WALLKILL VALLEY REGIONAL
HIGH SCHOOL DISTRICT
COUNTY OF SUSSEX
AUDITORS' MANAGEMENT REPORT ON
ADMINISTRATIVE FINDINGS - FINANCIAL,
COMPLIANCE AND PERFORMANCE
FISCAL YEAR ENDED JUNE 30, 2019

WALLKILL VALLEY REGIONAL HIGH SCHOOL DISTRICT COUNTY OF SUSSEX

AUDITORS' MANAGEMENT REPORT ON ADMINISTRATIVE

FINDINGS - FINANCIAL,

COMPLIANCE AND PERFORMANCE FISCAL YEAR ENDED JUNE 30, 2019

TABLE OF CONTENTS

	Page
Cover Letter	1
General Comments:	2
Scope of Audit	2
Administrative Practices and Procedures:	2
Insurance	2
Officials in Office and Surety Bonds	2
Financial Planning, Accounting and Reporting:	2
Examination of Claims	2
Payroll Account and Position Control Roster	2-3
Reserve for Encumbrances and Accounts Payable	3
Classification of Expenditures	3
Board Secretary's Records	4
Treasurer's Records	4
Elementary and Secondary Education Act (E.S.E.A.) as amended by the	
Every Student Succeeds Act.	4
Other Special Federal and/or State Projects	4
T.P.A.F. Reimbursement	5
School Purchasing Programs:	5-6
Contracts and Agreements Requiring Advertisement for Bids	5-6
School Food Service Fund	6
Application for State School Aid	6
Pupil Transportation	7
Travel Expense and Reimbursement Policy	7
Testing for Lead of all Drinking Water in Educational Facilities	7
Facilities and Capital Assets	7
Management Suggestions	8
Status of Prior Year's Findings/Recommendations	8
Schedule of Meal Count Activity (Not Applicable)	
Schedule of Net Cash Resources (Not Applicable)	
Schedule of Audited Enrollments	9-11
Excess Surplus Calculation	12-13
Summary of Recommendations	14-15



Mount Arlington Corporate Center 200 Valley Road, Suite 300 Mt. Arlington, NJ 07856 973-298-8500 | 973-298-8501 Fax Lawrence Business Parat 11 Lawrence Road Newton, NJ 07860 973-383-6699 | 973-383-6555 Fax

November 8, 2019

The Honorable President and Members of the Board of Education Wallkill Valley Regional High School District Hamburg, NJ

We have audited, in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* issued by the Comptroller General of the United States, the basic financial statements of the Board of Education of the Wallkill Valley Regional High School District in the County of Sussex for the fiscal year ended June 30, 2019, and have issued our report thereon dated November 8, 2019.

As part of our audit, we performed procedures required by the New Jersey Department of Education, and the findings and results thereof are disclosed on the following pages, as listed in the accompanying table of contents. This letter does not affect our report dated November 8, 2019, on the financial statements of the Board.

We will review the status of the comments during our next audit engagement. We have already discussed these comments and suggestions with various management personnel, and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

This report is intended for the information of the Wallkill Valley Regional High School District's management and the New Jersey Department of Education. However, this report is a matter of public record and its distribution is not limited.

NISIVOCCIA LLP

Licensed Public School Accountant #2602

NISIVOCCIA LLP

Certified Public Accountant

WALLKILL VALLEY REGIONAL HIGH SCHOOL DISTRICT ADMINISTRATIVE FINDINGS – FINANCIAL, COMPLIANCE AND PERFORMANCE FISCAL YEAR ENDED JUNE 30, 2019

Scope of Audit

The audit covered the financial transactions of the Board Secretary/School Business Administrator and Treasurer of School Moneys, the activities of the Board of Education, the records of the various funds under the auspices of the Board of Education.

Administrative Practices and Procedures

Insurance

Multi-peril insurance coverage was carried in the amounts as detailed on Exhibit J-20, Insurance Schedule contained in the district's CAFR.

