

**SCHOOL DISTRICT**

**OF**

**ATLANTIC HIGHLANDS**

**ATLANTIC HIGHLANDS BOARD OF EDUCATION  
ATLANTIC HIGHLANDS, NEW JERSEY**

**COMPREHENSIVE ANNUAL FINANCIAL REPORT  
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

**COMPREHENSIVE ANNUAL  
FINANCIAL REPORT**

**OF THE**

**ATLANTIC HIGHLANDS BOARD OF EDUCATION**

**ATLANTIC HIGHLANDS, NEW JERSEY**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

**PREPARED BY**

**ATLANTIC HIGHLANDS BOARD OF EDUCATION  
FINANCE DEPARTMENT**

# ATLANTIC HIGHLANDS SCHOOL DISTRICT

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## **INTRODUCTORY SECTION**



# Atlantic Highlands Board of Education

Dr. Susan Compton  
Superintendent

Mrs. Elisabeth Eittreim  
President

Mrs. Janet Sherlock  
Business Administrator/Board Secretary

January 22, 2021

Honorable President and  
Members of the Board of Education  
Atlantic Highlands School District  
County of Monmouth, New Jersey

Dear Board Members:

The comprehensive annual financial report of the Atlantic Highlands School District for the fiscal year ended June 30, 2020 is hereby submitted. Responsibility for both the accuracy of the data and completeness and fairness of the presentation, including all disclosures, rests with the management of the Board of Education. To the best of our knowledge and belief, the data presented in this report is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operations of the various funds and account groups of the District. All disclosures necessary to enable the reader to gain an understanding of the District's financial activities have been included.

The comprehensive annual financial report is presented in four sections: introductory, financial, statistical and single audit. The introductory section includes this transmittal letter, the District's organizational chart and a list of principal officials. The financial section includes the general purpose financial statements and schedules, as well as the auditors report thereon. The statistical section includes selected financial and demographic information generally presented on a multi-year basis. This District is required to undergo an annual single audit in conformity with the provisions of the single Audit Act of 1984 and the U.S. Office of Management and Title 2 U.S. Code of Federal Regulations, Part 200, "Audits of State and Local Governments," and the state Treasury Circular Letter 15-08 OMB, "Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid Payments." Information related to this single audit, including the auditor's report on the internal control structure and compliance with applicable laws and regulations and findings and recommendations, are included in the single audit section of this report.

## **1. REPORTING ENTITY AND ITS SERVICES:**

Atlantic Highlands School District is an independent reporting entity within the criteria adopted by the GASB as established by NCGA Statement No. 3. All funds and account groups of the district are included in this report. The Atlantic Highlands Board of Education and its elementary school constitute the District's reporting entity.

The district provides a full range of education programs and services appropriate to grades Pre-K through 6. These include regular and special education for students with disabilities. The district completed the 2019-2020 fiscal year with an average daily enrollment of 310 students.



## **2. ECONOMIC CONDITION AND OUTLOOK:**

Atlantic Highlands is a stable, older, year-round community. In October 2012, Atlantic Highlands was hit by Super Storm Sandy. The Atlantic Highlands Harbor suffered substantial damage. Many homes in town were also damaged. The Atlantic Highlands Harbor has been fully restored and open for business. The downtown business area is growing with many new buildings added. There is a heightened interest in property ownership with property values increasing. This is also evidenced in an increase in the rates and the renovation of the main business district. The appeal of this shoreline community is due in part, to its proximity to Manhattan and the prosperous harbor.

## **3. MAJOR INITIATIVES:**

Atlantic Highlands Elementary School continues to provide an exceptional educational experience for all students. The breadth of programs from special education to gifted and talented meets each child's unique needs. The 2019-2020 school year demonstrated a continuing emphasis on curriculum alignment to the national standards. The district has implemented a teacher's evaluation system mandated by the state. Our teachers continue to receive professional development throughout the year. Often in an effort to reduce cost, Atlantic Highlands holds professional development days in conjunction with other districts.

## **4. INTERNAL ACCOUNTING CONTROLS:**

Management of the District is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the District are protected from loss, theft or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles (GAAP). The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

As a recipient of federal and state financial assistance, the district also is responsible for ensuring that an adequate internal control structure is in place to ensure compliance with applicable laws and regulations related to those programs. This internal control structure is also subject to periodic evaluation by the District management.

As part of the District's single audit described earlier, tests are made to determine the adequacy of the internal control structure, including that portion related to federal and state financial assistance programs, as well as to determine that the District has complied with applicable laws and regulations.

## **5. BUDGETARY CONTROLS:**

In addition to internal accounting controls, the District maintains budgetary controls. The objective of the budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the county superintendent. Annual appropriated budgets are adopted for the general fund, the special revenue fund, and the debt service fund. Project length budgets are approved for the capital improvements accounted for in the capital projects fund. The final budget amount as amended for the fiscal year is reflected in the financial section.

An encumbrance accounting system is used to record outstanding purchase commitments on a line item basis. Open encumbrances at year-end are either canceled or are included as reappropriations of fund balance in the subsequent year. Those amounts to be reappropriated are reported as reservations of fund balance at June 30, 2020.

## **6. ACCOUNTING SYSTEM AND REPORTS:**

The District's accounting records reflect generally accepted accounting principles, as promulgated by the Governmental Accounting Standards Board (GASB). The accounting system of the district is organized on the basis of funds and account groups. These funds and account groups are explained in "Notes to the Financial Statements," Note 1.

## **7. FINANCIAL INFORMATION AT FISCAL YEAR-END:**

As demonstrated by the various statements and schedules included in the financial section of this report, the District continues to meet its responsibility for sound financial management.

## **8. DEBT ADMINISTRATION:**

At June 30, 2020, the District had outstanding debt issues in the amount of \$1,245,000.

In March 2003 voters of the Borough of Atlantic Highlands approved a \$6,292,000 referendum for capital project #0130-020-02-1112/Renovations and Addition to the Atlantic Highlands Elementary School. Bonds were sold in August of 2003 in the amount of \$4,063,000 to fund the project along with a state grant in the amount of \$2,083,130. The proceeds of this bond issue were placed in the District's capital projects fund to finance capital improvements to the District's building and grounds. These improvements included an 11,000 sq. ft addition to house a new cafeteria, library/media center, a science classroom, special education classroom and an elevator to enable the district to be ADA compliant. Renovations to the existing building included reproofing, a total overhaul of the HVAC system, rehabilitation of kindergarten, pre-school disabled and music/band classrooms, small group instruction space and much needed upgrades to the electrical and communications systems. Repayment of interest began in August of 2004; repayment of principal began in August 2005.

In September 2009 voters of the Borough of Atlantic Highlands approved a \$490,000 referendum for capital project #0130-020-09-2000/Atlantic Highlands Elementary School Solar Panels. Bonds were sold in December of 2009 in the amount of \$490,000 to fund the project. The proceeds of this bond issue were placed in the District's capital projects fund to finance capital improvements to the District's building and grounds. The project included the installation of Solar Panels on the roof of the elementary school. Repayment of interest began in September of 2010; repayment of principal began in March 2011. The solar are completely paid off.

## **9. CASH MANAGEMENT:**

The investment policy of the District is guided in large part by state statute as detailed in "Notes to the Financial Statements," Note 2. The District has adopted a cash management plan which requires it to deposit public funds in public depositories protected from loss under the provisions of the Government Unit Deposit Protection Act ("GUDPA"). GUDPA was enacted in 1970 to protect the Government Units from a loss of funds on deposit with a failed banking institution in New Jersey. The law requires governmental units to deposit public funds only in public depositories located in New Jersey, where the funds are secured in accordance with the Act.

## **10. RISK MANAGEMENT:**

The Board carries various forms of insurance, including but not limited to general liability, boiler and machinery, workers compensation, hazard and theft insurance on property and contents, and fidelity bonds.

**11. OTHER INFORMATION:**

**Independent Audit** – State statutes require an annual audit by independent certified public accountants or registered municipal accountants. The accounting firm of Robert A. Hulsart and Company was selected by the Board of Education. In addition to meeting the requirements set forth in state statutes, the audit also was designed to meet the requirements of the Single Audit Act of 1984 and the Title 2 U.S. Code of Federal Regulations, Part 200 and state OMB Circular Letter 15-08.

The auditor’s report on the general purpose financial statements and combining and individual fund statements and schedules is included in the financial section of this report.

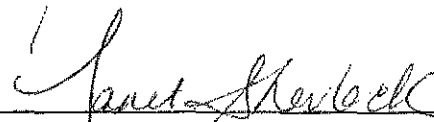
The auditor’s reports related specifically to the single audit are included in the single audit section of this report.

**12. ACKNOWLEDGEMENTS:**

We would like to express our appreciation to the members of the Atlantic Highlands School Board for their concern in providing fiscal accountability to the citizens and taxpayers of the school district and thereby contributing their full support to the development and maintenance of our financial operation. The preparation of this report could not have been accomplished without the efficient and dedicated services of our financial and accounting staff.

Respectfully submitted,

  
\_\_\_\_\_  
Dr. Susan Compton  
Superintendent of Schools

  
\_\_\_\_\_  
Janet Sherlock  
School Business Administrator /Board Secretary

**ATLANTIC HIGHLANDS BOARD OF EDUCATION****ROSTER OF OFFICIALS****JUNE 30, 2020****Members of the Board of Education****Term Expires**

Alyson Denzler, President	2020
Deborah Appello	2022
Conor Barnes	2021
Erin Dougherty	2020
Elizabeth Eittrheim, Vice President	2022
Julie Mahoney	2020
Karin Masina	2021
Ryan Palamara	2022
Randi Zamkotowicz	2021

**Other Officials**

Dr. Susan Compton, Superintendent

Ms. Janet Sherlock, School Business Administrator/Board Secretary

Ms. Lori Skibinski, Principal

Ms. Christina Egan, Supervisor of Curriculum & Instruction

**ATLANTIC HIGHLANDS BOARD OF EDUCATION**

**CONSULTANTS AND ADVISORS**

**Audit Firm**

Robert A. Hulsart & Co.  
2807 Hurley Pond Road  
Wall, N.J. 07719

**Attorneys**

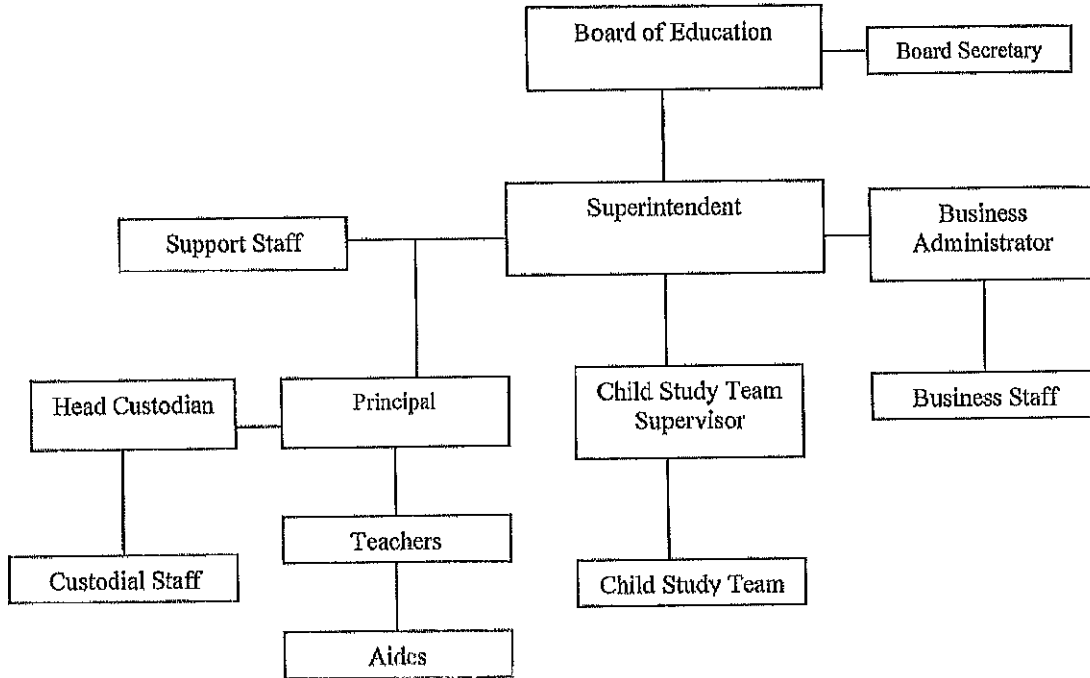
Kenney, Gross, Kovats & Parton  
130 Maple Avenue - Building 8  
Red Bank, NJ 07701

**Official Depository**

Wells Fargo Bank, N.A.  
111 First Avenue  
Atlantic Highlands, N.J. 07716

# ATLANTIC HIGHLANDS BOARD OF EDUCATION

## ORGANIZATIONAL CHART (Unit Control)



**FINANCIAL SECTION**

# Robert A. Hulsart and Company

CERTIFIED PUBLIC ACCOUNTANTS

8.

ARMOUR S. HULSART, C.P.A., R.M.A., P.S.A. (1959-1992)  
ROBERT A. HULSART, C.P.A., R.M.A., P.S.A.  
ROBERT A. HULSART, JR., C.P.A., P.S.A.

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RICHARD J. HELLENBRECHT, JR., C.P.A., P.S.A.

## INDEPENDENT AUDITOR'S REPORT

Honorable President and Members  
of the Board of Education  
Atlantic Highlands School District  
County of Monmouth  
Atlantic Highlands, New Jersey

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Board of Education of the Atlantic Highlands School District, in the County of Monmouth, State of New Jersey, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.



We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### *Opinions*

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Board of Education of the Atlantic Highlands School District, in the County of Monmouth, State of New Jersey, as of June 30, 2020, and the respective changes in financial position and, where applicable, cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### *Other Matters*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information as listed in the table of contents presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Government Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The accompanying introductory section and other supplementary information such as the combining and individual fund financial statements, long-term debt schedules, and statistical information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standard generally accepted in the United States of America. In our opinion, the accompanying introductory section and other supplementary information such as the combining and individual fund financial statements, long-term debt schedules, and statistical information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The accompanying introductory section and other supplementary information such as the combining and individual fund financial statements, long-term debt schedules, and statistical information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

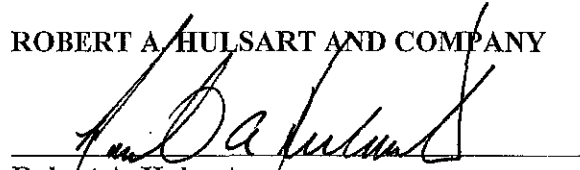
The accompanying schedules of expenditures of federal awards and state financial assistance are presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) and New Jersey OMB's Circular 15-08, Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid respectively, and are not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated January 22, 2021 on our consideration of the Atlantic Highland's Board of Education internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Atlantic Highlands Board of Education's internal control over financial reporting and compliance.

Respectfully submitted,

**ROBERT A. HULSART AND COMPANY**



Robert A. Hulsart  
Licensed Public School Accountant  
No. 322  
Robert A. Hulsart and Company  
Wall Township, New Jersey

January 22, 2021

**REQUIRED SUPPLEMENTARY INFORMATION**  
**PART I**

**ATLANTIC HIGHLANDS SCHOOL DISTRICT**  
**BOROUGH OF ATLANTIC HIGHLANDS**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

The discussion and analysis of Atlantic Highlands School District's financial performance provides an overall review of the School District's financial activities for the fiscal year ended June 30, 2020. The intent of this discussion and analysis is to look at the School District's financial performance as a whole; it should be read in conjunction with the Comprehensive Annual Financial Report's (CAFR) Letter of Transmittal which is found in the Introductory Section, and the School Board's financial statements found in the Financial Section and the notes thereto.

The MD & A is a Required Supplementary Information specified in the Governmental Accounting Standards Board's (GASB) Statement No. 34 – "Basic Financial Statement -and Management's Discussion and Analysis – for State and Local Governments" issued in June 1999.

**Financial Highlights**

Key Financial highlights for the 2019-2020 fiscal year are as follows:

- General revenues accounted for \$6,847,282 in revenue. Program specific revenues in the form of charges for services, operating grants and contributions, and capital grants and contributions, and debt service accounted for \$135,432 total revenues of \$6,982,714.
- Net Position of governmental activities decreased by \$212,543.
- The School District had \$7,175,441 in expenses; only \$135,432 of these expenses were offset by program specific charges for services, grants or contributions. General revenues (primarily property taxes) of \$6,847,282 were adequate to provide for these programs.
- The General Fund had \$6,500,332 in revenues and \$6,474,603 in expenditures. The General Fund's balance increased by \$25,729. This increase was anticipated by the Board of Education.

## Using this Comprehensive Annual Financial Report (CAFR)

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand Atlantic Highlands School District as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The *Statement of Net Position and Statement of Activities* provide information about the activities of the whole school district, presenting both an aggregate view of the School District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. In the case of Atlantic Highlands School District, the General Fund is the most significant fund, with the Special Revenue Fund and Capital Project's Fund also having significance.

The School Board's auditor has provided assurance in his Independent Auditor's Report, located immediately preceding this Management's Discussion and Analysis, that the Basic Financial Statements are fairly stated. A user of this report should read the Independent Auditor's Report carefully to ascertain the level of assurance being provided for each of the other parts of the Financial Section.

## Reporting the School District as a Whole

### Statement of Net Position and the Statement of Activities

While this document contains the large number of funds used by the School District to provide programs and activities, the view of the School District as a whole looks at all financial transactions and asks the question, "How did we do financially during the 2019-2020 fiscal year?" The Statement of Net Position and the Statement of Activities helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting similar to the accounting used by most private-sector companies. This basis of accounting takes into account, all of the current year's revenues and expenses regardless of when cash is received or paid.

These two statements report the School District's net position and changes in that position. This change in net position is important because it tells the reader that, for the school district as a whole, the financial positions of the School District has improved or diminished. The causes of this change may be the result of many factors, some financial, and some not. Non-financial factors include the School District's property tax base, current laws in New Jersey restricting revenue growth, facility condition, required educational programs and other factors.

In the Statement of Net Position and the Statement of Activities, the School District is divided into two distinct kinds of activities:

- Governmental activities – All of the School District's programs and services are reported here including, but not limited to, instruction, support services, operation and maintenance of plant facilities, pupil transportation and extracurricular activities.
- Business-Type Activities – This service is provided on a charge for goods or services basis to recover all the expense of the goods or services provided. The Food Service Enterprise Fund is reported as a business activity.

## Reporting the School District's Most Significant Funds

### Fund Financial Statements

The analysis of the School District's major (all) funds begins with Exhibit B-1. Fund financial reports provide detailed information about the School District's major funds. The School District uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the School District's most significant funds. The School District's major governmental funds are the General Fund, Special Revenue Fund, Capital Projects Fund and Debt Service Fund.

### Governmental Funds

The School District's activities are reported in Governmental Funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in the future years. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The Governmental Fund statements provide a detailed short-term view of the School District's general government operations and the basic services it provides. Governmental Fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and Governmental Funds is reconciled in the financial statements.

### Enterprise Fund

The Enterprise Fund uses the same basis of accounting as business-type activities; therefore, these statements are essentially the same.

### The School District as a Whole

Table 1 provides a summary of the School District's net position comparisons of fiscal year 2020 with 2019.

**Table 1**  
**Net Position**

	<u>2020</u>	<u>2019</u>
<b><u>Assets</u></b>		
Current and Other Assets	\$ 1,322,880	1,229,625
Capital Assets, Net	<u>4,346,696</u>	<u>4,833,365</u>
Total Assets	<u>\$ 5,669,576</u>	<u>6,062,990</u>
<b><u>Deferred Outflow of Resources</u></b>		
Contribution to Pension Plan	<u>\$ 364,139</u>	<u>453,283</u>
<b><u>Deferred Inflow of Resources</u></b>		
Pension Deferrals	<u>\$ 534,498</u>	<u>539,307</u>

**Table 1**  
**Net Position (Continued)**

	<u>2020</u>	<u>2019</u>
<b><u>Liabilities</u></b>		
Current Liabilities	\$ 551,343	533,633
Other Liabilities	<u>2,498,635</u>	<u>2,772,187</u>
Total Liabilities	<u>\$ 3,049,978</u>	<u>3,305,820</u>
<b><u>Net Position</u></b>		
Invested in Capital Assets, Net of Debt	\$ 3,101,696	3,298,365
Restricted	789,423	756,710
Unrestricted	<u>(1,441,880)</u>	<u>(1,383,929)</u>
Total Net Position	<u>\$ 2,449,239</u>	<u>2,671,146</u>

Table 2 shows the changes in net position for fiscal year 2020 and 2019.

**Table 2**  
**Changes in Net Position**

	<u>2020</u>	<u>2019</u>
<b><u>Revenues</u></b>		
Program Revenues		
Charges for Services	\$ 46,704	90,603
Operating Grants and Contributions	135,432	150,136
General Revenues		
Property Taxes	5,373,896	5,199,449
Grants and Entitlements	1,254,474	1,185,719
Other	<u>218,912</u>	<u>319,731</u>
Total Revenues	<u>7,029,418</u>	<u>6,945,638</u>
<b><u>Program Expenses</u></b>		
Instruction	2,782,947	2,654,419
Support Services		
Pupils and Instructional Staff	660,305	624,376
General Administration, School Administration, Business	511,334	499,738
Operations and Maintenance of Facilities	663,250	380,438
Pupil Transportation	46,668	33,844
Interest on Debt	51,969	63,432
Enterprise Funds	73,004	
Food Service		90,156
Miscellaneous	<u>2,458,968</u>	<u>2,079,510</u>
Total Expenses	<u>7,248,445</u>	<u>6,425,913</u>
Increase/ (Decrease) in Net Position	<u>\$ (219,027)</u>	<u>519,725</u>

### **Business-Type Activities**

Revenues for the District's business-type activities (food service program) were comprised of charges for services and federal and state reimbursements.

- Food service expenses were over revenues by \$6,484.
- Charges for services represent \$46,704 of revenue. This represents amount paid by patrons for daily food services.
- Federal and state reimbursements for meals, including payments for free and reduced lunches and donated commodities was \$19,816. Overall net position as of June 30, 2020 were \$18,912.

### **Governmental Activities**

The Statement of Activities shows the cost of program services and the charges for services and grants offsetting those services.

Instruction expenses include activities directly dealing with the teaching of pupils and the interaction between teacher and student, including extracurricular activities.

Pupils and instructional staff include the activities involved with assisting staff with the content and process of teaching to students, including curriculum and staff development.

General administration, school administration and business include expenses associated with administrative and financial supervision of the District.

Operation and maintenance of facilities activities involve keeping the school grounds, buildings and equipment in an effective working condition.

Curriculum and staff development includes expenses related to planning, research, development and evaluation of support services, as well as the reporting of this information internally and to the public.

Pupil transportation includes activities involved with the conveyance of students to and from school, as well as to and from school activities, as provided by state law.

