

**IRVINGTON TOWNSHIP SCHOOL DISTRICT  
COUNTY OF ESSEX  
NEW JERSEY**

**AUDITOR'S MANAGEMENT REPORT  
ADMINISTRATIVE FINDINGS - FINANCIAL,  
COMPLIANCE AND PERFORMANCE  
FISCAL YEAR ENDED  
JUNE 30, 2022**

***PREPARED BY***

***SAMUEL KLEIN AND COMPANY, LLP  
CERTIFIED PUBLIC ACCOUNTANTS***

**IRVINGTON TOWNSHIP SCHOOL DISTRICT  
COUNTY OF ESSEX  
NEW JERSEY**

**AUDITOR'S MANAGEMENT REPORT ON ADMINISTRATIVE FINDINGS -  
FINANCIAL, COMPLIANCE AND PERFORMANCE**

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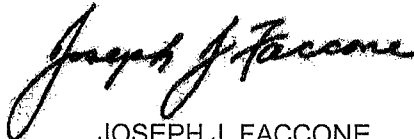
## REPORT OF INDEPENDENT AUDITORS

Honorable President and Members  
of the Board of Education  
Township of Irvington School District  
County of Essex, New Jersey

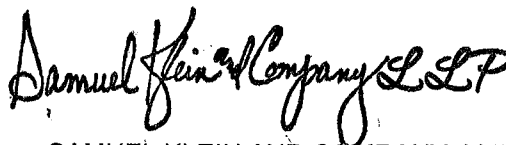
We have audited, in accordance with generally accepted auditing standards and *Government Auditing Standards* issued by the Comptroller General of the United States, the basic financial statements of the Irvington Township School District in the County of Essex for the fiscal year ended June 30, 2022, and have issued our report thereon dated April 4, 2023.

As part of our audit, we performed procedures required by the New Jersey Department of Education, and the findings and results thereof are disclosed on the following pages, as listed in the accompanying table of contents.

This report is intended solely for the information of the Irvington Township Board of Education's management and the New Jersey Department of Education. However, this report is a matter of public record and its distribution is not limited.



JOSEPH J. FACCONI  
Licensed Public School Accountant #194



SAMUEL KLEIN AND COMPANY, LLP  
CERTIFIED PUBLIC ACCOUNTANTS

Newark, New Jersey  
April 4, 2023

**IRVINGTON TOWNSHIP SCHOOL DISTRICT**

**ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE**

**Scope of Audit**

The audit covered the financial transactions of the Board Secretary/Business Administrator and Treasurer of School Moneys, the activities of the Board of Education, the records of the various funds under the auspices of the Board of Education.

**Administrative Practices and Procedures**

**Insurance**

Insurance coverage was carried in the amounts as detailed on Exhibit J-20, Insurance Schedule, contained in the District's ACFR.

**Official Bonds**

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Reginald Lamptey	Assistant Superintendent for Business	\$191,000.00
Roger Monel	Associate School Business Administrator	191,000.00
Julyana Ortiz	Treasurer of School Moneys	100,000.00
Omolabake Arowojolu	Comptroller	100,000.00

There is a Public Employees' Faithful Performance Blanket Bond with Hartford Fire Insurance Company covering all other employees with multiple coverage of \$275,000.00.

**Tuition Charges**

The District does not receive students from any sending district; therefore, this section is not applicable.

**Financial Planning, Accounting and Reporting**

**Examination of Claims**

An examination of claims paid during the period under review did not indicate any discrepancies with respect to signatures, certification or supporting documentation.

In verifying expenditures, computations were tested on claims approved and paid. No attempt was made in this connection to establish proof of rendition, character or extent of services, nor quantities, nature, propriety of prices or receipt of materials, these elements being left necessarily to internal review in connection with approval of claims.

**Payroll Account and Position Control Roster**

The net salaries of all employees of the Board were deposited in the Payroll Account. Employees' payroll deductions and employer's share of fringe benefits were deposited in the Payroll Agency Account.

