

Auditor's Management Report

for the

***Township of Teaneck
School District***

in the

*County of Bergen
New Jersey*

for the

*Fiscal Year Ended
June 30, 2022*

**AUDITOR'S MANAGEMENT REPORT ON ADMINISTRATIVE
FINDINGS - FINANCIAL AND COMPLIANCE**

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INDEPENDENT AUDITOR'S REPORT

Honorable President and Members
of the Board of Education
Township of Teaneck
County of Bergen
Teaneck, New Jersey 07666

We have audited, in accordance with U.S. generally accepted auditing standards and Government Auditing Standards issued by the Comptroller General of the United States, the basic financial statements of the Township of Teaneck School District in the County of Bergen for the year ended June 30, 2022 and have issued our report dated March 30, 2023.

As part of our audit, we performed procedures required by the New Jersey Department of Education, and the findings and results are disclosed on the following pages, as listed in the accompanying table of contents.

This report is intended solely for the information of the Township of Teaneck School District, County of Bergen, New Jersey, the New Jersey Department of Education and federal and state audit awarding agencies and is not intended to be and should not be used by anyone other than these specified parties.

CERTIFIED PUBLIC ACCOUNTANTS

PUBLIC SCHOOL ACCOUNTANT NO. 948

March 30, 2023

**AUDITOR'S MANAGEMENT REPORT ON ADMINISTRATIVE
FINDINGS – FINANCIAL AND COMPLIANCE**

Scope of Audit

The audit covered the financial transactions of the Board Secretary/School Business Administrator and Treasurer of School Monies, the activities of the Township of Teaneck - Board of Education, the records of the various funds under the auspices of the Board of Education.

Administrative Practices and Procedures

Insurance

Insurance coverage was carried in the amounts as detailed in the District's ACFR. (See Exhibit J-20)

Official Bonds

<u>Name</u>	<u>Position</u>	<u>Amount of Bonds</u>
Anthony Bianchi (to 12/21)	Treasurer of School Monies	\$425,000.00
Melissa Simmons (to 1/22)	Business Administrator/Board Secretary	280,000.00
Dora E. Zeno (from 2/22)	Interim Business Administrator/Board Sec.	280,000.00
All Employees	All Employee Faithful Position Bond	100,000.00

Adequacy of insurance coverage is the responsibility of the Board of Education.

P.L. 2020,c.44

Our audit procedures included an inquiry and subsequent review of health benefit data required per N.J.S.A. 18A:16-13.3 (Chapter 44) submitted for the year on audit. The Chapter 44 summary report was reviewed for reasonableness and timeliness.

The data submitted did include all health benefit plans offered by the school district project.

The school district project data certification was completed by the chief school administrator. The school district project Chapter 44 data was submitted timely.

Financial Planning, Accounting and Reporting

Examination of Claims

Our audit of claims paid during the period under review did not indicate any discrepancies with respect to signatures, certifications or supporting documentation.

AUDITOR'S MANAGEMENT REPORT ON ADMINISTRATIVE FINDINGS – FINANCIAL AND COMPLIANCE

Payroll Accounts

The net salaries of all employees of the Board were deposited in the Net Payroll Account. Employees' payroll deductions and employer's share of fringe benefits were deposited in the Payroll Agency Account.

All payrolls were approved by the Superintendent and were certified by the President of the Board and the Board Secretary/Business Administrator.

Salary withholdings were properly remitted to the proper agencies, including health benefits withholdings due to the general fund.

Payrolls were delivered to the treasurer of school moneys with a warrant made to his order for the full amount of each payroll.

2022-001 Finding: An analysis of the balance on deposit in the Payroll Agency account was not maintained.

2022-001 Recommendation: That balances on deposit in the Payroll Agency account be analyzed monthly.

2022-002 Finding: We noted that one health benefit waiver payment tested was not calculated correctly.

2022-002 Recommendation: That health benefit waiver payments be calculated correctly.

Position Control Roster

The Position Control Roster was reviewed and compared to payroll records, employee benefit records and charges made to the general ledger to ensure proper and consistent financial reporting and that employee benefits are only offered to current employees.

Reserve for Encumbrances and Accounts Payable

A review of outstanding issued purchase orders was made as of June 30 for proper classification of orders as reserve for encumbrances and accounts payable.

