

EAST WINDSOR REGIONAL SCHOOL DISTRICT

**Hightstown, New Jersey
County of Mercer**

**AUDITORS' MANAGEMENT REPORT ON ADMINISTRATIVE FINDINGS -
FINANCIAL, COMPLIANCE AND PERFORMANCE**

JUNE 30, 2022

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INDEPENDENT AUDITORS' REPORT

Honorable President and Members
of the Board of Education
East Windsor Regional School District
County of Mercer
Hightstown, New Jersey

We have audited, in accordance with generally accepted auditing standards and *Government Auditing Standards* issued by the Comptroller General of the United States, the basic financial statements of the Board of Education of the East Windsor Regional School District, County of Mercer as of and for the year ended June 30, 2022, and have issued our report thereon dated March 9, 2023.

As part of our audit, we performed procedures required by the New Jersey Department of Education, and the findings and results thereof are disclosed on the following pages, as listed in the accompanying table of contents.

This report is intended solely for the information of the East Windsor Regional School District's management, Board of Education members, and the New Jersey Department of Education. However, this report is a matter of public record and its distribution is not limited.

PKF O'Connor Davies, LLP

March 9, 2023
Cranford, New Jersey

Scott A. Clelland

Scott A. Clelland
Licensed Public School Accountant, No. 1049

Scope of Audit

The audit covered the financial transactions of the Board Secretary/School Business Administrator and Treasurer of School Moneys, the activities of the Board of Education and the records of the various funds under the auspices of the Board of Education.

Administrative Practices and Procedures

Insurance

Insurance coverage was carried in the amounts as detailed on J-20, Insurance Schedule contained in the District's ACFR.

Official Bonds N.J.S.A. 18A:17-26, 18A:17-32, 18A:13-13

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Paul Todd	Board Secretary / School Business Administrator	\$ 400,000

P.L. 2020, c.44

Our audit procedures included an inquiry and subsequent review of health benefit data required per N.J.S.A. 18A:16-13.3 (Chapter 44) submitted for the year on audit. The Chapter 44 summary report was reviewed for reasonableness and timeliness.

The data submitted did include all health benefit plans offered by the district.

The School district data certification was completed by the chief school administrator. The school district Chapter 44 data was submitted timely.

The original data submission did require significant revision due to errors or omissions on the part of the district.

Tuition Charges

A comparison of tentative tuition charges and actual certified tuition charges was made. The District made a proper adjustment to the billings to sending Districts for the increase or decrease in per pupil costs in accordance with *N.J.A.C. 6A:23A-17.1(f)3*.

Financial Planning, Accounting and Reporting

Examination of Claims

An examination of claims paid during the period did not indicate any discrepancies with respect to signatures, certification or supporting documentation.

Payroll Account and Position Control Roster

The net salaries of all employees of the Board were deposited in the payroll account. Employees' payroll deductions and employer's share of fringe benefits were deposited in the payroll agency account.

All payrolls were approved by the Superintendent and were certified by the President of the Board and the Board Secretary/Business Administrator.

Salary withholdings were promptly remitted to the proper agencies, including health benefits premium withholding due to the general fund.

Payrolls were delivered to the Secretary of the Board who then deposited with warrants in separate bank accounts for net payroll and withholdings.

No exceptions were noted.

Employee Position Control Roster

An inquiry and subsequent review of the Position Control Roster did not identify any inconsistencies between the payroll records, employee benefit records, the general ledger accounts to where wages are posted, and the Position Control Roster.

Reserve for Encumbrances and Accounts Payable

A review of outstanding issued purchase orders was made as of June 30 for proper classification of orders as reserve for encumbrances and accounts payable. No exceptions were noted.

Classification of Expenditures

The coding of expenditures was tested for proper classification in accordance with *N.J.A.C. 6A:23A-16.2(f)* as part of our test of transactions of randomly selected expenditure items. We also reviewed the coding of all expenditures included in our compliance and single audit testing procedures. In addition to randomly selecting a test sample, we also selected a sample of administrative coding classifications to determine overall reliability and compliance with *N.J.A.C. 6A:23A-8.3*. As a result of the procedures performed, a transaction error rate of 0% was noted and no additional procedures were deemed necessary to test the propriety of expenditure classification.

