



***Burch Charter School of
Excellence***

**COMPREHENSIVE ANNUAL
FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED
JUNE 30, 2019**

PREPARED BY

BURCH CHARTER SCHOOL OF EXCELLENCE

BURCH CHARTER SCHOOL OF EXCELLENCE

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Burch Charter School of Excellence
100 Linden Avenue · Irvington, NJ 07111 · (973) 373-3223

November 30, 2019

The Commissioner
New Jersey Department of Education
Riverview Executive Plaza – Bldg. 100
P. O. Box 500
Trenton, New Jersey 08625-0500

Dear Commissioner:

We hereby submit the Comprehensive Annual Financial Report of the Burch Charter School of Excellence (the “Charter School” or “BCSE”) for the fiscal year ended June 30, 2019.

Responsibility for both the accuracy of the data and completeness and fairness of the presentation, including all disclosures, rests with the management of the Charter School. To the best of our knowledge and belief, the data presented in this report is accurate in all material respects and are reported in a manner designed to fairly present the financial position and result of operations of the various funds of the Charter School. All disclosures necessary to enable the reader to gain an understanding of the Charter School’s financial activities have been included.

Governmental Accounting Standards Board (GASB) requires that management provide a narrative introduction overview and analysis to accompany the basic financial statements in the form of Management’s Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. Burch Charter School of Excellence’s MD&A can be found immediately following the Independent Auditor’s Report.

The Comprehensive Annual Financial Report is presented in four sections: introductory, financial, statistical and single audit. The introductory section includes this transmittal letter, the Charter School’s organizational chart and a list of principal officials. The financial section includes the independent auditor’s report, management’s discussion and analysis (MD&S) and the basic financial statements including the Charter School-wide financial statements presented in conformity with Governmental Accounting Standards Board Statement No. 34. The basic financial statements also include individual fund financial statements and required supplemental information (RSI). The statistical section includes selected financial and demographic information, generally presented on a multi-year basis.

**New Jersey Department of Education
The Commissioner
Page 2**

The Charter School is required to undergo an annual single audit in conformity with the provisions of the *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and the New Jersey OMB's Circular 15-08, "*Single Audit Policy for Recipients of Federal Grants, State Grants, and State Aid*." Information related to this single audit, including the auditor's report on internal control and compliance with applicable *laws and regulations* and findings and recommendations are included in the single audit section of this report.

Information related to this single audit, including the auditor's report on internal control and compliance with applicable *laws and regulations* and findings and recommendations are included in the single audit section of this report.

1) Reporting Entity and Its Services

BCSE is an independent reporting entity within the criteria adopted by the Government Accounting Standards Board (GASB) as established by National Council on Governmental Accounting (NCGA) Statement No. 3. All funds and account groups of the Charter School are included in this report.

The overarching mission of the BCSE is to inspire and empower its students, families and staff with opportunities to successfully shape and transform their lives by becoming successful, lifelong learners who possess the critical-thinking, academic, advocacy, and leadership skills required to continuously open new doors in their lives and the lives of others.

BCSE is open to all Irvington students on a space available basis and does not discriminate in its admission policies or practices on the basis of intellectual or athletic ability, measures of achievement or aptitude, status as a handicapped person, proficiency in the English language, or any other basis that would be illegal if used by a charter school.

BCSE has completed its fourth year of service to the children and families of Irvington. By the end of 2018-2019 school year, the Charter School had a student enrollment of 349.

2) Economic Condition and Outlook

The Charter School is located in the Township of Irvington in the County of Essex, within the State of New Jersey. Irvington's population stands at 54,425 and is 81% African American; 9% White and 10% other races. The township is strategically located at the intersection of the Garden State Parkway and Interstate Route 280 which connects to the New Jersey Turnpike, and maintains a strong commercial and industrial base.

2) Economic Condition and Outlook – *continued*

The Irvington Public School System (from which the Charter School draws students) has three (3) secondary schools (one (1) high school and two (2) middle schools), eight (8) elementary schools and two (2) Early Childhood Centers. In and around the township are several technical, secretarial, health care schools and a two (2) year public college. Several four (4) year colleges namely Seton Hall University, Rutgers University, Kean College and NJIT are conveniently located in communities adjacent to the township.

A variety of housing options are available ranging from large high-rise apartments to small single family homes. Several modern senior citizens complexes are also available in the township to provide housing with security and health services to the regions' elderly residents.

3) Charter School Enrollment, Demographics and Other Highlights

The Burch Charter School of Excellence (BCSE) was founded in September 2008. Our primal mission is to enable students to reach their intellectual and personal potential. We strive to instill integrity and respect in our students' in partnership with families and the community.

The mission of the Burch Charter School of Excellence is to develop critical thinkers that evolve into digital, life-long learners in a blended learning environment that enhances positive character traits that will ensure they become productive 21st century world citizens. We continue to develop and implement a student-centered learning environment that is focused on the personal and intellectual development of all students and creates a culture of respect among the school and community.

In 2016 the Burch Charter School of Excellence was designated a high performing (Tier 1) Charter school by the NJDOE. Burch Charter School of Excellence has been chosen to participate in the School Climate Transformation Project sponsored by the NJDOE, Offices of Student Support Services and Special Education Programs, and in collaboration with the Graduate School of Applied and Professional Psychology at Rutgers University. This is a 3-year commitment that will enable the school to improve its data-gathering capabilities, analyze and utilize data in a way that will help improve our school's climate.

Burch Charter School of Excellence Saturday STEM Academy is a research-based, hands-on science program designed to increase our student academic achievement and engagement. Our students create research-based projects that demonstrate how the proper usage of everyday products can be reengineered to have an impact on their current and future environment. The program provides students with the environmental awareness to become global citizens who will make an impact on society.

3) **Charter School Enrollment, Demographics and Other Highlights** – *continued*

The Burch Charter School of Excellence ensures that its curricula are aligned to the New Jersey Student Learning Standards and Next Generation Science Standards by maintaining awareness of state curricula modifications and modifying our curricula as needed. In order to be more effective and efficient, teachers are encouraged to utilize our curricula as a living viable document that will be modified to accommodate the needs of our students.

Burch Charter School of Excellence has developed a robust catalog of professional learning opportunities for our staff. These opportunities include job-embedded and off-site experiences, as well as collaborations with State and private agencies. We have identified literacy development as our chief professional development focus during the 2018-2019 school year. We have partnered with NJDOE to provide coaching development for school administration and the school's literacy master teacher.

Our student support services team provides specialized instructional support which includes prevention, intervention, transition and follow-up services for students, staff and families. Counseling services at the elementary school level are provided to help students develop strong social skills. Every case of bullying is investigated by the Anti-Bullying Specialist (ABS). Our student support services are a vital part of our comprehensive school program success.

The BCSE student health and wellness program provides screening services, assistance with decision-making to families about health, and immunization against preventable diseases. In addition, we provide interventions for acute and chronic illness, injuries and emergencies, communicable diseases, preventative care and first aid treatment. We provide daily care for injuries and acute illnesses for all students and long-term management of students with special health care needs.

The BCSE provides the Strengthening Families and Family Connections program to eligible families. Both are evidence-based, family skills training programs found to significantly improve parenting skills and family relationships, reduce problem behaviors, delinquency and alcohol and drug abuse in children and The BCSE provides the Strengthening Families and Family Connections program to eligible families. Both are evidence-based, family skills training programs found to significantly improve parenting skills and family relationships, reduce problem behaviors, delinquency and alcohol and drug abuse in children and to improve social competencies and school performance. The National Parent Teacher Association (PTA) was re-established at BCSE in September 2018.

3) **Charter School Enrollment, Demographics and Other Highlights** – *continued*

The BCSE, a public school, is committed to providing best practices for educating our students in an environment that enables them to develop into critical thinkers that evolve into digital, life-long learners. Our curriculum emphasizes literacy and mathematics infused with technology. We expect our students to take responsibility for their behavior in school. They must recognize the rights of other students and teachers in the school to be physically safe, emotionally secure, and able to pursue learning and work without interference. The School will work closely with any student having difficulty conforming to the rules of the school and will communicate concerns to parents/guardians before negative behavior becomes a serious problem. We expect and appreciate the support of parents/guardians in reinforcing the positive environment of our School. All students are expected to come to school wearing their uniform and well groomed.

We incorporate seven core values into our educational philosophy. Through our curricula, school climate, and emphasize on service, our students are encouraged to apply the lessons of the classroom to the world around them. Our seven core values are: Honesty, Respect, Responsibility, Giving, Caring, Self-Discipline and Perseverance.

4) Internal Accounting Controls

Management of the Charter School is responsible for establishing and maintaining internal control designed to ensure the assets of the Charter School are protected from loss, theft or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles (GAAP). The system of internal control is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

As a recipient of federal awards and state financial assistance, the Charter School also is responsible for ensuring that adequate system of internal controls is in place to ensure compliance with applicable laws and regulations related to those programs. This system of internal control is also subject to periodic evaluation by the Charter School's management.

As part of the Charter School's single audit described earlier, tests are made to determine the adequacy of the system of internal controls, including that portion related to federal awards and state financial assistance programs, as well as to determine that the Charter School has complied with applicable laws and regulations.

5) Budgetary Controls

In addition to internal accounting controls, the Charter School maintains budgetary controls. The objective of these budgetary controls is to ensure compliance with the statutory requirements of charter school budgets. Annual appropriated budgets are adopted for general and special revenue funds. The final budget amount, as amended for the fiscal year is reflected in the financial section.

An encumbrance accounting system is used to record outstanding purchase commitments on a line item basis. Open encumbrances at year end are either canceled or are included as re-appropriations of fund balance in the subsequent year.

During the 2018-2019 fiscal school, the Charter School continued its efforts to improve its audit status and operational processes and procedures, correcting deficiencies identified in previous audits and reviews and on maintaining general compliance with sound fiscal practices.

6) Accounting System and Report

The Charter School’s accounting records reflect generally accepted accounting principles (GAAP), as promulgated by the Governmental Accounting Standards Board (GASB). The accounting records also reflect New Jersey State Statute (N.J.S.A 18:4-14) that requires a uniform system of double-entry bookkeeping consistent with the GAAP established by GASB for us in all school districts and charter school. The accounting system is organized on the basis of funds in accordance with the Uniform Charter of Accounts (Handbook 2R2) for New Jersey Public Schools. These funds are explained in “Notes to the Financial Statements”, Note 1.

7) Financial Statement Information at Fiscal Year-End

As demonstrated by the various statements and schedules included in the financial section of this report, the Charter School continues to meet its responsibility for sound financial management. The following schedule presents a summary of the General Fund, and Special revenue funds for the fiscal year ended June 30, 2019:

**Summary of the General Fund
and Special Revenue Fund Revenues**

<u>Revenue</u>	<u>2019</u>	<u>2018</u>	<u>Increase/ (decrease)</u>	<u>% Change</u>
Local sources	\$ 599,395	\$ 683,726	\$ (84,331)	-12.33%
State sources	4,459,445	4,396,756	62,689	1.43%
Federal sources	280,145	356,988	(76,843)	-21.53%
	<u>\$ 5,338,985</u>	<u>\$ 5,437,470</u>	<u>\$ (98,485)</u>	<u>-1.81%</u>

The Charter School experienced an insignificant decrease in revenue of about 1.81% which was due to a reduction in federal grant.

The following schedule presents a summary of general fund and special revenue expenditures for the fiscal year ended June 30, 2019:

**Summary of the General Fund
and Special Revenue Fund Expenditures**

Expenditures	2019	2018	Increase/ (decrease)	% Change
Instruction	\$ 2,005,744	\$ 1,941,581	\$ 64,163	3.30%
Administrative	2,216,908	2,118,402	98,506	4.65%
Support	1,477,869	1,435,202	42,667	2.97%
	<u>\$ 5,700,521</u>	<u>\$ 5,495,185</u>	<u>\$ 205,336</u>	<u>3.74%</u>

The Charter School’s expenditures increased by about 3.74%, a portion of the increase is consistent with the no change in enrollment level compared to 2018.

8) Cash Management

The investment policy of the Charter School is guided in large part by state statute as detailed in “Notes to the Financial Statements”. The Charter School has adopted a cash management plan, which requires it to deposit public funds in public depositories protected from loss under the provision of the Governmental Unit Deposit Protection Act (“GUDPA”). GUDPA was enacted in 1970 to protect Governmental Units from loss of funds on deposit with a failed banking institution in New Jersey. The law requires governmental units to deposit public funds in public depositories located in New Jersey, where the funds are secured in accordance with the Act.

9) Risk Management

The Board carries various forms of insurance, including but not limited to general liability and comprehensive/collision, hazard and theft insurance on property and contents, fidelity bonds and worker’s compensation.

10) Other Information

Independent Audit

State statute requires an annual audit by independent Certified Public Accountants or registered Municipal Accountants. The Charter School appointed the accounting firm of Olugbenga Olabintan, CPA.

10) **Other Information** - *continued*

Independent Audit - *continued*

In addition to meeting the requirements set forth in state statutes, the audit also was designed to meet the requirements of *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and New Jersey OMB Circular Letter 15-08 “*Single Audit Policy for Recipients of Federal Grants, State Grants, and State Aid*”.

The auditor’s report on the basic financial statements is included in the financial section of this report. The auditor’s reports related specifically to the single audit are included in the single audit section of this report.

The 2018-2019 school-year was one of modest academic achievement at the Burch Charter School of Excellence. However, the Charter School continues to enjoy a strong financial position through careful stewardship of its resources. The next school year promises to be one that builds upon these successes with additional progress in all areas of the School’s operations, and particularly in the area of student achievement.

11) **Acknowledgments**

A note of appreciation is extended to the Finance Committee of the Charter School for their ongoing support and commitment to fiscal integrity and to the Burch Charter School of Excellence Board of Trustees for their selfless dedication to improving student achievement.

A special note of appreciation is extended to the Business Office and to all of the business operations staff members for their untiring efforts to improve processes, procedures and audit outcomes. Their contributions in support of the students and staff of the Burch Charter School of Excellence are truly noteworthy. The preparation of this report could not have been accomplished without the efficient and dedicated services of our financial, accounting and administrative staff.

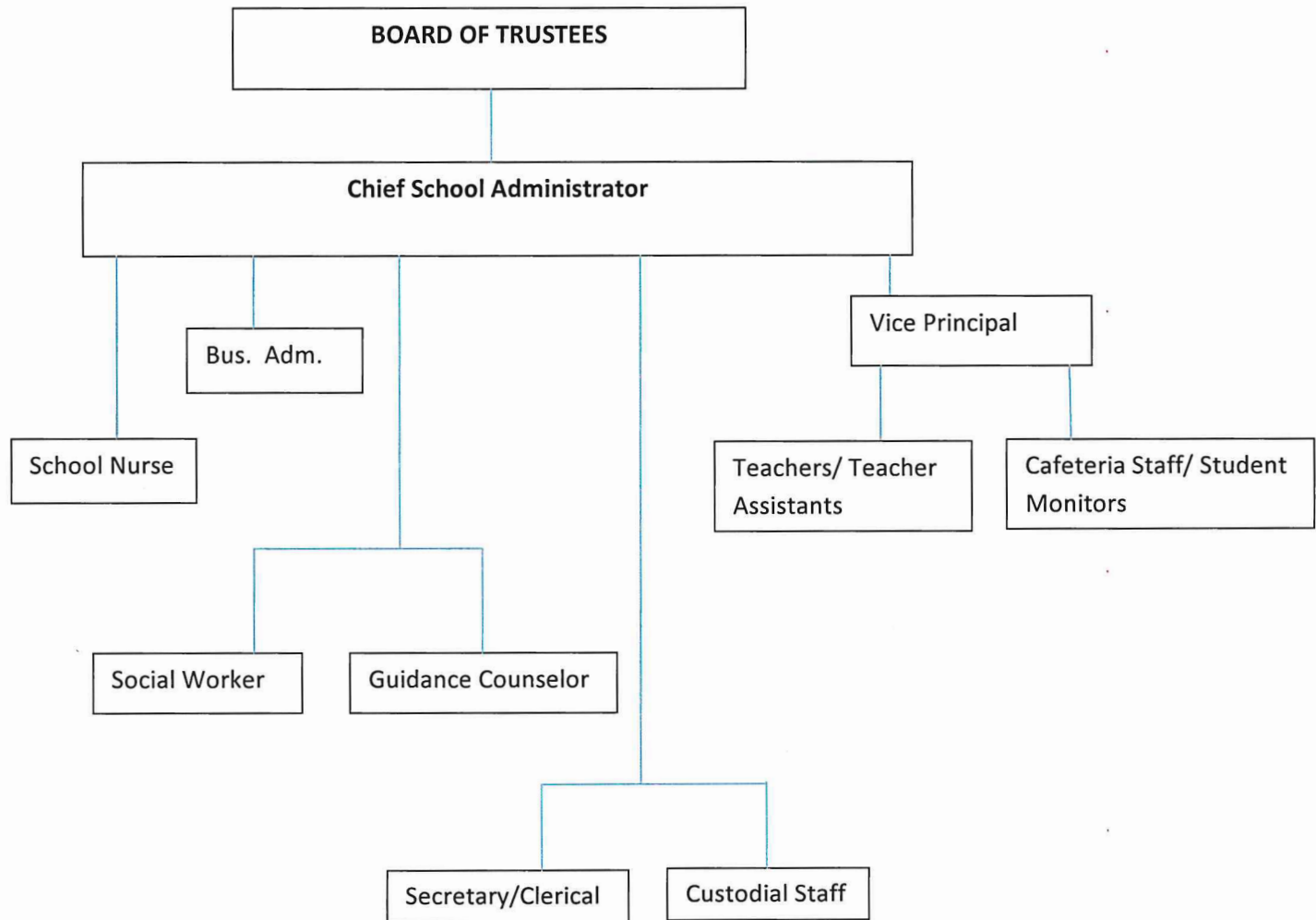
Respectfully submitted,

Timothy Simmons

Timothy Simmons
Interim Chief School Administrator



BURCH CHARTER SCHOOL OF EXCELLENCE ORGANIZATIONAL CHART



BURCH CHARTER SCHOOL OF EXCELLENCE

ROSTER OF TRUSTEES AND OFFICERS

JUNE 30, 2019

Members of Board of Trustees

Heather Martindale, President

Raquel Ray-Fraser, Vice President

Beverly Canady, Secretary

Paulita Martindale, Board Member

Carolyn Heath, Board Member

Andrea Hyatt, Board Member

Sandra Brown, Board Member - Parent

Administration

Mr. Timothy Simmons, Interim Chief School Administrator, Starting July 1, 2019

Mr. Theodore Boler, Principal/Chief School Administrator, Thru June 30, 2019

Mrs. Yolanda Greene, Vice Principal

Joel Julien, CPA, School Business Administrator/Board Secretary

Frank Glien, CPA, Treasurer of School Monies

BURCH CHARTER SCHOOL OF EXCELLENCE

CONSULTANTS AND ADVISORS

Independent Auditors

Olugbenga Olabintan
Certified Public Accountant/Consultant
137 Camden Street
Newark, NJ 07103

Attorney

Chandra R. Cole, Esq.
Attorney At Law
40 East park East
Newark, NJ 07102

Official Depository

Investors Saving Bank
101 JFK Parkway
Short Hills, NJ 07078

City National Bank
900 Broad Street
Newark, NJ 07102

Financial Section

Olugbenga Olabintan

Certified Public Accountant/Consultant

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Newark, NJ 07103

Tel: (201) 230-7518
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Independent Auditors' Report

The Honorable President and
Members of the Board of Trustees
Burch Charter School of Excellence
Irvington, New Jersey
County of Essex

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Burch Charter School of Excellence, in the County of Essex, State of New Jersey (the "Charter School") as of and for the fiscal year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Charter School's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States *and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Charter School as of June 30, 2019, and the respective changes in financial position and, where applicable, cash flows, thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the *Management's Discussion and Analysis and Budgetary Comparison Information, and Pension Information* as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary and Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Charter School's basic financial statements. The accompanying supplementary information, which consists of the introductory section, combining and individual nonmajor fund financial statements, financial schedules and statistical tables are presented for purposes of additional analysis and are not required part of the basic financial statements. The accompanying schedules of expenditures of federal awards and state financial assistance are presented for purposes of additional analysis as required by the *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the provisions of New Jersey Department of the Treasury Circular Letter 15-08 OMB, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*, respectively, and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statement, schedule of expenditures of federal awards and schedule of state financial assistance are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in

accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly presented, in all material respects, in relation to the basic financial statements as a whole.

The introductory section, financial schedules and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated August 28, 2019 on our consideration of the Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Charter School's internal control over financial reporting and compliance.

Olugbenga Olabintan, CPA

November 30, 2019
Newark, New Jersey

OLUGBENGA OLABINTAN
Certified Public Accountant/Consultant

A handwritten signature in black ink, appearing to read 'Olugbenga Olabintan', written over a horizontal line.

Olugbenga Olabintan, CPA
Licensed Public School Accountant
No. 20CS00230200

Required Supplementary Information

Part I

Management's Discussion and Analysis

The Management's Discussion and Analysis (MD&A) provides an analysis of the Charter School's overall financial position and results of operations.

