

**BURLINGTON COUNTY SPECIAL SERVICES
SCHOOL DISTRICT**

Westampton, New Jersey
County of Burlington

**COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

Prepared by

**Burlington County Special Services School District
Finance Department**

OUTLINE OF CAFR

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INTRODUCTORY SECTION



**Burlington County Special Services School District
Burlington County Institute of Technology**

**Discover
Your
Potential**

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Mr. Andrew C. Willmott
Business Administrator/
Board Secretary
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December 11, 2020

Honorable President and Members
of the Board of Education
Burlington County Special Services School District
County of Burlington
Westampton, New Jersey 08060

Dear Board Members/Citizens:

The Comprehensive Annual Financial Report (CAFR) of the Burlington County Special Services School District for the fiscal year ended June 30, 2020, is hereby submitted. Responsibility for both the accuracy of the data and completeness and fairness of the presentation, including all disclosures, rests with the management of the Burlington County Special Services School District. To the best of our knowledge and belief, the data presented in this report is accurate in all material respects and is reported in a manner designed to present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the district as of June 30, 2020, and the respective changes in financial position and cash flows, where applicable, thereof, for the year then ended in conformity with accounting principles generally accepted in the United States of America. All disclosures necessary to enable the reader to gain an understanding of the district's financial activities have been included.

GAAP requires that management provide a narrative introduction, overview and analysis to accompany the basic financial statements in the form of Management Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The MD&A can be found immediately following the report of the independent auditors.

The Comprehensive Annual Financial Report is presented in four sections as follows:

Introductory Section:

Section contains a Letter of Transmittal, Roster of Officials, Consultants and Advisors, and an Organizational Chart.

Financial Section:

Section contains the Independent Auditors' Report and includes the Management's Discussion and Analysis, the Basic Financial Statements, Required Supplementary Information (RSI) and Other Supplementary Information.

Statistical Section:

Section contains selected financial trends, revenue and debt capacity, demographic, economic and other operating information, generally presented on a multi-year basis.

Single Audit Section:

The School District is required to undergo an annual Single Audit in conformity with the provisions of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)* and New Jersey OMB’s Circular 15-08 OMB, “*Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*”.

Information related to this Single Audit, including the independent auditor’s report on the internal control and compliance with applicable laws, regulations, contracts and grants, along with findings and questioned costs, if any, are included in the Single Audit Section of this report.

REPORTING ENTITY AND ITS SERVICES

The Burlington County Special Services School District is an independent reporting entity within the criteria adopted by the Governmental Accounting Standard Board (GASB) as established by NCGA Statement No. 3. All funds of the School District are included in this report. The School District has no component units.

The School District provides a full range of special educational services appropriate to grade levels K through 12. The School District’s enrollment, as of October 15th, for the current and past nine fiscal years are detailed below.

Fiscal Year	Student Enrollment	Percent Change
2019-2020	525	-11.02%
2018-2019	590	-2.80%
2017-2018	607	-1.46%
2016-2017	616	-11.37%
2015-2016	695	0.72%
2014-2015	690	-2.82%
2013-2014	710	-8.39%
2012-2013	775	-2.27%
2011-2012	793	-3.65%
2010-2011	823	-5.84%

ECONOMIC CONDITION AND OUTLOOK

The District’s enrollment is at an all-time low due to several factors, which in turn lowers our tuition revenue dramatically. Through several initiatives we plan on increasing enrollment over the next few years to a sustainable level.

MAJOR INITIATIVES

BCSSSD's primary objective is to educate students with special needs from across Burlington County for ages three to twenty-one. Our first major initiative is to improve data collection procedures, lesson planning and development of assessments within the use of various programs such as ONEder, Genesis, and IEP Direct. BCSSSD has also partnered with RCBC to offer a program allowing transition students to take college level courses at the RCBC campus. Our alternative school created behavioral incentive plans along with work-study and job-training programs and also college prep courses.

INTERNAL ACCOUNTING CONTROLS

Management of the School District is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the district are protected from loss, theft and misuse and to ensure that adequate accounting data are completed to allow for the preparation of financial statement in conformity with general accepted accounting principles (GAAP). The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be delivered; and (2) the valuation of costs and benefits require estimates and judgments by management.

As a recipient of federal and state financial assistance, the district also is responsible for ensuring that an adequate internal control structure is in place to ensure compliance with applicable laws and regulations related to those programs. This internal control structure is also subject to periodic evaluations by the district management.

As part of the School District's single audit described earlier, tests are made to determine the adequacy of the internal control structure, including that portion related to federal and state financial assistance programs, as well as to determine that the district has complied with applicable laws and regulations.

BUDGETARY CONTROLS

In addition to internal accounting controls, the School District maintains budgetary controls. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the voters of the municipality. Annual appropriated budgets are adopted for the general fund, the special revenue fund, and the debt service fund. Project-length budgets are approved for the capital improvements accounted for in the capital projects fund. The final budget amount as amended for the fiscal year is reflected in the financial section. An encumbrance accounting system is used to record outstanding purchase commitments on a line item basis. Open encumbrances at year-end are either cancelled or included as re-appropriations of fund balance in the subsequent year.

ACCOUNTING SYSTEM AND REPORTS

The School District's accounting records reflect generally accepted accounting principles, as promulgated by the Governmental Accounting Standards Board (GASB). The School District's accounting system is organized on the basis of funds. The funds are explained in "Notes to Financial Statements", Note 1.

FINANCIAL POLICIES

The intent of the School Board is to ensure that the School District manages its budget and finance in a fiscally prudent and responsible way by establishing financial policies for the Budget, Fund Balance and the maintenance of adequate reserves. The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when the liability is incurred. Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues except for certain grant revenues, are recognized when susceptible to accrual that is when they become measurable and available. Property taxes, interest and certain General Fund revenues are the significant revenue sources considered susceptible to accrual.

OTHER INFORMATION


INDEPENDENT AUDIT

State statutes require an annual audit by independent certified public accountants. The accounting firm of Brent W. Lee & Co., LLC, was appointed by the Board of Education. In addition to meeting the requirements set forth in the State statutes, the audit was also designed to meet the requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and New Jersey OMB's Circular 15-08, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*. The auditor's report on the basic financial statements and combining statements and related major fund supporting statements and schedules is included in the financial section of this report. The auditor's reports related specifically to the single audit are included in the Single Audit section of this report.

ACKNOWLEDGEMENTS

We would like to express our appreciation to the members of the Board of Education for their concern in providing fiscal accountability to the citizens and taxpayers of the School District and thereby contributing their full support to the development and maintenance of our financial operation. The preparation of this report could not have accomplished without the efficient and dedicated services of our business office staff.

Respectfully submitted,



Christopher Nagy, Ed. D.
Superintendent



Andrew C. Willmott, CPA
School Business Administrator/Board Secretary

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BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

ROSTER OF OFFICIALS

JUNE 30, 2020

MEMBERS OF THE BOARD OF EDUCATION	TERM EXPIRES
Robert C. Silcox, President	2021
Paula D. Lee, Vice President	2021
Anna Evans	2022
Lorene Moore	2022
John J. Ferry	2020
Leon E. Jones, Jr.	2020

OTHER OFFICIALS

Dr. Christopher Nagy, Superintendent

Theresa L. Margiotta, Business Administrator/Board Secretary
Resigned 9/30/19

Andrew Willmott, Business Administrator/Board Secretary
Effective 10/01/19

Constance L. Stewart, Treasurer

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

CONSULTANTS AND ADVISORS

ARCHITECT

Netta Architects
1084 Route 22 West
Mountainside, New Jersey 07092

AUDIT FIRM

Brent W. Lee & Co., LLC
3008 New Albany Road
Cinnaminson, New Jersey 08077

ATTORNEY

Malamut & Associates, LLC
457 Haddonfield Road, Suite 500
Cherry Hill, New Jersey 08002

OFFICIAL DEPOSITORY

TD Bank
Mount Holly, NJ 08060

FINANCIAL SECTION



BRENT W. LEE & CO., LLC
Certified Public Accounting Firm

Independent Auditor's Report

The Honorable President and Members
of the Board of Education
Burlington County Special Services School District
County of Burlington
Westampton, New Jersey 08060

I have audited the accompanying financial statements of the governmental activities, the business-type activities and each major fund and the aggregate remaining fund information of the Burlington County Special Services School District, in the County of Burlington, State of New Jersey, as of and for the fiscal year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and audit requirements prescribed by the Office of School Finance, Department of Education, State of New Jersey; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and audit requirements prescribed by the Office of School Finance, Department of Education, State of New Jersey. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also

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3008 New Albany Rd., Cinnaminson, NJ 08077

includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

Opinions

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Burlington County Special Services School District, in the County of Burlington, State of New Jersey, as of June 30, 2020, and the respective changes in financial position and, where applicable, cash flows, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplemental Information

Accounting principles generally accepted in the United States of America require that the Management Discussion and Analysis and Budgetary Comparison Information, as listed on the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Burlington County Special Services School District's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standard

generally accepted in the United States of America. In my opinion, the combining and individual nonmajor the procedures performed as described above, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, I do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, I have also issued a report dated December 22, 2020 on my consideration of the Burlington County Special Services School District's internal control structure over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Respectfully submitted,



Brent W. Lee
Certified Public Accountant
Licensed Public School Accountant No. 700

Cinnaminson, New Jersey
December 22, 2020

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REQUIRED SUPPLEMENTARY INFORMATION - PART I

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2020
(Unaudited)

As management of the Burlington County Special Services School District, New Jersey (School District), we offer readers of the School District's financial statements this narrative overview and analysis of the School District for the fiscal year ended June 30, 2020. We encourage readers to consider the information presented in conjunction with additional information that we have furnished in our letter of transmittal, which can be found in the introductory section of this report.

Overview of the Basic Financial Statements

This discussion and analysis is intended to serve as an introduction to the School District's basic financial statements. Comparison to the prior year's activity is provided in this document. The basic financial statements are comprised of three components:

- 1) Government-Wide financial statements, 2) Fund financial statements, and 3) Notes to the basic financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements

The *government-wide financial statements* are designed to provide the reader with a broad overview of the financial activities in a manner similar to a private-sector business. The government-wide financial statements include the statement of net position and the statement of net activities.

The *statement of net position* presents information about all of the School District's assets and liabilities. The difference between the assets plus deferred outflows or resources and liabilities plus deferred inflows of resources is reported as net position. Over time, changes in net position may serve as a useful indicator of whether the financial position of the School District is improving or deteriorating.

The *statement of activities* presents information showing how the net position of the School District changed during the current fiscal year. Changes in net position are recorded in the statement of activities when the underlying event occurs, regardless of the timing of related cash flows. Thus, revenues and expenditures are reported in this statement even though the resulting cash flows may be recorded in a future period.

Both of the government-wide financial statements distinguish functions of the School District that are supported from taxes and intergovernmental revenues (*governmental activities*) and other functions that are intended to recover most of their costs from user fees and charges (*business-type activities*). Governmental activities consolidate governmental funds including the General Fund, Special Revenue Fund, Capital Projects Fund, and Debt Service Fund. Business-type activities reflect the Food Service Fund, School Store Fund, Educational Services Unit Fund, CA Fund and Alternate Education Program Fund.

Fund Financial Statements

Fund financial statements are designed to demonstrate compliance with financial-related requirements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific objectives. All of the funds of the School District are divided into three categories: *governmental funds*, *proprietary funds* and *fiduciary funds*.

Governmental funds account for essentially the same information reported in the governmental activities of the government-wide financial statements. However, unlike the government-wide financial statements,

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2020
(Unaudited) (Continued)

Overview of the Basic Financial Statements (continued)

Fund Financial Statements (continued)

the governmental fund financial statements focus on near-term financial resources and fund balances. Such information may be useful in evaluating the financial requirements in the near term.

Since the governmental funds and the governmental activities report information using the same functions, it is useful to compare the information presented. Because the focus of each report differs, a reconciliation is provided on the fund financial statements to assist the reader in comparing the near-term requirements with the long-term needs.

The School District maintains two individual governmental funds. The major funds are the General Fund, and the Capital Projects Fund. They are presented separately in the fund financial statements.

The School District adopts an annual appropriated budget for the General Fund. A budgetary comparison statement has been provided for this fund to demonstrate compliance with budgetary requirements.

Proprietary funds are used to present the same functions as the business-type activities presented in the government-wide financial statements. The School District maintains one type of proprietary fund – the Enterprise Fund. The fund financial statements of the enterprise fund provides the same information as the government-wide financial statements, only in more detail.

The School District's enterprise funds are listed individually and are considered to be major funds.

Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the School District's programs.

Notes to the Basic Financial Statements

The notes to the basic financial statements provide additional information that is essential to a full understanding of the data provided in the basic financial statements.

Financial Analysis of the School District as a Whole

Table 1 provides a summary of the School Districts net position for the fiscal years 2020 compared to fiscal year 2019.

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2020
(Unaudited) (Continued)

Overview of the Basic Financial Statements (continued)

Financial Analysis of the School District as a Whole (continued)

Table 1
Summary of Net Position

	June 30, 2020	June 30, 2019	Increase/ (Decrease)	Percentage Change
Current & Other Assets	\$ 6,423,265	\$ 7,858,363	\$ (1,435,098)	-18.3 %
Capital Assets, Net	7,828,286	8,362,710	(534,424)	-6.4%
Total Assets	<u>14,251,551</u>	<u>16,221,073</u>	<u>(1,969,522)</u>	-12.1%
Deferred Outflow of Resources	<u>4,724,375</u>	<u>7,138,298</u>	<u>(2,413,923)</u>	-33.8%
Current and other Liabilities	3,973,014	5,654,756	(1,681,742)	-29.7%
Noncurrent Liabilities	<u>24,233,338</u>	<u>26,631,320</u>	<u>(2,397,982)</u>	-9.0%
Total Liabilities	<u>28,206,352</u>	<u>32,286,076</u>	<u>(4,079,724)</u>	-12.6%
Deferred Inflow of Resources	<u>10,083,129</u>	<u>10,736,578</u>	<u>(653,449)</u>	-6.1%
Net Position:				
Net Investment in Capital Assets	7,828,286	8,362,710	(534,424)	-6.4%
Restricted	1,514,905	1,512,850	2,055	0.1%
Unrestricted (Deficit)	<u>(28,656,746)</u>	<u>(29,538,843)</u>	<u>(882,097)</u>	-3.0%
Total Net Position	<u>\$ (19,313,555)</u>	<u>\$ (19,663,283)</u>	<u>\$ (349,728)</u>	-1.8%

Table 2 shows the changes in net position for fiscal year 2020 compared to fiscal year 2019.

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2020
(Unaudited) (Continued)

Overview of the Basic Financial Statements (continued)
Financial Analysis of the School District as a Whole (continued)

Table 2
Summary of Changes in Net Position (continued)

	June 30, 2020	June 30, 2019	Increase/ (Decrease)	Percentage Change
Revenues:				
Program Revenues:				
Charges for Services	\$ 11,549,893	\$ 17,621,187	\$ (6,071,294)	-34.5%
Operating Grants & Contributions	6,534,605	12,617,338	(6,082,733)	-48.2%
Capital Grants & Contributions				
General Revenues:				
County Appropriations	4,800,000	4,800,000	- 0 -	0.0%
Federal & State Aid	114,084	131,969	(17,885)	-13.6%
Other General Revenues	37,396,484	35,146,621	2,249,863	6.4%
Special Items:				
Board Contribution to County	<u>- 0 -</u>	<u>(400,000)</u>	<u>400,000</u>	100.00%
Total Revenues	<u>60,395,066</u>	<u>69,917,115</u>	<u>(9,522,049)</u>	-13.6%
Function/Program Expenditures:				
Special Education Instruction	14,075,550	15,173,559	(1,098,009)	-7.2%
Other Instruction	164,051	207,678	(43,627)	-21.0%
Student & Instruction Related Services	4,646,805	4,920,766	(273,961)	-5.6%
General Administrative	4,167,346	3,147,494	1,019,852	32.4%
School Administrative Services	616,315	623,969	(7,654)	32.4%
Plant Operations & Maintenance	3,396,983	3,982,750	(585,767)	-14.7%
Pupil Transportation	235,313	263,281	(27,968)	-10.6%
Unallocated Benefits	17,834,044	24,120,894	(6,286,850)	-52.0%
Compensated Absences	54,912	- 0 -	54,912	100.0%
Unallocated Depreciation	838,252	875,283	(37,031)	-4.2%
Food Service	966,663	1,135,590	(168,927)	-14.9%
School Store	5,969	5,908	61	1.0%
Educational Services Unit	10,109,807	14,906,734	(4,796,927)	-32.2%
Capital Academy	531,471	623,541	(92,070)	-14.8%
Alternative Education Program	<u>2,401,857</u>	<u>2,352,384</u>	<u>49,473</u>	2.1%
Total Expenditures	<u>60,045,338</u>	<u>72,339,831</u>	<u>(12,294,493)</u>	-17.0%
Change in Net Position	349,728	(2,422,716)	2,772,444	-85.6%
Net Position- Beginning	<u>(19,663,283)</u>	<u>(17,240,567)</u>	<u>(2,422,716)</u>	14.1%
Net Position- Ending	<u>\$ (19,313,555)</u>	<u>\$ (19,663,283)</u>	<u>\$ 349,728</u>	-1.8%

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2020
(Unaudited) (Continued)

Governmental Activities

During the fiscal year 2020, the net position of governmental activities increased by \$725,481 or 3.58%.

The assets and deferred outflows of the primary government activities exceeded liabilities and deferred inflows by \$(19,534,095), with an unrestricted deficit balance of \$(28,666,454). The deficit in unrestricted net position is primarily due to accounting treatment for compensated absences payable and GASB 68 net pension liability.

The School District's governmental activities unrestricted net position had GASB 68 pension not been implemented would have been as follows:

Table 3
GASB 68 Effect on Unrestricted Net Position

Unrestricted Net Position (with GASB 68)	\$ (28,656,746.00)
Add back: PERS Pension Liability	24,872,425.00
Less: Deferred Outflows related to pensions	(4,724,375.00)
Add back: Deferred Inflows related to pensions	<u>10,083,129.00</u>
Unrestricted Net Position (Without GASB 68)	<u>\$ 1,574,433.00</u>

Business-type Activities

During the fiscal year 2020, the net position of business-type activities decreased by \$375,753 or 63.01%.

The assets and deferred outflows of the business-type activities exceeded liabilities and deferred inflows by \$220,540.

General Fund Budgeting Highlights

Final budgeted revenue was \$43,103,558, which was equal to the original budget. Excluding nonbudgeted revenues, the School District's budgeted revenues exceeded actual revenues by \$792,990

Final budgeted appropriations were \$41,295,096, which was a decrease of \$1,180,277 from the original budget. Excluding nonbudgeted expenditures, the School District's budget appropriations exceeded actual expenditures by \$1,509,417.

The School District's general fund balance – budgetary basis (Exhibit C-1) was \$3,888,977 at June 30, 2020, an increase of \$707,224 from the prior year.

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2020
(Unaudited) (Continued)

Governmental Funds

At the end of the current fiscal year, the School District's governmental funds reported a combined ending fund balance of \$3,888,977, an increase of \$707,224 from the prior year.

General fund - During the current fiscal year, the fund balance of the School District's general fund increased by \$707,224 or 22.2% to \$3,888,977 at June 30, 2020, compared to a decrease of \$2,802,010 in fund balance in the prior fiscal year.

Proprietary Funds

Food Service Fund - During the current fiscal year, the net position of the School District's food service fund decreased by \$115,742 or 26.8% to \$313,367 at June 30, 2020, compared to an increase of \$17,414 in net position in the prior fiscal year. The primary factor(s) affecting the change in net position of the food service fund is as follows:

- This is close to our target of a 0% change in fund balance. Due to our population, we have specialized costly diets so the BoE has to contribute to offset operating deficits.

School Store Fund - During the current fiscal year, the net position of the School District's school store fund decreased by \$5,048 or 18.5% to \$22,216 at June 30, 2020, compared to a decrease of \$4,357 in net position in the prior fiscal year. The primary factor(s) affecting the change in net position is as follows:

- School Store's change in net position is starting to stabilize. We expect to see a small decrease in the coming years.

Educational Services Unit Fund - During the current fiscal year, the net position of the School District's educational services unit fund decreased by \$382,378 to \$(160,696) at June 30, 2020, compared to a decrease of \$367,518 in net position in the prior fiscal year. The primary factor(s) affecting the change in net position is as follows:

- Due to COVID-19 the ESU services were withheld.

CA Fund - During the current fiscal year, the net position of the School District's CA fund increased by \$-0- or 0.00% to \$-0- at June 30, 2020, compared to an increase of \$-0- in net position in the prior fiscal year. The primary factor(s) affecting the change in net position is as follows:

- This fund should on a normal operating basis have a net position of zero at year end.

Alternative Education Program - During the current fiscal year, the net position of the School District's alternative education program fund increased by \$127,415 to \$45,653 at June 30, 2020, compared to an increase of \$17,809 in net position in the prior fiscal year. The primary factor(s) affecting the change in net position is as follows:

- Increase in revenue during the year due to increased tuition rates and increased enrollment.

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
Management’s Discussion and Analysis
For the Fiscal Year Ended June 30, 2020
(Unaudited) (Continued)

Capital Assets

The School District’s capital assets for its governmental and business-type activities as of June 30, 2020, totaled \$7,828,286 (net of accumulated depreciation). Capital assets includes construction in progress, land improvements, buildings and improvements and equipment. The school districts “Net Investment in Capital Assets” component of net position represents capital assets, net of accumulated depreciation less any outstanding debt associated with the capital assets. There was a net decrease in the School District’s investment in capital assets for the current fiscal year in the amount of \$534,424. This decrease is primarily due to the current year depreciation of capital assets exceeded current year asset acquisitions. Table 4 shows fiscal 2020 balances compared to 2019.

Table 4
Summary of Capital Assets

Capital Assets (Net of Depreciation):	June 30, 2020	June 30, 2019	Increase/(Decrease)	Percentage Change
Land Improvements	\$722,159	692,709	29,450	4.3%
Building and Improvements	4,240,149	4,387,505	(147,356)	-3.4%
Equipment	<u>2,865,978</u>	<u>3,282,496</u>	<u>(416,518)</u>	-12.7%
	<u>\$7,828,286</u>	<u>\$8,362,710</u>	<u>\$(534,424)</u>	
Depreciation Expense	<u>869,003</u>	<u>869,003</u>		

Debt Administration

Long-term debt – At the end of the current fiscal year, the School District had total bonded debt outstanding of \$-0-, which is the same as the prior year.

