## SCHOOL DISTRICT OF BOROUGH OF CHESILHURST

## COMPREHENSIVE ANNUAL FINANCIAL REPORT

of the

**Borough of Chesilhurst Board of Education** 

Chesilhurst, New Jersey

For the Fiscal Year Ended June 30, 2020

## COMPREHENSIVE ANNUAL FINANCIAL REPORT

#### of the

## Borough of Chesilhurst Board of Education Chesilhurst, New Jersey

For the Fiscal Year Ended June 30, 2020

Prepared by

Borough of Chesilhurst Board of Education

Finance Department

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## BOROUGH OF CHESILHURST BOARD OF EDUCATION CHESILHURST BOROUGH SCHOOL

511 Edwards Avenue Chesilhurst, New Jersey 08089

**Dr. Frank Badessa**Business Administrator/Board Secretary

(856) 767-5451 FAX: (856) 719-1379

December 18, 2020

Honorable President and Members of the Board of Education Borough of Chesilhurst School District Chesilhurst, New Jersey 08089

#### Dear Board Members:

The comprehensive annual financial report of the Borough of Chesilhurst Board of Education for the fiscal year ended June 30, 2020, is hereby submitted. Responsibility for both the accuracy of the data and completeness and fairness of the presentation, including all disclosures, rests with the management of the Board of Education. To the best of our knowledge and belief, the data presented in this report is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operations of the various funds and account groups of the District. All disclosures necessary to enable the reader to gain an understanding of the District's financial activities have been included.

The comprehensive annual financial report is presented in four sections: introductory, financial, statistical and single audit. The introductory section includes this transmittal letter, the District's organizational chart and a list of principal officials. The financial section includes the basic financial statements and schedules, as well as the auditor's report thereon. The statistical section includes selected financial and demographic information, generally presented on a multi-year basis. The District is required to undergo an annual single audit in conformity with the provisions of Title 2 CFR 200-Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), "Audits of States, Local Governments, and Non-Profit Organizations" and the State Treasury Circular Letter 15-08, as applicable based on the appropriate expenditure threshold. Information related to this single audit, including the auditor's report on the internal control structure and compliance with applicable laws and regulations and findings and recommendations, are included in the single audit section of this report.

#### 1. REPORTING ENTITY AND ITS SERVICES:

The Borough of Chesilhurst Board of Education is an independent reporting entity within the criteria adopted by the GASB as established by Statement No. 14. All funds of the District are included in this report. The Borough of Chesilhurst Board of Education and its school constitute the District's reporting entity.

#### 1. REPORTING ENTITY AND ITS SERVICES - Continued:

Up through the 2008-2009 fiscal year, the District provided a full range of educational services appropriate to grade levels Pre-K through 6. These include regular as well as special education for special needs youngsters. Beginning in the 2009-2010 fiscal year, the District entered into a sending/receiving tuition agreement with Winslow Township Board of Education which included all students. The following details the changes in the student enrollment of the District prior to the 2011-2012 School year.

Fiscal <u>Year</u>	Student <u>Enrollment</u>	Percent <u>Change</u>
2019-20	N/A*	
2017-18	N/A*	
2016-17	N/A*	
2015-16	N/A*	
2014-15	N/A*	
2013-14	N/A*	
2012-13	N/A*	
2011-12	N/A*	

<sup>\*</sup>Winslow Township Board of Education is the receiving district.

#### 2. ECONOMIC CONDITION AND OUTLOOK:

The Chesilhurst Borough area is a rural community in Camden County and presently is not experiencing any significant development or expansion.

#### 3. MAJOR INITIATIVES:

The Borough of Chesilhurst Board of Education resolved past litigation with the Winslow Township Board of Education before the New Jersey Office of Administrative Law regarding monetary disputes related to enrollment, tuition and transportation costs.

On November 8, 2011, the voters of the Borough of Chesilhurst decided to continue sending all Chesilhurst students to the Winslow public schools. As a result of the referendum outcome, the Board's attention is now focused on ways to best utilize the Shirley B. Foster Elementary School as a community learning center for the borough residents.

#### 4. INTERNAL ACCOUNTING CONTROLS:

Management of the District is responsible for establishing and maintaining an internal control process designed to ensure that the assets of the District are protected from loss, theft or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles (GAAP). The internal control process is designed to provide reasonable, but not absolute, assurance that these objectives are met.

#### 4. INTERNAL ACCOUNTING CONTROLS - Continued:

The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

As a recipient of federal awards and state financial assistance, the District also is responsible for ensuring that an adequate internal control process is in place to ensure compliance with applicable laws and regulations related to those programs. This internal control process is also subject to periodic evaluation by the District management.

As part of the District's single audit described earlier, tests are made to determine the adequacy of the internal control process, including that portion related to federal awards and state financial assistance programs, as well as to determine that the District has complied with applicable laws and regulations.

#### 5. BUDGETARY CONTROLS:

In addition to internal accounting controls, the District maintains budgetary controls. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the voters of the municipality. Annual appropriated budgets are adopted for the general fund and the special revenue fund. The final budget amount as amended for the 2019-2020 fiscal year is reflected in the financial section. This budget, as well as the 2020-2021 budget, was approved by the Executive County Superintendent of Schools.

An encumbrance accounting system is used to record outstanding purchase commitments on a line item basis. Open encumbrances at year-end are either canceled or are included as reappropriations of fund balance in the subsequent year. Any amounts to be reappropriated are reported as reservations of fund balance at June 30 of each year.

#### 6. ACCOUNTING SYSTEM AND REPORTS:

The District's accounting records reflect generally accepted accounting principles, as promulgated by the Governmental Accounting Standards Board (GASB). The accounting system of the District is organized on the basis of funds. These funds are explained in "Notes to the Financial Statements," Note 2.

#### 7. CASH MANAGEMENT:

The investment policy of the District is guided in large part by state statute as detailed in "Notes to the Financial Statements," Note 3. The District has adopted a cash management plan, which requires it to deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act ("GUDPA"). GUDPA was enacted in 1970 to protect Governmental Units from a loss of funds on deposit with a failed banking institution in New Jersey. The law requires governmental units to deposit public funds only in public depositories located in New Jersey, where the funds are secured in accordance with the Act.

#### 8. RISK MANAGEMENT:

The Board carries various forms of insurance, including but not limited to general liability, automobile liability and comprehensive/collision, hazard and theft insurance on property and contents, and fidelity bonds.

#### 9. DEBT SERVICE:

The maximum amount of allowable debt that the Board may authorize is \$2,108,942. As of June 30, 2020, the District has no outstanding debt.

#### 10. OTHER INFORMATION:

Independent Audit - State statutes require an annual audit by independent certified public accountants or registered municipal accountants. The accounting firm of Nightlinger, Colavita and Volpa, Pa. was appointed by the Board. In addition to meeting the requirements set forth in State statutes, the audit also was designed to meet the requirements of the Title 2 CFR 200-Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), and State of New Jersey Treasury Circular 15-08 OMB, Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid. The auditor's report on the basic financial statements and combining and individual fund statements and schedules are included in the financial section of this report. The auditor's report related specifically to the single audit is included in the single audit section of this report.

#### 11. ACKNOWLEDGMENTS:

We would like to express our appreciation to the members of the Borough of Chesilhurst Board of Education for their concern in providing fiscal accountability to the citizens and taxpayers of the public school district and thereby contributing their full support to the development and maintenance of our financial operation. The preparation of this report could not have been accomplished without the efficient and dedicated services of our financial and accounting staff.

Respectfully submitted,

Dr. Frank Badessa

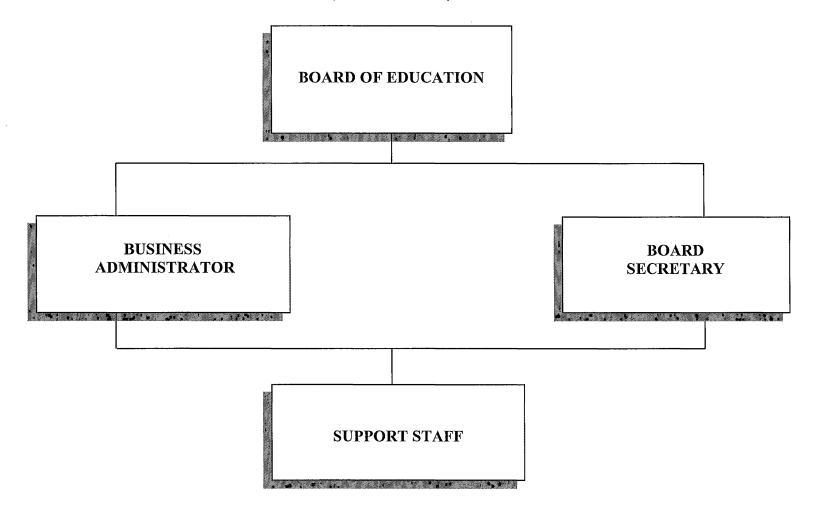
Dr. Frank Badessa Business Administrator/Board Secretary

#### **BOROUGH OF CHESILHURST BOARD OF EDUCATION**

Chesilhurst, New Jersey

**ORGANIZATIONAL CHART** 

(UNIT CONTROL)



#### **BOROUGH OF CHESILHURST BOARD OF EDUCATION CHESILHURST, NEW JERSEY ROSTER OF OFFICIALS** JUNE 30, 2020

MEMBERS OF THE BOARD OF EDUCATION	TERM EXPIRES
Maria Littles, President	2022
Ronald Harmon, Vice President	2021
Pearl Saylor	2022
Debra Barney	2020
Jordan Lyles	2022
Josepf Medley	2021
OTHER OFFICIALS	Amount of Bond
Dr. Frank Badessa, Business Administrator/ Board Secret	200,000

Darryl Rhone, Esq. Linden Law Firm LLC

Elections are held in November and terms expire on December 31 of the respective year.

### BOROUGH OF CHESILHURST SCHOOL DISTRICT CONSULTANTS AND ADVISORS

#### **AUDIT FIRM**

Raymond Colavita, CPA, RMA
Nightlinger, Colavita and Volpa, P. A.
Certified Public Accountants
991 S. Black Horse Pike
P.O. Box 799
Williamstown, New Jersey 08094

#### **ATTORNEY**

Mr. Darryl Rhone 8 Kings Highway, Suite 204 Haddonfield, NJ 08033

#### OFFICIAL DEPOSITORY

TD Bank

1701 Route 70 East Cherry Hill, New Jersey 08034

#### **INSURANCE AGENCY**

The Hardenbergh Insurance Agency, Inc 1000 Plaza At Main Street Voorhees, New Jersey 08043

# FINANCIAL SECTION

#### NIGHTLINGER, COLAVITA & VOLPA

A Professional Association
Certified Public Accountants

991 S. Black Horse Pike P.O. Box 799 Williamstown, NJ08094 (856) 629-3111 Fax (856) 728-2245 www.colavita.net

#### INDEPENDENT AUDITOR'S REPORT

The Honorable President and Members of the Board of Education Borough of Chesilhurst School District County of Camden, New Jersey 08089

#### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Board of Education of the Borough of Chesilhurst School District in the County of Camden, State of New Jersey, as of and for the fiscal year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Borough of Chesilhurst School District's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and audit requirements as prescribed by the Division of Administration and Finance, Department of Education, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Borough of Chesilhurst Board of Education in the County of Camden, State of New Jersey, as of June 30, 2020, and the respective changes in financial position and, where applicable, cash flows thereof, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Other Matters**

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information and schedules related to accounting and reporting for pensions be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the of the Borough Chesilhurst Board of Education's basic financial statements. The introductory section, combining and individual non-major fund financial statements, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying schedule of expenditures of state financial assistance is presented for purposes of additional analysis as required by the Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) and New Jersey OMB's Circular 15-08, Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid, and is also not a required part of the basic financial statements.

The combining and individual non-major fund financial statements and the schedule of expenditures of state financial assistance are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual non-major fund financial statements and the schedule of expenditures of state financial assistance are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subject to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 18, 2020 on our consideration of the Borough of Chesilhurst Board of Education's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Borough of Chesilhurst Board of Education's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of Chesilhurst Board of Education's internal control over financial reporting and compliance.

Respectfully submitted,

NIGHTLINGER, COLAVITA & VOLPA, P.A.

Raymond Colavita, C.P.A., R.M.A. Licensed Public School Accountant

No. 915

December 18, 2020

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	REQUIRED SUPPLEM	<b>ENTARY INFORMA</b>	TION - PART I	

#### BOROUGH OF CHESILHURST SCHOOL DISTRICT BOROUGH OF CHESILHURST

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

#### UNAUDITED

The discussion and analysis of Borough of Chesilhurst Public School District's financial performance provides an overall review of the School District's financial activities for the fiscal year ended June 30, 2020. The intent of this discussion and analysis is to look at the School District's financial performance as a whole; readers should also review the notes to the basic financial statements and financial statements to enhance their understanding of the School District's financial performance.

#### **Financial Highlights**

Key financial highlights for 2020 are as follows:

- General revenues accounted for \$3,169,049 in total revenue. Program specific revenues in the form of charges for services, operating grants and contributions, and capital grants and contributions accounted for \$18,095 or .5% percent of the total Governmental Activity revenue.
- ❖ Total Net Position of governmental activities decreased by \$252,560 made up of net decreases in cash and receivables, combined with decreases in accounts payable and various other liabilities. Capital assets decreased by \$28,282 due to depreciation.
- ❖ The School District had \$3,439,704 in expenses and only \$18,095 of these expenses was offset grants or contributions. General revenues (primarily state aid, federal aid and property taxes) of \$3,169,049, along with the use of fund balance, were adequate to provide for these programs.
- ❖ The General Fund had \$3,237,501 in revenues, \$3,461,748 in expenditures and no other financing sources. The General Fund's balance decreased by \$224,247 over 2019. This decrease was the net result of tuition adjustments, combined with decreases in and various other expenses.

#### Using this Comprehensive Annual Financial Report (CAFR)

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand Borough of Chesilhurst School District as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The Statement of Net Position and Statement of Activities provide information about the activities of the whole School District, presenting both an aggregate view of the School District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. In the case of Borough of Chesilhurst School District, the General Fund is by far the most significant fund.

#### Reporting the School District as a Whole

#### Statement of Net Position and the Statement of Activities

While this document contains the large number of funds used by the School District to provide programs and activities, the view of the School district as a whole looks at all financial transactions and asks the question, "How did we do financially during 2020?" The Statement of Net Position and the Statement of Activities helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting similar to the accounting used by most private-sector companies. This basis of accounting takes into account, all of the current year's revenues and expenses regardless of when cash is received or paid.

These two statements report the School District's Net Position and changes in that position. This change in Net Position is important because it tells the reader that, for the School District as a whole, the financial positions of the School District has improved or diminished. The causes of this change may be the result of many factors, some financial, and some not. Non-financial factors include the School District's property tax base, current laws in New Jersey restricting revenue growth, facility condition, required educational programs and other factors.

In the Statement of Net Position and the Statement of Activities, the School District is divided into two distinct kinds of activities:

- Governmental activities All of the School District's programs and services are reported here including, but not limited to, instruction, support services, operation and maintenance of plant facilities, pupil transportation and extracurricular activities.
- Business Type Activities This service is provided on a charge for goods or services basis to recover all the expense of the goods or services provided. The Food Service enterprise fund is reported as a business activity and was not operated for the last several years.

#### Reporting the School District's Most Significant Funds

#### **Fund Financial Statements**

The analysis of the School District's major (all) funds begins on page 21. Fund financial reports provide detailed information about the School District's major funds. The School District uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the School District's most significant funds. The School District's major governmental funds are the General Fund, Special Revenue Fund, Capital Projects Fund and Debt Service Fund.

#### **Governmental Funds**

The School District's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in the future years. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the School district's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is reconciled in the financial statements.

#### **Enterprise Fund**

The enterprise fund uses the same basis of accounting as business-type activities; therefore these statements are essentially the same.

#### The School District as a Whole

Recall that the Statement of Net Position provides the perspective of the School District as a whole.

Table 1 provides a comparative summary of the School District's Net Position for the years ended in 2020 and 2019.

Table 1
Net Position

		2020	 2019
Assets			
Current and Other Assets Capital Assets, Net	\$_	2,693,710 415,248	\$ 2,927,583 443,530
Total Assets	_	3,108,958	3,371,113
Liabilities			
Other Liabilities		25,133	34,728
Total Liabilities		25,133	 34,728
Net Position			
Invested in Capital Assets, Net of Debt		415,248	443,530
Restricted		2,579,739	2,817,148
Unrestricted		88,838	 75,707
Total Net Position	\$	3,083,825	\$ 3,336,385

Table 2 shows the changes in Net Position from fiscal year's 2020 and 2019.

Table 2
Changes in Net Position

Orlanges in Net 1 of	_	2020	2019
Revenues			
Revenues			
Operating Grants and Contributions	\$	18,095	\$ 23,731
General Revenues			
Property Taxes		791,164	791,164
Investment Income		69,154	17,827
Grants and Entitlements		2,308,711	2,451,558
Other		20	281,913
Total Revenues		3,187,144	3,566,193
Program Expenses			
Instruction			
Regular			
Support Services			
Tuition		2,816,117	2,721,522
General Administration, School			
Administration, Business		43,391	101,507
Operations and Maintenance of Facilities		106,844	84,053
Pupil Transportation		444,728	496,997
Unallocated Employee Benefits/Business Suppo	ort		(1,510)
Debt Service Assessment		342	342
Unallocated Depreciation		28,282	42,047
Total Expenses	_	3,439,704	3,444,958
	_	(252,560)	121,235
Decrease in Net Position	\$_	(252,560)	121,235

#### **Governmental Activities**

The unique nature of property taxes in New Jersey creates the need to routinely seek voter approval for the School District operations. The District's total revenues were \$3,187,144 for the fiscal year ended June 30, 2020 all of which were from governmental activities. Property taxes made up 24.8% percent of revenues for governmental activities for the Borough of Chesilhurst School District for fiscal year 2020. Federal, state and local grants accounted for 73.0% and other revenue made up 2.2%. The total cost of all programs and services was \$3,439,704.

#### **Business-Type Activities**

Revenues for the District's business-type activities (food service program) are comprised of charges for services and federal and state reimbursements.

- There were no Food Service expenses during the year under audit.
- As the District became a non-operating as of July 1, 2010, there were no operating revenues or expenses during the 2019-20 school-year.

#### **Governmental Activities**

The Statement of Activities shows the cost of program services and the charges for services and grants offsetting those services. Table 3 shows the total cost of services and the net cost of services. The net cost shows the financial burden that was placed on the District's taxpayers by each of these functions.

	Table 3					
	Total Cost of	Net Cost of		Total Cost of		Net Cost of
	Services 2020	Services 2020	)	Services 2019	S	Services 2019
Instruction	\$ Ç	\$	\$	;	\$	
Support services						
Tuition	2,816,117	2,798,022		2,721,522		2,697,791
General Administration, School						
Administration, Business	43,391	43,391		101,507		101,507
Operation and Maintenance of Facilities	106,844	106,844		84,053		84,053
Pupil Transportation	444,728	444,728		496,997		496,997
Unallocated Employee Benefits	-	-		(1,510)		(1,510)
Other	28,624	28,624		42,389		42,389
Total Expenses	\$ 3,439,704	3,421,609	- \$	3,444,958	\$_ _	3,421,227

Instruction expenses would include activities directly dealing with the teaching of pupils and the interaction between teacher and student, including extracurricular activities.

Pupils and instructional staff would include the activities involved with assisting staff with the content and process of teaching to students, including curriculum and staff development.

General administration, school administration and business include expenses associated with administrative and financial supervision of the District.

Operation and maintenance of facilities activities involve keeping the school grounds, buildings and equipment in an effective working condition.

Curriculum and staff development would include expenses related to planning, research, development and evaluation of support services, as well as the reporting of this information internally and to the public.

Pupil transportation includes activities involved with the conveyance of students to and from school, as well as to and from school activities, as provided by state law.

Extracurricular activities would include expenses related to student activities provided by the School district, designated to provide opportunities for students to participate in school events, public events, or a combination of these for the purposes of motivation, enjoyment and skill improvement.

The School District has no debt obligations and, therefore has no related interest or fiscal charges associated with payment of debt. Other includes unallocated depreciation.

#### The School District's Funds

Information about the School District's major funds starts on page 21. These funds are accounted for using the modified accrual basis of accounting. All governmental funds (i.e., general and, special revenue funds, presented in the fund-based statements) had total revenues of \$3,243,806 and expenditures of \$3,479,874. The net positive change in fund balance for the year was anticipated by the Board and shows that the School District was able to meet current operating costs with no urgent need for additional funds.

As demonstrated by the various statements and schedules included in the financial section of this report, the District continues to meet its responsibility for sound financial management. The following schedules present a summary of the revenues of the governmental funds (excluding capital projects) for the fiscal year ended June 30, 2020, and the amount and percentage of increases and decreases in relation to prior year revenues.

Revenue	 Amount	Percent of Total	Increase/ (Decrease) from 2019	Percent Increase/ (Decrease)
Local Sources State Sources	\$ 860,338 2,395,258	26.43% \$ 73.57%	(235,793) (80,031)	-21.51% -3.23%
Total	\$ 3,255,596	100.0% \$	(315,824)	-8.84%

The increase in Local Sources is attributed to increased miscellaneous revenue and interest earned. The increase in State Sources is attributed to net increases in various state Categorical Aids and in other state grant aid.

The decrease in Federal Source Revenues was due to no Federal Funds being granted during the 2019-2020 school year. The following schedule presents a summary of general fund, special revenue fund and debt service fund expenditures for the fiscal year ended June 30, 2020.