BURCH CHARTER SCHOOL OF EXCELLENCE
Management's Discussion and Analysis
Year Ended June 30, 2019
(Unaudited)

Introduction

This section of the Burch Charter School of Excellence's annual financial report presents our discussion and analysis of the Charter School's financial performance and provides an overview of the Charter School's financial activities for the fiscal year ended June 30, 2019. It should be read in conjunction with the transmittal letter at the front of this report and the Charter School's financial statements, which follow this section.

Management's Discussion and Analysis (MD&A) is an element of Required Supplementary Information specified in the Governmental Accounting Standard Board's (GASB) Statement No. 34, *Basic Financial Statement – and Management's Discussion and Analysis- for State and Local Governments*. Certain comparative information between the current fiscal year and the prior fiscal year is required to be presented in the MD&A.

Financial Highlights

Key financial highlights for fiscal year 2019 are as follows:

- Net position of governmental activities ended the fiscal year with (\$824,431). Net position of business-type activities, which represent food service operations ended the fiscal year with \$35,888.
- General revenues accounted for \$5,058,840 in revenue or 90 percent of total revenues of \$5,591,738. Program specific revenues, in the form of charges for services, grants, and contributions accounted for \$532,898 or 10 percent of total revenues.
- The Charter School had \$5,830,505 in expenses related to governmental activities; \$280,145 of these expenses is offset by operating grants and contributions. General revenues (primarily State aid) of \$5,058,840 helped to provide for the balance of these programs.
- The General Fund reported fund surplus at June 30, 2019, of \$609,539.

BURCH CHARTER SCHOOL OF EXCELLENCE
Management's Discussion and Analysis
Year Ended June 30, 2019
(Unaudited)

Using the Basic Financial Statements

This annual report consists of a series of basic financial statements, required supplementary information, other supplementary information and notes to those statements and information.

The report is organized so the reader can understand the Burch Charter School of Excellence as a financial whole, or as an entire operating entity. The first two basic financial Statements, the Statement of Net Position and the Statement of Activities, are governmental-wide financial statements and provide overall information about the activities of the entire Charter School, presenting both an aggregate view of the Charter School's finances and a long-term view of those finances. The remaining basic financial statements are fund financial statements that focus on the individual parts of the government, reporting the Charter School's operation in more detail than the government-wide statements. The fund financial statements also look at the Charter School's most significant funds with all other non-major funds presented in total in a single column. For the Burch Charter School of Excellence, the General Fund is the most significant fund.

The governmental funds statements tell how general government services were financed in the short-term as well as what remains for future spending.

Proprietary fund statements offer short and long-term financial information about the activities, the government operates like a business, such as food service.

Fiduciary fund statements provide information about financial relationship in which the Charter School acts solely as a trustee or agent for the benefits of others, to whom the resources in question belong.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of Required Supplementary Information that further explains and supports the information in the financial statements.

Reporting the Charter School as a Whole

Statement of Net Position and Statements of Activities

While this report contains the fund used by the Charter School to provide programs and activities, the view of the Charter School as a whole looks at all financial transactions and asks the question, "how did we do financially during fiscal year 2019?" The Statement of Net Position and the Statement of Activities answer this question. These Statements include all the Charter School's assets and liabilities using the accrual basis of accounting similar to the accounting system used by most private sector companies. This basis of accounting takes into account all of the current year's revenues and expenses regardless of when cash was received or paid.

BURCH CHARTER SCHOOL OF EXCELLENCE
Management's Discussion and Analysis
Year Ended June 30, 2019
(Unaudited)

Statement of Net Position and Statement of Activities-continued

These two statements report the Charter School's net position and changes in those assets. This change in net position is important because it identifies whether the financial position of the Charter School has improved or diminished for the Charter School as a whole. The cause of this change may be the result of many factors some financial, some not. Non financial factors include the property tax base of the School District where the Charter School is located, current educational funding laws in New Jersey, facilities conditions, required educational programs, and other factors. In the Statements of Net Position and the Statements of Activities, the Charter School is divided into two distinct kinds of activities:

Governmental Activities – Most of the Charter School's programs and services are reported here including instructions, extracurricular activities, curriculum, staff development, special education and other support services, operation and maintenance of plant, pupil transportation, health services and general administration.

Business-Type Activity – Services are provided on a charge for goods or services or reimbursement basis to recover the expenses of the goods or services provided. The food service operations/after care programs enterprise fund is reported as a business activity.

Reporting the Charter School's Most Significant Funds

Fund Financial Statements

Fund financial reports provide detailed information about the Charter School's major funds-not the Charter School as a whole. Funds are accounting devices that the Charter School uses to keep track of a multitude of financial transactions. The Charter School's only major governmental fund is the General Fund.

Governmental Funds

Most of the Charter School's activities are reported in governmental funds, which focus on how monies flow into and out of those funds and the balances left at fiscal year-end for spending in future periods. These funds are reported using an accounting method called modified accrual accounting. Which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statement provides a detailed short-term view of the Charter School's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or less financial resources that can be spent in the near future to finance educational programs. The relationship, or differences, between governmental activities reported in the Statement of Net Position and the Statement of Activities and the governmental funds are reconciled in the financial statements.

BURCH CHARTER SCHOOL OF EXCELLENCE
Management's Discussion and Analysis
Year Ended June 30, 2019
(Unaudited)

Enterprise Fund

The enterprise fund uses the same basis of accounting as business-type activities; therefore, these statements are essentially the same.

The Charter School as a Whole

The perspective of the Statement of Net Position is of the Charter School as a whole. Net position may serve over time as useful indicator of a government's financial position. In the case of the Charter School, liabilities exceeded assets by \$788,543 at the close of 2019. The following table provides a summary of net position relating to the Charter School's governmental and business type activities:

	Governmental Activities		Business Type Acvtivities		Total	
	2019	2018	2019	2018	2019	2018
Assets and deferred outflows of resources						
Current assets	\$ 971,519	\$ 1,270,337	\$ 60,105	\$ 38,850	\$ 1,031,624	\$ 1,309,187
Capital assets, net	-	-	-	-	-	-
Deferred outflows of resources	695,956	1,009,101	-	-	695,956	1,009,101
Total assets and deferred outflows of resources	<u>1,667,475</u>	<u>2,279,438</u>	<u>60,105</u>	<u>38,850</u>	<u>1,727,580</u>	<u>2,318,288</u>
Liabilities and deferred outflows of resources:						
Current liabilities	361,980	299,262	24,217	20,181	386,197	319,443
Long term liabilites	1,515,713	1,920,005	-	-	1,515,713	1,920,005
Deferred outflows of resources	614,213	393,082	-	-	614,213	393,082
Total liabilities and deferred inflows of resources	<u>2,491,906</u>	<u>2,612,349</u>	<u>24,217</u>	<u>20,181</u>	<u>2,516,123</u>	<u>2,632,530</u>
Net position						
Invested in Capital assets (net of related debt)	-	-	-	-	-	-
Unrestricted	(824,431)	(332,911)	35,888	18,669	(788,543)	(314,242)
Total net position	<u>\$ (824,431)</u>	<u>\$ (332,911)</u>	<u>\$ 35,888</u>	<u>\$ 18,669</u>	<u>\$ (788,543)</u>	<u>\$ (314,242)</u>

BURCH CHARTER SCHOOL OF EXCELLENCE
Management's Discussion and Analysis
Year Ended June 30, 2019
(Unaudited)

The largest portion of the Charter School's net position is its current assets. The Charter School uses these current assets to provide services.

The total net position of the Charter School decreased by \$474,301 during the current fiscal year ended June 30, 2019. The majority of the decrease is attributable to a deficit of \$491,520 in the General Fund. Operating grants and contributions decreased by 9 percent.

The table that follows reflects the change in net position for fiscal year 2019.

	Governmental Activities		Business Type Activities		Total	
	2019	2018	2019	2018	2019	2018
Revenues						
Program revenues:						
Charge for services			\$2,899	\$4,480	\$2,899	\$4,480
Operating grants and contributions	\$280,145	\$356,988	249,854	227,967	529,999	584,955
Total program revenues	<u>280,145</u>	<u>356,988</u>	<u>252,753</u>	<u>232,447</u>	<u>532,898</u>	<u>589,435</u>
General revenues:						
Local aid	586,478	674,681			586,478	674,681
Federal and state aid	4,459,445	4,396,756			4,459,445	4,396,756
Miscellaneous	12,917	9,045			12,917	9,045
Transfers	-	-	-	-	-	-
Total general revenues	<u>5,058,840</u>	<u>5,080,482</u>	<u>-</u>	<u>-</u>	<u>5,058,840</u>	<u>5,080,482</u>
Total revenues	<u><u>5,338,985</u></u>	<u><u>5,437,470</u></u>	<u><u>252,753</u></u>	<u><u>232,447</u></u>	<u><u>5,591,738</u></u>	<u><u>5,669,917</u></u>
Expenses:						
Instructions	2,005,744	1,941,581			2,005,744	1,941,581
Administrative & support services	3,824,761	3,760,246			3,824,761	3,760,246
Unallocated depreciation	-	-			-	-
Food service	-	-	235,534	227,033	235,534	227,033
Total expenses	<u>5,830,505</u>	<u>5,701,827</u>	<u>235,534</u>	<u>227,033</u>	<u>6,066,039</u>	<u>5,928,860</u>
Change in net position	<u>\$ (491,520)</u>	<u>\$ (264,357)</u>	<u>\$ 17,219</u>	<u>\$ 5,414</u>	<u>\$ (474,301)</u>	<u>\$ (258,943)</u>

Governmental Activities

The Statement of Activities reflects the cost of program services and the charges for services and operating grants and contributions offsetting those services. The table below, for government activities, indicates the total cost of services and the net cost of services. It identifies the cost of these services supported by unrestricted state entitlements for the fiscal year ended June 30, 2019.

BURCH CHARTER SCHOOL OF EXCELLENCE
Management's Discussion and Analysis
Year Ended June 30, 2019
(Unaudited)

Governmental Activities - *continued*

	Total Cost of Services	Net Cost of Services
Instruction	\$ 2,005,744	\$ 1,813,170
Administrative & support services	3,824,761	3,737,190
Unallocated depreciation	-	-
Total Expenses	\$ 5,830,505	\$ 5,550,360

Business-Type Activity

The business-type activity of the Charter School consists of the food service operation. This program had revenues of 252,753 and operating expenses of \$235,534 for fiscal year 2019. The Charter School intended to have food services be self- operating without assistance from the General Fund. During the year ended June 30, 2019, the food service operation earned an operating surplus of \$17,219.

The Charter School's Funds

The Charter School's governmental funds are accounted for using the modified accrual basis of accounting. All governmental funds had revenues of \$5,338,985 and expenditures of \$5,700,521. The negative change in fund balance for the year was adequately covered by the prior years' accumulated fund balance brought forward.

The Charter School's budget is prepared according to New Jersey law and is based on accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The most significant budgeted fund is the general fund.

During the course of fiscal 2019, the Charter School amended its General Fund budget as needed. The Charter School uses state-aid and other revenue-based budget. The budgeting systems are designed to tightly control total budget, but provide flexibility for Charter School's management teams.

For the General Fund, final budgeted revenues were \$4,605,744 which included a local tax levy of \$586,478. Expenditures and other financing uses were budgeted at \$4,967,280. The Charter School anticipated budgeted fund balance of \$831,931 in its 2018-2019 budget year.

BURCH CHARTER SCHOOL OF EXCELLENCE
Management's Discussion and Analysis
Year Ended June 30, 2019
(Unaudited)

The State of New Jersey reimbursed the Charter School \$138,889 during the year ended June 30, 2019 for the employer's share of social security contributions for TPAF members. The State also paid \$453,096 into the TPAF pension representing on-behalf employer's portion of the Pension System Contributions, Post-Retirement Medical Benefits Contributions and Long Term Disability Insurance Premium Contributions. These unbudgeted amounts were included in both revenues and expenditures.

Capital Assets

At the end of fiscal year 2019, the Charter School had \$-0- invested in capital assets in its governmental activities.

The Charter School's 2019-2020 budget does not anticipate any spending on capital projects.

Long-term debt

At June 30, 2019, the Charter School had \$1,515,713 and \$1,920,005 at June 30, 2019 and 2018, respectively, in net pension liability regarding the Public Employees Retirement System. More detailed information about the Charter School's long term obligations is presented in the notes to the financial statements.

Economic Factors and Next Year's Budget

The State of New Jersey and indeed the entire United States continue to face serious budgetary constraints and a result of the sharp downturn in the economy. These impact the amount of state and federal aids allocated to charter schools. This reality was taken into account when adopting the general fund budget for 2019-2020. Nothing was done to compromise the quality of the programs in place in our Charter School during the regular instructional day. The budget was prepared to ensure that all students have the textbooks, materials, supplies, equipment and programs they need to meet New Jersey's Core Curriculum Content Standards. The budget was adopted with a redirection of funds to maintain the quality of the regular school day.

Contacting the Charter School's Financial Management

This financial report is designed to provide our citizens, taxpayers, investors, and creditors with a general overview of the Charter School's finances and to reflect the Charter School's accountability for the monies it receives. Questions about this report or additional financial information needs should be directed to:

BURCH CHARTER SCHOOL OF EXCELLENCE
Business Office
100 Linden Avenue
Irvington, New Jersey 07111
Tel: (973) 373-3223

Basic Financial Statements

Government-wide Financial Statements

The government-wide financial statements provide a financial overview of the Charter School's operations. These financial statements present the financial position and operating results of all governmental activities and business-type activities as of and for the Year Ended June 30, 2019.

Statement of Net Position

June 30, 2019

	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>
Assets			
Cash and cash equivalents	\$ 853,722	\$ 3,885	\$ 857,607
Restricted cash and cash equivalents	75,000	-	75,000
Accounts receivable	42,797	21,167	63,964
Other current assets	-	-	-
Interfund receivables	-	35,053	35,053
Capital assets (net of accum deprec of \$112,283)	-	-	-
Total assets	<u>971,519</u>	<u>60,105</u>	<u>1,031,624</u>
Deferred outflows of resources			
Pension deferred outflows	<u>695,956</u>	<u>-</u>	<u>695,956</u>
Total assets and deferred outflows of resources	<u>\$ 1,667,475</u>	<u>\$ 60,105</u>	<u>\$ 1,727,580</u>
Liabilities			
Accounts payable	\$ 251,687	\$ 24,217	\$ 275,904
Interfunds payables	65,465	-	65,465
Intergovernmental payable	44,828	-	44,828
Deferred revenue	-	-	-
Net pension liability	1,515,713	-	1,515,713
Total liabilities	<u>1,877,693</u>	<u>24,217</u>	<u>1,901,910</u>
Deferred inflows of resources			
Pension deferred inflows	<u>614,213</u>	<u>-</u>	<u>614,213</u>
Total liabilities and deferred inflows of resources	<u>2,491,906</u>	<u>24,217</u>	<u>2,516,123</u>
Net position			
Invested in capital assets	-	-	-
Unrestricted, undesignated	<u>(824,431)</u>	<u>35,888</u>	<u>(788,543)</u>
Total net position	<u>(824,431)</u>	<u>35,888</u>	<u>(788,543)</u>
Total liabilities, deferred inflows of resources & net position	<u>\$ 1,667,475</u>	<u>\$ 60,105</u>	<u>\$ 1,727,580</u>

See accompanying notes to financial statements.

BURCH CHARTER SCHOOL OF EXCELLENCE

A-2

Statement of Activities

Year ended June 30, 2019

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position		Totals
		Charges for Services	Operating Grants and Contributions	Governmental Activities	Business-type Activities	
Governmental activities:						
Instruction:						
Regular	\$ 2,005,744	\$ -	\$ 192,574	\$ (1,813,170)	\$ -	\$ (1,813,170)
Administrative & support services:						
General administration	2,346,892	-	-	(2,346,892)	-	(2,346,892)
Support services	1,477,869	-	87,571	(1,390,298)	-	(1,390,298)
Capital outlay	-	-	-	-	-	-
Unallocated depreciation	-	-	-	-	-	-
Total governmental activities	<u>5,830,505</u>	<u>-</u>	<u>280,145</u>	<u>(5,550,360)</u>	<u>-</u>	<u>(5,550,360)</u>
Business-type activities:						
Food service	235,534	2,899	249,854	-	17,219	17,219
After care/summer programs	-	-	-	-	-	-
Total business-type activities	<u>235,534</u>	<u>2,899</u>	<u>249,854</u>	<u>-</u>	<u>17,219</u>	<u>17,219</u>
Total primary government	<u>\$ 6,066,039</u>	<u>\$ 2,899</u>	<u>\$ 529,999</u>	<u>(5,550,360)</u>	<u>17,219</u>	<u>(5,533,141)</u>
General revenues and transfers:						
Local sources				586,478	-	586,478
Federal and state sources				4,459,445	-	4,459,445
Miscellaneous				12,917	-	12,917
Transfers				-	-	-
Total general revenues and transfers				<u>5,058,840</u>	<u>-</u>	<u>5,058,840</u>
Change in net position				(491,520)	17,219	(474,301)
Net position - beginning				(332,911)	18,669	(314,242)
Net position - ending				<u>\$ (824,431)</u>	<u>\$ 35,888</u>	<u>\$ (788,543)</u>

See accompanying notes to financial statements.

Funds Financial Statements

Governmental Funds

BURCH CHARTER SCHOOL OF EXCELLENCE
Governmental Funds

B-1

Balance Sheet

June 30, 2019

	General Fund	Special Revenue Fund	Totals Governmental Funds
Assets			
Cash and cash equivalents	\$ 853,722	\$ -	\$ 853,722
Restricted cash and cash equivalents	75,000	-	75,000
Accounts receivable:	-	-	-
State	9,715	-	9,715
Federal	-	27,238	27,238
Other	5,844	-	5,844
Other current assets	-	-	-
Interfund receivable	-	50,396	50,396
Total assets	\$ 944,281	\$ 77,634	\$ 1,021,915
Liabilities and fund balances			
Interfund accounts payables	\$ 115,861	\$ -	\$ 115,861
Accounts payable	174,053	77,634	251,687
Intergovernmental payable	44,828	-	44,828
Deferred revenue	-	-	-
Total liabilities	334,742	77,634	412,376
Fund balances:			
Unreserved:			
Undesignated	609,539	-	609,539
Total fund balances	609,539	-	609,539
Total liabilities and fund balances	\$ 944,281	\$ 77,634	

Amounts reported for governmental activities in the statement of net position (A-1) are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.

Cost of capital assets	\$ 112,283	
Accumulated depreciation	(112,283)	
	\$ -	-

Deferred Outflows related to pension contributions subsequent to the Net Pension Liability measurement date and other deferred items are not current financial resources and therefore are not reported in the fund statements. (See Note 7) 695,956

Deferred Inflows related to pension actuarial gains from experience and differences in actual return and assumed returns and other deferred items are not reported as liabilities in the fund statements. (See Note 7) (614,213)

Long-term liabilities, including net pension liability, are not due and payable in the current period and therefore are not reported as liabilities in the funds (see Note 7) (1,515,713)

Net position of governmental activities - A-1 \$ (824,431)

See accompanying notes to financial statements.

BURCH CHARTER SCHOOL OF EXCELLENCE
Governmental Funds

B-2

Statement of Revenues, Expenditures and Changes in Fund Balances
Year ended June 30, 2019

	General Fund	Special Revenue Fund	Total
Revenues:			
Local Sources:			
Local Tax Levy	\$ 586,478	\$ -	\$ 586,478
Miscellaneous	12,917	-	12,917
Total Revenues - Local Sources	599,395	-	599,395
Federal Sources	-	280,145	280,145
State Sources	3,867,460	-	3,867,460
Reimbursed TPAF-Social Security (non-budgeted)	138,889	-	138,889
TPAF pension and post retirement medical and long-term disability premium benefits on-behalf payments (non-budgeted)	453,096	-	453,096
Total Revenues	5,058,840	280,145	5,338,985
Current expense:			
Instruction	1,813,170	192,574	2,005,744
Administrative	1,624,923	-	1,624,923
Support services	1,390,298	87,571	1,477,869
Capital outlay	-	-	-
Reimbursed and on-behalf payments:			
Reimbursed TPAF-Social Security (non-budgeted)	138,889	-	138,889
TPAF pension and post retirement medical and long-term disability premium benefits on-behalf payments (non-budgeted)	453,096	-	453,096
Total expenditures	5,420,376	280,145	5,700,521
Excess (deficiency) of revenues over (under) expenditures	(361,536)	-	(361,536)
Other financing sources (uses):			
operating transfer out:			
Transfer to food service fund	-	-	-
Total other financing sources (uses)	-	-	-
Net change in fund balances	(361,536)	-	(361,536)
Fund balances, beginning of year	971,075	-	971,075
Fund balances, end of year	\$ 609,539	\$ -	\$ 609,539

See accompanying notes to financial statements.

BURCH CHARTER SCHOOL OF EXCELLENCE
Reconciliation of the Statement of Revenues, Expenditures
And Changes in Fund Balances of Governmental Funds
to the Statement of Activities
Year ended June 30, 2019

B-3

Total net change in fund balances - governmental funds (B-2) \$ (361,536)

Amounts reported for governmental activities in the statement of activities (A-2) are different because: -

Capital outlays are reported in governmental funds as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation expenses in the period. Additionally, in the Statement of Activities gains or (losses) are recognized upon disposition.

