investments	7,456	-
Changes in proportion and differences between District contributions and proportionate share of contributions	220,218	-
District contributions subsequent to the measurement date	<u>49,911</u>	<u>-</u>
	<u>\$ 523,957</u>	<u>\$ 219,781</u>

**Public Employees' Retirement System (Cont'd) –** Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Years Ending June 30,</u>	<u>PERS</u>
2019	\$ 377,139
2020	547,926
2021	325,466
2021	(435,129)
2023	<u>(341,355)</u>
	<u>\$ 474,046</u>

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
 NOTES TO BASIC FINANCIAL STATEMENTS  
 JUNE 30, 2018**

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NOTE 7 PENSION PLANS (continued)

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)**

**Actuarial Assumptions**

The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2016. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2017. This actuarial valuation used the following actuarial assumptions, applied to all periods included in the measurement:

	TPAF	PERS
Inflation	2.25%	2.25%
Salaries increases:		
2012-2026	Varies based on experience	1.65% - 4.15% based on age
Thereafter	Varies based on experience	2.65% - 5.15% based on age
Investment rate of return	7.00%	7.00%
Mortality rate table	RP-2000	RP-2000
Period of Actuarial Experience Study		

For TPAF, pre-retirement, post-retirement and disabled mortality rates were based on the experience of TPAF members reflecting mortality improvement on a generational basis based on a 60-year average of Social Security data from 1953 to 2013.

For PERS, pre-retirement mortality rates were based on the RP-2000 Employee Pre-retirement Mortality Table for male and female active participants. Mortality tables are set back 4 years for males and 4 years for females. In addition, the tables provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014 projection scale. Post-retirement mortality rates were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (set back 1 year for males and females) for service retirements and beneficiaries of former members and a one-year static projection based on mortality improvement Scale AA. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014 projection scale. Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

NOTE 7 PENSION PLANS (continued)

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)**

**Actuarial Assumptions (Continued)**

For TPAF and PERS, in accordance with State statute, the long-term expected rate of return on plan investments (7.50% at June 30, 2017) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in TPAF's and PER's target asset allocation as of June 30, 2017 are summarized in the following tables:

PERS			TPAF		
<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>	<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Risk Mitigation Strategies	5.00%	5.51%	Risk Mitigation Strategies	5.00%	5.51%
Cash	5.50%	1.00%	Cash	5.50%	1.00%
U.S. Treasuries	3.00%	1.87%	U.S. Treasuries	3.00%	1.87%
Investment Grade Credit	10.00%	3.78%	Investment Grade Credit	10.00%	3.78%
High yield bonds	2.50%	6.82%	High yield bonds	2.50%	6.82%
Global Diversified Credit	5.00%	7.10%	Global Diversified Credit	5.00%	7.10%
Credit-Oriented HF's	1.00%	6.60%	Credit-Oriented HF's	1.00%	6.60%
Debt-Related PE	2.00%	10.63%	Debt-Related PE	2.00%	10.63%
Debt-Related Real Estate	1.00%	6.61%	Debt-Related Real Estate	1.00%	6.61%
Private Real Assets	2.50%	11.83%	Private Real Assets	2.50%	11.83%
Equity Related Real Estate	6.25%	9.23%	Equity Related Real Estate	6.25%	9.23%
US Equity	30.00%	8.19%	US Equity	30.00%	8.19%
Non-US Dev Market Eq	11.50%	9.00%	Non-US Dev Market Eq	11.50%	9.00%
Emerging Market EQ	6.50%	11.64%	Emerging Market EQ	6.50%	11.64%
Buyouts/Venture Cap	8.25%	13.08%	Buyouts/Venture Cap	8.25%	13.08%
	<u>100.00%</u>			<u>100.00%</u>	

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

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NOTE 7 PENSION PLANS (continued)

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)**

**Discount Rate**

The discount rates used to measure the total pension liability at June 30, 2017 were 4.25% and 5.00% for TPAF and PERS, respectively. For TPAF and PERS, the respective single blended discount rates were based on the long-term expected rate of return on pension plan investments of 7.00%, and a municipal bond rate of 3.58% as of June 30, 2017, based on the Bond Buyer Go 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rates for TPAF and PERS assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the contribution rate in the most recent fiscal year. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2036 for TPAF and 2040 for PERS. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2036 for TPAF and 2040 for PERS, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

**Sensitivity of District's Proportionate Share of Net Pension Liability to Changes in the Discount Rate**

**Teacher's Pension and Annuity Fund (TPAF)**

As indicated above, TPAF has a special funding situation where the State pays 100% of the District's annual required contribution. As such, the net pension liability as of June 30, 2017 attributable to the District is \$0 and the State's net pension liability attributable to the District using discount rate of 4.25%, as well as using a discount rate that is 1% lower or 1% higher than the current rates used is as follows:

	<u>TPAF</u>		
	1% Decrease (3.25%)	Current Discount Rate (4.25%)	1% Increase (5.25%)
District's proportionate share of the net pension liability	\$ -	\$ -	\$ -
State's proportionate share of the net pension liability	<u>18,471,984</u>	<u>15,548,398</u>	<u>13,139,934</u>
	<u>\$ 18,471,984</u>	<u>\$ 15,548,398</u>	<u>\$ 13,139,934</u>

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
 NOTES TO BASIC FINANCIAL STATEMENTS  
 JUNE 30, 2018**

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NOTE 7 PENSION PLANS (continued)

**Sensitivity of District's Proportionate Share of Net Pension Liability to Changes in the Discount Rate (Continued)**

**Public Employees Retirement System (PERS)**

The following presents the District's proportionate share of the net pension liability at June 30, 2017 calculated using a discount rate of 5.00% for PERS, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1% lower or 1% higher than the current rates used:

	PERS		
	1%	Current	1%
	Decrease	Discount Rate	Increase
	(4.00%)	(5.00%)	(6.00%)

District's proportionate share of  
 the net pension liability

<u>\$ 1,402,552</u>	<u>\$ 1,094,927</u>	<u>\$ 1,043,243</u>
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**Pension Plan Fiduciary Net Position**

Detailed information about each pension plan's fiduciary net position is available in the separately issued New Jersey Division of Pension and Benefits financial report. Information on where to obtain the report is indicated at the beginning of this note.

NOTE 8 POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB)

**State Health Benefit Local Education Retired Employees Plan**

**General Information about the OPEB Plan**

Plan Description and Benefits Provided – The State Health Benefit Local Education Retired Employees Plan (the OPEB Plan) is a multiple-employer defined benefit OPEB plan, with a special funding situation, that is administered on a pay-as-you-go basis. Accordingly, no assets are accumulated in a qualifying trust that meets the criteria in paragraph 4 of GASB Statement No. 75 - *Accounting and Financial Reporting for the Postemployment Benefits Other Than Pensions*. The OPEB Plan is administered by the State of New Jersey Division of Pensions and Benefits (the Division) and is part of the New Jersey State Health Benefits Program (SHBP). The Division issues a publicly available financial report that includes financial statements and required supplementary information which can be obtained by writing to or at the following website:

State of New Jersey  
 Division of Pensions and Benefits  
 P.O. Box 295  
 Trenton, New Jersey 08625-0295  
<https://www.nj.gov/treasury/pensions/financial-reports.shtml>



**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
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NOTE 8      POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (CONTINUED)

**State Health Benefit Local Education Retired Employees Plan (Continued)**

**General Information about the OPEB Plan (Continued)**

The OPEB Plan provides medical, prescription drug, and Medicare Part B reimbursement to retirees and their covered dependents of local education employers.

**Contributions** – The employer contributions for the participating local education employers are legally required to be funded by the State of New Jersey (the State) in accordance with N.J.S.A. 52:14-17.32f. According to N.J.S.A. 52:14-17.32f, the State provides employer-paid coverage to employees who retire from a board of education or county college with 25 years or more of service credit in, or retires on a disability pension from, one or more of the following plans: The Teachers’ Pension and Annuity Fund (TPAF), the Public Employees’ Retirement System (PERS), the Police and Firemen Retirement System (PFRS), or the Alternate Benefit Program (ABP). Pursuant to Chapter 78, P.L. 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree’s annual retirement benefit and level of coverage.

**Employees Covered by Benefit Terms** – At June 30, 2018, the entire State Health Benefit Local Education Retired Employees OPEB Plan consisted of the following members.

Active plan members	223,747
Inactive plan members or beneficiaries currently receiving benefits	<u>142,331</u>
	<u>366,078</u>

**Total Non-Employer OPEB Liability**

The State of New Jersey, a non-employer contributing entity, is the only entity that has a legal obligation to make employer contributions to the OPEB Plan for qualified retired TPAF, PERS, PFRS, and ABP participants. The District’s proportionate share percentage determined under paragraphs 193 and 203 through 205 of GASBS No. 75 is zero percent. Accordingly, the District did not recognize any portion of the collective net OPEB liability on the Statement of Net Position. The State’s proportionate share of the net OPEB liability associated with the District was \$13,186,397. Since the OPEB liability associated with the District is 100% attributable to the State, the OPEB liability will be referred to as the total Non-Employer OPEB Liability.

The total Non-Employer OPEB Liability was measured as of June 30, 2017, and was determined by an actuarial valuation as of June 30, 2016, which was rolled forward to June 30, 2017. The total Non-Employer OPEB Liability as of June 30, 2016 was determined by an actuarial valuation as of June 30, 2016. For the June 30, 2017 measurement date, the State’s proportionate share of the Non-Employer OPEB Plan Liability associated with the District was 0.0245832138%, which was a decrease of 0.00000606031% from its proportion measured as of June 30, 2016.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
 NOTES TO BASIC FINANCIAL STATEMENTS  
 JUNE 30, 2018**

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NOTE 8      POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (CONTINUED)

**State Health Benefit Local Education Retired Employees Plan (Continued)**

**Total Non-Employer OPEB Liability (Continued)**

**Actuarial Assumptions and Other Inputs** – The actuarial assumptions and other inputs vary for each plan member depending on the pension plan in which the member is enrolled. The actuarial valuation at June 30, 2016 used the following actuarial assumptions, applied to all periods in the measurement:

**Salary Increases –**

	TPAF/ABF (1)	PERS (2)	PFRS (2)
Through 2026	1.55% - 4.55%	2.15% - 4.15%	2.10% - 8.98%
Thereafter	2.00% - 5.45%	3.15% 0 5.15%	3.10% - 9.98%

(1) - Based on years of service

(2) - Based on age

**Inflation Rate – 2.50%**

**Mortality Rates** – Pre-retirement mortality rates were based on the RP-2014 Headcount-Weighted Healthy Employee Male/Female mortality table with fully generational mortality improvement projections from the central year using the MP-2017 scale. Post-retirement mortality rates were based on the RP-2014 Headcount-Weighted Healthy Annuitant Male/Female mortality table with fully generational improvement projections from the central year using the MP-2017 scale.

**Experience Studies** – The actuarial assumptions used in the June 30, 2016 valuation were based on the results of actuarial experience studies for the periods July 1, 2012 – June 30, 2015, July 1, 2010 – June 30, 2013, and July 1, 2011 – June 30, 2014 for TPAF, PFRS, and PERS, respectively.

**Health Care Trend Assumptions** – For pre-Medicare preferred provider organization (PPO) medical benefits, this amount initially is 5.9% and decreases to a 5.0% long-term trend rate after nine (9) years. For self-insured post-65 PPO medical benefits, the trend rate is 4.5%. For health maintenance organization (HMO) medical benefits, the trend is initially 5.9% and decreases to a 5.0% long-term trend rate after nine (9) years. For prescription drug benefits, the initial trend rate is 10.5% decreasing to a 5.0% long-term trend rate after eight (8) years. For the Medicare Part B reimbursement, the trend rate is 5.0%. The Medicare Advantage trend rate is 4.5% and will continue in all future years.

**Discount Rate** – The discount rate for June 30, 2017 and 2016 was 3.58% and 2.8%, respectively. This represents the municipal bond return rate as chosen by the Division. The source is the Bond Buyer GO 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

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NOTE 8 POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (CONTINUED)

**State Health Benefit Local Education Retired Employees Plan (Continued)**

**Total Non-Employer OPEB Liability (Continued)**

**Changes in the Total Non-Employer OPEB Liability** – The table below summarizes the State’s proportionate share of the change in the Total Non-Employer OPEB Liability associated with the District:

Balance at June 30, 2017		\$ 14,256,829
Changes for the year:		
Service cost	484,284	
Interest cost	415,959	
Changes in assumptions	(1,676,497)	
Gross benefit payments	(305,425)	
Member contributions	11,247	
Net changes		<u>(1,070,432)</u>
Balance at June 30, 2018		<u>\$ 13,186,397</u>

There were no changes in benefit terms between the June 30, 2016 measurement date and the June 30, 2017 measurement date.

Changes of assumptions and other inputs reflect a change in the discount rate from 2.85% for the June 30, 2016 measurement date to 3.58% for the June 30, 2017 measurement date.

**Sensitivity of the Total Non-Employer OPEB Liability to Changes in the Discount Rate** – The State’s proportionate share of the total Non-Employer OPEB Liability as of June 30, 2017, associated with the District, using a discount rate of 3.58%, as well as using a discount rate that is 1% lower or 1% higher than the current rate used is as follows:

	1% Decrease (2.58%)	Current Discount Rate (3.58%)	1% Increase (4.58%)
State of New Jersey proportionate share of the total non-employer OPEB liability associated with the District	<u>\$ 15,653,205</u>	<u>\$ 13,186,397</u>	<u>\$ 11,229,702</u>

**Sensitivity of the Total Non-Employer OPEB Liability to Changes in the Healthcare Cost Trend Rates** – The State’s proportionate share of the total Non-Employer OPEB Liability as of June 30, 2017, associated with the District, using a healthcare cost trend rates that are 1% lower or 1% higher than the current healthcare cost trend rate used is as follows:

	1% Decrease	Healthcare Cost Trend Rates	1% Increase
State of New Jersey proportionate share of the total non-employer OPEB liability associated with the District	<u>\$ 10,844,537</u>	<u>\$ 13,186,397</u>	<u>\$ 16,296,360</u>

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
 NOTES TO BASIC FINANCIAL STATEMENTS  
 JUNE 30, 2018**

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NOTE 8 POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (CONTINUED)

**State Health Benefit Local Education Retired Employees Plan (Continued)**

**Total Non-Employer OPEB Liability (Continued)**

**OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to the Non-Employer OPEB Liability** – For the fiscal year ended June 30, 2018, the District recognized \$715,756 in OPEB expense and revenue, in the government-wide financial statements, for the State’s proportionate share of the OPEB Plan’s OPEB Expense, associated with the District. This expense and revenue was based on the OPEB Plan’s June 30, 2017 measurement date.

In accordance with GASBS No. 75, the District’s proportionate share of the OPEB liability is zero. As such, there is no recognition of the allocation of proportionate share of deferred outflows of resources and deferred inflows of resources by the District. However, at June 30, 2018, the State’s proportionate share of the total Non-Employer OPEB Liability’s deferred outflows of resources and deferred inflows of resources, associated with the School District, from the following sources are as follows:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Changes in proportion	\$ -	\$ 31,542
Changes of assumption or other inputs	<u>-</u>	<u>1,559,502</u>
Total	<u>\$ -</u>	<u>\$ 1,591,044</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to the State’s proportionate share of the total Non-Employer and deferred inflows of resources related to the State’s proportionate share of the total Non-Employer OPEB Liability, associated with the District, will be recognized in OPEB expense as follows:

<u>Years ending June 30,</u>	
2019	\$ (186,305)
2020	(186,305)
2021	(186,305)
2022	(186,305)
2023	(186,305)
Thereafter	<u>(659,519)</u>
	<u>\$ (1,591,044)</u>

NOTE 9 COMPENSATED ABSENCES

The District accounts for compensated absences as directed by Governmental Accounting Standards Board Statement No. 16 (GASB 16), “*Accounting for Compensated Absences*”. A liability for compensated absences attributed to services already rendered and not contingent on a specific event that is outside the control of the employer and employee is accrued as employees earn the rights to the benefits. District employees who are employed for ten months are entitled to ten paid sick leave days per fiscal school year.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
 NOTES TO BASIC FINANCIAL STATEMENTS  
 JUNE 30, 2018**

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NOTE 9 COMPENSATED ABSENCES (CONTINUED)

District employees who are employed for twelve months are entitled to twelve paid sick leave days per fiscal school year. Unused sick leave may be accumulated and carried forward to subsequent years. Upon retirement with not less than fifteen (15) years of service in the District, the District shall pay the employee for unused sick leave in accordance with the District’s agreements with the various employee unions. Vacation days not used during the year may only be carried forward with approval from the Superintendent.