All payrolls were approved by the Superintendent of Schools and certified by the President of the Board of Education and the Board Secretary/School Business Administrator.

Salary withholdings were promptly remitted to the proper agencies, including health benefits premium amounts withheld due to general fund.

The propriety of deductions from employee salaries for pensions, social security, withholding tax and other purposes from employee payrolls were not verified as part of this audit. Remittances of deductions and withholdings to authorized agencies, however, were ascertained.

### **Travel Reimbursement Policy**

The required travel and related reimbursement policy was in accordance with N.J.A.C. 6A:23B-1.2(a).

### **Student Body Activities**

Cash receipts and disbursement records were examined only insofar as the local records permitted. Our review of the student activity fund did not determine any exceptions.

### **Reserve for Encumbrances and Accounts Payable**

A review of outstanding issued purchase orders was made as of June 30th for proper classification of orders as reserve for encumbrances and accounts payable.

### **Classification of Expenditures**

The coding of expenditures was tested for proper classification in accordance with *N.J.A.C. 6A:23A-16.2(f)* as part of our test of transactions of randomly selected expenditure items. We also reviewed the coding of all expenditures included in our compliance and single audit testing procedures. In addition to randomly selecting a test sample, our sample selection specifically targeted administrative coding classifications to determine overall reliability and compliance with *N.J.A.C. 6A:23A-8.3*. There were minor transaction errors noted as a result of the procedures performed.

### **Board Secretary's/School Business Administrator's Records**

The financial records, books of accounts and minutes maintained by the Board Secretary were in satisfactory condition. The prescribed contractual order system was followed.

The School District's double entry system of account records were maintained in accordance with the Department of Education's prescribed GAAP Technical Systems Manual, pursuant to N.J.S.A. 18A:4-14 and N.J.A.C. 6:20-2A.

Revenue and receipts were established and verified as to source and amount only insofar as the local records permitted.

### **Treasurer's Records**

The Treasurer's records were found to be maintained properly.

Acknowledgment of the Board's receipt of the Treasurer's Report was included in the minutes.

### **Elementary and Secondary Education Act as Amended by the Every Student Succeeds Act (ESSA)**

The E.S.E.A. financial exhibits are contained within the Special Revenue Section of the ACFR. This section of the CAFR documents the financial position pertaining to the projects under Titles I and VI of the Elementary and Secondary Education Act, as amended and reauthorized.

The study of compliance for E.S.E.A. indicated that there were no areas of noncompliance and/or questioned costs.

### **Other Special Federal and/or State Projects**

The District's Special Projects were approved as listed on Schedule K-3 and Schedule K-4 located in the ACFR. Expenditures of federal and state financial assistance did meet the \$750,000.00 expenditure threshold requiring a federal and state single audit.

Our audit of the federal and state funds, on a test basis, indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

### **Other Special Federal and/or State Projects (Continued)**

The financial exhibits are contained within the Special Revenue Section of the ACFR. This section of the ACFR documents the financial position pertaining to the aforementioned special projects.

The study of compliance for the special projects did not indicate any areas of noncompliance.

### **TPAF Reimbursement**

Our audit procedures included a test of the biweekly reimbursements (electronic, but Districts can print out the DOENET screen for an auditor) filed with the Department of Education for District employees who are members of the Teachers' Pension and Annuity Fund. No exceptions were noted.

### **TPAF Reimbursement to the State for Federal Salary Expenditures**

The reimbursements to the State for the amount of the expenditure charged to the current year's Final Report(s) for all federal awards for the school district to reimburse the State for the TPAF/FICA payments made by the State on-behalf of the school district for those employees whose salaries are identified as being paid from federal funds was made subsequent to the end of the 60 day grant liquidation period, but prior to the 90 days required by *N.J.S.A. 18A:66-90*. Accordingly, the expenditure was made in accordance with State law (90 days) and properly reported as obligated and not expended and as an unliquidated balance in the current year's Final Report(s) for all federal awards.