Depreciation expense	\$	-
Capital outlays		-
		-

Pension contributions are reported in governmental funds as expenditures. However, in the statement of activities, the contributions are adjusted for actuarial valuation adjustments, including service and interest costs, administrative costs, investment returns, and experience/assumption. This is the amount by which net pension liability and deferred inflows/outflows related to pension changed during the period. (129,984)

Change in net position of governmental activities (A-2) \$ (491,520)

See accompanying notes to financial statements.

Proprietary Funds

BURCH CHARTER SCHOOL OF EXCELLENCE
Proprietary Funds

B-4

Statement of Net Position

June 30, 2019

Assets

Current assets:

Cash and cash equivalents	\$ 3,885
Accounts receivable:	
Federal	20,886
State	257
Other	24
Interfund receivable - general fund	35,053
Total current assets	<u>\$ 60,105</u>

Liabilities

Current liabilities:

Interfund payable - general fund	-
Accounts payable	24,217
Total current liabilities	<u>\$ 24,217</u>

Net position

Unrestricted	35,888
Total net position	<u><u>\$ 35,888</u></u>

See accompanying notes to financial statements.

BURCH CHARTER SCHOOL OF EXCELLENCE
Proprietary Funds

B-5

Statement of Revenues, Expenditures and Changes in Net Position

Year ended June 30, 2019

Operating revenues:	
Charges for services:	
Daily sales - reimbursable programs	\$ 2,889
Daily sales - non-reimbursable programs	8
Miscellaneous revenue	<u>2</u>
Total Operating revenues	<u>2,899</u>
Operating expenses:	
Cost of sales - reimbursable programs	219,253
Cost of sales - non - reimbursable programs	5
Salaries	-
Employee benefits	-
Professional /technical service	-
Supplies and materials	-
Miscellaneous	<u>16,276</u>
Total operating expenses	<u>235,534</u>
Operating income (loss)	<u>(232,635)</u>
Nonoperating revenues:	
State sources:	
State school lunch program	3,007
Federal sources:	
National school lunch program	164,462
National school breakfast program	82,385
Fresh fruits and vegetables program	<u>-</u>
Total nonoperating revenues	<u>249,854</u>
Net income/(loss) before contributions & transfers	17,219
Other financing sources:	
Operating transfer in/(out) - board contribution	<u>-</u>
	<u>-</u>
Change in net position	17,219
Total net position-beginning of year	<u>18,669</u>
Total net position-end of year	<u>\$ 35,888</u>

See accompanying notes to financial statements.

BURCH CHARTER SCHOOL OF EXCELLENCE
Proprietary Fund

B-6

Statement of Cash Flows

Year ended June 30, 2019

Cash flows from operating activities:

Operating loss	\$ (232,635)
Adjustment to reconcile operating loss to net cash used in operating activities:	
Changes in assets and liabilities:	
Accounts receivable	(2,235)
Interfund payable/receivable	(18,226)
Accounts payable	4,036
Net cash used in operating activities	<u>(249,060)</u>

Cash flows from noncapital financing activities:

Cash received from state reimbursements	3,007
Cash received from federal reimbursements	246,847
Operating subsidies and transfers from other funds	-
Net cash provided by noncapital financing activities	<u>249,854</u>

Cash flows from investing activities:

Net change in cash and cash equivalents	794
Cash and cash equivalents, beginning	3,091
Cash and cash equivalents, ending	<u>\$ 3,885</u>

See accompanying notes to financial statements.

Fiduciary Funds

BURCH CHARTER SCHOOL OF EXCELLENCE
Fiduciary Funds

B-7

Statement of Fiduciary Net Position

June 30, 2019

	Unemployment Compensation	Student Activity Fund	Agency Fund Payroll	TOTAL
Assets				
Cash and cash equivalents	\$ -	\$ 2,247	\$ 98,449	\$ 100,696
Interfund receivable	-	-	30,412	30,412
Total assets	\$ -	\$ 2,247	\$ 128,861	\$ 131,108
Liabilities				
Payroll deductions and withholdings	\$ -	\$ -	\$ 128,861	\$ 128,861
Interfund payables	-	-	-	-
Due to students group	-	2,247	-	2,247
Total liabilities	-	\$ 2,247	\$ 128,861	\$ 131,108
Net position				
Total net position	-	\$ -		

See accompanying notes to financial statements.

BURCH CHARTER SCHOOL OF EXCELLENCE
Fiduciary Funds

B-8

Statement of Changes in Fiduciary Net Position

Year ended June 30, 2019

	<u>Unemployment Compensation</u>
Revenues:	
General fund appropriation	\$ 68,357
Total revenues	<u>68,357</u>
Expenditures:	
Payments to New Jersey Unemployment Compensation Fund	<u>68,357</u>
Total expenditures	<u>68,357</u>
Excess(deficiency) of revenue over(under) expenditures	-
Net position, beginning	<u>-</u>
Net position, ending	<u><u>\$ -</u></u>

See accompanying notes to financial statements.

Notes to Basic Financial Statements

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Notes to the Basic Financial Statements
Year Ended June 30, 2019

1 Description of the Charter School and Reporting Entity

Burch Charter School of Excellence (the “Charter School”) was incorporated in the State of New Jersey in June 2007 as a non-for-profit corporation for the purpose of operating and maintaining a public school under a charter granted by the State of New Jersey, which promotes comprehensive educational reform by infusing innovation into the public education system. It is an instrumentality of the State of New Jersey, established to function as an education institution. The Charter School’s Board of Trustees (the Board) is responsible for the fiscal control of the Charter School. A Principal/Chief School Administrator is appointed by Board and is responsible for the administrative control of the Charter School. Under the existing the statutes, the Charter School’s duties and powers include, but not limited to the development and adoption of a school program; the establishment, organization and operation of schools; and the acquisition, maintenance and disposition of school property.

A reporting entity is comprised of the primary government, component units and other organizations that are included to ensure that the financial statements of the Charter School are not misleading. The primary government consists of all funds, departments, boards and agencies that are not legally separate from the Charter School. For the Charter School, this includes general operations, food service and student related activities of the Charter School.

The primary criterion for including activities within the Charter School’s reporting entity, as set forth in Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards, is the degree of oversight responsibility maintained by the Charter School. Oversight responsibility includes financial interdependency, selection of governing authority, designation of management, and ability to significantly influence operations and accountability for fiscal matters. The combined financial statements include all funds of the Charter School over which the Board exercises operating control. Based on the aforementioned criteria, the Charter School has no component units to be included in the reporting entity. Further, the Charter School is not includable in any other reporting entity on the basis of such criteria.

The Burch Charter School of Excellence Board of Trustees also has broad financial responsibilities, including the approval of the annual budget and the establishment of a system of accounting and budgetary controls.

Its mission is to establish a character school to serve as a neighborhood resource and as a model for other similar schools. The Burch Charter School of Excellence is committed to achieving the New Jersey Core Curriculum Content Standards and producing high academic achievement by all students. The Charter School will integrate a holistic curriculum, utilize learner center techniques, family and care giver centered approaches, comprehensive community involvement, cutting edge technology and an intimate nurturing environment that will enhance positive self-images.

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Notes to the Basic Financial Statements
Year Ended June 30, 2019

2 Summary of Significant Accounting Policies

This summary of significant accounting policies of Burch Charter School of Excellence is presented to assist in understanding the Charter School's financial statements and notes are a representation of the Charter School's management, who is responsible for their integrity and objectivity. These accounting policies conform to generally accepted accounting principles in the United States as applied to governmental units and have been consistently applied in the preparation of these financial statements.

The financial statements of the Burch Charter School of Excellence (the "Charter School") have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. GASB is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The Charter School also applies Financial Accounting Standards Board (FASB) pronouncements issued on or before November 30, 1989, to its governmental and business-type activities and to its enterprise fund unless they conflict with or contradict GASB pronouncements. The most significant of the Charter School's accounting policies are described below:

A Basis of Presentation

The Charter School's basic financial statements consist of government-wide statements, including a statement of net position and a statement of activities, and fund financial statements that provide a more detailed level of financial information.

Charter School Government-wide Financial Statements

The statement of net position and the statement of activities display information about the Charter School as a whole. These statements include the financial activities of the Charter School, except for fiduciary funds.

The statement of net position presents the financial condition of the governmental and business-type activities of the Charter School at year-end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the Charter School's governmental and business-type activities. Direct expenses are those that are specifically associated with a service, program or department and are therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues of the Charter School, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the Charter School.

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Notes to the Basic Financial Statements
Year Ended June 30, 2019

2 Summary of Significant Accounting Policies - *continued*

The governmental activities generally are financed through federal and state awards, taxes and other non-exchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services.

Fund Financial Statements

Fund financial statements of the Charter School are organized into funds, each of which is considered to be separate accounting entities. Each fund is accounted for by providing a separate set of self-balancing accounts that constitute its assets, liabilities, fund equity, revenues, and expenditure/expenses. Funds are organized into three major categories: governmental, proprietary, and fiduciary. An emphasis is placed on major funds within the governmental and proprietary categories. A fund is considered major if it is the primary operating fund of the Charter School. The New Jersey Department of Education (NJDOE) requires that all funds be reported as major, as it is considered important for public interest and to promote consistency among Charter Schools financial reporting in the State of New Jersey.

B Fund Accounting

The Charter School segregates transactions related to certain Charter School functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Charter School at a more detailed level.

Governmental Funds

Governmental funds are those funds through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the Charter Schools' major governmental funds:

General Fund - The General Fund is the primary operating fund of the Charter School. It is used to account for all financial resources except those that are legally or administratively required to be accounted for in another fund. Included are certain expenditures for vehicles and movable instructional or non-instructional equipment which are classified in the Capital Outlay sub-fund.

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Notes to the Basic Financial Statements
Year Ended June 30, 2019

2 Summary of Significant Accounting Policies - *continued*

As required by the New Jersey Department of Education, the Charter School included budgeted capital outlay in this fund. Generally accepted accounting principles as they pertain to governmental entities state that General Fund resources may be used to directly finance capital outlays for long-lived improvements as long as the resources in such cases are derived exclusively from unrestricted revenues.

Resources for budgeted capital outlay purposes are normally derived from State of New Jersey aid and appropriated fund balance. Expenditures are those that result in the acquisition of or additions to fixed assets for land, existing buildings, improvements of ground, construction of buildings, additions to or remodeling of buildings and the purchase of built-in equipment. These resources can be transferred from and to current expense by board resolution.

Special Revenue Fund - The Special Revenue Fund is used to account for the proceeds of specific revenue from State and Federal Government, (other than major Capital Projects, Debt Service or the Enterprise Funds) and local appropriations that legally restricted to expenditures for specified purposes.

Capital Projects Fund - The Capital Projects Fund is used to account for all financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds). The financial resources are derived from temporary notes or serial bonds that are specifically authorized by the voters as a separate question on the ballot either during the annual election or at a special election. As of June 30, 2019 there was no Capital Projects Fund.

Proprietary Funds

The focus of Proprietary Funds' measurement is upon determination of net income, changes in net position, financial position and cash flows. The generally accepted accounting principles applicable are those to similar to business in the private sector. The following is a description of the Proprietary Funds of the Charter School:

Enterprise Funds - The Enterprise Fund is utilized to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the Charter School is that the cost (i.e. expenses including depreciation and indirect costs) of providing goods and services to the students on a continuing basis be financed or recovered primarily through user charges; or where the Charter School has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriated for capital maintenance, public policy, management control, accountability or other purposes.

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Notes to the Basic Financial Statements
Year Ended June 30, 2019

2 Summary of Significant Accounting Policies - *continued*

All proprietary funds are accounted for on a cost of services or “capital maintenance” measurement focus. This means that all assets and all liabilities, whether current or non-current, associated with their activity are included on their balance sheets. Their reported fund equity (net total assets) is segregated into contributed capital and unreserved retained earnings, if applicable. Proprietary fund type operating statements present increases (revenue) and decreases (expenses) in net total assets.

Fiduciary Funds

Fiduciary or trust and Agency Funds are used to account for assets held by the Charter School in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. This fund category includes:

Trust Funds - Expendable Trust Funds (unemployment compensation) are accounted for in essentially the same manner as the governmental funds. The unemployment compensation trust fund is used to account for contributions from employees and the employer (the Charter School) and interest earned on the balance as well as payments to the State for reimbursements of unemployment claims.

Agency Funds – Agency funds (*Payroll, Health Benefits and Student Activity Fund*) are used to account for the assets that the Charter School holds on behalf of others as their agent. Agency funds are custodial in nature and do not involved measurement of results of operations.

C Measurement Focus and Basis of Accounting

Measurement focus is a term used to describe “which” transactions are recorded within the various financial statements. ***Basis of accounting*** refers to “when” transactions are recorded regardless of the measurement focus applied.

Measurement Focus

On the government-wide statements of net position and the statement of activities, both governmental and business-like activities are presented using the economic resources measurement focus. The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds and expendable trust funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statement of these funds present increases (i.e., revenues and other financing sources), and decreases (i.e. Expenditures and other finances uses) during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Notes to the Basic Financial Statements
Year Ended June 30, 2019

2 Summary of Significant Accounting Policies - *continued*

All proprietary funds are accounted for on a flow economic resources measurement focus. With this measurement focus, the accounting adjectives are the determination of operating income, changes in net position (or cost recovery), financial position, and cash flow. All assets and all liabilities, whether current or non-current, associated with their activities are included on the balance sheet. Fund equity (i.e., net total assets) is classified as net position.

Basis of Accounting

In the government wide statement of net position and statements of activities, both governmental and business like activities are presented using the accrual basis of accounting. Under the accrual basis of accounting revenues are recognized when earned and expenses are recognized when the liability, resulting from exchange and exchange like transactions, is incurred (i. e the exchange takes place).

In the fund financial statements, governmental fund and agency funds are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when they become both measurable and available. “Measurable” means the amount of the transaction can be determine and “available” means collectible with the current period or soon enough thereafter to be used to pay liabilities of the current period. State equalization monies are recognized as revenue during the period in which they are appropriated. A one-year availability period is used for revenue recognition for all other governmental funds revenues.

D Budgets/Budgetary Control

Annual appropriated budgets are prepared in the spring of each year for the general and special revenue fund. The budgets are submitted to the County Office and the Education Commissioner for approval. Budgets except for the special revenue fund which is prepared using a non-GAAP budgetary basis, are prepared using the modified accrual basis of accounting. The legal level of budgetary control is established at line item accounts within each fund. Line item accounts are defined as the lowest (most specific) level of detail as established pursuant to the minimum chart of accounts referenced in N.J.A.C. 6:20-2A.2(m)1. Transfers of appropriations may be made by Charter School Board resolution at any time during the fiscal year subject to the limitation of P.L. 2004 c73 (S1701). The Board of Trustees did not make any material supplemental budgetary appropriations during the fiscal year.

Formal budgetary integration into the accounting system is employed as a management control device during the year. For governmental funds, there are no substantial differences between the budgetary basis of accounting and generally accepted accounting principles, with the exception of the Special Revenue Fund as noted below.

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Notes to the Basic Financial Statements
Year Ended June 30, 2019

2 Summary of Significant Accounting Policies - *continued*

Encumbrance accounting is also employed as an extension of formal budgetary integration in the governmental funds types. Unencumbered appropriations lapse at fiscal year-end.

The accounting records of the special revenue fund are maintained on the grant accounting budgetary basis. The grant accounting budgetary basis differs from GAAP in that the grant accounting budgetary basis recognized encumbrances as expenditures and also recognized the related revenues, whereas the GAAP basis does not. Sufficient supplemental records are maintained to allow of the presentation of GAAP basis financial reports.

E Cash, Cash Equivalent and Investments

Cash and cash equivalents include petty cash, change funds, cash in banks and all highly liquid investment with a maturity of three months or less at the time of purchases and are stated at cost plus accrued interest. US Treasury and agency obligations and certificates of deposit with maturities of one year or less when purchases are stated at cost. All other investments are stated at fair value.

New Jersey Charter Schools are limited as to the types of the investments and types of financial institution they may invest in. New Jersey statute 18A:20-37 provides a list of permissible investment that may be purchased by New Jersey Charter Schools.

Additionally, the Charter School has adopted a cash management plan that requires it to deposit public fund in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (“GUDPA”). GUDPA was enacted in 1970 to protect Governmental Units from loss funds on deposit with a failed banking institution in New Jersey.

N.J.S.A. 17:9-41 et. seq. established the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Act. Public depositories include Savings and Loan Institutions, bank (both state and national banks) and saving bank the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposit of Governmental Units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the full amount of their deposits to the Governmental Units.

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Notes to the Basic Financial Statements
Year Ended June 30, 2019

2 Summary of Significant Accounting Policies - *continued*

F Short-Term Interfund Receivables/Payables

On the fund financial statement, receivable and payables resulting from short-term (due within one year) interfund loans are classified as interfund Receivable/Payable. Interfund balances within governmental activities and within business-type activities are eliminated on the Government Wide Statements of Net Position.

G Inventories and Prepaid Expenses

Inventories and prepaid expenses, which benefit future periods, other than those recorded in the enterprise fund are recorded as expenditure during the year of purchase. Inventories in the proprietary funds are valued at cost, which approximates market, using the first-in-first-out (FIFO) method.

H Capital Assets

Capital assets, which include leasehold improvements, equipment, furniture & fixtures and vehicles are reported in the applicable governmental or business-type activities columns of the Government-wide financial statements. Capital assets are defined by the Charter School as assets with initial, individual cost of more than \$2,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or through estimation procedures performed by an independent appraisal company.

The cost of normal repairs and maintenance that do not add to the value of the asset or materially extend the assets lives are not capitalized. Donated capital assets are capitalized at estimated fair market value on the date donated. Depreciation of capital assets is computed and recorded by the straight-line method.

<u>Description of Capital Asset</u>	<u>Estimated Lives (Years)</u>
Leasehold improvements	15
Equipment	5
Furniture and fixtures	5

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Notes to the Basic Financial Statements
Year Ended June 30, 2019

2 Summary of Significant Accounting Policies - *continued*

I Compensated Absences

Compensated absences are those absences for which employees will be paid, such as vacation, sick leave, and sabbatical leave. A liability for compensated absences that are attributable to services already rendered, and that are not contingent on specific event that is outside the control of the Charter School and its employees, is accrued as the employees earn the rights to the benefits. Compensated absences that relate to future services, or that are contingent on specific event that is outside the control of the Charter School and its employees, are accounted for in the period in which such services are rendered or in which such events take place.

For governmental fund financial statements, the current portion of unpaid compensated absences is in the amount expected to be paid using expendable available resources. These amounts are recorded in the account “compensated absences payable” in the fund from which the employees who have accumulated unpaid leave are paid. The noncurrent portion of the liability is not reported.

The entire sick leave and vacation leave liabilities are reported on the school-wide financial statements.

The Charter School had no compensated absences as of June 30, 2019.

J Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities, and long-term obligations are reported on the government-wide financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of the funds. However, the non-current portion of compensated absences and mortgage payable (if any) that will be paid from governmental funds are reported as liabilities on the fund financial statements only to the extent that they are normally expected to be paid with expendable, available financial resources.

K Deferred Revenue

Deferred revenue in special revenue fund represent cash that has been received but not yet earned.

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Notes to the Basic Financial Statements
Year Ended June 30, 2019

2 Summary of Significant Accounting Policies - *continued*

L Fund Balance and Equity

In February 2009, the GASB issued GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions (“GASB 54”). GASB 54 is effective for periods beginning after June 15, 2010 and establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which government is bound to observe constraints imposed upon the use of resources reported in governmental funds. Under GASB 54, fund balances in the governmental funds financial statements are reported under the modified accrual basis of accounting and classified into the following five categories, as defined below:

1. Nonspendable – includes amounts that cannot be spent because they either (a) not in spendable form or (b) legally or contractually required to be maintained intact. Assets included in this fund balance category include prepaid assets, inventories, long-term receivables, and corpus of any permanent funds.
2. Restricted – includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.
3. Committed – includes amounts that can be used only for the specific purposes determined by a formal action of the government’s highest level of decision-making authority.
4. Assigned – amounts intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed.
5. Unassigned – includes all spendable amounts not contained in the other classifications.

When both restricted and unrestricted resources are available for use, it is the Charter School’s policy to use restricted resources first, then unrestricted resources as they are needed. For the unrestricted fund balance, the Charter School first spends committed funds, then assigned funds, and finally, unassigned funds.

M Net Position

Net position represents the difference between assets and liabilities in the Government-wide financial statements. Net position invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balance of any long-term debt used to build or acquire the capital assets. Net position are reported as restricted in the Government-wide financial statements when there are limitations imposed on their use through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Notes to the Basic Financial Statements
Year Ended June 30, 2019

2 Summary of Significant Accounting Policies - *continued*

N Management Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates that affect the recorded amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

O On-Behalf Payments

Revenues and expenditures of the General Fund include payment made by the state of New Jersey for Pension and social security contributions for certified teacher members of the New Jersey Teachers Pension and Annuity Fund. The amounts are not required to be included in the Charter School's annual budget.

P GASB Pronouncements

GASBS Implemented in the Prior Year Ended June 30, 2018

The GASB issued Statement No. 75, *Accounting and Financial Reporting/or Postemployment Benefits Other Than Pensions*. This Statement replaces the requirements of Statement 45 and requires governments to report a liability on the face of the financial statements for the OPEB that they provide. Statement No. 75 requires governments in all types of OPEB plans to present more extensive note disclosures and required supplementary information (RSI) about their OPEB liabilities. The requirements of this Statement are effective for financial statements for reporting periods beginning after June 15, 2017. The District has adopted GASB Statement No. 75 during the prior year ended June 30, 2018, which resulted in the recording of full accrual revenues and expenses and additional financial statement disclosures.