Extracurricular activities includes expenses related to student activities provided by the School District which are designed to provide opportunities for students to participate in school events, public events, or a combination of these for the purposes of motivation, enjoyment and skill improvement.

Interest and fiscal charges involve the transactions associated with the payment of interest and other related charges to debt of the School District.

Other includes unallocated depreciation and amortization.



## The School Board' Funds

The School Board uses funds to control and manage money for particular purposes. The Fund's basic financial statements allows the School Board to demonstrate its stewardship over and accountability for resources received from the Borough of Atlantic Highland's taxpayer's and other entities, including the State of New Jersey and the Federal Government. These statements also allow the reader to obtain more insight into the financial workings of the School Board, and assess further the School Board's overall financial health.

As the School Board completed the fiscal year ended June 30, 2020, it reported a combined net position balance of \$2,430,327. The Reconciliation of the Statement of Revenue Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities presents the reader with a detailed explanation of the differences between the net change in fund balances and changes in net position.

The School Board's budget is prepared according to New Jersey law, and is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The most significant budgeted fund is the General Fund.

Over the course of the year, the School Board revises its budget as it attempts to take into consideration unexpected changes in revenue and expenditures.

A schedule showing the School Board's original and final budget compared with actual operating results is provided in the section of the CAFR, entitled Budgetary Comparison Schedules. The School Board generally did better than had been budgeted in its General Fund since it practices conservative budgetary practices in which revenues are forecasted very conservatively and expenditures are budgeted with worst-case scenarios in mind.

## Capital Assets

At June 30, 2020, the School Board had approximately \$4,339,068 million invested in a broad range of capital assets, including land, buildings, furniture, vehicles, computers, instructional equipment and other equipment. This amount is net of accumulated depreciation to date. Table II below shows the net book value of capital assets at the end of the 2020 fiscal year.

	<b>Governmental Activities</b>	<b>Business Type Activities</b>
Table II Capital Assets at June 30, 2020		
Land	\$ 93,591	
Buildings	4,114,645	
Machinery and Equipment	<u>130,832</u>	<u>7,628</u>
Total	<u>\$ 4,339,068</u>	<u>7,628</u>

**Debt Administration**

At June 30, 2020, the School District had \$2,738,635 as outstanding debt. Of this amount \$335,435 is for compensated absences, and the balance \$1,245,000 for bonds for school construction. The District also recorded a deferred pension liability of \$1,158,200 in 2019-2020.

**Economic Factors and Next Year's Budget**

The Atlantic Highlands School District is in very good financial condition presently. Future finances are not without challenges as the community continues to grow and state funding is decreased.

The Borough of Atlantic Highlands is primarily a residential community, with very few ratables. The majority of revenues needed to operate the District is derived from homeowners through property tax assessments and collections.

At this time, the most important factor affecting the budget is the unsettled situation with State Aid. While State aid may be frozen, the District may experience growth in student population. The tax levy will be the area that will need to absorb any increase in budget obligations.

In conclusion, the Atlantic Highlands School District has committed itself to financial excellence for many years. In addition, the School District's system for financial planning, budgeting, and internal financial controls are well regarded. The School District plans to continue its sound fiscal management to meet the challenge of the future.

**Contacting the School District's Financial Management**

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the School District's finances and to show the School District's accountability for the money it receives. If you have questions about this report or need additional information contact Janet Sherlock, School Business Administrator/Board Secretary at Atlantic Highlands Board of Education, 140 First Avenue, Atlantic Highlands, NJ 07716.

## **BASIC FINANCIAL STATEMENTS**

**DISTRICT-WIDE FINANCIAL STATEMENTS – A**

## STATEMENT OF NET POSITION

Exhibit A-1

JUNE 30, 2020

	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total</u>
<b><u>Assets</u></b>			
Cash and Cash Equivalents	\$ 507,299	8,280	515,579
Receivables, Net	12,434	1,617	14,051
Inventory		3,827	3,827
Restricted Assets:			
Cash and Cash Equivalents	789,423		789,423
Capital Assets-(Non-Depreciable)	93,591		93,591
Capital Assets, Net	4,245,477	7,628	4,253,105
Total Assets	<u>5,648,224</u>	<u>21,352</u>	<u>5,669,576</u>
<b><u>Deferred Outflow of Resources</u></b>			
Contribution to Pension Plan	<u>364,139</u>		<u>364,139</u>
<b><u>Deferred Inflow of Resources</u></b>			
Pension Deferrals	<u>534,498</u>		<u>534,498</u>
<b><u>Liabilities</u></b>			
Accounts Payable	308,903	2,440	311,343
Noncurrent Liabilities:			
Due Within One Year	240,000		240,000
Due Beyond One Year	2,498,635		2,498,635
Total Liabilities	<u>3,047,538</u>	<u>2,440</u>	<u>3,049,978</u>
<b><u>Net Position</u></b>			
Invested in Capital Assets, Net of Related Debt	3,094,068	7,628	3,101,696
Restricted For:			
Other Purposes	789,423		789,423
Unrestricted	<u>(1,453,164)</u>	<u>11,284</u>	<u>(1,441,880)</u>
Total Net Position	<u>\$ 2,430,327</u>	<u>18,912</u>	<u>2,449,239</u>

The accompanying notes to financial statements are an integral part of this statement.

**ATLANTIC HIGHLANDS SCHOOL DISTRICT**

Exhibit A-2

Sheet 1 of 2

**STATEMENT OF ACTIVITIES**

**FOR THE YEAR ENDED JUNE 30, 2020**

	<u>Expenses</u>	<u>Program Revenues</u>		<u>Net (Expense) Revenue and Changes in Net Position</u>		
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total</u>
<b><u>Functions/Programs</u></b>						
Governmental Activities:						
Instruction:						
Regular	\$ 1,952,554			(1,952,554)		(1,952,554)
Special Education	745,806		36,864	(708,942)		(708,942)
Other Instruction	84,587			(84,587)		(84,587)
Support Services:						
Tuition	23,798			(23,798)		(23,798)
Student & Instruction Related Services	636,507		78,752	(557,755)		(557,755)
School Administrative Services	151,630			(151,630)		(151,630)
General and Business Administrative Services	359,704			(359,704)		(359,704)
Plant Operations and Maintenance	663,250			(663,250)		(663,250)
Pupil Transportation	46,668			(46,668)		(46,668)
Employee Benefits	2,148,382			(2,148,382)		(2,148,382)
Capital Outlay	75,697			(75,697)		(75,697)
Interest on Long-Term Debt	51,969			(51,969)		(51,969)
Unallocated Depreciation	234,889			(234,889)		(234,889)
Total Government Activities	<u>7,175,441</u>	<u>-</u>	<u>115,616</u>	<u>(7,059,825)</u>	<u>-</u>	<u>(7,059,825)</u>
Business-Type Activities:						
Food Service	73,004	46,704	19,816	-	(6,484)	(6,484)
Total Business-Type Activities	<u>73,004</u>	<u>46,704</u>	<u>19,816</u>	<u>-</u>	<u>(6,484)</u>	<u>(6,484)</u>
Total Primary Government	<u>7,248,445</u>	<u>46,704</u>	<u>135,432</u>	<u>(7,059,825)</u>	<u>(6,484)</u>	<u>(7,066,309)</u>

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2020

	<u>Net (Expense) Revenue and Changes in Net Position</u>		
	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total</u>
General Revenues:			
Taxes:			
Property Taxes, Levied for General Purpose, Net	5,048,213		5,048,213
Taxes Levied for Debt Service	325,683		325,683
Tuition	211,724		211,724
Federal and State Aid Not Restricted	1,254,474		1,254,474
Miscellaneous Income	7,188		7,188
Total General Revenues	<u>6,847,282</u>	<u>-</u>	<u>6,847,282</u>
Change in Net Position	(212,543)	(6,484)	(219,027)
Adjustment for Fixed Assets		(2,880)	(2,880)
Net Position - Beginning	<u>2,642,870</u>	<u>28,276</u>	<u>2,671,146</u>
Net Position - Ending	<u>\$ 2,430,327</u>	<u>18,912</u>	<u>2,449,239</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**FUND FINANCIAL STATEMENTS – B**



BALANCE SHEETGOVERNMENTAL FUNDSJUNE 30, 2020

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Debt Service Fund</u>	<u>Total Governmental Funds</u>
<b><u>Assets</u></b>				
Cash and Cash Equivalents	\$ 501,488	5,810	1	507,299
Cash and Cash Equivalents-Restricted	789,423			789,423
Receivables from Other Governments	11,594	840		12,434
Total Assets	<u>\$ 1,302,505</u>	<u>6,650</u>	<u>1</u>	<u>1,309,156</u>
<b><u>Liabilities and Fund Balance</u></b>				
<b>Liabilities:</b>				
Accounts Payable	\$ 278,891	6,650		285,541
Due to Food Service	1,574			1,574
Total Liabilities	<u>280,465</u>	<u>6,650</u>	<u>-</u>	<u>287,115</u>
<b>Fund Balance:</b>				
<b>Restricted for:</b>				
Excess Surplus	129,079			129,079
Excess Surplus - Designed for Subsequent Years				
Expenditures	342,525			342,525
Debt Service Fund			1	1
<b>Committed To:</b>				
Maintenance Reserve	204,119			204,119
Capital Reserve Account	107,105			107,105
<b>Assigned To:</b>				
Designated by the BOE for Subsequent Year's				
Expenditures	6,595			6,595
<b>Unassigned:</b>				
General Fund	232,617			232,617
Total Fund Balances	<u>1,022,040</u>	<u>-</u>	<u>1</u>	<u>1,022,041</u>
Total Liabilities and Fund Balance	<u>\$ 1,302,505</u>	<u>6,650</u>		

Amounts reported for governmental activities in the Statement of Net Position (A-1) are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. The cost of the assets is \$9,274,309 and the accumulated depreciation is \$4,935,241.	4,339,068
Deferred outflow of resources - contributions to the pension plan	364,139
Deferred inflow of resources - acquisition of assets applicable to future reporting periods	(534,498)
Accrued Interest	(21,788)
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported as liabilities in the funds.	<u>(2,738,635)</u>
Net position of governmental activities	<u>\$ 2,430,327</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**ATLANTIC HIGHLANDS SCHOOL DISTRICT**

**Exhibit B-2  
Sheet 1 of 2**

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**

**GOVERNMENTAL FUNDS**

**FOR THE YEAR ENDED JUNE 30, 2020**

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Debt Service Fund</u>	<u>Total Governmental Funds</u>
<b><u>Revenues</u></b>				
Local Sources:				
Local Tax Levy	\$ 5,048,213		325,683	5,373,896
Tuition Charges	211,724			211,724
Miscellaneous	7,188			7,188
Total Local Sources	<u>5,267,125</u>	<u>-</u>	<u>325,683</u>	<u>5,592,808</u>
State Sources	1,233,207		21,267	1,254,474
Federal Sources		115,616		115,616
Total Revenues	<u>6,500,332</u>	<u>115,616</u>	<u>346,950</u>	<u>6,962,898</u>
<b><u>Expenditures</u></b>				
Current:				
Regular Instruction	1,947,231			1,947,231
Special Education Instruction	708,942	36,864		745,806
Other Instruction	84,587			84,587
Support Services and Undistributed Costs:				
Tuition	23,798			23,798
Student and Instruction Related Services	557,755	78,752		636,507
School Administrative Services	151,630			151,630
Other Administrative Services	359,704			359,704
Plant Operations and Maintenance	415,669			415,669
Pupil Transportation	46,668			46,668
Unallocated Benefits	2,102,922			2,102,922
Capital Outlay	75,697			75,697
Debt Service Principal			290,000	290,000
Interest on Debt Service			56,950	56,950
Total Expenditures	<u>6,474,603</u>	<u>115,616</u>	<u>346,950</u>	<u>6,937,169</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

ATLANTIC HIGHLANDS SCHOOL DISTRICT

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

Exhibit B-2  
Sheet 2 of 2

GOVERNMENTAL FUNDS

FOR THE YEAR ENDED JUNE 30, 2020

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Debt Service Fund</u>	<u>Total Governmental Funds</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>25,729</u>	<u>-</u>	<u>-</u>	<u>25,729</u>
Net Change in Fund Balance	25,729	-	-	25,729
Fund Balance - July 1	<u>996,311</u>	<u>-</u>	<u>1</u>	<u>996,312</u>
Fund Balance - June 30	<u>\$ 1,022,040</u>	<u>-</u>	<u>1</u>	<u>1,022,041</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

ATLANTIC HIGHLANDS SCHOOL DISTRICTRECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURESAND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS

Exhibit B-3

TO THE STATEMENT OF ACTIVITIESFOR THE YEAR END JUNE 30, 2020

Total Net Change in Fund Balances - Governmental Funds (From B-2)	\$ 25,729
Amounts Reported for Governmental Activities in the Statement of Activities (A-2) are Different Because:	
Capital Outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the period.	
Capital Outlay Adjustments	(247,581)
Depreciation Expense	(234,889)
Repayment of bond principal is an expenditure in the government funds, but the repayment reduces long-term liabilities in the statement of net assets and is not reported in the statement of activities	290,000
Contributions to the pension plan in the current fiscal year are deferred outflows of resources on the Statement of Net Position	(89,144)
Pension Related Deferrals	4,809
Net Pension Liability	38,875
Compensated Absences	(5,323)
Accrued Interest	<u>4,981</u>
Change in Net Position of Governmental Activities	<u>\$ (212,543)</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

ATLANTIC HIGHLANDS SCHOOL DISTRICTSTATEMENT OF NET POSITION

Exhibit B-4

PROPRIETARY FUNDSJUNE 30, 2020

	<u>Enterprise Fund</u>
<b><u>Assets</u></b>	
Current Assets:	
Cash and Cash Equivalents	\$ 8,280
Accounts Receivable:	
State	1
Federal	42
Other	1,574
Inventory	3,827
Total Current Assets	<u>13,724</u>
Noncurrent Assets:	
Equipment	86,487
Less: Accumulated Depreciation	<u>(78,859)</u>
Total Noncurrent Assets	<u>7,628</u>
Total Assets	<u>\$ 21,352</u>
<b><u>Liabilities</u></b>	
Accounts Payable	<u>\$ 2,440</u>
<b><u>Net Position</u></b>	
Investment in Capital Assets	\$ 7,628
Unrestricted	<u>11,284</u>
Total Net Position	<u>\$ 18,912</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

ATLANTIC HIGHLANDS SCHOOL DISTRICTSTATEMENT OF REVENUES, EXPENSES AND CHANGES

Exhibit B-5

IN FUND NET POSITIONPROPRIETARY FUNDSJUNE 30, 2020

	<u>Enterprise Fund</u>
Operating Revenues:	
Local Sources:	
Daily Sales Reimbursable Programs	\$ 32,340
Daily Sales Non-Reimbursable Programs	14,364
Total Operating Revenue	<u>46,704</u>
Operating Expenses:	
Salaries	20,339
Management Fee	8,000
Miscellaneous	6,214
Supplies	3,404
Cost of Sales - Reimbursable Programs	28,203
Cost of Sales - Non-Reimbursable Programs	5,524
Depreciation	1,320
Total Operating Expenses	<u>73,004</u>
Operating (Loss)/Profit	(26,300)
Non-Operating Revenues:	
State Sources:	
State School Lunch Program	662
Federal Sources:	
National School Lunch Program	10,060
HHFKA Lunch Program	914
Commodities	8,180
Total Non-Operating Revenues	<u>19,816</u>
Change in Net Position	(6,484)
Adjustment for Fixed Assets	(2,880)
Net Position, July 1	<u>28,276</u>
Net Position, June 30	<u>\$ 18,912</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

ATLANTIC HIGHLANDS SCHOOL DISTRICTSTATEMENT OF CASH FLOWS

Exhibit B-6

PROPRIETARY FUNDSJUNE 30, 2020

	<u>Enterprise Fund</u>
Cash Flows from Operating Activities:	
Receipts from Daily Sales	\$ 46,704
Payments to Suppliers	(64,381)
Net Cash Used by Operating Activities	<u>(17,677)</u>
Cash Flows from Noncapital Financing Activities:	
State Sources	662
Federal Sources	10,974
Net Cash Provided by Noncapital Financing Activities	<u>11,636</u>
Net Increase/(Decrease) in Cash and Cash Equivalents	(6,041)
Cash and Cash Equivalents July 1	<u>14,321</u>
Cash and Cash Equivalents June 30	<u>\$ 8,280</u>
Cash Flows from Operating Activities:	
Operating (Loss)/Profit	\$ (26,300)
Adjustments to Reconcile Operating Loss to Cash Provided (Used) by Operating Activities:	
Depreciation	1,320
Federal Commodities	8,180
Changes in Assets and Liabilities:	
(Increase)/Decrease in Inventory	(763)
Increase/(Decrease) in Accounts Payable	(1,222)
(Increase)/Decrease in Accounts Receivable	1,108
Net Cash Used by Operating Activities	<u>\$ (17,677)</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

ATLANTIC HIGHLANDS SCHOOL DISTRICTSTATEMENT OF FIDUCIARY NET POSITION

Exhibit B-7

FIDUCIARY FUNDSJUNE 30, 2020

	<u>Unemployment Compensation Trust</u>
Assets:	
Cash and Cash Equivalents	\$ 1,403
Total Assets	<u>\$ 1,403</u>
Net Position:	
Held in Trust for Unemployment Claims and Other Purposes	<u>\$ 1,403</u>
Total Net Position	<u>\$ 1,403</u>

The accompanying Notes to Financial Statements are an integral part of this statement.



ATLANTIC HIGHLANDS SCHOOL DISTRICT

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION

Exhibit B-8

FIDUCIARY FUNDS

FOR THE YEAR ENDED JUNE 30, 2020

	<u>Unemployment Compensation Trust</u>
<b><u>Additions</u></b>	
Contributions:	
Other	\$ 5,871
Total Additions	<u>5,871</u>
<b><u>Deductions</u></b>	
Unemployment Claims	11,248
Total Deductions	<u>11,248</u>
Change in Net Position	(5,377)
Net Position - Beginning of Year	<u>6,780</u>
Net Position - End of the Year	<u>\$ 1,403</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**NOTES TO FINANCIAL STATEMENTS**

**BOARD OF EDUCATION****ATLANTIC HIGHLANDS SCHOOL DISTRICT****NOTES TO THE FINANCIAL STATEMENTS****JUNE 30, 2020****NOTE 1: Summary of Significant Accounting Policies**

The financial statements of the Board of Education (Board) of the Atlantic Highlands School District (District) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Board's accounting policies are described below.

**A. Reporting Entity:**

The Atlantic Highlands School District is a Type II district located in the County of Monmouth, State of New Jersey. As a Type II district, the School District functions independently through a Board of Education. The board is comprised of nine members elected to three-year terms. The purpose of the district is to educate students in grades K-8. The Atlantic Highlands School District had an approximate enrollment at June 30, 2020 of 301 students.

The primary criterion for including activities within the District's reporting entity, as set forth in Section 2100 of the GASB Codification of Government Accounting and Financial Reporting Standards, is whether:

- The organization is legally separate (can sue or be sued in their own name)
- The District holds the corporate powers of the organization
- The District appoints a voting majority of the organization's board
- The District is able to impose its will on the organization
- The organization has the potential to impose a financial/benefit/burden on the District
- There is a fiscal dependency by the organization on the District

**B. Government-Wide Financial Statements**

The School District's basic financial statements consist of government-wide statements, and fund financial statements which provide a more detailed level of financial information.

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by property taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

**NOTE 1: Summary of Significant Accounting Policies (Continued)**

**B. Government-Wide and Fund Financial Statements (Continued)**

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are specifically associated with a service, program, or department and, therefore, clearly identifiable to a particular function. It is the policy of the School District to not allocate indirect expenses to functions in the statement of activities. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Property taxes and other items not properly included among program revenues are reported instead as general revenues.

In regards to the fund financial statements, the School District segregates transaction related to certain functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. Fund financial statements report detailed information about the School District. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a single column. Fiduciary funds are reported by fund type.

**C. Measurement Focus, Basis of Accounting and Financial Statement Presentation**

The government-wide statements report using the economic resources measurement focus and the accrual basis of accounting generally including the reclassification or elimination of internal activity (between or within funds). Proprietary and fiduciary fund financial statements also report using this same focus and basis of accounting although internal activity is not eliminated in these statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred regardless of the timing of related cash flows. County tax revenues are recognized in the year for which they are levied while grants are recognized when grantor eligibility requirements are met. The Unemployment Trust Fund recognizes employer and employee contributions in the period in which contributions are due.

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. Available means collectible within the current period or soon enough thereafter to apply current liabilities. The District considers revenues to be available if they are collected within 60 days of the end of the fiscal year. Expenditures are recorded when the related fund liability is incurred, except for long-term pension and compensated absences, which are reported as expenditures in the year due.

Major revenue sources susceptible to accrual includes Intergovernmental revenues, and the county tax levy. In general, other revenues are recognized when cash is received.

**NOTE 1: Summary of Significant Accounting Policies (Continued)**

**C. Measurement Focus, Basis of Accounting and Financial Statement Presentation (Continued)**

Operating income reported in proprietary fund financial statements includes revenues and expenses related to the primary continuing operations of the fund. Principal operating revenues for proprietary funds are charges to customers for food sales and for services provided to other governmental entities. Principles operating expenses are the costs of providing goods or services and include administrative expenses and depreciation of capital assets. Other revenues and expenses are classified as non-operating in the financial statements.

**D. Fund Accounting:**

The accounts of the District are maintained in accordance with the principles of fund accounting to ensure observance of limitations and restrictions on the resources available. The principles of fund accounting require that resources be classified for accounting and reporting purposes into funds or account groups in accordance with activities or objectives specified for the resources. Each fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources. Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types".

**Governmental Fund Types**

General Fund: The general fund is the general operating fund of the District and is used to account for all expendable financial resources except those required to be accounted for in another fund.

Special Revenue Fund: The District accounts for the proceeds of specific revenue sources (other than expendable trust or major capital projects) that are legally restricted to expenditures for specified purposes in the special revenue funds.

Capital Projects Fund: the capital projects fund is used to account for all financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds).

Debt Service Fund: The debt service fund is used to account for the accumulation of resources for, and the payment of principal and interest on bonds issued to finance major property acquisition, construction and improvement programs.

**Proprietary Fund Type**

Enterprise Fund: To account for operations that are financed and operated in a manner similar to private business enterprises, in which the intent of the District is that the costs of providing goods or services to the District on a continuing basis be financed or recovered primarily through user charges.

**NOTE 1: Summary of Significant Accounting Policies (Continued)**

**D. Fund Accounting (Continued):**

**Fiduciary Fund Types**

Agency Funds (Payroll and Student Activities Fund): Agency funds are used to account for the assets that the District holds on behalf of others as their agent. Agency funds are custodial in nature and do not involve measurement of results of operations.

Trust and Agency Funds: The trust and agency funds are used to account for assets held by the District on behalf of outside parties, including other governments, or on behalf of other funds within the District.