### **School Purchasing Programs**

#### **Contracts and Agreements Requiring Advertisement for Bids**

The bid thresholds in accordance with *N.J.S.A. 18A:18-2* is \$44,000.00 with a Qualified Purchasing Agent. The law regulating bidding for public school student transportation contracts under *N.J.S.A. 18A:39-3* is \$19,600.00 for 2021 - 2022.

The Board of Education has the responsibility of determining whether the expenditures in any category will exceed the statutory thresholds within the contract year. Where question arises as to whether any contract or agreement might result in violation of the statute, the solicitor's opinion should be sought before a commitment is made.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed.

The results of our examination indicated that no individual payments, contracts, or agreements were made for the performance of any work or goods or services, in excess of the statutory thresholds where there had been no advertising for bids in accordance with the provision of *N.J.S.A. 18A:18A-4*.

The system of records did not provide for an accumulation of purchases for which the School Board used contracts entered into by the State Department of Purchase and Property pursuant to Ch. 114, P.L. 1977, therefore, the extent of such purchases could not reasonably be ascertained.

Resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" per *N.J.S.A. 18A:18A-5*.

## **Business-Type Activities**

### Enterprise Fund:

#### Food Service Fund:

The School District has contracted with Whitson Inc. to administer the Food Service Program for the District.

The food service management company (FSMC) is depositing and expending program monies in accordance with N.J.S.A. 18A:17-34 and 19-1 through 19-4.1. Provisions of the FSMC Cost Reimbursable or Fixed Price contract/addendum were reviewed and audited. The FSMC contract includes an operating results provision which guarantees that the Food Service Program will be profitable with certain other provisions. The operating results were met.

The statistical records of the School Food Service were maintained in satisfactory condition. The meal count records and eligibility applications were reviewed on a test basis. There were no exceptions.

Cash receipts and bank records were reviewed for timely deposit.

Expenditures were separately recorded as food, labor and other costs. Vendor invoices were examined and costs verified. Inventory records on food supply items were maintained and properly applied in determining the cost of food and supplies used.

The cash disbursements records reflected expenditures for program related goods and services. The appropriate revenue and expenditure records were maintained in order to substantiate the nonprofit status of the School Food.

Net cash resources did exceed the three months average expenditures. However the District has indicated it has plans to spend its excess cash on purchasing additional equipment in the next several months. As a result, no recommendation is necessarily required. In addition, this may have been caused by the COVID situation.

Time sheets were reviewed and labor costs verified. Payroll records were maintained on all School Food Service employees authorized by the Board of Education.

The number of meals claimed for reimbursement was compared to sales and meal count records. As part of the claims review process, the Edit Check Worksheet was completed. Reimbursement claims were submitted/certified in a timely manner.

Applications for free and reduced price meals were reviewed for completeness and accuracy. The number of free and reduced price meals claimed as served did not exceed the number of valid applications on file, times the number of operating days, on a school by school basis. The free and reduced price system is administered uniformly throughout the school system. The required verification procedures for free and reduced price applications were completed and available for audit.

Exhibits reflecting Child Nutrition Program operations are included in the section entitled Business-Type Activities, Enterprise Funds (Exhibit B-4 through B-6) in Section B of the ACFR.

It should be noted that the food service company has provided the required Report on Internal Controls of Service Organizations in accordance with the AICPA Statement on Standards for Attesting Engagements Number 16 (SSAE#16).

## **Business-Type Activities (Continued)**

Enterprise Fund: (Continued)

Food Service Fund: (Continued)

Food Distribution Program Commodities were received during the period of audit. Inventory records on commodities are being maintained. The value of U.S.D.A. Commodities received during 2021-2022 was \$364,940.97. The inventory was maintained on a first-in, first-out basis.

The School District did provide the detailed revenue and expenditure information necessary in order to execute the USDA mandated Non-Program Food Revenue Tool at least annually.