Additional information on the School District’s long-term obligations can be found in the notes to the basic financial statements (Note 7) of this report.

Factors on the School District’s Future

The District continues to improve the quality of education and efficiencies each year minimizing costs while maximizing educational benefits. The number of students received is a large factor contributing to the District’s future and this is expected to increase over the next few years. Over the past few years student enrollment has decreased.

Contacting the School Districts Financial Management

This financial report is designed to provide a general overview of the School District’s finances for all those with an interest in the School District. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Business Administrator/Board Secretary’s Office, Burlington County Special Services School District, 20 Pioneer Boulevard, Westampton, NJ 08060.

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BASIC FINANCIAL STATEMENTS

A. Government-Wide Financial Statements

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
STATEMENT OF NET POSITION
FOR YEAR ENDED JUNE 30, 2020**

ASSETS	GOVERNMENTAL ACTIVITIES	BUSINESS - TYPE ACTIVITIES	TOTAL
Cash & Cash Equivalents	\$ 199,385	729,507	\$ 928,892
Internal Balances	3,019,832	(3,019,832)	-
Receivables, Net (Note 4)	2,542,584	2,913,742	5,456,326
Inventory		35,091	35,091
Restricted Cash & Cash Equivalents	2,956		2,956
Capital Assets, Net Depreciable (Note 5)	7,617,454	210,832	7,828,286
Total Assets	13,382,211	869,340	14,251,551
DEFERRED OUTFLOWS OF RESOURCES			
Pension Deferred Outflows (Note 8)	4,724,375		4,724,375
Total Deferred Outflows of Resources	4,724,375	-	4,724,375
LIABILITIES			
Cash Deficit		511,708	511,708
Accounts Payable	962,308	137,092	1,099,400
Due to Other Governments	1,448,434		1,448,434
Accrued Salaries	29,637		29,637
Unearned Revenue	883,835		883,835
Noncurrent Liabilities (Note 7): Due Beyond One Year	24,233,338		24,233,338
Total Liabilities	27,557,552	648,800	28,206,352
DEFERRED INFLOWS OF RESOURCES			
Pension Deferred Inflows	10,083,129		10,083,129
Total Deferred Inflows of Resources	10,083,129	-	10,083,129
NET POSITION			
Net Investment in Capital Assets	7,617,454	210,832	7,828,286
Restricted for:			
Capital Projects	1,514,905	-	1,514,905
Unrestricted	(28,666,454)	9,708	(28,656,746)
Total Net Position	\$ (19,534,095)	220,540	\$ (19,313,555)

The accompanying Notes to Financial Statements are an integral part of this statement.

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2020**

FUNCTIONS/PROGRAMS	PROGRAM REVENUES		NET (EXPENSE) REVENUE AND CHANGES IN NET POSITION	
	EXPENSES	CHARGES FOR SERVICES	OPERATING GRANTS & CONTRIBUTIONS	BUSINESS-TYPE ACTIVITIES
Governmental Activities:				
Instruction:				
Special Education	\$ 14,075,550			\$ (14,075,550)
Other Special Instruction	164,051			(164,051)
Support Services:				
Student & Instruction Related Services	4,646,805			(4,646,805)
School Administrative Services	616,315			(616,315)
General & Business Administrative Services	4,167,346			(4,167,346)
Plant Operations & Maintenance	3,396,983			(3,396,983)
Pupil Transportation	235,313			(235,313)
Unallocated Benefits	11,571,895			(11,571,895)
On Behalf TPAF Pension & Social Security Contributions	6,262,149		6,262,149	-
Nonbondable Capital Assets	54,912			(54,912)
Increase in Compensated Absences	838,252			(838,252)
Unallocated Depreciation				
Total Governmental Activities	46,029,571	-	6,262,149	(39,767,422)
Business-Type Activities:				
Food Service	966,663	160,800	272,456	(533,407)
School Store	5,969	921		(5,048)
Educational Services	10,109,807	8,527,429		(1,582,378)
Capital Academy	531,471	531,471		-
Alternative Education Program	2,401,857	2,329,272		(72,585)
Total Business-Type Activities	14,015,767	11,549,893	272,456	(2,193,418)
Total Primary Government	\$ 60,045,338	11,549,893	6,534,605	(39,767,422)
				\$ (41,960,840)
General Revenues:				
County Appropriation			4,800,000	4,800,000
Federal & State Aid Not Restricted			114,084	114,084
Tuition Received			26,015,684	26,015,684
Tuition Charges			10,668,664	10,668,664
Non Resident Fees			323,792	323,792
Miscellaneous Income			388,344	388,344
Transfers			(1,817,665)	1,817,665
Total General Revenues, Special Items, Extraordinary Items & Transfers			40,492,903	1,817,665
Change In Net Position			725,481	(375,753)
Net Position - Beginning			(20,259,576)	596,293
Net Position - Ending			\$ (19,534,095)	220,540
			\$	\$ (19,313,555)

The accompanying Notes to Financial Statements are an integral part of this statement.

B. Fund Financial Statements

Governmental Funds

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
GOVERNMENTAL FUNDS
BALANCE SHEET
FOR THE YEAR ENDED JUNE 30, 2020**

ASSETS	GENERAL FUND	TOTAL
Cash & Cash Equivalents	\$ 199,385	\$ 199,385
Receivables, Net:		
Interfund Receivable	3,019,832	3,019,832
Due from Other Governments:		
State	59,706	59,706
Other	2,482,878	2,482,878
Restricted Cash & Cash Equivalents	<u>2,956</u>	<u>2,956</u>
 Total Assets	 <u>\$ 5,764,757</u>	 <u>\$ 5,764,757</u>
 LIABILITIES AND FUND BALANCES		
Liabilities:		
Accounts Payable	\$ 962,308	\$ 962,308
Unearned Revenue	883,835	883,835
Accrued Salaries & Wages	<u>29,637</u>	<u>29,637</u>
 Total Liabilities	 <u>1,875,780</u>	 <u>1,875,780</u>
Fund Balances:		
Reserved for:		
Capital Reserve	1,514,905	1,514,905
Assigned to:		
Designated for Subsequent Year's Expenditures		
Other Purposes		
Unassigned	<u>2,374,072</u>	<u>2,374,072</u>
 Total Fund Balances	 <u>3,888,977</u>	 <u>3,888,977</u>
 Total Liabilities & Fund Balances	 <u>\$5,764,757</u>	
 Amounts reported for governmental activities in the statement of net position (A-1) are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. The cost of assets is \$14,972,073 and the accumulated depreciation is \$7,354,619.		\$ 7,617,454
Deferred outflows and inflows of resources related to pensions are applicable to future reporting periods and, therefore, are not reported in the funds.		
Deferred Outflows Related to Pensions		4,724,375
Deferred Inflows Related to Pensions		(10,083,129)
Accrued pension contributions for June 30, 2019 plan year are not paid with current economic resources and are therefore not reported as a liability in the funds, but are included in accounts payable in the government-wide statement of net position.		(1,448,434)
Long term liabilities, including compensated absences and net pension liability, are not due and payable in the current period and therefore are not reported as liabilities in the funds.		<u>(24,233,338)</u>
 Net Position of Governmental Activities		 <u>(\$19,534,095)</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2020**

	GENERAL FUND	TOTAL
Revenues:		
County Appropriation	\$4,800,000	4,800,000
Tuition Charges	26,015,684	26,015,684
Other Tuition	10,668,664	10,668,664
Nonresident Fees	323,792	323,792
Miscellaneous	388,344	388,344
State Sources	6,262,149	6,262,149
Federal Sources	114,084	114,084
	<hr/>	<hr/>
Total Revenues	48,572,717	48,572,717
	<hr/>	<hr/>
Expenditures:		
Instruction:		
Special Education Instruction	14,075,550	14,075,550
Other Special Instruction	164,051	164,051
Support Services & Undistributed Costs:		
Student & Instruction Related Services	4,646,805	4,646,805
School Administrative Services	616,315	616,315
Other Administrative Services	4,167,346	4,167,346
Plant Operations & Maintenance	3,520,427	3,520,427
Pupil Transportation	235,313	235,313
Unallocated Benefits	12,158,595	12,158,595
On-Behalf TPAF Pension & Social Security Contributions	6,262,149	6,262,149
Capital Outlay	201,277	201,277
	<hr/>	<hr/>
Total Expenditures	46,047,828	46,047,828
	<hr/>	<hr/>
Excess/(Deficiency) of Revenues Over Expenditures	2,524,889	2,524,889
	<hr/>	<hr/>
Other Financing Sources/(Uses):		
Board Contributions to Enterprise Funds	(1,817,665)	(1,817,665)
Board Contributions to County	-	-
	<hr/>	<hr/>
Total Other Financing Sources & (Uses)	(1,817,665)	(1,817,665)
	<hr/>	<hr/>
Net Change in Fund Balances	707,224	707,224
Fund Balance - July 1	3,181,753	3,181,753
	<hr/>	<hr/>
Fund Balance - June 30	\$3,888,977	3,888,977
	<hr/> <hr/>	<hr/> <hr/>

The accompanying Notes to Financial Statements are an integral part of this statement.

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2020**

Total Net Change in Fund Balances - Governmental Funds (From B-2) \$707,224

Amounts reported for governmental activities in the statement of activities (A-2)
are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the period:

Capital Outlays	\$ 201,277	
Adjustments per District Appraisal	123,444	
Depreciation Expense	(838,252)	(513,531)

Pension contributions are reported in governmental funds as expenditures. However, in the statement of activities, the contributions are adjusted for actuarial valuation adjustments, including services and interest costs, administrative costs, investment returns, and experience/assumptions. This is the amount by which net pension liability and deferred inflows/outflows related to pension changed during the period. 586,700

In the statement of activities, certain operating expenses, e.g., compensated absences (vacations) are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are reported in the amount of financial resources used/(paid). When the earned amount exceeds the paid amount, the difference is a reduction in the reconciliation (-); when the paid amount exceeds the earned amount the difference is an addition to the reconciliation (+).

Prior Year Compensated Absences		754,435
Current Year Compensated Absences		(809,347)

Change in Net Position of Governmental Activities \$725,481

The accompanying Notes to Financial Statements are an integral part of this statement.

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Proprietary Funds

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
 PROPRIETARY FUNDS
 STATEMENT OF NET POSITION
 FOR THE YEAR ENDED JUNE 30, 2020**

ASSETS	BUSINESS-TYPE ACTIVITIES ENTERPRISE FUND				TOTALS
	FOOD SERVICE FUND	SCHOOL STORE	EDUCATIONAL SERVICES UNIT	ALTERNATIVE EDUCATION PROGRAM	
Current Assets:					
Cash & Cash Equivalents	\$ 213,930	12,928	502,649	-	729,507
Receivable:					
State	96	-	-	-	96
Federal	9,918	-	-	-	9,918
Other	448	-	2,441,101	462,179	2,903,728
Inventories	25,803	9,288	-	-	35,091
Total Current Assets	250,195	22,216	2,943,750	462,179	3,678,340
Noncurrent Assets:					
Capital Assets	336,781	1,527	382,416	193,480	914,204
Less: Accumulated Depreciation	(232,619)	(1,527)	(382,416)	(86,810)	(703,372)
Total Capital Assets, Net	104,162	-	-	106,670	210,832
Total Assets	354,357	22,216	2,943,750	568,849	3,889,172
LIABILITIES					
Current Liabilities:					
Cash Deficit	-	-	-	511,708	511,708
Accounts Payable	40,990	-	84,614	11,488	137,092
Interfund Payables	-	-	3,019,832	-	3,019,832
Total Current Liabilities	40,990	-	3,104,446	523,196	3,668,632
NET POSITION					
Net Investment in Capital Assets	104,162	-	-	106,670	210,832
Unrestricted (Deficit)	209,205	22,216	(160,696)	(61,017)	9,708
Total Net Position	\$313,367	22,216	(160,696)	45,653	220,540

The accompanying Notes to Financial Statements are an integral part of this statement.

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
 PROPRIETARY FUNDS
 STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION
 FOR THE YEAR ENDED JUNE 30, 20**

	BUSINESS-TYPE ACTIVITIES ENTERPRISE FUNE					TOTALS
	FOOD SERVICE FUND	SCHOOL STORE	EDUCATIONAL SERVICES UNIT	CAPITAL ACADEMY	ALTERNATIVE EDUCATION PROGRAM	
OPERATING REVENUES						
Local Sources:						
Daily Sales - Reimbursable Programs:						
School Lunch & Breakfast Programs	\$ 49,810	-	-	-	-	\$ 49,810
Daily Sales - Nonreimbursable Programs	59,100	-	-	-	-	59,100
Special Functions	49,211	-	-	-	-	49,211
Fees for Services	-	-	8,527,429	-	-	8,527,429
Other Revenue	2,679	-	-	531,471	2,329,272	2,863,422
Sale of Merchandise	-	921	-	-	-	921
Total Operating Revenue	160,800	921	8,527,429	531,471	2,329,272	11,549,893
OPERATING EXPENSES						
Salaries & Wages	465,447	-	8,838,713	531,471	115,046	9,950,677
Employee Benefits	-	-	756,000	-	-	756,000
Purchased Professional Services	114,128	-	205,684	-	1,857,999	2,177,811
Purchased Services - Transportation	-	-	88,682	-	-	88,682
Rental of Land and Building	-	-	-	-	360,000	360,000
Travel	-	-	27,110	-	-	27,110
Repairs	6,306	-	50,206	-	-	56,512
Supplies & Materials	47,852	-	116,487	-	45,123	209,462
Depreciation	16,149	-	-	-	14,602	30,751
Textbooks	-	-	-	-	1,014	1,014
Miscellaneous Expenditures	60,893	-	26,925	-	8,073	95,891
Cost of Sales - Reimbursable Programs	232,248	-	-	-	-	232,248
Cost of Sales - Non-Reimbursable Programs	23,640	5,969	-	-	-	29,609
Total Operating Expenses	966,663	5,969	10,109,807	531,471	2,401,857	14,015,767
Operating Gain\ (Loss)	(805,863)	(5,048)	(1,582,378)	-	(72,585)	(2,465,874)
Nonoperating Revenues:						
State Sources:						
State School Lunch Program	3,076	-	-	-	-	3,076
Federal Source:						
School Breakfast Program	89,478	-	-	-	-	89,478
National School Lunch Program	162,048	-	-	-	-	162,048
Food Distribution Program	17,854	-	-	-	-	17,854
Transfer In/(Out) General Fund	417,665	-	1,200,000	-	200,000	1,817,665
Total Nonoperating Revenues/Expenses	690,121	-	1,200,000	-	200,000	2,090,121
Change in Net Position	(115,742)	(5,048)	(382,378)	-	127,415	(375,753)
Total Net Position-Beginning	429,109	27,264	221,682	-	(81,762)	596,293
Total Net Position-Ending	\$ 313,367	22,216	(160,696)	-	45,653	\$ 220,540

The accompanying Notes to Financial Statements are an integral part of this statement.

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
PROPRIETARY FUNDS
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2020**

	BUSINESS-TYPE ACTIVITIES ENTERPRISE FUNI					TOTALS
	FOOD SERVICE FUND	SCHOOL STORE	EDUCATIONAL SERVICES UNIT	CAPITAL ACADEMY	ALTERNATIVE EDUCATION PROGRAM	
Cash Flows From Operating Activities:						
Receipts from Customers	\$ 174,058	921	7,693,611	531,471	2,367,700	10,767,761
Payments to Employees	(465,447)	-	-	(531,471)	(115,046)	(1,111,964)
Payments to Suppliers	(443,230)	(7,092)	(8,557,478)	-	(2,260,721)	(11,268,521)
Net Cash Provided by/(Used for) Operating Activities	(734,619)	(6,171)	(863,867)	-	(8,067)	(1,612,724)
Cash Flows From Noncapital Financing Activities:						
State Sources	3,076					3,076
Federal Sources	269,380					269,380
Operating Subsidies & Transfers to Other Funds, Net	417,665	-	1,200,000	-	200,000	1,817,665
Net Cash Provided by/(Used for) Noncapital Financing Activities	690,121	-	1,200,000	-	200,000	2,090,121
Cash Flows From Capital & Related Financing Activities:						
Purchases of Capital Assets	(9,858)	-	-	-	-	(9,858)
Net Cash Provided by/(Used for) Capital & Related Financing Activities	(9,858)	-	-	-	-	(9,858)
Cash Flows From Investing Activities:						
Interest & Dividends	-	-	-	-	-	-
Net Cash Provided y/(Used for) Investing Activities	-	-	-	-	-	-
Net Increase/(Decrease) in Cash & Cash Equivalents	(54,356)	(6,171)	336,133	-	191,933	467,539
Balances - Beginning of Year	268,286	19,099	166,516	-	(703,641)	(249,740)
Balances - End of Year	\$ 213,930	12,928	502,649	-	(511,708)	\$ 217,799

Reconciliation of Operating Income/(Loss) to Net Cash Provided/(Used) by Operating Activities:

Operating Income/(Loss)	\$ (805,863)	(5,048)	(1,582,378)	-	(72,585)	\$(2,465,874)
Adjustments to Reconcile Operating Income/(Loss) to Net Cash Provided by/(Used for) Operating Activities:						
Depreciation & Net Amortization (Increase)/Decrease in Accounts Receivable, Net	16,149	-	-	-	14,602	30,751
(Increase)/Decrease in Inventories	13,258	-	(833,818)	-	38,428	(782,132)
Increase/(Decrease) in Deferred Revenue	847	(1,123)	-	-	-	(276)
Increase/(Decrease) in Accounts Payable	40,990	-	1,552,329	-	11,488	1,604,807
Total Adjustments	71,244	(1,123)	718,511	-	64,518	853,150
Net Cash Provided by/(Used for) Operating Activities	(\$734,619)	(6,171)	(863,867)	-	(8,067)	(1,612,724)

The accompanying Notes to Financial Statements are an integral part of this statement.

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Fiduciary Fund

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
FIDUCIARY FUNDS
STATEMENT OF FIDUCIARY NET POSITION
FOR THE YEAR ENDED JUNE 30, 2020**

ASSETS	PRIVATE PURPOSE	AGENCY		TOTALS
	UNEMPLOYMENT COMPENSATION	STUDENT ACTIVITY	PAYROLL	
Cash & Cash Equivalents	\$ 67,870	163,353	290,269	\$ 521,492
Total Assets	<u>67,870</u>	<u>163,353</u>	<u>290,269</u>	<u>521,492</u>
LIABILITIES				
Payroll Deductions & Withholdings			254,933	254,933
Interfunds Payable			35,336	35,336
Due to Student Groups		163,353		163,353
Total Liabilities	<u>-</u>	<u>163,353</u>	<u>290,269</u>	<u>453,622</u>
NET ASSETS				
Restricted - Held in Trust for Unemployment Claims	<u>67,870</u>			<u>67,870</u>
Total Net Position	<u>\$ 67,870</u>	<u>-</u>	<u>-</u>	<u>\$ 67,870</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
FIDUCIARY FUNDS
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FOR THE YEAR ENDED JUNE 30, 2020**

	<u>PRIVATE PURPOSE TRUST UNEMPLOYMENT TRUST</u>	TOTAL
ADDITIONS		
Employee Contributions	\$ 193,578	\$ 193,578
Total Contributions	<u>193,578</u>	<u>193,578</u>
Total Additions	<u>193,578</u>	<u>193,578</u>
DEDUCTIONS		
Unemployment Compensation	<u>158,523</u>	<u>158,523</u>
Total Deductions	<u>158,523</u>	<u>158,523</u>
Change in Net Position	35,055	35,055
Net Position-Beginning of the Year	<u>32,815</u>	<u>32,815</u>
Net Position - End of the Year	<u>\$ 67,870</u>	<u>\$ 67,870</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2020

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2020

Note 1. Summary of Significant Accounting Policies

Basis of Presentation

The financial statements of the Burlington County Special Services School District (hereafter referred to as the "School District") have been prepared in conformity with generally accepted accounting principles (GAAP) as prescribed by the Governmental Accounting Standards Board (GASB). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations).

Reporting Entity

The Burlington County Special Services School District is a Special Services School District located in the County of Burlington, State of New Jersey. As a Special Services School District, the School District functions independently through a Board of Education. The Board is comprised of six members appointed to three-year terms by the County Freeholders. These terms are staggered so that two members' terms expire each year. The purpose of the School District is to provide programs adapted to each student's unique needs and abilities. Focusing on students' capabilities, the School District provides specialized academic instructional approaches, a carefully planned sequence of career development experiences, physical education, and recreational activities combined with the specialized therapeutic interventions needed to assure that each child reaches full potential. By carefully structuring each student's program on an individual basis, the School District strives to have each student become a productive, self-sufficient member of the community. The Burlington County Special Services School District has an approximate enrollment at June 30, 2020 of 617 students.

The primary criterion for including activities within the School District's reporting entity, as set forth in Section 2100 of the GASB *Codification of Governmental Accounting and Financial Reporting Standards*, is whether:

- ◆ the organization is legally separate (can sue or be sued in their own name);
- ◆ the School District holds the corporate powers of the organization;
- ◆ the School District appoints a voting majority of the organization's board
- ◆ the School District is able to impose its will on the organization;
- ◆ the organization has the potential to impose a financial benefit/burden on the School District
- ◆ there is a fiscal dependency by the organization on the School District.

There were no additional entities required to be included in the reporting entity under the criteria as described above. Furthermore, the School District is a component unit of the County of Burlington, however, the County of Burlington reports on a regulatory basis of accounting which excludes component units. The County of Burlington's financial statements may be obtained directly from the County of Burlington Department of Finance and Administration.

Component Units

GASB Statement No.14, *The Financial Reporting Entity*, provides guidance that all entities associated with a primary government are potential component units and should be evaluated for inclusion in the financial reporting entity. A primary government is financially accountable not only for the organizations that make up its legal entity but also for legally separate organizations that meet the criteria established by

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2020

Note 1. Summary of Significant Accounting Policies (continued):

GASB Statement No. 14, as amended by GASB Statement No. 39, *Determining Whether Certain Organizations are Component Units*, and GASB 61, *The Financial Reporting Entity: Omnis – an Amendment of GASB Statements No. 14 and No. 34*. The School District had no component units as of for the year ended June 30, 2020.