The liability for vested compensated absences of the governmental fund types is recorded and reflected as a governmental activity on the Statement of Net Position. The current portion of the compensated absence balance is not considered material to the applicable fund total liabilities, and is therefore not shown separately from the long-term liability balance of compensated absences.

The liability for vested compensated absences of the Enterprise Fund is recorded within those funds as the benefits accrue to employees. As of June 30, 2018, no liability existed for compensated absences in the Food Service Fund.

NOTE 10 DEFERRED COMPENSATION

The Board offers its employees a choice of various deferred compensation plans created in accordance with Internal Revenue Service Code Section 403(b). The plans, which are administered by the entities listed below, permit participants to defer a portion of their salary until future years. Amounts deferred under the plans are not available to employees until termination, retirement, death or unforeseeable emergency. The plan administrators during the fiscal year ended June 30, 2018, were Seeley Agency, Lincoln Investment Planning, Vanguard Funds and Equitable.

NOTE 11 RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

**Property and Liability Insurance**

The District maintains commercial insurance coverage for property, liability, student accident and surety bonds. A complete schedule of insurance coverage can be found in the Statistical Section of this Comprehensive Annual Financial Report.

**New Jersey Unemployment Compensation Insurance**

The District has elected to fund its New Jersey Unemployment Compensation Insurance under the “Benefit Reimbursement Method.” Under this plan, the District is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The District is billed quarterly for amounts due to the State. The following is a summary of District contributions, employee contributions and reimbursements to the State for benefits paid and the ending balance of the District’s trust fund for the current and prior two years:

<u>Fiscal Year</u>	<u>District Contributions</u>	<u>Employee Contributions</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2017-2018	\$ -	\$ 5,136	\$ -	\$ 24,716
2016-2017	\$ -	\$ 5,204	\$ -	\$ 34,751
2015-2016	\$ -	\$ 4,460	\$ -	\$ 34,326

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

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**NOTE 12 INTERFUND RECEIVABLES AND PAYABLES**

The following interfund balances remained on the balance sheet as of June 30, 2018:

<u>Fund</u>	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
General Fund	\$ 185,767	\$ -
Special Revenue Fund	-	90,653 (a)
Food Service Fund	-	85,114
Debt Service Fund	-	-
Agency Funds	-	10,000
Capital Projects Fund	-	-
	<u>\$ 185,767</u>	<u>\$ 185,767</u>

- (a) Transfers from General Fund to cover operating deficit due to decreases in funding.
- (b) Transfers from General Fund to cover operating deficit.
- (c) Amounts in payroll agency fund in excess of required withholdings.

**NOTE 13 INVENTORY**

Inventory in the Food Service Fund as of June 30, 2018 is valued at \$2,365 and consists of various food products and supplies.

The value of federal donated commodities as reflected on Schedule K-3 is the difference between market value and cost of the commodities at the date of purchase and has been included as an item of non-operating revenue in the financial statements.

**NOTE 14 FUND BALANCE APPROPRIATED**

- General Fund – of the \$1,928,303 General Fund balance as of June 30, 2018, \$80,000 is reserved for maintenance, \$858,195 for Excess Surplus, \$839,328 for subsequent year’s expenditures, \$10,000 for capital reserve, \$75,137 is assigned for other purposes which is primarily encumbrances, and \$65,643 is unassigned.
- Special Revenue Fund – The Special Revenue Fund balance as of June 30, 2018 is \$-0-.
- Capital Projects Fund –The Capital Projects Fund balance as of June 30, 2018 is \$-0-.
- Debt Service Fund – The Debt Service Fund balance as of June 30, 2018 is \$-0-.

**NOTE 15 CALCULATION OF EXCESS SURPLUS**

The designation for Reserved Fund Balance - Excess Surplus is a required calculation pursuant to N.J.S.A 18A:7F-7, as amended. New Jersey school districts are required to reserve General Fund balance at the fiscal year end of June 30, if they did not appropriate a required minimum amount as budgeted fund balance in their subsequent years’ budget. The excess fund balance as of June 30, 2018 is \$858,195. The excess fund balance at June 30, 2017 was \$839,328. Pursuant to the provisions of Executive Order No. 14, \$0 of that amount was approved by the Commissioner of the Department of Education for withdrawal to address any budget shortfall in the General Fund account group due to the 2017-2018 withholding of state aid.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

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NOTE 16 LITIGATION

The Board is, from time to time, involved in claims and lawsuits incidental to its operations. In the opinion of the administration and legal counsel, the ultimate resolution of these matters will not have a material adverse effect on the financial position of the District.

NOTE 17 TAX ABATEMENTS

As defined by the Government Accounting Standards Board (GASB), a tax abatement is an agreement between a government and an individual or entity in which the government promises to forgo tax revenues and the individual or entity promises to subsequently take a specific action that contributes to economic development or otherwise benefits the government or its citizens. School districts are not authorized by New Jersey statute to enter into tax abatement agreements. However, the county or municipality in which the school district is situated may have entered into tax abatement agreements, and potential must be disclosed in these financial statements. If the county or municipality entered into tax abatement agreements, those agreements will not directly affect the school district's local tax revenue because N.J.S.A. 54:4-75 and N.J.S.A. 54:4-76 require that amounts so forgiven must effectively be recouped from other taxpayers and remitted to the school district.

For a local school district board of education or board of school estimate that has elected to raise their minimum tax levy using the required local share provisions at N.J.S.A. 18A:7F-5(b), the loss of revenue resulting from the municipality or county having entered into a tax abatement agreement is indeterminate due to the complex nature of the calculation of required local share performed by the New Jersey Department of Education based upon district property value and wealth.

NOTE 18 NET POSITION

Net investment in capital assets consists of the following:

Land	\$ 153,671
Other capital assets net of accumulated depreciation	2,793,136
Less: related long-term debt outstanding, less unspent portion	<u>(1,500,000)</u>
	<u>\$ 1,446,807</u>

The government-wide statement of net position (deficit) reports \$1,787,523 of restricted net position of which \$90,000 is restricted by enabling legislation.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

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NOTE 19 FUND BALANCE

Generally Accepted Accounting Principles (GAAP) requires disclosure of individual funds that have deficit balances at year-end. As of June 30, 2018, there were no individual funds with a deficit balance.

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Debt Debt Service</u>	<u>Total Governmental Funds</u>
<b>Fund Balances:</b>					
<b>Nonspendable</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Restricted for:</b>					
Maintenance	80,000	-	-	-	80,000
Excess surplus	858,195	-	-	-	858,195
Reserve for excess surplus - designated for subsequent year's expenditures	839,328	-	-	-	839,328
Capital reserve	10,000	-	-	-	10,000
<b>Committed to:</b>					
Capital projects	-	-	-	-	-
<b>Assigned</b>					
Special revenue fund	-	-	-	-	-
Capital projects fund	-	-	-	-	-
Debt service fund	-	-	-	-	-
Encumbrances	1,990	-	-	-	1,990
Designated for subsequent year's expenditures	73,147	-	-	-	73,147
<b>Unassigned</b>	<u>65,643</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>65,643</u>
<b>Total fund balances:</b>	<u>\$ 1,928,303</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,928,303</u>



**REQUIRED SUPPLEMENTARY INFORMATION**

**PART II**

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**BUDGETARY COMPARISON SCHEDULE -**  
**GENERAL FUND**  
**YEAR ENDED JUNE 30, 2018**

**Exhibit C-1**

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
<b>REVENUES</b>					
<b>LOCAL SOURCES</b>					
Local tax levy	\$ 5,253,705	\$ -	\$ 5,253,705	\$ 5,287,421	\$ 33,716
Other local government units	-	-	-	-	-
Tuition	-	-	-	16,001	16,001
Interest on investments	-	-	-	5,110	5,110
Miscellaneous	-	-	-	19,613	19,613
<b>TOTAL LOCAL SOURCES</b>	<u>5,253,705</u>	<u>-</u>	<u>5,253,705</u>	<u>5,328,145</u>	<u>74,440</u>
<b>STATE SOURCES</b>					
Core curriculum standards aid	-	-	-	-	-
Transportation aid	24,628	-	24,628	24,628	-
Extraordinary aid	30,000	-	30,000	19,015	(10,985)
Special education aid	236,151	-	236,151	236,151	-
Equalization aid	1,476,290	-	1,476,290	1,599,437	123,147
Security aid	15,047	-	15,047	15,047	-
School choice aid	544,852	-	544,852	544,852	-
Other unrestricted aid	53,367	-	53,367	53,367	-
On-behalf TPAF pension contributions (non-budgeted)	-	-	-	633,146	633,146
Reimbursement TPAF Social					
Security contributions (non-budgeted)	-	-	-	181,245	181,245
On-behalf OPEB contributions (non-budgeted)	-	-	-	715,756	715,756
<b>TOTAL STATE SOURCES</b>	<u>2,380,335</u>	<u>-</u>	<u>2,380,335</u>	<u>4,022,644</u>	<u>1,642,309</u>
<b>TOTAL REVENUES</b>	<u>7,634,040</u>	<u>-</u>	<u>7,634,040</u>	<u>9,350,789</u>	<u>1,716,749</u>
<b>EXPENDITURES</b>					
<b>CURRENT EXPENSES</b>					
Instruction - regular programs					
Salaries of teachers					
Preschool/kindergarten	236,821	36,468	273,289	273,288	1
Grades 1-5	887,857	(20,000)	867,857	860,122	7,735
Grades 6-8	593,470	(9,621)	583,849	561,048	22,801
Health benefits -preschool/kindergarten	-	-	-	-	-
Health benefits - grades 1-5	-	-	-	-	-
Health benefits - grades 6-8	-	-	-	-	-
Home instruction					
Salaries of teachers	3,200	280	3,480	3,480	-
Purchased professional - educational services	3,000	5,514	8,514	8,514	-
Other purchased services	-	-	-	-	-
General supplies	-	-	-	-	-
Regular programs - undistributed instruction					
Other salaries for instruction	89,103	(58,263)	30,840	29,403	1,437
Instructional aides - substitutes	3,000	-	3,000	3,000	-
Purchased professional - educational services	13,988	(902)	13,086	6,921	6,165
Purchased technical services	61,888	(20,296)	41,592	40,812	780
Cleaning, repair, maintenance	-	-	-	-	-
Other purchased services	60,495	109	60,604	60,604	0
General supplies	242,478	(79,106)	163,372	163,347	25
Textbooks and educational supplies	-	-	-	-	-
<b>TOTAL REGULAR PROGRAMS</b>	<u>2,195,300</u>	<u>(145,817)</u>	<u>2,049,483</u>	<u>2,010,539</u>	<u>38,944</u>
Cognitive mild					
Purchased professional - educational services	-	-	-	-	-
<b>TOTAL COGNITIVE MILD</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Perceptually impaired					
Salaries of teachers	-	-	-	-	-
Other salaries for instruction	-	-	-	-	-
Purchased professional - educational services	-	-	-	-	-
General supplies	-	-	-	-	-
Textbooks	-	-	-	-	-
<b>TOTAL PERCEPTUALLY IMPAIRED</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

The accompanying notes are an integral part of this statement.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
BUDGETARY COMPARISON SCHEDULE - (CONTINUED)  
GENERAL FUND  
YEAR ENDED JUNE 30, 2018**

**Exhibit C-1  
(Continued)**

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
<b>EXPENDITURES (Continued)</b>					
CURRENT EXPENSES (Continued)					
Resource room					
Salaries of teachers	290,206	35	290,241	277,086	13,155
Other salaries for instruction	24,539	63,103	87,642	75,786	11,856
Health benefits	-	-	-	-	-
General supplies	1,600	646	2,246	2,241	5
<b>TOTAL RESOURCE ROOM</b>	<b>316,345</b>	<b>63,784</b>	<b>380,129</b>	<b>355,114</b>	<b>25,015</b>
Preschool Disabilities- Part Time					
Salaries of teachers	34,347	(8,807)	25,540	-	25,540
Other salaries for instruction	-	-	-	-	-
<b>TOTAL PRESCHOOL DISABILITIES</b>	<b>34,347</b>	<b>(8,807)</b>	<b>25,540</b>	<b>-</b>	<b>25,540</b>
Home instruction					
Purchased professional - educational services	500	(500)	-	-	-
General supplies	-	-	-	-	-
<b>TOTAL HOME INSTRUCTION</b>	<b>500</b>	<b>(500)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL SPECIAL EDUCATION</b>	<b>351,192</b>	<b>54,477</b>	<b>405,669</b>	<b>355,114</b>	<b>50,555</b>
Basic skills/remedial					
Salaries of teachers	151,329	37,580	188,909	188,909	-
Health benefits	-	-	-	-	-
General supplies	1,500	663	2,163	2,162	1
<b>TOTAL BASIC SKILLS/REMEDIAL</b>	<b>152,829</b>	<b>38,243</b>	<b>191,072</b>	<b>191,071</b>	<b>1</b>
Bilingual education					
Salaries of teachers	13,731	20,914	34,645	31,948	2,697
Purchased professional - educational services	2,000	(726)	1,274	-	1,274
General supplies	200	608	808	807	1
<b>TOTAL BILINGUAL EDUCATION</b>	<b>15,931</b>	<b>20,796</b>	<b>36,727</b>	<b>32,755</b>	<b>3,972</b>
School sponsored co-curricular activities					
Salaries	31,274	-	31,274	27,739	3,535
Purchased services	-	-	-	-	-
Supplies and materials	1,000	-	1,000	-	1,000
Other objects	-	-	-	-	-
<b>TOTAL SCHOOL SPONSORED CO-CURRICULAR ACTIVITIES</b>	<b>32,274</b>	<b>-</b>	<b>32,274</b>	<b>27,739</b>	<b>4,535</b>
Athletics					
Salaries	26,840	-	26,840	22,046	4,794
Purchased services	4,800	-	4,800	4,209	591
Supplies and materials	6,500	-	6,500	5,385	1,115
Other objects	1,795	-	1,795	-	1,795
<b>TOTAL ATHLETICS</b>	<b>39,935</b>	<b>-</b>	<b>39,935</b>	<b>31,640</b>	<b>8,295</b>
Summer School					
Salaries	2,400	-	2,400	-	2,400
Other salaries for instruction	960	-	960	-	960
<b>TOTAL SUMMER SCHOOL</b>	<b>3,360</b>	<b>-</b>	<b>3,360</b>	<b>-</b>	<b>3,360</b>
<b>TOTAL INSTRUCTION</b>	<b>2,790,821</b>	<b>(32,301)</b>	<b>2,758,520</b>	<b>2,648,858</b>	<b>109,662</b>
Undistributed expenses instruction					
Tuition					
Regular - LEAs-in state	1,093,677	(73,310)	1,020,367	999,512	20,855
Co. special services and regional day school	-	-	-	-	-
To other LEAs within state special	520,961	58,917	579,878	574,822	5,056
County vocational school districts regular	41,613	(2,323)	39,290	17,947	21,343
County vocational school districts special	6,402	-	6,402	-	6,402
County special services and regional day schools	192,298	(13,163)	179,135	166,308	12,827
Private schools/handicapped within state	273,328	(27,970)	245,358	218,297	27,061
Private schools/handicapped out of state	-	-	-	-	-
State Facilities	17,699	(17,699)	-	-	-
Other	-	1,900	1,900	-	1,900
<b>TOTAL UNDISTRIBUTED EXPENSES INSTRUCTION</b>	<b>2,145,978</b>	<b>(73,648)</b>	<b>2,072,330</b>	<b>1,976,886</b>	<b>95,444</b>
Attendance and social work					
Purchased professional and technical services	-	-	-	-	-

