# PARK RIDGE BOARD OF EDUCATION COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2020

# COMPREHENSIVE ANNUAL

#### FINANCIAL REPORT

of the

Park Ridge Board of Education

Park Ridge, New Jersey

For The Fiscal Year Ended June 30, 2020

Prepared by

**Business Office** 

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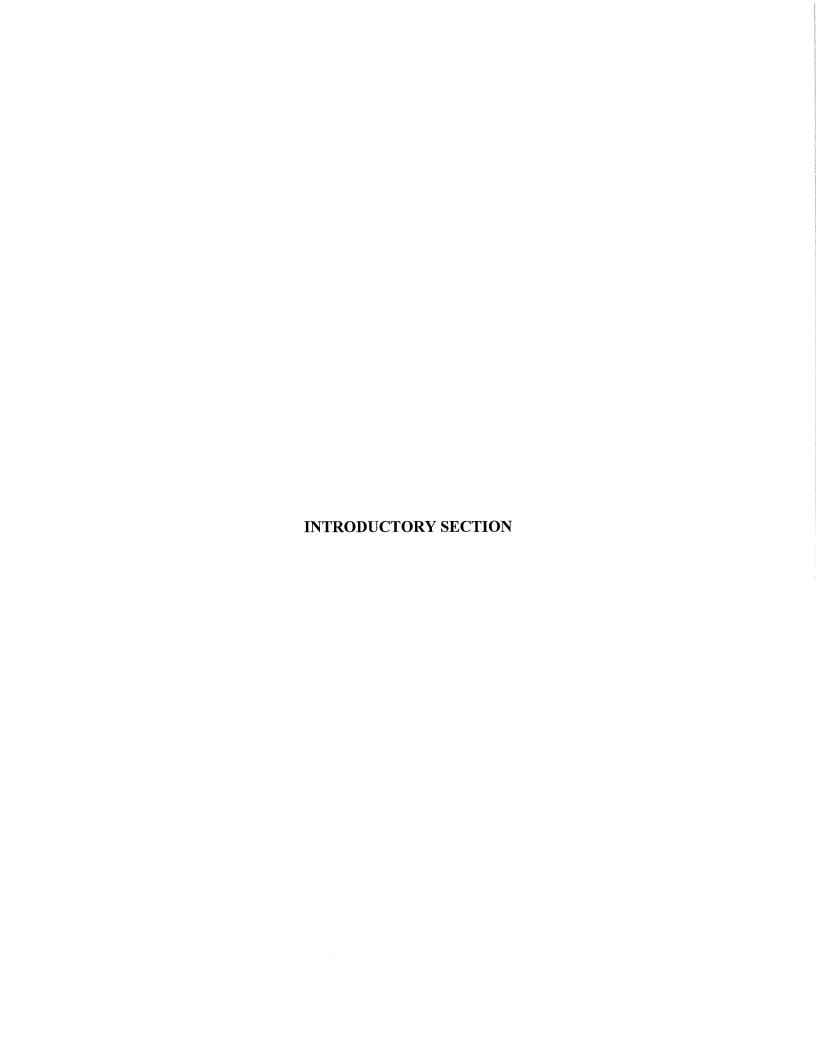
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# PARK RIDGE BOARD OF EDUCATION 85 PASCACK ROAD PARK RIDGE, NEW JERSEY 07656

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ROBERT M. GAMPER, Ed.D.
Superintendent of Schools
ROBERT WRIGHT
Board Secretary and
Business Administrator

February 23, 2021

The Honorable President and Members of the Board of Education Park Ridge School District County of Bergen, New Jersey

Dear Board Members:

The comprehensive annual financial report of the Park Ridge School District (the "District") for the fiscal year ended June 30, 2020, is hereby submitted. Responsibility for both the accuracy of the data and completeness and fairness of the presentation, including all disclosures, rests with the management of the Board of Education (the "Board"). To the best of our knowledge and belief, the data presented in this report is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operations of the various funds of the District. All disclosures necessary to enable the reader to gain an understanding of the District's financial activities have been included.

Governmental Accounting Standards Board (GASB) requires that management provide a narrative introduction, overview and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The District's MD&A can be found immediately following the "Independent Auditor's Report".

The comprehensive annual financial report is presented in four sections: introductory, financial, statistical and single audit. The introductory section includes this transmittal letter, the District's organizational chart and a list of principal officials. The financial section includes the independent auditors' report, management's discussion and analysis (MD&A) and the basic financial statements including the district-wide financial statements presented in conformity with Governmental Accounting Standards Board Statement No. 34. The basic financial statements also include individual fund financial statements, notes to the financial statements and required supplemental information (RSI). The statistical section includes selected financial and demographic information, generally presented on a multi-year basis.

The District is required to undergo an annual single audit in conformity with the provisions of the Single Audit Act and the U.S. Uniform Guidance and the State Treasury Circular OMB 15-08. Information related to this single audit, including the auditors' report on the internal control structure and compliance with applicable laws and regulations and findings and recommendations, are included in the single audit section of this report.

1. <u>REPORTING ENTITY AND ITS SERVICES</u>: Park Ridge School District is an independent reporting entity within the criteria adopted by the GASB. All funds of the District are included in this report. The Park Ridge Board of Education and all its schools constitute the District's reporting entity.

The District provides a full range of educational services appropriate to grade levels K through 12. These include regular, vocational as well as special education for handicapped youngsters. The District completed the 2019-2020 fiscal year with an enrollment of 1,245 students, which is a increase of fifty (50) students higher over the previous year's enrollment. The following details the changes in the student enrollment of the District over the last five years:

Fiscal Year	Student Enrollment	Percent Change
2019-20	1,245	4.18%
2018-19	1,195	83%
2017-18	1,205	-2.04%
2016-17	1,230	.82%
2015-16	1,220	-2.10%

2. <u>ECONOMIC CONDITION AND OUTLOOK</u>: The Borough of Park Ridge is a residential suburb of 2.6 square miles, located approximately 25 miles from midtown Manhattan. In 2003, the Borough underwent a revaluation that increased ratables by \$437,000,000. Since then, property values have remained relatively stable with the average home assessed at \$475,000.

The District continues to investigate opportunities for shared services and mutual savings of taxpayer monies. In the past few years, this cooperation has resulted in the obtainment of grant funds through an Interlocal Agreement that helped offset repair costs to the school's tennis courts. Additionally, the Borough continues to allow the district access to its fuel pumps which helps keep costs down. With one source of revenue so critical to us all, it behooves both governing bodies to continue meeting the demands of diminished state aid in methods that are timely and reflective of the community we both serve.

#### 3. MAJOR INITIATIVES:

#### Meeting the Challenge of Change

The Park Ridge Public Schools are a testament to the fact that teamwork breeds success. In standing among our peers, the September 2018 issue of *NJ Monthly Magazine* ranked Park Ridge High School as #55 in the State. The percentage of students taking Advanced Placement exams is 20% and currently 24% of the juniors and seniors are enrolled in two or more courses.

Technology is an issue of critical importance at every grade level. The entire school district is serviced by high speed fiber cables and each school has its own wireless network. Park Ridge maintains a web site for the District with links to teacher web pages. All staff and students have e-mail addresses. Video conferencing occurs at each grade level in grades 1-6 in the form of electronic field trips. Additionally, the District has a one to one laptop initiative in place for Grades 4-12.

The 2019-20 school year resounded with triumph on every level with 3 National Merit Letter of Commendation recipients. Park Ridge continues to achieve scores above the state and national levels in the SAT. Park Ridge continued to excel at preparing students to further their education as 93% of the students will be attending four-year or two year colleges.

Park Ridge elementary level students enjoyed another year of recognition in academic excellence. Among the recognitions received were the President's Gold Award and Johns Hopkins Center for Talented Youth. Achievement in the arts was also recognized with three students being accepted to the Region I Elementary Honor Bands.

Park Ridge High School had many highlights in the 2019-20 school year. This past year, the Girls Cross Country, Football, Bowling, and Wrestling teams all won NJIC championships. In addition, the Football and Wrestling teams made it and won State Sectional Championships. The football team also won its first ever North Regional Championship at MetLife Stadium. We also had three student athletes named Record Athlete of the Week. With our student athletes setting new school records, winning their respective League and State Championships, and representing the community in a positive manner by receiving the NJSIAA Sportsmanship banner, Park Ridge continues to excel in its many extracurricular sports. Sadly Covid-19 had a major impact on the Spring season – canceling all but the first week of pre-season. We were able to honor our Spring Student athletes with video tributes to conclude the school year

No school district can claim success without the endorsement and support of civic and parent groups. Park Ridge is fortunate to have an active network of concerned parents, community liaisons and corporate sponsors. The insights of the members of the ad hoc Board of Education, Drug Task Force, and Project/Facilities Committees shaped the District's direction in these areas. These groups continue to support, challenge and respond with the immeasurable gift of time, effort and unprecedented appreciation for the potential of our children. Commitment, quality and performance are emergent in each facet of the Park Ridge experience.

In September 2009, the district passed a 10.6 million dollar referendum. This action upgraded the existing buildings by installing new roofs and windows and upgrading the heating and control systems. It also installed solar panels which will create a clean renewable energy source that will not only save the district money on its electric bills but will be good for the environment. The work done qualified the district for a 40% reimbursement from the State on any debt borrowed providing significant tax relief for residents.

In March of 2018, the district passed a 3.6 million dollar referendum. This action will upgrade the existing steam heat system to a hot water system and allow for greater energy savings. It also installed air conditioning units in the "A-Wing" of the High School which will allow for a better teaching environment. All classrooms and spaces will receive new unit-ventilators as part of this project. The work done qualified the district for a 40% reimbursement from the State on any debt borrowed providing significant tax relief for residents.

4. <u>INTERNAL ACCOUNTING CONTROLS:</u> Management of the District is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the District are protected from loss, theft or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with accounting principles generally accepted in the United States of America (GAAP). The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management

As a recipient of federal and state financial assistance, the District also is responsible for ensuring that an adequate internal control structure is in place to ensure compliance with applicable laws and regulations related to those programs. This internal control structure is also subject to periodic evaluation by the District's management.

As part of the District's single audit described earlier, tests are made to determine the adequacy of the internal control structure, including that portion related to federal and state financial assistance programs, as well as to determine that the District has complied with applicable laws and regulations.

5. <u>BUDGETARY CONTROLS:</u> In addition to internal accounting controls, the district maintains budgetary controls. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the voters of the municipality. Annual appropriated budgets are adopted for the general fund, the special revenue fund, and the debt service fund. Project-length budgets are approved for the capital improvements accounted for in the capital projects fund. The final budget amount, as amended, for the fiscal year is reflected in the financial section.

An encumbrance accounting system is used to record outstanding purchase commitments on a line item basis. Open encumbrances at year-end are either cancelled or are included as reappropriations of fund balance in the subsequent year. Those amounts to be reappropriated are reported as reservations of fund balance at June 30, 2020.

- 6. <u>ACCOUNTING SYSTEM AND REPORTS:</u> The district's accounting records reflect accounting principles generally accepted in the United States of America, as promulgated by the Governmental Accounting Standards Board (GASB). The accounting system of the District is organized on the basis of funds. These funds are explained in "Notes to the Basic Financial Statements".
- 7. <u>FINANCIAL INFORMATION AT FISCAL YEAR END:</u> As demonstrated by the various statements and schedules in the financial section of this report, the District continues to meet its responsibility for sound financial management.
- 8. <u>DEBT ADMINISTRATION:</u> At June 30, 2020, the District has outstanding bonded debt of \$7,261,000.
- 9. <u>CASH MANAGEMENT:</u> The investment policy of the District is guided in large part by state statute as detailed in "Notes to the Basic Financial Statements". The District has adopted a cash management plan which requires it to deposit funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). GUDPA was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. The law requires governmental units to deposit public funds only in public depositories located in New Jersey, where the funds are secured in accordance with the Act.
- 10. <u>RISK MANAGEMENT:</u> The Board carries various forms of insurance including, but not limited to, general liability, automobile liability and comprehensive/collision, hazard and theft insurance, property and contents, and fidelity

bonds. In addition, the Park Ridge Board of Education is a member of NESBIG, serving the interest of 30 school districts in Bergen and Passaic Counties.

- 11. <u>OTHER INFORMATION:</u> Independent Audit State statutes require an annual audit by independent certified public accountants or registered municipal accountants. The accounting firm of Lerch, Vinci & Higgins, LLP also was designed to meet the requirements of the Single Audit Act, and the related U.S. Uniform Guidance and State Treasury Circular Letter OMB 15-08. The auditors' report on the basic financial statements is included in the financial section of this report. The auditors' report related specifically to the single audit are included in the single audit section of this report.
- 12. <u>ACKNOWLEDGEMENTS:</u> We would like to express our appreciation to the members of the Park Ridge Board of Education for their concern in providing fiscal accountability to the citizens and taxpayers of the school district and thereby contributing their full support to the development and maintenance of our financial operation. The preparation of this report could not have been accomplished without the efficient and dedicated services of our financial and accounting staff.

Respectfully submitted,

Robert Wright

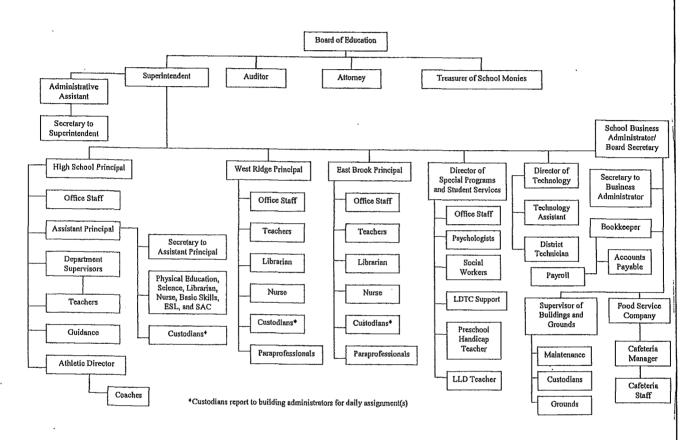
Business Administrator/Board Secretary

# **POLICY**

#### PARK RIDGE BOARD OF EDUCATION

ADMINISTRATION 1110/page 1 of 1 Organizational Chart

#### 1110 ORGANIZATIONAL CHART



Adopted: 8 June 2009



# PARK RIDGE BOARD OF EDUCATION PARK RIDGE, NEW JERSEY

#### ROSTER OF OFFICIALS June 30, 2020

Members of the Board of Education	<b>Term Expires</b>
President: Frank Church	2020
Vice President: David Bradler	2021
Members of the Board: John Pierotti, Jr.	2022
Robert Sileo	2020
Nicholas Triano	2022
Barbara von Bradsky	2020
Amara Wagner	2021

#### Other Officials:

Superintendent of Schools:

Dr. Robert Gamper

Board Secretary/School Business Administrator

Robert Wright

# PARK RIDGE BOARD OF EDUCATION PARK RIDGE, NEW JERSEY

#### **Consultants and Advisors**

#### Audit Firm

Lerch, Vinci & Higgins, LLP 17-17 Route 208 North Fair Lawn, New Jersey 07410

#### Attorney

Kenney, Gross, Kovats & Campbell L.L.P. 130 Maple Avenue Red Bank, New Jersey 07701

Official Depository

Lakeland Bank 250 Oak Ridge Road Oak Ridge, NJ 07438



DIETER P. LERCH, CPA, RMA, PSA GARY J. VINCI, CPA, RMA, PSA GARY W. HIGGINS, CPA, RMA, PSA JEFFREY C. BLISS, CPA, RMA, PSA PAUL J. LERCH, CPA, RMA, PSA JULIUS B. CONSONI, CPA, PSA ANDREW D. PARENTE, CPA, RMA, PSA

ELIZABETH A. SHICK, CPA, RMA, PSA
ROBERT W. HAAG, CPA, PSA
RALPH M. PICONE, III, CPA, RMA, PSA
DONNA L. JAPHET, CPA, PSA
DEBRA GOLLE, CPA
MARK SACO, CPA
ROBERT LERCH, CPA
CHRIS SOHN, CPA

CHRISTOPHER M. VINCI, CPA

#### INDEPENDENT AUDITOR'S REPORT

Honorable President and Members of the Board of Education Park Ridge Board of Education Park Ridge, New Jersey

#### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Park Ridge Board of Education, as of and for the fiscal year ended June 30, 2020 and the related notes to the financial statements, which collectively comprise the Board of Education's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in the <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Park Ridge Board of Education as of June 30, 2020, and the respective changes in financial position and, where applicable, cash flows thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

#### Other Matters

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, pension information and other postemployment benefits information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Park Ridge Board of Education's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements, financial schedules, statistical section, schedule of expenditures of federal awards, and schedule of expenditures of state financial assistance as required by New Jersey OMB Circular 15-08, Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid, are presented for purposes of additional analysis and are not a required part of the basic financial statements of the Park Ridge Board of Education.

The combining and individual nonmajor fund financial statements, schedule of expenditures of federal awards and schedule of expenditures of state financial assistance are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements, schedules of expenditures of federal awards and state financial assistance are fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory section, financial schedules and statistical section have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

#### Other Reporting Required by Government Auditing Standards

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated February 23, 2021 on our consideration of the Park Ridge Board of Education's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Park Ridge Board of Education's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> in considering the Park Ridge Board of Education's internal control over financial reporting and compliance.

LERCH, Vivei & HIGGIAS, LCP

LERCH, VINCI & HIGGINS, LLP Certified Public Accountants Public School Accountants

Jeffrey C. Bliss

Public School Accountant PSA Number CS00932

Fair Lawn, New Jersey February 23, 2021

# REQUIRED SUPPLEMENTARY INFORMATION – PART I MANAGEMENT'S DISCUSSION AND ANALYSIS

### Management Discussion and Analysis Fiscal Year Ended June 30, 2020

As management of the Park Ridge Board of Education (the Board or District), we offer readers of the District's financial statements this narrative overview and analysis of the financial activities of the Park Ridge Board of Education for the fiscal year ended June 30, 2020. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal, which can be found in the introductory section of this report and the District's financial statements and related notes to the financial statements which immediately follows this discussion and analysis.

#### FINANCIAL HIGHLIGHTS

Key financial highlights for the 2019-2020 fiscal year include the following:

- The assets and deferred outflows of resources of the Park Ridge Board of Education exceeded its liabilities and deferred inflow of resources at the close of the fiscal year by \$15,973,307 (net position).
- The District's total net position increased \$3,025,230, or 23%.
- Overall District revenues were \$40,237,899. General revenues accounted for \$30,782,391, or 77% of all revenues. Program specific revenues in the form of charges for services and grants and contributions accounted for \$9,455,508, or 23% of total revenues.
- The school district had \$36,423,835 in expenses for governmental activities; only \$8,592,328 of these expenses were offset by program specific charges, grants or contributions. General revenues (predominantly property taxes) of \$30,782,391 were adequate to provide for these programs.
- As of the close of the current fiscal year, the District's governmental funds reported a combined ending fund balance of \$11,420,799. Of this amount, \$356,022 is available for spending at the District's discretion (unassigned fund balance General Fund).
- The General Fund unassigned <u>budgetary</u> fund balance at the close of the current fiscal year was \$819,340 which represented an increase of \$12,596 from the previous fiscal year.
- The District's total outstanding long-term liabilities decreased \$1,277,644 during the current fiscal year.

#### OVERVIEW OF THE FINANCIAL STATEMENTS

The financial section of the annual report consists of four parts — Independent Auditor's Report, required supplementary information which includes the management's discussion and analysis (this section), the basic financial statements, and supplemental information. The basic financial statements include two kinds of statements that present different views of the District:

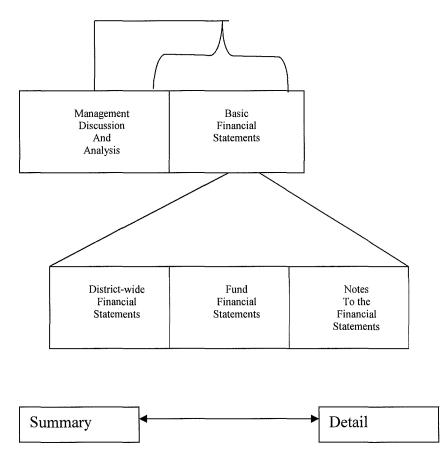
- The first two statements are district wide financial statements that provide both short-term and long-term information about the District's overall financial status.
- The remaining statements are *fund financial statements* that focus on *individual* parts of the District, reporting the District's operations in *more detail* than the district-wide statements.
- The *governmental funds statements* tell how basic services were financed in the *short term* as well as what remains for future spending.

Management's Discussion and Analysis Fiscal Year Ended June 30, 2020

#### **OVERVIEW OF THE FINANCIAL STATEMENTS (Continued)**

- *Proprietary funds* statements offer *short-term* and *long-term* financial information about the activities the district operated like *businesses*.
- Fiduciary funds statements provide information about the financial relationships in which the District acts solely as a trustee or agent for the benefit of others to whom the resources belong.

The basic financial statements also include notes that explain some of the information in the statements and provide more detailed data. The figure below illustrates how the various parts of this Annual Report are arranged and related to one another.



The following table summarizes the major features of the District's financial statements, including the portion of the District's activities they cover and the types of information they contain. The remainder of this overview section of management's discussion and analysis highlights the structure and contents of each of the statements.

# Management's Discussion and Analysis Fiscal Year Ended June 30, 2020

#### Major Features of the District-Wide and Fund Financial Statements

	District-Wide	Fu	nd Financial Statements			
	Statements	Governmental Funds	Proprietary Funds	Fiduciary Funds		
Scope	Entire district(except	The activities of the district that	Activities the district	Instances in which the		
	fiduciary funds)	are not proprietary or fiduciary,	operates similar to	district administers		
		such as instruction, building	private businesses:	resources on behalf of		
		maintenance, transportation, and	Internal Service funds	someone else, such as		
		administration.	and Enterprise Funds	unemployment, student		
				activities, and payroll		
				deduction.		
Required financial	Statements of Net Position	Balance Sheet	Statement of Net Position	Statements of		
Statements	Statement of Activities	Statement of Revenue,	Statement of Revenue,	Fiduciary Net Position,		
		Expenditures and Changes in	Expenses, and Changes In	Statement of Changes		
		Fund Balances	Fund Net Position,	in Fiduciary Net		
			Statement of Cash Flows	Position		
Accounting Basis and	Accrual accounting and	Modified accrual accounting	Accrual accounting and	Accrual accounting		
Measurement focus	economic resources focus	and current financial focus	economic resources focus	and economic resources		
				Focus		
Type of asset, liability,	All assets, liabilities, and	Generally assets expected to be	All assets and liabilities,	All assets and liabilities,		
and deferred resource	deferred outflows/inflows of	used up and liabilities that come	and deferred outflows/	both short-term and long-		
Information	resources both financial	due during the year or soon there	inflows of resources both	term, funds do not cur-		
	and capital, short-term and	after; no capital assets or long-term	financial and capital, and	rently contain capital assets		
	long-term	liabilities included	short-term and long-term	although they can		
Type of inflow/outflow	All revenues and expenses	Revenues for which cash is received	All revenues and expenses	All additions and		
Information	during year, regardless of	during or soon after the end of the	during the year, regardless	dedications during the		
	when cash is received or	year; expenditures when goods or	of when cash is received	year, regardless of when		
	paid	services have been received and the	or paid.	cash is received or paid.		
		related liability is due and payable.				

#### **District-Wide Statements**

The district-wide statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes *all* of the District's assets, liabilities and deferred outflows/inflows of resources. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two district-wide statements report the District's *net position* and how they have changed. Net position – the difference between the District's assets/deferred outflows and liabilities/deferred inflows – is one way to measure the District's financial health or *position* 

• Over time, increases or decreases in the District's net position are an indicator of whether its financial condition is improving or deteriorating, respectively.

#### Management's Discussion and Analysis Fiscal Year Ended June 30, 2020

#### **District-Wide Statements (Continued)**

• To assess the overall health of the District you need to consider additional non-financial factors such as changes in the District's property tax base and the condition of school buildings and other facilities.

In the district-wide financial statements the District's activities are shown in two categories:

- Governmental activities Most of the District's basic services are included here, such as regular and special education, transportation, administration, and plant operation and maintenance. Property taxes and federal and state aid finance most of these activities.
- Business type activities These funds are used to account for operations that are financed and
  operated in a manner similar to private business enterprises. The District's food service,
  before and after school child care, Owl house program, SAT review program, summer sports
  programs, summer music program and laptop insurance program are included under this
  category.

#### **Fund Financial Statements**

The fund financial statements provide more detailed information about the District's *funds* – focusing on its most significant or "major" funds – not the District as a whole. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs:

- Some funds are required by State law and bond covenants.
- The District establishes other funds to control and manage money for particular purposes or to show that it is properly using certain revenues (federal and state grants).

The District has three kinds of funds:

- Governmental Funds Most of the District's basic services are included in governmental funds, which generally focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps to determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. Because this information does not encompass the additional long-term focus of the district-wide statements, we provide additional information at the bottom of the governmental funds statements that explains the relationship (or differences) between them.
- Proprietary Funds Services for which the District charges a fee are generally reported in proprietary funds. Proprietary funds are reported in the same way as the district-wide statements. The District maintains one type of proprietary fund.
  - o Enterprise Funds This fund is established to account for operations that are financed and operated in a manner similar to private business enterprises. The stated intent is that costs of providing goods or services to the students on a continuing basis are financed or recovered primarily through user charges. The District currently has twelve enterprise funds for its food service (cafeteria) program, before and after school child care program, Owl house program, volleyball clinic program, SAT review program, summer basketball program, summer music program, summer lacrosse program, summer football/cheer program, summer baseball, softball & soccer program, laptop insurance program and wrestling program.

# Management's Discussion and Analysis Fiscal Year Ended June 30, 2020

• Fiduciary Funds – The District is the trustee, or fiduciary, for assets that belong to others. The District is responsible for ensuring that the assets reported in these funds are used only for their intended purposes and by those to whom the assets belong. All of the District's fiduciary activities are reported in a separate statement of fiduciary net position and a statement of changes in fiduciary net position. We exclude these activities from the district-wide financial statements because the District cannot use these assets to finance its operations.

#### **Notes to the Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found following the financial statements.

#### Other Information

In addition to the financial statements and accompanying notes, this report also presents certain required supplementary information concerning the District's budget process. The District adopts an annual expenditure budget for the general, special revenue and debt service funds. A budgetary comparison statement has been provided for the general and special revenue funds as required supplementary information. Information regarding the District's employee retirement systems and pension plans as well as the postretirement medical benefits plan has also been provided as required supplementary information. The required supplementary information can be found following the notes to the financial statements.

Combining statements and schedules are presented immediately following the required supplementary information.

Management's Discussion and Analysis Fiscal Year Ended June 30, 2020

#### FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE

**Net Position.** The District's *combined* net position was \$15,973,307 at June 30, 2020 and \$12,948,077 at June 30, 2019 as follows:

### Net Position As of June 30, 2020 and 2019

		al Activities		pe Activities	<u>To</u>		
	<u>2020</u>	<u>2019</u>	<u>2020</u>	<u>2019</u>	<u>2020</u>	<u>2019</u>	
Assets							
Current Assets	\$ 11,880,425	\$ 11,308,706	\$ 1,136,191	\$ 1,244,444	\$ 13,016,616	\$ 12,553,150	
Capital Assets	21,866,616	21,082,744	20,287	8,207	21,886,903	21,090,951	
Total Assets	33,747,041	32,391,450	1,156,478	1,252,651	34,903,519	33,644,101	
<b>Deferred Outflows of Resources</b>	1,150,830	1,575,395		<del></del>	1,150,830	1,575,395	
Total Assets and Deferred							
Outflows of Resources	34,897,871	33,966,845	1,156,478	1,252,651	36,054,349	35,219,496	
			ALASTO III			-	
Liabilities							
Long-Term Liabilities	17,054,044	18,331,688			17,054,044	18,331,688	
Other Liabilities	599,496	1,289,226	6,158	176,677	605,654	1,465,903	
70. 4 1 X 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	15 (52 540	10.620.014	( 150	106 600	17 (50 (00	10 707 501	
Total Liabilities	<u>17,653,540</u>	19,620,914	6,158	176,677	17,659,698	19,797,591	
Deferred Inflows of Resources	2,421,344	2,473,828			2,421,344	2,473,828	
Total Liabilities and Deferred							
Inflows of Resources	20,074,884	22,094,742	6,158	176,677	20,081,042	22,271,419	
inito wa or reason ees	20,071,001				20,001,012		
Net Position							
Net Investment in Capital Assets	11,460,979	10,097,596	20,287	8,207	11,481,266	10,105,803	
Restricted	7,227,222	7,639,162	•	•	7,227,222	7,639,162	
Unrestricted	(3,865,214)	(5,864,655)	1,130,033	1,067,767	(2,735,181)	(4,796,888)	
Total Net Position	<u>\$ 14,822,987</u>	<u>\$ 11,872,103</u>	\$ 1,150,320	\$ 1,075,974	\$ 15,973,307	\$ 12,948,077	

By far the largest portion of the District's net position reflects its investment in capital assets (e.g., land and improvements, buildings and improvements, vehicles, furniture and equipment); less any related debt used to acquire those assets that are still outstanding. The District uses these capital assets to provide services to its students; consequently, these assets are not available for future spending. Although the District's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities. Restricted net position represent amounts reserved for specific purposes by outside parties or state regulations. Unrestricted net position represent amounts available to the government that are neither restricted nor invested in capital assets.

#### Management's Discussion and Analysis Fiscal Year Ended June 30, 2020

#### Change in Net Position For The Fiscal Years Ended June 30, 2020 and 2019

		Governmental Activities 2020 2019				Business-Ty 2020	pe A	Activities 2019		2020 <u>To</u>	tal	2019
Revenues		<u>2020</u>		2015		2020		2019		2020		2019
Program Revenues												
~	\$	328,385	Φ	418,440	ø	834,649	\$	1,033,910	ď	1,163,034	σ	1,452,350
Charges for Services	Ф		Ф	8,958,584	Ф		Ф	, .	Ф		Ф	
Operating Grants and Contributions		8,259,148		8,938,384		28,531		40,043		8,287,679		8,998,627
Capital Grants and Contributions		4,795								4,795		-
General Revenues		20 224 472		00.710.420						20 224 452		00.710.400
Property Taxes		30,324,472		29,712,438						30,324,472		29,712,438
Unrestricted State Aid		222,527		213,137						222,527		213,137
Other		235,392		976,834		-	_	-		235,392	_	976,834
Total Revenues	_	39,374,719		40,279,433	_	863,180		1,073,953		40,237,899	_	41,353,386
Expenses												
Instruction												
Regular		14,283,285		14,954,928						14,283,285		14,954,928
Special Education		4,446,265		5,366,865						4,446,265		5,366,865
Other Instruction		1,309,531		1,259,879						1,309,531		1,259,879
School Sponsored Activities and Athletics		993,181		1,133,889						993,181		1,133,889
Support Services												
Student and Instruction Related Services		7,914,070		7,316,042						7,914,070		7,316,042
General Administrative Services		851,351		731,517						851,351		731,517
School Administrative Services		1,542,298		1,668,043						1,542,298		1,668,043
Central Services and Info. Technology		814,094		859,240						814,094		859,240
Plant Operations and Maintenance		3,425,958		3,830,457						3,425,958		3,830,457
Student Transportation		562,650		722,441						562,650		722,441
Interest and Other Charges on Debt		281,152		318,478						281,152		318,478
Food Services						166,527		208,854		166,527		208,854
Before and After School Care Program						299,488		289,217		299,488		289,217
OWL House Program						257,220		252,176		257,220		252,176
Other Programs				-	_	65,599		50,462		65,599		50,462
Total Expenses		36,423,835		38,161,779		788,834		800,709		37,212,669		38,962,488
Increase in Net Position Before Transfers		2,950,884		2,117,654		74,346		273,244		3,025,230		2,390,898
		, ,		(35,000)		,		35,000		,,		<b>,,</b>
Transfers In (Out)					_	-	_				_	
Change in Net Position		2,950,884		2,082,654		74,346		308,244		3,025,230		2,390,898
Net Position, Beginning of Year		11,872,103		9,789,449		1,075,974	_	767,730		12,948,077	_	10,557,179
Net Position, End of Year	\$	14,822,987	\$	11,872,103	\$	1,150,320	<u>s</u>	1,075,974	\$	15,973,307	\$	12,948,077

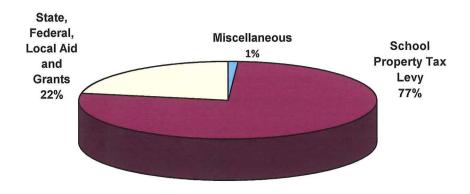
Governmental Activities. The District's total governmental activities' revenues, which includes State and Federal grants, were \$39,374,719 for the year ended June 30, 2020. Property taxes of \$30,324,472 represented 77% of revenues. Another significant portion of revenues came from State aid; total State, Federal and Local aid and contributions of \$8,486,470 represented 22% of revenues. In addition, revenues are also earned from tuition, transportation fees and miscellaneous income which includes items such as interest, prior year refunds and other miscellaneous items.

The total cost of all governmental activities programs and services was \$36,423,835. The District's expenses are predominantly related to educating and caring for students. Instruction totaled \$21,032,262 (58%) of total expenses. Support services, total \$15,110,421 (41%) of total expenses and interest and other charges on debt totaled \$281,152 (1%) of total expenses.

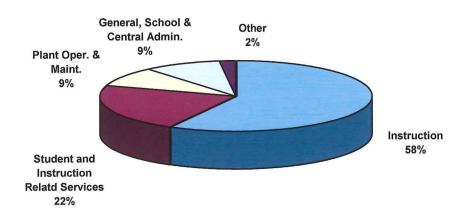
Total governmental activities revenues exceeded expenses, increasing net position by \$2,950,884 over the previous year.

#### Management's Discussion and Analysis Fiscal Year Ended June 30, 2020

#### Revenues by Sources – Governmental Activities For Fiscal Year 2020



#### Expenses by Type-Governmental Activities For Fiscal Year 2020



### Management's Discussion and Analysis Fiscal Year Ended June 30, 2020

**Total and Net Cost of Governmental Activities.** The District's total cost of services was \$36,423,835. After applying program revenues, derived from charges for services of \$328,385 and operating and capital grants and contributions of \$8,263,943, the net cost of services of the District is \$27,831,507 for the fiscal year ended June 30, 2020.

#### Total and Net Cost of Governmental Activities For the Fiscal Years Ended June 30, 2020 and 2019

		Total Cost	of S	Services	Net Cost o	of S	ervices
		<u>2020</u>		<u>2019</u>	<u>2020</u>		<u>2019</u>
Instruction							
Regular	\$	14,283,285	\$	14,954,928	\$ 10,652,420	\$	10,832,737
Special Education		4,446,265		5,366,865	2,284,620		3,130,172
Other Instruction		1,309,531		1,259,879	977,349		907,916
School Sponsored Activities and Athletics Support Services		993,181		1,133,889	969,688		1,082,305
Student and Instruction Related Services		7,914,070		7,316,042	6,291,072		5,609,309
General Administrative Services		851,351		731,517	753,299		632,999
School Administrative Services		1,542,298		1,668,043	1,268,313		1,344,618
Central Services and Info. Technology		814,094		859,240	724,350		746,766
Plant Operations and Maintenance		3,425,958		3,830,457	3,347,626		3,719,194
Student Transportation		562,650		722,441	360,889		518,534
Interest on Debt		281,152	-	318,478	 201,881		260,205
Total	<u>\$</u>	36,423,835	<u>\$</u>	38,161,779	\$ 27,831,507	\$	28,784,755

**Business-Type Activities** – The District's total business-type activities revenues were \$863,180 for the year ended June 30, 2020. Charges for services accounted for 97% of total revenues. Operating grants and contributions accounted for 3% of total revenue for the year.

