

**SUSSEX COUNTY EDUCATIONAL
SERVICES COMMISSION
COUNTY OF SUSSEX, NEW JERSEY**

**COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED
JUNE 30, 2018**

**COMPREHENSIVE ANNUAL
FINANCIAL REPORT
of the**

SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION

Sparta, New Jersey

For the Fiscal Year Ended June 30, 2018

Prepared by

SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
Finance Office

COMPREHENSIVE ANNUAL FINANCIAL REPORT
OF THE SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

TABLE OF CONTENTS

	<u>Page</u>
INTRODUCTORY SECTION	
Letter of Transmittal	1 - 4
Organizational Chart	5
Roster of Officials	6
Consultants and Advisors	7
 FINANCIAL SECTION	
Independent Auditor's Report	8 - 11
 <u>Required Supplementary Information - Part I</u>	
Management's Discussion and Analysis	12 - 20
 Basic Financial Statements	
A. District-wide Financial Statements:	
A-1 Statement of Net Position	21
A-2 Statement of Activities	22
B. Fund Financial Statements:	
Governmental Funds:	
B-1 Balance Sheet	23
B-2 Statement of Revenues, Expenditures, and Changes in Fund Balance	24
B-3 Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities	25
Proprietary Funds:	
B-4 Statement of Net Position	N/A
B-5 Statement of Revenues, Expenses, and Changes in Fund Net Position	N/A
B-6 Statement of Cash Flows	N/A
Fiduciary Funds:	
B-7 Statement of Fiduciary Net Position	26
B-8 Statement of Changes in Fiduciary Net Position	N/A

COMPREHENSIVE ANNUAL FINANCIAL REPORT
OF THE SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

TABLE OF CONTENTS (Continued)

FINANCIAL SECTION (Continued)	<u>Page</u>
Notes to the Basic Financial Statements	27 - 59
<u>Required Supplementary Information - Part II</u>	
C. Budgetary Comparison Schedule	
C-1 Budgetary Comparison Schedule - General Fund	60 - 63
C-2 Budgetary Comparison Schedule - Special Revenue Fund	64
Notes to the Required Supplementary Information - Part II	
C-3 Budgetary Comparison Schedule - Budget-to-GAAP Reconciliation	65
<u>Required Supplementary Information - Part III</u>	
L. Schedules Related to Accounting and Reporting for Pensions (GASB 68)	
L-1 Schedule of District's Proportionate Share of Net Pension Liability - PERS	66
L-2 Schedule of District Contributions - PERS	67
L-3 Schedule of the District's Proportionate Share of Net Pension Liability - TPAF	68
Notes to the Required Supplementary Information - Part III	
L-4 Notes to required Schedules of Supplementary Information - Part III	69
<u>Other Supplementary Information</u>	
D. School Based Budget Schedules (if applicable):	
D-1 Combining Balance Sheet	N/A
D-2 Blended Resource Fund - Schedule of Expenditures Allocated by Resource Type - Actual	N/A
D-3 Blended Resource Fund - Schedule of Blended Expenditures - Budget and Actual	N/A
E. Special Revenue Fund:	
E-1 Combining Schedule of Program Revenues and Expenditures Special Revenue Fund - Budgetary Basis	70
E-1a Combining Schedule of Program Revenues and Expenditures Special Revenue Fund - Budgetary Basis	N/A
E-1b Combining Schedule of Program Revenues and Expenditures Special Revenue Fund - Budgetary Basis	N/A

COMPREHENSIVE ANNUAL FINANCIAL REPORT
OF THE SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

TABLE OF CONTENTS (Continued)

FINANCIAL SECTION (Continued)	<u>Page</u>
E. Special Revenue Fund: (continued)	
E-1c Combining Schedule of Program Revenues and Expenditures Special Revenue Fund - Budgetary Basis	N/A
E-2 Demonstrably Effective Program Aid Schedule of Expenditures - Budgetary Basis	N/A
E-3 Early Childhood Program Aid Schedule of Expenditures - Budgetary Basis	N/A
E-4 Distance Learning Network Aid Schedule of Expenditures - Budgetary Basis	N/A
E-5 Instructional Supplemental Aid - Schedule of Expenditures - Budgetary Basis	N/A
F. Capital Projects Fund:	
F-1 Summary Schedule of Revenues, Expenditures and Changes	N/A
F-2 Summary Schedule of Project Expenditures	N/A
G. Proprietary Funds:	
Enterprise Fund:	
G-1 Statement of Net Position	N/A
G-2 Statement of Revenues, Expenses and Changes in Fund Net Position	N/A
G-3 Statement of Cash Flows	N/A
Internal Service Fund:	
G-4 Statement of Net Position	N/A
G-5 Statement of Revenues, Expenses and Changes in Fund Net Position	N/A
G-6 Statement of Cash Flows	N/A
H. Fiduciary Funds:	
H-1 Combining Statement of Fiduciary Net Position	71
H-2 Combining Statement of Changes in Fiduciary Net Position	N/A
H-3 Schedule of Receipts and Disbursements - Student Activity Agency Fund	72
H-4 Schedule of Receipts and Disbursements - Payroll Agency Fund	73
I. Long-Term Debt:	
I-1 Schedule of Serial Bonds	N/A
I-2 Schedule of Obligations under Capital Leases	74
I-3 Budgetary Comparison Schedule - Debt Service Fund	N/A

COMPREHENSIVE ANNUAL FINANCIAL REPORT
OF THE SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

TABLE OF CONTENTS (Continued)

	<u>Page</u>
STATISTICAL SECTION (Unaudited)	
Financial Trends	
Outline of NJ DOE Statistical Section	75
J-1 Net Position by Component	76
J-2 Changes in Net Position	77
J-3 Fund Balances - Governmental Funds	78
J-4 Changes in Fund Balances - Governmental Funds	79
J-5 General Fund Other Local Revenue by Source	80
Revenue Capacity	
J-6 Assessed Value and Estimated Actual Value of Taxable Property	N/A
J-7 Direct and Overlapping Property Tax Rates	N/A
J-8 Principal Property Taxpayers	N/A
J-9 Property Tax Levies and Collections	N/A
Debt Capacity	
J-10 Ratios of Outstanding Debt by Type	N/A
J-11 Ratios of General Bonded Debt Outstanding	N/A
J-12 Direct and Overlapping Governmental Activities Debt	N/A
J-13 Legal Debt Margin Information	N/A
Demographic and Economic Information	
J-14 Demographic and Economic Statistics	N/A
J-15 Principal Employers	N/A
Operating Information	
J-16 Full-time Equivalent District Employees by Function/Program	81
J-17 Operating Statistics	82
J-18 School Building Information	83
J-19 Schedule of Allowable Maintenance Expenditures by School	84
J-20 Insurance Schedule	85

COMPREHENSIVE ANNUAL FINANCIAL REPORT
OF THE SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

TABLE OF CONTENTS (Continued)

SINGLE AUDIT	<u>Page</u>
K-1 Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	86 - 87
K-2 Independent Auditor's Report on Compliance for Each Major Program and Report on Internal Control Over Compliance Required by the Uniform Guidance and New Jersey's OMB Circular 15-08	N/A
K-3 Schedule of Expenditures of Federal Awards	88
K-4 Schedule of Expenditures of State Financial Assistance	89
K-5 Notes to Schedules of Expenditures of Federal and State Awards	90 - 91
K-6 Schedule of Findings and Questioned Costs	92
K-7 Schedule fo Financial, Federal and State Findings	93
K-8 Summary Schedule of Prior Year Audit Findings	94

INTRODUCTORY SECTION

Sussex County Educational Services Commission

Northern Hills Academy

10 Gail Court

Sparta, New Jersey 07871

Phone: 973-579-6980; Fax: 973-579-1086

Andrea Romano
Superintendent

Jennifer Cook
Principal

Erin Siipola
Business Administrator

Honorable President and
Members of the Board of Directors
Sussex County ESC
Sparta, NJ

Dear Board Members,

The Comprehensive Annual Financial Report (CAFR) of the Sussex County Educational Services Commission (the "Commission" or "SCESC") for the fiscal year ended June 30, 2018 is hereby submitted. Responsibility for both the accuracy of the data and the completeness and fairness to the presentation, including all disclosures, rests with the management of the Commission. To the best of our knowledge and belief, the data presented in this report is accurate in all material respects and is reported in a manner designed to present fairly the basic financial statements and results of operations of the Commission. All disclosures necessary to enable the reader to gain an understanding of the Commission's financial activities have been included.

The Comprehensive Annual Financial Report is presented in four sections: Introductory, Financial, Statistical and Single Audit. The Introductory section includes this transmittal letter, the Commission's organizational chart and a list of principal officials. The Financial section includes the Independent Auditor's Report, the Management Discussion and Analysis, the basic financial statements and notes providing an overview of the Commission's financial position and operating results, and supplementary schedules providing detailed budgetary information. The Statistical section includes selected economic and demographic information, financial trends and fiscal capacity of the commission, generally presented in a multi-year basis. The Commission is required to undergo an annual single audit in conformity with the provisions of the Single Audit Act Amendments of 1996 and the U.S. Office of management and Budget Circular A-133, Audits of States, Locals Governments, and Non Profit Organizations, and the New Jersey's OMB Circular 04-04, Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid. Information related to this Single Audit, including the auditor's report on the internal control and compliance with applicable laws, regulations, contracts and grants along with findings and questioned costs, are included in the single audit section of this report.

1. REPORTING ENTITY AND ITS SERVICES

The Sussex County Educational Services Commission is an independent reporting entity within the criteria adopted by the Governmental Accounting Standards Board ("GASB") in codification section 2100. All funds of the Commission are included in this report. The SCESC and its' school, Northern Hills Academy, constitute the Commission's reporting entity. The Commission provides

a full range of educational services for both public school districts and non-public school programs in Sussex and Warren Counties. Services are provided to regular education, as well as special education students. The Commission completed the 2017-2018 school year with having served 46 students enrolled in the Northern Hills Academy. Services for basic skill instruction, communication, computation, supplemental instruction in math and language arts, speech therapy and Child Study Team evaluations were provided to 10 eligible nonpublic schools in Sussex and Warren Counties through Chapter 192/193 State funding. Additionally, 10 of those same nonpublic schools received services under IDEA funds. Nursing services for students attending 9 of nonpublic schools were provided under Chapter 226 state funding.

A variety of Itinerant Public School Programs continued in the 2017-2018 school year. Many of these services were provided to local Boards of Education to help provide efficient cost savings to our member/nonmember districts in the areas of child study team services. These services include learning disability teacher consultants, school social workers, educational psychologists, speech therapists and other related service personnel.

2. ECONOMIC CONDITION AND OUTLOOK:

During the 2017-2018 school, the services provided by the SCESC to districts continued to have a positive impact on the economic condition of the SCESC's finances. School districts continued to utilize services for students at the Northern Hills Academy and the number of schools utilizing services under Itinerant Programming expanded. District from outside of Sussex County asked SCESC to provide services for both students at NHA and within our public itinerant program.

3. MAJOR INITIATIVES:

Special education programming has always been the heart and soul of the Sussex County ESC through programming for students at Northern Hills Academy and with providing programming for students in Chapters 192/193 at Non-public Schools.

Success stories for students returning to district are always met with mixed emotions. The outcomes provided to students shows how they have demonstrated successes and achieve their goals with returning to district. However, the mixed emotions also come with the celebration of their success but the loss of student tuition. So although it is bittersweet, it is what the SCESC programs are designed to do- return students to district when they meet their goals.

As we continue to look to expand services, transition planning for special needs students remains a high priority and cultivating a strong community based instruction program that can be a model program for the state remains our focus.

Our professional development programming has continued to expand. The repeated requests for staff to engage local schools in sustained professional development has continued. School districts such as Hampton, Kittatinny and Sussex Vocational School have continued to support SCESC. Supporting local school districts in their teacher evaluation programs is another venue that SCESC can help implement.

4. INTERNAL ACCOUNTING CONTROLS

Management of the Commission is responsible for establishing and maintaining an internal control system designed to ensure that the assets of the Commission are protected from loss, theft or misuse

and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with Generally Accepted Accounting Principles (GAAP). The internal control system is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

As a recipient of federal awards and state financial assistance, the Commission also is responsible for ensuring that an adequate internal control structure is in place to ensure compliance with applicable laws and regulations related to those programs. This internal control system will be evaluated on a periodic basis by the Commission's administration.

As part of the Commission's single audit described earlier, tests are made to determine the adequacy of the internal control system, including that portion related to major federal awards and state financial assistance programs, as well as to determine that the Commission has complied with applicable laws and regulations.

5. BUDGETARY CONTROLS

In addition to internal accounting controls, the Commission maintains budgetary controls. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget. Annual appropriated budgets are adopted for the general fund and special revenue fund. The final budget amount as amended for the fiscal year is reflected in the financial section.

An encumbrance accounting system is used to record outstanding purchase commitments on a line item basis. Open encumbrances at year-end are either canceled or are included as re-appropriations of fund balance in the subsequent year. Those amounts to be re-appropriated are reported as reservations of fund balance at June 30, 2018.

6. ACCOUNTING SYSTEM AND REPORTS

The Commission's accounting records reflect Generally Accepted Accounting Principles, as promulgated by the Governmental Accounting Standards Board (GASB). The accounting system of the Commission is organized on the basis of governmental funds and business type activities fund. These funds are explained in "Notes to the Basic Financial Statements", Note 1.

7. CASH MANAGEMENT

The investment policy of the Commission is guided in large part by state statute as detailed in 'Notes to the Basic Financial Statements', Note 3. The Commission has adopted a cash management plan which requires it to deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act ("GUDPA"). GUDPA was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. The law requires governmental units to deposit public funds only in public depositories located in New Jersey, where the funds are secured in accordance with the Act.

8. OTHER INFORMATION

Independent Audit: State statutes require an annual audit by independent certified public accountants or registered municipal accountants. The accounting firm of Ferraioli, Wielkotz, Cerullo & Cuva, a professional association of Certified Public Accountants, was selected by the Commission. In addition to meeting the requirements set forth in state statutes, the audit also was designed to meet the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) and the State Treasury Circular Letter 15-08 OMB, "Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid". The auditor's report on the basic financial statements and supplementary information is included in the financial section of this report. The auditor's reports related specifically to the single audit are included in the single audit section of this report.

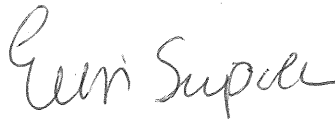
9. ACKNOWLEDGMENTS

We would like to express our appreciation to the members of the Sussex County Educational Services Commission for their concern in providing fiscal accountability to the citizens and taxpayers of their member school districts and thereby contributing their full support to the development and maintenance of our financial operation. The preparation of this report could not have been accomplished without the efficient and dedicated services of our auditors and administrative staff.

Respectfully Submitted,

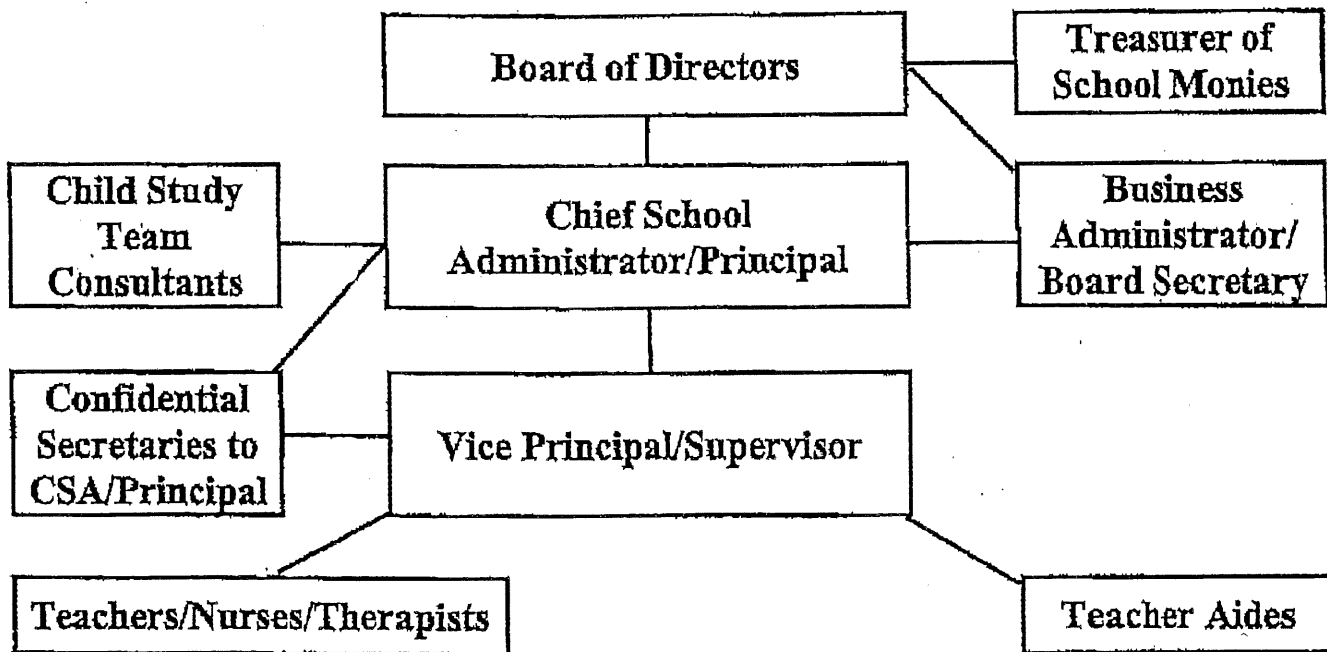


Andrea Romano
Superintendent



Erin Siipola
Business Administrator / Board Secretary

**SUSSEX COUNTY
EDUCATIONAL SERVICES COMMISSION
ORGANIZATION CHART**



**SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
SPARTA, NEW JERSEY**

**ROSTER OF OFFICIALS
June 30, 2018**

Members of the Board of Education

District

Gil Muscatello, Board President	Stanhope
Lisa Carlson, Board Vice-President	Lafayette
Rob Koroski	Andover
Mary Ann Risley	Byram
Suzanne Ross	Franklin
Catherine Higgins	Fredon
Charlotte Ambrose	Hamburg
Joyce Anderson	Hampton
Michael Ryder	Hardyston
Moira Douglas	Kittatinny
Richard Kuncken	Lenape Valley Regional
Tim Capone	Montague
Joanie Faye	Newton
Michael Gall	Sussex-Wantage
Brad Sparta	Vernon

Other Officials

Andrea Romano	Superintendent
Erin Siipola	Business Administrator
Eileen Kithcart	Treasurer

SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
Consultants and Advisors
June 30, 2018

Audit Firm

Ferraioli, Wielkocz, Cerullo & Cuva, P.A.
100B Main Street
Newton, NJ 07860

Attorney

Marc Zitomer, Esq.
Schenck, Price, Smith & King LLC
220 Park Avenue, PO Box 991
Florham Park, NJ 07932

Official Depositories

Lakeland Bank
37 Route 15
Lafayette, NJ 07848

FINANCIAL SECTION

Ferraioli, Wielkotz, Cerullo & Cuva, P.A.

