



***SCHOOL DISTRICT  
OF  
BETHLEHEM TOWNSHIP***

***BOARD OF EDUCATION***

***COUNTY OF HUNTERDON  
ASBURY, NEW JERSEY***

***COMPREHENSIVE ANNUAL FINANCIAL REPORT  
FOR THE FISCAL YEAR  
ENDED JUNE 30, 2019***

**HODULIK & MORRISON, P.A.**

A division of



**BETHLEHEM TOWNSHIP BOARD OF EDUCATION  
COUNTY OF HUNTERDON, NEW JERSEY**

**COMPREHENSIVE ANNUAL FINANCIAL REPORT  
JUNE 30, 2019**

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## **INTRODUCTORY SECTION**

# Bethlehem Township School District

Thomas B. Conley School  
940 Iron Bridge Road  
Asbury, New Jersey 08802  
Phone: (908) 537-4044  
Fax: (908) 537-4309

Ethel Hoppock Middle School  
280 Asbury/West Portal Road  
Asbury, New Jersey 08802  
Phone: (908) 479-6336  
Fax: (908) 479-1021

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Gregory C. Farley, Ed.D.  
Chief School Administrator/Principal

Jane Smith, Principal  
Thomas B. Conley School

Beverly Vlietstra  
Interim Business Administrator/Board Secretary

Sally Klemm  
Director of Special Services

December 20, 2019

Honorable President and  
Members of the Board of Education  
Bethlehem Township School District  
280 Asbury-West Portal Road  
Asbury, NJ 08802

Dear Members of the Board of Education:

The Comprehensive Annual Financial Report (CAFR) of the Township of Bethlehem Public School District for the fiscal year ended June 30, 2019, is hereby submitted. Responsibility for both the accuracy of the data and the completeness and fairness of the presentation, including all disclosures, rests with the management of the Board of Education. To the best of our knowledge and belief, the data presented in the auditor's report are accurate in all material respects and are reported in a manner designed to fairly present the financial position and results of operations of the various funds and account groups of the District. All disclosures necessary to enable the reader to gain an understanding of the District's financial activities have been included.

The CAFR is presented in four sections: introductory, financial, statistical, and single audit. The introductory section includes this transmittal letter, the District's organizational chart, and a list of principal officials. The financial section includes the general-purpose financial statements, management's discussion and analysis, and schedules, as well as the auditor's report thereon. The statistical section includes selected financial and demographic information, generally presented on a multiyear basis. The District is required to undergo an annual single audit in conformity with the provisions of the 1996 Single Audit Act and New Jersey OMB Circular 15-08, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid.* Information related to this single audit, including the auditor's report on the internal control structure and compliance with applicable laws and regulations, and findings and recommendations, is included in the single audit section of this report.

## 1. REPORTING ENTITY AND ITS SERVICES:

The Township of Bethlehem Public School District is an independent reporting entity within the criteria adopted by GASB (Governmental Accounting Standards Board) established by Statement No. 14. All funds and account groups of the District are included in this report. The Township of Bethlehem Board of Education and all its schools constitute the District's reporting entity.

The District provides a full range of educational services appropriate to grade levels K through 8.



These services include general as well as special education (grades K through 8) programs. The District completed the 2018-2019 fiscal year with an in-district enrollment of 351 students, which is 19 (5.13%) students less than the previous year's enrollment. The following details the changes in the student enrollment of the District over a ten-year period. These figures do not include those students sent out of district for special education placements.

Average Daily Enrollment Fiscal Year	Student Enrollment	Percent Change
2018-2019	351	-5.1
2017-2018	370	2.2
2016-2017	362	-6.7
2015-2016	388	-10.8
2014-2015	402	-10.8
2013-2014	454	-2.0
2012-2013	460	-10.1
2011-2012	512	- 5.2
2010-2011	540	- 2.7
2009-2010	555	- 5.3

## 2. ECONOMIC CONDITION AND OUTLOOK:

As noted above, the District has had a declining enrollment. The enrollment decline in our district is consistent with the overall decline in Hunterdon County. As a result, we have tried to attract more students through School Choice as well as implementation of a full day kindergarten program. This year, we enrolled six (6) School Choice students and, unfortunately, the NJDOE has capped our Choice enrollment at five students for the 2018-19 school year, however, a sibling of a School Choice student was allowed to attend school in our district.. We have had to place at least three (3) students on our waiting list.

## 3. MAJOR INITIATIVES:

Some initiatives this year align with our district goals including Safety and Security as we continue to update our buildings physically and implement procedures for visitors and student drills. We also are continuing with our Social and Emotional Learning initiative with Conscious Discipline which features training for teachers and administration.

## 4. INTERNAL ACCOUNTING CONTROLS:

Management of the District is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the District are protected from loss, theft, or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with Generally Accepted Accounting Principles (G.A.A.P.). An internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

As a recipient of federal and state financial assistance, the District also is responsible for ensuring that an adequate internal control structure is in place to ensure compliance with applicable laws and regulations related to those programs. This internal control structure is also subject to periodic evaluation by the District management.

As part of the District single audit described earlier, tests are made to determine the adequacy of the internal control structure, including that portion related to federal and state financial assistance programs, as well as to determine that the District has complied with applicable laws and regulations.

## 5. BUDGETARY CONTROLS:

In addition to internal accounting controls, the District maintains budgetary controls. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the voters of the municipality. Annual appropriated budgets are adopted for the general fund, the special revenue fund, and the debt service fund. Project length budgets are approved for the capital improvements accounted for in the capital projects fund. The final budget amount as amended for the fiscal year is reflected in the financial section.

An encumbrance accounting system is used to record outstanding purchase commitments on a line item basis. Open encumbrances at year-end are either cancelled or are included as a re-appropriation of fund balances in the subsequent year. Those amounts to be re-appropriated are reported as reservations of fund balance at June 30, 2019.

## 6. ACCOUNTING SYSTEM AND REPORTS:

A District's accounting records must reflect generally accepted principles, as promulgated by the Governmental Accounting Standards Board (G.A.S.B.). The accounting system of the District is organized on the basis of funds and account groups. These funds and account groups are explained in "Notes to the Financial Statements," Note 1.

An effective and efficient system of internal controls is essential to accurate, timely reporting of all relevant transactions on an accounting system and the resultant administrative and external reports generated from that system.

## 7. FINANCIAL INFORMATION AT FISCAL YEAR-END:

As demonstrated by the various statements and schedules included in the financial section of this report, the District continues to meet its responsibilities for sound financial management. The following schedule presents a summary of the general fund, special revenue fund, and debt service fund revenues for the fiscal year ended June 30, 2019, and the amount and percentage of increase/(decrease) in relation to the prior year.

Revenue	2018-2019 Amount	Percent of Total	Increase (Decrease) From 2017-18	Percent of Increase (Decrease)
Local Sources	7,568,667	71.33%	149,573	1.99%
State Sources	2,911,971	27.12%	97,243	3.45%
Federal Sources	165,979	1.55%	3,091	1.89%
Totals	<u>\$ 10,736,618</u>	<u>100.00%</u>	<u>\$249,907</u>	<u>2.38%</u>

The following schedule presents a summary of the general fund, special revenue fund, and debt service fund expenditures for the fiscal year ended June 30, 2019, and the amount and percentage of increase/ (decrease) in relation to the prior year.

Expenditures	2018-2019 Amount	Percent of Total	Increase (Decrease) From 2017-18	Percent of Increase (Decrease)
Current Expense	10,011,859	89.82%	354,749	3.67%
Capital Outlays	603,757	5.42%	507,457	526.95%
Special Revenues	166,651	1.50%	(1,392)	(0.83)%
Debt Service	<u>364,825</u>	<u>3.27%</u>	<u>450</u>	<u>0.12%</u>
Totals	<u>\$ 11,147,093</u>	<u>100.00%</u>	<u>\$861,264</u>	<u>8.37%</u>

#### 8. DEBT ADMINISTRATION:

During the 2018-2019 school year, the District retired \$230,000.00 of the principal balance on its 2015 Refunding Bonds. These bonds were issued in response to favorable market conditions, and management initiated an effort to refund these bonds, culminating in a successful refunding which closed on September 23, 2015. This refunding will provide over \$525,000.00 of debt service savings over the life of the bonds, which equals 9.8% of the net present value (NPV) of the refunded debt service requirement. The State of New Jersey requires a minimum of 3% NPV savings, so our transaction produced more than three times the minimum savings benchmark established by the state. Savings will be realized in every school year through 2030.

#### 9. CASH MANAGEMENT:

The investment policy of the District is guided in large part by state statute as detailed in "Notes to the Financial Statements," Note 1. The District has adopted a cash management plan, which requires it to deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act ("GUDPA"). GUDPA was initially enacted in 1970 to protect Governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. The law requires governmental units to deposit public funds only in public depositories located in New Jersey where the funds are secured in accordance with the Act. 2009 amendments to the Act established a sliding collateralization scale for public depositories accepting governmental deposits that is based upon the capitalization level of the depository.

#### 10. RISK MANAGEMENT:

The Board carries various forms of insurance, including but not limited to, general liability and comprehensive collision, hazard and theft insurance on property and contents, and fidelity bonds. Exhibit J-20 provides a summary of the coverage amounts and deductibles.

#### 11. OTHER INFORMATION:

State statutes require an annual audit by independent certified public accountants or registered municipal accountants. The accounting firm of Hodulik & Morrison, P.A. was selected by the Board of Education. In addition to meeting the requirements set forth in state statutes, the audit also was designed to meet the requirements of the Single Audit Act and the related New Jersey OMB Circular 15-08, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid.* The auditor's report on the general-purpose financial statements and combining and individual fund statements and schedules is included in the financial section of the report. The auditor's reports related specifically to the single audit are included in the single audit section of this report.

#### 12. ACKNOWLEDGEMENTS:

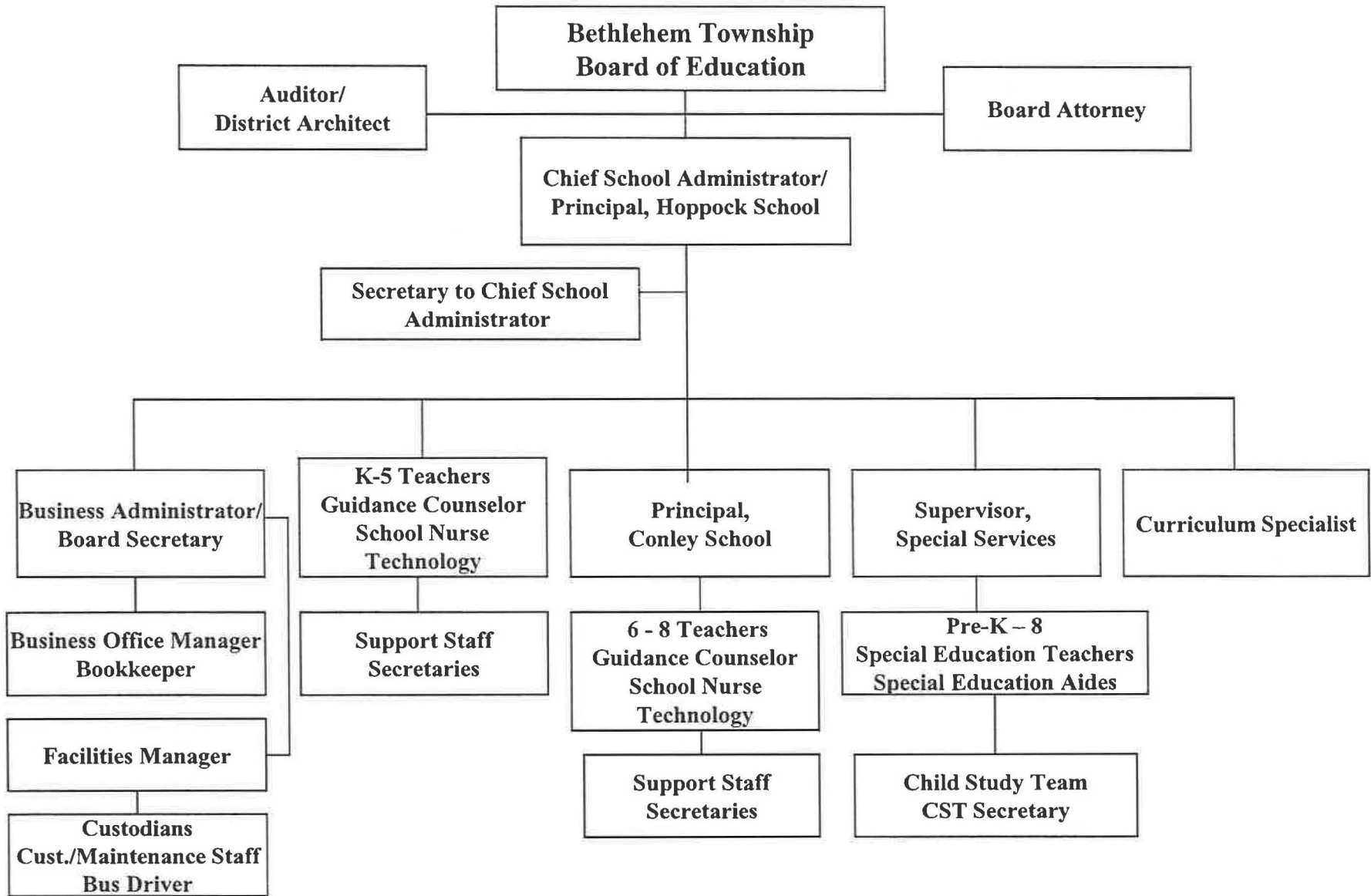
I would like to express our appreciation to the members of the Township of Bethlehem Board of Education for taking initiative to provide fiscal accountability to the taxpayers of the District and thereby contributing their full support to the development and maintenance of our financial operation. Further, the preparation of this report could not have been accomplished without the efficient and dedicated services of our business office staff members.

Respectfully Submitted,

**Gregory C. Farley**

Gregory C. Farley Ed.D.  
Chief School Administrator

# Bethlehem Township School District



TOWNSHIP OF BETHLEHEM BOARD OF EDUCATION  
HUNTERDON COUNTY, NEW JERSEY

ROSTER OF OFFICIALS  
JUNE 30, 2019

<u>Members of the Board of Education</u>	<u>Term Expires</u>
Kimberly Solino, President	2020
Judith Stoll, Vice President	2019
Jose Pinto	2019
Jessica Gleason	2020
Kimberly Goodwin	2019
Debra Roosen	2021
Chrysa Staiarno	2021

Other Officials

Dr. Gregory C. Farley, Chief School Administrator  
Lori A. Tirone, Board Secretary/School Business Administrator  
Brenda Liss, Esq., Board Attorney

**TOWNSHIP OF BETHLEHEM SCHOOL DISTRICT  
Consultants and Advisors**

**Attorney**

Brenda C. Liss, Esq.  
Riker Danzig Scherer Highland Perretti, LLC  
One Speedwell Avenue  
Headquarters Plaza  
Morristown, NJ 07962

**Audit Firm**

Hodulik & Morrison. P.A.  
A Division of PKF O'Connor Davies LLP  
20 Commerce Drive, Suite 301  
Cranford, NJ 07016

**Bond Counsel**

Wilentz, Goldman & Spitzer  
90 Woodbridge Center Drive  
Woodbridge, NJ 07095

**Official Depository**

Investors Bank  
101 JFK Parkway  
Short Hills, NJ 07078

**Architect/Engineer of Record**

Fraytak Veisz Hopkins Duthie, P.C. Architects Planners  
1515 Lower Ferry Road  
P.O. Box 7371  
Trenton, NJ 08628

## **FINANCIAL SECTION**

# HODULIK & MORRISON, P.A.

A division of



## **INDEPENDENT AUDITORS' REPORT**

Honorable President and Members  
of the Board of Education  
Township of Bethlehem School District  
County of Hunterdon, New Jersey

### **Report on Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Board of Education of the Township of Bethlehem School District, in the County of Hunterdon, State of New Jersey, as of and for the fiscal year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the district's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the accounting principles generally accepted in the United States of America; this includes the design implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and the audit requirements prescribed by the Office of School Finance, Department of Education, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

1102 Raritan Avenue, Highland Park, NJ 08904  
Tel: 732.393.1000 | Fax: 732.393.1196

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We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Township of Bethlehem School District, in the County of Hunterdon, State of New Jersey, as of June 30, 2019 and the respective changes in financial position and, where applicable, its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Other Matters**

#### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that management's discussion and analysis, schedule of the District's proportionate share of the net pension liability-PERS, schedule of District contributions-PERS, schedule of the State's proportionate share of the net pension liability associated with the District-TPAF schedule of post-employment benefits and budgetary comparison information as presented in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### **Other Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Township of Bethlehem School District's basic financial statements. The accompanying introductory section, combining and individual fund financial statements, long-term debt schedules and statistical section, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedules of expenditures of federal awards and state financial assistance are presented for purposes of additional analysis, as required by New Jersey OMB Circular 15-08 Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid, and are also not a required part of the financial statements.

The combining and individual fund financial statements, long-term debt schedules, schedule of expenditures of federal awards and schedule of state financial assistance are the responsibility of management and are derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements, long-term debt schedules, schedule of expenditures of federal awards and schedule of state financial assistance are fairly stated in all material respects in relation to the financial statements as a whole.


The introductory section and statistical section have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

**Other Reporting Required by Governmental Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated December 20, 2019 on our consideration of the Township of Bethlehem School District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of our audit performed in accordance with *Government Auditing Standards* in considering the Township of Bethlehem School District's internal control over financial reporting and compliance.

*Hodulik & Morrison, P.A.*

HODULIK & MORRISON, P.A.  
A division of PKF O'Connor Davies  
Certified Public Accountants  
Registered Municipal Accountants  
Public School Accountants

  
Robert S. Morrison  
Public School Accountant  
PSA # 871

Cranford, New Jersey  
December 20, 2019

**REQUIRED SUPPLEMENTARY  
INFORMATION**

**PART I**

**TOWNSHIP OF BETHLEHEM SCHOOL DISTRICT**  
**Asbury, New Jersey**  
**Hunterdon County**

**MANAGEMENT DISCUSSION AND ANALYSIS (MD&A)**  
**(Unaudited)**  
**June 30, 2019**

This section of the district's annual financial report presents a discussion and analysis of the district's financial performance during the fiscal year ending June 30, 2019. The focus of the Management Discussion and Analysis (MD&A) is on current year activities, resulting changes and currently known facts. It should be read in conjunction with the transmittal letter at the front of this report and the district's financial statements, which immediately follow this section.

The Management's Discussion and Analysis (MD&A) is an element of the reporting model adopted by the Governmental Accounting Standards Board (GASB) in their Statement No. 34 Basic Financial Statement—and Management's Discussion and Analysis—for State and Local Governments issued June 1999 and amended by GASB Statement No. 37. Certain comparative information between the current year and the prior year is required to be presented in the MD&A.

**FINANCIAL HIGHLIGHTS**

The key financial highlights for the 2018-2019 fiscal year include the following:

The District's Governmental Activities net position increased by \$93,595 as reflected in Table 3, Changes in Net Position. This increase is primarily attributable to the excess of debt retirement over depreciation. The district's business-type activity revenues exceeded related expenses by \$11,858. This amount was entirely comprised of net profits from food service operations. The breakdown of these amounts is reflected in Schedule A-2 of the District-wide Financial Statements. The District's Governmental Funds Fund reported a decrease in Fund Balance of \$410,775, to \$2,247,909 at year-end. This decrease resulted primarily from significant expenditures of capital reserves for building improvements. The District reported favorable budgetary variances which mitigated the impact of the capital outlay expenditures. The revenues, expenses and changes in fund balances for the Governmental Funds are reflected in Exhibit B-2 of the Financial Statements.

The general or operating fund balance was reported for GAAP purposes at \$2,247,909 which represents a decrease of \$410,775 over the prior year. Of the total fund balance, \$351,849 of excess surplus was appropriated toward the 2019-2020 budget, and an additional \$24,304 has been designated for the 2019-2020 budget. Based upon the reduction imposed by S1701 in the calculation of maximum restricted fund balance that the District is allowed to retain, the amount of general fund balance required to be reserved for tax relief in the 2020-2021 budget is \$376,153. The unassigned general fund balance is reported at \$175,104. General fund balance is at the maximum permitted under the Department of Education regulations based upon 2% of general fund expenditures, with specified modifications. Total spending for all governmental funds was \$11,147,093. Total revenues were \$10,736,318 resulting in a deficiency of revenues over expenditures of \$410,775 for the year.

## OVERVIEW OF THE FINANCIAL STATEMENTS

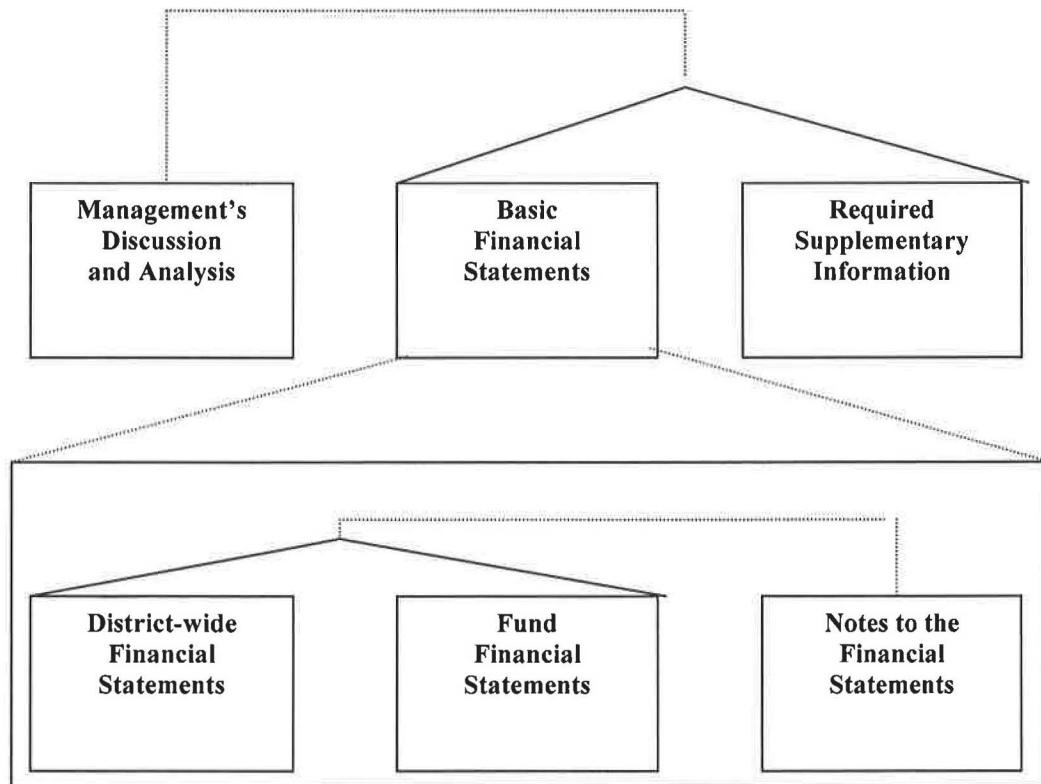
This annual report consists of three parts: management's discussion and analysis (this section), the basic financial statements, and required supplementary information. The basic financial statements include two kinds of statements that present different views of the district:

- The first two statements are district-wide financial statements that provide both short-term and long-term information about the district's overall financial status.
- The remaining statements are fund financial statements that focus on individual parts of the district, reporting the district's operations in more detail than the district-wide statements.
- The governmental funds statements tell how basic services such as regular and special education were financed in the short term as well as what remains for future spending.
- Proprietary funds statements offer short- and long-term financial information about the activities the district operated like businesses, such as food services.
- Fiduciary funds statements provide information about the financial relationship in which the district acts solely as a trustee or agent for the benefits of others.

The financial statements also include notes that explain some of the information in the statements and provide more detailed data. The statements are followed by a section of required supplementary information that further explains and supports the financial statements with a comparison of the district's budget for the year. Table - 1 shows how the various parts of this annual report are arranged and related to one another.

**Table - 1**

### *Organization of the School District Annual Financial Report*



Summary



Detail

Table - 2 summarizes the major features of the district's financial statements, including the portion of the district's activities they cover and the types of information they contain. The remainder of this overview section of management's discussion and analysis highlights that structure and contents of each of the statements.

Table - 2 Major Features of the District-Wide and Fund Financial Statements				
	District-Wide Statements	Fund Financial Statements		
		Governmental Funds	Proprietary Funds	Fiduciary Funds
Scope	Entire district (except fiduciary funds)	The activities of the district that are not proprietary or fiduciary, such as special education and building maintenance	Activities the district operates similar to private businesses: food services and adult education	Instances in which the district administers resources on behalf of someone else, such as scholarship programs and student activities monies
Required financial statements	<ul style="list-style-type: none"> <li>• Statement of net position</li> <li>• Statement of activities</li> </ul>	<ul style="list-style-type: none"> <li>• Balance Sheet</li> <li>• Statement of revenues, expenditures, and changes in fund balances</li> </ul>	<ul style="list-style-type: none"> <li>• Statement of net position</li> <li>• Statement of cash flows</li> </ul>	<ul style="list-style-type: none"> <li>• Statement of fiduciary net assets</li> <li>• Statement of changes in fiduciary net position</li> </ul>
Accounting Basis and measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial focus	Accrual accounting and economic resources focus	Accrual accounting and economic resources focus
Type of asset / liability information	All assets and liabilities, both financial and capital, short-term and long-term	Generally assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets or long-term liabilities included	All assets and liabilities, both financial and capital, and short-term and long-term	All assets and liability-ties, both short-term and long-term; funds do not currently contain capital assets, although they can
Type of inflow/out-flow information	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and the related liability is due and payable	All revenues and expenses during the year, regardless of when cash is received or paid	All additions and de-dictions during the year, regardless of when cash is received or paid

## **District-wide Statements**

The district-wide statements report information about the district as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the district's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two district-wide statements report the district's net position and how they have changed. Net position - the difference between the district's assets and liabilities - is one way to measure the district's financial health or position.

- Over time, increases or decreases in the district's net position are an indicator of whether its financial position is improving or deteriorating, respectively.
- To assess the district's overall health, you need to consider that the school district's goal is to provide services to students, not to generate profits as commercial entities do. One must consider many other non-financial factors, such as the quality of the education provided and the safety of the of the schools to assess the overall health of the district.

In the district-wide financial statements, the district's activities are divided into two categories:

- **Governmental activities:** Most of the district's basic services are included here, such as regular and special education, transportation, and administration. Property taxes and state formula aid finance most of these activities.
- **Business-type activities:** The district charges fees to help it cover the costs of certain services it provides. The district's shared services program and food services are included here.

## **Fund Financial Statements**

The fund financial statements provide more detailed information about the district's funds, focusing on its most significant or "major" funds – not the district as a whole. Funds are accounting devices the district uses to keep track of specific sources of funding and spending on particular programs:

- Some funds are required by state law and by bond covenants.
- The district establishes other funds to control and manage money for particular purposes (such as repaying its long-term debts) or to show that it is properly using certain revenues (such as federal grants).

The district has three kinds of funds:

Governmental funds: Most of the district's basic services are included in governmental funds, which generally focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the district's programs. Because this information does not encompass the additional long-term focus of the district-wide statements, additional information at the bottom of the governmental funds statements explains the relationship (or differences) between them.

Proprietary funds: Services for which the district charges a fee are generally reported in proprietary funds. Proprietary funds are reported in the same way as the district-wide statements. The district's enterprise funds (one type of proprietary fund) are the same as its business-type activities but provide more detail and additional information, such as cash flows. The district may use internal service funds (the other kind of proprietary fund) to report activities that provide supplies and services for its other programs and activities. The district currently does not utilize internal service funds for financial reporting.

Fiduciary funds: The district is the trustee, or fiduciary, for assets that belong to others, such as the student activities funds. The district is responsible for ensuring that the assets reported in these funds are used only for their intended purposes and by those to whom the assets belong. The district excludes these activities from the district-wide financial statements because it cannot use these assets to finance its operations.

## **FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE**

The school district's Governmental Activities net position was a deficit of \$467,769 at June 30, 2019. Of this amount, a deficit amount of \$2,082,356 was reported as unrestricted net position, primarily due to GASB #68 accounting and reporting requirements for the PERS defined benefit pension systems. Restricted net assets are reported separately to show legal constraints from debt covenants and enabling legislation that limit the school district's ability to use those net assets for day-to-day operations. The school district's Business-Type Activities net position was \$24,113 at June 30, 2019. This entire amount was reported as the district's investment in enterprise capital assets is fully depreciated. Our analysis below focuses on the net position (Table - 3) and change in net position (Table - 4) of the school district's district-wide activities.



**Table - 3**  
**Changes in Net Position**

**A. Governmental Activities**

	Year Ended June 30		Amount Difference	% Increase (Decrease)
	2018	2019		
<b>Assets</b>				
Current and other assets	\$ 2,965,512	\$ 2,499,691	\$ (465,821)	-15.71%
Capital assets	<u>2,747,186</u>	<u>3,037,944</u>	<u>290,758</u>	10.58%
<b>Total Assets</b>	<b>\$ <u>5,712,697</u></b>	<b>\$ <u>5,537,635</u></b>	<b>\$ <u>(175,063)</u></b>	<b>-3.06%</b>
<b>Deferred Outflows of Resources</b>				
	<u>893,211</u>	<u>610,858</u>	<u>(282,353)</u>	-31.61%
<b>Total Deferred Outflows of Resources</b>	<b>\$ <u>893,211</u></b>	<b>\$ <u>610,858</u></b>	<b>\$ <u>(282,353)</u></b>	<b>-31.61%</b>
<b>Liabilities</b>				
Current and other liabilities	460,454	413,896	(46,558)	-10.11%
Long-term liabilities	<u>6,162,830</u>	<u>5,429,611</u>	<u>(733,220)</u>	-11.90%
<b>Total Liabilities</b>	<b>\$ <u>6,623,284</u></b>	<b>\$ <u>5,843,506</u></b>	<b>\$ <u>(779,778)</u></b>	<b>-11.77%</b>
<b>Deferred Inflows of Resources</b>				
	<u>543,988</u>	<u>772,755</u>	<u>228,767</u>	42.05%
<b>Total Deferred Inflows of Resources</b>	<b>\$ <u>543,988</u></b>	<b>\$ <u>772,755</u></b>	<b>\$ <u>228,767</u></b>	<b>42.05%</b>
<b>Net Position</b>				
Investment in capital assets, net of debt	(952,366)	(431,608)	520,758	-54.68%
Restricted	2,457,545	2,046,195	(411,350)	-16.74%
Unrestricted	<u>(2,066,543)</u>	<u>(2,082,356)</u>	<u>(15,813)</u>	0.77%
<b>Total Net Position</b>	<b>\$ <u>(561,363)</u></b>	<b>\$ <u>(467,769)</u></b>	<b>\$ <u>93,595</u></b>	<b>-16.67%</b>

**B. Business-Type Activities**

	Year Ended June 30		Amount Difference	% Increase (Decrease)
	2018	2019		
<b>Assets</b>				
Current and other assets	\$ 13,727	\$ 29,228	\$ 15,501	112.93%
Capital assets	<u>954</u>	<u>-</u>	<u>(954)</u>	-100.00%
<b>Total Assets</b>	<b>\$ <u>14,681</u></b>	<b>\$ <u>29,228</u></b>	<b>\$ <u>14,547</u></b>	<b>99.09%</b>
<b>Liabilities</b>				
Current and other liabilities	<u>2,427</u>	<u>5,116</u>	<u>2,689</u>	110.83%
<b>Total Liabilities</b>	<b>\$ <u>2,427</u></b>	<b>\$ <u>5,116</u></b>	<b>\$ <u>2,689</u></b>	<b>110.83%</b>
<b>Net Position</b>				
Net assets invested in capital Assets net of debt	954	-	(954)	-100.00%
Unrestricted	<u>11,300</u>	<u>24,113</u>	<u>12,812</u>	113.38%
<b>Total Net Position</b>	<b>\$ <u>12,254</u></b>	<b>\$ <u>24,113</u></b>	<b>\$ <u>11,858</u></b>	<b>96.77%</b>

The results of this year's operations for the school district Governmental Activities and Business-type Activities are reported in the Statement of Activities (Exhibit A-2). Table - 4, below, takes the information from that financial statement, rounds off the numbers, and rearranges them so slightly so you can see the District's total revenues and expenses for the year.