Expendable Trust Fund: An expendable trust fund is accounted for in essentially the same manner as the governmental fund types, using the same measurement focus and basis of accounting. Expendable trust funds account for assets where both the principal and interest may be spent. Expendable trust funds include Unemployment Compensation Insurance.

**E. Basis of Accounting:**

The modified accrual basis of accounting is used for measuring financial position and operating results of all governmental fund types, expendable trust funds and agency funds. Under the modified accrual basis of accounting, revenues are recognized when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized in the accounting period in which the fund liability is incurred, except for principal and interest on general long-term debt which are recorded when due.

Ad Valorem (Property) Taxes are susceptible to accrual as under New Jersey State Statute a municipality is required to remit to its school district the entire balance of taxes in the amount voted upon or certified, prior to the end of the school year. The District records the entire approved tax levy as revenue (accrued) at the start of the fiscal year, since the revenue is both measurable and available. The District is entitled to receive moneys under the established payment schedule and the unpaid amount is considered to be an "accounts receivable".

The accrual basis of accounting is used for measuring financial position and operating results of proprietary fund types and nonexpendable trust funds. Under this method, revenues are recorded in the accounting period in which they are earned and expenses are recorded at the time liabilities are incurred.

**NOTE 1: Summary of Significant Accounting Policies (Continued)**

**F. Budgets/Budgetary Control:**

Annual appropriated budgets are prepared in the spring of each year for the general, special revenue, and debt service funds. Budgets are prepared using the modified accrual basis of accounting; the legal level of budgetary control is established at line item accounts within each fund. Line item accounts are defined as the lowest (most specific) level of detail as established pursuant to the minimum chart of accounts referenced in N.J.A.C. 6A:23-2.2(g)1. All budget amendments must be approved by School Board resolution.

The Public School Education Act of 1975, limits the annual increase of any district's net current expense budget. The Commissioner of Education certifies the allowable amount for each district but may grant a higher level of increase if he determines that the sums so provided would be insufficient to meet the identified goals and needs of the district or that an anticipated enrollment increase requires additional funds.

The Commissioner must also review every proposed local school district budget for the next school year. He examines every item of appropriations for current expenses and budgeted capital outlay to determine their adequacy in relation to the identified needs and goals of the district. If, in his view, they are insufficient, the Commissioner must order remedial action. If necessary, he is authorized to order changes in the local district budget.

Once a budget is approved, it can be amended by transfers or additional appropriation of fund balances by approval of a majority of the members of the Board. Amendments are presented to the Board at their regular meetings. Each amendment must have Board approval. Such amendments are made before the fact, are reflected in the official minutes of the Board, and are not made after fiscal year-end as dictated by law. Individual transfers were not material in relation to the original appropriations. All uncommitted budget appropriations lapse at year-end.

**G. Encumbrances:**

Under encumbrance accounting purchase orders, contracts and other commitments for the expenditure of resources are recorded to reserve a portion of the applicable appropriation. Open encumbrances in governmental funds other than the special revenue fund are reported as reservations of fund balances at fiscal year end as they do not constitute expenditures or liabilities but rather commitments related to unperformed contracts for goods and services.

Open encumbrances in the special revenue fund for which the District has received advances are reflected in the balance sheet as deferred revenues at fiscal year end.

The encumbered appropriation authority carries over into the next fiscal year. An entry will be made at the beginning of the next fiscal year to increase the appropriation reflected in the certified budget by the outstanding encumbrance amount as of the current fiscal year end.

**NOTE 1: Summary of Significant Accounting Policies (Continued)**

**H. Short-Term Interfund Receivables/Payables:**

Short-Term interfund receivables/payables represents amounts that are owed, other than charges for good or services rendered to/from a particular fund in the District and that are due within one year.

**I. Inventories and Prepaid Expenses**

Inventories and prepaid expenses, which benefit future periods, other than those recorded in the enterprise fund are recorded as an expenditure during the year of purchase.

Enterprise fund inventories are valued at cost, which approximates market, using the first-in-first-out (FIFO) method. Prepaid expenses in the enterprise fund represent payments made to vendors for services that will benefit periods beyond June 30, 2020.

**J. Capital Assets and Depreciation**

The District’s property, buildings and improvements, equipment, vehicles, furniture and fixtures with useful lives of five years or more are stated at historical or estimated historical cost and are reported in the government-wide financial statements. Proprietary Fund capital assets are reported in its respective fund.

The District contracted with an outside service company to provide a report with a comprehensive detail of capital assets and depreciation. This report was prepared during 2006. The report included capital assets purchased during the 2005-2006 fiscal year and prior with a historical cost of \$2,000 or more. Accumulated depreciation prior to fiscal year 2006, fiscal year 2006 depreciation expense, total accumulated depreciation and book values were also provided. The report was updated to include 2019-2020 activity. The costs of normal maintenance and repairs that do not add to the asset value or materially extend the useful lives are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are disposed, the cost and applicable accumulated depreciation are removed from the respective accounts. Estimated useful lives, in years, for depreciable assets are as follows:

Buildings and Improvements	20 – 50
Equipment and Vehicles	5 – 20
Furniture and Fixtures	5 – 20



**NOTE 1: Summary of Significant Accounting Policies (Continued)****J. Capital Assets and Depreciation (Continued)**

Capital asset activity for the year ended June 30, 2020 was as follows:

	<u>Balance</u> <u>July 1, 2019</u>	<u>Additions</u>	<u>Adj.</u>	<u>Retirements</u>	<u>Balance</u> <u>June 30, 2020</u>
Governmental Activities:					
Capital Assets that are Not Being Depreciated:					
Land	\$ 93,591	_____	_____	_____	93,591
Total Capital Assets Not Being Depreciated	<u>93,591</u>	_____	_____	_____	<u>93,591</u>
Depreciable Assets:					
Buildings & Sites	8,370,194	_____	_____	(15,083)	8,355,111
Equipment	<u>825,607</u>	_____	_____	_____	<u>825,607</u>
Total	<u>9,195,801</u>	_____	_____	<u>(15,803)</u>	<u>9,180,718</u>
Less: Accumulated Depreciation for:					
Buildings & Sites	(3,844,146)	(202,874)	(193,446)	_____	(4,240,466)
Equipment	<u>(623,709)</u>	<u>(32,015)</u>	<u>(39,051)</u>	_____	<u>(694,775)</u>
Total Accumulated Depreciation	<u>(4,467,855)</u>	<u>(234,889)</u>	<u>(232,497)</u>	_____	<u>(4,935,241)</u>
Net Depreciable Assets	<u>4,727,946</u>	<u>(234,889)</u>	<u>(232,497)</u>	<u>(15,083)</u>	<u>4,245,477</u>
Governmental Activities Capital Assets, (Net)	<u>\$ 4,821,537</u>	<u>(234,889)</u>	<u>(232,497)</u>	<u>(15,083)</u>	<u>4,339,068</u>
Business-Type Activities:					
Equipment	\$ 86,487	_____	_____	_____	86,487
Less: Accumulated Depreciation for:					
Equipment	<u>(74,659)</u>	<u>(1,320)</u>	<u>(2,880)</u>	_____	<u>(78,859)</u>
Business-Type Activities Capital Assets, Net	<u>\$ 11,828</u>	<u>(1,320)</u>	<u>(2,880)</u>	_____	<u>7,628</u>

Depreciation expense was charged to governmental functions as follows:

Unallocated \$ 234,889

**NOTE 1: Summary of Significant Accounting Policies (Continued)**

**K. Compensated Absences**

The District accounts for compensated absences (e.g., unused vacation, sick leave) as directed by Governmental Accounting Standards Board Statement No. 16 (GASB 16), "Accounting for Compensated Absences". A liability for compensated absences attributable to services already rendered and not contingent on a specific event that is outside the control of the employer and employee is accrued as employees earn the rights to the benefits.

District employees are granted varying amounts of vacation and sick leave in accordance with the District's personnel policy. Upon termination, employees are paid for accrued vacation. The District's policy permits employees to accumulate unused sick leave and carry forward the full amount to subsequent years. Upon retirement employees shall be paid by the District for the unused sick leave in accordance with the District's agreements with the various employee unions.

The liability for vested compensated absences of the governmental fund types is recorded in the general long-term debt account group. The current portion of the compensated absence balance is not considered material to the applicable fund total liabilities, and therefore is not shown separately from the long-term liability balance of compensated absences.

**L. Deferred Revenue**

Deferred revenue in the special revenue fund represents cash, which has been received but not yet earned. See note 1(e) regarding the special revenue fund.

**M. Long-Term Obligations**

Long-term debt is recognized as a liability of a governmental fund when due or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group.

**N. Fund Equity**

Contributed capital represents the amount of fund capital contributed to the proprietary funds from other funds. Grants, entitlements, or shared revenues which are restricted for the acquisition or construction of capital assets are also recorded as contributed capital. Reserves represent those portions of fund equity not appropriable for expenditure or legally segregated for a specific future use. Designated fund balances represent plans for future use of financial resources.

**O. Tuition Receivable**

Tuition charges were established by the Board of Education based on estimated costs. The charges are subject to adjustment when the final costs have been determined.

**P. Tuition Payable**

Tuition charges for the fiscal year 2019-2020 was based on rates established by the receiving district. These rates are subject to change when the actual costs have been determined.

**NOTE 1: Summary of Significant Accounting Policies (Continued)**

**Q. Net Position**

Net position represents the difference between the summation of assets and deferred outflows of resources, and the summation of liabilities and deferred inflows of resources. Net position is classified into the following three components:

*Net Investment in Capital Assets* – This component represents capital assets, net of accumulated depreciation, net of outstanding balances of borrowings used for the acquisition, construction, or improvement of those assets.

*Restricted* – Net Position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the School District or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

*Unrestricted* – Net position is reported as unrestricted when it does not meet the criteria of the other two components of net position.

The School District applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

**Fund Balance**

The School District reports fund balance in classifications that comprise a hierarchy based primarily on the extent to which the School District is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. The School District's classifications, and policies for determining such classifications, are as follows:

*Nonspendable* – The nonspendable fund balance classification includes amounts that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. The "not in spendable form" criterion includes items that are not expected to be converted to cash, such as inventories and prepaid amounts.

*Restricted* – The restricted fund balance classification includes amounts that are restricted to specific purposes. Such restrictions, or constraints, are placed on the use of resources either by being (1) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (2) imposed by law through constitutional provisions or enabling legislation.

*Committed* – The committed fund balance classification includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the School District's highest level of decision-making authority, which, for the School District, is the Board of Education. Such formal action consists of an affirmative vote by the Board of Education, memorialized by the adoption of a resolution. Once committed, amounts cannot be used for any other purpose unless the Board of Education removes, or changes, the specified use by taking the same type of action (resolution) if employed to previously commit those amounts.

**NOTE 1: Summary of Significant Accounting Policies (Continued)**

**Q. Net Position (Continued)**

*Assigned* – The assigned fund balance classification includes amounts that are constrained by the School District's *intent* to be used for specific purposes, but are neither restricted nor committed. *Intent* is expressed by either the Board of Education or by the business administrator, to which the Board of Education has delegated the authority to assign amounts to be used for specific purposes. Such authority of the business administrator is established by way of a formal job description for the position and standard operating procedures, approved by the Board of Education.

*Unassigned* – The unassigned fund balance classification is the residual classification for the general fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund. The general fund is the only fund that reports a positive unassigned fund balance amount. In other governmental funds, if expenditures incurred for specific purposes exceed the amounts restricted, committed, or assigned to those purposes, it may be necessary to report a negative unassigned fund balance.

When expenditures are incurred for purposes for which both restricted and unrestricted fund balances are available, it is the policy of the School District to spend restricted fund balances first. Moreover, when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications can be used, it is the policy of the School District to spend fund balances, if appropriate, in the following order; committed, assigned, then unassigned.

**NOTE 2: Cash and Cash Equivalents and Investments**

Cash and cash equivalents for all funds, include petty cash, change funds, cash in banks and all highly liquid investments with a maturity of three months or less at the time of purchase and are stated at cost plus accrued interest. Such is the definition of cash and cash equivalents used in the statement of cash flows for the proprietary funds. U.S. treasury and agency obligations and certificates of deposit with maturities of one year or less when purchased are stated at cost. All other investments are stated at fair value.

Investments are stated at cost, which approximates market. The District classifies certificates of deposit, which have original maturity dates of more than three months but less than twelve months from the date of purchase, as investments.

**Deposits**

New Jersey statutes require that school districts deposit public funds in public depositories located in New Jersey which are insured by the Federal Deposit Insurance Corporation, the Federal Savings and Loan Insurance Corporation, or by any other agency of the United States that insures deposits made in public depositories. School districts are also permitted to deposit public funds in the State of New Jersey Cash Management Fund.

New Jersey statutes require public depositories to maintain collateral for deposits of public funds that exceed depository insurance limits as follows:

The market value of the collateral must equal at least 5% of the average daily balance of collected public funds on deposit.

**NOTE 2: Cash and Cash Equivalents and Investments (Continued)****Deposits (Continued)**

In addition to the above collateral requirement, if the public funds deposited exceed 75% of the capital funds of the depository, the depository must provide collateral having a market value at least equal to 100% of the amount exceeding 75%.

All collateral must be deposited with the Federal Reserve Bank of New York, the Federal Reserve Bank of Philadelphia, the Federal Home Loan Bank of New York, or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000.

**Investments**

New Jersey statutes permit the Board to purchase the following types of securities:

- a. Bonds or other obligations of the United States or obligations guaranteed by the United States.
- b. Bonds of any Federal Intermediate Credit Bank, Federal Home Loan Bank, Federal National Mortgage Agency or any United States Bank of Cooperatives which have a maturity date not greater than twelve months from the date of purchase.
- c. Bonds or other obligations of the school district.

As of June 30, 2020, cash and cash equivalents and investments of the District consisted of the following:

	<b>Cash and Cash <u>Equivalents</u></b>
Interest Bearing Checking Accounts	\$ 1,305,282
Cash Management Fund	<u>84,935</u>
Total	<u>\$ 1,390,217</u>

The carrying amount of the Board's cash, cash equivalents and investments at June 30, 2020 was \$1,390,217 and the bank balance was \$1,454,772. Of the bank balance \$250,000 was covered by federal depository insurance and \$1,119,837 was covered by a collateral pool maintained by the banks as required by New Jersey statutes; and \$84,935 was uninsured.

All bank deposits and investments as of the balance sheet date are classified as to credit risk by the following categories described below:

Insured:	
FDIC	\$ 250,000
GUDPA	1,119,837
Uninsured	<u>84,935</u>
	<u>\$ 1,454,772</u>

**NOTE 2: Cash and Cash Equivalents and Investments (Continued)****Custodial Credit Risk – Deposits**

Custodial credit risk is the risk that, in the event of a bank failure, the government's deposits may not be returned to it. The District does not have a formal policy for custodial credit risk.

**New Jersey Cash Management Fund**

All investments in the Fund are governed by the regulations of the Investment Council, which prescribe specific standards designed to insure the quality of investments and to minimize the risks related to investments. In all the years of the Division of Investment's existence, the Division has never suffered a default of principal or interest on any short-term security held by it due to the bankruptcy of a securities issuer; nevertheless, the possibility always exists, and for this reason a reserve is being accumulated as additional protection for the "Other-than-State" participants. In addition to the Council regulations, the Division sets further standards for specific investments and monitors the credit of all eligible securities issuers on a regular basis.

As of June 30, 2020, the District had \$84,935 on deposit with the New Jersey Cash Management Fund.

**NOTE 3: General Long-Term Debt**

During the fiscal year ended June 30, 2020, the following changes occurred in liabilities reported in the general long-term debt account group:

	<u>Balance</u> <u>July 1, 2019</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>June 30, 2020</u>	<u>Long-Term</u> <u>Portion</u>	<u>Amount Due</u> <u>In One Year</u>
Pension Liability	\$ 1,197,075		(38,875)	1,158,200	1,158,200	
Compensated Absences Payable	330,112	5,323		335,435	335,435	
Bonds Payable	<u>1,535,000</u>	<u>      </u>	<u>(290,000)</u>	<u>1,245,000</u>	<u>1,005,000</u>	<u>240,000</u>
	<u>\$ 3,062,187</u>	<u>5,323</u>	<u>(328,875)</u>	<u>2,738,635</u>	<u>2,498,635</u>	<u>240,000</u>

**A. Bonds Payable**

<u>Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 240,000	45,000	285,000
2022	240,000	35,400	275,400
2023	250,000	25,600	275,600
2024	250,000	15,600	265,600
2025	<u>265,000</u>	<u>5,300</u>	<u>270,300</u>
	<u>\$ 1,245,000</u>	<u>126,900</u>	<u>1,371,900</u>

**NOTE 3: General Long-Term Debt (Continued)**

Refunds bonds issued March 6, 2012 for \$2,620,000 at an interest rate of between 2% to 4% maturing August 15, 2024 with a balance of \$1,245,000 at June 30, 2020.

**NOTE 4: Pension Plans**

**Description of Plans** – All required employees of the District are covered by either the Public Employees' Retirement System or the Teachers' Pension and Annuity Fund which have been established by state statute and are administered by the New Jersey Division of Pension and Benefits (Division). According to the State of New Jersey Administrative Code, all obligations of both Systems will be assumed by the State of New Jersey should the Systems terminate. The Division issues a publicly available financial report that includes the financial statements and required supplementary information for the Public Employees Retirement System and the Teachers' Pension and Annuity Fund. These reports may be obtained by writing to the Division of Pensions and Benefits, P.O. Box 295, Trenton, New Jersey, 08625.

**Teachers' Pension and Annuity Fund (TPAF)** – The Teachers' Pension and Annuity Fund was established as of January 1, 1955, under the provisions of N.J.S.A. 18A:66 to provide retirement benefits, death, disability and medical benefits to certain qualified members. The Teachers' Pension and Annuity Fund is considered a cost-sharing multiple-employer plan with a special funding situation, as under current statute, all employer contributions are made by the State of New Jersey on behalf of the District and the system's other related non-contributing employers. Membership is mandatory for substantially all teachers or members of the professional staff certified by the State Board of Examiners, and employees of the Department of Education who have titles that are unclassified, professional and certified.

**Public Employees' Retirement System (PERS)** – The Public Employee's Retirement System (PERS) was established as of January 1, 1955 under the provisions of N.J.S.A. 43:15A to provide retirement, death, disability and medical benefits to certain qualified members. The Public Employees' Retirement System is a cost-sharing multiple-employer plan. Membership is mandatory for substantially all full-time employees of the State of New Jersey or any county, municipality, school district, or public agency, provided the employee is not required to be a member of another state-administered retirement system or other state or local jurisdiction.

**Vesting and Benefit Provisions** – The vesting and benefit provisions for PERS are set by N.J.S.A. 43:15A and 43.3B, and N.J.S.A. 18A:6C for TPAF. All benefits vest after eight to ten years of service, except for medical benefits that vest after 25 years of service. Retirement benefits for age and service are available at age 60 and are generally determined to be 1/55 of the final average salary for each year of service credit, as defined. Final average salary equals the average salary for the final three years of service prior to retirement (or highest three years' compensation if other than the final three years). Members may seek early retirement after achieving 25 years of service credit or they may elect deferred retirement after achieving eight to ten years of service in which case benefits would begin the first day of the month after the member attains normal retirement age. The TPAF and PERS provides for specified medical benefits for members who retire after achieving 25 years of qualified service, as defined, or under the disability provisions of the System.

**NOTE 4: Pension Plans (Continued)**

Members are always fully vested for their own contributions and, after three years of service credit, become vested for 2% of related interest earned on the contributions. In the case of death before retirement, members' beneficiaries are entitled to full interest credited to the members' accounts.

**Significant Legislation** - During the year ended June 30, 1997, legislation was enacted (Chapter 114, P.L. 1997) authorizing the New Jersey Economic Development Authority to issue bonds, notes or other obligations for the purpose of financing, in full or in part, the State of New Jersey's portion of the unfunded accrued liability under the State of New Jersey retirement systems. Additional legislation enacted during the year ended June 30, 1997 (Chapter 115, P.L. 1997) changed the asset valuation method from market related value to full-market value. This legislation also contained a provision to reduce the employee contribution rate by ½ of 1% to 4.5% for calendar years 1998 and 1999, and to allow for a reduction in the employee's rate after calendar year 1999, providing excess valuation assets are available. The legislation also provided that the District's normal contributions to the Fund may be reduced based on the revaluation of assets. Due to recognition of the bond proceeds and the change in asset valuation method as a result of enactment of Chapters 114 and 115, all unfunded accrued liabilities were eliminated, except for the unfunded liability for local early retirement incentive benefits, accordingly, the pension costs for TPAF and PERS were reduced.

**Contribution Requirements** – The contribution policy is set by N.J.S.A. 43:15A, Chapter 62, P.L. of 1994, Chapter 115, P.L. of 1997 and N.J.S.A. 18:66, and requires contributions by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. TPAF and PERS provide for employee contributions of 5% of employees' annual compensation, as defined. Employers are required to contribute at an actuarially determined rate in both TPAF and PERS. The actuarially determined contribution includes funding for both cost-of-living adjustments, noncontributory death benefits, and post-retirement medical premiums. Under current statute the District is a non-contributing employer of the TPAF.

**Three-Year Trend Information for PERS**

<u>Year</u> <u>Funding</u>	<u>Annual</u> <u>Pension</u> <u>Cost (APC)</u>	<u>Percentage</u> <u>of APC</u> <u>Contributed</u>	<u>Net</u> <u>Pension</u> <u>Obligation</u>
6/30/20	\$ 71,018	100%	0
6/30/19	68,373	100%	0
6/30/18	70,762	100%	0

**Three-Year Trend Information for TPAF (Paid On-Behalf of the District)**

<u>Year</u> <u>Funding</u>	<u>Annual</u> <u>Pension</u> <u>Cost (APC)</u>	<u>Percentage</u> <u>of APC</u> <u>Contributed</u>	<u>Net</u> <u>Pension</u> <u>Obligation</u>
6/30/20	\$ 810,285	100%	0
6/30/19	771,094	100%	0
6/30/18	642,175	100%	0



**NOTE 4: Pension Plans (Continued)**

During the fiscal year ended June 30, 2020, the State of New Jersey contributed \$810,285 to the TPAF for normal and post-retirement benefits on behalf of the District. Also, in accordance with N.J.S.A. 18A:66-66 the State of New Jersey reimbursed the District \$219,822 during the year ended June 30, 2020 for the employer's share of social security contributions for TPAF members, as calculated on their base salaries. This amount has been included in the general-purpose financial statements, and the combining and individual fund and account group statements and schedules as revenue and expenditure in accordance with GASB 24.

**Public Employees' Retirement System (PERS)****Plan Description**

The State of New Jersey, Public Employees' Retirement System (PERS) is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the Division).

The vesting and benefit provisions are set by N.J.S.A. 43:15A, PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of PERS.