Charles J. Ferraioli, Jr., MBA, CPA, RMA
Steven D. Wielkotz, CPA, RMA
James J. Cerullo, CPA, RMA
Paul J. Cuva, CPA, RMA
Thomas M. Ferry, CPA, RMA

Certified Public Accountants
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INDEPENDENT AUDITOR'S REPORT

Honorable President and
Members of the Board of Directors
Sussex County Educational Services Commission
County of Sussex
Sparta, New Jersey

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Board of Education of the Sussex County Educational Services Commission, in the County of Sussex, State of New Jersey, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Office of School Finance, Department of Education, State of New Jersey, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Sussex County Educational Services Commission Board of Education, in the County of Sussex, State of New Jersey, as of June 30, 2018, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

Change in Accounting Principle

As discussed in Note 1 to the basic financial statements in 2018, the Board adopted Governmental Accounting Standards Board Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions (an Amendment of GASB Statement No. 45). Our opinions are not modified to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, Budgetary Comparison Information, Schedules Related to Accounting and Reporting for Pensions and Schedules Related to Accounting and Reporting for Other Post-Employment Benefits identified in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of the financial reporting for

placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Sussex County Educational Services Commission Board of Education's basic financial statements. The introductory section, combining and individual non-major fund financial statements and schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the schedule of expenditures of state financial assistance as required by N.J. OMB Circular 15-08 and the statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual non-major fund financial statements and the schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the schedule of expenditures of state financial assistance as required by N.J. OMB Circular 15-08 are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual non-major fund financial statements, schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the schedule of expenditures of state financial assistance as required by N.J. OMB Circular 15-08 are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory section and statistical data section has not been subject to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Honorable President and
Members of the Board of Education
Page 4.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated January 24, 2019 on our consideration of the Sussex County Educational Services Commission Board of Education's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance

and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Sussex County Educational Services Commission Board of Education's internal control over financial reporting and compliance.



Thomas M. Ferry
Licensed Public School Accountant
No. 20CS00209100

Ferraioli, Wielkatz, Cerullo & Cuva, PA
FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A.
Certified Public Accountants

Newton, New Jersey

January 24, 2019

**REQUIRED SUPPLEMENTARY INFORMATION
PART I**

SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION

MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2018 (UNAUDITED)

This section of the Sussex County Educational Services Commission's annual financial report presents its discussion and analysis of the Commission's financial performance during the fiscal year ended June 30, 2018. Please read it in conjunction with the transmittal letter at the front of this report and the Commission's financial statements, which immediately follow this section.

Overview of the Financial Statements

This annual report consists of three parts: Management's Discussion and Analysis (this section), the basic financial statements, and required supplementary information. The basic financial statements include two kinds of statements that present different views of the Commission:

- The first two statements are *district-wide* financial statements that provide both short-term and long-term information about the Commission's overall financial status.
- The remaining statements are fund financial statements that focus on individual parts of the Commission, reporting the Commission's operations in more detail than the district-wide statements.
- The *governmental fund* statements tell how basic services, such as regular and special education, were financed in the short-term as well as what remains for future spending.
- *Proprietary fund* statements offer short and long-term financial information about the activities the Commission operates like a business however they are not applicable to the Commission.
- *Fiduciary fund* statements provide information about the financial relationships in which the Commission acts solely as a trustee or agent for the benefit of others.
- *Notes to Financial Statements* provide additional information essential to full understanding of district-wide and fund financial statements.

The statements are followed by a section of required supplementary information that further explains and supports the financial statements with a comparison of the Commission's budget for the year. Figure A-1 shows how the various parts of this annual report are arranged and related to one another.

Figure A-1

Organization of Sussex County Educational Services Commission's Financial Report

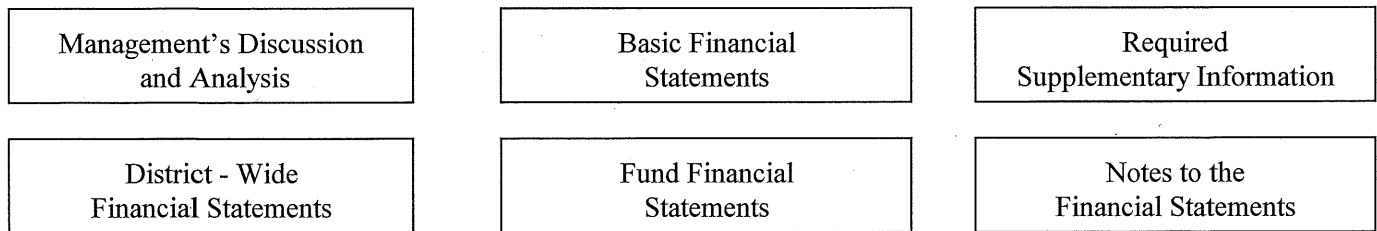


Figure A-2 summarizes the major features of the Commission’s financial statements, including the portion of the Commission’s activities they cover and the types of information they contain. The remainder of this overview section of the Management’s Discussion and Analysis highlights the structure and contents of each of the statements.

Figure A-2

Major Features of the District-Wide and Fund Financial Statements

	District-Wide Statements	Fund Financial Statements		
		Governmental Funds	Proprietary Funds - N/A	Fiduciary Funds
Scope	Entire Commission (except fiduciary funds)	The activities of the Commission that are not proprietary or fiduciary, such as special education and building maintenance	Activities the Commission operates similar to private businesses: Not applicable	Instances in which the Commission administers resources on behalf of someone else, such as scholarship programs and student activities monies.
Required Financial Statements	<ul style="list-style-type: none"> • Statement of net position • Statement of activities 	<ul style="list-style-type: none"> • Balance sheet • Statement of revenue, expenditures and changes in fund balances 	<ul style="list-style-type: none"> • Statement of net position • Statement of revenue, expenses changes in net position • Statement of cash flows 	<ul style="list-style-type: none"> • Statement of fiduciary net position
Accounting Basis and Measurement Focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus	Accrual accounting and economic resources focus	Accrual accounting and economic resources focus
Type of Asset/Liability Information	All assets and liabilities, both financial and capital, short-term and long-term	Generally assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets or long-term liabilities included	All assets and liabilities, both financial and capital, short-term and long-term	All assets and liabilities, both short-term and long-term; funds do not currently contain capital assets, although they can
Type of Inflow/Outflow Information	All revenue and expenses during the year, regardless of when cash is received or paid	Revenue for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and the related liability is due and payable	All revenue and expenses during the year, regardless of when cash is received or paid	All additions and deductions during the year, regardless of when cash is received or paid

District-wide Statements

The district-wide statements report information about the Commission as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the Commission's assets and liabilities. All of the current year's revenue and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two district-wide statements report the Commission's net position and how they have changed. Net position - the difference between the Commission's assets and liabilities - is one way to measure the Commission's financial position.

- Over time, increases and decreases in the Commission's net position are an indicator of whether its financial position is improving or deteriorating, respectively.
- To assess the Commission's overall financial position, you need to consider additional nonfinancial factors such as changes in the condition of school buildings and other facilities.

In the district-wide financial statements, the Commission's activities are divided into two categories:

Government Activities: Most of the Commission's basic services are included here, such as regular and special education and administration. Tuition and revenue from other local governmental units finance most of these activities.

Business-type Activities: The Commission has no business-type activities.

Fund Financial Statements

The fund financial statements provide more detailed information about the Commission's funds, focusing on its most significant or 'major' funds - not the Commission as a whole. Funds are accounting devices the Commission uses to keep track of specific sources of funding and spending on particular programs:

- Some funds are required by state law and by bond covenants.
- The Commission establishes other funds to control and manage money for particular purposes (such as federal repaying its long-term debts) or to show that it is properly using certain revenue (such as federal grants)

The Commission has two kinds of funds:

Governmental Funds: Most of the Commission's basic services are included in governmental funds, which generally focus on 1) how cash and other financial assets that can readily be converted to cash flow in and out; and 2) the balances left at year-end that are available for spending. Consequently, the governmental fund statements provide a detailed short-term view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Commission's programs. Because this information does not encompass the additional long-term focus of the District-wide statements, additional information at the bottom of the governmental fund statements explains the relationship (or difference) between them.

Fiduciary Funds: The Commission is the trustee, or fiduciary, for assets that belong to others, such as the student activities fund. The Commission is responsible for ensuring that the assets reported in these funds are used only for their intended purposes and by those to whom the assets belong. The Commission excludes these activities from the district-wide financial statements because it cannot use these assets to finance its operations.

Notes to Financial Statements

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the district-wide and fund financial statements. The notes to the basic financial statements can be found immediately following the fund financial statements.

Financial Analysis of the Commission as a Whole

Net Position. The Commission’s net position increased \$383,626. Net position, invested in capital assets decreased \$54,864, restricted increased \$124,759 and unrestricted net position increased \$313,731.

Figure A-3

Condensed Statement of Net Position

	<u>Governmental Activities</u>	
	<u>2018</u>	<u>2017</u>
Current and Other Assets	\$3,150,612	\$2,640,862
Capital Assets, Net	<u>1,679,539</u>	<u>1,727,833</u>
Total Assets	<u>4,830,151</u>	<u>4,368,695</u>
Deferred Outflows of Resources		
Related to PERS	<u>612,798</u>	<u>914,629</u>
Long-term Liabilities	1,744,091	2,479,162
Other Liabilities	<u>145,620</u>	<u>115,629</u>
Total Liabilities	<u>1,889,711</u>	<u>2,594,791</u>
Deferred Inflows of Resources		
Related to PERS	<u>561,462</u>	<u>89,777</u>
Net Position:		
Invested in Capital Assets, Net of Related Debt	1,657,778	1,712,642
Restricted	125,470	711
Unrestricted	<u>1,208,529</u>	<u>894,798</u>
Total Net Position	<u>\$2,991,777</u>	<u>\$2,608,151</u>

Changes in Net Position. The Commission's combined net position was \$2,991,777 on June 30, 2018, \$383,626 or 14.71% more than it was the year before. (See figure A-3). Some of the factors that contributed to this increase in net position are as follows:

- Increased enrollment
- Shared Service with School District for Business Office staff

Figure A-4

Changes in Net Position from Operating Results

Revenue:	Governmental Activities	
	<u>2017/2018</u>	<u>2016/2017</u>
Program Revenue:		
Charges for Services	\$4,092,086	\$3,231,671
Operating Grants and Contributions	434,186	388,669
General Revenue:		
Other	<u>1,481,950</u>	<u>1,319,470</u>
Total Revenue	<u>6,008,222</u>	<u>4,939,810</u>
Expenses:		
Instruction	2,432,373	1,970,132
Pupil and Instruction Services	1,428,350	1,317,765
Administrative and Business	1,255,577	1,120,081
Maintenance and Operations	284,365	241,370
Pupil Transportation	1,410	-
Other	<u>223,038</u>	<u>201,234</u>
Total Expenses	<u>5,625,113</u>	<u>4,850,582</u>
Increase/(Decrease) in Net Position	<u>\$ 383,626</u>	<u>\$ 89,228</u>

Revenue Sources. The Commission's total revenue for the 2017/2018 school year was \$6,008,222. (See Figure A-5). Charges for services, which consists of tuition and charges for other special services provided to other local governmental units accounted for most of the Commission's revenue (68.11%). Another 7.23% came from State and Federal aid for specific programs and the remainder from miscellaneous sources. The Sussex County Education Services Commission basically conducts its operations from the revenues it receives from its tuition and charges for services from other local governmental units.

Figure A-5**Sources of Revenue for Fiscal Year**

	2018		2017	
	<u>Amount</u>	<u>Percentage</u>	<u>Amount</u>	<u>Percentage</u>
Sources of Income:				
Charges for Services	\$ 4,092,086	68.11%	\$ 3,231,671	65.42%
Grants and Contributions	434,186	7.23%	388,669	7.87%
Other	<u>1,481,950</u>	<u>24.66%</u>	<u>1,319,470</u>	<u>26.71%</u>
	<u>\$ 6,008,222</u>	<u>100.00%</u>	<u>\$ 4,939,810</u>	<u>100.00%</u>

The total cost of all programs and services was \$5,625,113. The Commission's expenses are predominately related to instruction and pupil services (68.25%). (See Figure A-6). The Commission's administrative and business activities accounted for 22.20% of total costs.

Figure A-6**Expenses for Fiscal Year**

Expense Category:	2018		2017	
	<u>Amount</u>	<u>Percentage</u>	<u>Amount</u>	<u>Percentage</u>
Instruction	\$2,432,373	43.24%	\$ 1,970,132	40.61%
Pupil and Instruction Services	1,428,350	25.39%	1,317,765	27.17%
Administrative and Business	1,255,577	22.32%	1,120,081	23.09%
Maintenance and Operations	284,365	5.06%	241,370	4.98%
Pupil Transportation	1,410	.03%	-	.00%
Other	<u>223,038</u>	<u>3.96%</u>	<u>201,234</u>	<u>4.15%</u>
	<u>\$ 5,625,113</u>	<u>100.00%</u>	<u>\$ 4,850,582</u>	<u>100.00%</u>

Governmental Activities

Figure A-7 presents the cost of five major Commission activities: instruction, pupil and instructional services, administration and business, maintenance and operations, and other miscellaneous expenses. The table also shows each activity's net cost (total cost less fees generated by the activities and intergovernmental aid provided for specific programs). The net earnings (costs) shows the financial resources provided by (used for) the Commission's functions.

Figure A-7

Net Costs/(Earnings) of Governmental Activities

	<u>Total Cost of Services</u>		<u>Net (Cost) Earnings of Services</u>	
	<u>2017/2018</u>	<u>2016/2017</u>	<u>2017/2018</u>	<u>2016/2017</u>
Instruction	\$2,432,373	\$ 1,970,132	\$ 2,094,417	\$ 1,650,209
Pupil and Instruction Services	1,428,350	1,317,765	(1,428,350)	(1,317,765)
Administration and Operations	1,255,577	1,120,081	(1,255,577)	(1,120,081)
Maintenance and Operations	284,365	241,370	(284,365)	(241,370)
Pupil Transportation	1,410	-	(1,410)	-
Other	<u>223,038</u>	<u>201,234</u>	<u>(223,038)</u>	<u>(201,234)</u>
	<u>\$ 5,625,113</u>	<u>\$ 4,850,582</u>	<u>\$ (1,098,323)</u>	<u>\$ (1,230,241)</u>

- Total costs from all governmental activities this year was \$5,625,113.
- The net costs from all governmental activities this year was \$1,098,323.
- The state and federal governments subsidized certain programs with grants and contributions (\$434,186).
- Most of the Commission’s costs, however, were financed by charges for services from other local governmental units (\$4,092,086).
- The remainder of the funding came from miscellaneous revenue and investment earnings.

Financial Analysis of the Commission’s Funds

The administration is constantly aware that changes in enrollment and cost increases can occur unexpectedly. We rely on the tuition received from providing educational programs to students with special needs from other school districts as our main source of revenue. Even with a healthy fund balance, management of our expenses remains a priority in order to reinforce our financial health.

General Fund Budgetary Highlights

The Commission does not receive State Aid or Property Tax Levy funding. Its primary source of revenue is the tuition paid by a student’s home Board of Education. A minimal funding source is through nonpublic school subsidies for special programs from the State and Federal funds. The Commission also provides consultants to local school districts for speech therapy, social work, educational psychology, case managers, and home instruction on both long and short term basis.

During the course of the year, the Commission revises the annual operating budget several times. These budget amendments are made up of changes within budgetary line items for changes in the revenue stream affected by enrollment, types of services provided, state mandates, and levels of funding.

Capital Asset and Debt Administration

Figure A-8

Capital Assets (Net of Depreciation)

	<u>Governmental Activities</u>	
	<u>2017/2018</u>	<u>2016/2017</u>
Sites	\$ 230,000	\$ 230,000
Building and Building Improvements	1,373,133	1,427,576
Machinery and Equipment	<u>76,406</u>	<u>70,257</u>
Total Capital Assets	<u>\$ 1,679,539</u>	<u>\$ 1,727,833</u>

Long Term Debt

Capital lease balances decreased by principal payments in 2017/2018. Other long term debt decreased due to the accounting for net pension liability under GASB No. 68.

Figure A-9

Outstanding Long-term Debt

	<u>Total School District</u>	
	<u>2017/2018</u>	<u>2016/2017</u>
Capital Leases	\$ 21,762	\$ 26,556
Other Long-term	<u>1,727,415</u>	<u>2,457,400</u>
	<u>\$ 1,749,177</u>	<u>\$ 2,483,956</u>

Factors Bearing on the Commission's Future Revenue/Expense Changes

The Commission is facing budgetary challenges along with its constituent school districts. However, by marketing effective and efficient instructional services to public school districts and pricing Northern Hills Academy tuition below private "for profit" institutions; SCESC retains a competitive edge for special needs education. A decision to expand programs provided by NHA and may result in the need for additional staff, administration and space. We continue to promote the Commission and Northern Hills Academy through our web site, interaction with other districts, along with word of mouth and have seen the change in how the SCESC is now a leader in special education.

Contacting the Commission's Financial Management

This financial report is designed to provide the Commission's citizens, customers, investors and creditors with a general overview of the Commission's finances and to demonstrate the Commission's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Commission, 18 Gail Court, Sparta, New Jersey 07871.

BASIC FINANCIAL STATEMENTS

DISTRICT-WIDE FINANCIAL STATEMENTS

SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
STATEMENT OF NET POSITION
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

	Governmental Activities
ASSETS	
Cash and cash equivalents	2,406,126.63
Receivables, net	744,484.90
Capital Assets:	
Land	230,000.00
Capital assets, net	1,449,539.47
Total Assets	4,830,151.00
 DEFERRED OUTFLOWS	
Deferred outflows of resources related to PERS	612,798.30
 LIABILITIES	
Accounts payable and accrued liabilities	129,476.32
Other liabilities	9,836.32
Payable to local government	333.00
Unearned revenue	887.58
Noncurrent liabilities:	
Due within one year	5,086.50
Due beyond one year	1,744,090.99
Total liabilities	1,889,710.71
 DEFERRED INFLOWS	
Deferred inflows of resources related to PERS	561,462.00
 NET POSITION	
Invested in capital assets, net of related debt	1,657,777.38
Restricted for:	
Other purposes	125,470.35
Unrestricted	1,208,528.86
Total net position	2,991,776.59

The accompanying Notes to Financial Statements are an integral part of this statement.

**SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

Functions/Programs	Program Revenues			Net (Expense) Revenue and Changes in Net Position	
	Expenses	Indirect Expenses Allocation	Charges for Services		Operating Grants and Contributions
Governmental activities:					
Instruction:					
Special education	1,089,559.81	575,661.75	4,092,086.22	434,703.35	2,861,568.01
Other instruction	521,749.87	245,400.88	-	-	(767,150.75)
Support services:					
Student & instruction related services	828,251.46	600,099.51	-	-	(1,428,350.97)
General administrative services	323,270.87	126,595.28	-	-	(449,866.15)
School administrative service	225,188.36	150,364.35	-	-	(375,552.71)
Central Services and Admin. Info. Tech.	255,956.66	174,202.34	-	-	(430,159.00)
Plant operations and maintenance	223,948.32	60,416.35	-	-	(284,364.67)
Special Schools	223,037.24	-	-	-	(223,037.24)
Pupil transportation	1,410.29	-	-	-	(1,410.29)
Total governmental activities	<u>3,692,372.88</u>	<u>1,932,740.46</u>	<u>4,092,086.22</u>	<u>434,703.35</u>	<u>(1,098,323.77)</u>
Total primary government	<u>3,692,372.88</u>		<u>4,092,086.22</u>	<u>434,703.35</u>	<u>(1,098,323.77)</u>
General revenues:					
		Federal and State aid not restricted			830,809.00
		Interest Earned			4,787.57
		Other Restricted Miscellaneous Revenue			641,366.31
		Miscellaneous Income			4,987.31
		Total general revenues, special items, extraordinary items and transfers			<u>1,481,950.19</u>
		Change in Net Position			<u>383,626.42</u>
		Net Position—beginning			2,596,785.51
		Prior Period adjustment, capital assets, net of depreciation			11,364.66
		Net Assets - beginning as restated			<u>2,608,150.17</u>
		Net Position—ending			<u>2,991,776.59</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

FUND FINANCIAL STATEMENTS

**SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2018**

	General Fund	Special Revenue Fund	Total Governmental Funds
ASSETS			
Cash and cash equivalents	2,405,476.67	649.96	2,406,126.63
Due from other funds	199.25	-	199.25
Receivables from Federal government	-	6,721.28	6,721.28
Receivables from State government	4,782.31	-	4,782.31
Receivables from Local Government	732,782.06	-	732,782.06
Total assets	3,143,240.29	7,371.24	3,150,611.53
LIABILITIES AND FUND BALANCES			
Liabilities:			
Accounts payable	50,740.86	7,371.16	58,112.02
Payable to local government	333.00	-	333.00
Deferred Revenue	887.50	0.08	887.58
Other Current Liabilities	9,836.32	-	9,836.32
Total liabilities	61,797.68	7,371.24	69,168.92
Fund Balances:			
Committed to:			
Reserve for Encumbrances	125,470.35	-	125,470.35
Unassigned:			
General fund	2,955,972.26	-	2,955,972.26
Total fund balances	3,081,442.61	-	3,081,442.61
Total liabilities and fund balances	3,143,240.29	7,371.24	

Amounts reported for *governmental activities* in the statement of net assets (A-1) are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. The cost of the assets is \$2,723,565 and the accumulated depreciation is \$1,044,026

1,679,539.47

Accounts payable for subsequent Pension payment is not a payable in the funds

(71,364.30)

Deferred Outflows and Inflows of resources are applicable to future periods and therefore are not reported in the funds.

