

Auditor's Management Report

for the

*Borough of South Plainfield
School District*

in the

*County of Middlesex
New Jersey*

for the

*Fiscal Year Ended
June 30, 2018*

**AUDITOR’S MANAGEMENT REPORT ON ADMINISTRATIVE
FINDINGS – FINANCIAL AND COMPLIANCE**

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CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITOR'S REPORT

Honorable President and Members
of the Board of Trustees
South Plainfield Board of Education
South Plainfield, New Jersey 07506

We have audited, in accordance with U.S. generally accepted auditing standards and Government Auditing Standards issued by the Comptroller General of the United States, the basic financial statements of the Borough of South Plainfield School District in the County of Middlesex for the year ended June 30, 2018, and have issued our report dated February 5, 2019.

As part of our audit, we performed procedures required by the New Jersey Department of Education, and the findings and results are disclosed on the following pages, as listed in the accompanying table of contents.

This report is intended solely for the information of the Borough of South Plainfield School District, County of Middlesex, New Jersey, the New Jersey Department of Education and federal and state audit awarding agencies and is not intended to be and should not be used by anyone other than these specified parties.


CERTIFIED PUBLIC ACCOUNTANTS


PUBLIC SCHOOL ACCOUNTANT NO. 948

February 5, 2019

Independent Auditor’s Management Report of Administrative Findings – Financial Compliance

Scope of Audit

The audit covered the financial transactions of the Board Secretary/School Business Administrator and the activities of the Borough of South Plainfield - Board of Education, the records of the various funds under the auspices of the Board of Education.

Administrative Practices and Procedures

Insurance

Fire insurance coverage was carried in the amounts as detailed on the Insurance Schedule (Exhibit J-20) contained in the District’s Comprehensive Annual Financial Report (CAFR).

Official Bonds (N.J.S.A. 18A:17-26, 17-32)

<u>Name</u>	<u>Position</u>	<u>Amount of Bonds</u>
Nilkanth Patel	Interim Business Administrator/Board Secretary	\$50,000.00
Glenn Cullen	Treasurer of School Monies	\$350,000.00

There is a Public Employees’ Blanket Position Bond with New Jersey Schools Insurance Group (NJSIG) covering all other employees with multiple coverage of \$500,000.

Financial Planning, Accounting and Reporting

Examination of Claims

Our audit of claims paid during the period under review did not indicate any discrepancies with respect to signatures, certification or supporting documentation.

Payroll Accounts

The net salaries of all employees of the Board were deposited in the Net Payroll Account. Employees’ payroll deductions and employer’s share of fringe benefits were deposited in the Payroll Agency Account.

All payrolls tested were approved by the Superintendent and were certified by the President of the Board, the Board Secretary/Business Administrator and the Chief School Administrator.

Salary withholdings were promptly remitted to the proper agencies including health benefits premium amounts withheld due to the general fund.

Payrolls were delivered to the treasurer of school monies with a warrant made to his order for the full amount of each payroll.

**Independent Auditor's Management Report of Administrative
Findings – Financial Compliance**

Financial Planning, Accounting and Reporting (Continued)

Position Control Roster

The Position Control Roster was reviewed and compared to payroll records, employee benefit records and charges made to the general ledger to ensure proper and consistent financial reporting and that employee benefits are only offered to current employees.

Reserve for Encumbrances and Accounts Payable

A review of outstanding issued purchase orders was made as of June 30, for goods not yet received or services not yet rendered and it was determined that no blanket purchase orders were included in the balance of the reserve for encumbrances. Also, unpaid purchase orders included in the balance of accounts payable were reviewed for propriety and to determine that goods were received and services were rendered, as of June 30.

Classification of Expenditures

The coding of expenditures was tested for proper classification in accordance with N.J.A.C. 6A:23A-16.2(f) as part of our test of transactions of randomly selected expenditure items. We also reviewed the coding of all expenditures included in our compliance and single audit testing procedures. In addition to randomly selecting a test sample, our sample selection specifically targeted administrative coding classifications to determine overall reliability and compliance with N.J.A.C. 6A:23A-8.3.

Board Secretary's Records

The records maintained by the Board Secretary were in agreement with the records maintained by the Treasurer.

2018-01 Finding: We noted that the full tax levy was not received by June 30, 2018. No recommendation is necessary as the remaining balance has been collected as of the date of this report.

Treasurer's Records

The records maintained by the Treasurer were in satisfactory condition and were in agreement with the records maintained by the Board Secretary/Business Administrator.