Officials in Office and Surety Bonds

<u>Name</u>	Position	Coverage
Sarah Anne McGrath	Treasurer of School Monies	\$204,000
Joseph Hurley	Business Administrator/Board Secretary	204,000

Financial Planning, Accounting and Reporting

Examination of Claims

An examination of claims paid on a test basis, during the period under review did not indicate any discrepancies with respect to signatures, certification or supporting documentation.

Payroll Account and Position Control Roster

The net salaries of employees of the Board were deposited in the Payroll Account. Employees' payroll deductions and employer's share of fringe benefits were deposited in the Payroll Agency Account. Salary withholdings were promptly remitted to the proper agencies, including health benefits withholding due to the General Fund.

All payrolls were approved by the Superintendent and were certified by the President of the Board, the Board Secretary/Business Administrator and the Superintendent. Payrolls were delivered to the Treasurer of School Monies with a warrant to her order for the full amount of the payroll.

The required certification (E-CERT1) of compliance with requirements for income tax on compensation of administrators (superintendent, assistant superintendent, and business administrator) to the NJ Department of Treasury was filed in a timely manner.

Finding:

Upon examination of the District's records, it was noted that incorrect employee information was used to calculate accurate salary withholdings, due to the District receiving a large refund of overpayments from the Division of Pensions.

WALLKILL VALLEY REGIONAL HIGH SCHOOL DISTRICT ADMINISTRATIVE FINDINGS – FINANCIAL, COMPLIANCE AND PERFORMANCE FISCAL YEAR ENDED JUNE 30, 2019

(Continued)

Financial Planning, Accounting and Reporting (Cont'd)

Payroll Account and Position Control Roster (Cont'd)

Recommendation:

It is recommended that the District review all salary remittances to ensure that payments are made in the correct amounts to the proper agencies.

Management's Response:

The District will review payroll policies and procedures to ensure the correct employee information is used to calculate accurate salary withholdings, and that the correct amounts are remitted to the Division of Pensions.

Finding:

The Payroll Agency bank reconciliation analyses of balances were not being prepared accurately on a monthly basis during the year. There were inconsistencies that existed from month to month and the final analysis of balance for the Payroll Agency cash account was not able to be relied upon.

Recommendation:

It is recommended that the District prepare an analysis of balance on a monthly basis for the Payroll Agency bank account, and that the analysis is further reviewed by the Business Administrator monthly to ensure the accuracy of the analysis.

Management's Response:

The District will prepare an analysis of balance for the Payroll Agency bank account on a monthly basis, and that analysis will be reviewed by the Business Administrator for accuracy.

Reserve for Encumbrances and Accounts Payable

A review of outstanding issued purchase orders was made on a test basis as of June 30, for proper classification of orders as reserve for encumbrances and accounts payable.

Classification of Expenditures

The coding of expenditures was tested for proper classification in accordance with N.J.A.C. 6A:23A-16.2(f) as part of our test of transactions of randomly selected expenditure items. We also reviewed the coding of all expenditures included in our compliance and single audit testing procedures. In addition to randomly selecting a test sample, our sample selection specifically targeted administrative coding classifications to determine overall reliability and compliance with N.J.A.C. 6A:23A-8.2. As a result of the procedures performed, no errors were noted and no additional procedures were deemed necessary to test the propriety of expenditure classifications.

WALLKILL VALLEY REGIONAL HIGH SCHOOL DISTRICT ADMINISTRATIVE FINDINGS – FINANCIAL, COMPLIANCE AND PERFORMANCE

FISCAL YEAR ENDED JUNE 30, 2019

(Continued)

Financial Planning, Accounting and Reporting (Cont'd)

Board Secretary's Records

In planning and performing our audit of the financial statements of the Board, we considered the condition of the Board Secretary's records for the purpose of expressing our opinion on the financial statements and not to provide specific assurance on the condition of the records. Based on these procedures, we have no comments.

