NORTH HUNTERDON-VOORHEES
REGIONAL HIGH SCHOOL DISTRICT
COUNTY OF HUNTERDON
AUDITORS' MANAGEMENT REPORT ON
ADMINISTRATIVE FINDINGS - FINANCIAL,
COMPLIANCE AND PERFORMANCE
FISCAL YEAR ENDED JUNE 30, 2020

NORTH HUNTERDON-VOORHEES REGIONAL HIGH SCHOOL DISTRICT

COUNTY OF HUNTERDON

AUDITORS' MANAGEMENT REPORT ON ADMINISTRATIVE

FINDINGS - FINANCIAL,

COMPLIANCE AND PERFORMANCE

FISCAL YEAR ENDED JUNE 30, 2020

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Independent Member BKR International

December 7, 2020

The Honorable President and Members of the Board of Education North Hunterdon-Voorhees Regional High School District County of Hunterdon, NJ

We have audited, in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* issued by the Comptroller General of the United States, the basic financial statements of the Board of Education of the North Hunterdon-Voorhees Regional High School District in the County of Hunterdon for the fiscal year ended June 30, 2020, and have issued our report thereon dated December 7, 2020.

As part of our audit, we performed procedures required by the New Jersey Department of Education, and the findings and results thereof are disclosed on the following pages, as listed in the accompanying table of contents. This letter does not affect our report dated December 7, 2020, on the financial statements of the Board.

We will review the status of the comments during our next audit engagement. We have already discussed these comments and suggestions with various management personnel, and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the suggestions and recommendation.

This report is intended for the information of the North Hunterdon-Voorhees Regional High School District's management and the New Jersey Department of Education. However, this report is a matter of public record and its distribution is not limited.

NISIVOCCIA LLP

Visivvocia, LLP

Kathryn L. Mantell
Kathryn L. Mantell

Licensed Public School Accountant #884

Certified Public Accountant

Scope of Audit

The audit covered the financial transactions of the Board Secretary/School Business Administrator and Treasurer of School Moneys, the activities of the Board of Education, the records of the various funds under the auspices of the Board of Education.

Administrative Practices and Procedures

Insurance

Multi-peril insurance coverage was carried in the amounts as detailed on Exhibit J-20, Insurance Schedule contained in the district's CAFR.

Officials in Office and Surety Bonds

Name	Position	Coverage
Raymond Krov	Treasurer of School Monies	\$ 320,000
Kathryn Blew	School Business Administrator/Board Secretary	320,000

Tuition Charges

A comparison of tentative tuition charges and actual certified tuition charges was made. The actual costs were different than estimated costs. The Board made a proper adjustment to the billings to sending districts for the change in per pupil costs in accordance with N.J.A.C. 6A:23A-3.1(f)3.

Financial Planning, Accounting and Reporting

Examination of Claims

An examination of claims paid on a test basis, during the period under review did not indicate any discrepancies with respect to signatures, certification or supporting documentation.

Payroll Account and Position Control Roster

The net salaries of employees of the Board were deposited in the Payroll Account. Employees' payroll deductions and employer's share of fringe benefits were deposited in the Payroll Agency Account.

All payrolls were approved by the Superintendent and were certified by the President of the Board, the Board Secretary/School Business Administrator and the Superintendent.

Salary withholdings were promptly remitted to the proper agencies including health benefit withholdings due to the General Fund.

The required certification (E-CERT1) of compliance with requirements for income tax on compensation of administrators (superintendent, assistant superintendent and business administrator) to the NJ Department of Treasury was filed in a timely manner.

FISCAL YEAR ENDED JUNE 30, 2020

(Continued)

Financial Planning, Accounting and Reporting (Cont'd)

Reserve for Encumbrances and Accounts Payable

A review of outstanding issued purchase orders was made on a test basis as of June 30, for proper classification of orders as reserve for encumbrances and accounts payable.