The accompanying notes are an integral part of this statement.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
BUDGETARY COMPARISON SCHEDULE - (CONTINUED)  
GENERAL FUND  
YEAR ENDED JUNE 30, 2018**

**Exhibit C-1  
(Continued)**

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
<b>EXPENDITURES (Continued)</b>					
CURRENT EXPENSES (Continued)					
Undistributed expenses (Continued)					
Health services					
Salaries	75,487	1,777	77,264	77,264	-
Health benefits	-	-	-	-	-
Purchased professional and technical services	3,000	-	3,000	3,000	-
Other purchased services	565	(472)	93	93	-
Supplies and materials	4,675	(2,401)	2,274	2,274	0
<b>TOTAL HEALTH SERVICES</b>	<u>83,727</u>	<u>(1,096)</u>	<u>82,631</u>	<u>82,631</u>	<u>0</u>
Other support services - students - related services - extraordinary services					
Salaries	-	-	-	-	-
Purchased professional - educational services	36,720	(36,720)	-	-	-
Supplies and materials	-	-	-	-	-
Other objects	-	-	-	-	-
<b>TOTAL OTHER SUPPORT SERVICES - STUDENTS - RELATED SERVICES - EXTRAORDINARY SERVICES</b>	<u>36,720</u>	<u>(36,720)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Special education - speech/occupational therapy/related services					
Salaries	66,293	1,551	67,844	67,844	-
Health benefits	-	-	-	-	-
Purchased professional - educational services	8,200	47,193	55,393	32,444	22,949
Supplies and materials	1,000	160	1,160	1,159	1
Other objects	-	-	-	-	-
<b>TOTAL SPECIAL EDUCATION - EXTRAORDINARY SERVICES</b>	<u>75,493</u>	<u>48,904</u>	<u>124,397</u>	<u>101,447</u>	<u>22,950</u>
Other support services - guidance					
Salaries - other professionals	39,481	2,260	41,741	41,740	1
Health benefits	-	-	-	-	-
Other purchased professional and technical services	-	-	-	-	-
Other purchased services	-	-	-	-	-
Supplies and materials	2,500	(1,597)	903	-	903
Other objects	100	-	100	-	100
<b>TOTAL OTHER SUPPORT SERVICES-STUDENTS - REGULAR</b>	<u>42,081</u>	<u>663</u>	<u>42,744</u>	<u>41,740</u>	<u>1,004</u>
Other support services - child study team					
Salaries of other professional staff	178,998	-	178,998	168,935	10,063
Health benefits	-	-	-	-	-
Purchased professional - educational services	1,000	7,235	8,235	8,235	-
Purchased professional and technical services	-	-	-	-	-
Purchased miscellaneous services	-	410	410	409	1
Supplies and materials	11,833	(7,170)	4,663	1,704	2,959
Other objects	2,883	-	2,883	150	2,733
<b>TOTAL OTHER SUPPORT SERVICES - STUDENTS - SPECIAL SERVICES</b>	<u>194,714</u>	<u>475</u>	<u>195,189</u>	<u>179,433</u>	<u>15,756</u>
Improvement of instructional services/ other support services- instructional staff					
Salaries of Supervisors of Instruction	15,100	-	15,100	4,900	10,200
Other purchased prof. and tech. services	-	-	-	-	-
Other purchased services	-	200	200	200	-
Supplies and materials	-	-	-	-	-
<b>TOTAL IMPROVEMENT OF INSTRUCTIONAL SERVICES/OTHER SUPPORT SERVICES - INSTRUCTIONAL STAFF</b>	<u>15,100</u>	<u>200</u>	<u>15,300</u>	<u>5,100</u>	<u>10,200</u>

The accompanying notes are an integral part of this statement.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**BUDGETARY COMPARISON SCHEDULE - (CONTINUED)**  
**GENERAL FUND**  
**YEAR ENDED JUNE 30, 2018**

**Exhibit C-1**  
**(Continued)**

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
<b>EXPENDITURES (Continued)</b>					
CURRENT EXPENSES (Continued)					
Undistributed expenses (Continued)					
Educational media services/school library					
Salaries	-	-	-	-	-
Supplies and materials	1,000	(200)	800	-	800
<b>TOTAL EDUCATIONAL MEDIA SERVICES/ SCHOOL LIBRARY</b>	<b>1,000</b>	<b>(200)</b>	<b>800</b>	<b>-</b>	<b>800</b>
Instructional staff training services					
Other purchased services	7,000	-	7,000	2,849	4,151
Support services general administration					
Salaries	232,078	14,300	246,378	234,064	12,314
Health benefits	-	-	-	-	-
Legal services	10,000	-	10,000	6,063	3,937
Audit fees	27,000	-	27,000	22,830	4,170
Other purchased professional services	11,400	(66)	11,334	4,048	7,286
Purchased technical services	2,400	66	2,466	2,465	1
Communication/telephone	15,000	749	15,749	15,748	1
Travel	-	406	406	406	0
BOE other purchased services	400	(137)	263	263	0
Miscellaneous purchased services	14,050	(1,419)	12,631	1,139	11,493
Supplies and materials	2,600	450	3,050	3,048	2
BOE in-house training/meeting supplies	-	-	-	-	-
Miscellaneous expenditures	5,884	(2,484)	3,400	2,124	1,276
Membership dues and fees	4,400	-	4,400	3,723	677
<b>TOTAL SUPPORT SERVICES GENERAL ADMINISTRATION</b>	<b>325,212</b>	<b>11,865</b>	<b>337,077</b>	<b>295,920</b>	<b>41,157</b>
Support services school administration					
Salaries of principals/assistant principals	-	-	-	-	-
Salaries of secretarial and clerical assistants	49,959	-	49,959	47,795	2,164
Health benefits	-	-	-	-	-
Purchased professional and technical services	9,000	(1,535)	7,465	5,471	1,994
Purchased professional and educational services	-	-	-	-	-
Supplies and materials	2,400	1,642	4,042	4,036	6
Other objects	-	2,030	2,030	2,029	1
<b>TOTAL SUPPORT SERVICES SCHOOL ADMINISTRATION</b>	<b>61,359</b>	<b>2,137</b>	<b>63,496</b>	<b>59,331</b>	<b>4,165</b>
Undistributed expenses					
Central services					
Salaries	-	-	-	-	-
Health benefits	-	-	-	-	-
Other purchased professional services	125,000	-	125,000	125,000	-
Purchased technical services	7,125	(116)	7,009	7,008	1
Miscellaneous purchased services	-	408	408	408	-
Supplies and materials	-	306	306	306	0
Miscellaneous expenditures	300	(300)	-	-	-
<b>TOTAL CENTRAL SERVICES</b>	<b>132,425</b>	<b>298</b>	<b>132,723</b>	<b>132,722</b>	<b>1</b>
Administrative informational technology					
Salaries	19,435	483	19,918	19,918	0
Supplies and materials	2,500	(483)	2,017	-	2,017
<b>TOTAL ADMINISTRATIVE INFORMATIONAL TECHNOLOGY</b>	<b>21,935</b>	<b>-</b>	<b>21,935</b>	<b>19,918</b>	<b>2,017</b>
Allowable maintenance for school facilities					
Salaries	52,490	-	52,490	52,397	93
Health benefits	-	-	-	-	-
Cleaning, repair and maintenance services	254,623	(71,463)	183,160	127,782	55,378
Supplies and materials	37,500	-	37,500	3,075	34,425
Other objects	-	-	-	-	-
<b>TOTAL ALLOWABLE MAINTENANCE FOR SCHOOL FACILITIES</b>	<b>344,613</b>	<b>(71,463)</b>	<b>273,150</b>	<b>183,254</b>	<b>89,896</b>

The accompanying notes are an integral part of this statement.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**BUDGETARY COMPARISON SCHEDULE - (CONTINUED)**  
**GENERAL FUND**  
**YEAR ENDED JUNE 30, 2018**

**Exhibit C-1**  
**(Continued)**

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
<b>EXPENDITURES (Continued)</b>					
CURRENT EXPENSES (Continued)					
Undistributed expenses (Continued)					
Operation and maintenance of plant services					
Salaries	144,500	-	144,500	118,618	25,882
Salaries of non-instructional aides	38,647	(19,400)	19,247	11,409	7,838
Purchased professional and technical services	9,085	(1,406)	7,679	4,091	3,588
Cleaning, repair and maintenance services	45,000	15,327	60,327	60,326	1
Rental of land and buildings	-	-	-	-	-
Other purchased property services	5,640	3	5,643	5,643	0
Insurance	16,000	9,162	25,162	25,162	-
Miscellaneous purchased services	350	-	350	-	350
General supplies	72,000	(17,650)	54,350	32,184	22,166
Energy (heat and electricity)	120,000	5,000	125,000	53,171	71,829
Other objects	166	80	246	246	-
Care and upkeep of grounds					
Salaries	5,166	-	5,166	5,155	11
Cleaning, repair, and maintenance	10,000	-	10,000	-	10,000
General supplies	-	-	-	-	-
Security					
Salaries	6,686	-	6,686	-	6,686
<b>TOTAL OPERATION AND MAINTENANCE OF PLANT SERVICES</b>	<b>473,240</b>	<b>(8,884)</b>	<b>464,356</b>	<b>316,005</b>	<b>148,351</b>
Student transportation services					
Salaries between home and school	-	-	-	-	-
Management fee - ESC transportation programs	15,000	3,990	18,990	18,569	421
Aid in lieu of payments	52,258	(8,258)	44,000	42,500	1,500
Contracted services					
Between home and school - vendors	-	-	-	-	-
Other than between home and school - vendors	8,957	-	8,957	7,675	1,282
Home/school - joint	12,000	(7,108)	4,892	-	4,892
Special education - vendors	-	-	-	-	-
Special education - joint agreements	-	-	-	-	-
Regular students - ESCs	63,000	183,599	246,599	237,930	8,669
Special education - ESCs	145,000	(53,223)	91,777	91,777	0
<b>TOTAL STUDENT TRANSPORTATION SERVICES</b>	<b>296,215</b>	<b>119,000</b>	<b>415,215</b>	<b>398,451</b>	<b>16,764</b>
Unallocated benefits					
Social security benefits	70,000	6,171	76,171	60,882	15,289
Other retirement contributions	56,082	(6,171)	49,911	52,276	(2,365)
Unemployment compensation	10,000	-	10,000	-	10,000
Health benefits	747,620	-	747,620	626,797	120,823
Workers' compensation	32,900	-	32,900	31,126	1,774
Tuition reimbursement	21,000	-	21,000	20,114	886
Other employee benefits	41,200	-	41,200	40,285	915
<b>TOTAL UNALLOCATED BENEFITS</b>	<b>978,802</b>	<b>-</b>	<b>978,802</b>	<b>831,480</b>	<b>147,322</b>
On-behalf of TPAF pension contributions (non-budgeted)					
	-	-	-	633,146	(633,146)
Reimbursement TPAF Social Security contributions (non-budgeted)					
	-	-	-	181,245	(181,245)
On-behalf of OPEB contributions (non-budgeted)					
	-	-	-	715,756	(715,756)
Transfers to charter schools	98,056	42,363	140,419	140,419	-
Food service fund transfers	-	-	-	-	-
<b>TOTAL UNDISTRIBUTED EXPENDITURES</b>	<b>5,333,670</b>	<b>33,894</b>	<b>5,367,564</b>	<b>6,297,734</b>	<b>(930,170)</b>
<b>TOTAL EXPENDITURES - CURRENT EXPENSE</b>	<b>8,124,491</b>	<b>1,593</b>	<b>8,126,084</b>	<b>8,946,592</b>	<b>(820,508)</b>

The accompanying notes are an integral part of this statement.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
 BUDGETARY COMPARISON SCHEDULE - (CONTINUED)  
 GENERAL FUND  
 YEAR ENDED JUNE 30, 2018**

**Exhibit C-1  
 (Continued)**

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
<b>CAPITAL OUTLAY</b>					
Equipment					
Undistributed expenditures					
Non-instructional equipment	-	-	-	-	-
Facilities Acquisition and Construction Services					
Construction Services	-	-	-	-	-
Other Objects	-	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<u>8,124,491</u>	<u>1,593</u>	<u>8,126,084</u>	<u>8,946,592</u>	<u>(820,508)</u>
Excess (deficiency) of revenues and other financing sources over (under) expenditures	<u>(490,451)</u>	<u>(1,593)</u>	<u>(492,044)</u>	<u>404,197</u>	<u>(896,241)</u>
Other financing sources (uses)					
Other	-	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	-	-	-	-	-
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses	<u>(490,451)</u>	<u>(1,593)</u>	<u>(492,044)</u>	<u>404,197</u>	<u>(896,241)</u>
<b>FUND BALANCES (DEFICIT), BEGINNING</b>	<u>(3,506,406)</u>	<u>(280,633)</u>	<u>(3,787,039)</u>	<u>1,745,213</u>	<u>(5,532,252)</u>
<b>FUND BALANCES (DEFICIT), ENDING</b>	<u><u>\$ (3,996,857)</u></u>	<u><u>\$ (282,226)</u></u>	<u><u>\$ (4,279,083)</u></u>	<u><u>\$ 2,149,410</u></u>	<u><u>\$ (6,428,493)</u></u>
<b>RECAPITULATION OF FUND BALANCES</b>					
Nonspendable fund balance				\$ -	
Restricted fund balance					
Reserve for excess surplus				858,195	
Maintenance reserve				80,000	
Reserve for excess surplus- designated for subsequent year's expenditures				839,328	
Capital reserve				10,000	
Committed fund balance				-	
Assigned fund balance					
Year end encumbrances				1,990	
Designated for subsequent year's expenditures				73,147	
Unassigned				<u>286,750</u>	
Total				2,149,410	
Last State aid payment not recognized on GAAP basis				<u>221,107</u>	
				<u><u>\$ 1,928,303</u></u>	

The accompanying notes are an integral part of this statement.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**BUDGETARY COMPARISON SCHEDULE -**  
**SPECIAL REVENUE FUND**  
**YEAR ENDED JUNE 30, 2018**

**Exhibit C-2**

	<u>Original Budget</u>	<u>Budget Transfers</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final to Actual</u>
<b>REVENUES</b>					
State sources	\$ 276,134	\$ -	\$ 276,134	\$ 324,401	\$ (48,267)
Federal sources	<u>260,687</u>	<u>-</u>	<u>260,687</u>	<u>327,604</u>	<u>(66,917)</u>
<b>TOTAL REVENUES</b>	<u>536,821</u>	<u>-</u>	<u>536,821</u>	<u>652,005</u>	<u>(115,184)</u>
<b>EXPENDITURES</b>					
Instruction					
Salaries of teachers	104,145	-	104,145	140,895	(36,750)
Employee benefits	-	-	-	-	-
Purchased professional - technical services	125,326	-	125,326	125,326	-
Purchased professional - educational services	109,843	-	109,843	109,843	-
Purchased miscellaneous services	6,376	-	6,376	6,376	-
General supplies	16,424	-	16,424	16,424	-
Textbooks	16,599	-	16,599	16,599	-
Equipment	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL INSTRUCTION</b>	<u>378,713</u>	<u>-</u>	<u>378,713</u>	<u>415,463</u>	<u>(36,750)</u>
Support services					
Salaries of teachers	-	-	-	-	-
Salaries of secretarial and clerical assistants	-	-	-	-	-
Personal services - employee benefits	16,802	-	16,802	16,802	-
Purchased professional - technical services	81,210	-	81,210	81,210	-
Purchased professional - educational services	105,746	-	105,746	105,746	-
Purchased miscellaneous services	9,909	-	9,909	9,909	-
General supplies	<u>22,875</u>	<u>6,087</u>	<u>28,962</u>	<u>22,875</u>	<u>6,087</u>
<b>TOTAL SUPPORT SERVICES</b>	<u>236,542</u>	<u>6,087</u>	<u>242,629</u>	<u>236,542</u>	<u>6,087</u>
Facilities acquisition and construction services					
Instructional equipment	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL FACILITIES ACQUISITION AND CONSTRUCTION SERVICES</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL EXPENDITURES</b>	<u>615,255</u>	<u>6,087</u>	<u>621,342</u>	<u>652,005</u>	<u>(30,663)</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES AND OTHER FINANCING SOURCES (USES)</b>	<u>\$ (78,434)</u>	<u>\$ (6,087)</u>	<u>\$ (84,521)</u>	<u>\$ -</u>	<u>\$ (84,521)</u>

The accompanying notes are an integral part of this statement.