Total cost of all business-type activities programs and services was \$788,834. The District's expenses are related to Food Service (21%), Child Care Services (38%), Owl House life skills program (33%) and other programs (8%) offered to District students.

Total business-type activities revenues exceeded expenses, increasing net position by \$74,346. Food service operations decreased net position by \$27,292, child care operations decreased net position by \$37,190, Owl House program operations increased net position by \$130,480 and the remaining increase in net position was from the other programs' operations which increased a combined \$8,348 from the previous year.

Management's Discussion and Analysis Fiscal Year Ended June 30, 2020

#### FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

#### **GOVERNMENTAL FUNDS**

The focus of the District's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the District's financial requirements. In particular, unassigned fund balance may serve as a useful measure of the District's net resources available for spending at the end of the fiscal year.

The financial performance of the District as a whole is reflected in its governmental funds as well. As the District completed the year, its governmental funds reported a *combined* fund balance of \$11,420,799, which was an increase of \$1,235,174 over last year's fund balance of \$10,185,625. This increase was largely attributable to General Fund revenues exceeding expenditures and other financing uses for the current fiscal year.

Revenues for the District's governmental funds were \$37,578,840, while total expenditures were \$36,372,851 for the fiscal year ended June 30, 2020. In addition, net other financing sources were \$29,185 as a result of a premium received on the District's issuance of a long-term capital note to finance the 2018 referendum projects.

#### **GENERAL FUND**

The General Fund includes the primary operations of the District in providing educational services to students from Pre-Kindergarten through Grade 12 including pupil transportation, plant operation and maintenance and capital outlay activities.

The following schedule presents a comparison of General Fund revenues for the fiscal years ended June 30, 2020 and 2019:

2020 and 2017.	Fis <u>Year Ende</u> 2020	scal ed Ju	une 30, 2019	_	Amount of Increase Decrease)	Percent <u>Change</u>
Local Sources						-
Property Taxes	\$ 29,606,050	\$	29,025,581	\$	580,469	2%
Tuition	224,512		313,186		(88,674)	-28%
Transportation	103,873		105,254		(1,381)	-1%
Other	235,392		976,834		(741,442)	-76%
State Sources	5,811,668		5,428,705		382,963	7%
Federal Sources	 3,466		1,855		1,611	0%
Total General Fund Revenues	\$ 35,984,961	\$_	35,851,415	\$	133,546	0%

Total General Fund revenues increased \$133,546, or just under 1%, from the previous year. Local property taxes increased by \$580,469 or 2% to finance increases in budgeted operating costs. There was a significant increase in State Aid revenue of \$382,963, or 7%, mainly attributable to the increase in onbehalf aid for teacher pension contributions made by the State for the District's teaching professionals and special education formula aid. There were decreases in tuition revenues of \$88,674 and transportation fees of \$1,381 both from decreased special education program students received during the current year. Other local revenues decreased dramatically by \$741,442 from income received from the prior year sales of renewal energy credits and District computers which did not occur in the current year.

# Management's Discussion and Analysis Fiscal Year Ended June 30, 2020

The following schedule presents a comparison of General Fund expenditures for the fiscal years ended June 30, 2020 and 2019:

		Year Ende	ed Ju	une 30, 2019		Amount of Increase (Decrease)	Percent Change	
Instruction	\$	19,369,918	\$	20,270,712	\$	(900,794)	-4%	
Support Services		13,488,420		13,114,511		373,909	3%	
Debt Service		31,788		31,788		-	0%	
Capital Outlay	_	1,555,621		1,413,839		141,782	10%	
Total Expenditures	\$	34,445,747	\$	34,830,850	<u>\$</u>	(385,103)	-1%	

Total General Fund expenditures decreased \$385,103, or 1%, from the previous year. Decreases during the year were attributed to a decrease in special education instructional costs, plant operation and maintenance support service costs and student transportation support costs which were offset by increases in student and instruction related support services costs. Increases in capital outlay was the results of various school facility improvement projects undertaken in the current year.

For fiscal year 2020 General Fund revenues exceeded expenditures and other financing uses by \$1,468,069. Therefore, total fund balance increased to \$11,210,680 at June 30, 2020. After deducting restricted and assigned fund balances, the unassigned fund balance decreased from \$385,467 at June 30, 2019 to \$356,022 at June 30, 2020. In addition, fund balances restricted for capital reserve decreased \$413,600 to a balance of \$6,498,036 at year end and maintenance reserve remained the same with a balance of \$700,000 at year end. However, restricted fund balance from excess surplus increased \$230,123 and assigned fund balances for year end encumbrances and amounts designated for use in the 2020/2021 budget increased \$1,680,991 at year end.

#### General Fund Budgetary Highlights

Over the course of the year, the District revised the annual operating budget several times. These budget amendments fall into three categories:

- Implementing budgets for specially funded projects, which include both federal and state grants.
- Reinstating prior year purchase orders being carried over as encumbrances.
- Increases in budget appropriations for significant unbudgeted costs funded by restricted and unassigned fund balance.

General Fund budgetary revenues exceeded budgetary expenditures and other financing uses increasing budgetary fund balance by \$1,510,110. After deducting restricted and assigned fund balances, the unassigned budgetary fund balance increased \$12,596 from \$806,744 at June 30, 2019 to \$819,340 at June 30, 2020. The unassigned budgetary fund balance at year end is at the maximum level permitted by the State Department of Education. Consequently, the District had excess surplus from current year operations of \$482,051 at June 30, 2020. These excess funds will be appropriated in the 2021/2022 budget in accordance with State budget regulations.

### Management's Discussion and Analysis Fiscal Year Ended June 30, 2020

#### **CAPITAL ASSETS**

At the end of the fiscal year 2020 the District had \$21,886,903 (net of accumulated depreciation) invested in land, buildings, furniture, equipment and vehicles. Depreciation expenses for fiscal year 2020 amounted to \$872,253 for governmental activities and \$2,569 for business-type activities. The following is a comparison of the June 30, 2020 and 2019 balances:

### Capital Assets at June 30, 2020 and 2019

		Governmental Activities		ctivities	Business-Type			ype	<u>Total</u>			
	<u>2020</u> <u>2019</u>		<u>2019</u>	<u>2020</u>			<u>2019</u>		<u>2020</u>		<u>2019</u>	
Land	\$	1,054,125	\$	1,054,125					\$	1,054,125	\$	1,054,125
Construction in Progress		4,668,634		3,386,959						4,668,634		3,386,959
Land Improvements		3,762,552		3,762,552						3,762,552		3,762,552
Buildings and Building Improvements		22,674,936		22,097,180						22,674,936		22,097,180
Machinery and Equipment	_	3,551,298		3,775,008	\$	124,261	\$	109,612		3,675,559	_	3,884,620
		35,711,545		34,075,824		124,261		109,612		35,835,806		34,185,436
Less Accumulated Depreciation	_	(13,844,929)	_	(12,993,080)		(103,974)		(101,405)		(13,948,903)	_	(13,094,485)
Total	\$	21,866,616	\$	21,082,744	\$	20,287	\$	8,207	\$	21,886,903	\$	21,090,951

Additional information on the District's capital assets is presented in the Notes to the Financial Statements contained in this report.

#### LONG TERM LIABILITIES

At June 30, 2020 the District had long-term liabilities outstanding in the amount of \$17,054,044 consisting of bonds payable, capital leases, capital note, compensated absences and net pension liability. Total overall outstanding long-term liabilities decreased \$1,277,644 during the current fiscal year. The following is a comparison of the June 30, 2020 and 2019 balances.

#### Outstanding Long-Term Liabilities At June 30, 2020 and 2019

		<u>2020</u>		<u>2019</u>
Bonds Payable (including Unamortized Premium)	\$	7,270,395	\$	8,099,762
Capital Leases Payable		28,604		58,718
Capital Note Payable (including Unamortized Premium)		3,601,648		3,601,441
Compensated Absences		508,699		532,906
Net Pension Liability		5,644,698	_	6,038,861
Total	<u>\$</u>	17,054,044	\$	18,331,688

Additional information of the District's long-term liabilities is presented in the Notes to the Financial Statements contained this report.

Management's Discussion and Analysis Fiscal Year Ended June 30, 2020

#### FACTORS BEARING THE DISTRICT'S FUTURE

While many factors influence the district's future, the availability of State funding, student enrollment, aging school facilities and the economy will have the most impact on educational and fiscal decisions in the future.

Many factors were considered by the District's administration during the process of developing the fiscal year 2020-2021 budget. The primary factors were the District's projected student population, anticipated state and federal aid as well as increasing salary and related benefit costs, special education costs and capital improvements.

These indicators were considered when adopting the budget for fiscal year 2020-2021. Budgeted expenditures in the General Fund increased approximately 13% to \$36,754,588 in fiscal year 2020-2021. This increase was largely related to an increase in capital outlay activities funded by capital reserve and the use of capital reserve to payoff the Project Note outstanding for the 2018 Referendum Projects.

#### CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report or need additional information contact the Business Office, Park Ridge Board of Education, 2 Park Avenue, Park Ridge, NJ 07656.

DISTRICT-WIDE FINANCIAL STATEMENTS

#### PARK RIDGE BOARD OF EDUCATION STATEMENT OF NET POSITION AS OF JUNE 30, 2020

	Governmental Activities	Business-type Activities	Total	
ASSETS				
Cash and Cash Equivalents	\$ 11,714,868	\$ 1,109,556	\$ 12,824,424	
Receivables, net	165,557	5,081	170,638	
Inventories		3,369	3,369	
Prepaid Items		18,185	18,185	
Capital Assets, Not Being Depreciated	5,722,759		5,722,759	
Capital Assets, Being Depreciated, Net	16,143,857	20,287	16,164,144	
Total Assets	33,747,041	1,156,478	34,903,519	
DEFERRED OUTFLOWS OF RESOURCES				
Deferred Amounts on Refunding of Debt	314,077	-	314,077	
Deferred Amounts on Net Pension Liability	836,753		836,753	
Total Deferred Outflows of Resources	1,150,830		1,150,830	
Total Assets and Deferred Outflows of Resources	34,897,871	1,156,478	36,054,349	
LIABILITIES				
Accounts Payable and Other Current Liabilities	353,944	6,158	360,102	
Payable to Other Governments	34,013		34,013	
Accrued Interest Payable	139,870		139,870	
Unearned Revenue	71,669	-	71,669	
Noncurrent Liabilities				
Due within one year	4,506,604		4,506,604	
Due beyond one year	12,547,440		12,547,440	
Total Liabilities	17,653,540	6,158	17,659,698	
DEFERRED INFLOWS OF RESOURCES				
Deferred Amounts on Net Pension Liability	2,421,344		2,421,344	
Total Deferred Inflows of Resources	2,421,344	_	2,421,344	
Total Liabilities and Deferred Inflows of				
Resources	20,074,884	6,158	20,081,042	
NET POSITION				
Net Investment in Capital Assets	11,460,979	20,287	11,481,266	
Restricted for		•	• •	
Capital Projects	6,498,036		6,498,036	
Plant Maintenance	700,000		700,000	
Debt Service	29,186		29,186	
Unrestricted	(3,865,214)	1,130,033	(2,735,181)	
Total Net Position	\$ 14,822,987	\$ 1,150,320	\$ 15,973,307	

The accompanying Notes to the Financial Statements are an integral part of this statement.

## 18

#### PARK RIDGE BOARD OF EDUCATION STATEMENT OF ACTIVITIES FOR THE FISCAL YEAR ENDED JUNE 30, 2020

			Program Reven	ues		(Expense) Revenue Changes in Net Posit	
Functions/Programs	<u>Expenses</u>	Charges for Services	Operating Grants and Contributions	Capital Grants and <u>Contributions</u>	Governmental Activities	Business-type Activities	Total
Governmental Activities							
Instruction							
Regular	\$ 14,283,285	\$ 59,020			\$ (10,652,420)		\$ (10,652,420)
Special Education	4,446,265	125,460	2,036,185		(2,284,620)		(2,284,620)
Other Instruction	1,309,531		332,182		(977,349)		(977,349)
School Sponsored Activities and Athletics	993,181		23,493		(969,688)		(969,688)
Support Services							
Student and Instruction Related Services	7,914,070	40,032	2 1,582,966		(6,291,072)		(6,291,072)
General Administrative Services	851,351		98,052		(753,299)		(753,299)
School Administrative Services	1,542,298		273,985		(1,268,313)		(1,268,313)
Central Services and Info. Technology	814,094		89,744		(724,350)		(724,350)
Plant Operations and Maintenance	3,425,958		73,537	\$ 4,795	(3,347,626)		(3,347,626)
Student Transportation	562,650	103,873	97,888		(360,889)		(360,889)
Interest and Other Charges on Debt	281,152		79,271		(201,881)	-	(201,881)
Total Governmental Activities	36,423,835	328,38	8,259,148	4,795	(27,831,507)	-	(27,831,507)
Business-Type Activities							
Food Service	166,527	110,70	28,531			\$ (27,292)	(27,292)
Before and After School Care Program	299,488	262,29	3			(37,190)	(37,190)
OWL House	257,220	387,700	)			130,480	130,480
SAT Review Program	13,669	8,970	)			(4,699)	(4,699)
Summer Basketball Program	21,385	22,25	5			870	870
Volleyball Clinic Program	6,750	7,150	)			400	400
Summer Music Program	4,100	4,340	)			240	240
Summer Lacrosse Program	3,735	14,262	2			10,527	10,527
Summer Football/Cheer Program	2,400	2,540	)			140	140
Summer Baseball, Softball, Soccer Program	2,060	2,300	)			240	240
Laptop Insurance Program	9,500	10,000	)			500	500
Wrestling Program	2,000	2,130				130	130
Total Business-Type Activities	788,834	834,649	28,531		_	74,346	74,346

8,287,679

4,795

(27,831,507)

74,346

\$ 37,212,669

\$ 1,163,034

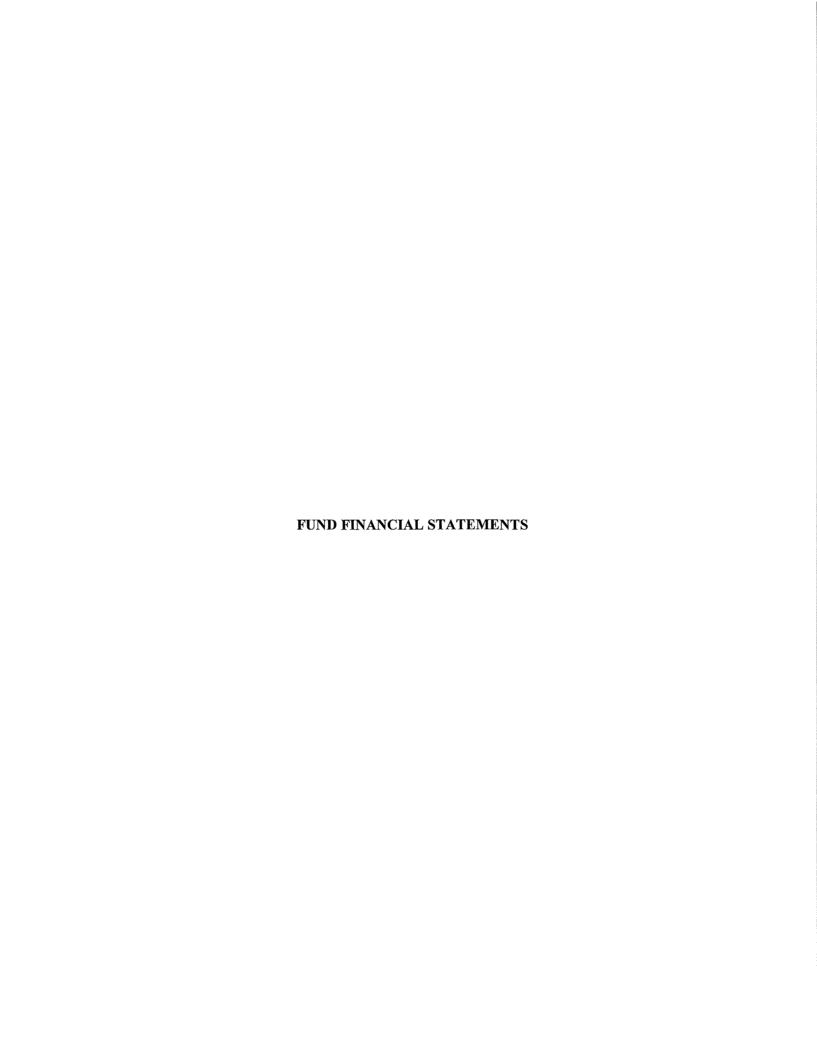
**Total Primary Government** 

(27,757,161)

#### PARK RIDGE BOARD OF EDUCATION STATEMENT OF ACTIVITIES FOR THE FISCAL YEAR ENDED JUNE 30, 2020

#### Net (Expense) Revenue and Changes in Net Position

	-				
	G	overnmental <u>Activities</u>	Business-type <u>Activities</u>	;	<u>Total</u>
General Revenues					
Property Taxes  Levied for General Purposes	\$	29,606,050		\$	29,606,050
Levied for Debt Service	Φ	718,422		J	718,422
State Aid for Debt Principal		222,527			222,527
Miscellaneous Income		235,392			235,392
Total General Revenues and Transfers		30,782,391	-		30,782,391
Change in Net Position		2,950,884	\$ 74,34	6	3,025,230
Net Position Beginning of Year		11,872,103	1,075,97	<u>4</u>	12,948,077
Net Position End of Year	<u>\$</u>	14,822,987	\$ 1,150,32	<u>o</u> \$	15,973,307



## PARK RIDGE BOARD OF EDUCATION GOVERNMENTAL FUNDS BALANCE SHEET AS OF JUNE 30, 2020

	General <u>Fund</u>		Special Revenue <u>Fund</u>		Capital Projects <u>Fund</u>		Debt Service <u>Fund</u>		Ge	Total overnmental <u>Funds</u>
ASSETS										
Cash and Cash Equivalents	\$	11,478,386	\$	26,363	\$	180,933	\$	29,186	\$	11,714,868
Receivables, Net										
Receivables from Other Governments		77,125		86,562						163,687
Accounts		1,503		367		-		-		1,870
Total Assets	<u>\$</u>	11,557,014	\$	113,292	\$	180,933	\$	29,186	<u>\$</u>	11,880,425
LIABILITIES AND FUND BALANCES										
Liabilities										
Accounts Payable	\$	247,168	\$	7,610					\$	254,778
Accrued Salaries and Wages		24,993								24,993
Compensated Absences Payable		74,173								74,173
Payable to Other Governments-State				34,013						34,013
Unearned Revenue		-	_	71,669		-				71,669
Total Liabilities		346,334		113,292				846		459,626
Fund Balances										
Restricted										
Capital Reserve		2,070,073								2,070,073
Capital Reserve - Designated for Subsequent										
Year's Expenditures		4,427,963								4,427,963
Maintenance Reserve		700,000								700,000
Emergency Reserve		241,040								241,040
Excess Surplus		482,051								482,051
Excess Surplus - Designated for Subsequent										
Year's Expenditures		438,470								438,470
Capital Projects					\$	180,933				180,933
Debt Service							\$	29,186		29,186
Assigned										
Year End Encumbrances		2,345,551								2,345,551
Designated for Subsequent Year's Expenditures		149,510								149,510
Unassigned		356,022						-		356,022
Total Fund Balances		11,210,680		_	<del></del>	180,933		29,186		11,420,799
Total Liabilities and Fund Balances	<u>\$</u>	11,557,014	\$	113,292	\$	180,933	\$	29,186	\$	11,880,425

\$ 14,822,987

## PARK RIDGE BOARD OF EDUCATION GOVERNMENTAL FUNDS BALANCE SHEET AS OF JUNE 30, 2020

Total Fund Balances - Governmental Funds (Carried Forward)			\$ 11,420,799
Amounts reported for <i>governmental activities</i> in the statement of net position (A-1) are different because:			
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. The cost of the assets is \$35,711,545 and the accumulated depreciation			
is \$13,844,929.			21,866,616
Amounts resulting from the refunding of debt are reported as deferred outfloof resources on the statement of net position and amortized over the	ws		
life of the debt.			314,077
Certain amounts resulting from the measurement of the net pension liability reported as either deferred inflows of resources or deferred outflows of resources on the statement of net position and amortized over future years.			
Deferred Outflows of Resources  Deferred Inflows of Resources		\$ 836,753 (2,421,344)	(1,584,591)
The District has financed capital assets through the issuance			
of long-term debt. The interest accrual at year end is:			(139,870)
Long-term liabilities, including bonds payable, net pension liability, capital le capital note payable and compensated absences, are not due and payable in the current period and therefore are not reported as liabilities in the funds.	-		
	Bonds Payable, Net Capital Leases Capital Note Payable, Net Compensated Absences Net Pension Liability	\$ 7,270,395 28,604 3,601,648 508,699 5,644,698	(17,054,044)

Net Position of Governmental Activities (Exhibit A-1)

# PARK RIDGE BOARD OF EDUCATION GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES FOR THE FISCAL YEAR ENDED JUNE 30, 2020

REVENUES		General <u>Fund</u>		Special Revenue <u>Fund</u>	Capital Projects <u>Fund</u>		Debt Service <u>Fund</u>		Total Sovernmental <u>Funds</u>
Local Sources									
Property Tax Levy	\$	29,606,050				\$	718,422	\$	30,324,472
Tuition	Ψ	224,512				Ψ.	710,122	Ψ	224,512
Transportation Fees		103,873							103,873
Miscellaneous		235,392	\$	22,172	 -	_			257,564
Total - Local Sources		30,169,827		22,172	-		718,422		30,910,421
State Sources		5,811,668		112,793			301,798		6,226,259
Federal Sources		3,466		438,694	 -				442,160
Total Revenues		35,984,961		573,659	 -		1,020,220	-	37,578,840
EXPENDITURES									
Instruction									
Regular		13,201,167		103,509					13,304,676
Special Education		3,957,120		285,605					4,242,725
Other Instruction		1,218,306		500					1,218,806
School-Sponsored Activities and Athletics		993,325							993,325
Support Services									
Student and Instruction Related Services		7,312,984		174,249					7,487,233
General Administrative Services		816,017							816,017
School Administrative Services		1,554,386							1,554,386
Central Services and Info. Technology		794,037							794,037
Plant Operations and Maintenance		2,479,156		5,001					2,484,157
Student Transportation		531,840							531,840
Debt Service									
Principal		30,114					825,000		855,114
Interest		1,674					293,890		295,564
Capital Outlay		1,555,621		4,795	\$ 234,555				1,794,971
Total Expenditures		34,445,747		573,659	 234,555		1,118,890		36,372,851
Excess (Deficiency) of Revenues									
Over (Under) Expenditures	_	1,539,214		-	 (234,555)		(98,670)		1,205,989
Other Financing Sources (Uses)									
Premium on Capital Note							29,185		29,185
Transfer In							71,145		71,145
Transfer Out	_	(71,145)		-	 _		<u>-</u>		(71,145)
Total Other Financing Sources/(Uses)	_	(71,145)		-	 -	_	100,330		29,185
Net Change in Fund Balance		1,468,069		•	(234,555)		1,660		1,235,174
Fund Balance, Beginning of Year	_	9,742,611		-	 415,488		27,526		10,185,625
Fund Balance, End of Year	<u>\$</u>	11,210,680	<u>\$</u>	-	\$ 180,933	\$	29,186	<u>\$</u>	11,420,799

2,950,884

# PARK RIDGE BOARD OF EDUCATION RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES WITH THE DISTRICT-WIDE STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

Total Net Change in Fund Balances - Governmental Fund	ds (Exhibit B-2)		\$	1,235,174
Amounts reported for governmental activities in the statement activities are different because:	of			
Capital outlays to purchase or build capital assets are reported funds as expenditures. However, for governmental active shown in the statement and allocated over their estimated depreciation expense. This is the amount by which capit depreciation expense in the current period.	rities those costs are I useful lives as annual			
	Capital Outlay Depreciation Expense	\$ 1,794,971 (872,253)		
	Deproduction Emporate	(0,2,200)		922,718
The statement of activities reports losses from the disposit				
Conversely, governmental funds do not report losses on	the disposal of capital assets.  Loss on Disposal of Capital Assets			(138,846)
	Loss on Disposar of Capital Assets			(150,040)
The issuance of long-term debt provides current financial the repayment of debt is an expenditure in the government repayment reduces long-term liabilities in the statement of not reported in the statement of activities	ntal funds, but the issuance increases and			
not reported in the statement of activities	Payment of Serial Bond Principal	825,000		
	Payment of Capital Leases	30,114		
Governmental funds report the effect of issuance costs a related to the refunding bonds and other long-term debt these amounts are deferred and amortized in the statement	when they are first issued, whereas			855,114
	Premium on Note	(29,185)		
	Deferred Amount on Refunding	(45,208)		
	Original Issue Premium	33,345		
In the statement of activities, certain operating expenses - expense are measured by the amounts earned or incurre however, expenditures for these items are measured by resources used (paid):	d during the year. In the governmental funds,			(41,048)
	Decrease in Compensated Absences, Net	24,207		
	Decrease in Pension Expense	67,290		04.40=
Interest on long-term debt in the statement of activities difference in the governmental funds because interest is reexpenditure in the funds when it is due, and thus require financial resources. In the statement of activities, however is recognized as the interest accrues, regardless of when	corded as an s the use of current rer, interest expense			91,497
	Decrease in Accrued Interest			26,275
			_	

Change in Net Position of Governmental Activities (Exhibit A-2)

## PARK RIDGE BOARD OF EDUCATION PROPRIETARY FUNDS STATEMENT OF NET POSITION AS OF JUNE 30, 2020

	Business-Type Activities - Enterprise Funds								
	Food <u>Service</u>		Af	efore and iter School Program	OWL House Program	Non-Major Enterprise <u>Funds</u>			<u>Totals</u>
ASSETS									
Current Assets Cash and Cash Equivalents Intergovernmental Receivable Inventories Prepaid Items	\$	2,821 1,331 3,369	\$	562,963	\$ 405,158 3750 18,185	\$ 1	38,614	\$	1,109,556 5,081 3,369 18,185
Total Current Assets		7,521		562,963	427,093	1	38,614		1,136,191
Capital Assets Equipment Less: Accumulated Depreciation  Total Capital Assets, Net  Total Assets	-	94,033 (87,846) 6,187 13,708		30,228 (16,128) 14,100 577,063	427,093	1	<u>-</u> - 38,614		124,261 (103,974) 20,287 1,156,478
LIABILITIES									
Current Liabilities Accounts Payable Accrued Salaries and Wages	-	5,881		<u>E</u>	277		-		5,881 277
Total Current Liabilities	_	5,881		-	277				6,158
NET POSITION									
Investment in Capital Assets Unrestricted	_	6,187 1,640		14,100 562,963	426,816	1	38,614		20,287 1,130,033
Total Net Position	<u>\$</u>	7,827	\$	577,063	\$ 426,816	<u>\$ 1</u>	38,614	\$	1,150,320

# PARK RIDGE BOARD OF EDUCATION PROPRIETARY FUNDS STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION

FOR THE FISCAL YEAR ENDED JUNE 30, 2020

	Business-Type Activities - Enterprise Funds								
	Food <u>Service</u>	Before and After School <u>Program</u>	OWL House Program	Non-Major Enterprise <u>Funds</u>	<u>Totals</u>				
OPERATING REVENUES									
Charges for Services	Φ <b>74</b> 060				Φ 64060				
Daily Sales - Reimbursable Programs	\$ 54,969				\$ 54,969				
Daily Sales - Non-Reimbursable Programs	53,906				53,906				
Special Functions - Non-Reimbursable Programs	1,829	0.00.000	ф <b>207.7</b> 00	<b># 53.045</b>	1,829				
Program Fees		\$ 262,298	\$ 387,700	\$ 73,947	723,945				
Total Operating Revenues	110,704	262,298	387,700	73,947	834,649				
OPERATING EXPENSES									
Salaries and Employee Benefits	77,040	252,822	208,122	60,945	598,929				
Cost of Sales - Reimbursable Programs	37,929	•	,	,	37,929				
Cost of Sales - Non-Reimbursable Programs	17,040				17,040				
Purchased Management Services	18,690				18,690				
Purchased Professional and Educational Services	7,243		5,185		12,428				
Supplies and Materials	3,761	9,968	4,491	919	19,139				
Rental	-,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	36,921		36,921				
Miscellaneous	2,804	36,149	2,501	3,735	45,189				
Depreciation	2,020	549			2,569				
Total Operating Expenses	166,527	299,488	257,220	65,599	788,834				
Operating Income (Loss)	(55,823)	(37,190)	130,480	8,348	45,815				
NONOPERATING REVENUES									
Federal Sources									
National School Lunch Program	16,676				16,676				
Special Milk Program	4,725				4,725				
Food Distribution Program	6,037				6,037				
State School Lunch Program	1,093				1,093				
Total Nonoperating Revenues	28,531			-	28,531				
Change in Net Position	(27,292)	(37,190)	130,480	8,348	74,346				
Total Net Position, Beginning of Year	35,119	614,253	296,336	130,266	1,075,974				
Total Net Position, End of Year	\$ 7,827	\$ 577,063	\$ 426,816	\$ 138,614	\$ 1,150,320				

## PARK RIDGE BOARD OF EDUCATION PROPRIETARY FUNDS STATEMENT OF CASH FLOWS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

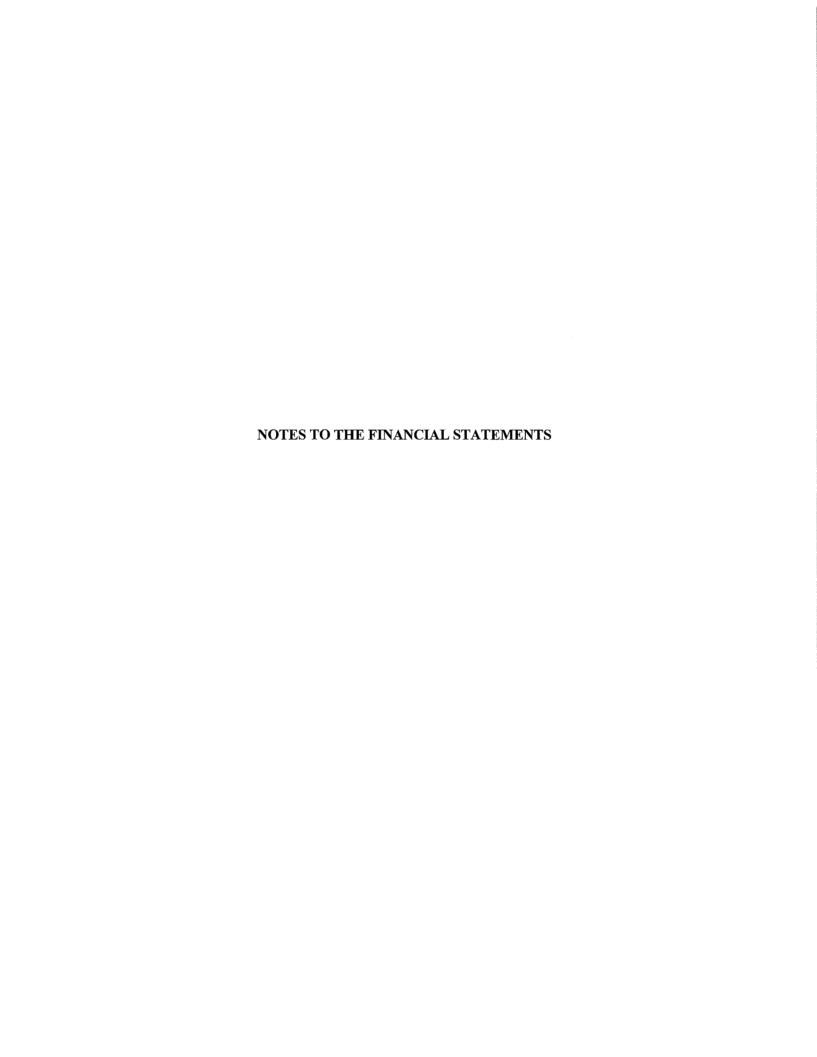
	Business-Type Activities - Enterprise Funds									
		Food Service	Af	efore and ter School Program		WL House Program	En	n-Major iterprise <u>Funds</u>		<u>Totals</u>
Cash Flows from Operating Activities										
Cash Received from Customers	\$	110,704	\$	156,578	\$	383,950	\$	28,997	\$	680,229
Cash Payments for Employees' Salaries and Benefits		(77,040)		(264,636)		(207,845)		(60,945)		(610,466)
Cash Payments to Suppliers for Goods and Services		(82,129)		(42,729)		(51,456)		(4,654)		(180,968)
Net Cash Provided by (Used for) Operating Activities		(48,465)		(150,787)		124,649		(36,602)		(111,205)
Cash Flows from Noncapital Financing Activities										
Cash Received from State and Federal Subsidy										
Reimbursements		23,741		-		-		-		23,741
Net Code Daniel de des Neuronites										
Net Cash Provided by Noncapital Financing Activities		23,741		_		-		_		23,741
Cash Flows from Capital and Related Financing Activities										
Purchase of Capital Assets				(14,649)		-		-		(14,649)
Net Cash Provided by (Used For) Capital and										
Related Financing Activities		-		(14,649)						(14,649)
Net Increase (Decrease) in Cash And Cash Equivalents		(24,724)		(165,436)		124,649		(36,602)		(102,113)
Cash and Cash Equivalents, Beginning of Year	_	27,545		728,399		280,509		175,216		1,211,669
Cash and Cash Equivalents, End of Year	<u>\$</u>	2,821	\$	562,963	\$	405,158	\$	138,614	<u>\$</u>	1,109,556
Reconciliation of Operating Income (Loss) to Net Cash										
Provided by (Used for) Operating Activities										
Operating Income (Loss)	\$	(55,823)	\$	(37,190)	\$	130,480	\$	8,348	\$	45,815
Adjustments to Reconcile Operating Income (Loss) to					,					
Net Cash Provided by (Used for) Operating Activities										
Depreciation		2,020		549						2,569
Non-Cash Assistance - Food Distribution Program		6,037								6,037
Change in Assets and Liabilities				1 216		(2.750)				(2.424)
(Increase)/Decrease in Accounts Receivable (Increase)/Decrease in Inventories		(1,545)		1,316		(3,750)		-		(2,434) (1,545)
(Increase)/Decrease in Inventories (Increase)/Decrease in Prepaid Items		(1,545)		9,229		(357)				8,872
Increase/(Decrease) in Accrued Salaries and Wages				(11,814)		277		-		(11,537)
Increase/(Decrease) in Accounts Payable		846		(5,841)		(2,001)		-		(6,996)
Increase/(Decrease) in Unearned Revenues		-		(107,036)		-		(44,950)		(151,986)
Total Adjustments		7,358		(113,597)		(5,831)		(44,950)		(157,020)
Total Adjustments		7,556		(115,571)		(3,631)		(17,550)		(137,020)
Net Cash Provided by (Used for) Operating Activities	<u>\$</u>	(48,465)	\$	(150,787)	\$	124,649	\$	(36,602)	<u>\$</u>	(111,205)
Non-Cash Investing, Capital and Financing Activities:										
Value Received - Food Distribution Program	\$	6,037								

#### PARK RIDGE BOARD OF EDUCATION FIDUCIARY FUNDS STATEMENT OF NET POSITION AS OF JUNE 30, 2020

	Unem	ployment		Priv						
	Compen	sation Trust	Sci	Scholarship		Folkens		sity Club		
	Ē	<u>rund</u>	Tr	ust Fund	<u>Trı</u>	ist Fund	Tru	st Fund	Age	ncy Fund
ASSETS										
Cash and Cash Equivalents	\$	257,908	\$	87,249	\$	9,879	\$	9,854	\$	119,534
Cash with Fiscal Agent										12,912
Investments				66,164						-
Due From Other Funds		6,946		<del></del>		-				
Total Assets	<u>\$</u>	264,854	\$	153,413	\$	9,879	\$	9,854	\$	132,446
LIABILITIES										
Payroll Deductions and Withholdings										15,988
Intergovernmental Payable-State	\$	6,729								
Flex Spending Deposits										12,912
Due to Student Groups										96,600
Due to Other Funds		-		*		-		-		6,946
Total Liabilities		6,729		_		_		_	\$	132,446
							<del> </del>		<u></u>	
NET POSITION										
Held in Trust for Unemployment Claims	:									
and Other Purposes	\$	258,125	\$	153,413	\$	9,879	\$	9,854		

#### PARK RIDGE BOARD OF EDUCATION FIDUCIARY FUNDS STATEMENT OF CHANGES IN NET POSITION FOR THE FISCAL YEAR ENDED JUNE 30, 2020

	Unemployment		Private Purpose Trust Funds							
		mpensation rust Fund		holarship rust Fund		olkens st Fund		sity Club ust Fund		
ADDITIONS										
Contributions										
Employees	\$	26,592								
Private		-	\$	21,600			\$	22,586		
Total Contributions		26,592		21,600				22,586		
Investment Earnings										
Interest				1,177		123				
Dividends		-		1,802		-		-		
Total Investment Earnings		-		2,979		123		-		
Add: Net Increase in the Fair Value of Investments		-		1,447				-		
Net Investment Earnings		<u>-</u>		4,426		123	***			
Total Additions		26,592		26,026		123		22,586		
DEDUCTIONS										
Scholarship Awards				26,500						
Unemployment Claims and Contributions		13,520								
School Sponsored Activities and Athletics		<u>-</u>		-	-			14,964		
Total Deductions		13,520		26,500		<u>-</u> _		14,964		
Change in Net Position		13,072		(474)		123		7,622		
Net Position, Beginning of the Year		245,053		153,887		9,756		2,232		
Net Position, End of the Year	\$	258,125	\$	153,413	\$	9,879	\$	9,854		



#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### A. Reporting Entity

The Park Ridge Board of Education (the "Board" or the "District") is an instrumentality of the State of New Jersey, established to function as an education institution. The Board consists of seven elected officials and is responsible for the fiscal control of the District. A Superintendent is appointed by the Board and is responsible for the administrative control of the District. A Business Administrator/Board Secretary is also appointed by the Board and oversees the business functions of the District. Under existing statutes, the Board's duties and powers include, but are not limited to, the development and adoption of a school program; the establishment, organization and operation of schools; and the acquisition, maintenance and disposition of school property. The Board currently operates a Pre-Kindergarten through grade twelve (12) school district.