Classification of Expenditures

The coding of expenditures was tested for proper classification in accordance with N.J.A.C. 6A:23A-16.2(f) as part of our test of transactions of randomly selected expenditure items. We also reviewed the coding of all expenditures included in our compliance and single audit testing procedures. In addition to randomly selecting a test sample, our sample selection specifically targeted administrative coding classifications to determine overall reliability and compliance with N.J.A.C. 6A:23A-8.3. As a result of the procedures performed, no errors were noted and no additional procedures were deemed necessary to test the propriety of expenditure classification.

**AUDITOR'S MANAGEMENT REPORT ON ADMINISTRATIVE
FINDINGS – FINANCIAL AND COMPLIANCE**

Board Secretary's/Treasurer's Records

The following items were noted during our review of the records of the Board Secretary/Treasurer:

2022-003 Finding: We noted that Board Secretary's and Treasurer's monthly reports for the months of January 2022 through June 2022 were not approved in the minutes in the following month.

2022-003 Recommendation: That the Board Secretary's and Treasurers monthly reports be approved in the following months minutes.

2022-004 Finding: We noted that Preschool Education Aid General Fund contribution was not made to the Special Revenue Fund. In addition, the Preschool Education Aid appropriations were not entered onto the accounting system properly.

2022-004 Recommendation: That the Preschool Education Aid General Fund contribution be made to the Special Revenue Fund prior to year end and that the Preschool Education Aid appropriations be entered onto the accounting system properly.

The records maintained by the Treasurer of School Monies were in agreement with the records maintained by the Board Secretary/Business Administrator.

2022-005 Finding: We noted that monthly bank reconciliations contained reconciling items due between bank accounts that were not cleared in the following month.

2022-005 Recommendation: That all reconciling items on the bank reconciliations be cleared in a timely manner.

Elementary and Secondary Education Act as amended by the Every Student Succeeds Act (ESSA)

The E.S.E.A. financial exhibits are contained within the Special Revenue Section of the ACFR. This section of the ACFR documents the financial position pertaining to the projects under Titles I through IV of the Elementary and Secondary Education Act as amended and reauthorized.

Our audit of the federal and state funds on a test basis, indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

Other Special Federal and/or State Projects

The District's Special Projects were approved as listed on Schedule A and Schedule B located in the ACFR.

The financial exhibits are contained within the Special Revenue Section of the ACFR. This section of the ACFR documents the financial position pertaining to the aforementioned special projects.

**AUDITOR'S MANAGEMENT REPORT ON ADMINISTRATIVE
FINDINGS – FINANCIAL AND COMPLIANCE**

T.P.A.F. Reimbursement

Our audit procedures included a test of the biweekly reimbursement filed with the Department of Education for district employees who are members of the Teachers Pension and Annuity Fund.

The amount of the expenditure charged to the current year's Final Report(s) for all federal awards for the school district to reimburse the State for the TPAF/FICA payments made by the State on-behalf of the school district for those employees whose salaries are identified as being paid from federal funds was not made prior to the end of the 90 day grant liquidation period required by the Office of Grants Management. The expenditure was reviewed subsequent to the reimbursement.

2022-06 Finding: Our audit noted the reimbursement and supporting documentation prescribed by the Division of Pensions for the TPAF/FICA payments made by the State on-behalf of the school district for those employees whose salaries are identified as being paid from federal funds was not remitted to the State prior to the end of the 90 days after the close of the fiscal year.

2022-006 Recommendation: That the District remit reimbursement and all supporting documentation to the Department of Education for the TPAF/FICA payments made by the State on-behalf of the school district for those employees whose salaries are identified as being paid from federal funds prior to the 90 days after the close of the fiscal year.

School Purchasing Programs

Contracts and Agreements Requiring Advertisement for Bids

N.J.S.A. 18A:18A-3 States:

“a. When the cost or price of any contract awarded by the purchasing agent in the aggregate, does not exceed in a contract year the total sum of \$32,000.00, the contract may be awarded by a purchasing agent when so authorized by resolution of the board of education without public advertising for bids and bidding therefor, except that the board of education may adopt a resolution to set a lower threshold for the receipt of public bids or the solicitation of competitive quotations. If the purchasing agent is qualified pursuant to subsection b of section 9 of P.L. 1971 c. 198 (C.40A:11-9) the board of education may establish that the bid threshold may be up to \$44,000.00. Such authorization may be granted on each contract or by a general delegation of the power to negotiate and award such contracts pursuant to this section.