The following represents the membership tiers for PERS:

<b><u>Tier</u></b>	<b><u>Definition</u></b>
1	Members who were enrolled prior to July 1, 2007
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55<sup>th</sup> of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60<sup>th</sup> of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 with 25 years or more of service credit before age 62, and tier 5 with 30 years or more of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

**NOTE 4: Pension Plans (Continued)****Basis of Presentation**

The schedule of employer allocations and the schedule of pension amounts by employer (collectively, the Schedules) present amounts that are considered elements of the financial statements of PERS or its participating employers. Accordingly, they do not purport to be a complete presentation of the financial position or changes in financial position of PERS or the participating employers. The accompanying Schedules were prepared in accordance with U.S. generally accepted accounting principles. Such preparation requires management of PERS to make a number of estimates and assumptions relating to the reported amounts. Due to the inherent nature of these estimates, actual results could differ from those estimates.

**Allocation Methodology and Reconciliation to Financial Statements**

GASB Statement No. 68, *Accounting and Financial Reporting for Pension*, requires participating employers in PERS to recognize their proportionate share of the collective net pension liability, collective deferred outflows of resources, collective deferred inflows of resources and collective pension expense. The employer allocation percentages presented in the schedule of employer allocations and applied to amounts presented in the schedule of pension amounts by employer based on the ratio of the contributions of an individual employer to the total contributions to PERS during the measurement period July 1, 2018 through June 30, 2019. Employer allocation percentages have been rounded for presentation purposes; therefore, amounts presented in the schedule of pension amounts by employer may result in immaterial differences. Contributions from employers are recognized when due, based on statutory requirements.

Although the Division administers one cost-sharing multiple-employer defined benefit pension plan, separate (sub) actuarial valuations are prepared to determine the actuarially determined contribution rate by group. Following this method, the measurement of the collective net pension liability, deferred outflows of resources, deferred inflows of resources, and pension expense are determined separately for each individual employer of the State and local groups of the plan.

To facilitate the separate (sub) actuarial valuations, the Division maintains separate accounts to identify additions, deductions, and fiduciary net position applicable to each group. The allocation percentages presented for each group in the schedule of employer allocations are applied to amounts presented in the schedule of pension amount by employer. The allocation percentages for each group of June 30, 2019 are based on the ratio of each employer's contributions to total employer contributions of the group for the fiscal year ended June 30, 2019.

**NOTE 4: Pension Plans (Continued)**

A special funding situation exists for certain Local employers of the Public Employees' Retirement System. The State of New Jersey, as a nonemployer, is required to pay the additional costs incurred by Local employers under Chapter 366, P.L. 2001. This legislation established the Prosecutors Part of the PERS which provides enhanced retirement benefits for Prosecutors enrolled in the PERS. The State is liable for the increased pension costs to a County that resulted from the enrollment of Prosecutors in the Prosecutors Part. The June 30, 2019 State special funding situation net pension liability amount of \$125.3 million is the accumulated difference between the annual actuarially determined State obligation under the special funding situation and the actual State contribution through the valuation date. The State special funding situation pension expense of \$132.2 million, for the fiscal year ending June 30, 2019, is the actuarially determined contribution amount that the State owes for the fiscal year ending June 30, 2019. The pension expense is deemed to be a State administrative expense due to the special funding situation.

The contribution policy for PERS is set by N.J.S.A. 43:15A and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's pension contribution is based on an actuarially determined amount, which includes the employer portion of the normal cost and an amortization of the unfunded accrued liability. Funding for noncontributory group insurance benefits is based on actual claims paid. For fiscal year 2019, the State's pension contribution was less than the actuarial determined amount.

The local employers' contribution amounts are based on an actuarially determined rate, which includes the normal cost and unfunded accrued liability. Chapter 19, P.L. 2009 provided an option for local employers of PERS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in State fiscal year 2009. Such employers will be credited with the full payment and any such amounts will not be included in their unfunded liability. The actuaries will determine the unfunded liability of those retirement systems, by employer, for the reduced normal and accrued liability contributions provided under this law. This unfunded liability will be paid by the employer in level annual payments over a period of 15 years beginning with the payments due in the fiscal year ended June 30, 2012 and will be adjusted by the rate of return on the actuarial value of assets.

For the year ended June 30, 2020, the District recognized pension expense of \$71,018. At June 30, 2020, the District reported deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Difference Between Expected and Actual Experience	\$ 20,788	5,116
Changes of Assumptions	115,651	402,008
Net Difference Between Projected and Actual Earnings on Pension Plan Investments		18,283
Changes in Proportion and Differences Between District Contributions and Proportionate Share of Contributions	156,682	109,091
District Contributions Subsequent to the Measurement Date	<u>71,018</u>	<u>          </u>
Total	<u>\$ 364,139</u>	<u>534,498</u>

**NOTE 4: Pension Plans (Continued)**

\$71,018 reported as deferred outflows of resources related to pensions resulting from school district, project contributions subsequent to the measurement date (i.e. for the school year ending June 30, 2020, the plan measurement date is June 30, 2019) will be recognized as a reduction of the net pension liability in the year ended June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

**Year Ending****June 30,**

2020	\$ (33,194)
2021	(107,683)
2022	(96,154)
2023	(45,149)
2024	<u>(4,636)</u>
	<u>\$ (286,816)</u>

**Additional Information**

Collective balances at December 31, 2019 and 2018 are as follows:

	<u>Dec. 31, 2019</u>	<u>Dec. 31, 2018</u>
Collective Deferred Outflows of Resources	\$ 364,139	453,283
Collective Deferred Inflows of Resources	534,498	539,307
Collective Net Pension Liability	1,158,200	1,197,075
District's Proportion	.00638%	.00608%

**Components of Net Pension Liability**

The components of the collective net pension liability of the participating employers as of June 30, 2019 were as follows:

	<u>2019</u>		
	<u>State</u>	<u>Local</u>	<u>Total</u>
Total Pension Liability	\$ 29,512,766,255	41,491,463,886	71,004,230,141
Plan Fiduciary Net Position	<u>6,500,345,915</u>	<u>23,347,631,751</u>	<u>29,847,977,666</u>
Net Pension Liability	<u>\$ 23,012,420,340</u>	<u>18,143,832,135</u>	<u>41,156,252,475</u>
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	22.03%	56.27%	42.04%

**NOTE 4: Pension Plans (Continued)**

The collective total pension liability for the June 30, 2019 measurement date was determined by an actuarial valuation as of July 1, 2018, which was rolled forward to June 30, 2019. This actuarial valuation used the following actuarial assumptions:

Inflation Rate:	
Price	2.75%
Wage	3.25%
Salary Increases:	
Through 2026	2.00% - 6.00%
	Based on years of service
Thereafter	3.00% - 7.00%
	Based on years of service
Investment Rate of Return	7.00%

Pre-retirement mortality rates were based on the Pub-2010 General Below-Medial Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Medial Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2019.

The actuarial assumptions used in the July 1, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2014 to June 30, 2018.

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2019) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2019 are summarized in the following table:

**NOTE 4: Pension Plans (Continued)**

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Risk Mitigation Strategies	3.00%	4.67%
Cash Equivalents	5.00%	2.00%
U.S. Treasuries	5.00%	2.68%
Investment Grade Credit	10.00%	4.25%
High Yield	2.00%	5.37%
Private Credit	6.00%	7.92%
Real Assets	2.50%	9.31%
Real Estate	7.50%	8.33%
US Equity	28.00%	8.26%
Non U.S. Developed Markets Equity	12.50%	9.00%
Emerging Markets Equity	6.50%	11.37%
Private Equity	12.00%	10.85%

**Discount Rate**

The discount rate used to measure the total pension liability was 6.28% as of June 30, 2019. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00% and a municipal bond rate of 3.50% as of June 30, 2019 based on the Bond Buyer Go 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 70% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2057. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2057, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

**Sensitivity of the Collective Net Pension Liability to Changes in the Discount Rate**

The following presents the collective net pension liability of the participating employers as of June 30, 2019, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	<u>2019</u>		
	<u>At 1% Decrease (5.28%)</u>	<u>At Current Discount Rate (6.28%)</u>	<u>At 1% Increase (7.28%)</u>
School District's Proportionate Share Of the Net Pension Liability	<u>\$ 1,462,995</u>	<u>1,158,200</u>	<u>901,367</u>

**NOTE 4: Pension Plans (Continued)****Teachers Pensions and Annuity Fund (TPAF)****Plan Description**

The State of New Jersey, Teacher's Pension and Annuity Fund (TPAF) is a cost sharing multiple-employer defined benefit pension plan with a special-funding situation, by which the State of New Jersey (the State) is responsible to fund 100% of the employer contribution, excluding any local employer early retirement incentive (ERI) contributions. TPAF is administered by the State of New Jersey, Division of Pensions and Benefits (the Division).

The vesting and benefit provisions are set by N.J.S.A. 18A:66. TPAF provides retirement, death, and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of TPAF. Members are always fully vested for their own contributions and, after three years of service credit, become vested for 2% of related interest earned on the contributions. In the case of death before retirement, member's beneficiaries are entitled to full interest credited to the members' accounts.

The following represents the membership tiers for TPAF:

<b><u>Tier</u></b>	<b><u>Definition</u></b>
1	Members who were enrolled prior to July 1, 2007
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of  $1/55^{\text{th}}$  of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of  $1/60^{\text{th}}$  of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 with 25 years or more of service credit before age 62, and tier 5 with 30 years or more of service credit. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the retirement age for his/her respective tier. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

**Basis of Presentation**

The Schedule of employers and nonemployer allocations and the schedule of pension amounts by employer and nonemployer (collectively, the Schedules) present amounts that are considered elements of the financial statements of TPAF and the State as an employer/nonemployer entity. Accordingly, they do not purport to be a complete presentation of the financial position or changes in financial position of TPAF or the State. The accompanying Schedules were prepared in accordance with U.S. generally accepted accounting principles. Such preparation requires management of TPAF to make a number of estimates and assumptions relating to the reported amounts. Due to the inherent nature of these estimates, actual results could differ from those estimates.

**NOTE 4: Pension Plans (Continued)****Allocation Methodology**

GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*, requires participating employers in TPAF to recognize their proportionate share of the collective net pension liability, collective deferred outflows of resources, collective deferred inflows of resources, and collective pension expense. The employer and nonemployer allocation percentages presented in the schedule of employer and nonemployer allocation and applied to, presented in the schedule of pension amount by employer and nonemployer are based on the ratio of the State's actual contributions made as an employer and nonemployer adjusted for unpaid early retirement incentives to total contributions to TPAF during the year ended June 30, 2019. Employer and nonemployer allocation percentages have been rounded for presentation purposes, therefore amounts presented in the schedule of pension amounts by employer and nonemployer may result in immaterial differences.

The contribution policy for TPAF is set by N.J.S.A. 18A:66 and requires contributions by active members and contributing employers. State legislation had modified the amount that is contributed by the State. The State's pension contribution is based on an actuarially determined amount, which includes the employer portion of the normal cost and an amortization of the unfunded accrued liability. Funding for noncontributory group insurance benefits is based on actual claims paid. For fiscal year 2019, State's pension contribution was less than the actuarial determined amount.

**Special Funding Situation**

The employer contributions for local participating employers are legally required to be funded by the State in accordance with N.J.S.A. 18:66-33. Therefore, these local participating employers are considered to be in a special funding situation as defined by GASB Statement No. 68 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute directly to the plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to report in the financial statements of the local participating employers. However, the notes to the financial statements of the local participating employers must disclose the portion of the nonemployer contributing entities' total proportionate share of the net pension liability that is associated with the local participating employer.

**Components of Net Pension Liability**

The components of the net pension liability of the State as of June 30, 2019 and 2018 are as follows:

	<u>2019</u>	<u>2018</u>
Total Pension Liability	\$ 84,215,846,719	86,797,467,286
Plan Fiduciary Net Position	<u>22,696,734,276</u>	<u>22,991,116,840</u>
Net Pension Liability	<u>\$ 61,519,112,443</u>	<u>63,806,350,446</u>
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	26.95%	26.49%



**NOTE 4: Pension Plans (Continued)****State Proportionate Share of Net Pension Liability Attributable to District**

	<u>2019</u>	<u>2018</u>
District's Liability	<u>\$ 16,205,269</u>	<u>16,445,100</u>
District's Proportion	.02634%	.02577%

The total pension liability for the June 30, 2019 measurement date was determined by an actuarial valuation as of July 1, 2018, which was rolled forward to June 30, 2019. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

Inflation Rate:	
Price	2.75%
Wage	3.25%
Salary Increases:	
Through 2026	1.55 - 4.45%
	Based on years of service
Thereafter	2.75 - 5.65%
	Based on years of service
Investment Rate of Return	7.00%

Pre-retirement mortality rates were based on the Pub-2010 Teachers Above-Median Income Employee mortality table with a 93.9% adjustment for males and 85.3% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 Teachers Above-Median Income Healthy Retiree mortality table with a 114.7% adjustment for males and 99.6% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability mortality rates were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 106.3% adjustment for males and 100.3% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2019.

The actuarial assumptions used in the July 1, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2015 to June 30, 2018.

**Long-Term Expected Rate of Return**

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2019) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. Best estimates of arithmetic real rates of return for each major asset class included in TPAF's target asset allocation as of June 30, 2019 are summarized in the following table:

**NOTE 4: Pension Plans (Continued)**

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Risk Mitigation Strategies	3.00%	4.67%
Cash Equivalents	5.00%	2.00%
U.S. Treasuries	5.00%	2.68%
Investment Grade Credit	10.00%	4.25%
High Yield	2.00%	5.37%
Private Credit	6.00%	7.92%
Real Assets	2.50%	9.31%
Real Estate	7.50%	8.33%
US Equity	28.00%	8.26%
Non U.S. Developed Markets Equity	12.50%	9.00%
Emerging Markets Equity	6.50%	11.37%
Private Equity	12.00%	10.85%

**Discount Rate**

The discount rate used to measure the total pension liability was 5.60% as of June 30, 2019. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00% and a municipal bond rate of 3.50% as of June 30, 2019 based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on 70% of the actuarially determined contributions for the State. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2054. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2054, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

**Sensitivity of the Net Pension Liability to Changes in the Discount Rate**

The following presents the net pension liability of the State as of June 30, 2019 calculated using the discount rate as disclosed above as well as what the State's net pension liability would be if it was calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

**NOTE 4: Pension Plans (Continued)**

	<u>2019</u>		
	<u>At 1% Decrease (4.60%)</u>	<u>At Current Discount Rate (5.60%)</u>	<u>At 1% Increase (6.60%)</u>
School District's Proportionate Share Of the Net Pension Liability	\$ 0	0	0
State of New Jersey's Proportionate Share Of the District's Net Pension Liability	<u>19,109,599</u>	<u>16,205,269</u>	<u>13,795,592</u>
	<u>\$ 19,109,599</u>	<u>16,205,269</u>	<u>13,795,592</u>

**NOTE 5: Post-Retirement Benefits****General Information about the OPEB Plan****Plan description and benefits provided**

The State of New Jersey reports a liability as a result of its statutory requirements to pay other post-employment (health) benefit for State Health Benefit Local Education Retired Employees Plan. The State Health Benefit Local Education Retired Employees Plan is a multiple-employer defined benefit OPEB plan that is administered on a pay-as-you-go basis. Accordingly, no assets are accumulated in a qualifying trust that meets the criteria in paragraph 4 of GASB Statement No. 75, *Accounting and Financial Reporting for the Postemployment Benefits Other than Pension*. The State Health Benefit Local Education Retired Employees Plan provides medical, prescription drug, and Medicare Part B reimbursement to retirees and their covered dependents of local education employers.

The employer contributions for the participating local education employers are legally required to be funded by the State of New Jersey in accordance with N.J.S.A. 52:14-17.32f. According to N.J.S.A. 52:14-17.32f, the State provides employer-paid coverage to employees who retire from a board of education or county college with 25 years or more of service credit in, or retires on a disability pension from, one or more of the following plans: the Teachers' Pension and Annuity Fund (TPAF), the Public Employees' Retirement System (PERS), the Police and Firemen Retirement System (PFRS), or the Alternate Benefit Program (ABP). Pursuant to Chapter 78, P.L., 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

The School Employees Health Benefits Program (SEHBP) Act is found in New Jersey Statutes Annotated, Title 52, Article 17.25 et. seq. Rules governing the operation and administration of the program are found in Title 17, Chapter 9 of the New Jersey Administrative Code.

No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASBS No. 75.

**NOTE 5: Post-Retirement Benefits (Continued)****Total Nonemployer OPEB Liability**

The total nonemployer OPEB liability as of June 30, 2019 was determined by an actuarial valuation as of June 20, 2018, with was rolled forward to June 30, 2019. The actuarial assumptions vary for each plan member depending on the pension plan the member is enrolled in. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

Total Nonemployer OPEB Liability    \$41,729,081,045

Inflation rate    2.50%

	<u>TPAF/ABP</u>	<u>PERS</u>	<u>PFRS</u>
Salary Increases:			
Through 2026	1.55 – 3.05% based on service years	2.00% - 6.00% based on service years	3.25% - 15.25% based on service years
Thereafter	1.55 – 3.05% based on service years	3.00% - 7.00% based on service years	Applied to all future years

Preretirement mortality rates were based on the Pub-2010 Healthy “Teachers” (TPAF/ABP), “General” (PERS), and “Safety” (PFRS) classification headcount-weighted mortality table with fully generational mortality improvement projections from the central year using Scale MP-2019. Postretirement mortality rates were based on the Pub-2010 “General” classification headcount-weighted mortality table with fully generational mortality improvement projections from the central year using Scale MP-2019. Disability mortality was based on the Pub-2010 “General” classification headcount-weighted disabled mortality table with fully generational mortality improvement projections from the central year using Scale MP-2019.

The actuarial assumptions used in the June 30, 2018 valuation were based on the results of actuarial experience studies for the periods July 1, 2015 – June 30, 2018, July 1, 2014 – June 30, 2018, and July 1, 2013 – June 30, 2018 for TPAF, PERS and PFRS, respectively.

***(a) Health Care Trend Assumptions***

For pre-Medicare medical benefits, the trend rate is initially 5.7% and decreases to a 4.5% long-term trend rate after eight years. For post-65 medical benefits, the actual fully-insured Medicare Advantage trend rate for fiscal year 2020 are reflected. The assumed post-65 medical trend is 4.5% for all future years. For prescription drug benefits, the initial trend rate is 7.5% and decreases to a 4.5% long-term trend rate after eight years. For the Medicare Part B reimbursement, the trend rate is 5.0%.

**NOTE 5: Post-Retirement Benefits (Continued)*****(b) Discount Rate***

The discount rate for June 30, 2019 was 3.50%. This represents the municipal bond return rate as chosen by the Division. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. As the long-term rate of return is less than the municipal bond rate, it is not considered in the calculation of the discount rate, rather the discount rate is set at the municipal bond rate.

Changes in the State of New Jersey's proportionate share of the total Non-Employer OPEB Liability associated with the School District:

	<b>Total <u>OPEB Liability</u></b>
Balances at June 30, 2018	\$ 12,056,933
Changes for the Year:	
Service Cost	437,447
Interest	477,655
Difference Between Expected and Actual Experience	(2,523,347)
Changes in Assumptions or Other Inputs	153,507
Benefit Payments	(316,042)
Member Contributions	<u>9,368</u>
Balance at June 30, 2019	<u>\$ 10,295,521</u>

There were no changes in benefit terms between the June 30, 2018 measurement date and the June 30, 2019 measurement date.

Changes of assumptions and other inputs reflect a change in the discount rate from 3.87% percent in 2018 to 3.50% percent in 2019.

Sensitivity of the total OPEB liability to changes in the discount rate. The following presents the total OPEB liability of the State for school board retirees, as well as what the State's total OPEB liability for school board would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current discount rate:

	<b>1% Decrease <u>(2.50%)</u></b>	<b>Discount Rate <u>(3.50%)</u></b>	<b>1% Increase <u>(4.50%)</u></b>
State of New Jersey's Proportionate Share Of the Total Non-Employer OPEB Liability Associated with the School District	<u>\$ 12,163,077</u>	<u>10,295,521</u>	<u>8,812,034</u>

**NOTE 5: Post-Retirement Benefits (Continued)**

Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates. The following presents the total OPEB liability of the State, as well as what the State's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rates:

	<u>1% Decrease</u>	<u>Healthcare Cost Trend Rates</u>	<u>1% Increase</u>
State of New Jersey's Proportionate Share Of the Total Non-Employer OPEB Liability Associated with the School District	<u>\$ 8,483,049</u>	<u>10,295,521</u>	<u>12,694,859</u>

OPEB Expenses and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB.

For the year ended June 30, 2019, the Board of Education recognized OPEB expense of \$121,134 determined by the State as the total OPEB liability for benefits provided through a defined benefit OPEB plan that is not administered through a trust that meets the criteria in paragraph 4 of GASBS No. 75 and in which there is a special funding situation.

In accordance with GASBS No. 75, the Atlantic Highlands Board of Education proportionate share of school retirees OPEB is zero; there is no recognition of the allocation of proportionate share of deferred outflows of resources and deferred inflows of resources. At June 30, 2019, the State reported deferred outflows of resources and deferred inflows of resources related to retired school employee's OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference Between Expected and Actual Experience	\$	2,586,881
Changes in Proportion		1,105,842
Changes of Assumptions or Other Inputs	_____	<u>2,092,588</u>
Total	<u>\$</u>	<u>5,785,311</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to retired school employee's OPEB will be recognized in OPEB expense as follows:

Year Ended June 30:	
2021	\$ (680,625)
2022	(680,625)
2023	(680,625)
2024	(680,625)
2025	(680,625)
Thereafter	<u>(2,382,186)</u>
	<u>\$ (5,785,311)</u>

**NOTE 6: Contingent Liabilities**

It is the opinion of the school board officials that there is no litigation threatened or pending that would materially affect the financial position of the school district.

**NOTE 7: Equity Balance**

At June 30, 2020, the General Fund equity balance was as follows:

Restricted Fund Balance:	
Maintenance Reserve	\$ 204,119
Capital Reserve	107,105
Excess Surplus – Current Year	129,079
Excess Surplus – Designated for Subsequent Year’s Expenditures	342,525
Assigned Fund Balance:	
Designated for Subsequent Year’s Expenditures:	
By the BOE	6,595
Unassigned Fund Balance	<u>250,870</u>
	<u>\$ 1,040,293</u>

Reserved excess surplus represents a calculation under N.J.S.A. 18A:7F-7 which identifies an amount of surplus under the statute which must be restricted for use in the next succeeding budget.