Expenditures	Amount	Percent of Total	Increase/ (Decrease) from 2019	Percent Increase/ (Decrease)
Current:				
Tuition	\$ 2,816,177	80.93% \$	94,655	3.48%
Undistributed Expenditures	663,355	19.06%	(22,919)	-3.34%
Capital Outlay	342	0.01%	-	0%
Total	\$ 3,479,874	100.00% \$	71,736	2.10%

There were no Instructional costs in the last two school years and Tuition costs have decreased over the previous school year.

The decrease in Current – Undistributed Expenditures is attributed to the decrease in various other budget line items.

#### **General Fund Budgeting Highlights**

The School District's Budget is prepared according to New Jersey law, and is based on accounting for certain transactions on a basis of modified accrual and encumbrance accounting. The most significant budgeted fund is the General Fund.

During the course of the fiscal year 2020, the School District amended its General Fund budget as needed. The School District uses program based budgeting and the budgeting systems are designed to tightly control total program budgets but provide flexibility for program management.

- Staffing changes based on student needs.
- ❖ Additional costs for student transportation both in regular education and special education.
- Accounting changes in maintenance and operations
- Changes in appropriations to prevent budget overruns.

While the District's final budget for the general fund anticipated that revenues and expenditures would roughly equal, with an appropriation of Fund Balance, the actual results for the year show a decrease of \$232,939.

- ❖ Actual revenues were \$95,177 more than expected, due to an increase in miscellaneous revenue of \$66,374 and additional state aid of \$28,803.
- The actual expenditures were \$673,777 lower than expected due to tuition expenses of \$130,582, administrative costs of \$128,163, \$70,356 in maintenance costs, transportation costs of \$137,172, employee benefit costs of \$3,104 and \$204,400 in Capital Outlay.

#### **Capital Assets**

At the end of the fiscal year 2019, the School District had \$415,248 invested in land, buildings, furniture and equipment. Table 4 shows fiscal 2020 balances compared to 2019.

Table 4
Capital Assets (Net of Depreciation) at June 30

	_	2020		2019
Land	\$	74,000	\$	74,000
Site Improvements		1,895		3,624
Building and Improvements		328,547		350,572
Machinery and Equipment	_	10,806	_	15,334
Totals	\$_	415,248	\$	443,530

Overall capital assets decreased \$28,282 from fiscal year 2019 to fiscal year 2020, which reflects depreciation expense of \$28,282.

At June 30, 2020, the School District's overall legal debt margin was \$2,109,942, which is fully available for future authorizations.

#### For the Future

The operations of the Chesilhurst School District ended on June 30, 2009. While the District is non-operating, the major concern is the status of the shared services sending/receiving relationship between Chesilhurst and Winslow School District.

The Board of Education is continually striving to find ways to utilize the school building for children's educational purposes within Chesilhurst Borough and surrounding towns.

The Chesilhurst School District has committed itself to financial excellence for many years. In addition, the School District's system for financial planning, budgeting, and internal financial controls are well regarded. The School District plans to continue its sound fiscal management to meet the challenge of the future.

In conclusion, the Board of Education is continuously striving to find ways to utilize the school building for educational purposes for the children of Chesilhurst and the other surrounding towns.

#### **Contacting the School District's Financial Management**

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the School District's finances and to show the School District's accountability for the money it receives. If you have questions about this report or need additional information contact Dr. Frank Badessa, School Board Secretary at Borough of Chesilhurst Board of Education, 511 Edwards Avenue, Chesilhurst, NJ.

<u>B</u>	ASIC FINANCIAL	<u>STATEMENTS</u>	<u>8</u>	

## **DISTRICT - WIDE FINANCIAL STATEMENTS** The Statement of Net Position and the Statement of Activities display information about the District. These statements include the financial activities of the overall District, except for fiduciary activities. Eliminations have been made to minimize the double-counting of internal activities. These statements distinguish between the governmental and business-type activities of the District.

## BOROUGH OF CHESILHURST SCHOOL DISTRICT STATEMENT OF NET POSITION JUNE 30, 2020

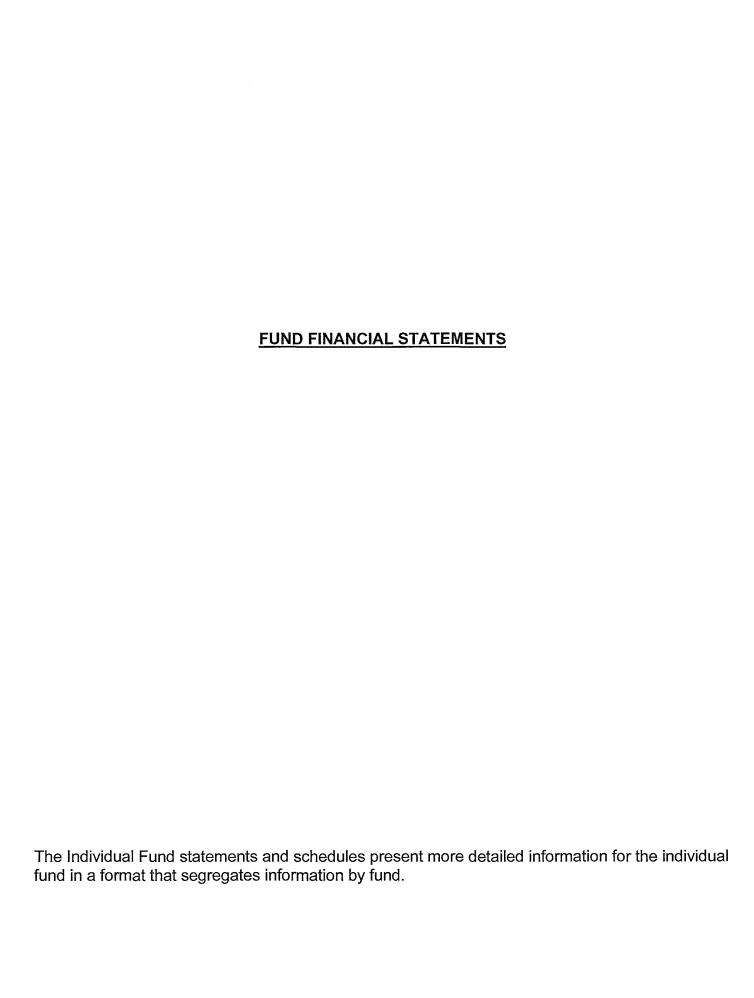
	Governmental Activities	Business-Type Activities	Total
ASSETS			
Cash and Cash Equivalents Due from State of New Jersey Accounts Receivable Inventory	\$ 2,454,732 28,803 197,786	600	28,803 197,786 600
Capital Assets, Net (Note 6):	415,248	_	415,248
Total Assets	3,096,569	12,389	3,108,958
LIABILITIES			
Accounts Payable Deferred Revenue	23,123 2,010		23,123 2,010
Total Liabilities	25,133		25,133
NET POSITION			
Invested in Capital Assets Restricted for:	415,248		415,248
Excess Surplus	1,023,098		1,023,098
Capital Reserve	480,337		480,337
Maintenance Reserve	536,137		536,137
Tuition Reserve	540,167		540,167
Unrestricted	76,449	12,389	88,838
Total Net Position	\$ 3,071,436	\$ 12,389	\$ 3,083,825

The accompanying Notes to Financial Statements are an integral part of this statement.

## BOROUGH OF CHESILHURST SCHOOL DISTRICT STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2020

		Progr	am Revenues		Net (Expense) Revenue a Changes in Net Positio				
Functions/Programs	Expenses	Charges for			Governmental Activities		Business- type Activities		Total
Governmental Activities: Support Services:	<b>*</b> • • • • • • • • • • • • • • • • • • •		40.005	•	(0.700.000)	•		•	(0.700.000)
Tuition General and Business	\$ 2,816,117	\$	\$ 18,095	\$	(2,798,022)	\$		\$	(2,798,022)
Administrative Services	6,345				(6,345)				(6,345)
Central Services	37,046				(37,046)				(37,046)
Plant Operations and Maintenance	106,844				(106,844)				(106,844)
Transportation	444.728				(444,728)				(444,728)
Debt Service Assessment	342				(342)				(342)
Unallocated Depreciation	28,282				(28,282)				(28,282)
Total Governmental Activities	3,439,704		18,095		(3,421,609)				(3,421,609)
Business-type Activities: Food Service									
Total business-type Activities						Ī			
Total Primary Government	\$ 3,439,704	\$	\$ 18,095		(3,421,609)	_			(3,421,609)
General Revenues: Taxes:									
Property Taxes, Levied for General Pu	rposes, Net				791,164				791,164
Federal and State Aid Not Restricted	•				2,308,711				2,308,711
Investment Earnings					69,154				69,154
Miscellaneous					20				20
Total General Revenues, Special Items,	Extraordinary	Items and	Transfers	-	3,169,049	•		Ī	3,169,049
Change in Net Position				-	(252,560)	-		_	(252,560)
Net Position—Beginning					3,323,996		12,389		3,336,385
Net Position—Ending				\$	3,071,436	\$	12,389	\$	3,083,825

The accompanying Notes to Financial Statements are an integral part of this statement.



### GOVERNMENTAL FUNDS

#### BOROUGH OF CHESILHURST BOARD OF EDUCATION

## BALANCE SHEET GOVERNMENTAL FUNDS JUNE 30, 2020

Cash and Cash Equivalents         \$ 2,454,732         \$ 2,454,732         \$ 2,454,732         \$ 4         4         4         4         4         4         4         4         5,263         2,803         2,803         2,803         197,786         20,120         2010         2010         2010         2010         2010         2010         2010         2010         2010         2010         2010         2010         2010         2010         2010         2010         2010         2010         2011         2011<		_	General Fund		Special Revenue Fund	 Total Governmental Funds
LIABILITIES AND FUND BALANCES           Liabilities:         3,123         \$ 23,123           Accounts Payable         \$ 23,123         2,010         2,010           Due to Other Funds         4         4         4           Total Liabilities         23,123         2,014         25,137           Fund Balances:         Restricted For:         8         22,123         2,014         25,137           Fund Balances:         Restricted For:         467,409         467,409         467,409         267,409         26,337         480,337         480,337         480,337         536,137         536,137         536,137         536,137         536,137         536,137         70,000         Assigned:         1,942	Cash and Cash Equivalents Interfund Receivable State aid Receivable	\$	4 28,803	\$		\$ 4 28,803
Liabilities:	Total Assets	\$_	2,681,325	\$		\$ 2,681,325
Fund Balances: Restricted For: Excess Surplus 467,409 467,409 Capital reserve 480,337 480,337 Maintenance Reserve 536,137 536,137 Tuition Reserve 270,000 270,000 Assigned: Encumbrances Encumbrances 1,942 1,942 Tuition Reserve 270,167 270,167 Excess Surplus Designated for Subsequent Year's Expenditures 555,689 555,689 Designated for Subsequent Year's Expenditures 27,663 27,663 Unassigned (Deficit) 48,858 (2,014) 46,844 Total Fund Balances 2,658,202 (2,014) 2,656,188  Total Liabilities and Fund Balances \$ 2,681,325 \$  Amounts reported for governmental activities in the Statement of Net Position (A-1) are different because: Capital Assets used in governmental activities are not financial resources and therefore are not reported in the funds. The cost of the Assets is \$1,197,754 and the Accumulated Depreciation is \$782,506. (See Note 6)  Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported as liabilities in the funds (see Note 7).	Liabilities: Accounts Payable Deferred Revenue	\$	23,123	\$		\$ 2,010
Restricted For:  Excess Surplus 467,409 467,409 Capital reserve 480,337 480,337 Maintenance Reserve 536,137 536,137 Tuition Reserve 270,000 270,000 Assigned: Encumbrances 1,942 1,942 Tuition Reserve Designated for Subsequent Year's Expenditures 270,167 270,167 Excess Surplus Designated for Subsequent Year's Expenditures 555,689 555,689 Designated for Subsequent Year's Expenditures 27,663 27,663 Unassigned (Deficit) 48,858 (2,014) 46,844  Total Fund Balances 2,658,202 (2,014) 2,656,188  Total Liabilities and Fund Balances \$ 2,681,325 \$  Amounts reported for governmental activities in the Statement of Net Position (A-1) are different because:  Capital Assets used in governmental activities are not financial resources and therefore are not reported in the funds. The cost of the Assets is \$1,197,754 and the Accumulated Depreciation is \$782,506. (See Note 6) 415,248  Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported as liabilities in the funds (see Note 7).	Total Liabilities	_	23,123		2,014	 25,137
Net Position (A-1) are different because:  Capital Assets used in governmental activities are not financial resources and therefore are not reported in the funds.  The cost of the Assets is \$1,197,754 and the Accumulated Depreciation is \$782,506. (See Note 6)  Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported as liabilities in the funds (see Note 7).	Restricted For:     Excess Surplus     Capital reserve     Maintenance Reserve     Tuition Reserve Assigned:     Encumbrances     Tuition Reserve Designated for Subsequent Year's Expenditures     Excess Surplus Designated for Subsequent Year's Expenditures     Designated for Subsequent Year's Expenditures     Unassigned (Deficit)  Total Fund Balances	-	480,337 536,137 270,000 1,942 270,167 555,689 27,663 48,858 2,658,202	· - \$ =		 480,337 536,137 270,000 1,942 270,167 555,689 27,663 46,844
Net Position of Governmental Activities \$ 3,071,436	Net Position (A-1) are different because:  Capital Assets used in governmental activities are not financial resources and therefore are not reported in the funds.  The cost of the Assets is \$1,197,754 and the Accumulated Depreciation is \$782,506. (See Note 6)  Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported as					415,248
	Net Position of Governmental Activities					\$ 3,071,436

## BOROUGH OF CHESILHURST BOARD OF EDUCATION STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2020

		General Fund				Total Governmenta Funds		
REVENUES Local Sources: Local Tax Levy Interest Earned Miscellaneous	\$	791,164 69,154 20	\$		\$	791,164 69,154 20		
Total - Local Sources State Sources	-	860,338 2,377,163	-	18,095	•	860,338 2,395,258		
Total Revenues	_	3,237,501		18,095		3,255,596		
EXPENDITURES  Current: Support Services: Tuition General Administrative Services Central Services Plant Operations and Maintenance Transportation Unallocated Benefits Capital Outlay	_	2,797,991 71,091 37,046 106,844 444,728 3,706 342	_	18,126		2,816,117 71,091 37,046 106,844 444,728 3,706 342		
Total Expenditures	_	3,461,748		18,126	_	3,479,874		
Excess (Deficiency) of Revenues over Expenditures	_	(224,247)	_	(31)	_	(224,278)		
OTHER FINANCING SOURCES (USES)								
Transfers Out - Charter School	-		_		_			
Total Other Financing Sources and Uses	-		_		_	·		
Net Change in Fund Balances Fund Balance—July 1 (Deficit)	_	(224,247) 2,882,449		(31) (1,983)	_	(224,278) 2,880,466		
Fund Balance—June 30 (Deficit)	\$	2,658,202	\$ =	(2,014)	\$	2,656,188		

The accompanying Notes to Financial Statements are an integral part of this statement.

## BOROUGH OF CHESILHURST BOARD OF EDUCATION RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2020

#### Total Net Change in Fund Balances - Governmental Funds (from B-2)

\$ (224,278)

Amounts reported for governmental activities in the Statement of Activities (A-2) are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the period.

Depreciation expense Capital Outlay (28,282)

Pension Contributions are reported in governmental funds as expenditures. However, in the statement of activities, the contributions are adjusted for actuarial valuation adjustments, including service and interest costs, administrative costs, investment returns, and experience/assumption. This is the amount by which net pension liability and deferred inflows/outflows related to pension changed during the period.

Repayment of long-term debt is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position and is not reported in the Statement of Activities.

Payment of accrued interest on long term debt is an expenditure in the government funds, but the payment reduces the liability in the Statement of Net Position and is not reported in the Statement of Activities.

In the Statement of Activities, certain operating expenses, e.g. compensated absences are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are reported in the amount of financial resources used (paid). When the earned amount exceeds the paid amount, the difference is a reduction in the reconciliation (-); when the paid amount exceeds the earned amount the difference is an addition to the reconciliation (+).

Change in Net Position of Governmental Activities (A-2)

\$ (252,560)



# BOROUGH OF CHESILHURST BOARD OF EDUCATION STATEMENT OF NET POSITION PROPRIETARY FUNDS JUNE 30, 2020

	_	Business-type Activities Enterprise Funds		
	_	Food Service		Totals
ASSETS				
Current Assets: Cash and Cash Equivalents Inventory	\$	11,789 600	\$	11,789 600
Total Current Assets		12,389		12,389
Fixed Assets: Furniture, Machinery, & Equipment Less Accumulated Depreciation	_	18,100 (18,100)		18,100 (18,100)
Total Fixed Assets	_	-	_	<del>-</del>
Total Assets		12,389		12,389
LIABILITIES AND NET POSITION:				
Current Liabilities:				
Due to Other Funds	_		_	
Total Current Liabilities				
Net Position Invested in Capital Assets Net of Related Debt Unrestricted		12,389		12,389
Total Net Position	\$_	12,389	\$	12,389

The accompanying Notes to Financial Statements are an integral part of this statement.

# BOROUGH OF CHESILHURST BOARD OF EDUCATION STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION PROPRIETARY FUNDS FOR THE YEAR ENDED JUNE 30, 2020

		Business-type Activities Enterprise Fund		
	•	Food Service		Total Enterprise
Operating Revenues:	•		-	
Charges for Services	\$		\$	
Total Operating Revenue:				
Operating Expenses:	•		•	
Depreciation			_	
Total Operating Expenses				
Operating Income (Loss)				
Non-operating Revenues (Expenses):				
Federal Sources:				
Total Non-operating Revenues (Expenses)	·			
Income (Loss) before Contributions & Transfers				
Transfers In (Out)				
Change in Net Position				
Total Net Position—Beginning	_	12,389		12,389
Total Net Position—Ending	\$	12,389	\$	12,389

The accompanying Notes to Financial Statements are an integral part of this statement.

# BOROUGH OF CHESILHURST BOARD OF EDUCATION STATEMENT OF CASH FLOWS PROPRIETARY FUNDS FOR THE YEAR ENDED JUNE 30, 2020

	ı	Business-type Activities Enterprise Funds		
		Food		Total
	_	Service		Enterprise
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts from Receivables	\$_		\$	
Net cash provided by (used for) operating activities				
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES State Sources Federal Sources Operating Transfer Out				
Net cash provided by (used for) non-capital financing activities	_			
CASH FLOWS FROM INVESTING ACTIVITIES Interest and dividends	_			
Net cash provided by (used for) investing activities				
Net increase (decrease) in cash and cash equivalents Balances—Beginning of Year		11,789		11,789
Balances—End of Year	\$_	11,789	\$	11,789
Reconciliation of operating income (loss) to net cash provided (used) by operating activities:  Operating Income (Loss)  Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided by (Used For) Operating Activities:  Depreciation and Net Amortization	= \$ y _		\$	
Total Adjustments	_			
Net Cash Provided by (Used For) Operating Activities	\$		\$	

The accompanying Notes to Financial Statements are an integral part of this statement.





# NOTE 1. DESCRIPTION OF THE SCHOOL DISTRICT AND REPORTING ENTITY

The Borough of Chesilhurst School District (District) is organized as a Type II school district under the Constitution of the State of New Jersey. The District operates under a locally elected Board form of government consisting of seven members. The District provides educational services as authorized by state and federal guidelines.

The District serves an area of 1.73 square miles. It is located in Camden County and provides education for all of Chesilhurst Borough's grades K through 12. The District operated one instructional building for grades K through 6 up to the 2008-09 school year. As of July 1, 2009, all students were attending the Winslow Township School District on a tuition basis.

# A. Reporting Entity:

The Borough of Chesilhurst School District is a Type II District located in the State of New Jersey. As a Type II District, the School District functions independently through a Board of Education. The board is comprised of seven members elected to three-year terms. These terms are staggered so that three members' terms expire each year.

The primary criterion for including activities within the District's reporting entity, as set forth in Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards, is whether:

- > the organization is legally separate (can sue or be sued in their own name)
- > the District holds the corporate powers of the organization
- > the District appoints a voting majority of the organization's board
- > the District is able to impose its will on the organization
- > the organization has the potential to impose a financial benefit/burden on the District
- > there is a fiscal dependency by the organization on the District

Based on the aforementioned criteria, the District has no component units.

# NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **New Accounting Standards:**

The School District has adopted the following GASB statements:

➤ GASB Statement - No. 95 – Postponement of the Effective Dates of Certain Authoritative Guidance: The primary objective of this Statement is to provide temporary relief to governments and other stakeholders in light of the COVID-19 pandemic. The requirements of this Statement are effective immediately. Management is evaluating the potential impact of the adoption of GASB 95 on the School District's financial statements.

Other accounting standards that the School District is currently reviewing for applicability and potential impact on the financial statements include:

➤ GASB No. 84 - Fiduciary Activities: The objective of this Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. The requirements of Statement will be effective for reporting periods beginning after December 15, 2019. The Board is evaluating the potential impact of the adoption of GASB 84 on the School District's financial statements.

# NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

## > New Accounting Standards:

- ➤ GASB No. 87 Leases: The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. The requirements of Statement will be effective for reporting periods beginning after June 15, 2021. The Board is evaluating the potential impact of the adoption of GASB 87 on the School District's financial statements.
- ➤ GASB No. 89 Accounting for Interest Cost Incurred before the End of a Construction Period: The objectives of this Statement are (1) to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and (2) to simplify accounting for interest cost incurred before the end of a construction period. The requirements of this Statement are effective for reporting periods beginning after December 15, 2020. Management is evaluating the potential impact of the adoption of GASB 89 on the School District's financial statements.
- ➤ GASB Statement No. 90 Majority Equity Interests—an amendment of GASB Statements No. 14 and No. 61: The primary objectives of this Statement are to improve the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units. The requirements of this Statement are effective for reporting periods beginning after December 15, 2019. Management is evaluating the potential impact of the adoption of GASB 90 on the School District's financial statements.
- ➤ GASB Statement No. 91 Conduit Debt Obligations: The primary objectives of this Statement are to provide a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. The requirements of this Statement are effective for reporting periods beginning after December 15, 2021. Management is evaluating the potential impact of the adoption of GASB 91 on the School District's financial statements.
- ➤ GASB Statement No. 92 *Omnibus 2020:* The objectives of this Statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of certain GASB Statements. The requirements of this Statement are effective for reporting periods beginning after June 15, 2021. Management is evaluating the potential impact of the adoption of GASB 92 on the School District's financial statements.
- ➤ GASB Statement No. 93 Replacement of Interbank Offered Rates: The objective of this Statement is to address those and other accounting and financial reporting implications that result from the replacement of an IBOR. The requirements of this Statement are effective for reporting periods beginning after June 15, 2021. Management is evaluating the potential impact of the adoption of GASB 93 on the School District's financial statements.
- ➤ GASB Statement No. 94 *Public-Private and Public-Public Partnerships and Availability Payment Arrangements:* The primary objective of this Statement is to improve financial reporting by addressing issues related to public-private and public-public partnership arrangements (PPPs). The requirements of this Statement are effective for reporting periods beginning after June 15, 2022. Management is evaluating the potential impact of the adoption of GASB 94 on the School District's financial statements.

#### NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

## > New Accounting Standards:

- ➢ GASB Statement No. 96 Subscription-Based Information Technology Arrangements: This Statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). The requirements of this Statement are effective for reporting periods beginning after June 15, 2022. Management is evaluating the potential impact of the adoption of GASB 96 on the School District's financial statements.
- ➤ GASB Statement No. 97 Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans an amendment of GASB Statements No. 14 and No. 84, and a supersession of GASB Statement No. 32: The primary objectives of this Statement are to (1) increase consistency and comparability related to the reporting of fiduciary component units; (2) mitigate costs associated with the reporting of certain defined contribution pension plans, defined contribution other postemployment benefit (OPEB) plans, and employee benefit plans other than pension plans or OPEB plans (other employee benefit plans); and (3) enhance the relevance, consistency, and comparability of the accounting and financial reporting for Internal Revenue Code (IRC) Section 457 deferred compensation plans (Section 457 plans). The requirements of this Statement are effective for reporting periods beginning after June 15, 2021. Management is evaluating the potential impact of the adoption of GASB 97 on the School District's financial statements.

# NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED) A. Basis of Presentation:

The District's basic financial statements consist of District-wide statements, including a statement of Net Position and a statement of activities, and fund financial statements, which provide a more detailed level of financial information.

<u>District-wide Statements</u>: The statement of Net Position and the statements of activities display information about the financial activities of the overall district, except for fiduciary activities. Eliminations have been made to minimize the double counting of internal activities. These statements distinguish between the *governmental* and *business-type activities* of the District. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties.

The statement of Net Position presents the financial condition of the governmental and business-type activities of the District at the fiscal year end while the statement of activities presents a comparison between direct expenses and program revenues for each different business-type activity of the District and for each function of the District's governmental activities.

- > Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Indirect expenses-expenses of the District related to the administration and support of the District's programs, such as personnel and accounting-are not allocated to programs.
- Program revenues include (a) charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes and state formula aid, are presented as general revenues.

# NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED) A. Basis of Presentation:

<u>Fund Financial Statements</u>: During the fiscal year, the School District segregates transactions related to certain School District functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. The fund financial statements provide information about the District's funds, including its fiduciary funds. Separate statements for each fund category – *governmental, proprietary,* and *fiduciary* – are presented. The New Jersey Department of Education (NJDOE) has elected to require New Jersey districts to treat each governmental fund as a major fund in accordance with the option noted in GASB No. 34, paragraph 76. The NJDOE believes that the presentation of all funds as major is important for public interest and to promote consistency among District financial reporting.

## **B. Fund Accounting:**

The accounts of the District are maintained in accordance with the principles of fund accounting to ensure observance of limitations and restrictions on the resources available. The principles of fund accounting require that resources be classified for accounting and reporting purposes into funds in accordance with activities or objectives specified for the resources. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

#### **GOVERNMENTAL FUNDS**

The focus of governmental fund measurement is upon determination of financial position and changes in financial position (sources, uses and balances of financial resources) rather than upon net income. The District reports the following major governmental funds:

**General Fund -** The General Fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund. Included are certain expenditures for vehicles and movable instructional or non-instructional equipment which are classified in the Capital Outlay sub-fund.

As required by the New Jersey State Department of Education, the District includes budgeted Capital Outlay in this fund. Generally accepted accounting principles as they pertain to governmental entities state that General Fund resources may be used to directly finance capital outlays for long-lived improvements as long as the resources in such cases are derived exclusively from unrestricted revenues.

Resources for budgeted capital outlay purposes are normally derived from State of New Jersey Aid, district taxes and appropriated fund balance. Expenditures are those that result in the acquisition of or additions to fixed assets for land, existing buildings, improvements of grounds, construction of buildings, additions to or remodeling of buildings and the purchase of built-in equipment. These resources can be transferred from and to Current Expense by board resolution.

**Special Revenue Fund -** The Special Revenue Fund is used to account for the proceeds of specific revenue from State and Federal Government, (other than major capital projects, Debt Service or the Enterprise Funds) and local appropriations that are legally restricted to expenditures for specified purposes.

#### NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

# B. Fund Accounting (Continued):

Capital Projects Fund - The Capital Projects Fund is used to account for all financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds). The financial resources are derived from temporary notes or serial bonds that are specifically authorized by the voters as a separate question on the ballot either during the annual election or at a special election. The District does not currently have any open capital projects in the fund as of June 30, 2020.

**Debt Service Fund -** The Debt Service Fund is used to account for the accumulation of resources for, and the payment of principal and interest on bonds issued to finance major property acquisition, construction and improvement programs.

#### **PROPRIETARY FUNDS**

The focus of Proprietary Fund measurement is upon determination of net income, financial position and cash flows. The generally accepted accounting principles applicable are those similar to businesses in the private sector. The following is a description of the Proprietary Funds of the District:

Enterprise (Food Service) Funds - The Enterprise Funds are utilized to account for operations that are financed and operated in a manner similar to private business enterprises -- where the intent of the District is that the costs (i.e. expenses including depreciation and indirect costs) of providing goods or services to the students on a continuing basis be financed or recovered primarily through user charges; or, where the District has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

The District's Enterprise Fund is comprised of the Food Service Fund. As the District was a non-operating District during the 2018-19 school year, the food service fund was not maintained. Balances in the fund will remain until such time as a final decision is reached, regarding operation, consolidation or continued non-operating status.

All proprietary funds are accounted for on a cost of services or "capital maintenance" measurement focus. This means that all assets and all liabilities, whether current or noncurrent, associated with their activity are included on their balance sheets. Their reported fund equity (net total assets) is segregated into contributed capital and unreserved retained earnings, if applicable. Proprietary fund type operating statements present increases (revenues) and decreases (expenses) in net total assets. Depreciation of all exhaustive fixed assets used by proprietary funds is charged as an expense against their operations. Accumulated depreciation is reported on proprietary fund balance sheets. Depreciation has been provided over the estimated useful lives using the straight-line method. The estimated useful lives are as follows:

#### Food Service Fund:

Equipment 12 Years Light Trucks and Vehicle 4 Years Heavy Trucks and Vehicle 6 Years

# NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

# B. Fund Accounting (Continued):

#### FIDUCIARY FUNDS

Fiduciary Funds include Expendable Trust, Nonexpendable Trust and Agency Funds. The measurement focus of the Expendable Trust Funds is the same as for governmental funds. The measurement focus of the Nonexpendable Trust Funds is similar to Proprietary Funds. Agency Funds are purely custodial (assets equal liabilities) and thus do not involve measurement of results of operations. The following is a description of the Fiduciary Funds of the School District:

**Trust and Agency Funds -** The Trust and Agency Funds are used to account for assets held by the District in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds.

**Expendable Trust Fund -** An Expendable Trust Fund is accounted for in essentially the same manner as the governmental fund types, using the same measurement focus and basis of accounting. Expendable Trust Funds account for assets where both the principal and interest may be spent. Expendable Trust Funds include Unemployment Compensation Insurance and the following scholarship funds:

**Nonexpendable Trust Fund -** A Nonexpendable Trust Fund is used to account for assets held under the terms of a formal trust agreement, whereby the District is under obligation to maintain the trust principal. The District does not maintain a nonexpendable trust fund.

**Agency Funds -** Agency funds are used to account for the assets that the District holds on behalf of others as their agent. Agency funds are custodial in nature and do not involve measurement of results of operations. Agency funds include payroll and student activities funds.

# C. Basis of Accounting and Measurement Focus:

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements.

District-wide, Proprietary and Fiduciary Fund Financial Statements: The District-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting; the enterprise fund and fiduciary funds use the accrual basis of accounting. Differences in the accrual and modified accrual basis of accounting arise in the recognition of revenue, the recording of unearned revenue, and in the presentation of expenses versus expenditures. Ad Valorem (Property) Taxes are susceptible to accrual as under the New Jersey State Statute a municipality is required to remit to its school district the entire balance of taxes in the amount voted upon or certified, prior to the end of the school year. The District records the entire approved tax levy as revenue (accrued) at the start of the fiscal year, since the revenue is both measurable and available.

The District is entitled to receive monies under the established payment schedule and the unpaid amount is considered to be an "accounts receivable". Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

# NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

## C. Basis of Accounting and Measurement Focus: (Continued):

Governmental Fund Financial Statements: Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred. except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources. In its accounting and financial reporting, the District follows the pronouncements of the Governmental Accounting Standards Board (GASB) and the pronouncements of the Financial Accounting Standards Board (FASB) and its predecessor organizations issued on or before November 30, 1989, unless they conflict with or contradict GASB pronouncements. The District's proprietary funds have elected not to apply the standards issued by FASB after November 30, 1989. The accrual basis of accounting is used for measuring financial position and operating results of proprietary fund types and nonexpendable trust funds. Under this method, revenues are recognized in the accounting period in which they are earned and expenses are recognized when they are incurred.

# D. Budgets/Budgetary Control:

Annual appropriated budgets are prepared in the spring of each year for the general, special revenue, and debt service funds, which are submitted to the county office. In accordance with P.L. 2011, c. 202, the School District passed a resolution to move the school board election to the first Tuesday after the first Monday in November, starting in November of 2012 and to be held simultaneously with the general election. As a result, a vote is not required on the School District's general fund tax levy for the budget year. other than the general fund tax levy required to support a proposal for additional funds, if any. Budgets are prepared using the modified accrual basis of accounting, except for the special revenue fund as described later. The legal level of budgetary control is established at line item accounts within each fund. Line item accounts are defined as the lowest (most specific) level of detail as established pursuant to the minimum chart of accounts referenced in N.J.A.C. 6A:23A-16.2 (f) 1. Transfers of appropriations may be made by School Board resolution at any time during the fiscal year in accordance with N.J.A.C. 6A:23A-13.3. The Board of Education did not make any material supplemental budgetary appropriations during the fiscal year. Formal budgetary integration into the accounting system is a management control device during the year. For governmental funds there are no substantial differences between the budgetary basis of accounting and generally accepted accounting principles with the exception of the mandated revenue recognition of the last state aid payment for budgetary purposes only and the special revenue fund as noted below.

Encumbrance accounting is also employed as an extension of formal budgetary integration in the governmental fund types. Unencumbered appropriations lapse at fiscal year-end.

The accounting records of the special revenue fund are maintained on the grant accounting budgetary basis. The grant accounting budgetary basis differs from GAAP in that the grant accounting budgetary basis recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. Sufficient supplemental records are maintained to allow for the presentation of GAAP basis financial reports.

# NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

# D. Budgets/Budgetary Control: (Continued):

A reconciliation of the general and special revenue funds from the budgetary basis of accounting (as presented in the Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual - General, Special Revenue and Debt Service Funds) to the GAAP basis of accounting as presented in the Combined Statement of Revenues, Expenditures and Changes in Fund Balances - All Governmental Fund Types is presented on Exhibit C-3.

Annual appropriated budgets are prepared in the spring of each year for the general and special revenue funds. The budgets are submitted to the county office for approval and are approved by the board of school estimates. Budgets are prepared using the modified accrual basis of accounting, except for the special revenue fund as described later. The legal level of budgetary control is established at line item accounts within each fund. Line item accounts are defined as the lowest (most specific) level of detail as established pursuant to the minimum chart of accounts referenced in N.J.A.C. 6:23-2(g). Transfers of appropriations may be made by School Board resolution at any time during the fiscal year and are subject to two-thirds majority vote by the School Board and under certain circumstances require approval by the County Superintendent of Schools.

The following budget adjustments and transfers were made to/ (from) budgetary line items:

Account Name	Amount
Tuition - Private Schools/ Disabled Within State	(76,107)
Transportation - Mmiscellaneous expenses	(45,000)
Transportation - Contracted Services (Home/School) Vendors	(65,000)
Transportation - Contracted Services (Special Ed.) ESC's & CTSA's	110,000

# E. Encumbrances Accounting:

Under encumbrance accounting purchase orders, contracts and other commitments for the expenditure of resources are recorded to reserve a portion of the applicable appropriation. Open encumbrances in governmental funds, other than the special revenue fund, are reported as reservations of fund balances at fiscal year-end as they do not constitute expenditures or liabilities but rather commitments related to unperformed contracts for goods and services. There were no open encumbrances in the special revenue fund that would be reflected in the balance sheet as unearned revenues at fiscal year-end.

The encumbered appropriation authority carries over into the next fiscal year. An entry will be made at the beginning of the next fiscal year to increase the appropriation reflected in the certified budget by the outstanding encumbrance amount as of the current fiscal year end.

# F. Tuition Receivable:

Tuition charges are established by the Board of Education based on estimated costs. There were no tuition receivable contracts during the 2018-2019 or 2019-2020 school-years.

# NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### G. Tuition Payable:

Prior to the 2009-10 school year, only District students in Grades 7 through 12 were sent to The Winslow Township School District on a tuition basis. In the 2009-10 school year, all students grades K through 12 were sent to Winslow Township School District on a tuition basis.

Tuition charges for the fiscal years 2017-18, 2018-19 and 2019-20 were based on rates established by the receiving District. These rates are subject to change when the actual costs have been determined. Accordingly, the District has reserved \$270,000 for the 2018-19 year and \$270,167 for the 2017-18 year into a Tuition Reserve account, as of June 30, 2020.

#### H. Inventories and Prepaid Expenses:

Inventories and prepaid expenses, which benefit future periods, other than those recorded in the enterprise fund are recorded as an expenditure during the year of purchase. On District-Wide financial statements and in the enterprise fund inventories are valued at cost, which approximates market, using the first-in-first-out (FIFO) method. Prepaid expenses in the Enterprise Fund represent payments made to vendors for services that will benefit periods beyond June 30, 2019.

# I. Short-Term Interfund Receivables/Payables:

Short-term interfund receivables/payables represent amounts that are owed, other than charges for goods or services rendered to/from a particular fund in the District and that are due within one year.

# J. Unearned Revenue:

Unearned revenue in the special revenue fund represents cash that has been received but not yet earned.

#### K. Assets, Liabilities and Equity:

#### Transactions

Interfund receivables/payables represent amounts that are owed, other than charges for goods or services rendered to/from a particular fund in the District and that are due within one year.

#### <u>Inventories</u>

On District-wide financial statements and in the enterprise fund inventories are valued at cost, which approximates market, using the first-in-first-out (FIFO) method and is expended when used. Prepaid expenses in the Enterprise Fund represent payments made to vendors for services that will benefit periods beyond June 30, 2020. The food service enterprise fund had a Supply inventory balance of \$600 at June 30, 2020. These supplies will remain on hand until such time as the non-operating status of the district is resolved.

#### NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Capital Assets

General fixed assets acquired or constructed during the year are recorded at actual cost. Donated fixed assets are valued at their estimated fair market value on the date received. The general fixed assets acquired or constructed prior to June 30, 2020 are valued at cost based on historical records or through estimation procedures performed by an independent appraisal company. Capital assets are reflected as expenditures in the applicable governmental funds, and the related assets are reported in the statement of Net Position. Expenditures that enhance the asset or significantly extend the useful life of the asset are considered improvements and are added to the fixed asset's currently capitalized cost. The cost of normal repairs and maintenance are not capitalized.

Capital assets are depreciated in the District-wide financial statements using the straight-line method over the following estimated useful lives:

	Estimated
Asset Class	Useful Lives
School Building	50
Building Improvements	20
Equipment	5-10

# L. Compensated Absences:

Compensated absences are those absences for which employees will be paid, such as vacation, sick leave, and sabbatical leave. A liability for compensated absences that are attributable to services already rendered, and that are not contingent on a specific event that is outside the control of the District and its employees, is accrued as the employees earn the rights to the benefits. Compensated absences that relate to future services, or that are contingent on a specific event that is outside the control of the District and its employees, are accounted for in the period in which such services are rendered or when such events take place. In governmental and similar trust funds, compensated absences that are expected to be liquidated with expendable available financial resources are reported as an expenditure and fund liability in the fund that will pay for the compensated absences. The remainder of the compensated absences liability is reported in the Statement of Net Position. In proprietary and similar trust funds, compensated absences are recorded as an expense and liability of the fund that will pay for them.

#### M. Operating Revenues and Expenses:

Operating revenues are those revenues that are generated directly from the primary activity of the enterprise fund. For the School District, these revenues are sales for food service. Operating expenses are necessary costs incurred to provide the service that is the primary activity of the enterprise fund.

#### N. Extraordinary and Special Items:

Extraordinary items are transactions or events, unusual in nature and infrequent in occurrence. Special items are transactions or events, within the control of management and are either unusual in nature or infrequent in occurrence. Neither of these types of transactions occurred during the fiscal year.

# NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### O. Lease Acquisition Cost:

As part of any long-term lease agreement, providing for the use of school buildings, payments constituting professional lease acquisition and other related professional fees will expensed when incurred in accordance with GASB Statement No. 65. There were no such leases for the year ended June 30, 2020.

#### P. Allocation of Indirect Expenses:

The District reports all direct expenses by function in the Statement of Activities. Direct expenses are those that are clearly identifiable with a function. Indirect expenses are allocated to functions but are not reported separately in the Statement of Activities. Employee benefits, including the employer's share of social security, workers compensation, and medical and dental benefits, were allocated based on salaries of that program. Depreciation expense, where practicable, is specifically identified by function and is included in the indirect expense column of the Statement of Activities. Depreciation expense that could not be attributed to a specific function is considered an indirect expense and is reported separately on the Statement of Activities. Interest on long-term debt is considered an indirect expense and is reported separately on the Statement of Activities.

# Q. Fund Equity:

Contributed capital represents the amount of fund capital contributed to the proprietary funds from other funds. Reserves represent those portions of fund equity not available for appropriation for expenditure or legally segregated for a specific future use. Designated fund balances represent plans for future use of financial resources.

#### R. Comparative Data/Reclassifications:

Comparative total data for the prior year have been presented in selected sections of the accompanying financial statements in order to provide an understanding of the changes in the District's financial position and operations. Also, certain immaterial amounts presented in the prior year data have been reclassified in order to be consistent with the current year's presentation.

# S. Management Estimates:

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts of revenues and expenditures/expenses during the reporting period. Accordingly, actual results could differ from those estimates.

#### T. Accrued Liabilities and Long-term Obligations:

All payables, accrued liabilities, and long-term obligations are reported on the District-wide financial statements. Long-term debt is recognized as a liability of a governmental fund when due, or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the Statement of Net Position.

#### NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **U. Net Position**

Net Position represents the difference between assets and liabilities. Net Position invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balance of any borrowing used for the acquisition, construction, or improvement of those assets. Net Position are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the School District or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The School District's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted Net Position is available.

#### V. Fund Balance Reserves:

The School District reserves those portions of fund balance which are legally segregated for a specific future use or which do not represent available expendable resources and, therefore, are not available for appropriation or expenditure. Unreserved fund balance indicates that portion which is available for appropriation in future periods. A fund balance reserve has been established for encumbrances.

## W. Revenues - Exchange and Non-exchange Transactions:

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On the modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the District, available means within sixty days of the fiscal year end.

Non-exchange transactions, in which the School District receives value without directly giving equal value in return, include property taxes, income taxes, grants, entitlements, and donations. On the accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from income taxes is recognized in the period in which the income is earned.

Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or for the fiscal year when use is first permitted; matching requirements, in which the School District must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the School District on a reimbursement basis. On the modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered both measurable and available at fiscal year-end: property taxes available as an advance, interest, and tuition.

#### NOTE 3. CASH AND CASH EQUIVALENTS AND INVESTMENTS

Cash and cash equivalents include petty cash, change funds, cash in banks and all highly liquid investments with a maturity of three months or less at the time of purchase and are stated at cost plus accrued interest. U.S. Treasury and agency obligations and certificates of deposit with maturities of one year or less when purchased are stated at cost. All other investments are stated at fair value.

New Jersey School Districts are limited as to the types of investments and types of financial institutions they may invest in. New Jersey statute 18A:20-37 provides a list of permissible investments that may be purchased by New Jersey School Districts.

Investments are stated at cost, or amortized cost, which approximates market. The amortized cost method involves valuing a security at its cost on the date of purchase and thereafter assuming a constant amortization to maturity for any discount or premium. The Board classifies certificates of deposit, which have original maturity dates of more than three months but less than twelve months from the date of purchase, as investments.