## **Application for State School Aid**

Our audit procedures included a test of information reported in the October 15, 2021 Application for State School Aid (ASSA) for on-roll, private schools for the handicapped, low-income, and bilingual. We also performed a review of the District procedures related to its completion. The information on the ASSA was compared to the District workpapers without exception. The information that was included on the workpapers was verified without exception. The results of our procedures are presented in the Schedule of Audit Enrollments.

The District maintained workpapers on the prescribed state forms or their equivalent.

The District has adequate written procedures for the recording of student enrollment data.

## **Pupil Transportation**

Our audit procedures included a test of on-roll status reported in the 2020-2021 District Report of Transported Resident Students (DRTRS). The information that was included in our test was verified to the DRTRS Eligibility Summary Report without exception. The results of our procedures are presented in the Schedule of Audited Enrollment.

Our procedures also included a review of transportation related contracts and purchases. Based on our review, the District complied with proper bidding procedures and awards of contracts.

## **Testing for Lead of All Drinking Water in Educational Facilities**

The School District adhered to all the requirements of N.J.A.C. 26-1.2 and 12.4 related to the testing for lead of all drinking water in educational facilities.

The School District did submit the Annual Statement of Assurance to the Department of Education pursuant to N.J.A. 6a:296-12.4(g).

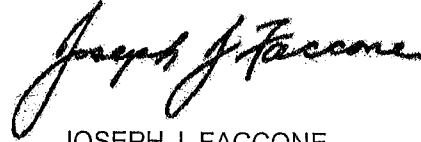
## **Follow-Up on Prior Year's Findings**

There were no audit findings in the prior year.



ACKNOWLEDGMENT

We received the complete cooperation of all the officials of the School District and greatly appreciate the courtesies extended to the members of the audit team.



JOSEPH J. FACCONI  
Licensed Public School Accountant #194



SAMUEL KLEIN AND COMPANY, LLP  
CERTIFIED PUBLIC ACCOUNTANTS

Newark, New Jersey  
April 4, 2023

IRVINGTON TOWNSHIP SCHOOL DISTRICT  
ENTERPRISE FUND - FOOD SERVICE FUND  
SCHEDULE OF MEAL COUNT ACTIVITY  
NUMBER OF MEALS SERVED AND (OVER)/UNDERCLAIM - FEDERAL  
FOR THE FISCAL YEAR ENDED JUNE 30, 2022

<u>PROGRAM</u>	<u>MEAL CATEGORY</u>	<u>MEALS CLAIMED</u>	<u>MEALS TESTED</u>	<u>MEALS VERIFIED</u>	<u>DIFFERENCE</u>	<u>RATE (a)</u>	<u>(OVER)/ UNDER-CLAIM (b)</u>
National School Lunch (High Rate)	Paid	0	0	0	-	0.37	\$ -
National School Lunch (High Rate)	Reduced	0	0	0	-	3.68	-
National School Lunch (High Rate)	Free	0	0	0	-	3.68	-
Seamless Summer Option	Free	316,165	316,165	316,165	-	4.32	-
Seamless Summer Option 2022	Free	561,211	561,211	561,211	-	4.56	-
	<b>TOTAL</b>	<u>877,376</u>	<u>877,376</u>	<u>877,376</u>	-		<u>-</u>
National School Lunch	HHFKA - PB Lunch Only	0	0	0	-	0.07	-
School Breakfast (High Rate)	Paid	0	0	0	-	0.33	-
School Breakfast (High Rate)	Reduced	0	0	0	-	2.35	-
School Breakfast (High Rate)	Free	0	0	0	-	2.35	-
Seamless Summer Option	Free	289,858	289,858	289,858	-	2.46	-
Seamless Summer Option 2022	Free	465,759	465,759	465,759	-	2.61	-
	<b>TOTAL</b>	<u>755,617</u>	<u>755,617</u>	<u>755,617</u>	-		<u>-</u>
After School Snacks	Paid				-		-
	Reduced				-		-
	Free (Area Eligible)	23,423	23,423	23,423	-	1.00	-
	<b>TOTAL</b>	<u>23,423</u>	<u>23,423</u>	<u>23,423</u>	-		<u>-</u>
<b>Total Net Underclaim</b>							<u>\$ -</u>