**Table - 4**  
**Change in Net Position**

	<u>Governmental Activities</u>		<u>Amount Difference</u>	<u>Percentage Increase (Decrease)</u>
	<u>2018</u>	<u>2019</u>		
<b>Revenues:</b>				
Program revenue				
Operating Grants and Contributions	\$ 3,473,946	\$ 2,567,025	(906,921)	-26.11%
General revenue				
Local tax levy	7,402,209	7,403,097	888	0.01%
Federal and state aid	1,541,033	1,598,984	57,951	3.76%
Miscellaneous revenues	106,885	254,599	147,714	138.20%
<b>Total revenues</b>	<b>\$ 12,524,073</b>	<b>\$ 11,823,705</b>	<b>(700,368)</b>	<b>-5.59%</b>
<b>Function/program expense:</b>				
Instruction				
Regular programs	2,318,242	2,456,745	138,503	5.97%
Special programs	1,109,866	1,088,811	(21,055)	-1.90%
Other Instructional programs	53,738	59,300	5,563	10.35%
Support services				
Student services	1,366,766	1,336,029	(30,736)	-2.25%
Tuition	128,441	216,469	88,028	68.54%
General administration and business services	413,745	447,528	33,784	8.17%
School administration	196,022	209,436	13,414	6.84%
Plant services	1,031,927	988,659	(43,268)	-4.19%
Pupil transportation	493,277	514,597	21,320	4.32%
Unallocated benefits	5,076,082	4,177,272	(898,810)	-17.71%
Unallocated depreciation and amortization	110,190	116,046	5,856	5.31%
Interest on long-term debt	121,993	119,215	(2,777)	-2.28%
<b>Total expenses</b>	<b>\$ 12,420,289</b>	<b>\$ 11,730,110</b>	<b>(690,179)</b>	<b>-5.56%</b>
<b>Increase (Decrease) net position</b>	<b>\$ 103,784</b>	<b>\$ 93,595</b>	<b>(10,189)</b>	<b>-9.82%</b>

**Table - 4**  
**Change in Net Position**

	<u>Business-Type Activities</u>		<u>Amount Difference</u>	<u>Percentage Increase (Decrease)</u>
	<u>2018</u>	<u>2019</u>		
<b>Revenues:</b>				
Program revenue				
Charges for Services	\$ 86,438	\$ 84,785	\$ (1,653)	-1.91%
Operating Grants and Contributions	20,491	20,624	132	0.65%
Miscellaneous revenues	119	180	61	51.00%
<b>Total revenues</b>	<b>\$ 107,049</b>	<b>\$ 105,589</b>	<b>\$ (1,460)</b>	<b>-1.38%</b>
<b>Business-Type Activities :</b>				
Food Service	118,598	93,731	(24,867)	-20.97%
<b>Total expenses</b>	<b>\$ 118,598</b>	<b>\$ 93,731</b>	<b>\$ (24,867)</b>	<b>-20.97%</b>
<b>Increase (Decrease) net position</b>	<b>\$ (11,549)</b>	<b>\$ 11,858</b>	<b>\$ 23,407</b>	<b>-202.68%</b>

As we noted earlier, the school district uses funds to help it control and manage money for particular purposes. Looking at funds helps you consider whether the school district is being accountable for the resources provided to it, and also, gives more insight into the school district's overall financial health.

As the school district completed this year, our governmental funds reported a combined fund balance of \$2,247,909 which is an decrease of \$410,775 from last year, as discussed previously. This amount includes the general fund (decrease of \$410,775), capital projects fund (unchanged), and debt service fund (unchanged). The primary reasons for the decrease are:

1. Favorable budget variances of the general fund balance, and contributions to capital and maintenance reserve accounts.
2. Expenditures of funds to complete capital projects.

## **General Fund Budgetary Highlights**

Over the course of the year, the school district revises its budget as it attempts to deal with unexpected changes in revenues and expenditures. Budget changes/transfers are approved by the Board of Education throughout the year. Although the district's projected budget for the general fund anticipated that revenues and expenditures would be roughly equal, the actual results for the year show a surplus. Actual revenues reflect a positive variance of \$1.51 million. This is due primarily to the State reimbursement/on behalf payments in the amount of \$1.31 million for TPAF pension, post retirement and social security contributions. This is always a non-budgeted item that the State (and GAAP) requires to be included in the final audited financial statements.

Actual expenditures reflect a negative variance of \$0.92 million even though all budget categories show a positive variance. This again is primarily due to the State requirement to include TPAF pension and post retirement and social security contributions in the audit.

Exhibit C-1 provides a breakdown of the budget line items included in the District's approved 2018-19 budget and the variances in actual revenues and expenditures. Revenue realization for the 2018-19 school year was positive for governmental activities when compared to the 2017-18 school year. A conversion schedule from the budgetary basis to the GAAP basis follows. As shown in Table 4 (GAAP Basis), the Tax needed to support the District's budget increased by a mere 0.01% for the 2018-19 school year. The largest non-tax revenue of the District during the year continues to be state aid, which, excluding on-behalf payments, amounted to \$1.58 million. A negative variance of \$3,493 was reported for this revenue category. Table – 5 compares governmental fund type revenues and expenditures for the current and prior year.

**Table - 5**  
**Governmental Fund Type Revenues and Expenditures**

	Year Ended June 30		Increase (Decrease)	
	2018	2019	\$	%
<b>Revenue by Source:</b>				
Local Tax Levy	7,402,209	7,403,097	888	0.0%
Other Local Sources	106,885	255,570	148,686	139.1%
Total Local Sources	7,509,094	7,658,667	149,574	2.0%
State Sources	2,814,728	2,911,971	97,243	3.5%
Federal Sources	162,888	165,679	2,791	1.7%
<b>Total Revenues</b>	<b>10,486,710</b>	<b>10,736,318</b>	<b>249,608</b>	<b>2.4%</b>
<b>Function/Program Expenditures:</b>				
Instruction				
Regular programs	\$2,174,996	\$2,308,847	\$133,851	6.2%
Special programs	1,109,866	1,088,811	(21,055)	-1.9%
Other Instructional programs	53,738	59,300	5,563	10.4%
Support services				
Student services	1,353,806	1,336,029	(17,777)	-1.3%
Tuition	128,441	216,469	88,028	68.5%
General administration and business services				
School administration	389,549	424,319	34,770	8.9%
Plant services	196,022	209,436	13,414	6.8%
Student transportation	1,031,927	988,659	(43,268)	-4.2%
Unallocated benefits	493,277	514,597	21,320	4.3%
Debt Service	2,893,530	3,032,041	138,511	4.8%
Debt Service				
Principal	225,000	230,000	5,000	2.2%
Interest and Other Charges	139,375	134,825	(4,550)	-3.3%
Capital Outlay	96,301	603,757	507,456	526.9%
<b>Total</b>	<b>\$10,285,830</b>	<b>\$11,147,093</b>	<b>\$861,263</b>	<b>8.4%</b>

The Cost of Governmental Funds Activities (see Table 5, above) this year was \$11.15 million or a 8.4% increase from the preceding year. The primary driver for this increase was capital outlay costs, which increased by \$507,456, or 526.9%. Increased employee benefit costs of \$138,511 are entirely attributable to an increase in the contributions made by the State of New Jersey into the Teachers' Pension and Annuity Fund and the State Health Benefits Fund on-behalf of the District as required by the state constitution. That increase is also reflected in the year-to-year increase in state aid revenues.

Increased costs were funded by increases in the property tax. As shown on the Statement of Activities (financial statement A-2) our taxpayers ultimately financed \$7.4 million of those activities through property taxes, which reflect only a 0.01 % increase over the prior year. As shown above, \$2.9 million of the revenues, which support governmental activities, were received from the State of New Jersey. Of that amount \$1.3 million represents on-behalf contributions for the district's (employer) share of TPAF (Teachers' Pension & Annuity Fund) pension, retiree health benefits and employer social security and Medicare contributions as prescribed by state statute.

## CAPITAL ASSET AND DEBT ADMINISTRATION

### Capital Assets

At June 30, 2019, the school district reported \$9,720,656 invested in a broad range of capital assets, including land, buildings, building improvements, other improvements, vehicles, furniture and equipment. This amount represents a net increase (including additions, trade-ins and retirements) of \$580,872 from the prior year. Table-6 details the composition of capital assets at June 30<sup>th</sup> of the current and prior year and the net changes for the current year.

**Table - 6**  
**Governmental Activity Capital Assets at Year-End**

	<u>FY 2018</u>	<u>FY 2019</u>	<u>Increase Decrease</u>
Land	\$139,200	\$139,200	\$ -
Improvements Other than Buildings	481,995	481,995	
Buildings and Improvements	7,763,689	8,327,767	564,078
Furniture, Equipment and Vehicles	754,900	771,695	16,795
<b>Total</b>	<u>\$9,139,784</u>	<u>\$9,720,656</u>	<u>\$580,872</u>

## Long-Term Debt

At the end of this year, the school district had \$3,510,000 in bonds (Type II debt) outstanding versus \$3,740,000 last year – a decrease of 6.15%. The summary of year-end long-term debt and changes for the 2018-2019 school year is as follows:

**Table - 7**  
**Outstanding Long-Term Debt at Year-End**

	<b>Governmental Activities</b>		<b>Increase</b>
	<b>2018</b>	<b>2019</b>	<b>Decrease</b>
School Serial Bonds Payable	\$ 3,740,000	\$ 3,510,000	\$ (230,000)
Other Long Term Debt:			
Net Pension Liability	2,910,353	1,677,596	(1,232,757)
Compensated Absences Payable	57,168	54,207	(2,961)
Unamortized Premium on Bonds	228,350	187,808	(40,543)
<b>Total</b>	<b>\$ 6,935,871</b>	<b>\$ 5,429,611</b>	<b>\$ (1,506,261)</b>

## CONTACTING THE SCHOOL DISTRICT'S FINANCIAL MANAGEMENT

Our financial report is designed to provide our citizens, taxpayers, parents, students, investors and creditors with a general overview of the school district's finances and to show the school district's accountability for the money it received. If you have questions about this report or wish to request additional financial information, contact the Office of the School Business Administrator/Board Secretary, at the Township of Bethlehem Board of Education, 280 Asbury-West Portal Road, Asbury, New Jersey 08802.

## **BASIC FINANCIAL STATEMENTS**



**DISTRICT-WIDE FINANCIAL STATEMENTS**

**SECTION – A**

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
STATEMENT OF NET POSITION  
JUNE 30, 2019

	<u>GOVERNMENTAL</u> <u>ACTIVITIES</u>	<u>BUSINESS-TYPE</u> <u>ACTIVITIES</u>	<u>TOTAL</u>
<u>ASSETS</u>			
Cash and Cash Equivalents	\$ 2,331,141.62	\$ 23,200.04	\$ 2,354,341.66
Receivables, Net	143,535.78	873.67	144,409.45
Receivables from Other Funds	25,013.72	2,392.65	27,406.37
Inventory	-	2,762.11	2,762.11
Capital Assets, Net (Note 3):	<u>3,037,943.63</u>	<u>-</u>	<u>3,037,943.63</u>
Total Assets	<u>5,537,634.75</u>	<u>29,228.47</u>	<u>5,566,863.22</u>
<u>DEFERRED OUTFLOWS OF RESOURCES</u>			
Deferred Amount on Refunding	47,687.96		47,687.96
Change in Pension Assumptions	276,440.00		276,440.00
Difference in Pension Experience	31,992.00		31,992.00
Change in Pension Proportion/Proportionate Share	158,519.00		158,519.00
Pension Payment Subsequent to Measurement Date	<u>96,219.00</u>		<u>96,219.00</u>
Total Deferred Outflows of Resources	<u>610,857.96</u>	<u>-</u>	<u>610,857.96</u>
<u>LIABILITIES</u>			
Accounts Payable	310,296.89	2,516.35	312,813.24
Accrued Interest Payable	65,894.38		65,894.38
Interfund Payable	2,392.65		2,392.65
Unearned Revenue	35,311.87	2,599.50	37,911.37
Noncurrent Liabilities (Note 4):			
Due Within One Year	272,134.42		272,134.42
Due Beyond One Year	3,479,880.13		3,479,880.13
Net Pension Liability	<u>1,677,596.00</u>		<u>1,677,596.00</u>
Total liabilities	<u>5,843,506.34</u>	<u>5,115.85</u>	<u>5,848,622.19</u>
<u>DEFERRED INFLOWS OF RESOURCES</u>			
Change in Pension Assumptions	536,406.00		536,406.00
Difference in Pension Experience	8,650.00		8,650.00
Difference in Pension Earnings	15,736.00		15,736.00
Change in Pension Proportion	<u>211,963.00</u>		<u>211,963.00</u>
Total Deferred Outflows of Resources	<u>772,755.00</u>	<u>-</u>	<u>772,755.00</u>
<u>NET POSITION</u>			
Invested in capital assets, net of related debt	(431,607.92)	-	(431,607.92)
Restricted for:			
Other Purposes	2,046,195.11		2,046,195.11
Unrestricted (Deficit)	<u>(2,082,355.82)</u>	<u>24,112.62</u>	<u>(2,058,243.20)</u>
Total Net Position	<u>\$ (467,768.63)</u>	<u>\$ 24,112.62</u>	<u>\$ (443,656.01)</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2019

Functions/Programs	EXPENSES	PROGRAM REVENUES		NET (EXPENSE) REVENUE AND CHANGE IN NET ASSETS		
		CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS	GOVERNMENTAL ACTIVITIES	BUSINESS-TYPE ACTIVITIES	TOTAL
<b>Governmental Activities:</b>						
<b>Instruction:</b>						
Regular	\$ 2,456,745.44	\$ -	\$ -	\$ (2,456,745.44)	\$ -	\$ (2,456,745.44)
Special Education	1,088,810.79	-	155,512.97	(933,297.82)	-	(933,297.82)
Other Instruction	59,300.37	-	-	(59,300.37)	-	(59,300.37)
<b>Support Services:</b>						
Tuition	216,469.31	-	-	(216,469.31)	-	(216,469.31)
Student & Instruction Related Services	1,336,029.28	-	11,138.00	(1,324,891.28)	-	(1,324,891.28)
School Administrative Services	209,436.48	-	-	(209,436.48)	-	(209,436.48)
General and Business Administrative Services	447,528.37	-	-	(447,528.37)	-	(447,528.37)
Plant Operations and Maintenance	988,659.33	-	-	(988,659.33)	-	(988,659.33)
Pupil Transportation	514,597.31	-	3,770.00	(510,827.31)	-	(510,827.31)
Unallocated Benefits	4,177,271.96	-	2,396,604.06	(1,780,667.90)	-	(1,780,667.90)
Interest on Long-Term Debt	119,215.37	-	-	(119,215.37)	-	(119,215.37)
Unallocated Depreciation and Amortization	116,045.73	-	-	(116,045.73)	-	(116,045.73)
<b>Total Governmental Activities</b>	<b>11,730,109.74</b>	<b>-</b>	<b>2,567,025.03</b>	<b>(9,163,084.71)</b>	<b>-</b>	<b>(9,163,084.71)</b>
<b>Business-Type Activities:</b>						
Food Service	93,730.94	84,785.09	20,623.58	-	11,677.73	11,677.73
<b>Total Business-Type Activities</b>	<b>93,730.94</b>	<b>84,785.09</b>	<b>20,623.58</b>	<b>-</b>	<b>11,677.73</b>	<b>11,677.73</b>
<b>Total Primary Government</b>	<b>\$ 11,823,840.68</b>	<b>\$ 84,785.09</b>	<b>\$ 2,587,648.61</b>	<b>\$ (9,163,084.71)</b>	<b>\$ 11,677.73</b>	<b>\$ (9,151,406.98)</b>
<b>General Revenues:</b>						
<b>Taxes:</b>						
Property Taxes, Levied for General Purposes, Net				\$ 7,038,272.00	\$ -	\$ 7,038,272.00
Taxes Levied for Debt Service				364,825.00	-	364,825.00
Federal and State Aid not Restricted				1,598,984.00	-	1,598,984.00
Investment Earnings				-	180.42	180.42
Miscellaneous Income				254,598.54	-	254,598.54
<b>Total General Revenues</b>				<b>9,256,679.54</b>	<b>180.42</b>	<b>9,256,859.96</b>
<b>Change in Net Position</b>				<b>93,594.83</b>	<b>11,858.15</b>	<b>105,452.98</b>
<b>Net Position—Beginning</b>				<b>(561,363.46)</b>	<b>12,254.47</b>	<b>(549,108.99)</b>
<b>Net Position—Ending</b>				<b>\$ (467,768.63)</b>	<b>\$ 24,112.62</b>	<b>\$ (443,656.01)</b>

The accompanying Notes to Financial Statements are an integral part of this statement.

**FUND FINANCIAL STATEMENTS**

**SECTION – B**

**GOVERNMENTAL FUNDS**

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2019

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUE FUND</u>	<u>CAPITAL PROJECTS FUND</u>	<u>DEBT SERVICE FUND</u>	<u>TOTAL GOVERNMENTAL FUNDS</u>
<u>ASSETS</u>					
Cash and Cash Equivalents	\$ 2,316,885.81	\$ 14,255.71	\$ -	\$ 0.10	\$ 2,331,141.62
Other Receivables	1,125.00			-	1,125.00
Interfund Accounts Receivable	25,013.72			-	25,013.72
Receivables from Other Governments	86,491.47	55,919.31		-	142,410.78
Total Assets	<u>2,429,516.00</u>	<u>70,175.02</u>	<u>-</u>	<u>0.10</u>	<u>2,499,691.12</u>
<u>LIABILITIES AND FUND BALANCES</u>					
Liabilities:					
Accounts Payable	179,214.74	34,863.15			214,077.89
Interfund Accounts Payable	2,392.65				2,392.65
Unearned Revenue	-	35,311.87			35,311.87
Total Liabilities	<u>181,607.39</u>	<u>70,175.02</u>	<u>-</u>	<u>-</u>	<u>251,782.41</u>
Fund Balances:					
Restricted:					
Reserved Excess Surplus	376,153.00				376,153.00
Reserved Excess Surplus-Designated for Subsequent Year Expenditures	351,849.13				351,849.13
Capital Reserve Account	654,199.13				654,199.13
Maintenance Reserve Account	666,299.48				666,299.48
Assigned:					
Designated for Subsequent Year's Expenditures	24,303.87				24,303.87
Unassigned:					
Debt Service Fund				0.10	0.10
General Fund	175,104.00				175,104.00
Total Fund Balances	<u>2,247,908.61</u>	<u>-</u>	<u>-</u>	<u>0.10</u>	<u>2,247,908.71</u>
Total Liabilities and Fund Balances	<u>\$ 2,429,516.00</u>	<u>\$ 70,175.02</u>	<u>\$ -</u>	<u>\$ 0.10</u>	<u>\$ 2,499,691.12</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2019

Amounts reported for *governmental activities* in the statement of net position (A-1) are different because:

\$ 2,247,908.71

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. The carrying value of the assets is \$9,720,656 , and the accumulated depreciation is \$6,682,713.

3,037,943.63

Long-term liabilities, including bonds, compensated absences payable and bond premiums and discounts are not payable in the current period and therefore are not reported as liabilities in the funds.

(3,752,014.55)

Short-term Liabilities, including accrued interest on long-term debt, are not due payable in the current period and therefore are not reported as liabilities in the funds.

(65,894.38)

The difference between the face amount of Refunded Bonds and the escrow deposit required to legally defease the Bonds is recorded as a decrease to fund balance in the governmental funds, but is carried on the statement of net assets and amortized over the life of the Bonds. The Deferred Amount from Refunding is \$64,075.28 and accumulated amortization is \$16,387.32

47,688.96

The Net Pension Liability, and associated Deferred Inflows and Outflows of Resources of the District relating to its participation in the PERS system are not recognized in the funds using the current financial resources measurement focus, but are recognized in the statement of net position using the economic resources measurement focus. The decrease in net position is \$1,983,401. The carrying amounts of the individual components are as follows:

Deferred Outflows of Resources:	
Change in Pension Assumptions	276,440.00
Difference in Pension Experience	31,992.00
Change in Pension Proportion/Proportionate Share	158,518.00
Pension Payment Subsequent to Measurement Date	96,219.00
Accounts Payable for Pension Expense	(96,219.00)
Deferred Inflows of Resources:	
Difference in Pension Experience	(8,650.00)
Difference in Pension Investment Earnings	(15,736.00)
Change in Pension Assumptions	(536,406.00)
Change in Pension Proportion	(211,963.00)
Net Pension Liability	<u>(1,677,596.00)</u>

Net position of governmental activities

\$ (467,768.63)

The accompanying Notes to Financial Statements are an integral part of this statement.

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 STATEMENT OF REVENUES, EXPENSES, AND CHANGE IN FUND BALANCES  
 GOVERNMENTAL FUNDS  
 FOR THE YEAR ENDED JUNE 30, 2019

	GENERAL FUND	SPECIAL REVENUE FUND	CAPITAL PROJECTS FUND	DEBT SERVICE FUND	TOTAL GOVERNMENTAL FUNDS
<u>REVENUES</u>					
Local Tax Levy	\$ 7,038,272.00	\$ -	\$ -	\$ 364,825.00	\$ 7,403,097.00
Other Local Sources	254,598.54	971.66			255,570.20
State Sources	2,911,971.06				2,911,971.06
Federal Sources	-	165,679.31			165,679.31
<b>Total Revenues</b>	<b>10,204,841.60</b>	<b>166,650.97</b>	<b>-</b>	<b>364,825.00</b>	<b>10,736,317.57</b>
<u>EXPENDITURES</u>					
Current:					
Regular Instruction	2,308,847.22			-	2,308,847.22
Special Education Instruction	933,297.82	155,512.97		-	1,088,810.79
Other Instruction	59,300.37			-	59,300.37
Support Services and Undistributed Costs:					
Tuition	216,469.31			-	216,469.31
Student & Instruction Related Services	1,324,891.28	11,138.00		-	1,336,029.28
School Administrative Services	209,436.48			-	209,436.48
Other Administrative Services	424,319.22			-	424,319.22
Plant Operations and Maintenance	988,659.33			-	988,659.33
Pupil Transportation	514,597.31			-	514,597.31
Unallocated Benefits	3,032,040.96			-	3,032,040.96
Debt Service:					
Principal				230,000.00	230,000.00
Interest Charges				134,825.00	134,825.00
Capital Outlay	603,757.36	-		-	603,757.36
<b>Total Expenditures</b>	<b>10,615,616.66</b>	<b>166,650.97</b>	<b>-</b>	<b>364,825.00</b>	<b>11,147,092.63</b>
Excess (Deficiency) of Revenues over Expenditures	(410,775.06)	-	-	-	(410,775.06)
Net Change in Fund Balances	(410,775.06)	-	-	-	(410,775.06)
Fund Balance—Beginning	2,658,683.67	-	-	0.10	2,658,683.77
Fund Balance—Ending	<u>\$ 2,247,908.61</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 0.10</u>	<u>\$ 2,247,908.71</u>

The accompanying Notes to Financial Statements are an integral part of this statement.



BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,  
 AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
 TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2019

Total net change in fund balances - governmental funds (from B-2) \$ (410,775.06)

Amounts reported for governmental activities in the statement of activities (A-2) are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation exceeded capital outlays in the period.

	Depreciation expense	(290,114.33)	
	Capital Outlays	<u>580,872.36</u>	290,758.03

Repayment of bond and lease obligation (long-term debt) principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets and is not reported in the statement of activities.

230,000.00

In the statement of activities, the value of earned but unused compensated absences are accrued when it becomes, likely that these costs will be includable in employee termination payments, regardless of when due. In the governmental funds, compensated absence costs are reported in the accounting period in which they become due and payable. The net decrease in accrued compensated absences is an addition in the reconciliation. (+)

2,961.23

Interest on long-term debt in the statement of activities is accrued, In the governmental funds, interest is reported when due. The difference between interest accrued and interest paid is as follows:

	Interest Paid	134,825.00	
	Interest Accrued	<u>(132,537.78)</u>	2,287.22

The difference between the face amount of the Refunded Bonds and the escrow deposit required to legally defease the bonds is recorded as decrease to fund balance in the governmental funds in the year of issuance, but is carried on the statement of net position and amortized over the life of the Bonds

Amortization of Deferred Amount from Refunding

(4,335.27)

The premium received on the sale of bonds is recorded in the governmental funds as an addition to fund balance in the year of issuance, but is carried on the statement of net position and amortized in the statement of activities over the life of the bonds

Amortization of Bond Premiums

40,542.68

Pension expenditures in the governmental funds are recognized when paid or payable from expendable available financial resources. In the statement of activities, pension costs are recognized on a full accrual basis utilizing actuarial valuations. The net amount by which actuarially calculated pension expense is more than the expenditure reported in the funds is a subtraction.

(57,844.00)

Change in net assets of governmental activities

\$ 93,594.83

The accompanying Notes to Financial Statements are an integral part of this statement.

**PROPRIETARY FUNDS**

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
STATEMENT OF NET POSITION  
PROPRIETARY FUNDS  
JUNE 30, 2019

	BUSINESS-TYPE ACTIVITIES - ENTERPRISE FUND	TOTAL ENTERPRISE FUND
	FOOD SERVICE	TOTAL
<u>ASSETS</u>		
Current assets:		
Cash and Cash Equivalents	\$ 23,200.04	\$ 23,200.04
Accounts Receivable (Net)	873.67	873.67
Interfund Receivable	2,392.65	2,392.65
Inventory	2,762.11	2,762.11
	29,228.47	29,228.47
Total Current Assets		
Noncurrent Assets:		
Furniture, Machinery & Equipment	208,303.38	208,303.38
Less Accumulated Depreciation	(208,303.38)	(208,303.38)
	-	-
Total Noncurrent Assets		
	29,228.47	29,228.47
Total Assets		
<u>LIABILITIES</u>		
Current Liabilities:		
Accounts Payable	2,516.35	2,516.35
Unearned Revenue	2,599.50	2,599.50
	5,115.85	5,115.85
Total Liabilities		
<u>NET POSITION</u>		
Invested in Capital Assets Net of Related Debt	-	-
Unrestricted (Deficit)	24,112.62	24,112.62
	24,112.62	24,112.62
Total Net Position	\$ 24,112.62	\$ 24,112.62

The accompanying Notes to Financial Statements are an integral part of this statement.

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION  
PROPRIETARY FUNDS  
FOR THE YEAR ENDED JUNE 30, 2019

	<u>BUSINESS-TYPE ACTIVITIES - ENTERPRISE FUND FOOD SERVICE</u>	<u>TOTAL ENTERPRISE FUND</u>
Operating Revenues:		
Charges for Services:		
Daily Sales - Non-reimbursable Programs	\$ 31,387.79	\$ 31,387.79
Reimbursable Program Fees	53,397.30	53,397.30
	<u>84,785.09</u>	<u>84,785.09</u>
Total Operating Revenues		
Operating Expenses:		
Cost of Sales:		
Program Sales	27,432.64	27,432.64
Non-Program Sales	16,618.68	16,618.68
	<u>44,051.32</u>	<u>44,051.32</u>
Total Cost of Sales		
Salaries	31,166.60	31,166.60
Employee Benefits	4,265.51	4,265.51
Administrative Expenses	4,237.55	4,237.55
Miscellaneous Expenses	208.40	208.40
Transportation	1,124.61	1,124.61
Management Fee	7,722.97	7,722.97
Depreciation	953.98	953.98
	<u>93,730.94</u>	<u>93,730.94</u>
Total Operating Expenses		
Operating Income (Loss)	<u>(8,945.85)</u>	<u>(8,945.85)</u>
Nonoperating Revenues (Expenses):		
State Sources:		
State School Lunch Program	964.19	964.19
Federal Sources:		
USDA Commodities	8,998.50	8,998.50
National School Lunch Program	10,660.89	10,660.89
Interest and Investment Revenue	180.42	180.42
	<u>20,804.00</u>	<u>20,804.00</u>
Total Nonoperating Revenues (Expenses)		
Income (Loss) Before Transfers	11,858.15	11,858.15
Change in Net Position	11,858.15	11,858.15
Total Net Position—Beginning	<u>12,254.47</u>	<u>12,254.47</u>
Total Net Position—Ending	<u>\$ 24,112.62</u>	<u>\$ 24,112.62</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
STATEMENT OF CASH FLOWS  
PROPRIETARY FUNDS  
FOR THE YEAR ENDED JUNE 30, 2019

	<u>BUSINESS-TYPE ACTIVITIES - ENTERPRISE FUND FOOD SERVICE</u>	<u>TOTAL ENTERPRISE FUND</u>
<u>CASH FLOWS FROM OPERATING ACTIVITIES</u>		
Receipts from Customers	\$ 84,838.06	\$ 84,838.06
Payments to Suppliers	(80,888.13)	(80,888.13)
Net Cash Provided by (Used for) Operating Activities	<u>3,949.93</u>	<u>3,949.93</u>
<u>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</u>		
Federal and State Sources	<u>11,541.74</u>	<u>11,541.74</u>
Net Cash Provided by (Used for) Non-capital Financing Activities	<u>11,541.74</u>	<u>11,541.74</u>
<u>CASH FLOWS FROM INVESTING ACTIVITIES</u>		
Interest and dividends	<u>180.42</u>	<u>180.42</u>
Proceeds from sale/maturities of investments	<u>180.42</u>	<u>180.42</u>
Net cash provided by (used for) investing activities	<u>180.42</u>	<u>180.42</u>
Net Increase (Decrease) in Cash and Cash Equivalents	15,672.09	15,672.09
Balances—Beginning of Year	<u>7,527.95</u>	<u>7,527.95</u>
Balances—End of Year	\$ <u>23,200.04</u>	\$ <u>23,200.04</u>
Reconciliation of Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities:		
Operating Income (Loss)	\$ <u>(8,945.85)</u>	<u>(8,945.85)</u>
Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided by (Used for) Operating Activities		
Depreciation and Net Amortization	953.98	953.98
USDA Commodities	8,998.50	8,998.50
(Increase) Decrease in Accounts Receivable	(347.72)	(347.72)
(Increase) Decrease in Interfund Accounts Receivable	227.77	227.77
(Increase) Decrease in Inventory	373.98	373.98
Increase (Decrease) in Deferred Revenue	172.92	172.92
Increase (Decrease) in Accounts Payable	<u>2,516.35</u>	<u>2,516.35</u>
Total Adjustments	<u>12,895.78</u>	<u>12,895.78</u>
Net Cash Provided by (Used for) Operating Activities	<u>\$ 3,949.93</u>	<u>\$ 3,949.93</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**FIDUCIARY FUNDS**

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
STATEMENT OF FIDUCIARY NET POSITION  
JUNE 30, 2019

	<u>Agency Funds</u>	<u>Expendable Trust Fund Employee Benefit Flexible Spending Trust Fund</u>	<u>TOTALS</u>
<u>ASSETS</u>			
Cash and Cash Equivalents	\$ 227,157.21	\$ 16,183.06	\$ 243,340.27
Interfund Accounts Receivable	<u>1,531.53</u>		<u>1,531.53</u>
Total Assets	<u>\$ 228,688.74</u>	<u>16,183.06</u>	<u>\$ 244,871.80</u>
<u>LIABILITIES</u>			
Liabilities:			
Interfund Accounts Payable	\$ 15,099.96	\$ 11,445.29	\$ 26,545.25
Unidentified Deposits	452.56		452.56
Summer Payment Plan Withholdings	179,019.43		179,019.43
Student Activity Reserves	<u>34,116.79</u>		<u>34,116.79</u>
Total Liabilities	<u>\$ 228,688.74</u>	<u>11,445.29</u>	<u>240,134.03</u>
<u>NET POSITION</u>			
Net Position Restricted for:			
Qualified Employee Benefits		<u>4,737.77</u>	<u>4,737.77</u>
Total Net Position		<u>\$ 4,737.77</u>	<u>\$ 4,737.77</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
 FIDUCIARY FUNDS  
FOR THE YEAR ENDED JUNE 30, 2019

	<u>Expendable Trust Fund</u>		<u>Totals</u>
	<u>Employee Benefit Flexible Spending Trust Fund</u>		
<u>ADDITIONS:</u>			
Deductions from Employees' Salaries	\$ 26,600.08	\$	26,600.08
Interest	<u>145.75</u>		<u>145.75</u>
Total Additions	<u>26,745.83</u>		<u>26,745.83</u>
<u>DEDUCTIONS:</u>			
Eligible Benefits	<u>27,199.97</u>		<u>27,199.97</u>
Total Deductions	<u>27,199.97</u>		<u>27,199.97</u>
Change in Net Position	<u>(454.14)</u>		<u>(454.14)</u>
Net Position - Beginning	<u>5,191.91</u>		<u>5,191.91</u>
Net Position - Ending	<u>\$ 4,737.77</u>	\$	<u>4,737.77</u>

The accompanying Notes to Financial Statements are an integral part of this statement.



