DOWNE TOWNSHIP SCHOOL DISTRICT

Newport, New Jersey

Auditor's Management Report on Administrative Findings, Financial, Compliance and Performance For the Year Ended June 30, 2019

<u>AUDITOR'S MANAGEMENT REPORT ON ADMINISTRATIVE FINDINGS</u> <u>FINANCIAL, COMPLIANCE AND PERFORMANCE</u>

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Tax ID# 21-6000172



Thinking ahead to achieve success.

MEMBERS:

- American Institue of Certified Public Accountants
- New Jersey Society of Certified Public Accountants

Wayne H. Triantos, CPA Samuel A. Delp, Jr., CPA

REPORT OF INDEPENDENT AUDITORS

Honorable President and Members of the Board of Education Township of Downe School District County of Cumberland, New Jersey

We have audited, in accordance with generally accepted audit standards and <u>Government Auditing Standards</u> issued by the Comptroller General of the United States, the basic financial statements of the Board of Education of the Township of Downe School District in the County of Cumberland for the year ended June 30, 2019, and have issued our report thereon dated December 18, 2019.

As part of our audit, we performed procedures required by the New Jersey Department of Education, and the findings and results thereof are disclosed on the following pages, as listed in the accompanying table of contents.

This report is intended for the information of the Downe Township Board of Education's management and the New Jersey Department of Education. However, this report is a matter of public record and its distribution is not limited.

Respectfully submitted,

Samuel A. Delp, Jr.

Public School Accountant #745 Triantos & Delp, CPA, LLC Certified Public Accountants

December 18, 2019

$\frac{\text{ADMINISTRATIVE FINDINGS} - \text{FINANCIAL, COMPLIANCE AND PERFORMANCE}}{\text{REPORTING}}$

Scope of Audit

The audit covered the financial transactions of the Board Secretary/School Business Administrator and Treasurer of School Moneys, the activities of the Board of Education, and the records of the various funds under the auspices of the Board of Education.

ADMINISTRATIVE PRACTICES AND PROCEDURES

Insurance

Fire insurance coverage was carried in the amounts as detailed on Exhibit J-20 Insurance Schedule contained in the district's <u>CAFR.</u>

Officials Bonds

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Lisa DiNovi	Board Secretary/ School Business Administrator	\$25,000.
Melissa A. Conover	Treasurer	\$160,000.

There is a commercial crime policy with the New Jersey School Boards Association Insurance Group covering all other employees with multiple coverage of \$50,000.

Tuition Charges

The District had no adjustments to billings to sending districts for the changes in per pupil cost in accordance with N.J.A.C. 6A:23-3.1(f)3.

FINANCIAL PLANNING, ACCOUNTING AND REPORTING

Examination of Claims

An examination of claims paid during the period under review did not reveal any discrepancies with respect to signatures, certification or supporting documentation.

Payroll Account

The net salaries of all employees of the Board were deposited in the Payroll Account. Employees' payroll deductions and employer's share of fringe benefits were deposited in the Payroll Agency Account.

All payrolls were approved by the Superintendent and were certified by the President of the Board and the Board Secretary/Business Administrator.

Salary withholdings were promptly remitted to the proper agencies.

Reserve for Encumbrances and Accounts Payable

A review of outstanding issued purchase orders was made as of June 30 for proper classification of orders as reserve for encumbrances and accounts payable.

Classification of Expenditures

The coding of expenditures was tested for proper classification in accordance with *N.J.A.C.* 6A:23-2.2(g) as part of our test of transactions of randomly selected expenditure items. We also reviewed the coding of all expenditures included in our compliance and single audit testing procedures. In addition to randomly selecting a test sample, our sample selection specifically targeted administrative coding classifications to determine overall reliability and compliance with

FINANCIAL PLANNING, ACCOUNTING AND REPORTING

(Continued)

Classification of Expenditures (Cont'd)

N.J.A.C. 6A:23A-2.4. As a result of the procedures performed, a transaction error rate of 0.00% overall was noted and no additional procedures were deemed necessary to test the propriety of expenditure classification.