Auditor Notation:

(a) Reimbursement rates are subject to annual change. Rates indicated in this sample schedule are for illustrative purposes only. Refer to the detailed schedule of reimbursement rates presented on page II-60.28 of this Audit Program. (b) Overclaims or underclaims must be reflected by program on the Schedule of Findings and Questioned Costs (where applicable) and in the AMR. (c) If underclaims are identified and total \$100.00 or more by program, please contact the DOA for requirements to request reimbursement from USDA. Underclaim requests may or may not be approved by USDA for reimbursement.

**IRVINGTON TOWNSHIP SCHOOL DISTRICT  
APPLICATION FOR STATE SCHOOL AID SUMMARY  
ENROLLMENT AS OF OCTOBER 15, 2021**

**SCHEDULE OF AUDITED ENROLLMENTS**

	2021-2022 Application for State School Aid						Sample for Verification						Private Schools for Disabled						
	Reported on A.S.S.A. On Roll			Workpapers On Roll			Selected from Workpapers			Verified per Registers On Roll			Errors per Registers On Roll			Reported on A.S.S.A. as Private Schools			
	Full	Shared		Full	Shared		Full	Shared		Full	Shared		Full	Shared		Sample	Verifi-	Sample	
Half Day Preschool	299																		
Full Day Preschool - 3	331						8		8										
Full Day Preschool - 4																			
Half Day Kindergarten	498						7		7										
Full Day Kindergarten	500						24		24										
One	500						41		41										
Two	501						32		32										
Three	476						33		33										
Four	476						22		22										
Five	461						37		37										
Six	491						18		18										
Seven	453						13		13										
Eight	440						7		7										
Nine	365						19		19										
Ten	334						17		17										
Eleven	325						27		27										
Twelve																			
Post-Graduate																			
Adult H.S. (15+CR.)																			
Adult H.S. (1-14 CR.)																			
Subtotal	6,450						305		305										
Special Ed - Elementary	210						4		4							15		10	
Special Ed - Middle School	81						3		3							30		17	
Special Ed - High School	15															70		51	
Subtotal	306						7		7							115		78	
Co. Voc. - Regular																			
Co. Voc. Ft. Post Sec.																			
Totals	6,756						312		312							115		78	
Percentage Error							0.00%		0.00%										

**IRVINGTON TOWNSHIP SCHOOL DISTRICT  
APPLICATION FOR STATE SCHOOL AID SUMMARY  
ENROLLMENT AS OF OCTOBER 15, 2021**

**SCHEDULE OF AUDITED ENROLLMENTS**

	Resident Low Income			Sample for Verification			Resident LEP Low Income			Sample for Verification		
	Reported on A.S.S.A. as Low Income	Reported on Workpapers as Low Income	Errors	Sample Selected from Workpapers	Verified to Application and Register	Sample Errors	Reported on A.S.S.A. as LEP low Income	Reported on Workpapers as LEP low Income	Errors	Sample Selected from Workpapers	Verified to Test Score and Register	Sample Errors
Half Day Preschool	215	215	-	12	12	-	-	-	-	-	-	-
Full Day Preschool	314	314	-	23	23	-	124	124	-	26	26	-
Half Day Kindergarten	300	300	-	30	30	-	118	118	-	34	34	-
Full Day Kindergarten	305	305	-	34	34	-	116	116	-	22	22	-
One	328	328	-	32	32	-	102	102	-	29	29	-
Two	293	293	-	24	24	-	85	85	-	25	25	-
Three	294	294	-	22	22	-	72	72	-	20	20	-
Four	320	320	-	22	22	-	58	58	-	17	17	-
Five	340	340	-	21	21	-	39	39	-	14	14	-
Six	245	245	-	25	25	-	24	24	-	11	11	-
Seven	308	308	-	15	15	-	34	34	-	9	9	-
Eight	242	242	-	16	16	-	26	26	-	9	9	-
Nine	228	228	-	13	13	-	34	34	-	9	9	-
Ten	176	176	-	14	14	-	26	26	-	7	7	-
Eleven			-			-			-			-
Twelve			-			-			-			-
Post-Graduate			-			-			-			-
Adult H.S. (15+CR.)			-			-			-			-
Adult H.S. (1-14 CR.)			-			-			-			-
Subtotal	3,908	3,908	-	303	303	-	858	858	-	232	232	-
Special Ed - Elementary	121	121	-	2	2	-	12	12	-	-	-	-
Special Ed - Middle	64	64	-	4	4	-	14	14	-	-	-	-
Special Ed - High	10	10	-	3	3	-	-	-	-	-	-	-
Subtotal	195	195	-	9	9	-	26	26	-	-	-	-
Co. Voc. - Regular			-			-			-			-
Co. Voc. Ft. Post Sec.			-			-			-			-
Totals	4,103	4,103	-	312	312	-	884	884	-	232	232	-
Percentage Error			0.00%			0.00%			0.00%			0.00%