Classification of Expenditures

The coding of expenditures was tested for proper classification in accordance with N.J.A.C. 6A:23A-16.2(f) as part of our test of transactions of randomly selected expenditure items. We also reviewed the coding of all expenditures included in our compliance and single audit testing procedures. In addition to randomly selecting a test sample, we reviewed administrative coding classifications to determine overall reliability and compliance with N.J.A.C. 6A:23A-8.2. Overall compliance was noted.

Board Secretary's Records

In planning and performing our audit of the financial statements of the Board, we considered the condition of the Board Secretary's records for the purpose of expressing our opinion on the financial statements and not to provide specific assurance on the condition of the records. Based on these procedures, we have no comments.

Treasurer's Records

In planning and performing our audit of the financial statements of the Board, we considered the condition of the Treasurer's records for the purpose of expressing our opinion on the financial statements and not to provide specific assurance on the condition of the records. Based on these procedures, we have no comments.

Elementary and Secondary Education Act (E.S.E.A.) as amended by the Every Student Succeeds Act (ESSA)

The E.S.E.A. financial exhibits are contained herein within the Special Revenue Section of the District's CAFR. This section of the CAFR documents the financial position pertaining to projects under Title I, Title IIA, and Title IV of the Elementary and Secondary Education Act as amended and reauthorized.

The study of compliance for the E.S.E.A. did not indicate any area of noncompliance.

Other Special Federal and/or State Projects

The District's Special Projects were approved as listed on Schedule A and Schedule B located in the CAFR.

Our audit of the federal and state funds on a test basis indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

The financial exhibits are contained within the Special Revenue Section of the CAFR.

This section of the CAFR documents the financial position pertaining to the aforementioned special projects.

FISCAL YEAR ENDED JUNE 30, 2020

(Continued)

Financial Planning, Accounting and Reporting (Cont'd)

T.P.A.F. Reimbursement

Our audit procedures included a test of the biweekly reimbursements filed with the Department of Education for district employees who are members of the Teachers Pension and Annuity Fund. No exceptions were noted.

T.P.A.F. Reimbursement to the State for Federal Salary Expenditures

The T.P.A.F. Reimbursement to the State for Federal Salary Expenditures was remitted to the State of New Jersey prior to the required deadline of October 1, 2020. The reimbursement form was reviewed and no exceptions were noted.

School Purchasing Programs

Contracts and Agreements Requiring Advertisement for Bids

N.J.S.A. 18A:18A-3 states:

- a. "When the cost or price of any contract awarded by the purchasing agent in the aggregate, does not exceed in a contract year the total sum of \$17,500, the contract may be awarded by a purchasing agent when so authorized by resolution of the Board of Education without public advertising for bids and bidding therefore, except that the Board of Education may adopt a resolution to set a lower threshold for the receipt of public bids or the solicitation of competitive quotations. If the purchasing agent is qualified pursuant to subsection b. of section 9 of P.L.1971, c. 198 the Board of Education may establish that the bid threshold may be up to \$25,000. Such authorization may be granted for each contract or by a general delegation of the power to negotiate and award such contracts pursuant to this section.
- b. Commencing in the fifth year after the year in which P.L.1999, c. 440 takes effect and every five years thereafter, the Governor, in consultation with the Department of Treasury, shall adjust the threshold amount and the higher threshold amount which the Board of Education is permitted to establish as set forth in subsection a. of this section or the threshold amount resulting from any adjustment under this subsection, in direct proportion to the rise or fall of the index rate as that term is defined in N.J.S.A. 18A:18A-2, and shall round the adjustment to the nearest \$1,000. The Governor shall notify all local school districts of the adjustment no later than June 1 of every fifth year. The adjustment shall become effective on July 1 of the year in which it is made"
- N.J.S.A. 18A:18A-4 states, "Every contract for the provision or performance of any goods or services the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the Board of Education to the lowest responsible bidder after public advertising for bids and bidding therefore, except as is provided otherwise in this chapter or specifically by any other law"

Effective July 1, 2015 and thereafter the bid thresholds in accordance with N.J.S.A. 18A:18A-2 and 18A:18A-3(a) are \$40,000 (with a Qualified Purchasing Agent) and \$29,000 (without a Qualified Purchasing Agent), respectively. The law regulating bidding for public school student transportation contracts under N.J.S.A. 18A:39-3 is \$19,000 for 2019-2020.