A. General Classification:

None

B. Administrative Classification:

None

Board Secretary's Records

Our review of the financial and accounting records maintained by the Board Secretary disclosed the following items:

Finding 2019-01 (CAFR Finding 2019-1):

The Board Secretary's and Treasurer's reports were not presented monthly to the board and were not submitted to the executive county superintendent as prescribed (N.J.S.A. 18A:17-9 and 18A:17-36).

Recommendation:

The Board Secretary's and Treasurer's reports should be presented monthly to the board and submitted to the executive county superintended as prescribed.

Finding 2019-02 (CAFR Finding 2019-2):

A report detailing all adjusting entries posted into the general ledger was not available for review.

Recommendation:

All adjusting entries entered into the District's accounting records should be available for review.

Treasurer's Records

The following items were noted during our review of the records of the Treasurer.

Cash receipts were promptly deposited.

The Treasurer's records were in agreement with the records of the Board Secretary except as noted in the above finding.

Elementary and Secondary Education Act (E.S.E.A.) as amended by the Every Student Succeeds Act (E.S.S.A.)

The E.S.E.A. financial exhibits are contained within the Special Revenue Section of the CAFR. This section of the CAFR documents the financial position pertaining to the projects under Title I, Title II, and Title IV of the Elementary and Secondary Education Act as amended and reauthorized.

The study of compliance for the E.S.E.A. indicated no areas of noncompliance and/or questioned costs.

Other Special Federal and/or State Projects

The district's Special Projects were approved as listed on Schedule A and Schedule B located in the CAFR.

Our audit of the federal and state funds on a test basis, indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

Other Special Federal and/or State Projects – (Continued)

The financial exhibits are contained within the Special Revenue Section of the CAFR. This section of the CAFR documents the financial position pertaining to the aforementioned special projects.

The study of compliance for the special projects indicated no areas of noncompliance.

T.P.A.F. Reimbursement

Our audit procedures included a test of biweekly reimbursements filed with the Department of Education for district employees who are members of the Teachers Pension and Annuity Fund. No exceptions were noted.

TPAF Reimbursement to the State for Federal Salary Expenditures

The amount of the expenditure charged to the current year's Final Report(s) for all federal awards for the school district (or charter school or renaissance school project) to reimburse the State for the TPAF/FICA payments made by the State on-behalf of the school district (or charter school or renaissance school project) for those employees whose salaries are identified as being paid from federal funds was made prior to the end of the 90 day grant liquidation period required by the Office of Grants Management. The expenditure was reviewed subsequent to the reimbursement and no exceptions were noted.

SCHOOL PURCHASING PROGRAM

Contracts and Agreements Requiring Advertisement for Bids

N.J.S.A. 18A:18A-3 states:

- a. Any purchase, contract or agreement for the performance of any work or the furnishing or hiring of materials or supplies, the cost or price of which, together with any other sums expended or foreseeably to be expended for the performance of any work or services in connection with the same project or the furnishing of similar materials or supplies during the same fiscal year paid with or out of school funds, does not exceed the total sum of \$7,500 or the amount determined pursuant to subsection b. of this section, in the fiscal year or, in the case of purchases that are not annually recurring, in a period of one year may be made, negotiated and awarded by a contracting agent when so authorized by resolution of the board of education without public advertising for bids and bidding therefore.
- b. Commencing January 1, 1983 and every two years thereafter, the Governor, in consultation with the Department of Treasury, shall adjust the threshold amount set forth in subsection a. of this section in direct proportion to the rise or fall of the consumer price index for all urban consumers in the New York City and Philadelphia area as reported by the United States Department of Labor. The Governor shall notify all local school districts of the adjustment. The adjustment shall become effective on July 1 of the year in which is it reported.

N.J.S.A. 18A:18A-4 states, "Every contract or agreement for the performance of any work or the furnishing or hiring of any materials or supplies, the cost or the contract price thereof is to be paid with or out of school funds, not included within the terms of N.J.S.A. 18A:18A-3, shall be made and awarded only by the board of education after public advertising for bids and bidding therefore, except as is provided otherwise in this chapter or specifically by any other law. No work, materials or supplies shall be undertaken, acquired or furnished for a sum exceeding in the aggregate the amount set forth in, or calculated by the Governor pursuant to N.J.S.A. 18A:18A-3 except by contract or agreement."