<u>Deposits:</u> New Jersey statutes require that school districts deposit public funds in public depositories located in New Jersey, which are insured by the Federal Deposit Insurance Corporation, the Federal Savings and Loan Insurance Corporation, or by any other agency of the United States that insures deposits made in public depositories. School districts are also permitted to deposit public funds in the State of New Jersey Cash Management Fund. New Jersey statutes require public depositories to maintain collateral for deposits of public funds that exceed depository insurance limits as follows:

<u>Deposits (Continued)</u>: The market value of the collateral must equal at least 5% of the average daily balance of collected public funds on deposit. In addition to the above collateral requirement, if the public funds deposited exceed 75% of the capital funds of the depository, the depository must provide collateral having a market value at least equal to 100% of the amount exceeding 75%.

All collateral must be deposited with the Federal Reserve Bank of New York, the Federal Reserve Bank of Philadelphia, the Federal Home Loan Bank of New York, or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000.

Investments: New Jersey statutes permit the Board to purchase the following types of securities:

- a. Bonds or other obligations of the Unites States or obligations guaranteed by the United States.
- b. Bonds of any Federal Intermediate Credit Bank, Federal Home Loan Bank, Federal National Mortgage Agency or of any United States Bank for Cooperatives, which have a maturity date no greater than twelve months from the date of purchase.
- c. Bonds of other obligations of the school district.

As of June 30, 2020, cash and cash equivalents in the fund financial statements of the Borough of Chesilhurst School consisted of the following:

	C _	ash and Cash Equivalents
Checking Accounts Certificate of Deposit	\$	1,442,307 1,012,425
Total	\$_	2,454,732

# NOTE 3. CASH AND CASH EQUIVALENTS AND INVESTMENTS (CONTINUED)

#### Custodial Credit Risk:

Custodial credit risk is the risk that, in the event of a bank failure, the School District's deposits may not be recovered. Although the School District does not have a formal policy regarding custodial credit risk, NJSA 17:9-41 t seq. requires that the governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). GUDPA is a supplemental insurance program set forth by the New Jersey Legislature to protect the deposits of local government agencies. The program is administered by the Commissioner of the NJ Department of Banking and Insurance. Under the Act, the first \$250,000 of governmental deposits in each insured depository is protected by FDIC. Funds owned by the School District in excess of FDIC insured amounts are protected by GUDPA. As of June 30, 2020, \$2,477,681 of the School Districts bank balance of \$2,834,236 was exposed to custodial credit risk.

\$ 250,000
 2,227,681
\$ 2,477,681
\$ _ \$_

# **NOTE 4. CAPITAL RESERVE ACCOUNT**

A capital reserve account may be established by New Jersey School Districts for the accumulation of funds for use as capital outlay expenditures in subsequent fiscal years. During the 2019-20 school-year, the District transferred nothing into the reserve account and added \$400 of interest earned, resulting in a balance at June 30, 2020 of \$480,337.

# NOTE 5. TUITION RESERVE, TUITION CONTRACTS AND ADJUSTMENTS PAYABLE

The 2019-20 billing adjustment, if any, will be charged to the 2019-2020 budget and paid when the necessary supporting documentation is received and properly examined, based on audited tuition rates and enrollment.

A tuition reserve may be established by New Jersey School Districts for the accumulation of funds for use in funding future tuition adjustments billed from receiving districts.

The activity in the tuition reserve for the July 1, 2019 to June 30, 2020 fiscal year is as follows:

Beginning Balance July 1, 2019	\$ 535,337
Added in 2019-20	270,000
Withdrawn in 2019-20	(265,170)
Interest Earnings	
Ending Balance June 30, 2020	\$ 540,167

The June 30, 2020 balance in the tuition reserve is within the maximum balance permitted. There was a withdrawal from the account in the 2020-21 budget of \$270,167.

# **NOTE 6. FIXED ASSETS**

Capital asset activity for the year ended June 30, 2020 was as follows:

	Beginning Balance 7/1/2019	Additions	Retirements/ Adjustments	Ending Balance 6/30/2020
Governmental activities: Capital assets that are not being depreciated: Land	\$ 74,000	\$	\$	\$ 74,000
Total capital assets not being depreciated	74,000			74,000
Building and building improvements Site Improvements Machinery and equipment	974,229 62,285 87,240			974,229 62,285 87,240
Totals at historical cost	1,123,754		<u> </u>	1,123,754
Less accumulated depreciation for : Building and improvements Site Improvements Equipment	(623,657) (58,661) (71,906)	(22,025) (1,729) (4,528)		(645,682) (60,390) (76,434)
Total accumulated depreciation	(754,224)	(28,282)		(782,506)
Total capital assets being depreciated, net of accumulated depreciation	369,530	(28,282)		341,248
Government activities capital assets, net	\$ 443,530	\$ (28,282)	\$ -	\$ 415,248
				To A-1
Business-type activities - Equipment Less accumulated depreciation	\$ 18,100 (18,100)	\$	\$	\$ 18,100 (18,100)
Business-type activities capital assets, net	\$ -	\$	\$	\$
		expense was c s unallocated	harged to gover	nmental \$ 28,282

# **NOTE 7. LONG-TERM OBLIGATIONS**

At June 30, 2020, the District had no long-term obligations.

<u>A. Bonds Payable</u> - Bonds are authorized in accordance with State law by the voters of the District through referendums. All bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the District are general obligation bonds.

<u>B. Bonds Authorized But Not Issued</u> - As of June 30, 2020, the District had no authorized but not issued bonds.

C. Capital Leases - The District does not have any open capital leases as of June 30, 2020.

# **NOTE 8. OPERATING LEASES**

At June 30, 2020, the District has commitments to lease a copier under an operating lease that expires in 2022. There were no other operating lease obligations initiated during the year. Future minimum scheduled lease payments are as follows, depending on continued operations:

Year ending June 30,	<u>Amount</u>
2021	\$1,500
2022	1,250
Total future minimum lease payments	\$2,750

# **NOTE 9. PENSION PLANS**

**Description of Plans** - Eligible employees of the School District can be covered by Public Employees' Retirement System (PERS), Teachers' Pension and Annuity Fund (TPAF), or Defined Contribution Retirement Program (DCRP). PERS and TPAF are administered by the New Jersey Division of Pension and Benefits (NJDPB) and the DCRP is jointly administered by Prudential and NJDPB. The NJDPB issues publicly available financial reports that include financial statements and required supplementary information for the systems. These reports may be obtained online at <a href="https://www.nj.gov/treasury/pensions/financial-reports.shtml">https://www.nj.gov/treasury/pensions/financial-reports.shtml</a>.

# **Public Employees' Retirement System**

The PERS is a cost sharing multiple-employer defined benefit pension plan that was established in 1955. The PERS provides retirement, death and disability, and medical benefits to qualified members. The vesting and benefit provisions for PERS are set by N.J.S.A. 43:15A. All benefits vest after ten years of service, except for medical benefits that vest after 25 years of service or under the disability provisions of PERS.

Service retirement benefits of 1/55th of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60th of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 with 25 years or more of service credit before age 62, and tier 5 with 30 years or more of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

The following represents the membership tiers for PERS:

_Tier_	Definition
1	Members who are enrolled prior to July 1, 2007.
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008.
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010.
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011.
5	Members who were eligible to enroll on or after June 28, 2011.

# NOTE 9. PENSION PLANS (CONTINUED)

Public Employees' Retirement System (Continued)

Contributions - The contribution policy is set by N.J.S.A. 43:15A and requires contributions by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. The PERS member total contribution rate as of July 1, 2019 was 7.5% of base salary. The District employees' contributions for the year ended June 30, 2020 were \$0. Employers in PERS are required to contribute at an actuarially determined rate which includes funding for cost-of-living adjustments, noncontributory death benefits, and post-retirement medical premiums. The PERS employer rate due in 2018 is 13.69% of covered payroll. The District is billed annually for its normal contribution plus any accrued liability. These contributions were paid by the District and equal to the required contributions for each year. The District's contributions to PERS for the years ended June 30, 2020, and 2019, were \$188 and \$183 respectively.

The total payroll including covered by PERS for the year ended June 30, 2020 and 2019 was \$0.

Components of Net Pension Liability - At June 30, 2020, the District's proportionate share of the PERS net pension liability was \$0. The net pension liability was measured as of June 30, 2019. The District's proportion of the net pension liability was based on the District's actual contributions to the plan relative to the total of all participating employers' contributions for the year ended June 30, 2019.

**Pension Expense and Deferred Outflows/Inflows of Resources** - The District's 2020 PERS pension expense, with respect to GASB 68, was \$0. The District's 2020 deferred outflows of resources and deferred inflows of resources were from the following sources:

		Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$		\$
Changes of assumptions			
Net difference between projected and actual earnings on pension plan investments			
Changes in proportion			
Contributions subsequent to the measurement date		188	
Total	\$_	188	\$

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year	_	PERS
2021	\$	
2022		
2023		
2024		
2025		
Thereafter		
Total	\$	

#### NOTE 9. PENSION PLANS (CONTINUED)

**Public Employees' Retirement System (Continued)** 

Additional Information - Collective Balances at 2020 and 2019 are as follows:

Year	 2020	2019
Collective deferred outflows of resources	\$	\$
Collective deferred inflows of resources	\$ ;	\$
Collective Net Pension Liability	\$ :	\$
District's Proportion	0.000000%	0.000000%

**Actuarial Assumptions -** The total pension liability for the June 30, 2019 measurement date was determined by an actuarial valuation as of July 1, 2018, which was rolled forward to June 30, 2019. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

	PERS
Investment Rate of Return	7.00%
Salary Scale (Based on Age):	
Through 2026	2.00% - 6.00%
Thereafter	3.00% - 7.00%
Inflation Rate – Price	2.75%
Inflation Rate – Wage	3.25%

Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2019.

The actuarial assumptions used in the July 1, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2014 to June 30, 2018.

Long-Term Expected Rate of Return – In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2019) is determined by the State Treasurer, after consultation with the Directors of the Division of Investment and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2019 are summarized in the following table:

#### **NOTE 9. PENSION PLANS (CONTINUED)**

**Public Employees' Retirement System (Continued)** 

Ρ	Εl	RS
D		${}^{D}$

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Risk Mitigation Strategies	3.00%	4.67%
Cash Equivalents	5.00%	2.00%
U.S. Treasuries	5.00%	2.68%
Investment Grade Credit	10.00%	4.25%
High Yield	2.00%	5.37%
Private Credit	6.00%	7.92%
Real Assets	2.50%	9.31%
Real Estate	7.50%	8.33%
U.S. Equity	28.00%	8.26%
Non-U.S. Developed Markets Equity	12.50%	9.00%
Emerging Markets Equity	6.50%	11.37%
Private Equity	12.00%	10.85%
Total	100.00%	

Discount Rate - The discount rate used to measure the total pension liability was 6.28% as of June 30, 2019. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00% and a municipal bond rate of 3.50% as of June 30, 2019 based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be based on 70% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2057. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2057 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of the Collective Net Pension Liability to Changes in the Discount Rate - The following presents the collective net pension liability of the participating employers as of , calculated using the discount rate as disclosed above, as well as what the collective net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current rate:

	1% Decrease (5.28%)	Discount (6.28%)	1% Increase (7.28%)
District's Proportionate Share of the Net Pension Liability	\$	\$	\$

# **NOTE 9. PENSION PLANS (CONTINUED)**

#### **Teachers' Pension and Annuity Fund**

The State of New Jersey Teachers' Pension and Annuity Fund (TPAF) is a cost sharing multiple-employer defined benefit pension plan with a special funding situation that was established in 1955. As under current statute, all employer contributions are made by the State of New Jersey on behalf of the District and the system's other related non-contributing employers. Membership is mandatory for substantially all teachers or members of the professional staff certified by the State Board of Examiners, and employees of the Department of Education who have titles that are unclassified, professional and certified.

The vesting and benefit provisions are set by N.J.S.A. 18A:66. TPAF provides retirement, death and disability benefits. All benefits vest after ten years of service. Members are always fully vested for their own contributions and, after three years of service credit, become vested for 2% of related interest earned on the contributions. In the case of death before retirement, members' beneficiaries are entitled to full interest credited to the members' accounts.

The following represents the membership tiers for TPAF:

_Tier_	Definition
1	Members who are enrolled prior to July 1, 2007.
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008.
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010.
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011.
5	Members who were eligible to enroll on or after June 28, 2011.

**Special Funding Situation -** The employer contributions for local participating employers are legally required to be funded by the State in accordance with N.J.S.A 18:66-33. Therefore, these local participating employers are considered to be in a special funding situation as defined by GASB Statement No. 68 and the State is treated as a non-employer contributing entity. Since the local participating employers do not contribute directly to the plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to report in the financial statements of the local participating employers. However, the notes to the financial statements of the local participating employers must disclose the portion of the non-employer contributing entities' total proportionate share of the net pension liability that is associated with the local participating employer. In addition, each local participating employer must recognize pension expense associated with the employer as well as revenue in an amount equal to the non-employer contributing entities' total proportionate share of the collective pension expense associated with the local participating employer.

Contributions - The contribution policy is set by N.J.S.A. 18A:66 and requires contributions by active members and contributing employers. The member contribution rate was 7.5% in as of July 1, 2019. The State's pension contribution is based on an actuarially determined amount which includes the employer portion of the normal cost and an amortization of the unfunded accrued liability. Funding for noncontributory group insurance benefits is based on actual claims paid. For fiscal year 2019, the State's pension contribution was less that the actuarial determined amount. Under current statute, all employer contributions are made by the State of New Jersey on-behalf of the District and all other related non-contributing employers. No normal or accrued liability contribution by the District has been required over several preceding fiscal years. These on-behalf contributions by the State of New Jersey are considered a special funding situation, under the definition of GASB 68, Accounting and Financial Reporting for Pensions. The District was not required to make any contributions to the pension plan during the fiscal year ended June 30, 2020 because of the 100% special funding situation with the State of New Jersey.

#### NOTE 9. PENSION PLANS (CONTINUED)

#### **Teachers' Pension and Annuity Fund (Continued)**

During the fiscal year ended June 30, 2020, the State of New Jersey contributed \$0 to the TPAF for pension contributions, \$0 for post-retirement benefits on behalf of the School, and \$0 for long-term disability. Also, in accordance with N.J.S.A. 18A:66-66 the State of New Jersey reimbursed the District \$0 during the year ended June 30, 2020 for the employer's share of social security contributions for TPAF members, as calculated on their base salaries.

Components of Net Pension Liability – At June 30, 2020, the District was not required to report a liability for its proportionate share of the net pension liability because of a 100% reduction for State of New Jersey pension support provided to the District.

**Pension Expense** - For the year ended June 30, 2020, the District recognized pension expense of \$0 and revenue of \$0 for support provided by the State.

**Actuarial Assumptions -** The total pension liability for the June 30, 2019 measurement date was determined by an actuarial valuation as of July 1, 2018, which was rolled forward to June 30, 2019. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

	TPAF
Investment Rate of Return	7.00%
Salary Scale (Based on Age):	
Through 2026	1.55% - 4.45%
Thereafter	2.75% - 5.65%
Inflation Rate – Price	2.75%
Inflation Rate – Wage	3.25%

**Long-Term Expected Rate of Return -** Best estimates of arithmetic real rates of return for each major asset class included in TPAF's target asset allocation as of are summarized in the following table:

TPAF		
Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Risk Mitigation Strategies	3.00%	4.67%
Cash Equivalents	5.00%	2.00%
U.S. Treasuries	5.00%	2.68%
Investment Grade Credit	10.00%	4.25%
High Yield	2.00%	5.37%
Private Credit	6.00%	7.92%
Real Assets	2.50%	9.31%
Real Estate	7.50%	8.33%
U.S. Equity	28.00%	8.26%
Non-U.S. Developed Markets Equity	12.50%	9.00%
Emerging Markets Equity	6.50%	11.37%
Private Equity	12.00%	10.85%
Total	100.00%	

#### NOTE 9. PENSION PLANS (CONTINUED)

#### **Teachers' Pension and Annuity Fund (Continued)**

**Discount Rate -** The discount rate used to measure the total pension liability was 5.60% as of June 30, 2019. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00% and a municipal bond rate of 3.50% as of June 30, 2019 based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be based on 70% of the actuarially determined contributions for the State. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2054. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2054 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of the Collective Net Pension Liability to Changes in the Discount Rate - The following presents the collective net pension liability of the participating employers as of, calculated using the discount rate as disclosed above, as well as what the collective net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current rate:

	1% Decrease (4.60%)	Current Discount (5.60%)	1% Increase (6.60%)
State's Share of the Net Pension Liability associated with the District	\$	\$	\$
State's Share of the Net Pension Liability	\$ 72,544,649,801	\$ 61,519,112,443	\$ 52,371,397,951

#### **Defined Contribution Retirement Program (DCRP)**

The Defined Contribution Retirement Program (DCRP) is a multiple-employer defined contribution pension fund that was established in 2007 under the provisions of N.J.S.A 43:15C-1. The DCRP provides eligible members with a tax-sheltered, defined contribution retirement benefit, along with life insurance and long-term disability coverage. Vesting and benefit provisions are established by N.J.S.A. 43:15C-1 et seq. The following represents the individuals eligible for membership in the DCRP:

#### Eligibility

- 1. State or Local Officials who are elected or appointed on or after July 1, 2007
- 2. Employees enrolled in the PERS or TPAF on or after July 1, 2007, who earn salary in excess of established "maximum compensation" limits
- 3. Employees enrolled in the PFRS or SPRS after May 21, 2010, who earn salary in excess of established "maximum compensation" limits
- 4. Employees otherwise eligible to enroll in the PERS or TPAF on or after November 2, 2008, who do not earn the minimum annual salary for PERS or TPAF Tier 3 enrollment but who earn salary of at least \$5,000 annually
- 5. Employees otherwise eligible to enroll in the PERS or TPAF after May 21, 2010, who do not work the minimum number of hours per week required for PERS or TPAF Tier 4 or Tier 5 enrollment but who earn salary of at least \$5,000 annually

#### NOTE 9. PENSION PLANS (CONTINUED)

# **Defined Contribution Retirement Program (DCRP) (Continued)**

**Contributions** – The contribution policy is set by N.J.S.A 43:15C-3 and requires contributions by active members and contributing employers. Plan members are required to contribute 5.5% of their base salary and the District's employer match is an additional 3% contribution. For the year ended, employee contributions totaled \$0 and the District's employer contribution, recognized in pension expense, was \$0. There were no forfeitures during the fiscal year.

**Pension Plan Fiduciary Net Position -** Detailed information about each pension plan's fiduciary net position is available in the separately issued New Jersey Division of Pension and Benefits financial report. Information on where to obtain the report is indicated at the beginning of this note.

## NOTE 10. POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB)

#### General Information about the OPEB Plan

The State of New Jersey reports a liability as a result of its statutory requirements to pay other postemployment (health) benefits for State Health Benefit Local Education Retired Employees Plan. The State Health Benefit Local Education Retired Employees Plan is a multiple-employer defined benefit OPEB plan that is administered on a pay-as-you-go basis. Accordingly, no assets are accumulated in a qualifying trust that meets the criteria in paragraph 4 of GASB Statement No. 75, Accounting and Financial Reporting for the Postemployment Benefits Other Than Pensions. The State Health Benefit Local Education Retired Employees Plan provides medical, prescription drug, and Medicare Part B reimbursement to retirees and their covered dependents of local education employers.

The employer contributions for the participating local education employers are legally required to be funded by the State of New Jersey in accordance with N.J.S.A 52:14-17.32f. According to N.J.S.A 52:14- 17.32f, the State provides employer-paid coverage to employees who retire from a board of education or county college with 25 years or more of service credit in, or retires on a disability pension from, one or more of the following plans: the Teachers' Pension and Annuity Fund (TPAF), the Public Employees' Retirement System (PERS), the Police and Firemen Retirement System (PFRS), or the Alternate Benefit Program (ABP). Pursuant to Chapter 78, P.L, 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

The total nonemployer OPEB liability does not include certain other postemployment benefit obligations that are provided by the local education employers. The reporting of these benefits are the responsibility of the individual local education employers.

#### **Special Funding Situation**

The participating local education employer allocations included in the supplemental schedule of special funding amounts by employer are provided as each local education employer is required to record in their financial statements, as an expense and corresponding revenue, their respective amount of total OPEB expense attributable to the State of New Jersey under the special funding situation and to include their respective amount of total OPEB liability in their notes to their financial statements. The total OPEB liability and service cost for each employer was determined separately based on actual data for each employer's participants.

# NOTE 10. POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (Continued)

#### **Total OPEB Liability**

The State of New Jersey's total OPEB liability, as of the measurement date of June 30, 2019, was \$41,729,081,045. Of this amount, the total OPEB liability attributable to the School District was \$1,398,277. The State of New Jersey's proportionate share of the total OPEB liability is 100%, including the proportion attributable to the School District of 0.00335%. The total OPEB liability for the School District measured as of June 30, 2019 is zero as a result of the Special Funding Situation with the State of New Jersey. The School District's proportionate share of the total OPEB liability measured as of June 30, 2019 is 0.00%. Accordingly, the School District did not recognize any portion of the collective net OPEB liability on the Statement of Net Position.