**Independent Auditor's Management Report of Administrative
Findings – Financial Compliance**

Elementary and Secondary Education Act (E.S.E.A.) as Amended by the Every Student Succeeds Act (ESSA)

The E.S.E.A. financial exhibits are contained within the Special Revenue Section of the CAFR. This section of the CAFR documents the financial position pertaining to the projects under Title I, Title II Title III and Title IV of the Elementary and Secondary Education Act as amended and reauthorized.

Other Special Federal and/or State Projects

The District's Special Projects were approved as listed on Exhibits K-3 and K-4 located in the CAFR.

Our audit of the federal and state funds on a test basis indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

The financial exhibits are contained within the Special Revenue Section of the CAFR. This section of the CAFR documents the financial position pertaining to the aforementioned special projects.

T.P.A.F. Reimbursement

Our audit procedures included a test of the semi-monthly reimbursement filed with the Department of Education for district employees who are members of the Teachers Pension and Annuity Fund.

The amount of the expenditure charged to the current year's Final Report(s) for all federal awards for the school district to reimburse the State for the TPAF/FICA payments made by the State on-behalf of the school district for those employees whose salaries are identified as being paid from federal funds was made prior to the end of the 90 day grant liquidation period required by the Office of Grants Management. The expenditure was reviewed subsequent to the reimbursement.

School Purchasing Programs

Contracts and Agreements Requiring Advertisement for Bids

N.J.S.A. 18A:18A-3 states "a. When the cost or price of any contract awarded by the purchasing agent in the aggregate, does not exceed in a contract year the total sum of \$29,000.00, the contract may be awarded by a purchasing agent when so authorized by resolution of the board of education without public advertising for bids and bidding therefor, except that the board of education may adopt a resolution to set a lower threshold for the receipt of public bids or the solicitation of competitive quotations. If the purchasing agent is qualified pursuant to subsection b. (pending before the Legislature as section 15 of this bill) of section 9 of P.L. 1971 c. 198 (C.40A:11-9) the board of education may establish that the bid threshold may be up to \$40,000.00. Such authorization may be granted for each contract for by a general delegation of the power to negotiate and award such contracts pursuant to this section.

**Independent Auditor's Management Report of Administrative
Findings – Financial Compliance**

School Purchasing Programs (Continued)

Contracts and Agreements Requiring Advertisement for Bids (Continued)

b. Commencing in the fifth year after the year in which P.L. 1999 c. 440 takes effect, and every five years thereafter, the Governor, in consultation with the Department of Treasury, shall adjust the threshold amount and the higher threshold amount which the board of education is permitted to establish as set forth in subsection a. of this section or the threshold amount resulting from any adjustment under this subsection, in direct proportion to the rise or fall of the index rate as that term is defined in N.J.S.A. 18A:18A-2 and shall round the adjustment to the nearest \$1,000.00. The Governor shall notify all local school districts of the adjustment no later than June 1 of every fifth year. The adjustment shall become effective on July 1 of every year in which it is made. Any contract made pursuant to this section may be awarded for a period of 24 consecutive months, except that contracts for professional services pursuant to paragraph (1) of subsection a. of N.J.S.A. 18A:18A-5 may be awarded for a period not exceeding 12 consecutive months."

N.J.S.A. 18A:18A-4 states, "Every contract for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the board of education to the lowest responsible bidder after public advertising for bids and bidding therefor, except as is provided otherwise in this chapter or specifically by any other law.

The Board of Education may, by resolution, approve by the majority of the board of education and subject to subsections b. and c. of this section, disqualify a bidder who would otherwise be determined to be the lowest responsible bidder, if the board of education finds that it has had negative prior experience with the bidder."

Effective July 1, 2017, the bid threshold in accordance with N.J.S.A. 18A:18A-3(a) and (c) is \$29,000.00. In accordance with N.J.S.A. 40A:11-9 (b) the bid threshold for all purchases made by the District's qualified purchasing agent is \$40,000.00. The law regulating bidding for public school student transportation contracts under N.J.S.A. 18:39-3 is currently \$19,000.00.

The Board of Education has the responsibility of determining whether the expenditures in any category will exceed the statutory thresholds within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the solicitor's opinion should be sought before a commitment is made.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed.

The results of our examination indicated that no individual payments, contracts or agreements were made "for the performance of any work or the furnishing or hiring of any materials or supplies," in excess of the statutory thresholds where there had been no advertising for bids in accordance with the provisions of N.J.S.A. 18A:18A-4.

Resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 18A:18A-5.

**Independent Auditor's Management Report of Administrative
Findings – Financial Compliance**

School Purchasing Programs (Continued)

Contracts and Agreements Requiring Advertisement for Bids (Continued)

The system of records did not provide for an accumulation of purchases for which the School Board used contracts entered into by the State Department of Purchase and Property pursuant to Ch. 114, P.L. 1977, therefore, the extent of such purchases could not reasonably be ascertained. Our examination did reveal however, that the district made purchases through the use of state contracts.

2018-01 Finding: We noted State Contract vendors paid in excess of the bid threshold that were not awarded through resolution of the governing body as required by N.J.A.C. 5:34-7.29.

2018-01 Recommendation: That all contracts awarded under a State Cooperative Purchasing Program that are in excess of the bid threshold be awarded by resolution of the governing body.

School Food Service

The financial transactions and statistical records of the School Food Services were reviewed. The financial accounts, meal count records and eligibility applications were reviewed on a test-check basis.

Cash receipts and bank records were reviewed for timely deposit.

The District utilizes a food service management company and is depositing and expending program monies in accordance with N.J.S.A. 18A:17-34, and 19-1 through 19-4.1. Provisions of the FSMC contract/addendum were reviewed and audited. The FSMC contract includes an operating results provision which guarantees that the food service program will break even. The operating results provision has been met. All vendor discounts, rebates and credits from vendors and/or FSMC were tracked and credited to the Food Service Account and reconciled to supporting documentation at least annually.

Expenditures were separately recorded as food, labor and other costs. Vendor invoices were reviewed and costs verified. Inventory records on food and supply items were currently maintained and properly applied in determining the cost of food and supplies used. No exceptions were noted.

The cash disbursements records reflected expenditures for program related goods and services. The Board is depositing and expending program monies in accordance with N.J.S.A. 18A:17-34 and 19-1 through 19-4.1. The appropriate revenue and expenditure records were maintained in order to substantiate the non-profit status of the school food service. Net cash resources did not exceed three months average expenditures.

Time sheets were reviewed and labor costs verified. Payroll records were maintained on all School Food Service employees authorized by the Board of Education. No exceptions were noted.

The number of meals claimed for reimbursement was verified against sales and meal count records. As part of the claims review process the edit check worksheet was completed. Reimbursement vouchers were properly computed and timely filed.

**Independent Auditor's Management Report of Administrative
Findings – Financial Compliance**

School Food Service (Continued)

Applications for free and reduced price meals were reviewed for completeness and accuracy. The number of free and reduced price meals claimed as served did not exceed the number of valid applications on file, times the number of operating days, on a school by school basis. The free and reduced priced meal policy is uniformly administered throughout the School system. The required verification procedures for free and reduced price applications were completed and available for review.

USDA Food Distribution Program Commodities were received and an inventory was maintained on a first-in, first-out basis. No exceptions were noted

The Statement of Revenues, Expenses, and Changes in Fund Net Assets (CAFR Schedule B-5) does separate program and non-program revenue AND program and non-program cost of goods sold.

Exhibits reflecting Child Nutrition Program operations are included in Section G of the CAFR.

Student Body Activities

The records for the Student Body Activities were maintained in satisfactory condition.

Other Enterprise Funds

A formal cash receipts and cash disbursements journal was maintained for the Preschool, Latchkey and Adult School Program's transactions.

Application for State School Aid

Our audit procedures included a test of information reported in the October 13, 2017 Application for State School Aid (A.S.S.A.) for on-roll, private schools for the handicapped, low-income and bilingual. We also performed a review of the district procedures related to its completion. The information on the A.S.S.A. was compared to the district workpapers without exception. The information that was included on the workpapers was verified without exception. The results of our procedures are presented in the Schedule of Audited Enrollments.

The district maintained workpapers on the prescribed state forms or their equivalent.

The district had written procedures for the recording of student enrollment.

**Independent Auditor's Management Report of Administrative
Findings – Financial Compliance**

Pupil Transportation

Our audit procedures included a test of on-roll status reported in the 2017-2018 District Report of Transported Resident Students (DRTRS). The information that was included on the DRTRS was verified to the DRTRS Eligibility Summary Report without exception. The results of our procedures are presented in the Schedule of Audited Enrollments.

Our procedures also included a review of transportation related contracts and purchases. Based on our review, the district complied with proper bidding procedures and award of contracts. The bid specifications for the purchase of buses were in compliance with applicable statutes. No exceptions were noted in our review of transportation related purchases of goods and services.