Government-Wide Financial Statements

The District's Government-Wide Financial Statements include a Statement of Net Position and a Statement of Activities. These statements present summaries of Governmental and Business-Type Activities for the District accompanied by a total column. Fiduciary activities of the District are not included in these statements.

These statements are presented on an "economic resources" measurement focus and the accrual basis of accounting. Accordingly, all of the District's assets, deferred outflows of resources, liabilities, and deferred inflows of resources, including capital assets and long-term liabilities, are included in the accompanying Statement of Net Position. The Statement of Activities presents changes in net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred, regardless of the timing of related cash flows. The types of transactions reported as program revenues for the District are reported in three categories: 1) charges for services, 2) operating grants and contributions, and 3) capital grants and contributions.

Certain eliminations have been made to interfund activities, payables, and receivables. All internal balances in the Statement of Net Position have been eliminated except those representing balances between the governmental activities and the business-type activities, which are presented as internal balances and eliminated in the total primary government column. In the Statement of Activities, internal service fund transactions have been eliminated; however, those transactions between governmental and business-type activities have not been eliminated.

Governmental Fund Financial Statements

Governmental fund financial statements include a Balance Sheet and a Statement of Revenues, Expenditures and Changes in Fund Balances for all major governmental funds and non-major funds aggregated. An accompanying schedule (Exhibit B-3) is presented to reconcile and explain the differences in fund balances and changes in fund balances as presented in these statements to the net position and changes in net position presented in the Government-Wide financial statements. The District has presented all major funds that met those qualifications.

All governmental funds are accounted for on a spending or "current financial resources" measurement focus and the modified accrual basis of accounting. Accordingly, only current assets and current liabilities are included on the Balance Sheets. (The District's deferred outflows of resources and deferred inflows of resources are noncurrent.) The Statement of Revenues, Expenditures and Changes in Fund Balances present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period. Accordingly, revenues are recorded when received in cash, except that revenues subject to accrual (generally 60 days after year-end) are recognized when due. The primary revenue sources, which have been treated as susceptible to accrual by the District, are property tax and intergovernmental revenues and other taxes. Expenditures are recorded in the accounting period in which the related fund liability is incurred.

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2020**

Note 1. Summary of Significant Accounting Policies (continued):

Proprietary Fund Financial Statements

Proprietary fund financial statements include a Statement of Net Position, a Statement of Revenues, Expenses and Changes in Fund Net Position, and a Statement of Cash Flows for each major proprietary fund and for the non-major funds aggregated. A column representing internal service funds is also presented in these statements. However, internal service funds balances and activities have been combined with the governmental activities in the Government-Wide financial statements.

Proprietary funds are accounted for using the “economic resources” measurement focus and the accrual basis of accounting. Accordingly, all assets, deferred outflows of resources, liabilities (whether current or noncurrent), and deferred inflows of resources are included on the Statement of Net Position. The Statement of Revenues, Expenses and Changes in Fund Net Position presents increases (revenues) and decreases (expenses) in total net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred, regardless of the timing of related cash flows.

Operating revenues in the proprietary funds are those revenues that are generated from the primary operations of the fund. All other revenues are reported as non-operating revenues. Operating expenses are those expenses that are essential to the primary operations of the fund. All other expenses are reported as non-operating expenses.

Fiduciary Fund Financial Statements

Fiduciary fund financial statements include a Statement of Net Position. The District’s fiduciary funds are Agency Funds, which are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The Agency funds are accounted for on a spending or “economic resources” measurement focus and the accrual basis of accounting as are the proprietary funds explained above.

Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year in which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

While government-wide and fund financial statements are presented separately, they are interrelated. The governmental activities column of the government wide statements incorporates data from governmental funds and internal service funds, while business-type activities incorporate data from the District’s enterprise funds. Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds. However, data from the fiduciary funds is not incorporated in the government-wide financial statements

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2020**

Note 1. Summary of Significant Accounting Policies (continued):

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal year-end. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. General capital assets acquisitions are reported as expenditures in the governmental funds. Issuance of long-term debt and acquisitions under capital leases are reported as other financing sources.

Property taxes, charges for services, licenses, and interest on notes receivable associated with the current fiscal period are all considered to be susceptible to accrual and accordingly have been recognized as revenues of the current fiscal period. Entitlements are recorded as revenues when all eligibility requirements are met, including any time requirements, and the amount is received during the period or within the availability period for this revenue source (within 60 days of year-end). Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all eligibility requirements have been met, and the amount is received during the period or within the availability period for this revenue source (within 60 days of year-end). All other revenue items are considered to be measurable and available when cash is received.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Food Service Fund and the C.D.A. program are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, employee salaries and benefits, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses. When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

Internal service funds are used to account for those operations which provide benefits to other funds, departments, or agencies of the primary government and its component unit. Although internal service funds are reported as a proprietary fund in the fund financial statements, it is incorporated into governmental activities in the government-wide financial statements. The District does not maintain any internal service funds.

The District reports the following major governmental funds:

General Fund - The general fund is the general operating fund of the School District and is used to account for all financial resources except those required to be accounted for in another fund. Included are certain expenditures for vehicles and movable instructional or noninstructional equipment which are classified in the capital outlay sub-fund.

As required by the New Jersey Department of Education the School District includes budgeted capital outlay in this fund. Generally accepted accounting principles as they pertain to governmental entities state that general fund resources may be used to directly finance capital outlays for long-lived improvements as long as the resources in such cases are derived exclusively from unrestricted revenues.

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2020**

Note 1. Summary of Significant Accounting Policies (continued):

Resources for budgeted capital outlay purposes are normally derived from State of New Jersey Aid, interest earnings and appropriated fund balance. Expenditures are those that result in the acquisition of or additions to capital assets for land, existing buildings, improvements of grounds, construction of buildings, additions to or remodeling of buildings and the purchase of built-in equipment. These resources can be transferred from and to Current Expense by board resolution

Capital Projects Fund - The capital projects fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditures for the acquisition of construction of major capital facilities, other than those financed by proprietary funds. The financial resources are derived from New Jersey School Development Authority grants, temporary notes, capital leases, or serial bonds that are specially authorized by the voters as a separate question on the ballot either during the annual election or at a special election.

The District reports the following major proprietary funds:

Food Service Fund – This fund accounts for the revenues and expenses pertaining to the District’s cafeteria operations.

School Store Fund – This fund accounts for the revenues and expenses pertaining to the District’s school store operations.

Educational Services Unit Fund – This fund accounts for the revenues and expenses pertaining to the District’s educational services unit operations.

VQ/CA Fund – This fund accounts for the revenues and expenses pertaining to the District’s capital academy operations.

Alternate Education Program Fund – This fund accounts for the revenues and expenses pertaining to the District’s alternative education operations.

Additionally, the District reports the following major fiduciary funds:

Private Purpose Trust Funds - Private-purpose trust funds are used to account for the principal and income for trust arrangements that benefit individuals, private organizations, or other governments. The District currently maintains the following private purpose trust fund:

Unemployment Trust Fund – Revenues consist of employee payroll withholdings, interest income, and contributions through the annual budget process of the School District. Expenditures consist of unemployment reimbursement claims.

Agency Funds - Agency funds (payroll and student activity funds) are assets held by a governmental entity either as trustee or as an agent for other parties and cannot be used to finance the governmental entities own operating programs.

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2020

Note 1. Summary of Significant Accounting Policies (continued):

During the course of operations, the District has activity between funds for various purposes. Any residual balances outstanding at year end are reported as due from/to other funds and advances to/from other funds. While these balances are reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Balances between the funds included in governmental activities (i.e., the governmental funds and internal service funds) are eliminated so that only the net amount is included as internal balances in the governmental activities column. Similarly, balances between the funds included in business-type activities (i.e., the enterprise funds) are eliminated so that only the net amount is included as internal balances in the business-type activities column.

Further, certain activity occurs during the year involving transfers of resources between funds. In fund financial statements these amounts are reported at gross amounts as transfers in/out. While reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Transfers between the funds included in governmental activities are eliminated so that only the net amount is included as transfers in the governmental activities column. Similarly, balances between the funds included in business-type activities are eliminated so that only the net amount is included as internal balances in the business-type activities column.

Budgets/Budgetary Control

Annual appropriated budgets are prepared in the spring of each year for the general, special revenue and debt service funds. The budgets are submitted to the county office. In accordance with P.L.2011 c.202, which became effective January 17, 2012, the District eliminated the April annual voter referendum on budgets which met the statutory tax levy cap limitations and the board of education members are elected at the November general election. Budgets are prepared using the modified accrual basis of accounting. The legal level of budgetary control is established at line item accounts within each fund. Line item accounts are defined as the lowest (most specific) level of detail as established pursuant to the minimum chart of accounts referenced in N.J.A.C. 6A:23-2-2(f)1. Transfers of appropriations may be made by School Board resolution at any time during the fiscal year in accordance with N.J.A.C. 6A:23-2-11.

Formal budgetary integration into the accounting system is employed as a management control device during the year. For governmental funds there are no substantial differences between the budgetary basis of accounting and generally accepted accounting principles with the exception of the legally mandated revenue recognition of the last state aid payment for budgetary purposes only and the special revenue fund as noted below. Encumbrance accounting is also employed as an extension of formal budgetary integration in the governmental fund types. Unencumbered appropriations lapse at fiscal year-end.

The accounting records of the special revenue fund are maintained on the grant accounting budgetary basis. The grant accounting budgetary basis differs from GAAP in that the grant accounting budgetary basis recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. Sufficient supplemental records are maintained to allow for the presentation of GAAP basis financial reports.

The budget, as detailed on Exhibit C-1, Exhibit C-2, and Exhibit I-3, includes all amendments to the adopted budget, if any.

Exhibit C-3 presents a reconciliation of the general fund revenues and special revenue fund revenues and expenditures from the budgetary basis of accounts as presented in the General Fund Budgetary Comparison Schedules and the Special Revenue Fund Budgetary Comparison Schedule to the GAAP

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2020

Note 1. Summary of Significant Accounting Policies (continued):

basis of accounting as presented in the Statement of Revenues, Expenditures and Changes in Fund Balance – Governmental Funds. Note that the District does not report encumbrances outstanding at fiscal year-end as expenditures in the general fund since the general fund budget follows modified accrual basis with the exception of the revenue recognition policy for the last state aid payments.

Encumbrances

Under encumbrance accounting purchase orders, contracts and other commitments for the expenditure of resources are recorded to reserve a portion of the applicable appropriation. Open encumbrances in governmental funds other than the special revenue fund are reported as assigned fund balances at fiscal year-end as they do not constitute expenditures or liabilities but rather commitments related to unperformed contracts for goods and services.

Open encumbrances in the special revenue fund for which the District has received advances are reflected in the balance sheet as a reduction of the accounts receivable or as unearned revenue at fiscal year-end.

The encumbered appropriation authority carries over into the next fiscal year. An entry will be made at the beginning of the next fiscal year to increase the appropriation reflected in the certified budget by the outstanding encumbrance amount as of the current fiscal year-end.

Cash and Cash Equivalents

Cash and Cash equivalents include petty cash, change funds, cash in banks and all highly liquid investments with a maturity of three months or less at the time of purchase and are stated at cost plus accrued interest. U.S. Treasury and agency obligations and certificates of deposit with maturities of one year or less when purchased are stated at cost.

New Jersey School Districts are limited as to the types of investments and types of financial institutions they may invest in. *N.J.S.18A:20-37* provides a list of permissible investments that may be purchased by New Jersey school districts.

Additionally, the District has adopted a cash management plan that requires it to deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (“GUDPA”). GUDPA was enacted in 1970 to protect Governmental Units from loss of funds on deposit with a failed banking institution in New Jersey.

N.J.S.A. 17:9-41 et. Seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Act. Public depositories include Savings and Loan institutions, banks (both state and national banks) and savings banks the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of Governmental Units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the full amount of their deposits to the Governmental Units.

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2020**

Note 1. Summary of Significant Accounting Policies (continued):

Tuition Payable/Receivable

Tuition rates for the fiscal year end June 30, 2020 were established by the receiving district based on estimated costs. The charges are subject to adjustment when the final costs have been determined.

Inventories

Inventories are valued at cost, using the first-in/first-out (FIFO) method. The costs of inventories are recorded as expenditures when consumed rather than when purchased.

Interfund Receivables/Payables

Interfund receivables/payables represent amounts that are owed, other than charges for goods or services rendered to/from a particular fund in the District and that are due within one year. The amounts are eliminated in the governmental and business-type activities, which are presented as Internal Balances. Balances with fiduciary funds are not considered Internal Balances; therefore those balances are reported on the Statement of Net Position.

Capital Assets

Capital assets are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Purchased or constructed assets are recorded at actual cost or estimated historical cost if actual cost is unavailable. Donated capital assets are recorded at estimated fair value at the date of donation. The District has established a threshold of \$2,000 for capitalization of depreciable assets.

Major outlays for capital assets and improvements are capitalized as projects are constructed. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Capital assets of the District are depreciated or amortized using the straight-line method over the following estimated lives:

	Governmental Activities <u>Estimated Lives</u>	Business-Type Activities <u>Estimated Lives</u>
Land Improvements	10 – 20 Years	N/A
Buildings and Improvements	10 – 50 Years	N/A
Furniture and Equipment	5 – 20 Years	5 – 12 Years
Vehicles	5 – 10 Years	4 – 6 Years

Compensated Absences

Compensated absences are those absences for which employees will be paid, such as vacation, sick leave and sabbatical leave. A liability for compensated absences that are attributable to services already rendered, and that are not contingent on a specific event that is outside the control of the District and its employees, is accrued as the employees earn the rights to the benefits. Compensated absences that relate

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2020**

Note 1. Summary of Significant Accounting Policies (continued):

to future services, or that are contingent on a specific event that is outside the control of the District and its employees, are accounted for in the period in which such services are rendered or in which such events take place.

The entire compensated absences liability is reported on the government-wide financial statements and proprietary fund financial statements. Compensated absences liability is not recorded in the governmental funds. Instead expenditures are recognized in the governmental funds as payments come due each period, for example, as a result of resignations or retirements.

Unearned Revenue

Unearned revenue arises when assets are recognized before revenue recognition criteria have been satisfied and is recorded as a liability until the revenue is both measurable and the District is eligible to realize the revenue.

Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities, and long-term obligations are reported in the government-wide financial statements, and all payables, accrued liabilities and long-term obligations payable from proprietary funds are reported on the proprietary fund financial statements. In general, government fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds. However, claims and judgments, compensated absences, special termination benefits and contractually required pension contributions that will be paid from governmental funds, are reported as a liability in the fund financial statements only to the extent that they are normally expected to be paid with expendable available financial resources.

Accounting Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumption that affect certain reported amounts reported in the financial statements and accompanying note disclosures. Actual results could differ from those estimates.

Interfund Activity

Transfers between governmental and business-type activities on the government-wide statements are reported in the same manner as general revenues. Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after non-operating revenues/expenses in proprietary funds. Reimbursements from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements. As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements.

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2020**

Note 1. Summary of Significant Accounting Policies (continued):

Fund Balance

In accordance with Government Accounting Standards Board 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, the District classifies governmental fund balances as follows:

- Non-spendable – This classification includes amounts that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. Non-spendable items are not expected to be converted to cash or are not expected to be converted to cash within the next year.
- Restricted – This classification includes amounts for which constraints have been placed on the use of the resources either externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.
- Committed – This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the Board of Education. These amounts cannot be used for any other purpose unless the Board of Education removes or changes the specified use by taking the same type of action (resolution) that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements. The School Board did not have any committed resources as of June 30, 2018.
- Assigned – This classification includes amounts that are constrained by the School District's intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the Board of Education or through the Board of Education delegating this responsibility to the business administrator through the budgetary process. This classification also includes the remaining positive fund balance for all governmental funds except for the General Fund.
- Unassigned – This classification includes the residual fund balance for the General Fund. The Unassigned classification also includes negative residual fund balance of any other governmental fund that cannot be eliminated by offsetting of Assigned fund balance amounts.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, it is the District's policy to consider restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, it is the District's policy to consider amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the Board has provided otherwise in its commitment or assignment actions.

Net Position

Net position, represents the difference between summation of assets and deferred outflows of resources, and the summation of liabilities and deferred inflows of resources. Net position is classified in the following three components:

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2020

Note 1. Summary of Significant Accounting Policies (continued):

- Net Investment in Capital Assets – This component represents capital assets, net of accumulated depreciation, net of outstanding balances of borrowings used for acquisition, construction, or improvement of those assets.
- Restricted – Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the District or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.
- Unrestricted – Net position is reported as unrestricted when it does not meet the criteria of the other two components of net position.

Impact of Recently Issued Accounting Principles

Adopted Accounting Pronouncements

The following GASB Statements became effective for the fiscal year ended June 30, 2020:

Statement No. 83, Certain Asset Retirement Obligations. An asset retirement obligation is a legally enforceable liability associated with the retirement of a tangible capital asset. Statement No. 83 establishes guidance for determining the timing and pattern of recognition for liabilities and corresponding deferred outflow of resources related to such obligations. The requirements of this Statement are effective for reporting periods beginning after June 15, 2018 but has been extended by one year. Management does not expect this Statement to have a material impact on the School District's financial statements.

Statement No. 88, Certain Disclosures Related to Debt, Including Direct Borrowings and Direct Placements. The Governmental Accounting Standards Board (GASB) has issued a new standard with guidance the GASB believes will enhance debt-related disclosures in notes to financial statements, including those addressing direct borrowings and direct placements. The new standard clarifies which liabilities governments should include in their note disclosures related to debt. The requirements of this Statement are effective for reporting periods beginning after June 15, 2018 but has been extended by one year. Management does not expect this Statement to have a material impact on the School District's financial statements.

Recently Issued Accounting Pronouncements

The GASB has issued the following Statements which will become effective in future fiscal years as shown below:

Statement No. 84, Fiduciary Activities. The Statement intends to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. To that end, Statement No. 84 establishes criteria for identifying fiduciary activities of all state and local governments and clarifies whether and how business-type activities should report their fiduciary activities. Statement No. 84 is effective for reporting periods beginning after December 15, 2019. Management has not yet determined the potential impact on the School District's financial statements.

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2020

Note 1. Summary of Significant Accounting Policies (continued):

Statement No. 87, *Leases*. Statement No. 87 establishes a single approach to accounting for and reporting leases by state and local governments. The GASB based the new standard on the principle that leases are financing of the right to use an underlying asset. Statement No. 87 is effective for reporting periods beginning after June 15, 2021. Management has not yet determined the potential impact on the School District's financial statements.

Statement 89, *Accounting for Interest Cost Incurred Before the End of a Construction Period*. This statement will improve financial reporting by providing users of financial statements with more relevant information about capital assets and the cost of borrowing for a reporting period. The resulting information also will enhance the comparability of information about capital assets and the cost of borrowing for a reporting period for both governmental activities and business-type activities. The requirements of this statement are effective for reporting periods beginning after December 15, 2020. Management does not expect this statement to have a material impact on the School District's financial statements.

Statement 90, *Majority Equity Interests – an amendment of GASB statements 14 and 61*. The primary objectives of this Statement are to improve the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units. The requirements of this statement are effective for reporting periods beginning after December 15, 2019. Management has not yet determined the potential impact on the School District's financial statements.

Statement 91, *Conduit Debt Obligations*. This statement will provide financial reporting by eliminating the existing option for issuers to report conduit debt obligations as their own liabilities, thereby ending significant diversity in practice. The clarified definition will resolve stakeholders' uncertainty as to whether a given financing is, in fact, a conduit debt obligation. The requirements of this statement are effective for reporting periods beginning after December 15, 2021. Management does not expect this statement to have a material impact on the School District's financial statements.

Statement 92, *Omnibus 2020*. The objective of this Statement is to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of certain GASB Statements. The requirements of this statement are effective for reporting periods beginning after June 15, 2021. Management does not expect this statement to have a material impact on the School District's financial statements.

Statement 93, *Replacement of Interbank Offered Rates*. This Statement is to address those and other accounting and financial reporting implications that result from the replacement of an interbank offered rate (IBOR). The requirements of this statement are effective for reporting periods beginning after June 15, 2021. Management does not expect this statement to have a material impact on the School District's financial statements.

Statement 94, *Public-Private and Public-Private Partnerships and Availability Payment Arrangements*. The objective of this Statement is to improve financial reporting by addressing issues related to public-private and public-private partnership arrangements (PPPs). PPP is an arrangement in which a government contracts with an operator to provide public services by conveying control of the right to

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2020

Note 1. Summary of Significant Accounting Policies (continued):

operate or use a nonfinancial asset, such as infrastructure or other capital asset, for a period of time in exchange or exchange-like transaction. The requirements of this statement are effective for reporting periods beginning after June 15, 2022. Management does not expect this statement to have a material impact on the School District's financial statements.

Statement 96, *Subscription-Based Information Technology Arrangements*. This Statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users. This Statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset, an intangible asset and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of costs of a SBITA; and (4) requires note disclosure regarding a SBITA. To the extent relevant, the standards for SBITAs are based on the standards established in Statement No. 87, *Leases*, as amended. Management has not yet determined the potential impact on the School District's financial statements.

Statement 97, *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans*. This Statement will result in more consistent financial reporting of defined contribution pension plans, defined contribution OPEB plans, and other employee benefit plans, while mitigating the costs associated with reporting those plans. The requirements also enhance the relevance, consistency, and comparability of (1) the information related to Section 457 plans that meet the definition of a pension plan and the benefits provided through those plans and (2) investment information for all Section 457 plans.

Bond Premiums, Discounts and Issuance Costs

In the government-wide financial statements and in the proprietary fund financial statements, bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are expensed when bonds are issued.

In governmental fund financial statements, bond premiums and discounts, as well as debt issuance costs are recognized in the current period. The face amount of the debt is reported as other financing sources. Premiums received on debt issuance are also reported as other financing sources. Issuance costs, whether or not withheld from the actual debt proceeds, are reported as debt service expenditures.

Deferred Loss on Refunding Debt

Deferred loss on refunding debt arising from the issuance of the refunding bonds is recorded as deferred outflows of resources. It is amortized in a systematic and rational manner over the shorter of the duration of the related debt or the new debt issues as a component of interest expense.