**Transportation**

	Reported on DRTS by DOE/county		Reported on DRTS by District		Errors	
	Tested	Verified	Tested	Verified	Errors	Errors
Reg. - Public Schools, col. 1	50	50	50	50	-	-
Reg - SptEd, col. 4	1	1	1	1	-	-
Transported - Non-Public, col. 3	-	-	-	-	-	-
Special Ed Spec, col. 6	113	113	113	51	-	-
Totals	164	164	164	102	-	-
Percentage Error					0.00%	0.00%

Regular Average Mileage = Regular Including Grade PK Students  
 Regular Average Mileage = Regular Excluding PK Students  
 Special Average = Special Ed with Special Needs

IRVINGTON TOWNSHIP SCHOOL DISTRICT  
APPLICATION FOR STATE SCHOOL AID SUMMARY  
ENROLLMENT AS OF OCTOBER 15, 2021

SCHEDULE OF AUDITED ENROLLMENTS

	Resident LEP NOT Low Income		Sample for Verification		
	Reported on A.S.S.A. as NOT Low Income	Reported on Workpapers as NOT Low Income	Sample Selected from Workpapers	Verified to Application and Register	Sample Errors
Half Day Preschool					-
Full Day Preschool					-
Half Day Kindergarten					-
Full Day Kindergarten					-
One	98	98	32	32	-
Two	87	87	38	38	-
Three	95	95	18	18	-
Four	59	59	23	23	-
Five	59	59	21	21	-
Six	56	56	17	17	-
Seven	66	66	13	13	-
Eight	61	61	15	15	-
Nine	51	51	21	21	-
Ten	20	20	7	7	-
Eleven	27	27	12	12	-
Twelve	24	24	7	7	-
Post-Graduate	16	16	8	8	-
Adult H.S. (15+CR.)					-
Adult H.S. (1-14 CR.)					-
Subtotal	719	719	232	232	-
Special Ed - Elementary	10	10			-
Special Ed - Middle	4	4			-
Special Ed - High					-
Subtotal	14	14	-	-	-
Co. Voc. - Regular					-
Co. Voc. Ft. Post Sec.					-
Totals	733	733	232	232	-
Percentage Error					0.00%

**IRVINGTON TOWNSHIP SCHOOL DISTRICT**  
**COUNTY OF ESSEX, NEW JERSEY**

**NET CASH RESOURCE SCHEDULE**

Net Cash Resources Did Not Exceed Three Months of Expenditures  
 Proprietary Funds - Food Service  
 For the Year Ended June 30, 2022