Board Secretary's Records

Our review of the financial and accounting records maintained by the Board Secretary did not identify any exceptions.

Treasurer's Records (optional position)

No exceptions were noted during our review of the financial and accounting records maintained by the Assistant Business Administrator.

Elementary and Secondary Education Act (ESEA) as amended by the Every Student Succeeds Act (ESSA)

The ESEA financial exhibits are contained within the Special Revenue Section of the Annual Comprehensive Financial Report (ACFR). This section of the ACFR documents the financial position pertaining to the projects under Title I and Title IV of the Elementary and Secondary Education act as amended and reauthorized.

The study of compliance for E.S.E.A. indicated no areas of noncompliance and/or questionable costs.

Other Special Federal and/or State Projects

The District's special projects were approved as listed on Schedules A (K-3) and B (K-4) located in the ACFR.

Our audit of the federal and state funds, on a test basis, indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

The financial exhibits are contained within the Special Revenue Section of the ACFR. This section of the ACFR documents the financial position pertaining to the aforementioned special projects.

The study of compliance for the special projects indicated no instances of noncompliance that are required to be reported in accordance with the Uniform Guidance or State OMB Circular 15-08.

T.P.A.F. Reimbursement

Our audit procedures included a test of the biweekly reimbursement forms filed with the Department of Education for District employees who are members of the Teacher's Pension and Annuity Fund. No exceptions were noted.

T.P.A.F. Reimbursement to the State for Federal Salary Expenditures

The amount of the expenditure charged to the current year's Final Reports for all federal awards for the school district to reimburse the State for the TPAF/FICA payments made by the State on behalf of the school district for those employees whose salaries are identified as being paid from federal funds was not made prior to the end of the 90 day grant liquidation period required by the Office of Grants Management. The expenditure was reviewed subsequent to the reimbursement and no exceptions were noted.

Non-Public State Aid

Our review of Nonpublic State Aid completion reports disclosed no exceptions.

School Purchasing Programs

Contracts and Agreements Requiring Advertisement for Bids

The bid thresholds in accordance with *N.J.S.A. 18A:18A-2* and *18A:18A-3(a)* are \$44,000 (with a Qualified Purchasing Agent) and \$32,000 (without a Qualified Purchasing Agent), respectively. The law regulating bidding for public school student transportation contracts under *N.J.S.A. 18A:39-3* is \$20,200 for 2021-22.

The Board of Education has the responsibility of determining whether the expenditures in any category will exceed the statutory thresholds within the contract year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Solicitor's opinion should be sought before a commitment is made.

Based on the results of our examination, I did not note any individual payments, contracts, or agreements made for the performance of any work or goods or services, in excess of the statutory thresholds where there had been no advertising for bids in accordance with the provision of *N.J.S.A. 18A:18A-4*.

Resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" per *N.J.S.A. 18A:18A-5*.

No exceptions were identified.

School Food Service

Public Health Emergency

In accordance with the Governor's Declaration of Emergency pertaining to the public health emergency all Public, Charter, Non-Public schools were ordered to close effective as of March 18, 2020 for an undetermined period to limit the spread of the virus. As a result, School Food Authorities (SFA) were required to institute alternate procedures to provide meals to eligible students during the period of school closures. Governor Murphy's emergency declaration ended June 4, 2021; however, the United States Department of Agriculture's federal waiver continued through June 30, 2022. Food Service Agencies operated under this federal waiver.

As a result, School Food Authorities (SFAs) were required to provide meals in accordance with the regulations governing the National School Nutrition Seamless Summer Option (SSO). SFAs could also choose to participate in the National School Lunch Program utilizing standard counting and claiming practices.

SFAs were authorized to solicit and award emergency noncompetitive procurements and contracts with Food Service Management Companies in accordance with 2 CFR 200.320 and *N.J.S.A.18A:18A-7*. The SFAs were also authorized to submit contract modifications to their existing Cost Reimbursable or Fixed Price contracts as necessary to ensure the feeding of all children throughout the age of 18, as well as persons over 18 with disabilities as defined in the regulations.