Finding:

Prior year interfunds were not liquidated during the current year.

Recommendation:

It is recommended that all interfunds be liquidated in a timely manner and ensure all future interfunds are liquidated timely.

Management's Response:

The District will clear out interfunds identified in prior periods.

Finding:

Upon examination of the District's records, it was found that there was a large tax levy receivable balance at year end. There was one 2018-2019 tax levy payment that was not received by year end which created a deficit cash position. However, the funds were subsequently collected in July. The District is developing procedures to ensure collection; therefore no formal recommendation is deemed necessary.

Treasurer's Records

In planning and performing our audit of the financial statements of the Board, we considered the condition of the Treasurer's records for the purpose of expressing our opinion on the financial statements and not to provide specific assurance on the condition of the records. Based on these procedures, we have no comments.

Elementary and Secondary Education Act (E.S.E.A.) as amended by the Every Student Succeeds Act (ESSA)

The E.S.E.A. financial exhibits are contained herein within the Special Revenue Section of the District's CAFR. This section of the CAFR documents the financial position pertaining to projects under Titles I and II and Title IV of the Elementary and Secondary Education Act as amended and reauthorized.

The study of compliance for the E.S.E.A. did not indicate any area of noncompliance.

Other Special Federal and/or State Projects

The District's Special Projects were approved as listed on Schedule A and Schedule B located in the CAFR.

Our audit of the federal and state funds on a test basis indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

The financial exhibits are contained within the Special Revenue Section of the CAFR. This section of the CAFR documents the financial position pertaining to the aforementioned special projects.

WALLKILL VALLEY REGIONAL HIGH SCHOOL DISTRICT ADMINISTRATIVE FINDINGS – FINANCIAL, COMPLIANCE AND PERFORMANCE

FISCAL YEAR ENDED JUNE 30, 2019 (Continued)

T.P.A.F. Reimbursement

Our audit procedures included a test of the biweekly reimbursements filed with the Department of Education for district employees who are members of the Teachers Pension and Annuity Fund. No exceptions were noted.

T.P.A.F. Reimbursement to the State for Federal Salary Expenditures

The T.P.A.F. Reimbursements to the State for Federal Salary Expenditures was remitted to the State of New Jersey prior to the required deadline of October 1, 2019. The reimbursement form was reviewed and no exceptions were noted.

School Purchasing Programs

Contracts and Agreements Requiring Advertisement for Bids

N.J.S.A. 18A:18A-3 states:

- a. "When the cost or price of any contract awarded by the purchasing agent in the aggregate, does not exceed in a contract year the total sum of \$17,500, the contract may be awarded by a purchasing agent when so authorized by resolution of the Board of Education without public advertising for bids and bidding therefore, except that the Board of Education may adopt a resolution to set a lower threshold for the receipt of public bids or the solicitation of competitive quotations. If the purchasing agent is qualified pursuant to subsection b. of section 9 of P.L.1971, c. 198 the Board of Education may establish that the bid threshold may be up to \$25,000. Such authorization may be granted for each contract or by a general delegation of the power to negotiate and award such contracts pursuant to this section.
- b. Commencing in the fifth year after the year in which P.L.1999, c. 440 takes effect and every five years thereafter, the Governor, in consultation with the Department of Treasury, shall adjust the threshold amount and the higher threshold amount which the Board of Education is permitted to establish as set forth in subsection a. of this section or the threshold amount resulting from any adjustment under this subsection, in direct proportion to the rise or fall of the index rate as that term is defined in N.J.S.A. 18A:18A-2, and shall round the adjustment to the nearest \$1,000. The Governor shall notify all local school districts of the adjustment no later than June 1 of every fifth year. The adjustment shall become effective on July 1 of the year in which it is made "
- N.J.S.A. 18A-18A-4 states, "Every contract for the provision or performance of any goods or services the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the Board of Education to the lowest responsible bidder after public advertising for bids and bidding therefore, except as is provided otherwise in this chapter or specifically by any other law"

Effective July 1, 2015 and thereafter the bid thresholds in accordance with N.J.S.A. 18A:18A-2 and 18A:18A-3(a) are \$40,000 (with a Qualified Purchasing Agent) and \$29,000 (without a Qualified Purchasing Agent), respectively. The law regulating bidding for public school student transportation contracts under N.J.S.A 18A:39-3 is currently \$19,000.