**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**  
**BUDGET-TO-GAAP RECONCILIATION**  
**YEAR ENDED JUNE 30, 2018**

**Exhibit C-3**

Note A - Explanation of differences between budgetary inflows and outflows and GAAP revenues and expenditures

	<u>General Fund</u>	<u>Special Revenue Fund</u>
Sources/inflows of resources		
Actual amounts (budgetary) "revenues" from the budgetary comparison schedules	\$ 9,350,789	\$ 652,005
State aid payment recognized for GAAP statements in the current year, previously recognized for budgetary purposes	220,365	-
Grant accounting budgetary basis differs from GAAP in that encumbrances are recognized as expenditures, and the related revenue is recognized	-	-
The last state aid payment is recognized for budgetary purposes and differs from GAAP, which does not recognize this revenue until the subsequent year when the State recognizes the related expenses (GASB 33)	<u>(221,107)</u>	<u>-</u>
Total revenues as reported on the statement of revenues, expenditures and changes in fund balances - governmental funds	<u>\$ 9,350,047</u>	<u>\$ 652,005</u>
Uses/outflows of resources		
Actual amounts (budgetary basis) "total outflows" from the budgetary comparison schedule	\$ 8,946,592	\$ 652,005
Encumbrances for supplies and equipment ordered but not received are reported in the year the order is placed for budgetary purposes, but in the year the supplies are received for financial reporting purposes	<u>-</u>	<u>-</u>
Total expenditures as reported on the statement of revenues, expenditures, and changes in fund balances - governmental funds	<u>\$ 8,946,592</u>	<u>\$ 652,005</u>

**REQUIRED SUPPLEMENTARY INFORMATION**

**PART III**

**SCHEDULES RELATED TO ACCOUNTING**

**AND**

**REPORTING FOR PENSIONS (GASB 68)**

**AND**

**REPORTING FOR OPEB (GASB 75)**

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULE OF THE DISTRICT'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY  
PUBLIC EMPLOYEES' RETIREMENT SYSTEM (PERS)**

**Exhibit L-1**

	Measurement Date Ending June 30,			
	2017	2016	2015	2014
District's proportion of the net pension liability	0.025007585%	0.025007585%	0.0033533713%	0.0031974116%
District's proportionate share of the net pension liability	\$ 1,094,927	\$ 1,223,677	\$ 752,765	\$ 598,643
District's covered-employee payroll	\$ 311,104	\$ 306,447	\$ 278,665	\$ 224,534
District's proportionate share of the net pension liability as a percentage of it's covered-employee payroll	351.95%	399.31%	270.13%	266.62%
Plan fiduciary net position as a percentage of the total pension liability	36.78%	31.20%	38.21%	42.74%

The accompanying notes are an integral part of this statement.

Note: This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, the presentation will only include information for those years for which information

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULE OF THE DISTRICT'S CONTRIBUTIONS  
PUBLIC EMPLOYEES' RETIREMENT SYSTEM (PERS)**

**Exhibit L-2**

	Fiscal Year Ended June 30,			
	2018	2017	2016	2015
Contractually required contribution	\$ 49,911	\$ 40,642	\$ 33,378	\$ 28,486
Contributions in relation to the contractually required contribution	<u>(49,911)</u>	<u>(40,642)</u>	<u>(33,378)</u>	<u>(28,486)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
District's covered-employee payroll	\$ 326,400	\$ 311,104	\$ 306,447	\$ 278,665
Contributions as a percentage of District's covered-employee payroll	15.29%	13.06%	10.89%	10.22%

The accompanying notes are an integral part of this statement.

Note: This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, the presentation will only include information for those years for which information

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULE OF THE DISTRICT'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY  
TEACHERS' PENSION AND ANNUITY FUND (TPAF)**

**Exhibit L-3**

	Measurement Date Ending June 30,			
	2017	2016	2015	2014
District's proportion of the net pension liability	0.00%	0.00%	0.00%	0.00%
State's proportion of the net pension liability associated with the District	<u>100%</u>	<u>100%</u>	<u>100%</u>	<u>100%</u>
	<u>100%</u>	<u>100%</u>	<u>100%</u>	<u>100%</u>
District's proportionate share of the net pension liability	\$ -	\$ -	\$ -	\$ -
State's proportionate share of the net pension liability associated with the District	<u>15,548,398</u>	<u>19,667,188</u>	<u>16,285,513</u>	<u>12,693,563</u>
	<u>\$ 15,548,398</u>	<u>\$ 19,667,188</u>	<u>\$ 16,285,513</u>	<u>\$ 12,693,563</u>
District's covered-employee payroll	\$ 2,629,222	\$ 2,398,711	\$ 2,345,342	\$ 2,436,881
District's proportionate share of the net pension liability as a percentage of it's covered-employee payroll	0.00%	0.00%	0.00%	0.00%
State's proportionate share of the net pension liability as a percentage of it's covered-employee payroll	591.37%	819.91%	694.38%	520.89%
Plan fiduciary net position as a percentage of the total pension liability	25.41%	22.33%	28.71%	33.64%

The accompanying notes are an integral part of this statement.

Note: This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, the presentation will only include information for those years for which information

**Public Employees' Retirement System (PERS)**

*Changes in Benefit terms* – None

*Changes in Assumptions* – For 2017, the discount rate changed to 5.00%, the long-term expected rate of return changed to 7.50%, demographic assumptions were revised in accordance with the results of the July 1, 2011 – June 30, 2014 experience study and the mortality improvement scale incorporated the plan actuary's modified MP-2014 projection scale. Further, salary increases were assumed to increase between 1.65% and 4.15% (based on age) through fiscal year 2026 and 2.65% and 5.15% (based on age) for each fiscal year thereafter. For 2016, the discount rate was 3.98%, for 2015, the discount rate changed to 4.90%, and for 2014, the discount rate was 5.39%.

**Teachers' Pension and Annuity Fund (TPAF)**

*Changes in Benefit Terms* – None

*Changes in Assumptions* – The discount rate changed to 4.25% as of June 30, 2017. Further, the demographic assumptions were revised to reflect those recommended on the basis of the July 1, 2012 – June 30, 2015 experience study. For 2016, the discount was 3.22%, for 2015, the discount rate changed to 4.13%, and for 2014, the discount rate was 4.68%.

*Contributions* - The District is not required to make any contributions towards TPAF. There is a special funding situation where the State of New Jersey pays 100% of the required contributions.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**SCHEDULE OF CHANGES IN THE SCHOOL DISTRICT'S TOTAL OPEB LIABILITY**  
**AND RELATED RATIOS**  
**LAST PLAN YEAR**

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**Exhibit M-1**

	Measurement Date Ending <u>June 30, 2017</u>
Total Non-Employer OPEB Liability - State's Proportionate Share of the Total OPEB Liability Associated with the District	
Changes for the Year:	
Service cost	\$ 484,284
Interest cost	415,959
Changes in assumptions	(1,676,497)
Gross benefit payments	(305,425)
Member contributions	<u>11,247</u>
Net change in total non-employer OPEB liability	(1,070,432)
Total non-employer OPEB liability - beginning of fiscal year	<u>14,256,829</u>
Total non-employer OPEB liability - end of fiscal year	<u>\$ 13,186,397</u>
School District's covered payroll (plan measurement period)	<u>\$ 2,955,622</u>
State's Proportionate Share of the total non-employer OPEB liability associated with the School District as a percentage of covered payroll	446.15%

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, this presentation will only include information for those years for which information is available.



**Changes of Benefit Terms** – NONE

**Changes of Assumptions** – The discount rate changed from 2.85% as of June 30, 2016 to 3.58% as of June 30, 2017.

**OTHER SUPPLEMENTARY INFORMATION**

**SPECIAL REVENUE FUND**

**DETAIL STATEMENTS**

The Special Revenue Fund is used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specific purposes.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**SPECIAL REVENUE FUND**  
**COMBINING SCHEDULES OF REVENUES AND EXPENDITURES - BUDGETARY BASIS**  
**YEAR ENDED JUNE 30, 2018**

**Exhibit E-1**

	Nonpublic Basic Skills	Nonpublic Textbooks	Nonpublic Nursing	Nonpublic Technology	Nonpublic Exam & Class	Nonpublic Trans	Total Other Prog. (See E-1a)	Total
<b>REVENUES</b>								
State sources	\$ 92,128	\$ 16,599	\$ 29,585	\$ 11,211	\$ 31,300	\$ 35,773	\$ 107,805	\$ 324,401
Federal sources	-	-	-	-	-	-	327,604	327,604
<b>TOTAL REVENUES</b>	<u>92,128</u>	<u>16,599</u>	<u>29,585</u>	<u>11,211</u>	<u>31,300</u>	<u>35,773</u>	<u>435,409</u>	<u>652,005</u>
<b>EXPENDITURES</b>								
Instruction								
Salaries of teachers	-	-	-	-	-	-	140,895	140,895
Other salaries for instruction	-	-	-	-	-	-	-	-
Purchased professional and technical services	92,128	-	29,585	-	-	-	3,613	125,326
General supplies	-	-	-	11,211	-	-	5,213	16,424
Textbooks	-	16,599	-	-	-	-	-	16,599
Purchased professional educational services	-	-	-	-	-	-	109,843	109,843
Purchased instructional equipment	-	-	-	-	-	-	-	-
Other purchased services	-	-	-	-	-	-	6,376	6,376
<b>TOTAL INSTRUCTION</b>	<u>92,128</u>	<u>16,599</u>	<u>29,585</u>	<u>11,211</u>	<u>-</u>	<u>-</u>	<u>265,940</u>	<u>415,463</u>
Support services								
Salaries of								
Teachers	-	-	-	-	-	-	-	-
Other professional staff	-	-	-	-	-	-	-	-
Secretarial and clerical assistants	-	-	-	-	-	-	-	-
Purchased technology services	-	-	-	-	-	-	81,210	81,210
Supplies and materials	-	-	-	-	-	-	22,875	22,875
Personal services - employee benefits	-	-	-	-	-	-	16,802	16,802
Purchased professional educational services	-	-	-	-	31,300	35,773	38,673	105,746
Other purchased services	-	-	-	-	-	-	9,909	9,909
<b>TOTAL SUPPORT SERVICES</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>31,300</u>	<u>35,773</u>	<u>169,469</u>	<u>236,542</u>
Facilities acquisition and construction services								
instructional equipment	-	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<u>\$ 92,128</u>	<u>\$ 16,599</u>	<u>\$ 29,585</u>	<u>\$ 11,211</u>	<u>\$ 31,300</u>	<u>\$ 35,773</u>	<u>\$ 435,409</u>	<u>\$ 652,005</u>

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**SPECIAL REVENUE FUND**  
**COMBINING SCHEDULES OF REVENUES AND EXPENDITURES - BUDGETARY BASIS (CONTINUED)**  
**YEAR ENDED JUNE 30, 2018**

**Exhibit E-1a**

	Nonpublic Speech	Nonpublic ESL	Nonpublic Supp Instruction	Nonpublic Security	Preschool Education Aid	Title I	Title II - A	Title IV	I.D.E.A. Part B Basic	Temporary Emergency Impact Aid	Total
<b>REVENUES</b>											
State sources	\$ 19,642	\$ 3,613	\$ 19,031	\$ 22,875	\$ 42,644	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 107,805
Federal sources	-	-	-	-	-	76,803	21,310	10,000	182,741	36,750	327,604
<b>TOTAL REVENUES</b>	<u>19,642</u>	<u>3,613</u>	<u>19,031</u>	<u>22,875</u>	<u>42,644</u>	<u>76,803</u>	<u>21,310</u>	<u>10,000</u>	<u>182,741</u>	<u>36,750</u>	<u>435,409</u>
<b>EXPENDITURES</b>											
Instruction											
Salaries of teachers	-	-	-	-	42,644	60,001	1,500	-	-	36,750	140,895
Other salaries for instruction	-	-	-	-	-	-	-	-	-	-	-
Purchased professional and technical services	-	3,613	-	-	-	-	-	-	-	-	3,613
Purchased professional educational services	-	-	-	-	-	-	-	-	109,843	-	109,843
Supplies and materials	-	-	-	-	-	-	1,577	-	3,636	-	5,213
Other purchased services	-	-	-	-	-	-	-	-	6,376	-	6,376
<b>TOTAL INSTRUCTION</b>	<u>-</u>	<u>3,613</u>	<u>-</u>	<u>-</u>	<u>42,644</u>	<u>60,001</u>	<u>3,077</u>	<u>-</u>	<u>119,855</u>	<u>36,750</u>	<u>265,940</u>
Support services											
Personal services - employee benefits	-	-	-	-	-	16,802	-	-	-	-	16,802
Purchased professional educational services	19,642	-	19,031	-	-	-	-	-	-	-	38,673
Purchased professional and technical services	-	-	-	-	-	-	8,324	10,000	62,886	-	81,210
Supplies and materials	-	-	-	22,875	-	-	-	-	-	-	22,875
Other purchased services	-	-	-	-	-	-	9,909	-	-	-	9,909
<b>TOTAL SUPPORT SERVICES</b>	<u>19,642</u>	<u>-</u>	<u>19,031</u>	<u>22,875</u>	<u>-</u>	<u>16,802</u>	<u>18,233</u>	<u>10,000</u>	<u>62,886</u>	<u>-</u>	<u>169,469</u>
<b>TOTAL EXPENDITURES</b>	<u>\$ 19,642</u>	<u>\$ 3,613</u>	<u>\$ 19,031</u>	<u>\$ 22,875</u>	<u>\$ 42,644</u>	<u>\$ 76,803</u>	<u>\$ 21,310</u>	<u>\$ 10,000</u>	<u>\$ 182,741</u>	<u>\$ 36,750</u>	<u>\$ 435,409</u>

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
SPECIAL REVENUE FUND  
PRESCHOOL EDUCATION AID  
SCHEDULE OF EXPENDITURES - BUDGETARY BASIS  
YEAR ENDED JUNE 30, 2018**

**Exhibit E-2**

	2018		
	Budgeted	Actual	Variance
<b>EXPENDITURES</b>			
Instruction			
Salaries of teachers	\$ 42,644	\$ 42,644	\$ -
Other salaries for instruction	-	-	-
Purchased professional and technical services	-	-	-
General supplies	-	-	-
<b>TOTAL INSTRUCTION</b>	<u>42,644</u>	<u>42,644</u>	<u>-</u>
Support services			
Salaries - other professionals	-	-	-
Personal services - employee benefits	-	-	-
Supplies and materials	-	-	-
Purchased professional education services	-	-	-
<b>TOTAL SUPPORT SERVICES</b>	<u>-</u>	<u>-</u>	<u>-</u>
 <b>TOTAL EXPENDITURES</b>	 <u>\$ 42,644</u>	 <u>\$ 42,644</u>	 <u>\$ -</u>

**Calculation of Budget and Carryover**

Total 2017-18 Preschool Education Aid allocation	\$ 42,644
Add: actual ECPA carryover (June 30, 2017)	-
Less: Prior year budgeted expenditures	-
Total Preschool Education Aid funds available for 2017-18 budget	<u>42,644</u>
Less: 2017-18 budgeted Preschool Education Aid (including prior year budgeted carryover)	<u>42,644</u>
Available and unbudgeted Preschool Education Aid funds as of June 30, 2018	-
Add: 2017-18 unexpended Preschool Education Aid	<u>-</u>
2017-18 actual carryover - Preschool Education Aid	<u>\$ -</u>
2018-19 Preschool Education Aid carryover budgeted in 2018-19	<u>\$ -</u>

**CAPITAL PROJECTS FUND**

**DETAIL STATEMENTS**

The Capital Projects Fund is used to account for the acquisition and construction of major capital facilities and equipment purchases other than those financed by proprietary funds.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
 CAPITAL PROJECTS FUND  
 SUMMARY SCHEDULE OF PROJECT EXPENDITURES  
 YEAR ENDED JUNE 30, 2018**

**Exhibit F-1**

<u>Project Title/Issue</u>	<u>Date</u>	<u>Original Appropriations</u>	<u>Expenditures to Date</u>		<u>Transfer to General Fund</u>	<u>Unexpended Balance</u>
			<u>Prior Years</u>	<u>Current Year</u>		
School Renovations/Alterations State Project No. 3110-060-14-2000	10/9/2014	\$ 1,626,000	\$ 1,626,000	\$ -	\$ -	\$ -



**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
 CAPITAL PROJECTS FUND  
 SUMMARY SCHEDULE OF REVENUES, EXPENDITURES,  
 AND CHANGES IN FUND BALANCE - BUDGETARY BASIS  
 YEAR ENDED JUNE 30, 2018**

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**Exhibit F-2**

REVENUES	
Bond proceeds and transfers	\$ <u>          -</u>
EXPENDITURES	
Purchased professional and technical services	-
Construction services	-
Other objects	<u>          -</u>
<b>TOTAL EXPENDITURES</b>	<u>          -</u>
EXCESS (DEFICIENCY) OF REVENUE OVER (UNDER) EXPENDITURES	-
OTHER FUNDING SOURCES (USES)	
Transfers from general fund	114,004
FUND BALANCE, beginning	<u>          (114,004)</u>
<b>FUND BALANCE, ending</b>	<u><u>          -</u></u>

**FIDUCIARY FUNDS**

**DETAIL STATEMENTS**

Trust Funds are used to account for assets held by the School District when it acts in a fiduciary capacity.