b. Commencing in the fifth year after the year in which P.L. 1999 c. 440 takes effect, and every five years thereafter, the Governor, in consultation with the Department of Treasury, shall adjust the threshold amount and the higher threshold amount which the board of education is permitted to establish as set forth in subsection a. of this section or the threshold amount resulting from any adjustment under this subsection, in direct proportion to the rise or fall of the index rate as that term is defined in N.J.S.A. 18A:18A-2 and shall round the adjustment to the nearest \$1,000.00. The Governor shall notify all local school districts of the adjustment no later than June 1 of every fifth year. The adjustment shall become effective on July 1 of every year in which it is made. Any contract made pursuant to this section may be awarded for a period of 24 consecutive months, except that contracts for professional services pursuant to paragraph (1) of subsection a. of N.J.S.A. 18A:18A-5 may be awarded for a period not exceeding 12 consecutive months.”

**AUDITOR'S MANAGEMENT REPORT ON ADMINISTRATIVE
FINDINGS – FINANCIAL AND COMPLIANCE**

School Purchasing Programs (Continued)

Contracts and Agreements Requiring Advertisement for Bids (Continued)

N.J.S.A. 18A:18A-4 states, "Every contract for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the board of education to the lowest responsible bidder after public advertising for bids and bidding therefor, except as is provided otherwise in this chapter or specifically by any other law.

The board of education may, by resolution approve by the majority of the board of education and subject to subsections b. and c. of this section, disqualify a bidder who would otherwise be determined to be the lowest responsible bidder, if the board of education finds that it has had negative prior experience with the bidder."

Effective July 1, 2020, the bid threshold in accordance with N.J.S.A. 18A:18A-3(a) and (c) is \$32,000.00. In accordance with N.J.S.A. 40A:11-9 (b) the bid threshold for all purchases made by the District's qualified purchasing agent is \$44,000.00. The law regulating bidding for public school student transportation contracts under N.J.S.A. 18:39-3 is currently \$20,200.00.

The Board of Education has the responsibility of determining whether the expenditures in any category will exceed the statutory thresholds within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the solicitor's opinion should be sought before a commitment is made.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies; the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed.

The results of our examination indicated that no individual payments, contracts or agreements were made "for the performance of any work or the furnishing or hiring of any materials or supplies," in excess of the statutory thresholds where there had been no advertising for bids in accordance with the provisions of N.J.S.A. 18A:18A-4, amended.

Resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 18A:18A-5.

The system of records did not provide for an accumulation of purchases for which the School Board used contracts entered into by the State Department of Purchase and Property pursuant to Ch. 114, P.L. 1977, therefore, the extent of such purchases could not reasonably be ascertained. Our audit did reveal however, that the District did make purchases under State contracts and cooperative purchasing agreements.

**AUDITOR'S MANAGEMENT REPORT ON ADMINISTRATIVE
FINDINGS – FINANCIAL AND COMPLIANCE**

School Food Service

PUBLIC HEALTH EMERGENCY

In accordance with the Governor's Declaration of Emergency pertaining to the public health emergency, all Public, Charter and Non-Public schools were ordered to close effective as of March 18, 2020 for an undetermined period to limit the spread of the virus. As a result, School Food Authorities (SFAs) were required to institute alternate procedures to provide meals to eligible students during the period of school closures. Governor Murphy's emergency declaration ended June 4, 2021; however, the United States Department of Agriculture's federal waiver continued through June 30, 2022. Food Service Agencies operated under this federal waiver.

As a result, School Food Authorities (SFAs) were required to provide meals in accordance with the regulations governing the National School Nutrition Seamless Summer Option (SSO). SFAs could also choose to participate in the National School Lunch Program utilizing standard counting and claiming practices.

SFAs were authorized to solicit and award emergency noncompetitive procurements and contracts with Food Service Management Companies in accordance with 2 CFR 200.320 and N.J.S.A. 18A:18A-7. The SFAs were also authorized to submit contract modifications to their existing Cost Reimbursable or Fixed Price contracts as necessary to ensure the feeding of all children throughout the age of 18, as well as persons over 18 with disabilities as defined in the regulations.

SFAs were notified of the requirement to maintain, and report separate meal count records and financial records of all applicable costs incurred in providing meals to all students during the emergency.

The financial transactions and statistical records of the school food service fund were reviewed. The financial accounts, meal count records were reviewed on a test-check basis. No exceptions were noted.