#### **Total Nonemployer OPEB Liability**

The total nonemployer OPEB liability as of June 30, 2019 was determined by an actuarial valuation as of June 30, 2018, which was rolled forward to June 30, 2019. The actuarial assumptions vary for each plan member depending on the pension plan the member is enrolled in. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

	TPAF/ABP	PERS	PFRS
Inflation Rate	2.50%	2.50%	2.50%
	Based on	Based on	Based on
Salary Increases:	Service Years	Age	Age
Through 2026	1.55% - 3.05%	2.00% - 6.00%	3.25% - 15.25% Applied to all
Thereafter	1.55% - 3.05%	3.00% - 7.00%	future years

Preretirement mortality rates were based on the Pub-2010 Healthy "Teachers" (TPAF/ABP), "General" (PERS), and "Safety" (PFRS) classification headcount-weighted mortality table with fully generational mortality improvement projections from the central year using Scale MP-2019. Postretirement mortality rates were based on the Pub-2010 "General" classification headcount-weighted mortality table with fully generational mortality improvement projections from the central year using Scale MP-2019. Disability mortality was based on the Pub-2010 "General" classification headcount-weighted disabled mortality table with fully generational mortality improvement projections from the central year using Scale MP-2019.

The actuarial assumptions used in the June 30, 2018 valuation were based on the results of actuarial experience studies for the periods July 1, 2015 – June 30, 2018, July 1, 2014 – June 30, 2018, and July 1, 2013 – June 30, 2018 for TPAF, PERS and PFRS, respectively.

#### **Health Care Trend Assumptions**

For pre-Medicare medical benefits, the trend rate is initially 5.7% and decreases to a 4.5% long-term trend rate after eight years. For post-65 medical benefits, the actual fully-insured Medicare Advantage trend rate for fiscal year 2020 are reflected. The assumed post-65 medical trend is 4.5% for all future years. For prescription drug benefits, the initial trend rate is 7.5% and decreases to a 4.5% long-term trend rate after eight years. For the Medicare Part B reimbursement, the trend rate is 5.0%.

#### NOTE 10. POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (Continued)

#### Discount rate

The discount rate for June 30, 2019 was 3.50%. This represents the municipal bond return rate as chosen by the Division. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. As the long-term rate of return is less than the municipal bond rate, it is not considered in the calculation of the discount rate, rather the discount rate is set at the municipal bond rate.

# Changes in the Total OPEB Liability

State of New Jersey	<b>Total OPEB Liability</b>
Balance as of June 30, 2018 Measurement Date	\$ 46,110,832,982
Changes for the year:	
Service Cost	1,734,404,850
Interest	1,827,787,206
Changes of Benefit Terms	
Differences between Expected and Actual	(7,323,140,818)
Changes of Assumptions	622,184,027
Benefit Payments	(1,280,958,373)
Contributions from Members	37,971,171
Net Changes	(4,381,751,937)
Balance as of June 30, 2019 Measurement Date	\$ 41,729,081,045

# Sensitivity of Total Nonemployer OPEB Liability to changes in the discount rate:

The following presents the total nonemployer OPEB liability as of June 30, 2019, respectively, calculated using the discount rate as disclosed above as well as what the total nonemployer OPEB liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	June 30, 2019	
At 1.00% Decrease	At Discount Rate	At 1.00% Increase
2.50%	3.50%	4.50%
\$ 49,298,534,898	41,729,081,045	35,716,321,820

# Sensitivity of Total Nonemployer OPEB Liability to changes in the healthcare trend rate:

The following presents the total nonemployer OPEB liability as of June 30, 2019, calculated using the healthcare trend rate as disclosed above as well as what the total nonemployer OPEB liability would be if it was calculated using a healthcare trend rate that is 1- percentage point lower or 1-percentage point higher than the current rate:

	June 30, 2019	
	Healthcare Cost	-
1.00% Decrease	Trend Rate	1.00% Increase
\$ 34,832,902,820	41,729,081,045	51,453,912,586

# NOTE 10. POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (Continued)

# OPEB Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2020, the School District recognized OPEB expense of \$(68,452). The School District reported deferred outflows of resources and deferred inflows of resources from the following sources:

	_	Deferred Outflows of Resources		Deferred Inflows of Resources
Differences Between Expected and Actual Experience	\$		\$	351,335
Changes of Assumptions				284,203
Net difference Between Projected and Actual Earnings on OPEB Plan Investments				,
Changes in Proportion				352,406
Contributions Subsequent to the Measurement Date	_			
Total	\$ _		-	987,944

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows.

Measurement Period Ending June 30,		OPEB
2020	\$	(129,243)
2021		(129,243)
2022		(129,243)
2023		(129,243)
2024		(129,243)
Thereafter	-	(341,729)
Total	\$	(987,944)

#### NOTE 11. COMPENSATED ABSENCES

The School District accounts for compensated absences (e.g., unused vacation, sick leave) as directed by Governmental Accounting Standards Board Statement No. 16 (GASB 16), "Accounting for Compensated Absences". A liability for compensated absences that are attributable to services already rendered and that are not contingent on a specific event that is outside the control of the School District and its employees, is accrued as employees earn the rights to the benefits.

#### NOTE 11. COMPENSATED ABSENCES (CONTINUED)

District employees are granted varying amounts of vacation and sick leave in accordance with the School District's personnel policies. Upon termination, employees are paid for accrued vacation. The School District's policy permits employees to accumulated unused sick leave and carry forward the full amount to subsequent years. Upon retirement employees shall be paid by the District for the unused sick leave in accordance with the District's agreement with the various employee unions.

In the District-wide Statement of Net Position, the liabilities whose average maturities are greater than one year should be reported in two components - the amount due within one year and the amount due in more than one year. The liability for vested compensated absences of the proprietary fund types is recorded within those funds as the benefits accrue to employees. As of June 30, 2020, there was no liability for compensated absences in the General Fund or Food Service Fund.

# **NOTE 12. DEFERRED COMPENSATION**

As there were no wages during the 2019-2020 school year, the Board no longer offers deferred compensation plans created in accordance with Internal Revenue Code Section 403(b).

#### **NOTE 13. RISK MANAGEMENT**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

# NOTE 13. RISK MANAGEMENT (Continued)

<u>Property and Liability Insurance</u> - The District maintains commercial insurance coverage for property, liability, student accident and surety bonds. A complete schedule of insurance coverage can be found in the Statistical Section of this Comprehensive Annual Financial Report.

New Jersey Unemployment Compensation Insurance - The District has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the District is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The District is billed quarterly for amounts due to the State. The following is a summary of District contributions, employee contributions, reimbursements to the State for benefits paid and the ending balance of the District's expendable trust fund for the current and prior three years:

District			Amount	Ending	
Fiscal Year	<u>Contributions</u>	<u>Cancellation</u>	<u>Reimbursed</u>		<u>Balance</u>
2018-2019	\$	\$	\$	\$	0
2017-2018					0
2016-2017					0

#### **NOTE 14. INTERFUND RECEIVABLES AND PAYABLES**

The following interfund balances remained on the balance sheet at June 30, 2020:

<u>Fund</u>		Interfund <u>Receivable</u>	Interfund <u>Payable</u>
General Fund Special Revenue Fund	\$	4	\$ 4
Total	\$ _	4	\$ 4

#### NOTE 15. FUND BALANCE APPROPRIATED

General Fund (Exhibit B-1) - Of the \$2,658,202 balance in General Fund balance at June 30, 2020, \$480,337 has been restricted in a Capital Reserve account; \$1,023,098 is restricted for excess surplus in accordance with N.J.S.A. 18AC:7F-7, of which \$555,689 has been appropriated and included as anticipated revenue for the year ending June 30, 2021; \$1,942 has been Assigned for encumbrances; \$536,137 has been restricted in the Maintenance Reserve Account; \$540,167 has been restricted in the Tuition Reserve Account, of which \$270,167 has been included as anticipated revenue for the year ending June 30, 2021; and \$27,663 has been assigned and included as anticipated revenue for the year ending June 30, 2021 and \$48,858 represents unrestricted and unassigned Fund Balance.

#### **NOTE 16. LITIGATION**

The District is, from time to time, involved in claims and lawsuits incidental to its operations. Per confirmation by the District's legal counsel, there are no pending litigations, claims, assessments of contingent liability against the District.

# **NOTE 17. CALCULATION OF EXCESS SURPLUS**

In accordance with *N.J.S.A.* 18A:7F-7, as amended, the designation for Reserved Fund Balance - Excess Surplus is a required calculation pursuant to the New Jersey Comprehensive Educational Improvement and Financing Act of 1996 (CEIFA). New Jersey School Districts are required to reserve General Fund balance at the fiscal year end of June 30 if they did not appropriate a required minimum amount as budgeted fund balance in their subsequent years' budget. At June 30, 2020, there was \$1,023,098 in excess fund balance, of which \$555,689 is to be anticipated as revenue in the 2020-21 budget and \$467,409 will be appropriated in the 2021-22 budget.

#### NOTE 18. DEFICIT FUND BALANCES

The District had no deficit in the General fund and (\$2,014) in the Special Revenue Fund as of June 30, 2020 as reported in the fund statements (modified accrual basis). *N.J.S.A.* 18A:22-44.2 provides that in the event a state school aid payment is not made until the following school year, Districts must record the last state aid payment as revenue, for budgeted purposes only, in the current budget year. The bill provides legal authority for School Districts to recognize this revenue in the current budget year. For intergovernmental transactions, GASB Statement No. 33 requires that recognition (revenue, expenditure, asset, liability) should be in symmetry, i.e., if one government recognizes an asset, the other government recognizes a liability. Since the state is recording the last state aid payment in the subsequent fiscal year, the School District cannot recognize the last state aid payment on the GAAP financial statements until the year the State records the payable. Due to the timing difference of recording the last state aid payment, the Special Revenue Fund balance deficit does not alone indicate that the district is facing financial difficulties.

The amount of the 19<sup>th</sup> and 20<sup>th</sup> State Aid payments that have not been reflected as revenue in the 2019-20 School Year is \$229,945 in the General Fund and \$2,014 in the Special Revenue Fund.

Pursuant to *N.J.S.A.* 18A:22-44.2 any negative unreserved, undesignated general or special revenue fund balance that is reported as a direct result from a delay in the payment of state aid until the following fiscal year, is not considered in violation of New Jersey statute and regulation nor in need of corrective action.

# **NOTE 19. TAX ABATEMENT**

As defined by the Governmental Accounting Standards Board (GASB), a tax abatement is an agreement between a government and an individual or entity in which the government promises to forgo tax revenues and the individual or entity promises to subsequently take a specific action that contributes to economic development or otherwise benefits the government or its citizens. School districts are not authorized by New Jersey statute to enter into tax abatement agreements. However, the county or municipality in which the school district is situated may have entered into tax abatement agreements, and that potential must be disclosed in these financial statements. If the county or municipality entered into tax abatement agreements, those agreements will not directly affect the school district's local tax revenue because NJSA 54:4-75 and NJSA 54:4-76 require that amounts so forgiven must effectively be recouped from other taxpayers and remitted to the school district.

For a local school district board of education or board of school estimate that has elected to raise their minimum tax levy using the required local share provisions at NJSA 18A:7F-5(b), the loss of revenue resulting from the municipality or county having entered into a tax abatement agreement is indeterminate due to the complex nature of the calculation of required local share performed by the New Jersey Department of Education based upon district property value and wealth.

# **NOTE 20. MAINTENANCE RESERVE ACCOUNT**

A maintenance reserve account may be established by New Jersey School Districts for the accumulation of funds for use as maintenance expenditures in subsequent fiscal years. During the 2019-20 school-year, the District transferred nothing into the reserve account and added \$400 of interest earned, resulting in a balance at June 30, 2020 of \$536,137, which is within the maximum balance permitted.

# **NOTE 21. SUBSEQUENT EVENTS**

There were no events subsequent to June 30, 2020 requiring disclosure.

End of Notes to Financial Statements



		Original Budget	Budget Adjustments Transfers	Final Budget	Actual	Variance Final to Actual Favorable/ (Unfavorable)
REVENUES:	_					
Local Sources: Local Tax Levy Interest on Investments Interest on Investments - Maintenance Reserve	\$	791,164 400	\$	\$ 791,164 400	\$ 791,164 68,354 400	\$ 68,354
Interest on Investments - Mainterlance Reserve Interest on Investments - Capital Reserve Miscellaneous		400 400 2,000		400 400 2,000	400 400 20	(1,980)
	_	793,964		793,964	860,338	66,374
State Sources:	_					
Categorical Transportation Aid Categorical Special Education Aid Equalization Aid Categorical Security Aid		170,166 95,861 1,533,518 50,877		170,166 95,861 1,533,518 50,877	170,166 95,861 1,533,518 50,877	
Adjustment Aid Extraordinary Aid		489,246		489,246	489,246 28,803	28,803
Total - State Sources	_	2,339,668		2,339,668	2,368,471	28,803
Federal Sources	_			·		
TOTAL REVENUES	_	3,133,632		3,133,632	3,228,809	95,177
EXPENDITURES: Current Expense:						
Undistributed Expenditures: Instruction:						
Tuition - Other LEAs Within the State - Regular Tuition - Other LEAs Within the State - Special Tuition - County Voc. School District - Regular		2,091,378 507,042 44,742		2,091,378 507,042 44,742	2,071,242 507,042 44,742	20,136
Tuition - Private Schls/Disabled within State Tuition - State Facilities		245,539 39,872		245,539 39,872	135,093 39,872	110,446
Total Undistributed Expenditures - Instruction		2,928,573		2,928,573	2,797,991	130,582
	· · · · · · · · · · · · · · · · · · ·					

		Original Budget	Budget Adjustments Transfers	- ; 	Final Budget	Actual	Variance Final to Actual Favorable/ (Unfavorable)
EXPENDITURES: (Continued)							
Support Services General Administration: Legal Services Audit Fees Architectural/Engineering Services Other Purchased Professional Services Communications/Telephone Miscellaneous Purchased Services General Supplies BOE In-house Training/Meeting Supplies Miscellaneous Expenditures BOE Membership Dues and Fees	\$	45,000 19,700 5,000 57,000 20,000 19,000 7,000 1,100 4,500 3,500	\$	\$	45,000 \$ 19,700 5,000 57,000 20,000 19,000 7,000 1,100 4,500 3,500	2,776 14,278 35,145 8,023 2,285 5,721 211 2,652	\$ 42,224 5,422 5,000 21,855 11,977 16,715 1,279 1,100 4,289 848
Total Support Services General Administration		181,800			181,800	71,091	110,709
Support Services Central Services Purchased Professional Services Purchased Technical Services Supplies and Materials		41,500 11,000 2,000		_	41,500 11,000 2,000	25,447 10,435 1,164	16,053 565 836
Total Support Services Central Services		54,500			54,500	37,046	17,454
Req. Maintenance for School Facilities: Cleaning, Repair, and Maintenance Services General Supplies		72,250 15,500		_	72,250 15,500	67,222 6,341	5,028 9,159
Total Req. Maintenance for School Facilities:		87,750			87,750	73,563	14,187
Custodial Services Cleaning, Repair, and Maintenance Services	_	6,200		_	6,200		6,200
Other Operation and Maintenance of Plant:							
Other Purchased Property Services Insurance General Supplies Energy (Natural Gas) Energy (Electricity)		10,350 15,500 5,000 15,500 36,500			10,350 15,500 5,000 15,500 36,500	7,711 249 5,285 20,036	10,350 7,789 4,751 10,215 16,464
Total Other Operation and Maintenance of Plant:	_	82,850		_	82,850	33,281	49,569
Total Operations and Maintenance of Plant Services	_	176,800		_	176,800	106,844	69,956
Undistributed Expenditures - Student Transportation Services:							
Management Fee - ESC Transportation Programs Contracted Services - Aid in Lieu of Payments - Choice Schl Contracted Services (Home/School) - Vendors Contracted Services (Home/school) - Joint Agreements Contracted Services (Spl. Ed. Students) - ESC's & CTSA's Miscellaneous Purchased Services - Transportation		10,000 25,000 310,500 11,000 180,000 45,000	2,000 (14,800) 49,800 (37,000)	_	12,000 25,000 295,700 11,000 229,800 8,000	11,989 14,748 187,792 230,199	11 10,252 107,908 11,000 (399) 8,000
Total Student Transportation Services	_	581,500		_	581,500	444,728	136,772

Continued   Cont			Original Budget	Budget Adjustments Transfers		Final Budget	Actual _	Variance Final to Actual Favorable/ (Unfavorable)
Unallocated Benefits TPAF Contributions - ERIP Other Retirement Contributions - ERIP         \$ 6,710 \$ \$ 3,518 \$ 3,128 \$ 312           Total Unallocated Benefits         7,210         7,210         3,706         3,504           Required Maintenance for School Facilities Interest Earned on Maintenance Reserve         400         400         400         400           TOTAL EXPENDITURES - CURRENT EXPENSE         3,930,783         3,930,783         3,461,406         469,377           CAPITAL OUTLAY           Equipment General Administration         5         5         5         204,000         204,000         204,000         204,000         204,000         204,000         Assessment for Debt Service on SDA Funding 140         342         342         342         342         342         342         204,000         400 </th <th>EXPENDITURES: (Continued)</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th>•</th> <th></th>	EXPENDITURES: (Continued)						•	
TPAF Contributions - ERIP	Undistributed Expenditures: (Continued)							
Required Maintenance for School Facilities   100	TPAF Contributions - ERIP	\$	•	\$	\$		•	•
Interest Earned on Maintenance Reserve	Total Unallocated Benefits	_	7,210			7,210	3,706	3,504
TOTAL EXPENDITURES - CURRENT EXPENSE 3,930,783 3,930,783 3,461,406 469,377  CAPITAL OUTLAY  Equipment General Administration  Total Equipment  Facilities Acquisition and Construction Services Construction Services 204,000 204,000 342 342 342 342 342 342 342 340 340 340 340 340 340 340 340 340 340	•		400			400		400
Equipment General Administration  Total Equipment  Facilities Acquisition and Construction Services Construction Services 204,000 204,000 204,000 Assessment for Debt Service on SDA Funding 342 342 342 Increase in Capital Reserve 400 400 400  Total Facilities Acquisition and Construction Services 204,742 342 342 Increase in Capital Reserve 400 400  Total Facilities Acquisition and Construction Services 204,742 204,742 342 204,400  TOTAL CAPITAL OUTLAY EXPENDITURES 204,742 204,742 342 204,400  TOTAL EXPENDITURES 4,135,525 4,135,525 3,461,748 673,777  Excess (Deficiency) of Revenues and Other Over (Under) Expenditures (1,001,893) (1,001,893) (232,939) 768,954  Other Financing Sources  Excess (Deficiency) of Revenues and Other Financing Sources (Uses):  Total Other Financing Sources  Excess (Deficiency) of Revenues and Other Financing Sources (Under) Expenditures and Other Financing Sources Over (Under) Expenditures (1,001,893) (1,001,893) (232,939) 768,954  Fund Balances, July 1 3,121,086 3,121,086			400			400		400
Equipment General Administration  Total Equipment  Facilities Acquisition and Construction Services Construction Services 204,000 204,000 342 342 342 342 342 342 342 342 340 400 400 400 400 400 400 400 400 400	TOTAL EXPENDITURES - CURRENT EXPENSE		3,930,783	•	- ;	3,930,783	3,461,406	469,377
Total Equipment   Facilities Acquisition and Construction Services   Constru	CAPITAL OUTLAY	_						
Facilities Acquisition and Construction Services         204,000         204,000         204,000           Assessment for Debt Service on SDA Funding Increase in Capital Reserve         342         342         342           Increase in Capital Reserve         400         400         400           Total Facilities Acquisition and Construction Services         204,742         204,742         342         204,400           TOTAL CAPITAL OUTLAY EXPENDITURES         204,742         204,742         342         204,400           TOTAL EXPENDITURES         4,135,525         4,135,525         3,461,748         673,777           Excess (Deficiency) of Revenues and Other Over (Under) Expenditures         (1,001,893)         (1,001,893)         (232,939)         768,954           Other Financing Sources (Uses):         500,000         1,001,893         1,001,89	···							
Construction Services Assessment for Debt Service on SDA Funding Increase in Capital Reserve         204,000 400         204,000 400         204,000 400           Total Facilities Acquisition and Construction Services         204,742         204,742         342         204,400           TOTAL CAPITAL OUTLAY EXPENDITURES         204,742         204,742         342         204,400           TOTAL EXPENDITURES         4,135,525         4,135,525         3,461,748         673,777           Excess (Deficiency) of Revenues and Other Over (Under) Expenditures         (1,001,893)         (1,001,893)         (232,939)         768,954           Other Financing Sources         Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses         (1,001,893)         (1,001,893)         (232,939)         768,954           Fund Balances, July 1         3,121,086         3,121,086         3,121,086         3,121,086	Total Equipment							
TOTAL CAPITAL OUTLAY EXPENDITURES         204,742         204,742         342         204,400           TOTAL EXPENDITURES         4,135,525         4,135,525         3,461,748         673,777           Excess (Deficiency) of Revenues and Other Over (Under) Expenditures         (1,001,893)         (1,001,893)         (232,939)         768,954           Other Financing Sources         (1,001,893)         (1,001,893)         (232,939)         768,954           Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses         (1,001,893)         (1,001,893)         (232,939)         768,954           Fund Balances, July 1         3,121,086         3,121,086         3,121,086         3,121,086	Construction Services Assessment for Debt Service on SDA Funding		342			342	342	•
TOTAL EXPENDITURES 4,135,525 4,135,525 3,461,748 673,777  Excess (Deficiency) of Revenues and Other Over (Under) Expenditures (1,001,893) (1,001,893) (232,939) 768,954  Other Financing Sources (Uses):  Total Other Financing Sources  Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses (1,001,893) (1,001,893) (232,939) 768,954  Fund Balances, July 1 3,121,086 3,121,086	Total Facilities Acquisition and Construction Services	_	204,742			204,742	342	204,400
Excess (Deficiency) of Revenues and Other Over (Under) Expenditures  (1,001,893)  (1,001,893)  (232,939)  768,954  Other Financing Sources (Uses):  Total Other Financing Sources  Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses  (1,001,893)  (1,001,893)  (1,001,893)  (1,001,893)  (232,939)  768,954  Fund Balances, July 1  3,121,086  3,121,086	TOTAL CAPITAL OUTLAY EXPENDITURES	_	204,742			204,742	342	204,400
Over (Under) Expenditures (1,001,893) (1,001,893) (232,939) 768,954  Other Financing Sources (Uses):  Total Other Financing Sources  Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses (1,001,893) (1,001,893) (232,939) 768,954  Fund Balances, July 1 3,121,086 3,121,086	TOTAL EXPENDITURES	_	4,135,525			1,135,525	3,461,748	673,777
Total Other Financing Sources  Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses  (1,001,893)  (1,001,893)  (232,939)  768,954  Fund Balances, July 1  3,121,086  3,121,086		_	(1,001,893)		(1	1,001,893)	(232,939)	768,954
Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses (1,001,893) (1,001,893) (232,939) 768,954  Fund Balances, July 1 3,121,086 3,121,086	Other Financing Sources (Uses):							
Financing Sources Over (Under) Expenditures and Other Financing Uses       (1,001,893)       (1,001,893)       (232,939)       768,954         Fund Balances, July 1       3,121,086       3,121,086       3,121,086	Total Other Financing Sources	_	and the second s					-
	Financing Sources Over (Under) Expenditures	-	(1,001,893)		(1	1,001,893)	(232,939)	768,954
Fund Balances, June 30 \$ 2,119,193 \$ 2,888,147 \$ 768,954	Fund Balances, July 1		3,121,086		3	3,121,086	3,121,086	
	Fund Balances, June 30	\$_	2,119,193	\$	\$_2	2,119,193 \$	2,888,147	\$ 768,954