Scholarship Fund – This is an Expendable Trust Fund. Distributions may be made from the principal and its earnings.

Unemployment Compensation Expendable Trust Fund – This Fund accounts for a portion of the employees' deductions for unemployment compensation under the Benefit Reimbursement Method.

Agency Funds are used to account for assets held by the School District as an agent for an individual, private organizations, other governments and/or other funds.

Student Activity Fund – This Agency Fund is used to account for student funds held at the school.

Payroll Fund – This Agency Fund is used for the payroll transactions of the School District.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**FIDUCIARY FUNDS**  
**COMBINING STATEMENTS OF FIDUCIARY NET POSITION**  
**JUNE 30, 2018**

**Exhibit H-1**

	Expendable Trust		Agency			Total
	Scholarship	Unemployment Compensation	Student Activity	Payroll and Flexible Spending		
				Payroll		
<b>ASSETS</b>						
Cash and cash equivalents	\$ 1,049	\$ 24,716	\$ 14,273	\$ 5,065	\$ 10,653	\$ 55,756
Prepaid payroll deductions and withholding	-	-	-	-	2,030	2,030
<b>TOTAL ASSETS</b>	<u>\$ 1,049</u>	<u>\$ 24,716</u>	<u>\$ 14,273</u>	<u>\$ 5,065</u>	<u>\$ 12,683</u>	<u>\$ 57,786</u>
<b>LIABILITIES</b>						
Payroll deductions and withholding	\$ -	\$ -	\$ -	\$ 65	\$ 2,683	\$ 2,748
Interfund payable	-	-	-	-	10,000	10,000
Due to student groups	-	-	14,273	-	-	14,273
<b>TOTAL LIABILITIES</b>	<u>-</u>	<u>-</u>	<u>14,273</u>	<u>65</u>	<u>12,683</u>	<u>27,021</u>
<b>NET POSITION</b>						
Unreserved	-	-	-	5,000	-	5,000
Reserved for unemployment claims	-	24,716	-	-	-	24,716
Principal portion - expendable trust	1,049	-	-	-	-	1,049
<b>TOTAL NET POSITION</b>	<u>1,049</u>	<u>24,716</u>	<u>-</u>	<u>5,000</u>	<u>-</u>	<u>30,765</u>
<b>TOTAL LIABILITIES AND NET POSITION</b>	<u>\$ 1,049</u>	<u>\$ 24,716</u>	<u>\$ 14,273</u>	<u>\$ 5,065</u>	<u>\$ 12,683</u>	<u>\$ 57,786</u>

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**FIDUCIARY FUNDS**  
**COMBINING STATEMENTS OF CHANGES IN FIDUCIARY NET POSITION**  
**YEAR ENDED JUNE 30, 2018**

**Exhibit H-2**

	Expendable Trust		Agency			Total
	Scholarship	Unemployment Compensation	Student Activity	Payroll and Flexible Spending	Payroll	
<b>ADDITIONS</b>						
Local sources						
Interest	\$ -	\$ 89	\$ -	\$ -	\$ -	\$ 89
Withholdings	-	5,047	-	-	-	5,047
<b>TOTAL ADDITIONS</b>	-	5,136	-	-	-	5,136
<b>DEDUCTIONS</b>						
Undistributed expenditures - unemployment benefits	-	15,171	-	-	-	15,171
Bank fees	-	-	-	-	-	-
<b>TOTAL DEDUCTIONS</b>	-	15,171	-	-	-	15,171
CHANGE IN NET POSITION	-	(10,035)	-	-	-	(10,035)
NET POSITION, BEGINNING	1,049	34,751	-	5,000	-	40,800
<b>NET POSITION, ENDING</b>	<u>\$ 1,049</u>	<u>\$ 24,716</u>	<u>\$ -</u>	<u>\$ 5,000</u>	<u>\$ -</u>	<u>\$ 30,765</u>

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**FIDUCIARY FUNDS**  
**STUDENT ACTIVITY AGENCY FUND**  
**SCHEDULE OF RECEIPTS AND DISBURSEMENTS**  
**YEAR ENDED JUNE 30, 2018**

**Exhibit H-3**

	Balance, July 1, 2017	Receipts	Disbursements	Balance, June 30, 2018
<b>ELEMENTARY SCHOOLS</b>				
Yearbook	\$ 861	\$ 4,260	\$ 3,976	\$ 1,145
Principal's projects	5,327	5,595	7,221	3,701
Music	2,478	937	53	3,362
Student council	1,606	2,478	2,369	1,715
Naturalist club	1,615	1,582	1,672	1,525
Computer account	181	-	-	181
PTA	182	-	-	182
Junior honor society	1,720	2,996	3,044	1,672
Interest	740	50	-	790
Carroll Will fund	-	-	-	-
<b>TOTAL</b>	<u>\$ 14,710</u>	<u>\$ 17,898</u>	<u>\$ 18,335</u>	<u>\$ 14,273</u>

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
 FIDUCIARY FUNDS  
 PAYROLL AGENCY FUND  
 SCHEDULE OF RECEIPTS AND DISBURSEMENTS  
 YEAR ENDED JUNE 30, 2018**

**Exhibit H-4**

	<u>Balance, July 1, 2017</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Balance, June 30, 2018</u>
<b>ASSETS</b>				
Cash and cash equivalents	\$ 10,030	\$ 1,540,748	\$ 1,540,125	\$ 10,653
Prepaid payroll deductions and withholding	<u>2,216</u>	<u>156,007</u>	<u>156,193</u>	<u>2,030</u>
<b>TOTAL ASSETS</b>	<u>\$ 12,246</u>	<u>\$ 1,696,755</u>	<u>\$ 1,696,318</u>	<u>\$ 12,683</u>
<b>LIABILITIES</b>				
Payroll deductions and withholdings	\$ 2,246	\$ 1,696,755	\$ 1,696,318	\$ 2,683
Interfund payables	<u>10,000</u>	<u>-</u>	<u>-</u>	<u>10,000</u>
<b>TOTAL LIABILITIES</b>	<u>\$ 12,246</u>	<u>\$ 1,696,755</u>	<u>\$ 1,696,318</u>	<u>\$ 12,683</u>

**LONG-TERM DEBT**

**DETAIL SCHEDULES**

The Long-Term Debt schedules are used to reflect the outstanding principal balances of the general long-term liabilities of the School District. This includes serial bonds outstanding and obligations under capital leases.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**LONG-TERM DEBT**  
**SCHEDULE OF SERIAL BONDS**  
**JUNE 30, 2018**

Exhibit I-1

<u>Issue</u>	<u>Date of Issue</u>	<u>Amount of Issue</u>	<u>Date</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Balance July 1, 2017</u>	<u>Issued</u>	<u>Retired</u>	<u>Balance June 30, 2018</u>
School renovations	July 15, 2015	\$ 1,626,000	7/15/17	126,000	3.000%				
			7/15/18	125,000	3.000%				
			7/15/19	125,000	3.000%				
			7/15/20	125,000	3.000%				
			7/15/21	125,000	3.000%				
			7/15/22	125,000	3.000%				
			7/15/23	125,000	3.000%				
			7/15/24	115,000	3.000%				
			7/15/25	115,000	3.000%				
			7/15/26	110,000	3.000%				
			7/15/27	110,000	3.000%				
			7/15/28	100,000	3.125%				
			7/15/29	100,000	3.250%				
			7/15/30	100,000	3.250%	<u>1,626,000</u>	<u>-</u>	<u>126,000</u>	<u>1,500,000</u>
			<b>TOTAL</b>			<u>\$ 1,626,000</u>	<u>\$ -</u>	<u>\$ 126,000</u>	<u>\$ 1,500,000</u>



**DEBT SERVICE FUND**

The Debt Service Fund is used to record the outstanding principal balances of the general long-term liabilities of the School District. This includes serial bonds outstanding and the noncurrent liability for compensated absences.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**DEBT SERVICE FUND**  
**BUDGETARY COMPARISON SCHEDULE**  
**YEAR ENDED JUNE 30, 2018**

**Exhibit I-3**

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
<b>REVENUES</b>					
Local sources					
Local tax levy	\$ 132,412	\$ -	\$ 132,412	\$ 132,412	\$ -
State sources					
Debt service aid	<u>41,103</u>	<u>-</u>	<u>41,103</u>	<u>41,103</u>	<u>-</u>
<b>TOTAL REVENUES</b>	<u>173,515</u>	<u>-</u>	<u>173,515</u>	<u>173,515</u>	<u>-</u>
<b>EXPENDITURES</b>					
Regular debt service					
Interest	47,515	-	47,515	47,515	-
Redemption of principal	<u>126,000</u>	<u>-</u>	<u>126,000</u>	<u>126,000</u>	<u>-</u>
Total regular debt service	<u>173,515</u>	<u>-</u>	<u>173,515</u>	<u>173,515</u>	<u>-</u>
<b>TOTAL EXPENDITURES</b>	<u>173,515</u>	<u>-</u>	<u>173,515</u>	<u>173,515</u>	<u>-</u>
Excess of revenues over expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other financing sources (uses)					
Transfer from general fund	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of revenues and other financing sources over (under) expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund balance, beginning	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund balance, ending	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Recapitulation of excess of revenues over expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Budgeted fund balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**STATISTICAL SECTION**

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**NET POSITION BY COMPONENT**  
**LAST THREE FISCAL YEARS**

**Exhibit J-1**

	<u>2018</u>	<u>2017</u>	<u>2016</u>
Governmental activities			
Net investment in capital assets	\$ 1,446,807	\$ 1,539,198	\$ 1,331,095
Restricted for encumbrances	-	-	-
Restricted for other purposes	1,787,523	1,471,732	832,295
Unrestricted			
Designated for subsequent year's expenditures	-	-	-
Designated for capital projects	-	-	-
Unreserved, undesignated	<u>(777,284)</u>	<u>(973,496)</u>	<u>(772,291)</u>
 TOTAL GOVERNMENTAL ACTIVITIES NET POSITION	 <u>\$ 2,457,046</u>	 <u>\$ 2,037,434</u>	 <u>\$ 1,391,099</u>
Business-type activities			
Net investment in capital assets	\$ 8,052	\$ 8,966	\$ 9,880
Restricted for encumbrances	-	-	-
Restricted for other purposes	-	-	-
Unrestricted			
Designated for subsequent year's expenditures	-	-	-
Designated for capital projects	-	-	-
Unreserved, unrestricted	<u>(73,938)</u>	<u>(77,286)</u>	<u>(97,459)</u>
 TOTAL BUSINESS-TYPE ACTIVITIES DEFICIT	 <u>\$ (65,886)</u>	 <u>\$ (68,320)</u>	 <u>\$ (87,579)</u>
District-wide			
Net investment in capital assets	\$ 1,454,859	\$ 1,548,164	\$ 1,340,975
Restricted for encumbrances	-	-	-
Restricted for other purposes	1,787,523	1,471,732	832,295
Unrestricted			
Designated for subsequent year's expenditures	-	-	-
Designated for capital projects	-	-	-
Unreserved, undesignated	<u>(851,222)</u>	<u>(1,050,782)</u>	<u>(869,750)</u>
 TOTAL DISTRICT NET POSITION	 <u>\$ 2,391,160</u>	 <u>\$ 1,969,114</u>	 <u>\$ 1,303,520</u>

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
CHANGES IN NET POSITION  
LAST THREE FISCAL YEARS**

**Exhibit J-2**

	<u>2018</u>	<u>2017</u>	<u>2016</u>
<b>EXPENSES</b>			
Governmental activities			
Instruction			
Regular	\$ 2,151,434	\$ 2,504,236	\$ 2,457,523
Special education	355,114	379,968	397,674
Other special education	399,425	352,596	338,803
Support services			
Instruction	1,976,886	1,575,220	1,411,543
Student and instruction related services	758,267	795,731	697,750
School administrative services	244,994	284,332	269,881
General and business administrative services	295,920	326,210	338,495
Operation and maintenance of plant facilities	499,259	763,064	776,552
Pupil transportation	398,451	373,791	294,634
Employee benefits	863,081	229,074	117,180
Transfer to charter schools	140,419	98,460	71,403
On-behalf TPAF pension contributions	633,146	476,277	438,507
Reimbursement of TPAF contributions	181,245	180,196	173,178
On-behalf OPEB contributions	715,756	-	-
Interest on long-term debt	47,515	83,483	18,750
Compensated absences	-	-	-
Unallocated depreciation	209,048	121,371	120,644
<b>TOTAL GOVERNMENTAL ACTIVITIES</b>	<u>9,869,959</u>	<u>8,544,009</u>	<u>7,922,517</u>
Business-type activities			
Food service	119,809	134,398	127,506
<b>TOTAL BUSINESS-TYPE ACTIVITIES</b>	<u>119,809</u>	<u>134,398</u>	<u>127,506</u>
<b>TOTAL EXPENSES</b>	<u>9,989,768</u>	<u>8,678,407</u>	<u>8,050,023</u>
<b>PROGRAM REVENUES</b>			
Governmental activities			
Operating grants and contributions	4,715,010	3,659,902	3,518,741
Capital grants and contributions	-	373,062	-
<b>TOTAL GOVERNMENTAL ACTIVITIES</b>	<u>4,715,010</u>	<u>4,032,964</u>	<u>3,518,741</u>