As per N.J.S.A. 18A:18A-3, the Board passed a resolution, authorizing the Business Administrator as a qualified purchasing agent and increasing the bid threshold to \$40,000.

FISCAL YEAR ENDED JUNE 30, 2020

(Continued)

School Purchasing Programs (Cont'd)

Contracts and Agreements Requiring Advertisement for Bids (Cont'd)

The Board of Education has the responsibility of determining whether the expenditures in any category will exceed the statutory thresholds within the contract year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Attorney's opinion should be sought before a commitment is made.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed. No exceptions were noted.

Based upon the results of our examination, we did not note any individual payments, contracts, or agreements for the performance of any work or goods or services, in excess of the statutory thresholds where there had been no advertising for bids in accordance with the provision of N.J.S.A. 18A:18A-4, amended.

Resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 18A:18A-5.

The system of records did not provide for an accumulation of purchases for which the school board used contracts entered into by the State Department of Purchase and Property pursuant to Ch. 114, P.L. 1977, therefore, the extent of such purchases could not reasonably be ascertained.

School Food Service

The District does not participate in the Child Nutrition Program.

Student Body Activities

the following comments.

Finding:

During our review of the Student Activities and Athletics bank reconciliations, it was noted that there were several stale dated outstanding checks. However, as the District is in the process of reviewing these items for cancellation, no formal recommendation is deemed warranted.

FISCAL YEAR ENDED JUNE 30, 2020

(Continued)

Application for State School Aid

Our audit procedures included a test of information reported in the October 15, 2019 Application for State School Aid (A.S.S.A.) for on-roll, private schools for the handicapped, low income and bilingual education students. We also performed a review of the District procedures related to its completion.

The information on the A.S.S.A. was compared to the District workpapers with a one minor exception. The information that was included on the workpapers was verified on a test basis with no exceptions. The results of our procedures are presented in the Schedule of Audited Enrollments.

The District maintained workpapers on the prescribed State forms or their equivalent.

The District's written procedures for the recording of student enrollment data appear to be adequate.

Pupil Transportation

Our audit procedures included a test of on-roll status reported in the 2019-2020 District Report of Transported Resident Students (DRTRS). The information that was included on the DRTRS was verified to the DRTRS Eligibility Summary Report with the following exceptions noted below. The results of our procedures are presented in the Schedule of Audited Enrollments.

Our procedures also included a review of transportation related contracts and purchases. Based on our review, the District complied with proper bidding procedures and award of contracts. No exceptions were noted in our review of transportation related purchases of goods and services.

Finding:

During our review of the District Report of Transported Resident Students (DRTRS), it was noted that four students who were reported as "Aid in Lieu – Non Public", did not have a copy of the B6T form on file; one student reported as "Regular – Special Education" was declassified in the previous year and should have been reported as "Regular – Public Schools", and one student reported as "Regular – Public Schools" was not on the District's class registers as of October 15, 2019.

Recommendation:

It is recommended that greater care be taken to ensure that students are properly reported on the DRTRS and the required B6T forms be maintained.

Management's Response:

Greater care will be taken to ensure that students are properly reported on the DRTRS and the required B6T forms shall be maintained.

Facilities and Capital Assets

Our procedures included a review of the SDA grant agreements for consistency with recording SDA revenue and awarding contracts for eligible facilities construction.

It is suggested that the District submit for final reimbursement for the two SDA grants from 2014 and close out the respective projects.