As per N.J.S.A. 18A:18A-3, the Board passed a resolution, recognizing the Business Administrator as a qualified purchasing agent and increasing the bid threshold to \$40,000.

The Board of Education has the responsibility of determining whether the expenditures in any category will exceed the statutory thresholds within the contract year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Attorney's opinion should be sought before a commitment is made.

WALLKILL VALLEY REGIONAL HIGH SCHOOL DISTRICT ADMINISTRATIVE FINDINGS – FINANCIAL, COMPLIANCE AND PERFORMANCE

FISCAL YEAR ENDED JUNE 30, 2019

(Continued)

Contracts and Agreements Requiring Advertisement for Bids (Cont'd)

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed. General compliance was noted.

The results of our examination indicated that no individual payments, contracts, or agreements were made "for the performance of any work or the furnishing or hiring of any materials or supplies", in excess of the statutory thresholds where there had been no advertising for bids in accordance with the provision of N.J.S.A. 18A:18A-4.

Resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 18A:18A-5.

The system of records did not provide for an accumulation of purchases for which the school board used contracts entered into by the State Department of Purchase and Property pursuant to Ch. 114, P.L. 1977, therefore, the extent of such purchases could not reasonably be ascertained.

School Food Service

The school food service program was not selected as a major federal and/or state program. However, the program expenditures exceeded \$100,000 in federal and/or State support. Accordingly, we inquired of school management, or the appropriate school food service personnel, as to whether the School Food Authority (SFA) had any Child Nutrition Program reimbursement overclaims or underclaims. No exceptions were noted. We inquired of school management, or the appropriate school food service personnel, as to whether the SFA had any Child Nutrition Program reimbursement overclaims or underclaims. No exceptions were noted.

We also inquired of school management, or appropriate school food service personnel, as to whether the SFA's expenditures of school food service revenues were limited to allowable direct and indirect costs. No exceptions were noted.

Non-program foods were purchased, prepared or offered for sale. The Statement of Revenue, Expenses and Changes in Net Position in the CAFR Schedule B-5 does separate program and non-program revenue and program and non-program cost of goods sold.

Application for State School Aid

Our audit procedures included a test of information reported in the October 15, 2018 Application for State School Aid (A.S.S.A.) for on-roll, private schools for the handicapped, bilingual and low income students. We also performed a review of the District procedures related to its completion. The information on the A.S.S.A. was compared to the District workpapers with a few exceptions. The information that was included on the workpapers was verified on a test basis without exception. The results of our procedures are presented in the Schedule of Audited Enrollments.

The District maintained workpapers on the prescribed State forms or their equivalent.

The District has adequate written procedures for the recording of student enrollment data.

WALLKILL VALLEY REGIONAL HIGH SCHOOL DISTRICT ADMINISTRATIVE FINDINGS – FINANCIAL, COMPLIANCE AND PERFORMANCE FISCAL YEAR ENDED JUNE 30, 2019

(Continued)

Pupil Transportation

Our audit procedures included a test of on-roll status reported in the 2018-2019 District Report of Transported Resident Students (DRTRS). The information that was included on the DRTRS was verified to the DRTRS Eligibility Summary Report with exceptions. The results of our procedures are presented in the Schedule of Audited Enrollments.

Our procedures also included a review of transportation related contracts and purchases. Based on our review, the District complied with proper bidding procedures and award of contracts. No exceptions were noted in our review of transportation related purchases of goods and services.