SFAs were notified of the requirement to maintain and report separate meal count records and financial records of all applicable costs incurred in providing meals to all students during the emergency.

The financial transactions and statistical records of the school food service fund were reviewed. The financial accounts, meal count records were reviewed on a test-check basis. Cash receipts and bank records were reviewed for timely deposit.

The district utilizes a food service management company (FSMC) and is depositing and expending program monies in accordance with *N.J.S.A. 18A:17-.34*, and 19-1 through 19-4.1. Provisions of the FMSC Cost Reimbursable Fixed Price or Non-Competitive Emergency Procurement contract/addendum were reviewed and audited. The FSMC contract includes an operating results provision which guarantees the food service program will return a profit of at least \$275,000. The operating results provision has been met. All vendor discounts, rebates, and credits from vendors and/or FSMC were tracked and credited to the Food Service Account and reconciled to supporting documentation at least annually.

Expenditures should be separately recorded as food, labor and other costs. Vendor invoices were reviewed, and costs verified. Inventory records on food and supply items were currently maintained and properly applied in determining the cost of food supplies used.

The cash disbursements records reflected expenditures for program related goods and services. The appropriate revenue and expenditure records were maintained in order to substantiate the non-profit status of the school food service.

The SFA recorded and maintained separate supporting documentation for additional costs (food, supplies, transportation, etc.) applicable to the implementation of the COVID-19 meal service under SSO or SFSP program requirements.

The FSMC did not apply for and receive a loan in accordance with the Payroll Protection Plan..

Net cash resources did exceed three months average expenditures.

Finding 2022-001

During our testing of the school food service account, we noted that the net cash resources exceeded three months average expenditures.

Recommendation

We suggest that the District take measures to reduce the net cash resources to an acceptable amount.

Time sheets were reviewed, and labor costs verified. Payroll records were maintained on all School Food Services employees authorized by the board of education. No exceptions were noted.

The number of meals claimed for reimbursement was compared to sales and meal count records. As part of the claims review process the Edit Check Worksheet was completed. Reimbursement claims were submitted/certified in a timely manner.

Applications for free and reduced price meals were reviewed for completeness and accuracy. The number of free and reduced price meals claimed as served was compared to the number of valid applications or to the list of directly certified students on file, times the number of operating days, on a school-by-school basis. The free and reduced price meals and free milk policy was reviewed for uniform administration throughout the school system. Sites approved to participate in Provisions I and II were examined for compliance with all counting and claiming requirements. The required verification procedures for free and reduced price applications were completed and available for review.

USDA Food Donation Program were received and a single inventory was maintained on a first-in, first-out basis. No exceptions were noted.

The Statement of Revenues, Expenses, and Changes in Fund Net Position (ACFR Schedule B-5) does separate program and non-program revenue and program and non-program cost of goods sold.

Student Body Activities

No exceptions were noted during our testing of the student activity funds.

Application for State School Aid

Our audit procedures included a test of information reported in the October 15, 2021 Application for State School Aid (A.S.S.A.) for on-roll, private schools for the handicapped, low-income and bilingual. We also performed a review of the District procedures related to its completion. The information on the A.S.S.A. was compared to the District workpapers as identified in the Schedule of Audited Enrollments with one minor exception.

The District maintained workpapers on the prescribed state forms or their equivalent.

The District has adequate written procedures for the recording of student enrollment data.

Pupil Transportation

Our audit procedures included a test of on roll status reported in the 2021-22 District Report of Transported Resident Students (DRTRS). The information that was included on the DRTRS was verified to the DRTRS Eligibility Summary Report with minor differences. The results of our procedures are presented in the Schedule of Audited Enrollments.

Our procedures also included a review of transportation related contracts and purchases. Based on our review, the district complied with proper bidding procedures and award of contracts. The bid specification for the purchase of buses were in compliance with applicable statutes. No exceptions were noted in our review of transportation related purchases of goods and services.

Facilities and Capital Assets

Our procedures included a review of New Jersey Schools Development Authority ("NJSDA") grant agreements for consistency with recording the NJSDA revenue, transfer of local funds from the

General Fund or from the capital reserve, and awarding of contracts for eligible facilities construction. No exceptions were noted.