**2% Calculation of Excess Surplus**

2019-20 Total General Fund Expenditures Per the CAFR	\$ 6,474,603
Decreased by:	
On-Behalf TPAF Pension & Social Security	<u>(1,030,107)</u>
Adjusted 2019-20 General Fund Expenditures	<u>\$ 5,444,496</u>
2% of Adjusted 2019-20 General Fund Expenditures	<u>\$ 108,890</u>
Enter Greater of Above or \$250,000	\$ 250,000
Increased by Allowable Adjustments	<u>870</u>
Maximum Unassigned Fund Balance	<u>\$ 250,870</u>
<b><u>Section 2</u></b>	
Total General Fund – Fund Balance @ 6-30-20	\$ 1,040,293
Decreased by:	
Designated for Subsequent Years Expenditures – Excess Surplus	(342,525)
Designated for Subsequent Years Expenditures – BOE	(6,595)
Other Reserves	<u>(311,224)</u>
Total Unassigned Fund Balance	<u>\$ 379,949</u>
Reserved Fund Balance – Excess Surplus	<u>\$ 129,079</u>

**NOTE 7: Equity Balance (Continued)****Section 3**

Designated for Subsequent Years Expenditures - Excess Surplus	\$ 342,525
Reserved Fund Balance – Excess Surplus	<u>129,079</u>
	<u>\$ 471,604</u>

**Detail of Allowable Adjustments**

Extraordinary Aid	\$ 0
Non-Public Transportation	<u>870</u>
Total Detail of Allowable Adjustments	<u>\$ 870</u>

**Detail of Other Reserved Fund Balance**

Maintenance Reserve	\$ 204,119
Capital Reserve	<u>107,105</u>
Total Other Reserved Fund Balance	<u>\$ 311,224</u>

**NOTE 8: Risk Management**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

**Property and Liability Insurance** – The District maintains commercial insurance coverage for property, liability, student accident and surety bonds.

**New Jersey Unemployment Compensation Insurance** – The District has elected to fund its New Jersey Unemployment Compensation Insurance under the “Benefit Reimbursement Method”. Under this plan, the District is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The District is billed quarterly for amounts due the State. The following is a summary of District contributions, employee contributions, reimbursements to the State for benefits paid and the ending balance of the District’s expendable trust fund for the current year:

<u>Fiscal Year</u>	<u>District Contributions</u>	<u>Employee Contributions</u>	<u>Reimbursed</u>	<u>Ending Balance</u>
2019-2020	0	5,871	11,248	1,403
2018-2019	0	5,482	108	6,780
2017-2018	0	7,075	9,859	1,406

**NOTE 9: Capital Reserve Account**

A Capital Reserve account was established by the Borough of Atlantic Highlands Board of Education by inclusion of \$1,000 on September 1, 2000 for the accumulation of funds for use as capital outlay expenditures in subsequent fiscal years. The capital reserve account is maintained in the general fund and its activity is included in the general fund annual budget.



**NOTE 9: Capital Reserve Account (Continued)**

Fund placed in the capital reserve account are restricted to capital projects in the district's approved Long Range Facilities Plan (LRFP) and updated annually in the Quality Assurance Annual Report (QAAR). Upon submission of the LRFP to the department, a district may deposit funds into the capital reserve at any time upon board resolution through the transfer of undesignated, unreserved general fund balance or of excess undesignated, unreserved general fund balance that is anticipated in the budget certified for taxes. Pursuant to N.J.A.C. 6:23A-5.1(d) 7, the balance in the account cannot at any time exceed the local support costs of uncompleted capital projects in its approved LRFP.

"A board of education may, by resolution of the board: transfer undesignated general fund balance or excess undesignated general fund balance to the capital reserve account at any time during the budget year; transfer funds from the capital reserve account to the appropriate line item account for the funding of capital projects as contained in the district's long-range facilities plan; and transfer funds from the capital reserve account to the debt service account for the purpose of offsetting principal and interest payments for bonded projects which are included in the district's long-range facilities plan." (N.J.S.A. 18A:7G-31c)

Withdrawals may not be used for current expense. Only funds in a capital reserve account in existence prior to July 18, 2000 can be withdrawn before receiving approval of the district's LRFP and such withdrawals must be for the original purpose deposited. (N.J.A.C. 6:23A-5.1(f)1).

"Any capital reserve account in existence as of July 18, 2000 shall be subject to EFCFA and these regulations." (N.J.A.C. 6:23A-5.1(j)).

Balance June 30, 2019 & 2020

\$ 107,105

**NOTE 10: Current Expense Emergency Reserve Account**

The reserve account is to be used to finance future unanticipated general fund expenditures required for a thorough and efficient education. Unanticipated means reasonably unforeseeable. The emergency reserve balance may not exceed \$250,000 or 1% of the district's general fund budget up to a maximum of \$1,000,000 whichever is greater. Withdrawals require the approval of the commissioner unless the withdrawal is necessary to meet an increase in total health costs greater than four percent.

**NOTE 11: Fair Values of Financial Instruments**

The following methods and assumptions were used by the Atlantic Highlands Board of Education in estimating its fair value disclosures for financial instruments.

Cash and Cash Equivalents: The carrying amounts reported in the combined balance sheet for cash and cash equivalents are the fair values of those assets.

**NOTE 12: Fund Balance Appropriated**

**General Fund** – Of the \$1,040,293 General Fund fund balance at June 30, 2020; \$204,119 is maintenance reserve; \$107,105 is capital reserve; \$129,079 is excess surplus; \$342,525 is excess surplus designated for subsequent years expenditures; \$6,595 has been appropriated and included as anticipated revenue for the year ending June 30, 2020; and \$250,870 is unreserved and undesignated.

**NOTE 13: Economic Dependency**

The District receives a substantial amount of its support from federal and state governments. A significant reduction in the level of support, if this were to occur, may have an effect on the District's programs and activities.

**NOTE 14: COVID-19**

The outbreak of COVID-19, a respiratory disease caused by a new strain of coronavirus, was first detected in China and has since spread to other countries, including the United States, and to each state within the United States, including New Jersey, has been declared a Public Health Emergency of International Concern by the World Health Organization. The outbreak of the disease has affected travel, commerce and financial markets globally and is widely expected to affect economic growth worldwide. The outbreak of COVID-19 across the United States has caused the federal government to declare a national state of emergency. The State has likewise declared a state of emergency. While the potential impact on the State cannot be predicted at this time, the continued spread of the outbreak could have a material adverse effect on the finances of the State and the Board of Education (collectively, the "Affected Entities").

The degree of any such impact to the Affected Entities' respective operations and finances, is extremely difficult to predict due to the dynamic nature of the COVID-19 outbreak, including uncertainties relating to its (i) duration, and (ii) severity, as well as with regard to what actions may be taken by governmental and other health care authorities to contain or mitigate its impact. The continued spread of the outbreak could have a material adverse effect on the Affected Entities and their respective economies.

**REQUIRED SUPPLEMENTARY INFORMATION  
PART II**

**BUDGETARY COMPARISON SCHEDULES – C**

ATLANTIC HIGHLANDS SCHOOL DISTRICT

GENERAL FUND - SCHEDULE OF REVENUES, EXPENDITURES

AND CHANGES IN FUND BALANCE -BUDGET AND ACTUAL

FOR THE FISCAL YEAR ENDED JUNE 30, 2020

	<u>Original Budget</u>	<u>Budget Transfers</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final to Actual</u>
Revenues:					
Local Sources:					
Local Tax Levy	\$ 5,048,213		5,048,213	5,048,213	-
Tuition	319,700		319,700	211,724	(107,976)
Interest Earned on Investments	1,050		1,050	1,280	230
Miscellaneous - Unrestricted	15,000		15,000	5,908	(9,092)
Total Local Sources	<u>5,383,963</u>	<u>-</u>	<u>5,383,963</u>	<u>5,267,125</u>	<u>(116,838)</u>
State Sources:					
Special Education Aid	160,426		160,426	160,426	-
Security Aid	22,613		22,613	22,613	-
Transportation Aid	20,451		20,451	20,451	-
Extraordinary Aid	5,000		5,000		(5,000)
Non Public Transportation			-	870	870
TPAF Pension On-Behalf (Non-Budgeted)			-	810,285	810,285
TPAF Social Security (Reimbursed - Non-Budgeted)			-	219,822	219,822
Total State Sources	<u>208,490</u>	<u>-</u>	<u>208,490</u>	<u>1,234,467</u>	<u>1,025,977</u>
Total Revenues	<u>5,592,453</u>	<u>-</u>	<u>5,592,453</u>	<u>6,501,592</u>	<u>909,139</u>

ATLANTIC HIGHLANDS SCHOOL DISTRICT

Exhibit C-1  
Sheet 2 of 11

GENERAL FUND - SCHEDULE OF REVENUES, EXPENDITURES

AND CHANGES IN FUND BALANCE -BUDGET AND ACTUAL

FOR THE FISCAL YEAR ENDED JUNE 30, 2020

	<u>Original Budget</u>	<u>Budget Transfers</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final to Actual</u>
<b><u>Expenditures</u></b>					
Current Expense:					
Regular Programs - Instruction:					
Preschool - Salaries of Teachers	198,105	(23,364)	174,741	164,714	10,027
Kindergarten - Salaries of Teachers	207,814	(7,000)	200,814	195,446	5,368
Grades 1-5 - Salaries of Teachers	1,142,198	17,386	1,159,584	1,152,343	7,241
Grades 6-8 - Salaries of Teachers	285,272	1,925	287,197	285,044	2,153
Home Instruction-Salaries	1,000		1,000		1,000
Regular Programs - Undistributed Instruction:					
Purchased Technical Services	74,000	(4,335)	69,665	61,551	8,114
Other Purchased Services	9,409		9,409	8,673	736
General Supplies	68,570		68,570	44,219	24,351
Textbooks	46,500		46,500	35,241	11,259
Total Regular Programs - Instruction	<u>2,032,868</u>	<u>(15,388)</u>	<u>2,017,480</u>	<u>1,947,231</u>	<u>70,249</u>
Learning and/or Language Disabilities:					
Salaries of Teachers	155,995	6,133	162,128	162,127	1
Other Salaries for Instruction	88,580	8,402	96,982	96,981	1
General Supplies	1,500	1,653	3,153	2,420	733
Total Learning and/or Language Disabilities	<u>246,075</u>	<u>16,188</u>	<u>262,263</u>	<u>261,528</u>	<u>735</u>

**ATLANTIC HIGHLANDS SCHOOL DISTRICT**

**GENERAL FUND - SCHEDULE OF REVENUES, EXPENDITURES**

**AND CHANGES IN FUND BALANCE -BUDGET AND ACTUAL**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

	<u>Original Budget</u>	<u>Budget Transfers</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final to Actual</u>
Resource Room/Resource Center:					
Salaries of Teachers	319,980	(533)	319,447	319,447	-
General Supplies	1,000	(267)	733	571	162
Total Resource Room/Resource Center	<u>320,980</u>	<u>(800)</u>	<u>320,180</u>	<u>320,018</u>	<u>162</u>
Pre-School Disabilities - Full Time:					
Salaries of Teachers	89,430		89,430	89,430	-
Other Salaries for Instruction	38,149	(182)	37,967	37,966	1
Total Pre-School Disabilities - Full Time:	<u>127,579</u>	<u>(182)</u>	<u>127,397</u>	<u>127,396</u>	<u>1</u>
Total Special Education - Instruction	<u>694,634</u>	<u>15,206</u>	<u>709,840</u>	<u>708,942</u>	<u>898</u>
Basic Skills/Remedial - Instruction:					
Salaries of Teachers	65,270	1,000	66,270	66,270	-
General Supplies	400		400	349	51
Total Basic Skills/Remedial - Instruction	<u>65,670</u>	<u>1,000</u>	<u>66,670</u>	<u>66,619</u>	<u>51</u>
School Sponsored Co-Curricular Activities - Instruction:					
Salaries	11,515	2,095	13,610	13,610	-
Supplies and Materials	2,000		2,000	1,552	448
Other Objects	7,440	(2,913)	4,527	2,806	1,721
Total School Sponsored Co-Curricular	<u>20,955</u>	<u>(818)</u>	<u>20,137</u>	<u>17,968</u>	<u>2,169</u>
Total Instruction	<u>2,814,127</u>	<u>-</u>	<u>2,814,127</u>	<u>2,740,760</u>	<u>73,367</u>

ATLANTIC HIGHLANDS SCHOOL DISTRICT

Exhibit C-1

Sheet 4 of 11

GENERAL FUND - SCHEDULE OF REVENUES, EXPENDITURES

AND CHANGES IN FUND BALANCE -BUDGET AND ACTUAL

FOR THE FISCAL YEAR ENDED JUNE 30, 2020

	<u>Original Budget</u>	<u>Budget Transfers</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final to Actual</u>
Undistributed Expenditures-Instruction:					
Tuition to Private Schools disabled W/I State	38,000	(2,563)	35,437	23,798	11,639
Total Undistributed Expenditures-Instruction	<u>38,000</u>	<u>(2,563)</u>	<u>35,437</u>	<u>23,798</u>	<u>11,639</u>
Undistributed Expenditures-Attendance and Social Work Services:					
Purchased Professional and Technical Services	7,462	324	7,786	7,786	-
Total Undistributed Expenditures-Attendance and Social Work	<u>7,462</u>	<u>324</u>	<u>7,786</u>	<u>7,786</u>	<u>-</u>
Undistributed Expenditures-Health:					
Salaries	69,564	(293)	69,271	69,271	-
Purchased Professional and Technical Services	6,465	(1,813)	4,652	4,651	1
Supplies and Materials	4,400	1,890	6,290	6,210	80
Total Undistributed Expenditures-Health:	<u>80,429</u>	<u>(216)</u>	<u>80,213</u>	<u>80,132</u>	<u>81</u>
Undistributed Expenditures-Other Support Services					
Students-Related Services:					
Salaries	93,390	(382)	93,008	93,008	-
Supplies and Materials	500	62	562	562	-
Total Undistributed Expenditures-Other Sup. Services	<u>93,890</u>	<u>(320)</u>	<u>93,570</u>	<u>93,570</u>	<u>-</u>
Students-Related Services	93,890	(320)	93,570	93,570	-



**ATLANTIC HIGHLANDS SCHOOL DISTRICT**

**GENERAL FUND - SCHEDULE OF REVENUES, EXPENDITURES**

**AND CHANGES IN FUND BALANCE -BUDGET AND ACTUAL**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

	<b><u>Original Budget</u></b>	<b><u>Budget Transfers</u></b>	<b><u>Final Budget</u></b>	<b><u>Actual</u></b>	<b><u>Variance Final to Actual</u></b>
Undistributed Expenditures-Other Supp. Serv.					
Students - Regular:					
Salaries of Other Professional Staff	29,810	(298)	29,512	29,512	-
Total Undistributed Expenditures-Other Supp. Serv.	<u>29,810</u>	<u>(298)</u>	<u>29,512</u>	<u>29,512</u>	<u>-</u>
Undistributed Expenditures-Other Sup. Serv.					
Students-Special Services:					
Salaries of Other Professional Staff	110,311	(13,844)	96,467	96,467	-
Salaries of Secretarial and Clerical Assistants	24,118		24,118	24,114	4
Purchased Professional-Educational Services	115,085	40,619	155,704	138,894	16,810
Supplies and Materials	1,700	(799)	901	900	1
Total Undistributed Expenditures-Other Sup. Serv.					
Students-Special Services	<u>251,214</u>	<u>25,976</u>	<u>277,190</u>	<u>260,375</u>	<u>16,815</u>
Undistributed Expenditures-Improvement of Inst. Services:					
Salaries-Supervisor of Instruction	34,367	646	35,013	35,013	-
Salaries-Secretarial and Clerical	24,118		24,118	24,113	5
Supplies and Materials	600	(290)	310	226	84
Other Objects	2,195	(356)	1,839	1,193	646
Total Undistributed Expenditures-Improvement of Inst. Serv:	<u>61,280</u>	<u>-</u>	<u>61,280</u>	<u>60,545</u>	<u>735</u>

**ATLANTIC HIGHLANDS SCHOOL DISTRICT**

**Exhibit C-1  
Sheet 6 of 11**

**GENERAL FUND - SCHEDULE OF REVENUES, EXPENDITURES**

**AND CHANGES IN FUND BALANCE -BUDGET AND ACTUAL**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

	<u>Original Budget</u>	<u>Budget Transfers</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final to Actual</u>
Undistributed Expenditures - Edu. Media Serv./Sch. Library:					
Salaries	12,026		12,026	12,026	-
Supplies and Materials	2,750		2,750	104	2,646
Total Undistributed Expenditures - Edu. Media Serv./ School Library	<u>14,776</u>	<u>-</u>	<u>14,776</u>	<u>12,130</u>	<u>2,646</u>
Undistributed Expenditures - Instr. Staff Training Serv:					
Other Purchased Services	8,000	160	8,160	6,994	1,166
Supplies and Materials	5,000	(1,440)	3,560	851	2,709
Other Objects	2,800	3,060	5,860	5,860	-
Total Undistributed Expenditures - Inst. Staff Training Serv.	<u>15,800</u>	<u>1,780</u>	<u>17,580</u>	<u>13,705</u>	<u>3,875</u>
Undistributed Expenditures - Supp. Serv. - General Administration:					
Salaries	84,738	(1,473)	83,265	82,816	449
Legal Services	22,900	(156)	22,744	22,744	-
Audit Fees	10,000		10,000	10,000	-
Other Purchased Professional Services(334)		5,553	5,553	5,553	-
Other Purchased Services(339)	8,760	(3,385)	5,375	5,374	1
Communications/Telephone	9,380	1,597	10,977	10,616	361
BOE Other Purchased Services	4,600	(3,260)	1,340	1,333	7
Insurance	14,800	147	14,947	14,946	1
Other Purchased Services (400-500 Series)	4,025	(272)	3,753	3,647	106
BOE In House Training & Meeting Supplies	3,500	776	4,276	4,276	-
Miscellaneous Expenditures	950	5,790	6,740	6,718	22
BOE Membership Dues and Fees	3,150		3,150	3,055	95
Total Undistributed Expenditures - Support Services - General Administration	<u>166,803</u>	<u>5,317</u>	<u>172,120</u>	<u>171,078</u>	<u>1,042</u>

**ATLANTIC HIGHLANDS SCHOOL DISTRICT**

**GENERAL FUND - SCHEDULE OF REVENUES, EXPENDITURES**

**AND CHANGES IN FUND BALANCE -BUDGET AND ACTUAL**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

	<b><u>Original Budget</u></b>	<b><u>Budget Transfers</u></b>	<b><u>Final Budget</u></b>	<b><u>Actual</u></b>	<b><u>Variance Final to Actual</u></b>
Undistributed Expenditures-Support Serv.-School Admin.					
Salaries of Principals/Assistant Principals	131,561	(6,116)	125,445	124,945	500
Salaries of Secretarial/Clerical Assistants	21,105	116	21,221	21,220	1
Other Objects	5,610		5,610	5,465	145
Total Undistributed Expend.-Supp. Serv.-School Admin.	<u>158,276</u>	<u>(6,000)</u>	<u>152,276</u>	<u>151,630</u>	<u>646</u>
Undistributed Expenditures - Support Services - Central Services:					
Salaries	139,488		139,488	126,185	13,303
Purchased Professional Services		2,334	2,334	2,333	1
Supplies and Materials	3,500	(2,334)	1,166	544	622
Other Objects	8,210	870	9,080	8,338	742
Total Undist. Expenditures-Support Services - Central Services	<u>151,198</u>	<u>870</u>	<u>152,068</u>	<u>137,400</u>	<u>14,668</u>
Undistributed Expenditures - Support Services - Administrative Info.					
Tech. Services:					
Salaries	31,401	(1,006)	30,395	30,395	-
Purchased Technical Services	23,750	(2,723)	21,027	20,831	196
Total Support Services-Adm Info	<u>55,151</u>	<u>(3,729)</u>	<u>51,422</u>	<u>51,226</u>	<u>196</u>
Undistributed Expenditures-Allow. Maint. School Facilities:					
Cleaning, Repair and Maintenance Services	84,529	12,398	96,927	96,926	1
Total Undistributed Expenditures-Allow. Maint School Facilities	<u>84,529</u>	<u>12,398</u>	<u>96,927</u>	<u>96,926</u>	<u>1</u>

**ATLANTIC HIGHLANDS SCHOOL DISTRICT**

Exhibit C-1  
Sheet 8 of 11

**GENERAL FUND - SCHEDULE OF REVENUES, EXPENDITURES**

**AND CHANGES IN FUND BALANCE -BUDGET AND ACTUAL**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

	<u>Original Budget</u>	<u>Budget Transfers</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final to Actual</u>
Undistributed Expenditures-Other Oper. & Maint. Of Plant:					
Salaries	153,063		153,063	149,771	3,292
Salaries Clerical	16,624		16,624	16,621	3
Purchased Professional and Technical Services	3,600		3,600	3,439	161
Cleaning, Repair and Maintenance Service	13,525	(4,773)	8,752	8,751	1
Other Purchased Property Services	12,750	(3,695)	9,055	8,741	314
Insurance	35,845		35,845	35,114	731
General Supplies	12,750	5,187	17,937	17,936	1
Energy (Heat)	18,000		18,000	15,188	2,812
Energy ( Electricity)	42,500	(2,119)	40,381	37,065	3,316
Other Objects	700	3,232	3,932	3,707	225
Total Undistributed Expenditures-Other Oper. & Maint of Plant	<u>309,357</u>	<u>(2,168)</u>	<u>307,189</u>	<u>296,333</u>	<u>10,856</u>
Undistributed Expenditures-Care & Upkeep of Grounds:					
General Supplies	1,950		1,950	1,600	350
Total Undistributed Expenditures-Care & Upkeep of Grounds	<u>1,950</u>	<u>-</u>	<u>1,950</u>	<u>1,600</u>	<u>350</u>
Undistributed Expenditures-Security					
Purchased Professional Services	28,871		28,871	20,810	8,061
Undistributed Expenditures - Student Transportation Serv:					
Contr. Serv. (Other than Bet. Home & Sch.)-Vendors	5,500		5,500	1,737	3,763
Contr. Serv. (Bet. Home & Sch.)-Joint Agreement	30,600	26,783	57,383	44,931	12,452
Contr. Serv. (Reg. Students)-ESCs & CTSAs	30,150	(26,783)	3,367		3,367
Total Undistributed Expenditures - Student Transportation Services	<u>66,250</u>	<u>-</u>	<u>66,250</u>	<u>46,668</u>	<u>19,582</u>