	Original Budget	Budget Adjustments Transfers	s Final Budget	Actual	Variance Final to Actual Favorable/ (Unfavorable)
RECAPITULATION OF FUND BALANCE:					
Restricted Fund Balance:					
Excess Surplus Capital Reserve Maintenance Reserve Tuition Reserve - 2019-20	5	\$	\$	\$ 467,409 480,337 536,137 270,000	\$
Assigned Fund Balance:					
Tuition Reserve Designated for Subsequent Year's Expenditures Assigned for Encumbrances Excess Surplus Designated for Subsequent Year's Expenditures Designated for Subsequent Year's Expenditures				270,167 1,942 555,689 27,663	
Unassigned Fund Balance				278,803	
				2,888,147	. <u> </u>
Reconciliation to Governmental Funds Statements (GAAP): Last State Aid Payment not Recognized on GAAP Basis				(229,945)	_
Fund Balance per Governmental Funds (GAAP)	S	\$	\$	\$ 2,658,202	\$

### NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION PART II

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
REVENUES:					
State Sources \$	18,126	\$	\$ 18,126 ————	\$ 18,126	\$
Total Revenues	18,126		18,126	18,126	
EXPENDITURES: Instruction					
Tuition	18,126		18,126	18,126	
Total Instruction	18,126		18,126	18,126	
Total Expenditures	18,126		18,126	18,126	
Expenditures and Other Financing Sources (Uses)\$		\$	\$	\$	\$

# BOROUGH OF CHESILHURST BOARD OF EDUCATION BUDGET-TO-GAAP RECONCILIATION BUDGETARY COMPARISON SCHEDULE FOR THE FISCAL YEAR ENDED JUNE 30, 2020

### Note A - Explanation of Differences between Budgetary Inflows and Outflows and GAAP Revenues and Expenditures

GAAP Revenues and Expenditures				Special
		General		Revenue
	Ref.	Fund	Ref.	Fund
Sources/inflows of resources				
Actual amounts (budgetary basis) "revenue" from the budgetary comparison schedule	[C-1] \$	3,228,809	[C-2] \$	18,126
Difference - budget to GAAP:	[0-1] ֆ	3,220,009	[C-2] \$	10,120
Grant accounting budgetary basis differs from GAAP in that				
encumbrances are recognized as expenditures, and the related				
revenue is recognized. Prior Year				
Current Year				
State aid payment recognized for GAAP statements in the current ye	ear,			
previously recognized for budgetary purposes.		238,637		1,983
State aid payment recognized for budgetary purposes,				
not recognized for GAAP statements		(229,945)		(2,014)
Total revenues as reported on the Statement of Revenues, Expenditures	_		-	
and Changes in Fund Balances - Governmental Funds.	[B-2] \$	3,237,501	[B-2] \$	18,095
Uses/outflows of resources				
Actual amounts (budgetary basis) "total outflows" from the budgetary comparison schedule	[C-1] \$	3,461,748	[C-2] \$	18,126
Differences - budget to GAAP	[C-1] ψ	3,401,140	[C-2] φ	10,120
Encumbrances for supplies and equipment ordered but				
not received are reported in the year the order is placed for				
budgetary purposes, but in the year the supplies are received				
for <i>financial reporting</i> purposes.  Prior Year				
Current Year				
Transfers to and from other funds are presented as outflows of budg	etary			
resources but are not expenditures for financial reporting purposes				
Net transfers (outflows) to capital project fund and food service fund				
Total expenditures as reported on the Statement of Revenues,				
Expenditures, and Changes in Fund Balances - Governmental Funds	[B-2] \$	3,461,748	[B-2] \$	18,126
	=		=	

# BOROUGH OF CHESILHURST BOARD OF EDUCATION Schedule of the District's Proportionate Share of the Net Pension Liability Public Employees' Retirement System (PERS) Last Ten Fiscal Years\*

	2	018	2017	2016	2015	2014	2013
District's Proportion of the Net Pension Liability							
District's Proportionate Share of the Net Pension Liability	\$	\$	\$	\$	\$	\$	
District's Covered-Employee Payroll	\$	\$	\$	\$	\$	\$	
District's Proportionate Share of the Net Pension Liability as a percentage of its Covered-Employee Payroll							
Plan Fiduciary Net Position as a percentage of the Total Pension Liability		53.60%	48.10%	40.14%	47.93%	52.08%	48.72%

Note: The amounts presented for each fiscal year were determined as of the prior fiscal year end measurement date.

<sup>\*</sup> This schedule is presented to illustrate the requirement to show information for 10 years. However, until a 10-year trend is compiled, this presentation will include information for those years for which information is available.

#### **BOROUGH OF CHESILHURST BOARD OF EDUCATION**

#### **Schedule of District Contributions**

#### Public Employees' Retirement System (PERS)

#### Last Ten Fiscal Years\*

	<u></u>	2018	2017	 2016	· <u> </u>	2015	 2014		2013
Contractually Required Contribution	\$	183 \$	178	\$ 174	\$	359	\$ 354	\$	349
Contributions in relation to the Contractually Required Contribution		(183)	(178)	(174)		(359)	(354)		(349)
Contribution Deficiency (Excess)	\$	\$		\$	\$ =		\$ 	\$ =	
District's Covered-Employee Payroll	\$	\$		\$	\$		\$	\$	

Contributions as a Percentage of Covered-Employee Payroll

<sup>\*</sup> This schedule is presented to illustrate the requirement to show information for 10 years. However, until a 10-year trend is compiled, this presentation will include information for those years for which information is available.

### NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION PART III

# BOROUGH OF CHESILHURST BOARD OF EDUCATION Required Supplementary Information - Part III Schedule of Changes in the Total OPEB Liability and Related Ratios State Health Benefit Local Education Retired Employees Plan

Last Ten Fiscal Years

		2019	2018	- —	2017
Total OPEB Liability					
Service Cost	\$		\$	\$	
Interest Cost		68,124	74,465		66,159
Changes of Benefit Terms					
Differences Between Expected and Actual Experiences		(429,978)	(145,992)		
Changes of Assumptions		20,848	(204,371)		(261,104)
Member Contributions		1,272	1,646		1,793
Gross Benefit Payments		(42,923)	(47,622)		(48,705)
Net Change in Total OPEB Liability		(382,657)	(321,874)		(241,857)
Total OPEB Liability - Beginning		1,780,934	2,102,808		2,344,665
Total OPEB Liability - Ending	\$	1,398,277	\$ 1,780,934	\$	2,102,808
Covered-Employee Payroll	<del>===</del>		\$	\$ <b>==</b> =	

#### Total OPEB Liability as a Percentage of Covered-Employee Payroll

Notes to Schedule:

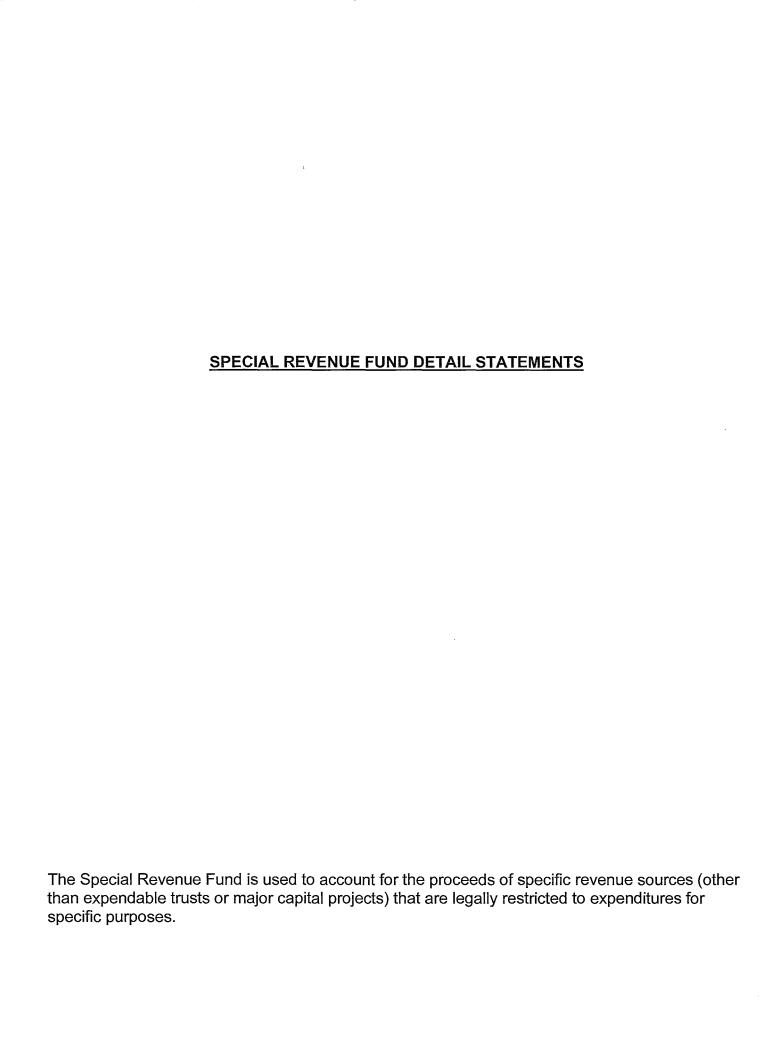
Changes of Benefit Terms: None

Differences Between Expected and Actual Experiences: The decrease in liability from June 30, 2017 to June 30, 2018 is due to changes in the census, claims and premiums experience. The decrease in liability from June 30, 2018 to June 30, 2019 is due to changes in the census, claims and premiums experience.

Changes in Assumptions: The decrease in the liability from June 30, 2017 to June 30, 2018 is due to the increase in the assumed discount rate from 3.58% as of June 30, 2017 to 3.87% as of June 30, 2018; and a decrease in the assumed health care cost trend and excise tax assumptions. The decrease in the liability from June 30, 2018 to June 30, 2019 is due to the combined effect of the decrease in the assumed discount rate from 3.87% as of June 30, 2018 to 3.50% as of June 30, 2019; and changes in the trend, excise tax, updated decrements, future spouse election, PPO/HMO future retiree elections, salary scale and mortality assumptions.

Note: This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, this presentation will only include information for those years for which information is available.





# BOROUGH OF CHESILHURST SCHOOL DISTRICT SPECIAL REVENUE FUND - BUDGETARY BASIS COMBINING SCHEDULE OF REVENUES AND EXPENDITURES FOR THE FISCAL YEAR ENDED JUNE 30, 2020

	Preschool Education		OTALS
	Aid	2020	2019
REVENUES: State Sources \$	18,126	\$ 18,126	\$ 19,848
Total Revenues	18,126	18,126	19,848
EXPENDITURES: Instruction: Tuition	18,126	18,126	19,848
Total Instruction	18,126	18,126	19,848
Support Services:			
Total Support Services			
Total Expenditures \$	18,126	\$ 18,126	\$ 19,848

# SPECIAL REVENUE FUND SCHEDULE OF PRESCHOOL EDUCATION AID BUDGETARY BASIS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

		<u>Budgeted</u>		<u>Actual</u>		<u>Variance</u>	
EXPENDITURES:							
Instruction: Tuition to Other LEAs within State-Regular	\$_	20,136	\$_	18,126	\$_	2,010	_
Total Instruction	_	20,136		18,126		2,010	_
Support Services:							
Total Support Services							-
Facilities Acquisition and Construction Service	ces:	-	-				_
Total Facilities Acquisition and Construction	Serv	rices					-
Contribution to Charter Schools					_		_
Total Expenditures	\$_	20,136	\$_	18,126	\$_	2,010	_
CALCULATION	OF	BUDGET 8	. C	ARRYOVER			
Total Revised 2019-20 Pres Add: Actual ECPA/l Add: Budgeted Transfer f	PEA	Carryover (	(Jur	ne 30, 2019)	\$	20,136	(1) (2) (3)
Total Preschool Education Aid Fund Less: 2018-19 Budgeted Pres	scho	ol Educatio	n A	_	-	20,136 20,136	(4) (5)
Available & Unbudgeted Preschool Education	Aid	Funds as o	f Ju	ne 30, 2020	-	· ·	. `´ (6)
Add: June 30, 2020 Unexpended Preschool Education Aid 2, Less: 2019-20 Commissioner-approved Transfer to the General Fund							(7) (8)
2019-20 Carryover -Pres	scho	ol Educatio	n A	id Programs	\$		(9)
0 Preschool Education Aid Carryover Budgeted fo	r Pre	eschool Pro	gra	ms 2020-21	\$		(10

<u>P</u> F	ROPRIETARY FUND DET	AIL STATEMENTS	
Proprietary Funds are used similar to private business e providing goods or services	enterprises – where the inte	ent of the District's Boa	
Food Services Fund – This the School District.			in all schools within
THIS SECTION HAS A	LREADY BEEN INCLUDE	ED IN STATEMENTS B	8-4, B-5 AND B-6.

# BOROUGH OF CHESILHURST SCHOOL DISTRICT ENTERPRISE FUND COMBINING SCHEDULE OF NET POSITION AS OF JUNE 30, 2020 AND 2019

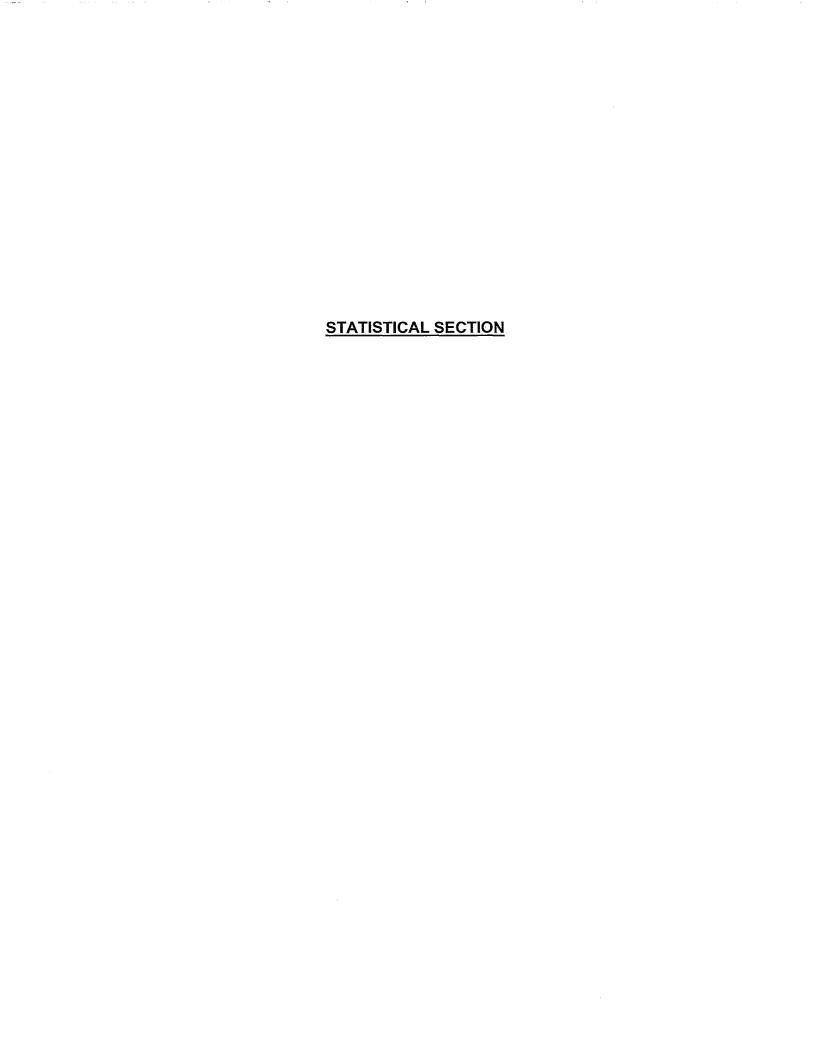
	_	2020		2019
ASSETS:				
Current Assets: Cash Inventories	\$	11,789 600	\$	11,789 600
Total Current Assets	_	12,389		12,389
Fixed Assets: Equipment Accumulated Depreciation	_	18,100 (18,100)	_	18,100 (18,100)
Total Fixed Assets		-		-
Total Assets	_	12,389	_	12,389
LIABILITIES:				
Current Liabilities: Interfund Payable				
Total Current Liabilities				
NET POSITION:				
Invested in Capital Assets, Net of Related Debt Unrestricted		12,389		12,389
Total Net Position	\$_	12,389	\$ 	12,389

# BOROUGH OF CHESILHURST SCHOOL DISTRICT ENTERPRISE FUND COMBINING SCHEDULE OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION FOR THE FISCAL YEARS ENDED JUNE 30, 2019 AND 2018

		2020		2019
OPERATING REVENUES:  Local Sources:				
Daily Sales - Reimbursable Programs: School Lunch Program School Breakfast Program	\$		\$	
Total Daily Sales - Reimbursable Programs Daily Sales Non-Reimbursable Programs			_	
Total Operating Revenue				
OPERATING EXPENSES: Salaries Cost of Sales Depreciation			_	
Total Operating Expenses				
Operating Loss				
Non-Operating Revenues: Fixed Asset Adjustment			_	
Total Non-Operating Revenues		-		
Net Income before Operating Transfers	•		-	
Operating Transfer Out				
Net Income (Deficit)	•		-	
Net Position, July 1		12,389	_	12,389
Net Position, June 30	\$	12,389	\$	12,389
			-	

# BOROUGH OF CHESILHURST SCHOOL DISTRICT ENTERPRISE FUND COMBINING SCHEDULE OF CASH FLOWS FOR THE FISCAL YEARS ENDED JUNE 30, 2019 AND 2018

	_	2020	_	2019
Cash Flows from Operating Activities: Operating Income (Loss)	\$		\$	
Adjustments to Reconcile Operating Income (Loss) to Cash Used by Operating Activities:				
Depreciation Change in Assets and Liabilities: (Increase)/Decrease in Accounts Receivable Increase/(Decrease) in Inventories				
Net Cash Used by Operating Activities	_		•	
Cash Flows from Noncapital Financing Activities: Cash Received from State and Federal Reimbursements Operating Transfer Out			-	
Net Cash Provided by Noncapital Financing Activities	_			
Cash Flows from Capital & Related Financing Activities Purchase of Capital Asset				
Cash Flows from Investing Activities: Interest on Investments	_			
Net Decrease in Cash and Cash Equivalents	-			
Cash and Cash Equivalents, July 1	_	11,789		11,789
Cash and Cash Equivalents, June 30	\$_	11,789	\$	11,789



### BOROUGH OF CHESILHURST SCHOOL DISTRICT NET POSITION BY COMPONENT LAST TEN FISCAL YEARS

(Accrual Basis of Accounting)
(UNAUDITED)

	_	2011	 2012	2013		2014		2015	_	2016	_	2017	 2018	-	2019	_	2020
Governmental Activities																	
Invested in Capital Assets, Net of Related Debt Restricted Unrestricted (Deficit)	\$	226,632 191,429 (16,612)	\$ 207,900 \$ 472,373 (21,767)	189,943 514,779 18,595		172,240 1,021,800 15,428	\$	168,902 5 1,889,022 5,735	\$ _	550,333 1,840,888 9,197	\$	516,416 1,956,116 12,337	\$ 485,577 2,372,076 345,108	\$	443,530 2,817,148 63,318	\$	415,248 2,579,739 76,449
Total Governmental Activities Net Position	\$_	401,449	\$ 658,506 \$	723,317	\$_	1,209,468	\$_	2,063,659	\$_	2,400,418	\$	2,484,869	\$ 3,202,761	\$_	3,323,996	\$_	3,071,436
Business-Type Activities																	
Invested in Capital Assets, Net of Related Debt Unrestricted (Deficit)	\$	1,590 12,389	\$ 1,237 \$ 12,389	884 12,389	\$	530 12,389	\$_	176 3 12,389	\$_	12,389	\$	12,389	\$ 12,389	\$	12,389	\$_	12,389
Total Business-Type Activities Net Position	\$	13,979	\$ 13,626 \$	13,273	\$_	12,919	\$_	12,565	\$_	12,389	\$	12,389	\$ 12,389	\$_	12,389	\$_	12,389
District-Wide																	
Invested in Capital Assets, Net of Related Debt Restricted Unrestricted (Deficit)	\$	228,222 191,429 (4,223)	\$ 209,137 \$ 472,373 (9,378)	190,827 514,779 30,984		172,770 1,021,800 27,817	\$	169,078 5 1,889,022 18,124	\$	550,333 1,840,888 21,586	\$	516,416 1,956,116 24,726	\$ 485,577 2,372,076 357,497	\$	443,530 2,817,148 75,707	\$	415,248 2,579,739 88,838
Total District-Wide Net Position	\$_	415,428	\$ 672,132 \$	736,590	\$ _	1,222,387	\$_	2,076,224	\$ _	2,412,807	\$	2,497,258	\$ 3,215,150	\$	3,336,385	\$ _	3,083,825