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
CHANGES IN NET POSITION (CONTINUED)  
LAST THREE FISCAL YEARS**

**Exhibit J-2  
(Continued)**

	<u>2018</u>	<u>2017</u>	<u>2016</u>
<b>PROGRAM REVENUES (Continued)</b>			
Business-type activities			
Food service			
Charges for services	37,525	32,606	52,095
Operating grants and contributions	84,718	84,599	97,175
Capital grants and contributions	-	-	-
<b>TOTAL BUSINESS TYPE ACTIVITIES</b>	<u>122,243</u>	<u>117,205</u>	<u>149,270</u>
<b>TOTAL PROGRAM REVENUES</b>	<u>4,837,253</u>	<u>4,150,169</u>	<u>3,668,011</u>
<b>NET (EXPENSE)/REVENUE</b>			
Governmental activities	(5,154,949)	(4,511,045)	(4,403,776)
Business-type activities	<u>2,434</u>	<u>(17,193)</u>	<u>21,764</u>
<b>TOTAL NET (EXPENSE)/REVENUE</b>	<u>(5,152,515)</u>	<u>(4,528,238)</u>	<u>(4,382,012)</u>
<b>GENERAL REVENUES AND OTHER CHANGES IN NET ASSETS</b>			
Governmental activities			
Property taxes levied for general purposes	5,287,421	4,739,823	4,569,664
Taxes levied for debt service	132,412	301,255	253,547
Tuition received	16,001	24,623	6,800
Other local government	-	-	32,441
Miscellaneous income	24,723	91,679	165,643
Transfers	114,004	-	-
Other	-	-	-
<b>TOTAL GOVERNMENTAL ACTIVITIES</b>	<u>5,574,561</u>	<u>5,157,380</u>	<u>5,028,095</u>
Business-type activities			
Transfers	-	36,452	-
<b>TOTAL BUSINESS-TYPE ACTIVITIES</b>	<u>-</u>	<u>36,452</u>	<u>-</u>
<b>TOTAL GENERAL REVENUES AND OTHER       CHANGES IN NET POSITION</b>	<u>5,574,561</u>	<u>5,193,832</u>	<u>5,028,095</u>
<b>CHANGES IN NET POSITION</b>			
Governmental activities	419,612	646,335	624,319
Business-type activities	<u>2,434</u>	<u>19,259</u>	<u>21,764</u>
<b>TOTAL CHANGES IN NET POSITION</b>	<u>\$ 422,046</u>	<u>\$ 665,594</u>	<u>\$ 646,083</u>

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
 FUND BALANCES, GOVERNMENTAL FUNDS  
 LAST THREE FISCAL YEARS**

**Exhibit J-3**

	<u>2018</u>	<u>2017</u>	<u>2016</u>
<b>GENERAL FUND</b>			
Nonspendable	\$ -	\$ -	\$ -
Restricted for:			
Maintenance reserve	80,000	80,000	80,000
Excess surplus	858,195	839,328	542,404
Reserve for excess surplus- designated for subsequent year's expenditures	839,328	542,404	199,891
Capital reserve	10,000	10,000	10,000
Committed			
Assigned	75,137	23,481	454,087
Unassigned	<u>65,643</u>	<u>29,635</u>	<u>38,943</u>
 <b>TOTAL GENERAL FUND</b>	 <b><u>\$ 1,928,303</u></b>	 <b><u>\$ 1,524,848</u></b>	 <b><u>\$ 1,325,325</u></b>
 <b>ALL OTHER GOVERNMENTAL FUNDS</b>			
Nonspendable	\$ -	\$ -	\$ -
Restricted	-	-	-
Committed	-	-	-
Assigned			
Debt service fund	-	-	(249)
Capital projects fund	-	(114,004)	(416,559)
Unassigned	<u>-</u>	<u>-</u>	<u>-</u>
 <b>TOTAL ALL OTHER GOVERNMENTAL FUNDS</b>	 <b><u>\$ -</u></b>	 <b><u>\$ (114,004)</u></b>	 <b><u>\$ (416,808)</u></b>

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
CHANGES IN FUND BALANCES, GOVERNMENTAL FUNDS  
LAST TEN FISCAL YEARS**

**Exhibit J-4**

	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
<b>REVENUES</b>										
Local tax levy	\$ 5,419,833	\$ 5,041,078	\$ 4,823,211	\$ 4,521,083	\$ 4,357,641	\$ 4,251,996	\$ 4,127,804	\$ 4,489,334	\$ 4,373,505	\$ 4,392,134
Other local government units	-	-	32,441	32,026	11,500	11,500	11,500	11,500	11,500	11,500
Tuition charges	16,001	24,623	6,800	4,104	34,506	14,957	875	17,729	13,225	30,400
Interest earned on investments	5,110	2,827	1,678	-	-	-	-	-	63	4,133
Miscellaneous	19,613	88,852	32,513	38,558	33,874	6,123	20,796	15,035	35,813	34,496
State sources	4,387,406	3,760,149	3,272,279	3,186,667	3,002,589	2,845,190	2,445,112	2,158,590	1,934,303	2,424,878
Federal sources	327,604	272,815	230,681	255,539	229,815	269,050	354,242	406,591	714,787	196,230
<b>TOTAL REVENUES</b>	<b>10,175,567</b>	<b>9,190,344</b>	<b>8,399,603</b>	<b>8,037,977</b>	<b>7,669,925</b>	<b>7,398,816</b>	<b>6,960,329</b>	<b>7,098,779</b>	<b>7,083,196</b>	<b>7,093,771</b>
<b>EXPENDITURES</b>										
<b>Instruction</b>										
Regular	2,151,434	2,504,236	2,457,523	2,042,033	2,060,081	2,239,244	2,004,014	1,849,361	1,987,059	1,918,502
Special	355,114	379,968	397,674	295,357	318,964	299,468	321,508	262,568	381,656	347,417
Other	399,425	352,596	338,803	223,135	195,516	189,591	152,283	231,750	284,234	112,932
<b>Support services and undistributed costs</b>										
Instruction	1,976,886	1,575,220	1,411,543	1,396,059	1,279,988	1,462,747	1,216,501	1,090,679	1,164,186	1,096,131
Student and instruction related services	758,267	795,731	697,750	632,683	698,322	782,340	687,179	770,221	1,017,386	904,273
General administration	295,920	326,210	338,495	785,627	429,686	432,747	392,191	221,966	217,166	198,667
School administration	244,994	284,332	269,881	245,353	211,860	212,687	229,160	181,728	194,392	183,497
Operations and maintenance	499,259	763,064	776,552	547,024	468,303	435,810	429,847	381,434	485,971	447,838
Pupil transportation	398,451	373,791	294,634	252,501	219,241	183,351	156,304	175,676	198,083	213,625
<b>Business and other support services</b>										
Employee benefits	848,282	174,195	93,769	732,709	705,448	751,692	666,262	638,586	732,019	629,060
Other	140,419	98,460	71,403	30,884	71,138	63,318	64,775	30,820	22,089	-
On-behalf TPAF pension contributions	633,146	476,277	438,507	360,447	265,209	344,708	247,810	178,165	171,229	154,342
Reimbursed TPAF Social Security contributions	181,245	180,196	173,178	171,430	178,697	180,925	155,815	170,477	176,080	177,752
Capital outlay	-	70,507	2,072,946	121,387	61,887	68,988	183	-	-	-
On-behalf OPEB contributions	715,756	-	-	-	-	-	-	-	-	-
<b>Debt service</b>										
Principal	126,000	250,000	250,000	250,000	255,000	260,000	255,000	250,000	240,000	225,000
Interest and other charges	47,515	83,483	18,750	27,500	27,500	44,550	51,882	58,756	68,357	79,606
<b>TOTAL EXPENDITURES</b>	<b>9,772,112</b>	<b>8,688,266</b>	<b>10,101,408</b>	<b>8,114,129</b>	<b>7,446,840</b>	<b>7,952,166</b>	<b>7,030,714</b>	<b>6,492,187</b>	<b>7,339,907</b>	<b>6,688,642</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER)</b>										
EXPENDITURES	403,455	502,078	(1,701,805)	(76,152)	223,085	(553,350)	(70,385)	606,592	(256,711)	405,129
<b>OTHER FINANCING SOURCES (USES)</b>										
Transfers in	114,004	249	-	-	-	-	-	51,053	2,012	5,528
Transfers out	-	-	187,309	-	-	-	-	(51,052)	-	(3,469)
Bond proceeds	-	-	1,593,480	-	-	-	-	(250)	(51,053)	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>114,004</b>	<b>249</b>	<b>1,780,789</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(249)</b>	<b>(49,041)</b>	<b>2,059</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>\$ 517,459</b>	<b>\$ 502,327</b>	<b>\$ 78,984</b>	<b>\$ (76,152)</b>	<b>\$ 223,085</b>	<b>\$ (553,350)</b>	<b>\$ (70,385)</b>	<b>\$ 606,343</b>	<b>\$ (305,752)</b>	<b>\$ 407,188</b>
<b>DEBT SERVICE AS A PERCENTAGE OF NONCAPITAL EXPENDITURES</b>										
	1.81%	3.99%	2.73%	3.54%	4.07%	3.98%	4.56%	4.99%	4.39%	4.77%

Source: District Records



**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
GENERAL FUND OTHER LOCAL REVENUE BY SOURCE  
LAST TEN FISCAL YEARS**

**Exhibit J-5**

<u>Years Ended June 30,</u>	<u>Tuition</u>	<u>Interest on Investments</u>	<u>Insurance Refunds</u>	<u>Prior Year Orders Cancelled</u>	<u>Refund of Prior Year Expenditures</u>	<u>Pennsauken BOE</u>	<u>Pilot Program</u>	<u>Miscellaneous</u>	<u>Total</u>
2018	\$ 16,001	\$ 5,110	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,613	\$ 40,724
2017	24,623	2,827	-	-	-	-	-	88,852	116,302
2016	6,800	1,678	-	-	-	-	32,441	32,513	73,432
2015	4,104	-	-	-	-	-	32,026	6,038	42,168
2014	34,506	-	-	-	-	-	11,500	33,874	79,880
2013	14,957	-	-	-	-	-	11,500	6,123	32,580
2012	875	-	-	-	-	-	11,500	20,796	33,171
2011	17,729	-	-	-	-	-	11,500	15,035	44,264
2010	13,225	63	3,326	-	22,068	-	11,500	10,419	60,601
2009	30,400	4,133	8,505	766	21,919	2,654	11,500	652	80,529

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY**  
**LAST TEN CALENDAR YEARS**  
**UNAUDITED**

**Exhibit J-6**

<u>Years Ended December 31,</u>	<u>Net Assessed Valuations Taxable</u>	<u>Real Property Assessed Valuations</u>	<u>Percentage of Net Assessed Valuation to Real Property Assessed Valuations</u>	<u>Estimated Actual (County Equalized) Value</u>	<u>Total Direct School Tax Rate *</u>
2017	245,116,222	240,732,900	101.82%	249,386,616	2.090
2016	244,934,620	240,497,000	101.85%	244,458,207	1.977
2015	244,416,014	239,899,300	101.88%	238,228,344	1.882
2014	246,335,333	242,201,300	101.71%	252,071,338	1.775
2013	244,485,085	239,820,600	101.94%	243,577,379	1.734
2012	246,535,820	240,771,800	102.39%	260,170,214	1.669
2011	160,467,511	157,083,900	102.15%	256,540,581	2.637
2010	160,877,095	157,657,300	102.04%	272,397,360	2.706
2009	160,989,391	157,814,400	102.01%	287,443,223	2.638
2008	161,241,144	157,894,000	102.12%	290,062,234	2.657

\* Tax rates are per \$100

Source: Borough of Merchantville, Tax Assessor

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
DIRECT AND OVERLAPPING PROPERTY TAX RATES  
LAST TEN CALENDAR YEARS  
UNAUDITED**

**Exhibit J-7**

<u>Years Ended December 31,</u>	<u>Basic Rate</u>	<u>General Obligation Debt Service</u>	<u>Total Direct School Tax Rate</u>	<u>Municipal</u>	<u>County</u>	<u>Total Direct and Overlapping Tax Rate</u>
2017	2.145	\$ 7,992,151	2.090	1.220	0.925	4.235
2016	2.064	8,733,802	1.977	1.165	0.899	4.041
2015	1.956	8,221,113	1.882	1.106	0.850	3.838
2014	1.923	9,060,868	1.775	1.050	0.873	3.698
2013	1.846	7,936,769	1.734	1.019	0.827	3.580
2012	1.779	7,565,708	1.669	0.967	0.812	3.448
2011	2.601	7,856,273	2.637	1.385	1.216	5.238
2010	2.567	8,254,097	2.706	1.335	1.232	5.273
2009	2.411	8,694,737	2.638	1.279	1.132	5.049
2008	2.389	8,064,639	2.657	1.228	1.161	5.046

Source: Borough of Merchantville audited financial statements

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**SCHEDULE OF PRINCIPAL TAXPAYERS**  
**CURRENT YEAR AND NINE YEARS AGO**  
**UNAUDITED**

**Exhibit J-8**

<u>Taxpayer</u>	<u>2018</u>		<u>2009</u>	
	<u>Assessed Valuation</u>	<u>As a % of District's Net Assessed Valuation</u>	<u>Assessed Valuation</u>	<u>As a % of District's Net Assessed Valuation</u>
Verizon, NJ	\$ 6,351,052	2.58%	\$ 4,477,391	2.78%
Emanuel at Maple LLC	3,763,500	1.53%	2,425,000	1.50%
Stratagem Merchantville, LLC	1,900,000	0.77%	(A)	(A)
42 W. Maple, LLC	1,199,800	0.49%	887,500	0.55%
Federal National Mortgage Association	1,116,300	0.45%	(A)	(A)
Kaurene Family Investments, LLC / CVS	1,101,400	0.45%	615,200	0.38%
Three Brothers Real Estate, LLC	1,050,400	0.43%	(A)	(A)
26-28 S. Centre Street Associates, LLC	945,400	0.38%	644,600	0.40%
607 West Maple LLC	921,800	0.37%	(A)	(A)
Prospect Norse	900,000	0.37%	611,800	0.38%
Friedman Maple Partners, LLC	850,000	0.34%	(A)	(A)
Goodman Group Lease Compl. Dept.	726,600	0.29%	(A)	(A)
Merchantville Holdings, LLC	600,000	0.24%	(A)	(A)
214 W Maple Avenue, LLC C/O Katz	550,700	0.22%	(A)	(A)
<b>TOTAL</b>	<b>\$ 21,976,952</b>	<b>8.90%</b>	<b>\$ 9,661,491</b>	<b>5.99%</b>

Source: Municipal Tax Assessor

**(A) Amounts are not available for this year.**

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
MUNICIPAL PROPERTY TAX LEVIES AND COLLECTIONS  
LAST TEN CALENDAR YEARS  
UNAUDITED**

**Exhibit J-9**

<u>Years Ended December 31,</u>	<u>Total Tax Levy</u>	<u>Current Tax Collections</u>	<u>Percent of Tax Levy Collected</u>
2017	10,393,567	10,086,421	97.04%
2016	9,908,711	9,658,366	97.47%
2015	9,404,710	9,161,085	97.41%
2014	9,146,665	8,845,443	96.71%
2013	8,762,008	8,448,719	96.42%
2012	8,544,018	8,231,212	96.34%
2011	8,417,003	7,978,620	94.79%
2010	8,512,891	7,964,657	93.56%
2009	8,142,974	7,704,703	94.62%
2008	8,152,217	7,695,433	94.40%

Source: Borough of Merchantville audited financial statements

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**RATIOS OF OUTSTANDING DEBT BY TYPE**  
**LAST TEN FISCAL YEARS**  
**UNAUDITED**

**Exhibit J-10**

Years Ended June 30,	Government Activities				Business-Type Activities		Total District	Percentage Personal Income *	Per Capita*
	General Obligation Bonds	Certificates of Participation	Capital Leases	Bond Anticipation Notes (BANs)	Capital Leases				
2018	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	0.81%	387
2017	1,626,000	-	-	-	-	-	1,626,000	0.92%	430
2016	1,876,000	-	-	-	-	-	1,876,000	1.09%	496
2015	911,551	-	-	-	-	-	911,551	0.53%	240
2014	750,000	-	-	-	-	-	750,000	0.43%	197
2013	1,005,000	-	-	-	-	-	1,005,000	0.59%	264
2012	1,265,000	-	-	-	-	-	1,265,000	0.82%	348
2011	1,520,000	-	-	-	-	-	1,520,000	0.96%	398
2010	1,770,000	-	-	-	-	-	1,770,000	1.11%	470
2009	2,010,000	-	-	-	-	-	2,010,000	1.29%	534

Note: Details regarding the District's outstanding debt can be found in the notes to the financial statements.