Capital Assets and Facilities

Our procedures included a review of the SDA grant agreements for consistency with recording of SDA revenue, transfer of local funds from the general or capital reserve account, and awarding of contracts for eligible facilities construction.

2018-01 Finding: The capital asset ledger was not accurately maintained. Several adjustments were needed to properly reflect the correct balances

2018-01 Recommendation: That the capital asset ledger be accurately maintained.

Miscellaneous

The school district adhered to the requirements of N.J.A.C. 26-1.2 and 12.4 related to the testing for lead of all drinking water in educational facilities. The District submitted the annual Statement of Assurance to the Department of Education, pursuant to N.J.A.C. 6A:26-12.4(g).

FOLLOW-UP ON PRIOR YEAR'S FINDINGS

In accordance with governmental auditing standards, our procedures included a review of all prior year recommendations. Corrective action has been taken on all of the prior year's findings.

Independent Auditor's Management Report of Administrative Findings – Financial Compliance

Recommendations

Administrative Practices and Procedures

None

Financial Planning, Accounting and Reporting

None

School Purchasing Program

2018-01 Recommendation: That all contracts awarded under a State Cooperative Purchasing Program that are in excess of the bid threshold be awarded by resolution of the governing body.

None

School Food Service

None

Other Enterprise Funds

None

Student Body Activities

None

Application for State School Aid

None

Pupil Transportation

None

Capital Assets and Facilities

2018-02 Recommendation: That the capital asset ledger be accurately maintained.

SOUTH PLAINFIELD SCHOOL DISTRICT
 FOOD SERVICE FUND
 NUMBER OF MEALS SERVED AND (OVER) UNDERCLAIM- FEDERAL
 ENTERPRISE FUND
 FOR THE FISCAL YEAR ENDED JUNE 30, 2018

<u>PROGRAM</u>	<u>MEAL CATEGORY</u>	<u>MEALS CLAIMED</u>	<u>MEALS TESTED</u>	<u>MEALS VERIFIED</u>	<u>DIFFERENCE</u>	<u>RATE</u>	<u>(OVER) UNDER CLAIM</u>
National School Lunch (Regular Rate)	Paid	172,216	172,216	172,216		0.31	
National School Lunch (Regular Rate)	Reduced	27,423	27,423	27,423		2.83	
National School Lunch (Regular Rate)	Free	70,333	97,592	97,592		3.23	
	TOTAL	<u>269,972</u>	<u>297,231</u>	<u>297,231</u>			<u> </u>
National School Lunch	HHFKA	<u>269,972</u>	<u>297,231</u>	<u>297,231</u>		0.06	
School Breakfast (Regular Rate)	Paid	13,334	13,334	13,334		0.30	
	Reduced	2,710	2,710	2,710		1.45	
	Free	9,686	9,686	9,686		1.75	
	TOTAL	<u>25,730</u>	<u>25,730</u>	<u>25,730</u>			<u> </u>
School Breakfast (Severe Rate)	Paid	8,366	8,366	8,366		0.30	
	Reduced	2,663	2,663	2,663		1.79	
	Free	10,659	10,659	10,659		2.09	
	TOTAL	<u>21,688</u>	<u>21,688</u>	<u>21,688</u>			<u> </u>
Total Net Overclaim (Underclaim)							<u> </u>

Auditor Notation:

(a) Reimbursement rates are subject to annual change. Rates indicated in this sample schedule are for illustrative purposes only. Refer to the detailed schedule of reimbursement rates presented on page II-60.15 of this Audit Program. (b) Overclaims or underclaims must be reflected by program on the Schedule of Findings and Questioned Costs (where applicable) and in the AMR.