**ATLANTIC HIGHLANDS SCHOOL DISTRICT**

**GENERAL FUND - SCHEDULE OF REVENUES, EXPENDITURES**

**AND CHANGES IN FUND BALANCE -BUDGET AND ACTUAL**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

	<b><u>Original Budget</u></b>	<b><u>Budget Transfers</u></b>	<b><u>Final Budget</u></b>	<b><u>Actual</u></b>	<b><u>Variance Final to Actual</u></b>
Undistributed Expenditures - Unallocated Benefits:					
Social Security Contributions	67,900	(2,900)	65,000	64,836	164
Other Retirement Contribution-PERS	74,500		74,500	71,018	3,482
Unemployment		5,000	5,000	5,000	-
Workmen's Compensation	41,814		41,814	40,580	1,234
Health Benefits	989,182	(68,471)	920,711	853,768	66,943
Tuition Reimbursements	15,000		15,000		15,000
Unused Sick Leave		35,000	35,000	34,613	387
Longevity Payments	3,000		3,000	3,000	-
Total Undistributed Expenditures - Unallocated Benefits	<u>1,191,396</u>	<u>(31,371)</u>	<u>1,160,025</u>	<u>1,072,815</u>	<u>87,210</u>
On-Behalf TPAF Pension Contributions (Non-Budgeted)			-	810,285	(810,285)
Reimbursed TPAF Social Security Contributions (Non-Budgeted)			-	219,822	(219,822)
Total On-Behalf Contributions	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,030,107</u>	<u>(1,030,107)</u>
Total Undistributed Expenditures	<u>2,806,442</u>	<u>-</u>	<u>2,806,442</u>	<u>3,658,146</u>	<u>(851,704)</u>
Total Current Expense	<u>5,620,569</u>	<u>-</u>	<u>5,620,569</u>	<u>6,398,906</u>	<u>(778,337)</u>
Capital Outlay:					
Equipment					
Grades 1-5	4,000		4,000	4,000	-
Total Equipment	<u>4,000</u>	<u>-</u>	<u>4,000</u>	<u>4,000</u>	<u>-</u>

**ATLANTIC HIGHLANDS SCHOOL DISTRICT**

Exhibit C-1  
Sheet 10 of 11

**GENERAL FUND - SCHEDULE OF REVENUES, EXPENDITURES**

**AND CHANGES IN FUND BALANCE -BUDGET AND ACTUAL**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

	<b><u>Original Budget</u></b>	<b><u>Budget Transfers</u></b>	<b><u>Final Budget</u></b>	<b><u>Actual</u></b>	<b><u>Variance Final to Actual</u></b>
Facilities Acquisition and Construction Services:					
Supplies and Materials	10,000		10,000		10,000
Infrastructure	52,500		52,500	50,735	1,765
Assessment for Debt Service on SDA Funding	20,962		20,962	20,962	
Total Facilities Acquisition and Construction Services	<u>83,462</u>	<u>-</u>	<u>83,462</u>	<u>71,697</u>	<u>11,765</u>
Total Capital Outlay	<u>87,462</u>	<u>-</u>	<u>87,462</u>	<u>75,697</u>	<u>11,765</u>
Total Expenditures	<u>5,708,031</u>	<u>-</u>	<u>5,708,031</u>	<u>6,474,603</u>	<u>(766,572)</u>
Excess/(Deficiency) of Revenues Over/(Under) Expenditures	(115,578)	-	(115,578)	26,989	142,567
Fund Balance July 1	<u>1,013,304</u>		<u>1,013,304</u>	<u>1,013,304</u>	<u>-</u>
Fund Balance June 30	<u>\$ 897,726</u>	<u>-</u>	<u>897,726</u>	<u>1,040,293</u>	<u>142,567</u>

ATLANTIC HIGHLANDS SCHOOL DISTRICT

GENERAL FUND - SCHEDULE OF REVENUES, EXPENDITURES

AND CHANGES IN FUND BALANCE -BUDGET AND ACTUAL

FOR THE FISCAL YEAR ENDED JUNE 30, 2020

	<u>Original Budget</u>	<u>Budget Transfers</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final to Actual</u>
<b><u>Recapitulation:</u></b>					
Restricted Fund Balance:					
Excess Surplus				\$ 129,079	
Excess Surplus - Designated for Subsequent Years Expenditures				342,525	
Committed To:					
Maintenance Reserve				204,119	
Capital Reserve				107,105	
Assigned Fund Balance:					
Designated For Subsequent Year's Expenditures				6,595	
Unassigned Fund Balance				<u>250,870</u>	
				1,040,293	
Reconciliation to Governmental Funds Statement (GAAP):					
Final State Audit Payments not Recognized on GAAP Basis				<u>(18,253)</u>	
Fund Balance Per Governmental Funds (GAAP)				<u>\$ 1,022,040</u>	

ATLANTIC HIGHLANDS SCHOOL DISTRICT

Exhibit C-2

BUDGETARY COMPARISON SCHEDULE

SPECIAL REVENUE FUND

FOR THE FISCAL YEAR ENDED JUNE 30, 2020

	<u>Original Budget</u>	<u>Budget Transfers</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final to Actual</u>
Revenues:					
Federal Sources	<u>\$ 115,616</u>	<u>          </u>	<u>115,616</u>	<u>115,616</u>	<u>          </u>
Total Revenues	<u>\$ 115,616</u>	<u>          </u>	<u>115,616</u>	<u>115,616</u>	<u>          </u>
Expenditures:					
Instruction:					
Salaries of Teachers	\$ 19,840		19,840	19,840	
Other Purchased Services	10,000		10,000	10,000	
Other Objects	<u>7,024</u>	<u>          </u>	<u>7,024</u>	<u>7,024</u>	<u>          </u>
Total Instruction	<u>36,864</u>	<u>          </u>	<u>36,864</u>	<u>36,864</u>	<u>          </u>
Support Services:					
Personal Services - Employee Benefits	6,650		6,650	6,650	
Purchased Professional Technical Services	70,046		70,046	70,046	
Other Purchased Services	<u>2,056</u>	<u>          </u>	<u>2,056</u>	<u>2,056</u>	<u>          </u>
Total Support Services	<u>78,752</u>	<u>          </u>	<u>78,752</u>	<u>78,752</u>	<u>          </u>
Total Expenditures	<u>\$ 115,616</u>	<u>          </u>	<u>115,616</u>	<u>115,616</u>	<u>          </u>



**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**

REQUIRED SUPPLEMENTARY INFORMATION

BUDGET TO GAAP RECONCILIATION

NOTE TO RSI

JUNE 30, 2020

	<u>General Fund</u>	<u>Special Revenue Fund</u>
<b><u>Sources/Inflows of Resources</u></b>		
Actual amounts (budgetary) "revenues" from the budgetary comparison schedules	\$ 6,501,592	115,616
Difference - budget to GAAP:		
Grant accounting budgetary basis differs from GAAP in that encumbrances are recognized as expenditures, and the related revenue is recognized.		
State aid payment recognized for GAAP statements in the current year, previously recognized for budgetary purposes.	16,993	
State aid payment recognized for budgetary purposes, not recognized for GAAP statements until the subsequent year.	<u>(18,253)</u>	
Total revenues as reported on the statement of revenues, expenditures and changes in fund balances - governmental funds.	<u>\$ 6,500,332</u>	<u>115,616</u>
<b><u>Uses/Outflows of Resources</u></b>		
Actual amounts (budgetary basis) "total outflows" from the budgetary comparison schedule	\$ 6,474,603	115,616
Differences - budget to GAAP:		
Encumbrances for supplies and equipment ordered but not received are reported in the year the order is placed for budgetary purposes, but in the year the supplies are received for financial reporting purposes.		
Total expenditures as reported on the statement of revenues, expenditures, and changes in fund balances - governmental funds.	<u>\$ 6,474,603</u>	<u>115,616</u>

**REQUIRED SUPPLEMENTARY INFORMATION – PART III**

**SCHEDULES RELATED TO ACCOUNTING AND REPORTING  
FOR PENSIONS (GASB 68) – L**

ATLANTIC HIGHLANDS SCHOOL DISTRICT

Exhibit L-1

SCHEDULE OF THE DISTRICT'S PROPORTIONATE SHARE OF THE

NET PENSION LIABILITY - PERS

LAST SEVEN FISCAL YEARS

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
District's Proportion of the Net Pension Liability (Asset)	100.000%	100.000%	100.000%	100.000%	100.000%	100.000%	100.000%
District's Proportionate Share of the Net Pension Liability (Asset)	\$ 1,158,200	1,197,075	1,589,898	1,970,618	1,277,115	902,563	913,469
State's Proportionate Share of the Net Pension Liability (Asset) Associated with the District	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u>\$ 1,158,200</u>	<u>1,197,075</u>	<u>1,589,898</u>	<u>1,970,618</u>	<u>1,277,115</u>	<u>902,563</u>	<u>913,469</u>
District's Covered-Employee Payroll	\$ 327,977	427,528	434,004	471,829	457,330	355,274	351,002
District's Proportionate Share of the Net Pension Liability (Asset) as a percentage of its Covered-Employee Payroll	28.32%	35.71%	27.30%	23.94%	35.81%	39.36%	38.43%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	42.04%	40.45%	36.78%	31.20%	38.21%	42.74%	40.71%

**ATLANTIC HIGHLANDS SCHOOL DISTRICT**  
**SCHEDULE OF DISTRICT CONTRIBUTIONS - PERS**  
**LAST SEVEN FISCAL YEARS**

Exhibit L-2

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Contractually Required Contribution	\$ 68,373	70,762	64,497	64,499	43,936	37,269	42,234
Contributions in Relation to the Contractually Required Contribution	<u>68,373</u>	<u>70,762</u>	<u>64,497</u>	<u>64,499</u>	<u>43,936</u>	<u>37,269</u>	<u>42,234</u>
Contribution Deficiency (Excess)	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
District's Covered-Employee Payroll	\$ 327,977	427,528	434,004	471,829	457,330	355,274	351,002
Contributions as a Percentage of Covered-Employee Payroll	20.85%	16.55%	14.86%	13.67%	9.61%	10.49%	12.03%

**ATLANTIC HIGHLANDS SCHOOL DISTRICT**

Exhibit L-3

**SCHEDULE OF THE DISTRICT'S PROPORTIONATE SHARE OF THE**

**NET PENSION LIABILITY - TPAF**

**LAST SEVEN FISCAL YEARS**

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
District's Proportion of the Net Pension Liability (Asset)	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
District's Proportionate Share of the Net Pension Liability (Asset)	\$ -	-	-	-	-	-	-
State's Proportionate Share of the Net Pension Liability (Asset) Associated with the District	<u>16,205,269</u>	<u>16,445,100</u>	<u>18,049,313</u>	<u>21,022,034</u>	<u>16,439,246</u>	<u>14,380,175</u>	<u>13,063,115</u>
Total	<u>\$16,205,269</u>	<u>16,445,100</u>	<u>18,049,313</u>	<u>21,022,034</u>	<u>16,439,246</u>	<u>14,380,175</u>	<u>13,063,115</u>
District's Covered-Employee Payroll	\$ 2,536,864	2,940,220	2,823,953	2,654,703	2,715,939	2,683,150	2,657,335
District's Proportionate Share of the Net Pension Liability (Asset) as a percentage of its Covered-Employee Payroll	15.65%	17.88%	15.65%	12.63%	16.52%	18.66%	20.34%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	26.95%	26.49%	25.41%	22.33%	28.71%	33.64%	33.76%

**ATLANTIC HIGHLANDS SCHOOL DISTRICT**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**SCHEDULE OF THE SCHOOL DISTRICT'S CONTRIBUTIONS**  
**TEACHER'S PENSION AND ANNUITY FUND (TPAF)**  
**LAST TEN FISCAL YEARS**

L-4

This schedule is not applicable.

The School District is not required to make any contributions towards TPAF.

There is a special funding situation where the State of New Jersey pays 100% of the required contributions.



**ATLANTIC HIGHLANDS SCHOOL DISTRICT**  
**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION – PART III**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

L-5

**Public Employee's Retirement System (PERS)**

*Changes in Benefit Terms* – None

*Changes in Assumptions* – The discount rate changed from 5.66% as of June 30, 2018, to 6.28% as of June 30, 2019, in accordance with Paragraph 44 of GASB Statement No. 67.

**Teachers' Pension and Annuity Fund (TPAF)**

*Changes in Benefit Terms* – None

*Changes in Assumption* – The discount rate changed from 4.86% as of June 30, 2018, to 5.60% as of June 30, 2019, in accordance with Paragraph 44 of GASB Statement No. 67.

**SCHEDULES RELATED TO ACCOUNTING AND REPORTING  
FOR OPEB (GASB 75) - M**

**ATLANTIC HIGHLANDS SCHOOL DISTRICT**

**SCHEDULE OF CHANGES IN THE TOTAL OPEB LIABILITY AND RELATED RATIOS**

**LAST FOUR FISCAL YEARS**

Exhibit M-1

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
<b><u>State's OPEB Liability Attributable to the District</u></b>				
Service Cost	\$ 437,447	490,446	592,088	*
Interest	477,655	522,804	455,018	*
Benefit Payments	(316,042)	(322,398)	(330,460)	*
Member Contributions	9,368	11,143	12,168	*
Difference between Expected and Actual Experience	(2,523,347)	(1,528,747)		*
Change of Assumptions or Other Inputs	153,507	(1,383,593)	(1,993,022)	*
Net Change in Total OPEB Liability	<u>(1,761,412)</u>	<u>(2,210,345)</u>	<u>(1,264,208)</u>	*
 Total Attributable OPEB Liability - Beginning	 <u>12,056,933</u>	 <u>14,267,278</u>	 <u>15,531,486</u>	 *
 Total Attributable OPEB Liability - Ending	 <u>\$ 10,295,521</u>	 <u>12,056,933</u>	 <u>14,267,278</u>	 <u>15,531,486</u>
 District's Covered Payroll	 \$ 2,864,841	 3,367,748	 3,257,957	 3,126,532
 District's Contribution	 None	 None	 None	 None
 State's Proportionate Share of OPEB Liability as a Percentage of the District's Covered-Employee Payroll	 359.37%	 358.01%	 437.92%	 496.76%

\* - Information not available

Source: GASB 75 report on State of New Jersey Health Benefits Program; District Records.

Note: This schedule is required by GASB 75 to show information for a 10 year period. However, information is only currently available for two years. Additional years will be presented as they become available.

ATLANTIC HIGHLANDS SCHOOL DISTRICTNOTES TO REQUIRED SUPPLEMENTARY INFORMATIONFOR THE FISCAL YEAR ENDED JUNE 30, 2020

Exhibit M-2

Change of Benefit Terms

None

Difference Between Expected and Actual Experience

The change in the liability from June 30, 2018 to June 30, 2019 is due to changes in the census, claims and premiums experience.

Changes of Assumptions

The Discount Rate changed from 3.87% as of June 30, 2018 to 3.50% as of June 30, 2019.

**OTHER SUPPLEMENTARY INFORMATION**

**SCHOOL LEVEL SCHEDULES – D**

**N/A**

**SPECIAL REVENUE FUND – E**

ATLANTIC HIGHLANDS SCHOOL DISTRICT

SPECIAL REVENUE FUND

Exhibit E-1

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGETARY BASIS

FOR THE FISCAL YEAR ENDED JUNE 30, 2020

	Title I	Title IIA	Title IV	LD.E.A. - Part B		Totals
				Basic	Preschool	2020
Revenues:						
Federal Sources	\$ 26,490	3,790	7,024	73,058	5,254	115,616
Total Revenues	<u>\$ 26,490</u>	<u>3,790</u>	<u>7,024</u>	<u>73,058</u>	<u>5,254</u>	<u>115,616</u>
Expenditures:						
Instruction:						
Salaries of Teachers	\$ 19,840					19,840
Other Purchased Services				10,000		10,000
General Supplies			7,024			7,024
Total Instruction	<u>19,840</u>	<u>-</u>	<u>7,024</u>	<u>10,000</u>	<u>-</u>	<u>36,864</u>
Support Services:						
Purchased Professional Technical Services		1,734		63,058	5,254	70,046
Personal Services - Employee Benefits	6,650					6,650
Other Purchased Services		2,056				2,056
Total Support Services	<u>6,650</u>	<u>3,790</u>	<u>-</u>	<u>63,058</u>	<u>5,254</u>	<u>78,752</u>
Total Expenditures	<u>\$ 26,490</u>	<u>3,790</u>	<u>7,024</u>	<u>73,058</u>	<u>5,254</u>	<u>115,616</u>



**CAPITAL PROJECTS FUND – F**

N/A

**PROPRIETARY FUNDS – G**

N/A

**FIDUCIARY FUND - H**

**ATLANTIC HIGHLANDS SCHOOL DISTRICT**

**TRUST AND AGENCY FUND**

Exhibit H-1

**COMBINING STATEMENT OF FIDUCIARY NET POSITION**

**JUNE 30, 2020**

	<b><u>Student Activity</u></b>	<b><u>Agency Account</u></b>	<b><u>Unemployment Compensation Expendable Trust Fund</u></b>	<b><u>Total 2020</u></b>
<b><u>Assets</u></b>				
Cash and Cash Equivalents	\$ 4,393	79,419	1,403	85,215
Total Assets	<u>\$ 4,393</u>	<u>79,419</u>	<u>1,403</u>	<u>85,215</u>
<b><u>Liabilities and Net Position</u></b>				
<b><u>Liabilities</u></b>				
Due to Student Groups	\$ 4,393			4,393
Payroll Withholdings		79,419		79,419
Total Liabilities	<u>4,393</u>	<u>79,419</u>	<u>-</u>	<u>83,812</u>
<b><u>Net Position</u></b>				
Reserved - Dedicated to Unemployment			1,403	1,403
Total Fund Balance	<u>-</u>	<u>-</u>	<u>1,403</u>	<u>1,403</u>
Total Liabilities and Net Position	<u>\$ 4,393</u>	<u>79,419</u>	<u>1,403</u>	<u>85,215</u>

ATLANTIC HIGHLANDS SCHOOL DISTRICT

Exhibit H-2

STATEMENT CHANGES IN FIDUCIARY NET POSITIONFOR THE FISCAL YEAR ENDED JUNE 30, 2020

	<u>Unemployment Compensation Insurance</u>
Operating Income:	
Contributions	\$ 5,871
	<u>5,871</u>
Operating Expenses:	
Payments to State of N.J.	<u>11,248</u>
Operating Income (Loss)	(5,377)
Net Position, July 1	<u>6,780</u>
Net Position, June 30	<u>\$ 1,403</u>

ATLANTIC HIGHLANDS SCHOOL DISTRICT

STUDENT ACTIVITY AGENCY FUND

Exhibit H-3

SCHEDULE OF RECEIPTS AND DISBURSEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2020

	<u>Balance</u> <u>July 1, 2019</u>	<u>Cash</u> <u>Receipts</u>	<u>Cash</u> <u>Disbursements</u>	<u>Balance</u> <u>June 30, 2020</u>
<u>Elementary School</u> Atlantic Highlands Elementary School	<u>\$ 7,127</u>	<u>5,243</u>	<u>7,977</u>	<u>4,393</u>

ATLANTIC HIGHLANDS SCHOOL DISTRICTPAYROLL AGENCY

Exhibit H-4

SCHEDULE OF RECEIPTS AND DISBURSEMENTSFOR THE FISCAL YEAR ENDED JUNE 30, 2020

	<u>Balance</u> <u>July 1, 2019</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>June 30, 2020</u>
<b><u>Assets</u></b>				
Cash and Cash Equivalents	\$ 79,626	1,996,942	1,997,149	79,419
<b><u>Liabilities</u></b>				
Payroll Deductions, Withholdings and Amount Due Employees	\$ 79,626	1,996,942	1,997,149	79,419

**LONG-TERM DEBT - I**



**ATLANTIC HIGHLANDS SCHOOL DISTRICT**

**LONG-TERM LIABILITIES**

**Exhibit I-1**

**SCHEDULE OF SERIAL BONDS**

**JUNE 30, 2020**

<b><u>Issue</u></b>	<b><u>Date of Issue</u></b>	<b><u>Amount of Original Issue</u></b>	<b><u>Annual Date</u></b>	<b><u>Maturities Amount</u></b>	<b><u>Interest Rate</u></b>	<b><u>Beginning Balance July 1, 2019</u></b>	<b><u>Retired</u></b>	<b><u>Ending Balance June 30, 2020</u></b>
2012 Refunding Issue	3/6/2012	\$ 2,620,000	8/15/20	\$ 240,000	4.00%	\$ 1,475,000	230,000	1,245,000
			8/15/21	240,000				
			8/15/22	250,000				
			8/15/23	250,000				
			8/15/24	265,000				
Solar Energy Project	12/23/09	490,000	3/1/20	60,000	4.25%	60,000	60,000	-
						<u>\$ 1,535,000</u>	<u>290,000</u>	<u>1,245,000</u>

**ATLANTIC HIGHLANDS SCHOOL DISTRICT**

**BUDGETARY COMPARISON SCHEDULE**

**Exhibit I-3**

**DEBT SERVICE FUND**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

	<b><u>Original Budget</u></b>	<b><u>Budget Transfers</u></b>	<b><u>Final Budget</u></b>	<b><u>Actual</u></b>	<b><u>Variance Positive (Negative) Final to Actual</u></b>
Revenues:					
Local Sources:					
Local Tax Levy	\$ 325,683		325,683	325,683	
State Sources:					
Debt Service Aid	21,267		21,267	21,267	
Total Revenues	<u>346,950</u>	<u>-</u>	<u>346,950</u>	<u>346,950</u>	<u>-</u>
Expenditures:					
Regular Debt Service:					
Interest	56,950		56,950	56,950	
Redemption of Principal	290,000		290,000	290,000	
Total Expenditures	<u>346,950</u>	<u>-</u>	<u>346,950</u>	<u>346,950</u>	<u>-</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	-	-	-	-	-
Fund Balance July 1	<u>1</u>	<u>-</u>	<u>1</u>	<u>1</u>	<u>-</u>
Fund Balance June 30	<u>\$ 1</u>	<u>-</u>	<u>1</u>	<u>1</u>	<u>-</u>

**STATISTICAL SECTION**

**(Unaudited)**

**ATLANTIC HIGHLANDS SCHOOL DISTRICT**

**NET POSITION BY COMPONENT**

**LAST TEN FISCAL YEARS**

J-1

**UNAUDITED**

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>
Governmental Activities										
Invested in Capital Assets, net of Related Debt	\$ 3,094,068	3,286,537	2,902,212	2,844,858	2,789,950	2,694,337	2,512,292	2,471,497	2,376,523	2,496,444
Restricted	789,423	756,710	534,849	570,201	693,496	893,183	1,056,239	1,077,467	979,058	682,372
Unrestricted	<u>(1,453,164)</u>	<u>(1,400,377)</u>	<u>(1,312,626)</u>	<u>(1,160,651)</u>	<u>(932,316)</u>	<u>(803,385)</u>	<u>246,126</u>	<u>268,104</u>	<u>277,216</u>	<u>90,890</u>
Total Governmental Activities	<u>\$ 2,430,327</u>	<u>2,642,870</u>	<u>2,124,435</u>	<u>2,254,408</u>	<u>2,551,130</u>	<u>2,784,135</u>	<u>3,814,657</u>	<u>3,817,068</u>	<u>3,632,797</u>	<u>3,269,706</u>
Business Type Activities										
Invested in Capital Assets, net of Related Debt	\$ 7,628	11,828	5,921	9,877	13,832	17,787	21,743	25,699	29,655	33,612
Unrestricted	<u>11,284</u>	<u>16,448</u>	<u>10,720</u>	<u>6,924</u>	<u>6,554</u>	<u>8,386</u>	<u>16,985</u>	<u>21,668</u>	<u>22,956</u>	<u>24,974</u>
Total Business Type Activities	<u>\$ 18,912</u>	<u>28,276</u>	<u>16,641</u>	<u>16,801</u>	<u>20,386</u>	<u>26,173</u>	<u>38,728</u>	<u>47,367</u>	<u>52,611</u>	<u>58,586</u>
District-wide										
Invested in Capital Assets, net of related Debt	\$ 3,101,696	3,298,365	2,908,133	2,854,735	2,803,782	2,712,124	2,534,035	2,497,196	2,406,178	2,530,056
Restricted	789,423	756,710	534,849	570,201	693,496	893,183	1,056,239	1,077,467	979,058	682,372
Unrestricted	<u>(1,441,880)</u>	<u>(1,383,929)</u>	<u>(1,301,906)</u>	<u>(1,153,727)</u>	<u>(925,762)</u>	<u>(794,999)</u>	<u>263,111</u>	<u>289,772</u>	<u>300,172</u>	<u>115,864</u>
Total District Assets	<u>\$ 2,449,239</u>	<u>2,671,146</u>	<u>2,141,076</u>	<u>2,271,209</u>	<u>2,571,516</u>	<u>2,810,308</u>	<u>3,853,385</u>	<u>3,864,435</u>	<u>3,685,408</u>	<u>3,328,292</u>