NORTH HUNTERDON-VOORHEES REGIONAL HIGH SCHOOL DISTRICT ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE FISCAL YEAR ENDED JUNE 30, 2019

(Continued)

Travel Expenses and Travel Reimbursement Policy

Travel regulations require each District to adopt a formal policy and procedure pertaining to travel and expense reimbursement for its employees and board members. The regulations include requirements for the District to establish a maximum travel amount for the year and to ensure that the maximum amount is not exceeded. The regulations also require that all travel must be preapproved by the Board of Education and Superintendent and that a brief report detailing the key issues addressed at the travel event must be submitted after the travel event has occurred. Overall compliance was noted in our testing.

Testing for Lead of All Drinking Water in Educational Facilities

The District did submit the annual Statement of Assurance to the NJ Department of Education, pursuant to N.J.A.C. 6A:26-12.4(g).

Management Suggestions

Governmental Accounting Standards Board (GASB) Statements

Due to COVID-19, the GASB postponed the implementation of GASB Statement No. 84, *Fiduciary Activities*, until the fiscal year ended June 30, 2021. Based on guidance from the NJ Department of Education and GASB, the activity for student activities, payroll agency, unemployment compensation trust, flexible spending trust and private purpose scholarship trust funds will no longer be reported in the Fiduciary Fund financial statements. This activity will now be reported in the General (payroll agency, flexible spending and unemployment compensation) and Special Revenue (student activities and scholarship) Funds.

Effect on Internal Controls due to COVID-19

With the increase in employees working remotely due to COVID-19 especially those in the Business Office it is vital that the District routinely reviews the internal controls in place especially with respect to security of passwords as well as access rights to accounting software and bank information including bank wire transfers and the timely back-up of records.

Status of Prior Year's Findings/Recommendations

The prior year recommendation regarding the Student Activities has been resolved and the prior year recommendation regarding the DRTRS has not been resolved and is included as current year recommendation.

	. 1	2020-2021 Application for State School Aid	Application	n for State	School Ai	þ		S	ample for	Sample for Verification	u	
	Repo i	Reported on	Repor	Reported on			San	Sample	Verifi	Verified per		
	AS	ASSA	Work	Workpapers			Selecte	Selected from	Regi	Registers		
	On	On Roll	On Roll	Roll	En	Errors	Work	Workpapers	On Roll	Roll	En	Errors
	Full	Full Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared
Grade Nine	430		430				430		430			
Grade Ten	495		495				495		495			
Grade Eleven	462	53	462	53			462	53	462	53		
Grade Twelve	494	74	494	74			494	74	494	74		
Subtotal	1,881	127	1,881	127			1,881	127	1,881	127		
Special Education: High School	339		339	50			25		25			
Subtotal	339	50	339	50			25		25			
Totals	2,220	177	2,220	177	0-	0	1,906	127	1,906	127	0-	0-
Percentage Error					0.00%	0.00%					0.00%	0.00%

		Sample	Errors									0-	%00.0
	Verified to Application	and	Register	3.0	1.0	1.0	2.0	7.0		1.0	1.0	8.0	
w Income	Sample Selected	from	Workpapers	3.0	1.0	1.0	2.0	7.0		1.0	1.0	8.0	
Resident Low Income			Errors				1.0	1.0				1.0	1.43%
	Reported on Workpapers	as Low	Income	16.0	14.0	11.0	11.0	52.0		19.0	19.0	71.0	·
	Reported on ASSA	as Low	Income	16.0	14.0	11.0	10.0	51.0		19.0	19.0	70.0	
		Sample	Errors									0-	%00.0
for Disabled		Sample	Verified							4	4	4	_
Private Schools for Disabled	Sample	for	Verification							4	4	4	
P	Reported on ASSA	as Private	Schools							18	18	18	
				Grade Nine	Grade Ten	Grade Eleven	Grade Twelve	Subtotal	Special Education:	High School	Subtotal	Totals	Percentage Error