Deferred Outflows of Resources Related to PERS Pension Liability

612,798.30

Deferred Inflows of Resources Related to PERS Pension Liability

(561,462.00)

Long-term liabilities are not due and payable in the current period and therefore are not reported as liabilities in the funds.

(1,749,177.49)

Net position of governmental activities

\$ 2,991,776.59

The accompanying Notes to Financial Statements are an integral part of this statement.

SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Total Governmental Funds</u>
REVENUES			
Local sources:			
Tuition Charges	2,761,510.69	-	2,761,510.69
Interest Income	4,787.57	-	4,787.57
Service Revenues	1,330,575.53	-	1,330,575.53
Other Restricted Miscellaneous Revenue	641,366.31	-	641,366.31
Refund of Prior Year Expenditures	567.63	-	567.63
Local Grants	-	1,839.49	1,839.49
Unrestricted Miscellaneous Revenues	2,580.19	-	2,580.19
Total - Local Sources	4,741,387.92	1,839.49	4,743,227.41
State sources	417,355.35	-	417,355.35
Federal sources	-	17,348.00	17,348.00
Total revenues	5,158,743.27	19,187.49	5,177,930.76
EXPENDITURES			
Current:			
Instruction:			
Special education instruction	1,089,050.37	509.44	1,089,559.81
Other instruction	521,749.87	-	521,749.87
Support services and undistributed costs:			
Student & instruction related services	809,573.41	18,678.05	828,251.46
General administrative services	323,270.87	-	323,270.87
School administrative services	225,188.36	-	225,188.36
Central Services and Admin. Info. Tech.	255,956.66	-	255,956.66
Plant operations and maintenance	223,948.32	-	223,948.32
Pupil transportation	1,410.29	-	1,410.29
Unallocated employee benefits	986,821.23	-	986,821.23
Capital outlay	20,634.47	-	20,634.47
Special Schools	223,037.24	-	223,037.24
Total expenditures	4,680,641.09	19,187.49	4,699,828.58
Excess (Deficiency) of revenues over expenditures	478,102.18	-	478,102.18
Net change in fund balances	478,102.18	-	478,102.18
Fund balance—July 1	2,603,340.43	-	2,603,340.43
Fund balance—June 30	3,081,442.61	-	3,081,442.61

The accompanying Notes to Financial Statements are an integral part of this statement.

**SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

Total net change in fund balances - governmental funds (from B-2)		478,102.18
<p>Amounts reported for governmental activities in the statement of activities (A-2) are different because:</p>		
<p>Capital outlays are reported in governmental funds as expenditures. However, on the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current fiscal year.</p>		
<p style="margin-left: 40px;">Depreciation expense</p> <p style="margin-left: 40px;">Depreciable capital outlay</p>	<p>(80,293.00)</p> <p><u>20,634.47</u></p>	<p></p> <p>(59,658.53)</p>
<p>In the statement of activities, certain operating expenses, e.g., compensated absences are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are reported in the amount of financial resources used (paid). When the earned amount exceeds the paid amount, the difference is reduction in the reconciliation (-); when paid amount exceeds the earned amount the the difference is an addition to the reconciliation (+).</p>		
<p style="margin-left: 40px;">(Increase) Decrease in compensated absences payable</p>		<p>4,804.40</p>
<p>Repayment of long-term debt is reported as an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets and is not reported in the statement of activities.</p>		
<p>In the current year, these amounts consist of:</p>		
<p style="margin-left: 40px;">Principal Payments on Capital Leases</p>		<p>4,794.37</p>
<p>District pension contributions are reported as expenditures in the governmental funds when made. However, per GASB no. 68 they are reported as deferred outflows of resources in the Statement of Net Position because the reported net pension liability is measured a year before the District's report date. Pension expense, which is the change in the net pension liability adjusted for changes in deferred outflows and inflows of resources related to pensions, is reported in the Statement of Activities.</p>		
<p style="margin-left: 40px;">District Pension Contributions</p> <p style="margin-left: 40px;">Less: Pension Expense</p> <p style="margin-left: 40px;">Increase in Pension Expense</p>	<p>67,966.00</p> <p><u>(112,382.00)</u></p>	<p></p> <p>(44,416.00)</p>
<p>Per GASB no. 68 Non-employer contributing entities are required to record an increase in revenue and expense for On-behalf TPAF pension payments paid by the State of New Jersey on the Statement of Activities that are in excess of those amounts reported in the Fund financial statements.</p>		
<p style="margin-left: 40px;">Increase in On-behalf State Aid TPAF Pension</p> <p style="margin-left: 40px;">Increase in On-behalf TPAF Pension Expense</p>		<p>431,351.00</p> <p>(431,351.00)</p>
<p>Per GASB no. 75 Non-employer contributing entities are required to record an increase in revenue and expense for On-behalf TPAF post retirement medical payments paid by the State of New Jersey on the Statement of Activities that are in excess of those amounts reported in the Fund financial statements.</p>		
<p style="margin-left: 40px;">Increase in On-behalf State Aid TPAF Post Retirement Medical Revenue</p> <p style="margin-left: 40px;">Increase in On-behalf State Aid TPAF Post Retirement Medical Expense</p>		<p>399,458.00</p> <p>(399,458.00)</p>
Change in net position of governmental activities		<p><u>383,626.42</u></p>

The accompanying Notes to Financial Statements are an integral part of this statement.

**SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
STATEMENT OF FIDUCIARY NET POSITION
FIDUCIARY FUNDS
JUNE 30, 2018**

	Agency Funds
ASSETS	
Cash and cash equivalents	14,948.74
Total assets	14,948.74
LIABILITIES	
Interfund payable	199.25
Payable to student groups	3,073.53
Flexible spending account	3,352.46
Payroll deductions and withholdings	8,323.50
Total liabilities	14,948.74

The accompanying Notes to Financial Statements are an integral part of this statement.

**NOTES TO THE
FINANCIAL STATEMENTS**

**Sussex County Educational Services Commission
Notes to the Basic Financial Statements
for the fiscal year ended June 30, 2018**

NOTE 1. DESCRIPTION OF THE SCHOOL COMMISSION AND REPORTING ENTITY

The Sussex County Educational Services Commission (“Commission”) is an instrumentality of the State of New Jersey, established to function as an educational institution. The Commission consists of officials appointed to the Commission’s Board of Directors as representatives from member school districts and is responsible for the fiscal control of the Commission. A superintendent is appointed by the Board and is responsible for the administrative control of the Commission. Under existing statutes, the Board’s duties and powers include, but are not limited to, the development and adoption of a school program; the establishment, organization and operation of schools; and the acquisition, maintenance and disposition of school property.

The Board also has broad financial responsibilities, including the approval of the annual budget and the establishment of a system of accounting and budgetary controls.

Governmental Accounting Standards Board publication, Codification of Governmental Accounting and Financial Reporting Standards, Section 2100, “Defining the Financial Reporting Entity” establishes standards to determine whether a governmental component unit should be included in the financial reporting entity. The basic criterion for inclusion or exclusion from the financial reporting entity is the exercise of oversight responsibility over agencies, boards and commissions by the primary government. The exercise of oversight responsibility includes financial interdependency and a resulting financial benefit or burden relationship, selection of governing authority, designation of management, ability to significantly influence operations, and accountability for fiscal matters. In addition, certain legally separate, tax-exempt entities that meet specific criteria (i.e. benefit of economic resources, access/entitlement to economic resources, and significance) should be included in the financial reporting entity. The combined financial statements include all funds of the District over which the Board exercises operating control. The operations of the Commission include a private school for students with disabilities, located in the Township of Sparta. There were no additional entities required to be included in the reporting entity under the criteria as described above, in the current fiscal year. Furthermore, the District is not includable in any other reporting entity on the basis of such criteria.

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Board of Education of the Sussex County Educational Services Commission have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Commission’s accounting policies are described below.

A. Basis of Presentation

The Commission’s basic financial statements consist of District-wide statements, including a statement of net position and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

Sussex County Educational Services Commission
Notes to the Basic Financial Statements
for the fiscal year ended June 30, 2018

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

A. Basis of Presentation (continued)

District-wide Financial Statements

The statement of net position and the statement of activities display information about the Commission as a whole. These statements include the financial activities of the overall Commission, except for the fiduciary funds.

The statement of net position presents the financial condition of the governmental activities of the Commission at year-end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the governmental activities of the Commission. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Commission, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each business segment or governmental function is self-financing or draws from the general revenues of the Commission.

Fund Financial Statements

During the fiscal year, the Commission segregates transactions related to certain Commission functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. The fund financial statements provide information about the Commission's funds, including its fiduciary funds. Separate statements for each fund category - *government*, and *fiduciary* - are presented. The New Jersey Department of Education (NJDOE) has elected to require New Jersey Commissions to treat each governmental fund as a major fund in accordance with the option noted in GASB No. 34, paragraph 76. The NJDOE believes that the presentation of all funds as major is important for public interest and to promote consistency among Commission financial reporting models. The various funds of the Commission are grouped into the categories governmental and fiduciary.

GOVERNMENTAL FUNDS

Governmental funds are those through which most governmental functions of the Commission are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the Commission's governmental funds:

**Sussex County Educational Services Commission
Notes to the Basic Financial Statements
for the fiscal year ended June 30, 2018**

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

A. Basis of Presentation (continued)

GOVERNMENTAL FUNDS (continued)

General Fund - The General Fund is the general operating fund of the Commission. It is used to account for all financial resources except those required to be accounted for in another fund. Included are certain expenditures for vehicles and movable instructional or noninstructional equipment which are classified in the Capital Outlay subfund.

As required by the New Jersey State Department of Education, the Commission includes budgeted Capital Outlay in this fund. Accounting principles generally accepted in the United States of America, as they pertain to governmental entities state that General Fund resources may be used to directly finance capital outlays for long-lived improvements as long as the resources in such cases are derived exclusively from unrestricted revenue.

Resources for budgeted capital outlay purposes are normally derived from State of New Jersey Aid, tuition, charges to other local government units and appropriated fund balance. Expenditures are those that result in the acquisition of or additions to fixed assets for land, existing buildings, improvements of grounds, construction of buildings, additions to or remodeling of buildings and the purchase of built-in equipment. These resources can be transferred from and to Current Expense by Board resolution.

Special Revenue Fund - The Special Revenue Fund is used to account for the proceeds of specific revenue from State and Federal Government (other than major capital projects, Debt Service or the Enterprise Funds) and local appropriations that are legally restricted to expenditures for specified purposes.

FIDUCIARY FUNDS

Fiduciary Fund - Fiduciary Fund reporting focuses on net position and changes in net position. The Fiduciary Funds are used to account for assets held by the Commission on behalf of individuals, private organizations, other governments and/or other funds. Fiduciary Funds include the Student Activities Fund and the Payroll Agency Fund.

B. Measurement Focus

District-wide Financial Statements

The District-wide statements (i.e., the statement of net position and the statement of activities) are prepared using the economic resources measurements focus and the accrual basis of accounting. All assets and liabilities associated with the operation of the Commission are included on the statement of net position, except for fiduciary funds.

**Sussex County Educational Services Commission
Notes to the Basic Financial Statements
for the fiscal year ended June 30, 2018**

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

B. Measurement Focus (continued)

Fund Financial Statements

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the District-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

C. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. The District-wide financial statements and the financial statements of the fiduciary funds are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue, and in the presentation of expenses versus expenditures.

Revenues - Exchange and Non-exchange Transactions

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year.

Nonexchange transactions, in which the Commission receives value without directly giving equal value in return, include grants, entitlements and donations. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the Commission must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the Commission on a reimbursement basis. On a modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at year-end: tuition, unrestricted grants and interest.

**Sussex County Educational Services Commission
Notes to the Basic Financial Statements
for the fiscal year ended June 30, 2018**

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

C. Basis of Accounting (continued)

Expenses/Expenditures

On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement of focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds.

D. Budgets/Budgetary Control

Annual appropriated budgets are adopted in the spring of the preceding year for the general, and special revenue funds. The budgets are submitted to the county superintendents office for approval. Budgets are prepared using the modified accrual basis of accounting, except for the special revenue fund as described later. The legal level of budgetary control is established at line item accounts within each fund. Line item accounts are defined as the lowest (most specific) level of detail as established pursuant to the minimum chart of accounts referenced in N.J.A.C. 6A:23A-2(g)1. Transfers of appropriations may be made by school board resolution at any time during the fiscal year. The Commission did make material supplemental budgetary appropriations during the fiscal year for additional revenue created by tuition, also creating additional costs.

Formal budgetary integration into the accounting system is employed as a management control device during the year. For governmental funds there are no substantial differences between the budgetary basis of accounting and accounting principles generally accepted in the United States of America, with the exception of the special revenue fund as noted below. Encumbrance accounting is also employed as an extension of formal budgetary integration in the governmental fund types. Unencumbered appropriations lapse at fiscal year end. The Commission decreased their original budget for a reduction of revenues and expenditures during the fiscal year in the amount of \$283,639.00.

The accounting records of the special revenue fund are maintained on the grant accounting budgetary basis. The grant accounting budgetary basis differs from GAAP in that the grant accounting budgetary basis recognizes encumbrances as expenditures and also recognizes the related revenue, whereas the GAAP basis does not. Sufficient supplemental records are maintained to allow for the presentation of GAAP basis financial reports.

**Sussex County Educational Services Commission
Notes to the Basic Financial Statements
for the fiscal year ended June 30, 2018**

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

E. Encumbrances

Under encumbrance accounting purchase orders, contracts and other commitments for the expenditure of resources are recorded to reserve a portion of the applicable appropriation. Open encumbrances in governmental funds, other than the special revenue fund, are reported as reservations of fund balances at fiscal year end as they do not constitute expenditures or liabilities but rather commitments related to unperformed contracts for goods and services.

Open encumbrances in the special revenue fund, for which the Commission has received advances, are reflected in the balance sheet as unearned revenue at fiscal year end.

The encumbered appropriation authority carries over into the next fiscal year. An entry will be made at the beginning of the next fiscal year to increase the appropriation reflected in the certified budget by the outstanding encumbrance amount as of the current fiscal year end.

F. Cash, Cash Equivalents and Investments

Cash and cash equivalents include petty cash, change funds, cash in banks and all highly liquid investments with a maturity of three months or less at the time of purchase and are stated at cost plus accrued interest. U.S. Treasury and agency obligations and certificates of deposit with maturities of one year or less when purchased are stated at cost. All other investments are stated at fair value.

New Jersey school districts are limited as to the types of investments and types of financial institutions they may invest in. New Jersey statute 18A:20-37 provides a list of permissible investments that may be purchased by New Jersey school districts.

Additionally, the Commission has adopted a cash management plan that requires it to deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act ("GUDPA"). GUDPA was enacted in 1970 to protect Governmental Units from a loss of funds on deposit with a failed banking institution in New Jersey.

N.J.S.A. 17:9-41 et. seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Act. Public depositories include Savings and Loan institutions, banks (both state and national banks) and savings banks the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of Governmental Units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the full amount of their deposits to the Governmental Units.

**Sussex County Educational Services Commission
Notes to the Basic Financial Statements
for the fiscal year ended June 30, 2018**

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

G. Tuition Revenues/Receivable

Tuition charges were established by the Commission based on estimated costs. The charges are subject to adjustment when the final costs have been determined.

H. Prepaid Items

Payments made to vendors for services that will benefit periods beyond June 30, 2017, are recorded as prepaid items using the consumption method. A current asset for the prepaid amount is recorded at the time of purchase and an expenditure/expense is reported in the year in which services are consumed.

I. Short-Term Interfund Receivables/Payables

On fund financial statements, receivables and payables resulting from short-term interfund loans are classified as “interfund receivables/payables.” These amounts are eliminated in the governmental activities columns of the statement of net position, except for the net residual amounts due between governmental and fiduciary funds, which are presented as internal balances.

J. Capital Assets

All capital assets acquired or constructed during the year are recorded at actual cost. Donated fixed assets are valued at their estimated fair market value on the date received. The capital assets acquired or constructed prior to June 30, 1993 are valued at cost based on historical records or through estimation procedures performed by an independent appraisal company. Donated capital assets are valued at their estimated fair market value on the date received. The Commission maintains a capitalization threshold of \$2,000.00. The Commission does not possess any infrastructure. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset’s life are not.

All reported capital assets except land and construction in progress are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

<u>Description</u>	<u>Governmental Activities Estimated Lives</u>
Sites and Improvements	20 years
Building and Improvements	7-50 years
Furniture, Equipment and Vehicles	5-20 years

**Sussex County Educational Services Commission
Notes to the Basic Financial Statements
for the fiscal year ended June 30, 2018**

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

K. Compensated Absences

Compensated absences are those absences for which employees will be paid, such as vacation, sick leave, and sabbatical leave. A liability for compensated absences that are attributable to services already rendered, and that are not contingent on a specific event that is outside the control of the Commission and its employees, is accrued as the employees earn the rights to the benefits. Compensated absences that relate to future services, or that are contingent on a specific event that is outside the control of the Commission and its employees, are accounted for in the period in which such services are rendered or in which such events take place.

For the District-wide Statements, the current portion is the amount estimated to be used in the following year. In accordance with GAAP, for the governmental funds, in the Fund Financial Statements, all of the compensated absences are considered long-term and therefore, are not a fund liability and represents a reconciling item between the fund level and District-wide presentations.

L. Unearned Revenue

Unearned revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

Unearned revenue in the special revenue fund represents cash that has been received but not yet earned. See Note 2(A) regarding the special revenue fund.

M. Accrued Liabilities and Long-term Obligations

All payables, accrued liabilities and long-term obligations are reported in the District-wide financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds. However, claims and judgements, compensated absences, special termination benefits and contractually required pension contributions that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment in the current year. Bonds, long-term obligations, and capital leases that will be paid from governmental funds are recognized as a liability in the fund financial statements when due.