**TOWNSHIP OF BETHLEHEM SCHOOL DISTRICT**  
**COUNTY OF HUNTERDON, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2019**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. Description of Government-Wide Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of activities) of the Board of Education (Board) of the Township of Bethlehem School District (District) report information on all of the nonfiduciary activities of the primary government only. All fiduciary activities are reported only in the fund financial statements. Governmental activities, which normally are supported by taxes, intergovernmental revenues, and other nonexchange transactions, are reported separately from business-type activities, which rely to a significant extent on fees and charges to external customers for support. The District is not financially accountable for any legally separate component units, and no component units have been included in the government-wide financial statements.

**B. Reporting Entity:**

The Township of Bethlehem School District is a Type II district located in the County of Hunterdon, State of New Jersey. As a Type II district, the School District functions independently through a Board of Education. The board is comprised of seven members elected to three-year terms. The purpose of the district is to educate students in grades K-8. High school students (grades 9-12) are enrolled in the North Hunterdon-Voorhees Regional High School District. The Township of Bethlehem School District had an enrollment of XXX students in grades K through 8 at the close of the 2018-19 school year.

The primary criterion for including activities within the District's reporting entity, as set forth in Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards, is whether:

- the organization is legally separate (can sue or be sued in their own name)
- the District holds the corporate powers of the organization
- the District appoints a voting majority of the organization's board
- the District is able to impose its will on the organization
- the organization has the potential to impose a financial benefit/burden on the District
- there is a fiscal dependency by the organization on the District

Based on the aforementioned criteria, the District has no component units. Furthermore, the District is not includable in any other reporting entity on the basis of such criteria.

**C. Basis of Presentation – Government-Wide Financial Statements**

While separate government-wide and fund financial statements are presented, they are interrelated. The governmental activities column incorporates data from governmental funds and internal service funds, while business-type activities incorporate data from the government's enterprise funds. Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

## NOTES TO FINANCIAL STATEMENTS

### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

#### D. Basis of Presentation - Fund Financial Statements

The fund financial statements provide information about the District's funds, including its fiduciary funds. Separate statements for each category – governmental, proprietary and fiduciary – are presented. The emphasis of fund financial statements is on major governmental and enterprise funds, with each displayed in a separate column. Any remaining governmental and enterprise funds are aggregated and reported as non-major funds. Major individual governmental and enterprise funds are reported as separate columns in the fund financial statements.

The District reports the following major governmental funds:

**General Fund** - The General Fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund. Included are certain expenditures for vehicles and movable instructional or non-instructional equipment which are classified in the Capital Outlay sub-fund.

As required by the New Jersey State Department of Education, the District includes budgeted Capital Outlay in this fund. Generally accepted accounting principles as they pertain to governmental entities state that General Fund resources may be used to directly finance capital outlays for long-lived improvements as long as the resources in such cases are derived exclusively from unrestricted revenues.

Resources for budgeted capital outlay purposes are normally derived from State of New Jersey Aid, district taxes and appropriated fund balance. Expenditures are those that result in the acquisition of or additions to fixed assets for land, existing buildings, improvements of grounds, construction of buildings, additions to or remodeling of buildings and the purchase of built-in equipment. These resources can be transferred from and to Current Expense by board resolution.

**Special Revenue Fund** - The Special Revenue Fund is used to account for the proceeds of specific revenue from State and Federal Government, (other than major capital projects, Debt Service or the Enterprise Funds) and local appropriations that are legally restricted to expenditures for specified purposes.

**Capital Projects Fund** - The Capital Projects Fund is used to account for all financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds). The financial resources are derived from temporary notes or serial bonds that are specifically authorized by the voters as a separate question on the ballot either during the annual election or at a special election. State Aid in the form of Economic Development Authority Grants under EFCFA are also financial resources of this fund.

**Debt Service Fund** - The Debt Service Fund is used to account for the accumulation of resources for, and the payment of principal and interest on bonds issued to finance major property acquisition, construction and improvement programs.

## NOTES TO FINANCIAL STATEMENTS

### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

#### D. Basis of Presentation - Fund Financial Statements (Cont'd.)

The District reports the following major enterprise fund:

**Food Service Fund** – The Food Service Fund is used to account for the activities of the cafeteria operations of the District.

The District also reports the following fiduciary fund types:

**Agency Fund** – The Agency Fund is used to account for assets held by the District in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. Agency funds are custodial in nature and do not involve measurement of results of operations. Agency funds include payroll and student activities funds.

**Employee Benefit Trust (Flexible Spending)** – Employee Benefit Trust should be used to report resources that are required to be held in trust for members and beneficiaries of employee benefit plans.

**Private Purpose Scholarship Trust** – The Private Purpose Scholarship Trust should be used to report all trust arrangements under which principal and/or income benefit individuals, private organizations or other governments.

During the course of its normal operations, the District will have activity between funds (interfund activity) for various purposes. Any residual interfund balances at year end are reported as interfund accounts receivable/payable. While these balances are reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Balances between funds included within governmental activities (the governmental and internal service funds) are eliminated so that only the net amount is included as internal balances in the governmental activities column. Similarly, any interfund balances between business-type (enterprise) funds are eliminated so that only the net amount is included as internal balances in the business-type activities columns.

Further, interfund activity may occur during the year involving transfers of resources between funds. In fund financial statements, these amounts are reported at gross amounts as transfers in/out. In the preparation of the government-wide financial statements, transfers between funds included as governmental activities are eliminated so that only net amounts of resources transferred from or to the governmental activities are reported. A similar treatment is afforded transfers of resources between enterprise funds for the preparation of business-type activity financial statements.

#### E. Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment applied is determined by its measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured, such as current financial resources or economic resources. The basis of accounting refers to the timing of transactions or events for recognition in the financial statements.

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

**E. Measurement Focus and Basis of Accounting (Cont'd.)**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized as revenues in the fiscal period that the taxes are levied by the municipality(s) within which the District is domiciled. Ad Valorem (Property) Taxes are susceptible to accrual and under New Jersey State Statute a municipality is required to remit to its school district the entire balance of taxes in the amount voted upon or certified, prior to the end of the school year. The District recognizes the entire approved tax levy as revenue in the fiscal period for which they were levied.

The District is entitled to receive moneys under an established payment schedule and any unpaid amount is considered to be an "accounts receivable". Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. State categorical aid revenues are recognized as District revenue during the fiscal period in which they are appropriated.

The governmental funds financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized when it becomes measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are generally recorded when a liability is incurred, as under accrual basis accounting. Exceptions to this general rule include debt service, for which interest and principal expenditures in the Debt Service Fund are recognized on their due dates, and expenditures relating to compensated absences, claims and judgments, which are recorded in the period when payment becomes due. General capital asset acquisitions are recorded as expenditures in the governmental funds and are not capitalized. The issuance of long-term debt for capital purposes and capital lease obligations incurred to acquire general capital assets are reported as "other financing sources".

The District records the entire approved tax levy as revenue (accrued) at the start of the fiscal year, since the revenue is both measurable and available. Entitlements are recorded as revenue when all eligibility requirements, including timing of funding appropriations, are met, subject to the 60-day availability requirement for collection. Interest and tuition revenues are considered susceptible to accrual and have been recognized as revenues of the current fiscal period, subject to availability. Expenditure driven grant revenues are recorded as qualifying expenditures are incurred and all other eligibility requirements have been met, subject to availability requirements. All other revenue items are considered measurable and available only when cash is received by the District.

The District's proprietary funds, employee benefit trust fund and private purpose scholarship trust funds are reported using the economic resources measurement focus and the accrual basis of accounting. The agency fund has no measurement focus but utilizes the accrual basis of accounting for reporting its assets and liabilities.

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)****F. Budgets/Budgetary Control:**

Annual budgets are adopted for the general, special revenue and debt service funds using a regulatory basis of accounting which differs from generally accepted accounting principles in one material respect; Budgetary revenues for certain nonexchange state aid transactions are recognized for budgetary purposes in the fiscal period prior to the period in which the state recognizes expenditures/expenses. The amounts of the adjustments needed to reconcile the budgetary basis to the GAAP based fund financial statements is set forth in the explanation of differences schedules which follow.

Annual appropriated budgets are prepared in the spring of each year for the general, special revenue, and debt service funds. The budgets are submitted to the county office for approval. Pursuant to changes in the Local District School Budget Law, statutorily conforming base budgets of Districts with annual school elections held in November (The District has chosen this option) are no longer required to be presented to the voters for approval on the third Tuesday in April. Budgets are prepared using the modified accrual basis of accounting, except for the special revenue fund as described later. The legal level of budgetary control is established at line item accounts within each fund. Line item accounts are defined as the lowest (most specific) level of detail as established pursuant to the minimum chart of accounts referenced in N.J.A.C. 6:20-2A.2(m)1. Transfers of appropriations may be made by School Board resolution at any time during the fiscal year. New Jersey statutes place limits on the Board's ability to increase budgeted expenditures through the appropriation of previously undesignated fund balance and requires the District to obtain additional approvals when budgetary transfers, measured using the advertised budgetary account totals rather than line-item totals, exceed certain thresholds. The Board of Education did not make any supplemental budgetary appropriations during the fiscal year that required additional approvals from oversight agencies.

Formal budgetary integration into the accounting system is employed as a management control device during the year. For governmental funds, there are no substantial differences between the budgetary basis of accounting and generally accepted accounting principles with the exception of the legally mandated revenue recognition of the last state aid payment for budgetary purposes only and special revenue fund as noted below. Encumbrance accounting is also employed as an extension of formal budgetary integration in the governmental fund types. Unencumbered appropriations lapse at fiscal year end.

Appropriations in the general and debt service funds lapse at the end of the fiscal year even if they have related encumbrances. Encumbrances are commitments related to unperformed (executory) contracts for goods and services. Encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and to facilitate effective cash planning and control. While all appropriations and encumbrances lapse at year-end, valid outstanding encumbrances, for which the contracted performance is expected during the subsequent budget cycle, are legally restricted at year-end and are automatically re-appropriated and become part of the subsequent years' budget pursuant to state regulations.

The accounting records of the special revenue fund are maintained on the grant accounting budgetary basis. The grant accounting budgetary basis differs from GAAP in that the grant accounting budgetary basis recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. Sufficient supplemental records are maintained to allow for the presentation of GAAP basis financial statements.

NOTES TO FINANCIAL STATEMENTS

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

**F. Budgets/Budgetary Control (Cont'd):**

The following presents a reconciliation of the general fund revenues and special revenue fund revenues and expenditures from the budgetary basis of accounting as presented in the Budgetary Comparison Schedules – General and Special Revenue Funds to the GAAP basis of accounting as presented in the Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds.

Explanation of differences between Budgetary Inflows and Outflows and GAAP Revenues and Expenditures:

	<u>General Fund</u>	<u>Special Revenue Fund</u>
Sources/inflows of resources		
Actual amounts (budgetary) "revenues" from the budgetary comparison schedules	\$10,181,710.60	\$166,650.97
Difference- budget to GAAP:		
Certain State Aid payments are recognized as Revenue for budgetary purposes, and differs from GAAP which does not recognize this revenue until the subsequent year when the State recognizes the related expense (GASB 33).	(148,331.00)	0.00
State Aid payment recognized for GAAP statements in the current year, previously recognized for budgetary purposes.	<u>171,462.00</u>	<u>0.00</u>
Total revenues as reported on the statement of revenues, expenditures and changes in fund balance – governmental funds.	<u>\$10,204,841.60</u>	<u>\$166,650.97</u>
	<u>General Fund</u>	<u>Special Revenue Fund</u>
Uses/Outflows of resources		
Actual amounts (budgetary basis) "total outflows" From the budgetary comparison schedule	<u>\$10,615,616.66</u>	<u>\$166,650.97</u>
Total expenditures as reported on the statement of revenues, expenditures, and changes in fund balances – governmental funds.	<u>\$10,615,616.66</u>	<u>\$166,650.97</u>

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

**G. Cash, Cash Equivalents and Investments:**

Cash and cash equivalents include petty cash, change funds, cash in banks and all highly liquid investments with a maturity of three months or less at the time of purchase and are stated at cost plus accrued interest. U.S. Treasury and agency obligations and certificates of deposit with maturities of one year or less when purchased are stated at cost. All other investments are stated at fair value, which are generally based on quoted market prices. New Jersey school districts are limited as to the types of investments and types of financial institutions they may invest in. New Jersey statute 18A:20-37 provides a list of permissible investments that may be purchased by New Jersey school districts.

Additionally, the District has adopted a cash management plan that requires it to deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act ("GUDPA"). GUDPA was enacted in 1970 to protect Governmental Units from a loss of funds on deposit with a failed banking institution in New Jersey.

N.J.S.A. 17:9-41 et. seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Act. Public depositories include Savings and Loan institutions, banks (both state and national banks) and savings banks the deposits of which are federally insured. GUDPA was amended, effective July 1, 2010, by P.L. 2009, c. 326. The amendments provide a greater level of security protection for covered deposits by increasing collateralization requirements and revising the enforcement protocol to allow for timely response in the event that a member bank shows signs of stress.

Under the amended law, collateralization of GUDPA deposits up to 75% of New Jersey capital is based on a sliding scale that requires the minimum of 5% collateral for Well Capitalized institutions to a maximum of 120% collateral for Critically Undercapitalized institutions. All uninsured GUDPA deposits in excess of 75% of New Jersey capital require 100% collateral. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the full amount of their deposits to the Governmental Units.

**H. Tuition Receivable/Payable**

Tuition charges for the fiscal years 2016-2017 and 2017-2018 were based on rates established by the receiving district. These rates are subject to change when the actual costs have been determined. Adjustments were made to the preliminary rates originally established for the 2018-2019 school year based upon the certification of 2016-2017 rates.

**I. Inventories and Prepaid Expenses:**

Inventories and prepaid expenses, which benefit future periods, other than those recorded in the enterprise fund are recorded as expenditures in the year of purchase.

Inventories in the Proprietary Funds are valued at cost, which approximates market, using the first-in-first-out (FIFO) method. The cost of such inventories is recorded as expenses when consumed rather than when purchased.

Payments made to vendors for services that will benefit periods beyond June 30, 2017 are recorded as prepaid items in both the government-wide and fund financial statements.

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

**J. Short-Term Interfund Receivables/Payables:**

Short-term interfund receivables/payables represent amounts that are owed, other than charges for goods or services rendered to/from a particular fund in the District and that are due within one year.

**K. Capital Assets:**

Capital assets are capitalized at historical cost, or estimated historical cost for assets where actual historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The District maintains a threshold level of \$2,000.00 or more of initial, individual cost for capitalizing capital assets. The system for accumulation of fixed assets cost data does not provide the means for determining the percentage of assets valued at actual and those valued at estimated costs.

Capital assets are recorded in the District-wide financial statements, but are not reported in the Fund financial statements. Capital assets are depreciated using the straight-line method over their estimated useful lives. Since surplus assets are sold for an immaterial amount when declared as no longer needed for public school purpose by the District, no salvage value is taken into consideration for depreciation purposes. Useful lives vary from 20 to 50 years for land improvements and buildings, and 5 to 15 years for equipment.

Capital assets not being depreciated include land and may include construction in progress.

The District does not possess any material amounts of infrastructure capital assets, such as sidewalks and parking lots. Such items are considered to be part of the cost of buildings or other improvable property.

Depreciation of all exhaustive fixed assets used by proprietary funds is charged as an expense against their operations. Accumulated depreciation is reported on proprietary fund statement of net position. Depreciation has been provided over the estimated useful lives using the straight-line method. The estimated useful lives are as follows:

Food Service Fund:	
Equipment	15-20 Years

**L. Compensated Absences:**

Compensated absences are those absences for which employees will be paid, such as vacation, sick leave, and sabbatical leave. A liability for compensated absences that are attributable to services already rendered, and that are not contingent on a specific event that is outside the control of the District and its employees, is accrued in the government-wide financial statements as the employees earn the rights to the benefits. Compensated absences that related to future services, or that are contingent on a specific event that is outside the control of the District and its employees, are accounted for in the period in which such services are rendered or in which such events take place. The School District reports compensated absences in accordance with the provisions of GASB No. 16, "Accounting for Compensated Absences".



## NOTES TO FINANCIAL STATEMENTS

### **NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

#### **L. Compensated Absences Cont'd.):**

In the governmental and similar trust funds, compensated absences that are expected to be liquidated with expendable available financial resources are reported as a fund liability and expenditure in the fund that will pay for the compensated absence. The noncurrent portion for governmental funds is maintained separately and is a reconciling item between the fund and government-wide presentations.

Based upon existing personnel policies and collective bargaining agreements, employees are granted varying amounts of annual sick, personal and vacation leave. Sick leave may be accumulated for use in subsequent years and the right to a termination payment begins to vest with the employee after 10 years of service. Generally, terminal pay credit for unused sick leave is capped at 50% of the number of unused days earned, and with a maximum termination payment of 85% of the average annual base pay for the last three years of service. Terminal pay is paid in three equal installments in July of the three years following separation from service.

Changes in the value of compensated absences earned and unused is more fully detailed in Note 4.

#### **M. Pensions**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the New Jersey Public Employees Retirement System (PERS) and additions to/deductions from PERS fiduciary net position have been determined on the same basis as they are reported by PERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

#### **N. Deferred Outflows/Inflows of Resources:**

In addition to assets, the statement of financial position may report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to a future period(s) and will not be recorded as an outflow of resources (expenditure/expense) until that time. The District is reporting five items in the deferred outflow category; the Deferred Amount on Refunding, and Pension related items including the Change in Pension Assumptions, Difference in Pension Experience, Change in Pension Proportion/Proportionate Share and the amounts of pension payments made by the District subsequent to the pension measurement date. A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is amortized over the shorter of the life of the refunded or refunding bonds. Deferred Outflows for pension related items result from changes in actuarial assumptions which increase the net pension liability, unfavorable economic differences between actual mortality rates and the actuarial tables used to measure the net pension liability, and increases in the District's proportion of the entire pension system and its proportionate share of the net pension liability. Deferred outflows for Subsequent pension payments reflects payments made by the District to

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

**N. Deferred Outflows/Inflows of Resources (Cont'd.):**

the pension system subsequent to the date of the most recent measurement date, which was June 30, 2018.

In addition to liabilities, the statement of financial position may report a separate section for deferred inflows of resources. This separate financial statement element represents the acquisition of net position that applies to a future period(s) and will not be recorded as an inflow of resources (revenue) until that time. The District is reporting four items in the deferred inflow category. Including Pension related items including the Change in Pension Assumptions, Difference in Pension Experience, Change in Pension Proportion/Proportionate Share and the Difference in Pension Earnings.

**O. Unearned Revenue/Advances from Grantors:**

Unearned revenue represents cash advances received relating to services (expenditures/expenses) that will be provided in a subsequent fiscal period. Similarly, for expenditure-driven grants, amounts advanced to the District in excess of the amounts expended and earned are recorded as advances from grantors.

**P. Other Post-Employment Benefits:**

Pursuant to State Statute, the State Health Benefits Local Education Retirees Employees Plan was established to oversee the funding and payment of post-employment medical benefits for eligible LEA employees. This plan is a multi-employer defined benefit OPEB Plan that is administered on a pay-as-you-go basis. No assets are accumulated in a trust that meets the criteria of paragraph 4 of GASB Statement No. 75. The Plan is a "Special Funding Situation" as defined in GASB Statement No. 75 as the State of New Jersey is solely responsible for funding the Plan's obligations (net of employee contributions). Accordingly, no net OPEB liability is reported on the District's Statement of Net Position. In the Statement of Activities, the District reports an annual OPEB expense and a corresponding revenue, equal to the allocated expense of the District as reported by the State.

**Q. Net Position Flow Assumption (District-Wide and Proprietary Fund Financial Statements)**

Periodically, the District may fund outlays for a particular purpose from both restricted resources, such as bond referendum proceeds and/or grant proceeds, and unrestricted resources. To determine the amounts of net position restricted and unrestricted that should be reported in the government-wide and proprietary fund financial statements, a flow assumption must be made to establish the order in which resources are considered to be applied. In the absence of specific grant compliance requirements to the contrary, the District policy is to utilize all amounts of available restricted net position prior to applying unrestricted net position to fund acquisition costs.

## NOTES TO FINANCIAL STATEMENTS

### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

#### R. Fund Balance Flow Assumption (Governmental Fund Financial Statements)

Periodically, the District may fund outlays for a particular purpose from both restricted resources and unrestricted resources (the total of the committed, assigned and unassigned fund balance). To determine the amounts to report as restricted, committed, assigned and unassigned fund balance in the governmental fund financial statements, a flow assumption must be made to establish the order in which resources are considered to be applied. In the absence of specific grant compliance requirements to the contrary, the District policy is to utilize all amounts of available restricted fund balance prior to applying any component of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance, with unassigned fund balance applied last.

#### S. Fund Balance Policies:

Fund balance of the governmental funds is reported in various categories based upon the nature of any limitations requiring the use of resources for specific purposes. The District itself can establish limitations on the use of resources through actions to transfer amounts to legally restricted reserve accounts (capital, maintenance and emergency reserves), or actions to commit or assign fund balance.

The committed fund balance includes amounts that can only be used for the specific purposes determined by a formal action of the Board of Education. Commitments of fund balance remain in place until the committed fund balance is fully depleted or an amendatory action is taken by the Board of Education.

Assignments of fund balance are made by the Board of Education for specific purposes that do not the criteria to be classified as committed. The Board of education also assigns fund balance when it appropriates unrestricted/unassigned fund balance to bridge a gap between estimated revenue and appropriations in the subsequent year budget.

Unlike commitments, assignments are generally temporary in nature, and additional actions of the Board are generally not required to remove an assignment, whereas an action of the Board is essential to the modification or elimination of an unexpended committed fund balance.

#### T. District-Wide Financial Statement Classifications

1. Program Revenues – Amounts reported as program revenues include a) charges to customers or applicants who purchase, use or benefit from goods services or privileges provided by a given function or segment and b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment.
2. General Revenues – all taxes, including those designated for specific purposes such as debt service, are reported as general revenues. All other resources, including internally dedicated resources, unrestricted entitlements, and investment income are reported as general revenues.

## NOTES TO FINANCIAL STATEMENTS

### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

#### T. District-Wide Financial Statement Classifications(Cont'd.)

3. Capital Assets – In the statement of net position, capital assets are reported, net of accumulated depreciation as assets of the governmental activities and business-type activities.
4. Long-term Debt - In the statement of net position, long-term debt is reported as a component of long-term liabilities of the governmental activities and business-type activities.
5. Net Investment in Fixed Assets – In the statement of Net Position, the net undepreciated value of capital assets, less the value of outstanding debt issued to purchase acquire or build those capital assets, is reported as Net Investment in Fixed assets as a component of net position for the governmental activities and business-type activities.

#### U. Proprietary Fund Operating and Nonoperating Revenues and Expenses

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and products in connection with the primary purpose or function for which the fund was established. The District's Food Service proprietary fund reports operating revenues from the sales of lunches and a la carte items, and operating expenses include the costs of sales (food, supplies and labor), administrative costs and depreciation on capital assets. Revenues earned through the District's participation in the National School Lunch Program are classified as nonoperating revenues, notwithstanding the limitations on the pricing of Type A student lunches that is required for program participation.

#### V. Reconciliation of District-Wide and Fund Financial Statements

I. Differences between governmental fund balance sheet and District-wide statement of net position:

Total Governmental Fund Balance (B-1)	\$2,247,909
Adjustments to District-Wide Net Position:	
Capital Assets (see Note 3)	3,037,944
Long-Term Liabilities, Excluding Pension related items (see Note 4)	(3,752,015)
Other Items not recognized in Fund Financial Statements:	
Accrued Interest on Long-term Debt	(65,894)
Deferred Amount on Refunding`	47,699
Pension Related Items (see Note 5):	
Net Pension Liability	(1,677,596)
Pension Accounts Payable	(96,219)
Deferred Inflows of Financial Resources:	
Change in Pension Assumptions	(536,406)
Change in Pension Proportion	(211,963)
Difference in Pension Earnings	(15,736)
Difference in Pension Experience	(8,650)
Deferred Outflows of Financial Resources:	
Change in Pension Assumptions	276,440
Difference in Pension Experience	31,992
Change in Proportion/Proportionate Share	158,518
Payment Subsequent to Measurement Date	96,219
Net Position of Governmental Activities	<u>\$(467,769)</u>

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

**V. Reconciliation of District-Wide and Fund Financial Statements (Cont'd.)**

II. Differences between governmental fund statement of revenues, expenditures and changes in fund balances and District-wide statement of activities:

Total Net Change - Governmental Fund Balance (B-2)	\$200,880
Adjustments to District-Wide Net Position:	
Depreciation on Capital Assets (see Note 3)	(275,474)
Capitalized Equipment Acquisitions	73,416
Repayment of Long-Term Bonds (see Note 4)	225,000
Net Decrease in Accrued Liability for Compensated Absences (see Note 4)	(15,117)
Other Adjustments to Fund Financial Statements:	
Pension Expense (Accrual Basis for District-Wide)	(145,189)
Amortization of Deferred Amount from Refunding	(4,335)
Amortization of Bond Premium	42,365
Interest on Long-term Debt (Accrual Basis for District-Wide)	<u>2,238</u>
Total Net Change - Governmental Activities	<u>\$103,704</u>

**W. Estimates:**

The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

**NOTE 2. CASH AND CASH EQUIVALENTS AND INVESTMENTS**

The Township of Bethlehem Board of Education had the following depository accounts. All deposits are carried at cost plus accrued interest. The government does not have a deposit policy.

<u>Depository Account</u>	<u>Bank Balance</u>
Insured - FDIC	\$250,000.00
Insured – NJGUDPA (N.J.S.A.17:94.1)	<u>2,396,649.56</u>
Total Deposits	<u>\$2,646,649.56</u>

Custodial Credit Risk – Deposits- Custodial credit risk is the risk that in the event of a bank failure, the board’s deposits may not be returned to it. The government does not have a deposit policy for custodial credit risk. As of June 30, 2019, \$0.00 of the Board’s bank balance of \$2,646,649.56 was exposed to custodial risk. (See Note 1-G. relating to statutory mitigation of custodial risk in the event of a bank failure).

**New Jersey Cash Management Fund** – All investments in the Fund are governed by the regulations of the Investment Council, which prescribe specific standards designed to insure the quality of investments and to minimize the risks related to investments. In all the years of the Division of Investment’s existence, the Division has never suffered a default of principal or interest on any short-term security held by it due to the bankruptcy of a securities issuer; nevertheless, the possibility always exists, and for this reason a reserve is being accumulated as additional protection for the “Other-than-State” participants. In addition to the Council regulations, the Division sets further standards for specific investments and monitors the credit of all eligible securities issuers on a regular basis. As of June 30, 2019, the District had \$-0- on deposit with the New Jersey Cash Management Fund.

**NOTE 3. CAPITAL ASSETS**

The governmental fund balance sheet includes a reconciliation between fund balance total governmental funds and net position-governmental activities as reported in the District-wide statement of net position. One item of that reconciliation explains that capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. An addition to the fund balance - total governmental funds is made to reflect the carrying value of the District's capital assets at year-end in the District-wide financial statements, which consisted of:

Total capital assets at cost	\$ 9,720,656.22
Less: accumulated depreciation	<u>(6,682,712.59)</u>
Government Activities Capital Assets, Net	<u>\$ 3,037,943.63</u>

Capital assets by classification and activity for the year ended June 30, 2019 was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Governmental Activities:				
Capital Assets That Are Not Being Depreciated:				
Land	\$ 139,200.00	\$ -	\$ -	\$ 139,200.00
Total Capital Assets Not Being Depreciated	<u>139,200.00</u>	<u>-</u>	<u>-</u>	<u>139,200.00</u>
Building and Building Improvements	7,763,689.00	564,077.54	-	8,327,766.54
Improvements Other Than Buildings	481,994.86	-	-	481,994.86
Machinery, Equipment, Furniture & Vehicles	<u>754,900.00</u>	<u>16,794.82</u>	<u>-</u>	<u>771,694.82</u>
Totals at Historical Cost	<u>9,000,583.86</u>	<u>580,872.36</u>	<u>-</u>	<u>9,581,456.22</u>
Less Accumulated Depreciation For:				
Building and Building Improvements	(5,393,088.26)	(179,135.55)	-	(5,572,223.81)
Improvements other than Buildings	(413,286.00)	(7,001.00)	-	(420,287.00)
Equipment, Furniture, and Vehicles	<u>(586,224.00)</u>	<u>(103,977.78)</u>	<u>-</u>	<u>(690,201.78)</u>
Total Accumulated Depreciation	<u>(6,392,598.26)</u>	<u>(290,114.33)</u>	<u>-</u>	<u>(6,682,712.59)</u>
Total Capital Assets Being Depreciated (Net of Accumulated Depreciation)	<u>2,607,985.60</u>	<u>290,758.03</u>	<u>-</u>	<u>2,898,743.63</u>
Government Activities Capital Assets, Net	<u>\$ 2,747,185.60</u>	<u>\$ 290,758.03</u>	<u>\$ -</u>	<u>\$ 3,037,943.63</u>
Business-type Activities				
Equipment	208,303.38	-	-	208,303.38
Less Accumulated Depreciation for:				
Equipment	<u>(207,349.40)</u>	<u>(953.98)</u>	<u>-</u>	<u>(208,303.38)</u>
Business-type Activities Capital Assets, Net	<u>\$ 953.98</u>	<u>\$ (953.98)</u>	<u>\$ -</u>	<u>\$ -</u>

\* Depreciation expense was charged to governmental functions as follows:

Instruction	\$ 150,859.45
General & Business Admin. Services	23,209.15
Unallocated	<u>116,045.73</u>
Total depreciation expense	<u>\$ 290,114.33</u>

**NOTE 4. LONG-TERM LIABILITIES**

The governmental fund balance sheet includes a reconciliation between fund balance- total governmental funds and net position-governmental activities as reported in the District-wide statement of net position. One item of that reconciliation explains that Long-term liabilities, including bonds and judgments payable, are not due and payable in the current period and therefore are not reported liabilities in the governmental funds. A deduction to the fund balance - total governmental funds is made to reflect the carrying value of the District's long-term liabilities at year-end in the governmental activities of the District-wide financial statements.