We also inquired of school management, or appropriate school food service personnel, as to whether the SFA's expenditures of school food service revenues were limited to allowable direct or indirect costs. There were no exceptions noted.

Cash receipts and bank records were reviewed for timely deposit. No exceptions noted.

Expenditures were separately recorded as food, labor and other costs. Vendor invoices were reviewed and costs verified. Inventory records on food and supply items were currently maintained and properly applied in determining the cost of food and supplies used. No exceptions were noted.

The cash disbursements records reflected expenditures for program related goods and services. The appropriate revenue and expenditure records were maintained in order to substantiate the non-profit status of the school food service.

**AUDITOR'S MANAGEMENT REPORT ON ADMINISTRATIVE
FINDINGS – FINANCIAL AND COMPLIANCE**

School Food Service (Continued)

The SFA recorded and maintained separate supporting documentation for additional costs (food, supplies, transportation, etc.) applicable to the implementation of the COVID-19 meal service under SSO or SFSP program requirements.

Time sheets were reviewed and labor costs verified. Payroll records were maintained on all School Food Service employees. No exceptions were noted.

The number of meals claimed for reimbursement was verified against sales and meal count records. As part of the claims review process the edit check worksheet was completed. Reimbursement claims were submitted in a timely manner. No exceptions were noted.

Applications for free and reduced price meals were reviewed for completeness and accuracy. The number of free and reduced price meals claimed as served did not exceed the number of valid applications on file, times the number of operating days, on a school by school basis. The free and reduced priced meal policy is uniformly administered throughout the school system. The required verification procedures for free and reduced price applications were completed and available for review. No exceptions were noted.

USDA Food Distribution Program (food and/or commodities) were received and a single inventory was maintained on a first-in, first-out basis. No exceptions were noted.

We also inquired of management about the public health emergency procedures/practices that the SFA instituted to provide meals to all students, maintenance of all applicable production records; meal counts; noncompetitive procurements; modification of existing contracts and applicable financial records to document the specific costs applicable to the emergency operations. We also inquired if the FSMC received a loan in accordance with the payroll protection plan and whether the funds were used to pay for costs applicable to the Food Service Programs. We also inquired if the PPP loan was subsequently forgiven and the FSMC refunded or credited the applicable amounts to the SFA.

The District utilizes a food service management company (FSMC) and is depositing and expending program monies in accordance with N.J.S.A. 18A:17-34 and 19-1 through 19-4.1. Provisions of the FSMC cost reimbursable fixed price or non-competitive emergency procurement contract/addendum were reviewed and audited. The FSMC contract includes an operating results provision which guarantees that the food service program will return an operating profit of at least \$75,000.00. The operating provision has been met. All vendor discounts, rebates and credits from vendors and/or the FSMC were tracked and credited to the Food Service Account and reconciled to supporting documentation at least annually.

The Statement of Revenues, Expenses and Changes in Fund Net Assets (ACFR Schedule B-5) does separate program and non-program revenue and program and non-program cost of goods sold.

The school district maintains the detailed revenue and expenditure information necessary in order to execute the USDA mandated Non-Program Food Revenue Tool at least annually.

**AUDITOR'S MANAGEMENT REPORT ON ADMINISTRATIVE
FINDINGS – FINANCIAL AND COMPLIANCE**

School Food Service (Continued)

2022-007 Finding: Net cash resources exceeded three months average expenditures.

2022-007 Recommendation: That the District take appropriate action to ensure that the net cash resources do not exceed three months average expenditures.

Student Body Activities

The records for the Student Body Activities were maintained in satisfactory condition.

Application for State School Aid

Our audit procedures included a test of information reported in the October 15, 2021 Application for State School Aid (A.S.S.A.) for on-roll, private schools for the handicapped, and low-income. We also performed a review of the district procedures related to its completion. The information on the A.S.S.A. was compared to the district workpapers without exception. The information that was included on the workpapers was verified without exception. The results of our procedures are presented in the Schedule of Audited Enrollments.

The district maintained workpapers on the prescribed state forms or their equivalent.

The district had written procedures for the recording of student enrollment.

Pupil Transportation

Our audit procedures included a test of on-roll status reported in the 2021-2022 District Report of Transported Resident Students (DRTRS). The information that was included on the DRTRS was verified to the DRTRS Eligibility Summary Report without exception. The results of our procedures are presented in the Schedule of Audited Enrollments.