Miscellaneous

Testing for Lead of All Drinking Water in Educational Facilities

The school district adhered to all the requirements of N.J.A.C. 26-1.2 and 12.4 related to the testing for lead of all drinking water in educational facilities.

The school district submitted the annual Statement of Assurance to the Department of Education pursuant to N.J.A.C. 6A:26-12.4(g).

Follow-up on Prior Year's Findings

In accordance with *Government Auditing Standards*, our procedures included a review of all prior year recommendations including findings. Corrective action has been taken on all prior year findings.

There was one audit report issued by the Office of Fiscal Accountability and Compliance (OFAC) during the 2022 fiscal year related to a desk monitoring of the Coronavirus Relief Fund Grant. All findings were resolved and there was no corrective action required.

Acknowledgment

We received the complete cooperation of all the officials of the School District and we greatly appreciate the courtesies extended to the members of the audit team.

SCHEDULE OF MEAL COUNT ACTIVITY

EAST WINDSOR REGIONAL SCHOOL DISTRICT

FOOD SERVICE FUND

NUMBER OF MEALS SERVED - FEDERAL

ENTERPRISE FUND

FOR THE FISCAL YEAR ENDED JUNE 30, 2022

<u>PROGRAM</u>	<u>MEAL CATEGORY</u>	<u>MEALS CLAIMED</u>	<u>MEALS TESTED</u>	<u>MEALS VERIFIED</u>	<u>DIFFERENCE</u>	<u>RATE (a)</u>	<u>(OVER) UNDER CLAIM (b)</u>
National School Lunch (Severe Needs Rate)	Paid	-	-	-	-	\$ 0.37	\$ -
National School Lunch (Severe Needs Rate)	Reduced	-	-	-	-	3.28	-
National School Lunch (Severe Needs Rate)	Free	-	-	-	-	3.68	-
	TOTAL	_____	_____	_____			_____
National School Lunch	HHFKA - PB Lunch Only	-	-	-	-	\$ 0.07	\$ -
After School Snack	Free	-	-	-	-	\$ 1.00	\$ -
School Breakfast (Regular Rate)	Paid	-	-	-	-	\$ 0.33	\$ -
	Reduced	-	-	-	-	1.67	-
	Free	-	-	-	-	1.97	-
	TOTAL	_____	_____	_____			_____
School Breakfast (Severe Need Rate)	Paid	-	-	-	-	\$ 0.33	\$ -
	Reduced	-	-	-	-	2.05	-
	Free	-	-	-	-	2.35	-
	TOTAL	_____	_____	_____			_____
Summer Food Service Program	Lunch - Free	588,575	588,575	588,575	-	\$ 4.56	\$ -
	Breakfast - Free	169,358	169,358	169,358	-	2.61	-
	TOTAL	_____	_____	_____			_____
Total Net Underclaim/(Overclaim)							_____
							\$ -

SCHEDULE OF MEAL COUNT ACTIVITY

EAST WINDSOR REGIONAL SCHOOL DISTRICT

FOOD SERVICE FUND

NUMBER OF MEALS SERVED - STATE

ENTERPRISE FUND

FOR THE FISCAL YEAR ENDED JUNE 30, 2022

<u>PROGRAM</u>	<u>MEAL CATEGORY</u>	<u>MEALS CLAIMED</u>	<u>MEALS TESTED</u>	<u>MEALS VERIFIED</u>	<u>DIFFERENCE</u>	<u>RATE (a)</u>	<u>(OVER) UNDER CLAIM (b)</u>
State Reimbursement - National School Lunch (Regular Rate)	Paid	-	-	-	-	\$ 0.05	\$ -
State Reimbursement - National School Lunch (Regular Rate)	Reduced	-	-	-	-	0.055	-
State Reimbursement - National School Lunch (Regular Rate)	Free	-	-	-	-	0.255	-
	TOTAL	-	-	-			

Total Net Underclaim/(Overclaim)

\$ -

EAST WINDSOR REGIONAL SCHOOL DISTRICT

NET CASH RESOURCE SCHEDULE

Net cash resources exceeded three months of expenditures
 Proprietary Fund - Food Service
 For the Fiscal Year Ended June 30, 2022