Sussex County Educational Services Commission
Notes to the Basic Financial Statements
for the fiscal year ended June 30, 2018

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

N. Fund Balances:

Fund balance is divided into five classifications based primarily on the extent to which the Board is bound to observe constraints imposed upon the resources in the governmental funds. The classifications are as follows:

- **Nonspendable** fund balance includes amounts that are not in a spendable form (inventory, for example) or are required to be maintained intact (the principal of an endowment fund, for example).
- **Restricted** fund balance includes amounts that can be spent only for the specific purposes stipulated by external resource providers (for example, grant providers), constitutionally, or through enabling legislation (that is, legislation that creates a new revenue source and restricts its use). Effectively, restrictions may be changed or lifted only with the consent of resource providers.
- **Committed** fund balance includes amounts that can be used only for the specific purposes determined by a formal action of the Board's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.
- **Assigned** fund balance comprises amounts *intended* to be used by the Commission for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.
- **Unassigned** fund balance is the residual classification for the general fund and includes all amounts not contained in the other classifications. Unassigned amounts are technically available for any purpose. If another governmental fund has a fund balance deficit, then it will be reported as a negative amount in the unassigned classification in that fund. Positive unassigned amounts will be reported only in the general fund.

O. Net Position

Net position represent the difference between assets and liabilities. Net position invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balance of any borrowing used for the acquisition, construction or improvement of those assets. Net position are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Commission or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

The Commission applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net position are available.

Sussex County Educational Services Commission
Notes to the Basic Financial Statements
for the fiscal year ended June 30, 2018

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

P. Accounting and Financial Reporting for Pensions

In fiscal year 2015, the District implemented GASB 68. This Statement amends GASB Statement No. 27. It improves accounting and financial reporting by state and local governments for pensions. It also improves information provided by state and local government employers about financial support for pensions that is provided by other entities. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for pensions with regard to providing decision useful information, supporting assessments of accountability and interperiod equity, and creating additional transparency. This Statement replaces the requirement of Statement No. 27, *Accounting for Pension by State and Local Governmental Employers*, as well as the requirements of Statement No. 50, *Pension Disclosures*, as they relate to pensions that are provided through pension plans administered as trusts or equivalent arrangements that meet certain criteria. The requirements of Statements 27 and 50 remain applicable for pensions that are not covered by the scope of this Statement.

The District has also implemented GASB Statement 71, Pension Transition for Contributions made Subsequent to the Measurement Date—an amendment to GASB No. 68. The objective of this Statement is to address an issue regarding application of the transition provisions of Statement No. 68, Accounting and Financial Reporting for Pensions. The issue relates to amounts associated with contributions, if any, made by a state or local government employer or nonemployer contributing entity to a defined benefit pension plan after the measurement date of the government's beginning net pension liability.

Statement 68 requires a state or local government employer (or nonemployer contributing entity in a special funding situation) to recognize a net pension liability measured as of a date (the measurement date) no earlier than the end of its prior fiscal year. If a state or local government employer or nonemployer contributing entity makes a contribution to a defined benefit pension plan between the measurement date of the reported net pension liability and the end of the government's reporting period, Statement 68 requires that the government recognize its contribution as a deferred outflow of resources.

In addition, Statement 68 requires recognition of deferred outflows of resources and deferred inflows of resources for changes in the net pension liability of a state or local government employer or nonemployer contributing entity that arise from other types of events. At transition to Statement 68, if it is not practical for an employer or nonemployer contributing entity to determine the amounts of all deferred outflows of resources and deferred inflows of resources related to pensions, paragraph 137 of Statement 68 required that beginning balances for deferred outflows of resources and deferred inflows of resources not be reported. Consequently, if it is not practical to determine the amounts of all deferred outflows of resources and deferred inflows of resources related to pensions, contributions made after the measurement date of the beginning net pension liability could not have been reported as deferred outflows of resources at transition. This could have resulted in a significant understatement of an employer or nonemployer contributing entity's beginning net position and expense in the initial period of implementation.

**Sussex County Educational Services Commission
Notes to the Basic Financial Statements
for the fiscal year ended June 30, 2018**

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

P. Accounting and Financial Reporting for Pensions (continued)

This Statement amends paragraph 137 of Statement 68 to require that, at transition, a government recognize a beginning deferred outflow of resources for its pension contributions, if any, made subsequent to the measurement date of the beginning net pension liability. Statement 68, as amended, continues to require that beginning balances for other deferred outflows of resources and deferred inflows of resources related to pensions be reported at transition only if it is practical to determine all such amounts.

Q. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. Currently, the District has only one item that qualifies for reporting in this category, deferred amounts related to pensions.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The District has one item that qualifies in this category, deferred amounts related to pension.

R. Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the Commission and that are either unusual in nature or infrequent in occurrence. Neither type of transaction occurred during the fiscal year.

S. Allocation of Indirect Expenses

The Commission reports all direct expenses by function in the Statement of Activities. Direct expenses are those that are clearly identifiable with a function. Indirect expenses are allocated to functions but are reported separately in the Statement of Activities. Employee benefits, including the employer's share of social security, workers compensation, medical and dental benefits and TPAF on-behalf contributions were allocated based on salaries of that program. Changes in compensating absences have not been allocated and have been reported as unallocated benefits on the Statement of Activities. Depreciation expense, where practicable, is specifically identified by function and is included in the indirect expense column of the Statement of Activities. Depreciation expense that could not be attributed to a specific function is considered an indirect expense and is reported separately on the Statement of Activities as unallocated depreciation. Interest on long-term debt is considered an indirect expense and is reported separately on the Statement of Activities.

Sussex County Educational Services Commission
Notes to the Basic Financial Statements
for the fiscal year ended June 30, 2018

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

T. Use of Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that effect certain reports, amounts and disclosures. Accordingly, actual results could differ from those estimates.

U. Recent Accounting Pronouncements

The Government Accounting Standards Board issued GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. This Statement applies to government employers who provided OPEB plans to their employees and basically parallels GASB Statement 68 and replaces GASB Statement 45. The Statement is effective for fiscal years beginning after June 15, 2017 and was implemented by the District for the year ended June 30, 2018.

In March 2016, the Government Accounting Standards Board issued GASB Statement No. 81, *Irrevocable Split-Interest Agreements*. The objective of this Statement is to improve accounting and financial reporting for irrevocable split-interest agreements by providing recognition and measurement guidance for situations in which a government is a beneficiary of the agreement. The District does not believe this Statement will have any effect on future financial statements.

November 2016, the Government Accounting Standards Board issued GASB Statement No. 83, *Certain Asset Retirement Obligations*. This Statement establishes criteria for determining the timing and pattern of recognition of a liability and a corresponding deferred outflows of resources for asset retirement obligations (AROs). The District does not believe this Statement will have any effect on future financial statements.

In January 2017, the Government Accounting Standards Board issued GASB Statement No. 84, *Fiduciary Activities*. This Statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus on the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify component units and postemployment benefit arrangements that are fiduciary activities. The District is currently evaluating the effects, if any, this Statement may have on future financial statements.

In March 2017, the Government Accounting Standards Board issued GASB Statement No. 85, *Omnibus 2017*, which addresses practice issues that have been identified during the implementation and application of certain GASB statements. This Statement addresses a variety of topics including issues relating to blending component units, goodwill, fair value measurement and application, and postemployment benefits. The District implemented this statement for the year ended June 30, 2018.

Sussex County Educational Services Commission
Notes to the Basic Financial Statements
for the fiscal year ended June 30, 2018

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

U. Recent Accounting Pronouncements (continued)

In May 2017, the Governmental Accounting Standards Board issued GASB Statement No. 86, *Certain Debt Extinguishment Issues*, which improves consistency in accounting and financial reporting for in-substance defeasance of debt by providing guidance for transactions in which cash and other monetary assets acquired with only existing resources—resources other than the proceeds of refunding debt—are placed in an irrevocable trust for the sole purpose of extinguishing debt. This Statement also improves accounting and financial reporting for prepaid insurance on debt that is extinguished and notes to financial statements for debt that is defeased in substance. The requirements of this Statement are effective for reporting periods beginning after June 15, 2017. The District had no transactions of this type for the year ended June 30, 2018.

In June 2017, the Government Accounting Standards Board issued GASB Statement 87, *Leases*, which improves accounting and financial reporting for leases by governments. This Statement requires recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the fundamental principle that leases are financings of the right to use an underlying asset. The requirements of this Statement are effective for reporting periods beginning after December 15, 2019. The District is currently reviewing what effect, if any, this Statement may have on future financial statements.

In March 2018, the Government Accounting Standards Board issued GASB Statement No. 88, *Certain Disclosures Related to Debt, Including Direct Borrowings and Direct Placement*. The objective of this Statement is to improve consistency in the information that is disclosed in notes to government financial statements related to debt, including direct borrowings and direct placements, and to provide financial statement users with additional essential information about debt. This Statement is effective for reporting periods beginning after June 15, 2018. The District believes this may impact the disclosures relating to debt in the notes to the financial statements.

NOTE 3. CASH AND CASH EQUIVALENTS AND INVESTMENTS

Cash

Custodial Credit Risk - Deposits

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Commission's policy is based on New Jersey Statutes requiring cash be deposited only in New Jersey based banking institutions that participate in New Jersey Governmental Depository Protection Act (GUDPA) or in qualified investments established in New Jersey Statutes 18A:20-37 that are treated as cash equivalents. As of June 30, 2018, \$-0- of the Commission's bank balance of \$2,555,309.32 was exposed to custodial credit risk.

**Sussex County Educational Services Commission
Notes to the Basic Financial Statements
for the fiscal year ended June 30, 2018**

NOTE 3. CASH AND CASH EQUIVALENTS AND INVESTMENTS (continued)

Investments

Investment Rate Risk

The Commission does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. However, New Jersey Statutes 18A:20-37 limits the length of time for most investments to 397 days.

Credit Risk

New Jersey Statutes 18A:20-37 limit school district investments to those specified in the Statutes. The type of allowable investments are Bonds of the United States of America; bonds or other obligations of the school districts or bonds or other obligations of the local unit or units within which the school district is located; obligations of federal agencies not exceeding 397 days; government money market mutual funds; the State of New Jersey Cash Management Plan; local government investment pools; or repurchase of fully collateralized securities.

Concentration of Credit Risk

The Commission places no limit on the amount the Commission may invest in any one issuer.

NOTE 4. RECEIVABLES

Receivables at June 30, 2018 consisted of accounts and intergovernmental. All receivables are considered collectible in full. A summary of the principal items of receivables follows:

	<u>District Wide Financial Statements</u>	<u>Governmental Fund</u>
Due from Other Funds	\$ 199.25	\$ 199.25
State Aid	4,782.31	4,782.31
Federal Aid	6,721.28	6,721.28
Other	<u>732,782.06</u>	<u>732,782.06</u>
Gross Receivables	744,484.90	744,484.90
Less: Allowances for Uncollectables	<u>-</u>	<u>-</u>
Total Receivables Net	<u>\$744,484.90</u>	<u>\$744,484.90</u>

Sussex County Educational Services Commission
Notes to the Basic Financial Statements
for the fiscal year ended June 30, 2018

NOTE 5. INTERFUND BALANCES AND ACTIVITY

Balance due to/from other funds at June 30, 2018 consists of the following:

Due to General Fund from the Trust and Agency Fund for interest earned. \$199.25

It is anticipated that all interfunds will be liquidated within the fiscal year.

NOTE 6. CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2018 was as follows:

	<u>Balance</u> <u>06/30/17</u>	<u>Additions</u>	<u>Adjustments</u>	<u>Balance</u> <u>06/30/18</u>
Governmental Activities:				
Capital Assets,				
Not being depreciated:				
Sites (Land)	230,000.00			230,000.00
Construction in Progress				
Total Capital Assets,				
Not Being Depreciated	<u>230,000.00</u>			<u>230,000.00</u>
Capital Assets, Being Depreciated:				
Building and				
Improvements	2,283,944.00	6,350.00	2,490.00	2,292,784.00
Furniture, Equipment				
And Vehicles	<u>207,760.34</u>	<u>14,284.47</u>	<u>(21,263.34)</u>	<u>200,781.47</u>
Total Capital Assets				
Being Depreciated	<u>2,491,704.34</u>	<u>20,634.47</u>	<u>(18,773.34)</u>	<u>2,493,565.47</u>
Less: Accumulated Depreciation:				
Building and				
Improvements	(856,368.00)	(65,331.00)	2,048.00	(919,651.00)
Furniture, Equipment				
and Vehicles	<u>(137,503.00)</u>	<u>(14,962.00)</u>	<u>28,090.00</u>	<u>(124,375.00)</u>
Total Accumulated Depreciation	(993,871.00)	(80,293.00)	30,138.00	(1,044,026.00)
Total Capital Assets				
Being Depreciated, Net	<u>1,497,833.34</u>	<u>(59,658.53)</u>	<u>11,364.66</u>	<u>1,449,539.50</u>
Governmental Activities				
Capital Assets, Net	<u>1,727,833.34</u>	<u>(59,658.53)</u>	<u>11,364.66</u>	<u>1,679,539.47</u>

**Sussex County Educational Services Commission
Notes to the Basic Financial Statements
for the fiscal year ended June 30, 2018**

NOTE 6. CAPITAL ASSETS

Depreciation expense was charged to functions as follows:

Instruction:	
Special Education Instruction	\$34,588.26
Student and Instruction Related Services	20,588.25
General Administrative Services	8,235.30
School Administrative Services	16,470.60
Central Services & Admin. Info. Tech	1,647.06
Plant Operations and Maintenance	<u>823.53</u>
 Total Depreciation Expense	 <u>\$82,353.00</u>

NOTE 7. LONG-TERM OBLIGATION ACTIVITY

Changes in long-term obligations for the fiscal year ended June 30, 2018 were as follows:

	Balance June 30, 2017	Issued	Retired	Balance June 30, 2018	Due Within One Year	Long Term Portion
Compensated Absences Payable	67,087.80	44,343.68	(49,148.08)	62,283.40	-	62,283.40
Net Pension Liability - PERS	2,390,312.00	-	(725,180.00)	1,665,132.00	-	1,665,132.00
Capital Leases	<u>26,556.46</u>	<u>-</u>	<u>(4,794.37)</u>	<u>21,762.09</u>	<u>5,086.50</u>	<u>16,675.59</u>
	<u>2,483,956.26</u>	<u>44,343.68</u>	<u>779,122.45</u>	<u>1,749,177.49</u>	<u>5,086.50</u>	<u>1,744,090.99</u>

A. Bonds Authorized but not Issued

As of June 30, 2018, the Commission had no debt authorized but not issued.

B. Capital Leases Payable

The Commission is leasing 2 copiers under capital leases. The term of the lease is for 5 years. The following is a schedule of the future minimum lease payments and the present value of the net minimum lease payments at June 30, 2018.

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2018-2019	\$ 5,086.50	\$ 1,153.50	\$ 6,240.00
2019-2020	5,396.39	843.61	6,240.00
2020-2021	5,725.19	514.81	6,240.00
2021-2022	<u>5,554.01</u>	<u>165.99</u>	<u>5,720.00</u>
Total minimum lease payments	<u>21,762.09</u>	<u>2,677.91</u>	<u>24,440.00</u>

Sussex County Educational Services Commission
Notes to the Basic Financial Statements
for the fiscal year ended June 30, 2018

NOTE 7. LONG-TERM OBLIGATION ACTIVITY (continued)

C. Compensated Absences Payable:

The liability for compensated absences of the governmental fund types is recorded as a long-term liability. There is no current portion of the compensated absences balance of the governmental funds in the current year. The long-term portion of compensated absences is \$62,283.40 for Governmental Activities.

Compensated absences payable will be liquidated by the General Fund.

NOTE 8. PENSION PLANS

Description of Plans - All required employees of the District are covered by either the Public Employees' Retirement System or the Teachers' Pension and Annuity Fund which have been established by state statute and are administered by the New Jersey Division of Pension and Benefits (Division). According to the State of New Jersey Administrative Code, all obligations of both Systems will be assumed by the State of New Jersey should the Systems terminate. The Division issues a publicly available financial report that includes the financial statements and required supplementary information for the Public Employees Retirement System and the Teachers' Pension and Annuity Fund. These reports may be obtained by writing to the Division of Pensions and Benefits, PO Box 295, Trenton, New Jersey, 08625 or reports can be accessed on the internet at: http://www.state.nj.us/treasury/pensions/annrpts_archive.htm.

Teachers' Pension and Annuity Fund (TPAF) - The Teachers' Pension and Annuity Fund was established as of January 1, 1955, under the provisions of N.J.S.A. 18A:66 to provide retirement benefits, death, disability and medical benefits to certain qualified members. The Teachers' Pension and Annuity Fund is considered a cost-sharing multiple-employer plan with a special funding situation, as under current statute, all employer contributions are made by the State of New Jersey on behalf of the District and the system's other related non-contributing employers. Membership is mandatory for substantially all teachers or members of the professional staff certified by the State Board of Examiners, and employees of the Department of Education who have titles that are unclassified, professional and certified.

Benefits Provided

The vesting and benefit provisions are set by N.J.S.A. 18A:66. TPAF provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of TPAF. Members are fully vested for their own contributions and, after three years of service credit, become vested for 2% of related interest earned on the contributions. In the case of death before retirement, members' beneficiaries are entitled to full interest credited to the members' accounts.

**Sussex County Educational Services Commission
Notes to the Basic Financial Statements
for the fiscal year ended June 30, 2018**

NOTE 8. PENSION PLANS (continued)

The following represents the membership tiers for TPAF:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to July 1, 2007
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55th of final average salary for each year of service credit is available to Tiers 1 and 2 members upon reaching age 60 and to Tier 3 members upon reaching age 62. Service retirement benefits of 1/60th of final average salary for each year of service credit is available to Tier 4 members upon reaching age 62 and to Tier 5 members upon reaching age 65. Early retirement benefits are available to Tiers 1 and 2 members before reaching age 60, to Tiers 3 and 4 before age 62 with 25 or more years of service credit and Tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 50 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

Public Employees' Retirement System (PERS) - The Public Employees' Retirement System (PERS) was established as of January 1, 1955 under the provisions of N.J.S.A. 43:15A to provide retirement, death, disability and medical benefits to certain qualified members. The Public Employees' Retirement System is a cost-sharing multiple-employer plan. Membership is mandatory for substantially all full-time employees of the State of New Jersey or any county, municipality, school district, or public agency, provided the employee is not required to be a member of another state-administered retirement system or other state or local jurisdiction.

Benefits Provided

The vesting and benefit provisions are set by N.J.S.A. 43:15A. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of PERS.

The following represents the membership tiers for PERS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to July 1, 2007
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

**Sussex County Educational Services Commission
Notes to the Basic Financial Statements
for the fiscal year ended June 30, 2018**

NOTE 8. PENSION PLANS (continued)

Service retirement benefits of 1/55th of final average salary for each year of service credit is available to Tiers 1 and 2 members upon reaching age 60 and to Tier 3 members upon reaching age 62. Service retirement benefits of 1/60th of final average salary for each year of service credit is available to Tier 4 members upon reaching age 62 and to Tier 5 members upon reaching age 65. Early retirement benefits are available to Tiers 1 and 2 members before reaching age 60, to Tiers 3 and 4 before age 62 with 25 or more years of service credit and Tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 50 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

Defined Contribution Retirement Program

Prudential Financial jointly administers the DCRP investments with the NJ Division of Pensions and Benefits. If an employee is ineligible to enroll in the PERS or PFRS, the employee may be eligible to enroll in the DCRP. DCRP provides eligible members with a tax-sheltered, defined contribution retirement benefit, along with life insurance and disability coverage. Vesting is immediate upon enrollment for members of the DCRP.

The State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, issues publicly available financial reports that include the financial statements and required supplementary information of the DCRP. The financial reports may be obtained by writing to the State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, PO Box 295, Trenton, New Jersey, 08625-0295.