The Board also has broad financial responsibilities, including the approval of the annual budget and the establishment of a system of accounting and budgetary controls. The Superintendent is the Chief Administrative Officer of the District who is responsible for general supervision of all schools, planning and operational functions of the District. The Business Administrator/Board Secretary is the Chief Financial Officer and is responsible for budgeting, financial accounting and reporting and reports through the Superintendent to the Board.

The reporting entity is composed of the primary government, component units, and other organizations that are included to ensure that the financial statements of the District are not misleading. The primary government consists of all funds, departments, boards and agencies that are not legally separate from the District. For the Park Ridge Board of Education this includes general operations, food service, before and after school child care, Owl House Program, summer programs and student related activities of the District.

Component units are legally separate organizations for which the District is financially accountable. The District is financially accountable for an organization if the District appoints a voting majority of the organization's governing board and (1) the District is able to significantly influence the programs or services performed or provided by the organization; or (2) the District is legally entitled to or can otherwise access the organization's resources; the District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the District in that the District approves the budget, the issuance of debt or the levying of taxes. Based on the foregoing criteria, the District has no component units. Furthermore, the District is not includable in any other reporting entity as a component unit.

#### **B.** New Accounting Standards

For fiscal year 2020, there were no GASB statements required to be adopted and implemented by the District.

Accounting standards that the District is currently reviewing for applicability and potential impact on the financial statements include:

• GASB No. 84, *Fiduciary Activities*, implementation postponed will be effective beginning with the fiscal year ending June 30, 2021. The objective of this Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. This Statement established criteria for identifying fiduciary activities of all state and local governments.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### B. New Accounting Standards (Continued)

- GASB No. 87, Leases, implementation postponed will be effective beginning with the fiscal year ending June 30, 2022. The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract.
- GASB No. 89, Accounting for Interest Costs Incurred Before the End of a Construction Period, implementation postponed will be effective beginning with the fiscal year ending June 30, 2022. The objectives of this Statement is to improve financial reporting by providing users of financial statements with more relevant information about capital assets and the cost of borrowing for a reporting period. The resulting information also will enhance the comparability of information about capital assets and the cost of borrowing for a reporting period for both governmental activities and business-type activities.
- GASB No. 92, *Omnibus 2020*, implementation postponed will be effective beginning with the fiscal year ending June 30, 2022 except requirements related to GASB No. 87 and Implementation Guide No. 2019-3 are effective upon issuance. The objective of this Statement is to enhance comparability in the application of accounting and financial reporting requirements and to improve the consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of certain GASB Statements. This Statement addresses a variety of topics.
- GASB No. 96, Subscription Based Information Technology Arrangements, will be effective beginning with the fiscal year ending June 30, 2023. The objective of this Statement will be to improve financial reporting by establishing a definition for subscription-based information technology arrangements (SBITAs) and providing uniform guidance for accounting and financial reporting for transactions that meet that definition. That definition and uniform guidance will result in greater consistency in practice. Establishing the capitalization criteria for implementation costs also will reduce diversity and improve comparability in financial reporting by governments. This Statement also will enhance the relevance and reliability or a government's financial statements by requiring a government to report a subscription asset and subscription liability for a SBITA and to disclose essential information about the arrangement. The disclosures will allow users to understand the scale and important aspects of a government's SBITA activities and evaluate a government's obligations and assets resulting from SBITAs.
- GASB No. 97, Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans An Amendment of GASB Statements No. 14 and No.84, and a Supersession of GASB Statement No. 32, the section that maybe applicable to the District will be effective beginning with the fiscal year ending June 30, 2022. The objective of this Statement is to provide more consistent financial reporting of defined contribution pension plans, defined contribution OPEB plans, and other employee benefit plans, while mitigating the costs associated with reporting those plans. The requirements also will enhance the relevance, consistency, and comparability of (1) the information related to Section 457 plans that meet the definition of a pension plan and the benefits provided through those plans and (2) investment information for all Section 457 plans.

#### C. Basis of Presentation - Financial Statements

The financial statements include both district-wide financial statements (based on the District as a whole) and fund financial statements (based on specific District activities or objectives). Both the district-wide and fund financial statements categorize activities as either governmental activities or business-type activities. While separate district-wide and fund financial statements are presented, they are interrelated. In the district-wide financial statements, the governmental activities column incorporates data from governmental funds while business-type activities incorporate data from the District's enterprise funds. Fiduciary funds are excluded from the district-wide financial statements.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### C. Basis of Presentation - Financial Statements (Continued)

#### **District-Wide Financial Statements**

The district-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Board of Education. All fiduciary activities are reported only in the fund financial statements. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by property taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. In the statement of net position, both the governmental and business-type activities columns (a) are presented on a consolidated basis by column, and (b) reflect on a full accrual economic resource basis, which incorporates long-term assets and receivables as well as long-term debt and obligations.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or other governmental entities, including other school districts, who purchase, use, or directly benefit from goods or services provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Property taxes, unrestricted state aid and other items not properly included among program revenues are reported instead as general revenues.

As a general rule the effect of interfund activity has been eliminated from the district-wide financial statements. Exceptions to this general rule are charges between the Board's proprietary and fiduciary funds since elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

#### **Fund Financial Statements**

Separate fund financial statements are provided for governmental, proprietary, and fiduciary activities, even though the latter are excluded from the district-wide financial statements. The emphasis of fund financial statements is on major individual governmental and enterprise funds, each reported as separate columns in the fund financial statements. All remaining governmental and enterprise funds are aggregated and reported as nonmajor funds. The District considers all of its governmental funds as well as the food service, before and after school and Owl House enterprise funds to be major funds.

The District reports the following major governmental funds:

The *general fund* is the School District's primary operating fund. It accounts for all financial resources of the District, except those to be accounted for in another fund.

The *special revenue fund* accounts for the proceeds of specific revenue sources legally restricted to expenditures for specified purposes. This fund accounts for federal, state and local financial programs, with the exception of grants for major capital projects and the child nutrition programs.

The *capital projects fund* accounts for the proceeds from the sale of bonds, lease purchases and other revenues used for the acquisition or construction of capital facilities and other capital assets, other than those financed by the proprietary funds.

The *debt service fund* accounts for the accumulation of resources that are restricted, committed or assigned for the payment of principal and interest on long-term general obligation debt of governmental funds.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### C. <u>Basis of Presentation - Financial Statements</u> (Continued)

#### **Fund Financial Statements (Continued)**

The District reports the following major proprietary funds which are organized to be self-supporting through user charges:

The *food service fund* accounts for the activities of the school cafeteria, which provides food service to students as well as a la carte and catering services for administrators, teachers and special events.

The before and after school program fund accounts for the activities of the District's teaching and recreation after school ("EXTRAS") program which provides daycare and recreation services for elementary students in grade K through 6.

The Owl House program fund accounts for the activities of the District's program for students (18-21 year old) who have met all of their high school graduation requirements yet still have Individualized Education Program (IEP) goals and objectives in the area of transition to adult life.

The District reports the following non-major proprietary funds which are organized to be self-supporting through user charges:

The SAT review program fund accounts for the activities of the District's SAT review courses provided to District and non-District students during the school year.

The *summer basketball program fund* accounts for the activities of the summer basketball camp program provided to District students during the summer recess.

The *volleyball clinic program fund* accounts for the activities of the volleyball clinic program that runs periodically and is provided to District students.

The *summer music program fund* accounts for the activities of the summer music program provided to District students during the summer recess.

The *summer lacrosse program fund* accounts for the activities of the summer lacrosse program providing to District students during the summer recess.

The *summer football/cheer program fund* accounts for the activities of the summer football program provided to District students for the football clinics and cheerleading mini-camps during the summer recess.

The *summer baseball, softball and soccer program fund* accounts for the summer activities of the summer baseball, softball and soccer programs providing to District students during summer recess.

The *laptop insurance program fund* accounts for the non-refundable deposits charged to students to repair and replenish the District's laptop computers provided to students.

The wrestling program fund accounts for the activities of the wrestling clinic program that runs periodically and is provided to District students.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### C. <u>Basis of Presentation - Financial Statements</u> (Continued)

#### **Fund Financial Statements (Continued)**

Additionally, the District reports the following fund types:

The *fiduciary trust funds* are used to account for resources legally held in trust for state unemployment insurance claims and for private donations for scholarship awards and other purposes. All resources of the funds, including any earnings on invested resources, may be used to support the intended purpose. There is no requirement that any portion of these resources be preserved as capital.

The *fiduciary agency funds* account for assets held by the District as an agent for student activities and for payroll deductions and withholdings. The funds for the student activities fund are solely for noninstructional student activities that are supported and controlled by student organizations and clubs for which school administration does not have management involvement. The payroll funds are held to remit employee withholdings to respective state, federal and other agencies.

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds". Any residual balances outstanding between the governmental activities and business-type activities are reported in the district-wide financial statements as "internal balances".

#### Reclassifications

Certain amounts presented in the prior year data may have been reclassified in order to be consistent with the current year's presentation.

## D. Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as current financial resources or economic resources. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The district-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements with the exception of the agency fund which does not have a measurement focus. All assets, all liabilities and all deferred outflows/inflows of resources associated with these operations (with the exception of the fiduciary funds) are included on the Statement of Net Position. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when susceptible to accrual (i.e. when they are both measurable and available). Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Board considers revenues to be available if they are collected within 60 days after year-end. Expenditures are recorded when a liability is incurred, as under accrual basis of accounting, with the exception of debt service expenditures as well as expenditures related to compensated absences and claims and judgments which are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of long-term debt and acquisitions under capital leases are reported as other financing sources.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

## D. Measurement Focus and Basis of Accounting (Continued)

Property taxes, tuition, transportation fees, unrestricted state aid, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Entitlements (formula-type grants and aid) are recorded as revenues when all eligibility requirements are met, including any time requirements, and the amount is received during the period or within the availability period for this revenue source. Expenditure-driven grants and similar awards (reimbursement-type grants and awards) are recognized as revenue when the qualifying expenditures have been incurred and all other eligibility requirements imposed by the grantor or provider have been met, and the amount is received during the period or within the availability period for this revenue source. All other revenue items are considered to be measurable and available only when cash is received by the District.

When both restricted and unrestricted resources are available for use, it is the Board's policy to use restricted resources first, then unrestricted resources as they are needed.

#### E. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance

#### 1. Cash, Cash Equivalents and Investments

Cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

Investments are reported at fair value and are limited by N.J.S.A. 18A:20-37.

#### 2. Receivables

All receivables are reported at their gross value, and where appropriate, are reduced by the estimated portion that is expected to be uncollectible.

#### 3. Inventories

The cost of inventories of the governmental fund types are recorded as expenditures at the time individual inventory items are purchased.

Food Service Fund inventories, exclusive of the federal commodities, are valued at cost, using the first-in first-out (FIFO) method and consist of food and expendable supplies. The cost of such inventories is recorded as expenses when consumed rather than when purchased. The United States Department of Agriculture (USDA) commodity portion of the Food Service Fund inventory consists of food donated by the USDA. It is valued at estimated market prices by the USDA. The amount of unused commodities inventory at year-end is reported as deferred inflows of resources.

#### 4. Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both district-wide and fund financial statements. The cost of prepaid items is recorded as expenditures/expenses when consumed rather than when purchased.

#### 5. Capital Assets

Capital assets, which include property, plant and equipment, are reported in the applicable governmental or business-type activities columns in the district-wide financial statements. Capital assets are defined by the Board as assets with an initial, individual cost of \$2,000 and an estimated useful life in excess of two years. The District was able to estimate the historical cost for the initial reporting of these capital assets through back trending. As the District constructs or acquires additional capital assets each period, they are capitalized and reported at historical cost. Donated capital assets are recorded at acquisition value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend its useful life are not capitalized.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### E. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance (Continued)

#### 5. Capital Assets (Continued)

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Land and construction in progress are not depreciated. The other property, plant, and equipment of the District is depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	Years
Land Improvements	20
Buildings Building Improvements	50 10-20
Machinery and Equipment	10-20
Computer Equipment	5

#### 6. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to future periods and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Board has two items which arise only under the accrual basis of accounting that qualify for reporting in this category. One item is the deferred amount on refunding of debt which results from the loss on a debt refunding reported in the district-wide statement of net position. Deferred amounts on debt refunding result from the loss on the transaction when the debt's reacquisition price is greater than the carrying value of the refunded debt. These amounts are deferred and amortized over the shorter of the life of the refunded or refunding debt. The other item that qualifies for reporting in this category is the deferred amounts on net pension liability. Deferred amounts on net pension liability are reported in the district-wide statement of net position and result from: (1) differences between expected and actual experience; (2) changes in assumptions; (3) net difference between projected and actual investment earnings on pension plan investments; (4) changes in proportion and differences between employer contributions and proportionate share of contributions; and (5) contributions made subsequent to the measurement date. These amounts are deferred and amortized over future years.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to future periods and so will not be recognized as an inflow of resources (revenue) until that time. The Board has one type of item which arises only under the accrual basis of accounting that qualify for reporting in this category. The only item that qualifies for reporting in this category is the deferred amounts on net pension liability. Deferred amounts on net pension liability are reported in the district-wide statement of net position and result from: (1) differences between expected and actual experience; (2) changes in assumptions; (3) net difference between projected and actual investment earnings on pension plan investments; and (4) changes in proportion and differences between employer contributions and proportionate share of contributions. These amounts are deferred and amortized over future years.

## 7. Compensated Absences

It is the District's policy to permit employees to accumulate (with certain restrictions) earned but unused vacation and sick leave benefits. A long-term liability of accumulated vacation and sick leave and salary related payments has been recorded in the governmental activities in the district-wide financial statements, representing the Board's commitment to fund such costs from future operations. Proprietary Funds accrue accumulated vacation and sick leave and salary related payments in the period that they are earned. A liability is reported in the governmental funds only to the amount actually due at year end as a result of employee resignations and retirements.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### E. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance (Continued)

#### 8. Pensions

In the district-wide financial statements and proprietary fund types in the fund financial statements, for purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the retirement systems sponsored and administered by the State of New Jersey and additions to/deductions from these retirement systems' fiduciary net position have been determined on the same basis as they are reported by the retirement systems. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

In the governmental fund financial statements, net pension liabilities represent amounts normally expected to be liquidated with expendable available financial resources for required pension contributions that are due and payable at year end. Pension expenditures are recognized based on contractual pension contributions that are required to be made to the pension plan during the fiscal year.

#### 9. Long-Term Obligations

In the district-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position. Losses resulting from debt refundings are classified as deferred outflows of resources. Bond and note premiums are deferred and amortized over the life of the related debt using the effective interest method. Losses resulting from debt refundings are also deferred and amortized over the life of the refunded bonds or new bonds whichever is less using the effective interest method. Bonds and notes payable are reported with the unamortized premium. Bond issuance costs (other than for prepaid insurance) are treated as an expense.

In the fund financial statements, governmental fund types recognize bond and note premiums, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

#### 10. Net Position/Fund Balance

#### **District-Wide Statements**

In the district-wide statements, there are three classes of net position:

- Net Investment in Capital Assets consists of net capital assets (cost less accumulated depreciation) reduced by outstanding balances of related debt obligations from the acquisition, construction or improvement of those assets. Deferred outflows of resources and deferred inflows of resources attributable to the acquisition, construction or improvement of those assets or related debt also should be included.
- Restricted Net Position reports net position when constraints placed on the residual amount of noncapital assets are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.
- Unrestricted Net Position any portion of net position not already classified as either net investment in capital assets or net position restricted is classified as net position unrestricted.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

## E. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance (Continued)

#### 10. Net Position/Fund Balance (Continued)

#### **Governmental Fund Statements**

Fund balance categories are designed to make the nature and extent of the constraints placed on the District's fund balance more transparent. These categories are comprised of a hierarchy based primarily on the extent to which the District is bound to observe constraints imposed upon the use of the resources reported in governmental funds.

<u>Restricted Fund Balance</u> – Amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.

<u>Capital Reserve</u> – This restriction was created by the District in accordance with NJAC 6A:23A-14.1 to fund future capital expenditures (See Note 2B).

<u>Capital Reserve - Designated for Subsequent Year's Expenditures</u> – This designation was created to dedicate the portion of capital reserve fund balance appropriated in the adopted 2020/2021 District budget certified for taxes.

<u>Maintenance Reserve</u> – This restriction was created by the Board in accordance with NJAC 6A:23A-14.2 to accumulate funds for the required maintenance of school facilities in accordance with the EFCA (NJSA 18A:7G-9) for a thorough and efficient education. (See Note 2C).

<u>Emergency Reserve</u> – This restriction was created in accordance with NJAC 6A:23A-14.4(A)1 to accumulate funds in accordance with State statute to finance unanticipated general fund expenditures required for a thorough and efficient education. (See Note 2D).

<u>Excess Surplus</u> – This restriction was created in accordance with NJSA 18A:7F-7 to represent the June 30, 2020 audited excess surplus that is required to be appropriated in the 2021/2022 original budget certified for taxes.

<u>Excess Surplus – Designated for Subsequent Year's Expenditures</u> - This restriction was created in accordance with NJSA 18A:7F-7 to represent the June 30, 2019 audited excess surplus that was appropriated in the 2020/2021 original budget certified for taxes.

<u>Capital Projects</u> - Represents fund balance restricted specifically for capital acquisitions and improvements in the Capital Projects Fund.

<u>Debt Service</u> – Represents fund balance restricted specifically for the repayment of long-term debt principal and interest in the Debt Service Fund.

<u>Assigned Fund Balance</u> – Amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority.

<u>Year-End Encumbrances</u> – Represent outstanding purchase orders for goods or services approved by management for specific purposes from available resources of the current year for which the goods and materials have not yet been received or the services have not yet been rendered at June 30.

<u>Designated for Subsequent Year's Expenditures</u> – This designation was created to dedicate the portion of fund balance appropriated in the adopted 2020/2021 District budget certified for taxes.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### E. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance (Continued)

#### 10. Net Position/Fund Balance (Continued)

<u>Unassigned Fund Balance</u> – Represents fund balance that has not been restricted, committed or assigned to specific purposes within the governmental funds.

In the general operating fund and other governmental funds (capital projects and debt service fund types), it is the District's policy to consider restricted resources to have been spent first when an expenditure is incurred for purposes for which both restricted and unrestricted (i.e., committed, assigned or unassigned) fund balances are available, followed by committed and then assigned fund balances. Unassigned amounts are used only after the other resources have been used.

#### 11. Fund Balance Policies

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The government itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance).

The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. The Board of Trustees is the highest level of decision-making authority for the government that can, by adoption of a resolution or formal Board action prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the resolution remains in place until a similar action is taken (the adoption of another resolution) to remove or revise the limitation. The District has no committed fund balances at year end.

Amounts in the assigned fund balance classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as committed. The Board has authorized the School Business Administrator/Board Secretary to assign fund balance. The Board may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

#### F. Revenues and Expenditures/Expenses

#### 1. Program Revenues

Amounts reported as program revenues in the district-wide statement of activities include 1) charges to customers or applicants for goods or services, provided, 2) operating grants and contributions, and 3) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all property taxes, unrestricted state aid, investment earnings and miscellaneous revenues.

#### 2. Property Taxes

Property taxes are levied pursuant to law and are collected by the municipality and are transferred to the District as requested. Property tax revenues are recognized in the year they are levied and become available. Property taxes collected in advance of the year-end for which they are levied and transferred to the District are reported as deferred inflows of resources. The tax bills are mailed annually in June by the municipal tax collector and are levied and due in four quarterly installments on August 1, November 1, February 1 and May 1 of the fiscal year. When unpaid, taxes or any other municipal lien, or part thereof, on real property, remains in arrears on April 1<sup>st</sup> in the year following the calendar year levy when the same became in arrears, the tax collector of the municipality shall, subject to the provisions of New Jersey Statute, enforce the lien by placing the property on a tax sale. The municipality may institute annual "in rem" tax foreclosure proceedings to enforce the tax collection or acquisition of title to the property.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### F. Revenues and Expenditures/Expenses (Continued)

#### 3. Tuition Revenues and Expenditures

<u>Tuition Revenues</u> - Tuition charges were established by the Board of Education based on estimated costs. The charges are subject to adjustment when the final costs are determined and certified by the State Department of Education.

<u>Tuition Expenditures</u> - Tuition charges for the fiscal years 2018-2019 and 2019-2020 were based on rates established by the receiving district. These rates are subject to change when the actual costs have been certified by the State Department of Education.

#### 4. Proprietary Funds, Operating and Nonoperating Revenues and Expenses

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the food service enterprise fund, before and after care enterprise fund, Owl House program enterprise fund and other non-major enterprise funds are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses. Federal and State subsidies for the food service operation are considered nonoperating revenues.

## NOTE 2 STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

#### A. Budgetary Information

In accordance with the requirements of the New Jersey Department of Education ("the Department"), the District annually prepares its operating budget for the forthcoming year. The budget, except for the general fund and special revenue fund, which is more fully explained below and in the notes to the required supplementary information, is prepared in accordance with accounting principles generally accepted in the United States of America and serves as a formal plan for expenditures and the proposed means for financing them. Capital lease transactions are accounted for on the GAAP basis.

The annual budget is adopted in the spring of the preceding year for the general, special revenue and debt service funds. The District is not required to adopt an annual budget for the capital projects fund. The budget is submitted to the county superintendent for review and approval prior to adoption. Prior to the 2012/2013 budget year, the annual budget was required to be voted upon at the annual school election held on the third Tuesday in April. On January 17, 2012, Chapter 202 of the Laws of P.L. 2011 was approved which established procedures for moving the date of a school district's annual school election from April to the general election in November. Under the new law, districts that have their school board members elected in November no longer have to submit their budgets that meet levy cap requirements for voter approval beginning with the 2012/2013 budget year. Only a school board decision to exceed the tax levy cap would require voter approval for the additional amount on the November ballot. The Board adopted a resolution to move its annual election to the date of the general elections in accordance with the law; therefore voter approval of the annual budget is not required.

#### NOTE 2 STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY (Continued)

#### A. Budgetary Information (Continued)

Budget adoptions and amendments are recorded in the District's board minutes. The budget is amended by the Board of Trustees as needed throughout the year. The budget for revenues, other resources, other uses, and fund balances is prepared by fund source and amount. The budget for expenditures is prepared by fund, program, function, object and amount. The legal level of budgetary control is established at the line item account within each fund. Line item accounts are defined as the lowest (most specific) level of detail as established pursuant to the minimum chart of accounts referenced in N.J.A.C. 6:20-2A.2(m)1. The Board approved several budget transfers during 2019/2020. Also, during 2019/2020 the Board increased the original budget by \$2,150,585. The increase was funded by the additional appropriation of unassigned fund balance, capital reserve, grant awards and the reappropriation of prior year general fund encumbrances.

Formal budgetary integration into the accounting system is employed as a management control device during the year. For governmental funds there are no substantial differences between the budgetary basis of accounting and accounting principles generally accepted in the United States of America, with the exception of the legally mandated revenue recognition of certain state aid payments for budgetary purposes only and the treatment of encumbrances in the special revenue fund as described in the Notes to Required Supplementary Information (RSI). Encumbrance accounting is also employed as an extension of formal budgetary integration in the governmental fund types. Unencumbered appropriations lapse at fiscal year end.

Encumbrance accounting is employed in the governmental funds. Under encumbrance accounting, purchase orders, contracts and other commitments for the expenditure of resources are recorded to reserve a portion of the applicable appropriation. Open encumbrances in governmental funds other than the special revenue fund are reported as committed and/or assigned fund balances at fiscal year end as they do not constitute expenditures or liabilities but rather commitments related to unperformed contracts for goods and services which are reappropriated and honored during the subsequent fiscal year.

#### **B.** Capital Reserve

A capital reserve account was established by the District. The accumulation of funds will be used for capital outlay expenditures in subsequent fiscal years. The capital reserve is maintained in the general fund and its activity is included in the general fund annual budget.

Funds placed in the capital reserve are restricted to capital projects in the district's approved Long Range Facilities Plan (LRFP). Upon submission of the LRFP to the Department, a district may increase the balance in the capital reserve by appropriating funds in the annual general fund budget certified for taxes or by transfer by board resolution at year end of any unanticipated revenue or unexpended line-item appropriation amounts or both. A district may also appropriate additional amounts when the express approval of the voters has been obtained either by a separate proposal at budget time or by a special question at one of the four special elections authorized pursuant to N.J.S.A. 19:60-2. Pursuant to N.J.A.C. 6:23A-14.1(g), the balance in the reserve cannot at any time exceed the local support costs of uncompleted capital projects in its approved LRFP.

#### NOTE 2 STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY (Continued)

#### B. Capital Reserve (Continued)

The activity of the capital reserve for the fiscal year ended June 30, 2019 is as follows:

Balance, July 1, 2019		\$ 6,911,636
Increased by:		
1 11	\$ 2,100,000	
Return of Unexpended Budgeted Withdrawals	15,000	
		 2,115,000
Decreased by:		9,026,636
Withdrawals Approved by Board Resolution	1,328,600	
Withdrawals Approved in District Budget	1,200,000	
.,		 2,528,600
Balance, June 30, 2020		\$ 6,498,036

The withdrawals from the capital reserve were for use in department approved facilities projects, consistent with the district's Long Range Facilities Plan. \$4,427,963 of the capital reserve balance at June 30, 2020 was designated and appropriated for use in the 2020/2021 original budget certified for taxes.

#### C. Maintenance Reserve

A maintenance reserve account was established by the District. The accumulation of funds will be used for required maintenance of school facilities expenditures in subsequent fiscal years. The maintenance reserve is maintained in the General Fund and its activity is included in the General Fund annual budget.

Funds placed in the maintenance reserve are restricted to required maintenance activities for a school facility as reported in the comprehensive maintenance plan. A District may appropriate funds into the maintenance reserve in the annual General Fund budget certified for taxes or by transfer by board resolution at year end of any unanticipated revenue or unexpended line item appropriation amounts or both. Pursuant to N.J.A.C. 6A:23A-14.2(g), the balance in the reserve cannot at any time exceed four percent of the replacement cost of the school district's school facilities for the current year.

The activity of the maintenance reserve for the fiscal year ended June 30, 2020 is as follows:

Balance, July 1, 2019 \$ 700,000

Balance, June 30, 2020 \$ 700,000

The June 30, 2020 comprehensive maintenance plan indicated a maximum maintenance reserve amount of \$706,237. The withdrawals from the maintenance reserve were for use in required maintenance activities for school facilities.

## NOTE 2 STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY (Continued)

#### D. Emergency Reserve

An emergency reserve account was established by the District. The accumulation of funds will be used to finance unanticipated General Fund current expenditures required for a thorough and efficient education in subsequent fiscal years.

Funds placed in the emergency reserve are restricted to finance reasonably unforeseeable costs and shall not include additional costs due to poor planning. A District may appropriate funds into the emergency reserve in the annual General Fund budget certified for taxes or by transfer by board resolution at year end of any unanticipated revenue or unexpended line item appropriation amounts or both. Withdrawals from the reserve require the approval of the Commissioner unless the withdrawal is necessary to meet an increase in total health care costs in excess of four percent or the withdrawal is included in the original budget certified for taxes to finance school security improvements to school facilities pursuant to 18A:7G-6(c)1. Pursuant to NJAC 6A:23A-14.4(A), the balance in the reserve cannot at any time exceed the greater of \$250,000 or one percent of the school district's General Fund budget as certified for taxes up to a maximum of \$1,000,000.

The activity of the emergency reserve for the fiscal year ended June 30, 2020 is as follows:

Balance, July 1, 2019

\$ 241,040

Balance, June 30, 2020

\$ 241,040

#### E. Calculation of Excess Surplus

In accordance with N.J.S.A. 18A:7F-7, as amended, the restricted fund balance for Excess Surplus is a required calculation pursuant to the New Jersey Comprehensive Educational Improvement and Financing Act of 1996 (CEIFA). New Jersey school districts are required to restrict General Fund fund balance in excess of 2% of budget expenditures at the fiscal year end of June 30 if they did not appropriate a required minimum amount as budgeted fund balance in their subsequent year's budget. The excess fund balance at June 30, 2020 is \$920,521. Of this amount, \$438,470 was designated and appropriated in the 2020/2021 original budget certified for taxes and the remaining amount of \$482,051 will be appropriated in the 2021/2022 original budget certified for taxes.

#### NOTE 3 DETAILED NOTES ON ALL FUNDS

## A. Cash Deposits and Investments

## **Cash Deposits**

The Board's deposits are insured through either the Federal Deposit Insurance Corporation (FDIC), National Credit Union Share Insurance Fund (NCUSIF), Securities Investor Protection Corporation (SIPC) or New Jersey's Governmental Unit Deposit Protection Act (GUDPA). The Board is required to deposit their funds in a depository which is protecting such funds pursuant to GUDPA. The New Jersey Governmental Unit Deposit Protection Act requires all banks doing business in the State of New Jersey to pledge collateral equal to at least 5% of the average amount of its public deposits and 100% of the average amount of its public funds in excess of the lesser of 75% of its capital funds or \$200 million for all deposits not covered by the FDIC and NCUSIF.

#### NOTE 3 DETAILED NOTES ON ALL FUNDS (Continued)

## A. Cash Deposits and Investments (Continued)

#### **Cash Deposits (Continued)**

Bank balances are insured up to \$250,000 in the aggregate by the FDIC for each bank. NCUSIF insures credit union accounts up to \$250,000 in the aggregate for each financial institution. SIPC replaces cash claims up to a maximum of \$250,000 for each failed brokerage firm. At June 30, 2020, the book value of the Board's deposits were \$13,321,760 and bank and brokerage firm balances of the Board's deposits amounted to \$13,864,536. The Board's deposits which are displayed on the various fund balance sheets as "cash and cash equivalents" or "cash with fiscal agent" are categorized as:

Depository Account	Bank <u>Balance</u>
Insured Uninsured and Collateralized	\$ 13,802,496 62,040
	\$ 13,864,536

<u>Custodial Credit Risk – Deposits</u> – Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Board does not have a policy for custodial credit risk. As of June 30, 2020 the Board's bank balance of \$62,040 was exposed to custodial credit risk as follows:

Depository Account		Bank Balance
Uninsured and Collateralized  Collateral held by pledging financial institution's trust department but not in		
the Board's name	<u>\$</u>	62,040

#### **Investments**

The Board is permitted to invest public funds in accordance with the types of securities authorized by N.J.S.A. 18A:20-37. Examples of the allowable investments are bonds or other obligations of the United States or obligations guaranteed by the United States of America; Government Money Market Mutual Funds; any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligations bear a fixed rate of interest not dependent on any index or other external factor; bonds or other obligations of the school district or bonds or other obligations of the local unit or units within which the school district is located; Bonds or other obligations, having a maturity date of not more than 397 days from the date of purchase, issued by New Jersey school districts, municipalities, counties, and entities subject to the "Local Authorities Fiscal Control Law," (C.40A:5A-1 et seq.); Other bonds or obligations having a maturity date not more than 397 days from the date of purchase may be approved by the Division of Investment in the Department of the Treasury for investment by school districts; Local Government investment pools; deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); and agreements for the repurchase of fully collateralized securities, if transacted in accordance with the above statute.

#### NOTE 3 DETAILED NOTES ON ALL FUNDS (Continued)

#### A. Cash Deposits and Investments (Continued)

#### **Investments** (Continued)

As of June 30, 2020, the Board had the following investments:

	Fair <u>Value</u>
Investment:	
U.S. Government Securities	
Vanguard Wellington Fund	\$ 66,164

<u>Custodial Credit Risk – Investments</u> – For an investment, this is the risk, that in the event of the failure of the counterparty, the Board will not be able to recover the value of its investments or collateral securities that are held by an outside party. The Board does not have a policy for custodial risk. As of June 30, 2020, \$66,164 of the Board's investments was exposed to custodial credit risk as follows:

	Fair <u>Value</u>
Uninsured and Collateralized	
Collateral held by pledging financial institutions' trust department or agent	
but not in the Board's name	\$ 66,164

<u>Interest Rate Risk</u> – The Board does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

<u>Credit Risk</u> – State law limits investments as noted above (N.J.S.A. 18A:20-37). The District does not have an investment policy that would further limit its investment choices.

<u>Concentration of Credit Risk</u> – The Board places no limit in the amount the District may invest in any one issuer. The District has 100% of its investments in the Vanguard Wellington Fund in accordance with a trust agreement between the District and the donor.

The fair value of the above-listed investment was based on values provided by the pledging financial institution.