Deferred Outflows and Deferred Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2020**

Note 1. Summary of Significant Accounting Policies (continued):

an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the pension plan’s fiduciary net position and additions to/deductions from the plan’s fiduciary net position have been determined on the same basis as they are reported by the plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Note 2. Deposits and Investments

Deposits

Custodial Credit Risk – Custodial credit risk is the risk that, in the event of a bank failure, the Board’s deposits may not be recovered. Although the Board does not have a formal policy regarding custodial credit risk, NJSA 17:9-41 et seq. requires that the governmental units shall deposit public funds in public depositories protected from loss under the provisions of GUDPA. Under the Act, the first \$250,000 of governmental deposits in each insured depository is protected by FDIC. Public fund owned by the Board in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled trust funds such as salary withholdings, student activity fund or other funds that may pass to the Board relative to the happening of a future condition. Such funds are shown as Uninsured and Uncollateralized in the schedule below. As of June 30, 2020, the School District’s bank balance of \$3,645,265 was exposed to custodial credit risk as follows:

Insured under FDIC and GUDPA	\$ 3,645,265
Uninsured and Uncollateralized	<u>-</u>
	<u>\$ 3,645,265</u>

Investments

The School District had no investments at June 30, 2020.

Note 3. Reserve Accounts

A capital reserve account was established by the School District by inclusion of \$500 on November 29, 2000 for the accumulation of funds for use as capital outlay expenditures in subsequent fiscal years. The capital reserve account is maintained in the general fund and its activity is included in the general fund annual budget.

Funds placed in the capital reserve account are restricted to capital projects in the School District’s approved Long Range Facilities Plan (LRFP). Upon submission of the LRFP to the department, a School District may increase the balance in the capital reserve by appropriating funds in the annual general fund budget certified for taxes or by transfer by board resolution at year-end (June 1 to June 30) of any unanticipated revenue or unexpended line-item appropriation amounts, or both. A School District may

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2020**

Note 3. Reserve Accounts (continued):

also appropriate additional amounts when the express approval of the voters has been obtained either by a separate proposal at budget time or by a special question at one of the four special elections authorized pursuant *N.J.S.A.19:60-2*. Pursuant to *N.J.A.C.6:23A-14.1(g)*, the balance in the account cannot at any time exceed the local support costs of uncompleted capital projects in its approved LRFP.

The activity of the capital reserve for the June 30, 2020 fiscal year is as follows:

Balance, June 30, 2019	\$ 1,512,950
Interest Earned	<u>1,955</u>
Balance, June 30, 2020	<u>\$ 1,514,905</u>

Note 4. Accounts Receivable

Accounts receivable at June 30, 2020 consisted of accounts and intergovernmental grants. All receivables are considered collectible in full due to the stable condition of state and federal programs, the current fiscal year guarantee of federal funds and the budgetary control of New Jersey governmental entities. Accounts receivable in the School District’s governmental and business-type activities as of June 30, 2020, consisted of the following:

Description	Governmental Funds		Proprietary Funds			Total Business-Type Activities
	General Fund	Total Governmental Activities	Food Service Fund	Educational Services Unit	Alternative Ed. Program	
Federal Awards	\$ -	-	9,918	-	-	\$ 9,918
State Awards	59,706	59,706	96	-	-	96
Other	<u>2,482,878</u>	<u>2,482,878</u>	<u>448</u>	<u>2,441,101</u>	<u>462,179</u>	<u>2,903,728</u>
Total	<u>\$ 2,542,584</u>	<u>2,542,584</u>	<u>10,462</u>	<u>2,441,101</u>	<u>562,179</u>	<u>2,913,742</u>

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2020**

Note 5. Capital Assets

Capital assets activity for the year ended June 30, 2020 was as follows:

	Balance July 1, <u>2020</u>	<u>Increases</u>	<u>Decreases</u>	Balance June 30, <u>2020</u>
<u>Governmental Activities:</u>				
Capital Assets Being Depreciated:				
Land Improvements	\$ 1,857,446	137,972		\$ 1,995,418
Building and Improvements	5,814,067	108,709		5,922,776
Equipment	<u>6,975,839</u>	<u>78,040</u>		<u>7,053,879</u>
Total Capital Assets Being Depreciated	<u>14,647,352</u>	<u>324,721</u>	-	<u>14,972,073</u>
Less: Accumulated Depreciation:				
Land Improvements	(1,164,737)	(108,522)		(1,273,259)
Building and Improvements	(1,426,562)	(256,065)		(1,682,627)
Equipment	<u>(3,925,068)</u>	<u>(473,665)</u>		<u>(4,398,733)</u>
Total Accumulated Depreciation	<u>(6,516,367)</u>	<u>(838,252)</u>	-	<u>(7,354,619)</u>
Net Capital Assets Being Depreciated	<u>8,130,985</u>	<u>(513,531)</u>	-	<u>7,617,454</u>
Total Capital Assets	<u>\$ 8,130,985</u>	<u>(513,531)</u>	-	<u>\$ 7,617,454</u>

	Balance July 1, <u>2020</u>	<u>Increases</u>	<u>Decreases</u>	Balance June 30, <u>2020</u>
<u>Business-Type Activities:</u>				
Capital Assets Being Depreciated:				
Machinery and Equipment	\$ 904,346	9,858		914,204
Total Capital Assets Being Depreciated	<u>904,346</u>	<u>9,858</u>	-	<u>914,204</u>
Less: Accumulated Depreciation:				
Machinery and Equipment	<u>(672,621)</u>	<u>(30,751)</u>		<u>(703,372)</u>
Total Accumulated Depreciation	<u>(672,621)</u>	<u>(30,751)</u>	-	<u>(703,372)</u>
Net Capital Assets Being Depreciated	<u>231,725</u>	<u>(20,893)</u>	-	<u>210,832</u>
Total Capital Assets	<u>\$ 231,725</u>	<u>(20,893)</u>	-	<u>\$ 210,832</u>

Depreciation expense was not allocated among the various functions/programs of the School District.

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2020**

Note 6. Interfund Receivables, Payables and Transfers

Individual fund receivables/payables balances at June 30, 2020 are as follows:

<u>Fund</u>	<u>Interfund Receivables</u>	<u>Interfund Payables</u>
General Fund	\$ 3,019,832	\$ -
Food Service Fund	-	-
Educational Services Unit Fund	<u>-</u>	<u>3,019,832</u>
	<u>\$ 3,019,832</u>	<u>\$ 3,019,832</u>

The interfund receivables and payables above predominately resulted from payment made by certain funds on behalf of other funds. All interfund balances are expected to be repaid within one year.

A summary of interfund transfers is as follows:

<u>Fund</u>	<u>Transfers In</u>	<u>Transfers Out</u>
General Fund	\$ -	\$ 1,817,665
Food Service Fund	417,665	-
Alternative Education Program	200,000	-
Educational Services Unit	<u>1,200,000</u>	<u>-</u>
	<u>\$ 1,817,665</u>	<u>\$ 1,817,665</u>

The purpose of the interfund transfers were for the funding of other funds operations and for payments made on behalf of other funds.

Note 7. Long-Term and Short-Term Obligations

Long-Term

During the fiscal year-ended June 30, 2020 the following changes occurred in long-term obligations for the governmental and business-type activities:

	<u>Balance July 1, 2019</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance June 30, 2020</u>	<u>Balance Due Within One Year</u>
Governmental Activities:					
Compensated Absences	\$ 754,435	\$ 54,912	\$ -	\$ 809,347	\$ -
Net Pension Liability	<u>25,876,885</u>	<u>-</u>	<u>2,452,894</u>	<u>23,423,991</u>	<u>1,448,434</u>
	<u>\$ 26,631,320</u>	<u>\$ 54,912</u>	<u>\$ 2,452,894</u>	<u>\$ 24,233,338</u>	<u>\$ 1,448,434</u>

Compensated absences and net pension liability are liquidated by the general fund. The District elected to record \$1,448,434 as current liability from the reported liability of \$24,872,425 for its proportionate share of the net pension liability as measured as of June 2019.

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2020**

Note 7. Long-Term and Short-Term Obligations (continued):

Bonds Payable

As of June 30, 2020, the District had no bonds payable outstanding.

Bonds Authorized but not Issued

As of June 30, 2020, the School District had no bonds authorized but not issued.

Short-Term – Line of Credit

On October 19, 2018, the district renewed a \$2,000,000 revolving line of credit with Investors Bank. The maturity date of the line of credit was extended to June 29, 2021.

The district had to draw down on the line of credit in the current fiscal year. As of June 30, 2020 there was no outstanding payable amount. The District was charged various interest rates based on the going rate at the time when the District utilized the line of credit.

Note 8. Pension Plans

A. Public Employees' Retirement System (PERS)

Plan Description - The State of New Jersey, Public Employees' Retirement System (PERS) is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the Division). For additional information about PERS, please refer to Division's Comprehensive Annual Financial Report (CAFR) which can be found at www.state.nj.us/treasury/pensions/annrprts.shtml.

The vesting and benefit provisions are set by *N.J.S.A. 43:15A*. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of PERS.

The following represents the membership tiers for PERS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to July 1, 2007
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55th of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60th of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 before age 62 with 25 or more years of service credit and tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2020**

Note 8. Pension Plans (continued):

A. Public Employees' Retirement System (PERS) (continued):

\$4,724,375 reported as deferred outflows of resources related to pensions resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2019. The other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Client Year Ending		
<u>June 30,</u>		<u>Amount</u>
2021	\$	(990,466)
2022		(990,466)
2023		(990,466)
2024		(990,466)
2025		(990,466)
Thereafter		<u>(406,424)</u>
	\$	<u>(5,358,754)</u>

Actuarial Assumptions – The collective total pension liability for the June 30, 2019 measurement date was determined by an actuarial valuation as of July 1, 2018, which was rolled forward to June 30, 2019. This actuarial valuation used the following assumptions:

Inflation	
Price	2.75%
Wage	3.25%
Salary Increases:	
Through 2026	2.00% - 6.00%
	Based on years of service
Thereafter	3.00% - 7.00%
	Based on years of service
Investment Rate of Return	7.00%

Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2019.

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2020**

Note 8. Pension Plans (continued):

A. Public Employees' Retirement System (PERS) (continued):

The actuarial assumptions used in the July 1, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2014 to June 30, 2018.

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2019) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2019 are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Risk Mitigation Strategies	3.00%	4.67%
Cash Equivalents	5.00%	2.00%
U.S. Treasuries	5.00%	2.68%
Investment Grade Credit	10.00%	4.25%
High Yield	2.00%	5.37%
Private Credit	6.00%	7.92%
Real Assets	2.50%	9.31%
Real Estate	7.50%	8.33%
U.S. Equity	28.00%	8.26%
Non-U.S. Develop Equity	12.50%	9.00%
Emerging Markets Equity	6.50%	11.37%
Private Equity	12.00%	10.85%

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2020**

Note 8. Pension Plans (continued):

A. Public Employees' Retirement System (PERS) (continued):

Discount Rate - The discount rate used to measure the total pension liability was 6.28% and 5.66% as of June 30, 2019 and 2018, respectively. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00% as of June 30 2019 and 2018, respectively, and a municipal bond rate of 3.50% and 3.87% as of June 30, 2019 and 2018, respectively, based on the Bond Buyer GO 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on 70% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2057. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2057 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of the Collective Net Pension Liability to Changes in the Discount Rate - The following presents the collective net pension liability of the participating employers as of June 30, 2019 and 2018, respectively, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1-percentage-point higher than the current rate:

	1% Decrease <u>(5.28%)</u>	Current Discount Rate <u>(6.28%)</u>	1% Increase <u>(7.28%)</u>
District's Proportionate Share of the Net Pension Liability	<u>\$ 31,417,914</u>	<u>\$ 24,872,425</u>	<u>\$ 19,356,923</u>

Additional Information

Collective Balances at June 30, 2020 is as follows:

Deferred Outflows of Resources	\$ 3,149,522,616
Deferred Inflows of Resources	7,645,087,574
Net Pension Liability	18,143,832,135
 District's Portion of the Plan's Total Net Pension Liability	 0.138038%

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2020**

Note 8. Pension Plans (continued):

B. Teachers' Pension and Annuity Fund (TPAF)

Plan Description - The State of New Jersey, Teachers' Pension and Annuity Fund (TPAF) is a cost sharing multiple-employer defined benefit pension plan with a special-funding situation, by which the State of New Jersey (the State) is responsible to fund 100% of the employer contributions, excluding any local employer early retirement incentive (ERI) contributions. TPAF is administered by the State of New Jersey, Division of Pensions and Benefits (the Division). For additional information about TPAF, please refer to Division's Comprehensive Annual Financial Report (CAFR) which can be found at www.state.nj.us/treasury/pensions/annrprts.shtml.

The vesting and benefit provisions are set by N.J.S.A. 18A:66. TPAF provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of TPAF. Members are always fully vested for their own contributions and, after three years of service credit, become vested for 2% of related interest earned on the contributions. In the case of death before retirement, members' beneficiaries are entitled to full interest credited to the members' accounts.

The following represents the membership tiers for TPAF:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to July 1, 2007
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55th of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60th of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 before age 62 with 25 or more years of service credit, and tier 5 before age 65 with 30 or more years of service credit. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the retirement age for his/her respective tier. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

The contribution policy for TPAF is set by *N.J.S.A 18A:66* and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's pension contribution is based on an actuarially determined amount, which includes the employer portion of the normal cost and an amortization of the unfunded accrued liability. Funding for noncontributory group insurance benefits is based on actual claims paid. For fiscal year 2019, the State's pension contribution was less than the actuarial determined amount.

As mentioned previously, the employer contributions for local participating employers are legally required to be funded by the State in accordance with *N.J.S.A 18:66-33*. Therefore, the School District is considered to be in a special funding situation as defined by GASB Statement No. 68 and the State is treated as a non-employer contributing entity. Since the School District does not contribute directly to the

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2020**

Note 8. Pension Plans (continued):

B. Teachers' Pension and Annuity Fund (TPAF) (continued):

plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to report in the financial statements of the local participating employers.

Pension Liability and Pension Expense - The State's proportionate share of the TPAF net pension liability, attributable to the School District as of June 30, 2020 was \$101,348,256. The School District's proportionate share was \$-0-.

The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2018, which was rolled forward to June 30, 2019. The State's proportionate share of the net pension liability associated with the District was based on projection of the State's long-term contributions to the pension plan associated with the District relative to the projected contributions by the State associated with all participating school districts, actuarially determined. At June 30, 2019, the State proportionate share of the TPAF net pension liability attributable to the School District was 0.165140%, which was a decrease of 0.000101% from its proportion measured as of June 30, 2018.

For the fiscal year ended June 30, 2020, the School District recognized \$3,669,347 in on-behalf pension expense and revenue in the government-wide financial statements, for the State of New Jersey on-behalf TPAF pension contributions. This pension expense and revenue was based on the pension plans June 30, 2019 measurement date.

Actuarial Assumptions – The total pension liability for the June 30, 2019 measurement date was determined by an actuarial valuation as of July 1, 2018, which was rolled forward to June 30, 2019. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

Inflation	
Price	2.75%
Wage	3.25%
Salary Increases:	
Through 2026	2.00% - 6.00%
	Based on years of service
Thereafter	3.00% - 7.00%
	Based on years of service
Investment Rate of Return	7.00%

Pre-retirement mortality rates were based on the Pub-2010 Teachers Above-Median Income Employee mortality table with a 93.9% adjustment for males and 85.3% adjustment for females, with future improvement from the base year 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 teachers above-Median Income Healthy Retiree mortality table with a 114.7% adjustment for males and 99.6% adjustment for females, and with future improvement from the base of 2010 on a generational basis. Disability mortality rates were based on the Pub-2010 Non-safety Disabled Retiree mortality table with a 10.3% adjustment for males and 100.3% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2019.

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2020**

Note 8. Pension Plans (continued):

B. Teachers' Pension and Annuity Fund (TPAF) (continued):

The actuarial assumptions used in the July 1, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2015 to June 30, 2018.

Long-Term Expected Rate of Return - In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2019) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in TPAF's target asset allocation as of June 30, 2019 are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Risk Mitigation Strategies	3.00%	4.67%
Cash Equivalents	5.00%	2.00%
U.S. Treasuries	5.00%	2.68%
Investment Grade Credit	10.00%	4.25%
High Yield	2.00%	5.37%
Private Credit	6.00%	7.92%
Real Assets	2.50%	9.31%
Real Estate	7.50%	8.33%
U.S. Equity	28.00%	8.26%
Non-U.S. Develop Equity	12.50%	9.00%
Emerging Markets Equity	6.50%	11.37%
Private Equity	12.00%	10.85%

Discount Rate - The discount rate used to measure the total pension liability was 5.60% as of June 30, 2019. The single blended discount rate was based on long-term expected rate of return on pension plan investments of 7.00%, and a municipal bond rate of 3.50% as of June 30, 2019, based on the Bond Buyer Go 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipals bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the contribution rate in the most recent fiscal year. The State contributed 70% of the actuarially determined contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2054. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2054, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2020**

Note 8. Pension Plans (continued):

B. Teachers' Pension and Annuity Fund (TPAF) (continued):

Sensitivity of the School District's proportionate share of the Net Pension Liability to Changes in the Discount Rate – As previously mentioned, TPAF has a special funding situation where the State pays 100% of the School District's annual required contribution. The following represents the State's proportionate share of the net pension liability, attributable to the School District calculated using the discount rate of 5.60% as well as what the State's proportionate share of the net pension liability, attributable to the School District's would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	1% Decrease <u>(4.60%)</u>	Current Discount Rate <u>(5.60%)</u>	1% Increase <u>(6.60%)</u>
District's Proportionate Share of the Net Pension Liability	\$ -	\$ -	\$ -
State of New Jersey's Proportionate Share of Net Pension Liability Associated with the District	<u>119,512,026</u>	<u>101,348,256</u>	<u>86,278,063</u>
	<u>\$ 119,512,026</u>	<u>\$101,348,256</u>	<u>\$86,278,063</u>

Pension Plan Fiduciary Net Position - For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Teachers' Pension and Annuity Fund (TPAF) and additions to/deductions from the TPAF's fiduciary net position have been determined on the same basis as they are reported by the TPAF. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Additional Information

The following is a summary of the collective balances of the local group at June 30, 2020:

Collective Deferred Outflows of Resources	\$ 10,077,460,797
Collective Deferred Inflows of Resources	\$ 17,525,379,167
Collective Net Pension Liability	\$ 61,370,943,870
School District's portion	0.1651404551%

C. Defined Contribution Plan (DCRP)

Plan Description - The Defined Contribution Retirement Program (DCRP) was established July 1, 2007, under the provisions of N.J.S.A. 43:15C-1 et seq. The DCRP provides eligible members with a tax-sheltered, defined contribution retirement benefit, along with life insurance and disability coverage

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2020

Note 8. Pension Plans (continued):

C. Defined Contribution Plan (DCRP) (continued):

Individuals eligible for membership in the DCRP include:

- State or local officials who are elected or appointed on or after July 1, 2007;
- Employees enrolled in the Public Employees' Retirement System (PERS) or Teachers' Pension and Annuity Fund (TPAF) on or after July 1, 2007, who earn salary in excess of established "maximum compensation" limits;
- Employees enrolled in the Police and Firemen's Retirement System (PFRS) or State Police Retirement System (SPRS) after May 21, 2010, who earn salary in excess of established "maximum compensation" limits;
- Employees otherwise eligible to enroll in the PERS or TPAF on or after November 2, 2008, who do not earn the minimum annual salary for PERS or TPAF Tier 3 enrollment but who earn salary of at least \$5,000 annually. The minimum salary in 2017 is \$8,300 and is subject to adjustment in future years.
- Employees otherwise eligible to enroll in the PERS or TPAF after May 21, 2010, who do not work the minimum number of hours per week required for PERS or TPAF Tier 4 or Tier 5 enrollment but who earn salary of at least \$5,000 annually. The minimum number is 35 hours per week for State employees, or 32 hours per week for local government or local education employees.

Contributions - The contribution policy is set by N.J.S.A. 43:15C-3 and requires active members and contribution employers. When enrolled in the DCRP, members are required to contribute 5.5% of their base salary to a tax-deferred investment account established with Prudential Financial, which jointly administers the DCRP investments with the Division of Pension and Benefits. Member contributions are matched by a 3% contribution from the School District.

For the year ended June 30, 2020, employee contributions totaled \$56,602 and the District recognized pension expense of \$44,274.

Note 9. Other Post-Retirement Benefits

General Information about the OPEB Plan

The State of New Jersey provides employer-paid coverage to members of the TPAF who retire from a board of education or county college with 25 years of service or on a disability retirement. Under the provision of Chapter 126, P.L. 1992, the State also provides employer-paid coverage to members of PERS and Alternate Benefits Program (ABP) who retire from a board of education or county college with 25 years of service or on a disability retirement if the member's employer does not provide this coverage. Certain local participating employers also provide post-retirement medical coverage to their employees. Retirees who are not eligible for employer paid health coverage at retirement can continue in the program if their employer participates in this program or if they are participating in the health benefits plan of their former employer and are enrolled in Medicare Parts A and B by paying the cost of the insurance for themselves and their covered dependents. In Fiscal Year 2019, the State paid PRM benefits for 153,893 State and local retirees.

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2020

Note 9. Other Post-Retirement Benefits (continued):

The State funds post-retirement medical benefits on a “pay-as-you-go” basis, which means that the State does not pre-fund, or otherwise establish a reserve or other pool of assets against the PRM expenses that the State may incur in future years. For Fiscal Year 2019, the State contributed \$1.908 billion to pay for pay-as-you-go PRM benefit costs incurred by covered retirees. The State’s pay-as-you-go contributions have remained consistent with Fiscal Year 2018 amounts. The State has appropriated \$1.612 billion in Fiscal Year 2020 as the State’s contribution to fund pay-as-you-go PRM costs.

In accordance with the provisions of GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, the State is required to quantify and disclose its obligations to pay Other Postemployment Benefits (OPEB) to retired plan members. This new standard supersedes the previously issued guidance, GASB Statement No. 45, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, effective for Fiscal Year 2018. The State is now required to accrue a liability in all instances where stator language names the State as the legal obligor for benefit payments. The Fiscal Year 2019 total State OPEB liability to provide these benefits is \$76.0 billion, a decrease of \$14.5 billion or 16 percent from the \$90.5 billion liability recorded in Fiscal Year 2018.

