BOROUGH OF BELLMAWR SCHOOL DISTRICT COUNTY OF CAMDEN

AUDITOR'S MANAGEMENT REPORT ON ADMINISTRATIVE FINDINGS -FINANCIAL, COMPLIANCE AND PERFORMANCE

FOR THE FISCAL YEAR ENDED JUNE 30, 2021



BOROUGH OF BELLMAWR SCHOOL DISTRICT

Auditor's Management Report on Administrative Findings - Financial, Compliance and Performance

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<u>AUDITOR'S MANAGEMENT REPORT ON ADMINISTRATIVE</u> FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE

The Honorable President and Members of the Board of Education Borough of Bellmawr School District County of Camden, New Jersey

We have audited, in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* issued by the Comptroller General of the United States, the basic financial statements of the Board of Education of the Borough of Bellmawr School District, in the County of Camden, State of New Jersey, as of and for the fiscal year ended June 30, 2021, which were separately issued in the Annual Comprehensive Financial Report dated March 8, 2022.

As part of our audit, we also performed procedures required by the New Jersey Department of Education, and the findings and results thereof are disclosed on the following pages, as listed in the accompanying table of contents.

This report is issued in conjunction with the Annual Comprehensive Financial Report of the Board of Education of the Borough of Bellmawr School District, for the fiscal year ended June 30, 2021, and is intended for the information of the School District's management and the New Jersey Department of Education. However, this report is a matter of public record and its distribution is not limited.

Respectfully submitted,

BOWMAN & COMPANY LLP Certified Public Accountants

& Consultants

Scott P. Barron

Certified Public Accountant

Public School Accountant No. CS 02459

ett P. Baun

Souman : Company LLP

Voorhees, New Jersey March 8, 2022

ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE

SCOPE OF AUDIT

The audit covered the financial transactions of the Board Secretary / School Business Administrator and the Chief School Administrator, the activities of the Board of Education, and the records of the various funds under the auspices of the Board of Education.

ADMINISTRATIVE PRACTICES AND PROCEDURES

Insurance

Fire insurance coverage was carried in the amounts as detailed on exhibit J-20, insurance schedule, contained in the School District's Annual Comprehensive Financial Report (ACFR).

Official Bonds (N.J.S.A. 18A: 17-26, 18A:17-32, 18A:13-13)

Patrick Doyle Board Secretary / School Business Administrator

\$250,000.00

There is a blanket dishonesty bond covering all other employees with the following coverage: \$500,000.00 per employee.

Tuition Charges

A comparison of tentative tuition charges and actual certified tuition charges was made. The actual costs were less than estimated costs. The School District made a proper adjustment to the billings to sending districts for the decrease in per pupil costs in accordance with N.J.A.C. 6A:23A-17.1(f)3.

FINANCIAL PLANNING, ACCOUNTING, AND REPORTING

Examination of Claims

Sampled claims paid during the fiscal year under audit did not indicate any reportable noncompliance with respect to signatures, certification, or supporting documentation.

Payroll Account

The net salaries of sampled employees of the School District were deposited in the net payroll account. Employees' payroll deductions and the employer's share of fringe benefits were deposited in the payroll agency account.

Sampled payrolls were approved by the Superintendent and were certified by the President of the Board and the Board Secretary / School Business Administrator.

Sampled salary withholdings were promptly remitted to the proper agencies, including health benefit premium withholdings due to the general fund.

Sampled payrolls were delivered to the Board Secretary who then deposited with warrants in separate bank accounts for net payroll and withholdings.

Employee Position Control Roster

A sample of the Employee Position Control Roster indicated that it was in satisfactory condition and was approved by the county office submission with the 2020-2021 budget review checklist.

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FINANCIAL PLANNING, ACCOUNTING, AND REPORTING (CONT'D)

Encumbrances and Accounts Payable

A sample of outstanding issued purchase orders was made as of June 30 for proper classification of orders as encumbrances and accounts payable. Our sample did not indicate any reportable noncompliance with respect to classification of orders.

Travel

A sample of travel expenditures during the fiscal year under audit did not indicate any reportable noncompliance.