·		R	esident LEP	Resident LEP Low Income				Resi	ident LEP N	Resident LEP Not Low Income		
	Reported on ASSA as	Reported on Reported on ASSA as Workpapers		Sample Selected	Verified to Test Scores,		Reported on ASSA as			Sample Selected	Verified to	
	$\stackrel{\cdot}{\text{LEP Low}}$	as LEP Low	ţ	from	Application	Sample	LEP Not	as LEP Not	ŗ	from	Test Scores	Sample
٠	Income	Income	Errors	Workpapers	and Register	Errors	Low Income	Low Income Low Income	Errors	Workpapers	and Register	Errors
Grade Nine	2	1	(1)				4	4		1	1	
Grade Ten	3	4	1	2	2		1	1				
Grade Eleven							1	1				
Grade Twelve												
Subtotal	5	5		2	2		9	9		1	1	
Special Education:							,	,				
High School Subtotal							1 1					
Totals	S	5	-0-	2	2	-0-	7	7	-0-			-0-
Percentage Error			0.00%			0.00%			0.00%			0.00%

			Transpo	rtation		
	Reported on DRTRS by DOE	Reported on DRTRS by District	Errors	Tested	Verified	Errors
Regular - Public Schools	1,704	1,705	1	13	12	1
Regular - Special Education	356	356		6	5	1
AIL - Non Public	97	97		8	4	4
Special Needs - Public	3	3		1	1	
Special Needs - Private	12	12		1	1	
Totals	2,172	2,173	1	29	23	6

0.05%

	Reported	Recalculated
Average Mileage - Regular Including Grade PK Students	6.8	6.8
Average Mileage - Regular Excluding Grade PK Students	6.8	6.8
Average Mileage - Special Education with Special Needs	11.8	11.8