In March 2017, GASB issued Statement No. 85, *Omnibus 2017*. This Statement establishes accounting and financial reporting requirements for blending component units, goodwill, fair value measurement and application, and postemployment benefits (pensions and other postemployment benefits). The requirements of this Statement are effective for periods beginning after June 15, 2017. The District has adopted GASB Statement No. 85 during the prior year ended June 30, 2018 and it did not have a significant impact on the financial statements.

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Notes to the Basic Financial Statements
Year Ended June 30, 2019

2 Summary of Significant Accounting Policies - *continued*

P GASB Pronouncements - *continued*

Recently Issued and Adopted Accounting Principles

The GASB issued Statement No. 84, *Fiduciary Activities in January 2017*. This Statement establishes standards of accounting and financial reporting for fiduciary activities. The requirements of this Statement are effective for periods beginning after December 15, 2018. Management has not yet determined the impact of this statement on the financial statements. **The GASB issued Statement No. 87, *Leases in June 2017***. This Statement establishes standards of accounting and financial reporting for leases by lessees and lessors. The requirements of this Statement are effective for periods beginning after December 15, 2019. Management has not yet determined the impact of this statement on the financial statements.

3 Deposits and Investments

New Jersey statutes require that Charter Schools deposit public funds in public depositories located in New Jersey that are insured by the Federal Deposit Insurance Corporation, the Federal Savings and Loan Insurance Corporation, or by any other agency of the United States that insures deposits made in public depositories. Charter schools are also permitted to deposit public funds in the State of New Jersey Cash Management Fund (NJCMF), the New Jersey Arbitrage Rebate Management Fund (NJARM) and the M.B.I.A Class.

New Jersey statutes require public depositories to maintain collateral for deposits of public funds that exceed depository insurance limits as follows: The market value of the collateral must equal at least 5% of the average daily balance of collected funds on deposit.

In addition to the above collateral requirement, if the public funds deposited exceed 75% of the capital funds of the depository, the depository must provide collateral having a market value at least equal to 100% of the amount exceeding 75%. All collateral must be deposited with the Federal Reserve Bank of New York, the Federal Reserve Bank of Philadelphia, the Federal Home Loan Bank of New York, or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000.

The Charter School's cash and cash equivalents are classified below to inform financial statement users about the extent to which the Charter School's deposits and investments are exposed to custodial credit risk. As of June 30, 2019, the Charter School's carrying amount of deposits and investments are as follows:

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Notes to the Basic Financial Statements
Year Ended June 30, 2019

3 Deposits and Investments - continued

	General Fund	Special Revenue	Enterprise Funds	Agency Funds	Total
Operating A/C	\$ 853,722	\$ -	\$ 3,885	\$ 100,696	\$ 958,303
Restricted-Escrow	75,000	-	-	-	75,000
Total	<u>\$ 928,722</u>	<u>\$ -</u>	<u>\$ 3,885</u>	<u>\$ 100,696</u>	<u>\$ 1,033,303</u>

Operating cash accounts are held in the Charter School's name by several banking institutions. At June 30, 2019, the Charter School's carrying amount of deposits was \$1,033,303 and the bank balance was \$1,128,023. Of the bank balance, \$500,000 of the Charter School's cash deposits on June 30, 2019 were secured by federal deposit insurance and \$628,023 was covered by a collateral pool maintained by the bank as required by New Jersey statutes in accordance with the New Jersey Governmental Unit Deposit protection Act ("GUDPA").

Establishment of an Escrow Account

During the previous year ended June 30, 2014, the Charter School established and funded an Escrow Account pursuant to an agreement signed with the New Jersey Department of Education. The required maximum of \$75,000 was fully funded. The agreement stipulates that the intended use of the escrow amount is "to pay for legal and audit expenses and any other outstanding pension benefits that would be associated with a dissolution should it occur."

GASB Statement No. 40 requires that the Charter School disclose whether its deposits are exposed to custodial risk (risk that in the event of failure of the counterparty, the Charter School would not be able to recover the value of its deposit or investment). In general deposits are considered to be exposed to custodial risk by three categories described below:

Category 1 - Insured or collateralized with securities held by the Charter School or by its agent in the Charter School's name. **Category 2** - Collateralized with securities held by the pledging public depository's trust department or agent in the Charter School's name. **Category 3** - Uncollateralized, including any deposits that are collateralized with securities held by the pledging public depository, or by its trust department or agent, but not in the Charter School's name.

The Charter School does not have a policy for the management of the custodial risk, other than depositing all of its funds in banks covered by GUDPA.

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Notes to the Basic Financial Statements
Year Ended June 30, 2019

3 Deposits and Investments - continued

Investments

New Jersey statutes permit the Charter School to purchase the following types of securities:

1. Bonds or other obligations of the United States or obligations guaranteed by the United States.
2. Bonds of any Federal Intermediate Credit Bank, Federal Home Loan Bank, Federal national Mortgage Agency or of any United States Bank for Cooperatives which have a maturity date not greater than twelve months from the date of purchase.
3. Bonds or other obligations of the Charter School.
4. New Jersey Cash Management Fund, New Jersey Arbitrage Rebate Management Fund and MBIA CLASS.

As of June 30, 2019, the Charter School did not hold any investments.

4 Capital Assets

The following schedule is a summarization of the governmental activities changes in capital assets for the year ended June 30, 2019:

Governmental activities	Beginning Balance	Net Additions (Deletions)	Ending Balance
Capital assets, being depreciated:	<u> </u>	<u> </u>	<u> </u>
Equipment	\$ 112,283	\$ -	\$ 112,283
Less accumulated depreciation for:			
Equipment	(112,283)	-	(112,283)
Total capital assets net	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The equipment asset has been fully depreciated. No depreciation expense during the year ended June 30, 2019.

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Notes to the Basic Financial Statements
Year Ended June 30, 2019

5 Lease Obligation

Facility Lease

The Charter School leases its facilities under an operating lease agreement:

100 Linden Avenue, Irvington, New Jersey – a 96 month lease commencing July 1, 2016 through June 30, 2024 with a additional four (4) years extension options. The leased space houses all classrooms and the administrative offices. Base annual rent for 2018-2019 was \$629,996. The amount paid under this lease for the year ended June 30, 2019 was \$629,742.

Equipment Lease

The Charter School leases an item of office equipment under an operating lease agreement. For the year ended June 30, 2019, the Charter School incurred \$15,401 in equipment lease expenditures.

The following are the future maturities of the long-term operating leases:

<u>Year Ending June 30,</u>	<u>Rental Lease</u>
2020	644,721
2021	660,839
2022	677,360
2023	694,294
2024	711,651
Thereafter	-
Total	<u><u>\$ 3,388,865</u></u>

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Notes to the Basic Financial Statements
Year Ended June 30, 2019

6 Pension Plans

Description of Plans

Substantially all of the employees of the Charter School are covered by either the Public Employee's Retirement System or the Teacher's Pension and Annuity Fund (both of which are contributory defined benefits plans). Both were established by state statute and are administered by the New Jersey Division of Pension and Benefit (Division). According to the State of New Jersey Administrative Code, all obligations of both Systems will be assumed by the State of New Jersey should the Systems terminate. The Division issues a publicly available financial report that includes the financial statements and required supplementary information for the Public Employees Retirements System and the Teacher's Pension and Annuity Fund. These reports may be obtained by writing to the Division of Pensions and Benefits, PO Box 295, Trenton, New Jersey, 08625.

Teachers Pension and Annuity Fund (TPAF)

The Teachers' Pension and Annuity Fund was established as of January 1, 1955, under the provisions of N.J.S.A. 18A:66 to provide coverage including post-retirements health care to substantially all full time certified teachers or professional staff of the public school systems in the State. The Teacher's Pension and Annuity Fund is considered a cost-sharing multiple-employer plan with a special funding situation, as under current statute, all employer contributions are made by the State of New Jersey on behalf of the Charter School and the systems other related non-contributing employers. Membership is mandatory for substantially all teachers or members of the professional staff certified by the State Board of Examiners, and employees of the Department of Education who have titles that are unclassified, professional and certified.

Public Employees' Retirement System (PERS)

The public Employees' Retirement Systems (PERS) was established as of January 1, 1955 under the provisions of N.J.S.A. 43:15A to provide coverage including post-retirement health care to substantially all full time employees of the State or any county municipality, Charter School, or public agency provided the employee is not a member of another state-administered retirement system. The public Employees' Retirement System is a cost-sharing multiple-employer plan. Membership is mandatory for substantially all full time employees of the State of New Jersey or any county, municipality, Charter School, or public agency, provided the employee is not required to be a member of another state administered retirement system or other state or local jurisdiction.

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Notes to the Basic Financial Statements
Year Ended June 30, 2019

6 Pension Plans - *continued*

Defined Contribution Retirement Program (DCRP)

The Defined Contribution Retirement Program (DCRP) was established under the provision of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007 to provide coverage to elected and certain appointed officials, effective July 1, 2007. Membership is mandatory for such individuals with vesting occurring after one year of membership.

Vesting and Benefit Provisions

The vesting and benefit provisions for PERS are set by N.J.S.A 43:15a and 403B and N.J.S.A. 18A: for TPAF. All benefits vest after eight to ten years of service, except for medical benefits that vest after 25 years of service. Retirement benefits for age and service are available at age 55 and are generally determined to be 1/55 of the final average salary for each year of service credit as defined. Final average salary equals the average salary for the final three years of service prior to retirement (or highest three years' compensation if other than the final three years). Members may seek early retirement after achieving 25 years of service credit or they may elect deferred retirement after achieving eight to ten years of service in which case benefits would begin the first day of the month after the member attains normal retirement age. The TPAF and PERS provides for specified medical benefits for member who retire after achieving 25 years of qualified service, as defined, or under the disability provisions of the System.

Members are always fully vested for their own contributions and, after three years of service credit, become vested for 2% of related interest earned on the contributions. In the case of death before retirement, members' beneficiaries are entitled to full interest credited to the member's accounts.

Significant Legislation

Effective June 28, 2011, P.L. 2011, c. 78 enacted certain changes in the operations and benefit provisions of the TPAF and the PERS systems.

Pension Plan Design Changes

Effective June 28, 2011, P.L. 2011, c. 78, new members of TPAF and PERS, hired on or after June 28, 2011, will need 30 years of creditable service and have attained the age of 65 for receipt of the early retirement benefit without a reduction of 1/4 of 1% for receipt of the early retirement benefit without a reduction of 1/4 of 1% for each month that the member is under age 65. New members will be eligible for a service retirement benefit at age 65.

BURCH CHARTER SCHOOL OF EXCELLENCE
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6 Pension Plans - *continued*

Funding Changes

Under the new legislation, the methodology for calculating the unfunded accrued liability payment portion of the employer's annual pension contribution to the PERS, and TPAF. The unfunded actuarial accrued liability (UAAL) will be amortized for each plan over an open-ended 30 year period and paid in level dollars. Beginning with the July 1, 2020 actuarial valuation (July 1, 2019 for PERS), the UAAL will be amortized over a closed 30 year period until the remaining period reaches 20, when the amortization period will revert to an open-ended 20 year period.

COLA Suspension

The payment of automatic cost-of-living adjustment to current and future retirees and beneficiaries are suspended until reactivated as permitted by this law.

Contribution Requirements

The contribution policy is set by N.J.S.A. 43:15A and N.J.S.A. 18:66, and requires contributions by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation.

Effective June 28, 2011, P.L. 2001, c. 78 provides for increases in the employee contribution rates: from 5.5% to 6.5% plus an additional 1% phased-in over 7 years beginning in the first year, meaning after 12 months, after the law's effective date for TPAF and PERS.

Employers are required to contribute at an actuarially determined rate in both TPAF and PERS. The actuarially determined contribution includes funding for cost-of-living adjustments, non-contributory death benefits, and post-retirement medical premiums. Under current statute the charter school is a non-contributing employer of TPAF (i.e., the State of New Jersey makes the employer contribution on behalf of public school districts and charter school).

Annual Pension Costs (APC)

Per the requirements of GASB Statement No. 27 for the year ended June 30, 2011 for TPAF, which is a cost sharing plan with special funding situations, annual pension cost differs from the annual required contribution. For PERS, which is a cost sharing multi-employer defined benefit pension plan, the annual pension cost equals contributions made. TPAF employer contributions are made annually by the State of New Jersey to the pension system on behalf of the Board.

BURCH CHARTER SCHOOL OF EXCELLENCE
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Notes to the Basic Financial Statements
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6 Pension Plans – continued

Annual Pension Costs (APC) - continued

PERS employer contributions are made annually by the Board to the pension system in accordance with Chapter 114, P.L. 1997. In the DCRP, which is a defined contribution plan, member contributions are matched by a 3% employer contribution.

The Charter School's contribution to PERS for the year ended June 30, 2019 was \$77,493

In accordance with N.J.S.A 18A:66-66 the State of New Jersey reimbursed the Charter School \$138,889 during the year ended June 30, 2019 for the employer's share of social security contributions for TPAF members, as calculated on their base salaries. Also the State paid \$453,096 into the TPAF pension representing on-behalf employer's portion of the TPAF Pension System Contributions, TPAF Post-Retirement Medical Benefits Contributions and TPAF Long Term Disability Insurance Premium Contributions for the Charter School. These amounts have been included in the school wide financial statements and the fund financial statements as a revenue and expenditure in accordance with GASB No. 24.

7 Pension Plans – GASB 68 Disclosures

Teachers Pension and Annuity Fund (TPAF)

Summary of Significant Accounting Policies

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Teachers Pension and Annuity Fund (TPAF) and additions to/deductions from the TPAF's fiduciary net position have been determined on the same basis as they are reported by the TPAF.

For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension

The employer contributions for the Charter School are legally required to be funded by the State in accordance with N.J.S.A 18:66-33. Therefore, the Charter School (employer) is considered to be in a special funding situation as defined by GASB Statement No. 68 and the State is treated as a nonemployer contributing entity.

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Notes to the Basic Financial Statements
Year Ended June 30, 2019

7 Pension Plans – GASB 68 Disclosures - *continued*

Teachers Pension and Annuity Fund (TPAF) - *continued*

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension - continued

Since the Charter School (employer) does not contribute directly to the plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to report in the financial statements of the Charter School. However, the state's portion of the net pension liability that was associated with the Charter School was \$11,562,265 as measured on June 30, 2018 and \$11,364,557 as measured on June 30, 2017.

For the year ended June 30, 2019, the Charter School recognized pension expense of \$674,040 and revenue of \$674,040 for support provided by the State. The measurement period for the pension expense and revenue reported in the Charter School's financial statements (A-2) at June 30, 2019 is based upon changes in the collective net pension liability with a measurement period of June 30, 2017 through June 30, 2018. Accordingly, the pension expense and the related revenue associated with the support provided by the State are based upon the changes in the collective net pension liability between July 1, 2017 and June 30, 2018.

Although the Charter School does not report net pension liability or deferred outflows or inflows related to the TPAF, the following schedule illustrates the collective net pension liability and deferred items and the State's portion of the net pension liability associated with the Charter School. The collective amounts are the total of all New Jersey local governments participating in the TPAF plan.

	<u>June 30, 2018</u>	<u>June 30, 2017</u>
Collective deferred outflows of resources	\$ 12,473,998,870	\$ 14,160,879,257
Collective deferred inflows of resources	\$ 16,180,773,643	\$ 11,800,239,661
Collective net pension liability (non-employer State of New Jersey)	\$ 63,617,852,031	\$ 67,423,605,859
State's portion of the net pension liability that was associated with the Charter School	\$ 11,562,265	\$ 11,364,557
State's portion of the net pension liability that was associated with the Charter School as a percentage of the collective net pension liability	0.018175%	0.016855%

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Notes to the Basic Financial Statements
Year Ended June 30, 2019

7 Pension Plans – GASB 68 Disclosures - *continued*

Teachers Pension and Annuity Fund (TPAF) – *continued*

Actuarial Assumptions

The total pension liability for the June 30, 2018 measurement date was determined by an actuarial valuation as of July 1, 2017, which was rolled forward to June 30, 2018. The total pension liability for the June 30, 2017 measurement date was determined by an actuarial valuation as of July 1, 2016. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

Inflation rate	2.25%
Salary increases: 2011-2026	1.55 - 1.55%
Salary increases: thereafter	2.00 - 5.45%
Investment rate of return	7.00%

Pre-retirement mortality rates were based on the RP-2006 Employee White Collar Mortality Tables, set back for 3 years for males and 5 years for females, projected on a generational basis from a base year of 2006 using a 60-year average of improvement rates based on Social Security data from 1953 to 2013.

Post-retirement mortality rates were based on the RP-2006 Healthy Annuitant White Collar Mortality Tables, with adjustments as described in the latest experience study, projected on a generational basis from a base year of 2006 using a 60-year average of improvement rates based on Social Security data from 1953 to 2013. Disability mortality rates were based on the RP-2006 Disabled Retiree Mortality Tables with rates adjusted by 90%. No mortality improvement is assumed for disabled retiree mortality.

The actuarial assumptions used in the July 1, 2017 valuation were based on the results of an actuarial experience study for the period July 1, 2012 to June 30, 2015.

Long-Term Expected Rate of Return

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2018) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

BURCH CHARTER SCHOOL OF EXCELLENCE
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Notes to the Basic Financial Statements
Year Ended June 30, 2019

7 Pension Plans – GASB 68 Disclosures - *continued*

Teachers Pension and Annuity Fund (TPAF) - *continued*

Long-Term Expected Rate of Return - continued

These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in TPAF’s target asset allocation as of June 30, 2018 are summarized in the following table:

Asset Class	Target Allocation	Long Term Expected Real Rate of Return
Risk Mitigation Strategies	5.00%	5.51%
Cash Equivalents	5.50%	1.00%
US Treasuries	3.00%	1.87%
Investment Grade Credit	10.00%	3.78%
High Yield	2.50%	6.82%
Global Diversified Credit	5.00%	7.10%
Credit Oriented Hedge Funds	1.00%	6.60%
Debt Related Private Equity	2.00%	10.63%
Debt Related Real Estate	1.00%	6.61%
Private Real Estate	2.50%	11.83%
Equity Related Real Estate	6.25%	9.23%
US Equity	30.00%	8.19%
Non-US Developed Markets Equity	11.50%	9.00%
Emerging Markets Equity	6.50%	11.64%
Buyouts/Venture Capital	8.25%	13.08%

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Notes to the Basic Financial Statements
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7 Pension Plans – GASB 68 Disclosures - *continued*

Teachers Pension and Annuity Fund (TPAF) - *continued*

Discount Rate

The discount rate used to measure the State's total pension liability was 4.86% and 4.25% as of June 30, 2018 and 2017, respectively. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00%, and a municipal bond rate of 3.87% and 3.58% as of June 30, 2018 and 2017, respectively, based on the Bond Buyer Go 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers (State of New Jersey) will be made based on the contributions rate in the most recent fiscal year. The State contributed 50% of the actuarially determined contributions.

Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2040. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2040 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of the Charter School's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

Since the Charter School's has no proportionate share of the net pension liability because of the special funding situation, the Charter School would not be sensitive to any changes in the discount rate. Detailed information about the pension plan's sensitivity of the collective net pension liability to changes in the discount rate is available in the separately issued State of New Jersey Divisions of Pensions and Benefits financial report at: <https://www.nj.gov/treasury/pensions/documents/financial/gasb/gasb68-tpaf19.pdf>

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued State of New Jersey Divisions of Pensions and Benefits financial report at: <https://www.nj.gov/treasury/pensions/gasb-notices.shtml>

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Notes to the Basic Financial Statements
Year Ended June 30, 2019

7 Pension Plans – GASB 68 Disclosures - *continued*

Public Employees' Retirement System (PERS)

Summary of Significant Accounting Policies

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the PERS and additions to/deductions from PERS fiduciary net position have been determined on the same basis as they are reported by PERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension

At June 30, 2019, the Charter School reported a liability of \$1,515,713 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2017, which was rolled forward to June 30, 2018. The total pension liability for the June 30, 2017 measurement date was determined by an actuarial valuation as of July 1, 2017. The Charter School's proportion of the net pension liability is based on the ratio of the contributions as an individual employer to total contributions to the PERS during the years ended June 30, 2018 and 2017. At June 30, 2018, the Charter School's proportion was 0.0076980775% which was a decrease of 0.0005499321% from its proportion measured as of June 30, 2017 which was 0.0082480096%.