Classification of Expenditures

The coding of expenditures was tested for proper classification in accordance with N.J.A.C. 6A:23A-16.2(f) as part of our randomly sampled expenditure transactions. We also tested the coding of all expenditures included in our compliance and single audit sampling procedures. In addition, a sample was selected that specifically targeted administrative coding classifications to determine overall reliability and compliance with N.J.A.C. 6A:23A-8.3. Our samples did not indicate any reportable noncompliance with respect to classification of expenditures.

Board Secretary's Records

Our audit of the financial and accounting records maintained by the Board Secretary indicated that they were in satisfactory condition.

Chief School Administrator's Records

Our audit of the financial and accounting records maintained by the Chief School Administrator indicated that they were in satisfactory condition.

Elementary and Secondary Education Act (E.S.E.A.) as amended by the Every Student Succeeds Act (E.S.S.A.)

The E.S.S.A. financial exhibits are contained within the special revenue section of the ACFR. This section of the ACFR documents the financial position pertaining to the projects under Titles I, Title II and Title III of the Every Student Succeeds Act.

The audit of compliance for E.S.S.A. did not indicate any reportable noncompliance.

Other Special Federal and / or State Projects

The School District's special projects were approved as listed on exhibits K-3 and K-4 located in the ACFR.

Our audit of the federal and state funds on a sample basis indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

The financial exhibits are contained within the special revenue section of the ACFR. This section of the ACFR documents the financial position pertaining to the aforementioned other special projects.

The audit of compliance for other special projects did not indicate any reportable noncompliance.

TPAF Reimbursement

Our audit procedures included a sample of the biweekly reimbursements filed with the Department of Education for School District employees who are members of the Teachers' Pension and Annuity Fund. No exceptions were noted.

FINANCIAL PLANNING, ACCOUNTING, AND REPORTING (CONT'D)

TPAF Reimbursement to the State for Federal Salary Expenditures

The amount of the expenditure charged to the current year's final report(s) for all federal awards for the School District to reimburse the State for the TPAF/FICA payments made by the State on-behalf of the School District for those employees whose salaries are identified as being paid from federal funds was made prior to the end of the 90 day grant liquidation period required by the Office of Grants Management and N.J.S.A. 18A:66-90. The expenditure was inspected subsequent to the reimbursement and no exceptions were noted.

SCHOOL PURCHASING PROGRAMS

Contracts and Agreements Requiring Advertisement for Bids

N.J.S.A. 18A:18A-1 et seq. (Public School Contracts Law), the associated rules and related information on the statute, and the school contracts in general, are available on the following website:

https://www.state.nj.us/dca/divisions/dlgs/programs/lpcl.html

Current statute is posted on the New Jersey Legislature website at:

http://www.njleg.state.nj.us/

The bid thresholds in accordance with N.J.S.A. 18A:18A-2 and 18A:18A-3(a) are \$44,000.00 (with a Qualified Purchasing Agent) and \$32,000.00 (without a Qualified Purchasing Agent), respectively. The law regulating bidding for public school student transportation contracts under N.J.S.A. 18A:39-3 is \$19,600.00 for 2020-21.

The School District's Board of Education has the responsibility of determining whether the expenditures in any category will exceed the statutory thresholds within the contract year. Where question arises as to whether any contract or agreement might result in violation of the statute, the solicitor's opinion should be sought before a commitment is made.

Based on the results of our audit, we did not note any individual payments, contracts, or agreements made for the performance of any work or goods or services, in excess of the statutory thresholds where there had been no advertising for bids in accordance with the provision of N.J.S.A. 18A:18A-4.

Resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 18A:18A-5.

SCHOOL FOOD SERVICE

Public Health Emergency

In accordance with the Governor's Declaration of Emergency pertaining to the public health emergency all public, charter, non-public schools were ordered to close effective as of March 18, 2020 for an undetermined period to limit the spread of the virus. As a result, school food authorities (SFA) were required to institute alternate procedures to provide meals to free and reduced price eligible students during the period of school closures.

During fiscal year 2020-2021 the public health emergency was still applicable. As a result, School Food Authorities (SFAs) were required to provide meals in accordance with the regulations governing the National School Nutrition Seamless Summer Option (SSO) or the Summer Food Service Program (SFSP) option.

SFAs were authorized to solicit and award emergency noncompetitive procurements and contracts with food service management companies in accordance with 2 CFR 200.320 and N.J.S.A.18A:18A-7. The SFAs were also authorized to submit contract modifications to their existing cost reimbursable or fixed price contracts as necessary to ensure the feeding of all children throughout the age of 18, as well as persons over 18 with disabilities as defined in the regulations.