Long-term debt liability activity for the year ended June 30, 2019 was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Amounts Due Within One Year</u>
Governmental Activities:					
Bonds Payable:					
General Obligation Debt	\$ 3,740,000.00	\$ _____	\$ 230,000.00	\$ 3,510,000.00	\$ 235,000.00
Total Bonds Payable	<u>3,740,000.00</u>	<u>-</u>	<u>230,000.00</u>	<u>3,510,000.00</u>	<u>235,000.00</u>
Other Liabilities:					
Compensated Absences	<u>57,168.22</u>	<u>_____</u>	<u>2,961.23</u>	<u>54,206.99</u>	<u>_____</u>
Total Other Liabilities	<u>57,168.22</u>	<u>-</u>	<u>2,961.23</u>	<u>54,206.99</u>	<u>-</u>
Bond Premiums/(Discounts)	228,350.24		40,542.68	187,807.56	37,134.42
Net Pension Liability (PERS)	<u>2,910,353.00</u>	<u>-</u>	<u>1,232,757.00</u>	<u>1,677,596.00</u>	<u>_____</u>
Total Liabilities	\$ <u>6,935,871.46</u>	\$ <u>-</u>	\$ <u>1,506,260.91</u>	\$ <u>5,429,610.55</u>	\$ <u>272,134.42</u>

## NOTES TO FINANCIAL STATEMENTS

### NOTE 4. GENERAL LONG-TERM DEBT (CONT'D):

**A. Bonds Payable** -- Bonds are authorized in accordance with State law by the voters of the District through referendums. All bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the District are general obligation bonds.

Principal and interest due on bonds outstanding as at June 30, 2019 is as follows:

<u>Year ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$235,000	\$129,000	\$364,000
2021	240,000	121,875	361,875
2022	250,000	113,275	363,275
2023	265,000	102,975	367,975
2024	275,000	92,175	367,175
2025	285,000	80,975	365,975
2026	295,000	69,375	364,375
2027	305,000	58,138	363,138
2028	320,000	47,200	367,200
2029	335,000	34,900	369,900
2030	345,000	21,300	366,300
2031	<u>360,000</u>	<u>7,200</u>	<u>367,200</u>
	<u>\$ 3,510,000</u>	<u>\$878,388</u>	<u>\$ 4,388,388</u>

**B. Bonds Authorized But Not Issued** -- As of June 30, 2019, the District had no authorized but not issued bonds.

### NOTE 5. PENSION PLANS

**Description of Plans** – The State of New Jersey, Division of Pension and Benefits (the Division) was created and exists pursuant to N.J.S.A. 52:18A to oversee and administer the pension trust and other postemployment benefit plans sponsored by the State of New Jersey (the State). According to the State of New Jersey Administrative Code, all obligations of the Systems will be assumed by the State of New Jersey should the plans terminate. Each defined benefit pension plan's designated purpose is to provide retirement, death and disability benefits to its members. The authority to amend the provision of plan rests with new legislation passed by the State of New Jersey. Pension reforms enacted pursuant to Chapter 78, P.L. 2011 included provisions creating special Pension Plan Design Committees for the public Employees Retirement System (PERS) and the Teachers Pension and Annuity Fund (TPAF), once a Target Funded Ratio (TFR) is met, that will have the discretionary authority to modify certain plan design features, including member contribution rate; formula for calculation of final compensation or final salary; fraction used to calculate a retirement allowance; age at which a member may be eligible and the benefits for service or early retirement; and benefits provided for disability retirement. The committee will also have the authority to reactivate the cost of living adjustment (COLA) on pensions.



## NOTES TO FINANCIAL STATEMENTS

### NOTE 5. PENSION PLANS (CONT'D)

#### Description of Plans (Cont'd)

However, modifications can only be made to the extent that the resulting impact does not cause the funded ratio to drop below the TFR in any one year of a projection period. The Division issues a publicly available financial report that includes the financial statements and required supplementary information for each of the plans. This report may be accessed via the Division of Pensions and Benefits website, at [www.state.nj.us/treasury/pensions](http://www.state.nj.us/treasury/pensions), or may be obtained by writing to the Division of Pensions and Benefits, PO Box 295, Trenton, New Jersey, 08625.

#### A. PUBLIC EMPLOYEES RETIREMENT SYSTEM

The Public Employee Retirement System is a cost-sharing, multiple employer defined benefit pension plan as defined in GASB Statement No. 68. The Plan is administered by The New Jersey Division of Pensions and Benefits (Division). The more significant aspects of the PERS Plan are as follows:

*Plan Membership and Contributing Employers-* Substantially all full-time employees of the State of New Jersey or any county, municipality, school district or public agency are enrolled in PERS, provided the employee is not required to be a member of another state-administered retirement system or other state pension fund or local jurisdiction's pension fund. Membership and contributing employers of the defined benefit pension plans consisted of the following at June 30, 2018:

Inactive plan members or beneficiaries currently receiving benefits	174,904
Inactive plan members entitled to but not yet receiving benefits	589
Active plan members	<u>254,780</u>
Total	<u>430,273</u>

Contributing Employers – 1,706

#### Significant Legislation

Chapter 19, P.L. 2009, effective March 17, 2009, provided an option for local employers of PFRS and PERS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in State fiscal year 2009. Such an employer will be credited with the full payment and any such amounts will not be included in their unfunded liability. The actuaries will determine the unfunded liability of those retirement systems, by employer, for the reduced normal and accrued liability contributions provided under this law. This unfunded liability will be paid by the employer in level annual payments over a period of 15 years beginning with the payments due in the fiscal year ended June 30, 2012 and will be adjusted by the rate of return on the actuarial value of assets.

Pursuant to the provisions of Chapter 78, P.L. 2011, COLA increases were suspended for all current and future retirees of all retirement systems.

For the year ended June 30, 2018 the Board's total payroll for all employees was \$5,318,102. Total PERS covered payroll was \$667,589. Covered payroll refers to all compensation paid by the Board to active employees covered by the Plan.

**NOTE 5. PENSION PLANS (CONT'D)**

**A. PUBLIC EMPLOYEES RETIREMENT SYSTEM (CONT'D.)**

*Specific Contribution Requirements and benefit provisions* – The contribution policy is set by N.J.S.A 43:15 and requires contributions by active members and contributing employers. Members contribute at a uniform rate. Pursuant to the provisions of Chapter 78, P.L. 2011, the active member contribution rate increased from 5.5% of annual compensation to 6.5% plus an additional 1% phased-in over 7 years beginning in July 2012. The member contribution rate completed the phase-in period for State fiscal year 2019 and member contributions increased to 7.5% effective July 1, 2018. Employers' contribution amounts are based on an actuarially determined rate. The annual employer contributions include funding for basic retirement allowances and noncontributory death benefits. The School Board's cash basis contributions to the Plan for the years ended June 30, 2019 and 2018 were \$80,895 and \$85,057, respectively.

School Board Contributions are due and payable in the fiscal period subsequent to the plan year for which the contributions requirements were calculated.

The vesting and benefit provisions are set by N.J.S.A. 43:15. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of PERS.

The following represents the membership tiers for PERS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to July 1, 2007.
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

A service retirement benefit of 1/55<sup>th</sup> of final average salary for each year of service credit is available to tier 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60<sup>th</sup> of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tier 1 and 2 members before reaching age 60, to tier 3 and 4 members before age 62 with 25 or more years of service credit and tier 5 members with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with his/her respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

**NOTE 5. PENSION PLANS (CONT'D)**

**A. PUBLIC EMPLOYEES RETIREMENT SYSTEM (CONT'D)**

*Pension Liabilities, Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions* – At June 30, 2019, the School Board reported a liability of \$1,677,596 for its proportionate share of the net pension liability. The net pension liability was determined by actuarial valuation as of July 1, 2017 which was rolled forward to June 30, 2018. The Board's proportion of the net pension liability was based on a projection of the Board's long-term share of contributions to the pension plan relative to the projected contributions of all participating entities, actuarially determined. At the June 30, 2018 valuation date, the Board's proportion was 0.0085203%, which was a decrease of 0.0006612% from its proportion measure as of June 30, 2017.

For the year ended June 30, 2019, the Board recognized PERS pension expenses of \$138,739 in its governmental activities. At June 30, 2019, the Board reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows Of Resources</u>	<u>Deferred Inflows Of Resources</u>
Changes in Assumptions	\$ 276,440	\$ 536,406
Changes in Pension Proportion	158,519	211,963
Difference Projected vs. Actual Earnings	-	15,736
Difference Projected vs. Actual Experience	31,992	8,650
Board contributions subsequent to the measurement date	<u>96,219</u>	
Total	\$563,170	\$772,755

The \$96,219 of deferred outflows of resources resulting from the Board's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources will be recognized in pension expense by PERS as follows:

Year ending <u>June 30,</u>	
2019	\$ 69,822
2020	(8,530)
2021	(173,284)
2022	(145,399)
2023	<u>(48,414)</u>
Total	\$(305,805)

*Actuarial Assumptions* - The collective total pension liability for the June 30, 2018 measurement date was determined by an actuarial valuation as of July 1, 2017, which was rolled forward to June 30, 2018. This actuarial valuation used the following actuarial assumptions:

Inflation	2.25%
Salary Increases: Through 2026	1.65-4.15% Based on age
Thereafter	2.65-5.15% Based on age
Investment rate of return	7.00%

**NOTE 5. PENSION PLANS (CONT'D)**

**A. PUBLIC EMPLOYEES RETIREMENT SYSTEM (CONT'D)**

Pre-retirement ordinary mortality rates were based on the RP-2000 Employee Preretirement Mortality Table for male and female active participants. For State employees, mortality tables are set back 4 years for males and females. For local employees, mortality tables are set back 2 years for males and 7 years for females. In addition, the tables provide for future improvements in mortality from the base year of 2013 using a generational approach based on the Conduent Modified 2014 Projection Scale. Pre-retirement accidental mortality rates reflect a rate of 0.001% at all ages, and no mortality improvement is assumed.

Post-retirement mortality rates were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (set back 1 year for males and females) for service retirements and beneficiaries of former members. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from the base year of 2012 to 2013 using Projection Scale AA and using a generational approach based on the Conduent Modified 2014 Projection Scale thereafter. Disability mortality rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table, set back three years for males and set forward one year for females. No mortality improvement is assumed.

The actuarial assumptions used in the July 1, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2011 to June 30, 2014. It is likely that future experiences will not exactly conform to these assumptions. To the extent that actual experience deviates from these assumptions, the emerging liabilities may be higher or lower than anticipated. The more the experience deviates, the larger the impact on future financial statements.

In accordance with State statute, the long-term expected rate of return on pension plan investments is determined by the State Treasurer, after consultation with the Directors of the Division of Investment and Division of Pensions and Benefits, the board of trustees and actuaries. The long-term expected rate of return was determined using a building-block method in which best-estimate ranges of expected future real rate of return (expected returns, net of pension plans investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

**NOTES TO FINANCIAL STATEMENTS**

**NOTE 5. PENSION PLANS (CONT'D)**

**A. PUBLIC EMPLOYEES RETIREMENT SYSTEM (CONT'D)**

Best estimates of arithmetic real rates of return for each major asset class included in the pension plans' target asset allocation as of June 30, 2018 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Risk mitigation strategies	5.00%	5.51%
Cash equivalents	5.50%	1.00%
U.S. Treasuries	3.00%	1.87%
Investment grade credit	10.00%	3.78%
Public high yield	2.50%	6.82%
Global diversified credit	5.00%	7.10%
Credit oriented hedge funds	1.00%	6.60%
Debt related private equity	2.00%	10.63%
Debt related real estate	1.00%	6.61%
Private real asset	2.50%	11.83%
Equity related real estate	6.25%	9.23%
U.S. equity	30.00%	8.19%
Non-U.S. developed markets equity	11.50%	9.00%
Emerging markets equity	6.50%	11.64%
Buyouts/venture capital	8.25%	13.08%

*Discount Rate* – The discount rate used to measure the pension liabilities of PERS was 5.66% as of June 30, 2018. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00% and a municipal bond rate of 3.87% as of June 30, 2018 based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 50% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through June 30, 2046. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through June 30, 2046 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

**NOTES TO FINANCIAL STATEMENTS**

**NOTE 5. PENSION PLANS (CONT'D)**

**A. PUBLIC EMPLOYEES RETIREMENT SYSTEM (CONT'D)**

*Sensitivity of Collective Net Pension Liability to Changes in the Discount Rate* – the following presents the collective net pension liability of PERS participating employers, as well as the District's attributed share of that liability, as of June 30, 2018, calculated using the discount rates as disclosed above as well as what the collective net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage rate higher than the current rate:

	At 1% Decrease (4.66%)	At current discount rate (5.66%)	At 1% increase (6.66%)
State	\$27,413,044,035	\$23,704,298,093	\$20,597,322,253
Local	<u>24,757,279,564</u>	<u>19,689,501,539</u>	<u>15,437,959,879</u>
PERS Plan Total	<u>\$52,170,323,599</u>	<u>\$43,393,799,632</u>	<u>\$36,035,282,132</u>
Bethlehem BOE	<u>\$2,109,384</u>	<u>\$1,677,596</u>	<u>\$1,315,354</u>

*Components of Net Pension Liability* – The components of the collective net pension liability for PERS, including the State of New Jersey, at June 30, 2018 is as follows:

	State	Local	Total
Total Pension Liability	\$30,434,600,657	\$42,431,573,511	\$72,866,174,168
Plan Fiduciary Net Position	<u>6,730,302,564</u>	<u>22,742,071,972</u>	<u>29,472,374,536</u>
Net Pension Liability	<u>\$23,704,298,093</u>	<u>\$19,689,501,539</u>	<u>\$43,393,799,632</u>

**B. TEACHERS PENSION AND ANNUITY FUND**

The Teachers Pension and Annuity Fund is a cost-sharing, multiple employer defined benefit pension plan with a special funding situation as defined in GASB Statement No. 68, by which the State of New Jersey (State) is responsible to fund 100% of the employer contributions, excluding any local employer early retirement incentive (ERI) contributions. The Plan is administered by The New Jersey Division of Pensions and Benefits (Division). The more significant aspects of the TPAF Plan are as follows:

NOTE 5. PENSION PLANS (CONT'D)

B. TEACHERS PENSION AND ANNUITY FUND (CONT'D)

*Plan Membership and Contributing Employers-* Substantially all teachers or members of the professional staff of Local Education Agencies that are certified by the State Board of Examiners, and Employees of the Department of Education who have titles that are unclassified, professional and certified are enrolled in the TPAF. Membership and contributing employers of the defined benefit pension plans consisted of the following at June 30, 2018:

Inactive plan members or beneficiaries currently receiving benefits	102,573
Inactive plan members entitled to but not yet receiving benefits	197
Active plan members	<u>154,889</u>
 Total	 <u>257,659</u>

Contributing Employers – 24.

In addition to the State, who is the sole payer of regular employer contributions to the fund, TPAF's contributing employers include boards of education who elected to participate in the Early Retirement Incentive Program (ERIP) and are legally responsible to continue to pay towards their incurred liability.

*Significant Legislation* – Pursuant to the provision of Chapter 78, P.L. 2011, COLA increases were suspended for all current and future retirees of TPAF.

*Covered Payroll* - For the year ended June 30, 2019 the Board's total payroll for all employees was \$5,318,102. Total TPAF covered payroll was \$3,700,476. Covered payroll refers to all compensation paid by the Board to active employees covered by the Plan.

*Specific Contribution Requirements and benefit provisions* – The contribution policy is set by N.J.S.A. 18A:66 and requires contributions by active members and contributing employers. Pursuant to the provisions of Chapter 78, P.L. 2011, the active member contribution rate increased from 5.5% of annual compensation to 6.5% plus an additional 1% phased-in over 7 years beginning in July 2012. The member contribution rate completed the phase-in period for State fiscal year 2019 and member contributions increased to 7.5% effective July 1, 2018. The State of New Jersey contribution amount is based on an actuarially determined amount, which includes the normal cost and unfunded accrued liability. For fiscal year 2018, the State's pension contribution was less than the actuarially determined amount.

*Vesting Provisions* - The vesting and benefit provisions are set by N.J.S.A. 18A:66. TPAF provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of TPAF. Members are always fully vested for their own contributions and, after three years of service credit, become vested for 2% of related interest earned on the contributions. In the case of death before retirement, members' beneficiaries are entitled to full interest credited to the members' accounts.

NOTE 5. PENSION PLANS (CONT'D)

B. TEACHERS PENSION AND ANNUITY FUND (CONT'D)

The following represents the membership tiers for TPAF:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to July 1, 2007.
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55<sup>th</sup> of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60<sup>th</sup> of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65.

Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 before age 62 and tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the retirement age of his/her respective tier. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

*Special Funding Situation* – Employer contributions for local participating employers are legally required to be funded by the State in accordance with N.J.S.A. 18:66-33. Therefore, the local participating employers are considered to be in a special funding situation as defined by GASB Statement No. 68 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute directly to the plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to report in the financial statements of the local participating employers.

*Pension Liabilities, Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions* – The State of New Jersey is solely responsible for funding the normal pension obligations of the TPAF, including 100% of the obligations of LEAs within the State. Accordingly, the District does not report TPAF pension liabilities or deferred inflows and outflows of financial resources in its financial statements. Payments made by the State to the TPAF “on-behalf” of the LEAs are reported to the LEAs and reported as TPAF pension expenditures/expenses as made.



**NOTES TO FINANCIAL STATEMENTS**

**NOTE 5. PENSION PLANS (CONT'D):**

**B. TEACHERS PENSION AND ANNUITY FUND (CONT'D)**

**Three-Year Trend Information for TPAF (Paid on-behalf of the District, excluding post-retirement medical benefits which are reported in Note 6)**

<b><u>Year Funding</u></b>	<b><u>Annual Pension Cost (APC)</u></b>	<b><u>Percentage of APC Contributed</u></b>	<b><u>Net Local Pension Obligation</u></b>
6/30/19	\$ 701,127	Unknown %	\$ 0
6/30/18	561,021	Unknown	0
6/30/17	416,900	Unknown	0

At June 30, 2018, the TPAF reported a net pension liability of \$63,617,852,031 for its Non-State Employer Member Group. The proportionate share of the State of New Jersey's net pension liability for the Non-State Employer Member Group that is attributable to the District was \$23,661,714, or 0.037193513%.

The total pension liability for the June 30, 2018 measurement date was determined by an actuarial valuation as of July 1, 2017, which was rolled forward to June 30, 2018.

*Actuarial Assumptions-* The total pension liability in the June 30, 2017 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.25%
Salary Increases (2011-2026)	1.55 – 4.55%
Thereafter	2.00 – 5.45%
Investment rate of return	7.00%

Pre-retirement mortality rates were based upon the RP-2006 Employee White Collar Mortality Tables, set back 3 years for males and 5 years for females, projected on a generational basis from a base year of 2006 using a 60-year average of Social Security data from 1953 to 2013. Post-retirement mortality rates were based on the RP-2006 Health5hy Annuitant White Collar Mortality Tables, with adjustments as described in the latest experience study, projected on a generational basis from a base year of 2006 using a 60-year average of Social Security data from 1953 to 2013. Disability mortality rates were based on the RP-2006 Disabled Retiree Mortality Tables with rates adjusted by 90%. No mortality improvement is assumed for disabled retiree mortality.

The actuarial assumptions used in the July 1, 2017 valuation were based on the results of an actuarial experience study for the period July 1, 2012 to June 30, 2015.

NOTES TO FINANCIAL STATEMENTS

NOTE 5. PENSION PLANS (CONT'D):

B. TEACHERS PENSION AND ANNUITY FUND (CONT'D)

*Discount Rate* – The discount rate used to measure the total pension liability was 4.86% as of June 30, 2018. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00% and a municipal bond rate of 3.87% as of June 30, 2017 based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the contribution rate in the most recent fiscal year. The State contributed 50% of the actuarially determined contributions. Based on those assumptions, the plan’s fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2040. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2040 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

*Return on Investments* - In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2018) was determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in TPAF’s target asset allocation as of June 30, 2018 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Risk mitigation strategies	5.00%	5.51%
Cash equivalents	5.50%	1.00%
U.S. Treasuries	3.00%	1.87%
Investment grade credit	10.00%	3.78%
Public high yield	2.50%	6.82%
Global diversified credit	5.00%	7.10%
Credit oriented hedge funds	1.00%	6.60%
Debt related private equity	2.00%	10.63%
Debt related real estate	1.00%	6.61%
Private real asset	2.50%	11.83%
Equity related real estate	6.25%	9.23%
U.S. equity	30.00%	8.19%
Non-U.S. developed markets equity	11.50%	9.00%
Emerging markets equity	6.50%	11.64%
Buyouts/venture capital	8.25%	13.08%

**NOTE 5. PENSION PLANS (CONT'D):**

**B. TEACHERS PENSION AND ANNUITY FUND (CONT'D)**

*Sensitivity of Net Pension Liability to Changes in the Discount Rate* - the following presents the net pension liability of TPAF as of June 30, 2018 calculated using the discount rates as disclosed above as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage rate higher than the current rate:

	At 1% <u>Decrease (3.86%)</u>	At current <u>Discount rate (4.86%)</u>	At 1% <u>Increase (5.86%)</u>
TPAF	\$75,417,894,537	\$63,806,350,446	\$54,180,663,328

*Components of Net Pension Liability* – The components of the net pension liability for TPAF, including the State of New Jersey, at June 30, 2018 is as follows:

Total pension liability	\$ 86,797,467,286
Plan fiduciary net position	<u>22,991,116,840</u>
Net pension liability	<u>\$ 63,806,350,446</u>
Plan fiduciary net position as a percentage of the total pension liability	26.49%

*Additional Information* – Collective balances at June 30, 2018 were as follows:

Collective Deferred Outflows of Resources	\$ 12,473,998,870
Collective Deferred Inflows of Resources	16,180,773,643
State's Total Non-employer Net Pension Liability	63,617,852,031
District's Proportion	0.0371935129%

**C: DEFINED CONTRIBUTION RETIREMENT PLAN**

The Defined Contribution Retirement Plan (DCRP) is a multiple employer defined contribution plan as defined in GASB Statement No. 68. The Plan is administered by The New Jersey Division of Pensions and Benefits (Division). The more significant aspects of the DCRP are as follows:

*Plan Membership and Contributing Employers*- Enrollment in the DCRP is required for state or local officials, elected or appointed on or after July 1, 2007; employees enrolled in TPAF or PERS on or after July 1, 2007, who earn salary in excess of established "maximum compensation" limits; employees otherwise eligible to enroll in TPAF or PERS on or after November 2, 2008, who do not earn the minimum annual salary for tier 3 enrollment but who earn salary of at least \$5,000 annually; and employees otherwise eligible to enroll in TPAF or PERS after May 21, 2010, who do not work the minimum number of hours per week required for tier 4 or tier 5 enrollment, but who earn salary of at least \$5,000 annually.

*Contribution Requirement and Benefit Provisions* - State and local government employers contribute 3% of the employee's base salary. Active members contribute 5.5% of base salary.

**NOTE 5. PENSION PLANS (CONT'D):**

**C: DEFINED CONTRIBUTION RETIREMENT PLAN (CONT'D).**

Eligible members are provided with a defined contribution retirement plan intended to qualify for favorable Federal income tax treatment under IRC Section 401(a), a noncontributory group life insurance plan and a noncontributory group disability benefit plan. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employee contributions shall immediately become and shall at all times remain fully vested and non-forfeitable. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employer contributions shall be vested and non-forfeitable on the date the participant commences the second year of employment or upon his or her attainment of age 65, while employed by an employer, whichever occurs first.

For the year ended June 30, 2019 the Board's total payroll for all employees was \$5,318,102. Total DCRP covered payroll was \$248,963. Covered payroll refers to all compensation paid by the Board to active employees covered by the Plan. Board and employee contributions to the DCRP for the year ended June 30, 2019 were \$7,469 and \$13,693, respectively.

**NOTE 6. POST-EMPLOYMENT BENEFITS**

**General Information about the OPEB Plan:**

*Plan Description and Benefits Provided:*

P.L. 1987, c.384 and P.L. 1990, c.6. required the Teachers' Pension and Annuity Fund (TPAF) and the Public Employees Retirement System (PERS), respectively, to fund post-retirement medical benefits for those members who retire after accumulating a minimum of 25 years of credited service or on a disability retirement. Pursuant to P.L. 2007, c.103, separate funds outside the pension plans were established for the funding and payment of post-retirement medical benefits for retired state employees and retired educational employees. Pursuant to this Act, the State Health Benefits Local Education Retired Employees Plan (SHBLEREP) was established to oversee the funding and payment of post-employment medical benefits for eligible LEA employees. The SHBLEREP is a multiple employer defined benefit OPEB plan that is administered on a pay-as-you-go basis in accordance with P.L. 1994, c.62. Accordingly, no assets are accumulated in a qualifying trust that meets the criteria set forth in paragraph 4 of GASB Statement No. 75. The SHBLEREP provides medical, prescription drug and Medicare Part B reimbursement to retirees and retiree dependents of local education employers.

Coverage is provided at no cost to members of the TPAF and PERS that had retired on a disability retirement or retired after accumulating 25 years of creditable service prior to June 28, 2011 and to those who had a minimum of 20 years of creditable service on June 28, 2011 and who subsequently retire after accumulating 25 years of credited service or on a disability retirement. Employees who had less than 20 years of creditable service on June 28, 2011 and subsequently retire after accumulating a minimum of 25 years of creditable service are required by Chapter 78, P.L. 2011 to contribute a percentage of the cost of their health care coverage in retirement. The percentage of the premium that will be the responsibility of the retiree is determined based upon the retiree's annual retirement benefit and level of coverage.

The State is also responsible for the costs attributable to Chapter 126, P.L. 1992, which provides free health benefits to members of PERS and the Alternate Benefit Program who retired from a board of education or county college with 25 years of service or on a disability retirement if the member's employer does not provide this coverage.

**NOTE 6. POST-EMPLOYMENT BENEFITS (CONT'D):**

**General Information about the OPEB Plan (cont'd):**

*Covered Retirees and State Contributions:*

In fiscal year 2018, the State paid post-employment health benefits for 148,401 State and local retirees meeting the service credit eligibility requirements.

The State funds post-employment health benefits on a “pay-as-you-go” basis, which means that the State does not pre-fund, or otherwise establish a reserve or other pool of assets against the OPEB expenses that the State may incur in future years.

*Total OPEB Liability*

The State, a non-employer contributing entity, is the only entity that has a legal obligation to make contributions to OPEB for qualified retired SHBLEREP participants. The State of New Jersey’s Total Non-employer OPEB Liability for the SHBLEREP was \$53,639,841,858 and \$46,110,832,982 at June 30, 2017 and 2018, respectively. The amounts of the State’s Non-employer OPEB Liability that are attributable to employees and retirees of the Township of Bethlehem School District was \$22,220,743 and \$19,036,892 at June 30, 2017 and 2018, respectively. These allocated liabilities represent 0.0414% and 0.0413% of the State’s Total Non-employer OPEB Liability for the year’s ending June 30, 2017 and June 30, 2018, respectively. However, the Borough of Mountainside School District’s proportionate share percentage as determined in accordance with the provisions of paragraphs 193 and 203 to 205 of GASB Statement No. 75 is zero percent. Accordingly, the District did not recognize any portion of the collective net OPEB liability on the Statement of Net Position. Based upon the preceding, the OPEB liability information that follows is reported at the State’s level and does not reflect expenses and liabilities of the District that are required to be funded through annual District budgets.

*Actuarial Assumptions and Other Inputs:*

The total non-employer OPEB liability as of June 30, 2018 was determined by an actuarial valuation as of June 30, 2017 that was rolled forward to June 30, 2018. The actuarial assumptions vary for each plan member depending upon the pension plan the member is enrolled in. This actuarial valuation used the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50%	
	<u>TPAF/ABP</u>	<u>PERS</u>
Salary Increases:		
Through 2026	1.55-4.55%	2.15-4.15%
	Based on Years of Service	Based on Age
Thereafter	2.00-5.45%	3.15-5.15%
	Based on Years of Service	Based on Age

NOTES TO FINANCIAL STATEMENTS

**NOTE 6. POST-EMPLOYMENT BENEFITS (CONT'D):**

**General Information about the OPEB Plan (Cont'd):**

Preretirement mortality rates were based on the RP-2006 Headcount-Weighted Healthy Employee Male/Female mortality table with fully generational mortality improvement projections from the central year using the MP-2017 scale. Postretirement mortality rates were based on the RP-2006 Headcount-Weighted Healthy Annuitant Male/Female mortality table with fully generational improvement projections from the central year using the MP-2017 scale. Disability mortality was based on the RP-2006 Headcount-Weighted Disabled Male/Female mortality table with fully generational improvement projections from the central year using the MP-2017 scale.

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of actuarial experience studies for the periods July 1, 2012-June 30, 2015, and July 1, 2011-June 30, 2014 for TPAF and PERS, respectively.

*Healthcare Trend Assumptions:*

For pre-Medicare preferred provider organization (PPO) and health maintenance organization (HMO) medical benefits, the trend rate is initially 5.8% per annum and decreases to a 5.0% long-term trend rate after eight years. For self-insured post-65 PPO medical benefits, the trend rate is 4.5%. For prescription drug benefits, the initial trend rate is 8.0% decreasing to a 5.0% long-term trend rate after seven years. For Medicare Part B reimbursement, the trend rate is 5.0%. The Medicare Advantage trend rate is 4.5% and will continue in all future years.

*Discount Rate:*

The discount rates for June 30, 2018 and 2017 were 3.87% and 3.58%, respectively. The source is the Bond Buyer G.O. 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of Aa/AA or higher.

*Changes in the Total Non-employer OPEB Liability reported by the State of New Jersey:*

Changes to the State's Total Non-employer OPEB Liability and the portion of those amounts allocated to the District during the fiscal year ended June 30, 2018 were as follows:

	<u>State Totals</u>	<u>District Allocation</u>
Non-employer OPEB Liability Balance-June 30, 2017:	\$53,639,841,858	\$22,220,743
Changes During the Current Year:		
Service Cost	1,984,642,729	692,610
Interest on the Total OPEB Liability	1,970,236,232	811,578
Differences Between Expected and Actual Experience	(5,002,065,740)	(2,012,013)
Changes in Assumptions	(5,291,448,855)	(2,184,579)
Gross Benefit Payments	(1,232,987,247)	(509,040)
Employee Contributions	<u>42,614,005</u>	<u>17,593</u>
Net Changes	(7,529,008,876)	(3,183,851)
Non-employer OPEB Liability Balance-June 30, 2018	<u>\$46,110,832,982</u>	<u>\$19,036,892</u>

*Differences Between Expected and Actual Experience* – Reflects changes in the census and claims and premiums experience.

NOTES TO FINANCIAL STATEMENTS

**NOTE 6. POST-EMPLOYMENT BENEFITS (CONT'D):**

**General Information about the OPEB Plan (Cont'd):**

*Changes in Assumptions*-Reflects a change in the discount rate from 3.58% as of June 30, 2017 to 3.87% as of June 30, 2018, and a decrease in the assumed health care cost trend and excise tax assumptions

*Sensitivity of the State's Total Non-employer OPEB Liability to Changes in the Discount Rate:*

The following table sets forth the State's Total Non-employer OPEB Liability as of June 30, 2018, calculated using the discount rate as disclosed above, as well as what the State's Total Non-employer OPEB Liability would be if it was calculated using a discount rate that is one percentage point (1%) higher and lower than the actual discount rate that was utilized in the current period:

	<u>1% Decrease</u> <u>(2.87%)</u>	<u>At Discount Rate</u> <u>(3.87%)</u>	<u>1% Increase</u> <u>(4.87%)</u>
Total Non-employer OPEB Liability (New Jersey LEA Retirees)	\$54,512,391,175	\$46,110,832,982	\$39,432,461,816

*Sensitivity of the State's Total OPEB Liability to Changes in the Healthcare Cost Trend Rates:*

The following table sets forth the State's Total Non-employer OPEB Liability as of June 30, 2018, calculated using the healthcare trend rates rate as disclosed above, as well as what the State's Total Non-employer OPEB Liability would be if it was calculated using a healthcare trend rate that is one percentage point (1%) higher and lower than the actual healthcare trend rate that was utilized in the current period:

	<u>1% Decrease</u>	<u>Healthcare Cost</u> <u>Trend Rate</u>	<u>1% Increase</u>
Total Non-employer OPEB Liability (New Jersey LEA Retirees)	\$38,113,289,045	\$46,110,832,982	\$56,687,891,003

*OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB:*

For the year ended June 30, 2019, in the Statement of Activities, the School District recognized OPEB expense of \$733,8907. This amount was determined by the State of New Jersey as the District's allocated special funding share of the State's \$2,129,660,368 Total OPEB Non-employer Expense for the year ended June 30, 2018. These expense amounts represent calculations in accordance with GASB Statement No. 75 for the defined benefit OPEB Plan that is not operated through a trust that meets the criteria of paragraph 4 of the Statement and in which there is a special funding situation. As the State of New Jersey is the only entity with a legal responsibility to fund SHBLEREP OPEB obligations, the District's recognized OPEB expense is offset by Program Revenues/Operating Contributions in an equal amount in the Statement of Activities. Due to this special funding situation, there is no recognition of the allocation of the proportionate shares of deferred outflows of resources and deferred inflows of resources in the District's financial statements.