The School Employees Health Benefits Program (SEHBP) Act is found in New Jersey Statutes Annotated, Title 52, Article 17.25 et. seq. Rules governing the operation and administration of the program are found in Title 17, Chapter 9 of the New Jersey Administrative Code.

No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASBS No. 75.

The measurement date under GASB 75 is the date in which the discount rate, the balance sheet liabilities and income statement entries are reported. GASB 75 allows for the measurement date to be equal to any day in the fiscal year. The State of New Jersey has decided to choose the GASB 75 measurement date in the beginning of the fiscal year. The measurement date for the fiscal year ending June 30, 2020 GASB 75 valuation is June 30, 2019.

Total Non-employer OPEB Liability - The State, a non-employer contributing entity, is the only entity that has a legal obligation to make employer contributions to OPEB for qualified retired PERS and TPAF participants. The LEA’s proportionate share percentage determined under paragraphs 193 and 203 through 205 of GASBS No. 75 is zero percent. Accordingly, the LEA did not recognize any portion of the collective net OPEB liability on the Statement of Net Position.

Accordingly, the following OPEB liability note information is reported at the State’s level and is not specific to the board of education/board of trustees. Note that actual numbers will be published in the NJ State’s CAFR at (<http://www.nj.gov/treasury/omb/cafr.shtml>).

Actuarial assumptions and other imputes. The total OPEB liability in the June 30, 2019 actuarial valuation reported by the State in the State’s most recently issued CAFR was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2020**

Note 9. Other Post-Retirement Benefits (continued)

Inflation Rate	2.50%			
		<u>TPAF/ABP</u>	<u>PERS</u>	<u>PFRS</u>
Salary Increases:				
Through 2026		1.55 - 3.05% based on service years	2.00 - 6.00% based on service years	3.25 - 15.25% based on service years
Thereafter		1.55 - 3.05% based on service years	3.00 - 7.00% based on service years	Applied to all future years

Preretirement mortality rates were based on the Pub-2010 Healthy “Teachers” (TPAF/ABP), “General” (PERS), and “Safety” (PFRS) classification headcount-weighted mortality table with fully generational mortality improvement projections from the central year using the Scale MP-2019. Postretirement mortality rates were based on the Pub-2010 “General” classification headcount-weighted mortality table with fully generational improvement projections from the central year using the Scale MP-2019. Disability mortality was based on the Pub-2010 “General” classification headcount-weighted disabled mortality table with fully generational improvement projections from the central year using the Scale MP-2019.

The actuarial assumptions used in the June 30, 2018 valuation were based on the results of actuarial experience studies for the periods July 1, 2015 – June 30, 2018, July 1, 2010 – June 30, 2014, and July 1, 2013 – June 30, 2018 for TPAF, PFRS and PERS, respectively.

OPEB Obligation and OPEB Expense - The State’s proportionate share of the total Other Post-Employment Benefits Obligations, attributable to the School District as of June 30, 2019 was \$120,181,060. The School District’s proportionate share was \$0.

Health Care Trend Assumptions – For pre-Medicare medical benefits, the trend rate is initially 5.7% and decreases to a 4.5% long-term trend rate after eight years. For post-65 medical benefits, the actual fully-insured Medicare Advantage trend rate for fiscal year 2020 are reflected. The assumed post-65 medical trend is 4.5% for all future years. For prescription drug benefits, the initial trend rate is 7.5% and decreases to a 4.5% long-term trend rate after eight years. For the Medicare Part B reimbursement, the trend rate is 5.0%.

Discount Rate – The discount rate for June 30, 2019 is 3.50%. This represents the municipal bond return rate as chosen by the Division. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. As the long-term rate of return is less than the municipal bond rate, it is not considered in the calculation of the discount rate, rather the discount rate is set at the municipal bond rate.

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2020**

Note 9. Other Post-Retirement Benefits (continued):

District's change in the Total OPEB liability reported by the State of New Jersey is as follows:

	<u>Total OPEB Liability</u>
Balance at 6/30/18 (Measurement Date)	\$ 103,921,844
Service Cost	4,155,239
Interest on the Total OPEB Liability	4,129,252
Changes of Benefit Terms	-
Differences between Expected and Actual Experience	(17,402,622)
Changes of Assumptions	1,392,810
Gross Benefit Payments	(2,867,531)
Contributions from Members	<u>85,002</u>
Net Changes	<u>(10,507,850)</u>
Balance at 6/30/19 (Measurement Date)	\$ <u>93,413,994</u>

There has been no change of benefit terms in the retirees' share of health insurance premiums from 2018 to 2019.

Changes of assumptions and other inputs reflect a change in the discount rate from 3.87% in 2018 to 3.50% in 2019.

Sensitivity of the total OPEB liability to changes in the discount rate. The following presents the total OPEB liability of the District for school board retirees, as well as what the District's total OPEB liability for school board would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current discount rate as of June 30, 2019:

	<u>1% Decrease (2.50%)</u>	<u>Discount Rate (3.50%)</u>	<u>1% Increase (4.50%)</u>
Total OPEB Liability (School Retirees)	\$ 110,358,842	\$ 93,413,994	\$ 79,953,936

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2020**

Note 9. Other Post-Retirement Benefits (continued):

Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates. The following presents the total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using healthcare cost trend rates as of June 30, 2019:

	<u>1% Decrease</u>	<u>Healthcare Cost Trend Rates</u>	<u>1% Increase</u>
Total OPEB Liability (School Retirees)	\$ 76,968,967	\$ 93,413,994	\$ 115,183,833

OPEB expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB - For the year ended June 30, 2019, the board of education recognized OPEB expense of \$2,548,267 determined by the State as the total OPEB liability for benefits provided through a defined benefit OPEB plan that is not administered through a trust that meets the criteria in paragraph 4 of GASBS No. 75 and in which there is a special funding situation.

In accordance with GASBS No. 75, the Burlington County Special Services School District's proportionate share of school retirees OPEB is zero, there is no recognition of the allocation of proportionate share of deferred outflows of resources and deferred inflows of resources. At June 30, 2019, the State reported deferred outflows of resources and deferred inflows of resources related to retired school employee's OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference Between Actual and Expected Experience		\$10,484,965,300
Changes of Assumptions or Inputs	<u>-</u>	<u>8,481,529,343</u>
Total	<u>\$ -</u>	<u>\$18,966,494,643</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to retired school employee's OPEB will be recognized in OPEB expense as follows:

Year Ended June 30:	
2021	\$ (2,546,527,182)
2022	(2,546,527,182)
2023	(2,546,527,182)
2024	(2,546,527,182)
2025	(2,546,527,182)
Thereafter	<u>(6,233,858,733)</u>
Total	<u>\$(18,966,494,643)</u>

(Contributions made after the measurement date are reported as deferred outflow of resources but are not amortized in the expense.)

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2020**

Note 10. On-Behalf Payments for Fringe Benefits and Salaries

As previously mentioned, the School District receives on-behalf payments from the State of New Jersey for normal costs and post-retirement medical costs related to the Teachers’ Pension and Annuity Fund (TPAF) pension plan. The School District is not legally responsible for these contributions. The on-behalf payments are recorded as revenues and expenditures in the government-wide and general fund financial statements. For the fiscal year ended June 30, 2020, the on-behalf payments for pension, social security, post-retirement medical costs, and long-term disability were \$3,669,347, \$1,227,994, \$1,361,260 and \$3,548, respectively.

Note 11. Risk Management

The School District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

New Jersey Unemployment Compensation Insurance – The School District has elected to fund its New Jersey Unemployment Compensation Insurance under the “Benefit Reimbursement Method”. Under this plan the School District is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The School District is billed quarterly for amounts due to the State. The following is a summary of School District contributions, reimbursements to the State for benefits paid and the ending balance of the School District’s trust fund for the current and previous two years:

<u>Fiscal Year</u>	<u>Employee Contributions</u>	<u>Interest Earnings</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2019-2020	\$ 193,578	\$ -	\$ 158,523	\$ 67,870
2018-2019	189,597	-	156,782	32,815
2017-2018	193,681	-	190,457	-

Property and Liability Insurance – The School District maintains commercial insurance coverage for property, liability, student accident and surety bonds. A complete schedule of insurance coverage can be found in the Statistical Section of this Comprehensive Annual Financial Report.

Note 12. Contingencies

State and Federal Grantor Agencies - The School District participates in numerous state and federal grant programs, which are governed by various rules and regulations of the grantor agencies; therefore, to the extent that the School District has not complied with the rules and regulations governing the grants, refunds of any money received may be required and the collectability of any related receivable at June 30, 2020 may be impaired. In the opinion of the School District, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provisions have been recorded in the accompanying combined financial statements for such contingencies.

Litigation – The School District is a defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable, it is the opinion of the School Districts’ attorney that resolution of these matters will not have a material adverse effect on the financial condition of the School District.

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2020 (continued)**

Note 12. Contingencies (continued)

Economic Dependency – The School District receives a substantial amount of its support from the county government. A significant reduction in the level of support, if this were to occur, could have an effect on the School District’s programs and activities.

Note 13. Deferred Compensation

The School District offers its employees a choice of the following deferred compensation plans created in accordance with Internal Revenue Code Section 403(b) and 457. The plans, which are administered by the entities listed below, permits participants to defer a portion of their salary until future years. Amounts deferred under the plans are not available to employees until termination, retirement, death or unforeseeable emergency. The plan administrators are as follows:

AXA Equitable Life
Lincoln Investment
The Omni Group
Vanguard
TIAA

Note 14. Compensated Absences

The School District accounts for compensated absences (e.g., unused vacation, sick leave) as directed by Governmental Accounting Standards Board Statement No. 16 (GASB 16), “Accounting for Compensated Absences”. A liability for compensated absences attributable to services already rendered and not contingent on a specific event that is outside the control of the employer and employee is accrued as employees earn the rights to the benefits.

School District employees are granted varying amount of vacation and sick leave in accordance with the School District's personnel policies. Upon termination, employees are paid for accrued vacation. The School District policy permits employees to accumulate unused sick leave and carry forward the full amount to subsequent years. Upon retirement employees shall be paid by the School District for the unused sick leave in accordance with School Districts’ agreements with the various employee unions.

The liability for vested compensated absences of the governmental fund types is recorded in the Statement of Net Position. At June 30, 2020, the liability for compensated absences reported on the government-wide and on the proprietary fund Statement of Net Position was \$809,347 and \$-0-, respectively.

Note 15. Commitments

The School District has contractual commitments at June 30, 2020 to various vendors, which are recorded in the general fund as assigned to other purposes in the amount of \$-0-.

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2020**

Note 16. Operating Leases

General Fund

The School District has commitments to lease copiers and postage machines under operating leases for 5 years. Total lease payments made during the year ended June 30, 2020 amounted to \$51,090. Future minimum lease payments are as follows:

Fiscal Year Ending	
<u>June 30,</u>	
2021	\$ 34,668
2022	1,691
2023	1,399
2024	1,399
2025	<u>466</u>
Total Minimum Lease Payments	<u>\$ 39,623</u>

Alternative Education Program Fund

The School District has commitments to lease a building under operating leases for 10 years. Total lease payments made during the year ended June 30, 2020 amounted to \$360,000. Future minimum lease payments are as follows:

Fiscal Year Ending	
<u>June 30,</u>	
2021	\$ 360,000
2022	360,000
2023	360,000
2024	360,000
2025	360,000
2026 - 2027	<u>540,000</u>
Total Minimum Lease Payments	<u>\$ 2,340,000</u>

Note 17. Fund Balances

General Fund – Of the \$3,888,977 General Fund balance at June 30, 2018, \$1,514,905 has been restricted for the Capital Reserve Account; \$2,374,072 has been unassigned.

Note 18. Deficit in Net Position

Unrestricted Net Position – The School District governmental activities had a deficit in unrestricted net position in the amount of \$28,666,454 at June 30, 2020. The primary causes of this deficit is the School District not recognizing the receivable for the last two state aid payments and the recording of the net pension liability for the Public Employee’s Retirement System (PERS) as of June 30, 2020. This deficit in unrestricted net position for governmental activities does not indicate that the School District is facing financial difficulties.

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2020 (continued)

Note 18. Deficit in Net Position (continued)

The Educational Services Unit fund had a deficit in unrestricted net position in the amount of \$160,696 at June 30, 2020. The primary causes of this deficit is pre-existing contracted requirements preclude the District from charging the requisite amount for tuition.

Note 19. Tax Abatements

As defined by the Governmental Accounting Standards Board (GASB) Statement No. 77, a tax abatement is an agreement between a government and an individual or entity in which the government promises to forgo tax revenues and the individual or entity promises to subsequently take a specific action that contributes to economic development or otherwise benefits the government or its citizens. School districts are not authorized by New Jersey statute to enter into tax abatement agreements. However, the county or municipality in which the school district is situated may have entered into tax abatement agreements, and that potential must be disclosed in these financial statements. If the county or municipality entered into tax abatement agreements, those agreements will not directly affect the school district's local tax revenue because N.J.S.A. 54:4-75 and N.J.S.A. 54:4-76 require that amounts so forgiven must effectively be recouped from other taxpayers and remitted to the school district.

For a local school district board of education or board of school estimate that has elected to raise their minimum tax levy using the required local share provisions at N.J.S.A. 18A:7F-5(b), the loss of revenue resulting from the municipality or county having entered into a tax abatement agreement is indeterminate due to the complex nature of the calculation of required local share performed by the New Jersey Department of Education based upon district property value and wealth.

Note 20. Subsequent Events

Management has reviewed and evaluated all events and transactions that occurred between June 30, 2020 and December 22, 2020, the date that the financial statements were available for issuance, for possible disclosure and recognition in the financial statements. No items have come to the attention of the School District that would require disclosure other than below.

COVID-19 - On January 30, 2020, the World Health Organization declared the coronavirus a "Public Health Emergency of International Concern" and on March 10, 2020, declared it to be a pandemic. Actions taken around the world to help mitigate the spread of the coronavirus include restrictions on travel, quarantines in certain areas and forced closures for certain types of public places and businesses. The coronavirus and actions taken to mitigate it have had and are expected to continue to have an adverse impact on the economies and financial markets of many countries, including the geographic area in which the District operates.

The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the District's financial condition, liquidity, and future operations. Management is actively monitoring the global situation on its financial condition, liquidity, operations, suppliers, industry, and workforce. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the District is not able to estimate the effects of the COVID-19 outbreak on its results operations, financial condition, or liquidity for the fiscal year 2020-2021.

REQUIRED SUPPLEMENTARY INFORMATION - PART II

C. Budgetary Comparison Schedules

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
FOR FISCAL YEAR ENDED JUNE 30, 2020**

	ACCOUNT NUMBER	JUNE 30, 2020			ACTUAL	VARIANCE POSITIVE/ (NEGATIVE) FINAL TO ACTUAL
		ORIGINAL BUDGET	BUDGET TRANSFERS	FINAL BUDGET		
Revenues:						
Local Sources:						
County Appropriations	10-1210	\$ 4,800,000		4,800,000	4,800,000	\$ -
Tuition - LEAs	10-1310	27,454,891		27,454,891	26,015,684	(1,439,207)
Other Tuition	10-1320 - 1340	10,120,167		10,120,167	10,668,664	548,497
Nonresident Fees	10-1350	416,000		416,000	323,792	(92,208)
Interest Earned on Capital Reserves	10-1XXX	2,500		2,500	1,955	(545)
Miscellaneous	10-1XXX	310,000		310,000	386,389	76,389
Total Local Sources		43,103,558	-	43,103,558	42,196,484	(907,074)
State Sources:						
Nonbudgeted:						
On-Behalf TPAF Pension Contribution					3,669,347	3,669,347
On-Behalf TPAF Post-Retirement Medical Contribution					1,361,260	1,361,260
On-Behalf TPAF Long Term Disability Insurance Contribution					3,548	3,548
Reimbursed TPAF Social Security Contributions					-	1,227,994
Total State Sources		-	-	-	6,262,149	6,262,149
Federal Sources:						
Special Education Aid - Medicaid Initiative	10-4200				114,084	114,084
Total Federal Services		-	-	-	114,084	114,084
Total Revenues		43,103,558	-	43,103,558	48,572,717	5,469,159
Expenditures:						
Current Expense:						
Auditorily Impairments:						
Salaries of Teachers	11-207-100-101	260,179	(81,810)	178,369	114,787	63,582
Total Auditorily Impairments		260,179	(81,810)	178,369	114,787	63,582
Behavioral Disabilities:						
Salaries of Teachers	11-209-100-101	1,401,435	506,500	1,907,935	1,895,371	12,564
Other Salaries for Instruction	11-209-100-106	856,972	(85,728)	771,244	767,094	4,150
Unused Sick Payment to Terminated/Retired Staff	11-209-100-299		3,676	3,676	3,676	-
Purchased Professional Education Services	11-209-100-320	160,000	137,737	297,737	178,661	119,076
Other Purchased Services	11-209-100-500	54,350	12,985	67,335	54,357	12,978
General Supplies	11-209-100-610	100,033	39,233	139,266	86,637	52,629
Textbooks	11-209-100-640	16,584	363	16,947	16,947	-
Total Behavioral Disabilities		\$ 2,589,374	614,766	3,204,140	3,002,743	\$ 201,397

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
FOR FISCAL YEAR ENDED JUNE 30, 2020**

	ACCOUNT NUMBER	JUNE 30, 2020			ACTUAL	VARIANCE POSITIVE/ (NEGATIVE) FINAL TO ACTUAL
		ORIGINAL BUDGET	BUDGET TRANSFERS	FINAL BUDGET		
Multiple Disabilities:						
Salaries of Teachers	11-212-100-101	\$ 3,147,910	(932,166)	2,215,744	2,215,744	\$ -
Other Salaries for Instruction	11-212-100-106	1,876,785	(109,325)	1,767,460	1,698,737	68,723
Unused Sick Payment to Terminated/Retired Staff	11-212-100-299		25,049	25,049	25,049	-
Purchased Professional Education Services	11-212-100-320	185,000		185,000	113,453	71,547
Other Purchased Services	11-212-100-500	96,100	(9,751)	86,349	50,736	35,613
General Supplies	11-212-100-610	79,992	31,499	111,491	82,135	29,356
Textbooks	11-212-100-640	23,186	(2,673)	20,513	20,513	-
Total Multiple Disabilities		5,408,973	(997,367)	4,411,606	4,206,367	205,239
Autism:						
Salaries of Teachers	11-214-100-101	2,024,769	219,470	2,244,239	2,244,239	-
Other Salaries for Instruction	11-214-100-106	2,360,376		2,360,376	2,214,637	145,739
Unused Sick Payment to Terminated/Retired Staff	11-214-100-299		10,971	10,971	10,971	-
Purchased Professional Education Services	11-214-100-320	207,000	36,398	243,398	147,047	96,351
Other Purchased Services	11-214-100-500	25,900	(9,937)	15,963	6,952	9,011
General Supplies	11-214-100-610	85,016	(18,732)	66,284	48,911	17,373
Textbooks	11-214-100-640	1,500	(300)	1,200	850	350
Total Autism		4,704,561	237,870	4,942,431	4,673,607	268,824
Preschool Disabilities -Full-Time:						
Salaries of Teachers	11-216-100-101	245,672	(71,030)	174,642	174,642	-
Other Salaries for Instruction	11-216-100-106	204,119	(30,655)	173,464	173,464	-
Purchased Professional Education Services	11-216-100-320	26,500	(5,500)	21,000	15,878	5,122
Other Purchased Services	11-216-100-500	1,400	5,500	6,900	1,000	5,900
General Supplies	11-216-100-600	7,633		7,633	3,192	4,441
Total Preschool Disabilities - Full-Time		485,324	(101,685)	383,639	368,176	15,463
Home Instruction:						
Salaries of Teachers	11-219-100-101	8,400	(8,400)	-	-	-
Total Home Instruction		8,400	(8,400)	-	-	-
Extended School Year:						
Salaries of Teachers	11-221-100-101	615,000	61,537	676,537	676,537	-
Other Salaries for Instruction	11-221-100-106	275,000	32,635	307,635	307,635	-
Purchased Professional Education Services	11-221-100-320	40,000	27,258	67,258	67,258	-
Total Extended School Year		930,000	121,430	1,051,430	1,051,430	-
Cognitive Severe:						
Salaries of Teachers	11-222-100-101	201,243	53,000	254,243	252,789	1,454
Other Salaries for Instruction	11-222-100-106	305,666	2,000	307,666	307,321	345
Unused Sick Payment to Terminated/Retired Staff	11-222-100-299		8,612	8,612	8,612	-
Purchased Professional Education Services	11-222-100-320	60,000	35,000	95,000	83,635	11,365
Other Purchased Services	11-222-100-500	1,500	(1,500)	-	-	-
General Supplies	11-222-100-610	6,118	1,500	7,618	6,083	1,535
Total Cognitive-Severe		574,527	98,612	673,139	658,440	14,699
Total Special Education - Instruction		\$ 14,961,338	(116,584)	14,844,754	14,075,550	\$ 769,204

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
FOR FISCAL YEAR ENDED JUNE 30, 2020**