Finding:

During review of the District Report of Transported Resident Students, it was noted that there were students incorrectly reported to the DOE by the District.

Recommendation:

It is recommended that the District review the District Report of Transported Resident Students, to ensure that all students are recorded properly enrolled in the District as of the count date.

Management's Response:

The District will review the student listing to ensure all students are properly enrolled before reporting to the DOE.

Travel Expense and Reimbursement Policy

Travel regulations require each District to adopt a formal travel policy and procedure pertaining to travel expenses and reimbursements for its employees and board members. The regulations require the District to establish a maximum travel amount for the year and to account for these expenses within a separate account in the budget to ensure that the maximum is not exceeded. The regulations also require that all travel be approved by the Board prior to the event and that the approval list the event, total event cost and the individuals attending. Employees and board members attending an event are then required to complete a post event report to be submitted to a designated person within the District.

Testing for Lead of All Drinking Water in Educational Facilities

The District did submit the annual Statement of Assurance to the NJ Department of Education, pursuant to N.J.A.C. 6A:26-12.4(g).

Facilities and Capital Assets

The District currently has no active capital projects. There are capital projects, however, that are completed but have not yet been certified. In addition, any remaining funds or appropriation balances for these projects have not yet been returned to their respective sources or cancelled. The District will review the capital projects and take the necessary steps to close and return the funds to their respective funding sources.

WALLKILL VALLEY REGIONAL HIGH SCHOOL DISTRICT ADMINISTRATIVE FINDINGS – FINANCIAL, COMPLIANCE AND PERFORMANCE FISCAL YEAR ENDED JUNE 30, 2019 (Continued)

Management Suggestions:

New Jersey Earned Sick Leave Law

The New Jersey Earned Sick Leave Law was effective October 29, 2018. This law allows employees to accrue 1 hour of earned sick leave for every 30 hours worked, up to 40 hours each calendar year. We suggest that Districts perform a review each year to determine if there are any employees not previously eligible to receive earned sick leave who are now entitled to under this law and that adequate records are maintained for the accrual of the earned sick leave.

Governmental Accounting Standards Board (GASB) Statements

The next GASB Statement which will have an impact on the District's financial statements is GASB Statement No. 84, *Fiduciary Activities*, which is effective for the fiscal year ended June 30, 2020. This Statement establishes criteria for identifying fiduciary activities. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. The Statement will likely have an impact on the financial statement presentation of the Payroll Agency Fund and may have an impact on the presentation of the Student Activities Agency Fund and Trust Funds such as the Private Purpose Scholarship Trust and Unemployment Trust Fund.

Status of Prior Year's Findings/Recommendations

The prior year recommendation regarding the interfunds be returned has not been resolved and is included in the current year. The prior year recommendations regarding the District preparing bank reconciliations and an analysis of balance of Payroll Agency, and the District ensuring all post events reports are completed have been resolved in the current year.

WALLKILL VALLEY REGIONAL HIGH SCHOOL
APPLICATION FOR STATE SCHOOL AID SUMMARY
SCHEDULE OF AUDITED ENROLLMENTS
ENROLLMENT AS OF OCTOBER 15, 2018

		2019-2020	Application	2019-2020 Application for State School Aid	shool Aid			91	Sample for	Sample for Verification		
	Repo	Reported on	Repor	Reported on			Sar	Sample	Verifi	Verified per	Errors per	ber :
	A.S	A.S.S.A.	Workpaper	papers			Selecto	Selected from	Regi	Registers	Registers	ters
	On	On Roll	On	On Roll	Errors	ors	Work	Workpapers	On Roll	Roll	On Roll	coll
	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared
Grade Nine	125		125				125		125			
Grade Ten	1111		1111				1111		111			
Grade Eleven	104		104				104		104			
Grade Twelve	127		126		_		126		126			
Subtotal	467		466		1		466		466			
Special Ed - High School	138		137		-		15		15			
Subtotal	138		137		1		15		15			
Totals	605		603		2	-0-	481		481		-0-	-0-
Percentage Error)r				0.33%	%00.0					0.00%	0.00%