**NOTES TO FINANCIAL STATEMENTS**

**NOTE 6. POST-EMPLOYMENT BENEFITS (CONT'D):**

**General Information about the OPEB Plan (Cont'd):**

*On-behalf Payments by the State of New Jersey for Retiree Health Benefits Costs:*

As noted above, the State of New Jersey, pursuant to P.L. 1994, c. 62, administers the OPEB Plan on a pay-as-you-go basis. The following table sets forth the amounts of State contributions to the SHBLEREP allocated to the District for the last three years for post-employment medical costs. These amounts are reported in the governmental funds and budgetary comparison schedules as revenues and expenditures.

**Three-Year Trend Information for TPAF Retiree Health Benefits (Paid on-behalf of the District)**

<u>Year Funding</u>	Annual Post- Retirement Medical Cost (APC)	Percentage of APC Contributed
6/30/19	\$ 324,688	100%
6/30/18	362,351	100%
6/30/17	347,373	100%

*Additional Information:*

Collective balances of the SHBLEREP at June 30, 2018 were as follows:

Deferred Outflows of Resources	\$	0
Deferred Inflows of Resources		14,812,065,034
State's Total Non-employer OPEB Liability		46,110,832,982
 District's Proportion		 0.0413%

**NOTE 7. RISK MANAGEMENT**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

**Property and Liability Insurance** - The District, along with other school districts, is a member of the New Jersey School Boards Association Insurance Group (NJSBAIG, or the "Fund"), a governmental joint insurance fund. NJSBAIG has adopted a formal risk management plan that involves a combination of District risk retention (through the use of per claim and aggregate per line deductibles), Fund retention of risk and the procurement of excess insurance and reinsurance through commercial reinsurers and the School Excess Liability Fund. A complete listing of the coverages provided by the Fund can be found in the statistical section of the Comprehensive Annual Financial Report. Surety bond coverage for the School Business Administrator is provided through the Fund. Audited financial information for the Fund Year ended June 30, 2018 included: Operating Revenue-\$129,340,074; Operating Expenses \$129,340,074; Unrestricted Net Position \$81,918,745, and Loss Reserves of \$216,538,000. Additional information relating to the fund can be found at <https://www.njsig.org/>.



**NOTES TO FINANCIAL STATEMENTS**

**NOTE 7. RISK MANAGEMENT (CONT'D.)**

**New Jersey Unemployment Compensation Insurance** - The District has elected to fund its New Jersey Unemployment Compensation Insurance under the "Contributory Method". Under this plan, the District is required to remit the entire employee withholding to the Commissioner of Labor together with an experience-based assessment on employee wages subject to withholding. During the 2018-19 school year, the District recorded expenditures of \$20,041 for its assessment from the Department of Labor.

**NOTE 8. INTERFUND RECEIVABLES AND PAYABLES**

The following interfund balances remained on the balance sheet at June 30, 2019:

<u>Fund</u>	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
General Fund	\$ 25,013.72	\$ 2,392.65
Proprietary Funds	2,392.65	-----
Fiduciary Funds	<u>1,531.53</u>	<u>26,545.25</u>
 Total	 <u>\$ 28,937.90</u>	 <u>\$ 28,937.90</u>

**NOTE 9: FUND BALANCE APPROPRIATED**

**General Fund** - Of the \$2,396,239.61 General Fund balance at June 30, 2019 (Budgetary Basis), Legally restricted balances include \$654,199.13 of Capital Reserves; \$666,299.48 of Maintenance Reserves; and \$728,002.13 of excess surplus (Note 10), of which \$351,849.13 has been designated for 2019-20 expenditures and \$376,153.00 which is legally restricted for use in the 2020-21 budget cycle. Of the unrestricted fund balance, \$24,303.87 has been assigned to fund expenditures in the 2019-20 budget, and \$323,435.00 is unassigned. Unassigned fund balance is limited by statute to 2% of adjusted general fund expenditures, as defined therein, plus additional amounts attributable to certain unbudgeted state aid receipts.

The total General Fund balance must be reduced by \$148,331.00 of state aid that was realized as revenue on the budgetary basis but is not permitted under GAAP to arrive at the amounts reported as components of fund balance in the governmental fund financial statements.

**NOTE 10: CALCULATION OF EXCESS SURPLUS**

In accordance with N.J.S.A. 18A:7F-7, as amended by P.L. 2004, c.73 (S1701), the designation for Restricted Fund Balance – Excess Surplus is a required calculation pursuant to the New Jersey Comprehensive Educational Improvement and Financing Act of 1996 (CEIFA). New Jersey school districts are required to restrict General Fund balance at the fiscal year end of June 30th if they did not appropriate a required minimum amount as budgeted fund balance in their subsequent year's budget. There was \$357,089.12 of excess fund balance at June 30, 2018 that was appropriated as part of the 2018-2019 school budget, and based upon 2017-2018 operating results, the amount of \$351,849.13 was established as excess surplus and represents the minimum amount of fund balance that must be appropriated to finance estimated expenditures contained in the 2019-2020 budget.

## NOTES TO FINANCIAL STATEMENTS

### **NOTE 11. CAPITAL RESERVE ACCOUNT**

A capital reserve account was established by the School District of Township of Bethlehem Board of Education by inclusion of \$1.00 during fiscal year 2003 for the accumulation of funds for use as capital outlay expenditures in subsequent fiscal years. The capital reserve account is maintained in the general fund and its activity is included in the general fund annual budget.

Funds placed in the capital reserve account are restricted to capital projects in the district's approved Long Range Facilities Plan (LRFP) and updated annually in the Quality Assurance Annual Report (QAAR), including the payment of debt service on such projects. Upon submission of the LRFP to the department, a district may deposit funds into the capital reserve at any time upon board resolution through the transfer of undesignated, unreserved general fund balance or of excess undesignated, unreserved general fund balance that is anticipated in the budget certified for taxes. Pursuant to N.J.A.C. 6:23A-5.1 (d) 7, the balance in the account cannot at any time exceed the local support costs of uncompleted projects in its approved LRFP. During the 2018-19 School Year, \$13,111.11 of interest income was earned on the reserve balance, \$116,381.36 was transferred to the Reserve with the expressed approval of the Board of Education, and a net balance of \$565,580 was appropriated in the 2018-19 school budget. The capital reserve balance at June 30, 2019 was \$654,199.13

### **NOTE 12. OTHER RESERVE ACCOUNTS**

Pursuant to enabling legislation and rulemaking, the District established a legally restricted Reserve Fund for Maintenance and Emergencies during the month of June, 2009. During the 2018-19 school year, the Maintenance Reserve had the following activity:

Balance - June 30, 2018	\$658,320.25
Interest Income	<u>7,979.23</u>
Balance – June 30, 2019	<u>\$666,299.48</u>

### **NOTE 13. DEFICIT FUND BALANCES**

The District did not report a deficit fund balance at June 30, 2018 or 2017 in its General Fund in the fund statements (modified accrual basis). P.L. 2003 c.97 provides that in the event a state school aid payment is not made until the following school budget year, districts must record the last state aid payment as revenue, for budget purposes only, in the current school budget year. The bill provides legal authority for school districts to recognize this revenue in the current budget year. For intergovernmental transactions, GASB Statement No. 33 requires that recognition (revenue, expenditure, asset, liability) should be in symmetry, ie., if one government recognizes an asset, the other government recognizes a liability. Since the District is not recording the last two state aid payments, and Extraordinary Aid, on the GAAP financial statements until the year the State records the payable, it is possible that a positive fund balance could be reported on a mandated budgetary basis while a deficit is reported on a GAAP basis based upon nonrecognition of revenue on the GAAP basis for the final state aid payment.

Pursuant to N.J.S.A. 18A:22-44.2 any negative unreserved, undesignated general fund balance that is reported as a direct result from a delay in the payment of state aid until the following fiscal year, is not considered in violation of New Jersey statute and regulation nor in need of corrective action.

## NOTES TO FINANCIAL STATEMENTS

### **NOTE 14. TAX ABATEMENTS**

As defined by the Governmental Accounting Standards Board (GASB), a tax abatement is an agreement between a government and an individual or entity in which the government promises to forgo tax revenues and the individual or entity promises to subsequently take a specific action that contributes to economic development or otherwise benefits the government or its citizens. School districts are not authorized by New Jersey statute to enter into tax abatement agreements. However, the county or municipality in which the school district is situated may have entered into tax abatement agreements, and that potential must be disclosed in these financial statements. If the county or municipality entered into tax abatement agreements, those agreements will not directly affect the school district's local tax revenue because N.J.S.A. 54:4-75 and N.J.S.A. 54:4-76 require that amounts so forgiven must effectively be recouped from other taxpayers and remitted to the school district.

For a local school district board of education or board of school estimate that has elected to raise their minimum tax levy using the required local share provisions at N.J.S.A. 18A:7F-5(b), the loss of revenue resulting from the municipality or county having entered into a tax abatement agreement is indeterminate due to the complex nature of the calculation of required local share performed by the New Jersey Department of Education based upon district property value and wealth.

The Division of Local Government Services, in the Department of Community Affairs, State of New Jersey, requires each municipality to submit annually a "User Friendly Budget", which, among other disclosures, includes a listing of all properties which have been granted tax abatements, including assessed values and any In-Lieu-Of-Tax-Payments made to the municipality. The 2019 User Friendly Budget for the Township of Bethlehem reported no tax abatements granted for calendar years 2018 or 2019.

### **NOTE 15. PENDING LITIGATION AND CONTINGENT LIABILITIES**

At June 30, 2019, there was no litigation pending for which an unfavorable outcome with a material adverse impact on the net position of the District was anticipated.

### **NOTE 16. SUBSEQUENT EVENTS**

No events have occurred subsequent to the close of the fiscal year that require disclosure herein.

**REQUIRED SUPPLEMENTARY  
INFORMATION**

**PART II**

**BUDGETARY COMPARISON SCHEDULES**

**SECTION – C**

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 BUDGETARY COMPARISON SCHEDULE  
 GENERAL FUND  
 FOR THE YEAR ENDED JUNE 30, 2019

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
<b>REVENUES:</b>					
<b>Local Sources:</b>					
Local Tax Levy	\$ 7,038,272.00	\$	\$ 7,038,272.00	\$ 7,038,272.00	\$ -
Tuition-Individuals	40,000.00		40,000.00	66,015.00	26,015.00
Interest on Capital Reserve			-	13,111.11	13,111.11
Interest on Maintenance Reserve			-	7,979.23	7,979.23
Unrestricted Miscellaneous Revenue	14,000.00		14,000.00	167,493.20	153,493.20
<b>Total - Local Sources</b>	<b>7,092,272.00</b>	<b>-</b>	<b>7,092,272.00</b>	<b>7,292,870.54</b>	<b>200,598.54</b>
<b>State Sources:</b>					
School Choice Aid	67,410.00		67,410.00	67,410.00	-
Transportation Aid	177,424.00		177,424.00	113,737.00	(63,687.00)
Special Ed. Aid	303,137.00		303,137.00	303,137.00	-
Security Aid	37,641.00		37,641.00	37,641.00	-
Equalization Aid	984,263.00		984,263.00	984,263.00	-
Adjustment Aid	13,241.00		13,241.00		(13,241.00)
Extraordinary Aid	-		-	69,665.00	69,665.00
Non-Public Transportation Aid			-	3,770.00	3,770.00
On-behalf TPAF Payments by State of New Jersey (non-budgeted):					
Post Retirement Medical Contributions			-	324,688.00	324,688.00
Pension Payments			-	701,127.00	701,127.00
Non-Contributory Insurance Premiums				15,390.00	15,390.00
Employer FICA Contribution			-	268,012.06	268,012.06
<b>Total - State Sources</b>	<b>1,583,116.00</b>	<b>-</b>	<b>1,583,116.00</b>	<b>2,888,840.06</b>	<b>1,305,724.06</b>
<b>Total Revenues</b>	<b>8,675,388.00</b>	<b>-</b>	<b>8,675,388.00</b>	<b>10,181,710.60</b>	<b>1,506,322.60</b>

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 BUDGETARY COMPARISON SCHEDULE  
 GENERAL FUND  
 FOR THE YEAR ENDED JUNE 30, 2019

Exhibit - C-1  
 Page 2 of 11

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
<b>EXPENDITURES:</b>					
Current Expense:					
Regular Programs - Instruction:					
Salaries of Teachers:					
Preschool	53,100.00	26,059.00	79,159.00	79,158.01	0.99
Kindergarten	159,129.00	(3,300.00)	155,829.00	155,777.87	51.13
Grades 1- 5	943,354.00	37,352.00	980,706.00	980,705.61	0.39
Grades 6- 8	849,615.00	16,743.00	866,358.00	866,356.95	1.05
Regular Programs - Home Instruction:					
Salaries of Teachers	9,000.00	94.00	9,094.00	6,864.00	2,230.00
Regular Programs- Undistributed Instruction:					
Other Salaries for Instruction		10,605.00	10,605.00	10,605.00	-
Purchased Technical Services	95,074.00	(32,998.00)	62,076.00	54,141.11	7,934.89
Other Purchased Services	17,844.00	(6,489.95)	11,354.05	9,801.84	1,552.21
General Supplies	213,070.00	(65,485.00)	147,585.00	144,150.77	3,434.23
Textbooks	4,630.00	(4,630.00)	-	-	-
Other Objects	2,000.00	(550.00)	1,450.00	1,286.06	163.94
<b>Total Regular Programs</b>	<b>2,346,816.00</b>	<b>(22,599.95)</b>	<b>2,324,216.05</b>	<b>2,308,847.22</b>	<b>15,368.83</b>
Special Education:					
Resource Room/Resource Center:					
Salaries of Teachers	953,614.00	(20,417.00)	933,197.00	740,916.88	192,280.12
Other Salaries for Instruction	71,021.00	91.00	71,112.00	71,111.56	0.44
General Supplies	5,765.00	1,505.00	7,270.00	7,169.38	100.62
<b>Total Resource Room/Resource Center</b>	<b>1,030,400.00</b>	<b>(18,821.00)</b>	<b>1,011,579.00</b>	<b>819,197.82</b>	<b>192,381.18</b>

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 BUDGETARY COMPARISON SCHEDULE  
 GENERAL FUND  
 FOR THE YEAR ENDED JUNE 30, 2019

Exhibit - C-1  
 Page 3 of 11

EXPENDITURES (CONT'D):	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
Current Expense (Cont'd):					
Instruction-Special Education (Cont'd):					
Preschool, Disabilities - Full-Time:					
Salaries of Teachers	53,884.00	(784.00)	53,100.00	53,100.00	-
Supplies	1,000.00	(1,000.00)	-	-	-
Total Preschool Disabilities - Full-time	<u>54,884.00</u>	<u>(1,784.00)</u>	<u>53,100.00</u>	<u>53,100.00</u>	<u>-</u>
Total Special Education-Instruction	<u>1,085,284.00</u>	<u>(20,605.00)</u>	<u>1,064,679.00</u>	<u>872,297.82</u>	<u>192,381.18</u>
Basic Skills/Remedial Instruction					
Salaries of Teachers	56,200.00	4,800.00	61,000.00	61,000.00	-
Supplies	1,000.00	(1,000.00)	-	-	-
Total Basic Skills/Remedial Instruction	<u>57,200.00</u>	<u>3,800.00</u>	<u>61,000.00</u>	<u>61,000.00</u>	<u>-</u>
Total Special Education	<u>1,142,484.00</u>	<u>(16,805.00)</u>	<u>1,125,679.00</u>	<u>933,297.82</u>	<u>192,381.18</u>
School Sponsored					
Co-Curricular Acitivites:					
Salaries	39,461.00	22,831.00	62,292.00	41,000.99	21,291.01
Other Purchased Services	1,000.00	(885.00)	115.00	115.00	-
Supplies	8,000.00	(2,440.00)	5,560.00	5,558.85	1.15
Other Objects	600.00	(565.00)	35.00	35.00	-
Total Co-Curricular Acitivites:	<u>49,061.00</u>	<u>18,941.00</u>	<u>68,002.00</u>	<u>46,709.84</u>	<u>21,292.16</u>
School Sponsored					
Athletic Acitivites:					
Salaries	20,389.00	(12,318.00)	8,071.00	8,071.00	-
Other Purchased Services	5,000.00	(1,319.00)	3,681.00	3,680.66	0.34
Supplies	2,500.00	(1,661.00)	839.00	838.87	0.13
Other Objects	300.00	(300.00)	-	-	-
Total Athletic Activities	<u>28,189.00</u>	<u>(15,598.00)</u>	<u>12,591.00</u>	<u>12,590.53</u>	<u>0.47</u>



BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 BUDGETARY COMPARISON SCHEDULE  
 GENERAL FUND  
 FOR THE YEAR ENDED JUNE 30, 2019

EXPENDITURES (CONT'D.):	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
Current Expense (Cont'd.):					
Total Instruction	3,566,550.00	(36,061.95)	3,530,488.05	3,301,445.41	229,042.64
Undistributed Expenditures:					
Instruction:					
Tuition to CSSD & Regional Day Schools	46,000.00	(46,000.00)	-	-	-
Tuition to Private Schools for the Disabled- Within State	127,895.00	91,454.11	219,349.11	216,469.31	2,879.80
Total Undistrib. Expend. - Instruction:	173,895.00	45,454.11	219,349.11	216,469.31	2,879.80
Attendance & Social Services:					
Salaries	62,591.00	(18,917.00)	43,674.00	43,673.04	0.96
Total Attendance & Social Services:	62,591.00	(18,917.00)	43,674.00	43,673.04	0.96
Health Services:					
Salaries	153,879.00	1,387.00	155,266.00	150,762.25	4,503.75
Purchased Profess. and Tech. Serv.	4,220.00	4,680.50	8,900.50	8,900.50	-
Other Purchased Services	500.00	93.50	593.50	593.50	-
Supplies and Materials	6,460.00	(2,677.00)	3,783.00	3,778.41	4.59
Other Objects	630.00	(579.00)	51.00	51.00	-
Total Health Services:	165,689.00	2,905.00	168,594.00	164,085.66	4,508.34
Speech, OT, PT & Related Services:					
Salaries	81,231.00	1,311.65	82,542.65	82,542.20	0.45
Purchased Professional/Educational Services	55,920.00	33,636.10	89,556.10	89,556.07	0.03
Supplies and Materials	1,550.00	(1,093.75)	456.25	456.25	-
Total Speech, OT, PT & Related Services:	138,701.00	33,854.00	172,555.00	172,554.52	0.48

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 BUDGETARY COMPARISON SCHEDULE  
 GENERAL FUND  
 FOR THE YEAR ENDED JUNE 30, 2019

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
EXPENDITURES (CONT'D.):					
Current Expense (Cont'd.):					
Undistributed Expenditures (Cont'd.):					
Other Support Services-Student Extra:					
Salaries	24,347.00	-	24,347.00	24,029.60	317.40
Total Other Support Services- Student Extra:	24,347.00	-	24,347.00	24,029.60	317.40
Other Support Services-Guidance:					
Salaries of Other Professional Staff	144,383.00	-	144,383.00	144,382.00	1.00
Purchased Professional/Educational Services	3,500.00	1,514.00	5,014.00	5,013.50	0.50
Other Purchased Services	1,275.00	(1,124.00)	151.00	-	151.00
Supplies and Materials	2,876.00	(519.00)	2,357.00	2,255.84	101.16
Other Objects	300.00	(300.00)	-	-	-
Total Guidance:	152,334.00	(429.00)	151,905.00	151,651.34	253.66
Other Support Services-Child Study Teams:					
Salaries of Other Professional Staff	293,306.00	1,331.00	294,637.00	294,636.20	0.80
Salaries of Secret. & Clerical Assts.	18,918.00	22,583.00	41,501.00	41,500.08	0.92
Purchased Professional/Educational Services	19,000.00	(8,332.00)	10,668.00	4,847.34	5,820.66
Other Purchased Prof./Tech. Services	4,200.00	-	4,200.00	3,925.00	275.00
Other Purchased Services	3,150.00	813.40	3,963.40	2,157.06	1,806.34
Supplies and Materials	4,400.00	(477.00)	3,923.00	3,214.80	708.20
Other Objects	2,000.00	(1,000.00)	1,000.00	741.17	258.83
Total Child Study Teams:	344,974.00	14,918.40	359,892.40	351,021.65	8,870.75
Improvement of Instructional Services:					
Salaries of Supervisor of Instruction	63,527.00	-	63,527.00	58,992.50	4,534.50
Other Salaries	7,500.00	-	7,500.00	1,500.00	6,000.00
Other Objects	2,000.00	(2,000.00)	-	-	-
Total Improvement of Instructional Services:	73,027.00	(2,000.00)	71,027.00	60,492.50	10,534.50

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 BUDGETARY COMPARISON SCHEDULE  
 GENERAL FUND  
 FOR THE YEAR ENDED JUNE 30, 2019

Exhibit - C-1  
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	<u>Original Budget</u>	<u>Budget Transfers</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final to Actual</u>
EXPENDITURES (CONT'D.):					
Current Expense (Cont'd.):					
Undistributed Expenditures (Cont'd.):					
Educational Media Services/School Library:					
Salaries	116,435.00	1,224.00	117,659.00	117,658.25	0.75
Salaries of Tech Coordinators	110,000.00	17,571.00	127,571.00	127,570.64	0.36
Purchased Professional and Technical Services	55,889.00	(8,766.00)	47,123.00	39,067.81	8,055.19
Other Purchased Services	35,601.00	(12,309.00)	23,292.00	19,446.05	3,845.95
Supplies and Materials	21,458.00	3,300.00	24,758.00	20,484.74	4,273.26
Other Objects	25,400.00	(4,684.00)	20,716.00	10,767.48	9,948.52
<b>Total Educational Media Services/School Library:</b>	<b>364,783.00</b>	<b>(3,664.00)</b>	<b>361,119.00</b>	<b>334,994.97</b>	<b>26,124.03</b>
Instructional Staff Training Services:					
Purchased Professional/Educational Services	10,000.00	773.00	10,773.00	9,676.98	1,096.02
Other Purchased Services	21,000.00	(810.00)	20,190.00	11,234.02	8,955.98
Supplies and Materials	1,600.00	-	1,600.00	293.00	1,307.00
Other Objects	3,000.00	(1,200.00)	1,800.00	1,184.00	616.00
<b>Total Instructional Staff Training Services:</b>	<b>35,600.00</b>	<b>(1,237.00)</b>	<b>34,363.00</b>	<b>22,388.00</b>	<b>11,975.00</b>
Support Services- General Administration:					
Salaries	116,781.00	4,695.00	121,476.00	121,475.02	0.98
Legal Services	21,440.00	11,878.00	33,318.00	33,317.57	0.43
Audit Fees	10,000.00	-	10,000.00	10,000.00	-
Other Purchased Professional Services	4,600.00	11,755.00	16,355.00	16,355.00	-
Communications/Telephone	26,536.00	278.50	26,814.50	26,533.04	281.46
BOE Other Purchased Services	4,050.00	(264.00)	3,786.00	3,785.48	0.52
Misc. Purchased Services	18,195.00	(6,784.60)	11,410.40	11,280.24	130.16
General Supplies	1,500.00	(1,277.00)	223.00	222.21	0.79
BOE In-House Training/Meeting Supplies	100.00	(9.50)	90.50	90.16	0.34
Judgments Against District	25,000.00	-	25,000.00	25,000.00	-
Misc. Expenditures	3,920.00	(450.95)	3,469.05	3,469.05	-
BOE Membership Dues & Fees	5,885.00	1,422.95	7,307.95	7,307.70	0.25
<b>Total Support Servicesd - General Administration:</b>	<b>238,007.00</b>	<b>21,243.40</b>	<b>259,250.40</b>	<b>258,835.47</b>	<b>414.93</b>

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 BUDGETARY COMPARISON SCHEDULE  
 GENERAL FUND  
 FOR THE YEAR ENDED JUNE 30, 2019

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
EXPENDITURES (CONT'D.):					
Current Expense (Cont'd.):					
Undistributed Expenditures (Cont'd):					
Support Services- School Administration:					
Salaries of Principals/Asst. Principals	118,583.00	-	118,583.00	117,542.40	1,040.60
Salaries of Secretarial and Clerical Assistants	78,512.00	-	78,512.00	78,440.16	71.84
Other Purchased Services	7,800.00	628.78	8,428.78	6,849.37	1,579.41
Supplies and Materials	5,068.00	400.00	5,468.00	5,174.05	293.95
Other Objects	3,800.00	(400.00)	3,400.00	1,430.50	1,969.50
<b>Total Support Serv. - School Administration:</b>	<b>213,763.00</b>	<b>628.78</b>	<b>214,391.78</b>	<b>209,436.48</b>	<b>4,955.30</b>
Central Services:					
Salaries	153,035.00	-	153,035.00	151,835.46	1,199.54
Purchased Professional Services	1,900.00	980.00	2,880.00	2,880.00	-
Purchased Technical Services	4,000.00	-	4,000.00	3,770.00	230.00
Misc. Purchased Services	5,600.00	(2,200.00)	3,400.00	2,370.23	1,029.77
Supplies and Materials	2,275.00	174.00	2,449.00	2,392.62	56.38
Misc. Expenditures	1,190.00	1,046.00	2,236.00	2,235.44	0.56
<b>Total Central Services:</b>	<b>168,000.00</b>	<b>-</b>	<b>168,000.00</b>	<b>165,483.75</b>	<b>2,516.25</b>
Required Maint. For School Facilities:					
Salaries	5,000.00	(5,000.00)	-	-	-
Cleaning, Repair, and Maintenance Services	104,354.00	56,019.00	160,373.00	160,210.40	162.60
Lead Testing of Drinking Water	15,000.00	(199.00)	14,801.00	14,800.99	0.01
General Supplies	68,000.00	(45,202.00)	22,798.00	22,796.50	1.50
<b>Total Required Maint. For School Facilities:</b>	<b>192,354.00</b>	<b>5,618.00</b>	<b>197,972.00</b>	<b>197,807.89</b>	<b>164.11</b>

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 BUDGETARY COMPARISON SCHEDULE  
 GENERAL FUND  
 FOR THE YEAR ENDED JUNE 30, 2019

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	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
EXPENDITURES (CONT'D.):					
Current Expense (Cont'd.):					
Undistributed Expenditures (Cont'd.):					
Custodial Services:					
Salaries	227,924.00	44,238.00	272,162.00	271,497.57	664.43
Salaries of Non-Instructional Aides	29,178.00	(29,178.00)			-
Purchased Profess. And Tech. Svcs.	149,973.00	(35,796.24)	114,176.76	104,929.45	9,247.31
Cleaning, Repair, and Maintenance Services	39,350.00	(14,339.26)	25,010.74	24,767.31	243.43
Purchased Property Svcs.	3,500.00	(2,228.00)	1,272.00	1,272.00	-
Insurance	42,261.00	(4,600.00)	37,661.00	37,396.27	264.73
General Supplies	23,000.00	(2,350.00)	20,650.00	20,227.35	422.65
Energy (Electricity)	120,000.00	(15,374.00)	104,626.00	104,625.80	0.20
Energy (Oil)	108,000.00	20,900.00	128,900.00	128,833.39	66.61
Energy (Gasoline)	4,000.00	(2,561.00)	1,439.00	1,134.24	304.76
Other Objects	5,750.00	(3,415.11)	2,334.89	1,242.83	1,092.06
			-		-
Total Custodial Services:	<u>752,936.00</u>	<u>(44,703.61)</u>	<u>708,232.39</u>	<u>695,926.21</u>	<u>12,306.18</u>
Care & Upkeep of Grounds					
Salaries	30,000.00	(8,481.00)	21,519.00	20,868.85	650.15
Cleaning, Repair, and Maintenance Services	37,000.00	19,958.50	56,958.50	56,958.50	-
General Supplies	29,000.00	(21,480.00)	7,520.00	7,503.88	16.12
Total Care & Upkeep of Grounds	<u>96,000.00</u>	<u>(10,002.50)</u>	<u>85,997.50</u>	<u>85,331.23</u>	<u>666.27</u>
Security:					
Salaries	5,000.00	(5,000.00)	-	-	-
Purchased Professional/Technical Services	5,000.00	990.00	5,990.00	5,990.00	-
General Security	2,000.00	1,604.00	3,604.00	3,604.00	-
Total Security	<u>12,000.00</u>	<u>(2,406.00)</u>	<u>9,594.00</u>	<u>9,594.00</u>	<u>-</u>

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 BUDGETARY COMPARISON SCHEDULE  
 GENERAL FUND  
 FOR THE YEAR ENDED JUNE 30, 2019

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
EXPENDITURES (CONT'D.):					
Current Expense (Cont'd.):					
Undistributed Expenditures (Cont'd.):					
Student Transportation Services:					
Management Fee-ESC & CTSA Trans. Program	13,000.00	-	13,000.00	12,990.00	10.00
Contracted Services - Aid in Lieu of Pay.-NP Sch.	10,000.00	2,000.00	12,000.00	12,000.00	-
Contracted Services - Aid in Lieu of Pay.-Sch. Choice	10,000.00	(7,900.00)	2,100.00	2,032.46	67.54
Contracted Services (Between Home & School) - Vendors	30,000.00	(11,226.75)	18,773.25	18,552.99	220.26
Contracted Services (Special Ed.)- Vendors	3,000.00	(800.00)	2,200.00	-	2,200.00
Contract Serv. (Reg.)-ESCs & CTSA's	350,000.00	(20,988.25)	329,011.75	299,312.73	29,699.02
Contract Serv. (Sp. Ed.)-ESCs & CTSA's	152,500.00	19,015.00	171,515.00	169,709.13	1,805.87
<b>Total Student Transportation Services:</b>	<b>568,500.00</b>	<b>(19,900.00)</b>	<b>548,600.00</b>	<b>514,597.31</b>	<b>34,002.69</b>
Unallocated Employee Benefits:					
Social Security Contributions	94,700.00	-	94,700.00	90,477.32	4,222.68
Other Retirement Contribs. - PERS	177,600.00	(89,151.00)	88,449.00	88,448.30	0.70
Other Retirement Benefits - ERIP		7,227.00	7,227.00	7,226.30	0.70
Unemployment Compensation	20,000.00	44.00	20,044.00	20,043.63	0.37
Workmen's Compensation	47,455.00	897.00	48,352.00	48,351.55	0.45
Health Benefits	1,387,777.00	86,730.36	1,474,507.36	1,442,423.54	32,083.82
Tuition Reimbursements	28,000.00	(5,947.36)	22,052.64	20,442.15	1,610.49
Other Employee Benefits	6,000.00	200.00	6,200.00	5,411.11	788.89
<b>Total Unallocated Employee Benefits:</b>	<b>1,761,532.00</b>	<b>0.00</b>	<b>1,761,532.00</b>	<b>1,722,823.90</b>	<b>38,708.10</b>
On-behalf TPAF Payments by State of New Jersey (non-budgeted):					
Post Retirement Medical Contributions			-	324,688.00	(324,688.00)
Pension Payments				701,127.00	(701,127.00)
Non-Contributory Insurance Premiums				15,390.00	(15,390.00)
Employer FICA Contribution			-	268,012.06	<b>(268,012.06)</b>
<b>Total Undistributed Expenditures</b>	<b>5,539,033.00</b>	<b>21,362.58</b>	<b>5,560,395.58</b>	<b>6,710,413.89</b>	<b>(1,150,018.31)</b>
<b>Total Expenditures - Current Expense</b>	<b>9,105,583.00</b>	<b>(14,699.37)</b>	<b>9,090,883.63</b>	<b>10,011,859.30</b>	<b>(920,975.67)</b>