	ACCOUNT NUMBER	JUNE 30, 2020			ACTUAL	VARIANCE POSITIVE/ (NEGATIVE) FINAL TO ACTUAL
		ORIGINAL BUDGET	BUDGET TRANSFERS	FINAL BUDGET		
School Sponsored Cocurricular Activities:						
Salaries (Stipends)	11-401-100-100	\$ 222,298	(41,100)	181,198	161,415	\$ 19,783
Other Purchased Services	11-401-100-500	4,600	(1,208)	3,392	1,633	1,759
Supplies and Materials	11-401-100-600	7,200	(6,197)	1,003	1,003	-
Total School Sponsored Cocurricular Activities		234,098	(48,505)	185,593	164,051	21,542
Community Services:						
Salaries	11-800-330-100	13,763		13,763	10,044	3,719
Supplies and Materials	11-800-330-600	500		500		500
Total Community Services		14,263	-	14,263	10,044	4,219
Total Instruction		15,209,699	(165,089)	15,044,610	14,249,645	794,965
Undistributed Expenditures:						
Health Services:						
Salaries	11-000-213-100	456,665	20,134	476,799	468,379	8,420
Purchased Professional & Technical Services	11-000-213-300	24,520	4,329	28,849	25,149	3,700
Other Purchased Services	11-000-213-500	330	100	430		430
Supplies and Materials	11-000-213-600	19,300		19,300	9,435	9,865
Total Health Services		500,815	24,563	525,378	502,963	22,415
Other Related Services:						
Salaries	11-000-216-100	2,551,651	(346,979)	2,204,672	2,197,486	7,186
Purchased Professional Education Services	11-000-216-320	30,000	14,282	44,282	44,281	1
Supplies and Materials	11-000-216-600	13,155		13,155	6,868	6,287
Total Other Related Services		2,594,806	(332,697)	2,262,109	2,248,635	13,474
Child Study Teams:						
Salaries of Other Professional Staff	11-000-219-104	93,407	5,239	98,646	98,459	187
Salaries of Secretarial & Clerical Assistants	11-000-219-105	211,232	10,533	221,765	221,684	81
Other Salaries	11-000-219-110	1,002,988	57,845	1,060,833	1,046,321	14,512
Unused Vacation Payment to Terminated	11-000-219-199		4,137	4,137	4,137	0
Unused Sick Payment to Terminated/Retired Staff	11-000-219-299		9,538	9,538		9,538
Purchased Ed Services	11-000-219-320	157,000	(28,750)	128,250	112,253	15,997
Purchased Technical Services	11-000-219-390	51,100	8,755	59,855	59,455	400
Other Purchased Services	11-000-219-500	2,633	(133)	2,500	2,070	430
Travel	11-000-219-580	3,500		3,500	262	3,238
Supplies & Materials	11-000-219-600	14,600	(6,490)	8,110	3,514	4,596
Other Objects	11-000-219-800	2,665		2,665	878	1,787
Total Child Study Teams		1,539,125	60,674	1,599,799	1,549,033	50,766
Improvement of Instruction Services/Other Support Services - Instruction Staff:						
Salaries of Supervisors of Instruction	11-000-221-102	\$ 160,000	(83,846)	76,154	72,821	\$ 3,333

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
FOR FISCAL YEAR ENDED JUNE 30, 2020**

	ACCOUNT NUMBER	JUNE 30, 2020			VARIANCE POSITIVE/ (NEGATIVE) FINAL TO ACTUAL	
		ORIGINAL BUDGET	BUDGET TRANSFERS	FINAL BUDGET		ACTUAL
Salaries of Other Professional Staff	11-000-221-104		1,008	1,008	1,008	\$ -
Salaries of Facilitators, Math & Literacy Coaches	11-000-221-176	\$ 78,835	200	79,035	78,909	126
Unused Vacation Payment	11-000-221-199		2,584	2,584	2,584	-
Purchased Professional Education Services	11-000-221-320	77,814	51,200	129,014	127,873	1,141
Other Purchased Services	11-000-221-500	42,090	(1,450)	40,640	29,433	11,207
Travel	11-000-221-580	2,970	(1,490)	1,480	510	970
Supplies and Materials	11-000-221-600	2,620	5,385	8,005	1,686	6,319
Other Objects	11-000-221-800	3,800	(385)	3,415	1,100	2,315
Total Improvement of Instruction Services/Other Support Services Instructional Staff		368,129	(26,794)	341,335	315,924	25,411
Instructional Staff Training Services:						
Salaries of Other Professional Staff	11-000-223-104	8,156	(8,156)	-	-	-
Other Purchased Services	11-000-223-500	18,684	8,486	27,170	17,837	9,333
Supplies and Materials	11-000-223-600	2,963	200	3,163	2,369	794
Total Instructional Staff Training Services		29,803	530	30,333	20,206	10,127
Support Services General Administration:						
Salaries	11-000-230-100	7,137		7,137	6,830	307
Legal Services	11-000-230-331	90,000	83,563	173,563	172,645	918
Audit Fees	11-000-230-332	63,900	(9,425)	54,475	54,475	-
Other Purchased Professional Services	11-000-230-339	169,342	20,000	189,342	181,911	7,431
Communications/Telephone	11-000-230-530	265,000	(80,580)	184,420	164,314	20,106
BOE Other Purchased Services	11-000-230-585	8,500		8,500	5,436	3,064
Supplies and Materials	11-000-230-610	1,500		1,500		1,500
Miscellaneous Expenditures	11-000-230-890	9,000		9,000	8,074	926
BOE Membership Dues and Fees	11-000-230-895	24,000		24,000	22,630	1,370
Total Support Services General Administration		638,379	13,558	651,937	616,315	35,622
Support Services School Administration:						
Salaries of Principals & Assistant Principals	11-000-240-103	730,716	(10,567)	720,149	720,141	8
Salaries of Secretarial & Clerical Assistants	11-000-240-105	365,914	(65,000)	300,914	291,428	9,486
Purchased Professional Services	11-000-240-300	86,500	-	86,500	70,113	16,387
Other Purchased Services	11-000-240-500	4,050	(2,156)	1,894	1,088	806
Supplies and Materials	11-000-240-600	11,400	(1,610)	9,790	9,699	91
Other Objects	11-000-240-800	11,390	(1,510)	9,880	9,880	-
Total Support Services School Administration		1,209,970	(80,843)	1,129,127	1,102,349	26,778
Support Services Central Services						
Salaries	11-000-251-100	550,711	22,000	572,711	572,203	508
Unused Vacation Payment	11-000-251-199		53,384	53,384	53,384	-
Unused Sick Payment to Terminated/Retired Staff	11-000-251-299		15,000	15,000	15,000	-
Purchased Professional Services	11-000-251-330	181,050	70,686	251,736	251,736	-
Rentals	11-000-251-440	105,000	(34,390)	70,610	52,255	18,355
Miscellaneous Purchased Services	11-000-251-592	\$ 9,600	(8,124)	1,476	1,476	\$ -

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
FOR FISCAL YEAR ENDED JUNE 30, 2020**

	ACCOUNT NUMBER	JUNE 30, 2020			ACTUAL	VARIANCE POSITIVE/ (NEGATIVE) FINAL TO ACTUAL
		ORIGINAL BUDGET	BUDGET TRANSFERS	FINAL BUDGET		
General Supplies	11-000-251-600	\$ 24,456	(10,000)	14,456	6,830	\$ 7,626
Interest on Loans	11-000-251-831	16,500	29,263	45,763	45,763	0
Miscellaneous Expenditures	11-000-251-890	19,000	(17,800)	1,200		1,200
Shared Service Agreement - County Board of Freeholders	11-000-251-897	500,000	1,025,403	1,525,403	1,525,403	-
Total Support Services Central Services		1,406,317	1,145,422	2,551,739	2,524,050	27,689
Support Services Administrative Information Technology:						
Salaries	11-000-252-100	284,534	(14,608)	269,926	253,548	16,378
Unused Vacation Payment to Terminated/Unused	11-000-252-199					
Other Purchased Professional Services	11-000-252-330	135,000	58,222	193,222	175,146	18,076
Supplies and Materials	11-000-252-600	180,387	(66,322)	114,065	111,552	2,513
Other Objects	11-000-252-800	2,000	500	2,500	701	1,799
Total Support Services Administrative Information Technology		601,921	(22,208)	579,713	540,947	38,766
Required Maintenance for School Facilities:						
Salaries	11-000-261-100	475,645	(33,167)	442,478	439,256	3,222
Cleaning, Repair & Maintenance Services	11-000-261-420	317,622	22,616	340,238	280,680	59,558
General Supplies	11-000-261-610	173,443	(30,427)	143,016	97,923	45,093
Other Objects	11-000-261-800	6,000		6,000	4,957	1,043
Total Required Maintenance for School Facilities		972,710	(40,978)	931,732	822,816	108,916
Custodial Services of Plant:						
Salaries	11-000-262-100	990,361	(47,276)	943,085	937,842	5,243
Unused Sick Payment to Terminated/Retired Staff	11-000-262-299		127	127	127	0
Purchased Professional & Technical Services	11-000-262-300	60,888	2,432	63,320	38,546	24,774
Cleaning, Repair & Maintenance Services	11-000-262-420	62,500		62,500	38,175	24,325
Other Purchased Property Services	11-000-262-490	115,000	(23,913)	91,087	71,239	19,848
Insurance	11-000-262-520	270,540	(31,720)	238,820	229,035	9,785
General Supplies	11-000-262-610	188,635	(24,998)	163,637	141,299	22,338
Energy (Natural Gas)	11-000-262-621	200,148	(108,091)	92,057	92,057	0
Energy (Electricity)	11-000-262-622	560,000	15,000	575,000	569,432	5,568
Other Objects	11-000-262-800	3,500		3,500		3,500
Total Custodial Services of Plant		2,451,572	(218,439)	2,233,133	2,117,752	115,381
Care & Upkeep of Grounds:						
Salaries	11-000-263-100	10,000		10,000	175	9,825
General Supplies	11-000-263-610	19,000		19,000	7,851	11,149
Total Care & Upkeep of Grounds		29,000	-	29,000	8,026	20,974
Total Operation & Maintenance of Plant Services & Allowable Maintenance for School Facilities		3,453,282	(259,417)	3,193,865	2,948,594	245,271
Security Services:						
Other Purchased Professional Services	11-000-266-330	395,648	35,000	430,648	426,814	3,834
General Supplies	11-000-266-600	102,542	44,001	146,543	145,019	1,524
Total Security Services		\$ 498,190	79,001	577,191	571,833	\$ 5,358

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
FOR FISCAL YEAR ENDED JUNE 30, 2020**

	ACCOUNT NUMBER	JUNE 30, 2020			ACTUAL	VARIANCE POSITIVE/ (NEGATIVE) FINAL TO ACTUAL
		ORIGINAL BUDGET	BUDGET TRANSFERS	FINAL BUDGET		
Student Transportation Services:						
Salaries for Pupil Transportation (Between Home & School) Nonpublic	11-000-270-163	\$ 202,238		202,238	196,903	\$ 5,335
Cleaning, Repair & Maintenance Services	11-000-270-420	70,000	7,000	77,000	38,410	38,590
Total Student Transportation Services		272,238	7,000	279,238	235,313	43,925
Unallocated Benefits Employee Benefits:						
Social Security Contributions	11-000-291-220	1,172,050	(23,469)	1,148,581	1,127,788	20,793
Other Retirement Contributions - Regular	11-000-291-241	1,411,279	75,090	1,486,369	1,485,492	877
Unemployment Compensation	11-000-291-250	86,400	(35,425)	50,975	28,744	22,231
Workmen's Compensation	11-000-291-260	1,035,936	158,665	1,194,601	1,194,601	-
Health Benefits	11-000-291-270	10,048,375	(1,773,943)	8,274,432	8,259,102	15,330
Tuition Reimbursement	11-000-291-280	70,000	268	70,268	62,868	7,400
Total Unallocated Benefits - Employee Benefits		13,824,040	(1,598,814)	12,225,226	12,158,595	66,631
Nonbudgeted:						
Reimbursed TPAF Pension Contributions					3,669,347	(3,669,347)
On-Behalf TPAF Post-Retirement Medical Contribution					1,361,260	(1,361,260)
On-Behalf TPAF Long Term Disability Insurance Contribution					3,548	(3,548)
Reimbursed TPAF Social Security Contributions					1,227,994	(1,227,994)
Total Undistributed Expenditures		26,937,015	(990,025)	25,946,990	31,596,906	(5,649,916)
Total Expenditures - Current Expense		42,146,714	(1,155,114)	40,991,600	45,846,551	(4,854,951)
Capital Outlay:						
Undist. Expend. Support Services - Related Services	12-000-219-730	16,000		16,000	11,755	4,245
Undist. Expend. - Admin. - Info Tech	12-000-252-730	20,000	15,078	35,078	35,078	-
Undist. Expend. - Required Maint for School Facilities	12-000-261-730	7,500	15,772	23,272	23,272	-
Undist. Expend. - Custodial Services	12-000-262-730	54,695	41,702	96,397	85,485	10,912
Undist. Expend. - Security	12-000-266-730	9,000	(2,942)	6,058		6,058
Undist. Expend. - Transportation	12-000-270-730	72,753	5,607	78,360		78,360
Multiple Disabilities	12-212-100-730	20,270	(380)	19,890	17,791	2,099
Autism	12-214-100-730	6,000		6,000	6,000	-
Total Equipment		206,218	74,837	281,055	179,381	101,674
Facilities Acquisition & Construction Services:						
Construction Services	12-000-400-450	119,941	(100,000)	19,941	19,941	-
Interest on Capital Reserve	12-000-400-931	2,500		2,500	1,955	545
Total Facilities Acquisition & Construction Services		122,441	(100,000)	22,441	21,896	545
Total Capital Outlay		328,659	(25,163)	303,496	201,277	102,219
Total Expenditures		\$ 42,475,373	(1,180,277)	41,295,096	46,047,828	(4,752,732)

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
FOR FISCAL YEAR ENDED JUNE 30, 2020**

ACCOUNT NUMBER	JUNE 30, 2020			ACTUAL	VARIANCE POSITIVE/ (NEGATIVE) FINAL TO ACTUAL
	ORIGINAL BUDGET	BUDGET TRANSFERS	FINAL BUDGET		
Excess/(Deficiency) of Revenues Over/(Under) Expenditures Before Other Financing Sources/(Uses)	\$ 628,185	1,180,277	1,808,462	2,524,889	\$ 716,427
Other Financing Sources/(Uses): Board Contribution to Enterprise Funds	(700,000)	(1,180,277)	(1,880,277)	(1,817,665)	(62,612)
Board Contribution to County			-		-
Total Other Financing Sources/(Uses)	(700,000)	(1,180,277)	(1,880,277)	(1,817,665)	(62,612)
Excess/(Deficiency) of Revenues Over/(Under) Expenditures After Other Financing Sources/(Uses)	(71,815)	-	(71,815)	707,224	779,039
Fund Balances, July 1	3,181,753		3,181,753	3,181,753	
Fund Balances, June 30	\$ 3,109,938	-	3,109,938	3,888,977	\$ 779,039

RECAPITULATION OF FUND BALANCE:

Restricted Fund Balance:	
Capital Reserve	\$ 1,514,905
Assigned Fund Balance:	
Year-end Encumbrances	179,428
Unrestricted Fund Balance	<u>2,194,644</u>
Fund Balance per Governmental Funds (GAAP)	<u>\$ 3,888,977</u>

EXHIBIT C-3

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
REQUIRED SUPPLEMENTARY INFORMATION - PART II
BUDGETARY COMPARISON SCHEDULE
NOTE TO RSI
FOR FISCAL YEAR ENDED JUNE 30, 2020**

**Note A - Explanation of Differences between Budgetary Inflows and Outflows and
GAAP Revenues and Expenditures**

	GENERAL FUND N-1
Sources/Inflows of Resources:	
Actual Amounts (Budgetary Basis) "Revenue"	
From the Budgetary Comparison Schedule (C-Series)	\$48,572,717
Total Revenues as Reported on the Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds. (B-2)	\$48,572,717
Uses/Outflows of Resources:	
Actual Amounts (Budgetary Basis) "Total Expenditures" From the Budgetary Comparison Schedule	\$46,047,828
Total Expenditures as Reported on the Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds (B-2)	\$46,047,828

N-1 The General Fund Budget Uses GAAP Basis Therefore no Reconciliation is Necessary.

REQUIRED SUPPLEMENTARY INFORMATION - PART III

L. Schedules Related to Accounting and Reporting for Pensions (GASB 68)

EXHIBIT L-1

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
SCHEDULE OF THE DISTRICT'S PROPORTIONATE SHARE
OF THE NET PENSION LIABILITY - PERS ***

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
District's Proportion of the Net Pension Liability (Asset)	0.137%	0.131%	0.133%	0.131%	0.124%	0.157%	0.152%
District's Proportionate Share of the Net Pension Liability (Asset)	\$ 24,872,425	25,876,885	30,848,179	38,868,976	27,900,284	29,362,481	28,971,793
District's covered employee payroll	9,241,905	9,493,091	8,854,950	8,924,012	8,739,799	8,630,576	N/A
Plan Fiduciary Net Position as a Percentage of the Total Pension	56.27%	53.60%	48.10%	40.14%	47.93%	52.08%	40.71%

EXHIBIT L-2

**SCHEDULE OF THE DISTRICT'S CONTRIBUTIONS - PERS
SCHEDULE OF CONTRIBUTIONS ***

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Actuarially Determined Contribution	\$ 1,342,714	1,307,252	1,227,642	1,165,901	1,068,548	1,292,867	1,142,197
Contributions in relation to the Actuarially Determined Contributions	1,342,714	1,307,252	1,227,642	1,165,901	1,068,548	1,292,867	1,142,197
Contribution deficiency (excess)	-	-	-	-	-	-	-
Covered-Employee Payroll	\$9,241,905	9,493,091	8,854,950	8,924,012	8,739,799	8,630,576	N/A
Contributions as a Percentage of Covered - Employee Payroll	14.53%	13.77%	13.86%	13.06%	12.23%	14.98%	N/A

EXHIBIT L-3

**SCHEDULE OF THE DISTRICT'S PROPORTIONATE SHARE
OF THE NET PENSION LIABILITY - TPAF ***

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
State's Proportion of the Net Pension Liability (Asset) Associated with the District	0.165%	0.166%	0.166%	0.170%	0.188%	0.197%	0.202%
District's Proportionate Share of the Net Pension Liability (Asset)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State's Proportionate Share of the Net Pension Liability (Asset) Associated with the District	101,348,256	105,771,841	112,024,644	133,368,066	118,725,848	106,005,793	102,843,366
Total	101,348,256	105,771,841	112,024,644	133,368,066	118,725,848	106,005,793	102,843,366
Covered-Employee Payroll	16,959,283	17,560,302	16,954,481	16,624,194	16,770,812	16,917,862	N/A
District's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered-Employee Payroll	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Plan Fiduciary Net Position as a Percentage of the Total Pension	26.95%	26.49%	25.41%	22.33%	28.71%	33.64%	33.76%

* - Until a full ten year trend is compiled, information will be presented for those years for which information is available.

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M. Schedules Related to Accounting and Reporting for Other Post-Employment Benefits (GASB 75)

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
SCHEDULE OF THE DISTRICT'S CHANGES IN THE NET OPEB LIABILITY
AND RELATED RATIOS ***

	<u>2020</u>	<u>2019</u>	<u>2018</u>
<u>Total OPEB Liability</u>			
Service Cost	4,155,239	4,478,477	\$ 5,393,350
Interest Cost	4,129,252	4,415,212	3,803,066
Difference Between Expected and Actual Experiences	(17,402,622)	(10,544,561)	
Changes of Assumptions	1,392,810	(11,925,552)	(15,712,915)
Contributions: Members	85,002	96,041	102,501
Gross Benefit Payments	<u>(2,867,531)</u>	<u>(2,778,833)</u>	<u>(2,783,648)</u>
Net Change in Total OPEB Liability	(10,507,850)	(16,259,216)	(9,197,646)
Total OPEB Liability (Beginning)	<u>103,921,844</u>	<u>120,181,060</u>	<u>129,378,706</u>
Total OPEB Liability (Ending)	<u><u>93,413,994</u></u>	<u><u>103,921,844</u></u>	<u><u>\$ 120,181,060</u></u>
<u>Plan Fiduciary Net Position</u>			
Covered Employee Payroll	\$26,286,122	\$27,053,393	\$25,809,431
Net OPEB Liability as a Percentage of Payroll	355%	384%	466%

Source Documents:

All data for the measurement period was provided by the State of New Jersey Department of the Treasury other than covered employee payroll.

* - Until a full ten year trend is compiled, information will be presented for those years for which information is available.

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION - PART III
YEAR ENDED JUNE 30, 2020**

Teachers Pension and Annuity Fund (TPAF)

Changes in Benefit Terms - None.

Changes in Assumptions - The discount rate changed from 4.86% as of June 30, 2018, to 5.60% as of June 30, 2019.

Public Employees' Retirement System (PERS)

Changes in Benefit Terms - None.

Changes in Assumptions - The discount rate changed from 5.66% as of June 30, 2018, to 5.28% as of June 30, 2019.

State Health Benefit Local Education Retired Employees Plan (OPEB)

Changes in Benefit Terms - None.

Changes in Assumptions - The discount rate changed from 3.87% as of June 30, 2018, to 3.50% as of June 30, 2019.