Source: CAFR Schedule A-1

# BOROUGH OF CHESILHURST SCHOOL DISTRICT CHANGES IN NET POSITION LAST TEN FISCAL YEARS (Accrual Basis of Accounting) (UNAUDITED)

				(UN)	AUDITED)						
	_	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Expenses Governmental Activities											
Instruction Regular	\$	56,088	28,044								
Support Services Tuition		2,506,679	2,479,580	2,538,218	2,396,866	2,798,655	2,608,253	2,759,480	2,710,344	2,721,522	2,816,117
Student and Instruction Related Services General Administrative Services School Administrative Services		183,915	259,254	121,548	82,768	95,024	85,420	82,089	75,492	65,166	6,345
Central Services Plant Operations and Maintenance Pupil Transportation		22,407 68,290 130,101	24,986 61,887 213,481	36,577 74,929 292,566	16,111 94,137 223,497	21,728 108,758 261,326	23,896 85,630 287,787	18,850 74,699 341,345	42,667 119,633 326,591	36,341 84,053 496,997	37,046 106,844 444,728
Employee Benefits Debt Service Unallocated Depreciation and Amortization		120,808 23,534	74,400 18,732	60,464 17,957	21,332 17,703	7,893 342 18,143	7,898 342 29,515	3,736 342 40,823	3,712 342 40,409	(1,510) 342 42,047	342 28,282
Total Governmental Activities Expenses	-	3,111,822	3,160,364	3,142,259	2,852,414	3,311,869	3,128,741	3,321,364	3,319,190	3,444,958	3,439,704
Business-Type Activities	-	0,111,022	0,100,001						0,0.0,100		
Food Service	_	353	353	353	354	354	176				
Total Business-Type Activities Expense	_	353	353	353	354	354	176				
Total District Expenses	\$_	3,112,175	3,160,717	3,142,612	2,852,768	3,312,223	3,128,917	3,321,364	3,319,190	3,444,958	3,439,704
Program Revenues Governmental Activities Operating Grants and Contributions	\$	96,968	42,723	77,444	22,178	27,371	20,537	45,947	57,678	23,731	18,095
Total Governmental Activities Prog. Revenues	Ψ_	96,968	42,723	77,444	22,178	27,371	20,537	45,947	57,678	23,731	18,095
Business-Type Activities Charges for Services Food Service Operating Grants and Contributions	_	56,666				2.,0	Logo	.0,0			
Total Business-Type Activities Prog. Revenues	_										
Total District Program Revenues	\$_	96,968	42,723	77,444	22,178	27,371	20,537	45,947	57,678	23,731	18,095
Net (Expense)/Revenue Governmental Activities Business-Type Activities	\$	(3,014,854) (353)	(3,117,641) (353)	(3,064,815) (353)	(2,830,236) (354)	(3,284,498) (354)	(3,108,204) (176)	(3,275,417)	(3,261,512)	(3,421,227)	(3,421,609)
Total District-Wide Net Expense	\$_	(3,015,207)	(3,117,994)	(3,065,168)	(2,830,590)	(3,284,852)	(3,108,380)	(3,275,417)	(3,261,512)	(3,421,227)	(3,421,609)
General Revenues and Other Changes in Net Position Governmental Activities Property Taxes Levied for General Purposes, N Unrestricted Grants and Contributions Investment Earnings Miscellaneous Income Fixed Asset Adjustment Compensated Absences Prior Year Adjustments	Vet \$	791,164 2,452,556 1,657 28,395	791,164 2,591,773 1,080 9,203	791,164 2,351,653 2,841 17,440	791,164 2,493,590 4,018 27,473	791,164 2,504,626 3,032 894,173	791,164 2,507,356 2,230 193,631	791,164 2,514,880 3,502 50,322	791,164 2,481,818 7,853 699,642 (1,073)	791,164 2,451,558 17,827 281,913	791,164 2,308,711 69,154 20
Transfers	-	(16,336)	(18,522)	(33,472)	142	(54,306)	(49,418)	2 250 909	2.070.404	2.542.402	2.400.040
Total Governmental Activities	-	3,256,597	3,374,698	3,129,626	3,316,387	4,138,689	3,444,963	3,359,868	3,979,404	3,542,462	3,169,049
Business-Type Activities  Previous Acquired Assets Not Reported											
Total Business-Type Activities	-										
Total District-Wide	\$	3,256,597	3,374,698	3,129,626	3,316,387	4,138,689	3,444,963	3,359,868	3,979,404	3,542,462	3,169,049
Change in Net Position Governmental Activities Business-Type Activities	\$	241,743 (353)	257,057 (353)	64,811 (353)	486,151 (354)	854,191 (354)	336,759 (176)	84,451	717,892	121,235	(252,560)
Total District-Wide	\$	241,390	256,704	64,458	485,797	853,837	336,583	84,451	717,892	121,235	(252,560)
Source: CAFR Schedule A-2	-										

#### BOROUGH OF CHESILHURST SCHOOL DISTRICT FUND BALANCES-GOVERNMENTAL FUNDS LAST TEN FISCAL YEARS

(Modified Accrual Basis of Accounting) (UNAUDITED)

		2011		2012	_	2013		2014	2015		2016	2017	2018		2019		2020
General Fund Restricted Assigned Unrestricted	\$	191,429 9,727	\$_	105,559 18,595	\$_	514,779 18,595	\$	1,021,800 16,411	1,572,33 316,68 8,67	3	\$ 1,563,988 \$ 276,900 11,152	5 1,394,758 561,358 17,225	\$ 1,986,24 702,83 33,97	7	1,841,530 1,001,893 39,026	\$_	1,753,883 855,461 48,858
Total General Fund	\$_	(64,121)	\$_	201,156	\$_	124,154	\$_	533,374	1,038,21	1 5	\$ 1,852,040	1,973,341	\$ 2,723,05	0 \$	2,882,449	\$_	2,658,202
All Other Governmental Funds																	
Unassigned, Reported in: Special Revenue Fund - (Deficit) Capital Projects Fund	\$	(5,609)	\$_	(5,609)	\$	(2,804)	\$	(983)	\$ (2,94	O) {	\$ (1,955) \$	(4,888)	\$ (5,86	6) \$	(1,983)	\$_	(2,014)
Total All Other Governmental Funds	\$_	(5,609)	\$_	(5,609)	\$_	(2,804)	\$	(983)	\$ (2,94	) (C	\$ (1,955)	(4,888)	\$ (5,86	<u>6)</u> \$	(1,983)	\$_	(2,014)

Source: CAFR Schedule B-1

### BOROUGH OF CHESILHURST SCHOOL DISTRICT CHANGES IN FUND BALANCES-GOVERNMENTAL FUNDS LAST TEN FISCAL YEARS

(UNAUDITED)

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Revenues										
Tax Levy	\$ 791,164	\$ 791,164 \$	791,164 \$	791,164	791,164 \$	791,164 \$	791,164 \$	791,164 \$	791,164 \$	791,164
Interest Earnings	1,657	1,080	2,841	4,018	3,032	2,230	3,502	7,853	17,827	69,154
Miscellaneous	28,395	9,203	17,440	27,473	894,173	193,631	50,322	699,642	287,140	20
State Sources	2,549,524	2,544,887	2,429,097	2,515,768	2,531,997	2,527,893	2,560,827	2,539,496	2,475,289	2,395,258
Federal Sources		111 ( 12 mm) - 11 ( 12 mm) - 12 mm)								
Total Revenues	3,370,740	3,346,334	3,240,542	3,338,423	4,220,366	3,514,918	3,405,815	4,038,155	3,571,420	3,255,596
Expenditures	1	-								
Instruction										
Regular Instruction	56,088	28,044								
Special Education Instruction	- 7	3.5								
Other Special Instruction										
Other Instruction										
Support Services										
Tuition	2,506,679	2,479,580	2,538,218	2,396,866	2,798,655	2,608,253	2,759,480	2,710,344	2,721,522	2,816,117
Student and Instruction Related Service		050 054	101 510	00 700	05.004	05.400		75 400	05.400	74 004
General Administrative Services	183,915	259,254	121,548	82,768	95,024	85,420	82,089	75,492	65,166	71,091
School Administrative Services	22,129	24,824	36,355	15,769	21,728	23,896	18,850	42,667	36,341	37,046
Central Services Plant Operations and Maintenance	68,190	61,887	74,929	94,137	108,758	85,630	74,699	119,633	84,053	106,844
Pupil Transportation	130,101	213,481	292,566	223,497	261,326	287,787	341,345	326,591	496,997	444,728
Employee Benefits	150,101	210,401	232,000	220,437	201,020	201,101	041,040	020,001	430,337	444,720
Unallocated Employee Benefits	120,808	74,400	81,194	21,332	7,893	7,898	3,736	3,712	3,717	3,706
Capital Outlay	278	162	222	342	15,147	411,288	7,248	10,985	342	342
Shirth County Co	-				-					-
Total Expenditures	3,958,673	3,088,188	3,141,632	3,145,032	2,834,711	3,308,531	3,287,447	3,289,424	3,408,138	3,479,874
Excess (Deficiency) of Revenues										
Over (Under) Expenditures	282,552	204,702	95,510	503,712	911,835	4,746	118,368	748,731	163,282	(224,278)
Other Financing Sources (Uses)										
Prior Year Adjustments	(839)									
Transfers (Net)	(16,336)	(33,472)	(33,472)	142	(54,306)	(49,418)				
manere (meg	(.0,000)	(00)2/	(00)/							
Total Other Financing Sources (Uses)	(17,175)	(33,472)	(33,472)	142	(54,306)	(49,418)				
Net Change in Fund Balances	\$ 265,377	\$ 171,230 \$	62,038 \$	503,854 \$	857,529 \$	(44,672) \$	118,368 \$	748,731 \$	163,282 \$	(224,278)
Debt Service as a Percentage of										
Noncapital Expenditures	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

Source: CAFR Schedule B-2

#### **EXHIBIT J-5**

#### **BOROUGH OF CHESILHURST SCHOOL DISTRICT GENERAL FUND OTHER LOCAL REVENUE BY SOURCE** LAST TEN FISCAL YEARS (UNAUDITED)

Fiscal Year Ended June 30,	Interest on Investments	Prior Year Refund	Prior Year Tuition	Prior Year Order Adjustment	Misc.	Total
2020	\$ 69,154 \$	\$	-	\$ \$	20 \$	69,174
2019	17,827		273,781		13,359	304,967
2018	7,853		699,642			707,495
2017	3,502		48,963	1,100	259	53,824
2016	2,230		193,546		85	195,861
2015	3,032		2,751	890,736	686	897,205
2014	4,018	464	26,183	890,736	263	921,664
2013	2,841			3,896	13,544	20,281
2012	1,080				9,203	10,283
2011	1,657			14,797	13,598	30,052
2010	3,250					3,250

Source: District Records

#### BOROUGH OF CHESILHURST SCHOOL DISTRICT ASSESSED VALUE AND ACTUAL VALUE OF TAXABLE PROPERTY LAST TEN FISCAL YEARS

(UNAUDITED)

												Total	
Fiscal Year Ended June 30,	- 9-	Vacant Land	Residential	 Commercial	-	Industrial	_	Apartment	Total Assessed Value	Public Utility <sup>a</sup>	Net Valuation Taxable	Direct School Tax Rate	 timated Actual (County jualized Value)
2020	\$	5,898,600	\$ 77,279,200	\$ 5,089,700	\$	681,000	\$	340,800 \$	89,289,300 \$	355,583 \$	89,644,883 \$	0.886	\$ 85,069,836
2019		5,960,500	76,738,100	5,230,800		681,000		340,800	88,951,200	355,334	89,306,534	0.886	84,051,025
2018		6,150,000	76,643,700	4,773,300		681,000		340,800	88,588,800	351,631	88,940,431	0.889	84,814,552
2017		6,162,000	76,349,700	4,773,300		681,000		416,200	88,382,200	346,328	88,728,528	0.891	84,093,435
2016		6,254,400	77,075,800	4,635,600		681,000		416,200	89,063,000	345,102	89,408,102	0.000	89,063,000
2015		6,419,700	77,365,600	4,688,100		681,000		416,200	89,570,600	350,193	89,920,793	0.949	89,570,600
2014		6,712,800	77,040,100	4,688,100		681,000		416,200	89,538,200	339,931	89,878,131	0.000	82,380,459
2013		6,837,800	77,481,600	4,688,100		778,500		416,200	90,202,200	400,480	90,602,680	0.873	88,410,516
2012		6,793,800	78,013,700	4,688,100		778,500		416,200	90,690,300	390,756	91,081,056	0.000	91,081,056
2011		7,164,200	77,396,600	4,688,100		778,500		416,200	90,443,600	414,807	90,858,407	0.000	88,914,100

Source: District records Tax list summary & Municipal Tax Assessor

Note: Real property is required to be assessed at some percentage of true value (fair or market value) established by each county board of taxation.

- \* Reassessment occurs when ordered by the County Board of Taxation
- a Taxable Value of Machinery, Implements and Equipment of Telephone, Telegraph and Messenger System Companies
- b Tax rates are per \$100
- c Tax rates have not been confirmed by the County Board of Taxation as of the date of the audit report.

### BOROUGH OF CHESILHURST SCHOOL DISTRICT DIRECT AND OVERLAPPING PROPERTY TAX RATES LAST TEN FISCAL YEARS

(Rate Per \$100 of Assessed Value) (UNAUDITED)

Borough of Chesilhurst

	Doloug	ii oi oileeiiii	ш							
	Board	d of Education	on			_				
Year Ended		General Obligation Debt		Total	Winslow Twp Public School	)	Borough of	Camden	-	С
June 30,	Basic Rate a	Service °		Direct	District		Chesilhurst	County		Total
2020	\$ 0.883		\$	0.883		\$	1.784	\$ 0.810	\$	3.477
2019	0.886			0.886			1.708	0.819		3.413
2018	0.889			0.889			1.652	0.856		3.397
2017	0.891			0.891			1.579	0.848		3.318
2016	0.884			0.884			1.490	0.832		3.206
2015	0.949			0.949			1.413	0.800		3.162
2014	0.880			0.000			1.362	0.779		2.141
2013	0.873			0.873			1.306	0.820		2.999
2012	0.870			0.000			1.278	0.759		2.037
2011	0.870			0.000			1.278	0.698		1.976

#### (1) District dissolved

Source: District Records and Municipal Tax Collector

#### Note:

NJSA 18A:7F-5d limits the amount that the District can submit for a general fund tax levy . The levy when added to other components of the District's net budget may not exceed the pre-budget year net budget by more than the spending growth limitation calculation.

- a The District's basic tax rate is calculated from the A4F form which is submitted with the budget and the Net Valuation Taxable.
- **b** Rates for debt service are based on each year's requirements.
- c Tax rates have not been confirmed by the County Board of Taxation as of the date of the audit report.

# PRINCIPAL PROPERTY TAX PAYERS CURRENT YEAR AND NINE YEARS AGO (UNAUDITED)

	_	2(	020	2011				
		Taxable Assessed	% of Total District Net	Taxable Assessed	% of Total District Net			
Taxpayer		Value	Assessed Value	Value	Assessed Value			
Fourth Garden Park	\$	1,202,500	1.36% \$	1,358,000	3.00%			
Tax Payer #1		1,071,700	1.21%	847,700	1.88%			
Tax Payer #2		550,000	0.62%	665,600	1.47%			
Tax Payer #3		530,200	0.60%	647,500	1.43%			
Tax Payer #4		498,600	0.56%	530,200	1.17%			
Tax Payer #5		436,600	0.49%	467,200	1.03%			
Tax Payer #6		408,400	0.46%	436,600	0.97%			
Verizon-NJ - %Duff & Phelps		351,631	0.40%					
WKM LLC		345,600	0.39%					
Tax Payer #7		340,800	0.38%	403,300	0.89%			
Tax Payer #8				399,200	0.88%			
Tax Payer #9	_			345,700	0.76%			
Total	\$_	5,736,031	6.46% \$	6,101,000	13.49%			

Source: District CAFR & Municipal Tax Assessor

#### **EXHIBIT J-9**

# BOROUGH OF CHESILHURST SCHOOL DISTRICT PROPERTY TAX LEVIES AND COLLECTIONS LAST TEN FISCAL YEARS (UNAUDITED)

Fiscal Year Ended		Taxes Levied for the	Collected W Year o	1	Collections in Subsequent	
June 30,	. ,	Year _	Amount	 % of Levy		Years
2020	\$	791,164	\$ 791,164	\$ 100.00%	\$	
2019		791,164	791,164	100.00%		
2018		791,164	791,164	100.00%		
2017		791,164	593,706	100.00%		197,458
2016		791,164	593,573	100.00%		197,591
2015		791,164	527,443	100.00%		263,721
2014		791,164	725,234	100.00%		
2013		791,164	791,164	100.00%		
2012		791,164	*	100.00%		
2011		791,164	*	100.00%		

<sup>\*</sup> This amount was paid directly to Winslow Township Board of Education by the Borough of Chesilhurst and offset against sc tax receivable.

Source: District records including the Certificate and Report of School Taxes (A4F form)

## BOROUGH OF CHESILHURST SCHOOL DISTRICT RATIOS OF OUTSTANDING DEBT BY TYPE LAST TEN FISCAL YEARS

(UNAUDITED)

						Ві	usiness-Ty	pe		
		Governmental Activities				ies	Activities			
Fiscal		General Bond		Bond		Percentage of Personal				
Year Ended		Obligation Capital		Anticipation					Capital	
_June 30,_	_	Bonds "	_	Leases	No	tes (BANs)	Leases	Total District	Income a	Per Capita *
								<del></del> -		
2019	\$		\$		\$	\$		\$	;	\$
2018										
2017										
2016										
2015										
2014							N/A			
2013										
2012										
2011										

Source: District CAFR Schedules I-1, I-2

Note: Details regarding the District's outstanding debt can be found in the notes to the financial statements.

- **a** See Exhibit NJ J-14 for personal income and population data. These ratios are calculated usir personal income and population for the prior calendar year.
- b Includes Early Retirement Incentive Plan (ERIP) refunding

## BOROUGH OF CHESILHURST SCHOOL DISTRICT RATIOS OF NET GENERAL BONDED DEBT OUTSTANDING LAST TEN FISCAL YEARS

(UNAUDITED)

	General				
Fiscal Year Ended June 30,	General Obligation Bonds	Deductions		Percentage of Actual Taxable Value <sup>a</sup> of Property	Per Capita "
2019 \$		\$	\$	\$	
2018					
2017					
2016					
2015					
2014			N/A		
2013					
2012					
2011					

**Note:** Details regarding the district's outstanding debt can be found in the notes to financial statements.

- a See Exhibit NJ J-6 for property tax data.
- **b** Population data can be found in Exhibit NJ J-14.

If a district has resources that are restricted to repaying the principal of debt outstanding these amounts should be shown in a separate column "Deductions" and be subtracted from the total, and the schedule should be named ratios of net general bonded debt outstanding.

# BOROUGH OF CHESILHURST SCHOOL DISTRICT RATIOS OF OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT AS OF JUNE 30, 2020 (UNAUDITED)

Governmental Unit	Debt Outstanding	Estimated Percentage Applicable <sup>a</sup>	Estimated Share of Overlapping Debt				
Debt Repaid with Property Taxes  Borough of Chesilhurst	\$	100% \$	0				
Other debt							
Camden County	357,727,729	0	777,338				
Subtotal, Overlapping Debt			777,338				
Borough of Chesilhurst School District Direct Debt							
Total Direct and Overlapping Debt							

**Sources:** Borough of Chesilhurst Finance Officer, Camden County Finance Office and Utility Authorities

Note:

Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the District. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of Chesilhurst. This process recognizes that, when considering the District's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However this does not imply that every taxpayer is a resident, and therefore responsible for repaying the debt, of each overlapping payment.

a For debt repaid with property taxes, the percentage of overlapping debt applicable is estimated using taxable assessed property values. Applicable percentages were estimated by determinin the portion of another governmental unit's taxable value that is within the District's boundaries and dividing it by each unit's total taxable value.