SCHOOL PURCHASING PROGRAM (Continued)

Contracts and Agreements Requiring Advertisement for Bids (Continued)

N.J.S.A. 18A:18A-4 states (Continued)

Effective July 1, 2015 and thereafter the bid thresholds in accordance with <u>N.J.S.A.</u> 18A:18A-2 and 18A:18A-3(a) are \$40,000 (with a Qualified Purchasing Agent) and \$29,000 (without a Qualified Purchasing Agent), respectively. The law regulating bidding for public school student transportation contracts under <u>N.J.S.A.</u> 18A:39-3 is currently \$19,000.

The board of education has the responsibility of determining whether the expenditures in any category will exceed the statutory thresholds within the contract year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Solicitor's opinion should be sought before a commitment is made.

Based on the results of my examination, I did not note any individual payments, contracts, or agreements made for the performance of any work or goods or services, in excess of the statutory thresholds where there had been no advertising for bids in accordance with the provision of N.J.S.A. 18A:18A-4, amended.

Resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 18A:18A-5.

The system of records did not provide for an accumulation of purchases for which the school board used contracts entered into by the State Department of Purchase and Property pursuant to Ch. 114, P.L. 1977, therefore, the extent of such purchases could not reasonably be ascertained.

School Food Service

The school food service program was not selected as a major federal and/or State program. The program expenditures did not exceed \$100,000 in federal and/or State support. Accordingly, we inquired of school management, or appropriate school food service personnel, as to whether the SFA had any Child Nutrition Program reimbursement overclaims or underclaims. No exceptions were noted.

Student Body Activities

During our review of the student activity funds, the following items were noted.

Cash receipts and cash disbursements journals were maintained.

Cash receipts were promptly deposited.

All cash disbursements tested had proper supporting documentation.

Application for State School Aid

Our audit procedures included a test of information reported in the October 15, 2018 Application for State School Aid (A.S.S.A.) for on-roll, private schools for the handicapped, and low-income. We also performed a review of the district procedures related to its completion. The information on the A.S.S.A. was compared to the district workpapers without exception. The information that was included on the workpapers was verified without exception. The results of our procedures are presented in the Schedule of Audited Enrollments.

The district maintained workpapers on the prescribed state forms or their equivalent.

The district has adequate written procedures for the recording of student enrollment data.

Pupil Transportation

Our audit procedures included a test of on roll status reported in the 2018-2019 District Report of Transported Resident Students (DRTRS). The information that was included on the DRTRS was verified to the DRTRS Eligibility Summary Report without exception. The results of our procedures are presented in the Schedule of Audited Enrollments.

Our procedures also included a review of transportation related contracts and purchases. Based on our review, the district complied with proper bidding procedures and award of contracts. No exceptions were noted in our review of transportation related purchases of goods and services.

Facilities and Capital Assets

There are no capital projects in progress.

Miscellaneous

Testing for Lead of All Drinking Water in Educational Facilities

The school district school project submitted the annual Statement of Assurance to the Department of Education, pursuant to N.J.A.C. 6A:26-12.4(g).

Follow-Up on Prior Years' Findings

In accordance with government auditing standards, our procedures included a review of all prior year recommendations. Corrective action had been taken on all prior year findings.

Acknowledgment

We received the complete cooperation of all the officials of the school district and I greatly appreciate the courtesies extended to the members of the audit team.

Respectfully submitted,

Samuela Dop J.

Samuel A. Delp, Jr.