For the year ended June 30, 2019, the Charter School recognized pension expense of \$206,557. At June 30, 2019, the Charter School reported deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

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(County of Essex)
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7 Pension Plans – GASB 68 Disclosures - continued

Public Employees’ Retirement System (PERS) - continued

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension - continued

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 28,905	\$ 7,816
Changes in assumptions	249,764	484,644
Net difference between projected and actual earnings on pension plan investments	-	14,217
Changes in proportion and differences between Charter School's contributions and proportionate share of contributions	417,287	107,536
Subtotal	695,956	614,213
Charter School's contributions subsequent to the measurement date	77,493	-
Total	\$ 773,449	\$ 614,213

\$77,493 reported as deferred outflows of resources related to pensions resulting from school Charter School contributions subsequent to the measurement date (i.e. for the school year ending June 30, 2019, the plan measurement date is June 30, 2018) will be recognized as a reduction of the net pension liability measured as of June 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ending June 30:	Pension Expense
2019	\$ (3,771)
2020	5,222
2021	37,443
2022	32,456
2023	10,393
Thereafter	-
	\$ 81,743

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
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7 Pension Plans – GASB 68 Disclosures - continued

Public Employees’ Retirement System (PERS) - continued

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension - continued

	<u>June 30, 2018</u>	<u>June 30, 2017</u>
Collective deferred outflows of resources	\$ 4,684,852,302	\$ 6,424,455,842
Collective deferred inflows of resources	\$ 7,646,736,226	\$ 5,700,625,981
Collective net pension liability (Non-State Local Group)	\$ 19,689,501,539	\$ 23,278,401,588
Charter School's portion of the net pension liability	\$ 1,515,713	\$ 1,920,005
Charter School's proportion (percentage)	0.00769808%	0.00824801%

Actuarial Assumptions

The collective total pension liability for the June 30, 2018 measurement date was determined by an actuarial valuation as of July 1, 2017, which was rolled forward to June 30, 2018. This actuarial valuation used the following actuarial assumptions:

Inflation rate	2.25%
Salary increases: through 2026	1.65-4.15% based on age
Salary increases: thereafter	2.65-5.15% based on age
Investment rate of return	7.00%

Preretirement mortality rates were based on the RP-2000 Employee Preretirement Mortality Table for male and female active participants. For State employees, mortality tables are set back 4 years for males and females. For local employees, mortality tables are set back 2 years for males and 7 years for females. In addition, the tables provide for future improvements in mortality from the base year of 2013 using a generational approach based on the Conduent modified 2014 projection scale.

Postretirement mortality rates were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (set-back 1 year for males and females) for service retirements and beneficiaries of former members. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from 2012 to 2013 using Projection Scale AA and using a generational approach based on the Conduent 2014 projection scale thereafter. Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

BURCH CHARTER SCHOOL OF EXCELLENCE
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Notes to the Basic Financial Statements
Year Ended June 30, 2019

7 Pension Plans – GASB 68 Disclosures - *continued*

Public Employees’ Retirement System (PERS) - *continued*

Long-Term Expected Rate of Return

The actuarial assumptions used in the July 1, 2017 valuation were based on the results of an actuarial experience study for the period July 1, 2011 to June 30, 2014. It is likely that future experience will not exactly conform to these assumptions. To the extent that actual experience deviates from these assumptions, the emerging liabilities may be higher or lower than anticipated.

The more the experience deviates, the larger the impact on future financial statements. In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2018) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in PERS’s target asset allocation as of June 30, 2018 are summarized in the following table:

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7 Pension Plans – GASB 68 Disclosures - *continued*

Public Employees’ Retirement System (PERS) – *continued*

Long-Term Expected Rate of Return– continued

Asset Class	Target Allocation	Long Term Expected Real Rate of Return
Risk Mitigation Strategies	5.00%	5.51%
Cash Equivalents	5.50%	1.00%
US Treasuries	3.00%	1.87%
Investment Grade Credit	10.00%	3.78%
High Yield	2.50%	6.82%
Global Diversified Credit	5.00%	7.10%
Credit Oriented Hedge Funds	1.00%	6.60%
Debt Related Private Equity	2.00%	10.63%
Debt Related Real Estate	1.00%	6.61%
Private Real Estate	2.50%	11.83%
Equity Related Real Estate	6.25%	9.23%
US Equity	30.00%	8.19%
Non-US Developed Markets Equity	11.50%	9.00%
Emerging Markets Equity	6.50%	11.64%
Buyouts/Venture Capital	8.25%	13.08%

Discount Rate

The discount rate used to measure the total pension liability was 5.66% as of June 30, 2018. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00% and a municipal bond rate of 3.87% as of June 30, 2018 based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 50% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the plan’s fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2046.

BURCH CHARTER SCHOOL OF EXCELLENCE
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Notes to the Basic Financial Statements
Year Ended June 30, 2019

7 Pension Plans – GASB 68 Disclosures - *continued*

Public Employees’ Retirement System (PERS) - *continued*

Discount Rate - continued

Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2046 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of the Charter School’s Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the Charter School’s proportionate share of the net pension liability measured as of June 30, 2018 and 2017, respectively, calculated using the discount rate of 5.66% and 5.00%, respectively, as well as what the Charter School’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current rate:

	2018		
	1% Decrease (4.66%)	Current Discount Rate (5.66%)	1% Increase (6.66%)
Charter School's proportionate share of the pension liability	\$ 1,905,835	\$ 1,515,713	\$ 1,188,426
	2017		
	1% Decrease (4.00%)	Current Discount Rate (5.00%)	1% Increase (6.00%)
Charter School's proportionate share of the pension liability	\$ 2,381,896	\$ 1,920,005	\$ 1,535,192

Pension Plan Fiduciary Net Position

Detailed information about the pension plan’s fiduciary net position is available in the separately issued State of New Jersey Divisions of Pensions and Benefits financial report at: <http://www.nj.gov/treasury/pensions/financial-rprts-home.shtml>

BURCH CHARTER SCHOOL OF EXCELLENCE
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Notes to the Basic Financial Statements
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8 Post Retirement Benefits

Plan Description and Benefits Provided

The Charter School is in a "special funding situation", as described in GASB Statement No. 75, in that OPEB contributions and expenses are legally required to be made by and are the sole responsibility of the State of New Jersey, not the Charter School.

The State of New Jersey reports a liability as a result of its statutory requirements to pay other post-employment (health) benefits for the State Health Benefit Local Education Retired Education Plan. The State Health Benefit Local Education Retired Employees Plan is a multiple-employer defined benefit OPEB plan that is administered on a pay-as-you-go basis. Accordingly, no assets are accumulated in a qualifying trust that meets the criteria in paragraph 4 of GASB Statement 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. The State Health Benefits Local Education Retired Employees Plan provides medical, prescription drug, and Medicare Part B reimbursement to retirees and their covered dependents of local education employers.

The employer contributions for the participating local education employers are legally required to be funded by the State of New Jersey in accordance with N.J.S.A. 52:14-17.32f. According to N.J.S.A. 52: 14-17.32f, the State provides employer-paid coverage to employees who retire from a board of education or county college with 25 years or more of service credit in, or retires on a disability pension from, one or more of the following plans: the Teachers' Pension and Annuity Fund (TPAF), the Public Employees' Retirement System (PERS), the Police and Firemen Retirement System (PFRS), or the Alternate Benefit Program (ABP). Pursuant to Chapter 78, P.L. 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 years or more of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

The total non-employer OPEB liability does not include certain other postemployment benefit obligations that are provided by the local education employers. The reporting of these benefits, if any, is the responsibility of the individual education employers.

Employees Covered by Benefit Terms.

At June 30, 2018, the following employees were covered by the benefit terms:

Active plan member = 217,131

Inactive plan members entitled to but not yet receiving benefits = 145,050

Inactive plan members or beneficiaries currently receiving benefits = -0-

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Notes to the Basic Financial Statements
Year Ended June 30, 2019

8 Post Retirement Benefits – continued

Total Nonemployer OPEB Liability

The State, a nonemployer contributing entity, is the only entity that has a legal obligation to make employer contributions to OPEB for qualified retired PERS and TPAF participants. The Charter School’s proportionate share percentage determined under paragraphs 193 and 203 through 205 of GASBS No. 75 is zero percent. Accordingly, the Charter School did not recognize any portion of the collective net OPEB liability on the Statement of Net Position. Accordingly, the following OPEB liability note information is reported at the State’s level and is not specific to the board of education/board of trustees. Note that actual numbers will be published in the [NJ State’s CAFR \(https://www.nj.gov/treasury/omb/publications/archives.shtml\)](https://www.nj.gov/treasury/omb/publications/archives.shtml)

The total nonemployer OPEB liability as of June 30, 2018 was determined by an actuarial valuation as of June 30, 2017, which was rolled forward to June 30, 2018. The total nonemployer OPEB liability as of June 30, 2017 was determined by an actuarial valuation as of June 30, 2017.

Actuarial Assumptions and Other Inputs

The actuarial assumptions vary for each plan member depending on the pension plan the member is enrolled in. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement.

Inflation Rate **2.50%**

	<u>TPAF/ABP</u>	<u>PERS</u>	<u>PFRS</u>
Salary increases: through 2026	1.55% to 4.55% based on years of service	2.15% to 4.15% based on age	2.10% to 8.98% based on age
Salary increases: thereafter	2.00% to 5.45% based on years of service	3.15% to 5.15% based on age	3.10% to 9.98% based on age

Preretirement mortality rates were based on the RP-2006 Headcount-Weighted Healthy Employee Male/Female Mortality Table with fully generational mortality improvement projections from the central year using MP-2017 scale. Postretirement mortality rates were based on the RP-2006 Headcount-Weighted Health Annuitant Male/Female mortality table with fully generational improvement projections from the central year using the MP-2017 scale.

BURCH CHARTER SCHOOL OF EXCELLENCE
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Notes to the Basic Financial Statements
Year Ended June 30, 2019

8 Post Retirement Benefits – *continued*

Actuarial Assumptions and Other Inputs - *continued*

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of actuarial experience studies for the periods July 1, 2012 - June 30, 2015, July 1, 2011 - June 30, 2014, and July 1, 2010 - June 30, 2013 for TPAF, PFRS and PERS, respectively.

100% of all retirees who currently have healthcare coverage are assumed to continue with that coverage. 100% of active members are considered to participate in the Plan upon retirement, having a coverage blend of 85% and 15% in PPO and HMO, respectively.

Health Care Trend Assumptions

For pre-Medicare preferred provider organization (PPO) and health maintenance organization (HMO) medical benefits, the trend rate is initially 5.8% and decreases to a 5.0% long-term trend rate after eight years. For self-insured post-65 PPO and HMO medical benefits, the trend is 4.5%. For prescription drug benefits, the initial trend rate is 8.0% decreasing to a 5.0% long-term trend rate after seven years. For the Medicare Part B reimbursement, the trend rate is 5.0%. The Medicare Advantage trend rate is 4.5% and will continue in all future years.

Discount Rate

The discount rate for June 30, 2018 was 3.58%. This represents the municipal bond return rate as chosen by the State of New Jersey Division of Pensions and Benefits. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/ Aa or higher.

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Notes to the Basic Financial Statements
Year Ended June 30, 2019

8 Post Retirement Benefits – continued

Changes in the Total OPEB Liability Reported by the State of New Jersey

	Increase/(Decrease)
	Total OPEB Liability
Balance at June 30, 2017 measurement date	\$ 53,639,841,858
Changes recognized for the fiscal year:	
Service Cost	1,984,642,729
Interest on total OPEB liability	1,970,236,232
Difference between expected and actual experiences	(5,002,065,740)
Effect of changes of assumptions	(5,291,448,855)
Gross benefits paid by the State	(1,232,987,247)
Contributions from the member	42,614,005
Net changes	(7,529,008,876)
Balance at June 30, 2018 measurement date	\$ 46,110,832,982

Sensitivity of Total Nonemployer OPEB Liability to Changes in the Discount Rate

The following presents the total nonemployer OPEB Liability attributable to the Charter School as of June 30, 2018 and 2017, respectively, calculated using the discount rate as disclosed in this note, as well as what the total nonemployer OPEB liability attributable to the Charter School would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current rate:

	June 30, 2017		
	At 1% Decrease (2.58%)	At 1% Discount Rate (3.58%)	At 1% Increase (4.58%)
Total OPEB liability attributable to the Charter School	\$ 3,382,402	\$ 2,849,365	\$ 2,426,555
	June 30, 2017		
	At 1% Decrease (2.58%)	At 1% Discount Rate (3.58%)	At 1% Increase (4.58%)
Total OPEB liability attributable to the Charter School	\$ 488,835	\$ 411,799	\$ 350,693

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Notes to the Basic Financial Statements
Year Ended June 30, 2019

8 Post Retirement Benefits – continued

Sensitivity of Total Nonemployer OPEB Liability to Changes in the Healthcare Trend Rate

The following presents the total nonemployer OPEB Liability attributable to the Charter School as of June 30, 2018 and 2017, respectively, calculated using the healthcare trend rate as disclosed in this note, as well as what the total nonemployer OPEB liability attributable to the Charter School would be if it were calculated using a healthcare trend rate that is 1-percentage-point lower or 1-percentage-point higher than the current rate:

	June 30, 2017		
	At 1% Decrease	Healthcare Cost Trend Rate	At 1% Increase
Total OPEB liability attributable to the Charter School	\$ 2,343,327	\$ 2,849,365	\$ 3,521,377

	June 30, 2017		
	At 1% Decrease	Healthcare Cost Trend Rate	At 1% Increase
Total OPEB liability attributable to the Charter School	\$ 338,665	\$ 411,799	\$ 508,920

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the fiscal year ended June 30, 2019 the Charter School recognized OPEB expense of \$348,770 as determined by the State of New Jersey Division of Pensions and Benefits. This expense and the related offsetting revenue are for benefits provided by the State through a defined benefit OPEB plan that meets the criteria in GASB Statement 75, in which there is a special funding situation.

In accordance with GASB Statement 75, as the Charter School's proportionate share of the OPEB liability is \$-0, there is no recognition of the allocation of the proportionate share of the deferred inflows and outflows of resources. At June 30, 2018 the State had deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Notes to the Basic Financial Statements
Year Ended June 30, 2019

8 Post Retirement Benefits – continued

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB - continued

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between actual and expected Experience	\$ -	\$ (4,476,086,167)
Net difference between expected and actual earnings on OPEB plan investments	-	-
Assumption changes	-	(10,335,978,867)
Sub total	-	(14,812,065,034)
Contributions made in fiscal year 2018 after June 30, 2017 measurement date	TBD	N/A
Total	\$ -	\$ (14,812,065,034)

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Measurement Period - Fiscal Year Ending June 30:	Total
2019	\$ (1,825,218,593)
2020	(1,825,218,593)
2021	(1,825,218,593)
2022	(1,825,218,593)
2023	(1,825,218,593)
Thereafter	(5,685,972,069)
	\$ (14,812,065,034)

9 Deferred Compensation

The Charter School offers its employees a deferred compensation plan created in accordance with the IRS code 403(b). The plan which is administered by AXA Equitable permits participants to defer a portion of their salaries until future years.

10 Economic Dependency

The Charter School receives a substantial amount of its support from federal and state governments. A significant reduction in the level of support, if it were to occur, could have an effect on the Charter School's programs and activities.

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Notes to the Basic Financial Statements
Year Ended June 30, 2019

11 Contingent Liabilities

The Charter School participates in a number of federal and state programs that are fully or partially funded by grants received from other governmental units. Expenditures financed by grants are subject to audit by the appropriate grantor government. If expenditures are disallowed due to noncompliance with grant program regulations, the Charter School may be required to reimburse the grantor government. As of June 30, 2019, significant amounts of grant expenditures have not been audited by the various grantor agencies but the Charter School believes that disallowed expenditures, if any, based on subsequent audits will not have a material effect on any of the individual governmental funds or the overall financial position of the Charter School.

The Charter School's attorney's letter advises about the following litigation against the Charter School: A former employee, the Petitioner filed Petitions of Appeal with the New Jersey Commissioner of Education appealing the Charter School Board's decision to compel the Petitioner to attend racial sensitivity training and non-renewal of the Petitioner's employment contract. Currently, a trial is being conducted before the New Jersey Office of Administrative Law in Newark, New Jersey. The Board intends to contest the litigation vigorously. As such, there have been three (3) days of testimony taken and the attorney anticipates at least another two (2) will be necessary. There are no monetary damages sought at this time, however if the Petitioner is successful, any damages due will be satisfied by the Insurance Carrier less the \$15,000 claim deductible. The attorney assumes the Petitioner will be seeking reinstatement to their prior position. In the attorney's opinion, there is a substantial likelihood of a favorable outcome on the part of the Charter School's Board as the threshold to successfully contest the non-renewal of an employment contract is a very high burden for the Petitioner to meet.

12 Risk Management

The Charter School is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

Property and Liability Insurance - The Charter School maintains commercial insurance coverage for property, liability and surety bonds. A complete schedule of insurance coverage can be found in the Statistical Section (UNAUDITED) of this Comprehensive Annual Financial Report.

New Jersey Unemployment Compensation - The Charter School has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the Charter School is required to reimburse the New Jersey Unemployment Trust Fund For benefits paid to its former employees and charged to its account with the State.

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Notes to the Basic Financial Statements
Year Ended June 30, 2019

12 Risk Management - *continued*

The Charter School is billed quarterly for amounts due to the State. The following table is a summary of Charter School contributions, employee contributions, reimbursements to the State for benefits paid and ending balance of the Charter School's expendable trust fund for the current and previous two years:

<u>Fiscal Year</u>	<u>Charter School Contributions</u>	<u>Employee Contributions</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2018-2019	\$ 54,757	\$ 13,600	\$ 68,357	\$ -
2017-2018	39,181	12,800	51,981	-
2016-2017	35,568	12,921	48,489	-

13 Subsequent Events

The Charter School has evaluated all subsequent events occurring through the date of the independent auditor's report which is the date the financial statements were available to be issued. Based on this evaluation, the Charter School has determined that no subsequent events require disclosure in the financial statements.

14 Interfund Receivables, Payables and Transfers

The composition of interfund balances as of June 30, 2019 is as follows:

<u>Fund</u>	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
General Fund	\$ -	\$ 115,861
Special Revenue Fund	50,396	-
Enterprise Fund	35,053	-
Trust and Agency Fund	30,412	-
	<u>\$ 115,861</u>	<u>\$ 115,861</u>

The above balances are the results of revenues earned or other financing sources received in one fund which are due to another fund and/or expenditures paid by one fund on behalf of another fund and/or to cover cash balances which were in negative position. Liquidation of this interfund balances is expected within the next fiscal year.

15 Fund Balance Appropriated – General Fund (Exhibit B- 1)

Of the \$609,539 General Fund balance at June 30, 2019, \$75,000 is reserved for a cash escrow account as required by an agreement with New Jersey Department of Education, \$534,539 is unreserved and undesignated.

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Notes to the Basic Financial Statements
Year Ended June 30, 2019

16 Loan Agreement

The Charter School has a loan agreement with one of its bankers, Investors Bank. The loan agreement dated June 11, 2015 was for \$50,000 at an annual variable interest rate determined by the lender. The Charter School used the loan funds to manage its cash flows during the early part of the school year. However, all outstanding loan balances were fully paid during the year ended June 30, 2019 and there was no outstanding balance as of June 30, 2019. Interest expenditure incurred on the outstanding balances was \$509 for the year ended June 30, 2019.

17 Receivables

Receivables as of June 30, 2019 consisted of accounts, intergovernmental, grants and miscellaneous items. All receivables are considered collectible in full. A summary of the principal items of intergovernmental receivables are as follows:

State aid	\$ 9,972
Federal aid	48,124
Other	5,868
Total receivables	<u>\$ 63,964</u>

18 Reconciliation of Government-Wide and Fund Financial Statements

Explanation of Certain Differences Between the Governmental Fund Balance Sheet (B-1) and the Government-wide Statement of Net Position (A-1).