Percentage Error

20.69%

NORTH HUNTERDON-VOORHEES REGIONAL HIGH SCHOOL DISTRICT EXCESS SURPLUS CALCULATION FISCAL YEAR ENDED JUNE 30, 2020

EXCESS SURPLUS CALCULATION AT 6/30/2020

REGULAR DISTRICT

SECTION 1

A. 2% Calculation of Excess Surplus

2019/2020 Total General Fund Expenditures per the CAFR, Ex. C-1	\$ 61,103,823 (B)
Increased by:	
Transfer from Capital Outlay to Capital Projects Fund	\$ -0- (B1a)
Transfer from Capital Reserve to Capital Projects Fund	\$ -0- (B1b)
Transfer from General Fund to SRF for PreK-Regular	\$ -0- (B1c)
Transfer from General Fund to SRF for PreK-Inclusion	\$ -0- (B1a) \$ -0- (B1b) \$ -0- (B1c) \$ -0- (B1d)
	<u> </u>
Decreased by:	
On-Behalf TPAF Pension and Social Security	\$ 7,459,691 (B2a)
Assets Acquired Under Capital Leases	\$ -0- (B2b)
1	<u> </u>
Adjusted 2019-2020 General Fund Expenditures [(B)+(B1's)-(B2's)]	\$ 53,644,132 (B3)
2% of Adjusted 2019-2020 General Fund Expenditures [(B3) times .02]	\$ 1,072,883 (B4)
Enter Greater of (B4) or \$250,000	\$ 1,072,883 (B5)
Increased by: Allowable Adjustment	\$ 248,719 (K)
introduction of the matter regulations	<u> </u>
Maximum Unassigned Fund Balance [(B5)+(K)]	\$ 1,321,602
(-) () J	
SECTION 2	
SECTION 2	
· · · · · · · · · · · · · · · · · · ·	\$ 21.343.923 (C.)
Total General Fund - Fund Balances @ 6/30/2020	\$ 21,343,923 (C)
Total General Fund - Fund Balances @ 6/30/2020 (Per CAFR Budgetary Comparison Schedule C-1)	\$ 21,343,923 (C)
Total General Fund - Fund Balances @ 6/30/2020 (Per CAFR Budgetary Comparison Schedule C-1) Decreased by:	
Total General Fund - Fund Balances @ 6/30/2020 (Per CAFR Budgetary Comparison Schedule C-1) Decreased by: Year End for Encumbrances	\$ 2,356,328 (C1)
Total General Fund - Fund Balances @ 6/30/2020 (Per CAFR Budgetary Comparison Schedule C-1) Decreased by: Year End for Encumbrances Legally Restricted - Designated for Subsequent Year's Expenditures	
Total General Fund - Fund Balances @ 6/30/2020 (Per CAFR Budgetary Comparison Schedule C-1) Decreased by: Year End for Encumbrances Legally Restricted - Designated for Subsequent Year's Expenditures Legally Restricted - Excess Surplus - Designated for	\$ 2,356,328 (C1) \$ -0- (C2)
Total General Fund - Fund Balances @ 6/30/2020 (Per CAFR Budgetary Comparison Schedule C-1) Decreased by: Year End for Encumbrances Legally Restricted - Designated for Subsequent Year's Expenditures Legally Restricted - Excess Surplus - Designated for Subsequent Year's Expenditures	\$ 2,356,328 (C1) \$ -0- (C2) \$ 5,244,237 (C3)
Total General Fund - Fund Balances @ 6/30/2020 (Per CAFR Budgetary Comparison Schedule C-1) Decreased by: Year End for Encumbrances Legally Restricted - Designated for Subsequent Year's Expenditures Legally Restricted - Excess Surplus - Designated for Subsequent Year's Expenditures Other Restricted Fund Balances	\$ 2,356,328 (C1) \$ -0- (C2)
Total General Fund - Fund Balances @ 6/30/2020 (Per CAFR Budgetary Comparison Schedule C-1) Decreased by: Year End for Encumbrances Legally Restricted - Designated for Subsequent Year's Expenditures Legally Restricted - Excess Surplus - Designated for Subsequent Year's Expenditures Other Restricted Fund Balances Assigned Fund Balance - Unreserved - Designated for	\$ 2,356,328 (C1) \$ -0- (C2) \$ 5,244,237 (C3) \$ 7,655,077 (C4)
Total General Fund - Fund Balances @ 6/30/2020 (Per CAFR Budgetary Comparison Schedule C-1) Decreased by: Year End for Encumbrances Legally Restricted - Designated for Subsequent Year's Expenditures Legally Restricted - Excess Surplus - Designated for Subsequent Year's Expenditures Other Restricted Fund Balances Assigned Fund Balance - Unreserved - Designated for Subsequent Year's Expenditures	\$ 2,356,328 (C1) \$ -0- (C2) \$ 5,244,237 (C3)
Total General Fund - Fund Balances @ 6/30/2020 (Per CAFR Budgetary Comparison Schedule C-1) Decreased by: Year End for Encumbrances Legally Restricted - Designated for Subsequent Year's Expenditures Legally Restricted - Excess Surplus - Designated for Subsequent Year's Expenditures Other Restricted Fund Balances Assigned Fund Balance - Unreserved - Designated for Subsequent Year's Expenditures Additional Assigned Fund Balance:	\$ 2,356,328 (C1) \$ -0- (C2) \$ 5,244,237 (C3) \$ 7,655,077 (C4)
Total General Fund - Fund Balances @ 6/30/2020 (Per CAFR Budgetary Comparison Schedule C-1) Decreased by: Year End for Encumbrances Legally Restricted - Designated for Subsequent Year's Expenditures Legally Restricted - Excess Surplus - Designated for Subsequent Year's Expenditures Other Restricted Fund Balances Assigned Fund Balance - Unreserved - Designated for Subsequent Year's Expenditures Additional Assigned Fund Balance: Unreserved - Designated for Subsequent Year's Expenditures	\$ 2,356,328 (C1) \$ -0- (C2) \$ 5,244,237 (C3) \$ 7,655,077 (C4) \$ -0- (C5)
Total General Fund - Fund Balances @ 6/30/2020 (Per CAFR Budgetary Comparison Schedule C-1) Decreased by: Year End for Encumbrances Legally Restricted - Designated for Subsequent Year's Expenditures Legally Restricted - Excess Surplus - Designated for Subsequent Year's Expenditures Other Restricted Fund Balances Assigned Fund Balance - Unreserved - Designated for Subsequent Year's Expenditures Additional Assigned Fund Balance:	\$ 2,356,328 (C1) \$ -0- (C2) \$ 5,244,237 (C3) \$ 7,655,077 (C4)
Total General Fund - Fund Balances @ 6/30/2020 (Per CAFR Budgetary Comparison Schedule C-1) Decreased by: Year End for Encumbrances Legally Restricted - Designated for Subsequent Year's Expenditures Legally Restricted - Excess Surplus - Designated for Subsequent Year's Expenditures Other Restricted Fund Balances Assigned Fund Balance - Unreserved - Designated for Subsequent Year's Expenditures Additional Assigned Fund Balance: Unreserved - Designated for Subsequent Year's Expenditures	\$ 2,356,328 (C1) \$ -0- (C2) \$ 5,244,237 (C3) \$ 7,655,077 (C4) \$ -0- (C5)