**SOUTH PLAINFIELD BOARD OF EDUCATION
APPLICATION FOR STATE SCHOOL AID SUMMARY
ENROLLMENT AS OF OCTOBER 13, 2017**

SCHEDULE OF AUDITED ENROLLMENTS

	2018-2019 Application for State School Aid						Sample for Verification				Private Schools for Disabled						
	Reported on A.S.S.A. On Roll		Workpapers		Errors		Sample Selected from Workpapers		Verified per Registers		Errors per Registers		Reported on A.S.S.A. as Private Schools		Sample for Verification		
	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared	
Half Day Preschool 3	9						8		8								
Full Day Preschool 3	5						4		4								
Half Day Preschool 4	18						15		15								
Full Day Preschool 4	7						6		6								
Half Day Kindergarten							0		0								
Full Day Kindergarten	228						130		130								
One	230						131		131								
Two	195						121		121								
Three	197						122		122								
Four	209						119		119								
Five	227						129		129								
Six	207						118		118								
Seven	230						131		131								
Eight	234						133		133								
Nine	227						129		129								
Ten	198						123		123								
Eleven	221						126		126								
Twelve	243						139		139								
Post-Graduate	0																
Adult H.S. (15+CR.)	0																
Adult H.S. (1-14 CR.)	0																
Subtotal	2,885	0	2,885	0	0	0	1,684	0	1,684	0	0	0	0	0	0	0	0
Special Ed - Elementary	190						118		118						3	3	
Special Ed - Middle School	136						92		92						4	4	
Special Ed - High School	141						96		96						16	13	
Subtotal	467	1	467	1	0	0	306	0	306	0	0	0	0	0	23	20	0
Co. Voc. - Regular																	
Co. Voc. Ft. Post Sec.																	
Totals	3,352	1	3,352	1	0	0	1,990	0	1,990	0	0	0	0	0	23	20	0
Percentage Error					0.00%												0.00%

**SOUTH PLAINFIELD BOARD OF EDUCATION
APPLICATION FOR STATE SCHOOL AID SUMMARY
ENROLLMENT AS OF OCTOBER 13, 2017**

SCHEDULE OF AUDITED ENROLLMENTS

	Resident Low Income			Resident LEP Low Income			Sample for Verification			Sample for Verification		
	Reported on A.S.A. as Low Income	Reported on Workpapers as Low Income	Errors	Reported on A.S.A. as Low Income	Reported on Workpapers as LEP low Income	Errors	Sample Selected from Workpapers	Verified to Application and Register	Sample Errors	Sample Selected from Workpapers	Verified to Test Score and Register	Sample Errors
Half Day Preschool												
Full Day Preschool												
Half Day Kindergarten												
Full Day Kindergarten												
One	37	37	-	2	2	-	2	32	-	2	2	-
Two	41	41	-	5	5	-	5	35	-	4	4	-
Three	50	50	-	2	2	-	2	43	-	2	2	-
Four	46	46	-	0	0	-	0	40	-	0	0	-
Five	45	45	-	1	1	-	1	39	-	1	1	-
Six	46	46	-	2	2	-	2	40	-	2	2	-
Seven	53	53	-	0	0	-	0	40	-	0	0	-
Eight	58	58	-	1	1	-	1	44	-	1	1	-
Nine	57	57	-	0	0	-	0	43	-	0	0	-
Ten	76	76	-	3	3	-	3	58	-	3	3	-
Eleven	57	57	-	1	1	-	1	43	-	1	1	-
Twelve	54	54	-	1	1	-	1	41	-	1	1	-
Post-Graduate	69	69	-	4	4	-	4	52	-	3	3	-
Adult H.S. (15+CR.)												
Adult H.S. (1-14 CR.)												
Subtotal	689	689	0	22	22	0	22	550	0	20	20	0
Special Ed - Elementary												
Special Ed - Middle	53	53	-	2	2	-	2	40	-	2	2	-
Special Ed - High	54	54	-	-	-	-	-	41	-	-	-	-
Subtotal	47	47	-	-	-	-	-	40	-	-	-	-
	154	154	0	2	2	0	2	121	0	2	2	0
Co. Voc. - Regular												
Co. Voc. Ft. Post Sec.												
Totals	843	843	0	24	24	0	24	671	0	22	22	0
Percentage Error			0.00%			0.00%			0.00%			0.00%