		Food Service		
		<u>B - 4/5</u>		
<u>Net Cash Resources:</u>				
ACFR	*	Current Assets		
B-4		Cash & Cash Equiv.	\$ 2,920,455	
B-4		Accounts Receivable	254,572	
ACFR		Current Liabilities		
B-4		Less Unearned Revenue	<u>(27,000)</u>	
		Net Cash Resources	<u><u>\$ 3,148,027</u></u>	(A)

Net Adj. Total Operating Expense:

B-5	Tot. Operating Exp.	2,115,796	
B-5	Less Depreciation	<u>(11,460)</u>	
	Adj. Tot. Oper. Exp.	<u><u>\$ 2,104,336</u></u>	(B)

Average Monthly Operating Expense:

B / 10	<u><u>\$ 210,434</u></u>	(C)
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Three times monthly Average:

3 X C	<u><u>\$ 631,301</u></u>	(D)
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TOTAL IN BOX A	\$ 3,148,027
LESS TOTAL IN BOX D	<u>\$ 631,301</u>
NET	<u><u>\$ 2,516,726</u></u>
From above:	
A is greater than D, cash exceeds 3 X average monthly operating expenses.	
D is greater than A, cash does not exceed 3 X average monthly operating expenses.	

* Inventories are not to be included in total current assets.

SOURCE - USDA resource management comprehensive review form

SCHEDULE OF AUDITED ENROLLMENTS
EAST WINDSOR REGIONAL SCHOOL DISTRICT
APPLICATION FOR STATE SCHOOL AID SUMMARY
ENROLLMENT AS OF OCTOBER 15, 2021

	Application for State School Aid				Sample for Verification				Private Schools for Disabled				
	Reported on A.S.A. On Roll	Full	Shared	Workpapers On Roll	Errors Full	Shared	Sample Workpapers Full	Shared	Verified per Registers On Roll Full	Shared	Reported on A.S.A. as Private Schools	Sample Verification	Sample Errors
3 Preschool	7.0	-	-	7.0	-	-	7.0	-	7.0	-	-	-	-
4 Preschool	15.0	-	-	15.0	-	-	15.0	-	15.0	-	-	-	-
Half Day Kindergarten	-	-	-	-	-	-	-	-	-	-	-	-	-
Full Day Kindergarten	333.0	-	-	333.0	-	-	178.0	-	178.0	-	-	-	-
One	305.0	-	-	305.0	-	-	143.0	-	143.0	-	-	-	-
Two	315.0	-	-	315.0	-	-	173.0	-	173.0	-	-	-	-
Three	325.0	-	-	325.0	-	-	163.0	-	163.0	-	-	-	-
Four	309.0	-	-	309.0	-	-	151.0	-	151.0	-	-	-	-
Five	307.0	-	-	307.0	-	-	161.0	-	161.0	-	-	-	-
Six	338.0	-	-	338.0	-	-	338.0	-	338.0	-	-	-	-
Seven	335.0	-	-	335.0	-	-	335.0	-	335.0	-	-	-	-
Eight	368.0	-	-	368.0	-	-	368.0	-	368.0	-	-	-	-
Nine	346.0	-	-	346.0	-	-	346.0	-	346.0	-	-	-	-
Ten	336.0	-	-	336.0	-	-	336.0	-	336.0	-	-	-	-
Eleven	326.0	42.0	-	326.0	-	-	368.0	42.0	368.0	-	-	-	-
Twelve	338.0	38.0	-	338.0	-	-	376.0	38.0	376.0	-	-	-	-
Post-Graduate													
Adult H.S. (15+CR.)													
Adult H.S. (1-14 CR.)													
Subtotal	4,303.0	80.0	4,303.0	80.0	-	-	3,458.0	80.0	3,458.0	-	-	-	-
Special Ed - Elementary	265.0	-	265.0	-	-	-	115.0	-	115.0	-	-	5.0	-
Special Ed - Middle School	152.0	-	152.0	-	-	-	152.0	-	152.0	-	-	7.0	-
Special Ed - High School	166.0	29.0	166.0	29.0	-	-	195.0	29.0	195.0	-	-	11.0	-
Subtotal	583.0	29.0	583.0	29.0	-	-	462.0	29.0	462.0	-	-	23.0	-
Co. Voc. - Regular	-	-	-	-	-	-	-	-	-	-	-	-	-
Co. Voc. Ft. Post Sec.	-	-	-	-	-	-	-	-	-	-	-	-	-
Totals	4,886.0	109.0	4,886.0	109.0	-	-	3,920.0	109.0	3,920.0	-	-	23.0	-
Percentage Error					0.00%					0.00%			0.00%