\* See Exhibit J-14 for personal income and population data. These ratios are calculated using personal income and population for the prior calendar year.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
RATIOS OF GENERAL BONDED DEBT OUTSTANDING  
LAST TEN FISCAL YEARS  
UNAUDITED**

**Exhibit J-11**

<u>Years Ended June 30,</u>	<u>Net General Bonded Debt Outstanding</u>	<u>Percentage of Actual Taxable Value of Property (a)</u>	<u>Per Capita (b)</u>
2018	\$ 1,500,000	0.61%	387
2017	1,626,000	0.66%	430
2016	1,876,000	0.76%	496
2015	500,000	0.20%	132
2014	750,000	0.31%	198
2013	1,005,000	0.41%	264
2012	1,265,000	0.79%	364
2011	1,520,000	0.94%	398
2010	1,770,000	1.10%	470
2009	2,010,000	1.25%	534

(a) See Exhibit J-6 for property tax data.

(b) See Exhibit J-14 for population data.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT**  
**YEAR ENDED JUNE 30, 2018**  
**UNAUDITED**

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**Exhibit J-12**

Net direct debt of school district as of June 30, 2018	\$ 1,500,000
Net overlapping debt of school district County of Camden - Borough's share	<u>605,447</u>
Total direct and overlapping debt as of June 30, 2018	<u>\$ 2,105,447</u>

\* This does not include any debt of the Merchantville - Pennsauken Water Commission

Source: Merchantville Borough Chief Financial Officer and Camden County Treasurer's Office.



**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
LEGAL DEBT MARGIN INFORMATION  
LAST TEN FISCAL YEARS  
UNAUDITED**

**Exhibit J-13**

		Equalized Value Basis	
		2017	\$ 249,386,616
		2016	244,458,207
		2015	<u>238,228,344</u>
		(A)	<u>\$ 732,073,167</u>
	Average equalized valuation of taxable property	(A/3)	<u>\$ 244,024,389</u>
	Debt limit (4% of average equalization value)	(B)	\$ 9,760,976 *
	Total net debt applicable to limit	(C)	<u>1,500,000</u>
	Legal debt margin	(B)-(C)	<u>\$ 8,260,976</u>

	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Debt limit	\$ 9,760,976	\$ 9,796,772	\$ 9,785,027	\$ 10,077,586	\$ 10,137,176	\$ 10,521,442	\$ 10,885,082	\$ 11,417,389	\$ 11,062,308	\$ 11,098,779
Total net debt applicable to limit	<u>1,500,000</u>	<u>1,626,000</u>	<u>1,876,000</u>	<u>500,000</u>	<u>(750,000)</u>	<u>1,005,000</u>	<u>1,265,000</u>	<u>1,520,000</u>	<u>1,770,000</u>	<u>2,010,000</u>
Legal debt margin	<u>\$ 8,260,976</u>	<u>\$ 8,170,772</u>	<u>\$ 7,909,027</u>	<u>\$ 9,577,586</u>	<u>\$ 9,387,176</u>	<u>\$ 9,516,442</u>	<u>\$ 9,620,082</u>	<u>\$ 9,897,389</u>	<u>\$ 9,292,308</u>	<u>\$ 9,088,779</u>
Total net debt applicable to the limit as a percentage of debt limit	15.37%	16.60%	19.71%	4.96%	7.40%	9.55%	11.62%	13.31%	16.00%	18.11%

\* Limit set by NJSIA 18A:24-19.

Source: Equalized valuation bases were provided by the Borough of Merchantville

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
 DEMOGRAPHIC AND ECONOMIC STATISTICS  
 LAST TEN CALENDAR YEARS  
 UNAUDITED**

**Exhibit J-14**

<u>Years Ended December 31,</u>	<u>Unemployment Rate</u>	<u>Camden County Per Capita Personal Income</u>	<u>School District Population</u>
2017	5.50%	49,392	3,770
2016	6.00%	48,084	3,766
2015	7.50%	46,886	3,778
2014	7.50%	45,544	3,780
2013	9.10%	45,540	3,791
2012	9.10%	45,540	3,809
2011	10.80%	44,359	3,813
2010	6.50%	42,457	3,819
2009	6.20%	42,242	3,765
2008	3.90%	42,260	3,769

Source: New Jersey Department of Education Audit Information website.  
 New Jersey Department of Labor, Statistics.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
 SCHEDULE OF PRINCIPAL EMPLOYERS  
 CURRENT YEAR AND NINE YEARS AGO  
 UNAUDITED**

**Exhibit J-15**

<u>Employer</u>	<u>2018</u>		<u>2009</u>	
	<u>Employees</u>	<u>% of Total Municipal Employment</u>	<u>Employees</u>	<u>% of Total Municipal Employment</u>
(A)	(A)	(A)	(A)	(A)

**(A) Required information is not available.**

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**FULL-TIME EQUIVALENT DISTRICT EMPLOYEES BY FUNCTION/PROGRAM**  
**LAST TEN FISCAL YEARS**  
**UNAUDITED**

**Exhibit J-16**

	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>
<b>FUNCTION/PROGRAM</b>										
<b>Instruction</b>										
Regular	26	26	31	28	28	27	27	27	27	25
Special education	12	14	5	4	5	5	4	4	4	4
Other special education	-	-	-	-	-	-	-	-	-	-
<b>SUPPORT SERVICES</b>										
Student and instruction related services	5	5	3	10	9	4	4	4	4	4
General administration	2	3	4	2	1	1	1	1	1	1
School administration	1	1	3	1	1	1	1	1	1	1
Operation and maintenance of plant facilities	<u>5</u>	<u>-</u>	<u>1</u>	<u>1</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL</b>	<u><u>51</u></u>	<u><u>49</u></u>	<u><u>47</u></u>	<u><u>46</u></u>	<u><u>44</u></u>	<u><u>38</u></u>	<u><u>37</u></u>	<u><u>37</u></u>	<u><u>37</u></u>	<u><u>35</u></u>

Source: District Personnel Records

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
OPERATING STATISTICS  
LAST TEN FISCAL YEARS  
UNAUDITED**

**Exhibit J-17**

<u>Years Ended June 30,</u>	<u>Enrollment</u>	<u>Operating Expenditures</u>	<u>Cost Per Pupil</u>	<u>% Change</u>	<u>Teaching Staff (a)</u>	<u>Pupil/Teacher Ratio (Elementary)</u>	<u>Average Daily Enrollment</u>	<u>Average Daily Attendance</u>	<u>% Change in Average Daily Enrollment</u>	<u>Attendance %</u>
2018	418	\$ 9,598,597	\$ 22,963	7.55%	38	11	417.6	399.6	7.92%	95.69%
2017	388	8,284,276	21,351	2.08%	40	10	388.3	368.6	4.52%	94.93%
2016	371	7,759,712	20,916	-0.21%	36	10	371.0	356.8	-2.73%	96.17%
2015	381	7,985,782	20,960	12.14%	33	12	381.4	362.6	0.37%	95.07%
2014	380	7,102,453	18,691	-7.52%	33	12	380.0	362.9	1.33%	95.51%
2013	375	7,578,648	20,210	6.11%	32	12	375.0	358.4	5.75%	95.56%
2012	353	6,723,649	19,047	-0.51%	31	10	354.6	337.0	8.00%	95.04%
2011	323	6,183,431	19,144	-6.35%	31	11	328.3	313.5	-5.93%	95.49%
2010	344	7,031,550	20,441	13.35%	31	12	349.0	331.0	-1.41%	94.84%
2009	354	6,384,035	18,034	-10.90%	28	11	354.0	317.0	2.91%	89.55%

Source: District Records.

(a) Includes only full time equivalents of certified staff.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
 SCHOOL BUILDING INFORMATION  
 LAST TEN FISCAL YEARS  
 UNAUDITED**

**Exhibit J-18**

	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>
<u>DISTRICT BUILDING</u>										
Merchantville Elementary (1936)										
Square feet	85,758	85,758	85,758	85,758	85,758	85,758	85,758	85,758	85,758	85,758
Capacity (students)	574	574	574	574	574	574	574	574	574	574
Enrollment	418	388	371	381	380	375	323	344	354	344
Number of schools at June 30, 2018										
Elementary = 1										

Source: District Facilities Office

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
 SCHEDULE OF REQUIRED MAINTENANCE FOR SCHOOL FACILITY  
 LAST TEN FISCAL YEARS  
 UNAUDITED**

**UNDISTRIBUTED EXPENDITURES - REQUIRED  
 MAINTENANCE FOR SCHOOL FACILITIES  
 11-000-261-420  
 11-000-261-610  
 11-000-261-800**

		<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>
<b>School Facilities*</b>	<b>Project # (s)</b>										
Merchantville Elementary	N/A	\$ 130,857	\$ 284,853	\$ 127,437	\$ 88,237	\$ 98,221	\$ 68,134	\$ 80,558	\$ 57,050	\$ 84,073	\$ 47,798
Total School Facilities		<u>\$ 130,857</u>	<u>\$ 284,853</u>	<u>\$ 127,437</u>	<u>\$ 88,237</u>	<u>\$ 98,221</u>	<u>\$ 68,134</u>	<u>\$ 80,558</u>	<u>\$ 57,050</u>	<u>\$ 84,073</u>	<u>\$ 47,798</u>

\* School facilities as defined under EFCFA (N.J.A.C. 6A:26-1.2 and N.J.A.C. 6A:26A-1.3)

Source: District Records.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**INSURANCE SCHEDULE**  
**JUNE 30, 2018**  
**UNAUDITED**

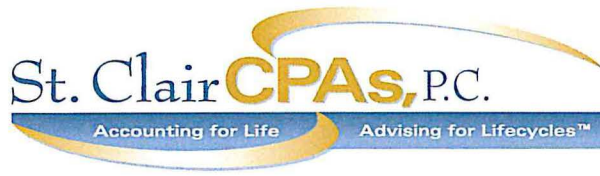
**Exhibit J-20**

	<u>Coverage</u>	<u>Deductible</u>
Burlington County Insurance Pool Joint Insurance Fund BCIP JIF		
Property, Inland Marine and Automobile Physical Damages	\$ 175,000,000	\$ 500
Boiler and Machinery	125,000,000	1,000
Crime	500,000	500
General and Automobile Liability	20,000,000	-
Educator's Legal Liability	20,000,000	-
Pollution Legal Liability	3,000,000	25,000
Cyber Liability	1,000,000	25,000
Violent Malicious Acts	1,000,000	15,000
Surety Bonds - Selective Insurance Company		
Business administrator	170,000	-
Treasurer	170,000	-
Board secretary	170,000	
Workers' compensation - New Jersey School Boards Association	Statutory	-
Compulsory student accident coverage	1,000,000	-

Source: District Records



**SINGLE AUDIT SECTION**



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

The Honorable President and  
Members of the Board of Education  
Borough of Merchantville School District  
County of Camden, New Jersey

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Board of Education Borough of Merchantville School District (District), in the County of Camden, State of New Jersey, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated February 26, 2019.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Borough of Merchantville Board of Education's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the district's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Borough of Merchantville Board of Education's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey.

## Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

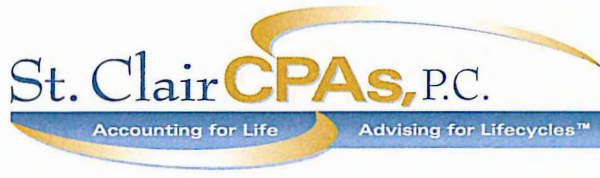


Frances Sperling Feldbaum, CPA  
Licensed Public School Accountant  
License No. 20CS00248900



St. Clair CPAs, P.C.  
Certified Public Accountants

Merchantville, New Jersey  
February 26, 2019



**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM  
AND ON INTERNAL CONTROL OVER COMPLIANCE  
REQUIRED BY THE UNIFORM GUIDANCE AND NEW JERSEY OMB CIRCULAR 15-08**

The Honorable President and  
Members of the Board of Education  
Borough of Merchantville School District  
County of Camden, New Jersey

**Report on Compliance for Each Major Federal and State Program**

We have audited the Board of Education Borough of Merchantville School District (District), in the County of Camden, State of New Jersey's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* and the *New Jersey State Aid/Grant Compliance Supplement* that could have a direct and material effect on each of the District's major federal and state programs for the year ended June 30, 2018. The District's major federal and state programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with the federal and state statutes, regulations, and the terms and conditions of its federal and state programs.

***Auditors' Responsibility***

Our responsibility is to express an opinion on compliance for each of the District's major federal and state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey; *Title 2, U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance); and New Jersey OMB's Circular 15-08, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*. Those standards, the Uniform Guidance and New Jersey OMB's Circular 15-08 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal and state program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal and state program. However, our audit does not provide a legal determination of the District's compliance.

## ***Opinion on Each Major Federal and State Program***

In our opinion, the Board of Education Borough of Merchantville School District, in the County of Camden, State of New Jersey, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal and state programs for the year ended June 30, 2018.

## **Report on Internal Control Over Compliance**

Management of the Board of Education Borough of Merchantville School District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Borough of Merchantville Board of Education's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal and state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal and state program and to test and report on internal control over compliance in accordance with the Uniform Guidance and New Jersey's OMB's Circular 15-08, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Borough of Merchantville Board of Education's internal control over compliance.

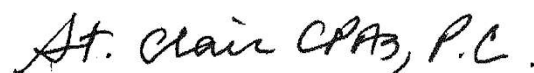
*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal or state program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal or state program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal or state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and New Jersey OMB's Circular 15-08. Accordingly, this report is not suitable for any other purpose.



Frances Sperling Feldbaum, CPA  
Licensed Public School Accountant  
License No. 20CS00248900



St. Clair CPAs, P.C.  
Certified Public Accountants

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS - SCHEDULE A  
YEAR ENDED JUNE 30, 2018**