WALLKILL VALLEY REGIONAL HIGH SCHOOL

APPLICATION FOR STATE SCHOOL AID SUMMARY

SCHEDULE OF AUDITED ENROLLMENTS

ENROLLMENT AS OF OCTOBER 15, 2018

		Private Schools for Disabled	for Disabled				Resident Low Income	w Income		
	Reported on A.S.S.A. as	Sample			Reported on A.S.S.A.	Reported on Workpapers		Sample Selected	Verified to	
	Private	for	Sample	Sample	as Low	as Low		from	Application	Sample
	Schools	Verification	Verified	Errors	Income	Income	Errors	Workpapers	and Register	Errors
Grade Nine					17	18	-	m	8	
Grade Ten					18	18	0	2	2	
Grade Eleven					12	13		2	2	
Grade Twelve					22	22	0	2	2	
Subtotal					69	71	2	6	6	
Special Ed - High School	11	33	т		46	44	-2	9	9	
Subtotal	11	3	3		46	44	-2	9	9	
Totals	11	3	3	-0-	115	115	4	15	15	-0-
Percentage Error)r			0.00%			3.48%			%00.0

WALLKILL VALLEY REGIONAL HIGH SCHOOL SCHEDULE OF AUDITED ENROLLLMENT APPLICATION FOR STATE SCHOOL AID SUMMARY ENROLLMENT AS OF OCTOBER 15, 2018

			Transpor	rtation		
	Reported	Reported				
	on DRTRS	on DRTRS				
	by DOE	by District	Errors	Tested	Verified	Errors
Regular - Public Schools	450	450		25	23	2
Regular - Special Education	170	170		17	14	3
Transported - Non Public	53	53		5	5	
AIL - Non Public	2	2				
Special Needs - Public	10	10		3	2	1
Special Needs - Private	12	12		3	3	
Totals	697	697	-0-	53	<u>47</u>	6
Percentage Error			0.00%			11.32%

		Re-
	Reported	calculated
Average Mileage - Regular Including Grade PK Students	6.2	6.2
Average Mileage - Regular Excluding Grade PK Students	6.2	6.2
Average Mileage - Special Education with Special Needs	14.0	14.0

WALLKILL VALLEY REGIONAL HIGH SCHOOL DISTRICT EXCESS SURPLUS CALCULATION YEAR ENDED JUNE 30, 2019

Section 1 - REGULAR DISTRICT

2018-2019 Total General Fund Expenditures per the CAFR Increased by:	\$ 17,648,179	(B)		
Transfer from Capital Outlay to Capital Projects Fund		(B1a)		
Transfer from Capital Reserve to Capital Projects Fund	\$ -0-	(B1b)		
Decreased by:				
On-Behalf TPAF Pension and Social Security	\$ 2,184,246	-		
Assets Acquired Under Capital Leases		(B2b)		
Adjusted 2018-2019 General Fund Expenditures [(B)+(B1's)-(B2's)]	\$ 15,463,933	(B3)		
2% of Adjusted 2018-2019 General Fund Expenditures [(B5) times .02]	\$ 309,279	(B4)		
Enter Greater of (B4) or \$250,000	\$ 309,279	(B5)		
Increased by: Allowable Adjustment	\$ 60,129	(K)		
Maximum Unassigned Fund Balance [(B5)+(K)]		;	\$ 369,408	= (M)
Section 2				
Total General Fund - Fund Balances @ 6/30/2019	\$ 1,487,405	(C)		
(Per CAFR Budgetary Comparison Schedule C-1)		-		
Decreased by:				
Assigned - Year End Encumbrances	\$ 86,631	•		
Legally Restricted - Designated for Subsequent Year's Expenditures	\$ -0-	(C2)		
Excess Surplus - Designated for Subsequent Year's Expenditures Other Restricted Fund Balances	\$ -0- \$ -0- \$ 764,240	(C3)		
Assigned - Designated for Subsequent Year's Expenditures	\$ 148,545	• ' '		
Additional Assigned Fund Balance - Designated for Subsequent	<u> </u>	.(00)		
Year's Expenditures July 1, 2019 - August 1, 2019	\$ -0-	(C6)		
Total Unassigned Fund Balance [(C)-(C1)-(C2)-(C3)-(C4)-(C5)]		:	\$ 487,989	(U1)
Section 3				