SCHEDULE OF AUDITED ENROLLMENTS

**EAST WINDSOR REGIONAL SCHOOL DISTRICT
APPLICATION FOR STATE SCHOOL AID SUMMARY
ENROLLMENT AS OF OCTOBER 15, 2021**

	Resident Low Income			Sample for Verification			Resident LEP Low Income			Sample for Verification		
	Reported on A.S.S.A. as Low Income	Reported on Workpapers as Low Income	Errors	Sample Selected from Workpapers	Verified to Application and Register	Sample Errors	Reported on A.S.S.A. as LEP low Income	Reported on Workpapers as LEP low Income	Errors	Sample Selected from Workpapers	Verified to Test Score and Register	Sample Errors
3 Preschool	-	-	-	-	-	-	-	-	-	-	-	-
4 Preschool	-	-	-	-	-	-	-	-	-	-	-	-
Full Day Kindergarten	96.0	96.0	-	15.0	15.0	-	49.0	49.0	-	15.0	15.0	-
One	107.0	107.0	-	16.0	16.0	-	57.0	57.0	-	28.0	28.0	-
Two	115.0	115.0	-	18.0	18.0	-	58.0	58.0	-	18.0	18.0	-
Three	129.0	129.0	-	20.0	20.0	-	59.0	59.0	-	22.0	21.0	1
Four	112.0	112.0	-	17.0	17.0	-	52.0	52.0	-	14.0	14.0	-
Five	110.0	110.0	-	17.0	17.0	-	41.0	41.0	-	10.0	10.0	-
Six	155.0	155.0	-	23.0	23.0	-	28.0	28.0	-	9.0	9.0	-
Seven	137.0	137.0	-	21.0	21.0	-	30.0	30.0	-	7.0	7.0	-
Eight	117.0	117.0	-	18.0	18.0	-	31.0	31.0	-	12.0	12.0	-
Nine	132.0	132.0	-	19.0	19.0	-	30.0	30.0	-	7.0	7.0	-
Ten	126.0	126.0	-	19.0	19.0	-	21.0	21.0	-	9.0	9.0	-
Eleven	143.0	143.0	-	20.0	20.0	-	30.0	30.0	-	9.0	9.0	-
Twelve	121.0	121.0	-	17.0	17.0	-	14.0	13.0	1.0	10.0	10.0	-
Post-Graduate	-	-	-	-	-	-	-	-	-	-	-	-
Adult H.S. (15+CR.)	-	-	-	-	-	-	-	-	-	-	-	-
Adult H.S. (1-14 CR.)	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal	1,600.0	1,600.0	-	240.0	240.0	-	500.0	499.0	1.0	170.0	169.0	1.0
Special Ed - Elementary	126.0	126.0	-	19.0	19.0	-	26.0	26.0	-	5.0	5.0	-
Special Ed - Middle	80.0	80.0	-	4.0	4.0	-	3.0	3.0	-	1.0	1.0	-
Special Ed - High	87.0	87.0	-	16.0	16.0	-	2.0	2.0	-	1.0	1.0	-
Subtotal	293.0	293.0	-	39.0	39.0	-	31.0	31.0	-	7.0	7.0	-
Co. Voc. - Regular	-	-	-	-	-	-	-	-	-	-	-	-
Co. Voc. Ft. Post Sec.	-	-	-	-	-	-	-	-	-	-	-	-
Totals	1,893.0	1,893.0	-	279.0	279.0	-	531.0	530.0	1.0	177.0	176.0	1.0
Percentage Error			0.00%			0.00%			0.19%			0.56%