ATLANTIC HIGHLANDS SCHOOL DISTRICT

CHANGES IN NET POSITION

LAST TEN FISCAL YEARS

UNAUDITED

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>
Expenses:										
Governmental Activities	\$ 7,175,441	6,335,757	6,606,411	6,438,732	6,080,380	5,746,497	5,695,377	5,672,862	5,398,500	5,237,165
Business Type Activities	73,004	90,156	86,201	86,753	73,731	84,338	84,826	93,748	99,135	94,455
Total District Expenses	<u>7,248,445</u>	<u>6,425,913</u>	<u>6,692,612</u>	<u>6,525,485</u>	<u>6,154,111</u>	<u>5,830,835</u>	<u>5,780,203</u>	<u>5,766,610</u>	<u>5,497,635</u>	<u>5,331,620</u>
Program Revenues:										
Governmental Activities	115,616	149,293	189,250	187,517	368,687	246,570	472,672	506,638	505,743	222,862
Business Type Activities	66,520	91,446	86,041	83,168	67,944	71,783	76,187	87,650	93,160	89,932
Total District Program Revenues	<u>182,136</u>	<u>240,739</u>	<u>275,291</u>	<u>270,685</u>	<u>436,631</u>	<u>318,353</u>	<u>548,859</u>	<u>594,288</u>	<u>598,903</u>	<u>312,794</u>
Net (Expense):										
Governmental Activities	7,059,825	6,186,464	6,417,161	6,251,215	5,711,693	5,499,927	5,222,705	5,166,224	4,892,757	5,014,303
Business Type Activities	6,484	(1,290)	160	3,585	5,787	12,555	8,639	6,098	5,975	(4,523)
Total District-wide Net Expense	<u>7,066,309</u>	<u>6,185,174</u>	<u>6,417,321</u>	<u>6,254,800</u>	<u>5,717,480</u>	<u>5,512,482</u>	<u>5,231,344</u>	<u>5,172,322</u>	<u>4,898,732</u>	<u>5,009,780</u>
General Revenues and Other Changes in Net Position:										
Governmental Activities	6,847,282	6,704,889	6,287,188	5,954,493	5,478,688	5,515,475	5,230,522	5,346,482	5,283,469	5,151,439
Business Type Activities								854		
Total District-wide	<u>6,847,282</u>	<u>6,704,889</u>	<u>6,287,188</u>	<u>5,954,493</u>	<u>5,478,688</u>	<u>5,515,475</u>	<u>5,230,522</u>	<u>5,347,336</u>	<u>5,283,469</u>	<u>5,151,439</u>
Change in Net Position:										
Governmental Activities	(212,543)	518,425	(129,973)	(296,722)	(233,005)	15,548	7,817	180,258	390,712	137,136
Business Type Activities	(6,484)	1,290	(160)	(3,585)	(5,787)	(12,555)	(8,639)	(5,244)	(5,975)	(4,523)
Total District	<u>(219,027)</u>	<u>519,715</u>	<u>(130,133)</u>	<u>(300,307)</u>	<u>(238,792)</u>	<u>2,993</u>	<u>(822)</u>	<u>175,014</u>	<u>384,737</u>	<u>132,613</u>

ATLANTIC HIGHLANDS SCHOOL DISTRICT

FUND BALANCES, GOVERNMENT FUNDS

LAST TEN FISCAL YEARS

J-3

UNAUDITED

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>
General Fund:										
Reserved	\$ 789,423	756,709	534,849	551,545	762,081	653,111	893,884	896,307	816,703	529,486
Unreserved	232,617	239,602	242,400	261,826	269,163	243,848	258,902	268,104	277,216	115,864
Total General Fund	<u>\$ 1,022,040</u>	<u>996,311</u>	<u>777,249</u>	<u>813,371</u>	<u>1,031,244</u>	<u>896,959</u>	<u>1,152,786</u>	<u>1,164,411</u>	<u>1,093,919</u>	<u>645,350</u>
All Other Governmental Funds:										
Unreserved, Reported in:										
Special Revenue Fund	\$ -	-	-	-	-	-	-	-	-	-
Capital Projects Fund				18,656	111,285	240,072	162,355	162,355	162,355	152,886
Debt Service Fund	1	1						18,805		
Total All Other Government Funds	<u>\$ 1</u>	<u>1</u>	<u>-</u>	<u>18,656</u>	<u>111,285</u>	<u>240,072</u>	<u>162,355</u>	<u>181,160</u>	<u>162,355</u>	<u>152,886</u>

**ATLANTIC HIGHLANDS SCHOOL DISTRICT**

**CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS**

**UNAUDITED**

**J-4**

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>
<b>Revenues</b>										
Tax Levy	\$ 5,373,896	5,199,449	5,020,220	4,826,344	4,588,646	4,482,855	4,501,172	4,555,522	4,554,584	4,507,622
Other Local Revenue	218,912	344,073	282,604	251,658	190,840	247,794	336,945	372,457	364,647	222,583
State Sources	1,254,474	1,185,719	1,054,195	979,664	942,195	905,593	750,517	795,856	669,994	500,272
Federal Sources	115,616	123,718	125,372	130,357	124,962	124,378	114,560	129,285	141,852	147,029
Total Revenues	<u>6,962,898</u>	<u>6,852,959</u>	<u>6,482,391</u>	<u>6,188,023</u>	<u>5,846,643</u>	<u>5,760,620</u>	<u>5,703,194</u>	<u>5,853,120</u>	<u>5,731,077</u>	<u>5,377,506</u>
<b>Expenditures</b>										
<b>Instruction:</b>										
Regular	1,947,231	1,925,834	1,854,263	1,801,079	1,716,918	1,780,005	1,650,146	1,703,804	1,651,573	1,556,336
Special	708,942	618,559	598,049	602,447	600,378	581,066	581,736	498,496	460,578	517,800
Other	84,587	85,905	60,810	60,439	59,756	62,597	84,220	84,648	80,486	81,327
School-sponsored/other instructional			18,863	17,212	18,115	20,525	17,205	14,053	14,417	12,477
Total instruction	<u>2,740,760</u>	<u>2,630,298</u>	<u>2,531,985</u>	<u>2,481,177</u>	<u>2,395,167</u>	<u>2,444,193</u>	<u>2,333,307</u>	<u>2,301,001</u>	<u>2,207,054</u>	<u>2,167,940</u>
<b>Undistributed:</b>										
Instruction/Tuition	23,798	25,575	63,878	55,160	71,434	63,391	44,257	84,021	43,157	27,380
Student & Instructional Related Services	557,755	499,204	565,497	522,253	484,042	436,202	481,049	433,984	421,406	439,364
General Administration	359,704	312,027	336,420	144,546	153,381	138,505	124,529	316,281	241,597	253,190
School Administration	151,630	187,711	146,347	333,860	327,657	326,831	257,583	122,741	228,412	201,249
Operations and Maintenance	415,669	380,438	357,188	383,186	363,009	343,894	396,932	346,355	334,883	350,659
Student Transportation	46,668	33,844	63,612	61,704	49,843	46,404	63,760	54,015	37,038	35,097
Unallocated Benefits	2,102,922	2,058,129	1,916,876	1,738,145	1,585,649	1,436,293	1,375,423	1,414,685	1,295,070	810,078
TPAF Pension & Social Security										349,926
Total Undistributed	<u>3,658,146</u>	<u>3,496,928</u>	<u>3,449,818</u>	<u>3,238,854</u>	<u>3,035,015</u>	<u>2,791,520</u>	<u>2,743,533</u>	<u>2,772,082</u>	<u>2,601,563</u>	<u>2,466,943</u>
<b>Capital Outlay:</b>										
Equipment							128,761	141,485	177,126	75,020
Other	75,697	36,923	67,691	54,816	42,746	62,915				
Total Capital Outlay	<u>75,697</u>	<u>36,923</u>	<u>67,691</u>	<u>54,816</u>	<u>42,746</u>	<u>62,915</u>	<u>128,761</u>	<u>141,485</u>	<u>177,126</u>	<u>75,020</u>
Total General Fund Expenditures	<u>6,474,603</u>	<u>6,164,149</u>	<u>6,049,494</u>	<u>5,774,847</u>	<u>5,472,928</u>	<u>5,298,628</u>	<u>5,205,601</u>	<u>5,214,568</u>	<u>4,985,743</u>	<u>4,709,903</u>
<b>Special Revenue:</b>										
State				2,000	54,620	62,000	55,365	47,417	77,933	75,833
Federal	115,616	123,718	125,372	130,357	124,962	124,378	114,560	129,285	132,828	147,029
Total Special Revenue Expenditures	<u>115,616</u>	<u>123,718</u>	<u>125,372</u>	<u>132,357</u>	<u>179,582</u>	<u>186,378</u>	<u>169,925</u>	<u>176,702</u>	<u>210,761</u>	<u>222,862</u>
Capital Projects Fund Expenditures					5,549	76,122			463	4,385
Debt Services Expenditures	346,950	347,262	356,350	365,438	363,688	366,251	364,951	372,552	391,070	383,779
Total Governmental Fund Expenditures	<u>6,937,169</u>	<u>6,635,129</u>	<u>6,531,216</u>	<u>6,272,642</u>	<u>6,021,747</u>	<u>5,927,379</u>	<u>5,740,477</u>	<u>5,763,822</u>	<u>5,588,037</u>	<u>5,320,929</u>
Excess(Deficiency) of Revenues Over(Under) Expenditures	25,729	217,830	(48,825)	(84,619)	(175,104)	(166,759)	(37,283)	89,298	143,040	56,577
Other Financing Sources (Uses)		1,233	(5,953)	(46,013)	732	1,425	(5,924)		67,159	(3,205)
Net Change in Fund Balance	<u>\$ 25,729</u>	<u>219,063</u>	<u>(54,778)</u>	<u>(130,632)</u>	<u>(174,372)</u>	<u>(165,334)</u>	<u>(43,207)</u>	<u>89,298</u>	<u>210,199</u>	<u>53,372</u>

Source: District records

ATLANTIC HIGHLANDS SCHOOL DISTRICTGENERAL FUND OTHER LOCAL REVENUE BY SOURCELAST TEN FISCAL YEARS

J-5

UNAUDITED

	<u>Tuition</u>	<u>Interest on Investments</u>	<u>Rentals</u>	<u>Miscellaneous</u>	<u>Total</u>
<b>2011</b>	113,563	2,124	2,500	5,178	123,365
<b>2012</b>	214,560	10	2,500	8,013	225,083
<b>2013</b>	304,584	50	2,500	41,671	348,805
<b>2014</b>	329,936	50	2,500	40,021	372,507
<b>2015</b>	276,247	50	150	36,173	312,620
<b>2016</b>	189,104	195	588	903	190,790
<b>2017</b>	209,494	445	200	34,092	244,231
<b>2018</b>	230,928	957	300	13,214	245,399
<b>2019</b>	326,533	1,840	-	4,056	332,429
<b>2020</b>	239,454	1,280	-	-	240,734

Source: District records



ATLANTIC HIGHLANDS SCHOOL DISTRICTASSESSED AND ESTIMATED VALUE OF TAXABLE PROPERTYLAST TEN FISCAL YEARS

J-6

UNAUDITED

<u>Year Ended December 31,</u>	<u>Net Assessed Valuations</u>	<u>Estimated Full Cash Valuations</u>	<u>Percentage of Net Assessed to Estimated Full Cash Valuations</u>
2010	634,407,870	836,694,434	75.82%
2011	632,771,827	803,621,828	78.74%
2012	633,735,269	790,193,602	80.20%
2013	632,086,285	748,739,972	84.42%
2014	632,183,551	751,704,579	84.10%
2015	630,931,300	769,053,267	82.04%
2016	634,743,000	776,576,836	81.74%
2017	637,601,581	799,199,776	79.78%
2018	895,777,900	897,418,627	99.82%
2019	917,891,200	918,356,000	99.95%

Source: Abstract of Ratables, County Board of Taxation.

ATLANTIC HIGHLANDS SCHOOL DISTRICTPROPERTY TAX RATES - DIRECT AND OVERLAPPINGPER \$100 OF ASSESSED VALUATION

J-7

LAST TEN FISCAL YEARSUNAUDITED

<u>Assessment Year</u>	<u>Atlantic Highlands School District</u>	<u>Henry Hudson Regional High School</u>	<u>Atlantic Highlands Borough</u>	<u>Monmouth County</u>	<u>Total</u>
2011	0.720	0.613	0.683	0.362	2.378
2012	0.719	0.597	0.697	0.370	2.383
2013	0.712	0.603	0.750	0.343	2.408
2014	0.712	0.635	0.787	0.010	2.144
2015	0.726	0.618	0.838	0.355	2.537
2016	0.759	0.638	0.858	0.348	2.603
2017	0.787	0.646	0.856	0.369	2.658
2018	0.580	0.481	0.625	0.275	1.961
2019	0.584	0.499	0.613	0.285	1.981
2020	0.587	0.498	0.614	0.289	1.988

Source: Tax Collector

**ATLANTIC HIGHLANDS SCHOOL DISTRICT**

**SCHEDULE OF PRINCIPAL TAXPAYERS**

J-8

**FOR THE YEAR ENDED DECEMBER 31, 2019**

**UNAUDITED**

<b><u>Taxpayer</u></b>	<b><u>Assessed Valuation 2019</u></b>	<b><u>As a Percentage of District Net Assessed Valuation</u></b>	<b><u>Taxpayer</u></b>	<b><u>Assessed Valuation 2010</u></b>	<b><u>As a Percentage of District Net Assessed Valuation</u></b>
ELK Harbor View	10,836,000	1.72%	Cove Shore Partners, LP	6,700,200	1.057%
Bayshore Plaza, LLC	7,454,500	1.19%	Elk Harbor View, LLC	6,461,500	1.020%
Navesink Cove, LLC	6,513,000	1.04%	Tax Payer #1	5,004,600	0.790%
McConnell Realty Co.	4,203,600	0.67%	Tax Payer #2	3,371,700	0.532%
Krikorian, Dirouhi & Sarkis	3,976,000	0.63%	McConnell Realty Corp.	2,976,400	0.470%
Atlantic Pier Co.	3,807,100	0.61%	West Side Realty Corp.	2,556,400	0.403%
Thomas Paine House, LLC	3,663,500	0.58%	Atlantic Pier Co.	2,555,400	0.403%
Laurmin Association	3,139,900	0.50%	Gerard Logan Construction	2,015,400	0.318%
13 West Avenue	3,035,300	0.48%	Laurmim Association	1,958,700	0.309%
Falad Properties, LLC	2,720,400	0.43%	Tax Payer #3	1,722,200	0.272%
<b>Total</b>	<b>49,349,300</b>	<b>7.85%</b>		<b>35,322,500</b>	<b>5.57%</b>

Source: Municipal Tax Assessor.

ATLANTIC HIGHLANDS SCHOOL DISTRICTMUNICIPAL PROPERTY LEVIES AND COLLECTIONS

J-9

LAST TEN YEARSUNAUDITED

<u>Year Ended December 31,</u>	<u>Total Tax Levy</u>	<u>Current Tax Collections</u>	<u>Percent of Tax Levy Collected</u>
2011	4,507,622	4,507,622	100.00%
2012	4,359,498	4,359,498	100.00%
2013	4,741,404	4,741,404	100.00%
2014	4,961,069	4,961,069	100.00%
2015	5,231,439	5,231,439	100.00%
2016	5,395,169	5,395,169	100.00%
2017	5,394,788	5,394,788	100.00%
2018	5,517,737	5,517,737	100.00%
2019	5,542,634	5,542,634	100.00%
2020	18,261,489	17,947,526	98.28%

Source: Municipal Tax Collector

**ATLANTIC HIGHLANDS SCHOOL DISTRICT**

**RATIO OF OUTSTANDING DEBT BY TYPE**

**LAST TEN YEARS**

**J-10**

**UNAUDITED**

<b><u>Fiscal Year Ended June 30,</u></b>	<b><u>General Obligation Bonds</u></b>	<b><u>Other Debt</u></b>	<b><u>Total Debt Per District</u></b>	<b><u>Percentage of Personal Income</u></b>	<b><u>Per Capita</u></b>
2011	3,683,000		3,683,000	1.2%	\$ 839.91
2012	3,435,000		3,435,000	1.2%	\$ 783.35
2013	3,165,000		3,165,000	1.3%	\$ 721.78
2014	2,955,000		2,955,000	1.5%	\$ 627.52
2015	2,695,000		2,695,000	1.7%	\$ 572.31
2016	2,375,000		2,375,000	1.9%	\$ 504.35
2017	2,095,000		2,095,000	2.2%	\$ 444.89
2018	1,815,000		1,815,000	2.5%	\$ 385.43
2019	1,535,000		1,535,000	3.0%	\$ 325.97
2020	1,245,000		1,245,000	3.7%	\$ 264.39

Source: District records.

**ATLANTIC HIGHLANDS SCHOOL DISTRICT****RATIO OF NET GENERAL BONDED DEBT****TO ASSESSED VALUE AND NET BONDED PER CAPITA****J-11****LAST TEN YEARS****UNAUDITED**

<b>Fiscal Year Ended June 30,</b>	<b>School District Population</b>	<b>Net Assessed Valuation Taxable</b>	<b>Net Bonded Debt</b>	<b>Ratio of Bonded Debt to Assessed Value</b>	<b>Net Bonded Debt Per Capita</b>
2011	4,494	632,446,700	3,898,000	0.616%	867.38
2012	4,385	632,771,827	3,683,000	0.582%	839.91
2013	4,354	633,735,269	3,493,000	0.551%	802.25
2014	4,336	630,000,810	3,165,000	0.502%	729.94
2015	4,385	634,743,000	2,955,000	0.466%	673.89
2016	4,393	637,601,581	2,375,000	0.372%	540.63
2017	4,311	897,418,627	2,095,000	0.233%	485.97
2018	4,316	897,418,627	1,815,000	0.202%	420.53
2019	4,316	920,173,600	1,535,000	0.167%	355.65
2020	4,322	919,606,563	1,245,000	0.135%	288.06

Source: Abstract of Ratables, County Board of Taxation.  
School District records.

ATLANTIC HIGHLANDS SCHOOL DISTRICT

DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT

J-12

FOR THE YEAR ENDED DECEMBER 31, 2019

UNAUDITED

Net Direct Debt of School District as of December 31, 2019		\$ 23,227,855
Net Overlapping debt of School District:		
Atlantic Highlands Boro (71.50%)	N/A	
County of Monmouth (1.04%)	<u>N/A</u>	<u>N/A</u>
Total Direct and Overlapping Bonded Debt as of December 31, 2019		<u>\$ 23,227,855</u>

Source: Atlantic Highlands Chief Financial Officer and County Treasurer's Office.

**ATLANTIC HIGHLANDS SCHOOL DISTRICT**

**COMPUTATION OF LEGAL DEBT MARGIN**

J-13

**LAST NINE FISCAL YEARS**

**UNAUDITED**

	<u>Year</u>	<u>Equalized Valuation Basis</u>
	2019	\$ 939,391,530
	2018	\$ 895,777,900
	2017	637,601,581
		<u>\$ 2,472,771,011</u>
Average Equalized Valuation of Taxable Property		\$ 824,257,004
School Borrowing Margin (2.5% of \$)		\$ 20,606,425
Net Bonded School Debt as of June 30, 2019		1,245,000
School Borrowing Margin Available		<u>\$ 19,361,425</u>

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>
Debt Limit	\$ 19,361,425	\$ 16,532,687	\$ 14,037,878	\$ 13,733,413	\$ 13,436,987	\$ 12,896,615	\$ 12,665,220	\$ 12,356,793	\$ 12,189,122
Net Debt	1,245,000	1,535,000	1,815,000	2,095,000	2,375,000	2,955,000	3,165,000	3,493,000	3,683,000
Legal Debt Margin	<u>\$ 18,116,425</u>	<u>\$ 14,997,687</u>	<u>\$ 12,222,878</u>	<u>\$ 11,638,413</u>	<u>\$ 11,061,987</u>	<u>\$ 9,941,615</u>	<u>\$ 9,500,220</u>	<u>\$ 8,863,793</u>	<u>\$ 8,506,122</u>

Source: State of New Jersey, Department of Taxation.