OTHER SUPPLEMENTARY INFORMATION

D. School Based Budget Schedules

Not Applicable

E. Special Revenue Fund

Not Applicable

F. Capital Projects Fund

Not Applicable

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G. Proprietary Funds

Enterprise Funds

(See Exhibits B-4 through B-6)

Internal Service Fund

Not Applicable

H. Fiduciary Fund

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
FIDUCIARY FUND
COMBINED STATEMENT OF FIDUCIARY NET POSITION
JUNE 30, 2020**

ASSETS	<u>PRIVATE PURPOSE</u>	<u>AGENCY</u>		TOTALS
	UNEMPLOYMENT COMPENSATION	STUDENT ACTIVITY	PAYROLL	
Cash & Cash Equivalents	\$ 67,870	163,353	290,269	\$ 521,492
Total Assets	<u>67,870</u>	<u>163,353</u>	<u>290,269</u>	<u>521,492</u>
LIABILITIES				
Payroll Deductions & Withholdings			254,933	254,933
Due to Employees - Flex Spending Account			35,336	35,336
Due to Student Groups		163,353		163,353
Total Liabilities	<u>-</u>	<u>163,353</u>	<u>290,269</u>	<u>453,622</u>
NET ASSETS				
Restricted - Held in Trust for Unemployment Claims	<u>67,870</u>			<u>67,870</u>
Total Net Assets	<u>\$ 67,870</u>	<u>-</u>	<u>-</u>	<u>\$ 67,870</u>

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
FIDUCIARY FUNDS
COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
JUNE 30, 2020**

	<u>PRIVATE PURPOSE TRUST UNEMPLOYMENT TRUST</u>	TOTAL
OPERATING REVENUES:		
Local Sources:		
Employee Contributions	\$ 193,578	\$ 193,578
Total Additions	<u>193,578</u>	<u>193,578</u>
Deductions:		
Unemployment Compensation	<u>158,523</u>	<u>158,523</u>
Total Operating Deductions	<u>158,523</u>	<u>158,523</u>
Change in Net Position	35,055	35,055
Net Position, July 1	<u>32,815</u>	<u>32,815</u>
Net Position, June 30	<u>\$ 67,870</u>	<u>\$ 67,870</u>

**STUDENT ACTIVITY AGENCY FUND
SCHEDULE OF RECEIPTS AND DISBURSEMENTS
FOR FISCAL YEAR ENDED JUNE 30, 2020**

	BALANCE JUNE 30, 2019	CASH RECEIPTS	CASH DISBURSEMENTS	BALANCE JUNE 30, 2020
Central	\$ 102,630		925	\$ 101,705
Elementary	16,251	4,748	5,622	15,377
Middle School	17,322	4,236	6,765	14,793
High School	158	5,451	5,609	-
East Campus	16,665			16,665
Lumberton Campus	8,517	1,286	2,697	7,106
Yearbook	8,020	3,254	8,714	2,560
Transition	5,883	919	1,655	5,147
Field Trips		36,364	36,364	-
Total	<u>\$ 175,446</u>	<u>56,258</u>	<u>68,351</u>	<u>\$ 163,353</u>

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
PAYROLL AGENCY FUND
SCHEDULE OF CHANGES IN ASSETS AND LIABILITIES
JUNE 30, 2020**

ASSETS	BALANCE JULY 1, 2019	ADDITIONS	DELETIONS	BALANCE JUNE 30, 2020
Cash & Cash Equivalents	\$ 293,411	39,292,167	39,295,309	\$ 290,269
Total Assets	<u>\$ 293,411</u>	<u>39,292,167</u>	<u>39,295,309</u>	<u>\$ 290,269</u>
LIABILITIES				
Payroll Deductions & Withholdings	\$ 267,227	36,749,229	36,761,523	\$ 254,933
Due to Employee - Net Payroll		2,502,305	2,502,305	-
Due to Employees - Flex Spending	26,184	40,633	31,481	35,336
Total Liabilities	<u>\$ 293,411</u>	<u>39,292,167</u>	<u>39,295,309</u>	<u>\$ 290,269</u>

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I. Long-Term Debt

Not Applicable

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STATISTICAL SECTION (Unaudited)

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
NET POSITION BY COMPONENT
LAST TEN FISCAL YEARS
(Accrual Basis of Accounting)

	FISCAL YEAR ENDING JUNE 30,									
	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Governmental Activities:										
Net Investment in Capital Assets	\$ 7,617,454	8,130,985	8,176,709	8,420,747	6,454,702	3,771,907	3,540,684	2,505,345	1,946,535	\$ 1,918,911
Restricted	1,514,905	1,512,950	1,510,108	1,510,108	1,643,124	3,939,610	1,508,343	2,489,206	2,082,491	1,804,871
Unrestricted	(28,666,454)	(29,903,511)	(27,860,329)	(28,422,646)	(27,189,009)	(26,151,370)	2,469,985	1,869,193	558,675	2,437,068
Total Governmental Activities	(19,534,095)	(20,259,576)	(18,173,512)	(18,491,791)	(19,091,183)	(18,439,853)	7,519,012	6,863,744	4,587,701	6,160,850
Business-Type Activities:										
Net Investment in Capital Assets	210,832	231,725	267,662	278,525	366,020	266,805	102,292	118,018	138,670	154,966
Unrestricted	9,708	364,568	665,283	144,091	(649,070)	422,413	1,566,914	2,589,206	1,979,505	287,985
Total Business-Type Activities	220,540	596,293	932,945	422,616	(283,050)	689,218	1,669,206	2,707,224	2,118,175	442,951
District-Wide:										
Net Investment in Capital Assets	7,828,286	8,362,710	8,444,371	8,699,272	6,820,722	4,038,712	3,642,976	2,623,363	2,085,205	2,073,877
Restricted	1,514,905	1,512,950	1,510,108	1,510,108	1,643,124	3,939,610	1,508,343	2,489,206	2,082,491	1,804,871
Unrestricted	(28,656,746)	(29,538,943)	(27,195,046)	(28,278,555)	(27,838,079)	(25,728,957)	4,036,899	4,458,399	2,538,180	2,725,053
Total District Net Position	\$ (19,313,555)	(19,663,283)	(17,240,567)	(18,069,175)	(19,374,233)	(17,750,635)	9,188,218	9,570,968	6,705,876	\$ 6,603,801

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
CHANGES IN NET ASSETS - (ACCURAL BASIS OF ACCOUNTING)
LAST FOUR FISCAL YEARS**

	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
FISCAL YEAR ENDING JUNE 30.										
Expenses:										
Governmental Activities:										
Instruction:										
Special Education	\$ 14,075,550	15,173,559	14,897,265	14,872,414	14,952,342	15,200,512	15,424,094	16,002,153	17,293,675	17,463,812
Other Special Instruction	164,051	207,678	223,372	327,741	264,662	111,882	109,620	121,249	109,532	128,022
Support Services:										
Student & Instruction Related Services	4,646,805	4,920,766	4,923,072	4,835,812	4,742,066	4,765,408	4,790,637	4,960,201	4,860,196	4,768,340
School Administrative Services	616,315	623,969	581,674	659,370	571,932	539,302	683,097	641,997	652,508	644,362
General & Business Administrative Services	4,167,346	3,147,494	3,435,815	3,243,060	2,984,042	2,813,961	2,718,655	2,650,522	2,488,553	2,125,766
Plant Operations & Maintenance	3,396,983	3,982,750	3,428,118	3,500,366	3,221,994	2,957,405	3,584,535	3,301,464	3,002,177	2,790,981
Pupil Transportation	235,313	263,281	238,717	244,846	303,019	545,275	338,084	304,342	150,239	
Unallocated Benefits	11,571,895	16,751,367	27,700,920	15,790,640	18,284,937	17,093,711	12,690,642	15,634,534	15,342,139	15,964,168
On Behalf TPAF Pension & Social Security Contributions	6,262,149	7,369,527			77,177	(486,311)	(67,328)			
Nonbondable Capital Assets	54,912				183	(57,160)	(76,306)	(24,604)	47,167	43,381
Increase in Compensated Absences	838,252	875,283	875,283	503,314	481,067	235,561	206,906	206,906	215,000	205,000
Unallocated Depreciation					965,429				(172,641)	
Adjustment to Fixed Assets										
Total Governmental Activities Expenses	46,029,571	53,315,674	56,304,236	43,977,563	46,848,850	44,205,857	40,469,964	43,312,453	43,921,217	44,133,832
Business-Type Activities:										
Food Service	966,663	1,135,590	1,143,586	1,218,879	1,182,337	1,333,438	891,283	1,303,635	1,113,093	1,169,276
School Store	5,969	5,908	10,590	6,785	719	2,261	70,890	87,318	3,091	1,374
Educational Services	10,109,807	14,906,734	14,292,026	14,195,018	14,489,923	14,562,395	14,044,658	14,602,528	14,253,859	15,661,303
Capital Academy	531,471	623,541	747,543	741,259	719,514	1,228,805	1,358,967	1,360,354		
Alternative Education Program	2,401,857	2,352,384	2,234,679	2,101,991	1,861,438	1,486,578				
Total Business-Type Activities Expense	14,015,767	19,024,157	18,428,424	18,263,932	18,253,931	18,613,477	16,365,798	17,353,835	15,370,043	16,831,953
Total District Expenses	\$ 60,045,338	72,339,831	74,732,660	62,241,495	65,102,781	62,819,334	56,835,762	60,666,288	59,291,260	\$ 60,965,785
Program Revenues:										
Operating Grants & Contributions	\$ 6,262,149	12,279,370	16,509,251	4,596,870	8,402,593	8,483,196	2,064,871	2,899,835	3,383,122	\$ 2,860,416
Total Governmental Activities Program Revenues	6,262,149	12,279,370	16,509,251	4,596,870	8,402,593	8,483,196	2,064,871	2,899,835	3,383,122	2,860,416
Business-Type Activities:										
Charges for Services:										
Food Service	160,800	261,686	228,126	264,500	343,349	344,611	253,398	354,212	387,921	396,391
School Store	921	1,551	1,786	1,971	3,330	7,349	10,714	9,091	16,410	16,735
Educational Services	8,527,429	14,539,216	14,209,994	14,242,084	13,711,461	13,835,792	12,935,366	15,190,132	14,421,452	14,267,549
Capital Academy	531,471	623,541	747,543	741,259	709,342	1,259,753	1,391,735	1,470,000		
Alternative Education Program	2,329,272	2,195,193	2,198,909	1,898,774	1,576,456	1,310,976				
Operating Grants & Contributions	272,456	337,968	323,066	334,631	318,238	326,731	314,987	413,382	422,466	397,081
Total Business Type Activities Program Revenues	11,822,349	17,959,155	17,709,424	17,483,219	16,662,176	17,085,212	14,906,200	17,436,817	15,248,249	15,077,756
Total District Program Revenues	\$18,084,498	30,238,525	34,218,675	22,080,089	25,064,769	25,568,408	16,971,071	20,336,652	18,631,371	17,938,172

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
CHANGES IN NET ASSETS - (ACCURAL BASIS OF ACCOUNTING)
LAST FOUR FISCAL YEARS**

	FISCAL YEAR ENDING JUNE 30,									
	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Net (Expense)/Revenue:										
Governmental Activities	\$ (39,767,422)	(41,036,304)	(39,794,985)	(39,380,693)	(38,446,257)	(35,722,661)	(38,405,093)	(40,412,618)	(40,538,095)	\$ (41,273,416)
Business-Type Activities	(2,193,418)	(1,065,002)	(719,000)	(780,713)	(1,591,755)	(1,528,265)	(1,459,598)	82,982	(121,794)	(1,754,197)
Total District-Wide Net Expense	\$ (41,960,840)	(42,101,306)	(40,513,985)	(40,161,406)	(40,038,012)	(37,250,926)	(39,864,691)	(40,329,636)	(40,659,889)	\$ (43,027,613)
General Revenues & Other Changes in Net Assets:										
Governmental Activities:										
County Appropriation	\$ 4,800,000	4,800,000	4,800,000	5,494,388	6,550,783	5,200,000	4,800,000	4,800,000	4,800,000	\$ 4,800,000
Federal & State Aid Not Restricted	114,084	131,969	226,496	288,044	213,391	631,610	2,035,384	1,514,792	44,493	44,493
Tuition Received	26,015,684	24,794,520	26,767,255	26,720,278	23,818,838	25,454,600	25,866,996	28,637,896	26,940,825	26,940,825
Tuition Charges	10,668,664	9,549,612	9,149,882	8,310,839	7,052,945	7,469,275	6,978,742	7,496,846	8,489,849	8,489,849
Non Resident Fees	323,792	531,192	386,802	354,042	358,446	344,680	58,310	351,819	311,263	311,263
Rent and Royalties				158,609	144,083					
Miscellaneous Income	388,344	271,297	503,774	164,830	210,860	192,540	255,597	390,243	175,540	175,540
Transfers	(1,817,665)	(728,350)	(1,157,385)	(1,542,798)	(554,419)	(547,580)	(934,668)	(502,935)	(1,797,024)	(1,797,024)
Board Contribution to County	-	(400,000)	(563,560)							
Transfer from County				31,853		227,627				
Total Governmental Activities	40,492,903	38,950,240	40,113,264	39,980,085	37,794,927	38,972,752	39,060,361	42,688,661	38,964,946	38,964,946
Business-Type Activities:										
Investment Earnings	-				4	697	890	2,706	361	14,271
Contributed Capital								427	(367)	
Transfers	1,817,665	728,350	1,157,385	1,542,798	554,419	547,580	420,690	502,935	1,797,024	2,896,330
Cancellation of Prior Year A/P		71,944								
Adjustment to Capital Assets				(56,419)	65,064					
Total Business-Type Activities	1,817,665	728,350	1,229,329	1,486,379	619,487	548,277	421,580	506,068	1,797,018	2,910,601
Total District-Wide	\$ 42,310,568	39,678,590	41,342,593	41,466,464	38,414,414	39,521,029	39,481,941	43,194,729	40,761,964	\$ 41,875,547
Change in Net Position:										
Governmental Activities	\$ 725,481	(2,086,064)	318,279	599,392	(651,330)	3,250,091	655,268	2,276,043	(1,573,149)	\$ (2,308,470)
Business-Type Activities	(375,753)	(336,652)	510,329	705,666	(972,268)	(979,988)	(1,038,018)	589,050	1,675,224	1,156,404
Total District	\$ 349,728	(2,422,716)	828,608	1,305,058	(1,623,598)	2,270,103	(382,750)	2,865,093	102,075	\$ (1,152,066)

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
FUND BALANCES AND GOVERNMENTAL FUNDS
LAST FOUR FISCAL YEARS
(Modified Accrual Basis of Accounting)**

	FISCAL YEAR ENDING JUNE 30,									
	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
General Fund										
Restricted	\$ 1,514,905	1,512,950	1,510,108	1,510,108	1,510,108	1,509,852	1,508,343	1,506,836	1,501,971	\$ 1,501,270
Assigned	-	1,085,772	976,999	270,943	133,016	2,429,758	-	982,370	580,520	303,601
Unreserved	2,374,072	583,031	3,496,656	3,366,087	3,060,863	4,276,178	4,051,354	3,366,288	1,800,969	3,632,195
Total General Fund	\$ 3,888,977	3,181,753	5,983,763	5,147,138	4,703,987	8,215,788	5,559,697	5,855,494	3,883,460	\$ 5,437,066

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
CHANGES IN FUND BALANCES, GOVERNMENTAL FUNDS,
LAST TEN FISCAL YEARS
(Modified Accrual Basis of Accounting)**

	FISCAL YEAR ENDING JUNE 30,										
	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	
Revenues:											
County Appropriation	\$ 4,800,000	4,800,000	4,800,000	5,494,388	6,550,783	5,200,000	4,800,000	4,800,000	4,800,000	4,800,000	\$ 4,800,000
Tuition Charges	26,015,684	24,794,520	26,767,255	26,720,278	23,818,838	25,454,600	25,866,996	28,637,896	26,940,825	29,425,820	29,425,820
Other Tuition	10,668,664	9,549,612	9,149,882	8,310,839	7,052,945	7,469,275	6,978,742	7,496,846	8,489,849	8,135,944	8,135,944
Nonresident Fees	323,792	531,192	386,802	354,042	358,446	344,680	58,310	351,819	311,263	315,289	315,289
Rent and Royalties				158,609	144,083	-	-	-	-	-	-
Miscellaneous	388,344	271,297	503,774	164,830	210,860	192,540	255,597	390,243	175,540	259,771	259,771
State Sources	6,262,149	6,026,531	5,321,732	4,596,870	4,126,941	3,794,646	3,954,584	4,214,711	3,385,530	2,860,416	2,860,416
Federal Sources	114,084	131,969	226,496	288,044	213,391	631,610	145,671	199,916	42,085	199,655	199,655
Total Revenues	48,572,717	46,105,121	47,155,941	46,087,900	42,476,287	43,087,351	42,059,900	46,091,431	44,145,092	45,996,895	
Expenditures:											
Current:											
Special Education Instruction	14,075,550	15,173,559	14,897,265	14,872,414	14,952,342	15,200,512	15,424,094	16,002,153	17,293,675	17,463,812	17,463,812
Other Special Instruction	164,051	207,678	223,372	327,741	264,662	111,882	109,620	121,249	109,532	128,022	128,022
Support Services & Undistributed Costs:											
Student & Instruction Related Services	4,646,805	4,920,766	4,923,072	4,835,812	4,742,066	4,765,408	4,790,637	4,960,201	4,860,196	4,768,340	4,768,340
School Administrative Services	616,315	623,969	581,674	659,370	571,932	539,302	683,097	641,997	652,508	644,362	644,362
Other Administrative Services	4,167,346	2,687,494	3,435,815	3,243,060	2,484,042	2,513,961	2,418,655	2,350,522	2,188,553	2,125,766	2,125,766
Plant Operations & Maintenance	3,520,427	3,982,750	3,420,199	3,636,968	3,265,315	2,957,405	3,584,535	3,301,464	3,004,832	2,790,981	2,790,981
Pupil Transportation	235,313	263,281	238,717	244,846	303,019	545,275	338,084	304,342	150,239	-	-
Unallocated Benefits	12,158,595	12,603,194	10,917,361	9,383,966	14,187,144	12,033,630	12,690,642	15,634,534	15,342,139	15,964,168	15,964,168
On-Behalf TPAF & FICA Contributions	6,262,149	6,026,531	5,321,732	4,596,870	-	-	-	-	-	-	-
Capital Outlay	201,277	1,289,559	639,164	2,332,757	4,585,970	1,424,156	1,164,278	300,000	300,000	300,000	300,000
Total Expenditures	\$ 46,047,828	47,778,781	44,598,371	44,133,804	45,356,492	40,091,531	41,203,642	43,616,462	43,901,674	\$ 43,885,451	

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
CHANGES IN FUND BALANCES, GOVERNMENTAL FUNDS,
LAST TEN FISCAL YEARS
(Modified Accrual Basis of Accounting)**

	FISCAL YEAR ENDING JUNE 30,									
	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Excess (Deficiency) of Revenues Over/(Under) Expenditures	2,524,889	(1,673,660)	2,557,570	1,954,096	(2,880,205)	2,995,820	856,258	2,474,969	243,418	2,111,444
Other Financing Sources/(Uses):										
Transfers Out	(1,817,665)	(728,350)	(1,157,385)	(1,542,798)	(554,419)	(319,953)	(934,668)	(502,935)	(1,797,024)	(2,196,330)
Board Contribution to County	-	(400,000)	(563,560)	-	-	-	-	-	-	-
Cancellation of Prior Year's Receivables	-	-	-	31,853	(77,177)	-	-	-	-	-
Total Other Financing Sources/(Uses)	(1,817,665)	(1,128,350)	(1,720,945)	(1,510,945)	(631,596)	(319,953)	(934,668)	(502,935)	(1,797,024)	(2,196,330)
Net Change in Fund Balances	707,224	(2,802,010)	836,625	443,151	(3,511,801)	2,675,867	(78,410)	1,972,034	(1,553,606)	(84,886)
Debt Service as a Percentage of Noncapital Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Source: District records

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
GENERAL FUND - OTHER LOCAL REVENUE BY SOURCE
LAST TEN FISCAL YEARS
(Modified Accrual Basis of Accounting)**

FISCAL YEAR ENDED JUNE 30,	TUITION	OTHER LOCAL REVENUE	STATE REVENUE	FEDERAL REVENUE	TOTAL
2020	36,684,348	5,512,136	6,262,149	114,084	48,572,717
2019	34,344,132	5,602,489	6,026,531	131,969	46,105,121
2018	35,917,137	5,690,576	5,321,732	226,496	47,155,941
2017	35,031,117	4,682,000	4,596,870	288,044	44,598,031
2016	30,871,783	5,513,389	4,126,941	213,391	40,725,504
2015	32,923,875	5,737,220	3,794,646	631,610	43,087,351
2014	32,845,738	5,113,907	3,440,606	145,671	41,545,922
2013	36,134,742	5,542,062	4,214,711	199,916	46,091,431
2012	35,430,674	5,286,782	3,385,530	42,085	44,145,071
2011	37,561,764	5,375,060	2,860,416	181,932	45,979,172

Note: Excludes the Capital Projects Fund as these expenditures vary substantially from year to year. The Financial data presented would not be as meaningful for comparative purposes if these were included.

Source: District Records.