SCHOOL FOOD SERVICE (CONT'D)

SFAs were notified of the requirement to maintain and report separate meal count records and financial records of all applicable costs incurred in providing meals to all free and reduced price meal eligible students during the emergency.

The school food service program was not selected as a major federal and / or State program. However, the program expenditures exceeded \$100,000.00 in federal and / or State support. Accordingly, we inquired of school management, or appropriate school food service personnel, as to whether the School Food Authority (SFA) had any Child Nutrition Program reimbursement overclaims or underclaims. No exceptions were noted.

We also inquired of school management, or appropriate school food service personnel, as to whether the SFA's expenditures of school food service revenues were limited to allowable direct and indirect costs. No exceptions were noted.

Non-program foods were not purchased, prepared, sold, or offered for sale by the School District

The statement of revenues, expenses, and changes in fund net position (ACFR exhibit B-5) does separate program and non-program revenue and program and non-program cost of goods sold.

We also inquired of management about the public health emergency procedures / practices that the SFA instituted to provide meals to all students, maintenance of all applicable production records; meal counts; noncompetitive procurements; modification of existing contracts and applicable financial records to document the specific costs applicable to the emergency operations. We also inquired if the FSMC received a loan in accordance with the Paycheck Protection Plan (PPP) and whether the funds were used to pay for costs applicable to the Food Service Programs. We also inquired if the PPP loan was subsequently forgiven and the FSMC refunded or credited the applicable amounts to the SFA.

Net cash resources did not not exceed three months average expenditures.

Exhibits reflecting Child Nutrition Program operations are included in the section entitled Enterprise Funds, Section G of the CAFR.

STUDENT BODY ACTIVITIES

Our audit of the financial and accounting records for student activities indicated that they were in satisfactory condition.

APPLICATION FOR STATE SCHOOL AID

Our audit procedures included a sample of information reported in the October 15, 2020 Application for State School Aid (A.S.S.A.) for on-roll, private schools for the disabled, low-income, and bilingual. We also performed an inspection of the School District procedures related to its completion. The information on the A.S.S.A. was compared to the School District workpapers without exception. The information that was included on the workpapers was verified without exception. The results of our procedures are presented in the schedule of audited enrollments.

The School District maintained workpapers on the prescribed State forms or their equivalent.

The School District has adequate written procedures for the recording of student enrollment data.

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PUPIL TRANSPORTATION

Our audit procedures included a sample of on-roll status reported in the 2020-21 District Report of Transported Resident Students (DRTRS). The information that was reported on the DRTRS was verified to the DRTRS Eligibility Summary Report without exception. The results of our procedures are presented in the schedule of audited enrollments.

Our procedures also included a sample of transportation related contracts and purchases. Based on our sample, the School District complied with proper bidding procedures and award of contracts. No exceptions were noted in our sample of transportation related purchases of goods and services.

FACILITIES AND CAPITAL ASSETS

Our audit of the financial and accounting records for facilities and capital assets indicated that they were in satisfactory condition.

MISCELLANEOUS

Continuing Disclosure Agreements

The School District complied with its most recent continuing disclosure agreements made in relation to prior year bond issuances.

Testing for Lead of All Drinking Water in Education Facilities

The School District complied with all the requirements of N.J.A.C. 6A:26-1.2 and 12.4 related to the testing for lead of all drinking water in educational facilities.

The School District submitted the annual Statement of Assurance to the Department of Education, pursuant to N.J.A.C. 6A:26-12.4(g).

FOLLOW-UP ON PRIOR YEAR'S FINDINGS

There were no audit findings for the fiscal year ended June 30, 2020.

There were no Office of Fiscal Accountability and Compliance audit reports issued during the fiscal year ended June 30, 2021.

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ACKNOWLEDGMENT

We received the complete cooperation of all of the officials of the School District and we greatly appreciate the courtesies extended to the members of the audit team.