Employers are required to contribute at an actuarially determined rate. Employee contributions are based on percentages of 5.50% for DCRP of employees' annual compensation, as defined. The DCRP was established July 1, 2007, under the provisions of Chapter 92, P.L. 2007 and expanded under the provisions of Chapter 89, P.L. 2008. Employee contributions for DCRP are matched by a 3% employer contribution.

Contributions Requirements Fund Based Statements

The Board's contribution to PERS AND DCRP, equal to the required contributions for each year as reported in the fund based statements, were as follows:

<u>Year</u>	<u>PERS</u>	<u>DCRP</u>
<u>Ending</u>		
6/30/18	\$67,966.00	\$6,451.73
6/30/17	72,053.00	4,849.22
6/30/16	66,332.00	3,603.79

**Sussex County Educational Services Commission
Notes to the Basic Financial Statements
for the fiscal year ended June 30, 2018**

NOTE 8. PENSION PLANS (continued)

The State of New Jersey contribution to TPAF (paid on-behalf of the District) for normal and post retirement benefits have been included in the fund-based statements as revenues and expenditures in accordance with GASB 24, paragraphs 7 through 13, as follows:

Year	Pension	Post-Retirement	NCGI	Long-Term
<u>Ending</u>	<u>Contributions</u>	<u>Medical</u>	<u>Premium</u>	<u>Disability</u>
		<u>Contributions</u>		<u>Insurance</u>
6/30/18	\$186,123.00	\$123,130.00	\$4,517.00	\$846.00
6/30/17	144,549.00	124,806.00	5,237.00	1,047.00
6/30/16	93,610.00	117,017.00	4,663.00	-

In addition, the post-retirement medical benefits are included in the district-wide financial statements.

Also, in accordance with N.J.S.A. 18A:66-66 the State of New Jersey reimbursed the Board \$102,739.35 during the year ended June 30, 2018 for the employer's share of social security contributions for TPAF members as calculated on their base salaries. This amount has been included in the fund-based statements as revenues and expenditures in accordance with GASB 24, paragraphs 7 through 13.

ACCOUNTING AND FINANCIAL REPORTING FOR PENSION IN THE DISTRICT-WIDE STATEMENTS PER - GASB NO. 68

Public Employees Retirement System (PERS)

At June 30, 2018, the District had a liability of \$1,665,132.00 for its proportionate share of the PERS net pension liability. The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating governmental entities, actuarially determined. At June 30, 2017, the District's proportion was 0.0071531181 percent, which was a decrease of 0.0009175880 percent from its proportion measured as of June 30, 2016.

For the year ended June 30, 2018, the District recognized pension expense of \$112,382.00. At June 30, 2018, deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

Sussex County Educational Services Commission
Notes to the Basic Financial Statements
for the fiscal year ended June 30, 2018

NOTE 8. PENSION PLANS (continued)

ACCOUNTING AND FINANCIAL REPORTING FOR PENSION IN THE DISTRICT-WIDE STATEMENTS PER - GASB NO. 68, (continued)

Public Employees Retirement System (PERS) (continued)

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between expected and actual experience	\$39,208	\$ -
Changes of assumptions	335,467	334,237
Net difference between projected and actual earnings on pension plan investments	11,338	-
Changes in proportion and differences between the District's contributions and proportionate share of contributions	155,421	227,225
District contributions subsequent to the measurement date	<u>71,364</u>	<u>-</u>
Total	<u>\$612,798</u>	<u>\$561,462</u>

The \$71,364 reported as deferred outflows of resources related to pensions resulting from school district contributions subsequent to the measurement date (i.e. for the school year ending June 30, 2018, the plan measurement date is June 30, 2017) will be recognized as a reduction of the net pension liability in the year ended June 30, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions (excluding changes in proportion) will be recognized in pension expense as follows:

Year ended June 30:	
2018	39,199.00
2019	59,152.00
2020	35,843.00
2021	(47,671.00)
2022	(34,746.00)

Changes in Proportion

The previous amounts do not include employer specific deferred outflows of resources and deferred inflows of resources related to changes in proportion. These amounts should be recognized (amortized) by each employer over the average of the expected remaining service lives of all plan members, which is 5.48, 5.57, 5.72 and 6.44 years for 2017, 2016, 2015 and 2014 amounts, respectively.

Sussex County Educational Services Commission
 Notes to the Basic Financial Statements
 for the fiscal year ended June 30, 2018

NOTE 8. PENSION PLANS (continued)

ACCOUNTING AND FINANCIAL REPORTING FOR PENSION IN THE DISTRICT-WIDE STATEMENTS PER - GASB NO. 68, (continued)

Public Employees Retirement System (PERS) (continued)

Additional Information

Local Group Collective balances at June 30, 2017 and June 30, 2016 are as follows:

	<u>June 30, 2017</u>	<u>June 30, 2016</u>
Collective deferred outflows of resources	\$6,424,455,842	\$8,685,338,380
Collective deferred inflows of resources	5,700,625,981	870,133,595
Collective net pension liability	23,278,401,588	29,617,131,759
District s Proportion	0.0071531181%	0.0080707061%

Actuarial Assumptions

The total pension liability for the June 30, 2017 measurement date was determined by an actuarial valuation as of July 1, 2016, which rolled forward to June 30, 2017. This actuarial valuation used the following assumptions, applied to all periods in the measurement.

Inflation	2.25 Percent
Salary Increases:	
Through 2026	1.65-4.15 Percent (based on age)
Thereafter	2.65-5.15 Percent (based on age)
Investment Rate of Return	7.00 Percent

The actuarial assumptions used in the June 30, 2016 valuation were based on the results of an actuarial experience study for the period July 1, 2011 to June 30, 2014. It is likely that future experience will not exactly conform to these assumptions. To the extent that actual experience deviates from these assumptions, the emerging liabilities may be higher or lower than anticipated. The more the experience deviates, the larger the impact on future financial statements.

Sussex County Educational Services Commission
Notes to the Basic Financial Statements
for the fiscal year ended June 30, 2018

NOTE 8. PENSION PLANS (continued)

ACCOUNTING AND FINANCIAL REPORTING FOR PENSION IN THE DISTRICT-WIDE STATEMENTS PER - GASB NO. 68, (continued)

Public Employees Retirement System (PERS) (continued)

Mortality Rates

Pre-retirement mortality rates were based on the RP-2000 Employee Pre-retirement Mortality Table for male and female active participants. For State employees, mortality tables are set back 4 years for males and females. For local employees, mortality tables are set back 2 years for males and 7 years for females. In addition, the tables provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plans actuary's modified MP-2014 projection scale. Post-retirement mortality rates were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (setback 1 year for males and females) for service retirements and beneficiaries of former members and a one year static projection based on mortality improvement Scale AA. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014 projection scale. Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

Long-Term Rate of Return

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2017) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2017 are summarized in the following table:

Sussex County Educational Services Commission
Notes to the Basic Financial Statements
for the fiscal year ended June 30, 2018

NOTE 8. PENSION PLANS (continued)

ACCOUNTING AND FINANCIAL REPORTING FOR PENSION IN THE DISTRICT-WIDE STATEMENTS PER - GASB NO. 68, (continued)

Public Employees Retirement System (PERS) (continued)

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Absolute return/risk mitigation	5.00%	5.51%
Cash equivalents	5.50%	1.00%
U. S. Treasuries	3.00%	1.87%
Investment grade credit	10.00%	3.78%
Public high yield	2.50%	6.82%
Global diversified credit	5.00%	7.10%
Credit oriented hedge funds	1.00%	6.60%
Debt related private equity	2.00%	10.63%
Debt related real estate	1.00%	6.61%
Private real estate	2.50%	11.83%
Equity related real estate	6.25%	9.23%
U. S. Equity	30.00%	8.19%
Non-U. S. Developed markets equity	11.50%	9.00%
Emerging markets equity	6.50%	11.64%
Buyouts/venture capital	8.25%	13.08%

Discount Rate

The discount rate used to measure the total pension liability was 5.00% and 3.98% as of June 30, 2017 and 2016, respectively. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00%, and a municipal bond rate of 3.58% and 2.85% as of June 30, 2017 and 2016, respectively, based on the Bond Buyer GO 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the contribution rate in the most recent fiscal year. The State contributed 30% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2040. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2040, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sussex County Educational Services Commission
 Notes to the Basic Financial Statements
 for the fiscal year ended June 30, 2018

NOTE 8. PENSION PLANS (continued)

ACCOUNTING AND FINANCIAL REPORTING FOR PENSION IN THE DISTRICT-WIDE STATEMENTS PER - GASB NO. 68, (continued)

Public Employees Retirement System (PERS) (continued)

Sensitivity of the Collective Net Pension Liability to Changes in the Discount Rate

The following presents the collective net pension liability of the participating employers as of June 30, 2017, respectively, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is 1 - percentage point lower or 1- percentage-point higher than the current rate:

	June 30, 2017		
	1% Decrease <u>4.00%</u>	At Current Discount Rate <u>5.00%</u>	1% Increase <u>6.00%</u>
District's proportionate share of the pension liability	\$2,,065,709	\$1,665,132	\$1,331,401

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Public Employees Retirement System (PERS). The financial report may be accessed at www.state.nj.us/treasury/pensions.

Teachers Pensions and Annuity Fund (TPAF)

The employer contributions for local participating employers are legally required to be funded by the State in accordance with N.J.S.A 18:66-33. Therefore, these local participating employers are considered to be in a special funding situation as defined by GASB Statement No. 68 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute directly to the plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to report in the financial statements of the local participating employers. However, the notes to the financial statements of the local participating employers must disclose the portion of the nonemployer contributing entities' total proportionate share of the net pension liability that is associated with the local participating employer.

The portion of the TPAF Net Pension Liability that was associated with the District recognized at June 30, 2018 was as follows:

**Sussex County Educational Services Commission
Notes to the Basic Financial Statements
for the fiscal year ended June 30, 2018**

NOTE 8. PENSION PLANS: (continued)

ACCOUNTING AND FINANCIAL REPORTING FOR PENSION IN THE DISTRICT-WIDE STATEMENTS PER - GASB NO. 68, (continued)

Teachers Pensions and Annuity Fund (TPAF) (continued)

Net Pension Liability:

District's proportionate share	\$ -0-
State's proportionate share associated with the District	<u>8,978,580</u>
	<u>\$8,978,580</u>

The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2016 rolled forward to June 30, 2017. The net pension liability associated with the District was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating school districts and the State, actuarially determined. At June 30, 2017, the proportion of the TPAF net pension liability associated with the District was 0.0133166707%.

For the year ended June 30, 2018, the District recognized on-behalf pension expense and revenue of \$621,991 for contributions provided by the State in the District-Wide Financial Statements.

Actuarial Assumptions

The total pension liability for the June 30, 2017 measurement date was determined by an actuarial valuation as of July 1, 2016, which was rolled forward to June 30, 2017. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

Inflation rate	2.25%
Salary Increases:	
2012-2021	Varies based on experience
Thereafter	Varies based on experience
Investment Rate of Return	7.00%

Mortality Rates

Pre-retirement, post-retirement and disabled mortality rates were based on the experience of TPAF members reflecting mortality improvement on a generational basis based on a 60-year average of Social Security data from 1953 to 2013.

The actuarial assumptions used in the July 1, 2016 valuation were based on the results of an actuarial experience study for the period July 1, 2012 to June 30, 2015.

Sussex County Educational Services Commission
Notes to the Basic Financial Statements
for the fiscal year ended June 30, 2018

NOTE 8. PENSION PLANS (continued)

ACCOUNTING AND FINANCIAL REPORTING FOR PENSION IN THE DISTRICT-WIDE STATEMENTS PER - GASB NO. 68, (continued)

Teachers Pensions and Annuity Fund (TPAF) (continued)

Long-Term Expected Rate of Return

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2017) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in TPAF's target asset allocation as of June 30, 2017 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Absolute return/risk mitigation	5.00%	5.51%
Cash equivalents	5.50%	1.00%
U. S. Treasuries	3.00%	1.87%
Investment grade credit	10.00%	3.78%
Public high yield	2.50%	6.82%
Global diversified credit	5.00%	7.10%
Credit oriented hedge funds	1.00%	6.60%
Debt related private equity	2.00%	10.63%
Debt related real estate	1.00%	6.61%
Private real estate	2.50%	11.83%
Equity related real estate	6.25%	9.23%
U. S. Equity	30.00%	8.19%
Non-U. S. Developed markets equity	11.50%	9.00%
Emerging markets equity	6.50%	11.64%
Buyouts/venture capital	8.25%	13.08%

Discount Rate

The discount rate used to measure the total pension liability was 4.25% and 3.22% as of June 30, 2017 and 2016, respectively. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00%, and a municipal bond rate of 3.58% and 2.85% as of June 30, 2017 and 2016, respectively, based on the Bond Buyer Go 20-Bond Municipal Bond Index which

Sussex County Educational Services Commission
Notes to the Basic Financial Statements
for the fiscal year ended June 30, 2018

NOTE 8. PENSION PLANS: (continued)

ACCOUNTING AND FINANCIAL REPORTING FOR PENSION IN THE DISTRICT-WIDE STATEMENTS PER - GASB NO. 68, (continued)

Teachers Pensions and Annuity Fund (TPAF) (continued)

Discount Rate (continued)

includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the contribution rate in the most recent fiscal year. The State contributed 40% of the actuary determined contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2036. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2036, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

Because the District's proportionate share of the net pension liability is zero, consideration of potential changes in the discount rate is not applicable to the District.

NOTE 9. POST-RETIREMENT BENEFITS:

General Information about the OPEB Plan

Plan Description and Benefits Provided

Chapter 384 of Public Laws 1987 and Chapter 6 of Public Laws 1990 required Teachers' Pension and Annuity Fund (TPAF) and the Public Employees' Retirement System (PERS), respectively, to fund post-retirement medical benefits for those State employees who retire after accumulating 25 years of credited service or on a disability retirement. P.L. 2007, c.103 amended the law to eliminate the funding of post-retirement medical benefits through the TPAF and PERS. It created separate funds outside of the pension plans for the funding and payment of post-retirement medical benefits for retired State employees and retired educational employees. The cost of these benefits is funded through contributions by the State in accordance with P.L. 1994 Chapter 62. Funding of post-retirement medical premiums changed from a prefunding basis to a pay-as-you-go basis beginning in fiscal year 1994.

The State is also responsible for the cost attributable to P.L. 1992 Chapter 126, which provides employer paid health benefits to members of PERS and the Alternate Benefit Program who retired from a board of education or county college with 25 years of service.

**Sussex County Educational Services Commission
Notes to the Basic Financial Statements
for the fiscal year ended June 30, 2018**

NOTE 9. POST-RETIREMENT BENEFITS (continued)

The School Employees Health Benefits Program (SEHBP) Act is found in New Jersey Statutes Annotated, Title 52, Article 17.25 et. seq. Rules governing the operation and administration of the program are found in Title 17, Chapter 9 of the New Jersey Administrative Code.

No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB No. 75.

Employees covered by benefits terms. At June 30, 2017, the following employees were covered by the benefit terms:

TPAF participant retirees:

As of June 30, 2017, there were 112,966 retirees receiving post-retirement medical benefits, and the State Contributed \$1.39 billion on their behalf.

PERS participant retirees:

The State paid \$238.9 million toward Chapter 126 benefits for 209,913 eligible retired members in Fiscal Year 2017.

Total OPEB Liability

The State, a nonemployer contributing entity, is the only entity that has a legal obligation to make employer contributions to OPEB for qualified retired PERS and TPAF participants. The LEA's proportionate share percentage determined under paragraphs 193 and 203 through 205 of GASB No. 75 is zero percent. Accordingly, the LEA did not recognize any portion of the collective OPEB liability on the Statement of Net Position. Accordingly, the following OPEB liability note information is reported at the State's level for the State Health Benefit Local Education Retired Employee's Plan and is not specific to the board of education/board of trustees, and could be found at <https://www.state.nj.us/treasury/pensions/GASBnotices> OPEB.

The portion of the OPEB Liability that was associated with the District recognized at June 30, 2018 was as follows:

OPEB Liability:	
District's proportionate share	\$ -0-
State's proportionate share associated with the District	<u>7,194,441</u>
	<u>\$7,194,441</u>

**Sussex County Educational Services Commission
Notes to the Basic Financial Statements
for the fiscal year ended June 30, 2018**

NOTE 9. POST-RETIREMENT BENEFITS (continued)

Actual Assumptions and Other Imputes

The total OPEB liability in the June 30, 2017 actuarial valuation reported by the State in the State's Report of Total Nonemployer OPEB Liability for the State Health Benefit Local Education Retired Employee's Plan was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Total Nonemployer OPEB Liability

The total nonemployer OPEB liability as of June 30, 2017 was determined by an actuarial valuation as of June 30, 2016, which was rolled forward to June 30, 2017. The total nonemployer OPEB liability as of June 30, 2016 was determined by an actuarial valuation as of June 30, 2016. The actuarial assumptions vary for each plan member depending on the pension plan the member is enrolled in. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

Inflation rate	2.50%	
	<u>TPAF/ABP</u>	<u>PERS</u>
Salary increases:		
Through 2026	1.55 - 4.55% based on years of service	2.15 - 4.15% based on age
Thereafter	2.00 - 5.45% based on years of service	3.15 - 5.15% based on age

Preretirement mortality rates were based on the RP-2014 Headcount-Weighted Health Employee Male/Female mortality table with fully generational mortality improvement projections from the central year using the MP-2017 scale. Postretirement mortality rates were based on the RP-2014 Headcount-Weighted Health Annuitant Male/Female mortality table with fully generational improvement projections from the central year using the MP-2017 scale. Disability mortality was based on the RP-2014 Headcount-Weighted Disabled Male/Female mortality table with fully generational improvement projections from the central year using the MP-2017 scale.

The actuarial assumptions used in the June 30, 2016 valuation were based on the results of actuarial experience studies for the periods July 1, 2012 – June 30, 2015, July 1, 2010 – June 30, 2013, and July 1, 2011 – June 30, 2014 for TPAF and PFRS, respectively.

Sussex County Educational Services Commission
Notes to the Basic Financial Statements
for the fiscal year ended June 30, 2018

NOTE 9. POST-RETIREMENT BENEFITS (continued)

(a) *Health Care Trend Assumptions*

For pre-Medicare preferred provider organization (PPO) medical benefits, this amount initially is 5.9% and decreases to a 5.0% long-term trend rate after nine years. For self-insured post-65 PPO medical benefits, the trend rate is 4.5%. For health maintenance organization (HMO) medical benefits, the trend rate is initially 5.9% and decreases to a 5.0% long-term trend rate after nine years. For prescription drug benefits, the initial trend rate is 10.5% decreasing to a 5.0% long-term trend rate after eight years. For the Medicare Part B reimbursement, the trend rate is 5.0%. The Medicare Advantage trend rate is 4.5% and will continue in all future years.

(b) *Discount Rate*

The discount rate for June 30, 2017 and 2016 was 3.58% and 2.85%, respectively. This represents the municipal bond return rate as chosen by the Division. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher.

Sensitivity of Total Nonemployer OPEB Liability to Changes in the Discount Rate

Because the District's proportionate share of the OPEB liability is zero, consideration of potential changes in the discount rate is not applicable to the District.

Sensitivity of the Total Nonemployer OPEB Liability to Changes in the Healthcare Cost Trend Rates:

Because the District's proportionate share of the OPEB liability is zero, consideration of potential changes in the healthcare cost trend rates is not applicable to the District.