Our procedures also included a review of transportation related contracts and purchases. Based on our review, the district complied with proper bidding procedures and award of contracts. The bid specifications for the purchase of buses were in compliance with applicable statutes. No exceptions were noted in our review of transportation related purchases of goods and services.

Facilities and Capital Assets

Our audit of the financial records for the facilities and capital assets noted the following:

2022-008 Finding: We noted several capital assets purchased that were not added to the capital assets inventory. In addition there is a significant amount of construction in progress from prior years still in construction in progress at year end.

2022-008 Recommendation: That the District adequately maintain capital asset ledger.

**AUDITOR'S MANAGEMENT REPORT ON ADMINISTRATIVE
FINDINGS – FINANCIAL AND COMPLIANCE**

Testing for Lead of All Drinking Water in Educational Facilities

The school district adhered to the requirements of N.J.A.C. 26-1.2 and 12.4 related to the testing for lead of all drinking water in educational facilities.

The school district submitted the annual Statement of Assurance to the Department of Education, pursuant to N.J.A.C. 6A:26-12.4(g).

Follow-Up Prior Year's Audit Findings

In accordance with governmental auditing standards, our procedures included a review of all prior year recommendations. All prior year findings were corrected.

**AUDITOR'S MANAGEMENT REPORT ON ADMINISTRATIVE
FINDINGS – FINANCIAL AND COMPLIANCE**

Recommendations

Administrative Practices and Procedures

None

Financial Planning, Accounting and Reporting

2022-001 Recommendation: That balances on deposit in the Payroll Agency account be analyzed monthly.

2022-002 Recommendation: That health benefit waiver payments be calculated correctly.

2022-003 Recommendation: That the Board Secretary's and Treasurer's monthly reports be approved in the following months minutes.

2022-004 Recommendation: That the Preschool Education Aid General Fund contribution be made to the Special Revenue Fund prior to year end and that the Preschool Education Aid appropriations be entered onto the accounting system properly.

2022-005 Recommendation: That all reconciling items on the monthly bank reconciliations be cleared in a timely manner.

2022-006 Recommendation: That the District remit reimbursement and all supporting documentation to the Department of Education for the TPAF/FICA payments made by the State on-behalf of the school district for those employees whose salaries are identified as being paid from federal funds prior to the 90 days after the close of the fiscal year.

School Purchasing Program

None

School Food Service

2022-007 Recommendation: That the District take appropriate action to ensure that the net cash resources do not exceed three months average expenditures.

Student Body Activities

None

Application for State School Aid

None

Pupil Transportation

None

**AUDITOR'S MANAGEMENT REPORT ON ADMINISTRATIVE
FINDINGS – FINANCIAL AND COMPLIANCE**

Recommendations

Facilities and Capital Assets

2022-008 Recommendation: That the District adequately maintain capital asset ledger.

Testing for Lead of All Drinking Water in Educational Facilities

None

TOWNSHIP OF TEANECK SCHOOL DISTRICT
SCHEDULE OF MEAL COUNT ACTIVITY
FOOD SERVICE FUND
NUMBER OF MEALS SERVED AND (OVER)/UNDERCLAIM- FEDERAL
FOR THE FISCAL YEAR ENDED JUNE 30, 2022

<u>PROGRAM</u>	<u>MEAL CATEGORY</u>	<u>MEALS CLAIMED</u>	<u>MEALS TESTED</u>	<u>MEALS VERIFIED</u>	<u>DIFFERENCE</u>	<u>RATE</u>	<u>OVER/ (UNDER) CLAIM</u>
National School Lunch Program			-				
(Until January 2022)	Free	1,165,603	106,818	106,818		4.5625	
(From January 2022)	Free	213,401	213,401	213,401		4.3175	
<u>Sub-total</u>		<u>1,379,004</u>	<u>320,219</u>	<u>320,219</u>	<u>-0-</u>		<u>-0-</u>
School Breakfast Program- Both			-				
(Until January 2022)	Free	1,078,496	32,902	32,902		2.4625	
(From January 2022)	Free	64,775	64,775	64,775		2.605	
<u>Sub-total</u>		<u>1,143,271</u>	<u>97,677</u>	<u>97,677</u>	<u>-0-</u>		<u>-0-</u>
<u>Grand Total</u>		<u>2,522,275</u>	<u>417,896</u>	<u>417,896</u>	<u>-0-</u>		<u>-0-</u>