**ATLANTIC HIGHLANDS SCHOOL DISTRICT**

**DEMOGRAPHIC STATISTICS**

J-14

**LAST TEN YEARS**

**UNAUDITED**

<b>Year Ended December 31,</b>	<b>Atlantic Highlands Unemployment Rate</b>	<b>Monmouth County Per Capita Income</b>	<b>Population</b>
2010	11.1%	54,771	4,594
2011	11.3%	41,785	4,494
2012	8.5%	39,350	4,385
2013	5.8%	40,976	4,354
2014	5.1%	42,749	4,336
2015	5.5%	42,021	4,385
2016	5.3%	42,269	4,393
2017	3.6%	42,749	4,311
2018	7.0%	45,626	4,316
2019	2.8%	56,171	4,322

**Source: Bureau of Labor Statistics, United States Department of Commerce and State Data Center**

(a) Personal Income has been estimated based upon the municipal population and per capita income presented



ATLANTIC HIGHLANDS SCHOOL DISTRICT

FULL - TIME EQUIVALENT DISTRICT

J-16

EMPLOYEE BY FUNCTION

LAST TEN FISCAL YEARS

UNAUDITED

<u>Function/Program</u>	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Instruction										
Regular	23.8	23.8	23.2	24.5	24	24	24	24	24	25.2
Special education	9.4	9.4	10.0	10.0	6.0	6.0	6.0	7.0	7.0	3.0
Other special education										
Vocational										
Other instruction	3.0	3.0	3.0	3.0	1.0	1.0	1.0	1.0	1.0	4.0
Nonpublic school programs										
Adult/continuing education programs										
Support Services:										
Tuition										
Student & instruction related services	2.1	2.1	1.5	2.4	10.5	10.5	10.5	10.5	10.5	12.0
General administrative services	1.2	1.2	2.0	1.5	0.9	0.9	0.9	0.9	0.9	1.9
School administrative services	1.1	1.1	2.0	2.0	3.4	3.4	3.4	3.4	3.4	2.5
Business administrative services	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.6
Plant operations and maintenance	3.3	3.3	3.3	3.3	3.3	3.3	3.3	3.3	3.3	3.3
Pupil transportation										
Special Schools										
Food Service										
Child Care										
Total	45.4	45.4	46.5	48.2	50.6	50.6	50.6	51.6	51.6	53.5

Source: District Personnel Records

**ATLANTIC HIGHLANDS SCHOOL DISTRICT**

**OPERATING STATISTICS**

J-17

**LAST TEN FISCAL YEARS**

**UNAUDITED**

<b>Fiscal Year Ended June 30,</b>	<b>Enrollment</b>	<b>Operating Expenditures<sup>a</sup></b>	<b>Cost Per Pupil</b>	<b>Percentage Change</b>	<b>Teaching Staff<sup>b</sup></b>	<b>Pupil Teacher Ratio</b>	<b>Average Daily Enrollment (ADE)<sup>c</sup></b>	<b>Average Daily Attendance (ADA)<sup>c</sup></b>	<b>% Change in Average Daily Enrollment</b>	<b>Student Attendance Percentage</b>
2011	294	4,502,328	15,314	#REF!	32.1	10.9:1	295	276	0.00%	93.88%
2012	312	4,359,977	13,974	#REF!	30.4	10.2:1	311	291.3	0.00%	93.37%
2013	326	4,378,170	13,430	-12.30%	29.2	11.2:1	295.2	282.8	0.07%	86.75%
2014	326	4,520,635	13,867	-0.77%	29.2	11.2:1	302.35	287.84	-2.78%	88.29%
2015	320	4,574,959	14,297	6.45%	30.0	9.4:1	320.4	305.9	8.54%	95.59%
2016	323	4,767,424	14,760	6.44%	31.0	9.6:1	322.9	307.467	6.80%	95.19%
2017	335	4,963,331	14,816	3.63%	31.0	9.3:1	333.5	317.222	4.09%	94.69%
2018	317	5,321,861	16,788	13.74%	31.0	9.8:1	316.9	305.7	-1.86%	96.44%
2019	311	5,193,850	16,700	12.72%	32.0	9.7:1	311	308.24	-6.75%	99.11%
2020	326	8,608,120	26,405	57.28%	32.2	10.1:1	302	289	-4.70%	88.65%

**Sources:** District records, ASSA and Schedules J-12, J-14

**Note:** Enrollment based on annual October district count.

a Operating expenditures equal total expenditures less debt service and capital outlay; Schedule J-1

b Teaching staff includes only full-time equivalents of certificated staff.

c Average daily enrollment and average daily attendance are obtained from the School Register Summary (SRS).

ATLANTIC HIGHLANDS SCHOOL DISTRICT

BUILDING INFORMATION

LAST TEN FISCAL YEARS ENDING JUNE 30

J-18

UNAUDITED

		2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
<u>Elementary School and Offices</u>											
Atlantic Highlands											
	Square Feet	63,842	63,842	63,842	63,842	63,842	63,842	63,842	63,842	63,842	63,842
	Capacity (students)	370	370	370	370	370	370	370	370	370	370
	Enrollment	295	312	326	326	320	323	335	317	311	326

Source: District records, ASSA

Note: Year of original construction is shown in parentheses. Increases in square footage and capacity are the result of and additions. Enrollment is based on the annual October district count.

ATLANTIC HIGHLANDS SCHOOL DISTRICT

SCHEDULE OF REQUIRED MAINTENANCE EXPENDITURES

J-19

BY SCHOOL FACILITY

LAST TEN FISCAL YEARS

UNAUDITED

Fiscal Year Ended June 30,									Atlantic Highlands Elementary
2011									42,302
2012									46,304
2013									58,352
2014									60,369
2015									44,431
2016									85,834
2017									85,573
2018									86,255
2019									90,865
2020									96,927

Source: District records.

ATLANTIC HIGHLANDS SCHOOL DISTRICT

INSURANCE SCHEDULE

J-20

JUNE 30, 2020

UNAUDITED

	<u>Coverage</u>	<u>Deductible</u>
School Package Policy -		
Property-Blanket Building & Contents	\$ 16,323,684	2,500
Comprehensive General Liability	2,000,000	
Comprehensive Auto Liability	1,000,000	
Comprehensive Crime Coverage		
Other Flood - Contents		
Computers and Scheduled Equipment -		
Data Processing Equipment	137,115	250
Boiler and Machinery -		
Property Damage	100,000	1,000
Umbrella Liability -		
Umbrella Policy	10,000,000	
School Board Legal Liability -		
Directors and Officers Policy	1,000,000	5,000
Bonds		
Treasurer	Eliminated	
Board Secretary	175,000	

Source: District records.

**SINGLE AUDIT SECTION**



ARMOUR S. HULSART, C.P.A., R.M.A., P.S.A. (1959-1992)  
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RICHARD J. HELLENBRECHT, JR., C.P.A., P.S.A.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER**  
**FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS**  
**BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED**  
**IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

K-1

Honorable President and Members  
of the Board of Education  
Atlantic Highlands School District  
County of Monmouth  
Atlantic Highlands, New Jersey

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Atlantic Highlands Board of Education, County of Monmouth, State of New Jersey as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Atlantic Highlands Board of Education, County of Monmouth, State of New Jersey's basic financial statements, and have issued our report thereon dated January 22, 2021.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Atlantic Highlands Board of Education, County of Monmouth, State of New Jersey's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions of the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Atlantic Highlands Board of Education, County of Monmouth, State of New Jersey's internal control. Accordingly, we do not express an opinion on the effectiveness of the Atlantic Highlands Board of Education, County of Monmouth, and State of New Jersey's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purposes described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Atlantic Highlands Board of Education, County of Monmouth, State of New Jersey's financial statements are free from material misstatement, we performed tests of it compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

**ROBERT A. HULSART AND COMPANY**

*Robert A. Hulsart*

Licensed Public School Accountant  
No. 322  
Robert A. Hulsart and Company  
Wall Township, New Jersey

January 22, 2021

ARMOUR S. HULSART, C.P.A., R.M.A., P.S.A. (1959-1992)  
ROBERT A. HULSART, C.P.A., R.M.A., P.S.A.  
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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR  
PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED  
BY THE UNIFORM GUIDANCE AND SCHEDULES OF EXPENDITURE OF STATE  
FINANCIAL ASSISTANCE AS REQUIRED BY NEW JERSEY OMB CIRCULAR 15-08**

K-2

Honorable President and Members  
of the Board of Education  
Atlantic Highlands School District  
County of Monmouth  
Atlantic Highlands, New Jersey

**Report on Compliance for Each Major State Program**

We have audited the Board of Education of the Atlantic Highlands School District, County of Monmouth, State of New Jersey's compliance with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Compliance Supplement and the New Jersey OMB Circular 15-08 State Aid/Grant Compliance Supplement* that could have a direct and material effect on each of the Board of Education of the Atlantic Highlands School District, County of Monmouth, State of New Jersey's major state programs for the year ended June 30, 2020. The Board of Education of the Atlantic Highlands School District, County of Monmouth, State of New Jersey's major state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for each of the Board of Education of the Atlantic Highlands School District, County of Monmouth, State of New Jersey's major state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and prescribed by the Office of School Finance, Department of Education, State of New Jersey; Title 2 U.S. Code of Federal Regulations CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) and New Jersey OMB's Circular 15-08, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*. Those standards and U.S. Uniform Guidance and New Jersey OMB's Circular 15-08, require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about the Board of Education of the Atlantic Highlands School District, County of Monmouth, State of New Jersey's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state program. However, our audit does not provide a legal determination of the Board of Education of the Atlantic Highlands School District, County of Monmouth, State of New Jersey's compliance.

### ***Opinion on Each Major State Program***

In our opinion, the Board of Education of the Atlantic Highlands School District, County of Monmouth, State of New Jersey's, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2020.

### **Report on Internal Control Over Compliance**

Management of the Board of Education of the Atlantic Highlands School District, County of Monmouth, State of New Jersey's is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Board of Education of the Atlantic Highlands School District, County of Monmouth, State of New Jersey's internal control over compliance with the types of requirements that could have a direct and material effect on each major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal and state program and to test and report on internal control over compliance in accordance with the U.S. Uniform Guidance and New Jersey OMB Circular 15-08, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Board of Education of the Atlantic Highlands School District, County of Monmouth, State of New Jersey's internal control over compliance.

*A deficiency in internal control* over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that a material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purposes described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or, significant deficiencies. We did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the U.S. Uniform Guidance and New Jersey OMB Circular 15-08. Accordingly, this report is not suitable for any other purpose.

Respectfully submitted,

**ROBERT A. HULSART AND COMPANY**

*Robert A. Hulsart*

**Licensed Public School Accountant  
No. 322  
Robert A. Hulsart and Company  
Wall Township, New Jersey**

January 22, 2021

**ATLANTIC HIGHLANDS SCHOOL DISTRICT**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

Schedule A  
K-3

Federal Grantor/Pass- Through Grantor/Program Title	Federal CFDA Number	Federal Fain Number	Grant or State Project Number	Program or Award Amount	Grant Period		Balance June 30, 2019	Carryover (Walkover) Amount	Cash Received	Budgetary Expenditures	Adjustment	Balance at June 30, 2020		
					From	To						(Accounts Receivable)	Deferred Revenue	Due to Grantor
<u>U.S. Department of Agriculture</u>														
<u>Passed-Through State Department of Education</u>														
Food Distribution Program	10.550	191NJ304N1099	N/A	\$ 8,180	07/01/2019	06/30/2020	-		8,180	(8,180)				
National School Lunch Program	10.555	181NJ304N1099	N/A	15,461	07/01/2018	06/30/2019	(994)		994					
National School Lunch Program - PB	10.555	181NJ304N1099	N/A	1,218	07/01/2018	06/30/2019	(85)		85					
National School Lunch Program - PB	10.555	1916NJ304N1099	N/A	914	07/01/2019	06/30/2020			913	(914)		(1)		
National School Lunch Program	10.555	1916NJ304N1099	N/A	10,060	07/01/2019	06/30/2020			10,019	(10,060)		(41)		
Total U.S. Department of Agriculture							(1,079)	-	20,191	(19,154)	-	(42)	-	-
<u>U.S. Department of Education</u>														
<u>Passed-Through State Department of Education</u>														
Title I	84.010A	S010A180030	NCLB19	30,476	07/01/2018	06/30/2019	(3,756)		3,756					
Title I	84.010A	S010A190030	NCLB20	28,545	07/01/2019	06/30/2020			25,650	(26,490)		(840)		
Title IIA	84.367A	S367A190029	NCLB20	4,790	07/01/2019	06/30/2020			3,790	(3,790)				
Title IV	84.424	S424A180031	NCLB19	10,000	07/01/2018	06/30/2019	(1,256)		1,256					
Title IV	84.424	S424A190031	NCLB20	10,000	07/01/2019	06/30/2020			7,024	(7,024)				
I.D.E.A. Basic	84.027	H027A190100	IDEA20	73,058	07/01/2019	06/30/2020			73,058	(73,058)				
I.D.E.A. Preschool	84.173	H173A190114	IDEA20	5,254	07/01/2019	06/30/2020			5,254	(5,254)				
Total U.S. Department of Education							(5,012)	-	119,788	(115,616)	-	(840)	-	-
Total Federal Financial Assistance							\$ (6,091)	-	139,979	(134,770)	-	(882)	-	-

The accompanying Notes to Schedules of Expenditures of Awards and Financial Assistance are an integral part of this schedule.

ATLANTIC HIGHLANDS SCHOOL DISTRICT

SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE

FOR THE FISCAL YEAR ENDED JUNE 30, 2020

State Grantor/Program Title	Grant or State Project Number	Program or Award Amount	Grant Period		Balance at June 30, 2019			Cash Received	Budgetary Expenditures	Adjustment	Repayment of Prior Year Balances	Balance at June 30, 2020			MEMO	
			From	To	Deferred Revenue (Accounts Receivable)	Due To Grantor	Carryover/ (Walkover) Amount					(Accounts Receivable)	Deferred Revenue	Due to Grantor	Budgetary Receivable	Cumulative Total Expenditures
<b>State Department of Education</b>																
<b>General Fund:</b>																
Special Education Aid	19-495-034-5120-089	\$ 160,426	07/01/2019	06/30/2020	\$ -	-	-	146,006	(160,426)	-	-	-	-	-	(14,420)	160,426
Security Aid	19-495-034-5120-084	22,613	07/01/2019	06/30/2020	-	-	-	20,605	(22,613)	-	-	-	-	-	(2,008)	22,613
Transportation Aid	19-495-034-5120-014	20,451	07/01/2019	06/30/2020	-	-	-	18,626	(20,451)	-	-	-	-	-	(1,825)	20,451
Non-Public Transportation	20-495-034-5120-014	870	07/01/2019	06/30/2020	-	-	-	-	(870)	-	-	-	(870)	-	-	870
Non-Public Transportation	19-495-034-5120-014	6,595	07/01/2018	06/30/2019	(6,595)	-	-	6,595	-	-	-	-	-	-	-	-
On-Behalf T.P.A.F. Pension Contributions - Post Retirement Medical (non-budgeted)	20-495-034-5094-001	219,153	07/01/2019	06/30/2020	-	-	-	219,153	(219,153)	-	-	-	-	-	-	219,153
On-Behalf T.P.A.F. Pension Contributions - Normal Cost (non-budgeted)	20-495-034-5094-002	580,336	07/01/2019	06/30/2020	-	-	-	580,336	(580,336)	-	-	-	-	-	-	580,336
On-Behalf T.P.A.F. Non-Contributory Insurance	20-495-034-5094-004	10,402	07/01/2019	06/30/2020	-	-	-	10,402	(10,402)	-	-	-	-	-	-	10,402
On-Behalf T.P.A.F. Pension Contributions - Long-Term Disability	20-495-034-5094-004	394	07/01/2019	06/30/2020	-	-	-	394	(394)	-	-	-	-	-	-	394
Reimbursed TPAF Social Security Contributions	19-495-034-5095-003	199,204	07/01/2018	06/30/2019	(10,059)	-	-	10,059	-	-	-	-	-	-	-	-
Reimbursed TPAF Social Security Contributions	20-495-034-5095-003	219,822	07/01/2019	06/30/2020	-	-	-	209,098	(219,822)	-	-	-	(10,724)	-	-	219,822
<b>Total General Fund</b>					<u>(16,654)</u>	<u>-</u>	<u>-</u>	<u>1,221,274</u>	<u>(1,234,467)</u>	<u>-</u>	<u>-</u>	<u>(11,594)</u>	<u>-</u>	<u>-</u>	<u>(18,253)</u>	<u>1,234,467</u>
<b>State Department of Agriculture</b>																
<b>Enterprise Fund:</b>																
National School Lunch Program (State Share)	19-100-010-3350-023	1,030	07/01/2018	06/30/2019	(72)	-	-	72	-	-	-	-	-	-	-	-
National School Lunch Program (State Share)	20-100-010-3350-023	662	07/01/2019	06/30/2020	-	-	-	662	(662)	-	-	-	-	-	-	662
<b>Total National School Lunch Program</b>					<u>(72)</u>	<u>-</u>	<u>-</u>	<u>734</u>	<u>(662)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>622</u>
<b>Total State Financial Assistance</b>					<u>\$ (16,726)</u>	<u>-</u>	<u>-</u>	<u>1,222,008</u>	<u>(1,235,129)</u>	<u>-</u>	<u>-</u>	<u>(11,594)</u>	<u>-</u>	<u>-</u>	<u>(18,253)</u>	<u>1,235,089</u>
Less on Behalf TPAF Pension System Contributions									\$ (810,285)							
<b>Total For State Financial Assistance-Major Program Determination</b>									<u>\$ (424,844)</u>							

The accompanying Notes to Schedules of Expenditures of Awards and Financial Assistance are an integral part of this schedule.

**BOARD OF EDUCATION**

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**ATLANTIC HIGHLANDS SCHOOL DISTRICT****NOTES TO SCHEDULES OF FINANCIAL ASSISTANCE****JUNE 30, 2020****NOTE 1: General**

The accompanying schedules of financial assistance present the activity of all federal and state financial assistance programs of the Board of Education, Atlantic Highlands School District. The Board of Education is defined in Note 1(A) to the Board's general-purpose financial statements. All federal financial assistance received directly from federal agencies, as well as federal financial assistance passed through other government agencies is included on the schedule of federal financial assistance.

**NOTE 2: Basis of Accounting**

The accompanying schedules of financial assistance are presented on the budgetary basis of accounting with the exception of programs recorded in the food service fund, which are presented using the accrual basis of accounting. Programs recorded in the food service fund include the National School Lunch Program and the U.S.D.A Commodities Program. These bases of accounting are described in the Note 1(C) to the Board's general-purpose financial statements.

**NOTE 3: Relationship to General Purpose Financial Statements**

The general-purpose financial statements present the general fund and special revenue fund on a GAAP basis. Budgetary comparison statements or schedules (RSI) are presented for the general fund and special revenue fund to demonstrate finance-related legal compliance in which certain revenue is permitted by law or grant agreement to be recognized in the audit year, whereas for GAAP reporting, revenue is not recognized until the subsequent year or when expenditures have been made.

The general fund is presented in the accompanying schedules on the modified accrual basis with the exception of the revenue recognition of the last state aid payment in the current budget year, which is mandated pursuant to P.L. 2003, c.97.(A3521). For GAAP purposes, that payment is not recognized until the subsequent budget year due to the state deferral and recording of the last state aid payment in the subsequent year. The special revenue fund is presented in the accompanying schedules on the grant accounting budgetary basis which recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not.



NOTE 3: Relationship to General Purpose Financial Statements (Continued)

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Food Service</u>	<u>Total</u>
<b><u>State Assistance</u></b>				
Actual Amounts (Budgetary) "Revenues" from the Schedule of Expenditures of State Financial Assistance	\$ 1,234,467		662	1,235,129
Difference – Budget to "GAAP" Grant Accounting Budgetary Basis Differs from GAAP in that Encumbrances are Recognized as Expenditures and the Related Revenue is Recognized				
The Last State Aid Payment Is Recognized as Revenue for Budgetary Purposes, and Differs from GAAP Which does not Recognize This Revenue Until the Subsequent Year When the State Recognizes the Related Expense (GASB 33)				
	<u>(1,260)</u>	_____	_____	<u>(1,260)</u>
Total State Revenue as Reported on the Statement of Revenues, Expenditures and Changes in Fund Balances	<u>\$ 1,233,207</u>	_____	<u>662</u>	<u>1,233,869</u>

**NOTE 3: Relationship to General Purpose Financial Statements (Continued)**

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Food Service</u>	<u>Total</u>
<b><u>Federal Assistance</u></b>				
Actual Amounts (Budgetary) “Revenues” from the Schedule of Expenditures of Federal Awards	\$	115,616	19,154	134,770
Difference – Budget to “GAAP” Grant Accounting Budgetary Basis Differs from GAAP in that Encumbrances are Recognized as Expenditures, and the Related Revenue is Recognized	—	—	—	—
Total Federal Revenue as Reported on the Statement of Revenue, Expenditures, and Changes in Fund Balances	\$	<u>115,616</u>	<u>19,154</u>	<u>134,770</u>

**NOTE 4: Relationship to Federal and State Financial Reports**

Amounts reported in the accompanying schedules agree with the amounts reported in the related federal and state financial reports.

**NOTE 5: Other**

Revenues and expenditures reported under the Food Distribution Program represent current year value received and current year distributions respectively. TPAF Social Security Contributions represents the amount reimbursed by the state for the employer’s share of social security contributions for TPAF members for the year ended June 30, 2020.

ATLANTIC HIGHLANDS SCHOOL DISTRICT

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

K-6

FOR THE FISCAL YEAR ENDED JUNE 30, 2020

*Part I - Summary of Auditor's Results*

**Financial Statement Section**

<u>Financial Statement Section</u>	<u>Description</u>
(A) Type of auditor's report issued on financial statements	Unmodified
 (B) Internal control over financial reporting:	
1) Material weakness(es) identified?	_____ Yes <u>  x  </u> No
2) Significant deficiencies identified that are not considered to be material weaknesses?	_____ Yes <u>  x  </u> None Reported
Noncompliance material to basic financial statements noted?	_____ Yes <u>  x  </u> No

**Federal Awards**

NOT APPLICABLE

**State Awards Section**

(a) Dollar threshold used to determine Type A programs:	\$750,000
(b) Auditee qualified as low-risk auditee?	<u>  x  </u> Yes    _____ No
(c) Type of auditor's report on compliance for major programs:	Unmodified
 (d) Internal control over compliance:	
(1) Material weakness(es) identified?	_____ Yes <u>  x  </u> No
(2) Were reportable condition(s) identified that were not considered to material weaknesses?	_____ Yes <u>  x  </u> No
(e) Any audit findings disclosed that are required to be reported in accordance with N.J. OMB's Circular 15-08?	_____ Yes <u>  x  </u> No

**GMIS Number(s)**

20-100-034-5095-002

**Name of State Program**

Reimbursed TPAF Social Security Contribution

ATLANTIC HIGHLANDS SCHOOL DISTRICT

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

K-6

FOR THE FISCAL YEAR ENDED JUNE 30, 2020

*Part II - Schedule of Financial Statement Findings*

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the basic financial statements that are required to be reported in accordance with Chapter 5.18 of *Government Auditing Standards*.

There are none.

ATLANTIC HIGHLANDS SCHOOL DISTRICT

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

K-6

FOR THE FISCAL YEAR ENDED JUNE 30, 2020

*Part III - Schedule of Federal Awards and State Financial Assistance  
Findings and Questioned Costs*

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance including questioned costs, related to the audit of major federal and state programs, as required by Title 2 U.S. Code of Federal Regulations Part 200 and New Jersey OMB's Circular 15-08, as amended.

Current Year Federal Awards

Not Applicable

State Awards

Finding: None

State program information: N/A

Criteria or specific requirement: N/A

Condition: N/A

Questioned Costs: N/A

Context: N/A

Effect: N/A

Recommendation: N/A

Management's response: N/A

**ATLANTIC HIGHLANDS SCHOOL DISTRICT****SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS**

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**FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

This section identifies the status of prior year findings related to the basic financial statements and federal and state awards that are required to be reported in accordance with Chapter 6.12 of *Government Auditing Standards*, Title 2 U.S. Code of Federal Regulations Part 200 and New Jersey OMB's Circular 15-08.

**Status of Prior Year Findings**

There were none.