#### EXHIBIT J-13

### BOROUGH OF CHESILHURST SCHOOL DISTRICT LEGAL DEBT MARGIN INFORMATION LAST TEN FISCAL YEARS

(UNAUDITED)

Legal Debt Margin	Calculation for Fis	cal Year 2019
-------------------	---------------------	---------------

	Equalized Val	uation Basis
	2019 \$	84,747,713
	2018	83,708,589
	2017	84,616,754
	[A] \$	253,073,056
Average Equalized Valuation of Taxable Property	[A/3] \$	84,357,685
Debt Limit (2.5% of Average Equalization Value)	[B]	2,108,942
Net Bonded School Debt	[C]	
Legal Debt Margin	[B-C] \$	2,108,942

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Debt Limit	\$ 1,948,293	1,948,293 \$	2,209,694 \$	2,168,684 \$	2,168,972 \$	2,127,910 \$	2,146,926 \$	2,112,643 \$	2,108,888 \$	2,108,942
Total Net Debt Applicable to Limit										
Legal Debt Margin	\$ 1,876,293	\$ 1,948,293 \$	1,948,293 \$	2,209,694 \$	2,168,684 \$	2,168,972 \$	2,117,910 \$	2,146,926 \$	2,108,888 \$	2,108,942
Total Net Debt Applicable to the Lir as a Percentage of Debt Limit	mit N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Source: Abstract of Ratables

a Limit set by NJSA 18A:24-19 for a K through 8 District; other % limits would be applicable for other Districts

# BOROUGH OF CHESILHURST SCHOOL DISTRICT DEMOGRAPHIC AND ECONOMIC STATISTICS LAST TEN FISCAL YEARS

(UNAUDITED)

nployment Rate <sup>d</sup>
4.4%
4.6%
6.6%
6.7%
7.4%
8.4%
10.5%
11.8%
15.3%
19.8%

#### Source:

<sup>\*\*</sup> Estimate

<sup>&</sup>lt;sup>a</sup> Population information provided by the NJ Dept of Labor and Workforce Development

<sup>&</sup>lt;sup>b</sup> Personal income

<sup>&</sup>lt;sup>c</sup> Per Capita

<sup>&</sup>lt;sup>d</sup> Unemployment data provided by the NJ Dept of Labor and Workforce Development

# PRINCIPAL EMPLOYERS CURRENT YEAR AND NINE YEARS AGO

(UNAUDITED)

	*2	020	2009		
Employer	Employees	Percentage of Total Employment	Employees	Percentage of Total Employment	
Cooper Health System					
American Water Works					
Bancroft NeuroHealth					
Campbell Soup Co.					
Diocese of Camden NJ, Inc.	N/A				
Kennedy University Hospital					
Virtua - West Jersey Health System					
Our Lady of Lourdes Med. Ctr.					
Global Aluminum (USA)					
Lockheed Martin					
Total					

<sup>\*</sup>Information from Camden County Website. The number of employees per company was not given.

# BOROUGH OF CHESILHURST SCHOOL DISTRICT FULL-TIME EQUIVALENT DISTRICT EMPLOYEES BY FUNCTION/PROGRAM LAST TEN FISCAL YEARS (UNAUDITED)

Function/Program	2011	2012	2013	2014	2015	2016	2017	2018	2019
Instruction Regular Special Education Other Special Education Vocational Other Instruction									
Support Services: Tuition Student & Instruction Related Services General Administrative Services School Administrative Services Business Administrative Services Plant Operations and Maintenance Pupil Transportation Food Service	1.5	1.5	None						
Total	1.5	1.5							

Source: District Personnel Records

# BOROUGH OF CHESILHURST SCHOOL DISTRICT OPERATING STATISTICS LAST TEN FISCAL YEARS

(UNAUDITED)

Fiscal Year	Enrollment	Operating Expenditures <sup>a</sup>	Cost Per Pupil	Percentage Change	Teaching Staff <sup>b</sup>	Pupil/ Teacher Ratio Elementary	Average Daily Enrollment (ADE) <sup>c</sup>	Average Daily Attendance (ADA) <sup>c</sup>	% Change in Average Daily Enrollment	Student Attendance Percentage
2020	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2019	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2018	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2017	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2015	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2014	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2013	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2012	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2011	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Sources: District records, ASSA and Schedules J-12, J-14

Note: Enrollment based on annual October District count.

- a Operating expenditures equal total expenditures less debt service and capital outlay; Schedule J-1
- b Teaching staff includes only full-time equivalents of certificated staff.
- c Average daily enrollment and average daily attendance are obtained from the School Register Summary (SRS).

# BOROUGH OF CHESILHURST SCHOOL DISTRICT SCHOOL BUILDING INFORMATION LAST TEN FISCAL YEARS

(UNAUDITED)

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
District Building										
Elementary										
Shirley B. Foster (1975)										
Square Feet	15,234	15,234	15,234	37,350	37,350	37,350	37,350	37,350	37,350	37,350
Capacity (students)	156	156	156	156	156	156	156	156	156	156
Enrollment	N/A									

#### Middle School

Square Feet Capacity (students) Enrollment

#### <u>Other</u>

Administration Building
Square Feet
Transportation
Square Feet
Maintenance Offices
Square Feet

Number of Schools at June 30, 2018 Early Learning Center = 0 Elementary = 1 Middle School = 0 Other = 0

Source: District records, ASSA

Note: Year of original construction is shown in parentheses. Increases in square footage and capacity are the result of and additions. Enrollment is based on the annual October district count.

# BOROUGH OF CHESILHURST SCHOOL DISTRICT GENERAL FUND SCHEDULE OF REQUIRED MAINTENANCE EXPENDITURES BY SCHOOL FACILITY LAST TEN FISCAL YEARS (UNAUDITED)

# UNDISTRIBUTED EXPENDITURES - REQUIRED MAINTENANCE FOR SCHOOL FACILITIES 11-000-261-XXX

School Facilities	Project # (s)	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Shirley B. Foster Elem School	N/A \$	73,563 \$	54,913 \$	85,991 \$	47,327 \$	50,078 \$	57,197 \$	42,602 \$	31,415 \$	13,483 \$	24,307
Total School Facilities		73,563	54,913	85,991	47,327	50,078	57,197	42,602	31,415	13,483	24,307
Other Facilities											
Grand Total	\$	73,563 \$	54,913 \$	85,991 \$	47,327 \$	50,078 \$	57,197 \$	42,602 \$	31,415 \$	13,483 \$	24,307

# BOROUGH OF CHESILHURST SCHOOL DISTRICT INSURANCE SCHEDULE

JUNE 30, 2019 (UNAUDITED)

	Coverage	Deductible
School Alliance Insurance Fund:		
Comprehensive General & Auto Liability	\$ 5,000,000	
Property & Auto Physical Damage	100,000	
Boiler & Machinery		
Comprehensive Crime Coverage Money and Securities (ea. Loss inside/outside) Blanket Dishonesty Bond Including Faithful Performance* Computer Fraud Forgery and Alteration		
Environmental Impairment Liability	Fund Agg.	
Excess Liability (GL/AL)		
School Leaders Professional Liability	Agg.	
Worker's Compensation	Statutory	
Employer's Liability		
Selective School Board Secretary		

\*Blanket bond positions are excluded.

Source: District Records



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# REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

#### **INDEPENDENT AUDITOR'S REPORT**

The Honorable President and Members of the Board of Education Borough of Chesilhurst School District County of Camden, New Jersey 08089

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards. issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Board of Education of the Borough of Chesilhurst School District, in the County of Camden, State of New Jersey, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Board of Education of the Borough of Chesilhurst School District's basic financial statements, and have issued our report thereon dated December 18, 2020.

#### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Borough of Chesilhurst Board of Education's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Borough of Chesilhurst Board of Education's internal control. Accordingly, we do not express an opinion on the effectiveness of the Borough of Chesilhurst Board of Education's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Borough of Chesilhurst Board of Education's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance, or other matters that are required to be reported under *Government Auditing Standards* and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

This report is intended solely for the information and use of management, the Borough of Chesilhurst Board of Education, the New Jersey State Department of Education and other state and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

Respectfully submitted,

NIGHTLINGER, COLAVITA&VOLPA, PA

Raymond Colavita, CPA

Licensed Public School Accountant

No. 915

December 18, 2020

# NIGHTLINGER, COLAVITA & VOLPA

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REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY UNIFORM GUIDANCE AND NEW JERSEY OMB CIRCULAR 15-08

#### **INDEPENDENT AUDITOR'S REPORT**

The Honorable President and Members of the Board of Education Borough of Chesilhurst School District County of Camden, New Jersey 08089

#### Report on Compliance for Each Major Federal and State Program

We have audited the Board of Education of the Borough of Chesilhurst School District, in the County of Camden, State of New Jersey, compliance with the types of compliance requirements described in the *OMB Compliance Supplement and the New Jersey State Aid/Grant Compliance Supplement* that could have a direct and material effect on each of the Borough of Chesilhurst School District's major federal and state programs for the fiscal year ended June 30, 2020. The Borough of Chesilhurst Board of Education's major federal and state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

#### Management's Responsibility

Management is responsible for compliance with federal and state statutes, regulations, and the terms and conditions of its federal and state awards applicable to its federal and state programs.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of the Borough of Chesilhurst Board of Education's major federal and state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the audit requirements of *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and as prescribed by the Office of School Finance, *Department of Education, State of New Jersey,* and New Jersey OMB Treasury 15-08. Those standards, *Uniform Guidance and New Jersey OMB Treasury 15-08*, require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal and state program occurred.

An audit includes examining, on a test basis, evidence about the Borough of Chesilhurst Board of Education's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal and state program. Our audit does not provide a legal determination of Borough of Chesilhurst Board of Education's compliance.

#### **Opinion on Each Major Program**

In our opinion, the Board of Education of the Borough of Chesilhurst School District, in the County of Camden, State of New Jersey, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal and state programs for the fiscal year ended June 30, 2020.

#### Report on Internal Control Over Compliance

Management of the Borough of Chesilhurst School District's Board of Education is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Borough of Chesilhurst Board of Education's internal control over compliance with the types of requirements that could have a direct and material effect on a major federal or state program as a basis for designing auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major federal or state program and to test and report on internal control over compliance in accordance with Uniform Guidance and New Jersey OMB Treasury 15-08, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Borough of Chesilhurst School District Board of Education's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct noncompliance with a type of compliance requirement of a federal or state program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance; such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal or state program will not be prevented or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal or state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control over compliance was for the limited purpose described in the first paragraph of this section and not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above or any instance of deficiency in internal control over compliance that we have to report to the Board of Education in a separate report entitled *Auditors' Management Report on Administrative Findings-Financial, Compliance and Performance* dated December 18, 2020. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of Uniform Guidance and New Jersey OMB Treasury 15-08. Accordingly, this report is not suitable for any other purpose.

This report is intended solely for the information and use of management, the Borough of Chesilhurst Board of Education, the New Jersey State Department of Education, other state awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

Respectfully submitted,

NIGHTLINGER, COLAVITA & VOLPA, PA

Raymond Colavita, CPA

Licensed Public School Accountant No. 915

December 18, 2020

# BOROUGH OF CHESILHURST SCHOOL DISTRICT SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE (SCHEDULE B) FOR THE FISCAL YEAR ENDED JUNE 30, 2020

		Program or			Balance Jur	ne 30, 2019			Balance Jun	e 30, 2020		MEMO Cumulative
State Grantor/Program Title	Grant or State Project Number	Award Amount	Grant From	Period To	(Accounts Receivable)	Unearned Revenue	Cash Received	Budgetary Expenditures	(Accounts Receivable)	Deferred Revenue	Budgetary Receivable	Total Expenditures
Cate Clanton regium rido	1 Tojout Humbur				<u>ittoocivabio</u>	- Itarailaa	110001104	Exponditures	- NOCONTABIO,	110701140	TOOGIVADIO	<u> </u>
State Department of Education:												
General Fund												
Special Education Categorical Aid	20-495-034-5120-089 \$	95,861	7/1/19	6/30/20	3	\$	86,440	\$ (95,861) \$	(9,421)\$	\$	(9,421)	95,861
Special Education Categorical Aid	19-495-034-5120-089	95,861	7/1/18	6/30/19	(9,451) \$	3	9,451					
Equalization Aid	20-495-034-5120-078	1,533,518	7/1/19	6/30/20			1,382,802	(1,533,518)	(150,716)		(150,716)	1,533,518
Equalization Aid	19-495-034-5120-078	1,533,518	7/1/18	6/30/19	(151,206)		151,206					
Security Aid	20-495-034-5120-084	50,877	7/1/19	6/30/20			45,877	(50,877)	(5,000)		(5,000)	50,877
Security Aid	19-495-034-5120-084	50,877	7/1/18	6/30/19	(5,017)		5,017					
Adjustment Aid	20-495-034-5120-085	489,246	7/1/19	6/30/20			441,162	(489,246)	(48,084)		(48,084)	489,246
Adjustment Aid	19-495-034-5120-085	569,808	7/1/18	6/30/19	(56,184)		56,184					
Transportation Aid	20-495-034-5120-014	170,166	7/1/19	6/30/20			153,442	(170,166)	(16,724)		(16,724)	170,166
Transportation Aid	19-495-034-5120-014	170,266	7/1/18	6/30/19	(16,779)		16,779					
Extraordinary Aid	20-100-034-5120-044	28,803	7/1/19	6/30/20				(28,803)	(28,803)			28,803
Extraordinary Aid	19-100-034-5120-044	23,893	7/1/18	6/30/19	(23,893)		23,893					
Additional Nonpublic Transportation Aid	l 19-495-034-5120 <b>-</b> 014	3,770	7/1/18	6/30/19	(3,770)		3,770					
Total General Fund					(266,300)		2,376,023	(2,368,471)	(258,748)		(229,945)	2,368,471
Chariel Devenue Fund												
Special Revenue Fund Preschool Education Aid	20-495-034-5120-086	20,136	7/1/19	6/30/20			18,122	(40.406)	(0.044)	2,010	(2.04.4)	18,126
Preschool Education Aid	19-495-034-5120-086	,	7/1/19	6/30/20	(4.000)		,	(18,126)	(2,014)	2,010	(2,014)	10,120
Prescrioor Education Aid	19-490-034-0120-000	19,848	7/1/10	0/30/19	(1,983)		1,983					<del></del>
Total Special Revenue Fund					(1,983)		20,105	(18,126)	(2,014)	2,010	(2,014)	18,126
Total State Financial Assistance				5	(268,283)	\$\$	2,396,128	\$ (2,386,597)	(260,762) \$	2,010 \$	(231,959)	\$ 2,386,597

The accompanying Notes to Financial Statements and Notes to the Schedules of Financial Assistance are an integral part of this schedule.

# BOROUGH OF CHESILHURST SCHOOL DISTRICT NOTES TO THE SCHEDULES OF AWARDS AND FINANCIAL ASSISTANCE JUNE 30, 2020

#### **NOTE 1: GENERAL**

The accompanying schedules of expenditures of federal awards and state financial assistance include federal and state award activity of the Board of Education, Borough of Chesilhurst School District. The Board of Education is defined in Note 1 to the Board's basic financial statements. All federal and state awards received directly from federal and state agencies, as well as federal awards and state financial assistance passed through other government agencies is included on the schedules of expenditures of federal awards and state financial assistance.

#### NOTE 2: BASIS OF ACCOUNTING

The accompanying schedules of expenditures of federal awards and state financial assistance are presented on the budgetary basis of accounting with the exception of programs recorded in the food service fund, which are presented using the accrual basis of accounting. These bases of accounting are described in Note 1 to the board's basic financial statements. The information in this schedule is presented in accordance with the requirements of 2 CFR 200- Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and New Jersey OMB Treasury 15-08. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements. The District has elected not to use the 10-percent de minimis indirect cost rate allowed under Uniform Guidance.

# NOTE 3: RELATIONSHIP TO BASIC FINANCIAL STATEMENTS

The basic financial statements present the general fund and special revenue fund on a GAAP basis. Budgetary comparison statements or schedules (RSI) are presented for the general fund and special revenue fund to demonstrate finance-related legal compliance in which certain revenue is permitted by law or grant agreement to be recognized in the audit year, whereas for GAAP reporting, revenue is not recognized until the subsequent year or when expenditures have been made.

The general fund is presented in the accompanying schedules on a modified accrual basis with the exception of the revenue recognition of the one or more deferred June state aid payments in the current budget year, which is mandated pursuant to N.J.S.A. 18A:22-44.2. For GAAP purposes payments are not recognized until the subsequent budget year due to the state deferral and recording of the one or more June state aid payments in the subsequent year. The special revenue fund is presented in the accompanying schedules on the grant accounting budgetary basis which recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. The special revenue fund also recognizes the one or more state aid June payments in the current budget year, consistent with N.J.S.A. 18A:22-4.2.

The net adjustment to reconcile from the budgetary basis to the GAAP basis is \$8,692 for the general fund and (\$31) for the Special Revenue Fund. See Note 2 (the Notes to Required Supplementary Information) for a reconciliation of the budgetary basis to the modified accrual basis of accounting for the general and special revenue funds. Awards and financial assistance revenues are reported in the Board's basic financial statements on a GAAP basis as presented on the following page:

# BOROUGH OF CHESILHURST SCHOOL DISTRICT NOTES TO THE SCHEDULES OF AWARDS AND FINANCIAL ASSISTANCE JUNE 30, 2020 (Continued)

#### NOTE 3: RELATIONSHIP TO BASIC FINANCIAL STATEMENTS (CONT'D)

	Federa	ս!	State	Total
General Fund	\$	\$	2,377,163 \$	2,377,163
Special Revenue Fund			18,095	18,095
Total Awards & Financial Assistance	\$	\$_	2,395,258 \$	2,395,258

#### NOTE 4: RELATIONSHIP TO FEDERAL AND STATE FINANCIAL REPORTS

Amounts reported in the accompanying schedules agree with the amounts reported in the related federal and state financial reports.

### NOTE 5: FEDERAL AND STATE LOANS OUTSTANDING

The Borough of Chesilhurst School District had no loan balances outstanding at June 30, 2020.

NOTE 6: OTHER

None

**NOTE 7: ADJUSTMENTS** 

None

# BOROUGH OF CHESILHURST SCHOOL DISTRICT SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

# Section I - Summary of Auditor's Results

# **Financial Statements**

Type of auditor's report issued:		<u>Unmodified</u>	
Internal control over financial re	porting:		
1) Material weakness	s (es) identified?	yes	Xno
2) Significant deficier	ncies identified?	yes	none X reported
Noncompliance material to basi financial statements noted?		yes	Xno
Federal Awards N/A			
Internal control over major prog	rams:		
1) Material weakness	s (es) identified?	yes	no
2) Significant deficier	ncies identified? _	yes	none reported
Type of auditor's report issued of major programs:	on compliance for		N/A
Any audit findings disclosed that reported in accordance with 2 .516(a)?	CFR 200 section	yes	no
Identification of major progra	ams:		
CFDA Number(s)	FAIN Number(s)	Name of Fede	eral Program or Cluster
	N/A		
Dollar threshold used to distingu	uish between type A	and type B prograr	ms (section .518): <b>N/A</b>
Auditee qualified as low-risk aud	ditee? _	yes	no

## BOROUGH OF CHESILHURST SCHOOL DISTRICT SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE FISCAL YEAR ENDED JUNE 30, 2020 (Continued)

Section I - Summary of Auditor's Results (continued)

# **State Awards**

Dollar threshold used to	distinguish between typ	e A and type B	3 programs	s: <u>\$</u>	750,000	
Auditee qualified as low	r-risk auditee?		Х	yes		no
Internal control over ma	jor programs:					
1) Material w	eakness (es) identified?			yes _	X	_ no
	deficiencies identified th nsidered to be material es?	at 		yes _	Х	none _reported
Type of auditor's report	issued on compliance fo	r major progra	ms: <u>Unm</u>	<u>odified</u>		
Any audit findings disclose be reported in accord Circular Letter 15-08				_ yes	X	no
Identification of major p	rograms:					
<u>GMIS N</u>	lumber(s)	Name of Stat	te Prograi	<u>n</u>		
20-495 20-495	-034-5120-078 -034-5120-089 -034-5120-084 -034-5120-085	Equalization A Special Educa Security Aid Adjustment A	ation Cate	gorical <i>i</i>	Aid	

## BOROUGH OF CHESILHURST SCHOOL DISTRICT SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE FISCAL YEAR ENDED JUNE 30, 2020 (Continued)

# **Section II - Financial Statement Findings**

This section identifies the significant deficiencies, material weakness, fraud, noncompliance with provisions of laws, regulations, contracts, and grant agreements, and abuse related to the financial statements for which Government Auditing Standards requires reporting and with audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey that requires reporting in the Uniform Guidance, New Jersey OMB Treasury Circular 15-08 audit.

Criteria or specific requirement:
Condition:
Context:
Effect:
Cause:
Recommendation:
Views of responsible officials and planned corrective actions:

Finding: N/A

#### **EXHIBIT K-6**

## BOROUGH OF CHESILHURSTSCHOOL DISTRICT SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE FISCAL YEAR ENDED JUNE 30, 2020 (Continued)

## Section III - Federal Awards and State Financial Assistance Findings and Questioned Costs

This section identifies audit findings required to be reported by 2 CFR 200 section .516 of the *Uniform Administrative Requirements, Cost principles, and Audit Requirements for Federal Awards* and NJOMB Circular Letter 15-08, as applicable.

FEDERAL AWARDS N
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Finding:

Information on the federal program:

Criteria or specific requirement:

Condition:

**Questioned Costs:** 

Context:

Effect:

Cause:

Recommendation:

Views of responsible officials and planned corrective actions:

#### STATE AWARDS N/A

Finding:

Information on the state program:

Criteria or specific requirement:

Condition:

**Questioned Costs:** 

Context:

Effect:

Cause:

Recommendation:

Management's response:

#### **EXHIBIT K-7**

### BOROUGH OF CHESILHURSTSCHOOL DISTRICT SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS AND QUESTIONED COSTS AS PREPARED BY MANAGEMENT FOR THE YEAR ENDED JUNE 30, 2020

This section identifies the status of prior - year findings related to the basic financial statements and Federal and State awards that are required to be reported in accordance with Chapter 6.12 of Government Auditing Standards, US OMB Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards section .511(a)(b) and New Jersey OMB's Treasury Circular 15-08, as applicable.

#### STATUS OF PRIOR - YEAR FINDINGS

There were no prior year findings.