**TOWNSHIP OF TEANECK SCHOOL DISTRICT
NET CASH RESOURCE SCHEDULE - FOOD SERVICE
FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

<u>Net Cash Resources:</u>	Food Service B - 4/5
ACFR *	
	Current Assets
B-4	Cash & Cash Equiv. \$2,557,971
B-4	Due from Other Gov'ts
B-4	Accounts Receivable 119,628
B-4	Prepaid Expenses
	Current Liabilities
B-4	Less Accounts Payable (117,893)
B-4	Less Accruals
B-4	Less Due to Other Funds
B-4	Less Unearned Revenue <u>(31,746)</u>
	Net Cash Resources <u>\$2,527,960 (A)</u>
 <u>Net Adj. Total Operating Expense:</u>	
B-5	Tot. Operating Exp. \$7,600,422
B-5	Less Depreciation <u>(30,573)</u>
	Adj. Tot. Oper. Exp. <u>\$7,569,849 (B)</u>
 <u>Average Monthly Operating Expense:</u>	
	B / 10 <u>\$756,985 (C)</u>
 <u>Three times monthly Average:</u>	
	3 X C <u>\$2,270,955 (D)</u>

TOTAL IN BOX A	\$2,527,960
LESS TOTAL IN BOX D	(\$2,270,955)
NET	\$257,005
 A is greater than D, cash exceeds 3 X average monthly operating expenses. D is greater than A, cash does not exceed 3 X average monthly operating expenses.	

* Inventories are not to be included in total current assets.

TOWNSHIP OF TEANECK SCHOOL DISTRICT
 SCHEDULE OF AUDITED ENROLLMENTS
 APPLICATION FOR STATE SCHOOL AID SUMMARY
 ENROLLMENT AS OF OCTOBER 15, 2021

	2022-23 Application for State School Aid						Sample for Verification				Private School for Handicapped					
	Reported on A.S.A. as on Roll		Reported on Workpapers on Roll		Errors		Sample Selected from Workpapers		Verified per Registers on Roll		Errors per Registers on Roll		Reported on A.S.A. as Private Schools		Sample for Verification	
	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared
Full Day PreSchool	199		199				14		14							
Full Day Kindergarten	178		178				21		21							
One	149		149				20		20							
Two	167		167				16		16							
Three	182		182				22		22							
Four	183		183				15		15							
Five	182		182				18		18							
Six	175		175				13		13							
Seven	201		201				16		16							
Eight	200		200				18		18							
Nine	239		239				24		24							
Ten	234		234				17		17							
Eleven	240	1	240	1			11	1	11	1						
Twelve	243	1	243	1			23		23							
Subtotal	2,772	2	2,772	2			248	1	248	1						
SpEd Elementary	300		300				14		14				29	24	24	
SpEd Middle School	184		184				19		19				22	15	15	
SpEd High School	276	4	276	4			15	2	15	2			41	31	31	
Subtotal	760	4	760	4			48	2	48	2			92	70	70	
Totals	3,532	6	3,532	6			296	3	296	3			92	70	70	
Percentage																

TOWNSHIP OF TEANECK SCHOOL DISTRICT
 SCHEDULE OF AUDITED ENROLLMENTS
 APPLICATION FOR STATE SCHOOL AID SUMMARY
 ENROLLMENT AS OF OCTOBER 15, 2021

	Low Income			Sample for Verification			Resident ELL, Low Income			Sample for Verification		
	Reported on A.S.S.A. as Low Income	Reported on Workpapers as Low Income	Errors	Sample Selected from Workpapers	Verified to Application and Register	Sample Errors	Reported on A.S.S.A. as LEP Low Income	Reported on Workpapers as LEP Low Income	Errors	Sample Selected from Workpapers	Verified to Application and Register	Sample Errors
Full Day Kindergarten	50	50		15	15		2	2		2	2	
One	46	46		17	17		3	3		3	3	
Two	49	49		11	11		5	5		4	4	
Three	63	63		15	15		5	5		3	3	
Four	60	60		13	13		1	1		1	1	
Five	80	80		16	16		3	3		3	3	
Six	73	73		13	13		1	1		1	1	
Seven	63	63		15	15		2	2		2	2	
Eight	63	63		18	18		4	4		3	3	
Nine	44	44		14	14		2	2		2	2	
Ten	43	43		18	18		1	1		1	1	
Eleven	67	67		12	12		1	1		1	1	
Twelve	55	55		15	15		1	1		1	1	
Subtotal	756	756		192	192		30	30		26	26	
SpEd Elementary	69	69		23	23		1	1		1	1	
SpEd Middle School	65	65		30	30		1	1		1	1	
SpEd High School	56	56		19	19							
Subtotal	190	190		72	72		2	2		2	2	
Totals	946	946		264	264		32	32		28	28	
Percentage Error												