## NOTE 3 DETAILED NOTES ON ALL FUNDS (Continued)

## B. Receivables

Receivables as of June 30, 2020 for the district's individual major funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

		Special	Food	Owl House	
	<u>General</u>	Revenue	<u>Service</u>	<b>Program</b>	<u>Total</u>
Receivables:				·	
Intergovernmental					
State	\$ 77,125	\$ 8,597	\$ 287		\$ 86,009
Federal		77,965	1,044		79,009
Local				\$ 3,750	3,750
Accounts	1,503	367		_	1,870
Gross Receivables Less: Allowance for	78,628	86,929	1,331	3,750	170,638
Uncollectibles		_	-	<b>14</b>	<b>**</b>
Net Total Receivables	\$ 78,628	\$ 86,929	\$ 1,331	\$ 3,750	\$ 170,638

## C. Unearned Revenue

Governmental funds report unearned revenue in connection with resources that have been received, but not yet earned. At the end of the current fiscal year, the various components of unearned revenue reported in the governmental funds were as follows:

Special Revenue Fund		
Unencumbered Grant Draw Downs	\$	10,776
Grant Draw Downs Reserved for Encumbrances		60,893
	-	
Total Unearned Revenue for Governmental Funds	\$	71,669

## NOTE 3 DETAILED NOTES ON ALL FUNDS (Continued)

## D. Capital Assets

Capital asset activity for the fiscal year ended June 30, 2020 was as follows:

	Balance, July 1, 201	9	<u>Increases</u>		Decreases	<u>J</u> u	Balance, ine 30, 2020
Governmental Activities:							
Capital Assets, Not Being Depreciated:							
Land	\$ 1,054,	.25				\$	1,054,125
Construction in Progress	3,386,9	59 5	\$ 1,281,67	<u> </u>			4,668,634
Total Capital Assets, Not Being Depreciated	4,441,0	84	1,281,67	5	<del>-</del>		5,722,759
Capital Assets, Being Depreciated:							
Land Improvements	3,762,5	52					3,762,552
Buildings and Building Improvements	22,201,6	72	473,26	4	_		22,674,936
Machinery and Equipment	3,670,	16	40,03	2 \$	(159,250)		3,551,298
Total Capital Assets Being Depreciated	29,634,	40	513,29	6	(159,250)		29,988,786
Less Accumulated Depreciation for:							
Land Improvements	(1,829,	<i>'</i> 47)	(167,44	1)			(1,997,188)
Buildings and Building Improvements	(8,087,0	559)	(620,91	1)			(8,708,570)
Machinery and Equipment	(3,075,0	<u>(74</u> )	(83,90	1) _	20,404		(3,139,171)
Total Accumulated Depreciation	(12,993,0	<u>(80</u> )	(872,25	3) _	20,404		(13,844,929)
Total Capital Assets, Being Depreciated, Net	16,641,0	60	(358,95	7) _	(138,846)		16,143,857
Governmental Activities Capital Assets, Net	\$ 21,082,	<u> 44</u>	\$ 922,71	<u>8</u> <u>\$</u>	(138,846)	\$	21,866,616

## NOTE 3 DETAILED NOTES ON ALL FUNDS (Continued)

## D. Capital Assets (Continued)

		Balance, aly 1, 2019		Increases	Deci	eases	Balance, e 30, 2020
Business-Type Activities: Capital Assets, Being Depreciated:		•					
Machinery and Equipment	\$	109,612	\$	14,649		_	\$ 124,261
Total Capital Assets Being Depreciated		109,612	_	14,649		-	 124,261
Less Accumulated Depreciation for:  Machinery and Equipment		(101,405)		(2,569)		_	(103,974)
Total Accumulated Depreciation		(101,405)		(2,569)			 (103,974)
•							
Total Capital Assets, Being Depreciated, Net		8,207		12,080		<u>ua</u>	 20,287
Business-Type Activities Capital Assets, Net	\$	8,207	\$	12,080	\$	***	\$ 20,287
Depreciation expense was charged to functions/programs of the District as follows:  Governmental Activities:							
Instruction							
Regular							\$ 20,713
Total Instruction							 20,713
Support Services							
Students and Instruction Related Services							4,404
General Administrative Services							2,681
School Administrative Services							2,535
Plant Operations and Maintenance							810,594
Central Services and Info. Technology							 31,326
Total Support Services							 851,540
Total Depreciation Expense - Governmenta	al Acı	tivities					\$ 872,253
<b>Business-Type Activities:</b>							
Food Service Fund Before and After School Program Fund							\$ 2,020 549
Total Depreciation Expense - Business-Typ	pe Ac	tivities					\$ 2,569

#### NOTE 3 DETAILED NOTES ON ALL FUNDS (Continued)

#### D. Capital Assets (Continued)

#### **Construction and Other Significant Commitments**

The District has the following active construction projects and capital acquisitions as of June 30, 2020:

Project		Remaining ommitment
High School Hot Water Conversion and HVAC Improvements	\$	180,933
Gymnasium Wall Repair at East Brook Elementary School	Ψ	35,000
Toilet Renovation Repairs at High School		64,399
HVAC Improvements for Band Room at High School		87,904
HVAC Improvements for Elementary Schools		36,997
Room 106 Renovation at High School		190,100
Educational Trailer Removal and Installation at East Brook Elementary School		246,000
Site Improvements at East Brook Elementary School		126,000
Restroom Renovations at High School		348,500
VIOP Phone System at High School		131,482
LENS Security System		225,824
Purchase of two 54 Passenger Buses		232,042
Total	\$	1,905,181

#### E. Interfund Receivables, Payables, and Transfers

The composition of interfund balances as of June 30, 2020, is as follows:

#### **Due To/From Other Funds**

Receivable Fund	Payable Fund	_	Amount
Unemployment Compensation Trust Fund	Payroll Agency Fund	<u>\$</u>	6,946

The above balance is the result of employee payroll deductions deposited in one fund which are due to another fund.

## **Interfund Transfers**

<u> </u>	Transfer In:
T. C.O.	Debt Service Fund
Transfer Out: General Fund	\$ 71,145
	\$ 71,145

The above transfers are the result of budget appropriations provided in one fund to finance expenditures in another fund.

#### NOTE 3 DETAILED NOTES ON ALL FUNDS (Continued)

#### F. Leases

#### **Operating Leases**

The District leases a facility for the Owl House program under a noncancelable operating lease. Lease payments for the fiscal year ended June 30, 2020 were \$35,657. The future minimum lease payments for this operating lease is as follows:

Fiscal Year Ending June 30,	Amount	
2021	\$ 36,3	<u>370</u>
Total	\$ 36,3	370

#### **Capital Leases**

The District is leasing copiers totaling \$144,833 under a capital lease. The lease is for a term of 5 years.

The capital assets acquired through capital leases are as follows:

	Gov	Governmental <u>Activities</u>	
	A		
Machinery and Equipment	\$	144,833	

The future minimum lease obligations and the net present value of these minimum lease payments as of June 30, 2020 were as follows:

Fiscal <u>Year Ending June 30,</u>	Governmental <u>Activities</u> Capital <u>Leases</u>	
2021	\$ 29,139	
Total minimum lease payments Less: amount representing interest	29,139 (535)	ı
Present value of minimum lease payments	\$ 28,604	

#### NOTE 3 DETAILED NOTES ON ALL FUNDS (Continued)

## G. Long-Term Debt

## **General Obligation Bonds**

The Board issued general obligation bonds to provide funds for the acquisition and construction of major capital facilities and other capital assets. The full faith and credit of the Board are irrevocably pledged for the payment of the principal of the bonds and the interest thereon.

Bonds payable at June 30, 2020 are comprised of the following issues:

\$7,524,000, 2010 Bonds, final annual installment of \$370,000 due August 15, 2020, interest at 3.25%	\$370,000
\$2,155,000, 2010 Refunding Bonds, due in annual installments of \$205,000 to \$210,000	
through August 1, 2022, interest at 3.13% to 4.25%	625,000
\$3,141,000, 2010 Bonds, due in annual installments of \$215,000 to \$231,000 through August 15, 2025, interest at 3.00% to 4.00%	1,346,000
\$5,135,000, 2016 Refunding Bonds, due in annual installments of \$55,000 to \$535,000 through August 15, 2030, interest at 1.98%	4,920,000

The Board's schedule of principal and interest for long-term debt issued and outstanding is as follows:

\$7,261,000

#### **Governmental Activities:**

Total

Fiscal Year Ending		Serial	Bono	ds		
June 30,	Ī	<u>Principal</u>		<u>Interest</u>		<u>Total</u>
2021	\$	850,000	\$	167,387	\$	1,017,387
2022		865,000		141,979		1,006,979
2023		880,000		118,530		998,530
2024		685,000		97,190		782,190
2025		700,000		78,883		778,883
2026-2030		2,746,000		184,157		2,930,157
2031		535,000		5,297		540,297
	\$	7,261,000	\$	793,423	\$	8,054,423

## NOTE 3 DETAILED NOTES ON ALL FUNDS (Continued)

#### G. Long-Term Debt (Continued)

#### Capital Note

On August 15, 2018, the Board issued a long-term capital note in the amount of \$3,598,000 to finance the Park Ridge High School hot water heating conversion/HVAC project. The project was approved by the voters on March 13, 2018 as a part of the District's referendum. The capital note dated August 15, 2018 at an interest rate of 2.75% matured on August 14, 2019 and was renewed to a new capital note maturing on August 12, 2020 at an interest rate of 2.25%. The District funded and paid off the full principal amount of the capital note through a budget appropriation in the Debt Service Fund in the 2020/2021 fiscal year budget.

#### **Prior-Year Defeasance of Debt**

In prior years, the District deceased certain serial bonds by placing the proceeds of new bonds in an irrevocable trust to provide for all future debt service payments on the old bonds. Accordingly, the trust account assets and liabilities for the defeased bonds are not included in the District's financial statements. On June 30, 2020, \$4,659,000 of bonds outstanding are considered defeased.

#### **Statutory Borrowing Power**

The Board's remaining borrowing power under N.J.S. 18A:24-19, as amended, at June 30, 2020 was as follows:

4 % of Equalized Valuation Basis (Municipal) Less: Net Debt Issued and Debt Authorized But Not Issued	\$ 73,560,456 10,859,466
Remaining Borrowing Power	\$ 62,700,990

#### **Changes in Long-Term Liabilities**

Long-term liability activity for the fiscal year ended June 30, 2020, was as follows:

					Due
	Balance,			Balance,	Within
	July 1, 2019	<b>Additions</b>	<b>Deletions</b>	June 30, 2020	One Year
Governmental Activities:					
Bonds Payable	\$ 8,086,000		\$ 825,000	\$ 7,261,000	\$ 850,000
Unamortized Premium on Refunding	13,762		4,367	9,395	
Bonds Payable, Net	8,099,762		829,367	7,270,395	850,000
Capital Note Payable	\$ 3,598,000	\$ 3,598,000	\$ 3,598,000	3,598,000	\$ 3,598,000
Unamortized Premium on Note	3,441	29,185	28,978	3,648	***
Notes Payable, Net	3,601,441	3,627,185	3,626,978	3,601,648	3,598,000
Capital Leases	58,718		30,114	28,604	28,604
Compensated Absences	532,906	\$ 49,966	74,173	508,699	30,000
Net Pension Liability	6,038,861		394,163	5,644,698	
Governmental Activity Long-Term Liabilities	\$ 18,331,688	\$ 3,677,151	\$ 4,954,795	\$ 17,054,044	\$ 4,506,604

For the governmental activities, the liabilities for compensated absences, capital leases and net pension liability are generally liquidated by the general fund.

#### NOTE 4 OTHER INFORMATION

#### A. Risk Management

The District is exposed to various risks of loss related to property, general liability, automobile coverage, theft of, damage to and destruction of assets; errors and omissions; injuries to employees; student accident; termination of employees and natural disasters. The Board has obtained commercial insurance coverage to guard against these events to minimize the exposure to the District should they occur. A complete schedule of insurance coverage can be found in the statistical section of this Comprehensive Annual Financial Report.

The District is a member of the Northeast Bergen County School Board Insurance Group (NESBIG or Group). The Group is a risk sharing public entity pool, established for the purpose of insuring against worker's compensation claims.

The relationship between the Board and the Group is governed by a contract and by-laws that have been adopted by resolution of each unit's governing body. The Board is contractually obligated to make all annual and supplementary contributions to the Group, to report claims on a timely basis, cooperate with the management of the Group, its claims administrator and attorneys in claims investigation and settlement, and to follow risk management procedures as outlined by the Group. Members have a contractual obligation to fund any deficit of the Group attributable to a membership year during which they were a member.

NESBIG provides its members with risk management services, including the defense of and settlement of claims and to establish reasonable and necessary loss reduction and prevention procedures to be followed by the members. Complete financial statements of the respective insurance funds are on file with the School's Business Administrator.

There has been no significant reduction in insurance coverage from the previous year nor have there been any settlements in excess of insurance coverage's in any of the prior three years.

The District has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan the District is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The District is billed quarterly for amounts due to the State. The following is a summary of District contributions, employee contributions, reimbursements to the State for benefits paid and the ending balance of the District's fiduciary trust fund for the current and previous two years:

Year Ended June 30,	District <u>Contributions</u>	nployee tributions	 amount imbursed	Ending Balance
2020	None	\$ 26,592	\$ 13,520	\$ 258,125
2019	None	25,547	14,978	245,053
2018	None	25,891	38,068	234,484

#### **NOTE 4 OTHER INFORMATION (Continued)**

#### **B.** Contingent Liabilities

The District is a party defendant in some lawsuits, none of a kind unusual for a school district of its size and scope of operation. In the opinion of the Board's Attorney the potential claims against the District not covered by insurance policies would not materially affect the financial condition of the District.

<u>Federal and State Awards</u> – The Board participates in a number of federal and state programs that are fully or partially funded by grants received from other governmental units. Expenditures financed by grants are subject to audit by the appropriate grantor government. If expenditures are disallowed due to noncompliance with grant program regulations, the Board may be required to reimburse the grantor government. As of June 30, 2020, significant amounts of grant expenditures have not been audited by the various grantor agencies but the Board believes that disallowed expenditures, if any, based on subsequent audits will not have a material effect on any of the individual governmental funds or the overall financial position of the District.

#### C. Federal Arbitrage Regulations

The District is subject to Section 148 of the Internal Revenue Code as it pertains to the arbitrage rebate on all tax-exempt obligations, both long and short-term debt. Under the 1986 Tax Reform Act, the Internal Revenue Service (IRS) required that all excess earnings from investment proceeds be rebated to the IRS. Arbitrage, for purposes of these regulations, is defined as the difference between the yield on the investment and the yield on the obligations issued. If there are excess earnings, this amount may be required to be rebated to the IRS. At June 30, 2020, the District has not estimated its arbitrage earnings due to the IRS, if any.

#### D. Employee Retirement Systems and Pension Plans

#### Plan Descriptions and Benefits Provided

The State of New Jersey sponsors and administers the following contributory defined benefit public employee retirement systems (retirement systems) covering substantially all Board employees who are eligible for pension coverage:

**Public Employees' Retirement System (PERS)** – Established in January 1955, under the provisions of N.J.S.A. 43:15A to provide coverage, to substantially all full time employees of the State or any county, municipality, school district, or public agency provided the employee is not a member of another State-administered retirement system. Membership is mandatory for such employees. PERS is a cost sharing multiple employer defined benefit pension plan. For additional information about PERS, please refer to the State Division of Pension and Benefits (Division's) Comprehensive Annual Financial Report (CAFR) which can be found at www.state.nj.us/treasury/pensions.

The vesting and benefit provisions are set by N.J.S.A. 43:15A. PERS provides retirement, death, and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of PERS.

#### **NOTE 4 OTHER INFORMATION (Continued)**

#### D. Employee Retirement Systems and Pension Plans (Continued)

#### Public Employees' Retirement System (PERS) (Continued)

The following represents the membership tiers for PERS:

Tier	Definition
1	Members who were enrolled prior to July 1, 2007
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55<sup>th</sup> of final average salary for each year of service credit is available to tier 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60<sup>th</sup> of final average salary for each year of service credit is available to tier 4 members upon reached age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tier 1 and 2 members before reaching age 60, tier 3 and 4 members with 25 or more years of service credit before age 62, and tier 5 members with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least ten years of service credit and have not reached the service retirement age for the respective tier.

**Teachers' Pension and Annuity Fund (TPAF)** – Established in January 1955, under the provisions of N.J.S.A. 18A:66 to provide coverage to substantially all full time certified teachers or professional staff of the public school systems in the State. Membership is mandatory for such employees. TPAF is a cost sharing multiple- employer defined benefit pension plan with a special funding situation, which the State is responsible to fund 100% of local employer contributions, excluding any local employer early retirement incentive (ERI) contributions. For additional information about TPAF, please refer to the State Division of Pension and Benefits (Division's) Comprehensive Annual Financial Report (CAFR) which can be found at www.state.nj.us/treasury/pensions.

The vesting and benefit provisions are set by N.J.S.A. 18A:66. TPAF provides retirement, death, and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of TPAF. Members are always fully vested for their own contributions and, after three years of service credit, become vested for 2% of related interest earned on the contributions. In the case of death before retirement, members' beneficiaries are entitled to full interest credited to the members' accounts.

The following represent the membership tiers for TPAF:

Tier	Definition		
1	Members who were enrolled prior to July 1, 2007		
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008		
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010		
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011		
5	Members who were eligible to enroll on or after June 28, 2011		

#### **NOTE 4 OTHER INFORMATION (Continued)**

#### D. Employee Retirement Systems and Pension Plans (Continued)

#### Teachers' Pension and Annuity Fund (TPAF) (Continued)

Service retirement benefits of 1/55<sup>th</sup> of final average salary for each year of service credit is available to tier 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60<sup>th</sup> of final average salary for each year of service credit is available to tier 4 members upon reached age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tier 1 and 2 members before reaching age 60, tier 3 and 4 members with 25 or more years of service credit before age 62, and tier 5 members with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the retirement for his/her respective tier. Deferred retirement is available to members who have at least ten years of service credit and have not reached the service retirement age for the respective tier.

The State of New Jersey sponsors and administers the following defined contribution public employee retirement program covering certain state and local government employees which include those Board employees who are eligible for pension coverage.

**Defined Contribution Retirement Program (DCRP)** – established under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2008 to provide coverage to elected and certain appointed officials, effective July 1, 2007 and employees enrolled in PERS on or after July 1, 2007 who earn in excess of established annual maximum compensation limits (equivalent to annual maximum wage for social security deductions). This provision was extended by Chapter 1, P.L. 2010, effective May 21, 2010, to new employees (Tier 2) of the PFRS and new employees who would otherwise be eligible to participate in PERS and do not earn the minimum salary required or do not work the minimum required hours but earn a base salary of at least \$5,000 are eligible for participation in the DCRP. Membership is mandatory for such individuals with vesting occurring after one (1) year of membership. DCRP is a defined contribution pension plan.

#### **Other Pension Funds**

The State established and administers a Supplemental Annuity Collective Trust Fund (SACT) which is available to active members of the State-administered retirement systems to purchase annuities to supplement the guaranteed benefits provided by their retirement system. The state or local government employers do not appropriate funds to SACT.

The cost of living increase for PERS and TPAF, are funded directly by each of the respective systems but are currently suspended as a result of reform legislation.

According to state law, all obligations of each retirement system will be assumed by the State of New Jersey should any retirement system be terminated.

The State of New Jersey, Department of the Treasury, Division of Pensions and Benefits ("Division"), issues publicly available financial reports that include the financial statements and required supplementary information of each of the above systems. The financial reports may be accessed via the New Jersey, Division of Pensions and Benefits, website at www.state.nj.us/treasury/pensions.

#### **NOTE 4 OTHER INFORMATION (Continued)**

#### D. Employee Retirement Systems and Pension Plans (Continued)

#### **Plan Amendments**

The authority to amend the provisions of the above plans rests with new legislation passed by the State of New Jersey. Pension reforms enacted pursuant to Chapter 78, P.L. 2011 included provisions creating special Pension Plan Design Committees for TPAF and PERS, once a Target Funded Ratio (TFR) is met. The Pension Plan Design Committees will have the discretionary authority to modify certain plan design features, including member contribution rate; formula for calculation of final compensation of final salary; fraction used to calculate a retirement allowance; age at which a member may be eligible and the benefits for service or early retirement; and benefits provided for disability retirement. The committees will also have the authority to reactivate the cost of living adjustment (COLA) on pensions. However, modifications can only be made to the extent that the resulting impact does not cause the funded ratio to drop below the TFR in any one year of a 30-year projection period.

#### **Measurement Focus and Basis of Accounting**

The financial statements of the retirement systems are prepared in accordance with U.S. generally accepted accounting principles as applicable to governmental organizations. In doing so, the Division adheres to reporting requirements established by the Governmental Accounting Standards Board (GASB).

The accrual basis of accounting is used for measuring financial position and changes in net position of the pension trust funds. Under this method, contributions are recorded in the accounting period in which they are legally due from the employer or plan member, and deductions are recorded at the time the liabilities are due and payable in accordance with the terms of each plan. The accounts of the Division are organized and operated on the basis of funds. All funds are accounted for using an economic resources measurement focus.

#### **Investment Valuation**

The Division of Investment, Department of the Treasury, State of New Jersey (Division of Investment) manages and invests certain assets of the retirement systems. Prudential retirement is the third-party administrator for the DCRP and provides record keeping, administrative services and investment options. Investment transactions are accounted for on a trade or investment date basis. Interest and dividend income is recorded on the accrual basis, with dividends accruing on the exdividend date. The net increase or decrease in the fair value of investments includes the net realized and unrealized gains or losses on investments.

The State of New Jersey, Department of the Treasury, Division of Investment issues publicly available financial reports that include the financial statements of the State of New Jersey Cash Management Fund. The financial reports may be obtained in writing to the State of New Jersey, Department of the Treasury, Division of Investment, P.O. Box 290, Trenton, New Jersey 08625-0290 or at <a href="https://www.state.nj.us/treasury/doinvest">www.state.nj.us/treasury/doinvest</a>.

#### **NOTE 4 OTHER INFORMATION (Continued)**

#### D. Employee Retirement Systems and Pension Plans (Continued)

#### **Collective Net Pension Liability**

The collective net pension liability of the participating employers for local PERS at June 30, 2019 is \$18.1 billion and the plan fiduciary net position as a percentage of the total pension liability is 56.27%. The collective net pension liability of the State funded TPAF at June 30, 2019 is \$61.5 billion and the plan fiduciary net position as a percentage of total pension liability is 26.95%.

The total pension liabilities were determined based on actuarial valuations as of July 1, 2018 which were rolled forward to June 30, 2019.

#### **Actuarial Methods and Assumptions**

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In the July 1, 2018 PERS and TPAF actuarial valuation, the actuarial assumptions and methods used in these valuations were described in the Actuarial Assumptions and Methods section of the Actuary's report and are included here in this note to the financial statements. The pension systems selected economic and demographic assumptions and prescribed them for use for purposes of compliance with GASB Statement No. 68. The Actuary provided guidance with respect to these assumptions, and it is their belief that the assumptions represent reasonable expectations of anticipated plan experience.

#### **Employer and Employee Pension Contributions**

The contribution policy is set by laws of the State of New Jersey and contributions are required by active members and participating employers. Plan members and employer contributions may be amended by State of New Jersey legislation with the amount of contributions by the State of New Jersey contingent upon the Annual Appropriations Act. As defined, the retirement systems require employee contributions based on 7.50% for PERS, 7.50% for TPAF and 5.50% for DCRP of the employee's annual compensation for fiscal year 2020.

PERS employers' and TPAF State's nonemployer contributions are based on actuarially determined amounts, which include the normal cost and unfunded accrued liability. For the fiscal year ended June 30, 2020 for TPAF, which is a cost sharing multiple employer defined benefit pension plan with a special funding situation, the State's annual pension contribution was less than the actuarial determined amount. For PERS, which is a cost sharing multiple employer defined benefit pension plan, the annual pension contributions were equal to the actuarial determined amounts. TPAF nonemployer contributions are made annually by the State of New Jersey to the pension system on behalf of the Board. PERS employer contributions are made annually by the Board to the pension system in accordance with Chapter 114, P.L. 1997. In the DCRP, which is a defined contribution plan, member contributions are matched by a 3% employer contribution. All PERS and DCRP contributions made by the Board for fiscal years 2020, 2019 and 2018 were equal to the required contributions.

During the fiscal years ended June 30, 2020, 2019 and 2018 the Board was required to contribute for PERS and DCRP and the State of New Jersey, as a nonemployer contributing entity, contributed for TPAF, respectively for normal cost pension and unfunded accrued liability contributions (including non-contributory group life insurance (NCGI)) the following amounts:

Fiscal Year Ended		On-behalf	
June 30,	<u>PERS</u>	TPAF	<u>DCRP</u>
2020	\$ 304,722	\$ 2,696,509	\$ 18,261
2019	305,072	2,385,477	22,280
2018	301,835	1,717,630	20,410

#### **NOTE 4 OTHER INFORMATION (Continued)**

#### D. Employee Retirement Systems and Pension Plans (Continued)

#### **Employer and Employee Pension Contributions (Continued)**

In addition for fiscal years 2020, 2019 and 2018 the District contributed \$1,084, \$1,016 and \$2,553, respectively for PERS and the State contributed \$2,057, \$2,100 and \$2,013, respectively for TPAF for Long Term Disability Insurance Premium (LTDI).

The PERS contributions are recognized in the governmental fund financial statements (modified accrual basis) as an expenditure. The on-behalf TPAF contributions are recognized in the governmental fund financial statements (modified accrual basis) as both a revenue and expenditure in accordance with GASB Statement No. 85, *Omnibus 2017* (GASB No. 85). The DCRP contributions are recognized in the governmental fund financial statements (modified accrual basis) as an expenditure, as well as, the district-wide financial statements (accrual basis) as an expense.

Also, in accordance with N.J.S.A. 18A:66-66 the State of New Jersey reimbursed the Board \$972,232 during the fiscal year ended June 30, 2020 for the employer's share of social security contributions for TPAF members as calculated on their base salaries. This amount has been recognized in the district-wide financial statements (accrual basis) and the governmental fund financial statements (modified accrual basis) as both a revenue and expense/expenditure in accordance with GASB No. 85

## Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

#### **Public Employees Retirement System (PERS)**

GASB Statement No. 68, Accounting and Financial Reporting for Pensions, (GASB No. 68) requires participating employers in PERS to recognize their proportionate share of the collective net pension liability, collective deferred outflows of resources, collective deferred inflows of resources and collective pension expense. The employer allocation percentages presented are based on the ratio of the contributions as an individual employer to total contributions to the PERS during the measurement period July 1, 2018 through June 30, 2019. Employer allocation percentages have been rounded for presentation purposes.

Although the NJ Division of Pensions and Benefits ("Division") administers one cost-sharing multiple employer defined benefit pension plan, separate (sub) actuarial valuations are prepared to determine the actuarial determined contribution rate by group. Following this method, the measurement of the collective net pension liability, deferred outflows of resources, deferred inflows of resources and pension expense are determined separately for each individual employer of the State and local groups of the plan.

To facilitate the separate (sub) actuarial valuations, the Division maintains separate accounts to identify additions, deductions, and fiduciary net position applicable to each group. The allocation percentages are presented for each group. The allocation percentages for each group as of June 30, 2019 are based on the ratio of each employer's contribution to total employer contributions of the group for the fiscal year ended June 30, 2019.

At June 30, 2020, the District reported in the statement of net position (accrual basis) a liability of \$5,644,698 for its proportionate share of the PERS net pension liability. The net pension liability was measured as of June 30, 2019 and was determined by an actuarial valuation as of July 1, 2018. The District's proportionate share of the net pension liability was based on the ratio of the District's share of contributions to the pension plan relative to the total contributions of all participating governmental entities, for the year ended June 30, 2019. At June 30, 2019, the District's proportionate share was .03133 percent, which was an increase of .00066 percent from its proportionate share measured as of June 30, 2018 of .03067 percent.

#### NOTE 4 OTHER INFORMATION (Continued)

#### D. Employee Retirement Systems and Pension Plans (Continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)

#### Public Employees Retirement System (PERS) (Continued)

For the fiscal year ended June 30, 2020, the District recognized in the district-wide statement of activities (accrual basis) pension expense of \$237,432 for PERS. The pension contribution made by the District during the current 2019/2020 fiscal year is the contribution that is applied to the net pension liability reported at the end of the current fiscal year of June 30, 2020 with a measurement date of the prior fiscal year end of June 30, 2019. Since the State of New Jersey applies the current year pension contribution towards the calculation of the net pension liability reported at the end of the current fiscal year, which has a measurement date of the preceding fiscal year end, there is no deferred outflows of resources reported as of June 30, 2020 for contributions made subsequent to the measurement date. At June 30, 2020, the District reported deferred outflows of resources and deferred inflows of resources related to PERS pension from the following sources:

	Deferred Outflows <u>of Resources</u>		Deferred Inflows <u>of Resources</u>	
Difference Between Expected and				
Actual Experience	\$	101,315	\$	24,936
Changes of Assumptions		563,644		1,959,257
Net Difference Between Projected and Actual				
Earnings on Pension Plan Investments				89,104
Changes in Proportion and Differences Between				
District Contributions and Proportionate Share				
of Contributions		171,794		348,047
Total	\$	836,753	\$	2,421,344

At June 30, 2020, the amounts reported as deferred outflows of resources and deferred inflows of resources related to PERS pension will be recognized in pension expense/(benefit) as follows:

Year			
Ending			
<u>June 30,</u>	<u>Total</u>		
2021	\$	(190,542)	
2022		(598,500)	
2023		(539,476)	
2024		(239,083)	
2025		(16,990)	
	\$	(1,584,591)	

#### **NOTE 4 OTHER INFORMATION (Continued)**

#### D. <u>Employee Retirement Systems and Pension Plans</u> (Continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)

Public Employees Retirement System (PERS) (Continued)

#### Actuarial Assumptions

The District's total pension liability for the June 30, 2019 measurement date was determined by an actuarial valuation as of July 1, 2018, which was rolled forward to June 30, 2019. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement.

	<b>PERS</b>
Inflation Rate: Price Wage	2.75% 3.25%
Salary Increases:	
Through 2026	2.00-6.00% Based on Years of Service
Thereafter	3.00%-7.00% Based on Years of Service
Investment Rate of Return	7.00%
Mortality Rate Table	Pub-2010

Assumptions for mortality improvements are based on Society of Actuaries Scale MP-2019.

The actuarial assumptions used in the July 1, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2014 to June 30, 2018.

#### **NOTE 4 OTHER INFORMATION (Continued)**

#### D. <u>Employee Retirement Systems and Pension Plans</u> (Continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)

Public Employees Retirement System (PERS) (Continued)

#### Long-Term Expected Rate of Return

In accordance with State statute, the long-term expected rate of return on plan investments (7% at June 30, 2019) is determined by the State Treasurer, after consultation with the Directors of the Division of Investment and Division of Pensions and Benefits, the board of trustees and actuaries. The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plans investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the PERS's target asset allocation as of June 30, 2019 are summarized in the following table:

		Long-Term
	Target	<b>Expected Real</b>
Asset Class	<b>Allocation</b>	Rate of Return
Risk Mitigation Strategies	3.00%	4.67%
Cash Equivalents	5.00%	2.00%
U.S. Treasuries	5.00%	2.68%
Investment Grade Credit	10.00%	4.25%
US Equity	28.00%	8.26%
Non-US Developed Markets Equity	12,50%	9.00%
Emerging Markets Equity	6.50%	11.37%
High Yield	2.00%	5.37%
Real Assets	2.50%	9.31%
Private Credit	6.00%	7.92%
Real Estate	7.50%	8.33%
Private Equity	12.00%	10.85%

#### Discount Rate

The discount rate used to measure the total pension liabilities of the PERS plan was as follows:

Fiscal		
<u>Year</u>	<b>Measurement Date</b>	<b>Discount Rate</b>
2020	June 30, 2019	6.28%
2019	June 30, 2018	5.66%

#### **NOTE 4 OTHER INFORMATION (Continued)**

#### D. Employee Retirement Systems and Pension Plans (Continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)

#### Public Employees Retirement System (PERS) (Continued)

#### Discount Rate (Continued)

The following table represents the crossover period, if applicable, for the PERS defined benefit plan:

Period of Projected Benefit
Payments for which the Following
Rates were Applied:
Long-Term Expected Rate of Return

Through June 30, 2057

Municipal Bond Rate \*

From July 1, 2057 and Thereafter

#### Sensitivity of Net Pension Liability

The following presents the District's proportionate share of the PERS net pension liability calculated using the discount rate of 6.28%, as well as what the District's proportionate share of the PERS net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.28 percent) or 1-percentage-point higher (7.28 percent) than the current rate:

		1% Decrease <u>5.28%</u>		Current scount Rate <u>6.28%</u>	1% Increase <u>7.28%</u>
District's Proportionate Share of the PERS Net Pension Liability	<u>\$</u>	7,130,171	<u>\$</u>	5,644,698	\$ 4,392,977

The sensitivity analysis was based on the proportionate share of the District's net pension liability as of the measurement date of June 30, 2019. A sensitivity analysis specific to the District's net pension liability at June 30, 2019 was not provided by the pension system.

#### Pension Plan Fiduciary Net Position

Detailed information about the PERS pension plan's fiduciary net position is available in the separately issued financial report from the State of New Jersey, Department of the Treasury, Division of Pension and Benefits. The financial report may be accessed via the New Jersey, Division of Pensions and Benefits, website at <a href="https://www.state.nj.us/treasury/pensions">www.state.nj.us/treasury/pensions</a>.

<sup>\*</sup> The municipal bond return rate used is 3.50% as of the measurement date of June 30, 2019. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher.

#### **NOTE 4 OTHER INFORMATION (Continued)**

#### D. Employee Retirement Systems and Pension Plans (Continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)

#### **Teachers Pension and Annuity Fund (TPAF)**

GASB No. 68, requires participating employers in TPAF to recognize their proportionate share of the collective net pension liability, collective deferred outflows of resources, collective deferred inflows of resources and collective pension expense. The non-employer allocation percentages presented are based on the ratio of the State's contributions made as an employee and non-employer adjusted for unpaid early retirement incentives to total contributions to TPAF during the measurement period July 1, 2018 through June 30, 2019. Non-employer allocation percentages have been rounded for presentation purposes.

The contribution policy for TPAF is set by N.J.S.A. 18A:66 and requires contributions by active members and non-employer contributions by the State. State legislation has modified the amount that is contributed by the State. The State's pension contribution is based on an actuarially determined amount, which includes the employer portion of the normal cost and an amortization of the unfunded accrued liability. For the fiscal year ended June 30, 2019, the State's pension contribution was less than the actuarial determined amount.

In accordance with GASB No. 68, the District is not required to recognize a net pension liability for TPAF. The State of New Jersey, as a nonemployer contributing entity, is the only entity that has a legal obligation to make employer contributions to TPAF on behalf of the District. Accordingly, the District's proportionate share percentage determined under Statement No. 68 is zero percent and the State's proportionate share is 100% of the net pension liability attributable to the District for TPAF. Therefore, in addition, the District does not recognize any portion of the TPAF collective deferred outflows of resources and deferred inflows of resources.

For the fiscal year ended June 30, 2020, the District recognized in the district-wide statement of activities (accrual basis) pension expense of \$4,300,455 for TPAF. This amount has been included in the district-wide statement of activities (accrual basis) as both a revenue and expense in accordance with GASB No. 85.

At June 30, 2020 the State's proportionate share of the net pension liability attributable to the District is \$72,910,487. The nonemployer allocation percentages are based on the ratio of the State's contributions made as a nonemployer attributable to the District adjusted for unpaid early retirement incentives relative to total contributions to TPAF during the year ended June 30, 2019. At June 30, 2019, the State's share of the net pension liability attributable to the District was .11880 percent, which was an increase of .00493 percent from its proportionate share measured as of June 30, 2018 of .11387 percent.

#### **NOTE 4 OTHER INFORMATION (Continued)**

#### D. <u>Employee Retirement Systems and Pension Plans</u> (Continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)

Teachers Pension and Annuity Fund (TPAF) (Continued)

#### **Actuarial Assumptions**

The total pension liability for the June 30, 2019 measurement date was determined by an actuarial valuation as of July 1, 2018, which was rolled forward to June 30, 2019. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement.

	<b>TPAF</b>
Inflation Rate: Price Wage	2.75% 3.25%
Salary Increases:	
Through 2026	1.55-4.55% Based on Years of Service
Thereafter	2.75%-5.65% Based on Years of Service
Investment Rate of Return	7.00%
Mortality Rate Table	Pub-2010

Assumptions for mortality improvements are based on Society of Actuaries Scale MP-2019.