Respectfully submitted,

BOWMAN & COMPANY LLP Certified Public Accountants

& Consultants

Scott P. Barron

Public School Accountant No.CS 02459

ouman : Company LLP

Borough of Bellmawr School District

Application for State School Aid Summary Schedule of Audited Enrollments Enrollment as of October 15, 2020

	2021-2022 Application for State School Aid			Sample for Verification				Private Schools for Disabled								
	Report A.S.: On I	S.A.	Work	ted on papers Roll	Er	rors	San Selecte Work	ed from	Reg	ed per isters Roll	Reg	rs per jisters Roll	Reported on A.S.S.A. as Private	Sample for Verifi-	Sample	Sample
	<u>Full</u>	Shared	<u>Full</u>	Shared	<u>Full</u>	Shared	<u>Full</u>	Shared	<u>Full</u>	Shared	<u>Full</u>	Shared	Schools	<u>cation</u>	Verified	Errors
Half Day Preschool																
Full Day Preschool	133		133				133		133							
Half Day Kindergarten																
Full Day Kindergarten	109		109				48		48							
One	98		98				55		55							
Гwo	85		85				39		39							
Three	116		116				65		65							
Four	105		105				50		50							
ive	96		96				96		96							
Six	101		101				100		100							
Seven	105		105				104		104							
ight	103		103				100		100							
line																
en 																
Eleven welve																
weive Post-Graduate																
ost-Graduate Adult H.S. (15+CR.)																
Adult H.S. (1-14CR.)																
Addit 11.3. (1-1401.)																-
Subtotal	1,051		1,051		-		790		790		-					
Special Education-Elementary	68		68				28		28				7	6	6	
Special Education-Middle School	47		47				47		47				6	5	5	
Special Education-High School																
Subtotal	115		115		-		75		75		-		13	11	11	
Co. Voc Regular																
Co. Voc. Ft. Post Sec.																
Subtotal					-			<u> </u>			-					
Totals	1,166	-	1,166	-	-	-	865	-	865	-	-	-	13	11	11	
												·				

Borough of Bellmawr School District

Application for State School Aid Summary Schedule of Audited Enrollments Enrollment as of October 15, 2020