$\frac{\text{NORTH HUNTERDON-VOORHEES REGIONAL HIGH SCHOOL DISTRICT}}{\text{EXCESS SURPLUS CALCULATION}}$

FISCAL YEAR ENDED JUNE 30, 2020

(Continued)

SECTION 3

Restricted Fund Balance - Excess Surplus [(U2)-(M)] IF NEGATIVE, ENTER -0-	\$ 4,766,679 (E)
Recapitulation of Excess Surplus as of June 30, 2020	
Restricted Excess Surplus - Designated for Subsequent Year's Expenditures Restricted Excess Surplus [(E)]	\$ 5,244,237 (C3) \$ 4,766,679 (E)
Total $[(C3)+(E)]$	\$ 10,010,916 (D)
Detail of Allowable Adjustments	
Impact Aid Sale and Lease Back Extraordinary Aid Additional Nonpublic School Transportation Aid Current Year School Bus Advertising Revenue Recognized Family Crisis Transportation Aid Total Adjustments ((H)+(I)+(J1)+(J2)+(J3)+(J4))	\$ -0- (H) \$ -0- (I) \$ 248,719 (J1) \$ -0- (J2) \$ -0- (J3) \$ -0- (J4) \$
Detail of Other Restricted Fund Balance	ψ 240,717 (R)
Statutory restrictions: Approved unspent separate proposal Sale/lease-back reserve Capital reserve Emergency reserve Maintenance reserve Tuition reserve School Bus Advertising 50% Fuel Offset Reserve - current year School Bus Advertising 50% Fuel Offset Reserve - prior year Impact Aid General Fund Reserve (Sections 8002 and 8003) Impact Aid Capital Fund Reserve (Sections 8007 and 8008)	\$ -0- \$ 5,967,335 \$ -0- \$ 1,687,742 \$ -0- \$ -0- \$ -0- \$ -0-
Other state/governmental mandated reserve	\$ -0-
Other Restricted Fund Balance not noted above	\$ -0-
Total Other Restricted Fund Balance	\$ 7,655,077 (C4)

NORTH HUNTERDON-VOORHEES REGIONAL HIGH SCHOOL DISTRICT SUMMARY OF RECOMMENDATIONS FISCAL YEAR ENDED JUNE 30, 2020

It is recommended that:

recommendation.

1.	Administrative Practices and Procedures
	None
2.	Financial Planning, Accounting and Reporting
	None
3.	School Purchasing Program
	None
4.	School Food Service
	None
5.	Student Body Activities
	None
6.	Application for State School Aid
	None
7.	Pupil Transportation
	Greater care be taken to ensure that students are properly reported on the DRTRS and the required B6T form be maintained.
8.	Facilities and Capital Assets
	None
9.	Travel Expense and Reimbursement Policy
	None
10.	Testing for Lead of all Drinking Water in Educational Facilities
	None
11.	Status of Prior Year's Findings/Recommendations
	The prior year recommendation regarding the Student Activities has been resolved and the prior year recommendation regarding the DRTRS has not been resolved and is included as current year