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB:

For the year ended June 30, 2018, the board of education/board of trustees recognized on-behalf OPEB expense of \$522,588 in the district-wide financial statements as determined by the State as the total OPEB liability for benefits provided through a defined benefit OPEB plan that is not administered through a trust that meets the criteria in paragraph 4 of GASB No. 75 and in which there is a special funding situation.

In accordance with GASB No. 75, the Sussex County Educational Services Commission proportionate share of school retirees OPEB is zero; therefore, there is no recognition of the allocation of proportionate share of deferred outflows of resources and deferred inflows of resources.

**Sussex County Educational Services Commission
Notes to the Basic Financial Statements
for the fiscal year ended June 30, 2018**

NOTE 10. DEFERRED COMPENSATION

The Commission offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 403(b). The plan, which is administered by Equitable, permits participants to defer a portion of their salary until future years. Amounts deferred under the plan are not available to employees until termination, retirement, death or unforeseeable emergency.

NOTE 11. RISK MANAGEMENT

The Commission is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Board has obtained insurance coverage to guard against these events to minimize the exposure to the Commission should they occur.

Property and Liability Insurance - The Commission maintains commercial insurance coverage for property, liability, student accident and surety bonds. A complete schedule of insurance coverage can be found in the Statistical Section of this Comprehensive Annual Financial Report.

There has been no significant reduction in insurance coverage from the previous year nor have there been any settlements in excess of insurance coverage.

The Commission has elected to fund its New Jersey Unemployment Compensation Insurance by becoming experience rated in which the Commission pays State unemployment taxes according to the same method the State uses for other employers.

NOTE 12. FUND BALANCE APPROPRIATED

General Fund [Exhibit B-1] - Of the \$3,081,442.61 General Fund fund balance at June 30, 2018, \$125,470.35 is reserved for encumbrances, and \$2,955,972.26 is unreserved and undesignated.

NOTE 13. ECONOMIC DEPENDENCY

The Commission receives a substantial amount of its support from tuition and fees from other local governments. A significant reduction in the level of support, if this were to occur, may have an effect on the Commission's services and activities.

**Sussex County Educational Services Commission
Notes to the Basic Financial Statements
for the fiscal year ended June 30, 2018**

NOTE 14. RESTATEMENT

Net position for June 30, 2017 was restated in the amount of \$11,364.66 to adjust capital assets net of depreciation for the updated fixed asset report, dated August 13, 2018. This resulted in restatement of net position as of June 30, 2018, as follow:

	<u>Governmental Activities</u>
Net Position at June 30, 2017	\$2,596,785.51
Prior Period Adjustment of Capital Assets, Net of Depreciation	<u>11,364.66</u>
Net Position at June 30, 2017 (Restated)	<u>\$2,608,150.17</u>

NOTE 15. CONTINGENT LIABILITIES

Grant Programs - The Commission participates in federally assisted grant programs. These programs are subject to program compliance audits by the grantors or their representatives. The Commission is potentially liable for expenditures which may be disallowed pursuant to the terms of these grant programs. Management is not aware of any material items of noncompliance which would result in the disallowance of program expenditures.

Litigation - Counsel has advised us that they are aware of one matter being handled by the Commission's Insurance Carrier. Counsel has advised us that the possible exposure for this litigation could be \$50,000 or greater if certain conditions are met.

NOTE 16: SUBSEQUENT EVENT

The Commission has evaluated subsequent events through January 24, 2019, the date which the financial statements were available to be issued and no other items were noted for disclosure.

**REQUIRED SUPPLEMENTARY STATEMENTS
PART II**

BUDGETARY COMPARISON SCHEDULE

SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
Revenues:					
Local Sources:					
Tuition from Individuals	-	3,125.00	3,125.00	3,915.00	790.00
Tuition from Other LEAs within the State	2,518,188.00	191,410.00	2,709,598.00	2,757,595.69	47,997.69
Interest on Investments	2,000.00	-	2,000.00	4,787.57	2,787.57
Services Provided Other LEAs	1,078,221.00	211,744.00	1,289,965.00	1,330,575.53	40,610.53
Other Restricted Revenue	741,851.00	(122,640.00)	619,211.00	641,366.31	22,155.31
Refund of Prior Year Expenditures	-	-	-	567.63	567.63
Miscellaneous Revenues from Local Sources	500.00	-	500.00	2,580.19	2,080.19
Total - Local Sources	4,340,760.00	283,639.00	4,624,399.00	4,741,387.92	116,988.92
State Sources:					
On-behalf TPAF NCGI Premium (non-budgeted)	-	-	-	4,517.00	4,517.00
On-behalf TPAF Post Retirement Medical (non-budgeted)	-	-	-	123,130.00	123,130.00
On-behalf TPAF Long-Term Disability Ins. (non-budgeted)	-	-	-	846.00	846.00
On-behalf TPAF Pension Contributions (non-budgeted)	-	-	-	186,123.00	186,123.00
TPAF Social Security (Reimbursed - Non-Budgeted)	-	-	-	102,739.35	102,739.35
Total State Sources	-	-	-	417,355.35	417,355.35
Total Revenues	4,340,760.00	283,639.00	4,624,399.00	5,158,743.27	534,344.27
Expenditures:					
Current Expense:					
Special Education - Instruction					
Behavioral Disabilities:					
Salaries of Teachers	158,465.00	11,825.00	170,290.00	170,289.92	0.08
Other Salaries for Instruction	90,025.00	(3,700.00)	86,325.00	86,248.40	76.60
Purchased Professional-Educational Services	1,200.00	(1,200.00)	-	-	-
Other Purchased Services (400-500 Series)	12,100.00	(1,376.00)	10,724.00	9,858.60	865.40
General Supplies	3,820.00	(420.00)	3,400.00	3,396.52	3.48
Other Objects	245.00	(230.00)	15.00	12.32	2.68
Total Behavioral Disabilities	265,855.00	4,899.00	270,754.00	269,805.76	948.24
Multiple Disabilities:					
Salaries of Teachers	156,115.00	58,995.00	215,110.00	215,109.45	0.55
Other Salaries for Instruction	226,225.00	86,690.00	312,915.00	312,914.12	0.88
Purchased Professional-Educational Services	1,200.00	(650.00)	550.00	-	550.00
Other Purchased Services (400-500 Series)	12,100.00	5,800.00	17,900.00	16,797.89	1,102.11
General Supplies	2,820.00	-	2,820.00	2,816.03	3.97
Other Objects	245.00	(232.00)	13.00	12.33	0.67
Total Multiple Disabilities	398,705.00	150,603.00	549,308.00	547,649.82	1,658.18
Autism:					
Salaries of Teachers	63,170.00	(15,422.00)	47,748.00	47,747.86	0.14
Other Salaries for Instruction	65,025.00	24,609.00	89,634.00	89,633.64	0.36
Purchased Professional-Educational Services	1,200.00	(1,000.00)	200.00	-	200.00
Other Purchased Services (400-500 Series)	3,550.00	616.00	4,166.00	3,777.93	388.07
General Supplies	850.00	(100.00)	750.00	750.00	-
Other Objects	245.00	(230.00)	15.00	12.32	2.68
Total Autism	134,040.00	8,473.00	142,513.00	141,921.75	591.25
Preschool Disabilities - Full Time:					
Salaries of Teachers	63,170.00	275.00	63,445.00	63,445.00	-
Other Salaries for Instruction	70,150.00	(9,669.00)	60,481.00	60,480.63	0.37
Purchased Professional-Educational Services	600.00	(600.00)	-	-	-
Other Purchased Services (400-500 Series)	3,550.00	616.00	4,166.00	3,683.49	482.51
General Supplies	2,070.00	-	2,070.00	2,063.92	6.08
Total Preschool Disabilities - Full Time	139,540.00	(9,378.00)	130,162.00	129,673.04	488.96
Total Special Education - Instruction	938,140.00	154,597.00	1,092,737.00	1,089,050.37	3,686.63

SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
:Other Instructional Programs - Instruction					
Salaries	334,318.00	30,127.00	364,445.00	295,215.87	69,229.13
Other Salaries for Instruction	50,200.00	(1,730.00)	48,470.00	34,476.91	13,993.09
Social Security	18,755.00	2,340.00	21,095.00	7,510.32	13,584.68
Other Retirement Contributions - Regular	7,887.00	93.00	7,980.00	2,945.04	5,034.96
Unemployment Compensation	1,961.00	33.00	1,994.00	736.54	1,257.46
Health Benefits	24,698.00	3,400.00	28,098.00	28,098.00	-
Purchased Services (300-500 Series)	252,962.00	(38,015.00)	214,947.00	146,020.33	68,926.67
Travel	600.00	1,500.00	2,100.00	1,766.80	333.20
General Supplies	8,391.00	368.00	8,759.00	4,980.06	3,778.94
Total Other Instructional Programs - Instruction	699,772.00	(1,884.00)	697,888.00	521,749.87	176,138.13
Total Instruction	1,637,912.00	152,713.00	1,790,625.00	1,610,800.24	179,824.76
Undistributed Expenditures - Health Services:					
Salaries	188,759.00	(6,000.48)	182,758.52	180,482.04	2,276.48
Social Security	9,019.00	2,949.29	11,968.29	10,066.38	1,901.91
Other Retirement Contributions - Regular	3,520.00	1,158.56	4,678.56	3,947.87	730.69
Unemployment	800.00	297.79	1,097.79	921.05	176.74
Purchased Professional and Technical Services	3,500.00	18,440.00	21,940.00	18,624.50	3,315.50
Other Purchased Services (400-500 series)	100.00	160.00	260.00	260.00	-
Miscellaneous Purchased Services	250.00	367.00	617.00	400.00	217.00
General Supplies	6,850.00	(819.16)	6,030.84	4,992.76	1,038.08
Other Objects	50.00	(25.00)	25.00	25.00	-
Total Undistributed Expenditures - Health Services	212,848.00	16,528.00	229,376.00	219,719.60	9,656.40
Undist. Expend.-Speech, OT, PT & Related Services:					
Salaries	489,918.00	17,436.00	507,354.00	507,353.51	0.49
Purchased Professional - Educational Services	30,000.00	20,687.00	50,687.00	50,686.38	0.62
General Supplies	4,790.00	2,000.00	6,790.00	6,712.21	77.79
Other Objects	-	975.00	975.00	625.00	350.00
Total Undist. Expend.-Speech, OT, PT & Related Services	524,708.00	41,098.00	565,806.00	565,377.10	428.90
Undist. Expend. - Improvement of Instructional Services:					
Salaries of Supervisors of Instruction	6,000.00	3,934.00	9,934.00	9,932.78	1.22
Total Undist. Expend. - Improvement of Instructional Services:	6,000.00	3,934.00	9,934.00	9,932.78	1.22
Undist. Expend. - Instructional Staff Training Serv.:					
Salaries of Supervisor of Instruction	8,000.00	(5,034.00)	2,966.00	2,931.98	34.02
Other Purchased Services (400-500 series)	13,200.00	(1,725.00)	11,475.00	9,725.21	1,749.79
General Supplies	-	1,933.00	1,933.00	1,886.74	46.26
Total Undist. Expend. - Instructional Staff Training Serv.	21,200.00	(4,826.00)	16,374.00	14,543.93	1,830.07
Undist. Expend. - Supp. Serv. - General Admin.:					
Salaries	144,121.00	-	144,121.00	143,787.72	333.28
Legal Services	31,000.00	75,000.00	106,000.00	103,097.23	2,902.77
Audit Fees	14,800.00	-	14,800.00	14,200.00	600.00
Other Professional Services	2,500.00	5,650.00	8,150.00	6,718.25	1,431.75
Communications/Telephone	35,250.00	(6,442.00)	28,808.00	26,640.73	2,167.27
Miscellaneous Purchased Services	4,500.00	650.00	5,150.00	4,786.00	364.00
General Supplies	2,000.00	653.00	2,653.00	2,506.27	146.73
BOE In-House Training/Meeting Supplies	600.00	-	600.00	79.42	520.58
Non-Instructional Equipment	-	1,484.00	1,484.00	1,483.56	0.44
Other Objects	5,700.00	(4,900.00)	800.00	781.70	18.30
Miscellaneous Expenditures	9,000.00	10,385.00	19,385.00	19,189.99	195.01
Total Undist. Expend. - Supp. Serv. - General Admin.	249,471.00	82,480.00	331,951.00	323,270.87	8,680.13
Undist. Expend. - Support Serv. - School Admin.:					
Salaries of Teachers	41,000.00	-	41,000.00	40,999.44	0.56
Salaries of Principals/Assistant Principals	89,175.00	-	89,175.00	89,174.88	0.12
Salaries of Secretarial and Clerical Assistants	73,450.00	3,559.00	77,009.00	77,008.27	0.73
Purchased Professional and Technical Services	2,180.00	584.00	2,764.00	2,763.80	0.20
Other Purchased Services (400-500 series)	5,900.00	4,272.00	10,172.00	9,899.06	272.94
General Supplies	4,000.00	865.00	4,865.00	4,858.91	6.09
Miscellaneous Expenditures	800.00	(316.00)	484.00	484.00	-
Total Undist. Expend. - Support Serv. - School Admin.	216,505.00	8,964.00	225,469.00	225,188.36	280.64

SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
Undist. Expend. - Central Services:					
Salaries	238,301.00	(30,668.00)	207,633.00	207,632.60	0.40
Purchased Technical Services	17,100.00	2,145.00	19,245.00	15,733.09	3,511.91
Misc. Purchased Services (400-500 Series)	6,900.00	(1,353.00)	5,547.00	5,532.60	14.40
General Supplies	1,500.00	2,530.00	4,030.00	2,724.83	1,305.17
Miscellaneous Expenditures	2,000.00	(10.00)	1,990.00	1,990.00	-
Total Undist. Expend. - Central Services	265,801.00	(27,356.00)	238,445.00	233,613.12	4,831.88
Undist. Expend. - Admin. Info. Tech.:					
Purchased Technical Services	12,000.00	6,075.00	18,075.00	17,658.97	416.03
General Supplies	1,450.00	4,351.00	5,801.00	4,684.57	1,116.43
Total Undist. Expend. - Admin. Info. Tech.	13,450.00	10,426.00	23,876.00	22,343.54	1,532.46
Undist. Expend. - Required Maint. School Facilities:					
Cleaning, Repair, and Maintenance Services	12,000.00	(5,721.00)	6,279.00	6,164.40	114.60
General Supplies	-	180.00	180.00	-	180.00
Total Undist. Expend. - Required Maint. School Facilities	12,000.00	(5,541.00)	6,459.00	6,164.40	294.60
Undist. Expend. - Custodial Services:					
Salaries	85,700.00	(10,000.00)	75,700.00	71,714.62	3,985.38
Purchased Technical Services	27,800.00	(13,279.00)	14,521.00	14,521.00	-
Cleaning, Repair, and Maintenance Services	29,500.00	440.00	29,940.00	29,708.40	231.60
Other Purchased Property Services	7,800.00	650.00	8,450.00	5,631.18	2,818.82
Insurance	55,000.00	(13,250.00)	41,750.00	41,749.99	0.01
General Supplies	13,450.68	1,259.00	14,709.68	14,202.92	506.76
Electricity	16,000.00	-	16,000.00	11,681.55	4,318.45
Oil	23,000.00	-	23,000.00	16,134.26	6,865.74
Miscellaneous Expenditures	500.00	(475.00)	25.00	25.00	-
Total Undist. Expend. - Custodial Services	258,750.68	(34,655.00)	224,095.68	205,368.92	18,726.76
Undist. Expend. - Security:					
Other Purchased Professional and Technical Services	-	12,420.00	12,420.00	12,415.00	5.00
Total Undist. Expend. - Security	-	12,420.00	12,420.00	12,415.00	5.00
Total Undist. Expend. - Oper. & Maint. Plant Services	270,750.68	(27,776.00)	242,974.68	223,948.32	19,026.36
Undist. Expend. - Student Transportation Services:					
Contracted Services - (Other than Bet. Home & Sch) - Vendors	-	2,176.00	2,176.00	1,410.29	765.71
Total Undist. Expend. - Student Transportation Serv.	-	2,176.00	2,176.00	1,410.29	765.71
Unallocated Benefits:					
Social Security Contributions	115,000.00	(1,500.00)	113,500.00	103,064.28	10,435.72
Other Retirement Contributions - PERS	82,000.00	(12,700.00)	69,300.00	68,753.94	546.06
Other Retirement Contributions - Regular	20,000.00	(2,300.00)	17,700.00	17,698.01	1.99
Unemployment Compensation	14,000.00	138.00	14,138.00	13,400.77	737.23
Health Benefits	402,931.00	(73,057.00)	329,874.00	328,524.98	1,349.02
Tuition Reimbursement	10,569.00	(8,600.00)	1,969.00	1,874.65	94.35
Other Employee Benefits	28,700.00	8,950.00	37,650.00	36,149.25	1,500.75
Total Unallocated Benefits	673,200.00	(89,069.00)	584,131.00	569,465.88	14,665.12
On-Behalf Contributions:					
On-behalf TPAF NCGI Premium (non-budgeted)	-	-	-	4,517.00	(4,517.00)
On-behalf TPAF Post Retirement Medical (non-budgeted)	-	-	-	123,130.00	(123,130.00)
On-behalf TPAF Long-Term Disability Ins. (non-budgeted)	-	-	-	846.00	(846.00)
On-behalf TPAF Pension Contributions (non-budgeted)	-	-	-	186,123.00	(186,123.00)
Reimbursed TPAF Social Security Contributions (non-budgeted)	-	-	-	102,739.35	(102,739.35)
Total On-Behalf Payments	-	-	-	417,355.35	(417,355.35)
Total Personal Services - Employee Benefits	673,200.00	(89,069.00)	584,131.00	986,821.23	(402,690.23)
Total Undistributed Expenditures	2,453,933.68	16,579.00	2,470,512.68	2,826,169.14	(355,656.46)
Total General Current Expense	4,091,845.68	169,292.00	4,261,137.68	4,436,969.38	(175,831.70)

SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
Capital Outlay					
Equipment:					
Undistributed Expend. - General Administration	-	13,000.00	13,000.00	12,534.63	465.37
Undistributed Expend. - Support Services	-	17,000.00	17,000.00	-	17,000.00
Undistributed Expend. - Admin. Info Tech	-	1,750.00	1,750.00	1,749.84	0.16
Undistributed Expend. - Required Maintenance	-	6,350.00	6,350.00	6,350.00	-
Total Equipment	-	38,100.00	38,100.00	20,634.47	17,465.53
Facilities Acquisition and Construction Services:					
Construction Services	-	99,800.00	99,800.00	-	99,800.00
Total Facilities Acquisition and Construction Services	-	99,800.00	99,800.00	-	99,800.00
Total Capital Outlay	-	137,900.00	137,900.00	20,634.47	117,265.53
Special Schools					
Summer School - Instruction:					
Salaries of Teachers	74,350.00	5,650.00	80,000.00	79,996.74	3.26
Other Salaries for Instruction	77,050.00	(7,878.00)	69,172.00	69,171.95	0.05
General Supplies	400.00	1,600.00	2,000.00	1,923.91	76.09
Total Summer School Instruction	151,800.00	(628.00)	151,172.00	151,092.60	79.40
Summer School - Support Services:					
Salaries	82,425.00	(30,825.00)	51,600.00	51,599.46	0.54
Purchased Professional and Technical Services	-	9,500.00	9,500.00	9,375.00	125.00
Other Purchased Services (400-500 series)	15,000.00	(1,600.00)	13,400.00	10,948.00	2,452.00
General Supplies	400.00	-	400.00	22.18	377.82
Total Summer School - Support Services	97,825.00	(22,925.00)	74,900.00	71,944.64	2,955.36
Total Special Schools	249,625.00	(23,553.00)	226,072.00	223,037.24	3,034.76
Total Expenditures	4,341,470.68	283,639.00	4,625,109.68	4,680,641.09	(55,531.41)
Excess (Deficiency) of Revenues					
Over (Under) Expenditures	(710.68)	-	(710.68)	478,102.18	478,812.86
Fund Balance, July 1	2,603,340.43	-	2,603,340.43	2,603,340.43	-
Fund Balance, June 30	2,602,629.75	-	2,602,629.75	3,081,442.61	478,812.86
Recapitulation of excess (deficiency) of revenues under expenditures:					
Adjustment for Prior Year Encumbrances	(710.68)	-	(710.68)	(710.68)	-
Budgeted Fund Balance	-	-	-	478,812.86	478,812.86
	(710.68)	-	(710.68)	478,102.18	478,812.86
Recapitulation:					
Committed Fund Balance:					
Year End Encumbrances				125,470.35	
Unassigned Fund Balance				2,955,972.26	
Fund Balance per Governmental Funds (GAAP)				3,081,442.61	

SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
 BUDGETARY COMPARISON SCHEDULE
 SPECIAL REVENUE FUND
 FOR THE FISCAL YEAR ENDED JUNE 30, 2018

	Original Budget	Budget Transfers/ Adjustments	Final Budget	Actual	Variance Final to Actual
REVENUES:					
Federal Sources	20,000.00	(2,652.00)	17,348.00	17,348.00	-
Local Sources	800.00	1,057.02	1,839.49	1,839.49	(17.53)
Total Revenues	20,800.00	(1,594.98)	19,205.02	19,187.49	(17.53)
EXPENDITURES:					
Instruction	-	526.97	526.97	509.44	17.53
General Supplies	-	526.97	526.97	509.44	17.53
Total Instruction					
Support Services					
Purchased Prof. & Tech Services	800.00	600.00	1,400.00	1,400.00	-
Other purchased Services	20,000.00	(2,875.22)	17,124.78	17,124.78	-
General Supplies	-	153.27	153.27	153.27	-
Total Support Services	20,800.00	(2,121.95)	18,678.05	18,678.05	-
Total Expenditures	20,800.00	(1,594.98)	19,205.02	19,187.49	17.53
Total Outflows	20,800.00	(1,594.98)	19,205.02	19,187.49	17.53
Excess (Deficiency) of Revenues Over (Under) Expenditures and Other Financing Sources (Uses)	-	-	-	-	0.00

**NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION
PART II**

**SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
 REQUIRED SUPPLEMENTARY INFORMATION
 BUDGETARY COMPARISON SCHEDULE
 BUDGET - TO - GAAP RECONCILIATION
 FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

Note A - Explanation of difference between budgetary inflows and outflows and GAAP revenues and expenditures.