**ASSESSED VALUE AND ACTUAL VALUE OF TAXABLE PROPERTY,
LAST TEN FISCAL YEARS**

N/A

**DIRECT AND OVERLAPPING PROPERTY TAX RATES
LAST TEN FISCAL YEARS**

N/A

**PRINCIPAL PROPERTY TAX PAYERS,
CURRENT YEAR AND NINE YEARS AGO**

N/A

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS**

EXHIBIT J-9

N/A

**RATIOS OF OUTSTANDING DEBT BY TYPE
LAST TEN FISCAL YEARS**

EXHIBIT J-10

N/A

**RATIOS OF NET GENERAL BONDED DEBT OUTSTANDING
LAST TEN FISCAL YEARS**

EXHIBIT J-11

N/A

**RATIOS OF OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT
LAST TEN FISCAL YEARS**

EXHIBIT J-12

N/A

**LEGAL DEBT MARGIN INFORMATION
LAST TEN FISCAL YEARS**

EXHIBIT J-13

N/A

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
DEMOGRAPHIC AND ECONOMIC STATISTICS
LAST TEN FISCAL YEARS**

YEAR	COUNTY POPULATION (a)	PERSONAL INCOME (b)	COUNTY PER CAPITA PERSONAL INCOME (c)	COUNTY UNEMPLOYMENT RATE (d)
2019	445,349	N/A	N/A	3.3%
2018	444,745	27,627,559,400	62,120	3.7%
2017	445,610	26,464,332,290	59,389	4.1%
2016	445,972	25,778,073,544	57,802	4.4%
2015	446,832	25,139,661,984	56,262	5.2%
2014	448,168	24,093,511,680	53,760	6.3%
2013	448,824	23,169,192,528	51,622	7.9%
2012	450,522	23,024,827,854	51,107	9.2%
2011	450,187	22,516,552,992	50,016	8.8%
2010	449,129	21,735,148,826	48,394	9.0%

Source: New Jersey Department of Education

(a) Population information provided by the New Jersey Department of Labor and Workforce Development

(b) Estimated based upon the Municipal Population and Per Capita Personal Income presented

(c) Estimated based upon the 2000 and 2010 Census published by the U.S. Bureau of Economic Analysis

(d) Unemployment data provided by the New Jersey Department of Labor and Workforce Development

**PRINCIPAL EMPLOYERS
CURRENT YEAR**

	EMPLOYEES	RANK
Virtua of Burlington County	5,473	1
TD Bank	5,000	2
Lockheed Martin	3,943	3
Burlington Stores	3,018	4
Freedom Mortgage	1,590	5
CVS Corporation	1,575	6
Amazon	1,500	7
Automotive Resources Int. (ARI)	1,277	8
Deborah Heart and Lung Center	1,195	9
Viking Yacht Co. Corp.	1,113	10
	<hr/>	
	25,684	
	<hr/> <hr/>	

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
FULL-TIME EQUIVALENT DISTRICT EMPLOYEES BY FUNCTION/PROGRAM
LAST TEN FISCAL YEAR**

Function/Program	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Instruction:										
Special Education	311	338	344	321	334	378	378	378	378	376
Support Services:										
Student & Instruction Related Services	58	62	56	56	61	63	63	63	64	62
School Administrative Services	15	17	22	29	38	14	14	14	14	14
General & Business Administrative Services	19	17	22	25	10	11	11	11	11	11
Plant Operations & Maintenance	28	30	27	26	22	24	24	24	24	23
Pupil Transportation	5	6	5	4		3	3	3	3	0
Business & Other Support Services						3	3	3	3	3
Food Service	3	3	10	10	10	10	10	10	12	12
Total	439	473	486	471	475	506	506	506	509	501

Source: District Personnel Records

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
OPERATING STATISTICS
LAST TEN FISCAL YEARS**

FISCAL YEAR	ENROLLMENT	OPERATING EXPENDITURES	COST PER PUPIL	PERCENTAGE CHANGE	TEACHING STAFF (b)	PUPIL/TEACHER RATIO	AVERAGE DAILY ENROLLMENT (ADE)	AVERAGE DAILY ATTENDANCE (ADA)	% CHANGE IN AVERAGE DAILY ENROLLMENT	STUDENT ATTENDANCE PERCENTAGE
2020	544	\$45,846,551	84,277	-0.11%	99	5.5/1	597.0	508.4	-1.81%	-2.13%
2019	551	46,489,222	84,372	16.50%	107	5.6/1	608.0	519.5	14.16%	-3.53%
2018	607	43,959,207	72,420	6.72%	107	6/1	532.6	538.5	-14.97%	-0.37%
2017	616	41,801,047	67,859	15.68%	103	6.2/1	626.4	540.5	-9.26%	-9.31%
2016	695	40,770,522	58,663	4.68%	127	6.2/1	690.3	596.0	0.61%	0.07%
2015	690	38,667,375	56,040	-0.63%	127	6.2/1	686.1	595.6	-18.91%	-21.25%
2014	710	40,039,364	56,393	0.90%	127	6.2/1	846.1	756.3	9.19%	10.04%
2013	775	43,316,462	55,892	1.65%	127	6.2/1	774.9	687.3	-0.06%	-0.55%
2012	793	43,601,674	54,983	3.11%	127	6.2/1	775.4	691.1	-6.21%	-6.19%
2011	823	43,885,451	53,324	12.53%	132	6.3/1	826.7	736.7	-5.39%	-5.09%

Sources: District records

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
SCHOOL BUILDING INFORMATION
LAST TEN FISCAL YEAR**

DISTRICT BUILDINGS	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Elementary Schools:										
Westampton Campus:										
Square Feet	207,433	207,433	207,433	207,433	207,433	207,433	207,433	207,433	207,433	207,433
Capacity (Students)	755	755	755	755	755	755	755	755	755	755
Enrollment	357	412	484	426	519	398	424	417	519	521
Lumberton Campus:										
Square Feet	66,438	66,438	66,438	66,438	66,438	66,438	66,438	66,438	66,438	66,438
Capacity (Students)	165	165	165	165	165	165	165	165	165	165
Enrollment	87	17	32	93	176	178	177	252	140	169
Junior/Senior:										
Square Feet	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000
Capacity (Students)	167	167	167	167	167	167	167	167	167	167
Enrollment	100	79	85	97	114	109	106	134	140	140

Number of Schools at June 30, 2020:
Other = 3

Source: District Facilities Office

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
SCHEDULE OF REQUIRED MAINTENANCE
LAST SIX FISCAL YEARS**

UNDISTRIBUTED EXPENDITURES - REQUIRED
MAINTENANCE FOR SCHOOL FACILITIES
11-000-261-xxx

*	JR/SR HIGH SCHOOL	WESTAMPTON CAMPUS	LUMBERTON CAMPUS	TOTAL
2020	\$ 36,245	566,040	220,531	\$ 822,816
2019	47,094	623,360	329,594	1,000,048
2018	43,334	534,229	241,790	819,353
2017	41,342	603,362	224,053	868,757
2016	8,689	535,370	212,843	756,902
2015	22,305	538,998	262,394	823,697
2014	29,272	480,541	281,302	791,115
2013	60,549	593,683	313,493	967,725
2012	35,682	572,956	232,006	840,644
2011	77,009	435,728	204,646	717,383
Total School Facilities	<u>\$ 401,521</u>	<u>5,484,267</u>	<u>2,522,652</u>	<u>\$ 8,408,440</u>

* School facilities as defined under EFCFA.
(N.J.A.C. 6A:26-1.2 and N.J.A.C. 6A:26A-1.3)

Source: District records

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
INSURANCE SCHEDULE
JUNE 30, 2020**

	COVERAGE	DEDUCTIBLE
Commercial General Liability:		
Bodily Injury and Property Damage - Per Occurrence	\$ 16,000,000	
Products/Completed Operations Aggregate Limit	16,000,000	
Personal/Advertising Injury Limit - Per Occurrence	16,000,000	
Employers Benefits Liability - Per Occurrence	16,000,000	1,000
Commercial Property Coverage:		
Blanket Coverage, Building & Contents	96,157,667	5,000
Equipment Floater:		
Hardware / Software	1,100,000	1,000
Commercial Automobile:		
Bodily Injury & Property Damage	16,000,000	
Medical Payments: Private Passenger	10,000	
Medical Payments: All Other Vehicles	5,000	
Uninsured Motorist: Bodily Injury Per Person	15,000	
Uninsured Motorist: Bodily Injury Per Accident	30,000	
Underinsured Motorist: Private Passenger	1,000,000	
Commercial Crime		
Excess Umbrella:		
Public Employee Dishonesty with Faithful Performance	100,000	500
Theft, Disappearance and Destruction - Loss of Money	50,000	500
Theft, Disappearance and Destruction - Money Orders & Counterfeits	50,000	500
Forgery & Altercation	50,000	500
Computer Fraud	50,000	500
Student Accident:		
Compulsory - Aggregate Limit of Liability	1,000,000	
Excess Medical	5,000,000	25,000
Public Official Bonds:		
Qualified Purchasing Agent	100,000	
Board Secretary	100,000	
Treasurer	400,000	
Workers Compensation:		
Bodily Injury by Accident	3,000,000	
Bodily Injury by Disease - Policy Limit	3,000,000	
Bodily Injury by Disease - Each Employee	3,000,000	

SINGLE AUDIT SECTION



BRENT W. LEE & CO., LLC
Certified Public Accounting Firm

EXHIBIT K-1

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLAINTS AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable President and Members
of the Board of Education
Burlington County Special Services School District
County of Burlington
Westampton, New Jersey 08060

I have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey, the financial statements of governmental activities, the business-type activities and each major fund and the aggregate remaining fund information of the Burlington County Special Services School District, in the County of Burlington, State of New Jersey as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise Burlington County Special Services School District's basic financial statements, and have issued my report thereon dated December 22, 2020.

Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered the Burlington County Special Services School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Burlington County Special Services School District's internal control. Accordingly, I do not express an opinion on the effectiveness of the Burlington County Special Services School District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. I did identify a deficiency in internal control, described in the accompanying schedule of findings and questioned costs as item 2020-01 that I considered to be material weaknesses.

609-456-8804
3008 New Albany Rd., Cinnaminson, NJ 08077

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Burlington County Special Services School District's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey.

I also noted a certain immaterial instance of noncompliance that is not required to be reported under *Governmental Auditing Standards* and audit requirements prescribed by the Office of School Finance, Department of Education, State of New Jersey, that I reported to management in a separate Auditor's Management Report on Administrative Findings – Financial, Compliance and Performance dated December 22, 2020.

Burlington County Special Services School District's Response to Findings

Burlington County Special Services School District's response to the findings identified in my audit is described in the accompanying schedule of findings and questioned costs. Burlington County Special Services School District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, I express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,



Brent W. Lee
Certified Public Accountant
Public School Accountant No. 700

Cinnaminson, New Jersey
December 22, 2020



BRENT W. LEE & CO., LLC
Certified Public Accounting Firm

EXHIBIT K-2

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE NEW JERSEY OMB CIRCULAR 15-08

The Honorable President and Members
of the Board of Education
Burlington County Special Services School District
County of Burlington
Westampton, New Jersey 08060

Report on Compliance for Each Major State Program

I have audited the Board of Education of the Burlington County Special Services School District, in the County of Burlington, State of New Jersey's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* and *New Jersey State Grant Compliance Supplement* that could have a direct and material effect on each of Burlington County Special Services School District's major state programs for the year ended June 30, 2020. Burlington County Special Services School District's major state programs are identified in the *Summary of Auditor's Results Section* of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with state statutes, regulations, regulations, and the terms and conditions of its state awards applicable to its state programs.

Auditor's Responsibility

My responsibility is to express an opinion on compliance for each of Burlington County Special Services School District's major state programs based on my audit of the types of compliance requirements referred to above. I conducted my audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; New Jersey OMB Circular 15-08, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*; and the audit requirements prescribed by the Office of School Finance, Department of Education, State of New Jersey. Those standards and New Jersey OMB Circular 15-08 require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about the School District's compliance with those requirements and performing such other procedures as I considered necessary in the circumstances.

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3008 New Albany Rd., Cinnaminson, NJ 08077

I believe that my audit provides a reasonable basis for my opinion on compliance for each major federal and state program. However, my audit does not provide a legal determination of the Burlington County Special Services School District's compliance.

Opinion on Each Major State Program

In my opinion, the Burlington County Special Services School District, in the County of Burlington, State of New Jersey, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2020.

Report on Internal Control over Compliance

Management of the Burlington County Special Services School District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing my audit of compliance I considered Burlington County Special Services School District's internal control over compliance with the types of requirements that could have a direct and material effect on each major state program to determine the auditing procedures that are appropriate in the circumstances for the purposes of expressing my opinion on compliance for each major state program and to test and report on internal control over compliance in accordance with New Jersey's OMB's Circular 5-08, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, I do not express an opinion on the effectiveness of the Burlington County Special Services School District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

My consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weakness or significant deficiencies. I did not identify any deficiencies in internal control over compliance that I consider to be a material weakness. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of my testing of internal control over compliance and the results of that testing based on the requirements of the New Jersey OMB's Circular 15-08. Accordingly, this report is not suitable for any other purpose.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Brent W. Lee".

Brent W. Lee
Certified Public Accountant
Public School Accountant No. 700
Brent W. Lee & Co., LLC

Cinnaminson, New Jersey
December 22, 2020

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**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR FISCAL YEAR ENDED JUNE 30, 2020**

FEDERAL GRANTOR/PASS THROUGH GRANTOR/PROGRAM TITLE OR CLUSTER	FEDERAL CFDA NUMBER	FEDERAL AWARD IDENTIFICATION NUMBER	PROGRAM OR AWARD AMOUNT	GRANT PERIOD	BALANCE AT JUNE 30, 2019	CASH RECEIVED	BUDGETARY EXPENDITURES	PASSED THROUGH TO SUBRECIPIENT	(ACCOUNTS RECEIVABLE) AT JUNE 30, 2020	UNEARNED REVENUE AT JUNE 30, 2020
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES Passed Through New Jersey Department of Human Services: Medical Assistance Program (SEMI)	93.778	2005NJ5MAP	\$ 114,084	7/01/19-6/30/20	114,084	(114,084)	-	-	-	-
Total U.S. Department of Health and Human Services					\$ -	114,084	(114,084)	-	-	\$ -
U.S. DEPARTMENT OF AGRICULTURE Passed Through New Jersey Department of Agriculture: Child Nutrition Cluster: School Breakfast Program School Breakfast Program	10.553 10.553	201NJ304N1099 191NJ304N1099	89,478 109,282	7/01/19-6/30/20 7/01/18-6/30/19	(7,403)	85,650 7,403	(89,478)	(3,828)	(3,828)	-
National School Lunch Program National School Lunch Program Food Distribution Program	10.555 10.555 10.555	191NJ304N1099 191NJ304N1099 191NJ304N1099	162,048 201,529 17,854	7/01/19-6/30/20 7/01/18-6/30/19 7/01/19-6/30/20	(7,403)	93,053	(89,478)	-	(3,828)	-
Total Child Nutrition Cluster					(13,745)	155,958 13,745	(162,048)	(6,090)	(6,090)	-
Total Federal Financial Assistance					(21,148)	280,610	(269,380)	(9,918)	(9,918)	-
					\$ (21,148)	394,694	(383,464)	-	(9,918)	\$ -

The Notes to the Schedules of Expenditures of Federal Awards and State Financial Assistance are an integral part of this schedule

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
FOR FISCAL YEAR ENDED JUNE 30, 2020**

STATE GRANTOR/PROGRAM TITLE OR CI	GRANT OR STATE PROJECT NUMBER	AWARD AMOUNT	GRANT PERIOD	BALANCE JUNE 30, 2019	CASH RECEIVED	BUDGETARY EXPENDITURES	ADJUSTMENTS	(ACCOUNTS RECEIVABLE) AT JUNE 30, 2020	MEMO CUMULATIVE TOTAL EXPENDITURES
State Department of Education:									
General Fund:									
Reimbursed TPAF Social Security Contributions (Nonbudgeted)	20-495-034-5094-003	\$1,227,994	7/01/19-6/30/20	1,168,288	(1,227,994)	(59,706)		(59,706)	(1,227,994)
Reimbursed TPAF Social Security Contributions (Nonbudgeted)	19-495-034-5094-003	1,203,399	7/01/18-6/30/19	(59,468)	59,468	-		-	-
				(59,468)	1,227,756	(1,227,994)	-	(59,706)	(1,227,994)
On-Behalf TPAF Post-Retirement Medical (Noncash Assistance)	20-495-034-5094-001	1,361,260	7/01/19-6/30/20	1,361,260	(1,361,260)	-		-	(1,361,260)
On-Behalf TPAF Pension Contributions (Noncash)	20-495-034-5094-002	3,669,347	7/01/19-6/30/20	3,669,347	(3,669,347)	-		-	(3,669,347)
On-Behalf TPAF Long-Term Disability Insurance Contributions (Noncash)	20-495-034-5094-004	3,548	7/01/19-6/30/20	3,548	(3,548)	-		-	(3,548)
Total General Fund				-	5,034,155	(5,034,155)	-	-	(5,034,155)
New Jersey Department of Agriculture:									
Enterprise Funds:									
National School Lunch Program (State Share)	20-100-010-3350-023	3,076	7/01/19-6/30/20	2,980	(3,076)	(96)		(96)	(3,076)
National School Lunch Program (State Share)	19-100-010-3350-023	4,027	7/01/18-6/30/19	(274)	274	-		-	-
Total Enterprise Fund				(274)	3,254	(3,076)	-	(96)	(3,076)
Total State Financial Assistance				(59,742)	6,265,165	(6,265,225)	-	(59,802)	(6,265,225)
State Financial Assistance Programs not subject to Calculation for major Program Determination:									
On-Behalf TPAF Post-Retirement Medical (Noncash Assistance)	20-495-034-5094-001	1,955	7/01/19-6/30/20		1,361,260				
On-Behalf TPAF Pension Contributions (Noncash)	20-495-034-5094-002	0	7/01/19-6/30/20		3,669,347				
On-Behalf TPAF Long-Term Disability Insurance Contributions (Noncash)	20-495-034-5094-004	0	7/01/19-6/30/20		3,548				
Total State Financial Assistance subject to Calculation for Major Program Determination					(1,231,070)				

The Notes to the Schedules of Expenditures of Federal Awards and State Financial Assistance are an integral part of this schedule.

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
NOTES TO SCHEDULES OF EXPENDITURES OF FEDERAL AWARDS AND STATE
FINANCIAL ASSISTANCE
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

Note 1. Basis of Presentation

The accompanying schedules of expenditures of federal awards and state financial assistance present the activity of all federal awards and state financial assistance programs of the Burlington County Special Services School District. The School District is defined in Note 1 of the basic financial statements. The information in these schedules is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and New Jersey OMB's Circular 15-08, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*. All federal and state awards received directly from federal and state agencies, as well as federal awards and state financial assistance passed through other government agencies is included on the schedule of expenditures of federal awards and state financial assistance.

Note 2. Summary of Significant Accounting Policies

The accompanying schedules of expenditures of federal awards and state financial assistance are presented using the budgetary basis of accounting with the following exception: programs recorded in the enterprise fund are presented using the accrual basis of accounting and programs recorded in the capital projects fund are presented using the modified accrual basis of accounting. These bases of accounting are described in Note 1 to the School District's basic financial statements. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* and New Jersey OMB's Circular 15-08, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

The School District did not elect the 10-percent de minimis indirect cost rate as discussed in 2 CFR 200.414.

Revenues and expenditures reported under the Food Distribution Program represent current year value received and current year distributions respectively. The amount reported as TPAF Pension Contributions represents the amount paid by the state on behalf of the School District for the year ended June 30, 2019. TPAF Social Security Contributions represents the amount reimbursed by the state for the employer's share of social security contributions for TPAF members for the year ended June 30, 2019.

Note 3. Relationship to Basic Financial Statements

The basic financial statements present the general fund and special revenue fund on a GAAP basis. Budgetary comparison statements or schedules (RSI) are presented for the general fund and special revenue fund to demonstrate finance-related legal compliance in which certain revenue is permitted by law or grant agreement to be recognized in the audit year, whereas for GAAP reporting, revenue is not recognized until the subsequent year or when expenditures have been made.

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
NOTES TO SCHEDULES OF EXPENDITURES OF FEDERAL AWARDS AND STATE
FINANCIAL ASSISTANCE
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

Note 3. Relationship to Basic Financial Statements (continued)

The general fund is presented in the accompanying schedules on the modified accrual basis with the exception of the revenue recognition of the one or more deferred June state aid payments in the current budget year, which is mandated pursuant to *N.J.S.A. 18A:22-44.2*. For GAAP purposes payments are not recognized until the subsequent budget year due to the state deferral and recording of the one or more June state aid payments in the subsequent year. The special revenue fund is presented in the accompanying schedules on the grant accounting budgetary basis, which recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. The special revenue fund also recognizes the one or more state aid June payments in the current budget year, consistent with *N.J.S.A. 18A:22-4.2*.

The net adjustment to reconcile from the budgetary basis to the GAAP basis is \$-0- for the general fund. See Exhibit C-3 Note A of the basic financial statements, for a reconciliation of the budgetary basis to the modified accrual basis of accounting for the general and special revenue funds. Awards and financial assistance expenditures reported in the School District's basic financial statements on a GAAP basis are presented as follows:

<u>Fund</u>	<u>Federal</u>	<u>State</u>	<u>Total</u>
General Fund	\$114,084	6,262,149	\$ 6,376,233
Food Service Fund	<u>269,380</u>	<u>3,076</u>	<u>272,456</u>
Total Awards & Financial Assistance	<u>\$ 383,464</u>	<u>6,265,225</u>	<u>\$ 6,648,689</u>

Note 4. Relationship to Federal and State Financial Reports

Amounts reported in the accompanying schedules agree with the amounts reported in the related federal and state financial reports.

Note 5. Federal and State Loans Outstanding

The Burlington County Special Services School District had no loan balances outstanding at June 30, 2020.

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

**Section I - Summary of Auditor's
Results**

Financial Statements

Type of auditor's report issued Unmodified

Internal control over financial reporting:

1) Material weakness(es) identified? X yes no

2) Significant deficiency(ies) identified? yes X none reported

Noncompliance material to financial statements noted? yes X no

Federal Awards

SECTION IS N/A - NOT REQUIRED

Internal control over major programs:

1) Material weakness(es) identified? yes no

2) Significant deficiency(ies) identified? yes none reported

Type of auditor's report issued on compliance for major programs: _____

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200 section .516(a)? yes no

Identification of major programs:

<u>CFDA Number(s)</u>	<u>FAIN Number(s)</u>	<u>Name of Federal Program or Cluster</u>
_____	_____	_____
_____	N/A	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Dollar threshold used to determine Type A and type B programs: _____

Auditee qualified as low-risk auditee? yes no

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

Section I - Summary of Auditor's Results (continued)

State Financial Assistance

Dollar threshold used to determine Type A programs _____ \$ 750,000 _____

Auditee qualified as low-risk auditee? _____yes X _____

no Internal control over major programs:

1) Material weakness(es) identified? _____yes X no

2) Significant deficiency(ies) identified that are not
considered to be material weaknesses? _____yes X no

Type of auditor's report issued on compliance for major programs: _____ Unmodified _____

Any audit findings disclosed that are required to be reported
in accordance with New Jersey OMB's Circular 15-08 as applicable? _____yes X _____

no Identification of major programs:

State Grant/Project Number(s)

Name of State Program

_____ 20-495-034-5094-003 _____

_____ Reimbursed TPAF Social Security Contributions _____

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
SCHEDULE OF FINDINGS & QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

Section II – Financial Statement Findings

This section identifies the significant deficiencies, material weaknesses, fraud, noncompliance with provisions of laws, regulations, contracts, and grant agreements, and abuse related to the financial statements for which *Government Auditing Standards* requires reporting and with audit requirements prescribed by the Division of Administration and Finance, Department of Education, State of New Jersey.

Finding No. 2020-01:

Criteria or Specific Requirements:

The State Department of Education requires districts to maintain capital asset records for all assets with a historical value of a least \$2,000.

Condition:

The District's capital asset ledger is not being properly reconciled to the District's financial statements.

Context:

The capital asset records were not updated to accurately reflect the District's capital assets for year end.

Effect:

The District does not have an accurate physical detail of their capital assets.

Cause:

Oversight of District personnel.

Recommendation:

That the District perform a physical appraisal of their capital assets.

Views of responsible officials and planned corrective action:

Management concurs with the finding.

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

**SCHEDULE OF FINDINGS & QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

Section III – Federal Awards & State Financial Assistance Findings & Questioned Costs

This section identifies audit findings required to be reported by 2 CFR 200 section .516 of the *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* and New Jersey OMB's Circular 15-08, as applicable.

FEDERAL AWARDS

N/A

STATE FINANCIAL ASSISTANCE

None.

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS
AND QUESTIONED COSTS AS PREPARED BY MANAGEMENT
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

This section identifies the status of prior year findings related to the basic financial statements and federal and state awards that are required to be reported in accordance with Chapter 6.12 of *Government Auditing Standards*, USOMB *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* and New Jersey OMB's Circular 15-08, as applicable.

Status of Prior Year Findings:

Financial Statement Findings:

Finding 2019-01:

Condition:

The capital asset records were not properly updated for additions, disposals or depreciation.

Current Status:

This condition has not been corrected. See Finding 2020-01.

Federal Awards:

N/A

State Financial Assistance:

No Prior Year Findings.

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