The governmental fund balance sheet includes reconciliation between fund balance – total governmental funds and net position - governmental activities as reported in the Government-wide statement of net position. One element of that reconciliation explains that long-term liabilities, including deferred pension liability are not due and payable in the current period and therefore are not reported in the funds. The reconciliation is as follows:

Fund balance per B-1, June 30, 2019	\$ 609,539
Cost of capital assets net accumulated depreciation	-
Pension deferred outflows	695,956
Pension deferred inflows	(614,213)
Deferred pension liability as of June 30, 2019	(1,515,713)
Net position (per A-1) as of June 30, 2019	<u>\$ (824,431)</u>

Required Supplementary Information

Part II

Budgetary Comparison

**BURCH CHARTER SCHOOL OF EXCELLENCE
General Fund**

C-1

Budget Comparison Schedule

Year ended June 30, 2019

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
Revenues					
Local Sources:					
Local tax levy	\$ 601,198	\$ (14,720)	\$ 586,478	\$ 586,478	\$ -
Miscellaneous	12,917	-	12,917	12,917	-
Total -local sources	<u>614,115</u>	<u>(14,720)</u>	<u>599,395</u>	<u>599,395</u>	<u>-</u>
State Sources:					
State aids	3,982,627	(115,167)	3,867,460	3,867,460	-
Reimbursed TPAF-Social Security (non-budgeted)	-	138,889	138,889	138,889	-
TPAF pension and post retirement medical and long-term disability premium benefits on-behalf payments (non-budgeted)	-	-	-	453,096	453,096
Total state sources	<u>3,982,627</u>	<u>23,722</u>	<u>4,006,349</u>	<u>4,459,445</u>	<u>453,096</u>
Total revenues	<u>4,596,742</u>	<u>9,002</u>	<u>4,605,744</u>	<u>5,058,840</u>	<u>453,096</u>
Expenditures					
Current expense:					
Instruction					
Salaries of teachers	1,217,418	12,595	1,230,013	1,230,013	-
Other salaries for instruction	354,054	77,891	431,945	431,945	-
Purchased profesional technical services	5,000	(5,000)	-	-	-
Other purchased services	41,370	(2,284)	39,086	39,086	-
General educational supplies	60,000	(10,157)	49,843	49,843	-
Textbooks	60,000	(10,100)	49,900	49,900	-
Miscellaneous expenses	35,000	(22,617)	12,383	12,383	-
	<u>1,772,842</u>	<u>40,328</u>	<u>1,813,170</u>	<u>1,813,170</u>	<u>-</u>

**BURCH CHARTER SCHOOL OF EXCELLENCE
General Fund**

C-1

Budget Comparison Schedule

Year ended June 30, 2019

Administrative cost:					
Salaries	356,578	572	357,150	357,150	-
Total benefit costs	781,187	55,300	836,487	836,487	-
Professional /Technical service	219,564	47,453	267,017	267,017	-
Other purchased services	114,280	20,601	134,881	134,881	-
Communications and Telephones	19,740	(8,381)	11,359	11,359	-
Supplies and materials	54,000	(39,029)	14,971	14,971	-
Interest on current loans	190	319	509	509	-
Miscellaneous expenses	2,000	549	2,549	2,549	-
	<u>1,547,539</u>	<u>77,384</u>	<u>1,624,923</u>	<u>1,624,923</u>	<u>-</u>
Support services:					
Salaries	392,623	58,561	451,184	451,184	-
Purchased prof/tech service	34,000	(11,502)	22,498	22,498	-
Other purchased services	162,280	(34,669)	127,611	127,611	-
Rent on land and buildings	628,992	750	629,742	629,742	-
Insurance-fidelity, liability property	35,000	(1,762)	33,238	33,238	-
Supplies and materials	50,610	(18,289)	32,321	32,321	-
Energy & Utilities	104,000	(15,335)	88,665	88,665	-
Miscellaneous expenses	3,000	(1,164)	1,836	1,836	-
Transportation other than to/from school	5,000	(1,797)	3,203	3,203	-
Total support services	<u>1,415,505</u>	<u>(25,207)</u>	<u>1,390,298</u>	<u>1,390,298</u>	<u>-</u>

**BURCH CHARTER SCHOOL OF EXCELLENCE
General Fund**

C-1

Budget Comparison Schedule

Year ended June 30, 2019

Capital outlay:					
Instructional equipment	-	-	-	-	-
Non-instructional equipment	-	-	-	-	-
Total capital outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Reimbursed TPAF-Social Security (non-budgeted)	-	138,889	138,889	138,889	-
TPAF pension and post retirement medical and long-term disability premium benefits on-behalf payments (non-budgeted)	-	-	-	453,096	(453,096)
Total expenditures	<u>4,735,886</u>	<u>231,394</u>	<u>4,967,280</u>	<u>5,420,376</u>	<u>(453,096)</u>
Excess (deficiency) of revenues over (under) expenditures	(139,144)	(222,392)	(361,536)	(361,536)	-
Other Financing Sources (Uses):					
Operating Transfer Out:					
Transfer to food service fund	-	-	-	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses	(139,144)	(222,392)	(361,536)	(361,536)	-
Fund balances, beginning of year	<u>971,075</u>	<u>-</u>	<u>971,075</u>	<u>971,075</u>	<u>-</u>
Fund balances, end of year	<u>\$ 831,931</u>	<u>\$ (222,392)</u>	<u>\$ 609,539</u>	<u>\$ 609,539</u>	<u>\$ -</u>

BURCH CHARTER SCHOOL OF EXCELLENCE
Special Revenue Fund

C-2

Budget Comparison Schedule

Year ended June 30, 2019

	<u>Original Budget</u>	<u>Budget Transfers</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final to Actual</u>
Revenues					
Federal sources	\$ 361,536	\$ -	\$ 361,536	\$ 280,145	\$ 81,391
Local sources	-	-	-	-	-
Total revenues -all sources	<u>361,536</u>	<u>-</u>	<u>361,536</u>	<u>280,145</u>	<u>81,391</u>
Expenditures					
Current expenditures:					
Instruction:					
Salaries of teachers	244,177	-	244,177	191,207	52,970
Purchased Prof. and technical services	-	-	-	-	-
Other purchased services	-	-	-	-	-
General supplies	1,367	-	1,367	1,367	-
Miscellaneous expenditures	-	-	-	-	-
Total instruction	<u>245,544</u>	<u>-</u>	<u>245,544</u>	<u>192,574</u>	<u>52,970</u>
Support services					
Support services salaries	2,100	-	2,100	438	1,662
Employee benefits	67,637	-	67,637	65,024	2,613
Purchased professional services	32,293	-	32,293	17,449	14,844
Other purchased services	1,125	-	1,125	-	1,125
Supplies	12,837	-	12,837	4,660	8,177
Miscellaneous expenditures	-	-	-	-	-
Total support services	<u>115,992</u>	<u>-</u>	<u>115,992</u>	<u>87,571</u>	<u>28,421</u>
Capital outlay:					
Facilities acquisition and construction services:	-	-	-	-	-
Instructional equipment	-	-	-	-	-
Noninstructional equipment	-	-	-	-	-
Construction services	-	-	-	-	-
Total facilities acquisition and construction services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total expenditures	<u>\$ 361,536</u>	<u>\$ -</u>	<u>\$ 361,536</u>	<u>\$ 280,145</u>	<u>\$ 81,391</u>

Notes to Required Supplementary Information

BURCH CHARTER SCHOOL OF EXCELLENCE
Required Supplementary Information
Budgetary Comparison Schedule
Notes to Required Supplementary Schedule
Year ended June 30, 2019

C-3

Note A - Explanation of Differences between Budgetary Inflows and Outflows and GAAP Revenues and Expenditures

		General Fund	Special Revenue Fund
Sources/inflows of resources			
Actual amounts (budgetary basis) "revenue" from the budgetary comparison schedule:	[C-1]	\$ 5,058,840	
	[C-2]		\$ 280,145
Difference - budget to GAAP:			
Grant accounting budgetary basis differs from GAAP in that encumbrances are recognized as expenditures, and the related revenue is recognized.		-	-
Total revenues as reported on the statement of revenues, expenditures and changes in fund balances - governmental funds	[B-2]	\$ 5,058,840	\$ 280,145
Note 1			
Uses/outflows of resources			
Actual amounts (budgetary basis) "total outflows" from the budgetary comparison schedule	[C-1]	\$ 5,420,376	
Differences - budget to GAAP	[C-2]		\$ 280,145
Encumbrances for supplies and equipment ordered but not received are reported in the year the order is placed for budgetary purposes, but in the year the supplies are received for financial reporting purposes.			-
Transfers to and from other funds are presented as outflows of budgetary resources but are not expenditures for financial reporting purposes.			
Net transfer (outflows) to general fund		-	-
Total expenditures as reported on the statement of revenues, expenditures, and changes in fund balances - governmental funds	[B-2]	\$ 5,420,376	\$ 280,145

Note 1) The general fund budget basis of the use/outflow of resources is GAAP, therefore no reconciliation is required.

BURCH CHARTER SCHOOL OF EXCELLENCE

L-1

Schedule of the Charter School's Proportionate Share of the Net Pension Liability - PERS
Last Five Fiscal Years

	Fiscal Year Ended June 30,					
	2018	2017	2016	2015	2014	2013
Charter School's proportion of the net pension liability (assets)	0.0076980775%	0.0082480096%	0.0058105400%	0.0058709006%	0.0093650353%	0.0037243213%
Charter School's proportionate share of the net pension liability (assets)	\$ 1,515,713	\$ 1,920,005	\$ 1,720,915	\$ 1,317,900	\$ 936,517	\$ 823,956
Charter School's covered employee payroll	\$ 574,940	\$ 536,303	\$ 446,868	\$ 383,807	\$ 387,958	\$ 271,320
Charter School's proportionate share of the net pension liability (assets) as a percentage of its covered employee payroll	263.63%	358.01%	385.11%	343.38%	241.40%	303.68%
Plan fiduciary net position as a percentage of the total pension liability - local	53.60%	48.10%	40.14%	47.93%	52.08%	48.72%

Note

Until a full ten year trend is compiled, information will be presented for those years for which information is available.

BURCH CHARTER SCHOOL OF EXCELLENCE

L-2

Schedule of the Charter School's Contributions - PERS
Last Five Fiscal Years

	Fiscal Year Ended June 30,					
	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Contractually required contribution	\$ 77,493	\$ 80,037	\$ 52,547	\$ 50,474	\$ 41,236	\$ 28,062
Contribution in relation to the contractually required contribution	<u>(77,493)</u>	<u>(80,037)</u>	<u>(52,547)</u>	<u>(50,474)</u>	<u>(41,236)</u>	<u>(28,062)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Charter School's covered employee payroll	\$ 574,940	\$ 536,303	\$ 446,868	\$ 383,807	\$ 387,958	\$ 271,320
Contributions as a percentage of covered employee payroll	13.48%	14.92%	11.76%	13.15%	10.63%	10.34%

Note

Until a full ten year trend is compiled, information will be presented for those years for which information is available.

BURCH CHARTER SCHOOL OF EXCELLENCE

Schedule of the Charter School's Proportionate Share of the Net Pension Liability - TPAF
Last Five Fiscal Years

	Fiscal Year Ended June 30,					
	2018	2017	2016	2015	2014	2013
Charter School's proportion of the net pension liability (assets)**	N/A	N/A	N/A	N/A	N/A	N/A
Charter School's proportionate share of the net pension liability (assets)**	N/A	N/A	N/A	N/A	N/A	N/A
State's proportionate share of the net pension liability (assets) associated with the Charter School	\$ 11,562,265	\$ 11,364,557	\$ 13,285,903	\$ 7,641,283	\$ 5,094,562	\$ 3,669,970
Total	\$ 11,562,265	\$ 11,364,557	\$ 13,285,903	\$ 7,641,283	\$ 5,094,562	\$ 3,669,970
Charter School's covered employee payroll	\$ 1,535,950	\$ 1,573,221	\$ 1,558,372	\$ 1,704,704	\$ 1,589,546	\$ 1,120,112
Charter School's proportionate share of the net pension liability (assets) as a percentage of its covered employee payroll**	N/A	N/A	N/A	N/A	N/A	N/A
Plan fiduciary net position as a percentage of the total pension liability	26.49%	25.41%	22.33%	28.71%	33.64%	33.76%

**Note

TPAF is a special funding situation as defined by GASB Statement No. 68 in which the State of New Jersey is 100% responsible for contributions to the plan. Since the Charter School (employer) does not contribute directly to the plan there is no net pension liability to report in the financial statements of the Charter School.

Note

Until a full ten year trend is compiled, information will be presented for those years for which information is available.

**Schedule of the State's Proportionate Share of the Net OPEB Liability Associated with the Charter School
and Changes in the Total OPEB Liability and Related Ratios
Public Employee's Retirement System and Teachers' Pension and Annuity Fund
Last Three Fiscal Years**

	Fiscal Year Ending		
	2018	2017	2016
Total OPEB Liability			
Service cost	\$ -	\$ -	**
Interest cost	13,437	12,994	**
Differences between expected and actual experiences	2,824,666	-	**
Changes of assumptions	(326,979)	(52,507)	**
Member contributions	2,633	351	**
Gross benefit payments	(76,191)	(9,538)	**
Net change in total OPEB liability	2,437,566	(48,700)	**
Total OPEB liability - beginning	411,799	460,499	**
Total OPEB liability, ending	<u>\$ 2,849,365</u>	<u>\$ 411,799</u>	<u>\$ 460,499</u>
Covered employee payroll - PERS and TPAF	\$ 842,885	\$ 103,590	**
Total OPEB liability as a percentage of covered employee payroll	338%	398%	0.00%
State's proportionate share of the net OPEB liability (asset) associated with the Charter School	0.01%	0.00%	0.00%
Charter School's contributions	\$ -	\$ -	\$ -

** Information not available.

Until a full ten year trend is compiled, information will be presented for those years for which information is available.

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Notes to Required Supplementary Information
Year Ended June 30, 2019

1. Pension – Public Employees’ Retirement System (PERS)

Benefit Changes

There were none.

Changes of Assumptions

The discount rate changed from 5.00% as of June 30, 2017 to 5.66% as of June 30, 2018.

2. Pension – Teachers’ Pension and Annuity Fund (TPAF)

Benefit Changes

There were none.

Changes of Assumptions

The discount rate changed from 4.25% as of June 30, 2017 to 4.86% as of June 30, 2018.

3. Other Post-Retirement Benefit Plan – Public Employees’ Retirement System (PERS) and Teachers’ Pension and Annuity Fund (TPAF)

Benefit Changes

There were none.

Changes of Assumptions

The discount rate changed from 3.58% as of June 30, 2017 to 3.87% as of June 30, 2018.

Other Supplementary Information

School Level Schedules

Special Revenue Fund

BURCH CHARTER SCHOOL OF EXCELLENCE
Special Revenue Fund

E-1

Combining Schedule of Program, Revenue and Expenditures
Budgetary Basis

Year ended June 30, 2019

	<u>Title IA</u> <u>2017-2019</u>	<u>Title IIA</u> <u>2017-2019</u>	<u>Title IV</u> <u>2017-2019</u>	<u>I.D.E.A.</u> <u>2017-2019</u>	<u>I.D.E.A.</u> <u>Preschool</u> <u>2017-2019</u>	<u>Total</u>
Revenues						
Federal sources	\$ 188,278	\$ 13,650	\$ 5,131	\$ 71,719	\$ 1,367	\$ 280,145
Local sources	-	-	-	-	-	-
Total revenues -all sources	<u>\$ 188,278</u>	<u>\$ 13,650</u>	<u>\$ 5,131</u>	<u>\$ 71,719</u>	<u>\$ 1,367</u>	<u>\$ 280,145</u>
Expenditures						
Instruction:						
Salaries of teachers	\$ 139,207	\$ -	\$ -	\$ 52,000	\$ -	\$ 191,207
Purchased Prof. and technical services	-	-	-	-	-	-
Other purchased services	-	-	-	-	-	-
General supplies	-	-	-	-	1,367	1,367
Miscellaneous expenditures	-	-	-	-	-	-
Total instruction	<u>139,207</u>	<u>-</u>	<u>-</u>	<u>52,000</u>	<u>1,367</u>	<u>192,574</u>
Support services:						
Support services salaries	-	-	438	-	-	438
Employee benefits	48,871	-	33	16,120	-	65,024
Purchased professional services	200	13,650	-	3,599	-	17,449
Other purchased services	-	-	-	-	-	-
Supplies	-	-	4,660	-	-	4,660
Miscellaneous expenditures	-	-	-	-	-	-
Total support services	<u>49,071</u>	<u>13,650</u>	<u>5,131</u>	<u>19,719</u>	<u>-</u>	<u>87,571</u>
Capital Outlay:						
Facilities acquisition and construction services:						
Instructional equipment	-	-	-	-	-	-
Noninstructional equipment	-	-	-	-	-	-
Construction services	-	-	-	-	-	-
Total facilities acquisition and construction services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total expenditures	<u>\$ 188,278</u>	<u>\$ 13,650</u>	<u>\$ 5,131</u>	<u>\$ 71,719</u>	<u>\$ 1,367</u>	<u>\$ 280,145</u>

Capital Projects Fund
At June 30, 2019, there was no capital project fund.

Enterprise Fund

BURCH CHARTER SCHOOL OF EXCELLENCE
Enterprise Funds

G-1

Combining Statement of Net Position

June 30, 2019

	<u>Food Services</u>
Assets	
Current Assets:	
Cash and cash equivalents	\$ 3,885
Accounts receivable:	
Federal	20,886
State	257
Other	24
Interfund receivable - general fund	35,053
Total current assets	<u>\$ 60,105</u>
Liabilities	
Current Liabilities:	
Interfund payable - general fund	-
Accounts payable	24,217
Total current liabilities	<u>\$ 24,217</u>
Net position	
Unrestricted	35,888
Total net position	<u><u>\$ 35,888</u></u>

BURCH CHARTER SCHOOL OF EXCELLENCE
Enterprise Fund

G-2

Combining Statement of Revenues, Expenditures and Changes in Net Position

Year ended June 30, 2019

	<u>Food Services</u>
Operating revenues:	
Charges for services:	
Daily sales - reimbursable programs	\$ 2,889
Daily sales - non-reimbursable programs	8
Miscellaneous revenue	2
Total Operating revenues	<u>2,899</u>
Operating expenses:	
Cost of sales - reimbursable programs	219,253
Cost of sales - non - reimbursable programs	5
Salaries	-
Employee benefits	-
Professional /technical service	-
Supplies and materials	-
Miscellaneous	16,276
Total operating expenses	<u>235,534</u>
Operating income (loss)	<u>(232,635)</u>
Nonoperating revenues:	
State sources:	
State school lunch program	3,007
Federal sources:	-
National school lunch program	164,462
National school breakfast program	82,385
Fresh fruits and vegetables program	-
Total nonoperating revenues	<u>249,854</u>
Net income/(loss) before contributions & transfers	17,219
Other financing sources:	
Operating transfer in/(out) - board contribution	-
	<u>-</u>
Change in net position	17,219
Total net position-beginning of year	<u>18,669</u>
Total net position-end of year	<u>\$ 35,888</u>

BURCH CHARTER SCHOOL OF EXCELLENCE
Enterprise Fund

G-3

Statement of Cash Flows

Year ended June 30, 2019

	<u>Food Services</u>
Cash flows from operating activities:	
Operating loss	\$ (232,635)
Adjustment to reconcile operating loss to net cash used in operating activities:	
Changes in assets and liabilities:	
Accounts receivable	(2,235)
Interfund payable/receivable	(18,226)
Accounts payable	4,036
Net cash used in operating activities	<u>(249,060)</u>
 Cash flows from noncapital financing activities:	
Cash received from state reimbursements	3,007
Cash received from federal reimbursements	246,847
Operating subsidies and transfers from other funds	-
Net cash provided by noncapital financing activities	<u>249,854</u>
 Cash flows from investing activities:	-
 Net change in cash and cash equivalents	794
Cash and cash equivalents, beginning	3,091
Cash and cash equivalents, ending	<u><u>\$ 3,885</u></u>

Fiduciary Fund

BURCH CHARTER SCHOOL OF EXCELLENCE
Fiduciary Funds

H-1

Combining Statement of Fiduciary Net Position

June 30, 2019

	Unemployment Compensation	Student Activity Fund	Agency Fund Payroll	TOTAL
Assets				
Cash and cash equivalents	\$ -	\$ 2,247	\$ 98,449	\$ 100,696
Interfund receivable	-	-	30,412	30,412
Total assets	<u>\$ -</u>	<u>\$ 2,247</u>	<u>\$ 128,861</u>	<u>\$ 131,108</u>
Liabilities				
Payroll deductions and withholdings	\$ -	\$ -	\$ 128,861	\$ 128,861
Interfund payables	-	-	-	-
Due to students group	\$ -	2,247	-	2,247
Total liabilities	<u>-</u>	<u>\$ 2,247</u>	<u>\$ 128,861</u>	<u>\$ 131,108</u>
Net Position				
Total net position	<u>\$ -</u>			

BURCH CHARTER SCHOOL OF EXCELLENCE
Fiduciary Funds

H-2

Combining Statement of Changes in Fiduciary Net Position
Unemployment Compensation Insurance Trust Fund

Year ended June 30, 2019

	<u>Unemployment Compensation</u>
Revenues:	
General fund appropriation	\$ 68,357
Total revenues	<u>68,357</u>
Expenditures:	
Payments to NJ Unemployment Compensation Fund	68,357
Total expenditures	<u>68,357</u>
Excess(deficiency) of revenue over(under) expenditures	-
Net position, beginning	<u>-</u>
Net position, ending	<u><u>\$ -</u></u>

BURCH CHARTER SCHOOL OF EXCELLENCE
Student Activity Agency Fund
Schedule of Receipts and Disbursements

H-3

Year ended June 30, 2019

	<u>Balance</u> <u>June 30, 2018</u>	<u>Cash</u> <u>Receipts</u>	<u>Cash</u> <u>Disbursements</u>	<u>Balance</u> <u>June 30, 2019</u>
Assets				
Student activities fund	\$ 40,471	\$ 21,197	\$ 59,421	\$ 2,247
Total assets	<u>\$ 40,471</u>	<u>\$ 21,197</u>	<u>\$ 59,421</u>	<u>\$ 2,247</u>

BURCH CHARTER SCHOOL OF EXCELLENCE
Payroll Agency Fund
Schedule of Receipts and Disbursements

H-4

Year ended June 30, 2019

	<u>Balance June 30, 2018</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Balance June 30, 2019</u>
Assets				
Cash and cash equivalents	\$ 117,135	\$ 2,899,473	\$ 2,918,159	\$ 98,449
Interfund receivable	-	30,412		30,412
Total assets	<u>\$ 117,135</u>	<u>\$ 2,929,885</u>	<u>\$ 2,918,159</u>	<u>\$ 128,861</u>
Liabilities				
Payroll deductions and withholdings	\$ 65,267	\$ 2,929,885	\$ 2,866,291	\$ 128,861
Interfund payable	51,868	-	51,868	-
Total liabilities	<u>\$ 117,135</u>	<u>\$ 2,929,885</u>	<u>\$ 2,918,159</u>	<u>\$ 128,861</u>

Long Term Debt
At June 30, 2019, there was no long term debt.