		General Fund	Special Revenue Fund
Sources/inflows of resources			
Actual amounts (budgetary basis) "revenue" from the budgetary comparison schedule	[C-1]&[C-2]	5,158,743.27	19,187.49
Total revenues as reported on the statement of revenues, expenditures and changes in fund balances - government funds.	[B-2]	5,158,743.27	19,187.49
Uses/outflows of resources			
Actual amounts (budgetary basis) "total outflows" from the budgetary comparison schedule	[C-1]&[C-2]	4,680,641.09	19,187.49
Total expenditures as reported on the statement of revenues, expenditures, and changes in fund balances - government funds.	[B-2]	4,680,641.09	19,187.49

**REQUIRED SUPPLEMENTARY INFORMATION
PART III**

SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
Schedules of Required Supplementary Information
Schedule of District's Proportionate Share of Net Pension Liability - PERS
*Last 10 Fiscal Years**

Fiscal Year Ending June 30,	District's Proportion Share of the Net Pension Liability (Asset)		District's Proportion Share of the Net Pension Liability (Asset)		District's Covered Payroll -PERS Employee's	District's Proportion Share of the Net Pension Liability (Asset) as a percentage of its Covered Payroll		Plan Fiduciary Net Position as a percentage of the total Pension Liability
	Pension Liability (Asset)	Proportion Share of the Net Pension Liability (Asset)	Pension Liability (Asset)	Proportion Share of the Net Pension Liability (Asset)		percentage of its Covered Payroll	percentage of the total Pension Liability	
2015	0.0065116375%	\$ 1,219,157	\$ 1,219,157	\$ 535,010	227.88%	52.08%		
2016	0.0077154294%	\$ 1,731,959	\$ 1,731,959	\$ 499,870	346.48%	47.93%		
2017	0.0080707061%	\$ 2,390,312	\$ 2,390,312	\$ 467,366	511.44%	40.14%		
2018	0.0071531181%	\$ 1,665,132	\$ 1,665,132	\$ 515,084	323.27%	48.10%		

* GASB requires that ten years of information be presented. However, since fiscal year 2015 was the first year of GASB 68 implementation ten years is not presented. Each year thereafter, an additional year will be included until ten years of data is presented.

SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
Schedules of Required Supplementary Information
Schedule of District's Contributions - PERS
*Last 10 Fiscal Years**

Fiscal Year Ending June 30,	Contractually Required Contribution		Contributions in Relation to the Contractually Required Contributions		Contribution Deficiency (Excess)	District's PERS Covered-Employee Payroll	Contributions as a Percentage of PERS Covered-Employee Payroll
	Contractually Required Contribution	Contractually Required Contribution	Contractually Required Contributions	Contractually Required Contributions			
2015	\$ 53,681	\$ 53,681	\$ 53,681	\$ -	\$ -	\$535,010	10.03%
2016	66,332	66,332	66,332	-	-	499,870	13.27%
2017	72,053	72,053	72,053	-	-	467,366	15.42%
2018	67,966	67,966	67,966	-	-	515,084	13.20%

* GASB requires that ten years of information be presented. However, since fiscal year 2015 was the first year of GASB 68 implementation ten years is not presented. Each year thereafter, an additional year will be included until ten years of data is presented.

SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
Schedules of Required Supplementary Information
Schedule of District's Proportionate Share of Net Pension Liability - TPAF
*Last 10 Fiscal Years**

Fiscal Year Ending June 30,	District's		District's		State's		District's		Plan Fiduciary Net Position as a percentage of the total Pension Liability
	Proportion Share of the Net Pension Liability (Asset)	Proportion Share of the Net Pension Liability (Asset)	Proportion Share of the Net Pension Liability (Asset)	Proportionate Share of the Net Pension Liability Associated with the District (Asset)	District's Covered Payroll - TPAF Employee's	Proportion Share of the Net Pension Liability (Asset) as a percentage of its Covered Payroll			
2015	0.0098253150%	\$	\$	5,249,823	\$	1,278,494	0.00%	33.64%	
2016	0.0116098318%	-	-	7,337,909	1,326,713	1,326,713	0.00%	28.71%	
2017	0.0122743684%	-	-	9,655,800	1,309,626	1,309,626	0.00%	28.75%	
2018	0.0133166707%	-	-	8,978,580	1,355,564	1,355,564	0.00%	34.07%	

* GASB requires that ten years of information be presented. However, since fiscal year 2015 was the first year of GASB 68 implementation ten years is not presented. Each year thereafter, an additional year will be included until ten years of data is presented.

**NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION
PART III**

SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
Note to Required Schedules of Supplementary Information - Part III
For the fiscal year ended June 30, 2018

PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS)

Change in benefit terms

None

Change in assumptions

The calculation of the discount rate used to measure the total pension liability is dependent upon the long-term expected rate of return, and the municipal bond index rate. There was a change in the municipal bond index rate from the prior measurement date (2.85%) to the current measurement date (3.58%), resulting in a change in the discount rate from 3.98% to 5.00%. This change in the discount rate is considered to be a change in actuarial assumptions under GASBS No. 68.

TEACHERS PENSION AND ANNUITY FUND (TPAF)

Change in benefit terms

Change in assumptions

The calculation of the discount rate used to measure the total pension liability is dependent upon the long-term expected rate of return, and the municipal bond index rate. There was a change in the municipal bond index rate from the prior measurement date (2.85%) to the current measurement date (3.58%), resulting in a change in the discount rate from 3.22% to 4.25%. This change in the discount rate is considered to be a change in actuarial assumptions under GASBS No. 68.

OTHER SUPPLEMENTARY INFORMATION

SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
SPECIAL REVENUE FUND
COMBINING SCHEDULE OF REVENUES AND EXPENDITURES - BUDGETARY BASIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

	Rural Education Achievement Program	Safety Grant	Watch Us Grow	Donations	Total
REVENUES:					
Federal sources	17,348.00	-	-	-	17,348.00
Local sources	-	1,400.00	57.02	382.47	1,839.49
Total Revenues	<u>17,348.00</u>	<u>1,400.00</u>	<u>57.02</u>	<u>382.47</u>	<u>19,187.49</u>
EXPENDITURES:					
Instruction:					
General Supplies	126.97	-	-	382.47	509.44
Total instruction	<u>126.97</u>	<u>-</u>	<u>-</u>	<u>382.47</u>	<u>509.44</u>
Support Services:					
Purchased prof. & tech. services	-	1,400.00	-	-	1,400.00
Other Purchased Services (400-500) Series	17,124.78	-	-	-	17,124.78
General Supplies	96.25	-	57.02	-	153.27
Total support services	<u>17,221.03</u>	<u>1,400.00</u>	<u>57.02</u>	<u>-</u>	<u>18,678.05</u>
Total Expenditures	<u>17,348.00</u>	<u>1,400.00</u>	<u>57.02</u>	<u>382.47</u>	<u>19,187.49</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures and Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

**SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
FIDUCIARY FUNDS
COMBINING STATEMENT OF FIDUCIARY NET POSITION
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

ASSETS

	Agency Funds		
	Student Activity	Payroll	Totals
ASSETS:			
Cash and cash equivalents	3,073.53	11,875.21	14,948.74
Total Assets	3,073.53	11,875.21	14,948.74

LIABILITIES AND NET POSITION

LIABILITIES:			
Payroll Deductions	-	8,323.50	8,323.50
Interfund Payable - General Fund	-	199.25	199.25
Flexible Spending	-	3,352.46	3,352.46
Due to student groups	3,073.53	-	3,073.53
Total liabilities	3,073.53	11,875.21	14,948.74

SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
STUDENT ACTIVITY AGENCY FUND
SCHEDULE OF RECEIPTS AND DISBURSEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

	<u>Balance</u> <u>July 1, 2017</u>	<u>Cash</u> <u>Receipts</u>	<u>Cash</u> <u>Disbursements</u>	<u>Balance</u> <u>June 30, 2018</u>
Student Activity Account	<u>4,535.11</u>	<u>2,372.29</u>	<u>3,833.87</u>	<u>3,073.53</u>
Total all schools	<u><u>4,535.11</u></u>	<u><u>2,372.29</u></u>	<u><u>3,833.87</u></u>	<u><u>3,073.53</u></u>

**SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
PAYROLL AGENCY FUND
SCHEDULE OF RECEIPTS AND DISBURSEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

	Balance July 1, 2017	Additions	Deletions	Balance June 30, 2018
ASSETS:				
Cash	9,608.09	5,511,334.76	5,509,067.64	11,875.21
LIABILITIES:				
Interfunds payable	110.74	135.42	46.91	199.25
Flexible spending account	3,429.64	3,640.93	3,718.11	3,352.46
Payroll deductions and withholdings	6,067.71	5,507,558.41	5,505,302.62	8,323.50
Total	<u>9,608.09</u>	<u>5,511,334.76</u>	<u>5,509,067.64</u>	<u>11,875.21</u>

SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
 GENERAL LONG TERM DEBT ACCOUNT GROUP
 STATEMENT OF OBLIGATIONS UNDER CAPITAL LEASES
 AS OF JUNE 30, 2018

	Interest Rate Payables	Amount of Original Issue	Balance July 1, 2017	Retired Current Year	Balance June 30, 2018
Savin MP C6004 Digital Copier w/ Accessories & Savin MP C6503 Digital Copier w/ Accessories	N/A	28,212.89	26,556.46	4,794.37	21,762.09

STATISTICAL SECTION

OUTLINE OF NJ DOE STATISTICAL TABLES SECTION (GASB 44)

Exhibit #

Financial Trends Information/Schedules

- J-1 Net Position by Component
- J-2 Changes in Net Position
- J-3 Fund Balances-Governmental Funds
- J-4 Changes in Fund Balances. Governmental Funds
- J-5 General Fund Other Local Revenue by Source

Revenue Capacity Information

- J-6 Assessed Value and Estimated Actual Value of Taxable Property
- J-7 Direct and Overlapping Property Tax Rates
- J-8 Principal Property Taxpayers (Current year and nine years ago)
- J-9 Property Tax Levies and Collections

Debt Capacity Information

- J-10 Ratios or Outstanding Debt by Type
- J-11 Ratios of General Bonded Debt Outstanding
- J-12 Direct and Overlapping Governmental Activities Debt
- J-13 Legal Debt Margin Information

Demographic and Economic Information

- J-14 Demographic and Economic Statistics
- J-15 Principal Employers, Current and Nine Years Ago

Operating Information

- J-16 Full-time Equivalent District Employees by Function/Program
- J-17 Operating Statistics
- J-18 School Building Information
- J-19 Schedule of Allowable Maintenance Expenditures by School
- J-20 Insurance Schedule

Sussex County Educational Services Commission

Net Position** by Component,
Last Ten Fiscal Years
(accrual basis of accounting)

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Fiscal Year Ending June 30,										
Governmental activities										
Invested in capital assets, net of related debt	917,959	926,109	312,502	327,166	1,607,402	1,875,551	1,818,328	1,763,473	1,701,277	1,657,777
Restricted	2,524	1,021	648			101,239	120,090	79,941	711	125,470
Unrestricted	1,776,921	1,642,690	1,667,690	2,113,004	1,338,389	1,236,076	332,617	666,114	896,768	1,208,529
Total governmental activities net position	<u>2,697,404</u>	<u>2,569,820</u>	<u>1,980,840</u>	<u>2,440,170</u>	<u>2,945,791</u>	<u>3,212,866</u>	<u>2,271,035</u>	<u>2,509,528</u>	<u>2,598,756</u>	<u>2,991,777</u>
District-wide										
Invested in capital assets, net of related debt	917,959	926,109	312,502	327,166	1,607,402	1,875,551	1,818,328	1,763,473	1,701,277	1,657,777
Restricted	2,524	1,021	648			101,239	120,090	79,941	711	125,470
Unrestricted	1,776,921	1,642,690	1,667,690	2,113,004	1,338,389	1,236,076	332,617	666,114	896,768	1,208,529
Total district net position	<u>2,697,404</u>	<u>2,569,820</u>	<u>1,980,840</u>	<u>2,440,170</u>	<u>2,945,791</u>	<u>3,212,866</u>	<u>2,271,035</u>	<u>2,509,528</u>	<u>2,598,756</u>	<u>2,991,777</u>

Source: CAFR Schedule A-1

** GASB Statement No. 63 became effective for the Fiscal Year Ended June 30, 2013 which changed Net Assets to Net Position.

Sussex County Educational Services Commission
Changes in Net Position**
Last Ten Fiscal Years
(accrual basis of accounting)

Fiscal Year Ending June 30,

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Expenses										
Governmental activities										
Instruction										
Regular	40,500	50,207	175,495	314,978	401,458	170,829	-	-	-	-
Special education	728,881	671,505	726,857	904,928	1,088,911	1,289,489	1,127,496	1,052,475	1,298,869	1,665,222
Other special instruction	1,073,236	669,535	507,718	423,215	400,646	100,512	-	-	-	-
Other instruction	-	-	-	-	-	-	1,170,764	1,197,114	671,264	767,151
Support Services:										
Student & instruction related services	327,554	327,238	499,520	493,824	613,802	1,200,764	1,077,474	1,091,869	1,317,765	1,428,351
General administrative services	114,200	281,133	203,432	251,174	289,598	274,546	322,963	333,089	364,961	449,866
School administrative services	279,774	176,263	100,527	106,211	219,574	273,753	352,920	407,967	333,655	375,553
Central Services and Admin. Info. Tech.	129,979	139,139	191,584	232,517	240,980	254,677	228,003	288,258	421,466	430,159
Plant operations and maintenance	108,957	119,397	111,467	117,301	140,101	162,379	176,672	183,240	241,370	284,365
Pupil Transportation	-	-	-	-	1,750	5,517	586	382	-	1,410
Capital outlay	-	-	1,583	-	30,941	-	3,477	1	-	-
Special schools	91,047	116,709	83,439	113,819	159,198	182,437	200,197	211,708	201,234	223,037
Total governmental activities expenses	<u>2,894,128</u>	<u>2,551,124</u>	<u>2,601,622</u>	<u>2,957,969</u>	<u>3,586,959</u>	<u>3,914,903</u>	<u>4,660,552</u>	<u>4,766,103</u>	<u>4,850,582</u>	<u>5,625,113</u>
Program Revenues										
Governmental activities:										
Charges for services:										
Instruction	1,689,030	1,594,038	1,948,843	2,709,476	3,326,927	3,326,655	3,785,919	3,546,533	3,231,672	4,092,086
Student & instruction related services	300,252	-	-	-	-	-	-	-	-	-
School administrative services	256,454	-	-	-	-	-	-	-	-	-
General administrative services	104,681	-	-	-	-	-	-	-	-	-
Central services	109,195	-	-	-	-	-	-	-	-	-
Administrative information technology	9,950	-	-	-	-	-	-	-	-	-
Plant operations and maintenance	99,875	-	-	-	-	-	-	-	-	-
Capital outlay	-	-	-	-	-	-	-	-	-	-
Special schools	83,458	-	-	-	-	-	-	-	-	-
Operating grants and contributions	172,649	156,007	147,070	171,278	209,075	211,428	279,749	333,407	388,670	434,186
Total governmental activities program revenues	<u>2,825,544</u>	<u>1,750,045</u>	<u>2,095,914</u>	<u>2,880,754</u>	<u>3,536,002</u>	<u>3,538,083</u>	<u>4,065,668</u>	<u>3,879,940</u>	<u>3,620,341</u>	<u>4,526,272</u>
Net (Expense)/Revenue										
Governmental activities	<u>(68,584)</u>	<u>(801,079)</u>	<u>(505,709)</u>	<u>(77,215)</u>	<u>(50,957)</u>	<u>(376,820)</u>	<u>(594,884)</u>	<u>(886,164)</u>	<u>(1,230,241)</u>	<u>(1,098,841)</u>
Total district-wide net expense	<u>(68,584)</u>	<u>(801,079)</u>	<u>(505,709)</u>	<u>(77,215)</u>	<u>(50,957)</u>	<u>(376,820)</u>	<u>(594,884)</u>	<u>(886,164)</u>	<u>(1,230,241)</u>	<u>(1,098,841)</u>
General Revenues and Other Changes in Net Assets										
Governmental activities:										
Unrestricted grants and contributions										
Investment earnings	23,589	19,199	11,670	4,279	3,526	1,361	219,723	349,772	575,713	830,809
Miscellaneous income	70,672	658,569	520,081	532,266	553,051	710,587	830,174	771,657	739,866	646,354
Total governmental activities	<u>94,261</u>	<u>677,768</u>	<u>531,751</u>	<u>536,545</u>	<u>556,577</u>	<u>711,947</u>	<u>1,051,673</u>	<u>1,124,653</u>	<u>1,319,470</u>	<u>1,481,950</u>
Change in Net Position										
Governmental activities	<u>25,677</u>	<u>(123,311)</u>	<u>26,042</u>	<u>459,330</u>	<u>505,620</u>	<u>335,127</u>	<u>456,789</u>	<u>238,489</u>	<u>89,228</u>	<u>383,109</u>

Source: CAFR Schedule A-2

** GASB Statement No. 63 became effective for the Fiscal Year Ended June 30, 2013 which changed Net Assets to Net Position.