A. S. S. A. a. Workpapers as Sample Application, Selected from the first Day Preschool Flat Day Pres			sident Low Income		Sam	ole for Verificatio	n		Resident LEP Low Inc	come	Sam	Sample for Verification		
Field Day Princegration Field Day Princegration Field Day Rondergration Field	Half Day Preschool	Low	Low	<u>Errors</u>	Selected from	Application		LEP Low	LEP Low	<u>Errors</u>	Selected from	Test Score	Sample <u>Errors</u>	
Half Day Kindenganten File Day Kindenganten 148														
Full Day Kindergarten														
One		48	48		19	19		4	4		4	4		
Three	One	43	43		20	20		5	5					
Four Five 44 44 44 19 19 19 19 1 1 1 1 1 1 1 1 1	Two	35	35		18	18		4	4		4	4		
Five	Three							2	2					
Ske	Four							1	1					
Seven								1	1		1	•		
Eight	Six							1	1		1	1		
Nine Ten Eleven Twelve Post-Graduate Adult H.S. (1-4CR.) Special Education-Elementary Special Education-High School Special Education-High School Special Education-High School Special Education-High School Subtotal 66 66 - 17 17 17 - 1 1 1 1 1 1 1 1 1 1 1 1 1														
Tene Eleven Twelve Post-Graduate Adult H.S. (15+CR.) Adult H.S. (1		51	51		22	22		1	1		1	1		
Eleven Post-Graduate Pos														
Transported No. Co. Co. Co. Regular Co. Voc Regular														
Post-Graduate Adult H.S. (1-14CR.) Subtotal 423 423 182 182 19 19 19 16 16 16 Special Education-Elementary 41 41 13 13 13 1 1 1 1 1 1 Special Education-High School 25 25 4 4 4 Subtotal 66 66 66 - 17 17 17 - 1 1 1 - 1 1 1 Co. Voc Regular Regular Including Grade PK students (Part A) 3.6 3.7 3.7 3.6 3.3 3.8 27 27 7 4 5.8 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5														
Adult H. S. (15+CR.) Adult H. S. (15+CR.) Adult H. S. (15+CR.) Subtotal 423 423 182 182 19 19 19 16 16 16 Special Education-Hidle School Special Education-Middle School Special Education-High School Subtotal 66 66 66 - 177 17 - 1 1 1 - 1 1 - 1 1 - 1 1 - 1 1 - 1 -														
Subtotal 423 423 182 182 19 19 19 16 16 16 2.5 Special Education-Heigh School 5 25 25 4 4 4 5 5 5 5 4 4 4 5 5 5 5 5 5														
Subtotal 423														
Special Education-Elementary 41 41 13 13 13 1 1 1 1 1 1	Adult H.S. (1-14CR.)	-									·			
Special Education-Middle School 25 25 4 4 4	Subtotal	423	423		182	182		19	19		16	16		
Special Education-Middle School 25 25 25 4 4 4	Special Education-Elementary	41	41		13	13		1	1		1	1		
Co. Voc Regular Co. Voc. Ft. Post Sec. Subtotal	Special Education-Middle School	25	25											
Co. Voc. Ft. Post Sec. Subtotal Totals 489	Subtotal	66	66		17	17		1	1	-	1	1		
Totals	Co. Voc Regular Co. Voc. Ft. Post Sec.													
Percentage Error Cc	Subtotal													
Reported on DRTRS by DOE/County District Errors Tested Verified Errors Reg. Avg. (Mileage) = Regular Including Grade PK students (Part A) 3.6 3.	Totals	489	489			199		20	20			17		
Reported on DRTRS by DOE/County District Errors Tested Verified Errors Reported Errors Reported Reg Public Schools, Col. 1 2 2 2 2 Reg. Avg. (Mileage) = Regular Including Grade PK students (Part A) 3.6 3.0	Percentage Error				(C)				=		(u)			
DRTRS by DOE/County District Errors Tested Verified Errors Reported Reported Calculate		-		Transp	oortation									
Reg SpEd, Col. 4 24 24 18 18 Reg. Avg. (Mileage) = Regular Excluding Grade PK students (Part B) 3.6 3.1 Transported - Non-Public, Col. 3 36 36 27 27 Spec. Avg. (Mileage) = Special Ed. with Special Needs 10.0 10.0 Special Needs, Col. 6 9 9 7 7 Totals Totals		DRTRS by	DRTRS by	Errors	Tested	Verified	Errors					Reported	Re- Calculate	
Reg SpEd, Col. 4 24 24 18 18 Reg. Avg. (Mileage) = Regular Excluding Grade PK students (Part B) 3.6 3.1 Transported - Non-Public, Col. 3 36 36 27 27 Spec. Avg. (Mileage) = Special Ed. with Special Needs 10.0 10.0 Special Needs, Col. 6 9 9 7 7 Totals Totals	Rea Public Schools, Col. 1	2		2	2	2		Rea. Ava. (Milea	age) = Regular Includ	ding Grade PK stude	nts (Part A)	3.6	3.	
Transported - Non-Public, Col. 3 36 36 27 27 Spec. Avg. (Mileage) = Special Ed. with Special Needs 10.0 10.0 Special Needs, Col. 6 9 9 7 7 Totals 71 71 54 54													3.0	
Special Needs, Col. 6 9 9 7 7 Totals 71 71 54 54	Transported - Non-Public, Col. 3										` '		10.0	
	Special Needs, Col. 6							. 5 (÷ ,					
Percentage From	Totals	71		71	54	54								
	Percentage Error													

Borough of Bellmawr School District

Application for State School Aid Summary Schedule of Audited Enrollments Enrollment as of October 15, 2020

	R	esident LEP NOT Low Inco		Samı	ole for Verification		
	Reported on A.S.S.A. as NOT Low Income	Reported on Workpapers as NOT Low Income		<u>Errors</u>	Sample Selected from Workpapers	Verified to Test Score and Register	Sample <u>Errors</u>
Half Day Preschool Full Day Preschool Half Day Kindergarten		<u></u>		<u></u>		<u></u>	<u>=</u>
Full Day Kindergarten One		1 3	1		1 3	1 3	
Two		1	1		1	1	
Three Four		1	1				
Five							
Six							
Seven Eight		1	1		1	1	
Nine							
Ten							
Eleven Twelve							
Post-Graduate							
Adult H.S. (15+CR.)							
Adult H.S. (1-14CR.)							
Subtotal		7	7		6	6	
Special Education-Elementary Special Education-Middle School Special Education-High School							
Subtotal		_					
Co. Voc Regular Co. Voc. Ft. Post Sec.		_					
Subtotal		<u>-</u>	<u> </u>				
Totals		7	7		6	6	
Percentage Error			_	-			