The actuarial assumptions used in the July 1, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2015 to June 30, 2018.

#### **NOTE 4 OTHER INFORMATION (Continued)**

#### D. Employee Retirement Systems and Pension Plans (Continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)

Teachers Pension and Annuity Fund (TPAF) (Continued)

#### Long-Term Expected Rate of Return

In accordance with State statute, the long-term expected rate of return on plan investments (7% at June 30, 2019) is determined by the State Treasurer, after consultation with the Directors of the Division of Investment and Division of Pensions and Benefits, the board of trustees and actuaries. The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rate of return (expected returns, net of pension plans investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the TPAF's target asset allocation as of June 30, 2019 are summarized in the following table:

Asset Class	Target <u>Allocation</u>	Long-Term Expected Real Rate of Return
Risk Mitigation Strategies	3.00%	4.67%
Cash Equivalents	5.00%	2.00%
U.S. Treasuries	5.00%	2.68%
Investment Grade Credit	10.00%	4.25%
US Equity	28.00%	8.26%
Non-US Developed Markets Equity	12.50%	9.00%
Emerging Markets Equity	6.50%	11.37%
High Yield	2.00%	5.37%
Real Assets	2.50%	9.31%
Private Credit	6.00%	7.92%
Real Estate	7.50%	8.33%
Private Equity	12.00%	10.85%

#### **NOTE 4 OTHER INFORMATION (Continued)**

#### D. Employee Retirement Systems and Pension Plans (Continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)

#### Teachers Pension and Annuity Fund (TPAF) (Continued)

#### Discount Rate

The discount rate used to measure the total pension liabilities of the TPAF plan was as follows:

Fiscal <u>Year</u>	Measurement Date	Discount Rate
2020	June 30, 2019	5.60%
2019	June 30, 2018	4.86%

The following table represents the crossover period, if applicable, for the TPAF defined benefit plan:

Period of Projected Benefit

Payments for which the Following

Rates were Applied:

Long-Term Expected Rate of Return Through June 30, 2054

Municipal Bond Rate \* From July 1, 2054 and Thereafter

#### Sensitivity of Net Pension Liability

The following presents the State's proportionate share of the TPAF net pension liability attributable to the District calculated using the discount rate of 5.60%, as well as what the State's proportionate share of the TPAF net pension liability attributable to the District that would be if it were calculated using a discount rate that is 1-percentage-point lower (4.60 percent) or 1-percentage-point higher (6.60 percent) than the current rate:

	1%	Current	1%
	Decrease	<b>Discount Rate</b>	Increase
	<u>(4.60%)</u>	<u>(5.60%)</u>	<u>(6.60%)</u>
State's Proportionate Share of			
the TPAF Net Pension Liability			
Attributable to the District	\$ 85,977,602	\$ 72,910,487	\$ 62,068,908

The sensitivity analysis was based on the State's proportionate share of the net pension liability attributable to the District as of the measurement date of June 30, 2019. A sensitivity analysis specific to the State's proportionate share of the net pension liability attributable to the District at June 30, 2019 was not provided by the pension system.

<sup>\*</sup> The municipal bond return rate used is 3.50% as of the measurement date of June 30, 2019. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher.

#### **NOTE 4 OTHER INFORMATION (Continued)**

#### D. Employee Retirement Systems and Pension Plans (Continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)

Teachers Pension and Annuity Fund (TPAF) (Continued)

#### Pension Plan Fiduciary Net Position

Detailed information about the TPAF pension plan's fiduciary net position is available in the separately issued financial report from the State of New Jersey, Department of the Treasury, Division of Pension and Benefits. The financial report may be accessed via the New Jersey, Division of Pensions and Benefits, website at <a href="https://www.state.nj.us/treasury/pensions">www.state.nj.us/treasury/pensions</a>.

#### E. Post-Retirement Medical Benefits

The State of New Jersey sponsors and administers the post-retirement health benefit program plan for school districts.

As a result of implementing GASB Statement No. 74, Financial Reporting for Postemployment Benefit Plans Other than Pension Plans, the post-retirement health benefit program plan is reported in an Agency Fund in the New Jersey Comprehensive Annual Financial Report for the fiscal year ended June 30, 2019. Therefore, the plan has no assets accumulated in a trust. In accordance with GASB Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other than Pension (GASB No. 75), the plan is classified as a single employer defined benefit OPEB plan with a special funding situation that is not administered through a trust that meets the criteria in paragraph 4 of GASB No. 75.

#### Plan Description and Benefits Provided

The State of New Jersey sponsors and administers the following post-retirement health benefit program plan covering certain local school district employees, including those Board employees and retirees eligible for coverage.

State Health Benefit Program Fund – Local Education Retired Employees Plan (including Prescription Drug Program Fund) – N.J.S.A. 52:14-17.32f provides medical coverage, prescription drug benefits and Medicare Part B reimbursement to qualified retired education employees and their covered dependents. The State of New Jersey provides employer-paid coverage to members of the TPAF who retire from a board of education or county college with 25 years of service or on a disability retirement. Under the provisions of Chapter 126, P.L. 1992, the State also provides employer-paid coverage to members of the PERS and Alternate Benefits Program (ABP) who retire from a board of education or county college with 25 years of service or on a disability retirement if the member's employer does not provide this coverage. Certain local participating employers also provide post-retirement medical coverage to their employees. Retirees who are not eligible for employer paid health coverage at retirement can continue in the program if their employer participates in this program or if they are participating in the health benefits plan of their former employer and are enrolled in Medicare Parts A and B by paying the cost of the insurance for themselves and their covered dependents.

Pursuant to Chapter 78, P.L. 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

#### **NOTE 4 OTHER INFORMATION (Continued)**

#### E. Post-Retirement Medical Benefits (Continued)

The State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, issues publicly available financial reports that include the financial statements and required supplementary information of the above Fund. The financial reports may be accessed via the State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, website at <a href="https://www.state.nj.us/treasury/pensions">www.state.nj.us/treasury/pensions</a>.

#### Plan Membership

Membership of the defined benefit OPEB plan consisted of the following at June 30, 2018:

Active Plan Members	216,892
Inactive Plan Members or Beneficiaries Currently Receiving Benefits	148,051
Inactive Plan Members Entitled to but not yet Receiving Benefits	
Total	364,943

#### Measurement Focus and Basis of Accounting

The financial statements of the post-employment health benefit plans are prepared in accordance with U.S. generally accepted accounting principles as applicable to governmental organizations. In doing so, the Division adheres to reporting requirements established by the Governmental Accounting Standards Board (GASB).

The accrual basis of accounting is used for measuring financial position and changes in net position of the post-employment health benefit plans. Under this method, contributions are recorded in the accounting period in which they are legally due from the employer or plan member, and deductions are recorded at the time the liabilities are due and payable in accordance with the terms of each plan. The accounts of the Division are organized and operated on the basis of funds. All funds are accounted for using an economic resources measurement focus.

#### **Investment Valuation**

Investments are reported at fair value. Investments that do not have an established market are reported at estimated fair value. Fair value is the amount at which a financial instrument could be exchanged in a current transaction between willing parties, other than in a forced or liquidation sale.

#### **Collective Net OPEB Liability**

The collective net OPEB liability of the State, as the non-employer contributing entity, of the plan at June 30, 2019 is \$41.7 billion, and the plan fiduciary net position as a percentage of the total OPEB liability is zero percent.

The total OPEB liabilities were determined based on actuarial valuations as of June 30, 2018 which were rolled forward to June 30, 2019.

#### **NOTE 4 OTHER INFORMATION (Continued)**

#### E. <u>Post-Retirement Medical Benefits</u> (Continued)

#### **Actuarial Methods and Assumptions**

In the June 30, 2018 OPEB actuarial valuation, the actuarial assumptions and methods used in these valuations were described in the Actuarial Assumptions and Methods section of the Actuary's report and are included here in this note to the financial statements. The Plan selected economic and demographic assumptions and prescribed them for use for purposes of compliance with GASB Statement No. 75. The Actuary provided guidance with respect to these assumptions, and it is their belief that the assumptions represent reasonable expectations of anticipated plan experience.

#### **Post-Retirement Medical Benefits Contributions**

The funding policy of the OPEB plan is pay as you go basis; therefore, there is no prefunding of the liability. Contributions to pay for the health benefit premiums of participating employees in the OPEB plan are made by the State, as a non-employer contributing entity, under a special funding situation in accordance with State statutes as previously disclosed. The State as a non-employer contributing entity made contributions of \$1.28 billion to the OPEB plan in fiscal year 2019.

The State sets the contribution rate based on a pay as you go basis rather than the actuarial determined contribution an amount actuarially determined in accordance with the parameters of GASB Statement 75. The actuarial determined contribution represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and any unfunded actuarial liabilities (or funding excess) of the plan using a systematic and rational method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with OPEB through the Plan over a period not to exceed thirty years. The State's contributions, as a nonemployer contributing entity, to the State Health Benefits Program Fund – Local Education Retired Employees Plan for retirees' post-retirement benefits on behalf of the School District for the fiscal years ended June 30, 2020, 2019 and 2018 were \$1,000,356, \$1,082,049 and \$1,109,381, respectively, which equaled the required contributions for each year. The State's contributions to the State Health Benefits Program Fund – Local Education Retired Employees Plan for PERS retirees' post-retirement benefits on behalf of the School District was not determined or made available by the State of New Jersey. The on-behalf OPEB contributions are recognized in the governmental fund financial statements (modified accrual basis) as both a revenue and expenditure in accordance with GASB No. 85.

### OPEB Liabilities, OPEB Expenses and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

GASB Statement No. 75 requires participating employers in the State Health Benefit Program Fund – Local Education Retired Employees Plan to recognize their proportionate share of the collective OPEB liability, collective deferred outflows of resources, collective deferred inflows of resources and collective OPEB expense. The nonemployer allocation percentages presented are based on the ratio of the State's contributions made as a nonemployer toward the actuarially determined contribution amount to total contributions to the plan during the measurement period July 1, 2018 through June 30, 2019. Nonemployer allocation percentages have been rounded for presentation purposes.

In accordance with GASB No. 75, the District is not required to recognize an OPEB liability for the post-employment health benefit plan. The State of New Jersey, as a nonemployer contributing entity, is the only entity that has a legal obligation to make employer contributions to the plan on behalf of the District. Accordingly, the District's proportionate share percentage determined under Statement No. 75 is zero percent and the State's proportionate share is 100% of the OPEB liability attributable to the District. Therefore, in addition, the District does not recognize any portion of the collective deferred outflows of resources and deferred inflows of resources related to the plan.

For the fiscal year ended June 30, 2020, the District recognized in the district-wide statement of activities (accrual basis) OPEB expense of \$1,192,289. This amount has been included in the district-wide statement of activities (accrual basis) as both a revenue and expense in accordance with GASB No. 85.

At June 30, 2020 the State's proportionate share of the OPEB liability attributable to the District is \$40,553,665. The nonemployer allocation percentages are based on the ratio of the State's proportionate share of the OPEB liability attributable to the District at June 30, 2019 to the total OPEB liability of the State Health Benefit Program Fund – Local Education Retired Employees Plan at June 30, 2019. At June 30, 2019, the state's share of the OPEB liability attributable to the District was .09718 percent, which was an increase of .00127 percent from its proportionate share measured as of June 30, 2018 of .09591 percent.

#### **NOTE 4 OTHER INFORMATION (Continued)**

#### E. Post-Retirement Medical Benefits (Continued)

OPEB Liabilities, OPEB Expenses and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB (Continued)

#### **Actuarial Assumptions**

The OPEB liability for the June 30, 2019 measurement date was determined by an actuarial valuation as of June 30, 2018, which was rolled forward to June 30, 2019. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement.

Inflation Rate 2.50%

Salary Increases\*

PERS:

Initial Fiscal Year Applied Through
Rate
200% to 6.00%
Rate Thereafter
3.00% to 7.00%

TPAF:

Initial Fiscal Year Applied Through
Rate
1.55% to 3.05%
Rate Thereafter
1.55% to 3.05%

Mortality:

PERS Pre-retirement and Post-retirement based on Pub-2010

Healthy "General" classification headcount-weighted mortality table with fully generational mortality improvement projections from the central year using

Scale MP-2019.

TPAF Pre-retirement and Post-retirement based on Pub-2010

"Teachers" and "General" classifications respectively, headcount-weighted mortality tables with fully generational mortality improvement projections from

the central year using Scale MP-2019.

Long-Term Rate of Return 2.00%

For the June 30, 2019 measurement date healthcare cost trend rates for pre-Medicare medical benefits, the trend is initially 5.7% and decreases to a 4.5% long-term trend rate after eight years. For post-65 medical benefits, the actual fully-insured Medicare Advantage trend rates for fiscal year 2020 are reflected. The assumed post-65 medical trend is 4.5% for all future years. For prescription drug benefits, the initial trend rate is 7.5% and decreases to a 4.5% long-term trend rate after eight years. For the Medicare Part B reimbursement, the trend rate is 5.0%.

<sup>\*</sup>Salary increases are based on the defined benefit pension plan that the member is enrolled in and the members years of service.

#### **NOTE 4 OTHER INFORMATION (Continued)**

#### E. Post-Retirement Medical Benefits (Continued)

OPEB Liabilities, OPEB Expenses and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB (Continued)

#### **Actuarial Assumptions (Continued)**

The actuarial assumptions used in the June 30, 2018 valuation were based on the results of the TPAF and PERS actuarial experience studies for the period July 1, 2015 to June 30, 2018 and July 1, 2014 to June 30, 2018, respectively.

100% of active members are considered to participate in the plan upon retirement.

#### **Long-Term Expected Rate of Return**

As the OPEB plan only invests in the State of New Jersey Cash Management Fund, the long-term expected rate of return on OPEB investments was based off the best-estimate ranges of future real rates of return (expected returns, net of OPEB plan investment expense and inflation) for cash equivalents, which is 2.00% as of June 30, 2019.

#### **Discount Rate**

The discount rate used to measure the total OPEB liabilities of the plan was as follows:

Fiscal <u>Year</u>	Measurement Date	Discount Rate
2020	June 30, 2019	3.50%
2019	June 30, 2018	3.87%

The discount rate represents the municipal bond return rate as chosen by the Division. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. As the long-term rate of return is less than the municipal bond rate, it is not considered in the calculation of the discount rate, rather the discount rate is set at the municipal bond rate.

#### **NOTE 4 OTHER INFORMATION (Continued)**

#### E. Post-Retirement Medical Benefits (Continued)

OPEB Liabilities, OPEB Expenses and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB (Continued)

#### **Changes in the Total OPEB Liability**

The change in the State's proportionate share of the OPEB liability attributable to the District for the fiscal year ended June 30, 2020 (measurement date June 30, 2019) is as follows:

	Total OPEB Liability (State Share 100%)			
Balance, June 30, 2018 Measurement Date	\$	44,225,845		
Changes Recognized for the Fiscal Year:				
Service Cost		1,676,969		
Interest on the Total OPEB Liability		1,753,286		
Differences Between Expected and Actual Experience		(6,499,118)		
Changes of Assumptions		604,658		
Gross Benefit Payments		(1,244,877)		
Contributions from the Member		36,902		
Net Changes	\$	(3,672,180)		
Balance, June 30, 2019 Measurement Date	\$	40,553,665		

Changes of assumptions and other inputs reflect a change in the discount rate from 3.87% percent in 2018 to 3.50% percent in 2019.

The change in the total OPEB liability was based on the State's proportionate share of the OPEB liability attributable to the District at June 30, 2019.

#### NOTE 4 OTHER INFORMATION (Continued)

#### E. Post-Retirement Medical Benefits (Continued)

OPEB Liabilities, OPEB Expenses and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB (Continued)

#### Sensitivity of OPEB Liability

Sensitivity of the total OPEB liability to changes in the discount rate. The following presents the State's proportionate share of the OPEB liability attributable to the District calculated using the discount rate of 3.50%, as well as what the State's proportionate share of the OPEB liability attributable to the District that would be if it were calculated using a discount rate that is 1-percentage-point lower (2.50 percent) or 1-percentage-point higher (4.50 percent) than the current rate:

	1%	Current	1%
	<b>Decrease</b> (2.50%)	Discount Rate (3.50%)	Increase (4.50%)
State's Proportionate Share of	(2.50 70)	(3.3070)	(4.50 70)
the OPEB Liability Attributable to the District	\$ 47,909,904	\$ 40,553,665	\$ 34,710,272

Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates. The following presents the State's proportionate share of the OPEB liability attributable to the District calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rates:

		1	Healthcare		
	1% Decrease	Cost Trend <u>Rates</u>		1% <u>Increase</u>	
Total OPEB Liability (School Retirees)	\$ 33,414,412	\$	40,553,665	\$	50,004,570

The sensitivity analyses were based on the State's proportionate share of the OPEB liability attributable to the District at June 30, 2019. Sensitivity analyses specific to the State's proportionate share of the OPEB liability attributable to the District at June 30, 2019 were not provided by the pension system.

#### F. Subsequent Events

#### Withdrawal of Fund Balance

On July 30, 2020 the Board approved the withdrawal and appropriation of \$90,908 of Maintenance Reserve restricted fund balance in the General Fund to the 2020/2019 budget to make up for the reduction in 2020/2021 state aid.

#### NOTE 4 OTHER INFORMATION (Continued)

#### G. Tax Abatements

For the year ended December 31, 2019, the Borough provided property tax abatements through a certain program authorized under State statutes. This program was the New Jersey Housing and Mortgage Financing Act (NJHMFA).

The New Jersey Housing and Mortgage Financing Act (NJSA 55:14K et. seq.) allows for property tax abatements for residential rental housing projects financed by the New Jersey Housing and Mortgage Finance Agency. These property tax abatements last for the term of the original mortgage financing so long as the residential rental housing project remains subject to the NJHMFA Law and regulations. The process begins when the municipality passes by ordinance or resolution, as appropriate, that such residential rental housing project shall be exempt from property tax provided that an agreement is entered into with the housing sponsor for payments in lieu of taxes (PILOTs) to the municipality. The agreement can require the housing sponsor to a PILOT payment to the municipality in an amount up to 20% of the annual gross revenue from each housing project. For the year ended December 31, 2019 the Borough abated property taxes totaling \$117,053 under the NJHMFA program of which \$77,253 represents the District's portion.

#### NOTE 5 INFECTIOUS DISEASE OUTBREAK – COVID-19 PANDEMIC

The outbreak of COVID-19, a respiratory disease caused by a new strain of coronavirus, has been characterized as a pandemic (the "Pandemic") by the World Health Organization and is currently affecting many parts of the world, including the United States and the State of New Jersey. On January 31, 2020, the Secretary of the United States Health and Human Services Department declared a public health emergency for the United States and on March 13, 2020, the President of the United States declared the outbreak of COVID-19 in the United States a national emergency. Subsequently, the President's Coronavirus Guidelines for America and the United States Centers for Disease Control and Prevention called upon Americans to take actions to slow the spread of COVID-19 in the United States.

New Jersey Governor Phil Murphy has issued multiple Executive Orders since March 16, 2020 including but not limited to aggressive social distancing measures, restrictions on local elections, restrictions on foreclosure and evictions, suspension of all elective surgeries, closing of all schools and child care centers, the commandeering of property such as medical supplies, the cessation of all non-essential construction projects, extending insurance premium grace periods, the temporary reprieve to certain at-risk inmates and the extension of the permitted statutory grace period from May 11, 2020 to June 1, 2020 for quarterly property taxes due May 1, 2020. The Board expects ongoing actions will be taken by State, federal and local governments and private entities to mitigate the spread and impacts of COVID-19. The Pandemic has negatively affected travel, commerce, and financial markets globally, and is widely expected to continue negatively affecting economic growth and financial markets worldwide. These negative impacts may reduce or negatively affect property values within the School District. The declaration of a public health emergency remains in effect as of the date of audit. As part of a planned multistage approach to restart the State's economy, Governor Murphy has signed a series of Executive Orders permitting the resumption of certain activities.

Because of the evolving nature of the outbreak and federal, state and local responses thereto, the Board cannot predict how the outbreak will impact the financial condition or operations of the School District, or if there will be any impact on the assessed values of property within the School District or deferral of tax payments to municipalities. The Board cannot predict costs associated with this or any other potential infectious disease outbreak, including whether there will be any reduction in State funding or an increase in operational costs incurred to clean, sanitize and maintain it facilities either before or after an outbreak of an infectious disease.

# REQUIRED SUPPLEMENTARY INFORMATION - PART II BUDGETARY COMPARISON SCHEDULES

	Orig <u>Bud</u>		Adjustments		Final Budget		Actual	Varia Final B To Ac	udget
REVENUES									
Local Sources									
Property Tax Levy	\$ 29,6	606,050		\$	29,606,050	\$	29,606,050		
Tuition from Other LEA's							165,492	\$ 1	65,492
Tuition from Individuals		33,945			33,945		59,020		25,075
Transportation Fees		55,515			33,513		103,873		03,873
Miscellaneous	1	134,001	-		134,001		235,392		01,391
					<u> </u>				
Total Local Sources	29,7	773,996	-	_	29,773,996	*******	30,169,827	3	95,831
State Sources									
Special Education Aid		629,762			629,762		629,762		
Security Aid		59,165			59,165		59,165		
Transportation Aid		99,501			99,501		99,501		
Extraordinary Aid	1	170,279			170,279		394,127	2	23,848
On-behalf TPAF Pension Benefits Contribution (Nonbudgeted)							2,649,028	2,6	49,028
On-behalf TPAF Pension - NCGI Premium (Nonbudgeted) On-behalf TPAF Post Retirement Medical							47,481		47,481
Contribution (Nonbudgeted)							1,000,356	1.0	00,356
On-behalf TPAF Long Term Disability Insurance							2,057	1,0	2,057
Reimbursed TPAF Social Security Contributions							2,037		2,057
(Nonbudgeted)			-				972,232	9	72,232
Total State Sources		958,707	-	_	958,707		5,853,709	4,8	95,002
Federal Sources									
Medicaid Reimbursement Program		23,981		-	23,981	***************************************	3,466	(	(20,515)
Total Federal Sources		23,981		******	23,981		3,466	(	(20,515)
Total Revenues	30,7	756,684			30,756,684		36,027,002	5,2	70,318
CURRENT EXPENDITURES									
Regular Programs - Instruction									
Salaries of Teachers									
Kindergarten	3	398,812	\$ 113,951		512,763		512,762		1
Grades 1-5	2,8	889,799	(451,083)	)	2,438,716		2,438,716		-
Grades 6-8	1,6	697,035	53,452		1,750,487		1,746,422		4,065
Grades 9-12	3,4	417,755	(381,298)	)	3,036,457		3,005,620		30,837
Regular Programs - Home Instruction									
Salaries of Teachers		18,000	-		18,000		4,116		13,884
Regular Programs - Undistributed Instruction									
Purchased Technical Services		28,150	(1,500)	)	26,650		17,925		8,725
Other Purchased Services		134,525	250		134,775		112,044		22,731
General Supplies	4	426,755	203,475		630,230		402,258		27,972
Textbooks Other Objects	:	118,397 15,669	(5,037) (2,000)		113,360 13,669		98,897 3,783		14,463 9,886
Other Objects	<del></del>		(2,000)	'				~~~	
Total Regular Programs	9,1	144,897	(469,790)		8,675,107		8,342,543	3	32,564
Special Education									
Learning and/or Language Disabilities	,	207.056	60.000		150 050		120 524		21 422
Salaries of Teachers	<u> </u>	397,956	62,000		459,956		438,524		21,432
Other Salaries for Instruction		40,419	2.427		40,419		40,419		250
General Supplies		4,400	3,437		7,837		7,578		259
Total Learning and/or Language Disabilities		442,775	65,437		508,212		486,521		21,691

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	Original Budget	Adjustments	Final Budget	Actual	Variance Final Budget To Actual
CURRENT EXPENDITURES (Continued) Special Education (Continued)					
Resource Room/Resource Center Salaries of Teachers General Supplies	\$ 1,229,046 3,550	\$ (62,000) (303)	\$ 1,167,046 3,247	\$ 1,138,534 2,908	\$ 28,512
Total Resource Room/Resource Center	1,232,596	(62,303)	1,170,293	1,141,442	28,851
Preschool Disabilities - Part-Time Salaries of Teachers Other Salaries for Instruction General Supplies	140,589 46,989 2,500	-	140,589 46,989 2,500	140,589 21,306 1,725	25,683 775
Total Preschool Disabilities - Part-Time	190,078		190,078	163,620	26,458
Total Special Education	1,865,449	3,134	1,868,583	1,791,583	77,000
Basic Skills/Remedial Salaries of Teachers General Supplies Total Basic Skills/Remedial	635,597 1,600 637,197		635,597 1,600 637,197	619,480 1,428 620,908	16,117 172 16,289
Bilingual Education	031,131		337,131		10,205
Salaries of Teachers General Supplies	154,577 600	<u> </u>	154,577 600	125,741 112	28,836 488
Total Bilingual Education	155,177		155,177	125,853	29,324
School Sponsored Cocurricular Activities Salaries Other Objects	251,303 41,920	-	251,303 41,920	204,598 30,035	46,705 11,885
Total School Sponsored Cocurricular Activities	293,223		293,223	234,633	58,590
School Sponsored Athletics Salaries Purchased Services Supplies and Materials Other Objects	380,344 89,077 54,629 31,600	(7,950) 9,481 (924)	380,344 81,127 64,110 30,676	359,093 54,369 56,470 7,634	21,251 26,758 7,640 23,042
Total School Sponsored Athletics	555,650	607	556,257	477,566	78,691
Other Instructional Programs - Instruction Salaries	38,886	323	39,209	39,209	•
Total Other Instructional Programs - Instruction	38,886	323	39,209	39,209	
Total Instruction	12,690,479	(465,726)	12,224,753	11,632,295	592,458

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	Original Budget	Adjustments	Final Budget	Actual	Variance Final Budget To Actual
CURRENT EXPENDITURES (Continued)					
Undistributed Expenditures					
Instruction:					
Tuition to Other LEA's Within the State-Regular	\$ 75,000	-	\$ 75,000		\$ 22,883
Tuition to Other LEA's Within the State-Special	374,975		354,409	354,409	-
Tuition to County Vocational Schools-Regular Tuition to County Vocational Schools-Special	335,200 104,000	(26,234)	308,966 104,000	285,646 41,917	23,320 62,083
Tuition to CSSD and Regional Day Schools	432,202	-	432,202	98,220	333,982
Tuition to APSSD-Within State	1,418,380	(207,496)	1,210,884	646,213	564,671
Total Undistributed Expenditures - Instruction	2,739,757	(254,296)	2,485,461	1,478,522	1,006,939
Health Services					
Salaries	263,519	-	263,519	219,828	43,691
Purchased Professional/Technical Services	5,000	-	5,000	5,000	-
Other Purchased Services	2,700	-	2,700	871	1,829
Supplies and Materials	9,105		9,105	5,777	3,328
Total Health Services	280,324	*	280,324	231,476	48,848
Other Support Services-Students-Speech, OT, PT & Related Services					
Salaries Supplies and Materials	248,797 2,533	3,371 27	252,168 2,560	252,168 2,560	-
Total Other Support Services-Students-Speech, OT, PT & Related Serv	251,330	3,398	254,728	254,728	<b>W</b>
Other Support Services-Students-Extra Serv					
Salaries	781,262	56,492	837,754	837,754	-
Purchased Professional/Educational Services	#4.00 <b>#</b>	153,296	153,296	153,296	-
Other Objects	74,037	(2,895)	71,142	71,142	
Total Other Support Services-Students-Extra Serv	855,299	206,893	1,062,192	1,062,192	
Other Support Services-Students-Guidance					
Salaries of Other Professional Staff	382,013	(4,439)	377,574	377,574	-
Salaries of Secretarial and Clerical Assistants Other Purchased Services	54,483	(200)	54,483	54,483	-
Supplies and Materials	300 9,237	(300) (5,282)	3,955	3,955	-
Other Objects	10,760	(521)	10,239	6,829	3,410
Total Other Support Services-Students-Guidance	456,793	(10,542)	446,251	442,841	3,410
Other Support Services-Students-Child Study Teams					
Salaries of Other Professional Staff	1,107,869	(131,257)	976,612	976,001	611
Salaries of Secretarial and Clerical Assistants Purchased Professional/Educational Services	81,725 751,073	(39,219)	81,725 711,854	81,725 505,201	206,653
Other Purchased Services	1,650	27,336	28,986	24,222	4,764
Supplies and Materials	23,221	2,311	25,532	22,543	2,989
Other Objects	19,016	333	19,349	17,072	2,277
Total Other Support Services-Students-Child Study Teams	1,984,554	(140,496)	1,844,058	1,626,764	217,294
Improvement of Instructional Services					
Salaries of Supervisors of Instruction		381,500	381,500	381,500	-
Supplies and Materials	1,296	(560)	736	736	- 26
Other Objects	11,202	(432)	10,770	10,694	76
Total Improvement of Instructional Services	12,498	380,508	393,006	392,930	76
Educational Media/School Library Salaries	638,162		620 160	677 551	10 611
Other Purchased Services	26,364	-	638,162 26,364	627,551 18,911	10,611 7,453
Supplies and Materials	39,830	(2,000)	37,830	34,502	3,328
Total Educational Media/School Library	704,356	(2,000)	702,356	680,964	21,392

	Original		Final		Variance Final Budget
	Budget	Adjustments	Budget	Actual	To Actual
CURRENT EXPENDITURES (Continued)					
Instructional Staff Training Services	6 152.040	\$ 14E 1EE \$	200 005	e 209.00s	
Salaries of Supervisors of Instruction	\$ 152,940	\$ 145,155 \$		•	- 1 404
Salaries of Secretarial/Clerical Assistants	27,242	(15.666)	27,242	25,748	•
Other Purchased Services	44,985	(15,666)	29,319	11,698	17,621
Total Instructional Staff Training Services	225,167	129,489	354,656	335,541	19,115
Support Services - General Administration					
Salaries	303,602	3,209	306,811	306,811	-
Legal Services	75,000	(10,259)	64,741	47,105	17,636
Audit Fees	35,000	1,605	36,605	33,402	3,203
Architectural / Engineering Services	30,000	226,115	256,115	129,776	126,339
Other Purchased Professional Services	27,470	21,959	49,429	34,472	14,957
Communications / Telephone	52,700	(14,356)	38,344	38,344	14,557
•					•
Misc Purchased Services	9,000	(2,321)	6,679	6,679	-
General Supplies	5,450	(3,366)	2,084	2,084	-
Miscellaneous Expenditures	19,491	5,731	25,222	24,673	549
BOE Membership Dues and Fees	17,521	(2,702)	14,819	14,819	-
Total Support Services- General Administration	575,234	225,615	800,849	638,165	162,684
Support Services- School Administration					
Salaries of Principals/Assistant Principals/Program Directors	530,763	75,544	606,307	606,307	_
Salaries of Secretarial and Clerical Assistants	399,523	(14,154)	385,369	385,369	_
Other Purchased Services	11,950	(3,804)	8,146	5,907	2,239
<del></del>	19,900	(1,000)	18,900	16,732	2,168
Supplies and Materials		(1,000)		•	
Other Objects	16,635		16,635	11,683	4,952
Total Support Services- School Administration	978,771	56,586	1,035,357	1,025,998	9,359
Central Services					
Salaries	465,559	11,671	477,230	477,230	_
Purchased Technical Services	41,200	18,329	59,529	25,467	34,062
Misc. Purchased Services	2,650	10,527	2,650	1,813	837
Supplies and Materials	9,175	_	9,175	8,085	1,090
Interest on Current Loans	15,000	_	15,000	0,000	15,000
Miscellaneous Expenditures	3,350		3,350	2,940	410
Total Central Services	536,934	30,000	566,934	515,535	51,399
A Lat. To C. Traduction					
Admin. Info. Technology					
Other Purchased Services	2,500	-	2,500		2,500
Supplies and Materials	44,300	(1,145)	43,155	36,028	7,127
Other Objects	5,500		5,500		5,500
Total Admin. Info. Technology	52,300	(1,145)	51,155	36,028	15,127
Required Maintenance for School Facilities					
Salaries	263,781	14,132	277,913	277,913	-
Cleaning, Repair and Maintenance Services	125,000	205,974	330,974	171,443	159,531
General Supplies	90,000	52,424	142,424	109,532	32,892
Total Required Maintenance for School Facilities	478,781	272,530	751,311	558,888	192,423

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Continued

	Original Budget	Adjustments	Final Budget	Actual	Variance Final Budget To Actual
CURRENT EXPENDITURES (Continued)					
Custodial Services					
Salaries	\$ 676,543	\$ 8,600	\$ 685,143	\$ 685,143	-
Salaries of Non-Instructional Aides	72,874	(36,929)	35,945	35,945	-
Purchased Professional/Technical Services	25,380	31,744	57,124	32,737	\$ 24,387
Cleaning, Repair and Maintenance Services	55,319	(50,322)	4,997	4,506	491
Rental of Land & Bldg. Other than Lease Purchase Agreement	11,592	54,660	66,252	61,205	5,047
Other Purchased Property Services	56,200	14,252	70,452	69,423	1,029
Insurance	209,294	(19,294)	190,000	190,000	-
Miscellaneous Purchased Services	27,874	(5,388)	22,486	21,810	676
General Supplies	66,420	11,918	78,338	57,818	20,520
Energy (Electricity)	200,000	(3,202)	196,798	179,060	17,738
Energy (Natural Gas)	257,105	(173,124)	83,981	72,674	11,307
Total Custodial Services	1,658,601	(167,085)	1,491,516	1,410,321	81,195
Care and Upkeep of Grounds					
Cleaning, Repair and Maintenance Services	74,890	13,322	88,212	83,822	4,390
Total Care and Upkeep of Grounds	74,890	13,322	88,212	83,822	4,390
Student Transportation Services Salaries for Pupil Transportation (Other Than					
Between Home and School) Contracted Services(Other Than Between Home and	83,490	-	83,490	59,133	24,357
School)-Vendors	64,700	-	64,700	9,801	54,899
Contracted Services(Spec. Ed Students)-Vendors	78,000	-	78,000	38,325	39,675
Contracted Services(Spec. Ed Students)-Joint Agreements	529,000	(65,305)	463,695	397,476	66,219
Total Student Transportation Services	755,190	(65,305)	689,885	504,735	185,150
Unallocated Employee Benefits					
Social Security Contributions	422,983	(21,241)	401,742	367,019	34,723
Other Retirement Contributions - PERS	325,000	· -	325,000	312,368	12,632
Other Retirement Contributions - DCRP	25,000	-	25,000	18,261	6,739
Workers Compensation	253,090	-	253,090	134,849	118,241
Health Benefits	4,799,937	(435,782)	4,364,155	4,360,430	3,725
Tuition Reimbursement	22,000	(291)	21,709	9,131	12,578
Other Employee Benefits	166,495	503	166,998	94,518	72,480
Total Unallocated Employee Benefits	6,014,505	(456,811)	5,557,694	5,296,576	261,118
On-behalf TPAF Pension Benefits Contribution (Nonbudgeted) On-behalf TPAF Pension - NCGI Premium (Nonbudgeted) On-behalf TPAF Post Retirement Medical				2,649,028 47,481	(2,649,028) (47,481)
Contribution (Nonbudgeted) On-behalf TPAF Long Term Disability Insurance				1,000,356 2,057	(1,000,356) (2,057)
Reimbursed TPAF Social Security Contributions (Nonbudgeted)				972,232	(972,232)
Total On-Behalf		**		4,671,154	(4,671,154)
Total Undistributed Expenditures	18,635,284	220,661	18,855,945	21,247,180	(2,391,235)
Total Current Expenditures	31,325,763	(245,065)	31,080,698	32,879,475	(1,798,777)