**SOUTH PLAINFIELD BOARD OF EDUCATION
APPLICATION FOR STATE SCHOOL AID SUMMARY
ENROLLMENT AS OF OCTOBER 13, 2017**

SCHEDULE OF AUDITED ENROLLMENTS

	Resident ELL NOT Low Income			Sample for Verification		
	Reported on A.S.A. as NOT Low Income	Reported on Workpapers as NOT Low Income	Errors	Sample Selected from Workpapers	Verified to Application and Register	Sample Errors
Half Day Preschool			-			-
Full Day Preschool			-			-
Half Day Kindergarten			-			-
Full Day Kindergarten	3	3	-	3	3	-
One	3	3	-	3	3	-
Two	1	1	-	1	1	-
Three	0	0	-	0	0	-
Four	2	2	-	2	2	-
Five	1	1	-	1	1	-
Six	0	0	-	0	0	-
Seven	2	2	-	2	2	-
Eight	1	1	-	1	1	-
Nine	2	2	-	2	2	-
Ten	1	1	-	1	1	-
Eleven	2	2	-	2	2	-
Twelve	2	2	-	2	2	-
Post-Graduate			-			-
Adult H.S. (15+CR.)			-			-
Adult H.S. (1-14 CR.)			-			-
Subtotal	20	20	0	20	20	0
Special Ed - Elementary	0		-			-
Special Ed - Middle	1	1	-			-
Special Ed - High	1	1	-			-
Subtotal	2	2	0	0	0	0
Co. Voc. - Regular			-			-
Co. Voc. Ft. Post Sec.			-			-
Totals	22	22	0	20	20	0
Percentage Error			0.00%			0.00%

**BOROUGH OF SOUTH PLAINFIELD SCHOOL DISTRICT
NET CASH RESOURCE SCHEDULE - FOOD SERVICE
FY 2018**

<u>Net Cash Resources:</u>		Food Service B - 4/5
CAFR	Current Assets	
B-4	Cash & Cash Equiv.	8,445.10
B-4	Due from Other Gov'ts	36,035.04
B-4	Accounts Receivable	79,705.05
B-4	Investments	
CAFR	Current Liabilities	
B-4	Less Accounts Payable	(130,157.46)
B-4	Less Accruals	
B-4	Less Due to Other Funds	
B-4	Less Unearned Revenue	<u>23,866.00</u>
	Net Cash Resources	<u><u>17,893.73</u></u> (A)

Net Adj. Total Operating Expense:

B-5	Total Operating Exp.	1,646,406.67
B-5	Less Depreciation	<u>18,109.00</u>
	Adj. Total Operating Exp.	<u><u>1,664,515.67</u></u> (B)

Average Monthly Operating Expense:

B / 10 **166,451.57 (C)**

Three times monthly Average:

3 X C **499,354.70 (D)**

TOTAL IN BOX A	<u>17,893.73</u>
LESS TOTAL IN BOX D	<u>(499,354.70)</u>
NET	<u><u>(481,460.97)</u></u>

**A is greater than D, cash exceeds 3 X average monthly operating expenses.
D is greater than A, cash does not exceed 3 X average monthly operating expenses.**

SOUTH PLAINFIELD SCHOOL DISTRICT
SCHEDULE OF CALCULATION OF EXCESS SURPLUS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

REGULAR DISTRICT

SECTION 1

2% Calculation of Excess Surplus

2017 - 2018 Total General Fund Expenditures per the CAFR, Ex. C-1	\$ 65,179,862.20	
Decreased by:		
On-Behalf TPAF Pension & Social Security	\$ 8,300,267.21	
Adjusted 2017 - 2018 General Fund Expenditures		\$ 56,879,594.99
2% of Adjusted 2017 - 2018 General Fund Expenditures		\$ 1,137,591.90
Greater of Line Above or \$250,000.00		\$ 1,137,591.90
Increased by: Allowable Adjustment		\$ 101,408.00
Maximum Unreserved/Undesignated Fund Balance		\$ 1,238,999.90

SECTION 2

Total General Fund - Fund Balances @ 6-30-2018	\$ 9,858,775.20	
Decreased by:		
Year-End Encumbrances	\$ 550,915.60	
Legally Restricted-Excess Surplus-Designated for Subsequent Year's Expenditures	\$ 1,049,131.52	
Other Restricted Fund Balances	\$ 7,019,727.70	
Assigned Fund Balance - Unreserved-Designated for Subsequent Year's Expenditures	\$ 0.48	
Total Unassigned Fund Balance		\$ 1,238,999.90

SECTION 3

Restricted Fund Balance-Excess Surplus	\$ 0.00
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Recapitulation of Excess Surplus as of June 30, 2018

Reserved Excess Surplus - Designated for Subsequent Year's Expenditures	\$ 1,049,131.52
Reserved Excess Surplus	\$ 0.00
Total Excess Surplus	\$ 1,049,131.52

Detail of Allowable Adjustments

Extraordinary Aid	\$ 62,548.00
Additional Non-Public School Transportation Aid	38,860.00
	\$ 101,408.00

Detail of Other Restricted Fund Balance:

Capital Reserve	\$ 4,504,183.71
Emergency Reserve	99,962.57
Maintenance Reserve	2,415,581.42
	\$ 7,019,727.70