EXCESS SURPLUS CALCULATION

REGULAR DISTRICT / CHARTER SCHOOL / RENAISSANCE SCHOOL PROJECT

SECTION 1

4% Calculation of Excess Surplus

2020-21 Total General Fund Expenditures Reported on ACFR Exhibit C-1 Increased by: Transfer from Capital Outlay to Capital Projects Fund Transfer from Capital Reserve to Capital Projects Fund Transfer from General Fund to SRF for PreK-Regular Transfer from General Fund to SRF for PreK-Inclusion	\$ 20,841,710.86 (B) (B1a) (B1b) (B1c) 51,336.00 (B1d)
Decreased by: On-Behalf TPAF Pension & Social Security Assets Acquired Under Capital Leases	3,525,548.12 (B2a) (B2b)
Adjusted 2020-21 General Fund Expenditures [(B)+(B1s)-(B2s)] 4% of Adjusted 2020-21 General Fund Expenditures [(B3) times .04] Enter Greater of (B4) or \$250,000 Increased by: Allowable Adjustment *	\$ 17,367,498.74 (B3) \$ 694,699.95 (B4) 694,699.95 (B5) 125,874.00 (K)
Maximum Unassigned Fund Balance [(B5) + (K)]	\$ 820,573.95 (M)
SECTION 2	
Total General Fund - Fund Balances at June 30, 2021 (Per ACFR Budgetary Comparison Schedule, Ex. C-1) Decreased by: Year-End Encumbrances Legally Restricted - Designated for Subsequent Year's Expenditures Legally Restricted - Excess Surplus - Designated for Subsequent Year's Expenditures ** Other Restricted Fund Balances **** Assigned Fund Balance - Designated for Subsequent Year's Expenditures	\$ 2,556,421.49 (C) (C1) (C2) 150,000.00 (C3) 1,067,410.28 (C4) 110,056.00 (C5)
(Per ACFR Budgetary Comparison Schedule, Ex. C-1) Decreased by: Year-End Encumbrances Legally Restricted - Designated for Subsequent Year's Expenditures Legally Restricted - Excess Surplus - Designated for Subsequent Year's Expenditures ** Other Restricted Fund Balances ****	(C1) (C2) 150,000.00 (C3) 1,067,410.28 (C4)
(Per ACFR Budgetary Comparison Schedule, Ex. C-1) Decreased by: Year-End Encumbrances Legally Restricted - Designated for Subsequent Year's Expenditures Legally Restricted - Excess Surplus - Designated for Subsequent Year's Expenditures ** Other Restricted Fund Balances **** Assigned Fund Balance - Designated for Subsequent Year's Expenditures	(C1) (C2) 150,000.00 (C3) 1,067,410.28 (C4) 110,056.00 (C5)
(Per ACFR Budgetary Comparison Schedule, Ex. C-1) Decreased by: Year-End Encumbrances Legally Restricted - Designated for Subsequent Year's Expenditures Legally Restricted - Excess Surplus - Designated for Subsequent Year's Expenditures ** Other Restricted Fund Balances **** Assigned Fund Balance - Designated for Subsequent Year's Expenditures Total Unassigned Fund Balance [(C)-(C1)-(C2)-(C3)-(C4)-(C5)]	(C1) (C2) 150,000.00 (C3) 1,067,410.28 (C4) 110,056.00 (C5)
(Per ACFR Budgetary Comparison Schedule, Ex. C-1) Decreased by: Year-End Encumbrances Legally Restricted - Designated for Subsequent Year's Expenditures Legally Restricted - Excess Surplus - Designated for Subsequent Year's Expenditures ** Other Restricted Fund Balances **** Assigned Fund Balance - Designated for Subsequent Year's Expenditures Total Unassigned Fund Balance [(C)-(C1)-(C2)-(C3)-(C4)-(C5)] SECTION 3	(C1) (C2) 150,000.00 (C3) 1,067,410.28 (C4) 110,056.00 (C5) \$ 1,228,955.21 (U1)
(Per ACFR Budgetary Comparison Schedule, Ex. C-1) Decreased by: Year-End Encumbrances Legally Restricted - Designated for Subsequent Year's Expenditures Legally Restricted - Excess Surplus - Designated for Subsequent Year's Expenditures ** Other Restricted Fund Balances **** Assigned Fund Balance - Designated for Subsequent Year's Expenditures Total Unassigned Fund Balance [(C)-(C1)-(C2)-(C3)-(C4)-(C5)] SECTION 3 Restricted Fund Balance - Excess Surplus *** [(U1)-(M)] IF NEGATIVE ENTER -0-	(C1) (C2) 150,000.00 (C3) 1,067,410.28 (C4) 110,056.00 (C5) \$ 1,228,955.21 (U1)