Sussex County Educational Services Commission

Fund Balances, Governmental Funds,
Last Ten Fiscal Years
(modified accrual basis of accounting)

Fiscal Year Ending June 30,

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
General Fund										
Reserved	2,524	1,021	-	-	-	-	-	-	-	-
Unreserved	1,857,887	1,717,682	-	-	-	-	-	-	-	-
Assigned	-	-	648	464	-	8,360	42,271	16,899	711	125,470
Unassigned	-	-	1,749,204	2,185,808	1,373,679	1,294,358	1,786,510	2,248,220	2,604,600	2,957,943
Total general fund	<u>1,860,411</u>	<u>1,718,703</u>	<u>1,749,852</u>	<u>2,186,272</u>	<u>1,373,679</u>	<u>1,302,718</u>	<u>1,828,781</u>	<u>2,265,119</u>	<u>2,605,311</u>	<u>3,083,413</u>

Source: CAFR Schedule B-1

Sussex County Educational Services Commission
 Changes in Fund Balances, Governmental Funds,
 Last Ten Fiscal Years
 (modified accrual basis of accounting)

	Fiscal Year Ending June 30,									
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Revenues										
Tuition charges	\$ 1,184,153	\$ 1,196,258	\$ 1,226,483	\$ 1,852,977	\$ 2,275,804	\$ 2,268,117	\$ 2,960,423	\$ 2,918,775	\$ 2,896,125	2,761,511
Other local government units	1,468,742	397,780	722,361	856,499	1,051,123	1,058,538	825,486	627,759	335,547	1,330,576
Miscellaneous	94,261	677,768	531,751	536,545	556,578	712,398	835,420	774,903	743,757	651,659
State sources	138,536	133,227	127,070	141,278	179,075	191,428	256,279	313,407	371,295	417,355
Federal sources	34,113	22,780	20,000	30,000	30,000	20,000	20,000	20,000	17,375	16,830
Total revenue	2,919,805	2,427,813	2,627,665	3,417,299	4,092,580	4,250,481	4,897,618	4,654,844	4,364,098	5,177,931
Expenditures										
Instruction										
Regular instruction	27,589	43,613	172,285	264,860	317,742	147,650	-	-	-	-
Special education instruction	564,686	526,193	555,577	720,058	869,018	1,034,303	925,968	864,075	865,994	1,089,560
Other instruction	850,631	525,242	400,081	337,163	308,732	67,841	888,343	815,280	456,330	521,750
Support Services:										
Student & instruction related services	276,078	256,525	404,678	367,194	447,816	952,413	703,177	649,299	772,260	828,251
General administrative services	250,486	217,093	154,399	188,400	220,148	224,466	238,772	214,867	246,801	323,271
School Administrative services	88,612	127,669	63,973	64,939	148,133	189,456	220,197	232,309	207,265	225,188
Central Services and Admin. Info. Tech.	121,116	118,640	153,804	166,680	207,334	194,624	151,583	179,808	251,449	255,957
Plant operations and maintenance	106,026	109,030	105,028	109,936	152,223	152,945	160,922	157,936	191,281	223,948
Pupil transportation					1,750	5,517	587	382	-	1,410
Allocated and unallocated benefits	455,280	466,804	442,646	543,845	705,776	683,925	889,050	938,342	833,264	986,821
Special schools	91,047	116,709	83,439	113,819	159,198	182,437	200,197	211,708	201,234	223,037
Capital outlay	57,285	80,297	60,605	91,374	1,367,304	736,396	21,776	32,297	26,943	20,634
Total expenditures	2,888,836	2,587,834	2,596,515	2,988,269	4,905,174	4,571,973	4,400,572	4,296,303	4,052,820	4,699,829
Excess (Deficiency) of revenues over (under) expenditures	30,969	(160,021)	31,149	429,030	(812,594)	(321,493)	497,046	358,541	311,278	478,102
Other Financing sources (uses)										
Capital leases (non-budgeted)	-	22,586	-	7,390	-	29,275	-	-	26,943	-
Transfers in - capital outlay	-	-	-	-	-	400,000	-	-	-	-
Total other financing sources (uses)	-	22,586	-	7,390	-	429,275	-	-	26,943	-
Net change in fund balances	30,969	(137,435)	31,149	436,420	(812,594)	107,782	497,046	358,541	338,221	478,102
Debt service as a percentage of noncapital expenditures	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%

Source: District Records

Note: Noncapital expenditures are total expenditures less capital outlay.

Central Services and Administrative Information Technology account classifications were added beginning with year end June 30, 2005. Prior to June 30, 2005, Central Services and Administrative Information Technology were combined in Other Support Services as Business and Other Support Services.

Exhibit J-5

Sussex County Educational Services Commission

General Fund - Local Revenue by Source
Last Ten Fiscal Years
(modified accrual basis of accounting)

Fiscal Year Ended June 30,	Interest on Investments	Other Local		Tuition	Misc.	Total
		Government Units	Government Units			
2009	23,589	1,468,742	1,184,153	70,672	2,747,156	
2010	19,199	397,780	1,196,258	658,569	2,271,805	
2011	11,670	722,361	1,226,483	520,081	2,480,594	
2012	4,279	856,499	1,852,977	532,266	3,246,021	
2013	3,526	1,051,123	2,275,804	553,052	3,883,505	
2014	1,361	1,058,538	2,268,117	711,037	4,039,053	
2015	1,776	825,496	2,960,423	833,644	4,621,339	
2016	3,247	724,955	2,918,775	664,365	4,311,341	
2017	3,890	335,547	2,896,125	738,866	3,974,428	
2018	4,788	1,330,576	2,761,511	644,514	4,741,388	

Source: District Records

Sussex County Educational Services Commission
Full-time Equivalent District Employees by Function/Program,
Last Ten Fiscal Years

Function/Program	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Instruction										
Special education	5.5	5.5	5.5	7.0	7.0	7.0	8.0	7.0	8	9
Other special education	22.0	22.0	22.0	32.0	32.0	32.0	31.5	31.2	32.4	35.2
Support Services:										
Tuition										
Student & instruction related services	7.5	7.5	7.5	5.5	5.5	9.0	9.0	10.2	13.9	22.2
School administrative services	4.5	4.5	4.5	4.0	4.0	4.0	5.5	5.0	5.8	5
Business and other support services	1.0	1.0	1.0	2.5	2.5	2.5	2.8	2.0	2.0	2.4
Plant operations and maintenance	0.5	0.5	0.5	0.5	0.5	1.0	1.0	1.0	1.9	1.9
Total	41.0	41.0	41.0	51.5	51.5	55.5	57.8	56.4	64.0	75.7

Source: District Budget Records

Sussex County Educational Services Commission

Operating Statistics

Last Ten Fiscal Years

Fiscal Year	Enrollment	Operating Expenditures ^a	Cost Per Pupil	Percentage Change	Teaching Staff ^b	Pupil/Teacher Ratio		Average Daily Enrollment (ADE) ^c	Average Daily Attendance (ADA) ^c	% Change in Average Daily Enrollment	Student Attendance Percentage
						Northern Hills					
2009	21	2,831,551	134,836	9.79%	8.5	21:5	20.5	18.0	-5.09%	85.71%	
2010	23	2,507,537	109,023	-19.14%	8.5	23:6	21.0	18.3	2.44%	87.32%	
2011	24	2,535,910	105,663	-3.08%	8.5	24:6	23.6	21.1	12.38%	87.91%	
2012	32	2,896,894	90,528	-14.32%	11	3:1	33.6	30.1	42.37%	94.06%	
2013	39	3,537,894	90,715	0.21%	13	3:1	37.6	33.5	11.90%	85.89%	
2014	40	3,835,577	95,889	5.70%	13	3:1	39.1	36.5	4.07%	93.36%	
2015	37	4,378,795	118,346	23.42%	13	3:1	37.1	34.6	-5.26%	93.36%	
2016	35	4,264,005	121,829	2.94%	13	3:1	36.0	34.0	-2.89%	94.53%	
2017	32	4,025,876	125,809	3.27%	13	3:1	36.3	35.8	0.83%	99.40%	
2018	46	4,679,194	101,722	-19.15%	15	3:1	45.9	42.4	26.39%	199.40%	

Sources: District records

Note: Enrollment based on annual October district count.

a Operating expenditures equal total expenditures less debt service and capital outlay

b Teaching staff includes only full-time equivalents of certificated staff.

c Average daily enrollment and average daily attendance are obtained from the School Register Summary (SRS).

Sussex County Educational Services Commission

School Building Information

Last Ten Fiscal Years

<u>District Building</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Northern Hills Academy (1994)										
Square Feet	11,091	11,091	11,091	11,091	11,091	12,277	12,277	12,277	12,277	12,277
Capacity (students)	72	60	60	60	60	60	60	60	60	60
Enrollment	21	23	24	37	37	40	37	35	32	32

Number of Schools at June 30, 2012
 Other = 1

Source: District records.

Note: Year of original construction is shown in parentheses. Increases in square footage and capacity are the result of additions.

Sussex County Educational Services Commission

GENERAL FUND
 SCHEDULE OF ALLOWABLE MAINTENANCE EXPENDITURES BY SCHOOL FACILITY
 LAST TEN FISCAL YEARS
 UNAUDITED

UNDISTRIBUTED EXPENDITURES - REQUIRED MAINTENANCE FOR SCHOOL FACILITIES
 11-000-261-XXX

School Facilities*	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Northern Hills Academy	6,164	12,461	8,748	9,028	4,160	15,137	3,852	-	3,704	4,458

(*) School facilities as defined under EFCFA.
 (N.J.A.C. 6A:26-1.2 and N.J.A.C. 6A:26A-1.3)

Source: District Records

Sussex County Educational Services Commission

INSURANCE SCHEDULE
 FOR THE FISCAL YEAR ENDED JUNE 30, 2018
 UNAUDITED

	<u>Coverage</u>	<u>Deductible</u>
Commercial Package Policy Building & Contents	\$ 2,782,300	\$ 1,000
New Jersey School Boards Association Insurance Group (NJSBAIG)		
Casualty Coverage General Liability and Auto Liability (NJSBAIG)	16,000,000	
School Board Legal Liability: Coverage A (NJSBAIG)	16,000,000	10,000
School Board Legal Liability: Coverage B (NJSBAIG)	100,000 / 300,000	
Public Official's Bond - Selective Insurance Company		
Treasurer of School Monies	175,000	
School Business Administrator / Commission Secretary	150,000	
Workers' Compensation (NJSBAIG):	As per State Statue	

SINGLE AUDIT SECTION

Ferraioli, Wielkotz, Cerullo & Cuva, P.A.

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K-1
Page 1 of 2

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Honorable President and
Members of the Board of Directors
Sussex County Educational Services Commission
County of Sussex
Sparta, New Jersey

We have audited, in accordance with auditing standards generally accepted in the United States of America; audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey; and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities and each major fund and the aggregate remaining fund information of the Board of Education of the Sussex County Educational Services Commission, in the County of Sussex, New Jersey, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements, and have issued our report thereon dated January 24, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Sussex County Educational Services Commission Board of Education's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Sussex County Educational Services Commission Board of Education's internal control. Accordingly, we do not express an opinion on the effectiveness of the Sussex County Educational Services Commission Board of Education's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Sussex County Educational Services Commission Board of Education's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards or the audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey.

We noted certain matters that were required to be reported to the Board of Education of the Sussex County Educational Services Commission in the separate Auditors' Management Report on Administrative Findings - Financial, Compliance and Performance dated January 24, 2019.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Thomas M. Ferry
Licensed Public School Accountant
No. 20CS00209100

Ferraioli, Wielkottz, Cerullo & Cuva, P.A.
FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A.
Certified Public Accountants

Newton, New Jersey

January 24, 2019

Sussex County Educational Services Commission
 Schedule of Expenditures of Federal Awards
 for the Fiscal Year Ending June 30, 2018

Federal Grantor/Pass- Through Grantor/ Program Title	Federal CFDA Number	Grant or State Project Number	Program or Award Amount	Grant Period From / To	Balance at June 30, 2017 (Accounts Receivable	Deferred Revenue	Cash Received	Budgetary Expenditures	Adjustments	Balance at June 30, 2017 (Accounts Receivable	MEMO Cumulative Total Expenditure
U.S. Department of Education											
Passed - through State Department											
of Education:											
Special Revenue Fund:											
Rural Education Achievement Program	84.358A	S358A156039	20,000.00	7/1/16 - 9/30/17	(10,264.00)	2,625.00	10,264.00	(17,348.00)	(2,625.00)	(6,721.28)	17,375.00
Rural Education Achievement Program	84.358A	S358A156040	17,348.00	7/1/17 - 9/30/18	(10,264.00)	2,625.00	10,626.72	(17,348.00)	(2,625.00)	(6,721.28)	17,348.00
Total Special Revenue Fund							20,890.72	(17,348.00)			34,723.00
Total Federal Financial Awards					(10,264.00)	2,625.00	20,890.72	(17,348.00)	(2,625.00)	(6,721.28)	34,723.00

Note: This schedule was not subject to an audit in accordance with the Federal OMB's Uniform Guidance.

Sussex County Educational Services Commission
 Schedule of Expenditures of State Financial Assistance
 for the Fiscal Year Ending June 30, 2016

State Grantor/Program Title	Grant or State Project Number	Program or Award Amount	Grant Period From / To	Balance June 30, 2017		Cash Received	Budgetary Expenditures	Balance June 30, 2018		MEMO
				Deferred Revenue (Accts Receivable)	Deferred Revenue (Accts Receivable)					
State Department of Education:										
General Fund:										
Reimbursed T.P.A.F. - Social Security	495-034-5095-002	95,655.50	7/1/16 - 6/30/17	(4,623.18)	4,623.18	-	-	-	95,655.50	*
Reimbursed T.P.A.F. - Social Security	495-034-5095-002	102,739.35	7/1/17 - 6/30/18	-	97,957.04	(102,739.35)	(4,782.31)	-	102,739.35	*
On-Behalf TPAF Post Retirement Medical	495-034-5094-001	123,130.00	7/1/17 - 6/30/18	-	123,130.00	(123,130.00)	-	-	123,130.00	*
On-Behalf TPAF Pension	495-034-5094-002	186,123.00	7/1/17 - 6/30/18	-	186,123.00	(186,123.00)	-	-	186,123.00	*
On-Behalf TPAF NCGI Pension	495-034-5094-004	4,517.00	7/1/17 - 6/30/18	-	4,517.00	(4,517.00)	-	-	4,517.00	*
On-Behalf TPAF Long Term Disability	495-034-5094-004	846.00	7/1/17 - 6/30/18	-	846.00	(846.00)	-	-	846.00	*
Total General Fund				(4,623.18)	417,196.22	(417,355.35)	(4,782.31)	(4,782.31)	513,010.85	*
Total State Financial Assistance				(4,623.18)	417,196.22	(417,355.35)	(4,782.31)	(4,782.31)	513,010.85	*
Less: On-Behalf TPAF Pension & Annuity Aid				-	314,616.00	(314,616.00)	-	-	314,616.00	*
Total For State Financial Assistance Determination				(4,623.18)	102,580.22	(102,739.35)	(4,782.31)	(4,782.31)	198,394.85	*

NOTE 1. GENERAL

The accompanying Schedules of Expenditures of Federal Awards and State Financial Assistance include the activity of all Federal and State Award programs of the Sussex County Educational Services Commission. The Commission is defined in Note 1 to the Commission's financial statements. All Federal and State Awards received directly from federal and state agencies, as well as Federal Awards and State Awards passed through other government agencies is included on the Schedule of Expenditures of Federal Awards and State Financial Assistance.

NOTE 2. BASIS OF ACCOUNTING

The accompanying Schedules of Expenditures of Awards and Financial Assistance are presented on the budgetary basis of accounting with the exception of programs recorded in the food service fund, which are presented using the accrual basis of accounting. This basis of accounting is described in Notes 1 to the Commission's basic financial statements. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and N.J. OMB Circular 15-08, therefore, some amounts presented in this schedule may differ from amounts presented in or used in the preparation of the basic financial statements.

NOTE 3. RELATIONSHIP TO BASIC FINANCIAL STATEMENTS

The basic financial statements present the general fund and special revenue fund on a GAAP basis. Budgetary comparison statements or schedules (RSI) are presented for the general fund and special revenue fund to demonstrate finance-related legal compliance in which certain revenue is permitted by law or grant agreement to be recognized in the audit year, whereas for GAAP reporting, revenue is not recognized until the subsequent year or when expenditures have been made.

The general fund is presented in the accompanying schedules on the modified accrual basis with the exception of the revenue recognition of the last state aid payment in the current budget year, which is mandated pursuant to N.J.S.A.18A:22-44.2. For GAAP purposes, those payments are not recognized until the subsequent budget year due to the state deferral and recording of the last state aid payments in the subsequent year. The special revenue fund is presented in the accompanying schedules on the grant accounting budgetary basis which recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. The special revenue fund also recognizes the last state aid payment in the current budget year, consistent with N.J.S.A.18A:22-44.2.

The net adjustment to reconcile from the budgetary basis to the GAAP basis is \$-0- for the general fund and \$-0- for the special revenue fund. See the Notes to Required Supplementary Information for a reconciliation of the budgetary basis to the modified accrual basis of accounting for the general and special revenue funds.

NOTE 3. RELATIONSHIP TO BASIC FINANCIAL STATEMENTS (continued)

Additionally, as discussed further in Note 8, the State of New Jersey makes contributions on-behalf of the Commission for TPAF post-retirement medical and pension contributions. The total amount of these contributions during 2018 fiscal year was \$314,616.00.

Awards and financial assistance revenues are reported in the Commission’s financial statements on a GAAP basis as follows:

	<u>Federal</u>	<u>State</u>	<u>Total</u>
General Fund	\$ -	\$417,355.35	\$417,355.35
Special Revenue Fund	<u>17,348.00</u>	<u>-</u>	<u>17,348.00</u>
	<u>\$17,348.00</u>	<u>\$417,355.35</u>	<u>\$434,703.35</u>

NOTE 4. RELATIONSHIP TO FEDERAL AND STATE FINANCIAL REPORTS

Amounts reported in the accompanying schedules agree with the amounts reported in the related federal awards and state financial reports.

NOTE 5. OTHER

The amount reported as TPAF Social Security Contributions represents the amount reimbursed by the state for the employer's share of social security contributions for TPAF members for the year ended June 30, 2018.

The State of New Jersey also makes TPAF post-retirement medical and pension contribution expenditures on-behalf of the Commission. These expenditures are not subject to New Jersey OMB Circular 15-08 because the contributions are made by the State directly and do not have any compliance related requirements, and therefore, have not been included on the Schedule of State Financial Assistance, as directed by the funding agency.

SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

Section I - Summary of Auditor's Results

Financial Statements

Type of auditor's report issued: _____ unmodified _____

Internal control over financial reporting:

- 1) Material weakness(es) identified? _____ yes X no
- 2) Significant deficiencies identified? _____ yes X none reported

Noncompliance material to basic financial statements noted? _____ yes X no

Federal Awards

NOT APPLICABLE

State Awards

NOT APPLICABLE

**SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
SCHEDULE OF FINANCIAL, FEDERAL AND STATE FINDINGS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

Section II - Schedule of Financial Statement Findings

NONE

Section III - Federal Awards and State Financial Assistance Findings and Questioned Costs

NONE

**SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

Status of Prior Year Findings

N/A