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 BUDGETARY COMPARISON SCHEDULE  
 GENERAL FUND  
 FOR THE YEAR ENDED JUNE 30, 2019

Exhibit - C-1  
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	<u>Original Budget</u>	<u>Budget Transfers</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final to Actual</u>
CAPITAL OUTLAY:					
Equipment:					
Security		17,005.00	17,005.00	16,794.82	210.18
Total Equipment	-	17,005.00	17,005.00	16,794.82	210.18
Facilities Acquisition and Construction:					
Construction Services		565,580.00	565,580.00	564,077.54	1,502.46
Debt Service Assessment-SDA Funding	22,885.00	-	22,885.00	22,885.00	-
Total Facil. Acquis./Const. Svcs.:	22,885.00	565,580.00	588,465.00	586,962.54	1,502.46
Total Capital Outlay:	22,885.00	582,585.00	605,470.00	603,757.36	1,712.64
Total Expenditures	9,128,468.00	567,885.63	9,696,353.63	10,615,616.66	(919,263.03)
Excess (Deficiency) of Revenues Over (Under) Expenditures	(453,080.00)	(567,885.63)	(1,020,965.63)	(433,906.06)	587,059.57
Other Financing Sources (Uses)					
Operating Transfers In (Out)					
Capital Reserve - Transfer to Capital Projects	(871,000.00)	565,580.00	(305,420.00)		305,420.00
Total Other Financing Sources (Uses)	(871,000.00)	565,580.00	(305,420.00)	-	305,420.00
Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(1,324,080.00)	(2,305.63)	(1,326,385.63)	(433,906.06)	892,479.57
Understatement of Prior Year Capital Outlay Exp.					-
Net Change in Fund Balance	(1,324,080.00)	(2,305.63)	(1,326,385.63)	(433,906.06)	892,479.57
Fund Balances, July 1	2,830,145.67		2,830,145.67	2,830,145.67	
Fund Balances, June 30	\$ 1,506,065.67	\$ (2,305.63)	\$ 1,503,760.04	\$ 2,396,239.61	\$ 892,479.57

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 BUDGETARY COMPARISON SCHEDULE  
 GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2019

Exhibit - C-1  
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	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
Balances Brought Forward:					
Fund Balances, June 30	\$ 1,506,065.67	\$ (2,305.63)	\$ 1,503,760.04	\$ 2,396,239.61	\$ 892,479.57
Recapitulation of Fund Balance:					
Restricted:					
Reserved Excess Surplus-Designated for Subsequent Year Expenditures				\$ 351,849.13	
Reserved Excess Surplus				376,153.00	
Capital Reserve				654,199.13	
Maintenance Reserve				666,299.48	
Assigned:					
Designated for Subsequent Year Expenditures				24,303.87	
Unrestricted/Unassigned				<u>323,435.00</u>	
				2,396,239.61	
Reconciliation to Governmental Funds Statements (GAAP):					
State Aid Payments not recognized on GAAP basis				<u>(148,331.00)</u>	
Fund Balance per Governmental Funds (GAAP)				<u>\$ 2,247,908.61</u>	



BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
SPECIAL REVENUE FUND  
BUDGETARY COMPARISON SCHEDULE  
FOR THE YEAR ENDED JUNE 30, 2019

Exhibit C-2

	<u>ORIGINAL BUDGET</u>	<u>BUDGET TRANSFERS</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FINAL TO ACTUAL</u>
<b>REVENUES:</b>					
Local Sources					
Revenues from Local Sources	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 971.66	\$ (28.34)
Total Local Revenues	<u>-</u>	<u>1,000.00</u>	<u>1,000.00</u>	<u>971.66</u>	<u>(28.34)</u>
Federal Sources					
Title I	41,000.00	7,000.00	48,000.00	47,927.31	(72.69)
Title II	8,000.00	1,638.00	9,638.00	9,638.00	-
Title IV	10,000.00	-	10,000.00	10,000.00	-
IDEA Part B	96,000.00	981.00	96,981.00	96,981.00	-
IDEA Preschool	-	1,133.00	1,133.00	1,133.00	-
Total Federal Revenues	<u>155,000.00</u>	<u>10,752.00</u>	<u>165,752.00</u>	<u>165,679.31</u>	<u>(72.69)</u>
Total Revenues	<u>155,000.00</u>	<u>11,752.00</u>	<u>166,752.00</u>	<u>166,650.97</u>	<u>(101.03)</u>
<b>EXPENDITURES:</b>					
Instruction					
Tuition	96,000.00	(9,019.00)	86,981.00	86,981.00	-
Other Purchased Services (400-500 series)	10,000.00	(7,500.00)	2,500.00	2,500.00	-
General Supplies	41,000.00	25,133.00	66,133.00	66,031.97	101.03
Total Instruction	<u>147,000.00</u>	<u>8,614.00</u>	<u>155,614.00</u>	<u>155,512.97</u>	<u>101.03</u>
Support Services					
Other Purchased Services		9,638.00	9,638.00	9,638.00	-
Purchased Professional and Technical Services	8,000.00	(8,000.00)	-		-
Supplies & Materials		1,500.00	1,500.00	1,500.00	-
Total Support Services	<u>8,000.00</u>	<u>3,138.00</u>	<u>11,138.00</u>	<u>11,138.00</u>	<u>-</u>
Total Expenditures	<u>155,000.00</u>	<u>11,752.00</u>	<u>166,752.00</u>	<u>166,650.97</u>	<u>101.03</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures and Other Financing Sources (Uses)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**NOTES TO THE REQUIRED  
SUPPLEMENTARY INFORMATION – PART II**

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 REQUIRED SUPPLEMENTARY INFORMATION  
 BUDGETARY COMPARISON SCHEDULE  
 NOTE TO RSI  
FOR THE YEAR ENDED JUNE 30, 2019

Note A - Explanation of Differences between Budgetary Inflows and Outflows and GAAP Revenues and Expenditures

		General Fund		Special Revenue Fund
Sources/inflows of resources				
Actual amounts (budgetary basis) "revenue" from the budgetary comparison schedule	(C-1)	10,181,710.60	(C-2)	166,650.97
Difference - budget to GAAP:				
Grant accounting budgetary basis differs from GAAP in that encumbrances are recognized as expenditures, and the related revenue is recognized (Net)				-
State aid payment recognized for budgetary purposes, not recognized for GAAP statements (Net)		<u>23,131.00</u>		<u>-</u>
Total revenues as reported on the statement of revenues, expenditures and change in fund balances - governmental funds	(B-2)	<u>10,204,841.60</u>	(B-2)	<u>166,650.97</u>
Uses/outflows of resources				
Actual amounts (budgetary basis) "total outflows" from the budgetary comparison schedule	(C-1)	10,615,616.66	(C-2)	166,650.97
Difference - budget to GAAP:				
Encumbrances for supplies and equipment ordered but not received are reported in the year the order is placed for grant budgetary purposes, but in the year the supplies are received for financial reporting purposes.				-
Total expenditures as reported on the statement of revenues, expenditures, and changes in fund balances - governmental funds	(B-2)	<u>10,615,616.66</u>	(B-2)	<u>166,650.97</u>

**REQUIRED SUPPLEMENTARY  
INFORMATION**

**PART III**

**SCHEDULES RELATED TO ACCOUNTING AND  
REPORTING FOR PENSIONS (GASB 68)**

**SECTION – L**

**(Section numbering as per N.J. Department of Education  
2014-2015 Audit Program)**

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 SCHEDULE OF THE DISTRICT'S SHARE OF THE NET PENSION LIABILITY  
PUBLIC EMPLOYEES RETIREMENT SYSTEM (Local Group)

Last 10 Fiscal Years\*

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
District's Proportion of the Net Pension Liability	0.000073248	0.000069477	0.000096648	0.000098265	0.000091815	0.000085203
District's Proportionate Share of the Net Pension Liability	\$1,399,918	\$1,300,803	\$2,169,545	\$2,910,353	\$2,137,312	\$1,677,596
District's Covered-Employee Payroll	\$465,430	\$651,632	\$848,259	\$619,919	\$668,514	\$667,589
District's Proportionate Share of the Net Pension Liability as a percentage of the Covered-Employee Payroll	300.78%	199.62%	255.76%	469.47%	319.71%	251.29%
Plan Fiduciary Net Position as a percentage of the Total Pension Liability	48.72%	52.08%	47.93%	40.14%	48.10%	53.60%

\* Amounts presented for each fiscal year were determined as of June 30.

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 SCHEDULE OF THE DISTRICT'S CONTRIBUTIONS  
PUBLIC EMPLOYEES RETIREMENT SYSTEM (Local Group)

Last 10 Fiscal Years\*

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Contractually Required Contribution	\$ 55,191	\$ 57,276	\$ 66,894	\$ 87,298	\$ 85,057	\$ 80,895
Contribution in Relation to Contractually Required Contribution	<u>\$ (55,191)</u>	<u>\$ (57,276)</u>	<u>\$ (66,894)</u>	<u>\$ (87,298)</u>	<u>\$ (85,057)</u>	<u>\$ (80,895)</u>
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
District's Proportionate Share of the Payroll	\$ 465,430	\$ 651,632	\$ 848,259	\$ 619,919	\$ 668,514	\$ 667,589
Contributions as a percentage of Covered Employee Payroll	11.86%	8.79%	7.89%	14.08%	12.72%	12.12%

\* Amounts presented for each fiscal year were determined as of June 30.

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 SCHEDULE OF THE DISTRICT'S CONTRIBUTIONS  
TEACHERS PENSION AND ANNUITY FUND ( Non-State Employer Group)

Last 10 Fiscal Years\*

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Proportion of the Non-State Employer Group Net Pension Liability attributable to the District	0.00040453	0.00038042	0.000375633	0.000383165	0.00037064	0.00037194
Share of the Liability of the State of New Jersey for the Net Pension Liability of the Non-State Employer Group	\$20,444,648	\$20,332,072	\$23,741,616	\$30,142,183	\$24,990,083	\$23,661,714
District's Covered-Employee Payroll	\$3,640,258	\$3,662,906	\$3,882,933	\$3,726,028	\$3,518,154	\$3,700,476
Share of the Liability of the State of New Jersey for the Net Pension Liability of the Non-State Employer Group as a percentage of the District's Covered-Employee Payroll	561.63%	555.08%	611.44%	808.96%	710.32%	639.42%
Plan Fiduciary Net Position as a percentage of the Total Pension Liability (See Note Below)	33.76%	33.64%	28.71%	22.33%	25.41%	26.49%

\* Amounts presented for each fiscal year were determined as of June 30.

Note: Percentages shown are Plan-wide, and include NPL and PFNP data that include employees of the State of New Jersey.



**BETHLEHEM TOWNSHIP SCHOOL DISTRICT**  
**COUNTY OF HUNTERDON, NEW JERSEY**

**NOTES TO REQUIRED SUPPLEMENTARY PENSION INFORMATION**  
**JUNE 30, 2019**

**NOTE 1. CHANGES IN BENEFITS AND ASSUMPTIONS**

The following information is as abstracted from the State of New Jersey, Division of Pension and Benefits, Financial Statements and Supplementary Schedules report as of June 30, 2018, dated April 16, 2019. This information pertains to the RSI schedules of changes in net pension liability contained in that report.

**PERS**

Changes in benefit terms: None

Changes in assumptions:

For 2018, the discount rate changed to 5.66% and the long-term expected rate of return remained at the prior-year rate of 7.0%. Demographic assumptions were unchanged.

For 2017, the discount rate changed to 5.00%, the long-term expected rate of return changed to 7.00%. Demographic assumptions were unchanged.

For 2016, the discount rate changed to 3.98%, the long-term expected rate of return changed to 7.65%. Demographic assumptions were revised in accordance with the results of the July 1, 2011 – June 30, 2014 experience study and the mortality improvement scale incorporated the plan actuary's modified MP-2014 projection scale. Further, salary increases were assumed to increase between 1.65% and 4.15% (based on age) through fiscal year 2026 and 2.65% and 5.15% (based on age) for each fiscal year thereafter.

For 2015, the discount rate changed to 4.90% and the long-term expected rate of return remained unchanged at 7.90%. In addition, the social security wage base was set at \$118,500 for 2015, increasing 4.00% per annum, compounded annually and the 401(a)(17) pay limit was set at \$265,000 for 2015, increasing 3.00% per annum, compounded annually,

For 2014, the discount rate was 5.39% and the long-term expected rate of return was 7.90%.

**TPAF**

Changes in benefit terms: None

Changes in assumptions:

For 2018, the discount rate was changed to 4.86%. There were no changes to the long-term expected rate of return and no changes to demographic assumptions.

For 2017, the discount rate was changed to 4.25%, the long-term expected rate of return changed to 7.00%, There were no changes to demographic assumptions.

**TOWNSHIP OF BETHLEHEM SCHOOL DISTRICT**  
**COUNTY OF UNION, NEW JERSEY**

**NOTES TO REQUIRED SUPPLEMENTARY PENSION INFORMATION**  
**JUNE 30, 2019**

**NOTE 1. CHANGES IN BENEFITS AND ASSUMPTIONS (Cont'd.)**

**TPAF (Cont'd.)**

For 2016, the discount rate change to 3.22%, the long-term expected rate of return changed to 7.65%. Further, the demographic assumptions were revised to reflect those recommended on the basis of the July 1, 2012-June 30, 2015 experience study.

For 2015, the discount rate was changed to 4.13%. There were no changes to the long-term expected rate of return and no changes to demographic assumptions.

For 2014, the discount rate was 4.68% and the long-term expected rate of return was 7.90%.

**SCHEDULES RELATED TO ACCOUNTING AND  
REPORTING FOR OPEB (GASB 75) (NEW)**

**SECTION – M**

**(Section numbering as per N.J. Department of Education 2017-2018  
Audit Program)**

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 SCHEDULE OF THE DISTRICT'S SHARE OF THE NET OPEB LIABILITY  
STATE HEALTH BENEFITS LOCAL EDUCATION RETIRED EMPLOYEES PLAN

	<u>2016</u>	<u>2017</u>	<u>2018</u>
District's Proportion of the Net OPEB Liability	0.0416089%	0.0414258%	0.0412851%
District's Proportionate Share of the Net OPEB Liability	\$ 24,063,167	\$ 22,220,743	\$ 19,036,892
District's Covered Employee Payroll	\$ 4,345,947	\$ 4,381,448	\$ 4,368,065
District's Proportionate Share of the Net OPEB Liability as a percentage of its Covered Employee Payroll	553.69%	507.16%	435.82%
Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability	0.00%	0.00%	0.00%

Note: The State of New Jersey is solely responsible for the funding and payment of the OPEB costs of the State Health Benefits Local Education Retired Employees Plan.

**BETHLEHEM TOWNSHIP SCHOOL DISTRICT**  
**COUNTY OF HUNTERDON, NEW JERSEY**

**NOTES TO REQUIRED SUPPLEMENTARY OPEB INFORMATION**  
**JUNE 30, 2019**

**NOTE 1. SPECIAL FUNDING SITUATION**

The State of New Jersey, a non-employer contributing entity, is the only entity that has a legal obligation to make contributions to OPEB for qualified retired SHBLEREP participants. Accordingly, proportionate share information of the Net OPEB Liability is not reflected in the District's financial statements.

**NOTE 2. CHANGES IN ASSUMPTIONS**

For 2018, the discount rate changed to 3.87% from 3.58% in 2017. For pre-Medicare PPO and HMO medical benefits, the initial trend rate changed to 5.8% from 5.9%. For prescription drug benefits, the initial trend rate changed to 8.0% from 10.5%. Demographic assumptions remained unchanged and are consistent with the assumptions used in the pension plan valuations.

For 2017, the discount rate changed to 3.58% from 2.85%. Demographic assumptions remained unchanged and are consistent with the assumptions used in the pension plan valuations.

**OTHER SUPPLEMENTARY INFORMATION**

**SCHOOL LEVEL SCHEDULES**

**SECTION – D**

**SPECIAL REVENUE FUND**

**SECTION – E**



BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 SPECIAL REVENUE FUND  
 COMBINING SCHEDULE OF REVENUES AND EXPENDITURES  
 BUDGETARY BASIS  
FOR THE YEAR ENDED JUNE 30, 2019

	<u>TITLE I</u> 2018-2019	<u>I.D.E.A.</u> <u>PART B</u> <u>BASIC</u> 2018-2019	<u>I.D.E.A.</u> <u>PART B</u> <u>PRESCHOOL</u> 2018-2019	<u>TITLE II</u> <u>PART A</u> 2018-2019	<u>TITLE IV</u> 2018-2019	<u>SCHOLARSHIP</u> <u>AMERICA</u> <u>PROGRAM</u>	<u>TOTALS</u> 2018-2019
<b><u>REVENUES</u></b>							
Local Sources	\$	\$	\$	\$	\$	\$ 971.66	\$ 971.66
Federal Sources	47,927.31	96,981.00	1,133.00	9,638.00	10,000.00		165,679.31
Total Revenues	<u>47,927.31</u>	<u>96,981.00</u>	<u>1,133.00</u>	<u>9,638.00</u>	<u>10,000.00</u>	<u>971.66</u>	<u>166,650.97</u>
<b><u>EXPENDITURES</u></b>							
Instruction:							
Other Purch. Services (400-500 series)					2,500.00		2,500.00
Tuition		86,981.00					86,981.00
General Supplies	47,927.31	10,000.00	1,133.00		6,000.00	971.66	66,031.97
Total Instruction	<u>47,927.31</u>	<u>96,981.00</u>	<u>1,133.00</u>	-	<u>8,500.00</u>	<u>971.66</u>	<u>155,512.97</u>
Support Services:							
Other Purch. Services				9,638.00			9,638.00
Supplies and Materials					1,500.00		1,500.00
Total Support Services	-	-	-	<u>9,638.00</u>	<u>1,500.00</u>	-	<u>11,138.00</u>
Total Expenditures	<u>\$ 47,927.31</u>	<u>\$ 96,981.00</u>	<u>\$ 1,133.00</u>	<u>\$ 9,638.00</u>	<u>\$ 10,000.00</u>	<u>\$ 971.66</u>	<u>\$ 166,650.97</u>

**CAPITAL PROJECTS FUND**

**SECTION – F**

**PROPRIETARY FUNDS**

**SECTION – G**

**ENTERPRISE FUND**

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 COMBINING STATEMENT OF NET POSITION  
 PROPRIETARY FUNDS  
JUNE 30, 2019

	<u>BUSINESS-TYPE ACTIVITIES - ENTERPRISE FUND</u>	<u>TOTAL ENTERPRISE FUND</u>
	<u>FOOD SERVICE</u>	<u>TOTAL</u>
<u>ASSETS</u>		
Current assets:		
Cash and Cash Equivalents	\$ 23,200.04	\$ 23,200.04
Accounts Receivable (Net)	873.67	873.67
Interfund Receivable	2,392.65	2,392.65
Inventory	2,762.11	2,762.11
Total Current Assets	<u>29,228.47</u>	<u>29,228.47</u>
Noncurrent Assets:		
Furniture, Machinery & Equipment	208,303.38	208,303.38
Less Accumulated Depreciation	<u>(208,303.38)</u>	<u>(208,303.38)</u>
Total Noncurrent Assets	<u>-</u>	<u>-</u>
Total Assets	<u>29,228.47</u>	<u>29,228.47</u>
<u>LIABILITIES</u>		
Current Liabilities:		
Accounts Payable	2,516.35	2,516.35
Unearned Revenue	2,599.50	2,599.50
Total Liabilities	<u>5,115.85</u>	<u>5,115.85</u>
<u>NET POSITION</u>		
Invested in Capital Assets Net of Related Debt	-	-
Unrestricted (Deficit)	<u>24,112.62</u>	<u>24,112.62</u>
Total Net Position	<u>\$ 24,112.62</u>	<u>\$ 24,112.62</u>

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 COMBINING STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION  
 PROPRIETARY FUNDS  
FOR THE YEAR ENDED JUNE 30, 2019

	<u>BUSINESS-TYPE ACTIVITIES - ENTERPRISE FUND FOOD SERVICE</u>	<u>TOTAL ENTERPRISE FUND</u>
Operating Revenues:		
Charges for Services:		
Daily Sales - Non-reimbursable Programs	\$ 31,387.79	\$ 31,387.79
Reimbursable Program Fees	<u>53,397.30</u>	<u>53,397.30</u>
Total Operating Revenues	<u>84,785.09</u>	<u>84,785.09</u>
Operating Expenses:		
Cost of Sales:		
Program Sales	27,432.64	27,432.64
Non-Program Sales	<u>16,618.68</u>	<u>16,618.68</u>
Total Cost of Sales	44,051.32	44,051.32
Salaries	31,166.60	31,166.60
Employee Benefits	4,265.51	4,265.51
Administrative Expenses	4,237.55	4,237.55
Miscellaneous Expenses	208.40	208.40
Transportation	1,124.61	1,124.61
Management Fee	7,722.97	7,722.97
Depreciation	<u>953.98</u>	<u>953.98</u>
Total Operating Expenses	<u>93,730.94</u>	<u>93,730.94</u>
Operating Income (Loss)	<u>(8,945.85)</u>	<u>(8,945.85)</u>
Nonoperating Revenues (Expenses):		
State Sources:		
State School Lunch Program	964.19	964.19
Federal Sources:		
USDA Commodities	8,998.50	8,998.50
National School Lunch Program	10,660.89	10,660.89
Interest and Investment Revenue	<u>180.42</u>	<u>180.42</u>
Total Nonoperating Revenues (Expenses)	<u>20,804.00</u>	<u>20,804.00</u>
Income (Loss) Before Transfers	11,858.15	11,858.15
Change in Net Position	11,858.15	11,858.15
Total Net Position—Beginning	<u>12,254.47</u>	<u>12,254.47</u>
Total Net Position—Ending	<u>\$ 24,112.62</u>	<u>\$ 24,112.62</u>

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 COMBINING STATEMENT OF CASH FLOWS  
 PROPRIETARY FUNDS  
FOR THE YEAR ENDED JUNE 30, 2019

	<u>BUSINESS-TYPE ACTIVITIES - ENTERPRISE FUND FOOD SERVICE</u>	<u>TOTAL ENTERPRISE FUND</u>
<u>CASH FLOWS FROM OPERATING ACTIVITIES</u>		
Receipts from Customers	\$ 84,838.06	\$ 84,838.06
Payments to Suppliers	(80,888.13)	(80,888.13)
Net Cash Provided by (Used for) Operating Activities	<u>3,949.93</u>	<u>3,949.93</u>
<u>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</u>		
Federal and State Sources	<u>11,541.74</u>	<u>11,541.74</u>
Net Cash Provided by (Used for) Non-capital Financing Activities	<u>11,541.74</u>	<u>11,541.74</u>
<u>CASH FLOWS FROM INVESTING ACTIVITIES</u>		
Interest and dividends	<u>180.42</u>	<u>180.42</u>
Proceeds from sale/maturities of investments		
Net cash provided by (used for) investing activities	<u>180.42</u>	<u>180.42</u>
Net Increase (Decrease) in Cash and Cash Equivalents	15,672.09	15,672.09
Balances—Beginning of Year	<u>7,527.95</u>	<u>7,527.95</u>
Balances—End of Year	\$ <u>23,200.04</u>	\$ <u>23,200.04</u>
Reconciliation of Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities:		
Operating Income (Loss)	\$ <u>(8,945.85)</u>	<u>(8,945.85)</u>
Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided by (Used for) Operating Activities		-
Depreciation and Net Amortization	953.98	953.98
USDA Commodities	8,998.50	8,998.50
(Increase) Decrease in Accounts Receivable	(347.72)	(347.72)
(Increase) Decrease in Interfund Accounts Receivable	227.77	227.77
(Increase) Decrease in Inventory	373.98	373.98
Increase (Decrease) in Deferred Revenue	172.92	172.92
Increase (Decrease) in Accounts Payable	<u>2,516.35</u>	<u>2,516.35</u>
Total Adjustments	<u>12,895.78</u>	<u>12,895.78</u>
Net Cash Provided by (Used for) Operating Activities	<u>\$ 3,949.93</u>	<u>\$ 3,949.93</u>

**INTERNAL SERVICE FUND**



**FIDUCIARY FUNDS**

**SECTION - H**

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 COMBINING STATEMENT OF FIDUCIARY NET POSITION  
JUNE 30, 2019

	<u>AGENCY</u>				<u>Expendable Trust Fund</u>	
	<u>Student Activity</u>	<u>Payroll Agency</u>	<u>Net Payroll</u>	<u>Total Agency Funds</u>	<u>Employee Benefit Flexible Spending Trust Fund</u>	<u>TOTALS</u>
<u>ASSETS</u>						
Cash and Cash Equivalents	\$ 34,116.79	\$ 190,282.88	\$ 2,757.54	\$ 227,157.21	\$ 16,183.06	\$ 243,340.27
Interfund Accounts Receivable		1,531.53		1,531.53		1,531.53
Total Assets	<u>\$ 34,116.79</u>	<u>\$ 191,814.41</u>	<u>\$ 2,757.54</u>	<u>\$ 228,688.74</u>	<u>16,183.06</u>	<u>\$ 244,871.80</u>
<u>LIABILITIES</u>						
Liabilities:						
Interfund Accounts Payable	\$	\$ 12,794.98	\$ 2,304.98	\$ 15,099.96	\$ 11,445.29	\$ 26,545.25
Unidentified Deposits			452.56	452.56		452.56
Summer Payment Plan Withholdings		179,019.43		179,019.43		179,019.43
Student Activity Reserves	34,116.79			34,116.79		34,116.79
Total Liabilities	<u>\$ 34,116.79</u>	<u>\$ 191,814.41</u>	<u>\$ 2,757.54</u>	<u>\$ 228,688.74</u>	<u>11,445.29</u>	<u>240,134.03</u>
<u>NET POSITION</u>						
Net Position Restricted for:						
Qualified Employee Benefits					4,737.77	4,737.77
Total Net Position					<u>\$ 4,737.77</u>	<u>\$ 4,737.77</u>

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
 FIDUCIARY FUNDS  
FOR THE YEAR ENDED JUNE 30, 2019

	Expendable Trust Fund		Totals
	Employee Benefit Flexible Spending Trust Fund		
<u>ADDITIONS:</u>			
Deductions from Employees' Salaries	\$ 26,600.08	\$	26,600.08
Interest	145.75		145.75
Total Additions	<u>26,745.83</u>		<u>26,745.83</u>
<u>DEDUCTIONS:</u>			
Eligible Benefits	<u>27,199.97</u>		<u>27,199.97</u>
Total Deductions	<u>27,199.97</u>		<u>27,199.97</u>
Change in Net Position	<u>(454.14)</u>		<u>(454.14)</u>
Net Position - Beginning	<u>5,191.91</u>		<u>5,191.91</u>
Net Position - Ending	<u>\$ 4,737.77</u>	\$	<u>4,737.77</u>

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 SCHEDULE OF RECEIPTS AND DISBURSEMENTS  
 STUDENT ACTIVITY AGENCY FUND  
FOR THE YEAR ENDED JUNE 30, 2019

	<u>BALANCE</u> JUNE 30, 2018	<u>CASH</u> <u>RECEIPTS</u>	<u>CASH</u> <u>DISBURSEMENTS</u>	<u>BALANCE</u> JUNE 30, 2019
<u>Student Activity Funds:</u>				
Hoppock School Fund	\$ 27,773.05	\$ 18,965.45	\$ 19,054.78	\$ 27,683.72
Conley School Fund	2,568.01	4,132.15	3,515.33	3,184.83
Summer Enrichment	3,209.35	38.89	-	3,248.24
 Total Student Activity Funds	 \$ <u>33,550.41</u>	 \$ <u>23,136.49</u>	 \$ <u>22,570.11</u>	 \$ <u>34,116.79</u>

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 SCHEDULE OF RECEIPTS AND DISBURSEMENTS  
 PAYROLL AGENCY FUND  
 FOR THE YEAR ENDED JUNE 30, 2019

	<u>BALANCE JUNE 30, 2018</u>	<u>CASH RECEIPTS</u>	<u>CASH DISBURSEMENTS</u>	<u>BALANCE JUNE 30, 2019</u>
<u>ASSETS</u>				
Cash and Cash Equivalents	\$ 176,506.34	\$ 2,822,545.86	\$ 2,808,769.32	\$ 190,282.88
Interfund Accounts Receivable	<u>1,531.53</u>			<u>1,531.53</u>
Total Assets	<u>\$ 178,037.87</u>	<u>\$ 2,822,545.86</u>	<u>\$ 2,808,769.32</u>	<u>\$ 191,814.41</u>
<u>LIABILITIES</u>				
Interfund Accounts Payable	\$ 9,588.97	\$ 3,793.62	\$ 587.61	\$ 12,794.98
Summer Payment Plan	168,386.55	179,964.98	169,332.10	179,019.43
Payroll Deductions and Withholdings	<u>62.35</u>	<u>2,638,787.26</u>	<u>2,638,849.61</u>	<u>-</u>
Total Liabilities	<u>\$ 178,037.87</u>	<u>\$ 2,822,545.86</u>	<u>\$ 2,808,769.32</u>	<u>\$ 191,814.41</u>

TOWNSHIP OF BETHLEHEM SCHOOL DISTRICT  
 SCHEDULE OF RECEIPTS AND DISBURSEMENTS  
 NET PAYROLL FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

	<u>BALANCE</u> JUNE 30, 2018	<u>CASH</u> RECEIPTS	<u>CASH</u> DISBURSEMENTS	<u>BALANCE</u> JUNE 30, 2019
<u>ASSETS</u>				
Cash and Cash Equivalents	\$ 2,622.04	\$ 3,036,443.66	\$ 3,036,308.16	\$ 2,757.54
Total Assets	<u>\$ 2,622.04</u>	<u>\$ 3,036,443.66</u>	<u>\$ 3,036,308.16</u>	<u>\$ 2,757.54</u>
<u>LIABILITIES</u>				
Accrued Salaries and Benefits	\$	\$ 3,036,181.23	\$ 3,036,181.23	\$ -
Unidentified Receipts	317.06	135.50	-	452.56
Interfund Accounts Payable	<u>2,304.98</u>	<u>126.93</u>	<u>126.93</u>	<u>2,304.98</u>
Total Liabilities	<u>\$ 2,622.04</u>	<u>\$ 3,036,443.66</u>	<u>\$ 3,036,308.16</u>	<u>\$ 2,757.54</u>

**LONG-TERM DEBT**

**SECTION - I**

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 LONG-TERM DEBT  
 SCHEDULE OF SERIAL BONDS  
JUNE 30, 2019

<u>ISSUE</u>	<u>ANNUAL MATURITIES</u>		<u>INTEREST RATE</u>	<u>BALANCE JUNE 30, 2018</u>	<u>REDEEMED</u>	<u>BALANCE JUNE 30, 2019</u>
	<u>DATE</u>	<u>AMOUNT</u>				
	7/1/2017	225,000	2.000%			
Refunding School Bonds	7/1/19	\$235,000	3.000%			
	7/1/20	240,000	3.000%			
	7/1/21*	250,000	4.000%			
	7/1/22*	265,000	4.000%			
	7/1/23*	275,000	4.000%			
	7/1/24*	285,000	4.000%			
	7/1/25	295,000	4.000%			
	7/1/26	305,000	3.500%			
	7/1/27	320,000	3.500%			
	7/1/28	335,000	4.000%			
	7/1/29	345,000	4.000%			
	7/1/30	360,000	4.000%	\$ 3,740,000.00	\$ 230,000.00	\$ 3,510,000.00
				\$ 3,740,000.00	\$ 230,000.00	\$ 3,510,000.00



BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 BUDGETARY COMPARISON SCHEDULE  
 LONG-TERM DEBT  
 FOR THE YEAR ENDED JUNE 30, 2019

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Positive (Negative) Final to Actual
REVENUES:					
Local Sources:					
Local Tax Levy	\$ 364,825.00	\$ -	\$ 364,825.00	\$ 364,825.00	\$ -
Total Local Sources:	364,825.00	-	364,825.00	364,825.00	-
Total Revenues	364,825.00	-	364,825.00	364,825.00	-
EXPENDITURES:					
Regular Debt Service:					
Redemption of Bond Principal	230,000.00	-	230,000.00	230,000.00	-
Bond Interest	134,825.00	-	134,825.00	134,825.00	-
Total Regular Debt Service	364,825.00	-	364,825.00	364,825.00	-
Total Expenditures	364,825.00	-	364,825.00	364,825.00	-
Excess (Deficiency) of Revenues and Other Financing Sources (Uses) Over (Under) Expenditures	-	-	-	-	-
Fund Balance - Beginning	0.10		0.10	0.10	-
Fund Balance - Ending	\$ 0.10	\$ -	\$ 0.10	\$ 0.10	\$ -

**STATISTICAL SECTION**

**SECTION – J**

## Financial Trends

**BETHLEHEM TOWNSHIP SCHOOL DISTRICT**  
**Net Position/Net Assets by Component,**  
**Last Ten Fiscal Years**  
*(accrual basis of accounting)*  
*(Unaudited)*

	Fiscal Year Ending June 30,									
	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
<b>Governmental activities</b>										
Invested in capital assets, net of related debt	\$ (431,608)	\$ (952,366)	\$ (975,308)	\$ (1,110,056)	\$ (640,224)	\$ (683,958)	\$ (740,397)	\$ (1,730,883)	\$ (1,526,056)	\$ (1,216,135)
Restricted	2,046,195	2,457,545	2,260,175	1,608,402	1,521,231	1,535,641	1,296,245	985,822	312,080	559,035
Unrestricted	<u>(2,082,356)</u>	<u>(2,066,543)</u>	<u>(1,950,014)</u>	<u>(1,424,424)</u>	<u>(1,202,858)</u>	<u>(1,566,855)</u>	<u>(227,809)</u>	<u>(154,712)</u>	<u>(19,543)</u>	<u>(12,281)</u>
<b>Total governmental activities net position/net assets</b>	<u>\$ (467,769)</u>	<u>\$ (561,363)</u>	<u>\$ (665,147)</u>	<u>\$ (926,079)</u>	<u>\$ (321,851)</u>	<u>\$ (715,172)</u>	<u>\$ 328,039</u>	<u>\$ (899,773)</u>	<u>\$ (1,233,519)</u>	<u>\$ (669,381)</u>
<b>Business-type activities</b>										
Invested in capital assets, net of related debt	\$ -	\$ 954	\$ 9,902	\$ 18,850	\$ 27,798	\$ 36,746	\$ 36,714	\$ 43,866	\$ 35,759	\$ 42,911
Unrestricted	24,113	11,300	13,902	5,732	4,119	5,740	17,316	19,059	37,428	36,946
<b>Total business-type activities net position/net assets</b>	<u>\$ 24,113</u>	<u>\$ 12,254</u>	<u>\$ 23,804</u>	<u>\$ 24,583</u>	<u>\$ 31,917</u>	<u>\$ 42,486</u>	<u>\$ 54,030</u>	<u>\$ 62,925</u>	<u>\$ 73,187</u>	<u>\$ 79,857</u>
<b>District-wide</b>										
Invested in capital assets, net of related debt	\$ (431,608)	\$ (951,412)	\$ (965,406)	\$ (1,091,206)	\$ (612,426)	\$ (647,212)	\$ (703,683)	\$ (1,687,017)	\$ (1,490,297)	\$ (1,173,224)
Restricted	2,046,195	2,457,545	2,260,175	1,608,402	1,521,231	1,535,641	1,296,245	985,822	312,080	559,035
Unrestricted	<u>(2,058,243)</u>	<u>(2,055,242)</u>	<u>(1,936,112)</u>	<u>(1,418,692)</u>	<u>(1,198,739)</u>	<u>(1,561,115)</u>	<u>(210,494)</u>	<u>(135,653)</u>	<u>17,885</u>	<u>24,665</u>
<b>Total district net position/net assets</b>	<u>\$ (443,656)</u>	<u>\$ (549,109)</u>	<u>\$ (641,344)</u>	<u>\$ (901,496)</u>	<u>\$ (289,934)</u>	<u>\$ (672,686)</u>	<u>\$ 382,069</u>	<u>\$ (836,848)</u>	<u>\$ (1,160,332)</u>	<u>\$ (589,524)</u>

Note: Reflects Implementation of GASB 68 for 2014 and subsequent years

**BETHLEHEM TOWNSHIP SCHOOL DISTRICT**  
**Changes in Net Assets**  
**Last Ten Fiscal Years**  
*(accrual basis of accounting)*  
*(Unaudited)*

Fiscal Year Ending June 30,

	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
<b>Expenses</b>										
<b>Governmental activities</b>										
<b>Instruction</b>										
Regular	\$ 2,456,745	\$ 2,318,242	\$ 2,260,986	\$ 2,987,788	\$ 2,095,271	\$ 2,233,645	\$ 2,692,768	\$ 3,320,009	\$ 3,552,030	\$ 3,735,609
Special Education	1,088,811	1,109,866	1,063,857	904,462	1,056,010	1,083,448	1,047,824	1,107,571	1,158,025	1,073,987
Other Instruction	59,300	53,738	60,770	65,713	103,156	82,785	88,197	330,733	223,853	54,760
<b>Support Services:</b>										
Tuition	216,469	128,441	116,256	246,456	275,132	259,797	356,895	122,604	64,429	31,059
Student & Instruction Related Services	1,336,029	1,366,766	1,324,260	1,313,893	1,305,143	1,292,832	1,032,608	1,104,872	1,275,278	1,332,575
School Administrative Services	209,436	196,022	242,766	324,371	317,282	320,198	216,477	286,042	345,735	352,798
General Administration	447,528	413,745	359,429	523,004	440,920	501,287	571,839	862,483	950,798	974,915
Plant Operations and Maintenance	988,659	1,031,927	923,373	684,671	820,342	846,671	792,657	1,225,246	1,418,783	1,257,599
Pupil Transportation	514,597	493,277	474,508	445,733	398,963	438,127	511,592	545,653	648,306	628,974
Unallocated Benefits	4,177,272	5,076,082	4,828,108	2,580,456	2,242,219	2,017,592	1,971,803	-	-	-
Other Support Services	-	-	-	-	-	-	-	-	-	-
Interest on long-term debt	119,215	121,993	124,074	101,794	217,332	233,499	210,333	231,143	224,635	229,728
Bond Issue Costs	-	-	-	91,294	-	-	-	-	-	-
Unallocated Depreciation and Amortization	116,046	110,190	89,936	575,754	193,241	193,241	181,305	343,653	428,747	428,747
<b>Total governmental activities expenses</b>	<u>11,730,110</u>	<u>12,420,289</u>	<u>11,868,323</u>	<u>10,845,392</u>	<u>9,465,012</u>	<u>9,503,122</u>	<u>9,674,299</u>	<u>9,480,009</u>	<u>10,290,619</u>	<u>10,100,751</u>
<b>Business-type activities:</b>										
Food service	93,731	118,598	104,045	99,266	105,558	112,928	117,527	141,244	134,525	144,747
<b>Total business-type activities expense</b>	<u>93,731</u>	<u>118,598</u>	<u>104,045</u>	<u>99,266</u>	<u>105,558</u>	<u>112,928</u>	<u>117,527</u>	<u>141,244</u>	<u>134,525</u>	<u>144,747</u>
<b>Total district expenses</b>	<u>\$11,823,841</u>	<u>\$12,538,887</u>	<u>\$11,972,368</u>	<u>\$10,944,658</u>	<u>\$ 9,570,569</u>	<u>\$ 9,616,050</u>	<u>\$ 9,791,826</u>	<u>\$ 9,621,253</u>	<u>\$10,425,144</u>	<u>#####</u>
<b>Program Revenues</b>										
<b>Governmental activities:</b>										
Operating grants and contributions	2,567,025	3,473,946	3,471,069	1,594,724	1,370,193	1,405,638	1,527,804	2,358,130	2,281,632	2,085,254
<b>Total governmental activities program revenues</b>	<u>2,567,025</u>	<u>3,473,946</u>	<u>3,471,069</u>	<u>1,594,724</u>	<u>1,370,193</u>	<u>1,405,638</u>	<u>1,527,804</u>	<u>2,358,130</u>	<u>2,281,632</u>	<u>2,085,254</u>
<b>Business-type activities:</b>										
Charges for services										
Food service	84,785	86,438	82,004	72,715	76,612	80,627	83,941	101,167	104,100	101,129
Operating grants and contributions	20,624	20,491	21,210	19,181	18,332	20,695	24,647	26,581	23,337	21,536
<b>Total business type activities program revenues</b>	<u>105,409</u>	<u>106,929</u>	<u>103,214</u>	<u>91,895</u>	<u>94,944</u>	<u>101,322</u>	<u>108,588</u>	<u>127,748</u>	<u>127,437</u>	<u>122,665</u>
<b>Total district program revenues</b>	<u>\$ 2,672,434</u>	<u>\$ 3,580,875</u>	<u>\$ 3,574,283</u>	<u>\$ 1,686,619</u>	<u>\$ 1,465,136</u>	<u>\$ 1,506,959</u>	<u>\$ 1,636,392</u>	<u>\$ 2,485,878</u>	<u>\$ 2,409,069</u>	<u>\$ 2,207,919</u>
<b>Net (Expense)/Revenue</b>										
<b>Governmental activities</b>	\$ (9,163,085)	\$ (8,946,343)	\$ (8,397,254)	\$ (9,250,668)	\$ (8,094,819)	\$ (8,097,484)	\$ (8,146,495)	\$ (7,121,879)	\$ (8,008,987)	\$ (8,015,497)
<b>Business-type activities</b>	11,678	(11,669)	(831)	(7,370)	(10,614)	(11,607)	(8,939)	(13,496)	(7,088)	(22,082)
<b>Total district-wide net expense</b>	<u>\$ (9,151,407)</u>	<u>\$ (8,958,011)</u>	<u>\$ (8,398,085)</u>	<u>\$ (9,258,038)</u>	<u>\$ (8,105,433)</u>	<u>\$ (8,109,091)</u>	<u>\$ (8,155,434)</u>	<u>\$ (7,135,375)</u>	<u>\$ (8,016,075)</u>	<u>\$ (8,037,579)</u>

**BETHLEHEM TOWNSHIP SCHOOL DISTRICT**  
**Changes in Net Assets**  
**Last Ten Fiscal Years**  
*(accrual basis of accounting)*  
*(Unaudited)*

Fiscal Year Ending June 30,

	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
<b>General Revenues and Other Changes in Net Assets</b>										
Governmental activities:										
Property taxes levied for general purposes, net	\$ 7,038,272	\$ 7,038,272	\$ 7,038,822	\$ 7,038,822	\$ 6,899,434	\$ 6,934,529	\$ 6,969,379	\$ 6,969,379	\$ 7,057,879	\$ 7,257,186
Taxes levied for debt service	364,825	363,937	363,825	399,900	398,425	396,226	398,725	443,790	334,079	367,669
Federal and State Aid not Restricted	1,598,984	1,541,033	1,124,182	1,118,661	1,136,502	1,097,406	1,073,045			
Investment Earnings								6,778	1,866	11,285
Miscellaneous income	254,599	106,885	48,420	89,057	53,780	26,031	102,413	35,678	51,025	14,937
Cancellations							(65,963)			
Transfers										
Capital Lease Payments										
<b>Total governmental activities</b>	<u>9,256,680</u>	<u>9,050,127</u>	<u>8,575,250</u>	<u>8,646,440</u>	<u>8,488,141</u>	<u>8,454,192</u>	<u>8,477,599</u>	<u>7,455,625</u>	<u>7,444,849</u>	<u>7,651,077</u>
Business-type activities:										
Investment Earnings	180	119	52	35	45	53	45	3,234	418	148
Transfers										
<b>Total business-type activities</b>	<u>180</u>	<u>119</u>	<u>52</u>	<u>35</u>	<u>45</u>	<u>53</u>	<u>45</u>	<u>3,234</u>	<u>418</u>	<u>148</u>
<b>Total district-wide</b>	<u>\$ 9,256,860</u>	<u>\$ 9,050,246</u>	<u>\$ 8,575,302</u>	<u>\$ 8,646,476</u>	<u>\$ 8,488,186</u>	<u>\$ 8,454,245</u>	<u>\$ 8,477,644</u>	<u>\$ 7,458,859</u>	<u>\$ 7,445,267</u>	<u>\$ 7,651,225</u>
<b>Change in Net Position/Net Assets</b>										
Governmental activities	\$ 93,595	\$ 103,784	\$ 177,995	\$ (604,228)	\$ 393,322	\$ 356,707	\$ 331,104	\$ 333,746	\$ (564,138)	\$ (364,420)
Business-type activities	11,858	(11,549)	(779)	(7,335)	(10,569)	(11,554)	(8,895)	(10,262)	(6,670)	(21,934)
<b>Total district</b>	<u>\$ 105,453</u>	<u>\$ 92,235</u>	<u>\$ 177,217</u>	<u>\$ (611,563)</u>	<u>\$ 382,753</u>	<u>\$ 345,154</u>	<u>\$ 322,210</u>	<u>\$ 323,484</u>	<u>\$ (570,808)</u>	<u>\$ (386,354)</u>

**BETHLEHEM TOWNSHIP SCHOOL DISTRICT**  
**Fund Balances, Governmental Funds,**  
**Last Ten Fiscal Years**  
*(modified accrual basis of accounting)*  
*(Unaudited)*

	Fiscal Year Ending June 30,									
	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
General Fund										
Reserved/Restricted/Committed	\$ 2,048,501	\$ 2,459,851	\$ 2,336,426	\$ 1,608,402	\$ 1,521,229	\$ 1,535,641	\$ 1,296,243	\$ 996,517	\$ 453,320	\$ 720,627
Unreserved/Assigned/Unassigned	199,408	198,833	120,939	482,694	402,264	100,057	70,057	110,505	166,202	87,177
Total general fund	<u>\$ 2,247,909</u>	<u>\$ 2,658,684</u>	<u>\$ 2,457,366</u>	<u>\$ 2,091,096</u>	<u>\$ 1,923,493</u>	<u>\$ 1,635,698</u>	<u>\$ 1,366,300</u>	<u>\$ 1,107,022</u>	<u>\$ 619,522</u>	<u>\$ 807,804</u>
All Other Governmental Funds										
Reserved										
Unreserved, reported in:										
Special revenue fund	-	-	-	-	-	-	-	-	-	-
Capital projects fund	-	-	-	-	-	-	-	24,925	24,925	24,925
Debt service fund	-	-	438	438	2	3	2	2	(47,863)	2
Total all other governmental funds	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 438</u>	<u>\$ 438</u>	<u>\$ 2</u>	<u>\$ 3</u>	<u>\$ 2</u>	<u>\$ 24,927</u>	<u>\$ (22,938)</u>	<u>\$ 24,927</u>
Total governmental fund balances	<u>\$ 2,247,909</u>	<u>\$ 2,658,684</u>	<u>\$ 2,457,804</u>	<u>\$ 2,091,534</u>	<u>\$ 1,923,495</u>	<u>\$ 1,635,701</u>	<u>\$ 1,366,302</u>	<u>\$ 1,131,949</u>	<u>\$ 596,584</u>	<u>\$ 832,731</u>

**BETHLEHEM TOWNSHIP SCHOOL DISTRICT**  
**Changes in Fund Balances, Governmental Funds,**  
**Last Ten Fiscal Years**  
*(modified accrual basis of accounting)*  
*(Unaudited)*

Fiscal Year Ending June 30,

	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
<b>Revenues</b>										
Tax levy	\$ 7,403,097	\$ 7,402,209	\$ 7,402,647	\$ 7,438,722	\$ 7,297,859	\$ 7,330,755	\$ 7,368,104	\$ 7,413,169	\$ 7,391,958	\$ 7,624,855
Other Local Sources	255,570	106,885	48,420	89,393	53,780	26,031	111,013			
Interest earnings					-	-	-	6,778	1,866	11,285
Miscellaneous								35,678	51,025	14,937
State sources	2,911,971	2,814,728	2,595,247	2,561,051	2,345,679	2,283,875	2,349,836	2,147,247	1,995,440	1,757,042
Federal sources	165,679	162,888	137,562	151,998	161,015	219,169	242,413	210,883	286,192	328,112
<b>Total revenue</b>	<b>10,736,318</b>	<b>10,486,710</b>	<b>10,183,876</b>	<b>10,241,164</b>	<b>9,858,334</b>	<b>9,859,829</b>	<b>10,071,366</b>	<b>9,813,755</b>	<b>9,726,481</b>	<b>9,736,231</b>
<b>Expenditures</b>										
Instruction:										
Regular Instruction	2,308,847	2,174,996	2,314,545	2,257,366	2,151,468	2,268,903	2,692,768	2,533,989	2,732,553	2,919,715
Special Education Instruction	1,088,811	1,109,866	928,420	904,462	1,056,010	1,083,448	1,047,824	848,046	905,585	841,740
Other Instruction	59,300	53,738	60,770	65,713	103,156	82,785	88,197	245,913	167,732	35,595
Support Services:										
Tuition	216,469	128,441	116,256	246,456	275,132	259,797	356,895	122,604	64,429	31,059
Student & Instruction Related Services	1,336,029	1,353,806	1,324,260	1,313,893	1,305,143	1,292,832	1,032,608	845,979	997,278	1,044,409
School Administrative Services	209,436	196,022	250,266	324,371	317,282	320,198	216,477	216,704	268,055	274,193
Other Administrative Services	424,319	389,549	348,941	407,853	440,920	501,287	571,839	659,807	742,952	763,512
Plant Operations and Maintenance	988,659	1,031,927	923,373	932,714	818,529	840,851	769,772	936,135	1,107,488	983,638
Pupil Transportation	514,597	493,277	474,508	445,733	398,963	438,127	511,592	529,785	632,438	613,106
Other Support Services							-	-	-	-
Unallocated Benefits	3,032,041	2,893,530	2,673,351	2,490,703	2,243,837	2,017,592	1,971,384	1,930,077	1,925,087	1,899,139
Capital Outlay	603,757	96,301	39,089	284,395	61,673	88,385	112,969	13,426	37,087	-
Debt Service:										
Principal	230,000	225,000	220,000	210,000	200,000	206,225	213,725	220,925	226,944	232,667
Interest	134,825	139,375	143,825	228,258	198,425	190,000	185,000	175,000	155,000	135,000
<b>Total Expenditures</b>	<b>11,147,093</b>	<b>10,285,830</b>	<b>9,817,606</b>	<b>10,111,920</b>	<b>9,570,539</b>	<b>9,590,430</b>	<b>9,771,050</b>	<b>9,278,390</b>	<b>9,962,628</b>	<b>9,773,773</b>
Excess (Deficiency) of revenues over (under) expenditures	(410,775)	200,880	366,270	129,244	287,795	269,399	300,315	535,365	(236,147)	(37,542)
<b>Other Financing sources (uses)</b>										
Accounts Receivable Cancelled							(65,963)			
Proceeds from refunding				4,537,870						
Payment to Escrow Agent				(4,499,075)						
Transfers in										
Transfers out										
<b>Total other financing sources (uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>38,794</b>	<b>-</b>	<b>-</b>	<b>(65,963)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net change in fund balances</b>	<b>(410,775)</b>	<b>200,880</b>	<b>366,270</b>	<b>168,039</b>	<b>287,795</b>	<b>269,399</b>	<b>234,353</b>	<b>535,365</b>	<b>(236,147)</b>	<b>\$ (37,542)</b>
Debt service as a percentage of noncapital expenditures	3.46%	3.58%	3.72%	4.46%	4.19%	4.17%	4.13%	4.27%	3.85%	3.76%

Source: District records



**BETHLEHEM TOWNSHIP SCHOOL DISTRICT**  
**GENERAL FUND OTHER LOCAL REVENUE BY SOURCE**  
**LAST TEN FISCAL YEARS**  
*(modified accrual basis of accounting)*  
*(Unaudited)*

<u>FISCAL YEAR ENDED JUNE 30,</u>	<u>INTEREST ON INVESTMENTS</u>	<u>REFUND PRIOR YEAR EXPENDITURES</u>	<u>RENTALS</u>	<u>SALE OF ASSETS</u>	<u>MISCELL- ANEOUS</u>	<u>INDIVIDUAL TUITION</u>	<u>TOTAL</u>
2019	\$35,693.27	\$143,055.23	\$ -		\$7,252.04	\$68,598.00	\$254,598.54
2018	29,934.79	15,487.06	-		1,451.27	54,856.38	101,729.50
2017	13,336.51	2,083.31	6,050.00		1,864.35	25,086.10	48,420.27
2016	9,770.19	17,134.47	7,025.00		24,109.03	31,017.87	89,056.56
2015	7,158.51	12,692.65	9,129.71		7,078.56	17,721.00	53,780.43
2014	7,853.24	2,331.37	8,100.00		7,746.22		26,030.83
2013	5,443.05	13,537.09	9,300.00		74,132.68		102,412.82
2012	6,778.00	23,759.00	9,300.00		2,064.00		41,901.00
2011	1,866.00	39,036.00	7,250.00		4,739.00		52,891.00
2010	11,285.00	1,648.00	8,700.00		4,589.00		26,222.00

Source: District records.

## Revenue Capacity

**BETHLEHEM TOWNSHIP SCHOOL DISTRICT**  
**Assessed Value and Actual Value of Taxable Property,**  
**Last Ten Fiscal Years**  
*(Unaudited)*

Fiscal Year Ended June 30,	Vacant Land	Residential	Farm Reg.	Qfarm	Commercial	Industrial	Apartment	Total Assessed Value	Public Utilities	Net Valuation Taxable	Total Direct School Tax Rate <sup>b</sup>	Estimated Actual (County Equalized Value)
2019	5,281,300	450,237,599	42,283,600	1,917,128	21,607,500	7,093,800	-	528,420,927	94	528,421,021	1.428	562,821,678
2018	5,892,300	451,422,100	41,290,500	1,878,528	21,607,500	7,093,800	-	529,184,728	94	529,184,822	1.399	562,254,223
2017	5,901,100	451,871,100	41,376,000	1,880,228	20,518,000	7,195,700	-	528,742,128	95	528,742,223	1.400	554,383,796
2016	6,711,400	452,135,100	40,529,300	1,856,328	20,757,500	6,990,400	-	528,980,028	94	528,980,122	1.400	559,565,542
2015	6,106,000	450,125,100	41,193,900	1,886,428	20,757,500	6,990,400	-	527,059,328	1,028,776	528,088,104	1.409	559,565,542
2014	6,086,400	449,860,400	40,892,300	1,896,628	21,179,700	6,990,400	-	526,905,828	913,069	527,818,897	1.382	554,160,996
2013	6,211,400	449,801,500	41,633,600	1,902,528	21,179,700	6,990,400	-	527,719,128	910,190	528,629,318	1.387	564,269,173
2012	6,963,800	450,591,300	42,459,700	1,919,628	21,179,700	7,290,400	-	530,404,528	803,099	531,207,627	1.396	597,631,725
2011	6,882,100	450,631,500	41,920,800	1,944,428	20,956,200	8,333,000	-	530,668,028	701,087	531,369,115	1.391	630,813,595
2010	7,747,400	450,512,700	41,265,800	1,881,928	20,956,200	8,333,000	-	530,697,028	541,904	531,238,932	1.435	659,966,264
2009	6,976,100	448,389,600	41,525,600	1,946,328	20,956,200	8,333,000	-	528,126,828	651,115	528,777,943	1.384	665,474,583

Source: District records Tax list summary & Municipal Tax Assessor

**Note:**

Real property is required to be assessed at some percentage of true value (fair or market value) established by each county board of taxation. Reassessment occurs when the County Board of Taxation requests Treasury to order a reassessment

a Taxable Value of Machinery, Implements and Equipment of Telephone, Telegraph and Messenger System Companies

b Tax rates are per \$100

**BETHLEHEM TOWNSHIP SCHOOL DISTRICT**  
**Direct and Overlapping Property Tax Rates**  
**Last Ten Fiscal Years**  
*(rate per \$100 of assessed value)*  
*(Unaudited)*

Fiscal Year Ended December 31,	Bethlehem Township Board of Education			Overlapping Rates			Total Direct and Overlapping Tax Rate
	Basic Rate <sup>a</sup>	General Obligation Debt Service <sup>b</sup>	Total Direct School Tax Rate	North Hunterdon Regional High School District	Township <sup>c</sup>	County <sup>c</sup>	
2019	1.358	0.070	1.428	0.695	0.403	0.400	2.926
2018	1.330	0.069	1.399	0.683	0.372	0.399	2.853
2017	1.331	0.069	1.400	0.674	0.372	0.388	2.834
2016	1.325	0.075	1.400	0.713	0.392	0.393	2.898
2015	1.332	0.077	1.409	0.711	0.387	0.392	2.899
2014	1.303	0.079	1.382	0.655	0.377	0.390	2.804
2013	1.312	0.075	1.387	0.676	0.372	0.388	2.823
2012	1.312	0.084	1.396	0.649	0.081	0.691	2.817
2011	1.391	-	1.391	0.679	0.353	0.426	2.849
2010	1.366	0.069	1.435	0.634	0.348	0.431	2.848

**Source: District Records and Municipal Tax Collector**

**Note:** NJSA 18A:7F-5d limits the amount that the district can submit for a general fund tax levy . The levy when added

**a** The district's basic tax rate is calculated from the A4F form which is submitted with the budget and the Net valuation taxable.

**b** Rates for debt service are based on each year's requirements.

**c** Municipality - Includes Open Space and Library Tax, County- Includes Open Space Taxes.

**BETHLEHEM TOWNSHIP SCHOOL DISTRICT**  
**Principal Property Taxpayers,**  
**Current Year**  
*(Unaudited)*

	2019		
	Taxable Assessed Value	Rank [Optional]	% of Total District Net Assessed Value

**Information Unavailable**

Total	\$ -	0.00%
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**Source:** District CAFR & Municipal Tax Assessor

**BETHLEHEM TOWNSHIP SCHOOL DISTRICT**  
**Total Local District School Property Tax Levies and Collections,**  
**Last Ten Fiscal Years**  
*(Unaudited)*

Fiscal Year Ended June 30,	General Fund Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of the	
		Amount	Percentage of Levy
2019	\$ 7,403,097.00	\$ 7,403,097.00	100.00%
2018	7,038,272.00	7,038,272.00	100.00%
2017	7,038,822.00	7,038,822.00	100.00%
2016	7,038,822.02	7,038,822.02	100.00%
2015	6,899,434.00	6,899,434.00	100.00%
2014	6,934,529.00	6,934,529.00	100.00%
2013	6,969,379.00	6,969,379.00	100.00%
2012	6,969,379.00	6,969,379.00	100.00%
2011	7,057,879.00	7,057,879.00	100.00%
2010	7,257,186.00	7,257,186.00	100.00%
2009	6,996,333.00	6,996,333.00	100.00%

**Source: District records including the Certificate and Report of School Taxes (A4F form)**

a - School taxes are collected by the Municipal Tax Collector. Under New Jersey State Statute, a municipality is required to remit to the school district the entire property tax balance, in the amount voted upon or certified prior to the end of the school year.

## Debt Capacity

**BETHLEHEM TOWNSHIP SCHOOL DISTRICT**  
**Ratios of Outstanding Debt by Type**  
**Last Ten Fiscal Years**  
*(Unaudited)*

Fiscal Year Ended June 30,	Governmental Activities				Business- Type Activities		Total District	Percentage of Personal Income <sup>a</sup>	Per Capita <sup>a</sup>
	General Obligation Bonds <sup>b</sup>	Certificates of Participation	Capital Leases	Bond Anticipation Notes (BANs)	Capital Leases				
2019 \$	3,510,000	-	-	-	-	\$ 3,510,000	1.05%	\$910.51	
2018	3,740,000	-	-	-	-	3,740,000	1.12%	\$970.17	
2017	3,965,000	-	-	-	-	3,965,000	1.18%	\$1,023.75	
2016	4,185,000	-	-	-	-	4,185,000	1.30%	\$1,078.05	
2015	4,645,000	-	-	-	-	4,645,000	1.47%	\$1,187.68	
2014	4,845,000	-	-	-	-	4,845,000	1.57%	\$1,232.82	
2013	5,035,000	-	-	-	-	5,035,000	1.71%	\$1,278.89	
2012	5,220,000	-	-	-	-	5,220,000	1.76%	\$1,320.85	
2011	5,395,000	-	-	-	-	5,395,000	1.89%	\$1,355.87	
2010	5,550,000	-	-	514,716	-	6,064,716	2.16%	\$1,514.66	

**Note:** Details regarding the district's outstanding debt can be found in the notes to the financial statements.

- a** See Exhibit NJ J-14 for personal income and population data. These ratios are calculated using personal income and population for the prior calendar year, if available.  
Per Capita calculations for June 30, 2019 utilize population data from year of 2018.



**BETHLEHEM TONWSHIP SCHOOL DISTRICT**  
**Ratios of Net General Bonded Debt Outstanding**  
**Last Ten Fiscal Years**  
*(Unaudited)*

Fiscal Year Ended June 30,	General Bonded Debt Outstanding		Net General Bonded Debt Outstanding	Percentage of Actual Taxable Value <sup>a</sup> of Property	Per Capita <sup>b</sup>
	General Obligation Bonds	Deductions			
2019	\$ 3,510,000		\$ 3,510,000	0.66%	\$ 910.51
2018	3,740,000		3,740,000	0.71%	970.17
2017	3,965,000		3,965,000	0.75%	1,023.75
2016	4,185,000		4,185,000	0.79%	1,078.05
2015	4,645,000		4,645,000	0.88%	1,187.68
2014	4,845,000		4,845,000	0.92%	1,232.82
2013	5,035,000		5,035,000	0.95%	1,278.89
2012	5,220,000		5,220,000	0.98%	1,320.85
2011	5,395,000		5,395,000	1.02%	1,355.87
2010	5,550,000		5,550,000	1.04%	1,386.11

**Notes:** Details regarding the district's outstanding debt can be found in the notes to the financial statements.

**a** See Exhibit NJ J-6 for property tax data.

**b** Population data can be found in Exhibit NJ J-14.

Per Capita calculations for 2019 utilize Population data from 2018 year.

**BETHLEHEM TOWNSHIP SCHOOL DISTRICT**  
**Direct and Overlapping Governmental Activities Debt**  
**As of December 31, 2018**  
**Unaudited**

<u>Governmental Unit</u>	<u>Authorized Debt Outstanding</u>	<u>Estimated Percentage Applicable</u>	<u>Estimated Share of Overlapping Debt</u>
<b>Debt repaid with property Taxes</b>			
Township of Bethlehem (Net Debt)	\$ 2,291,587	100%	\$ 2,291,587
<b>Other Debt</b>			
North Hunterdon Regional School District	9,205,000	6.868%	632,199
Hunterdon County (Net Debt)	83,452,933	2.581%	2,153,672
Subtotal, overlapping debt			5,077,459
<b>Bethlehem Township School District Direct Debt</b>			<b>3,510,000</b>
<b>Total direct and overlapping debt</b>			<b>\$ 8,587,459</b>

**Sources** Township Finance Officer, Hunterdon County Finance Office

**Note:** Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the District. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses situated within the District. This process recognizes that, when considering the District's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However this does not imply that every taxpayer is a resident, and therefore responsible for repaying the debt, of each overlapping payment.