<u>Net Cash Resources</u>	Food Service B - 4/5	
<b>CAFR</b> *		<b>Current Assets</b>
B-4	\$ 2,633,125	Cash and Cash Equiv.
B-4	706,406	Due from Other Gov'ts
B-4	-	Accounts Receivable
<b>CAFR</b>		<b>Current Liabilities</b>
B-4	838,880	Less Accounts Payable
B-4	-	Less Due to Other Funds
	\$ 2,500,651	<b>Net Cash Resources</b>
		<b>(A)</b>
 <b><u>Net Adj. Total Operating Expense</u></b>		
B-5	4,966,048	Total Operating Expense
	\$ 4,966,048	<b>Adj. Total Operating Expense</b>
		<b>(B)</b>
 <b><u>Average Monthly Operating Expense</u></b>		
	496,605	B / 10
	\$ 496,605	
		<b>(C)</b>
 <b><u>Three Times Monthly Average</u></b>		
	1,489,814	3 X C
	\$ 1,489,814	
		<b>(D)</b>

TOTAL IN BOX A	\$ 2,500,651	
LESS TOTAL IN BOX D	\$ 1,489,814	
<b>NET</b>	<b>\$ 1,010,836</b>	
 From above:		
<b>A is greater than D, cash exceeds 3 X average monthly operating expenses.</b>		
<b>D is greater than A, cash does not exceed 3 X average monthly operating expenses.</b>		

\*Inventories are not to be included in total current assets.

SOURCE - USDA Resource Management Comprehensive Review Form

IRVINGTON TOWNSHIP SCHOOL DISTRICT  
COUNTY OF ESSEX  
FISCAL YEAR ENDED JUNE 30, 2022

EXCESS SURPLUS CALCULATION

SCHOOL BASED BUDGET DISTRICT

SECTION 1

A. 4% Calculation of Excess Surplus

2021-22 Total General Fund Expenditures per the CAFR, Ex. C-1	\$ <u>168,673,172.47</u> (A)	
Increased by:		
Transfer from Capital Outlay to Capital Projects Fund	\$ _____ (A1a)	
Transfer from Capital Reserve to Capital Projects Fund	\$ _____ (A1a)	
Less: Expenditures Allocated to Restricted Federal Resources as Reported on Exhibit D-2		
	\$ <u>1,107,607.40</u> (A1b)	
Decreased by:		
On-Behalf TPAF Pension and Social Security	\$ <u>28,082,286.55</u> (A4)	
Assets Acquired Under Capital Leases in Fund 15	\$ _____ (A5)	
Adjusted 2021-22 General Fund Expenditures	\$ <u>139,483,278.52</u> (A9)	
4% of Adjusted 2021-22 General Fund Expenditures [(A9) times .04]	\$ <u>5,579,331.14</u> (A10)	
Enter Greater of (A10) or \$250,000	\$ <u>5,579,331.14</u> (A11)	
Increased by: Allowable Adjustment *	\$ <u>1,758,258.00</u> (K)	
Maximum Unassigned Fund Balance [(A11)+(K)]		\$ <u>7,337,589.14</u> (M)

SECTION 2

Total General Fund - Fund Balances @ 6-30-22 (Per CAFR Budgetary Comparison Schedule C-1)	\$ <u>60,421,421.26</u> (C)	
Decreased by:		
Year ended Encumbrances	\$ <u>326,333.42</u> (C1)	
Legally Restricted - Designated for Subsequent Year's Expenditures	\$ <u>0.00</u> (C2)	
Excess Surplus - Designated for Subsequent Year's Expenditures**	\$ <u>26,913,314.00</u> (C3)	
Other Restricted Fund Balances ****	\$ <u>7,109,580.76</u> (C4)	
Assigned - Fund Balance - Designated for Subsequent Year's Expenditures	\$ _____ (C5)	
Total Unassigned Fund Balance [(C)-(C1)-(C2)-(C3)-(C4)-(C5)]		\$ <u>26,072,193.08</u> (U1)

**BOARD OF EDUCATION**  
**IRVINGTON TOWNSHIP SCHOOL DISTRICT**  
**COUNTY OF ESSEX**  
**FISCAL YEAR ENDED JUNE 30, 2022**

**SECTION 3**

Restricted Fund Balance - Excess Surplus\*\*\*[(U2)-(M)] IF NEGATIVE ENTER -0- \$ 18,734,603.94 (E)