Restricted Fund Balance - Excess Surplus [(U1)-(M)] IF NEGATIVE, ENTER -0-

\$ 118,581 (E)

WALLKILL VALLEY REGIONAL HIGH SCHOOL DISTRICT EXCESS SURPLUS CALCULATION YEAR ENDED JUNE 30, 2019

(continued)

Section 3

Recapitulation of Excess Surplus as of June 30, 2019		
Restricted Excess Surplus - Designated for Subsequent Year's Expenditures Restricted Excess Surplus [(E)]	\$	-0- (C3) 118,581 (E)
Total $[(C3)+(E)+(F)]$	\$	118,581 (D)
Detail of Allowable Adjustments		
Impact Aid Sale and Lease Back Extraordinary Aid	\$ \$ \$	-0- (H) -0- (I) 60,129 (J1)
Additional Nonpublic School Transportation Aid Total Adjustments [(H)+(I)+(J1)+(J2)]	<u>\$</u> \$	-0- (J2) 60,129 (K)
Detail of Other Restricted Fund Balances		
Statutory Restrictions Approved Unspent Separate Proposal	\$	-0- -0-
Sale/Lease-Back Reserve Capital Reserve	\$ \$ \$ \$ \$ \$	-0- 764,240
Maintenance Reserve Emergency Reserve	<u>\$</u> \$	-0- -0-
Tuition Reserve Waiver Offset Reserve	<u>\$</u> <u>\$</u>	<u>-0-</u> <u>-0-</u>
Other State/Governmental Mandated Reserve Other Restricted Fund Balance not Noted Above	<u>\$</u> <u>\$</u>	-0- -0-
Total Other Restricted Fund Balances	_\$	764,240

WALLKILL VALLEY REGIONAL HIGH SCHOOL DISTRICT SUMMARY OF RECOMMENDATIONS FISCAL YEAR ENDED JUNE 30, 2019

It is recommended that:

1. Administrative Practices and Procedures

None

- 2. Financial Planning, Accounting and Reporting
 - 1) The District review all salary remittances to ensure that payments are made in the correct amounts to the proper agencies.
 - 2) The District prepare an analysis of balance on a monthly basis for the Payroll Agency bank account, and that the analysis is further reviewed by the Business Administrator monthly to ensure the accuracy of the analysis.
 - 3) The District return interfunds identified in prior years to their respective funds.
- 3. School Purchasing Program

None

4. School Food Service

None

5. <u>Student Body Activities</u>

None

6. Application for State School Aid

None

7. <u>Pupil Transportation</u>

The District review the District Report of Transported Resident Students, to ensure that all students reported are properly enrolled in the District.

8. Travel Expense and Reimbursement Policy

None

WALLKILL VALLEY REGIONAL HIGH SCHOOL DISTRICT SUMMARY OF RECOMMENDATIONS FISCAL YEAR ENDED JUNE 30, 2019

It is recommended that: (Cont'd)

9. Facilities and Capital Assets

None

10. Status of Prior Year's Findings/Recommendations

The prior year recommendation regarding the interfunds be returned has not been resolved and is included in the current year. The prior year recommendations regarding the District preparing bank reconciliations and an analysis of balance of Payroll Agency, and the District ensuring all post events reports are completed have been resolved in the current year.