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Continued

		riginal udget	Ad	justments	Final Budget		Actual	Fin	ariance al Budget Actual
CADITAL OUTE AV									
CAPITAL OUTLAY Equipment									
Grades 9-12	\$	7,750	\$	21,088	\$ 28,838	\$	15,996	\$	12,842
Custodial Services		·-		64,635	64,635		19,241		45,394
School Buses - Regular		-	***********	232,042	 232,042		-		232,042
Total Equipment		7,750		317,765	 325,515		35,237		290,278
Facilities Acquisition and Construction Services									
Construction Services		1,110,000		1,594,334	2,704,334		1,520,384		1,183,950
Lease Purchase Agreements - Principal		70,000		61,482	131,482				131,482
Infrastructure SDA Debt Service Assessment		20,000 10,651		205,824	225,824 10,651		10,651		225,824
Total Facilities Acquisition and Construction									
Services		1,210,651		1,861,640	 3,072,291		1,531,035		1,541,256
Interest Deposit to Capital Reserve		500	America Contractor		 500		-	***************************************	500
Total Capital Outlay		1,218,901		2,179,405	 3,398,306		1,566,272		1,832,034
Total Expenditures	3	32,544,664		1,934,340	 34,479,004	***************************************	34,445,747		33,257
Excess (Deficiency) of Revenues Over (Under) Expenditures	(	(1,787,980)		(1,934,340)	 (3,722,320)		1,581,255		5,303,575
Other Financing Sources (Uses) Transfer Out - Capital Reserve to Debt Service Fund				(71,145)	 (71,145)		(71,145)		
Total Other Financing Sources (Uses)		**		(71,145)	 (71,145)		(71,145)	***********	-
Net Change in Fund Balance	(	(1,787,980)		(2,005,485)	(3,793,465)		1,510,110		5,303,575
Fund Balances, Beginning of Year	1	0,163,888			 10,163,888	_	10,163,888		•
Fund Balances, End of Year	\$	8,375,908	\$	(2,005,485)	\$ 6,370,423	\$	11,673,998	\$	5,303,575
Recapitulation of Fund Balance Restricted Fund Balance									
Capital Reserve						\$	2,070,073		
Capital Reserve - Designated for Subsequent Year's Expenditures							4,427,963		
Maintenance Reserve							700,000		
Emergency Reserve							241,040		
Excess Surplus Excess Surplus - Designated for Subsequent Year's Expenditures							482,051 438,470		
Assigned Fund Balance							430,470		
Year End Encumbrances							2,345,551		
Designated for Subsequent Year's Expenditures							149,510		
Unassigned Fund Balance						_	819,340		
Fund Balance - Budgetary Basis							11,673,998		
Reconciliation to Governmental Fund Statements (GAAP) 2019/2020 State Aid Not Recognized on a GAAP Basis							(463,318)		
Fund Balance per Governmental Funds (GAAP)						\$	11,210,680		

## PARK RIDGE BOARD OF EDUCATION SPECIAL REVENUE FUND

## BUDGETARY COMPARISON SCHEDULE FOR THE FISCAL YEAR ENDED JUNE 30, 2020

REVENUES	Original <u>Budget</u>	<u>Adjustments</u>	Final <u>Budget</u>	<u>Actual</u>	Variance Final Budget <u>Actual</u>
Intergovernmental					
State	\$ 94,283	•			\$ -
Federal	395,169	100,358	495,527	495,527	-
Local		26,232	26,232	26,232	
Total Revenues	489,452	145,100	634,552	634,552	•
EXPENDITURES					
Instruction					
Salaries for Instruction	75,000	13,868	88,868	88,868	-
Purchased Professional and Technical Services		31,355	31,355	31,355	-
Tuition	279,143	(24,893)	254,250	254,250	-
General Supplies		9,975	9,975	9,975	-
Textbooks	18,000	(12,834)	5,166	5,166	-
Total Instruction	372,143	17,471	389,614	389,614	
Support Services					
Other Salaries	44,809	(27,125)	17,684	17,684	-
Personal Services - Employee Benefits		1,726	1,726	1,726	-
Purchased Professional and Technical Services	20,500	27,861	48,361	48,361	-
Purchased Professional and Educational Services	10,932	6,404	17,336	17,336	-
Other Purchased Professional Services	41,068	(4,016)	37,052	37,052	-
Other Purchased Services		500	500	500	-
Supplies and Materials		72,095	72,095	72,095	
Total Support Services	117,309	77,445	194,754	194,754	•
Facilities Acquisition & Construction					
Instructional Equipment		4,795	4,795	4,795	-
Non-Instructional Equipment	-	45,389	45,389	45,389	-
Total Facilities Acquisition & Construction		50,184	50,184	50,184	
Total Expenditures	489,452	145,100	634,552	634,552	700
Excess (Deficiency) of Revenues					
Over/(Under) Expenditures	-	-	-	-	-
Fund Balances, Beginning of Year		_		-	
Fund Balances, End of Year	\$ -	\$ -	<u>\$</u>	\$ -	\$

NOTES TO THE RE	QUIRED SUPPI	LEMENTARY INI	FORMATION - PA	RT II

# PARK RIDGE BOARD OF EDUCATION REQUIRED SUPPLEMENTARY INFORMATION BUDGETARY COMPARISON SCHEDULE NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION FOR THE FISCAL YEAR ENDED JUNE 30, 2020

Formal budgetary integration into the accounting system is employed as a management control device during the year. For governmental funds there are no substantial differences between the budgetary basis of accounting and accounting principles generally accepted in the United States of America, with the exception of the legally mandated revenue recognition of certain state aid payments for budgetary purposes only and the treatment of encumbrances in the special revenue fund as described below. Encumbrance accounting is also employed as an extension of formal budgetary integration of the governmental fund types. Unencumbered appropriations lapse at fiscal year end.

The accounting records of the Special Revenue Fund are maintained on the grant accounting budgetary basis. The grant accounting budgetary basis differs from GAAP in that the grant accounting budgetary basis recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. Sufficient supplemental records are maintained to allow for the presentation of GAAP basis financial reports.

The following presents a reconciliation of the General and Special Revenue Funds from the budgetary basis of accounting as presented in the Budgetary Comparison Schedule - General Fund and Special Revenue Fund to the GAAP basis of accounting as presented in the Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental Funds.

	General <u>Fund</u>	Special Revenue <u>Fund</u>
Sources/inflows of resources		
Actual amounts (budgetary basis) "revenue"		
from the budgetary comparison schedule (Exhibit C-1, C-2).	\$ 36,027,002	\$ 634,552
Differences - Budget to GAAP:		
Grant accounting budgetary basis differs from GAAP in that encumbrances		
are recognized as expenditures, and the related revenue is recognized.		
Encumbrances, June 30, 2020		(60,893)
Encumorations, June 30, 2020		(00,023)
State aid payments recognized for GAAP purposes,		
not recognized for budgetary purposes - June 30, 2019	421,277	
State aid payments recognized for budgetary purposes,		
not recognized for GAAP purposes - June 30, 2020	(463,318)	_
Total revenues as reported on the Statement of Revenues, Expenditures	¢ 25.004.061	¢ 572 (50
and Changes in Fund Balances - Governmental Funds (Exhibit B-2).	\$ 35,984,961	\$ 573,659
Uses/outflows of resources		
Actual amounts (budgetary basis) "total expenditures" from the		
budgetary comparison schedule (Exhibit C-1, C-2)	\$ 34,445,747	\$ 634,552
Differences - Budget to GAAP:		
Encumbrances for goods ordered but not received are reported in the year		
the order is placed for budgetary purposes, but in the year the goods are received		
for financial reporting purposes		
Encumbrances, June 30, 2020	_	(60,893)
Lifetimoraneco, sano 30, 2020		(00,093)
Total expenditures as reported on the Statement of Revenues,		
Expenditures, and Changes in Fund Balances - Governmental Funds (Exhibit B-2)	\$ 34,445,747	\$ 573,659

#### REQUIRED SUPPLEMENTARY INFORMATION - PART III

# PENSION INFORMATION AND OTHER POST-EMPLOYMENT BENEFITS INFORMATION

## PARK RIDGE BOARD OF EDUCATION REQUIRED SUPPLEMENTARY INFORMATION SCHEDULE OF THE DISTRICT'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY

#### Public Employees Retirement System

#### Last Seven Fiscal Years\*

	 2020	 2019	 2018		2017	 2016	 2015	_	2014
District's Proportion of the Net Position Liability (Asset)	.03133 %	.03067 %	.03258 %	5	.03327 ⁄	.03258 %	.03268 %		.03167 %
District's Proportionate Share of the Net Pension Liability (Asset)	\$ 5,644,698	\$ 6,038,861	\$ 7,584,508	\$	9,853,322	\$ 7,313,933	\$ 6,117,881	\$	6,053,426
District's Covered Payroll	\$ 2,195,191	\$ 2,178,195	\$ 2,191,469	\$	2,302,288	\$ 2,260,483	\$ 2,219,849	\$	2,221,409
District's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Payroll	257.14%	277.24%	346.09%		427.98%	323.56%	275.60%		272.50%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	56.27%	53.60%	48.10%		40.14%	47.93%	52.08%		48.72%

<sup>\*</sup> The amounts presented for each fiscal year were determined as of the previous fiscal year-end.

This schedule is presented to illustrate the requirement to show information for 10 years in accordance with GASB Statement No. 68. However, until a full 10-year trend is compiled, the District will only present information for those years for which information is available.

#### PARK RIDGE BOARD OF EDUCATION REQUIRED SUPPLEMENTARY INFORMATION SCHEDULE OF DISTRICT CONTRIBUTIONS

#### Public Employees Retirement System

#### Last Seven Fiscal Years

	2020	2019	2018	2017	2016	2015	2014
Contractually Required Contribution	\$ 304,722	\$ 305,072	\$ 301,835	\$ 295,557	\$ 280,115	\$ 269,378	\$ 238,653
Contributions in Relation to the Contractually Required Contribution	304,722	305,072	301,835	295,557	280,115	269,378	238,653
Contribution Deficiency (Excess)	<u>\$</u>	\$ -	<u>\$</u>	<u>s - </u>	\$ -	<u>s - </u>	<u>\$</u> -
District's Covered Payroll	\$ 2,358,618	\$ 2,195,191	\$ 2,178,195	\$ 2,191,469	\$ 2,302,288	\$ 2,260,483	\$ 2,219,849
Contributions as a Percentage of Covered Payroll	12.92%	13.90%	13.86%	13.49%	12.17%	11.92%	10.75%

This schedule is presented to illustrate the requirement to show information for 10 years in accordance with GASB Statement No. 68. However, until a full 10-year trend is compiled, the District will only present information for those years for which information is available.

### PARK RIDGE BOARD OF EDUCATION REQUIRED SUPPLEMENTARY INFORMATION SCHEDULE OF THE DISTRICT'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY

#### **Teachers Pension and Annuity Fund**

#### Last Seven Fiscal Years\*

		2020	 2019		2018		2017		2016		2015		2014
District's Proportion of the Net Position Liability (Asset)		0%	0%		0%		0%		0%		0%		0%
District's Proportionate Share of the Net Pension Liability (Asset)		\$0	\$0		\$0		\$0		\$0		\$0		\$0
State's Proportionate Share of the Net Pension Liability (Asset) Associated with the District	<u>\$</u>	72,910,487	\$ 72,443,014	<u>\$</u>	77,542,932	\$	89,122,953	<u>\$</u>	74,298,218	<u>\$</u>	57,698,736	<u>\$</u>	55,389,935
Total	\$	72,910,487	\$ 72,443,014	\$	77,542,932	\$	89,122,953	<u>\$</u>	74,298,218	<u>\$</u>	57,698,736	<u>\$</u>	55,389,935
District's Covered Payroll	\$	13,343,878	\$ 12,773,910	\$	12,594,144	\$	11,785,992	\$	11,518,945	\$	11,401,726	\$	11,101,579
District's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Payroll		0%	0%		0%		0%		0%		0%		0%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability		26.95%	26.49%		25.41%		22.33%		28.71%		33.64%		33.76%

<sup>\*</sup> The amounts presented for each fiscal year were determined as of the previous fiscal year-end.

This schedule is presented to illustrate the requirement to show information for 10 years in accordance with GASB Statement No. 68. However, until a full 10-year trend is compiled, the District will only present information for those years for which information is available.

# PARK RIDGE BOARD OF EDUCATION REQUIRED SUPPLEMENTARY INFORMATION SCHEDULE OF DISTRICT'S PROPORTIONATE SHARE OF NET PENSION LIABILITY AND SCHEDULE OF DISTRICT CONTRIBUTIONS NOTES TO REQUIRED SUPPLEMENTARY INFORMATION FOR THE FISCAL YEAR ENDED JUNE 30, 2020

Change of Benefit Terms: None.

Change of Assumptions: Assumptions used in calculating the net pension liability and

statutorily required employer contribution are presented in Note 4D.

### PARK RIDGE BOARD OF EDUCATION REQUIRED SUPPLEMENTARY INFORMATION SCHEDULE OF CHANGES IN THE DISTRICT'S PROPORTIONATE SHARE OF TOTAL OPEB LIABILITY

#### Postemployment Health Benefit Plan

#### Last Three Fiscal Years\*

		2020	 2019		2018
Total OPEB Liability					
Service Cost	\$	1,676,969	\$ 1,821,753	\$	2,198,627
Interest on Total OPEB Liability		1,753,286	1,849,497		1,594,434
Differences Between Expected and Actual Experience		(6,499,118)	(3,634,559)		
Changes of Assumptions		604,658	(5,075,137)		(6,659,362)
Gross Benefit Payments		(1,244,877)	(1,182,583)		(1,023,783)
Contribution from the Member		36,902	 40,872		37,698
Net Change in Total OPEB Liability		(3,672,180)	(6,180,157)		(3,852,386)
Total OPEB Liability - Beginning		44,225,845	 50,406,002		54,258,388
Total OPEB Liability - Ending	<u>\$</u>	40,553,665	\$ 44,225,845	\$	50,406,002
District's Proportionate Share of OPEB Liability	\$	-	\$ -	\$	-
State's Proportionate Share of OPEB Liability		40,553,665	44,225,845		50,406,002
Total OPEB Liability - Ending	\$	40,553,665	\$ 44,225,845	<u>\$</u>	50,406,002
District's Covered Payroll	\$	15,539,069	\$ 14,952,105	\$	14,785,613
District's Proportionate Share of the					
Total OPEB Liability as a Percentage of its					
Covered Payroll		0%	0%		0%

Note: No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB 75.

This schedule is presented to illustrate the requirement to show information for 10 years in accordance with GASB Statement No. 75. However, until a full 10-year trend is compiled, the District will only present information for those years for which information is available.

<sup>\*</sup>The amounts presented for each fiscal year were determined as of the previous fiscal year end.

# PARK RIDGE BOARD OF EDUCATION REQUIRED SUPPLEMENTARY INFORMATION SCHEDULE OF CHANGES IN THE DISTRICT'S PROPORTIONATE SHARE OF THE OPEB LIABILITY AND SCHEDULE OF DISTRICT PROPORTIONATE SHARE OF THE OPEB LIABILITY NOTES TO REQUIRED SUPPLEMENTARY INFORMATION FOR THE FISCAL YEAR ENDED JUNE 30, 2020

Changes in Benefit Terms: None.

Changes of Assumptions Assumptions used in calculating the OPEB liability

are presented in Note 4E.

### SCHOOL LEVEL SCHEDULES NOT APPLICABLE



#### PARK RIDGE BOARD OF EDUCATION SPECIAL REVENUE FUND

#### COMBINING SCHEDULE OF PROGRAM REVENUE AND EXPENDITURES

#### BUDGETARY BASIS

#### FOR THE FISCAL YEAR ENDED JUNE 30, 2020

			C.A	LR.E.S.		IDI	EA	_			Ch	apter 192			Cha	pter 193			
REVENUES		Local <u>Grants</u>		ergency ef Grant		Part B <u>Basic</u>	Preschool Program		Nonpublic Security	:		npensatory ducation	-	Examination/ Classification		orrective Speech	5	Supplemental Instruction	Total aibit E-1A
State Federal Local	\$	26,232	\$	61,834	\$	311,180	-	_		401 	\$	5,922	\$	24,343	\$	7,291	\$	11,414	\$ 82,371 373,014 26,232
Total Revenues	<u>s</u>	26,232	\$	61,834	<u>\$</u>	311,180		_	<b>\$</b> 33,	<u>401</u>	\$	5,922	<u>\$</u>	24,343	\$	7,291	\$	11,414	\$ 481,617
EXPENDITURES Instruction Purchased Professional and Technical Services Tuition General Supplies	\$	500	***************************************		\$	31,355 254,250				<u>-</u>								<del>-</del>	\$ 31,355 254,250 500
Total Instruction		500				285,605		_		<u>-</u>				-					 286,105
Support Services Purchased Professional and Technical Services Purchased Professional and Educational Services Other Purchased Professional Services Supplies and Materials		20,937	\$	16,445	and the same of th	25,575			\$ 33 <u>,</u>		\$	5,922	\$	24,343	\$	7,291	\$	11,414	 25,575 17,336 31,634 70,783
Total Support Services		20,937		16,445		25,575			33,	<u>401</u>		5,922		24,343		7,291		11,414	 145,328
Facilities Acquisition & Construction Instructional Equipment Non-Instructional Equipment		4,795		45,389		-	-	_		<u>-</u>		-		-		<u>-</u>		-	 4,795 45,389
Total Facilities Acq. & Construction		4,795		45,389				_				_							 50,184
Total Expenditures	\$	26,232	\$	61,834	<u>\$</u>	311,180	<u>\$</u>	_	<u>\$ 33,</u>	<u>401</u>	<u>\$</u>	5,922	<u>\$</u>	24,343	\$	7,291	<u>\$</u>	11,414	\$ 481,617

## PARK RIDGE BOARD OF EDUCATION SPECIAL REVENUE FUND COMBINING SCHEDULE OF PROGRAM REVENUE AND EXPENDITURES BUDGETARY BASIS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

#### ESEA Consolidated Grant

REVENUES	Title I Part A	Title II <u>Part A</u>		<u>Title III</u>		Title III Immigrant		Title IV		Nonpublic <u>Textbooks</u>		Nonpublic <u>Nursing</u>		Nonpublic <u>Fechnology</u>		Total per <u>Exhibit E-1A</u>		Grand <u>Total</u>
State Federal Local	\$ 90,916	\$ 14,000	\$	5,868	\$	1,603	\$	10,126	\$	5,166	\$	21,728	\$	3,528	\$	82,371 373,014 26,232	\$	112,793 495,527 26,232
Total Revenues	\$ 90,916	\$ 14,000	<u>\$</u>	5,868	<u>\$</u>	1,603	\$	10,126	<u>\$</u>	5,166	\$	21,728	\$	3,528	_	481,617	<u>\$</u>	634,552
EXPENDITURES Instruction Salaries for Instruction Purchased Professional and Technical Services Tuition General Supplies Textbooks	\$ 85,000 3,916	 	\$	3,868	\$	S 291 	<b>S</b>	§ 1,740	<u>\$</u>	5,166	WWW.FF.		\$	3,528	\$	31,355 254,250 500	\$	88,868 31,355 254,250 9,975 5,166
Total Instruction	 88,916	 		3,868	_	291	_	1,740	_	5,166			_	3,528	_	286,105		389,614
Support Services Other Salaries Personal Services - Employee Benefits Purchased Professional and Technical Services Purchased Professional and Educational Services Other Purchased Professional Services	2,000	\$ 12,400 1,600	\$	1,500				8,386			\$	16,184 1,726 3,818				- 25,575 17,336 31,634		17,684 1,726 48,361 17,336 37,052
Other Purchased Services Supplies and Materials	 	 		500	_	1,312	_		_		_	*		-		70,783		500 72,095
Total Support Services	 2,000	 14,000		2,000	_	1,312	-	8,386	_		_	21,728				145,328		194,754
Facilities Acquisition & Construction Instructional Equipment Non-Instructional Equipment	 -	 -		-	_	-	-	-	_	-		-	_	-		4,795 45,389		4,795 45,389
Total Facilities Acquisition & Construction	 	 			_		_		_	•	<u></u>					50,184		50,184
Total Expenditures	\$ 90,916	\$ 14,000	<u>\$</u>	5,868	\$	1,603	\$	10,126	\$	5,166	\$	21,728	\$	3,528	\$	481,617	\$	634,552

# PARK RIDGE BOARD OF EDUCATION SPECIAL REVENUE FUND SCHEDULE OF PRESCHOOL AID EXPENDITURES BUDGETARY BASIS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

**NOT APPLICABLE** 



## PARK RIDGE BOARD OF EDUCATION CAPITAL PROJECTS FUND SUMMARY SCHEDULE OF PROJECT EXPENDITURES - BUDGETARY BASIS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

					Pro	pended oject
		Modified	Expenditu	res to Date	Bala	ance,
Number	Issue/Project Title	<b>Appropriation</b>	Prior Years	Current Year	June 3	<u>30, 2020</u>
3/13/2018	High School Hot Water Heating Conversion and HVAC Improvements	\$ 3,598,466 \$	3,182,512	\$ 234,555	\$	181,399
		\$ 3,598,466 \$	3,182,512	\$ 234,555	\$	181,399
		Reconciliation to (	GAAP Basis			
		Project Balance, Ju	une 30, 2020		\$	181,399
		Less Unfunded Aut Debt Authorized b				(466)
		Fund Balance, June	: 30, 2020 - GAAP I	Basis	\$	180,933
		Recapitulation of	Fund Balance (Defi	cit)		
		Restricted for Cap Available for Ca			\$	180,933
		Total Fund Balance	e - Restricted for Cap	oital Projects	\$	180,933

### PARK RIDGE BOARD OF EDUCATION CAPITAL PROJECTS FUND

### SUMMARY SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGETARY BASIS

#### FOR THE FISCAL YEAR ENDED JUNE 30, 2020

Expenditures and Other Financing Uses		
Capital Outlay:		
Construction Services	\$	234,555
Total Expenditures and Other Financing Uses		234,555
Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures		
and Other Financing Uses		(234,555)
		( )
Fund Balance - Beginning of Year	\$	415,488
	ф	100.000
Fund Balance - End of Year	\$	180,933
Reconciliation to GAAP		
Fund Balance, End of Year - Budgetary Basis	\$	180,933
Find Delegae, June 20, 2020, CAAD	¢	190 022
Fund Balance, June 30, 2020 - GAAP	\$	180,933

### PARK RIDGE BOARD OF EDUCATION CAPITAL PROJECTS FUND

### SCHEDULE OF PROJECT REVENUES, EXPENDITURES, PROJECT BALANCE AND PROJECT STATUS - BUDGETARY BASIS

### HIGH SCHOOL HOT WATER HEATING CONVERSION AND HVAC IMPROVEMENTS FROM INCEPTION AND FOR THE FISCAL YEAR ENDED JUNE 30, 2020

	<u>P1</u>	Prior Periods		Current Year		<u>Totals</u>	Revised Authorized <u>Cost</u>
Revenues and Other Financing Sources							
Capital Note Proceeds	\$	3,598,000		-	\$	3,598,000	\$ 3,598,466
Total Revenues		3,598,000		-		3,598,000	 3,598,466
Expenditures and Other Financing Uses							
Architectural / Engineering Services		292,039			\$	292,039	299,175
Construction Services		2,890,473	\$	234,555		3,125,028	3,280,300
Supplies and Materials		-		-		-	 18,991
Total Expenditures		3,182,512		234,555		3,417,067	 3,598,466
Excess of Revenue Over Expenditures	<u>\$</u>	415,488	\$	(234,555)	<u>\$</u>	180,933	\$ -
Additional Project Information:							
Project Number							
Referendum Date		3/13/2018					
Debt Authorized	\$	3,598,466					
Debt Issued	\$	3,598,000					
Original Authorized Cost	\$	3,598,466					
Additional Authorized Cost	\$	-					
Revised Authorized Cost	\$	3,598,466					
Percentage Increase Over Original Authorized Cost	\$	-					
Completion Date	De	cember 2019					
Percentage Completion		94.96%					

### PROPRIETARY FUNDS NON-MAJOR ENTERPRISE FUNDS

#### PARK RIDGE BOARD OF EDUCATION ENTERPRISE FUNDS - NON-MAJOR STATEMENT OF NET POSITION AS OF JUNE 30, 2020

ASSETS		Review ogram	Summer Bask <u>Program</u>		Volleyball Clinic <u>Program</u>		nmer Music <u>Program</u>	-	op Insurance <u>Program</u>	Summer Lacrosso <u>Program</u>	Summer Football/ Cheer Program	Summer Baseball Softball Soccer <u>Program</u>	Wrestling <u>Program</u>	Ent	ion-Major erprise unds
Cash and Cash Equivalents	\$	8,133	\$	2,286	\$ 1,169	<u>s</u>	2,048	\$	122,753	\$ 543	\$ 922	\$ 630	\$ 130	\$	138,614
Total Assets		8,133		2,286	1,169		2,048	<del></del>	122,753	543	922	630	130		138,614
NET POSITION															
Unrestricted	-	8,133		2,286	1,169		2,048		122,753	543	922	630	130		138,614
Total Net Position	\$	8,133	\$	2,286	\$ 1,169	<u>\$</u>	2,048	\$	122,753	\$ 543	\$ 922	\$ 630	\$ 130	\$	138,614

#### PARK RIDGE BOARD OF EDUCATION ENTERPRISE FUND - NON-MAJOR STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION FOR THE FISCAL YEAR ENDED JUNE 30, 2020

OPERATING REVENUES	SAT Review Sur <u>Program</u>	mmer Basketball <u>Program</u>	Volleyball Clinic <u>Program</u>	Summer Music <u>Program</u>	Laptop Insurance <u>Program</u>	Summer Lacrosse Program	Summer Football/ Cheer Program	Summer Baseball Softball Soccer <u>Program</u>	Wrestling <u>Program</u>	Total Non-Major Enterprise <u>Funds</u>
Charges for Services Program Fees	<u>\$ 8,970</u> <u>\$</u>	22,255	\$ 7,150	\$ 4,340	\$ 14,262	2,540	\$ 2,300	\$ 10,000	2,130	\$ 73,947
Total Operating Revenues	8,970	22,255	7,150	4,340	14,262	2,540	2,300	10,000	2,130	73,947
OPERATING EXPENSES Salaries and Wages	13,000	21,385	6,750	4,100		2,400	1,810	9,500	2,000	60,945
Supplies and Materials	669	21,505	-	-		2,.00	250	2,500	-	919
Miscellaneous	_				3,735					3,735
Total Operating Expenses	13,669	21,385	6,750	4,100	3,735	2,400	2,060	9,500	2,000	65,599
Operating Income (Loss)	(4,699)	870	400	240	10,527	140	240	500	130	8,348
Total Net Position Beginning of Year	12,832	1,416	769	1,808	112,226	403	682	130	*	130,266
Total Net Position, End of Year	\$ 8,133 <u>\$</u>	2,286	\$ 1,169	\$ 2,048	\$ 122,753	<b>\$</b> 543	\$ 922	\$ 630 \$	130	\$ 138,614

#### PARK RIDGE BOARD OF EDUCATION ENTERPRISE FUND - NON-MAJOR STATEMENT OF CASH FLOWS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

Cash Flows from Operating Activities	Review	Su	mmer Basketball <u>Program</u>	Vo	olleyball Clinic Program		nmer Music Program	op Insurance Program	Sur	nmer Lacrosse <u>Program</u>	Summer Football/ Cheer Program		Summer Baseball Softball Soccer <u>Program</u>		Vrestling Program	ll Non-Major Interprise <u>Funds</u>
Cash Received from (Paid to) Customers	\$ 8,970	\$	2,940	\$	1,920			\$ 14,262			\$ 20	\$	1,020	\$	(135)	\$ 28,997
Cash Payments for Employees Salaries & Benefits	(13,000)		(21,385)		(6,750)	s	(4,100)	•	\$	(2,400)	(1,810)	,	(9,500)		(2,000)	(60,945)
Cash Payments to Suppliers for Goods			(==,- == ,		,		, , ,	(2.725)			,					, , ,
and Services	 (669)	_			-		-	 (3,735)	_	-	(250)	_	-		-	 (4,654)
Net Cash Provided (Used) by Operating Activities	 (4,699)		(18,445)		(4,830)		(4,100)	 10,527	_	(2,400)	(2,040)	٠ _	(8,480)		(2,135)	 (36,602)
Net Increase (Decrease) in Cash and Cash Equivalents	(4,699)		(18,445)		(4,830)		(4,100)	10,527		(2,400)	(2,040)	)	(8,480)		(2,135)	(36,602)
Cash and Cash Equivalents, Beginning of Year Beginning of Year	 12,832		20,731		5,999		6,148	 112,226		2,943	2,962		9,110		2,265	 175,216
Cash and Cash Equivalents, End of Year	\$ 8,133	\$	2,286	<u>\$</u>	1,169	\$	2,048	\$ 122,753	\$	543	<b>\$</b> 922	\$	630	\$	130	\$ 138,614
Reconciliation of Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities Operating Income (Loss) Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities	\$ (4,699)	\$	870	\$	400	\$	240	\$ 10,527	\$	140	\$ 240	<u>\$</u>	500 5	\$	130	8,348
Changes in Assets and Liabilities																
Increase/(Decrease) in Unearned Revenue	 		(19,315)		(5,230)		(4,340)	 -		(2,540)	(2,280)	, _	(8,980)		(2,265)	 (44,950)
Total Adjustments	 		(19,315)		(5,230)		(4,340)	 -		(2,540)	(2,280)	۰ _	(8,980)	<del>.</del> ,	(2,265)	 (44,950)
Net Cash Provided (Used) by Operating Activities	\$ (4,699)	\$	(18,445)	\$	(4,830)	\$	(4,100)	\$ 10,527	\$	(2,400)	\$ (2,040)	\$	(8,480)	\$	(2,135)	\$ (36,602)

FIDUCIARY FUNDS AGENCY FUNDS

## PARK RIDGE BOARD OF EDUCATION AGENCY FUNDS COMBINING STATEMENT OF ASSETS AND LIABILITIES AS OF JUNE 30, 2020

	Student Activity		<u>Payroll</u>	Age	Total ency Funds
ASSETS					
Cash	\$ 96,600	\$	22,934	\$	119,534
Cash with Fiscal Agent	 -		12,912		12,912
Total Assets	\$ 96,600	<u>\$</u>	35,846	<u>\$</u>	132,446
LIABILITIES					
Payroll Deductions and Withholdings		\$	15,988	\$	15,988
Flex Spending Deposits			12,912		12,912
Due to Student Groups	\$ 96,600				96,600
Due to Other Funds	 <b>L</b>		6,946	<u></u>	6,946
Total Liabilities	\$ 96,600	\$_	35,846	\$	132,446

## PARK RIDGE BOARD OF EDUCATION FIDUCIARY FUNDS COMBINING STATEMENT OF CHANGES IN NET POSITION FOR THE FISCAL YEAR ENDED JUNE 30, 2020

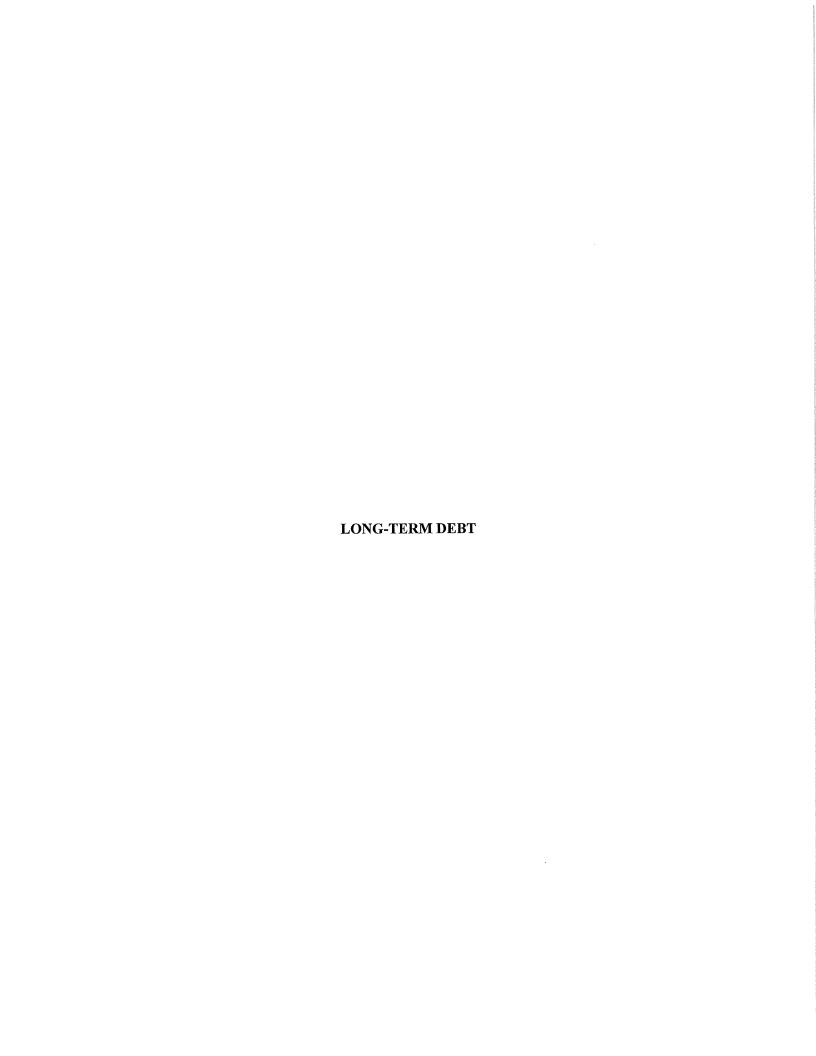
FINANCIAL STATEMENT IS PRESENTED ON EXHIBIT B-8

#### PARK RIDGE BOARD OF EDUCATION STUDENT ACTIVITY AGENCY FUND SCHEDULE OF RECEIPTS AND DISBURSEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

	Balan June : <u>201</u>	30,	Cash <u>Receipts</u>	Disl	Cash bursements	Salance, une 30, <u>2020</u>
EXTRACURRICULAR FUND ATHLETIC FUND	\$ 86	5,330	\$ 159,571 66,211	\$	149,301 66,211	\$ 96,600
Total	\$ 86	5,330	\$ 225,782	\$	215,512	\$ 96,600

## PARK RIDGE BOARD OF EDUCATION PAYROLL AGENCY FUND SCHEDULE OF RECEIPTS AND DISBURSEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

	J	alance, une 30, <u>2019</u>	Cash <u>Receipt</u>	<u>Di</u>	Cash sbursements	Balance, June 30, <u>2020</u>
Payroll Deductions and Withholdings Accrued Salaries and Wages	\$	9,820	\$ 8,672,368 11,331,428	\$	8,666,200 11,331,428	\$ 15,988
Flex Spending Deposits Due to Other Funds		4,743 6,911	 33,480 6,946		25,311 6,911	 12,912 6,946
	\$	21,474	\$ 20,044,222	\$	20,029,850	\$ 35,846



### PARK RIDGE BOARD OF EDUCATION LONG-TERM DEBT SCHEDULE OF SERIAL BONDS

#### FOR THE FISCAL YEAR ENDED JUNE 30, 2020

	Date of	Ā	Amount of	Annual M	<b>Iaturities</b>	Interest			Balance,					Balance,
<u>Issue</u>	<u>Issue</u>		Issue	Date	Amount	Rate		Ju	ne 30, 2019	<u>Increased</u>	<u>D</u>	ecreased	<u>Ju</u>	ne 30, 2020
School Bonds	6/2/2010	\$	7,524,000	8/15/2020	370,000	3.25	%	\$	725,000		\$	355,000	\$	370,000
Refunding Bonds	7/1/2010		2,155,000	8/1/2020 8/1/2021 8/1/2022	210,000 210,000 205,000	4.25 3.13 3.25	%		830,000			205,000		625,000
School Bonds	10/28/2010		3,141,000	8/15/2020 8/15/2021 8/15/2022 8/15/2023 8/15/2024 8/15/2025	215,000 220,000 225,000 225,000 230,000 231,000	3.00 3.25 4.00 4.00 4.00	%		1,561,000			215,000		1,346,000
Refunding Bonds	12/15/2016	\$	5,135,000	8/15/2020 8/15/2021 8/15/2022 8/15/2023 8/15/2024 8/15/2025 8/15/2026 8/15/2027 8/15/2028 8/15/2029 8/15/2030	55,000 435,000 450,000 460,000 470,000 485,000 490,000 500,000 515,000 525,000 535,000	1.98 1.98 1.98 1.98 1.98 1.98 1.98 1.98	%		4,970,000	\$ -		50,000	\$	4,920,000
								\$	8,086,000	\$ -	\$	825,000	<u>\$</u>	7,261,000

Paid by Budget Appropriation

\$ 825,000

## PARK RIDGE BOARD OF EDUCATION LONG-TERM DEBT SCHEDULE OF OBLIGATIONS UNDER CAPITAL LEASE AND LEASE PURCHASE AGREEMENT FOR THE FISCAL YEAR ENDED JUNE 30, 2020

<u>Series</u>	Interest <u>Rate</u>	mount of ginal Issue	lance, 1, 2019	<u>Issued</u>	Retired	Transferred
CAPITAL LEASE						
2016 Lease of 13 Copiers	3.72%	\$ 144,833	\$ 58,718	\$ _	\$ 30,114	
			\$ 58,718	\$ -	\$ 30,114 \$	-

**EXHIBIT I-3** 

#### LONG-TERM DEBT SCHEDULE OF CAPITAL NOTES PAYABLE FOR THE FISCAL YEAR ENDED JUNE 30, 2020

<u>Description</u>	Date of Original Issue	Amount of Original Issue M	<u> Iaturity Date</u>	Interest <u>Rate</u>		Balance, uly 1, 2019		<u>Issued</u>		Retired		alance, <u>e 30, 2020</u>
Project Note - 2018 Referendum Projects Project Note - 2018 Referendum Projects	8/15/18 8/15/18	\$ 3,598,000 3,598,000	8/14/2019 8/12/2020	2.75% 2.25%	\$ 	3,598,000	<u>\$</u>	3,598,000	\$ 	3,598,000	<u>\$</u>	3,598,000 3,598,000
					Ren	newal	\$	3,598,000	<u>\$</u>	3,598,000		

## PARK RIDGE BOARD OF EDUCATION LONG-TERM DEBT DEBT SERVICE FUND BUDGETARY COMPARISON SCHEDULE FOR THE FISCAL YEAR ENDED JUNE 30, 2020

REVENUES		Original <u>Budget</u>	Adjustments		Final <u>Budget</u>	<u>Actual</u>	Variance Final <u>Budget to Actual</u>
Local Sources	•						
Local Tax Levy State Sources	\$	718,422		\$	718,422	\$ 718,422	
State Aid Type II		301,798			301,798	 301,798	
Total Revenues		1,020,220	<del></del>		1,020,220	 1,020,220	
EXPENDITURES Regular Debt Service							
Principal		825,000			825,000	825,000	
Interest		293,891			293,891	293,890	<u>\$1</u>
Total Expenditures		1,118,891			1,118,891	 1,118,890	1
Deficiency of Revenues Under Expenditures		(98,671)	-		(98,671)	 (98,670)	1
OTHER FINANCING SOURCES (USES)							
Premium on Capital Note						29,185	29,185
Transfer In - General Fund Capital Reserve		-	71,145	_	71,145	 71,145	
Total Other Financing Sources and Uses		-	71,145		71,145	 100,330	29,185
Net Change in Fund Balance		(98,671)	71,145		(27,526)	1,660	29,186
Fund Balance, Beginning of Year		27,526			27,526	 27,526	-
Fund Balance, End of Year	\$	(71,145)	\$ 71,145	\$	-	\$ 29,186	\$ 29,186
	Reca	pitulation of Fu	nd Balance				
		ricted for Debt S vailable for Deb	Service: t Service Expenditure	es		\$ 29,186	

#### STATISTICAL SECTION

This part of the Park Ridge Board of Education's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the government's overall financial health.