EXCESS SURPLUS CALCULATION (CONT'D)

REGULAR DISTRICT / CHARTER SCHOOL / RENAISSANCE SCHOOL PROJECT

Footnotes:

- * Allowable adjustment to expenditures on line K must be detailed as follows. This adjustment line (as detailed below) is to be utilized when applicable for:
 - (H) Federal Impact Aid. The passage of P.L.2015, c.46 amended N.J.S.A. 18A:7F-41 to permit a board of education to appropriate federal impact aid funds to establish or supplement a federal impact aid legal reserve in the general fund. Accordingly, the Federal Impact Aid adjustment to expenditures is limited to the portion of Federal Impact Aid Section 8002 and Section 8003 received during the fiscal year and recognized as revenue on the General Fund Budgetary Comparison Schedule, but not transferred to the Federal Impact Aid Reserve General (8002 or 8003) by board resolution during June 1 to June 30 of the fiscal year under audit. Amounts transferred to the reserve are captured on line (C4);
 - (I) Sale and Lease-back (Refer to the Audit Program Section II, Chapter 10);
 - (J1) Extraordinary Aid;
 - (J2) Additional Nonpublic School Transportation Aid;
 - (J3) Recognized current year School Bus Advertising Revenue; and
 - (J4) Family Crisis Transportation Aid.

Notes to auditor: Refer to the Audit Program Section II, Chapter 10 for restrictions on the inclusion of Extraordinary Aid, Family Crisis Transportation Aid, and Additional Nonpublic School Transportation Aid.

Detail of Allowable Adjustments

Federal Impact Aid	\$ -	(H)
Sale & Lease-back		(I)
Extraordinary Aid	115,434.00	(J1)
Additional Nonpublic School Transportation Aid	10,440.00	(J2)
Current Year School Bus Advertising Revenue Recognized		(J3)
Family Crisis Transportation Aid		(J4)
Total Adjustments [(H)+(I)+(J1)+(J2)+(J3)+(J4)]	\$ 125,874.00	_(K)

^{**} This amount represents the Excess Surplus (C3 above) generated during June 30, 2020 and must be included in the Audit Summary Line 90031. This amount was to be appropriated in the 2021-2022 general fund budget.

Amount for Other Restricted Fund Balances must be detailed for each source. Use in the excess surplus calculation of any legal reserve that is not state mandated or that is not legally imposed by another type of government, such as the judicial branch of government, must have departmental approval. District requests should be submitted to the Office of School Finance prior to September 30.

Detail of Other Restricted Fund Balance

Statutory restrictions:	
Approved unspent separate proposal	
Sale/lease-back reserve	
Capital reserve	\$ 747,305.27
Maintenance reserve	255,689.84
Emergency reserve	
Tuition reserve	
School bus advertising 50% fuel offset reserve - current year	
School bus advertising 50% fuel offset reserve - prior year	
Impact Aid General Fund Reserve (Sections 8002 and 8003)	
Impact Aid Capital Fund Reserve (Sections 8007 and 8008)	
Other state/government mandated reserves	
Restricted for Unemployment	64,415.17
[Other Restricted Fund Balance not noted above]****	
Total Other Restricted Fund Balance	\$ 1,067,410.28 (C4

^{***} Amounts must agree to the June 30, 2021 ACFR and must agree to Audit Summary Line 90030.

BOROUGH OF BELLMAWR SCHOOL DISTRICT Audit Recommendations Summary For the Fiscal Year Ended June 30, 2021

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Re	COL	mr	ne	nd	ati	n	ıs:

1.	Administrative Practices and Procedures
	None
2.	Financial Planning. Accounting and Reporting
	None
3.	School Purchasing Programs
	None
4.	School Food Service
	None
5.	Student Body Activities
	None
6.	Application for State School Aid
	None
7.	Pupil Transportation
	None
8.	Facilities and Capital Assets
	None
9.	Miscellaneous
	None
10.	Follow-Up on Prior Year Findings
	None.