Transportation					
Reported on DRTS by DOE/county	Reported on DRTS by District	Errors	Tested	Verified	Errors
2,325.0	2,325.0	-	228.0	227.0	1.0
153.0	153.0	-	-	-	-
5.5	5.5	-	15.0	15.0	-
515.5	515.5	-	1.0	1.0	-
2,999.0	2,999.0	-	51.0	51.0	-
			295	294	1.0
Percentage Error		0.00%			0.34%

Reg Avg.(Mileage) = Regular Including Grade PK students
 Reg Avg.(Mileage) = Regular Excluding Grade PK students
 Spec Avg. = Special Ed with Special Needs

Reported	Recalculated
5.2	5.2
5.2	5.2
4.7	4.7

**EAST WINDSOR REGIONAL SCHOOL DISTRICT
APPLICATION FOR STATE SCHOOL AID SUMMARY
ENROLLMENT AS OF OCTOBER 15, 2021**

SCHEDULE OF AUDITED ENROLLMENTS

	Resident LEP NOT Low Income			Sample for Verification		
	Reported on A.S.S.A. as NOT Low Income	Reported on Workpapers as NOT Low Income	Errors	Sample Selected from Workpapers	Verified to Test Score and Register	Sample Errors
3 Preschool	-	-	-	-	-	-
4 Preschool	-	-	-	-	-	-
Full Day Kindergarten	63.0	63.0	-	6.0	6.0	-
One	30.0	30.0	-	11.0	11.0	-
Two	35.0	35.0	-	6.0	6.0	-
Three	25.0	25.0	-	2.0	2.0	-
Four	23.0	23.0	-	4.0	4.0	-
Five	11.0	11.0	-	1.0	1.0	-
Six	18.0	18.0	-	2.0	2.0	-
Seven	19.0	19.0	-	2.0	2.0	-
Eight	14.0	14.0	-	5.0	5.0	-
Nine	11.0	11.0	-	3.0	3.0	-
Ten	5.0	5.0	-	3.0	3.0	-
Eleven	14.0	14.0	-	4.0	4.0	-
Twelve	13.0	14.0	(1.0)	4.0	4.0	-
Post-Graduate	-	-	-	-	-	-
Adult H.S. (15+CR.)	-	-	-	-	-	-
Adult H.S. (1-14 CR.)	-	-	-	-	-	-
Subtotal	281.0	282.0	(1.0)	53.0	53.0	-
Special Ed - Elementary	16.0	16.0	-	1.0	1.0	-
Special Ed - Middle	-	-	-	-	-	-
Special Ed - High	1.0	1.0	-	1.0	1.0	-
Subtotal	17.0	17.0	-	2.0	2.0	-
Co. Voc. - Regular	-	-	-	-	-	-
Co. Voc. Ft. Post Sec.	-	-	-	-	-	-
Totals	298.0	299.0	(1.0)	55.0	55.0	-
Percentage Error			-0.34%			0.00%

EAST WINDSOR REGIONAL SCHOOL DISTRICT

EXCESS SURPLUS CALCULATION

JUNE 30, 2022

SECTION 1

A. 4% Calculation of Excess Surplus

2021-22 Total General Fund Expenditures per the ACFR, Ex. C-1	\$ 124,749,413 (B)
Increased by:	
Transfer from Capital Outlay to Capital Projects Fund	\$ - (B1a)
Transfer from Capital Reserve to Capital Projects Fund	\$ - (B1b)
Transfer from General Fund to SRF for PreK-Regular	\$ - (B1c)
Transfer from General Fund to SRF for PreK-Inclusion	\$ - (B1d)
Decreased by:	
On-Behalf TPAF Pension, PRM, LTD and Social Security	\$ 22,841,484 (B2a)
Assets Acquired Under Capital Leases	\$ - (B2b)
Adjusted 2021-22 General Fund Expenditures [(B) + (B1s) - (B2s)]	\$ 101,907,929 (B3)
4% of Adjusted 2021-22 General Fund Expenditures [(B3) times .04]	\$ 4,076,317 (B4)
Enter Greater of (B4) or \$250,000	\$ 4,076,317 (B5)
Increased by: Allowable Adjustment*	\$ 670,279 (K)
Maximum Unassigned/Undesignated - Unreserved Fund Balance [(B5) + (K)]	\$ 4,746,596 (M)