Contents	<b>Exhibits</b>
Financial Trends	
These schedules contain trend information to help the reader understand how the government's financial performance and well-being have changed over time.	J-1 to J-5
Revenue Capacity	
These schedules contain information to help the reader assess the government's most significant local revenue source, the property tax.	J-6 to J-9
Debt Capacity	
These schedules present information to help the reader assess the affordability of the government's current levels of outstanding debt and the government's ability to issue additional debt in the future.	J-10 to J-13
Demographic and Economic Information	

These schedules offer demographic and economic indicators to help the reader understand the environment within which the government's financial activities take place.

J-14 and J-15

#### **Operating Information**

These schedules contain service and infrastructure data to help the reader understand how the information in the government's financial report relates to the services the government provides and the activities it performs. J-16 to J-20

Sources: Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial reports for the relevant year.

#### PARK RIDGE BOARD OF EDUCATION NET POSITION BY COMPONENT LAST TEN FISCAL YEARS (Unaudited)

(accrual basis of accounting)

Fiscal Year Ended June 30, 2011 2012 2013 2014 2015 2016 2017 2018 2019 2020 Governmental Activities \$ 3,943,209 \$ 6,799,817 \$ 7,363,362 8,084,286 10,097,596 11,460,979 Net Investment in Capital Assets \$ 4,065,772 5,206,951 \$ 6,319,245 \$ 9,130,501 Restricted 2,067,838 3,326,144 3,920,669 4,083,327 4,793,492 6,491,403 7,184,879 6,207,814 7,639,162 7,227,222 (5,643,391) (5,889,199) (5,548,866) 919,248 1,319,306 475,671 (5,443,076) (5,171,056) (5,864,655) (3,865,214) Unrestricted Total Governmental Activities Net Position \$ 6,930,295 9,603,291 4,959,496 \$ 5,949,918 8,683,709 9,379,966 9,789,449 11,872,103 14,822,987 \$ 8,711,222 \$ Business-Type Activities Net Investment in Capital Assets 17,604 \$ 26,533 \$ 23,674 \$ 20,385 \$ 17,526 21,183 \$ 14,319 \$ 11,260 8,207 20,287 Restricted Unrestricted 181,618 234,437 304,090 426,557 475,893 552,975 596,499 756,470 1,067,767 1,130,033 Total Business-Type Activities Net Position 208,151 258,111 324,475 444,083 497,076 570,579 610,818 767,730 1,075,974 1,150,320 District-Wide Net Investment in Capital Assets \$ 3,969,742 4,089,446 \$ 5,227,336 \$ 6,336,771 6,821,000 \$ 7,380,966 \$ 8,098,605 9,141,761 10,105,803 11,481,266 Restricted 2,067,838 3,326,144 3,920,669 4,083,327 4,793,492 6,491,403 7,184,879 6,207,814 7,639,162 7,227,222 Unrestricted 1,100,866 1,553,743 779,761 (5,016,519) (5,167,498) (4,618,081) (5,292,700) (4,792,396) (4,796,888) (2,735,181) \$ 6,446,994 9,254,288 9,990,784 10,557,179 12,948,077 15,973,307 Total District Net Position \$ 7,138,446 8,969,333 \$ 9,927,766 \$ 5,403,579

Note 1 - Net Position at June 30, 2014 is restated to reflect the implementation of GASB No. 68 "Accounting and Financial Reporting for Pensions".

Source: District financial statements

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#### PARK RIDGE BOARD OF EDUCATION CHANGES IN NET POSITION LAST TEN FISCAL YEARS

(Unaudited)
(accrual basis of accounting)

						Fiscal Year I	Ended June 30,				
		2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
	Expenses										
(	Governmental Activities										
	Instruction										
	Regular	\$ 9,794,997	\$ 10,327,794	\$ 11,838,555	\$ 11,480,847	\$ 14,279,696	\$ 14,394,352	\$ 16,522,589	\$ 17,656,163	\$ 14,954,928	\$ 14,283,285
	Special Education	3,977,713	3,951,431	3,934,433	4,037,621	4,393,862	4,479,826	4,989,645	5,284,485	5,366,865	4,446,265
	Other Instruction	627,102	720,873	887,332	631,304	684,296	766,748	965,770	1,257,524	1,259,879	1,309,531
	School Sponsored Activities And Athletics	736,229	736,522	689,106	841,350	949,245	984,177	1,132,243	1,206,587	1,133,889	993,181
	Support Services:										
	Student & Instruction Related Services	4,268,710	4,544,753	4,852,101	5,086,264	5,537,667	6,345,060	6,953,733	7,500,709	7,316,042	7,914,070
	General Administration	613,101	662,967	763,368	672,470	773,459	750,946	1,089,002	811,427	731,517	851,351
	School Administrative Services	1,198,904	1,214,662	1,287,528	1,292,750	1,906,929	1,747,378	1,720,877	2,024,646	1,668,043	1,542,298
	Central Services and Info. Technology	759,086	715,054	711,393	660,876	760,004	721,620	823,432	839,943	859,240	814,094
	Plant Operations and Maintenance	2,021,531	1,994,117	2,059,681	2,127,481	2,221,454	2,290,641	2,797,096	2,567,200	3,830,457	3,425,958
	Student Transportation	563,942	583,140	638,787	647,292	592,189	560,717	589,310	682,658	722,441	562,650
	Interest and Other Charges On Long-Term Debt	386,611	432,690	419,703	403,744	383,236	364,523	301,913	285,182	318,478	281,152
1	Total Governmental Activities Expenses	24,947,926	25,884,003	28,081,987	27,881,999	32,482,037	33,405,988	37,885,610	40,116,524	38,161,779	36,423,835
É	Business-Type Activities:										
106	Food Service	214,148	210,923	226,544	246,871	224,669	225,896	217,127	217,318	208,854	166,527
8	Before and After School Child Care Program	177,793	183,562	220,176	249,217	265,433	258,970	288,533	299,714	289,217	299,488
	OWL House Program							184,930	198,558	252,176	257,220
	SAT Review	7,348	7,108	6,922	8,430	8,566	11,432	11,023	12,274	15,871	13,669
	Summer Sports Program	7,196									
	Summer Basketball Program		1,650	2,832	5,168		1,600	9,737	15,450	17,695	21,385
	Volleyball Clinic Program		1,445	2,305	4,367	1,551	2,510	3,578	6,250	6,500	6,750
	Summer Music Program		2,110	3,710	3,590	3,600	3,740	4,900	4,412	4,050	4,100
	•			3,710	5,590	2,000	5,887	4,500	•	•	
	Summer Lacrosse Program						•		2,000	2,110	3,735
	Summer Football Program						3,746	2,700	6,470	102	2,400
	Summer Baseball, Softball Soccer Program								980	3,860	2,060
	Laptop Insurance Program					6,218	629	1,596	9,541	274	9,500
	Wrestling Program				<del></del>						2,000
Т	Total Business-Type Activities Expense	406,485	404,688	462,489	517,643	510,037	514,410	724,124	772,967	800,709	788,834
Т	Total District Expenses	\$ 25,354,411	\$ 26,288,691	\$ 28,544,476	\$ 28,399,642	\$ 32,992,074	\$ 33,920,398	\$ 38,609,734	\$ 40,889,491	\$ 38,962,488	\$ 37,212,669
P	Program Revenues										
(	Governmental Activities:										
	Charges For Services:										
	Instruction (Regular)	\$ 27,500	\$ 29,971	\$ 33,750	\$ -		\$ 43,849	\$ 39,000	\$ 33,900	\$ 66,000	\$ 59,020
	Special Education	147,296	33,884	74,634	73,533	\$ 90,416	47,755	33,774	156,739	200,395	125,460
	Student and Instruction Related Services								29,400	46,791	40,032
	Transportation								60,689	105,254	103,873
	Operating Grants And Contributions	2,363,591	3,305,634	3,885,838	3,461,172	6,454,886	8,106,105	10,282,311	11,083,613	8,958,584	8,259,148
	Capital Grants And Contributions	13,740	103,735	195,301	9,317	76,049	10,000	-			4,795
T	Cotal Governmental Activities Program Revenues	2,552,127	3,473,224	4,189,523	3,544,022	6,621,351	8,207,709	10,355,085	11,364,341	9,377,024	8,592,328

#### PARK RIDGE BOARD OF EDUCATION CHANGES IN NET POSITION LAST TEN FISCAL YEARS

(Unaudited)
(accrual basis of accounting)

						Ended June 30,				
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Business-Type Activities:										
Charges For Services										
Food Service	\$ 182,332	\$ 187,237	\$ 189,925	\$ 205,627	\$ 171,351	\$ 176,259	\$ 169,298	\$ 163,387	\$ 164,768	\$ 110,704
Before and After School Child Care Program	200,509	222,776	277,872	336,329	323,257	317,978	325,542	366,266	328,384	262,298
OWL House Program							140,300	297,600	449,470	387,700
SAT Review	8,950	13,300	7,700	10,385	12,950	13,870	13,740	11,817	8,480	8,970
Summer Sports Programs	4,400						,	-,	,	,
Summer Basketball Program	1,100	1.650	2,940	5,300		1,600	9,920	15,820	18,318	22,255
Volleyball Clinic Program		1,520	2,440	4,520	1,650	4,215	2,110	6,365	6.467	7,150
Summer Music Program		1,520	3,910	3,790	3,810	3,970	5,180	4,840	4,310	4,340
			3,910	3,790	3,010	6,075	3,100	,	2,190	14,262
Summer Lacrosse Program								2,135	2,190	
Summer Football Program						3,775	2,840	7,085		2,540
Summer Basketball, Softball, Soccer Program								1,010	3,960	2,300
Laptop Insurance Program			4,700	31,165	7,591	17,931	9,815	11,719	47,563	10,000
Wrestling Program										2,130
Operating Grants And Contributions	25,658	28,165	39,366	40,135	42,421	42,240	40,988	41,835	40,043	28,531
Capital Grants And Contributions			-			-	-	-		
										0.00.100
Total Business Type Activities Program Revenues	421,849	454,648	528,853	637,251	563,030	587,913	719,733	929,879	1,073,953	863,180
Total District Program Revenues	\$ 2,973,976	\$ 3,927,872	\$ 4,718,376	\$ 4,181,273	\$ 7,184,381	\$ 8,795,622	\$ 11,074,818	\$ 12,294,220	\$ 10,450,977	\$ 9,455,508
Net (Expense)/Revenue										
Governmental Activities	\$ (22,395,799)	\$ (22,410,779)	\$ (23,892,464)	\$ (24,337,977)	\$ (25,860,686)	\$ (25,198,279)	\$ (27,530,525)	\$ (28,752,183)	\$ (28,784,755)	\$ (27,831,507)
Business-Type Activities	15,364	49,960	66,364	119,608	52,993	73,503	(4,391)	156,912	273,244	74,346
Total District-Wide Net Expense	\$ (22,380,435)	\$ (22,360,819)	\$ (23,826,100)	\$ (24,218,369)	\$ (25,807,693)	\$ (25,124,776)	\$ (27,534,916)	\$ (28,595,271)	\$ (28,511,511)	\$ (27,757,161)
07										
General Revenues and Other Changes in Net Position										
Governmental Activities:										
Property Taxes Levied For General Purposes	\$ 22,797,775	\$ 23,253,731	\$ 23,926,685	\$ 24,682,977	\$ 25,657,068	\$ 26,475,355	\$ 27,153,268	\$ 27,964,298	\$ 29,025,581	\$ 29,606,050
Property Taxes Levied For Debt Service	245,927	713,829	725,983	778,009	787,036	785,461	787,213	837,113	686,857	718,422
Unrestricted Grants And Contributions		82,803	166,495	171,905	202,471	207,230	237,825	247,015	213,137	222,527
Miscellaneous Income	86,829	141,343	180,101	114,717	204,533	464,024	93,106	113,240	976,834	235,392
Transfers		_					(44,630)		(35,000)	
Total Governmental Activities	23,130,531	24,191,706	24,999,264	25,747,608	26,851,108	27,932,070	28,226,782	29,161,666	30,867,409	30,782,391
Business-Type Activities:										
Transfers			_			_	44,630	_	35,000	-
Transitors										
mouth to me a substance							44.620		35,000	
Total Business-Type Activities							44,630		33,000	
Total District-Wide	\$ 23,130,531	\$ 24,191,706	\$ 24,999,264	\$ 25,747,608	\$ 26,851,108	\$ 27,932,070	\$ 28,271,412	\$ 29,161,666	\$ 30,902,409	\$ 30,782,391
Change in Net Position										
Governmental Activities	\$ 734,732	\$ 1,780,927	\$ 1,106,800	\$ 1,409,631	\$ 990,422	\$ 2,733,791	\$ 696,257	\$ 409,483	\$ 2,082,654	\$ 2,950,884
Business-Type Activities	15,364	49,960	66,364	119,608	52,993	73,503	40,239	156,912	308,244	74,346
										_
Total District	\$ 750,096	\$ 1,830,887	\$ 1,173,164	\$ 1,529,239	\$ 1,043,415	\$ 2,807,294	\$ 736,496	\$ 566,395	\$ 2,390,898	\$ 3,025,230

Source: District financial statements

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#### PARK RIDGE BOARD OF EDUCATION FUND BALANCES - GOVERNMENTAL FUNDS LAST TEN FISCAL YEARS

(Unaudited)
(modified accrual basis of accounting)

					Fiscal Year Ende	ed June 30,				
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
General Fund										
Restricted	\$ 2,654,136	\$ 3,937,897	\$ 4,624,623	\$ 4,678,074	\$ 5,551,415	\$ 7,818,312	\$ 8,361,472	\$ 6,927,299	\$ 8,543,074	\$ 8,359,597
Assigned	361,583	744,789	349,964	413,099	609,367	470,855	556,161	1,457,455	814,070	2,495,061
Unassigned	256,333	244,564	281,954	282,672	300,908	293,847	324,690	372,292	385,467	356,022
Total General Fund	\$ 3,272,052	\$ 4,927,250	\$ 5,256,541	\$ 5,373,845	\$ 6,461,690	\$ 8,583,014	\$ 9,242,323	\$ 8,757,046	\$ 9,742,611	\$ 11,210,680
All Other Governmental Funds										
Restricted	\$ 1,545,741	\$ 1,528,452	\$ 1,362,117	\$ 354,787	\$ 92,104	\$ 43,438	\$ 101,087	\$ 70,682	\$ 443,014	\$ 210,119
Assigned	-	-	-	-	-	~	-	-	-	-
Unassigned	-			*				(215,360)		
Total All Other Governmental Funds	\$ 1,545,741	\$ 1,528,452	\$ 1,362,117	\$ 354,787	\$ 92,104	\$ 43,438	\$ 101,087	\$ (144,678)	\$ 443,014	\$ 210,119

Source: District financial Statements

#### PARK RIDGE BOARD OF EDUCATION CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS LAST TEN FISCAL YEARS (Unaudited)

(modified accrual basis of accounting)

					Fiscal Yea	r Ended June 30,				
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Revenues										
Property Tax Levy	\$ 23,043,702	\$ 23,967,560	\$ 24,652,668	\$ 25,460,986	\$ 26,444,104	\$ 27,260,816	\$ 27,940,481	\$ 28,801,411	\$ 29,712,438	\$ 30,324,472
Tuition Charges	56,202	63,855	108,384	73,533	90,416	91,604	72,774	220,039	313,186	224,512
Transportation Fees	30,202	05,055	100,504	15,555	70,410	71,004	12,174	220,037	105,254	103,873
Miscellaneous	117,440	150,845	189,301	127,848	210,633	469,694	97,174	187,437	981,814	257,564
State Sources	1,932,081	2,944,895	3,659,345	3,260,737	3,792,301	4,198,098	4,648,254	5,216,756	5,853,088	6,226,259
Federal Sources	414,639	434,040	383,788	359,209	389,754	480,054	465,085	460,578	466,710	442,160
			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,							
Total Revenue	25,564,064	27,561,195	28,993,486	29,282,313	30,927,208	32,500,266	33,223,768	34,886,221	37,432,490	37,578,840
Expenditures										
Instruction										
Regular Instruction	9,327,380	9,861,561	11,270,498	10,903,123	12,237,361	11,750,046	12,667,281	13,985,619	13,443,145	13,304,676
Special Education Instruction	3,843,877	3,906,011	3,889,013	3,990,586	4,046,856	4,004,274	4,303,216	4,701,184	5,042,278	4,242,725
Other Instruction	626,517	720,469	887,332	628,631	595,649	641,859	766,248	1,007,880	1,129,060	1,218,806
School Sponsored Activities and Athletics	736,229	736,522	689,106	841,350	930,811	938,573	1,003,488	1,077,787	1,096,557	993,325
Community Services										
Support Services:										
Student and Inst. Related Services	4,226,297	4,503,740	4,823,287	5,048,402	5,096,509	5,623,822	5,867,529	6,322,294	6,743,896	7,487,233
General Administration	600,023	662,922	751,666	660,286	719,271	686,758	819,134	742,073	690,816	816,017
School Administrative Services	1,176,557	1,167,758	1,261,888	1,287,362	1,732,226	1,522,189	1,436,618	1,676,265	1,542,694	1,554,386
Central Services and Info. Technology	741,485	700,973	711,393	659,561	720,674	653,942	683,129	729,267	765,023	794,037
Plant Operations And Maintenance	1,927,167	1,915,472	1,976,469	2,036,240	2,048,448	2,083,979	2,356,120	2,255,943	2,838,035	2,484,157
Student Transportation	544,965	565,229	618,714	638,926	570,464	525,229	554,281	630,751	718,416	531,840
Capital Outlay	8,606,270	527,718	1,189,941	2,189,873	747,393	791,077	906,574	1,094,574	4,380,991	1,794,971
Debt Service:										
Principal	140,000	331,045	1,093,877	2,397,269	1,285,536	976,935	1,001,016	1,142,036	834,016	855,114
Interest and Other Charges	52,703	653,700	425,049	406,889	387,153	369,372	278,629	251,590	224,832	295,564
Advance Refunding Escrow	135,274						49,772			
Cost of Issuance	110,146			<u> </u>						
Total Expenditures	32,794,890	26,253,120	29,588,233	31,688,498	31,118,351	30,568,055	32,693,035	35,617,263	39,449,759	36,372,851
Excess (Deficiency) of Revenues										
Over (Under) Expenditures	(7,230,826)	1,308,075	(594,747)	(2,406,185)	(191,143)	1,932,211	530,733	(731,042)	(2,017,269)	1,205,989

#### PARK RIDGE BOARD OF EDUCATION CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS LAST TEN FISCAL YEARS (Unaudited)

(modified accrual basis of accounting)

					Fiscal Yea	ar Ended June 30,				
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Other Financing Sources (Uses)										
Capital Lease / Lease Purchase Proceeds (Non-Budget	ted)	\$ 329,834	\$ 757,703	\$ 116,159	\$ 1,016,305	\$ 140,447				
Bond Proceeds	\$ 3,141,000									
Capital Note Proceeds								5	3,598,000	
Premium on Capital Note									27,526	29,185
Permanently Financed Project Note				1,400,000						
Refunding Bond Proceeds	2,155,000						5,135,000			
Premium on Refunding Bonds	93,937									
Payment to Refunded Escrow Agent	(2,065,000)						(5,085,228)			
Transfers In				1,816,612			181,083	-	27,526	71,145
Transfers Out				(1,816,612)			(44,630)	-	(62,526)	(71,145)
Total Other Financing Sources (Uses)	3,324,937	329,834	757,703	1,516,159	1,016,305	140,447	186,225	-	3,590,526	29,185
Net Change in Fund Balances	\$ (3,905,889)	\$ 1,637,909	\$ 162,956	\$ (890,026)	\$ 825,162	\$ 2,072,658	\$ 716,958	\$ (731,042)	1,573,257	\$ 1,235,174
· ·										
Debt Service as a Percentage of										
Noncapital Expenditures	1.81%	1.81%	5.35%	9.51%	5.51%	4,52%	4.03%	4,04%	3.02%	3.33%
roncapital Expenditures	1.01/0	1.01/0	3.33/0	9.170	2.21/0	4,3270	4.0370	4.0476	3.0270	3.3370

<sup>\*</sup> Noncapital expenditures are total expenditures less capital outlay.

Source: District financial statements

## PARK RIDGE BOARD OF EDUCATION GENERAL FUND OTHER LOCAL REVENUES BY SOURCE LAST TEN FISCAL YEARS (Unaudited)

Fiscal Year Ended June 30	<u>Tuition</u>	Interest on Deposits	Refunds / Voided <u>Checks</u>	Admission Receipts for Sports	Rentals / Use of <u>Facilities</u>	Energy <u>Credits</u>	:	Sale of Computers	Tr	ansportation <u>Fees</u>	<u>Other</u>	<u>Total</u>
2011	\$ 56,202	\$ 54,751	\$ 13,861	\$ 5,185					\$	9,600	\$ 3,432	\$ 143,031
2012	63,855	17,158	15,779	6,222	\$ 5,900	\$ 82,441					13,843	205,198
2013	108,384	32,849	11,061	5,025	8,980	85,201					36,985	288,485
2014	73,533	38,066	6,163	5,813	8,640	23,598				1,540	30,897	188,250
2015	90,416	13,833	14,622	29,833		89,339					56,906	294,949
2016	91,604	28,535	7,681	17,510	6,720		\$	359,460			44,118	555,628
2017	72,774	32,365	31,213	6,569	9,961						12,998	165,880
2018	220,039	59,175	15,458	5,927	5,505					60,689	27,175	393,968
2019	313,186	207,780	24,557	6,771		342,482		356,838		105,254	38,406	1,395,274
2020	224,512	158,073	49,147	7,741	11,350					103,873	9,081	563,777

Source: Park Ridge School District records

### PARK RIDGE BOARD OF EDUCATION ASSESSED VALUE AND ACTUAL VALUE OF TAXABLE PROPERTY LAST TEN YEARS (Unaudited)

Fiscal Year Ended June 30,	Vacant Land	***************************************	Residential	 Commercial	Industrial	 Apartment	To	otal Assessed Value	Pu	iblic Utilities	Net V	'aluation Taxable	stimated Actual ounty Equalized) Value	Total Direct School Tax Rate
2011 (1)	\$ 6,899,500	\$	1,386,676,000	\$ 208,692,400	\$ 3,815,600	\$ 18,504,000	\$	1,624,587,500	\$	2,020,339	\$	1,626,607,809	\$ 1,764,641,919	\$ 1.445
2012	5,991,700		1,390,657,900	208,261,200	3,815,600	18,427,800		1,627,154,200		1,757,481		1,628,911,681	1,822,150,340	1.493
2013	6,577,300		1,371,375,600	200,188,600	3,815,600	17,953,900		1,599,911,000		1,733,938		1,601,644,938	1,743,954,709	1.565
2014	6,857,800		1,372,648,800	199,582,600	3,815,600	18,642,800		1,601,547,600		1,733,938		1,603,281,538	1,732,142,471	1.619
2015	8,932,600		1,373,047,900	199,796,000	3,815,600	18,542,900		1,604,135,200		1,457,369		1,605,592,569	1,773,035,249	1.672
2016	11,305,200		1,377,256,100	173,999,500	3,815,600	18,542,900		1,584,919,300		1,457,369		1,586,376,669	1,842,799,975	1.740
2017	9,497,200		1,383,177,700	175,007,200	3,815,600	18,728,200		1,590,225,900		1,371,359		1,591,597,259	1,852,729,013	1.783
2018	8,497,300		1,389,183,100	175,007,200	3,815,600	18,728,200		1,595,231,400		1,396,319		1,596,627,719	1,811,832,408	1.833
2019	11,570,200		1,392,152,800	170,940,300	3,815,600	19,792,100		1,598,271,000		1,387,079		1,599,658,079	1,853,834,869	1.877
2020	10,637,900		1,396,037,600	169,405,800	3,815,600	19,792,100		1,599,689,000		1,377,677		1,601,066,677	1,876,885,270	1.922

Source: County Abstract of Ratables

a Tax rates are per \$100

<sup>(1)</sup> The Borough undertook a town-wide reassessment of real property which became effective for the calendar year 2011.

## PARK RIDGE BOARD OF EDUCATION DIRECT AND OVERLAPPING PROPERTY TAX RATES LAST TEN YEARS (Unaudited)

		Total Direct Rate Local	Overlappi	_ Total Direct		
Calendar <u>Year</u>		School <u>District</u>	Municipality <u>Park Ridge</u>	County of <u>Bergen</u>	Overlapping <u>Tax Rate</u>	
2011	(1)	\$1.445	\$0.521	\$0.223	\$2.189	
2012		1.493	0.539	0.247	2.279	
2013		1.565	0.560	0.250	2.375	
2014		1.619	0.560	0.252	2.431	
2015		1.672	0.565	0.263	2.500	
2016		1.740	0.581	0.287	2.608	
2017		1.783	0.619	0.300	2.702	
2018		1.833	0.650	0.284	2.767	
2019		1.877	0.685	0.282	2.844	
2020		1.922	0.716	0.288	2.926	

Source: Park Ridge Borough Tax Collector

<sup>(1)</sup> The Borough undertook a town-wide reassessment of real property which became effective for the calendar year 2011.

### PARK RIDGE BOARD OF EDUCATION PRINCIPAL PROPERTY TAXPAYERS, CURRENT YEAR AND NINE YEARS AGO (Unaudited)

		202	20	2011				
		Taxable	% of Total	•	Taxable	% of Total		
		Assessed	District Net		Assessed	District Net		
Taxpayer	Value		Assessed Value	Value		Assessed Value		
Sony Corp.				\$	33,750,000	2.07%		
Hornrock Properties MPR, LLC	\$	30,000,000	1.87%					
Hertz Corp.					33,985,200	2.09%		
Park Ridge Health Care		18,750,000	1.17%		28,000,000	1.72%		
Sartak Holdings Inc		16,500,000	1.03%		20,850,000	1.28%		
Brae Holdings LLC		16,410,000	1.02%					
CP Park Ridge, LLC		12,000,000	0.75%					
JLM Park Ridge (Marriott)					13,500,000	0.83%		
Ridge Manor Apts. LLC		4,730,000	0.30%		4,041,100	0.25%		
Park Ridge Hye Partners		4,676,500	0.29%		7,410,000	0.46%		
S/K Park Ridge Assoc.					3,273,900	0.20%		
Erich Uhlmann		3,271,700	0.20%		3,271,700	0.20%		
PR III / CP Park Ridge Urb Ren LLC		4,181,800	0.26%					
PRAH Associates LLC		3,715,500	0.23%					
Artdor Realty Co.			-		3,036,400	0.19%		
	<u>\$</u>	114,235,500	<u>7.13</u> %	\$	151,118,300	9.29%		

SOURCE: Tax Assessor's records

# PARK RIDGE BOARD OF EDUCATION PROPERTY TAX LEVIES AND COLLECTIONS LAST TEN FISCAL YEARS (Unaudited)

	of the I	Collections in	
Taxes Levied for		Percentage	Subsequent
the Fiscal Year	Amount	of Levy	Years
e 22.042.702	e 22 042 702	1000/	
. , ,			
23,967,560	23,967,560	100%	
24,652,668	24,652,668	100%	
25,460,986	25,460,986	100%	
26,444,104	26,444,104	100%	
27,260,816	27,260,816	100%	
27,940,481	27,940,481	100%	
28,801,411	28,801,411	100%	
29,712,438	29,712,438	100%	
30,324,472	30,324,472	100%	
	\$ 23,043,702 23,967,560 24,652,668 25,460,986 26,444,104 27,260,816 27,940,481 28,801,411 29,712,438	Taxes Levied for the Fiscal Year Amount  \$ 23,043,702 \$ 23,043,702   23,967,560   24,652,668   24,652,668   25,460,986   25,460,986   26,444,104   27,260,816   27,260,816   27,940,481   28,801,411   28,801,411   29,712,438   29,712,438	the Fiscal Year         Amount         of Levy           \$ 23,043,702         \$ 23,043,702         100%           23,967,560         23,967,560         100%           24,652,668         24,652,668         100%           25,460,986         25,460,986         100%           26,444,104         26,444,104         100%           27,260,816         27,260,816         100%           27,940,481         27,940,481         100%           28,801,411         28,801,411         100%           29,712,438         29,712,438         100%

Source: District records

# 116

# PARK RIDGE BOARD OF EDUCATION RATIOS OF OUTSTANDING DEBT BY TYPE LAST TEN FISCAL YEARS (Unaudited)

Governmental Activities

Fiscal Year Ended June 30,	General Obligation Bonds	Cap	ital Leases	 se Purchase greements	Capital Notes	_ <u>T</u>	otal District	Population		Per	· Capita
2011	\$ 12,970,000					\$	12,970,000	8,713		\$	1,489
2012	12,655,000	\$	100,259	\$ 213,530			12,968,789	8,745			1,483
2013	12,020,000		78,140	534,475			12,632,615	8,765			1,441
2014	11,370,000		54,614	326,891			11,751,505	8,794			1,336
2015	10,690,000		30,045	762,229			11,482,274	8,811			1,303
2016	9,995,000		142,633	508,153			10,645,786	8,798			1,210
2017	9,751,000		115,693	254,077			10,120,770	8,796			1,151
2018	8,891,000		87,734				8,978,734	8,755			1,026
2019	8,086,000		58,718		\$ 3,598,000		11,742,718	8,694			1,351
2020	7,261,000		28,604		3,598,000		10,887,604	8,694	*		1,252

Source: District records

<sup>\*</sup> Estimated

# PARK RIDGE BOARD OF EDUCATION RATIOS OF NET GENERAL BONDED DEBT OUTSTANDING LAST TEN FISCAL YEARS (Unaudited)

General Bonded Debt Outstanding

Fiscal Year Ended June 30,	General Obligation Bonds	D	eductions	Net General Bonded Debt Outstanding	Percentage of Actual Taxable Value of Property	Per Capita
2011	12,970,000			12,970,000	0.80%	1,489
2012	12,655,000			12,655,000	0.78%	1,447
2013	12,020,000			12,020,000	0.75%	1,371
2014	11,370,000			11,370,000	0.71%	1,293
2015	10,690,000			10,690,000	0.67%	1,213
2016	9,995,000	\$	2,001	9,992,999	0.63%	1,136
2017	9,751,000		72,683	9,678,317	0.61%	1,100
2018	8,891,000		70,682	8,820,318	0.55%	1,007
2019	8,086,000		27,526	8,058,474	0.50%	927
2020	7,261,000		29,186	7,231,814	0.45%	832

Source: District records

# PARK RIDGE BOARD OF EDUCATION COMPUTATION OF DIRECT AND OVERLAPPING OUTSTANDING BONDED DEBT FOR YEAR ENDED DECEMBER 31, 2019

(Unaudited)

MUNICIPAL DEBT (1)	
Park Ridge Board of Education (as of June 30, 2020)	\$ 10,859,466
Borough of Park Ridge	 18,424,019
Total Direct Debt	 29,283,485
OVERLAPPING DEBT APPORTIONED TO THE MUNICIPALITY	
Bergen County: (2) and (3)	
County of Bergen (A)	14,482,714
Bergen County Utilities Authority-Waste Water (B)	1,275,256
Total Overlapping Debt	 15,757,970
Total Direct and Overlapping Debt	\$ 45,041,455

- (A) The debt for this entity was apportioned by dividing the Municipality's 2019 equalized value by the total 2019 equalized value for Bergen County.
- (B) Overlapping Debt was computed based upon municipal flow to the Authority.