BURCH CHARTER SCHOOL OF EXCELLENCE
Long-Term Debt
Schedule of Obligations Under Renovation Loan

I-2

Year ended June 30, 2019

<u>Interest Rate Payable</u>	<u>Amount of Original Issue</u>	<u>Amount Outstanding June 30, 2018</u>	<u>Acquired Current Year</u>	<u>Retired Current Year</u>	<u>Amount Outstanding June 30, 2019</u>
		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

NONE

Statistical Section

BURCH CHARTER SCHOOL OF EXCELLENCE
County of Essex, New Jersey

J-1

NET ASSETS BY COMPONENT
Last Ten Fiscal Years
(accrual basis of accounting)
(Unaudited)

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>Fiscal Year Ended June 30,</u>		<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>
					<u>2015</u>	<u>2014</u>				
Governmental activities										
Invested in capital assets, net of related debt	\$ -	\$ -	\$ -	\$ 4,348	\$ 11,550	\$ 18,751	\$ 32,945	\$ 33,661	\$ 37,503	\$ 52,759
Restricted	-	-	-	-	-	-	-	-	-	-
Unrestricted	(824,431)	(332,911)	(68,554)	(54,397)	439,478	1,550,688	1,590,775	937,395	722,069	154,441
Total governmental activities net position	<u>\$ (824,431)</u>	<u>\$ (332,911)</u>	<u>\$ (68,554)</u>	<u>\$ (50,049)</u>	<u>\$ 451,028</u>	<u>\$ 1,569,439</u>	<u>\$ 1,623,720</u>	<u>\$ 971,056</u>	<u>\$ 759,572</u>	<u>\$ 207,200</u>
Business-type activities										
Invested in capital assets, net of related debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Restricted	-	-	-	-	-	-	-	-	-	-
Unrestricted	35,888	18,699	13,255	7,773	5,917	4,665	4,665	-	-	-
Total business-type activities	<u>\$ 35,888</u>	<u>\$ 18,699</u>	<u>\$ 13,255</u>	<u>\$ 7,773</u>	<u>\$ 5,917</u>	<u>\$ 4,665</u>	<u>\$ 4,665</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
School-wide										
Invested in capital assets, net of related debt	\$ -	\$ -	\$ -	\$ 4,348	\$ 11,550	\$ 18,751	\$ 32,945	\$ 33,661	\$ 37,503	\$ 52,759
Restricted	-	-	-	-	-	-	-	-	-	-
Unrestricted	(788,543)	(314,212)	(55,299)	(46,624)	445,395	1,555,353	1,595,440	937,395	722,069	154,441
Total charter school net position	<u>\$ (788,543)</u>	<u>\$ (314,212)</u>	<u>\$ (55,299)</u>	<u>\$ (42,276)</u>	<u>\$ 456,945</u>	<u>\$ 1,574,104</u>	<u>\$ 1,628,385</u>	<u>\$ 971,056</u>	<u>\$ 759,572</u>	<u>\$ 207,200</u>

Notes

GASB requires that ten year of statistical data be presented. Ten years of data is now available.

BURCH CHARTER SCHOOL OF EXCELLENCE
County of Essex, New Jersey

J-2

CHANGES IN NET POSITION
Last Ten Fiscal Years
(accrual basis of accounting)
(Unaudited)

	Fiscal Year Ended June 30,									
	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
Expenses										
Governmental activities										
Instruction										
Regular	\$ 2,005,744	\$ 1,941,581	\$ 1,965,489	\$ 2,127,178	\$ 1,975,797	\$ 1,941,715	\$ 1,565,245	\$ 1,280,718	\$ 1,069,192	\$ 860,093
Support Services:										
General administration	2,346,892	2,325,044	2,084,089	2,143,217	1,621,825	1,463,070	1,421,549	1,008,577	739,740	603,828
School administrative services	1,338,980	1,307,818	1,303,260	1,343,533	1,651,764	1,556,359	1,264,038	1,052,280	655,818	694,144
On-behalf TPAF/FICA reimbursements	138,889	127,384	129,005	139,645	131,492	123,677	92,822	67,305	-	-
Capital outlay	-	-	-	-	-	-	-	-	15,256	15,255
Unallocated depreciation	-	-	4,348	7,201	7,201	14,194	22,457	18,108	-	-
Total governmental activities expenses	<u>5,830,505</u>	<u>5,701,827</u>	<u>5,486,191</u>	<u>5,760,774</u>	<u>5,388,079</u>	<u>5,099,015</u>	<u>4,366,111</u>	<u>3,426,988</u>	<u>2,480,006</u>	<u>2,173,320</u>
Business-type activities:										
Food service	235,534	227,033	199,433	166,125	219,842	186,071	165,223	175,217	130,090	105,747
Child Care	-	-	-	-	-	-	-	-	-	-
Total business-type activities expense	<u>235,534</u>	<u>227,033</u>	<u>199,433</u>	<u>166,125</u>	<u>219,842</u>	<u>186,071</u>	<u>165,223</u>	<u>175,217</u>	<u>130,090</u>	<u>105,747</u>
Total charter school expenses	<u>\$ 6,066,039</u>	<u>\$ 5,928,860</u>	<u>\$ 5,685,624</u>	<u>\$ 5,926,899</u>	<u>\$ 5,607,921</u>	<u>\$ 5,285,086</u>	<u>\$ 4,531,334</u>	<u>\$ 3,602,205</u>	<u>\$ 2,610,096</u>	<u>\$ 2,279,067</u>
Program Revenues										
Governmental activities:										
Charges for services:										
Operating grants and contributions	\$ 280,145	\$ 356,988	\$ 588,401	\$ 511,191	\$ 295,735	\$ 354,145	\$ 199,447	\$ 304,184	\$ 272,931	\$ 239,086
Capital grants and contributions	-	-	-	-	-	-	-	-	-	34,964
Total governmental activities program revenues	<u>280,145</u>	<u>356,988</u>	<u>588,401</u>	<u>511,191</u>	<u>295,735</u>	<u>354,145</u>	<u>199,447</u>	<u>304,184</u>	<u>272,931</u>	<u>274,050</u>
Business-type activities:										
Charges for services:										
Food service	2,899	4,480	1,120	2,105	568	1,935	12,885	6,272	5,619	7,344
Child care	-	-	-	-	-	-	-	-	-	-
Operating grants and contributions	249,854	227,967	203,795	165,876	201,561	154,106	157,003	86,756	93,622	76,547
Capital grants and contributions	-	-	-	-	18,965	30,030	-	82,189	30,849	21,856
Total business type activities program revenues	<u>252,753</u>	<u>232,447</u>	<u>204,915</u>	<u>167,981</u>	<u>221,094</u>	<u>186,071</u>	<u>169,888</u>	<u>175,217</u>	<u>130,090</u>	<u>105,747</u>
Total charter school program revenues	<u>\$ 532,898</u>	<u>\$ 589,435</u>	<u>\$ 793,316</u>	<u>\$ 679,172</u>	<u>\$ 516,829</u>	<u>\$ 540,216</u>	<u>\$ 369,335</u>	<u>\$ 479,401</u>	<u>\$ 403,021</u>	<u>\$ 379,797</u>
Net (expense)/revenue										
Governmental activities	\$ (5,550,360)	\$ (5,344,839)	\$ (4,897,790)	\$ (5,249,583)	\$ (5,092,344)	\$ (4,744,870)	\$ (4,166,664)	\$ (3,122,804)	\$ (2,207,075)	\$ (1,899,270)
Business-type activities	17,219	5,414	5,482	1,856	1,252	-	4,665	-	-	-
Total charter school-wide net expense	<u>\$ (5,533,141)</u>	<u>\$ (5,339,425)</u>	<u>\$ (4,892,308)</u>	<u>\$ (5,247,727)</u>	<u>\$ (5,091,092)</u>	<u>\$ (4,744,870)</u>	<u>\$ (4,161,999)</u>	<u>\$ (3,122,804)</u>	<u>\$ (2,207,075)</u>	<u>\$ (1,899,270)</u>

BURCH CHARTER SCHOOL OF EXCELLENCE
County of Essex, New Jersey

J-2

CHANGES IN NET POSITION
Last Ten Fiscal Years
(accrual basis of accounting)
(Unaudited)

	Fiscal Year Ended June 30,									
	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
General revenues and other changes in net position										
Governmental activities:										
Property taxes levied for general purposes, net	\$ 586,478	\$ 674,681	\$ 662,081	\$ 691,139	\$ 743,316	\$ 722,526	\$ 759,398	\$ 528,312	\$ 444,453	\$ 322,881
Grants and contributions	4,459,445	4,396,756	4,209,351	4,055,477	4,189,059	3,970,689	4,053,207	2,879,175	2,310,060	1,640,705
Miscellaneous income	12,917	9,045	7,853	1,890	3,882	27,404	6,723	8,990	4,964	24,047
Transfers	-	-	-	-	(18,965)	(30,030)	-	(82,189)	(30,849)	(21,856)
Total governmental activities	5,058,840	5,080,482	4,879,285	4,748,506	4,917,292	4,690,589	4,819,328	3,334,288	2,728,628	1,965,777
Business-type activities:										
Transfers	-	-	-	-	18,965	30,030	-	82,189	30,849	21,856
Total business-type activities	-	-	-	-	18,965	30,030	-	82,189	30,849	21,856
Total charter school-wide	\$ 5,058,840	\$ 5,080,482	\$ 4,879,285	\$ 4,748,506	\$ 4,936,257	\$ 4,720,619	\$ 4,819,328	\$ 3,416,477	\$ 2,759,477	\$ 1,987,633
Change in net position										
Governmental activities	\$ (491,520)	\$ (264,357)	\$ (18,505)	\$ (501,077)	\$ (175,052)	\$ (54,281)	\$ 652,664	\$ 211,484	\$ 552,402	\$ 88,363
Business-type activities	17,219	5,414	5,482	1,856	1,252	-	4,665	-	-	-
Total charter school	\$ (474,301)	\$ (258,943)	\$ (13,023)	\$ (499,221)	\$ (173,800)	\$ (54,281)	\$ 657,329	\$ 211,484	\$ 552,402	\$ 88,363

Notes

GASB requires that ten year of statistical data be presented. Ten years of data is now available.

BURCH CHARTER SCHOOL OF EXCELLENCE
County of Essex, New Jersey

J-3

Fund Balances - Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)
(Unaudited)

	Fiscal Year Ended June 30,									
	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
General Fund										
Unreserved	\$ 609,539	\$ 971,075	\$ 1,028,790	\$ 882,676	\$ 1,290,827	\$ 1,550,688	\$ 1,590,775	\$ 937,395	\$ 722,069	\$ 154,441
Total general fund	<u>\$ 609,539</u>	<u>\$ 971,075</u>	<u>\$ 1,028,790</u>	<u>\$ 882,676</u>	<u>\$ 1,290,827</u>	<u>\$ 1,550,688</u>	<u>\$ 1,590,775</u>	<u>\$ 937,395</u>	<u>\$ 722,069</u>	<u>\$ 154,441</u>
All other governmental funds										
Reserved	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unreserved, reported in:										
Special revenue fund	-	-	-	-	-	-	-	-	-	-
Capital projects fund	-	-	-	-	-	-	-	-	-	-
Debt service fund	-	-	-	-	-	-	-	-	-	-
Permanent fund	-	-	-	-	-	-	-	-	-	-
Total all other governmental funds	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Notes

GASB requires that ten year of statistical data be presented. Ten years of data is now available.

BURCH CHARTER SCHOOL OF EXCELLENCE
County of Essex, New Jersey

J-4

Changes in Fund Balances - Governmental Funds
Last Ten Fiscal Years
(Unaudited)

Function	Fiscal Year Ended June 30,									
	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
Revenues										
Local tax levy	\$ 586,478	\$ 674,681	\$ 662,081	\$ 691,139	\$ 743,316	\$ 722,526	\$ 759,398	\$ 528,312	\$ 444,453	\$ 322,881
Miscellaneous	12,917	9,045	7,853	1,890	4,798	27,404	6,723	8,990	4,964	24,047
State sources	4,459,445	4,396,756	4,209,351	4,055,477	4,189,059	3,847,012	4,053,207	2,879,175	2,310,030	1,640,705
Federal sources	280,145	356,988	588,401	511,191	294,819	346,733	199,447	304,184	272,931	274,050
Total revenue	5,338,985	5,437,470	5,467,686	5,259,697	5,231,992	4,943,675	5,018,775	3,720,661	3,032,378	2,261,683
Expenditures										
Instruction	2,005,744	1,941,581	1,965,489	2,127,178	1,975,797	1,941,715	1,565,245	1,280,718	1,069,192	860,093
Administration	2,216,908	2,118,402	1,923,818	2,057,492	2,007,610	1,463,070	1,421,549	1,008,577	655,818	694,144
Support Services	1,477,869	1,435,202	1,432,265	1,483,178	1,501,604	1,447,303	1,356,860	1,201,774	739,740	603,828
Capital Outlay	-	-	-	-	6,842	-	21,741	14,266	-	34,964
Total expenditures	5,700,521	5,495,185	5,321,572	5,667,848	5,491,853	4,852,088	4,365,395	3,505,335	2,464,750	2,193,029
Change in net position	\$ (361,536)	\$ (57,715)	\$ 146,114	\$ (408,151)	\$ (259,861)	\$ 91,587	\$ 653,380	\$ 215,326	\$ 567,628	\$ 68,654

Source: Charter School's Records

BURCH CHARTER SCHOOL OF EXCELLENCE
County of Essex, New Jersey

J-5

General Fund Other Local Revenue by Source
Last Ten Fiscal Years
(Unaudited)

Function	Fiscal Year Ended June 30,									
	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
Other local revenues										
Miscellaneous	\$ 12,917	\$ 9,045	\$ 7,853	\$ 1,890	\$ 4,798	\$ 27,404	\$ 6,723	\$ 8,990	\$ 4,891	\$ 24,047
Total other local revenue	<u>\$ 12,917</u>	<u>\$ 9,045</u>	<u>\$ 7,853</u>	<u>\$ 1,890</u>	<u>\$ 4,798</u>	<u>\$ 27,404</u>	<u>\$ 6,723</u>	<u>\$ 8,990</u>	<u>\$ 4,891</u>	<u>\$ 24,047</u>

Source: Charter School's Records

BURCH CHARTER SCHOOL OF EXCELLENCE
County of Essex, New Jersey

J-10

Ratio of Outstanding Debt By Type
Last Ten Fiscal Years

Fiscal Year Ended June 30,	Governmental Activities				Business-Type Activities	Total Charter School	Percentage of Personal Income ^a	Per Capita ^a
	General Obligation Bonds ^b	Certificates of Participation	Capital Leases	Bond Anticipation Notes (BANs)	Capital Leases			
2010	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
2011	-	-	-	-	-	-	0.00%	-
2012	-	-	-	-	-	-	0.00%	-
2013	-	-	-	-	-	-	0.00%	-
2014	-	-	-	-	-	-	0.00%	-
2015	-	-	-	-	-	-	0.00%	-
2016	-	-	-	-	-	-	0.00%	-
2017	-	-	-	-	-	-	0.00%	-
2018	-	-	-	-	-	-	0.00%	-
2019	-	-	-	-	-	-	0.00%	-

NO LONG TERM DEBT FOR THE CHARTER SCHOOL

Note: Details regarding the Charter School's outstanding debt can be found in the notes to the financial statements.

BURCH CHARTER SCHOOL OF EXCELLENCE
County of Essex, New Jersey

J-14

Demographic and Economic Statistics
Last Ten Fiscal Years
(Unaudited)

<u>Year</u>	<u>Population ^a</u>	<u>Personal Income ^b</u>	<u>County Per Capita Personal Income ^c</u>	<u>Unemployment Rate ^d</u>
2010	56,102	\$ 2,877,359,376	\$ 51,288	13.00%
2011	53,960	2,823,403,040	52,324	13.00%
2012	53,960	2,823,403,040	52,324	13.00%
2013	54,145	2,978,733,030	55,014	13.00%
2014	54,096	2,997,134,784	55,404	13.00%
2015	54,297	3,023,908,524	55,692	13.00%
2016	54,489	3,177,743,991	58,319	13.00%
2017	54,580	3,276,437,400	60,030	13.00%
2018	54,425	3,267,132,750	60,030	7.70%
2019	54,425	3,267,132,750	60,030	7.70%

Source:

^a Population information provided by the NJ Dept of Labor and Workforce Development

^b Personal income has been estimated based upon the municipal population and per capita personal income presented

^c Personal capital income by municipality estimated based upon the 2010 Cesus published by the US Bureau of Economic Analysis.

^d Unemployment data provided by the NJ Dept of Labor and Workforce Development

BURCH CHARTER SCHOOL OF EXCELLENCE
County of Essex, New Jersey

J-15

Principal Employers
Current Year
(Unaudited)

2019

<u>Employer</u>	<u>Employees</u>	<u>Rank [Optional]</u>	<u>Percentage of Total Municipal Employment</u>
Parkway Associates	Not Available	1	0.00%
Mill Run, LLC	Not Available	2	0.00%
Verizon	Not Available	3	0.00%
I & S Investment Co	Not Available	4	0.00%
Brookville Holding, LLC	Not Available	5	0.00%
Public Service Enterprise Group	Not Available	6	0.00%
Stuyvesant Realty	Not Available	7	0.00%
Bradford	Not Available	8	0.00%
Colonial Village	Not Available	9	0.00%
Lyons Plaza, LLC	Not Available	10	0.00%
	-		0.00%

Source: Web Site: <http://www.city-data.com/us-cities/The-Northeast/Irvington-Economy.html>

BURCH CHARTER SCHOOL OF EXCELLENCE
County of Essex, New Jersey

J-16

Full-Time Equivalent Charter School Employees by Function/Program
Last Ten Fiscal Years
(Unaudited)

Function/Program	Fiscal Year Ended June 30,									
	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
Instruction										
Regular	28	28	28	20	20	20	18	12	9	6
Special education	1	1	1	1	1	1	1	1	1	1
Vocational	-	-	-	3	3	3	4	4	4	3
Other instruction	12	12	12	9	9	9	9	9	9	6
Support Services:										
Student & instruction related services										
General administration	2	2	2	2	2	2	2	2	2	2
School administrative services	3	3	3	2	2	2	2	2	2	2
Other administrative services	-	-	-	1	1	1	1	1	1	1
Central services										
Administrative Information Technology										
Plant operations and maintenance	2	2	2	2	2	2	2	2	2	1
Pupil transportation										
Other support services	3	3	3	3	3	3	1	1	1	1
Special Schools										
Food Service	2	2	2	2	2	2				
Total	53	53	53	45	45	45	40	34	31	23

Source: Charter School Personnel Records

BURCH CHARTER SCHOOL OF EXCELLENCE
County of Essex, New Jersey

J-17

Operating Statistics

**Last Ten Fiscal Years
(Unaudited)**

Fiscal Year	Enrollment	Operating Expenditures ^a	Cost Per Pupil	Percentage Change	Teaching Staff ^b	Pupil/Teacher Ratio		Average Daily Enrollment (ADE) ^c	Average Daily Attendance (ADA) ^c	% Change in Average Daily Enrollment	Student Attendance Percentage
						Kindergarten	Elementary				
2010	160	\$ 2,158,065	\$ 13,488	5.72%	23	1:09	1:09	149.0	146	37.96%	97.99%
2011	212	2,464,750	11,626	-13.80%	26	1:09	1:09	212.0	208	42.28%	98.11%
2012	264	3,491,069	13,224	13.74%	32	1:09	1:09	264.0	251	24.53%	95.08%
2013	354	4,343,654	12,270	-7.21%	32	1:09	1:09	350.0	336	32.58%	96.00%
2014	340	4,852,088	14,271	16.30%	32	1:09	1:09	340.0	336	-2.86%	98.82%
2015	353	5,165,429	14,633	2.54%	33	1:09	1:09	340.0	336	0.00%	98.82%
2016	353	5,667,848	16,056	9.73%	41	1:09	1:09	353.0	336	3.82%	95.18%
2017	353	5,321,572	15,075	-6.11%	41	1:09	1:09	353.0	336	0.00%	95.18%
2018	352	5,321,572	15,118	0.28%	41	1:09	1:09	352.0	345	-0.28%	98.00%
2019	349	5,700,521	16,334	8.04%	41	1:09	1:09	352.0	345	0.00%	98.00%

Sources: Charter School records

Note: Enrollment based on annual June Charter School count.

- a Operating expenditures equal total expenditures less debt service and capital outlay.
- b Teaching staff includes only full-time equivalents of certificated staff.
- c Average daily enrollment and average daily attendance are obtained from the School Register Summary (SRS).