**a** For debt repaid with property taxes, the percentage of overlapping debt applicable is estimated using taxable assessed property values. Applicable percentages were estimated by determining the portion of another governmental unit's taxable value that is within the district's boundaries and dividing it by each unit's total taxable value.

**BETHLEHEM TOWNSHIP SCHOOL DISTRICT**  
**Legal Debt Margin Information**  
**Last Ten Fiscal Years**  
*(Unaudited)*

Legal Debt Margin Calculation for December 31, 2018:

	Equalized Valuation Basis
2017	\$ 562,483,765
2017	560,642,697
2016	<u>553,500,082</u>
	<u>1,676,626,544</u>
Average Equalized Valuation of Taxable Property	\$ <u>558,875,515</u>
Debt Limit (3% of average equalization value )	16,766,265
Total Net School Debt Applicable to Limit:	<u>3,510,000</u>
Legal Debt Margin	\$ <u>13,256,265</u>

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	Fiscal Year										
	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Debt Limit-Dec. 31, Prior Year	\$ 16,766,265	\$ 16,733,569	\$ 16,699,327	\$ 16,693,655	\$ 16,717,232	\$ 17,135,611	\$ 17,896,054	\$ 18,859,768	\$ 19,571,321	\$ 20,209,977	\$ 20,327,580
Total Net School Debt Applicable to Limit	<u>3,510,000</u>	<u>3,740,000</u>	<u>3,965,000</u>	<u>4,185,000</u>	<u>4,645,000</u>	<u>4,845,000</u>	<u>5,035,000</u>	<u>5,220,000</u>	<u>5,909,716</u>	<u>6,064,716</u>	<u>6,199,716</u>
Legal Debt Margin	\$ <u>13,256,265</u>	\$ <u>12,993,569</u>	\$ <u>12,734,327</u>	\$ <u>12,508,655</u>	\$ <u>12,072,232</u>	\$ <u>12,290,611</u>	\$ <u>12,861,054</u>	\$ <u>13,639,768</u>	\$ <u>13,661,605</u>	\$ <u>14,145,261</u>	\$ <u>14,127,864</u>
Net Debt as % of Debt Limit	20.93%	22.35%	23.74%	25.07%	27.79%	28.27%	28.13%	27.68%	30.20%	30.01%	30.50%

Sources: State Equalized Valuations were obtained from the New Jersey Dept. of Treasury, Division of Taxation

## Demographic and Economic Information

**BETHLEHEM TOWNSHIP SCHOOL DISTRICT**  
**Demographic and Economic Statistics**  
**Last Ten Fiscal Years**  
*(Unaudited)*

Year	Population <sup>a</sup>	Personal Income <sup>b</sup>	Per Capita Personal Income <sup>c</sup>	Unemployment Rate <sup>d</sup>
2018	3,855	*	*	*
2017	3,873	\$ 335,359,197	86,589	3.80%
2016	3,882	322,908,642	83,181	3.90%
2015	3,911	316,114,397	80,827	3.90%
2014	3,930	308,265,270	78,439	4.60%
2013	3,937	294,960,040	74,920	4.30%
2012	3,952	297,020,464	75,157	4.20%
2011	3,979	286,094,079	71,901	4.20%
2010	4,004	280,352,072	70,018	4.30%
2009	3,952	272,711,712	69,006	4.20%

**Source:**

<sup>a</sup> Population information provided by the NJ Dept of Labor and Workforce Development

<sup>b</sup> Personal income has been estimated based upon the municipal population and per capita personal income presented.

<sup>c</sup> Per capita personal income is presented for Hunterdon County, published by the Regional Economic Information System, Bureau of Economic Analysis, March 2019

<sup>d</sup> Unemployment data provided by the NJ Dept. of Labor and Workforce Development

\*Information not available

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
Principal Employers,  
Current Year and Ten Years Ago

Employer	2019			2009		
	Employees	Rank [Optional]	Percentage of Total Municipal Employment	Employees	Rank [Optional]	Percentage of Total Municipal Employment

Information Unavailable

	-		0.00%			0.00%
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Source: \_\_\_\_\_

## Operating Information

**BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
Full-time Equivalent District Employees by Function/Program  
Last Ten Fiscal Years**

<u>Function/Program</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>
Instruction										
Regular	30.0	37.0	36.2	38.0	37.0	39.0	37.0	42.0	43.5	44.5
Special Education	13.0	15.0	14.0	13.0	16.0	15.0	18.0	11.5	13.3	12.5
Other Special Education	2.0	3.0	6.3	7.0	8.0	8.0	8.5	8.5	11.0	11.0
Support Services:										
Student & Instruction Related Services	5.0	7.0	7.0	7.0	6.0	5.0	5.0	5.0	5.0	5.0
General Administrative Services	4.0	5.5	5.5	6.0	6.0	6.0	6.0	6.0	6.0	6.0
School Administrative Services	4.0	4.5	5.5	4.0	6.0	6.0	5.0	3.0	5.0	5.0
Business Administrative Services	2.0	2.0	3.4	3.0	3.0	3.0	3.0	1.0	3.0	3.0
Plant operations and maintenance	6.5	6.5	6.5	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Pupil transportation	0.0	0.0	0.0	0.0	0.0	1.0	1.0	1.0	2.0	2.0
Other support services	3.0	3.0	2.0	5.5	4.5	4.5	4.0	4.0	6.0	6.0
Total	<u>69.5</u>	<u>83.5</u>	<u>86.3</u>	<u>84.5</u>	<u>87.5</u>	<u>88.5</u>	<u>88.5</u>	<u>83.0</u>	<u>95.8</u>	<u>96.0</u>

Source: District Personnel Records



**BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
Operating Statistics,  
Last Ten Fiscal Years**

Exhibit J-17

Fiscal Year	Enrollment	Operating Expenditures <sup>a</sup>	Cost Per Pupil	Percentage Change	Teaching Staff <sup>b</sup>	Pupil/Teacher Ratio		Average Daily Enrollment (ADE) <sup>c</sup>	Average Daily Attendance (ADA) <sup>c</sup>	% Change in Average Daily Enrollment	Student Attendance Percentage
						Elementary					
2019	351	10,178,510	28,999	9.20%	54	6.1:1		332.1	315.7	-9.75%	95.1%
2018	370	9,825,153	26,554	3.32%	55	6.7:1		368.0	352.7	2.88%	95.9%
2017	362	9,303,829	25,701	3.08%	56	6.5:1		357.7	354.2	-7.38%	99.0%
2016	388	9,673,662	24,932	9.27%	58	6.7:1		386.2	370.7	-3.88%	96.0%
2015	402	9,172,114	22,816	13.01%	61	6.6:1		401.8	395.5	-10.73%	98.4%
2014	451	9,105,820	20,190	-0.79%	62	7.3:1		450.1	429.0	-1.75%	95.3%
2013	455	9,259,356	20,350	17.48%	64	7.2:1		458.1	440.4	-8.07%	96.1%
2012	512	8,869,039	17,322	-1.99%	62	8.3:1		498.3	479.2	-7.72%	96.2%
2011	540	9,543,597	17,673	4.85%	68	8.0:1		540.0	525.1	-2.70%	97.2%
2010	555	9,354,742	16,855	7.96%	68	8.2:1		555.0	540.8	-3.66%	97.4%

Sources: District records

Note: Enrollment based on annual October district count.

- a Operating expenditures equal total expenditures less debt service and capital outlay.
- b Teaching staff includes only full-time equivalents of certificated staff.
- c Average daily enrollment and average daily attendance are obtained from the School Register Summary (SRS).

**BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
School Building Information  
Last Ten Fiscal Years**

<u>District Building</u>	<u>2018</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>
<b>Elementary</b>										
Conley School										
Square Feet	59,584	59,584	59,584	59,584	59,584	59,584	59,584	59,584	59,584	59,584
Capacity (students)	393	393	393	393	393	393	393	393	393	393
Enrollment	228	233	212	224	248	248	272	301	359	360
Hoppock School										
Square Feet	48,921	48,921	48,921	48,921	48,921	48,921	48,921	48,921	48,921	48,921
Capacity (students)	352	352	352	352	352	352	352	352	352	352
Enrollment	117	146	150	164	203	203	188	196	189	202

Number of Schools at June 30, 2018  
 Elementary = 1  
 Middle School = 1

**Source:** District Facilities Office

**Note:** Year of original construction is shown in parentheses. Increases in square footage and capacity are the result of alterations and additions. Enrollment is based on the annual October district count.

**BETHLEHEM TOWNSHIP SCHOOL DISTRICT**  
**GENERAL FUND**  
**SCHEDULE OF REQUIRED MAINTENANCE FOR SCHOOL FACILITIES**  
**LAST TEN FISCAL YEARS**  
*(Unaudited)*

UNDISTRIBUTED EXPENDITURES - REQUIRED  
 MAINTENANCE FOR SCHOOL FACILITIES

<u>School Facilities*</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>
Conley School	\$ 93,620.00	\$ 82,641.19	\$ 201,378.20	\$ 285,743.32	\$ 312,535.00	\$ 181,376.85	\$ 100,397.01	\$ 109,886.00	\$ 179,599.00	\$ 151,054.00
Hoppock School	\$ 69,480.00	\$ 103,781.40	\$ 156,330.86	\$ 204,597.14	\$ 85,099.84	\$ 103,005.34	\$ 62,404.42	\$ 89,907.00	\$ 146,944.00	\$ 123,590.00
Total School Facilities	\$ 163,100.00	\$ 186,422.59	\$ 357,709.06	\$ 490,340.46	\$ 397,634.84	\$ 284,382.19	\$ 162,801.43	\$ 199,793.00	\$ 326,543.00	\$ 274,644.00
Other Facilities	NONE	NONE	NONE	NONE	NONE	NONE	NONE	NONE	NONE	NONE
Grand Total	\$ 163,100.00	\$ 186,422.59	\$ 357,709.06	\$ 490,340.46	\$ 397,634.84	\$ 284,382.19	\$ 162,801.43	\$ 199,793.00	\$ 326,543.00	\$ 274,644.00

\*School facilities as defined under EFCFA.  
 (N.J.A.C. 6A:26-1.2 and N.J.A.C. 6:24-1.3)

Source: District Records

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 INSURANCE SCHEDULE  
 JUNE 30, 2019

UNAUDITED

	<u>Coverage</u>	<u>Deductible</u>
<b>COMMERCIAL PACKAGE POLICY- NJSBAIG</b>		
Property – Blanket Building and Contents, Boiler/Machinery and Stated Equipment/Papers	Per Schedule	
Comprehensive General Liability:		
Bodily Injury & Property Damage	6,000,000	
Comprehensive Automobile Liability:		
Bodily Injury & Property Damage	6,000,000	
Uninsured Motorists-Private Auto	1,000,000	
Uninsured Motorists-Other Vehicles:		
Bodily Injury per Person	15,000	
Bodily Injury per Accident	30,000	
Property Damage per Accident	5,000	
Personal Injury Protection	250,000	
Physical Damage (Comprehensive, Collision & Hired Car)		1,000
<b>UMBRELLA LIABILITY: NJSBAIG</b>		
Aggregate Limit	6,000,000	
Occurrence Limit	6,000,000	
<b>SCHOOL LEADERS PROFESSIONAL LIABILITY- NJSBAIG</b>		
Directors and officers Policy:		
Limit Each Period	1,000,000	5,000
Limit Each Claim	100,000	5,000
<b>WORKER'S COMPENSATION- NJSBAIG</b>		
Statutory Benefits	Included	
Employers Liability:		
Each Accident	2,000,000	5,000
Disease- Each Employee	2,000,000	
Disease- Each Aggregate Limit	2,000,000	
<b>PUBLIC EMPLOYEES' FAITHFUL PERFORMANCE BLANKET</b>		
<b>Position Bond- Selective Insurance Company</b>		
Blanket Employee Limit	250,000	1,000
Board Secretary Bond	200,000	1,000

Source: School Business Administrator

**SINGLE AUDIT SECTION**

**SECTION – K**



**REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON  
AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

**INDEPENDENT AUDITORS' REPORT**

Honorable President and Members  
of the Board of Education  
Township of Bethlehem School District  
County of Hunterdon, New Jersey

We have audited, in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and audit requirements as prescribed by the Division of Finance, Department of Education, State of New Jersey, the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Board of Education of the Township of Bethlehem School District, in the County of Hunterdon, State of New Jersey, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the district's basic financial statements, and have issued our report thereon dated December 20, 2019.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Board of Education of the Township of Bethlehem School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Board of Education of the Township of Bethlehem School District's control. Accordingly, we do not express an opinion on the effectiveness of the Board of Education of the Township of Bethlehem School District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses.

We did identify a certain deficiency in Internal control, described in the accompanying Schedule of Findings and Questioned Costs as item 2019-01, that we consider to be a significant deficiency.

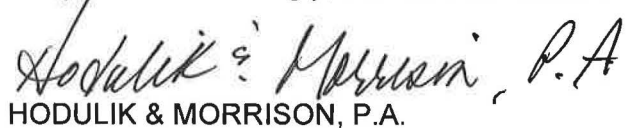
**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Board of Education of the Township of Bethlehem School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and audit requirements as prescribed by the Division of Finance, Department of Education, State of New Jersey.


We noted other matters involving compliance and internal control over financial reporting that we have reported to the Board of Education of the Township of Bethlehem School District in a separate *Auditors' Management Report on Administrative Findings* dated December 20, 2019.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



HODULIK & MORRISON, P.A.  
A division of PKF O'Connor Davies  
Certified Public Accountants  
Registered Municipal Accountants  
Public School Accountants



Robert S. Morrison  
Public School Accountant  
PSA # 871

Cranford, New Jersey  
December 20, 2019

**HODULIK & MORRISON, P.A.**

A division of



**REPORT ON COMPLIANCE FOR EACH MAJOR STATE PROGRAM;  
REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT  
ON THE SCHEDULE OF EXPENDITURES OF STATE FINANCIAL  
ASSISTANCE REQUIRED BY NEW JERSEY OMB CIRCULAR 15-08**

**INDEPENDENT AUDITORS' REPORT**

Honorable President and Members  
of the Board of Education  
Township of Bethlehem School District  
County of Hunterdon, New Jersey

**Report on Compliance for Each Major State Program**

We have audited the Township of Bethlehem School District, County of Hunterdon, New Jersey compliance with the types of compliance requirements described in the New Jersey Compliance Manual "State Grant Compliance Supplement" that could have a direct and material effect on each of the Township of Bethlehem School District's major state programs for the year ended June 30, 2019. The School District's major state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with the requirement of laws, regulations, contracts and grants applicable to its state programs.

**Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of the Township of Bethlehem School District's major state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey; and the he audit requirements of New Jersey OMB Circular 15-08, *Single Audit Policy for Recipients of Federal Grants and State Aid*. Those standards, the OMB Uniform Guidance and New Jersey OMB's Circular 15-08 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal or state program occurred.



An audit includes examining, on a test basis, evidence about the Township of Bethlehem School District's compliance with those requirements and performing such other procedures, as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state program. However, our audit does not provide a legal determination on the Township of Bethlehem School District's compliance.

### **Opinion on Each Major State Program**

In our opinion, the Township of Bethlehem School District, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2019.

### **Report on Internal Control Over Compliance**

Management of the Township of Bethlehem School District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Township of Bethlehem School District's internal control over compliance with the types of requirements that could have a direct and material effect on each major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major state program and to test and report on internal control over compliance in accordance with NJ OMB Circular 15-08, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Township of Bethlehem School District's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct, noncompliance with a type of compliance requirement of a federal or state program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that a material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Purpose of this Report**

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of NJ OMB Circular 15-08. Accordingly, this report is not suitable or any other purposes.



HODULIK & MORRISON, P.A.  
A division of PKF O'Connor Davies  
Certified Public Accountants  
Registered Municipal Accountants  
Public School Accountants



Robert S. Morrison  
Public School Accountant  
PSA # 871

Cranford, New Jersey  
December 20, 2019

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2019

FEDERAL GRANTOR/PASS-THROUGH GRANTOR/PROGRAM TITLE	FEDERAL C.F.D.A NO.	FAIN NO.	GRANT PERIOD	AWARD AMOUNT	DEF.REVENUE/ (ACCTS. REC.) AT JUNE 30, 2018	ADJUST- MENTS	CASH RECEIVED	BUDGETARY EXPENDITURES	DEF.REVENUE/ (ACCTS. REC.) AT JUNE 30, 2019	MEMO CUMULATIVE TOTAL EXPENDITURES
U.S. Department of Agriculture										
Passed-through State Department of Education:										
National School Lunch Program	10.555	181NJ304N1099	7/1/17-6/30/18	\$ 12,751.59	\$ (739.86)	\$ 342.49	\$ 397.37	\$ -	\$ -	\$ -
National School Lunch Program	10.555	191NJ304N1099	7/1/18-6/30/19	11,003.38			10,589.46	(11,003.38)	(413.92)	(11,003.38)
Federal Food Distribution Program	10.555	191NJ304N1099	7/1/18-6/30/19	8,998.50			8,998.50	(8,998.50)		(8,998.50)
Total U.S. Department of Agriculture					(739.86)	342.49	19,985.33	(20,001.88)	(413.92)	(20,001.88)
U.S. Department of Education										
Passed-through State Department of Education:										
Special Revenue Fund:										
I.D.E.A. Part B	84.027	H027A180100	7/1/18-6/30/19	96,981.00	(41,375.00)		138,356.00	(96,981.00)	-	(96,981.00)
I.D.E.A. Part B, Preschool	84.173	H173A180114	7/1/18-6/30/19	1,133.00			1,133.00	(1,133.00)	-	(1,133.00)
N.C.L.B. Title IV	84.424	S424A180031	7/1/18-6/30/19	10,000.00	(10,000.00)		20,000.00	(10,000.00)	-	(10,000.00)
N.C.L.B. Title II, Part A	84.367A	S367A180029	7/1/18-6/30/19	9,638.00	(9,217.00)		18,855.00	(9,638.00)	-	(9,638.00)
N.C.L.B. Title II, Part A	84.367A	S367A160029	7/1/16-6/30/17		2,793.70				2,793.70	-
N.C.L.B. Title I, Part A	84.010A	S010A180030	7/1/18-6/30/19	48,000.00				(47,927.31)	(47,927.31)	(47,927.31)
N.C.L.B. Title I, Part A	84.010A	S010A1780030	7/1/17-6/30/18	47,779.00	(45,588.00)		37,596.00	(7,992.00)		-
Total U.S. Department of Education					(103,386.30)		215,940.00	(165,679.31)	(53,125.61)	(165,679.31)
Total Federal Financial Assistance					\$ (104,126.16)	342.49	\$ 235,925.33	\$ (185,681.19)	\$ (53,539.53)	\$ (185,681.19)

Auditor Note: A Single Audit of Federal Awards was not required for the fiscal year ended June 30, 2019 based upon the reported level of expenditures.  
 See Accompanying Notes to Schedules of Financial Assistance

BETHLEHEM TOWNSHIP SCHOOL DISTRICT  
 SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2019

STATE GRANTOR/PROGRAM TITLE	GRANT OR STATE PROJECT NO.	AWARD AMOUNT	GRANT PERIOD	BALANCE AT JUNE 30, 2018			BUDGETARY EXPENDITURES	ADJUSTMENTS	BALANCE AT JUNE 30, 2019		MEMO CUMULATIVE TOTAL EXPENDITURES	
				GAAP		CASH RECEIVED			(ACCOUNTS RECEIVABLE)	(ACCOUNTS RECEIVABLE)		BUDGETARY RECEIVABLE
				(ACCOUNTS RECEIVABLE)	BUDGETARY RECEIVABLE							
State Department of Education:												
Governmental Funds												
Equalization Aid	19-495-034-5120-078	\$ 984,263	7/1/18-6/30/19	\$	\$	\$ 887,332.00	\$ (984,263.00)	\$	\$ (96,931.00)	\$ 984,263.00		
Equalization Aid	18-495-034-5120-078		7/1/17-6/30/18		(96,128.80)	96,128.80			-	-		
Special Education Aid	19-495-034-5120-089	303,137	7/1/18-6/30/19			273,284.00	(303,137.00)		(29,853.00)	303,137.00		
Special Education Aid	18-495-034-5120-089		7/1/17-6/30/18		(30,182.90)	30,182.90			-	-		
Transportation Aid	19-495-034-5120-014	113,737	7/1/18-6/30/19			102,536.00	(113,737.00)		(11,201.00)	113,737.00		
Transportation Aid	18-495-034-5120-014		7/1/17-6/30/18		(8,179.70)	8,179.70			-	-		
Security Aid	19-495-034-5120-084	37,641	7/1/18-6/30/19			33,934.00	(37,641.00)		(3,707.00)	37,641.00		
Security Aid	18-495-034-5120-084		7/1/17-6/30/18		(3,764.10)	3,764.10			-	-		
School Choice Aid	19-495-034-5120-068	67,410	7/1/18-6/30/19			60,771.00	(67,410.00)		(6,639.00)	67,410.00		
School Choice Aid	18-495-034-5120-068		7/1/17-6/30/18		(5,669.50)	5,669.50			-	-		
Additional Adjustment Aid	18-495-034-5120-085	71,420	7/1/17-6/30/18		(7,142.00)	7,142.00			-	-		
PARCC Readiness Aid	18-495-034-5120-098		7/1/17-6/30/18		(427.00)	427.00			-	-		
Per Pupil Growth Aid	18-495-034-5120-097		7/1/17-6/30/18		(427.00)	427.00			-	-		
Professional Learning Community Aid	18-495-034-5120-101		7/1/17-6/30/18		(363.00)	363.00			-	-		
Extraordinary Aid	19-100-034-5120-044	69,665	7/1/18-6/30/19				(69,665.00)		(69,665.00)	69,665.00		
Extraordinary Aid	18-100-034-5120-044		7/1/17-6/30/18		(19,541.00)	19,541.00			-	-		
Nonpublic School Transportation	19-495-034-5120-014	3,770	7/1/18-6/30/19				(3,770.00)		(3,770.00)	3,770.00		
Nonpublic School Transportation	18-495-034-5120-014		7/1/17-6/30/18	(4,763.00)		4,763.00			-	-		
T.P.A.F. Social Security Aid	19-495-034-5094-003	268,012	7/1/18-6/30/19			254,955.59	(268,012.06)		(13,056.47)	268,012.06		
T.P.A.F. Social Security Aid	18-495-034-5094-003		7/1/17-6/30/18	(12,752.85)		12,752.85			-	-		
T.P.A.F. Pension Contributions	19-495-034-5094-002	701,127	7/1/18-6/30/19				(701,127.00)			701,127.00		
T.P.A.F. Post Retirement Medical	19-495-034-5094-001	324,688	7/1/18-6/30/19			324,688.00	(324,688.00)			324,688.00		
T.P.A.F. Non-Contributory Insurance	19-495-034-5094-004	15,390	7/1/18-6/30/19			15,390.00	(15,390.00)			15,390.00		
Enterprise Funds												
National School Lunch Prog. (State Share)	19-100-010-3350-023	989	7/1/18-6/30/19			952.28	(989.31)		(37.03)	989.31		
National School Lunch Prog. (State Share)	18-100-010-3350-023	1,052	7/1/17-6/30/18	(58.83)		33.71		25.12	-	-		
<b>Total State Financial Assistance</b>				<b>\$ (17,574.68)</b>	<b>\$ (171,825.00)</b>	<b>\$ 2,844,344.43</b>	<b>\$ (2,889,829.37)</b>	<b>\$ 25.12</b>	<b>\$ (86,528.50)</b>	<b>\$ (148,331.00)</b>	<b>\$ 2,889,829.37</b>	
Less:												
						T.P.A.F. Pension Contributions	\$ 701,127.00					
						T.P.A.F. Post Retirement Medical	324,688.00					
						T.P.A.F. Non-Contributory Insurance	15,390.00					
						<b>State Expenditures Subject to Single Audit</b>	<b>\$ (1,848,624.37)</b>					

Note: See Accompanying Notes to Schedules of Financial Assistance.

TOWNSHIP OF BETHLEHEM SCHOOL DISTRICT  
NOTES TO THE SCHEDULES OF FINANCIAL ASSISTANCE  
JUNE 30, 2019

NOTE 1. GENERAL

The accompanying schedules of expenditures of awards and financial assistance include federal and state award activity of the Board of Education of the Bethlehem School District. The Board of Education is defined in Note 1(A) to the Board's general-purpose financial statements (GASB 34 Model – basic financial statements). All federal and state awards received directly from federal and state agencies, as well as federal and state assistance passed through other government agencies are included on the schedules of expenditures of federal and state financial assistance. Based upon the level of expenditures of federal financial assistance, a Single Audit of federal awards pursuant to the requirements of Title 2, US Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) was not required.

NOTE 2. BASIS OF ACCOUNTING

The accompanying schedules of expenditures of federal and state financial assistance are presented on the budgetary basis of accounting. These bases of accounting are described in Note 1 to the Board's basic financial statements. The information in this schedule is presented in accordance with the requirements of NJOMB Circular 15-08, which requires compliance with the requirements of Title 2, US Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) for state financial assistance programs. Therefore, some amounts presented in this schedule may differ from amounts present in, or used in the preparation of, the basic financial statements. The District does not charge any indirect costs to any state financial assistance program.

NOTE 3. RELATIONSHIP TO GENERAL PURPOSE FINANCIAL STATEMENTS

The basic financial statements present the general fund and special revenue fund on a GAAP basis. Budgetary comparison statements or schedules (RSI) are presented for the general fund and special revenue fund to demonstrate finance-related legal compliance in which certain revenue is permitted by law or grant agreement to be recognized in the audit year, whereas for GAAP reporting, revenue is not recognized until the subsequent year or when expenditures have been made.

The general fund is presented in the accompanying schedules on the modified accrual basis with the exception of the revenue recognition of the last state aid payment in the current budget year, which is mandated pursuant to P.L. 2003, c.97.(A3521). For GAAP purposes, that payment is not recognized until the subsequent budget year due to the state deferral and recording of the last state aid payment in the subsequent year. The special revenue fund accompanying schedules agree with amounts reported in the Board's general-purpose financial statements. The general-purpose financial

TOWNSHIP OF BETHLEHEM SCHOOL DISTRICT  
NOTES TO THE SCHEDULES OF FINANCIAL ASSISTANCE  
JUNE 30, 2019

NOTE 3. RELATIONSHIP TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONT'D.):

statements present the special revenue fund on both a GAAP basis and a budgetary basis. The special revenue fund is presented in the accompanying schedules on the grant accounting budgetary basis, which recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not.

See Note 1 for a reconciliation of the budgetary basis to the GAAP basis of accounting for the special revenue fund. Award and financial assistance revenues are reported in the Board's general-purpose financial statements on a GAAP basis as presented on the following page:

	<u>Federal</u>	<u>State</u>	<u>Total</u>
General Fund	\$ ---	\$ 2,911,971	\$ 2,911,971
Special Revenue Fund	165,679	---	165,679
Food Service Fund	<u>19,659</u>	<u>964</u>	<u>20,623</u>
Total Assistance	\$ <u>185,338</u>	\$ <u>2,912,935</u>	\$ <u>3,098,273</u>

NOTE 4. RELATIONSHIP TO STATE FINANCIAL REPORTS

Amounts reported in the accompanying schedules agree with the amounts reported in the related state financial reports.

NOTE 5. OTHER

TPAF Post-Retirement Medical, Pension and Non-Contributory Insurance Premium Contributions represent the amount paid by the state on behalf of the District for the year ended June 30, 2019. These amounts are published by the State Division of Pensions annually, and the NJDOE has advised that these In-Kind programs are not to be subject to the state single audit mandate, and no audit procedures are required to be applied to these amounts. TPAF Social Security Contributions represents the amount reimbursed by the state for the employer's share of social security contributions for TPAF members for the year ended June 30, 2019, and are subject to the state single audit mandate.

TOWNSHIP OF BETHLEHEM SCHOOL DISTRICT  
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

K-6

Section 1 - Summary of Auditor's Results

**Financial Statements**

Type of auditor's report issued: Unmodified

Internal Control over financial reporting:

1) Material weakness(es) identified? \_\_\_\_\_ Yes X No

2) Significant deficiencies identified that are not considered to be material weaknesses? X Yes \_\_\_\_\_ No

Noncompliance material to basic financial statements noted? \_\_\_\_\_ Yes X No

**Federal Awards-NOT APPLICABLE, FEDERAL SINGLE AUDIT NOT REQUIRED**

Internal Control over major programs:

1) Material weakness(es) identified? \_\_\_\_\_ Yes \_\_\_\_\_ No

2) Significant deficiencies identified that are not considered to be material weaknesses? \_\_\_\_\_ Yes \_\_\_\_\_ No

Type of auditor's report issued on compliance for major programs: \_\_\_\_\_

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? \_\_\_\_\_ Yes \_\_\_\_\_ No

Identification of major programs:

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
_____	_____
_____	_____
_____	_____
_____	_____

Dollar threshold used to distinguish between Type A and B programs: \_\_\_\_\_

Auditee qualified as low-risk auditee? \_\_\_\_\_ Yes \_\_\_\_\_ No

TOWNSHIP OF BETHLEHEM SCHOOL DISTRICT  
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2019

K-6

Section 1 - Summary of Auditor's Results (cont'd)

**State Awards**

Dollar threshold used to distinguish between Type A and B programs: \$750,000.00

Auditee qualified as low-risk auditee?  X  Yes   No

Type of auditor's report issued on compliance for major programs:  Unmodified

Internal Control over major programs:

1) Material weakness(es) identified?   Yes  X  No

2) Significant deficiencies identified that are not considered to be material weaknesses?  X   Yes    No

Any audit findings disclosed that are required to be reported in accordance with NJOMB Circular Letter 15-08?   Yes  X  No

Identification of major programs:

GMIS Number(s)	Name of State Program
	State Aid Public Cluster:
19-495-034-5120-078	Equalization Aid
19-495-034-5120-089	Special Education Aid
19-495-034-5120-084	Security Aid
19-495-034-5120-068	School Choice Aid



## Section II - Financial Statement Findings

### **Finding 2019-01:**

#### **Criteria or specific requirement:**

We noted that the District's general ledger, as presented for audit, contained several errors that went uncorrected for most of the fiscal year and through the June 30, 2019 closing.

#### **Condition:**

The most significant of the errors identified by us was the duplicate posting of the 2018-19 tax levy as District revenue. The District appropriately accrued the certified tax levy at the start of the fiscal year. However, as scheduled payments were received, they were posted as revenue instead of reductions to the established receivable balance.

#### **Cause:**

The clerical staff were unaware that the School Business Administrator had accrued the tax revenue, and continued to post tax receipts in the same manner as previous years. The School Business Administrator apparently did not notice the duplicate postings during the monthly closing and report preparation process.

#### **Effect:**

The uncorrected errors resulted in misstatements of the general fund balance, in material amounts that continued to grow throughout the year as tax receipts were processed incorrectly. Monthly reports were presented to the Board of Education and regulatory agencies with these errors uncorrected.

#### **Questioned Costs:**

None

#### **Recommendation:**

The monthly closeout process followed by the SBA should be expanded to include a full proof of all assets and liabilities to their supporting schedules and documentation prior to the release of the monthly Board Secretary's Report. To ensure that this expanded process is adhered to, the Board should consider expanding the SBA's certification of the monthly report to include language that the report is believed to be materially correct in all respects.

#### **Management's Views and Corrective Action Plan:**

Management has accepted the validity of the finding and is developing a corrective action plan for Board approval and filing with the regulatory agency, that will formalize the expectation of an expanded review and proof process that will identify any errors for timely corrections prior to the release of periodic financial reports.

## Section III - Federal Awards and State Financial Assistance Findings and Questioned Costs

NONE

TOWNSHIP OF BETHLEHEM SCHOOL DISTRICT  
SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS  
AND QUESTIONED COSTS AS PREPARED BY MANAGEMENT  
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

Not Applicable. There were no audit findings or questioned costs reported for the year ended June 30, 2018.