Licensed Public School Accountant, #745

Triantos & Delp

Certified Public Accountants, LLC

December 18, 2019

SCHEDULE OF AUDITED ENROLLMENTS

DOWNE TOWNSHIP BOARD OF EDUCATION APPLICATION FOR STATE SCHOOL AID SUMMARY ENROLLMENT AS OF OCTOBER 15, 2018

		2019-2020	Application	2019-2020 Application for State School Aid	nool Aid			Sa	mple for ∨	Sample for Verification			Pri	Private Schools for Disabled	r Disabled	
	Reported on A.S.S.A.	d on A.	Reported on Workpapers	ed on apers			Sample Selected from	ple d from	Verified per Registers	d per ters	Errors per Registers	oer ers	Reported on A.S.S.A.	Sample		
	On Roll	= 0101010	On Roll	Soll	Errors	S	Workpapers	apers	On Roll	chorse	On Roll	toll Shored	as Private	for	Sample	Sample
: c	In .	orialed	In .	olialed		ollaled	III F	ollaled		olialed		alen o		Verillication	Nellied Nellied	SIOIS
Full Day Preschool - 3yr	<u>+</u> ,	O (<u> </u>	O (O () (<u>+</u> ;	O (<u>+</u> ;	> (> (> (O (O (O (O (
Full Day Preschool - 4yr	15	0	15	0	0	0	15	0	15	0	0	0	0	0	0	0
Full Day Kindergarten	19	0	19	0	0	0	19	0	19	0	0	0	0	0	0	0
One	80	0	80	0	0	0	∞	0	∞	0	0	0	0	0	0	0
Two	14	0	14	0	0	0	14	0	4	0	0	0	0	0	0	0
Three	16	0	16	0	0	0	16	0	16	0	0	0	0	0	0	0
Four	16	0	16	0	0	0	16	0	16	0	0	0	0	0	0	0
Five	17	0	17	0	0	0	17	0	17	0	0	0	0	0	0	0
Six	6	0	6	0	0	0	6	0	6	0	0	0	0	0	0	0
Seven	12	0	12	0	0	0	12	0	12	0	0	0	0	0	0	0
Eight	13	0	13	0	0	0	13	0	13	0	0	0	0	0	0	0
Nine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ten	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Θ Eleven	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Twelve	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Subtotal	153	0	153	0	0	0	153	0	153	0	0	0	0	0	0	0
Special Ed - Elementary	16	0	16	0	0	0	16	0	16	0	0	0	0	0	0	0
Special Ed - Middle School	14	0	14	0	0	0	14	0	14	0	0	0	_	_	0	0
Special Ed - High School	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Subtotal	30	0	30	0	0	0	30	0	30	0	0	0	-	_	0	0
Totals	183	0	183	0	0	0	183	0	183	0	0	0	-	-	0	0
Percentage Error				II	%00.0	0.00%				II	0.00%	0.00%				0.00%

SCHEDULE OF AUDITED ENROLLMENTS

DOWNE TOWNSHIP BOARD OF EDUCATION APPLICATION FOR STATE SCHOOL AID SUMMARY ENROLLMENT AS OF OCTOBER 15, 2018

	Re	Resident Low Income		Sam	Sample for Verification	_	Resid	Resident LEP Low Income		Sample for	Sample for Verification	
	Reported	Reported on		Sample	Verified to		Reported on	Reported on		Sample	Verified	
	on A.S.S.A. as Low	Workpapers as Low		Selected	Application and	Sample	A.S.S.A. as	Workpapers as		Selected	to lest Score	Sample
	Income	Income	Errors	Workpapers	Register	Errors	Income	Income	Errors	Workpapers	and Register	Errors
Full Day Kindergarten	10.0	10.0	0	10.0	10.0	0	0	0	0	-		
One	3.0	3.0	0	3.0	3.0	0	0	0	0			
Two	2.0	2.0	0	2.0	5.0	0	0	0	0			
Three	7.0	7.0	0	7.0	7.0	0	0	0	0			
Four	0.9	0.9	0	0.9	0.9	0	0	0	0			
Five	0.9	0.9	0	0.9	0.9	0	0	0	0			
Six	3.0	3.0	0	3.0	3.0	0	0	0	0			
Seven	2.0	2.0	0	5.0	2.0	0	0	0	0			
Eight	0.9	0.9	0	0.9	0.9	0	0	0	0			
Nine	0.0	0.0	0	0.0	0.0	0	0	0	0			
Ten	0.0	0.0	0	0.0	0.0	0	0	0	0			
Eleven	1.0	1.0	0	1.0	1.0	0	0	0	0			
Twelve	3.0	3.0	0	3.0	3.0	0	0	0	0			
le total	0 44	0 33	c	7	3	C	C	c	c	c	C	
Captoral	0.00	0.00	o	3	3	o	Þ	0	0	O	Þ	P
Special Ed - Elementary	0.9	0.9	0	0.9	6.0	0	0	0	0			
O Special Ed - Middle	9.0	9.0	0	9.0	9.0	0	0	0	0			
Special Ed - High	3.0	3.0	0	3.0	3.0	0	0	0	0			
Subtotal	18.0	18.0	0	18.0	18.0	0	0	0	0	0	0	0
Totals	73.0	73.0	0	73.0	73.0	0	0	0	0	0	0	0
Percentage Error			0.00%			%00.0		II	0.00%			0.00%
			Transportat	ation								
	Reported on DRTRS by DOE/county	Reported on DRTRS by District	Errors	Tested	Verified	Errors						
Reg Public Schools, col. 1	117	117	0 0	117	117	0 0						
RegSp. Ed., col. 4	G2 C	52	0	52	52	0 0						
Special Ed Spec col. 6	17	17	0	17 2	17	00						
Totals	161	161	0	161	161	0					Reported	Recalculated
							Reg. Avg. (Mileage	Reg. Avg.(Mileage) = Regular Including Grade PK students (Part A)	Grade PK stuc	lents (Part A)	7.8	7.8
Percentage Error						%00.0	Reg. Avg.(Mileage Spec. Avg. = Spec	Reg. Avg.(Mileage) = Regular Excluding Gra Spec. Avg. = Special Ed with Special Needs	l Grade PK stu eds	dents (Part B)	N/A 41	A 4 4