BURCH CHARTER SCHOOL OF EXCELLENCE
County of Essex, New Jersey

J-18

School Building Information
Last Ten Fiscal Years
(Unaudited)

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>Fiscal Year Ended June 30,</u>			<u>2012</u>	<u>2011</u>	<u>2010</u>
					<u>2015</u>	<u>2014</u>	<u>2013</u>			
Square Feet	45,000	45,000	45,000	45,000	45,000	45,000	45,000	40,000	40,000	40,000
Capacity (students)	500	500	500	500	500	500	500	250	250	250
Enrollment	349	352	353	353	353	340	354	264	212	160

Source: School Records

BURCH CHARTER SCHOOL OF EXCELLENCE
County of Essex, New Jersey

J-19

Schedule of Required Maintenance Expenditures
By School Facility
Last Ten Fiscal Years
(Unaudited)

2010	\$ 33,959
2011	54,301
2012	67,876
2013	84,845
2014	106,056
2015	106,056
2016	132,570
2017	165,713
2018	165,713
2019	207,141
	-
Total	<u><u>\$ 1,124,230</u></u>

* School facilities as defined under EFCFA.
(N.J.A.C. 6A:26-1.2 and N.J.A.C. 6A:26A-1.3)

Source: Charter School records

BURCH CHARTER SCHOOL OF EXCELLENCE
County of Essex, New Jersey

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Insurance Schedule

June 30, 2019
(Unaudited)

	<u>Coverage</u>
Commercial property and general liability:	
Property:	
Business income without extra expense	\$ 100,000
Business personal property	160,000
Computer coverage	180,000
EDP equipment (including software)	100,000
Equipment breakdown	160,000
Spoilage	500,000
Data restoration	100,000
Commercial General Liability:	
General aggregate	2,000,000
Personal & advertising injury limit	1,000,000
Damage to premises rented by insured	1,000,000
Medical expense limit per person	5,000
Employee benefits liability	1,000,000
Professional liability	1,000,000
Crime	
Employee dishonesty	150,000
Forgery or alteration	150,000
Inside the premises	150,000
Outside the premises	150,000
Computer Fraud	150,000
Funds transfer fraud	150,000
Automobile:	
Collision	25,000
Comprehensive	25,000
Umbrella	
General aggregate	5,000,000

Source: Charter School Records

BURCH CHARTER SCHOOL OF EXCELLENCE
County of Essex, New Jersey

J-21

Charter School Performance Framework Financial Indicators
New Term Indicators

June 30, 2019
(Unaudited)

	<u>2019</u>	<u>2018</u>	<u>2017</u>
Cash	\$ 857,607	\$ 1,049,948	\$ 1,045,576
Current assets	174,017	259,239	324,147
Capital assets, net	-	-	-
Total assets	<u>1,031,624</u>	<u>1,309,187</u>	<u>1,369,723</u>
Current liabilities	386,197	319,443	327,678
Long term liabilities	-	-	-
Total liabilities	<u>386,197</u>	<u>319,443</u>	<u>327,678</u>
Net position	<u>\$ 645,427</u>	<u>\$ 989,744</u>	<u>\$ 1,042,045</u>
Total revenue	\$ 5,591,738	\$ 5,669,917	\$ 5,672,601
Total expenses	(5,936,055)	(5,722,218)	(5,521,005)
Change in net position	<u>\$ (344,317)</u>	<u>\$ (52,301)</u>	<u>\$ 151,596</u>

Depreciation expense	\$ -	\$ -	\$ 4,348
Interest expense	-	-	-
Principal payments	-	-	-
Interest payments	-	-	-

Final average daily enrollment	352	352	353
March 30th budgeted enrollment	360	360	360

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>Three Year Cumulative</u>
NEAR TERM INDICATORS:				
Current ratio	2.67	4.10	4.18	10.95
Unrestricted days cash	52.73	66.97	69.12	188.83
Enrollment variance	98%	98%	98%	0.98
Default	N/A	N/A	N/A	N/A

Source: Charter School Records

BURCH CHARTER SCHOOL OF EXCELLENCE
County of Essex, New Jersey

J-22

Charter School Performance Framework Financial Indicators
Sustainability Indicators

June 30, 2019
(Unaudited)

	<u>2019</u>	<u>2018</u>	<u>2017</u>
Cash	\$ 857,607	\$ 1,049,948	\$ 1,045,576
Current assets	174,017	259,239	324,147
Capital assets, net	-	-	-
Total assets	<u>1,031,624</u>	<u>1,309,187</u>	<u>1,369,723</u>
Current liabilities	386,197	319,443	327,678
Long term liabilities	-	-	-
Total liabilities	<u>386,197</u>	<u>319,443</u>	<u>327,678</u>
Net position	<u>\$ 645,427</u>	<u>\$ 989,744</u>	<u>\$ 1,042,045</u>
Total revenue	\$ 5,591,738	\$ 5,669,917	\$ 5,672,601
Total expenses	(5,936,055)	(5,722,218)	(5,521,005)
Change in net position	<u>\$ (344,317)</u>	<u>\$ (52,301)</u>	<u>\$ 151,596</u>
Depreciation expense	\$ -	\$ -	\$ 4,348
Interest expense	-	-	-
Principal payments	-	-	-
Interest payments	-	-	-
Final average daily enrollment	352	352	353
March 30th budgeted enrollment	360	360	360

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>Three Year Cumulative</u>
SUSTAINABILITY INDICATORS:				
Total margin	-6%	-1%	3%	-1%
Debt to asset	N/A	N/A	N/A	N/A
Cash flow	\$ (192,341)	\$ 4,372	\$ 77,546	\$ (110,423)
Debt service coverage ratio	N/A	N/A	N/A	N/A

Source: Charter School Records

Single Audit Section

Olugbenga Olabintan

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K-1

Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

The Honorable Chairperson and
Members of the Board of Trustees
Burch Charter School of Excellence
County of Essex
Irvington, New Jersey

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and *audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey*, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Burch Charter School of Excellence, in the County of Essex, State of New Jersey, ("the Charter School") as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Charter School's basic financial statements, and have issued our report thereon, dated November 30, 2019.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of the Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Charter School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Charter School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey* in considering the Charter School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Olugbenga Olabintan, CPA

November 30, 2019
Newark, New Jersey

OLUGBENGA OLABINTAN
Certified Public Accountant/Consultant



Olugbenga Olabintan, CPA
Licensed Public School Accountant
No. 20CS00230200

Olugbenga Olabintan

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K-2

Independent Auditor's Report on Compliance for Each Major State Program; Report on Internal Control Over Compliance Required by the State of New Jersey OMB's Circular Letter 15-08

The Honorable Chairperson and
Members of the Board of Trustees
Burch Charter School of Excellence
County of Essex,
Irvington, New Jersey

Compliance

We have audited the Burch Charter School of Excellence's, in the County of Essex, State of New Jersey ("the Charter School") compliance with the types of compliance requirements described in the *State of New Jersey Department of Treasury Circular 15-08-OMB Compliance Supplement* that could have a direct and material effect on each of the Charter School's major state programs for the year ended June 30, 2019. The Charter School's major state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its state programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the Charter School's major state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of New Jersey Department of the Treasury Circular Letter 15-08 OMB *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*; and *audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey*.

Those standards, State of New Jersey Department of Treasury Circular 15-08-OMB and *audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about the Charter School's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state program. However, our audit does not provide a legal determination of the Charter School's compliance.

Opinion on Each Major State Program

In our opinion, the Charter School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the fiscal year ended June 30, 2019.

Report on Internal Control over Compliance

Management of the Charter School is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Charter School's internal control over compliance with the types of requirements that could have a direct and material effect on each major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major state program and to test and report on internal control over compliance in accordance with the State of New Jersey Department of Treasury Circular 15-08-OMB, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Charter School's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the State of New Jersey Department of Treasury Circular 15-08-OMB and *audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey*. Accordingly, this report is not suitable for any other purpose.

Olugbenga Olabintan, CPA

November 30, 2019
Newark, New Jersey

OLUGBENGA OLABINTAN
Certified Public Accountant/Consultant

A handwritten signature in black ink, appearing to read 'Olugbenga Olabintan', written over a horizontal line.

Olugbenga Olabintan, CPA
Licensed Public School Accountant
No. 20CS00230200

BURCH CHARTER SCHOOL OF EXCELLENCE

Schedule of Expenditures of Federal Awards

Year ended June 30, 2019

Federal Grant/ Pass-Through Grantor/ Program Title	Federal C.F.D.A No.	Federal Award Identification Number	Grant Period	Award Amount	(Accounts Receivable) at June 30, 2018	Deferred Revenue at June 30, 2018	Due to Grantor at June 30, 2018	Adjustments	Carryover (Walkover) Amount	Cash Received	Budgetary Expenditures	Repayment of Prior Years' Balances	(Accounts Receivable) at June 30, 2019	Deferred Revenue at June 30, 2019	Due to Grantor at June 30, 2019
Special Revenue Fund:															
U.S. Department of Education, Pass Through Programs:															
Passed-Through New Jersey State Department of Education:															
Title I Part A - FY 2018-2019	84.010A	S010A180030	7/1/18-6/30/19	\$ 244,658	\$ -	\$ -	\$ -	\$ (1)	\$ -	\$ 188,151	\$ (188,278)	\$ -	\$ (128)	\$ -	\$ -
Title II A - FY 2018-2019	84.367A	S367A180029	7/1/18-6/30/19	28,694	-	-	-	-	-	7,650	(13,650)	-	(6,000)	-	-
Title IV - FY 2018-2019	84.424A	S424A180031	7/1/18-6/30/19	15,098	-	-	-	-	-	5,131	(5,131)	-	-	-	-
IDEA Basic - FY 2018-2019	84.027	H027A180100	7/1/18-6/30/19	71,719	-	-	-	-	-	51,976	(71,719)	-	(19,743)	-	-
IDEA Preschool - FY 2018-2019	84.027	H173A180114	7/1/18-6/30/19	1,367	-	-	-	-	-	-	(1,367)	-	(1,367)	-	-
Title I Part A - FY 2017-2018	84.010A	S010A170030	7/1/17-6/30/18	269,326	(44,262)	-	-	-	-	44,262	-	-	-	-	-
IDEA Basic - FY 2017-2018	84.027	H027A170100	7/1/17-6/30/18	70,856	(1,708)	-	-	-	-	1,708	-	-	-	-	-
Title IV - FY 2018-2019	84.424	S424A170031	7/1/17-6/30/18	10,000	(10,000)	-	-	-	-	10,000	-	-	-	-	-
Total New Jersey Department of Education					<u>(55,970)</u>	<u>-</u>	<u>-</u>	<u>(1)</u>	<u>-</u>	<u>308,878</u>	<u>(280,145)</u>	<u>-</u>	<u>(27,238)</u>	<u>-</u>	<u>-</u>
Total Special Revenue/U.S. Department of Education - Pass Through Programs					<u>(55,970)</u>	<u>-</u>	<u>-</u>	<u>(1)</u>	<u>-</u>	<u>308,878</u>	<u>(280,145)</u>	<u>-</u>	<u>(27,238)</u>	<u>-</u>	<u>-</u>
Enterprise Fund:															
U.S. Department of Agriculture, Pass Through Programs:															
Passed-Through New Jersey Dept of Agriculture:															
National School Lunch Program	10.555	191NJ304N1099	7/1/18-6/30/19	164,462	-	-	-	-	-	150,216	(164,462)	-	(14,246)	-	-
National School Lunch Program	10.555	181NJ304N1099	7/1/17-6/30/18	150,414	(12,921)	-	-	-	-	12,921	-	-	-	-	-
School Breakfast Program	10.553	191NJ304N1099	7/1/18-6/30/19	82,385	-	-	-	-	-	75,745	(82,385)	-	(6,640)	-	-
School Breakfast Program	10.553	181NJ304N1099	7/1/17-6/30/18	74,502	(5,827)	-	-	-	-	5,827	-	-	-	-	-
Total Enterprise Fund/Total U.S. Department of Agriculture, Pass Through Programs					<u>(18,748)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>244,709</u>	<u>(246,847)</u>	<u>-</u>	<u>(20,886)</u>	<u>-</u>	<u>-</u>
Total Expenditures of Federal Awards					<u>\$ (74,718)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (1)</u>	<u>\$ -</u>	<u>\$ 553,587</u>	<u>\$ (526,992)</u>	<u>\$ -</u>	<u>\$ (48,124)</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying Notes to Schedules of Expenditures of Awards and Financial Assistance are an integral part of this schedule.

BURCH CHARTER SCHOOL OF EXCELLENCE

Schedule of Expenditures of State Financial Assistance

Year ended June 30, 2019

State Grantor/Program Title	Grant or State Project Number	Grant Period	Award Amount	(Accounts Receivable) at June 30, 2018	Deferred Revenue at June 30, 2018	Due to Grantor at June 30, 2018	Adjustments	Carryover (Walkover) Amount	Cash Received	Budgetary Expenditures	Repayment of Prior Years' Balances	(Accounts Receivable) at June 30, 2019	Deferred Revenue at June 30, 2019	Due to Grantor at June 30, 2019
New Jersey State Department of Education														
General Fund:														
Equalization Aid	19-495-034-5120-078	7/1/18-6/30/19	\$3,712,829	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,712,829	\$ (3,668,001)	\$ -	\$ -	\$ -	\$ 44,828
Equalization Aid	18-495-034-5120-078	7/1/17-6/30/18	4,105,397	-	-	51,935	-	-	-	(36,842)	(51,935)	-	-	-
Special Education Aid	19-495-034-5120-089	7/1/18-6/30/19	36,842	-	-	-	-	-	36,842	(36,842)	-	-	-	-
Security Aid	19-495-034-5120-084	7/1/18-6/30/19	177,614	-	-	-	-	-	177,614	(177,614)	-	-	-	-
State Adjustment Aid	19-495-034-5120-085	7/1/18-6/30/19	526,653	-	-	-	-	-	526,653	(526,653)	-	-	-	-
State Adjustment Aid	18-495-034-5120-085	7/1/17-6/30/18	235,002	-	-	27,582	-	-	-	-	(27,582)	-	-	-
TPAF/FICA Reimbursements	19-495-034-5094-003	7/1/18-6/30/19	138,889	-	-	-	-	-	129,174	(138,889)	-	(9,715)	-	-
TPAF/FICA Reimbursements	18-495-034-5094-003	7/1/17-6/30/18	127,384	(4,998)	-	-	-	-	4,998	-	-	-	-	-
TPAF Post Retirement Medical Contribution	19-495-034-5094-001	7/1/18-6/30/19	141,145	-	-	-	-	-	141,145	(141,145)	-	-	-	-
TPAF Pension Contribution - Normal & NCGI	19-495-034-5094-002	7/1/18-6/30/19	311,167	-	-	-	-	-	311,167	(311,167)	-	-	-	-
TPAF Pension Contribution - Long-Term Disability Insurance	19-495-034-5094-004	7/1/18-6/30/19	784	-	-	-	-	-	784	(784)	-	-	-	-
Total General Fund				(4,998)	-	79,517	-	-	5,041,206	(5,001,095)	(79,517)	(9,715)	-	44,828
New Jersey State Department of Agriculture														
Enterprise Fund:														
State School Lunch Program	19-100-010-3350-023	7/1/18-6/30/19	3,007	-	-	-	-	-	2,750	(3,007)	-	(257)	-	-
State School Lunch Program	18-100-010-3350-023	7/1/17-6/30/18	3,051	-	-	-	-	-	-	-	-	-	-	-
Total Enterprise Fund				-	-	-	-	-	2,750	(3,007)	-	(257)	-	-
Total Expenditures of State Financial Assistance				\$ (4,998)	\$ -	\$ 79,517	\$ -	\$ -	\$ 5,043,956	(5,004,102)	\$ (79,517)	\$ (9,972)	\$ -	\$ 44,828
Less Amounts Not Subject to Single Audit:										141,145				
TPAF Post Retirement Medical Contribution										311,167				
TPAF Pension Contribution - Normal & NCGI										784				
TPAF Pension Contribution - Long-Term Disability Insurance														
Total Expenditures of State Financial Assistance Subject to Single Audit										\$ (4,551,006)				

The accompanying Notes to Schedules of Expenditures of Awards and Financial Assistance are an integral part of this schedule.

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)

Notes to Schedules of Expenditures of Federal Awards and State Financial Assistance
Year Ended June 30, 2019

1. General

The accompanying schedules of expenditures of federal awards and state financial assistance present the activity of all expenditures of federal awards and state financial assistance of the Charter School. All federal and state awards received directly from federal and state agencies, as well as federal awards and state financial assistance passed through other government agencies is included on the schedule of expenditures of federal awards and state financial assistance.

2. Basis of Accounting

The accompanying schedules of expenditures of federal awards and state financial assistance are presented on the budgetary basis of accounting with the exception of programs recorded in the enterprise fund, which are presented using the accrual basis of accounting. These bases of accounting are described in Note 1 to the Charter School's basic financial statements. The information in these schedules is presented in accordance with the requirements of *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the provisions of New Jersey Department of the Treasury Circular Letter 15-08 OMB, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*. Therefore, some amounts presented in the schedules may differ from amounts presented in, or used in the preparation of, the basic financial statements.

3. Relationship to Basic Financial Statements

Amounts reported in the accompanying schedules agree with amounts reported in the Charter School's basic financial statements. The basic financial statements present the general fund and special revenue fund on a GAAP basis. Budgetary comparison statements and schedules (RSI) are presented for the general fund and special revenue fund to demonstrate finance-related legal compliance in which certain revenue is permitted by law or grant agreement to be recognized in the fiscal year, whereas for GAAP reporting, revenue is not recognized until the subsequent year or expenditures have been made. The general fund is presented in the accompanying schedules on the modified accrual basis. The special revenue fund is presented in the accompanying schedules on the grant accounting budgetary basis, which recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. The net adjustment to reconcile from the budgetary basis to GAAP basis is \$-0- for the general fund and \$-0- for the special revenue fund. See Note 1 (the Notes to Required Supplementary Information) for a reconciliation of the budgetary basis to the modified accrual basis of accounting for the general and special revenue funds (C-3).

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Notes to Schedules of Expenditures of Federal Awards and State Financial Assistance
Year Ended June 30, 2019

3. Relationship to Basic Financial Statements - continued

Federal awards and state financial assistance revenues are reported in the Charter School's basic financial statements on a GAAP basis as follows:

	<u>Federal</u>	<u>State</u>	<u>Total</u>
General Fund	\$ -	\$ 5,001,095	\$ 5,001,095
Special Revenue Fund	280,145	-	280,145
Enterprise Fund	246,847	3,007	249,854
Total	<u>\$ 526,992</u>	<u>\$ 5,004,102</u>	<u>\$ 5,531,094</u>

4. Relationship to Federal and State Financial Reports

Amounts reported in the accompanying schedules agree with the amounts reported in the related federal and state financial reports.

5. Other Information

TPAF Social Security contribution in the amount of \$138,889 represents the amount reimbursed by the State for the employer's share of social security contributions for TPAF members for the fiscal year ended June 30, 2019. The amount reported as TPAF pension representing on-behalf employer's portion of the Pension System Contributions, Post-Retirement Medical Benefits Contributions and Long Term Disability Insurance Premium Contributions in the amount of \$453,096 represents the amount paid by the State on behalf of the Charter School for the fiscal year ended June 30, 2019.

6. On Behalf Programs Not Subject to State Single Audit

On-behalf State Programs for TPAF Pension and Post-Retirement Medical Benefits Contributions are not subject to a State single audit and, therefore, are excluded from major program determination. The Schedule of State Financial Assistance provides a reconciliation of State financial assistance reported in the Charter School's financial statements and the amount subject to State single audit and major program determination.

7. De Minimis Indirect Cost

The Charter School has not elected to use the ten percent de minimis indirect cost rate allowed under the Uniform Guidance.

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Schedule of Findings and Questioned Costs
Year Ended June 30, 2019

Part I - Summary of Auditors' Results

Financial Statements Section

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

Material weaknesses identified? _____ Yes No

Significant deficiencies identified _____ Yes None reported

Noncompliance material to financial statements noted? _____ Yes No

Federal Awards:

In accordance with the new requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), the audit threshold was raised from \$500,000 to \$750,000. Thus, for fiscal years ending after December 26, 2015, organizations that expend less than \$750,000 in federal awards during a year are exempt from the single audit requirement for that year.

For the fiscal year ended June 30, 2019, the Charter School was determined to expend less than \$750,000 in federal awards and was therefore exempt from the federal single audit requirements for 2019.

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Schedule of Findings and Questioned Costs
Year Ended June 30, 2019

Part I Summary of Auditors' Results

State Financial Assistance Section

Dollar threshold used to distinguish between Type A and B programs: \$750,000

Auditee qualifies as low-risk auditee? yes No

Type of auditor's report on compliance for major programs: Unmodified

Internal control over major programs:

Material weakness(es) identified? Yes No

Significant deficiency(cies) identified that are not considered to be material weaknesses? Yes None reported

Any audit findings disclosed that are required to be reported in accordance with NJ OMB Circulars 15-08 as applicable? Yes No

Identification of Major Programs:

<u>State Grant/Program Number(s)</u>	<u>Name of State Program or Cluster</u>
19-495-034-5120-078	Equalization Aid
19-495-034-5120-089	Special Education Aid
19-495-034-5120-084	Security Aid
19-495-034-5120-085	State Adjustment Aid

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Schedule of Findings and Questioned Costs
Year Ended June 30, 2019

Part II – Schedule of Financial Statement Findings

NONE

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Schedule of Findings and Questioned Costs
Year Ended June 30, 2019

Part III – Federal Awards Findings and Questioned Cost

NONE

Part III – State Financial Assistance Findings and Questioned Cost

NONE

BURCH CHARTER SCHOOL OF EXCELLENCE
(County of Essex)
Summary Schedule of Prior Year Audit Findings
Year Ended June 30, 2019

There were no prior year's audit findings.