#### Sources:

- (1) Borough of Park Ridge 2019 Annual Debt Statement
- (2) BCUA 2019 Audit
- (3) Bergen County 2019 Annual Debt Statement

### Legal Debt Margin Calculation for Fiscal Year 2020

PARK RIDGE BOARD OF EDUCATION LEGAL DEBT MARGIN INFORMATION LAST TEN FISCAL YEARS

ualized		

majamined valuation outle		
2017	\$	1,801,139,314
2018		1,845,478,251
2019		1,870,416,618
	***************************************	
	\$	5,517,034,183
Average equalized valuation of taxable property	\$	1,839,011,394
Debt limit (4 % of average equalization value)		73,560,456
Total Net Debt Applicable to Limit		10,859,466
Legal debt margin	\$	62,700,990

	2011	2012	2013		2014	 2015	2016	 2017	2018	2019		2020
Debt Limit	\$ 77,747,994	\$ 75,437,814	\$ 72,962,2	25 \$	\$ 70,744,383	\$ 70,099,412	\$ 71,403,481	\$ 72,958,750	\$ 73,440,804	\$ 73,173,975	\$ 7	73,560,456
Total Net Debt Applicable to Limit	12,970,713	12,655,713	13,420,7	13	11,370,713	 10,690,713	 9,995,713	 9,751,713	12,490,179	11,684,466	1	10,859,466
Legal Debt Margin	\$ 64,777,281	\$ 62,782,101	\$ 59,541,5	12 _	\$ 59,373,670	\$ 59,408,699	 61,407,768	\$ 63,207,037	\$ 60,950,625	\$ 61,489,509	\$ 6	52,700,990
Total Net Debt Applicable to the Limit as a Percentage of Debt Limit	16.68%	16.78%	18.3	9%	16.07%	15.25%	14.00%	13.37%	17.01%	15.97%		14.76%

Source:

Equalized valuation bases were obtained from the Annual Report of the State of New Jersey,

Department of Treasury, Division of Taxation

# PARK RIDGE BOARD OF EDUCATION DEMOGRAPHIC STATISTICS LAST TEN YEARS (Unaudited)

Year Ended	Unemployment	County Per Capita	
December 31,	Rate	<b>Income</b>	<b>Population</b>
2011	3.40%	\$ 66,064	8,713
2012	3.50%	69,053	8,745
2013	8.80%	72,152	8,765
2014	4.90%	71,679	8,794
2015	4.00%	74,452	8,811
2016	3.80%	77,666	8,798
2017	3.60%	79,145	8,796
2018	3.60%	81,483	8,755
2019	3.20%	85,951	8,694
2020	2.60%	85,951 (E)	8,694 (E)

(E) - Estimate

N/A - Information is not available.

Source: Unemployment rates were provided by the NJ Department of Labor - Bureau of Labor Force Statistics; County Per Capita Income was provided by the US Department of Commerce - Bureau of Economic Analysis; School District Population was provided by the US Department of Census - Population Division.

### PARK RIDGE BOARD OF EDUCATION PRINCIPAL EMPLOYERS CURRENT YEAR AND NINE YEARS AGO (Unaudited)

		2020	2	011
		Percentage of		Percentage of
		Total Municipal		Total Municipal
Employer	Employees	Employment	Employees	Employment

INFORMATION NOT AVAILABLE

# PARK RIDGE BOARD OF EDUCATION FULL-TIME EQUIVALENT DISTRICT EMPLOYEES BY FUNCTION/PROGRAM LAST TEN FISCAL YEARS (Unaudited)

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Function/Program										
Instruction										
Regular	143	143	141	141	141	138	139	139	138	141
Special Education	38	45	46	48	49	53	51	51	51	51
Other Instruction	7	7	7	7	6	5	7	7	7	7
Support Services:										
Student and Instruction Related Services	12	13	13	13	11	11	11	9	9	9
General Administration	5	5	5	5	5	5	5	5	5	5
School Administrative Services	12	12	12	12	12	12	12	14	14	14
Other Administrative Services	6	6	6	6	6	7	7	7	7	7
Central Services	5	3	6	6	6	9	9	9	9	9
Plant Operations And Maintenance	15	15	15	15	15	15	15	16	16	16
Child Care (EXTRA's)	8	8	8	8	8	8	8	8	8	8
Total	251	257	259	261	259	263	264	265	264	267

Source: District Personnel Records

#### PARK RIDGE BOARD OF EDUCATION OPERATING STATISTICS LAST TEN FISCAL YEARS (Unaudited)

Pupil/Teacher Ratio

			Operating			Percentage	Teaching		Junior/Senior	Average Daily	Average Daily Attendance	% Change in Average Daily	Student Attendance
Fiscal Year	Enrollment	1	Expenditures	Cos	t Per Pupil	Change	Staff	Elementary	High School	Enrollment (ADE)	(ADA)	Enrollment	Percentage
2011	1,319	\$	23,750,497	\$	18,006	1.61%	137	1:10	1:10	1,300	1,249	-0.69%	96.08%
2012	1,283		24,740,657		19,283	7.09%	141	1:10	1:10	1,271	1,211	-2.23%	95.28%
2013	1,306		26,879,366		20,581	6.73%	141	1:10	1:9	1,297	1,243	2.05%	95.84%
2014	1,307		26,694,467		20,424	-0.76%	141	1:10	1:9	1,294	1,243	-0.23%	96.06%
2015	1,279		28,698,269		22,438	9.86%	141	1:10	1:9	1,286	1,235	-0.62%	96.03%
2016	1,333		28,430,671		21,328	-4.95%	138	1:9	1:8	1,211	1,173	-5.83%	96.85%
2017	1,245		30,457,044		24,463	14.70%	139	1:8	1:7	1,228	1,179	1.40%	96.01%
2018	1,205		33,129,063		27,493	12.38%	139	1:8	1:7	1,185	1,137	-3.50%	95.95%
2019	1,236		33,129,063		26,803	-2.51%	138	1:8	1:9	1,214	1,164	2.45%	95.88%
2020	1,245		33,427,202		26,849	0.17%	141	1:8	1:9	1,232	1,200	1.48%	97.40%

Sources: District records

#### PARK RIDGE BOARD OF EDUCATION SCHOOL BUILDING INFORMATION LAST TEN FISCAL YEARS (Unaudited)

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
District Building										
Elementary										
East Brook										
Square Feet	31,675	31,675	31,675	31,675	31,675	31,675	31,675	31,675	31,675	31,675
Capacity (students)	388	388	388	388	388	388	388	388	388	388
Enrollment	368	360	360	360	360	360	360	360	360	360
West Ridge										
Square Feet	32,605	32,605	32,605	32,605	32,605	32,605	32,605	32,605	32,605	32,605
Capacity (students)	407	407	407	407	407	407	407	407	407	407
Enrollment	356	365	365	365	365	365	365	365	365	365
Junior / Senior High School										
Square Feet	93,253	93,253	93,253	93,253	93,253	93,253	93,253	93,253	93,253	93,253
Capacity (students)	584	584	584	584	584	584	584	584	584	584
Enrollment	595	590	590	590	590	590	590	590	590	590
Other										
Board Office - Square Feet										
Trailers - Square Feet		1,850	1,850	1,850	1,850	1,850	1,850	1,850	1,850	1,850
Square Feet	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800
Number of Schools at June 30, 2020										
Elementary =	2	2	2	2	2	2	2	2	2	2
Junior / Senior High School =	1	1	1	1	1	1	1	1	- 1	1
Other =	î	2	2	2	2	2	2	2	2	2

Source: District Records

# PARK RIDGE BOARD OF EDUCATION GENERAL FUND SCHEDULE OF REQUIRED MAINTENANCE FOR SCHOOL FACILITIES LAST TEN YEARS (Unaudited)

# UNDISTRIBUTED EXPENDITURES - REQUIRED MAINTENANCE FOR SCHOOL FACILITIES 11-000-261-XXX

	Project # (s)	 2011	 2012		2013		2014	 2015	 2016	 2017	 2018		2019		2020
*School Facilities															
East Brook Elementary School	201530	\$ 75,220	\$ 79,017	\$	69,371	\$	69,061	\$ 70,375	\$ 65,553	\$ 73,181	\$ 72,702	\$	129,281	\$	87,447
West Ridge Elementary School	201529	66,423	69,775		77,153		76,809	66,248	61,709	90,684	86,407		105,226		65,829
High School	201531	211,909	222,605		217,775		216,802	226,572	212,076	288,802	277,395		391,935		405,612
District-Wide		 	 				-	 	 	 	 			_	
Total School Facilities		\$ 353,552	\$ 371,397	<u>\$</u>	364,299	<u>\$</u>	362,672	\$ 363,195	\$ 339,338	\$ 452,667	\$ 436,504	<u>\$</u>	626,442	<u>\$</u>	558,888

<sup>\*</sup>School Facilities as defined under EFCFA. (N.J.A.C. 6A:26-1.2 and N.J.A.C. 6:24-1.3)

# PARK RIDGE BOARD OF EDUCATION SCHEDULE OF INSURANCE JUNE 30, 2020 (Unaudited)

		Coverage	<u>D</u>	<u>eductible</u>
School Package Policy - Great American Insurance Co. Blanket Building & Contents General Liability	\$	40,725,248	\$	5,000
General Aggregate Products Completed Operations	\$ \$	2,000,000 2,000,000		
Personal and Advertising Injury Each Occurrence Fire Legal Liability	\$ \$ \$	1,000,000 1,000,000 1,000,000		
Medical Expense	\$	5,000		
Flood - Other than Zone A Flood - Zone A	\$ \$	5,000,000 2,000,000	\$ \$	50,000 500,000
Commercial Auto Policy - Great American	\$	1,000,000	\$ (Con	1,000 np/Collision)
Umbrella Liability Policy - American Alt. Insurance	\$	9,000,000		
Excess Umbrella Liability Policy - Firemen's Fund	\$ (Share	50,000,000 d limit among all B	oards)	ı
Boiler & Machinery - Great American	\$	40,752,248	\$	5,000
School Board Legal Liability - Greenwich Insurance Co. EL Specialty		1,000,000		
Excess Umbrella Liability Group Aggregate - Firemen's Fund Ins. Co.		50,000,000		
Great American Public Employee Dishonesty - Per Employee - Per Loss		100,000 500,000		5,000 100,000
Forgery or Altercation Computer Fraud		100,000 100,000		1,000 1,000
Funds Transfer Fraud		100,000		1,000
Cyber Liability Third Pary Liability Coverage First Party Coverage		2,000,000 1,000,000		15,000
Data Breach Response and Crisis Management Coverage		1,000,000		15,000
Public Official Bonds - RLI Insurance Co. Business Administrator/Board Secretary/Treasurer		225,000		
Environmental Liability - Markel Corp.		4,000,000		15,000
Standard Worker's Compensation and Employer's Liability Policy				
Safety National		Statutory		

Source: Park Ridge School District records.



# LERCH, VINCI & HIGGINS, LLP CERTIFIED PUBLIC ACCOUNTANTS REGISTERED MUNICIPAL ACCOUNTANTS

**EXHIBIT K-1** 

DIETER P. LERCH, CPA, RMA, PSA GARY J. VINCI, CPA, RMA, PSA GARY W. HIGGINS, CPA, RMA, PSA JEFFREY C. BLISS, CPA, RMA, PSA PAUL J. LERCH, CPA, RMA, PSA JULIUS B. CONSONI, CPA, PSA ANDREW D. PARENTE, CPA, RMA, PSA

ELIZABETH A. SHICK, CPA, RMA, PSA ROBERT W. HAAG, CPA, PSA RALPH M. PICONE, III, CPA, RMA, PSA DONNA L. JAPHET, CPA, PSA DEBRA GOLLE, CPA MARK SACO, CPA ROBERT LERCH, CPA CHRIS SOHN, CPA CHRISTOPHER M. VINCI, CPA

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

#### INDEPENDENT AUDITOR'S REPORT

Honorable President and Members of the Board of Education Park Ridge Board of Education Park Ridge, New Jersey

We have audited, in accordance with the auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States and audit requirements prescribed by the Office of School Finance, Department of Education, State of New Jersey, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Park Ridge Board of Education as of and for the fiscal year ended June 30, 2020 and the related notes to the financial statements, which collectively comprise the Park Ridge Board of Education's basic financial statements and have issued our report thereon dated February 23, 2021.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Park Ridge Board of Education's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the Park Ridge Board of Education's internal control. Accordingly, we do not express an opinion on the effectiveness of the Park Ridge Board of Education's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Park Ridge Board of Education's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under <u>Government Auditing Standards</u> and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Park Ridge Board of Education's internal control or on compliance. This report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> in considering the Park Ridge Board of Education's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

LERCH, VINCI & HIGGINS, LLP Certified Public Accountants

Public School Accountants

Jeffrey C. Bliss

Public School Accountant PSA Number CS00932

Fair Lawn, New Jersey February 23, 2021

# LERCH, VINCI & HIGGINS, LLP CERTIFIED PUBLIC ACCOUNTANTS REGISTERED MUNICIPAL ACCOUNTANTS EXH

**EXHIBIT K-2** 

DIETER P. LERCH, CPA, RMA, PSA GARY J. VINCI, CPA, RMA, PSA GARY W. HIGGINS, CPA, RMA, PSA JEFFREY C. BLISS, CPA, RMA, PSA PAUL J. LERCH, CPA, RMA, PSA JULIUS B. CONSONI, CPA, PSA ANDREW D. PARENTE, CPA, RMA, PSA

ELIZABETH A. SHICK, CPA, RMA, PSA ROBERT W. HAAG, CPA, PSA RALPH M. PICONE, III, CPA, RMA, PSA DONNA L. JAPHET, CPA, PSA DEBRA GOLLE, CPA MARK SACO, CPA ROBERT LERCH, CPA CHRIS SOHN, CPA CHRISTOPHER M. VINCI, CPA

REPORT ON COMPLIANCE FOR EACH MAJOR STATE PROGRAM: REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON THE SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE AS REQUIRED BY NEW JERSEY OMB CIRCULAR 15-08

#### INDEPENDENT AUDITOR'S REPORT

Honorable President and Members of the Board of Education Park Ridge Board of Education Park Ridge, New Jersey

#### Report on Compliance for Each Major State Program

We have audited the Park Ridge Board of Education's compliance with the types of compliance requirements described in the New Jersey OMB Circular 15-08 State Aid/Grant Compliance Supplement that could have a direct and material effect on each of the Park Ridge Board of Education's major state programs for the fiscal year ended June 30, 2020. The Park Ridge Board of Education's major state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

#### Management's Responsibility

Management is responsible for compliance with state statutes, regulations, and the terms and conditions of its state financial assistance applicable to its state programs.

#### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Park Ridge Board of Education's major state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey; and New Jersey OMB Circular 15-08, Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid. Those standards, U.S. Uniform Guidance and New Jersey Circular require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about the Park Ridge Board of Education's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state program. However, our audit does not provide a legal determination of the Park Ridge Board of Education's compliance.

#### Opinion on Each Major State Program

In our opinion, the Park Ridge Board of Education complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the fiscal year ended June 30, 2020.

#### **Report on Internal Control Over Compliance**

Management of the Park Ridge Board of Education is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Park Ridge Board of Education's internal control over compliance with the types of requirements that could have a direct and material effect on each major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major state program and to test and report on internal control over compliance in accordance with the New Jersey OMB Circular 15-08, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Park Ridge Board of Education's internal control over compliance.

A <u>deficiency</u> in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A <u>material weakness in internal control over compliance</u> is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A <u>significant deficiency in internal control over compliance</u> is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the New Jersey OMB Circular 15-08. Accordingly, this report is not suitable for any other purpose.

### Report on Schedule of Expenditures of State Financial Assistance Required by New Jersey OMB Circular 15-08

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Park Ridge Board of Education, as of and for the fiscal year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Board of Education's basic financial statements. We have issued our report thereon dated February 23, 2021, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of state financial assistance as required by New Jersey OMB Circular 15-08 are presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of state financial assistance is fairly stated in all material respects in relation to the basic financial statements as a whole.

Lerch, Vinci & Higgins, CLA LERCH, VINCI & HIGGINS, LLP

Certified Public Accountants
Public School Accountants

Jeffrey C. Bliss

Public School Accountant PSA Number CS00932

Fair Lawn, New Jersey February 23, 2021

#### PARK RIDGE BOARD OF EDUCATION SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

	Federal					Balance, Jur	ne 30, 2019	Accounts Rec	Unearned Rev			Balance, Jun	e 30, 2020	Memo
	CFDA Number	FAIN Number	Grant or State Project Number	Grant Period	Award <u>Amount</u>	(Account Receivable)	Unearned Revenue	Carryover Amount	Carryover Amount	Cash Received	Budgetary Expenditures	(Account Receivable)	Unearned Revenue	GAAP Receivable
U.S. Department of Education Passed-through State Department of Education					<u></u>									
National School Lunch Program Cash Assistance Cash Assistance Non-Cash Assistance (Food Distribution) Special Milk Program Special Milk Program	10.555 10.555 10.555 10.556 10.556	201NJ304N1099 191NJ304N1099 201NJ304N1099 201NJ304N1099 191NJ304N1099	N/A N/A N/A N/A N/A	7/1/19-6/30/20 7/1/18-6/30/19 7/1/19-6/30/20 7/1/19-6/30/20 7/1/18-6/30/19	\$ 16,676 22,869 6,037 4,725 7,013	(679)		<del>-</del>		\$ 15,632 1,800 6,037 4,725 679	6,037 4,725	\$ (1,044)	-	\$ (1,044) - - - -
Total U.S. Department of Agriculture						(2,479)		-		28,873	27,438	(1,044)	-	(1,044)
U.S. Department of Education Passed-through State Department of Education														
I.D.E.A. Part B, Basic I.D.E.A. Part B, Basic	84.027 84.027	H027A190100 H027A180100	IDEA394016 IDEA394016	7/1/19-9/30/20 7/1/18-9/30/19	305,308 308,627	(11,400)	<b>\$</b> 9,450	\$ (9,450) 9,450	\$ 9,450 (9,450)	305,120 1,950	311,180	(9,638)	\$ 3,578	(6,060)
I.D.E.A. Part B, Preschool  Total Special Education Cluster IDEA	84.173	H173A190114	IDEA394016	7/1/19-9/30/20	21,026	(11,400)	9,450		-	307,070	311,180	(21,026)	21,026 24,604	(6,060)
•														
Title III Title III	84.365 84.365	S365A190030 S365A190030	ESEA031345-20 ESEA031345-19	7/1/19-9/30/20 7/1/18-9/30/19	5,868 6,304	(2,823)				3,056 2,823	5,868	(2,812)	-	(2,812)
Title III Immigrant Title III Immigrant	84.365 84.365	S365A180030 S365A180030	ESEA031345-20 ESEA031345-19	7/1/19-9/30/20 7/1/18-9/30/19	1,421 1,343	(1,343)	182	(182) 182	182 (182)	1,161	1,603	(1,603)	-	(1,603)
Total Title III						(4,166)	182			7,040	7,471	(4,415)		(4,415)
Title IV Title IV	84.424 84.424	\$424A190031 \$424A180031	ESEA031345-20 ESEA031345-19	7/1/19-9/30/20 7/1/18-9/30/19	10,000 10,000	(2,727)	126	(126) 126	126 (126)	8,386 2,601	10,126	(1,740)	-	(1,740)
Title I	84.010	S010A190030	ESEA031345-20	7/1/19-9/30/20	90,950	(7.000)		(1,000)	1,000	87,000	90,916	(4,950)	1,034	(3,916)
Title I Title II - Part A Title II - Part A	84.010 84.367A 84.367A	S010A180030 S367A190029 S367A180029	ESEA031345-19 ESEA031345-19 ESEA031345-19	7/1/18-9/30/19 7/1/19-9/30/20 7/1/18-9/30/19	97,107 21,494 21,604	(5,237) (13,707)	1,000 10,314	1,000 (10,314) 10,314	(1,000) 10,314 (10,314)	4,237 14,000 3,393	14,000	(17,808)	17,808 -	- - -
C.A.R.E.S. Emergency Relief Grant	84,425D	S425D200027	N/A	3/13/20-9/30/22	73,124			-			61,834	(73,124)	11,290	(61,834)
Total U.S. Department of Education - Speci	ial Revenue Fu	nd				(37,237)	21,072		•	433,727	495,527	(132,701)	54,736	(77,965)
General Fund Special Ed. Medicaid Reimbursement	93.778	2005NJ5MAP	NA	7/1/19-6/30/20	3,466		-	## ## ## ## ## ## ## ## ## ## ## ## ##		3,466	3,466			
Total Medicaid Reimbursement										3,466	3,466			-
Total Federal Financial Assistance						\$ (39,716)	\$ 21,072	<u>s     </u>	<u> -</u>	\$ 466,066	\$ 526,431	\$ (133,745)	\$ 54,736	\$ (79,009)

Note: The District is not subject to Federal Single Audit in accordance with the Uniform Guidance

#### PARK RIDGE BOARD OF EDUCATION SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE FOR THE FISCAL YEAR ENDED JUNE 30, 2020

		-						Balar	ice, June 30,	2020	M	lemo
State Grantor/Program Title	Grant or State Project Number	Grant <u>Period</u>	Award <u>Amount</u>	Balance, July 1, 2019	Cash <u>Received</u>	Budgetary Expenditures	Refund of Prior Years' <u>Balances</u>	(Accounts Receivable)	Unearned <u>Revenue</u>	Due to Grantor	GAAP Receivable	Cumulative Total Expenditures
State Department of Education											:	
General Fund											ł	
Special Education Aid	20-495-034-5120-089	7/1/19-6/30/20	\$ 629,762	\$	574,495	\$ 629,762		\$ (55,267)				\$ 629,762
Special Education Aid	19-495-034-5120-089	7/1/18-6/30/19	547,829	\$ (35,704)	35,704							-
Security Aid	19-495-034-5120-089	7/1/19-6/30/20	59,165		53,973	59,165		(5,192)				59,165
Security Aid	19-495-034-5120-089	7/1/18-6/30/19	59,165	(3,856)	3,856							-
Total State Aid Public Cluster				(39,560)	668,028	688,927	-	(60,459)	-	-	-	688,927
Transportation Aid	20-495-034-5120-014	7/1/19-6/30/20	99,501		90,769	\$ 99,501		(8,732)				99,501
Transportation Aid	19-495-034-5120-014	7/1/18-6/30/19	99,501	(6,485)	6,485							
Extraordinary Aid	20-495-034-5120-014	7/1/19-6/30/20	394,127	(0.000, 0.00)		394,127		(394,127)				394,127
Extraordinary Aid	19-495-034-5120-014	7/1/18-6/30/19	375,232	(375,232)	375,232	0.640.000						0.640.000
On-Behalf TPAF Pension Benefits On-Behalf TPAF - Pension - NCGI Premium	20-495-034-5094-002 20-495-034-5094-004	7/1/19-6/30/20 7/1/19-6/30/20	2,649,028 47,481		2,649,028 47,481	2,649,028 47,481						2,649,028 47,481
On-Behalf TPAF - Pension - NCGI Premium  On-Behalf TPAF - Post Retirement Medical Contributions	20-495-034-5094-001	7/1/19-6/30/20	1,000,356		1,000,356	1,000,356						1,000,356
On-Behalf TPAF- Long Term Disability Insurance	20-495-034-5094-004	7/1/19-6/30/20	2,057		2,057	2,057						2,057
Reimbursed TPAF Social Security Contributions	20-495-034-5094-003	7/1/19-6/30/20	972,232	-	923,567	972,232	_	(48,665)	-	_	\$ (48,665)	972,232
·			-								1	
Total General Fund State Aid			-	(421,277)	5,763,003	5,853,709		(511,983)			(48,665)	5,853,709
Special Revenue Fund												
Nonpublic Handicapped Services												
Examination and Classification	20-100-034-5120-066	7/1/19-6/30/20	49,607		41,010	24,343		(8,597)		\$ 25,264	(8,597)	24,343
Examination and Classification	19-100-034-5120-066	7/1/18-6/30/19	42,229	3,276	0.205		\$ 3,276					7.001
Corrective Speech Corrective Speech	20-100-034-5120-066 19-100-034-5120-066	7/1/19-6/30/20 7/1/18-6/30/19	8,385 10,713	4,106	8,385	7,291	4,106			1,094	l	7,291
Supplemental Instruction	20-100-034-5120-066	7/1/19-6/30/20	14,247	4,100	14,247	11,414	4,100			2,833		11,414
Supplemental Instruction	19-100-034-5120-066	7/1/18-6/30/19	18,793	7,612	14,247	11,414	7,612	_	_	2,033	_	11,414
Total Handicapped Services (Chapter 192 Cluster)	19-100-03-1-3120-000	//1/10-0/30/19	10,175	14,994	63,642	43,048	14,994	(8,597)		29,191	(8,597)	43,048
•••				•	•	•	•	.,,		,		•
Nonpublic Auxiliary Services	20 100 024 5120 067	7/1/10 6/20/20	10,545		10,545	5,922				4.622	i	5,922
Comp Education	20-100-034-5120-067 19-100-034-5120-067	7/1/19-6/30/20 7/1/18-6/30/19	27,919	15,060	10,343	3,922	15,060			4,623	•	3,922
Comp Education N.J. Nonpublic Aid	19-100-034-3120-007	7/1/16-0/30/19	21,717	15,000			15,000			-	1	
Nonpublic Textbooks	20-100-034-5120-064	7/1/19-6/30/20	5,166		5,166	5,166				-		5,166
Nonpublic Textbooks	19-100-034-5120-064	7/1/18-6/30/19	7,156		-,	-,				-		-,
Nonpublic Nursing	20-100-034-5120-070	7/1/19-6/30/20	21,728		21,728	21,728				-		21,728
Nonpublic Nursing	19-100-034-5120-070	7/1/18-6/30/19	29,294	45		•	45			-		·
Nonpublic Security	20-100-034-5120-084	7/1/19-6/30/20	33,600		33,600	33,401				199		33,401
Nonpublic Security	19-100-034-5120-084	7/1/18-6/30/19	45,300	1,267			1,267			-		
Nonpublic Technology	20-100-034-5120-373	7/1/19-6/30/20	3,528		3,528	3,528				-		3,528
Nonpublic Technology	19-100-034-5120-373	7/1/18-6/30/19	4,824	-								
Total Special Revenue Fund			-	31,366	138,209	112,793	31,366	(8,597)		34,013	(8,597)	112,793
Debt Service Fund												
Type II Debt Service Aid	20-495-034-5120-125	7/1/19-6/30/20	301,798		301,798	301,798						301,798
Total Debt Service Fund			-		301,798	301,798	-			-		301,798
State Department of Agriculture												
State School Lunch Program	20-100-010-3350-023	7/1/19-6/30/20	1,093		806	1,093		(287)			\$ (287)	1,093
State School Lunch Program	19-100-010-3350-023	7/1/18-6/30/19	1,328	(99)	99				_			
				(99)	905	1,093	_	(287)	-	-	(287)	1,093
Total State Financial Assistance Subject to Single Audit D	etermination		-	(390,010)	6,203,915	6,269,393	31,366	(520,867)		34,013	(57,549)	6,269,393
				(/		-3	,	Ç ,,		,,,,,	(= ,,=)	-,,

#### PARK RIDGE BOARD OF EDUCATION SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE FOR THE FISCAL YEAR ENDED JUNE 30, 2020

								Bala	nce, June 30, 2	.020	<u>N</u>	lemo
State Grantor/Program Title	Grant or State Project Number	Grant <u>Period</u>	Award <u>Amount</u>	Balance, July 1, 2019	Cash <u>Received</u>	Budgetary Expenditures	Refund of Prior Years' <u>Balances</u>	(Accounts Receivable)	Unearned <u>Revenue</u>	Due to Grantor	GAAP <u>Receivable</u>	Cumulative Total Expenditures
State Financial Assistance Not Subject to Major Program Determination General Fund												
On-Behalf TPAF Pension Benefits	20-495-034-5094-002	7/1/19-6/30/20	2,649,028		(2,649,028)	(2,649,028)						(2,649,028)
On-Behalf TPAF - Pension - NCGI Premium On-Behalf TPAF - Post Retirement Medical Contributions	20-495-034-5094-004 20-495-034-5094-001	7/1/19-6/30/20 7/1/19-6/30/20	47,481 1,000,356	-	(47,481) (1,000,356)	(47,481) (1,000,356)						(47,481) (1,000,356)
On-Behalf TPAF - Long Term Disability Insurance	20-495-034-5094-004	7/1/19-6/30/20	2,057	-	(2,057)	(2,057)	-					(2,057)
Total State Financial Assistance Subject to Major Progr	ram Determination			\$ (390,010) \$	2,504,993	\$ 2,570,471 <b>\$</b>	31,366	\$ (520,867)	<u>s -</u>	\$ 34,013	\$ (57,549)	\$ 2,570,471

PARK RIDGE BOARD OF EDUCATION NOTES TO THE SCHEDULES OF EXPENDITURES OF FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE FOR THE FISCAL YEAR ENDED JUNE 30, 2020

#### **NOTE 1 GENERAL**

The accompanying schedules present the activity of all federal and state financial assistance programs of the Park Ridge Board of Education. The Board of Education is defined in Note 1(A) to the Board's financial statements. All federal financial assistance received directly from federal agencies, as well as federal awards and state financial assistance passed through other government agencies is included on the schedule of expenditures of federal awards and state financial assistance.

#### NOTE 2 BASIS OF ACCOUNTING

The accompanying schedules are prepared and presented using the budgetary basis of accounting with the exception of programs recorded in the food service fund, which are presented using the accrual basis of accounting. These basis of accounting are described in Notes 1(C) to the Board's financial statements. The information in these schedules is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (U.S. Uniform Guidance) and New Jersey OMB Circular 15-08, "Single Audit Policy for Recipients of Federal Grants, State Grants, and State Aid". Therefore, some amounts presented in these schedules may differ from the amounts presented in, or used in the preparation of, the financial statements.

#### NOTE 3 RELATIONSHIP TO FINANCIAL STATEMENTS

The financial statements present the general fund and special revenue fund on a GAAP basis. Budgetary comparison statements or schedules (RSI) are presented for the general fund and special revenue fund to demonstrate finance-related legal compliance in which certain revenue is permitted by law or grant agreement to be recognized in the audit year, whereas for GAAP reporting, revenue is not recognized until the subsequent year or when expenditures have been made.

The general fund is presented in the accompanying schedules on a modified accrual basis with the exception of the revenue recognition of the delayed state aid payments in the current budget year, which is mandated pursuant to N.J.S.A. 18A:22-44.2. For GAAP purposes, those payments are not recognized until the subsequent year due to the state deferral and recording of certain state aid payments in the subsequent year. The special revenue fund is presented in the accompanying schedules on the grant accounting budgetary basis which recognizes encumbrances as expenditures and also recognizes the related revenues, which may include the delayed state aid payments, whereas the GAAP basis does not. The special revenue fund also recognizes the delayed state aid payments in the current budget year, consistent with N.J.S.A. 18A:22-44.2.

The net adjustment to reconcile from the budgetary basis to the GAAP basis is a decrease of \$42,041 for the general fund and a decrease of \$60,893 for the special revenue fund. See the Notes to Required Supplementary Information for a reconciliation of the budgetary basis to the modified accrual basis of accounting for the general and special revenue funds. Awards and financial assistance revenues are reported in the Board's financial statements on a GAAP basis as presented as follows:

		Federal	<u>State</u>	<u>Total</u>
General Fund	\$	3,466	\$ 5,811,668	\$ 5,815,134
Special Revenue Fund		438,694	112,793	551,487
Debt Service Fund			301,798	301,798
Food Service Fund		27,438	 1,093	 28,531
Total Financial Assistance	<u>\$</u>	469,598	\$ 6,227,352	\$ 6,696,950

PARK RIDGE BOARD OF EDUCATION NOTES TO THE SCHEDULES OF EXPENDITURES OF FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE FOR THE FISCAL YEAR ENDED JUNE 30, 2020

#### NOTE 4 RELATIONSHIP TO FEDERAL AND STATE FINANCIAL REPORTS

Amounts reported in the accompanying schedules may not necessarily agree with the amounts reported in the related federal and state financial reports due to timing differences between the District's fiscal year and grant program years.

#### NOTE 5 OTHER INFORMATION

Revenues and expenditures reported under the Food Distribution Program as non-cash assistance represent current year value received and current year distributions, respectively. TPAF Social Security contributions in the amount of \$972,232 represents the amount reimbursed by the State for the employer's share of social security contributions for TPAF members for the fiscal year ended June 30, 2020. The amount reported as TPAF Pension System Contributions in the amount of \$2,696,509, TPAF Post-Retirement Medical Benefits Contributions in the amount of \$1,000,356 and TPAF Long-Term Disability Insurance in the amount of \$2,057 represents the amount paid by the State on behalf of the District for the fiscal year ended June 30, 2020.

#### NOTE 6 ON-BEHALF PROGRAMS NOT SUBJECT TO STATE SINGLE AUDIT

On-behalf State Programs for TPAF Pension, Post-Retirement Medical Benefits and Long-Term Disability Insurance Contributions payments are not subject to a State single audit and, therefore, are excluded from major program determination. The Schedule of State Financial Assistance provides a reconciliation of State financial assistance reported in the District's financial statements and the amount subject to State single audit and major program determination.

#### NOTE 7 DE MINIMIS INDIRECT COST RATE

The District has not elected to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

# PARK RIDGE BOARD OF EDUCATION SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

### Part I – Summary of Auditor's Results

### **Financial Statement Section**

Type of auditors' report issued:	Unmodified	
Internal control over financial reporting:		
1) Material weakness(es) identified?	yes	Xno
2) Significant deficiencies identified that are not considered to be material weaknesses?	yes	X none reported
Noncompliance material to the basic financial statements noted?	yes	Xno

Federal Awards Section - Not Applicable

# PARK RIDGE BOARD OF EDUCATION SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONT'D) FOR THE FISCAL YEAR ENDED JUNE 30, 2020

# Part I – Summary of Auditor's Results

# **State Awards Section**

Internal Control over major programs:	
1) Material weakness(es) identified?	yesXno
2) Significant deficiencies identified that are not considered to be material weaknesses?	yesXnone reported
Type of auditors' report on compliance for major programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with NJOMB Circular Letter 15-08?	yesXno
Identification of major programs:	
State Grant/Project Number(s)	Name of State Program
20-495-034-5094-003	TPAF Social Security Contributions
Dollar threshold used to distinguish between Type A and Type B pro	750,000

# PARK RIDGE BOARD OF EDUCATION SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

Part 2 – Schedule of Financial Statement Findings

This section identifies the significant deficiencies, material weaknesses, fraud, illegal acts, violations of provisions of contracts and grant agreements and abuse related to the financial statements in accordance with Government Auditing Standards.

THERE ARE NONE.

# PARK RIDGE BOARD OF EDUCATION SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONT'D) FOR THE FISCAL YEAR ENDED JUNE 30, 2020

Part 3 - Schedule of Federal and State Award Findings and Questioned Costs

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance, including questioned costs, related to the audit of major federal and state programs, as required by U.S. Uniform Guidance and New Jersey OMB's Circular 15-08.

### **CURRENT YEAR FEDERAL AWARDS**

Not Applicable

# PARK RIDGE BOARD OF EDUCATION SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

# Part 3 – Schedule of Federal and State Award Findings and Questioned Costs

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance, including questioned costs, related to the audit of major federal and state programs, as required by U.S. Uniform Guidance and New Jersey OMB's Circular 15-08.

# **CURRENT YEAR STATE AWARDS**

There are none.

# PARK RIDGE BOARD OF EDUCATION SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

This section identifies the status of prior-year findings related to the basic financial statements and federal and state awards that are required to be reported in accordance with Chapter 6.12 of *Government Auditing Standards*, U.S. Uniform Guidance and New Jersey OMB's Circular 15-08.

### **STATUS OF PRIOR YEAR FINDINGS**

There were none.