**Recapitulation of Excess Surplus as of June 30, 2022**

Reserved Excess Surplus - Designated for Subsequent Year's Expenditures**	\$ <u>26,913,314.00</u> (C3)
Reserved Excess Surplus***[(E)]	\$ <u>18,734,603.94</u> (E)
<b>Total [(C3) + (E)]</b>	<b>\$ <u>45,647,917.94</u> (D)</b>

\* This adjustment line (as detailed below) is to be utilized for Impact Aid, Sale and Lease-back (Refer to the Audit Program Section II, Chapter 10) and Extraordinary Aid, and Additional Nonpublic School Transportation Aid. Refer to the Audit Program Section II, Chapter 10 for restrictions on the inclusion of Extraordinary Aid and Additional Nonpublic School Transportation Aid.

**Detail of Allowable Adjustments**

Impact Aid	\$ _____ (H)
Sale and Lease-Back	\$ _____ (I)
Extraordinary Aid	\$ <u>1,758,258.00</u> (J1)
Additional Nonpublic School Transportation Aid	\$ _____ (J2)
<b>Total Adjustments [(H)+(I)+(J1)+(J2)]</b>	<b>\$ <u>1,758,258.00</u> (K)</b>

\*\* This amount represents the June 30, 2021 Excess Surplus (C3 above) and must be included in the Audit Summary Worksheet Line 90031.

\*\*\* Amounts must agree to the June 30, 2022 CAFR and Audit Summary Worksheet Line 90030.

\*\*\*\* Amount for Other Restricted/Reserved Fund Balance must be detailed for each source and request for approval to use amounts other than state imposed legal restrictions in the excess surplus calculation must be submitted to the Assistant Commissioner - Field Services prior to September 30.

**Detail of Other Restricted Fund Balance**

Statutory restrictions:	
Approved unspent separate proposal	\$ _____
Capital outlay for a district with a capital outlay Cap Waiver	\$ _____
Sale/lease-back reserve	\$ _____
Capital reserve	\$ _____
Maintenance reserve	\$ <u>6,800,000.00</u>
Unemployment reserve	\$ <u>309,580.76</u>
Other state/government mandated reserve	\$ _____
 [Other Restricted Fund Balance not noted above] ****	 \$ _____
<b>Total Other Restricted Fund Balance</b>	<b>\$ <u>7,109,580.76</u> (C4)</b>



**IRVINGTON TOWNSHIP SCHOOL DISTRICT  
ENCUMBRANCES  
FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

Encumbrances per the June 30, 2022 Board Secretary's Report \$ 326,333.42

<u>Description</u>	<u>Total by Category</u>	<u>Amount Properly Encumbered</u>	<u>Encumbrances Cancelled Through Audit Adjustments</u>
Audit Fees	\$ 83,850.00	\$ 83,850.00	\$ -
Other Purchased Services	4,551.32	4,551.32	-
Cleaning, Repairs, and Maintenance	5,539.43	5,539.43	-
Social Security Contributions	213,133.84	213,133.84	-
General Supplies	11,513.93	11,513.93	-
Tuition	5,379.42	5,379.42	-
Equipment	2,096.68	2,096.68	-
Transportation	268.80	268.80	-
	<u>326,333.42</u>	<u>326,333.42</u>	<u>-</u>
Total Encumbrances Cancelled During the Audit			<u>-</u>
Fund Balance Reserve for Encumbrances in the CAFR			<u>\$ 326,333.42</u>

IRVINGTON TOWNSHIP SCHOOL DISTRICT  
AUDIT RECOMMENDATIONS SUMMARY  
FISCAL YEAR ENDED JUNE 30, 2022

Recommendations:

1. Administrative Practices and Procedures

None

2. Financial Planning, Accounting and Reporting

None

3. School Purchasing Program

None

4. School Food Service

None

5. Student Body Activities

None

6. Application for State School Aid

None

7. Pupil Transportation

None

8. Facilities and Capital

None

9. Follow-Up on Prior Year's Findings

There were no prior year recommendations.