Transportation

	Reported on DTRTS by DOE	Reported on DTRTS by District	Errors	Tested	Verified	Errors
Reg. Public Schools, col.1	351	351		48	48	
Reg. - SpEd, col.4	1835	1835		56	56	
NonPublic - ALL, col.3	299	299		84	84	
Transported - Non-Public, col.2	79	79		28	28	
Special Ed Spec, col.6	237	237		75	75	
Totals	2801	2801		291	291	
Percentage Error						

TOWNSHIP OF TEANECK SCHOOL DISTRICT
SCHEDULE OF AUDITED ENROLLMENTS
APPLICATION FOR STATE SCHOOL AID SUMMARY
ENROLLMENT AS OF OCTOBER 15, 2021

	Resident ELL NOT Low Income			Sample for Verification		
	Reported on A.S.A. as NOT Low Income	Reported on Workpapers as NOT Low Income	Errors	Sample Selected from Workpapers	Verified to Application and Register	Sample Errors
Half Day Preschool						
Full Day Kindergarten						
One	3	3		2	2	2
Two	3	3		3	3	3
Three	6	6		5	5	5
Four	3	3		2	2	2
Five	8	8		7	7	7
Six	5	5		4	4	4
Seven	1	1		1	1	1
Eight	5	5		4	4	4
Nine	3	3		2	2	2
Ten	5	5		4	4	4
Eleven	6	6		4	4	4
Twelve	4	4		3	3	3
Subtotal	7	7		5	5	5
	59	59		46	46	46
SpEd Elementary	1	1		1	1	1
SpEd Middle School	1	1		1	1	1
SpEd High School						
Subtotal	2	2		2	2	2
Totals	61	61		48	48	48
Percentage Error						

TEANECK SCHOOL DISTRICT

SCHEDULE OF CALCULATION OF EXCESS SURPLUS

FOR THE FISCAL YEAR ENDED JUNE 30, 2022

SECTION 1

4% Calculation of Excess Surplus

2021 - 2022 Total General Fund Expenditures per the ACFR, Ex. C-1	\$	123,553,901	
Increased by:			
Transfer from General Fund to SRF for PreK	\$	16,313	
Decreased by:			
On-Behalf TPAF Pension & Social Security	\$	<u>20,428,289</u>	
Adjusted 2021 - 2022 General Fund Expenditures			\$ <u>103,141,925</u>
4% of Adjusted 2021 - 2022 General Fund Expenditures			\$ <u>4,125,677</u>
Greater of line above or \$250,000.00			\$ <u>4,125,677</u>
Increased by: Allowable Adjustment			\$ <u>1,167,034</u>
Maximum Unreserved/Undesignated Fund Balance			\$ <u><u>5,292,711</u></u>

SECTION 2

Total General Fund - Fund Balances @ 06/30/2022	\$	<u>21,176,959</u>	
Decreased by:			
Year-end Encumbrances	\$	<u>1,433,650</u>	
Legally Restricted-Excess Surplus-Designated for Subsequent Year's Expenditures	\$	<u>1,707,656</u>	
Other Restricted Fund Balances:			
Maintenance Reserve	\$	<u>1,508,010</u>	
Capital Reserve	\$	<u>6,772,427</u>	
Assigned Fund Balance - Unreserved-Designated for Subsequent Year's Expenditures	\$	<u>3,945,321</u>	
Total Unassigned Fund Balance			\$ <u>5,809,894</u>

SECTION 3

Restricted Fund Balance-Excess Surplus	\$	<u>517,183</u>	
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Recapitulation of excess surplus as of June 30, 2022

Restricted Excess Surplus - Designated for Subsequent Year's Expenditures	\$	<u>1,707,656</u>	
Restricted Excess Surplus			\$ <u>517,183</u>
Total Excess Surplus			\$ <u><u>2,224,839</u></u>

Detail of Allowable Adjustments

Extraordinary Aid	\$	920,837	
Additional Non-Public School Transportation Aid			<u>246,197</u>
			\$ <u><u>1,167,034</u></u>