SECTION 2

Total General Fund - Fund Balances at 6-30-22 (Per ACFR Budgetary Comparison Schedule C-1)	\$ 26,396,222 (C)
Decreased by:	
Assigned Year End Encumbrances	\$ 7,580,068 (C1)
Legally Restricted - Designated for Subsequent Year's Expenditures	\$ - (C2)
Legally Restricted - Excess Surplus - Designated for Subsequent Year's Expenditures**	\$ 832,477 (C3)
Other Restricted Fund Balances****	\$ 12,362,174 (C4)
Assigned Fund Balance-Unreserved- Designated for Subsequent Year's Expenditures	\$ 74,907 (C5)
Total Unassigned Fund Balance [(C)-(C1)-(C2)-(C3)-(C4)-(C5)]	\$ 5,546,596 (U1)

EAST WINDSOR REGIONAL SCHOOL DISTRICT

EXCESS SURPLUS CALCULATION

JUNE 30, 2022

SECTION 3

Restricted Fund Balance - Excess Surplus ***
[(U1)-(M)] IF NEGATIVE ENTER -0- \$ 800,000 (E)

Recapitulation of Excess Surplus as of June 30, 2022

Reserved Excess Surplus - Designated for Subsequent Year's
Expenditures ** \$ 832,477 (C3)
Reserved Excess Surplus *** [(E)] \$ 800,000 (E)

Total Excess Surplus [(C3)+(E)] \$ 1,632,477 (D)

Detail of Allowable Adjustments

Impact Aid \$ - (H)
Sales & Lease-back \$ - (I)
Extraordinary Aid \$ 625,909 (J1)
Additional Nonpublic School Transportation Aid \$ 44,370 (J2)
Current Year School Bus Advertising Revenue Recognized \$ - (J3)
Family Crisis Transportation Aid \$ - (J4)
Maintenance of Equity and State Military Impact Aid received July 2022 \$ - (J5)
Total Adjustments [(H)+(I)+(J1)+(J2)+(J3)+(J4)+(J-5)] \$ 670,279 (K)

** This amount represents the June 30, 2021 Excess Surplus (C3 above) and must be included in the Audit Summary Worksheet Line 90031.

*** Amount must agree to the June 30, 2022 ACFR and must agree to Audit Summary Line 90030.

Amount for Other Restricted Fund Balances must be detailed for each source. Use in the excess surplus calculation of any legal reserve that is not state mandated or that is not legally imposed by another type of government, such as the judicial branch of government, must have departmental approval. District requests

**** should be submitted to the Division of Administration and Finance prior to September 30.

EAST WINDSOR REGIONAL SCHOOL DISTRICT

EXCESS SURPLUS CALCULATION

JUNE 30, 2022

Detail of Other Restricted Fund Balance

Statutory restrictions:

Approved unspent separate proposal	\$	-
Sale/lease-back reserve	\$	-
Capital reserve	\$	8,244,134
Emergency reserve	\$	-
Maintenance reserve	\$	2,627,910
Tuition reserve	\$	-
School Bus Advertising 50% Fuel Offset-current year	\$	-
School Bus Advertising 50% Fuel Offset-prior year	\$	-
Impact Aid General Fund Reserve (Sections 8002 and 8003)	\$	-
Impact Aid General Fund Reserve (Sections 8007 and 8008)	\$	-
Other State / government madated reserve	\$	-
Unemployment Compensation	\$	1,490,130
Total Other Restricted Fund Balance	\$	12,362,174 (C4)

East Windsor Regional School District
Audit Recommendations Summary
June 30, 2022

We suggest the following:

Administrative Practices and Procedures

None

Financial Planning, Accounting and Reporting

None

School Purchasing Programs

None

School Food Service

Finding 2022-001 – The District ensure that net cash resources are within the acceptable limit.

Student Body Activities

None

Application for State School Aid

None

Pupil Transportation

None

Facilities and Capital Assets

None

Miscellaneous

None

Status of Prior Year Findings

All prior year findings were corrected.