SCHEDULE OF AUDITED ENROLLMENTS

DOWNE TOWNSHIP BOARD OF EDUCATION

APPLICATION FOR STATE SCHOOL AID SUMMARY ENROLLMENT AS OF OCTOBER 15, 2018

	Resident	Resident LEP NOT Low Income	ne	Sam	Sample for Verification	_
	Reported on	Reported on				
	A.S.S.A. as	Workpapers as		Sample	Verified to	
	NOT Low	NOT Low	ı	Selected from	Application	Sample
	Income	Income	Errors	Workpapers	and Register	Errors
Half Day Preschool	0	0	0	0	0	0
Full Day Kindergarten	0	0	0	0	0	0
One	0	0	0	0	0	0
Two	0	0	0	0	0	0
Three	0	0	0	0	0	0
Four	0	0	0	0	0	0
Five	0	0	0	0	0	0
Six	0	0	0	0	0	0
Seven	0	0	0	0	0	0
Eight	0	0	0	0	0	0
Nine	0	0	0	0	0	0
Ten	0	0	0	0	0	0
Eleven	0	0	0	0	0	0
Twelve	0	0	0	0	0	0
Subtotal	0	0	0	0	0	0
Special Ed - Elementary	0	0	0	0	0	0
Special Ed - Middle	0	0	0	0	0	0
Special Ed - High	0	0	0	0	0	0
Subtotal	0	0	0	0	0	0
Totals	0	0	0	0	0	0
Percentage Error			0.00%			0.00%

DOWNE TOWNSHIP SCHOOL DISTRICT EXCESS SURPLUS CALCULATION FOR THE YEAR ENDED JUNE 30, 2019

SECTION 1

A: 2% Calculation of Excess Surplus:		
2018-2019 Total General Fund Expenditures per the CAFR		
Exhibit C-1		\$3,794,822. (B)
Increased by:	•	
Transfer from Capital Outlay to Capital Projects Fund		0. (B1a)
Transfer from Capital Reserve to Capital Projects Fund	•	0. (B1b)
Transfer from General Fund to SRF for Pre-K-Regular	•	0. (B1c)
Transfer from General Fund to SRF for Pre-K-Inclusion	•	0. (B1d)
Decreased by:	•	
On-Behalf TPAF Pension & Social Security	449,793. (B2a)	
Assets Acquired Under Capital Leases	0. (B2b)	
Adjusted 2018-2019 General Fund Expenditures (B)+(B1s)-(B2s)	3,345,029. (B3)	
2% of Adjusted 2018-2019 General Fund Expenditures (B3) x.02)	66,901. (B4)	
Enter Greater of (B4) or \$250,000.	250,000. (B5)	
Increased by: Allowable Adjustment*	580. (K)	
Max. Unassigned/Undesignated-Unreserved Fund Balance (B5)+(K)	=	\$250,580. (M)
SECTION 2:		
Total General Fund - Fund Balances at June 30, 2019	\$ 1,256,492. (C)	
(Per CAFR Budgetary Comparison Schedule C-1)		
Decreased by:		
Year-End Éncumbrances	8,185. (C1)	
Legally Restricted-Designated for Subsequent Year's		
Expenditures	0. (C2)	
Legally Restricted-Excess Surplus-Designated for Subsequent		
Year's Expenditures **	303,164. (C3)	
Other Restricted Fund Balances****	443,487. (C4)	
Assigned Fund Balance - Unreserved-Designated for Subsequent		
Year's Expenditures	<u>1,160.</u> (C5)	
Total Unassigned Fund Balances [(C)-(C1)-(C2)-(C3)-(C4)-C5)]	_	\$500,496. (U1)
	-	