**Exhibit K-3**

	CFDA Number	State Project Number	Grant Period From To		Program or Award Amount	Balance June 30, 2017	Carryover Walkover Amount	Revenue/ Cash Received	Expenditures	Prior Years' Balances Returned	(Accounts Receivable) June 30, 2018	Deferred Revenue	Due to Grantor at June 30, 2018	Unused Funds June 30, 2018
<b>FEDERAL GRANTOR/PASS-THROUGH GRANTOR/PROGRAM TITLE</b>														
<b>U.S. Department of Agriculture</b>														
<b>Passed-through State Department of Education</b>														
<b>Enterprise Fund :</b>														
Food Distribution Program	10.550	N/A	7/1/2017	6/30/2018	\$ 10,995	\$ -	\$ -	\$ 10,995	\$ 10,995	\$ -	\$ -	\$ -	\$ -	
Supplemental Nutrition Assistance Program	10.551	N/A	7/1/2015	6/30/2016	1,625	(153)	-	153	-	-	-	-	-	
Supplemental Nutrition Assistance Program	10.551	N/A	7/1/2016	6/30/2017	1,889	(94)	-	94	-	-	-	-	-	
Supplemental Nutrition Assistance Program	10.551	N/A	7/1/2017	6/30/2018	1,745	-	-	1,633	1,745	-	(112)	-	-	
National School Lunch Program	10.555	N/A	7/1/2015	6/30/2016	60,725	(4,869)	-	4,869	-	-	-	-	-	
National School Lunch Program	10.555	N/A	7/1/2016	6/30/2017	69,816	(3,547)	-	3,547	-	-	-	-	-	
National School Lunch Program	10.555	N/A	7/1/2017	6/30/2018	63,771	-	-	59,643	63,771	-	(4,128)	-	-	
National School Breakfast Program	10.553	N/A	7/1/2015	6/30/2016	5,029	(539)	-	539	-	-	-	-	-	
National School Breakfast Program	10.553	N/A	7/1/2016	6/30/2017	5,938	(376)	-	376	-	-	-	-	-	
National School Breakfast Program	10.553	N/A	7/1/2017	6/30/2018	6,458	-	-	6,020	6,458	-	(438)	-	-	
<b>TOTAL U.S. DEPARTMENT OF AGRICULTURE</b>					<u>227,991</u>	<u>(9,578)</u>	<u>-</u>	<u>87,869</u>	<u>82,969</u>	<u>-</u>	<u>(4,678)</u>	<u>-</u>	<u>-</u>	
<b>U.S. Department of Education</b>														
<b>Passed-through State Department of Education</b>														
<b>Special Revenue Fund:</b>														
Title I Prior Year	84.010	IASA311016	9/1/2015	8/31/2016	79,412	(15,781)	-	15,781	-	-	-	-	-	
Title I Prior Year	84.010	IASA311016	9/1/2016	8/31/2017	79,720	(6,288)	-	6,288	-	-	-	-	-	
Title I Current Year	84.010	IASA311017	9/1/2017	8/31/2018	76,803	-	-	53,163	76,311	-	(23,148)	-	492	
I.D.E.A. Part B, basic Prior year	84.027	FT-3110-16	9/1/2016	8/31/2017	165,139	(114,467)	-	114,467	-	-	-	-	-	
I.D.E.A. Part B, basic Current year	84.027	FT-3110-17	9/1/2017	8/31/2018	176,365	-	-	37,423	166,361	-	(138,942)	-	10,004	
I.D.E.A. Part B, preschool Prior year	84.173	PS-3110-16	9/1/2016	8/31/2017	6,478	(6,478)	-	6,478	-	-	-	-	-	
I.D.E.A. Part B, preschool Current. year	84.173	PS-3110-17	9/1/2017	8/31/2018	6,376	-	-	6,376	6,376	-	-	-	-	
Title II - Eisenhower Prior year	84.281	IASA311016	9/1/2016	8/31/2017	21,478	(14,289)	-	14,289	-	-	-	-	-	
Title II - Eisenhower Current year	84.281	IASA3110157	9/1/2017	8/31/2018	21,310	-	-	8,986	21,310	-	(12,324)	-	-	
Title IV - Current year	84.424A		9/1/2017	8/31/2018	10,000	-	-	5,599	9,599	-	(4,401)	-	401	
Temporary Emergency Impact Aid			7/1/2017	6/30/2018	36,750	-	-	36,750	36,750	-	(36,750)	-	-	
<b>TOTAL U.S. DEPARTMENT OF EDUCATION</b>					<u>679,831</u>	<u>(157,303)</u>	<u>-</u>	<u>305,600</u>	<u>316,707</u>	<u>-</u>	<u>(215,565)</u>	<u>-</u>	<u>10,897</u>	
<b>TOTAL FEDERAL FINANCIAL ASSISTANCE</b>						<u>\$ (166,881)</u>	<u>\$ -</u>	<u>\$ 393,469</u>	<u>\$ 399,676</u>	<u>\$ -</u>	<u>\$ (220,243)</u>	<u>\$ -</u>	<u>\$ 10,897</u>	

See accompanying notes to schedules of awards and financial assistance.

**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE - SCHEDULE B**  
**YEAR ENDED JUNE 30, 2018**

**Exhibit K-4**

State Grantor/Program Title	Grant or State Project Number	Grant Period		Program or Award Amount	Balance at June 30, 2017	Carryover Walkover Amount	Revenue/ Cash Received	Expenditures	Repayment of Prior Years' Balances	(Accounts Receivable June 30, 2018)	Deferred Revenue	Grantor at June 30, 2018	Funds June 30, 2018
		From	To										
<b>STATE DEPARTMENT OF EDUCATION</b>													
<b>General Fund :</b>													
Transportation Aid	18-495-034-5120-014	7/1/17	to 6/30/18	24,628	-	-	35,773	45,053	-	(9,280)	-	-	-
Non Public Transportation Aid		7/1/15	to 6/30/16	6,438	(6,438)	-	6,438	-	-	-	-	-	-
Non Public Transportation Aid		7/1/16	to 6/30/18	24,628	-	-	24,628	24,628	-	-	-	-	-
Special Education Categorical Aid	18-495-034-5120-089	7/1/17	to 6/30/18	236,151	-	-	236,151	236,151	-	-	-	-	-
Extraordinary Aid	17-495-034-5120-044	7/1/16	to 6/30/17	39,290	(39,290)	-	39,290	-	-	-	-	-	-
Extraordinary Aid	18-495-034-5120-044	7/1/17	to 6/30/18	30,000	-	-	-	19,089	-	(19,089)	-	-	-
Equalization Aid	17-495-034-5120-078	7/1/16	to 6/30/17	1,476,290	(220,365)	-	220,365	-	-	-	-	-	-
Equalization Aid	18-495-034-5120-078	7/1/17	to 6/30/18	1,599,437	-	-	1,378,330	1,599,737	-	(221,407)	-	-	-
School Choice Aid	18-495-034-5120-068	7/1/17	to 6/30/18	544,852	-	-	544,852	544,852	-	-	-	-	-
Security Aid	18-495-034-5120-084	7/1/17	to 6/30/18	15,047	-	-	15,047	15,047	-	-	-	-	-
Education Adequacy Aid	18-495-034-5120-083	7/1/17	to 6/30/18	53,367	-	-	53,367	53,367	-	-	-	-	-
Reimbursed TPAF Social Security	17-495-034-5095-002	7/1/16	to 6/30/17	189,661	(9,452)	-	9,452	-	(9,452)	-	-	-	-
Reimbursed TPAF Social Security	18-495-034-5095-002	7/1/17	to 6/30/18	190,798	-	-	181,245	190,798	-	(9,553)	-	-	-
<b>Total State Department of Education</b>				<b>4,430,587</b>	<b>(275,545)</b>	<b>-</b>	<b>2,744,938</b>	<b>2,728,722</b>	<b>-</b>	<b>(259,329)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Special Revenue Fund:</b>													
<b>N.J. Nonpublic Aid</b>													
Textbook Aid	18-100-034-5120-064	7/1/17	to 6/30/18	16,599	-	-	16,599	16,599	-	-	-	-	-
Nursing Aid	18-100-034-5120-070	7/1/17	to 6/30/18	29,585	-	-	29,585	29,585	-	-	-	-	-
Security Aid	18-100-034-5120-509	7/1/17	to 6/30/18	22,875	-	-	22,875	22,875	-	-	-	-	-
<b>Auxiliary Services</b>													
Compensatory Education	18-100-034-5120-067	7/1/17	to 6/30/18	85,041	-	-	92,128	92,128	-	-	-	-	-
English as a Second Language	18-100-034-5120-067	7/1/17	to 6/30/18	3,613	-	-	3,613	3,613	-	-	-	-	-
Transportation	18-100-034-5120-068	7/1/17	to 6/30/18	13,523	-	-	35,773	35,773	-	-	-	-	-
<b>Handicapped Services:</b>													
Supplemental instruction	18-100-034-5120-066	7/1/17	to 6/30/18	16,652	-	-	19,031	19,031	-	-	-	-	-
Examination & Classification	18-100-034-5120-066	7/1/17	to 6/30/18	14,749	-	-	31,300	31,300	-	-	-	-	-
Corrective Speech	18-100-034-5120-066	7/1/17	to 6/30/18	19,642	-	-	19,642	19,642	-	-	-	-	-
Technology Initiative	18-100-034-5120-373	7/1/17	to 6/30/18	11,211	-	-	11,211	11,211	-	-	-	-	-
Preschool Education Aid	17-100-034-5120-086	7/1/16	to 6/30/17	36,552	(3,653)	-	3,653	-	-	-	-	-	-
Preschool Education Aid	18-100-034-5120-086	7/1/17	to 6/30/18	42,644	-	-	38,380	42,644	-	(4,264)	-	-	-
				<b>312,686</b>	<b>(3,653)</b>	<b>-</b>	<b>323,790</b>	<b>324,401</b>	<b>-</b>	<b>(4,264)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Debt Service Fund:</b>													
Debt Service Aid Type II	18-495-034-5120-016	7/1/17	to 6/30/18	41,103	-	-	41,103	41,103	-	-	-	-	-
<b>STATE DEPARTMENT OF AGRICULTURE</b>													
<b>Enterprise Fund:</b>													
National School Lunch Program (State Share)	16-100-034-3360-067	7/1/15	to 6/30/16	1,243	(126)	-	126	-	-	-	-	-	-
National School Lunch Program (State Share)	17-100-034-3360-067	7/1/16	to 6/30/17	1,458	(79)	-	79	-	-	-	-	-	-
National School Lunch Program (State Share)	18-100-034-3360-067	7/1/17	to 6/30/18	1,548	-	-	1,449	1,548	-	(99)	-	-	-
<b>TOTAL STATE DEPARTMENT OF AGRICULTURE</b>				<b>4,249</b>	<b>(205)</b>	<b>-</b>	<b>1,654</b>	<b>1,548</b>	<b>-</b>	<b>(99)</b>	<b>-</b>	<b>-</b>	<b>-</b>
On-behalf TPAF Pension	18-495-034-5095-001	7/1/17	to 6/30/18	633,146	-	-	633,146	633,146	-	-	-	-	-
<b>TOTAL STATE FINANCIAL ASSISTANCE</b>					<b>\$ (279,403)</b>	<b>\$ -</b>	<b>\$ 3,744,631</b>	<b>\$ 3,728,920</b>	<b>\$ -</b>	<b>\$ (263,692)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

See accompanying notes to schedules of awards and financial assistance.



**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**NOTES TO THE SCHEDULES OF EXPENDITURES OF AWARDS AND**  
**FINANCIAL ASSISTANCE**  
**JUNE 30, 2018**

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**Exhibit K-5**

NOTE 1           GENERAL

The accompanying Schedules of Expenditures of Federal Awards and State Financial Assistance include federal and state award activity of the Borough of Merchantville School District Board of Education. The Board of Education is defined in Note 1 to the District's basic financial statements. All federal awards and state financial assistance received directly from federal and state agencies, as well as federal awards and state financial assistance passed through other government agencies is included on the Schedules of Expenditures of Federal Awards and State Financial Assistance.

NOTE 2           BASIS OF ACCOUNTING

The accompanying Schedules of Expenditures of Federal Awards and State Financial Assistance are presented using the budgetary basis of accounting with the exception of programs recorded in the Food Service Fund, which are presented using the accrual basis of accounting. These bases of accounting are described in Note 1 to the District's basic financial statements. The information in this schedule is presented in accordance with the requirements of 2 CFR 200 - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

NOTE 3           RELATIONSHIP TO BASIC FINANCIAL STATEMENTS

The basic financial statements present the General Fund and Special Revenue Fund on a GAAP basis. Budgetary comparison statements or schedules (RSI) are presented for the General Fund and Special Revenue Fund to demonstrate finance-related legal compliance in which certain revenue is permitted by law or grant agreement to be recognized in the audit year, whereas for GAAP reporting, revenue is not recognized until the subsequent year or when expenditures have been made.

The General Fund is presented in the accompany schedules on the modified accrual basis with the exception of the revenue recognition of the one or more deferred June state aid payments in the current budget year, which is mandated pursuant to N.J.S.A. 18A:22-44.2. For GAAP purposes, that payment is not recognized until the subsequent budget year due to the state deferral and recording of the one or more June state aid payments in the subsequent year. The special revenue fund is presented in the accompanying schedules on the grant accounting budgetary basis, which recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. The Special Revenue Fund also recognizes the one or more June state aid payments in the current budget year, consistent with N.J.S.A. 18A:22-44.2.



**BOROUGH OF MERCHANTVILLE SCHOOL DISTRICT**  
**NOTES TO THE SCHEDULES OF EXPENDITURES OF AWARDS AND**  
**FINANCIAL ASSISTANCE (CONTINUED)**  
**JUNE 30, 2018**

**Exhibit K-5**  
**(Continued)**

NOTE 3 RELATIONSHIP TO BASIC FINANCIAL STATEMENTS (CONTINUED)

The net adjustment to reconcile from the budgetary basis to the GAAP basis is \$(742) for the General Fund and \$-0- for the Special Revenue Fund. See the notes to the basic financial statements and Exhibit C-3 for a reconciliation of the budgetary basis to the modified accrual basis of accounting for the General and Special Revenue Funds. Awards and financial assistance revenues are reported in the District's basic financial statements on a GAAP basis as follows:

	<u>Federal</u>	<u>State</u>	<u>Total</u>
General Fund	\$ -	\$ 4,021,902	\$ 4,021,902
Special Revenue Fund	316,707	324,401	641,108
Debt Service Fund	-	41,103	41,103
Food Service Fund	<u>82,969</u>	<u>1,549</u>	<u>84,518</u>
Total Awards and Financial Assistance	<u>\$ 399,676</u>	<u>\$ 4,388,955</u>	<u>\$ 4,788,631</u>

NOTE 4 RELATIONSHIP TO FEDERAL AND STATE FINANCIAL REPORTS

Amounts reported in the accompanying schedules agree with the amounts reported in the related federal and state financial reports.

NOTE 5 OTHER

Revenues and expenditures reported under the Food Distribution Program represent current year value received and current year distributions, respectively. The amount reported as TPAF Pension Contributions represents the amount paid by the State on behalf of the District for the fiscal year ended June 30, 2018. TPAF Social Security Contributions represents the amounts reimbursed by the State for the employer's share of Social Security Contributions for TPAF members for the fiscal year ended June 30, 2018.

**Section I - Summary of Auditors' Results**

**Financial Statements**

Type of auditors' report issued: Unmodified

Internal control over financial reporting

- 1). Material weakness(es) identified? \_\_\_\_\_ yes X no
- 2). Significant deficiency(ies) identified? \_\_\_\_\_ yes None reported  
X

Noncompliance material to basic financial statements noted? \_\_\_\_\_ yes X no

**Federal Awards**

Internal control over major programs: **N/A – only State Awards qualify for reporting**

- 1). Material weakness(es) identified? \_\_\_\_\_ yes \_\_\_\_\_ no
- 2). Reportable condition(s) identified that are not considered to be material weaknesses \_\_\_\_\_ yes \_\_\_\_\_ no

Type of auditor's report issued on compliance for major programs: \_\_\_\_\_

Any audit findings disclosed that are required to be reported in accordance with Section .510(a) of OMB Circular A-133? \_\_\_\_\_ yes \_\_\_\_\_ no

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
N/A	N/A

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low-risk auditee? \_\_\_\_\_ yes \_\_\_\_\_ no

**Section I - Summary of Auditors' Results (continued)**

**State Awards**

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low-risk auditee?     X     yes                      no

Type of auditors' report issued on compliance for major programs: Unmodified Opinion

Internal control over compliance:

1). Material weakness(es) identified?                      yes     X     no

2). Significant deficiency(ies) identified that are not considered to be material weaknesses?                      yes     X     none reported

Any audit findings disclosed that are required to be reported in accordance with New Jersey OMB Circular 15-08?                      yes     X     no

Identification of major programs:

<u>GMIS Number(s)</u>	<u>Name of State Program</u>
18-495-034-5120-078	Equalization Aid
18-495-034-5120-068	School Choice Aid

**Section II - Financial Statement Findings**

**Finding:** NONE

**Condition:**

**Questioned Costs:**

**Context:**

**Effect:**

**Cause:**

**Recommendation:**

**Management's Response:**

Section III - Federal Awards and State Financial Assistance  
Findings and Questioned Costs

**FEDERAL AWARDS:**

**Finding:** NONE

**Information on the Federal Program:**

**Criteria or Specific Requirement:**

**Condition:**

**Questioned Costs:**

**Context:**

**Effect:**

**Cause:**

**Recommendation:**

**Management's Response:**

**Section III - Federal Awards and State Financial Assistance  
Findings and Questioned Costs  
(continued)**

**STATE AWARDS:**

**Finding:** NONE

**Information on the State Program:**

**Criteria or Specific Requirement:**

**Condition:**

**Questioned Costs:**

**Context:**

**Effect:**

**Cause:**

**Recommendation:**

**Management's Response:**

This section identifies the status of prior-year findings related to the basic financial statements and Federal and State awards that are required to be reported in accordance with Chapter 6.12 *Government Auditing Standards*, Uniform Guidance and New Jersey OMB's Circular 15-08.

**STATUS OF PRIOR-YEAR FINDINGS**

There were no prior year findings.