DOWNE TOWNSHIP SCHOOL DISTRICT EXCESS SURPLUS CALCULATION FOR THE YEAR ENDED JUNE 30, 2019

SECTION 3: Restricted Fund Balance-Excess Surplus ***[(U)-(M)] IF NEGATIVE ENTER 0 Recapitulation of Excess Surplus as of June 30, 2019	\$249,916. (E)
Restricted Excess Surplus-Designated for Subsequent Year's Expenditures ** Reserved Excess Surplus *** (E) Total Excess Surplus [(C3)+(E)]	303,164. (C3) 249,916. (E) \$553,080. (D)
Detail of Allowable Adjustments Impact Aid Sale & Lease-Back Extraordinary Aid Additional NonPublic School Transportation Aid Current Year School Bus Advertising Revenue Recognized Family Crisis Transportation Aid Total Adjustments (H)+(I)+(J1)+(J2)+(J3)+(J4)	\$ 0. (H) 0. (I) 0. (J1) 580. (J2) 0. (J3) 0. (J4) \$580. (K)

Detail of Other Reserved Fund Balance

Statutory restrictions:

Approved unspent separate proposal	\$ 0.
Sale/lease-back reserve	0.
Capital reserve	225,778.
Maintenance reserve	174,277.
Emergency reserve	33,432.
Tuition reserve	10,000.
School Bus Advertising 50% Fuel Offset Reserve-current year	0.
School Bus Advertising 50% Fuel Offset Reserve-prior year	0.
Impact Aid General Fund Reserve (Sections 8002 and 8003)	0.
Impact Aid Capital Fund Reserve (Sections 8007 and 8008)	0.
Other state/government mandated reserve	0.
(Other Restricted Fund Balance not noted above) ****	0.
Total Other Restricted Fund Balance	\$443,487. (C4)

DOWNE TOWNSHIP SCHOOL DISTRICT AUDIT RECOMMENDATIONS SUMMARY FOR THE FISCAL YEAR ENDED JUNE 30, 2019

Recommendations:

1.	Administrative	<u>Practices</u>	and	<u>Procedures</u>	

None

2. Financial Planning, Accounting and Reporting

Finding 2019-01 (CAFR Finding 2019-1):

The Board Secretary's and Treasurer's reports were not presented monthly to the board and were not submitted to the executive county superintendent as prescribed (N.J.S.A. 18A:17-9 and 18A:17-36).

Recommendation:

The Board Secretary's and Treasurer's reports should be presented monthly to the board and submitted to the executive county superintended as prescribed.

Finding 2019-02 (CAFR Finding 2019-2):

A report detailing all adjusting entries posted into the general ledger was not available for review.

Recommendation:

All adjusting entries entered into the District's accounting records should be available for review.

3. School Purchasing Program

None

4. School Food Service

None

5. Student Body Activities

None

6. Application for State School Aid

None

7. <u>Pupil Transportation</u>

None

8. Facilities and Capital Assets

None

9. Miscellaneous

None

DOWNE TOWNSHIP SCHOOL DISTRICT AUDIT RECOMMENDATIONS SUMMARY FOR THE FISCAL YEAR ENDED JUNE 30, 2019

(Continued)

10. Status of Prior Year Findings/Recommendations

A review was performed on the prior year recommendations and corrective action was taken on all prior year finding.